



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

MEETING AGENDA OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, MAY 19, 2026 AT 6:00 PM

Del Rey Oaks City Hall is inviting you to an **IN-PERSON MEETING AT CITY HALL**

PLEASE NOTE THIS WILL BE LIVE STREAMED FOR VIEWING ONLY
YOU WILL NOT BE ABLE TO MAKE PUBLIC COMMENTS ON LIVE STREAM

Join Live Stream

<http://bit.ly/4q8aLjm>

- 1. ROLL CALL - Council**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENTS: General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Agenda. Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.**
- 4. PROCLAMATION:**
 - A.** Celebrating National Public Works Week May 17-24, 2026
 - B.** Celebrating Professional Municipal Clerks Week May 3-9, 2026
 - C.** Celebrating the 10th Anniversary of Palenke Arts
 - D.** Celebrating National Pride Month June 2026
- 5. CONSENT AGENDA:**
 - A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**
 - 1.** April 28, 2026 City Council Meeting Minutes

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Fire Department Response Report - April 2026
2. Police Department Response Report - April 2026
3. Financial Reports - April 2026

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Consider Approval of the Modified Military Equipment Use Policy and the First Reading of Ordinance 324, consistent with the requirements of AB 481
2. Consider Adoption of Resolution 2026-08 Approving the FY 2026-27 SB1 Funded Project List
3. Consider Adoption of Resolution 2026-09 approving the Transportation Agency for Monterey County (TAMC) Master State & Federal Funding Agreement and authorize the City Manager to execute the agreement
4. Consider Approval of the Pavement Management Program Update 2025 Reimbursement Agreement with the Transportation Agency of Monterey County (TAMC) and to authorize the City Manager to execute the Agreement of behalf of the City Council
5. Consider Approval to Ratify Change Order for Additional Sidewalk and Paving Work – Del Rey Park ADA Sidewalk Improvements Project
6. Consider Approval of a three-year contract with Chavan & Associates to Provide Financial Statement Audits for the Fiscal Years ending 2026 through 2029, and Authorize the City Manager to Execute Contracts
7. Consider Adoption of Resolution 2026-10 approving an agreement with Chavan & Associates, LLP to provide Business License Tax agreed-upon procedures and audit services for fiscal year ending June 30, 2026.

5. OLD BUSINESS:

None

6. NEW BUSINESS:

- A. Consider Proposed Budget for FY 2026-27

7. STAFF REPORTS:

A. Council Reports are in the packet

8. CORRESPONDENCE:

A. Correspondence is in the packet

9. NEXT MEETING DATE: Tuesday, June 23, 2026 at 6:00pm

10. ADJOURNMENT

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for- this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.



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PROCLAMATION

**The City of Del Rey Oaks City Council
 Celebrating National Public Works Week
 May 17 - 24, 2026**

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **Del Rey Oaks**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals such as **Ron Fucci** and **Sherman Low** who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **Del Rey Oaks** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2026 marks the 67th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

NOW THEREFORE, I, Scott Donaldson, Mayor of Del Rey Oaks, do hereby designate the week May 17-24, 2026 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Del Rey Oaks to be affixed this 19th day of May, 2026.

Scott Donaldson, Mayor



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PROCLAMATION

The City of Del Rey Oaks City Council Celebrates the 57th Annual Professional Municipal Clerks Week May 3 - 9, 2026

WHEREAS, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, The Office of the Professional Municipal Clerk is the oldest among public servants; and

WHEREAS, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, The Professional Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of City Hall through participation in education programs, seminars and workshops; and

WHEREAS, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

NOW THEREFORE, that I, Scott Donaldson, Mayor of the City of Del Rey Oaks, on behalf of the City Council, do hereby recognize the week of May 3rd through May 9th, 2026, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerks: Karen Minami, Laura Batra and Stacy Matthews for the vital services they perform and their exemplary dedication to the community they represent.

Signed this 19th day of May 2026

Scott Donaldson, Mayor



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PROCLAMATION

The City of Del Rey Oaks City Council

Hereby Celebrates The 10-year Anniversary of Palenke Arts

WHEREAS, Palenke Arts, based in Seaside, California, has served the Monterey Peninsula and Central Coast for ten years as a vibrant cultural organization dedicated to advancing arts education, cultural preservation, and community engagement; and

WHEREAS, founded by Executive Director Juan L. Sánchez, Palenke Arts has become a regional hub for Latin American, Afro-Caribbean, and global arts programming, offering performances, workshops, youth programs, and community events that celebrate diverse cultural traditions; and

WHEREAS, over the past decade, Palenke Arts has created inclusive spaces where artists, youth, families, and community members can connect through music, dance, visual arts, and storytelling, fostering creativity, cultural understanding, and intergenerational engagement; and

WHEREAS, Palenke Arts has played a significant role in strengthening the cultural fabric of Seaside and the greater Monterey Peninsula by expanding access to the arts and uplifting voices that reflect the richness and diversity of the region; and

WHEREAS, the organization's commitment to education and community-centered programming has positively impacted countless individuals and families, inspiring the next generation of artists and cultural leaders; and

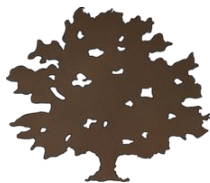
WHEREAS, Palenke Arts will celebrate this important milestone with a 10-Year Anniversary Ribbon Cutting on May 13, 2026, and a community-wide Anniversary Festival on June 7, 2026, at Laguna Grande Park, bringing together residents and visitors in a shared celebration of culture and creativity;

NOW, THEREFORE, BE IT PROCLAIMED that I, Mayor Donaldson of the City of Del Rey Oaks hereby recognizes and celebrates the 10-Year Anniversary of Palenke Arts and commends the organization for its outstanding contributions to arts, culture, and community.

BE IT FURTHER PROCLAIMED that all residents are encouraged to join in recognizing and supporting Palenke Arts and its continued mission to enrich the community through artistic expression and cultural connection.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Del Rey Oaks, California, to be affixed this 19th day of May, 2026.

Scott Donaldson, Mayor



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Proclamation Recognition of Pride Month June 2026

WHEREAS, the City of Del Rey Oaks is a welcoming community and an exceptional place to live, work, play and raise a family; and

WHEREAS, Del Rey Oaks has a diverse Lesbian, Gay, Bisexual, Transgender and Questioning (LGBTQ+) community and is committed to supporting visibility, dignity and equity for all its residents; and

WHEREAS, many of the residents and business owners within the City of Del Rey Oaks who contribute to the enrichment of our City are a part of the LGBTQ+ community; and

WHEREAS, Del Rey Oaks is strengthened by the diversity of ethnic, cultural, racial, gender and sexual identities of its residents and business community members, all of which contribute to the character, talent, economy and leadership of our City.

WHEREAS, while critical steps have been made toward full LGBTQ+ equity and equality, members of our national, state and local community still face discrimination, exclusion and prejudice simply for being who they are and for whom they love; and

WHEREAS, discrimination against people from the LGBTQ+ community around the world make it imperative for cities like Del Rey Oaks to stand up and show support for our LGBTQ+ residents; and

WHEREAS, we respect and celebrate the richness and variety of cultures, values, traditions and uniqueness as they contribute to the tapestry of our community; and

WHEREAS, each of us can and should promote inclusiveness, celebrate diversity, support all fellow community members, prevent the spread of misinformation and reject hate and bias in all forms which will make Del Rey Oaks a stronger and healthier community; and

WHEREAS, June was chosen as national Pride Month to commemorate the 1969 protests and demonstrations in response to raids at the Stonewall Inn in New York's Greenwich Village; and

WHEREAS, June has become a symbolic month in which LGBTQ community and allies come together in various celebrations of pride; and

NOW THEREFORE BE IT RESOLVED that, I, Scott Donaldson, Mayor of Del Rey Oaks, do hereby proclaim the month of June as LGBTQ+ Pride month, and encourage all residents to actively promote, support and help build a culture of inclusiveness and acceptance.

Signed this 19th day of May, 2026

Scott Donaldson, Mayor

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Tuesday, April 28, 2026

6:00 PM

City Council – Regular Meeting

Del Rey Oaks City Council

**Scott Donaldson – Mayor
Mike Burger – Vice Mayor
John Uy – Councilmember
Kim Shirley – Councilmember
Jeremy Hallock – Councilmember**

6:00 PM – Called to Order:

The meeting was called to order by Mayor Donaldson

Roll Call: Present: Mayor Donaldson, Councilmember Shirley, Councilmember Hallock and Councilmember Uy

Absent: Vice Mayor Burger

Also Present: City Manager Guertin, City Attorney Lorca, City Clerk Minami, Deputy City Clerk Batra

Pledge of Allegiance:

Led by Mayor Donaldson

Public Comment:

Cecilia: Would like the City and the Oaks to work together for the betterment of the City as a whole.

Mike: Speaks regarding the Chess Club and that everyone was playing chess at the Ice Cream Social. Mentions some needed repair work at Old Town Hall.

PROCLAMATIONS:

Mayor Donaldson reads the Arbor Day proclamation

PRESENTATIONS:

Monterey Regional Airport Update - Executive Officer Chris Morello presents the following overview of the update:



Monterey Regional Airport

THE EASY AND CONVENIENT WAY TO TRAVEL

MONTEREY PENINSULA AIRPORT DISTRICT

- Public Agency formed in 1941 by the California Legislature as an Independent Special District to own and operate the Monterey Regional Airport
- Not affiliated with any other governing body and has all authority of a city or municipality
- Fully self-sufficient enterprise fund operation
- Generate all revenues through fees and charges for on-Airport activities
- Responsible for public safety on Airport property, including infrastructure, maintenance, property management, and police and fire protection

AIRPORT VALUE AND OVERSIGHT

- MRY provides access to the movement of goods and services, and transports residents and visitors during diverse situations
 - Medical emergency services
 - Serve as a lifeline during emergencies
 - Evacuation
 - Fire fighting
 - Urgent relief with supply delivery
 - Community structural fire support (on-Airport ARFF facility)
 - Economic Development: The local economy thrives on the presence of consistent air service, Businesses large and small depend on reliable flights
 - Regulatory Oversight by Federal Government Code of Federal Regulations, Department of Transportation, Federal Aviation Administration, Transportation Security Administration, Caltrans Division of Aeronautics

MONTEREY REGIONAL AIRPORT

EXHIBIT 3-32
TOTAL AIRCRAFT OPERATIONS AT MONTEREY PENINSULA AIRPORT

Calendar Year	Total Operations	Air Carrier	Air Taxi ^{1/}	General Aviation ^{1/}	Military
1965	114,722	12,116		69,008	33,598
1966	125,951	11,195		85,619	29,131
1967	114,188	8,989		84,285	20,914
1968	112,338	10,702		81,118	20,518
1969	128,677	11,017		96,731	20,929
1970	128,060	13,170		90,306	24,584
1971	133,388	11,449		94,446	27,493
1972	102,555	8,876	932	86,680	6,007
1973	102,540	9,701	1,566	87,154	4,119



HISTORICAL OPERATIONS

Item 1.

APO TERMINAL AREA FORECAST DETAIL REPORT
Forecast Issued February 2026

MRY

Fiscal Year	Enplanements			AIRCRAFT OPERATIONS						Total Ops		
	Air Carrier	Commuter	Total	Air Carrier	Air Taxi & Commuter	Itinerant Operations		Local Operations				
						GA	Military	Total	Civil	Military	Total	
REGION:AWP STATE:CA LOCID:MRY												
CITY:MONTEREY AIRPORT:Monterey Regional												
1990	170,511	69,243	239,754	6,118	15,726	47,877	2,308	72,029	13,672	1,137	14,809	86,838
1991	127,999	152,279	280,278	4,831	27,586	57,495	2,690	92,602	15,433	1,519	16,952	109,554
1992	119,068	170,436	289,504	2,656	31,813	61,966	2,709	99,144	17,891	1,498	19,389	118,533
1993	101,326	141,600	242,926	2,907	31,397	54,168	2,787	91,259	19,532	1,316	20,848	112,107
1994	67,488	141,688	209,176	2,977	26,818	53,413	1,235	84,443	16,648	518	17,166	101,609
1995	61,676	151,696	213,372	2,781	28,243	48,997	1,349	81,370	16,034	192	16,226	97,596
1996	48,815	175,105	223,920	1,723	28,580	50,341	1,134	81,778	13,118	244	13,362	95,140
1997	56,699	207,200	263,899	1,724	28,547	55,552	1,229	87,052	12,188	80	12,268	99,320
1998	53,587	181,688	235,275	1,525	26,884	58,083	1,329	87,821	10,095	196	10,291	98,112
1999	49,441	200,128	249,569	2,454	29,379	62,611	1,336	95,780	9,326	204	9,530	105,310
2000	24,001	214,088	238,089	1,538	30,315	60,536	987	93,376	11,736	190	11,926	105,302
2001	2,107	219,517	221,624	63	31,285	55,729	810	87,887	15,188	251	15,439	103,326
2002	2,158	170,991	173,149	71	24,740	51,559	863	77,233	11,215	310	11,525	88,758
2003	2,847	179,862	182,709	148	23,380	51,735	956	76,219	5,801	86	5,887	82,106
2004	2,803	180,737	183,540	406	19,825	48,558	944	69,733	4,361	96	4,457	74,190
2005	2,451	183,761	186,212	1,032	21,125	55,616	839	78,612	10,476	133	10,609	89,221
2006	2,535	199,692	202,227	1,073	22,491	58,667	835	83,066	8,982	98	9,080	92,146
2007	1,875	206,304	208,179	1,431	24,846	52,692	762	79,731	5,239	146	5,385	85,116
2008	8,677	210,629	219,306	1,341	26,309	46,618	938	75,206	5,261	135	5,396	80,602
2009	29,103	158,438	187,541	1,534	20,126	38,097	656	60,413	7,532	65	7,597	68,010
2010	27,838	164,564	192,402	1,347	17,504	31,440	732	51,023	6,235	70	6,305	57,328
2011	16,701	162,802	179,503	1,277	15,253	25,357	898	42,785	10,142	234	10,376	53,161
2012	19,162	171,694	190,856	689	17,080	26,363	949	45,081	11,095	344	11,439	56,520
2013	18,546	185,812	204,358	1,072	15,553	24,979	829	42,433	11,559	680	12,239	54,672
2014	15,064	176,066	191,130	1,008	13,453	25,412	903	40,776	8,426	1,582	10,008	50,784
2015	15,025	164,711	179,736	1,807	12,036	28,025	935	42,803	18,181	2,858	21,039	63,842
2016	15,010	173,479	188,489	3,319	11,663	27,535	1,249	43,766	40,650	4,536	45,186	88,952
2017	13,787	185,016	198,803	3,845	18,576	28,486	2,421	53,328	40,239	5,617	45,856	99,184
2018	13,337	170,008	183,345	3,506	12,056	30,471	2,167	48,200	28,292	3,928	32,220	80,420
2019	14,448	209,429	223,877	4,364	12,257	30,192	1,234	48,047	7,793	982	8,775	56,822

- Terminal Area Forecast Detail Report

<https://taf.faa.gov/>

HISTORICAL OPERATIONS

Item 1.

APO TERMINAL AREA FORECAST DETAIL REPORT
Forecast Issued February 2026

MRY

Fiscal Year	Enplanements			AIRCRAFT OPERATIONS								Total Ops
	Air Carrier	Commuter	Total	Itinerant Operations				Local Operations				
				Air Carrier	Air Taxi & Commuter	GA	Military	Total	Civil	Military	Total	
2015	15,025	164,711	179,736	1,807	12,036	28,025	935	42,803	18,181	2,858	21,039	63,842
2016	15,010	173,479	188,489	3,319	11,663	27,535	1,249	43,766	40,650	4,536	45,186	88,952
2017	13,787	185,016	198,803	3,845	18,576	28,486	2,421	53,328	40,239	5,617	45,856	99,184
2018	13,337	170,008	183,345	3,506	12,056	30,471	2,167	48,200	28,292	3,928	32,220	80,420
2019	14,448	209,429	223,877	4,364	12,257	30,192	1,234	48,047	7,793	982	8,775	56,822
2020	8,929	116,480	125,409	3,333	8,514	23,342	922	36,111	4,136	212	4,348	40,459
2021	12,364	135,144	147,508	4,625	10,529	27,728	1,138	44,020	8,404	1,048	9,452	53,472
2022	15,166	218,620	233,786	5,229	13,017	30,558	1,376	50,180	8,726	1,196	9,922	60,102
2023	67,956	182,706	250,662	5,965	10,791	25,632	931	43,319	9,036	812	9,848	53,167
2024	79,371	211,262	290,633	7,855	10,068	28,101	1,227	47,251	9,599	741	10,340	57,591

- Terminal Area Forecast Detail Report

<https://taf.faa.gov/>

NONSTOP DESTINATIONS

- 30 total combined arrivals and departures daily
- 9 nonstop destinations
 - With one stop connections across the world
- 4 commercial airlines
 - Alaska Airlines
 - Allegiant Air
 - American Airlines
 - United Airlines

FLY NONSTOP
FROM MONTEREY
with one-stop connections
around the world.

NEW ROUTE
STARTING
SPRING
2026

Fly local
FLY MRY

MontereyAirport.com

MONTEREY REGIONAL AIRPORT

SEA, SFO, LAS, LAX, SAN, PHX, DEN, DFW, ORD

SEASONAL SUMMER HOP-ON JET SERVICE

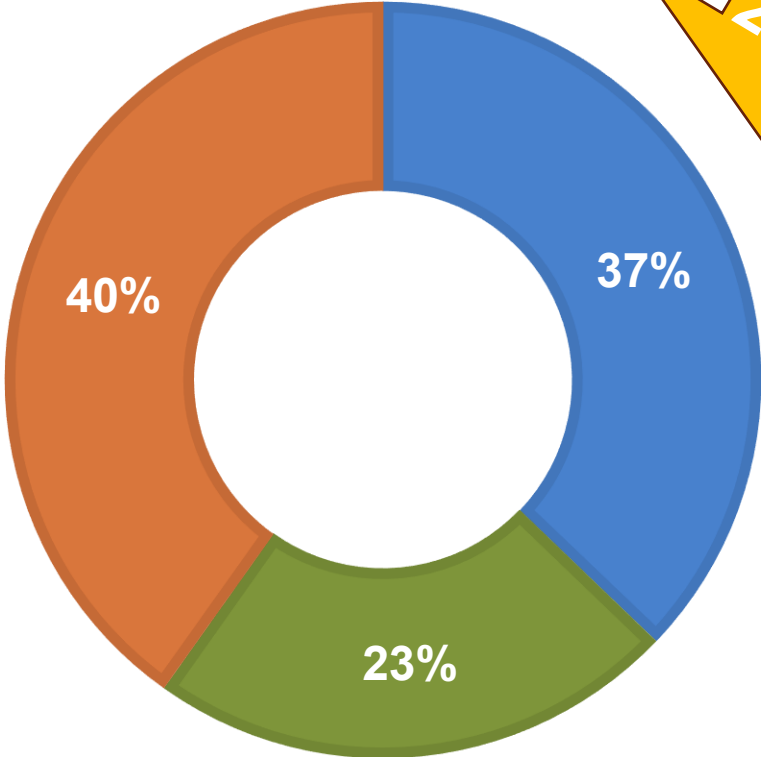
- Operated by JSX
 - Flights depart out of and arrive at Monterey Jet Center
 - 200 Sky Park Drive, Monterey
- Seasonal service
 - June through September
 - Two destinations
 - Operates four days per week



PASSENGER LEAKAGE

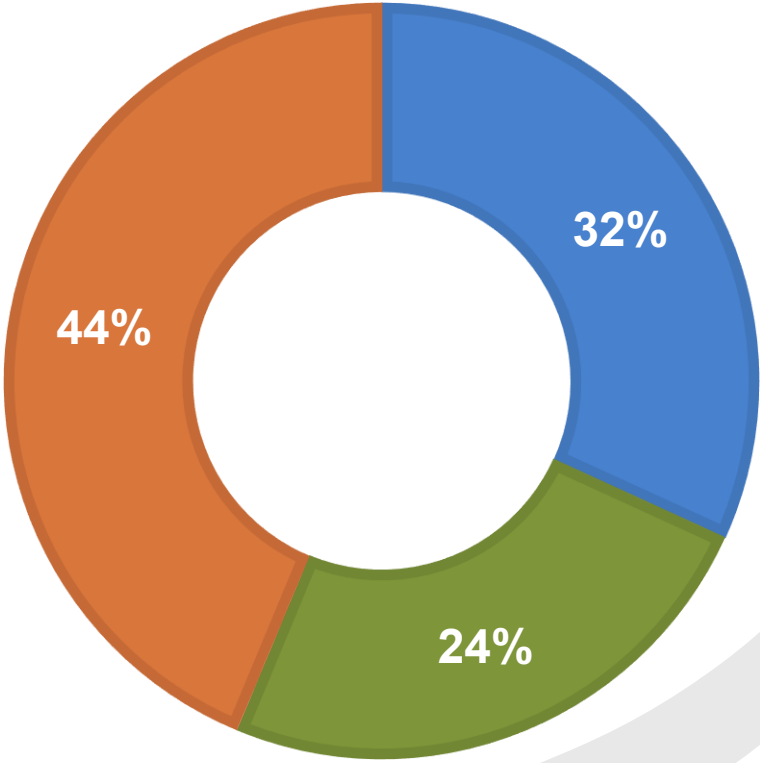
AIRPORT OF ORIGIN
MAY 2025 (WITHIN 15 MILES)

■ MRY ■ SJC ■ SFO



AIRPORT OF ORIGIN
MAY 2024 (WITHIN 15 MILES)

■ MRY ■ SJC ■ SFO



MRY METAMORPHOSIS

SAFETY ENHANCEMENT PROGRAM

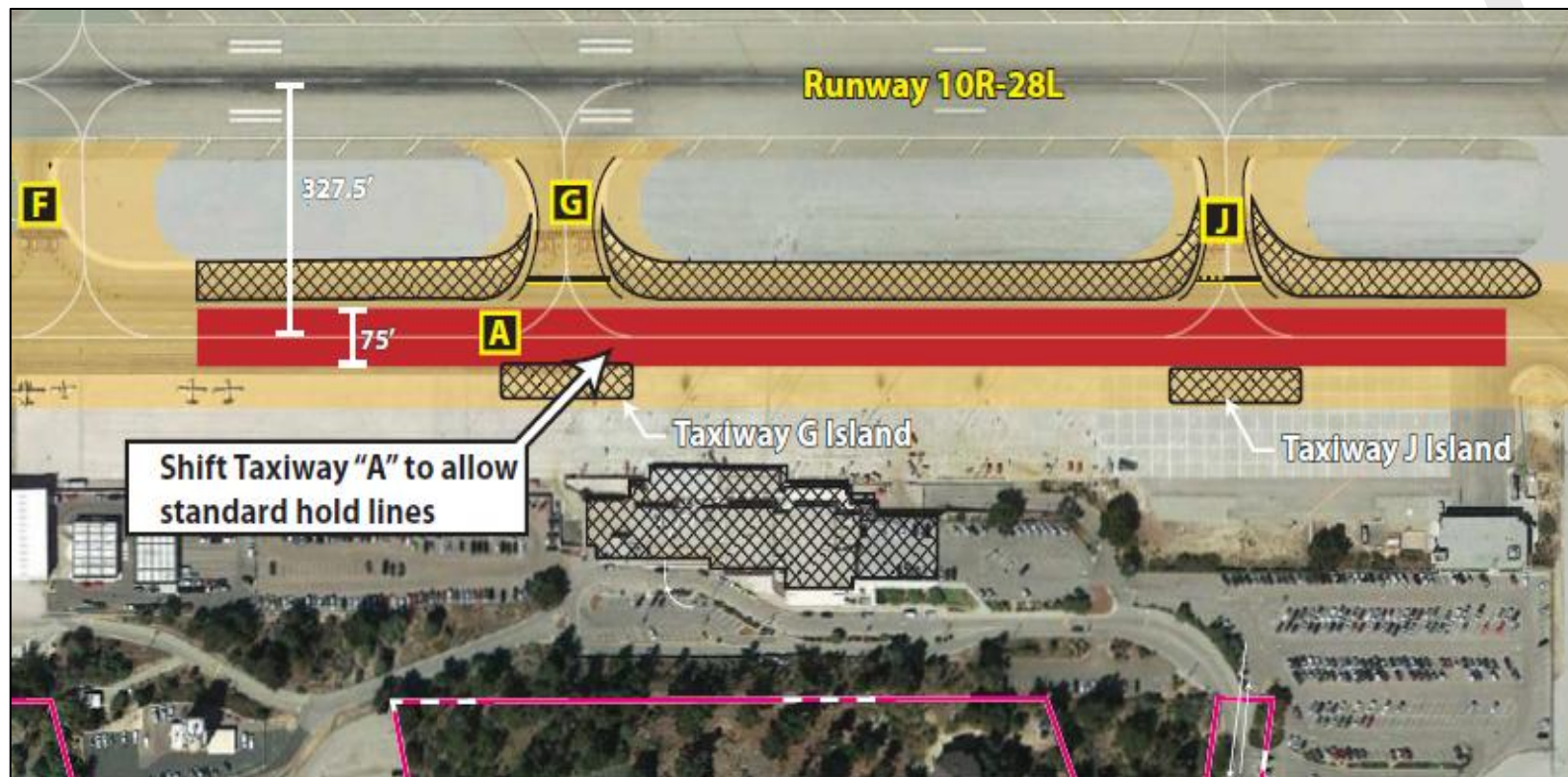
Item 1.



ULTIMATE PROJECT GOAL




Phase 4

Shift Taxiway 1,850' "A" – 52.5' south to increase runway-taxiway centerline to centerline



PHASE 1 NORTHEAST GENERAL AVIATION REPLACEMENT INFRASTRUCTURE

Enhancements Include:

-  Constructed the northeast general aviation ramp civil infrastructure (2020)
-  Constructed the replacement Aircraft Rescue and Firefighting Facility (ARFF) (October 2023)
-  Constructed the replacement hangars (relocated from the southside) (November 2023)



PHASE 1B CONSTRUCTED THE REPLACEMENT ARFF FACILITY 2023



AFTER







BEFORE



PHASE 2 COMMERCIAL RAMP CONSTRUCTION

Enhancements Include:

-  Construct relocated airline parking (ramp) completed September 2025
-  Demolish southside Aircraft Rescue and Firefighting Facility (ARFF)
-  Demolish southside General Aviation (GA) hangars including maintenance hangars
-  Construct temporary relocation of passenger long term parking (opened June 14, 2024)



REPLACEMENT TERMINAL PROJECT GOALS

Safety

Runway Separation

Sustainable Goals

LEED Platinum
Zero Net Energy Ready
All Electric Design

Design

Affordable, Beautiful,
Innovative
Timeless
Sense of Place
Community-Centered



MRY METAMORPHOSIS FACTS & STATS

REPLACEMENT TERMINAL

LEED Platinum certified
(goal)
Leadership in Energy and Environmental Design certification from the U.S. Green Building Council

5 passenger boarding bridges

62,754 square feet of public space

420 tons of steel, which is equivalent to the weight of three blue whales.

4,500 yards of concrete, which is equivalent to just over 908,883 gallons. *The Monterey Bay Aquarium's Open Sea exhibit tank holds 1,200,000 gallons of water.*

440 public parking spaces

COMMERCIAL AIRCRAFT APRON

Envision Verified rating
Globally recognized approach to green-build processes

425,000 / 10 square feet / acres of pavement constructed for aircraft parking

168,000 cubic yards of earth excavated and remained on the airport

8 commercial aircraft parking spaces

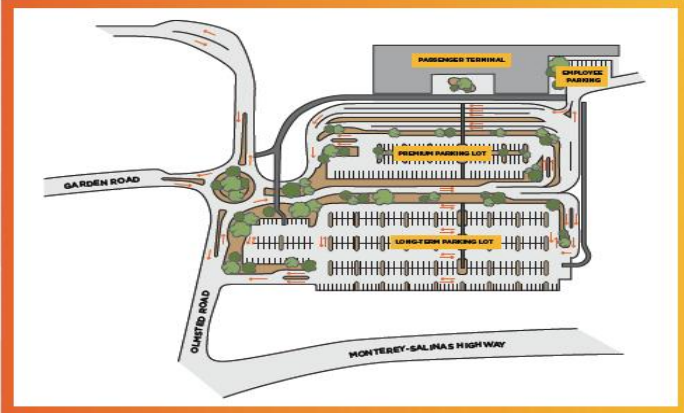
308,000 gallons of rainwater recycled and reused for dust control

12,000 tons of construction waste diverted

5% less carbon produced through carbon-cured concrete use




TERMINAL AND CIRCULATION

Item 1.



Roundabout at Olmsted Road and Garden Road will enhance traffic flow and reduce vehicle emissions.

Improved roadway designs, including airport entrance roundabout

-  Reduce curbside congestion
-  Increase safety
-  440 public parking spaces



Scan the QR code to follow along!



montereyairport.com/transform

MRY METAMORPHOSIS
SAFETY ENHANCEMENT PROGRAM

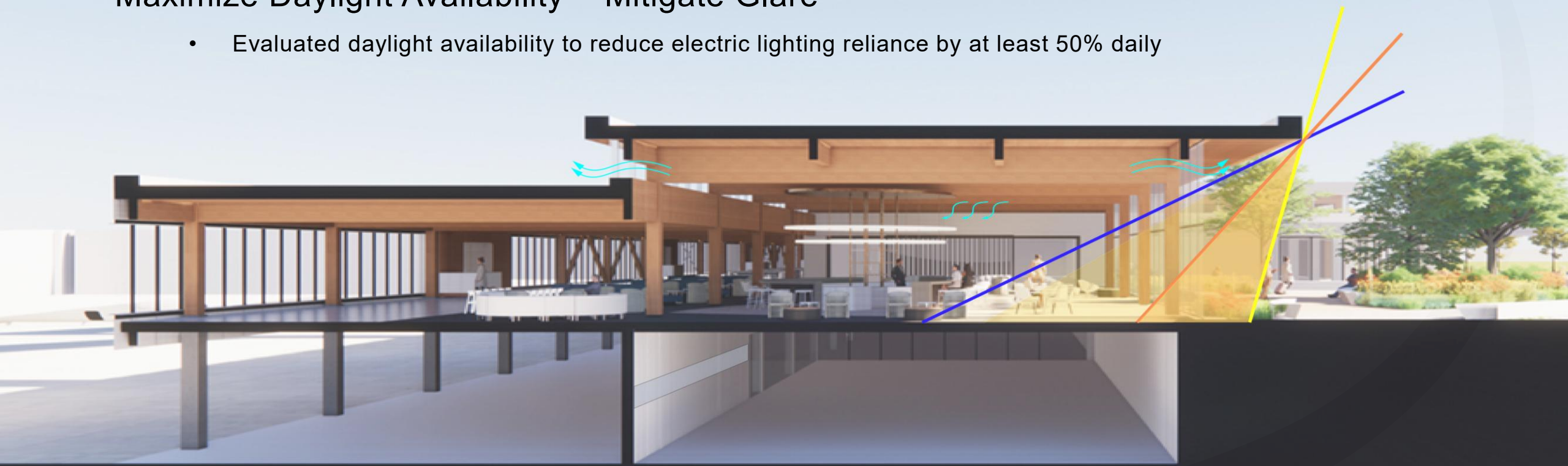
Funding for the MRY Metamorphosis Safety Enhancement Program comes from grants and airport revenues, not local tax dollars.

PASSIVE LOAD REDUCTION

Item 1.

Approach

- Passive Exterior Shading – Program Optimization
 - Blocking 90% of solar heat before it enters the building
 - Using overhangs, blinds to manage heat gain while allowing for daylight
- Maximize Daylight Availability – Mitigate Glare
 - Evaluated daylight availability to reduce electric lighting reliance by at least 50% daily



EMBODIED CARBON REDUCTION

Item 1.

Approaches

- Low Carbon Materials
- Less Material Through Optimization
- Reduced Emissions
- Mass Timber Components – Low Embodied Carbon
- Concourse Framing – Optimize deck and steel framing
- Concrete Mixes – Specify Low Embodied Carbon Options

INTEGRATED SYSTEMS



- 1. Mass Timber Structure
- 2. Acoustic Panels
- 3. Direct / Indirect Light Fixtures
- 4. HVAC Air Supply
- 5. Clerestory with Automated Shades
- 6. HVAC Ceiling Fan Coil Unit
- 7. Passive Exterior Shading
- 8. High Performance Glazing


CONCESSIONS & SECURITY SCREENING


Item 1.



More lanes at security screening to enhance safety and efficiency.

Airport Concessions

 The Cockpit*

 1 retail shop



*Woody's at the Airport will remain at MRY's legacy terminal.



Scan the QR code to follow along!



montereyairport.com/transform

Funding for the MRY Metamorphosis Safety Enhancement Program comes from grants and airport revenues, not local tax dollars.

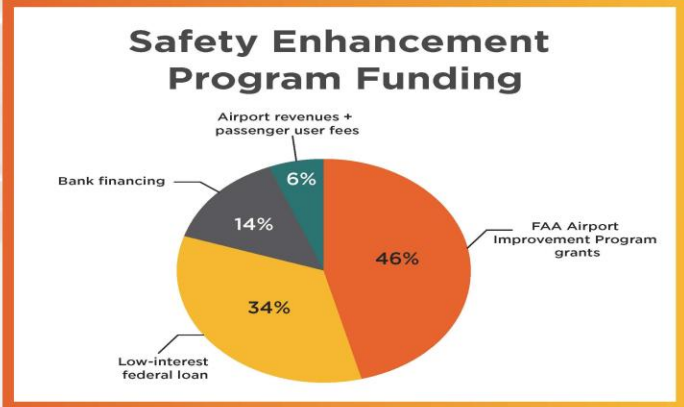


BUILDING FOOTPRINT APRIL 2026



PROGRAM FUNDING

Item 1.



Airport revenues include:

- Parking fees
- Landing fees
- Concessions and other tenant rents



State and local taxes are not funding the MRY Metamorphosis.



Scan the QR code to follow along!



montereyairport.com/transform

MRY METAMORPHOSIS
SAFETY ENHANCEMENT PROGRAM

Funding for the MRY Metamorphosis Safety Enhancement Program comes from grants and airport revenues, not local tax dollars.

PROJECT CONSTRUCTION RECAP

Project Description

- 62,725 sq ft passenger terminal
- 1 security checkpoint, and space for concessions
- 5 gates with passenger boarding bridges
- Net-zero energy ready

Project Status and Timeline

- Design: Completed in 2024
- Construction: October 2025 – June 2027
- Terminal - Construction Manager-as-Constructor (CMaC): Helsel Phelps
- Road and Parking -Construction Manager-at-Risk (CMaR): Otto Construction



Council Member Shirley: Asks about an “Airport Round Table” with surrounding cities. Likes the sustainability aspect of the remodel. What about international flights?

Chris Morello: It will never be a big San Jose Airport. International flights have to go through customs at another airport before arriving in Monterey. No plans for non-aviation use.

Council Member Uy: How does all of this affect residents? Who does the flight schedule?

Chris Morello: It isn’t an expansion. Same square feet. It’s a reuse of the same number of terminals. F.A.A. has total control once the doors of the plane close.

Council Member Hallock: Fire Service is from Monterey.

PUBLIC COMMENT:

Chief Bourquin: They have a great relationship with the Airport and Chris, thanks her.

Mayor Donaldson: Introduces Airport Board Member, John Gaglioti, and asks him to speak.

John Gaglioti: There is a public forum with an open dialogue.

CONSENT AGENDA:

A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. March 24, 2026 City Council Meeting Minutes
2. February 11, 2026 Planning Commission Minutes

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Fire Department Response Report, March 2026
2. Police Activity Report, March 2026
3. Financial Reports, March 2026

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Authorize the City Manager to Execute the Revised 2026 Agreement for 9-1-1 Emergency Communications Services and Governance
2. Approve the Amended Salary Schedule for FY 2025-26 with the 5% COLA for the Assistant City Manager/Chief of Police (ACM/COP), effective the pay period starting on May 2, 2026

City Manager Guertin: Pulled item C.1. to explain the clerical error on last page.

PUBLIC COMMENT:

None

A motion was made by **Councilmember Hallock**, seconded by **Councilmember Uy**, to approve the Consent Agenda as presented.

Motion passed unanimously 4-0

Vice Mayor Burger is absent

OLD BUSINESS: None

NEW BUSINESS:

- A.** Consider Approving ReGen Monterey's Technical Advisory Committee's Subgroup Recommendation on the 2030 Collection Franchise Planning Process.

Rob Hilton, HF&H Consultants presents the following overview of the item:



Shaping Future Garbage and Recycling Services

City of Del Rey Oaks Council
Meeting

Tuesday, April 28, 2026

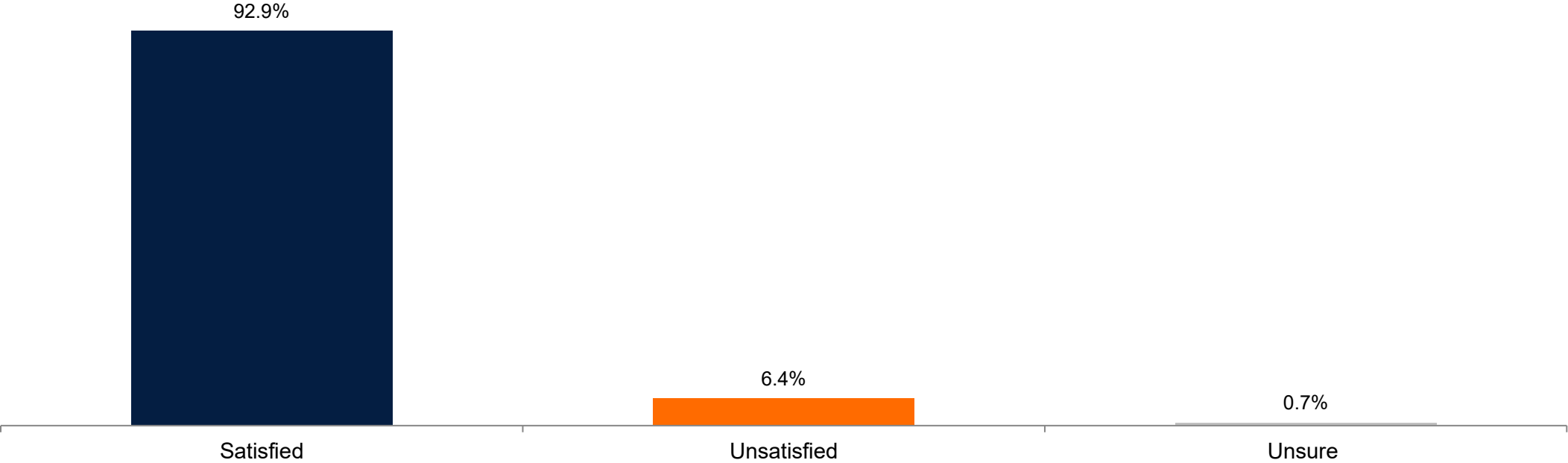
Agenda

- Engagement Results:
 - Residential
 - Multi-Family
 - Commercial
 - Industry
- Key Considerations
- Infrastructure and Readiness
- Timeline and Next Steps
- Final Recommendation



93% are satisfied with the services provided by GreenWaste Recovery

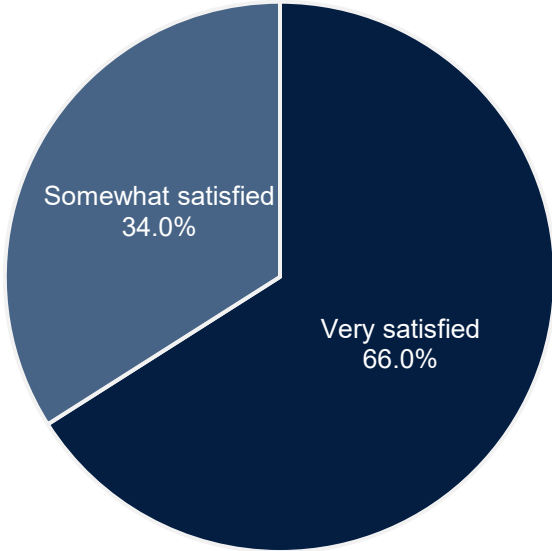
Question 3: In general, how satisfied are you with the services provided by GreenWaste Recovery including collecting and transporting garbage, recyclables, and organic material?



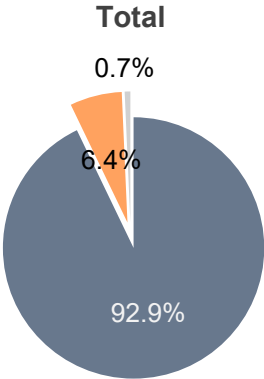
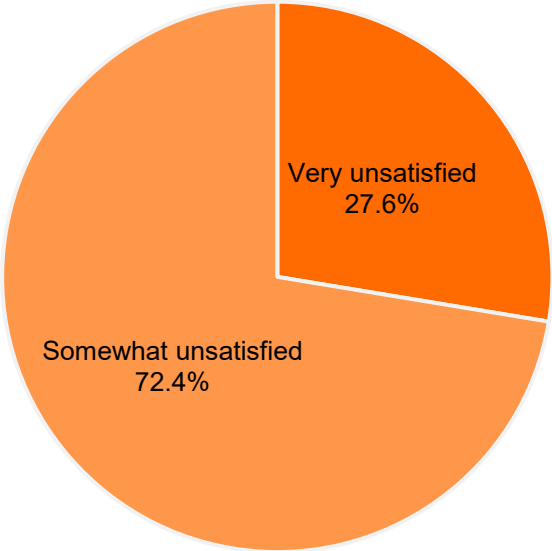
Among those satisfied, 66% are very satisfied

Question 3: In general, how satisfied are you with the services provided by GreenWaste Recovery including collecting and transporting garbage, recyclables, and organic material?

Among those who said satisfied

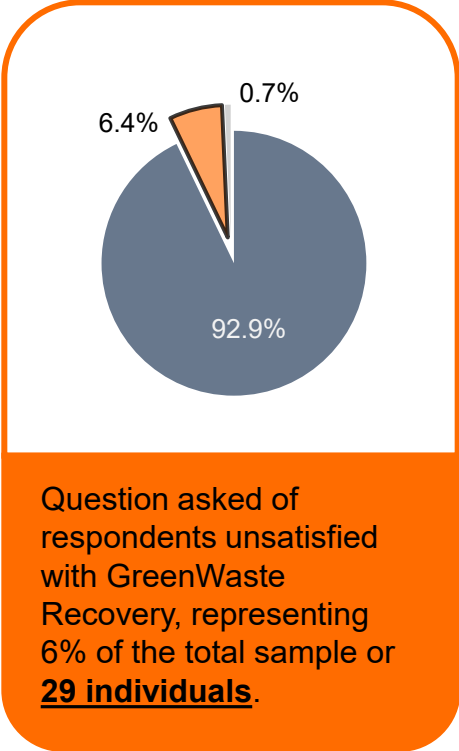
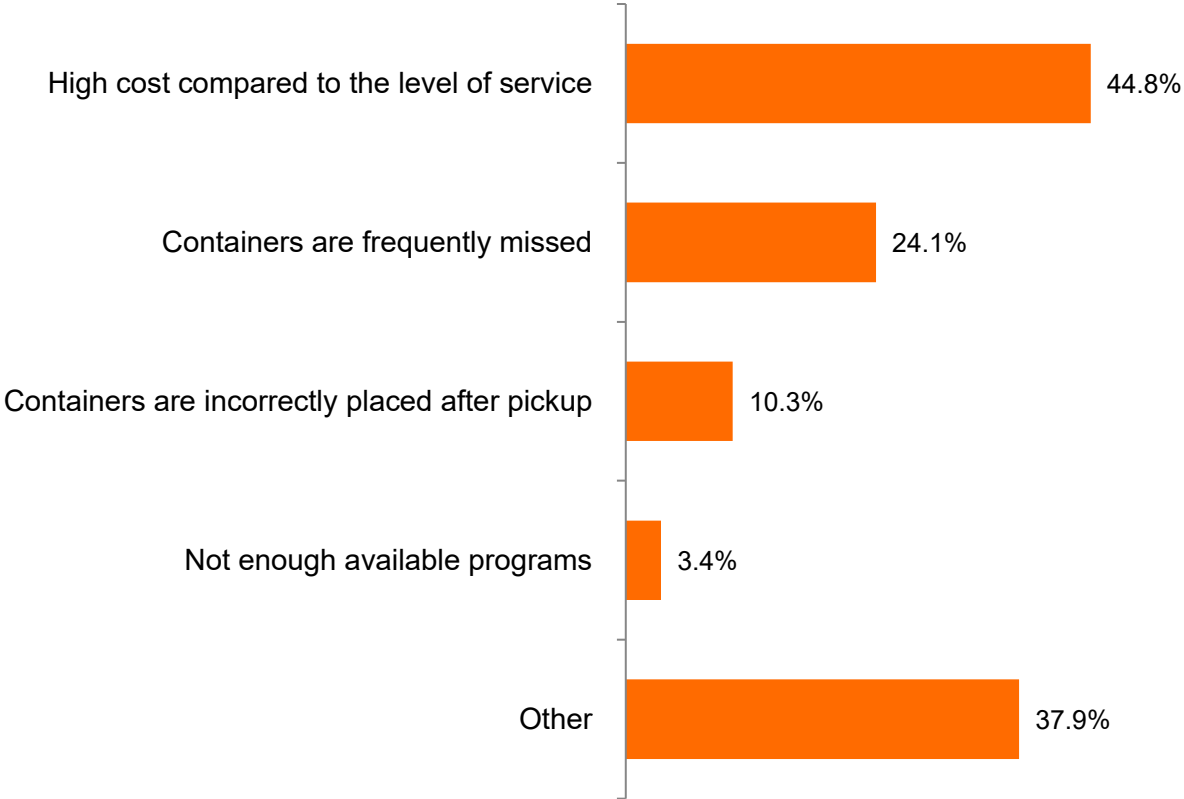


Among those who said unsatisfied



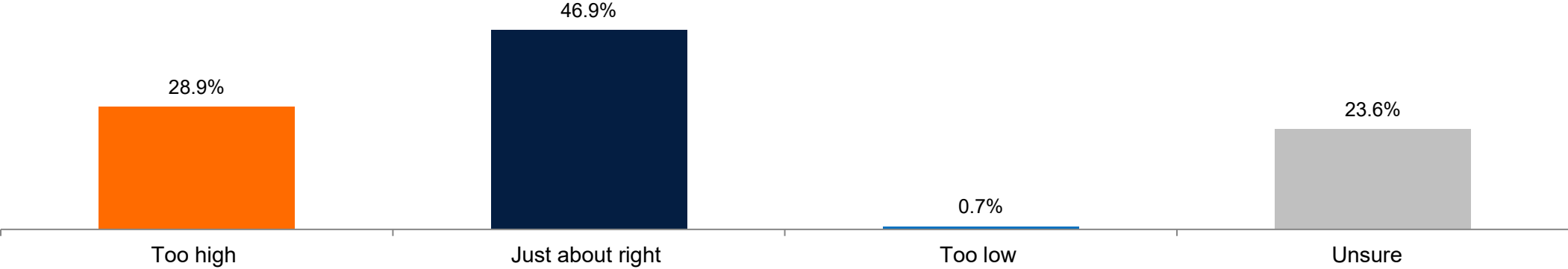
Among the 29 who are unsatisfied, high cost compared to the level of service is the main reason

Question 4: Why aren't you satisfied with the services provided by GreenWaste Recovery? Select all that apply.
[IF ANSWERED UNSATISFIED TO Q3]



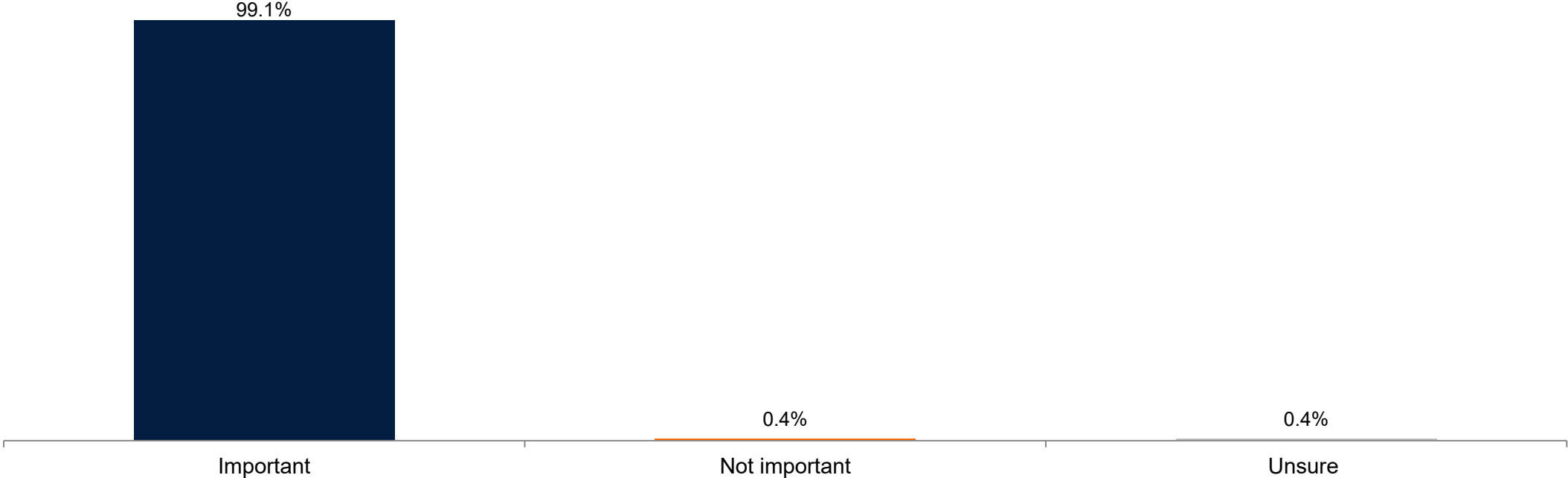
47% think their garbage and recycling bill is just about right

Question 18: Thinking about your quarterly garbage and recycling bill, would you say the amount you pay is:



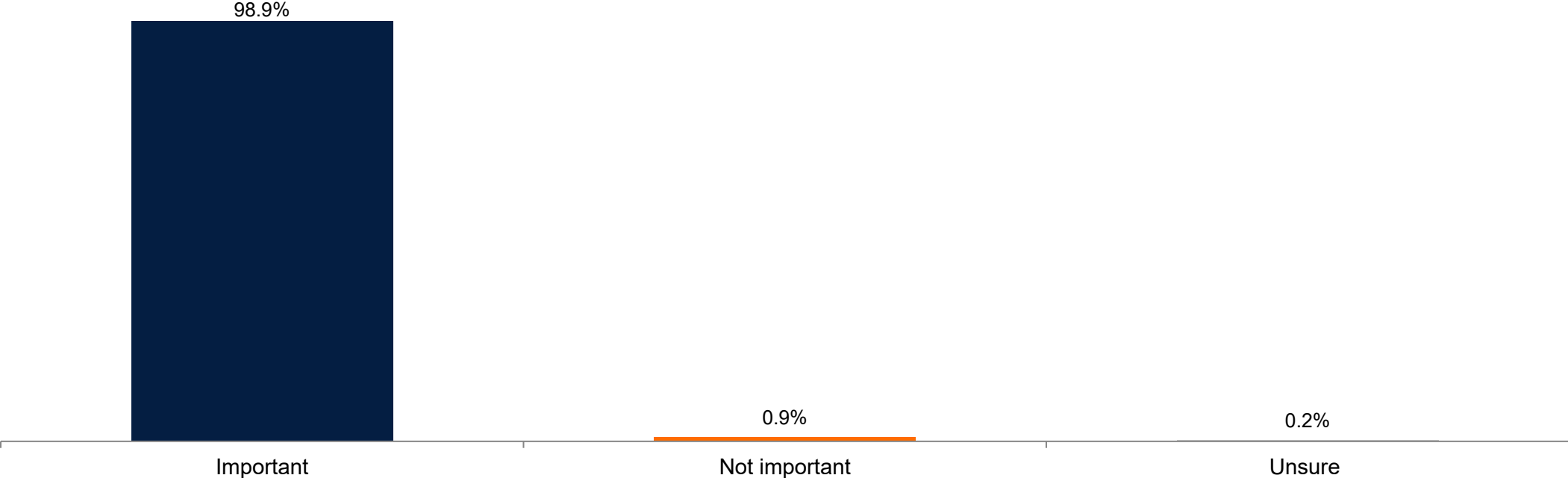
99% say affordability is important

Question 19: How important are each of the following community values when thinking about your garbage and recycling services? **Affordability**



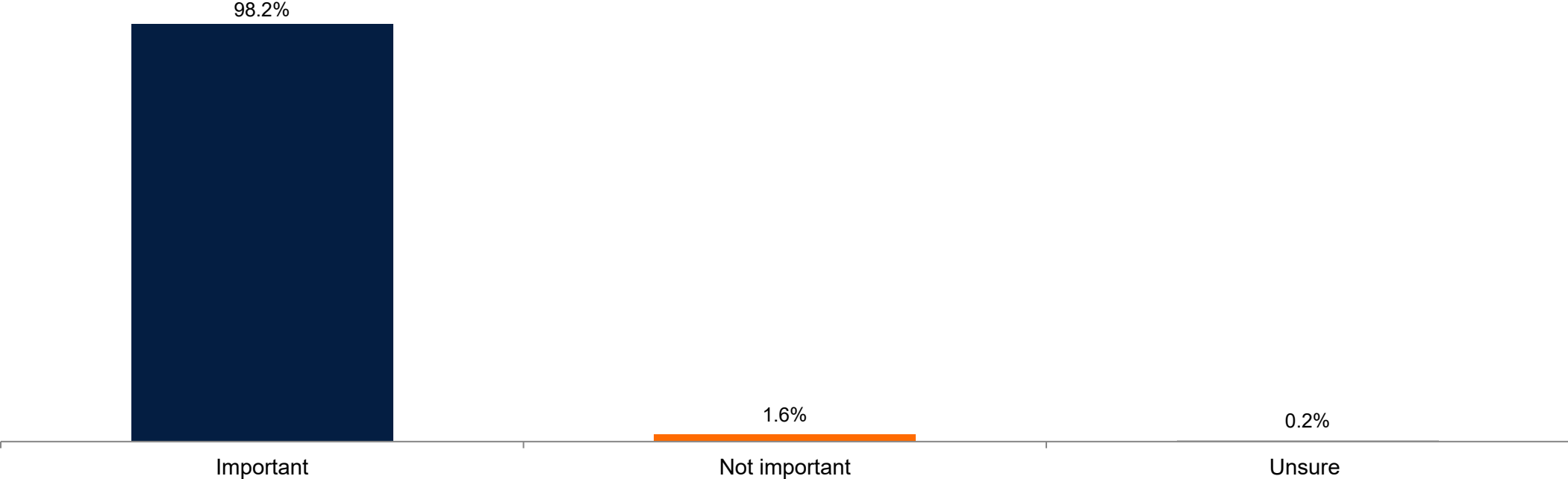
99% say quality of service is important

Question 22: How important are each of the following community values when thinking about your garbage and recycling services? **Quality of service**



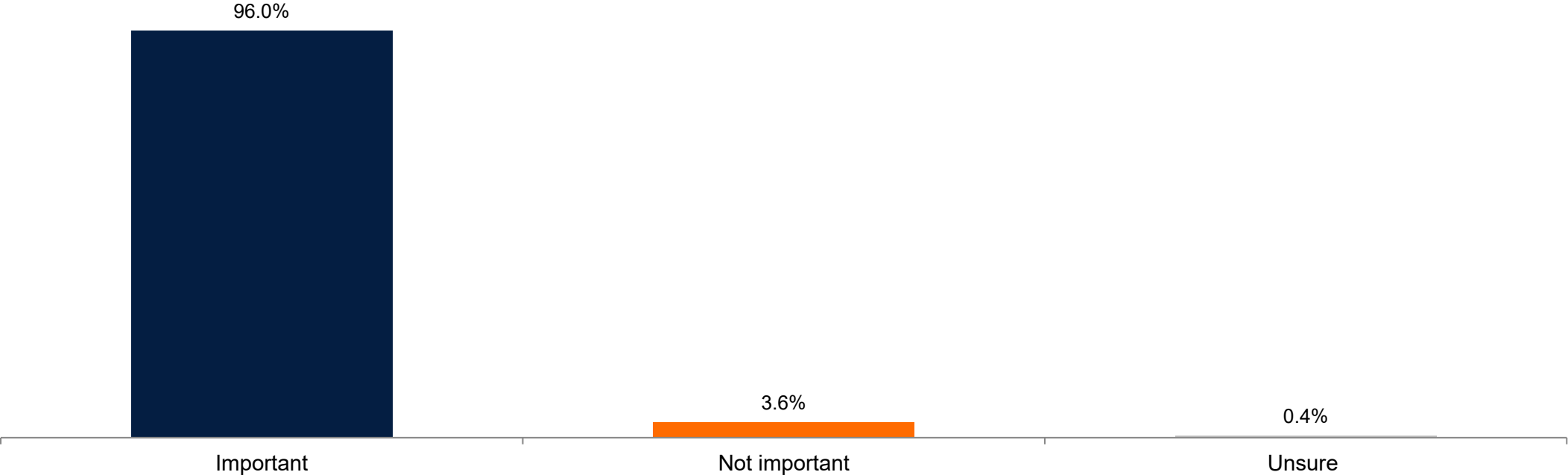
98% say convenience for residents is important

Question 20: How important are each of the following community values when thinking about your garbage and recycling services? **Convenience for residents**



96% say environmental impact is important

Question 21: How important are each of the following community values when thinking about your garbage and recycling services? **Environmental impact**



Residential Community Meetings

February 24 - 26, 2026



- **Three (3) virtual meetings**
 - Tuesday, 5:30pm – 6:30pm
 - Wednesday, 12:00pm – 1:00pm
 - Thursday, 5:30pm – 6:30pm
- **Seventeen (17) community participants**
- **Last meeting offered in English and Spanish**



Residential Feedback

- Satisfied overall with GreenWaste Recovery
- Commonly desired improvements:
 1. More education and outreach opportunities (e.g., bulky item collection, other special collection services, what can/can't be recycled, compliance requirements).
 2. Wider breadth of customizable service options (e.g., ability to choose bin size, textile disposal/collection, HHW).
 3. More features on the phone app (e.g., submitting a missed-pickup complaint, viewing a comprehensive list of recyclable materials, requesting on-demand services).
 4. Better customer service response time and quality of support.



Multi-Family Engagement

February 9 – March 4, 2026



- Initial desktop review
- Forty-six (46) total outreach attempts
- Seven (7) teleconferences completed
- Properties ranged from 8 to 106 units



MFD Feedback

- Satisfied overall with GreenWaste Recovery
- Commonly desired improvements:
 - Sensitivity to rates and cost impacts
 - Consistent, high-quality service
 - Improved customer service
 - More consistent education and outreach across sites
 - Support for addressing illegal dumping



Commercial Engagement

February 13 – March 2, 2026



- Initial desktop review
- Thirty-four (34) total outreach attempts
- Fifteen (15) teleconferences completed



Commercial Feedback

- Mixed reviews on overall satisfaction with GreenWaste Recovery
- Commonly desired improvements:
 - Rates and cost impacts
 - Reliable, consistent, high-quality service
 - Collection for difficult-to-access or hard-to-service locations
 - Cardboard collection program
 - Education and outreach efforts

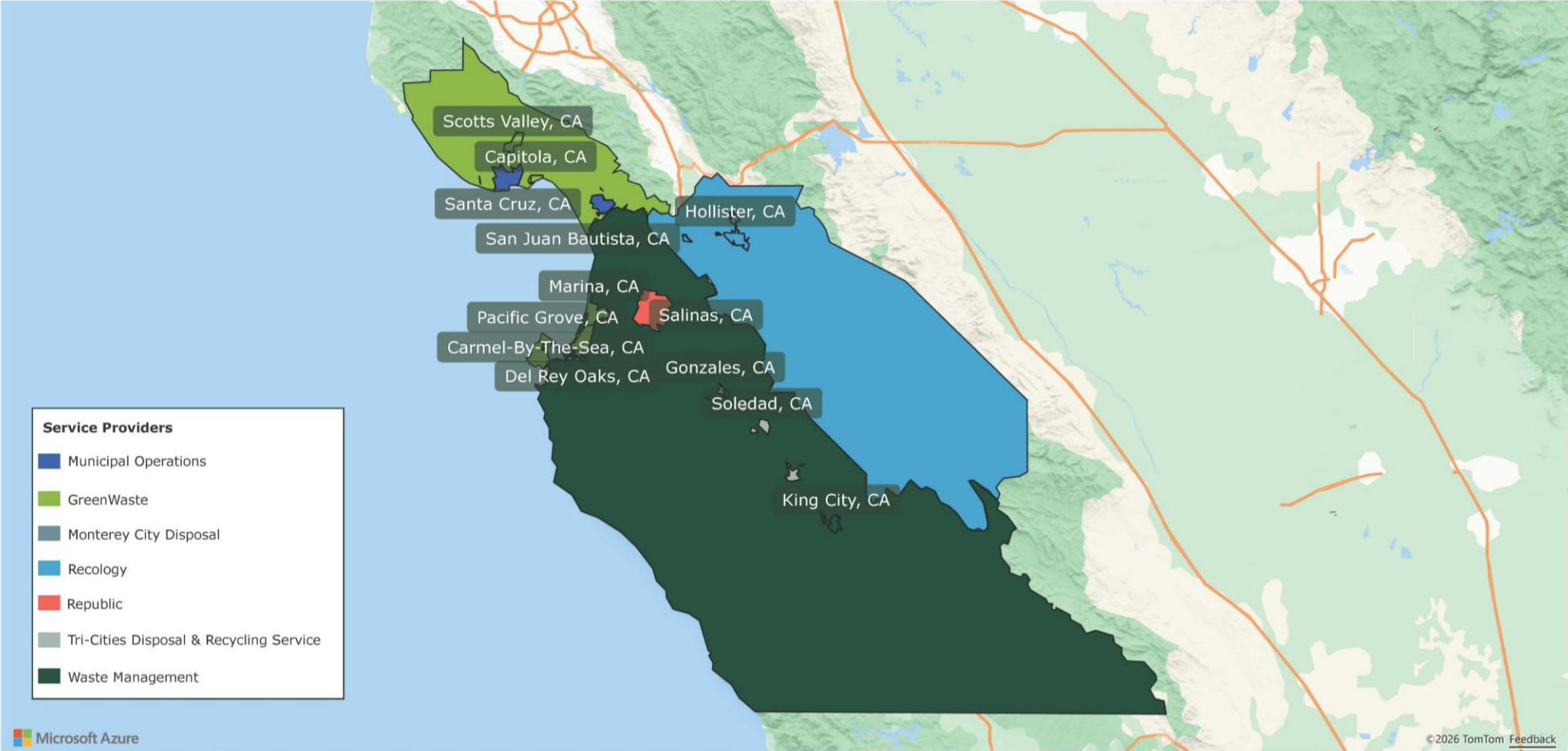


Industry Engagement

- Five (5) service provider presentations
 - Mid Valley Disposal
 - Recology
 - Republic Services
 - Waste Connections
 - Waste Management
- All expressed interest in future partnerships
- All noted that ReGen facilities provide a turnkey operation



Haulers



GreenWaste Recovery

- Enthusiasm to continue providing service to the community
- Openness to sole-source negotiations
- Projected potential future cost increase greater than typical inflationary amount
- Indicated risk of acquisition or sale



Good Governance

- Ensures a transparent and defensible procurement process
- Delivers best value through competitive pricing and performance
- Builds public accountability and confidence in long-term contract decisions



Affordability

- Sole-source discussions suggested potential cost increases above typical inflation
- Preliminary pricing involved trade-offs for Member Agencies and customers
- Competitive proposals would validate pricing and improve insight into cost drivers



Satisfaction with Service

- High customer satisfaction across the service area
- Strong performance attributed to frontline drivers and customer service staff
- TAC Subgroup strongly supports GreenWaste's participation in an RFP
- Labor protection provisions would help maintain service continuity



Assignment Risk

- Prior ownership change resulted in greater management turnover than expected
- Private equity ownership introduces long-term uncertainty
- RFP allows strengthened contract protections for future ownership changes



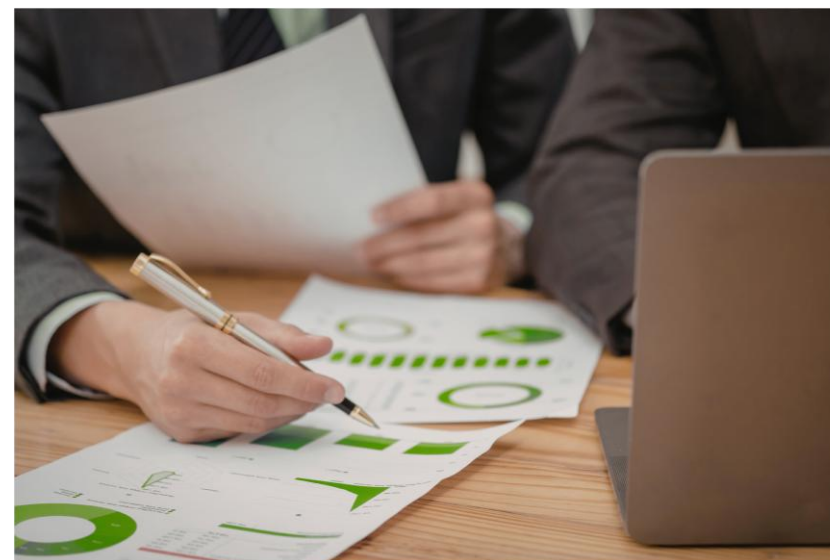
ReGen Infrastructure

- Public ownership of key collection, processing and disposal assets
- Turnkey infrastructure lowers barriers for qualified operators
- Asset control supports cost-effective, competitive service delivery



Timeline and Next Steps

- **Late 2026:** RFP development and release to qualified service providers
- **2027:** Proposal review, interviews, evaluations, and multi-agency coordination
- **Early 2028:** Contract negotiations and approval by Member Agency elected bodies
- **2028-2030:** Transition period for vehicles, infrastructure, and community outreach
- **Throughout:** Process Integrity Policy applied to ensure fairness and transparency



Recommended Action

- Adopt a Resolution approving the recommendation from ReGen Monterey's Technical Advisory Committee's Subgroup to initiate a competitive request for proposal process for solid waste, recycling, and organics collection services, allowing GreenWaste Recovery, LLC and other service providers to compete for the franchise and approve the Process Integrity Policy.

City Manager Guertin: Is on the subcommittee for this item; they have put a lot of effort into safeguarding residents' concerns about rates.

Councilmember Shirley: Is on the Re-Gen board. The experts are HF&H; they are trusted. Looking out for residents is the key in this transparent process.

Councilmember Uy: Does the City have any influence?

Rob Hilton: Yes, multiple options are always better.

Councilmember Hallock: No questions

PUBLIC COMMENT:

Nick from Pebble Beach District: In favor of it, the survey speaks volumes.

Speaker from Green Waste Recovery: They have a long-term commitment to the region. Highest level of service, 9 years of experience. RFP isn't the only way to go.

Liz from Waste Management: Supports the idea of a transparent RFP process.

Kristin from Re-Gen: Thanks to all of the haulers in the room. Explains the TAC and Re-Gen's involvement in this process. They recommended going in the direction of the RFP process.

Manny from Green Waste Recovery: Wants to be able to negotiate rather than do an RFP. Would love to continue services. He reviews statistics on customer satisfaction.

Mayor Donaldson: Going out for an RFP is the best way to go for affordability, turn-key operations, and consistency in services.

A motion was made by **Councilmember Shirley**, seconded by **Councilmember Hallock**, to approve item 8.A. to Approve ReGen Monterey's Technical Advisory Committee's Subgroup Recommendation on the 2030 Collection Franchise Planning Process, as presented

Motion passed unanimously 4-0

Vice Mayor Burger is absent

STAFF REPORTS: In the packet with the correspondence

NEXT MEETING DATE: Tuesday, May 19, 2026 at 6:00 pm

ADJOURNMENT: 7:45pm

Attest: _____

Date:-----



FIRE DEPARTMENT

1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

May 6, 2026

John Guertin, City Manager
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Mr. Guertin:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of April 1, 2026, through April 30, 2026.

The Seaside Fire Department responded to the following incidents in April:

Incident #

260401-SEA00800	260420-SEA00958
260402-SEA00812	260425-SEA01013
260413-SEA00907	260426-SEA01025
260419-SEA00949	260427-SEA01036
260419-SEA00950	260429-SEA01051

There are ten (10) fire calls for April. If you have any questions, please contact me.

Sincerely,

Paul Blaha
Fire Chief
CC: File

**SEASIDE FIRE DEPARTMENT
City of Del Rey Oaks - Response Report**

Incident Date	Incident Number	Alarm Time	Arrival Time	Response Time (Minutes)	Incident Type Code	District	Street Or Highway Name	Priority
4/1/2026	260401-SEA00800	11:23:00 AM	11:30:00 AM	6.00	Convulsions / seizures	29	Canvon del Rey	Emergent
4/2/2026	260402-SEA00812	3:59:00 PM	4:08:00 PM	9.00	Unconscious victim	29	1037 Rosita	Emergent
4/13/2026	260413-SEA00907	12:33:00 PM	12:42:00 PM	9.00	Well person check	29	Altura	Non emergent
4/19/2026	260419-SEA00949	9:37:00 AM	9:44:00 AM	7.00	Breathing problems	29	Highlander	Emergent
4/19/2026	260419-SEA00950	10:14:00 AM	10:21:00 AM	7.00	Altered mental status	29	Adair	Emergent
4/20/2026	260420-SEA00958	5:21:00 AM	N/A	N/A	Accidental alarm	29	Canvon Del Rey	Non emergent
4/25/2026	260425-SEA01013	9:44:00 AM	9:53:00 AM	9.00	Fall	29	Adair	Emergent
4/26/2026	260426-SEA01025	1:34:00 PM	N/A	N/A	Cancelled	29	Pheasant Ridge	Non emergent
4/27/2026	260427-SEA01036	1:30:00 PM	1:39:00 PM	9.00	Lift assist	29	Adair	Non emergent
4/29/2026	260429-SEA01051	3:21:00 PM	3:29:00 PM	8.00	Unconscious victim	29	Paloma	Emergent

Total Calls

10



SEASIDE

FIRE DEPARTMENT

2025 ANNUAL REPORT

TABLE OF CONTENTS

CORE VALUES..... 1

LETTER FROM THE CHIEF.....2

DEPUTY CHIEF.....3

ORGANIZATIONAL CHARTS.....4-6

FIREFIGHTER OF THE YEAR.....7

APPARATUS INVENTORY.....8

STATISTICS.....9-14

OPERATIONS.....15

WELCOME TO OUR TEAM.....16

CADET PROGRAM.....17

EMERGENCY PREPARDNESS.....18

DANGERS OF FIREFIGHTING..... 19

FIRE PREVENTION PROGRAM20

COMMUNITY INVOLVMENT.....21-22

FIRE DEPARTMENT PROMOTIONS..... 23

ANNUAL OPEN HOUSE 24

PUBLIC EDUCATION25

KITCHEN REMODEL..... 26-27

COMMUNITY RISK REDUCTION..... 28

DRONE PROGRAM..... 29

TRAINING..... 30-31

STRIKE TEAM.....32-33

COMMUNITY PARTNERS.....34

CORE VALUES

Integrity— We consider integrity to be the core of our existence as individuals, as public servants, and as an organization. Integrity is a personal quality of each of our members and we will be true to the standards of fairness and honesty that guide all we do.

Family and Friends— We are very dedicated to our personal family and friends and we go to great lengths to love and protect them. The community we serve also relies on each of us during emergency and non-emergency situations. We are committed to treat the people we serve with the same consideration, urgency, and dedication as we would our own personal family and friends.

Respect— We treat each other and the people in the community we serve with dignity, consideration and respect. We will always treat people fairly, be courteous and listen to what others have to say without judgment of whatever differences we may have.

Professionalism— We are accountable for living up to the standards of our chosen profession in all our actions. Each of us strives to conduct ourselves with competency, honesty, accountability and the ability to work well under pressure in any situation that presents itself. We are responsible to know how to handle any emergency that may come our way and train regularly to be prepared for these situations.

Compassion— We value our opportunities to serve the citizens of our community and we are committed to treating the people we serve with empathy, understanding, respect and sincerity.

Dedication— We are extremely committed to each other, our community and the job we provide. In everything we do, we strive to deliver outcomes of the highest quality. In order to accomplish this, we plan, innovate, train and execute the tasks we perform effectively and efficiently.

Loyalty— We are personally connected to each other and the people we serve. Each of us has a deep personal commitment to the job we have chosen. We are devoted to taking care of our community and each other in any situation even if it means taking significant risks when a savable life is in danger.

Trustworthiness— We will strive to be worthy of the confidence of each other and of our community. It is our commitment to be dependable and trustworthy in everything we do.

LETTER FROM THE CHIEF

2025 ANNUAL REPORT

On behalf of the Seaside Fire Department, I am proud to present our 2025 Annual Report. This report reflects the dedication, professionalism, and commitment of our personnel as we continue to protect the lives, property, and well-being of the communities of Seaside and Del Rey Oaks.



Throughout the past year, our firefighters and support staff worked tirelessly to deliver exceptional emergency response, fire prevention services, and public safety education. Whether responding to fires and medical emergencies, conducting inspections, or engaging in community outreach, our team remained steadfast in its mission to serve with courage, integrity, and professionalism.

Throughout this report, you will see how we are strengthening our department to meet the evolving needs and risks of our community. Through strategic planning, training, and collaboration, we continue to strengthen our ability to support a safe, healthy, and economically vibrant Seaside and Del Rey Oaks.

Our firefighters consistently demonstrate a strong team-oriented culture that extends beyond the station and into the community we serve. Throughout this report, you will find numerous examples of personnel going above and beyond in service to residents and business owners, helping to make our community a place where people can live, work, and thrive safely.

Looking ahead, we remain committed to enhancing our services, investing in advanced training and modern equipment, and fostering a culture of preparedness and continuous improvement. I extend my sincere appreciation to our community members, city leadership, and partners for their continued support and trust.

As we move into 2026, I look forward to another productive year serving as Fire Chief of the Seaside Fire Department. We will continue to evaluate and improve our operations to ensure we not only meet, but exceed, the expectations of the community we proudly serve. Thank you for taking the time to review this report. If you have any questions about your fire department, please feel free to contact me at (831) 899-6790.

Sincerely,
Paul Blaha
Paul Blaha
Fire Chief

DEPUTY FIRE CHIEF

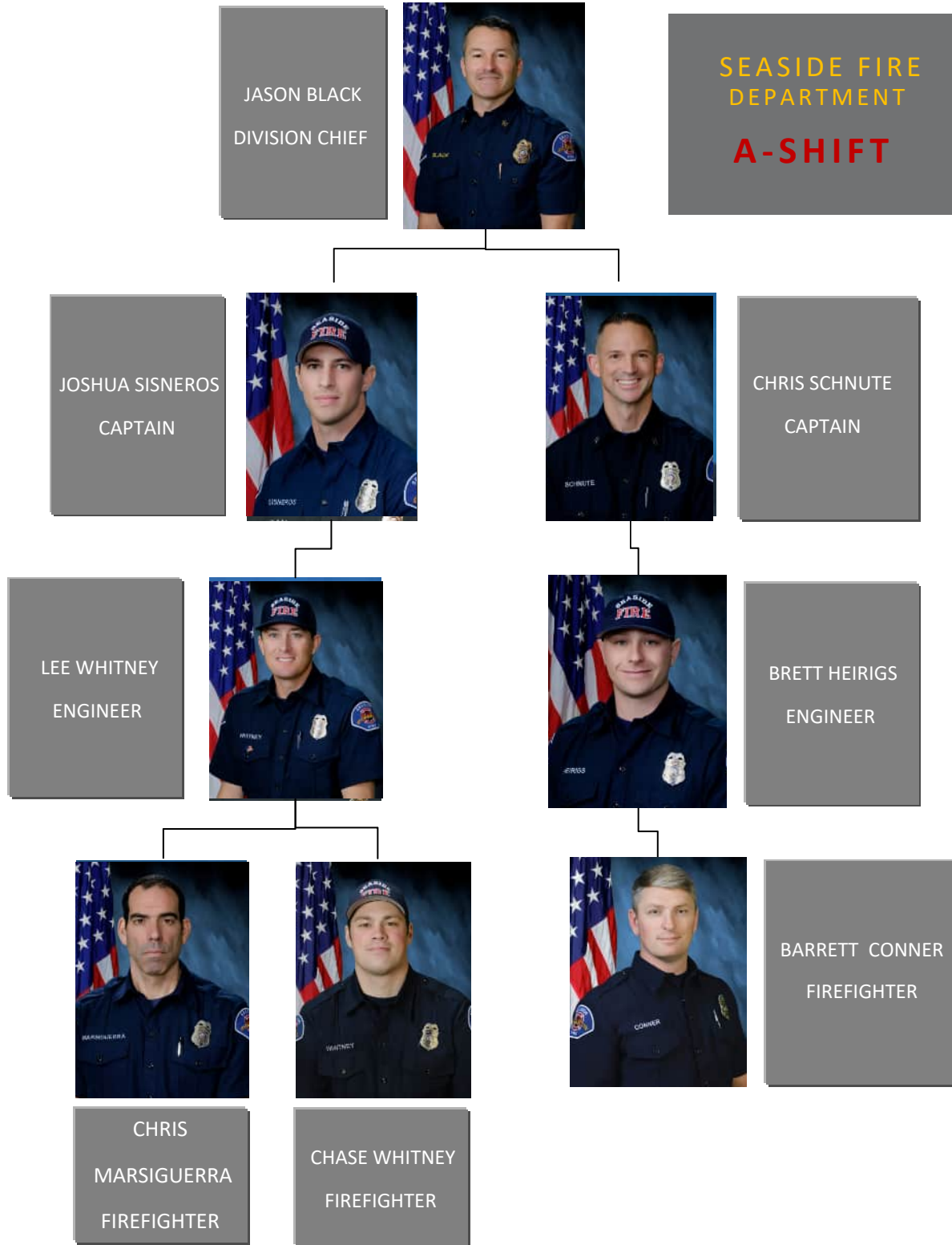
Deputy Fire Chief Jason Sullens is known for his hands-on approach and commitment to keeping the community safe. He helps manage the fire department's daily operations, supports his team during emergencies, and leads efforts to prevent fires before they start. In his role, he also takes on Fire Marshal responsibilities, overseeing inspections, enforcing fire codes, and helping ensure buildings and public spaces meet safety standards. Whether he's responding to incidents or working with residents and businesses on fire safety, he brings a practical, people-first mindset that strengthens both the department and the community it serves.



Deputy Fire Chief Jason Sullens began his service with the Seaside Fire Department in 1996 as a Reserve Firefighter and was appointed to a full-time position in 2002. He progressed through the ranks of Fire Engineer, Fire Captain, and Division Chief before his promotion to Deputy Fire Chief in 2025. Over his career, he has emphasized fire prevention and served as a hazardous materials specialist on the department's HazMat team. In recognition of his outstanding performance, dedication, and commitment, he was honored as Firefighter of the Year in both 2017 and 2019.



ORGANIZATIONAL CHART



ORGANIZATIONAL CHART



ORGANIZATIONAL CHART



MATT BRYAN

FIREFIGHTER OF THE YEAR 2025

Once a year, members of the Seaside Fire Department nominate fire personnel to be selected as Firefighter of the Year. A nominee is selected among his/her peers based on dedication, service to the community and exemplary efforts throughout the year.



Nominees are then forwarded to the selection committee and the finalist serves as the Seaside Fire Department Firefighter of the Year for all recognition events. The Firefighter of the Year tradition started in 1966 with the first documented recipient being Captain John R Kaser.

Furthermore, the Seaside Firefighter of the Year recipient may be nominated for the Monterey County Fire Chiefs Association (MCFCA) Firefighter of the Year Awards Ceremony. Firefighters from departments across Monterey County are considered for this honor. Since the inception of the MCFCA award, the Seaside Fire Department has proudly had four firefighters recognized with this prestigious distinction: Raul Mayorga (1998), Jason Black (2006), Michael Garcia (2011), and Jason Hicks (2012).

For **2025 Matt Bryan** stood out and was selected as fire fighter of the Year because of his daily commitment to the department and outstanding achievements. **CONGRATULATIONS MATT!!**



APPARATUS INVENTORY

- DUE OR PAST-DUE FOR REPLACEMENT
- APPROACHING REPLACEMENT
- GOOD STANDING

	YEAR	MAKE	MODEL	TYPE	DESIGNATOR	REPLACE
	2003	E-One	75'Aerial	Tuck	6272	RED
	2007	Pierce	Arrow XT	Engine-Type 1	6221	RED
	2007	Pierce	Arrow XT	Engine- Type 1	6222	RED
	2015	Chevy	Tahoe	SUV	C-07	GREEN
	2019	E - One	Cyclone	Truck	6271	GREEN
	2021	Toyota	RAV 4	Utility	6281	GREEN
	2022	Ford	F-150	Drone	6295	GREEN
	2023	Chevy	2500	Utility	6291	GREEN
	2024	Pierce	Enforcer	Engine Type 1	6211	GREEN
	2024	Chevy	Silverado	Command	6200, 6201	GREEN
	2025	BME	Model 34	Engine Type 3	6231	GREEN

STATISTICS

2025

TOTAL ALL INCIDENTS	3,412
Fires	70
Emergency Medical Services	1,724
Hazmat	139
Service Calls	333
Good Intent	976
False Alarms	169
Mutual Aid Received	85
Mutual Aid Provided	46

IMPORTANT STATISTICS

AVERAGE ARRIVAL TIME
5 Min 43 Sec



TURN OUT TIME AVERAGE
1 Min 8 Sec or 68 Sec



TOTAL UNIT DRAWDOWN % =18%

TOTAL CALL TIME AVERAGE
24 Min 51 Sec

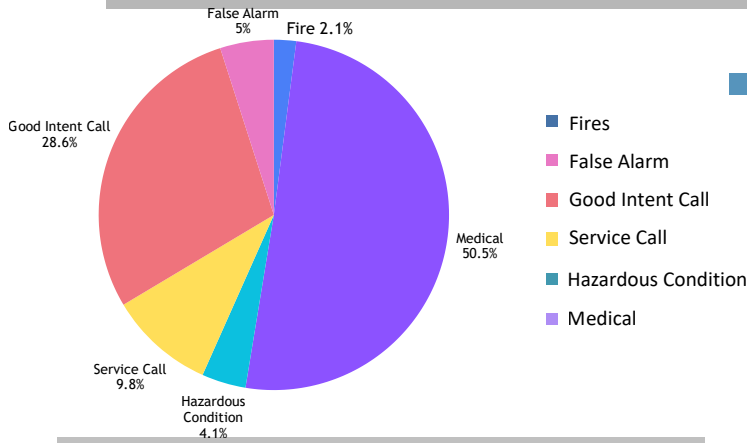


TRAVEL TIME AVERAGE
4 Min 13 Sec

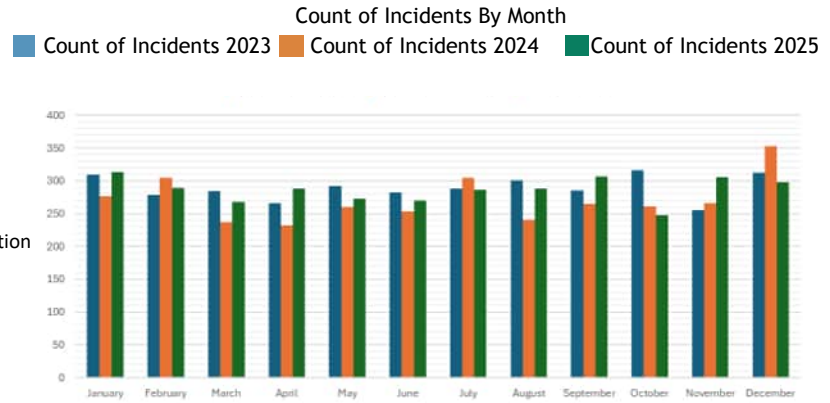


STATISTICS

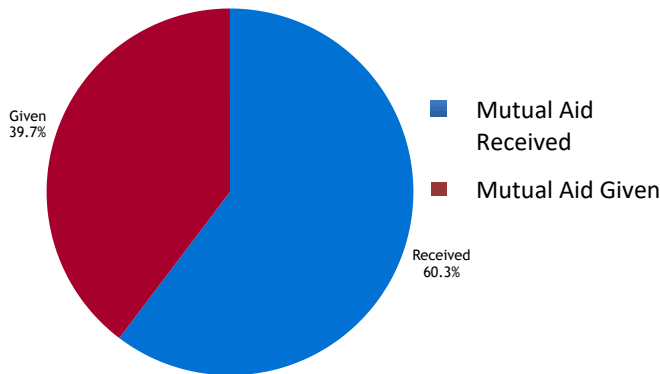
INCIDENT TYPE



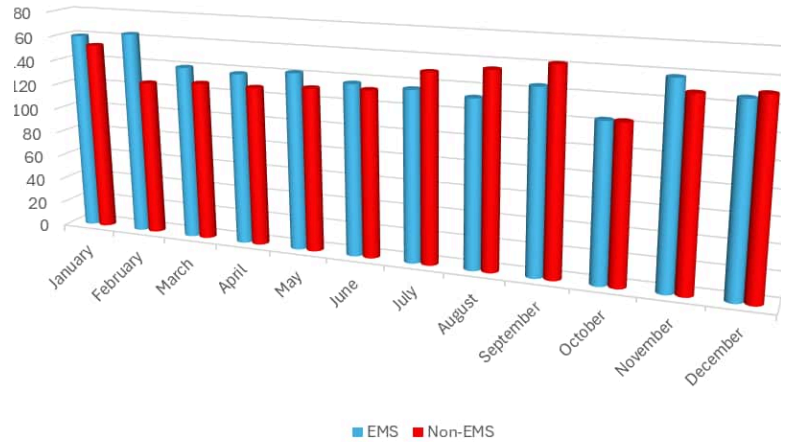
MONTHLY CALL VOLUME BY YEAR



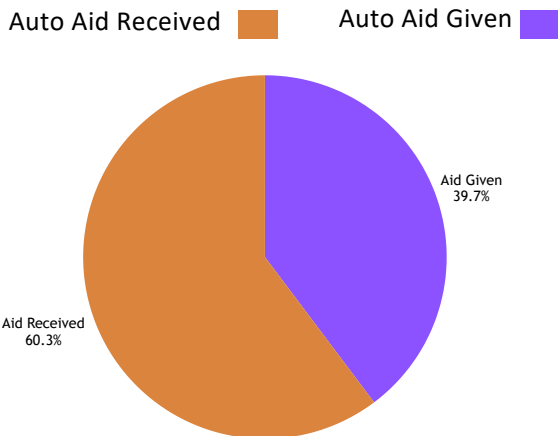
MUTUAL AID



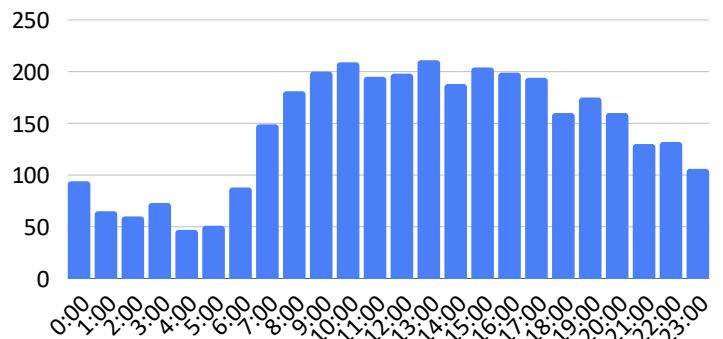
EMS VS. NON-EMS BY MONTH



AUTO AID

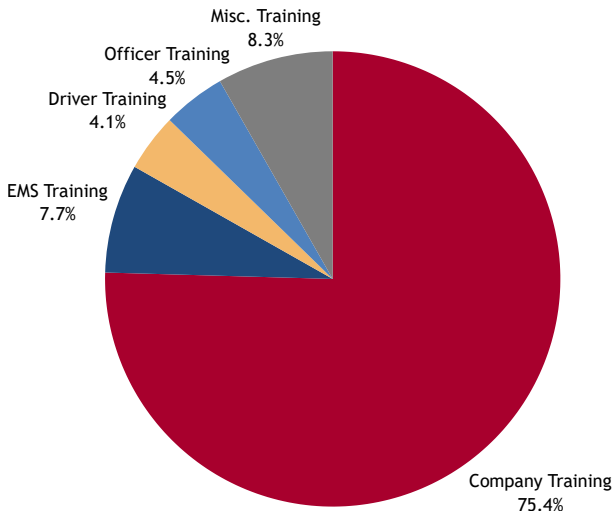


INCIDENTS BY TIME OF DAY

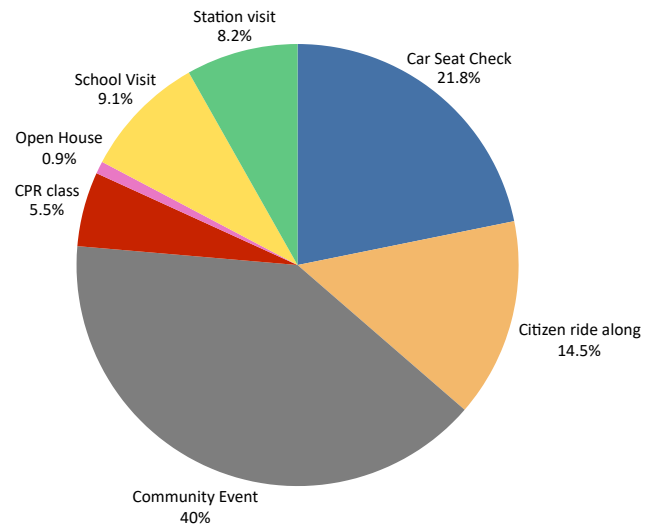


STATISTICS

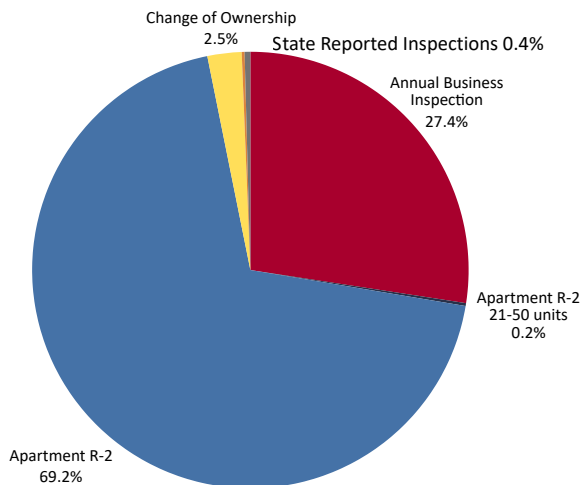
TOTAL TRAINING HOURS BY CATEGORY



ADDITIONAL ACTIVITIES BY TYPE



COMPLETED INSPECTIONS BY TYPE



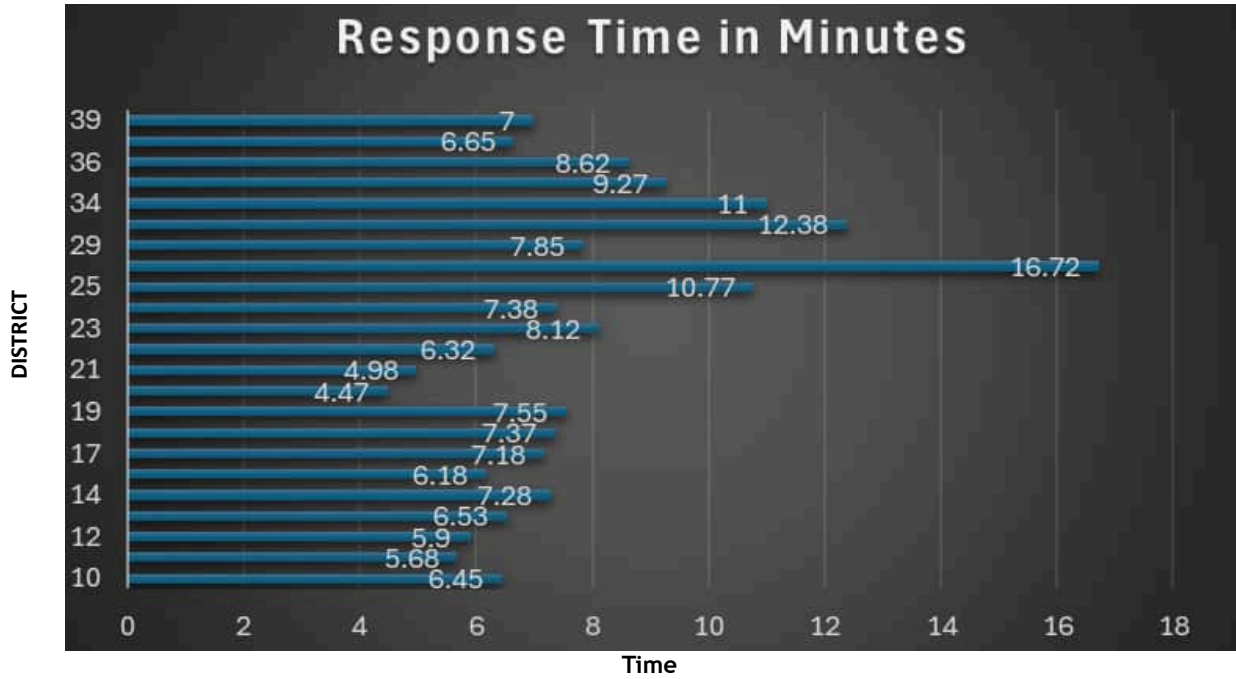
ADDITIONAL ACTIVITIES

ADDITIONAL ACTIVITIES INCLUDE:

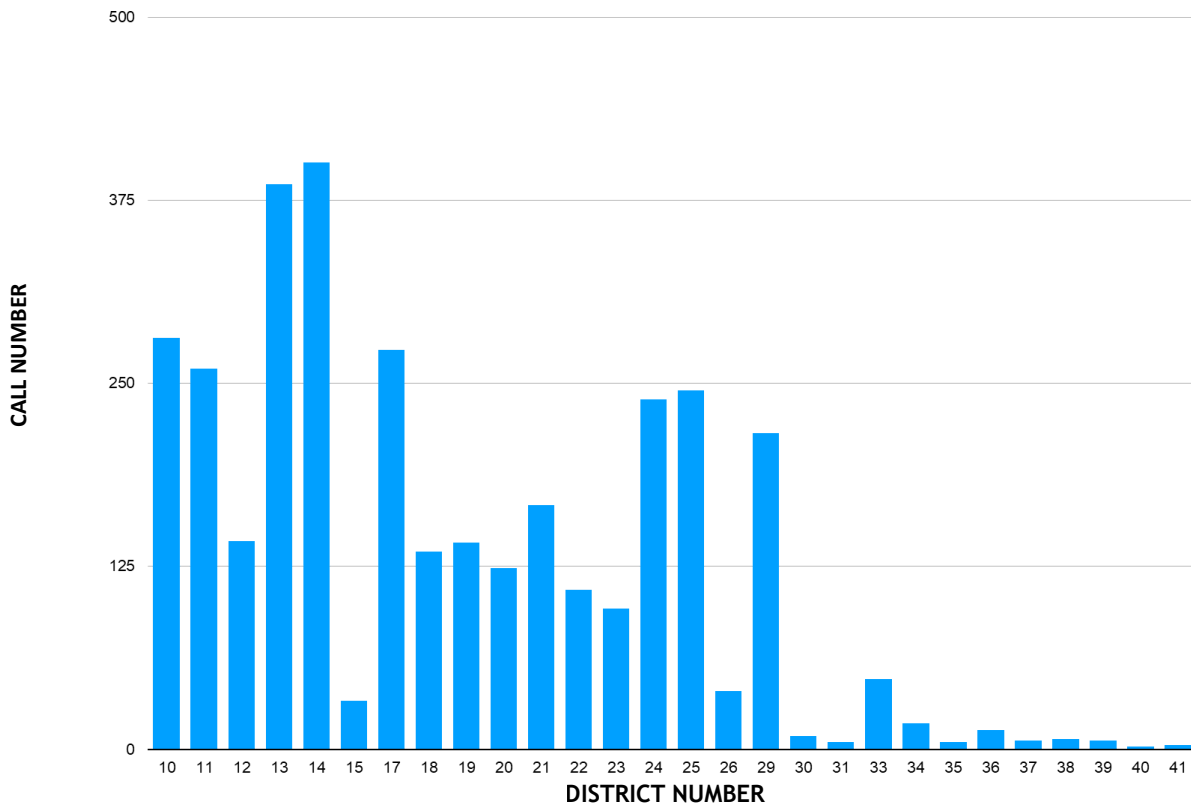
- **Community Services**
- **Hydrant Maintenance**
- **Inspection Activities**
- **Public Education**
- **Smoke Alarm Installation**
- **Blood Pressure Checks (12 a year)**

STATISTICS

RESPONSE TIME BY DISTRICT



CALL VOLUME BY DISTRICT



COMMUNITY FEEDBACK

“My 92-year old uncle fell & Fire Department personnel as well as EMTs could not have been kinder or thorough!”

“THE BEST”

“Very concerned, very attentive, very good”

“They were very quick in responding to our call and the personnel were very attentive to my mother and they were very caring and compassionate to our situation.”

CITIZEN FEEDBACK

“Appreciated the kindness and professionalism”

“SERVICE WAS GREAT”

Thank you!

“THANK YOU FOR HELPING OUT THE COMMUNITY”

“Excellent and always very professional”

“VERY GOOD COURTEOUS”

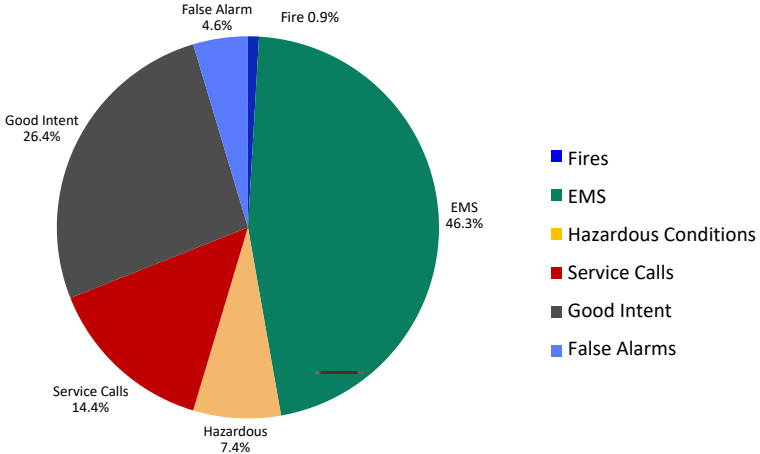
great work!

