



# CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940  
PHONE (831) 394-8511 FAX (831) 394-6421

## JOINT MEETING OF THE CITY COUNCIL AND PLANNING COMMISSION

### SPECIAL MEETING AGENDA WEDNESDAY, OCTOBER 30, 2024 AT 6:00 PM

*Notice is hereby given that the City Council and Planning Commission of the City of Del Rey Oaks has called and will convene a special joint meeting at the time and location stated on this agenda. The public may **view** the meeting online or may **participate** in-person in the Council Chamber.*

<https://us02web.zoom.us/j/83179040955>

1. **ROLL CALL - *City Council AND Planning Commission***
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS:** General Public Comment must deal with matters subject to the jurisdiction of the City, the Council and the Planning Commission that are not on the Agenda. Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. *There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.*
4.
  - A. **The City Council and Planning Commission will receive a presentation on the Revised 6th Cycle Housing Element based upon comments from the State Housing and Community Development Department (HCD) and discuss changes to the Adopted 6th Cycle Housing Element.**

#### Information Only

## 5. ADJOURNMENT OF JOINT MEETING

*Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for- this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.*



# CITY OF DEL REY OAKS

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 PHONE (831) 394-8511 FAX (831) 394-6421

DATE: October 24, 2024

TO: City Council and Planning Commissioners  
 John Guertin, City Manager

FROM: Denise Duffy, Troy Lawson, DD&A, Planning Consultants 6th Cycle Housing Element

SUBJECT: City of Del Rey Oaks 6th Cycle Housing Element Update, Status Report

## **Revised Adopted 6<sup>th</sup> Cycle Housing Element Update**

The City Council adopted the 6th Cycle Housing Element Update by resolution on December 13, 2023. The adoption was completed prior to the Housing Community Development (HCD) statutory deadline for 6<sup>th</sup> cycle (December 15, 2024) and submitted to HCD on December 14, 2023. Per HCD requirements, HCD conducted the mandatory 60-day review period. HCD concluded their review of the adopted Housing Element and submitted their comments to the City on February 12, 2024. On February 20, 2024, and April 26, 2024, City staff and the consultant team met with HCD staff to discuss HCD review comments. City Staff and the consultant team provided updates to the City Council on March 26, 2024, April 23, 2024, and September 24, 2024. The March and April Packets included the HCD Comment Letter from February 12, 2024. The HCD Comment Letter was also made available online. Documentation on previous drafts, HCD letters, public comment letters and the December 2023 adopted Housing Element are available on the City's Housing Element website:

<https://www.delreyoaks.org/commdev/page/housing-element>

The packets and presentations also included a summary list of revised programs per the HCD comment letter. HCD provided specific language on certain programs which were also shared at the April 2024 meeting. City staff and the consultant team have been in communication with HCD to go over questions and address HCD suggested program revisions at the technical level. HCD continued to provide input and responses to technical questions and also submitted additional suggested program language while the City revised the 6<sup>th</sup> Cycle Housing Element through September 2024.

## **Discussion and Presentation**

The current Revised 6<sup>th</sup> Cycle Housing Element Update (dated September 2024) and the Notice of Availability of the document were posted on the City's website and submitted to HCD on October 17<sup>th</sup> and 18<sup>th</sup>, 2024. The Revised Adopted 6<sup>th</sup> Cycle Housing Element Update is available online at:

<https://www.delreyoaks.org/commdev/page/housing-element>

In preparation for the October 30, 2024 public meeting with the City Council and Planning Commission, this staff report provides an overview of specific changes to the Adopted Housing Element that were made to address HCD comments. All revisions to the document are clearly shown on the Revised 6<sup>th</sup> Cycle Housing Element, available at the link above.

A summary overview of revisions within each chapter is shown below; these will also be presented at the October 30<sup>th</sup> meeting:

**Chapter 1.0 – Introduction, Minor informational revisions:**

- Provided updated information on adoption of the December 2023 Adopted 6<sup>th</sup> Cycle Housing Element Update by Resolution 2023-31 and rezoning action completed in compliance with statutory deadline for 6<sup>th</sup> cycle.

**Chapter 2.0 - Population and Housing Profile: Supplement to background information:**

- Added profile information on special needs groups (students, elderly/seniors, people with disabilities, overcrowded households, large families, single parent households, the homeless, extremely low-income households).
- Added information on regional resources and relevant programs for special needs groups in this chapter and in AFFH, Appendix A.

**Chapter 3.0 - Housing Needs and Resources: Revisions/additions per HCD comments:**

- Updated site information and tables related to rezoning and capacity of sites selected for affordable housing.
- Addressed No Net Loss Law requirements.
- Added information on buffer sites.
- Provided updated information on ADU development and developer selection status.

**Chapter 4.0 - Housing Constraints: Minor revisions and Updates:**

- Added information on garage requirements, updated text with latest status on HCD review of City's ADU Ordinance and City response (August/September 2024).
- Added more information on AB 2339 (Emergency Shelters) compliance.
- Provided additional text to address area water supply and capacity per HCD.

**Chapter 7.0 - Housing Plan/Programs: Revisions in Programs and Added Programs**

- Overall: Added quantified objectives, timelines, and geographic targets in programs where appropriate. See Program A.2, Develop Mixed Use Zoning Designation.
- Added text to Program A.2 to be consistent with new Program A.4, Monitoring of Residential Capacity (No Net Loss) per State law.
- Added Program B.8, Home Sharing Program per HCD communication from September 27, 2024. Added quantified objectives to appropriate programs in Goal B.
- Amended the following programs under Goal C meant to mitigate and remove constraints:
  - ADU Program C.2, added specific metrics and incentives to encourage the construction of ADUs.
  - Program C.3, Mitigating Constraints, updated per HCD letter to update language addressing zoning City Regulations.

- Added Mitigating Constraints programs related to Fort Ord Remediation and development of infrastructure (Programs C.4., C.8 and C.9) per HCD comments.
- Revised information in Program D.4, Support Programs to Reduce Homelessness, in compliance with State law.
- Updated information on programs supporting affirmatively furthering fair housing (AFFH)

#### **Appendix A - Affirmatively Furthering Fair Housing (AFFH) Assessment**

- Provided additional information on regional resources for special needs groups, housing accessibility, opportunity, and affordability (housing mobility).
- Specified and expanded on which programs addressed fair housing issues.
- Added City geographic information and new map.
- Added missing middle housing information per HCD communication from September 20, 2024.

The primary focus of the Revised Adopted 6<sup>th</sup> Cycle Housing Element Update is to meet HCD requirements and address specific comments in their letter. The City has completed the revisions to address updates based upon the HCD letter as well as information learned from subsequent technical meetings with HCD. As noted during previous meetings and staff reports, HCD identified revisions or additions to certain programs (See Programs, Chapter 7.0, of the Revised Adopted 6<sup>th</sup> Cycle Housing Element Update attached to this staff report). As requested by HCD, all changes are shown in a track-change version.

#### **Consideration and Public Participation**

- Receive the presentation.
- Open the matter to public comments on the Revised Adopted 6<sup>th</sup> Cycle Housing Element Update.
- Discuss any joint Planning Commission and City Council comments to the Revised Adopted 6<sup>th</sup> Cycle Housing Element Update and next steps.

*Note: There is no action associated with this presentation.*

#### **Next Steps**

HCD has agreed to conduct an informal review of the Revised Housing Element Update. Once HCD reviews the Revised 6<sup>th</sup> Cycle Housing Element Update, HCD staff will provide interim comments to assist in the City's objective of achieving Housing Element compliance.

The City anticipates receiving informal comments by HCD within the next one to two months. Once HCD informal review is complete, specific changes requested by HCD will be known. At that time, another public meeting will be held to discuss these changes, solicit public comments and receive any direction from the City Council and Commissioners on revisions to the Housing Element programs.

**Attachment:** Chapter 7.0, of the Revised Adopted 6<sup>th</sup> Cycle Housing Element Update

**CHAPTER 7.0 HOUSING PLAN**

**Housing Goals, Policies and Programs**

Under California law, the housing element must include the community's goals, policies, quantified objectives, and housing programs for the maintenance, improvement, and development of housing. This Housing Element contains five goal statements the City has identified to address major housing related issues facing the community. The following goals, policies, and programs are identified to meet the City's unique and specific position in the regional housing market while meeting the community demands of a growing community and changing housing market.

The Housing Plan is organized into two sections: Goals and Policies, and Housing Programs. A goal is a higher-level statement that addresses the general nature and intent of the City's housing objectives. Under each goal statement, policies are also identified which provide guidance and expand upon the City's goals. The Housing Programs section describes specific actions, procedures, or strategies the City will take to carry out the identified goals and policies. This section also specifies the primary entity responsible for program implementation and the timeframe for accomplishment and monitoring for the actions.

Based on the goals, policies, and programs outlined in the Housing Element and findings from the Housing Needs Assessment, the following objectives represent a reasonable expectation of the number of new housing units that can be developed, rehabilitated, or conserved/preserved for the 6<sup>th</sup> Cycle Planning Period (**Table 7-1**).

Table 7-1 6 <sup>th</sup> Cycle Quantified Objectives Summary								
Income Category	Allocation by Cycle*		Totals by Income Category	New Construction	Rehabilitation	Conservation /Preservation	Total Units By Housing Type	
	4 <sup>th</sup> /5 <sup>th</sup> Cycle Shortfall	6 <sup>th</sup> Cycle						
Very Low (0-50% of AMI)	41	60	101	101	0	0	101**	Combined Low and Very Low = 168
Low (51-80% of AMI)	29	38	67	67	0	0	67	
Moderate (81-120% of AMI)	5	24	29	29	0	0	29	Combined Moderate/ Above Moderate = 92
Above Moderate (more than 120% of AMI)	11	62	73	73	0	0	73	
<b>Total Units</b>	<b>86</b>	<b>184</b>	<b>270</b>	<b>270***</b>	<b>0</b>	<b>0</b>	<b>270</b>	
*4 <sup>th</sup> Planning Cycle affordable housing shortfall requirement applies to very low- and low-income only. ** Total very low and low-income; Extremely Low Income is 50% of Very Low or 50-51 units. *** Includes 20 ADUs, Source: HCD Projected Housing Needs – Regional Housing Needs Allocation (HCD, AMBAG 2022)								

## Goals and Policies

### Housing Opportunities

**GOAL A: THE CITY WILL PROVIDE ADEQUATE SITES TO BUILD NEW HOUSING UNITS FOR ALL INCOME LEVELS AND TO MEET THE CITY'S FAIR SHARE OF HOUSING NEEDS.**

The City wants to facilitate a wide range of housing types to ensure there is adequate supply to meet the current and future needs of the City. By maintaining a balanced inventory of housing types including sizes, price and style, the City will ensure that adequate supply is available to meet existing and future housing needs. Persons and households of different ages, types, incomes, and lifestyles have a variety of housing needs and preferences that evolve over time and in response to changing life circumstances. This goal will ensure the provision of adequate sites that will allow for development of a variety of affordable housing in a safe and sustainable environment for all residents of the City, consistent with the City's housing allocation adopted by the AMBAG.

