



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

REVISED WITH ADDED CORRESPONDENCE AGENDA OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, OCTOBER 22, 2024 AT 6:00 PM

Del Rey Oaks City Hall is inviting you to an **IN-PERSON MEETING AT CITY HALL**

PLEASE NOTE THIS WILL BE LIVE STREAMED FOR VIEWING ONLY
YOU WILL NOT BE ABLE TO MAKE PUBLIC COMMENTS ON ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/85024213032>

- 1. ROLL CALL - Council**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENTS: General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Agenda. Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.**
- 4. PROCLAMATION:**
 - A. Breast Cancer Awareness Month**
 - B. LGBTQ+ History Month**
 - C. Filipino-American History Month**
- 5. CONSENT AGENDA:**
 - A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**
 - 1. September 24, 2024, City Council Meeting Minutes**

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

- 1.** Financials September 2023 - September 2024
- 2.** Fire Department Response Report, September 2024
- 3.** Police Activity Report, September 2024

**C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)
None**

6. OLD BUSINESS:

None

7. NEW BUSINESS:

- A.** Consider Approval for the City Manager to execute a Project Specific Maintenance Agreement with Caltrans covering FORTAG project improvements.
- B.** Consider Approval Amendment #1 to the Contract with Julian Tree Care for the Calfire Grant Funded Fire Prevention Project
- C.** Tree Donation from PG&E - Information Only

8. STAFF REPORTS:

- A.** Council Reports

9. CORRESPONDENCE:

- A.** **Notice of Availability of Revised Draft Housing Element 6th Cycle Update and Joint Planning Commission and City Council Meeting on Oct. 30th - 6pm**
- B.** MST Highlights
- C.** TAMC Highlights
- D.** Mosquito Abatement District

10. NEXT MEETING DATE:

Tuesday, November 19, 2024 at 6:00pm - meeting is a week early due to Thanksgiving Holiday

11. ADJOURNMENT

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for- this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.



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PHONE (831) 394-8511 FAX (831) 394-6421

PROCLAMATION

The City of Del Rey Oaks City Council

Breast Cancer Awareness Month

WHEREAS, breast cancer is one of the most commonly diagnosed cancers among women; and

WHEREAS, Breast Cancer Awareness Month began in 1985 as a partnership between the American Cancer Society and Imperial Chemical Industries Pharmaceuticals (AstraZeneca); and

WHEREAS, many organizations, including the American Cancer Society and Susan G. Komen for the Cure, hold community events promoting awareness, raise funds for research and provide progress in how breast cancer is diagnosed and treated; and

WHEREAS, in 2024, more than 300,000 new cases of breast cancer are expected to be diagnosed; and

WHEREAS, more than 43,000 women die from breast cancer each year in the United States; and

WHEREAS, increased breast cancer screening increases early detection; reduces death; increases life expectancy; decreases late-stage cancer diagnoses; and increases five-year survival rates; and

WHEREAS, this is an opportunity for The City of Del Rey Oaks to “Go Pink” in October to raise awareness, promote early screening and honor those affected by breast cancer;

NOW THEREFORE, that I, Scott Donaldson, Mayor of the City of Del Rey Oaks, on behalf of the City Council, do hereby recognize October 2024, as **National Breast Cancer Awareness Month**.

Signed this 22nd day of October, 2024

Scott Donaldson, Mayor



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PROCLAMATION

The City of Del Rey Oaks City Council

LGBTQ+ History Month

Whereas, the path towards LGBTQ+ equality and liberation has been paved by courageous persons who have fought for the right to love and be loved, and their positive societal contributions of advancing areas of diversity, inclusion, equity, and respect deserve recognition; and

Whereas, LGBTQ+ History Month celebrates and commemorates those who fought for equal rights and services for the LGBTQ+ community; and is a means of educating others, promoting a culture of acceptance and inclusivity, and advancing equality for all; and

Whereas, the City of Del Rey Oaks is proud of its diverse community; committed to equality for individuals of all sexual orientations, gender identities and gender expressions; and engages with community partners to provide safe spaces for LGBTQ+ individuals and their families to receive culturally sensitive services; and

Whereas, today Del Rey Oaks endeavors to eliminate prejudice wherever it exists, recognize the multitude of identities that make each of us unique individuals, and envision a safe, inclusive world that allows all members of society to live openly and truthfully;

Now, Therefore I, Scott Donaldson, Mayor of the City of Del Rey Oaks, on behalf of the City Council, do hereby proclaim the month of October, 2024 as LGBTQ+ History Month.

Signed this 22nd day of October, 2024

Scott Donaldson, Mayor



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PROCLAMATION

The City of Del Rey Oaks City Council

Hereby Honoring Filipino – American History Month

Whereas, on October 18, 1587, more than a century before the Mayflower crossed the Atlantic Ocean, the first “Luzones Indios,” as Filipinos were known in those days, arrived in Morro Bay, California after sailing across the Pacific Ocean as sailors on Spanish galleons; and

Whereas, between 1906 and 1935, the first large wave of Filipino immigration to the United States began, as Filipinos were recruited to work in the agricultural industries, canneries, and on sugarcane plantations; and

Whereas, during World War II, approximately 200,000 Filipino soldiers, including thousands from California, fought under United States command to preserve the liberty of our country and win back the liberty of the Philippines; and

Whereas, between 1941 and 1959, a second wave of Filipino immigration began, as nurses, students, fiancées of World War II military personnel, veterans, and many Filipinos who had served in the United States Navy settled in Navy towns, including Alameda, where they created flourishing Filipino American communities; and

Whereas, in 1965, the third wave of Filipino immigration began after enactment of the Immigration and Nationality Act abolished “national origins” as the basis for immigration, allowing for much-needed Filipino medical professionals to come to the United States; and

Whereas, October was first recognized as Filipino American History Month in California in 2009. During this month, Del Rey Oaks recognizes the lasting and significant contributions of Filipino Americans to our city and our nation, as educators and artists, politicians and laborers, veterans and judges. Every day, Filipino Americans continue to enrich our cultural, economic, intellectual, social, spiritual, and political lives; and

NOW, THEREFORE I, Scott Donaldson, Mayor of the City of Del Rey Oaks, do hereby proclaim October as Filipino-American History Month.

Signed this 22nd day of October, 2024

Scott Donaldson, Mayor

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Tuesday September 24, 2024 - 6:00 PM

City Council – Regular Meeting

Del Rey Oaks City Council

**Scott Donaldson – Mayor
John Uy – Vice Mayor
Jeremy Hallock – Councilmember
Kim Shirley – Councilmember
Bill Ragsdale-Cronin - Councilmember**

6:00 PM – Called to Order:

The meeting was called to order by Mayor Donaldson.

Roll Call: Present: Mayor Donaldson, Vice Mayor Uy, Council Member Shirley, and Council Member Hallock.

Also Present: City Manager Guertin, City Attorney Lorca, Police Chief Bourquin, City Clerk Minami, Administrative Services Technician Matthews and Deputy City Clerk Batra.

Pledge of Allegiance:

Led by Mayor Donaldson.

Public Comment:

Scott Morgan: If any FEMA funding can be found, the 8 homes along Arroyo Del Rey have history of bad flood damage. Need grant to fix erosion from Frog Pond to Safeway. Who handles this upstream. Pressure treated handrails through park rough, hard on hands for seniors and children. Redwood top caps would be more comfortable. Bridges in park should have “no dumping, leads to bay” signs.

Letter from Mary O'Donnell read by City Manager Guertin: Sad to see trees removed, doesn't not like lighting in the park at night because can't enjoy stars and natural moonlight.

PROCLAMATION:

- A.** Alexis Arrazola from the Office of California State Representative Dawn Addis presents a proclamation cosigned by California State Senator John Laird in honor of Council Member Bill Ragsdale-Cronin to Susan Ragsdale-Cronin.

Council, Staff, and Public: Shared anecdotes honoring memory of Council Member Ragsdale-Cronin and his lasting legacy in the City of Del Rey Oaks and surrounding communities.

- B.** Mayor Donaldson recognizes Stormwater Awareness Week
- C.** Mayor Donaldson honors National Hispanic Heritage Month

PRESENTATION:

- A.** Community Human Services - Robin McCrae

Presentation given by Robin McCrae: Community Human Services (CHS), established in 1969 by parents concerned about kids drug use; today provides substance abuse, homelessness, and mental health services to youth, adults, and families in locations throughout Monterey County, with the largest concentration of clients served in Salinas; lists locations throughout Salinas and the Peninsula surrounding Del Rey Oaks in slides. The largest category of services provided is substance abuse. State statistics for homelessness have dropped in the last few years, but Monterey levels have increased. Clients in Del Rey

Oaks using CHS in 2024 show a total of 25 individuals served, 23 for substance abuse and 2 for mental health. Other programs available through CHS include Rapid Rehousing Solutions, which provides shelter, housing, deposit, and moving assistance.

Council Member Shirley: Thanks for presentation. Aware of students at MPC who use CHS services; how do people find these services?

Robin McCrae: Through self-referral, places of worship, schools, non-profits, police services, food banks, Salvation Army and others well-networked organizations in the community aware of CHS services.

Council Member Shirley: Thanks CHS for their work. Hope Del Rey Oaks Police are aware of their services.

Vice Mayor Uy: Thanks for work in the community. How can City or individuals help this organization?

Robin McCrae: Thanks the City for support and contribution in Joint Powers Agency, and funding. Individuals can make contributions through donations of money or time. Thank you to Council Member Hallock and former Vice Mayor Pat Lintell for their work and outreach for CHS.

Council Member Hallock: As representative for the City as vice-chair on the board, no questions, thanks Robin on behalf of the Council. The City Del Rey Oaks is idyllic community, but these issues impact us and needs to be addressed. Pleased to be part of solution for people in need, and Del Rey Oaks received a certificate of appreciation for involvement in the Joint Powers Agency. Brought former Vice Mayor Pat Lintell tonight; her involvement inspired my involvement. Discusses working with Susan Ragsdale-Cronin and Council Member Shirley on tee shirt bag project. Thanks Robin for presenting.

Mayor Donaldson: Thanks Robin for presentation, thanks Council Member Hallock, former Vice Mayor Lintell, and those past and present in the community involved with CHS, including Susan Ragsdale-Cronin and COUNCIL MEMBER Shirley. Opens to public comment.

Kevin Raskoff: Where are we? How well served are we? Are we meeting need? How far do we need to go to serve community?

Robin McCrae: Those being served are served well with good outcomes. Unfortunately need is greater than resources, particularly for womens' and family shelters, which have long waiting lists. The youth shelter in Monterey has capacity due to challenges building trust with unaccompanied youth/children. One of CHS former board members, Alana Myles, here in the audience, as well as former Vice Mayor Pat Lintell. Thanks for work they put into CHS programs

Alana Myles: Amazed by variety of services provided by Community Health Services to residents in county. Proud to have served on the board with former Vice Mayor Pat Lintell, continue to be involved, speak highly of such a well-run program. Thank you to the organization.

Former Vice Mayor Pat Lintell: Thanks Robin, enjoyed serving on board. Discusses how COUNCIL MEMBER Hallock thought about serving on board while running for office. Thanks Robin and CHS for all they do.

Council Member Shirley: Puts a plug in for CHS's All Women's Ball; calls it most fun event on the Peninsula.

Mayor Donaldson: Thanks Robin for presenting, and Alana for her service.

CONSENT AGENDA:

A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. August 27, 2024, City Council Meeting Minutes

Vice Mayor Uy: Pulls Item A1, Minutes from City Council Meeting Minutes from August 27, 2024. Please edit minutes in Public Comment to reflect John Boles, not Jim Clark.

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Financials July & August 2023 – July & August 2024
2. Fire Department Response Report, August 2024
3. Police Activity Report, August 2024

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Approve Resolution 2024-17, Ratifying City Manager Action to Execute Agreements with Monterey Peninsula Engineering for Road and Drainage Work on Rosita Road

A motion was made by **Council Member Shirley**, seconded by **Council Member Hallock** to approve the Consent Agenda with edit the August 27, 2024 City Council Meeting Minutes to reflect John Boles, not Jim Clark.

Motion passed unanimously 4-0

PUBLIC COMMENT:

None

OLD BUSINESS:

- A. Housing Element Status Update

Denise Duffy stepped out for a moment, Council will address new business and come back to old business after she is back

NEW BUSINESS:

- A.** Approve Resolution 2024-18 Authorizing the City Manager to Execute Memorandum of Understanding with the County of Monterey for Tobacco Retail Licensing and Administration and Enforcement Service

Mayor Donaldson: Introduces Resolution 2024-18 Authorizing the City Manager to Execute Memorandum of Understanding with the County of Monterey for Tobacco Retail Licensing and Administration and Enforcement Service and hands off to City Manager for explanation.

City Manager Guertin: Thanks Mayor. Tonight's action approves a Memorandum of Understanding with the County of Monterey to manage and enforce tobacco retail licenses in Del Rey Oaks. Monterey approved ordinance in last few years regulating tobacco licenses; has made an effort to get all local governments in county to do the same for consistent county-wide enforcement. Del Rey Oaks' Tobacco Retail Licensing Ordinance approved earlier in January to mirror county ordinance, this is next step. Will help county and other local governments to achieve regional health goals. Working with Blue Zones group to reduce secondhand smoke from cigarettes, e-cigarettes or marijuana, as well as to reduce access to tobacco and vaping products in community. As a small city, don't have the resources or experience the county does, so the MOU delegates collection of taxes, administration, and enforcement, and compliance to county. No pass through to City, taxes stay with the county to pay for program.

Council Member Shirley: How are our tobacco retailers going to find out about this? Does the county reach out to them? Do we reach out to them?

City Manager Guertin: We'll reach out to them, the county will explain the program to them.

Council Member Shirley: Those fees will begin the beginning of the calendar year? So they pay every year?

City Manager Guertin: Good question, not sure.

Council Member Shirley: Really happy; part of outreach is to reduce tobacco use. Thank you.

Mayor Donaldson: Thanks Council Member Shirley.

Vice Mayor Uy: Thanks Mayor, City Manager Guertin, and staff for hard work.

Mayor Donaldson: Thanks Vice Mayor Uy.

Council Member Hallock: Thanks Mayor, no questions or comments. Thanks City Manager for efforts, and supports this action.

A motion was made by **Council Member Hallock**, seconded by **Council Member Shirley** to approve Resolution 2024-18 Authorizing the City Manager to Execute Memorandum of Understanding with the County of Monterey for Tobacco Retail Licensing and Administration and Enforcement Service

Motion passed unanimously 4-0

PUBLIC COMMENT:

None

OLD BUSINESS:

A. Housing Element Status Update

Mayor Donaldson: Back to item 7A now Denise is back.

Denise Duffy: Short Housing Element update status report. Still going back and forth sharing correspondence with revision to homelessness. Need further review at city level then two weeks of review prior to bringing item back to Council. Working on revisions with HCD regarding adding policies for homelessness. Waiting to hear back about another possible program next week. Now have all the draft track changes version of housing element and is undergoing review. Longest section affirmatively further fair housing, working to get to City Manager for review next week, when everything will be compiled. Will have another meeting with HCD staff at that point, and we HCD has authorized us to put an informal document together for review in context of all requirements of Housing Element to communicate what they want in continued revisions without waiting on formal letter. No formal document for Council to adopt before it goes to HCD. Goes through history of past housing cycle process and successes culminating in December of 2023 with adoption of 6th Cycle Housing Element, and how it pertains to actions moving forward. Received a letter, working revisions and comments from that. The revised document will be on website and available for review, with Special Meeting and/or Office Hours added to discuss and ask questions. This is a short status update report, no staff report associated with it. Staff report to be available next time when discussing actual document and everyone will have a chance to ask questions.

City Manager Guertin: Pushing to get update ready for Council, slowing process down in conjunction with Housing and Community Development, at their prompting, working with them more on formal review process; don't want to have to bring this back to Council multiple times. Trying to avoid extensive back and forth in favor of a more complete document with better chance of being certified by HCD. Slowing down gives city staff more time to review, and work with HCD and Fair Housing and make sure we address housing laws so don't have to go back and do additional revisions. Changes since last ordinance, want to make sure up to date before moving forward and bringing to Council.

Denise Duffy: Very common in local and state jurisdictions to have many iterations of the Housing Element. Adoption is one thing, compliance is needed. No requirement to have it done by end of this year because already have rezoning completed in 2023, deadline of six Cycle, so we don't have a shortfall.

Mayor Donaldson: Thanks Denise for update, and City Manager for clarification.

Council Member Shirley: Doesn't like it when Denise comes to Council without any written report. Hard to process what is said without a document to go back and read.

Denise Duffy: Can put staff report already written on website tomorrow. Doesn't want to present staff report without having document.

Council Member Shirley: Doesn't like the feel of the process. Understand trying to get to a point HCD will accept, but wants to see iterations mentioned.

Denise Duffy: Respectfully disagrees. No iterations to Council until document is public. Open process, have had 15 meetings.

Council Member Shirley: Wants to see more detail.

Denise Duffy: Willing to talk to Council Member Shirley separately; reiterates that it is time consuming process.

Council Member Shirley: Concerned about how long process is taking. Wants it to go to Planning Commission

Denise Duffy: Repeats desire for joint Planning Commission Council meeting and office hours to address specifics.

Council Member Shirley: Wants chance for joint discussion.

Denise Duffy: Document to be available informally to HCD for discussion; will then provide entire document to Planning Commission and Council and on website with adequate time to review prior to discussion, rather than a presentation. Unable to discuss changes until have been reviewed.

Council Member Shirley: How much time to review report?

Denise Duffy: Two weeks. Targeting a October 22nd meeting, unless schedule something separate. Will outline dates and post to website. Reiterates back and forth nature of process.

Vice Mayor Uy: Thanks Mayor, Denise and staff for work.

Council Member Hallock: Thanks Mayor and Denise. Reserves comments for now.

Mayor Donaldson: Public comments or questions? Seeing none, asks Denise about any individual items with HCD that could create major modification.

Denise Duffy: Lots of comments on policies and programs, particularly want to expand ADU program monitoring, and how it is done. Also comments on how taking steps to create affordable housing. Important to show development documents outlining these steps. Appreciated Community Health Services; demonstrated resources for affordable and fair housing and addressing homelessness in City.

Mayor Donaldson: What is needed from Council or staff?

Denise Duffy: Nothing currently. Working together well.

City Manager Guertin: Have clear direction with how to modify document. No time frame yet from HCD for updates and changes.

Mayor Donaldson: Joint Planning/Council meeting has worked well, will use format again. Thanks Denise for update. Moves on to Staff Reports.

STAFF REPORTS:

A. Council Reports

City Manager Guertin: A lot of work in city: FORTAG trail work in progress, please do not use trail when closed, not safe for pedestrian, crew, or police that might need to respond. Night work should be over, lanes modified and changed for underpass work. Speed limit reduced. TAMC is contact for questions about project. Cal Fire fuel reduction work also in progress, big changes, important to keep community safe from wildfires and insured. Not removing live healthy trees, only deadfall, diseased and dead trees, limbing up, and removing poison oak and invasive undergrowth.

Mayor Donaldson: Other reports are in packet, Celebration of Life for Council Member Ragsdale-Cronin on October 19th from 3-5pm, literature on table. Adjourns meeting in honor of Council Member Ragsdale-Cronin.

CORRESPONDENCE:

- A. Post Certification Letter for Police Department**
- MST Highlights
- TAMC Highlights
- Veteran's Affair Update

NEXT MEETING DATE: Tuesday, October 22, 2024 at 6:00pm

ADJOURNMENT: 7:28 pm

Attest:

Date:



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
 PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

DATE: October 22, 2024
TO: Honorable Mayor and Members of the Council
FROM: John Guertin, City Manager
SUBJECT: Receive September 2024 Financial Reports
CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Consideration

Receive September 2024 Financial Reports.

Background

The Members of the Council routinely receives financial reports for the previous month.

Summary & Discussion

Attached are the September 2024 financial reports.

- September 2024 Cash Balances – The report shows where the City’s funds are invested. The City continues to have a healthy cash balance of \$13,055,580 of which \$4,363,269 are unrestricted.
- September 2024 Checks Issued Register –This is a listing of all the payments issued during the month. The total checks issued of \$192,592.
- September 2024 General Fund Summary – This is a one-page summary of the General Fund summarized as follows:

	FY 2025 Budget	September 2024 Actual	FY 2025 Actual	% Collected /Spent
Revenue	\$ 4,808,300	\$ 265,554	\$ 1,027,294	21%
Expenditures	4,829,350	310,884	1,383,759	29%
Net Revenue over Expend	(21,050)	(45,330)	(356,465)	
Transfers Out to CIP	80,000	-	-	0%
Net Operating Surplus	\$ (101,050)	\$ (45,330)	\$ (356,465)	

At 25% of the year (3 months) the revenues are at 21%. The expenditures are at 29% of the budget. For the month of September 2024, the General Fund shows a deficit net revenue over expenditures of \$45,330 and FY 2025 deficit of \$356,465 due to all payments processed in July for FY 2025 UAL, Insurances-Liability, Workers Comp & Property.

- September 2024 Statement of Revenues and Expenditures – shows fiscal year-to-date actuals in comparison with FY 2025 budget summarized as follows:

	FY 2025 Current Budget	September 2024 Actual	FY 2025 Actual	% Collected/ Spent
REVENUE:				
000 Non Departmental	\$ 3,462,600	\$ 153,702	\$ 693,132	20%
210 Airport Police Services	1,345,700	111,853	334,162	25%
	<u>4,808,300</u>	<u>265,555</u>	<u>1,027,294</u>	<u>21%</u>
EXPENDITURES:				
110 Council	\$ 30,900	\$ 1,177	\$ 4,573	15%
111 City Clerk	579,800	34,390	200,328	35%
120 City Manager	357,100	22,429	104,198	29%
130 Finance	285,800	3,025	63,286	22%
150 Legal	128,300	10,271	11,341	9%
160 Planning & Building Regulation	103,400	1,648	9,446	9%
180 Government Buildings	11,000	257	616	6%
190 Non-Departmental	34,100	56,634	74,598	219%
210 Police	2,732,650	164,472	855,378	31%
220 Fire/Animal Control	234,400	-	-	0%
311 Public Works/Streets	288,800	11,124	53,907	19%
411 Parks/Recreation	43,100	5,457	6,088	14%
	<u>4,829,350</u>	<u>310,884</u>	<u>1,383,759</u>	<u>29%</u>
Transfers to CIP	80,000	-	-	0%
Total	<u>\$ 4,909,350</u>	<u>\$ 310,884</u>	<u>\$ 1,383,759</u>	

Fiscal Impacts

None. This is informational only.

Recommendation

Staff recommend receiving the reports.

ATTACHMENTS:

- September 2024 Cash and Investment
- September 2024 Checks Register
- September 2024 General Fund Summary
- September 2024 Statement of Revenues & Expenditures

Respectfully Submitted,

John Guertin, City Manager

**City of Del Rey Oaks
Summary of Cash & Investments
As of September 30, 2024**

Accounts

Unrestricted

General Checking	\$	354,431	
Local Agency Investment Fund			
Reserve for Economic Uncertainties	\$	1,652,182	4.575%
Unappropriated Funds	\$	2,356,656	4.575%
Total Unrestricted	\$	<u>4,363,269</u>	

Restricted

PARS-115 Trust Fund	\$	357,267	
Dev - Monterey Peninsula Partner	\$	9,063	
Fidelity Title Escrow Acct - GJM/SBR Intersection	\$	1,056,168	
Fidelity Title Escrow Acct - SBR Construction	\$	7,269,813	
Total Restricted	\$	<u>8,692,311</u>	

Total Cash and Investments

\$ 13,055,580

City of Del Rey Oaks
Check/Voucher Register
From 09/01/2024 Through 09/30/2024

Check Number	Payee	Transaction Description	Check Amount
22338	AFLAC	Premium 2024-08	\$ 2,033.28
22339	AMERICAN LOCK & KEY	Batteries	21.83
	AMERICAN LOCK & KEY	Keys	16.40
22340	AT&T CAL NET 2	Service Period 07/19/2024-08/18/2024	140.20
	AT&T CAL NET 2	Service Period 7/19/2024 - 08/18/2024	284.50
22341	CALIFORNIA-AMERICAN WATER	Service Dates 07/20/2024 to 08/20/2024	500.44
	CALIFORNIA-AMERICAN WATER	Service Period 7/20/2024 to 08/20/2024	44.18
22342	COMCAST BUSINESS	Service Period 08-30-2024 to 09-29-2024	102.38
22343	CORONADO DEISEL MOBILE SERVICES, INC.	14 -Dodge Charger #99	1,298.23
22344	FENTON & KELLER	City Ventures	682.50
22345	I.M.P.A.C.GOVERNM'T SER	ACCT# 5564-9924 Visa 2024-08	3,460.36
22346	JAMES DE CHALK	Janitorial Services 2024-08	500.00
22347	MBS BUSINESS SYSTEMS, INC.	Konica Minolta Copier (May-Aug 24)	597.01
	MBS BUSINESS SYSTEMS, INC.	Konika Minolta Copier -Billing Period 8/7/24-11/6/24	248.28
22348	MONTEREY COUNTY BUSINESS COUNCIL	Cities Membership FY24/25	500.00
22349	Monterey Regional Waste Management District	Scales 2024-07	82.60
22350	ODP Business Solutions, LLC	Supplies 2024-08	83.13
22351	Pitney Bowes Bank Inc. Purchase Power	Postage Meter Refill	201.00
22352	Peace Officers Research Association of California	ASSN ID #3162 PORAC 2024-09	283.00
	Peace Officers Research Association of California	ASSN ID #3163 PORAC 2024-09	72.00
22353	RingCentral, Inc.	Service Period 04/29/24 to 05/28/24	381.29
	RingCentral, Inc.	Service Period 05/29/2024 - 06/28/2024	328.99
	RingCentral, Inc.	Service Period 6/11/2024 - 6/28/2024	338.02
22354	Rodriguez Tree Service, LLC.	Tree Trimming Park	3,800.00
22355	ROGER GUZMAN	Travel Reimb Threat Mgmt Conf 2024-08	1,126.62
	ROGER GUZMAN	Travel Reimb Threat Mgmt Conf 2024-08	725.00
22356	US Bank Equipment Finance	Konika Minolta Copier 2024-09	135.64
	US Bank Equipment Finance	Konika Minota Copier Lease 2024-09	397.84
22357	VSP	ID# 30004100 September 2024	261.27
22358	CITY OF SEASIDE	PLL Insurance Coverage 2024-07	52,643.04
22359	G.P.S. SOLUTIONS	Building Inspection Services 2024-08	1,647.84
22360	REGIONAL GOVERNMENT SERIVCES	Management & Admin Services 2024-07	299.63
22361	Whitson Engineers	Civil Engineering & Land Surveying Services 2024-07	3,938.50
22362	AMERICAN LOCK & KEY	Supplies - Sesamee K0437	39.33
22363	AMERICAN SUPPLY COMPANY	Supplies	178.21
22364	AT&T MOBILITY	Telephone - Service Period 09-03-24 to 10-02-24	357.21
	AT&T MOBILITY	Telephone Service Period 08-03-24 to 09-02-24	40.24
22365	CALIFORNIA POLICE CHIEFS ASSOC.	Member Registration	825.00
22366	City of Rocklin	Post Advanced Internal Affairs	250.00
22367	CoPower	Dental Premiums 2024-10	2,433.81
22368	COMCAST BUSINESS	Service Period 09-10-24 to 10-09-24	368.14
22369	CORELOGIC SOLUTIONS, LLC.	Software 2024-08	162.86
22370	FENTON & KELLER	City Attorney 2024-08	3,120.00
	FENTON & KELLER	City Ventures 2024-08	5,722.50
	FENTON & KELLER	Code Enf 2024-08	162.50
	FENTON & KELLER	Employment Matters	518.12
	FENTON & KELLER	FORAI 2024-08	65.00
22371	HERO INDUSTRIES, INC	Challenge Coins Award	790.00
22372	HOME DEPOT CRC	Supplies 2024-08	1,109.11
22373	MONTEREY BAY TECHNOLOGIES, INC.	IT Services 2024-09	1,800.00
22374	MTRY CTY EMERGENCY SERV	Qtr 2 - 911 Dispatch Services FY 2024/25	17,778.00
22375	NORTH BAY PENSIONS	GASB 75 & 68 FY 2024 Audit	3,600.00
22376	PG&E	Service Date 2024-08	2,515.11
	PG&E	Service Period 8-13-24 to 9-11-24	76.54

City of Del Rey Oaks
Check/Voucher Register
From 09/01/2024 Through 09/30/2024

Check Number	Payee	Transaction Description	Check Amount
22377	PROAC LEGAL DEFENSE FUND	Legal Defense Fund 2024-09	1,418.74
	PROAC LEGAL DEFENSE FUND	Reserve Legal Defense Fund 2024-09	144.00
22378	PURE WATER	Supplies	49.75
22379	SOFTWARE SIMPLIFIED, INC.	Microix Setup Assistance	225.00
	SOFTWARE SIMPLIFIED, INC.	MIP Fund Accounting Training	180.00
22380	TERMINIX, INC.	Pest Control 2024-08	7.00
22381	United Way Monterey County	211 Monterey County 2024-2025	3,000.00
22382	US Bank Equipment Finance	Konika Minolta Copier2024-10	148.92
22383	Verizon	Service Period 8/24/24 to 9/23/24	80.02
ACH 9-10-2024	CAL PERS	Actuarial GASB 68	1,400.00
ACH 9-9-2025	7-Eleven Mastercard	PD & PW Fuel Charges 2024-08	3,299.06
ACH 9-9-2026	P.E.R.S.-HEALTH	Health 2024-09	36,043.68
PERS 091324-1	PERS	CalPERS 1900 457 (09/13) Contribution 09/15/2024	2,550.00
	PERS	PERS 3100 Plan 1364 Retirement 08/24-09/06/24	612.42
	PERS	PERS 3100 Plan 25623 Retirement 08/24-09/06/24	4,115.05
	PERS	PERS 3100 Plan 26934 Retirement 08/24-09/06/24	2,349.97
	PERS	PERS 3100 Plan 1365 Retirement 08/24-09/06/24	3,857.84
PERS090324	PERS	CalPERS 1900 457 - 08/31/2024	2,550.00
	PERS	PERS 3100 Plan 1364 Retirement 08/10-08/23/24	608.62
	PERS	PERS 3100 Plan 25623 Retirement 08/10-08/23/24	4,203.08
	PERS	PERS 3100 Plan 26934 Retirement 08/10-08/23/24	2,412.56
	PERS	PERS 3100 Plan 1365 Retirement 08/10-08/23/24	4,249.82
Report Total			\$ 192,592.21

City of Del Rey Oaks
Statement of Revenues and Expenditures-General Fund Summary
100 - General Fund

From 9/1/2024 Through 9/30/2024

	FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Spent
Revenue				
Property Taxes	780,800.00	0.00	0.00	0.00%
Sales Tax	1,313,000.00	100,341.09	328,355.37	25.00%
Other Taxes	511,500.00	14,796.48	124,122.19	24.26%
Licenses and Permits	281,300.00	14,175.37	63,550.72	22.59%
Fines and Forfeitures	12,200.00	539.50	4,317.70	35.39%
Other Revenue	140,700.00	88.00	63,405.28	45.06%
Grants	239,200.00	10,938.38	30,821.61	12.88%
Airport Police Services	1,345,700.00	111,852.50	334,162.00	24.83%
Current Services	<u>183,900.00</u>	<u>12,822.97</u>	<u>78,559.31</u>	<u>42.71%</u>
Total Revenue	<u>4,808,300.00</u>	<u>265,554.29</u>	<u>1,027,294.18</u>	<u>21.37%</u>
Expenditures				
Council	30,900.00	1,177.10	4,573.31	14.80%
City Clerk	579,800.00	34,390.12	200,327.93	34.55%
City Manager	357,100.00	22,428.91	104,197.78	29.17%
Finance	285,800.00	3,024.63	63,285.52	22.14%
Legal	128,300.00	10,270.62	11,341.12	8.83%
Planning & Building Regulation	103,400.00	1,647.84	9,445.81	9.13%
Government Buildings	11,000.00	257.00	616.00	5.60%
Non-Departmental	86,745.00	56,634.37	74,598.14	85.99%
Police	2,732,650.00	164,471.86	855,377.68	31.30%
Fire/Animal Control	234,400.00	0.00	0.00	0.00%
Public Works/Streets	288,800.00	11,124.17	53,906.77	18.66%
Parks/Recreation	<u>43,100.00</u>	<u>5,457.16</u>	<u>6,088.52</u>	<u>14.12%</u>
Total Expenditures	<u>4,881,995.00</u>	<u>310,883.78</u>	<u>1,383,758.58</u>	<u>28.34%</u>
Net Revenues	(73,695.00)	(45,329.49)	(356,464.40)	483.70%
Other Financing Sources and Uses				
Uses				
Transfers Out to CIP	<u>(80,000.00)</u>	<u>(9,738.00)</u>	<u>(9,738.00)</u>	<u>12.17%</u>
Total Uses	<u>(80,000.00)</u>	<u>(9,738.00)</u>	<u>(9,738.00)</u>	<u>12.17%</u>
Total Other Financing Sources and Uses	<u>(80,000.00)</u>	<u>(9,738.00)</u>	<u>(9,738.00)</u>	<u>12.17%</u>
Net Revenues After Other Financing Sources and Uses	(153,695.00)	(55,067.49)	(366,202.40)	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 9/1/2024 Through 9/30/2024

Revenue		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Non Department Specific	000				
P/T-Secured	41110	541,600.00	0.00	0.00	0.00%
P/T-Unsecured	41120	27,000.00	0.00	0.00	0.00%
P/T-Prior Secured	41130	6,100.00	0.00	0.00	0.00%
Prior Unsecured	41140	100.00	0.00	0.00	0.00%
P/T-Unitary Tax	41150	10,000.00	0.00	0.00	0.00%
P/T-Supplemental Roll (SB813)	41160	12,200.00	0.00	0.00	0.00%
Property Tax - VLF	41170	183,000.00	0.00	0.00	0.00%
Prop Tax-Interest/Penalty	41180	800.00	0.00	0.00	0.00%
Sales Tax	42210	470,000.00	33,617.37	114,985.59	24.46%
Sales Tax - 145 (Measure S-1%)	42220	562,000.00	44,482.59	142,370.35	25.33%
Sales Tax -409 (Measure R 1/2%)	42221	281,000.00	22,241.13	70,999.43	25.26%
Cannabis Tax	42222	100,000.00	8,186.46	33,634.18	33.63%
Transient Occupancy Tax	42230	190,000.00	6,241.52	55,546.36	29.23%
Property Transfer Tax	42250	8,500.00	368.50	1,928.85	22.69%
Sewer Impact	42290	22,000.00	0.00	0.00	0.00%
Business Licenses	42310	210,000.00	5,433.78	39,208.99	18.67%
Gas Franchises	42761	8,000.00	0.00	0.00	0.00%
Electric Franchises	42762	22,000.00	0.00	0.00	0.00%
Garbage Franchises	42763	110,000.00	0.00	26,924.34	24.47%
Cable Tv Franchises	42764	26,000.00	0.00	6,088.46	23.41%
Water Franchises	42765	25,000.00	0.00	0.00	0.00%
SB1186 Disability Access Fund	43311	1,000.00	88.00	648.00	64.80%
SB1473 Environmental Assessment Fee	43312	100.00	14.00	30.00	30.00%
Building Permits	43320	40,000.00	5,520.26	14,734.40	36.83%
Cannabis Business Permit	43325	5,000.00	0.00	5,000.00	100.00%
Plan Check Fees	43330	17,000.00	2,332.33	2,452.33	14.42%
Street Opening Permits Fees	43340	5,000.00	250.00	750.00	15.00%
Plumbing Permits	43350	1,600.00	375.00	875.00	54.68%
Electrical Permits	43360	1,600.00	250.00	500.00	31.25%
Other Licenses/Permits	43390	1,000.00	0.00	0.00	0.00%
Fines & Forfeitures	45000	1,700.00	175.50	682.70	40.15%
Vehicle Code Fines	45510	3,000.00	70.00	1,095.00	36.50%
Parking and Admin Fines	45512	7,500.00	294.00	2,540.00	33.86%
Interest Earned	46100	120,000.00	0.00	44,726.95	37.27%
Interest Earned-PARS	46101	15,000.00	0.00	7,679.61	51.19%
Rental Income - Garden Center	46815	36,000.00	3,000.00	9,000.00	25.00%
Rental Income - Airport RV	46816	35,000.00	4,002.50	12,221.70	34.91%
Rental Income - PW Bldg (CHC Enterprise)	46817	24,000.00	2,000.00	18,000.00	75.00%
HOPTR	47130	1,200.00	0.00	0.00	0.00%
Vehicle License Collection	47140	2,500.00	0.00	0.00	0.00%
COPS	47240	185,000.00	8,333.37	25,000.03	13.51%
SB1383 Organics Recycling	47243	9,000.00	0.00	0.00	0.00%
Prop 172	47750	20,000.00	1,366.78	4,583.35	22.91%
Wellness Program	47760	7,500.00	0.00	0.00	0.00%
Police Grants & Other Reimbursements	47780	10,700.00	0.00	0.00	0.00%
POST Reimbursements	47781	7,000.00	1,238.23	1,238.23	17.68%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
DDA Negotiation Payment	47912	0.00	0.00	10,000.00	0.00%
Police Service Fees	48210	1,000.00	25.00	525.00	52.50%
Police Services-Special Events	48211	40,000.00	0.00	2,500.00	6.25%
Public Events	48212	7,500.00	0.00	0.00	0.00%
Use Permits	48805	22,000.00	3,540.00	8,540.00	38.81%
Maps/Publications	48810	100.00	0.00	0.00	0.00%
Property Inspections	48825	4,500.00	0.00	500.00	11.11%
Miscellaneous Revenue	48840	10,300.00	155.47	25,472.61	247.30%
Rental - Park	48910	3,500.00	100.00	1,800.00	51.42%
Miscellaneous Refunds	48930	<u>1,000.00</u>	<u>0.00</u>	<u>350.72</u>	<u>35.07%</u>
Total Non Department Specific		3,462,600.00	153,701.79	693,132.18	20.02%
Police	210				
Airport Police Services	48220	<u>1,345,700.00</u>	<u>111,852.50</u>	<u>334,162.00</u>	<u>24.83%</u>
Total Police		<u>1,345,700.00</u>	<u>111,852.50</u>	<u>334,162.00</u>	<u>24.83%</u>
Total Revenue		<u>4,808,300.00</u>	<u>265,554.29</u>	<u>1,027,294.18</u>	<u>21.37%</u>

