



**CITY OF DENISON
PUBLIC LIBRARY BOARD MEETING
AGENDA**

Tuesday, May 21, 2024

After determining that a quorum is present, the Public Library Board of the City of Denison, Texas will convene in a Regular Meeting on **Tuesday, May 21, 2024, at 6:00 PM** in the Council Chambers at City Hall, 300 W. Main Street, Denison, Texas at which the following items will be considered:

1. CALL TO ORDER

2. PUBLIC COMMENTS

Citizens may speak on items listed on the Agenda. A “Request to Speak Card” should be completed and returned to the Board Secretary upon arrival, prior to the Board reaching the Public Comment section of the agenda. Citizen comments are limited to three (3) minutes, unless otherwise required by law.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Receive a report, hold a discussion, and take action on approving the Minutes from the meeting held on Tuesday, February 13th, 2024.
- B. Receive a report from Todd Tidwell at First United Bank and hold a discussion regarding bank transition.
- C. Receive a report and hold a discussion regarding Library news and events.

4. ADJOURNMENT

CERTIFICATION

I do hereby certify that a copy of this Notice of Meeting was posted on the front windows of City Hall readily accessible to the general public at all times and posted on the City of Denison website on the 17th day of May 2024.

Christine Wallentine, City Clerk

In compliance with the Americans With Disabilities Act, the City of Denison will provide for reasonable accommodations for persons attending Public Library Board Meeting. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the City Clerk’s Office at 903-465-2720, Ext: 2437.



**CITY OF DENISON
DENISON PUBLIC LIBRARY ADVISORY BOARD
MINUTES**

Tuesday, February 13th, 2024

1. CALL TO ORDER

Announce the presence of a quorum.

Vice Chair Jennifer Hardy called the meeting to order at 6:00 p.m. Board Members present were Jennifer Hardy, Rhonda McClure, Juliet West, and Kody Emmons. Library Staff present were Greg Mitchell, Zoe May, and Haley Powers.

2. PUBLIC COMMENTS

No Request to Speak Cards were received by this point in the meeting.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Receive a report, hold a discussion, and take action on approving the Minutes from the meeting held on November 14th, 2023.

Board Action

On motion by Board Member West, seconded by Board Member McClure, the Library Advisory Board approved the November 14th, 2023, meeting minutes as written.

- B. Receive a report, hold a discussion, and take action on approving signatory authority for the Denison Public Library Endowment Fund banking account(s) and other financial related matters.

Board Action

Library Director Greg Mitchell discussed the need to have board approval for him and the Library Chair to have signatory authority. On motion by Vice Chair, all board members were in favor of the Library Director and the Library Chair having signatory authority. The current Library Director is Greg Mitchell, and the current Library Board Chair is Todd Gruhn.

- C. Receive a report and hold a discussion regarding Library news and events.

Board Action

Library Director Greg Mitchell advised the TMC Lunch and Learn meetings are continuing through June. We have been collaborating with TMC since September, and each meeting has had at least 20 attendees. The Eisenhower book club and Reindeer photo op were very successful. The Eisenhower book club had up to 6 attendees. At the last meeting, it was decided that they would meet on Saturday mornings to have more attendees. The Nutcracker Ballet and Tea went very well. In March we will be having Dr. Suess's birthday party, animals from Kathy's Critters, and an Egg Hunt. In April we will have our solar eclipse watching party. Greg has been working on the state report to keep our accreditation at the library. The report will need to be signed by the Advisory Board Chair and the City Manager. Read to Win and story times resume in January. We have many new families coming to the library because of the growth in Grayson County. The Denison Public Library received the Library Excellence Award from TMLDA for the 10th year in a row.

- D. Receive a report and hold a discussion on the need for two new board members.

Board Action

Rhonda stated that she had someone filling out the application for the board member seat as the meeting was being held. Juliet said that she had two people who seemed interested but never filled out the application.

- E. Receive a report and hold a discussion regarding adult education at the library.

Board Action

Greg stated that he went to a meeting and learned about adult and teen programming at other libraries. He said that all libraries struggle with reaching teens and adults. Greg came up with some ideas for teen and adult programs: LitCon (similar to ComicCon but for literature), Books n Brews (book clubs meeting at local pubs or wineries). Zoe May, the Adult Programming Coordinator, said the library has quarterly arts and crafts sessions at the Denison Senior Citizens Center. Greg said that we have been doing family craft nights at the library. Rhonda asked if we have a budget for adult programming and how these programs are advertised. Greg said we do not have a line item for adult programming but for community outreach, professional fees, and supplies. Zoe said that she advertises via social media and print.

- F. Receive a report and hold a discussion regarding the process of switching over to new financial advisor.

Board Action

Todd Tidwell from First United Bank said that he would need documentation on who has signatory authority before he can open an account. He said these people would then need to sign multiple documents for the transfer to take place. Todd asked if any members had questions. Rhonda asked if we could appoint two communicators from the board to be the contact between the board and First United Bank. On motion by Board Member McClure, seconded by Board Member West, the Library Advisory Board appointed the Library Advisory Board Chair and the Library Director to be the liaison between the bank and the advisory board.

4. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 6:44 p.m.

TODD GRUHN, Library Board Chair

ATTEST:

Haley Powers, Administrative Assistant-Library
