



DELTA CITY COUNCIL REGULAR MEETING

Wednesday, January 15, 2025 at 7:00 PM

Delta City Municipal Complex Council Chambers*

MINUTES

PRESENT

Mayor John Niles
Council Member Kiley Chase
Council Member Nick Killpack
Council Member Kelly Carter
Council Member KC Bogue

NOT PRESENT

Council Member Betty Jo Western

ALSO PRESENT

Sherri Westbrook
Todd Anderson
Michelle Lovejoy
Dent Kirkland
Matt Ward
Trevor Johnson

CALL TO ORDER

Mayor Niles called the meeting to order at 7:00 p.m. He stated that notice of the time, place, and agenda of the meeting had been posted at the Delta City Complex, on the Delta City website, on the Utah Public Notice website, had been provided to the Millard County Chronicle-Progress, LLC and each member of the City Council at least 24 hours before the meeting. Mayor Niles conducted a roll call. Council Members Killpack, Chase, Carter, and Bogue were present. Council Member Western was absent.

OPENING REMARKS

Council Member Chase offered the opening remarks.

PLEDGE OF ALLEGIANCE

Mayor Niles led those in attendance in the Pledge of Allegiance.

CONSENT AGENDA

1. Minutes Approval: RCCM 2024-12-04

The Regular City Council Meeting minutes held on 12/4/24 were presented for approval. Council Member Killpack MOVED to approve the Regular City Council Meeting minutes held on 12/4/24. Council Member Bogue SECONDED the motion. Mayor Niles asked if there were any other questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Bogue.

Voting Yea: Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue
Council Member Western was absent.

2. Accounts Payable, Payroll, and Electronic Disbursements Approval: \$ 714,200.83 2025-01-15

The Council reviewed the accounts payable, payroll, and electronic transactions for the period ending 1/15/25 for \$714,200.83. Council Member Chase MOVED to approve the disbursed payments dated 1/15/25 for \$714,200.83. Council Member Killpack SECONDED the motion. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Council Member Carter would like to have the contribution list finished.

Motion made by Council Member Chase, Seconded by Council Member Killpack.

Voting Yea: Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue

Council Member Western was absent.

PUBLIC COMMENT PERIOD – Ten (10) Minutes Total Limitation

BUSINESS – Any such business as may come before the Council.

3. Mayor Niles: Ordinance 25-312: An Ordinance vacating certain mid-block streets throughout Delta City.

Action: Discussion/Consideration for approval

Attorney Anderson informed the Council that vacating mid-block streets is an ongoing project. Attorney Anderson has prepared deeds and needs to gather the signatures of the owners.

Council Member Carter MOVED to approve ordinance 25-312. The motion was SECONDED by Council Member Bogue. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a roll call vote:

Kiley Chase	Aye
Nick Killpack	Aye
Kelly Carter	Aye
KC Bogue	Aye
Betty Jo Western	Absent

4. Mayor Niles: Ordinance 25-313, Subdivision Ordinance

Action: Discussion/Consideration for approval

The subdivision ordinance will bring Delta City into compliance. The biggest changes are a flow chart to speed up the process, and the final plat approval going to the Public Works Director. The new information will be provided to MuniCode to upload.

Council Member Chase MOVED to approve ordinance 25-313. The motion was SECONDED by Council Member Bogue. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a roll call vote.

Kiley Chase	Aye
Nick Killpack	Aye
Kelly Carter	Aye
KC Bogue	Aye
Betty Jo Western	Absent

5. Mayor Niles: Review of Master Transportation Plan upcoming meetings, etc.

Action: Discussion/Consideration for approval

The Planning and Zoning Commission and the Delta City Council will meet on January 29th to discuss the master transportation plan. Jones and DeMille, the Planning and Zoning Commission, and the Delta City Council will hold an executive meeting on February 19th. Attorney Anderson will distribute

information to the Council. An open house will be held to provide public information. Recorder Westbrook will advertise for the open house.

6. Council Member Kelly Carter; Community Center Sign information
Action: Discussion/Consideration for approval

Council Member Carter contacted state-contracted Creative Signs, which provided two quotes for the electronic sign at the Community Center. The first quote includes a cell phone modem with a built-in subscription and a 5-year warranty. It is made in the US by Watchfire and costs \$60,000. The second quote is for a less clear sign, but both quotes include 10mm LED signs.

