



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

REGULAR MEETING AGENDA OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, OCTOBER 25, 2022 AT 6:00 PM

**MEETING TO BE HELD VIRTUALLY ONLY
AT THE FOLLOWING ZOOM LINK PER GOVERNOR NEWSOM'S EXECUTIVE ORDERS AND
AB 361 REGARDING BROWN ACT COVID-19 PROTOCOLS:**

Join Zoom Meeting

<https://us02web.zoom.us/j/82439687505>

Meeting ID: 82439687505

One tap mobile

**+16699006833,,86990280393# US (San Jose) 14086380968,
86990280393# US+(San Jose)**

**If you are not able to,
then copy and paste or type the link into your browser.
You must have a computer with a camera or smart phone to participate in the video
portion of the meeting.**

- 1. ROLL CALL - Council**
- 2. PLEDGE OF ALLEGIANCE**
- 3. INVOCATION -**
 - A. Reverend Jay Shinseki, Monterey Peninsula Buddhist Temple**
- 4. PUBLIC COMMENTS: General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Agenda. Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.**

5. PROCLAMATIONS:

- A.** Breast Cancer Awareness Month 2022
- B.** Domestic Violence Awareness Month 2022
- C.** Filipino American History Month 2022
- D.** LGBTQ+ History Month 2022

6. PRESENTATION: Update on Police Department Strategic Plan

- A.** Update on Police Department Strategic Plan

7. CONSENT AGENDA:

A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

- 1.** September 27, 2022, Regular City Council Meeting Minutes

B. MONTHLY REPORTS:(CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

- 2.** Claims, September 2022
Financials, September 2022 and September 2021
- 3.** Fire Department Response Report, September 2022
- 4.** Police Activity Report, September 2022

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

- 5.** Updated Strategic Planning Grid
- 6.** Consider Adoption of Resolution 2022-26 AB 361 Brown Act Teleconferencing
- 7.** Approve Vacation Buy Back Policy
- 8.** Approve 2022-23 Revised Salary Schedule to Include City Manager Revised Salary
- 9.** Approve Recruitment Relocation Assistance Policy

8. OLD BUSINESS: None

9. NEW BUSINESS:

- A.** Consider Reimbursement Agreement with Monterey Peninsula Engineering for Environmental Review Phase of a Proposed Pavement Recycling Facility Project of City-owned Property

10. COUNCIL REPORTS:

- A.** Council Reports

11. CORRESPONDENCE:

- A.** Federal Facility Award
- MST Highlights
- TAMC Highlights
- Veterans Affairs Update
- Greenwaste Holiday Schedule

13. NEXT MEETING DATE:

- A.** Tuesday, November 15, 2022 at 6:00pm

14. ADJOURNMENT

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for- this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.

How do I join a Zoom meeting?

There are 3 ways to join a Zoom meeting:

- 1. With the Zoom app on your desktop**
- 2. From the Zoom website**
- 3. Telephone dial in**

Note: The host will have to start the meeting first so you can join.

1. With the Zoom app on your Desktop:

- 1. Click on Join**
- 2. Enter the Meeting ID**
- 3. You can then choose whether to come into the meeting with your audio or video enabled or disabled**

2. From the Zoom website:

- 1. Go to the zoom website: <https://www.zoom.us/join>**

Enter the Meeting ID You can then choose whether to come into the meeting with your audio or video enabled or disabled



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PROCLAMATION

The City of Del Rey Oaks City Council

Breast Cancer Awareness Month

WHEREAS, breast cancer is one of the most commonly diagnosed cancers among women; and

WHEREAS, Breast Cancer Awareness Month began in 1985 as a partnership between the American Cancer Society and Imperial Chemical Industries Pharmaceuticals (AstraZeneca); and

WHEREAS, many organizations, including the American Cancer Society and Susan G. Komen for the Cure, hold community events promoting awareness, raise funds for research and provide progress in how breast cancer is diagnosed and treated; and

WHEREAS, in 2022, more than 287,000 new cases of breast cancer are expected to be diagnosed; and

WHEREAS, more than 43,000 women die from breast cancer each year in the United States; and

WHEREAS, increased breast cancer screening increases early detection; reduces death; increases life expectancy; decreases late-stage cancer diagnoses; and increases five-year survival rates; and

WHEREAS, this is an opportunity for The City of Del Rey Oaks to “Go Pink” in October to raise awareness, promote early screening and honor those affected by breast cancer;

NOW THEREFORE, that I, Alison Kerr, Mayor of the City of Del Rey Oaks, on behalf of the City Council, do hereby recognize October 2022, as **National Breast Cancer Awareness Month**.

Signed this 25th day of October, 2022

Alison Kerr, Mayor



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PROCLAMATION

The City of Del Rey Oaks City Council

National Domestic Violence Awareness Month

WHEREAS, although progress has been made toward breaking the cycle of violence and providing support to victims and their families, much work remains to be done; and

WHEREAS, domestic violence programs in California provide essential, lifesaving services for victims and their children fleeing violence; and

WHEREAS, there is a need to increase the public awareness and understanding of domestic violence and the needs of victims; domestic violence affects women, men, and children of all racial, ethnic, cultural, social, religious, and economic groups in California and here in Seaside; and

WHEREAS, all victims deserve access to culturally appropriate programs and services to increase their safety and improve their life situations; approximately 1 in 4 of California women experience physical intimate partner violence in their lifetimes; and

WHEREAS, The City of Del Rey Oaks recognizes the vital role that all citizens can play in preventing and, one day, ending domestic violence.

NOW THEREFORE, that I, Alison Kerr, Mayor of the City of Del Rey Oaks, on behalf of the City Council, do hereby recognize October 2022, as **National Domestic Violence Awareness Month**.

Signed this 25th day of October, 2022

Alison Kerr, Mayor



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PROCLAMATION

The City of Del Rey Oaks City Council

Hereby Honoring Filipino – American History Month

Whereas, on October 18, 1587, more than a century before the Mayflower crossed the Atlantic Ocean, the first “Luzones Indios,” as Filipinos were known in those days, arrived in Morro Bay, California after sailing across the Pacific Ocean as sailors on Spanish galleons; and

Whereas, between 1906 and 1935, the first large wave of Filipino immigration to the United States began, as Filipinos were recruited to work in the agricultural industries, canneries, and on sugarcane plantations; and

Whereas, during World War II, approximately 200,000 Filipino soldiers, including thousands from California, fought under United States command to preserve the liberty of our country and win back the liberty of the Philippines; and

Whereas, between 1941 and 1959, a second wave of Filipino immigration began, as nurses, students, fiancées of World War II military personnel, veterans, and many Filipinos who had served in the United States Navy settled in Navy towns, including Alameda, where they created flourishing Filipino American communities; and

Whereas, in 1965, the third wave of Filipino immigration began after enactment of the Immigration and Nationality Act abolished “national origins” as the basis for immigration, allowing for much-needed Filipino medical professionals to come to the United States; and

Whereas, October was first recognized as Filipino American History Month in California in 2009. During this month, Del Rey Oaks recognizes the lasting and significant contributions of Filipino Americans to our city and our nation, as educators and artists, politicians and laborers, veterans and judges. Every day, Filipino Americans continue to enrich our cultural, economic, intellectual, social, spiritual, and political lives; and

NOW, THEREFORE I, Alison Kerr, Mayor of the City of Del Rey Oaks, do hereby proclaim October as Filipino-American History Month.

Signed this 25th day of September, 2022

Alison Kerr, Mayor



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PROCLAMATION

The City of Del Rey Oaks City Council

LGBTQ+ History Month

Whereas, the path towards LGBTQ+ equality and liberation has been paved by courageous persons who have fought for the right to love and be loved, and their positive societal contributions of advancing areas of diversity, inclusion, equity, and respect deserve recognition; and

Whereas, LGBTQ+ History Month celebrates and commemorates those who fought for equal rights and services for the LGBTQ+ community; and is a means of educating others, promoting a culture of acceptance and inclusivity, and advancing equality for all; and

Whereas, the City of Del Rey Oaks is proud of its diverse community; committed to equality for individuals of all sexual orientations, gender identities and gender expressions; and engages with community partners to provide safe spaces for LGBTQ+ individuals and their families to receive culturally sensitive services; and

Whereas, today Del Rey Oaks endeavors to eliminate prejudice wherever it exists, recognize the multitude of identities that make each of us unique individuals, and envision a safe, inclusive world that allows all members of society to live openly and truthfully;

Now, Therefore I, Alison Kerr, Mayor of the City of Del Rey Oaks, on behalf of the City Council, do hereby proclaim the month of October, 2022 as LGBTQ+ History Month.

Signed this 25th day of October, 2022

Alison Kerr, Mayor

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Tuesday, September 27, 2022 - 6:00 PM

City Council – Regular Meeting

Del Rey Oaks City Council

**Alison Kerr – Mayor
John Gaglioti – Vice Mayor
Pat Lintell – Councilmember
Scott Donaldson – Councilmember
Kim Shirley – Councilmember**

**Action Minutes
City Council – 9/27/2022**

<https://www.delreyoaks.org/citycouncil/page/city-council-9-27-2022>

6:00 PM – Called to Order:

The meeting was called to order by Mayor Kerr.

Roll Call:

Present: Mayor Kerr, Vice Mayor Gaglioti, Councilmember Lintell, Councilmember Donaldson and Councilmember Shirley

Pledge of Allegiance:

David Stoldt led the Pledge of Allegiance

Proclamations:

Storm Water Awareness Week

Hispanic Heritage Month

Public Comment:

Scott Morgan: Reviews a list that he created regarding 10 items for City policy and goals.

Veronique Durham: Public Meetings?

Presentations:

Dave Stoldt from Monterey Peninsula Water Management did the presentation with an overview of “supply and demand”.

Jim Clark: Numbers are based on current use after self-sacrificing cut backs.

Dave Stoldt: Years 2002-2015 retrofits took place. New standards for commercial, with tiered rates now.

Scott Waltz: Do the projections change because of grey water collection?

Dave Stoldt: Not a lot of grey water systems locally. It should happen on new construction.

Bill Ragsdale-Cronin: Processed water.

Vice Mayor Gaglioti: Focus on supply, not demand. Same water table for the last 4 years.

Dave Stoldt: Pure Water Monterey operational buffer is 10-20%. Not adding new supply, desalination is the only renewable way to go.

**Action Minutes
City Council – 9/27/2022**

Mike Zeller of TAMC introduces Lindsay Van Parys of GHD and they present the Fort Ord Regional Trail and Greenway slide show and video.

Vice Mayor Gaglioti: Massive improvement.

Council Member Donaldson: Can it be completed for 10 million? When will it start and be completed? Doesn't want equipment going down Angelus.

Mike Zeller: Approximately have a kickoff in June of 2023, depending on construction allocation. The segment of Del Rey Oaks is fully funded.

Lindsay Van Parys: The "where" depends on the "when" it starts, in frog pond there is a lot to consider, nests and birds etc. They will work with contractors on staging on haul road and closer to city hall. Utility closures during night. Intended not to close 218 during frog pond construction, most impact will be during the underpass construction. Construction noise and hours will be on eblast. The CEQA document specifies daylight hours in certain sections. All of the work falls in "existing funding".

Council Member Shirley: Staff time and eblast website? Supplemental Agreement be heard?

Mike Zeller: Hopefully first part of 2023.

Public Comments:

Kathy Pallazolo: Public safety cost because of road closures. What happens if it's over budget? Equipment will damage the streets. E-bikes will be a problem.

Police Chief Hoyne: Sensitive to those issues, will use reserve officers if needed. The construction on 218 won't fall on DROPD.

City Manager Guertin: City Engineer Sherman Lowe will be involved during project.

Scott Morgan: Solar powered lights at tennis courts?

Lindsay Van Parys: CCTV at tennis courts, no lights.

John Uy: Same as TAMC project on Fremont in Monterey? What other projects has TAMC completed? Will it be the same theme in other cities?

Mike Zeller: Fremont project was a City of Monterey project and paid for with grant money.

Lindsay Van Parys: Very proud of "round about" at Hollman Highway that TAMC managed. Hopes it will continue through other cities, but it depends on what the cities decide.

Mayor Kerr: Excited and thanks the team.

Consent Agenda:

- A. **MINUTES:** (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)
 - 1. August 23, 2022 Regular City Council Meeting Minutes
 - 2. August 10, 2022 Regular Planning Commission Meeting Minutes

Action Minutes
City Council – 9/27/2022

- B. MONTHLY REPORTS:** (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)
 - 1. Claims, August 2022
 - 2. Financials, August 2022 and August 2021
 - 3. Fire Department Response Report, August 2022
 - 4. Police Activity Report August 2022

- C. MISCELLANEOUS** (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)
 - 1. Updated Strategic Planning Grid
 - 2. Consider Adoption of Resolution 2022-25 AB 361 Brown Act Teleconferencing
 - 3. Consider Agreement for Donation of New Basketball Court

Council Member Shirley: Pulls item A.1., requests an edit of minutes on motion from Council Member Donaldson.

Mayor Kerr: Pulls item C.3., huge thanks to Ryan Sanchez.

A motion was made by Council Member Lintell, seconded by Council Member Gaglioti to approve the Consent Agenda to include changes on Item A.1.

Roll call vote taken pursuant to Government Code 54953:

Mayor Kerr: **AYE**
Vice Mayor Gaglioti: **AYE**
Councilmember Lintell: **AYE**
Councilmember Donaldson: **AYE**
Councilmember Shirley: **AYE**

The Consent Agenda passed 5-0

New Business:

A. Discuss Parking Enforcement in the City.

Police Chief Hoyne: Explains the noise ordinance in detail and wants to give it more teeth.

Vice Mayor Gaglioti: Ongoing problem or localized.

Police Chief Hoyne: Explains

Council Member Lintell: Opposed to permit parking.

Council Member Shirley: R.V., boat and trailer parking a problem especially in cul de sacs. Wants research done on what other cities do with parking.

City Manager Guertin: State law is not great.

Mayor Kerr: One size doesn't fit all. The park situation is unique.

Louise Goetzelt: Parking issues at The Oaks and thanks the DROPD.

Mike Douglas: Parking at park is bad and a long walk to the east side and wants to be able to park in the public works yard.

Ryan Durham: Little league, non DRO residents taking up all of the parking. Red curbs don't stop them from parking. Almost a physical fight. Need to be patrolled and better signage.

Kathy Pallazollo: Huge parking problems in front of her house.

**Action Minutes
City Council – 9/27/2022**

Joanne Davidson: Quality of life is important.

Scott Morgan: Supports permits. No emergency vehicles can make it through.

Council Member Shirley: What about the areas for 72 hours?

Police Chief Hoyne: As a whole.

Vice Mayor Gaglioti: It is 9:15, should we combine items? Or hold over?

Council Member Shirley: Wants residents to be able to speak regarding noise.

Council to a vote to continue meeting:

No: Vice Mayor Gaglioti and Council Member Lintell

Yes: Mayor Kerr, Council Member Shirley and Council Member Donaldson

Meeting continues.

B. Discuss Park Noise Regulations and Complaints

Chief of Police Hoyne: Reviews the details of the noise issues.

Council Member Shirley: Other cities?

Ryan Durham: Several hours of music, shaking windows and ruins weekends.

Louise Goetzelt: AT&T yard noise at night.

Jim Clark: Need a decibel reader.

Ron (lives on Adair): Yelling at the park at night.

Staff Reports:

A. City Manager Report

B. Council Reports

Correspondence:

Flyer form Community Human Services

Veterans Affair Update

TAMC Highlights

Mayors for Peace Certificate

Next Meeting Date:

Tuesday, October 25, 2022

Adjournment: 9:45pm

Attest:

Date:



Staff Report

DATE: October 25, 2022

TO: Honorable Mayor and Council Members

FROM: John Guertin, City Manager

SUBJECT: Receive September 2022 Financial Reports

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Consideration

Receive financial reports for the month of September 2022.

Background

The City Council routinely receives financial reports for the previous month.

Summary & Discussion

Attached are the following financial statements:

- September 2022 Cash Balances – The report shows where the City's funds are invested. The City continue to have a healthy cash balance \$12,717,512.
- September 2022 Checks Issued Register – This is a listing of all the payments issued for the month.
- September 2022 General Fund Summary – This is a one-page summary of the General Fund, the City's main operating fund. For the month of September, the General Fund shows an operating surplus of \$76,267 and a year-to-date deficit of \$135,648. At 25.0% of the year (3 months) the City's revenues are slightly lower at 22.45% and expenditures are slightly higher at 25.60%.
- September 2022 YTD Budget v. Actual Detail – This report shows the line item for all revenues and expenditures by fund and department.

Fiscal Impacts

None. This is informational only.

Recommendation

Staff recommends approving the reports.

ATTACHMENTS:

{AJL-01144461;1}

- September 2022 Cash Balances
- September 2022 Checks Issued Register
- September 2022 General Fund Summary
- September 2022 YTD Budget v. Actual Detail

Respectfully Submitted,

John Guertin
City Manager

City of Del Rey Oaks
CASH FUND BALANCE
As of 9/30/2022

		<u>Current Year</u>	<u>Prior Year</u>
Accounts			
General Checking	10100	(777,527.77)	(265,160.67)
LAIF	10110	(3,254,190.02)	(3,247,780.43)
PARS	10150	(351,751.00)	(351,750.62)
Dev - Monterey Peninsula Partne	10180	(9,062.62)	(9,062.62)
Fidelity Title Escrow Acct - GJM/SBR Intersection	10210	(1,056,168.00)	(1,056,168.00)
Fidelity Title Escrow Acct - SBR Construction	10220	(7,268,813.00)	(7,268,813.00)
Total Accounts		<u>(12,717,512.41)</u>	<u>(12,198,735.34)</u>

City of Del Rey Oaks
Check/Voucher Register
From 9/1/2022 Through 9/30/2022

Check Number	Payee	Transaction Description	Check Amount
20832	Agee Electric, Inc.	Electrical repairs on well	11,504.56
20833	CivicPlus, LLC	Municode Meetings Premium Annual 6/1-5/31/2023	4,920.00
20834	EMERGENCY VEHICLE SPECIALISTS, INC.	Tablet and keyboard mounts on 3 Ford Explorers and 1 Ford Sedan	5,339.28
20835	Napa Auto Parts	auto parts	296.96
20836	TreeTop Products, Inc.	Madison Benches (6)	7,353.99
20837	AMERICAN LOCK & KEY	Supplies	34.69
20838	AT&T CAL NET 2	Acct#93910033790 services 7/19-8/18/22 -telephone	118.47
	AT&T CAL NET 2	Acct#93910033791 services 07/19-8/18/22 -telephone	238.33
20839	AT&T MOBILITY	Acct#287290891231 services 8/3-9/2/22 -mobile wireless	904.08
	AT&T MOBILITY	Acct#287304221758 services 8/3-9/2/22 -mobile wireless	40.24
20840	BRIAN PEREZ	Perez Expense Reimbursement -supplies for event	93.70
20841	CALIFORNIA-AMERICAN WATER	Acct#1015-210018796550 services 7/22-8/18/22 -water	36.52
	CALIFORNIA-AMERICAN WATER	Acct#1015-210018799016 services 7/22-8/18/22 -water	36.52
	CALIFORNIA-AMERICAN WATER	Acct#1015-210021092445 services 7/22-8/18/22 -water	36.52
	CALIFORNIA-AMERICAN WATER	Acct#1015-210021255352 services 7/22-8/18/22 -water	37.45
	CALIFORNIA-AMERICAN WATER	Acct#1015-210021327653 services 7/22-8/18/22 -water	137.44
	CALIFORNIA-AMERICAN WATER	Acct#1015-210021396208 services 7/22-8/18/22 -water	51.54
	CALIFORNIA-AMERICAN WATER	Acct#1015-210021397607 services 7/22-8/18/22 -services	122.97
20842	CCMF	FY 22/23 CCMF General Membership	400.00
20843	COMCAST BUSINESS	Acct#8155100230699260 services 8/18-9/17/22	291.92
	COMCAST BUSINESS	Acct#8155100280008479 services 8/10-9/9/22	368.14
20844	CORONADO DEISEL MOBILE SERVICES	Service call Ford Explorer #95	200.00
20845	Dell Marketing L.P.	PO#CFRO0822PC2 -OptiPlex 7000 small form factor	2,772.38
20846	DIVISION OF THE STATE ARCHITECT	DSA 796 Fees 01-2022 - 06-2022	61.80
20847	FENTON & KELLER	July 2022 CA Native Plant Society vs FORA	3,882.50
	FENTON & KELLER	July 2022 City Attorney General Services	1,221.25
	FENTON & KELLER	July 2022 DRO vs Del Rey Oaks Garden Center	100.00
	FENTON & KELLER	July 2022 DRO vs William & Amy Grass	825.00
	FENTON & KELLER	July 2022 Economic Development	325.00
	FENTON & KELLER	July 2022 Employment Matters	150.00
	FENTON & KELLER	July 2022 Integral Innovations -Cannabis Tax Collection	100.00
	FENTON & KELLER	July 2022 Michelle Ball vs DRO	200.00
20848	GLOBALSTAR USA	Acct#AC00115154 services 8/16-9/15/22 -wireless	136.88

Date: 10/6/22 05:10:35
PM

01 Monthly-Check Register

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City of Del Rey Oaks
Check/Voucher Register
From 9/1/2022 Through 9/30/2022

