



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

REGULAR CITY COUNCIL MEETING AGENDA OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, NOVEMBER 14, 2023 AT 6:00 PM

Del Rey Oaks City Hall is inviting you to an **IN-PERSON MEETING AT CITY HALL**

PLEASE NOTE THIS WILL BE LIVE STREAMED FOR VIEWING ONLY
YOU WILL NOT BE ABLE TO MAKE PUBLIC COMMENTS ON ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/87433327149>

- 1. ROLL CALL - Council**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENTS: General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Agenda. Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.**
- 4. CONSENT AGENDA:**
 - A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**
 - 1.** October 18, 2023, Special City Council Meeting Minutes
 - 2.** October 24, 2023, Regular City Council Meeting Minutes
 - 3.** October 11, 2023, Regular Planning Commission Meeting Minutes
 - B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**
 - 1.** Financials October 2022 - October 2023

2. Fire Department Response Report, October 2023

3. Police Activity Report, October 2023

5. OLD BUSINESS:

A. Action Item: Receive presentation from the Planning Commission Consultants Denise Duffy and Associates on State of California Department of Housing and Community Development's Comment letter on 6th Cycle Housing Element HCD Review Draft, receive public input and consider revisions.

6. NEW BUSINESS:

None

7. STAFF REPORTS:

A. Council Reports

8. CORRESPONDENCE:

A. TAMC Highlights

9. NEXT MEETING DATE: December 19, 2023 at 6:00pm

10. ADJOURNMENT

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Wednesday October 18, 2023 - 6:00 PM

City Council – Special Meeting

Del Rey Oaks City Council

Scott Donaldson – Mayor

Kim Shirley – Vice Mayor

Jeremy Hallock – Councilmember

John Uy – Councilmember

Bill Ragsdale-Cronin - Councilmember

6:00 PM – Called to Order:

The meeting was called to order by Mayor Donaldson.

Roll Call:

Present: Mayor Donaldson, Vice Mayor Shirley, Councilmember Hallock, Councilmember Ragsdale-Cronin and Councilmember Uy.

Absent: None

Also Present: City Manager Guertin, City Attorney Lorca and City Clerk Minami

Pledge of Allegiance:

Mayor Donaldson led the Pledge of Allegiance

Public Comment:

None

Public Comment closed

NEW BUSINESS:

Action Item

The City Council will consider approval of the 2023 5th Cycle Housing Element Update, to amend the General Plan, and to amend the Del Rey Oaks Municipal Code to add an affordable housing overlay zone to defined areas within former Fort Ord within the City in order to meet the City's Regional Housing Needs Allocation requirements under the 5th Cycle Housing Element Update. The City Council will certify the Environmental Impact Report prepared for this action under the California Environmental Quality Act.

Denise Duffy showed a slide show and presented item.

Took questions and comments from City Council regarding Planning Commission recommendations and further reviewed the timeline of the history regarding the City and Housing Element and General Plan.

Motion made by Council Member Hallock to approve the 2023 5th Cycle Housing Element Update, to amend the General Plan, and to amend the Del Rey Oaks Municipal Code to add an affordable housing overlay zone to defined areas within former Fort Ord within the City in order to meet the City's Regional Housing Needs Allocation requirements under the 5th Cycle Housing Element Update. The City Council will certify the Environmental Impact Report prepared for this action under the California Environmental Quality Act, seconded by Council Member Ragsdale Cronin.

Passed unanimously 5-0

NEXT MEETING DATE: Tuesday, October 24, 2023 at 6:00pm

ADJOURNMENT: 6:34pm

Attest:

Date:

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Tuesday October 24, 2023 - 6:00 PM

City Council – Regular Meeting

Del Rey Oaks City Council

**Scott Donaldson – Mayor
Kim Shirley – Vice Mayor
Jeremy Hallock – Councilmember
John Uy – Councilmember
Bill Ragsdale-Cronin - Councilmember**

6:00 PM – Called to Order:

The meeting was called to order by Mayor Donaldson.

Roll Call:

Present: Mayor Donaldson, Councilmember Shirley, Councilmember Hallock, Councilmember Ragsdale-Cronin and Councilmember Uy.

Absent: None

Also Present: City Manager Guertin, Chief Bourquin, City Attorney Lorca, Deputy City Clerk Minami and Administrative Assistant Fitz

Pledge of Allegiance:

Mayor Donaldson led the Pledge of Allegiance

Public Comment:

Mike: Peninsula resident that rides his bike on South Boundary Road often. Needs a lot of work and FORTAG will bring more bike riders. Loves our basketball court!

PUBLIC COMMENT IS CLOSED

PROCLAMATIONS:

Breast Cancer Awareness Month - Read by Council Member Ragsdale-Cronin
LGBTQ+ History Month – Read by Council Member Uy
Filipino-American History Month – Read by Council Member Uy

Mayor Donaldson called for a recess to enjoy refreshments, back at 6:40pm

PRESENTATIONS:

United Way Monterey County
Monterey - Salinas Transit

CONSENT AGENDA: *Action Items*

A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

- 1. September 26, 2023, Regular City Council Meeting Minutes
- 2. August 9, 2023, Regular Planning Commission Meeting Minutes

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Financials, September 2023
2. Fire Department Response Report, September 2023
3. Police Activity Report, September 2023

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Waive second reading and adopt an Ordinance amending the Del Rey Oaks Municipal Code to add an affordable housing overlay zone to defined areas within former Fort Ord within the City's in order to meet the City's Regional Housing Needs Allocation requirements under the 5th Cycle Housing Element Update.

A motion was made by **Vice Mayor Shirley**, seconded by **Council Member Uy** to approve the consent agenda item as presented.

Motion passes unanimously 5-0

NEW BUSINESS:

A. Provide Direction on Proposed Comprehensive Tobacco Retailer License Ordinance and Establishing a Smoke-Free Public Place Ordinance.

Gonzalo Corando from Monterey County presents item to Council.

Vice Mayor Shirley: Wants a better grade than an "F". Refers to service lines, Safeway outside tables, Tarp's patio, muti units, the Oaks and future signage on FORTAG trail.

City Manager Guertin: Ultimately a safer environment. Consistent with Blue Zone and Monterey County ordinance. Paving the way to prevention.

The entire Council is in favor of moving forward on the wording of the ordinance and to have a draft form at a future meeting.

There was a conversation regarding signage at public events, the annual fee to be paid, uniform standards, the Oaks and tri-plex situations and the Moose Lodge.

Tanya Rhoades from Blue Zone: Health equity is the goal. Offers help with signage.

Public comment was closed

City Manager Report: FORTAG utility work starts October 30th on Hwy 218.

Public Comment: None

NEXT MEETING DATE: Tuesday, November 14, 2023 at 6:00pm

ADJOURNMENT: 8:29pm

Attest:

Date:

City of Del Rey Oaks

City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940



Action Minutes

Wednesday, October 11, 2023 - 6:00 PM
Planning Commission – Regular Meeting
Del Rey Oaks Planning Commission

Mike Hayworth – Chair
Denise Wood – Vice Chair
George Jaksha – Commissioner
Gary Kreeger – Commissioner
Louise Goetzelt - Commissioner
Ann Ahmadi – Commissioner
Celine Pinet - Commissioner

6:00PM – Called to Order:

The meeting was called to order by Chair Hayworth.

Roll Call:

Present: Chair Hayworth, Commissioner Jaksha, Commissioner Amadi, and Commissioner Goetzelt, Commissioner Kreeger, Commissioner Pinet

Absent: Commissioner Wood

Staff Present:

City Manager Guertin, Administrative Assistant Fitz

Pledge of Allegiance:

Chair Hayworth led the Pledge of Allegiance.

Consent Agenda:

- A. Adopt August 9, 2023, Planning Commission Meeting Minutes
Minutes were approved unanimously.

Public Comment: None**Reports:**

Building Activity Report September 2023; The Building Activity Report was accepted unanimously. No comments or questions.

Old Business:

None

New Business:

The Planning Commission will consider a recommendation to the City Council to approve the 2023 5th Cycle Housing Element Update, amend the General Plan, and amend the Del Rey Oaks Municipal Code to add an affordable housing overlay zone to defined areas within former Fort Ord within the City in order to meet the City's Regional Housing Needs Allocation requirements under the 5th Cycle Housing Element Update. The Commission will also consider a recommendation to the City Council to certify the Environmental Impact Report prepared for this action under the California Environmental Quality Act.

Planner Denise Duffy: Presents and shows a powerpoint to give an overview of the Housing Element Update, General Plan Amendment and EIR.

Discussion among Commission regarding details of the Update, Amendment and EIR including design standards, assurances of affordability and the status of munitions removal on the parcels.

Public Comment:

Mike O'Brian of Work Avenue asks if affordable rental unit applications will be processed by City staff, feels that they should be.

Planner Denise Duffy responds that the City could partner with a developer and after review by the City Council and Planning Commission could agree on the maintenance and operation plans for the project.

A motion was made to recommend that the City Council approve the 2023 5th Cycle Housing Element Update, amend the General Plan, and amend the Del Rey Oaks Municipal Code to add an affordable housing overlay zone **as presented.**

Roll Call:

Chair Hayworth: AYE

Commissioner Kreeger: AYE

Commissioner Goetzelt: AYE

Commissioner Pinet: AYE

Commissioner Ahmadi: AYE

Commssioner Jaksha: AYE

PASSES unanimously 6-0

Announcements:

Commissioner Kreeger: Santa's Workshop is coming up December 7, attended movie night.

Commissioner Ahmadi: Enjoyed the Fall Festival

Commissioner Goetzelt: Well done Fall Festival, thanks DROCAG.

Commissioner Jaksha: During the Fall Festival the Mayor gave a speech there was a jet flyover thanks to the Air Show. Also enjoyed the bagpiper.

Commissioner Pinet: Enjoyed the Fall Festival.

Next Meeting Date: Wednesday, November 8, 2023 at 6pm

Adjournment:

7:10 pm

Attest:

Date:



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940
 PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

General Fund

DATE: November 16, 2023

TO: Honorable Mayor and Members of the City Council

FROM: John Guertin, City Manager

SUBJECT: Receive October 2023 Financial Reports

CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Consideration

Receive financial reports for the month of October 2023.

Background

The City Council routinely receives financial reports for the previous month.

Summary & Discussion

Attached are the October financial reports.

- October 2023 Cash Balances – The report shows where the City’s funds are invested. The City continue to have a healthy cash balance \$12,852,173, of which \$4,204,584 are unrestricted.
- October 2023 Checks Issued Register –This is a listing of all the payments issued during the month. The total checks issued of \$330,167.
- October 2023 General Fund Summary – This is a one-page summary of the General Fund, the City’s main operating fund. For the month of October, the General Fund shows revenue of \$435,243. As of 10/31/2023 the General Fund shows an operating surplus of \$113,727. At 33.33% of the year (4 months) the revenues are slightly lower at 29.83% and the expenditures are at 32.25% of the budget. The Property Taxes at 16.3% of the budget are received only twice a year, December and April.
- October 2023 YTD Budget v. Actual Detail – This report shows the line-item detail for all revenues and expenditures by fund and department.

Fiscal Impacts

None. This is informational only.

Recommendation

Staff recommends receiving the reports.

ATTACHMENTS:

- October 2023 Cash and Investment
- October 2023 Checks Register
- October 2023 General Fund Summary
- October 2023 YTD Budget v. Actual Detail

Respectfully Submitted,

John Guertin
City Manager

**City of Del Rey Oaks
Summary of Cash & Investments
As of 10/31/2023**

Accounts

Unrestricted

| | | |
|------------------------------------|---------------------|--------|
| General Checking | \$ 321,391.16 | |
| Local Agency Investment Fund | | |
| Reserve for Economic Uncertainties | 1,652,182.00 | 3.670% |
| Unappropriated Funds | 2,231,010.49 | 3.670% |
| Total Unrestricted | <u>4,204,583.65</u> | |

Restricted

| | | |
|---|---------------------|--|
| PARS | 313,545.79 | |
| Dev - Monterey Peninsula Partner | 9,062.62 | |
| Fidelity Title Escrow Acct - GJM/SBR Intersection | 1,056,168.00 | |
| Fidelity Title Escrow Acct - SBR Construction | 7,268,813.00 | |
| Total Restricted | <u>8,647,589.41</u> | |

| | | |
|-----------------------------------|---------------------------------------|--|
| Total Cash and Investments | <u><u>\$ 12,852,173.06</u></u> | |
|-----------------------------------|---------------------------------------|--|

City of Del Rey Oaks
Check/Voucher Register
From 10/01/2023 Through 10/31/2023

Item 1.

| Check Number | Payee | Transaction Description | Check Amount |
|--------------|---------------------------------------|---|--------------|
| 21616 | AFLAC | September 2023 - Insurance | 572.55 |
| 21617 | AMERICAN SUPPLY COMPANY | Supplies | 78.66 |
| 21618 | AT&T CAL NET 2 | Acct #9391081967 Mobile Service Period 08/15/23 to 09/14/23 | 838.74 |
| | AT&T CAL NET 2 | Acct 9391033790 Mobile Service Period 08/18/23 to 09/18/23 | 123.32 |
| | AT&T CAL NET 2 | Acct 9391033791 Mobile Service 08/19/23 to 09/18/23 | 248.91 |
| 21619 | AT&T MOBILITY | Acct #287290891231 Mobile Service Period 09-03-23 to 10-02-23 | 734.56 |
| 21620 | CALIFORNIA-AMERICAN WATER | Acct #1015-210021255352 Service Period 08/19/23 to 09/19/23 | 34.82 |
| 21621 | CoPower | DENTAL COVERAGE OCTOBER 2023 | 2,177.32 |
| 21622 | COMCAST BUSINESS | Acct 8155100230699260 Internet Service Period 09/18/23 to 10/17/23 | 284.86 |
| 21623 | DEPT OF CONSERVATION | SMIP FEES 07/01/23 TO 09/30/23 | 18.99 |
| 21624 | DEPT OF JUSTICE | Fingerprint Apps | 66.00 |
| 21625 | Express Services, Inc | Admin Assistant for 09/03/2023 | 330.00 |
| | Express Services, Inc | File Clerk For Period 09/10/23 | 261.69 |
| 21626 | FENTON & KELLER | August 2023 - Legal Services | 152.50 |
| | FENTON & KELLER | August 2023 - 2022 Housing Element Update | 1,647.00 |
| | FENTON & KELLER | August 2023 - City Attorney General Services | 6,031.30 |
| | FENTON & KELLER | August 2023 - Economic Development | 1,708.00 |
| | FENTON & KELLER | August 2023 - Public Records Act Requests | 152.50 |
| | FENTON & KELLER | August 2023 - Real Property Matters | 234.00 |
| 21627 | I.M.P.A.C.GOVERNM'T SER | Acct 5564-9924 Visa Charge Period 08/23/23 to 09-22-23 | 1,334.36 |
| 21628 | KRISTOFER MOORE | Reimbursement for Evidence Room Supplies | 67.63 |
| 21629 | MARTINS IRRIGATION SUPPLY, INC. | Supplies | 20.23 |
| 21630 | MIKE BURGER | Employee Reimbursement - Planning Commission Training | 1,224.90 |
| 21631 | MONTEREY BAY TECHNOLOGIES | September 2023 - IT Services, Diagnostic Test, Remote Setups, MIP Server Migratio | 2,800.00 |
| 21632 | MONTEREY PENINSULA ENGINEERING | Via Verde Curb & Gutter Replacement & Pavement Patch Repair-July Services | 12,535.25 |
| | MONTEREY PENINSULA ENGINEERING | Via Verde Curb & Gutter Replacement & Pavement Repair - Retentions | 659.75 |
| | MONTEREY PENINSULA ENGINEERING | Via Verde Curb & Gutter Replacement & Pavement Patch Repair-July Services | 31,646.40 |
| | MONTEREY PENINSULA ENGINEERING | Via Verde Curb & Gutter Replacement & Pavement Repair - Retentions | 1,665.60 |
| 21633 | NEXTREQUEST | Annual Standard License for PRA FY 2024 | 7,093.00 |
| 21634 | NORTH BAY PENSIONS | GASB 75 Post Retirement Medical Benefits FYE 06-30-23 | 1,200.00 |
| 21635 | ODP Business Solutions, LLC | Office Supplies | 136.39 |
| 21636 | PG&E | Acct #6817283169-2 Service Period 08-12-23 to 09-12-23 | 80.42 |
| 21637 | Pitney Bowes Bank Inc. Purchase Power | Acct 8000-9000-0346-3050 Postage/Supplies | 441.31 |
| 21638 | PROAC LEGAL DEFENSE FUND | Dues for Reserve Law Enforcement Officer Oct 2023 | 192.00 |
| 21639 | RESOURCES RECYCLING & RECOVERY | Unspent Funds for Beverage Container Recycling FY 2021 | 5,000.00 |
| 21640 | REGIONAL GOVERNMENT SERIVCES | August 2023 - Contract Services | 22,529.20 |
| 21641 | Safeguard Business Systems | Office Supplies - Lazer hologram Checks, Deposit Tickets, Stamper | 309.93 |
| 21642 | SMITH & ENRIGHT LANDSCAPING | Portola Dr. Replaced Vacuum Breaker, Irrigation materials | 533.00 |
| 21643 | VSP | VISION PLAN - OCTOBER 2023 | 261.27 |
| 21644 | MONTEREY COUNTY AUDITOR | LAFCO Administrative Charges FY 2024 | 2,928.29 |
| 21645 | Breanna Lualanana | Refund - Rental Park-event cancelled | 150.00 |
| 21646 | CALIFORNIA-AMERICAN WATER | 1015-210018796550 Water Service Period 08-19-23 to 09-19-23 | 38.97 |
| | CALIFORNIA-AMERICAN WATER | 1015-210018799016 Water Service Period 08-19-23 to 09-19-23 | 38.97 |
| | CALIFORNIA-AMERICAN WATER | 1015-210018869991 Water Service Period 08-19-23 to 09-19-23 | 194.99 |
| | CALIFORNIA-AMERICAN WATER | 1015-210021092445 Water Service Period 08-19-23 to 09-19-23 | 38.97 |
| | CALIFORNIA-AMERICAN WATER | 1015-210021327653 Water Service Period 08-19-23 to 09-19-23 | 146.84 |
| | CALIFORNIA-AMERICAN WATER | 1015-210021396208 Water Service Period 08-19-23 to 09-19-23 | 79.26 |
| | CALIFORNIA-AMERICAN WATER | 1015-210021397607 Water Service Period 08-19-23 to 09-19-23 | 128.11 |
| 21647 | CITY OF SEASIDE | Fire Contract - 1st Quarter 23-24 07-01-23 to 09-30-23 | 56,878.75 |
| 21648 | CivicPlus, LLC | MuniDocs Subscription 100+ GB Minutes Period 12-01-23 to 11-30-24 | 367.50 |
| 21649 | CoPower | Dental Coverage - November 2023 | 2,197.32 |
| 21650 | CORELOGIC SOLUTIONS, LLC. | July 2023 - Data Search Service | 154.50 |
| 21651 | CORONADO DEISEL MOBILE SERVICES | Dodge Durango #90 - Lube Job and Safety Inspection | 395.06 |
| | CORONADO DEISEL MOBILE SERVICES | Ford #93 - Lube Job & Safety Inspection | 338.13 |
| | CORONADO DEISEL MOBILE SERVICES | Service Call - Ford Explorer #91 - Complete Lube Job and Safety Inspection | 296.89 |
| 21652 | County of Santa Clara | COPYLINK South Bay Information Sharing Systems - Annual Billing 01-01-24 to 12-3 | 428.47 |
| 21653 | ECONOMIC&PLANNING SYSTEMS, INC. | Project 222079 Del Rey Oaks Fort Ord Developer & Negotiations | 5,900.00 |
| 21654 | Express Services, Inc | Administrative Assistant for 09-17-23 | 495.00 |
| 21655 | GLOBALSTAR USA | Acct #AC00115154 Wireless Service Period 09-16-23 to 10-15-23 | 131.11 |
| 21656 | G.P.S. SOLUTIONS | September 2023 - Building Permits, Electrical Permits, Inspections | 3,818.01 |
| 21657 | JAMES DE CHALK | September 2023 - Janitorial Services | 500.00 |
| 21658 | LEGAL NOTIFICATION SERVICES, INC. | iSubpoena:2021 - iSub Annual License Support & Maintenance 11-01-23 to 10-31-24 | 807.90 |
| 21659 | Leigh Fitz | Wellness Program Reimbursement | 300.00 |
| 21660 | MONTEREY BAY AREA INSURANCE FUNI | Claims Settlement 09/26/2023 | 17,956.90 |
| 21661 | MONTEREY BAY TECHNOLOGIES | October 2023 IT Services | 2,112.50 |
| 21662 | MONTEREY COUNTY ANIMAL | Acct #4000-8442-8072-5750 1st Qtr FY 23-24 | 239.00 |
| 21663 | MONTEREY COUNTY HEALTH DEPT. | DRO-PD FY23-24 Annual Readiness Retainer Fee | 2,000.00 |
| 21664 | Motorola Solutions | Invoice for PO2324-2 Motorola Shoulder Microphone | 2,548.26 |
| 21665 | ODP Business Solutions, LLC | Supplies | 55.02 |
| 21666 | PITNEY BOWES INC | Acct #0010628045 - Red Ink Cartridge, 1 Box | 7.00 |
| 21667 | PRECISION ALARMS AND AUTOMATION | September 2023 - Monthly Fire Service Alarm Monitoring | 16.00 |

City of Del Rey Oaks
Check/Voucher Register
From 10/01/2023 Through 10/31/2023

Item 1.