“Excelente trabajo cordial y muy atentos y sobre todo profesional (Gracias)”

**“My husband needed help and the Fire Department was here so fast”
Thank you so much!!**



STATISTICS CITY OF DEL REY OAKS

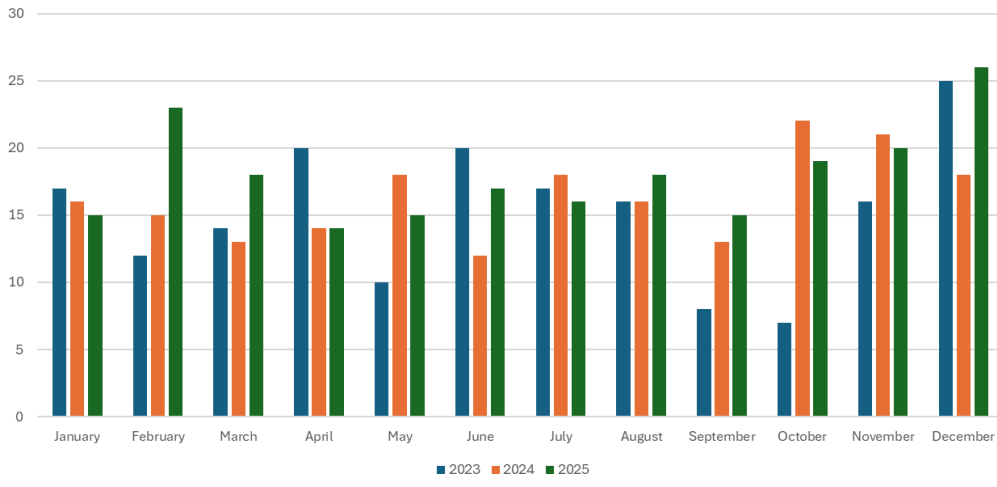


2025	
Fires	2
EMS	100
Hazardous Condition	16
Service Calls	31
Good Intent	57
False Alarms	10
Total All Incidents	216

	Jan	Feb	Mar	Apr	Ma1	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2023	17	12	14	20	10	20	17	16	8	7	16	25	182
2024	16	15	13	14	18	12	18	16	13	22	21	18	196
2025	15	23	18	14	15	17	16	18	15	19	20	26	216

INCIDENTS BY MONTH

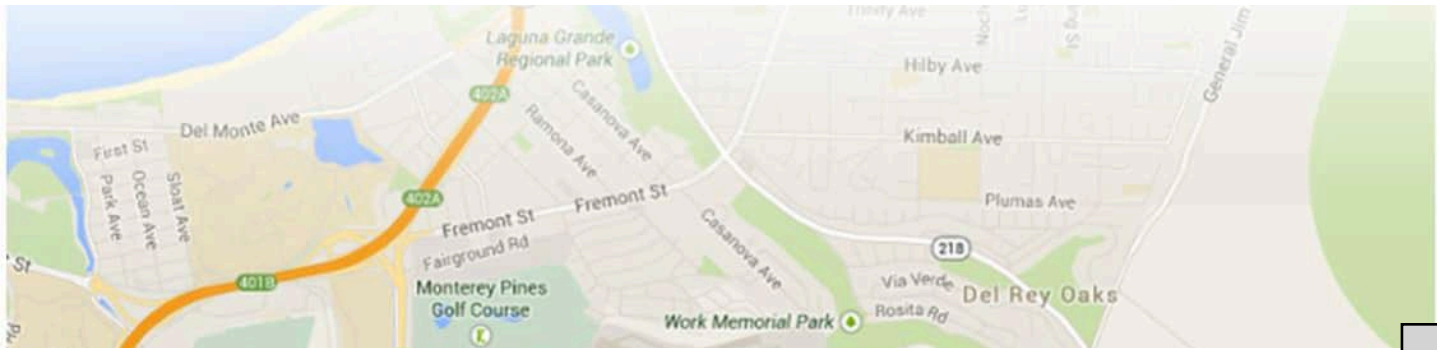
Del Rey Oaks Incidents By Month



FIRE PROTECTION CONTRACT

In 2003, the City of Del Rey Oaks entered into a contract with our department for fire protection services within the city limits.

This has been a positive arrangement for both cities, and Seaside has become very involved in all phases of Del Rey Oaks fire protection; offering Del Rey Oaks residents the same range of services as our own residents.



OPERATIONS

FIRE DEPARTMENT OPERATIONS



Over the last year, the Seaside Fire Department, in coordination with other Monterey County fire agencies, has implemented Tablet Command as the primary mobile platform for incident command and situational awareness. Tablet Command replaced traditional paper-based command boards and whiteboards with a real-time digital solution accessible on tablets and mobile devices. The platform integrates incident command functions, resource management, and mapping into a single operational view, improving information flow from dispatch through incident termination.

Tablet Command integrates with the department’s CAD and staffing systems, allowing responding officers and command staff to view unit status, personnel assignments, and incident details in real time. The system also supports interagency incident sharing, improving coordination with mutual aid partners and dispatch centers during complex or extended incidents.



WELCOME TO OUR TEAM!

Our new firefighter hires 2025



I am **Walbert Bernardo**, I was born on the central coast and have been living in Seaside since I was 9 years old. Growing up in this city has been extremely fun. I grew up playing sports and skateboarding through the streets of Seaside. After graduating high school, I decided to stay local and went to MPC for a couple of years before transferring to California State University of Monterey Bay and receiving my Bachelor's Degree. After college, I decided to pursue a career in the fire service, so I enrolled in Monterey Peninsula College EMT program, which was followed by their Fire Academy. More recently, I obtained my Associate's Degree in Fire Science from MPC as well. In my free time, I enjoy working out, hiking and watching my Bay Area sports teams. I am ecstatic to be working for such a great fire department that serves the community and the city where I grew up.



My name is **Adam Poffenbarger**, I am a Probationary Firefighter. I live in Livermore with my wife and two boys. I have a BS in Construction Management from Cal Poly SLO. Prior to joining the fire service I spent 8 years working in the construction industry as a Project Manager.

When I am not at work I spend my time with my family, hiking, mountain biking and taking road trips.

My name is **Maricela Ramos**, I am the Administrative Assistant for our Seaside Fire Department. A dedicated professional with a background in administrative support and education. Born in Monterey, California, I have been proudly serving the City of Seaside since October 2014. I earned my Associate's Degree from Monterey Peninsula College and continued my academic journey at California State University Monterey Bay, where I received a Bachelor's Degree in World Languages and Cultures. I furthered my studies at CSUMB and transitioned into a Spanish & English Medical terminology teacher.

Outside of my professional pursuits, I enjoy painting, spending time at the beach and creating meaningful memories with my beautiful family.





CADET PROGRAM

Seaside Fire Department youth cadets in training practiced rapid intervention techniques (RIC) for downed firefighter rescues. The cadets successfully located a downed firefighter, conducted an assessment, provided a report via radio communication, and properly packaged the firefighter for safe extrication from the building. Mastering these skills is a critical responsibility in the fire service.

In addition, the cadets practiced various search techniques to locate individuals in low-visibility areas. They also inspected and operated the aerial ladder on the truck, an essential task performed every Saturday to ensure its safe operation and readiness for deployment in any situation.

Please Contact: **Michael Weisfuss** for any Cadet Training information: **831-899-6790**



EMERGENCY PREPAREDNESS



STORM RESPONSE

During the winter storms, our department received numerous calls from residents and business owners who were experiencing immediate threats to their property due to weather-related issues; such as residential flooding, downed power lines and falling trees. The amount of rainfall our area anticipated, prompted a proactive approach to storm preparations. One resource made available to our community was the *sandbag distribution area* located at our fire station.

Hundreds of sandbags were filled by City of Seaside Fire Department personnel, members of the community were assisted with loading the sandbags into their vehicle and in special cases, the bags were even delivered and set up for the ones that were not able to physically safeguard their home from the approaching storms.



Free Self-Service Sandbag Station

Plan ahead this rainy season! Self-service sandbag materials are available to all Seaside and Del Rey Oaks residents. Sandbags are limited to 10 per household. Available while supplies last. No contractors.

Self-Serve Sandbag Stations

- Seaside Fire Department
1035 Broadway Ave.
- Canyon Del Rey Lot
Between CHI's Restaurant & Laguna Grande Park

CITY OF SEASIDE

FIREFIGHTER DANGERS OF FIREFIGHTING

SUMMARY OF PHYSIOLOGICAL RESPONSES TO FIRE FIGHTING

CARDIOVASCULAR (Increase HR and BP, Decreased Stroke Volume)

HEMATOLOGICAL (Decreased Plasma Volume, Hemoconcentration)

THERMOREGULATORY (Elevated Core Temperature, Dehydration)

RESPIRATORY (Increased Breathing Rate and Oxygen Consumption)

METABOLIC (High Oxygen Cost, Increased Lactate, Fatigue)

NERVOUS (Sympathetic Surge and Increased Adrenaline)

MUSCULAR (Increased Oxygen Use and Heat Production)

DANGERS OF FIREFIGHTING

Firefighting is an inherently dangerous and physically demanding activity. During the course of their duties, firefighters are exposed to several potentially life-threatening dangers, including burn injury, hazardous chemicals, asphyxiation, collapse, explosion, and entrapment. Despite these myriad dangers, it is the physiological consequences of firefighting that poses the greatest threat to firefighters. In fact, the leading cause of line-of-duty death for firefighters is a sudden cardiac event (Fahy, 2005).



FIRE PREVENTION



SMOKE ALARM INSTALATION

Seaside Fire Department offers free home safety inspections for residents, covering smoke alarm placement, evacuation plans, and hazard identification. These inspections ensure detectors are in bedrooms and on every level. For residential, they provide safety education, while for businesses, they conduct annual courtesy inspections.

Key details regarding smoke alarm services in Seaside:

Home Inspections: Residents can request a free inspection that includes reviewing smoke alarm placement.

Requirements: California law requires smoke alarms in every bedroom, outside each sleeping area, and on every level.

What They Check: Inspections cover proper placement, functionality, and, if necessary, placement of, and carbon monoxide alarms.

How to Schedule: Contact **Seaside Fire Department** directly to request a home safety visit.

Commercial Properties: The city conducts yearly, voluntary inspections for local businesses.

For immediate, non-emergency questions, you can contact the **Seaside Fire Department at: (831) 899-6790.**





COMMUNITY INVOLVEMENT

On December 23, 2025 We had our annual toy drive, receiving many toys from families to donate. We Thank all the families that took the time to get toys for our community.



A big Thanks to the Food Bank of Monterey County for donating Turkeys. We made sure they went to our community, making the Holiday even more Special! Thank you Seaside Fire Department!



Every Year our Older Adult Program at the Oldemeyer Center have a Thanksgiving Dance. Our Fire Department is Always happy to help serve our community.



COMMUNITY INVOLVEMENT



FIRE DEPARTMENT PROMOTIONS




The Seaside Fire Department did promotions in 2025 and held a badge pinning and swearing- in ceremony on January 8, 2026.

We congratulate everyone on their hard work and dedication!



SEASIDE FIRE DEPARTMENT
PROMOTION & BADGE PINNING CEREMONY



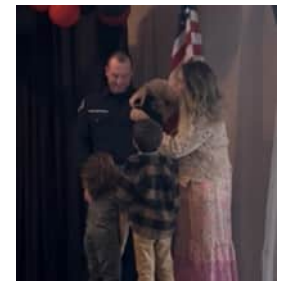
HONORING AND CELEBRATING THE PROMOTION OF
 DEPUTY CHIEF: Jason Bellows

DIVISION CHIEF: Chris Fugitt
 CAPTAIN: Paul Simons and Dana Heykeman
 ENGINEER: Michael Winkler and Brett Strang

AND THE BADGE PINNING OF
 FIREFIGHTERS
 Walbert Bernards Adam Poffenberger

CORE VALUES

*INTEGRITY *FAMILY & FRIENDS *RESPECT
 *PROFESSIONALISM *COMPASSION *DEDICATION
 *LOYALTY *TRUSTWORTHINESS





ANNUAL OPEN HOUSE

ANNUAL OPEN HOUSE

October 4th, our community was invited to attend the 2025 Open House. The annual event, kicking off Fire Prevention Week, provided residents with safety information, free food, activities for kids and Fire Department demonstrations. The department would like to thank everyone who helped make this event a success; The Seaside POA, American Red Cross and all those who worked to help create such a positive event for our community.



PUBLIC EDUCATION



On October 14, 2025 we had a Great day at Ord Terrace Elementary School. We had our Seaside Fire Department talking about Fire Safety to the little ones.



We also have school visits at our Seaside Fire Department. Our Team is Always so helpful and goes over the engines, equipment and any other questions, instructors or student may have.

Great visit from Highlands Early Education Center!



KITCHEN REMODEL

KITCHEN BEFORE REMODEL



KITCHEN REMODEL

KITCHEN AFTER REMODEL





CPR TRAINING FOR THE PUBLIC



CPR courses are offered once every quarter. If a request for training from a large group occurs, we will make every effort to meet that request.

It is our goal of the program to educate as many citizens as possible, so that the event of a cardiac arrest, those trained will be able to step in and assist others in need until first responders arrive on scene. It has been proven that early CPR, in the event of a cardiac arrest, will substantially increase the survival rate of a patient.

Another improvement to the program has been the CPR training information placed on our fire department website. This section of the website will provide the public with all the information needed to register for upcoming classes. Please contact Brett Heirigs (Bheirigs@ci.seaside.ca.us) for any questions regarding CPR Certifications.



CHILD CAR SEAT SAFETY CHECK STATION

The Child Car Seat Safety Check program has proven to be very beneficial to our community.

Each car seat technician has attended a 1-week, certified class on the proper installation and best practices for every type of car seat. In addition, each member must continue their training by completing several hours of installs, public events and in class training every 2 years.

Residents interested in having their child’s safety seat checked or installed can do so by calling the station to schedule an appointment. Appointments can be made any day of the week, after 3 pm. A one time commitment between 30 minutes to an hour should be expected. During this time, the technician will inspect the safety seat, and also educate the caregiver on several different safety tips regarding vehicle safety and child care safety in a vehicle.

PLEASE CALL 831-899-6790 FOR APPOINTMENTS

DRONE PROGRAM



The Seaside Fire Department Drone Program continues to play a vital role in enhancing emergency response capabilities and safeguarding the community. By providing real-time aerial intelligence, trained personnel are able to give command staff a clearer understanding of incident conditions, enabling safer and more informed decision-making. This technology significantly reduces risk to firefighters by minimizing the need for immediate, hands-on reconnaissance in hazardous environments.

The program supports a wide range of incidents, including structure and wildland fires, search and rescue operations, hazardous materials responses, and the monitoring of illegal fireworks activity that poses a significant fire risk. In addition, the drone team contributes to departmental training and public safety education, reinforcing the Department’s commitment to innovation and community service.

In 2025, the Seaside Fire Drone Team had an especially productive year. Team pilots completed more than 240 hours of flight training, further strengthening their proficiency with three frontline aircraft and the DroneSense flight software to ensure safe and effective airspace operations. The team responded to 10 calls for service, providing mutual aid to fire and law enforcement agencies throughout Monterey County.

Notable deployments included assisting Monterey County Sheriff’s Office personnel in Carmel Valley during a search for a dangerous murder suspect, supporting response efforts during the shark attack at Lover’s Point, documenting an oil sheen near the Monterey Bay Aquarium, and conducting aerial surveillance during Fourth of July enforcement operations targeting illegal fireworks activity. Through coordinated efforts with Seaside Police and CAL FIRE drone pilots, the team contributed to a measurable reduction in illegal fireworks compared to 2024, despite continued activity.

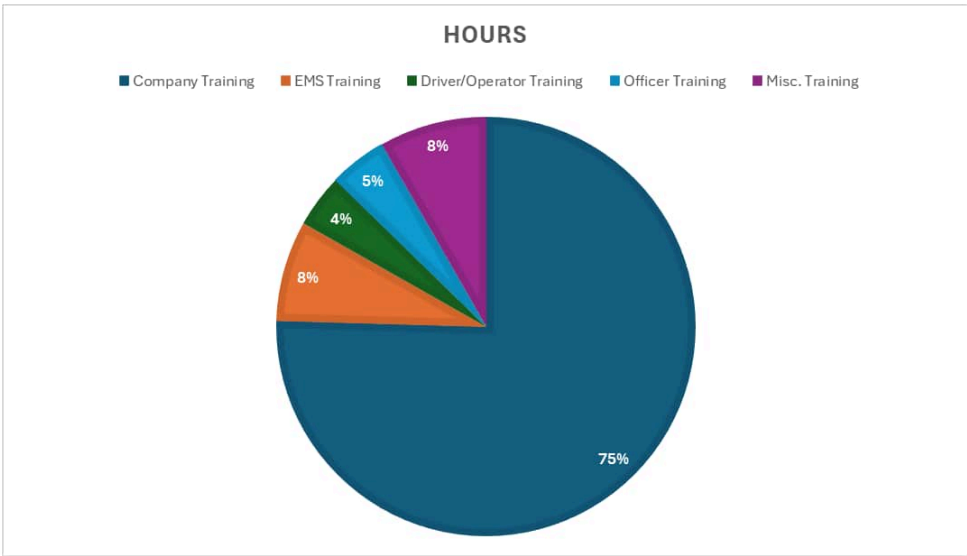
Established in 2015, the Seaside Fire Drone Team was created to leverage aerial technology in response to natural disasters, missing persons incidents, injured hikers, and other complex emergencies. The program continues to evolve, embracing proven technologies that enhance operational effectiveness and improve outcomes for those in need.





TRAINING

TRAINING HOURS BY CATEGORY



CADETS TRAINING

Our core values guide everything we do, and annual training ensures those values translate into action keeping us ready to serve our community safely and efficiently.

The Training Committee focuses on identifying skill gaps and providing targeted instruction to close them, ensuring every team member is prepared for any challenge.

Throughout the year, our training calendar addresses key areas that meet OSHA, ISO, federal, and state requirements. This approach helps us maintain certifications while staying sharp and ready for any emergency. In 2025, our Seaside Fire Cadets practiced hose deployment for structure fires, learning both rapid deployment and proper hose reloading techniques. These hands-on exercises build skill, confidence, and teamwork for real-world situations.

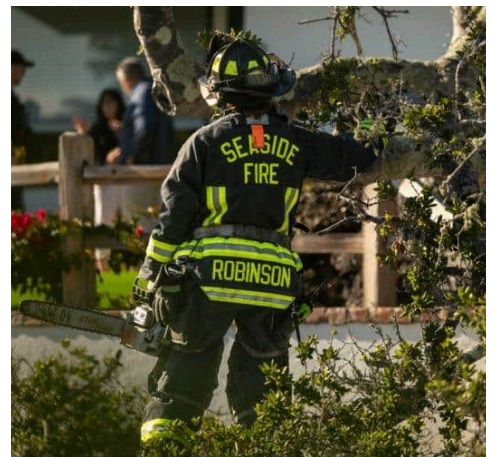
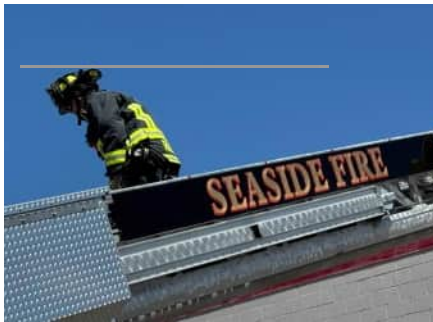




TRAINING CONTINUED...



Crews performed Type Three Training and vertical ventilation



On May 13, 2025, the Seaside Fire Department assigned Firefighter Aspen Robinson to train on deploying a roof ladder from an aerial ladder. On August 19, 2025, Firefighter Robinson was on Carlton Drive cutting up a fallen tree.

STRIKE TEAM WILDLAND FIREFIGHTING



Palisades Fire 2025



STRIKE TEAM WILDLAND FIREFIGHTING

Gifford Fire 2025



Please visit the website www.ReadyForWildfire.org for information on how to keep your home or property safe and prepared for wildfires.

COMMUNITY PARTNERS

- Our dedicated co-workers and team members within our amazing City: City Manager’s Office, Finance, Human Resources, Information Technology, Building, Planning, Public Works, Police, Recreation and Resource Management;
- Our Mutual and Auto Aid partners: CAL Fire, Big Sur Fire Brigade, Marina Fire Department, Monterey Fire Department, Monterey County Regional Fire, North County Fire Department, Presidio of Monterey Fire Department and Salinas Fire Department;
- The amazing organizations that serve and allow opportunity for us to further serve our citizens: American Legion, American Red Cross, AmeriCorps, Alliance on Aging, the Boys and Girls Club of Seaside, Central Coast C.E.R.T., C.E.R.V. of the Monterey Peninsula

Community Partnership for Youth, Monterey County Food Bank, Muscular Dystrophy Association, Seaside Kiwanis, Lions and Rotary Clubs, Safeway, Walgreen’s, AAA, California Fire Foundation, Teddy Bears with Heart, Deaf and Hard of Hearing Service Center and the United Way;

The dedicated agencies and organizations that work to create a safer and productive community: Carmel Fire Protection Associates, Monterey County Fire Training Officers Association, Monterey Peninsula College, California State University Monterey Bay, Monterey County Office of Emergency Services, California American Water and Marina Coast Water District, Monterey County EMS, Monterey County Communications and American Medical Response.

IT IS BECAUSE OF YOUR DEDICATION AND SUPPORT THAT OUR DEPARTMENT IS ABLE TO BETTER SERVE OUR COMMUNITY





SEASIDE
FIRE DEPARTMENT
1635 BROADWAY AVENUE

SEASIDE, CA 93955

831.899.6790 | WWW.CI.SEASIDE.CA.US



POLICE

DEL REY OAKS

City Council Report

April 2026

Chris Bourquin - Chief

Case #	Date	Offense Code 1	Offense Code Description	DRO	MPAD	OJ	Residential	Commercial
26-085	04/01/2026	1203.2(A) PC	Probation Violation Arrest	X				X
26-086	04/03/2026	Information Only	Information	X			X	
26-087	04/05/2026	ACN	Accident non Injury	X			X	
26-088	04/06/2026	DROMC 8.16.030	Litter Public Place Cite	X				X
26-089	04/06/2026	DROMC 8.16.030	Litter Public Place Cite	X				X
26-090	04/06/2026	DROMC 8.20.010	Loud Noise	X			X	
26-091	04/07/2026	Information Only	Information	X				X
26-092	04/08/2026	Fire Call	Fire Call	X			X	
26-093	04/08/2026	211 PC	Robbery Arrest	X				X
26-094	04/09/2026	Information Only	Information			X		X
26-095	04/11/2026	537(A) PC	Defraud an Innkeeper		X			X
26-096	04/11/2026	ACN	Accident Non Injury	X			X	
26-097	04/12/2026	1203.2(A) PC	Probation Violation arrest		X			X
26-098	04/14/2026	Information Only	Information	X				X
26-099	04/15/2026	273.6(A) PC	Violation of court order	X			X	
26-100	04/15/2026	Susp Circ	Suspicious Circumstances	X			X	
26-101	04/17/2026	Missing Person	Missing Person	X			X	
26-102	04/17/2026	10851(A) VC	Embezzlement of Vehicle		X			X
26-103	04/18/2026	Civil	Civil	X				X
26-104	04/19/2026	Information Only	Information		X			X
26-105	04/19/2026	Medical Emergency	Medical Emergency	X			X	
26-106	04/21/2026	459 PC	Burglary from vehicle		X			X
26-107	04/21/2026	Void	Void					
26-108	04/21/2026	11364(A) HS	Possession of narcotics arrest	X				X
26-109	04/26/2026	ACN	Vehicle Accident		X			X
26-110	04/27/2026	Lost Property	Lost Property	X			X	
26-111	04/28/2026	16028(a) VC	No Proof of Insurance Cite			X		X
26-112	04/29/2026	12500(A) VC	No Driver's license			X		X
26-113	04/29/2026	Missing Person	Missing Person			X		X
26-114	04/30/2026	Information Only	Information		X			X
30 Cases								

Calls for Service	
Month	YTD
284	1,121

Case Reports	
Month	YTD
30	114

Alarms					
Residential		Commercial		MPAD	
Mo.	YTD	Mo.	YTD	Mo.	YTD
0	2	2	8	6	22

Citations					
Moving		Parking		Warning	
Mo.	YTD	Mo.	YTD	Mo.	YTD
11	61	15	79	1	32



Group A Offense Report

Printed On: 05/02/2026

Beginning Date: 04/01/2026

Ending Date: 04/30/2026

Page 1 of 1

Item 2.

Agency: All

Offense	Reported in 2026	Reported in 2025	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	NA
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	NA
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	NA
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	NA
Sodomy	0	0	NA	0	0.00%	0.00%	NA
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	NA
Fondling	0	0	NA	0	0.00%	0.00%	NA
Aggravated Assault	0	0	NA	0	0.00%	0.00%	NA
Simple Assault	0	1	-100.00%	0	0.00%	0.00%	NA
Intimidation	0	0	NA	0	0.00%	0.00%	NA
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	NA
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	NA
Statutory Rape	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Persons Total	0	1	-100%	0	0.00%	0.00%	NA
Robbery	1	0	NA	1	100.00%	33.33%	NA
Burglary/Breaking & Entering	0	0	NA	0	0.00%	0.00%	NA
Larceny/Theft Offenses	1	1	0.00%	0	0.00%	33.33%	NA
Motor Vehicle Theft	0	0	NA	0	0.00%	0.00%	NA
Arson	0	0	NA	0	0.00%	0.00%	NA
Destruction Of Property	0	0	NA	0	0.00%	0.00%	NA
Counterfeiting/Forgery	0	0	NA	0	0.00%	0.00%	NA
Fraud Offense	0	0	NA	0	0.00%	0.00%	NA
Embezzlement	1	0	NA	0	0.00%	33.33%	NA
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	NA
Bribery	0	0	NA	0	0.00%	0.00%	NA
Stolen Property Offenses	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Property Total	3	1	200%	1	33.33%	60%	NA
Drug/Narcotic Violations	1	0	NA	1	100.00%	50.00%	NA
Drug Equipment Violations	1	0	NA	1	100.00%	50.00%	NA
Gambling Offenses	0	0	NA	0	0.00%	0.00%	NA
Pornography/Obscene Material	0	0	NA	0	0.00%	0.00%	NA
Prostitution	0	0	NA	0	0.00%	0.00%	NA
Weapons Law Violation	0	0	NA	0	0.00%	0.00%	NA
Animal Cruelty	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Society Total	2	0	NA	2	100%	40%	NA
Total Group "A" Offenses	5	2	150%	3	60%	100%	NA

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.



Group A Offense Report

Printed On: 05/02/2026

Page 1 of 1

Item 2.

Beginning Date: 01/01/2026

Ending Date: 04/30/2026

Agency: All

Offense	Reported in 2026	Reported in 2025	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	NA
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	NA
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	NA
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	NA
Sodomy	0	0	NA	0	0.00%	0.00%	NA
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	NA
Fondling	0	0	NA	0	0.00%	0.00%	NA
Aggravated Assault	1	1	0.00%	1	100.00%	25.00%	NA
Simple Assault	3	2	50.00%	1	33.33%	75.00%	NA
Intimidation	0	1	-100.00%	0	0.00%	0.00%	NA
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	NA
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	NA
Statutory Rape	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Persons Total	4	4	0%	2	50%	22.22%	NA
Robbery	1	1	0.00%	1	100.00%	11.11%	NA
Burglary/Breaking & Entering	1	0	NA	0	0.00%	11.11%	NA
Larceny/Theft Offenses	5	5	0.00%	1	20.00%	55.56%	NA
Motor Vehicle Theft	0	1	-100.00%	0	0.00%	0.00%	NA
Arson	0	0	NA	0	0.00%	0.00%	NA
Destruction Of Property	0	1	-100.00%	0	0.00%	0.00%	NA
Counterfeiting/Forgery	1	0	NA	1	100.00%	11.11%	NA
Fraud Offense	0	3	-100.00%	0	0.00%	0.00%	NA
Embezzlement	1	0	NA	0	0.00%	11.11%	NA
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	NA
Bribery	0	0	NA	0	0.00%	0.00%	NA
Stolen Property Offenses	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Property Total	9	11	-18.18%	3	33.33%	50%	NA
Drug/Narcotic Violations	2	1	100.00%	2	100.00%	40.00%	NA
Drug Equipment Violations	2	0	NA	2	100.00%	40.00%	NA
Gambling Offenses	0	0	NA	0	0.00%	0.00%	NA
Pornography/Obscene Material	0	0	NA	0	0.00%	0.00%	NA
Prostitution	0	0	NA	0	0.00%	0.00%	NA
Weapons Law Violation	1	0	NA	0	0.00%	20.00%	NA
Animal Cruelty	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Society Total	5	1	400%	4	80%	27.78%	NA
Total Group "A" Offenses	18	16	12.5%	9	50%	100%	NA

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940
 PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

DATE: May 19, 2026

TO: Honorable Mayor and City Council Members

FROM: John Guertin, City Manager

SUBJECT: Receive April 2026 Financial Reports

CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Consideration

Approve April 2026 Financial Reports.

Background

The Members of the City Council routinely approve financial reports for the previous month.

Summary & Discussion

Attached are the April 2026 financial reports.

- April 2026 Cash and Investments – The report shows where the City’s funds are invested. The City continues to have a healthy cash balance of \$13,396,657, much of which is restricted for specific purposes.
- April 2026 Check Register –This is a listing of all the payments issued during the month. The total checks issued are \$255,741.
- April 2026 General Fund Summary – This is a one-page summary of the General Fund summarized as follows:

	FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	% Collected/ Spent
Revenue	\$ 5,093,050	\$ 717,417	\$ 4,477,387	88%
Expenditures	5,430,015	327,020	4,239,703	78%
Net Revenue over Expend	(336,965)	390,397	237,684	
Transfers Out to CIP	(430,446)		(9,760)	2%
Transfers Out to Grants	(13,885)		(13,885)	0%
	(444,331)	-	(23,645)	
Net Operating Surplus	\$ (781,296)	\$ 390,397	\$ 214,039	

At 83% of the year (10 months) the revenues are at 88%, Property Taxes in the amount of \$394,410 were received this month. Expenditure is 78% of the budget. For the month of April 2026, the General Fund shows a surplus net revenue over expenditure of \$390,397 and year-to-date surplus of \$214,039.

- April 2026 Statement of Revenues and Expenditures – shows fiscal year-to-date actuals in comparison with FY 2026 Budget.
- Encumbrance Summary Report represents the purchase orders with a total outstanding balance of \$854,814 as of April 30, 2026.

Fiscal Impacts

None. This is informational only.

Recommendation

Staff recommends approving the reports.

ATTACHMENTS:

- Cash and Investments 2026-04
- Check/Voucher Register 2026-04
- General Fund Summary 2026-04
- Statement of Revenues & Expenditures 2026-04
- Encumbrance Summary 2026-04

Respectfully Submitted,

John Guertin, City Manager

**City of Del Rey Oaks
Summary of Cash & Investments
As of April 30, 2026**

Accounts			
Unrestricted			
General Checking	\$	1,420,280	
Cash with TDS-Parking		500	
Local Agency Investment Fund			
Reserve for Economic Uncertainties		1,652,182	3.826%
Unappropriated Funds		1,595,574	3.826%
Total Unrestricted	\$	<u>4,668,536</u>	
Restricted			
PARS-115 Trust Fund	\$	393,077	
Dev - Monterey Peninsula Partner		9,063	
Fidelity Title Escrow Acct - GJM/SBR Intersection		1,056,168	
Fidelity Title Escrow Acct - SBR Construction		7,269,813	
Total Restricted	\$	<u>8,728,121</u>	
Total Cash and Investments	\$	<u><u>13,396,657</u></u>	

City of Del Rey Oaks
Check/Voucher Register
From 04/01/2026 Through 04/30/2026

Check Number	Payee	Transaction Description	Check Amount	
23522	AFLAC	Premium 2026-03	\$ 1,216.16	4/1/2026
23523	ALLIANT INSURANCE	Earth Day Celebration Policy # MKLV7PBC002230	351.00	4/1/2026
23524	Annette Boggs	Refund of CC Fee Paid Twice In Error	0.00	4/1/2026
23525	AT&T	Internet City Hall & PD Service Period 03-13-26 to 04-12-26	213.29	4/1/2026
23526	AT&T CAL NET 2	Outside PD Phone Service Periods 02-19-26 to 03-18-26	32.02	4/1/2026
23527	Big Brand Tire & Service	2018 Ford F-350 Super Duty XLT Tire	206.12	4/1/2026
23528	BOURQUIN, CHRISTOPHER L	Training Reimbursmeent - Cal Chiefs Conference 03/14 - 03/19/2026	1,323.48	4/1/2026
23529	CALIFORNIA-AMERICAN WATER	Service Period 02/19/2026 - 03/18/2026	1,141.54	4/1/2026
	CALIFORNIA-AMERICAN WATER	Service Period 02/19/2026 to 03/18/2026	44.84	4/1/2026
23530	COMMUNITY HOSPITAL OF THE MONTEREY PENINSULA	402769892 Medical Expenses 2026-03	28.00	4/1/2026
23531	Comass Etics	3 Month Subscription 12 Sworn Officers & All Staff	312.50	4/1/2026
23532	DAVID NGUYEN	Travel Reimbursement - Corona PD Training 03/09-03/12/2026	828.14	4/1/2026
23533	Dell Marketing L.P.	Computer - Stacy's Workspace Balance Owed	11.00	4/1/2026
23534	ECONOMIC&PLANNING SYSTEMS, INC.	Del Rey Oaks Fort Ord Disposition Project 252123	5,940.00	4/1/2026
23535	FENTON & KELLER	City Attorney General Services	2,309.78	4/1/2026
23536	I.M.P.A.C.GOVERNMT SER	5564-9924 2026-03	3,284.92	4/1/2026
23537	JAMES DE CHALK	Janitorial Services - City Hall and Park Restrooms - 2026-03	1,400.00	4/1/2026
23538	ODP Business Solutions, LLC	Supplies	605.83	4/1/2026
23539	OFFICE DEPOT	Supplies	0.00	4/1/2026
23540	PG&E	Service Period 02/12/2026 - 03/13/2026	83.87	4/1/2026
23541	Pitney Bowes Global Financial Servies LLC	SendPro C Series - Version 4 Lease Service Period 12/30/2025-03/29/2026	205.46	4/1/2026
23542	REGIONAL GOVERNMENT SERIVCES	FY25/26 Accounting Services 2026-02	13,563.06	4/1/2026
23543	R.K. WILSON PLUMBING, INC.	Locate 1st Galvanized Water Main in Sidewalk Area	125.00	4/1/2026
23544	ROGER GUZMAN	Training Reimbursmeent - CPCA 2026 Traning 03-14 - 03-19-2026	301.00	4/1/2026
	ROGER GUZMAN	Training Reimbursmeent - Drone Response Tactic 02/24-02/25/2026	1,046.62	4/1/2026
23545	SMITH & ENRIGHT LANDSCAPING, INC.	FY25-26 Weekly Landscape Maintenance	1,540.00	4/1/2026
23546	Verizon	Service Period 02/24/26 - 03/23/2026	118.03	4/1/2026
23547	VSP	Vision Premium 2026-04	262.81	4/1/2026
23548	Annette Boggs	Refund of CC Fee Paid Twice In Error	7.88	4/2/2026
23549	ODP Business Solutions, LLC	Supplies	99.34	4/7/2026
23550	TRUCKSIS ENTERPRISES, INC.	Flag Pole Supplies	449.70	4/7/2026
23551	Allison McKee	Park Refund-- Park West 04/12/2026	120.00	4/15/2026
23552	AMERICAN SUPPLY COMPANY	Amercian Supply Company	107.01	4/15/2026
23553	AT&T	Airport Internet Service Period 03/25/2026 to 04/24/2026	74.90	4/15/2026
23554	AT&T MOBIILITY	Aircard PW Service Period 03/03/26 to 04/02/26	40.74	4/15/2026
	AT&T MOBIILITY	Service Period 04/03 - 05/02/2026	45.48	4/15/2026
	AT&T MOBIILITY	Telephone Service Period 04-03-26 to 05-02-26	312.30	4/15/2026
23555	CoPower	Dental Premiums 2026-05	2,560.79	4/15/2026
23556	CORELOGIC SOLUTIONS, LLC.	Software 2026-03	163.91	4/15/2026
23557	CORONADO DEISEL MOBILE SERVICES, INC.	Dodge Durango # 94 Service Call	359.10	4/15/2026
	CORONADO DEISEL MOBILE SERVICES, INC.	Kubota/Tractor L-48	502.10	4/15/2026
23558	DENISE DUFFY & ASSOCIATES	Habitat Managment Plan Compliance, Task #782 01/01/2026 - 03/31/2026	271.50	4/15/2026

City of Del Rey Oaks
Check/Voucher Register
From 04/01/2026 Through 04/30/2026

Check Number	Payee	Transaction Description	Check Amount	
	DENISE DUFFY & ASSOCIATES	Planning & Consulting Task #776 - 01/1/2026 - 03/31/2026	14,322.00	4/15/2026
	DENISE DUFFY & ASSOCIATES	REAP Implementation, Task #779E 01/1/2026 - 03/31/2026	8,058.00	4/15/2026
	DENISE DUFFY & ASSOCIATES	Task 4 - Project 2024-40 South Boundary Road Realignment	3,074.00	4/15/2026
23559	G.P.S. SOLUTIONS	FY25/26 Plan Checking & Building Inspection Services -2026-03	5,603.66	4/15/2026
23560	JA FENCING	6 High Black Chain Link Fence	3,800.00	4/15/2026
23561	Jasmine Bennett	Refund - Park West 04/11/2026	120.00	4/15/2026
23562	Julie Poma	Refund - Park West & East 05/02/2026	300.00	4/15/2026
23563	MARTINS IRRIGATION SUPPLY, INC.	Irrigation Supplies	328.85	4/15/2026
23564	MONTEREY BAY TECHNOLOGIES, INC.	Annual Microsoft Office 365 & Defeender-AntiVirus Protection	4,761.60	4/15/2026
	MONTEREY BAY TECHNOLOGIES, INC.	FY25/26 IT Services Retainer 2026-04	2,100.00	4/15/2026
23565	MONTEREY ONE WATER	Service Period 03-01-26 to 04-30-26	93.72	4/15/2026
23566	PG&E	Service Period 02/23/2026 to 03/23/2026	2,724.45	4/15/2026
23567	PRECISION ALARMS AND AUTOMATION, INC.	Alarm Inspections & Monitoring 2026-04	170.00	4/15/2026
23568	PURE WATER	Supplies 2026-04	47.50	4/15/2026
23569	RingCentral, Inc.	Service Period 03/29/2026 to 04/28/2026	330.82	4/15/2026
	RingCentral, Inc.	Yearlink T46U Gigabit IP Phone	17.81	4/15/2026
23570	Rodriguez Tree Service, LLC.	Emergency Repair Fallen Oak Tree 30 Quendale Ave.	6,800.00	4/15/2026
23571	SMITH & ENRIGHT LANDSCAPING, INC.	Repaired Irrigation System/ Replaced Sprinklers	1,442.00	4/15/2026
23572	TERMINIX, INC.	Pest Control 2026-03	124.00	4/15/2026
23573	US Bank Equipment Finance	Konika Minolta Copier Lease 2026-03	533.64	4/15/2026
23578	AFLAC	Premium 2026-04	1,216.16	4/29/2026
23579	ALLIANT INSURANCE	AMVP - ENDT #6 3rd Quarter Premium	14.00	4/29/2026
23580	AMERICAN LOCK & KEY	ABUS Padlock	76.48	4/29/2026
23581	AT&T	Internet City Hall & PD Service Period 04-13-26 to 05-12-26	213.29	4/29/2026
23582	AT&T CAL NET 2	Outside PD Phone Service Periods 03-19-26 to 04-18-26	32.04	4/29/2026
23583	AT&T MOBILITY	Service Period 03/19 - 04/18/2026	70.27	4/29/2026
23584	Big Brand Tire & Service	2023 Dodge Durango Tires	690.61	4/29/2026
23585	Blue Line Accountability	Case No. IA25-02	8,000.00	4/29/2026
23586	CALIFORNIA-AMERICAN WATER	Service Period 02/19/2026 - 03/18/2026 & 03/19/2026 - 04/20/2026	163.03	4/29/2026
	CALIFORNIA-AMERICAN WATER	Service Period 03/19/2026 - 04/20/2026	1,346.30	4/29/2026
23587	CALIFORNIA BUILDING STANDARDS COMMISSION	Building Permit Fee QTR 3 FY 2025/2026	27.90	4/29/2026
23588	CITY OF SEASIDE	Fire Prevention Services 3rd Qtr FY25/26	60,928.25	4/29/2026
23589	DEPT OF CONSERVATION	SMIP Fees 01/01/26 to 03/31/2026	81.83	4/29/2026
23590	DIVISION OF THE STATE ARCHITECT	DSA 786 Fees 01/01/2026 - 03/31/2026	8.40	4/29/2026
23591	GOLDFARB & LIPMAN	City Ventures 2025-12	146.00	4/29/2026
23592	I.M.P.A.C.GOVERNMT SER	5564-9924 2026-04	1,233.56	4/29/2026
23593	JAMES DE CHALK	Janitorial Services - City Hall and Park Restrooms - 2026-04	1,400.00	4/29/2026
23594	COUNTY OF MONTEREY	CrIminal Justice Information System January 1 - March 31, 2025	2,893.62	4/29/2026
23595	PG&E	Service Period 03/14/2026 - 04/13/2026	85.45	4/29/2026
23596	Pitney Bowes Global Financial Servies LLC	Property Tax & Property Tax Admin Fee 2026-03	19.37	4/29/2026
23597	SAFEGUARD BUSINESS SYSTEMS, INC.	Deposit Tickets - Banking Supplies	94.15	4/29/2026
23598	SMITH & ENRIGHT LANDSCAPING, INC.	FY25-26 Weekly Landscape Maintenance - 2026-02	1,540.00	4/29/2026

**City of Del Rey Oaks
Check/Voucher Register
From 04/01/2026 Through 04/30/2026**

Check Number	Payee	Transaction Description	Check Amount	
	SMITH & ENRIGHT LANDSCAPING, INC.	FY25-26 Weekly Landscape Maintenance - 2026-04	1,540.00	4/29/2026
23599	Stericycle, Inc.	Shred Service 2026-03	196.60	4/29/2026
23600	VSP	Vision Premium 2026-05	262.81	4/29/2026
23601	Rebecca Fowler	Park West Refund 05/03/2026	180.00	4/30/2026
ACH 2026-04-08	7-Eleven Mastercard	PD & PW Fuel Charges 2026/04	3,107.25	4/8/2026
ACH 2026-04-09	P.E.R.S.-HEALTH	CalPERS 1800 Health 04/2026	43,620.75	4/8/2026
ACH 2026-04-10	PERS	CalPERS 1900 457 (04/10) Contribution 04/15/2026	3,200.00	4/10/2026
	PERS	PERS 3100 Contribution Retirement 3/21-4/03/26 - Plan 1364	733.72	4/10/2026
	PERS	PERS 3100 Contribution Retirement 3/21-4/03/26 - Plan 25623	5,203.55	4/10/2026
	PERS	PERS 3100 Contribution Retirement 03/21-4/03/26 - Plan 1365	3,782.07	4/10/2026
	PERS	PERS 3100 PERS 3100 Contribution Retirement PP 03/21/25- 04/03/26- Plan 26934	2,464.06	4/10/2026
ACH 2026-04-24	PERS	CalPERS 1900 457 (04/24) Contribution 04/30/2026	3,200.00	4/24/2026
	PERS	PERS 3100 Contribution Retirement 04/04-04/17/26 - Plan 26934	2,218.00	4/24/2026
	PERS	PERS 3100 Contribution Retirement 4/4-4/17/26 -Plan 1364	671.93	4/24/2026
	PERS	PERS 3100 Contribution Retirement 4/4-4/17/26 -Plan 25623	5,221.25	4/24/2026
	PERS	PERS 3100 Contribution Retirement 4/4-4/17/26 -Plan 1365	3,497.05	4/24/2026
Report Total			\$ 255,741.02	

City of Del Rey Oaks
Statement of Revenues and Expenditures
100 - General Fund
From 04/01/2026 Through 04/30/2026

		FY 2026	April 2026	FY 2026	Percent Collected
		<u>Budget</u>	<u>Actual</u>	<u>YTD Actual</u>	<u>/Spent</u>
Revenues					
Property Taxes	000	870,000.00	393,652.30	886,889.52	102%
Sales Tax	000	1,189,000.00	79,081.67	1,003,548.41	84%
Other Taxes	000	571,900.00	87,793.64	520,373.93	91%
Licenses and Permits	000	352,450.00	14,233.98	344,015.32	98%
Fines and Forfeitures	000	25,100.00	1,482.50	23,617.97	94%
Other Revenue	000	200,700.00	777.20	130,663.83	65%
Grants	000	246,100.00	10,886.40	219,343.82	89%
Airport Police Services	210	1,489,000.00	124,083.00	1,228,589.50	83%
Current Services	000	148,800.00	5,426.04	120,344.76	81%
Total Revenues		5,093,050.00	717,416.73	4,477,387.06	88%
Expenditures					
Council	110	30,400.00	1,374.17	16,373.96	54%
City Clerk	111	654,800.00	43,534.99	566,218.46	86%
City Manager	120	345,115.00	22,880.13	300,085.15	87%
Finance	130	290,000.00	13,563.06	215,377.99	74%
Legal	150	89,300.00	2,309.78	29,516.96	33%
Planning & Building Regulation	160	255,400.00	28,129.66	119,461.52	47%
Government Buildings	180	20,200.00	1,149.68	10,398.00	51%
Non-Departmental	190	56,800.00	218.13	25,688.16	45%
Police	210	3,074,800.00	182,812.81	2,504,689.64	81%
Fire/Animal Control	220	243,300.00	0.00	182,784.75	75%
Public Works/Streets	311	258,050.00	22,744.73	231,093.44	90%
Parks/Recreation	411	111,850.00	8,302.38	38,015.35	34%
Total Expenditures		5,430,015.00	327,019.52	4,239,703.38	78%
Excess(Deficit) of Revenue Over Expenditures		(336,965.00)	390,397.21	237,683.68	-71%

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

100 - General Fund

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
P/T-Secured	41110	599,800.00	279,679.09	618,628.76	103.13%
P/T-Unsecured	41120	31,200.00	0.00	30,865.67	98.92%
P/T-Prior Secured	41130	6,200.00	2,156.93	5,611.37	90.50%
Prior Unsecured	41140	100.00	0.00	0.00	0.00%
P/T-Unitary Tax	41150	13,500.00	6,550.31	14,005.01	103.74%
P/T-Supplemental Roll (SB813)	41160	12,400.00	4,836.70	11,915.28	96.09%
Property Tax - VLF	41170	204,500.00	103,918.50	207,837.00	101.63%
Prop Tax-Interest/Penalty	41180	2,300.00	(3,489.23)	(1,973.57)	(85.80)%
Sales Tax	42210	409,000.00	27,700.00	337,386.73	82.49%
Sales Tax - 145 (Measure S-1%)	42220	520,000.00	34,221.21	444,625.77	85.50%
Sales Tax -409 (Measure R 1/2%)	42221	260,000.00	17,160.46	221,535.91	85.20%
Cannabis Tax	42222	100,000.00	0.00	66,142.58	66.14%
Transient Occupancy Tax	42230	250,000.00	25,617.66	252,392.39	100.95%
STR Annual Licenses Fee	42231	12,000.00	500.00	10,938.24	91.15%
Property Transfer Tax	42250	8,700.00	2,413.68	5,850.91	67.25%
Sewer Impact	42290	22,000.00	0.00	22,181.41	100.82%
Business Licenses	42310	230,000.00	2,668.00	235,825.23	102.53%
HOUN (Home Occupational User Permit)	42311	4,000.00	320.00	2,720.00	68.00%
Gas Franchises	42761	8,200.00	8,657.44	8,657.44	105.57%
Electric Franchises	42762	22,000.00	23,977.07	23,977.07	108.98%
Garbage Franchises	42763	110,000.00	27,127.79	110,495.27	100.45%
Cable Tv Franchises	42764	26,000.00	0.00	15,430.02	59.34%
Water Franchises	42765	25,000.00	0.00	15,246.84	60.98%
SB1186 Disability Access Fund	43311	1,000.00	20.00	653.00	65.30%
SB1473 Environmental Assessment Fee	43312	100.00	9.60	116.95	116.95%
Variance Fee	43318	0.00	0.00	3,200.00	0.00%
Architectural Review (ARC)	43319	0.00	0.00	1,200.00	0.00%
Building Permits	43320	64,000.00	4,821.80	57,172.38	89.33%
Strong-Motion Instrumental Program (SMIP) Fees	43322	300.00	19.58	314.75	104.91%
Cannabis Business Permit	43325	5,000.00	5,000.00	5,000.00	100.00%
Plan Check Fees	43330	20,500.00	0.00	13,640.97	66.54%
Encroachment/Street Opening Permits Fees	43340	8,400.00	300.00	5,700.00	67.85%
Plumbing Permits	43350	3,900.00	0.00	1,307.92	33.53%
Electrical Permits	43360	3,250.00	170.00	2,762.88	85.01%
Tree Removal Permits	43361	0.00	200.00	1,806.00	0.00%
Other Licenses/Permits	43390	1,000.00	0.00	0.00	0.00%
Fines & Forfeitures	45000	2,600.00	122.50	2,223.97	85.53%
Vehicle Code Fines	45510	5,500.00	250.00	3,709.00	67.43%
Parking and Admin Fines	45512	17,000.00	1,110.00	17,685.00	104.02%
Interest Earned	46100	175,000.00	0.00	103,149.62	58.94%
Interest Earned-PARS	46101	20,000.00	0.00	15,297.82	76.48%
Rental Income - Garden Center	46815	18,000.00	0.00	15,000.00	83.33%
Rental Income - Airport RV	46816	39,600.00	3,957.50	39,443.60	99.60%
Rental Income - PW Bldg (CHC Enterprise)	46817	24,000.00	0.00	6,000.00	25.00%
HOPTR	47130	1,200.00	757.20	1,081.71	90.14%
Vehicle License Collection	47140	2,500.00	0.00	2,414.14	96.56%
COPS	47240	194,000.00	8,333.33	184,869.95	95.29%
SB1383 Organics Recycling	47243	6,000.00	1,250.00	5,000.00	83.33%
Prop 172	47750	20,000.00	1,303.07	15,673.10	78.36%
Wellness Program	47760	15,000.00	0.00	10,772.04	71.81%
Police Grants & Other Reimbursements	47780	2,500.00	0.00	2,503.23	100.12%