#### ***Policies***

- A.1 Development of Underutilized Sites: The City shall ensure adequate vacant land and underutilized sites suitably zoned and prepared for residential development and/or redevelopment are available to meet the City's housing need as identified by AMBAG.
- A.2 Diversity of Housing Types that Meet City and Regional Housing Needs: The City shall implement land use policies that allow for a range of residential densities and housing types, prices, ownership, and size, including low-density single family uses, live-work units, and units in mixed-use developments.
- A.3 Affordable Housing: The City shall promote the development of housing affordable to lower- and moderate-income households by pursuing State and federal funding sources for affordable housing projects. Where possible, the City shall partner with existing non-profit and for-profit corporations that are interested and able to construct and manage very low- and low-income households in the City.
- A.4 New Sources of Infrastructure Financing: The City shall continue to seek new sources of financing for necessary infrastructure improvements for new development to facilitate new housing development.

### Affordable Housing

**GOAL B: THE CITY WILL ENCOURAGE THE PROVISION OF A WIDE RANGE OF HOUSING BY LOCATION, TYPE OF UNIT, AND PRICE TO MEET THE EXISTING AND FUTURE HOUSING NEEDS IN THE CITY.**

The City is committed to providing adequate housing to meet the needs of extremely low-, very low-, low- and moderate-income households. In order to do this, the City has identified a number of policies and programs ranging from seeking funding from varied sources, thereby increasing the opportunities for the development of affordable housing units, to working with non-profit and for-profit developers in the production of affordable for-sale and rental housing. Recognizing that homeownership plays a significant

role in establishing strong neighborhoods and a sense of community pride, the City also supports programs that make purchasing a home a realistic option for lower-income households.

### ***Policies***

- B.1 Adoption of Inclusionary Housing Ordinance: The City shall safeguard availability of affordable housing to moderate-, low-, very low-, and extremely low-income households through the adoption of Inclusionary and Affordable Housing Requirements.
- B.2 Homeownership Housing: The City shall encourage the development of ownership housing and assist tenants to become homeowners within the parameters of federal and state housing laws.
- B.3 Provide Incentives for Affordable Housing: The City shall promote the use of density bonuses and other incentives to facilitate the development of new housing for extremely low-, very low-, and low-income households.
- B.4 Affordable Rentals: The City shall identify and solicit redevelopment funds as well as federal and State financial assistance for the construction of rental housing units and for rent subsidies for very-low-income and low-income households.

### **Remove Constraints**

**GOAL C: THE CITY WILL WORK TO REMOVE GOVERNMENTAL AND NON-GOVERNMENTAL CONSTRAINTS TO HOUSING DEVELOPMENT.**

Pursuant to State law, the City is obligated to address, and where legally possible, remove governmental constraints affecting the maintenance, improvement, and development of housing. Removing constraints on housing development can help address housing needs in the City by expediting construction and lowering development costs.

### ***Policies***

- C.1 Flexible Development Standards: The City shall continue to improve and streamline the project review process by periodically evaluating and ensuring that zoning provision, City site improvement standards, development review procedures, entitlements procedures, and development fees do not unreasonably constrain the development, conservation, and rehabilitation of housing. Should constraints be identified, actions such as amendments to policies and procedures may be implemented to reduce or eliminate those constraints.
- C.2 Reduce or Eliminate Non-Governmental Constraints: The City shall monitor non-governmental constraints, such as interest rates, construction costs, water availability, and others, through consultation with developers, lenders and other entities directly involved in the provision of housing. Should constraints be identified, actions such as amendments to policies and procedures may be implemented to reduce or eliminate those constraints.

## **Equal Housing Opportunities**

### **GOAL D: THE CITY WILL PROMOTE EQUAL HOUSING OPPORTUNITIES FOR ALL PERSONS.**

The City recognizes the importance of extending equal housing opportunities for all persons, regardless of race, religion, sex, family status, marital status, ancestry, national origin, color, age, physical or mental disability, sexual orientation, source of income, or any other arbitrary factor.

The City has many residents who have special housing needs. State law requires the housing element to address the needs of specific “special needs” groups, including seniors, persons with disabilities, large families with children, female-headed households, and people who are homeless. Meeting the needs of these residents requires a broad range of strategies for housing and other services. This section also addresses student and faculty housing.

#### ***Policies***

- D.1 Fair Housing Services: The City shall support efforts to eliminate housing discrimination on the basis of race, gender, color, religion, age, marital status, offspring, or disability. The City shall ensure compliance with federal, State, and local Fair Housing and anti-discrimination laws and ordinances. Federal, State, and local Fair Housing laws make it illegal to discriminate against any person because of race, color, religion, gender, disability, familial status, national origin, ancestry, marital status, sexual orientation, source of income, or age in the rental or sale, financing, advertising, appraisal, provision of real estate brokerage services, etc., and land-use practices.
- D.2 Reasonable Accommodation: The City shall encourage provision of an adequate supply of suitable housing to meet the needs of people with disabilities. The City will continue to implement a reasonable accommodation process for persons with disabilities to request exceptions or modifications of zoning, permit processing, and building regulations to ensure housing is accessible. The City will require incorporation of ADA and California Title 24 Disabled Access Regulations into new construction.
- D.3 Housing for Seniors: The City shall support housing programs that increase the ability of senior households to remain in their homes or neighborhoods, and if necessary, to locate other suitable affordable housing to rent or purchase.
- D.4 Family Housing: The City shall facilitate and encourage the development of larger rental and ownership units for families with children, including lower- and moderate-income families, and the provision of services such as childcare and after-school care when feasible.
- D.5 Student and Single-Room Occupancy Housing: The City shall facilitate and encourage the development of rental and ownership units for families with children, including lower- and moderate-income families, and the provision of services such as childcare and after-school care when feasible.
- D.6 Support Organizations Serving the Homeless Community: The City shall support the efforts of non-profit and community organizations that provide emergency shelter and other assistance for the homeless population, including alcohol and drug recovery programs.

## **Quality Housing Opportunities**

**GOAL E: THE CITY WILL CONTINUE TO CONSERVE AND IMPROVE THE CONDITION OF THE EXISTING HOUSING STOCK TO ENSURE THE SAFETY, WELFARE, AND AFFORDABILITY OF RESIDENTS.**

Conserving and improving the housing stock helps maintain investment in the community and keeps existing housing affordable. Many factors can contribute to the deterioration of residential units including quality of workmanship, age, type of construction, and location. Preventing these problems from occurring and addressing them when they do occur protects the safety and welfare of residents and assists in meeting housing needs throughout the City. As a majority of the City's housing stock is over 30 years old, it is important to maintain residential units and keep them from deterioration. The City will focus its efforts on rehabilitation, code enforcement, preservation of quality of family home and will take a proactive approach to conserving the current housing stock.

### ***Policies***

- E.1 Residential Rehabilitation: The City shall assist lower-income households whose housing units are in need of rehabilitation to ensure the safety and habitability of housing units and the quality of residential neighborhoods.
- E.2 Code Enforcement: The City shall promote the continued maintenance of the City's existing housing stock and residential neighborhoods through enforcement of adopted code requirements that set forth the acceptable health and safety standards for the occupancy of housing units.
- E.3 Preserve Quality Single Family Housing and Rental Stock: As single family and rental stocks deteriorate, the City shall preserve the existing single-family housing, especially those single-family and rental units occupied by lower-income households.
- E.4 Sustainable Housing Design: The City shall improve affordability by promoting the incorporation of energy efficient practices into residential design.

## Housing Programs

### Housing Opportunities

**GOAL A: THE CITY WILL PROVIDE ADEQUATE SITES TO BUILD NEW HOUSING UNITS FOR ALL INCOME LEVELS AND TO MEET THE CITY’S FAIR SHARE OF HOUSING NEEDS.**

**Program A.1 Accommodate the City’s RHNA**

The City will provide a range of types of housing units and prices to meet the total 184 units of regional housing allocation needs (RHNA) for Del Rey Oaks [and the unaccommodated needs \(86 units\) from prior planning periods.](#)

RHNA 6 <sup>th</sup> Cycle 2023-2031	Income Group				
	Very Low	Low	Moderate	Above Moderate	Total
<b>Del Rey Oaks</b>	60	38	24	62	184

The City will provide for an adequate number of units to meet the very low- and low-income categories and for development of moderate and above-moderate income categories within the RHNA and including the 4<sup>th</sup> and 5<sup>th</sup> cycle [unaccommodated need shortfall. The City has adequate residentially zoned land with minimum density of 20-25 units per acre to fully address the 6<sup>th</sup> Cycle RHNA and the unaccommodated need from previous cycles as shown on Table 7-1.](#) The City will use Sites 1 and 1a owned by the City, and if needed, also [buffer sites K1 and K2 \(privately owned\). The City will adopt an overlay zone to allow residential uses to meet RHNA as shown on Table 7-1. Densities shall be a minimum 20-25 units per acre.](#) The City will ensure sufficient property is available in the former Fort Ord to achieve this goal throughout the planning cycle. The Housing Element Site Inventory finds that this density can feasibly be developed on these sites. Rezoning [completed in October 2023 ensures the City has adequate land, appropriately zoned, that can also will](#) meet the requirements of Government Code section 65583.2(h) and (i). Provisions of Government Code section 65583.2, subdivisions (h) and (i), are identified as follows:

- permit owner-occupied and rental multifamily uses by-right for developments in which 20 percent or more of the units are affordable to lower-income households. By-right means local government review must not require a CUP, planned unit development permit, or other discretionary review or approval;
- accommodate a minimum of 16 units per site;
- require a minimum density of 20 units per acre; and
- at least 50 percent of the lower-income need must be accommodated on sites designated for residential use only or on sites zoned for mixed uses that accommodate all the very low- and low-income housing need, if those sites: allow 100 percent residential use, and
- require residential use to occupy 50 percent of the total floor area of a mixed-use project.

