



# DELTA CITY COUNCIL REGULAR MEETING

Wednesday, February 07, 2024 at 7:00 PM

Delta City Municipal Complex Council Chambers\*

## MINUTES

### PRESENT

Mayor John Niles  
Council Member Betty Jo Western  
Council Member Nick Killpack  
Council Member Kelly Carter  
Council Member KC Bogue

### NOT PRESENT

Council Member Kiley Chase

### ALSO PRESENT

Chase Larsen  
Justin Ashby  
Scott McKay  
Travis Stanworth  
Christina Stanworth  
Jason Poulsen  
Tom Chandler  
Shane Church  
Sadie Church  
Tyrell Church  
McKay Christensen  
Alex Narteh

Bryce Meyer  
McKenna Keef  
Lynn Ashby  
Nicole Henrie  
Margarita Phillipsen  
Macenzy Church  
Britton Nielson  
Lance Johnson  
Michelle Lovejoy  
Sherri Westbrook  
Dent Kirkland  
Todd Anderson

### CALL TO ORDER

Mayor Niles called the meeting to order at 7:00 p.m. He stated that notice of the time, place, and agenda of the meeting had been posted at the Delta City Complex, on the Delta City website, on the Utah Public Notice website, had been provided to the Millard County Chronicle-Progress, LLC and each member of the City Council at least 24 hours before the meeting. Mayor Niles conducted a roll call. Council Members Western, Carter, Bogue, and Killpack were present. Council Member Chase was absent.

### OPENING REMARKS

Council Member Western offered the opening remarks.

### PLEDGE OF ALLEGIANCE

Mayor Niles led those in attendance in the Pledge of Allegiance.

### CONSENT AGENDA

1. Minutes Approval: RCCM 2024-01-17

The minutes of the Regular City Council Meeting held on 1/17/24 were presented for approval. Council Member Western MOVED to approve the minutes of the Regular City Council Meeting held on 1/17/24. The motion was SECONDED by Council Member Bogue. Mayor Niles asked if there were any other questions or comments regarding the motion. There being none, he called for a vote.



Motion made by Council Member Western, Seconded by Council Member Bogue.

Voting Yea: Council Member Western, Council Member Killpack, Council Member Carter, Council Member Bogue

Council Member Chase was absent

2. Accounts Payable, Payroll, and Electronic Disbursements Approval: 2024-02-07 \$ 193,724.57

The Council reviewed the accounts payable, payroll, and electronic transactions for the period ending 2/7/24 in the amount of \$193,724.57. Council Member Killpack MOVED to approve the disbursed payments dated 2/7/24 of \$193,724.57. The motion was SECONDED by Council Member Bogue. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Bogue.

Voting Yea: Council Member Western, Council Member Killpack, Council Member Carter, Council Member Bogue

Council Member Chase was absent

**PUBLIC COMMENT PERIOD** – *Ten (10) Minutes Total Limitation*

Tom Chandler remarked that he has noticed some improvement by the dumpsters in the last month, but would like to see more. Chandler would like Delta City to help clean the area by the dumpsters.

**BUSINESS** – Any such business as may come before the Council.

3. Scott McKay; Juab/Millard Children's Justice Court: Presentation & Request for donations

Action: Discussion/Consideration for approval

Scott McKay appeared before the Council to present information about the Juab/Millard Children's Justice Court. They help victims of crime and abuse and provide a comfortable home life for the children during the investigation. They currently rent an older home in Nephi that is not adequate for their needs. They are hoping to build an adequate home based on what they need. McKay is seeking a monetary donation from Delta City. Council Member Bogue inquired if it is government or private; it is private/public. They currently receive funding from VOCA, counties, and the state. Ten percent of their funding comes from the private sector and through fundraisers. They currently have approximately 100 cases a year.

Council Member Western MOVED to donate \$2000 to Juab/Millard Children's Justice Court. The motion was SECONDED by Council Member Killpack. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Western, Seconded by Council Member Killpack.

Voting Yea: Council Member Western, Council Member Killpack, Council Member Carter, Council Member Bogue

Council Member Chase was absent

4. Shane Church; Co-op Development Agreement presentation

Action: Discussion/Consideration for approval

Shane Church appeared before the Council seeking a co-op development agreement. Church is seeking annexation for 80 acres. This contract would protect them as annexation happens but would like to know what the city expects from them. Recorder Westbrook replied that a typical annexation process is between 6 and 9 months.