Check Number	Payee	Transaction Description	Check Amount
20849	I.M.P.A.C.GOVERNMT SER	VISA City Staff	285.28
	I.M.P.A.C.GOVERNMT SER	VISA City Staff charges	898.37
20850	JAMES DE CHALK	August 2022 Janitorial services	500.00
20851	Leigh Fitz	Fitz Wellness FY 22/23 Reimbursement	276.44
20852	MARTINS IRRIGATION SUPPLY, INC.	Supplies	135.60
20853	MONTEREY BAY AIR RESOURCES DISTRICT	Per Capita Assessment FY 23-23	769.50
20854	MBS BUSINESS SYSTEMS	Acct#3948511 billing period 8/24-11/23/22	451.43
20855	KAREN MINAMI	Minami Wellness and Expense Reimbursement	132.76
20856	MONTEREY BAY TECHNOLOGIES	08/2022 IT Services Retainer/new laptop setup for JH	2,050.00
20857	County of Monterey	FY 2022/2023 Quarter 2 (Dispatch service/NGEN O&M)	16,318.00
20858	M&S BUILDING SUPPLY, INC.	Supplies	62.67
20859	ODP Business Solutions, LLC	Office supplies	143.40
	ODP Business Solutions, LLC	Supplies -Commission and Council signs	87.35
	ODP Business Solutions, LLC	Supplies -metal sign	20.75
	ODP Business Solutions, LLC	Supplies -metal signs for Council	43.68
20860	PG&E-GJM&218	PGE GJM services 7/14-8/12/22	57.63
20861	PITNEY BOWES PURCHASE POWER	Acct#8000-9000-0346-3050 Postage expense	201.00
20862	PRECISION ALARMS AND AUTOMATION	August 2022 Fire Alarm System Monitoring	158.00
20863	REGIONAL GOVERNMENT SERVICES	July 2022 Contract Services	18,827.10
20864	ROGER GUZMAN	Guzman Travel Expense Reimbursement	641.25
20865	Kai Drechsler	Supplies -Poice ID cards	55.00
20866	THE MAYNARD GROUP	Acct#AC3744 -September 2022 monthly fee -phones	67.00
20867	US Bank Equipment Finance	Acct#500-0518855-000 Konica Minolta Copier lease	394.50
	US Bank Equipment Finance	Contract# 500-0673430-000 Konica Minolta C550i Copier	446.84
20868	VSP	VISION PLAN September 2022	325.60
20869	Yaneli Cuevas	Cuevas Reimbursement Travel Expense	957.01
	Yaneli Cuevas	Cuevas Wellness Benefit FY 22/23 Reimbursement	614.13
20870	YSS Builders	Painting of interior of restrooms	713.00
20871	A.F. Electric	Electrical work	1,300.00
20872	Alison Breedlove	Refund barbacue reservation due to rain	100.00
20873	AMERICAN LOCK & KEY	Service -SC1 C keyway	183.56
	AMERICAN LOCK & KEY	Supplies	7.65
20874	AMERICAN SUPPLY COMPANY	Supplies	69.37
20875	AT&T MOBIIILITY	Acct# 287290891231 Services 9/3 - 10/2/22 -mobile wireless	991.08
	AT&T MOBIIILITY	Acct#287304221758 services 9/3-10/2/22 -mobile wireless	40.24
20876	Beatrice Pereda	Pereda Travel Expense Reimbursement 09/2022	1,564.61
20877	CENTER FOR EDUCATION & EMPLOYMENT LAW	Acct#A270334704 Subscription renewal -Public Employment Law Report	159.00
20878	Chris Campbell	08/01/2022 Mediation Session -CA Native Plants Society vs. DRO	2,200.00

Date: 10/6/22 05:10:35 PM

01 Monthly-Check Register

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City of Del Rey Oaks
Check/Voucher Register
 From 9/1/2022 Through 9/30/2022

Check Number	Payee	Transaction Description	Check Amount
20879	CoPower	DENTAL COVERAGE October 2022	1,661.23
20880	COLANTUONO, HIGSMITH & WHATLEY, PC	August 2022 Ballot Measure	38.50
20881	COMCAST BUSINESS	Acct#8155100280008479 services 9/10-10/9/2022 -internet	378.14
20882	CORELOGIC SOLUTIONS, LLC.	RQ2 Flat Fee Limited Package for 8/1-8/31/22	165.00
20883	CORONADO DEISEL MOBILE SERVICES	F-taurus service	744.73
	CORONADO DEISEL MOBILE SERVICES	Ford Taurus Lub job/front rotors and pads	321.59
20884	Dell Marketing L.P.	Client# 113863 -Server lease rental Billing period 10/6/22 - 10/05/23	3,454.64
20885	Dell Marketing L.P.	Dell Monitors	891.77
20886	Dell Marketing L.P.	Supplies -Dell thunderbolt dock, Intel wireless card/Dell latitude 530	2,750.96
20887	Dooley Enterprises, Inc.	Ammunition purchase	4,678.90
20888	East Bay Tire Co.	Service order on Kubota	724.91
20889	Elan City	Solar Evolis -solar panels	3,549.00
20890	FENTON & KELLER	August 2022 CA Native Plant Society vs FORA	4,085.00
	FENTON & KELLER	August 2022 city Attorney General Services	3,140.00
	FENTON & KELLER	August 2022 City of DRO vs Del Rey Oaks Garden Center	50.00
	FENTON & KELLER	August 2022 City of DRO vs William & Amy Grass	275.00
	FENTON & KELLER	August 2022 Economic Development	25.00
	FENTON & KELLER	August 2022 Public Records Act Requests	100.00
	FENTON & KELLER	February 2022 Employment Matters	1,567.50
	FENTON & KELLER	May 2022 City Attorney General Services	9,200.00
	FENTON & KELLER	October 2021 CA Native Plant Society vs FORA	2,733.60
	FENTON & KELLER	October 2021 City Attorney General Services	8,460.00
20891	G.P.S. SOLUTIONS	August 2022 Building Permits and Inspections	4,855.46
20892	HOME DEPOT CRC	Supplies	54.49
20893	Maria Murillo	Refund Barbecue reservation -cancelled	150.00
20894	MBS BUSINESS SYSTEMS	Acct#3945811/contract# AM-24602-03 Billing period 9/18-12/1722	155.43
20895	Monterey County Peace Officers	Shooting range 5/16/22	140.00
	Monterey County Peace Officers	Shooting rnge 8/8; 8/27/22	280.00
20896	MONTEREY BAY OFFICE PRODUCTS	Acct#500-0598993-000 Konica Minolta C3350I PD copier	127.98
20897	MONTEREY COUNTY HEALTH DEPT.	FY 22-23 Retinaer	2,000.00
20898	MONTEREY TIRE SERVICE	Tire replacement Ford Taurus	375.40
20899	M&S BUILDING SUPPLY, INC.	supplies	194.33
20900	ODP Business Solutions, LLC	Office supplies	62.33
	ODP Business Solutions, LLC	Supplies	408.24
20901	PG&E	Acct#4283033409-2 PGE services 7/22-8/22/22	1,929.40
20902	PG&E-GJM&218	PGE GJM services 8/13-9/13/21	62.20

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01 Monthly-Check Register

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City of Del Rey Oaks
Check/Voucher Register
From 9/1/2022 Through 9/30/2022

Check Number	Payee	Transaction Description	Check Amount
20903	Pitney Bowes Global Financial Servies LLC	Leasing postage machine charges	169.79
20904	PITNEY BOWES INC	Supplies -red ink cartridge	185.70
20905	PROAC LEGAL DEFENSE FUND	Legal defense fund #3162 to 09/30/22	988.80
	PROAC LEGAL DEFENSE FUND	PORAC Legal Defense Reserves Acct#3163 to 09/30/22	144.00
20906	Peace Officers Research Association of California	PORAC #3162 membership dues to 09/30/22	246.00
	Peace Officers Research Association of California	PORAC Reserve #3163 membership dues to 09/30/22	96.00
20907	PURE WATER	Office supplies	44.25
20908	Rodriguez Tree Service	Tree removal services	2,800.00
20909	ROGER GUZMAN	Guzman Travel Expense Reimbursement	684.67
20910	RYAN RANCH PRINTERS	Business Cards	116.70
20911	SIGN WORKS	Signs	268.59
20912	Rommel Simpauco	Refund Barbecue reservation -Cancelled	100.00
20913	SUMMIT UNIFORMS	Cleaning of serveral PD items	484.53
20914	SUN RIDGE SYSTEMS	Training Pass	200.00
20915	TERMINIX	Pest Control	95.00
20916	Tuff Shed	Shed and installation	7,074.74
20917	Virtru Corporation	Data Protection platform	1,359.00
20918	Yaneli Cuevas	Cuevas Travel Expense Reimbursement 09/2022	689.00
20919	YSS Builders	Park restroom	379.00
220901-1	ADP	ADP fees	539.48
220901-2	P.E.R.S.-HEALTH	CalPERS 1800 Health 09/2022	22,603.16
220901-3	WEX BANK-CHEVRON	Fuel charges for 09/2022	3,022.26
	WEX BANK-CHEVRON	Fuel fees 09/2022	590.74
PERS 091422	PERS	PERS 3100 Contribution Retirment 8/13-8/26/22 -Plan 1365	3,226.10
PERS 091423	PERS	PERS 3100 Contribution Retirement 8/13-8/26/22 -Plan 25623	4,096.95
PERS 091424	PERS	PERS 3100 Contribution Retirement 8/13-8/26/22 -Plan 1364	478.46
PERS 091425	PERS	PERS 3100 Contribution Retirement 8/13- 8/26/22 -Plan 26934	1,534.68
PERS 091426	PERS	CalPERS 1900 457 (09/02) 9/15/2022 Contribution	3,250.00
PERS 091427	PERS	CalPERS 1900 457 (09/02) J. Hoyne 9/15/2022 Contribution	150.00
PERS 09292...	PERS	PERS 3100 Contribution Retirement 8/27-9/9/22 -Plan 1364	472.14
PERS 09292...	PERS	PERS 3100 Contribution Retirement 8/27-9/9/22 -Plan 26934	1,630.41
PERS 09292...	PERS	PERS 3100 Contribution Retirment 8/27-9/9/22 -Plan 1365	3,094.08
PERS 09292...	PERS	PERS 3100 Contribution Retirement 8/27-9/9/22 -Plan 25623	3,992.11
PERS 09292...	PERS	CalPERS 1900 457 (09/16) 09/30/2022 Contribution	3,250.00
PERS090122-1	PERS	PERS 3100 Contribution Retirement 7/30-8/12/22 -Plan 1364	472.14
PERS090122-2	PERS	PERS 3100 Contribution Retirment 7/30-8/12 -Plan 1365	3,453.22

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01 Monthly-Check Register

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City of Del Rey Oaks
Check/Voucher Register
From 9/1/2022 Through 9/30/2022

<u>Check Number</u>	<u>Payee</u>	<u>Transaction Description</u>	<u>Check Amount</u>
PERS090122-3	PERS	PERS 3100 Contribution Retirement 7/30-8/12/22 -Plan 25623	3,960.60
PERS090122-4	PERS	PERS 3100 Contribution Retirement 7/30-8/12/22 -Plan 26934	1,534.68
PERS090122-5	PERS	CalPERS 1900 457 (08/19) 08/31/2022 Contribution	3,400.00
Report Total			235,254.64

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

100 - General Fund
From 9/1/2022 Through 9/30/2022

	Current Month Actual	Year to Date Actual	YTD Budget - Revised	Percent Collected/Spent
Revenue				
Property Taxes	0.00	0.00	737,700.00	0.00%
Other Taxes	125,951.14	460,061.38	1,721,300.00	26.72%
Licenses and Permits	13,784.67	72,791.47	311,300.00	23.38%
Reimbursements	36.00	1,406.72	1,000.00	140.67%
Fines and Forfeitures	0.00	1,109.00	5,200.00	21.32%
Other	0.00	11,339.92	36,200.00	31.32%
Grants	82,991.04	110,281.20	112,500.00	98.02%
Current Services	105,218.27	306,467.56	1,370,850.00	22.35%
Parks and Recreation	250.00	1,650.00	3,100.00	53.22%
Total Revenue	<u>328,231.12</u>	<u>965,107.25</u>	<u>4,299,150.00</u>	<u>22.45%</u>
Expenditures				
Council	1,124.39	4,252.17	33,600.00	12.65%
City Clerk	31,628.14	113,149.18	435,260.00	25.99%
City Manager	27,316.43	73,303.38	291,960.00	25.10%
Audit/Treasurer	18,827.10	20,833.96	227,200.00	9.16%
Legal	39,811.15	40,084.15	201,500.00	19.89%
Planning & Building Regulation	4,855.46	11,619.58	108,240.00	10.73%
Government Buildings	1,147.50	3,026.21	22,100.00	13.69%
Non-Departmental	831.30	20,299.89	21,540.00	94.24%
Police	238,635.71	738,000.16	2,435,400.00	30.30%
Fire/Animal Control	0.00	0.00	219,100.00	0.00%
Public Works/Streets	25,238.30	60,316.00	258,750.00	23.31%
Parks/Recreation	15,082.28	15,870.62	44,500.00	35.66%
Total Expenditures	<u>404,497.76</u>	<u>1,100,755.30</u>	<u>4,299,150.00</u>	<u>25.60%</u>
Net Revenues	(76,266.64)	(135,648.05)	0.00	0.00%
Net Revenues After Other Financing Sources and Uses	(76,266.64)	(135,648.05)	0.00	0.00%

City of Del Rey Oaks
Statement of Revenue and Expenditures - 01 Monthly-YTD Budget v Actual By Fund & Dept
100 - General Fund
 From 9/1/2022 Through 9/30/2022

		Current Period Actual	Current Year Actual	YTD Budget - Revised	Percent of Budget Used
Revenue					
Non Department Specific					
	000				
P/T-Secured	41110	0.00	0.00	520,200.00	0.00%
P/T-Unsecured	41120	0.00	0.00	23,000.00	0.00%
P/T-Prior Secured	41130	0.00	0.00	6,000.00	0.00%
Prior Unsecured	41140	0.00	0.00	100.00	0.00%
P/T-Unitary Tax	41150	0.00	0.00	8,600.00	0.00%
P/T-Supplemental Roll (SB813)	41160	0.00	0.00	12,000.00	0.00%
Property Tax - Vif	41170	0.00	0.00	167,000.00	0.00%
P/T-Int/Penal	41180	0.00	0.00	800.00	0.00%
Sales Tax	42210	36,412.00	111,441.59	450,000.00	24.76%
Sales Tax - Add On	42220	70,977.01	246,979.14	803,000.00	30.75%
Cannabis Tax	42222	10,493.97	31,850.30	200,000.00	15.92%
Transient Occupancy Tax	42230	8,068.16	37,788.75	75,000.00	50.38%
Property Transfer Tax	42250	0.00	0.00	5,000.00	0.00%
Sewer Impact	42290	0.00	0.00	15,000.00	0.00%
Business Licenses	42310	5,048.66	54,926.92	215,000.00	25.54%
Gas Franchises	42761	0.00	0.00	5,800.00	0.00%
Electric Franchises	42762	0.00	0.00	18,500.00	0.00%
Garbage Franchises	42763	0.00	24,895.18	100,000.00	24.89%
Cable Tv Franchises	42764	0.00	7,106.42	26,000.00	27.33%
Water Franchises	42765	0.00	0.00	23,000.00	0.00%
Sb1186 Disability Access Fund	43311	36.00	1,406.72	1,000.00	140.67%
SB1473 Environmental Assessment Fee	43312	7.00	14.00	100.00	14.00%
Building Permits	43320	5,588.22	10,681.32	40,000.00	26.70%
Cannabis Business Permit	43325	0.00	0.00	30,000.00	0.00%
Plan Check Fees	43330	2,246.29	4,649.73	17,000.00	27.35%
Street Opening Permits Fees	43340	500.00	1,500.00	5,000.00	30.00%
Plumbing Permits	43350	0.00	500.00	1,600.00	31.25%
Electrical Permits	43360	0.00	125.00	1,600.00	7.81%
Other Licenses/Permits	43390	394.50	394.50	1,000.00	39.45%
Fines & Forfeitures	45000	0.00	35.00	200.00	17.50%
Vehicle Code Fines	45510	0.00	1,074.00	5,000.00	21.48%
Interest Earned	46100	0.00	0.00	10,000.00	0.00%
Rental - Garden Ctr	46815	3,000.00	9,000.00	36,000.00	25.00%
Rental - Airport RV	46816	2,900.00	8,700.00	35,000.00	24.85%
Rental - PW Bldg	46817	0.00	1,000.00	0.00	0.00%
HOPTR	47130	0.00	0.00	1,200.00	0.00%
Vehicle License Collection	47140	0.00	25.00	0.00	0.00%
Cop Monies	47240	81,937.95	98,604.61	100,000.00	98.60%
AMBAG REAP Grant - Housing Element	47241	0.00	3,123.50	0.00	0.00%
Prop 172	47750	0.00	11,314.92	25,000.00	45.25%
Grants - Wellness	47760	0.00	7,500.00	7,500.00	100.00%
Police Grants Other Agencies	47780	0.00	0.00	5,000.00	0.00%
POST Reimbursements	47781	1,053.09	1,053.09	0.00	0.00%
Police Reports	48210	0.00	150.00	1,000.00	15.00%
Police Services	48211	7,000.00	8,625.00	48,000.00	17.96%
Public Events	48212	0.00	0.00	5,000.00	0.00%
Use Permits	48805	710.00	8,900.00	20,000.00	44.50%
Maps/Publications	48810	0.00	0.00	100.00	0.00%
Property Inspections	48825	0.00	1,000.00	4,500.00	22.22%

**City of Del Rey Oaks
Statement of Revenue and Expenditures - 01 Monthly-YTD Budget v Actual By Fund & Dept**

**100 - General Fund
From 9/1/2022 Through 9/30/2022**

		Current Period Actual	Current Year Actual	YTD Budget - Revised	Percent of Budget Used
Miscellaneous Revenue	48840	1,304.10	1,930.05	10,000.00	19.30%
Rental - Park	48910	250.00	1,650.00	3,100.00	53.22%
Total Non Department Specific		237,926.95	697,944.74	3,087,900.00	22.60%
Police	210				
Airport Police Services	48220	90,304.17	267,162.51	1,211,250.00	22.05%
Total Police		90,304.17	267,162.51	1,211,250.00	22.06%
Total Revenue		328,231.12	965,107.25	4,299,150.00	22.45%
Expense					
Council	110				
Council Member Stipend	61115	625.00	1,875.00	9,000.00	20.83%
Medicare	61130	9.06	27.18	200.00	13.59%
Social Security	61131	38.75	116.25	0.00	0.00%
Employer FUTA	61132	3.75	11.25	0.00	0.00%
Dental Expense	61135	447.83	1,343.49	7,400.00	18.15%
Member/Dues/Contributions	64550	0.00	879.00	2,000.00	43.95%
Strategic Planning	64570	0.00	0.00	12,000.00	0.00%
Travel Expenses	64610	0.00	0.00	3,000.00	0.00%
Total Council		1,124.39	4,252.17	33,600.00	12.66%
City Clerk	111				
Payroll	61105	15,991.15	32,157.82	142,800.00	22.51%
Temp Payroll	61107	0.00	0.00	25,000.00	0.00%
Overtime	61110	1,002.31	1,592.87	5,000.00	31.85%
PERS UAL	61124	0.00	38,622.00	40,000.00	96.55%
PERS Retirement	61125	1,121.71	1,835.07	11,700.00	15.68%
Medicare	61130	244.58	456.19	2,100.00	21.72%
Employer FUTA	61132	8.55	42.01	0.00	0.00%
Dental Expense	61135	317.74	571.70	3,400.00	16.81%
Health Insurance	61140	4,304.72	8,713.75	47,200.00	18.46%
Health Insurance -Retiree	61141	0.00	0.00	1,860.00	0.00%
Vision Ins	61145	27.89	60.91	500.00	12.18%
Workers Comp	61150	120.00	5,181.00	7,900.00	65.58%
Wellness Program	61155	276.44	276.44	1,100.00	25.13%
Materials/Supply	62410	227.28	1,873.80	16,300.00	11.49%
Office Supplies	62430	948.95	1,303.21	11,200.00	11.63%
Repair/Maintenance	63505	0.00	400.43	3,000.00	13.34%
Telephone	63530	694.52	1,146.56	7,680.00	14.92%
Website Design & Maintenance	63535	47.47	47.47	3,800.00	1.24%
Postage / Shipping	63540	437.99	437.99	2,400.00	18.24%
Training	63605	17.95	17.95	5,000.00	0.35%
Liability/Prop Non-Dpt	63620	0.00	8,194.78	14,900.00	54.99%
Contract Services - IT	63635	918.89	1,818.89	5,000.00	36.37%
Contract Services - HR	63652	0.00	0.00	40,000.00	0.00%
Organic Waste Regs Services	63654	0.00	0.00	12,000.00	0.00%
Agenda Management System	64315	4,920.00	4,920.00	4,920.00	100.00%
Document Management System	64316	0.00	0.00	1,500.00	0.00%
Municipal Code Service	64320	0.00	3,278.34	10,000.00	32.78%
Records Retention Services	64330	0.00	0.00	5,000.00	0.00%
Member/Dues/Contributions	64550	0.00	200.00	1,000.00	20.00%
Furniture, Equipment & Vehicles	66300	0.00	0.00	3,000.00	0.00%
Total City Clerk		31,628.14	113,149.18	435,260.00	26.00%
City Manager	120				