Responsible Agency	Planning Department, City Council, Planning Commission
Timeline and Objective	<a href="#">The City completed rezoning to allow residential development to meet RHNA for 6th Cycle and previous cycles in October 2023. Present Zoning Overlay to</a>

	<p><del>Planning Commission and City Council by end of second quarter 2023 and rezone by end of 2024 for 6<sup>th</sup> Cycle.</del> The City shall monitor the inventory of residentially zoned sites to ensure land remains available to meet the City’s RHNA obligations by income level. An annual monitoring report shall confirm the site availability and be provided to the City Council and HCD. (See also No Net Loss Program A.4 below).</p> <ul style="list-style-type: none"> <li>• <u>Report to City Council to confirm adequate area is available for meeting RHNA on a regular basis; report due by end of first quarter yearly.</u></li> <li>• <u>Provide first report to City Council and HCD in in Annual Progress Report due on April 1, 2025, and annually through the planning cycle.</u></li> </ul> <p><b>Geographic Target: Citywide</b></p>
Source of Funding	General Fund

**Program A.2 Develop Mixed Use Zoning Designation**

The City will seek to identify potential areas for mixed use, both in the former Fort Ord areas and in commercial sites defined by the City, where a mixed-use designation would be appropriate working with developers, property owners, the community and the Planning Commission and City Council. Sites will be selected based upon availability of land without resource constraints or limitations due to airport land use conflict, with available water service and utilities. Densities shall be a minimum 20-25 units per acre with at least 50% of the square footage of development dedicated to residential uses. Underlying land uses can be commercial or visitor serving areas; zoning will be amended to permit residential uses as well as mixed uses at higher intensities than currently allowed in commercial zones and to allow mixed use in visitor-serving designation zones. *Note: not needed to meet RHNA for 6<sup>th</sup> Cycle per the analysis in Chapter 3.0.*

Responsible Agency	Planning Department, City Council, Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>• <u>Present Report for Mixed Use areas for Zoning Overlay to Planning Commission and City Council in <del>2024</del> first quarter 2025 for 6<sup>th</sup> Cycle.</u></li> <li>• <u>The report shall consider all areas within former Fort Ord, including buffer sites K1 and K2, as well as the MPUSD property and underutilized commercial zones in the City.</u></li> <li>• <u>Submit Final report on available sites for mixed use designation provide direction to staff to identify sites to commit for <u>appropriate zoning designation to allow</u> multi-family <u>/mixed use rezoning</u> by mid-2025.</u></li> <li>• <u>Complete <u>any required</u> rezoning of sites by end of <del>2025</del>2026.</u></li> <li>• <u>Approve a mixed-use housing project during the first half of the planning period at residential densities of at least 20-25 units per</u></li> </ul>

	<p><u>acre. Project shall include a minimum of 25 housing units with 20% of the total project units set aside for affordable housing.</u></p> <p><u><b>Geographic target:</b> Former Fort Ord, including buffer sites K1 and K2, MPUSD property and underutilized commercial zones in the City.</u></p>
Source of Funding	General Fund

**Program A.3 Small Lot Residential in New Subdivisions**

The City shall amend the General Plan and Zoning Ordinance to allow small lot Planned Unit Developments (PUD) consisting of individual lots that utilize Traditional Neighborhood Design (TND) techniques for development of cottage or small bungalow-type homes. Further, provide an overlay or PUD ordinance for projects if needed to allow for privately maintained common open space and mixed housing types.

*Note: not needed to meet RHNA for 6<sup>th</sup> Cycle.*

Responsible Agency	Planning Department, City Council, Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li><u>Amend General Plan and Zoning Ordinance to allow small lot Planned Unit Development (PUD) in zones where residential use is permitted.</u></li> <li><u>Identify 5 sites for small lot PUD with a capacity of at least 5 total housing units.</u></li> </ul> <p><u><b>Quantified Objective:</b> Identification of 5 site with adequate capacity for 5 housing units by the eEnd of 2025, beginning of 2026.</u></p> <p><u><b>Geographic Target:</b> Citywide</u></p>
Source of Funding	General Fund

**Program A.4 Monitoring of Residential Capacity (No Net Loss)**

The City shall monitor the development of residential and mixed-use sites included in the inventory to ensure an adequate inventory continues to be available to meet the City’s RHNA obligations by income level, consistent with the No Net Loss requirements in Government Code Section 65863. Should an approval of development result in a reduction of capacity below the residential capacity needed to accommodate the remaining RHNA by income level, the City will ensure adequate capacity is provided in existing City limits to accommodate the RHNA.

The City shall work with applicants of development of Sites 1 and 1a identified in the Sites Inventory to meet RHNA. The City shall coordinate with applicants on a monthly basis to process and approve entitlements and support funding applications for needed infrastructure. The City Manager will monitor the progress made on these sites in the inventory and if entitlements are extended such that development would not occur within the planning period, or other conditions are found that will preclude development in the planning period, the City shall recalculate the capacity on the sites according to the methodology used in the sites inventory chapter. If determined that the City no longer has sufficient capacity to meet the RHNA by the end of 2027, the City will identify additional sites identified as buffer areas in this Housing Element within 180 days, including Sites K1 and K2.

<u>Responsible Agency</u>	<u>City Manager, Planning Department</u>
<u>Timeline and Objective</u>	<ul style="list-style-type: none"> <li>• <u>By the end of 2025, establish a formal procedure to comply with SB 166 (No Net Loss). If additional sites (such as additional sites in the former Fort Ord identified as buffer areas in the City’s Housing Element) are required to replenish the sites inventory, the sites shall be rezoned within 180 days when a shortfall in RHNA capacity is identified.</u></li> <li>• <u>Annually review overall progress and effectiveness in April and include information in annual report to HCD. If the City is not on track to meet its 270 affordable housing unit goal for the 8-year RHNA cycle by 2027 (i.e., 270 affordable units built or in process by 2027), the City will consider alternative land use strategies and make necessary amendments to zoning or other land use documents to facilitate a variety of housing choices, within six months, if sufficient progress toward this quantified objective is not being met.</u></li> </ul> <p><u><b>Quantified Objective:</b> Maintain 270 units through entire RHNA Cycle (101 very low, 67 low, 29 moderate, 73 above moderate income) and provide 270 housing opportunities affordable to lower income households by January 2031.</u></p> <p><u><b>Geographic Target:</b> Former Fort Ord sites K1 and K2 and Citywide.</u></p>
<u>Source of Funding</u>	<u>General Fund</u>

**Affordable Housing**

**GOAL B: THE CITY WILL ENCOURAGE THE PROVISION OF A WIDE RANGE OF HOUSING BY LOCATION, TYPE OF UNIT, AND PRICE TO MEET THE EXISTING AND FUTURE HOUSING NEEDS IN THE CITY.**

**Program B.1 Develop Inclusionary and Affordable Housing Requirements**

The City will require new residential development or redevelopment in the City to provide affordable housing to meet the City’s RHNA requirements as identified in the AMBAG RHNA. The City will continue to pursue development opportunities of the former Fort Ord properties and will include affordable housing requirements in a disposition & development agreement to achieve this objective. The City will also consider development of an inclusionary housing policy option to determine if this method will better facilitate the City objective to achieve a variety of housing types and opportunities for very low, low- and moderate-income households. The City will assess and analyze a variety of inclusionary housing programs, standards, requirements, and regulations to determine the best course of action. Utilizing either or both options, the City will determine the appropriateness and application of inclusionary policies, and adopt policies, programs, or regulations that will produce housing opportunities for affordable to very low, low, and moderate-income households. Any regulations shall provide additional detail and address development of rental and for-sale housing affordable to very low, low- and moderate-income

households, as well as the applicability of this requirement and its alternatives to the City shall require affordable housing for new development at a minimum of 20% affordability.

Responsible Agency	Planning Department, City Council, Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>• The City will assess and analyze a variety of inclusionary housing programs, standards, and requirements in <del>2024</del>2025. The City will compare options and provide a report to the City Council by <u>the</u> end of 2025, <u>beginning of 2026</u>.</li> <li>• <u>The</u> City will consider options and take action on the report by either adoption of an inclusionary housing policy or drafting a developer agreement template language for provision of required inclusionary housing for new development at a minimum of 20% affordability.</li> <li>• <u>By</u> the end of 2025, the City will require development agreements or adopt an inclusionary housing policy to ensure development of <u>housing projects include 20% affordability at a minimum with the objective of creating <del>270</del>184 -affordable housing units to meet RHNA by 2031</u>.</li> </ul> <p><u>Quantified Objective: Seek to identify inclusionary housing opportunities and develop and adopt either a development agreement or an inclusionary housing policy requiring inclusionary housing for new development at a minimum of 20% affordability.</u></p> <p><u>The City shall require all future development to comply with a development agreement or inclusionary housing policy.</u></p> <p><u>The City shall facilitate the development of 270 units across all income levels, with at least 20% affordability.</u></p> <p><u>Geographic Target: City-wide, focusing on City-owned Sites 1 and 1a where development is slated to occur.</u></p>
Source of Funding	General Fund

**Program B.2 Facilitate Affordable Housing for All Income Levels**

The City will support housing for low-income, extremely low-income, and moderate-income households and persons with disabilities (including developmental disabilities). The City will actively seek to participate in and promote housing assistance service provided by such agencies as the Monterey County Housing Authority and the U.S. Department of Housing and Urban Development.

As opportunities arise, new funding sources for lower-income housing will be sought from available non-profit, local, State, and federal programs. Planning and entitlements should consider how to position an affordable project to qualify for future grant applications.

The City will also work with developers to facilitate affordable housing development. Specifically, as funding permits, the City will provide gap financing to leverage State, federal, and other public affordable

funding sources. Gap financing will focus on rental housing units affordable to lower-income households and households with special needs (such as seniors and disabled, including people with developmental disabilities). To the extent feasible, the City will also ensure a portion of the affordable housing units created will be available to extremely low-income households.

