



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

CITY COUNCIL MEETING AGENDA OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, MARCH 25, 2025 AT 6:00 PM

Del Rey Oaks City Hall is inviting you to an **IN-PERSON MEETING AT CITY HALL**

PLEASE NOTE THIS WILL BE LIVE STREAMED FOR VIEWING ONLY
YOU WILL NOT BE ABLE TO MAKE PUBLIC COMMENTS ON ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/84930974504>

- 1. ROLL CALL - Council**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENTS:** General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Agenda. Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.
- 4. PRESENTATION:**
 - A.** Certificate of Recognition Honoring Moose Lodge Members:

Kiera Douglas, Monterey High School and **Victor Torres**, Marina High School
- 5. CONSENT AGENDA:**
 - A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**
 - 1.** February 25, 2025, City Council Meeting Minutes
 - 2.** January 8, 2025, Planning Commission Meeting Minutes
 - B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

[1.](#) Fire Department Response Report, February 2025

[2.](#) Police Activity Report, February 2025

[3.](#) Financial Statements, February 2025

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

[1.](#) Consider Approval of Resolution 2025-02 for Submittal of Annual Progress Report
- Housing Element Annual Progress Report for 2024

[2.](#) Consider Approval of Resolution 2025-03 to Authorize the City Manager to Sign a
Termination of Agreement Irrevocable Offer to Dedicate with Cal Trans for the South Fort
Ord Corridor

6. OLD BUSINESS:

[A.](#) Housing Element 6th Cycle Status Update

7. NEW BUSINESS:

[A.](#) Mid-Year Budget Review and Amendment for Fiscal Year 2024-25

8. STAFF REPORT:

[A.](#) Council Reports

9. CORRESPONDENCE:

[A.](#) MST Highlights
Mosquito Abatement Update

10. NEXT MEETING DATE:

Tuesday, April 22, 2025 at 6:00pm

11. ADJOURNMENT

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for- this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.

CERTIFICATE

OF RECOGNITION



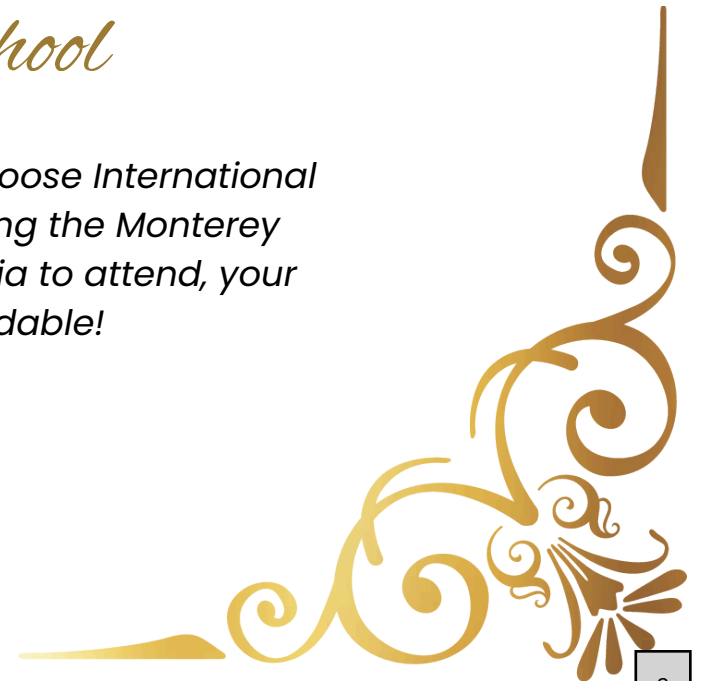
This certificate is given to :

Kiera Douglas
Monterey High School

In recognition of being chosen to attend the 2025 Moose International Youth Awareness Scholarship Program representing the Monterey Moose Lodge. As one of only 7 students in California to attend, your hard work and dedication are commendable!



Scott Donaldson
Mayor of Del Rey Oaks



CERTIFICATE

OF RECOGNITION



This certificate is given to :

Victor Torres
Marina High School

In recognition of being chosen to attend the 2025 Moose International Youth Awareness Scholarship Program representing the Monterey Moose Lodge. As one of only 7 students in California to attend, your hard work and dedication are commendable!



Scott Donaldson
Mayor of Del Rey Oaks



City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Tuesday, February 25, 2025

6:00 PM

City Council – Regular Meeting

Del Rey Oaks City Council

**Scott Donaldson – Mayor
Jeremy Hallock – Vice Mayor
John Uy – Councilmember
Kim Shirley – Councilmember
Mike Burger – Councilmember**

6:00 PM – Called to Order:

The meeting was called to order by Mayor Donaldson

Roll Call: Present: Vice Mayor Hallock, Councilmember Uy, Councilmember Shirley, Councilmember Burger, and Mayor Donaldson.

Absent: None

Also Present: City Manager Guertin, City Attorney Lorca, City Clerk Minami, and Deputy City Clerk Batra.

Pledge of Allegiance:

Led by Mayor Donaldson

Public Comment:

Gary Kreeger: Reached out to Mayor Donaldson and got a response from him. Feels like he still needs to make a statement. Mentions Measure J. He is disappointed in the decision and the vote of the Mayors Select Committee putting Mayor Donohue on LAFCO because he thinks that Mayor Velasquez should have gotten appointed. Also, thanks to the Police and Fire Department for showing up so quickly to help his mother-in-law.

Helen Birdsong Echoes other comments regarding the vote.

Dennis Allion: A Small majority of the peninsula wanted the buyout and voted for Measure J. It's a misguided effort. Understands that Donohue is a logical choice for LAFCO appointment.

Letters stating dissatisfaction of Mayor Donaldson's vote to appoint Mayor Donohue to LAFCO from the following people were read out loud by **City Manager Guertin:**

Mike Delapa
Barbara Moore
Melodie Cristlock
Vicki Pearse
Jane Haines
J. Parise
Silva Shih

Councilmember Shirley: Wants to get input on higher rates, read council reports. Wants to have open budget planning sessions and still needs strategic planning sessions. Asks the public to reach out to her and to help her advocate for these changes.

PROCLAMATIONS:

Celebrating Black History Month
Celebrating National Women's History Month

PRESENTATION:**AB 413 California's New Statewide "Daylighting Law"**

Police Chief Bouquin: Reviews the slide show and video. Explains the new law and how the DROPD will handle it. As with education on the website, in flyers, on nextdoor, on facebook and in person around neighborhoods.

Public Comment:

Helen Birdsong: Similar to when the bike lane was installed on 218?

CONSENT AGENDA:

A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. December 17, 2024, City Council Meeting Minutes
2. January 28, 2025, City Council Cancellation Notice

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Fire Department Response Report, December 2024 and January 2025
2. Police Activity Report, December 2024 and January 2025
3. Financial Reports, December 2024 and January 2025

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

None

A motion was made by **Councilmember Shirley**, seconded by **Councilmember Burger** to approve the Consent Agenda, as presented

Motion passed unanimously 5-0

PUBLIC COMMENT:

None

Old Business:

None

NEW BUSINESS:

A. Adopt Resolution 2025-01 Updating and Establishing User and Regulatory Fees

Presented by Brain Brown, of ClearSource, Inc.

Shares slide show:

*How cities collect fees and charges.

*The Study does not examine taxes, assessments, utility rates and development impact fees

*The Study does include:

Building Fees- Construction permit processing, plan check, and inspection
Planning Fees- Entitlement review and review for compliance with zoning code

Engineering and Encroachment Fees- review of development-related grading and public improvements; review and inspection of temporary encroachment in the city right of way
Police Fees/Administrative Fees/Facility Rental Fees

Reviews the Study Findings and Recommendations

Reviews the Regional Fee Comparison

Council Member Uy: Any foreseen impact on seniors? Any behavioral impacts?

Brian Brown: Some sticker shock initially

Council Member Shirley: It will be a needed bump in revenue and is line with others

Mayor Donaldson: Four things to take away from this presentation:

- 1) It is long overdue
- 2) Not meant to be a money maker
- 3) The amount of increase is not out of whack
- 4) Good timing, before development

PUBLIC COMMENT:

Mike Hayworth: When was the last time other cities did a fee study?

Brian Brown: All comps are somewhat current; they are not outdated

A motion was made by **Vice Mayor Hallock**, seconded by **Councilmember Uy** to Approve the adoption of Resolution 2025-01 Updating and Establishing User and Regulatory Fees.

Motion passed unanimously 5-0

B. Approve an Increase of 6% in contingencies for the Rosita Rd Emergency Repair Project and Authorize the City Manager to Sign Change Orders

City Manager Guertin: Explains the needs for the increase, what was found once the excavation started and the additional funds keep us inside grant award.

Councilmember Uy: Future problems?

- A. A motion was made by **Councilmember Burger**, seconded by **Councilmember Uy** to Approve an Increase of 6% in contingencies for the Rosita Rd Emergency Repair Project and Authorize the City Manager to Sign Change Orders

Motion passed unanimously 5-0

OLD BUSINESS:

A. None

STAFF REPORTS:

A. Council Reports in packet

City Manager Guertin reports on the status of the Rosita Rd project and thanks everyone for their patience. This will be completed by the 28th of the month. Check out updates of the city's website.

CORRESPONDENCE:

A. TAMC Highlights
MST Highlights
Mosquito Abatement Highlights
Veteran Affairs Update

NEXT MEETING DATE: Tuesday, March 25, 2025 at 6:00pm

ADJOURNMENT: 7:30 pm

Attest:

Date:

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Wednesday, January 8, 2025 - 6:00 PM

Planning Commission – Regular Meeting

Del Rey Oaks Planning Commission

Mike Hayworth – Chair

Denise Wood – Vice Chair

George Jaksha – Commissioner

Gary Kreeger – Commissioner

Louise Goetzelt - Commissioner

Ann Ahmadi – Commissioner

Celine Pinet - Commissioner

6:00PM – Called to Order:

The meeting was called to order by Chair Hayworth.

Roll Call:

Present: Commissioner Kreeger, Commissioner Ahmadi, Commissioner Jaksha, Vice Chair Wood, and Chair Hayworth.

Absent: Commissioner Goetzelt and Commissioner Pinet

Staff Present:

Assistant City Manager/Police Chief Bourquin, City Attorney Lorca, Administrative Services Technician Matthews, and Deputy City Clerk Batra.

Pledge of Allegiance:

Chair Hayworth led the Pledge of Allegiance.

Consent Agenda:

Adopt November 13, 2024, Planning Commission Meeting Minutes

A motion to approve was made by Commissioner Ahmadi and seconded by Vice Chair Wood. Minutes were approved 5-0.

Public Comment:

Eva Moravec: Received letter that my neighbor is extending outside balcony. No objection, improves quality of house, but want to know how long construction will take and how noisy it will be. Retired, daughter works from home, noise might be a nuisance

Chair Hayworth: Is this a project we will be hearing tonight?

Eva Moravec: Already doing other work, daughter couldn't do work in her room, had to move to different part of the house.

Chair Hayworth: Can address those questions when get to part of meeting with that item.

Reports:

The November and December 2024 Building Activity Reports were accepted unanimously.

Old Business:

None

New Business:

Applicant's Name:	Michael Roesner
Owner's Name:	Sherine and Adel Metias
File Number:	ARC #24-03
Site Location:	45 Los Encinos Drive
Planning Area:	APN #012-592-012-000
CEQA Determination:	Categorically Exempt pursuant to Guidelines § 15061(c) and 15301
Project Description:	Requesting Architectural Review to add a new deck elevated from hill slope, off the primary bedroom at the rear of the house. Deck dimensions are 8'-0" deep x 12'-9" wide. (102 sq ft.) Replace (e) primary bedroom window with new white vinyl sliding glass door. No increase in opening width.
Recommended Action:	Analyze provided material, make appropriate findings, impose conditions as appropriate, and give direction to staff.

Commissioner Jaksha steps down from dais, due to proximity of his home to the project.

Applicant: Restates project scope.

Commissioner Kreeger: No questions

Commissioner Ahmadi: What is height of railing?

Applicant: 42 inches as prescribed by code.

Vice Chair Wood: No stairs that go down?

Applicant: No Stairs.

Chair Hayworth: No questions.

Commissioner Kreeger makes Motion to Approve ARC #24-03 as submitted. Commissioner Ahmadi seconds the motion.

A roll call vote was held and passed unanimously.

Commissioner Kreeger	Aye
Commissioner Ahmadi	Aye
Vice Chair Wood	Aye
Chair Hayworth	Aye

Public Comment

Eva Moravec: Next door neighbor, lived on Los Encinos since 1989. Current neighbors have been really good, so no issue with having a project, but concerned with the noise, duration of noise, and whether hours for work are reasonable. Worried because when Monterey Transit built the road, they worked at 3 am, and couldn't sleep. Major concerns are noise, and how long project will last.

Applicant: Not a big project, so won't take a long time. Work hours set by City, I think 8 am – 5 pm, no work on Sundays. If too noisy, just talk with homeowner, sure she would be happy to help you out.

Commissioner Kreeger: Looks fairly straightforward. Looks like a nice view of Frog Pond when done.

Commissioner Ahmadi: Looks very nice. May want to trim trees for a better view.

Commissioner Wood: Very nice plans. Thank you.

Passes 4-0

Commissioner Jaksha comes back to the dais.

Applicant's Name:	Ryan Sanchez
Owner's Name:	Ryan Sanchez
File Number:	ARC #24-04 & VAR #24-02
Site Location:	827 Portola Drive
Planning Area:	APN #012-472-005-000
CEQA Determination:	Categorically Exempt pursuant to Guidelines § 15061(c) and 15301
Project Description:	Requesting Architectural Review and Variance to add 158 square feet to South elevation at front bedroom, 10 feet into front setback and 1 foot into West side yard setback.
Recommended Action:	Analyze provided material, make appropriate findings, impose conditions as appropriate, and give direction to staff.

Applicant: Project is extended front bedroom on the street side 10 feet. Currently at the 20 foot mark, so request is to come out 10 feet so we will have 10 feet to the property line, but probably another 10 feet to the street or sidewalk area. The addition is about 158 square feet.

Chair Hayworth: Consider Variance first and then the ARC application. Introduces City Attorney Lorca to explain 3 findings that must be met to approve variance

City Attorney Lorca: Introduces Variance, governed by Municipal Code section 17.44.020, which lays out findings that must be made to grant a variance. Asks if Commission has a printout of that section.

Chair Hayworth: Asks if it is just the three points that are on the variance application sheet.

City Attorney Lorca: Exactly; that is the critical portion. Three findings to discuss, and if you so choose, make those findings on the record. Chapter requires that you reduce those findings to writing. Good to discuss at dais so Clerks can write down as finding. First finding pertains to exceptional extraordinary circumstances or conditions applying to land, building or use referred to in the application and those circumstances or conditions do not apply generally to land, buildings or uses in the same district, meaning this one piece of property has a unique characteristic that warrants application of a variance. Second criteria is that the granting of the application is necessary for the preservation and enjoyment of the substantial property rights of the petitioner, and that's generally in the vein of not denying folks one of their property rights. Third one is that granting the application under the circumstances will not materially affect health or safety

of persons residing or working in the neighborhood and under the circumstances won't be materially detrimental to public welfare. That would be things like no material impacts traffic, to fire safety, drainage, those type of issues. Synopsis: the first is what is specific about this property that warrants a variance, the second one is it fair to the homeowner to grant it, and the third is it fair to the public and neighbors to grant it. Encourage Commission to discuss those three points and if you make those findings. Room for discretion, exceptional extraordinary circumstances; have discretion to talk about and what it means for what Mr. Sanchez is after here impacts on his family, family life, things like that. Discretion here, and those three things are your guide. Should be discussed on record so findings can be made and recorded.

Commissioner Kreeger: No questions for clarification.

Commissioner Ahmadi: Application states no exception or extraordinary differences of this particular

Applicant: Correct.

Commissioner Ahmadi: Still saying that is the case?

Applicant: Exactly

Commissioner Jaksha: No questions.

Commissioner Wood: No questions.

Chair Hayworth: Commissioner Ahmadi asked question was going to ask

Public Comment: None

Commissioner Kreeger: Second and third are pretty straightforward. Look at the House: two soon-to-be high school age kids, wanting to make the house bigger reasonable. Not a huge extension but would allow them to enjoy property rights better by giving themselves a little bit more room. C was pretty straightforward, had a fairly long discussion with the neighbor on South side to the right, Merry; she had absolutely no problem with it, not going to affect her at all. Neighbor on other side has tall hedge, not going to affect them. Asked applicant to confirm no defined exceptions, not going to be any different than what's around already. Understand the variance to mean what exceptional or extraordinary circumstances would warrant the variance. One thing saw, discussed before, way lines are drawn capricious. Mentions Mayor has talked about how half his yard is inside the easement. Interprets that when lines were drawn and when roads were built didn't happen at same time, didn't seem to be that much in alignment. Seeing how far up the property line is and seeing where street is, would seem to be an extraordinary situation. Losing all that yard, especially in situation not affecting anyone else. Interpret as might qualify as exception type of situation having that much of property off-limits.

Commissioner Ahmadi: In short time as Commissioner, Commission has approved two Variances with property lines: one had very steep driveway and needed to go off to the side; because was still in the five feet on the side, used discretion to approve that. Second was very unusual lot with lots of curves; because of that used discretion and approved that. Don't see anything unusual about this particular lot; may be more difficult for us to use our discretion on point A.

Commissioner Jaksha: Merry and other neighbors don't have a problem with it because lots are so small to begin with, or the home is very small, and other than the variance, is a really small addition compared to a lot of things approved or heard. Could go up, but need a variance for that. In order to make it big enough to be worth the cost of doing it, have to go into the setback and its not affecting anybody. Not affecting

anyone as far as visual or any kind of impact like fire or anything else like that. Have no problem with it. Would be a nice addition to a very small house with little impact.

Applicant: Attached aerial shot that shows Merry's (neighbor) house, stayed in line with that. Not sure where her property line is, but she has less front yard than I do. Perspective of what is going on in neighborhood already. Point of reference.

Vice Chair Wood: See space in back; do you have to build in the front?

Applicant: If look at floor plan, back two rooms, wife and I reside in the back room. Jack and Jill there; that is where two kids would stay, other room is a very small room, a home office. Wife and I would relocate towards the front. Made better sense for us to capture the front space as opposed to the back space.

Chair Hayworth: Looking at floor plan, floor ratio with this addition, code for maximum for this lot is 2400 square feet; going to be right there, just under it, including garage; addition would be close to maximum allowable square footage.

Vice Chair Wood: There was an addition previously.

Applicant: Yes. Don't know when that was done.

Chair Hayworth: Discusses what has been done setting precedents; need to be really careful about that. Do something for you, next person comes in and says you just did it for so and so. We all have small houses, applicant's already larger than most already. Entertain a motion, come back for discussion.

Commissioner Kreeger makes Motion to Approve VAR #24-02 as presented. Commissioner Jaksha seconds the motion.

Commissioner Jaksha: Think its good, happy with it.

Vice Chair Wood: Has concern about setting precedent

Commissioner Kreeger: 1982 San Diego, Coronado Island over last 40 years did not do a good job of controlling stuff. Seen them build out to the sidewalk, can almost reach out one door and touch the window and touch the other house. Very sensitive to what the limit is, seen what happens if don't maintain order that was laid out. Concern or issue is the almost haphazard nature; think Commission has discretion to look at the situation, think in this situation, standing and looking at how far from sidewalk and street, the way it was drawn, and the way it was actually built, the road and the homes and all that, think it is a reasonable request for variance in this case. Think really losing out a lot of property rights if getting that much of yard taken away. Can argue was there when applicant bought house, but personally ok with where they are going further. Think I'd have a problem with it if going past Merry's house. If they were going up that would be a different issue, but comfortable with this striking balance between wanting to maintain the integrity of the setbacks, character of our city, and giving someone opportunity to take advantage of their property. With George on this one; reasonable use of the variance and our discretion.

Commissioner Ahmadi: As Planning Commissioner, do not like to say no to people, looking very hard to find a reason to approve. Went to City Hall today to look into previous house at 833 Portola to see what happened there that they were able to build out. Hoping to use same rationale for here. Unfortunately, the records are too old to be able to go all the way back to see what Planning Commissioners comments were on it. They obviously approved it, or someone approved is as it was built out, but couldn't find any documentation to support rationale for it. See that it is built out and see you are going directly with that.

Chair Hayworth: Vice Chair Wood is concerned with setting precedent, also note that the buildout on Merry Trucksis' House is a porch.

Commissioner Ahmadi: Thinks it's more than a porch.

Chair Hayworth: Just going with my recollection. Have a problem with setting precedence. Wonder with layout of the house if there's another way Commission can find. Any other comments

Commissioner Jaksha: On same wavelength as Commissioner Kreeger; such a small, benign addition, and City Attorney Lorca said Commission has some discretion on variances. As far as setting precedence, if it was bigger than this might be a stretch, but this is such a small, and in lieu porch or what ever it is, didn't notice it, but it is a structure, and this falls within that structure of Merry Trucksis', so would give it leeway as far as setting precedence. If bigger, back again something maybe need to look at. Each individual application is based as an individual. Have ability to stand back and see how affect overall appearance of everything, this is very small.

A roll call vote was held.

Commissioner Kreeger	Aye
Commissioner Ahmadi	Nay
Commissioner Jaksha	Aye
Vice Chair Wood	Nay
Chair Hayworth	Nay

Did not Pass 3/2 - Determination that VAR #24-02 did not meet criteria for finding A, pertaining to exceptional extraordinary circumstances or conditions applying to land, building or use referred to in the application.

Applicant: I would add also, this should play a role, I've committed and donated a basketball court to the City. My family has been residing here, and the kids are getting older so it's not like we haven't contributed to the City, and we want to have the ability to expand our house within the square footage that is allocated, which we have. We are in line with Merry Trucksis, which is our next door neighbor, not one neighbor has a problem with it. Naturally I understand both sides; I don't think this is a big ask. This is a small ask.

Chair Hayworth: Appreciate that and know that you can appeal our decision to the City Council. Also that appreciate your contribution to the City, appreciate you living here, and really do appreciate it, but according to the law, those are the kinds of things not supposed to take into consideration.

Applicant: You have discretion.

Chair Hayworth: Those particular things are written in the code

Applicant: City Attorney Lorca said you have discretion.

Chair Hayworth: So that's denied with a vote of 3 to 2; again, have 20 days to appeal to the City Council.

Applicant: What does an appeal look like?

Chair Hayworth: You'll have to go to the office and talk to them there and they can arrange to help you with that.

Applicant: I mean as far as we've already discussed everything that's laid out. What would change?

Chair Hayworth: You have a different body hearing you.

Vice Chair Wood: City Council

Commissioner Kreeger: And they have a different perspective, perhaps.

Applicant: Okay.

Commissioner Ahmadi: They have different responsibilities than we have.

Applicant: Fair enough. It's too bad. Thank you.

Announcements:

Commissioner Jaksha: Del Rey Oaks Citizens Action group coming up towards middle of month

Commissioner Wood: Nothing

Commissioner Kreeger: Nothing

Commissioner Ahmadi: Request for staff: City Manager wants Planning Commission to look at garage requirement in plans; before discussion, can staff see history of that original to our plans and ordinances, or was it added at some point, and what was the rationale of that. Would be helpful for discussion.

Commissioners discuss history of carport legality and precedence, and when houses were built in relation.

Commissioner Ahmadi: Garage issue and Carport issues separate, looking at Garage issue.

Commissioner Jaksha: Very few garages used, cars out on streets and that's ongoing. With the ADUs now there's more cars out on the street. Parked uphill, downhill, not straight, but that's a different subject.

Commissioners discuss scope of devastation of fires in Southern California.

Next Meeting:

Wednesday, February 12, 2025 at 6pm

Adjournment:

6:36pm

All enclosures and materials regarding this agenda are available for public review at Del Rey Oaks City Hall. Information distributed to the Planning Commission at the meeting becomes part of the public Record. A copy of written material, pictures, etc. should be provided to the Secretary for this purpose.


FIRE DEPARTMENT

1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

March 11, 2025

John Guertin, City Manager
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Mr. Guertin:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of February 1, 2025 through February 28, 2025.

The Seaside Fire Department responded to the following incidents in February:

Incident #

250201-SEA00315	250205-SEA00368	250210-SEA00418	250214-SEA00469
250201-SEA00327	250205-SEA00369	250210-SEA00421	250215-SEA00473
250202-SEA00333	250206-SEA00380	250212-SEA00442	250215-SEA00474
250204-SEA00349	250207-SEA00383	250214-SEA00466	250215-SEA00476
250205-SEA00364	250209-SEA00408	250214-SEA00468	250215-SEA00479

250216-SEA00486
250219-SEA00511
250224-SEA00554

There are Twenty-Three (23) fire calls for February. If you have any questions, do not hesitate to contact me.

Sincerely,

Paul Blaha
Interim Fire Chief
CC: File

SEASIDE FIRE DEPARTMENT
City of Del Rey Oaks - Response Report

Incident Date	Incident Number	Alarm Time	Arrival Time	Response Time (Minutes)	Incident Type Code	District	Street Or Highway Name	Priority
10/2/2024	241002-SEA02401	11:00:00 AM	11:06:00 AM	6.00	700	29	Rosita	Non-Emergent
2/1/2025	250201-SEA00315	5:59:00 AM	6:07:00 AM	8.00	300 - Rescue & EMS	29	Quail Run	Emergent
2/1/2025	250201-SEA00327	8:02:00 PM	8:08:00 PM	6.00	700 - False Alarm	29	Arlington	Non-Emergent
2/2/2025	250202-SEA00333	7:02:00 AM	7:10:00 AM	8.00	300 - Rescue & EMS	29	Canyon Del Rey	Emergent
2/4/2025	250204-SEA00349	9:03:00 AM	9:09:00 AM	6.00	700 - False Alarm	29	Rosita	Non-Emergent
2/5/2025	250205-SEA00364	6:36:00 AM	6:46:00 AM	10.00	600 - Good Intent Call	29	Rosita	Emergent
2/5/2025	250205-SEA00368	8:44:00 PM	8:51:00 PM	7.00	600 - Good Intent Call	29	Rosita	Emergent
2/5/2025	250205-SEA00369	9:10:00 PM	9:18:00 PM	8.00	300 - Rescue & EMS	29	Rosita	Emergent
2/6/2025	250206-SEA00380	10:12:00 PM	10:19:00 PM	7.00	300 - Rescue & EMS	29	Rosita	Emergent
2/7/2025	250207-SEA00383	5:24:00 AM	5:33:00 AM	9.00	400 - Hazardous Condition	29	PORTOLA	Non-Emergent
2/9/2025	250209-SEA00408	1:25:00 PM	1:31:00 PM	6.00	700 - False Alarm	29	Carlton	Non-Emergent
2/10/2025	250210-SEA00418	11:16:00 AM	11:22:00 AM	6.00	300 - Rescue & EMS	29	Los Encinos	Emergent
2/10/2025	250210-SEA00421	3:35:00 PM	3:41:00 PM	6.00	300 - Rescue & EMS	29	Portola	Emergent
2/12/2025	250212-SEA00442	2:54:00 PM	3:04:00 PM	10.00	500 - Service Call	29	Pheasant Ridge	Non-Emergent
2/14/2025	250214-SEA00466	3:17:00 PM	N/A	N/A	600 - Good Intent Call	29	Los Encinos	N/A
2/14/2025	250214-SEA00468	4:03:00 PM	4:07:00 PM	4.00	400 - Hazardous Condition	29	General Jim Moore	Non-Emergent
2/14/2025	250214-SEA00469	5:54:00 PM	6:00:00 PM	6.00	300 - Rescue & EMS	29	Pheasant Ridge	Emergent
2/15/2025	250215-SEA00473	3:58:00 AM	4:08:00 AM	10.00	300 - Rescue & EMS	29	Los Encinos	Emergent
2/15/2025	250215-SEA00474	9:20:00 AM	9:26:00 AM	6.00	300 - Rescue & EMS	29	Los Encinos	Emergent
2/15/2025	250215-SEA00476	12:37:00 PM	12:45:00 PM	8.00	300 - Rescue & EMS	29	Los Encinos	Emergent
2/15/2025	250215-SEA00479	6:42:00 PM	6:51:00 PM	9.00	300 - Rescue & EMS	29	Canyon Del Rey	Emergent Downgraded to Non-Emergent
2/16/2025	250216-SEA00486	1:07:00 PM	1:12:00 PM	5.00	600 - Good Intent Call	29	General Jim Moore	Emergent
2/19/2025	250219-SEA00511	9:28:00 PM	9:37:00 PM	9.00	300 - Rescue & EMS	29	Rosita	Emergent
2/24/2025	250224-SEA00554	10:37:00 AM	10:52:00 AM	15.00	500 - Service Call	29	PORTOLA	Non-Emergent

Total Calls

23

LEGEND CODE:	INCIDENT TYPE:
100-173	FIRE
200-251	OVERPRESSURE
300-381	MEDICAL RESPONSE
400-482	HAZARDOUS CONDITION
500-571	SERVICE CALL
600-672	GOOD INTENT CALL
700-751	FALSE ALARM/FALSE CALL
800-810	SEVERE WEATHER
900-911	SPECIAL/CITIZEN COMPLAINT



POLICE

DEL REY OAKS

City Council Report

Feb 2025

Chris Bourquin - Chief

Case #	Date	Offense Code 1	Offense Code Description	DRO	MPAD	OJ	Residential	Commercial
25-031	02/01/2025	Information Only	Information	X				X
25-032	02/02/2025	Information Only	Information	X				X
25-033	02/03/2025	602(O) PC	Trespass	X				X
25-034	02/04/2025	Information Only	Information		X			X
25-035	02/04/2025	Information Only	Information		X			X
25-036	02/04/2025	487(A) PC	Grand Theft Arrest	X				X
25-037	02/05/2025	Information Only	Information			X		
25-038	02/05/2025	Information Only	Information	X				X
25-039	02/05/2025	Information Only	Information	X				X
25-040	02/07/2025	Information Only	Information		X			
25-041	02/08/2025	Susp Circ	Information		X			X
25-042	02/08/2025	532(A) PC	Identity Theft	X			X	
25-043	02/11/2025	166(A)(4) PC	Contempt of court	X			X	
25-044	02/11/2025	Lost Property	Lost Property		X			X
25-045	02/12/2025	245(A)(1) PC	Assault with Deadly Weapon	X			X	
25-046	02/12/2025	Strike Violation	Strike Violation		X			X
25-047	02/13/2025	Void	VOID					
25-048	02/14/2025	Medical Emergency	Medical Emergency		X			X
25-049	02/14/2025	ACN	Vehicle Accident	X				X
25-050	02/15/2025	Information Only	Information		X			X
25-051	02/15/2025	Medical Emergency	Medical Emergency	X				X
25-052	02/20/2025	Information Only	Information		X			X
25-053	02/20/2025	Information Only	Information	X				X
25-054	02/20/2025	Information Only	Information	X				X
25-055	02/22/2025	1203.2(A) PC	Probation Violation Arrest	X			X	
25-056	02/24/2025	5150 W&I	WI 72 Hour Hold	X			X	
25-057	02/24/2025	484(A) PC	Theft	X				X
25-058	02/24/2025	666.1(A)(1) PC	Felony Theft Arrest	X				X
25-059	02/25/2025	484(A) PC	Theft	X				X
25-060	02/25/2025	Information Only	Information		X			X
25-061	02/25/2025	20002(A)(2) VC	Hit and Run	X			X	
25-062	02/26/2025	Lost Property	Lost Property	X				X
25-063	02/27/2025	12500(A) VC	Unlicensed Driver	X			X	
25-064	02/28/2025	653M(A) PC	Annoying Phone calls	X			X	
34 Cases								

Calls for Service	
Month	YTD
286	527

Case Reports	
Month	YTD
34	64

Alarms					
Residential		Commercial		MPAD	
Mo.	YTD	Mo.	YTD	Mo.	YTD
2	2	3	4	3	8

Citations					
Moving		Parking		Warning	
Mo.	YTD	Mo.	YTD	Mo.	YTD
9	27	7	24	14	29



Group A Offense Report

Printed On: 03/03/2025

Beginning Date: 02/01/2025

Ending Date: 02/28/2025

Page 1 of 1

Item 2.

Agency: All

Offense	Reported in 2025	Reported in 2024	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	NA
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	NA
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	NA
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	NA
Sodomy	0	0	NA	0	0.00%	0.00%	NA
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	NA
Fondling	0	0	NA	0	0.00%	0.00%	NA
Aggravated Assault	1	0	NA	0	0.00%	100.00%	NA
Simple Assault	0	0	NA	0	0.00%	0.00%	NA
Intimidation	0	0	NA	0	0.00%	0.00%	NA
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	NA
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	NA
Statutory Rape	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Persons Total	1	0	NA	0	0.00%	100%	NA
Robbery	0	0	NA	0	0.00%	0.00%	NA
Burglary/Breaking & Entering	0	0	NA	0	0.00%	0.00%	NA
Larceny/Theft Offenses	0	3	-100.00%	0	0.00%	0.00%	NA
Motor Vehicle Theft	0	0	NA	0	0.00%	0.00%	NA
Arson	0	0	NA	0	0.00%	0.00%	NA
Destruction Of Property	0	1	-100.00%	0	0.00%	0.00%	NA
Counterfeiting/Forgery	0	0	NA	0	0.00%	0.00%	NA
Fraud Offense	0	2	-100.00%	0	0.00%	0.00%	NA
Embezzlement	0	0	NA	0	0.00%	0.00%	NA
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	NA
Bribery	0	0	NA	0	0.00%	0.00%	NA
Stolen Property Offenses	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Property Total	0	6	-100%	0	0.00%	0.00%	NA
Drug/Narcotic Violations	0	1	-100.00%	0	0.00%	0.00%	NA
Drug Equipment Violations	0	0	NA	0	0.00%	0.00%	NA
Gambling Offenses	0	0	NA	0	0.00%	0.00%	NA
Pornography/Obscene Material	0	0	NA	0	0.00%	0.00%	NA
Prostitution	0	0	NA	0	0.00%	0.00%	NA
Weapons Law Violation	0	2	-100.00%	0	0.00%	0.00%	NA
Animal Cruelty	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Society Total	0	3	-100%	0	0.00%	0.00%	NA
Total Group "A" Offenses	1	9	-88.89%	0	0.00%	100%	NA

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.



Group A Offense Report

Printed On: 03/03/2025

Beginning Date: 01/01/2025

Ending Date: 02/28/2025

Page 1 of 1

Item 2.

Agency: All

Offense	Reported in 2025	Reported in 2024	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	NA
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	NA
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	NA
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	NA
Sodomy	0	0	NA	0	0.00%	0.00%	NA
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	NA
Fondling	0	0	NA	0	0.00%	0.00%	NA
Aggravated Assault	1	1	0.00%	0	0.00%	100.00%	NA
Simple Assault	0	0	NA	0	0.00%	0.00%	NA
Intimidation	0	3	-100.00%	0	0.00%	0.00%	NA
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	NA
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	NA
Statutory Rape	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Persons Total	1	4	-75%	0	0.00%	33.33%	NA
Robbery	0	0	NA	0	0.00%	0.00%	NA
Burglary/Breaking & Entering	0	0	NA	0	0.00%	0.00%	NA
Larceny/Theft Offenses	1	5	-80.00%	1	100.00%	50.00%	NA
Motor Vehicle Theft	1	0	NA	1	100.00%	50.00%	NA
Arson	0	0	NA	0	0.00%	0.00%	NA
Destruction Of Property	0	2	-100.00%	0	0.00%	0.00%	NA
Counterfeiting/Forgery	0	0	NA	0	0.00%	0.00%	NA
Fraud Offense	0	2	-100.00%	0	0.00%	0.00%	NA
Embezzlement	0	0	NA	0	0.00%	0.00%	NA
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	NA
Bribery	0	0	NA	0	0.00%	0.00%	NA
Stolen Property Offenses	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Property Total	2	9	-77.78%	2	100%	66.67%	NA
Drug/Narcotic Violations	0	1	-100.00%	0	0.00%	0.00%	NA
Drug Equipment Violations	0	0	NA	0	0.00%	0.00%	NA
Gambling Offenses	0	0	NA	0	0.00%	0.00%	NA
Pornography/Obscene Material	0	1	-100.00%	0	0.00%	0.00%	NA
Prostitution	0	0	NA	0	0.00%	0.00%	NA
Weapons Law Violation	0	2	-100.00%	0	0.00%	0.00%	NA
Animal Cruelty	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Society Total	0	4	-100%	0	0.00%	0.00%	NA
Total Group "A" Offenses	3	17	-82.35%	2	66.67%	100%	NA

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

DATE: March 25, 2025

TO: Honorable Mayor and Members of the City Council

FROM: John Guertin, City Manager

SUBJECT: Receive February 2025 Financial Reports

CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Consideration

Receive February 2025 Financial Reports.

Background

The Members of the City Council routinely receive financial reports for the previous month.

Summary & Discussion

Attached are the February 2025 financial reports.

- February 2025 Cash and Investments – The report shows where the City’s funds are invested. The City continues to have a healthy cash balance of \$12,559,848, much of which is restricted for specific purposes.
- February 2025 Check Register – This is a listing of all the payments issued during the month. The total checks issued are \$597,232.
- February 2025 General Fund Summary – This is a one-page summary of the General Fund summarized as follows:

	FY 2025 Budget	February 2025 Actual	FY 2025 YTD Actual	% Collected/ Spent
Revenue	\$ 4,808,300	\$ 300,794	\$ 3,350,062	70%
Expenditures	4,901,995	314,178	3,327,746	68%
Net Revenue over Expend	(93,695)	(13,384)	22,316	
Transfers In from ARPA	167,446	-	167,446	100%
Transfers Out to CIP	(80,000)	-	(9,738)	12%
Net Operating Surplus	\$ (6,249)	\$ (13,384)	\$ 180,024	

At 67% of the year (8 months) the revenues are at 70% and expenditure is at 68% of the budget. For the month of February 2025, the General Fund shows deficit net revenue of \$13,384 and year-to-date surplus of \$180,024 due to the Transfers In from ARPA.

- February 2025 Statement of Revenues and Expenditures – shows fiscal year-to-date actuals in comparison with FY 2024-25 Budget

Fiscal Impacts

None. This is informational only.

Recommendation

Staff recommend receiving the reports.

ATTACHMENTS:

- Cash and Investments 2025-02
- Check/Voucher Register 2025-02
- General Fund Summary 2025-02
- Statement of Revenues & Expenditures 2025-02

Respectfully Submitted,

John Guertin, City Manager

**City of Del Rey Oaks
Summary of Cash & Investments
As of February 2025**

Accounts

Unrestricted

General Checking	\$	756,564	
Local Agency Investment Fund			
Reserve for Economic Uncertainties	\$	1,652,182	4.333%
Unappropriated Funds	\$	1,451,374	4.333%
Total Unrestricted	\$	3,860,120	

Restricted

PARS-115 Trust Fund	\$	364,684	
Dev - Monterey Peninsula Partner	\$	9,063	
Fidelity Title Escrow Acct - GJM/SBR Intersection	\$	1,056,168	
Fidelity Title Escrow Acct - SBR Construction	\$	7,269,813	
Total Restricted	\$	8,699,728	

Total Cash and Investments	\$	12,559,848	
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City of Del Rey Oaks
Check/Voucher Register
From 02/01/2025 Through 02/28/2025

Check Number	Payee	Transaction Description	Check Amount
22612	A.F. Electric, Inc.	City Hall Light Fixtures	\$ 650.00
	A.F. Electric, Inc.	City Hall-conduit and lighting	4,850.00
22613	AFLAC	Premium 2025-01	2,033.28
22614	AT&T	Airport Internet Service Period 01/25/25 to 02/24/25	74.90
22615	AT&T CAL NET 2	PW -Ron's Air Card	35.93
22616	AT&T MOBILITY	Internet Service Period 12-19 to 01-18-25	68.75
22617	CALIFORNIA-AMERICAN WATER	Service Period 12/18/2024 - 01/15/2025	44.18
	CALIFORNIA-AMERICAN WATER	Service Period 12/19/2024 - 01/16/2025	274.37
	CALIFORNIA-AMERICAN WATER	Service Period 12/19/2024 to 01/16/2025	467.18
22618	CORONADO DEISEL MOBILE SERVICES, INC.	#94 Dodge Durango PM Lube & Safety Inspection	366.29
22619	Employment Development Department	Acct ID 925-0483-6 UI Liability Period Ending 12/31/2024	441.97
22620	I.M.P.A.C.GOVERNM'T SER	Credit Card Charges 2025-01	1,519.59
22621	JAMES DE CHALK	Janitorial Services 2025-01	500.00
22622	LEAGUE OF CALIFORNIA CITIES	Membership Dues for 2025	1,293.00
22623	KAREN MINAMI	K Minami 2025-01	298.41
22624	MONTEREY BAY TECHNOLOGIES, INC.	IT Services 2025-02	1,800.00
22625	Monterey County Mayor's Association	Annual Membership Dues 2025	1,621.53
22626	Monterey Transmission LLC	Replace Transmission Fleet #92 Plate 150362	5,454.13
22627	Motorola Solutions, INC.	Motorola Lease Period 12/11/24 to 12/10/25	21,319.32
22628	Napa Auto Parts	Auto Parts	79.95
22629	ODP Business Solutions, LLC	Supplies 2025-01	70.96
22630	PITNEY BOWES INC	Postage Supplies	31.73
22631	PRESTIGE ROOFING LLC	City Hall Roof Replacement	52,430.00
22632	REGIONAL GOVERNMENT SERIVCES	Management & Admin Services	33.77
22633	RingCentral, Inc.	Service Period 01/29/2025 to 02/27/2025	330.30
22634	VSP	Vision Premium 2025-02	289.16
22635	Whitson Engineers	Civil Engineering & Land Surveying Services	9,919.00
22636	A.F. Electric, Inc.	Town Hall Building Replaced Lights	2,300.00
22637	AT&T	Internet City Hall & PD-Jan13-Feb 12	213.29
	AT&T	Internet Installation & Monthly Charges Service Period 01/13/25 - 02/12/25	353.30
22638	AT&T MOBILITY	Telephone Service Period 01-03-24 to 02-02-25 PW	40.24
	AT&T MOBILITY	Telephone Service Period 02-03-25 to 03-02-25	358.33
22639	CARSWELL HEATING AND SHEET METAL INC	Sheet Metal for Kiosk	71.01
22640	CITY OF SEASIDE	Street Sweeping Services 2024-07 to 2024-12	3,204.54
22641	CLEARSOURCE FINANCIAL CONSULTING	Comprehensive Fee Study	12,950.00
22642	CoPower	Dental Premiums 2025-03	2,621.46
22643	COLANTUONO, HIGHSMITH & WHATLEY, PC	Legal - Advice Re: Ballot Measure	38.50
22644	CORELOGIC SOLUTIONS, LLC.	Software 2025-01	159.14
22645	G.P.S. SOLUTIONS	Building Inspection Services 2025-01	4,745.85
22646	Hana Gardens Del Rey Oaks	Supplies	220.07
22647	HOME DEPOT CRC	Supplies 2025-01	380.40
22648	Joseph Jakubowsky	Refund - Park West 02/15/2025	200.00
22649	LIEBERT, CASSIDY AND WHITMORE	Legal DE051-00003	3,780.00
22650	MBS BUSINESS SYSTEMS, INC.	Konika Minolta Copier - Billing Period 11/7/24 to 02/6/25	184.75
22651	MONTEREY BAY AREA INSURANCE FUND	GHC Claims Expense 11/01/2024 to 11/30/2024	308.10
22652	MONTEREY BAY TECHNOLOGIES, INC.	ESET EndPoint Protection Advanced Renewal Period of 01-05-25 to 01-04-26	809.00
22653	MONTEREY ONE WATER	Service Period 11-01-2024 to 12-31-2024	89.82
22654	NEILL ENGINEERS CORP	Rosita Road Emergency Repair FY 24/25	36,898.50
22655	PACIFIC SMOG	Smog Inspections PD	137.25
22656	Paragon Investigative Services	Legal Services 11/01/2024 - 02/10/2025	12,000.00
22657	PG&E	Service Period 01/11/2025 - 02/10/2025	93.63
	PG&E	Service Period 12/20/2024 to 01/20/2025	3,133.02
22658	PRECISION ALARMS AND AUTOMATION, INC.	Alarm Inspections & Monitoring 2025-02	170.00
22659	PURE WATER	Supplies	59.75
22660	REGIONAL GOVERNMENT SERIVCES	Management & Admin Services	18,903.00
22661	Stericycle, Inc.	Shred Service 2025-01	181.55
22662	SUN RIDGE SYSTEMS, INC.	RIMS Records Management Software, Installation Training & Support	12,088.40
22663	TERMINIX, INC.	Pest Control 2025-01	115.24
22664	US Bank Equipment Finance	Konika Minolta Copier Lease 2025-02	669.12
22665	COASTAL PAVING & EXCAVATING, INC.	Rosita Road Emergency Road	301,535.98

City of Del Rey Oaks
Check/Voucher Register
From 02/01/2025 Through 02/28/2025

Check Number	Payee	Transaction Description	Check Amount
ACH FEB 2025	7-Eleven Mastercard	PD & PW Fuel Charges 2025-01	2,320.94
ACH FEB 2026	P.E.R.S.-HEALTH	CalPERS 1800 Health 02/2025	40,443.96
ACH PERS	PERS	CALPERS 1900 457 (01/31) Contribution 01/31/2025	5,100.00
	PERS	PERS 3100 Contribution Retirement 01/11-01/24/25 -Plan 26934	2,412.56
	PERS	PERS 3100 Contribution Retirement 1/11-1/24/25 -Plan 1364	601.01
	PERS	PERS 3100 Contribution Retirement 1/11-1/24/25 -Plan 25623	4,148.03
	PERS	PERS 3100 Contribution Retirement 1/11-1/24/25 -Plan 1365	3,576.60
PERS 021425	PERS	CalPERS 1900 457 (02/14) Contribution 02/15/2025	2,650.00
	PERS	PERS 3100 Contribution Retirement 01/25-02/07/25 -Plan 1364	608.62
	PERS	PERS 3100 Contribution Retirement 01/25-02/07/25 -Plan 25623	4,108.72
	PERS	PERS 3100 Contribution Retirement 01/25-02/07/25 -Plan 26934	2,373.51
	PERS	PERS 3100 Contribution Retirement 01/25-02/07/25 -Plan 1365	3,576.89
Report Total			\$ 597,231.78

City of Del Rey Oaks
Statement of Revenues and Expenditures-General Fund Summary
100 - General Fund

From 2/1/2025 Through 2/28/2025

	<u>FY 2025 Budget - Revised</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue				
Property Taxes	780,800.00	0.00	477,252.45	61.12%
Sales Tax	1,313,000.00	127,157.56	823,011.37	62.68%
Other Taxes	511,500.00	29,510.41	353,229.52	69.05%
Licenses and Permits	281,300.00	7,091.08	273,113.91	97.08%
Fines and Forfeitures	12,200.00	2,723.83	24,098.90	197.53%
Other Revenue	140,700.00	12.00	166,199.90	118.12%
Grants	239,200.00	9,776.24	187,301.47	78.30%
Airport Police Services	1,345,700.00	111,852.50	893,424.50	66.39%
Current Services	183,900.00	12,670.10	152,429.64	82.88%
Total Revenue	<u>4,808,300.00</u>	<u>300,793.72</u>	<u>3,350,061.66</u>	<u>69.67%</u>
Expenditures				
	<u>4,901,995.00</u>	<u>314,177.88</u>	<u>3,327,745.67</u>	<u>67.88%</u>
Total Expenditures	<u>4,901,995.00</u>	<u>314,177.88</u>	<u>3,327,745.67</u>	<u>67.89%</u>
Net Revenues	(93,695.00)	(13,384.16)	22,315.99	(23.81)%
Other Financing Sources and Uses				
Sources				
Transfers In from ARPA	167,446.00	0.00	167,446.25	100.00%
Total Sources	167,446.00	0.00	167,446.25	100.00%
Uses				
Transfers Out to CIP	(80,000.00)	0.00	(9,738.00)	12.17%
Total Uses	(80,000.00)	0.00	(9,738.00)	12.17%
Total Other Financing Sources and Uses	87,446.00	0.00	157,708.25	
Net Revenues After Other Financing Sources and Uses	(6,249.00)	(13,384.16)	180,024.24	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund
From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Non Department Specific	000				
P/T-Secured	41110	541,600.00	0.00	329,275.77	60.79%
P/T-Unsecured	41120	27,000.00	0.00	30,603.03	113.34%
P/T-Prior Secured	41130	6,100.00	0.00	3,815.69	62.55%
Prior Unsecured	41140	100.00	0.00	0.00	0.00%
P/T-Unitary Tax	41150	10,000.00	0.00	6,396.46	63.96%
P/T-Supplemental Roll (SB813)	41160	12,200.00	0.00	5,919.48	48.52%
Property Tax - VLF	41170	183,000.00	0.00	100,244.50	54.77%
Prop Tax-Interest/Penalty	41180	800.00	0.00	997.52	124.69%
Sales Tax	42210	470,000.00	41,673.49	279,696.45	59.50%
Sales Tax - 145 (Measure S-1%)	42220	562,000.00	57,114.13	362,581.57	64.51%
Sales Tax -409 (Measure R 1/2%)	42221	281,000.00	28,369.94	180,733.35	64.31%
Cannabis Tax	42222	100,000.00	17,253.05	73,720.56	73.72%
Transient Occupancy Tax	42230	190,000.00	6,121.15	174,595.93	91.89%
Property Transfer Tax	42250	8,500.00	396.00	4,318.60	50.80%
Sewer Impact	42290	22,000.00	0.00	0.00	0.00%
Business Licenses	42310	210,000.00	228.00	224,075.45	106.70%
Gas Franchises	42761	8,000.00	0.00	0.00	0.00%
Electric Franchises	42762	22,000.00	0.00	0.00	0.00%
Garbage Franchises	42763	110,000.00	0.00	83,082.47	75.52%
Cable Tv Franchises	42764	26,000.00	5,740.21	17,511.96	67.35%
Water Franchises	42765	25,000.00	0.00	0.00	0.00%
SB1186 Disability Access Fund	43311	1,000.00	12.00	800.00	80.00%
SB1473 Environmental Assessment Fee	43312	100.00	1.00	58.00	58.00%
Building Permits	43320	40,000.00	872.08	28,387.23	70.96%
Cannabis Business Permit	43325	5,000.00	0.00	5,000.00	100.00%
Plan Check Fees	43330	17,000.00	240.00	4,268.23	25.10%
Street Opening Permits Fees	43340	5,000.00	5,500.00	7,950.00	159.00%
Plumbing Permits	43350	1,600.00	250.00	2,000.00	125.00%
Electrical Permits	43360	1,600.00	0.00	1,375.00	85.93%
Other Licenses/Permits	43390	1,000.00	0.00	0.00	0.00%
Fines & Forfeitures	45000	1,700.00	154.83	2,250.31	132.37%
Vehicle Code Fines	45510	3,000.00	50.00	5,309.59	176.98%
Parking and Admin Fines	45512	7,500.00	2,519.00	16,539.00	220.52%
Interest Earned	46100	120,000.00	0.00	139,444.31	116.20%
Interest Earned-PARS	46101	15,000.00	0.00	15,097.05	100.64%
Rental Income - Garden Center	46815	36,000.00	3,000.00	24,000.00	66.66%
Rental Income - Airport RV	46816	35,000.00	3,732.50	31,870.24	91.05%
Rental Income - PW Bldg (CHC Enterprise)	46817	24,000.00	2,000.00	28,000.00	116.66%
HOPTR	47130	1,200.00	0.00	306.27	25.52%
Vehicle License Collection	47140	2,500.00	0.00	0.00	0.00%
COPS	47240	185,000.00	8,333.33	161,330.14	87.20%
SB1383 Organics Recycling	47243	9,000.00	0.00	0.00	0.00%
Prop 172	47750	20,000.00	1,442.91	11,993.32	59.96%
Wellness Program	47760	7,500.00	0.00	7,500.00	100.00%
Police Grants & Other Reimbursements	47780	10,700.00	0.00	2,500.00	23.36%
POST Reimbursements	47781	7,000.00	0.00	3,978.01	56.82%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 2/1/2025 Through 2/28/2025

		FY 2025 Budget	February 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
DDA Negotiation Payment	47912	0.00	0.00	10,000.00	0.00%
Police Service Fees	48210	1,000.00	250.00	1,225.00	122.50%
Police Services-Special Events	48211	40,000.00	0.00	19,687.50	49.21%
Public Events	48212	7,500.00	0.00	0.00	0.00%
Use Permits	48805	22,000.00	3,540.00	19,570.00	88.95%
Maps/Publications	48810	100.00	0.00	0.00	0.00%
Property Inspections	48825	4,500.00	0.00	750.00	16.66%
Miscellaneous Revenue	48840	10,300.00	162.60	24,444.30	237.32%
LAFCO Refund & Interest for FORA	48842	0.00	0.00	412.60	0.00%
Rental - Park	48910	3,500.00	(15.00)	2,470.00	70.57%
Miscellaneous Refunds	48930	1,000.00	0.00	552.27	55.22%
Total Non Department Specific		3,462,600.00	188,941.22	2,456,637.16	70.95%
Police	210				
Airport Police Services	48220	1,345,700.00	111,852.50	893,424.50	66.39%
Total Police		1,345,700.00	111,852.50	893,424.50	66.39%
Total Revenue		4,808,300.00	300,793.72	3,350,061.66	69.67%

Expense

Council	110				
Council Member Stipend	61115	7,500.00	525.00	4,500.00	60.00%
Medicare-ER	61130	200.00	7.61	65.23	32.61%
Social Security-ER	61131	500.00	32.55	279.00	55.80%
Unemployment Ins-Fed & State	61132	100.00	3.15	27.00	27.00%
Dental Expense	61135	8,900.00	891.97	4,980.21	55.95%
Materials/Supply	62410	200.00	0.00	0.00	0.00%
Membership Dues-Professional Org	64550	3,000.00	1,621.53	2,131.53	71.05%
Strategic Planning	64570	5,000.00	0.00	0.00	0.00%
Misc Expenses	64580	1,500.00	729.42	2,671.11	178.07%
Travel Expenses	64610	4,000.00	0.00	675.00	16.87%
Total Council		30,900.00	3,811.23	15,329.08	49.61%
City Clerk	111				
Payroll	61105	235,500.00	18,783.89	163,628.33	69.48%
Overtime	61110	10,000.00	0.00	2,166.65	21.66%
PERS UAL-Before 06/30/2018	61124	44,500.00	0.00	44,451.00	99.88%
PERS Retirement	61125	23,800.00	1,535.40	12,978.67	54.53%
Medicare-ER	61130	3,400.00	270.42	2,352.38	69.18%
Unemployment Ins-Fed & State	61132	100.00	441.97	574.77	574.77%
Dental Expense	61135	4,800.00	447.25	4,192.23	87.33%
Health Insurance	61140	99,400.00	9,840.02	72,281.10	72.71%
Health Insurance -Retiree	61141	1,000.00	0.00	157.00	15.70%
Vision Ins	61145	700.00	62.62	500.96	71.56%
Workers Comp and EAP	61150	14,100.00	0.00	13,498.32	95.73%
Wellness Program	61155	1,500.00	298.41	1,212.28	80.81%
Educational Incentive Pay	61157	0.00	461.54	3,923.09	0.00%
Longevity Pay	61158	0.00	283.90	2,271.20	0.00%
Materials/Supply	62410	5,000.00	90.88	1,464.50	29.29%
Office Supplies	62430	10,000.00	38.16	3,456.68	34.56%
Repair/Maintenance	63505	1,000.00	0.00	0.00	0.00%
Other Outside Services	63508	5,000.00	540.46	5,443.77	108.87%
Shredding Services	63509	1,000.00	90.78	687.85	68.78%
Telephone	63530	7,000.00	165.15	2,422.13	34.60%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 2/1/2025 Through 2/28/2025

		FY 2025 Budget	February 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Internet	63531	2,000.00	283.30	2,919.25	145.96%
Website Design & Maintenance	63535	1,000.00	0.00	0.00	0.00%
Postage / Shipping	63540	3,000.00	31.73	1,111.37	37.04%
Training	63605	5,000.00	129.02	3,114.65	62.29%
Insurance-Liability	63620	42,600.00	0.00	38,792.06	91.06%
Contract Services - IT	63635	10,000.00	900.00	7,200.00	72.00%
Software/Server Subscription	64310	15,000.00	615.63	8,927.22	59.51%
Agenda Management System	64315	5,000.00	0.00	4,920.00	98.40%
Document Management System	64316	1,500.00	0.00	0.00	0.00%
Municipal Code Service	64320	5,000.00	0.00	2,841.82	56.83%
Membership Dues-Professional Org	64550	500.00	0.00	1,130.00	226.00%
Membership Dues-Government Agency	64552	700.00	646.50	646.50	92.35%
Printing / Publications	64575	2,000.00	0.00	1,581.95	79.09%
Misc Expenses	64580	1,000.00	54.61	123.25	12.32%
Election Cost	64588	15,000.00	0.00	0.00	0.00%
Travel Expenses	64610	2,700.00	0.00	2,179.35	80.71%
Total City Clerk		579,800.00	36,011.64	413,150.33	71.26%
City Manager	120				
Payroll	61105	204,500.00	15,548.80	139,939.20	68.42%
PERS UAL-Before 06/30/2018	61124	400.00	0.00	395.50	98.87%
PERS Retirement	61125	15,900.00	1,145.00	11,457.07	72.05%
Medicare-ER	61130	2,900.00	225.46	2,029.14	69.97%
Unemployment Ins-Fed & State	61132	100.00	0.00	42.00	42.00%
Dental Expense	61135	2,400.00	193.29	1,739.61	72.48%
Health Insurance	61140	43,100.00	3,837.86	28,178.32	65.37%
Vision Ins	61145	400.00	29.60	236.80	59.20%
Workers Comp and EAP	61150	12,000.00	0.00	11,811.03	98.42%
Wellness Program	61155	500.00	0.00	0.00	0.00%
Educational Incentive Pay	61157	0.00	184.62	1,384.65	0.00%
Auto Allowance	61180	5,400.00	415.40	3,738.60	69.23%
Office Supplies	62430	1,500.00	0.00	9.64	0.64%
Insurance-Liability	63620	36,700.00	0.00	35,298.84	96.18%
Membership Dues-Professional Org	64550	3,000.00	0.00	1,660.00	55.33%
Membership Dues-Government Agency	64552	700.00	646.50	646.50	92.35%
Books and Periodicals	64565	300.00	0.00	0.00	0.00%
Travel Expenses	64610	4,000.00	0.00	0.00	0.00%
Contingency	66905	23,300.00	0.00	0.00	0.00%
Total City Manager		357,100.00	22,226.53	238,566.90	66.81%
Finance	130				
ADP Payroll Fees	62310	7,000.00	0.00	4,827.35	68.96%
Bank Service Charges	62320	6,000.00	0.00	3,289.61	54.82%
Credit Card Fees	62321	0.00	0.00	2,557.84	0.00%
Accounting Software	62431	5,000.00	0.00	225.00	4.50%
Audit-General	63625	40,000.00	0.00	32,350.00	80.87%
Audit -Sales Tax	63626	5,000.00	0.00	0.00	0.00%
Actuarial Services	63627	4,500.00	0.00	2,500.00	55.55%
Accounting Services-RGS	63645	218,300.00	18,936.77	166,566.75	76.30%
Contract Services -Fee Study	63651	20,000.00	12,950.00	12,950.00	64.75%
Total Finance		305,800.00	31,886.77	225,266.55	73.66%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund
From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Legal	150				
Legal Services	63650	125,000.00	38.50	34,371.30	27.49%
Legal Advert	64560	2,300.00	0.00	1,257.75	54.68%
Misc Expenses	64580	1,000.00	0.00	0.00	0.00%
Total Legal		128,300.00	38.50	35,629.05	27.77%
Planning & Building Regulation	160				
Economic Development Services	63639	10,000.00	0.00	17,266.92	172.66%
Planning Services	63640	50,000.00	0.00	24,494.00	48.98%
Building Inspections Services	63648	32,400.00	4,745.85	26,890.65	82.99%
Engineering Services	63649	5,000.00	0.00	600.00	12.00%
Code Enforcement Services	63656	5,000.00	0.00	0.00	0.00%
Travel Expenses	64610	1,000.00	0.00	0.00	0.00%
Total Planning & Building Regulation		103,400.00	4,745.85	69,251.57	66.97%
Government Buildings	180				
Materials/Supply	62410	2,000.00	0.00	0.00	0.00%
Repair/Maintenance	63505	5,000.00	0.00	0.00	0.00%
Other Outside Services	63508	1,000.00	0.00	116.00	11.60%
Utilities - PG&E	63520	0.00	609.55	3,445.07	0.00%
Janitorial Services	63660	3,000.00	250.00	1,750.00	58.33%
Total Government Buildings		11,000.00	859.55	5,311.07	48.28%
Non-Departmental	190				
Materials/Supply	62410	500.00	0.00	30.61	6.12%
Insurance-Liability	63620	0.00	0.00	24,359.25	0.00%
Insurance-Property	63621	10,000.00	0.00	8,362.23	83.62%
Insurance-PLL (Pollution Legal Liability)	63623	52,645.00	0.00	52,643.04	99.99%
Membership Dues-Professional Org	64550	4,800.00	0.00	500.00	10.41%
Membership Dues-Non Profit Agency Contrib	64551	12,000.00	0.00	11,100.00	92.50%
Membership Dues-Government Agency	64552	5,500.00	0.00	4,460.10	81.09%
Misc Expenses	64580	1,000.00	0.00	51.20	5.12%
S.M.I.P.	64930	200.00	0.00	142.27	71.13%
SB 1473	64940	100.00	0.00	43.20	43.20%
Total Non-Departmental		86,745.00	0.00	101,691.90	117.23%
Police	210				
Payroll	61105	1,120,900.00	75,504.96	674,429.86	60.16%
Overtime	61110	140,000.00	9,504.10	107,636.66	76.88%
Overtime-DEA	61111	0.00	3,838.37	21,633.48	0.00%
Reserves Payroll	61120	95,000.00	6,062.20	60,515.02	63.70%
PERS UAL - After 06/30/18	61123	13,400.00	0.00	13,165.00	98.24%
PERS UAL-Before 06/30/2018	61124	110,200.00	0.00	110,338.00	100.12%
PERS Retirement	61125	150,200.00	9,165.83	82,658.55	55.03%
PERS 457 Expense	61126	32,400.00	3,450.00	19,050.00	58.79%
Medicare-ER	61130	16,200.00	1,313.76	12,835.72	79.23%
Social Security-ER	61131	0.00	92.86	648.90	0.00%
Unemployment Ins-Fed & State	61132	11,000.00	50.79	7,840.49	71.27%
Dental Expense	61135	16,200.00	961.97	10,204.05	62.98%
Health Insurance	61140	304,800.00	23,813.88	174,570.40	57.27%
Health Insurance -Retiree	61141	0.00	0.00	314.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund
From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Vision Ins	61145	2,500.00	180.43	1,443.44	57.73%
Workers Comp and EAP	61150	142,000.00	0.00	138,357.77	97.43%
Wellness Program	61155	5,000.00	0.00	0.00	0.00%
Educational Incentive Pay	61157	0.00	1,107.70	10,979.72	0.00%
Longevity Pay	61158	0.00	849.10	6,452.75	0.00%
Uniform Allowance	61160	10,000.00	2,000.00	6,500.00	65.00%
Admin Leave	61175	0.00	(6,031.20)	12,891.69	0.00%
Materials/Supply	62410	15,000.00	221.29	4,691.19	31.27%
Ammunition	62420	5,000.00	0.00	375.44	7.50%
Body Armor Vests	62422	1,500.00	0.00	0.00	0.00%
Office Supplies	62430	5,000.00	0.00	1,523.92	30.47%
Auto Operations - Supplies / Equip	62710	2,500.00	0.00	144.78	5.79%
Auto Operations - Fuel	62720	30,000.00	2,174.14	20,200.91	67.33%
Repair/Maintenance	63505	2,000.00	0.00	282.49	14.12%
Other Outside Services	63508	5,000.00	598.65	3,403.72	68.07%
Shredding Services	63509	1,000.00	90.77	687.83	68.78%
Utilities - PG&E	63520	0.00	609.55	5,120.23	0.00%
Telephone	63530	13,000.00	472.86	5,034.25	38.72%
Internet	63531	6,500.00	462.87	6,377.79	98.11%
Annual Maintenance-Records Mgmt Software	63537	6,500.00	3,375.00	6,568.07	101.04%
Record Management-Historical	63538	3,400.00	0.00	0.00	0.00%
Postage / Shipping	63540	500.00	0.00	83.34	16.66%
Training	63605	5,000.00	57.09	2,423.36	48.46%
Insurance-Liability	63620	205,800.00	308.10	203,069.30	98.67%
Insurance-Property	63621	10,000.00	0.00	8,362.22	83.62%
Insurance-Vehicles	63622	0.00	0.00	2,523.50	0.00%
Audit-General	63625	5,000.00	0.00	0.00	0.00%
Actuarial Services	63627	0.00	0.00	2,500.00	0.00%
Professional Services	63628	0.00	12,000.00	12,000.00	0.00%
Contract Services - IT	63635	12,900.00	900.00	7,200.00	55.81%
Contract Services-Others	63637	4,200.00	0.00	2,280.00	54.28%
Legal Services	63650	0.00	3,780.00	3,780.00	0.00%
Janitorial Services	63660	3,000.00	250.00	1,750.00	58.33%
911-NGEN Phase II Upgrade	63664	7,000.00	0.00	0.00	0.00%
911-Radio Dispatch	63665	59,350.00	0.00	43,617.00	73.49%
911-Inform MDT Terminal Service	63666	900.00	0.00	0.00	0.00%
911-Notification System	63667	400.00	0.00	0.00	0.00%
911-NGEN O&M	63668	13,400.00	0.00	9,717.00	72.51%
911-NGEN Debt (Capital Fee)	63669	7,700.00	0.00	7,633.00	99.12%
Auto Repair/Maintenance	63730	14,000.00	6,037.62	14,627.15	104.47%
Parking & Admin Citations Services	63812	5,000.00	834.30	7,032.43	140.64%
Animal Regulation Fire	63820	500.00	0.00	0.00	0.00%
Fund Jail & Prisoner	63830	200.00	0.00	0.00	0.00%
ACJIS System	63840	9,000.00	0.00	2,371.14	26.34%
Software/Server Subscription	64310	20,000.00	512.50	15,478.78	77.39%
Computer Server	64318	2,500.00	0.00	0.00	0.00%
Personnel Recruit & Pre-Employment	64545	3,000.00	0.00	0.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund
From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Membership Dues-Professional Org	64550	9,000.00	0.00	3,907.70	43.41%
Membership Dues-Non Profit Agency Contrib	64551	0.00	0.00	500.00	0.00%
Membership Dues-Government Agency	64552	0.00	0.00	5,000.00	0.00%
Books and Periodicals	64565	900.00	0.00	0.00	0.00%
Printing / Publications	64575	2,000.00	0.00	1,384.21	69.21%
Misc Expenses	64580	1,000.00	54.62	54.62	5.46%
Travel Expenses	64610	13,000.00	0.00	7,616.60	58.58%
Principal-Motorola Lease-Cameras	65104	21,350.00	21,319.32	21,319.32	99.85%
Principal-Sunridge Records Mgmt	65106	8,500.00	8,612.40	8,612.40	101.32%
Interest-Sunridge Records Mgmt	65107	300.00	101.00	101.00	33.66%
Vehicle Replacement	66735	<u>21,050.00</u>	<u>0.00</u>	<u>21,039.71</u>	<u>99.95%</u>
Total Police		2,732,650.00	194,636.83	1,942,859.90	71.10%
Fire/Animal Control	220				
Fire Seaside	63810	<u>234,400.00</u>	<u>0.00</u>	<u>118,307.80</u>	<u>50.47%</u>
Total Fire/Animal Control		234,400.00	0.00	118,307.80	50.47%
Public Works/Streets	311				
Payroll	61105	84,800.00	6,428.80	57,859.20	68.23%
Overtime	61110	3,000.00	0.00	0.00	0.00%
PERS UAL-Before 06/30/2018	61124	400.00	0.00	395.50	98.87%
PERS Retirement	61125	6,600.00	446.92	3,990.61	60.46%
Medicare-ER	61130	1,300.00	93.22	838.98	64.53%
Unemployment Ins-Fed & State	61132	100.00	0.00	42.01	42.01%
Dental Expense	61135	1,600.00	126.98	1,142.82	71.42%
Health Insurance	61140	33,200.00	2,952.20	21,675.64	65.28%
Vision Ins	61145	300.00	16.51	132.08	44.02%
Workers Comp and EAP	61150	5,500.00	0.00	5,061.88	92.03%
Wellness Program	61155	500.00	0.00	200.00	40.00%
Educational Incentive Pay	61157	0.00	92.30	784.55	0.00%
Materials/Supply	62410	12,000.00	400.31	4,086.14	34.05%
Office Supplies	62430	1,500.00	66.07	1,110.79	74.05%
Auto Operations - Supplies / Equip	62710	2,500.00	0.00	271.40	10.85%
Auto Operations - Fuel	62720	6,000.00	146.80	2,318.93	38.64%
Repair/Maintenance	63505	30,000.00	5,571.01	9,121.01	30.40%
Other Outside Services	63508	1,000.00	0.00	186.39	18.63%
Gabilan Crew	63515	5,000.00	0.00	0.00	0.00%
Utilities - PG&E	63520	20,000.00	104.14	2,708.60	13.54%
Utilities - Water	63525	5,000.00	560.03	3,114.46	62.28%
Telephone	63530	300.00	50.62	50.62	16.87%
Internet	63531	0.00	40.24	201.20	0.00%
Training	63605	4,000.00	29.24	53.07	1.32%
Insurance-Liability	63620	15,600.00	0.00	14,601.60	93.60%
Insurance-Vehicles	63622	5,000.00	0.00	2,523.50	50.47%
Organic Waste Regs Services	63654	9,000.00	0.00	4,500.00	50.00%
Auto Repair/Maintenance	63730	8,300.00	0.00	1,298.78	15.64%
Printing / Publications	64575	1,300.00	0.00	988.72	76.05%
Storm Water Project - Phase 4	64920	23,000.00	0.00	7,279.00	31.64%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Equipment	66302	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Public Works/Streets		<u>288,800.00</u>	<u>17,125.39</u>	<u>146,537.48</u>	<u>50.74%</u>
Parks/Recreation	411				
Materials/Supply	62410	<u>14,000.00</u>	<u>220.07</u>	<u>3,268.17</u>	<u>23.34%</u>
Office Supplies	62430	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Repair/Maintenance	63505	<u>25,000.00</u>	<u>2,300.00</u>	<u>10,044.15</u>	<u>40.17%</u>
Utilities - Water	63525	<u>3,000.00</u>	<u>315.52</u>	<u>2,295.67</u>	<u>76.52%</u>
Travel Expenses	64610	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Parks/Recreation		<u>43,100.00</u>	<u>2,835.59</u>	<u>15,607.99</u>	<u>36.21%</u>
Total Expense		<u>4,901,995.00</u>	<u>314,177.88</u>	<u>3,327,509.62</u>	<u>67.88%</u>
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers Out to CIP	81003	<u>(80,000.00)</u>	<u>0.00</u>	<u>(9,738.00)</u>	<u>12.17%</u>
Transfers In from ARPA	82005	<u>167,446.00</u>	<u>0.00</u>	<u>167,446.25</u>	<u>100.00%</u>
Total Non Department Specific		<u>87,446.00</u>	<u>0.00</u>	<u>157,708.25</u>	<u>180.35%</u>
Total Other Financing Sources and Uses		<u>87,446.00</u>	<u>0.00</u>	<u>157,708.25</u>	<u>180.35%</u>
Excess(Deficit) of Revenue Over Expenditures		<u>(6,249.00)</u>	<u>(13,384.16)</u>	<u>180,260.29</u>	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

210 - Gas Tax Fund
From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Non Department Specific	000				
Gas Tax 2103	47010	15,100.00	1,056.96	11,023.30	73.00%
Gas Tax 2105	47020	10,500.00	780.46	6,799.80	64.76%
Gas Tax 2106	47030	9,500.00	750.03	6,163.62	64.88%
Gas Tax 2107	47040	12,400.00	1,066.00	9,177.60	74.01%
Gas Tax 2107.5	47050	<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>100.00%</u>
Total Non Department Specific		<u>48,500.00</u>	<u>3,653.45</u>	<u>34,164.32</u>	<u>70.44%</u>
Total Revenue		<u>48,500.00</u>	<u>3,653.45</u>	<u>34,164.32</u>	<u>70.44%</u>
Expense					
Public Works/Streets	311				
Street Sweeping	63510	10,000.00	3,204.54	3,204.54	32.04%
Street Lighting	63910	15,000.00	1,692.58	9,195.23	61.30%
Principal-PG&E	65751	<u>0.00</u>	<u>210.83</u>	<u>1,475.81</u>	<u>0.00%</u>
Total Public Works/Streets		<u>25,000.00</u>	<u>5,107.95</u>	<u>13,875.58</u>	<u>55.50%</u>
Total Expense		<u>25,000.00</u>	<u>5,107.95</u>	<u>13,875.58</u>	<u>55.50%</u>
Excess(Deficit) of Revenue Over Expenditures		23,500.00	(1,454.50)	20,288.74	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

211 - SB1 Fund-RMRA
From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Non Department Specific	000				
SB 1 Funds	47777	<u>40,800.00</u>	<u>3,903.01</u>	<u>29,124.20</u>	<u>71.38%</u>
Total Non Department Specific		<u>40,800.00</u>	<u>3,903.01</u>	<u>29,124.20</u>	<u>71.38%</u>
Total Revenue		<u>40,800.00</u>	<u>3,903.01</u>	<u>29,124.20</u>	<u>71.38%</u>
Expense					
Saucito/Work Gutter & Curb	537				
Curb and Gutter Repair	66327	<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Saucito/Work Gutter & Curb		<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Rosita Emergency Repairs	539				
Curb and Gutter Repair	66327	<u>150,000.00</u>	<u>0.00</u>	<u>85,000.00</u>	<u>56.66%</u>
Total Rosita Emergency Repairs		<u>150,000.00</u>	<u>0.00</u>	<u>85,000.00</u>	<u>56.67%</u>
Total Expense		<u>190,000.00</u>	<u>0.00</u>	<u>85,000.00</u>	<u>44.74%</u>
Excess(Deficit) of Revenue Over Expenditures		(149,200.00)	3,903.01	(55,875.80)	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