| Check Number | Payee | Transaction Description | Check Amount |
|--------------|--|--|--------------|
| 21668 | PURE WATER | Supplies | 39.75 |
| 21669 | Raquel Barata | Refund of Park Rental-cancelled | 50.00 |
| 21670 | REGIONAL GOVERNMENT SERVICES | September 2023 - Contract Services | 20,671.40 |
| 21671 | ROGER GUZMAN | Rodger Guzman - Employee Reimb - Travel Expenses | 684.37 |
| 21672 | Safeguard Business Systems | Cust #603486191 - New Checks, Deposit Tickets | 459.93 |
| 21673 | SMITH & ENRIGHT LANDSCAPING | Landscaping Service | 994.00 |
| 21674 | THE HERALD | Publication No. 0006782515 | 203.11 |
| 21675 | THE MAYNARD GROUP | October 2023 - Internet & Telecom Service | 67.00 |
| 21676 | US Bank Equipment Finance | October 2023 - Copier Lease - Konica Minolta C33201 | 40.76 |
| 21677 | Verizon | Acct #342533778-00001 Wireless Service Period 08-24-23 to 09-23-23 | 80.02 |
| 21678 | AFLAC | October 2023 -Acct #QAE62 Monthly Premium | 381.70 |
| 21679 | Ann Narag | Park Refund Cancellation | 150.00 |
| 21680 | AT&T CAL NET 2 | Acct #9391033790 Mobile Service Period 09-19-23 to 10-18-23 | 125.63 |
| | AT&T CAL NET 2 | Acct #9391033791 Mobile Service Period 09-19-23 to 10-18-23 | 260.96 |
| | AT&T CAL NET 2 | Acct #9391081967 Mobile Service Period 09-15-23 to 10-14-23 | 838.74 |
| 21681 | AT&T MOBILITY | Acct #287290891231 Mobile Service Period 10-03-23 to 11-02-23 | 670.07 |
| | AT&T MOBILITY | Acct #287304221758 Mobile Service Period 10-03-23 to 11-02-23 | 40.24 |
| 21682 | COMCAST BUSINESS | Acct #8155 10 023 0699260 Internet Service Period 10-18-23 to 11-17-23 | 285.29 |
| | COMCAST BUSINESS | Acct #8155 10 028 0008479 Internet Service Period 10-10-23 to 11-09-23 | 368.31 |
| 21683 | CORELOGIC SOLUTIONS, LLC. | Acct #2010705640-RR681524 - September 2023 | 154.50 |
| 21684 | DENISE DUFFY & ASSOCIATES | August 2023 Contract Services -REAP Task 779-B | 10,291.90 |
| | DENISE DUFFY & ASSOCIATES | July 2023 Contract Service -REAP Task 779-B | 2,554.00 |
| 21685 | Express Services, Inc | Temporary Admin Assistance for 10-08-23 | 462.00 |
| | Express Services, Inc | Temporary Admin Assistant for 10-01-23 | 305.25 |
| 21686 | FENTON & KELLER | September 2023 Legal Service | 4,474.98 |
| | FENTON & KELLER | September 2023 Legal Services | 732.00 |
| | FENTON & KELLER | September 2023 Legal Services - 2022 Housing Element Update | 2,928.00 |
| 21687 | Granite Rock Company | Ticket #346900 - Gabion Rock for DRO Park | 369.09 |
| 21688 | HOME DEPOT CRC | Acct #6035322151943374 - Supplies | 14.17 |
| 21689 | HYDRO TURF | Cust #110606-1 Supplies & Greenworks Mower | 20,462.50 |
| 21690 | I.M.P.A.C.GOVERNMENT SER | VISA #5564-9924 Charge Period Ending 10-20-2023 | 4,384.15 |
| 21691 | MONTEREY COUNTY WEEKLY CLASSIFIED | Acct #060200-00001 Ad Charge for Adoption of Ordinance 314 | 204.96 |
| 21692 | MONTEREY FIRE EXTINGUISHER. | Annual Inspection and Service of Fire Extinguishers | 440.00 |
| 21693 | MONTEREY ONE WATER | Acct #09-000306 Sewer Service Period 09-01-23 to 10-31-23 | 81.02 |
| 21694 | MONTEREY PENINSULA CHAMBER OF COMMERCE | Membership | 554.00 |
| 21695 | NEILL ENGINEERS CORP | July 1, 2023 through September 2023 - Retainer | 300.00 |
| | NEILL ENGINEERS CORP | NEC 10-05-23 FEMA Grant | 682.50 |
| 21696 | ODP Business Solutions, LLC | Acct #29696772 - Office Supplies | 12.01 |
| | ODP Business Solutions, LLC | Acct #29696772 - Supplies | 316.74 |
| | ODP Business Solutions, LLC | Acct #29696772 Office Supplies | 106.85 |
| 21697 | PG&E | Acct #6817283169-2 Service Period 09-13-23 to 10-12-23 | 62.90 |
| | PG&E | PGE #4283033409-2 Service Period 08-22-23 to 09-22-23 | 4,176.27 |
| 21698 | Pitney Bowes Bank Inc. Purchase Power | Acct #8000-9000-0346-3050 Postage for October 2023 | 161.00 |
| 21699 | Stericycle, Inc. | September 2023 - Shredding Services | 162.62 |
| 21700 | TERMINIX | Cust #6099531 - September 2023 Monthly Pest Control | 102.00 |
| 21701 | TreeTop Products, Inc. | #INVTRE24540 -Two 8' Players Benches | 1,231.77 |
| 21702 | VALLEY SAW & GARDEN EQUIP | Acct #104610 - Blade Mulch | 237.88 |
| | VSP | Client ID #30004100 - November 2023 Vision Ins | 261.27 |
| PERS092023-1 | PERS | CalPERS 1900 457 (09/29) Contribution 09/30/2023 | 2,800.00 |
| | PERS | PERS 3100 Contribution Retirement 9/9-9/22/23 -Plan 1364 | 484.66 |
| | PERS | PERS 3100 Contribution Retirement 9/9-9/22/23 -Plan 25623 | 3,896.66 |
| | PERS | PERS 3100 Contribution Retirement 9/9-9/22/23 -Plan 26934 | 1,903.89 |
| | PERS | PERS 3100 Contribution Retirement 09/09-09/22/23 -Plan 1365 | 4,182.89 |
| PERS093023-8 | PERS | CalPERS 1900 457 (10/13) Contribution 10/15/2023 | 2,800.00 |
| PERS093023-9 | PERS | CalPERS 1900 457 (10/27) Contribution 10/31/2023 | 2,800.00 |
| | PERS | PERS 3100 Contribution Retirement 100723-10/20/23 -Plan 26934 | 1,903.89 |
| | PERS | PERS 3100 Contribution Retirement 100723-10/20/23 -Plan 1364 | 549.68 |
| | PERS | PERS 3100 Contribution Retirement 100723-10/20/23 -Plan 25623 | 3,737.77 |
| | PERS | PERS 3100 Contribution Retirement 100623-10/20/23 -Plan 1365 | 4,336.09 |
| PERS101323-1 | PERS | PERS 3100 Contribution Retirement 09/23-10/06/23 -Plan 25623 | 4,043.72 |
| | PERS | PERS 3100 Contribution Retirement 9/23-10/06/23 -Plan 26934 | 1,903.89 |
| | PERS | PERS 3100 Contribution Retirement 9/23-10/06/23-Plan 1364 | 542.46 |
| | PERS | PERS 3100 Contribution Retirement 9/23-10/06/23 -Plan 1365 | 4,182.89 |

Report Total

330,166.65

**City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail**

100 - General Fund
From 10/1/2023 Through 10/31/2023

| | | FY 2024 Budget - Revised | October 2023 Actual | FY 2024 YTD Actual | Percent Collected/Used |
|--|-------|-----------------------------|------------------------|-----------------------|---------------------------|
| Revenue | | | | | |
| Non Department Specific | 000 | | | | |
| P/T-Secured | 41110 | 531,000.00 | 0.00 | 0.00 | 0.00% |
| P/T-Unsecured | 41120 | 24,500.00 | 0.00 | 0.00 | 0.00% |
| P/T-Prior Secured | 41130 | 6,100.00 | 0.00 | 0.00 | 0.00% |
| Prior Unsecured | 41140 | 100.00 | 0.00 | 0.00 | 0.00% |
| P/T-Unitary Tax | 41150 | 10,000.00 | 0.00 | 0.00 | 0.00% |
| P/T-Supplemental Roll (SB813) | 41160 | 12,200.00 | 0.00 | 0.00 | 0.00% |
| Property Tax - VLF | 41170 | 183,000.00 | 0.00 | 0.00 | 0.00% |
| Prop Tax-Interest/Penalty | 41180 | 800.00 | 0.00 | 0.00 | 0.00% |
| Sales Tax | 42210 | 470,000.00 | 22,156.00 | 115,956.44 | 24.67% |
| Sales Tax - 145 (Measure S-1%) | 42220 | 562,000.00 | 77,379.99 | 320,729.58 | 57.06% |
| Sales Tax -409 (Measure R 1/2%) | 42221 | 281,000.00 | 0.00 | 24,266.56 | 8.63% |
| Cannabis Tax | 42222 | 99,000.00 | 10,993.75 | 53,359.60 | 53.89% |
| Transient Occupancy Tax | 42230 | 190,000.00 | 56,650.35 | 110,685.51 | 58.25% |
| Property Transfer Tax | 42250 | 5,000.00 | 894.30 | 3,548.05 | 70.96% |
| Sewer Impact | 42290 | 15,000.00 | 0.00 | 0.00 | 0.00% |
| Business Licenses | 42310 | 210,000.00 | 2,148.54 | 54,197.47 | 25.80% |
| Gas Franchises | 42761 | 8,000.00 | 0.00 | 0.00 | 0.00% |
| Electric Franchises | 42762 | 21,500.00 | 0.00 | 0.00 | 0.00% |
| Garbage Franchises | 42763 | 100,000.00 | 0.00 | 26,157.28 | 26.15% |
| Cable Tv Franchises | 42764 | 26,000.00 | 0.00 | 6,429.43 | 24.72% |
| Water Franchises | 42765 | 23,000.00 | 0.00 | 0.00 | 0.00% |
| SB1186 Disability Access Fund | 43311 | 1,000.00 | 8.00 | 382.00 | 38.20% |
| SB1473 Environmental Assessment Fee | 43312 | 100.00 | 6.00 | 21.30 | 21.30% |
| Building Permits | 43320 | 40,000.00 | 2,541.87 | 11,293.30 | 28.23% |
| Cannabis Business Permit | 43325 | 10,000.00 | 0.00 | 4,000.00 | 40.00% |
| Plan Check Fees | 43330 | 17,000.00 | 1,206.20 | 3,499.98 | 20.58% |
| Street Opening Permits Fees | 43340 | 5,000.00 | 0.00 | 1,250.00 | 25.00% |
| Plumbing Permits | 43350 | 1,600.00 | 0.00 | 625.00 | 39.06% |
| Electrical Permits | 43360 | 1,600.00 | 125.00 | 375.00 | 23.43% |
| Other Licenses/Permits | 43390 | 1,000.00 | 0.00 | 0.00 | 0.00% |
| Fines & Forfeitures | 45000 | 200.00 | 78.81 | 842.47 | 421.23% |
| Vehicle Code Fines | 45510 | 5,000.00 | 0.00 | 609.00 | 12.18% |
| Parking and Admin Fines | 45512 | 5,000.00 | 1,361.00 | 3,352.00 | 67.04% |
| Interest Earned | 46100 | 10,000.00 | 34,704.12 | 64,684.76 | 646.84% |
| Interest Earned-PARS | 46101 | 0.00 | 0.00 | (9,382.24) | 0.00% |
| Rental Income - Garden Center | 46815 | 36,000.00 | 3,000.00 | 14,000.00 | 38.88% |
| Rental Income - Airport RV | 46816 | 35,000.00 | 4,349.72 | 14,615.15 | 41.75% |
| Rental Income - PW Bldg (CHC Enterprise) | 46817 | 24,000.00 | 2,000.00 | 4,000.00 | 16.66% |
| HOPTR | 47130 | 1,200.00 | 0.00 | 0.00 | 0.00% |
| COPS | 47240 | 165,200.00 | 94,492.29 | 119,492.28 | 72.33% |
| AMBAG REAP Grant - Housing Element | 47241 | 0.00 | 0.00 | 8,132.50 | 0.00% |
| HCD LEAP Grant - Housing Element | 47242 | 0.00 | 0.00 | 18,226.50 | 0.00% |
| SB1383 Organics Recycling | 47243 | 9,000.00 | 0.00 | 0.00 | 0.00% |
| Prop 172 | 47750 | 25,000.00 | 1,429.27 | 6,070.70 | 24.28% |
| Wellness Program | 47760 | 7,500.00 | 0.00 | 7,500.00 | 100.00% |

**City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail**

100 - General Fund
From 10/1/2023 Through 10/31/2023

| | | FY 2024 Budget - Revised | October 2023 Actual | FY 2024 YTD Actual | Percent Collected/Used |
|--------------------------------------|-------|-----------------------------|------------------------|-----------------------|---------------------------|
| Police Grants & Other Reimbursements | 47780 | 5,000.00 | 5,982.87 | 5,982.87 | 119.65% |
| POST Reimbursements | 47781 | 3,000.00 | 530.06 | 5,533.78 | 184.45% |
| DEA Reimbursements | 47782 | 44,000.00 | 0.00 | 0.00 | 0.00% |
| Police Service Fees | 48210 | 1,000.00 | 0.00 | 607.00 | 60.70% |
| Police Services-Special Events | 48211 | 48,000.00 | 0.00 | 0.00 | 0.00% |
| Public Events | 48212 | 5,000.00 | 0.00 | 7,500.00 | 150.00% |
| Use Permits | 48805 | 20,000.00 | 1,880.00 | 11,875.89 | 59.37% |
| Maps/Publications | 48810 | 100.00 | 0.00 | 0.00 | 0.00% |
| Property Inspections | 48825 | 4,500.00 | 0.00 | 750.00 | 16.66% |
| Miscellaneous Revenue | 48840 | 10,000.00 | 618.49 | 46,182.69 | 461.82% |
| Rental - Park | 48910 | 3,100.00 | 249.22 | 2,149.22 | 69.32% |
| Miscellaneous Refunds | 48930 | 0.00 | 0.00 | 601.47 | 0.00% |
| Total Non Department Specific | | <u>3,322,300.00</u> | <u>324,785.85</u> | <u>1,070,102.54</u> | <u>32.21%</u> |
| Police | 210 | | | | |
| Airport Police Services | 48220 | 1,376,500.00 | 110,457.00 | 331,371.00 | 24.07% |
| Total Police | | <u>1,376,500.00</u> | <u>110,457.00</u> | <u>331,371.00</u> | <u>24.07%</u> |
| Total Revenue | | <u>4,698,800.00</u> | <u>435,242.85</u> | <u>1,401,473.54</u> | <u>29.83%</u> |

Expense

| | | | | | |
|----------------------------------|-------|------------------|-----------------|-----------------|---------------|
| Council | 110 | | | | |
| Council Member Stipend | 61115 | 7,500.00 | 625.00 | 772.31 | 10.29% |
| Medicare-ER | 61130 | 200.00 | 9.06 | 36.24 | 18.12% |
| Social Security-ER | 61131 | 500.00 | 38.75 | 155.00 | 31.00% |
| Unemployment Ins-Fed & State | 61132 | 100.00 | 3.75 | 15.00 | 15.00% |
| Dental Expense | 61135 | 11,400.00 | 381.52 | 1,655.59 | 14.52% |
| Materials/Supply | 62410 | 0.00 | 0.00 | 100.00 | 0.00% |
| Membership Dues-Professional Org | 64550 | 4,000.00 | 0.00 | 340.35 | 8.50% |
| Strategic Planning | 64570 | 5,000.00 | 0.00 | 0.00 | 0.00% |
| Travel Expenses | 64610 | 3,500.00 | 532.18 | 1,757.08 | 50.20% |
| Total Council | | <u>32,200.00</u> | <u>1,590.26</u> | <u>4,831.57</u> | <u>15.00%</u> |
| City Clerk | 111 | | | | |
| Payroll | 61105 | 149,600.00 | 11,086.76 | 46,161.41 | 30.85% |
| Temp Payroll | 61107 | 10,000.00 | (591.69) | 0.00 | 0.00% |
| Overtime | 61110 | 20,000.00 | 427.78 | 1,647.75 | 8.23% |
| PERS UAL | 61124 | 36,900.00 | 0.00 | 36,879.00 | 99.94% |
| PERS Retirement | 61125 | 13,800.00 | 1,357.56 | 4,012.10 | 29.07% |
| Medicare-ER | 61130 | 2,200.00 | 166.96 | 687.75 | 31.26% |
| Unemployment Ins-Fed & State | 61132 | 200.00 | 0.00 | 0.00 | 0.00% |
| Dental Expense | 61135 | 3,200.00 | 190.76 | 763.04 | 23.84% |
| Health Insurance | 61140 | 60,500.00 | (72.84) | 10,970.01 | 18.13% |
| Health Insurance -Retiree | 61141 | 1,800.00 | 0.00 | 0.00 | 0.00% |
| Vision Ins | 61145 | 500.00 | 27.89 | 128.07 | 25.61% |
| Workers Comp and EAP | 61150 | 9,100.00 | 0.00 | 4,844.48 | 53.23% |
| Wellness Program | 61155 | 1,000.00 | 300.00 | 300.00 | 30.00% |
| Materials/Supply | 62410 | 16,300.00 | 138.39 | 1,706.55 | 10.46% |
| Office Supplies | 62430 | 11,200.00 | 770.55 | 1,685.40 | 15.04% |
| Repair/Maintenance | 63505 | 3,000.00 | 0.00 | 597.23 | 19.90% |
| Other Outside Services | 63508 | 0.00 | 85.00 | 1,086.99 | 0.00% |
| Shredding Services | 63509 | 1,000.00 | 81.31 | 355.72 | 35.57% |
| Telephone | 63530 | 7,700.00 | 872.24 | 2,693.64 | 34.98% |
| Website Design & Maintenance | 63535 | 3,800.00 | 0.00 | 0.00 | 0.00% |
| Postage / Shipping | 63540 | 4,000.00 | 161.00 | 1,126.20 | 28.15% |

**City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail**

100 - General Fund
From 10/1/2023 Through 10/31/2023

| | | FY 2024 Budget - Revised | October 2023 Actual | FY 2024 YTD Actual | Percent Collected/Used |
|--------------------------------------|------------|-----------------------------|------------------------|-----------------------|---------------------------|
| Training | 63605 | 5,000.00 | 550.00 | 1,324.59 | 26.49% |
| Insurance-Liability | 63620 | 17,370.00 | 0.00 | 8,684.57 | 49.99% |
| Insurance-Property | 63621 | 230.00 | 0.00 | 1,264.14 | 549.62% |
| Contract Services - IT | 63635 | 6,000.00 | 1,212.50 | 5,993.75 | 99.89% |
| HR Services-RGS | 63652 | 31,500.00 | 0.00 | 0.00 | 0.00% |
| Temporary Assistance | 63657 | 0.00 | 1,853.94 | 3,295.05 | 0.00% |
| Janitorial Services | 63660 | 0.00 | 250.00 | 250.00 | 0.00% |
| Software/Server Subscription | 64310 | 2,000.00 | 514.17 | 6,028.72 | 301.43% |
| Agenda Management System | 64315 | 5,000.00 | 0.00 | 4,920.00 | 98.40% |
| Document Management System | 64316 | 1,500.00 | 0.00 | 437.50 | 29.16% |
| Municipal Code Service | 64320 | 10,000.00 | 367.50 | 1,097.25 | 10.97% |
| Membership Dues-Professional Org | 64550 | 3,200.00 | 0.00 | 285.00 | 8.90% |
| Membership Dues-Government Agency | 64552 | 1,300.00 | 0.00 | 650.00 | 50.00% |
| Printing / Publications | 64575 | 2,000.00 | 0.00 | 0.00 | 0.00% |
| Travel Expenses | 64610 | 0.00 | 552.10 | 602.35 | 0.00% |
| Furniture & Equipment | 66300 | 3,000.00 | 0.00 | 174.79 | 5.82% |
| Total City Clerk | | 443,900.00 | 20,301.88 | 150,653.05 | 33.94% |
| City Manager | 120 | | | | |
| Payroll | 61105 | 192,500.00 | 15,548.80 | 68,191.13 | 35.42% |
| PERS UAL | 61124 | 1,000.00 | 0.00 | 0.00 | 0.00% |
| PERS Retirement | 61125 | 14,800.00 | 1,676.01 | 4,871.33 | 32.91% |
| Medicare-ER | 61130 | 2,800.00 | 225.46 | 987.72 | 35.27% |
| Unemployment Ins-Fed & State | 61132 | 100.00 | 0.00 | 0.00 | 0.00% |
| Dental Expense | 61135 | 1,600.00 | 193.29 | 773.16 | 48.32% |
| Health Insurance | 61140 | 30,200.00 | 0.00 | 9,360.93 | 30.99% |
| Vision Ins | 61145 | 200.00 | 29.60 | 88.80 | 44.40% |
| Workers Comp and EAP | 61150 | 11,700.00 | 0.00 | 6,025.74 | 51.50% |
| Wellness Program | 61155 | 500.00 | 0.00 | 0.00 | 0.00% |
| Auto Allowance | 61180 | 5,400.00 | 415.40 | 1,661.56 | 30.76% |
| Office Supplies | 62430 | 1,500.00 | 0.00 | 0.00 | 0.00% |
| Insurance-Liability | 63620 | 22,405.00 | 0.00 | 11,201.12 | 49.99% |
| Insurance-Property | 63621 | 295.00 | 0.00 | 1,629.24 | 552.28% |
| Membership Dues-Professional Org | 64550 | 0.00 | 0.00 | 300.00 | 0.00% |
| Books and Periodicals | 64565 | 300.00 | 0.00 | 0.00 | 0.00% |
| Travel Expenses | 64610 | 8,000.00 | 1,352.18 | 1,352.18 | 16.90% |
| Contingency | 66905 | 25,000.00 | 0.00 | 0.00 | 0.00% |
| Total City Manager | | 318,300.00 | 19,440.74 | 106,442.91 | 33.44% |
| Audit/Treasurer | 130 | | | | |
| ADP Payroll Fees | 62310 | 3,500.00 | 0.00 | 1,727.69 | 49.36% |
| Bank Service Charges | 62320 | 4,600.00 | 0.00 | 1,328.30 | 28.87% |
| Grant Writing Services | 62327 | 30,000.00 | 0.00 | 0.00 | 0.00% |
| Accounting Software | 62431 | 3,600.00 | 0.00 | 8,493.75 | 235.93% |
| Audit-Finance | 63625 | 29,000.00 | 0.00 | 16,950.00 | 58.44% |
| Audit -Sales Tax | 63626 | 5,000.00 | 0.00 | 0.00 | 0.00% |
| Actuarial Services | 63627 | 4,500.00 | 0.00 | 0.00 | 0.00% |
| Accounting Services-RGS | 63645 | 207,900.00 | 20,671.40 | 72,808.00 | 35.02% |
| Total Audit/Treasurer | | 288,100.00 | 20,671.40 | 101,307.74 | 35.16% |
| Legal | 150 | | | | |
| Legal Services | 63650 | 200,000.00 | 8,134.98 | 24,434.78 | 12.21% |
| Legal Advert | 64560 | 1,500.00 | 794.61 | 794.61 | 52.97% |
| Misc Expenses | 64580 | 0.00 | 459.94 | 459.94 | 0.00% |