Responsible Agency	City Hall, City Manager’s Office
Timeline and Objective	<ul style="list-style-type: none"> <li>Actively seek funding opportunities to increase the supply of affordable housing for lower income households. Analyze sites owned by the City to identify those that could be suitable to support affordable housing by 2025. Seek to leverage these funds with federal, state, and County HOME funds to increase the amount of affordable housing on housing strategy sites.</li> <li>Work with developers of housing strategy sites and non-profit developers to identify opportunities to increase the percentage of affordable housing by encouraging developers to apply for available funds and utilize other creative mechanisms by 2025. (Ongoing work with developers; report on funding biannually to City Council)</li> </ul> <p><u>Quantified Objective: Seek four funding opportunities to encourage affordable housing during the 6<sup>th</sup> Cycle Planning period.</u></p> <p><u>Geographic Target: Citywide</u></p>
Source of Funding	General Fund

**Program B.3 Utilize Housing Choice Vouchers**

The Housing Authority of Monterey County (HAMC) which administers the Housing Choice Voucher (HCV) Program for Del Rey Oaks and throughout Monterey County provides rental subsidies to very low-income individuals and families, disabled, and elderly households that spend more than 30 percent of their gross income on housing. To help overcome the reluctance of many landlords to sign HCV agreements, the City shall work with the Housing Authority to offer incentives to property owners that sign HCV agreements. Since HCV assistance is portable, the number of vouchers used in the city will vary over time, however it is the City’s objective to increase the number of households participating in the program from current levels.

Responsible Agency	City Hall, City Manager’s Office
Timeline and Objective	<ul style="list-style-type: none"> <li>The City, working with the HAMC, shall provide information and incentives to property owners to encourage them to sign HCV agreements with the HAMC. <u>In 2025,</u> the City Manager will work with HAMC <del>in</del> to develop a list of developers and outreach to applicable property owners and developers to increase participation in the HCV program.</li> <li>Informational pamphlets will be secured through HAMC and websites on the HCV program. The information will be made</li> </ul>

	<p>available at City Hall in English and Spanish regarding the voucher program and a notice posted in the City’s Acorn Newsletter <u>by 2026</u>.</p> <ul style="list-style-type: none"> <li>The number of applications received will depend upon how many property owners apply for HCV agreements with the HAMC and City. Overall, we need to put together a scope change and get that into you along with an estimate of the application fee for the County, etc.</li> </ul> <p>This program could provide rental assistance to at least two or three renters per year.</p> <p><b>Quantified Objective:</b> <u>Expand HVC usage by three renters or property owners per year</u>, with the first full active year being 2026.</p> <p><b>Geographic Target:</b> <u>Areas where Multi Family housing will be developed per the Sites Inventory and Buffer sites or is in place.</u></p>
Source of Funding	Staff time, HAMC, and private owners/developers

**Program B.4 Preferential Housing for Del Rey Oaks Residents and Workers**

To the extent that such policy can be legally implemented, the City shall consider adoption of a new ordinance in compliance with the Fair Housing Law, requiring that all newly constructed inclusionary dwelling units for below-market-rate income, moderate-income, and lower-income households within the City, and all first-time homebuyer programs, be provided on a preferential basis to Del Rey Oaks residents and workers.

Responsible Agency	Planning Department, City Council, Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>Confirm if policy can be legally implemented by end of <u>2024/2025</u>.</li> <li>Adopt a Preferential Housing Ordinance by the fourth quarter of 2025.</li> </ul> <p><b>Geographic Target:</b> <u>Citywide</u></p>
Source of Funding	General Fund, Developer Fund

**Program B.5 Develop a Density Bonus Ordinance Consistent with State Law**

Government Code section 65915 requires that a jurisdiction adopt a local Density Bonus Ordinance consistent with State law. State Density Bonus Law requires a local jurisdiction to grant an increase in density, if requested by a developer, for providing affordable housing as part of a development project. Key provisions of the law include incremental density bonuses that correspond to the percentage of housing set aside as affordable units. The City shall develop and adopt a Density Bonus Ordinance consistent with the current Government Code and State Density Bonus Law. Once passed, the City will review any future amendments to State Density Bonus law to ensure that its local ordinance remains consistent with State law. Once passed the City shall commit to consider requests under State Density Bonus Law (including requests for incentives, concessions, waivers, and parking reductions) so that projects that qualify are not prevented from developing at the densities to which they are entitled.

Responsible Agency	Planning Department, City Council, Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>Adopt a City Density Bonus Ordinance, consistent with Government Code and State Density Bonus Law, by fourth quarter 2025.</li> </ul> <p><u>Geographic Target: Citywide</u></p>
Source of Funding	Staff Time

**Program B.6 Facilitate Affordable Rental Units**

The City will apply for low interest loans, grants, and rent subsidies through the U.S. Department of Housing and Urban Development, the California Housing Finance Agency, Farmers Home Administration, and the HCD. The City will apply for at least one funding opportunity every other year within the 6<sup>th</sup> Cycle Planning period. In addition, the City will provide funding through use of tax increment funding for a housing fund as such funds are available.

Responsible Agency	City Council
Timeline and Objective	<ul style="list-style-type: none"> <li>Research available funds to assist in the construction of affordable units (and accessory dwelling units) to low-income and very low-income households (anticipated to start seeking funding opportunities beginning 2024).</li> <li>The City will file 4 funding applications during the 6<sup>th</sup> Cycle Planning period.</li> </ul> <p><u>Geographic Target: Citywide</u></p>
Source of Funding	Staff time; State, federal, and regional grants; and private property owners/developers

**Program B.7 Preferential Housing for Teachers and Local Educational Employees**

Government Code section 65914.7 (AB 2295) considers housing development projects on property owned by a local educational agency to be an allowable use of the property, provided certain criteria are met. AB 2295 allows a school district or county office of education that meets certain criteria to utilize its surplus property to provide affordable housing to its employees. This program seeks to provide needed housing for teachers and other employees of the local educational agency. If qualifying parcels are identified within the city in accordance with AB 2295, the City shall adopt a streamlined ministerial permitting policy for workforce housing on sites owned by a local education agency to support housing opportunities for teachers and educational employees, consistent with AB 2295.

In order for a project to qualify for this program, the ordinance shall specify that the project shall meet all requirements of AB 2295, including but not limited to:

- The project is on an infill site as defined by AB 2295;
- The project qualifies as an allowable use under AB 2295;
- The project meets the density and height standards applicable under AB 2295; and
- The project meets other objective development standards applicable under AB 2295.

The project shall not be sited in an environmentally sensitive area, require demolition of deed-restricted affordable units or rent-controlled units, or historic structures, will not use a mobile home site, and does not require subdivision.

Responsible Agency	Planning Department, City Council, Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>If a local educational agency identifies a qualifying parcel within the City on which they intend to develop housing, City will adopt a Preferential Housing Ordinance consistent with AB 2295 by end of 2025.</li> <li><u>Annually, communicate with school district to assess interest in pursuing housing per AB 2295.</u></li> </ul> <p><b>Quantified Objective:</b> <u>Identify at least one qualifying parcel within the City in 2025.</u></p> <p><b>Geographic Target:</b> <u>The City will focus on the only local educational agency-owned parcel (MPUSD-owned) within the City.</u></p>
Source of Funding	Staff time; local education agency property owners/developers

**Program B.8 Home Sharing Program**

City will research and apprise residents about shared housing programs by providing information at the public counter and online, and including an article in the City Newsletter Acorn in 2025. The City will also meet at least one non-profit home-sharing service in 2025 to discuss shared opportunities and cooperation to assist with matching tenants with existing homeowners. The City shall publicize and take other actions as necessary (e.g., facilitate presentations at City Hall, post information on the City website, etc.) at least annually.

Responsible Agency	<u>Planning Department, City Council, Planning Commission</u>
Timeline and Objective	<ul style="list-style-type: none"> <li><u>Proactively meet at least one non-profit home-sharing service (Home Match Monterey) in 2025 to discuss shared opportunities in the City.</u></li> <li><u>Provide information and available informational brochures advertising shared housing program Home Match Monterey at City Hall and on the City’s website.</u></li> <li><u>Provide article and meet in the Acorn newsletter in 2025 and also post on the City’s website.</u></li> </ul> <p><b>Quantified Objectives:</b> <u>Have at least four households participating in a non-profit managed home sharing program enabling them to reside in the City by 2030.</u></p> <p><b>Geographic Target:</b> <u>Citywide</u></p>
Source of Funding	<u>Staff time; Home Match Monterey; private owners; General Fund</u>

**Remove Constraints**

**GOAL C: THE CITY WILL WORK TO REMOVE GOVERNMENTAL AND NON-GOVERNMENTAL CONSTRAINTS TO HOUSING DEVELOPMENT.**

**Program C.1 Support efforts of public and private groups providing housing for the elderly and disabled, including assistance with obtaining permits and permit streamlining consistent with SB 35, or where appropriate, waiving City fees or regulatory requirements.**

The City will continue to find opportunities to streamline the permitting process to remove unnecessary barriers, without compromising public health, safety and community character. In order to do this, as part of the City’s Zoning Ordinance update, site improvement standards and development procedures will be reviewed and, as needed, revised to ensure that such standards and procedures do not unnecessarily constrain the development, conservation, and rehabilitation of affordable housing. This Zoning Ordinance update will ensure compliance with SB 35 which allows streamlined approval processes in municipalities not meeting the RHNA. The City shall establish written procedures to comply with California Government Code Section 65913.4 and publish those procedures for the public, as appropriate, to comply with the requirements of Senate Bill 35 (SB 35), Chapter 366 Statutes 2017. These requirements apply at any point in time when the City does not meet the State mandated requirements, based upon the SB 35 Statewide Determination Summary Report for Housing Element progress and reporting on RHNA.

The City shall process development projects with at least 50 percent affordable units through a streamlined permit process set forth in State law. All projects covered by SB 35 are subject to objective development standards. However, qualifying projects cannot be subject to discretionary review or public hearings; and in many cases, the City cannot require parking. Reduced parking requirements would be established consistent with the requirements of SB 35 for qualified streamlining projects.

Actions:

- Establish SB 35 procedures and provide information online.