212 - Measure X Fund
From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Non Department Specific	000				
Measure X	47775	<u>94,400.00</u>	<u>0.00</u>	<u>25,325.46</u>	<u>26.82%</u>
Total Non Department Specific		<u>94,400.00</u>	<u>0.00</u>	<u>25,325.46</u>	<u>26.83%</u>
Total Revenue		<u>94,400.00</u>	<u>0.00</u>	<u>25,325.46</u>	<u>26.83%</u>
Expense					
Debt Service - Measure X	610				
Principal - Measure X Loan	65103	<u>80,400.00</u>	<u>0.00</u>	<u>19,835.85</u>	<u>24.67%</u>
Interest - Measure X	65203	<u>14,000.00</u>	<u>0.00</u>	<u>5,489.61</u>	<u>39.21%</u>
Total Debt Service - Measure X		<u>94,400.00</u>	<u>0.00</u>	<u>25,325.46</u>	<u>26.83%</u>
Total Expense		<u>94,400.00</u>	<u>0.00</u>	<u>25,325.46</u>	<u>26.83%</u>
Other Financing Sources and Uses					
Rosita Emergency Repairs	539				
Transfers Out to Grants	81004	<u>(74,100.00)</u>	<u>0.00</u>	<u>(74,100.00)</u>	<u>100.00%</u>
Total Rosita Emergency Repairs		<u>(74,100.00)</u>	<u>0.00</u>	<u>(74,100.00)</u>	<u>100.00%</u>
Total Other Financing Sources and Uses		<u>(74,100.00)</u>	<u>0.00</u>	<u>(74,100.00)</u>	<u>100.00%</u>
Excess(Deficit) of Revenue Over Expenditures		<u>(74,100.00)</u>	<u>0.00</u>	<u>(74,100.00)</u>	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

221 - FORA Habitat Management Fund

From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Expense					
Planning & Building Regulation	160				
Contract Services - Habitat Management Plan	63646	16,884.00	0.00	383.00	2.26%
Total Planning & Building Regulation		<u>16,884.00</u>	<u>0.00</u>	<u>383.00</u>	<u>2.27%</u>
Total Expense		<u>16,884.00</u>	<u>0.00</u>	<u>383.00</u>	<u>2.27%</u>
Excess(Deficit) of Revenue Over Expenditures		(16,884.00)	0.00	(383.00)	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

222 - FORA Land Development

From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Non Department Specific	000				
DDA Developer Deposit	47911	<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>	<u>0.00%</u>
Total Non Department Specific		<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>	<u>0.00%</u>
Total Revenue		<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>	<u>0.00%</u>
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	75,000.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

223 - ARPA Fund

From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Expense					
City Hall Parking Lot Imp	527				
Parking Lot Improvements & Repairs	66425	50,000.00	0.00	0.00	0.00%
Total City Hall Parking Lot Imp		<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expense		<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers Out to GF	81005	<u>(167,446.00)</u>	<u>0.00</u>	<u>(167,446.25)</u>	<u>100.00%</u>
Total Non Department Specific		<u>(167,446.00)</u>	<u>0.00</u>	<u>(167,446.25)</u>	<u>100.00%</u>
Total Other Financing Sources and Uses		<u>(167,446.00)</u>	<u>0.00</u>	<u>(167,446.25)</u>	<u>100.00%</u>
Excess(Deficit) of Revenue Over Expenditures		(217,446.00)	0.00	(167,446.25)	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

231 - BSCC-Officer Wellness & Mental Health Grant

From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Expense					
Police	210				
Law Enforcement Wellness App	64314	<u>2,000.00</u>	<u>0.00</u>	<u>1,999.00</u>	<u>99.95%</u>
Total Police		<u>2,000.00</u>	<u>0.00</u>	<u>1,999.00</u>	<u>99.95%</u>
Total Expense		<u>2,000.00</u>	<u>0.00</u>	<u>1,999.00</u>	<u>99.95%</u>
Excess(Deficit) of Revenue Over Expenditures		(2,000.00)	0.00	(1,999.00)	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail
236 - Drug Enforcement Administration (DEA)
From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Police	210				
DEA Reimbursements	47782	<u>44,000.00</u>	<u>0.00</u>	<u>21,536.39</u>	<u>48.94%</u>
Total Police		<u>44,000.00</u>	<u>0.00</u>	<u>21,536.39</u>	<u>48.95%</u>
Total Revenue		<u>44,000.00</u>	<u>0.00</u>	<u>21,536.39</u>	<u>48.95%</u>
Expense					
Police	210				
Overtime-DEA	61111	<u>44,000.00</u>	<u>0.00</u>	<u>4,674.46</u>	<u>10.62%</u>
Total Police		<u>44,000.00</u>	<u>0.00</u>	<u>4,674.46</u>	<u>10.62%</u>
Total Expense		<u>44,000.00</u>	<u>0.00</u>	<u>4,674.46</u>	<u>10.62%</u>
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	16,861.93	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

242 - REAP Grant

From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Planning & Building Regulation	160				
AMBAG REAP Grant	47241	<u>42,500.00</u>	<u>21,278.75</u>	<u>65,323.75</u>	<u>153.70%</u>
Total Planning & Building Regulation		<u>42,500.00</u>	<u>21,278.75</u>	<u>65,323.75</u>	<u>153.70%</u>
Total Revenue		<u>42,500.00</u>	<u>21,278.75</u>	<u>65,323.75</u>	<u>153.70%</u>
Expense					
Planning & Building Regulation	160				
Planning Services	63640	<u>42,500.00</u>	<u>0.00</u>	<u>19,017.00</u>	<u>44.74%</u>
Total Planning & Building Regulation		<u>42,500.00</u>	<u>0.00</u>	<u>19,017.00</u>	<u>44.75%</u>
Total Expense		<u>42,500.00</u>	<u>0.00</u>	<u>19,017.00</u>	<u>44.75%</u>
Excess(Deficit) of Revenue Over Expenditures		0.00	21,278.75	46,306.75	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

251 - Cal Fire Grant

From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Parks/Recreation	411				
Cal Fire Grant	47768	<u>297,300.00</u>	<u>0.00</u>	<u>20,631.90</u>	<u>6.93%</u>
Total Parks/Recreation		<u>297,300.00</u>	<u>0.00</u>	<u>20,631.90</u>	<u>6.94%</u>
Total Revenue		<u>297,300.00</u>	<u>0.00</u>	<u>20,631.90</u>	<u>6.94%</u>
Expense					
Parks/Recreation	411				
Tree Service	63913	<u>297,300.00</u>	<u>0.00</u>	<u>297,300.00</u>	<u>100.00%</u>
Total Parks/Recreation		<u>297,300.00</u>	<u>0.00</u>	<u>297,300.00</u>	<u>100.00%</u>
Total Expense		<u>297,300.00</u>	<u>0.00</u>	<u>297,300.00</u>	<u>100.00%</u>
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	(276,668.10)	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

260 - CDBG Fund

From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Parks/Recreation	411				
CDBG Grant	47765	<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Parks/Recreation		<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue		<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Expense					
Parks/Recreation	411				
Park Improvements	66420	<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Parks/Recreation		<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expense		<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	0.00	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

301 - Capital Projects
From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Expense					
Vehicle Replacement	533				
Vehicle Replacement	66735	<u>45,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Vehicle Replacement		<u>45,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
City Hall Facility Repairs & Upgrades	541				
Repairs and Improvements	66322	<u>20,000.00</u>	<u>0.00</u>	<u>9,738.00</u>	<u>48.69%</u>
Total City Hall Facility Repairs & Upgrades		<u>20,000.00</u>	<u>0.00</u>	<u>9,738.00</u>	<u>48.69%</u>
Council Chamber Technology Project	542				
Technology Upgrades	66323	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Council Chamber Technology Project		<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
PD Radio Replacement	543				
PD Radio Replacement	66736	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total PD Radio Replacement		<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expense		<u>80,000.00</u>	<u>0.00</u>	<u>9,738.00</u>	<u>12.17%</u>
Other Financing Sources and Uses					
Vehicle Replacement	533				
Transfers In from GF	82003	<u>45,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Vehicle Replacement		<u>45,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
City Hall Facility Repairs & Upgrades	541				
Transfers In from GF	82003	<u>20,000.00</u>	<u>0.00</u>	<u>9,738.00</u>	<u>48.69%</u>
Total City Hall Facility Repairs & Upgrades		<u>20,000.00</u>	<u>0.00</u>	<u>9,738.00</u>	<u>48.69%</u>
Council Chamber Technology Project	542				
Transfers In from GF	82003	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Council Chamber Technology Project		<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
PD Radio Replacement	543				
Transfers In from GF	82003	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total PD Radio Replacement		<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Other Financing Sources and Uses		<u>80,000.00</u>	<u>0.00</u>	<u>9,738.00</u>	<u>12.17%</u>
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	0.00	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

321 - SBR Engineering Fund
From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Expense					
SBR Contract-Engineering & Others	518				
Contract Services - Engineering	63611	<u>300,000.00</u>	<u>9,919.00</u>	<u>50,056.50</u>	<u>16.68%</u>
Total SBR Contract-Engineering & Others		<u>300,000.00</u>	<u>9,919.00</u>	<u>50,056.50</u>	<u>16.69%</u>
Total Expense		<u>300,000.00</u>	<u>9,919.00</u>	<u>50,056.50</u>	<u>16.69%</u>
Excess(Deficit) of Revenue Over Expenditures		(300,000.00)	(9,919.00)	(50,056.50)	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

331 - FHA Grant Fund
From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Non Department Specific	000				
FHWA Grant	47523	543,400.00	0.00	0.00	0.00%
Total Non Department Specific		543,400.00	0.00	0.00	0.00%
Total Revenue		543,400.00	0.00	0.00	0.00%
Expense					
Rosita Emergency Repairs	539				
Contract Services - Engineering	63611	90,371.20	36,898.50	58,512.01	64.74%
Road Construction	66411	494,000.00	301,535.98	301,535.98	61.03%
Total Rosita Emergency Repairs		584,371.20	338,434.48	360,047.99	61.61%
Total Expense		584,371.20	338,434.48	360,047.99	61.61%
Other Financing Sources and Uses					
Rosita Emergency Repairs	539				
Transfers In from Measure X	82004	74,100.00	0.00	74,100.00	100.00%
Total Rosita Emergency Repairs		74,100.00	0.00	74,100.00	100.00%
Total Other Financing Sources and Uses		74,100.00	0.00	74,100.00	100.00%
Excess(Deficit) of Revenue Over Expenditures		33,128.80	(338,434.48)	(285,947.99)	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

332 - FEMA & OES
From 2/1/2025 Through 2/28/2025

		<u>FY 2025 Budget</u>	<u>February 2025 Actual</u>	<u>FY 2025 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Non Department Specific	000				
OES	47519	14,555.00	0.00	14,554.27	99.99%
FEMA	47520	58,218.00	0.00	58,217.06	99.99%
Total Non Department Specific		72,773.00	0.00	72,771.33	100.00%
Total Revenue		72,773.00	0.00	72,771.33	100.00%
Expense					
City Hall Facility Repairs & Upgrades	541				
Repairs and Improvements	66322	72,772.00	52,430.00	59,920.00	82.33%
Total City Hall Facility Repairs & Upgrades		72,772.00	52,430.00	59,920.00	82.34%
Total Expense		72,772.00	52,430.00	59,920.00	82.34%
Excess(Deficit) of Revenue Over Expenditures		1.00	(52,430.00)	12,851.33	



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

DATE: March 25, 2025

TO: Honorable Chair and Council Members

FROM: Denise Duffy & Associates, City Planning Consultants

PURPOSE: 2024 General Plan Annual Progress Report

Consent Agenda Item: Annual Progress Report on the General Plan and Housing Element

Annual Progress Report: Government Code section 65400(a)(2)(A) requires each City and County to provide an annual progress report to the California Department of Housing and Community Development (HCD) and Governor's Office of Land Use and Climate Innovation (LCI) on the status of the General Plan and progress in implementation of housing policies and programs since the previous reporting year. The primary purpose of this reporting is to detail the progress each jurisdiction has made in meeting the jurisdiction's share of regional housing needs allocation (RHNA) determined pursuant to Government Code section 65584, as well as updates on local efforts to remove governmental constraints to the maintenance, improvement, and development of housing pursuant to Government Code Section 65583(c)(3) (Id. at § 65400(a)(2)(B)). The general requirements to the General Plan Annual Progress Report (APR) and Housing Element APR are addressed below.

Requirements and Timing: The annual progress reports must be provided to HCD and LCI on or before April 1st of each year.¹ Jurisdictions report on a calendar-year basis (January 1 through December 31). There is no standardized format for the preparation of an APR for the General Plan. The form and content of the report may vary based on the circumstances, resources, and constraints of each jurisdiction. The City has prepared and submitted these reports annually.

2024 General Plan Annual Progress Report: The purpose of an APR is to review progress made in implementing programs; it is not a review of adequacy of the adopted programs. The previous reporting in past years provided a comprehensive review of progress made on the City General Plan, including comprehensive listings of general plan policies, categorized by element.

As noted above, an APR is meant to review progress in implementing programs, and is not meant for a full General Plan review of individual policies or programs, or an assessment of the adequacy of the adopted programs. The assessment notes how, or if a policy was implemented during the reporting period (i.e., a description of any current or past year's activities were completed for implementation of a cited policy). The APR notes if any progress or implementation actions were taken related to the General Plan programs. Rather than individually detail each General Plan policy or program, as in past years, the General Plan APR is included, as noted below.

¹ The 2024 APR incorporates the adopted 2023 APR submitted to the Governor's Office of Planning and Research (OPR). Effective July 1, 2024, OPR was renamed the Governor's Office of Land Use and Climate Innovation (LCI).

The most recent APR, adopted by the City Council in March 2024, continues to be applicable to this current APR reporting period. No changes were significant between the two reporting years in General Plan implementation. The Planning Commission and City Council considered the APR and recommended approval of the APR in 2024. No major implementation of policies and programs were identified for the reporting year 2024 related to General Plan implementation; the City focused efforts on development of Housing Element Programs, particularly updates to the adopted Housing Element for the City.

2024 Housing Element Annual Progress Report: Each jurisdiction (city council or board of supervisors) must also prepare and submit an APR on the jurisdiction's status and progress in implementing its Housing Element (Government Code Section 65400). Each jurisdiction's Housing Element APR must be submitted to HCD and LCI by April 1st of each year and it covers the previous calendar year (January 1 to December 31, 2024).

The purpose of the APR is to provide information regarding local agency progress in meeting its share of RHNA and removing governmental constraints to the development of housing pursuant to Government Code Section 65583(c)(3). The focus of the report is progress made since the last reporting period (or calendar year 2024). As the City adopted a new Housing Element in December 2023, this APR considers the adopted programs in the 2023 Updated Housing Element to report progress in implementation of these programs during 2024. The 2024 APR incorporates the 2024 General Plan Annual Progress Report and the 2024 Housing Element Annual Progress Report; these documents collectively represent the APR review as required for the 2024 APR. The 2024 APR is attached to this Staff Report as **Attachment A**.

The Planning Commission held a public hearing on March 12, 2025 to consider the Draft 2024 Annual Progress Report. No comments from the public were made during the meeting and no changes to the documents were required as a result of the meeting. Planning Commission unanimously recommended approval of the Draft 2024 Annual Progress Report to the City Council.

Consent Agenda Item for City Council:

Approve attached Resolution 2025-02 and direct submittal of the 2024 Annual Progress Report to HCD/LCI.

Attachment

A. City of Del Rey Oaks 2024 General Plan Annual Progress Report

Respectfully submitted,



Denise Duffy

Resolution No. 2025-02

Resolution of the City Council of the City of Del Rey Oaks, California Approving the 2024 Annual Progress Report on the Implementation of the General Plan

Whereas, the State of California requires non-charter cities and counties to have adopted a General Plan to provide guidance and direction for develop activities; and,

Whereas, the City of Del Rey Oaks current General Plan was adopted in December 1998, Resolution No. 98-20; and updated in December 2023 with the adoption of the City Housing Element;

Whereas, the General Plan contains the seven State-required elements, and one additional element as follows: Land Use Element, Circulation Element, Public Services Element, Parks and Recreation Element, Open Space/Conservation Element, Noise Element, Implementation Element, and Housing Element; and,

Whereas, each element of the General Plan concludes with a set of implementation actions and programs that are intended to carry out a policy and achieve specific objectives; and,

Whereas, California Government Code Section 65400(a)(2)(A) requires the City to annually prepare a report regarding the status of the City’s general Plan and progress in its implementation (“report”); and,

Whereas, California Government Code Section 65400(a)(2)(B) requires the City to include in the report the City’s progress in meeting its share of regional housing needs; and

Whereas, California Government Code Section 65400(a)(2)(C) requires the City to include in the report an assessment of the degree to which the General Plan complies with the guidelines developed and adopted pursuant to Section 65040.2 and the date of the last revision to the General Plan; and,

Whereas, California Government Code Section 65400(a)(2) requires the City to submit the report to the Housing and Community Development Department (“HCD”) and Governor’s Office of Land Use and Climate Innovation (“LCI”) by April 1 of each year; and

Whereas, the Planning Commission scheduled a public meeting on the 2024 General Plan Annual Report (“Annual Progress Report”) for March 12, 2025 where all interested persons had an opportunity to be heard; and

Whereas, the City Council considered the entire administrative record, including the staff report, the contents of the Annual Report, a copy of which is attached hereto as **Attachment A**, and oral and written testimony from interested persons.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DEL REY OAKS AS FOLLOWS:

SECTION 1. That the City of Del Rey Oaks has completed the 2024 Annual Progress Report as required by California Government Code section 65400.

SECTION 2. That the 2024 Annual Progress Report provided is found to be consistent with the suggested content by the State Guidelines and is hereby accepted.

SECTION 3. That Denise Duffy and Associates, on behalf of the City as the City's Planning Consultant, is hereby authorized and directed to submit the 2024 Annual Progress Report to HCD and LCI.

APPROVED AND ADOPTED by the City Council of the City of Del Rey Oaks at a regular meeting held on the 25th day of March, 2025.

Ayes: Council Members:

Noes: Council Members:

Absent: Council Members:

City of Del Rey Oaks, California

Scott Donaldson, Mayor

Attest:

Karen Minami, City Clerk
City of Del Rey Oaks



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

Draft City of Del Rey Oaks

2024 General Plan Annual Progress Report

March 25, 2025

Annual Progress Report

1.0 Introduction and Summary

Government Code Section 65400 requires the City to prepare an annual report on the status of the City's General Plan (Plan) and progress in its implementation (2024 General Plan Progress Annual Report). This Annual Progress Report (APR) must be provided to Department of Housing and Community Development (HCD) and Office of Land Use and Climate Innovation (LCI), formerly the Governor's Office of Planning and Research (OPR). The APR supplies a means to monitor the success of implementing the General Plan and determine if changes are needed in the Plan or in the implementation of its programs. The APR also provides information on the City's progress in meeting its share of regional housing needs allocation (RHNA) and summarizes the degree to which the General Plan complies with statutory requirement pursuant to Government Code Section 65040.2.

The format and content of this Annual Progress Report was prepared in accordance with the State's submittal requirements under California Government Code Section 65400. This General Plan Annual Progress Report is a reporting document and does not create or alter policy. The content is provided for informational purposes only and is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15306. The APR is meant as a progress document, with reporting required to be completed each year on the previous calendar-year (January 1 through December 31).

Updates: The Del Rey Oaks (City) General Plan was last updated in December 2023, with the adoption of the 6th Cycle Housing Element.¹ The original City General Plan was adopted in 1988. An update to the General Plan was approved in 1997 for lands within the former Fort Ord. This update approved land use designations and policies for the City's lands within City areas of former Fort Ord. The current General Plan contains policies and programs from the original General Plan, as well as policies from the 1997 General Plan Update for the former Fort Ord area. The current General Plan also includes the updated 2023 Housing Element. The major 2023 General Plan revision was amending the land use designations within the City owned portions of former Fort Ord to allow residential uses to meet regional housing needs. The General Plan has had no other updates during this reporting year (2024).

¹ The General Plan was also updated in 2023 with the 5th Cycle Update to the Housing Element.

2.0 APR Reviews

An APR is meant to address the progress the City has made towards implementing the actions of the General Plan. Although no major updates to the City General Plan have occurred over the years, the City has conducted annual comprehensive reviews of the City's policies in the past – most recently in 2022, 2023, and 2024 reporting years. The Planning Commission and City Council each held several public meetings to comprehensively review the implementation progress and status of each of the City's General Plan updates prior to submitting each APR for the City of Del Rey Oaks. During these meetings, individual policies of the General Plan were reviewed, and progress on the implementation was discussed. The last General Plan APR (the 2023 APR) was considered by the Planning Commission and City Council in March 2024. At the March 26, 2024, City Council Meeting, the Council authorized submittal of the 2023 APR to OPR (now LCI) and HCD.

3.0 General Plan Implementation Progress

The major 2023 General Plan revision was amending the land use designations within the City owned portions of former Fort Ord to allow residential uses to meet regional housing needs. The General Plan has had no other updates during this reporting year (2024). There has not been any major change in policies to the General Plan nor any substantial change since the 2023 APR was submitted to HCD/OPR, other than noted above. Note: the purpose of the APR is a report on progress toward implementation of policies and programs. An APR is not meant as a refinement or revision to the City's General Plan. However, previous City comments on the General Plan are highlighted below:

- The General Plan includes a number of overall concepts/policies that are still current and compatible with the current vision and quality of life values of the City.
- The City has worked to progressively implement some of the policies outlined in each element of the City's General Plan, but the General Plan document needs updating in certain areas.
- In addition, Planning Commissioners and City Council members expressed support for adding policies related to climate change and to further consider those policies related to potential future development, particularly for housing and affordable housing availability.
- The City's General Plan policies need a comprehensive update, and the City Council affirmed this need in their comments on the APR in previous annual reporting sessions.
- The City has consistently reviewed the policy areas during annual meetings on the APR. In these meetings, the City identified policies that need updating, and noted additional steps would be needed to effectuate the General Plan more fully, or to update policies and programs related to issues facing the City today. Specific policy updates would be able to address current issues related to traffic, water, and land use.
- The Planning Commission expressed support for continuing review of the General Plan policies as part of future efforts to update the General Plan. This is consistent with City Council comments in previous reporting years.

4.0 Housing Element Implementation Progress

The City completed the 6th Cycle Housing Element Update and adopted the 6th Cycle Housing Element in December 2023, as required by Government Code Section 65580 et seq. The Housing Element is a multi-year housing plan for the 6th Planning Cycle, 2023-2031 planning period. The City is working on revising the 6th Cycle Housing Element Update to meet HCD requirements. The City held numerous workshops on the Housing Element updates prior to adoption in 2023 and adopted required rezoning and general plan update to allow housing in sites considered suitable during 2023. Additional hearings and updates on the Housing Element were conducted in 2024 to discuss HCD comments on the adopted Housing Element and consider revisions to the programs.

Although there was activity on many of the programs, no major implementation actions for the City Housing Element occurred in 2024, as the City focused on completion of required program revisions and updates to the 2023 December adopted Housing Element. The City continues to work with HCD on program revisions to the current Housing Element.

Attachment A identifies the progress during 2024 on implementation of the Housing Element programs. As shown in Attachment A, as the City adopted a Housing Element Update in December, 2023, this APR uses the adopted programs in the 2023 Updated Housing Element to report on progress in implementation of these programs during 2024.

5.0 APR 2024

Public meetings at the Planning Commission and City Council allow for public input into the process prior to the APR report approval and submittal of the APR to the State.

This 2024 APR incorporates this report and the following attachment submitted to HCD on Housing Element Program status; these documents collectively represent the APR review as required for the 2024 APR.

Attachment

A. HCD Housing Element APR Program Implementation

Attachment A

City of Del Rey Oaks 2024 Housing Element Annual Progress Report (HE APR) *

** Note: Programs reflect the City adopted December 2023 Housing Element in effect during the 2024 year.*

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction		Del Rey Oaks	
Reporting Year		2024	(Jan. 1 - Dec. 31)
ATTACHMENT TO DEL REY OAKS ANNUAL PROGRESS REPORT			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Program A.1 Accommodate the City's RHNA	Allow residential uses as an allowed use for Site 1 and Site 1a by end of 2024 for 6th Cycle. Confirm adequate area is available for meeting RHNA.	Report to City Council to confirm an adequate area is available for meeting RHNA on a regular basis; report due by end of first quarter yearly.	The City amended the General Plan and adopted the Zoning Ordinance on October 24, 2023. The City has adequate area zoned for residential to meet RHNA, as reported in this APR and in HEU October 2024, Chapter 3.0.
Program A.2 Develop Mixed Use Zoning Designation	Identify potential areas for mixed use, both in the former Fort Ord areas and in commercial sites defined by the City, where a mixed-use designation would be appropriate.	Identify locations and report on Mixed Use areas for Zoning Overlay to Planning Commission and City Council in 2024 for 6th Cycle.	2024 HEU identifies sites for mixed zoning; revised program also shows updated locations of sites. (October 2024, Chapter 3.0).
Program A.3 Small Lot Residential in New Subdivisions	Amend the General Plan and Zoning Ordinance to allow small lot Planned Unit Developments (PUD) consisting of individual lots that utilize Traditional Neighborhood design.	No timeline or action until 2025, Beginning of 2026	No action. Not needed to meet RHNA; APR confirms adequate area is available for meeting RHNA.

Program B.1 Develop Inclusionary and Affordable Housing Requirements	Ensure affordable housing requirements through adoption of an Inclusionary and Affordable Housing Ordinance that will require new residential development or redevelopment in the City to meet the City's RHNA requirements as identified in the AMBAG RHNA.	Assess a variety of inclusionary housing programs in 2024 and report to the City Council by end of 2025. By the end of 2025, the City will require development agreements or adopt an inclusionary housing policy to ensure development of affordable housing.	The City worked with selected developer for former Fort Ord Sites 1 and 1a with a requirement of 20% minimum affordability in 2024. On June 25, 2024, the City approved an Exclusive Right to Negotiate (ERN) with the selected developer. The ERN includes development milestones and requirements for the development of parcels, including plans for affordable housing. City assessment ongoing of use of developer agreement, adoption of ordinance or other method to comply. City programs are on track to meet the City's RHNA requirements as identified in the AMBAG RHNA.
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Program B.2 Facilitate Affordable Housing for All Income Levels	Actively seek funding opportunities to increase the supply of affordable housing for lower income households, analyze sites owned by the City to identify those that could be suitable to support affordable housing. Seek to leverage these funds with federal, state, and County HOME funds to increase the amount of affordable housing on housing strategy sites. Work with developers of housing strategy sites and non-profit developers to identify opportunities to increase the percentage of affordable housing by encouraging developers to apply for available funds and utilize other creative mechanisms.	Ongoing work with developers; report on funding annually to City Council	This program is an ongoing action, consistent with the City recently adopted Housing Element, 6th Cycle. The City is also working with a developer for the former Fort Ord site. See also above item.
Program B.3 Utilize Section 8 Housing Choice Vouchers	Working with the Housing Authority of Monterey County (HAMC), provide information and incentives to property owners to encourage them to sign Section 8 agreements with the HAMC. The number of applications received will depend upon how many property owners apply for Section 8 agreements with the HAMC and City. This program could provide rental assistance to at least two or three renters per year.	First full active year 2024-25	The City provided information at City Hall but did not fully implement this program in 2024; City is now providing information on City website (Housing Resources Page) through HAMC and websites on the HCV program.
Program B.4 Preferential Housing for Del Rey Oaks Residents and Workers	Adopt a Preferential Housing Ordinance	Legal counsel to confirm policy by end of 2024. Adopt ordinance by Q4 2025.	City Attorney/City Manager to evaluate in 2025.

Program B.5 Develop a Density Bonus Ordinance Consistent with State law	Adopt a City Density Bonus Ordinance, consistent with Government Code and State Density Bonus Law	4th quarter 2025	The City currently follows State requirement for Density Bonus law. The City considers requests (including requests for incentives, concessions, waivers, and parking reductions) as they are received. No action in 2025 or requests received.
Program B.6 Facilitate Affordable Rental Units	Research available funds to assist in the construction of affordable units (and accessory dwelling units) to low-income and very low-income households annually.	Seek funding opportunities beginning 2024.	The City used REAP 2.0 grant funding in 2024, for use in updating the Housing Element in the 6th Cycle Planning period. The City continues to pursue available funding to assist in the construction of affordable units.
Program B.7 Preferential Housing for Teachers and Local Educational Employees	Adopt a Preferential Housing Ordinance if a local educational agency identifies a qualifying parcel on which they intend to develop housing.	By end of 2025	MPUSD and City in communication; 2024 conducted outreach to MPUSD to confirm site and interest. Updated program in 2024 HEU.
Program C.1 Support efforts of public and private groups providing housing for the elderly and disabled, including assistance with obtaining permits and permit streamlining consistent with SB 35, or where appropriate, waiving City fees or regulatory requirements.	Review, and as needed, revise the site improvement standards and development procedures to meet the program objective.	By end of 4th quarter 2025. Implement program by 1st quarter 2026.	The City will continue to provide assistance to permit housing consistent with State law. The City will finalize written procedures to streamline affordable housing pursuant to SB 35 (Affordable Housing Streamlined Approval) in 2025, per the program.
Program C.2 Encourage the construction of Accessory Dwelling Units	Encourage the construction of ADUs by providing incentives such as waiver or reduction of development fees and expedited permit processing for applications. Provide information concerning the City's amended ordinance at City Hall.	Provide annual reports on the number of new ADUs that are being built each year by April 1st of each year, starting in 2024.	The City facilitated the development of ADUs in 2024, updated the City programs for ADUs and is currently working with HCD on refined programs. The City will continue to provide assistance to permit housing consistent with State law. The City researched other jurisdiction's pre-approved ADU plans in anticipation of providing this information on the City website. The City regularly reviews ADU and Junior ADU development progress to evaluate if production estimates are being achieved. City provides updates on the number of new ADUs that are being built each year in the APR and in building permit reports. See above. The City adopted an ADU ordinance and will continue to expedite permit processing for ADUs.

Program C.3 Mitigating Constraints	Review Zoning Ordinance amendments to mitigate constraints on housing.	Comprehensive review of zoning ordinance amendments related to design review standards and findings, use permit requirements for housing and parking requirements by end of 2024. Adopt required amendments by end of 2025.	The City regularly reviews City Zoning Ordinance to ensure regulatory constraints do not constrain housing development. As part of the Housing Element updates ongoing, zoning ordinance amendments and housing constraints have been reviewed. 2024 HEU identifies areas for revisions and standards (Chapter 4.0). The City will review amendments after completion of HEU in 2025.
Program C.4 Ensure the Availability of an Adequate Water Supply to Serve the Long-Term Housing Needs of the City	Continue to work with the MPWMD, MCWD, and other appropriate agencies through meetings and consultation to seek securement of sufficient water resources to meet the expected needs of projected housing development.	Formalize MCWD agreement and priority for water for former Fort Ord to secure water entitlement by end of 2024 in order to facilitate development of 270 new housing units by 2031 to meet RHNA.	The City staff has been in discussion with MPWMD, MCWD, and AMBAG regarding Del Rey Oaks' water supply and RHNA. The City met with MPWMD and is working with the MPWMD to increase water allocated to affordable units, subject to State approval due to the existing water moratorium and State Cease and Desist Order. The City conducted outreach with MPWMD and MCWD on water availability for housing development. The City has an agreement with MCWD for water service and water supply for former Fort Ord development within City limits.
Program C.5 Adopt Safety Element Update and Environmental Justice Element	Update the Safety Element and adopt an Environmental Justice Element.	Within 12 months of final adoption of a compliant Housing Element.	The City is currently working with HCD on refined programs of the HEU. The City will work towards elements adoption after the HEU has been deemed compliant by HCD.
Program C.6 Evaluate Fees for Development Projects	Evaluate and review Fee Schedule, revise and adopt, as necessary.	Evaluate and review by mid-2024. Adopt fee update by 4th quarter 2025.	The City regularly reviews fee schedules and the City Manager reports on development fees and City fees. The City recently reported on fees and updated fee schedules to the City Council.
Program C.7 Development of Large Lots	Provide technical assistance materials and post information. Adopt and implement the program.	Provide materials by 3rd quarter 2026. Adopt and implement program by end of 2027.	City to evaluate in 2025. The City approved an ERN on large lots/sites in anticipation of future development. The ERN includes requirements for the development of parcels, including plans for affordable housing.
Program C.8 Require Remediation Prior to Development	Continue to meet with Army and DTSC. Develop updated Remedial Action Plan.	By 2026 and ongoing.	Ongoing; the City conducted research, developed a complete record of background information, hired a technical consultant for assistance and conducted outreach to agencies. City also attended meetings and communicated regularly with the remediation technical consultant.

Program D.1 Promote Fair Housing by Providing Educational and Referral Materials	Provide Fair housing education materials at City Hall in English and Spanish, post information on the City website and provide information in City newsletter annually.	1st quarter 2024 and ongoing	In 2024, the City researched housing resources in anticipation of providing an updated webpage. Recently, the City launched this webpage dedicated to housing resources in the area, including information links for resources on homelessness, home share, housing vouchers and affordable housing links. The City posted Fair Housing resources in English to the City website; the 2024 City Newsletter did not contain this information but is scheduled for next published City newsletter in 2025. The City commits to provide housing resources information in both English and Spanish.
Program D.2 Provide Opportunity for and Encourage the Development of Adequate Housing for the City's Special Needs Groups	Update the Zoning Ordinance by the end of 2025. Identify at least one residential project by 2026 that is targeted for seniors and/or persons with mobility impairments. Monitor these programs through annual reports to the City Council, with the first annual report by the end of 2025.	Zoning Ordinance by end of 2025. Special Needs Group residential development by 2026. Annual Reporting by end of 2025.	The City adopted ordinances and amendments concerning the definition of "Family", emergency shelters, density bonuses, zoning for affordable housing in 2023 but had no revisions in 2024 while the Housing Element Update is ongoing. The City will continue to identify projects and provide annual reports to the City Council.
Program D.3 Special Needs Housing for Disabled Persons	Review zoning code and report to City Council on needed updates to address State law by third quarter 2024 Amendments to Zoning Code and the updated Housing Element shall be adopted by end of 2023.	By the third quarter 2024	See above. The City adopted a definition of "Family" and an emergency shelter ordinance in 2023, and reported on HCD review of the adopted ADU ordinance in 2024. The City will continue to review the zoning code to identify and remove additional constraints and amend the Zoning Ordinance to ensure that future projects incorporate accessible design.
Program D.4 Support Programs to Reduce Homelessness	Report annually on homeless count and provision of adequate area for homeless shelters in the City.	Ongoing	The City adopted an emergency shelter ordinance in 2023. The City amended its Zoning Ordinance to allow emergency shelters in C-1 zoning, and has proven capacity and suitability for provision of emergency shelters, consistent with AB 2339. The City Housing Element reports homeless count and shelter resources, and the City provide homeless counts information as requested annually.

Program D.5 Develop written process for continued compliance with AB 101	Continue to comply with the requirements of AB 101 and develop a written compliance process to adhere to the statutory requirements in accordance with state law.	Ongoing AB 101 compliance. Written AB 101 compliance process by the end of 3rd quarter 2024.	The City complies with the requirements of AB 101. Written compliance process was not completed.
Program D.6 Develop written process for continued compliance with AB 2162	Continue to comply with the requirements of AB 2162 and develop a written compliance process to adhere to the statutory requirements in accordance with state law.	Ongoing AB 2162 compliance. Written AB 2162 compliance process by the end of 4th quarter 2024.	The City Council adopted a supportive housing ordinance in 2023. The City complies with all requirements of state law but has not developed a written process for compliance with AB 2162.
Program D.7 Adopt Universal Design Element for New Development	Research and provide written report. Develop written process for Universal Design and adopt Universal Design Element Guidelines and Ordinance.	Written report by end of 2nd quarter 2026. Written process and adoption by end of 2026.	The City is researching Universal Design as part of the Housing Element Update process. The City has not created a written report or process and will defer this work until the Housing Element is updated and approved by HCD.
Program D.8 Develop Objective Design and Development Standards	Research and provide written report. Develop Objective Design and Development Standards and amend the Zoning Code.	Report by the end of 4th quarter 2025. Develop and amend the Zoning Code by 2nd quarter 2026.	The City is researching Objective Design and Development Standards. The City has not created a written report; no anticipated action until the Housing Element is updated and approved by HCD.
Program D.9 Reasonable Accommodation	Draft and adopt a Reasonable Accommodation Ordinance.	By the end of 2024.	The City has prepared a draft Reasonable Accommodation Ordinance in 2024. The City will update and provide to City Council by end of 2025.
Program D.10 Assist in the Development of Housing for Extremely Low Income (ELI) Households	Conduct outreach to assist in development of housing for ELI Households. The City will review and report.	Conduct outreach by January 2025 and biannually thereafter. Annually review and report in April 2025 and report biannually by April 1st during Annual Progress Report evaluation thereafter.	The City has initiated outreach, and complies with reporting through the APR.

Program E.1 Assist in Rehabilitating Housing	Investigate available low-interest loans, subsidies, and grants from federal and State agencies to provide rehabilitation funds. As funding becomes available, the City shall provide grants and/or low interest, deferred, and/or forgivable loans for building code violations, health and safety issues, essential repairs, upgrades of major component systems, and modifications to accommodate disabilities.	Assist two households by the end of 2025.	Subject to federal funding, the City will look to assist an average of one to two households (ranging from single-family, multi-family, and mobile homes), dependent on need. The City is continuing to investigate available low-interest loans, subsidies, and grants from federal and State agencies.
Program E.2 Continue Code Enforcement	Continue to perform code enforcement for areas or homes with building code violations posing life and/or safety risks to occupants and/or significant property maintenance concerns and ensure that such violations are adequately abated.	Ongoing	No code violations have been identified. When code violations are cited, enforcement officers provide a list of potential funding sources to homeowners. No timeline as this is an ongoing action.
Program E.3 Energy Conservation and Energy Efficient Opportunities	Provide information detailing energy conservation programs at City Hall and on the City's website and updated at least once per year. Promote energy conservation programs targeting low-income households and provide outreach.	Every year, annually by December of each year	The City continues to research alternative energy conservation programs targeted for all citizens.
Program E.4 Annual Report	Information detailing housing needs and progress shall be included on the City's website and updated at least once per year prior to submittal to HCD. Complete annually by April 1 of each year.	Ongoing	The City complies with reporting through the APR. The General Plan and Housing Element Annual Reports detail progress in meeting the County's RHNA and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing. The Housing Element APR is prepared using standards, forms, and definitions adopted by HCD.

Program E.5 Affirmatively Further Fair Housing By Providing Equal Housing Opportunities For All Existing And Future Del Rey Oaks Residents	Enhance housing mobility strategies. Protect existing residents from displacement. Encourage new housing choices and affordability in high and medium resource areas. Improve place-based strategies to encourage community conservation and revitalization including preservation of existing housing.	Ongoing	Programs that Affirmatively Further Fair Housing are evaluated annually and included in the Housing Element; these include the below programs, among others: B.6 Facilitate Affordable Rental Units B.7 Preferential Housing for Teachers and Local Educational Employees B.8 Home Sharing Program D.3 Special Needs Housing for Disabled Persons D.4 Support Programs to Reduce Homelessness Progress on these programs is identified above. Also, the City is currently working with HCD on refined programs of the HEU, including programs that Affirmatively Further Fair Housing.
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Staff Report

DATE: March 25, 2025

TO: Honorable Mayor and City Council

FROM: John Guertin, City Manager

SUBJECT: Authorize the City Manager to Sign a Termination of Agreement Irrevocable Offer to Dedicate with Caltrans for the South Fort Ord Corridor

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

Approve a Resolution authorizing the City Manager to execute a Termination of Agreement and Irrevocable Offer to Dedicate with Caltrans terminating the 2005 Irrevocable Offer to Dedicate (Instrument No. 2005119491) for the South Fort Ord Corridor.

Summary & Discussion

On September 13, 2005, the City and State (Caltrans) executed an Agreement and Irrevocable Offer to Dedicate by Gift (IOD) which conveyed property rights to the State in the form of an easement for a future new alignment of State Route 68 through a portion of the parcels transferred to the City (via its former Redevelopment Agency) from the Fort Ord Reuse Authority. The parcel that includes the easement is now owned by Monterey Peninsula Properties, LLC (MPP).

In recent years, Caltrans and the Transportation Agency for Monterey County (TAMC) have abandoned plans for the new alignment of the State Route in favor of planned improvements to the existing alignment. Therefore, pursuant to section 6a of the IOD, Caltrans must convey the Easement to the City.

Considering this, MPP has requested that Caltrans and the City release their interests in the easement. Execution by Caltrans and the City of the attached Termination of Agreement and Irrevocable Offer to Dedicate by Gift would accomplish as much.

Fiscal Impacts

There will be no direct financial impact as a result of this action.

ATTACHMENTS:

- Resolution 2025-03
- Termination Of Agreement and Irrevocable Offer to Dedicate by Gift

- 2005 Agreement and Irrevocable Offer to Dedicate by Gift

Respectfully Submitted,

John Guertin
City Manager

RESOLUTION NO. 2025-03

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS
AUTHORIZING THE CITY MANAGER TO EXECUTE A TERMINATION OF
AGREEMENT AND IRREVOCABLE OFFER TO DEDICATE BY GIFT TERMINATING
PROPERTY RIGHTS ON THE FORMER FORT ORD CONVEYED TO CALTRANS**

WHEREAS, City and State are parties to that certain Agreement and Irrevocable Offer to Dedicate by Gift dated September 13, 2005, and recorded as Instrument No. 2005-119491 in the Monterey County Recorder's Office ("IOD"), which provided for the conveyance of property rights, including an easement to State for a future alignment of State Route 68 in the County of Monterey (Easement); and

WHEREAS, the easement passes through a parcel now owned by Monterey Peninsula Properties, LLC (MPP); and

WHEREAS, MPP has requested that Caltrans and the City release their interests in the easement; and

WHEREAS, Pursuant to clause 6a. of the IOD Terms and Conditions, the State has made the decision not to use the Easement to realign State Route 68.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Del Rey Oaks hereby authorizes the City Manager to execute such documents effectuating the termination the 2005 Agreement and Irrevocable Offer to Dedicate by Gift, in substantially the form as attached hereto, and as finally approved by the City Attorney.

PASSED AND ADOPTED by meeting of City of Del Rey Oaks duly held on the 25nd day of March 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Scott Donaldson, Mayor

ATTEST:

Karen Minami, City Clerk

RECORDING REQUESTED BY
AND WHEN RECORDED RETURN TO:

Attention: _____

Space above this line for Recorder's Use

**TERMINATION OF AGREEMENT AND IRREVOCABLE
OFFER TO DEDICATE BY GIFT**

THIS TERMINATION OF AGREEMENT AND IRREVOCABLE OFFER TO DEDICATE BY GIFT (this "Termination") is entered into as of _____, 2025 by and between the CITY OF DEL REY OAKS ("City"), and the STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION ("State").

RECITALS:

A. City and State are parties to that certain Agreement and Irrevocable Offer to Dedicate by Gift dated September 13, 2005, and recorded as Instrument No. 2005-119491 in the Monterey County Recorder's Office ("IOD"), which provided for the conveyance of property rights, including an easement to State for a future alignment of State Route 68 in the County of Monterey (Easement).

B. As contemplated by the IOD, the City acquired that certain real property from the Fort Ord Reuse Authority pursuant to that certain Quitclaim Deed recorded on March 7, 2006, as Instrument No. 2006-020190 in the Monterey County Recorder's Office.

C. Pursuant to clause 6a. of the IOD Terms and Conditions, the State has made the decision to not use the Easement to realign State Route 68.

NOW THEREFORE, the parties agree as follows:

1. Termination of IOD. The parties have agreed that all rights, obligations, and current and future interests in property in and created by the IOD are hereby terminated and the IOD shall have no further force and effect.

2. Counterparts. This Termination may be executed in counterparts, all of which taken together shall constitute one and the same instrument.

**[THE REMAINDER OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK.
SIGNATURES FOLLOW.]**

IN WITNESS WHEREOF, this Termination has been executed by the City and State as of the date first set forth above.

CITY:

CITY OF DEL REY OAKS

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

By: _____
Name: _____
Title: _____

STATE:

STATE OF CALIFORNIA DEPARTMENT OF
TRANSPORTATION

By: _____
Name: _____
Title: _____

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of _____)

On _____, before me, _____,
(insert name and title of the officer)

Notary Public, personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s)
is/are subscribed to the within instrument and acknowledged to me that he/she/they executed
the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the
instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the
instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California
that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of _____)

On _____, before me, _____,
(insert name and title of the officer)

Notary Public, personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s)
is/are subscribed to the within instrument and acknowledged to me that he/she/they executed
the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the
instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the
instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California
that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

Stephen L. Vagnini
Monterey County Recorder
Recorded at the request of
Filer

CRMARIA
11/08/2005
15:32:46

Recording requested by
and when recorded mail to:

DAVID MURRAY
50 Higuera Street
San Luis Obispo, CA
93401

DOCUMENT: **2005119491**

Titles: 1/ Pages: 40

Fees....
Taxes
Other...
AMT PAID

(Space above line for Recorder's use only)

AGREEMENT AND IRREVOCABLE OFFER TO DEDICATE BY GIFT

This Agreement and Irrevocable Offer to Dedicate by Gift ("Agreement") is made on this 13TH day of September, 2005 by the Redevelopment Agency of the City of Del Rey Oaks ("Agency" or "Grantor"), to the State of California Department of Transportation ("State" or "Grantee"), hereinafter collectively referred to as the "Parties."

RECITALS

A. This Agreement involves a parcel of land owned by the United States of America, known as the former Fort Ord, part of which is commonly referred to as the "Corridor." This Corridor, known in State studies as the South Fort Ord Corridor, is being considered as an alternative corridor for State Route 68.

B. The Corridor traverses the southerly corner of Fort Ord. The Agency, and the Fort Ord Reuse Authority ("FORA"), have submitted to the United States of America a request for an Economic Benefit Conveyance to FORA and then to the Agency of a portion of the former Fort Ord which is described in Exhibit A attached hereto, for the future development and uses including but not limited to resort hotel and golf course, timeshares, commercial/retail facilities, offices and associated infrastructure. The State, through its federal sponsor, has submitted to the United States of America a request for a Public Benefit Conveyance of a dominant easement of the Corridor for transportation purposes within the land described in Exhibit B ("Easement").

C. This Agreement is intended to grant the right to the State to accept the Agency's irrevocable offer to dedicate the land described in Exhibit B, and establish the right of the State regarding the potential use of the Corridor for future transportation purposes, upon the conveyance of the land described in Exhibit A to the Agency from FORA.

Recording requested by
and when recorded mail to:

DAVID MURRAY
50 Higuera Street
San Luis Obispo, CA
93401

(Space above line for Recorder's use only)

AGREEMENT AND IRREVOCABLE OFFER TO DEDICATE BY GIFT

This Agreement and Irrevocable Offer to Dedicate by Gift ("Agreement") is made on this 13TH day of September, 2005 by the Redevelopment Agency of the City of Del Rey Oaks ("Agency" or "Grantor"), to the State of California Department of Transportation ("State" or "Grantee"), hereinafter collectively referred to as the "Parties."

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B. The Corridor traverses the southerly corner of Fort Ord. The Agency, and the Fort Ord Reuse Authority ("FORA"), have submitted to the United States of America a request for an Economic Benefit Conveyance to FORA and then to the Agency of a portion of the former Fort Ord which is described in Exhibit A attached hereto, for the future development and uses including but not limited to resort hotel and golf course, timeshares, commercial/retail facilities, offices and associated infrastructure. The State, through its federal sponsor, has submitted to the United States of America a request for a Public Benefit Conveyance of a dominant easement of the Corridor for transportation purposes within the land described in Exhibit B ("Easement").

C. This Agreement is intended to grant the right to the State to accept the Agency's irrevocable offer to dedicate the land described in Exhibit B, and establish the right of the State regarding the potential use of the Corridor for future transportation purposes, upon the conveyance of the land described in Exhibit A to the Agency from FORA.

D. This Agreement will provide the State with the means to preserve a viable transportation corridor. It is recognized that corridor preservation in transportation planning is a vital component of early systems planning, promoting the integration of land use, transportation and environmental planning. Corridor preservation allows for orderly development, provides adequate infrastructure to support this development, reduces future project costs, and can avoid or minimize potential environmental impacts.

E. Through this Agreement the Agency and the State will be able to, and will in fact, engage in cooperative joint planning, to satisfy the requirements of Section 4(f) of the Federal Department of Transportation Act [codified at 49 United States Code section 303(c)], and to avoid conflicts in future land use. This joint planning is in accordance with the joint planning regulations (23 CFR 771.135(p)(5)(V)).

F. This Agreement will also encourage consistent land management policies with adjacent lands, provide for the planning, construction and operation of recreational facilities for the benefit of the Agency, and in a manner consistent with the potential use of the land for transportation purposes of the State.

G. The Agency is required to provide the Easement to the State and is therefore making this irrevocable offer to dedicate property interests in the Corridor to the State.

H. Subject to the normal planning, design, environmental review and approval process by the State, it is the intent of the Parties by this Agreement to allow the State to realign State Route 68 within the Easement in the future.

AGREEMENT AND IRREVOCABLE OFFER TO DEDICATE BY GIFT

The Agency, on behalf of its successors and assigns, hereby irrevocably offers to dedicate as a gift by grant deed to the State, its successors and assigns, an easement on the real property referred to as the Corridor, lying within the land described as Exhibit A attached hereto. The legal description for this easement is attached hereto as Exhibit B. The Parties understand that this real property described in Exhibit A has yet to be conveyed to the Agency. It is the intent of the Parties to create this irrevocable dedication in anticipation of the conveyance of this real property described in Exhibit A, and this Agreement shall be an encumbrance on this real property, and it shall be contained in and be made a part of the deed conveying the real property described in Exhibit A by the United States of America to FORA and subsequently to the Agency.

In consideration of the mutual promises and covenants made herein, Agency and State agree to the following terms and conditions:

TERMS AND CONDITIONS

1. For any future development of the land described in Exhibit B by the Agency and/or its assigns, the Agency and/or its assigns shall engage in cooperative joint planning with the State, in order to satisfy the requirements of Section 4(f) of the Federal Department of Transportation Act [codified at 49 United States Code section 303(c)], and to avoid conflicts with

the State's future public project as described herein. This joint planning is in accordance with the joint planning regulations [23 CFR 771.135 (p)(5)(V)].

2. Any construction or other activities undertaken by the State pursuant to or permitted under this Agreement shall be in compliance with the Memorandum of Agreement Regarding Endangered Species Act Enforcement of Development Restrictions on the Del Rey Oaks Portion of the Former Fort Ord, executed by and between FORA, the City of Del Rey Oaks, Agency and Federal Development LLC, dated July 3, 2005, attached hereto as Exhibit C and the Deed from FORA to the Agency conveying the land described in Exhibit A hereto.

3. Temporary Right of Way for Construction Purposes.

a. Right of Entry for Planning and Construction Activities. Subject to the terms and conditions set forth herein, and in connection with the State's planning and construction of the public project, or portion thereof, to which this Agreement pertains, the State, through its agents, contractors, employees, licensees, permittees, and/or representatives, shall be entitled to have access to and enter upon the Corridor to design, survey, study, construct, and/or perform activities related to the planning and construction of the public project prior and/or subsequent to the State's acceptance of this irrevocable offer. The access and activities authorized under this Section 3.a. shall be conducted only in a manner which shall not unreasonably interfere with the Agency's use or enjoyment of the property described in Exhibit A attached hereto.

b. Indemnification by Grantee. The State shall indemnify, defend, assume all liability for, and hold harmless the Agency and its employees, agents, representatives and assigns ("Indemnified Parties") from and against any and all obligations, liabilities, claims, damages, costs, expenses and fees (including reasonable attorneys' and experts' fees and costs) caused by any entry or activities related to the entry under Section 3.a. above, except to the extent caused by the negligence or willful misconduct of the Indemnified Parties.

4. Reservation of Rights. The Agency, its successors and assigns reserve the right to use or authorize others to use its property within the Corridor, or any portion thereof, for any and all purposes which are not inconsistent with, and which will not unreasonably interfere with the State's rights hereunder. In the event the Agency causes the property described in Exhibit B to be used in a manner inconsistent with the intent and purpose of this Agreement, the Agency shall, upon the request of the State, restore the property to a condition which would not conflict with the potential use of the Corridor by the State. In the event the Agency fails to restore the property to a condition satisfactory to the State, the State, through its agents, contractors, employees, licensees, permittees, and/or representatives, shall have the option and the right to enter upon any portion of the property described in Exhibit B for the restoration, and the State shall have no obligations to indemnify and/or defend the Agency and/or its employees, agents, representatives and assigns from or against any and all obligations, liabilities, claims, damages, costs, expenses and fees caused by any entry or activities related to the entry.

5. Review of Status of State's Use of the Easement. State shall keep the Agency informed as to the status of any study of the use of the Corridor and its plans therefor, Agency, its successors and assigns, may request from State, at intervals not to exceed once every five (5) years a written update of the status of the Corridor. State shall provide such update within forty-five (45) days of the receipt of such a request.

6. Determination of use of the Easement. Upon State making its determination as to the use of the Easement, State shall complete the following:

a. If the decision is to not use the Easement to realign State Route 68, State shall convey the Easement to the Agency within one (1) year of that determination,

b. If the decision is to use the Easement to realign State Route 68, State shall convey to the Agency the portion of the Easement not being used for the realignment, within one (1) year of the completion of construction. In such event, Agency, its successors or assigns shall provide to State a Right of Entry for Planning and Construction Activities over that portion of the Easement being conveyed to the Agency, similar to that described in Section 3.a above, if State requires same.

7. Interpretation. If any provision of this Agreement, or the application thereof to any person or circumstances, is found to be invalid, the remainder of the provisions of this Agreement, or the application of such provisions to persons or circumstances other than those as to which it is found to be invalid, as the case may be, shall not be affected.

8. Captions. The captions in this Agreement have been inserted solely for convenience of reference and are not a part of this Agreement and shall have no effect upon construction or interpretation.

9. Perpetual Duration. The rights and obligations created by this instrument shall be a servitude running with the land in perpetuity. Every provision of this Agreement that applies to Grantor and Grantee shall also apply to and be binding upon their respective agents, heirs, executors, administrators, successors and assigns. The rights reserved and retained herein by Grantor are appurtenant to the property described in Exhibit A, run with the land and accrue to the benefit of Grantor and Grantor's successors.

10. Notices. Any notice, demand, request, consent, approval or communication that either Party desires or is required to give to the other shall be in writing and either served personally or sent by United States mail, addressed as follows or such other address as either Party from time to time shall designate by written notice to the other.

To Grantor: Executive Director
Redevelopment Agency
City of Del Rey Oaks
650 Canyon Del Rey Boulevard
Del Rey Oaks, CA 93940

To Grantee: District Director
California Department of Transportation
District 5
50 Higuera Street
San Luis Obispo, CA 93401-5415

11. Laws Currently in Effect. All references in this Agreement and Irrevocable Offer to Dedicate by Gift to statutes, regulations and other laws shall be deemed to refer to those statutes, regulations and laws currently in effect, or as amended (or any successor provision then applicable).

EXHIBIT "G"
Page 5 of 41

12. Entire Agreement. This instrument sets forth the entire agreement of the Parties with respect to all parts of the Corridor and supersedes all prior discussions, negotiations, understandings or agreements relating to any aspect of the Corridor, all of which are herein merged.

13. Attorney's Fees. Should proceedings be brought to enforce or interpret any of the terms of this instrument, the prevailing Party in any such proceedings shall be entitled to recover from the non-prevailing Party its reasonable costs, including reasonable attorney's and expert's fees.

14. Permission. Whenever permission, consent or approval is required pursuant to this Agreement, such permission shall be obtained in advance and in writing signed by the Party from whom permission is to be obtained. Whether permission should be granted or denied shall be determined based upon the purposes of this Agreement, and shall not be unreasonably withheld, unless the consent or permission is specified in the Agreement as being within the sole discretion of a Party.

15. Exhibits. The exhibits attached hereto are incorporated herein by this reference:

Exhibit A: The description of land sought by the Agency to be conveyed to FORA and then to the Agency from the United States of America.

Exhibit B: The legal description of the easement offered for dedication by the Agency.

Exhibit C: Memorandum of Agreement Regarding Endangered Species Act Enforcement of Development Restrictions on the Del Rey Oaks Portion of the Former Fort Ord,

16. Effective Date. This Agreement is effective as of the date of the conveyance of the land described in Exhibit A by FORA to the Agency.

17. Counterparts. The Parties may execute this instrument in two or more counterparts, which shall, in the aggregate, be signed by both Parties; each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The Parties authorize each other to detach and combine, or cause to be detached and combined, original signature pages and consolidate them into a single identical original for the recordation of this Agreement and Irrevocable Offer to Dedicate by Gift in the official records.

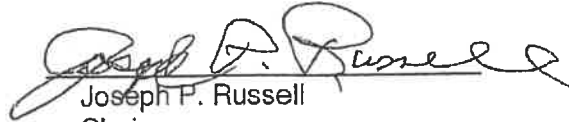
EXHIBIT "G"

AGREED TO AND EXECUTED BY:

Dated: 9/13/05

GRANTOR:

REDEVELOPMENT AGENCY OF
THE CITY OF DEL REY OAKS


Joseph P. Russell
Chair

APPROVED AS TO FORM:

WELLINGTON LAW OFFICES

Dated: 9/12/05


Robert R. Wellington
City Attorney for the City of Del Rey Oaks

Dated: 9/9/05

GRANTEE:

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION


R. Gregg Albright
District Director

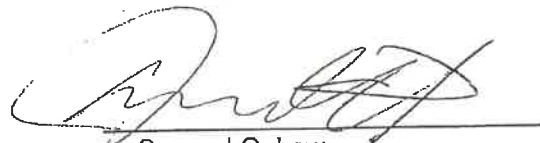
Dated: 9/9/05

RECOMMENDED FOR APPROVAL:


Richard L. Krumholz
Deputy District Director
Planning and Local Program

Dated: 9/8/05

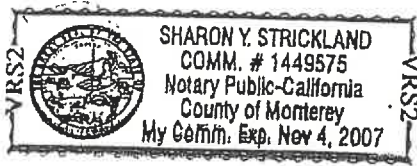
APPROVED AS TO FORM:


Samuel C. Law
Deputy Attorney

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California
 County of Monterey
 On 9-13-05 before me, Sharon Y. Strickland
Date Name and Title of Officer (e.g., "Jane Doe, Notary Public")
 personally appeared Joseph P. Russell
Name(s) of Signer(s)

☒ personally known to me – OR – ☐ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.

Sharon Y. Strickland
Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: Agreement and Irrevocable Offer to
Deedate by letter
 Document Date: September 13, 2005 Number of Pages: _____
 Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

- ☐ Individual
☐ Corporate Officer
 Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Attorney-in-Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

Signer Is Representing: _____

**RIGHT THUMBPRINT
OF SIGNER**
 Top of thumb here

Signer's Name: _____

- ☐ Individual
☐ Corporate Officer
 Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Attorney-in-Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

Signer Is Representing: _____

**RIGHT THUMBPRINT
OF SIGNER**
 Top of thumb here

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of

San Luis Obispo

} ss.

On 4 November 2005, before me, John T. Magorian, Notary Public

Date

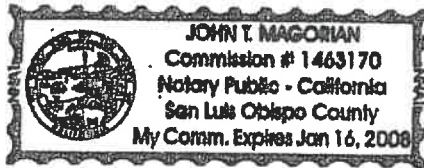
Name and Title of Officer (e.g., "Jane Doe, Notary Public")

personally appeared R. Gregg Albright

Name(s) of Signer(s)

☐ personally known to me☒ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) (is) are subscribed to the within instrument and acknowledged to me that (he) she they executed the same in (his) her their authorized capacity(ies), and, that by (his) her their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



Place Notary Seal Above

WITNESS my hand and official seal.

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer

Signer's Name: _____

☐ Individual☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Attorney in Fact☐ Trustee☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

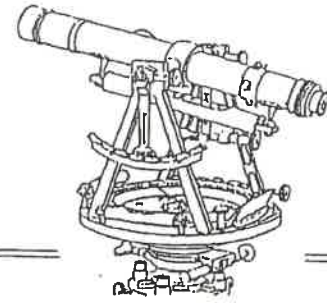
**RIGHT THUMBPRINT
OF SIGNER**
Top of thumb here

H.D. Peters Co., Inc. and Associates

Engineering - Surveying - Planning

119 Central Avenue Salinas, California 93901

Tel. (831) 424-3961 Fax. (831) 424-2746



August 29, 2005

LEGAL DESCRIPTION

305.161 AND 18.532 ACRE PARCELS OF LAND
FOR ECONOMIC DEVELOPMENT CONVEYANCE
"DEL REY OAKS"

Parcels "A" and "B" as said parcels are shown and so designated upon map entitled "Record of Survey showing boundary of a 323.72 acre parcel of land for Economic Development Conveyance, "Del Rey Oaks" filed for record in Volume 28 of "Surveys" at Page 40, Records of Monterey County, California, said Parcels being more particularly described as follows:

PARCEL "A"

Beginning at the most northeasterly corner of said Parcel "A" being on the northeasterly line of a 200 foot wide transportation right-of-way as shown on said map, being also a westerly city limits line of Del Rey Oaks; thence run along said northeasterly line of transportation right-of-way and said westerly city limits line with the following (3) three courses and distances

- (1) Southerly along the arc of a non-tangent circular curve, the center of circle of which bears North $82^{\circ} 26' 08''$ East, 3310.00 feet distant, through a central angle of $39^{\circ} 08' 26''$, for an arc distance of 2261.17 feet; thence
- (2) South $46^{\circ} 42' 15''$ East, 1055.75 feet; thence
- (3) Southerly along the arc of a tangent circular curve, concave to the southwest, having a radius of 3060.00 feet, through a central angle of $24^{\circ} 44' 56''$, for an arc distance of 1321.77 feet; thence leave said northeasterly line of transportation right-of-way and continue along said westerly city limits line
- (4) South $21^{\circ} 57' 19''$ East, 1618.78 feet to the southeast corner of said Parcel "A", said corner being on the southerly line of a proposed Cal-Trans right-of-way as shown on said map; thence leave said westerly city limits line and run along the southerly boundary of said Parcel "A" and southerly line of proposed right-of-way with the following (2) courses and distances

LEGAL DESCRIPTION
 305.161 AND 18.532 ACRE PARCELS OF LAND
 FOR ECONOMIC DEVELOPMENT CONVEYANCE
 "DEL REY OAKS"
 Page 2

- (5) Westerly along the arc of a non-tangent circular curve, the center of circle of which bears South 10° 30' 54" West, 2518.61 feet distant, through a central angle of 24° 30' 21", for an arc distance of 1077.23 feet; thence
- (6) South 76° 00' 33" West, 279.77 feet to the southwest corner of said Parcel "A", said corner being on the northeasterly line of South Boundary Road, 60 feet wide as shown on said map; thence leave said southerly line of proposed right-of-way and run along the southwesterly boundary of said Parcel "A" and said northeasterly line of road with the following (6) six courses and distances
- (7) Northwesterly along the arc of a non-tangent circular curve, the center of circle of which bears South 42° 45' 22" East, 2930.00 feet distant, through a central angle of 1° 04' 31", for an arc distance of 54.99 feet; thence
- (8) North 48° 19' 09" West, 1403.07 feet; thence
- (9) Northwesterly along the arc of a tangent circular curve, concave to the northeast, having a radius of 3570.00 feet through a central angle of 6° 02' 20", for an arc distance of 376.27 feet; thence
- (10) North 42° 16' 49" West, 1710.56 feet; thence
- (11) Northwesterly along the arc of a tangent circular curve, concave to the southwest, having a radius of 2430.00 feet; through a central angle of 8° 24' 15", for an arc distance of 356.43 feet; thence
- (12) North 50° 41' 04" West, 1835.50 feet; thence leave said northeasterly line of road
- (13) North 26° 00' 01" East, 293.99 feet; thence
- (14) North 45° 00' 00" West, 565.69 feet; thence
- (15) North 14° 52' 39" West, 90.78 feet; thence
- (16) South 84° 50' 03" West, 36.80 feet to the southeasterly line of an 85 foot wide road right-of-way as shown on said map; thence run along said southeasterly line of right-of-way

LEGAL DESCRIPTION
 305.161 AND 18.532 ACRE PARCELS OF LAND
 FOR ECONOMIC DEVELOPMENT
 "DEL REY OAKS"

- (17) North 23° 14' 55" East, 843.97 feet to the northerly corner of said Parcel "A", being also a city limits line of Del Rey Oaks as shown on said map; thence run along the northeasterly boundary of said Parcel "A" and said city limits line
- (18) South 88° 47' 40" East, 2398.95 feet to the place of beginning.

Containing 305.161 acres of land, more or less.

PARCEL "B"

Beginning at the northwesterly terminus of course numbered (12) of the above described Parcel "A", being on the northeasterly line of South Boundary Road, 60 feet wide as shown on said Volume 28 of "Surveys" at Page 40; thence run along said line of road

- (1) South 50° 41' 04" East, 537.49 feet to a point labeled "A" on said map; thence run across said South Boundary Road
- (2) South 39° 18' 56" West, 60.00 feet to the True Point of Beginning, said point labeled "B" on said map lying on the southwesterly line of South Boundary Road; thence from said True Point of Beginning run along said line of road
- (3) South 50° 41' 04" East, 955.37 feet to the easterly corner of Parcel "B"; thence run along the boundaries of said Parcel "B" with the following (3) courses and distances
- (4) South 47° 26' 06" West, 913.35 feet; thence
- (5) North 50° 05' 20" West, 838.25 feet; thence
- (6) North 40° 04' 21" East, 895.56 feet to the True Point of Beginning

Containing 18.532 acres of land, more or less.

Prepared by



Virgil L. Williams, L.S. 3304

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Exhibit B

PROPOSED CALTRANS RIGHT OF WAY PORTION PARCEL 1, VOL.27, "SURVEYS", PG. 54

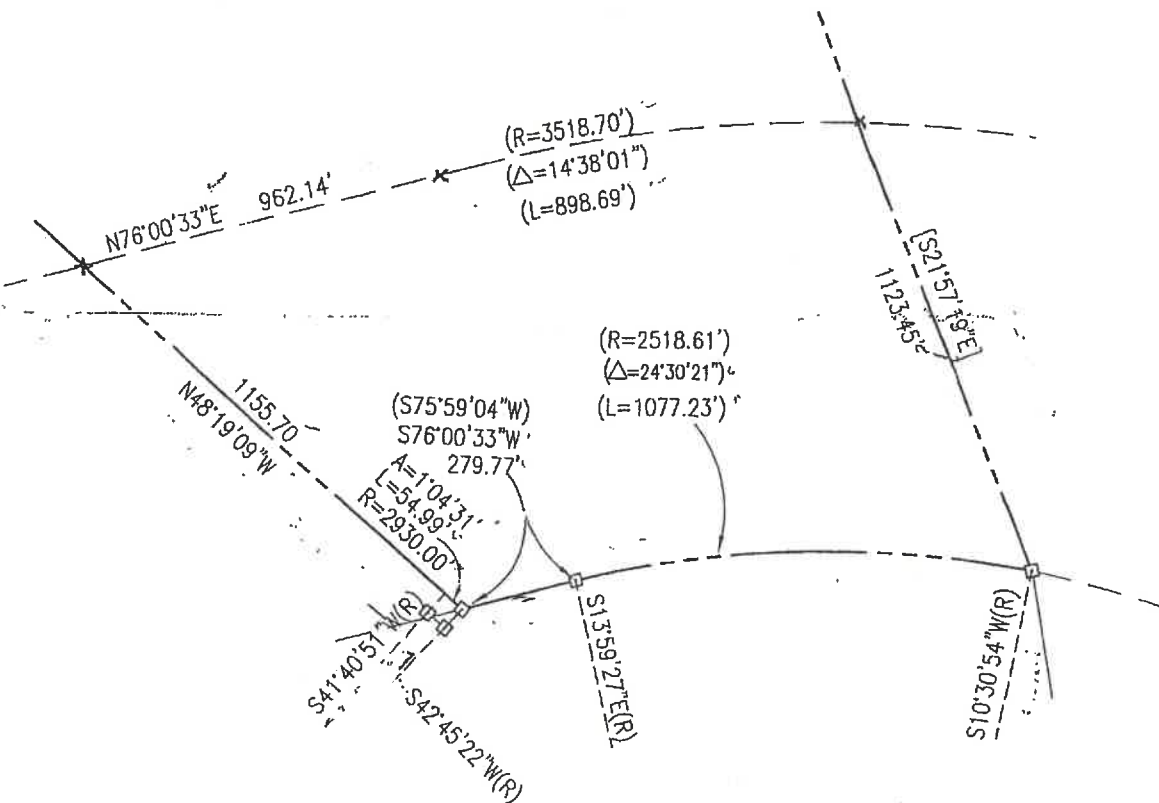
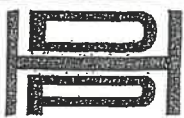


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H. D. PETERS CO.
ENGINEERING - SURVEYING - LAND PLANNING
119 CENTRAL AVENUE SALINAS, CALIFORNIA 93902
PH (831) 424-3961

SCALE 1"=400'

DRAWN S.S.

DATE 8-2005

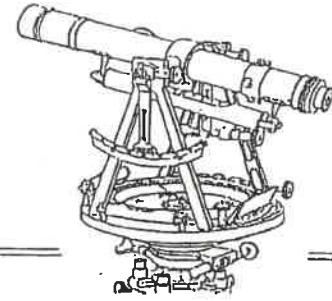
DESIGNED

H.D. Peters Co., Inc. and Associates

Engineering - Surveying - Planning

119 Central Avenue Salinas, California 93901

Tel. (831) 424-3961 Fax. (831) 424-2746



August 2005
Job No. 3350

Proposed CALTRANS Right of Way
Portion Parcel 1, Vol:27, "Surveys", Pg. 54

All that certain real property situate in the City of Del Rey Oaks, County of Monterey, State of California, described as follows:

A portion of Lot 1 of the Fort Ord Military Reservation as said Military Reservation is shown and so designated upon map filed for record in Volume 19 of "Surveys" at page 1, Records of Monterey County, California, said portion being a portion of "Parcel 1" as said Parcel is shown and so designated upon map filed for record in Volume 27 of "Surveys" at page 54, records of said County; said portion being more particularly described as follows:

Beginning at the most easterly corner of said Parcel 1, being also the northeasterly corner of Parcel C as said Parcel is shown and so designated upon map filed for record in Volume 23 of "surveys", at page 26, records of said County; thence run along the boundaries common to said Parcel 1 and Parcel C with the following two courses

- (1) Westerly along the arc of a non-tangent circular curve, concave to the Southwest, the center of circle of which bears South $10^{\circ}30'54''$ West, 2518.61 feet distant, through a central angle of $24^{\circ}30'21''$ for an arc distance of 1077.23 feet; thence tangentially
- (2) South $76^{\circ}00'33''$ West, 279.77 feet to the northeasterly line of South Boundary Road, 60.00 feet wide; thence along said line of road with the following two courses
- (3) Northeasterly along the arc of a non-tangent circular curve, concave to the Southwest, the center of circle of which bears South $42^{\circ}45'22''$ West, 2930.00 feet distant, through a central angle of $01^{\circ}04'31''$, for an arc distance of 54.99 feet; thence tangentially
- (4) North $48^{\circ}19'09''$ West, 1155.70 feet; thence leave said line of road and run across said Parcel 1 with the following two courses
- (5) North $76^{\circ}00'33''$ East, 962.14 feet; thence
- (6) Northeasterly along the arc of a tangent circular curve, concave to the Southeast, having a radius of 3518.70 feet, through a central angle of $14^{\circ}38'01''$, for an arc distance of 898.69 feet to the

EXHIBIT "G"
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northeasterly boundary of said Parcel 1; thence along said boundary

(5) South $21^{\circ}57'19''$ East, 1123.45 feet to the place of beginning.

Containing 36.84 acres of land, more or less.

Prepared by

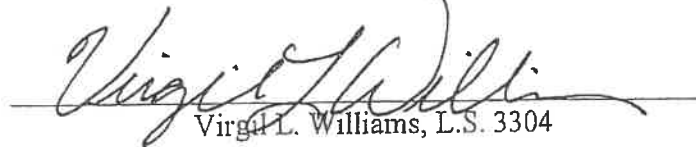

Virgil L. Williams, L.S. 3304
License Expires June 30, 2008



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RECORDING REQUESTED BY:**FORT ORD REUSE AUTHORITY**100 12th Street, Building 2880

Marina, CA 93933

ATTN: MICHAEL A. HOULEMARD, JR.

(Space Above This Line For Recorder's Use Only)

**MEMORANDUM OF AGREEMENT
REGARDING ENDANGERED SPECIES ACT ENFORCEMENT OF
DEVELOPMENT RESTRICTIONS ON THE DEL REY OAKS PORTIONS
OF THE FORMER FORT ORD, CALIFORNIA**

This Memorandum of Agreement Regarding Endangered Species Act Enforcement of Development Restrictions on the Del Rey Oaks Portion of the Former Fort Ord, California ("Agreement") is made and entered into among the **FORT ORD REUSE AUTHORITY ("FORA")**, **CITY OF DEL REY OAKS, CALIFORNIA ("City")**, **REDEVELOPMENT AGENCY OF THE CITY OF DEL REY OAKS ("Agency")**, and **FEDERAL DEVELOPMENT LLC ("Federal")** (hereinafter referred to collectively as the "Parties").

WITNESSETH THAT:

WHEREAS, FORA, created under Title 7.85 of the California Government Code, Chapters 1 through 7, inclusive, commencing with Section 67650, *et seq.*, and selected provisions of the California Redevelopment Law, including Division 24 of the California Health and Safety Code, Part 1, Chapter 4.5, Article 1, commencing with Section 33492, *et seq.*, and Article 4, commencing with Section 33492.70, *et seq.*, is a regional agency established under Government Code Section 67650 to plan, facilitate, and manage the transfer of former Fort Ord property from the United States Army (hereinafter referred to as the "Army") to the governing local jurisdictions or their designee(s). FORA has been designated as the Local Redevelopment Authority for the former Fort Ord Military Installation located in Monterey, California ("Former Fort Ord"), by the Office of Economic Adjustment on behalf of the Secretary of Defense;

WHEREAS, FORA, will acquire portions of the Former Fort Ord from the United States of America, through the Secretary of the Army ("Army"), under the *Memorandum of Agreement Between the United States of America Acting By and Through the Secretary of the Army, United States Department of the Army and the Fort*

EXHIBIT C

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ESA MOA – DEL REY OAKS PORTION OF THE FORMER FORT ORD

Ord Reuse Authority For the Sale of Portions of the Former Fort Ord, California, dated the 20th day of June 2000, and *Amendment No. 1*, dated the 23rd day of October 2001 (collectively "MOA"), which sets forth the specific terms and conditions of the sale of portions of the Former Fort Ord;

WHEREAS, pursuant to the MOA the Army intends to convey to FORA by quitclaim deed a portion of the Former Fort Ord known as Parcels E29a, E29b.1, E36, E31a, E31b, and E31c, totaling approximately 321 acres, more or less, together with improvements thereon, as more particularly described and depicted in Exhibit "A" ("Developer Property");

WHEREAS, upon transfer of the Developer Property from the Army, FORA intends to execute a quitclaim deed transferring the Developer Property to the Agency, the City or directly to Federal as the City's designee. If FORA transfers the Developer Property to the Agency or the City, the Agency or City then intends to transfer the Developer Property of Federal.

WHEREAS, the City, a political subdivision of the State of California, has jurisdiction over the Developer Property and the authority to approve and impose conditions on any development of the Developer Property, and the authority to enforce those conditions pursuant to its police powers;

WHEREAS, Federal is seeking an agreement with and approvals and related actions from the City to allow it to develop the Developer Property;

WHEREAS, closure, disposal and reuse of the Former Fort Ord requires consultation between the Army and the U.S. Fish and Wildlife Service ("Service") under Section 7 of the federal Endangered Species Act ("ESA"), 16 U.S.C. § 1531 *et seq.*, because the Army's actions regarding closure, disposal and reuse of the Former Fort Ord potentially affect several species listed as threatened or endangered or proposed for listing under the ESA. As a result of prior Section 7 consultations, the Service issued a biological opinion on October 19, 1993, and subsequent biological and conference opinions on January 31, 1997; April 11, 1997; and March 30, 1999 which concluded the Army's actions are not likely to jeopardize the continued existence of any listed species or species proposed for listing under the ESA. A key component of the Army's proposed action was the development and implementation of a habitat management plan to minimize incidental take of listed species and their habitats and to mitigate impacts to vegetation and wildlife resources resulting from the Army's actions. In the 1993 biological opinion, the Service recommended that the Army consider all proposed and candidate species for federal listing and other special-status species in the habitat management plan;

WHEREAS, the Army developed an Installation-Wide Multispecies Habitat Management Plan for Former Fort Ord, California, dated December 1994, as revised and amended by the *"Installation-Wide Multispecies Habitat Management Plan for Former*

EXHIBIT "G"
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ESA MOA – DEL REY OAKS PORTION OF THE FORMER FORT ORD

Fort Ord, California” dated April 1997 (“HMP”), to assure that disposal and reuse of Former Fort Ord is in compliance with the ESA;

WHEREAS, the Army developed the HMP with input from federal, state, and local agencies and organizations concerned with the natural resources and reuse of Former Fort Ord. The Service, the Bureau of Land Management (“BLM”), California Department of Fish and Game (“CDFG”), the California Department of Parks and Recreation (“State Parks”), the University of California, FORA and other members of the local Monterey Bay area community were all active participants in the development of the HMP.

WHEREAS, the HMP establishes land use categories and habitat management requirements for all lands on the Former Fort Ord. Developable lands and habitat reserve areas are defined along with habitat corridors and restricted development areas. Resource conservation and management requirements are described and responsible parties for each designated habitat area on the Former Fort Ord are identified.

WHEREAS, on August 4, 2004, the Service listed the California Tiger Salamander (“CTS”) as a threatened species under the ESA and, on August 10, 2004, proposed to designate as critical habitat portions of the Former Fort Ord. Pursuant to 50 C.F.R. 402.16(d) the Army was required to reinitiate consultation to insure that its actions with regard to the disposal and reuse of Former Fort Ord lands are not likely to jeopardize the continued existence of the CTS. At the conclusion of the reinitiated consultation the Service issued a biological opinion (“2004 CTS biological opinion”) that concludes that the Army’s proposed action will not result in jeopardy to the CTS. The Service also issued an incidental take statement (“CTS ITS”) allowing take of CTS in accordance with the terms and conditions of the CTS ITS. The CTS ITS contemplates actions by the Parties to convey, permit the development of, and develop the Developer Property, and will provide the Parties an exemption for the “take” prohibitions of the ESA if they comply with the requirements of the CTS ITS, including the execution, recordation and implementation of this Agreement.

WHEREAS, FORA along with other state and local agencies is developing a Habitat Conservation Plan (“HCP”) under Section 10(a)(1)(B) of the ESA. The HCP is intended to address conservation and development of Former Fort Ord lands transferred by the Army under the Former Fort Ord disposal and reuse process in a manner consistent with the HMP, including protection of the CTS. The HCP will, in the case of non-federal recipients of Former Fort Ord lands, support the issuance of incidental take permits from the Service under Section 10(a)(1)(B) of the ESA and from the CDFG under Section 2081 of the California Fish and Game Code in compliance with the California Endangered Species Act (“CESA”).

WHEREAS, the Service has identified several Development Restrictions (“Restrictions”) attached hereto as Exhibit “B” and incorporated herein by this reference that must be incorporated into any future development of the Developer Property to ensure that such development is carried out in a manner consistent with the HMP, CTS

ESA MOA – DEL REY OAKS PORTION OF THE FORMER FORT ORD

ITS, and the future HCP, and in accordance with the ESA. The Restrictions are intended to incorporate the terms and conditions of the HMP and CTS ITS and increase consistency with the future HCP.

WHEREAS, the Parties enter into this Agreement to ensure that the Restrictions are fully implemented as part of any future development of the Developer Property and requested the Army to submit the terms and conditions of this Agreement to the Service as part of the reinitiated consultation to demonstrate the Parties' commitment to condition, enforce and implement development of the Developer Property in a manner consistent with the HMP, the CTS ITS, and future HCP and in compliance with the ESA, and to provide the Parties assurance that their actions in accordance with the Restrictions will be exempt from the "take" prohibitions of the ESA.

WHEREAS, the Parties acknowledge the unique circumstances surrounding the Army's disposal of the Developer Property and, in particular, the need for expeditious transfer of the Developer Property to enable the City to meet its commitments to early redevelopment of Developer Property in advance of completion of the Former Fort Ord HCP and issuance of incidental take permits to one or more of the Parties based thereon. The Parties further acknowledge the continuing authority and commitment of the United States to enforce the HMP, as refined by the Restrictions, with regard to the Developer Property, including the reservation of a right of reentry to ensure compliance. The Parties acknowledge that, as provided in the HMP, future disposals of land by the Army at the Former Fort Ord, including any future Section 7 consultations with the Army on such land disposals, will not include any authorization under the ESA of take of listed species incidental to post disposal reuse of the lands unless such authorization occurs through issuance of incidental take permits associated with an approved Former Fort Ord HCP or other approved HCP or through post disposal individual Section 7 consultations where an independent federal nexus is present.

WITH REFERENCE TO THE FACTS RECITED ABOVE, the Parties agree as follows:

I. OBLIGATIONS OF THE PARTIES

A. FORA

In order to render FORA exempt under the CTS ITS from the prohibitions against "take" of CTS under the ESA resulting from FORA's ownership and transfer of the Developer Property, FORA must 1) incorporate the Restrictions identified in Exhibit "C" in any deed document conveying an interest in the Developer Property to the Agency, the City, Federal, or any third party; 2) record this Agreement, together with all referenced exhibits, in the Office of the County Recorder, County of Monterey within (10) days of FORA's receipt of a fully executed original and prior to any transfer of the Developer Property from FORA and; 3) fully implement each of the Restrictions, in any, assigned to it under this Agreement and/or under a future approved HCP ("HCP Requirements") applicable to the Developer Property.

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ESA MOA – DEL REY OAKS PORTION OF THE FORMER FORT ORD

B. City

In order to render the City exempt under the CTS ITS for the prohibitions against “take” of CTS under the ESA resulting from approval of development activities on the Developer Property, the City must include the Restrictions identified in Exhibit “C” as enforceable conditions of development in any development permit, agreement or other Development approval issued by the City to Federal, its successors or assigns, or to any third party (hereafter collectively “Del Rey Oaks Developer”) for development of the Developer Property. The City shall provide notice in any such development approval that upon approval by the Service of an HCP covering the Developer Property, the HCP Requirements, to the extent feasible and appropriate, as determined by the City and the Service in consultation with the Del Rey Oaks Developer and the authorization for “take” provided by associated Incidental Take Permits (“ITP”), shall apply in lieu of the Restrictions and the CTS ITS. The City shall, in the exercise of its police power, fully enforce the Restrictions and/or HCP Requirements, as applicable, against the Del Rey Oaks Developer, its successors and assigns and fully implement each of the Restrictions, if any, assigned to it under this Agreement and/or HCP Requirements with regard to the Developer Property.

C. Federal

In order to render Federal exempt under the CTS ITS from the prohibitions against “take” of CTS under the ESA arising from its development of the Developer Property, should any interest in the Developer Property be transferred to Federal, Federal, its successors and assigns, must fully implement applicable Restrictions and/or HCP Requirements in connection with any future development of the Developer Property.

D. Agency

In order to render the Agency exempt under the CTS ITS from the prohibitions against “take” of CTS under the ESA resulting from the Agency’s ownership and transfer of the Developer property, the Agency must 1) incorporate the Restrictions identified in Exhibit “C” in any deed or other document conveying an interest in the Developer Property to the City, Federal, or any third party and; 2) fully implement each of the Restrictions, if any, assigned to it under this Agreement and/or under a future approved HCP (“HCP Requirements”) applicable to the Developer Property.

II. TAKE AUTHORIZAION

A. The Parties acknowledge that the exemption from the prohibition against “take” under Section 9 of the ESA provided pursuant to Section 7(o) of the ESA and 50 C.F.R. 402.14(i) through the CTS ITS accompanying the 2004 CTS biological opinion shall become effective as to the Parties upon recordation of this Agreement in the Office of the Recorder, County of Monterey, following its execution by all of the Parties.

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ESA MOA – DEL REY OAKS PORTION OF THE FORMER FORT ORD

B. The Parties further acknowledge that the exemption from the prohibition against “take” under Section 9 of the ESA provided to the Parties through the CTS ITS accompanying the 2004 CTS biological opinion shall remain in effect so long as the Restrictions are fully implemented as required by 50 C.F.R. 402.14(i)(5) and as set forth in this Agreement. The Parties further acknowledge that any future amendment of this Agreement to alter the Restrictions without the prior written consent of the Service shall automatically terminate the exemption from take provided through the CTS ITS accompanying the 2004 CTS biological opinion.

C. The Parties acknowledge and agree that upon approval of the HCP and issuance of associated ITPs to FORA and the City, the HCP Requirements shall, to the extent provided in Section I.B of this Agreement, apply to the Parties with regard to the Developer Property in lieu of the take exemption provided in the CTS ITS.

D. In addition to any liability under Section 9 of the ESA, the failure by any Party to comply with its specific obligations regarding the Restrictions, shall subject such Party to civil and criminal penalties under the Section 11 of the ESA to the extent such failure constitutes a violation of the ESA.

III. FUTURE PARTIES AND SUCCESSORS AND ASSIGNS

A. Should the Developer Property be transferred by FORA, the City or the Agency to a third party other than Federal, the remaining Parties shall amend this Agreement to substitute such third party in place of Federal prior to such transfer of any interest in the Developer Property to such third party. FORA shall record the amended Agreement in the Office of the Recorder, County of Monterey, within ten (10) days of FORA’s receipt of a fully executed original amended Agreement. The exemption from the prohibition against “take” provided to the Parties through the CTS ITS accompanying the 2004 CTS biological opinion shall not become effective as to any such third party until and unless this Agreement is amended to include such third party as a signatory and the amended Agreement is so recorded. The failure of the Parties to amend the Agreement to include any such third party and to execute and record the amended Agreement in accordance with this paragraph shall have the effect of automatically terminating the exemption from the prohibitions against take provided to each Party under the CTS ITS. FORA shall provide written notice to the Service of any amendment to this Agreement under this paragraph, along with a copy of the amended Agreement, within 30 days of its recordation.

B. This Agreement and each of its covenants and conditions shall be binding on, and inure to the benefit of the Parties and any of their respective successors and assigns involved in the development of the Developer Property, or any portion thereof, provided that the exemption from the prohibitions against “take” of CTS provided through the CTS ITS accompanying the 2004 CTS biological opinion, and/or ITPs associated with the HCP, shall remain effective as to the parties and their successors or assigns subject to their compliance with the Restrictions and/or HCP requirements as

ESA MOA – DEL REY OAKS PORTION OF THE FORMER FORT ORD

provided in Section I.B of this Agreement and their compliance with the procedural requirements of Section III.A of this Agreement.

IV. NOTICE

Formal notices, demands, and communications among the Parties shall not be deemed given unless sent by certified mail, return receipt requested, or express delivery service with a delivery receipt, or personal delivery with a delivery receipt or facsimile, to the principal office of the Parties as follows:

Fort Ord Reuse Authority:

ATTN: Michael A. Houlemard, Jr.,
Executive Officer
100 12th Street, Bldg. 2880
Marina, CA 93933

City of Del Rey Oaks, California:

ATTN: City Manager
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Redevelopment Agency of the City of Del Rey Oaks

ATTN: Executive Director
650 Canyon Del Rey
Del Rey Oaks, California 93940

Federal Development LLC

ATTN: John Infantino
1300 Pennsylvania Ave. NW, Suite 700
Washington, D.C. 20004

Such written notices, demands, and communications may be sent in the same manner to such other addresses as the affected Party may from time to time designate as provided in this Section. Receipt shall be deemed to have occurred on the date marked on written receipt as the date of delivery or refusal of delivery (or attempted delivery if undeliverable).

In addition, a copy of all notices under this Agreement shall be contemporaneously provided to the Service at the following address:

US Fish and Wildlife Service
2493 Portola Road, Suite B
Ventura, CA 93003

ESA MOA – DEL REY OAKS PORTION OF THE FORMER FORT ORD

VIII. LIST OF EXHIBITS

The following listed Exhibits are made a part of this Agreement:

- Exhibit A: Description of Developer Property
- Exhibit B: Restrictions on Developer Property

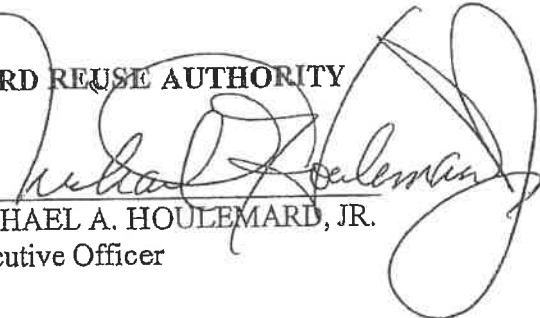
[Signatures pages follow]

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ESA MOA - DEL REY OAKS PORTION OF THE FORMER FORT ORD

In Testimony Whereof witness the signature of Parties this 2nd day of August, 2004 and hereby accepts and approves this Agreement for itself, its successors and assigns, and agrees to all the conditions and terms contained therein.

FORT ORD REUSE AUTHORITY

BY: 
MICHAEL A. HOULEMARD, JR.
Executive Officer

CITY OF DEL REY OAKS

BY: 

**REDEVELOPMENT AGENCY OF THE
CITY OF DEL REY OAKS**

BY: 

FEDERAL DEVELOPMENT LLC

BY: 

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ESA MOA - DEL REY OAKS PORTION OF THE FORMER FORT ORD

In Testimony Whereof witness the signature of Parties this ____ day of _____, 2004 and hereby accepts and approves this Agreement for itself, its successors and assigns, and agrees to all the conditions and terms contained therein.

FORT ORD REUSE AUTHORITY

BY: _____
MICHAEL A. HOULEMARD, JR.
Executive Officer

CITY OF DEL REY OAKS

BY: _____

REDEVELOPMENT AGENCY OF THE CITY OF DEL REY OAKS

BY: _____

District of Columbia

Subscribed and sworn to before me this

day of

September 25, 2004

P. Marvette Moore
Notary Public, D.C.
My Commission Expires 09/30/2008

FEDERAL DEVELOPMENT LLC

BY: _____

P. MARVETTE MOORE
NOTARY PUBLIC
DISTRICT OF COLUMBIA
MY COMMISSION EXPIRES SEPTEMBER 30, 2008

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California
 County of Monterey
 On August 2, 2005 before me, Sharon Y. Strickland, Notary
Date Name and Title of Officer (e.g., "Jane Doe, Notary Public")
 personally appeared Joseph P. Russell,
Name(s) of Signer(s)

☒ personally known to me – OR – ☐ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.

Sharon Y. Strickland
Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: Memorandum of Agreement - Endangered Species

Document Date: August 2, 2005 Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

- ☐ Individual
☐ Corporate Officer
 Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Attorney-in-Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

RIGHT THUMBPRINT
OF SIGNER
Top of thumb here

Signer Is Representing:

Signer's Name: _____

- ☐ Individual
☐ Corporate Officer
 Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Attorney-in-Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

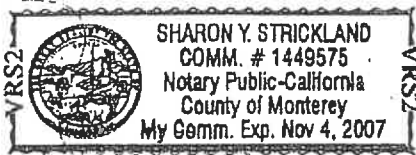
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OF SIGNER
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Signer Is Representing:

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California
 County of Monterey
 On August 2, 2005 before me, Sharon Y Strickland, Notary
Date Name and Title of Officer (e.g., "Jane Doe, Notary Public")
 personally appeared Michael Houliard
Name(s) of Signer(s)

☒ personally known to me – OR – ☐ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.

Sharon Y. Strickland
Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: Memorandum of Agreement Endangered Species

Document Date: August 2, 2005 Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

- ☐ Individual
☐ Corporate Officer
 Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Attorney-in-Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

Signer Is Representing: _____

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Signer's Name: _____

- ☐ Individual
☐ Corporate Officer
 Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Attorney-in-Fact
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Signer Is Representing: _____

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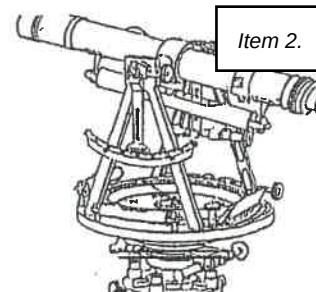


EXHIBIT A

H.D. Peters Co., Inc. and Associates

Engineering - Surveying - Planning

119 Central Avenue Salinas, California 93901

Tel. (831) 424-3961 Fax. (831) 424-2746

August 29, 2005

LEGAL DESCRIPTION

305.161 AND 18.532 ACRE PARCELS OF LAND
FOR ECONOMIC DEVELOPMENT CONVEYANCE
"DEL REY OAKS"

Parcels "A" and "B" as said parcels are shown and so designated upon map entitled "Record of Survey showing boundary of a 323.72 acre parcel of land for Economic Development Conveyance, "Del Rey Oaks" filed for record in Volume 28 of "Surveys" at Page 40, Records of Monterey County, California, said Parcels being more particularly described as follows:

PARCEL "A"

Beginning at the most northeasterly corner of said Parcel "A" being on the northeasterly line of a 200 foot wide transportation right-of-way as shown on said map, being also a westerly city limits line of Del Rey Oaks; thence run along said northeasterly line of transportation right-of-way and said westerly city limits line with the following (3) three courses and distances

(1) Southerly along the arc of a non-tangent circular curve, the center of circle of which bears North 82° 26' 08" East, 3310.00 feet distant, through a central angle of 39° 08' 26", for an arc distance of 2261.17 feet; thence

(2) South 46° 42' 15" East, 1055.75 feet; thence

(3) Southerly along the arc of a tangent circular curve, concave to the southwest, having a radius of 3060.00 feet, through a central angle of 24° 44' 56", for an arc distance of 1321.77 feet; thence leave said northeasterly line of transportation right-of-way and continue along said westerly city limits line

(4) South 21E 57' 19" East, 1618.78 feet to the southeast corner of said Parcel "A", said corner being on the southerly line of a proposed Cal-Trans right-of-way as shown on said map; thence leave said westerly city limits line and run along the southerly boundary of said Parcel "A" and southerly line of proposed right-of-way with the following (2) courses and distances

LEGAL DESCRIPTION

305.161 AND 18.532 ACRE PARCELS OF LAND
FOR ECONOMIC DEVELOPMENT CONVEYANCE
"DEL REY OAKS"

Page 2

(5) Westerly along the arc of a non-tangent circular curve, the center of circle of which bears South 10E 30' 54" West, 2518.61 feet distant, through a central angle of 24E 30' 21", for an arc distance of 1077.23 feet; thence

(6) South 76E 00' 33" West, 279.77 feet to the southwest corner of said Parcel "A", said corner being on the northeasterly line of South Boundary Road, 60 feet wide as shown on said map; thence leave said southerly line of proposed right-of-way and run along the southwesterly boundary of said Parcel "A" and said northeasterly line of road with the following (6) six courses and distances

(7) Northwesterly along the arc of a non-tangent circular curve, the center of circle of which bears South 42E 45' 22" East, 2930.00 feet distant, through a central angle of 1E 04' 31", for an arc distance of 54.99 feet; thence

(8) North 48E 19' 09" West, 1403.07 feet; thence

(9) Northwesterly along the arc of a tangent circular curve, concave to the northeast, having a radius of 3570.00 feet through a central angle of 6E 02' 20", for an arc distance of 376.27 feet; thence

(10) North 42E 16' 49" West, 1710.56 feet; thence

(11) Northwesterly along the arc of a tangent circular curve, concave to the southwest, having a radius of 2430.00 feet; through a central angle of 8E 24' 15", for an arc distance of 356.43 feet; thence

(12) North 50E 41' 04" West, 1835.50 feet; thence leave said northeasterly line of road

(13) North 26E 00' 01" East, 293.99 feet; thence

(14) North 45E 00' 00" West, 565.69 feet; thence

(15) North 14E 52' 39" West, 90.78 feet; thence

(16) South 84E 50' 03" West, 36.80 feet to the southeasterly line of an 85 foot wide road right-of-way as shown on said map; thence run along said southeasterly line of right-of-way

LEGAL DESCRIPTION
305.161 AND 18.532 ACRE PARCELS OF LAND
FOR ECONOMIC DEVELOPMENT
"DEL REY OAKS"

(17) North 23E 14' 55" East, 843.97 feet to the northerly corner of said Parcel "A", being also a city limits line of Del Rey Oaks as shown on said map; thence run along the northeasterly boundary of said Parcel "A" and said city limits line

(18) South 88E 47' 40" East, 2398.95 feet to the place of beginning.

Containing 305.161 acres of land, more or less.

PARCEL "B"

Beginning at the northwesterly terminus of course numbered (12) of the above described Parcel "A", being on the northeasterly line of South Boundary Road, 60 feet wide as shown on said Volume 28 of "Surveys" at Page 40; thence run along said line of road

(1) South 50E 41' 04" East, 537.49 feet to a point labeled "A" on said map; thence run across said South Boundary Road

(2) South 39E 18' 56" West, 60.00 feet to the True Point of Beginning, said point labeled "B" on said map lying on the southwesterly line of South

Boundary Road; thence from said True Point of Beginning run along said line of road

(3) South 50E 41' 04" East, 955.37 feet to the easterly corner of Parcel "B"; thence run along the boundaries of said Parcel "B" with the following (3) courses and distances

(4) South 47E 26' 06" West, 913.35 feet; thence

(5) North 50E 05' 20" West, 838.25 feet; thence

(6) North 40E 04' 21" East, 895.56 feet to the True Point of Beginning

Containing 18.532 acres of land, more or less.

Prepared by

Virgil L. Williams, L.S. 3304

EXHIBIT "G"
Page 31 of 41

Vol 28 Sur Pg 40

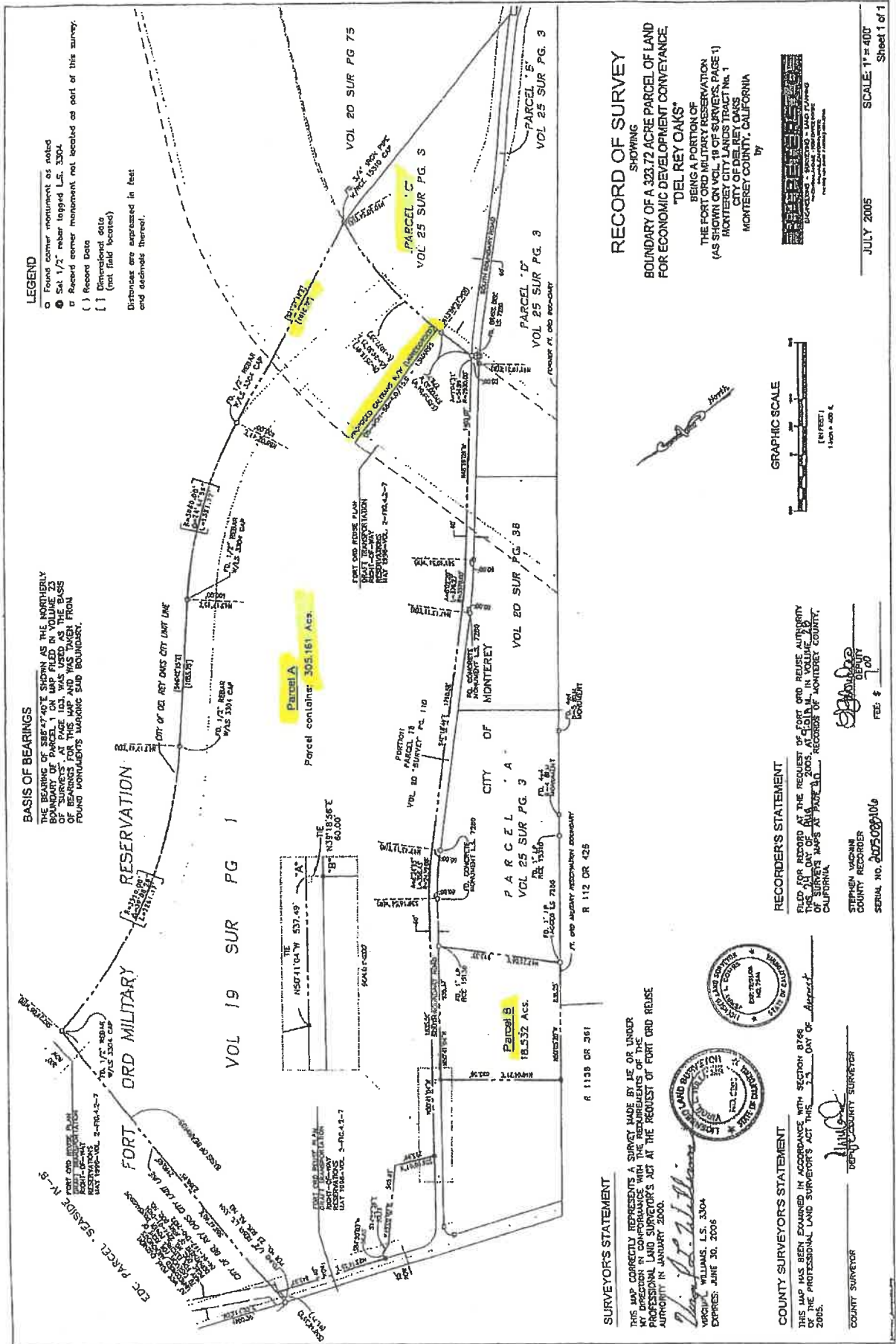


EXHIBIT B

Del Rey Oaks Development Restrictions:

Parcels E29a, E29b.1, E36, E31a, E31b, and E31c ("Developer Property")

The restrictions contained in this Exhibit B ("Restrictions") to the Memorandum of Agreement Regarding Endangered Species Act Enforcement of Development Restrictions on the Del Rey Oaks Portions of the Former Fort Ord ("Agreement") shall be fully funded, implemented, enforced, and managed as appropriate, by the party or parties designated as the Responsible Party ("RP") for the specific requirements herein.

A. DEFINITIONS

The following definitions apply to this Exhibit B:

1. **Borderland.** The parcels within the Developer Property, which border the Conserved Habitat Areas on the former Fort Ord (as delineated in Attachment 1 of this Exhibit B.)
2. **Conserved Habitat Areas.** The portion of the former Fort Ord designated for the conservation of Covered Species and their habitat as delineated in Attachment 1 to this Exhibit B.
3. **Natural Area Expansion.** The portion of the Conserved Habitat Areas known as Parcel L6 as delineated in Attachment 1 to this Exhibit B.
4. **Project Site.** The portion of the Developer Property on which project development activities are being conducted by the Developer, including surveying, grading, excavation, and construction.
5. **Service-Approved Biologist.** A person approved by the U.S. Fish and Wildlife Service ("Service") under a biological opinion covering activities on the Developer Property, or other written approval document, to perform the activities as required in this Exhibit B. To identify a Service-Approved Biologist, the Developer shall submit, to the Service, the credentials of the biologist who they wish to conduct the work. These should be provided for the Service's review and written approval at least 30 days prior to the planned onset of any such activities.
6. **Covered Species.** Those species addressed in the Installation-Wide Multispecies Habitat Management Plan for Former Fort Ord, California, dated December 1994, as revised and amended by the *"Installation-Wide Multispecies Habitat Management Plan for Former Fort Ord, California"* dated April 1997 ("HMP").

B. GENERAL PROJECT DEVELOPMENT REQUIREMENTS

1. **Site Assessment (RP: Del Rey Oaks Developer as defined in the Agreement and hereinafter referred to as "Developer").**

At least 1.5 years prior to proposed grading of a project site on any portion of the Developer Property, the Developer shall have a qualified biologist conduct a site assessment ("Site Assessment") for California tiger salamanders (*Ambystoma californiense*) on the project site. The Site Assessment shall include, at a minimum, the information in the Service's most current site assessment guidance for the California tiger salamander (currently, the Interim Guidance on Site Assessment and Field Surveys for Determining Presence or a Negative Finding of the California Tiger Salamander, October 2003) and a field evaluation of potential breeding habitat of the California tiger salamander on the former Fort Ord that is on and within 1 km of the project site. After completion of the Site Assessment, the Developer shall submit a report of its Site Assessment to the Service. Following review of the report, the Service shall direct the Developer on whether a salvage plan shall be developed and implemented to minimize take of California tiger salamanders.

2. Salvage Program (RP: Developer).

If after reviewing the Site Assessment report submitted by the Developer, the Service determines that a salvage plan is required, the Developer shall have a Service-Approved Biologist develop, and shall implement, a plan to salvage adult and juvenile California tiger salamanders from Project Sites via drift fence and pitfall trap captures prior to grading. The purpose of the capture shall be to both minimize mortality of adult California tiger salamanders on Project Sites and to provide information on the level of upland habitat use in the area to promote more effective conservation of the species in adjacent Conserved Habitat Areas.

The salvage plan shall be approved in writing by the Service and shall include at least the following: (1) salvaging shall be via drift fence and pitfall trap captures along a sufficient amount of a Project Site boundary to intercept the majority of the adult population migrating to or from known and potential breeding ponds in the year the captures take place; (2) drift fence installation shall be timed to capture and repel individuals migrating to and from breeding areas; (3) identification of appropriate areas where captured California tiger salamanders shall be released.

Only a Service-Approved Biologist may capture and handle California tiger salamanders. Before project activities begin, a Service-Approved Biologist shall identify appropriate areas to receive relocated California tiger salamanders. These areas must be outside the Developer Property boundaries in a designated Conserved Habitat Area, in proximity to the capture site, and support suitable vegetation for the California tiger salamander. The Service-Approved Biologist must maintain detailed records of any California tiger salamanders that are moved (e.g., size, coloration, any distinguishing features, photographs [digital preferred]) to assist him or her in determining whether translocated animals are returning to the original point of capture.

3. Water Features (RP: Developer). Projects on the Developer Property shall be designed so that any storm water detention basins or other water features created on the property do not attract breeding California tiger salamanders. A Service-approved strategy shall be developed and implemented to ensure that water features do not become a source for nonnative species, such as bullfrogs, which could move into nearby Conserved Habitat Areas.

4. Construction Personnel Training (RP: Developer). Before grading or construction work begins on a Project Site, a Service-Approved Biologist shall conduct a training session for all construction personnel who may be working on the Project Site. At a minimum, the training shall include a description of the California tiger salamander and its habitat, the specific measures that are being implemented to conserve it, and the boundaries of the project site.

5. Demarcation of Project Site Boundary (RP: Developer). Project Site boundaries shall be clearly demarcated by construction fencing or other materials to ensure that grading and the staging of equipment or supplies do not exceed the Project Site boundaries.

6. Trash and Pets (RP: Developer). During project construction activities, all trash that may attract predators shall be properly contained and removed from the work site. Pets shall not be permitted at the Project Site.

7. Discovery During Construction (RP: Developer). During project construction activities, any California tiger salamanders that are discovered shall be recorded and measured by a Service-Approved Biologist. If alive, the California tiger salamander(s) shall be relocated to the appropriate pre-determined area outside the Developer Property boundaries.

8. Reporting (RP: Developer). The Developer shall report the results of its salvage operations (e.g., number, size, condition, location, and dates of capture and release of individual California tiger salamanders; problems encountered during capture, handling, or release) to the Service upon completion of each salvage operation conducted on a Project Site. Developer shall report on Developer's compliance with these Restrictions within 90 days of the completion of all planned development on the Developer Property.

C. BORDERLAND MANAGEMENT

The designated RP(s), as set forth below, shall be responsible for funding and implementation of all long-term Borderland management requirements. Long-term Borderland management addresses construction and management of development to minimize impacts of Borderland development on adjacent Conserved Habitat Areas. Long-term management requirements for Borderland parcels are described below. Wherever Developer is referred to in this Section C, it shall include its successors and assigns, Community Service Districts, Homeowners Associations, and other responsible entities, created to carry out Developer responsibilities in this Section C.

1. Borderland Management Plan (RP: Fort Ord Reuse Authority ("FORA")).

OBJECTIVE: To provide a greater level of detail about environmental conditions, project impacts, and site-specific management actions.

FORA shall develop a Borderland Management Plan, which shall include the following:

- a. Specific Action: Describe existing environmental conditions within the Borderland, including habitat types, hydrological resources, topography, and fuel loads.
- b. Specific Action: Describe procedures for controlling non-native invasive plants and exotic animals within the Borderland.
- c. Specific Action: Describe long-term development plans for the Borderland.
- d. Specific Action: Describe how firewise planning will be incorporated into development plans for the Borderland and encouraged within Borderland management activities.
- e. Specific Action: Describe how development plans will incorporate the long-term management activities discussed in Section C.2 of these Restriction consistent with the objectives and requirements of these Restrictions.

2. Long Term Management Activities (RP: as designated).

a. Access Control.

OBJECTIVE: To direct public access from the Borderland to Conserved Habitat Areas in a manner that promotes the enjoyment, appreciation, and conservation of the species and ecosystems of former Fort Ord.

- i. Specific Action: Coordinate with the adjacent Conserved Habitat Area manager to identify levels and locations of public and other access from the Borderland into Conserved Habitat Areas. **RP: Developer**
- ii. Specific Action: Except for roads that are managed for public access, secure any points of entry that could be used by motorized vehicles from the Borderland into Conserved Habitat Areas with either a gate or a vehicle barrier. **RP: Developer**
- iii. Specific Action: Where fencing is utilized along the perimeter of a Conserved Habitat Area, gates shall be installed at appropriate points in the barrier between the Conserved Habitat Area and the Borderland to allow for emergency access. The managing agency, the Developer, and other appropriate agencies shall be provided keys to the gates. **RP: Developer**
- iv. Specific Action: Trails extending from the boundary of the Borderland into the Conserved Habitat Areas that are officially closed to public use, as determined by the Service and/or the California Department of Fish & Game ("CDFG"), shall be made inaccessible through the use of "Trail Closed" signs, brush piles, or fencing at appropriate points along the boundary of the Borderland. **RP: Developer**

v. Specific Action: Maintain regular security patrols to help control pedestrian, pet, bicycle, and motorized vehicle trespass from the Borderland onto Conserved Habitat Areas. **RP: FORA**

vi. Where pedestrian access is permitted from the Borderland onto the Conserved Habitat Area, as determined by the RP in cooperation with the Service and the CDFG, install interpretive signs/displays that describe the importance of the Conserved Habitat Area and methods for maintaining values such as trash removal, limiting ground disturbance, restraining pets, discouraging capture or harassment of wildlife, and prohibiting the collection of Covered Species. **RP: Developer**

b. Non-native Species Control.

All invasive non-native plant species shall be managed within the Borderlands to prevent their spread into the adjacent Conserved Habitat Area.

OBJECTIVE: Control populations of non-native or feral animals and plants to prevent the spread of these populations into the adjacent Conserved Habitat Area.

i. Specific Action: Prohibit establishment of feeding stations for feral animals on the Borderland. **RP: Developer**

ii. Specific Action: Control invasive plants such as ice plant, scotch broom, and pampas grass that may be present on the Borderland to prevent their spread into the adjacent Conserved Habitat Areas. **RP: Developer**

c. Fuelbreaks.

Fuelbreaks are required in the Borderland to separate the Conserved Habitat Area from development. Potential fuelbreaks include greenbelts, fuel reduction zones, fire roads, paved roads, tilled firebreaks, and parking lots.

OBJECTIVE: Construct and maintain fuelbreaks to provide a defensible space between Conserved Habitat Areas habitat areas and structures within development parcels.

i. Specific Action: Design fuelbreaks to: 1) stop fire movement across the Borderland/Conserved Habitat Areas boundary, 2) provide adequate access for fire suppression and fire prevention equipment and personnel to conduct controlled burns, and 3) provide adequate access for fire suppression and fire prevention equipment and personnel to fight wildfires. The RP is responsible for defining an adequate fuelbreak width by incorporating, in the design stage, a process (e.g. working with fire-wise consultants, and/or informed local fire departments, and reserve managers) that considers topography, surrounding vegetation (fuels), type of development and configuration of the applicable

Project Site. Fuelbreak width is to be designed considering all of the above factors. **RP: Developer**

ii. Specific Action: All fuelbreaks shall be at the Borderland/Conserved Habitat Areas boundary, not necessarily at the parcel boundary, and shall be installed within the Borderland, not within the Conserved Habitat Area. Fuelbreaks on adjacent parcels shall be contiguous. **RP: Developer**

iii. Specific Action: Maintain fuelbreaks on the Borderland regularly, to ensure they continue to provide access for the proper management and utilization of prescribed fire and control of wildfire. In the case of an emergency the managing agency, Developer, and any other appropriate agency should have access to adjacent Conserved Habitat Areas and should, therefore, possess gate keys required to obtain access as stated in the section on Access Control. **RP: Developer and FORA**

iv. Specific Action: Project development activities on a Project Site boundary shall be restricted within 200 feet of the Borderland/Conserved Habitat Area boundary until the provisions of defensible space and fuelbreak access are ensured through a plan prepared in consultation with fire wise consultants, and/or informed local fire departments, and reserve managers for the Project Site. **RP: Developer**

d. Storm Water Control and Groundwater Recharge.

The conversion of the Borderlands from open space to urban and other uses would alter site runoff peaks and duration. This could reduce the volume of groundwater infiltration by increasing the area of impervious surfaces and causing runoff to move across areas suitable for infiltration at a faster rate, which could interfere with groundwater recharge, as well as lead to siltation of drainages and erosion.