City of Del Rey Oaks
Statement of Revenue and Expenditures - 01 Monthly-YTD Budget v Actual By Fund & Dept

100 - General Fund
From 9/1/2022 Through 9/30/2022

		Current Period Actual	Current Year Actual	YTD Budget - Revised	Percent of Budget Used
Payroll	61105	21,563.31	41,830.55	175,000.00	23.90%
PERS UAL	61124	0.00	893.00	900.00	99.22%
PERS Retirement	61125	1,446.61	2,327.21	13,100.00	17.76%
Medicare	61130	312.32	605.12	2,500.00	24.20%
Dental Expense	61135	193.29	579.87	1,700.00	34.11%
Health Insurance	61140	2,748.23	8,244.69	23,600.00	34.93%
Vision Ins	61145	29.60	88.80	200.00	44.40%
Workers Comp	61150	0.00	6,484.00	9,700.00	66.84%
Wellness Program	61155	0.00	0.00	500.00	0.00%
Deferred Compensation	61165	0.00	0.00	12,000.00	0.00%
Admin Leave	61175	0.00	0.00	7,000.00	0.00%
Auto Allowance	61180	623.07	1,246.14	5,400.00	23.07%
Office Supplies	62430	0.00	0.00	1,530.00	0.00%
Liability/Prop Non-Dpt	63620	0.00	10,454.00	18,200.00	57.43%
Member/Dues/Contributions	64550	400.00	550.00	3,500.00	15.71%
Books and Periodicals	64565	0.00	0.00	300.00	0.00%
Travel Expenses	64610	0.00	0.00	8,000.00	0.00%
Contingency	66905	0.00	0.00	8,830.00	0.00%
Total City Manager		27,316.43	73,303.38	291,960.00	25.11%
Audit/Treasurer	130				
ADP Payroll Fees	62310	0.00	0.00	7,100.00	0.00%
Bank Service Charges	62320	0.00	606.86	1,000.00	60.68%
Accounting Software	62431	0.00	0.00	3,600.00	0.00%
Contractual Services - Audit	63625	0.00	1,400.00	31,000.00	4.51%
Actuarial Services	63627	0.00	0.00	4,500.00	0.00%
Contract Services - Accounting	63645	18,827.10	18,827.10	180,000.00	10.45%
Total Audit/Treasurer		18,827.10	20,833.96	227,200.00	9.17%
Legal	150				
Contract Services - Legal	63650	39,811.15	39,926.65	200,000.00	19.96%
Legal Advert	64560	0.00	157.50	1,500.00	10.50%
Total Legal		39,811.15	40,084.15	201,500.00	19.89%
Planning & Building Regulation	160				
Economic Development Services	63639	0.00	4,024.50	30,000.00	13.41%
Contract Services - Planning	63640	0.00	0.00	40,000.00	0.00%
Building Inspections Services	63648	4,855.46	7,595.08	30,240.00	25.11%
Engineering Services	63649	0.00	0.00	5,000.00	0.00%
Travel Expenses	64610	0.00	0.00	3,000.00	0.00%
Total Planning & Building Regulation		4,855.46	11,619.58	108,240.00	10.74%
Government Buildings	180				
Repair/Maintenance	63505	647.50	2,226.21	20,000.00	11.13%
Janitorial Fund	63660	500.00	800.00	2,100.00	38.09%
Total Government Buildings		1,147.50	3,026.21	22,100.00	13.69%
Non-Departmental	190				
Materials/Supply	62410	61.80	119.92	6,120.00	1.95%
Telephone	63530	0.00	0.00	1,120.00	0.00%
Liability/Prop Non-Dpt	63620	0.00	12,066.49	0.00	0.00%
Member/Dues/Contributions	64550	769.50	8,071.24	13,000.00	62.08%
Misc Expenses	64580	0.00	0.00	1,000.00	0.00%
S.M.I.P.	64930	0.00	31.44	200.00	15.72%
Sb 1473	64940	0.00	10.80	100.00	10.80%
Total Non-Departmental		831.30	20,299.89	21,540.00	94.24%

City of Del Rey Oaks
Statement of Revenue and Expenditures - 01 Monthly-YTD Budget v Actual By Fund & Dept

100 - General Fund
 From 9/1/2022 Through 9/30/2022

		Current Period Actual	Current Year Actual	YTD Budget - Revised	Percent of Budget Used
Police	210				
Payroll	61105	109,171.15	218,627.05	1,026,100.00	21.30%
Overtime	61110	24,181.40	40,051.86	120,000.00	33.37%
Reserves Payroll	61120	10,980.00	20,280.00	100,000.00	20.28%
PERS UAL - Post 06/30/18	61123	0.00	0.00	6,100.00	0.00%
PERS UAL	61124	0.00	105,353.00	102,900.00	102.38%
PERS Retirement	61125	12,883.03	21,907.73	127,500.00	17.18%
PERS 457 Expense	61126	3,900.00	7,950.00	36,000.00	22.08%
Medicare	61130	2,087.55	4,023.44	14,900.00	27.00%
Social Security	61131	283.65	580.33	0.00	0.00%
Employer FUTA	61132	43.38	61.02	0.00	0.00%
Dental Expense	61135	575.39	4,044.49	19,400.00	20.84%
Health Insurance	61140	13,287.19	60,029.17	243,000.00	24.70%
Health Insurance -Retiree	61141	149.00	447.00	700.00	63.85%
Vision Ins	61145	251.60	777.56	2,900.00	26.81%
Workers Comp	61150	0.00	86,697.13	212,800.00	40.74%
Wellness Program	61155	614.13	1,825.26	5,300.00	34.43%
Uniform Allowance	61160	0.00	0.00	10,000.00	0.00%
Materials/Supply	62410	23,494.53	34,275.46	45,000.00	76.16%
Ammunition	62420	4,678.90	4,678.90	4,000.00	116.97%
Office Supplies	62430	214.78	308.75	3,000.00	10.29%
PD Safety Equip Lease - Principal	62460	0.00	0.00	24,300.00	0.00%
PD Safety Equip Lease - Interest	62461	0.00	0.00	1,000.00	0.00%
Auto Ops - Supplies / Equip	62710	88.69	88.69	2,500.00	3.54%
Auto Ops - Fuel	62720	3,037.30	5,458.58	30,000.00	18.19%
Repair/Maintenance	63505	913.81	1,784.86	14,000.00	12.74%
Telephone	63530	2,799.52	4,408.87	14,000.00	31.49%
Internet	63531	0.00	0.00	2,500.00	0.00%
Records Management	63537	0.00	2,638.90	3,400.00	77.61%
Software-Annual Maintenance					
Annual Maintenance	63538	0.00	0.00	3,400.00	0.00%
Postage / Shipping	63540	118.50	118.50	500.00	23.70%
Training	63605	949.95	3,464.95	15,000.00	23.09%
Liability/Prop Non-Dpt	63620	0.00	54,784.79	111,800.00	49.00%
Contractual Services - Audit	63625	0.00	0.00	4,500.00	0.00%
Contract Services - IT	63635	1,150.00	2,050.00	6,000.00	34.16%
Contract Services - HR	63652	0.00	0.00	3,000.00	0.00%
Janitorial Fund	63660	0.00	0.00	2,000.00	0.00%
Radio Dispatch Police	63665	16,318.00	40,633.00	73,300.00	55.43%
Auto Repair/Maintenance	63730	1,641.72	3,878.67	14,000.00	27.70%
Animal Regulation Fire	63820	0.00	0.00	500.00	0.00%
Fund Jail & Prisoner	63830	0.00	0.00	200.00	0.00%
Acjis System Police	63840	0.00	0.00	9,000.00	0.00%
Personnel Recruit & Pre-Employment	64545	0.00	0.00	3,000.00	0.00%
Member/Dues/Contributions	64550	342.00	642.00	5,000.00	12.84%
Books and Periodicals	64565	159.00	159.00	900.00	17.66%
Travel Expenses	64610	4,321.54	5,971.20	12,000.00	49.76%
Total Police		238,635.71	738,000.16	2,435,400.00	30.30%
Fire/Animal Control	220				
Fire Seaside	63810	0.00	0.00	219,100.00	0.00%

City of Del Rey Oaks
Statement of Revenue and Expenditures - 01 Monthly-YTD Budget v Actual By Fund & Dept

100 - General Fund
 From 9/1/2022 Through 9/30/2022

		Current Period Actual	Current Year Actual	YTD Budget - Revised	Percent of Budget Used
Total Fire/Animal Control		0.00	0.00	219,100.00	0.00%
Public Works/Streets	311				
Payroll	61105	9,209.31	18,468.95	79,700.00	23.17%
Overtime	61110	0.00	0.00	3,000.00	0.00%
PERS UAL	61124	0.00	893.00	1,000.00	89.30%
PERS Retirement	61125	686.10	1,120.63	6,000.00	18.67%
Medicare	61130	133.17	266.34	1,200.00	22.19%
Dental Expense	61135	126.98	380.94	1,700.00	22.40%
Health Insurance	61140	2,114.02	6,342.06	23,600.00	26.87%
Vision Ins	61145	16.51	49.53	300.00	16.51%
Workers Comp	61150	0.00	2,372.00	4,400.00	53.90%
Wellness Program	61155	0.00	0.00	500.00	0.00%
Materials/Supply	62410	7,966.46	13,432.86	16,500.00	81.41%
Office Supplies	62430	122.29	273.14	1,530.00	17.85%
Auto Ops - Supplies / Equip	62710	296.96	566.85	2,500.00	22.67%
Auto Ops - Fuel	62720	590.74	1,729.57	5,000.00	34.59%
Repair/Maintenance	63505	2,818.39	7,666.89	41,000.00	18.69%
Gabilan Crew	63515	0.00	0.00	5,000.00	0.00%
Utilities/Pge	63520	982.48	1,984.85	12,000.00	16.54%
Utilities/Water	63525	174.89	470.91	3,200.00	14.71%
Training	63605	0.00	0.00	5,000.00	0.00%
Liability/Prop Non-Dpt	63620	0.00	3,827.33	5,500.00	69.58%
Auto Repair/Maintenance	63730	0.00	470.15	8,300.00	5.66%
Storm Water Project - Phase 4	64920	0.00	0.00	23,000.00	0.00%
Contingency	66905	0.00	0.00	8,820.00	0.00%
Total Public Works/Streets		25,238.30	60,316.00	258,750.00	23.31%
Parks/Recreation	411				
Materials/Supply	62410	114.65	181.70	16,500.00	1.10%
Repair/Maintenance	63505	14,683.56	15,098.56	25,000.00	60.39%
Utilities/Water	63525	284.07	590.36	2,000.00	29.51%
Travel Expenses	64610	0.00	0.00	1,000.00	0.00%
Total Parks/Recreation		15,082.28	15,870.62	44,500.00	35.66%
Total Expense		404,497.76	1,100,755.30	4,299,150.00	25.60%
Excess(Deficit) of Revenue Over Expenditures		(76,266.64)	(135,648.05)	0.00	0.00%

City of Del Rey Oaks
Statement of Revenue and Expenditures - 01 Monthly-YTD Budget v Actual By Fund & Dept
210 - Gas Tax Fund
From 9/1/2022 Through 9/30/2022

		Current Period Actual	Current Year Actual	YTD Budget - Revised	Percent of Budget Used
Revenue					
Non Department Specific	000				
Gas Tax 2103	47010	1,561.02	3,559.39	15,000.00	23.72%
Gas Tax 2105	47020	738.01	2,204.01	10,400.00	21.19%
Gas Tax 2106	47030	722.71	3,174.60	9,100.00	34.88%
Gas Tax 2107	47040	1,045.15	2,041.47	14,200.00	14.37%
Gas Tax 2107.5	47050	0.00	1,000.00	1,000.00	100.00%
Total Non Department Specific		<u>4,066.89</u>	<u>11,979.47</u>	<u>49,700.00</u>	<u>24.10%</u>
Total Revenue		<u>4,066.89</u>	<u>11,979.47</u>	<u>49,700.00</u>	<u>24.10%</u>
Expense					
Public Works/Streets	311				
Street Sweeping	63510	0.00	0.00	10,000.00	0.00%
Street Lighting	63910	1,066.75	2,100.58	15,000.00	14.00%
Total Public Works/Streets		<u>1,066.75</u>	<u>2,100.58</u>	<u>25,000.00</u>	<u>8.40%</u>
Total Expense		<u>1,066.75</u>	<u>2,100.58</u>	<u>25,000.00</u>	<u>8.40%</u>
Excess(Deficit) of Revenue Over Expenditures		3,000.14	9,878.89	24,700.00	39.99%

City of Del Rey Oaks
Statement of Revenue and Expenditures - 01 Monthly-YTD Budget v Actual By Fund & Dept
211 - SB1 Fund
 From 9/1/2022 Through 9/30/2022

		<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget - Revised</u>	<u>Percent of Budget Used</u>
Revenue					
Non Department Specific	000				
SB 1 Funds	47777	2,885.43	8,373.41	36,900.00	22.69%
MBASIA Contribution	48970	0.00	0.00	10,000.00	0.00%
Total Non Department Specific		<u>2,885.43</u>	<u>8,373.41</u>	<u>46,900.00</u>	<u>17.85%</u>
Total Revenue		<u>2,885.43</u>	<u>8,373.41</u>	<u>46,900.00</u>	<u>17.85%</u>
Expense					
Street Improvements	523				
Street Improvements	66410	0.00	0.00	70,000.00	0.00%
Total Street Improvements		<u>0.00</u>	<u>0.00</u>	<u>70,000.00</u>	<u>0.00%</u>
Total Expense		<u>0.00</u>	<u>0.00</u>	<u>70,000.00</u>	<u>0.00%</u>
Excess(Deficit) of Revenue Over Expenditures		2,885.43	8,373.41	(23,100.00)	(36.24)%

City of Del Rey Oaks
Statement of Revenue and Expenditures - 01 Monthly-YTD Budget v Actual By Fund & Dept

212 - Measure X Fund
 From 9/1/2022 Through 9/30/2022

		<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget - Revised</u>	<u>Percent of Budget Used</u>
Revenue					
Non Department Specific	000				
Measure X	47775	0.00	0.00	92,000.00	0.00%
Total Non Department Specific		0.00	0.00	92,000.00	0.00%
Total Revenue		<u>0.00</u>	<u>0.00</u>	<u>92,000.00</u>	<u>0.00%</u>
Expense					
Via Verde/Los Encinos Street Repair	524				
Street Improvements	66410	0.00	0.00	30,000.00	0.00%
Total Via Verde/Los Encinos Street Repair		0.00	0.00	30,000.00	0.00%
Angelus/Rosita Storm Drain Repair (Engineering)	525				
Street Improvements	66410	0.00	0.00	10,000.00	0.00%
Total Angelus/Rosita Storm Drain Repair (Engineering)		0.00	0.00	10,000.00	0.00%
Angelus/Rosita Storm Drain Repair (Construction)	526				
Street Improvements	66410	0.00	0.00	60,000.00	0.00%
Total Angelus/Rosita Storm Drain Repair (Construction)		0.00	0.00	60,000.00	0.00%
Debt Service - Measure X	610				
Principal - Measure X Loan	65103	0.00	0.00	90,000.00	0.00%
Interest - Measure X	65203	0.00	0.00	2,000.00	0.00%
Total Debt Service - Measure X		0.00	0.00	92,000.00	0.00%
Total Expense		<u>0.00</u>	<u>0.00</u>	<u>192,000.00</u>	<u>0.00%</u>
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	(100,000.00)	0.00%

City of Del Rey Oaks
Statement of Revenue and Expenditures - 01 Monthly-YTD Budget v Actual By Fund & Dept
223 - ARPA Fund
From 9/1/2022 Through 9/30/2022

		Current Period Actual	Current Year Actual	YTD Budget - Revised	Percent of Budget Used
Revenue					
Non Department Specific	000				
ARPA Grant	47521	0.00	197,836.00	197,870.00	99.98%
Total Non Department Specific		0.00	197,836.00	197,870.00	99.98%
Total Revenue		<u>0.00</u>	<u>197,836.00</u>	<u>197,870.00</u>	<u>99.98%</u>
Expense					
City Clerk	111				
Agenda Management System	64315	0.00	3,150.00	0.00	0.00%
Computer Server Replace	64318	0.00	0.00	12,000.00	0.00%
Total City Clerk		0.00	3,150.00	12,000.00	26.25%
City Hall Parking Lot Imp	527				
Parking Lot Improvements	66425	0.00	0.00	150,000.00	0.00%
Total City Hall Parking Lot Imp		0.00	0.00	150,000.00	0.00%
Park Parking Lot	528				
Parking Lot Improvements	66425	0.00	0.00	60,500.00	0.00%
Total Park Parking Lot		0.00	0.00	60,500.00	0.00%
Total Expense		<u>0.00</u>	<u>3,150.00</u>	<u>222,500.00</u>	<u>1.42%</u>
Excess(Deficit) of Revenue Over Expenditures		0.00	194,686.00	(24,630.00)	(790.44)%

City of Del Rey Oaks
Statement of Revenue and Expenditures - 01 Monthly-YTD Budget v Actual By Fund & Dept
311 - Prop 68 Grant Fund
 From 9/1/2022 Through 9/30/2022

		<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget - Revised</u>	<u>Percent of Budget Used</u>
Revenue					
Non Department Specific	000				
Donations	48844	0.00	0.00	30,000.00	0.00%
Total Non Department Specific		0.00	0.00	30,000.00	0.00%
Total Revenue		0.00	0.00	30,000.00	0.00%
Expense					
Park Play Structure	529				
Park Improvements	66420	7,353.99	7,353.99	13,850.00	53.09%
Total Park Play Structure		7,353.99	7,353.99	13,850.00	53.10%
Basketball Court Reconstruction	530				
Park Improvements	66420	0.00	0.00	30,000.00	0.00%
Total Basketball Court Reconstruction		0.00	0.00	30,000.00	0.00%
Park Parking Lot/Accessibility Project	531				
Park Improvements	66420	0.00	0.00	59,500.00	0.00%
Total Park Parking Lot/Accessibility Project		0.00	0.00	59,500.00	0.00%
Total Expense		7,353.99	7,353.99	103,350.00	7.12%
Excess(Deficit) of Revenue Over Expenditures		(7,353.99)	(7,353.99)	(73,350.00)	10.02%



FIRE DEPARTMENT

1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

October 4, 2022

John Guertin, City Manager
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Mr. Guertin:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of September 1, 2022 through September 30, 2022.

The Seaside Fire Department responded to the following incidents in the month of September:

Incident #

220901-SEA02275	220907-SEA02340	220917-SEA02415
220905-SEA02312	220909-SEA02360	220922-SEA02460
220906-SEA02319	220914-SEA02390	
220906-SEA02320	220915-SEA02399	
220906-SEA02325	220915-SEA02402	

There are Twelve (12) fire calls for the month of September. If you have any questions, please contact me.

Sincerely,

Paul Blaha
Deputy Fire Chief
CC: File

**SEASIDE FIRE DEPARTMENT
City of Del Rey Oaks - Response Report**

Incident Date	Incident Number	Alarm Time	Arrival Time	Response Time (Minutes)	Incident Type Code	District	Street Or Highway Name	Priority
9/1/2022	220901-SEA02275	2:23:46 PM	2:28:19 PM	3.87	321	29	Canyon Del Rey	Emergent
9/5/2022	220905-SEA02312	6:30:31 PM	6:35:42 PM	5.18	745	29	Canyon Del Rey	Emergent
9/6/2022	220906-SEA02319	8:40:08 AM	8:44:19 AM	3.67	321	29	Ord Grove	Emergent
9/6/2022	220906-SEA02320	9:29:51 AM	9:35:59 AM	5.53	321	29	Tweed	Emergent
9/6/2022	220906-SEA02325	3:10:10 PM	3:18:12 PM	8.03	511	29	Canyon Del Rey	Non-Emergent
9/7/2022	220907-SEA02340	9:53:01 PM	9:57:33 PM	4.53	323	29	Fremont	Emergent
9/9/2022	220909-SEA02360	7:39:37 PM	7:44:14 PM	4.50	400	29	Calle Del Oaks	Non-Emergent
9/14/2022	220914-SEA02390	12:12:46 PM	12:14:10 PM	0.73	600	29	Portola	Emergent
9/15/2022	220915-SEA02399	2:24:50 PM	2:30:30 PM	5.20	321	29	Osio	Emergent
9/15/2022	220915-SEA02402	11:06:48 PM	11:14:47 PM	7.57	311	29	Paloma	Emergent
9/17/2022	220917-SEA02415	4:16:53 PM	4:22:54 PM	5.52	321	29	Work	Emergent
9/22/2022	220922-SEA02460	12:52:52 PM	12:58:08 PM	4.57	463	29	General Jim Moore	Emergent

Total Calls 12

LEGEND CODE:	INCIDENT TYPE:
100-173	FIRE
200-251	OVERPRESSURE
300-381	MEDICAL RESPONSE
400-482	HAZARDOUS CONDITION
500-571	SERVICE CALL
600-672	GOOD INTENT CALL
700-751	FALSE ALARM/FALSE CALL
800-810	SEVERE WEATHER
900-911	SPECIAL/CITIZEN COMPLAINT



POLICE

DEL REY OAKS

City Council Report

Sept 2022

Item 4.