Responsible Agency	City Planning and Building Departments
Timeline and Objective	<ul style="list-style-type: none"> <li>• Review, and draft City Zoning Ordinance revisions by the end of 2025.</li> <li>• Implement program by first quarter 2026.</li> </ul>
Source of Funding	General Fund

**Program C.2 Encourage the Construction of Accessory Dwelling Units**

A major constraint ~~to~~on housing in the City is affordability. ADUs help meet the City’s needs for housing that is affordable by providing a housing resource for seniors and low- and moderate-income households. The City will continue to review and update the ADU Ordinance to be compliant with updated State regulations that promote the development of ADUs. [The City will also monitor ADU production and affordability throughout the course of the planning period and, if the City is not meeting target numbers anticipated in the housing element, implement additional actions.](#) Specific actions to be taken include:

- The City will encourage the construction of ADUs by providing incentives such as waiver or reduction of development fees and expedited permit processing for ADU applications. Further, information to all eligible property owners concerning the City’s ADU approval process will be provided at City Hall. In addition, the City ~~will explore the availability of~~ will make standardized plans for ~~ADUs/JDUs that may be suitable for~~ ADUs or JDUs available, with the intent of providing additional information to interested homeowners.
- Annual reporting will be conducted to ensure that ADUs are being developed at a rate that will result in 20 additional ADUs by the end of 2031. Annually, by January 31<sup>st</sup> of each year, City staff will monitor and report on the production and affordability of ADUs and the progress made according to the assumptions in the Housing Element projection. The City’s annual production numbers assume an average of 2.5 ADUs within the planning cycle.
- If not achieved after four years, the City will take alternative actions within six months of the mid-term 4-year (i.e., including additional incentives) if not meeting the assumptions.

Responsible Agency	Planning Department, City Council, Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>• City staff shall give an annual report to <u>Planning Commission and City Council</u> on the number of new ADUs that are being built <u>and report this information to HCD</u> each year by April 1<sup>st</sup> of each year, starting in 2025<sup>4</sup>.</li> <li>• <u>By third quarter 2025, R</u><del>revise</del> <u>the ADU zoning ordinance to ensure compliance with current state standards and requirements. The revised ADU Ordinance shall allow ADUs in all zones that allow residential including and nonresidential zones e.g., mixed-uses and commercial consistent with ADU state law.</u></li> <li>• <u>By 2027, to encourage the construction of ADUs, the City will offer incentives such as waiver of fees or reduction of development fees. The City will prioritize ADU applications and provide expedited permit processing for ADU applications. Further, information to all eligible property owners concerning the City’s ADU approval process will be provided at City Hall. In addition, the City shall research and make standardized plans for ADUs/JDUs for ADUs or JDUs availability, with the intent of providing additional information to interested homeowners.</u></li> <li>• Information detailing the requirements of the City’s ADU Ordinance, and incentives for developing ADUs including permits waiver or reduction of development fees and expedited permit processing, shall be readily available at the City Hall and shall be included on the City’s website and in the City newsletter by <u>the start of the</u> second quarter 2025<sup>4</sup>.</li> </ul>

	<ul style="list-style-type: none"> <li>As part of the annual review, the City will review their ADU and JADU development progress to evaluate if production estimates are being achieved. If ADUs are not being permitted as assumed in the Housing Element, the City will take action within 6 months of completion of the ADU review to ensure that adequate capacity at each income level is maintained to meet the City’s RHNA needs.</li> <li><u>Prior to the mid-term (4 year) review, if actual performance is not in line with projections, the City will review and take action as needed by first quarter 2028 to ensure compliance with “no-net loss” provisions of State law. The City shall develop and adopt Incentives that would promote ADUs and reduce constraints to their development. These shall include reduced or no fees, additional homeowner or applicant assistance tools, developing information packets for ADU construction, targeted advertising of ADU construction opportunities, pursuing funding opportunities.</u></li> <li><u>At the mid-term (4 year) annual review, if the review shows that annual ADU production is less than anticipated in the Housing Element projection, the City Planning Commission will hold a public hearing to recommend changes to further reduce development constraints on ADUs. The degree of additional actions shall be consistent with the degree of the gap in production and affordability.</u></li> <li><u>As an alternative action if not meeting the target number, and if ADUs are needed to meet RHNA targets, the City shall identify alternative sites and rezoning if additional actions are considered need to meet the ADU target. (Note: rezoning would be an alternative action if ADUs are needed to meet RHNA; ADUs are considered buffers for RHNA per this Housing Element).</u></li> </ul> <p><u><b>Quantified Objective:</b> Development of a minimum of 3 ADUs/JADUs annually throughout the planning cycle.</u></p> <p><u><b>Geographic Target:</b> Citywide</u></p>
Source of Funding	Staff time

**Program C.3 Mitigating Constraints (City Regulations)**

Based upon this review of the City’s standards, the following additional Zoning Ordinance amendments will be considered, and zoning ordinance amended, as required to be consistent with state law in the following:

Actions:

- Amend the Zoning Ordinance to include language on density bonuses to comply with State requirements.

- Amend Zoning Ordinance to ensure that transitional and supportive housing is allowed in the same way other residential uses are allowed in all zoning districts allowing residential uses.
- Amend the Zoning Ordinance to conditionally permit SRO housing in the C-1 (Commercial) zone.
- Consistent with the California Employee Housing Act, amend the Zoning Ordinance to update standard that requires that housing for six or fewer employees be treated as a regular residential use.
- The City shall amend its definition of “Family” to remove limitations and ensure that the definition is in compliance with state law and inclusive in its definition.

The City will address additional amendments related to other impediments or constraints to development of affordable housing identified in this report. These will be completed as part of a comprehensive zoning ordinance review and update, and include revisions to design review standards and findings, permit requirements for multi-family housing and parking requirements.

Actions:

- Adopt zoning ordinance amendments to include density bonus ordinance, transitional and supportive housing ordinance, update of standards for employee housing to be treated as a regular residential use and revise definition of family; all the above should be done to comply with State and in compliance with State law.
- Complete comprehensive review of zoning ordinance including design review, use permit requirements and parking requirements that constrain development.
- The City will revise the zoning ordinance to replace or remove the conditional use requirements approval procedure with a process that does not act as a constraint on housing.
- The City will revise parking standards. The City commits Commit to reducing parking requirements for smaller bedroom types (e.g., one space per one-bedroom unit) and modifying or removing the requirement for garages in multifamily development.

Responsible Agency	Planning Department, City Council, Planning Commission, and City Hall
Timeline and Objective	<ul style="list-style-type: none"> <li>• <u>Complete comprehensive review of zoning ordinance amendments related to design review standards and findings, use permit requirements for housing and parking requirements second quarter 2025.</u></li> <li>• <u>Adopt required parking amendments to the Zoning Ordinance. Amend zoning ordinance to reduce parking requirements for smaller bedroom types (e.g., one space per one-bedroom unit) in first quarter 2025. Provide a report to City Council by first quarter of 2026 on other City parking requirements and assessment of impacts of parking requirements on development of affordable housing and multi-family</u></li> </ul>

	<p><u>housing. Reduce or modify parking requirements related to garages for multi-family housing by end of 2027.</u></p> <ul style="list-style-type: none"> <li>• <u>Provide the definition of family in the Zoning Ordinance to HCD to review for language of inclusivity per State law. If revisions are needed per the direction and review, amend the Zoning Ordinance definition of “Family” as needed to remove limitations and ensure that the definition is in compliance with state law and inclusive in its definition by the end of 2025.</u></li> <li>• <u>Amend the Zoning Ordinance by the end of 2025 to ensure that transitional and supportive housing is allowed in the same way other residential uses are allowed in all zoning districts allowing residential uses; to conditionally permit SRO housing in the C-1 (Commercial) zone; to update standard that requires that housing for six or fewer employees be treated as a regular residential use consistent with the California Employee Housing Act.</u></li> <li>• <u>Complete comprehensive review of Zoning Ordinance amendments related to design review standards and findings, use permit requirements for housing, and other constraints to development of housing by end of 2029.</u></li> <li>• <u>Adopt required amendments to the Zoning Ordinance by the end of 2030.</u></li> </ul> <p><b><u>Geographic Target: Citywide</u></b></p>
Source of Funding	General Fund

**Program C.4 Ensure the Availability of an Adequate Water Supply to Serve the Long-Term Housing Needs of the City**

A major constraint to development within the City is the water supply. While the City has an agreement with MCWD for provision of water service, actions are needed to assure supply for former Fort Ord to meet water demands for RHNA development and ~~also~~ support new sources of water supply that may become available during the planning period Citywide to continue ADU advancement.

**Actions:**

- The City will continue to work with the MPWMD, MCWD, M1W and other appropriate agencies through meetings and consultation to seek securement of sufficient water resources to meet the expected needs of projected housing development, and for the agencies to prioritize available water supply to meet affordable housing needs of the City.
- Support efforts of MPWMD to request that the State Water Resources Control Board suspend or revise the Cease-and-Desist Order to allow new water hookups for housing projects.

- The City will formalize required agreement and water entitlements to ensure priority for water for former Fort Ord to secure water entitlement to facilitate development of 270 new housing units by 2031 to meet RHNA.
- Continue to provide City representative on Board of M1W and MPWMD to promote water provision as a priority for affordable housing. Provide the Draft Housing Element to the local water and service providers for the City in accordance with State law (AB 1087).

Responsible Agency	City Council
Timeline and Objective	<ul style="list-style-type: none"> <li>• Participate in two annual meetings with MPWMD, MCWD, M1W and other appropriate agencies by the end of 2031 and throughout 6<sup>th</sup> Cycle.</li> <li>• Request MPWMD and MCWD provide annual updates to the City Manager on completion of water projects and provision of water for affordable housing for the City.</li> <li>• Pursuant to AB 1087, annually work with MPWMD to establish a procedure to prioritize water allocation for developments that include units set aside as affordable housing for lower income households, including affordable housing within larger, mixed use developments and larger residential subdivisions.</li> <li>• Send adopted Housing Element to MWD, MPWMD and Cal-Am by end of Q1 2024.</li> <li>• Formalize any additional MCWD agreements and priority for water for former Fort Ord to secure water entitlement by <del>end of mid 2024-2025</del> <u>in order</u> to facilitate development of 270 new housing units by 2031 to meet RHNA. <u>Formally request MCWD prepare a Water Supply Assessment (WSA) and grant an entitlement to water through an approved Water Supply Verification authorization for Sites 1 and 1a consistent with the potable and non-potable water allocation. The total allocation of potable water on all former Fort Ord lands is 242 acre-feet per year (AFY). Sites 1 and 1a have a potable allocation of 193 AFY for the City owned sites (Site 1 and Site 1a) and 230 AFY of recycled (non-potable) water. See also Program C.9.</u></li> <li>• <u>Develop funding source and requirements to provide water lines from General Jim Moore to Site 1 and Site 1a to serve potable water for housing in former Fort Ord by beginning of 2026.</u></li> <li>• <u>Annually monitor MCWD water supply and entitlements in Fort Ord and provide alternative sites rezoning if necessary if additional water supply is needed from allocation of other sites (Buffer sites K1 and K2, are privately owned with a water allocation of 50 AFY).</u></li> </ul>

Source of Funding	General Fund
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**Program C.5 Adopt Safety Element Update and Environmental Justice Element**

SB 1035 requires that the City to revise and update the safety element to identify flood hazards and address the risk of fire in certain lands; and upon each revision of the housing element, to review and, if necessary, revise the safety element to identify new information relating to flood and fire hazards that was not previously available during the previous revision of the safety element.

