



DELTA CITY COUNCIL REGULAR MEETING

Wednesday, January 17, 2024 at 7:00 PM

Delta City Municipal Complex Council Chambers*

MINUTES

PRESENT

Mayor John Niles
Council Member Betty Jo Western
Council Member Nick Killpack
Council Member Kelly Carter
Council Member KC Bogue
Council Member Kiley Chase

ALSO PRESENT

Todd Anderson
Sherri Westbrook
Dent Kirkland
Michelle Lovejoy
Justin Ashby
Josh Ashby
Matt Ward
Bryan Christensen
Travis Stanworth
Christina Stanworth

CALL TO ORDER

Mayor Niles called the meeting to order at 7:00 p.m. He stated that notice of the time, place, and agenda of the meeting had been posted at the Delta City Complex, on the Delta City website, on the Utah Public Notice website, had been provided to the Millard County Chronicle-Progress, LLC and each member of the City Council at least 24 hours before the meeting. Mayor Niles conducted a roll call. Council Members Western, Carter, Bogue, Chase, and Killpack were present.

OPENING REMARKS

Council Member Carter offered the opening remarks.

PLEDGE OF ALLEGIANCE

Mayor Niles led those in attendance in the Pledge of Allegiance.

CONSENT AGENDA

1. Minutes Approval: RCCM 2024-01-03

Council Member Bogue would like the name Adam Richins replaced by Adam Pace on line 161.

The minutes of the Regular City Council Meeting held on 1/03/24 were presented for approval. Council Member Killpack MOVED to approve the minutes with the recommended changes of the Regular City Council Meeting held on 1/03/24. The motion was SECONDED by Council Member Western. Mayor Niles asked if there were any other questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Western.
Voting Yea: Council Member Western, Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue

2. Accounts Payable, Payroll, and Electronic Disbursements Approval: 2024-01-17 \$195,852.92

The Council reviewed the accounts payable, payroll, and electronic transactions for the period ending 1/17/24 in the amount of \$195,852.92. Council Member Chase MOVED to approve the disbursed payments dated 1/17/24 of \$195,852.92. The motion was SECONDED by Council Member Killpack. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Chase, Seconded by Council Member Killpack.
Voting Yea: Council Member Western, Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue

PUBLIC COMMENT PERIOD – Ten (10) Minutes Total Limitation

Matt Ward from the Millard County Chronicle Progress made a statement of innocence regarding the article on the front page of the newspaper.

BUSINESS – Any such business as may come before the Council.

3. Mayor John Niles; Council Member Assignments

Action: Discussion/Consideration for approval

Council Member Chase MOVED to approve the Council Member assignments. The motion was SECONDED by Council Member Western. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Chase, Seconded by Council Member Western.
Voting Yea: Council Member Western, Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue

4. Mayor John Niles; Ratify Planning & Zoning Alternate Member Christopher Christensen and approve term renewals - Don Smith, Tamara Stewart

Action: Discussion/Consideration for approval

Council Member Killpack MOVED to ratify Planning and Zoning alternate member Christopher Christensen and approve the term renewals of Don Smith and Tamara Stewart. The motion was SECONDED by Council Member Western. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Western.
Voting Yea: Council Member Western, Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue

5. Council Member Betty Jo Western; Personnel Policy Committee

Action: Discussion/Consideration for approval

Council Member Western presented the personnel policy committee to the Council. Mayor Niles remarked that all were staff members except for the Fire Department. The Fire Department elected its representative. Public Works Director Kirkland had concerns that a non-employee is on the committee.

Kirkland remarked that he would rather have the Fire Chief as a representative because he is an employee of the city. The Public Works Department would like the personnel policy written by a third party instead.

Bryan Christensen remarked that he was told that he was a city employee, and to follow the same guidelines. The Fire Department elected Pat Steffanoff as representative. Travis Stanworth remarked that when a new firefighter is brought on, they need to fill out an employee packet.

Council Member Carter asked if there has to be an employee panel. Attorney Anderson replied that it was not necessary. Attorney Anderson has been in contact with outside counsel that has written or rewritten some personnel policies, it will cost \$3500-\$5000. Council Member Carter asked if the Council would be allowed to change things found in the personnel policy, and Attorney Anderson answered yes.

The City Council liked the idea of a third party rewriting the policy as long as feedback can be heard from employees and the Council. Council Member Western will act as a liaison between employees and the third-party writer. The Department Heads will gather all requests from their team and report to Council Member Western.

Council Member Killpack MOVED to assign Attorney Anderson the duty of hiring Mitch Longson from the firm Manning Curtis Bradshaw & Bednar to rewrite the personnel policy. The motion was SECONDED by Council Member Carter. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Carter.

Voting Yea: Council Member Western, Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue

6. Council Member KC Bogue; Fire Department Chief update and discussion
Action: Discussion/Consideration for approval

Council Member Bogue asked the Council if they were ready to move forward with putting an advertisement in the paper for the Fire Chief. Bryan Christensen remarked that he could help with writing the advertisement. The ad will be ready by Monday morning.

Council Member Bogue MOVED to advertise the position of the Fire Chief in next week's Chronicle. The motion was SECONDED by Council Member Chase. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Bogue, Seconded by Council Member Chase.

Voting Yea: Council Member Western, Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue

7. Dent R. Kirkland, Public Works Director, Public Works Update
Discussion Only

Public Works Director Kirkland provided a Public Works update to the Council. They have been crack sealing and maintaining equipment. They have the speed trailer out and will move it around every few weeks.

ADDITIONAL ITEMS

Council Member Killpack MOVED to move into a closed session to discuss the character, professional competence, or physical or mental health of an individual at 8:12 p.m. The motion was SECONDED by Council Member Carter. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Carter
Voting Yea: Council Member Carter, Council Member Western, Council Member Killpack, Council Member Bogue, Council Member Chase

Closed Session: Discuss the character, professional competence, or physical or mental health of an individual.

Council Member Killpack MOVED to return the meeting to an open session at 11:08. The motion was SECONDED by Council Member Carter. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

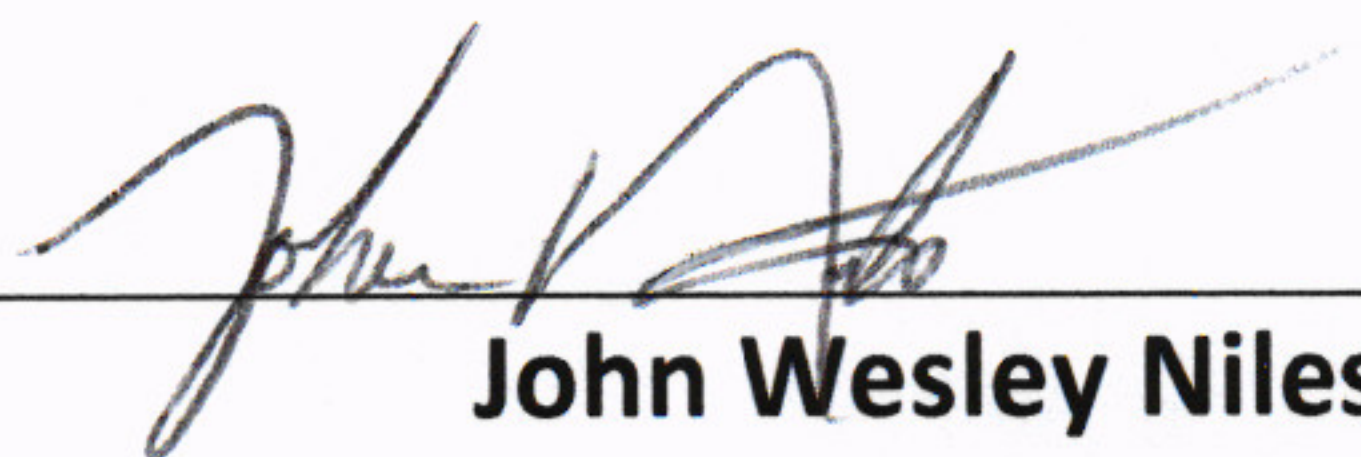
Motion made by Council Member Killpack, Seconded by Council Member Carter.
Voting Yea: Council Member Carter, Council Member Western, Council Member Killpack, Council Member Bogue, Council Member Chase

ADJOURNMENT

Council Member Killpack MOVED to adjourn the City Council Meeting. The motion was SECONDED by Council Member Carter. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.


Motion made by Council Member Killpack, Seconded by Council Member Carter.
Voting Yea: Council Member Carter, Council Member Western, Council Member Killpack, Council Member Bogue, Council Member Chase

The meeting was adjourned at 11:08 p.m.



John Wesley Niles, Mayor





Sherri Westbrook, Recorder