



DELTA CITY COUNCIL REGULAR MEETING

Wednesday, May 15, 2024 at 7:00 PM

Delta City Municipal Complex Council Chambers*

MINUTES

PRESENT

Mayor John Niles
Council Member Betty Jo Western
Council Member Kiley Chase
Council Member Nick Killpack
Council Member Kelly Carter
Council Member KC Bogue

ALSO PRESENT

Rob Droubay
Dent Kirkland
Michelle Lovejoy
Sherri Westbrook
Todd Anderson

CALL TO ORDER

Mayor Niles called the meeting to order at 7:00 p.m. He stated that notice of the time, place, and agenda of the meeting had been posted at the Delta City Complex, on the Delta City website, and on the Utah Public Notice website and had been provided to the Millard County Chronicle-Progress, LLC and each member of the City Council at least 24 hours before the meeting. Mayor Niles conducted a roll call. Council Members Western, Carter, Chase, Killpack, and Bogue were present.

OPENING REMARKS

Council Member Western offered the opening remarks.

PLEDGE OF ALLEGIANCE

Mayor Niles led those in attendance in the Pledge of Allegiance.

CONSENT AGENDA

1. Minutes Approval: RCCM 2024-05-01

The minutes of the Regular City Council Meeting held on 5/1/24 were presented for approval. Council Member Western MOVED to approve the minutes of the Regular City Council Meeting held on 5/1/24. The motion was SECONDED by Council Member Bogue. Mayor Niles asked if there were any other questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Western, Seconded by Council Member Bogue.

Voting Yea: Council Member Western, Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue

2. Accounts Payable, Payroll, and Electronic Disbursements Approval: 2024-05-15 \$194,891.34

The Council reviewed the accounts payable, payroll, and electronic transactions for the period ending 5/15/24 in the amount of \$194,891.34. Council Member Chase MOVED to approve the disbursed payments dated 5/15/24 of \$194,891.34. Council Member Bogue SECONDED the motion. Mayor Niles

asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Chase, Seconded by Council Member Bogue.

Voting Yea: Council Member Western, Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue

PUBLIC COMMENT PERIOD – Ten (10) Minutes Total Limitation

BUSINESS – Any such business as may come before the Council.

3. Rob Droubay: Notch Peak View Subdivision, Phase 6 Preliminary Plat Approval
Action: Discussion/Consideration for approval

Rob Droubay appeared before the Council seeking preliminary plat approval for Notch Peak View Subdivision Phase 6. The required infrastructure is installed except for the sidewalk. Council Member Killpack noted no concern from the Planning and Zoning Commission. Rob Droubay explained that there will be drainage to the canal, an 80-foot drain between lots 1 and 2, and an additional 80-foot drain by the Steele house.

Council Member Chase MOVED to approve the preliminary plat for Notch Peak View Subdivision Phase 6. The motion was SECONDED by Council Member Bogue. Mayor Niles asked if there were any other questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Chase, Seconded by Council Member Bogue.

Voting Yea: Council Member Western, Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue

4. Mayor Niles: Preliminary Budget for FY 2023-2024
Action: Discussion/Consideration for approval

City Recorder Sherri Westbrook took the beginning budget and rolled it over to the next. There is a chance to adjust before the end of the year. There is a sales tax increase, and wages do not show as updated yet.

Public Works Director Kirkland remarked that after an employee has successfully obtained a CDL license, Delta City will maintain the CDL license. Kirkland found a program that would cost \$2500. Delta City would cover the class and have the employees sign a 2-year contract, or they would have to pay it back.

There was a discussion about the transportation master plan and gathering proposals. Council Member Bogue would like to add trails and annexation to the master plan so they could work with the county to decide what areas would be annexed in the future and to have those places developed for Delta City standards.

Sunrise Engineering quoted the storm drain master plan at 75k. They would like to try to get a grant first, but there is money in the PTIF fund that could be used to match money for an outdoor recreation grant. Council Member Chase recommended applying for a Great Basin National Heritage Area grant.

Council Member Chase MOVED to approve the FY 2023-2024 preliminary budget. The motion was SECONDED by Council Member Killpack. Mayor Niles asked if there were any other questions or comments regarding the motion. There being none, he called for a vote.