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

100 - General Fund

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
POST Reimbursements	47781	7,000.00	0.00	525.50	7.50%
Grant Other Agencies	47783	1,600.00	0.00	0.00	0.00%
Police Service Fees	48210	1,000.00	170.00	1,260.00	126.00%
Police Services-Special Events	48211	40,000.00	0.00	34,920.00	87.30%
Use Permits	48805	7,000.00	0.00	7,510.00	107.28%
Maps/Publications	48810	100.00	0.00	0.00	0.00%
Property Inspections	48825	5,000.00	0.00	2,035.00	40.70%
Miscellaneous Revenue	48840	10,000.00	135.89	4,997.71	49.97%
Credit Card Processing Fee	48841	0.00	82.65	3,283.45	0.00%
LAFCO Refund & Interest for FORA	48842	400.00	0.00	0.00	0.00%
Rental - Park	48910	3,700.00	1,080.00	5,895.00	159.32%
Day Use Permits (Park only)	48911	0.00	180.00	1,200.00	0.00%
Old Town Hall Rental Fee	48912	0.00	45.00	1,110.00	0.00%
Miscellaneous Refunds	48930	1,000.00	0.00	8,067.54	806.75%
Total Non Department Specific		3,604,050.00	593,333.73	3,248,797.56	90.14%
Police	210				
Airport Police Services	48220	1,489,000.00	124,083.00	1,228,589.50	82.51%
Total Police		1,489,000.00	124,083.00	1,228,589.50	82.51%
Total Revenue		5,093,050.00	717,416.73	4,477,387.06	87.91%
Expenditures					
Council	110				
Council Member Stipend	61115	7,500.00	525.00	5,250.00	70.00%
Medicare-ER	61130	200.00	43.31	218.90	109.45%
Social Security-ER	61131	500.00	0.00	195.30	39.06%
Unemployment Ins-Fed & State	61132	100.00	0.00	32.56	32.56%
Dental Expense	61135	8,900.00	638.01	7,018.11	78.85%
Materials/Supply	62410	200.00	0.00	540.75	270.37%
Membership Dues-Professional Org	64550	2,500.00	0.00	1,670.18	66.80%
Strategic Planning	64570	5,000.00	0.00	0.00	0.00%
Misc Expenses	64580	2,500.00	149.90	264.54	10.58%
Travel Expenses	64610	3,000.00	17.95	1,183.62	39.45%
Total Council		30,400.00	1,374.17	16,373.96	53.86%
City Clerk	111				
Payroll	61105	252,300.00	20,417.02	220,620.34	87.44%
Overtime	61110	5,000.00	462.24	3,169.17	63.38%
PERS UAL - After 06/30/18	61123	11,100.00	0.00	890.00	8.01%
PERS UAL-Before 06/30/2018	61124	41,000.00	0.00	51,139.00	124.72%
PERS Retirement	61125	26,700.00	1,680.18	17,984.64	67.35%
Medicare-ER	61130	3,800.00	301.58	3,358.70	88.38%
Unemployment Ins-Fed & State	61132	1,200.00	0.00	363.99	30.33%
Dental Expense	61135	5,700.00	447.25	4,919.75	86.31%
Health Insurance	61140	122,800.00	11,058.05	101,299.24	82.49%
Vision Ins	61145	800.00	119.20	655.60	81.95%
Workers Comp and EAP	61150	4,000.00	0.00	10,029.05	250.72%
Wellness Program	61155	1,500.00	0.00	919.72	61.31%
Educational Incentive Pay	61157	6,000.00	461.54	5,028.94	83.81%
Longevity Pay	61158	3,700.00	328.70	3,558.30	96.17%
Materials/Supply	62410	6,000.00	36.31	3,806.01	63.43%
Office Supplies	62430	7,000.00	1,852.61	7,131.92	101.88%
Repair/Maintenance	63505	1,000.00	0.00	801.66	80.16%
Other Outside Services	63508	10,000.00	769.67	9,353.22	93.53%
Shredding Services	63509	1,000.00	98.30	941.34	94.13%
Short Term Rental Services	63511	17,500.00	0.00	17,500.00	100.00%

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

100 - General Fund

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Telephone	63530	3,000.00	233.75	1,956.84	65.22%
Internet	63531	1,500.00	213.29	1,085.82	72.38%
Website Design & Maintenance	63535	1,000.00	742.50	742.50	74.25%
Postage / Shipping	63540	2,000.00	0.00	1,796.30	89.81%
Training	63605	11,000.00	(942.10)	1,742.74	15.84%
Insurance-Liability	63620	62,400.00	0.00	63,683.40	102.05%
Contract Services - IT	63635	10,600.00	1,050.00	8,550.00	80.66%
Software/Server Subscription	64310	15,500.00	3,604.61	9,977.05	64.36%
Agenda Management System	64315	7,000.00	0.00	7,742.41	110.60%
Municipal Code Service	64320	5,000.00	0.00	906.04	18.12%
Membership Dues-Professional Org	64550	1,000.00	0.00	337.78	33.77%
Membership Dues-Government Agency	64552	700.00	0.00	740.50	105.78%
Printing / Publications	64575	2,000.00	0.00	162.91	8.14%
Misc Expenses	64580	500.00	600.29	1,719.91	343.98%
Election Cost	64588	500.00	0.00	0.00	0.00%
Travel Expenses	64610	3,000.00	0.00	1,603.67	53.45%
Total City Clerk		654,800.00	43,534.99	566,218.46	86.47%
City Manager	120				
Payroll	61105	207,750.00	14,414.40	159,560.28	76.80%
PERS UAL - After 06/30/18	61123	500.00	0.00	445.00	89.00%
PERS Retirement	61125	16,550.00	1,067.79	11,870.83	71.72%
Medicare-ER	61130	3,050.00	232.24	2,559.05	83.90%
Unemployment Ins-Fed & State	61132	100.00	0.00	0.00	0.00%
Dental Expense	61135	2,400.00	193.29	2,126.19	88.59%
Health Insurance	61140	48,400.00	4,342.36	40,535.60	83.75%
Health Insurance -Retiree	61141	1,900.00	162.00	1,596.00	84.00%
Vision Ins	61145	400.00	31.42	172.81	43.20%
Workers Comp and EAP	61150	3,000.00	0.00	7,615.64	253.85%
Wellness Program	61155	500.00	0.00	0.00	0.00%
Educational Incentive Pay	61157	465.00	0.00	461.55	99.25%
Admin Leave	61175	0.00	1,601.60	14,048.32	0.00%
Auto Allowance	61180	5,400.00	415.40	4,524.40	83.78%
Office Supplies	62430	300.00	0.00	30.94	10.31%
Insurance-Liability	63620	51,000.00	351.00	51,297.72	100.58%
Membership Dues-Professional Org	64550	1,700.00	0.00	1,660.00	97.64%
Membership Dues-Government Agency	64552	700.00	0.00	900.00	128.57%
Travel Expenses	64610	1,000.00	68.63	680.82	68.08%
Total City Manager		345,115.00	22,880.13	300,085.15	86.95%
Finance	130				
ADP Payroll Fees	62310	8,500.00	0.00	9,513.33	111.92%
Bank Service Charges	62320	6,000.00	0.00	4,183.90	69.73%
Credit Card Fees	62321	5,000.00	0.00	3,208.95	64.17%
Accounting Software	62431	5,000.00	0.00	5,124.59	102.49%
Budget Software	62433	14,000.00	0.00	14,000.00	100.00%
Audit-General	63625	42,000.00	0.00	36,175.00	86.13%
Audit -Sales Tax	63626	5,000.00	0.00	0.00	0.00%
Actuarial Services	63627	4,500.00	0.00	1,550.00	34.44%
Accounting Services-RGS	63645	200,000.00	13,563.06	141,622.22	70.81%
Total Finance		290,000.00	13,563.06	215,377.99	74.27%
Legal	150				
Legal Services	63650	86,000.00	2,309.78	27,345.22	31.79%
Legal Advert	64560	3,300.00	0.00	2,171.74	65.81%
Total Legal		89,300.00	2,309.78	29,516.96	33.05%
Planning & Building Regulation	160				

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

100 - General Fund

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Economic Development Services	63639	95,000.00	146.00	12,486.67	13.14%
Planning Services	63640	40,000.00	14,322.00	36,004.00	90.01%
Contract Services - Housing Element	63642	50,000.00	8,058.00	20,351.50	40.70%
Building Inspections Services	63648	62,400.00	5,603.66	50,019.35	80.15%
Engineering Services	63649	5,000.00	0.00	600.00	12.00%
Code Enforcement Services	63656	2,000.00	0.00	0.00	0.00%
Travel Expenses	64610	1,000.00	0.00	0.00	0.00%
Total Planning & Building Regulation		255,400.00	28,129.66	119,461.52	46.77%
Government Buildings	180				
Materials/Supply	62410	2,000.00	0.00	0.00	0.00%
Repair/Maintenance	63505	5,000.00	0.00	1,704.35	34.08%
Other Outside Services	63508	1,000.00	0.00	0.00	0.00%
Utilities - PG&E	63520	8,000.00	449.68	4,143.65	51.79%
Janitorial Services	63660	4,200.00	700.00	4,550.00	108.33%
Total Government Buildings		20,200.00	1,149.68	10,398.00	51.48%
Non-Departmental	190				
Materials/Supply	62410	500.00	0.00	177.78	35.55%
Insurance-Liability	63620	25,000.00	0.00	(4,091.10)	(16.36)%
Insurance-Property	63621	9,000.00	0.00	7,812.76	86.80%
Membership Dues-Professional Org	64550	500.00	0.00	500.00	100.00%
Membership Dues-Non Profit Agency Contrib	64551	15,000.00	100.00	13,675.00	91.16%
Membership Dues-Government Agency	64552	5,500.00	0.00	5,161.71	93.84%
Misc Expenses	64580	1,000.00	8.40	2,077.33	207.73%
S.M.I.P.	64930	200.00	81.83	280.41	140.20%
SB 1473	64940	100.00	27.90	94.27	94.27%
Total Non-Departmental		56,800.00	218.13	25,688.16	45.23%
Police	210				
Payroll	61105	1,167,800.00	68,868.12	786,504.30	67.34%
Overtime	61110	200,000.00	23,750.21	251,462.84	125.73%
Overtime-DEA	61111	0.00	(1,843.16)	(1,843.16)	0.00%
Reserves Payroll	61120	120,000.00	13,630.24	122,672.73	102.22%
PERS UAL - After 06/30/18	61123	30,400.00	0.00	25,476.01	83.80%
PERS UAL-Before 06/30/2018	61124	111,000.00	0.00	115,906.99	104.42%
PERS Retirement	61125	163,000.00	10,385.47	108,998.54	66.87%
PERS 457 Expense	61126	32,400.00	2,400.00	24,450.00	75.46%
Medicare-ER	61130	17,400.00	1,741.33	18,874.46	108.47%
Social Security-ER	61131	1,000.00	0.00	234.61	23.46%
Unemployment Ins-Fed & State	61132	13,000.00	0.00	1,189.50	9.15%
Dental Expense	61135	16,200.00	1,155.26	11,548.12	71.28%
Health Insurance	61140	342,300.00	24,718.06	226,542.23	66.18%
Vision Ins	61145	2,500.00	343.58	1,720.61	68.82%
Workers Comp and EAP	61150	141,500.00	0.00	127,540.96	90.13%
Wellness Program	61155	5,000.00	0.00	3,772.04	75.44%
Educational Incentive Pay	61157	16,800.00	1,292.33	13,353.15	79.48%
Longevity Pay	61158	9,300.00	871.72	9,485.61	101.99%
Uniform Allowance	61160	10,000.00	0.00	8,250.00	82.50%
Admin Leave	61175	0.00	8,863.68	46,489.44	0.00%
Materials/Supply	62410	15,000.00	1,217.17	8,945.35	59.63%
Ammunition	62420	5,000.00	0.00	2,166.44	43.32%
Body Armor Vests	62422	3,300.00	0.00	3,281.38	99.43%
Office Supplies	62430	5,000.00	624.66	4,331.50	86.63%
Auto Operations - Supplies / Equip	62710	1,000.00	0.00	0.00	0.00%
Auto Operations - Fuel	62720	30,000.00	2,968.66	19,622.16	65.40%
Repair/Maintenance	63505	2,200.00	28.00	2,120.65	96.39%

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

100 - General Fund

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Other Outside Services	63508	5,000.00	282.80	5,606.12	112.12%
Shredding Services	63509	1,000.00	98.30	941.39	94.13%
Utilities - PG&E	63520	8,000.00	449.68	4,195.62	52.44%
Telephone	63530	8,000.00	561.51	5,218.07	65.22%
Internet	63531	6,000.00	406.22	3,273.38	54.55%
Annual Maintenance-Records Mgmt Software	63537	5,000.00	0.00	4,912.00	98.24%
Record Management-Historical	63538	3,600.00	0.00	3,512.38	97.56%
Postage / Shipping	63540	500.00	52.34	451.52	90.30%
Training	63605	5,000.00	336.75	8,589.72	171.79%
Insurance-Liability	63620	290,200.00	0.00	286,763.68	98.81%
Insurance-Property	63621	9,000.00	0.00	7,812.75	86.80%
Insurance-Vehicles	63622	2,550.00	0.00	2,383.00	93.45%
Insurance-ADWRP	63624	0.00	0.00	829.00	0.00%
Audit-General	63625	5,000.00	0.00	4,725.00	94.50%
Actuarial Services	63627	2,500.00	0.00	1,550.00	62.00%
Professional Services	63628	16,000.00	8,000.00	8,000.00	50.00%
Contract Services - IT	63635	13,500.00	1,050.00	8,550.00	63.33%
Contract Services-Others	63637	4,200.00	0.00	3,267.66	77.80%
Legal Services	63650	3,800.00	0.00	1,730.30	45.53%
Janitorial Services	63660	4,200.00	700.00	4,550.00	108.33%
911-NGEN Phase II Upgrade	63664	7,000.00	0.00	0.00	0.00%
911-Radio Dispatch	63665	61,800.00	0.00	61,760.00	99.93%
911-Inform MDT Terminal Service	63666	1,000.00	0.00	934.00	93.40%
911-Notification System	63667	400.00	0.00	0.00	0.00%
911-NGEN O&M	63668	14,400.00	0.00	14,312.00	99.38%
911-NGEN Debt (Capital Fee)	63669	8,100.00	0.00	8,045.00	99.32%
Auto Repair/Maintenance	63730	23,000.00	1,049.71	16,247.16	70.63%
Parking & Admin Citations Services	63812	9,000.00	619.22	8,511.09	94.56%
Animal Regulation Fire	63820	500.00	0.00	0.00	0.00%
Fund Jail & Prisoner	63830	1,500.00	0.00	983.00	65.53%
ACJIS System	63840	9,000.00	2,893.62	8,211.94	91.24%
Software/Server Subscription	64310	22,700.00	2,693.30	22,169.24	97.66%
Personnel Recruit & Pre-Employment	64545	3,000.00	0.00	1,499.00	49.96%
Membership Dues-Professional Org	64550	8,300.00	0.00	6,041.48	72.78%
Membership Dues-Non Profit Agency Contrib	64551	500.00	0.00	500.00	100.00%
Membership Dues-Government Agency	64552	5,700.00	99.00	6,333.50	111.11%
Books and Periodicals	64565	900.00	0.00	430.96	47.88%
Printing / Publications	64575	2,000.00	0.00	381.35	19.06%
Misc Expenses	64580	2,200.00	52.41	2,465.77	112.08%
Travel Expenses	64610	13,000.00	2,452.62	9,310.44	71.61%
Principal-Motorola Lease-Cameras	65104	21,350.00	0.00	21,319.32	99.85%
Principal-Dell	65105	5,300.00	0.00	5,276.34	99.55%
Total Police		3,074,800.00	182,812.81	2,504,689.64	81.46%
Fire/Animal Control	220				
Fire Seaside	63810	243,300.00	0.00	182,784.75	75.12%
Total Fire/Animal Control		243,300.00	0.00	182,784.75	75.13%
Public Works/Streets	311				
Payroll	61105	87,800.00	8,436.00	75,056.00	85.48%
PERS UAL - After 06/30/18	61123	500.00	0.00	445.00	89.00%
PERS Retirement	61125	7,100.00	457.60	4,966.27	69.94%
Medicare-ER	61130	1,300.00	122.32	1,130.61	86.97%
Unemployment Ins-Fed & State	61132	100.00	0.00	91.01	91.01%
Dental Expense	61135	1,600.00	126.98	1,396.78	87.29%
Health Insurance	61140	37,200.00	3,340.28	31,935.50	85.84%

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

100 - General Fund

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Vision Ins	61145	300.00	31.42	172.81	57.60%
Workers Comp and EAP	61150	1,500.00	0.00	3,663.80	244.25%
Wellness Program	61155	500.00	0.00	0.00	0.00%
Educational Incentive Pay	61157	1,200.00	92.30	1,005.30	83.77%
Materials/Supply	62410	10,000.00	564.93	6,500.99	65.00%
Office Supplies	62430	1,500.00	47.96	373.53	24.90%
Auto Operations - Supplies / Equip	62710	2,500.00	206.12	214.30	8.57%
Auto Operations - Fuel	62720	5,000.00	236.59	2,477.28	49.54%
Repair/Maintenance	63505	17,900.00	6,925.00	37,550.05	209.77%
Other Outside Services	63508	1,000.00	0.00	100.00	10.00%
Gabilan Crew	63515	3,000.00	0.00	0.00	0.00%
Utilities - PG&E	63520	5,000.00	178.85	3,284.04	65.68%
Utilities - Water	63525	6,250.00	1,376.06	4,249.19	67.98%
Telephone	63530	200.00	45.48	316.65	158.32%
Internet	63531	600.00	40.74	364.16	60.69%
Training	63605	2,000.00	0.00	758.69	37.93%
Insurance-Liability	63620	21,200.00	0.00	21,227.80	100.13%
Insurance-Vehicles	63622	5,000.00	14.00	2,397.00	47.94%
SB1383 Organics Waste Regs Services	63654	14,000.00	0.00	11,500.00	82.14%
Hazardous Waste Disposal	63655	500.00	0.00	0.00	0.00%
Auto Repair/Maintenance	63730	5,000.00	502.10	2,264.68	45.29%
Printing / Publications	64575	1,300.00	0.00	0.00	0.00%
Storm Water Project - Phase 4	64920	15,000.00	0.00	17,652.00	117.68%
Equipment	66302	2,000.00	0.00	0.00	0.00%
Total Public Works/Streets		<u>258,050.00</u>	<u>22,744.73</u>	<u>231,093.44</u>	<u>89.55%</u>
Parks/Recreation	411				
Materials/Supply	62410	10,000.00	107.01	5,770.14	57.70%
Office Supplies	62430	1,000.00	0.00	106.23	10.62%
Repair/Maintenance	63505	20,000.00	6,782.00	24,104.18	120.52%
Utilities - Water	63525	5,750.00	1,413.37	8,034.80	139.73%
Contract Services - Consultant	63612	75,000.00	0.00	0.00	0.00%
Travel Expenses	64610	100.00	0.00	0.00	0.00%
Total Parks/Recreation		<u>111,850.00</u>	<u>8,302.38</u>	<u>38,015.35</u>	<u>33.99%</u>
Total Expenditures		<u>5,430,015.00</u>	<u>327,019.52</u>	<u>4,239,703.38</u>	<u>78.08%</u>
Net Revenues		(336,965.00)	390,397.21	237,683.68	(70.53)%
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers Out to CIP	81003	(430,446.00)	0.00	(9,759.64)	2.26%
Transfers Out to Grants	81004	(13,885.00)	0.00	(13,884.75)	99.99%
Total Non Department Specific		<u>(444,331.00)</u>	<u>0.00</u>	<u>(23,644.39)</u>	<u>5.32%</u>
Total Other Financing Sources and Uses		<u>(444,331.00)</u>	<u>0.00</u>	<u>(23,644.39)</u>	<u>5.32%</u>
Net Revenues After Other Financing Sources and Uses		<u><u>(781,296.00)</u></u>	<u><u>390,397.21</u></u>	<u><u>214,039.29</u></u>	

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

210 - Gas Tax Fund

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
Gas Tax 2103	47010	15,000.00	935.67	12,357.25	82.38%
Gas Tax 2105	47020	10,100.00	745.52	8,009.32	79.30%
Gas Tax 2106	47030	9,200.00	720.69	7,511.22	81.64%
Gas Tax 2107	47040	13,700.00	1,028.55	10,588.01	77.28%
Gas Tax 2107.5	47050	1,000.00	0.00	1,000.00	100.00%
Total Non Department Specific		<u>49,000.00</u>	<u>3,430.43</u>	<u>39,465.80</u>	<u>80.54%</u>
Total Revenue		<u>49,000.00</u>	<u>3,430.43</u>	<u>39,465.80</u>	<u>80.54%</u>
Expenditures					
Public Works/Streets	311				
Street Sweeping	63510	12,070.00	0.00	0.00	0.00%
Street Lighting	63910	21,900.00	1,604.73	14,995.32	68.47%
Principal-PG&E	65751	2,550.00	210.83	1,897.47	74.41%
Total Public Works/Streets		<u>36,520.00</u>	<u>1,815.56</u>	<u>16,892.79</u>	<u>46.26%</u>
Total Expenditures		<u>36,520.00</u>	<u>1,815.56</u>	<u>16,892.79</u>	<u>46.26%</u>
Net Revenues		12,480.00	1,614.87	22,573.01	
Net Revenues After Other Financing Sources and Uses		<u>12,480.00</u>	<u>1,614.87</u>	<u>22,573.01</u>	

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

211 - SB1 Fund-RMRA

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
SB 1 Funds	47777	<u>41,300.00</u>	<u>3,466.21</u>	<u>36,109.45</u>	<u>87.43%</u>
Total Non Department Specific		<u>41,300.00</u>	<u>3,466.21</u>	<u>36,109.45</u>	<u>87.43%</u>
Total Revenue		<u><u>41,300.00</u></u>	<u><u>3,466.21</u></u>	<u><u>36,109.45</u></u>	<u><u>87.43%</u></u>
Expenditures					
Saucito Rd & Work Ave Improvement Project	537				
Curb and Gutter Repair	66327	<u>24,046.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Saucito Rd & Work Ave Improvement Project		<u>24,046.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Rosita Emergency Repairs	539				
Curb and Gutter Repair	66327	<u>65,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Rosita Emergency Repairs		<u>65,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expenditures		<u><u>89,046.50</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00%</u></u>
Net Revenues		(47,746.50)	3,466.21	36,109.45	(75.62)%
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers Out to CIP	81003	<u>(13,550.00)</u>	<u>0.00</u>	<u>(13,550.00)</u>	<u>100.00%</u>
Total Non Department Specific		<u>(13,550.00)</u>	<u>0.00</u>	<u>(13,550.00)</u>	<u>100.00%</u>
Total Other Financing Sources and Uses		<u><u>(13,550.00)</u></u>	<u><u>0.00</u></u>	<u><u>(13,550.00)</u></u>	<u><u>100.00%</u></u>
Net Revenues After Other Financing Sources and Uses		<u><u>(61,296.50)</u></u>	<u><u>3,466.21</u></u>	<u><u>22,559.45</u></u>	

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

212 - Measure X Fund

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
Measure X	47775	95,900.00	0.00	54,550.48	56.88%
Total Non Department Specific		95,900.00	0.00	54,550.48	56.88%
Total Revenue		<u>95,900.00</u>	<u>0.00</u>	<u>54,550.48</u>	<u>56.88%</u>
Expenditures					
Debt Service - Measure X	610				
Principal - Measure X Loan	65103	83,900.00	0.00	45,795.14	54.58%
Interest - Measure X	65203	12,000.00	0.00	8,755.34	72.96%
Total Debt Service - Measure X		95,900.00	0.00	54,550.48	56.88%
Total Expenditures		<u>95,900.00</u>	<u>0.00</u>	<u>54,550.48</u>	<u>56.88%</u>
Net Revenues		0.00	0.00	0.00	0.00%
Net Revenues After Other Financing Sources and Uses		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

214 - RSTP

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
RSTP Funds	47776	<u>67,602.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Non Department Specific		<u>67,602.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue		<u><u>67,602.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00%</u></u>
Net Revenues		67,602.00	0.00	0.00	0.00%
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers Out to CIP	81003	<u>(67,602.00)</u>	<u>0.00</u>	<u>(67,600.00)</u>	<u>99.99%</u>
Total Non Department Specific		<u>(67,602.00)</u>	<u>0.00</u>	<u>(67,600.00)</u>	<u>100.00%</u>
Total Other Financing Sources and Uses		<u>(67,602.00)</u>	<u>0.00</u>	<u>(67,600.00)</u>	<u>100.00%</u>
Net Revenues After Other Financing Sources and Uses		<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>(67,600.00)</u></u>	<u><u>0.00%</u></u>

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

221 - FORA Habitat Management Fund

From 4/1/2026 Through 4/30/2026

		<u>FY 2026 Budget</u>	<u>April 2026 Actual</u>	<u>FY 2026 YTD Actual</u>	<u>Percent Collected/Spent</u>
Expenditures					
Planning & Building Regulation	160				
Contract Services - Habitat Management Plan	63646	<u>14,448.00</u>	<u>271.50</u>	<u>529.75</u>	<u>3.66%</u>
Total Planning & Building Regulation		<u>14,448.00</u>	<u>271.50</u>	<u>529.75</u>	<u>3.67%</u>
Total Expenditures		<u>14,448.00</u>	<u>271.50</u>	<u>529.75</u>	<u>3.67%</u>
Net Revenues		<u>(14,448.00)</u>	<u>(271.50)</u>	<u>(529.75)</u>	<u>3.66%</u>
Net Revenues After Other Financing Sources and Uses		<u>(14,448.00)</u>	<u>(271.50)</u>	<u>(529.75)</u>	<u>3.66%</u>

City of Del Rey Oaks
Statement of Revenues and Expenditures

Item 3.

222 - FORA Land Development
 From 4/1/2026 Through 4/30/2026

		<u>FY 2026 Budget</u>	<u>April 2026 Actual</u>	<u>FY 2026 YTD Actual</u>	<u>Percent Collected/Spent</u>
Expenditures					
Planning & Building Regulation	160				
Misc Expenses	64580	<u>8,094.58</u>	<u>0.00</u>	<u>8,094.58</u>	<u>100.00%</u>
Total Planning & Building Regulation		<u>8,094.58</u>	<u>0.00</u>	<u>8,094.58</u>	<u>100.00%</u>
Total Expenditures		<u>8,094.58</u>	<u>0.00</u>	<u>8,094.58</u>	<u>100.00%</u>
Net Revenues		<u>(8,094.58)</u>	<u>0.00</u>	<u>(8,094.58)</u>	<u>100.00%</u>
Net Revenues After Other Financing Sources and Uses		<u>(8,094.58)</u>	<u>0.00</u>	<u>(8,094.58)</u>	<u>100.00%</u>

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

231 - BSCC-Officer Wellness & Mental Health Grant

From 4/1/2026 Through 4/30/2026

		<u>FY 2026 Budget</u>	<u>April 2026 Actual</u>	<u>FY 2026 YTD Actual</u>	<u>Percent Collected/Spent</u>
Expenditures					
Police	210				
Law Enforcement Wellness App	64314	<u>2,000.00</u>	<u>0.00</u>	<u>10,835.00</u>	<u>541.75%</u>
Total Police		<u>2,000.00</u>	<u>0.00</u>	<u>10,835.00</u>	<u>541.75%</u>
Total Expenditures		<u>2,000.00</u>	<u>0.00</u>	<u>10,835.00</u>	<u>541.75%</u>
Net Revenues		<u>(2,000.00)</u>	<u>0.00</u>	<u>(10,835.00)</u>	<u>541.75%</u>
Net Revenues After Other Financing Sources and Uses		<u><u>(2,000.00)</u></u>	<u><u>0.00</u></u>	<u><u>(10,835.00)</u></u>	<u><u>541.75%</u></u>

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

235 - Asset Forfeitures

From 4/1/2026 Through 4/30/2026

		<u>FY 2026 Budget</u>	<u>April 2026 Actual</u>	<u>FY 2026 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Police	210				
Police Grants & Other Reimbursements	47780	<u>0.00</u>	<u>0.00</u>	<u>1,846.26</u>	<u>0.00%</u>
Total Police		<u>0.00</u>	<u>0.00</u>	<u>1,846.26</u>	<u>0.00%</u>
Total Revenue		<u>0.00</u>	<u>0.00</u>	<u>1,846.26</u>	<u>0.00%</u>
Net Revenues		<u>0.00</u>	<u>0.00</u>	<u>1,846.26</u>	<u>0.00%</u>
Net Revenues After Other Financing Sources and Uses		<u>0.00</u>	<u>0.00</u>	<u>1,846.26</u>	<u>0.00%</u>

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

236 - Drug Enforcement Administration (DEA)

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Police	210				
DEA Reimbursements	47782	<u>46,128.26</u>	<u>0.00</u>	<u>20,941.75</u>	<u>45.39%</u>
Total Police		<u>46,128.26</u>	<u>0.00</u>	<u>20,941.75</u>	<u>45.40%</u>
Total Revenue		<u><u>46,128.26</u></u>	<u><u>0.00</u></u>	<u><u>20,941.75</u></u>	<u><u>45.40%</u></u>
Expenditures					
Police	210				
Overtime-DEA	61111	<u>46,128.26</u>	<u>2,571.32</u>	<u>40,387.07</u>	<u>87.55%</u>
Total Police		<u>46,128.26</u>	<u>2,571.32</u>	<u>40,387.07</u>	<u>87.55%</u>
Total Expenditures		<u>46,128.26</u>	<u>2,571.32</u>	<u>40,387.07</u>	<u>87.55%</u>
Net Revenues		0.00	(2,571.32)	(19,445.32)	0.00%
Net Revenues After Other Financing Sources and Uses		<u>0.00</u>	<u>(2,571.32)</u>	<u>(19,445.32)</u>	<u>0.00%</u>

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

242 - REAP Grant

From 4/1/2026 Through 4/30/2026

		<u>FY 2026 Budget</u>	<u>April 2026 Actual</u>	<u>FY 2026 YTD Actual</u>	<u>Percent Collected/Spent</u>
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers In from GF	82003	<u>13,885.00</u>	<u>0.00</u>	<u>13,884.75</u>	<u>99.99%</u>
Total Non Department Specific		<u>13,885.00</u>	<u>0.00</u>	<u>13,884.75</u>	<u>100.00%</u>
Total Other Financing Sources and Uses		<u>13,885.00</u>	<u>0.00</u>	<u>13,884.75</u>	<u>100.00%</u>
Net Revenues After Other Financing Sources and Uses		<u><u>13,885.00</u></u>	<u><u>0.00</u></u>	<u><u>13,884.75</u></u>	<u><u>99.99%</u></u>

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

260 - CDBG Fund

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Parks/Recreation	411				
CDBG Grant	47765	90,000.00	0.00	0.00	0.00%
Total Parks/Recreation		90,000.00	0.00	0.00	0.00%
Total Revenue		90,000.00	0.00	0.00	0.00%
Expenditures					
Parks/Recreation	411				
Park Improvements	66420	90,000.00	0.00	0.00	0.00%
Total Parks/Recreation		90,000.00	0.00	0.00	0.00%
Total Expenditures		90,000.00	0.00	0.00	0.00%
Net Revenues		0.00	0.00	0.00	0.00%
Net Revenues After Other Financing Sources and Uses		0.00	0.00	0.00	0.00%

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

301 - Capital Projects

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Expenditures					
Vehicle Replacement	533				
Vehicle Replacement	66735	90,000.00	0.00	0.00	0.00%
Total Vehicle Replacement		90,000.00	0.00	0.00	0.00%
Saucito Rd & Work Ave Improvement Project	537				
Repairs and Improvements	66322	81,150.00	0.00	81,150.00	100.00%
Total Saucito Rd & Work Ave Improvement Project		81,150.00	0.00	81,150.00	100.00%
City Hall Facility Repairs & Upgrades	541				
Repairs and Improvements	66322	20,000.00	0.00	7,373.64	36.86%
Total City Hall Facility Repairs & Upgrades		20,000.00	0.00	7,373.64	36.87%
Council Chamber Technology Project	542				
Technology Upgrades	66323	5,000.00	0.00	0.00	0.00%
Total Council Chamber Technology Project		5,000.00	0.00	0.00	0.00%
PD Radio Replacement	543				
PD Radio Replacement	66736	20,000.00	0.00	0.00	0.00%
Total PD Radio Replacement		20,000.00	0.00	0.00	0.00%
Technology Replacement	544				
Technology Replacement	66324	3,000.00	0.00	0.00	0.00%
Total Technology Replacement		3,000.00	0.00	0.00	0.00%
City Hall Sewer Upgrades	545				
City Hall Sewer Upgrades	66426	40,000.00	0.00	0.00	0.00%
Total City Hall Sewer Upgrades		40,000.00	0.00	0.00	0.00%
City Hall Chamber Renovations	546				
City Hall Chamber Renovations	66427	50,000.00	0.00	0.00	0.00%
Total City Hall Chamber Renovations		50,000.00	0.00	0.00	0.00%
City Hall Fence Replacement	547				
City Hall Fence Replacement	66428	20,000.00	0.00	0.00	0.00%
Total City Hall Fence Replacement		20,000.00	0.00	0.00	0.00%
City Hall Parking Lot Improvements	548				
City Hall Parking Lot Impvts	66429	167,446.00	0.00	6,396.00	3.81%
Total City Hall Parking Lot Improvements		167,446.00	0.00	6,396.00	3.82%
Adair Stairs Repairs	549				
Adair Stairs Repairs	66430	15,000.00	0.00	0.00	0.00%
Total Adair Stairs Repairs		15,000.00	0.00	0.00	0.00%
Del Rey Oaks Garden Center	550				
Repair/Maintenance	63505	0.00	0.00	2,386.00	0.00%
Total Del Rey Oaks Garden Center		0.00	0.00	2,386.00	0.00%
Total Expenditures		511,596.00	0.00	97,305.64	19.02%
Net Revenues		(511,596.00)	0.00	(97,305.64)	19.02%
Other Financing Sources and Uses					
Vehicle Replacement	533				
Transfers In from GF	82003	90,000.00	0.00	0.00	0.00%
Total Vehicle Replacement		90,000.00	0.00	0.00	0.00%
Saucito Rd & Work Ave Improvement Project	537				
Transfers In from RSTP	82006	67,600.00	0.00	67,600.00	100.00%
Transfers In from SB1-RMRA	82007	13,550.00	0.00	13,550.00	100.00%
Total Saucito Rd & Work Ave Improvement Project		81,150.00	0.00	81,150.00	100.00%
City Hall Facility Repairs & Upgrades	541				
Transfers In from GF	82003	20,000.00	0.00	7,373.64	36.86%
Total City Hall Facility Repairs & Upgrades		20,000.00	0.00	7,373.64	36.87%
Council Chamber Technology Project	542				

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

301 - Capital Projects

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Transfers In from GF	82003	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Council Chamber Technology Project		5,000.00	0.00	0.00	0.00%
PD Radio Replacement	543				
Transfers In from GF	82003	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total PD Radio Replacement		20,000.00	0.00	0.00	0.00%
Technology Replacement	544				
Transfers In from GF	82003	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Technology Replacement		3,000.00	0.00	0.00	0.00%
City Hall Sewer Upgrades	545				
Transfers In from GF	82003	<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total City Hall Sewer Upgrades		40,000.00	0.00	0.00	0.00%
City Hall Chamber Renovations	546				
Transfers In from GF	82003	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total City Hall Chamber Renovations		50,000.00	0.00	0.00	0.00%
City Hall Fence Replacement	547				
Transfers In from GF	82003	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total City Hall Fence Replacement		20,000.00	0.00	0.00	0.00%
City Hall Parking Lot Improvements	548				
Transfers In from GF	82003	<u>167,446.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total City Hall Parking Lot Improvements		167,446.00	0.00	0.00	0.00%
Adair Stairs Repairs	549				
Transfers In from GF	82003	<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Adair Stairs Repairs		15,000.00	0.00	0.00	0.00%
Del Rey Oaks Garden Center	550				
Transfers In from GF	82003	<u>0.00</u>	<u>0.00</u>	<u>2,386.00</u>	<u>0.00%</u>
Total Del Rey Oaks Garden Center		0.00	0.00	2,386.00	0.00%
Total Other Financing Sources and Uses		<u>511,596.00</u>	<u>0.00</u>	<u>90,909.64</u>	<u>17.77%</u>
Net Revenues After Other Financing Sources and Uses		<u>0.00</u>	<u>0.00</u>	<u>(6,396.00)</u>	<u>0.00%</u>

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

321 - SBR Engineering Fund
From 4/1/2026 Through 4/30/2026

		<u>FY 2026 Budget</u>	<u>April 2026 Actual</u>	<u>FY 2026 YTD Actual</u>	<u>Percent Collected/Spent</u>
Expenditures					
SBR Contract-Engineering & Others	518				
Contract Services - Engineering	63611	<u>411,649.00</u>	<u>3,074.00</u>	<u>15,396.70</u>	<u>3.74%</u>
Total SBR Contract-Engineering & Others		<u>411,649.00</u>	<u>3,074.00</u>	<u>15,396.70</u>	<u>3.74%</u>
Total Expenditures		<u>411,649.00</u>	<u>3,074.00</u>	<u>15,396.70</u>	<u>3.74%</u>
Net Revenues		<u>(411,649.00)</u>	<u>(3,074.00)</u>	<u>(15,396.70)</u>	<u>3.74%</u>
Net Revenues After Other Financing Sources and Uses		<u>(411,649.00)</u>	<u>(3,074.00)</u>	<u>(15,396.70)</u>	<u>3.74%</u>

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

331 - FHA Grant Fund

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
FHWA Grant	47523	<u>543,400.00</u>	<u>0.00</u>	<u>501,655.54</u>	<u>92.31%</u>
Total Non Department Specific		<u>543,400.00</u>	<u>0.00</u>	<u>501,655.54</u>	<u>92.32%</u>
Total Revenue		<u><u>543,400.00</u></u>	<u><u>0.00</u></u>	<u><u>501,655.54</u></u>	<u><u>92.32%</u></u>
Expenditures					
Rosita Emergency Repairs	539				
Contract Services - Engineering	63611	4,019.22	0.00	1,421.00	35.35%
Road Construction	66411	<u>48,806.78</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Rosita Emergency Repairs		<u>52,826.00</u>	<u>0.00</u>	<u>1,421.00</u>	<u>2.69%</u>
Total Expenditures		<u><u>52,826.00</u></u>	<u><u>0.00</u></u>	<u><u>1,421.00</u></u>	<u><u>2.69%</u></u>
Net Revenues		490,574.00	0.00	500,234.54	
Net Revenues After Other Financing Sources and Uses		<u><u>490,574.00</u></u>	<u><u>0.00</u></u>	<u><u>500,234.54</u></u>	

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

Item 3.

332 - FEMA & OES

From 4/1/2026 Through 4/30/2026

		FY 2026 Budget	April 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Expenditures					
City Hall Facility Repairs & Upgrades	541				
Repairs and Improvements	66322	4,851.00	0.00	0.00	0.00%
Total City Hall Facility Repairs & Upgrades		4,851.00	0.00	0.00	0.00%
Total Expenditures		4,851.00	0.00	0.00	0.00%
Net Revenues		(4,851.00)	0.00	0.00	0.00%
Net Revenues After Other Financing Sources and Uses		(4,851.00)	0.00	0.00	0.00%

**City of Del Rey Oaks
Encumbrance Summary
Balance as of 04/30/2026**

Vendor Name	PO Number	Encumbrance Description	Enc Date	Encumbrance Amount	Current Balance	Fund Code	Dept-Project Code	GL Code	
Access Monterey Peninsula, Inc.	PO2526-36	Video operators to produce, broadcast, record and live stream DRO meetings	7/1/2025	7,200.00	6,600.00	100	111	63508	
CHAVAN AND ASSOCIATES, LLP	PO2526-37	City Audit Services FY 2026	7/1/2025	40,000.00	8,215.00	100	130	63625	
				5,000.00	275.00				
				45,000.00	8,490.00				
Dell Financial Services LLC	PO2526-38	Power Edge R660xs Server	8/26/2025	5,276.35	0.01	100	210	64318	
G.P.S. SOLUTIONS	PO2526-39	FY25/26 Plan Checking & Building Inspection Services	7/1/2025	54,849.28	12,380.65	100	160	63648	
MONTEREY BAY TECHNOLOGIES, INC.	PO2526-41	FY25/26 IT Services Retainer	7/1/2025	9,000.00	3,000.00	100	111	63635	
MONTEREY BAY TECHNOLOGIES, INC.	PO2526-41	FY25/26 IT Services Retainer	7/1/2025	9,000.00	3,000.00	100	210	63635	
	Total PO2526-41	FY25/26 IT Services Retainer	7/1/2025	18,000.00	6,000.00				
SMITH & ENRIGHT LANDSCAPING, INC.	PO2526-42	FY25-26 Weekly Landscape Maintenance	8/26/2025	16,680.00	4,360.00	100	411	63505	
FENTON & KELLER	PO2526-44	FY25/26 Legal Services	7/1/2025	80,000.00	56,997.53	100	150	63650	
FENTON & KELLER	PO2526-44	FY25/26 Legal Services	7/1/2025	3,000.00	1,269.70	100	210	63650	
	Total PO2526-44	FY25/26 Legal Services	7/1/2025	83,000.00	58,267.23				
REGIONAL GOVERNMENT SERVICES	PO2526-45	FY25/26 Accounting Services	9/11/2025	150,000.00	83,377.78	100	130	63645	
CITY OF SEASIDE	PO2526-46	FY 25/26 Fire Protection	7/1/2025	243,713.00	60,928.25	100	220	63810	
County of Monterey	PO2526-47	FY25/26 9-1-1 Dispatch & Related Services	7/1/2025	46,360.00	40.00	100	210	63665	
County of Monterey	PO2526-47	FY25/26 9-1-1 Dispatch & Related Services	7/1/2025	10,822.00	88.00	100	210	63668	
County of Monterey	PO2526-47	FY25/26 9-1-1 Dispatch & Related Services	7/1/2025	315.00	0.00	100	210	63669	
	Total PO2526-47	FY25/26 9-1-1 Dispatch & Related Services	7/1/2025	57,497.00	128.00				
MONTEREY PENINSULA ENGINEERING, INC.	PO2526-48	Slurry & restriping of the road and intersection	7/1/2025	35,000.00	35,000.00	211	539	66327	
DENISE DUFFY & ASSOCIATES	PO2526-52	Task 772 Former Fort Ord Planning	7/1/2025	5,000.00	612.00	100	160	63640	
DENISE DUFFY & ASSOCIATES	PO2526-53	Task 776 Planning & Consulting	7/1/2025	30,000.00	1,534.00	100	160	63640	
DENISE DUFFY & ASSOCIATES	PO2526-54	Task 779-D Adoption & Finalization HCD	7/1/2025	7,000.00	4.50	100	160	63642	
DENISE DUFFY & ASSOCIATES	PO2526-55	Task 779-E Housing Element Implementation	7/1/2025	43,000.00	29,644.00	100	160	63642	
DENISE DUFFY & ASSOCIATES	PO2526-56	Task 782 Habitat Management Plan	7/1/2025	30,000.00	29,470.25	221	160	63646	
DENISE DUFFY & ASSOCIATES	PO2526-57	Task 4 - Project 2024-40 South Boundary Road Realignment	7/1/2025	90,500.00	85,036.30	321	518	63611	
Whitson Engineers	PO2526-59	SBR Engineering - Contract Services	7/1/2025	320,000.00	310,067.00	321	518	63611	
JAMES DE CHALK	PO2526-60	Janitorial Services	12/16/2025	4,900.00	5,950.00	100	180	63660	
			12/16/2025	4,900.00	5,950.00	100	210	63660	
				9,800.00	11,900.00				
City of Seaside	PO2526-61	Street Sweeping	9/3/2025	12,068.16	12,068.16	210	311	63510	
Coronado	PO2526-62	Mobile Car Repairs	12/16/2025	13,342.97	10,026.19	100	210	63730	
Coronado	PO2526-62	Mobile Car Repairs	12/16/2025	1,133.17	631.07	100	311	63730	
				14,476.14	10,657.26				
Neil Engineering	PO2526-63	Engineering Services	10/1/2025	25,000.00	18,604.00	301	548	66429	
Monterey Regional	PO2526-64	FY 2026 SB1383 Implementation	7/1/2025	14,000.00	7,000.00	100	311	63654	
Monterey Regional	PO2526-65	Ft Ord Development Consulting Services	2/24/2026	75,000.00	62,684.98	100	160	63639	
Report Balance				\$ 1,392,059.93	\$ 854,814.37				



Staff Report

DATE: May 19th, 2026

TO: Honorable Mayor and Members of City Council

FROM: Chris Bourquin, Chief of Police

SUBJECT: Consider the adoption of the modified Military Equipment Use Policy consistent with the requirements of AB 481. Required annual reporting required by AB 481.

CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

Council adopt the modified Military Equipment Use Policy consistent with the requirements of AB 481

Background

On September 30th, 2021, California Assembly Bill 481 (AB 481) was signed into law. Subsequently, California Government Code Sections 7070-7075 were adopted to codify the requirements set forth in AB 481. The law has several requirements, which are listed below.

- Approval of this policy or any subsequent amendments requires adoption by ordinance at an open session of a regular meeting providing for public comment. (Government Code § 7071.)
- Within one year of approval of the military equipment policy, and annually thereafter, the Chief of Police or the authorized designee will submit a military equipment report for each type of military equipment for as long as the military equipment is available for use. (Government Code § 7072.)
- Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community

engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

Summary & Discussion

A well-publicized and conveniently located public meeting was held on April 22nd, 2026 at the Del Rey Oaks City Hall where members of the public and the Police Safety Committee were briefed regarding funding, acquisition, or use of military equipment by our Department. Military Equipment used in Del Rey Oaks during the last operational year is as follows:

- Between operational period April 22nd, 2025 and May 26th, 2026 the Del Rey Oaks Police Department has not used any military equipment outlined in AB 481 / Del Rey Oaks Police Department Policy 706 within the City of Del Rey Oaks.
- Between operational period April 22nd, 2025 and May 26th, 2026, MPRSRU has not deployed within the City of Del Rey Oaks.
- Between operational period April 22nd, 2025 and May 26th, 2026, the Del Rey Oaks Police Department purchased nothing which qualify as military equipment outlined in AB 481 / Del Rey Oaks Police Department Policy 706.

Fiscal Impacts

No training and duty ammunition(.223) was purchased during the last operational period, April 22nd, 2025 and May 26th, 2026. It is anticipated that the department will purchase 3000 rounds of training rifle (.223) ammunition

- .223 training rounds: 3000 rounds purchased. Cost Estimate: \$1500.00. Shelf life 5 Years.

The ongoing funding cost associated with our equipment listed in Section 1 of our Military Equipment List is \$4,750. The associated costs are from ammunition and training. It should be noted that neither the Aero Precision Rifles nor the ammunition used in training are required to be listed by SB 481. We list these items for greater transparency.

The ongoing funding of the LMT Defense 40mm Launchers and Kinetic Energy Munitions is expected to be \$700 per year which is up from \$400. The reason for the increase is we are training two additional officers to carry the 40mm launcher in the field.

ATTACHMENTS:

1. Del Rey Oaks Police Department Policy 706 (Revised) Military Equipment list Sections 1 (Revised), 2 (Revised) and 3 (Revised)

2. Military Equipment Ordinance

Respectfully Submitted,

Chris Bourquin
Chief of Police

Military Equipment

706.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

The Del Rey Oaks Police Department (DROPD) does not possess any qualifying tactical equipment that it has obtained from the military, nor does it possess any equipment that was designed for military use. Regardless, California Government Code § 7071(b) requires that law enforcement agencies submit a proposed Military Equipment Use Policy to their governing board for approval. California Government Code § 7070 provides a list of equipment types that are considered to be "military equipment" for purposes of this policy requirement, and this Military Equipment Use Policy includes information for any such equipment types that are possessed by the Del Rey Oaks Police Department, or reasonably likely to be deployed in Del Rey Oaks by other law enforcement partners.

706.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.

Military Equipment

- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- Area denial electroshock devices, microwave weapons, water cannons, long-range acoustic devices (LRADs), acoustic hailing devices, and sound cannons.
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

706.2 POLICY

It is the policy of the Del Rey Oaks Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment. Use of military equipment should safeguard public welfare, safety, civil rights, and civil liberties.

706.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. In our case, that would be the Operations Division Commander. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Del Rey Oaks Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.
 1. A complaint, concern or question related to Military Equipment utilization by the Del Rey Oaks Police Department can be made:
 - (a) Via email to cbourquin@delreyoaks.org

Military Equipment

- (b) Via phone call to: 831.394.9333 and request to speak with the Operations Commander
- (c) Via US Mail sent to: Del Rey Oaks Police Department; Attn: Military Equipment Use Coordinator; 650 Canyon Del Rey Blvd, Del Rey Oaks, CA 93940

706.4 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. This policy and any subsequent amendments will be available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue. No later than May 1, 2022 this policy will be submitted to the City Council for approval and will remain in effect only if it is approved within 180 days of submission. Approval of this policy or any subsequent amendments requires adoption by ordinance at an open session of a regular meeting providing for public comment. The department will cease use of any military equipment if its use, or the policy for its use, is not approved. An approved military use equipment policy is required prior to engaging in any of the following (Government Code § 7071):

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

706.5 COORDINATION WITH OTHER JURISDICTIONS

Military equipment used by other jurisdictions that are providing aid to the Del Rey Oaks Police Department (DROPD) shall comply with their respective military equipment use policies in rendering aid. The Del Rey Oaks Police Department is working towards becoming a participating member of the Monterey Peninsula Regional Special Response Unit (MPRSRU) in collaboration with the other law enforcement agencies on the Monterey Peninsula. The MPRSRU provides capabilities to address specific law enforcement issues, such as active shooter incidents, hostage

Military Equipment

situations, barricaded subject incidents, etc. The DROPD also collaborates and works with the Monterey County Sheriff's Department and other local, state and federal law enforcement agencies that may be needed to aid the DROPD.

706.6 ANNUAL REPORT

Within one year of approval of the military equipment policy, and annually thereafter, the Chief of Police or the authorized designee will submit a military equipment report for each type of military equipment for as long as the military equipment is available for use (Government Code § 7072). The annual military equipment report will be made publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

706.7 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

706.8 MILITARY EQUIPMENT INVENTORY

- Section One - lists qualifying equipment that is owned and/or utilized by the Del Rey Oaks Police Department. See attachment: [See attachment: Section1-Final.pdf](#)
- Section Two - lists qualifying equipment that the Del Rey Oaks Police Department will be seeking to purchase. See attachment: [See attachment: Section2-Final.pdf](#)
- Section Three - Lists lethal ammunition that the Del Rey Oaks Police Department will be seeking to purchase. See attachment: [See attachment: Section3-Final.pdf](#)

SECTION ONE



*****DRAFT*****

QUALIFYING EQUIPMENT OWNED/UTILIZED

OAKS POLICE DEPARTMENT

QUALIFYING EQUIPMENT OWNED/UTILIZED

SECTION ONE - QUALIFYING EQUIPMENT OWNED/UTILIZED BY THE DEL REY OAKS POLICE DEPARTMENT	
AB 481 Category Govt Code §7070(c):	(10) Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency
(1) A description of each type of military equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the military equipment	
Description:	Aero Precision X-15, Multi-Cal (.223 / 5.56 mm), adjustable stock
Quantity (existing/sought):	Sixteen (16)
Capabilities:	A rifle that fires an intermediate-power cartridge (.223/5.56mm) which is more powerful/accurate than a standard pistol.
Expected lifespan:	10 years
Manufacturer's description:	The X-15 system features a custom integrated upper receiver and handguard platform that provides the shooter a light-weight, free-floated, rigid design resulting in superior performance and accuracy. Custom 10.5" Upper, M-LOCK free float rail, 10" SLR rail, US GI Flasher Hider, FN M16 bolt and carrier, carbine gas system, MIL Spec charging handle, Aero Precision AC15 lower receiver, with MIL Spec buffer tube, MIL Spec trigger, chrome silicone springs, MAGPUL Multi-Position MOE Stock with pistol grip, MAGPUL MS1 Sling with QD sling mounts, MAGPUL M-BUS sight Gen 2, front and rear, MAGPUL hand Stop, Aimpoint PRO optic, Streamlight TLR-1 HL mounted light.
(2) The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of military equipment	
Purpose(s)/Authorized Use:	Officers may deploy the patrol rifle in any circumstance where the officer can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the patrol rifle may include but are not limited to: <ul style="list-style-type: none"> (1) Situations where the member reasonably anticipates an armed encounter. (2) When a member is faced with a situation that may require accurate and effective fire at long range. (3) Situations where a member reasonably expects the need to meet or exceed a suspect's firepower. (4) When a member reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage. (5) When a member reasonably believes that a suspect may be wearing body armor. (6) When authorized or requested by a supervisor. (7) When needed to euthanize an animal.
(3) The fiscal impact of each type of military equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment	
Initial cost:	Approximately \$ 26,256
Annual costs:	Approximately \$270.00/rifle (Ammo & Training)
(4) The legal and procedural rules that govern each authorized use	
Legal:	CA Penal Code 33220(b). All other applicable State, Federal and Local laws governing short-barreled rifles and police use of force.
Procedural:	DROPD Policies - 300 (Use of Force), 306 (Firearms), 412 (Rapid Response and Deployment)
(5) The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of military equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the military equipment use policy	
Required training:	CA POST certified 16-hour patrol rifle course & 8 hours annually / 2 annual qualifications
Other Notes:	These rifles are standard issue service weapons for DROPD officers and as a result exempted from the Military Equipment Use Policy per CA Gov't Code §7070 (c)(10). They have been included in this document for transparency.

QUALIFYING EQUIPMENT OWNED/UTILIZED

SECTION ONE - QUALIFYING EQUIPMENT OWNED/UTILIZED BY THE DEL REY OAKS POLICE DEPARTMENT	
AB 481 Category Govt Code §7070(c):	(14) The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons
(1) A description of each type of military equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the military equipment	
Description:	LMT Defense 40mm Launcher and Kinetic Energy Munitions
Quantity (existing/sought):	Three (3)
Capabilities:	The 40mm Less Lethal Launcher is capable of firing 40mm Kinetic Energy Munitions, known as sponge projectiles. The range is projectile type dependent. The effective range is approximately 140 feet.
Expected lifespan:	15 years
Manufacturer's description:	Manufactured exclusively for Defense Technology®, the 40LMTS is a tactical single shot launcher that features an expandable ROGERS Super-Stoc and an adjustable Integrated Front Grip (IFG) with light rail. The ambidextrous Lateral Sling Mount (LSM) and QD mounting systems allow both a single and two point sling attachment. The 40LMTS will fire standard 40mm less lethal ammunition, up to 4.8 inches in cartridge length. The Picatinny Rail Mounting System will accept a wide array of enhanced optics/sighting systems.
(2) The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of military equipment	
Purpose(s)/Authorized Use:	<p>Officers are not required or compelled to use approved munitions in lieu of other reasonable tactics if the involved officer determines that deployment of these munitions cannot be done safely. The safety of hostages, innocent persons and officers takes priority over the safety of subjects engaged in criminal or suicidal behavior.</p> <p>Circumstances appropriate for deployment include, but are not limited to, situations in which:</p> <ol style="list-style-type: none"> 1. The suspect is armed with a weapon and the tactical circumstances allow for the safe application of approved munitions. 2. The suspect has made credible threats to harm him/herself or others. 3. The suspect is engaged in riotous behavior or is throwing rocks, bottles or other dangerous projectiles at people and/or officers. 4. There is probable cause to believe that the suspect has already committed a crime of violence and is refusing to comply with lawful orders.
(3) The fiscal impact of each type of military equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment	
Initial cost:	\$2,532
Annual costs:	\$400 (includes sponge projectiles for training) \$600 (Training)
(4) The legal and procedural rules that govern each authorized use	
Legal:	All applicable State, Federal and Local laws governing police use of force.
Procedural:	DRO Policies - 306 (Firearms), 303 (Control Devices and Techniques)
(5) The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of military equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the military equipment use policy	
Required training:	Two (2) hours of initial training and (2) hours yearly (includes qualification)
Other:	

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SECTION TWO



QUALIFYING PROPOSED PROCUREMENT EQUIPMENT

DEL REY OAKS POLICE DEPARTMENT

QUALIFYING PROPOSED PROCUREMENT EQUIPMENT

SECTION TWO - QUALIFYING PROPOSED PROCUREMENT EQUIPMENT BY THE DEL REY OAKS POLICE DEPARTMENT	
AB 481 Category Govt Code §7070(c):	(14) The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.
(1) A description of each type of military equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the military equipment	
Description:	40mm Less Lethal Kinetic Energy Munitions
Quantity (existing/sought):	50 Existing 20 / Sought 0
Capabilities:	Effectiveness depends on many variable, such as distance, clothing, stature, and the point where the projectile impacts. 50 YD (45 M)
Expected lifespan:	5 years
Manufacturer's description:	The Defense Technology 40mm eXact iMPact™ Sponge Round is a spin-stabilized projectile. Although it is extremely accurate and consistent, accuracy is dependent on the launcher, using open sights vs. an improved sight, environmental conditions, and the operator.
(2) The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of military equipment	
Purpose(s)/Authorized Use:	<p>This department is committed to reducing the potential for violent confrontations. Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation.</p> <p>Only department-approved kinetic energy munitions shall be carried and deployed. Approved munitions may be used to compel an individual to cease his/her actions when such munitions present a reasonable option.</p> <p>Officers are not required or compelled to use approved munitions in lieu of other reasonable tactics if the involved officer determines that deployment of these munitions cannot be done safely. The safety of hostages, innocent persons and officers takes priority over the safety of subjects engaged in criminal or suicidal behavior.</p> <p>Circumstances appropriate for deployment include, but are not limited to, situations in which:</p> <ol style="list-style-type: none"> The suspect is armed with a weapon and the tactical circumstances allow for the safe application of approved munitions. The suspect has made credible threats to harm him/herself or others. The suspect is engaged in riotous behavior or is throwing rocks, bottles or other dangerous projectiles at people and/or officers. There is probable cause to believe that the suspect has already committed a crime of violence and is refusing to comply with lawful orders.
(3) The fiscal impact of each type of military equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment	
Initial cost:	\$1600 \$640.98
Annual costs:	\$200 Based on usage.
(4) The legal and procedural rules that govern each authorized use	
Legal:	All applicable State, Federal and Local laws governing police use of force.
Procedural:	DROPD Policies - 303 (Control Devices and Techniques), 300 (Use of Force)
(5) The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of military equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the military equipment use policy	
Required training:	Two (2) hours of initial training and (2) hours yearly (includes qualification)
Other Notes:	

QUALIFYING PROPOSED PROCUREMENT EQUIPMENT

SECTION TWO - QUALIFYING PROPOSED PROCUREMENT EQUIPMENT BY THE DEL REY OAKS POLICE DEPARTMENT	
AB 481 Category Govt Code §7070(c):	(14) The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.
(1) A description of each type of military equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the military equipment	
Description:	<u>Direct Impact® Le Extended Range 40 Mm Reloadable 50-Shot Training Kit</u>
Quantity (existing/sought):	<u>Existing 45 / Sought 0</u>
Capabilities:	N/A
Expected lifespan:	Unknown
Manufacturer's description:	<u>This reloadable training kit allows officers to practice loading, sighting, trigger pull and range estimate at a fraction of the cost of tactical rounds. With the base sitting on a flat surface, the nose is inserted into the opening until it clicks. Using the supplied hex key, the screw is loosened and the fired cartridge is removed. A new one is inserted and the screw is tightened. the round is now ready to fire. Total lapse time is under 10 seconds. Not for use on humans.</u>
(2) The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of military equipment	
Purpose(s)/Authorized Use:	<u>Training Only.</u>
(3) The fiscal impact of each type of military equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment	
Initial cost:	<u>\$375.44</u>
Annual costs:	<u>Based on usage</u>
(4) The legal and procedural rules that govern each authorized use	
Legal:	All applicable State, Federal and Local laws governing police use of force.
Procedural:	DROPD Policies - 303 (Control Devices and Techniques), 300 (Use of Force)
(5) The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of military equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the military equipment use policy	
Required training:	Two (2) hours of initial training and (2) hours yearly (includes qualification)
Other Notes:	

SECTION THREE



QUALIFYING LETHAL AMMUNITION

OAKS POLICE DEPARTMENT

*****DRAFT*****

QUALIFYING LETHAL AMMUNITION

SECTION ONE - QUALIFYING EQUIPMENT OWNED/UTILIZED BY THE DEL REY OAKS POLICE DEPARTMENT	
AB 481 Category Govt Code §7070(c):	(10) Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.
(1) A description of each type of military equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the military equipment	
Description:	Federal Premium Duty Ammunition .223 Caliber 55 Grain rifle round
Quantity (existing/sought):	Existing 0 / Sought 0
Capabilities:	To project a force against a selected target to have an effect and stop the threat when other reasonable options are not viable. A verbal warning should precede its application. 0-300 yards
Expected lifespan:	No expectation
Manufacturer's description:	Custom made for your Urban Rifle, Tactical® TRU® was specifically designed for use in semi-automatic rifles or "Urban Rifles," such as variants of the M-16 or AR-15. TRU bullets are specifically engineered, ranging from fragmenting designs for tactical entry to deeper penetrating bullets for patrol. This is particularly important in today's urban settings.
(2) The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of military equipment	
Purpose(s)/Authorized Use:	The purpose of this ammunition is used in conjunction with the Aero Precision X-15 rifles as the issued duty ammunition. The ammunition has a capable range of 0 to 300 yards. Its intended use is for engagement in armed suspects, subjects wearing body armor, barricaded subjects, and subjects beyond the effective range of a department issued pistol.
(3) The fiscal impact of each type of military equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment	
Initial cost:	Unknown. No purchase order available with cost.
Annual costs:	No longer purchased for use by the department. Only previously purchased amounts remain.
(4) The legal and procedural rules that govern each authorized use	
Legal:	All applicable State, Federal and Local laws governing police use of force.
Procedural:	Refer to policies 300, 300.4, 300.4.1, 300.5, 300.5.1, 300.5.3, 300.11, 303
(5) The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of military equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the military equipment use policy	
Required training:	Sworn members utilizing Federal Ammunition are trained in their use by CA POST certified instructors.
Other Notes:	Use is subject to applicable polices (303.3, 303.3.2)

QUALIFYING LETHAL AMMUNITION

SECTION ONE - QUALIFYING EQUIPMENT OWNED/UTILIZED BY THE DEL REY OAKS POLICE DEPARTMENT	
AB 481 Category Govt Code §7070(c):	(10) Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.
(1) A description of each type of military equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the military equipment	
Description:	Winchester Ranger Duty Ammunition .223 Caliber 55 Grain rifle round
Quantity (existing/sought):	Existing 3000 / Sought 0
Capabilities:	To project a force against a selected target to have an effect and stop the threat when other reasonable options are not viable. A verbal warning should precede its application. 0-300 yards
Expected lifespan:	No expectation
Manufacturer's description:	Winchester Ranger ammunition can be relied on to deliver consistent stopping power in real world situations. The Winchester brand has helped protect law enforcement officers and defend the general for more than 145 years. Combining innovation, comprehensive testing and proven track record of success; Range ammunition is designed to meet the toughest requirements set by the law enforcement community.
(2) The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of military equipment	
Purpose(s)/Authorized Use:	The purpose of this ammunition is used in conjunction with the Aero Precision X-15 rifles as the issued duty ammunition. The ammunition has a capable range of 0 to 300 yards. Its intended use is for engagement in armed suspects, subjects wearing body armor, barricaded subjects, and subjects beyond the effective range of a department issued pistol.
(3) The fiscal impact of each type of military equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment	
Annual costs:	\$787 per case of 1000 rounds (2025)
(4) The legal and procedural rules that govern each authorized use	
Legal:	All applicable State, Federal and Local laws governing police use of force.
Procedural:	Refer to policies 300, 300.4, 300.4.1, 300.5, 300.5.1, 300.5.3, 300.11, 303
(5) The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of military equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the military equipment use policy	
Required training:	Sworn members utilizing Winchester Ammunition are trained in their use by CA POST certified instructors.
Other:	Use is subject to applicable polices (303.3, 303.3.2)

QUALIFYING LETHAL AMMUNITION

SECTION ONE - QUALIFYING EQUIPMENT OWNED/UTILIZED BY THE DEL REY OAKS POLICE DEPARTMENT	
AB 481 Category Govt Code §7070(c):	(10) Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.
(1) A description of each type of military equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the military equipment	
Description:	Winchester "USA White Box" .223 caliber 55 grain Full Metal Jacket
Quantity (existing/sought):	Existing 4480 / Sought 3000
Capabilities:	To project a force against a selected target to have an effect and stop the threat when other reasonable options are not viable. A verbal warning should precede its application. 0-300 yards
Expected lifespan:	No expectation
Manufacturer's description:	Backed by generations of legendary excellence, Winchester "USA White Box" stands for consistent performance and outstanding value, offering high-quality ammunition to suit a wide range of hunter's and shooter's needs.
(2) The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of military equipment	
Purpose(s)/Authorized Use:	The purpose of this ammunition is used in conjunction with the Aero Precision X-15 rifles as the issued training ammunition. The ammunition has a capable range of 0 to 300 yards. Its intended use is for training with the Aero Precision X-15 rifles. The ammunition is used for training on the range. This ammo is not utilized as duty ammunition.
(3) The fiscal impact of each type of military equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment	
Annual costs:	\$1,500 for 3 cases of 1000 rounds each
(4) The legal and procedural rules that govern each authorized use	
Legal:	
Procedural:	Refer to policies 300, 300.4, 300.4.1, 300.5, 300.5.1, 300.5.3, 300.11, 303
(5) The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of military equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the military equipment use policy	
Required training:	Sworn members utilizing Winchester Ammunition are trained in their use by CA POST certified instructors.
Other:	Use is subject to applicable polices (303.3, 303.3.2)

ORDINANCE NO. 324

**AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
DEL REY OAKS AMENDING DEL REY OAKS POLICE DEPARTMENT
POLICY 706 “MILITARY EQUIPMENT USE”**

RECITALS

1. AB 481, the Law Enforcement and State Agencies Military Equipment Funding, Acquisition, and Use Act (the “Act”), effective January 1, 2022, is intended to increase transparency, accountability, and oversight surrounding the acquisition and use of military equipment by state and local law enforcement; and

2. AB 481 requires law enforcement agencies seeking to continue the use of any military equipment to obtain approval from their governing bodies before purchasing, raising funds for, or acquiring military equipment, by any means, including surplus military equipment from the federal government.

3. Law enforcement agencies are also required to seek governing body approval before collaborating with another law enforcement agency in the deployment or use of military equipment within the governing body's territorial jurisdiction or before using any new military equipment for a purpose, in any manner, or by a person not previously approved by the governing body; and

4. The redlines on the attached Del Rey Oaks Police Department Policy 706 “MILITARY EQUIPMENT USE” are made to conform with the requirements of AB 481.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF DEL REY
OAKS DOES ORDAIN AS FOLLOWS:**

SECTION 1. RECITALS. The foregoing Recitals are adopted as findings of the City Council as though set forth in fully within the body of this ordinance.

SECTION 2. AFFIRMATION AND ADOPTION. The Council hereby adopts Del Rey Oaks Police Department Policy 706 “MILITARY EQUIPMENT USE,” as amended and as attached hereto.

SECTION 3. CEQA. The activities described in this Ordinance are not a “project” as defined by California Environmental Quality Act because they are an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

SECTION 4. SEVERABILITY. If any provision, section, paragraph, sentence,

clause, or phrase of this ordinance, or any part thereof, or the application thereof to any person or circumstance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, or any part thereof, or its application to other persons or circumstances. The City Council hereby declares that it would have passed and adopted each provision, section, paragraph, subparagraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, paragraphs, subparagraphs, sentences, clauses, or phrases, or the application thereof to any person or circumstance, be declared invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE. This Ordinance will become effective immediately as an urgency ordinance upon approval by the City Council consistent with Government Code Section 36937 (b).

INTRODUCED, APPROVED, AND ADOPTED by the City Council of the City of Del Rey Oaks, California, at its regular meeting held on the 19th of May, 2026 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Scott Donaldson, Mayor

ATTEST:

Karen Minami, City Clerk

RESOLUTION NO. 2026-08

**RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City of Del Rey Oaks are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Del Rey Oaks must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Del Rey Oaks, will receive an estimated \$44,304.00 in RMRA funding in Fiscal Year 2026-27 from SB 1; and

WHEREAS, this is the seventh year in which the City of Del Rey Oaks is receiving SB 1 funding and will enable the City of Del Rey Oaks to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City of Del Rey Oaks has undergone a public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Del Rey Oaks used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Del Rey Oaks maintain and rehabilitate streets and roads throughout the City of Del Rey Oaks this year and many similar projects into the future; and

WHEREAS, the 2020 California Statewide Local Streets and Roads Needs Assessment found that the City of Del Rey Oaks' streets and roads are in good condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into excellent/good condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Del Rey Oaks, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2026-27 Road Maintenance and Rehabilitation Account revenues:

Project Title: Rosita Rd. Shoulder repair

Project Description: Rosita Rd. full reconstruction of failed shoulder.

Project Location: West shoulder of Rosita Rd. between Angelus & Paloma Rd.

Estimated Project Schedule: February 1, 2027 – June 30, 2027

PASSED AND ADOPTED by the City Council of the City of Del Rey Oaks, State of California this 19th day of May 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest

Signed

Karen Minami, City Clerk

Scott Donaldson, Mayor



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
 PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

DATE: May 19, 2026
TO: Honorable Mayor and City Council
FROM: John Guertin, City Manager
SUBJECT: Approval of TAMC Master State & Federal Funding Agreement
CEQA: This Action is not subject to the California Environmental Quality Act (CEQA) as it is not a project pursuant to Guidelines Section 15378 (b)(5) because it is an organizational or administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

Adopt Resolution No. 2026-09 approving the Transportation Agency for Monterey County (TAMC) Master State & Federal Funding Agreement and authorize the City Manager to execute the agreement.

Discussion

The Transportation Agency for Monterey County (TAMC) administers State and Federal transportation funding programs. Execution of the Master Funding Agreement is required for the City to receive reimbursement and access these funds. The agreement establishes requirements for eligible use of funds, reporting, reimbursement procedures, and compliance with applicable regulations. The agreement term is three years and allows Exhibit A to be updated as funding allocations change.

Exhibit A identifies approximately \$83,191.17 in Regional Surface Transportation Program (RSTP) fair share funds currently programmed for City projects.

The City must execute the agreement to receive TAMC-administered transportation funding.

Fiscal Impacts

Approval will allow access to approximately \$83,191.17 in currently programmed funds and eligibility for additional funding opportunities.

Respectfully Submitted,

John Guertin,
 City Manager

**AGREEMENT BETWEEN THE
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
AND THE CITY OF DEL REY OAKS
FOR THE ALLOCATION OF FUNDING APPROVED BY
THE TRANSPORTATION AGENCY BOARD OF DIRECTORS**

This agreement is made on _____ by and between the City of Del Rey Oaks, a public body, hereinafter referred to as “Recipient,” and the Transportation Agency for Monterey County, hereinafter referred to as “TAMC.”

WHEREAS, TAMC is the state-designated Regional Transportation Planning Agency for Monterey County; and

WHEREAS, as authorized by section 182.6(g) of the Streets and Highways Code, TAMC has entered into a separate agreement with the State of California, through the Department of Transportation (Caltrans), to assign a defined portion of its annual federal Surface Transportation Block Grant Program (STBGP) apportionment to Caltrans in exchange for state funds for specified fiscal year(s); and

WHEREAS, TAMC is authorized to use these exchanged funds (hereinafter referred to as “RSTP Exchange Funds”) to assist local agencies to promote projects which otherwise qualify for STBGP funds; and

WHEREAS, as authorized by Chapter 2, Title 21, Rule 6640 of the Transportation Development Act, one of the duties of TAMC is to administer the provisions of the Transportation Development Act in apportioning Local Transportation Funds (LTF) for the Transportation Development Act 2% (TDA 2%) program for bicycle and pedestrian projects pursuant to Article 3 of that law, and to the Cities, County, and Monterey-Salinas Transit District;

WHEREAS, as authorized by the Joint Powers Agreement for the Monterey County Regional Development Impact Fee Agency, TAMC is designated to administer and allocate regional development impact fee revenues (RDIF) to projects identified in the approved Strategic Expenditure Plan; and

WHEREAS, the TAMC Board of Directors has approved the allocation of funds toward the projects listed in Exhibit A; and

WHEREAS, it is contemplated by TAMC and the Recipient that the amount of funding and the projects designated in Exhibit A may change from time to time as set forth below; and

WHEREAS, TAMC has requested the Monterey County Auditor-Controller to establish a separate fund for the Federal Apportionment Exchange Program and such a separate fund has been established.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, THE PARTIES HERETO AGREE AS FOLLOWS:

1. RULES FOR RSTP EXCHANGE FUNDS

- A. TAMC agrees to allocate RSTP Exchange Funds paid by Caltrans under the Federal Apportionment Exchange Program only for projects as authorized under sections 133(b) and 133 (c) of Title 23, United States Code and Article XIX of the California State Constitution.
- B. The Recipient agrees to use RSTP Exchange Funds only for the RSTP Exchange eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

2. RULES FOR TDA 2%

- A. TAMC agrees to allocate TDA 2% funds under the Transportation Development Act only for projects as authorized under the Transportation Development Act Section 99234 Claims for Pedestrian and Bicycle Facilities.
- B. The Recipient agrees to use TDA 2% funds only for TDA 2% eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

3. RULES FOR RDIF

- A. TAMC agrees to allocate RDIF funds under the Joint Powers Agreement only for projects as authorized by the TAMC Board of Directors in the approved Strategic Expenditure Plan.
- B. The Recipient agrees to use RDIF funds only for RDIF eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

4. ADMINISTRATIVE POLICIES

- A. The projects described in Exhibit A, and the amounts allocated therefore, may be amended from time to time without changing the rest of this Master Agreement, by means of approval by the TAMC Board of Directors of a revised Exhibit A, which shall be designated by a date and number (e.g., "Exhibit A-1 (DATE)").
- B. The Recipient agrees to submit an annual report to TAMC by April 30 describing the progress towards completion for all projects listed in Exhibit A.

- C. The Recipient agrees to mention TAMC's role in funding the project in any press releases or media events held by the Recipient to promote a funded project.
- D. TAMC agrees to reimburse the Recipient within 30 days of receipt of a completed claim form (Exhibit B) from the Recipient.
- E. The Recipient agrees to cause the completion of the project(s) within three years from the date funds were awarded by the TAMC Board of Directors, as recorded in Exhibit A. Failure to complete the project(s) in a timely basis shall allow TAMC to refuse reimbursement and to reprogram such funds for other purposes.

5. COST PRINCIPLES

- A. Recipient agrees to comply with Office of Management and Budget Circular A-87, Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements.
- B. Recipient agrees to:
 - (a) use Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., to determine the allowability of individual project cost items; and
 - (b) comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Costs Principles and Audit Requirements.

Every sub-recipient receiving funds as a contractor or sub-contractor under this AGREEMENT shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Costs Principles and Audit Requirements.

6. THIRD PARTY CONTRACTING

- A. Recipient shall not award a construction contract over \$10,000 or other contracts over \$25,000 on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of Caltrans. This provision shall not apply to professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e), and (f).
- B. Recipient agrees that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors and only if consistent with Paragraph 10, below.

- C. In addition to the above, the pre-award requirements of third party contractor/ consultants with Recipient shall be consistent with Local Program Procedures as published by Caltrans.

7. ACCOUNTING SYSTEM

Recipient, its contractors and subcontractors, shall establish and maintain an accounting system and records that properly accumulate and segregate expenditures by line item. The accounting system of Recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment claims.

8. RIGHT TO AUDIT

For the purpose of determining compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq., when applicable and other matters connected with the performance of the Agreement pursuant to Government Code 8546.7, Recipient shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of the Agreement, including but not limited to, the costs of administering the Agreement. All parties shall make such materials available at their respective offices at all reasonable times during the Agreement period and for three years from the date of final payment under the Agreement. The state, State Auditor, TAMC, FHWA, or any duly authorized representative of the Federal Government shall have access to any books, records, and documents of Consultant and its certified public accountants (CPA) work papers that are pertinent to the Agreement and indirect cost rates (ICR) for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested. Subcontracts in excess of \$25,000 shall contain this provision.

9. TRAVEL AND SUBSISTENCE

Payments to Recipient for travel and subsistence expenses of Recipient forces and/or its contractors or subcontractors, claimed for reimbursement or applied as local match credit, shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced are in excess of those authorized DPA rates, then Recipient is responsible for the cost difference and any overpayments shall be reimbursed to the TAMC on demand.

10. PROJECT COMPLETION

Recipient agrees to provide to the TAMC a short report summarizing total project costs and milestones, including before and after photos of the project, for each project within sixty (60) days of completion.

11. GOVERNING LAWS

This Agreement shall be construed and enforced according to the laws of the State of California, and the parties hereby agree that the County of Monterey shall be the proper venue for any dispute arising hereunder.

12. CONFLICT OF INTEREST

Recipient warrants that it presently has no interest and shall not acquire any interest during the term of this Agreement, which would directly or indirectly conflict in any manner or to any degree with its full and complete performance of all services under this Agreement.

13. CONSTRUCTION OF AGREEMENT

The parties agree that each party has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any exhibit or amendment. To that end, it is understood and agreed that this Agreement has been arrived at through negotiation, and that neither party is to be deemed the party which prepared this Agreement within the meaning of Civil Code Section 1654. Section and paragraph headings appearing herein are for convenience only and shall not be used to interpret the terms of this Agreement.

14. WAIVER

Any waiver of any term or condition hereof must be in writing. No such waiver shall be construed as a waiver of any other term or condition herein.

15. SUCCESSORS AND ASSIGNS

This Agreement and all rights, privileges, duties and obligations hereunder, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns and heirs.

16. TIME IS OF THE ESSENCE

The parties mutually acknowledge and agree that time is of the essence with respect to every provision hereof in which time is an element. No extension of time for performance of any obligation or act shall be deemed an extension of time for performance of any other obligation or act, nor shall any such extension create a precedent for any further or future extension.

17. EXECUTION OF AGREEMENT

Any individual executing this Agreement on behalf of an entity represents and warrants that he or she has the requisite authority to enter into this Agreement on behalf of such entity and to bind the entity to the terms and conditions hereof. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

18. ENTIRE AGREEMENT

This document, including all exhibits hereto, constitutes the entire agreement between the parties, and supersedes any and all prior written or oral negotiations and representations between the parties concerning all matters relating to the subject of this Agreement.

19. TERMINATION DATE

This Agreement shall remain in effect for a period of three (3) years from the latest date reflected on the signature page(s) below.

IN WITNESS WHEREOF, TAMC and Recipient execute this Agreement as follows:

TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Todd Muck
Executive Director

Date

**Recipient:
CITY OF DEL REY OAKS**

John Guertin
City Manager

Date

Approved as to Form:

Shane Strong
TAMC Counsel

Date

City Attorney
City of Del Rey Oaks

Date

RESOLUTION NO. 2026-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS APPROVING THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY MASTER STATE & FEDERAL FUNDING AGREEMENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

WHEREAS, the Transportation Agency for Monterey County (TAMC) administers State and Federal transportation funding programs; and

WHEREAS, the City of Del Rey Oaks must enter into a Master Funding Agreement with TAMC to receive and utilize such funding; and

WHEREAS, the agreement establishes the terms and conditions for allocation, reimbursement, and use of funds; and

WHEREAS, Exhibit A identifies funding allocated to City projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks as follows:

1. The TAMC Master State & Federal Funding Agreement is hereby approved.
2. The City Manager is authorized to execute the agreement and related documents.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Del Rey Oaks on May 19, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Scott Donaldson, Mayor

Karen Minami, City Clerk

**Transportation Agency for Monterey County
Master State and Federal Funding Agreement
Exhibit A**

City of Del Rey Oaks

Agency	Board Approval Date	Fund Expiration Date	Type	Active Projects	Budget	Paid	Balance Outstanding
Del Rey Oaks	8/27/2025	8/26/2028	RSTP Fair Share	Saucito/Work Drainage Improvement Project	\$ 67,601.20	\$ -	\$ 67,601.20
Del Rey Oaks	3/25/2026	3/24/2029	RSTP Fair Share	Unprogrammed Balance	\$ 15,589.97	\$ -	\$ 15,589.97
					\$ 83,191.17	\$ -	\$ 83,191.17

Last Revised: 3/25/2026

Approved by: 
Todd Muck, Executive Director



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

DATE: May 19, 2026

TO: Honorable Mayor and City Council

FROM: John Guertin, City Manager

SUBJECT: Approval of Pavement Management Program Update 2025 Reimbursement Agreement with TAMC

CEQA: This Action is not subject to the California Environmental Quality Act (CEQA) as it is not a project pursuant to Guidelines Section 15378 (b)(5) because it is an organizational or administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

It is recommended that the City Council:

1. Approve the Pavement Management Program Update 2025 Reimbursement Agreement with the Transportation Agency for Monterey County (TAMC) for the City's Pavement Management Program, and; ("EXHIBIT A")
2. Authorize the City Manager to execute the Agreement on behalf of the City Council.

Background

It is a requirement of Measure X that each local agency is required to have a Pavement Management Program to receive maintenance funding. After establishing a baseline pavement condition, which was completed in 2019, jurisdictions are required to re-inspect pavement conditions of collector and arterial roads every three years. TAMC coordinates a joint procurement for Pavement Management Program Update services for those agencies that are in need of these services and elect to participate in this joint procurement effort.

At the regular meeting of March 22, 2022, the City Council approved the Pavement Management Program Update 2022 Reimbursement Agreement with the Transportation Agency for Monterey County (TAMC) for the City's Pavement Management Program. This agreement confirms the City's participation in the regional program and will help the City prioritize the pavement network for rehabilitation and resurfacing projects.

Discussion

On October 22, 2025, the TAMC Board of Directors approved a contract with Nichols Consulting Engineers (NCE) to provide Pavement Management consulting services for the regional program. Under the Pavement Management Program (PMP) Reimbursement Agreement, the City agrees to reimburse TAMC for all consultant costs associated with services rendered to the City's PMP. These services include: updating the City's database with new streets, providing inspection assessments of collector and arterial roadways, updating the City's geographic information system (GIS) database, creating presentation and reports for City Council, and providing training opportunities for City staff on the Streetsaver Pavement Management software.

TAMC will be responsible for overseeing the consultant services for the PMP Update. Executing the reimbursement agreement (“EXHIBIT A”) confirms the City’s participation in the regional program and will help the City prioritize the pavement network for rehabilitation and resurfacing projects.

Fiscal Impacts

The City’s cost share of the regional program is \$11,030. A cost share summary for each City can be found in “EXHIBIT B”. Before the City Manager signs the agreement, Exhibit B will be revised to remove the Council Presentations, Technical Assistance and GIS Linkage line items resulting in a cost reduction from \$27510 to \$11,030. Should the City Council approve this request, staff will incorporate the costs into the FY2026-27 Recommended Budget.

Respectfully Submitted,

John Guertin,
City Manager

MEASURE X
PAVEMENT MANAGEMENT PROGRAM UPDATE 2025 REIMBURSEMENT AGREEMENT
between the
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
and the



This Pavement Management Program Update 2025 Reimbursement Agreement (“AGREEMENT”) is effective as of the last date opposite the respective signatures below and is entered into by and between the Transportation Agency for Monterey County (“TAMC”) and the (“AGENCY”), collectively referred to as “PARTIES”.

RECITALS

1. **WHEREAS**, On November 8, 2016, the voters of Monterey County, pursuant to the provisions of the Local Transportation Authority and Improvement Act, California Public Utilities Code Section 180000 et seq. (the “Act”), approved Measure X (TAMC Ordinance No. 2016-01) on the Monterey County Ballot, thereby authorizing TAMC to impose and administer the proceeds from a three-eighths cent transaction and use tax (“Measure X”);
2. **WHEREAS**, On [Date], AGENCY entered into a Master Programs Funding Agreement (“Master Agreement”) setting forth the mutual obligations and rights of TAMC and AGENCY with respect to the allocation of Measure X funds;
3. **WHEREAS**, One of AGENCY’S obligations under the Master Agreement is to reinspect pavement conditions every three years for arterials and collectors and every six years for residential streets and local/rural roads unless otherwise approved by TAMC;
4. **WHEREAS**, TAMC is coordinating a joint procurement to assist agencies in meeting these requirements and to provide additional pavement management services as requested;
5. **WHEREAS**, TAMC issued a Request for Proposals (RFP) for pavement management services and Nichols Consulting Engineers was selected as the most qualified firm to perform the required services; and
6. **WHEREAS**, the AGENCY desires to enter into an agreement with the Agency to reimburse its proportionate share of the costs associated with the consultant services for the Pavement Management Program Update;

NOW, THEREFORE, in consideration of the mutual promises and undertakings herein made and the mutual benefits to be derived therefrom, the parties hereto represent, covenant and agree as follows:

1. Scope of Services: TAMC shall procure and oversee consultant services provided by Nichols Consulting Engineers for the Pavement Management Program Update, including pavement condition re-inspections and any additional services requested by the AGENCY within the scope of work of TAMC's agreement with Nichols Consulting Engineering.
2. Cost Sharing and Reimbursement: The AGENCY agrees to reimburse TAMC for its proportionate share of the total consultant costs, as outlined in Exhibit A (Cost Breakdown). Payment shall be made within 30 days of invoice receipt from TAMC.
3. Reporting and Coordination: TAMC shall provide regular updates to the AGENCY regarding project progress, deliverables, and expenditures. The AGENCY shall cooperate with TAMC and the consultant to facilitate timely completion of services.
4. Term: This AGREEMENT shall be effective upon execution and shall remain in effect until December 31, 2026, unless terminated earlier in accordance with Section II, Paragraph 2, Termination.
5. Termination: Either Party may terminate this Agreement with 30 days' written notice. In the event of termination, the AGENCY shall reimburse TAMC for any costs incurred up to the termination date.
6. Indemnification: Each Party shall indemnify, defend, and hold harmless the other Party from any claims, liabilities, or damages arising from its own acts or omissions in connection with this Agreement.
7. Additional Acts and Documents: Each party agrees to do all such things and take all such actions, and to make, execute and deliver such other documents and instruments, as shall be reasonably requested to carry out the provisions, intent and purpose of this Agreement.
8. Integration: This Agreement represents the entire agreement of the parties with respect to the subject matter thereof. No representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein.
9. Applicable Law: This Agreement shall be governed by, and constructed and enforced in accordance with, the laws of the State of California.
10. Amendment: This Agreement may not be changed, modified or rescinded except in writing, signed by all parties hereto. Any attempt at oral modification of this Agreement shall be void and of no effect.

11. Notices: Notice required under this AGREEMENT shall be delivered personally by facsimile, or by first-class postage pre-paid mail to AGENCY and TAMC at the addresses listed below. Notice shall be deemed effective upon personal delivery or facsimile transmission, or on the third day after deposit with the U.S. Postal Service. AGENCY and TAMC shall give prompt notice of any change of address, including contact name and title. Unless otherwise changed according to these notice provisions, notices shall be addressed as follows:

FOR AGENCY:

Name
Title
Address
Address
Telephone
Email address

FOR TAMC:

Laurie Williamson
Senior Engineer
55 B Plaza Circle
Salinas, CA 93901
831.775.4415
laurie@tamcmonterey.org

12. Waiver: Any waiver of any terms of this AGREEMENT shall be in writing signed by both parties hereto. A waiver of any of the terms and conditions of this Agreement shall not be construed as a waiver of any other terms or conditions in this AGREEMENT.

13. Non-Assignment: Neither party hereto may assign, sell, or otherwise transfer its interest or obligations in this Agreement without the prior written consent of the other party.

14. No Rights in Third Parties: Nothing in this Agreement, express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any third party, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third party or any party to this Agreement, nor shall any provision of this Agreement give any third party any right of subrogation or action over or against any party to this Agreement.

15. Headings: The headings in this AGREEMENT are for convenience only and shall not be used to interpret the terms of this AGREEMENT.

16. Construction of Agreement: The parties hereto agree that each party has fully participated in the review and revision of this AGREEMENT and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this AGREEMENT or any amendment to this AGREEMENT.

In Witness Whereof, the parties have executed this AGREEMENT by their duly authorized officers as of the date first written below.

[Name of AGENCY] (AGENCY)

Transportation Agency for
Monterey County (TAMC)

By: _____
Name
Title

By: _____
Todd A. Muck
Executive Director

Dated: _____

Dated: _____

Approved as to Form and Legality:

By: _____
Name
Title

By: _____
Shane Ebon Strong
TAMC Counsel

Dated: _____

Dated: _____

EXHIBIT A

**FAIR SHARE COSTS OF THE [REDACTED] FOR
PAVEMENT MANAGEMENT PROGRAM UPDATE 2025 CONSULTING SERVICES**

TASK	DESCRIPTION	COST
1	Project Management	\$
2	Database Review and Update	\$
3.1	Pavement Condition Surveys of Residential and Local Roadways	\$
3.2	Pavement Condition Surveys of Arterial and Collector Roadways	\$
4	Update Maintenance and Rehabilitation Strategies and Decision Tree	\$
5	Budget Analysis and Funding Scenarios	\$
6.1	Final Reports	\$
6.2	Council Presentations	\$
7	Training and Technical Support	\$
8	GIS Linkage and Mapping	\$
9	Traffic Sign Inventory	\$
TOTAL ANTICIPATED COST		\$
NOT TO EXCEED AMOUNT		\$

EXHIBIT B**PAVEMENT MANAGEMENT PROGRAM REQUIREMENTS**

The approved ordinance for the Transportation Safety & Investment Plan (Measure X) outlines the requirements for the use of local road maintenance, pothole repair and safety funds. It includes a requirement for each jurisdiction to have a pavement management program. "Each city and the County of Monterey shall develop, or participate in the development of by TAMC, a pavement management program. They shall submit regular reports on the conditions of their streets, to ensure timely repairs and keep the public informed. Development of the pavement management program by TAMC is eligible to be funded out of this program prior to distribution of funds to the cities and the County."

SYSTEM REQUIREMENTS: In order to receive Measure X funds, the cities and the County shall utilize a pavement management program (PMP) and submit regular reports on the conditions of their streets, to ensure timely repairs and keep the public informed. The pavement management program should utilize an approved software-based tool for analyzing pavement conditions and reports findings on rehabilitation/maintenance strategies based on funding levels. The pavement management program used by the jurisdiction must contain, at a minimum, the following features:

- Store the inventory all roadways within a jurisdiction (in a compatible database with other jurisdictions).
- Assess the condition of the roadways (based on seven distresses and three severity levels).
- Provide the current Pavement Condition Index (PCI) for the roadways (as per ASTM D6433).
- Identify all pavement sections needing maintenance, rehabilitation, or replacement.
- Calculate budget needs for maintenance, rehabilitation or replacement of deficient pavement sections (for the current year and the next three years at various overall condition levels).
- Develop maintenance strategies for the most cost-effective level of maintenance or repair appropriate at the time of the inspection.
- Generate pavement management program reports (in various formats).

All jurisdictions must implement and maintain an approved Pavement Management Program (“StreetSaver” or equivalent). The “StreetSaver” Pavement Management Program developed by Metropolitan Transportation Commission (MTC) is the most utilized program in the Bay Area and would be an excellent program for this region as well. The use of the “StreetSaver” Pavement Management Program is recommended (but not required) since it would allow good compatibility between local jurisdictions and also provide regional benefits. Jurisdictions may elect to use an alternative pavement management program provided it meets the above listed minimum requirements and receives written approval from TAMC.

The Agency will assist with the development of an overall pavement management implementation plan for this region with the participation and coordination of all the cities and the county. The Agency recommends the development of a regional system to benefit from a coordinated system. The regional system would be developed collaboratively between local jurisdictions. In order to have a regional database, it is recommended that all agencies utilize a common pavement management program. This would allow compilation of information on a regional basis. It would also create opportunities for interagency coordination and to guide regional transportation investments and planning.

UPDATE REQUIREMENTS: The jurisdictions must complete the following updates:

- Review and update the pavement information for all roads every two years.
- Pavement conditions must be re-inspected every three years for arterials and collectors.
- Pavement conditions must be re-inspected every six years for residential streets and local/rural roads, unless otherwise approved by TAMC. Pavement condition surveys may be done by either automated or manual inspections and may be done either individually or in conjunction with another agency. A percentage of the network can be scheduled each year so that the entire network is updated on a regular cycle.

REPORT REQUIREMENTS: All jurisdictions shall submit an annual Pavement Management Program Report Letter to TAMC no later than December 31 of each year the Measure X tax is in effect using the approved report letter format. It shall include all the highlighted information and shall be on local agency letterhead (see attached template).

All jurisdictions shall also participate in the biennial pavement needs survey conducted for the California Statewide Local Streets and Roads Needs Assessment and provide the requested roadway data for their jurisdiction.

EXHIBIT A SCOPE OF WORK AND SCHEDULE

PAVEMENT MANAGEMENT PROGRAM UPDATE 2025

Project Description: Provide professional and technical services in developing and implementing a Pavement Management Program (PMP) Update for each participating member agency utilizing StreetSaver software. The update shall assess pavement conditions of collector and arterial roads as well as residential streets and local/rural roads for each of the ten (10) member agencies participating in this update as well as additional tasks outlined here.

Task 1. Project Management and Meetings

NCE will meet with TAMC staff to kick-off the project by reviewing the technical approach and any administrative matters that may be necessary. Items to be discussed will include the following:

1. Project goals
2. Scope of work, project schedule, budget and invoicing requirements
3. Information needed from TAMC and participating agencies
4. Field work
 - A. Scheduling and access requirements for field work
 - B. Public safety concerns, requirements and procedures
 - C. Quality Control Plan (QCP)
 - D. List of publicly maintained roads (as well as privately owned)
 - E. New roads
5. M&R practices, records and costs
6. Paving or maintenance budgets
7. Budgeting scenarios, including historical expenditures
8. Other items as needed

Prior to the kick-off meeting, NCE will prepare an agenda and project schedule which will be sent to TAMC staff for review. At least four progress meetings will be held to review the work performed and to address any questions or issues that arise as the work progresses.

DELIVERABLES:

1. Agenda and technical memoranda summarizing the results of meetings
2. Project schedule

Task 2. Database Review and Update

As part of this task, NCE will review the database inventory and coordinate with participating agencies (Greenfield, King City, Marina, Sand City, Soledad and Monterey County) regarding newly added roads (assumed to be 25 miles). Any new roads will be updated into the respective StreetSaver® databases. Road name, limits, surface type, functional classification, number of lanes, construction records, and road geometry will be verified before updating.

However, if there have been any modifications, NCE will recommend any sectionalization changes (either combining or splitting sections) to better represent the Cities'/County's maintenance practices. Factors to be considered when re-sectioning include road geometry, functional classification, pavement age, geographical boundaries, pavement performance, and maintenance practices. NCE will next field verify new roads and determine if the data received from agencies are accurate.

In addition, all historical M&R records provided by the County and cities since 2022, or since 2017 if the agency did not participate in the 2022 Update, will also be entered into StreetSaver® if needed. Populating the database with recent M&R historical data is extremely useful for determining future treatments and predicting future performance. M&R activities include overlays, reconstructions and any surface seals or localized repairs. All M&R historical records must include the following information:

1. Street Name, Street and section IDs
2. Beginning and ending limits of work
3. Date and type of treatment
4. Cost of treatment (optional)

DELIVERABLES:

1. All data collected shall be submitted (Excel format) for city/county staff to review prior to updating the StreetSaver® database
2. M&R history report
3. Updated StreetSaver® databases

Task 3. Pavement Condition Surveys

NCE will perform pavement condition surveys on approximately 1,402 centerline miles of pavement in the County and cities. All participating agencies will need to have their arterials and collectors (496 miles) as well as residential streets and local/rural roads (906 miles) surveyed and updated.

Participating Agency		Centerline Miles			
		Local/ Residential	Arterial	Collector	Total
1	Carmel-by-the-Sea	16.8	4.5	3.7	25.0
2	Del Rey Oaks	3.7	2.3	3.6	9.6
3	Gonzales	16.4	2.9	1.1	20.4
4	Greenfield	30.8	1.7	3.2	35.7
5	King City	17.0	9.8	3.9	30.7
6	Marina	36.5	21.5	17.3	75.3
7	Pacific Grove	44.9	8.6	13.2	66.7
8	Sand City	3.0	0.0	2.1	5.1
9	Soledad	30.8	2.5	4.8	38.1
10	Monterey County	705.8	16.5	372.6	1,094.9
Total Centerline Miles		905.7	70.3	425.5	1,401.5

The distress collection protocols will be in accordance with the latest edition of MTC’s “*Pavement Condition Index Distress Identification Manual for Flexible & Concrete Pavements.*” In 2021/22, TAMC utilized a hybrid approach as not all agencies had an updated shapefile. For cities who had no accurate shapefile, walking surveys were utilized. For the other county roads and streets, a semi-automated approach was used. This same method will be applied for the current update, except for Soledad, which requires an imagery catalog for traffic sign extraction and will therefore utilize an automated approach instead.

NCE will be responsible for providing all equipment necessary to perform this task. Should County or City personnel wish to observe NCE’s crews during the surveys, we can accommodate the staff. Note that this scope of work and condition surveys do not address issues including, but not limited to traffic, safety and road hazards, geometric issues, road shoulders, sidewalks, curb and gutters, drainage issues or short-term maintenance that should be performed.

Quality Control

Dr. James Signore (QC Manager) will be responsible for:

1. Calibrating all data collection activities
2. Reviewing field activities, including spot checks on the field crews
3. Reviewing field procedures and making changes, as needed
4. Comparing the field data collected with on-site conditions
5. Reviewing all data entry functions, including random spot checks
6. Reviewing reports generated and analyses performed to ensure a quality product

NCE will prepare a QC Plan (QCP) that will include the following components:

1. Description of condition survey procedures (distress types, severities). All procedures, changes, or modifications should be well documented in the QCP so that future updates will be consistent.
2. Accuracy required for data collection or acceptability criteria.
3. Description of how data will be checked for accuracy, e.g., control sections setup and distress comparisons between walking and semi-automated surveys.

A draft QC Plan will be submitted to TAMC for approval, and no field work will commence until a final plan has been accepted. Our QC Plan meets MTC's requirements for all 100+ jurisdictions in the Bay Area.

All data collected from the condition surveys will then be uploaded into the database. This task will be performed at NCE's office to provide quality control of all data entered into the system. NCE will then perform the PCI calculations, and correct any errors found.

DELIVERABLES:

1. Quality Control plan
2. Updated StreetSaver® databases with pavement distress data and PCIs calculated
3. Pavement inventory report

Task 4. Update Maintenance and Rehabilitation Strategies & Decision Tree

NCE will next review M&R strategies with participating agency staff. This will include the recommendation and selection of appropriate treatments and the determination of treatment unit costs. This will also be an appropriate time to review the use of new/sustainable treatments or materials, such as Portland cement concrete, bonded overlays, rubberized asphalt, rubberized cape seals, microsurfacing, rejuvenators, CIR, FDR , warm mix asphalt, etc..

Development of the M&R decision tree is a critical step in any pavement management update as it has a direct and significant impact on the final work plan that is developed, as well as funding consequences. Therefore, NCE will review any recent bid tabs, together with those from neighboring cities. Also, unit prices will be fully loaded rates, and will include not just contractors' prices, but also design, inspection and testing costs.

DELIVERABLES:

1. M&R meeting agenda
2. M&R decision trees updated in StreetSaver® databases

Task 5. Budgetary Analysis & Funding Scenarios

NCE will perform a Budget Needs analysis using an analysis period to be determined by participating agencies (Carmel, Greenfield, King City, Marina, Sand City, Soledad and Monterey County). This will identify M&R requirements for each street section and determines the total maintenance and rehabilitation requirements over the entire analysis period. The needs analysis identifies road sections that need treatment and applies the M&R decision trees to each section. The costs are then summed for the entire period. This forms the basis for performing budget scenario evaluations, which optimize the street sections for repair under constrained budgets.

The **budget scenarios** evaluation prioritizes sections for repair under constrained, realistic, budgetary assumptions.

Multiple budget or target-driven scenarios (minimum of four) will be performed after discussion with participating agency staff. Examples of typical scenarios include:

1. Evenly distributed funding needs to reach a state of good repair
2. Impacts of existing funding levels or projected revenues based on historical trends, e.g., SB1, Measure X fund
3. Funding required to maintain certain PCI levels
4. Funding to improve the PCI

After the analysis is completed, NCE will prepare a report for the participating agencies to review (see Task 6).

DELIVERABLES:

1. Updated StreetSaver® database

Task 6. Final Reports & Presentations

Next, NCE will prepare a final report for all participating agencies to summarize data collection results in this update. The report will contain, at a minimum, the following information:

1. Executive Summary
2. Study Objectives
3. Background and methodology of regional PMP update
4. Pavement network inventory with PCI
5. Inventory of new roads
6. M&R history report
7. M&R decision tree and unit cost assumptions (only for Carmel, Gonzales, King City, Marina, Sand City, Soledad and Monterey County)
8. Budget analysis (only for Carmel, Greenfield King City, Marina, Sand City, Soledad and Monterey County)

- A. Projected PCI under existing funding levels over the next years for all road classes
 - B. Projected annual repair/rehabilitation programs for road maintenance for a multi-year period
 - C. Multi-year plan for road maintenance, resurfacing, rehabilitation and reconstruction
 - D. Impact of deferred maintenance (backlog) on the overall network condition
 - E. Recommended funding scenario and pavement strategies
9. GIS maps to show impacts of scenarios (all agencies except Carmel)

NCE will deliver the draft report to the Cities/County for review in electronic format. Upon receipt of the comments on the draft report, NCE will complete the final report for submittal.

In addition, a presentation to City Council/Board of Supervisors will be prepared; this presentation may be a short (15 to 20 minutes) informational item to elected officials or a longer (1-2 hours) educational/advocacy workshop, depending on the Cities/County's needs.

This task includes one videoconference with agency staff prior to the presentation to discuss items such as the goal of the presentation, the level of knowledge and backgrounds of the audience, the number of stakeholders involved and other potential issues. NCE will deliver the draft presentation to the County/Cities for review in electronic format. Upon receipt of the comments on the draft presentation, NCE will complete the final presentation and schedule the Council/Board meetings.