Actions:

- The City will revise and update the Safety Element and adopt the update within 12 months of final adoption of the 6<sup>th</sup> Cycle compliant Housing Element. SB 1000 (2018) requires that the City include an environmental justice component to the General Plan during the 6<sup>th</sup> Cycle update of the City’s Housing Element.
- The City will adopt a separate Environmental Justice Element within 12 months of final adoption of the 6<sup>th</sup> Cycle compliant Housing Element.

Responsible Agency	Planning Department, City Council, Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>• As funds are available, adopt a Safety Element Update and Environmental Justice Element, consistent with Government Code and State Law, <del>within 12 months of final adoption of a compliant Housing Element</del> by end of third quarter and start of fourth quarter 2026.</li> </ul>
Source of Funding	General Fund

**Program C.6 Evaluate Fees for Development Projects**

Planning permit and development impact fees are used to cover the costs and expenses incurred by or on behalf of the City in connection with planning applications and development of property. Fees help cover the public costs related to development projects, including time that staff spend on reviewing development proposals.

Actions:

- To support the development of higher-density housing, the City will review the City of Del Rey Oaks Fee Schedule to reduce fees for affordable housing units.
- The City wishes to encourage additional creation of smaller residential units to serve their aging senior and single person households.
- To incentivize development of smaller units, the City will revise their fee program for affordable units and assess building and permit fees per square footage per unit, assuming such fees are reduced from normal fees and consistent with State law.

Responsible Agency	Planning Department, City Council, Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>• Evaluate and review the City of Del Rey Oaks Fee Schedule to ensure that the fees appropriately support feasible development of smaller housing units by mid-2024.</li> </ul>

	<ul style="list-style-type: none"> <li>Revise affordable housing fees by amending fee ordinance for smaller units. Study and adopt revised fee update by fourth quarter 2025.</li> </ul>
Source of Funding	General Fund

**Program C.7: Development of Large Lots**

The City shall adopt a program to facilitate the development of lots larger than ten acres, particularly for the development of affordable housing units. This includes, but is not limited to, streamlining parcellation of these large sites and providing technical assistance to property owners and developers seeking to develop a parcel over ten acres. The City shall provide information on this program online and promote it as an option when meeting with potential developers and property owners. The City shall also communicate the goal of integration of future affordable housing design and location with future market-rate housing when meeting with potential developers and considering future design of development.

Actions:

- Provide technical assistance materials and post information on the City website.
- Adopt and implement a program to facilitate the development of lots larger than ten acres.

Responsible Agency	City Hall, Planning & Building Departments
Timeline and Objective	<ul style="list-style-type: none"> <li>Provide technical assistance materials and post information on the City website by third quarter 2026.</li> <li>Adopt and implement the program by end of 2027.</li> </ul>
Source of Funding	Staff time, General Fund

**Program C.8: Require Remediation Prior to Development**

The Environmental Impact Report (EIR) identified specific mitigation actions to address biological constraints and hazards on former Fort Ord sites that require additional remediation and lifting of restrictions prior to development. This program commits the City to implementing the mitigation measures as identified in the EIR and continuing to work with the appropriate local, state, and federal agencies to promote the clean-up and reuse of contaminated sites in former Fort Ord to protect human and environmental health and complete the following actions necessary to remove the residential restriction on portions of the properties.

Actions:

- Require property owners to comply with state and federal requirements for site remediation as a condition for redevelopment on contaminated sites.
- In collaboration with other government agencies, work with Department of Toxic Substance Control (DTSC) to prioritize the remediation of city and non-city-owned property to protect human and environmental health.
- Develop updated Remedial Action Plan and gain acceptance by governmental agencies of requirements for clean-up.

Responsible Agency	City Hall, Planning & Building Departments, <u>City Council, Planning Commission</u>
Timeline and Objective	<ul style="list-style-type: none"> <li>• <u>Prior to development, obtain approval to allow residential development plans on the project area.</u></li> <li>• <u>By end of Quarter 4 2024: City shall notify DTSC of its intent to change a designated area’s use to residential and meet with DTSC and the Army.</u></li> <li>• <u>Annually: Meet regularly (at least three times per year) with the environmental agencies requiring clearance such as the Army, and the state lead regulatory agency, DTSC <del>Meet twice annually with Army and DTSC</del> to address remediation and clean up requirements.</u></li> <li>• <u>By end of Quarter <del>34</del> 2025: The City shall hire a remediation and clearance consultant to start preparation of an action plan with the objective of development of a draft remedial action plan that is acceptable to these agencies. The Plan must be approved by DTSC. The consultant shall develop a roadmap for the required approvals.</u></li> <li>• <del>Develop updated Remedial Action Plan and gain acceptance by governmental agencies of requirements for clean-up by 2026.</del></li> <li>• <u>By end of Quarter 3 2026: Obtain clearance and confirm that the hazard mitigation plans are in place and clearances have been conducted and those conducted to date together with approved remedial actions, as required, will be sufficient to allow the Former Fort Ord site to be developed for residential reuse.</u></li> <li>• <u>Per Mitigation Measure 3.9.1, EIR, Residential use for the specified areas identified herein will be prohibited until the landowner provides advance notification to the Army, EPA, and DTSC of its intent to change a designated area’s use to residential, and until DTSC concurs that residential use is appropriate. DTSC’s evaluation may consider the Residential Protocol or further site evaluation incorporating new information (e.g., geophysical mapping, site development).</u></li> </ul> <p><b>Objective:</b> to meet RHNA obligations by end of 2031</p>
Source of Funding	Staff time, General Fund

**Program C.9 Commit to Extension of Needed Infrastructure and Utilities. (See also Program C.4 for water infrastructure commitments and timelines.)**

A major constraint to development within the City is availability of infrastructure and road improvements to serve the identified sites for affordable housing, Sites 1 and 1a in former Fort Ord. This program commits the City to work with utilities, service providers, developers, agencies, and City government to ensure adequate provision of infrastructure to these sites within the timeframe of this 6<sup>th</sup> cycle to ensure water and wastewater service, roadway capacity and utilities are provided to the sites. The City will

investigate available low-interest loans, subsidies, and grants from federal and state agencies to provide funding sources. Subject to development funding, federal or other available funding, the City will look to provide services extended to the former Fort Ord to meet development of the RHNA by 2030.

<u>Responsible Agency</u>	<u>City Manager, Planning Department, City Council, Planning Commission.</u>
<u>Timeline and Objective</u>	<ul style="list-style-type: none"> <li>• <u>By end of Quarter 3 2025: Develop draft funding options for water, wastewater service provision extension.</u></li> <li>• <u>By end of 2025: Formalize required agreement and water entitlements to ensure priority for water for former Fort Ord to secure water entitlement to facilitate development of 270 new housing units by 2031 to meet RHNA. See also <b>Program C.4.</b></u></li> <li>• <u>By 2026: Develop funding source and requirements to extend water and wastewater lines from General Jim Moore to Site 1 and Site 1a to serve potable water for housing in former Fort Ord.</u></li> <li>• <u>By 2026: Complete required environmental documentation and civil engineering for South Boundary Road improvements to serve future development access from General Jim Moore to Site 1 and Site 1a to enable housing (270 affordable units) in former Fort Ord.</u></li> <li>• <u>Ongoing: Report annually by April 1, 2024, of each year to HCD on progress in demonstrating available capacity and access for roadway, water, and sewer service completion during the planning period.</u></li> </ul>
<u>Source of Funding</u>	<u>General Fund</u>

**Equal Housing Opportunities**

**GOAL D: THE CITY WILL PROMOTE EQUAL HOUSING OPPORTUNITIES FOR ALL PERSONS.**

**Program D.1 Promote Fair Housing by Providing Educational and Referral Materials**

The City will continue to provide Fair Housing education and outreach, making information available in multiple languages, and refer persons with fair housing questions to the Housing Authority, Department of Equal Housing and Employment, and California Rural Legal Assistance on an as-needed basis. The City will make information about fair housing services available at City offices and on the City’s website.

Actions:

- The City will continue to promote fair housing practices, refer fair housing complaints appropriately, and raise awareness of such services.
- The City will advertise available services through the City’s newsletters, website, email blasts, direct connection as well as handouts at City Hall and other public kiosks.

Responsible Agency	City Hall, Planning & Building Departments
Timeline and Objective	<ul style="list-style-type: none"> <li>• Provide Fair housing education materials at City Hall in English and Spanish, post information on the City website by first quarter 2024.</li> <li>• Provide information in City newsletter annually.</li> </ul>
Source of Funding	Staff time, General Fund

**Program D.2 Provide Opportunity for and Encourage the Development of Adequate Housing for the City’s Special Needs Groups.**

The City shall facilitate the provision of housing for the elderly and disabled, including developmental disabilities, and other special needs housing by modifying the Zoning Ordinance to allow group homes of seven or more in any zone that permits residential uses and only subject to those restrictions that apply to similar residential uses. The zoning code will also be amended to remove constraints that subject potential persons with disabilities to special regulations such as the number of persons, parking requirements, special permits.

The City shall also support the efforts of public and private groups to provide housing for the elderly and disabled. Such support may include staff assistance in obtaining permits or financing, or, where appropriate, the waiver of City fees or regulatory requirements, some combination of these, or other tangible measures of support.

Responsible Agency	Planning Department, City Council, and Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>• The City will update the Zoning Ordinance by the end of 2025, to address Special Needs Groups. It will aim to identify at least one residential project by 2026 that is targeted for seniors and/or persons with mobility impairments.</li> <li>• The City will monitor these programs through annual reports to the City Council, with the first annual report by the end of 2025.</li> </ul>
Source of Funding	Staff Time, General Fund, and State and federal programs designated specifically for special needs groups

**Program D.3 Special Needs Housing for Disabled Persons**

The City shall amend the Zoning Ordinance to ensure that future projects incorporate accessible design. Specifically, the zoning ordinance will be amended to:

- 1) Require new multi-family development to be in compliance with Title 24 of the California Code of Regulations;
- 2) Commit to allow group homes of seven or more in any zone that permits residential uses and only subject to those restrictions that apply to similar residential uses. Eliminate restrictions on occupancy standards for group homes consistent with State law and Program D.2; and
- 3) Allow reduced parking standards for all transitional housing and homeless shelters, for age-restricted housing (regardless of affordability), and for persons with disabilities.