Motion made by Council Member Chase, Seconded by Council Member Killpack.

Voting Yea: Council Member Western, Council Member Chase, Council Member Killpack, Council Member Carter, Council Member Bogue

5. Sherri Westbrook, Recorder; Administrative Update
Discussion Only

City Recorder Sherri Westbrook provided an administrative update to the Council. Westbrook has been working on the budget. The Council recommended adding an option to export to Excel if there is money in the budget. The council also recommended adding social media history. Les Olson will update the server before the end of the fiscal year, and they will help migrate emails to Microsoft 365. City Attorney Anderson said the county doesn't recommend saving emails over 90 days old; he advised reviewing the retention policy. Les Olson is looking into providing a more reliable phone system.

\$5700 remains in the FAA Cares grant. The final filing on ARPA funds was received. Some funds were used for the water tank, and some for the preliminary master plan.

Recorder Westbrook attended the UMCA conference and has received enough credits to apply for Municipal Clerk certification.

Council Member Carter asked about insurance for the Fire Department building. City Attorney Anderson remarked that the old fire station was titled Delta City, and the new building was titled the Fire District. Fire Chief Stanworth told Westbrook that the Fire District pays the insurance. Delta City paid the loan, and the Fire District leased it. The loan was paid off and the lease was terminated. The building is in the city's name, and they need to find out who holds the insurance policy. A new line item in the budget may need to be made for insurance under the Fire Department.

6. Dent R. Kirkland, Public Works Director, Public Works Update
Discussion Only

Public Works Director Kirkland provided a public works update to the Council. They rebuilt the pump in the back-turner and will send it to Fillmore to help them. Kirkland will attend a UDOT meeting about the approach to going into the airport; it needs to be done this year and will be funded by UDOT. The road construction has a wait time of 15 minutes and is hitting a mile a day of construction. UDOT will be meeting in the City Council Chambers on Wednesdays at 10:30 until August to use the smart board and internet.

Council Member Bogue would like speed limit signs installed on 750 North. Council Member Chase would like a study performed first. Council Member Killpack would like it added as an agenda item so it would be official. City Attorney Anderson remarked that the speed limit change could be changed administratively. Council Member Bogue noted no warning signs about no shoulder or steel plates. Kirkland will put up a barricade around the steel plates. City Attorney Anderson recommended posting a temporary speed limit because of the barricades and adding it to the June agenda.

The stop sign has been moved under the overpass, but the other one is still up. The Sheriff would like more and larger speed limit signs installed. A study will be conducted about crosswalk lights and street lights.

ADDITIONAL ITEMS

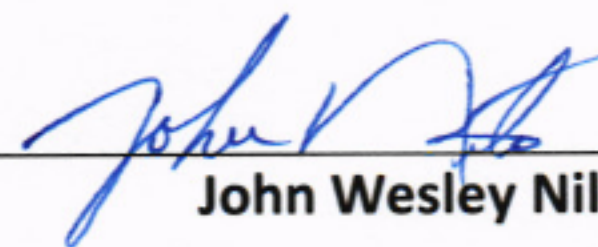
ADJOURNMENT

Council Member Carter MOVED to adjourn the City Council Meeting. The motion was SECONDED by Council Member Chase. Mayor Niles asked if there were any questions or comments regarding the motion. There being none, he called for a vote.

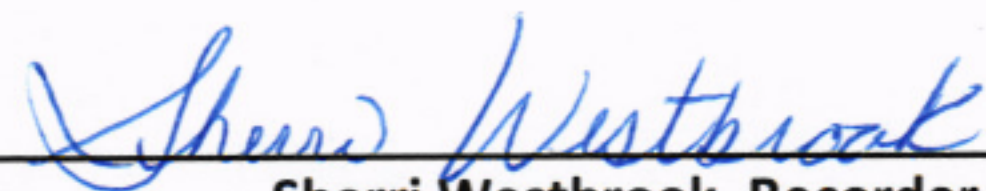
Motion made by Council Member Carter, Seconded by Council Member Chase.

Voting Yea: Council Member Western, Council Member Chase, Council Member Carter, Council Member Bogue, Council Member Killpack

The meeting was adjourned at 8:05 p.m.



John Wesley Niles, Mayor



Sherri Westbrook, Recorder