



**DELTA CITY COUNCIL REGULAR MEETING**  
**Wednesday, September 18, 2024 at 7:00 PM**  
**Delta City Municipal Complex Council Chambers\***

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**MINUTES**

**PRESENT**

Mayor John Niles  
Council Member Nick Killpack  
Council Member Kelly Carter  
Council Member KC Bogue

**ABSENT**

Council Member Betty Jo Western  
Council Member Kiley Chase

**ALSO PRESENT**

Todd Anderson  
Dent Kirkland  
Michelle Lovejoy  
Sherri Westbrook  
Alecia Turner  
Kirt Turner  
Scott Harmon  
Matt Ward  
Michelle Burr  
Terilyn Anderson

**CALL TO ORDER**

Mayor Niles called the meeting to order at 7:00 p.m. He stated that notice of the time, place, and agenda of the meeting had been posted at the Delta City Complex, on the Delta City website, and the Utah Public Notice website and had been provided to the Millard County Chronicle-Progress, LLC and each member of the City Council at least 24 hours before the meeting. Mayor Niles conducted a roll call. Council Members Carter, Killpack, and Bogue were present. Council Members Chase and Western were absent.

**OPENING REMARKS**

Council Member Carter offered the opening remarks.

**PLEDGE OF ALLEGIANCE**

Mayor Niles led those in attendance in the Pledge of Allegiance.

**CONSENT AGENDA**

1. Minutes Approval: CCPH 2024-09-04

The City Council Public Hearing minutes held on 9/4/24 were presented for approval. Council Member Killpack MOVED to approve the City Council Public Hearing minutes held on 9/4/24. Council Member Carter SECONDED the motion. Mayor Niles asked if there were any other questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Carter.  
Voting Yea: Council Member Killpack, Council Member Carter, Council Member Bogue.  
Council Members Western and Chase were absent.

2. Minutes Approval: RCCM 2024-09-04

The Regular City Council Meeting minutes held on 9/4/24 were presented for approval. Council Member Carter MOVED to approve the Regular City Council Meeting minutes held on 9/4/24. Council Member Bogue SECONDED the motion. Mayor Niles asked if there were any other questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Carter, Seconded by Council Member Bogue.  
Voting Yea: Council Member Killpack, Council Member Carter, Council Member Bogue.  
Council Members Western and Chase were absent.

3. Accounts Payable, Payroll, and Electronic Disbursements Approval: 2024-09-18 \$ 97,880.18

The Council reviewed the accounts payable, payroll, and electronic transactions for the period ending 9/18/24 for \$97,880.18. Council Member Killpack MOVED to approve the disbursed payments dated 9/18/24 of \$97,880.18. Council Member Bogue SECONDED the motion. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Bogue.  
Voting Yea: Council Member Killpack, Council Member Carter, Council Member Bogue.  
Council Members Western and Chase were absent.

**PUBLIC COMMENT PERIOD** – *Ten (10) Minutes Total Limitation*

**BUSINESS** – Any such business as may come before the Council.

4. Alecia Turner: Cook 1 Lot Subdivision, Amended and Extended  
Action: Discussion/Consideration for approval

Council Member Killpack informed the Council about the previous week's Planning and Zoning Commission meeting. Alecia Turner will gain 16 feet to the west of her property from the narrow right-of-way road vacation and 11 feet to the east that she purchased from her neighbors. An amendment is necessary because it is a single-lot subdivision.

Council Member Carter MOVED to amend and extend the Cook 1 lot subdivision. Council Member Bogue SECONDED the motion. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Carter, Seconded by Council Member Bogue.  
Voting Yea: Council Member Killpack, Council Member Carter, Council Member Bogue.  
Council Members Western and Chase were absent.

City Attorney Anderson will draft a deed that must be recorded. Mylars can then be printed, and signatures can be gathered.

5. Michelle Burr; Millard County Arts  
Action: Discussion/Consideration for approval

Michelle Burr and Terilyn Anderson appeared before the Council representing Millard County Arts. They have recently expanded to Fillmore and other Millard County cities. They would like a donation from Delta City and to have Delta City Council members present at their events. They asked if their events could be listed in the Delta City monthly newsletter and advertised on the electronic sign on Main Street. If a donation is made, Delta City will be listed in the donor's section of the program.

Council Member Carter expressed interest in Millard County Arts finding someone to perform on the 4<sup>th</sup> of July. Mayor Niles remarked that planning for the 4<sup>th</sup> of July usually starts about the first of the year.

Council Member Killpack MOVED to approve using the Delta City newsletter and electronic sign to advertise Millard County Arts events. A discussion about a donation amount will take place later. Council Member Bogue SECONDED the motion. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Bogue.

Voting Yea: Council Member Killpack, Council Member Carter, Council Member Bogue.

Council Members Western and Chase were absent.

6. Mayor Niles: Sherwood Shores water contract

Action: Discussion only

Mayor Niles informed the Council that a committee had been set up for the Sherwood Shores water contract. The committee members are Council Member Killpack, Council Member Carter, Felipe Diaz, Phil Morrison, City Attorney Todd Anderson, and Public Works Director Dent Kirkland. Council Member Carter and Diaz would like to set up a group email. City Attorney Anderson will help to put together a checklist.

