



**CITY OF DENISON
SISTER CITIES INC. BOARD OF DIRECTORS MEETING
AGENDA**

Monday, December 4, 2023

After determining that a quorum is present, the Sister Cities Inc. Board of Directors of the City of Denison, Texas will convene in a Regular Meeting on **Monday, December 4, 2023, at 5:30 PM** in the Conference Room at the Katy Depot, 101 E. Main Street, Suite 103, Denison, Texas at which the following items will be considered:

1. CALL TO ORDER

2. PUBLIC COMMENTS

Citizens may speak on items listed on the Agenda. A “Request to Speak Card” should be completed and returned to the City Clerk upon arrival, prior to the Board reaching the Public Comment section of the agenda. Citizen comments are limited to three (3) minutes, unless otherwise required by law. Comments related to the Public Hearings listed below, will be heard when the specific hearing starts.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

Citizens may speak on items listed on this agenda as Items for Individual Consideration. A “Request to Speak Card” should be completed and returned to the Board Secretary before the Board considers the item listed under Items for Individual Consideration. Citizen comments on Items for Individual Consideration are limited to three (3) minutes.

- A. Receive a report, hold a discussion, and take action on approving the minutes from the September 11, 2023, Meeting.
- B. Receive a report and hold a discussion regarding the chaperone applications received for the 2024 Exchange Program.
- C. Receive a report and hold a discussion regarding the student applications received for the 2024 Exchange Program.
- D. Receive a report, hold a discussion, and take action on accepting student applicants that do not meet application qualifications.
- E. Receive a report and hold a discussion on approving a plan for student and chaperone interviews, schedules, and home visits.

- F. Receive a report and hold a discussion regarding connections with the French students and exchange program scheduling.

4. DIRECTOR'S REPORT

5. ADJOURNMENT

CERTIFICATION

I do hereby certify that a copy of this Notice of Meeting was posted on the front windows of City Hall readily accessible to the general public at all times and posted on the City of Denison website on the 1st day of December 2023.

Karen L. Avery, Deputy City Clerk

In compliance with the Americans With Disabilities Act, the City of Denison will provide for reasonable accommodations for persons attending Sister Cities Inc. Board of Directors Meeting. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the City Clerk's Office at 903-465-2720, Ext: 2437.

**MINUTES OF
SISTER CITIES INC. BOARD OF DIRECTORS MEETING
KATY DEPOT CONFERENCE ROOM
MONDAY, SEPTEMBER 11, 2023**

CALL TO ORDER

Announce the presence of a quorum.

Carrie Boettger calls the meeting to order at 5:34pm. Sister Cities Board of Directors present were Carrie Boettger, Brandon Cates, Paisley Conrad, Lee Thornton, Emily Crow, and Tracy Bullard. Board members not present included Rita Cole. Staff present was Tourism Manager Rachel Reinert and City Clerk Chris Wallentine.

1. CALL TO ORDER

2. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Receive a report, hold a discussion, and take action on approve the Meeting Minutes from the January 23, 2023 meeting.

Board Action

The minutes passed unanimously.

- B. Receive a report and hold a discussion regarding grant applications for the 2024 Sister Cities Exchange Program.

Board Action

The board reviewed the submitted application and considered changing the amount requested for the next trip due to increasing costs of flights and travel.

- C. Receive a report and hold a discussion regarding the 2023 Student Exchange Program.

Board Action

The board discussed the agenda for the groups time in France and in Texas, and discussed options for the annual Bon Voyage party. The final orientation meeting for the group before the trip will be on June 29th at the Denison High School library with parents and students to finalize details, reminders, packing tips, etc.

3. DIRECTOR'S REPORT

4. ADJOURNMENT

The meeting adjourned at 6:05pm

CARRIE BOETTGER; Denison Sister Cities Board President

Attest:
