



DELTA CITY COUNCIL REGULAR MEETING AGENDA
Wednesday, January 17, 2024 at 7:00 PM
Delta City Municipal Complex Council Chambers*

CALL TO ORDER

OPENING REMARKS

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. Minutes Approval: RCCM 2024-01-03
2. Accounts Payable, Payroll, and Electronic Disbursements Approval: 2024-01-17 \$195,852.92

PUBLIC COMMENT PERIOD – Ten (10) Minutes Total Limitation

BUSINESS – Any such business as may come before the Council.

3. Mayor John Niles; Council Member Assignments
Action: Discussion/Consideration for approval
4. Mayor John Niles; Ratify Planning & Zoning Alternate Member Christopher Christensen and approve term renewals - Don Smith, Tamara Stewart
Action: Discussion/Consideration for approval
5. Council Member Betty Jo Western; Personnel Policy Committee
Action: Discussion/Consideration for approval
6. Council Member KC Bogue; Fire Department Chief update and discussion
Action: Discussion/Consideration for approval
7. Dent R. Kirkland, Public Works Director, Public Works Update
Discussion Only

ADDITIONAL ITEMS

ADJOURNMENT

NOTICE: Be advised the City Council may commence a Closed Meeting, pursuant to Utah Code Annotated (UCA) § 52-4-204 and § 52-4-205, (1953), as amended. Further, be aware the City Council may also conduct an Electronic Meeting so that a member of the Public Body may participate, pursuant to UCA §52-4-207, (1953), as amended. Agenda items are considered flexible and may be conducted sequentially different than illustrated herein to meet the needs of the City Council. Individuals and entities that have business before the City Council should be present at meeting commencement.

CERTIFICATE OF MAILING & DELIVERY

The below signed, duly-appointed and acting City Recorder for Delta City, Utah, hereby certifies that a copy of the foregoing Notice and Agenda was emailed to the Millard County Chronicle-Progress, LLC, chronpro@millardccp.com, electronically published on the Delta City and Utah Public Notice websites and was personally provided to each member of the City Council, on this date:

Tuesday, January 16, 2024

John Wesley Niles, Mayor

Sherri Westbrook, Recorder

Delta Cit,

AGENDA

January 17, 2024

*Delta City Municipal Complex Council Chambers, 76 North 200 West, Delta, Utah 84624-9440

1



DELTA CITY COUNCIL REGULAR MEETING
Wednesday, January 03, 2024 at 7:00 PM
Delta City Municipal Complex Council Chambers*

MINUTES

2 **CALL TO ORDER**

3 PRESENT

- 4 Mayor John Niles
- 5 Council Member Betty Jo Western
- 6 Council Member Nick Killpack
- 7 Council Member Kelly Carter
- 8 Council Member KC Bogue

9
10 ABSENT

- 11 Council Member Kiley Chase

12 **ALSO PRESENT**

- | | |
|------------------------|--------------------|
| 13 Todd Anderson | 31 Deb Christensen |
| 14 Sherri Westbrook | 32 Lynn Ashby |
| 15 Michelle Lovejoy | 33 Jared Poulsen |
| 16 Travis Stanworth | 34 Stetson Henrie |
| 17 Dent Kirkland | 35 Nicole Henrie |
| 18 Chase Larson | 36 Howard Western |
| 19 Jody Anderson | 37 Kurt Forsyth |
| 20 Kim Carter | 38 Matt Ward |
| 21 Jill Bogue | 39 Tyler Shank |
| 22 Christina Stanworth | 40 Jon Haderlie |
| 23 Bryan Christensen | 41 Amanda Robison |
| 24 Jessica Christensen | 42 RL Robison |
| 25 Howard Webb | 43 Mark Murray |
| 26 Scott Nickle | 44 Dan Hathaway |
| 27 Britton Nielson | 45 Cody Powell |
| 28 DJ Johnson | 46 Shawn Maxfield |
| 29 Chase Poulsen | 47 Pat Stefanoff |
| 30 Chris Christensen | |

48

- 49 1. Oath of Office - New Council Members
- 50 Council Member Killpack, Council Member Bogue, and Council Member Carter were sworn into office
- 51 by City Recorder Westbrook.

52 **CALL TO ORDER**

53 Mayor Niles called the meeting to order at 7:00 p.m. He stated that notice of the time, place, and agenda of the
54 meeting had been posted at the Delta City Complex, on the Delta City website, on the Utah Public Notice
55 website, had been provided to the Millard County Chronicle-Progress, LLC and each member of the City Council
56 at least 24 hours before the meeting. Mayor Niles conducted a roll call. Council Members Western, Carter,
57 Bogue, and Killpack were present. Council Member Chase was absent.

**Delta City Municipal Complex Council Chambers, 76 North 200 West, Delta, Utah 84624-9440*

58 **OPENING REMARKS**

59 Mayor Niles offered the opening remarks.

60 **PLEDGE OF ALLEGIANCE**

61 Mayor Niles led those in attendance in the Pledge of Allegiance.

62 **CONSENT AGENDA**

63 2. Minutes Approval: SCCM 2023-11-29

64
65 The minutes of the Special City Council Meeting held on 11/29/23 were presented for approval.
66 Council Member Killpack MOVED to approve the minutes of the Special City Council Meeting held on
67 11/29/23. The motion was SECONDED by Council Member Western. Mayor Niles asked if there were
68 any other questions or comments regarding the motion. There being none, he called for a vote.

