



**CITY OF DENISON
SISTER CITIES INC. BOARD OF DIRECTORS MEETING
AGENDA**

Monday, January 29, 2024

After determining that a quorum is present, the Sister Cities Inc. Board of Directors of the City of Denison, Texas will convene in a Regular Meeting on **Monday, January 29, 2024, at 5:00 PM** in the Front Office Conference Room at Denison High School, 4200 N State Highway 91, Denison, Texas, at which the following items will be considered:

1. CALL TO ORDER

2. PUBLIC COMMENTS

Citizens may speak on items listed on the Agenda. A “Request to Speak Card” should be completed and returned to the City Clerk upon arrival, prior to the Board reaching the Public Comment section of the agenda. Citizen comments are limited to three (3) minutes, unless otherwise required by law. Comments related to the Public Hearings listed below, will be heard when the specific hearing starts.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

Citizens may speak on items listed on this agenda as Items for Individual Consideration. A “Request to Speak Card” should be completed and returned to the Board Secretary before the Board considers the item listed under Items for Individual Consideration. Citizen comments on Items for Individual Consideration are limited to three (3) minutes.

- A. Receive a report, hold a discussion, and take action on approving the meeting minutes from December 4, 2023.
- B. Receive a report, hold a discussion, and take action on naming a Board Chair for 2024.
- C. Receive a report, hold a discussion, and take action on approving the nominated students for the 2024 Exchange Program.
- D. Receive a report, hold a discussion, and take action on approving the chaperones for the 2024 Exchange Program.
- E. Receive a report and hold a discussion regarding the Sister Cities Budget.

4. DIRECTOR'S REPORT

5. ADJOURNMENT

CERTIFICATION

I do hereby certify that a copy of this Notice of Meeting was posted on the front windows of City Hall readily accessible to the general public at all times and posted on the City of Denison website on the 26th day of January 2024.

Karen L. Avery, Deputy City Clerk

In compliance with the Americans With Disabilities Act, the City of Denison will provide for reasonable accommodations for persons attending Sister Cities Inc. Board of Directors Meeting. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the City Clerk's Office at 903-465-2720, Ext: 2437.

**MINUTES OF
SISTER CITIES INC. BOARD OF DIRECTORS MEETING
KATY DEPOT CONFERENCE ROOM
MONDAY, DECEMBER 4, 2023**

CALL TO ORDER

Announce the presence of a quorum.

Carrie Boettger calls the meeting to order at 5:34pm. Sister Cities Board of Directors present were Carrie Boettger, Brandon Cates, Paisley Conrad, Lee Thornton, Emily Crow, and Tracy Bullard. Board members not present included Rita Cole. Staff present was Tourism Manager Rachel Reinert.

1. CALL TO ORDER

2. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Receive a report, hold a discussion, and take action on approve the Meeting Minutes from the September 11, 2023 meeting.

Board Action

The minutes passed unanimously.

- B. Receive a report and hold a discussion regarding the chaperone applications received for the 2024 Exchange Program.

Board Action

The board reviewed the three submitted applications for chaperones, and unanimously voted to interview all three candidates with an interview committee consisting of board members and staff.

- C. Receive a report and hold a discussion regarding the student applications received for the 2024 Exchange Program.

Board Action

The board reviewed the student applications for the 2024 exchange and unanimously voted to interview all ten applicants with an interview committee consisting of board members and staff.

- D. Receive a report, hold a discussion, and take action on accepting student applications that do not meet application qualifications.

Board Action

The program received an application from a student who currently lives outside of Grayson County, which is a requirement listed in the student application. The board discussed the student's situation and unanimously voted to interview the student and as normal and to make an exception for the living situation.

- E. Receive a report and hold a discussion on approving a plan for student and chaperone interviews, schedules, and home visits.

Board Action

The board created a schedule for an interview committee made up of board members and staff for both chaperones and students, as well as dates for home visits. The interviews will be held December 11th through the 13th at the DHS Counseling Office and Home Visits will be conducted by board members on January 6th.

- F. Receive a report and hold a discussion regarding connections with the French students and exchange program scheduling.

Board Action

The board discussed dates for the 2024 exchange. Board Member Brandon Cates will reach out to our French partners to confirm when students will be out of school and when Denison students can arrive in France.

3. DIRECTOR'S REPORT

4. ADJOURNMENT

The meeting adjourned at 6:40pm

CARRIE BOETTGER; Denison Sister Cities Board President

Attest:
