



DELTA CITY COUNCIL REGULAR MEETING

Wednesday, April 03, 2024 at 7:00 PM

Delta City Municipal Complex Council Chambers*

MINUTES

PRESENT

Mayor John Niles
Council Member Betty Jo Western
Council Member Kiley Chase
Council Member Kelly Carter
Council Member KC Bogue

ABSENT

Council Member Nick Killpack

ALSO PRESENT

Stuart Clausen
Joyce Moody
Deb Jenkins
Justin Ashby
Shane Church
Matt Ward
Katie Grimshaw
Michelle Lovejoy
Dent Kirkland
Sherri Westbrook
Todd Anderson

CALL TO ORDER

Mayor Niles called the meeting to order at 7:00 p.m. He stated that notice of the time, place, and agenda of the meeting had been posted at the Delta City Complex, on the Delta City website, on the Utah Public Notice website, had been provided to the Millard County Chronicle-Progress, LLC and each member of the City Council at least 24 hours before the meeting. Mayor Niles conducted a roll call. Council Members Western, Carter, Chase, and Bogue were present. Council Member Killpack was absent.

OPENING REMARKS

Council Member Chase offered the opening remarks.

PLEDGE OF ALLEGIANCE

Mayor Niles led those in attendance in the Pledge of Allegiance.

CONSENT AGENDA

1. Minutes Approval: RCCM 2024-03-20

The minutes of the Regular City Council Meeting held on 3/20/24 were presented for approval. Council Member Carter MOVED to approve the minutes of the Regular City Council Meeting held on 3/20/24. The motion was SECONDED by Council Member Western. Mayor Niles asked if there were any other questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Carter, Seconded by Council Member Western.
Voting Yea: Council Member Western, Council Member Chase, Council Member Carter, Council Member Bogue
Council Member Killpack was absent

2. Accounts Payable, Payroll, and Electronic Disbursements Approval: 2024-04-03 \$99,639.32

The Council reviewed the accounts payable, payroll, and electronic transactions for the period ending 4/3/24 in the amount of \$99,639.32. Council Member Chase MOVED to approve the disbursed payments dated 4/3/24 of \$99,639.32. The motion was SECONDED by Council Member Western. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Chase, Seconded by Council Member Western.
Voting Yea: Council Member Western, Council Member Chase, Council Member Carter, Council Member Bogue
Council Member Killpack was absent

PUBLIC COMMENT PERIOD – Ten (10) Minutes Total Limitation

Joyce Moody showed the Council pictures of weeds in her backyard that blew into her yard from her neighbor's property. Moody's son and grandson came and took care of them, but she did not want to rely on them every time. Moody has complained about this issue before, and Mayor Niles sent out letters and talked to the neighbors. Moody remarked that she didn't want to be responsible for their weeds, and she looked at the code and something could be done about it. City Attorney Anderson remarked that they could be criminally charged for nuisance. Council Member Chase asked what could be done before that point. Attorney Anderson stated that a 10-day notice needs to be sent before the infraction. Council Members Bogue and Carter would like to talk to the neighbors and Council Member Chase recommended taking the letter with them.

Joyce Moody had concerns about the stop sign under the overpass being dangerous. Council Member Carter asked if moving the stop sign would help; Public Works Director Kirkland would like to create a barrier if the stop sign is moved to avoid sign breakage. The Public Works Department will move the speed trailer to that location.

BUSINESS – Any such business as may come before the Council.

3. Stuart Clausen, Utah Regional Growth Association: Tax Incremental Finance
Action: Discussion only

Stuart Clausen from the Utah Regional Growth Association delivered a presentation to the Council on a way to help rural areas with infrastructure through a rural county grant program. Millard County receives \$200,000 per year from the state with the option of accumulating funds. Fifty percent of the funds will be allocated for growth and fifty percent for education. If Delta City had a project that they would like to annex that lacks infrastructure, they could bring it to the board which would vote on it, and then present it to the Millard County Commission to develop a community reinvestment project. There would be a different tax rate in that area to repay the grant. Council Member Western asked if there would be a board that prioritizes projects like CIB. Clausen replied that there is not now because there are no current projects, but it would be in the future. The next board meeting will be on April 24th.

4. Council Member Western: Personnel Policy
Action: Discussion/Consideration for approval

Council Member Western opened up a discussion about the personnel policy. Council Member Western remarked that the assigned status of the document is still privileged. City Attorney Anderson did not think that it fit the parameters to go closed session; Anderson remarked that he didn't think

there was anything confidential in the document so he didn't think that it needed to be private. Council Member Western asked the Council how and when they would like to discuss the action items. Council Member Chase recommended a subcommittee be formed. Council Members Western and Carter and the Department Heads will meet on Tuesday the 9th at 3:00 p.m.