69 Motion made by Council Member Killpack, Seconded by Council Member Western.
70 Voting Yea: Council Member Western, Council Member Killpack, Council Member Carter, Council
71 Member Bogue
72 Council Member Chase was absent
73

74 3. Minutes Approval: RCCM 2023-12-06

75
76 The minutes of the Regular City Council Meeting held on 12/06/23 were presented for approval.
77 Council Member Western MOVED to approve the minutes of the Regular City Council Meeting held on
78 12/06/23. The motion was SECONDED by Council Member Killpack. Mayor Niles asked if there were
79 any other questions or comments regarding the motion. There being none, he called for a vote.

80 Motion made by Council Member Western, Seconded by Council Member Killpack.
81 Voting Yea: Council Member Western, Council Member Killpack, Council Member Carter, Council
82 Member Bogue
83 Council Member Chase was absent
84

85 4. Accounts Payable, Payroll, and Electronic Disbursements Approval: 2024-01-03 \$401,929.34

86
87 The Council reviewed the accounts payable, payroll, and electronic transactions for the period ending
88 1/3/24 in the amount of \$401,929.34. Council Member Western MOVED to approve the disbursed
89 payments dated 1/3/24 of \$401,929.34. The motion was SECONDED by Council Member
90 Bogue. Mayor Niles asked if there were any questions or comments regarding the motion. There
91 being none, he called for a vote.

92 Motion made by Council Member Western, Seconded by Council Member Bogue.
93 Voting Yea: Council Member Western, Council Member Killpack, Council Member Carter, Council
94 Member Bogue
95 Council Member Chase was absent
96

97 **PUBLIC COMMENT PERIOD – Ten (10) Minutes Total Limitation**98 **BUSINESS – Any such business as may come before the Council.**

- 99 5. Lynn Ashby; Delta Fire Department Annual Report & report of Officers
100 Action: Discussion/Consideration for approval

101 Delta City Fire Chief Lynn Ashby and Assistant Fire Chief Travis Stanworth presented the Delta Fire
 102 Department annual report and the report of Offices to the Council. Travis Stanworth was elected as
 103 the Fire Chief, Brian Christensen will be the Assistant Fire Chief, Stetson Henrie Captain, RL Robison
 104 Lieutenant, and Howard Webb Secretary.

105 Assistant Fire Chief Stanworth presented the annual fire number report to the Council. There were 100
 106 incidents in 2023 that the Fire Department responded to.

107 Council Member Killpack reported that he met with the Delta City Fire Department at the end of
 108 November to discuss the transition of Fire Chief to make it as seamless as possible. Lynn Ashby was
 109 Fire Chief for 21 years. Council Member Killpack explained that Travis Stanworth is a current employee
 110 of Delta City, and the position of Fire Chief is an appointed position. Delta City is an Equal Opportunity
 111 Employer so the position would need to be posted and receive applications. Council Member Killpack
 112 would like to update the personnel policy in the next few months to ensure that Travis Stanworth can
 113 be Fire Chief and Assistant Public Works Director.

114 City Attorney Anderson asked if Fire Chief Ashby would remain Fire Chief in the interim. Fire Chief
 115 Ashby is stepping down as Fire Chief, but will not abandon the position until Stanworth can take the
 116 position.

117 Council Member Western expressed concerns that Delta City only allows for 10 hours of volunteer
 118 time throughout the year. Council Member Western would like to see the Public Works Department
 119 work it out to allow him the time.

120 Patrick Stefanoff remarked that Materion offers 36 hours of volunteer time, and after that, it became
 121 the supervisor's discretion. Mayor Niles replied that he was willing to increase the volunteer hours
 122 offered.

123 Council Member Killpack reported that the personnel policy was drafted by Delta City employees, but
 124 it can be amended.

125 Auditor John Haderlie experienced a similar issue with another city and thought it was a state code
 126 issue.

127 Council Member Killpack MOVED to approve the Delta Fire Department Annual Report as present and
 128 the report of officers except for the Fire Chief until issues are resolved. Fire Chief Ashby will remain
 129 Fire Chief in the interim. The motion was SECONDED by Council Member Carter. Mayor Niles asked if
 130 there were any questions or comments regarding the motion. There being none, he called for a vote.

131 Motion made by Council Member Killpack, Seconded by Council Member Carter.

132 Voting Yea: Council Member Western, Council Member Killpack, Council Member Carter, Council
 133 Member Bogue

134 Council Member Chase was absent

135

136 5. Larson & Company, PC; Delta City FY 2023 Audit Report

137 Action: Discussion/Consideration for approval

138

139 Cody Powell and John Haderlie provided the 2023 fiscal year audit report to Delta City Council.

140 The Municipal Airport general fund exceeded the budget. It was recommended that it be closely
 141 monitored in the future to stay within budget.

142 The general fund exceeded the maximum limit of 35 percent.

143 Council Member Bogue asked for an explanation of management's ability to override control. John
 144 Haderlie gave an example of making refunds on the spot. In that case, journal entries must be made so
 145 they look at every journal entry made throughout the year.

146 Council Member Carter MOVED to approve the Delta City 2023 audit report. The motion was
 147 SECONDED by Council Member Killpack. Mayor Niles asked if there were any questions or comments
 148 regarding the motion. There being none, he called for a vote.

149 Motion made by Council Member Carter, Seconded by Council Member Killpack.
 150 Voting Yea: Council Member Western, Council Member Killpack, Council Member Carter, Council
 151 Member Bogue
 152 Council Member Chase was absent
 153

154 6. Council Member Nick Killpack; Main Street Crosswalks
 155 Action: Discussion/Consideration for approval
 156

157 Council Member Killpack opened a discussion about adding crosswalks to Main Street. Public Works
 158 Director Kirkland remarked that a traffic plan is planned for later in the year and crosswalks can be
 159 worked into the conversation.

160 Council Member Bogue will contact Meinhardt and Richins to see what needs to be done.

161 Public Works Director Kirkland remarked that the Sheriff's Office will be returning the speed trailer.

162 7. Dent R. Kirkland, Public Works Director, Public Works Update
 163 Discussion Only

164 Public Works Director Kirkland provided a Public Works update to the Council. They have been crack-
 165 sealing and taking Christmas decorations down.

166 A few basements flooded with sewage as a result of a blockage from wet wipes. It has been submitted
 167 to the insurance.

168 Kirkland reported that a grant to extend the water line was denied with no explanation.

169 Delta Crossings are close to starting construction on their project. Steve Styler will be at the Planning
 170 and Zoning Commission meeting to renew his preliminary plat.

171 **ADDITIONAL ITEMS**

172 Council Member Bogue asked about the personnel policy committee. The Council made the decision that Sherri
 173 Westbrook and Michelle Lovejoy would be co-chairs of the personnel policy committee and Council Member
 174 Western would be the Council representative on the committee.

175 Mayor Niles and the Council made City Council assignments for the next year. Mayor Niles will be
 176 administration; Council Members Killpack and Western celebrations and civic events; Council Members
 177 Western, Chase, and Bogue city beautification; Council Member Carter economic development; Fire Chief Ashby
 178 Fire Department/ Millard County Fire Chief's representative; Travis Stanworth Fire Department/ Millard County
 179 Fire Service District representative; Council Members Killpack and Chase Library Advisory Board representatives;
 180 Council Members Western and Bogue Municipal Airport Advisory Board representatives; Council Member Bogue
 181 Municipal Shooting Range Advisory Board representative; Council Members Carter and Killpack parks; Chad
 182 Droubay Planning and Zoning Commission Chairperson Assignment; Council Member Killpack Planning and
 183 Zoning Commission Council Representative; Council Members Bogue, Chase, and Western streets; Council
 184 Members Chase and Carter Water and Sewer Propriety Enterprises.

185 Mayor Niles asked the City Council to think of when they could get together to take pictures for the website.

186 Council Member Killpack MOVED to move into closed session to discuss pending litigation at 10:18 p.m. The
187 motion was SECONDED by Council Member Western. Mayor Niles asked if there were any questions or
188 comments regarding the motion. There being none, he called for a vote.

189 Motion made by Council Member Killpack, Seconded by Council Member Western.
190 Voting Yea: Council Member Carter, Council Member Western, Council Member Killpack, Council Member
191 Bogue
192 Council Member Chase was absent
193

194 Closed Session: Strategy Session to discuss pending or reasonably imminent litigation.
195

196
197 Council Member Killpack MOVED to move into closed session to discuss the character, professional competence,
198 or physical or mental health of an individual at 10:43 p.m. The motion was SECONDED by Council Member
199 Carter. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he
200 called for a vote.

201 Motion made by Council Member Killpack, Seconded by Council Member Carter
202 Voting Yea: Council Member Carter, Council Member Western, Council Member Killpack, Council Member
203 Bogue
204 Council Member Chase was absent
205

206 Closed Session: Discuss the character, professional competence, or physical or mental health of an individual.
207

208
209 **ADJOURNMENT**

210 Council Member Western MOVED to adjourn the City Council Meeting. The motion was SECONDED by Council
211 Member Carter. Mayor Niles asked if there were any questions or comments regarding the motion. There being
212 none, he called for a vote.

213 Motion made by Council Member Western, Seconded by Council Member Carter.
214 Voting Yea: Council Member Carter, Council Member Western, Council Member Killpack, Council Member
215 Bogue
216 Council Member Chase was absent
217

218 The meeting was adjourned at 12:31 a.m.
219

John Wesley Niles, Mayor

Sherri Westbrook, Recorder

220
221

Delta City, Utah
City Council Review of Accounts Payable

Disbursement Date	Check Range			Amount
Wednesday, January 3, 2024	12147	to	12162	\$ 34,375.28
Wednesday, January 10, 2024	12163	to	12194	\$ 103,842.39
		to		
		to		
Utah Local Government Ins.				
Healthiest You				\$ 176.00
				\$ 57,459.25
City Council Approval Date: 01/17/24			Total	\$ 195,852.92

Delta City, Utah

Item 2.

City Council Review of Electronic & Payroll Disbursements

Disbursement To	Purpose	Amount
City Personnel @ Jan. 5, 2024	End-Month Payroll	27,451.06
Electronic Federal Tax Payment System	End-Month Payroll Tax	9,239.54
SBSU Bank	Bank Fees	85.00
AFLAC Insurance Company	Premiums Paid by Employee Withholding	
American Express	Merchant Fees	43.15
Global Payments, Direct, Inc.	Airport Fuel Sales Merchant Fees	
Heath Equity	Premiums Paid by Employee Withholding	
Liberty National Insurance Company	Premiums Paid by Employee Withholding	
Utah Department of Workforce Services	Unemployment Insurance Premiums	265.11
Utah Retirement Systems	Contributions, 401(k) Deferrals & Loans	8,789.58
Utah State Tax	State Tax Withholding	10,381.68
Washington National Insurance Company	Premiums Paid by Employee Withholding	
World Fuel Services, Inc./Ascent Aviation	Aviation Fuel Purchase Drafts	
Xpress Bill Pay, LLC	Service Fees	629.68
Zions Bank	Various Banking Fees	
Paymentech	Bank Fees	574.45
		\$ 57,459.25

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/24	01/03/2024	12147	2986	ANDERSON, JODY & LUKE	0221310	152.90
01/24	01/03/2024	12148	265	CHRONICLE - PROGRESS, LLC	0221310	600.00
01/24	01/03/2024	12149	320	DELTA AREA CHAMBER OF COMMERCE	0221310	500.00
01/24	01/03/2024	12150	345	DELTA GARBAGE SERVICE, INC.	0221310	347.50
01/24	01/03/2024	12151	765	DIV OF OCCUP/PROFESS LICENSING	0221310	52.62
01/24	01/03/2024	12152	2652	ELITE LAWN & PEST SOLUTIONS	0221310	18.00
01/24	01/03/2024	12153	3006	ESPLIN & WEIGHT	0221310	1,750.00
01/24	01/03/2024	12154	880	GRAINGER, INC.	0221310	92.85
01/24	01/03/2024	12155	2645	KNIGHT, JAYNE	0221310	200.00
01/24	01/03/2024	12156	535	KOUSINS FLORAL, L.L.C.	0221310	55.00
01/24	01/03/2024	12157	2744	LES OLSON COMPANY	0221310	49.99
01/24	01/03/2024	12158	640	MOUNTAINLAND SUPPLY CO., LLC	0221310	4,436.72
01/24	01/03/2024	12159	359	PUBLIC EMPLOYEES HEALTH PROGRAM	0221310	25,819.51
01/24	01/03/2024	12160	2822	ROPER LUMBER CO	0221310	136.69
01/24	01/03/2024	12161	3015	SESSIONS, BROOK	0221310	37.50
01/24	01/03/2024	12162	498	WORKFORCEQA	0221310	126.00
Grand Totals:						34,375.28

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
0221310	.00	34,375.28-	34,375.28-
02-22354	82.10	.00	82.10
02-22355	25,737.41	.00	25,737.41
10-22600	200.00	.00	200.00
10-41-220	500.00	.00	500.00
10-42-457	1,750.00	.00	1,750.00
10-42-691	37.50	.00	37.50
10-44-305	600.00	.00	600.00
10-46-270	49.99	.00	49.99
10-46-700	92.85	.00	92.85
10-46-770	139.00	.00	139.00
10-54-485	52.62	.00	52.62
10-61-390	34.18	.00	34.18
10-61-400	28.74	.00	28.74
10-61-445	60.00	.00	60.00
10-70-340	347.50	.00	347.50
10-75-625	10.79	.00	10.79
51-26000	152.90	.00	152.90
51-40-390	62.98	.00	62.98
51-40-600	4,311.86	.00	4,311.86
51-40-740	124.86	.00	124.86
Grand Totals:	34,375.28	34,375.28-	.00

M = Manual Check, V = Void Check

Mayor _____

Administrative Officer/Recorder _____

Dated _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ANDERSON, JODY & LUKE						
2986	WATER METER REFUNDS 2023	2102003	WATER METER REFUND 2102003	01/02/2024	152.90	152.90
Total ANDERSON, JODY & LUKE:					152.90	152.90
CHRONICLE - PROGRESS, LLC						
265	CHRONICLE - PROGRESS, LLC	1537	HOLIDAY SCHEDULE OF EVENTS	12/28/2023	400.00	400.00
265	CHRONICLE - PROGRESS, LLC	1557	COLORING BOOK PAGE	12/13/2023	200.00	200.00
Total CHRONICLE - PROGRESS, LLC:					600.00	600.00
DELTA AREA CHAMBER OF COMMERCE						
320	DELTA AREA CHAMBER OF CO	2310	BI-ANNUAL CHAMBER CONTRIBUTION	01/01/2024	500.00	500.00
Total DELTA AREA CHAMBER OF COMMERCE:					500.00	500.00
DELTA GARBAGE SERVICE, INC.						
345	DELTA GARBAGE SERVICE, INC	47809	YARD DUMPED CC, PARK, SHOP, AIRPORT, PARK	12/20/2023	347.50	347.50
Total DELTA GARBAGE SERVICE, INC.:					347.50	347.50
DIV OF OCCUP/PROFESS LICENSING						
765	DIV OF OCCUP/PROFESS LICE	12/23	Building Permit Fee Surcharge 2023	01/02/2024	52.62	52.62
Total DIV OF OCCUP/PROFESS LICENSING:					52.62	52.62
ELITE LAWN & PEST SOLUTIONS						
2652	ELITE LAWN & PEST SOLUTION	01/24	COMMUNITY CENTER BAIT STATIONS	12/26/2023	18.00	18.00
Total ELITE LAWN & PEST SOLUTIONS:					18.00	18.00
ESPLIN & WEIGHT						
3006	ESPLIN & WEIGHT	18903	PUBLIC DEFENDER 01/24	01/01/2024	1,750.00	1,750.00
Total ESPLIN & WEIGHT:					1,750.00	1,750.00
GRAINGER, INC.						
880	GRAINGER, INC.	9939803392	BATTERY, ALKALINE AA, BATTERY ALKALINE AAA, PAPER	12/18/2023	92.85	92.85
Total GRAINGER, INC.:					92.85	92.85
KNIGHT, JAYNE						
2645	COMMUNITY CENTER DEPOSIT	20231222	REFUND FOR DAY USE CC	01/02/2024	200.00	200.00
Total KNIGHT, JAYNE:					200.00	200.00
KOUSINS FLORAL, L.L.C.						
535	KOUSINS FLORAL, L.L.C.	1787	FUNERAL SCHAFFER	12/19/2023	55.00	55.00
Total KOUSINS FLORAL, L.L.C.:					55.00	55.00
LES OLSON COMPANY						
2744	LES OLSON COMPANY	MIT213111	STARTECH NETWORK	12/28/2023	49.99	49.99