OBJECTIVE: Protect the Conserved Habitat Area from hydrologic modifications and erosion problems resulting from altered stormwater runoff caused by development on the Borderland.

i. Specific Action: Implement a stormwater drainage plan ("Drainage Plan") for development adjacent to Conserved Habitat Areas. The Drainage Plan shall describe 1) how storm water will be captured and directed off Project Sites, 2) what measures will be employed to prevent degradation and siltation of ephemeral drainages from Borderland run-off, 3) what specific erosion control measures will be implemented, and 4) what measures will be taken to protect the Conserved Habitat Areas. All Borderland development must comply with the Drainage Plan as well as employ Best Management Practices during construction. **RP: Developer**

- ii. Specific Action: Take all measures to ensure that on-site drainage systems are designed to capture and filter out urban pollution, to the extent feasible. **RP: Developer**

OBJECTIVE: Protect the Conserved Habitat Area from hydrologic modifications resulting from interference with groundwater recharge.

- iii. Prior to beginning project development activities on a Project Site within the Borderland, demonstrate that all reasonable measures will be taken to ensure that runoff is minimized and infiltration maximized in groundwater recharge areas on the Project Site. **RP: Developer**

e. Firewise Planning.

OBJECTIVE: To prevent the spread of fire across the Borderland/Conserved Habitat Area boundary by applying principles of firewise planning in the design, construction, and maintenance of the Borderland.

- i. Specific Action: The Developer shall illustrate to the City how firewise planning principles are incorporated in the project design for development projects in the Borderland. **RP: Developer**
- ii. Specific Action: The Developer shall develop and implement an educational program to encourage ongoing maintenance and construction, such as landscaping, fencing, outbuildings, and housing additions, be done in a firewise manner. **RP: Developer**

f. Facilities Planning.

OBJECTIVE: To minimize indirect effects on the Conserved Habitat Area resulting from the placement or operation of facilities within the Borderland.

- i. Specific Action: To the extent feasible, all artificial night lighting within the Borderland shall be directed away from the Conserved Habitat Area. **RP: Developer**
- ii. Specific Action: Construct a low wall or other suitable barrier to migration along the Borderland/Conserved Habitat Area boundary where habitat in the Borderland will no longer exist and where this interface comes within 0.7 km of a known California tiger salamander breeding pool, unless California tiger salamander absence has been demonstrated using the survey protocol approved by the Service or the Service determines this barrier is unlikely to substantially minimize take of California tiger salamanders. **RP: Developer**

g. Facilities Maintenance.

OBJECTIVE: Maintain facilities within the Borderland/Conserved Habitat Area boundary to prevent degradation of habitat in the Conserved Habitat Area.

i. Specific Action: Install signs at the Borderland/Conserved Habitat Area boundary that prohibit the dumping of garbage and establish patrols to periodically remove garbage dumped into the Conserved Habitat Area from the Developer Property. **RP: Developer**

h. Construction Activities.

OBJECTIVE: To minimize direct and indirect effects of construction activities on vegetation and animals in the Conserved Habitat Area.

For construction activities on the Borderland, the designated RP shall comply with the following requirements in addition to Section B of these Restrictions.

i. Specific Action: Prepare and implement a hazardous substance control plan for all construction activities on the Borderland involving the handling, storing, transport, or disposal of hazardous waste materials. **RP: Developer**

ii. Specific Action: Determine the potential for construction projects within the Borderland to exceed the 82-pound inhalable particulate threshold established by the Monterey Bay Unified Air Pollution Control District (MBUAPCD 1995). A general rule of thumb to determine if a project may have a significant construction related impact is to determine if the project would disturb 2.2 acres of land on or adjacent to the Project Site per day through grading and/or excavation. Projects on the Borderland with the potential to exceed this threshold shall implement measures to substantially reduce the amount of airborne dust or particulate matter. **RP: Developer**

iii. Specific Action: Prepare a Storm Water Pollution Prevention Plan ("SWPPP") that describes the Best Management Practices to be implemented and monitored during construction on the Borderland. **RP: Developer**

i. Drainage Controls on Parcels 31a-c for Protection of Natural Area Expansion.

In addition to the requirements of Section C.2 for all Borderlands, the following shall apply to Borderland Parcels 31a-c:

OBJECTIVE: To maintain the quality, quantity, and seasonal pattern of water drainage from Borderland Parcels E31a-c to the adjacent Natural Area Expansion to avoid adversely affecting Covered Species or their habitat in the Natural Area Expansion or in drainages beyond the Natural Area Expansion (for example, the "frog pond").

i. The direct discharge of stormwater or other drainage from new impervious surfaces created by development on Parcels 31a-c into the ephemeral drainage in the Natural Area Expansion is prohibited. No increase in the rate of flow of stormwater runoff beyond predevelopment levels will be allowed. **RP: Developer**

ii. Specific Action: Stormwater runoff from Project Sites on Parcels 31a-c in excess of predevelopment quantities shall be managed through the use of basins, detention/retention ponds, percolation wells, pits, infiltration galleries, or any other technical or engineering methods that are appropriate to accomplish the objectives and requirements of this Section C.2.i. Indirect subsurface discharge is acceptable. **RP: Developer**

iii. Specific Action: As part of the project design process for development on Borderland Parcels 31a-c, a qualified hydrologist shall conduct a Hydrology and Drainage Assessment for Project Site(s) on Borderland Parcels 31a-c to determine baseline drainage conditions, including analyzing existing drainage patterns and calculating existing runoff rates into the ephemeral drainage in the Natural Area Expansion. The assessment shall include recommendations for maintaining pre-project development activity drainage and water quality conditions after completion of development on such Project Site(s). **RP: Developer**

iv. Specific Action: Drainage systems on Project Site(s) on Borderland Parcels 31a-c shall be designed to accomplish the objectives and requirements of this Section C.2.i and shall include installation and maintenance of oil/grease filters, fossil filters, or other pollution prevention devices to prevent non-point source pollutants in any drainage flowing to the Natural Area Expansion. The devices shall be maintained on a regular basis to remove pollutants, reduce high pollutant concentrations, prevent clogging of the downstream conveyance system, and maintain the sediment trapping capacity. Best Management Practices shall be implemented during project development activities on Project Site(s) on Borderland Parcels 31a-c to prevent sediments or other pollutants from entering stormwater discharge. **RP: Developer**

EXHIBIT "G"
Page 41 of 41

END OF DOCUMENT
END OF DOCUMENT



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

DATE: March 25, 2025

TO: Honorable Mayor and City Council Members
John Guertin, City Manager

FROM: Denise Duffy, Troy Lawson, DD&A, Planning Consultants 6th Cycle Housing Element

SUBJECT: City of Del Rey Oaks 6th Cycle Housing Element Update, Status Report

Revised Adopted 6th Cycle Housing Element Update

Background: The City Council adopted the 6th Cycle Housing Element Update by resolution on December 13, 2023. The adoption was completed prior to the Housing Community Development (HCD) statutory deadline for 6th cycle (December 15, 2024) and submitted to HCD on December 14, 2023. Per HCD requirements, HCD conducted the mandatory 60-day review period. HCD concluded their review of the adopted Housing Element and submitted their comments to the City on February 12, 2024. City staff and the consultant team provided updates on the HCD comments to the City Council on March 26, 2024, and April 23, 2024. The March and April 2024 Packets included the HCD Comment Letter from February 12, 2024. The HCD Comment Letter was also made available online.

City presentations regarding revisions to the Housing Element were conducted on September 24, 2024, and October 30, 2024. The 2024 Revised 6th Cycle Housing Element Update and the Notice of Availability of the document were posted on the City's website prior to submitting the document to HCD for informal review on October 18, 2024.

City documentation on previous Housing Element drafts, HCD letters, public comment letters, the adopted December 2023 Housing Element, and the September 2024 Revised Housing Element Update are available on the City's Housing Element website: <https://www.delreyoaks.org/commdev/page/housing-element>.

Discussion and Presentation

HCD conducted an informal review of the 2024 Revised Housing Element Update and provided preliminary review comments on January 16, 2025. The following tables summarize comments and suggested revisions; the full comment sheet is also included as an attachment to this Staff Report. Note a number of the items in the HCD review chart identified areas where the 2024 Revised Housing Element Update met HCD requirements and thus, these areas do not require further changes.

The tables included and attached to this staff report provide an overview of HCD review comments and changes identified to address HCD comments on the 2024 Revised Housing Element Update.

Table 1, Items Identified for Revision per HCD, provides a summary review of those HCD comments requesting revisions, and key program area changes¹. Key Program revisions are also shown in **Attachment A**, Summary of HCD Review Revisions. For a full review of the HCD Preliminary Review, please see **Attachment B**, HCD Informal Draft Preliminary Review Table.

Table 1. Items Identified for Revision per HCD

HCD Preliminary Review Reference	Key Programs or Changes Identified
Housing Characteristics and Needs RE: Special Needs Households	Appendix A Affirmatively Furthering Fair Housing (AFFH) Minor change to add local information.
Sites Inventory and Analysis RE: Parcel Listing	Chapter 3.0 Housing Needs and Resources Minor change to revise numbers in Tables 3-7, 3-8, and 3-8a.
Sites Inventory and Analysis RE: Availability of Infrastructure (Water Capacity)	Program C.4 Ensure the Availability of an Adequate Water Supply to Serve the Long-Term Housing Needs of the City Minor change to add a timing action.
Sites Inventory and Analysis RE: Availability of Infrastructure (Water and Sewer Access)	Program C.9 Commit to Extension of Needed Infrastructure and Utilities Minor change to add a timing action.
Page 3, Sites Inventory and Analysis RE: Accessory Dwelling Units (ADU) (Incentives)	Program C.2 Encourage the Construction of Accessory Dwelling Units Add ADU incentives and include additional action timing/dates and Add specific geographic targets.
Zoning for a Variety of Housing Types RE: Emergency Shelters (Suitability)	Chapter 4.0 Housing Constraints Minor change to add resources in the vicinity of the City.
Governmental Constraints RE: Local Processing and Permit Procedures	Program C.3 Mitigating Constraints, Include additional action and timing.
Governmental Constraints RE: Publicly Identified Sites	New Program C.10 Work with the Selected Developer to Construct Housing and Extend Utilities Add new program requested.
Housing Programs: Assist in Development RE: Farmworkers	Include farmworkers in Programs related to special needs populations.
Housing Programs: AFFH	Program A.2 Develop Mixed Use Zoning Designation Add incentives, expand geographic area and revise target metrics.
	Program A.3 Small Lot Residential in New Subdivisions

¹ Table 1 and Attachment A show only those areas where HCD requested revisions. These will also be presented at the March 25th City Council meeting.

HCD Preliminary Review Reference	Key Programs or Changes Identified
	Minor changes to add actions and metrics and geographic targeting.
	Program B.1 Develop Inclusionary and Affordable Housing Requirements Revised to add objectives and expand metrics.
	Program B.3 Utilize Housing Choice Vouchers and Affordable Housing Outreach Minor change to add geographic targeting.
	Program B.7 Preferential Housing for Teachers and Local Educational Employees Revised to add actions for outreach and monitoring.
Page 8, Housing Programs: AFFH	Program D.1 Promote Fair Housing by Providing Educational and Referral Materials Minor change to add outreach action and metrics.
	Program D.7 Adopt Universal Design Element for New Development Minor change to add metrics.
	Program D.10 Assist in the Development of Housing for Extremely Low Income (ELI) Households Minor change to add metrics.
	Program E.1 Assist in Rehabilitating Housing Minor change to add timing and metrics.

The primary focus of the Revised Adopted 6th Cycle Housing Element Update is to meet HCD requirements and address specific comments in their preliminary review. The City has also reached out to HCD and received clarification on certain comments and requested changes.

HCD has agreed to continue its informal review of the changes to the Revised Housing Element Update. The City and Planning Consultants will provide updated revisions of the Housing Element to HCD after the March 25, 2025 City Council meeting and additional review by the City. After HCD reviews the Revised Adopted 6th Cycle Housing Element Update Program Revisions, HCD staff may provide additional informal comments to assist in the City's objective of achieving Housing Element compliance.

Consideration and Public Participation

- Receive the presentation.
- Open the matter to public comments.
- Discuss any City Council comments.

Note: There is no action associated with this presentation.

Next Steps:

The City anticipates receiving additional feedback and informal comments by HCD within the next one to two months. Once HCD informal review is complete, additional specific changes may be requested by HCD. City staff and the consultant team will meet with HCD to discuss their comments and complete draft revisions if needed. Once revisions are confirmed, the City will post the update on the City's website, update and receive any needed input from the City Council and Planning Commission, and then formally submit the Revised Housing Element Update for consideration by HCD for compliance. After receiving a letter from HCD finding the Housing Element Update is in substantial compliance, a public meeting will be held for the City Council to formally adopt the Revised 6th Cycle Housing Element Update.

Attachments:

Attachment A: Summary of HCD Review Revisions, March, 2025

Attachment B: Informal Draft Preliminary Review Table Submitted to the City Submitted by HCD

Item from Previous HCD Letter (only those sections with revisions requested shown):	Page # from Oct 2024 HEU	HCD Comment
Housing Characteristics and Needs		
<u>Special Needs Households:</u>	2-14-, A-13, A-21-, A-46-, A-56-	Include gap analysis (available resources compared to need) for persons with disabilities, large households, and ELI households, quantified (e.g., number of units) where possible.
Sites Inventory and Analysis		
<u>Parcel Listing:</u>	3-15-, 3-24-	Element should still reconcile affordability breakdown of Sites 1 and 1a indicated in Table 3-7 with new construction objectives in Table 3-8 and 3-8a (Quantified Objectives).
<u>Availability of Infrastructure (Water Capacity):</u>	7-19-	Program C.4 should commit to rezoning within six months if the City is not on track to provide adequate supply for the identified sites.
<u>Availability of Infrastructure (Water and Sewer Access):</u>	3-18, 4-42, 7-20	Program C.9 should include discrete timing for <u>applying</u> for funding and <u>construction</u> of utility extension.
<u>Accessory Dwelling Units (ADU) (Incentives):</u>	7-16-	Program C.2 now commits to making standardized plans available, but should include discrete timing for implementation. The Program commits to adopting additional incentives if needed, after mid-cycle review, but should commit to such incentives prior to the mid-cycle review and include discrete timing for implementation of each action. Metrics should be revised to target affordability.
Zoning for a Variety of Housing Types		
<u>Emergency Shelters (Suitability):</u>	4-24-	Add what services are available nearby (services, libraries, grocery stores, health care, etc.)
Governmental Constraints		
<u>Local Processing and Permit Procedures:</u>	7-18	Program C.3 should specify for multifamily housing in zones intended to permit multifamily housing and should be implemented earlier in the planning period.
Housing Program s: Sites		
<u>Publicly Identified Sites:</u>	3-13	Element should still include a Program to work with/outreach to the selected developer on a regular basis, as well as grant incentives, fee waivers, priority processing, and financial assistance.
Housing Program s: Assist in Development		
<u>Farmworkers.</u>	N/A	Given the importance of farmworkers and the regional needs, the element must include significant actions to specifically address the needs of farmworkers.
Housing Program s: AFFH		

Revisions and Additions to Programs related to Affirmatively Further Fair Housing:

7-7

Program A.2 (Mixed Use):

- Metrics should go beyond RHNA (e.g., identify xxx sites for xxx number of units)
- Should specifically target areas with underutilized commercial zones (e.g., Census Tract/Block x)
- Add action to develop incentives for mixed-use development on underutilized commercial sites

Program A.3 (Small Lot Development):

- Include additional actions to facilitate small lot development

Program B.1 (Develop Inclusionary Requirements)

- Metrics should go beyond required affordability per RHNA

Program B.3 (HCV):

- Should specifically target areas with existing single-family housing (e.g., Census Tract/Block x)

Program B.7 (Preferential Housing for Teachers)

- Include additional actions and efforts including incentives to facilitate development of housing, and objectives (e.g., number of units)

Program C.2 (ADU Incentives):

- Include additional incentives (e.g., developing a city-wide registry, conducting an annual ADU survey, affirmative marketing outside of the City, additional incentives, and outreach to ADU permit recipients)
- Target areas with existing single-family housing

Program D.1 (Fair Housing Outreach):

- Add metrics

Program D-7 (Universal Design)

- Add metrics

Program D-10 (Assist in Development)

- Metrics should specify number of units for ELI and special needs populations

Program E.1 (Rehabilitation)

- Increase metric
- Add timing for applying for and accessing funding

Additional note: Add 1-2 strong housing mobility actions (e.g., promoting a city-wide affordable rental registry, requiring affirmative marketing outside of the City and coordinating with regional entities)

**HCD Comments on City of Del Rey Oaks October 2024 Housing Element
Informal Draft Preliminary Review**

Previous Letter Finding	Page #	Prelim Review	Notes
Affirmatively Furthering Fair Housing			
<u>Local Data and Knowledge, and Other Relevant Factors</u> : HCD's prior review found that the element should include local data, knowledge, and other relevant factors to better describe and analyze fair housing conditions throughout the City. The element was revised to state that there is no concentration of income types, race and ethnicity, or poverty within the jurisdiction, and there is no disparity in access to education, employment, transportation, or healthy environments (p. A-45). However, the element must also utilize local data and knowledge to better describe and analyze any concentrations of disability, familial status, and disproportionate housing needs, such as cost burden and overcrowding. Please refer to HCD's October 18, 2023 review for additional information.	A-64	Yes	
Housing Characteristics and Needs			
<u>Special Needs Households</u> : HCD's prior review found that the element must be revised to include an analysis of the existing needs and resources for each special need group. While the element was revised to include analysis for some special need groups, the element must still include an analysis of resources and proposed programs to address the magnitude of need for persons with disabilities, large households, extremely low-income (ELI) households, and farmworkers.	2-14-, A-13, A-21-, A-46-, A-56-	~/No	Include gap analysis (available resources compared to need) for persons with disabilities, large households, and ELI households, quantified (e.g., number of units) where possible
Sites Inventory and Analysis			
<u>Parcel Listing</u> : HCD's prior review found that the element must identify the anticipated affordability level of the units for each site identified in the sites inventory. While the element was revised to include Table A-24, it must resolve discrepancies between anticipated affordability levels and total anticipated capacity for each site . In addition, the element should reconcile information relating to realistic site capacity and anticipated affordability	3-15-, 3-24-	~/No	Element should still reconcile affordability breakdown of Sites 1 and 1a indicated in Table 3-7 with new construction objectives in

throughout the element , including but not limited to Tables 3-4 (Site Inventory), 3-6 (Quantified Objectives), A-24 (Affirmatively Furthering Fair Housing (AFFH) Sites Inventory), and the electronic sites inventory.			Table 3-8 and 3-8a (Quantified Objectives)
<u>Shortfall of Sites</u> : The element inconsistently discusses whether the City has a shortfall of sites. For example, the element occasionally notes that the City addressed its unaccommodated need from the last planning period and therefore does not have a shortfall. However, the element still includes Program A-1 (Accommodate the City's regional housing need allocation (RHNA)) committing to rezoning sites pursuant to required shortfall requirements under Government Code section 65583.2, subdivisions (h) and (i). The element must reconcile this information and clearly discuss whether the City has addressed its unaccommodated need from the prior planning period and has sites with adequate zoning to address the 6th cycle RHNA. Based on a complete analysis, the element may need to include or modify programs as necessary.	3-2-, 3-9-, 3-14, 3-15-, 3-26, 5-1, 7-6-	Yes	
<u>Availability of Infrastructure (Water Capacity)</u> : HCD's prior review found that the element should clarify total water and sewer capacity for sites to accommodate the RHNA, including any potential limitations. While the element stated that the City reasonably assumes that it can accommodate residential units to meet RHNA from the Marina Coast Water District (MCWD) groundwater sources within the 6,160 residential unit limit, this statement seems to be largely based on a calculation of remaining capacity as of May 2019. The element should include an updated calculation of remaining capacity as of the start of the planning period. The element must also clarify whether there is sufficient water set-aside to accommodate the projected number of Accessory Dwelling Units (ADU).	4-33-, 4-43	Yes	
<u>Availability of Infrastructure (Water Capacity) (cont.)</u> : While Program C.4 was revised committing to secure water entitlements for development on Former Fort Ord sites, the program should commit to additional actions to support water augmentation efforts with discrete timelines for implementation throughout the planning period . The program should also commit the City to annually monitor the availability and supply of water within the MCWD service district and commit to identifying alternative sites and rezoning within six months if the City is not on track to provide adequate water supply for the identified sites.	7-19-	~/No	Added annual monitoring and rezoning alternative action, but should commit to rezoning within six months if the City is not on track to provide adequate supply for the identified sites
<u>Availability of Infrastructure (Water and Sewer Access)</u> : The element clearly states that the water and sewer utility lines will need to be extended to provide access to the RHNA sites. However, the element inconsistently discusses the	3-18, 4-42, 7-20	~/No	Program C.9 should include discrete timing for applying for

timing of these infrastructure improvements. The element must demonstrate available or planned capacity and access for water and sewer during the planning period. The element should be revised to discuss the timing and any potential constraints with the implementation of infrastructure extensions. Additionally, the element must include or modify programs with firm commitments, timelines, and milestones to completing these infrastructure improvements.			funding and construction of utility extension
<u>Environmental Constraints</u> : The element was revised to clarify that there is adequate land without residential restrictions on Site 1 to accommodate the RHNA. However, the element should discuss any additional steps needed to initiate development in these areas including whether Department of Toxic Substances Control (DTSC) approval and other mitigation efforts are needed. Based on a complete analysis, the element may need to include or modify programs to facilitating development on these sites such as assisting developers and applicants in obtaining the appropriate approvals. Additionally, the element was revised to include the Environmental Impact Report (EIR), which identified various mitigation actions to address biological constraints and hazards on former Fort Ord sites. However, the element should include programs and commitments to supporting and implementing the mitigation measures as identified in the EIR.	3-13-, 3-16, 7-22	~/Yes	
<u>Accessory Dwelling Units (ADU) (Incentives)</u> : HCD's prior review found that given the City's reliance on ADUs to address the RHNA, the element must include strong policies that commit to facilitating and incentivizing ADUs including affordability. While the element included Program C.2 (Encourage the Construction of ADUs), which commits the city to waive or reduce development fees and expedite permit processing, the element generally does not address this requirement. For example, the program commits to "explore" the availability of standardized plans for ADUs; however, it should commit to more specific and measurable actions to provide pre-approved plans. Other strategies could include providing additional homeowner/applicant assistance tools, developing information packets to market ADU construction, pursuing funding opportunities, and targeted advertising of ADU development opportunities. In addition, programs for ADUs should be revised with quantified metrics that also target affordability .	7-16-	No	Program C.2 now commits to make standardized plans available, but should include discrete timing for implementation The program now commits to adopt additional incentives if needed, after mid-cycle review, but should commit to such incentives prior to the mid-cycle review and include discrete timing for implementation of each action Metrics should be revised to target affordability
<u>Accessory Dwelling Units (ADU) (Monitoring)</u> : As found in HCD's prior review, the element must commit to monitoring ADU production and affordability throughout the course of the planning period and implement additional actions if the City is not meeting target numbers anticipated in the housing element. If	7-16-	Yes	

necessary, additional actions, should be taken in a timely manner (e.g., within six months). The degree of additional actions should be in stride with the degree of the gap in production and affordability. While the element included Program C.2 (Encourage the Construction of ADUs) to monitor the production and affordability of ADUs, this program should specifically commit to identifying alternative sites and rezoning within six months if the City is not meeting the anticipated target numbers for their RHNA.

Accessory Dwelling Units (ADU) (ADU Ordinance): While the element included a program committing to updating the City's ADU ordinance to be compliant with state law, the program must be revised with a timeline for implementation. Additionally, as found in HCD's prior review, the element must commit to revising the ordinance to allow ADUs in all zones that allow residential including nonresidential zones e.g., mixed-uses and commercial.

3-23, 4-6,
4-12, 7-16

Yes

Program C-2

Zoning for a Variety of Housing Types

Emergency Shelters: HCD's prior review found that the element must address all requirements under AB 2339 (2022). The element was revised to include a program committing to addressing all the requirements. However, the element must still provide an analysis of how the City addresses these requirements. This includes demonstrating the appropriateness of sites, zoning, and capacity to accommodate emergency shelters, as follows:

Based on a complete analysis, the element must add or modify programs to demonstrate compliance with these requirements.

4-24-

~

See below

Emergency Shelters (cont.) (Zoning): The element states that emergency shelters are permitted with in the C-1 zone but must still indicate whether the City permits emergency shelters without discretionary action and whether the C-1 zone allows for residential uses.

4-24, 7-26

Yes

Emergency Shelters (cont.) (Capacity): The element must analyze the available capacity in the C-1 zone to adequately accommodate the city's most recent point-in-time count. For example, the element should discuss available acreage in the C-1 zone, including typical parcel sizes and the presence of reuse opportunities.

4-24-

Yes

Emergency Shelters (cont.) (Suitability): The element must demonstrate the suitability of sites and the identified zone. For example, to demonstrate the suitability of sites, the element should address whether sites are vacant or nonvacant. If sites are generally nonvacant, the analysis must address the extent existing uses impede additional development. For example, to

4-24-

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C-1 sites are within a mile of transit stops and community services;
What services are available nearby (services, libraries, grocery stores, health care, etc.)

demonstrate the potential for redevelopment, the analysis could evaluate a sample of representative sites, the existing uses and reuse opportunities. To demonstrate the suitability of the zone, the element should discuss the type of services and transit available, general uses in this zone and any conditions inappropriate for human habitability.

Emergency Shelters (cont.) (Definition of Emergency Shelters): For your information, AB 2339 (2022) expanded the definition of “emergency shelters” to include other interim interventions, including but not limited to, navigation centers, bridge housing, and respite or recuperative care.

4-25

Yes

Program D.4

Governmental Constraints

Land Use Controls (Parking): The element indicates the City requires smaller bedroom units including studios and one-bedrooms to provide 1.75 spaces per unit and are required to have one garage space. HCD’s prior review found that the element must reduce parking requirements and analyze the garage requirement. Additionally, based on a complete analysis, the element may need to include additional parking modifications. The element was revised to reduce the parking requirements for smaller bedroom units. Additionally, the element included an analysis of the garage requirements indicating that it can be a constraint on the development of multifamily housing. HCD generally finds garage requirements as a constraint to development. As such, the element should include or modify programs specifically committing to removing the garage requirements for multifamily development.

4-8, 7-18

Yes

Program C.3

Local Processing and Permit Procedures: HCD's prior review found that the element must analyze the conditional use permit (CUP) requirement for multifamily housing in zones intended to permit multifamily housing. The element was revised to indicate that the City will include a program committing to updating the zoning code to remove the use permit requirements for uses that are already principally permitted (p. 4-9). While the element included Program C-3 (Mitigating Constraints) committing to a zoning code update, it must specifically commit to remove or replace the CUP requirement with a procedure that does not act as a constraint on housing.

7-18

No

Added action to Program C.3 but should specify for multifamily housing in zones intended to permit multifamily housing and should be implemented earlier in the planning period

Housing Programs: Sites

As noted in Finding A3, the element does not include a complete site analysis; therefore, the adequacy of sites and zoning were not established. Based on the results of a complete sites inventory and analysis, the City may need to add or revise programs to address a shortfall of sites or zoning available to encourage a variety of housing types. In addition, the element should be revised as follows:	N/A	FYI	
<u>Publicly Identified Sites:</u> HCD's prior review found that the element must include significant actions to facilitate and encourage development on City-Owned sites, including former Fort Ord Site. The element included a revised analysis indicating that the City released an request for proposal (RFP) and is still working to identify a developer. The element must include a schedule of actions to continue facilitating and incentivizing development on these sites . This includes a program with numerical objectives including affordability that ensures compliance with the Surplus Land Act if applicable, provides incentives and actions along with a schedule to facilitate development of this site. Actions should include outreach with developers, issuing requests for proposals, incentives, fee waivers, priority processing and financial assistance.	3-13	No	Element should still include a program to work with/outreach to the selected developer on a regular basis, as well as grant incentives, fee waivers, priority processing, and financial assistance
Housing Programs: Assist in Development			
The element was revised to include some general commitments to address housing for persons with special needs including assisting and support developers with funding applications and conducting broader outreach efforts. However, given the importance of farmworkers and the regional needs, the element must include significant actions to specifically address the needs of farmworkers that are responsive to the analysis . For example, the element could commit to proactive actions to coordinate with non-profit developers, employers, and other related organizations, to explore funding and incentives and to identify specific development opportunities. Other strategies could include developing informational materials on farmworker housing, pursuing funding, and providing technical assistance on funding applications.	N/A	No	Not addressed
Housing Programs: Constraints			
As noted in Finding A4, the element requires a complete analysis of potential governmental constraints. Depending upon the results of that analysis, the City may need to revise or add programs and address and remove or mitigate any identified constraints.	N/A	FYI	
Housing Programs: AFFH			

The element was revised with some additional actions to address AFFH. However, this generally does not address HCD's prior review. First, as noted in Finding A1, the element requires a complete AFFH analysis. Goals and actions must specifically respond to the analysis and to the identified and prioritized contributing factors to fair housing issues. Second, actions must be significant and meaningful enough to overcome identified patterns and trends. Third, actions must have specific commitment, metrics and milestones as appropriate. Given that most of the City is considered majority high resourced community, the element should focus on programs that promote housing mobility and encourage development of more housing choices and affordable housing throughout the community. Examples include promoting more housing choices and affordability in lower-density areas (e.g., missing middle housing types), identifying additional multifamily areas, additional religious institutional sites, enhancing ADUs, junior accessory dwelling units (JADU) or additional conversion of existing space, home sharing strategies and city-wide affordable rental registry. Furthermore, all programs must include geographic targeting and metrics to target significant and meaningful outcomes in the planning period.	7-7-	No	Item A. Program A.2 (Mixed Use): • Metrics should go beyond RHNA (e.g., identify xxx sites for xxx number of units) • Should specifically target areas with underutilized commercial zones (e.g., Census Tract/Block x) • Add action to develop incentives for mixed-use development on underutilized commercial sites Program A.3 (Small Lot Development): • Include additional actions to facilitate small lot development Program B.1 (Develop Inclusionary Requirements) • Metrics should go beyond required affordability per RHNA Program B.2 (Facilitate AH) revised to include metric for seeking funding Program B.3 (HCV): • Should specifically target areas with existing single-family housing (e.g., Census Tract/Block x) Program B.7 (Preferential Housing for Teachers) • Include additional actions and efforts including incentives to facilitate development of
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housing, and objectives (number of units)

Program B.8 (Home Sharing) added

Program C.2 (ADU Incentives):

- Should include additional incentives (e.g., developing a city-wide registry, conducting an annual ADU survey, affirmative marketing outside of the City, additional incentives, and outreach to ADU permit recipients)
- Metrics should specifically target areas with existing single-family housing (e.g., Census Tract/Block x)

Program D.1 (Fair Housing Outreach):

- Add metrics

Program D-7 (Universal Design)

- Add metrics

Program D-10 (Assist in Development)

- Metrics should specify number of units for ELI and special needs populations

Program E.1 (Rehabilitation)

- Increase metric
- Add timing for applying for and accessing funding

Add 1-2 strong housing mobility actions (e.g., promoting a city-wide

			affordable rental registry, require affirmative marketing outside of the City and coordinating with regional entities)	Item A.
Quantified Objectives				
As noted in HCD's prior review, the element must include quantified objectives to establish an estimate of housing units by income category that can be constructed, rehabilitated, and conserved over the planning period. While the element was revised to include Table 3-6, the table must still include objectives for ELI households. Additionally, HCD's prior review found that the element should include quantified objectives for rehabilitation and conservation across income categories. The element included rehabilitation objectives limited to ADUs. However, the element should increase objectives for rehabilitation and conservation beyond ADUs. For example, objectives could be increased by incorporating anticipated outcomes from the following programs: Program E.1 (Assist in Rehabilitating Housing) and Program E.2 (Continue Code Enforcement).	3-27-	~		



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

Date: March 25, 2025
TO: Honorable Mayor and City Council Members
FROM: John Guertin, City Manager
SUBJECT: Mid-Year Budget Review and Amendment for Fiscal Year 2024-2025

CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an organizational activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

Staff recommends review of the mid-year budget adjustments.

Background

We are pleased to present the Mid-Year Budget Adjustments for Fiscal Year 2024-2025. The mid-year budget uses actual revenues and expenditures through December 31, 2024 and incorporates staff’s revised estimates for revenue and expenditures for the remainder of the fiscal year.

Summary & Discussion

The impact of the mid-year budget adjustments is summarized for the General Fund as follows:

	FY 2025 Current Budget	FY 2025 Midyear Adjustments	FY 2025 Adjusted Budget
GENERAL FUND SUMMARY:			
Revenue	\$ 4,808,300	\$ 13,000	\$ 4,821,300
Transfers In from ARPA	167,446	-	167,446
Estimated Revenues & Transfers In	4,975,746	13,000	4,988,746
Appropriations By Department	4,901,995	13,000	4,914,995
Transfers Out-CIP	80,000	-	80,000
Appropriations & Transfers Out	4,981,995	13,000	4,994,995
Excess(Deficit) of Revenue Over Expenditures	\$ (6,249)	\$ -	\$ (6,249)

The proposed Mid-Year budget adjustments result in General Fund estimated revenues increasing \$13,000, while appropriations and transfers are requested to increase \$13,000. This results in a net decrease of \$-0- to the current estimated operating surplus of \$-0- bringing the estimated deficit for the year to \$6,249. The details of the changes are explained in the following sections.

Estimated Revenue Increase of \$13,000

The increase in estimated revenues is primarily due to a decrease of \$89,000 in sales tax due to the economy, offset by various increases, the largest being an increase of \$60,000 in interest earnings from Local Agency Investment Fund (LAIF). The details of the increase are shown in the attachment. Revenue adjustments are recommended only for known dramatic changes.

General Fund Appropriation Increase of \$13,000

The details of the increase in appropriations of \$13,000 are shown in the attachment. The total changes by department are shown below. The largest increase is in the Police Department primarily due to unexpected costs of \$12,000 for Paragon Investigative Services, \$8,500 for liability insurance deductible costs and \$5,000 to join the Monterey Peninsula Special Response Unit. The details of the increase/decreases are shown on the attachment. Appropriation adjustments are recommended only for known large changes.

GENERAL FUND SUMMARY:		FY 2025 Current Budget	FY 2025 Midyear Adjustments	FY 2025 Revised Budget
110	Council	\$ 30,900.00	\$ -	\$ 30,900.00
111	City Clerk	579,800.00	2,400.00	582,200.00
120	City Manager	357,100.00	(26,300.00)	344,600.00
130	Finance	305,800.00	6,000.00	311,800.00
150	Legal	128,300.00	(39,350.00)	103,300.00
160	Planning and Building Regulation:	103,400.00	-	103,400.00
180	Government Buildings	11,000.00	5,000.00	16,000.00
190	Non-Depratmental	86,745.00	23,500.00	110,245.00
210	Police	2,732,650.00	48,350.00	2,781,000.00
220	Fire/Animal Control	234,400.00	2,200.00	236,600.00
311	Public Works/Street	288,800.00	(8,800.00)	280,000.00
411	Parks/Recreation	43,100.00	-	43,100.00
Total Appropriations By Department		4,901,995.00	13,000.00	4,943,145.00
Transfers Out-CIP		80,000.00	-	80,000.00
Total		\$ 4,981,995.00	\$ 13,000.00	\$ 5,023,145.00

Fiscal Impacts

The increases in estimated revenues of \$13,000 and appropriations of \$13,000 will result in a \$-0- effect on the operating surplus.

Recommended Action

Staff recommends approval of the mid-year budget adjustments.

ATTACHMENTS:

Mid-Year Budget Amendment for FY 2024-2025.

Respectfully submitted,

John Guertin
City Manager

City of Del Rey Oaks
Statement of Revenue & Expenditures
FY 2025 Mid-Year Budget Adjustments

Item A.