**City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail**

100 - General Fund
From 10/1/2023 Through 10/31/2023

| | | FY 2024 Budget - Revised | October 2023 Actual | FY 2024 YTD Actual | Percent Collected/Used |
|---|-------|-----------------------------|------------------------|-----------------------|---------------------------|
| Total Legal | | <u>201,500.00</u> | <u>9,389.53</u> | <u>25,689.33</u> | <u>12.75%</u> |
| Planning & Building Regulation | 160 | | | | |
| Economic Development Services | 63639 | 20,000.00 | 0.00 | 0.00 | 0.00% |
| Planning Services | 63640 | 40,000.00 | 5,900.00 | 9,800.00 | 24.50% |
| Contract Services - Housing Element | 63642 | 0.00 | 2,554.00 | 12,845.90 | 0.00% |
| Building Inspections Services | 63648 | 32,400.00 | 3,818.01 | 9,744.08 | 30.07% |
| Engineering Services | 63649 | 5,000.00 | 982.50 | 982.50 | 19.65% |
| Code Enforcement Services | 63656 | 5,000.00 | 0.00 | 332.00 | 6.64% |
| Travel Expenses | 64610 | <u>3,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Planning & Building Regulation | | 105,400.00 | 13,254.51 | 33,704.48 | 31.98% |
| Government Buildings | 180 | | | | |
| Repair/Maintenance | 63505 | 16,100.00 | 0.00 | 204.00 | 1.26% |
| Other Outside Services | 63508 | 0.00 | 102.00 | 102.00 | 0.00% |
| Janitorial Services | 63660 | <u>3,000.00</u> | <u>0.00</u> | <u>500.00</u> | <u>16.66%</u> |
| Total Government Buildings | | 19,100.00 | 102.00 | 806.00 | 4.22% |
| Non-Departmental | 190 | | | | |
| Materials/Supply | 62410 | 6,200.00 | 0.00 | 34.82 | 0.56% |
| Telephone | 63530 | 1,000.00 | 0.00 | 123.32 | 12.33% |
| Insurance-Liability | 63620 | 12,830.00 | 0.00 | 6,414.74 | 49.99% |
| Insurance-Property | 63621 | 170.00 | 0.00 | 1,875.35 | 1,103.14% |
| Membership Dues-Professional Org | 64550 | 4,300.00 | 0.00 | 0.00 | 0.00% |
| Membership Dues-Non Profit Agency Contrib | 64551 | 11,800.00 | 554.00 | 8,279.00 | 70.16% |
| Membership Dues-Government Agency | 64552 | 5,100.00 | 2,928.29 | 5,131.68 | 100.62% |
| Misc Expenses | 64580 | 1,000.00 | 0.00 | 150.00 | 15.00% |
| S.M.I.P. | 64930 | 200.00 | 0.00 | 18.99 | 9.49% |
| SB 1473 | 64940 | <u>100.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Non-Departmental | | 42,700.00 | 3,482.29 | 22,027.90 | 51.59% |
| Police | 210 | | | | |
| Payroll | 61105 | 1,081,000.00 | 73,441.77 | 295,765.45 | 27.36% |
| Overtime | 61110 | 110,000.00 | 18,997.96 | 73,761.76 | 67.05% |
| Overtime-DEA | 61111 | 44,000.00 | 0.00 | 0.00 | 0.00% |
| Reserves Payroll | 61120 | 80,000.00 | 8,664.81 | 35,911.47 | 44.88% |
| PERS UAL - After 06/30/18 | 61123 | 1,000.00 | 0.00 | 1,020.00 | 102.00% |
| PERS UAL | 61124 | 102,000.00 | 0.00 | 101,918.00 | 99.91% |
| PERS Retirement | 61125 | 136,500.00 | 14,720.77 | 43,330.27 | 31.74% |
| PERS 457 Expense | 61126 | 32,400.00 | 3,600.00 | 9,900.00 | 30.55% |
| Medicare-ER | 61130 | 15,700.00 | 1,496.74 | 5,888.28 | 37.50% |
| Social Security-ER | 61131 | 1,600.00 | 124.91 | 680.53 | 42.53% |
| Unemployment Ins-Fed & State | 61132 | 10,500.00 | 9.62 | 104.17 | 0.99% |
| Dental Expense | 61135 | 17,900.00 | 1,304.77 | 5,029.57 | 28.09% |
| Health Insurance | 61140 | 296,400.00 | (345.28) | 55,191.18 | 18.62% |
| Health Insurance -Retiree | 61141 | 2,000.00 | 0.00 | 453.00 | 22.65% |
| Vision Ins | 61145 | 2,900.00 | 187.27 | 1,006.93 | 34.72% |
| Workers Comp and EAP | 61150 | 172,400.00 | 0.00 | 88,182.44 | 51.14% |
| Wellness Program | 61155 | 5,300.00 | 0.00 | 0.00 | 0.00% |
| Uniform Allowance | 61160 | 10,000.00 | 2,250.00 | 2,250.00 | 22.50% |
| Materials/Supply | 62410 | 35,000.00 | 182.12 | 5,276.40 | 15.07% |
| Ammunition | 62420 | 5,000.00 | 0.00 | 0.00 | 0.00% |

**City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail**

100 - General Fund
From 10/1/2023 Through 10/31/2023

| | | FY 2024 Budget - Revised | October 2023 Actual | FY 2024 YTD Actual | Percent Collected/Used |
|---|-------|-----------------------------|------------------------|-----------------------|---------------------------|
| Office Supplies | 62430 | 3,000.00 | 53.43 | 783.92 | 26.13% |
| PD Safety Equip Lease - Principal | 62460 | 24,300.00 | 0.00 | 0.00 | 0.00% |
| PD Safety Equip Lease - Interest | 62461 | 1,000.00 | 0.00 | 0.00 | 0.00% |
| Auto Ops - Supplies / Equip | 62710 | 2,500.00 | 0.00 | 0.00 | 0.00% |
| Auto Ops - Fuel | 62720 | 30,000.00 | 0.00 | 8,303.78 | 27.67% |
| Repair/Maintenance | 63505 | 14,000.00 | 0.00 | 480.00 | 3.42% |
| Other Outside Services | 63508 | 0.00 | 125.76 | 1,610.04 | 0.00% |
| Shredding Services | 63509 | 1,000.00 | 81.31 | 355.73 | 35.57% |
| Telephone | 63530 | 14,000.00 | 1,175.66 | 5,045.70 | 36.04% |
| Internet | 63531 | 2,500.00 | 653.60 | 2,603.11 | 104.12% |
| Annual Maintenance-Records Management Software | 63537 | 6,020.00 | 0.00 | 2,902.79 | 48.21% |
| Annual Maintenance | 63538 | 3,400.00 | 0.00 | 0.00 | 0.00% |
| Annual Maintenance-MDT | 63539 | 3,300.00 | 0.00 | 0.00 | 0.00% |
| Postage / Shipping | 63540 | 500.00 | 24.67 | 52.68 | 10.53% |
| Training | 63605 | 15,000.00 | 0.00 | 1,462.90 | 9.75% |
| Insurance-Liability | 63620 | 125,435.00 | 17,956.90 | 80,673.30 | 64.31% |
| Insurance-Property | 63621 | 1,665.00 | 0.00 | 10,065.45 | 604.53% |
| Audit-Finance | 63625 | 4,500.00 | 0.00 | 0.00 | 0.00% |
| Contract Services - IT | 63635 | 6,000.00 | 900.00 | 5,681.25 | 94.68% |
| Contract Services-Others | 63637 | 4,200.00 | 2,000.00 | 2,630.00 | 62.61% |
| HR Services-RGS | 63652 | 3,000.00 | 0.00 | 0.00 | 0.00% |
| Janitorial Services | 63660 | 3,000.00 | 250.00 | 750.00 | 25.00% |
| 911-Radio Dispatch | 63665 | 58,500.00 | 0.00 | 27,864.03 | 47.63% |
| 911-Inform MDT Terminal Service | 63666 | 1,500.00 | 0.00 | 0.00 | 0.00% |
| 911-Notification System | 63667 | 400.00 | 0.00 | 0.00 | 0.00% |
| 911-NGEN O&M | 63668 | 8,000.00 | 0.00 | 3,984.44 | 49.80% |
| 911-NGEN Debt | 63669 | 5,200.00 | 0.00 | 5,128.32 | 98.62% |
| Auto Repair/Maintenance | 63730 | 14,000.00 | 1,030.08 | 5,700.08 | 40.71% |
| Parking & Admin Citations Services | 63812 | 5,000.00 | 830.87 | 1,725.55 | 34.51% |
| Animal Regulation Fire | 63820 | 500.00 | 239.00 | 239.00 | 47.80% |
| Fund Jail & Prisoner | 63830 | 200.00 | 0.00 | 0.00 | 0.00% |
| ACJIS System | 63840 | 9,000.00 | 0.00 | 0.00 | 0.00% |
| Software/Server Subscription | 64310 | 12,000.00 | 1,256.37 | 10,465.13 | 87.20% |
| Computer Server | 64318 | 3,500.00 | 0.00 | 0.00 | 0.00% |
| Personnel Recruit & Pre-Employment | 64545 | 3,000.00 | 0.00 | 957.26 | 31.90% |
| Membership Dues-Professional Org | 64550 | 4,000.00 | 0.00 | 1,822.80 | 45.57% |
| Books and Periodicals | 64565 | 900.00 | 0.00 | 0.00 | 0.00% |
| Printing / Publications | 64575 | 3,000.00 | 0.00 | 0.00 | 0.00% |
| Travel Expenses | 64610 | 13,000.00 | 684.37 | 3,072.44 | 23.63% |
| Principal-Motorola Lease-Cameras | 65104 | 21,350.00 | 0.00 | 0.00 | 0.00% |
| Vehicle Replacement | 66735 | 70,000.00 | 0.00 | 0.00 | 0.00% |
| Total Police | | 2,662,970.00 | 151,897.48 | 910,029.15 | 34.17% |
| Fire/Animal Control | 220 | | | | |
| Fire Seaside | 63810 | 227,600.00 | 56,878.75 | 56,878.75 | 24.99% |
| Total Fire/Animal Control | | 227,600.00 | 56,878.75 | 56,878.75 | 24.99% |
| Public Works/Streets | 311 | | | | |

**City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail**

100 - General Fund
From 10/1/2023 Through 10/31/2023

| | | FY 2024 Budget - Revised | October 2023 Actual | FY 2024 YTD Actual | Percent Collected/Used |
|--|-------|-----------------------------|------------------------|-----------------------|---------------------------|
| Payroll | 61105 | 83,600.00 | 6,428.80 | 25,788.73 | 30.84% |
| Overtime | 61110 | 3,000.00 | 0.00 | 0.00 | 0.00% |
| PERS UAL | 61124 | 1,000.00 | 0.00 | 0.00 | 0.00% |
| PERS Retirement | 61125 | 6,500.00 | 740.61 | 2,203.66 | 33.90% |
| Medicare-ER | 61130 | 1,300.00 | 93.22 | 372.88 | 28.68% |
| Unemployment Ins-Fed & State | 61132 | 100.00 | 0.00 | 0.00 | 0.00% |
| Dental Expense | 61135 | 1,600.00 | 126.98 | 507.92 | 31.74% |
| Health Insurance | 61140 | 30,300.00 | 0.00 | 7,200.72 | 23.76% |
| Vision Ins | 61145 | 300.00 | 16.51 | 82.55 | 27.51% |
| Workers Comp and EAP | 61150 | 5,200.00 | 0.00 | 2,749.74 | 52.87% |
| Wellness Program | 61155 | 500.00 | 0.00 | 576.93 | 115.38% |
| Materials/Supply | 62410 | 16,500.00 | 721.33 | 1,720.40 | 10.42% |
| Office Supplies | 62430 | 1,500.00 | 0.00 | 200.00 | 13.33% |
| Auto Ops - Supplies / Equip | 62710 | 2,500.00 | 0.00 | 0.00 | 0.00% |
| Auto Ops - Fuel | 62720 | 5,000.00 | 0.00 | 1,224.01 | 24.48% |
| Repair/Maintenance | 63505 | 41,000.00 | 994.00 | 5,669.78 | 13.82% |
| Other Outside Services | 63508 | 0.00 | 440.00 | 440.00 | 0.00% |
| Gabilan Crew | 63515 | 5,000.00 | 0.00 | 0.00 | 0.00% |
| Utilities - PG&E | 63520 | 15,000.00 | 4,239.17 | 6,427.94 | 42.85% |
| Utilities - Water | 63525 | 4,000.00 | 422.85 | 1,292.83 | 32.32% |
| Telephone | 63530 | 0.00 | 165.87 | 165.87 | 0.00% |
| Training | 63605 | 5,000.00 | 0.00 | 0.00 | 0.00% |
| Insurance-Liability | 63620 | 10,660.00 | 0.00 | 5,329.17 | 49.99% |
| Insurance-Property | 63621 | 140.00 | 0.00 | 775.50 | 553.92% |
| Insurance-Vehicles | 63622 | 4,500.00 | 0.00 | 4,267.00 | 94.82% |
| Organic Waste Regs Services | 63654 | 9,000.00 | 0.00 | 0.00 | 0.00% |
| Auto Repair/Maintenance | 63730 | 8,300.00 | 0.00 | 1,724.14 | 20.77% |
| Printing / Publications | 64575 | 1,250.00 | 0.00 | 0.00 | 0.00% |
| Storm Water Project - Phase 4 | 64920 | 23,000.00 | 0.00 | 0.00 | 0.00% |
| Equipment | 66302 | 0.00 | 20,101.99 | 20,101.99 | 0.00% |
| Contingency | 66905 | 27,780.00 | 0.00 | 0.00 | 0.00% |
| Total Public Works/Streets | | 313,530.00 | 34,491.33 | 88,821.76 | 28.33% |
| Parks/Recreation | 411 | | | | |
| Materials/Supply | 62410 | 15,500.00 | 1,838.74 | 6,561.71 | 42.33% |
| Office Supplies | 62430 | 0.00 | 0.00 | 68.19 | 0.00% |
| Repair/Maintenance | 63505 | 25,000.00 | 0.00 | 6,447.00 | 25.78% |
| Utilities - Water | 63525 | 3,000.00 | 324.28 | 930.76 | 31.02% |
| Total Parks/Recreation | | 43,500.00 | 2,163.02 | 14,007.66 | 32.20% |
| Total Expense | | 4,698,800.00 | 333,663.19 | 1,515,200.30 | 32.25% |
| Other Financing Sources and Uses | | | | | |
| Non Department Specific | 000 | | | | |
| Transfers Out to CIP | 81001 | (193,900.00) | 0.00 | 0.00 | 0.00% |
| Total Non Department Specific | | (193,900.00) | 0.00 | 0.00 | 0.00% |
| Total Other Financing Sources and Uses | | (193,900.00) | 0.00 | 0.00 | 0.00% |
| Excess(Deficit) of Revenue Over Expenditures | | (193,900.00) | 101,579.66 | (113,726.76) | 58.65% |

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

210 - Gas Tax Fund
 From 10/1/2023 Through 10/31/2023

| | | FY 2024 Budget - Revised | October 2023 Actual | FY 2024 YTD Actual | Percent Collected/Used |
|--|-------|-----------------------------|------------------------|-------------------------|---------------------------|
| Revenue | | | | | |
| Non Department Specific | 000 | | | | |
| Gas Tax 2103 | 47010 | 14,600.00 | 1,426.05 | 5,568.60 | 38.14% |
| Gas Tax 2105 | 47020 | 10,000.00 | 885.93 | 3,203.34 | 32.03% |
| Gas Tax 2106 | 47030 | 9,000.00 | 789.90 | 2,990.12 | 33.22% |
| Gas Tax 2107 | 47040 | 11,900.00 | 1,207.09 | 4,424.46 | 37.18% |
| Gas Tax 2107.5 | 47050 | <u>1,000.00</u> | <u>0.00</u> | <u>1,000.00</u> | <u>100.00%</u> |
| Total Non Department Specific | | <u>46,500.00</u> | <u>4,308.97</u> | <u>17,186.52</u> | <u>36.96%</u> |
| Total Revenue | | <u><u>46,500.00</u></u> | <u><u>4,308.97</u></u> | <u><u>17,186.52</u></u> | <u><u>36.96%</u></u> |
| Expense | | | | | |
| Public Works/Streets | 311 | | | | |
| Street Sweeping | 63510 | 10,000.00 | 0.00 | 0.00 | 0.00% |
| Street Lighting | 63910 | <u>15,000.00</u> | <u>0.00</u> | <u>1,951.39</u> | <u>13.00%</u> |
| Total Public Works/Streets | | <u>25,000.00</u> | <u>0.00</u> | <u>1,951.39</u> | <u>7.81%</u> |
| Total Expense | | <u><u>25,000.00</u></u> | <u><u>0.00</u></u> | <u><u>1,951.39</u></u> | <u><u>7.81%</u></u> |
| Excess(Deficit) of Revenue Over Expenditures | | 21,500.00 | 4,308.97 | 15,235.13 | 70.86% |

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

211 - SB1 Fund-RMRA
 From 10/1/2023 Through 10/31/2023

| | | FY 2024 Budget - Revised | October 2023 Actual | FY 2024 YTD Actual | Percent Collected/Used |
|---|-------|-----------------------------|------------------------|-----------------------|---------------------------|
| Revenue | | | | | |
| Non Department Specific | 000 | | | | |
| SB 1 Funds | 47777 | 38,900.00 | 3,343.24 | 12,826.29 | 32.97% |
| Total Non Department Specific | | 38,900.00 | 3,343.24 | 12,826.29 | 32.97% |
| Total Revenue | | <u>38,900.00</u> | <u>3,343.24</u> | <u>12,826.29</u> | <u>32.97%</u> |
| Expense | | | | | |
| Curb Repair | 536 | | | | |
| Curb and Gutter Repair | 66327 | 20,000.00 | 0.00 | 0.00 | 0.00% |
| Total Curb Repair | | 20,000.00 | 0.00 | 0.00 | 0.00% |
| Saucito/Work Gutter & Curb | 537 | | | | |
| Curb and Gutter Repair | 66327 | 40,000.00 | 0.00 | 0.00 | 0.00% |
| Total Saucito/Work Gutter & Curb | | 40,000.00 | 0.00 | 0.00 | 0.00% |
| Via Verde Curb & Gutter Repair | 538 | | | | |
| Curb and Gutter Repair | 66327 | 90,000.00 | 0.00 | 13,195.00 | 14.66% |
| Total Via Verde Curb & Gutter Repair | | 90,000.00 | 0.00 | 13,195.00 | 14.66% |
| Total Expense | | <u>150,000.00</u> | <u>0.00</u> | <u>13,195.00</u> | <u>8.80%</u> |
| Excess(Deficit) of Revenue Over Expenditures | | (111,100.00) | 3,343.24 | (368.71) | 0.33% |

**City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail**

212 - Measure X Fund
From 10/1/2023 Through 10/31/2023

| | | <u>FY 2024 Budget - Revised</u> | <u>October 2023 Actual</u> | <u>FY 2024 YTD Actual</u> | <u>Percent Collected/Used</u> |
|--|-------|-------------------------------------|--------------------------------|-------------------------------|-----------------------------------|
| Revenue | | | | | |
| Non Department Specific | 000 | | | | |
| Measure X | 47775 | <u>94,400.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Non Department Specific | | <u>94,400.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Revenue | | <u><u>94,400.00</u></u> | <u><u>0.00</u></u> | <u><u>0.00</u></u> | <u><u>0.00%</u></u> |
| Expense | | | | | |
| Via Verde/Los Encinos Street Repair | 524 | | | | |
| Street Improvements | 66410 | <u>30,000.00</u> | <u>0.00</u> | <u>39,480.00</u> | <u>131.60%</u> |
| Total Via Verde/Los Encinos Street Repair | | <u>30,000.00</u> | <u>0.00</u> | <u>39,480.00</u> | <u>131.60%</u> |
| Angelus/Rosita Storm Drain Repair (Engineering) | 525 | | | | |
| Street Improvements | 66410 | <u>10,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Angelus/Rosita Storm Drain Repair (Engineering) | | <u>10,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Angelus/Rosita Storm Drain Repair (Construction) | 526 | | | | |
| Street Improvements | 66410 | <u>60,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Angelus/Rosita Storm Drain Repair (Construction) | | <u>60,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Debt Service - Measure X | 610 | | | | |
| Principal - Measure X Loan | 65103 | <u>80,400.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Interest - Measure X | 65203 | <u>14,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Debt Service - Measure X | | <u>94,400.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Expense | | <u><u>194,400.00</u></u> | <u><u>0.00</u></u> | <u><u>39,480.00</u></u> | <u><u>20.31%</u></u> |
| Excess(Deficit) of Revenue Over Expenditures | | (100,000.00) | 0.00 | (39,480.00) | 39.48% |

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

221 - FORA Habitat Management Fund

From 10/1/2023 Through 10/31/2023

| | | <u>FY 2024 Budget - Revised</u> | <u>October 2023 Actual</u> | <u>FY 2024 YTD Actual</u> | <u>Percent Collected/Used</u> |
|---|-------|-------------------------------------|--------------------------------|-------------------------------|-----------------------------------|
| Expense | | | | | |
| Planning & Building Regulation | 160 | | | | |
| Contract Services - Habitat Management Plan | 63646 | 34,536.50 | 0.00 | 0.00 | 0.00% |
| Total Planning & Building Regulation | | <u>34,536.50</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Expense | | <u>34,536.50</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Excess(Deficit) of Revenue Over Expenditures | | (34,536.50) | 0.00 | 0.00 | 0.00% |

**City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail**

223 - ARPA Fund
From 10/1/2023 Through 10/31/2023

| | | <u>FY 2024 Budget - Revised</u> | <u>October 2023 Actual</u> | <u>FY 2024 YTD Actual</u> | <u>Percent Collected/Used</u> |
|---|-------|-------------------------------------|--------------------------------|-------------------------------|-----------------------------------|
| Expense | | | | | |
| Police | 210 | | | | |
| Mobile Data Terminals | 66305 | 5,998.17 | 0.00 | 465.55 | 7.76% |
| Portable Radios | 66306 | <u>2,589.89</u> | <u>2,548.26</u> | <u>2,548.26</u> | <u>98.39%</u> |
| Total Police | | 8,588.06 | 2,548.26 | 3,013.81 | 35.09% |
| City Hall Parking Lot Imp | 527 | | | | |
| Parking Lot Improvements & Repairs | 66425 | 100,000.00 | 0.00 | 0.00 | 0.00% |
| Total City Hall Parking Lot Imp | | <u>100,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Expense | | <u>108,588.06</u> | <u>2,548.26</u> | <u>3,013.81</u> | <u>2.78%</u> |
| Excess(Deficit) of Revenue Over Expenditures | | (108,588.06) | (2,548.26) | (3,013.81) | 2.77% |

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

231 - BSCC-Officer Wellness & Mental Health Grant

From 10/1/2023 Through 10/31/2023

| | | <u>FY 2024 Budget - Revised</u> | <u>October 2023 Actual</u> | <u>FY 2024 YTD Actual</u> | <u>Percent Collected/Used</u> |
|--|-------|-------------------------------------|--------------------------------|-------------------------------|-----------------------------------|
| Expense | | | | | |
| Police | 210 | | | | |
| Law Enforcement Wellness App | 64314 | <u>2,000.00</u> | <u>0.00</u> | <u>1,999.00</u> | <u>99.95%</u> |
| Total Police | | <u>2,000.00</u> | <u>0.00</u> | <u>1,999.00</u> | <u>99.95%</u> |
| Total Expense | | <u>2,000.00</u> | <u>0.00</u> | <u>1,999.00</u> | <u>99.95%</u> |
| Excess(Deficit) of Revenue Over Expenditures | | (2,000.00) | 0.00 | (1,999.00) | 99.95% |

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

235 - Asset Forfeitures
 From 10/1/2023 Through 10/31/2023

| | | <u>FY 2024 Budget - Revised</u> | <u>October 2023 Actual</u> | <u>FY 2024 YTD Actual</u> | <u>Percent Collected/Used</u> |
|---|-------|-------------------------------------|--------------------------------|-------------------------------|-----------------------------------|
| Revenue | | | | | |
| Police | 210 | | | | |
| Police Grants & Other Reimbursements | 47780 | 5,000.00 | 0.00 | 0.00 | 0.00% |
| Total Police | | <u>5,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Revenue | | <u><u>5,000.00</u></u> | <u><u>0.00</u></u> | <u><u>0.00</u></u> | <u><u>0.00%</u></u> |
| Excess(Deficit) of Revenue Over Expenditures | | 5,000.00 | 0.00 | 0.00 | 0.00% |

**City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail**

301 - Capital Projects
From 10/1/2023 Through 10/31/2023

| | | FY 2024 Budget - Revised | October 2023 Actual | FY 2024 YTD Actual | Percent Collected/Used |
|---|-------|-----------------------------|------------------------|-----------------------|---------------------------|
| Expense | | | | | |
| Housing Element 6th Cycle | 532 | | | | |
| Housing Element Cost - 6th Cycle | 63638 | 138,900.00 | 0.00 | 0.00 | 0.00% |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Housing Element 6th Cycle | | 138,900.00 | 0.00 | 0.00 | 0.00% |
| Vehicle Replacement | 533 | | | | |
| Vehicle Replacement | 66735 | 35,000.00 | 0.00 | 0.00 | 0.00% |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Vehicle Replacement | | 35,000.00 | 0.00 | 0.00 | 0.00% |
| City Hall Facility Repairs & Upgrades | 541 | | | | |
| Repairs and Improvements | 66322 | 10,000.00 | 0.00 | 0.00 | 0.00% |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| Total City Hall Facility Repairs & Upgrades | | 10,000.00 | 0.00 | 0.00 | 0.00% |
| Council Chamber Technology Project | 542 | | | | |
| Technology Upgrades | 66323 | 10,000.00 | 0.00 | 0.00 | 0.00% |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Council Chamber Technology Project | | 10,000.00 | 0.00 | 0.00 | 0.00% |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Expense | | 193,900.00 | 0.00 | 0.00 | 0.00% |
| Other Financing Sources and Uses | | | | | |
| Housing Element 6th Cycle | 532 | | | | |
| Transfers In from GF | 82001 | 138,900.00 | 0.00 | 0.00 | 0.00% |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Housing Element 6th Cycle | | 138,900.00 | 0.00 | 0.00 | 0.00% |
| Vehicle Replacement | 533 | | | | |
| Transfers In from GF | 82001 | 35,000.00 | 0.00 | 0.00 | 0.00% |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Vehicle Replacement | | 35,000.00 | 0.00 | 0.00 | 0.00% |
| City Hall Facility Repairs & Upgrades | 541 | | | | |
| Transfers In from GF | 82001 | 10,000.00 | 0.00 | 0.00 | 0.00% |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| Total City Hall Facility Repairs & Upgrades | | 10,000.00 | 0.00 | 0.00 | 0.00% |
| Council Chamber Technology Project | 542 | | | | |
| Transfers In from GF | 82001 | 10,000.00 | 0.00 | 0.00 | 0.00% |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Council Chamber Technology Project | | 10,000.00 | 0.00 | 0.00 | 0.00% |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| Total Other Financing Sources and Uses | | 193,900.00 | 0.00 | 0.00 | 0.00% |
| | | <hr/> | <hr/> | <hr/> | <hr/> |
| Excess(Deficit) of Revenue Over Expenditures | | 0.00 | 0.00 | 0.00 | 0.00% |

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

321 - SBR Engineering Fund
 From 10/1/2023 Through 10/31/2023

| | | <u>FY 2024 Budget - Revised</u> | <u>October 2023 Actual</u> | <u>FY 2024 YTD Actual</u> | <u>Percent Collected/Used</u> |
|--|-------|-------------------------------------|--------------------------------|-------------------------------|-----------------------------------|
| Expense | | | | | |
| SBR Engineering | 518 | | | | |
| Contract Services - Engineering | 63611 | 505,830.00 | 0.00 | 0.00 | 0.00% |
| Total SBR Engineering | | <u>505,830.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Expense | | <u>505,830.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Excess(Deficit) of Revenue Over Expenditures | | (505,830.00) | 0.00 | 0.00 | 0.00% |

City of Del Rey Oaks
Statement of Revenues and Expenditures-General Fund Summary
100 - General Fund

From 10/1/2023 Through 10/31/2023

| | FY 2024 Budget - Revised | October 2023 Actual | FY 2024 YTD Actual | Percent Collected/Spent |
|--|-----------------------------|---------------------|-----------------------|----------------------------|
| Revenue | | | | |
| Property Taxes | 767,700.00 | 0.00 | 0.00 | 0.00% |
| Sales Tax | 1,313,000.00 | 99,535.99 | 460,952.58 | 35.10% |
| Other Taxes | 487,500.00 | 68,538.40 | 200,179.87 | 41.06% |
| Licenses and Permits | 286,300.00 | 6,027.61 | 75,262.05 | 26.28% |
| Fines and Forfeitures | 10,200.00 | 1,439.81 | 4,803.47 | 47.09% |
| Other Revenue | 12,200.00 | 34,712.12 | 56,285.99 | 461.36% |
| Grants | 258,700.00 | 102,434.49 | 170,938.63 | 66.07% |
| Airport Police Services | 1,376,500.00 | 110,457.00 | 331,371.00 | 24.07% |
| Current Services | 186,700.00 | 12,097.43 | 101,679.95 | 54.46% |
| Total Revenue | <u>4,698,800.00</u> | <u>435,242.85</u> | <u>1,401,473.54</u> | <u>29.83%</u> |
| Expenditures | | | | |
| Council | 32,200.00 | 1,590.26 | 4,831.57 | 15.00% |
| City Clerk | 443,900.00 | 20,301.88 | 150,653.05 | 33.93% |
| City Manager | 318,300.00 | 19,440.74 | 106,442.91 | 33.44% |
| Audit/Treasurer | 288,100.00 | 20,671.40 | 101,307.74 | 35.16% |
| Legal | 201,500.00 | 9,389.53 | 25,689.33 | 12.74% |
| Planning & Building Regulation | 105,400.00 | 13,254.51 | 33,704.48 | 31.97% |
| Government Buildings | 19,100.00 | 102.00 | 806.00 | 4.21% |
| Non-Departmental | 42,700.00 | 3,482.29 | 22,027.90 | 51.58% |
| Police | 2,662,970.00 | 151,897.48 | 910,029.15 | 34.17% |
| Fire/Animal Control | 227,600.00 | 56,878.75 | 56,878.75 | 24.99% |
| Public Works/Streets | 313,530.00 | 34,491.33 | 88,821.76 | 28.32% |
| Parks/Recreation | 43,500.00 | 2,163.02 | 14,007.66 | 32.20% |
| Total Expenditures | <u>4,698,800.00</u> | <u>333,663.19</u> | <u>1,515,200.30</u> | <u>32.25%</u> |
| Net Revenues | 0.00 | 101,579.66 | (113,726.76) | 0.00% |
| Other Financing Sources and Uses | | | | |
| Uses | | | | |
| Transfers Out to CIP | (193,900.00) | 0.00 | 0.00 | 0.00% |
| Total Uses | <u>(193,900.00)</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Other Financing Sources and Uses | <u>(193,900.00)</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |
| Net Revenues After Other Financing Sources and Uses | <u>(193,900.00)</u> | <u>101,579.66</u> | <u>(113,726.76)</u> | <u>58.65%</u> |



FIRE DEPARTMENT

1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

November 2, 2023

John Guertin, City Manager
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Mr. Guertin:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of October 1, 2023 through October 31, 2023.

The Seaside Fire Department responded to the following incidents in the month of October:

Incident #

- | | |
|-----------------|-----------------|
| 231003-SEA02610 | 231012-SEA02717 |
| 231004-SEA02622 | 231030-SEA02881 |
| 231012-SEA02710 | |
| 231012-SEA02713 | |
| 231012-SEA02716 | |

There are Seven (7) fire calls for the month of October. If you have any questions, please contact me.

Sincerely,

Paul Blaha
Deputy Fire Chief
CC: File

**SEASIDE FIRE DEPARTMENT
City of Del Rey Oaks - Response Report**

| Incident Date | Incident Number | Alarm Time | Arrival Time | Response Time (Minutes) | Incident Type Code | District | Street Or Highway Name | Priority |
|---------------|-----------------|-------------|--------------|-------------------------|--------------------|----------|------------------------|--------------|
| 10/3/2023 | 231003-SEA02610 | 9:38:24 AM | 9:46:47 AM | 7.42 | 324 | 29 | Canyon Del Rey | Non-Emergent |
| 10/4/2023 | 231004-SEA02622 | 9:30:27 AM | 9:37:12 AM | 5.32 | 324 | 29 | South Boundary | Emergent |
| 10/12/2023 | 231012-SEA02710 | 11:51:09 AM | 11:57:00 AM | 5.85 | 321 | 29 | Rosita | Emergent |
| 10/12/2023 | 231012-SEA02713 | 4:32:20 PM | 4:36:54 PM | 4.57 | 321 | 29 | Saucito | Emergent |
| 10/12/2023 | 231012-SEA02716 | 8:41:14 PM | 8:46:17 PM | 5.05 | 6111 | 29 | Canyon Del Rey | Emergent |
| 10/12/2023 | 231012-SEA02717 | 8:45:36 PM | 8:50:41 PM | 5.08 | 733 | 29 | Calle Del Oaks | Emergent |
| 10/30/2023 | 231030-SEA02881 | 11:32:46 AM | 11:37:52 AM | 1.40 | 321 | 29 | Canyon Del Rey | Non-Emergent |

Total Calls 7

| LEGEND CODE: | INCIDENT TYPE: |
|--------------|---------------------------|
| 100-173 | FIRE |
| 200-251 | OVERPRESSURE |
| 300-381 | MEDICAL RESPONSE |
| 400-482 | HAZARDOUS CONDITION |
| 500-571 | SERVICE CALL |
| 600-672 | GOOD INTENT CALL |
| 700-751 | FALSE ALARM/FALSE CALL |
| 800-810 | SEVERE WEATHER |
| 900-911 | SPECIAL/CITIZEN COMPLAINT |



POLICE

DEL REY OAKS

City Council Report

Oct 2023

Chris Bourquin - Chief

| Case # | Date | Offense Code 1 | Offense Code Description | DRO | MPAD | OJ | Residential | Commercial |
|----------|------------|----------------------|--------------------------------------|-----|------|----|-------------|------------|
| 23-255 | 10/01/2023 | Surrendered Property | | | X | | | |
| 23-256 | 10/02/2023 | AOD | Outside Assist | | | X | | |
| 23-257 | 10/03/2023 | ACN | Traffic Collison | X | | | | |
| 23-258 | 10/04/2023 | Information Only | | X | | | | |
| 23-259 | 10/04/2023 | Lost Property | | | X | | | |
| 23-260 | 10/05/2023 | Lost Property | | X | | | | X |
| 23-261 | 10/06/2023 | Information Only | | | X | | | X |
| 23-262 | 10/07/2023 | 484G PC | Theft | X | | | | |
| 23-263 | 10/07/2023 | Information Only | | X | | | X | |
| 23-264 | 10/08/2023 | AOD | Outside Assist | | | X | | |
| 23-265 | 10/10/2023 | Information Only | | X | | | | |
| 23-266 | 10/10/2023 | 459.5(A) PC | Shoplift | X | | | | X |
| 23-267 | 10/13/2023 | 459 PC | Burglary | X | | | | |
| 23-268 | 10/16/2023 | Information Only | | X | | | | X |
| 23-269 | 10/17/2023 | ACPP | Traffic Collison on private property | X | | | | |
| 23-270 | 10/17/2023 | Information Only | Hate Incident | X | | | | X |
| 23-271 | 10/19/2023 | 12500(A) VC | No license | X | | | | |
| 23-272 | 10/20/2023 | 11364(A) HS | Possession of paraphernalia | X | | | | |
| 23-273 | 10/23/2023 | 532(A) PC | Obtain money under false pretense | X | | | | |
| 23-274 | 10/24/2023 | Information Only | | X | | | X | |
| 23-275 | 10/25/2023 | 14601.2(A) VC | Suspended license | X | | | | |
| 23-276 | 10/27/2023 | 484(A) PC | Theft | X | | | | |
| 23-277 | 10/27/2023 | 532(A) PC | Obtain money / false pretense | X | | | | |
| 23-278 | 10/28/2023 | 311.4(C) PC | Use of person for obscene matter | X | | | X | |
| 23-279 | 10/29/2023 | 602(O)(1) PC | Trespass at Airport | | X | | | X |
| 23-280 | 10/29/2023 | Information Only | | | X | | | X |
| 23-281 | 10/30/2023 | 11364(A) HS | Possession of Paraphernalia | X | | | | |
| 23-282 | 10/31/2023 | Information Only | | X | | | | X |
| 28 CASES | | | | | | | | |

| Calls for Service | |
|-------------------|-------|
| Month | YTD |
| 382 | 3,321 |

| Case Reports | |
|--------------|-----|
| Month | YTD |
| 28 | 282 |

| Alarms | | | | | |
|-------------|-----|------------|-----|------|-----|
| Residential | | Commercial | | MPAD | |
| Mo. | YTD | Mo. | YTD | Mo. | YTD |
| 0 | 14 | 3 | 32 | 4 | 56 |

| Citations | | | | | |
|-----------|-----|---------|-----|---------|-----|
| Moving | | Parking | | Warning | |
| Mo. | YTD | Mo. | YTD | Mo. | YTD |
| 11 | 114 | 48 | 271 | 25 | 207 |



Group A Offense Report

Printed On: 11/03/2023

Page 1 of 1

Item 3.

Beginning Date: 10/01/2023

Ending Date: 10/31/2023

Agency: All

| Offense | Reported in 2023 | Reported in 2022 | Percent Change | Offenses Cleared | Percent Cleared | Percent Of Category | Rate Per 100,000* |
|--|------------------|------------------|----------------|------------------|-----------------|---------------------|-------------------|
| Murder | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Negligent Manslaughter | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Justifiable Homicide | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Non-consensual Sex Offenses: | | | | | | | |
| Rape | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Sodomy | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Sexual Assault with Object | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Fondling | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Aggravated Assault | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Simple Assault | 0 | 1 | -100.00% | 0 | 0.00% | 0.00% | NA |
| Intimidation | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Kidnapping/Abduction | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Consensual Sex Offenses: | | | | | | | |
| Incest | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Statutory Rape | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Human Trafficking, Commercial Sex Acts | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Human Trafficking, Involuntary Servitude | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Crimes Against Persons Total | 0 | 1 | -100% | 0 | 0.00% | 0.00% | NA |
| Robbery | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Burglary/Breaking & Entering | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Larceny/Theft Offenses | 3 | 1 | 200.00% | 1 | 33.33% | 60.00% | NA |
| Motor Vehicle Theft | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Arson | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Destruction Of Property | 0 | 2 | -100.00% | 0 | 0.00% | 0.00% | NA |
| Counterfeiting/Forgery | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Fraud Offense | 2 | 1 | 100.00% | 0 | 0.00% | 40.00% | NA |
| Embezzlement | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Extortion/Blackmail | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Bribery | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Stolen Property Offenses | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Crimes Against Property Total | 5 | 4 | 25% | 1 | 20% | 62.5% | NA |
| Drug/Narcotic Violations | 0 | 2 | -100.00% | 0 | 0.00% | 0.00% | NA |
| Drug Equipment Violations | 2 | 2 | 0.00% | 1 | 50.00% | 66.67% | NA |
| Gambling Offenses | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Pornography/Obscene Material | 1 | 0 | NA | 0 | 0.00% | 33.33% | NA |
| Prostitution | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Weapons Law Violation | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Animal Cruelty | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Crimes Against Society Total | 3 | 4 | -25% | 1 | 33.33% | 37.5% | NA |
| Total Group "A" Offenses | 8 | 9 | -11.11% | 2 | 25% | 100% | NA |

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.



Group A Offense Report

Printed On: 11/03/2023

Page 1 of 1

Item 3.

Beginning Date: 01/01/2023

Ending Date: 10/31/2023

Agency: All

| Offense | Reported in 2023 | Reported in 2022 | Percent Change | Offenses Cleared | Percent Cleared | Percent Of Category | Rate Per 100,000* |
|--|------------------|------------------|----------------|------------------|-----------------|---------------------|-------------------|
| Murder | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Negligent Manslaughter | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Justifiable Homicide | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Non-consensual Sex Offenses: | | | | | | | |
| Rape | 1 | 0 | NA | 0 | 0.00% | 7.69% | NA |
| Sodomy | 1 | 0 | NA | 0 | 0.00% | 7.69% | NA |
| Sexual Assault with Object | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Fondling | 0 | 1 | -100.00% | 0 | 0.00% | 0.00% | NA |
| Aggravated Assault | 3 | 4 | -25.00% | 0 | 0.00% | 23.08% | NA |
| Simple Assault | 3 | 7 | -57.14% | 0 | 0.00% | 23.08% | NA |
| Intimidation | 5 | 2 | 150.00% | 4 | 80.00% | 38.46% | NA |
| Kidnapping/Abduction | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Consensual Sex Offenses: | | | | | | | |
| Incest | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Statutory Rape | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Human Trafficking, Commercial Sex Acts | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Human Trafficking, Involuntary Servitude | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Crimes Against Persons Total | 13 | 14 | -7.14% | 4 | 30.77% | 13.98% | NA |
| Robbery | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Burglary/Breaking & Entering | 4 | 1 | 300.00% | 0 | 0.00% | 6.35% | NA |
| Larceny/Theft Offenses | 34 | 67 | -49.25% | 9 | 26.47% | 53.97% | NA |
| Motor Vehicle Theft | 1 | 3 | -66.67% | 0 | 0.00% | 1.59% | NA |
| Arson | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Destruction Of Property | 9 | 13 | -30.77% | 2 | 22.22% | 14.29% | NA |
| Counterfeiting/Forgery | 1 | 2 | -50.00% | 0 | 0.00% | 1.59% | NA |
| Fraud Offense | 12 | 12 | 0.00% | 0 | 0.00% | 19.05% | NA |
| Embezzlement | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Extortion/Blackmail | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Bribery | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Stolen Property Offenses | 2 | 1 | 100.00% | 2 | 100.00% | 3.17% | NA |
| Crimes Against Property Total | 63 | 99 | -36.36% | 13 | 20.63% | 67.74% | NA |
| Drug/Narcotic Violations | 6 | 5 | 20.00% | 5 | 83.33% | 35.29% | NA |
| Drug Equipment Violations | 7 | 6 | 16.67% | 6 | 85.71% | 41.18% | NA |
| Gambling Offenses | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Pornography/Obscene Material | 2 | 0 | NA | 1 | 50.00% | 11.76% | NA |
| Prostitution | 0 | 0 | NA | 0 | 0.00% | 0.00% | NA |
| Weapons Law Violation | 1 | 4 | -75.00% | 0 | 0.00% | 5.88% | NA |
| Animal Cruelty | 1 | 0 | NA | 0 | 0.00% | 5.88% | NA |
| Crimes Against Society Total | 17 | 15 | 13.33% | 12 | 70.59% | 18.28% | NA |
| Total Group "A" Offenses | 93 | 128 | -27.34% | 29 | 31.18% | 100% | NA |

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

DATE: November 9, 2023
TO: City Council
John Guertin, City Manager
FROM: Denise Duffy, DD&A, Housing Element Planning Consultant
SUBJECT: 6th Cycle Housing Element Update

City of Del Rey Oaks 6th Cycle Background

The Regional Housing Needs Allocation (RHNA) for the 6th Cycle was confirmed in October 2022. RHNA is mandated by state law and quantifies needed housing within each jurisdiction during the specified planning periods or cycles. The 6th cycle RHNA for the City is 184 units, with assigned 53.26% for low and very-low income (98 units). On March 28, 2023, the City Council approved a contract for DD&A to undertake the needed work to complete the City's 6th Cycle Housing Element Update. A series of workshops and public meetings were held in March, May, and July 2023 as more fully described below. Information was also provided to the Planning Commission and City Council via status reports from the City Manager, and written status reports on the progress of the Update process.

Housing Element Contents

Key components of the housing element are set forth under State law (California Government Code Sec. 65583 et seq) and related land use regulations related to housing through the Department of Housing and Community Development (HCD). The Draft 6th Cycle Housing Element will include the following components:

1. **Background Information:** A housing needs assessment which identifies and analyzes the existing and projected housing needs within the City by examining demographic, employment, and housing trends and conditions, with attention paid to special housing needs (e.g., seniors, large families, persons with disabilities).
2. **Constraints on Housing Analysis:** An analysis of existing and potential governmental and nongovernmental barriers to housing development.
3. **Housing Resources:** An inventory of resources relevant to meeting the City's housing needs, including a sites inventory for available land to accommodate the RHNA.
4. **Housing Plan:** A statement of goals, policies, quantifiable objectives, and financial resources available for the preservation, improvement, and development of housing.
5. **Evaluation of Past Performance:** Review of the previous Housing Element to measure progress and effectiveness of housing and outreach policies and programs.
6. **Public Participation:** Public outreach and community engagement program, to include all economic segments of the community including any underrepresented groups.

7. Sites Inventory: Identify locations of available sites to ensure there is enough land zoned for housing to meet the future need at all income levels.
8. Affirmative Further Fair Housing (AFFH): Assembly Bill 686 was passed in 2018 as the statewide framework to affirmatively further fair housing (AFFH) to promote inclusive communities, further housing choice, and address racial and economic disparities through government programs, policies, and operations.

Public Review Draft 6th Cycle Housing Element Update

After public input and notification, the local review or Public Review Draft 6th Cycle Housing Element Update was published on May 26, 2023. The City published notification of the availability of the draft on the City’s website and provided notification via email blast and direct mail. The notice identified the purpose of a housing element and how to provide comments for the 6th Cycle Housing Element prior to the 30-day review period close of June 26, 2023. The May 2023 6th Cycle Draft Housing Element Update was made available on the City’s website at: <https://www.delreyoaks.org/commdev/page/6th-cycle-public-review-draft-housing-element-update-may-2023>.

After the close of the 30-day review period, comments were received from the local school district and a local NGO. All comments were posted on the City website. A status report was also posted on the City website detailing the comments and status of the 6th Cycle Housing Element Update at that time.

July and August 2023 Status Updates and Hearings

At the July 12, 2023 Planning Commission meeting, a duly noticed public hearing was held. A presentation provided an overview of the required contents of a Housing Element Update, changes to the May Local Review Draft 6th Cycle Housing Element Update and also addressed each of the requirements for a Housing Element, as further described below.

Sites Inventory. The City must demonstrate in its Housing Element the ability to meet its RHNA allocation, through the provision of sites suitable for residential development. To meet the assigned housing needs, the Housing Element must identify sites that may be suitable for residential development, including vacant and non- vacant sites throughout the City. The City is required to specify the projected housing type/density for each identified site. State law requires that adequate sites for RHNA be available for the duration of the Housing Element planning period. Drafts of the site inventory analysis were discussed during the March meetings. The draft inventory was presented during the May 3rd, May 9th and May 17th public workshops and hearings. On July 12, 2023, additional presentation and information on the Sites Inventory and public comments were provided related to the City’s suitability of selected sites and constraints. The Sites Inventory and selection process is found in Chapter 3 and Appendix C of the Draft 6th Cycle Housing Element Update.

Policies and Programs. Per the required Housing Plan, Item 4, above, guidance provides that a housing plan is a *statement of goals, policies, quantifiable objectives, and financial resources available for the preservation, improvement, and development of housing*. The May meetings above also addressed policies and programs of the draft plan. The May 9th joint workshop with Planning Commission and City Council provided a review of programs. The Planning Commission

reviewed programs from the 5th and 6th cycle and provided input on retaining programs and new programs at the July 12, 2023 public hearing, including review of public comments. The meetings were publicly noticed, and the programs and PowerPoint were provided in a staff report also posted on the City’s website. The draft policies and programs for the 6th cycle may be found in Chapter 7 of the Draft. Additional information on public participation is further presented below.

Public Participation. A key requirement of the Housing Element is public participation. The City conducted public workshops and hearings on the City’s 6th Cycle Update on March 16th and March 28th prior to initiation of the 6th Cycle Update. Additional workshops were conducted on May 3rd, and May 9th. At the May 3, 2023 and May 9, 2023 workshops, available sites for affordable housing and existing programs were discussed. The May meetings above also addressed policies and programs of the draft plan. The May 9th joint workshop with Planning Commission and City Council provided a review of all programs. The Planning Commission reviewed programs from the 5th and 6th cycle and provided input on retaining the programs and new programs during these meetings, as well as hearings on May 17, 2023. The meetings were publicly noticed, and the programs and PowerPoint were provided in a staff report also posted on the City’s website. Additional public input was sought during the Planning Commission meeting on May 17, 2023. The presentation on May 17, 2023 provided the inventory of available sites presented on May 3rd and May 9th. Information for the draft policies and programs for the 6th cycle may be found in Chapter 7 of the Housing Element. An overview of the public participation conducted is presented in the Introduction Chapter and can also be found in Appendix B of the Draft 6th Cycle Housing Element Update.

Two comment letters were received on the 6th Cycle Housing Element and were posted on the City’s website. Planning Commissioners were encouraged to review the letters prior to the July 12th meeting in order to be prepared for discussion of the revised program requests. Comments received during the 30-day public review were presented at the July 12, 2023 meeting and included in the packet for the Planning Commissioners. City staff and the City Housing Element consultant requested direction on programs and updates to the program related to the comments received. The public hearing included opportunities for discussion and questions regarding the update and the process. After reviewing written comments received, and opening up the meeting to public comments, Planning Commissioners provided direction on sites inventory and programs and policies. Program revisions were presented and revised programs or additional programs identified. Subsequent to the July meeting, the City Council held a public hearing on August 22, 2023 and considered the revisions and updates to the 6th Cycle Housing Element and programs. The 6th Cycle programs can be found in the 6th Cycle Housing Element Update, Chapter 7.

HCD Review Draft 6th Cycle Housing Element Update (HCD Review Draft, July 2023)

It is advantageous to submit a draft for HCD review as early as possible so that timely subsequent reviews may occur. The revisions were completed in July and an HCD Review Draft of the 6th Cycle Housing

Element was submitted to HCD for their required 90-day review in July, 2023. The City also posted this HCD Review Draft 6th Cycle Housing Element Update on the City's Housing Element webpage.¹

HCD Review Comments

The statutory deadline for completing the update of the Housing Element for the 6th cycle planning period is December 15, 2023. This tight timeline necessitates continued development, review, and collaboration of the documentation. The local 30-day public comment period conducted in May, 2023 and subsequent public participation and hearings in June and July 2023 provided local early input. The City complied with AB 215 requirements prior to submittal of the July 2023 HCD review draft for the required HCD 90-day review period.

HCD mandatory review of Draft Housing Element ended in October 2023. HCD review comments were received on October 18, 2023. The requested revisions from HCD on the draft were presented to the Planning Commission and a public hearing held to accept public testimony on HCD comments at the Planning Commission hearing conducted on November 8, 2023. Two members of the public attended; however, no comments were provided by the public. No viewers were online for the zoom public meeting. Planning Commissioners provided comments and questions related to the HCD comment letter and program revisions. The HCD Review Letter on the City's 6th Cycle Housing Element July submittal is included as an attachment to this staff report. HCD provided example programs and these are also attached. The Planning Commission presentation from November 8, 2023 is also included in this staff report packet. The HCD review cover letter and attached comments are also posted to the City's website: https://www.delreyoaks.org/sites/default/files/fileattachments/community_development_and_planning/page/2692/hcd_comments_on_6th_cycle_housing_element_october_2023.pdf.

Discussion and Presentation

The City has met and reviewed the comments with HCD staff and is completing the required revisions and program updates and amendments. HCD staff provided sample programs for City consideration which are attached to this staff report, as well as specific revisions for programs. Revised and new programs were discussed and presented to the Planning Commission and will also be considered at this meeting. Planning Commission and City Council meetings/public workshops for consideration of the 6th Cycle and proposed 6th Cycle Housing Element Update will continue to be scheduled as needed.

Council Consideration and Next Steps:

- Receive presentation and conduct public hearing on review of HCD review comments and discuss HCD direction on program revisions.
- Update Housing Element Draft to address HCD comments and continue to work with HCD on revisions and meeting statutory requirements during review.

Attachments

1. Summary of Program Revisions from HCD Comment Letter
2. HCD Comment Letter
3. Suggested Program Examples from HCD
4. Planning Commission Presentation from November 8, 2023 Public Hearing

¹ <https://www.delreyoaks.org/cityhall/page/del-rey-oaks-housing-element>

Attachment 1. Summary of Key Program Revisions from HCD Letter¹

1. Programs that need to be modified with timelines, specific commitments and quantified metrics include Program A.2 (Mixed-use Zoning), A.3 (Small Lot Development), B.2 (Facilitate Affordability), B.3 (Housing Choice Vouchers).
 - a. In addition, programs should be revised, as follows:
 - i. Program A.2 (Mixed-use Zoning) and B.1 (Develop Inclusionary) commit to researching and providing a report; however, the element needs to include timelines committing to take actions on the outcomes of these reports.
 - ii. Program B.3 (Housing Choice Vouchers) commits to providing pamphlets on specific issues but needs to include a timeline for when these pamphlets will be developed.
2. Revise Program A.1 Shortfall Rezone Program: The element describes a shortfall of sites and indicates rezoning will occur to accommodate the RHNA. In addition, the City has an unaccommodated need from the 4th and 5th cycle of 70 lower-income units. While the element includes Program A.1, it must specifically commit to acreage, allowable densities, anticipated units and affordability and to include all the provisions of Government Code section 65583.2, subdivisions (h) and (i).
3. While the element includes Programs B.2 and B.6 to assist in the development of affordable units, it must also include a program(s) with specific actions and timelines to assist in the development of housing for ELI households and farmworkers. The program(s) could commit the City to adopting priority processing, granting fee waivers or deferrals, modifying development standards, granting concessions and incentives for housing developments that include units affordable to ELI households; assisting, supporting or pursuing funding applications; and outreach and coordination with affordable housing developers; developing procedures to encourage and facilitate SRO development in the allowable district.
4. Program C.1 “ Review Constraints: The element should include a firm commitment to establishing processes and procedures for SB 35.
5. Reasonable Accommodation: The element noted that the City does not have a formal reasonable accommodation process and uses a variance to process requests. While the analysis indicated that the element includes programs committing to establishing a formal written reasonable accommodation procedure (p. 4-14), the element did not include any corresponding programs. The element must include or modify program(s) committing to establishing an objective written reasonable accommodation procedure.

¹ Please see Attachment 2 for full comment letter from HCD and Attachment 4 for copy of Planning Commission presentation on program revisions. The HCD review cover letter and attached comments are also posted to the City’s website:

https://www.delreyoaks.org/sites/default/files/fileattachments/community_development_and_planning/page/2692/hcd_comments_on_6th_cycle_housing_element_october_2023.pdf.

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

2020 W. El Camino Avenue, Suite 500
Sacramento, CA 95833
(916) 263-2911 / FAX (916) 263-7453
www.hcd.ca.gov

**ATTACHMENT 2. HCD COMMENT LETTER**

October 18, 2023

John Guertin, City Manager
City of Del Rey Oaks
650 Canyon Del Rey Blvd.
Del Rey Oaks, CA 93940

Dear John Guertin:

RE: City of Del Rey Oaks' 6th Cycle (2023-2031) Draft Housing Element

Thank you for submitting the City of Del Rey Oaks' (City) draft housing element received for review on July 20, 2023. Pursuant to Government Code section 65585, subdivision (b), the California Department of Housing and Community Development (HCD) is reporting the results of its review. In addition, HCD considered comments from David Kellogg, LandWatch, and the California Native Plant Society pursuant to Government Code section 65585, subdivision (c).

The draft element addresses many statutory requirements; however, revisions will be necessary to substantially comply with State Housing Element Law (Gov. Code, § 65580 et seq). The enclosed Appendix describes the revisions needed to comply with State Housing Element Law.

Public participation in the development, adoption and implementation of the housing element is essential to effective housing planning. Throughout the housing element process, the City should continue to engage the community, including organizations that represent lower-income and special needs households, by making information regularly available and considering and incorporating comments where appropriate. Please be aware, any revisions to the element must be posted on the local government's website and to email a link to all individuals and organizations that have previously requested notices relating to the local government's housing element at least seven days before submitting to HCD.

For your information, pursuant to Assembly Bill 1398 (Chapter 358, Statutes of 2021), if a local government fails to adopt a compliant housing element within 120 days of the statutory deadline (December 15, 2023), then any rezoning to make prior identified sites available or accommodate the regional housing needs allocation (RHNA) shall be completed no later than one year from the statutory deadline pursuant to Government Code sections 65583, subdivision (c) and 65583.2, subdivision (c). Otherwise, the local government's housing element will no longer comply with State Housing Element Law,

and HCD may revoke its finding of substantial compliance pursuant to Government Code section 65585, subdivision (i). Please be aware, if the City fails to adopt a compliant housing element within one year from the statutory deadline, the element cannot be found in substantial compliance until these rezones are completed.

Several federal, state, and regional funding programs consider housing element compliance as an eligibility or ranking criteria. For example, the CalTrans Senate Bill (SB) 1 Sustainable Communities grant, the Affordable Housing and Sustainable Communities program, and HCD's Permanent Local Housing Allocation consider housing element compliance and/or annual reporting requirements pursuant to Government Code section 65400. With a compliant housing element, the City will meet housing element requirements for these and other funding sources.

For your information, some general plan element updates are triggered by housing element adoption. HCD reminds the City to consider timing provisions and welcomes the opportunity to provide assistance. For information, please see the Technical Advisories issued by the Governor's Office of Planning and Research at: <https://www.opr.ca.gov/planning/general-plan/guidelines.html>.

We are committed to assisting the City in addressing all statutory requirements of State Housing Element Law. If you have any questions or need additional technical assistance, please contact Clare Blackwell, of our staff, at Clare.Blackwell@hcd.ca.gov.

Sincerely,



Paul McDougall
Senior Program Manager

Enclosure

Note: Specific Comments below first address the HCD requirement in italics and then specify the Del Rey Oaks revisions.

APPENDIX CITY OF DEL REY OAKS

The following changes are necessary to bring the City's housing element into compliance with Article 10.6 of the Government Code. Accompanying each recommended change, we cite the supporting section of the Government Code.

Housing element technical assistance information is available on HCD's website at <https://www.hcd.ca.gov/planning-and-community-development/hcd-memos>. Among other resources, the housing element section contains HCD's latest technical assistance tool, *Building Blocks for Effective Housing Elements (Building Blocks)*, available at <https://www.hcd.ca.gov/planning-and-community-development/housing-elements/building-blocks> and includes the Government Code addressing State Housing Element Law and other resources.

A. Review and Revision

Review the previous element to evaluate the appropriateness, effectiveness, and progress in implementation, and reflect the results of this review in the revised element. (Gov. Code, § 65588 (a) and (b).)

As part of the review of programs in the past cycle, the element must provide a cumulative evaluation of the effectiveness of past goals, policies, and related actions in meeting the housing needs of special needs populations (e.g., elderly, persons with disabilities, large households, female-headed households, farmworkers, and persons experiencing homelessness).

B. Housing Needs, Resources, and Constraints

1. *Affirmatively further[ing] fair housing in accordance with Chapter 15 (commencing with Section 8899.50) of Division 1 of Title 2...shall include an assessment of fair housing in the jurisdiction. (Gov. Code, § 65583, subd. (c)(10)(A).)*

Enforcement: While the element discusses compliance with a few fair housing laws, it should address compliance with additional fair housing laws. Examples include the Fair Housing Act, American disabilities Act, California Fair Employment and Housing Act, Density Bonus Law, Housing Accountability Act and No-Net-Loss Law.

Local Data and Knowledge, and Other Relevant Factors: The element noted that the entire City is within one census tract and it is difficult to evaluate spatial patterns. Therefore, the element should rely on local data, knowledge, and other relevant factors to better describe and analyze fair housing conditions (e.g., segregation and integration, access to opportunity and disproportionate housing needs). This could include knowledge from City staff, school officials, transportation planners and other local and regional planning documents, past applications for funding (e.g., disaster recovery),

Attachment 3

historical investment by areas (e.g., capital improvement program), location of amenities and services, previous community surveys, information on disasters, or other indications of access to opportunity and quality of life.

Sites and Affirmatively Furthering Fair Housing (AFFH): The element does not address this requirement. The analysis must identify whether sites improve or exacerbate conditions and whether sites are isolated by income group. A full analysis should address the income categories of identified sites with respect to location, the number of sites and units by all income groups and how that affects the existing patterns for all components of the assessment of fair housing (e.g., segregation and integration, access to opportunity). The element should also discuss whether the distribution of sites improves or exacerbates conditions. If sites exacerbate conditions, the element should identify further program actions that will be taken to promote equitable quality of life throughout the community (e.g., anti-displacement and place-based community revitalization strategies).

Contributing Factors: The element should re-assess and prioritize contributing factors upon completion of analysis and make revisions as appropriate.

2. *Include an analysis of population and employment trends and documentation of projections and a quantification of the locality's existing and projected needs for all income levels, including extremely low-income households. (Gov. Code, § 65583, subd. (a)(1).)*

Include an analysis and documentation of household characteristics, including level of payment compared to ability to pay, housing characteristics, including overcrowding, and housing stock condition. (Gov. Code, § 65583, subd. (a)(2).)

An analysis of any special housing needs, such as those of the elderly; persons with disabilities, including a developmental disability, as defined in Section 4512 of the Welfare and Institutions Code; large families; farmworkers; families with female heads of households; and families and persons in need of emergency shelter... (Gov. Code, § 65583, subd. (a)(7).)

Extremely Low-Income Households (ELI): The element must identify the projected housing needs for ELI households. The projected housing need for ELI households can be calculated by using available census data to determine the number of very low-income households that qualify as ELI households or presume that 50 percent of the regional housing need allocation (RHNA) for very low-income households qualify as ELI households. For additional information, see the Building Blocks at <https://www.hcd.ca.gov/planning-and-community-development/housing-elements/building-blocks/extremely-low-income-housing-needs>.

Additionally, the element must quantify the number of existing ELI households by tenure and analyze their housing needs, including overpayment, overcrowding and other characteristics, resources and strategies and the magnitude of housing needs. For additional information, see the Building Blocks at <https://www.hcd.ca.gov/planning-and-community-development/housing-elements/building-blocks/extremely-low-income-housing-needs>.

Cost-Burdened Households: While the element quantifies cost-burdened low-income households (p. 2-12), it utilizes data from 2010. The element should be revised to include updated estimates for the number of cost-burdened households by tenure for all incomes.

Housing Conditions: While the element analyzes the age of the housing stock (p. 2-21), it must include analysis of the condition of the existing housing stock and estimate the number of units in need of rehabilitation and replacement. The element states that "since 1990, one unit was declared 'unlivable,' and one unit was in need of considerable rehabilitation," but should clarify where this information was sourced from and provide a recent estimate. For example, the analysis could include estimates from a recent windshield survey or sampling, estimates from the code enforcement agency, or information from knowledgeable builders/developers, including non-profit housing developers or organizations.

Special Needs Households: The element includes data and a general discussion of housing challenges faced by special needs households. However, the element must be revised to include an analysis of the existing needs and resources for each special need group including persons with disabilities including developmental disabilities, farmworkers, seniors, large households, and ELI households (also noted above). For example, the element should discuss the existing resources to meet housing needs (availability of shelter beds, number of large units, number of deed restricted units, etc.), an assessment of any gaps in resources, and proposed policies, programs, and funding to help address those gaps.

3. *An inventory of land suitable and available for residential development, including vacant sites and sites having realistic and demonstrated potential for redevelopment during the planning period to meet the locality's housing need for a designated income level, and an analysis of the relationship of zoning and public facilities and services to these sites. (Gov. Code, § 65583, subd. (a)(3).)*

Parcel Listing: While the element provides some generalized statements about potential income categories, it must identify the anticipated affordability level of the units for each site identified in the sites inventory (Gov. Code, § 65583.2, subd. (c).).

Unaccommodated Need from the Prior Planning Period: The City had a shortfall of 70 units to accommodate its lower-income RHNA from previous planning periods. For your information, pursuant to Government Code section 65584, for jurisdictions that did not accommodate their shortfall from the last planning period, the City must complete rezoning efforts within one year of the planning period.

Suitability of Large Sites: Sites larger than ten acres in size are deemed inadequate to accommodate housing for lower-income households unless it is demonstrated, with sufficient evidence, that sites are suitable to accommodate housing for lower-income households. The element indicated that sites range between 20-200 acres. While the element noted that the City would only be assuming a portion of these sites, it should clarify the acreage that it will be assuming for each site. The element could also discuss whether or not a specific plan is present, timing and phasing of any current or future specific plans, provide additional description of the acreage of sub-areas, or other evidence that indicates sites of these sizes can be redeveloped into lower-income housing during the planning period. Additionally, the element should add or modify programs to facilitate development on large sites to accommodate housing for lower-income households.

Infrastructure: The element indicates that sites to accommodate the RHNA have adequate water and sewer capacity and planned infrastructure access. However, HCD received public comments noting that the capacity allotted to these sites through the Marina Coast Water District (MCWD) may no longer be available. The element should clarify total water and sewer capacity for these sites including any potential limitations. Additionally, the element stated that the water and sewer infrastructure lines would need to be extended to all sites to provide access to the available capacity. While the element noted that the City has planned for infrastructure extensions through the capital infrastructure plan (CIP), the element should discuss the timing and any potential constraints with the implementation of these infrastructure improvements. Lastly, the element must include a program with a firm commitment to the infrastructure improvements, clear timelines with milestones and efforts to address any other constraints related to water and sewer capacity.

Environmental Constraints: The element noted several potential environmental constraints on sites to accommodate the RHNA including hazardous chemicals, steep grades and sensitive species. Additionally, the element noted that portions of these sites need environmental clean-up to be cleared for residential development and these sites have covenants and restrictions on residential uses from the Department of Toxic Substances Control (DTSC). The element should clarify whether the element is assuming residential capacity on the portion of the sites that also have restrictions regarding residential uses imposed by state and federal agencies. If the element is assuming capacity on the portions of the sites that have restrictions on residential uses, the element should analyze and address this constraint or remove the sites. The analysis should identify and consider the process to lift those covenants as a potential constraint. Lastly, the element must include a complete analysis of the various environmental constraints noted on these sites and their impacts on potential development. The element could also consider public comments as part of this analysis. Based on a complete analysis, the element should include programs committing to remediation of these sites and other efforts to facilitate development.