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total LES OLSON COMPANY:					49.99	49.99
MOUNTAINLAND SUPPLY CO., LLC						
640	MOUNTAINLAND SUPPLY CO., L	S105640827.0	FORD 202B-IPZ BRZ DS SADDLE	12/21/2023	320.02	320.02
640	MOUNTAINLAND SUPPLY CO., L	S105826583.0	ROMAC MACRO	12/05/2023	802.54	802.54
640	MOUNTAINLAND SUPPLY CO., L	S105826583.0	ROMAC ALPJHA A9-10	12/05/2023	1,004.54	1,004.54
640	MOUNTAINLAND SUPPLY CO., L	S105826583.0	ROMAC MACRO HP 4 IN 2 BLT	12/05/2023	401.27	401.27
640	MOUNTAINLAND SUPPLY CO., L	S105827689.0	MUELLER A49 5-1/4 LWR VLV PLT NUT	12/19/2023	1,783.49	1,783.49
640	MOUNTAINLAND SUPPLY CO., L	S105866428.0	REED 02251 L2017 DUAL SOCKET	12/21/2023	124.86	124.86
Total MOUNTAINLAND SUPPLY CO., LLC:					4,436.72	4,436.72
PUBLIC EMPLOYEES HEALTH PROGRAM						
359	PUBLIC EMPLOYEES HEALTH P	12/23	PEHP HEALTH INS	12/28/2023	24,099.78	24,099.78
359	PUBLIC EMPLOYEES HEALTH P	12/23	PEHP DENTAL INS	12/28/2023	1,225.76	1,225.76
359	PUBLIC EMPLOYEES HEALTH P	12/23	PEHP VISION COVERAGE	12/28/2023	82.10	82.10
359	PUBLIC EMPLOYEES HEALTH P	12/23	PEHP LIFE COVERAGE	12/28/2023	411.87	411.87
Total PUBLIC EMPLOYEES HEALTH PROGRAM:					25,819.51	25,819.51
ROPER LUMBER CO						
2822	ROPER LUMBER CO	4588475	TAPE CAUTION BARRICAD	12/02/2023	10.79	10.79
2822	ROPER LUMBER CO	4588880	RIVET GUTTER BROWN, ELBOW B SIDE ALUM	12/06/2023	15.27	15.27
2822	ROPER LUMBER CO	4589559	LUBRICANT GRAPHITE DRY	12/13/2023	2.69	2.69
2822	ROPER LUMBER CO	4589560	CUTTER PVC	12/13/2023	43.19	43.19
2822	ROPER LUMBER CO	4589972	KIT TORCH PLM TRIGGER START	12/18/2023	31.49	31.49
2822	ROPER LUMBER CO	4590297	AIR FILTER	12/20/2023	13.47	13.47
2822	ROPER LUMBER CO	4590350	PLIER GRVLOCK	12/21/2023	19.79	19.79
Total ROPER LUMBER CO:					136.69	136.69
SESSIONS, BROOK						
3015	SESSIONS, BROOK	12/23	MILLARD COUNTY JUSTICE COURT ADMINISTRATION, W	12/20/2023	37.50	37.50
Total SESSIONS, BROOK:					37.50	37.50
WORKFORCEQA						
498	WORKFORCEQA	179329	Drug SCREENS	11/30/2023	66.00	66.00
498	WORKFORCEQA	179329	Drug SCREENS	11/30/2023	60.00	60.00
Total WORKFORCEQA:					126.00	126.00
Grand Totals:					34,375.28	34,375.28