DELIVERABLES:

- 1. Draft reports (electronic)
- 2. Final reports (electronic, two hard copies to agency, one hard copy to TAMC)
- 3. Draft and final PowerPoint presentation

Task 7. Training and Technical Support

NCE will prepare and present a one-day training class for participating agencies (Del Rey Oaks, Greenfield, King City, Marina, Pacific Grove, Sand City and Monterey County). The class will cover the following items:

- 1. Creating or editing street sections
- 2. Entering pavement distress data
- 3. Performing PCI Calculations
- 4. Entering M&R history
- 5. Revising the M&R decision tree
 - A. Identifying treatment strategies
 - B. Determining appropriate unit costs
- 6. Determining Budget Needs
- 7. Creating budget scenarios

- A. Project selection tools
- B. Target-driven analysis
- C. Needs analysis
- 8. Generating reports
 - A. Pre-defined reports
 - B. Budgetary reports
- 9. Generating GIS maps

All training materials will be provided by NCE. It is assumed that the training will be conducted on-site, in-person, or virtual depending on the agency requirements and will include up to two participants per agency. *It is assumed that computers and internet access will be provided by TAMC or a participating agency.* However, should there be the desire to have the training online instead of in-person, then NCE will transfer the training to an online environment. In April 2025, NCE developed and delivered an online 2-day StreetSaver® training for MTC (5 hours per day). This will be a viable option for TAMC member agencies. NCE conducts identical training for MTC. Agencies may register for the MTC training at a nominal cost (typically \$250 to \$300 per module).

In addition, field training to identify and measure pavement distresses, severity level, and quantities will be discussed and covered with County/City staff as part of Task 3.

NCE will also allocate up to 25 hours of technical support per agency. Typically, most technical support is related to providing one-on-one assistance, performing budget scenarios, updating M&R records, providing customized reports, providing pavement treatment recommendations, GIS maps, etc.

DELIVERABLES:

- 1. StreetSaver® training manuals/training logins for StreetSaver®
- 2. Field training to collect pavement distress data (part of Task 3)
- 3. Up to 25 hours of technical support per agency

Task 8. GIS Linkage & Mapping

StreetSaver® allows the database to be linked to a shapefile so that GIS maps can illustrate the results of the analysis. Built-in queries are available within StreetSaver® such as:

- PCI Range by street section
- Future PCI by street section
- Maintenance Treatment History
- Impacts of different budget scenarios
- Sections Selected for Treatment

Once linked, maps can be generated within minutes. If StreetSaver has not been linked, then NCE will perform the linkage in this task and generate the desired maps. The shapefiles may be exported to ArcMap for additional editing if desired. This task assumes that the centerline shapefile is complete and accurate.

DELIVERABLES:

1. GIS shapefile linked to StreetSaver® database

Task 9. Traffic Sign Inventory

NCE also collects data on traffic signs as non-pavement assets as part of the field surveys in Task 3. The mobile data collection units utilized can also gather high-resolution, 360-degree, geo-referenced right-of-way digital images. This mobile mapping system provides the ability to inventory traffic signs assets with a high level of accuracy. The following is a list of attributes that NCE will collect for traffic signs:

- Latitude and longitude
- MUTCD code
- Support type

Participating agency (Soledad) can view the 360-degree images on Mapillary.com at no additional cost.

DELIVERABLES:

1. Updated GIS shapefile linked to ArcGIS

PROJECT SCHEDULE

Task Description	Months After NTP						
	NTP	1	2	3	4	5	6
Task 1: Project Management & Meetings	X			X		X	
Task 2: Database Review and Update							
Task 3: Pavement Condition Surveys							
3.1 Residential and Local Roadways							
3.2 Arterial and Collector Roadways							
Task 4: Update M&R Strategies and Decision Tree							
Task 5: Budget Analysis and Funding Scenarios							
Task 6: Final Reports and Presentations							
6.1 Draft & Final Reports							
TAMC/Agency Review							
Final Reports							
6.2 Presentations	To be Scheduled at Agencies' Convenience						
Task 7: Training and Technical Support (Optional)							
7.1 StreetSaver Software Training	To be Scheduled at Agencies' Convenience						
7.2 On-site Field Training	To be Scheduled at Agencies' Convenience						
7.3 Technical and Software Support	As-Needed						
Task 8: GIS Linkage & Mapping							
Task 9: Traffic Signs Inventory							

Assumptions

1. X indicates a meeting.
2. Weather conditions, such as rain, may delay fieldwork progress and cause schedule delays.
3. The schedule is dependent on the City’s responsiveness and the timely availability of information needed to proceed with the work.
4. Any changes in project scope, additional meetings, or expanded tasks may require adjustments to the schedule.

EXHIBIT B: Budget

**PAVEMENT MANAGEMENT PROGRAM UPDATE 2025
 COST BREAKDOWN BY TASK**

DIRECT LABOR COSTS Small differences may exist in totals due to rounding issues

PROJECT STAFF	ROLE	HOURLY RATE	TASK 1		TASK 2		TASK 3		TASK 4		TASK 5		TASK 6.1		TASK 6.2		TASK 7		TASK 8		TASK 9		TOTALS	
			PROJECT MANAGEMENT		DATABASE REVIEW AND UPDATE		PAVEMENT CONDITION SURVEY		UPDATE M&R DECISION TREE		BUDGET ANALYSIS & FUNDING SCENARIOS		FINAL REPORT		COUNCIL PRESENTATIONS		TRAINING		GIS LINKAGE AND UPDATE		TRAFFIC SIGN INVENTORY			
			HRS	COST	HRS	COST	HRS	COST	HRS	COST	HRS	COST	HRS	COST	HRS	COST	HRS	COST	HRS	COST	HRS	COST	HRS	COST
S Misaghi, PE	Project Manager	\$ 82.73	16	\$ 1,324.00	8	\$ 662.00			8	\$ 662.00	8	\$ 662.00	40	\$ 3,309.00	28	\$ 2,316.00	16	\$ 1,324.00					124	\$ 10,259.00
Marissa Bacig	Deputy Proj Mgr	\$ 52.19	16	\$ 835.00	10	\$ 522.00	32	\$ 1,670.00	12	\$ 626.00	24	\$ 1,253.00							8	\$ 418.00	8	\$ 418.00	110	\$ 5,742.00
Vijay Pulijal, PE	Principal	\$ 85.00	4	\$ 340.00											100	\$ 8,500.00							104	\$ 8,840.00
J Signore, PhD, PE	QC Manager	\$ 85.00					4	\$ 340.00	16	\$ 1,360.00													20	\$ 1,700.00
S Kedarisetty, PhD	Project Engineer II	\$ 46.22	36	\$ 1,664.00	18	\$ 832.00			42	\$ 1,941.00			12	\$ 555.00					160	\$ 7,395.00			268	\$ 12,387.00
Saint Yoojaroen, EIT	Project Engineer	\$ 42.79			33	\$ 1,412.00	48	\$ 2,054.00			96	\$ 4,108.00	320	\$ 13,693.00	50	\$ 2,140.00	258	\$ 11,040.00					805	\$ 34,447.00
Paul Muse	Asset Mgmt Aalyst	\$ 46.50					90	\$ 4,185.00													40	\$ 1,860.00	130	\$ 6,045.00
J Rajnowski/K Foxcroft	Technician	\$ 29.52					648	\$ 19,129.00															648	\$ 19,129.00
L Alderete/T Buckingham	Administrative	\$ 25.54											26	\$ 664.00	8	\$ 204.00	8	\$ 204.00					42	\$ 1,072.00
SUBTOTAL, DIRECT LABOR COSTS			72	\$ 4,163.00	69	\$ 3,428.00	822	\$ 27,378.00	78	\$ 4,589.00	128	\$ 6,023.00	398	\$ 18,221.00	186	\$ 13,160.00	282	\$ 12,568.00	168	\$ 7,813.00	48	\$ 2,278.00	2,251	\$ 99,621.00

INDIRECT COSTS												
OH RATE + FRINGE BENEFITS (218.86% OF DIRECT LABOR)	\$ 9,111.00	\$ 7,503.00	\$ 59,919.00	\$ 10,043.00	\$ 13,182.00	\$ 39,878.00	\$ 28,802.00	\$ 27,506.00	\$ 17,100.00	\$ 4,986.00	\$ 218,030.00	
SUBTOTAL, DIRECT LABOR + INDIRECT COSTS	\$ 13,274.00	\$ 10,931.00	\$ 87,297.00	\$ 14,632.00	\$ 19,205.00	\$ 58,099.00	\$ 41,962.00	\$ 40,074.00	\$ 24,913.00	\$ 7,264.00	\$ 317,651.00	

FIXED FEE (10% OF SUBTOTAL, DIRECT + INDIRECT)	\$ 1,327.00	\$ 1,093.00	\$ 8,730.00	\$ 1,463.00	\$ 1,921.00	\$ 5,810.00	\$ 4,196.00	\$ 4,007.00	\$ 2,491.00	\$ 726.00	\$ 31,764.00
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OTHER DIRECT COSTS												
MTC STREETSAYER								\$ 1,200.00			\$ 1,200.00	
SUBCONSULTANT			\$ 115,100.00							\$ 4,960.00	\$ 120,060.00	
TRAVLE / MILEAGE			\$ 30,609.00					\$ 1,225.00	\$ 245.00		\$ 32,079.00	
REPRODUCTION / SUPPLIES	\$ 489.00	\$ 71.00	\$ 1,036.00	\$ 259.00	\$ 300.00	\$ 1,800.00	\$ 689.00	\$ 1,000.00	\$ 496.00		\$ 6,140.00	
SUBTOTAL, OTHER DIRECT COSTS	\$ 489.00	\$ 71.00	\$ 146,745.00	\$ 259.00	\$ 300.00	\$ 1,800.00	\$ 1,914.00	\$ 2,445.00	\$ 496.00	\$ 4,960.00	\$ 159,479.00	

TOTAL, DIRECT LABOR, INDIRECT, FIXED FEE & OTHER DIRECT	\$ 15,090.00	\$ 12,095.00	\$ 242,772.00	\$ 16,354.00	\$ 21,426.00	\$ 65,709.00	\$ 48,072.00	\$ 46,526.00	\$ 27,900.00	\$ 12,950.00	\$ 508,894.00
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Not to Exceed Amount \$ 509,000.00

- Notes:
1. Principal and QC Manager hourly rates are discounted.
 2. All jurisdictions participate in Tasks 1, 3 and 6.1.
 3. It is assumed that Task 3 will be completed before Summer 2026. Any changes to the schedule should account for the higher cost of lodging during the summer months.
 4. Task 7 - The on-site field training portion of Task 7 will be conducted at no additional cost.
 5. It is assumed that one (1) maintenance and rehabilitation decision tree meeting will be held for Task 4.
 6. Automated inspections will be performed for the City of Soledad and Monterey County. Walking inspections will be performed for all other participating agencies.
 7. Soledad will receive traffic sign inventory, which will run concurrently with condition surveys.

**PAVEMENT MANAGEMENT PROGRAM UPDATE 2025
 AGENCY COST BY TASK**

Agency	Centerline Miles					Agency Cost by Task											Agency Total Cost	Agency Total Cost (rounded)	
	Arterial + Collector			Residential and Local	Total Centerline Miles	1	2	3.1	3.2	4	5	6.1	6.2	7.1	7.2	8			9
	Arterial	Collector	Arterial + Collector			Project Mgmt	Database Review & Update	Pvmt Condition: Residential & Local	Pvmt Condition: Arterial & Collector	Update M&R Decision Tree	Budget Analysis & Funding Scenarios	Final Reports	Council Presentations	Training & Technical Support	Technical Assistance	GIS Linkage and Update			Traffic Sign Inventory
1 Carmel	4.5	3.7	8.2	16.8	25.0	\$ 1,509.00		\$ 2,910.00	\$ 1,420.00	\$ 2,336.28	\$ 3,060.85	\$ 6,570.90						\$ 17,807.03	\$ 17,810.00
2 Del Rey Oaks	2.3	3.6	5.9	3.7	9.6	\$ 1,509.00		\$ 641.00	\$ 1,022.00			\$ 6,570.90	\$ 8,012.00	\$ 1,286.28	\$ 5,360.28	\$ 3,100.00		\$ 27,501.46	\$ 27,510.00
3 Gonzales	2.9	1.1	4.0	16.4	20.4	\$ 1,509.00		\$ 2,841.00	\$ 693.00	\$ 2,336.28		\$ 6,570.90				\$ 3,100.00		\$ 17,050.18	\$ 17,060.00
4 Greenfield	1.7	3.2	4.9	30.8	35.7	\$ 1,509.00	\$ 337.00	\$ 5,335.00	\$ 849.00		\$ 3,060.86	\$ 6,570.90	\$ 8,012.00	\$ 1,286.28	\$ 5,360.28	\$ 3,100.00		\$ 35,420.32	\$ 35,430.00
5 King City	9.8	3.9	13.7	17.0	30.7	\$ 1,509.00	\$ 290.00	\$ 2,945.00	\$ 2,373.00	\$ 2,336.29	\$ 3,060.86	\$ 6,570.90	\$ 8,012.00	\$ 1,286.29	\$ 5,360.29	\$ 3,100.00		\$ 36,843.63	\$ 36,850.00
6 Marina	21.5	17.3	38.8	36.5	75.3	\$ 1,509.00	\$ 712.00	\$ 6,323.00	\$ 6,721.00	\$ 2,336.29	\$ 3,060.86	\$ 6,570.90	\$ 8,012.00	\$ 1,286.29	\$ 5,360.29	\$ 3,100.00		\$ 44,991.63	\$ 45,000.00
7 Pacific Grove	8.6	13.2	21.8	44.9	66.7	\$ 1,509.00		\$ 7,778.00	\$ 3,776.00			\$ 6,570.90		\$ 1,286.29	\$ 5,360.29	\$ 3,100.00		\$ 29,380.48	\$ 29,390.00
8 Sand City	0.0	2.1	2.1	3.0	5.1	\$ 1,509.00	\$ 48.00	\$ 519.00	\$ 364.00	\$ 2,336.28	\$ 3,060.85	\$ 6,570.90	\$ 8,012.00	\$ 1,286.28	\$ 5,360.28	\$ 3,100.00		\$ 32,166.59	\$ 32,170.00
9 Soledad	2.5	4.8	7.3	30.8	38.1	\$ 1,509.00	\$ 360.00	\$ 5,335.00	\$ 1,265.00	\$ 2,336.29	\$ 3,060.86	\$ 6,570.90				\$ 3,100.00	\$ 12,950.00	\$ 36,487.05	\$ 36,490.00
10 Monterey Co	16.5	372.6	389.1	705.8	1,094.9	\$ 1,509.00	\$ 10,348.00	\$ 122,261.00	\$ 67,401.00	\$ 2,336.29	\$ 3,060.86	\$ 6,570.90	\$ 8,012.00	\$ 1,286.29	\$ 5,360.29	\$ 3,100.00		\$ 231,245.63	\$ 231,250.00
Total	70.3	425.5	495.8	905.7	1,401.5	\$ 15,090.00	\$ 12,095.00	\$ 156,888.00	\$ 85,884.00	\$ 16,354.00	\$ 21,426.00	\$ 65,709.00	\$ 48,072.00	\$ 9,004.00	\$ 37,522.00	\$ 27,900.00	\$ 12,950.00	\$ 508,894.00	\$ 508,960.00

Not to Exceed Amount \$ 509,000.00

Notes

1. All jurisdictions participate in Tasks 1, 3, and 6.1.
2. It is assumed that one (1) maintenance and rehabilitation decision tree meeting will be held for Task 4.
3. Automated inspections will be performed for the City of Soledad and Monterey County. Walking inspections will be performed for all other participating agencies.
4. Soledad will receive traffic sign inventory, which will run concurrently with condition surveys.



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

STAFF REPORT

DATE: May 19, 2026

TO: Honorable Mayor and City Council

FROM: John Guertin, City Manager

SUBJECT: Ratify Approval of Change Order for Additional Sidewalk and Paving Work – Del Rey Park ADA Sidewalk Improvements Project

CEQA: Staff has determined this action is covered under the previously approved Class 1 categorical exemption pursuant to Section 15301 of the CEQA Guidelines.

Discussion

On March 24, 2026, the City Council awarded a contract to Coastal Excavating & Paving, Inc. for the Del Rey Park ADA Sidewalk Improvements Project. During construction, additional work was identified that was necessary to complete the project and improve the surrounding pedestrian and paved areas adjacent to the original scope of work.

The additional work includes subgrade excavation, placement of base rock and decomposed granite, and concrete patch work associated with the sidewalk and paving improvements at Del Rey Park. The contractor submitted a change order proposal in the amount of \$16,000 for the additional work.

Due to the timing of the construction activities and the need to complete the work efficiently while the contractor was mobilized on-site, staff approved the change order to avoid project delays and additional mobilization costs. Staff is requesting that the City Council ratify the approval of the change order.

The change order work is consistent with the original project intent and improves overall site accessibility and pavement conditions in the project area.

Fiscal Impacts

The change order amount is \$16,000. Funds for the additional work are available within the project budget and contingency previously authorized by the City Council as part of the Del Rey Park ADA Sidewalk Improvements Project.

Recommendation

Ratify the City Manager's approval of the change order with Coastal Excavating & Paving, Inc. in the amount of \$16,000 for additional sidewalk and paving work associated with the Del Rey Park ADA Sidewalk Improvements Project.

Attachments

- Change Order Estimate #4184

Respectfully submitted,

John Guertin

City Manager



Coastal Paving & Excavating Inc. License #1021900

24560 Silver Cloud Court | 102 | Monterey, California 93940
8316462099 | coastalteam@coastalpavingex.com |
<https://www.coastalpavingex.com/>

RECIPIENT:

City of Del Rey Oaks

650 Canyon Del Rey
Del Rey Oaks, CA 93940
Phone: 8317130171

SERVICE ADDRESS:

999 Angelus Way
Del Rey Oaks, California 93940

Estimate #4184	
Sent on	04/28/2026
Total	\$16,000.00

Product/Service	Description	Qty.	Unit Price	Total
Sub Ex, Baserock, DG and Concrete Patchway	Sub Ex, Baserock, DG and Concrete Patchway	1	\$16,000.00	\$16,000.00

Total	\$16,000.00
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Reviews

Fenn Horton



Nancy Belton



Coastal has served our HOA for over 10 years and they continue to excel. Nick does an excellent job of listening to our needs and working diligently to ensure all our expectations are met or exceeded. We highly recommend them.

Providence Cardinali



I had a great experience. Victor was there from start to finish. He returned my many calls and texts quickly. Answered all questions from the three families involved. I was able to watch the process with my ring camera. Noe Munez and his staff of 8 were a great team. They worked with minimum conversation. The driveway looks great and I appreciated that the area was left clean -without cans or water bottles. Thank you



Coastal Paving & Excavating Inc. License #1021900

24560 Silver Cloud Court | 102 | Monterey, California 93940
8316462099 | coastalteam@coastalpavingex.com |
<https://www.coastalpavingex.com/>

This quote is valid for the next 30 calendar days, after which all values may be subject to change. We require a deposit in the amount of \$1,000.00 or an amount equal to 10% of the total contract value, whichever is less. This deposit shall be considered non-refundable and must be made before any work is scheduled. Customer agrees to provide payment in an amount equal to 50% of the remaining contract value to be paid upon mobilization. The remaining balance will be billed upon completion or if in progress by the 5th day of the following month. Invoices to be paid within 10 calendar days from the date of invoice. No retention to be held on payments.

- *A CREDIT OF 1% WILL BE APPLIED TO PAYMENTS MADE WITHIN 5 DAYS OF INVOICE DATE.
- *A LATE FEE OF 3% PER MONTH (36% PER ANNUM) WILL BE APPLIED TO PAST DUE BALANCES.
- *A CREDIT CARD FEE OF 3% WILL BE APPLIED TO ALL CREDIT CARD PAYMENTS.

All work will be performed in compliance with all applicable California law and regulations. We will not be held responsible for delays due to weather, shipping, supply chains, or any other items beyond our control.

Any alterations or modifications to the scope of work will require a written change order signed by both parties.

Job Specific Exclusions:


Additional exclusions include, but are not limited to: traffic control, expenses related to permits or fees, inspections, surveys, staking, testing, import or export of any kind unless otherwise stated, hard rock excavation, any handling of spoils or materials generated by other third parties, adverse sub-surface conditions, drying of soils too wet for use, SWPPP plans, installing or maintaining BMP's, corrective action during and after any inclement weather event, any excavation for or installation of underground utilities, damage to or repairs of unmarked underground utilities, disposal of any soil or debris deemed hazardous, temporary fencing, bonds, removal of parked cars, heavy cleaning or pressure washing of any areas, priming oil stains, crack routing, and any activity not specifically included in the above estimate.

We provide a standard 1-year workmanship warranty for all new installations. However, please note that there are no warranties for overlays and seal coat.

CPEX, and/or its successors and assigns, reserves the right to assign or transfer this Agreement, in whole or in part, to any properly licensed affiliated entity, successor entity, or third-party contractor, including in the event of business restructuring, sale, or dissolution of CPEX. Any such assignee shall assume the obligations of CPEX under this Agreement, and such assignment shall not constitute a breach of this Agreement, provided the scope of work and material terms remain substantially unchanged.

CPEX further reserves the right to engage subcontractors or independent contractors to perform any portion of the work described in this Agreement. All subcontractors shall be properly licensed in accordance with applicable California law where required. CPEX shall remain responsible for ensuring that all work is completed in accordance with the terms of this Agreement.

This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

04/28/2026
 Date 
 Client Signature



Staff Report

DATE: May 19, 2026

TO: Honorable Mayor and Members of City Council

FROM: John Guertin, City Manager

SUBJECT: Consider a Three-Year Contract with Chavan & Associates for Annual Audit Services

CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

Approve a three-year contract with Chavan & Associates to provide financial statement audits for the fiscal years ending 2026 through 2029.

Background

Each year the City is required by law to conduct an independent audit of the previous year’s financial statements. The City has utilized Chavan & Associates as its independent auditing firm since fiscal year 2015.

Summary & Discussion

The City has utilized Chavan & Associates its independent auditor for the past several years. During that time, Chavan & Associates has provided three specific services: the required financial statements audit, the required TAMC Measure X audit, and a true-up audit related to the police services agreement with the Monterey Peninsula Airport District.

Chavan & Associates is intimately familiar with the City’s financial and accounting procedures, fiscal history, and the challenges it faces with limited resources and staff. Chavan & Associates has a history of working well with staff and with our contract accounting personnel. Because of the City’s history of working with Chavan & Associates, their knowledge of its finance and accounting practices, and Chavan & Associates past work quality, Staff believes that a three-year contract for their services would be appropriate. A three-year contract would lock-in current market rates for the term of the contract and save staff time revisiting the contract on a yearly basis.

Fiscal Impacts

The yearly breakdown of services will be:

Fiscal year ending June 30, 2027 \$35,000

Fiscal year ending June 30, 2028 \$36,250

Fiscal year ending June 30, 2029 \$37,500

ATTACHMENTS:

- Letter of understanding Financial Statements Audit
- Letter of understanding Measure X Audit
- Letter of understanding Airport Police Services True-Up

Respectfully Submitted,

John Guertin
City Manager



Chavan and Associates, llp
Certified Public Accountants

May 13, 2026

City of Del Rey Oaks
650 Canyon Del Rey Rd.
Del Rey Oaks, CA 93940

RE: City Independent Audit

We are pleased to confirm our understanding of the services we are to provide for the City of Del Rey Oaks (the “City”) for the fiscal years ending June 30, 2027, 2028 and 2029. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City and the related notes to the financial statements, which collectively comprise the City’s basic financial statements. In addition, we will perform the services as noted in **Exhibit A**, as applicable each fiscal year. We are pleased to confirm our acceptance of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit.

Accounting principles generally accepted in the United States of America, (U.S. GAAP), as promulgated by the Governmental Accounting Standards Board (GASB), require that the items noted below be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management’s responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP and will be subjected to certain limited procedures but will not be audited:

1. Management’s discussion and analysis.
2. Major fund budget to actual schedules.
3. Pension schedules.
4. Other postemployment benefit schedules.

Supplementary Information Other than RSI

Supplementary information other than RSI will accompany the City’s basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with U.S. GAAS.



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We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

1. Nonmajor governmental fund combining balance sheets and schedules of revenues, expenditures and changes in fund balances.

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America (GAGAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is limited to the period(s) covered by our audit and does not extend to any other periods.



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We will issue a written report upon completion of our audit of the City's basic financial statements. Our report will be addressed to the governing body of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Management's Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;
3. For the design, implementation, and maintenance of internal control over compliance;
4. For identifying and ensuring that the City complies with laws, regulations, grants, and contracts applicable to its activities and implementing systems designed to achieve compliance with applicable laws, regulations, grants, and contracts applicable to activities;
5. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
6. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
7. For making the auditor aware of any significant vendor / contractor relationships where the vendor / contractor is responsible for program compliance;
8. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;



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- b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence.
9. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by the City's auditor;
 10. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
 11. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
 12. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
 13. For informing us of any known or suspected fraud affecting the City involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials;
 14. For the accuracy and completeness of all information provided;
 15. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
 16. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding the supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our reports thereon.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.



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Certified Public Accountants

Audit Administration and Fees

Our all-inclusive maximum fee for these services will be as follows (**see Exhibit A**):

Fiscal year ending June 30, 2027	\$35,000
Fiscal year ending June 30, 2028	\$36,250
Fiscal year ending June 30, 2029	\$37,500

Our fees include out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.).

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit as follows:

Engagement Partner	\$400 per hour
Associate Partner	\$350 per hour
Audit Manager	\$250 per hour
Audit Supervisor	\$200 per hour
Senior Auditor	\$150 per hour
Staff Auditor	\$125 per hour
Administrative	\$100 per hour

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes thirty days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report.

You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If cooperation is not provided as anticipated and at a level that hinders the progress of the services to be provided, we retain the right to terminate the contract for cause with thirty (30) days' notice. During that time, the City will have the opportunity to provide the cooperation required to complete the audit and C&A may rescind the cancellation.

If the services to be performed by C&A are not performed in an acceptable manner to the City, the City may cancel this contract for cause by providing notice to C&A, giving at least thirty (30) days' notice of the proposed cancellation and the reasons for same. During that time period, C&A may seek to bring the performance of services to a level that is acceptable to the City, and the City may rescind the cancellation if such action is in City's best interest. Notwithstanding the above provisions, the City may, upon the expiration of thirty (30) days written notice to C&A, terminate the agreement at will. Payment for services or goods received prior to termination shall



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be made by the City provided those goods or services were provided in a manner acceptable to the City. Payment for those goods and services shall not be unreasonably withheld.

Sheldon Chavan, CPA, is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Chavan & Associates LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Other Matters

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

The audit documentation for this engagement is the property of Chavan & Associates LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to state and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. In accordance with the requirements of Government Auditing Standards, a copy of our latest external peer review report of our firm is available on our website. If requested, access to such audit documentation will be provided under the supervision of Chavan & Associates LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

We will be available during the year to consult with you on financial management and accounting matters of a routine nature. You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

With respect to any nonattest services we perform, the City's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.



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Nonattest services include the preparation of the audited financial statements, note disclosures, supplemental information (as noted above), conversion entries, and the state controller's annual reports that are derived from the audited financial statements. These items will be prepared from information prepared and provided by the City during our audit, such as the City's trial balance.

We will not assume management responsibilities on behalf of the City. However, we will provide advice and recommendations to assist management in performing its responsibilities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards, including GAAS and GAGAS, as previously noted.
- This engagement is limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise the City with regard the nonattest services provided, but the City must make all decisions with regard to those matters.

Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

At the conclusion of our audit engagement, we will communicate to management and the Council the following significant items from the audit:

- Our view about the qualitative aspects of the City's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and



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- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

If the foregoing is in accordance with your understanding, please indicate your agreement by signing this letter and emailing it to us at info@cnallp.com or following the DocuSign link. If you have any questions, please let us know.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Very truly yours,

Sheldon Chavan, CPA, Partner
Chavan & Associates, LLP

RESPONSE:

This letter correctly sets forth the understanding of the City of Del Rey Oaks.

Signature:

Title:

Date:



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Exhibit A

Audit Services	2027	2028	2029
City Audit and Reports	\$ 30,500	\$ 31,750	\$ 33,000
SCO Annual Financial Transactions Report	3,000	3,000	3,000
SCO Annual Streets Report	1,500	1,500	1,500
Meals, Lodging and Transportation	Included	Included	Included
Management Letters	Included	Included	Included
Printing/Copying	Included	Included	Included
Total All-Inclusive Maximum Price	\$ 35,000	\$ 36,250	\$ 37,500



Chavan and Associates, llp
Certified Public Accountants

May 13, 2026

City of Del Rey Oaks
650 Canyon Del Rey Rd.
Del Rey Oaks, CA 93940

RE: Airport AUP

This letter sets forth our understanding for applying agreed-upon procedures to assist you in determining City of Del Rey Oaks' (the City) cost of police services to be charged to the Monterey Peninsula Airport District (the District), for the periods ending June 30, 2027, 2028 and 2029. Management is responsible for accounting records and is responsible for maintaining compliance with the terms outlined in the agreement with the Monterey Peninsula Airport District to provide law enforcement services.

This engagement is solely for the purpose of reporting our findings regarding the results of the procedures performed. This report is intended for use by management and is expected to be restricted to the use by management.

Prior to the completion of the engagement, you agree to provide us with written agreement and acknowledgment that the procedures performed are appropriate for the intended purpose of the engagement as noted above.

We will analyze, review and recalculate the City's costs for providing police services, which will be used as the basis for allocating costs to the District. This will include the City's costs related to compensated absences, pension plans, OPEB plan, and other related liabilities directly attributed to police services. We will perform these agreed-upon procedures upon the completion of the City's financial audit for each fiscal year. We expect to issue our agreed upon procedures report no later than January 31st of each year.

Our engagement is limited to the specific services indicated above. We will conduct our engagement in accordance with the attestation standards for agreed-upon procedures engagements established by the American Institute of Certified Public Accountants (AICPA). We are responsible for carrying out the procedures and reporting findings in accordance with these standards. We have no responsibility to determine the differences between the procedures to be performed and the procedures that we would have determined to be necessary had we been engaged to perform another form of attestation engagement.

Our report will list the procedures performed and our findings. Our report will be addressed to City of Del Rey Oaks and will be intended for use by and restricted to the use of the specified parties as identified above. Our report will contain such restricted-use language. As such, using this report for anything other than the original intent of the agreed-upon procedures could mislead the readers. You must notify us immediately if the original users of the report change.



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Should we have any reservations with respect to the subject matter, we will discuss them with you before the report is issued.

We have no responsibility to update our report for events and circumstances occurring after the date of our report.

As part of our engagement, we will request from management, written confirmation concerning representations made to us in connection with the agreed upon procedures. You agree to provide such confirmation.

With respect to any nonattest services we perform, which includes the preparation of the City's financial statements, note disclosures, supplementary information and required supplementary information other than the MD&A as a part of a separate engagement to audit the City, we will not assume management responsibilities on behalf of the City. However, we will provide advice and recommendations to assist management of the City in performing its responsibilities.

City management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement are as follows: We will perform the services in accordance with applicable professional standards; this engagement is limited to the services previously outlined above and in our audit engagement letter to the City. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Service Administration and Fees

Our all-inclusive maximum fee for these services will be **\$5,000** for each fiscal year. However, if we encounter unexpected circumstances that require us to devote more staff time to the engagement than anticipated, we will discuss the matter with you, and any additional fees required for increases in scope will be based upon the number of hours required by the staff assigned to complete the engagement.

Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes thirty days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If cooperation is not provided as anticipated and at a level that hinders the progress



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of the services to be provided, we retain the right to terminate the contract for cause with thirty (30) days' notice. During that time, the City will have the opportunity to provide the cooperation required to complete the engagement and C&A may rescind the cancellation.

If we elect to terminate our services for nonpayment, or for any other reason provided for in this letter, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us through the date of termination.

Other Matters

Sheldon Chavan is the engagement partner for the services specified in this letter. His responsibilities include supervising our services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the report.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

In the event that we are or may be obligated to pay any cost, settlement, judgment, fine, penalty, or similar award or sanction as a result of a claim, investigation, or other proceeding instituted by any third party, and if such obligation is or may be a direct or indirect result of any inaccurate or incomplete information that you provide to us during the course of this engagement, you agree to indemnify us, defend us, and hold us harmless as against such obligation.

By your signature below, you acknowledge and understand that our engagement is limited in scope and will be confined to our agreed-upon procedures. Because these procedures do not constitute an examination, we will not express an opinion on these procedures, nor the sufficiency of these procedures for your intended purpose. In addition, as we will not audit or review the financial statements of City of Del Rey Oaks, we will not express an opinion or any other form of assurance on the financial statements, except as agreed to in a separate engagement letter.

This engagement letter is contractual in nature, and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material



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changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

If the foregoing is in accordance with your understanding, please indicate your agreement by signing this letter and emailing it to us at info@cnallp.com or following the DocuSign link. If you have any questions, please let us know.

We appreciate the opportunity to be of service look forward to working with you.

Very truly yours,

Sheldon Chavan, CPA, Partner
Chavan & Associates, LLP

RESPONSE:

This letter correctly sets forth the understanding of City of Del Rey Oaks.

Signature:

Title:

Date:



Chavan and Associates, llp
Certified Public Accountants

May 13, 2026

City of Del Rey Oaks
650 Canyon Del Rey Rd.
Del Rey Oaks, CA 93940

RE: Measure X Audit (TAMC)

We are pleased to confirm our understanding of the services we are to provide for the City of Del Rey Oaks (the “City”) for the fiscal years ending June 30, 2027, 2028 and 2029. We will audit the Measure X financial statements of the City and the related notes to the financial statements for each fiscal year, as required by the Transportation Agency for Monterey County’s (TAMC) Ordinance No. 2016-01 and the Measure X Master Programs Funding Agreement between TAMC and the City. Our audit will be conducted with the objective of expressing an opinion on each opinion unit of the City’s Measure X financial statements. In connection with our audit, we will also provide a compliance audit and report on the requirements noted TAMC Ordinance No. 2016-01 and in the Measure X Master Programs Funding Agreement as of June 30, 2027, 2028 and 2029.

Supplementary Information

Supplementary information will accompany the financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with U.S. GAAS.

We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

1. Statement of revenues, expenditures and changes in fund balance – budget and actual.

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America (GAGAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of



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assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period(s) covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the Measure X financial statements. Our report will be addressed to the governing body of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.



Management's Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements referred to above in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;
3. For the design, implementation, and maintenance of internal control over compliance;
4. For identifying and ensuring that the City complies with laws, regulations, grants, and contracts applicable to its activities and implementing systems designed to achieve compliance with applicable laws, regulations, grants, and contracts applicable to activities;
5. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
6. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
7. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
8. For submitting the reports issued to the appropriate parties;
9. For making the auditor aware of any significant vendor / contractor relationships where the vendor / contractor is responsible for program compliance;
10. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to Measure X program, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence.
11. For including the auditor's report in any document containing financial statements that indicates that such basic financial statements have been audited by the City's auditor;
12. For identifying and ensuring that the City complies with the laws and regulations applicable to its activities;
13. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;



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14. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
15. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets; and
16. For informing us of any known or suspected fraud affecting the City involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials;
17. For the accuracy and completeness of all information provided; and
18. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding the supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our reports thereon.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Audit Administration and Fees

Our all-inclusive maximum fee for these services will be as follows:

Fiscal year ending June 30, 2027	\$4,000
Fiscal year ending June 30, 2028	\$4,000
Fiscal year ending June 30, 2029	\$4,000

Our fees include out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.).



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Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit as follows:

Engagement Partner	\$400 per hour
Associate Partner	\$350 per hour
Audit Manager	\$250 per hour
Audit Supervisor	\$200 per hour
Senior Auditor	\$150 per hour
Staff Auditor	\$125 per hour
Administrative	\$100 per hour

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes thirty days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report.

You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If cooperation is not provided as anticipated and at a level that hinders the progress of the services to be provided, we retain the right to terminate the contract for cause with thirty (30) days' notice. During that time, the City will have the opportunity to provide the cooperation required to complete the audit and C&A may rescind the cancellation.

If the services to be performed by C&A are not performed in an acceptable manner to the City, the City may cancel this contract for cause by providing notice to C&A, giving at least thirty (30) days' notice of the proposed cancellation and the reasons for same. During that time period, C&A may seek to bring the performance of services to a level that is acceptable to the City, and the City may rescind the cancellation if such action is in City's best interest. Notwithstanding the above provisions, the City may, upon the expiration of thirty (30) days written notice to C&A, terminate the agreement at will. Payment for services or goods received prior to termination shall be made by the City provided those goods or services were provided in a manner acceptable to the City. Payment for those goods and services shall not be unreasonably withheld.

Sheldon Chavan, CPA, is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Chavan & Associates LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Other Matters

The audit documentation for this engagement is the property of Chavan & Associates LLP and constitutes confidential information. However, we may be requested to make certain audit



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documentation available to state and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. In accordance with the requirements of Government Auditing Standards, a copy of our latest external peer review report of our firm is available on our website. If requested, access to such audit documentation will be provided under the supervision of Chavan & Associates LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

We will be available during the year to consult with you on financial management and accounting matters of a routine nature. You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

With respect to any nonattest services we perform, the City's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Nonattest services include the preparation of the audited Measure X financial statements, note disclosures, and supplemental information (as noted above). These items will be prepared from information prepared and provided by the City during our audit, such as the City's trial balance.

We will not assume management responsibilities on behalf of the City. However, we will provide advice and recommendations to assist management in performing its responsibilities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards, including GAAS and GAGAS, as previously noted.
- This engagement is limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise the City with regard the nonattest services provided, but the City must make all decisions with regard to those matters.

Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.



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Certified Public Accountants

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

At the conclusion of our audit engagement, we will communicate to management and the Council the following significant items from the audit:

- Our view about the qualitative aspects of the City's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

If the foregoing is in accordance with your understanding, please indicate your agreement by signing this letter and emailing it to us at info@cnallp.com or following the DocuSign link. If you have any questions, please let us know.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Very truly yours,

Sheldon Chavan, CPA, Partner
Chavan & Associates, LLP



Chavan and Associates, LLP
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the City of Del Rey Oaks.

Signature:

Title:

Date:



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
 PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

DATE: May 19, 2026

TO: Honorable Mayor and City Council

FROM: John Guertin, City Manager

SUBJECT: Approval of an Agreement with Chavan & Associates, LLP for Business License Tax Audit Services

CEQA: This Action is not subject to the California Environmental Quality Act (CEQA) as it is not a project pursuant to Guidelines Section 15378 (b)(5) because it is an organizational or administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

Adopt Resolution No. 2026-10 approving an agreement with Chavan & Associates, LLP to provide Business License Tax agreed-upon procedures and audit services for fiscal year ending June 30, 2026.

Background

The City of Del Rey Oaks collects business license taxes pursuant to Chapter 5.04 of the Del Rey Oaks Municipal Code. To ensure compliance with the City's business license requirements and verify the accuracy of reported gross receipts, the City periodically engages an independent accounting firm to perform agreed-upon procedures related to business license tax filings.

Discussion

Chavan & Associates, LLP has submitted a proposal to provide agreed-upon procedures services related to the City's Business License Tax program for the fiscal year ending June 30, 2026. The engagement will include reviewing a sample of business license applications, renewals, payments, and related filings, and comparing those records to supporting financial documentation maintained by sampled businesses.

Under the proposed agreement, Chavan & Associates will coordinate with City staff to identify businesses for review, obtain supporting records, conduct interviews and testing procedures, and prepare a report regarding compliance with Municipal Code Section 5.04.

The firm has extensive experience providing municipal audit and accounting services and is familiar with the City's financial reporting requirements and operational structure. Staff believes the proposed agreement will provide an independent and objective review of business license tax reporting and assist the City in ensuring compliance with local regulations.

Fiscal Impacts

The proposed agreement provides for fees ranging from approximately \$1,200 to \$1,800 per business sampled, based on the time required to complete the agreed-upon procedures. Funding for these services is available within the adopted Fiscal Year 2025-2026 budget.

Respectfully Submitted,

John Guertin,
City Manager

RESOLUTION NO. 2026-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS APPROVING AN AGREEMENT WITH CHAVAN & ASSOCIATES, LLP FOR BUSINESS LICENSE TAX AUDIT SERVICES

WHEREAS, the City of Del Rey Oaks collects business license taxes pursuant to Chapter 5.04 of the Del Rey Oaks Municipal Code; and

WHEREAS, the City desires to verify compliance with business license tax reporting requirements through independent agreed-upon procedures services; and

WHEREAS, Chavan & Associates, LLP has submitted a proposal to perform Business License Tax agreed-upon procedures services for the fiscal year ending June 30, 2026; and

WHEREAS, the City Council finds that approval of the agreement is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks as follows:

1. The City Council hereby approves the agreement with Chavan & Associates, LLP for Business License Tax agreed-upon procedures services.
2. The City Manager is authorized to execute the agreement and any minor non-substantive amendments necessary to carry out the intent of this Resolution.
3. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Del Rey Oaks on May 19, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Scott Donaldson, Mayor

Karen Minami, City Clerk



Chavan and Associates, llp
Certified Public Accountants

May 13, 2026

City of Del Rey Oaks
650 Canyon Del Rey Rd.
Del Rey Oaks, CA 93940

RE: Business License Tax AUP

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide for the City of Del Rey Oaks (the “City”) as of and for the fiscal year ending June 30, 2026.

We will perform the procedures enumerated below. These procedures, which were agreed to by the City will be performed solely to assist the City in inspecting third-party records supporting business license tax (BLT) applications, renewals, payments and related filings for the year ended June 30, 2026, pursuant to City Municipal Code 5.04. Management is responsible for any source documents provided by the City. This agreed-upon procedures engagement will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We are responsible for carrying out the procedures and reporting findings in accordance with these standards. The sufficiency of these procedures is solely the responsibility of the City. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. This engagement is solely for the purpose of reporting our findings in-regards to the results of the procedures performed. The procedures we will perform have been agreed to by city management.

We will perform the following procedures:

1. Identify a sample of businesses to be tested with City management concurrence.
2. Obtain contact information from City management.
3. Obtain applications, renewals, payments and related filings for sampled businesses as submitted to the City.
4. Schedule time with each business sampled, either on site or remotely, to perform the following procedures:
 - a) Document via interview of the business owner, manager or employee, their process for registering, collecting and accounting for gross receipts reported as the basis for the business license tax.
 - b) Tie documents submitted to the City to the business’ general ledger and point of sales reports and ensure that all applicable sales were correctly reported.
 - c) Tie merchant services reports to the general ledger as applicable.
 - d) Compare a sample of deposits made per bank statements to the general ledger to check the completeness of the applications, renewals, payments and related filings submitted to the City.
5. Prepare a report of business’ compliance with the City’s Municipal Code 5.04.



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The agreed-upon procedures to be performed do not constitute an examination or review of the subject matter. Accordingly, we will not express an opinion or conclusion on the subject matter. If we did perform additional procedures, other matters might come to our attention that would be reported to you. Our report will list the procedures performed and our findings. Our report will be addressed to the City Council and management and will be intended for use by and restricted to the use of the specified parties as identified above, except that the City may share this report with specific businesses tested and post this report online. Our report will contain such restricted-use language. Should we have any reservations with respect to the subject matter, we will discuss them with you before the report is issued. We have no responsibility to update our report for events and circumstances occurring after the date of our report.

As part of our engagement, we will request from management, written confirmation concerning representations made to us in connection with the agreed upon procedures.

Service Administration and Fees

Our fee for these services will be **\$1,200 to \$1,800** per business sampled based on 8-10 hours per business and the following hourly rates:

Engagement Partner	\$400 per hour
Associate Partner	\$350 per hour
Audit Manager	\$250 per hour
Audit Supervisor	\$200 per hour
Senior Auditor	\$150 per hour
Staff Auditor	\$125 per hour
Administrative	\$100 per hour

However, if we encounter unexpected circumstances that require us to devote more staff time to the engagement than anticipated, we will discuss the matter with you, and any additional fees required for increases in scope will be based upon the number of hours required by the staff assigned to complete the engagement.

Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes thirty days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. During that time, the City will have the opportunity to provide the cooperation required to complete the engagement and C&A may rescind the cancellation. If we elect to terminate our services for nonpayment, or for any other reason provided for in this letter, our engagement will be deemed to have been completed upon written notification of termination,



Chavan and Associates, llp
Certified Public Accountants

even if we have not completed our report. You will be obligated to compensate us through the date of termination.

Other Matters

Sheldon Chavan is the engagement partner for the services specified in this letter. His responsibilities include supervising our services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the report.

During the course of the engagement, we may communicate with you or with your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications. We will maintain the confidentiality of your personal information and will apply procedures to protect against any unauthorized release of your personal information to third parties. We agree to retain our documentation or work papers for a period of five years from the date of our report. Unless otherwise requested in writing, we will deliver the final report via email to the City Manager and/or the Finance Director. The City is responsible for distribution of the report and for making the report available to the public.

In the event that we are or may be obligated to pay any cost, settlement, judgment, fine, penalty, or similar award or sanction as a result of a claim, investigation, or other proceeding instituted by any third party, and if such obligation is or may be a direct or indirect result of any inaccurate or incomplete information that you provide to us during the course of this engagement, you agree to indemnify us, defend us, and hold us harmless as against such obligation.

By your signature below, you acknowledge and understand that our engagement is limited in scope and will be confined to our agreed-upon procedures. Because these procedures do not constitute an examination, we will not express an opinion on these procedures, nor the sufficiency of these procedures for your intended purpose.

This engagement letter is contractual in nature and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

If the foregoing is in accordance with your understanding, please indicate your agreement by signing this letter via the DocuSign link or returning it via email.

We appreciate the opportunity to be of service to you and look forward to working with you and your staff.



Chavan and Associates, llp
Certified Public Accountants

Very truly yours,

C & A LLP

Sheldon Chavan, CPA, Managing Partner
Chavan & Associates, LLP

RESPONSE:

This letter correctly sets forth the understanding of City of Del Rey Oaks.

Signature:

Title:

Date:



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

TO: Honorable Mayor and City Council Members
FROM: John Guertin, City Manager
DATE: May 19, 2026
SUBJECT: Proposed Budget for Fiscal Year 2027

Staff is pleased to present the Proposed Budget for FY 2027 for Council review. Due to flat revenue projections for the General Fund, the operating budget is a continuation of the 2026 budget, with some minimal changes.

Economic Outlook for FY 2027

The latest projections for the City's economic outlook are flat. HdL, the City's consultant for Sales Tax information, does not expect an increase in the City's sales tax due to continued inflation and high interest rates having a negative effect on consumer spending. Since Sales Tax makes up 23% of the City's revenue, sales tax growth or no growth, has a dramatic impact on the City's budget. As a result, staff are recommending a very conservative approach in developing the FY 2026 budget. Services are being kept at the level that revenue can support.

Addressing fluctuations in sales tax revenue growth by managing or reducing expenditures annually is not a sustainable practice if the City is to maintain current service levels. This highlights the fact that the City needs to diversify its revenue base. The City's best opportunity for this is through thoughtful economic development of the former Fort Ord property. The development of a more diverse revenue base is an important aspect of the City's financial planning for the future.

General Fund Summary FY 2027

	FY 2026 Current Budget	FY 2027 Proposed Budget	Increase/ (Decrease)	Percent Change
Total Estimated Revenue	5,093,050.00	5,421,420.00	328,370.00	6.1%
Total Operating Budget	5,430,015.00	5,518,730.00	88,715.00	1.6%
Excess (Deficit) of Revenue Over Expenditures	(336,965.00)	(97,310.00)	239,655.00	
Transfers Out-CIP	(430,446.00)	(78,000.00)	(78,000.00)	
Transfers Out-REAP	(13,885.00)	-	-	
Net General Fund Surplus (Deficit)	(781,296.00)	(175,310.00)	161,655.00	

As the table above shows, we are anticipating a 6.1% increase in revenue and a 1.6% increase in expenditure. The General Fund operating revenues and expenses will have a slight use of fund balance to balance the FY 2027 budget.

In addition, staff recommend using \$78,000 for capital expenditure, which will mean a decrease of \$78,000 in the General Fund fund balance. All the departments adjusted their budgets to live within the available revenue for the year, considering that some expenses, such as insurance and utilities, are beyond the control of the City. This is an austere General Fund budget.

General Fund Revenues & Expenditures

Below is a brief description of the General Fund estimated revenue changes followed by a summary of the General Fund Budget by Departments.

	FY 2025 Actual 06/30/2025	FY 2026 Current Budget	FY 2027 Proposed Budget	Increase/ (Decrease)	Percent Change
Revenues:					
Airport Police Services	1,342,230	1,489,000	1,784,798	295,798	16.6%
Sales Tax	1,216,015	1,189,000	1,206,835	17,835	1.5%
Property Taxes	862,402	870,000	887,437	17,437	2.0%
Other Taxes	547,445	571,900	600,600	28,700	4.8%
Licenses and Permits	303,422	352,450	367,350	14,900	4.1%
Grants	234,853	246,100	238,600	(7,500)	-3.0%
Current Services	210,757	148,800	115,500	(33,300)	-22.4%
Other Revenue	215,989	200,700	194,200	(6,500)	-3.2%
Fines and Forfeitures	33,251	25,100	26,100	1,000	3.8%
Total Revenues	4,966,364	5,093,050	5,421,420	328,370	6.1%

Revenue Highlights

General Fund revenues are estimated to increase by \$328,370, a 6.1% increase.

Sales Tax is projected to have an increase of 1.5% due to the current economy.