Chris Bourquin
Police Commander

Case #	Date	Offense Code 1	Offense Code Description	DRO	MPAD	OJ	Residential	Commercial
22-250	09/03/2022	Towed Vehicle		X			X	
22-251	09/06/2022	484(A) PC	Petty Theft (Shoplifting)	X				X
22-252	09/10/2022	Void						
22-253	09/12/2022	Information Only			X			X
22-254	09/15/2022	530.5(A) PC	Identity Theft	X			X	
22-255	09/15/2022	484(A) PC	Petty Theft (From Vehicle)	X			X	
22-256	09/17/2022	484(A) PC	Petty Theft (Shoplifting)	X				X
22-257	09/19/2022	243.4(A) PC	Sexual Battery	X				X
22-258	09/19/2022	594(A)(1) PC	Vandalism	X			X	
22-259	09/20/2022	484(A) PC	Petty Theft (Shoplifting)	X				X
22-260	09/20/2022	Outside Warrant/M	Warrant Arrest (Misdemeanor)	X				X
22-261	09/21/2022	Found Property		X				X
22-262	09/21/2022	Information Only			X			X
22-263	09/22/2022	ACI	Traffic Collision (Injury)	X				X
22-264	09/23/2022	Information Only		X				X
22-265	09/23/2022	Surrendered Property			X			X
22-266	09/25/2022	422(A) PC	Criminal Threats	X				X
22-267	09/25/2022	Surrendered Property			X			X
22-268	09/27/2022	ACB	Traffic Collision (Injury)	X				X

19 Cases

Calls for Service	
Month	YTD
353	2,875

Case Reports	
Month	YTD
19	268

Alarms					
Residential		Commercial		MPAD	
Mo.	YTD	Mo.	YTD	Mo.	YTD
1	10	5	37	6	41

Citations					
Moving		Parking		Warning	
Mo.	YTD	Mo.	YTD	Mo.	YTD
10	39	5	102	12	97



Group A Offense Report

Printed On: 10/19/2022

Item 4.

Beginning Date: 09/01/2022

Ending Date: 09/30/2022

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Agency: All

Offense	Reported in 2022	Reported in 2021	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	NA
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	NA
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	NA
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	NA
Sodomy	0	0	NA	0	0.00%	0.00%	NA
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	NA
Fondling	1	0	NA	0	0.00%	50.00%	NA
Aggravated Assault	0	0	NA	0	0.00%	0.00%	NA
Simple Assault	0	1	-100.00%	0	0.00%	0.00%	NA
Intimidation	1	0	NA	0	0.00%	50.00%	NA
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	NA
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	NA
Statutory Rape	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Persons Total	2	1	100%	0	0.00%	28.57%	NA
Robbery	0	0	NA	0	0.00%	0.00%	NA
Burglary/Breaking & Entering	0	0	NA	0	0.00%	0.00%	NA
Larceny/Theft Offenses	4	4	0.00%	1	25.00%	80.00%	NA
Motor Vehicle Theft	0	1	-100.00%	0	0.00%	0.00%	NA
Arson	0	0	NA	0	0.00%	0.00%	NA
Destruction Of Property	1	2	-50.00%	0	0.00%	20.00%	NA
Counterfeiting/Forgery	0	0	NA	0	0.00%	0.00%	NA
Fraud Offense	0	2	-100.00%	0	0.00%	0.00%	NA
Embezzlement	0	0	NA	0	0.00%	0.00%	NA
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	NA
Bribery	0	0	NA	0	0.00%	0.00%	NA
Stolen Property Offenses	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Property Total	5	9	-44.44%	1	20%	71.43%	NA
Drug/Narcotic Violations	0	0	NA	0	0.00%	0.00%	NA
Drug Equipment Violations	0	0	NA	0	0.00%	0.00%	NA
Gambling Offenses	0	0	NA	0	0.00%	0.00%	NA
Pornography/Obscene Material	0	0	NA	0	0.00%	0.00%	NA
Prostitution	0	0	NA	0	0.00%	0.00%	NA
Weapons Law Violation	0	0	NA	0	0.00%	0.00%	NA
Animal Cruelty	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Society Total	0	0	NA	0	0.00%	0.00%	NA
Total Group "A" Offenses	7	10	-30%	1	14.29%	100%	NA

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.

* Adjusted population base: 1



Group A Offense Report

Printed On: 10/19/2022

Item 4.

Beginning Date: 09/01/2022

Ending Date: 09/30/2022

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Statewide Crime Profile



Group A Offense Report

Printed On: 10/19/2022

Item 4.

Beginning Date: 01/01/2022

Ending Date: 09/30/2022

Page 1 of 2

Agency: All

Offense	Reported in 2022	Reported in 2021	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	NA
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	NA
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	NA
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	NA
Sodomy	0	0	NA	0	0.00%	0.00%	NA
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	NA
Fondling	1	0	NA	0	0.00%	8.33%	NA
Aggravated Assault	3	1	200.00%	1	33.33%	25.00%	NA
Simple Assault	6	2	200.00%	1	16.67%	50.00%	NA
Intimidation	2	0	NA	0	0.00%	16.67%	NA
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	NA
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	NA
Statutory Rape	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Persons Total	12	3	300%	2	16.67%	10.26%	NA
Robbery	0	0	NA	0	0.00%	0.00%	NA
Burglary/Breaking & Entering	0	0	NA	0	0.00%	0.00%	NA
Larceny/Theft Offenses	67	7	857.14%	18	26.87%	71.28%	NA
Motor Vehicle Theft	3	2	50.00%	1	33.33%	3.19%	NA
Arson	0	0	NA	0	0.00%	0.00%	NA
Destruction Of Property	10	5	100.00%	0	0.00%	10.64%	NA
Counterfeiting/Forgery	2	0	NA	0	0.00%	2.13%	NA
Fraud Offense	11	5	120.00%	1	9.09%	11.70%	NA
Embezzlement	0	0	NA	0	0.00%	0.00%	NA
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	NA
Bribery	0	0	NA	0	0.00%	0.00%	NA
Stolen Property Offenses	1	0	NA	1	100.00%	1.06%	NA
Crimes Against Property Total	94	19	394.74%	21	22.34%	80.34%	NA
Drug/Narcotic Violations	3	0	NA	3	100.00%	27.27%	NA
Drug Equipment Violations	4	0	NA	4	100.00%	36.36%	NA
Gambling Offenses	0	0	NA	0	0.00%	0.00%	NA
Pornography/Obscene Material	0	0	NA	0	0.00%	0.00%	NA
Prostitution	0	0	NA	0	0.00%	0.00%	NA
Weapons Law Violation	4	0	NA	0	0.00%	36.36%	NA
Animal Cruelty	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Society Total	11	0	NA	7	63.64%	9.4%	NA
Total Group "A" Offenses	117	22	431.82%	30	25.64%	100%	NA

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.

* Adjusted population base: 1

2022 Crime in California



Group A Offense Report

Printed On: 10/19/2022

Item 4.

Beginning Date: 01/01/2022

Ending Date: 09/30/2022

Page 2 of 2

Statewide Crime Profile

CITY OF DEL REY OAKS
STRATEGIC OBJECTIVES
 4 April 2022 – 1 November 2022

THREE-YEAR GOAL: ENSURE FISCAL STABILITY						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the May 24, 2022 City Council meeting	City Manager, working with the Dep. City Clerk and the Police Chief	Present to the City Council for direction a Business Development Outreach Plan to include the status of businesses, business inventory and outlook, explanation of vacancies, and potential areas of opportunity.			X	Update with recommendation for committee will be presented at November meeting
2. At the June 28, 2022 City Council meeting	City Manager, working with ACM, and the Public Works Supervisor	Present to the City Council for direction options for using the balance of the ARPA Funds	X			
3. At the Sept. 27, 2022 City Council meeting	City Manager, the ACM and City Attorney	Provide to the City Council a status update on negotiations regarding purchase of the 17 acres across from The Oaks.			X	Has been on hold due to FORTAG issue. Talks have not been re-established. Will present at appropriate time.

THREE-YEAR GOAL: UPDATE THE CITY’S GENERAL PLAN, BEGINNING WITH THE HOUSING ELEMENT						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By August 15, 2022	Planning Consultant Denise Duffy, working with the City Manager and City Attorney	Hold a workshop regarding General Plans for the City Council and Planning Commission to share information and get direction			X	Targeting November due to conflicts and other staff priorities such as Housing Element.
2. At the Sept. 27, 2022 City Council meeting	City Manager	Present to the City Council an update on potential funding sources (e.g., grants, cost sharing, and contacting the Local Government Commission) for updating the General Plan.			X	Staff has not identified funding other than the General Fund.
3. At the Oct. 25, 2022 City Council meeting	City Manager and the ACM	Present to the City Council for direction options for an RFQ or an RFP for a General Plan update, including a public visioning process.		X		

THREE-YEAR GOAL: DEVELOP CITY-OWNED PROPERTIES SUSTAINABLY WITH PUBLIC INPUT						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the July 26, 2022 City Council meeting	City Manager, working with contract planner Denise Duffy	Hold an informational workshop for the City Council, Planning Commission, and public to learn about the development process and timeline regarding the Fort Ord property			X	Delayed due to consultant workload conflicts and ENA timing.
2. At the Aug. 23, 2022 City Council meeting	City Manager, with public input	Present to the City Council an update on an Exclusive Negotiating Agreement for the former Fort Ord property with developers.			X	Delayed until talks with developer can commence.
3. FUTURE OBJECTIVE	City Manager	Present to the City Council an update on the Community Facilities District and Development Impact Fees for all City-owned properties.		X		
4. FUTURE OBJECTIVE	City Manager, with input from the Parks Committee	Develop and present to the City Council and the Planning Commission potential recommendations for the use of City-owned property by the public.		X		
5. FUTURE OBJECTIVE	City Manager, working with contract planner Denise Duffy	Develop and present to the City Council a draft Specific Plan for the Fort Ord property development.		X		

THREE-YEAR GOAL: ENHANCE THE CITY’S EFFECTIVENESS AND EFFICIENCY						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the May 24, 2022 City Council meeting	City Manager, working with the Regional Government Services contractor and the Dep. City Clerk	Implement and report on the status of the Personnel Manual and new procedures, including onboarding employees			X	Scheduled for Oct meeting to allow key staff to review draft
2. At the Aug. 23, 2022 City Council meeting	City Manager - lead, Mayor, and Committee Chairs	Complete and present to the City Council for direction an Elected and Appointed Officials Handbook, including policies and procedures.			X	Will Be presented with Personnel Manual in October.
3. At the Sept. 27, 2022 City Council meeting	City Manager, working with the ACM, and Dep. City Clerk	Present to the City Council for input and direction a Communication Strategy (including updating the City’s website).			X	Delayed due to other technology priorities including hybrid meetings, records, and agenda management. Will discuss in November.
4. By Oct.1, 2022	The Assistant City Manager, with input from Council members Allison Kerr, Kim Shirley, and John Gaglioti	Present definitions for each of the City’s Core Values and to the City Council for direction.		X		

THREE-YEAR GOAL: REVIEW AND REVISE THE MUNICIPAL CODE						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the Nov. 15, 2022 City Council meeting	City Manager	Present recommendations for updates to the Municipal Code to the City Council for action.		X		
2. FUTURE OBJECTIVE	City Manager, working with Sustainable DRO	Initiate outreach on development of a Single-Use Plastic Ordinance.		X		
3. FUTURE OBJECTIVE	City Manager, working with Denise Duffy	Present to the City Council and Planning Commission for action recommendations for updates to the Zoning Ordinance		X		

**RESOLUTION NO. 2022-26
CITY OF DEL REY OAKS CITY COUNCIL**

**REGARDING RALPH M BROWN ACT AND FINDING OF IMMINENT RISK TO HEALTH AND
SAFETY OF IN-PERSON MEETINGS AS A RESULT OF THE CONTINUING COVID-19 PANDEMIC
STATE OF EMERGENCY DECLARED BY GOVERNOR NEWSOM**

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and,

WHEREAS, the proclaimed state of emergency remains in effect; and,

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the “Brown Act”), provided certain requirements were met and followed; and,

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 that clarified the suspension of the teleconferencing rules set forth in the Brown Act, and further provided that those provisions would remain suspended through September 30, 2021; and,

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 that provides that a legislative body subject to the Brown Act may continue to meet without fully complying with the teleconferencing rules in the Brown Act provided the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and further requires that certain findings be made by the legislative body every thirty (30) days; and,

WHEREAS, California Department of Public Health (“CDPH”) still recommends that persons who are at a higher risk for severe illness from COVID-19 – such as those older than 65, those who have high blood pressure or heart disease, or those with weakened immune systems – should continue to protect themselves and their loved ones by staying at least six feet apart from people who they don’t live with ([Chronic Disease and COVID-19 Health Messages and Resources \(ca.gov\)](#)); and,

WHEREAS, it is unknown at this time whether new variants may result in a new surge in COVID-19 cases; and,

WHEREAS, the City Council of the City of Del Rey Oaks is empowered to take actions necessary to protect public health, welfare and safety within the region; and,

WHEREAS, the City of Del Rey Oaks has an important governmental interest in protecting the health, safety and welfare of those who participate in meetings of the City of Del Rey Oaks' various Boards, Commissions and Committees; and,

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the City Council of Del Rey Oaks deems it necessary to find that meeting in person for meetings of all City of Del Rey Oaks legislative bodies subject to the Ralph M. Brown Act would present imminent risks to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing;

NOW, THEREFORE, BE IT RESOLVED by the City of Del Rey Oaks as follows:

1. The City Council finds that meeting in person for meetings of the City of Del Rey Oaks City Council as well as all related Boards, Commissions and Committees would present imminent risks to the health or safety of attendees.
2. This finding applies to all City of Del Rey Oaks bodies subject to the Brown Act, including but not limited to the Planning Commission and any other standing committees.
3. Staff is directed to return to the City Council no later than thirty (30) days after the adoption of this resolution, or by the next City Council meeting (whichever comes first), with an item for the Council to consider making the findings required by AB 361 in order to continue meeting under its provisions.

PASSED AND ADOPTED this _____, by the following vote:

AYES:

NOES:

ABSENT:

Alison Kerr, Mayor
City of Del Rey Oaks

John Guertin, City Clerk
City of Del Rey Oaks



Staff Report

DATE: October 25, 2022
TO: Honorable Mayor and Members of City Council
FROM: John Guertin, City Manager
SUBJECT: Consider Approval of a Vacation Leave Buy Back Policy

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the city that will not result in direct or indirect physical changes in the environment.

Background

A vacation buyback or cash-out program is an employee benefit program that gives employees an option to receive cash in lieu of accrued vacation time. Past practice of the City of Del Rey Oaks has been for the City Manager to approve cash out requests on a case-by-case scenario. The proposed policy establishes set guidelines, eligibility criteria, and procedures for a formal vacation leave buy back program that adheres to Internal Revenue Service guidelines.

Summary & Discussion

A vacation buy-back plan is a program that allows an employee to sell his or her unused vacation time back to the City. This is a common practice in many government agencies.

As time progresses, employees can accumulate a large number of vacation days, and for many employees, it is simply impossible to utilize all of these days. Vacation buy-back plans mitigate this problem by facilitating a mutually beneficial exchange between workers and employers. Employees benefit from more flexibility in how they can utilize earned time off. The City benefits by providing a way to keep leave banks lower, reducing the risk of large payouts when an employee leaves the City.

The following guidelines will govern the proposed program:

1. A maximum of four hundred (400) hours of Vacation Leave may be accrued after which no further accrual shall be made until the employee's bank is reduced to below the four hundred (400) hours by the use of Vacation Leave.
2. All eligible employees are expected to use at least 80 (eighty) hours of vacation leave in each calendar year following the calendar year in which they were hired.
3. Permanent, full-time employees with over 1 (one) year of service in their current position may cash out up to 80 (eighty) hours of Vacation Leave time per calendar year. However, at least 40 (forty) hours must remain in the employee's Vacation Leave bank after the payout.
4. An eligible employee must elect to pre-designate an irrevocable cash-out amount of up to the maximum number of hours of vacation leave for the upcoming calendar year. Requests for cash out must be made prior to December 1 of the calendar year before the cash out

will be made (for example, requests for the 2023 calendar year will be made before December 1, 2022).

5. Cash out designation shall be made in hours, not dollar amounts, and must be in increments of 8 hours. Any such request will be subject to the following:
 - a. Any employee utilizing this provision will be required to submit an irrevocable election by December 1st of the calendar year prior to the calendar year in which the vacation leave hours to be cashed out are earned.
 - b. An employee who elected to receive the cash out as set forth above, may request a full or a partial payment of the cash out at any time in the designated calendar year, but only once per calendar quarter.
 - c. For employees who have pre-designated cash out amounts and who have not requested actual payment(s) of the entire designated cash out amount by December 1st of that calendar year, the City will automatically pay out the pre-designated amount (or the remaining amount designated but not paid) by the last paycheck of the calendar year.
 - d. Employees who have not elected to pre-designate a cash out by the applicable deadline (December 1st of the prior calendar year) will be deemed to have waived their right and will not be eligible to cash out any vacation leave in the following calendar year (for example, if no designation is made by December 1, 2022, no cash out is available in 2023).

Fiscal Impacts

No negative fiscal impact is anticipated with the approval of this program. Additional payments of cash in lieu of taking time off will be offset by a reduced need for overtime to cover employees on vacation as well as mitigating the large payouts that come when employees retire or resign with large leave banks.

Recommended Action

Authorize the City Manager to implement the proposed Vacation Leave Buy Back Policy.

ATTACHMENTS:

- New Vacation Leave Buy Back Policy

Respectfully Submitted,

John Guertin
City Manager

ADMINISTRATIVE POLICY

SUBJECT: VACATION LEAVE PAYOUT

Policy:

Vacation Leave Balance: Eligible employees shall accrue vacation leave at the rates defined in the City of Del Rey Oaks Personnel Manual. A maximum of four hundred (400) hours of Vacation Leave may be accrued after which no further accrual shall be made until the employee's bank is reduced to below the four hundred (400) hours by the use of Vacation Leave.

Vacation Leave Usage: Each Department Head shall be responsible for scheduling the Vacation periods of his or her employees in such a manner as to achieve the most efficient functioning of the department.

All eligible employees are expected to use at least 80 (eighty) hours of vacation leave in each calendar year following the calendar year in which they were hired.

Vacation Leave Payout: Permanent, full-time employees with over 1 (one) year of service in their current position may cash out up to 80 (eighty) hours of Vacation Leave time per calendar year. However, at least 40 (forty) hours must remain in the employee's Vacation Leave bank after the payout.

In order to cash out vacation leave, an employee must first meet the eligibility criteria described above. If such criteria are not met by December 31st of the calendar year in which the election is required to be made, the employee has no right to elect to cash out accrued time in the next calendar year.

1. An eligible employee must elect to pre-designate an irrevocable cash-out amount of up to the maximum number of hours of vacation leave for the upcoming calendar year. Requests for cash out must be made prior to December 1 of the calendar year before the cash out will be made (for example, requests for the 2023 calendar year will be made before December 1, 2022).
2. Cash out designation shall be made in hours, not dollar amounts, and must be in increments of 8 hours. Any such request will be subject to the following:
 - a. Any employee utilizing this provision will be required to submit an irrevocable election by December 1st of the calendar year prior to the calendar year in which the vacation leave hours to be cashed out are earned.
 - b. An employee who elected to receive the cash out as set forth above, may request a full or a partial payment of the cash out at any time in the designated calendar year, but only once per calendar quarter.
 - c. For employees who have pre-designated cash out amounts and who have not requested actual payment(s) of the entire designated cash out amount by December 1st of that calendar year, the City will automatically pay out

the pre-designated amount (or the remaining amount designated but not paid) by the last paycheck of the calendar year.

- d. Employees who have not elected to pre-designate a cash out by the applicable deadline (December 1st of the prior calendar year) will be deemed to have waived their right and will not be eligible to cash out any vacation leave in the following calendar year (for example, if no designation is made by December 1, 2022, no cash out is available in 2023).



Staff Report

DATE: October 25, 2022
TO: Honorable Mayor and Council Members
FROM: John Guertin, City Manager
SUBJECT: Revised Salary Schedule
CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Consideration

Consider approval of the Revised salary schedule.

Background

The salary schedule is approved annually as part of the budget approvals. On August 23, 2022 Council approved a salary increase for the City Manager.

California Code of Regulations section 570.5 requires that reportable compensation for CalPERS retirement purposes be limited to the amount listed on a Publicly Available Pay Schedule that is approved by the governing body at a public meeting.

Summary & Discussion

The revised salary schedule includes the City Manager’s recently approved salary increase. That is the only change to the previously approved salary schedule. The attached salary schedule meets all the requirements of section 570.5.

Fiscal Impacts

None. The salary increase can be accommodated within the existing budget.

Recommendation

Staff recommends approving the Revised Salary Schedule.

