



# DELTA CITY COUNCIL REGULAR MEETING

Wednesday, July 16, 2025 at 7:00 PM  
Delta City Municipal Complex Council Chambers\*

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## MINUTES

### PRESENT

Mayor John Niles  
Council Member Betty Jo Western  
Council Member Nick Killpack  
Council Member KC Bogue (called in virtually 7:06 - 7:22)

### ABSENT

Council Member Kiley Chase  
Council Member Kelly Carter

### ALSO PRESENT

Sherri Westbrook  
Angie Dewsnup  
Justin Ashby  
Jessica Anderson  
Stetson Henrie  
Zach Harris  
Nate Taylor  
Ron Larsen  
Todd Davies  
Megan Davies

### CALL TO ORDER

Mayor Niles called the meeting to order at 7:00 p.m. He stated that notice of the time, place, and agenda of the meeting had been posted at the Delta City Complex, on the Delta City website, and on the Utah Public Notice website and had been provided to the Millard County Chronicle-Progress, LLC and each member of the City Council at least 24 hours before the meeting. Mayor Niles conducted a roll call. Council Members Killpack and Western were present. Council Members Carter, Chase, and Bogue were absent. \*Council Member Bogue called in virtually at 7:06 pm.

### OPENING REMARKS

Mayor Niles offered the opening remarks.

### PLEDGE OF ALLEGIANCE

Mayor Niles led those in attendance in the Pledge of Allegiance.

### BUSINESS

\*This was moved prior to Consent Agenda Items (Minutes and Accounts Payable Approvals) as the Council waited for a quorum to be present for voting.

5. Todd Davies: Municipal Code 8-12-050  
Action: Discussion/Consideration for approval

Citizen Todd Davies introduced himself to the Council. He shared with the Council that he would like them to consider changing the restrictions in Municipal Code 8-12-050. This code currently states that

slingshots, BB guns, and bow and arrows are not allowed to be used in city limits, even on private property. Infractions to this code are a Class B Misdemeanor. Davies has looked at several other city codes and explained that Fillmore, Oak City, and Beaver do not have any restrictions in their codes for shooting on one's own property. Mayor Niles stated that Attorney Anderson also researched this and that Nephi and Ephraim allow bows and arrows on private property and Salina has no restrictions. Council Member Killpack agreed that practicing archery on private property, with certain conditions, should be rewritten in the code. Mayor Niles added that the Council will look at this and address it.

Davies asked when this could be done and if it would have to wait an entire month. Council Member Killpack stated that the earliest it could be changed would be during the next City Council meeting on the first Wednesday in August. Council Member Western added that Attorney Anderson found that the State of Utah does not have anything written about restrictions with weapons on private property. Attorney Anderson said she will go through the Code and make notations and recommendations for the Council. Anderson will also note the Council's request to change the code to read that infraction citation would be given for 1st offense and 2nd offense would be Class C Misdemeanor.

\*Council Member Bogue called into the meeting virtually at 7:06 pm.

#### **CONSENT AGENDA**

**1. Minutes Approval: CCPH1 2025-06-18**

The minutes of the first City Council Public Hearing held on 6/18/25 were presented for approval. Council Member Killpack MOVED to approve the first City Council Public Hearing minutes held on 6/18/25. Council Member Western SECONDED the motion. Mayor Niles asked if there were any other questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Western.  
Voting Yea: Council Member Western, Council Member Killpack, Council Member Bogue  
Council Members Chase and Carter were absent.

**2. Minutes Approval: CCPH2 2025-06-18**

The minutes of the second City Council Public Hearing held on 6/18/25 were presented for approval. Council Member Western MOVED to approve the first City Council Public Hearing minutes held on 6/18/25. Council Member Killpack SECONDED the motion. Mayor Niles asked if there were any other questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Western, Seconded by Council Member Killpack.  
Voting Yea: Council Member Western, Council Member Killpack, Council Member Bogue  
Council Members Chase and Carter were absent.

**3. Minutes Approval: RCCM 2025-06-18**

The minutes of the Regular City Council Meeting held on 6/18/25 were presented for approval. Council Member Killpack MOVED to approve the Regular City Council Meeting minutes held on 6/18/25. Council Member Western SECONDED the motion. Mayor Niles asked if there were any other questions or comments regarding the motion. Council Member Bogue asked about the minutes stating he was absent, when he believed he was in attendance. Council Member Killpack and Mayor Niles stated that Bogue was in attendance for the Regular Council meeting (as written in the minutes), but that he was absent for the Public Hearings (also correctly documented in the minutes). Recorder Sherri Westbrook stated that this could be reviewed and verified.

Council Member Killpack MOVED to approve the Regular City Council Meeting minutes held on 6/18/25 upon verification of attendance for Council Member Bogue. Council Member Western SECONDED the motion. Mayor Niles asked if there were any other questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Western.  
Voting Yea: Council Member Western, Council Member Killpack, Council Member Bogue  
Council Members Chase and Carter were absent.

4. Accounts Payable, Payroll, and Electronic Disbursements Approval: 2025-07-16 \$1,028,927.97

The Council reviewed the accounts payable, payroll, and electronic transactions for the period ending 7/16/25 for \$1,028,927.97. Council Member Killpack MOVED to approve the disbursed payments dated 7/16/25 for \$1,028,927.97. Council Member Western SECONDED the motion. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Western.  
Voting Yea: Council Member Western, Council Member Killpack, Council Member Bogue  
Council Members Chase and Carter were absent.