City Attorney Anderson remarked that they will need to specify a zone to give surrounding areas notice. Church would like to see a light industrial zone created. Council Member Carter suggested having light, medium, and heavy industrial zones. Church wanted to know what the requirements in the zones would be, such as infrastructure. City Attorney Anderson remarked that all the Council could do now was to tell him what the current code requires. The code could be changed, but it would need to go through the process.

Council Member Carter remarked that it would be considered a subdivision and that would be what triggers improvements. A road is required because there needs to be coverage. Church asked if the road could be private, but the current code does not allow for that.

Church inquired if Delta City would agree to a water line without an agreement. Mayor Niles asked if the valve could be turned on and be able to give them water without annexation. City Attorney Anderson said that was possible, but the water rate would be double the current water rate per code.

City Attorney Anderson recommended having a sunset clause. Church suggested a deadline of five years, but Attorney Anderson recommended two years. Council Member Killpack remarked that deadlines can be extended. Attorney Anderson remarked that this will be on the agenda of the next Planning and Zoning meeting. Attorney Anderson will prepare a draft of the water contract. The Council is interested in helping to upgrade the pipe from an 8-inch pipe to a 10-inch pipe.

Council Member Killpack MOVED to approve the exporting of the water to the entities of the agreement for a two-year sunset renewable if good faith progress is made toward annexation. The motion was SECONDED by Council Member Western. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Western.

Voting Yea: Council Member Western, Council Member Killpack, Council Member Carter, Council Member Bogue

Council Member Chase was absent

5. Councilmember Kelly Carter; Fire Chief Appointment

Action: Discussion/Consideration for approval

Council Member Carter informed the Council that Assistant Public Works Director Travis Stanworth has resigned from Delta City. Council Member Carter recommended appointing him as Fire Chief on his last day with Delta City. Stanworth's last day will be February 20<sup>th</sup>.

Council Member Carter asked to help with the Fire Department with the hope of connecting and making sure Delta City is working with them. Council Member Killpack recommends presenting Fire Chief Ashby with a plaque; Council Member Carter would like to have a retirement party for Fire Chief Ashby.

Delta City Council Members thanked the Delta City Fire Department, Travis Stanworth, and Lynn Ashby.

Council Member Western MOVED to appoint Travis Stanworth Fire Chief of the Delta City Fire Department beginning on February 20<sup>th</sup>. The motion was SECONDED by Council Member Bogue. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Western, Seconded by Council Member Bogue.

Voting Yea: Council Member Western, Council Member Killpack, Council Member Carter, Council Member Bogue

Council Member Chase was absent



6. Sherri Westbrook, Recorder, Administrative Update

Action: Discussion only

Recorder Sherri Westbrook provided an administrative update to the Council. Interviews were held for an Administrative Assistant. 11 applications were received, and 5 interviews were held. The position was offered to Kezia Mauzy, and she accepted. She will start on the 12<sup>th</sup> of February. Council Member Carter asked about the training process; Westbrook and other departments will train on hand, and online training is available for the software she will be using. Her desk will be located in the front office area with Rebecca Peterson.

Council Member Carter asked for clarification of duties. Westbrook replied that 1099s were her responsibility. Jody Anderson does the W2's and payroll. Mayor Niles will meet with the office staff next week to help clarify each staff members duties. Council Member Carter recommended that the Recorder have a Council Liaison; Council Member Killpack volunteered to be the liaison.

7. Mayor John Niles, Public Works Update

Action: Discussion Only

Justin Ashby provided a Public Works update to the Council. The Public Works Department has been crack-sealing, performing maintenance on equipment, and working indoors. They are preparing to perform maintenance on the street sweeper. Council Member Bogue recommended adding to the newsletter for people to clean curbs and gutter. Council Member Western added that she would like to add in the newsletter that sandbags are available.

**ADDITIONAL ITEMS**

Council Member Bogue recommended hiring a City Manager/Human Resource employee.