ATTACHMENTS:

- FY 2022-23 Salary Schedule revised 08/27/22
- CalPERS Circular Letter 200-056-11

Respectfully Submitted,

John Guertin
City Manager

CITY OF DEL REY OAKS
SALARY SCHEDULE FOR FISCAL YEAR 2022-2023
Revised 08/27/22

Title	Step 1	Step 2	Step 3	Step 4	Step 5	Contract
City Manager	Per Contract					
Monthly						16,041.67
Bi-weekly						7,403.85
Hourly Rate						92.55
Annual						192,500.00
Chief of Police	Per Contract					
Monthly						14,333.33
Bi-weekly						6,615.38
Hourly Rate						82.69
Annual						172,000.00
Deputy City Clerk & Assistant to the CM						
Monthly	6,642.92	6,999.25	7,349.25	7,716.75	8,102.58	
Bi-weekly	3,065.96	3,230.42	3,391.96	3,561.58	3,739.65	
Hourly Rate	38.32	40.38	42.40	44.52	46.75	
Annual	79,715.00	83,991.00	88,191.00	92,601.00	97,231.00	
Administrative Assistant						
Monthly	4,333.33	4,550.00	4,777.07	5,016.27	5,267.60	
Bi-weekly	2,000.00	2,100.00	2,204.80	2,315.20	2,431.20	
Hourly Rate	25.00	26.25	27.56	28.94	30.39	
Annual	52,000.00	54,600.00	57,325.00	60,195.00	63,211.00	
Police Commander						
Monthly	7,031.08	7,401.17	7,790.75	8,200.83	8,610.92	
Bi-weekly	3,569.60	3,757.60	3,955.20	4,163.20	4,372.00	
Hourly Rate	44.62	46.97	49.44	52.04	54.65	
Annual	92,810.00	97,698.00	102,835.00	108,243.00	113,672.00	
Police Sergeant						
Monthly	6,205.42	6,532.08	6,858.75	7,201.75	7,743.25	
Bi-weekly	3,150.40	3,316.00	3,482.40	3,656.00	3,931.20	
Hourly Rate	39.38	41.45	43.53	45.70	49.14	
Annual	81,910.00	86,216.00	90,542.00	95,056.00	102,211.00	
Police Officer						
Monthly	5,351.75	5,633.50	5,914.00	6,209.75	6,520.25	
Bi-weekly	2,716.80	2,860.00	3,002.40	3,152.80	3,310.40	
Hourly Rate	33.96	35.75	37.53	39.41	41.38	
Annual	70,637.00	74,360.00	78,062.00	81,973.00	86,070.00	
Public Works Supervisor						
Monthly	5,130.00	5,400.00	5,685.00	5,985.00	6,317.91	
Bi-weekly	2,486.40	2,616.80	2,755.20	2,900.80	3,061.60	
Hourly Rate	31.08	32.71	34.44	36.26	38.27	
Annual	64,646.00	68,037.00	71,635.00	75,421.00	79,602.00	
Temporary/Part Time EE						
Hourly Rate	At the discretion of the City Manager					50.00

1. City Council Members shall be paid the sum of \$100.00 per month for attendance at all regular and special council meetings unless previously granted a leave of absence with pay, or unless excused by the Mayor.
2. The Mayor is paid an additional \$125 per month for promoting and advertising the City.
3. All employees of the City pay the full employee paid percent contribution to each employee's PERS account.
4. The Police Chief and the City manager's salaries are per individual contract.
5. Police Reserve officers are paid at a rate of \$30.00 per hour worked.



California Public Employees' Retirement System
 P.O. Box 942709
 Sacramento, CA 94229-2709
 (888) CalPERS (or 888-225-7377)
 TTY: (877) 249-7442
 www.calpers.ca.gov

Reference No.:
 Circular Letter No.: 200-056-11
 Distribution: IV, V, VI, X, XII, XVI
 Special:

Circular Letter

August 19, 2011

TO: **ALL CALPERS EMPLOYERS**

SUBJECT: **ADOPTION OF CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5 AND AMENDED CCR 571, SUBDIVISION (b)**

The purpose of this Circular Letter is to inform you of the newly enacted California Code of Regulations, (CCR) Title 2, Section 570.5 and amendments to CCR Section 571, subdivision (b). On April 13, 2011 the CalPERS Board of Administration adopted the proposed regulation and regulatory amendments to clarify existing law and make specific the requirements for publicly available pay schedule as that phrase is used in the definition of "payrate," and written labor policy or agreements as used in the definition of special compensation. The regulations became effective August 10, 2011.

The addition of Section 570.5 and amendments to Section 571, subdivision (b) will ensure consistency between CalPERS employers and enhance the disclosure and transparency of public employee compensation by requiring that the payrate or item of special compensation be listed on a pay schedule or in a document meeting criteria set forth in the regulations.

CCR 570.5 – Requirement for a Publicly Available Pay Schedule

This regulation requires that each pay schedule include:

- position title for every employee position
- payrate for each position
- time base for each payrate

This regulation also contains criteria for ensuring the pay schedule is publicly available and does not permit a reference to another document in lieu of disclosing the payrate. Further, the regulation clarifies that "compensation earnable" will be limited to the amount listed on a pay schedule that meets all of the established criteria, and identifies how payrate may be determined where employers fail to meet the requirements.

This regulation applies to all employers reporting compensation to CalPERS.

Circular Letter # 200-056-11
August 19, 2011
Page 2

CCR Section 571. Subdivision (b) Amendment – Special Compensation

This amendment clarifies existing law by ensuring greater transparency and disclosure of special compensation items in written labor policies or agreements. The labor policy or agreement must include:

- the conditions for payment of the item of special compensation
- eligibility requirements and amount for each special compensation item

The written labor policy or agreement cannot reference another document in lieu of disclosing the details of the special compensation. In addition, the written labor policy or agreement must be duly approved, posted or immediately accessible and available for public review, retained for not less than five years, and include an effective date.

CCR Section 571, subdivision (b) applies to all schools and public agencies reporting compensation to CalPERS.

Conclusion

These regulations benefit the public, employers, members, and CalPERS staff by clarifying existing law, ensuring consistency in the reporting of compensation and enhancing disclosure and transparency of public employee compensation.

We have attached CCR sections 570.5 and 571 for your convenience.

If you have any questions, please call the CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**).

DARRYL WATSON, Chief
Customer Account Services Division

Enclosure

[California Code of Regulations 570.5 and 571 \(PDF, 12 KB\)](#)



Staff Report

DATE: October 25, 2022
TO: Honorable Mayor and Members of City Council
FROM: John Guertin, City Manager
BY: Jeffrey Hoyne, Assistant City Manager
SUBJECT: Consider Approval of a Relocation Assistance Program and Policy

CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the city that will not result in direct or indirect physical changes in the environment.

Background

The recruitment and retention of quality employees is a priority for the City of Del Rey Oaks. Currently the labor market is very competitive. This is especially true when it comes to the recruitment and retention of police officers, which is the largest of all employee groups in the city. To recruit and retain quality employees, the City Manager is recommending a relocation assistance program and policy to provide financial assistance and incentive for new employees who accept employment with the city.

Summary & Discussion

The City of Del Rey Oaks prioritizes the hiring of quality employees. This is especially true in our police department, which is responsible for the safety and security of our residents, businesses, and visitors. Because of a competitive labor market, especially in the law enforcement field, the city needs to consider new and innovative strategies for attracting and retaining the most qualified candidates it can.

Many cities in California and across the country use hiring and relocation bonuses for new employees. This is especially prevalent in the law enforcement field where a shrinking candidate pool makes attracting qualified candidates more difficult every year.

Staff believes that initiating a similar program should be a priority for Del Rey Oaks. Staff is recommending that the first step in this process is authorizing the City Manager, at his or her discretion, to approve relocation assistance up to \$3,000 to new employees hired by the city.

The following eligibility requirements, terms and conditions shall apply:

1. **Eligible Positions:** This policy shall apply to permanent, non-represented employees where the City Manager has deemed that the City's interests are best served by participating in the relocation expenses of specific employees.
2. **Relocation:** The movement of the new employee, the employee's household members and personal possessions.
3. **Relocation Expenses** may include:

- a. commercial carrier expense (professional moving companies);
 - b. personal transportation expense (e.g., airline tickets, accommodations while in transit, mileage reimbursement, moving equipment and supplies);
 - c. temporary housing; and
 - d. temporary storage of household items.
4. Relocation Offer: The City Manager may authorize relocation expenses up to \$3,000.00 as an element of the hiring offer. Relocation expenditures must be supported by receipts.
 5. Reimbursement: Employees shall submit receipts for bona fide expenses to the Hiring Authority (Chief of Police or City Manager) who will review, approve and forward them to the City Manager, who shall authorize payment. Employees are strongly urged to discuss the reasonableness of relocation expenses with the Appointing Authority. Expenses should be pre-approved whenever feasible. If the employee resigns during the first twelve (12) months of employment, the City shall be reimbursed for the relocation expenses. All relocation costs shall be allocated to the hiring department's budget.

Fiscal Impacts

There would be a minimal financial impact on the city (up to \$3,000 per new employee) if the council approves this program.

Recommended Action

Authorize the City Manager to implement a new employee relocation assistance program and policy of up to \$3,000 per new employee.

ATTACHMENTS:

- New employee relocation assistance policy

Respectfully Submitted,

John Guertin
City Manager

ADMINISTRATIVE POLICY

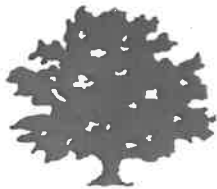
SUBJECT: RELOCATION EXPENSES

Purpose: It is the City's policy to provide financial assistance in the relocation of new employees when necessary to serve the City's interest.

Background: Occasionally, the staffing needs of the City require regional and/or national recruitment efforts. At the discretion of the City Manager, depending on the scope of recruitment, quality of candidates, impact of the vacancy and existing competitive conditions, the City may choose to participate in the selected candidate's relocation expense.

The following eligibility requirements, terms and conditions shall apply:

1. **Eligible Positions:** This policy shall apply to permanent, non-represented employees where the City Manager has deemed that the City's interests are best served by participating in the relocation expenses of specific employees.
2. **Relocation:** The movement of the new employee, the employee's household members and personal possessions.
3. **Relocation Expenses may include:**
 - a. commercial carrier expense (professional moving companies);
 - b. personal transportation expense (e.g., airline tickets, accommodations while in transit, mileage reimbursement, moving equipment and supplies);
 - c. temporary housing; and
 - d. temporary storage of household items.
4. **Relocation Offer:** The City Manager may authorize relocation expenses up to \$3,000.00 as an element of the hiring offer. Relocation expenditures must be supported by receipts.
5. **Reimbursement:** Employees shall submit receipts for bona fide expenses to the Hiring Authority (Chief of Police or City Manager) who will review, approve and forward them to the City Manager, who shall authorize payment. Employees are strongly urged to discuss the reasonableness of relocation expenses with the Appointing Authority. Expenses should be pre-approved whenever feasible. If the employee resigns during the first twelve (12) months of employment, the City shall be reimbursed for the relocation expenses. All relocation costs shall be allocated to the hiring department's budget.



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
 PHONE (831) 394-8511 FAX (831) 394-6421

DATE: October 25, 2022

TO: Honorable Mayor and City Council

FROM: John Guertin, City Manager

SUBJECT: Approve a Reimbursement Agreement with Monterey Peninsula Engineering to Contract for Environmental Review for Proposed Pavement Recycling Facility

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an organizational activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

It is recommended that the Council approve a reimbursement agreement with Monterey Peninsula Engineering (MPE) to contract with Denise Duffy & Associates for environmental review for a proposed pavement recycling facility on city-owned property.

Background

In 2005 the City acquired several parcels of land on the former Fort Ord from the Fort Ord Reuse Authority. With the potential for City growth and development with the acquisition of this land, the City also took on significant, unfunded maintenance responsibilities. While the City has made progress in identifying development opportunities and partners for the Fort Ord lands, the continued maintenance responsibilities are stretching limited resources.

As we pursue develop options for the largest (+230 acres) parcel along South Boundary Road, staff is also looking for opportunities to utilize this land for revenue generation to offset maintenance costs. The proposed reimbursement agreement will allow the City to explore such an opportunity to partner with MPE for the temporary use of a portion of this parcel. The agreement will facilitate the environmental and project review phases for feasibility of the proposed project.

Discussion

MPE wishes to lease City-owned property along South Boundary Road for the purpose of

operating a pavement recycling facility. Before any lease or land use entitlements are pursued for the contemplated use, environmental review of the project must be performed by professional planning and environmental consultants. Denise Duffy & Associates ("DDA") is the City's contract planning and environmental firm and will be engaged for this work. The City believes it is in the public interest for MPE to pay for the Environmental Review costs and MPE agrees to do so. MPE understands that all work performed by the City and/or DDA related to the project will be under the direction of the City, but at MPE's expense.

MPE is proposing to relocate their Marina-based mobile pavement recycling facility to a plot of city-owned land on the north side of South Boundary Rd. The site is positioned off the gravel alignment marked as Bitter Road. Based on initial inspections, the site appears to be pre-disturbed, having been used by the Army for some sort of equipment staging.

To develop this site, MPE would clear +/-2.5 acres of sparse vegetation, potential removal of trees and grade a flat pad for the crusher unit. The crusher unit is mobile and the project adds no permanent structures. The crusher unit and its conveyor belts would be erected between two (raw and finished product) stockpiles and requires no water or electricity. The current access road would be armored with 12" of baserock to support truck traffic. Check dams and drainage features would address runoff and the entire area would be encircled with ESA fencing and SWPPP measures. I've attached a schematic layout for your review. Additionally, it is anticipated that the project will assist the City with improvements and maintenance of fire equipment access to the parcel.

The proposed reimbursement agreement will facilitate the review of the project for feasibility.

Fiscal Impacts

The costs associate with the environmental review will be reimbursed by the applicant (MPE).

Attachments

- MPE Reimbursement Agreement

Respectfully submitted,

John Guertin
City Manager

**REIMBURSEMENT AGREEMENT
BETWEEN THE CITY OF DEL REY OAKS AND MONTEREY PENINSULA
ENGINEERING TO CONTRACT FOR ENVIRONMENTAL REVIEW FOR
PROPOSED PAVEMENT RECYCLING FACILITY**

THIS AGREEMENT (“Agreement”) is entered into this ____ day of October 2022, by and between the CITY OF DEL REY OAKS, a municipal corporation, (“City”), and Monterey Peninsula Engineering (“MPE”), each of which is referred to herein as a “party,” and collectively referred to herein as the “parties.”

RECITALS

WHEREAS, MPE wishes to lease City-owned property for the purpose of operating a pavement recycling facility (“Project”); and

WHEREAS, before any lease or land use entitlements are pursued for the contemplated use, environmental review of the Project must be performed by professional planning and environmental consultants (“Environmental Review”); and

WHEREAS, Denise Duffy & Associates (“DDA”) is the City’s contract planning and environmental firm; and

WHEREAS, City believes it is in the public interest for MPE to pay for the Environmental Review costs (“Environmental Review Costs”), and MPE agrees to do so; and

WHEREAS, MPE understands that all work performed by the City and/or DDA related to the Project will be under the direction of City, but at MPE’s expense.

AGREEMENT

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the parties hereby covenant and agree as follows:

1. CITY REIMBURSEMENT

A. City Reimbursement. MPE agrees to fully reimburse the City for the Environmental Review Costs associated with the Project, which will be located as shown in Exhibit “A,” attached hereto and incorporated herein. Pursuant to the “Scope and Cost Estimate for CEQA Documentation – Monterey Peninsula Engineering Recycle Crushing Yard Project,” (“Scope and Cost Estimate”) dated September 12, 2022, provided to the City by DDA, the Environmental Review Costs are estimated to be \$39,703. The Scope and Cost Estimate is attached as hereto as Exhibit “B” and incorporated herein.

MPE acknowledges the actual amount of the Environmental Review Costs may be more or less than \$39,703; nonetheless, MPE agrees to reimburse the City for the full amount of the actual Environmental Review Costs in the manner provided in this Agreement.

B. Agreement Does Not Obligate City. MPE acknowledges and understands that this Agreement in no way obligates the City to approve any environmental documents for the Project, or any entitlements whether discretionary or ministerial. The City and its elected and appointed officials retain sole discretion to either approve or deny any of the environmental documents prepared pursuant to the Scope and Cost Estimate, as well as any future entitlements needed to effectuate the Project.

C. Reimbursement Process. City will provide MPE with an accounting of the Environmental Review Costs on a monthly basis, which accounting MPE agrees will be conclusive, in the absence of manifest error. MPE shall have thirty (30) days to reimburse City for all costs presented.

2. AGREEMENT TERM AND TERMINATION

A. Term. This Agreement shall commence upon full execution of this Agreement by the Parties and continue until such time as the City is fully reimbursed by MPE as provided for herein.

B. Termination. The City reserves the right to immediately terminate this Agreement, in whole or in part, if MPE defaults or fails to reimburse City in accordance with the terms and conditions of this Agreement. Such termination shall be in writing, shall set forth the effective date of termination, and may be issued without any prior notice. Without limiting any other remedy that may be available to it, if MPE fails to timely reimburse City pursuant to this Agreement, City may cease performing its obligations under this Agreement and may bring an action to recover all costs and expenses incurred by the City in recovering unreimbursed amount, including interest thereon from the date incurred at the rate of 10% per annum.

3. REPRESENTATIVES AND COMMUNICATIONS

A. City's Representative. The City appoints the individual named below as the City's contact person for the purposes of this Agreement.

Title: City Manager
Address: 650 Canyon Del Rey Blvd. Del Rey Oaks, CA 93940
Telephone: 831-394-8511

B. MPE's Representative. MPE appoints the person named below as its contact person for the purposes of this Agreement.

Title: Paul Bruno
Address: 192 Healy Ave, Marina, CA 93933
Telephone: 831-384-4081

C. Communications and Notices. Any notice, report, or other document that either party may be required or may wish to give to the other must be in writing, unless otherwise provided for, and shall be deemed to be validly given to and received by the addressee, if delivered personally, on the date of such personal delivery, if delivered by email, on the date of transmission, or if by mail, seven (7) calendar days after posting.

4. OWNERSHIP AND USE OF MATERIALS

All data, studies, reports, calculations, field notes, sketches, designs, drawings, plans, specifications, cost estimates, manuals, correspondence, agendas, minutes, notes, audio-visual materials, photographs, models, software data, computer software (if purchased on the City's behalf)

and other documents or products produced by DDA under this Agreement are and shall remain the property of the City.

5. DISPUTE RESOLUTION

The City Manager and MPE shall make reasonable efforts to resolve any dispute by amicable negotiations and shall provide frank, candid, and timely disclosure of all relevant facts, information, and documents to facilitate negotiations.

If all or any portion of a dispute cannot be resolved by good faith negotiations as set forth above within thirty (30) days either party may, by notice to the other party, submit the dispute for formal mediation to a mediator selected mutually by the parties. The cost of the mediation (including fees of mediators) shall be borne equally by the parties, and each party shall bear its own costs of participating in mediation. The mediation shall take place within the Monterey County.

Should either party not be satisfied with the outcome of the mediation, the matter may be submitted to a court of competent jurisdiction.

6. MISCELLANEOUS PROVISIONS

A. Headings. The headings appearing herein shall not be deemed to govern, limit, modify, or in any manner affect the scope, meaning or intent of the provisions of this Agreement. The headings are for convenience only.

B. Entire Agreement/Amendment. This Agreement, including the Exhibits attached hereto, constitute the entire agreement between the parties hereto with respect to the terms, conditions, and services and supersedes any and all prior proposals, understandings, communications, representations and agreements, whether oral or written, relating to the subject matter herein. Any amendment to this Agreement will be effective only if it is in writing signed by both parties hereto and shall prevail over any other provision of this Agreement in the event of inconsistency between them.

C. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and may be signed in counterparts, but all of which together shall constitute one and the same Agreement.

D. Multiple Copies of Agreement. Multiple copies of this Agreement may be executed, but the parties agree that the Agreement on file in the office of the City's City Clerk is the version of the Agreement that shall take precedence should any difference exist among counterparts of this Agreement.

E. Waiver. Any express or implied waiver of a breach of any term of this Agreement will not constitute a waiver of any further breach of the same or other term of this Agreement.

F. Authority. Any individual executing this Agreement on behalf of the City or MPE represents and warrants hereby that he or she has the requisite authority to enter into this Agreement on behalf of such party and bind the party to the terms and conditions of this Agreement.

G. Severability. If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the enforceability of the remaining provisions shall not be impaired thereby. Limitations of liability and indemnities shall survive termination of the Agreement for any cause. If a part of the Agreement is valid, all valid parts that are severable from the invalid part remain in effect. If a part of this Agreement is invalid in one or more of its applications, the part remains in effect in all valid applications that are severable from the invalid applications.

{AJL-01333637;2}

H. Assignment of Interest. The duties under this Agreement shall not be assignable, delegable, or transferable without the prior written consent of the City. Any such purported assignment, delegation, or transfer shall constitute a material breach of this Agreement upon which the City may terminate this Agreement and be entitled to damages.

I. Laws. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

J. Venue. Should either party to this Agreement bring legal action against the other, the validity, interpretation and performance of this Agreement shall be controlled by and construed under the laws of the State of California, excluding California's choice of law rules. Venue for any such action relating to this Agreement shall be in the Monterey County Superior Court.