Accessory Dwelling Units (ADU): The element is projecting 20 ADUs for an average of 2 ADUs per year over the eight-year planning period to accommodate a portion of its

RHNA. Additionally, 16 of the 20 ADUs are assigned to the lower-income RHNA. The projections are based off ADU building permit trends. Specifically, the element states that the City has issued eight building permits since 2020. However, HCD's records through the City's Annual Progress Reports (APR) indicate that the City permitted 1 ADU in 2020 and 2 in 2021. The City's past performance on permitting ADUs do not support the projections in the inventory. The element must reconcile these figures and adjust assumptions based on a realistic estimate of the potential for ADUs and include strong policies that commit to incentivizing ADUs. Depending on the analysis, the element must commit to monitor ADU production and affordability throughout the course of the planning period and implement additional actions if not meeting target numbers anticipated in the housing element. If necessary, additional actions, should be taken in a timely manner (e.g., within six months). The degree of additional actions should be in stride with the degree of the gap in production and affordability.

Sites Inventory Electronic Form: Please note, pursuant to Government Code section 65583.3, subdivision (b), the City must utilize standards, forms, and definitions adopted by HCD when preparing the sites inventory. Please see HCD's housing element webpage at <https://www.hcd.ca.gov/planning-and-community-development/housing-elements> for a copy of the form and instructions. The City can reach out to HCD at sitesinventory@hcd.ca.gov for technical assistance. Please note, upon adoption of the housing element, the City must submit an electronic version of the sites inventory with its adopted housing element to sitesinventory@hcd.ca.gov.

Zoning for a Variety of Housing Types:

- *Emergency Shelters*: While the element stated that the C-1 zone allows emergency shelters by-right, it must specifically indicate whether it permits emergency shelters without discretionary action. Additionally, element should describe how emergency shelter parking requirements comply with AB139/Government Code section 65583, subdivision (a)(4)(A) which generally limits parking requirements to the amount need for staff or include a program to comply with this requirement.

For your information, as of March 31, 2023, AB 2339 (2022) is now applicable to the City and must be addressed in the element. AB 2339 (2022) specifies how cities and counties plan for emergency shelters and ensure sufficient and suitable capacity. For more information, please see <https://www.hcd.ca.gov/sites/default/files/docs/planning-and-community/ab2339-notice.pdf>.

- *Manufactured Housing*: While the element states that manufactured homes are allowed by-right on lots zoned for single family dwellings, it should clarify manufactured homes on a permanent foundation are to be allowed the in the same as single-family homes. The element must demonstrate compliance with this requirement or add or modify programs.

- *Accessory Dwelling Units (ADU)*: While the element notes that state law allows for ADUs to be developed on any lot that allows residential uses, the element must clarify whether the City implements this specific requirement e.g., whether the City allows ADUs in all zones that allow residential uses including nonresidential zones e.g., mixed-uses and commercial. Secondly, the element first indicates that the City implements a ministerial approval procedure for ADUs; however, also notes that the R-1 and R-2 districts require a special use permit for accessory structures (pg. 4-6). The element must clarify how the City permits ADUs including whether it requires any type of discretionary permits. Based on a complete analysis, the element may need to add or modify programs, as appropriate.

In addition, after a cursory review of the City's ordinance, HCD discovered several areas which were not consistent with State ADU Law. HCD will provide a complete listing of ADU non-compliance issues under a separate cover. As a result, the element should add a program to update the City's ADU ordinance in order to comply with state law. For more information, please consult HCD's ADU Guidebook, published in December 2020, which provides detailed information on new state requirements surrounding ADU development.

4. *An analysis of potential and actual governmental constraints upon the maintenance, improvement, or development of housing for all income levels, including the types of housing identified in paragraph (1) of subdivision (c), and for persons with disabilities as identified in the analysis pursuant to paragraph (7), including land use controls, building codes and their enforcement, site improvements, fees and other exactions required of developers, and local processing and permit procedures... (Gov. Code, § 65583, subd. (a)(5).)*

Land Use Controls: The element must analyze all relevant land use controls impacts as potential constraints on a variety of housing types. Specifically, the element noted that smaller bedroom units including studios and one-bedrooms are required to provide 1.75 spaces per unit (p. 4-4) and are also required to have one garage space (p. 4-5). Requiring smaller bedroom types to provide 1.5 parking spaces is considered a constraint. Additionally, the element must analyze covered parking requirements for impacts on cost, supply, housing choices, affordability and achieving maximum densities. The element must include a program committing to reducing parking requirements for smaller bedroom types (e.g., one space per one-bedroom unit).

Fees and Exaction: The element includes a listing for most fees for development and states that on average, fees do not constitute no more than ten percent of total development costs. However, the element should clarify whether the calculation considered various impact fees (water, sewer, school, etc.,) as part of that estimate. If not, the analysis should include the percentage of total development costs including all fees such as impact fees.

Local Processing and Permit Procedures: The element demonstrated that multifamily is only allowed with a use permit in any zone that allows multifamily development. In addition, the use permit generally requires planning commission and city council approval and design review. Further, the element illustrated potential constraints by requiring multifamily housing to meet subjective findings such as impacts on “morals, comfort and convenience”. For your information, subjecting multifamily housing to a conditional use permit (CUP) in zones where multifamily housing is already permitted is considered a constraint. The element must include or modify a program addressing and removing or modifying the CUP for multifamily housing in zones that are intended to permit multifamily housing.

Finally, the element should address public comments on this revised draft submittal and discuss compliance with the Permit Streamlining Act and intersections with CEQA and timing requirements, including streamlining determinations and add or modify programs as appropriate.

Design Review: The element should clearly explain whether design review is optional or required for areas intended for residential uses and whether there are established development standards. Additionally, the element must describe and analyze the design review guidelines and process, including approval procedures and decision-making criteria, for their impact as potential constraints on housing supply and affordability. For example, the analysis could describe required findings and discuss whether objective standards and guidelines improve development certainty and mitigate cost impacts. The element must demonstrate this process is not a constraint or it must include a program to address this permitting requirement, as appropriate.

Constraints on Housing for Persons with Disabilities: The element included Program D.2 (Persons with Disabilities) committing to allowing group homes of seven or more in specific zones. However, zoning should simply implement a barrier-free definition of family instead of subjecting potential persons with disabilities to special regulations such as the number of persons, parking requirements, population types and licenses. These housing types should not be excluded from residential zones, most notably low-density or single-family zones, which can constrain the availability of housing choices for persons with disabilities. Requiring these housing types to obtain a special permits and potentially subjecting housing for persons with disabilities to higher discretionary standards is generally considered a constraint. The element must be revised with program(s) committing to allowing group homes of seven or more in any zone that permits residential uses and only subject to those restrictions that apply to similar residential uses. Please see HCD's for more info <https://www.hcd.ca.gov/sites/default/files/docs/planning-and-community/group-home-technical-advisory-2022.pdf>.

5. *An analysis of potential and actual nongovernmental constraints upon the maintenance, improvement, or development of housing for all income levels, including... requests to develop housing at densities below those anticipated in the analysis required by subdivision (c) of Government Code section 65583.2, and the length of time between receiving approval for a housing development and submittal of an application for*

building permits for that housing development that hinder the construction of a locality’s share of the regional housing need in accordance with Government Code section 65584... (Gov. Code, § 65583, subd. (a)(6).)

Approval Times and Lesser Density Requests: The element must include analysis of requests to develop housing at densities below those identified and the length of time between receiving approval for a housing development and submittal of an application for building permits. The analysis should address any hinderances on the jurisdiction’s ability to accommodate RHNA by income category and include programs as appropriate.

C. Housing Programs

1. *Include a program which sets forth a schedule of actions during the planning period, each with a timeline for implementation, which may recognize that certain programs are ongoing, such that there will be beneficial impacts of the programs within the planning period, that the local government is undertaking or intends to undertake to implement the policies and achieve the goals and objectives of the Housing Element... (Gov. Code, § 65583, subd. (c).)*

To have a beneficial impact in the planning period and address the goals of the housing element, programs must be revised with discrete timelines and quantified objectives. This is especially important since most of these programs are being recycled from prior planning periods and indicated little progress or outcomes as noted in the review and revise section of the housing element. Programs that need to be modified with timelines, specific commitments and quantified metrics include Program A.2 (Mixed-use Zoning), A.3 (Small Lot Development), B.2 (Facilitate Affordability), B.3 (Housing Choice Vouchers). In addition, programs should be revised, as follows:

- Program A.2 (Mixed-use Zoning) and B.1 (Develop Inclusionary) commits to researching and providing a report; however the element needs to include timelines committing to take actions on the outcomes of these reports.
- Program B.3 (Housing Choice Vouchers) commits to providing pamphlets on specific issues but needs to include a timeline for when these pamphlets will be developed.

2. *Identify actions that will be taken to make sites available during the planning period with appropriate zoning and development standards and with services and facilities to accommodate that portion of the city’s or county’s share of the regional housing need for each income level that could not be accommodated on sites identified in the inventory completed pursuant to paragraph (3) of subdivision (a) without rezoning, and to comply with the requirements of Government Code section 65584.09. Sites shall be identified as needed to facilitate and encourage the development of a variety of types of housing for all income levels, including multifamily rental housing, factory-built housing, mobilehomes, housing for agricultural employees, supportive housing, single-room*

occupancy units, emergency shelters, and transitional housing. (Gov. Code, § 65583, subd. (c)(1).)

As noted in Finding B3, the element does not include a complete site analysis; therefore, the adequacy of sites and zoning were not established. Based on the results of a complete sites inventory and analysis, the City may need to add or revise programs to address a shortfall of sites or zoning available to encourage a variety of housing types. In addition, the element should be revised as follows:

Program A.1 – Shortfall Rezone Program: The element describes a shortfall of sites and indicates rezoning will occur to accommodate the RHNA. In addition, the City has an unaccommodated need from the 4th and 5th cycle of 70 lower-income units. While the element includes Program A.1, it must specifically commit to acreage, allowable densities, anticipated units and affordability.

In addition, the rezone program must be revised to include all the provisions of Government Code section 65583.2, subdivisions (h) and (i), as follows:

- permit owner-occupied and rental multifamily uses by-right for developments in which 20 percent or more of the units are affordable to lower-income households. By-right means local government review must not require a CUP, planned unit development permit, or other discretionary review or approval;
- accommodate a minimum of 16 units per site;
- require a minimum density of 20 units per acre; and
- at least 50 percent of the lower-income need must be accommodated on sites designated for residential use only or on sites zoned for mixed uses that accommodate all the very low- and low-income housing need, if those sites:
 - allow 100 percent residential use, and
 - require residential use to occupy 50 percent of the total floor area of a mixed-use project.

In addition, the recent California appellate decision in *Martinez v. City of Clovis* found that while overlays can be used in a rezone, when the base zone allows residential development, both the base zone and the overlay zone must comply with the minimum density requirements of Government Code section 65583.2, subdivision (h). The City should address how the City's rezone program(s) will address these requirements, if applicable. Based on the analysis, the element may need to adjust Program A.1.

Publicly Identified Sites: The element identified the Fort Ord sites to accommodate the City's 4th, 5th and 6th cycle RHNA. This site is an integral part of the addressing most of the City's RHNA including the lower-income RHNA and RHNA from the last planning period. The site is owned by the City; therefore, providing a unique opportunity to provide much needed affordable housing. As such, the element needs to include significant actions to facilitate and encourage development on this site. The element should include a program with numerical objectives that ensures compliance with the Surplus Land Act if applicable, provides incentives and actions along with a schedule to

facilitate development of this site. Actions should include outreach with developers, issuing requests for proposals, incentives, fee waivers, priority processing and financial assistance.

3. *The Housing Element shall contain programs which assist in the development of adequate housing to meet the needs of extremely low-, very low-, low- and moderate-income households. (Gov. Code, § 65583, subd. (c)(2).)*

While the element includes Programs B.2 and B.6 to assist in the development of affordable units, it must also include a program(s) with specific actions and timelines to assist in the development of housing for ELI households and farmworkers. The program(s) could commit the City to adopting priority processing, granting fee waivers or deferrals, modifying development standards, granting concessions and incentives for housing developments that include units affordable to ELI households; assisting, supporting or pursuing funding applications; and outreach and coordination with affordable housing developers; developing procedures to encourage and facilitate SRO development in the allowable district.

4. *Address and, where appropriate and legally possible, remove governmental and nongovernmental constraints to the maintenance, improvement, and development of housing, including housing for all income levels and housing for persons with disabilities. The program shall remove constraints to, and provide reasonable accommodations for housing designed for, intended for occupancy by, or with supportive services for, persons with disabilities. (Gov. Code, § 65583, subd. (c)(3).)*

As noted in Findings B4 and B5 the element requires a complete analysis of potential governmental and nongovernmental constraints. Depending upon the results of that analysis, the City may need to revise or add programs and address and remove or mitigate any identified constraints. In addition, the element should be revised, as follows:

Program C.1 – Review Constraints: This Program indicated that it would update the zoning ordinance to comply with SB 35; however, the objective of this Program states it will review and revise as needed. However, complying with SB 35 is required. The element should include a firm commitment to establishing processes and procedures for SB 35.

Reasonable Accommodation: The element noted that the City does not have a formal reasonable accommodation process and uses a variance to process requests. While the analysis indicated that the element includes programs committing to establishing a formal written reasonable accommodation procedure (p. 4-14), the element did not include any corresponding programs. The element must include or modify program(s) committing to establishing an objective written reasonable accommodation procedures.

5. *Promote and affirmatively further fair housing opportunities and promote housing throughout the community or communities for all persons regardless of race, religion,*

sex, marital status, ancestry, national origin, color, familial status, or disability, and other characteristics... (Gov. Code, § 65583, subd. (c)(5).)

As noted in Finding B1, the element requires a complete AFFH analysis. Goals and actions must specifically respond to the analysis and to the identified and prioritized contributing factors to fair housing issues and must be significant and meaningful enough to overcome identified patterns and trends. Actions must have specific commitment, metrics and milestones as appropriate and must address housing mobility enhancement, new housing choices and affordability in high opportunity areas, place-based strategies for community preservation and revitalization and displacement protection.

D. Quantified Objectives

Establish the number of housing units, by income level, that can be constructed, rehabilitated, and conserved over a five-year time frame. (Gov. Code, § 65583, subd. (b)(1 & 2).)

The element must include quantified objectives to establish an estimate of housing units by income category that can be constructed, rehabilitated, and conserved over the planning period. While the element includes these objectives by income group for very low-, low-, moderate- and above-moderate income, the element must also include objectives for ELI households.

In addition, while the element includes quantified objectives for new construction, it did not include objectives for units that will be conserved or rehabilitated during the planning period because the City does not have any at-risk units. However, quantified objectives are not limited to at-risk preservation. Conservation and rehabilitation objectives may include the variety of strategies employed by the City to promote tenant stability, code enforcement and repair programs that conserve the housing stock. The element should include quantified objectives for rehabilitation and conservation across income categories. For more information, please see <https://www.hcd.ca.gov/planning-and-community-development/housing-elements/building-blocks/program-overview-and-quantified-objectives>.

Sample Program 1: Assist in the Development of Housing for ELI Households

Assist in the development or redevelopment of one or more properties for housing for those with special needs, including housing affordable to extremely low-income households. Specific actions the City will undertake to pursue this effort include:

- Conduct outreach to and coordinate with non-profit housing developers to facilitate housing for special needs populations, including housing affordable to extremely low-income households through discussions regarding potential incentives, programs, financial support, etc. (see also Program 1.A);
- Direct outreach to religious institution property owners or operators to inform them about AB 1851 and any other regulations that encourage housing development on these properties (see also Program 1.H);
- Actively assist and support developers with funding applications to support the development of housing for special needs populations, including extremely low-income housing;
- Grant incentives and concessions to housing developments that include units for any special needs populations, and housing units affordable to extremely low-income households (e.g., State density bonus law provisions; see also Program 1.B).
- Outreach efforts for this program will cross-over with efforts and objectives of the other Special Needs programs of this section with the aim to increase housing for all special needs populations.

Responsible Body: Planning Division

Time Frame: Outreach to non-profit developers and religious institution properties by January 2024 and biannually thereafter.

Objective: Approve 50 new units for special needs populations, and 50 new extremely low-income housing units by 2031.

Geographic Targeting: Housing sites citywide, with a focus on areas with the highest TCAC Composite scores (i.e., southeastern, and northeastern neighborhoods).

Sample Program 2: Development of Large Lots

The City shall adopt a program to facilitate the development of lots larger than ten acres, particularly for the development of affordable housing units. This includes, but is not limited to, streamlining parcelization of these large sites and providing technical assistance to property owners and developers seeking to develop a parcel over ten acres. The City shall provide information on this program online and promote it as an option when meeting with potential developers and property owners.

Actions:

- Adopt and implement a program to facilitate the development of lots larger than ten acres.
- Responsible Agency: Planning Department
- Funding Source: General Fund
- Timeframe: Adopt and implement the program by January 2026

Sample Program 3: Amending Definition of Family

The City's Municipal Code currently defines "Family" as "a person or persons related by blood, marriage or adoption or a group of not more than five persons, excluding servants, not related by blood, marriage or adoption, living together as a single housekeeping unit in a dwelling unit." The City shall amend its definition of "Family" to remove limitations to the number of unrelated persons and differentiation between related and unrelated individuals living together.

Actions:

- Adopt a zoning ordinance amendment to update the definition of "family" in compliance with State law.
- Responsible Agency: Planning Department
- Funding Source: General Fund
- Timeframe: In conjunction with the ongoing General Plan update, which will be completed by the end of 2024.

Sample Program 4: SB 35 Streamlining

The City shall establish written procedures to comply with California Government Code Section 65913.4 and publish those procedures for the public, as appropriate, to comply with the requirements of Senate Bill 35 (SB 35), Chapter 366 Statutes 2017. These requirements apply at any point in time when the City does not meet the State mandated requirements, based upon the SB 35 Statewide Determination Summary Report for Housing Element progress and reporting on Regional Housing Needs Assessment (RHNA). The City shall process development projects with at least 50 percent affordable units through a streamlined permit process set forth in State law. All projects covered by SB 35 are still subject to the objective development standards of the Municipal Code, including the Building and Fire Codes. However, qualifying projects cannot be subject to discretionary review or public hearings; and in many cases, the City cannot require parking. Reduced parking requirements would be established consistent with the requirements of SB 35 for qualified streamlining projects.

Actions:

- Establish SB 35 procedures and provide information online.
- Responsible Agency: Planning Department
- Funding Source: General Fund
- Timeframe: Establish and implement the program by January 2026

Housing Element Update 6th Cycle

Planning Commission

November 8, 2023

6th Cycle Housing Element Update Agenda

- Introduction and Purpose
- Results of HCD 90 Day Review
- Draft and Modified Programs Update
- Planning Commission and Public Comments
- Next Steps

Must have adequate sites to meet RHNA, and policies and programs to support housing affordable to all income levels

Housing Allocation for the City

- The State mandate for City’s 6th Cycle Regional Housing Needs Allocation (RHNA) is 184 total units, including 98 units affordable to lower-income households, plus 86 unit shortfall 5th Cycle.

6th Cycle Regional Housing Needs Allocation for Del Rey Oaks

| Jurisdiction | Income Group | | | | |
|--------------------------------|--------------|-----|----------|----------------|---------------|
| | Very Low | Low | Moderate | Above Moderate | Total |
| Del Rey Oaks | 60 | 38 | 24 | 62 | 184 |
| Unincorporated Monterey County | 1,070 | 700 | 420 | 1,136 | 3,326 |
| Monterey County Total | | | | | 20,495 |

HOUSING ELEMENT – 6th Cycle Update



Progress and Meetings to Date 6th Cycle

| Milestone | Timeline | |
|---|--------------------------|---------|
| Joint Meeting of CC and PC Update | March 16, 2023 | Item A. |
| City Council Contract Approval 6 th Cycle | March 28, 2023 | |
| Housing Element Public Workshop via Zoom | May 3, 2023 | |
| Submittal of AB 52 Tribal Consultation Request | May 5, 2023 | |
| Planning Commission/City Council Workshop | May 9, 2023 | |
| Planning Commission Special Meeting | May 17, 2023 | |
| Published Local Review Housing Element for 30-day | May 26, 2023 | |
| HCD Meeting/Call/Field Trip on Sites Inventory | June 20, 23 and 27, 2023 | |
| Completion of AB 215 Required 30-day public review period | June 26, 2023 | |
| Planning Commission Hearing Revised Programs/Public Comments | July 12, 2023 | |
| Posted HCD Review Draft on City Website 10 days | June 30, 2023 | |
| Submittal HCD Review Draft July 20, 2023 | July 20, 2023 | |
| HCD Draft Housing Element 6 th Cycle, 90 day review | July 2023 | |
| EIR released for 45-day review | August/September 2023 | |
| Final EIR Certification by the City Council and Rezoning Action | October 18 and 24, 2023 | |
| HCD Comments on Draft Housing Element 6 th Cycle | October 19, 2023 | |
| Planning Commission Hearing Revised Programs/Public Comments | November 8, 2023 | |
| City Council Hearing Revised Programs/Public Comments | November 14, 2023 | 64 |



Public Review Draft 6th Cycle Housing Element Update Requirements

HCD Process Public Review

Item A.

- ▶ Public Participation Requirements:
Prior to submittal of the first draft within a planning period to HCD, the local government must make the draft available for public comment for 30 days.
- ▶ If any comments were received, take at least 10 business days to consider and incorporate public comments.

Public Review Draft 6th Cycle Housing Element Update

▶ Local Draft Public Review

- ▶ Local Review Draft 6th Cycle Housing Element Update published May, 2023
- ▶ 30-day review period closed June 26, 2023
- ▶ Planning Commission Meeting July 12, 2023
Consideration of Revisions prior to submittal to HCD
- ▶ Per AB 215, City had at least 10 days to consider public comments prior to submittal to HCD

Public Review Draft 6th Cycle Housing Element Update

Public Review Comments

- ▶ Two comment letters received from:
 - Monterey Peninsula Unified School District (MPUSD)
 - LandWatch
- Letters published on City's website July 12, 2023 and in City Planning Commission and Council packets
- Public hearings held July, August and September
- Revisions completed for HCD Review Draft
- Submittal HCD Review Draft July 20, 2023
- Concurrently, EIR was Published for 45-day review in August - September

Public Review Draft 6th Cycle Housing Element Update

- ▶ HCD Review Draft Comments
 - ▶ Comment letter received October 18, 2023
 - ▶ HCD City Meeting held October 27, 2023
- ▶ Comment Topics:
 - Programs for Special Needs Households (Low-Income, Seniors, Persons with Disabilities, Large Households)
 - Affirmatively Furthering Fair Housing (AFFH)
 - Sites Constraints and Potential for Development
 - Programs – Added Programs and Specifying Objectives and Timelines

Program Modifications per HCD Letter October 2023

Modify Programs to Apply Specific Actions and Timelines

- Provide more specificity of actions by City and timeframes for completion for the following programs:
 - ▶ Program A.2 (Mixed-use Zoning)
 - ▶ Program A.3 (Small Lot Development)
 - ▶ Program B.1 (Develop Inclusionary)
 - ▶ Program B.2 (Facilitate Affordability)
 - ▶ Program B.3 (Housing Choice Vouchers)

Modify Program A.1 Accommodate the City's RHNA

Current A.1 Accommodate the City's RHNA

Item A.

- Provide a range of types of housing units and prices to meet the total 184 units of RHNA
- Provide for an adequate number of units to meet the very low- and low-income categories and for development of moderate and above-moderate income categories within the RHNA and including the 4th and 5th cycle shortfall.
- Use Sites 1 and 1a owned by the City, and if needed, also Sites K1 and K2 (private property owners).
- Adopt an overlay zone to allow residential uses to meet RHNA. Ensure sufficient property is available to achieve this goal throughout the planning cycle.
 - Rezoning must meet the requirements of Government Code section 65583.2(h) and (i).
- ▶ HCD Revision to add language:
- ▶ Revise the program language to match the shortfall requirements and rezoning requirements Government Code section 65583.2(h) and (i).
 - ▶ Minimum density of 20 units per acre
 - ▶ 16 units minimum development
 - ▶ Minimum acreage size
 - ▶ Consistent with Zoning Overlay Zone language
- ▶ Update timeline and objectives

Modify Program C.2 Encourage the Construction of Accessory Dwelling Units

- ▶ Program C.2 Accessory Dwelling Units
- ▶ Current Program C-2:
- ▶ Continue to review and update the ADU Ordinance to be compliant with updated State regulations that promote the development of ADUs. Encourage the construction of ADUs by providing incentives such as waiver or reduction of development fees and expedited permit processing for ADU applications.
- ▶ Provide information to all eligible property owners concerning the City's ADU approval process at City Hall. Explore the availability of standardized plans for ADUs/JDUs that may be suitable for ADUs or JDUs.
- ▶ City staff shall give an annual report to City Council on the number of new ADUs that are being built each year by April 1st of each year, starting in 2024. Information shall be readily available at the City Hall and shall be included on the City's website and in the City newsletter by second quarter 2024.
- ▶ As part of annual review, if ADUs are not being permitted as assumed in the Housing Element, the City will take action within 6 months of completion of the ADU review to ensure that adequate capacity at each income level is maintained to meet the City's RHNA needs.

Program C.2 Encourage the Construction of Accessory Dwelling Units

- ▶ Modified Program C.2 Accessory Dwelling Units HCD Example Program Item A.
Revision
 - ▶ Add more actions and accountability if ADU numbers not reached:
 - ▶ Annually monitor the production and affordability of ADUs and the progress made according to the assumptions in the inventory.
 - ▶ Take alternative actions within six months (i.e., additional incentives) if not meeting the assumptions.
 - ▶ At the Mid Term (4 year) annual review, if the review shows that annual ADU production is less than anticipated in the Housing Element projection, the City Planning Commission will hold a public hearing to recommend change to further reduce development constraints on ADUs; the degree of additional actions should be in stride with the degree of the gap in production and affordability.
 - ▶ City comment: Minor revisions additions to existing program
 - ▶ Example in Staff Report

Modify Program C.4 Ensure the Availability of an Adequate Water Supply

▶ Program C.4 - Ensure the Availability of an Adequate Water Supply Item A.
Serve the Long-Term Housing Needs of the City

▶ Current Program:

▶ A major constraint to development within the City is water supply. The City will continue to work with the MPWMD, MCWD, M1W and other appropriate agencies through meetings and consultation to seek securement of sufficient water resources to meet the expected needs of projected housing development. Continue to provide City representative on Board of M1W to promote water provision as a priority for affordable housing. Provide the Draft Housing Element to the local water and service providers for the City in accordance with State law.

▶ HCD Revision:

▶ Provide program actions to continue to work with the water district per agreements on water service for former Fort Ord sites

▶ Provide details and actions to allow completion of the extension of infrastructure lines to the sites. Add timelines for actions.

▶ **Additional:** Add information regarding the MCWD agreement to provide water.

Program D.2 Provide Opportunity for and Encourage the Development of Adequate Housing for the City's Special Needs Groups

Program D.2 Development of Adequate Housing for the City Item A.

Special Needs Groups

Current Program:

- ▶ Facilitate the provision of housing for the elderly and disabled, including developmental disabilities, and other special needs housing by modifying the Zoning Ordinance to define licensed residential care facilities, to explicitly allow small residential care homes by right in all residential zone districts, allow group homes of six or fewer to be allowed in all zones allowing single-family uses (not limited to residential uses), and to permit larger residential care homes (seven or more) in the City's R-2 and C-1 districts consistent with the standards of these districts. Support the efforts of public and private groups to provide housing for the elderly and disabled. Such support may include staff assistance in obtaining permits or financing, or, where appropriate, the waiver of City fees or regulatory requirements, some combination of these, or other tangible measures of support.
- ▶ HCD Revision – Amendment to Program (Zoning Code):
 - ▶ Amend to commit to allowing group homes of seven or more in any zone that permits residential uses and only subject to those restrictions that apply to similar residential uses.
 - ▶ Amend to remove constraints that subject potential persons with disabilities to special regulations such as the number of persons, parking requirements, special permits.

HCD Example Programs:

Amend Definition of Family

Program Example HCD: Amend Definition of Family

- ▶ Currently, the City's Municipal Code Title 17.04.150 Definitions states "Family means one or more persons living together in a dwelling unit as a single housekeeping unit."
- ▶ HCD Comment: Amend its definition of "Family" to remove limitations to the number of unrelated persons and differentiation between related and unrelated individuals living together.
- ▶ Actions: Work with HCD to ensure current definition of Family is in compliance with State Law.
- ▶ Revise and update Program as required:
 - ▶ Adopt a zoning ordinance amendment to update the definition of "family" in compliance with State law.
 - ▶ By Second quarter 2024

Additional Program Example from HCD: Development of Large Lots

New Program Recommended by HCD to Reduce Constraints du

Item A.

Development of Large Lots

- ▶ Proposed Program:
- ▶ The City shall adopt a program to facilitate the development of lots larger than ten acres, particularly for the development of affordable housing units. This includes, but is not limited to, streamlining parcelization of these large sites and providing technical assistance to property owners and developers seeking to develop a parcel over ten acres. The City shall provide information on this program online and promote it as an option when meeting with potential developers and property owners.
- ▶ Actions:
 - ▶ Adopt and implement a program to facilitate the development of lots larger than ten acres.
 - ▶ Responsible Agency: Planning Department
 - ▶ Funding Source: General Fund
 - ▶ Timeframe: Adopt and implement the program by January 2026

Additional Program Example from HCD:

SB 35 Streamlining

New Program Example SB 35 Streamlining

Item A.

- ▶ Proposed Program:
- ▶ The City shall establish written procedures to comply with California Government Code Section 65913.4 and publish those procedures for the public, as appropriate, to comply with the requirements of Senate Bill 35 (SB 35), Chapter 366 Statutes 2017. These requirements apply at any point in time when the City does not meet the State mandated requirements, based upon the SB 35 Statewide Determination Summary Report for Housing Element progress and reporting on Regional Housing Needs Assessment (RHNA). The City shall process development projects with at least 50 percent affordable units through a streamlined permit process set forth in State law. All projects covered by SB 35 are subject to objective development standards. However, qualifying projects cannot be subject to discretionary review or public hearings; and in many cases, the City cannot require parking. Reduced parking requirements would be established consistent with the requirements of SB 35 for qualified streamlining projects.
- ▶ Actions:
 - ▶ Establish SB 35 procedures and provide information online
 - ▶ Responsible Agency: Planning Department
 - ▶ Funding Source: General Fund
 - ▶ Timeframe: Adopt and implement the program by January 2026

Program Reduction of Parking Requirements for Smaller Bedroom Units

- ▶ Program -
Reduction of Parking Requirements for Smaller Bedroom
Units Item A.
- ▶ Add Program to Commit to reducing parking requirements for smaller bedroom types (e.g., one space per one-bedroom unit).

Next Steps

- Questions, Discussion & Public Comments

Next Steps

Next Steps

- Conduct Meetings and Hearings for Revisions
- Make Revisions and Post Changes on City Website

HCD Requirements

City Can Revise and Adopt (or Adopt without Changes)

Once the jurisdiction receives the findings from HCD, it can then revise the housing element to comply with the statute and adopt it OR adopt the draft without revising it. If it adopts the draft without making any revisions, it must specify in the resolution the findings that explain why the housing element complies with the statute.

Once the City Submits Adopted Housing Element to HCD

After the adoption, the jurisdiction must promptly submit its adopted housing element to HCD for review. HCD has 60 days to review the adopted housing element and report its findings back to the jurisdiction.

Kim Shirley's Council Report for Tuesday, November 14, 2023

Friday, October 20th- ReGen Monterey Board Mtg- Not a lot of big items on this agenda, but I was honored to provide the service wards for our board Chair, Jason Campbell and Director Jerry Blackwelder for over 5 years of service on the board. I've very much enjoyed serving with both of these gentleman and am grateful for their dedication to both Regen Monterey and our communities. Our one big discussion for the morning was approving a limited pilot study for automated controls for our LFG (landfill gas) collection wells. Currently, we have close to 100 wells that collect methane from our landfill which then gets converted into electricity producing about 5 megawatts of energy. The quality and quantity of this gas varies over time and requires workers to cover the 150 acres to check on the wells, making adjustments as needed. With this pilot study, 20 of our wells will be fitted with automatic control equipment that will allow ReGen Monterey staff to remotely and continuously control these wells which can lead to an increase in quality gas collection, which ultimately provides greater revenue and reduced health and safety risks, as our employees won't need to be in the field servicing these wells. The estimated pilot study costs are \$110,000 and our board agreed with staff that this would be a worthwhile look at innovation that can move us in a more profitable and healthy direction. Additionally at this meeting, we approved a 5% pay raise for our General Manager and also appointed an ad-hoc nomination committee that will consider board chair and vice chair appointments for next year.

Tuesday, October 24th- City Council Mtg- For me, this evening was full of positive experiences! We started off with three proclamations. Council member Ragsdale-Cronin read our breast cancer awareness month proclamation and then Council member John Uy read the LGBTQ+ history and Filipino-American history month proclamations. All very important topics to recognize. And in true John Uy style, he provided some delicious Filipino food that we all took a moment to share right after the proclamations (and honestly, you should have also seen us dive into those lumpia as soon as our council meeting was officially over- yum!).

Next, we had a presentation from United Way about their "211" service that they provide to the community. This is a service that can be reached through dialing 211 or by texting (898-211) or online (211montereycounty.org). They are able to provide information on over 2,000 resources in regards to housing, help with paying for utilities, healthcare, food, transportation, and during the pandemic, they also helped with scheduling COVID vaccinations. I think we often forget this service exists, so I'm happy they were able to highlight the good work provided by United Way.

The following presentation was from our local DRO resident and Monterey-Salinas Transit General Manager/CEO Carl Sedoryk. He provided a very comprehensive overview of the

services that MST provides while noting that MST focuses their attention on “People, Planet, and Performance.” As a board member, I’ve been impressed with MST’s desire to meet the needs of our diverse community by offering not only the fixed route bus services, but the “Rides” program, van pools, and taxi vouchers which provide additional services to those who are elderly, have disabilities, or are veterans in our community. They also have a clear focus on putting bus service where it’s needed the most. With the “Better Bus Network” they are increasing ridership and efficiency of service. And they are also deeply committed to creating a zero-emission fleet which they’ll be doing through electric and hydrogen fuel-cell busses.

Our only item of business was a tobacco ordinance presentation by Gonzalo Coronado who is the Chronic Disease Prevention coordinator for Monterey County. With support from council member Hallock, he and I were able to bring this item to the council so that we could provide direction to staff to implement a few ordinances that will help to make sure tobacco is not being sold to our youth but will also provide an atmosphere that supports healthier living through smoke-free spaces (both outdoor and multiunit housing). I’m thrilled to report that the council had a very positive discussion about these ordinances and all seemed to be very supportive of this direction. Our only public comment on the topic was a message of strong support from Blue Zone Community Program Manager Tanja Roos. The next step will be for staff to bring back three ordinances which will include a tobacco retailer license ordinance (this would address sales to youth), an outdoor smoke-free ordinance (this would address making our parks, bike trail, and other outdoor spaces smoke-free), and a smoke-free multiunit housing ordinance (we were thinking 4 units and above, excluding The Oaks condominiums, would be required to be smoke free). I’m excited to continue work on these ordinances as they come back to the council for approval.

Wednesday, October 25th- “An Evening of Hope for Ending the Climate Crisis in One Generation” by Paul Hawken- This was a joint fundraising event for Communities for Sustainable Monterey County and the Rotary Club of Monterey Cannery Row. They were able to bring in author, entrepreneur, and environmental activist, Paul Hawken who authored the book, “Regeneration: Ending the Climate Crisis in One Generation” to speak to an audience (200+) about his thoughts on the climate crisis. I attended as a ReGen Monterey board member (ReGen Monterey was one of the largest sponsors of the event) and was very pleased (but not surprised) to see the number of enthusiastic monterey county residents who are committed to doing local actions that will allow us to connect and advocate for changes that will help us to reverse this current crisis.

Thursday, October 26th- Del Rey Oaks Townhall mtg with Monterey County Supervisor Wendy Root-Askew and Mayor Scott Donaldson- This was a nice evening to have both our County Supervisor Wendy Root-Askew and Mayor Scott Donaldson together to talk about things that pertain to both our city as well as the county. Mayor Donaldson touched on some city issues, including our recent cap on short-term rentals

(unhosted), as well as our Housing Element, and our desire to realign South Boundary Road. Supervisor Wendy Root-Askew was able to provide an overview of the county in terms of organizational structure, budget, and services. In the end, much of the discussion centered around water and the city's need to accommodate 270 affordable housing units for our upcoming 6th cycle Housing Element, most of which will be focused on our former Fort Ord parcels.

Wednesday, Nov. 1st- ReGen Finance Committee- The main item for this meeting was reviewing our draft audit for FY 2022-23. The auditor from Eide-Bailly presented, and essentially there are no findings and all looks good. They are waiting on a couple of items before it's finalized. We also talked about designating some of our used equipment as "surplus equipment" which means this equipment would either be sold for scrape metal or go out to auction. In general, these pieces of equipment have reached their end of useful life cycle of service. Turns out we are required by State law to phase out all off-road equipment that is not powered by a cleaner diesel engine (Tier 4) by 2026. This law provides great incentive for us to change over our equipment at a rate that will allow us to meet that law (when I asked, it looks like we are ontrack for meeting that requirement). After recognizing that our equipment may be sold across state lines or even out of the country to move us closer to that 2026 deadline, it brought about the question of whether this was any better (giving someone else our "dirty" engines) versus always selling it for scrape metal and not polluting outside of CA. Interesting topic indeed which it sounds like the board will visit in the future.

Wednesday, Nov. 1st- Seaside Groundwater Basin Watermaster Board Mtg- We had two main topics to discuss for this meeting. The first was looking at unit cost calculations for water which is charged to those who pull more than the allowed amount from the Seaside basin. The Watermaster is required to calculate this cost every year and at this time, the method of calculation was being questioned. Since there were no entities who overdrafted the basin this year, it was a bit of a theoretical discussion as it wouldn't actually apply to anyone at this time, but nonetheless, it was an interesting conversation. Historically, the Watermaster looks at the future potential sources of water and calculates the cost of an acre foot of water based on those combined costs. It was the method of combining those costs (taking averages of averages) that was at the root of this discussion. In the end, we voted for a method suggested by Director George Riley that based the cost on the "flow weight" or percentage of water that a particular source would be able to provide for the overall acre foot of water calculation. After some discussion, we ultimately voted unanimously for this method of calculation.

The second item that we discussed was the option for in-person, virtual, or hybrid Watermaster meetings. After some discussion, we decided we needed more information in terms of finding places where we could use zoom technology for free, and that we also wanted to have this discussion with the full board (we barely made quorum that day). With that, this discussion was tabled for December's meeting.

Wednesday, Nov. 1st- Seaside Groundwater Basin Watermaster Replenishment Ad

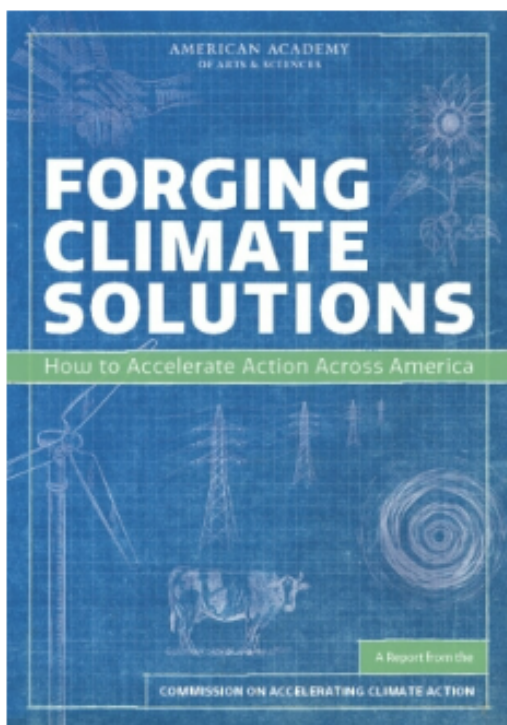
Hoc Committee mtg- The main item on this agenda was having our attorney present to us the various methods of getting funds to purchase replenishment water once it becomes available. The options that were discussed include:

- Going back to the court and asking for a change in the assessment fees for water
- Looking a projects that we can pursue and then providing the ability to bank that water (i.e. deposit 100 acre feet of water and then be allowed to draw down only 80 acre feet)- so this isn't getting additional money, but it does provide us with the water that we ultimately need
- "Passing the hat" with our member agencies for funding
- Creating a structure that would allow another organization/member jurisdiction to apply for grant money that the Watermaster could then use as leverage to help with other water projects

There was no real clear answer on this topic but it was still a good conversation. We ultimately asked that this be brought back to the larger board for further discussion.

Council Report from Councilmember John Uy November 14, 2023

I. Council Report: Virtual Report Launch by the Commission on Accelerating Climate Action on October 24, 2023



It is with great enthusiasm and a profound sense of responsibility that I share with you the insights and inspiration derived from a recent event that I had the privilege to attend. On October 24, 2023, I participated in the Virtual Report Launch hosted by the Commission on Accelerating Climate Action of the American Academy of Arts and Sciences. The report, titled *"Forging Climate Solutions: How to Accelerate Action Across America,"* presents a comprehensive blueprint for addressing the urgent issue of climate change in our nation.

The report launch featured prominent experts and thought leaders in the field of climate action, and it was a momentous occasion where we gathered to reflect on their work in crafting this visionary plan. I am proud to bring this report to the forefront, with the intent of making it resonate deeply with our beloved City of Del Rey Oaks.

Understanding the Challenge

Momentum for climate action is growing across the United States, but this momentum has yet to be translated into consistent and effective policies. Climate change threatens communities, including ours, in ways that demand an immediate and unified response. This report addresses the vital need for a whole-of-society approach to tackle the climate crisis, one that respects justice, pragmatism, and accountability.

Five Key Strategies

The report outlines five critical strategies for accelerating climate action, and I believe these strategies can guide our local efforts in Del Rey Oaks:

1. Prioritize Equity, Fairness, and Justice in Climate Action

- RECOMMENDATION 1.1: Prioritize investment in our community, particularly those most vulnerable to climate change impacts.

- RECOMMENDATION 1.2: Build our community's capacity for climate action by engaging diverse voices and removing barriers.
- RECOMMENDATION 1.3: Integrate the knowledge and wisdom of our frontline communities and indigenous perspectives into our climate efforts.

2. Engage and Educate Diverse Communities

- RECOMMENDATION 2.1: Empower diverse and trusted messengers to communicate the urgency of climate change.
- RECOMMENDATION 2.2: Celebrate and support concrete commitments to climate action in our local government, businesses, community groups, and NGOs.
- RECOMMENDATION 2.3: Counter climate misinformation and expand access to climate education in our schools and throughout our community.

3. Mobilize Investment

- RECOMMENDATION 3.1: Innovate and evaluate policies that advance clean technologies.
- RECOMMENDATION 3.2: Correct historical underinvestment in marginalized communities by leveraging infrastructure modernization.
- RECOMMENDATION 3.3: Incentivize the retirement of high-emission facilities and vulnerable infrastructure, ensuring a cleaner and more resilient future.
- RECOMMENDATION 3.4: Streamline permitting processes and enhance corporate transparency in assessing climate-related risks.
- RECOMMENDATION 3.5: Strengthen corporate accountability in measuring and disclosing climate-related risks.

4. Deploy Diverse Options for Controlling Emissions

- RECOMMENDATION 4.1: Implement a fair carbon price to drive demand for low-emission technologies.
- RECOMMENDATION 4.2: Collaborate with international allies to align trade rules in favor of emissions reductions.
- RECOMMENDATION 4.3: Focus on controlling non-CO2 greenhouse gases and climate-warming aerosols for the well-being of our community.
- RECOMMENDATION 4.4: Encourage local farmers and landowners to reduce greenhouse gas emissions and enhance carbon sequestration.
- RECOMMENDATION 4.5: Support nature-based climate solutions, promoting a sustainable and resilient environment.

5. Ensure Adaptation at All Levels of Society

- RECOMMENDATION 5.1: Invest in comprehensive adaptation plans by collaborating with federal, state, and local entities, ensuring justice-centered voices are heard.
- RECOMMENDATION 5.2: Enhance coordination and accessibility of existing climate resources and investments.
- RECOMMENDATION 5.3: Diversify our portfolio of adaptation options, protecting our community against specific threats and building resilience.

- RECOMMENDATION 5.4: Identify and eliminate perverse incentives that hinder our ability to understand and respond to climate-related risks.

Embracing the Challenge

The Commission's recommendations provide a clear path for cities to address the climate crisis while promoting justice, equity, and environmental sustainability. I urge our community to embrace this challenge with open arms, knowing that it will bring us closer to a more resilient, equitable, and sustainable future.

The time for action is now, and the future of Del Rey Oaks, our beloved city, depends on our collective commitment to these principles. Let us heed the call of the Commission and build a united front to protect our environment and secure a brighter future for all residents of Del Rey Oaks.

I look forward to engaging with you, our valued residents, to discuss how we can apply these recommendations to our local context and move forward together on this important journey. You can access and read the report in detail at <https://www.amacad.org/climate>.