Dated: _____

Mayor: _____

Admin. Officer/Recorder: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/24	01/10/2024	12163	2645	ASCEND COUNSELING & WELLNESS	0221310	200.00
01/24	01/10/2024	12164	1046	ASHBY, LYNN BRYCE	0221310	74.00
01/24	01/10/2024	12165	3016	BANGERT, KLINT	0221310	1,122.40
01/24	01/10/2024	12166	2937	BLACKSTONE PUBLISHING	0221310	140.62
01/24	01/10/2024	12167	2645	BLUE MOUNTAIN DENTAL	0221310	200.00
01/24	01/10/2024	12168	170	BLUE STAKES OF UTAH 811	0221310	53.71
01/24	01/10/2024	12169	260	CHEMTECH-FORD, INC.	0221310	120.00
01/24	01/10/2024	12170	3003	CINTAS	0221310	87.66
01/24	01/10/2024	12171	3018	COLOR FLEX LED	0221310	3,299.87
01/24	01/10/2024	12172	357	DELTA 4TH WARD (FLAGS)	0221310	1,080.00
01/24	01/10/2024	12173	350	DELTA JUBILEE SUPERCENTER	0221310	817.94
01/24	01/10/2024	12174	385	DROUBAY CHEVROLET-BUICK, INC.	0221310	1,337.82
01/24	01/10/2024	12175	414	FREEDOM MAILING SERVICES, INC.	0221310	824.17
01/24	01/10/2024	12176	2709	HENRIE, STETSON JOHN	0221310	74.00
01/24	01/10/2024	12177	495	INGRAM LIBRARY SERVICES	0221310	6,419.22
01/24	01/10/2024	12178	2645	JEFFERY, ROB	0221310	200.00
01/24	01/10/2024	12179	2807	JOHNSON, LANCE WARD	0221310	74.00
01/24	01/10/2024	12180	3017	KIESEL, MAIGAN & NICOLE	0221310	150.00
01/24	01/10/2024	12181	2645	LIFE LINE SCREENING	0221310	200.00
01/24	01/10/2024	12182	3017	LIMACHE ALARCON, GLORIA	0221310	61.87
01/24	01/10/2024	12183	2645	LIQUA DRY	0221310	250.00
01/24	01/10/2024	12184	1456	McGEE'S STAMP & TROPHY COMPANY	0221310	49.50
01/24	01/10/2024	12185	606	MILLARD COUNTY SOLID WASTE SRV	0221310	84,862.61
01/24	01/10/2024	12186	1843	MURRAY, MARK	0221310	74.00
01/24	01/10/2024	12187	860	PEHP LONG-TERM DISABILITY	0221310	340.76
01/24	01/10/2024	12188	2535	POULSEN, JASON M.	0221310	74.00
01/24	01/10/2024	12189	2645	RETIREMENT SOLUTIONS	0221310	250.00
01/24	01/10/2024	12190	1430	ROBISON, ROBIN LEON (RL)	0221310	74.00
01/24	01/10/2024	12191	1309	STANWORTH, TRAVIS LANE	0221310	74.00
01/24	01/10/2024	12192	2905	TINK'S SUPERIOR AUTO PARTS	0221310	186.43
01/24	01/10/2024	12193	2870	WALKER, TRAVIS	0221310	74.00
01/24	01/10/2024	12194	2645	WHITE RIVER ACADEMY	0221310	300.00
01/24	01/10/2024	20240110	2524	WEX BANK	0221310	695.81
Grand Totals:						103,842.39

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
0221310	.00	103,842.39-	103,842.39-
02-22355	340.76	.00	340.76
10-22600	1,600.00	.00	1,600.00
10-41-225	1,080.00	.00	1,080.00
10-46-401	3,299.87	.00	3,299.87
10-46-755	87.66	.00	87.66
10-57-390	287.44	.00	287.44
10-57-430	518.00	.00	518.00
10-57-640	695.81	.00	695.81
10-61-390	144.95	.00	144.95
10-62-590	84,862.61	.00	84,862.61

M = Manual Check, V = Void Check

DELTA CITY

Check Register

Check Issue Dates: 1/10/2024 - 1/10/2024

GL Account	Debit	Credit	Proof
10-70-390	4.49	.00	4.49
10-70-650	1,337.82	.00	1,337.82
10-74-660	6,419.22	.00	6,419.22
10-74-765	140.62	.00	140.62
10-75-625	580.00	.00	580.00
51-26000	285.87	.00	285.87
51-40-290	824.17	.00	824.17
51-40-390	36.99	.00	36.99
51-40-480	120.00	.00	120.00
52-40-505	1,122.40	.00	1,122.40
52-40-550	53.71	.00	53.71
Grand Totals:	103,842.39	103,842.39-	.00