Expense

Council	110				
Council Member Stipend	61115	7,500.00	525.00	1,775.00	23.66%
Medicare-ER	61130	200.00	7.61	25.73	12.86%
Social Security-ER	61131	500.00	32.55	110.05	22.01%
Unemployment Ins-Fed & State	61132	100.00	3.15	10.65	10.65%
Dental Expense	61135	8,900.00	511.03	2,044.12	22.96%
Materials/Supply	62410	200.00	0.00	0.00	0.00%
Membership Dues-Professional Org	64550	3,000.00	0.00	510.00	17.00%
Strategic Planning	64570	5,000.00	0.00	0.00	0.00%
Misc Expenses	64580	1,500.00	97.76	97.76	6.51%
Travel Expenses	64610	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Council		30,900.00	1,177.10	4,573.31	14.80%
City Clerk	111				
Payroll	61105	235,500.00	17,976.92	61,562.37	26.14%
Overtime	61110	10,000.00	116.45	1,251.72	12.51%
PERS UAL	61124	44,500.00	0.00	44,451.00	99.88%
PERS Retirement	61125	23,800.00	1,510.56	4,424.86	18.59%
Medicare-ER	61130	3,400.00	261.19	907.23	26.68%
Unemployment Ins-Fed & State	61132	100.00	0.00	6.80	6.80%
Dental Expense	61135	4,800.00	447.25	1,935.98	40.33%
Health Insurance	61140	99,400.00	8,762.30	26,314.16	26.47%
Health Insurance -Retiree	61141	1,000.00	157.00	157.00	15.70%
Vision Ins	61145	700.00	46.11	138.33	19.76%
Workers Comp and EAP	61150	14,100.00	0.00	13,991.00	99.22%
Wellness Program	61155	1,500.00	0.00	458.78	30.58%
Educational Incentive Pay	61157	0.00	461.54	1,384.62	0.00%
Longevity Pay	61158	0.00	283.90	709.75	0.00%
Materials/Supply	62410	5,000.00	137.45	357.76	7.15%
Office Supplies	62430	10,000.00	249.16	1,678.78	16.78%
Repair/Maintenance	63505	1,000.00	0.00	0.00	0.00%
Other Outside Services	63508	5,000.00	994.85	1,875.53	37.51%
Shredding Services	63509	1,000.00	0.00	170.49	17.04%
Telephone	63530	7,000.00	808.64	1,360.17	19.43%
Internet	63531	2,000.00	0.00	452.87	22.64%
Website Design & Maintenance	63535	1,000.00	0.00	0.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Postage / Shipping	63540	3,000.00	201.00	338.64	11.28%
Training	63605	5,000.00	876.96	876.96	17.53%
Insurance-Liability	63620	42,600.00	0.00	19,396.03	45.53%
Contract Services - IT	63635	10,000.00	900.00	2,700.00	27.00%
Software/Server Subscription	64310	15,000.00	198.84	5,480.28	36.53%
Agenda Management System	64315	5,000.00	0.00	4,920.00	98.40%
Document Management System	64316	1,500.00	0.00	0.00	0.00%
Municipal Code Service	64320	5,000.00	0.00	2,841.82	56.83%
Membership Dues-Professional Org	64550	500.00	0.00	185.00	37.00%
Membership Dues-Government Agency	64552	700.00	0.00	0.00	0.00%
Printing / Publications	64575	2,000.00	0.00	0.00	0.00%
Misc Expenses	64580	1,000.00	0.00	0.00	0.00%
Election Cost	64588	15,000.00	0.00	0.00	0.00%
Travel Expenses	64610	<u>2,700.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total City Clerk		579,800.00	34,390.12	200,327.93	34.55%
City Manager	120				
Payroll	61105	204,500.00	15,548.80	54,420.80	26.61%
PERS UAL	61124	400.00	0.00	395.50	98.87%
PERS Retirement	61125	15,900.00	1,145.00	3,421.17	21.51%
Medicare-ER	61130	2,900.00	225.46	789.11	27.21%
Unemployment Ins-Fed & State	61132	100.00	0.00	0.00	0.00%
Dental Expense	61135	2,400.00	193.29	773.16	32.21%
Health Insurance	61140	43,100.00	3,417.10	10,251.30	23.78%
Vision Ins	61145	400.00	29.60	88.80	22.20%
Workers Comp and EAP	61150	12,000.00	0.00	12,731.12	106.09%
Wellness Program	61155	500.00	0.00	0.00	0.00%
Educational Incentive Pay	61157	0.00	184.62	553.86	0.00%
Auto Allowance	61180	5,400.00	415.40	1,453.90	26.92%
Office Supplies	62430	1,500.00	9.64	9.64	0.64%
Insurance-Liability	63620	36,700.00	0.00	17,649.42	48.09%
Membership Dues-Professional Org	64550	3,000.00	1,260.00	1,660.00	55.33%
Membership Dues-Government Agency	64552	700.00	0.00	0.00	0.00%
Books and Periodicals	64565	300.00	0.00	0.00	0.00%
Travel Expenses	64610	4,000.00	0.00	0.00	0.00%
Contingency	66905	<u>23,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total City Manager		357,100.00	22,428.91	104,197.78	29.18%
Finance	130				
ADP Payroll Fees	62310	7,000.00	0.00	1,309.80	18.71%
Bank Service Charges	62320	6,000.00	0.00	934.09	15.56%
Accounting Software	62431	5,000.00	225.00	225.00	4.50%
Audit-Finance	63625	40,000.00	0.00	14,325.00	35.81%
Audit -Sales Tax	63626	5,000.00	0.00	0.00	0.00%
Actuarial Services	63627	4,500.00	2,500.00	2,500.00	55.55%
Accounting Services-RGS	63645	<u>218,300.00</u>	<u>299.63</u>	<u>43,991.63</u>	<u>20.15%</u>
Total Finance		285,800.00	3,024.63	63,285.52	22.14%
Legal	150				
Legal Services	63650	125,000.00	10,270.62	11,165.62	8.93%
Legal Advert	64560	2,300.00	0.00	175.50	7.63%
Misc Expenses	64580	1,000.00	0.00	0.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Total Legal		<u>128,300.00</u>	<u>10,270.62</u>	<u>11,341.12</u>	<u>8.84%</u>
Planning & Building Regulation	160				
Economic Development Services	63639	10,000.00	0.00	1,686.92	16.86%
Planning Services	63640	50,000.00	0.00	0.00	0.00%
Building Inspections Services	63648	32,400.00	1,647.84	7,758.89	23.94%
Engineering Services	63649	5,000.00	0.00	0.00	0.00%
Code Enforcement Services	63656	5,000.00	0.00	0.00	0.00%
Travel Expenses	64610	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Planning & Building Regulation		103,400.00	1,647.84	9,445.81	9.14%
Government Buildings	180				
Materials/Supply	62410	2,000.00	0.00	0.00	0.00%
Repair/Maintenance	63505	5,000.00	0.00	0.00	0.00%
Other Outside Services	63508	1,000.00	7.00	116.00	11.60%
Janitorial Services	63660	<u>3,000.00</u>	<u>250.00</u>	<u>500.00</u>	<u>16.66%</u>
Total Government Buildings		11,000.00	257.00	616.00	5.60%
Non-Departmental	190				
Materials/Supply	62410	500.00	0.00	30.61	6.12%
Utilities - PG&E	63520	0.00	280.50	280.50	0.00%
Insurance-Property	63621	10,000.00	0.00	8,362.23	83.62%
Insurance-PLL (Pollution Legal Liability)	63623	52,645.00	52,643.04	52,643.04	99.99%
Membership Dues-Professional Org	64550	4,800.00	500.00	5,400.00	112.50%
Membership Dues-Non Profit Agency Contrib	64551	12,000.00	3,000.00	3,000.00	25.00%
Membership Dues-Government Agency	64552	5,500.00	0.00	4,460.10	81.09%
Misc Expenses	64580	1,000.00	0.00	0.00	0.00%
S.M.I.P.	64930	200.00	0.00	0.00	0.00%
SB 1473	64940	100.00	0.00	0.00	0.00%
Principal-PG&E	65751	<u>0.00</u>	<u>210.83</u>	<u>421.66</u>	<u>0.00%</u>
Total Non-Departmental		86,745.00	56,634.37	74,598.14	86.00%
Police	210				
Payroll	61105	1,120,900.00	75,856.95	264,778.89	23.62%
Overtime	61110	140,000.00	8,365.81	42,982.49	30.70%
Overtime-DEA	61111	0.00	2,273.73	5,552.56	0.00%
Reserves Payroll	61120	95,000.00	4,582.31	21,378.17	22.50%
PERS UAL - After 06/30/18	61123	13,400.00	0.00	13,165.00	98.24%
PERS UAL	61124	110,200.00	0.00	110,338.00	100.12%
PERS Retirement	61125	150,200.00	9,867.26	30,292.70	20.16%
PERS 457 Expense	61126	32,400.00	2,400.00	6,000.00	18.51%
Medicare-ER	61130	16,200.00	1,326.86	4,951.22	30.56%
Social Security-ER	61131	0.00	87.33	232.15	0.00%
Unemployment Ins-Fed & State	61132	11,000.00	0.00	15.33	0.13%
Dental Expense	61135	16,200.00	1,155.26	4,621.04	28.52%
Health Insurance	61140	304,800.00	21,078.74	63,235.42	20.74%
Health Insurance -Retiree	61141	0.00	0.00	314.00	0.00%
Vision Ins	61145	2,500.00	169.05	507.15	20.28%
Workers Comp and EAP	61150	142,000.00	0.00	70,093.57	49.36%
Wellness Program	61155	5,000.00	0.00	0.00	0.00%
Educational Incentive Pay	61157	0.00	1,292.32	3,871.96	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Longevity Pay	61158	0.00	799.88	1,930.36	0.00%
Uniform Allowance	61160	10,000.00	0.00	2,250.00	22.50%
Admin Leave	61175	0.00	829.29	829.29	0.00%
Materials/Supply	62410	15,000.00	1,256.42	1,578.47	10.52%
Ammunition	62420	5,000.00	0.00	0.00	0.00%
Body Armor Vests	62422	1,500.00	0.00	0.00	0.00%
Office Supplies	62430	5,000.00	153.09	416.23	8.32%
Auto Operations - Supplies / Equip	62710	2,500.00	0.00	355.00	14.20%
Auto Operations - Fuel	62720	30,000.00	2,981.29	8,061.00	26.87%
Repair/Maintenance	63505	2,000.00	0.00	282.49	14.12%
Other Outside Services	63508	5,000.00	532.84	889.12	17.78%
Shredding Services	63509	1,000.00	0.00	170.49	17.04%
Utilities - PG&E	63520	0.00	280.49	280.49	0.00%
Telephone	63530	13,000.00	1,141.83	2,311.36	17.77%
Internet	63531	6,500.00	470.52	2,225.24	34.23%
Annual Maintenance-Records Mgmt Software	63537	6,500.00	0.00	3,193.07	49.12%
Annual Maintenance	63538	3,400.00	0.00	0.00	0.00%
Postage / Shipping	63540	500.00	0.00	41.67	8.33%
Training	63605	5,000.00	1,800.00	1,883.50	37.67%
Insurance-Liability	63620	205,800.00	0.00	97,215.25	47.23%
Insurance-Property	63621	10,000.00	0.00	8,362.22	83.62%
Insurance-Vehicles	63622	0.00	0.00	2,523.50	0.00%
Audit-Finance	63625	5,000.00	0.00	0.00	0.00%
Actuarial Services	63627	0.00	2,500.00	2,500.00	0.00%
Contract Services - IT	63635	12,900.00	900.00	2,700.00	20.93%
Contract Services-Others	63637	4,200.00	0.00	2,000.00	47.61%
Janitorial Services	63660	3,000.00	250.00	500.00	16.66%
911-NGEN Phase II Upgrade	63664	7,000.00	0.00	0.00	0.00%
911-Radio Dispatch	63665	59,350.00	14,539.00	29,078.00	48.99%
911-Inform MDT Terminal Service	63666	900.00	0.00	0.00	0.00%
911-Notification System	63667	400.00	0.00	0.00	0.00%
911-NGEN O&M	63668	13,400.00	3,239.00	6,478.00	48.34%
911-NGEN Debt (Capital Fee)	63669	7,700.00	0.00	7,633.00	99.12%
Auto Repair/Maintenance	63730	14,000.00	1,298.23	3,451.92	24.65%
Parking & Admin Citations Services	63812	5,000.00	0.00	1,557.04	31.14%
Animal Regulation Fire	63820	500.00	0.00	0.00	0.00%
Fund Jail & Prisoner	63830	200.00	0.00	0.00	0.00%
ACJIS System	63840	9,000.00	0.00	0.00	0.00%
Software/Server Subscription	64310	20,000.00	0.00	10,174.39	50.87%
Computer Server	64318	2,500.00	0.00	0.00	0.00%
Personnel Recruit & Pre-Employment	64545	3,000.00	0.00	0.00	0.00%
Membership Dues-Professional Org	64550	9,000.00	1,917.74	1,989.74	22.10%
Membership Dues-Non Profit Agency Contrib	64551	0.00	0.00	500.00	0.00%
Membership Dues-Government Agency	64552	0.00	0.00	5,000.00	0.00%
Books and Periodicals	64565	900.00	0.00	0.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Printing / Publications	64575	2,000.00	0.00	0.00	0.00%
Misc Expenses	64580	1,000.00	0.00	0.00	0.00%
Travel Expenses	64610	13,000.00	1,126.62	4,687.19	36.05%
Principal-Motorola Lease-Cameras	65104	21,350.00	0.00	0.00	0.00%
Principal-Sunridge Records Mgmt	65106	8,500.00	0.00	0.00	0.00%
Interest-Sunridge Records Mgmt	65107	300.00	0.00	0.00	0.00%
Vehicle Replacement	66735	<u>21,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Police		2,732,650.00	164,471.86	855,377.68	31.30%
Fire/Animal Control	220				
Fire Seaside	63810	<u>234,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Fire/Animal Control		234,400.00	0.00	0.00	0.00%
Public Works/Streets	311				
Payroll	61105	84,800.00	6,428.80	22,500.80	26.53%
Overtime	61110	3,000.00	0.00	0.00	0.00%
PERS UAL	61124	400.00	0.00	395.50	98.87%
PERS Retirement	61125	6,600.00	466.60	1,394.17	21.12%
Medicare-ER	61130	1,300.00	93.22	326.27	25.09%
Unemployment Ins-Fed & State	61132	100.00	0.00	0.00	0.00%
Dental Expense	61135	1,600.00	126.98	507.92	31.74%
Health Insurance	61140	33,200.00	2,628.54	7,885.62	23.75%
Vision Ins	61145	300.00	16.51	49.53	16.51%
Workers Comp and EAP	61150	5,500.00	0.00	5,266.31	95.75%
Wellness Program	61155	500.00	0.00	0.00	0.00%
Educational Incentive Pay	61157	0.00	92.30	276.90	0.00%
Materials/Supply	62410	12,000.00	16.40	214.53	1.78%
Office Supplies	62430	1,500.00	508.61	706.59	47.10%
Auto Operations - Supplies / Equip	62710	2,500.00	0.00	0.00	0.00%
Auto Operations - Fuel	62720	6,000.00	317.77	914.44	15.24%
Repair/Maintenance	63505	30,000.00	0.00	250.00	0.83%
Other Outside Services	63508	1,000.00	82.60	82.60	8.26%
Gabilan Crew	63515	5,000.00	0.00	0.00	0.00%
Utilities - PG&E	63520	35,000.00	131.73	1,236.87	3.53%
Utilities - Water	63525	5,000.00	214.11	775.64	15.51%
Telephone	63530	300.00	0.00	0.00	0.00%
Training	63605	4,000.00	0.00	0.00	0.00%
Insurance-Liability	63620	15,600.00	0.00	7,300.80	46.80%
Insurance-Vehicles	63622	5,000.00	0.00	2,523.50	50.47%
Organic Waste Regs Services	63654	9,000.00	0.00	0.00	0.00%
Auto Repair/Maintenance	63730	8,300.00	0.00	1,298.78	15.64%
Street Lighting	63910	(15,000.00)	0.00	0.00	0.00%
Printing / Publications	64575	1,300.00	0.00	0.00	0.00%
Storm Water Project - Phase 4 Equipment	64920 66302	23,000.00 <u>2,000.00</u>	0.00 <u>0.00</u>	0.00 <u>0.00</u>	0.00% <u>0.00%</u>
Total Public Works/Streets		288,800.00	11,124.17	53,906.77	18.67%
Parks/Recreation	411				
Materials/Supply	62410	14,000.00	1,326.65	1,618.20	11.55%
Office Supplies	62430	1,000.00	0.00	0.00	0.00%
Repair/Maintenance	63505	25,000.00	3,800.00	3,800.00	15.20%
Utilities - Water	63525	3,000.00	330.51	670.32	22.34%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Travel Expenses	64610	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Parks/Recreation		<u>43,100.00</u>	<u>5,457.16</u>	<u>6,088.52</u>	<u>14.13%</u>
Total Expense		<u>4,881,995.00</u>	<u>310,883.78</u>	<u>1,383,758.58</u>	<u>28.34%</u>
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers Out to CIP	81003	<u>(80,000.00)</u>	<u>(9,738.00)</u>	<u>(9,738.00)</u>	<u>12.17%</u>
Total Non Department Specific		<u>(80,000.00)</u>	<u>(9,738.00)</u>	<u>(9,738.00)</u>	<u>12.17%</u>
Total Other Financing Sources and Uses		<u>(80,000.00)</u>	<u>(9,738.00)</u>	<u>(9,738.00)</u>	<u>12.17%</u>
Excess(Deficit) of Revenue Over Expenditures		(153,695.00)	(55,067.49)	(366,202.40)	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

210 - Gas Tax Fund

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Revenue					
Non Department Specific	000				
Gas Tax 2103	47010	15,100.00	1,766.05	4,463.52	29.55%
Gas Tax 2105	47020	10,500.00	837.65	2,506.19	23.86%
Gas Tax 2106	47030	9,500.00	761.43	2,292.77	24.13%
Gas Tax 2107	47040	12,400.00	961.30	3,238.99	26.12%
Gas Tax 2107.5	47050	<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>100.00%</u>
Total Non Department Specific		<u>48,500.00</u>	<u>4,326.43</u>	<u>13,501.47</u>	<u>27.84%</u>
Total Revenue		<u>48,500.00</u>	<u>4,326.43</u>	<u>13,501.47</u>	<u>27.84%</u>
Expense					
Public Works/Streets	311				
Street Sweeping	63510	10,000.00	0.00	0.00	0.00%
Utilities - PG&E	63520	0.00	1,688.10	1,748.24	0.00%
Street Lighting	63910	<u>15,000.00</u>	<u>0.00</u>	<u>1,293.15</u>	<u>8.62%</u>
Total Public Works/Streets		<u>25,000.00</u>	<u>1,688.10</u>	<u>3,041.39</u>	<u>12.17%</u>
Total Expense		<u>25,000.00</u>	<u>1,688.10</u>	<u>3,041.39</u>	<u>12.17%</u>
Excess(Deficit) of Revenue Over Expenditures		23,500.00	2,638.33	10,460.08	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

211

- SB1 Fund-RMRA

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Revenue					
Non Department Specific	000				
SB 1 Funds	47777	<u>40,800.00</u>	<u>3,566.04</u>	<u>10,658.49</u>	<u>26.12%</u>
Total Non Department Specific		<u>40,800.00</u>	<u>3,566.04</u>	<u>10,658.49</u>	<u>26.12%</u>
Total Revenue		<u>40,800.00</u>	<u>3,566.04</u>	<u>10,658.49</u>	<u>26.12%</u>
Expense					
Saucito/Work Gutter & Curb	537				
Curb and Gutter Repair	66327	<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Saucito/Work Gutter & Curb		<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Rosita Emergency Repairs	539				
Curb and Gutter Repair	66327	<u>150,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Rosita Emergency Repairs		<u>150,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expense		<u>190,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess(Deficit) of Revenue Over Expenditures		(149,200.00)	3,566.04	10,658.49	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

212

- Measure X Fund

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Revenue					
Non Department Specific	000				
Measure X	47775	<u>94,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Non Department Specific		<u>94,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue		<u>94,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Expense					
Debt Service - Measure X	610				
Principal - Measure X Loan	65103	80,400.00	0.00	0.00	0.00%
Interest - Measure X	65203	<u>14,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Debt Service - Measure X		<u>94,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expense		<u>94,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Other Financing Sources and Uses					
Rosita Emergency Repairs	539				
Transfers Out to Grants	81004	<u>(74,100.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Rosita Emergency Repairs		<u>(74,100.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Other Financing Sources and Uses		<u>(74,100.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess(Deficit) of Revenue Over Expenditures		(74,100.00)	0.00	0.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

222 - FORA Land Development
 From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Revenue					
Non Department Specific	000				
DDA Developer Deposit	47911	<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>	<u>0.00%</u>
Total Non Department Specific		<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>	<u>0.00%</u>
Total Revenue		<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>	<u>0.00%</u>
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	75,000.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

223 - ARPA Fund

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Expense					
City Hall Parking Lot Imp	527				
Parking Lot Improvements & Repairs	66425	50,000.00	0.00	0.00	0.00%
Total City Hall Parking Lot Imp		<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expense		<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess(Deficit) of Revenue Over Expenditures		(50,000.00)	0.00	0.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

231 - BSCC-Officer Wellness & Mental Health Grant

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Expense					
Police	210				
Law Enforcement Wellness App	64314	<u>2,000.00</u>	<u>0.00</u>	<u>1,999.00</u>	<u>99.95%</u>
Total Police		<u>2,000.00</u>	<u>0.00</u>	<u>1,999.00</u>	<u>99.95%</u>
Total Expense		<u>2,000.00</u>	<u>0.00</u>	<u>1,999.00</u>	<u>99.95%</u>
Excess(Deficit) of Revenue Over Expenditures		(2,000.00)	0.00	(1,999.00)	99.95%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

236 - Drug Enforcement Administration (DEA)

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Revenue					
Police	210				
DEA Reimbursements	47782	<u>44,000.00</u>	<u>0.00</u>	<u>6,740.78</u>	<u>15.31%</u>
Total Police		<u>44,000.00</u>	<u>0.00</u>	<u>6,740.78</u>	<u>15.32%</u>
Total Revenue		<u>44,000.00</u>	<u>0.00</u>	<u>6,740.78</u>	<u>15.32%</u>
Expense					
Police	210				
Overtime-DEA	61111	<u>44,000.00</u>	<u>0.00</u>	<u>4,674.46</u>	<u>10.62%</u>
Total Police		<u>44,000.00</u>	<u>0.00</u>	<u>4,674.46</u>	<u>10.62%</u>
Total Expense		<u>44,000.00</u>	<u>0.00</u>	<u>4,674.46</u>	<u>10.62%</u>
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	2,066.32	0.00%

**City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail**

242 - REAP Grant

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Revenue					
Planning & Building Regulation	160				
AMBAG REAP Grant	47241	<u>42,500.00</u>	<u>0.00</u>	<u>25,028.00</u>	<u>58.88%</u>
Total Planning & Building Regulation		<u>42,500.00</u>	<u>0.00</u>	<u>25,028.00</u>	<u>58.89%</u>
Total Revenue		<u><u>42,500.00</u></u>	<u><u>0.00</u></u>	<u><u>25,028.00</u></u>	<u><u>58.89%</u></u>
Expense					
Planning & Building Regulation	160				
Planning Services	63640	<u>42,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Planning & Building Regulation		<u>42,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expense		<u><u>42,500.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00%</u></u>
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	25,028.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

251 - Cal Fire Grant

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Revenue					
Parks/Recreation	411				
Cal Fire Grant	47768	<u>297,300.00</u>	<u>0.00</u>	<u>20,631.90</u>	<u>6.93%</u>
Total Parks/Recreation		<u>297,300.00</u>	<u>0.00</u>	<u>20,631.90</u>	<u>6.94%</u>
Total Revenue		<u>297,300.00</u>	<u>0.00</u>	<u>20,631.90</u>	<u>6.94%</u>
Expense					
Parks/Recreation	411				
Tree Service	63913	<u>297,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Parks/Recreation		<u>297,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expense		<u>297,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	20,631.90	0.00%

**City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail**

260 - CDBG Fund

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Revenue					
Parks/Recreation	411				
Cal Fire Grant	47768	<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Parks/Recreation		<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue		<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Expense					
Parks/Recreation	411				
Park Improvements	66420	<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Parks/Recreation		<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expense		<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	0.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

301 - Capital Projects

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Expense					
Vehicle Replacement	533				
Vehicle Replacement	66735	45,000.00	0.00	0.00	0.00%
Total Vehicle Replacement		45,000.00	0.00	0.00	0.00%
City Hall Facility Repairs & Upgrades	541				
Repairs and Improvements	66322	20,000.00	0.00	9,738.00	48.69%
Total City Hall Facility Repairs & Upgrades		20,000.00	0.00	9,738.00	48.69%
Council Chamber Technology Project	542				
Technology Upgrades	66323	5,000.00	0.00	0.00	0.00%
Total Council Chamber Technology Project		5,000.00	0.00	0.00	0.00%
PD Radio Replacement	543				
PD Radio Replacement	66736	10,000.00	0.00	0.00	0.00%
Total PD Radio Replacement		10,000.00	0.00	0.00	0.00%
Total Expense		80,000.00	0.00	9,738.00	12.17%
Other Financing Sources and Uses					
Vehicle Replacement	533				
Transfers In from GF	82003	45,000.00	0.00	0.00	0.00%
Total Vehicle Replacement		45,000.00	0.00	0.00	0.00%
City Hall Facility Repairs & Upgrades	541				
Transfers In from GF	82003	20,000.00	9,738.00	9,738.00	48.69%
Total City Hall Facility Repairs & Upgrades		20,000.00	9,738.00	9,738.00	48.69%
Council Chamber Technology Project	542				
Transfers In from GF	82003	5,000.00	0.00	0.00	0.00%
Total Council Chamber Technology Project		5,000.00	0.00	0.00	0.00%
PD Radio Replacement	543				
Transfers In from GF	82003	10,000.00	0.00	0.00	0.00%
Total PD Radio Replacement		10,000.00	0.00	0.00	0.00%
Total Other Financing Sources and Uses		80,000.00	9,738.00	9,738.00	12.17%
Excess(Deficit) of Revenue Over Expenditures		0.00	9,738.00	0.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

321 - SBR Engineering Fund
 From 9/1/2024 Through 9/30/2024

		<u>FY 2025 Budget</u>	<u>September 2024 Actual</u>	<u>FY 2025 Actual</u>	<u>Percent Collected/Used</u>
Expense					
SBR Contract-Engineering & Others	518				
Contract Services - Engineering	63611	<u>300,000.00</u>	<u>3,938.50</u>	<u>3,938.50</u>	<u>1.31%</u>
Total SBR Contract-Engineering & Others		<u>300,000.00</u>	<u>3,938.50</u>	<u>3,938.50</u>	<u>1.31%</u>
Total Expense		<u>300,000.00</u>	<u>3,938.50</u>	<u>3,938.50</u>	<u>1.31%</u>
Excess(Deficit) of Revenue Over Expenditures		(300,000.00)	(3,938.50)	(3,938.50)	

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

331 - FHA Grant Fund

From 9/1/2024 Through 9/30/2024

		FY 2025 Budget	September 2024 Actual	FY 2025 Actual	Percent Collected/Used
Revenue					
Non Department Specific	000				
FHWA Grant	47523	<u>543,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Non Department Specific		<u>543,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue		<u>543,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Expense					
Rosita Emergency Repairs	539				
Contract Services - Engineering	63611	90,371.20	0.00	0.00	0.00%
Road Construction	66411	<u>494,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Rosita Emergency Repairs		<u>584,371.20</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expense		<u>584,371.20</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Other Financing Sources and Uses					
Rosita Emergency Repairs	539				
Transfers In from Measure X	82004	<u>74,100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Rosita Emergency Repairs		<u>74,100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Other Financing Sources and Uses		<u>74,100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Excess(Deficit) of Revenue Over Expenditures		33,128.80	0.00	0.00	0.00%



FIRE DEPARTMENT

1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

October 7, 2024

John Guertin, City Manager
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Mr. Guertin:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of September 1, 2024 through September 30, 2024.

The Seaside Fire Department responded to the following incidents in the month of September:

Incident #

- | | | |
|-----------------|-----------------|-----------------|
| 240907-SEA02186 | 240915-SEA02255 | 240922-SEA02331 |
| 240908-SEA02191 | 240916-SEA02266 | 240923-SEA02343 |
| 240910-SEA02212 | 240917-SEA02279 | 240926-SEA02360 |
| 240910-SEA02214 | 240918-SEA02283 | |
| 240911-SEA02220 | 240918-SEA02288 | |

There are Thirteen (13) fire calls for the month of September. If you have any questions, please contact me.

Sincerely,

Paul Blaha
Deputy Fire Chief
CC: File

SEASIDE FIRE DEPARTMENT
City of Del Rey Oaks - Response Report

Incident Date	Incident Number	Alarm Time	Arrival Time	Response Time (Minutes)	Incident Type Code	District	Street Or Highway Name	Priority
9/7/2024	240907-SEA02186	9:49:10 AM	9:55:39 AM	5.90	321	29	Carlton	Emergent
9/8/2024	240908-SEA02191	5:50:28 AM	6:02:06 AM	11.18	554	29	Pheasant Ridge	Non-Emergent
9/10/2024	240910-SEA02212	2:22:23 PM	2:28:55 PM	5.72	113	29	Quail Run	Emergent
9/10/2024	240910-SEA02214	3:00:42 PM	3:06:15 PM	4.20	321	29	Mty Sns	Emergent
9/11/2024	240911-SEA02220	6:58:33 AM	7:07:59 AM	8.85	6111	29	Rosita	Non-Emergent
9/15/2024	240915-SEA02255	11:56:09 AM	12:03:36 PM	6.77	321	29	Rosita	Emergent
9/16/2024	240916-SEA02266	6:49:53 PM	6:56:20 PM	5.77	321	29	Carlton	Emergent
9/17/2024	240917-SEA02279	5:48:47 PM	5:57:42 PM	8.10	6111	29	Canyon Del Rey	Non-Emergent
9/18/2024	240918-SEA02283	6:30:04 AM	6:35:28 AM	4.87	321	29	Rosita	Emergent
9/18/2024	240918-SEA02288	3:00:29 PM	3:08:51 PM	7.77	412	29	Rosita	Emergent
9/22/2024	240922-SEA02331	8:22:55 PM	8:28:40 PM	5.75	6111	29	Canyon Del Rey	Non-Emergent
9/23/2024	240923-SEA02343	23:05:45 PM	23:11:33 PM	6.22	6111	29	Canyon Del Rey	Non-Emergent
9/26/2024	240926-SEA02360	9:12:04 AM	9:18:28 AM	6.40	700	29	Carlton	Emergent

Total Calls 13

LEGEND CODE:	INCIDENT TYPE:
100-173	FIRE
200-251	OVERPRESSURE
300-381	MEDICAL RESPONSE
400-482	HAZARDOUS CONDITION
500-571	SERVICE CALL
600-672	GOOD INTENT CALL
700-751	FALSE ALARM/FALSE CALL
800-810	SEVERE WEATHER
900-911	SPECIAL/CITIZEN COMPLAINT



POLICE

DEL REY OAKS

City Council Report

Sept 2024

Chris Bourquin - Chief

Case #	Date	Offense Code 1	Offense Code Description	DRO	MPAD	OJ	Residential	Commercial
24-258	09/03/2024	1203.2(A) PC	Probation Violation	X			X	
24-259	09/04/2024	20002(A)(2) VC	Hit and Run			X		
24-260	09/04/2024	Information Only		X				X
24-261	09/06/2024	Information Only		X				X
24-262	09/07/2024	484(A) PC	Theft		X			X
24-263	09/07/2024	484(A) PC	Theft	X				X
24-264	09/07/2024	14601.1(A) VC	Driving on suspended license	X				X
24-265	09/09/2024	Information Only			X			X
24-266	09/10/2024	ACI	Accident	X				X
24-267	09/10/2024	Information Only		X				X
24-268	09/10/2024	Animal Bite Report	Animal bite	X			X	
24-269	09/13/2024	ACN	Accident	X				X
24-270	09/15/2024	Death Investigation	Death Investigation	X				
24-271	09/16/2024	Information Only			X			x
24-272	09/19/2024	Lost Property	Lost Property	X			X	
24-273	09/19/2024	Lost Property	Lost Property		X			X
24-274	09/20/2024	171.5(B) PC	Possession of weapon at airport		X		X	
24-275	09/20/2024	Information Only			X			X
24-276	09/20/2024	Lost Property	Lost Property	X				X
24-277	09/23/2024	Information Only		X				X
24-278	09/25/2024	ACN	Accident	X				X
24-279	09/27/2024	Information Only		X				X
24-280	09/27/2024	Information Only		X				X
24-281	09/28/2024	Information Only		X				X
24-282	09/28/2024	12500(A) VC	Unlicensed driver	X				X
24-283	09/30/2024	484(A) PC	Theft	X				X
24-284	09/30/2024	Information Only		X				X
24-285	09/30/2024	Information Only		X				X
28 Cases								

Calls for Service	
Month	YTD
349	2709

Case Reports	
Month	YTD
28	285

Alarms					
Residential		Commercial		MPAD	
Mo.	YTD	Mo.	YTD	Mo.	YTD
0	6	10	50	7	37

Citations					
Moving		Parking		Warning	
Mo.	YTD	Mo.	YTD	Mo.	YTD
19	100	48	355	17	170



Group A Offense Report

Printed On: 10/02/2024

Beginning Date: 09/01/2024

Ending Date: 09/30/2024

Page 1 of 1

Item 3.

Agency: All

Offense	Reported in 2024	Reported in 2023	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	NA
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	NA
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	NA
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	NA
Sodomy	0	0	NA	0	0.00%	0.00%	NA
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	NA
Fondling	0	0	NA	0	0.00%	0.00%	NA
Aggravated Assault	0	0	NA	0	0.00%	0.00%	NA
Simple Assault	0	0	NA	0	0.00%	0.00%	NA
Intimidation	0	0	NA	0	0.00%	0.00%	NA
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	NA
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	NA
Statutory Rape	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Persons Total	0	0	NA	0	0.00%	0.00%	NA
Robbery	0	0	NA	0	0.00%	0.00%	NA
Burglary/Breaking & Entering	0	0	NA	0	0.00%	0.00%	NA
Larceny/Theft Offenses	3	0	NA	0	0.00%	75.00%	NA
Motor Vehicle Theft	0	0	NA	0	0.00%	0.00%	NA
Arson	0	0	NA	0	0.00%	0.00%	NA
Destruction Of Property	1	1	0.00%	0	0.00%	25.00%	NA
Counterfeiting/Forgery	0	1	-100.00%	0	0.00%	0.00%	NA
Fraud Offense	0	1	-100.00%	0	0.00%	0.00%	NA
Embezzlement	0	0	NA	0	0.00%	0.00%	NA
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	NA
Bribery	0	0	NA	0	0.00%	0.00%	NA
Stolen Property Offenses	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Property Total	4	3	33.33%	0	0.00%	80%	NA
Drug/Narcotic Violations	0	1	-100.00%	0	0.00%	0.00%	NA
Drug Equipment Violations	0	1	-100.00%	0	0.00%	0.00%	NA
Gambling Offenses	0	0	NA	0	0.00%	0.00%	NA
Pornography/Obscene Material	0	0	NA	0	0.00%	0.00%	NA
Prostitution	0	0	NA	0	0.00%	0.00%	NA
Weapons Law Violation	1	0	NA	0	0.00%	100.00%	NA
Animal Cruelty	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Society Total	1	2	-50%	0	0.00%	20%	NA
Total Group "A" Offenses	5	5	0%	0	0.00%	100%	NA

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.



Group A Offense Report

Printed On: 10/02/2024

Beginning Date: 01/01/2024

Ending Date: 09/30/2024

Page 1 of 1

Item 3.

Agency: All

Offense	Reported in 2024	Reported in 2023	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	NA
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	NA
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	NA
Non-consensual Sex Offenses:							
Rape	0	1	-100.00%	0	0.00%	0.00%	NA
Sodomy	0	1	-100.00%	0	0.00%	0.00%	NA
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	NA
Fondling	0	0	NA	0	0.00%	0.00%	NA
Aggravated Assault	3	2	50.00%	3	100.00%	25.00%	NA
Simple Assault	6	4	50.00%	4	66.67%	50.00%	NA
Intimidation	3	5	-40.00%	3	100.00%	25.00%	NA
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	NA
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	NA
Statutory Rape	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Persons Total	12	13	-7.69%	10	83.33%	15%	NA
Robbery	0	0	NA	0	0.00%	0.00%	NA
Burglary/Breaking & Entering	2	4	-50.00%	0	0.00%	3.92%	NA
Larceny/Theft Offenses	25	31	-19.35%	9	36.00%	49.02%	NA
Motor Vehicle Theft	1	1	0.00%	0	0.00%	1.96%	NA
Arson	1	0	NA	1	100.00%	1.96%	NA
Destruction Of Property	11	9	22.22%	4	36.36%	21.57%	NA
Counterfeiting/Forgery	1	1	0.00%	0	0.00%	1.96%	NA
Fraud Offense	8	10	-20.00%	2	25.00%	15.69%	NA
Embezzlement	0	0	NA	0	0.00%	0.00%	NA
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	NA
Bribery	0	0	NA	0	0.00%	0.00%	NA
Stolen Property Offenses	2	2	0.00%	1	50.00%	3.92%	NA
Crimes Against Property Total	51	58	-12.07%	17	33.33%	63.75%	NA
Drug/Narcotic Violations	7	6	16.67%	6	85.71%	41.18%	NA
Drug Equipment Violations	4	5	-20.00%	4	100.00%	23.53%	NA
Gambling Offenses	0	0	NA	0	0.00%	0.00%	NA
Pornography/Obscene Material	1	1	0.00%	0	0.00%	5.88%	NA
Prostitution	0	0	NA	0	0.00%	0.00%	NA
Weapons Law Violation	5	1	400.00%	1	20.00%	29.41%	NA
Animal Cruelty	0	1	-100.00%	0	0.00%	0.00%	NA
Crimes Against Society Total	17	14	21.43%	11	64.71%	21.25%	NA
Total Group "A" Offenses	80	85	-5.88%	38	47.5%	100%	NA

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.



Staff Report

DATE: October 22, 2024

TO: Honorable Mayor and Council Members

FROM: John Guertin, City Manager

SUBJECT: Approve and Authorize the City Manager To Execute a Project Specific Maintenance Agreement with the State of California Department of Transportation (Caltrans) Covering Maintenance of Fort Ord Recreation Trail and Greenway (FORTAG) Project Areas Along Highway 218

CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

Approval and authorization for the City Manager to execute a Project Specific Maintenance Agreement with Caltrans covering FORTAG project improvements.

Discussion

This report seeks City Council consideration for the approval of a Project Specific Maintenance Agreement between the State of California Department of Transportation (Caltrans) and the City of Del Rey Oaks covering maintenance of City-side frontage along Highway 218 related to the Fort Ord Recreation Trail and Greenway (FORTAG) project.

Under the PSMA, the City agrees to accept respective operational and maintenance responsibilities related to FORTAG project sections within the Caltrans right-of-way.

Fiscal Impacts

Maintenance operations costs will be absorbed in future Public Works operations budgets.

ATTACHMENTS:

- PSMA Between the City of Del Rey Oaks and Caltrans

Respectfully submitted,

John Guertin
City Manager

**PROJECT SPECIFIC MAINTENANCE AGREEMENT
WITH CITY OF DEL REY OAKS**

THIS AGREEMENT is made effective this _____ day of _____, 20___, by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE" and the City of Del Rey Oaks, hereinafter referred to as "CITY", and collectively referred to as "PARTIES".

SECTION I

RECITALS

1. Cooperative Agreement Number 05-0375 was executed between Transportation Agency of Monterey County (TAMC) and STATE on September 4, 2020 to construct a 1.5 mile pedestrian and bicycle trail connection for the southern loop of the proposed 32-mile fort Ord Regional Trail and Greenway in Monterey County on State Route (SR) 218, hereinafter referred to as "PROJECT", and
2. The PARTIES hereto mutually desire to identify the maintenance responsibilities of CITY for the improvements of PROJECT constructed within the STATE right of way under the Cooperative Agreement Number 05-0375.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

SECTION II

AGREEMENT

1. Exhibit A consists of plan drawings that delineate and describe the areas within STATE right of way that are the responsibility of the CITY to maintain in accordance with this Agreement.
2. If there is mutual agreement on a change in the maintenance responsibilities between PARTIES, the PARTIES can revise the Exhibit A by a mutual written execution of the exhibit.
3. CITY must obtain the necessary Encroachment Permits from STATE's District 05 Encroachment Permit Office prior to entering STATE right of way to perform CITY maintenance responsibilities. This permit will be issued at no cost to CITY.
4. PEDESTRIAN AND BICYCLE UNDERCROSSING
 - 4.1. CITY will maintain the CITY pedestrian and bicycle trail, including the traveled way, shoulders, curbs, sidewalks, slope paving, retaining walls, wall surfaces (including architectural treatments and eliminating graffiti), drainage installations, lighting installations and traffic service facilities that may be required

for the benefit or control of pedestrians and bicycles using the CITY undercrossing structure.

- 4.2. CITY will request STATE's District Encroachment Permit Engineer to issue the necessary Encroachment Permit for any proposed change in minimum vertical clearances between CITY bicycle trail surface and the structure that results from modifications to the roadway (except when said modifications are made by STATE).
5. WALLS - CITY is responsible for debris removal, cleaning and painting to keep CITY 's side of any wall structure free of debris, dirt, and graffiti.
6. LANDSCAPED AREAS - CITY is responsible for the maintenance of any plantings, irrigation or other types of roadside improvements of PROJECT lying within the STATE right of way as delineated on Exhibit A.
7. BICYCLE PATHS, LANES, AND MULTIUSE TRAIL – CITY is solely responsible for all permitted improvements within STATE's right of way, including but not limited to the delineation, fencing, guard railing, drainage facilities, lighting and electrical, hardscaping, landscaping, decorative surfaces, slope and structural adequacy. CITY will maintain, at CITY expense, a safe facility for bicycle and pedestrian travel along the entire length of the path/lane/multiuse trail by providing sweeping and debris removal when necessary, as well as all signing and striping, and pavement markings required for the direction and operation of the Project.
8. ENCAMPMENTS REMOVAL - CITY shall remove Persons Experiencing Homelessness (PEH) and any structures, personal property, debris, and/or other items related to the encampment from the entire Bike Path and adjacent areas under the bridge, subject to applicable State and Federal Law. Nothing in this Agreement grants or waives the right of California Highway Patrol (CHP) and other law enforcement agencies having jurisdiction.
9. GREEN PAVEMENT ENHANCEMENT MARKINGS – CITY is solely responsible for maintaining bicycle lane delineation within the STATE's right of way, as shown on Exhibit A. CITY will maintain, at CITY expense, all green pavement markings. CITY is responsible for the replacement of green pavement markings when pavement preservation measures are made by STATE.

10. LEGAL RELATIONS AND RESPONSIBILITIES

- 10.1. Nothing within the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this Agreement or to affect

the legal liability of a PARTY to the Agreement by imposing any standard of care with respect to the operation and maintenance of STATE highways and local facilities different from the standard of care imposed by law.

10.2. Neither CITY nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by, under or in connection with any work, authority or jurisdiction conferred upon STATE under this Agreement. It is understood and agreed that STATE shall fully defend, indemnify and hold harmless CITY and all of its officers and employees from all claims, suits or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by STATE under this Agreement.

10.3. Neither STATE nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by CITY under or in connection with any work, authority or jurisdiction conferred upon CITY under this Agreement. It is understood and agreed that CITY shall fully defend, indemnify and hold harmless STATE and all of its officers and employees from all claims, suits or actions of every name, kind and description brought forth under, including but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by CITY under this Agreement.

11. PREVAILING WAGES:

11.1. Labor Code Compliance- If the work performed under this Agreement is done under contract and falls within the Labor Code section 1720(a)(1) definition of a "public works" in that it is construction, alteration, demolition, installation, or repair; or maintenance work under Labor Code section 1771. CITY must conform to the provisions of Labor Code sections 1720 through 1815, and all applicable provisions of California Code of Regulations found in Title 8, Division 1, Chapter 8, Subchapter 3, Articles 1-7. CITY agrees to include prevailing wage requirements in its contracts for public works. Work performed by CITY'S own forces is exempt from the Labor Code's Prevailing Wage requirements.

11.2. Requirements in Subcontracts - CITY shall require its contractors to include prevailing wage requirements in all subcontracts when the work to be performed by the subcontractor under this Agreement is a "public works" as defined in Labor Code Section 1720(a)(1) and Labor Code Section 1771. Subcontracts shall include all prevailing wage requirements set forth in CITY's contracts.

12. INSURANCE

12.1. SELF-INSURED - CITY is self insured. CITY agrees to deliver evidence of self-insured coverage providing general liability insurance, coverage of bodily injury liability and property damage liability, naming STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. Coverage shall be evidenced by a certification of self-insurance letter ("Letter of Self-Insurance"), satisfactory to STATE, certifying that CITY meets the coverage requirements of this section. This Letter of Self-Insurance shall also identify the project location as depicted in EXHIBIT A. CITY shall deliver to STATE the Letter of Self-Insurance with a signed copy of this AGREEMENT. A copy of the executed Letter of Self-Insurance shall be attached hereto and incorporate as Exhibit B.

12.2. SELF-INSURED using Contractor - If the work performed under this AGREEMENT is done by CITY 's contractor(s), CITY shall require its contractor(s) to maintain in force, during the term of this AGREEMENT, a policy of general liability insurance, including coverage of bodily injury liability and property damage liability, naming STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. Coverage shall be evidenced by a certificate of insurance in a form satisfactory to the STATE that shall be delivered to the STATE with a signed copy of this Agreement.

13. TERMINATION - This Agreement may be terminated by mutual written consent by PARTIES or by STATE for cause, CITY's failure to comply with the provisions of this Agreement may be grounds for a Notice of Termination by STATE.

14. TERM OF AGREEMENT - This Agreement shall become effective on the date first shown on its face sheet and shall remain in full force and effect until amended or terminated as set forth in Article 13 above.

PARTIES are empowered by Streets and Highways Code Section 114 and 130 to enter into this Agreement and have delegated to the undersigned the authority to execute this Agreement on behalf of the respective agencies and covenants to have followed all the necessary legal requirements to validly execute this Agreement.

IN WITNESS WHEREOF, the PARTIES hereto have set their hands and seals the day and year first above written.

THE CITY OF DEL REY OAKS

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

By: _____
Mayor

Initiated and Approved

By: _____
City Manager

By: _____
Deputy District Director
Maintenance District 5

ATTEST:

By: _____
City Clerk

By: _____
City Attorney

EXHIBIT A

(Plan map identifying the applicable STATE Route and CITY roads and facilities)

EXHIBIT B – LETTER OF CERTIFICATE OF CITY OF DEL REY OAKS STATEMENT OF SELF INSURANCE

Caltrans – District 05

_____20__

ATTN: Victor Devens – Senior Maintenance Engineer

City of Del Rey Oaks
Department of Finance

RE: Statement of Self Insurance for City of Del Rey Oaks Related to Project Specific Maintenance Agreement with State of California Department of Transportation (“STATE”) for the Fort Ord Regional Trail and Greenway along Highway 218 at Post Mile 0..03/1.93.

Mr. Devens,

The purpose of this letter is to certify that the CITY is self-insured and self-funded covering third-party claims arising out of its general operations (for example, commercial general liability and automobile liability insurance). Further the CITY is self-insured covering workers' compensation claims and has received the consent of the State Department of Industrial Relations to do so.

Each fiscal year, as a part of its budgetary process, the CITY appropriates funds specifically to satisfy valid third-party claims and workers' compensation claims, which may be brought against the CITY.

The CITY certifies its self-insured, general liability coverage for bodily injury liability and property damage liability, meets the required coverage amounts in section 12 (INSURANCE) of the Maintenance Agreement, specifically general liability insurance, coverage of bodily injury liability and property damage liability in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. The CITY further represents that regarding any claims made in connection with the Maintenance Agreement by the STATE, the STATE will be first-in-line regarding the reserved, self-insured amounts.

If you need any additional information regarding this letter, please direct those inquires through my office.

Sincerely,

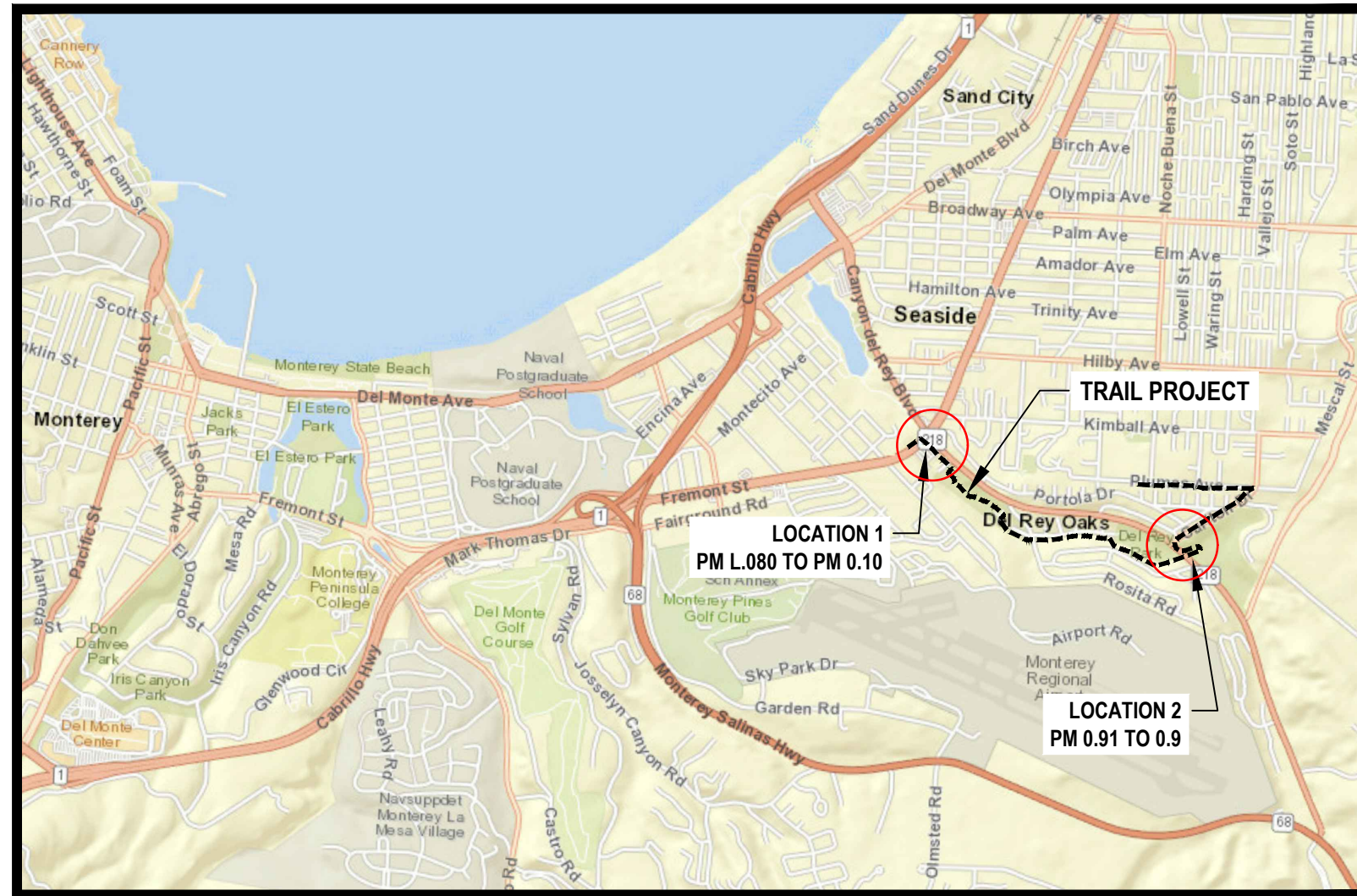
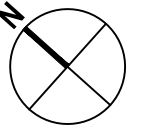
FINANCE MANAGER

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET	TOTAL
05	MON	218 PM	L0.80/0.10 AND 0.91/0.97	Item A.	

**PROJECT SPECIFIC MAINTENANCE AGREEMENT
WITH THE CITY OF DEL REY OAKS
EXHIBIT A**

SHEET INDEX

- 1 VICINITY MAP
- 2 LOCATION 1
- 3 LOCATION 2
- 4 TYPICAL SECTIONS



VICINITY MAP

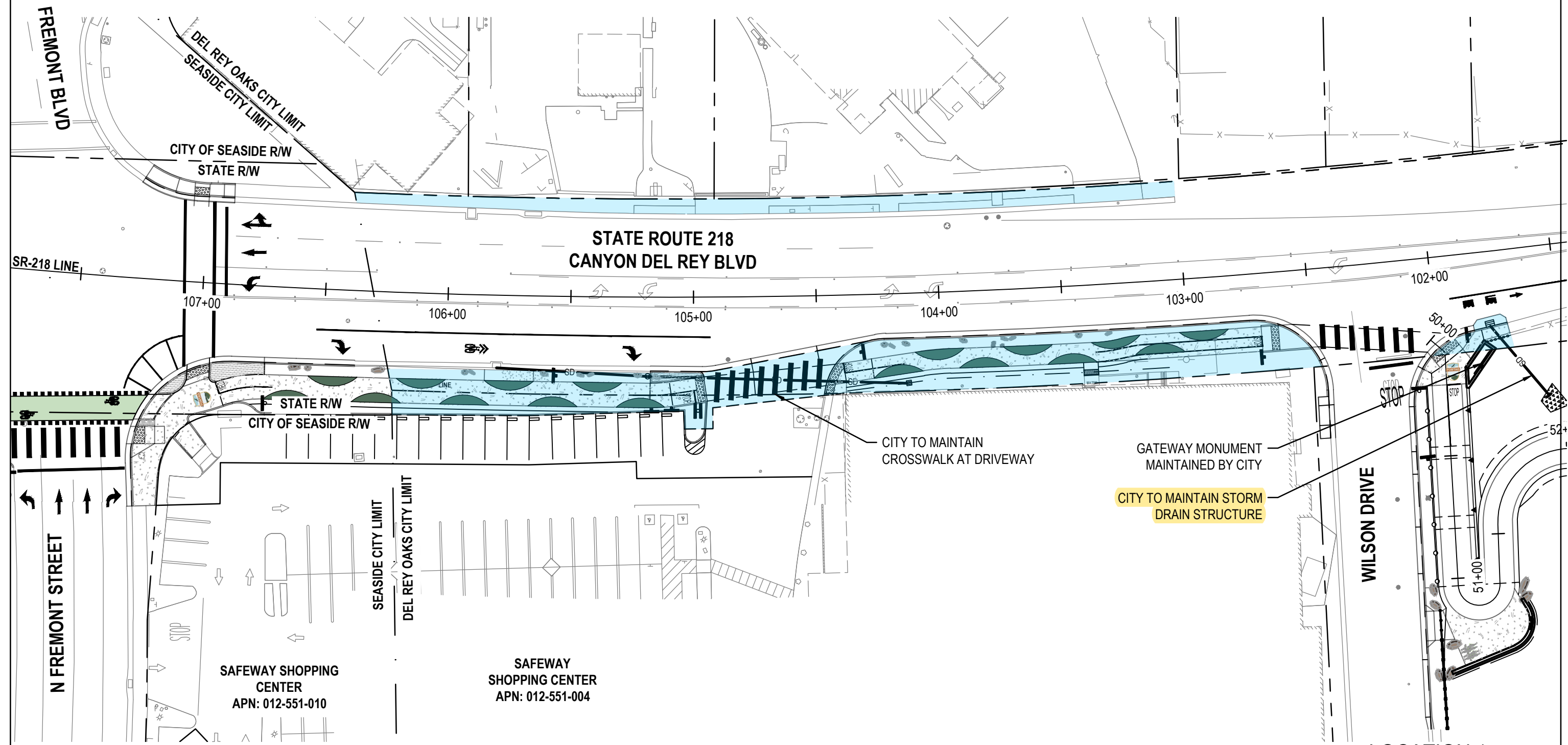
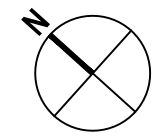
NO SCALE

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET TOTAL
05	MON	218 PM	LO.80/0.10 AND 0.91/0.97	Item A.