Fund	Dept	Account		FY 2025 As of 12/31/2024	FY 2025 Budget - Revised	Percent of Budget Collected/ Expended	FY 2025 Midyear Adjustments	FY 2025 Adjusted Budget	
100 - General Fund									
Revenue									
Non Department Specific									
100	000	41110	0000	P/T-Secured	329,275.77	541,600.00	61%	-	541,600.00
100	000	41120	0000	P/T-Unsecured	30,603.03	27,000.00	113%	3,600.00	30,600.00
100	000	41130	0000	P/T-Prior Secured	3,815.69	6,100.00	63%	-	6,100.00
100	000	41140	0000	Prior Unsecured	-	100.00	0%	-	100.00
100	000	41150	0000	P/T-Unitary Tax	6,396.46	10,000.00	64%	-	10,000.00
100	000	41160	0000	P/T-Supplemental Roll (SB813)	5,919.48	12,200.00	49%	-	12,200.00
100	000	41170	0000	Property Tax - VLF	100,244.50	183,000.00	55%	-	183,000.00
100	000	41180	0000	Prop Tax-Interest/Penalty	997.52	800.00	125%	-	800.00
100	000	42210	0000	Sales Tax	209,022.96	470,000.00	44%	(50,000.00)	420,000.00
100	000	42220	0000	Sales Tax - 145 (Measure S-1%)	268,272.52	562,000.00	48%	(26,000.00)	536,000.00
100	000	42221	0000	Sales Tax -409 (Measure R 1/2%)	133,716.07	281,000.00	48%	(13,000.00)	268,000.00
100	000	42222	0000	Cannabis Tax	47,802.23	100,000.00	48%	-	100,000.00
100	000	42223	0000	Cannabis Tax-Delinquent	-	-	0%	-	-
100	000	42230	0000	Transient Occupancy Tax	130,337.82	190,000.00	69%	-	190,000.00
100	000	42250	0000	Property Transfer Tax	3,589.85	8,500.00	42%	-	8,500.00
100	000	42290	0000	Sewer Impact	-	22,000.00	0%	-	22,000.00
100	000	42310	0000	Business Licenses	222,720.45	210,000.00	106%	-	210,000.00
100	000	42761	0000	Gas Franchises	-	8,000.00	0%	-	8,000.00
100	000	42762	0000	Electric Franchises	-	22,000.00	0%	-	22,000.00
100	000	42763	0000	Garbage Franchises	55,186.96	110,000.00	50%	-	110,000.00
100	000	42764	0000	Cable Tv Franchises	11,771.75	26,000.00	45%	-	26,000.00
100	000	42765	0000	Water Franchises	-	25,000.00	0%	-	25,000.00
100	000	43311	0000	SB1186 Disability Access Fund	740.00	1,000.00	74%	-	1,000.00
100	000	43312	0000	SB1473 Environmental Assessment Fee	48.00	100.00	48%	-	100.00
100	000	43320	0000	Building Permits	22,916.97	40,000.00	57%	-	40,000.00
100	000	43325	0000	Cannabis Business Permit	5,000.00	5,000.00	100%	-	5,000.00
100	000	43330	0000	Plan Check Fees	3,156.81	17,000.00	19%	-	17,000.00
100	000	43340	0000	Street Opening Permits Fees	2,200.00	5,000.00	44%	-	5,000.00
100	000	43350	0000	Plumbing Permits	1,375.00	1,600.00	86%	-	1,600.00
100	000	43360	0000	Electrical Permits	1,250.00	1,600.00	78%	-	1,600.00
100	000	43390	0000	Other Licenses/Permits	-	1,000.00	0%	-	1,000.00
100	000	45000	0000	Fines & Forfeitures	1,919.51	1,700.00	113%	-	1,700.00
100	000	45510	0000	Vehicle Code Fines	2,470.00	3,000.00	82%	-	3,000.00
100	000	45512	0000	Parking and Admin Fines	11,685.00	7,500.00	156%	4,000.00	11,500.00
100	000	46100	0000	Interest Earned	92,267.52	120,000.00	77%	60,000.00	180,000.00
100	000	46101	0000	Interest Earned-PARS 115 Trust	10,355.82	15,000.00	69%	-	15,000.00
100	000	46815	0000	Rental Income - Garden Center	18,000.00	36,000.00	50%	-	36,000.00

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100	000	46816	0000	Rental Income - Airport RV	24,351.60	35,000.00	70%		35,000.00
100	000	46817	0000	Rental Income - PW Bldg (CHC Enterprise)	24,000.00	24,000.00	100%		24,000.00
100	000	47130	0000	HOPTR	306.27	1,200.00	26%		1,200.00
100	000	47140	0000	Vehicle License Collection	-	2,500.00	0%		2,500.00
100	000	47240	0000	COPS	144,663.48	185,000.00	78%	9,000.00	194,000.00
100	000	47241	0000	AMBAG REAP Grant - Housing Element	-	-	0%		-
100	000	47242	0000	HCD LEAP Grant - Housing Element	-	-	0%		-
100	000	47243	0000	SB1383 Organics Recycling	-	9,000.00	0%		9,000.00
100	000	47750	0000	Prop 172	9,137.54	20,000.00	46%		20,000.00
100	000	47760	0000	Wellness Program	7,500.00	7,500.00	100%		7,500.00
100	000	47780	0000	Police Grants & Other Reimbursements	2,500.00	10,700.00	23%		10,700.00
100	000	47781	0000	POST Reimbursements	3,978.01	7,000.00	57%		7,000.00
100	000	47783	0000	Grant Other Agencies	-	-	0%		-
100	000	47912	0000	DDA Negotiation Payment	10,000.00	-	0%	10,000.00	10,000.00
100	000	48210	0000	Police Service Fees	975.00	1,000.00	98%		1,000.00
100	000	48211	0000	Police Services-Special Events	19,687.50	40,000.00	49%		40,000.00
100	000	48212	0000	Public Events	-	7,500.00	0%		7,500.00
100	000	48805	0000	Use Permits	15,010.00	22,000.00	68%		22,000.00
100	000	48810	0000	Maps/Publications	-	100.00	0%		100.00
100	000	48825	0000	Property Inspections	750.00	4,500.00	17%		4,500.00
100	000	48840	0000	Miscellaneous Revenue	25,681.44	10,300.00	249%	15,000.00	25,300.00
100	000	48842	0000	LAFCO Refund & Interest for FOR A	412.60	-	0%	400.00	400.00
100	000	48910	0000	Rental - Park	2,250.00	3,500.00	64%		3,500.00
100	000	48930	0000	Miscellaneous Refunds	552.27	1,000.00	55%		1,000.00
				Total Non Department Specific	2,024,813.40	3,462,600.00	58%	13,000.00	3,475,600.00
				Police					
100	210	48220	0000	Airport Police Services	669,719.50	1,345,700.00	50%		1,345,700.00
				Total Revenue	2,694,532.90	4,808,300.00	56%	13,000.00	4,821,300.00
				Other Financing Sources					
				Non Department Specific					
100	000	82005	0000	Transfers In from ARPA	167,446.25	167,446.00	100%	-	167,446.00
				Total Non Department Specific	167,446.25	167,446.00	100%	-	167,446.00
				Total Other Financing Sources	167,446.25	167,446.00	100%	-	167,446.00
				Expense					
				Council					
100	110	61115	0000	Council Member Stipend	3,350.00	7,500.00	45%		7,500.00
100	110	61130	0000	Medicare-ER	48.56	200.00	24%		200.00
100	110	61131	0000	Social Security-ER	207.70	500.00	42%		500.00

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100	110	61132	0000	Unemployment Ins-Fed & State	20.10	100.00	20%		100.00
100	110	61135	0000	Dental Expense	3,577.21	8,900.00	40%	(1,000.00)	7,900.00
100	110	62410	0000	Materials/Supply	-	200.00	0%		200.00
100	110	64550	0000	Membership Dues-Professional Org	510.00	3,000.00	17%		3,000.00
100	110	64570	0000	Strategic Planning	-	5,000.00	0%		5,000.00
100	110	64580	0000	Miscellaneous Expense	1,941.69	1,500.00	129%	1,000.00	2,500.00
100	110	64610	0000	Travel Expenses	675.00	4,000.00	17%		4,000.00
Total Council					10,330.26	30,900.00	33%	-	30,900.00
City Clerk									
100	111	61105	0000	Payroll	115,232.49	235,500.00	49%		235,500.00
100	111	61110	0000	Overtime	2,033.57	10,000.00	20%		10,000.00
100	111	61124	0000	PERS UAL	44,451.00	44,500.00	100%		44,500.00
100	111	61125	0000	PERS Retirement	9,925.64	23,800.00	42%		23,800.00
100	111	61130	0000	Medicare-ER	1,693.53	3,400.00	50%		3,400.00
100	111	61132	0000	Unemployment Ins-Fed & State	6.80	100.00	7%		100.00
100	111	61135	0000	Dental Expense	3,297.73	4,800.00	69%		4,800.00
100	111	61140	0000	Health Insurance	52,601.06	99,400.00	53%		99,400.00
100	111	61141	0000	Health Insurance -Retiree	157.00	1,000.00	16%		1,000.00
100	111	61145	0000	Vision Ins	375.72	700.00	54%		700.00
100	111	61150	0000	Workers Comp and EAP	8,167.00	14,100.00	58%		14,100.00
100	111	61155	0000	Wellness Program	913.87	1,500.00	61%		1,500.00
100	111	62410	0000	Materials/Supply	1,358.70	5,000.00	27%	(1,000.00)	4,000.00
100	111	62430	0000	Office Supplies	3,158.75	10,000.00	32%	(3,000.00)	7,000.00
100	111	63505	0000	Repair/Maintenance	-	1,000.00	0%		1,000.00
100	111	63508	0000	Other Outside Services	4,365.97	5,000.00	87%	1,000.00	6,000.00
100	111	63509	0000	Shredding Services	506.29	1,000.00	51%		1,000.00
100	111	63530	0000	Telephone	1,692.47	7,000.00	24%	(3,000.00)	4,000.00
100	111	63531	0000	Internet	2,213.75	2,000.00	111%	1,200.00	3,200.00
100	111	63535	0000	Website Design & Maintenance	-	1,000.00	0%		1,000.00
100	111	63540	0000	Postage / Shipping	900.83	3,000.00	30%		3,000.00
100	111	63605	0000	Training	2,985.63	5,000.00	60%	4,000.00	9,000.00
100	111	63620	0000	Insurance-Liability	19,396.03	42,600.00	46%		42,600.00
100	111	63621	0000	Insurance-Property	-	-	0%		-
100	111	63635	0000	Contract Services - IT	5,400.00	10,000.00	54%		10,000.00
100	111	63652	0000	HR Services-RGS	-	-	0%		-
100	111	63657	0000	Temporary Assistance	-	-	0%		-
100	111	63660	0000	Janitorial Services	-	-	0%		-
100	111	64310	0000	Software/Server Subscription	8,152.45	15,000.00	54%	2,000.00	17,000.00
100	111	64315	0000	Agenda Management System	4,920.00	5,000.00	98%		5,000.00
100	111	64316	0000	Document Management System	-	1,500.00	0%		1,500.00

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100	111	64320	0000	Municipal Code Service	2,841.82	5,000.00	57%		5,000.00
100	111	64550	0000	Membership Dues-Professional Org	1,070.00	500.00	214%	700.00	1,200.00
100	111	64552	0000	Membership Dues-Government Agency	-	700.00	0%		700.00
100	111	64575	0000	Printing / Publications	1,581.95	2,000.00	79%	500.00	2,500.00
100	111	64580	0000	Misc Expenses	68.64	1,000.00	7%		1,000.00
100	111	64588	0000	Election Cost	-	15,000.00	0%		15,000.00
100	111	64610	0000	Travel Expenses	2,179.35	2,700.00	81%		2,700.00
100	111	66300	0000	Furniture & Equipment	-	-	0%		-
Total City Clerk					301,648.04	579,800.00	52%	2,400.00	582,200.00
City Manager									
100	120	61105	0000	Payroll	101,067.20	204,500.00	49%		204,500.00
100	120	61124	0000	PERS UAL	395.50	400.00	99%		400.00
100	120	61125	0000	PERS Retirement	6,738.35	15,900.00	42%		15,900.00
100	120	61130	0000	Medicare-ER	1,465.49	2,900.00	51%		2,900.00
100	120	61132	0000	Unemployment Ins-Fed & State	-	100.00	0%		100.00
100	120	61135	0000	Dental Expense	1,353.03	2,400.00	56%		2,400.00
100	120	61140	0000	Health Insurance	20,502.60	43,100.00	48%		43,100.00
100	120	61145	0000	Vision Ins	177.60	400.00	44%		400.00
100	120	61150	0000	Workers Comp and EAP	7,145.74	12,000.00	60%		12,000.00
100	120	61155	0000	Wellness Program	-	500.00	0%		500.00
100	120	61180	0000	Auto Allowance	2,700.10	5,400.00	50%	(500.00)	4,900.00
100	120	62430	0000	Office Supplies	9.64	1,500.00	1%		1,500.00
100	120	63620	0000	Insurance-Liability	17,649.42	36,700.00	48%		36,700.00
100	120	63621	0000	Insurance-Property	-	-	0%		-
100	120	64550	0000	Membership Dues-Professional Org	1,660.00	3,000.00	55%	500.00	3,500.00
100	120	64552	0000	Membership Dues-Government Agency	-	700.00	0%		700.00
100	120	64565	0000	Books and Periodicals	-	300.00	0%		300.00
100	120	64610	0000	Travel Expenses	-	4,000.00	0%	(3,000.00)	1,000.00
100	120	66905	0000	Contingency	-	23,300.00	0%	(23,300.00)	-
Total City Manager					160,864.67	357,100.00	45%	(26,300.00)	330,800.00
Finance									
100	130	62310	0000	ADP Payroll Fees	4,193.90	7,000.00	60%		7,000.00
100	130	62320	0000	Bank Service Charges	2,883.53	6,000.00	48%		6,000.00
100	130	62321	0000	Credit Card Fees	2,573.82	0.0	0%	6,000.00	6,000.00
100	130	62325	0000	Bank Reconciliation	0.0	0.0	0%		-
100	130	62327	0000	Grant Writing Services	-	-	0%		-
100	130	62431	0000	Accounting Software	225.00	5,000.00	5%		5,000.00
100	130	63625	0000	Audit-General	25,825.00	40,000.00	65%		40,000.00
100	130	63626	0000	Audit -Sales Tax	-	5,000.00	0%		5,000.00
100	130	63627	0000	Actuarial Services	2,500.00	4,500.00	56%		4,500.00

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100	130	63645	0000	Accounting Services-RGS	120,241.98	218,300.00	55%		218,300.00
100	130	63651	0000	Contract Services-Fee Study		20,000.00	0%		20,000.00
Total Finance					158,443.23	305,800.00	52%	6,000.00	311,800.00
Legal									
100	150	63650	0000	Legal Services	24,740.80	125,000.00	20%	(39,350.00)	85,650.00
100	150	64560	0000	Legal Advert	1,257.75	2,300.00	55%		2,300.00
100	150	64580	0000	Misc Expenses	-	1,000.00	0%		1,000.00
Total Legal					25,998.55	128,300.00	20%	(39,350.00)	88,950.00
Planning & Building Regulation									
100	160	63639	0000	Economic Development Services	7,064.32	10,000.00	71%		10,000.00
100	160	63640	0000	Planning Services	24,159.50	50,000.00	48%		50,000.00
100	160	63642	0000	Contract Services - Housing Element	-	-	0%		-
100	160	63648	0000	Building Inspections Services	18,599.40	32,400.00	57%		32,400.00
100	160	63649	0000	Engineering Services	300.00	5,000.00	6%		5,000.00
100	160	63656	0000	Code Enforcement Services	-	5,000.00	0%		5,000.00
100	160	64610	0000	Travel Expenses	-	1,000.00	0%		1,000.00
Total Planning & Building Regulation					50,123.22	103,400.00	48%	-	103,400.00
Government Buildings									
100	180	62410	0000	Materials/Supply	-	2,000.00	0%		2,000.00
100	180	63505	0000	Repair/Maintenance	-	5,000.00	0%		5,000.00
100	180	63508	0000	Other Outside Services	116.00	1,000.00	12%		1,000.00
100	180	63520	0000	Utlities-PG&E	2,278.52	-	0%	5,000.00	5,000.00
100	180	63660	0000	Janitorial Services	1,250.00	3,000.00	42%		3,000.00
Total Government Buildings					3,644.52	11,000.00	33%	5,000.00	16,000.00
Non-Departmental									
100	190	62410	0000	Materials/Supply	30.61	500.00	6%		500.00
100	190	63520	0000	Utlities-PG&E	-	-	0%		-
100	190	63530	0000	Telephone	-	-	0%		-
100	190	63620	0000	Insurance-Liability	24,359.25	-	0%	25,000.00	25,000.00
100	190	63621	0000	Insurance-Property	8,362.23	10,000.00	84%	(1,000.00)	9,000.00
100	190	63623	0000	Insurance-PLL (Pollution Legal Liab)	52,643.04	52,645.00	100%		52,645.00
100	190	64550	0000	Membership Dues-Professional Org	500.00	4,800.00	10%	(3,500.00)	1,300.00
100	190	64551	0000	Membership Dues-Non Profit Agency Contrib	11,100.00	12,000.00	93%	3,000.00	15,000.00
100	190	64552	0000	Membership Dues-Government Agency	4,460.10	5,500.00	81%		5,500.00
100	190	64580	0000	Misc Expenses	42.00	1,000.00	4%		1,000.00
100	190	64930	0000	S.M.I.P.	107.90	200.00	54%		200.00
100	190	64940	0000	SB 1473	27.00	100.00	27%		100.00
100	190	65751	0000	Principal-PG&E	-	-	0%		-
Total Non-Departmental					101,632.13	86,745.00	117%	23,500.00	110,245.00
Police									

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100	210	61105	0000	Payroll	484,136.22	1,120,900.00	43%		1,120,900.00
100	210	61110	0000	Overtime	76,576.22	140,000.00	55%		140,000.00
100	210	61111	0000	Overtime-DEA	14,697.09	-	0%		-
100	210	61120	0000	Reserves Payroll	47,106.86	95,000.00	50%		95,000.00
100	210	61123	0000	PERS UAL - After 06/30/18	13,165.00	13,400.00	98%		13,400.00
100	210	61124	0000	PERS UAL	110,338.00	110,200.00	100%		110,200.00
100	210	61125	0000	PERS Retirement	63,436.96	150,200.00	42%		150,200.00
100	210	61126	0000	PERS 457 Expense	14,400.00	32,400.00	44%		32,400.00
100	210	61130	0000	Medicare-ER	9,279.76	16,200.00	57%	3,000.00	19,200.00
100	210	61131	0000	Social Security-ER	480.87	-	0%		-
100	210	61132	0000	Unemployment Ins-Fed & State	7,353.70	11,000.00	67%	2,000.00	13,000.00
100	210	61135	0000	Dental Expense	8,086.82	16,200.00	50%		16,200.00
100	210	61140	0000	Health Insurance	126,942.64	304,800.00	42%		304,800.00
100	210	61141	0000	Health Insurance -Retiree	314.00	-	0%		-
100	210	61145	0000	Vision Ins	1,082.58	2,500.00	43%		2,500.00
100	210	61150	0000	Workers Comp and EAP	83,707.23	142,000.00	59%		142,000.00
100	210	61155	0000	Wellness Program	-	5,000.00	0%		5,000.00
100	210	61160	0000	Uniform Allowance	4,500.00	10,000.00	45%		10,000.00
100	210	61175	0000	Admin Leave	10,479.21	-	0%		-
100	210	62410	0000	Materials/Supply	4,454.98	15,000.00	30%		15,000.00
100	210	62420	0000	Ammunition	-	5,000.00	0%		5,000.00
100	210	62422	0000	Body Armor Vests	-	1,500.00	0%		1,500.00
100	210	62430	0000	Office Supplies	1,523.92	5,000.00	30%		5,000.00
100	210	62710	0000	Auto Operations - Supplies / Equip	144.78	2,500.00	6%	-	2,500.00
100	210	62720	0000	Auto Operations - Fuel	15,548.23	30,000.00	52%		30,000.00
100	210	63505	0000	Repair/Maintenance	282.49	2,000.00	14%		2,000.00
100	210	63508	0000	Other Outside Services	2,529.93	5,000.00	51%		5,000.00
100	210	63509	0000	Shredding Services	506.29	1,000.00	51%		1,000.00
100	210	63520	0000	Utilities-PG&E	2,278.47	-	0%	5,000.00	5,000.00
100	210	63530	0000	Telephone	3,598.09	13,000.00	28%	(5,000.00)	8,000.00
100	210	63531	0000	Internet	5,182.03	6,500.00	80%	3,000.00	9,500.00
100	210	63537	0000	Annual Maintenance-Records Management S	3,193.07	6,500.00	49%	(3,000.00)	3,500.00
100	210	63538	0000	Record Management-Historical	-	3,400.00	0%		3,400.00
100	210	63540	0000	Postage / Shipping	83.34	500.00	17%		500.00
100	210	63605	0000	Training	2,366.27	5,000.00	47%		5,000.00
100	210	63620	0000	Insurance-Liability	105,588.95	205,800.00	51%	8,500.00	214,300.00
100	210	63621	0000	Insurance-Property	8,362.22	10,000.00	84%	(1,000.00)	9,000.00
100	210	63622	0000	Insurance-Vehicles	2,523.50	-	0%	2,550.00	2,550.00
100	210	63625	0000	Audit-AUP	-	5,000.00	0%		5,000.00

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100	210	63627	0000	Actuarial Services	2,500.00	-	0%	2,500.00	2,500.00
100	210	63635	0000	Contract Services - IT	5,400.00	12,900.00	42%		12,900.00
100	210	63637	0000	Contract Services-Others	2,000.00	4,200.00	48%	-	4,200.00
100	210	63628	0000	Professional Services	12,000.00	-	0%	12,000.00	12,000.00
100	210	63650	0000	Legal Services	-	-	0%	3,800.00	3,800.00
100	210	63652	0000	HR Services-RGS	-	-	0%		-
100	210	63660	0000	Janitorial Services	1,250.00	3,000.00	42%		3,000.00
100	210	63664	0000	911-NGEN Phase II Upgrade	-	7,000.00	0%		7,000.00
100	210	63665	0000	911-Radio Dispatch	43,617.00	59,350.00	73%		59,350.00
100	210	63666	0000	911-Inform MDT Terminal Service	-	900.00	0%		900.00
100	210	63667	0000	911-Notification System	-	400.00	0%		400.00
100	210	63668	0000	911-NGEN O&M	9,717.00	13,400.00	73%		13,400.00
100	210	63669	0000	911-NGEN Debt	7,633.00	7,700.00	99%		7,700.00
100	210	63730	0000	Auto Repair/Maintenance	7,365.33	14,000.00	53%	5,500.00	19,500.00
100	210	63812	0000	Parking & Admin Citations Services	5,237.46	5,000.00	105%	4,000.00	9,000.00
100	210	63820	0000	Animal Regulation Fire	-	500.00	0%		500.00
100	210	63830	0000	Fund Jail & Prisoner	-	200.00	0%		200.00
100	210	63840	0000	ACJIS System	-	9,000.00	0%		9,000.00
100	210	64310	0000	Software/Server Subscription	14,966.28	20,000.00	75%		20,000.00
100	210	64318	0000	Computer Server	-	2,500.00	0%		2,500.00
100	210	64545	0000	Personnel Recruit & Pre-Employment	-	3,000.00	0%		3,000.00
100	210	64550	0000	Membership Dues-Professional Org	3,907.70	9,000.00	43%		9,000.00
100	210	64551	0000	Membership Dues-Non Profit Agency Contrib	500.00	-	0%	500.00	500.00
100	210	64552	0000	Membership Dues-Government Agency	5,000.00	-	0%	5,000.00	5,000.00
100	210	64565	0000	Books and Periodicals	-	900.00	0%		900.00
100	210	64575	0000	Printing / Publications	1,384.21	2,000.00	69%		2,000.00
100	210	64580	0000	Misc Expenses	-	1,000.00	0%		1,000.00
100	210	64610	0000	Travel Expenses	7,616.60	13,000.00	59%		13,000.00
100	210	65104	0000	Principal-Motorola Lease-Cameras	-	21,350.00	0%		21,350.00
100	210	65106	0000	Principal-Sunridge Records Mgmt	-	8,500.00	0%		8,500.00
100	210	65107	0000	Interest-Sunridge Records Mgmt	-	300.00	0%		300.00
100	210	66735	0000	Vehicle Replacement	19,189.09	21,050.00	91%		21,050.00
Total Police					1,383,533.39	2,732,650.00	51%	48,350.00	2,781,000.00
Fire/Animal Control									
100	220	63810	0000	Fire Seaside	59,153.90	234,400.00	25%	2,200.00	236,600.00
Total Fire/Animal Control					59,153.90	234,400.00	25%	2,200.00	236,600.00
Public Works/Streets									
100	311	61105	0000	Payroll	41,787.20	84,800.00	49%		84,800.00
100	311	61110	0000	Overtime		3,000.00	0%		3,000.00
100	311	61124	0000	PERS UAL	395.50	400.00	99%		400.00

City of Del Rey Oaks
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100	311	61125	0000	PERS Retirement	3,052.18	6,600.00	46%		6,600.00
100	311	61130	0000	Medicare-ER	605.93	1,300.00	47%		1,300.00
100	311	61132	0000	Unemployment Ins-Fed & State	-	100.00	0%		100.00
100	311	61135	0000	Dental Expense	888.86	1,600.00	56%	200.00	1,800.00
100	311	61140	0000	Health Insurance	15,771.24	33,200.00	48%		33,200.00
100	311	61145	0000	Vision Ins	99.06	300.00	33%		300.00
100	311	61150	0000	Workers Comp and EAP	3,062.46	5,500.00	56%		5,500.00
100	311	61155	0000	Wellness Program	200.00	500.00	40%		500.00
100	311	62410	0000	Materials/Supply	3,033.00	12,000.00	25%		12,000.00
100	311	62430	0000	Office Supplies	1,044.72	1,500.00	70%		1,500.00
100	311	62710	0000	Auto Operations - Supplies / Equip	50.91	2,500.00	2%		2,500.00
100	311	62720	0000	Auto Operations - Fuel	1,864.92	6,000.00	31%		6,000.00
100	311	63505	0000	Repair/Maintenance	3,550.00	30,000.00	12%	(200.00)	29,800.00
100	311	63508	0000	Other Outside Services	186.39	1,000.00	19%		1,000.00
100	311	63515	0000	Gabilan Crew	-	5,000.00	0%		5,000.00
100	311	63520	0000	Utilities - PG&E	2,500.93	20,000.00	13%	(10,000.00)	10,000.00
100	311	63525	0000	Utilities - Water	2,071.93	5,000.00	41%		5,000.00
100	311	63530	0000	Telephone	-	300.00	0%	100.00	400.00
100	311	63531	0000	Internet	160.96	-	0%	600.00	600.00
100	311	63605	0000	Training	23.83	4,000.00	1%		4,000.00
100	311	63620	0000	Insurance-Liability	7,300.80	15,600.00	47%		15,600.00
100	311	63621	0000	Insurance-Property	-	-	0%		-
100	311	63622	0000	Insurance-Vehicles	2,523.50	5,000.00	50%		5,000.00
100	311	63654	0000	Organic Waste Regs Services	4,500.00	9,000.00	50%		9,000.00
100	311	63730	0000	Auto Repair/Maintenance	1,298.78	8,300.00	16%		8,300.00
100	311	64575	0000	Printing / Publications	988.72	1,300.00	76%		1,300.00
100	311	64920	0000	Storm Water Project - Phase 4	7,279.00	23,000.00	32%	500.00	23,500.00
100	311	66302	0000	Equipment	-	2,000.00	0%		2,000.00
100	311	66905	0000	Contingency	-	-	0%		-
Total Public Works/Streets					104,240.82	288,800.00	36%	(8,800.00)	280,000.00
Parks/Recreation									
100	411	62410	0000	Materials/Supply	2,741.11	14,000.00	20%	(500.00)	13,500.00
100	411	62430	0000	Office Supplies	-	1,000.00	0%		1,000.00
100	411	63505	0000	Repair/Maintenance	4,644.15	25,000.00	19%		25,000.00
100	411	63525	0000	Utilities - Water	1,661.91	3,000.00	55%	500.00	3,500.00
100	411	64610	0000	Travel Expenses	-	100.00	0%		100.00
Total Parks/Recreation					9,047.17	43,100.00	21%	-	43,100.00
Total Expense					2,368,659.90	4,901,995.00	48%	13,000.00	4,914,995.00

City of Del Rey Oaks
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Fund	Dept	Account		FY 2025 As of 12/31/2024	FY 2025 Budget - Revised	Percent of Budget Collected/ Expended	FY 2025 Midyear Adjustments	FY 2025 Adjusted Budget
			Other Financing Uses					
			Non Department Specific					
100	000	81003	0000 Transfers Out to CIP	(9,738.00)	(80,000.00)	12%		(80,000.00)
			Total Non Department Specific	(9,738.00)	(80,000.00)	12%	-	(80,000.00)
			Total Other Financing Uses	(9,738.00)	(80,000.00)	12%	-	(80,000.00)
			Excess(Deficit) of Revenue Over Expenditures	483,581.25	(6,249.00)		-	(6,249.00)

				FY 2025 As of 12/31/2024	FY 2025 Budget - Revised	Percent of Budget Collected/ Expended	FY 2025 Midyear Adjustments	FY 2025 Adjusted Budget
GENERAL FUND SUMMARY:								
Revenue				2,694,532.90	4,808,300.00	56%	13,000.00	4,821,300.00
Transfers In				167,446.25	167,446.00	100%	-	167,446.00
Expenditures								
	110	Council		10,330.26	30,900.00	33%	-	30,900.00
	111	City Clerk		301,648.04	579,800.00	52%	2,400.00	582,200.00
	120	City Manager		160,864.67	357,100.00	45%	(26,300.00)	330,800.00
	130	Finance		158,443.23	305,800.00	52%	6,000.00	311,800.00
	150	Legal		25,998.55	128,300.00	20%	(39,350.00)	88,950.00
	160	Planning and Building Regulations		50,123.22	103,400.00	48%	-	103,400.00
	180	Government Buildings		3,644.52	11,000.00	33%	5,000.00	16,000.00
	190	Non-Depratmental		101,632.13	86,745.00	117%	23,500.00	110,245.00
	210	Police		1,383,533.39	2,732,650.00	51%	48,350.00	2,781,000.00
	220	Fire/Animal Control		59,153.90	234,400.00	25%	2,200.00	236,600.00
	311	Public Works/Street		104,240.82	288,800.00	36%	(8,800.00)	280,000.00
	411	Parks/Recreation		9,047.17	43,100.00	21%	-	43,100.00
		Total		2,368,659.90	4,901,995.00	48%	13,000.00	4,914,995.00
Transfers Out-CIP				(9,738.00)	(80,000.00)	0.12	-	(80,000.00)
Excess(Deficit) of Revenue Over Expenditures				483,581.25	(6,249.00)		-	(6,249.00)

Beginning Fund Balance, 7/1/2024
Estimated Ending Fund Balance, 06/30/2025

3,271,331.00
3,265,082.00

210 - Gas Tax Fund

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Revenue									
Non Department Specific									
210	000	47010	0000	Gas Tax 2103	8,570.08	15,100.00	57%		15,100.00
210	000	47020	0000	Gas Tax 2105	5,120.83	10,500.00	49%		10,500.00
210	000	47030	0000	Gas Tax 2106	4,642.88	9,500.00	49%		9,500.00
210	000	47040	0000	Gas Tax 2107	6,862.29	12,400.00	55%		12,400.00
210	000	47050	0000	Gas Tax 2107.5	1,000.00	1,000.00	100%		1,000.00
Total Non Department Specific					26,196.08	48,500.00	54%	-	48,500.00
Total Revenue					26,196.08	48,500.00	54%	-	48,500.00
Expense									
Public Works/Streets									
210	311	63510	0000	Street Sweeping	-	10,000.00	0%		10,000.00
210	311	63910	0000	Street Lighting	7,502.65	15,000.00	50%		15,000.00
210	311	65751	0000	PG&E-Street Lighting Loan	1,054.15	-	0%	2,550.00	2,550.00
Total Expense					8,556.80	25,000.00	25%	2,550.00	27,550.00
Excess(Deficit) of Revenue Over Expenditures					17,639.28	23,500.00		(2,550.00)	20,950.00
Beginning Fund Balance, 7/1/2024									109,210.00
Estimated Ending Fund Balance, 06/30/2025									130,160.00
211 - SB1 Fund-RMRA									
Revenue									
Non Department Specific									
211	000	47777	0000	SB 1 Funds	21,486.31	40,800.00	53%		40,800.00
Total Revenue					21,486.31	40,800.00	53%	-	40,800.00
Expense									
211	537	66327	0000	Saucito/Work Curb and Gutter Repair	-	40,000.00	0%		40,000.00
211	538	66327	0000	Via Verde Curb and Gutter Repair	-	-	0%		-
211	539	66327	0000	Rosita Emergency Repairs	85,000.00	150,000.00	57%		150,000.00
Total Expense					85,000.00	190,000.00	45%	-	190,000.00
Excess(Deficit) of Revenue Over Expenditures					(63,513.69)	(149,200.00)		-	(149,200.00)
Beginning Fund Balance, 7/1/2024									161,731.00
Estimated Ending Fund Balance, 06/30/2025									12,531.00

City of Del Rey Oaks
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Fund	Dept	Account		FY 2025 As of 12/31/2024	FY 2025 Budget - Revised	Percent of Budget Collected/ Expended	FY 2025 Midyear Adjustments	FY 2025 Adjusted Budget
212 - Measure X Fund								
Revenue								
212	000	47775	0000	Non Department Specific Measure X	25,325.46	94,400.00	27%	94,400.00
				Total Non Department Specific	25,325.46	94,400.00	27%	-
				Total Revenue	25,325.46	94,400.00	27%	-
Expense								
212	524	66410	0000	Via Verde/Los Encinos Street Improvements	-	-	0%	-
				Debt Service - Measure X				
212	610	65103	0000	Principal - Measure X Loan	19,835.85	80,400.00	25%	80,400.00
212	610	65203	0000	Interest - Measure X	5,489.61	14,000.00	39%	14,000.00
				Total Expense	25,325.46	94,400.00	27%	-
Other Financing Uses								
212	539	81004	0000	Transfers Out to Grants	(74,100.00)	(74,100.00)	100%	(74,100.00)
				Total Other Financing Uses	(74,100.00)	(74,100.00)	0%	-
				Excess(Deficit) of Revenue Over Expenditures	74,100.00	(74,100.00)	0%	-
Beginning Fund Balance, 7/1/2024								73,398.00
Estimated Ending Fund Balance, 06/30/2025								(702.00)
221 - FORA Habitat Management Fund								
Expense								
221	160	63646	0000	Planning & Building Regulation Contract Services - Habitat Management Plan	-	16,884.00	0%	16,884.00
				Total Expense	-	16,884.00	0%	-
				Excess(Deficit) of Revenue Over Expenditures	-	(16,884.00)	0%	(16,884.00)
Beginning Fund Balance, 7/1/2024								727,338.00
Estimated Ending Fund Balance, 06/30/2025								710,454.00
222 - FORA Land Development Fund								
Revenue								
222	000	47911	0000	Non Department Specific DDA Developer Deposit	75,000.00	-	0%	75,000.00

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Total Revenue				75,000.00	-	0%	75,000.00	75,000.00
Excess(Deficit) of Revenue Over Expenditures				75,000.00	-	0%		75,000.00
Beginning Fund Balance, 7/1/2024								
Estimated Ending Fund Balance, 06/30/2025								
223 - ARPA Fund								
Revenue								
223	000	47521	0000	Non Department Specific ARPA Grant	-	-	0%	-
Total Revenue				-	-	0%	-	-
Expense								
223	210	66305	0000	Police Mobile Data Terminals	-	-	0%	-
223	210	66306	0000	Portable Radios	-	-	0%	-
Total Police				-	-	0%	-	-
223	527	66425	0000	City Hall Parking Lot Imp Parking Lot Improvements & Repairs	-	50,000.00	0%	(50,000.00)
Total Park Parking Lot				-	50,000.00	0%	(50,000.00)	-
Total Expense				-	50,000.00	0%	(50,000.00)	-
Other Financing Uses								
223	000	81005	0000	Non Department Specific Transfers Out to GF	(167,446.25)	(167,446.00)	100%	(167,446.00)
Total Other Financing Uses				(167,446.25)	(167,446.00)	100%	-	(167,446.00)
Excess(Deficit) of Revenue Over Expenditures				(167,446.25)	(217,446.00)			(167,446.00)
Beginning Fund Balance, 7/1/2024								
Estimated Ending Fund Balance, 06/30/2025								
231 - BSCC-Officer Wellness & Mental Health Grant								
Expense								
231	210	64314	0000	Police Law Enforcement Wellness App	1,999.00	2,000.00	100%	2,000.00

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			Total Expense	1,999.00	2,000.00	100%		2,000.00
			Excess(Deficit) of Revenue Over Expenditures	(1,999.00)	(2,000.00)	100%		(2,000.00)
Beginning Fund Balance, 7/1/2024								12,834.00
Estimated Ending Fund Balance, 06/30/2025								10,834.00
235 - Asset Forfeitures								
			Revenue					
			Police					
235	210	47780	0000					
			Police Grants & Other Reimbursements	-	-	0%		-
			Total Revenue	-	-	0%		-
			Excess(Deficit) of Revenue Over Expenditures	-	5,000.00	0%		-
Beginning Fund Balance, 7/1/2024								-
Estimated Ending Fund Balance, 06/30/2025								-
236 - Drug Enforcement Administration (DEA) Fund								
			Revenue					
			Police					
236	210	47782	0000					
			DEA Reimbursements	21,536.39	44,000.00	49%		44,000.00
			Total Revenue	21,536.39	44,000.00	49%	-	44,000.00
			Expense					
236	210	61111	0000					
			Overtime-DEA	4,674.46	44,000.00	11%		44,000.00
			Total Expense	4,674.46	44,000.00	11%	-	44,000.00
			Excess(Deficit) of Revenue Over Expenditures	16,861.93	-		-	-
Beginning Fund Balance, 7/1/2024								6,741.00
Estimated Ending Fund Balance, 06/30/2025								6,741.00
242 - REAP Grant								
			Revenue					
			Planning & Building Regulation					
242	160	47241	0000					
			AMBAG REAP Grant	44,045.00	42,500.00	104%		42,500.00

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Total Revenue					44,045.00	42,500.00	104%		42,500.00
Expense									
242	160	63640	0000	Planning Services	19,017.00	42,500.00	45%		42,500.00
Total Expense					19,017.00	42,500.00	45%	-	42,500.00
Excess(Deficit) of Revenue Over Expenditures					-	-	0%		-
Beginning Fund Balance, 7/1/2024									-
Estimated Ending Fund Balance, 06/30/2025									-
251 - CalFire Grant Fund									
Revenue									
Non Department Specific									
251	411	47768	0000	CalFire Grant	20,631.90	297,300.00	7%		297,300.00
Total Revenue					20,631.90	297,300.00	7%	-	297,300.00
Expense									
251	411	63913	0000	Tree Service	85,000.00	297,300.00	29%		297,300.00
Total Expense					85,000.00	297,300.00	29%	-	297,300.00
Excess(Deficit) of Revenue Over Expenditures					(64,368.10)	-		-	-
Beginning Fund Balance, 7/1/2024									-
Estimated Ending Fund Balance, 06/30/2025									-
260 - CDBG Fund									
Revenue									
Parks/Recreation									
260	411	47765	0000	CDBG Grant	-	90,000.00	0%		90,000.00
Total Revenue					-	90,000.00	0%	-	90,000.00
Expense									
260	411	66420	0000	Parks & Improvements	-	90,000.00	0%		90,000.00
Total Expense					-	90,000.00	0%	-	90,000.00

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			Excess(Deficit) of Revenue Over Expenditures	-	-			-
Beginning Fund Balance, 7/1/2024								
Estimated Ending Fund Balance, 06/30/2025								
301 - Capital Projects								
Other Financing Sources								
Vehicle Replacement								
301	533	82003	0000	Transfers In from GF	-	45,000.00	0%	45,000.00
				Total Vehicle Replacement	-	45,000.00	0%	45,000.00
City Hall Facility Repairs & Upgrades								
301	541	82003	0000	Transfers In from GF	9,738.00	20,000.00	49%	20,000.00
				Total City Hall Facility Repairs & Upgrades	9,738.00	20,000.00	49%	20,000.00
Council Chamber Technology Project								
301	542	82003	0000	Transfers In from GF	-	5,000.00	0%	5,000.00
				Total Council Chamber Tech Project	-	5,000.00		5,000.00
PD Radio Replacement								
301	543	82003	0000	Transfers In from GF	-	10,000.00	0%	10,000.00
				Total PD Radio Replacement	-	10,000.00	0%	10,000.00
Total Other Financing Sources				9,738.00	80,000.00	12%	-	80,000.00
Expense								
Housing Element 6th Cycle								
301	532	63638	0000	Housing Element Cost - 6th Cycle	-	-	0%	-
				Total Housing Element 6th Cycle	-	-	0%	-
Vehicle Replacement								
301	533	66735	0000	Vehicle Replacement	-	45,000.00	0%	45,000.00
				Total Vehicle Replacement	-	45,000.00	0%	45,000.00
City Hall Facility Repairs & Upgrades								
301	541	66322	0000	Repairs and Improvements	9,738.00	20,000.00	49%	20,000.00
				Total City Hall Facility Repairs & Upgrades	9,738.00	20,000.00	49%	20,000.00
Council Chamber Technology Project								
301	542	66323	0000	Technology Upgrades	-	5,000.00	0%	5,000.00
				Total Council Chamber Technology Project	-	5,000.00	0%	5,000.00
PD Radio Replacement								
301	543	66736	0000	PD Radio Replacement	-	10,000.00	0%	10,000.00
				Total PD Radio Replacement	-	10,000.00	0%	10,000.00
Total Expense				9,738.00	80,000.00	12%	-	80,000.00

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FY 2025 Mid-Year Budget Adjustments

Item A.