Mayor _____

Administrative Officer/Recorder _____

Dated _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

M = Manual Check, V = Void Check

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ASCEND COUNSELING & WELLNESS						
2645	COMMUNITY CENTER DEPOSIT	20200930	DEPOSIT ROLL OVER NO LONGER NEEDED	01/04/2024	200.00	200.00
Total ASCEND COUNSELING & WELLNESS:					200.00	200.00
ASHBY, LYNN BRYCE						
1046	ASHBY, LYNN BRYCE	1/24	WINTER FIRE SCHOOL PER DIEM	01/04/2024	74.00	74.00
Total ASHBY, LYNN BRYCE:					74.00	74.00
BANGERT, KLINT						
3016	BANGERT, KLINT	12/23	CLEAN UP FOR 277 W 300 S DELTA UT SEWER BACKUP	12/28/2023	1,122.40	1,122.40
Total BANGERT, KLINT:					1,122.40	1,122.40
BLACKSTONE PUBLISHING						
2937	BLACKSTONE PUBLISHING	2134979	BOOKS	01/08/2024	140.62	140.62
Total BLACKSTONE PUBLISHING:					140.62	140.62
BLUE MOUNTAIN DENTAL						
2645	COMMUNITY CENTER DEPOSIT	20230130	DEPOSIT ROLL OVER NO LONGER NEEDED	01/04/2024	200.00	200.00
Total BLUE MOUNTAIN DENTAL:					200.00	200.00
BLUE STAKES OF UTAH 811						
170	BLUE STAKES OF UTAH 811	UT202303460	E-MAIL NOTIFICATION	12/31/2023	53.71	53.71
Total BLUE STAKES OF UTAH 811:					53.71	53.71
CHEMTECH-FORD, INC.						
260	CHEMTECH-FORD, INC.	24A09409	COLIERT AP	01/08/2024	120.00	120.00
Total CHEMTECH-FORD, INC.:					120.00	120.00
CINTAS						
3003	CINTAS	4178471933	FC4 NEUTRAL, GL1 GLASS&SURF,RR1 DISNEFCT, Z1, FL	12/28/2023	87.66	87.66
Total CINTAS:					87.66	87.66
COLOR FLEX LED						
3018	COLOR FLEX LED	1056	LIFT RENTAL, GAS, HOTEL, LABOR FOR 16 HOURS	01/03/2024	3,299.87	3,299.87
Total COLOR FLEX LED:					3,299.87	3,299.87
DELTA 4TH WARD (FLAGS)						
357	DELTA 4TH WARD (FLAGS)	202400001	FLAGS - CALENDAR YEAR 2024	01/09/2024	1,080.00	1,080.00
Total DELTA 4TH WARD (FLAGS):					1,080.00	1,080.00
DELTA JUBILEE SUPERCENTER						
350	DELTA JUBILEE SUPERCENTER	011470939	FIRE DEPARTMENT	12/20/2023	189.84	189.84
350	DELTA JUBILEE SUPERCENTER	01-1478063	HOT COCO, BUSHS HONEY, TROPICAL PUNCH	12/31/2023	48.10	48.10

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
350	DELTA JUBILEE SUPERCENTER	123123	DELTA CITY GIFT CARDS 35\$ EACH, DELTA CITY GIFT CA	12/31/2023	580.00	580.00
Total DELTA JUBILEE SUPERCENTER:					817.94	817.94
DROUBAY CHEVROLET-BUICK, INC.						
385	DROUBAY CHEVROLET-BUICK,	2015 CHEVY S	ELECTRICAL/POOR RUNNING, POINT MULTI VEHICLE IN	11/29/2023	1,337.82	1,337.82
Total DROUBAY CHEVROLET-BUICK, INC.:					1,337.82	1,337.82
FREEDOM MAILING SERVICES, INC.						
414	FREEDOM MAILING SERVICES,	46889	PREPARE & MAIL UTILITY BILLS	01/02/2024	824.17	824.17
Total FREEDOM MAILING SERVICES, INC.:					824.17	824.17
HENRIE, STETSON JOHN						
2709	HENRIE, STETSON JOHN	1/24	WINTER FIRE SCHOOL PER DIEM	01/04/2024	74.00	74.00
Total HENRIE, STETSON JOHN:					74.00	74.00
INGRAM LIBRARY SERVICES						
495	INGRAM LIBRARY SERVICES	78323363	Books	01/09/2024	817.84	817.84
495	INGRAM LIBRARY SERVICES	78368571	Books	01/09/2024	68.47	68.47
495	INGRAM LIBRARY SERVICES	78518040	Books	01/09/2024	1,426.78	1,426.78
495	INGRAM LIBRARY SERVICES	78555713	Books	01/09/2024	151.63	151.63
495	INGRAM LIBRARY SERVICES	78732978	Books	01/09/2024	1,136.80	1,136.80
495	INGRAM LIBRARY SERVICES	78771989	Books	01/09/2024	85.97	85.97
495	INGRAM LIBRARY SERVICES	78904987	Books	01/09/2024	1,704.10	1,704.10
495	INGRAM LIBRARY SERVICES	78954620	Books	01/09/2024	325.90	325.90
495	INGRAM LIBRARY SERVICES	79244810	Books	01/09/2024	636.12	636.12
495	INGRAM LIBRARY SERVICES	79361874	Books	01/09/2024	65.61	65.61
Total INGRAM LIBRARY SERVICES:					6,419.22	6,419.22
JEFFERY, ROB						
2645	COMMUNITY CENTER DEPOSIT	20190716	DEPOSIT ROLL OVER NO LONGER NEEDED	01/04/2024	200.00	200.00
Total JEFFERY, ROB:					200.00	200.00
JOHNSON, LANCE WARD						
2807	JOHNSON, LANCE WARD	1/24	WINTER FIRE SCHOOL PER DIEM	01/04/2024	74.00	74.00
Total JOHNSON, LANCE WARD:					74.00	74.00
KIESEL, MAIGAN & NICOLE						
3017	WATER METER REFUNDS 2024	11024003	REQUEST FOR DEPSOTI DITRIBUTION 11024003	01/08/2024	150.00	150.00
Total KIESEL, MAIGAN & NICOLE:					150.00	150.00
LIFE LINE SCREENING						
2645	COMMUNITY CENTER DEPOSIT	20190315	DEPOSIT ROLL OVER NO LONGER NEEDED	01/04/2024	200.00	200.00
Total LIFE LINE SCREENING:					200.00	200.00
LIMACHE ALARCON, GLORIA						
3017	WATER METER REFUNDS 2024	1130006	WATER METER REFUND 1130006	01/04/2024	61.87	61.87
Total LIMACHE ALARCON, GLORIA:					61.87	61.87