7. Administrative Update: Michelle Lovejoy, Library Director

Discussion only

Library Director Michelle Lovejoy provided an update to the Council on the library. Director Lovejoy discussed the amount of patronage, materials checked out, and program attendance.

Director Lovejoy has been asked to be on the Young Adult and Poetry Committees of the Children's Literature Association of Utah (Beehive) for the 2025-2026 awards. She has also been asked to serve on the Utah State Library's recertification committee until 2026.

Keiza Mauzy and Lovejoy passed their notary exams and are waiting for their certificates, which will be sent by email.

The escape room has been planned and will tentatively be scheduled to open from October 28<sup>th</sup> through November 8<sup>th</sup>.

Lovejoy will be attending the annual Library Director's Conference next week.

Lovejoy expressed the need for and asked the Council to install ADA-accessible buttons in the library to access the bathrooms and the door between the library and the city office. The Council agreed.

8. Public Works Director Dent Kirkland: Storm Drain Engineer

Action: Discussion/Consideration for approval

Council Member Killpack MOVED to have a request for a proposal for a storm drain engineer. The motion was SECONDED by Council Member Carter. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Carter.

Voting Yea: Council Member Killpack, Council Member Carter, Council Member Bogue.

Council Members Western and Chase were absent.

9. Dent R. Kirkland, Public Works Director, Public Works Update

Discussion Only

Public Works Director Kirkland provided a public works update to the Council. They received more millings, and a contractor will be there within the next couple of weeks to lay them on about 8-10 mid-block streets. Kirkland estimated there to be approximately 4 miles in total of mid-block streets. Council Member Carter recommended using local mobile crushers.

Trip hazards on Main Street have been fixed.

Justin Ashby, Stetson Henrie, and Chase McCain attended the Rural Water Conference and passed their exams. Mayor Niles remarked that Chase would get a certification raise.

The sewer contractors have been looking for locations to store materials and set up a mobile office, and they could start as early as November 4<sup>th</sup>.

The pickleball courts grant has been signed for funding, but the funds have yet to be received. MJ Electric must be contacted again to ensure the donation for lights on the courts and parking lot remains valid. Council Member Bogue will talk to Aces to see if they want to donate to the project.

Director Kirkland opened a discussion about an old pavilion located by Sahara Motors. The LDS church would like to offer service by tearing it down and hauling it off. No paperwork is necessary. The Council agrees to allow the LDS church to tear down and haul the pavilion.

#### **ADDITIONAL ITEMS**

Mayor Niles was contacted by Dylan Dutson, who will be performing a magic show at the High School and would like to advertise on the electronic sign on Main Street. The City Council agreed but would like Dutson to have a free performance at the library.

The car show will be this weekend, and Mayor Niles asked the Council if they were interested in picking the Mayor's Choice winner. The Council would like Mayor Niles to continue to select the Mayor's Choice winner. City Attorney Anderson recommended having a policy permit for those who use the park for events.

The splash pad has been turned off, and the waterfall will be soon.

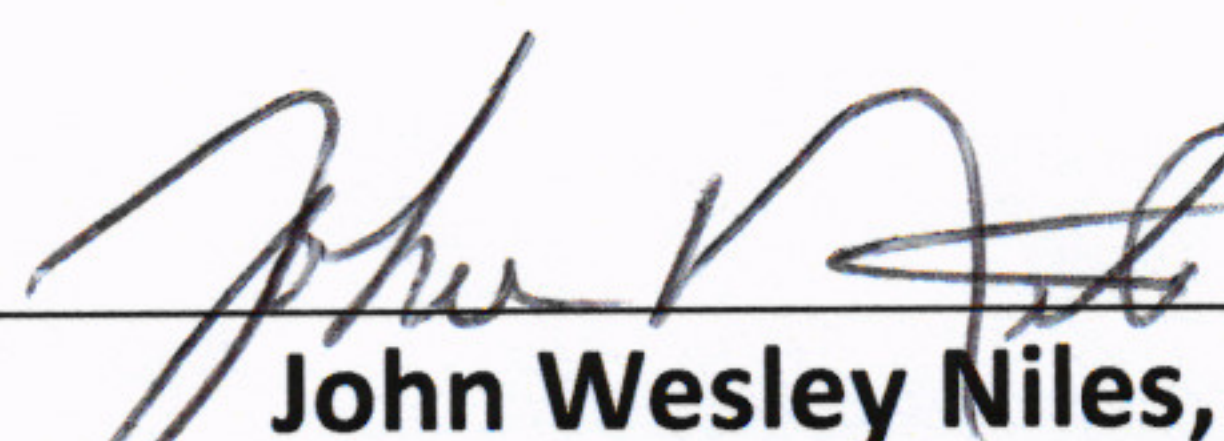
#### **ADJOURNMENT**

Council Member Killpack MOVED to adjourn the meeting. The motion was SECONDED by Council Member Carter. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Killpack, Seconded by Council Member Carter.  
Voting Yea: Council Member Killpack, Council Member Carter, Council Member Bogue.  
Council Members Western and Chase were absent.

The meeting was adjourned at 8:07 p.m.



  
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John Wesley Niles, Mayor

  
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Sherri Westbrook, Recorder