K. Exhibits. The following Exhibits are incorporated herein by reference as if fully set forth: Exhibit "A" – Map of Project Area; Exhibit "B" Scope and Cost Estimate.

IN WITNESS WHEREOF, the parties enter into this Agreement on the day and year first above written in Del Rey Oaks, California.

CITY OF DEL REY OAKS

MONTEREY PENINSULA ENGINEERING

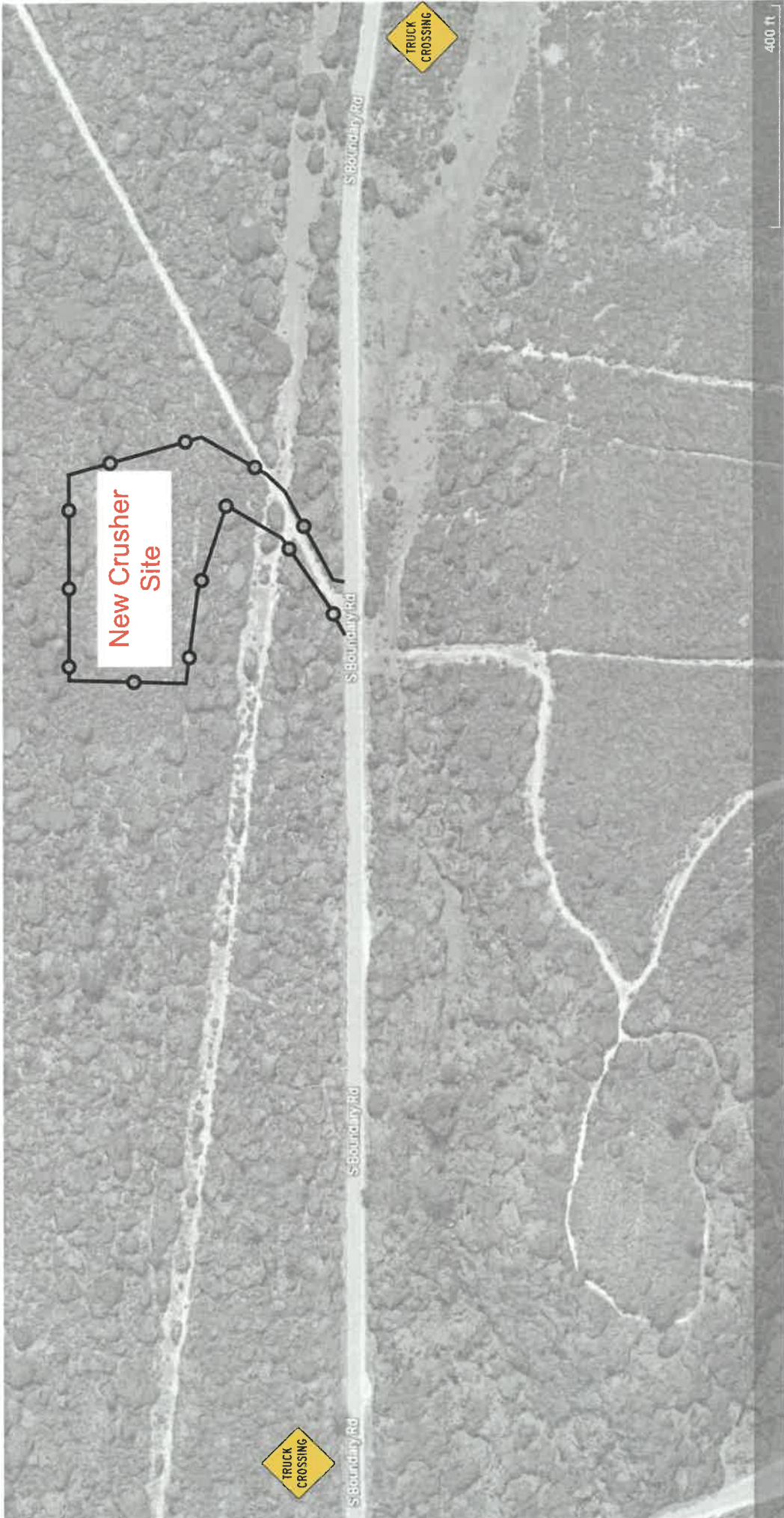
City Manager

Paul Bruno

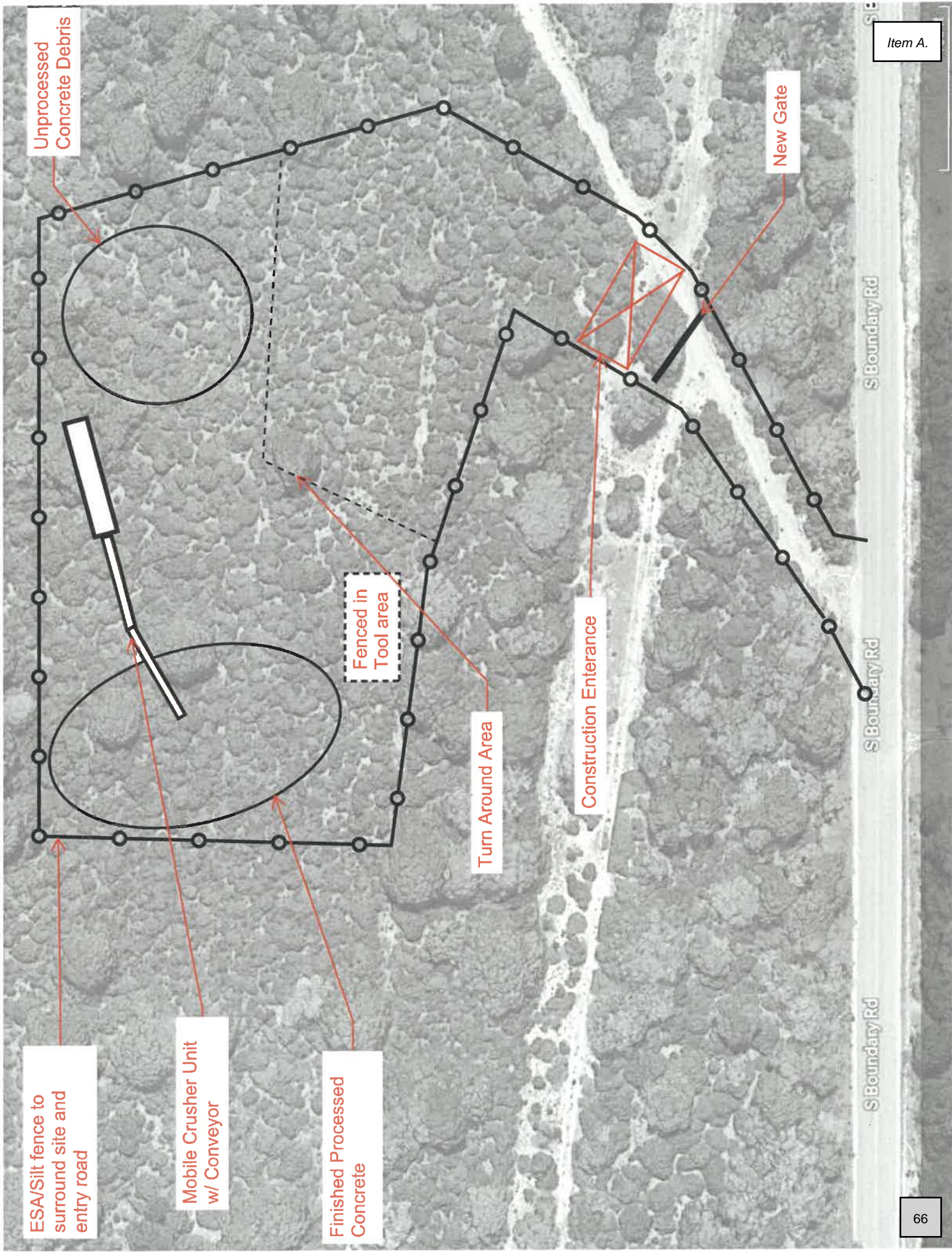
APPROVED AS TO FORM:

Alex J. Lorca,
City Attorney

EXHIBIT "A"
[Map of Project Area]



Item A.



ESA/Silt fence to surround site and entry road

Mobile Crusher Unit w/ Conveyor

Finished Processed Concrete

Unprocessed Concrete Debris

Fenced in Tool area

Turn Around Area

Construction Entrance

New Gate

S Boundary Rd

S Boundary Rd

S Boundary Rd

Exhibit "B"
**["Scope and Cost Estimate for CEQA Documentation – Monterey Peninsula Engineering
Recycle Crushing Yard Project"]**



Denise Duffy & Associates, Inc.
PLANNING AND ENVIRONMENTAL CONSULTING

September 12, 2022

John Guertin
City Manager
City of Del Rey Oaks
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940

**RE: Scope and Cost Estimate for CEQA Documentation – Monterey Peninsula Engineering
Recycle Crushing Yard Project**

Dear Mr. Guertin:

Thank you for providing Denise Duffy & Associates, Inc. (DD&A) with the opportunity to conduct environmental support services for the City of Del Rey Oaks. Attached, please find a scope of work and cost estimate to prepare California Environmental Quality Act (CEQA) documentation, including preparation of supporting technical reports, for the Monterey Peninsula Engineering Recycle Crushing Yard Project.

If the attached proposal is acceptable, please provide us with a Notice to Proceed. We look forward to performing this work for you.

Sincerely,

Erin Harwayne, AICP
Senior Project Manager
Denise Duffy & Associates, Inc.

Scope and Cost Estimate for the Preparation of CEQA Documentation – Monterey Peninsula Engineering Recycle Crushing Yard Project

SCOPE OF WORK AND APPROACH

Denise Duffy & Associates, Inc. (DD&A) is pleased to submit this proposal to provide the requested environmental services for the proposed project. It is our understanding that the proposed project would consist of construction and operation of a pavement recycling facility on land owned by the City of Del Rey Oaks (City).

The following scope of work to be performed by DD&A is based on our review of the proposed project identified in the City of Del Rey Oaks Conditional Use Permit Application, communication with City staff, knowledge of the resources in the project area and vicinity, and applicable sections of local, state, and federal environmental guidelines. The scope of work includes the following tasks: 1) Project Initiation/Data collection; 2) Early Coordination with Responsible Agencies & Interested Parties; 3) Prepare Draft Project Description; 3) Prepare Biological Resources Report; 4) Prepare Draft CEQA Document, 5) Prepare Final CEQA Document; and 6) Project Management, Meetings, and Coordination.

Task 1. Project Initiation/Data Collection

DD&A will initiate the project by consulting with the City and Applicant to obtain pertinent reports, project information, and design plans. Project initiation will include the following tasks:

- Review available background information,
- Conduct initial project management,
- Attend a kick-off meeting with the City and Applicant to discuss the project documentation approach and finalize the scope of work,
- Identify data and documentation needs,
- Confirm format, quantities, and distribution of deliverables, and
- Establish a schedule and protocols for communication.

During this task, DD&A will visit the site to assess the environmental conditions of the site and its surroundings. DD&A will collect, compile, and refine data needed to complete the environmental documentation. Where applicable, the data assembled will be incorporated into a GIS database to assist in the environmental evaluation. Data gathered as part of this task will be reviewed and used to develop a comprehensive picture of the environmental resources that may be affected by the proposed project. DD&A assumes maximum use of available data for this analysis. During this task, DD&A will complete a review and assessment of the information already available and identify any outstanding data needs.

Task 2. Early Coordination with Responsible Agencies & Interested Parties

Early coordination with responsible agencies and interested parties will be an important part of the proposed project, which may include but are not limited to, the following:

- California Department of Fish and Wildlife (CDFW)
- Bureau of Land Management (BLM)
- Adjacent property owners
- Keep Fort Ord Wild (KFOW)
- California Native Plant Society (CNPS)

- U.S. Fish and Wildlife Service (USFWS)

This scope of work assumes up to two (2) meetings, as determined necessary. This scope of work assumes DD&A will facilitate the meetings (assumed to be virtual) and provide all necessary meeting materials, including, but not limited to, agendas, meeting notes, PowerPoint presentations, etc. DD&A will submit drafts of all meeting materials to the City and Applicant for review and comment prior to public meeting distribution.

Task 3. Prepare Draft Project Description

The proposed project consists of construction and operation of a pavement recycling facility. This scope of work assumes that the City and Applicant will provide sufficient information describing the proposed components for DD&A to prepare a Draft Project Description, including, but not limited to, project background, location, goals and objectives, engineering details, limits of construction, construction schedule and equipment, graphics to illustrate the project plans, and anticipated permitting and approval actions.

This scope of work assumes any site plans and/or drawings will be provided by the project engineer. DD&A will submit a Draft Project Description electronically to the City and Applicant for review and comment. Upon receipt of comments, DD&A will incorporate comments and finalize the Project Description for inclusion in the Draft CEQA Document. This scope of work assumes one round of comments from the City and Applicant.

Task 4. Prepare Biological Resources Report

Based on the project information provided and knowledge of resources within the project site and vicinity, it is assumed a biological resources study will be required for the environmental analysis. If additional technical subconsultants are determined to be required at a later date (e.g., geology/geotechnical, hydrology/drainage, cultural, transportation), a scope and budget amendment would be required or the technical subconsultants would be contracted directly through the City.

The Draft Biological Resources Report will be submitted electronically as a component of the Administrative Draft CEQA Document.

Biological Resources Report

DD&A biologists will visit the site to assess the environmental conditions of the site and its surroundings. Pre-survey research will be conducted utilizing available resources, including CDFW’s California Natural Diversity Database (CNDDDB), CNPS lists, local experts, and other published and unpublished materials as related to CEQA and regulatory permitting requirements. To the extent feasible, DD&A will rely on data collected during previous surveys of the project site. As such, the site visit will focus mostly on confirming existing data and analyzing impacts in the context of the proposed project. DD&A will collect, compile, and refine data needed to complete the environmental documentation. Data gathered as part of this task will be reviewed and used to develop a comprehensive picture of the biological resources that may be affected by the project.

DD&A will prepare a Draft Biological Resources Report of sufficient content and format to satisfy the relevant resource and responsible agencies. The Biological Resources Report will include the following items:

- A description of the existing biological resources on and surrounding the site.
- Maps and descriptions of general and sensitive habitats, and special-status plant and animal species known or anticipated to be present.
- An assessment of the direct and indirect impacts to sensitive biological resources, including potential impacts from construction disturbance and maintenance activities.
- Recommendations on the significance of the potential impacts,
- Identification of mitigation for any significant biological impacts.

The results of the biological study will be incorporated into the CEQA document for review and comment.

Task 5. Prepare Draft CEQA Document

Based on our review of the proposed project, communication with City staff, and knowledge of the resources in the project area and vicinity, it is assumed that an Initial Study/Mitigated Negative Declaration (IS/MND) will be the appropriate level of CEQA analysis for the proposed project. Per Section 15063 of CEQA Guidelines, the IS/MND will contain the following sections:

1. **Table of Contents**
2. **Project Description.** Description of project background, location, elements, and objectives supplemented with graphics to illustrate the proposed project. DD&A will provide the required maps, graphics, and figures needed to adequately define the project impact areas.
3. **Environmental Setting, Impacts, Mitigation, and Completed CEQA Checklist.** For each environmental topic, the document will include a discussion of existing conditions and will identify potential environmental impacts. The impact analysis will apply specific thresholds for determining the significance of impacts, consistent with criteria set forth in CEQA, City, State, and Federal standards, as well as applicable case law. Impacts evaluated include direct, indirect, construction/short-term, operational/long-term, and irreversible. The project impact section will present potentially significant impacts and identify mitigation that avoids, eliminates, or reduces impacts to a less than significant level, where feasible.
4. **Graphics.** Preparation of appropriate graphics and tables to present the environmental analysis.
5. **References.** Identification of all sources and persons contacted during preparation of the document.

The following key environmental topics will be specifically addressed in the IS/MND, in addition to all other elements required by CEQA Guidelines Appendix G:

- Aesthetics
- Agriculture and Forestry Resources
- Air Quality
- Biological Resources
- Cultural Resources
- Energy
- Geotechnical/Soil Considerations
- Greenhouse Gas Emissions
- Hazards and Hazardous Materials
- Hydrology/Water Quality
- Land Use and Planning
- Noise
- Public Services
- Recreation
- Transportation
- Tribal Cultural Resources
- Utilities/Service Systems
- Wildfire

For all environmental topics, the IS/MND will include a discussion of existing conditions and will identify potential environmental impacts of the project using significance criteria (i.e., thresholds of significance) to determine the level of impact for each identified issue. The impact section will present potentially significant impacts and identify mitigation that avoids, eliminates, or reduces impacts to a less-than-significant level. This scope assumes that mitigation measures or project design changes will be available and feasible to successfully reduce impacts to a less-than-significant level.

Cultural/Tribal Resources: Under Assembly Bill (AB) 52 requirements, tribal consultation, if required, should be completed by the City, as the CEQA lead agency, or through an authorized agent of the lead agency. DD&A will work with the City to complete consultation per AB 52 requirements, if required. DD&A will coordinate with the City to contact the California Native American Heritage Commission (NAHC) for a review of their Sacred Lands File. The NAHC will determine if any NAHC-listed Native American sacred lands are located within or adjacent to the project area. In addition, the NAHC will provide a list of Native American contacts for the project that they believe should be contacted for additional information. DD&A will provide

this contact list to the City to facilitate its obligations under AB 52, as applicable. Under this task, DD&A will provide the City with an agency and tribal list as well as draft coordination letters that can be used to reach out to agencies and tribes that might have input into the environmental review process prior to the environmental analysis being finalized. NOTE: These letters will need to be sent out by the City on City letterhead. DD&A will summarize the findings in the IS/MND.

DD&A will submit an electronic copy of the Administrative Draft IS/MND, including Draft Biological Resources Report, to the City and Applicant for review and comment. After review of the Administrative Draft IS/MND, DD&A will revise the document based on the comments received. DD&A assumes that the City and Applicant will provide one set of written comments on the Administrative Draft IS/MND, either in letter form or on a single copy of the document. DD&A will then submit an electronic Screencheck Draft, Draft Notice of Completion (NOC), Draft Summary Form, and Draft Notice of Intent (NOI) for final review by the City and Applicant.

After review of the Screencheck Draft IS/MND and draft notices, DD&A will finalize the documents and prepare the Public Draft IS/MND for the public distribution. DD&A will file the NOI with the Monterey County Clerk for 20-day public review, per CEQA requirements for local agency projects. The document will be available in Adobe Acrobat (pdf) format for posting on the City’s website. This scope assumes that all public mailings and publication (of documentation, notices, etc.) will be conducted and paid for by the City. This task assumes that the City will be responsible for publishing the notice in the Monterey County Weekly or other local newspaper. DD&A will provide copies of the NOI to be posted at City Hall and on-site. If required, DD&A will work with the City to upload the Public Draft IS/MND to the State Clearinghouse’s “CEQA Submit” system, in fulfillment of CEQA requirements for state-level review. If state-level review is required, the IS/MND will require a 30-day public review period.

Task 6. Prepare Final CEQA Document

DD&A will respond to public comments on the Public Draft IS/MND received during the public review period. DD&A, in consultation with the City and Applicant, will prepare formal responses to these comments. The comment letters and responses, as well as any necessary changes to the text of the Public Draft IS/MND, will be incorporated into the Draft Final IS/MND and Draft Mitigation Monitoring and Reporting Program (MMRP) and submitted to the City and Applicant for review and comment. After receiving and incorporating comments from the City and Applicant, DD&A will prepare the Final IS/MND, MMRP, and a Notice of Determination (NOD) for filing with the Monterey County Clerk and State Clearinghouse, if required. The document will be available in Adobe Acrobat (pdf) format for posting on the City’s website. This scope of work assumes that the City will provide draft staff report, resolution, and findings to DD&A for review and comment. This scope assumes that all public mailings and publication (of documentation, notices, etc.) and will be conducted and paid for by the City, including the NOD filing fee.

Task 7. Project Management, Meetings, and Coordination

DD&A will work in close coordination with the City and Applicant throughout the duration of the project, including phone and email correspondence. In addition to the meetings described in Tasks 1 and 2, DD&A will attend up to two (2) additional meetings/conference calls throughout the duration of the project, including hearing attendance for consideration of the project and CEQA document. This scope of work assumes DD&A will assist with the preparation of meeting materials and presentation at hearing, as needed. In addition, DD&A will provide project management services, including subconsultant administration and management, schedule and budget monitoring and reporting, and client coordination up to the total estimated budget provided.

ASSUMPTIONS

This scope assumes that the City will conduct all distribution tasks required by CEQA. This scope assumes that the City will have minimal and typical comments on the draft documents. If excessive comments are received, additional budget may be required. This scope assumes that the City will review document drafts in an expeditious manner. If the project timeline is extended resulting from excessive review and response times,

additional budget may be required. This scope assumes that the project description will not change after initiating the document preparation. If changes to the project occur, additional budget may be required.

This scope and budget assume no additional technical reports not identified herein will be required for completion of the CEQA document. If additional technical subconsultants are determined to be required at a later date, a scope and budget amendment would be required or the technical subconsultants would be contracted directly through the City. This budget also assumes that only electronic formats of the CEQA document and associated notices will be produced. If hardcopies are requested by the City, an add-on to the contract would be required and the cost would be based on the production cost.