**ADJOURNMENT**

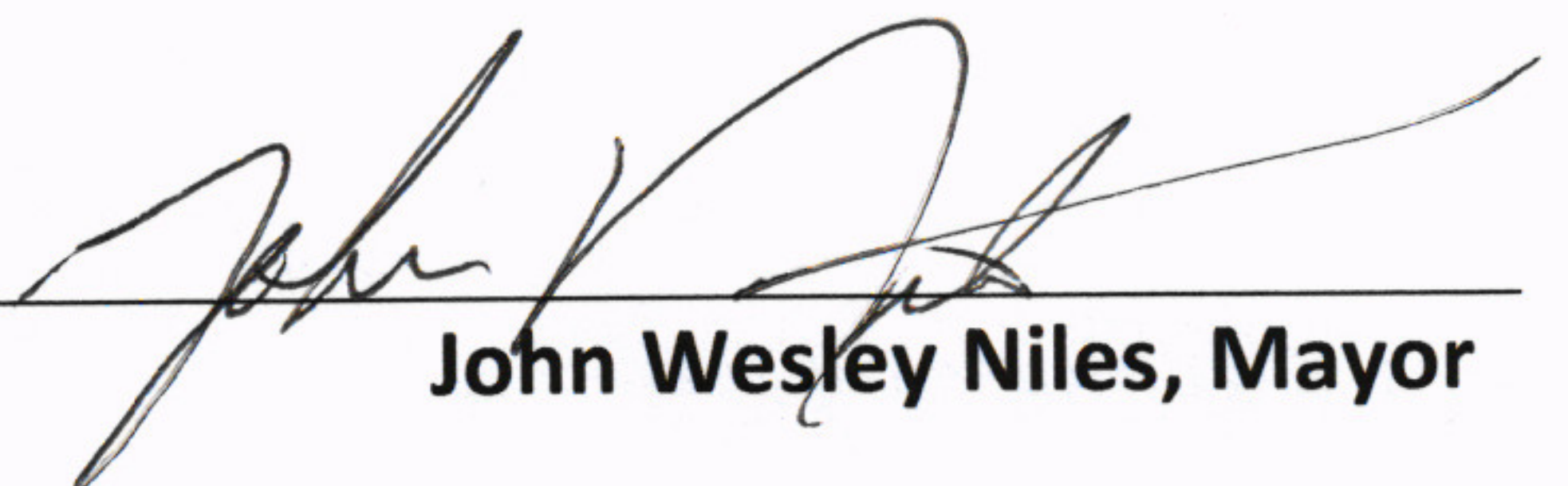
Council Member Killpack MOVED to adjourn the City Council Meeting. The motion was SECONDED by Council Member Western. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

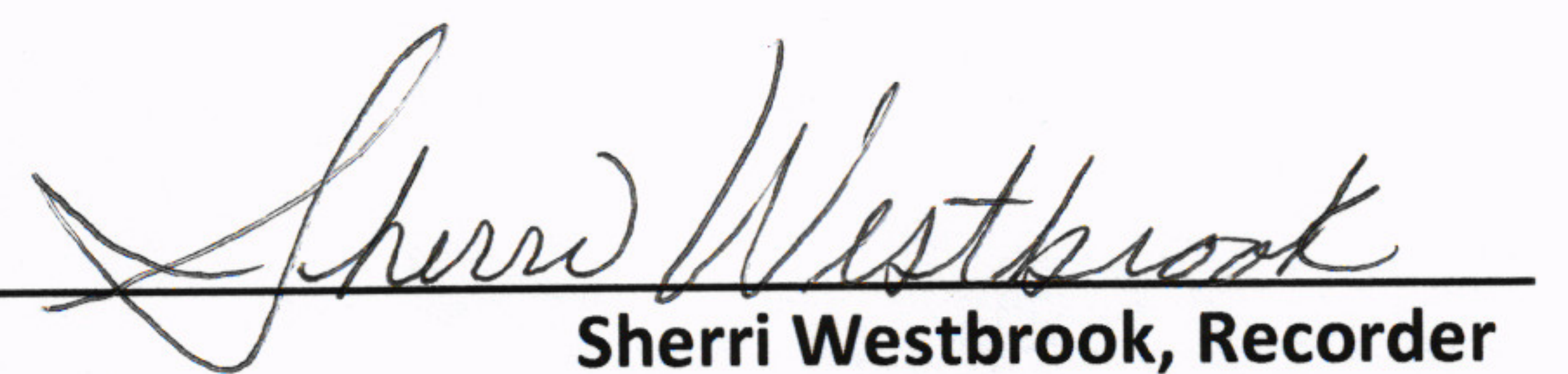
Motion made by Council Member Killpack, Seconded by Council Member Western.

Voting Yea: Council Member Carter, Council Member Western, Council Member Killpack, Council Member Bogue

Council Member Chase was absent

The meeting was adjourned at 9:40 p.m.

  
John Wesley Niles, Mayor

  
Sherri Westbrook, Recorder