Fund	Dept	Account		FY 2025 As of 12/31/2024	FY 2025 Budget - Revised	Percent of Budget Collected/ Expended	FY 2025 Midyear Adjustments	FY 2025 Adjusted Budget
			Excess(Deficit) of Revenue Over Expenditures	-	-			-
Beginning Fund Balance, 7/1/2024								950.00
Estimated Ending Fund Balance, 06/30/2025								950.00
			321 - SBR Engineering Fund					
			Expense					
			SBR Engineering					
321	518	63611	0000	Contract Services - Engineering	40,137.50	300,000.00	13%	300,000.00
			Total Expense		40,137.50	300,000.00	13%	-
			Excess(Deficit) of Revenue Over Expenditures	(40,137.50)	(300,000.00)	13%		(300,000.00)
Beginning Fund Balance, 7/1/2024								488,575.00
Estimated Ending Fund Balance, 06/30/2025								188,575.00
			331 - FHA Grant Fund					
			Revenue					
			Non Department Specific					
331	000	47523	0000	FHWA Grant	-	543,400.00	0%	543,400.00
			Total Revenue		-	543,400.00	0%	0.00%
			Other Financing Sources					
331	539	82004	0000	Transfers In from MX	74,100.00	74,100.00	100%	74,100.00
			Total Other Financing Sources		-	74,100.00	0%	-
			Expense					
331	539	63611	0000	Contract Services-Engineering	13,741.51	90,371.20	15%	90,371.20
331	539	66411	0000	Road Construction	-	494,000.00	0%	494,000.00
			Total Expense		13,741.51	584,371.20	2%	-
			Excess(Deficit) of Revenue Over Expenditures	(13,741.51)	33,128.80			33,128.80
Beginning Fund Balance, 7/1/2024								(33,129.00)
Estimated Ending Fund Balance, 06/30/2025								(0.20)

City of Del Rey Oaks
Statement of Revenue & Expenditures
FY 2025 Mid-Year Budget Adjustments

Item A.

Fund	Dept	Account			FY 2025 As of 12/31/2024	FY 2025 Budget - Revised	Percent of Budget Collected/ Expended	FY 2025 Midyear Adjustments	FY 2025 Adjusted Budget
332 - FEMA & OES									
Revenue									
Non Department Specific									
332	000	47519	0000	OES	14,554.27	14,555.00	100%		14,555.00
332	000	47520	0000	FEMA	58,217.06	58,218.00	100%		58,218.00
Total Non Department Specific					72,771.33	72,773.00	100%	-	72,773.00
Total Revenue					-	72,773.00	100%	-	72,773.00
Expense									
332	541	66322	0000	City Hall Repairs	-	72,772.00	0%	1.00	72,773.00
Total Expense					-	72,772.00	0%	1.00	72,773.00
Excess(Deficit) of Revenue Over Expenditures					-	1.00	100%		-
Beginning Fund Balance, 7/1/2024									-
Estimated Ending Fund Balance, 06/30/2025									-

Mayor Donaldson Report

Below is a summary of board meetings I attended:

Transportation Agency for Monterey County (TAMC)

February 26, 2025



Transportation Agency Hosts Unmet Transit Needs Public Hearing

The Transportation Agency Board of Directors held a public hearing to receive comments to identify unmet transit needs in Monterey County.

In its role as the Transportation Development Act fund administrator, the Agency annually seeks public input to identify unmet transit needs in Monterey County. This unmet needs process is associated with the Local Transportation Fund, which is one of two designated funding sources for public transit created by the California Transportation Development Act.

The Agency solicits public input on unmet transit needs and places comments into the following categories:

1. Transit service improvement requests that would improve an existing service.
2. Transit service expansion requests that extend a transit route beyond its current limits and fill a gap in service.
3. Capital improvement projects that would enhance existing public transit facilities.

In addition to public testimony provided at the hearing, the Transportation Agency accepts comments throughout the year in writing, by email, through a questionnaire posted on the Agency website and through the Monterey-Salinas Transit Mobility Advisory Committee.

The Transportation Agency's deadline for accepting public comments and questionnaires for consideration as part of the annual unmet transit needs process is April 17, 2025. Comments can be submitted at: <https://www.tamcmonterey.org/unmet-transit-needs>.

Staff will present the final list of comments to the TAMC Board, prior to allocating Local Transportation Funds in June.

TAMC Board Receives Update on Interim Safety Improvements on US 101 South of Salinas

Caltrans District 5, presented an update on the interim safety improvements that are being considered for the US Highway 101 South of Salinas Corridor Improvement Project to the Transportation Agency Board of Directors.

The presentation by Meg Henry, Project Manager, Caltrans District 5, included the following interim improvements to address specific issues in advance of the permanent solution for the corridor project:

Potential short-term safety improvements:

- Close all 11 median openings between Chualar and Salinas;
- Leave two openings for emergency vehicle access; and
- Stop control changes at the Chualar southbound ramp.

Potential mid-term safety improvements:

- Installation of roundabouts at key locations to assist with turning movements;
- Alternatives to improve traffic circulation at existing interchange intersections;
- Chualar bridge rail improvements; and
- Other complete streets improvements.

The short-term safety improvements are projects that are planned to be implemented while the team continues to develop plans, secure funding, and construct interim and long-term solutions. Caltrans anticipates awarding a contract for the short-term safety improvement in April 2026, with construction starting in the summer of 2026.

The US 101 South of Salinas corridor is the primary artery along the Central Coast and is vital to statewide commerce. It provides access from California's Central Coast agricultural operations to markets around the country. This segment of the highway south of Salinas includes several uncontrolled intersections (i.e., no traffic signals or stop signs controlling traffic along the highway) that have been hot spots with high crash rates. Eliminating turning movements at these intersections is the main objective of the projects under development.

The long-term safety improvements include a full freeway with new county roads and two relocated interchanges. The anticipated start of phased construction for the long-term project corridor improvement project is summer 2031.

Monterey One Water (M1W)

February 24, 2025



New Board Officers:

- Director Tyller Williamson has been appointed Chair (Monterey)
- Director Kent Hibino has been appointed Vice Chair (Boronda)

Board Actions:

- Approved a MOA with the City of Monterey for inspection services for Sewer Pipe Blockage Control Program and Stormwater Management Program.
- Adopted Reso. 2025-03 for Executive Officer/GM to act as authorized agent for M1W to obtain Federal Financial Assistance from the Dept. of Homeland Security and State of CA, for the FY22/23 State and Local Cybersecurity Grant Program.

- Approved a professional service agreement with GHD Inc. for SCADA Cybersecurity Program and SCADA Upgrade Management Services for \$398,179.
- Approved increasing the Brown & Caldwell contract for Outfall Improvement Projects for the Monterey Peninsula Water Supply Project from \$693,859 to now \$1,235,731,00.
- Adopted Reso. 2025-04 approving a local cost share grant of \$581,979 match for PWM construction costs for the City of Salinas Round 2 Stormwater Grant Project
- Approved amendments to the February 25, 2021 Short-Term Outfall Capacity Lease Agreement with Cal-Am for the Monterey Peninsula Water Supply Project Test Well.
- Approved the Customer Assistance Program for FY25/26 in the amount of \$200,000. The board discussed billing options and directed staff not to revisit moving the wastewater billing to the tax roll this year.

Upcoming Meetings:

- Budget Personnel Committee March 14, 2025
- Recycled Water Committee March 20, 2025
- Board of Directors March 31, 2025

View agenda packets and meetings details at
<https://www.montereyonewater.org/192/Public-Meetings>

or to view past meetings go to our channel at

[Monterey One Water - YouTube](#)

Kim Shirley's Council Report for Tuesday, March 25, 2025

Friday, February 21st- ReGen Monterey Board Meeting- Since we'd just had a large workshop at the beginning of the month, this month's agenda was a little light. We presented a resolution of appreciation to former Carmel City Council member Karen Ferlito. I loved her passion for sustainable practices and educating the public on proper disposal or recycling of items. I'll miss her contributions on the board. We also recognized a ReGen employee for 25 years of service.

Our main agenda topic was deciding our next step for hiring a new law firm to represent ReGen since our current lawyer of 53 years(!) will be retiring. It was decided that Marina Mayor Bruce Delgado, Carmel Mayor Dale Byrne, and I, along with our General Manager would interview our candidates who responded to our request and then we'll bring back our recommendation for the March board meeting.

The last thing to note for this meeting was that in the Technical Advisory Committee (TAC) update, we learned that our waste hauler franchise agreements will expire in 2030. Even though it seems far away, the TAC is getting together a subcommittee with representatives from all of the jurisdictions to begin the process of investigating whether we'll put out an RFP (request for proposals) or ask for an extension with the contracts. This is clearly a big process and I'm grateful we have the TAC to cover this issue.

Tuesday, February 25th- City Council Meeting- Typically, council/board meetings have a place on the agenda where council/board members can make comments. Our agendas do not have that opportunity, so I used the general "public comments" section to speak about three requests. The first was a request for people (residents, council members, everyone) to let me know their thoughts on raising rates at the landfill in order to have a longer life for the landfill (and vice versa). The second was to ask everyone to read my council report on my disappointment with Mayor Donaldson's vote for LAFCO at the Mayor's City Selection Committee. The third was a request to help me push for a full council meeting or workshop where we could develop goals/priorities with resident input for the next fiscal year. Those goals would then drive our budget and indicate our overall values for the city. I was also advocating for strategic planning with our council since we haven't done any strategic planning in almost three years and I believe it's important to establish goals through that collaborative process.

After public comments, where there were a couple of comments and half a dozen letters read expressing disappointment with Mayor Donaldson's LAFCO vote, we had two proclamations for Black History Month (Feb) and National Women's History Month (March). Next was a presentation about the new "Daylighting Law" which prevents cars from parking within 20 feet of a crosswalk or intersection. This provides greater visibility of

pedestrians and is intended to reduce pedestrian/car accidents. There are no requirements for painting curbs with this law, so it's something that we'll all have to become aware of and integrate into our parking habits. In terms of enforcement, our police will initially be giving warnings until it's more widely known.

Our new business section of the council meeting included two items. The first was an adoption of our new user and regulatory fees which were based on our fee study that was just completed (see my description of this during February's finance meeting). These new fees are anticipated to bring in roughly \$60,000 in new revenue (remember, we're just trying to break even, so it shows how significantly low our current fees were prior to this change). The second item was approving a 6% increase in contingencies for the Rosita rd repair project. As one might expect, there were things in this project that came up which increased the cost. In the end, we are all very happy this project is being completed, so this was an easy vote to approve.

Lastly, during the City Manager report we talked about how Del Rey Oaks went from a grade "F" to an "A" this year based on the American Lung Associations grading of no smoking policies. Our work last year to eliminate smoking in multiunit housing and in public spaces, gave us enough points where we beat out all other county cities! I'm just so happy we were able to accomplish this and make our residents and visitors healthier now and into the future.

Wednesday, March 5th- ReGen Monterey Finance Committee Meeting- The majority of today's meeting was centered around two documents that were revised 20 years ago. The first is the "Guiding Principles" document that was revised in 2004 which provides general guidance on the overall operation of the Waste Management District. Items included in this document include governance structure, labor policy, reserve policy, debt service ratios, landfill capacity, and rate policies. Our finance committee was able to provide some direction for initial edits which the staff will make so it can be brought before the full board later this month. The second document was the Guiding Principles for Acceptance of Regional (Out of District) Waste which was revised in 2007. The topics in this document were also discussed under "landfill capacity" in the first document, so much of our conversation overlapped. The general sense was that we will look towards becoming financially independent from our largest regional contract which expires in 11 years. That means we need to make up roughly \$9 million in revenue over that timespan. I don't think the board will be against gaining additional outside contracts, but I do think we'll make sure they're paying their fair share and we won't necessarily go out and market ourselves with the intention of getting additional regional contracts to help preserve our landfill life. Ultimately, these documents will be combined into one and will be presented for further discussion.

We also got an update on the timeline for our 2025/26 budget planning. The idea is to have a finalized budget ready for approval by May. Based on our discussions and the

desire to become less reliant on regional contracts, we're anticipating a gate rate increase for this next year. Having the budget done a bit early, will also help the trash haulers as they finalize their rates for this next year.

The last item was hearing a presentation on our fiscal year 2024 audit. Overall, everything looked good although they did have one internal control finding which could produce a misstatement on our financial statements. Staff was notified of this error and they now understand what they need to do moving forward to correct the way they're recording certain account balances.

Wednesday, March 5th- Seaside Groundwater Basin Watermaster Meeting- Our meeting this month mainly focused on two items. The first was approval for the contract which will update the Watermaster's Seawater Intrusion Response Plan. This is a project we had talked about previously at the Watermaster and Technical Advisory Committees and therefore the cost was built into our budget for this year. This update will be done in the next few months and I do think it will stimulate some interesting discussions about how far we need to go to reduce pumping if we see triggers indicating seawater intrusion. Stay tuned for those discussions!

The second item was approval for the geophysical subsurface imaging that will be done around sentinel well #4 (this is the well that has been showing an increase in conductivity, which may indicate seawater intrusion). They'll be creating magnetic fields to penetrate the ground and then once they turn them off eddy currents will form. The signals from these eddy currents will give an indication of the resistivity of the layer. The resistivity will provide a picture of what is below, helping us to understand if those areas are intruded with seawater. This will be new data for the Watermaster and I think we're all anxious to see what comes from this work.

Monday, March 10th- Monterey Salinas Transit Administrative Performance Committee- We received several updates in this meeting. The first was looking at our bus data from January which showed over 9% increase in ridership when compared to January 2024. We've had almost two years of a continued increase in riders since the better bus network was established.

We also received an update from our State representatives. Bills were reviewed that address extending CEQA exemption for transit projects as well as one that will expand safety measures for transit employees who are working in the public. There was a budget request at the state level for a \$2 Billion dollar increase for transit and they're looking to reauthorize the Cap and Trade program which expires in 2030 (15% of revenues from that program go to transit).

Looking at MST's Measure Q which expires in 2029, a bill was introduced (AB761) which is specifically aimed at allowing MST to request an additional tax measure that would put

some jurisdictions over the 10% cap. MST may take this tax measure out for a vote in 2026. The extra percentage is only $\frac{1}{8}$ of 1% (in addition to the base tax that would be requested).

The Federal update was all about the continuing resolution (CR) to keep the government running. That CR doesn't include any earmarks which eliminates money that we were hoping to use for a project in King City. I asked our General Manager, Carl Sedoryk about the percentage of our budget that relies on federal money. He replied that about 20% of our budget (\$12 million) comes from federal money. Thankfully, MST has built up a good reserve to withstand times as we're seeing now.

Monday, March 10th- Monterey Salinas Transit Board Meeting- Please see the MST board highlights in our agenda packet.

Council Report from Councilmember John Uy March 25, 2025 Meeting

I. Council Report: Regular Meeting of the DRO City Council on February 25, 2024



I am pleased to share highlights from our February 25, 2025, City Council meeting, a session filled with meaningful discussions and forward-moving actions for our beloved city.

Honoring Our Past, Celebrating Progress

We began the evening with two significant proclamations. First, we recognized **Black History Month**, celebrating the invaluable contributions of African Americans to our city and nation. It was a moment to reflect on our shared history and reaffirm our commitment to diversity, equity, and inclusion. Second, we declared March as **National Women's History Month**, honoring the achievements of women who have shaped our community and championed progress in all sectors of society. These proclamations remind us of the importance of unity and representation in Del Rey Oaks.

New Statewide Daylighting Law Presentation

We were honored to receive a presentation on **Assembly Bill 413**, California's new "Daylighting Law." This law, which took effect on January 1, 2025, is a critical step toward enhancing pedestrian safety by restricting parking within 20 feet of crosswalks. As a community that prioritizes safety, we are committed to implementing these measures to ensure safer streets for all.

Ensuring Financial Transparency and Stability

Our **Financial Reports for December 2024 and January 2025** reflected a fiscally responsible city with strong reserves. The numbers showed that our revenues are ahead of projections, and our budget remains on track, ensuring that we can continue delivering quality services while planning for long-term sustainability. I extend my gratitude to our city staff for their diligence in maintaining sound financial management.

Investing in Infrastructure & Emergency Repairs

A key decision made during the meeting was the approval of a **6% contingency increase for the Rosita Road Emergency Repair Project**. This project is crucial for maintaining safe and accessible roadways for our residents. The council also authorized the City Manager to sign change orders, ensuring efficiency in addressing unexpected challenges that may arise.

Infrastructure investments remain a top priority as we enhance the livability and safety of Del Rey Oaks.

Updated User and Regulatory Fees

To ensure that city services remain equitable and financially sustainable, we adopted **Resolution 2025-01**, updating and establishing user and regulatory fees. These updates reflect necessary adjustments that align with operational costs while maintaining affordability for our residents.

Looking Ahead

The next **City Council meeting will be held on March 25, 2025, at 6:00 PM**. I encourage all residents to stay engaged, attend meetings, and share their perspectives. Our collective participation is what makes Del Rey Oaks a thriving and connected community.

As always, it is an honor to serve as your Councilmember. Let's continue working together to build a safer, stronger, and more vibrant Del Rey Oaks.

II. Council Report: Message of Councilmember John Uy for International Women's Day on March 8, 2025

 Happy International Women's Day! 

Today, we honor the strength, resilience, and brilliance of all women—the trailblazers who paved the way, the leaders who inspire change, the mothers who nurture, the daughters who dream, and the countless women whose contributions shape our world every day.

To the women of Del Rey Oaks, the Monterey Peninsula, and beyond—your voices matter, your dreams are valid, and your impact is immeasurable. You are the backbone of our communities, the heart of our families, and the architects of a more inclusive future.

Let's celebrate equality, empowerment, and progress while recognizing the work still needed to achieve true gender equity. Today, and every day, we commit to lifting each other up, amplifying women's voices, and ensuring that no dream is out of reach.

 To all the incredible women out there—thank you.  Your courage, passion, and perseverance make the world a better place.

HAPPY
- INTERNATIONAL WOMEN'S DAY -
8th March

YOUR VOICES MATTER,
YOUR DREAMS ARE VALID, AND
YOUR IMPACT IS IMMEASURABLE.

-Councilmember John Uy



III. Council Report: Regular Meeting of the Seaside County Sanitation District (SCSD) Board of Directors – March 11, 2025



A week has passed since the **March 11, 2025, Seaside County Sanitation District (SCSD) meeting**, and I have taken the time to reflect on what transpired and what it means for **our community moving forward**.

I want to be **completely transparent** with you about what happened because the decisions made at SCSD do **not just impact our sanitation services. They impact Del Rey Oaks' representation and voice in regional governance.**

What Happened at the SCSD Meeting on March 11, 2025?

At the heart of this meeting was **Agenda Item 6A**, a proposal initiated by the City of Seaside to **change SCSD's voting structure in a way that could significantly alter the balance of power on the Board**. In simple terms, Seaside is seeking **more control**, and if their proposal moves forward, it could mean **less influence for Del Rey Oaks and Sand City in the decisions that shape our shared services**.

1. Two Letters, Two Perspectives

During the **Review of the Agenda**, I presented two letters that had been submitted to the Board regarding **Agenda Item 6A**:

- A request from **Seaside to defer the discussion to April**, citing their inability to be present at the meeting even though this Agenda item was entered by them.
- A formal letter from **our City Attorney, Alex Lorca**, which raised **serious concerns** about Seaside's lack of transparency and failure to demonstrate that its City Council had formally authorized this request in a publicly noticed meeting.

As the Chair of the Board, I read both letters **aloud into the record**, ensuring that no part of this discussion happened behind closed doors.

Regarding the item from the City of Seaside requesting that Agenda Item 6A be deferred to the April meeting due to their inability to attend during that meeting, here are my views on whether to grant it or not.

1. I want to ensure Full Representation in a Major Decision

- *The **City of Seaside** initiated this proposal, and their representative, **First Vice Chair Ian Oglesby**, is **absent**. Since this proposal directly impacts their representation and voting power, some might argue that it is **reasonable to wait** until all cities have their full leadership present for the discussion.*
- *If the **roles were reversed**, Del Rey Oaks or Sand City might also want the courtesy of postponement if they were proposing a major change affecting governance.*

2. I want to Avoid an Imbalanced or Rushed Decision

- ***Agenda Item 6A is a contentious issue**, potentially altering **how decisions are made for years to come**.*
- *If one city's key representative is missing, there could be an **appearance of imbalance** or lack of inclusivity in the decision-making process.*

3. I also want to Preserve Good Working Relationships Among Cities

- *While **procedurally**, Seaside should have planned better. If an item was **important enough for Seaside to propose**, then it should be **important enough for them to ensure representation at the meeting**. Others might also think that postponing the discussion might be a strategic move by Seaside to **avoid deliberation when they do not have full control or influence over the meeting**. However, a deferral could be seen as a **good-faith gesture** to maintain a **cooperative relationship** among all three SCSD cities.*
- *The **board functions best when all cities feel their voices are heard**, and deferring the item could **reduce future tensions and claims of unfairness**.*

So, with these thoughts, **supporting deferral** is the best course of action in my opinion because:

- 1.) The Seaside representative is absent, making it difficult to have a balanced discussion.
- 2.) This issue is of high importance and should be discussed with all present board members having equal say.
- 3.) The legitimacy of Seaside's request is in question, and we should not rush a decision without verifying authorization.
- 4.) Deferring allows Seaside to clarify their position and properly engage in the discussion at the April meeting.

However, in addition to the City of Seaside's request to defer Agenda Item 6A, I want to note that the materials submitted for this item remain largely unchanged from previous discussions.

The justification for weighted voting is very limited to a short statement without supporting data, analysis, or context.

If this item is deferred to April, I strongly urge Seaside to submit a more **substantive and detailed justification** of their submitted agenda item.

I believe it is in the best interest of all parties to ensure that this discussion is **well-informed, data-driven, and transparent** before it returns to the Board.

2. A Hard-Fought Win: Deferral With Strict Conditions

Following public discussion, the Board deliberated on how to proceed.

I knew we could not allow this item to move forward **without accountability**. Too often, proposals like this return **again and again**, slightly reworded but without real substance—hoping that, eventually, they’ll pass simply because no one is paying close enough attention.

That is why I **successfully moved to defer Agenda Item 6A**, but not without ensuring that the burden of proof was placed squarely on Seaside’s shoulders. **My motion was approved by a majority of the Board, and it set forth strict conditions that Seaside must meet before they can bring this item back for discussion.**

The Conditions Seaside Must Meet Before April 8, 2025

Before this item can be discussed again, Seaside **must provide a complete written justification** that includes:

- **A full rationale** explaining why weighted voting is necessary,
- **Supporting data or case studies** demonstrating the need for this change,
- **A clear analysis** of how this would impact SCSD’s governance structure and decision-making process,
- **A response** to concerns raised by Del Rey Oaks and Sand City, and
- **Documentation proving** that the City Council of Seaside **formally authorized this request in a publicly noticed meeting before submitting it to SCSD.**

The Accountability Clause:

If Seaside fails to meet these requirements by the deadline for the April agenda packet, the Board will decline further consideration of this request, and Agenda Item 6A will be removed from future discussion unless and until all requested information is properly submitted and reviewed.

This ensures that Seaside cannot **continue recycling the same weak proposal** without proper justification.

Where Do We Go From Here?

Now, we wait. **Seaside has until the week before the next SCSD meeting on April 8, 2025, to submit everything the Board has required.**

At this moment, we **do not know if Seaside will comply.** They may return with all the required documentation—or they may not. **What I do know is that if we, as a city, do not stay engaged, we risk letting this issue slip through without the scrutiny it deserves.**

If Seaside **meets the requirements**, the Board will **have to consider their case on April 8.** If they **fail to comply**, Agenda Item 6A will **not be considered**, and it will **not return unless and until Seaside does the work they should have done in the first place.**

Why This Matters for Del Rey Oaks

I cannot stress this enough: **this is about more than sanitation governance—it is about fair representation.**

- If Seaside gets more voting power, **Del Rey Oaks will have less.**
- If decisions are weighted in Seaside's favor, **Del Rey Oaks could be forced to accept policies and funding structures that do not align with our best interests.**
- If we do not **stay engaged**, we could find ourselves in a situation where Seaside **sets the rules, and we are left with no choice but to follow.**

This is why I fought to make sure that **Seaside cannot advance their proposal without proving why it is necessary.**

What Can We Do? How You Can Help

Since we will not know until early April whether **Seaside has met these conditions**, I urge my fellow **council members, community leaders, and residents** to be **ready to act.**

If Seaside **submits the required materials**, we **must show up in full force at the April 8, 2025, SCSD meeting** to make our voices heard. I cannot do this alone. **Your participation is critical.**

Final Thoughts

The March 11 meeting was a **small but significant victory** in protecting Del Rey Oaks' voice in SCSD. **But this is not over.**

Can we allow **governance changes that weaken our representation** to happen quietly, behind closed doors, or without due diligence? We must **demand transparency, fairness, and proper justification** for any proposal that affects the balance of power in SCSD.

I will continue **monitoring this issue closely and will provide an update as soon as we know whether Seaside has complied.**

Until then, I ask all of you to **stay engaged, stay informed, and be ready to stand up for Del Rey Oaks.**

IV. Council Report: AMBAG Board of Directors Meeting – March 12, 2025

As your representative on the **Association of Monterey Bay Area Governments (AMBAG) Board**, I am pleased to provide an update on the key discussions and decisions made during our March 12, 2025, meeting. This meeting showcased AMBAG's commitment to sustainable regional planning, infrastructure resilience, and economic development across Monterey, San Benito, and Santa Cruz counties.



Advancing Regional Planning and Budgeting

A key focus of the meeting was the presentation of the **Draft FY 2025-26 Monterey Bay Region Overall Work Program (OWP) and Budget**. This document serves as AMBAG's guiding framework for regional planning initiatives, ensuring that transportation, housing, and sustainability projects align with federal and state priorities. The Board reviewed and provided initial feedback on the draft, emphasizing the importance of securing adequate funding to support critical infrastructure and community development programs. As your representative, I will continue advocating for projects that enhance the quality of life for Del Rey Oaks and the broader Monterey Bay region.

Shaping the Future of Transportation

Another significant discussion revolved around the **2050 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS)**. This long-term transportation blueprint is designed to improve mobility, reduce emissions, and enhance the resilience of our regional transit systems. Staff presented the **Draft Revenue-Constrained Scenario**, outlining projected funding levels and priority transportation investments through 2050. Community engagement will be a vital part of this planning process, and I strongly encourage residents to participate in upcoming workshops and provide input to ensure our transportation infrastructure meets the needs of future generations.

Looking Ahead

The **next AMBAG Board meeting will be held on April 9, 2025**, and I will continue advocating for the interests of Del Rey Oaks and our neighboring communities. Your feedback and engagement are invaluable as we shape policies that impact our region's growth, infrastructure, and environmental sustainability.

As always, it is an honor to represent Del Rey Oaks in these regional discussions. If you have any questions or concerns about AMBAG initiatives or upcoming projects, please do not hesitate to reach out.

MONTHLY REPORT MARCH 2025

Jeremy A. Hallock

Vice Mayor – City of Del Rey Oaks

3/10/25- Attended regular monthly meeting Del Rey Oaks Citizen's Action Group (DROCAG) meetings 2nd Tuesday of each month.

3/17/25- Attended regular monthly meeting Monterey Peninsula Water Management District. MPWMD regular meetings 3rd Monday of each month.

3/19/25- Attended Del Rey Oaks Public Safety Committee meeting.

3/20/25- Attended regular monthly board meeting Community Human Services. (CHS) regular meetings 3rd Thursday of each month.

All boards and committee meetings are publicly noticed, and open to the public for public comment in-person, via Zoom (when available), and/or by written letter form submission.

City Council Members can also be addressed via form submission through the city website; delreyoaks.org

Each board or committee represented by City Council Members can be accessed by their respective websites to view publicly noticed agendas, minutes recorded, and links to contacts and further information.

END OF REPORT



MST HIGHLIGHTS
Board of Directors Meeting
March 10, 2025

MST BOARD SERVICE RECOGNITION AND APPRECIATION

The MST Board adopted Resolution 2025-18 in recognition and appreciation of Jeff Baron for his six years of service on the MST Board and for his continued dedication to Monterey-Salinas Transit and its vision of connecting communities, creating opportunity, and being kind to our planet.

RECOGNIZED MARCH EMPLOYEE OF THE MONTH

The MST Board adopted Resolution 2025-16 recognizing Juan Castillo, Facilities Technician, as the March 2025 Employee of the Month for his outstanding contribution to MST and the entire community.

TRANSIT EMPLOYEE APPRECIATION DAY MARCH 18, 2025

The MST Board adopted Resolution 2025-17 observing March 18, 2025 as Transit Employee Appreciation Day for transit employees' dedication, hard work, and essential services they provide.

AUTHORIZED PURCHASE OF FIVE TOYOTA HYBRID VEHICLES

The MST Board authorized the General Manager/CEO to purchase five (5) Toyota Prius hybrid vehicles at the lowest price/best options at the time of purchase utilizing the California Department of General Services (DGS) Contract #1-22-23-10c in an amount not to exceed \$180,567.

APPROVED FY 2024 AND FY 2025 PROGRAM OF PROJECTS

The MST Board of Directors unanimously approved the FY 2024 and FY 2025 Program of Projects and authorized the filing of the appropriate grant applications with the Federal Transit Administration and Caltrans.

AWARDED CONTRACT AMENDMENT WITH TRANSIT APP

The MST Board authorized the General Manager/CEO, or their designee, to execute Amendment 2 with Transit App for Mobile Trip Planning, Transit Royale, Rate-My-Ride, and In App Banner and Push Notifications in an amount not to exceed \$273,300 for a three (3) year term and two (2) one-year options for an additional amount of \$245,700.

AWARDED CONTRACT AMENDMENT FOR SURF! BUSWAY AND BUS RAPID TRANSIT PROJECT

The MST Board authorized the General Manager/CEO or their designee to execute Amendment 1 with Accenture, formerly Comtech, for construction management oversight services for the SURF! Busway and Bus Rapid Transit Project in an amount not to exceed \$3,113,206.

NEXT MST BOARD MEETING

The next regular MST Board meeting is scheduled for April 14, 2025.



874th REGULAR MEETING

OF THE
BOARD OF TRUSTEES
926 East Blanco Road
Salinas, CA. 93901

Item A.

March 11th, 2025

~AGENDA~

12:00 P.M. Noon

926 East Blanco Road

Salinas, CA 93901

(831) 422-6438 p

Office Hours:
Monday – Friday
8 a.m. – 4:30 p.m.

We strive to host inclusive, accessible meetings that enable all individuals, including individuals with disabilities, to engage fully. To request an accommodation or for inquiries about accessibility, please contact the District.

A. CALL TO ORDER:

B. AGENDA MANAGEMENT:

C. ROLL CALL – ESTABLISHMENT OF QUORUM:

D. PUBLIC INPUT: (Limited to 3 minutes)

The consent calendar includes routine items than can be approved with a single motion and vote. A member of the Board of Trustees may request that any item be pulled from the Consent Calendar for separate consideration

E. CONSENT CALENDAR:

- A. APPROVAL OF THE MINUTES: February 2025**
- B. PAYROLL WARRANTS: February 2025; \$84,437.76**
- C. COMMERCIAL WARRANTS: February 2025; \$43,230.07**
- D. UMPQUA BANK: February 2025**
- E. TIME DISTRIBUTION: February 2025**
- F. BALANCE SHEET: February 2025**
- G. SCHEDULE OF EXPENDITURES: February 2025**

F. BUSINESS ITEMS:

- A. First reading of the 25-26 fiscal year annual budget/Projected Revenues
By Finance Committee Chair Jim Tashiro**
- B. Consideration and approval of FY 23-24 Audit presented by BKP**

G. MONTHLY ADMINISTRATIVE REPORT: Ken Klemme, District Manager

H. TRUSTEE COMMENTS:

Adjournment to: April 8th, 2025

Jeff Cecilio
Board Chair
County at Large

Don Cranford
Vice Chair
County at Large

Nancy Amadeo
Secretary
City of Marina

Ian Oglesby
Trustee
City of Seaside

Ray Coopersmith
Trustee
County at Large

Mary Ann Carbone
Trustee
City of Sand City

Louise Goetzelt
Trustee
City of Del Rey Oaks

Jim Tashiro
Trustee
City of Salinas

Jeff Glass
Trustee
City of Monterey

**MINUTES OF THE 873rd REGULAR
MEETING OF THE BOARD OF TRUSTEES OF THE
MONTEREY COUNTY MOSQUITO ABATEMENT DISTRICT
February 11th, 2025**

A meeting of the Board of Trustees of the Monterey County Mosquito Abatement District was held on February 11th, 2025, at the District Office in Salinas, California.

MEMBERS PRESENT:

Jeff Cecilio, Chair, County of Monterey
Don Cranford, Vice Chair, County of Monterey
Nancy Amadeo, Secretary, City of Marina
Jeff Glass, City of Monterey
Louise Goetzelt, City of Del Rey Oaks
Ian Oglesby, City of Seaside
Jim Tashiro, City of Salinas

STAFF PRESENT:

Ken Klemme, District Manager
Kelli Gutierrez, Administrative Assistant

ABSENT:

Ray Coopersmith, County of Monterey
Mary Ann Carbone, City of Sand City

1. CALL TO ORDER:

Board Chair Jeff Cecilio called the 873rd Regular Meeting to order at 11:54am

2. AGENDA MANAGEMENT: NONE

3. ROLL CALL:

Administrative Assistant Kelli Gutierrez called roll; it was determined that a quorum was present

4. PUBLIC COMMENTS: NONE

5. CONSENT CALENDAR:

- A. APPROVAL OF THE MINUTES: January 2025
- B. PAYROLL WARRANTS: January 2025; \$90,174.36
- C. COMMERCIAL WARRANTS: January 2025; \$65,149.23
- D. UMPQUA BANK: January 2025; \$7,509.26
- E. TIME DISTRIBUTION: January 2025
- F. BALANCE SHEET: January 2025

G. SCHEDULE OF EXPENDITURES: January 2025

Trustee Goetzelt pulled item A. Meeting Minutes from the Consent Calander to make a correction to the spelling of Del Rey Oaks.

Pending corrections, **Trustee Amadeo moved to approve the consent calendar, Trustee Tashiro seconded; the motion was passed unanimously.**

6. **BUSINESS ITEMS:**

A. Appoint an ad-hoc Finance Committee for fiscal year 25/26 budget

It was suggested to keep Jim Tashiro, Don Cranford and Ray Coopersmith on the Finance Committee.

After discussion, **Trustee Goetzelt made a motion to approve the ad-hoc finance committee for fiscal year 25/26 budget, Trustee Amadeo seconded;** the motion was passed unanimously.

7. **MONTHLY ADMINISTRATIVE REPORT: Ken Klemme, District Manager/Biologist**

Manager Klemme informed the Board of field operations, mentioned that there will be an insurance training through our carrier in Santa Cruz for himself and Kelli Gutierrez. Manger Klemme went on to describe the devastation of mosquito larvae in Moss Landing due to the power plant battery fire.

9. **TRUSTEE COMMENTS:**

Trustee Amadeo commented on the Vernal Pond and Lock Padden Park she would like some sort of correspondence sent to the City of Marina, so that the city knows that we are treating the ponds.

10. **ADJOURNMENT:**

With no further inquiries, Board Chair Cecilio adjourned the meeting at 12:18 PM to the next regularly scheduled meeting on March 11th, 2025, at noon.

Jeff Cecilio, Board Chair

ATTEST: _____
Nancy Amadeo, Secretary