COST ESTIMATE

This project will be billed by task on a time-and-materials basis, as shown in the attached budget estimate. The not-to-exceed amount is an estimate based on the assumptions above and is subject to change if additional work is required beyond that described in this proposal.

SCHEDULE

DD&A is available to begin work immediately upon approval of the proposed scope and budget. A project schedule and expected deadlines can be articulated during project initiation.

Denise Duffy & Associates, Inc. Estimated Budget for MONTEREY PENINSULA ENGINEERING RECYCLE CRUSHING YARD PROJECT												
Task #	Task Description	Rates	Senior Project Manager	Senior Planner/Scientist	Associate Planner/Scientist/Architect	Assistant Planner/Scientist	GIS Specialist/Graphic	Administrative Manager	Expenses	Admin Fee	Subtask Totals	Task Total
1	Project Initiation/Data Collection											
	Project Initiation/Data Collection		6	2	2	4	2	1	\$ 40	\$ 0	\$ 2,340	\$ 2,340
2	Early Coordination with Responsible Agencies & Interested Parties											
	Coordination with agencies and stakeholders		2		2	2	2	1			\$ 860	\$ 860
	Meetings (2)		6		2	2	2	1			\$ 1,802	\$ 1,802
3	Prepare Draft Project Description											
	Prepare Draft Project Description		2	4	6	10	4	1			\$ 3,188	\$ 3,188
4	Prepare Biological Resources Report											
	Prepare Draft Biological Resources Report		2	4	10	24	8	1	\$ 40	\$ 0	\$ 5,598	\$ 5,598
5	Prepare Draft CEQA Document											
	Prepare Admin Draft CEQA Document		4	8	20	38	10	6			\$ 9,758	\$ 9,758
	Prepare Screencheck Draft CEQA Document and Noticing		1	4	8	10	2	2			\$ 3,113	\$ 3,113
	Prepare Public Draft CEQA Document		1	2	4	8	1	2			\$ 2,046	\$ 2,046
6	Prepare Final CEQA Document											
	Prepare Final CEQA Document		2	4	6	20	2	4			\$ 4,276	\$ 4,276
	Response to Public Comments & Prepare Final CEQA Document		2	2	2	4	4	1			\$ 1,372	\$ 1,372
7	Project Management, Meetings, and Coordination											
	Meetings and Coordination		12	1	1	4	2	2	\$ 40	\$ 4	\$ 3,220	\$ 3,220
	Meetings/Conference Calls (2) and Hosting		8	1	1	4	2	2			\$ 2,478	\$ 2,478
	Coordination (phone and email) with City staff		4								\$ 700	\$ 700
	Project Management		10					4			\$ 2,110	\$ 2,110
	Total Budget		\$ 8,750	\$ 4,402	\$ 7,308	\$ 13,104	\$ 3,663	\$ 2,340	\$ 120	\$ 16	\$ 39,703	\$ 39,703



Office of the Mayor

650 CANYON DEL REY RD. • DEL REY OAKS, CALIFORNIA 93940
 PHONE 831.394.8511 • CELL 831.521.9335
 akerr@delreyoaks.org

Mayor Kerr Activity Report October 2022

It has been an extremely busy month as more meetings are beginning to be in-person, the water situation is heating up with an upcoming Coastal Commission meeting to consider Cal Am's desal project and Housing Elements are on the minds of all jurisdictions. You will see housing, and water sprinkled throughout the majority of the meetings.

Annual Monterey Peninsula Chamber of Commerce Leadership Luncheon

Sept 26 - Celebrating their 20th Annual Leadership Luncheon at the Portola Plaza, the Monterey Peninsula Chamber held their first in-person meeting since the pandemic. I joined Congressman Panetta, State Congressman Laird, all 5 county Supervisors, Mayors or representatives from each of the peninsula cities, the Undersheriff and the Chair of the Airport Board to share thoughts with Chamber members.

The Chamber took a poll of the audience for the two topics for discussion. The two with the highest scores were workforce housing and available water. Each elected official got 3 minutes to make their comments. I shared that Del Rey Oaks is in a unique situation with land, water and the possibility of Ft. Ord development. In addition to addressing our affordable housing needs, I would also like DRO to include missing middle housing which is aimed at our teachers, police officers, health care workers and other essential workforce that is being priced out of our area. My comments also included that those in attendance, our business community, also have an important part to play in the housing crisis by ensuring our workforce is paid a living wage.

In regards to water, Del Rey Oaks overwhelmingly voted for publicly owned water to begin to address the management and affordability of this precious resource. The Pure Water Monterey expansion is the common-sense solution, which according to our Monterey Peninsula Water Mgmt District, would provide us enough water to address current demand, and all calculate growth for the next 30 years.

City Council Meeting

Sept 27 - We had very lively and timely discussions about Water Supply and Demand numbers, FORTAG and Park noise and Parking. Check out the new agenda/video system that can take you directly to the particular item on the video! Thank you Karen.

Supply and Demand Numbers. The water conversation is complicated and always contentious. The Supply and Demand numbers are being argued by many. Dave Stoldt, the General Manager of the Water District possesses the knack to able to convey complicated data easily. His conclusion is with the Pure Water Monterey expansion (which was recently suggested for CPUC approval), the peninsula will be able to get out from under the CDO and we have enough water for all development anticipated by AMBAG for the next 30 years.

FORTAG. There was lots of ground covered, but for me the important part of this conversation had to do with understanding their plans for communicating about upcoming activities that might affect different areas of our community. Every resident will receive 4 different postcards throughout next year. If you would like additional email blasts, sign up at <https://www.fortag-canyondelrey.com/contact.html>.

Park noise and parking. City hall has been receiving complaints about noise from party goers in the park and concerns about parking. Our police do not feel like they have the necessary tools to enforce noise issues, so the council asked Chief Hoyne to research other city's ordinances and practices involved with park rentals. I suggested a rental rate review in comparison with other local jurisdictions. Residents shared their concerns about parking along Angelus as the park usage increases.

Transportation Agency of Monterey County

Sept 28 - Please see attached overview.

Housing discussion with Landwatch

Sept 30 - Landwatch is a local, non-profit organization whose work is to "enhance Monterey County's future by addressing climate change, community health and social inequities in housing and infrastructure." Landwatch is a stakeholder for any development and zoning plans, so it is advantageous to have them involved to understand constraints and parameters. When we sought to approve our last Housing Element, they felt compelled to sue us because they felt it didn't adequately address the water issue. It was settled fairly quickly, but I wanted to begin conversations with them about our upcoming Housing Element, which should be coming before the council before the end of the calendar year.

Councilperson Shirley and I met with the Landwatch team to discuss the inventory of city properties and why they were taken out of consideration for housing. As you know, the city has property behind Safeway (Work Memorial Park), Rosita Triangle, the Corp Yard and 17 acres across from the Oaks. These 4 properties are within a 100-year flood plain and two (Work Mem and 17 Acres) have been officially designated wetlands. We all agree that our Fort Ord property is critical to meeting our RHNA numbers. Conversations will be ongoing as we pursue finalizing the 5th cycle Housing Element and associated policies that need to be put in place. I look forward to including our City Manager and Planners in the next conversation.

Parks & Rec "Ghostbusters"

Sept 30 - This evening was so much fun! The Parks & Rec Committee, at the suggestion of member Kiel Edson, wanted to start a Movie Night in the Park. Technology was gathered, and a large blow-up screen was purchased to show "Ghostbusters" the original on Friday night. The corp yard parking lot was open to help with parking and attendees walking in the dark. It was a chilly evening, but almost 50 people came out, with ebikes and blankets.

Big thanks to Stone Creek Kristina for her kind donation of her fabulous chocolate chip cookies!

Citizen Action Group's Fall Festival

Oct 1 - It was so nice to have CAG's picnic return after taking several years off due to the pandemic. They kicked the festivities off with a new kiddie parade. Family and pets came decked out as ghouls and princesses. Our police and I lead the way driving down Angelus. Neighbors came out to cheer on the marchers. Our firefighters were there overseeing games. Our community groups were also there with information and giveaways. Another yummy addition this year was a potato bar with all of the fixings.

Monterey Peninsula Regional Park District Meeting

Oct 4 - During the Fall Festival, MPRPD General Manager Rafael Payan indicated to City Manager Guertin and I that they would like to continue conversations about their interest in the 17-acre parcel across from the Oaks condominiums. This meeting included myself, City Manager Guertin, Mr. Payan, our Park District Representative Kevin Raskoff and the Park District Finance Manager Kelly McCullough. In addition to the Frog Pond area, the Park District also owns a parcel on the corner of Gen Jim and South Boundary. The city-owned 17 acres could add additional acreage for a larger extension of the Frog Pond. More conversations will be upcoming.

Contact me - If you are reading this and it is between Oct 21 and Nov 13, 2022, send me an email at akerr@delreyoaks.org for a cup of coffee or tea on me.

Parks & Rec Committee

Wed Oct 5 - We recapped the success of our first Movie Night and discussed how to implement more Movie Nights moving forward. It was decided that we would focus on perhaps once a month beginning in spring until fall to take advantage of the better weather. We also took a moment to reflect on all of the work that has been accomplished since the Committee's inception just over 1 year ago before we launched into how we want to move forward. It is impressive work for such a small committee with limited funding. Discussion revolved around planning for more movies, classes offered by our residents and perhaps 1 large project a year. In addition to the Community Garden, the top options identified via the community survey included a Community Gathering spot and access to more trails. Looking at options for a community garden was the large project we would like to focus on. Interested in volunteering for a Community Garden subcommittee? Let me know.

"How Can California and Its Cities House More People AND Achieve Zero Carbon Emissions"

Thur Oct 6 - Former President Pro Tem of the Ca Senate and now Sacramento Mayor Darrell Steinberg, shared lessons learned of his work on housing. He shared history of legislation, some effective and some not, surrounding land use, transportation and the housing crisis. He also discussed how the unsheltered population in the state has been exacerbated by the lack of affordable housing. He suggested that housing should be a legal right, as well as mental health care, similar to every child having access to free public education. We must build walkable/bike-able communities where people live closer to where they work and play. But there are obstacles and obligations that make building housing difficult, such as NIMBY and "narcotic of nostalgia" mindsets, as well as over regulation.

Missing Middle Housing: A Proven Strategy for Affordability and Walkable Neighborhoods.

Oct 6 - It was a busy day revolving around housing. The presenters for this meeting described the shifting demographics of California and how they translate into needing different housing choices for different needs. We know that travel emissions are no longer sustainable and there is need to preserve as much land as possible for open space. Additionally, it's been 75 years since the country's last major infrastructure push (with funding), so much is needing to be replaced. Del Rey Oaks will be celebrating 70 years as a city next year, so this is aligned with where we are.

The term Missing Middle Housing includes low rise, middle form and scale buildings with multiple units for middle income households. Think duplexes, cottages around a shared courtyard, fourplex, multiplex (6-12 units), courtyard apartments. They are compatible with single family homes, and often look like a house. This livable community contains smaller units as people are trading space for place, where they see their neighbors, walk to school and work,

etc. Efforts are also made so residents can age in place. These communities also include and support local businesses, which is better for infrastructure, and social resilience.

Monterey County Mayors Association

Friday Oct 7 - I was excited to have Maria Herrera, who had previously been on the Newsom team as our Central Coast representative, but had recently been appointed by President Biden to be the State Director for the Department of Agriculture Rural Development. She came and spoke about programs and funding that our small jurisdictions can take advantage of. We actually qualify as a rural jurisdiction, but our income levels make it difficult to qualify.

Values Ad hoc Committee Meeting

Oct 12 - The council created this committee to come up with definitions for the city values the council had identified several years ago. Council members Shirley, Gaglioti and myself are on this ad hoc committee. Identified city core values include, in no particular order, Diversity and Inclusiveness, Fiscal Responsibility, Honesty and Integrity, Open Communication and Transparency, Ethical Behavior, and Responsiveness to Community Needs and Concerns. These values are the basis for both Council and City actions. Ms. Shirley brought initial definitions for each of the city values for the committee to consider. We were able to wordsmith them in our first meeting. Chief Hoyne will be taking these to staff for consideration before they either come back to the committee or are presented to the full council, hopefully in November.

Tech Test

Oct 13 - In our attempt to go hybrid, I joined the staff to test the technology for upcoming meetings. The technology is pretty good, but concerns remain about the sound for those people not in the room, and therefore the recording of our meetings. In years past (pre Zoom) there were sometimes meetings that didn't make it into recording, or the sound was so bad that one couldn't hear the dialogue or the councilpersons comments. I would like to see us back in person, with additional flexibility for council, staff and the public, but everyone must be confident in the technology. We are not there yet.

MBEP Annual State of the Region

Oct 14 - Another first in-person meeting since the pandemic, Monterey Bay Economic Partnership held it's 8th Annual meeting at CSUMB. The day was loaded with regional updates via panel discussions surrounding housing, homelessness and RHNA numbers, regional economic security for all, and lessons learned from the pandemic (people of color disproportionately suffered greater).

Finance Committee

Oct 14 - We had a quick meeting where we received the most current financials, a revised salary schedule to reflect CM Guertin's recent increase in salary and an update on cannabis within the city. We are on track this year, although our largest funding comes in at different times of the year, i.e. property taxes come twice a year, not on a regular monthly basis.

Like many small cannabis companies, those within the city are experiencing issues with either getting up and running or serious slumps in sales. One of our companies owes the city approximately \$400k in overdue taxes. The committee asked our CM to do a more extensive reporting on the situation to bring back to council.

I reminded everyone that a year ago, the council identified the need for a Business Development Outreach Plan, which is to include the status of businesses, business inventory and outlook, explanation of vacancies and potential areas of opportunity. We do not have a huge inventory of businesses, so this broader look at our business community also needs to be prioritized.

Compatible Use Study

Oct 17 - I have been attending the Working Group meetings for this study since prior to the pandemic. This meeting was one to share the draft study with the public. As a reminder, the City of Monterey is funding this study to look at the intersections between jurisdictions within the county and military installations. Areas of potential concern include housing, traffic, noise, etc. The report is long at 350+ pages, but provides a comprehensive overview of many topics of regional importance. Public comment on the document is open until Nov. 10. You can find more information and the draft study at <https://montereyregionalcus.com>

Governor Newsom Infrastructure Meeting with Local leaders

Oct 18 - Governor Newsom's Infrastructure Advisor and former Speaker of the Assembly Antonio Villaraigosa is touring the state hosting listening sessions with decision-makers. I joined mayors from St. Cruz, Scotts Valley, King City, San Juan Bautista, Soledad, Sand City, King City and District 5 Supervisor for this conversation. The state has \$47 Billion in infrastructure funds and are anticipating an additional \$60 Billion from the Federal government. The vast majority of this funding is for transportation, but also for broadband, energy and water. The team had met with TAMC earlier in the day. Mr. Villaraigosa indicated that collaborations will be a priority and was looking for creative solutions to build faster, put more people to work, address traffic safe and ensure clean air. The conversation centered on the need for funds to be flexible, and to be available to smaller jurisdictions, not only LA and the bay area. Housing, water, unfunded mandates and streamlining CEQA were also discussed.



Councilmember Donaldson Notes:

Pure Water Monterey

- Total PWM water recharged to date about 7,900 AF (~ 2.6 billion gallons delivered).

Source Waters (includes Blanco Drain, Reclamation Ditch & Salinas Stormwater elements)

- Reclamation Ditch PS and Blanco Drain PS are operational.
- Salinas Stormwater Phase 1A & 1B facilities are available for withdrawing Pond 3 water for PWM recycling.

Advanced Water Purification Facility

- AWPf is fully operational.

Water Conveyance Pipeline & Blackhorse Reservoir

- The pipeline & reservoir are conveying purified water full-time to the injection facilities.

Injection Wells Facilities

- The Injection Wells Phase 3 construction contract was formally closed-out August 31st.
- All injection wells are in service; ongoing basin recharge is 275 - 300 AF per month.
- PWM permitting activities with the State Division of Drinking Water (DDW) and the RWQCB continue based on the extrinsic tracer study results and follow-up groundwater modeling. DDW review comments were received August 30th on the Amended Title 22 Engineering Report to permit injection of an additional 600 AF per year. RWQCB approval will be secured after the PWM team addresses DDW's review comments; that final approval isn't expected until early 2023.
- M1W and MPWMD staff continue to work with City of Seaside and Monterey County staff on the final property easement acquisition process for all the PWM and PWM Expansion injection well field facilities.

Expanded Pure Water Monterey

- The California Public Utilities Commission (CPUC) approval process remains the critical path for execution of the Amended Water Purchase Agreement (WPA); it is a three-party agreement, requiring approval by M1W, MPWMD, and CalAm. Next milestone is the CPUC Judge's draft (aka "proposed") decision no later than September 20th.
- Both PWM Expansion construction bid packages (AWPF expansion and IW Phase 4) are "shovel-ready"; engineering was completed several months ago.
- PWM Expansion funding through the EPA Water Infrastructure and Innovation Act (WIFIA) loan program is progressing. A project-specific loan agreement has been reviewed by M1W with BBK legal support; there are no major loan agreement terms in question. With the WIFIA funding agreement negotiations near completion, the primary outstanding items are securing the Amended WPA and bidding both construction packages so actual construction costs with appropriate contingencies can be incorporated into the funding agreement.
- The PWM Expansion schedule Gantt chart (not attached to this month's Staff Report) will be updated pending firming up the timeline for execution of the Amended WPA.

Kim Shirley's Council Report for Tuesday, October 25, 2022

Friday, September 23rd, ReGen Monterey Board Mtg- Our monthly board meeting included many of the items that were on our finance committee meeting's agenda at the beginning of the month. As usual, we had several items on the consent agenda. I pulled one item to discuss construction bids for road improvements for Charles Benson rd. Given that there are many users of this road, I was curious if and how the costs would be split. Looks like they'll work with M1Water to split some of the costs, even though we own the road. Many of the other road issues, such as tree trimming and sign/fence updates are split as well. The discussion items were ones that we had recommended for approval at our finance committee meeting, which included increasing the purchasing limit for the General Manager to \$75,000, agreeing to a contract for leadership development with Frew and Associates, and agreeing to authorize the GM to execute a cooperation agreement with M1Water for the Monterey Microgrid and Renewable Energy Projects. Lastly, in the General Manager Communications we learned that ReGen, along with M1W will each be putting in \$75,000 for the odor study that will be done jointly with the City of Marina.

Monday, September 26th, M1Water Special Meeting regarding Source water for Recycled Water Project- I jumped on this meeting because learning about source waters for the recycled water project is such an important issue when we're talking about our supply of water on the peninsula. Unfortunately, only an hour was scheduled for this meeting, which did not allow enough time for them to get through their presentation as there were several M1W board members who asked questions throughout the presentation. It also didn't provide any time for public comments. I look forward to M1W finding another time when hopefully they can allow more time for this important topic. I did learn that on average there's about 6,800 acre feet of water per year that's discharged out to the ocean (I'd love a greater understanding as to why we can't use that water!). Also, when you look at it in a 30 year time span, sounds like about $\frac{2}{3}$ of the time there is plenty of water and then $\frac{1}{3}$ of the time during drought years, you'd need to rely on other banked water reserves. Overall there are still many questions left to be answered and I'm left with hoping that everyone can start agreeing on the facts regarding available source waters for recycling.

Tuesday, September 27th, ReGen Monterey Tour- This morning, my husband Kevin Raskoff and I received a personal tour of the facility from ReGen Monterey General Manager, Felipe Melchor. Driving around the site, Mr. Melchor was able to answer questions and provide additional information on ReGen projects. Our tour included the compost area, discussions about the future transmission lines between ReGen Monterey and M1Water, the update on the new module #7, the room where our landfill gas is converted to electricity, and then finally the Materials and Recovery Facility (MRF). It was great to see the places and things that we talk about in the board room and I appreciated Mr. Melchor taking the time to share his thoughts and information as we toured the facility. I believe a greater understanding of the operations will help me to make even better decisions that come before the board.

Tuesday, September 27th, City Council Mtg- This was a very informative council meeting, from beginning to end! First, I'm so grateful that we're now using digital agendas and have meeting recordings that allow people to access the exact portion of the meeting they're interested in watching. Many thanks go to Karen and Leigh in City Hall for making that happen! We had two very important presentations at the beginning of our council meeting. David Stoldt from the Monterey Peninsula Water Management District provided his talk that discussed supply and demand of our water on the peninsula. He provided an excellent argument that we have what we need to move forward with the expansion of the recycled water project, which will provide the needed water for the peninsula's growth in the next 30 years. There does seem to be questions lingering out there about the source water for that project and I look forward to learning more about that when M1Water provides that information during another workshop. We also heard a presentation about the aesthetics of the FORTAG design from TAMC and the engineer from GHD consultants. Even beyond the look and feel of the trail, they provided lots of information regarding the timing of the project, so I encourage everyone to check that out if they missed it. The other two items on our agenda were addressing 72 hour parking within the city as well as noise problems stemming from park use. I'm happy the residents were there to provide staff and council the feedback needed so that we can revamp these two ordinances (and the park rental form). I look forward to our next discussion on these topics.