- 4) The Code will also be amended to remove constraints that subject potential persons with disabilities to special regulations such as the number of persons, parking requirements, special permits.

The zoning code will be further reviewed to identify and remove any additional constraints and ensure that reasonable accommodations are provided with regard to housing designed for persons with disabilities. This update will expressly allow exceptions to zoning and development standards including, but not limited to, ramps as a permitted encroachment into required front and rear yards in order to ensure accessibility for persons with disabilities.

See also Program D.9, below, to adopt a Reasonable Accommodation Ordinance.

Responsible Agency	Planning Department, City Council, and Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>Review zoning code and report to City Council on needed updates to address State law to address Special Needs Groups by third quarter 2024.</li> <li>Amendments to Zoning Code specific to this program shall be adopted by end of 2025.</li> </ul>
Source of Funding	Staff Time, General Fund

**Program D.4 Support Programs to Reduce Homelessness**

The City amended its Zoning Ordinance to allow for the emergency shelters in the City’s C-1 zoning district [without discretionary action](#) consistent with State law. The City found that the C-1 district sites provided adequate opportunity (within a mile of transit stops and community services) [and that there were adequate areas in zone C-1 available as vacant or underutilized land that may be used for emergency shelters. The City shall update Chapter 17.80 of the City’s Zoning Ordinance to include all the necessary requirements of AB2339, which include requiring that zoning for emergency shelters also must allow mixed-uses permitting residential development.](#)

[By April 1<sup>st</sup> annually, as a part of the Housing Element Annual Progress Report, the City will monitor and report on availability of the sites to continue to confirm there is adequate capacity and sites which are suitable for the development of emergency shelters.](#)

To the extent that funds are available, the City will provide financial support to sponsor or assist emergency shelter facilities, inside City limits or outside within a reasonable proximity to the City, as well as encourage or support facilities by providing grants, or low-cost loans, to operating agencies. [The City will amend the City ordinance to expand the definition of Emergency Shelters, per AB 2339, to confirm the definition of “emergency shelters” includes other interim interventions, including but not limited to, navigation centers, bridge housing, and respite or recuperative care.](#)

Responsible Agency	City Council and Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>Report annually <a href="#">by April 1<sup>st</sup></a> on homeless count and provision of adequate area for homeless shelters in the City. Research available funding for facilities if applicable.</li> </ul>

	<ul style="list-style-type: none"> <li>By end of 2025, the City will amend the City Ordinance to expand the definition of Emergency Shelters, per AB 2339.</li> </ul> <p><b>Geographic Target: Citywide</b></p>
Source of Funding	State and federal programs designated specifically for special needs groups

**Program D.5 Develop written process for continued compliance with AB 101**

The City shall continue to comply with the requirements of AB 101 and develop a written process to adhere to the statutory requirements in accordance with state law. AB 101 requires a Low Barrier Navigation Center (LBNC) be a use by right in areas zoned for mixed use and nonresidential zones permitting multifamily uses if it meets specified requirements, including:

- Access to permanent housing.
- Use of a coordinated entry system (i.e., Homeless Management Information System).
- Use of Housing First according to Welfare and Institutions Code section 8255. (Gov. Code section 65662.)

A LBNC is defined as a Housing First, low barrier, temporary, service-enriched shelter focused on helping homeless individuals and families to quickly obtain permanent housing. Low barrier includes best practices to reduce barriers to entry, such as allowing partners, pets, storage of personal items, and privacy. (Gov. Code section 65660).

Responsible Agency	Planning Department, City Council and Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>Continue to comply with AB 101 (ongoing).</li> <li>Develop written compliance process for AB 101 compliance by the end of third quarter <del>2024</del> 2025.</li> </ul>
Source of Funding	General Fund

**Program D.6 Develop written process for continued compliance with AB 2162**

The City shall continue to comply with the requirements of state law AB 2162 (Chapter 753, statutes of 2018) and will develop a written process to adhere to the statutory requirements in accordance with state law. AB 2162 streamlines and expedites the approval of supportive housing to better address the need of Californians experiencing homelessness. Specifically, AB 2162 requires supportive housing to be a use by right in zones where multifamily and mixed uses are permitted, including nonresidential zones permitting multifamily uses. The legislation requires a local government to approve, within statutory timelines, a supportive housing development that complies with specified criteria.

Responsible Agency	Planning Department, City Council, Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>Continue to comply with AB 2162 (ongoing).</li> <li>Develop a written compliance process for AB 2162 by fourth quarter <del>2023</del> 2025.</li> </ul>
Source of Funding	General Fund

**Program D.7 Adopt Universal Design Element for New Development**

Universal design is used to govern construction of homes by using design principles that allow individuals to remain in those homes as their physical needs and capabilities change.

- The City shall research principles of universal design for application for new development, particularly for senior housing or housing for those with disabilities.
- The City shall prepare a report for the Planning Commission and City Council identifying principles of universal design, successful application in other jurisdictions, the HCD model ordinance and the process for application of an ordinance.
- Upon endorsement of Planning Commission and City Council, the City shall develop a written process specific to the City of Del Rey Oaks and prepare guidelines and a model ordinance consistent with the principles of universal design.

Responsible Agency	Planning Department, City Council and Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>• Research and provide written report by end of second quarter 2026.</li> <li>• Develop written process for Universal Design and adopt Universal Design Element Guidelines and Ordinance by end of 2026.</li> </ul>
Source of Funding	General Fund

**Program D.8 Develop Objective Design and Development Standards**

Housing Accountability Act SB 330 and SB 35, enacted to address the State-wide housing shortage, requires cities to review residential developments based on “objective” standards, such as specific and defined design requirements, rather than on subjective standards. This program commits the City to comply with state law requiring that decisions on residential projects be based on objective design standards.

- The City shall review the Zoning Code, and design guidelines to ensure that development standards and design guidelines are clear and objective for multiple family and mixed-use residential development.
- The City shall prepare a report for the Planning Commission and City Council identifying principles of objective design standards, successful application in other jurisdictions, HCD model ordinance and the process for application of an ordinance.
- The City shall also develop and adopt objective design standards for multiple family and mixed-use residential development.

Responsible Agency	Planning Department, City Council and Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>• Research and provide written report by end of fourth quarter 2025, <a href="#">beginning of first quarter 2026</a>.</li> <li>• Develop Objective Design and Development Standards for multifamily and mixed-use residential development and approve amendment to Zoning Code by second quarter 2026.</li> </ul>

Source of Funding	General Fund
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**Program D.9 Reasonable Accommodation**

In compliance with Government Code Section 65583, the City shall remove potential and actual governmental constraints upon the maintenance, improvement, or development of housing for all income levels and for persons with disabilities. The Fair Housing Act, as amended in 1988, requires that cities and counties provide reasonable accommodation to rules, policies, practices, and procedures where such accommodation may be necessary to afford individuals with disabilities equal housing opportunities. Reasonable accommodation provides a basis for residents with disabilities to request flexibility in the application of land use and zoning regulations or, in some instances, even a waiver of certain restrictions or requirements from the local government to ensure equal access to housing opportunities. While City Staff takes into consideration the provisions of the California Americans with Disabilities Act (Cal ADA) in the review and approval of housing projects and grants modifications and deviations from the Zoning Code to accommodate the needs of persons with disabilities, the City does not have a Reasonable Accommodation Ordinance.

Action: Specific actions the City will undertake to pursue this effort include:

- Draft a Reasonable Accommodation Ordinance.
- Ensure Reasonable Accommodations findings are in accordance with applicable fair housing laws by sending draft ordinance for review and approval by HCD prior to adoption.
- Adopt a Reasonable Accommodation Ordinance by end of 2024.

Responsible Agency	Planning Department, City Council and Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>• <u>Draft and adopt a Reasonable Accommodation Ordinance by end of 2024/2025.</u></li> </ul> <p><u>Quantified Objective: Process three (3) requests for Reasonable Accommodation annually.</u></p> <p><u>Geographic Target: Citywide</u></p>
Source of Funding	General Fund

**Program D.10: Assist in the Development of Housing for Extremely Low Income (ELI) Households (HCD Version)**

Assist in the development or redevelopment of one or more properties for housing for those with special needs, including housing affordable to extremely low-income households.

Actions: Specific actions the City will undertake to pursue this effort include:

- Conduct outreach to and coordinate with non-profit housing developers to facilitate housing for special needs populations, including housing affordable to extremely low-income households through discussions regarding potential incentives, programs, financial support, etc. (see also Program D.2);

- Direct outreach to religious institution property owners or operators to inform them about AB 1851 and any other regulations that encourage housing development on these properties;
- Actively assist and support developers with funding applications to support the development of housing for special needs populations, including extremely low-income housing;
- Grant incentives and concessions to housing developments that include units for any special needs populations, and housing units affordable to extremely low-income households (e.g., State density bonus law provisions);
- Outreach efforts for this program will cross-over with efforts and objectives of the other Special Needs programs of this section with the aim to increase housing for all special needs populations.

Responsible Agency	Planning Department, City Council and Planning Commission
Timeline and Objective	<ul style="list-style-type: none"> <li>• Outreach to non-profit developers and religious institution properties by January 2025 and biannually thereafter.</li> <li>• <u>Annually review and report starting in April 2025 and report biannually by April 1<sup>st</sup> during Annual Progress Report evaluation thereafter.</u></li> </ul> <p><u>Quantified Objective: Outreach to 2 non-profit developers and institutional properties in 2025 and 2 every other year through the planning cycle.</u></p> <p><u>Geographic Target: Citywide.</u></p>
Source of Funding	General Fund

**Quality Housing Opportunities**

**GOAL E: THE CITY WILL CONTINUE TO CONSERVE AND IMPROVE THE CONDITION OF THE EXISTING HOUSING STOCK TO ENSURE THE SAFETY, WELFARE, AND AFFORDABILITY OF RESIDENTS.**

**Program E.1 Assist in Rehabilitating Housing**

The City will investigate available low-interest loans, subsidies, and grants from federal and State agencies to provide rehabilitation funds. As funding becomes available, the City shall provide grants and/or low interest, deferred, and/or forgivable loans for building code violations, health and safety issues, essential repairs, upgrades of major component systems, and modifications to accommodate disabilities. Rehabilitation funds will be available to low-income homeowners and to owners of rental units that will rent to low-income households. Subject to federal or other available funding the City will look to assist an average of one to two households (ranging from single-family, multi-family, and mobile homes), dependent on need.

