



**CITY OF DENISON  
PUBLIC LIBRARY BOARD MEETING  
AGENDA**

**Tuesday, February 13, 2024**

After determining that a quorum is present, the Public Library Board of the City of Denison, Texas will convene in a Regular Meeting on **Tuesday, February 13, 2024 at 6:00 PM** in the Council Chambers at City Hall, 300 W. Main Street, Denison, Texas at which the following items will be considered:

**1. CALL TO ORDER**

**2. PUBLIC COMMENTS**

Citizens may speak on items listed on the Agenda. A “Request to Speak Card” should be completed and returned to the City Clerk or Board Secretary upon arrival, prior to the Board reaching the Public Comment section of the agenda. Citizen comments are limited to three (3) minutes, unless otherwise required by law.

**3. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Receive a report, hold a discussion and take action on approving the minutes from the meeting held on November 14, 2023.
- B. Receive a report and hold a discussion regarding the process of switching over to new financial advisor.
- C. Receive a report, hold a discussion and take action on approving signatory authority for the Denison Public Library Endowment Fund banking account(s) and other financial related matters.
- D. Receive a report and hold a discussion regarding Library news and events.
- E. Receive a report and hold a discussion on the need for two new board members.
- F. Receive a report and hold a discussion regarding adult education at the library.

**4. ADJOURNMENT**

CERTIFICATION

I do hereby certify that a copy of this Notice of Meeting was posted on the front windows of City Hall readily accessible to the general public at all times, and posted on the City of Denison website on the 8<sup>th</sup> day of February 2024.

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Christine Wallentine, City Clerk

In compliance with the Americans With Disabilities Act, the City of Denison will provide for reasonable accommodations for persons attending Public Library Board Meeting. To better serve you, requests should be received 48 hours prior to the meetings. Please contact the City Clerk's Office at 903-465-2720, Ext: 2437.



**CITY OF DENISON  
DENISON PUBLIC LIBRARY ADVISORY BOARD  
MINUTES**

**Tuesday, November 14<sup>th</sup>, 2023**

**1. CALL TO ORDER**

Announce the presence of a quorum.

Chair Todd Gruhn called the meeting to order at 6:00 p.m. Board Members present were Jennifer Hardy, Juliet West, Rhonda McClure, Gayle Powell, and Todd Gruhn.

Staff present were Greg Mitchell, Director of Library, and Haley Powers, Administrative Assistant-Library.

**2. PUBLIC COMMENTS**

No Request to Speak Cards were received by this point in the meeting. Therefore, no public comments were received.

**3. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Receive a report, hold a discussion, and take action on approving the Minutes from the meeting held on August 22<sup>nd</sup>, 2023.

Board Action

On motion by Board Member West, seconded by Board Member Powell, the Library Advisory Board approved the August 22<sup>nd</sup>, 2023, meeting minutes as written.

- B. Receive a presentation from First United Bank and hold a discussion regarding banking options.

Board Action

Todd Tidwell from First United Bank discussed the benefits of having First United Bank as the advisor for the Library Endowment. He provided his background and current duties and goals. He discussed in detail the process and procedures of advising a trust fund. Members of the board discussed the information he provided.

- C. Receive a report and hold a discussion regarding Library news and events.

Board Action

Greg Mitchell advised Library Advisory Board of library news and events. Greg recapped the last three months of programs at the library. We have high but appropriate volume of children at the

library. The story walks have great turn outs and the have been vandalized less. The TAG (teen advisory group) is active and volunteered at monster trail. There was 300 people at Monster Trail. The Junior Master gardeners completed a raised bed garden at the library courtyard. A few patrons are meeting once a month for the Eisenhower book club, the topic has been World War 1. The library had a booth at the Fall Fest. Vinyl Flooring was installed, and air conditioning repairs were made at the library. Currently soliciting bids for building repairs. Read to win goes to public schools and daycares and completes 37000 readings a year. The library has received some artwork and is looking for a way to display it.

- D. Receive a report and hold a discussion on the need for two new board members.

Board Action

Board Member McClure stated the requirements for a Library Advisory Board Member. Greg Mitchell said the application was online. The requirements are that the board member lives in Denison and is not a city employee.

**4. ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 7:08 p.m.

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TODD GRUHN, Library Board Chair

ATTEST:

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Haley Powers, Administrative Assistant-Library