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
LIQUA DRY						
2645	COMMUNITY CENTER DEPOSIT	81126601PT	DEPOSIT ROLL OVER NO LONGER NEEDED	01/04/2024	250.00	250.00
Total LIQUA DRY:					250.00	250.00
McGEE'S STAMP & TROPHY COMPANY						
1456	McGEE'S STAMP & TROPHY CO	INV121419	WALNUT, SILVER/FULL COLOR METAL PLATE, BLACK MA	12/07/2023	49.50	49.50
Total McGEE'S STAMP & TROPHY COMPANY:					49.50	49.50
MILLARD COUNTY SOLID WASTE SRV						
606	MILLARD COUNTY SOLID WASTE	1/24	SOLID WASTE AGREEMENT	01/03/2024	84,862.61	84,862.61
Total MILLARD COUNTY SOLID WASTE SRV:					84,862.61	84,862.61
MURRAY, MARK						
1843	MURRAY, MARK	1/24	WINTER FIRE SCHOOL	01/04/2024	74.00	74.00
Total MURRAY, MARK:					74.00	74.00
PEHP LONG-TERM DISABILITY						
860	PEHP LONG-TERM DISABILITY	1/24	PEHP LTD 01/24	01/04/2024	340.76	340.76
Total PEHP LONG-TERM DISABILITY:					340.76	340.76
POULSEN, JASON M.						
2535	POULSEN, JASON M.	1/24	WINTER FIRE SCHOOL PER DIEM	01/04/2024	74.00	74.00
Total POULSEN, JASON M.:					74.00	74.00
RETIREMENT SOLUTIONS						
2645	COMMUNITY CENTER DEPOSIT	12/23	DEPOSIT ROLL OVER NO LONGER NEEDED	01/04/2024	250.00	250.00
Total RETIREMENT SOLUTIONS:					250.00	250.00
ROBISON, ROBIN LEON (RL)						
1430	ROBISON, ROBIN LEON (RL)	1/24	FIRE SCHOOL PER DIEM	01/04/2024	74.00	74.00
Total ROBISON, ROBIN LEON (RL):					74.00	74.00
STANWORTH, TRAVIS LANE						
1309	STANWORTH, TRAVIS LANE	01/24	WINTER FIRE SCHOOL	01/04/2024	74.00	74.00
Total STANWORTH, TRAVIS LANE:					74.00	74.00
TINK'S SUPERIOR AUTO PARTS						
2905	TINK'S SUPERIOR AUTO PARTS	261727	MOTHERS RENEW KIT	12/07/2023	36.99	36.99
2905	TINK'S SUPERIOR AUTO PARTS	262118	SF INJECTOR CLEANER	12/12/2023	4.49	4.49
2905	TINK'S SUPERIOR AUTO PARTS	262734	18 MO WTY BAT, CORE DEPOSIT	12/19/2023	144.95	144.95
Total TINK'S SUPERIOR AUTO PARTS:					186.43	186.43
WALKER, TRAVIS						
2870	WALKER, TRAVIS	1/24	WINTER FIRE SCHOOL PER DIEM	01/04/2024	74.00	74.00
Total WALKER, TRAVIS:					74.00	74.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
WEX BANK						
2524	WEX BANK	94191424	Fire DEPARTMENT FUEL	12/31/2023	695.81	695.81
Total WEX BANK:					695.81	695.81
WHITE RIVER ACADEMY						
2645	COMMUNITY CENTER DEPOSIT	173819206PT	DEPOSIT ROLL OVER NO LONGER NEEDED	01/04/2024	300.00	300.00
Total WHITE RIVER ACADEMY:					300.00	300.00
Grand Totals:					103,842.39	103,842.39

Dated: _____

Mayor: _____

Admin. Officer/Recorder: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.



CITY COUNCIL ASSIGNMENTS 2024

- Administration Mayor John W. Niles
- Celebrations & Civic Events Nicholas W. Killpack, Betty Jo Western
- City Beautification..... Betty Jo Western, Kiley J. Chase, KC Bogue
- Economic Development..... Kelly Carter
- Fire Department/Millard County Fire Chief’s Representative..... Lynn Ashby
- Fire Department/Millard County Fire Service District Representative Travis Stanworth
- Library/Advisory Board Representative.....Nicholas W. Killpack, Kiley J. Chase
- Municipal Airport/Advisory Board Representative Betty Jo Western, KC Bogue
- Municipal Shooting Range/Advisory Board Representative KC Bogue
- Parks..... Kelly Carter, Nicholas W. Killpack
- Planning & Zoning Commission Chairperson Assignment..... Chad Droubay
- Planning & Zoning Commission Council Representative Nicholas W. Killpack
- Streets..... KC Bogue, Kiley J. Chase, Betty Jo Western
- Water & Sewer Proprietary Enterprises Kiley J. Chase, Kelly Carter