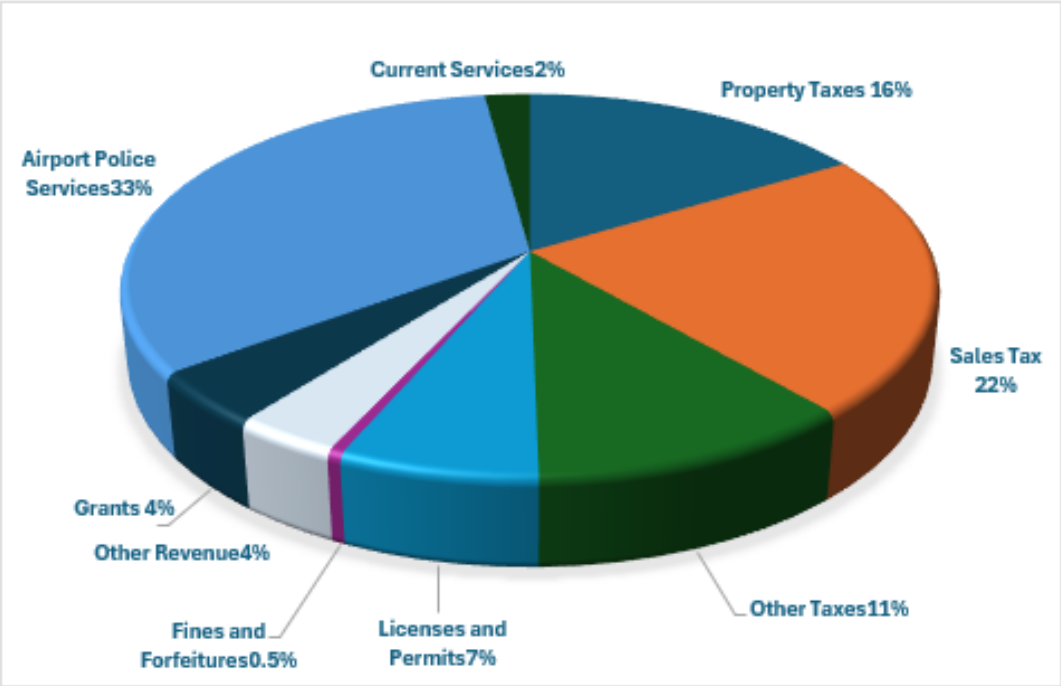
Airport Police Services revenue is projected to have a slight increase since this fee is 50% of the Police Department budget with some minor adjustments, which is an increase over the previous year.

Current Services is projected to have a decrease due to one-time reimbursement received in FY 2025 from PG&E.

Fines and Forfeitures are projected to have an increase due to the collection received from parking citations.

All other revenues are flat or will have a slight decrease. For the revenue details refer to the FY 2027 Proposed Budget Detail.

The chart below shows the percentage allocation of the City's revenues.



Expenditure Appropriations

The General Fund Operating Budget shows a 1.6% increase in expenditure.

Below is a General Fund summary by the department followed by a brief discussion regarding the operating expenditures highlights.

	FY 2025 Actual 06/30/2025	FY 2026 Current Budget	FY 2027 Proposed Budget	Increase/ (Decrease)	Percent Change
Expenditures:					
Police	2,570,155	3,074,800	3,280,580	205,780	6.3%
City Clerk	583,576	654,800	715,200	60,400	8.4%
City Manager	328,044	345,115	377,550	32,435	8.6%
Public Works/Streets	232,521	258,050	268,350	10,300	3.8%
Finance	377,517	290,000	238,500	(51,500)	-17.8%
Fire/Animal Control	236,615	243,300	251,700	8,400	3.3%
Legal	51,881	89,300	83,300	(6,000)	-6.7%
Planning & Building	134,784	255,400	154,400	(101,000)	-39.5%
Parks/Recreation	40,354	111,850	47,200	(64,650)	-57.8%
Non-Departmental	101,934	56,800	57,800	1,000	1.7%
Council	21,010	30,400	23,450	(6,950)	-29.6%
Government Buildings	11,893	20,200	20,700	500	2.5%
Total-General Fund	4,690,284	5,430,015	5,518,730	88,715	1.6%

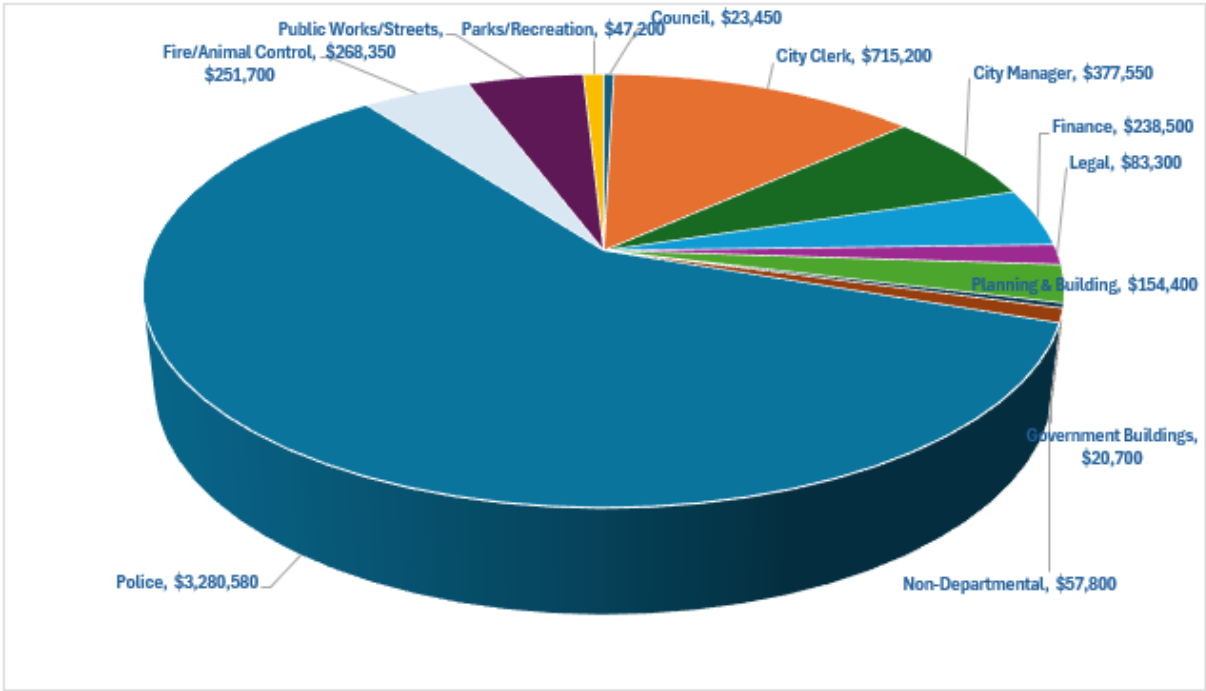
Operating Appropriations Highlights

There is an increase for all the departments in Liability Insurance by \$148, 200, Health, Vision & Dental \$71,300 and UAL \$27,000.

Salary step increases for all employees that still have steps on their salary range. Keeping one police officer position vacant.

For the line-item detail to the Appropriations refer to the attached FY 2027 Proposed Budget Detail.

The chart below shows the General Fund expenditure by department.



All Funds Budget Summary and Discussion

This table below shows the City's budget by fund.

City of Del Rey Oaks							
FY 2026-2027 Budget Summary by Fund							
Fund	Audited Fund Balance 6/30/2025	Estimated Fund Balance 6/30/2026	Estimated Revenue FY 26-27	Interfund Transfers FY 26-27	Appropriations FY 26-27	Surplus (Deficit) FY 26-27	Est. Fund Bal. 6/30/2027
100 General Fund							
<u>Available</u>							
Unassigned-Economic Uncertainties	1,652,182	1,652,182					1,652,182
Unappropriated	2,039,478	1,258,182					1,082,872
Available Fund Balance	<u>3,691,660</u>	<u>2,910,364</u>	5,421,420	(78,000)	(5,518,730)	(175,310)	<u>2,735,054</u>
<u>Special Revenue Funds</u>							
210 Gas Tax Fund	127,738	140,218	49,000	-	(36,520)	12,480	152,698
211 SB1 Fund	113,633	52,337	44,305	-	-	44,305	96,642
212 Measure X	388	388	100,705	-	(100,705)	-	388
214 RSTP	-	-	15,600	-	-	15,600	15,600
221 FORA Habitat Management Fund	724,901	710,453	-	-	(14,448)	(14,448)	696,005
235 Asset Forfeitures	-	1,846	-	-	-	-	1,846
236 DEA Grant	4,105	4,105	40,000	-	(40,000)	-	4,105
251 CalFIRE Grant	-	-	-	-	-	-	-
260 CDBG Grant Fund	-	-	-	-	-	-	-
<u>Capital Project Funds</u>							
301 Capital Projects Fund (GF Only)	(3,801)	(3,801)	-	(78,000)	(75,000)	(153,000)	(156,801)
321 SBR Engineering Fund	411,649	-	-	-	-	-	-
322 SBR/GJM Intersection Fund	1,056,168	1,056,168	-	-	-	-	1,056,168
323 SBR Construction Fund	7,269,813	7,269,813	-	-	-	-	7,269,813
332 FEMA & OES	4,851	-	-	-	-	-	-
331 FHWA Grant Fund	(490,574)	-	-	-	-	-	-
Total All Funds	<u>12,915,576</u>	<u>12,281,260</u>	<u>5,671,030</u>	<u>(156,000)</u>	<u>(5,785,403)</u>	<u>(270,373)</u>	<u>12,010,887</u>

Special Revenue and Capital Project Funds Budgets (Non-General Fund)

The non-general fund revenues are used in accordance with the grant or legal requirements. Appropriations details are included in the FY 2026-27 Proposed Budget Detail. Below is a brief description of each fund and its use.

The following **Special Revenue Funds** are used to account for funds as required by law or agreement. These monies can be used only for specific purposes as noted below.

The **Gas Tax Fund** is used to account for gas tax revenues received. For FY 2027, the fund shows an operating surplus of \$12,480, with an estimated year-end balance of \$152,698. These funds can be used only for street maintenance and repair purposes. The City uses these monies for street sweeping and street lighting. The surplus funds are available to be used as a match for grants or built up for a major street project.

The **SB1 Fund** is used to account for gas tax revenues generated under Senate Bill 1, otherwise known as the Road Rehabilitation Maintenance Act which can be spent only on street related purposes. For FY 2027 all funds are expected to be spent on street projects. The projects are listed in the Capital Improvement Plan (CIP) below.

The **Measure X Fund** was used in FY 2018-19 to pay for the major street resurfacing project which the city borrowed against its future share of Measure X revenues. In FY 2018-19, the City received an advance of \$861,300 of future Measure X revenues to pay for the City's largest street improvement project budgeted at \$1.2 million. Over the next 10 years, TAMC will withhold the City's Measure X allocation to repay the advance, therefore the City will not receive any additional Measure X funds until the \$861,300 advance is paid in full. Measure X is administered by TAMC.

The funds are reflected in the City’s budget even though the City does not receive the money to track the amounts that are being paid to the Measure X Loan.

The **FORA Habitat Fund** is used to account for the monies received from FORA for the habitat management program the City agreed to manage. The funds can be spent only for this purpose.

The **BSCC Officer Wellness & Health Fund** and **Asset Forfeitures Fund** can be used only for police-related expenditures as allowed by law and under the grant guidelines.

The **Drug Enforcement Administration (DEA) Grant** is used to account for the DEA grant reimbursements for overtime pay for police officers trained to work on the DEA Task Force. The grant runs through September 30, 2026.

The **REAP Grant** can be used only for developing and implementing the Housing Element and this grant has ended.

The **CalFIRE Grant** project will be used for the reduction of wildfire fuels along Del Rey Park and Via Verde and in Work Memorial Park.

The following **Capital Project Funds** are used to account for funds as required by law or agreement for major capital improvements. These monies can be used only for specific purposes as noted below.

The **Capital Projects Fund** is used to account for the City’s major capital projects that are funded by the General Fund. The budget process will deliberate on how much of the General Fund fund balance should be used to fund the City’s upcoming major construction projects.

The **SBR/GJM Intersection Construction Fund** is used to account for the monies received from FORA for the construction of the Intersection at South Boundary Road (SBR) and General Jim Moore Road which is presently on hold.

The **SBR Construction Fund** is used to account for the monies received from FORA for the construction of South Boundary Road.

Capital Improvements

Below is a summary of the proposed capital improvement projects included in the Proposed Budget.

Project Description	Estimated Cost	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Funded	Unfunded	Source
CIP 537 Saucito/Work Ave Impv Project	\$ 81,150	\$ 81,150.00					\$ 81,150	\$ -	SB 1-Funded in FY 2025, CO for FY2026
Angelus/Rosita Drainage Repairs	\$ 150,000	\$ 150,000					\$ 150,000	\$ -	SB 1-Funded in FY 2025, CO for FY2026
Rosita Emergency Repair (Const. Eng.)	\$ 74,100	\$ 74,100					\$ 74,100	\$ -	Measure X FB/ CO to FY 2026
Rosita Emergency Repair (Prelim. Eng.)	\$ 49,400	\$ 49,400					\$ 49,400	\$ -	FHWA Grant Fund 331/ CO to FY 2026
Rosita Emergency Repair (Construction.)	\$ 494,000	\$ 494,000					\$ 494,000	\$ -	FHWA Grant Fund 331/ CO to FY 2026
Wildfire Fuels Reduction	\$ 297,300	\$ 297,300					\$ 297,300	\$ -	Cal Fire Grant
CIP Sxx City Hall Roof Repairs	\$ -	\$ -	\$ -				\$ -	\$ -	GF ARPA FB
CIP 548 City Hall Parking Lot Improvements	\$ 167,446		\$ 167,446				\$ 167,446	\$ -	GF ARPA FB
CIP 533 Vehicle Replacement-PD	\$ 135,000	\$ 45,000	\$ 45,000	\$ 45,000			\$ 135,000	\$ -	GF Fund Balance
CIP 540 Server Replacement	\$ 20,000			\$ 20,000			\$ 20,000	\$ -	GF Fund Balance
CIP 541 City Hall Facility Repairs & Upgrades	\$ 20,000		\$ 20,000				\$ 20,000	\$ -	GF Fund Balance
CIP 542-Council Chamber Technology Upgrades	\$ 10,000	\$ 5,000	\$ 5,000	\$ -			\$ 10,000	\$ -	GF Fund Balance
CIP 543 PD Radio Replacement	\$ 30,000	\$ 10,000	\$ 10,000	\$ 10,000			\$ 30,000	\$ -	GF Fund Balance
CIP 544 Technology Replacement	\$ 6,000		\$ 3,000	\$ 3,000			\$ 6,000	\$ -	GF Fund Balance
CIP 545 City Hall Sewer Upgrades	\$ 40,000		\$ 40,000				\$ 40,000	\$ -	GF Fund Balance
CIP 546 City Hall Chamber Renovation	\$ 50,000		\$ 50,000				\$ 50,000	\$ -	GF Fund Balance
CIP 547 City Hall Fence Replacement	\$ 20,000		\$ 20,000				\$ 20,000	\$ -	GF Fund Balance
CIP 549 Adair Stairs Repairs	\$ 15,000		15,000.00				\$ 15,000	\$ -	GF Fund Balance
CIP 550 Del Rey Oaks Garden Center	\$ -						\$ -	\$ -	GF Fund Balance
Del Rey Park Accessibility Improvements	\$ 90,000	\$ 90,000					\$ 90,000	\$ -	2025 CDBG; CO to FY 2026
Via Verde Curb & Gutter Repair	\$ -						\$ -	\$ -	Gas Tax
Tot Playground Replacement	\$ 170,000				\$ 170,000		\$ -	\$ 170,000	TBD
Street Resurfacing Program	\$ 1,000,000					\$ 1,000,000	\$ -	\$ 1,000,000	Measure X New Loan
South Boundary Realignment Design	\$ 500,000	\$ 300,000	\$ 200,000				\$ 500,000	\$ -	SBR Engineering Fund 321
Total	\$ 3,419,396	\$ 1,595,950	\$ 575,446	\$ 78,000	\$ 170,000	\$ 1,000,000	\$ 2,249,396	\$ 1,170,000	

As the Funding Source summary shows below, of the \$3.4 million in projects over the next 5 years all projects are funded except for \$1,170,000 which are scheduled for future years.

Funding Source		FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Funded	Unfunded
General Fund 100	346,000.00	60,000.00	208,000.00	78,000.00			346,000.00	-
General Fund-ARPA Transfer	167,446.00		167,446.00				167,446.00	
Gas Tax Fund 210	-			-			-	
SB1 Fund 211	231,150.00	231,150.00					231,150.00	
Measure X New Loan	1,000,000.00	-				1,000,000.00		1,000,000.00
Measure X 212	74,100.00	74,100.00					74,100.00	
CalFire 251	297,300.00	297,300.00					297,300.00	
CDBG Fund 260	90,000.00	90,000.00					90,000.00	
FHA Grant 331	543,400.00	543,400.00					543,400.00	
SBR Engineering Fund 321	500,000.00	300,000.00	200,000.00	-			500,000.00	
TBD	170,000.00			-	170,000.00	-	-	170,000.00
Total	3,419,396.00	1,595,950.00	575,446.00	78,000.00	170,000.00	1,000,000.00	2,249,396.00	1,170,000.00

Budget Policy Changes

Over the course of the next several months, staff will work with the Finance Committee to develop and update the City's financial policies. Some areas of focus are recommended to include Establishing, Funding and Utilization of Reserve Funds; Use of Fund Balances; City Manager Signing Authority; Planning for Long-Range Capital Replacement Planning; Revenues; Capital Improvement Program.

City's Existing Debt

On June 30, 2025, the City had the existing debt shown below. The FY 2027 budget includes payments on the financed purchases in the Police Department budget. Payments of \$100,705 on the Measure X loan are budgeted in the Measure X fund.

	Balance 06/30/2025	Term	Notes
Finance purchase agreements: (Capital Leases)			
PG&E OBF Energy Efficiency Upgrades	\$ 17,709	9.56 years	Included in operating budget
Police Department-Body Cams	\$ 39,504	5 years	Included in operating budget
Subtotal finance purchase agreements	<u>\$ 57,213</u>		
Loans Payable			
Federal Group International, LLC	\$ 1,200,000	Undetermined	To be paid from Fort Ord Dev revenues
Federal Group International, LLC Compound Interest	\$ 502,223	Undetermined	To be paid from Fort Ord Dev revenues
TAMC Measure X Loan	\$ 387,083	10 years	Being paid from City's Measure X revenue
Subtotal Loans Payable	<u>\$ 2,089,306</u>		
Total Debt	<u>\$ 2,146,519</u>		

Of the total debt of \$2,146,519 the General Fund is responsible for only \$57,213 for the financed purchases which are included in the police department operating budget and the PG&E debt is budgeted by Gas Tax.

Federal Group International, LLC Loan Payable

The City has a promissory note with Federal Group International, LLC in the amount of \$1,200,000. Of that, \$700,000 is the City's obligation to pay funds loaned by Federal/JER Associates I, LLC to the former Redevelopment Agency of the City of Del Rey Oaks. The remaining \$500,000 of the note is the City's obligation to pay the holder as settlement of

claims between the City and Belmont Rock Holdings, LLC. Interest is accrued at 5% per annum on the \$700,000 beginning June 1, 2014, until the entire outstanding loan amount, plus interest, is paid in full. Payments on the note, once they commence, shall be for a five-year period, however if the note is not paid in full at the end of the five-year term it shall automatically renew, once, for an additional five-year term. No payment shall be due under this loan until commencement of construction on the Fort Ord property. Additionally, the requirement to begin to repay the loan is based on an increase of 50% of City revenue through new revenues generated by the development of the entire property.

The stipulation in the agreement tying the repayment to revenue generated by future development was included to protect the City in the case that development is not done or feasible. At this time staff recommend following the original plan of paying the note off from the additional revenues generated when development takes place on the former Fort Ord property.

TAMC Measure X Loan Payable \$387,083 as of June 30, 2025

In December 2018, the City entered into an agreement with the Transportation Agency for Monterey County (TAMC) for the purpose of receiving advance funding for the Del Rey Oaks Slurry Seal (the project). TAMC advanced \$861,300 to the City. The loan is payable from Measure X revenue, which can only be estimated year by year, so no amortization schedule has been established at this time. An interest rate of 2.5% is fixed until such time as the Monterey County Pool Quarterly Rate rises above 2.0%, at which point the interest rate will be variable, tied to the Monterey County Pool Quarterly Rate plus 50 basis points, only becoming fixed again at 2.5% when the Monterey County Pool Quarterly Rate drops below 2.0%.

Repayment was originally estimated to take place over 10 years. The annual payment for FY 2026-2027 is \$100,705 based on TAMC's estimate. Once the advance is paid off, then the City will begin to receive its annual share. Measure X is a county-wide sales tax measure. Measure X monies are restricted to transportation improvements.

Use of General Fund Fund Balance

At June 30, 2026, the General Fund had an available fund balance of \$2,910,364 of which \$1,652,182 was reserved by the Council for Economic Uncertainties.

For FY 2027, staff will work with the Finance Committee to establish a policy to guide the use of available General Fund balances.

RECOMMENDATION

Review the proposed budget for FY 2027.

CONCLUSION

The Finance Committee's recommendations for the FY 2027 budget are included in the proposed budget.

Respectfully submitted,

John Guertin
City Manager

Attachments:
FY 2027 Proposed Budget

**City of Del Rey Oaks
FY 2027 Proposed Budget**

CC Meeting: 05/19/2026

				FY 2025	FY 2026	FY 2026 As of	Percent	FY 2027	Increase	Percent	
				Actual	Budget	04/30/2026	Collected	Proposed	(Decrease)	Change	
							/Spent	Budget			
100 - General Fund											
Revenue											
		Account	Non Department Specific								
Fund	Dept	t									
100	000	41110	P/T-Secured	599,566.81	599,800.00	618,628.76	103%	611,800.00	12,000.00	2.0%	
100	000	41120	P/T-Unsecured	31,296.09	31,200.00	30,865.67	99%	31,850.00	650.00	2.0%	
100	000	41130	P/T-Prior Secured	6,048.01	6,200.00	5,611.37	91%	6,325.00	125.00	2.0%	
100	000	41140	Prior Unsecured	267.46	100.00	-	0%	102.00	2.00	2.0%	
100	000	41150	P/T-Unitary Tax	12,265.05	13,500.00	14,005.01	104%	13,770.00	270.00	2.0%	
100	000	41160	P/T-Supplemental Roll (SB813)	9,790.29	12,400.00	11,915.28	96%	12,650.00	250.00	2.0%	
100	000	41170	Property Tax - VLF	200,489.00	204,500.00	207,837.00	102%	208,590.00	4,090.00	2.0%	
100	000	41180	Prop Tax-Interest/Penalty	2,678.91	2,300.00	(1,973.57)	-86%	2,350.00	50.00	2.1%	
100	000	42210	Sales Tax	418,246.86	409,000.00	337,386.73	82%	415,135.00	6,135.00	1.5%	
100	000	42220	Sales Tax - 145 (Measure S-1%)	530,815.22	520,000.00	444,625.77	86%	527,800.00	7,800.00	1.5%	
100	000	42221	Sales Tax -409 (Measure R 1/2%)	266,953.36	260,000.00	221,535.91	85%	263,900.00	3,900.00	1.5%	
100	000	42222	Cannabis Tax	100,991.79	100,000.00	66,142.58	66%	100,000.00	-	0.0%	
100	000	42230	Transient Occupancy Tax	243,156.85	250,000.00	252,392.39	101%	275,000.00	25,000.00	9.1%	
100	000	42231	STR Annual Licenses Fee	0.00	12,000.00	10,938.24	91%	12,000.00	-	0.0%	
100	000	42250	Property Transfer Tax	4,675.00	8,700.00	5,850.91	67%	8,700.00	-	0.0%	
100	000	42290	Sewer Impact	21,713.05	22,000.00	22,181.41	101%	22,200.00	200.00	0.9%	
100	000	42310	Business Licenses	227,181.45	230,000.00	235,825.23	103%	235,000.00	5,000.00	2.1%	
100	000	42311	HOUP (Home Occ User Permit)	0.00	4,000.00	2,720.00	68%	4,000.00	-	0.0%	
100	000	42761	Gas Franchises	7,330.19	8,200.00	8,657.44	106%	8,700.00	500.00	5.7%	
100	000	42762	Electric Franchises	24,142.11	22,000.00	23,977.07	109%	25,000.00	3,000.00	12.0%	
100	000	42763	Garbage Franchises	105,236.58	110,000.00	110,495.27	100%	110,000.00	-	0.0%	
100	000	42764	Cable Tv Franchises	22,603.48	26,000.00	15,430.02	59%	26,000.00	-	0.0%	
100	000	42765	Water Franchises	17,595.30	25,000.00	15,246.84	61%	25,000.00	-	0.0%	
100	000	43311	SB1186 Disability Access Fund	1,332.00	1,000.00	653.00	65%	1,000.00	-	0.0%	
100	000	43312	SB1473 Environmental Assess Fee	84.00	100.00	116.95	117%	150.00	50.00	33.3%	
100	000	43318	Variance Fee	0.00	0.00	3,200.00	0%	3,200.00	3,200.00	0.0%	
100	000	43319	Architectural Review (ARC)	0.00	0.00	1,200.00	0%	1,200.00	1,200.00	0.0%	
100	000	43320	Building Permits	41,254.21	64,000.00	57,172.38	89%	65,000.00	1,000.00	0.0%	
100	000	43322	Strong-Motion Instrumental Prog (SMIP) Fees	66.57	300.00	314.75	105%	350.00	50.00	14.3%	
100	000	43325	Cannabis Business Permit	5,000.00	5,000.00	5,000.00	100%	5,000.00	-	0.0%	
100	000	43330	Plan Check Fees	15,179.00	20,500.00	13,640.97	67%	20,500.00	-	0.0%	
100	000	43340	Encroachment/Street Opening Permits Fees	8,950.00	8,400.00	5,700.00	68%	8,400.00	-	0.0%	
100	000	43350	Plumbing Permits	2,750.00	3,900.00	1,307.92	34%	3,900.00	-	0.0%	
100	000	43360	Electrical Permits	1,625.00	3,250.00	2,762.88	85%	3,250.00	-	0.0%	
100	000	43361	Tree Removal Permits	0.00	0.00	1,806.00	0%	2,000.00	2,000.00	100.0%	
100	000	43390	Other Licenses/Permits	0.00	1,000.00	-	0%	1,000.00	-	0.0%	
100	000	45000	Fines & Forfeitures	3,026.22	2,600.00	2,223.97	86%	2,600.00	-	0.0%	
100	000	45510	Vehicle Code Fines	6,534.59	5,500.00	3,709.00	67%	5,500.00	-	0.0%	
100	000	45512	Parking and Admin Fines	23,690.00	17,000.00	17,685.00	104%	18,000.00	1,000.00	5.6%	
100	000	46100	Interest Earned	172,893.55	175,000.00	103,149.62	59%	160,000.00	(15,000.00)	-8.6%	
100	000	46101	Interest Earned-PARS	28,191.15	20,000.00	15,297.82	76%	28,500.00	8,500.00	29.8%	
100	000	46815	Rental Income - Garden Center	24,700.00	18,000.00	15,000.00	83%	0.00	(18,000.00)	-100.0%	
100	000	46816	Rental Income - Airport RV	42,909.70	39,600.00	39,443.60	100%	43,000.00	3,400.00	7.9%	
100	000	46817	Rental Income - PW Bldg (CHC Enterp)	41,547.00	24,000.00	6,000.00	25%	0.00	(24,000.00)	-100.0%	
100	000	47130	HOPTR	2,041.78	1,200.00	1,081.71	90%	1,200.00	-	0.0%	
100	000	47140	Vehicle License Collection	0.00	2,500.00	2,414.14	97%	2,500.00	-	0.0%	
100	000	47240	COPS	194,663.46	194,000.00	184,869.95	95%	194,000.00	-	0.0%	
100	000	47243	SB1383 Organics Recycling	6,250.00	6,000.00	5,000.00	83%	6,000.00	-	0.0%	
100	000	47750	Prop 172	18,317.85	20,000.00	15,673.10	78%	20,000.00	-	0.0%	
100	000	47760	MBSIA -Wellness & Safety Program	7,500.00	15,000.00	10,772.04	72%	7,500.00	(7,500.00)	-50.0%	
100	000	47780	Police Grants & Other Reimbursements	3,398.85	2,500.00	2,503.23	100%	2,500.00	-	0.0%	
100	000	47781	POST Reimbursements	4,722.73	7,000.00	525.50	8%	7,000.00	-	0.0%	
100	000	47783	Grant Other Agencies	0.00	1,600.00	-	0%	1,600.00	-	0.0%	
100	000	47912	DDA Negotiation Payment	10,000.00	0.00	-	0%	0.00	-	0.0%	
100	000	48210	Police Service Fees	1,575.00	1,000.00	1,260.00	126%	1,000.00	-	0.0%	
100	000	48211	Police Services-Special Events	36,687.50	40,000.00	34,920.00	87%	40,000.00	-	0.0%	
100	000	48212	Public Events	0.00	0.00	-	0%	0.00	-	0.0%	
100	000	48805	Use Permits	31,890.00	7,000.00	7,510.00	107%	7,500.00	500.00	6.7%	
100	000	48810	Maps/Publications	0.00	100.00	-	0%	100.00	-	0.0%	
100	000	48825	Property Inspections	1,500.00	5,000.00	2,035.00	41%	5,000.00	-	0.0%	
100	000	48840	Miscellaneous Revenue	24,845.18	10,000.00	4,997.71	50%	10,000.00	-	0.0%	
100	000	48841	Credit Card Processing Fee	0.00	0.00	3,283.45	0%	3,500.00	3,500.00	0.0%	
100	000	48842	LAFCO Refund & Interest for FORA	412.60	400.00	-	0%	400.00	-	0.0%	
100	000	48910	Rental - Park	4,690.00	3,700.00	5,895.00	159%	5,000.00	1,300.00	26.0%	
100	000	48911	Day Use Permits (Park only)	0.00	0.00	1,200.00	0%	1,200.00	1,200.00	100.0%	
100	000	48912	Old Town Hall Rental Fee	0.00	0.00	1,110.00	0%	1,200.00	1,200.00	100.0%	
100	000	48930	Miscellaneous Refunds	2,862.27	1,000.00	9,636.05	964%	1,000.00	-	0.0%	

**City of Del Rey Oaks
FY 2027 Proposed Budget**

CC Meeting: 05/19/2026

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
100	210	48220	Airport Police Services	1,342,230.00	1,489,000.00	1,228,589.50	83%	1,784,798.00	295,798.00	16.6%
Total Revenue				4,966,363.07	5,093,050.00	4,478,955.57	88%	5,421,420.00	328,370.00	6.1%
Expenditures										
Council										
100	110	61115	Council Member Stipend	6,600.00	7,500.00	5,250.00	70%	7,500.00	-	0.0%
100	110	61130	Medicare-ER	95.67	200.00	218.90	109%	200.00	-	0.0%
100	110	61131	Social Security-ER	409.20	500.00	195.30	39%	500.00	-	0.0%
100	110	61132	Unemployment Ins-Fed & State	39.60	100.00	32.57	33%	100.00	-	0.0%
100	110	61135	Dental Expense	6,894.24	8,900.00	7,018.11	79%	8,100.00	(800.00)	-9.9%
100	110	62410	Materials/Supply	0.00	200.00	540.75	270%	550.00	350.00	63.6%
100	110	64550	Membership Dues-Professional Org	2,131.53	2,500.00	1,670.18	67%	2,500.00	-	0.0%
100	110	64570	Strategic Planning	0.00	5,000.00	-	0%	0.00	(5,000.00)	-100.0%
100	110	64580	Misc Expenses	2,731.05	2,500.00	264.54	11%	2,500.00	-	0.0%
100	110	64610	Travel Expenses	2,108.58	3,000.00	1,183.62	39%	1,500.00	(1,500.00)	-50.0%
Total Council				21,009.87	30,400.00	16,373.97	54%	23,450.00	(6,950.00)	-22.9%
City Clerk										
100	111	61105	Payroll	237,364.08	252,300.00	220,620.34	87%	265,500.00	13,200.00	5.0%
100	111	61110	Overtime	2,826.59	5,000.00	3,169.17	63%	5,000.00	-	0.0%
100	111	61123	PERS UAL - After 06/30/18	0.00	11,100.00	890.00	8%	17,679.00	6,579.00	37.2%
100	111	61124	PERS UAL-Before 06/30/2018	44,451.00	41,000.00	51,139.00	125%	42,121.00	1,121.00	2.7%
100	111	61125	PERS Retirement	19,840.68	26,700.00	17,984.64	67%	28,100.00	1,400.00	5.0%
100	111	61130	Medicare-ER	3,445.48	3,800.00	3,358.70	88%	4,000.00	200.00	5.0%
100	111	61132	Unemployment Ins-Fed & State	574.77	1,200.00	363.99	30%	1,200.00	-	0.0%
100	111	61135	Dental Expense	5,533.95	5,700.00	4,919.75	86%	5,700.00	-	0.0%
100	111	61140	Health Insurance	111,609.66	122,800.00	101,299.24	82%	138,900.00	16,100.00	11.6%
100	111	61145	Vision Ins	751.44	800.00	655.60	82%	800.00	-	0.0%
100	111	61150	Workers Comp and EAP	13,498.32	4,000.00	10,029.05	251%	4,000.00	-	0.0%
100	111	61155	Wellness Program	1,607.14	1,500.00	919.72	61%	1,500.00	-	0.0%
100	111	61157	Educational Incentive Pay	5,817.25	6,000.00	5,028.94	84%	6,000.00	-	0.0%
100	111	61158	Longevity Pay	3,441.80	3,700.00	3,558.30	96%	3,700.00	-	0.0%
100	111	62410	Materials/Supply	1,547.21	6,000.00	3,806.01	63%	4,500.00	(1,500.00)	-25.0%
100	111	62430	Office Supplies	5,866.50	7,000.00	7,131.92	102%	7,000.00	-	0.0%
100	111	63505	Repair/Maintenance	107.46	1,000.00	801.66	80%	1,000.00	-	0.0%
100	111	63508	Other Outside Services	10,744.56	10,000.00	9,353.22	94%	10,000.00	-	0.0%
100	111	63509	Shredding Services	1,138.38	1,000.00	941.34	94%	1,000.00	-	0.0%
100	111	63511	Short Term Rental Services	0.00	17,500.00	17,500.00	100%	15,000.00	(2,500.00)	-14.3%
100	111	63530	Telephone	3,325.99	3,000.00	1,956.84	65%	3,000.00	-	0.0%
100	111	63531	Internet	4,822.56	1,500.00	1,085.82	72%	1,500.00	-	0.0%
100	111	63535	Website Design & Maintenance	742.50	1,000.00	742.50	74%	1,000.00	-	0.0%
100	111	63540	Postage / Shipping	1,913.24	2,000.00	1,796.30	90%	2,000.00	-	0.0%
100	111	63605	Training	7,064.52	11,000.00	1,742.74	16%	6,000.00	(5,000.00)	-45.5%
100	111	63620	Insurance-Liability	38,792.06	62,400.00	63,683.40	102%	87,800.00	25,400.00	28.9%
100	111	63635	Contract Services - IT	11,700.00	10,600.00	9,600.00	91%	11,200.00	600.00	5.4%
100	111	64310	Software/Server Subscription	12,288.75	15,500.00	9,977.05	64%	15,500.00	-	0.0%
100	111	64315	Agenda Management System	12,528.00	7,000.00	7,742.41	111%	12,700.00	5,700.00	44.9%
100	111	64320	Municipal Code Service	3,484.02	5,000.00	906.04	18%	5,000.00	-	0.0%
100	111	64550	Membership Dues-Professional Org	1,130.00	1,000.00	337.78	34%	1,000.00	-	0.0%
100	111	64552	Membership Dues-Government Agency	646.50	700.00	740.50	106%	800.00	100.00	12.5%
100	111	64575	Printing / Publications	1,581.95	2,000.00	162.91	8%	1,000.00	(1,000.00)	-50.0%
100	111	64580	Misc Expenses	1,174.77	500.00	1,719.91	344%	500.00	-	0.0%
100	111	64588	Election Cost	6,387.32	500.00	-	0%	500.00	-	0.0%
100	111	64610	Travel Expenses	5,828.07	3,000.00	1,603.67	53%	3,000.00	-	0.0%
Total City Clerk				583,576.52	654,800.00	567,268.46	87%	715,200.00	60,400.00	8.4%
City Manager										
100	120	61105	Payroll	199,677.64	207,750.00	159,560.28	77%	214,035.00	6,285.00	2.9%
100	120	61175	Payroll-Leave	4,089.76	0.00	14,048.32	0%	0.00	-	0.0%
100	120	61123	PERS UAL - After 06/30/18	0.00	500.00	445.00	89%	500.00	-	0.0%
100	120	61124	PERS UAL-Before 06/30/2018	395.50	0.00	-	0%	0.00	-	0.0%
100	120	61125	PERS Retirement	16,364.83	16,550.00	11,870.83	72%	17,000.00	450.00	2.6%
100	120	61130	Medicare-ER	2,954.98	3,050.00	2,559.05	84%	3,100.00	50.00	1.6%
100	120	61132	Unemployment Ins-Fed & State	42.00	100.00	-	0%	100.00	-	0.0%
100	120	61135	Dental Expense	2,319.48	2,400.00	2,126.19	89%	2,400.00	-	0.0%
100	120	61140	Health Insurance	43,529.76	48,400.00	40,535.60	84%	54,700.00	6,300.00	11.5%
100	120	61141	Health Insurance -Retiree	945.00	1,900.00	1,596.00	84%	1,900.00	-	0.0%
100	120	61145	Vision Ins	289.75	400.00	172.81	43%	400.00	-	0.0%
100	120	61150	Workers Comp and EAP	11,811.03	3,000.00	7,615.64	254%	3,000.00	-	0.0%
100	120	61155	Wellness Program	535.71	500.00	-	0%	500.00	-	0.0%
100	120	61157	Educational Incentive Pay	1,661.58	465.00	461.55	99%	465.00	-	0.0%
100	120	61180	Auto Allowance	5,445.20	5,400.00	4,524.40	84%	5,400.00	-	0.0%

City of Del Rey Oaks
 FY 2027 Proposed Budget

CC Meeting: 05/19/2026

				FY 2025	FY 2026	FY 2026 As of	Percent	FY 2027	Increase	Percent
				Actual	Budget	04/30/2026	Collected /Spent	Proposed Budget	(Decrease)	Change
100	120	62430	Office Supplies	9.64	300.00	30.94	10%	50.00	(250.00)	-83.3%
100	120	63620	Insurance-Liability	35,298.84	51,000.00	51,297.72	101%	68,400.00	17,400.00	25.4%
100	120	64550	Membership Dues-Professional Org	1,660.00	1,700.00	1,660.00	98%	2,800.00	1,100.00	39.3%
100	120	64552	Membership Dues-Gov Agency	946.50	700.00	900.00	129%	800.00	100.00	12.5%
100	120	64611	Traning					1,000.00	1,000.00	
100	120	64610	Travel Expenses	66.95	1,000.00	680.82	68%	1,000.00	-	0.0%
Total City Manager Finance				328,044.15	345,115.00	300,085.15	87%	377,550.00	32,435.00	8.6%
100	130	62310	ADP Payroll Fees	9,279.90	8,500.00	10,172.59	120%	9,000.00	500.00	5.6%
100	130	62320	Bank Service Charges	8,638.73	6,000.00	4,457.21	74%	6,000.00	-	0.0%
100	130	62321	Credit Card Fees	1,769.33	5,000.00	4,015.91	80%	5,000.00	-	0.0%
100	130	62431	Accounting Software	5,734.32	5,000.00	5,124.59	102%	6,000.00	1,000.00	16.7%
100	130	62433	Budget Software	0.00	14,000.00	14,000.00	100%	11,000.00	(3,000.00)	-21.4%
100	130	63625	Audit-General	40,075.00	42,000.00	36,175.00	86%	42,000.00	-	0.0%
100	130	63626	Audit -Sales Tax	0.00	5,000.00	-	0%	5,000.00	-	0.0%
100	130	63627	Actuarial Services	2,500.00	4,500.00	1,550.00	34%	4,500.00	-	0.0%
100	130	63645	Accounting Services-RGS	289,539.55	200,000.00	150,785.42	75%	150,000.00	(50,000.00)	-25.0%
100	130	63651	Contract Services-Fee Study	19,980.00			0%		-	0.0%
Total Finance Legal				377,516.83	290,000.00	226,280.72	78%	238,500.00	(51,500.00)	-17.8%
100	150	63650	Legal Services	50,623.44	86,000.00	27,345.22	32%	80,000.00	(6,000.00)	-7.0%
100	150	64560	Legal Advert	1,257.75	3,300.00	2,171.74	66%	3,300.00	-	0.0%
Total Legal				51,881.19	89,300.00	29,516.96	33%	83,300.00	(6,000.00)	-6.7%
Planning & Building Regulation										
100	160	63639	Economic Development Services	0.00	95,000.00	12,486.67	13%	50,000.00	(45,000.00)	-47.4%
100	160	63640	Planning Services	87,263.25	40,000.00	36,004.00	90%	40,000.00	-	0.0%
100	160	63642	Contract Services - Housing Element	0.00	50,000.00	20,351.50	41%	0.00	(50,000.00)	-100.0%
100	160	63648	Building Inspections Services	46,318.17	62,400.00	50,019.35	80%	62,400.00	-	0.0%
100	160	63649	Engineering Services	1,200.00	5,000.00	600.00	12%	0.00	(5,000.00)	-100.0%
100	160	63656	Code Enforcement Services	0.00	2,000.00	-	0%	2,000.00	-	0.0%
100	160	64610	Travel Expenses	0.00	1,000.00	-	0%	0.00	(1,000.00)	-100.0%
Total Planning & Building Regulation				134,781.42	255,400.00	119,461.52	47%	154,400.00	(101,000.00)	-39.5%
Government Buildings										
100	180	62410	Materials/Supply	0.00	2,000.00	-	0%	2,000.00	-	0.0%
100	180	63505	Repair/Maintenance	2,620.00	5,000.00	1,704.35	34%	5,000.00	-	0.0%
100	180	63508	Other Outside Services	116.00	1,000.00	-	0%	1,000.00	-	0.0%
100	180	63520	Utilities - PG&E	6,157.78	8,000.00	4,143.65	52%	8,000.00	-	0.0%
100	180	63660	Janitorial Services	3,000.00	4,200.00	4,550.00	108%	4,700.00	500.00	10.6%
Total Government Buildings				11,893.78	20,200.00	10,398.00	51%	20,700.00	500.00	2.4%
Non-Departmental										
100	190	62410	Materials/Supply	30.61	500.00	177.78	36%	500.00	-	0.0%
100	190	63620	Insurance-Liability	24,359.25	25,000.00	(4,091.10)	-16%	25,000.00	-	0.0%
100	190	63621	Insurance-Property	8,362.23	9,000.00	7,812.76	87%	10,000.00	1,000.00	10.0%
100	190	63623	Insurance-PLL (Pollution Legal Liab)	52,643.04	0.00	-	0%	0.00	-	0.0%
100	190	64550	Membership Dues-Professional Org	500.00	500.00	500.00	100%	500.00	-	0.0%
100	190	64551	Membership Dues-Non Profit Agency Contrib	11,100.00	15,000.00	13,675.00	91%	15,000.00	-	0.0%
100	190	64552	Membership Dues-Government Agency	4,460.10	5,500.00	5,161.71	94%	5,500.00	-	0.0%
100	190	64580	Misc Expenses	168.70	1,000.00	2,077.33	208%	1,000.00	-	0.0%
100	190	64930	S.M.I.P.	234.79	200.00	280.41	140%	200.00	-	0.0%
100	190	64940	SB 1473	75.60	100.00	94.27	94%	100.00	-	0.0%
Total Non-Departmental				101,934.32	56,800.00	25,688.16	45%	57,800.00	1,000.00	1.7%
Police										
100	210	61105	Payroll	945,987.31	1,167,800.00	784,661.14	67%	1,188,900.00	21,100.00	1.8%
100	210	61110	Overtime	184,443.96	200,000.00	251,462.84	126%	200,000.00	-	0.0%
100	210	61120	Reserves Payroll	88,298.51	120,000.00	122,672.73	102%	120,000.00	-	0.0%
100	210	61123	PERS UAL - After 06/30/18	13,165.00	30,400.00	25,476.01	84%	41,684.00	11,284.00	27.1%
100	210	61124	PERS UAL-Before 06/30/2018	110,338.00	111,000.00	115,906.99	104%	119,016.00	8,016.00	6.7%
100	210	61125	PERS Retirement	122,027.72	163,000.00	108,998.54	67%	167,100.00	4,100.00	2.5%
100	210	61126	PERS 457 Expense	27,450.00	32,400.00	24,450.00	75%	32,400.00	-	0.0%
100	210	61130	Medicare-ER	18,618.92	17,400.00	18,874.46	108%	17,700.00	300.00	1.7%
100	210	61131	Social Security-ER	865.15	1,000.00	234.61	23%	1,000.00	-	0.0%
100	210	61132	Unemployment Ins-Fed & State	7,925.68	13,000.00	1,189.50	9%	13,000.00	-	0.0%
100	210	61135	Dental Expense	13,089.96	16,200.00	11,548.12	71%	16,200.00	-	0.0%
100	210	61140	Health Insurance	256,209.12	342,300.00	226,542.23	66%	387,300.00	45,000.00	11.6%
100	210	61145	Vision Ins	2,046.76	2,500.00	1,720.61	69%	2,400.00	(100.00)	-4.0%
100	210	61150	Workers Comp and EAP	138,357.77	141,500.00	127,540.96	90%	141,900.00	400.00	0.3%
100	210	61155	Wellness Program	3,213.30	5,000.00	3,772.04	75%	5,000.00	-	0.0%
100	210	61157	Educational Incentive Pay	15,626.83	16,800.00	13,353.15	79%	18,000.00	1,200.00	6.7%
100	210	61158	Longevity Pay	9,941.15	9,300.00	9,485.61	102%	11,400.00	2,100.00	18.4%
100	210	61160	Uniform Allowance	8,500.00	10,000.00	8,250.00	83%	10,000.00	-	0.0%
100	210	61175	Admin Leave	25,523.37	0.00	46,489.44	0%	0.00	-	0.0%
100	210	62410	Materials/Supply	6,678.60	15,000.00	8,945.35	60%	10,000.00	(5,000.00)	-33.3%

City of Del Rey Oaks
 FY 2027 Proposed Budget

CC Meeting: 05/19/2026

				FY 2025	FY 2026	FY 2026 As of	Percent	FY 2027	Increase	Percent
				Actual	Budget	04/30/2026	Collected /Spent	Proposed Budget	(Decrease)	Change
100	210	62420	Ammunition	4,278.05	5,000.00	2,166.44	43%	5,000.00	-	0.0%
100	210	62422	Body Armor Vests	0.00	3,300.00	3,281.38	99%	5,000.00	1,700.00	34.0%
100	210	62430	Office Supplies	3,295.82	5,000.00	4,331.50	87%	5,000.00	-	0.0%
100	210	62710	Auto Operations - Supplies / Equip	570.63	1,000.00	-	0%	1,000.00	-	0.0%
100	210	62720	Auto Operations - Fuel	33,115.30	30,000.00	19,622.16	65%	30,000.00	-	0.0%
100	210	63505	Repair/Maintenance	1,989.95	2,200.00	2,120.65	96%	2,200.00	-	0.0%
100	210	63508	Other Outside Services	7,962.79	5,000.00	5,606.12	112%	8,000.00	3,000.00	37.5%
100	210	63509	Shredding Services	1,138.34	1,000.00	941.39	94%	1,000.00	-	0.0%
100	210	63520	Utilities - PG&E	7,758.79	8,000.00	4,195.62	52%	8,000.00	-	0.0%
100	210	63530	Telephone	7,063.25	8,000.00	5,218.07	65%	8,000.00	-	0.0%
100	210	63531	Internet	9,022.31	6,000.00	3,273.38	55%	6,000.00	-	0.0%
100	210	63537	Annual Maintenance-Records Mgmt Software	6,568.07	5,000.00	4,912.00	98%	5,000.00	-	0.0%
100	210	63538	Record Management-Historical	0.00	3,600.00	3,512.38	98%	3,600.00	-	0.0%
100	210	63540	Postage / Shipping	158.37	500.00	451.52	90%	750.00	250.00	33.3%
100	210	63605	Training	8,660.34	5,000.00	8,589.72	172%	6,000.00	1,000.00	16.7%
100	210	63620	Insurance-Liability	203,069.30	290,200.00	286,763.68	99%	388,400.00	98,200.00	25.3%
100	210	63621	Insurance-Property	8,362.22	9,000.00	7,812.75	87%	10,000.00	1,000.00	10.0%
100	210	63622	Insurance-Vehicles	2,523.50	2,550.00	2,383.00	93%	2,550.00	-	0.0%
100	210	63624	Insurance-ADWRP	0.00	0.00	829.00	0%	1,000.00	1,000.00	100.0%
100	210	63625	Audit-General	0.00	5,000.00	4,725.00	95%	5,000.00	-	0.0%
100	210	63627	Actuarial Services	2,500.00	2,500.00	1,550.00	62%	2,500.00	-	0.0%
100	210	63628	Professional Services	12,000.00	16,000.00	8,000.00	50%	16,000.00	-	0.0%
100	210	63635	Contract Services - IT	11,700.00	13,500.00	9,600.00	71%	14,100.00	600.00	4.3%
100	210	63637	Contract Services-Others	4,338.63	4,200.00	3,267.66	78%	9,200.00	5,000.00	54.3%
100	210	63650	Legal Services	12,176.58	3,800.00	1,730.30	46%	3,800.00	-	0.0%
100	210	63660	Janitorial Services	3,000.00	4,200.00	4,550.00	108%	4,200.00	-	0.0%
100	210	63664	911-NGEN Phase II Upgrade	0.00	7,000.00	-	0%	7,000.00	-	0.0%
100	210	63665	911-Radio Dispatch	58,156.00	61,800.00	61,760.00	100%	61,100.00	(700.00)	-1.1%
100	210	63666	911-Inform MDT Terminal Service	728.00	1,000.00	934.00	93%	1,000.00	-	0.0%
100	210	63667	911-Notification System	0.00	400.00	-	0%	400.00	-	0.0%
100	210	63668	911-NGEN O&M	12,956.00	14,400.00	14,312.00	99%	14,300.00	(100.00)	-0.7%
100	210	63669	911-NGEN Debt (Capital Fee)	7,633.00	8,100.00	8,045.00	99%	8,100.00	-	0.0%
100	210	63730	Auto Repair/Maintenance	18,681.66	23,000.00	16,247.16	71%	23,000.00	-	0.0%
100	210	63812	Parking & Admin Citations Services	9,910.80	9,000.00	8,511.09	95%	9,000.00	-	0.0%
100	210	63820	Animal Regulation Fire	0.00	500.00	-	0%	500.00	-	0.0%
100	210	63830	Fund Jail & Prisoner	0.00	1,500.00	983.00	66%	1,500.00	-	0.0%
100	210	63840	ACJIS System	14,247.44	9,000.00	8,211.94	91%	12,000.00	3,000.00	25.0%
100	210	64310	Software/Server Subscription	17,859.81	22,700.00	22,169.24	98%	22,700.00	-	0.0%
100	210	64545	Personnel Recruit & Pre-Employment	51.00	3,000.00	1,499.00	50%	3,000.00	-	0.0%
100	210	64550	Membership Dues-Professional Org	7,203.45	8,300.00	6,041.48	73%	10,500.00	2,200.00	21.0%
100	210	64551	Membership Dues-Non Profit Agency Contrib	500.00	500.00	500.00	100%	500.00	-	0.0%
100	210	64552	Membership Dues-Government Agency	5,000.00	5,700.00	6,333.50	111%	6,300.00	600.00	9.5%
100	210	64565	Books and Periodicals	265.66	900.00	430.96	48%	900.00	-	0.0%
100	210	64575	Printing / Publications	1,384.21	2,000.00	381.35	19%	2,000.00	-	0.0%
100	210	64580	Misc Expenses	2,651.62	2,200.00	2,465.77	112%	2,200.00	-	0.0%
100	210	64610	Travel Expenses	13,861.69	13,000.00	9,310.44	72%	13,000.00	-	0.0%
100	210	65104	Principal-Motorola Lease-Cameras	19,752.32	21,350.00	21,319.32	100%	21,350.00	-	0.0%
100	210	65105	Principal-Dell	0.00	5,300.00	5,276.34	100%	5,300.00	-	0.0%
100	210	65205	Interest-Dell	-	-	-	0%	630.00	630.00	100.0%
100	210	65106	Principal-Sunridge Records Mgmt	8,612.40	0.00	-	0%	-	-	0.0%
100	210	65107	Interest-Sunridge Records Mgmt	101.00	0.00	-	0%	-	-	0.0%
100	210	66735	Vehicle Replacement	21,039.71	0.00	-	0%	-	-	0.0%
Total Police				2,570,155.12	3,074,800.00	2,505,739.64	81%	3,280,580.00	205,780.00	6.3%
Fire/Animal Control										
100	220	63810	Fire Seaside	236,615.60	243,300.00	182,784.75	75%	251,700.00	8,400.00	
Total Fire/Animal Control				236,615.60	243,300.00	182,784.75	75%	251,700.00	8,400.00	3.3%
Public Works/Streets										
100	311	61105	Payroll	84,282.40	87,800.00	75,056.00	85%	87,800.00	-	0.0%
100	311	61123	PERS UAL - After 06/30/18	0.00	500.00	445.00	89%	500.00	-	0.0%
100	311	61124	PERS UAL-Before 06/30/2018	395.50	0.00	-	0%	0.00	-	0.0%
100	311	61125	PERS Retirement	5,913.19	7,100.00	4,966.27	70%	7,100.00	-	0.0%
100	311	61130	Medicare-ER	1,221.86	1,300.00	1,130.61	87%	1,300.00	-	0.0%
100	311	61132	Unemployment Ins-Fed & State	42.01	100.00	91.01	91%	100.00	-	0.0%
100	311	61135	Dental Expense	1,523.76	1,600.00	1,396.78	87%	1,600.00	-	0.0%
100	311	61140	Health Insurance	33,484.44	37,200.00	31,935.50	86%	42,100.00	4,900.00	11.6%
100	311	61145	Vision Ins	198.12	300.00	172.81	58%	200.00	(100.00)	-33.3%
100	311	61150	Workers Comp and EAP	5,061.88	1,500.00	3,663.80	244%	1,300.00	(200.00)	-13.3%
100	311	61155	Wellness Program	535.72	500.00	-	0%	500.00	-	0.0%
100	311	61157	Educational Incentive Pay	1,117.60	1,200.00	1,005.30	84%	1,200.00	-	0.0%
100	311	62410	Materials/Supply	9,075.53	10,000.00	6,500.99	65%	10,000.00	-	0.0%
100	311	62430	Office Supplies	1,393.74	1,500.00	373.53	25%	800.00	(700.00)	-46.7%
100	311	62710	Auto Operations - Supplies / Equip	554.70	2,500.00	214.30	9%	1,500.00	(1,000.00)	-40.0%
100	311	62720	Auto Operations - Fuel	3,823.72	5,000.00	2,477.28	50%	5,000.00	-	0.0%