County Commissioner Johnson remarked that Millard County is also installing a sign, and the company they are using may be able to provide a quote.

Council Member Killpack MOVED to approve option one pending adjustments with Millard County relations. The motion was SECONDED by Council Member Bogue. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Bogue.

Voting Yea: Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue
Council Member Western was absent.

7. Mayor Niles: Code Enforcement policy
Action: Discussion/Consideration for approval

Mayor Niles opened a discussion about code enforcement policy. Council Member Chase asked for clarification about the current policy. First, a letter is being sent from the city office with the code violation and compliance date. Council Member Chase suggested sending a certified letter that has a signature required.

Step one will now be a phone call, step two a signature required letter from the Public Works Director on Delta City letterhead, step three will be a letter from the Delta City Attorney, and step four will be citations and fines.

Food trucks will be hand-delivered a letter about business licensing.

Council Member Chase MOVED to draft a code enforcement policy. The motion was SECONDED by Council Member Killpack. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Chase, Seconded by Council Member Killpack.

Voting Yea: Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue
Council Member Western was absent.

8. Michelle Lovejoy, Library Director, Administrative Update
Discussion Only

Library Director Lovejoy provided the Council with a statistical library update for the year 2024. 27,358 checkouts, 13,888 renewals, and 20,301 digital loans equaled 61,547 checkouts in 2024. 18,615 people visited the library, 2,038 patrons used the computer, and 2,090 patrons had non-library-related questions. 16,848 black-and-white copies, 2,145 color copies, and 1,217 scans were made. 192 programs were held, with 3,680 patrons in attendance.

The most common items checked out from the library are picture books, followed by adult fiction.

Council Member Bogue asked about the library's status of ADA door installation. Due to their cost, the doors have not been installed yet, but Library Director Lovejoy has applied for a grant.

9. Dent R. Kirkland, Public Works Director, Public Works Update
Discussion Only

Public Works Director Kirkland provided a public works update to the Council. Christmas decorations have been taken down, and Alex Narteh's project has installed a water valve. They have been crack-sealing. The Gardner well has been lowered 40 feet and a gear has been installed.

The sewer project has been moving sewers from the back to the front. There have been some bad sections and connections.

There will be a Six County meeting on February 27th.

Keiza Mauzy attended a grant writing training.

ADDITIONAL ITEMS

Recorder Westbrook provided an update on new phones. Les Olsen will be on site surveying for new phones on January 27th. Phone training will be on February 6th, and the installation will be on the 7th.

ADJOURNMENT

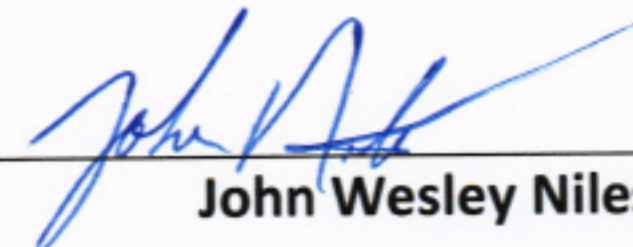
Council Member Killpack MOVED to adjourn the meeting. The motion was SECONDED by Council Member Chase. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Chase.

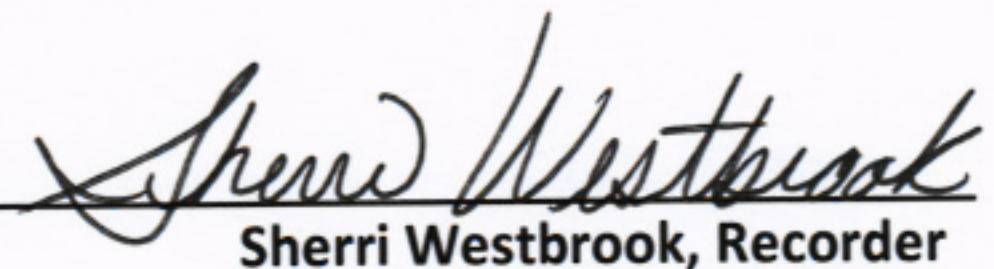
Voting Yea: Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue
Council Member Western was absent.

The meeting was adjourned at 9:13 p.m.





John Wesley Niles, Mayor



Sherri Westbrook, Recorder