Council Member Western MOVED to have a meeting with Council Members Western and Carter along with the Department Heads on Tuesday the 9th to discuss the personnel policy. The motion was SECONDED by Council Member Carter. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Western, Seconded by Council Member Carter.

Voting Yea: Council Member Western, Council Member Chase, Council Member Carter, Council Member Bogue

Council Member Killpack was absent

5. Michelle Lovejoy, Library Director; Administrative Update
Discussion Only

Library Director Lovejoy provided a library update to the Council. The phones were fixed on Monday. The library purchased new computers in July, received an LSTA grant for \$5000 in July, and was awarded an additional \$5000 LSTA grant in March. The library purchased Yoto audiobook players and audiobook cards with their Community Library Enhancement Funds (CLEF) this year. Lovejoy reminded the Council that the library's annual event Night of 1000 Stars will be held on April 10th at 6:30. The library staff have been working on a cataloging project that will provide more accurate locations to find books in the library. Lovejoy has been working on a grant with Utah Education Network (UEN) to upgrade the Wi-Fi in the library.

Applications have been received to fill the janitorial position. Interviews will be scheduled soon.

6. Dent R. Kirkland, Public Works Director: Resolution 24-476, Interlocal Cooperation Agreement for Application of Magnesium Chloride
Action: Discussion/Consideration for approval

Public Works Director Kirkland remarked that the application of magnesium chloride will cost a few thousand dollars more than last year.

Council Member Bogue MOVED to approve Resolution 24-476; the interlocal cooperation agreement for the application of magnesium chloride. The motion was SECONDED by Council Member Chase. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Bogue, Seconded by Council Member Chase.

Voting Yea: Council Member Western, Council Member Chase, Council Member Carter, Council Member Bogue

Council Member Killpack was absent

7. Dent R. Kirkland, Public Works Director, Public Works Update
Discussion Only

Public Works Director Kirkland provided a Public Works update to the Council. The Public Works Department has been servicing equipment. Kirkland applied for a storm drain master plan with Community Impact Board (CIB). Six County grades the list and then Millard County will do the same. Delta City would need to pay fifty percent.

The Public Works Department hired Derek Nielsen, who will start Monday.

The bathrooms in the park are being locked at night after finding people sleeping in them.

ADDITIONAL ITEMS

Matt Ward asked the Council if there was information regarding the pickleball court, Mayor Niles replied that they were waiting for funding through a grant.

Recorder Westbrook asked the Council to let her know if they would be attending the League of Cities and Towns meeting and if they would need a room.

Council Member Chase presented a program that SUU has which is called FutureReady Utah Worksite Ecosystem Project. They would like to find business leaders and train them who in turn will train other business leaders on April 17th. Council Member Chase asked if they could use the Community Center that day with the fee waived. Lunch will be provided. Council Member Carter will attend on behalf of Delta City and as a business owner. Mayor Niles will provide the welcome.

Recorder Westbrook provided an update on the server replacement. A cloud-based server would be \$30,000 more over a 5-year time frame.

ADJOURNMENT

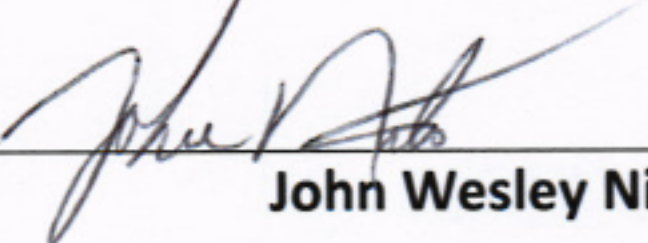
Council Member Chase MOVED to adjourn the City Council Meeting. The motion was SECONDED by Council Member Western. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Chase, Seconded by Council Member Western.

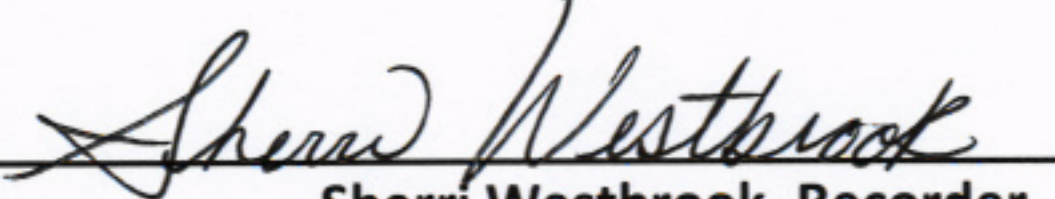
Voting Yea: Council Member Western, Council Member Chase, Council Member Carter, Council Member Bogue
Council Member Killpack was absent

The meeting was adjourned at 9:00 p.m.





John Wesley Niles, Mayor



Sherri Westbrook, Recorder