**City of Del Rey Oaks
FY 2027 Proposed Budget**

CC Meeting: 05/19/2026

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
100	311	63505	Repair/Maintenance	27,912.71	17,900.00	37,550.05	210%	17,900.00	-	0.0%
100	311	63508	Other Outside Services	186.39	1,000.00	100.00	10%	1,000.00	-	0.0%
100	311	63515	Gabilan Crew	0.00	3,000.00	-	0%	3,000.00	-	0.0%
100	311	63520	Utilities - PG&E	2,867.94	5,000.00	3,284.04	66%	5,000.00	-	0.0%
100	311	63525	Utilities - Water	5,723.37	6,250.00	4,249.19	68%	6,250.00	-	0.0%
100	311	63530	Telephone	177.35	200.00	316.65	158%	300.00	100.00	33.3%
100	311	63531	Internet	362.16	600.00	364.16	61%	600.00	-	0.0%
100	311	63605	Training	568.29	2,000.00	758.69	38%	1,000.00	(1,000.00)	-50.0%
100	311	63620	Insurance-Liability	14,601.60	21,200.00	21,227.80	100%	28,400.00	7,200.00	25.4%
100	311	63622	Insurance-Vehicles	2,523.50	5,000.00	2,397.00	48%	5,000.00	-	0.0%
100	311	63649	Engineering Services	6,133.85	-	-	0%	3,600.00	3,600.00	100.0%
100	311	63654	SB1383 Organics Waste Regs Services	4,500.00	14,000.00	11,500.00	82%	14,000.00	-	0.0%
100	311	63655	Hazardous Waste Disposal	0.00	500.00	-	0%	500.00	-	0.0%
100	311	63730	Auto Repair/Maintenance	2,480.75	5,000.00	2,264.68	45%	2,500.00	(2,500.00)	-50.0%
100	311	63910	Street Lighting	0.00	0.00	-	0%	0.00	-	0.0%
100	311	64575	Printing / Publications	988.72	1,300.00	-	0%	1,300.00	-	0.0%
100	311	64920	Storm Water Project - Phase 4	14,870.00	15,000.00	17,652.00	118%	15,000.00	-	0.0%
100	311	66302	Equipment	0.00	2,000.00	-	0%	2,000.00	-	0.0%
Total Public Works/Streets				232,520.80	258,050.00	231,093.44	90%	268,350.00	10,300.00	3.8%
Parks/Recreation										
100	411	62410	Materials/Supply	8,045.24	10,000.00	5,770.14	58%	10,000.00	-	0.0%
100	411	62430	Office Supplies	72.56	1,000.00	106.23	11%	100.00	(900.00)	-90.0%
100	411	63505	Repair/Maintenance	25,163.77	20,000.00	24,104.18	121%	20,000.00	-	0.0%
100	411	63525	Utilities - Water	7,073.22	5,750.00	8,034.80	140%	7,000.00	1,250.00	17.9%
100	411	63612	Contract Services - Consultant	0.00	75,000.00	-	0%	10,000.00	(65,000.00)	-86.7%
100	411	64610	Travel Expenses	0.00	100.00	-	0%	100.00	-	0.0%
Total Parks/Recreation				40,354.79	111,850.00	38,015.35	34%	47,200.00	(64,650.00)	-57.8%
Total Expenditures				4,690,284.39	5,430,015.00	4,252,706.12	78%	5,518,730.00	88,715.00	1.6%
Net Revenues Over Expenditures				276,078.68	(336,965.00)	226,249.45		(97,310.00)		
Other Financing Sources and Uses										
Non Department Specific										
100	000	81003	Transfers Out to CIP	0.00	(430,446.00)	(9,759.64)		(78,000.00)		
100	000	81004	Transfers Out to REAP Fund 242		(13,885.00)	(13,884.75)		-		
100	000	82005	Transfers In from ARPA	0.00	-	-		-		
Total Other Financing Sources and Uses				0.00	(444,331.00)	(23,644.39)		(78,000.00)		
Net Revenues After Other Financing Sources and Uses				276,078.68	(781,296.00)	249,893.84		(175,310.00)		

GENERAL FUND SUMMARY:				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
Revenue				4,966,363.07	5,093,050.00	4,478,955.57	88%	5,421,420.00	328,370.00	6.1%
Transfers In from ARPA				-	-	-		-		
Expenditures										
110	Council		21,009.87	30,400.00	16,373.97	54%	23,450.00	(6,950.00)	-22.9%	
111	City Clerk		583,576.52	654,800.00	567,268.46	87%	715,200.00	60,400.00	8.4%	
120	City Manager		328,044.15	345,115.00	300,085.15	87%	377,550.00	32,435.00	8.6%	
130	Finance		377,516.83	290,000.00	226,280.72	78%	238,500.00	(51,500.00)	-17.8%	
150	Legal		51,881.19	89,300.00	29,516.96	33%	83,300.00	(6,000.00)	-6.7%	
160	Planning and Building Regulations		134,781.42	255,400.00	119,461.52	47%	154,400.00	(101,000.00)	-39.5%	
180	Government Buildings		11,893.78	20,200.00	10,398.00	51%	20,700.00	500.00	2.4%	
190	Non-Depratmental		101,934.32	56,800.00	25,688.16	45%	57,800.00	1,000.00	1.7%	
210	Police		2,570,155.12	3,074,800.00	2,505,739.64	81%	3,280,580.00	205,780.00	6.3%	
220	Fire/Animal Control		236,615.60	243,300.00	182,784.75	75%	251,700.00	8,400.00	3.3%	
311	Public Works/Street		232,520.80	258,050.00	231,093.44	90%	268,350.00	10,300.00	3.8%	
411	Parks/Recreation		40,354.79	111,850.00	38,015.35	34%	47,200.00	(64,650.00)	-57.8%	
Total				4,690,284.39	5,430,015.00	4,252,706.12	78%	5,518,730.00	88,715.00	1.6%
Net Revenues over Expenditures				276,078.68	(336,965.00)	226,249.45		(97,310.00)		
Transfers Out-CIP				-	(430,446.00)	(9,759.64)	2%	(78,000.00)		
Transfer Out to REAP				-	(13,885.00)	(13,884.75)	100%	-		
				-	(444,331.00)	(23,644.39)	5%	(78,000.00)		
Excess(Deficit) of Revenue Over Expenditures				276,078.68	(781,296.00)	202,605.06	-26%	(175,310.00)		

City of Del Rey Oaks
 FY 2027 Proposed Budget

CC Meeting: 05/19/2026

	FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
Beginning Fund Balance, 7/1/2025		3,691,660.00			2,910,364.00		
Estimated Ending Fund Balance, 06/30/2026		2,910,364.00			2,735,054.00		

210 - Gas Tax Fund				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
Revenue										
Non Department Specific										
210	000	47010	Gas Tax 2103	15,100.34	15,000.00	12,357.25	82%	15,000.00	-	0.0%
210	000	47020	Gas Tax 2105	9,819.86	10,100.00	8,009.32	79%	10,100.00	-	0.0%
210	000	47030	Gas Tax 2106	9,091.55	9,200.00	7,511.22	82%	9,200.00	-	0.0%
210	000	47040	Gas Tax 2107	12,988.45	13,700.00	10,588.01	77%	13,700.00	-	0.0%
210	000	47050	Gas Tax 2107.5	1,000.00	1,000.00	1,000.00	100%	1,000.00	-	0.0%
Total Revenue				48,000.20	49,000.00	39,465.80	81%	49,000.00	-	
Expenditures										
Public Works/Streets										
210	311	63505	Repairs & Maintenance	0.00	0.00	-	0%	5,000.00	5,000.00	100.0%
210	311	63510	Street Sweeping	9,613.62	12,070.00	-	0%	12,070.00	-	0.0%
210	311	63910	Street Lighting	17,328.56	21,900.00	14,995.32	68%	21,900.00	-	0.0%
210	311	65751	Principal-PG&E	2,529.96	2,550.00	1,897.47	74%	2,550.00	-	0.0%
Total Expenditures				29,472.14	36,520.00	16,892.79	46%	41,520.00	-	
Net Revenues				18,528.06	12,480.00	22,573.01		7,480.00		
Beginning Fund Balance, 7/1/2025					127,738.00			140,218.00		
Estimated Ending Fund Balance, 06/30/2026					140,218.00			147,698.00		

211 - SB1 Fund-RMRA				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
Revenue										
Non Department Specific										
211	000	47777	SB 1 Funds	39,306.00	41,300.00	36,109.45	87%	44,305.00	3,005.00	6.8%
Total Revenue				39,306.00	41,300.00	36,109.45	87%	44,305.00	3,005.00	
Expenditures										
211	537	66327	Saucito Rd & Work Ave Impr Project	2,403.50	24,046.50	-	0%	0.00	-	0.0%
211	539	66327	Rosita Emergency Repairs	85,000.00	65,000.00	-	0%	0.00	-	0.0%
Total Expenditures				87,403.50	89,046.50	-	0%	0.00	-	
Net Revenues				(48,097.50)	(47,746.50)	36,109.45	-76%	44,305.00		
Other Financing Sources and Uses										
Non Department Specific										
211	000	81003	Transfers Out to CIP	0.00	(13,550.00)	(13,550.00)	100%	0.00	-	
Total Other Financing Sources and Uses				0.00	(13,550.00)	(13,550.00)	100%	0.00	-	
Net Revenues After Other Financing Sources and Uses				(48,097.50)	(61,296.50)	22,559.45		44,305.00		
Beginning Fund Balance, 7/1/2025					113,633.00			52,336.50		
Estimated Ending Fund Balance, 06/30/2026					52,336.50			96,641.50		

212 - Measure X Fund				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
Revenue										
Non Department Specific										
212	000	47775	Measure X	100,953.06	95,900.00	54,550.48	57%	100,705.00	4,805.00	4.8%
Total Revenue				100,953.06	95,900.00	54,550.48	57%	100,705.00	4,805.00	
Expenditures										
Debt Service - Measure X										
212	610	65103	Principal - Measure X Loan	79,393.34	83,900.00	45,795.14	55%	87,705.00	3,805.00	4.3%
212	610	65203	Interest - Measure X	20,469.66	12,000.00	8,755.34	73%	13,000.00	1,000.00	7.7%

City of Del Rey Oaks
FY 2027 Proposed Budget

CC Meeting: 05/19/2026

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
Total Expenditures				99,863.00	95,900.00	54,550.48	57%	100,705.00	4,805.00	
Net Revenues				1,090.06	0.00	-		0.00		
Other Financing Sources and Uses										
Rosita Emergency Repairs										
212	539	81004	Transfers Out to Grants-Rosarita Emer Repairs	0.00	0.00	-		0.00	-	#DIV/0!
Total Other Financing Sources and Uses				0.00	0.00	-		0.00	-	
Net Revenues After Other Financing Sources and Uses				1,090.06	0.00	-		0.00		
Beginning Fund Balance, 7/1/2025					388.00			388.00		
Estimated Ending Fund Balance, 06/30/2026					388.00			388.00		

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
214 - RSTP										
Revenue										
Non Department Specific										
214	000	47776	RSTP Funds	0.00	67,602.00	-	0%	15,600.00	(52,002.00)	-76.9%
Total Revenue				0.00	67,602.00	-	0%	15,600.00	(52,002.00)	
Net Revenues				0.00	67,602.00	-		15,600.00		
Other Financing Sources and Uses										
Non Department Specific										
214	000	81003	Transfers Out to CIP	0.00	(67602.00)	(67,600.00)	100%	0.00	-	
Total Other Financing Sources and Uses				0.00	(67602.00)	(67,600.00)		0.00		
Net Revenues After Other Financing Sources and Uses				0.00	0.00	(67,600.00)		15,600.00		
Beginning Fund Balance, 7/1/2025					0.00			15,600.00		
Estimated Ending Fund Balance, 06/30/2026					-			-		

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
221 - FORA Habitat Management Fund										
Expenditures										
Planning & Building Regulation										
221	160	63646	Contract Services - Habitat Mgmt Plan	0.00	14,448.00	529.75	4%	14,448.00	-	0.0%
Total Expenditures				0.00	14,448.00	529.75	4%	14,448.00	-	
Net Revenues After Other Financing Sources and Uses				0.00	14,448.00	529.75		14,448.00		
Beginning Fund Balance, 7/1/2025					724,901.00			710,453.00		
Estimated Ending Fund Balance, 06/30/2026					710,453.00			696,005.00		

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
222 - FORA Land Development										
Revenue										
Non Department Specific										
222	000	47911	DDA Developer Deposit	75,000.00	0.00	-	0%	0.00	-	0.0%
Total Revenue				75,000.00	0.00	-	0%	0.00	-	
Expenditures										
Planning & Building Regulation										
222	160	63639	Economic Development Services	44,874.42	0.00	-	0%	0.00	-	0.0%
222	160	63650	Legal Services	22,031.00	0.00	-	0%	0.00	-	0.0%
222	160	64580	Misc Expenses	0.00	8094.58	8,094.58	100%	0.00	-	0.0%
Total Expenditures				66,905.42	8,094.58	8,094.58	100%	0.00	-	
Net Revenues After Other Financing Sources and Uses				8,094.58	(8120.23)	(8,094.58)		0.00		
Beginning Fund Balance, 7/1/2025					8,094.58			-		
Estimated Ending Fund Balance, 06/30/2026					0.00			-		

City of Del Rey Oaks
FY 2027 Proposed Budget

CC Meeting: 05/19/2026

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
231 - BSCC-Officer Wellness & Mental Health Grant										
Expenditures										
Police										
231	210	64314	Law Enforcement Wellness App	1,999.00	2,000.00	10,835.00	542%	0.00	-	0.0%
Total Expenditures				1,999.00	2,000.00	10,835.00	542%	0.00	-	
Net Revenues After Other Financing Sources and Uses:				(1999.00)	(2,000.00)	(10,835.00)		0.00		
Beginning Fund Balance, 7/1/2025					10,835.42			0.42		
Estimated Ending Fund Balance, 06/30/2026					0.42			0.42		

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
235 - Asset Forfeitures										
Revenue										
235	210	47780	Police Grants & Other Reimbursements	0.00	0.00	1,846.26	0.00	0.00	0.00	0.00
Total Revenue				0.00	0.00	1,846.26	0.00	0.00	0.00	
Net Revenues After Other Financing Sources and Uses:				0.00	0.00	1,846.26		0.00		
Beginning Fund Balance, 7/1/2025					0.00			1,846.26		
Estimated Ending Fund Balance, 06/30/2026					1,846.26			1,846.26		

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
236 - Drug Enforcement Administration (DEA)										
Revenue										
Police										
236	210	47782	DEA Reimbursements	32,896.41	46,128.26	20,951.75	0.45	40,000.00	(6,128.26)	-13.3%
Total Revenue				32,896.41	46,128.26	20,951.75	0.45	40,000.00	(6,128.26)	
Expenditures										
236	210	61111	Overtime-DEA	35,532.61	46,128.26	40,387.07	0.88	40,000.00	(6128.26)	-13.3%
Total Expenditures				35,532.61	46,128.26	40,387.07	0.88	40,000.00	(6128.26)	
Net Revenues After Other Financing Sources and Uses:				(2,636.20)	-	(19,435.32)		-		
Beginning Fund Balance, 7/1/2025					4,105.00			4,105.00		
Estimated Ending Fund Balance, 06/30/2026					4,105.00			4,105.00		

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
242 - REAP Grant										
Revenue										
242	160	47241	AMBAG REAP Grant	48571.00	0.00	-	0.00	0.00	0.00	0.00
Total Revenue				48571.00	0.00	-	0.00	0.00	0.00	
Expenditures										
242	160	63640	Planning Services	62455.75	0.00	-	0.00	0.00	0.00	0.00
Total Expenditures				62455.75	0.00	-	0.00	0.00	0.00	
100	000	82003	Transfers In from GF		13,885.00	13,884.75		0.00	0.00	0.00
Net Revenues After Other Financing Sources and Uses:				(13884.75)	13,885.00	13,884.75	1.00	0.00	0.00	
Beginning Fund Balance, 7/1/2025					(13,884.75)			0.00		
Estimated Ending Fund Balance, 06/30/2026					-			0.00		

City of Del Rey Oaks
FY 2027 Proposed Budget

CC Meeting: 05/19/2026

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
251 - Cal Fire Grant										
Revenue										
251	411	47768	Cal Fire Grant	297300.00	0.00	-	0.00	0.00	0.00	0.00
Total Revenue				297300.00	0.00	-	0.00	0.00	0.00	
Expenditures										
251	411	63913	Tree Service	297300.00	0.00	-	0.00	0.00	0.00	0.00
Total Expenditures				297300.00	0.00	-	0.00	0.00	0.00	
Net Revenues After Other Financing Sources and Uses:				0.00	0.00	-		0.00		
Beginning Fund Balance, 7/1/2025					0.00			0.00		
Estimated Ending Fund Balance, 06/30/2026					0.00			0.00		

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
260 - CDBG Fund										
Revenue										
260	411	47765	CDBG Grant	0.00	90000.00	-	0.00	0.00	0.00	0.00
Total Revenue				0.00	90000.00	-	0.00	0.00	0.00	
Expenditures										
260	411	66420	Park Improvements	0.00	90000.00	-	0.00	0.00	0.00	0.00
Total Expenditures				0.00	90000.00	-	0.00	0.00	0.00	
Net Revenues After Other Financing Sources and Uses:				0.00	0.00	-		0.00		
Beginning Fund Balance, 7/1/2025					0.00			0.00		
Estimated Ending Fund Balance, 06/30/2026					0.00			0.00		

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
301 - Capital Projects										
Expenditures										
					Includes CO					
301	533	66735	Vehicle Replacement	-	90,000.00	-	0.00	45,000.00	45,000.00	
301	537	66322	Saucito Rd & Work Ave Imp Project	-	81,150.00	81,150.00	1.00	-	-	
301	540	66303	Server Replacement	-	-	-	-	20,000.00	20,000.00	
301	541	66322	City Hall Facility Repairs & Upgrades	20,297.73	20,000.00	7,373.64	0.37	-	-	
301	542	66323	Council Chamber Technology Project	7,651.43	5,000.00	-	0.00	-	-	
301	543	66736	PD Radio Replacement	-	20,000.00	-	0.00	10,000.00	10,000.00	
301	544	66324	Technology Replacement	-	3,000.00	-	0.00	3,000.00	3,000.00	
301	545	66426	City Hall Sewer Upgrades	-	40,000.00	-	0.00	-	-	
301	546	66427	City Hall Chamber Renovations	-	50,000.00	-	0.00	-	-	
301	547	66428	City Hall Fence Replacement	-	20,000.00	-	0.00	-	-	
301	548	66429	City Hall Parking Lot Improvements	-	167,446.00	6,396.00	0.04	-	-	
301	549	66430	Adair Stairs Repairs	-	15,000.00	-	0.00	-	-	
301	550	63505	Del Rey Oaks Garden Center	-	-	2,386.00	0.00	-	-	
Total Expenditures				27,949.16	511,596.00	97,305.64	0.19	78,000.00	78,000.00	
Other Financing Sources and Uses										
301	533	82003	Transfers In from GF	-	90,000.00	-	0.00	45,000.00	45,000.00	
301	537	82006	Transfers In from RSTP	-	67,600.00	67,600.00	1.00	-	-	
301	537	82007	Transfers In from SB1-RMRA	-	13,550.00	13,550.00	1.00	-	-	
301	540	82003	Transfers In from GF	-	-	-	-	20,000.00	20,000.00	
301	541	82003	Transfers In from GF	23,198.50	20,000.00	7,373.64	0.37	-	-	
301	542	82003	Transfers In from GF	-	5,000.00	-	0.00	-	-	
301	543	82003	Transfers In from GF	-	20,000.00	-	0.00	10,000.00	10,000.00	
301	544	82003	Transfers In from GF	-	3,000.00	-	0.00	3,000.00	3,000.00	
301	545	82003	Transfers In from GF	-	40,000.00	-	0.00	-	-	
301	546	82003	Transfers In from GF	-	50,000.00	-	0.00	-	-	

**City of Del Rey Oaks
FY 2027 Proposed Budget**

CC Meeting: 05/19/2026

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
301	547	82003	Transfers In from GF	-	20,000.00	-	0.00	-	-	
301	548	82003	Transfers In from GF	-	167,446.00	-	0.00	-	-	
301	549	82003	Transfers In from GF	-	15,000.00	-	0.00	-	-	
301	550	82003	Transfers In from GF	-	-	2,386.00	0.00	-	-	
Total Other Financing Sources and Uses				23,198.50	511,596.00	90,909.64	0.18	78,000.00	78,000.00	
Net Revenues After Other Financing Sources and Uses:				(4,750.66)	-	(6,396.00)		-		

Beginning Fund Balance, 7/1/2025	3,801.00	3,801.00
Estimated Ending Fund Balance, 06/30/2026	3,801.00	

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026		FY 2026 Adjusted Budget		
321 - SBR Engineering Fund										
Expenditures										
321	518	63611	SBR Contract-Engineering & Others	76,925.10	411,649.00	15,396.70	0.04	0.00	0.00	0.00
Total Expenditures				76,925.10	411,649.00	15,396.70	0.04	0.00	0.00	
Net Revenues After Other Financing Sources and Uses:				(76,925.10)	411,649.00	(15,396.70)		0.00		

Beginning Fund Balance, 7/1/2025	411,649.38	0.38
Estimated Ending Fund Balance, 06/30/2026	0.38	0.38

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
331 - FHA Grant Fund										
Revenue										
331	000	47523	FHWA Grant	-	543,400.00	501,655.54	0.92	0.00	0.00	0.00
Total Revenue				-	543,400.00	501,655.54	0.92	0.00	0.00	
Expenditures										
331	539	63611	Rosita Emergency Repairs	86,352.01	4,019.22	1,421.00	0.35	0.00	0.00	0.00
331	539	66411	Contract Services - Engineering	445,193.22	48,806.78	-	0.00	0.00	0.00	0.00
Total Expenditures				531,545.23	52,826.00	1,421.00	0.03	0.00	0.00	
Net Revenues				(531,545.23)	490,574.00	500,234.54		0.00		
Other Financing Sources and Uses										
331	539	82004	Transfers In from Measure X	-	-	-	0.00	0.00	0.00	0.00
Total Other Financing Sources and Uses				-	-	-		0.00	0.00	
Net Revenues After Other Financing Sources and Uses:				(531,545.23)	490,574.00	500,234.54		0.00		

Beginning Fund Balance, 7/1/2025	(490,574.03)	(0.03)
Estimated Ending Fund Balance, 06/30/2026	(0.03)	(0.03)

				FY 2025 Actual	FY 2026 Budget	FY 2026 As of 04/30/2026	Percent Collected /Spent	FY 2027 Proposed Budget	Increase (Decrease)	Percent Change
332 - FEMA & OES										
Revenue										
Non Department Specific										
332	000	47519	OES	14,554.27	-	-	0.00	0.00	0.00	0.00
332	000	47520	FEMA	58,217.06	-	-	0.00	0.00	0.00	0.00
Total Revenue				72,771.33	-	-	0.00	0.00	0.00	
Expenditures										
332	541	66322	City Hall Facility Repairs & Upgrades	67,919.91	4,851.00	-	0.00	4,851.42	0.42	0.00
Total Expenditures				67,919.91	4,851.00	-	0.00	4,851.42	0.42	
Net Revenues				4,851.42	(4,851.00)	-		(4,851.42)		

Beginning Fund Balance, 7/1/2025	4,851.42	4,851.42
Estimated Ending Fund Balance, 06/30/2026	-	-

Mayor Donaldson Report

Below is a summary of board meetings I attended:

Transportation Agency for Monterey County (TAMC)



April 22, 2026

TAMC Board Receives Measure X Seventh Year Audit Results & Measure X Annual Report

The Board of Directors of the Transportation Agency for Monterey County (TAMC) received a presentation on the Measure X Seventh Year Audit Results and the Measure X Annual Report. The Measure X Oversight Committee Chair Kevin Dayton presented the report.

On October 7, 2025, the Measure X Citizens Oversight Committee unanimously appointed Committee members Norm Groot, Monica Lal, and Robin Lee to serve on the audit subcommittee with Chair Kevin Dayton and Vice Chair Christie Cromeenes to conduct the independent audit for fiscal year 2024/2025 and to prepare the annual audit report.

The duties of the subcommittee are to conduct the audit, report their findings to the full oversight committee, prepare the Measure X Annual Report, present their findings and the Measure X Annual Report to the TAMC Board of Directors, and make their report available to the public.

The Measure X Audit Subcommittee conducted the independent audit and prepared the Measure X Annual Report in January 2026. The Measure X Citizens Oversight Committee received the results of the audit and the annual report on April 21, 2026, and the TAMC Board of Directors received them on April 22, 2026. The Measure X Annual Report is included in the TAMC Annual Report, which will be mailed to Monterey County residents in May 2026.

Be on the lookout for the audit report in your mailbox.

Highway 101 South of Salinas Project Status Report

TAMC’s Board of Directors received an update on the status of the US 101 South of Salinas corridor. Caltrans, the lead agency, provided an update on recent progress, coordination with partner agencies, and upcoming milestones related to environmental, design, and funding activities for two projects along the US 101 South of Salinas corridor.

The “*South of Salinas Access Management Project*” is a short-term measure to address safety concerns. The project will prohibit left-turn and U-turn movements at eleven (11) uncontrolled intersections between Salinas and Chualar via implementation of full median closures. The Caltrans team will begin placement of the temporary barriers in November 2026 and complete work by March 2027.

To preserve local connectivity and emergency response capability, two emergency access points will remain open. A detour on Alisal and Old Stage Road will include all-way stop control at four intersections along Old Stage Road, improving safety and operational clarity for residents. Caltrans will make targeted improvements at the southbound exit ramp at the existing Chualar interchange to enhance safety and traffic flow.

Caltrans will complete construction of the permanent barriers in fall 2027. Caltrans secured \$3 million through the State Highway Operation and Protection Program (SHOPP) for this project.

The “*US 101 South of Salinas Corridor Improvement Project*” (“US 101 SOS”) will address long-term issues including safety, freight movement, and congestion. This project has entered the environmental review phase with \$9.9 million in State Transportation Improvement Program funds.

Phase I of the US 101 SOS project will construct a new, relocated interchange north of Chualar, including a grade-separated crossing over the Union Pacific Railroad and the addition of new frontage roads with bicycle facilities to improve safety and connectivity for people traveling by bike and accessing transit. By improving access, circulation, and safety, the project will enhance transit reliability and support increased transit ridership along this corridor.

The US 101 SOS project directly addresses transportation impacts experienced by the small, rural, and disadvantaged community of Chualar. The new interchange and frontage roads will reduce cut-through traffic, improve access to regional destinations, and mitigate safety and environmental impacts that disproportionately affect the community today.

Caltrans will seek construction funding for Phase I through a Senate Bill 1 (SB 1) Trade Corridor Enhancement Program grant application in November 2026; the award decision will be made in June 2027.

Monterey One Water (M1W)



April 27, 2026

Informational Items:

- Community and Legislative Affairs Manager Rachel Gaudoin provided an update on the Communications and Outreach Plan for the Wastewater Rate Study and Proposition 218 Process for Fiscal Years 2027 through 2031 and presented the Legislative Advocacy Report for Quarter 3 for Fiscal Year 2025-2026
- Director of Employee Services Leara Sampson presented on organizational development strategies for Agency Talent Management

Public Hearing:

- Pursuant to Government Code Section 3502.3. Director of Employee Services Leara Sampson reported on the Agency's vacancies, recruitment and retention efforts

Board Actions:

- Approved a Second Amendment to the Contract for Advanced Water Purification Facility and Injection Well Facility (AWPF/IWF) Contracted Laboratory Testing Services for Various Title 22 Drinking Water Panels to Eurofins Drinking Water and Wastewater West, LLC in the Not-To-Exceed Amount of \$127,570, which includes a 10% Contingency.
- Adopted Resolution No. 2026-01, Authorizing a Contract for Advanced Water Purification Facility (AWPF) Laboratory Strontium Testing Services to Monterey Bay Analytical Services on a Sole Source Basis, without Formal Competitive Bidding in the Not-To-Exceed Amount of \$148,800.
- Awarded Contract to DDP Specialty (Dupont) for Reverse Osmosis System Membrane Procurement for the Advanced Water Purification Facility (AWPF) in the Not-To-Exceed Amount of \$511,800.00.
- Awarded Contract to Toray Membrane, USA for Membrane Filtration System Membrane Procurement for the Advanced Water Purification Facility (AWPF) in the Not-To-Exceed Amount of \$1,055,241.23
- Received the preliminary budget for Pure Water Monterey (fund 58) for Fiscal Year 2026/2027
- Accepted the M1W Regional Treatment Plant Comprehensive Master Plan Report for Upgrade of the Regional Treatment Plant

Kim Shirley's Council Report for Tuesday, May 19, 2026

Saturday, April 25th- Sustainable Del Rey Oaks, Tabling at The Oaks condominiums for food waste composting- I was happy to join Sustainable Del Rey Oaks at The Oaks condominiums as we tabled near their green organics container to talk about diverting their food waste from the trash. GreenWaste was there to assist. With an information flier and kitchen pails to hand out, we were able to teach people about how they can collect their food waste and then drop it off at the green yard waste containers. It was wonderful to meet some of the residents of The Oaks (shout out to Jose if you're reading this!) and to talk to people about putting their food waste in the green organics bins to help protect our climate by reducing harmful methane gas production.

Saturday, April 25th- Del Rey Oaks, Earth Day, Tabling for ReGen Monterey- After tabling at The Oaks, I headed over to Del Rey Park to table for ReGen Monterey. I was grateful for my canopy as it quickly started to rain, but I was happy that the rain didn't deter people from coming out for the event. I had a great time helping kids and adults with our sorting game, placing bean bags with different waste items in the proper containers. Two tidbits that I enjoyed passing on were that pizza boxes can be recycled (even with a few grease marks) and that it was better if they weren't torn apart, but instead were kept as a box (apparently, that makes it easier for the machines to sort them). I also frequently reminded people that napkins and tissues were not recyclable (the lightweight material gets wet and makes it difficult to sort with the other paper products). Overall, it was a great day!

Tuesday, April 28th- City Council Meeting- We began our meeting with a proclamation celebrating Arbor Day. Next, we had a presentation from the Executive Director of the Monterey Airport, Chris Morello. Ms. Morello has been with the airport for many years, and this last year was chosen as the Executive Director. It's been many, many years since the airport has provided information at a council meeting, so I appreciated her willingness to share what's happening at the airport. I was impressed with the amount of "green building" that's being put into the build-out of the terminal, and I do feel that should be commended. When it was time for questions, I asked about their limiting factors in terms of growth because I know many people worry about the airport continuing to increase flights. In terms of the sizes and the number of airplanes they can have at one time, they are limited by the dimensions of their runway. In terms of the number of planes overall, it sounds like they will be including space for two additional gates that may come in the future (they have 5 now), so it sounds like there's a potential for the frequency of flights to increase. I also asked about international flights, which Ms. Morello clarified that international flights were already coming to Monterey, but they are stopping first at another airport to clear their port of entry. In order to shorten that process, the airport is in the process of applying as a port of entry, which would prevent the need for those flights to land and take off at another

airport before they get to Monterey. Additionally, I asked if there was any non-aviation building that's in their Master Plan, and she confirmed that, at this time, they have nothing planned. Lastly, I asked if the airport would ever consider establishing an airport "Roundtable," which is an FAA-approved "committee" that provides a space for all stakeholders to come together to talk about noise or other issues with the airport. I suggested it would be beneficial to bring their neighbors to the table, and it would be beneficial to the airport to provide them with another avenue for educating the public. She said she would bring it back to their board. At the end of the presentation, our local Airport Director, John Gaglioti, got up to share that the "Air Carrier Service, Marketing, and Community Relations" committee meets every month and would be a more relaxed place where members of the public could bring up concerns and possibly get questions answered. Unfortunately, Director Gaglioti couldn't tell me when the committee meets (sounds like they were still settling on a time). In looking it up, the committee has met on the second Monday of the month at 10:30 as well as the third Wednesday of the month at 9:30, so there is not a consistent time. (Update: the next mtg is Monday, May 18th at 10:30 am)

After passing the consent agenda, we moved on to New Business, which was to consider approving ReGen Monterey's Technical Advisory Committee's Subgroup recommendation on the 2030 collection franchise planning process. Rob Hilton from HF&H, who was hired to facilitate this process as they are waste hauler contract specialists, presented the recommendation to go out for an RFP (request for proposals) for a new waste hauler when our contract is up in 2030. Rob also presented on the survey data that was collected, showing "affordability" as being the most important factor when deciding on a waste hauler. This was a similar presentation we received on April 17th at ReGen's board meeting, so I happily spoke first during council comments, talking about my support for this decision, as I both trusted the committee's work and thoughtful decision, and I felt it would be the most transparent method and could get us the most competitive bid for our next contract. After council comments, comments from the haulers, as well as the committee chair, the council passed both this recommendation along with an "Integrity Process Policy" which limits our ability to talk with the waste haulers during this process. And with that, our meeting ended.

Wednesday, May 6th- ReGen Monterey Finance Committee Meeting- Great meeting today, as we reviewed our draft budget for FY26-27. Mayor Bruce Delgado and I spent two hours meeting with our staff as they explained our budget for the next year, as well as projections for 3 additional years. With essentially a new finance team, we were given additional information, which was so helpful in understanding this complex process. With their conservative approach, we'll be able to cover all operations and still end up with net income. I learned that we hadn't been covering all of our reserve policies in the past few years, so this budget also fills in those gaps and gets us back on track, while also funding our necessary capital projects. The 3-year look into the future does show a large decrease in unrestricted cash, but our staff is confident, as am I, that we'll be able to make the

adjustments necessary to remain in the black. I'm looking forward to the full board discussion on this topic later this month.

Friday, May 8th- City Finance Committee Meeting- Today's meeting mainly focused on our operations budget for next year. The operations budget includes everything to keep the city up and running, along with general maintenance, and other things such as charitable contributions and travel budgets. This year, our operations budget was calculated as a deficit (\$336,965.00 in the red), meaning higher expenses when compared to our revenue. The good news is that it turns out we may break even, which is incredible, given that other cities are working with some pretty major deficits at the end of their budget year. For this next fiscal year, we will again have an operations budget that will be working in the deficit range. Property taxes and sales taxes are rising minimally, while our liability and medical insurance obligations are rising much higher. It was clear we were working with a first draft of our budget, as I was able to point out several areas in our budget that still needed to be updated, so the final deficit amount was unclear. We still have over \$1.5 million "unappropriated funds" in addition to our economic reserve funds of over \$1.6 million. The money in our unappropriated funds is what we'll use to cover any deficit we have next year.

Regarding additional projects for next year, our city manager is recommending that we not commit to any projects for next year because of the need to fix Rosita Rd (the original fix was paid for with FEMA money, but since it failed, it's unclear who will be paying for the final repair). I did ask if we could have a discussion about other maintenance issues and maybe provide prioritization for projects that need to be tackled in the city, but that request was turned down, and I was told that those decisions were only being made by our Public Works Director, Ron Fucci, in conjunction with our City Manager. I would like to at least see a list of potential projects that are on their radar for next year, but it didn't sound like that would be presented to the council. Also, last year we spent at least \$14,000 on new budget software, which will have an annual cost of at least \$11,000, and when I asked if our budget would be presented with the new software, I was told "not this year." I was disappointed that after all that time (council approved this cost last August), it would not be used to present our budget in a manner that would be more digestible for our residents. Lastly, when Mayor Donaldson asked a good question about areas where we can see reductions in expenses, our City Manager shared that staff is stretched and he had not done a good job of making sure staff only works on "core services." He mentioned there would be no website maintenance, as an example of things that won't get done, and he shared that expectations would need to be managed. He reminded us that our only chance at additional revenue would be working on a project where the Garden Center was located, but we'd need private investment for that, with a lot of research to make sure that it's something that would benefit the larger community as well as our city (as of now, there is no timeline for working on that project). He also reminded us that our police force is the most expensive portion of our city, and if we continue to operate with a deficit every year, without additional revenue, we may have to rethink these core services that remain much

of our identity. This is one of the reasons development in Ft. Ord is being pursued, but even if that gets built, it's likely we wouldn't see revenue coming in for another 10 years or so. After the City Manager's response, unfortunately, it left no room for the committee to discuss other options for future reductions in expenses.

Monday, May 11th- Monterey-Salinas Transit Administrative Performance

Committee- During this meeting, we received an update from our State advocates, who shared they're anticipating either a surplus or a balanced state budget for the next year, but they're also expecting deficits in future years. They'll be asking for additional money for SURF! mitigation measures, and they were asking for elected officials to reach out to Speaker Robert Rivas to talk with him about the amendments to the Cap and Invest program, which would significantly reduce our funding at MST. The Fed update was basically all about reductions for transportation, as you might expect.

We were also given a presentation on our draft budget for MST. Although they budgeted a large deficit for this year (\$10 M), it looks like we'll finish the financial year with a deficit of around \$2.6 M. Thankfully, we've got a \$50 M reserve, but in the next few years, we may need to look at big changes since this next year may also have a large deficit (\$10.6 M). This budget allows us to continue our regular bus routes, subsidize the vanpool program, provide 7 days of free bus fare, and continue to plan and design our new Salinas Operations and Maintenance Facility. As usual, MST will continue to seek grants for its capital projects, not increase bus fares, and closely monitor expenses.

Monday, May 11th- Monterey-Salinas Transit Board Meeting- Please see the MST board highlights in our agenda packet.

**Council Report from Councilmember John Uy
May 19, 2026 Meeting**

I. Council Report: Regular Meeting of the DRO City Council on April 28, 2026



Dear Del Rey Oaks neighbors,

At our regular City Council meeting on April 28, 2026, the Council considered several items that speak directly to the future of our city: environmental stewardship, airport development and neighborhood impacts, emergency communications, public safety staffing, and the long-term future of solid waste, recycling, and organics collection services. While these topics may appear separate, they are all connected by one important question: how do we protect the quality of life of Del Rey Oaks residents while planning responsibly for the future?

We began the meeting by recognizing Arbor Day 2026. This proclamation was a meaningful reminder that trees are not only beautiful additions to our neighborhoods, but also essential community assets. They help clean the air, reduce erosion, provide shade, support wildlife, increase property values, and contribute to the character and charm of Del Rey Oaks. I was especially pleased to see the proclamation recognize the efforts of the Del Rey Oaks Citizens Action Group and its “Oak Tree Give-a-Way” for residents. This is the kind of local, hands-on civic engagement that makes our small city special.

A major presentation was provided by Monterey Regional Airport Executive Officer Chris Morello. The presentation highlighted the airport’s role as an independent special district, its self-sufficient enterprise fund model, its importance for regional travel, emergency services, evacuation, firefighting, and economic development. The airport also shared updates on air service, including 30 combined daily arrivals and departures, nine nonstop destinations, and service from four commercial airlines.

For Del Rey Oaks, however, the airport is not an abstract regional asset. It is our neighbor. As the airport continues its major modernization efforts, including a replacement terminal, circulation improvements, sustainability goals, and the broader Safety Enhancement Program, I believe we must continue asking how growth or development affects residents who live closest to the airport. The presentation noted a \$200 million total Safety Enhancement Program cost estimate, with funding through federal grants and airport revenues, and \$130 million in federal funding received to date plus a \$20 million local match.

My focus remains on ensuring that airport modernization is balanced with neighborhood livability. Residents deserve clear answers on noise, flight paths, traffic spillover, air quality, long-term growth limits, and meaningful local voice. MRY’s presentation emphasized safety, sustainability, and regional convenience, and those are important goals. At the same time, Del Rey Oaks must continue to advocate for transparency, accountability, and real consideration of

the day-to-day impacts on our residents. My thoughts reflected these priorities, including the need to ask about cumulative impacts, noise accountability, traffic modeling, sustainability metrics, financial exposure, and whether smaller neighboring cities have a meaningful role in future airport decisions.

On the consent agenda, the Council considered routine but important city business, including approval of prior meeting minutes, monthly Fire Department, Police Department, and financial reports, authorization for the City Manager to execute the revised 2026 Agreement for 9-1-1 Emergency Communications Services and Governance, and approval of the amended salary schedule for FY 2025–26 with a 5% COLA for the Assistant City Manager/Chief of Police effective May 2, 2026.

The 9-1-1 agreement is especially important because emergency response depends on reliable, coordinated, and clearly governed communication systems. The packet explains that the revised agreement updates the governance structure, clarifies operational roles, and aligns with the Next Generation Emergency Network system. It also notes that the revision has no fiscal impact on the City because it does not modify the existing cost-sharing formula.

The major new business item was ReGen Monterey's Technical Advisory Committee Subgroup recommendation regarding the 2030 Collection Franchise Planning Process. Seven participating agencies, including Del Rey Oaks, currently have an exclusive franchise agreement with GreenWaste Recovery for solid waste, recycling, and organics collection services, and that agreement expires in 2030. The Council was asked to consider approving the recommendation to initiate a competitive Request for Proposals process, allowing GreenWaste and other service providers to compete for the next franchise agreement, along with approval of a Process Integrity Policy.

For me, this issue comes down to transparency, competition, resident cost, and service accountability. GreenWaste may continue to be a strong contender, but our responsibility is not to protect any one provider. Our responsibility is to protect the public interest. A competitive process allows the market to test pricing, service quality, innovation, and long-term value. It also gives residents greater confidence that the City is not simply extending an existing arrangement without fully examining whether better options may be available.

The staff report noted that the TAC Subgroup conducted a broad engagement process across residential, multi-family, commercial, and industry sectors. This included a statistically valid residential customer survey, community meetings, outreach to property owners and business leaders, and meetings with potential service providers. Industry participants reportedly viewed the service area as attractive and operationally viable because of service density, established customers, and publicly owned infrastructure.

The packet also reflected that while many businesses described GreenWaste as reliable and consistent, some expressed frustration with price increases after GreenWaste took over from Waste Management in 2015, as well as additional charges for certain services. Businesses identified quality of service and low rates as top priorities for a future collection agreement. That is exactly why an open RFP process matters. Residents and businesses deserve both good service

and fair pricing, and the best way to evaluate that is through a transparent and competitive process.

My notes for this item centered on several key questions: If GreenWaste is confident it offers the most competitive rates and highest service quality, why not welcome an RFP process? How do we separate cost increases caused by broader market conditions from cost increases caused by the procurement process itself? How do we preserve leverage for residents if we negotiate too early with the incumbent provider? And most importantly, what is the downside to residents of simply exploring the market before making a long-term decision?

As a Councilmember, I believe continuity is valuable, but it should not replace accountability. Good government requires us to ask careful questions before making long-term decisions that affect every household and business in Del Rey Oaks. Garbage, recycling, and organics collection may not always be the most visible city service, but residents feel it directly through their monthly bills, customer service experience, and neighborhood cleanliness. Any future agreement must be transparent, financially responsible, and centered on service standards our residents can actually feel in daily life.

Overall, the April 28 meeting reflected the kind of balanced work local government must do: honoring our trees and natural environment, listening carefully to regional partners, strengthening emergency systems, supporting public safety operations, and making thoughtful long-term decisions about essential services. My continued commitment is to ask questions that protect residents, promote transparency, and ensure that Del Rey Oaks remains a safe, beautiful, fiscally responsible, and people-centered city.

Thank you, as always, for staying engaged in the work of our City. Local government matters because it is where everyday concerns become public decisions. I remain grateful for the opportunity to serve Del Rey Oaks with care, diligence, and heart.

II. Council Report: Regular Meeting of the Seaside County Sanitation District (SCSD) Board of Directors – May 19, 2026



The Seaside County Sanitation District's regular meeting was cancelled and rescheduled as a **Special Meeting** to be held on **Tuesday, May 19, 2026, at 9:30 AM** at the Seaside Council Chamber, 440 Harcourt Avenue, with virtual participation available.

As of this writing, the May 19 meeting has not yet occurred. The agenda includes consent items such as approval of the April 14, 2026 regular meeting minutes, approval of October

through December 2025 expenditures with a drawdown request of **\$844,659.28**, and receipt of the April 2026 operations report.

The Special Meeting will also include two New Business items: a first reading of an ordinance to amend the District Code regarding proportional capacity fees for Accessory Dwelling Units, and consideration of the proposed Fiscal Year 2026–2027 Operating and Capital Budget for the Seaside County Sanitation District.

I will continue to monitor these items closely, especially those affecting fiscal accountability, infrastructure planning, sewer capacity, and fair implementation of fees for Del Rey Oaks residents. The next regularly scheduled SCSDD meeting is listed for **June 9, 2026, at 9:30 AM**.

III. Council Report: AMBAG Board of Directors Meeting – May 13, 2026

The regularly scheduled meeting of the AMBAG Board of Directors on May 13, 2026 was attended on my behalf by Councilmember Kim Shirley, who served as Del Rey Oaks’ alternate representative on the AMBAG Board. I appreciate Councilmember Shirley’s continued service in representing our City in these important regional discussions, where transportation, housing, sustainability, and long-term planning decisions affect communities across Monterey Bay, including Del Rey Oaks.





MST HIGHLIGHTS
Board of Directors Meeting
May 11, 2026

RECOGNIZED MAY MST EMPLOYEE OF THE MONTH

The MST Board adopted Resolution 2026-17 recognizing Greg Burchell, Operations Supervisor as Employee of the Month for May 2026 and for his outstanding contribution to MST and the entire community.

ADOPTED MOBILITY ADVISORY COMMITTEE SB707 TELECONFERENCE EXEMPTION

The MST Board adopted Resolution 2026-18 making findings pursuant to Senate Bill 707 authorizing the Mobility Advisory Committee (MAC) to pursue remote participation.

ADOPTED FREE FARE DAY ON JUNE 2, 2026

The MST Board of Directors adopted a free fare day on June 2, 2026 for the Statewide Direct Primary Election Day to ensure equitable access to polling locations per a request by Monterey County Elections.

RECEIVED UPDATE ON THE STATUS OF MST VACANT BUDGETED POSITIONS

The MST Board received an update on the status of vacant budgeted positions at the Monterey-Salinas Transit District, conducted a public hearing to receive Union comments on open positions within their bargaining units. The ATU Local 1225 president praised the collaborative working relationship between MST and the ATU.

RECEIVED UPDATE ON PROPOSED MST OPERATIONS AND MAINTENANCE FACILITY AT 139 SUN STREET

The MST Board received a presentation on planning and design of the proposed MST Operations and Maintenance Facility at 139 Sun Street, Salinas

ADHOC NOMINATING COMMITTEE

The Adhoc Nominating Committee in-person meeting convened following the adjournment of the regular board meeting.

NEXT MST BOARD MEETING

The next regular MST Board meeting is scheduled for June 8, 2026.