PROJECT SPECIFIC MAINTENANCE AGREEMENT WITH THE CITY OF DEL REY OAKS EXHIBIT A

LEGEND

CITY OF DEL REY OAKS MAINTAINED AREAS



LOCATION 1

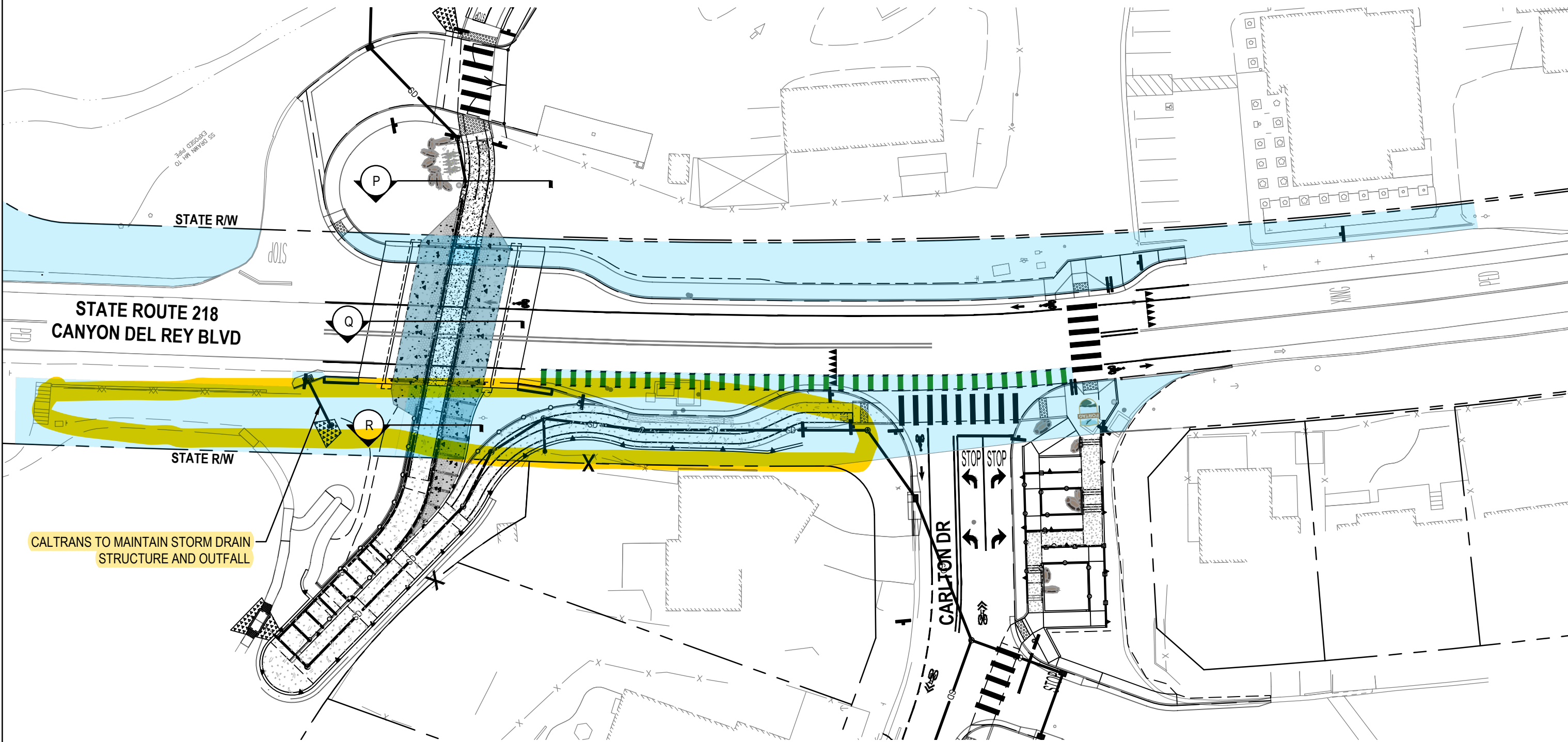
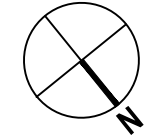
1"=40'

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET	TOTAL
05	MON	218 PM	0.80/0.10 AND 0.91/0.97	Item A.	

PROJECT SPECIFIC MAINTENANCE AGREEMENT WITH THE CITY OF DEL REY OAKS EXHIBIT A

LEGEND

CITY OF DEL REY OAKS
MAINTAINED AREAS



**CALTRANS TO MAINTAIN STORM DRAIN
STRUCTURE AND OUTFALL**

LOCATION 2

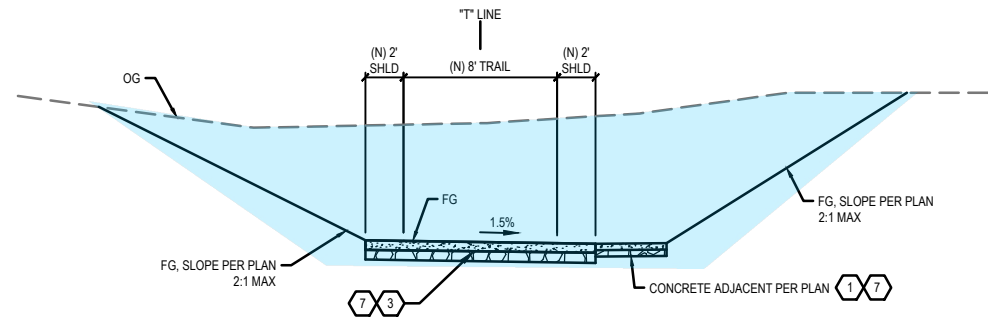
1"=40'

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET	TOTAL
05	MON	218 PM	L0.80/0.10 AND 0.91/0.97	Item A.	

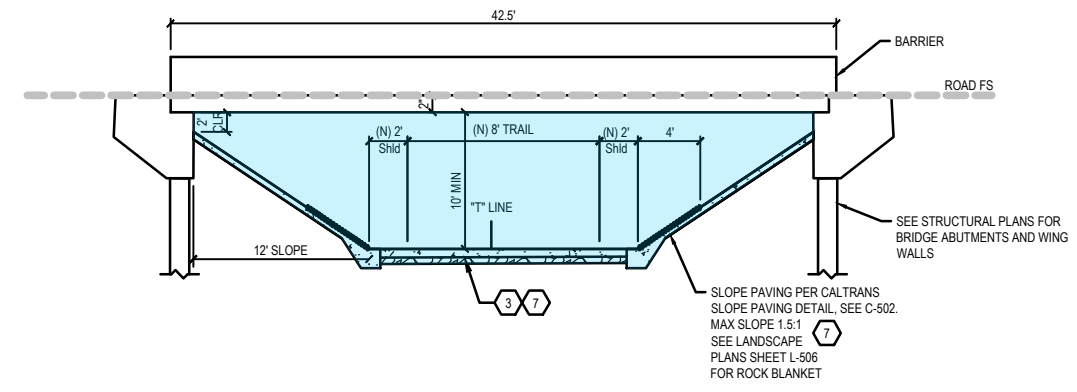
PROJECT SPECIFIC MAINTENANCE AGREEMENT WITH THE CITY OF DEL REY OAKS EXHIBIT A

LEGEND

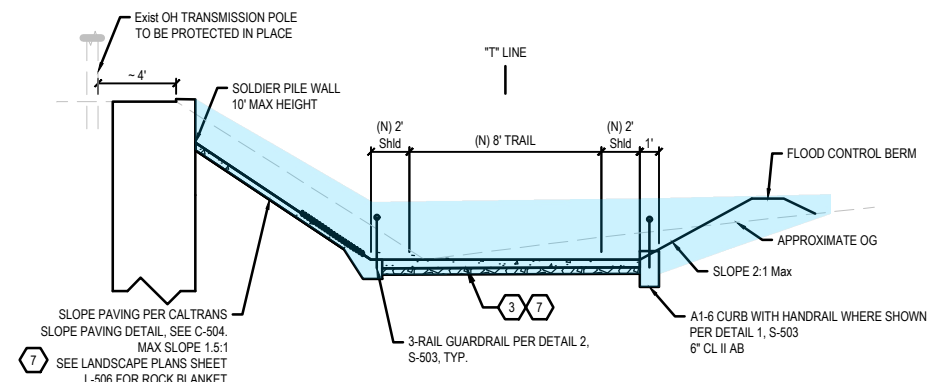
CITY OF DEL REY OAKS MAINTAINED AREAS



P SOUTHERN UNDERCROSSING APPROACH
NOT TO SCALE "T" LINE STA 200+40 TO 200+82



Q TRAIL UNDER SR 218
NOT TO SCALE "T" LINE STA 200+82 TO 201+41



R TRAIL UNDER SR 218 - NORTHERN APPROACH
NOT TO SCALE "T" LINE STA 201+41 TO 202+07

TYPICAL SECTIONS
NOT TO SCALE



Staff Report

DATE: October 22, 2024

TO: Honorable Mayor and Members of City Council

FROM: John Guertin, City Manager

SUBJECT: Approve Amendment #1 to the Contract with Julian Tree Care for the Calfire Grant Funded Fire Prevention Project

CEQA: The project is categorically exempt from the California Environmental Quality Act (CEQA) Guidelines Sections, Section 15304 (i) Minor Alteration to Land – Fuel management activities within 30 to 100 feet of structures to reduce the volume of flammable vegetation, provided that the activities will not result in the taking of endangered, rare, or threatened plant or animal species or significant erosion and sedimentation of surface waters. The understory fuel reduction is a minor alteration to land that involves fuel management activities within 30 to 100 feet of structures.

Recommendation

It is recommended that the City Council approve Amendment #1 to the contract with Julian Tree Service to maximize grant funding and expand fire prevention work throughout the city.

Background

On February 28, 2023, the City Council approved Resolution #2023-01 authorizing the filing of an application for "California Climate Investment Fire Prevention Grant Program", for the Del Rey Oaks Fire Prevention Program. On September 29, 2023, the City was awarded \$317,931.90 in grant funding for the project. On February 24, 2024, the Council awarded a contract in the amount of \$154,000 to Julian Tree Care. The award authorized the City Manager to approve up to \$30,800 in contract change orders.

Summary & Discussion

The project, currently underway, is reducing fire fuels along Work Memorial Park (from Via Verde to Fremont Blvd). The Treatment Influence Zone is approximately 41 acres in area, including proximity to over 300 homes. The project area is located near Highway 68 and the former Fort Ord, both of which are designated as high fire threat areas according to the Monterey County Community Wildfire Protection Plan.

The grant funding received from Calfire for the wildfire fuel removal work portion of the grant, \$297,300.00, was based on estimated costs. The low bid on the project was \$154,000, leaving a grant funding balance of \$143,300. Staff has worked with Julian Tree Care and Calfire to identify additional opportunities for fuel reduction. The recommended action will increase the contract amount by \$135,000 and will enable staff to provide greater service to the community by expanding the project area and maximizing the available grant funding.

If the amendment is approved, staff will submit an informal project change proposal to Calfire for approval of the expanded work. Work will commence only after Calfire has approved the additional work.

Fiscal Impacts

The City has received the Grant Agreement (5GG22134) from the State of California CAL FIRE Program. The total amount of the grant is \$317,931.90. Within this amount the Fuel Reduction Treatment portion allocated is \$297,300. The unused balance of \$143,300 will be charged to the C.I.P. project account which is reimbursable by the grant. The proposed contract amendment is fully budgeted within the project budget.

ATTACHMENTS:

Attachment – Contract Services Agreement Amendment #1

Respectfully Submitted,

John Guertin
City Manager

Amendment #1



JULIAN TREE CARE INC.

Estimate # 09369-E

Client Information

Client: City Del Rey Oaks 2
 Client Address: 650 Canyon Del Rey Boulevard, Del Rey Oaks, CA, 93940
 Client Phone: (831) 713-0171
 Client Email: RFucci@delreyoaks.org
 Job Site Contact: Ron Fucci

Proposed Work

DESCRIPTION	PRICE
Additional Service	\$ 85,000.00
Additional Work Scope Of Work -Mastication of shrubs and weeds -Remove fallen, diseased and hazardous trees -Remove ivy and poison oak or any ladder fuel from live trees -Haul and dispose of wood -Install Silt fence for sediment control along creek *Some areas are to steep for tract equipment we are going to lop and scatter	
Subtotal:	\$ 85,000.00
TAX (0%) 0%:	\$ 0.00
Total:	\$ 85,000.00

We thank you for the opportunity to submit the prices and specifications noted above.
 Please contact us at (510) 256-7009 if you would like to proceed with the quotation.

Acceptance of proposal.

The above prices, specifications and conditions are satisfactory and hereby accepted. JULIAN CABRERA is authorized to do the work as specified.

Estimator: Angel Hernandez

09369-E, Rev 2

Date: 10/17/2024

Authorized Signature: _____

Date: _____



JULIAN TREE CARE INC.

Estimate # 09478-E

Client Information

Client: City Del Rey Oaks 3
 Client Address: 650 Canyon Del Rey Boulevard, Del Rey Oaks, CA, 93940
 Client Phone: (831) 713-0171
 Client Email: RFucci@delreyoaks.org

Proposed Work

DESCRIPTION	PRICE
Additional Service	\$ 50,000.00

- Scope Of Work
- Mastication of shrubs and weeds
 - Remove fallen, diseased and hazardous trees
 - Remove ivy and poison oak or any ladder fuel from live trees
 - Haul and dispose of wood
 - Install Silt fence for sediment control along creek
- *Some areas are to steep for tract equipment we are going to lop and scatter

Subtotal:	\$ 50,000.00
TAX (0%) 0%:	\$ 0.00
Total:	\$ 50,000.00

We thank you for the opportunity to submit the prices and specifications noted above.
 Please contact us at (510) 256-7009 if you would like to proceed with the quotation.

Acceptance of proposal. The above prices, specifications and conditions are satisfactory and hereby accepted. JULIAN CABRERA is authorized to do the work as specified.

Estimator: Angel Hernandez **09478-E, Rev 3** **Date:** 10/17/2024

Authorized Signature: _____ **Date:** _____



Staff Report

DATE: October 22, 2024

TO: Honorable Mayor and Members of City Council

FROM: John Guertin, City Manager

SUBJECT: Tree Donation from PG&E – Informational Only

Background

On October 14, 2024, Public Works Supervisor, Ron Fucci, was able to secure a significant tree and plant donation for the City from PG&E. The donation will include approximately 70 different varieties of plants and trees that will be planted throughout the city. The following is a list of the types of plants that will be received:

- | | |
|-----------------------------|----------|
| 1) Trident Maple | Total: 5 |
| 2) Ever Red Japanese Maple | Total: 5 |
| 3) Japanese Maple | Total: 5 |
| 4) Bloodgood Japanese Maple | Total: 5 |
| 5) Amur Maple | Total: 5 |
| 6) Camellia | Total: 5 |
| 7) Oklahoma Redbud | Total: 5 |
| 8) Western Redbud | Total: 5 |
| 9) Smoke Tree | Total: 5 |
| 10) Toyon | Total: 5 |
| 11) Crape Myrtle | Total: 5 |
| 12) Tea Tree | Total: 3 |
| 13) Weeping Cherry | Total: 3 |

Fiscal Impacts

None.

Respectfully Submitted,

John Guertin
City Manager

Kim Shirley's Council Report for Tuesday, October 22, 2024

Friday, September 20th- ReGen Board Meeting- This was our first meeting back after taking August off and there was a lot to cover!

Under recognitions and presentations, Chauncy Hendley celebrated 30 years of service as a heavy equipment operator and we presented a resolution of appreciation for Guy Petraborg who is retiring as our Director of Engineering and Compliance. It's always nice to show appreciation for our dedicated employees! We also received a presentation about the Leadership Development Program that continues to be implemented as well as all the work that's being done for the K-8 outreach to teach students about SB 1383 compliance and composting their food waste (while also properly disposing of their other lunch materials). I LOVE the idea of students taking responsibility for this important task and then bringing it home as a message to their families and then becoming excellent earth advocates as they grow older. Cool stuff.

Next, we received the edited White Paper and public summary versions talking about "Where Waste Travels" and how it has affected the trash we accept throughout the years. These two documents will be posted on our website. We also approved the Reserve Policy revisions as well as the new landfill closure and post-closure reserve funds. These new reserve funds really should have been established long ago, but thankfully we have some time to focus on accumulating funds that will allow the landfill to properly close when it's time and then manage that area for 30 years afterwards. It's a cost that all users should be currently paying for and not leaving these major costs for the generations to come. We also received information on the draft compost operations agreement, which will allow our on-site composter, Keith Day, to continue operating with a 15 year lease which includes two 5-year extensions. With this new agreement, ReGen will take over the state composting permit, which provides us with some security if Keith Day chooses to leave. But as you can see from the proposed lease agreement, he's not interested in leaving anytime soon, which is good because it's an excellent partnership!

Last item of approval was for the addition of a new Power Systems Manager for our landfill gas operations. This person will oversee a few employees and will help us as we work to improve the amount of electricity we produce from our landfill gas and to also help us make sure we stay in compliance with the Air Resources Board.

After the financial and Technical Advisory Committee reports, we then had a FY 2024 Safety Board presentation. The big takeaways for me were that there is some room to grow in terms of increased safety and a decrease in incidents, but we also have a culture of reporting incidents which is important. It sounds like the workforce is well-trained and they're making it fun to stay educated and informed. Sadly we've had some thefts from

people coming onto the worksite after hours, so we also got an update on measures that are being taken to increase security of our equipment.

Saturday, September 21st- California Coastal Clean-Up- Thank you to Sustainable Del Rey Oaks for partnering with Sustainable Seaside, the MPC Environmental Club, and Monterey High to help clean the beach at the end of Canyon Del Rey. I participated in their efforts and instead of walking the beach, I helped clean around Roberts Lake (the area across from Embassy Suites) since trash easily flows right into our Sanctuary from that location. Some of the trash came from the surrounding retail (McDonald's, gas station, etc.) but the majority of the trash came from the unhoused population that spends their time in the dunes and around the lake. Kevin and I collected several bucketfuls of trash and hauled larger items for additional disposal. It felt good to clean this area, but it also left us sad at the larger issue of homelessness that really needs to be addressed.

Saturday, September 21st- Measure A Kick-Off- I was invited to the MPUSD Measure A kick off which brought together many community leaders, residents, and students who were celebrating the hope of passing this bond to support school facility upgrades (classrooms and other infrastructure), expand the career-technical training for students, and provide affordable rental housing for teachers. MPUSD has surplus land that can be used for housing and since they lose so many teachers each year because they can't afford to live here, this bond is the best way to use that land to increase our inventory of affordable housing. I'm fully in support of this bond and look forward to canvassing to talk with others about the benefits.

Tuesday, September 24th- Special MST Board Meeting- This meeting was called because of the Coastal Development Permit granted by the California Coastal Commission for the SURF! Busway and Bus Rapid Transit Project, which will allow the project to move forward with the change of moving the busway to where the railroad tracks are currently located. With that approval, we were required to hold a Public Hearing for the following reasons:

1. Review the Racial Equity Analysis and Project Business Case
2. Find the SURF! Project does not trigger subsequent or supplemental environmental review for the reasons outlined under CEQA
3. Authorize the General Manager/CEO to execute a contract with Kimley-Horn to comply with the Coastal Commission conditions in an amount not to exceed \$1,070,200.

We began this meeting in closed session as there has been a threat of litigation from Keep Fort Ord Wild. Afterwards, we went into open session and began the public hearing. There were no comments from the public, either online or in person, so the hearing was closed and we adjourned the meeting.

MST meeting minutes for this meeting are also in our agenda packet.

Tuesday, September 24th- City Council Meeting- We began our council meeting with public comments from resident Scott Morgan who was advocating for grants to help care for the Arroyo Del Rey that runs along Del Rey Park and along the houses on Angelus Way. He'd also like to see no dumping signs on the railings that cross the creek (agreed!) and softer wood on top of the handrails (instead of the pressure treated wood). City Manager Guertin also read a public comment from Mary O'Donnel who was concerned with lighting at night and the tree trimming.

Next we had a very nice presentation of the memorial Resolution for Council Member Bill Ragsdale-Cronin from Assemblymember Dawn Addis and State Senator John Laird. I very much appreciated the work they did to get the Resolution done which allowed the city to spend time honoring Bill for his work. Everyone said such nice words to commemorate Bill and I'm happy his wife, Susan Ragsdale-Cronin was there to receive the Resolution and the comments.

Additionally, we had proclamations for recognizing stormwater awareness week and one that honored National Hispanic Heritage Month.

After the proclamations we had a presentation from Robin McCrae who is Executive Director of Community Human Services which is a JPA of which our city is a member. I'm so grateful for this organization as they provide services for youth and adults who need help with mental health, substance abuse, and homeless services. I appreciate how widespread their services are, covering all of Monterey County, and how they are able to provide focused services to people of different ages and needs.

After passing the consent agenda, we approved the resolution that authorizes the city manager to execute the MOU with the county so they can begin working with our tobacco retailers in the city. This was the next step given that we passed our tobacco retail license ordinance earlier this year.

Lastly, we received a Housing Element Status update from our contract planner, Denise Duffy. She said that she's working with the city manager to update the revisions to our adopted Housing Element. They want to get feedback from the State's Housing and Community Development before they bring it back to the council. I suggested a joint Planning Commission/City Council meeting. Ms. Duffy said that she will be posting the updated Housing Element on our website two weeks prior to our meeting, which will most likely happen towards the end of October.

Monday, September 30th- Monterey One Water Board Meeting- As an alternate for Council Member Bill, I attended the M1W board this month. At the beginning of the meeting, they showed a wonderful tribute slideshow of Bill, spanning the many years he worked for M1W. It warmed my heart to see it and kind remarks were made. It's clear that he will be missed.

After a couple of additional presentations, the majority of the meeting was taken up with one agenda item. This item was addressing the amendment to our water discharge permit that's needed for the brine discharge that would happen if the Cal Am desalination project is completed (Cal Am would be using our ocean outfall pipe). Since the initial EIR for the project, Cal Am has decreased the capacity of the project and this decrease triggered different changes to our outfall pipe to accommodate the brine. These new changes will likely trigger an amendment to the original EIR. Even though this application to the Regional Water Quality Control Board for this new discharge is incomplete (lacking the evaluation of these outfall pipe changes as well as a marine life mortality study), the only way this additional environmental and engineering analysis could be done is to submit the application for the amendment and then have the Regional Water Quality Control Board start to initiate the work. Typically, with public agencies, all of the work would have been done ahead of submitting the application, but since Cal Am is a private agency, working in conjunction with other public agencies (M1W, Monterey National Marine Sanctuary, CPUC, etc.) really the only option we had was to move the application forward. There are definitely some concerns with what is currently being proposed to our one-and-only outfall pipe, but we were assured that the M1W staff would be working with and commenting on the additional environmental/engineering work, so I believe that we won't lose sight of these issues. Moving this application forward also by no means approves the use of our outfall pipe (both Cal Am and M1W made that very clear). We should be hearing more about this application and the next steps at our November meeting.

Wednesday, October 2nd- ReGen Monterey Finance Committee Meeting- We had two items on this agenda today. The first was a review of the new contract that's being proposed to Keith Day, Inc our on-site composter. ReGen is taking over the state composting permit and in return we're offering Keith Day a 15 year term contract with two 5 year extensions. This longevity allows him to make capital purchases that can be amortized over the longer length of the contract. It also provides us with the knowledge that we have an excellent composter who is committed to our organization. It really is a great working relationship. In the discussion we talked about ReGen's ability to get out of the contract if needed and we ultimately felt that the contract language provided security and paths out, if necessary, for both parties.

Our second item was talking about the need to create an arrangement with Cal Am to start reimbursing our staff for the time they're taking to answer questions and provide feedback for their proposed desalination project. Their plant would be built next to the ReGen facility and may require easements for pipes along our property as they build pipes to move their brine over to M1W and their outfall pipe. It was suggested that staff definitely initiate reimbursement plans for any work that is done by our staff. This will be brought to our next board meeting.

Saturday, October 5th- DRO Fall Picnic- Thanks goes to CAG for putting on a nice picnic as always. Although it was a warm day, everyone was having a great time! I was grateful that ReGen Monterey had a table there to talk about reusing, recycling, composting, and properly disposing of other items. As I was walking up to the event, I saw many people walking off with new composting bins which made me smile!

Monday, October 7th- Watermaster Replenishment Water Ad Hoc Committee

Meeting- I was happy to facilitate this meeting that brought together members of our Watermaster Ad Hoc committee who generally have opposing views on water replenishment. Today our only reason for meeting was to hear a presentation from the General Manager of the Marina Coast Water Management District (MCWMD), Rem Sherzinger about some ideas he has about getting water into our basin. For him, it allows him to store water that he'll need later and for us, it provides us with the protection we need to stave off seawater intrusion.

There were three resources that he talked about that could provide water for the basin. The first is 150AF that MCWMD is purchasing from M1W, which is already being put into our basin (good to know!). The second was about 300AF that will eventually come from a desalination plant that MCWMD will be starting back up next year. The last source of water would come from catching water that's flowing out of the Monterey Subbasin (the basin they manage) into the 180/400 ft aquifer that the Salinas Valley Groundwater Basin GSA is managing. In general, all of our basins are connected—our Seaside Basin flows into the Monterey Subbasin, which then flows into the 180/400. The idea is to catch it before it flows into the 180/400 and reinject it into our subbasin. The cool thing is that all of the infrastructure exists to complete all of these injections into our subbasin, it's just a matter of working out the finer details. This really was a positive and exciting meeting and I'm happy that we have MCWMD thinking outside the box! That's what we need to come up with solutions and I also love the idea of working together for the benefit of the peninsula. Cool stuff, right?!

Friday, October 11th- DRO Finance Committee Meeting- During our finance committee we reviewed the financials from September which continue to look good (they'll look even better after property taxes start coming in later this year). We also got an update on our annual audit which was excellent news! There were no findings from our audit and everything went smoothly throughout the process. Many thanks goes to Elizabeth, our contract finance person as well as our city hall staff—Karen, Stacey, and Laura for all of their great teamwork and support during the audit time. I really admire their focus on continuously growing and making processes work better for the city operation. Their dedication should be commended and I thank them for all of their work!

Monday, October 14th- Monterey-Salinas Transit Board Meeting- Please see the MST Board Highlights in our agenda packet.

Monday, October 14th- Regional Taxi Authority Special Board Meeting- Today we met to review two new taxi permits for the area. Both companies were being formed by people who already drive taxis but were interested in helping a certain portion of the population. The first taxi company was interested in helping people travel between Salinas and south County (King City, Soledad, etc.). The second taxi service was going to be focused on transporting seniors. As a board, we approved both of these permits and we wished them good luck with their new businesses!

Council Report from Vice Mayor John Uy October 22, 2024

I. Council Report: Regular Meeting of the DRO City Council on September 24, 2024

Our council meeting on September 24 was a poignant and reflective evening as we gathered to honor the memory of our dear friend and colleague, **Council Member Bill Ragsdale-Cronin**. Though Bill joined us just two years ago, his impact was profound and lasting. His thoughtful insights and logical approach often brought fresh perspectives to our council discussions, challenging us in ways that inspired admiration and respect.

Bill had a unique way of brightening our meetings with his vibrant personality, often reflected in his signature tie-dye and happy face shirts. Those shirts weren't just colorful attire; they were a reflection of the joyful and compassionate spirit he shared with all of us. Seeing Bill always reminded us to embrace life with color and enthusiasm, much as he did.

As we remembered Bill, we took solace in the many memories he left behind and the undeniable imprint he made on Del Rey Oaks. His presence on the council enriched our work and strengthened our community. We extend our deepest condolences to Bill's family—Susan, Sydney, Tara, and Dharma—and thank them for sharing him with us. Del Rey Oaks is a better place because of Bill, and while he will be dearly missed, his legacy will continue to inspire us.

In addition to this tribute, we took a step back to appreciate the significance of **Stormwater Awareness Week**. Our community has always understood the importance of protecting our natural resources, and it was inspiring to see our city continue this commitment with ongoing training for our municipal staff. Water quality is a priority for us all, and our local efforts contribute to the broader regional goals, such as Monterey One Water's efforts to ensure that every drop counts.

We also celebrated **National Hispanic Heritage Month**, recognizing the many contributions of Hispanic Americans in shaping our nation's history and our local community. From art to education to business, their influence can be felt in every corner of Del Rey Oaks. Our city proudly stands as a beacon of diversity, and it was an honor to commemorate this month with a proclamation.

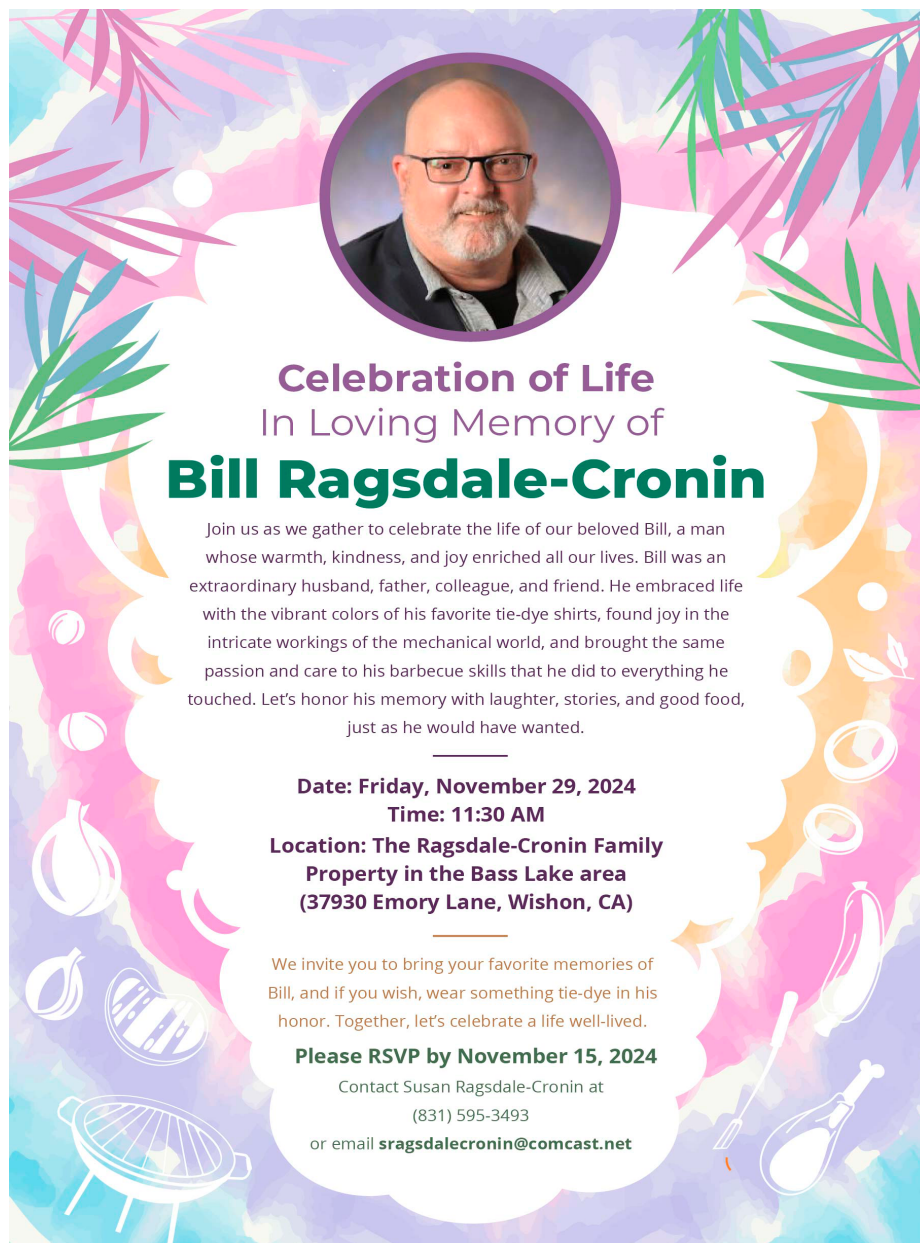
The meeting also featured an engaging presentation from **Community Human Services**, led by Robin McCrae, who shared valuable insights on the essential services they provide to our residents, ensuring that we continue to build a strong, inclusive community.

Lastly, our evening closed with updates on the city's ongoing efforts toward housing and infrastructure. The **Rosita Road project** and our collaboration with **Monterey Peninsula**

Engineering mark significant steps in improving road and drainage systems, ensuring the safety and quality of life for our residents.

As we adjourned the meeting, we took a moment to remember **Council Member Bill Ragsdale-Cronin**, honoring his contributions and steadfast dedication. His spirit remains a guiding force as we move forward together in service to this beautiful community. These moments reminded us of our collective commitment to sustainability, diversity, and community welfare, values that Bill championed throughout his service.

As we move forward, we do so with Bill's light in our hearts, ever grateful for the time we shared and for the indelible mark he left on our community.



**Celebration of Life
In Loving Memory of
Bill Ragsdale-Cronin**

Join us as we gather to celebrate the life of our beloved Bill, a man whose warmth, kindness, and joy enriched all our lives. Bill was an extraordinary husband, father, colleague, and friend. He embraced life with the vibrant colors of his favorite tie-dye shirts, found joy in the intricate workings of the mechanical world, and brought the same passion and care to his barbecue skills that he did to everything he touched. Let's honor his memory with laughter, stories, and good food, just as he would have wanted.

Date: Friday, November 29, 2024
Time: 11:30 AM
**Location: The Ragsdale-Cronin Family
Property in the Bass Lake area
(37930 Emory Lane, Wishon, CA)**

We invite you to bring your favorite memories of Bill, and if you wish, wear something tie-dye in his honor. Together, let's celebrate a life well-lived.

Please RSVP by November 15, 2024
Contact Susan Ragsdale-Cronin at
(831) 595-3493
or email sragdalecronin@comcast.net

II. Council Report: Fall Festival Picnic – October 5, 2024

I had the pleasure of attending the **Fall Festival Picnic** organized by our dedicated **Citizens Action Group** (CAG) on October 5th at Del Rey Park. It was truly a joyful day, filled with the laughter of families, the vibrant colors of autumn, and the spirit of community that makes Del Rey Oaks so special.

CAG put together a wonderful event that had something for everyone—whether it was the Kiddie Parade, family games, photo booth, pumpkins, or the impressive display by our Fire Department. There was an abundance of smiles, and it was heartwarming to see everyone come together to enjoy the music, food, and festivities. The potato bar was a hit, and the photo booth by Funny Bone Photo Booth brought joy to kids and adults alike.

I want to extend my heartfelt congratulations to CAG for their hard work in organizing such a memorable event. Every detail was thoughtfully planned, and the effort put into making this day a success was evident in the happiness on everyone's faces. Events like these strengthen our community bonds and create lasting memories.

Thank you to CAG and all the volunteers who made this possible. Your dedication brings our city closer together and showcases the best of Del Rey Oaks. Here's to many more celebrations and gatherings that bring our community together with warmth, fun, and friendship.



III. Council Report: Regular Meeting of the Seaside County Sanitation District (SCSD) Board of Directors - October 8, 2024



The Seaside County Sanitation District (SCSD) Board of Directors meeting scheduled on Tuesday, October 8, 2024, has been canceled.

The next regularly scheduled SCSD board meeting will be on Tuesday, November 12, 2024, at 9:30 AM.

IV. Council Report: AMBAG Board of Directors Meeting – October 9, 2024

On October 9, I had the privilege of representing Del Rey Oaks at the AMBAG Board of Directors meeting, where we tackled significant regional issues that affect us all in the Monterey Bay area. It was an evening filled with productive discussions and plans for sustainability, community resilience, and regional growth.



The most significant agenda item was the **Final Draft 2026 Regional Growth Forecast**, presented by Heather Adamson, Director of Planning. This forecast, which we accepted during the meeting, is essential for our region as it provides a foundation for future planning efforts and addresses projected growth across Monterey Bay communities.

The growth forecast serves as a strategic tool, helping Del Rey Oaks and our neighboring cities anticipate and prepare for population and employment changes through 2026 and beyond. For our community specifically, this data will guide critical decisions on housing, transportation, and infrastructure development, ensuring we can accommodate growth while maintaining our city's character and quality of life. The forecast also supports our work in aligning with state and regional sustainability goals, fostering a balanced approach that prioritizes both environmental health and economic vitality.

We also advanced other key items, including the **Master Fund Transfer Agreement (MFTA)** with Caltrans. This agreement secures funding for our regional transportation planning, ensuring Del Rey Oaks and the Monterey Bay area have the resources needed to adapt to evolving transportation demands over the next decade.

Additionally, the Board authorized the Executive Director to negotiate and execute an agreement with Rincon Consultants, Inc. for technical consultant services on the **Monterey Bay Electric Vehicle Climate Adaptation and Resiliency Framework**, which positions our region as a leader in sustainable infrastructure. This project is crucial for developing an electric vehicle network resilient to climate impacts and accessible to all. For Del Rey Oaks, this aligns with our ongoing commitment to environmental stewardship.