Responsible Agency	City Council and Manager
Timeline and Objective	<p><u>Quantified Objective: Assist two households by the end of <del>2025</del>2030.</u></p> <p><u>Geographic Target: Citywide</u></p>
Source of Funding	Loans, subsidies, and grants and tax increment funding

**Program E.2 Continue Code Enforcement**

The City will continue to perform code enforcement for areas or homes with building code violations posing life and/or safety risks to occupants and/or significant property maintenance concerns and ensure that such violations are adequately abated. When violations are cited, enforcement officers will provide a list of potential funding sources to homeowners.

Responsible Agency	Police Department
Timeline and Objective	<ul style="list-style-type: none"> <li>Ongoing: Continue to implement code enforcement efforts in the targeted areas with concentrated issues of code violations.</li> </ul> <p><u>Geographic Target: Citywide</u></p>
Source of Funding	General Fund

**Program E.3 Energy Conservation and Energy Efficient Opportunities**

The City will promote subsidy and incentive programs for energy conservation available to residents. Some of these programs include PG&E’s rebates, 3CE’s rebates, Energy Watch Partnerships, and Energy Savings Assistance Program; CARE/FERA program, and the CaliforniaFIRST program. The City will promote these programs in their newsletter and on their website.

Responsible Agency	City Hall, Planning Department, and Building Department
Timeline and Objective	<ul style="list-style-type: none"> <li>Information detailing energy conservation programs shall be provided at the City Hall and shall be included on the City’s website and updated at least once per year.</li> <li>Energy conservation programs targeted to low-income households shall be promoted in the City newsletter at least once per year and available at the City Hall.</li> </ul> <p><u>Quantified Objective:</u> Complete annually by December of each year.</p> <p><u>Geographic Target: Citywide</u></p>
Source of Funding	General Fund

**Program E.4 Annual Report**

Provide an Annual Report to the City Council and Planning Commission that describes (1) implementation of Housing Element programs to date, (2) the amount and type of housing activity as related to the Housing Element’s goals, policies, and programs, and (3) an updated summary of the City’s housing needs. The Annual Report will address the requirements of Government Code Section 65400. Submit this report to the California Department of Housing and Community Development within 30 days after review by the City Council.

Responsible Agency	City Hall, Planning Department, and Building Department
Timeline and Objective	<ul style="list-style-type: none"> <li>Information detailing housing needs and progress shall be included on the City’s website and updated at least once per year prior to submittal to HCD.</li> </ul>

	<u>Quantified Objective:</u> Complete annually by April 1 of each year.
	<u>Geographic Target:</u> Citywide
Source of Funding	General Fund

**Program E.5 Affirmatively Further Fair Housing By Providing Equal Housing Opportunities For All Existing And Future Del Rey Oaks Residents**

The City will affirmatively further fair housing by providing equal housing opportunities for all existing and future Del Rey Oaks residents through the following methods: Enhance housing mobility strategies. Protect existing residents from displacement. Encourage new housing choices and affordability in high and medium resource areas. Improve place-based strategies to encourage community conservation and revitalization including preservation of existing housing.

The population of Del Rey Oaks includes special needs groups, which require a variety of unit sizes to serve needs that are not currently addressed within the City. These issues include:

- **Seniors.** A growing cohort of seniors in the City indicates a potential need for specialized housing types and social services dedicated to seniors. According to the ACS (U.S. Census Bureau, 2020), the number of households with householders 65 years and over in Del Rey Oaks has grown from 167 in 2012 (25.3 percent) to 249 (39.3 percent) in 2020. Monterey County’s households with householders 65 years and over in 2020 was 33,939 (26.5 percent).
- **Persons with Disabilities.** The population of Del Rey Oaks with a disability is 12.7 percent, similar or slightly higher than neighboring communities. As the population ages, the City may need to consider future care and services for the aging population and people with disabilities. It is generally understood that the need for housing for people with disabilities outweighs the availability of adequate housing units. Outreach, and the adoption and implementation of universal design methods can increase the number of units available to people with disabilities and aging populations, provide housing mobility and reduce displacement.
- **Large Households.** In 2020, 5.4 percent of owner-occupied households in Del Rey Oaks had five persons or more compared to 10.1 percent of renter-occupied households with five persons or more. This issue is not major at the moment, but with limited new housing development and increasing pricing, large families will have to deal with overcrowding due to the lack of large family affordable housing. Rental unit sizes available for rent in Del Rey Oaks do not currently serve large families. In order to better serve this population, it is important to develop affordable housing that can accommodate large families with three (3) or more bedrooms and reduce barriers to affordable housing construction, and to consider incentives to encourage units suitable for larger households.
- **Female-Headed Households.** As of 2020, female-headed households represent approximately 6.7 percent of total households in Del Rey Oaks. As a goal of affirmatively furthering fair housing, methods to prioritize the inclusion of female-headed households and female-headed households with children to find adequate and affordable housing will be sought.

- Homelessness. Although Del Rey Oaks contains a small unhoused/homeless population compared to Monterey County, it is important to consider allowing types of facilities to provide shelter for homeless individuals and families including emergency shelter, transitional housing, and permanent supportive housing.

The City will affirmatively further fair housing by providing equal housing opportunities for all existing and future Del Rey Oaks residents through the following methods:

- Leverage City-owned land for the development of affordable housing projects and provide a mix of densities, affordability and housing types to encourage diversity within the community.
- Encourage new housing choices and affordability in high resource areas through reduced development fees, increased incentives for development of ADUs and other housing choices within the City.
- Encourage development and use of ADUs as a strategy to encourage affordable housing within the City. ADU's can serve the aging population of the City and reduce displacement.
- Programs A.1, B.1, and B.2 ensure very low, low, moderate, above moderate income, and inclusionary housing opportunities are made available in the City [to improve housing mobility](#) and to accommodate the City's RHNA.
- Program A.2 provides for a Mixed-Use Zoning Designation to increase opportunities for a wide variety of housing and increase housing mobility, which enables residents to locate housing outside of traditionally lower- and moderate-income neighborhoods.
- [Program A.3](#) reduces lot size constraints and promotes opportunities for smaller housing at higher densities.
- [Program A.4 monitors development of residential and mixed-use sites to ensure there is adequate capacity and No Net Loss for affordable housing.](#)
- Program B.3 expands use of housing vouchers in the City by providing information about local fair housing resources, entities, or assistance on the City website. [The City will work](#) with HACM as the fair housing services organization to explore ways to expand services and outreach in the City [will to](#) reduce [constraints and increases mobility for](#) very low-income, [disabled](#), and elderly cost-burden households, reducing displacement.
- Program B.4 incentivizes housing opportunities for Del Rey Oaks residents and workers.
- Program B.5 promotes opportunities for density bonus provisions.
- Program B.6 facilitates affordable rental units through funding opportunities. B.2 helps to provide gap financing to leverage public affordable funding sources, focusing rental housing units affordable to lower-income households and households with special needs (such as seniors and disabled, including people with developmental disabilities).
- [Program B.7](#) promotes housing opportunities for teachers and local educational employees.

- Program B.8 promotes a home sharing program and resources to improve housing mobility and to encourage additional housing opportunities through utilizing existing residential units in the City.
- Programs C.1 and C.3 reduce mitigating constraints, remove barriers, and streamline permitting processes on housing development in the Zoning Ordinance. The Code will also be amended to remove constraints that subject potential persons with disabilities to special regulations such as the number of persons, parking requirements, special permits, design review, use permit requirements and parking requirements that constrain development of affordable housing and also reduces parking requirements for smaller bedroom types (e.g., one space per one-bedroom unit).
- Program C.2 encourages the construction of accessory dwelling units as a source of affordable housing to promote mobility and commits the City to comprehensive revisions to the zoning ordinance including compliance with current state law, monitoring, and incentives.
- Program C.2 commits to comprehensive revisions to the zoning ordinance including design review, use permit requirements and parking requirements that constrain development of affordable housing and also reduces parking requirements for smaller bedroom types (e.g., one space per one-bedroom unit).
- Program C.4 ensures the availability of adequate water supply to serve the long-term housing needs of the City and commits the City and water agencies to provide needed water for affordable housing.
- Program C.5 adopts a separate Environmental Justice Element of the General Plan to reduce disparities in environmental factors in the City.
- Program C.6 evaluates fees for development projects to reduce potential constraints on the development of higher-density housing.
- Program C.7 facilitates the development of lots larger than ten acres, particularly for the development of affordable housing units.
- Program C.8 requires remediation, mitigation, and clean-up prior to reuse of contaminated sites in former Fort Ord to protect human, biological, and environmental health and to remove the residential restriction on portions of the properties to promote development of needed housing.
- Program C.9 commits the City to ensure that adequate provision of infrastructure, roadway capacity, and utilities necessary for development are provided to future housing sites.
- Program D.1 provides fair housing education and outreach information publicly.
- Programs D.2, D.3, D.4, D.5, and D.6 accommodate housing for special needs groups to improve housing mobility, including supportive housing, consideration of single room occupancy units, and to encourage or support emergency shelter facilities.

- Program D.7 develops a process for universal design in order to assist residents to age in their homes and reduce the risk of displacement.
- Program D.8 commits the City to evaluate the Zoning Code and to design guidelines to establish and adopt objective design standards for multifamily and mixed-use residential development.
- Program D.9 commits the City to adopt reasonable accommodation ordinance and implement procedures to address special needs groups for requests.
- Program D.10 addresses needed housing for ELI Households and commits to assist in the development or redevelopment of one or more properties for housing for those with special needs, including housing affordable to extremely low-income households.
- Program E.1 assists in rehabilitating housing for low-income homeowners and to owners of rental units that will rent to low-income households.
- Program E.4 provides annual reports to ensure the housing programs are achieving the City’s goals.

Responsible Agency	City Hall, Planning Department, and Building Department
Timeline and Objective	<ul style="list-style-type: none"> <li>• Ongoing -See objectives and timelines in Programs above.</li> </ul>
Source of Funding	General Fund

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