Friday, September 30th, Meeting with Mayor Kerr, Michael DeLapa, Gabriel Sanders, and John Farrow re: Housing Element- I was very grateful to have this opportunity to talk with LandWatch about our upcoming 5th cycle housing element as well as our 6th cycle. Mayor Kerr and I were able to talk about the difficulties of building on any parcels we have within our city. And then we were able to discuss the potential of building out on our former Fort Ord land and what types of projects they would support. We all know that building on the former Fort Ord will be legally tricky, but I firmly believe that if we work together with all of our stakeholders, we'll have a good chance of creating a project that works for everyone. Again, I viewed this meeting as very productive and I look forward to more productive meetings in the future.

Friday, September 30th, Movie in the Park- Who 'ya gonna call? "Ghostbusters!" OK, this was a very fun event! Thanks to the Parks and Rec committee for the set up. Thank you to Mayor Kerr for securing the yummy cookies from Stone Creek. And thanks to all the residents who sat together on a lovely evening while we watched this classic movie. Personally, I'd love to do this again and I'm voting that the next movie should be Will Ferrell's classic, "Elf" for the Christmas holiday season.

Saturday, October 1st, Fall Festival- Thank you to CAG for this event! It was wonderful to gather again in our park for a meal, games, and community celebration. For my part, I coordinated exhibitors for the event, which included the Monterey Peninsula Regional Park District that brought all of the cool pelts, ReGen Monterey which provided food scrap bins for yard waste, and Sustainable Del Rey Oaks (SDRO), which promoted our various projects, including Earth Friendly Households and the Butterfly Garden. SDRO also made sure we had clean silverware for the event, which was then collected, and cleaned for next years use. BIG thanks to Carol Kaplan for all of her work in making that happen. This was done to reduce the

use of plastic utensils which worked very well. ReGen Monterey also provided trash, recycling, and compost containers and then SDRO volunteers were stationed next to the containers to make sure everyone was putting their waste in the proper receptacle. This worked great and we ended up with very clean wastestreams! SDRO then happily condensed all of the waste at the end, including the food scraps, and took them to the corp yard for proper disposal.

Wednesday, October 5th, ReGen Monterey Finance Subcommittee Mtg- Lots of interesting topics during this meeting that will be brought forward to the full board. After approving our minutes (first time...now we'll always approve our meetings minutes before they go to the full board), we discussed the edits to the White Paper that was written regarding the waste that is produced in our county vs. the amount of waste that is transported to our facility from outside the member jurisdictions. It definitely needed some clarifications, so I look forward to the next draft, as this is a topic that the board is very interested in reviewing. Next we discussed the selection of GHD consulting for the microgrid feasibility study. After negotiating the number of work hours, they were able to get the contract down to an amount that satisfied both agencies (ReGen and M1W). We also discussed the grant award for the compost CASP (covered aerated static pile) project. We received \$3 million for design and permitting. Overall, the project cost will be roughly \$5.5 million and will allow us to create compost faster, thereby allowing us to take in more organic waste, while also potentially keeping odors down. Next we talked about the electrical transmission line project for the advanced pure water project with M1W. We're looking to be the primary source of energy, instead of relying on PG&E. And lastly, we discussed what additional content we'd want to add to our website. Even though we have won an award for our extensive transparency, we talked about adding some additional policies as well as adding videos of our board meetings.

Thursday, October 6th- LandWatch Sponsored Talk: "How Can CA and It's Cities House More People & Achieve Zero Carbon Emissions?" with Sacramento Mayor Darrell Steinberg- Mayor Steinberg delivered an interesting talk, initially focusing on SB375 which was a pro-housing bill he worked on in 2006/07. It was not a mandate but did provide incentives for transportation, land use, and housing that reduced greenhouse gas emissions. He's clearly been thinking about the issue of climate and housing for a long time. Some of the takeaways from the talk included his feelings that we should all have a legal right to housing and to mental health support, similar to how we all have access to public schools. He also advocates for legally enforceable housing standards in addition to local transportation projects that are forced to meet climate requirements and mitigate impacts. Other things that Mayor Steinberg felt we needed included more housing innovation, such as modular homes with lower price points. He also felt that there needs to be less local control (right now there is more local control and we're not getting it done, which means, he feels that we need more state mandates). And lastly, there needs to be all kinds of housing, not just single family housing, so we need the leadership and political will to push laws in a different direction. I really liked what he had to say, and I think we're moving in the right direction in terms of how we're thinking about housing and transportation, combined with lowered greenhouse gas emissions, but we clearly have a long way to go.

Thursday, October 6th- Civic Well Missing Middle Housing Roundtable- This was a very fascinating meeting, especially after hearing the talk from Mayor Steinberg earlier in the day. The best part of this meeting was that the first speaker, Karen Parolek from Opticos, was able to illustrate in such a beautiful way, exactly what the “Missing Middle Housing” is and what it can look like. From my understanding, the “missing middle” was always housing that wasn’t low-income, but was meant for working people who didn’t make enough to buy the average single family home. Instead of focusing on the type of income, this was focused on making houses “affordable by design.” In other words, making housing “attainable” for our working-class families. I love this concept and she was able to show many different types of housing styles that would fit well within a typical “single family housing” neighborhood, but would actually contain houses that were made up of several units. When built near services, this made for very walkable neighborhoods and made them environmentally and economically sustainable, mainly because of the lowered cost of infrastructure. I was really excited by the designs, so I’m hoping we can think in this manner when we look at putting housing out on our former Fort Ord property. Another speaker was David Garcia, who is the Policy Director from the Turner Center for Housing Innovations out of UC Berkeley. He spoke about how the missing middle really is a new frontier for this “classic” housing type (apparently, this type of housing was popular before the 1940’s). Lastly, there was also a developer named Mott Smith who spoke about some of the barriers to developing the missing middle. Much of it comes down to zoning and increasing units, while reducing required parking spaces. This is all a different way of thinking about housing, but I believe if it’s planned well, it can work!

Monday, October 10th- Monterey Peninsula Plastic Coalition- This meeting was mostly getting updates from everyone and the one I found most interesting came from Pacific Grove where they are working on additional regulations to be added to their single use plastic ordinance. Some of those include banning the use of balloons and confetti to advertise or celebrate in public spaces, similar to Seaside’s ordinance. They are also suggesting changing the recycle content for paper bags from 100% to 75% (apparently 100% is just too hard to find). They are also advocating for only paper bags at check out (if you want the thicker plastic bags, then those would have to be bought). They are also looking into a \$.25 cup fee and to-go container fee and in terms of materials for food transport, they are advocating for reusables when possible, and then using fiber based compostables instead of compostable plastics.

Wednesday, October 12th- Del Rey Oaks Core Values Committee Meeting- What a great meeting! Big thanks to Chief Hoyne, Councilmember Gaglioti, and Mayor Kerr for a very productive meeting. After Chief Hoyne’s introduction on what makes a good core value, we were able to decide what exactly our committee was going to do and then we got to work. We ended up reviewing and editing core value definitions from a document that Mayor Kerr and myself had worked on over the weekend. For myself, knowing that I was going to need some quiet time to think about our values, over the weekend, I had gone ahead and reviewed other core value definitions from various jurisdictions and then created a document that included some draft definitions of our values. Mayor Kerr then helped to refine those definitions and we were able to bring that document to the meeting. In the end, I think we came up with a document that pleased us all! That document will now be vetted with the staff and the public. The committee

will come back in the beginning of November to do final revisions before it heads to the council in November for approval.

Wednesday, October 12th- AMBAG- There were two larger topics on the agenda for this meeting. The first was the final approval of the 6th cycle Regional Housing Needs Allocation plan which was approved (not unanimously, as some people are still upset at the numbers being given out to jurisdictions). The second item was an update on the Regional Early Action Planning Grants, called REAP 2.0 (we received a REAP grant for the last housing cycle, so this is the newest version). Unlike the last grant which was mainly for planning, this money will have a focus on implementation that accelerates infill, affirmatively furthers fair housing, and decreases vehicle miles traveled. AMBAG is applying for over \$10 million dollars which then cities and agencies will be able to apply for. Turns out they are shooting to have 60% of that money be used for implementation projects, 25% be used for rezoning, updating planning, etc., and then 15% will be used for technical assistance. Del Rey Oaks will be able to apply for this money in the summer/fall of 2023.

Thursday, October 13th- Sustainable Del Rey Oaks Meeting- We were happy to review our successful citywide clean up event as well as our tabling event and support for the DRO Fall Festival. Always nice to meet new people, see SDRO members, leave the city a bit cleaner, and promote sustainable practices at these events. We also talked about the Butterfly Garden and making sure that we have regular upkeep. There unfortunately were complaints about the compost pile, which has served us very well. It's truly incredible how much organic material we've been able to compost in place (not your typical style, but functional nonetheless)! Given that we have no place on site to put all the weeds that we pull and other plant waste that is generated, we'll now be bagging this material and asking Ron to place into his yard waste container in the corp. yard. To begin the process, we'll be having a workday on Saturday, Oct. 29th at 10am to dismantle compost pile. Other topics that we touched on that night included the single-use plastic updates that the environmental committee in Pacific Grove will push forward, the need for flags for our Earth Friendly Household program, and having larger public events that may draw in new members.

Friday, October 14th- City Finance Committee Meeting- This was a rather quick meeting. Today we reviewed the preliminary financials from September. We also reviewed the revised salary schedule for all city positions. Given that adjustments had been made recently for the City Manager's position, it was pertinent to bring to our committee and then eventually to the full council. Lastly, we received an update on how our city staff is moving forward in reviewing the cannabis companies throughout the city, in terms of permit compliance and tax revenue. I appreciate that City Manager Guertin has been in touch with most of the companies as well as the landlords who are renting their spaces for these businesses. We may see operational/financial audits in the future if it is deemed necessary and financially beneficial to the city.

October, 2022

City Council Report by Pat Lintell

Seaside Sanitation

It was reported that the project Broadway/Ortiz/Fremont is undergoing final finishes.

CHS – Community Human Services

The Shuman Heart-House raised \$4322,049 to date. The remaining goal is \$2,481,461.

There was a presentation of the draft audit by BKD for year ending June 30. They reported it was a clean audit.

The Facilities Committee reported the need for a Project Manager for the Shuman Heart-house project. The board authorized the Blue Water (the only bid) to fill this need not to exceed \$75K.

There was an excellent presentation on the Outpatient Mental Health Clinic.

The CEO reported as follows:

The October CHS meeting was very informative.

The CEO reported that she and the COO have been interviewing for a new Senior Program Officer for Homeless services. Have a couple of good prospects. Also, recruiting for a new CFO – have a few good prospects. For various reasons there are only 2 viable candidates. The board authorized spending the candidate from Chicago a sum not to exceed \$2K for travel expenses to enable an in-person interview.

Several CHS staffers and the COO attended the nonprofit Alliances of Monterey County's annual Awards breakfast.

Certificate Of Excellence

Federal Facility Excellence in Site Reuse Award

2020

Presented to

Mayor Alison Kerr

In recognition of your key role in developing innovative cleanup initiatives to accelerate early cleanup, transfer, and reuse opportunities that became a catalyst for economic growth and community revitalization.

Former Fort Ord



Gregory Gervais
Federal Facilities Restoration and Reuse Office

Certificate Of Excellence

Federal Facility Excellence in Site Reuse Award

2020

Presented to

John Guertin

In recognition of your key role in developing innovative cleanup initiatives to accelerate early cleanup, transfer, and reuse opportunities that became a catalyst for economic growth and community revitalization.

Former Fort Ord



Gregory Gervais
Federal Facilities Restoration and Reuse Office



MST HIGHLIGHTS
Board of Directors Meeting
October 17, 2022

APPROVED REMOTE TELECONFERENCE MEETINGS

The Monterey-Salinas Transit (MST) Board approved resolution 2023-07 proclaiming a state of emergency and authorizing teleconference meetings in accordance with the Brown Act.

RECOGNIZED OCTOBER EMPLOYEE OF THE MONTH

The MST Board adopted Resolution 2023-08 recognizing Bill Casey, Coach Operator, as the October 2022 Employee of the Month for his outstanding contribution to MST and to the entire community.

RECEIVED COVID-19 INCIDENT RESPONSE AND RECOVERY PLANNING UPDATE

The MST Board received a report from the General Manager/CEO on activities related to COVID-19 pandemic incident response and recovery planning.

RECEIVED 50th YEAR ANNIVERSARY PRESENTATION

The MST Board received a presentation from Ikuyo-Yoneda-Lopez, Marketing Manager, on MST's 50th Anniversary Celebratory Events.

APPROVED INCENTIVE POOL FOR MSTEА AND CONFIDENTIAL UNIT

The MST Board approved a 3.0% FY 2022 Incentive Pay to eligible Monterey-Salinas Transit Employee Association (MSTEА) and Confidential Unit Employees (excluding the General Manager/CEO).

APPROVED AMALGAMATED TRANSIT UNION (ATU) AGREEMENT WITH MST

The MST Board approved the Collective Bargaining Agreement (CBA) between Amalgamated Transit Union Local 1225 (ATU) employees and Monterey-Salinas Transit District (MST).

APPROVED LEGISLATIVE ADVOCACY SERVICES CONTRACT

The MST Board approved entering into a contract with Shaw Yoder Antwiñ Schmelzer & Lange for legislative advocacy services in an amount not to exceed \$72,000 per year for the 2023-2024 legislative session with an option to extend an additional two (2) years at \$78,000 per year.

NEXT MST BOARD MEETING

The next regular MST Board meeting is scheduled on November 14, 2022.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

www.tamcmonterey.org

HIGHLIGHTS

September 28, 2022



Caltrain Provides Update on the Salinas Rail Extension Project

The TAMC Board of Directors received an update on the Salinas Rail Extension project from Caltrain's Director of Strategy and Policy, Sam Sargent. Mr. Sargent shared information about the ongoing discussion that Caltrain is having with the Transportation Agency in developing a Memorandum of Understanding (MOU) for the extension of rail service from Gilroy to Salinas.

After providing an overview of Caltrain's history as a commuter rail operator and reviewing their current service levels and ridership, Mr. Sargent concluded his presentation by stating that the next steps in developing the MOU include:

- Further evaluation of the Salinas extension with TAMC.
- Secure funding for zero emission rail vehicles for service south of San Jose. Otherwise, diesel equipment currently used for Gilroy service would be used for the Salinas extension.
- The TAMC-Caltrain MOU would be based on Caltrain's four principles:
 1. Service extension must be cost-neutral for Caltrain;
 2. No changes to Caltrain mainline service;
 3. TAMC and Caltrans assume all risks and liabilities of service extension; and
 4. Service extension makes no changes to the Peninsula Corridors Joint Powers Board governance structure.

TAMC is pursuing a phased implementation of the Monterey County Rail Extension Project which will extend passenger rail service from Santa Clara County south to Salinas. Phase 1, known as the Kick Start Project, includes circulation improvements at the Salinas train station, a train layover facility in Salinas, and track improvements at the Gilroy station and between Salinas and Gilroy. The Salinas train station circulation improvements have been constructed. The Salinas layover facility and Gilroy track improvements are now in final design.



Board Adopts Measure X Senior and Disabled Program Guidelines and Releases Call for Projects

The TAMC Board of Directors adopted the Measure X Senior and Disabled Transportation Program guidelines for the third round of grant awards and authorized the release for a call for projects for fiscal years 2023/24 through 2025/26.

The adopted guidelines included changes that were based upon input provided by the Measure X Citizens Oversight Committee and the Monterey-Salinas Transit Mobility Advisory Committee. The most notable change is a new grant workshop for prospective applicants.

The program implementation timeline is as follows:

2022

September 28	Call for projects
October 12	TAMC grant workshop
December 1	Applications due at 12pm
Dec. 15-21	Grant review, field visits

2023

January 17	Draft Program of Projects presented to the Measure X Citizens Oversight Committee
January 25	Draft Program of Projects presented to the MST Mobility Advisory Committee
February 22	TAMC Board of Directors adopt Program of Projects for fiscal years 2023/24, 2024/25 and 2025/26
March 29	TAMC executes grant agreements

Measure X allocates \$15 million over 30 years to this program, approximately \$500,000 per year, to increase transportation services for seniors and persons with disabilities to support their ability to live independently in their homes and communities.

Click here for the program guidelines:

<https://www.tamcmonterey.org/senior-disabled-transportation-program>

New Representatives Appointed to Serve on the Measure X Citizens Oversight Committee

The TAMC Board of Directors appointed three new members to serve on the Measure X Citizens Oversight Committee. Brent McFadden, Deputy Superintendent, Monterey County Office of Education (MCOE) will serve as the education representative, and Daren Fort, Director of Maintenance Operation and Transportation of MCOE will serve as the alternate representative. Steve Snodgrass will serve as the North Monterey County representative.

The Measure X Citizens Oversight Committee's purpose is to be an additional layer of accountability so that the public is assured that the Transportation Agency, the County of Monterey, and the participating cities are operating consistent with the terms of the Measure X, the Transportation Safety and Investment Plan Ordinance. Measure X is anticipated to generate an estimated \$600 million over thirty years through a retail transaction and use tax of a three-eighths' of one percent (3/8%).

TAMC Board Approves Measure X Funding Agreement with the City of Pacific Grove

The TAMC Board of Directors approved and authorized TAMC's Executive Director to enter into a Measure X Funding Agreement with the City of Pacific Grove, subject to approval by Agency Counsel. The agreement in an amount not to exceed \$1,000,000 is to fund the Project Approval and Environmental Document phase of the Cedar, Sunset and Congress Intersection Improvements project. This funding agreement between the City of Pacific Grove and TAMC allows the City's project costs to be funded and reimbursed through Measure X.

The Cedar, Sunset and Congress Intersection Improvements project will construct safety and multimodal improvements at the Congress, Sunset and Cedar 5-way intersection south to 19th and Sunset in Pacific Grove. This 5-way intersection is near Pacific Grove High School and Forest Grove Elementary School. The purpose of the project is to design and construct an intersection that is safe for all users.

HOLIDAY PICKUP SCHEDULE

HORARIO DE RECOLECCIÓN DE DÍAS FERIADOS

Collection of Garbage, Recyclables, and Yard Trimmings will NOT occur on Thanksgiving Day, Thursday, November 25. If your regular collection day falls on or after this holiday, your collection will be delayed by one day.

Christmas Day and New Year's Day fall on Saturday, which does not cause a delay in service for residential customers.

For more information, please contact GreenWaste Customer Service at **831-920-6707**.

La recolección de basura, reciclables y recortes de jardín NO ocurrirá el día de Acción de Gracias, el jueves 25 de noviembre. Si su día de recolección regular cae en este día festivo o después, su servicio de recolección se retrasará por un día.

El día de Navidad y el día de Año Nuevo caen en sábado, lo que no provoca un retraso en el servicio para los clientes residenciales.

*Para más información, por favor comuníquese con servicio al cliente de GreenWaste al **831-920-6707**.*

NO SERVICE NOVEMBER SUNDAY 21	REGULAR SERVICE NOVEMBER MONDAY 22	REGULAR SERVICE NOVEMBER TUESDAY 23	REGULAR SERVICE NOVEMBER WEDNESDAY 24	NO SERVICE NOVEMBER THURSDAY 25	SERVICE FOR THURSDAY CUSTOMERS NOVEMBER FRIDAY 26	SERVICE FOR FRIDAY CUSTOMERS NOVEMBER SATURDAY 27
NO SERVICE DECEMBER SUNDAY 19	REGULAR SERVICE DECEMBER MONDAY 20	REGULAR SERVICE DECEMBER TUESDAY 21	REGULAR SERVICE DECEMBER WEDNESDAY 22	REGULAR SERVICE DECEMBER THURSDAY 23	REGULAR SERVICE DECEMBER FRIDAY 24	NO SERVICE DECEMBER SATURDAY 25
NO SERVICE DECEMBER SUNDAY 26	REGULAR SERVICE DECEMBER MONDAY 27	REGULAR SERVICE DECEMBER TUESDAY 28	REGULAR SERVICE DECEMBER WEDNESDAY 29	REGULAR SERVICE DECEMBER THURSDAY 30	REGULAR SERVICE DECEMBER FRIDAY 31	NO SERVICE JANUARY SATURDAY 1

831.920.6707 Phone | 877.203.8970 Toll-Free | peninsulacs@greenwaste.com | www.greenwaste.com

Holiday Tree Collection

Single-family customers can recycle your evergreen curbside with GreenWaste Recovery January 3-21, 2022.

- Remove all tinsel, decorations, and non-wood stands.
- Cut trees to 6-foot lengths.
- No flocked trees (fake snow), please!

Multi-family customers can drop off your tree free after Christmas to the end of January at MRWMD's tree drop-off located at 14201 Del Monte Blvd in Marina.

Recycle Árboles Navideños

Los clientes unifamiliares pueden reciclar su arbolito navideño con GreenWaste Recovery del 3-21 de enero, 2022.

- Quite todos los adornos, decoración navideña y soportes que no sean de madera.
- Corte los árboles en trozos de 6 pies.
- No se aceptan árboles con nieve sintética, ¡por favor!

Los clientes multifamiliares pueden entregar su arbolito navideño gratis después de Navidad hasta finales de enero en el depósito de árboles de MRWMD ubicado en 14201 Del Monte Blvd en Marina.

Important Holiday Collection Schedule Information

Información Importante Horario De Recolección De Días Feriados



PO Box 1928
Marina, CA 93933