The meeting also addressed the **Central California Rural Regional Energy Network (REN) MOU**, which aims to bring much-needed energy efficiency resources to underserved rural communities. Through this program, we will work toward equitable energy solutions, further supporting sustainability initiatives across our region.

As always, representing Del Rey Oaks in these discussions reinforces the importance of regional collaboration. Together, we're making strides toward a more sustainable, resilient, and inclusive Monterey Bay area, where our community's future needs are met thoughtfully and responsibly.

V. Message of Vice Mayor John Uy on Indigenous Peoples' Day – October 14, 2024

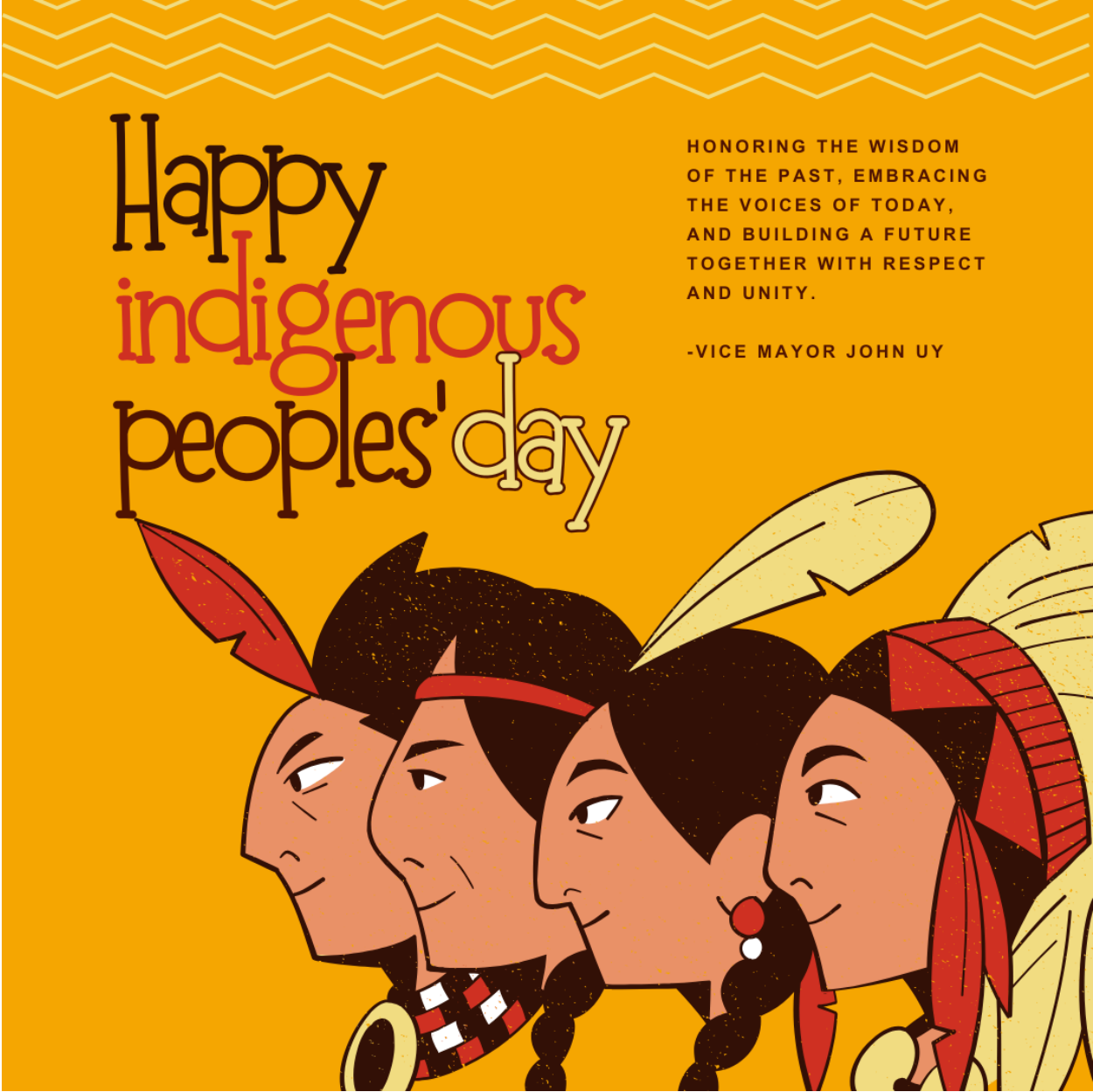
Today, we honor and celebrate the rich histories, cultures, and enduring contributions of Indigenous Peoples across our nation. Indigenous Peoples' Day is a reminder of the deep-rooted wisdom, resilience, and strength of Indigenous communities, whose stories have shaped and continue to enrich our shared heritage.

In Del Rey Oaks, we are committed to acknowledging and respecting the land on which we live and recognizing the stewardship of the Indigenous Peoples who have cared for it for generations. Today, and every day, we celebrate the diversity and vitality that Indigenous cultures bring to our community and beyond. We stand in solidarity, embracing the opportunity to learn from Indigenous voices and uplift their experiences.

As we reflect on this day, let us also pledge to honor and support Indigenous communities in meaningful ways. May we each carry forward a spirit of respect, kindness, and allyship, building a future that values and protects the legacy of all Indigenous Peoples.

To the Indigenous Peoples of our community, I offer my deepest gratitude for your enduring strength, your invaluable contributions, and your unwavering commitment to preserving your culture and heritage. Together, may we continue to cultivate understanding, respect, and harmony as we walk this path together.

Happy Indigenous Peoples' Day!





CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

Notice of Availability of Revised Draft Housing Element 6th Cycle Update and Joint Planning Commission and City Council Meeting

The City of Del Rey Oaks adopted the 6th Cycle Housing Element on December 13, 2023. The Housing Element is a multi-year housing plan covering an eight-year (2023-2031) planning period. The Housing Element addresses requirements of State Housing Element law and the Regional Housing Needs Assessment (RHNA). The Housing Element also identifies available land use inventory, and housing policies and programs with the goal to meet housing needs for all economic segments of the community. The City's adopted Housing Element acknowledges there is adequate land inventory of residentially zoned land within the City to meet RHNA. Thus, the City can accommodate the need identified in the RHNA for future housing. The Housing Element does not require development of housing but must identify adequate land to meet housing needs for the planning cycle.

Housing Elements are reviewed by the State Housing and Community Development Department (HCD) for compliance with applicable state requirements. The City of Del Rey Oaks has completed revisions to the adopted Housing Element to respond to comments by HCD. A meeting is scheduled to discuss these revisions to the adopted Housing Element made to achieve compliance with state requirements.

The Planning Commission and City Council will hold an upcoming joint meeting on October 30, 2024, at 6:00PM at City Hall (650 Canyon Del Rey Boulevard, Del Rey Oaks, CA 93940) to discuss changes to the Adopted 6th Cycle Housing Element.

The Revised Housing Element (2024) and the adopted Housing Element are available on the City's website at:

<https://www.delreyoaks.org/commdev/page/housing-element>

This is an informational session only and no action will be taken at the meeting.

Future public meetings will be held to discuss any additional revisions and to formally adopt a revised Housing Element. All those interested are encouraged to attend.

For further information, please contact: Karen Minami, City Clerk, at (831) 394-8511 or kminami@delreyoaks.org.



MST HIGHLIGHTS
Board of Directors Special Meeting
September 24, 2024

SURF! BUSWAY AND BUS RAPID TRANSIT PROJECT

The MST Board held a public hearing to review the Racial Equity Analysis and Project Business Case and found the SURF! Busway and Bus Rapid Transit (SURF! Project) does not trigger subsequent or supplemental environmental review for the reasons outlined under “California Environmental Quality Act (CEQA) Review,” and found the project is exempt from CEQA for the reasons outlined under “CEQA Review.” The MST Board also authorized the General Manager/CEO or their designee to negotiate and execute a contract amendment with Kimley-Horn to comply with Coastal Commission CDP conditions in an amount not to exceed \$1,070,200

NEXT MST BOARD MEETING

The next regular MST Board meeting is scheduled for October 14, 2024.



MST HIGHLIGHTS
Board of Directors Meeting
October 14, 2024

RECOGNIZED OCTOBER EMPLOYEE OF THE MONTH

The MST Board adopted Resolution 2025-06 recognizing Ramon Cardona, Coach Operator, as the October 2024 Employee of the Month for his outstanding contribution to MST and to the entire community.

CHARGEPOINT BATTERY ELECTRIC BUS CHARGERS

The MST Board authorized the General Manager/CEO or their designee to purchase up to nine battery electric bus chargers directly from ChargePoint, Inc. in an amount not to exceed \$693,000.

MST / MONTEREY COUNTY GIVES! TAP-TO-GIVE

The MST Board received an update on the MST/Monterey County GIVES! Tap-to-GIVE Promotional Campaign.

MST TRANSIT FARE POLICY AND SPECIAL PROMOTIONAL/FREE FARE DAYS

The MST Board approved updates to MST's Transit Fare Policy and the establishment of special promotional / free fare days, including Election Day in November, Rosa Parks Day in December and Senior Day in May.

APPROVED 3% INCENTIVE POOL FOR MSTEА AND CONFIDENTIAL UNIT

The MST Board approved the MST 3% FY 2024 incentive pay pool for eligible Monterey-Salinas Transit Employee Association (MSTEА) and Confidential Unit Employees (excluding the General Manager/CEO).

CYBERSECURITY PRESENTATION

The MST Board received a presentation on Cybersecurity.

NEXT MST BOARD MEETING

The next regular MST Board meeting is scheduled for November 4, 2024.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

www.tamcmonterey.org

HIGHLIGHTS

September 25, 2024

Salinas Valley Safe Routes to School Plan & Participatory Budgeting

The Transportation Agency for Monterey County Board of Directors received a presentation on the progress of the Salinas Valley Safe Routes to School Plan and Participatory Budgeting process.

The Transportation Agency for Monterey County, Monterey County Health Department, Ecology Action, and the cities of Gonzales, Soledad, Greenfield, and King City have partnered to develop the Salinas Valley Safe Routes to School Plan ("Plan"). The two-year planning process identified barriers to safe access to 22 public schools in South Monterey County cities and recommended infrastructure and non-infrastructure improvements.

The Salinas Valley Safe Routes to School Plan includes recommendations for all public K-12 schools in the cities of Gonzales, Soledad, Greenfield, and King City. The Plan includes a democratic process, called Participatory Budgeting, where community members vote to decide how public funds are spent. TAMC is providing up to \$250,000 to each city to implement the highest voted projects.

The Participatory Budgeting process is designed to fast-track funding and implementation of safe routes to school projects. Each steering committee held eight monthly meetings to identify projects and plan for an election where the community voted on the projects. Steering committee meetings were held primarily in Spanish with interpretation into English and with the option to attend in-person or remotely.

The Salinas Valley Safe Routes to School Plan was funded through a \$664,127 Caltrans Sustainable Transportation Planning Grant and \$126,501 of Measure X Safe Routes to School Program funds. The projects selected through the Participatory Budgeting process are funded by \$1 million

(\$250,000 for each city) in Regional Surface Transportation Program reserve funds from the fiscal year 20/21-22/23 program cycle.

Each of the four city councils in the Salinas Valley approved the recommendation to implement the projects identified by the steering committees. The TAMC Board approved the funding for the Greenfield, Soledad, King City, and Gonzales projects. Board members praised the program for its demonstration of democracy in action and for empowering community members.

TAMC Seeks Nominations for 23rd Annual Transportation Excellence Awards

The TAMC Board of Directors authorized the release for a call for nominations for the Transportation Agency 's 23rd Annual Transportation Excellence Awards. The award honors individuals, businesses, groups, or projects for their efforts to improve the transportation system in Monterey County.

Examples of potential awards include:

- Projects that exemplify TAMC’s mission to develop and maintain a multimodal transportation system that enhances mobility, safety, access, environmental quality, and economic activities in Monterey County;
- Innovative activities that promote safer or more efficient use of the local transportation network;
- Citizens or organizations that have made significant efforts to inform and educate the public about transportation issues;
- Successful efforts to improve transit services and encourage the use of commute options as alternatives to driving alone; and/or
- Transportation employees who excel at their jobs and go the extra mile to improve our transportation system.

The nomination form is available on the Transportation Agency website. It can be submitted online or downloaded here: [Transportation Excellence Awards 2024 Nomination Form](#), and sent to the attention of Theresa Wright at 55 B Plaza Circle, Salinas, CA 93901, or theresa@tamcmonterey.org. The deadline to submit a nomination is December 6, 2024. The Transportation Agency Executive Committee will select the awards recipients at its January 8, 2025, meeting, and the awards ceremony will take place during the regular January 22, 2025, Transportation Agency Board meeting.



869th REGULAR MEETING

Item D.

OF THE BOARD OF TRUSTEES
926 East Blanco Road
Salinas, CA. 93901

October 8th, 2024

~AGENDA~

12:00 P.M. Noon

926 East Blanco Road

Salinas, CA 93901

(831) 422-6438 p

Office Hours:
Monday – Friday
8 a.m. – 4:30 p.m.

We strive to host inclusive, accessible meetings that enable all individuals, including individuals with disabilities, to engage fully. To request an accommodation or for inquiries about accessibility, please contact the District.

A. CALL TO ORDER:

B. AGENDA MANAGEMENT:

C. ROLL CALL – ESTABLISHMENT OF QUORUM:

D. PUBLIC INPUT: (Limited to 3 minutes)

The consent calendar includes routine items than can be approved with a single motion and vote. A member of the Board of Trustees may request that any item be pulled from the Consent Calendar for separate consideration

E. CONSENT CALENDAR:

- A. APPROVAL OF THE MINUTES: August (no September meeting)
B. PAYROLL WARRANTS: August/September; \$85,831.07/ \$87,232.27
C. COMMERCIAL WARRANTS: August/September; \$59,666.41/\$48,490.84
D. UMPQUA BANK: August/September : \$4,418.85/\$3,713.86
E. TIME DISTRIBUTION: August/September
F. BALANCE SHEET: August/September
G. SCHEDULE OF EXPENDITURES: August/September

F. BUSINESS ITEMS:

- A. Approval of Jeff Cecilio, Louise Goetzelt, and Mary Ann Carbone for a four-year re-appointm
B. Approval of Bi-annual conflict of interest agreement with the County of Monterey
C. Approval of banking signatures for the County of Monterey Auditor’s office
D. Discussion of 93rd Annual MVCAC conference and exhibitor showcase in Oakland
E. SDA meeting Spreckels Veterans Hall, Speaker Rupah Shaw MOCO Auditor 10/15/2024 6:00

G. MONTHLY ADMINISTRATIVE REPORT: Ken Klemme, District Manager

H. TRUSTEE COMMENTS:

Adjournment to: November 12th, 2024

Jeff Cecilio
Board Chair
County at Large

Don Cranford
Vice Chair
County at Large

Nancy Amadeo
Secretary
City of Marina

Ian Oglesby
Trustee
City of Seaside

Ray Coopersmith
Trustee
County at Large

Mary Ann Carbone
Trustee
City of Sand City

Louise Goetzelt
Trustee
City of Del Rey Oaks

Jim Tashiro
Trustee
City of Salinas

Jeff Glass
Trustee
City of Monterey

**MINUTES OF THE 867th REGULAR
MEETING OF THE BOARD OF TRUSTEES OF THE
MONTEREY COUNTY MOSQUITO ABATEMENT DISTRICT
August 13, 2024**

A meeting of the Board of Trustees of the Monterey County Mosquito Abatement District was held on August 13, 2024, at the District Office in Salinas, California.

MEMBERS PRESENT:

Jeff Cecilio, Chair, County of Monterey
Don Cranford, Vice Chair, County of Monterey
Nancy Amadeo, Secretary, City of Marina
Jeff Glass, City of Monterey
Ian Oglesby, City of Seaside
Louise Goetzelt, City of Del Rey Oaks
Jim Tashiro, City of Salinas
Mary Ann Carbone, City of Sand City

STAFF PRESENT:

Ken Klemme, District Manager
Kelli Gutierrez, Administrative Assistant

ABSENT:

Ray Coopersmith, County of Monterey

1. CALL TO ORDER:

Board Chair Jeff Cecilio called the 867th Regular Meeting to order at 12:01 PM

2. AGENDA MANAGEMENT: NONE**3. ROLL CALL:**

Administrative Assistant Kelli Gutierrez called roll; it was determined that a quorum was present

4. PUBLIC COMMENTS: NONE**5. CONSENT CALENDAR:**

- A. APPROVAL OF THE MINUTES: July 2024
- B. PAYROLL WARRANTS: July 2024 \$ 235,267.13
- C. COMMERCIAL WARRANTS: July 2024 \$119,130.10
- D. UMPQUA BANK: June 2024 \$10,562.35
- E. TIME DISTRIBUTION: July 2024

- F. BALANCE SHEET: July 2024
- G. SCHEDULE OF EXPENDITURES: July 2024

With no further inquiries, **Trustee Amadeo moved to approve the consent calendar, Trustee Tashiro seconded; the motion was passed unanimously.**

6. BUSINESS ITEMS:

- A. Required AB1234 ethics training due for some, free training anytime through CSDA.net or a live webinar is available 10 – 12pm on October 22nd, 2024.**

Board members

- B. Approval to sign with Ameriprise to create an account for future investment account**

After discussion, **Trustee Amadeo moved to approve the motion to approve to sign with Ameriprise to create an account for future investment account as presented, Trustee Carbone seconded; the motion was passed unanimously.**

- C. Approval to move \$250,000 into Building fund account number 3060**

After discussion, Trustee Tashiro moved to approve the motion to Approval to move \$250,000 into building fund account number 3060, Trustee Cranford seconded; the motion was passed unanimously.

- D. Notice of cancellation of the September 10th, 2024 Board meeting**

Manager Klemme & Administrative Assistant Gutierrez will be going to a Conference that week of the board meeting

- E. Acceptance and Approval of the Final Agreement for the Taxing Entity Compensation from the Successor Agency of the Redevelopment Agency of the City of Seaside**

After discussion, Trustee Oglesby move to approve Acceptance and Approval of the Final Agreement for the Taxing Entity Compensation from the Successor Agency of the Redevelopment Agency of the City of Seaside, Trustee Amadeo seconded; the motion was pass unanimously.

7. MONTHLY ADMINISTRATIVE REPORT: Ken Klemme, District Manager/Biologist

Manager Klemme informed the Board

9. **TRUSTEE COMMENTS:**

Trustee Cranford commented about National Night out that was held in Spreckels. The Monterey County Mosquito Abatement District should participate next year.

10. **ADJOURNMENT:**

With no further inquiries, Board Chair Cecilio adjourned the meeting at 12:21 PM to the next regularly scheduled meeting on October 8, 2024 at noon.

Jeff Cecilio, Board Chair

ATTEST:

Nancy Amadeo, Secretary