**PUBLIC COMMENT PERIOD – Ten (10) Minutes Total Limitation**

No public comment; however, Council Member Western asked the Council for permission to call Fire Chief Travis Stanworth and place him on speakerphone. The Council agreed. Council Member Western called Stanworth and then thanked him for the fireworks show provided by the Delta City Fire Department during the 4th of July celebration. Council Member Western asked Mayor Niles if he wanted to add anything and he stated that he had talked with Chief Stanworth immediately following the show. Council Member Killpack stated that he has had countless people saying that this was the best fireworks Delta City has ever had and that the Council appreciates the work the Fire Department does for Delta City. Chief Stanworth said that it totaled about 200 man hours to put the show together and pull it off and that he would let his men know it was appreciated and the public had expressed positive feedback.

**BUSINESS – Any such business as may come before the Council.**

6. Council Member Nicholas Killpack: Ordinance 25-317 Delta City Construction Standards  
Action: Discussion/Consideration for approval

Council Member Killpack presented Ordinance 25-317 to the Council. He stated that it is taking expectations for subdivisions and putting those in a centrally-located, easy-to-access manual that will reduce confusion and allow for proactivity. Jones & Demille Engineering worked with the city and the only change in the code will be for sidewalks; current code requires 4 feet and the change would now require 5 feet sidewalks. Per American Public Works Association (APWA) this will meet ADA and accommodations requirements without having to worry about carve outs every few feet in the sidewalks. Council Member Bogue asked about the version of the code and Council Member Killpack stated that this is the latest version published by the Utah State Chapter of APWA.

Council Member Bogue MOVED to approve Ordinance 25-317, Delta City Construction Standards. Council Member Western SECONDED the motion. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Bogue, Seconded by Council Member Western.  
Voting Yea: Council Member Western, Council Member Killpack, Council Member Bogue  
Council Members Chase and Carter were absent.

\*Before disconnecting, Council Member Bogue asked about the Road Map/Transportation Plan and when it would be further discussed and a decision made. Mayor Niles stated that this would be on the agenda for the next Council Meeting. Council Member Bogue was excused at 7:22, after this vote.\*

7. Justin Ashby, Assistant Public Works Director, Public Works Update  
Discussion Only

Assistant Public Works Director Ashby presented the Council with an update regarding the Public Works Department. Ashby stated that 4th of July Celebration was a success and that the Public Works Employees worked hard and he was grateful for all that they did to make it so.

Public Works has been spraying and dealing with weeds, replacing some dead meters, cleaning the shop, changing out lights to LED in Sheriff's and City Offices, and helping with cleaning up after a couple of windstorms. Currently working with UDOT to fix the sidewalk over the overpass; Ashby spoke with Adam Pace and KC Bogue to get this project going.

Ashby spoke with Phaze and discussed cost of \$177,000 for grading and rolling majority of mid-block streets (other than final 8-10 blocks); he also connected with Jake Smith for quote on chip seal and that would be an additional \$62,000 for same roads. Council Member Killpack suggested checking with Jake about condition of roads and if roads are in good enough condition to just chip seal, that would save a lot of money. Mayor Niles asked about a time frame and Ashby stated that will just depend on getting truck figured out; but no committed dates at this time.

Ashby also met with Jones & Demille and they are currently working on a Water Master Plan and filing paperwork with the state for funding for a 100% grant.

Ashby contacted the County about the cattleguard by the gravel pits that was discussed during last council meeting. He offered for Delta City to do the work and bill the County; the County said they will take care of this concern.

Sidewalk cost-sharing projects are taking place. The Topaz Museum requested work be done on the sidewalk on main street. Sewer project continues to go well; have a new manhole cover and as soon as Phaze can get back, they will finish this up. Should be done early next month.

Council Member Western asked about weed spraying and whether this was continuing, as she had had some citizens saying they had weeds around their homes that were not being sprayed. Council Member Killpack stated that even onto the right-of-way, the citizen is responsible for the weeds around their property, unless it is on city property. Ashby said it would be best to connect with Stetson Henrie on this. Council Member Western also said a citizen expressed concerns about the concrete slab under the overpass and asked why there was a stop sign put up instead of the prior yield. Ashby responded that the homeowner on that corner had submitted a complaint about this corner and Council Member Killpack added that it was a very emphatic complaint. Western said the new homeowner said that it is now impeding on their property and parking situation. Ashby said they can connect and figure out what to do.

Mayor Niles asked Ashby about the upcoming airport projects. Ashby stated there will be a walk-thru and hopefully specific dates can be dialed in by the end of the month for the road going into the airport, as well as a coat put on the taxiways and runway. Mayor Niles has signed a contract with the company for painting and striping.

Council Member Killpack thanked the entire Public Works Department on a successful 4<sup>th</sup> of July celebration and appreciation for working on the holiday. Council Member Western agreed.

#### **ADDITIONAL ITEMS**

No additional items were presented.

## ADJOURNMENT

Council Member Killpack MOVED to adjourn meeting at 7:32 pm. Council Member Western SECONDED the motion. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Western.

Voting Yea: Council Member Western and Council Member Killpack

Council Members Bogue, Chase, and Carter were absent.

The meeting was adjourned at 7:32 p.m.



John Wesley Niles, Mayor



Sherri Westbrook, Recorder