II. Council Report: Regular Meeting of the DRO City Council on October 24, 2023

A. Breast Cancer Awareness Month Proclamation

I have the privilege to share with you the profound and heartwarming moments we experienced during our last regular City Council meeting on October 24, 2023. In that meeting, the City Council, with the leadership of Mayor Scott Donaldson, came together to issue a proclamation in honor of Breast Cancer Awareness Month. Councilmember Bill Ragsdale-Cronin read the proclamation.

Breast Cancer Awareness Month has been recognized annually throughout October, and it holds immense significance for our community, as it reminds us of the challenges and triumphs of countless individuals in Del Rey Oaks who have faced or continue to battle breast cancer. I am delighted to convey the essence of this proclamation and what it means for our beautiful city.



Understanding the Proclamation



The proclamation issued by the City Council for Breast Cancer Awareness Month serves as a poignant reminder of the ongoing battle against breast cancer and the importance of early detection and support for those affected by this disease. We recognize that breast cancer remains one of the most commonly diagnosed cancers among women, touching the lives of mothers, daughters, sisters, and friends in our community.

It's essential to acknowledge the historical significance of Breast Cancer Awareness Month, which began in 1985 as a partnership between the American Cancer Society and Imperial Chemical Industries Pharmaceuticals (AstraZeneca). This collaboration laid the foundation for the global awareness campaign we see today.

Honoring Those Affected

More than statistics, Breast Cancer Awareness Month is a time to honor and show our unwavering support for the survivors, fighters, and families touched by breast cancer. It is an opportunity for us to come together, provide strength and love, and acknowledge the courage and resilience of those who have faced this formidable adversary.

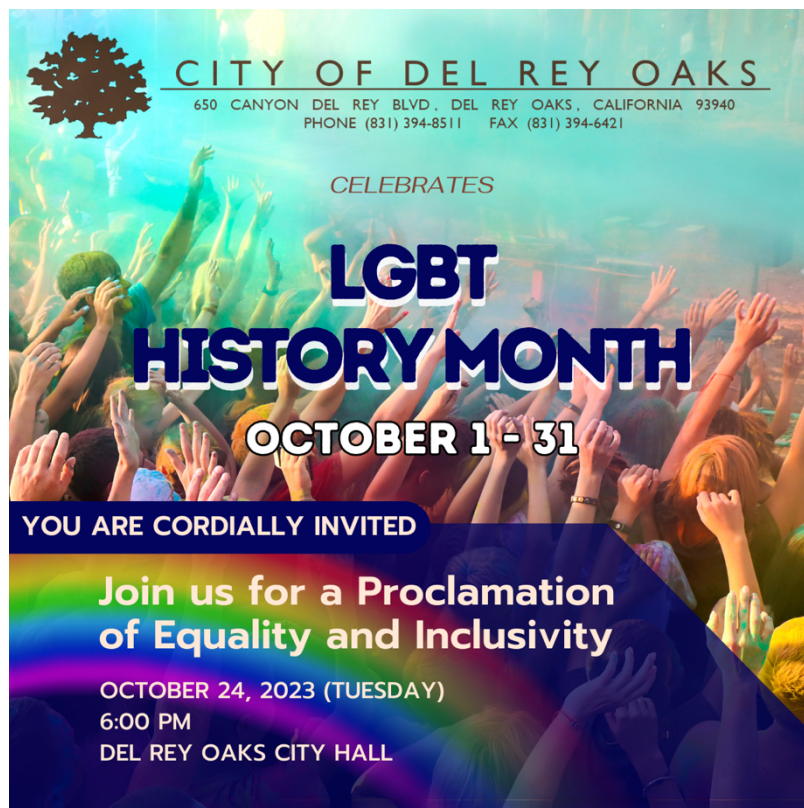
A Call to Action

I believe that this proclamation is not just a piece of paper but a call to action. It calls on all of us to embrace the spirit of unity and compassion that makes Del Rey Oaks the exceptional place it is. We stand together to support those in our community who need it most, to ensure that no one faces the challenges of breast cancer alone.



As your Councilman, I want to express my heartfelt gratitude to each of you for your unwavering commitment to making our community a beacon of hope and support. The unity and love that define Del Rey Oaks shine even brighter during Breast Cancer Awareness Month. Let us remember that the spirit of Breast Cancer Awareness Month is not confined to the month of October. It should resonate in our actions throughout the year, reminding us to be vigilant, compassionate, and supportive of those in need. Together, we can make a difference, not only for those battling breast cancer but for the entire Del Rey Oaks community.

B. LGBTQ+ History Month Proclamation



It is with immense pride and heartfelt warmth that I reflect upon a significant moment in our last regular City Council meeting on October 24, 2023. During that meeting, the City Council came together to issue another proclamation in honor of LGBTQ+ History Month. As an LGBTQ+ elected official, it was my honor and privilege to read this proclamation on behalf of our City Council.

This proclamation holds a special place in my heart, as it represents not just a declaration but a commitment to celebrating and embracing the diversity that makes our community truly remarkable. I

want to share the essence of this proclamation with you and express why it resonates deeply with the City of Del Rey Oaks.

Celebrating Courage and Contribution

The proclamation recognizes that the path towards LGBTQ+ equality and liberation has been paved by courageous individuals who have fought for the right to love and be loved. These brave souls, with their unwavering determination, have made remarkable contributions to society by advancing the causes of diversity, inclusion, equity, and respect. Their legacy deserves recognition, and this proclamation pays homage to their indomitable spirit.

Educating, Accepting, and Advancing

LGBTQ+ History Month is a celebration and commemoration of those who have championed equal rights and services for the LGBTQ+ community. It serves as an educational platform, promoting a culture of acceptance and inclusivity while advancing the cause of equality for all. In Del Rey Oaks, we take immense pride in our diverse community and our unwavering commitment to equality for individuals of all sexual orientations, gender identities, and gender expressions.

Our Commitment to Inclusivity

As part of Del Rey Oaks' core values, we collaborate with community partners to create safe spaces where LGBTQ+ individuals and their families can receive culturally sensitive services. Our mission is to eliminate prejudice wherever it exists, recognizing the multitude of identities that make each of us unique. We envision a world that is safe, inclusive, and accepting, allowing all members of society to live openly and truthfully.

A City of Love and Acceptance



As your Councilman, I am deeply moved by the outpouring of support we witnessed during the proclamation reading. It was heartwarming to see LGBTQ+ individuals from our community, as well as countless allies, including my own parents, attending the meeting. The love, respect, and understanding we share as a community are a testament to the inclusive spirit that defines Del Rey Oaks.

In summary, the proclamation in honor of LGBTQ+ History Month represents a commitment to creating a city where love, acceptance, and inclusivity reign supreme. It stands as a symbol of our dedication to celebrating the unique identities that make our community special while reaffirming our commitment to equality and understanding. It reminds us that, in Del Rey Oaks, we stand together in the spirit of love and acceptance.

I express my sincere gratitude to our community for its unwavering support and call upon all residents of Del Rey Oaks to carry forward this spirit of inclusivity and love throughout the year. Together, we will continue to make our city a shining beacon of acceptance and respect for all.



C. Filipino-American History Month Proclamation



I am filled with immense pride and joy as I reflect on a poignant moment during our last regular City Council meeting on October 24, 2023. In that gathering, the City Council came together to issue a proclamation in honor of Filipino-American History Month, and it was my great honor and privilege as a Filipino-American elected official to read this proclamation on behalf of our vibrant Del Rey Oaks community. This evening, we were also graced by the support and attendance of officers and members of the **Pilipino-American Solidarity Alliance (PASA)** organization from our community.

Recognizing a Rich History

The proclamation begins by acknowledging a historical event that dates back to October 18, 1587, when the first "Luzones Indios," as Filipinos were known in those days, arrived in Morro Bay, California. These pioneering individuals set foot on American soil more than a century before the Mayflower voyage, and their journey represents the beginning of a remarkable Filipino-American legacy in our nation.

The Waves of Immigration

Between 1906 and 1935, the first substantial wave of Filipino immigration to the United States commenced. Filipinos were recruited to work in various industries, including agriculture, canneries, and sugarcane plantations. Their dedication to hard work and their contributions to American society laid the foundation for a vibrant and thriving Filipino-American community.





The proclamation highlights the heroic efforts of approximately 200,000 Filipino soldiers, including thousands from California, who fought during World War II under United States command. These brave individuals were instrumental in preserving the liberty of both our nation and the Philippines, demonstrating the unwavering commitment of Filipino Americans to the values of freedom and justice.

The Filipino-American Communities in Navy Towns

Between 1941 and 1959, a second wave of Filipino immigration brought nurses, students, fiancées of World War II military personnel, veterans, and many Filipinos who had served in the United States Navy. These individuals settled in Navy towns, creating thriving Filipino-American communities that continue to thrive and enrich the cultural tapestry of our great nation.



Contributions to Medicine and Beyond

In 1965, the third wave of Filipino immigration began after the Immigration and Nationality Act abolished "national origins" as the basis for immigration. This pivotal change allowed much-needed Filipino medical professionals to come to the United States, playing a crucial role in the healthcare field and beyond.

Filipino-American History Month Recognition

October was first recognized as Filipino American History Month by the U.S. Congress in 2009. During this month, we celebrate the lasting and significant contributions of Filipino Americans to our city and our nation. They serve as educators and artists, politicians and laborers,

veterans and judges. Every day, Filipino Americans continue to enrich our cultural, economic, intellectual, social, spiritual, and political lives.

A Taste of Filipino Culture



Filipino lumpia, also known as "Filipino spring rolls," are typically made with a mixture of meat, vegetables, and seasonings wrapped in a thin egg-based wrapper. They are a cherished Filipino dish, loved by many people, and they are often served as an appetizer or snack, symbolizing the diversity and delicious flavors of our Filipino culture.

Pancit, a classic Filipino recipe, is a quick and easy stir-fried rice noodle dish with a savory sauce, meat, and vegetables. It is a beloved staple in Filipino households, representing the rich history and fusion of flavors that define Filipino cuisine.

In addition to the proclamation reading during the City Council meeting, we took a moment to celebrate all the proclamations and the people in attendance representing these proclamations. As a Filipino-American, I had the honor of sharing a piece of our vibrant culture with our fellow residents. I brought lumpia (Filipino spring rolls) and pancit (Filipino stir-fried noodles) for everyone to enjoy, offering a taste of our rich culinary heritage.



Embracing Diversity and Heritage

The proclamation in honor of Filipino-American History Month is not just a declaration; it is a celebration of the diverse cultures that make up our beloved Del Rey Oaks. It is a reminder that our city thrives on the contributions of people from all walks of life, and it is a testament to the vibrant tapestry of cultures that enrich our community.

I express my deepest gratitude to our residents for embracing and celebrating the diverse cultures that make Del Rey Oaks a special place to live. Let us continue to cherish and honor the Filipino-American heritage and the rich contributions of all our residents.

Let us remember that it is our diversity that makes us stronger and more resilient. Together, we can continue to build a city that is a shining example of unity, understanding, and celebration of heritage.



D. Presentation of United Way Monterey County

I am delighted to share with you an exciting presentation that took place during our last regular City Council meeting on October 24, 2023. In this meeting, we had the privilege of hosting a presentation by the United Way Monterey County, focusing on the invaluable resource known as 2-1-1.

An Introduction to 2-1-1

2-1-1, often referred to as a "lifesaver" for our community, is a free service available 24/7 that connects individuals to vital information about health and human services available right here in our community. It's akin to having a 9-1-1 for non-emergency needs. This service is a testament to the power of coming together to provide support and assistance to those in need.

What sets 2-1-1 apart is not just its helpfulness but its inclusivity. With call specialists proficient in over 150 languages, it ensures that language is not a barrier to accessing the help and resources you require. It is a lifeline that truly reflects the rich diversity of our community.

A Lifesaver During Disasters



Get Connected. Get Help.™

United Way Monterey County's Role in: Connecting Community with Resources

UWMC's 211 Monterey County is a referral helpline connecting our community with local services since 2009.

It's free, confidential, and available 24 hours a day, 7 days a week in over 225 languages. Trained specialists will match your needs to local services.



Get information on:

- Food
- Housing & shelters
- Immigration services
- Income & employment
- Legal assistance
- Mental health services
- Rent & utility assistance
- Senior services
- Substance use disorder services
- Transportation services
- Tutoring
- Volunteer opportunities
- Much more!

211 CONNECTS PEOPLE TO SERVICES THEY NEED



- Call 2-1-1
- Click 211montereycounty.org
- Text your ZIP code to 898-211



United Way
Monterey County

232 Monterey Street
Suite 200
Salinas, CA 93901

(831) 372-8026
unitedwaymcca.org

Scan the QR code for
more information



211montereycounty.org

If you're experiencing an emergency, please dial 9-1-1. If you or someone you know is thinking of suicide or in a mental health crisis, please dial 9-8-8 to reach a trained, supportive person who can help.

In times of crisis or disaster, 2-1-1 stands as a reliable ally. They provide incident-specific information, including road closures and shelter locations, ensuring that you and your loved ones are well-informed and safe during challenging times.

How to Access 2-1-1

Accessing this incredible resource is straightforward and user-friendly, ensuring that everyone can benefit from its services:

By Phone: Simply dial 2-1-1 from your landline or cell phone. If you are outside Monterey County, there is a toll-free number (833-814-1211) or local numbers (831-886-0290 or 831-417-7090) to assist you.

By Text: You can send a text with your zip code to 898-211 to receive the information you need.

Online: Explore their extensive database at www.211montereycounty.org to find the resources and assistance that best suit your needs.

A Community United

I encourage each one of us to spread the word about this invaluable resource. Share this information, talk to your friends and neighbors, and make sure that

everyone in Monterey County knows about this lifeline. In times of need, 2-1-1 is here to guide you to the help you deserve.

The presentation by the United Way Monterey County highlighted the extraordinary impact this service can have on our community. It is a true testament to the strength of our unity and the compassion that defines the residents of Del Rey Oaks.

Let us embrace this exceptional resource and make it known far and wide within our community. 2-1-1 is not just a service; it is a lifeline that has the power to transform lives and provide hope in times of need.

As your Councilman, I am immensely grateful for the dedication of organizations like the United Way Monterey County and the creation of services like 2-1-1 that truly exemplify the spirit of community support.

Let us continue to stand together, share the knowledge, and ensure that Del Rey Oaks remains a place where help is always just a phone call or text message away.



2·1·1

Conéctese. Consigue Ayuda.™

Rol de United Way Monterey County en

CONECTANDO LA COMUNIDAD CON LOS RECURSOS

El 211 Monterey County de United Way Monterey County es una línea de ayuda de referencia que conecta el condado de Monterey con servicios desde 2009.

Es un servicio gratuito, confidencial, y disponible 24 horas al día, 7 días a la semana, en más de 225 idiomas. Personal capacitado le ayudara a encontrar los servicios que necesita en su área local. Especialistas capacitados adaptarán sus necesidades a los servicios locales.

Obtenga información sobre:

- **Alimento**
- **Asistencia de alquiler y servicios públicos**
- **Asistencia legal**
- **Ingresos y empleo**
- **Oportunidades para voluntarios**
- **Servicios de salud mental**
- **Servicios de transporte**
- **Servicios de trastorno por uso de sustancias**
- **Servicios para personas mayores**
- **Tutoría**
- **Vivienda y albergues servicios de inmigración**
- **¡Mucho más!**



211 CONECTA A LA GENTE CON LOS SERVICIOS QUE NECESITAN

☎ Lláme a 2-1-1

📍 Clic 211montereycounty.org

📄 Envíe su código postal al **898-211**



**United Way
Monterey County**

232 Monterey Street
Suite 200
Salinas, CA 93901

(831) 372-8026
unitedwaymcca.org

Escanea el código QR para
más información



211montereycounty.org

Si tiene una emergencia, marque al 9-1-1. Si usted o alguien que conoce está pensando en suicidarse o en una crisis de salud mental, marque 9-8-8 para comunicarse con una persona capacitada que pueda ayudar.

E. Presentation by the Monterey-Salinas Transit (MST)

I am thrilled to share with you one of the presentations that took place during our last regular City Council meeting on October 24, 2023. The presentation was on the Monterey-Salinas Transit (MST), an essential service that plays a pivotal role in our community and the broader Monterey County.



The MST Presentation

During the presentation, MST showcased its services and, in particular, highlighted the significance of the three MST bus stops within our very own Del Rey Oaks. The statistics shared during the presentation offered insight into the substantial number of rides these stops facilitate. This, in itself, is a testament to the role MST plays in our daily lives. One major update from the presentation was that ***MST buses can now***

accept credit cards and Apple Pay as modes of payment. This contactless fare payment mode is the first project of its kind in the State of California, in the County of Monterey, and in a small urban/rural area. You don't have to worry about not bringing cash to ride.

My Personal Gratitude

As your Councilman, I cannot help but express my deep gratitude for MST. This service is not just a mode of transportation; it is a lifeline that connects our community to opportunities, services, and experiences. Personally, I have a special connection to MST. When I was new to the Monterey Peninsula, MST was my trusted companion. Like many immigrants who arrived in a new land, I, too, depended on robust public transportation to navigate my way when I couldn't yet afford to own a car.

A Beacon of Hope for Immigrants

MST has been a beacon of hope for immigrants like myself. It offers a reliable means of getting to work, to schools, to vital services, and to all the destinations that form the tapestry of our lives. It is not merely a mode of transport; it is a gateway to opportunity and a symbol of inclusivity.

The Value of Public Transportation

Public transportation, represented by MST, stands as a cornerstone of our community. It reflects the values of accessibility, affordability, and sustainability. It is a reminder that we are all connected and that, together, we can achieve more and reach greater heights.

In conclusion, the presentation by MST in our last City Council meeting serves as a reminder of the vital role this service plays in our lives. It is a lifeline for many, a connection for all, and a source of endless possibilities. As your Councilman, I celebrate the impact of MST on our community and acknowledge its importance in the lives of so many, including my own.

Let us continue to support and utilize the services provided by MST, ensuring that it remains a resource that enriches the lives of our residents and fosters a strong sense of unity.

F. Proposed Comprehensive Tobacco Retailer License Ordinance and Establishing a Smoke-Free Public Place Ordinance

It is with great enthusiasm and a strong sense of purpose that I share my thoughts and stand in unwavering support of the proposed Comprehensive Tobacco Retailer License Ordinance and the establishment of a Smoke-Free Public Place Ordinance.

A Vision for a Healthier Community

During the meeting, we stood on the precipice of a momentous opportunity. It is a chance for us to take a significant stride towards creating a community that is healthier, safer, and more inclusive for all our residents. Our involvement in the Peninsula Cities work of Blue Zone Projects is emblematic of our collective commitment to fostering a community where every individual, regardless of their background, has the opportunity to lead a long and healthy life.

The "Tobacco Policy" of the Blue Zones Project encourages us to create an environment where smoking, vaping, and the use of nicotine are less desirable, accessible, and acceptable. It is a blueprint that aligns seamlessly with the objectives of the ordinances we were considering in this meeting.



The Comprehensive Tobacco Retailer License Ordinance

The Comprehensive Tobacco Retailer License Ordinance, a mirror of the County's regulations, is a paramount step towards reducing secondhand smoke exposure, including aerosol from e-cigarettes and smoke from marijuana. It sets the stage for stringent compliance with essential tobacco control laws and business standards.

This ordinance will serve a vital role in limiting access to and availability of smoking, vaping, and tobacco products, thereby safeguarding the health and well-being of our residents. By adopting this ordinance with modifications that are unique to Del Rey Oaks, we not only join a broader countywide effort but also reaffirm our unwavering commitment to the health and safety of our community.

The Smoke-Free Public Place Ordinance

The establishment of a Smoke-Free Public Place Ordinance is a measure that has demonstrated its potential to save lives. Tobacco use remains the leading cause of preventable deaths in California, as highlighted by the Monterey County Health Department. Secondhand smoke is a grave health hazard, and it is incumbent upon us to protect our community from this preventable danger.

The U.S. Surgeon General has unequivocally stated that there is no risk-free level of exposure to secondhand smoke. It is, therefore, imperative that we take steps to reduce such exposure and preserve the well-being of our residents.

Leading by Example

Numerous California communities have shown commendable leadership by passing tobacco-free laws and regulations that encompass outdoor areas such as parks, recreational facilities, beaches, restaurant and bar patios, and public events. More than 235 California cities and counties had adopted outdoor secondhand smoke ordinances by January 2019.

The proposed Smoke-Free Public Place Ordinance, based on a model ordinance that can be tailored to our local needs, has the potential to significantly reduce exposure to secondhand smoke. By doing so, it will be a beacon of hope and protection for our residents, promoting health and well-being within our community.

A Call for Unified Action

In conclusion, I totally support these ordinances and implore the City Council to provide positive direction to our staff regarding these proposed ordinances and come up with a more finalized version of the ordinances in the next months for us to approve. In doing so, we are taking a resolute stand against the severe health risks posed by tobacco. Furthermore, we are reaffirming our dedication to creating a healthier, safer, and more inclusive Del Rey Oaks.



III. Council Report: Grant Writing 101 Webinar in partnership with the Office of Senator Catherine Blakespear on October 26, 2023

I am delighted to share an enriching experience that I had the privilege of attending and which I believe holds the promise of opening new doors of opportunity for our beloved city.

On October 26, I had the honor of participating in the Grant Writing 101 Webinar in partnership with the Office of Senator Catherine Blakespear. This insightful event was a profound opportunity to delve into the world of grant writing with a sincere intent to identify potential funding sources to further our city's initiatives and projects.



The Quest for Funding

As your dedicated Councilman, one of my primary goals is to continually seek new avenues for enhancing the well-being and prosperity of Del Rey Oaks. I recognize that our city operates within financial constraints, and our budgetary resources are not always commensurate with the scope of our aspirations. In this context, my quest has always been to find innovative ways to bring additional financial support to our community.

The Value of Grants

Grants are not just financial resources; they are powerful tools that can empower us to turn our collective dreams into tangible realities. They provide the financial backing to execute projects, initiatives, and programs that may otherwise remain unrealized. This webinar has been a crucial step in equipping us with the knowledge and skills to tap into these vital resources.

Learning from the Webinar

The Grant Writing 101 Webinar was a valuable source of information and guidance. It offered insights into the intricacies of grant writing, providing a comprehensive understanding of the process, resources, and strategies required to embark on this journey. I was particularly impressed by the emphasis on crafting compelling narratives and building strong cases for the projects we hold dear.



My Commitment to Del Rey Oaks



My commitment to Del Rey Oaks and its residents is unwavering. I believe in the potential of our city and the limitless possibilities it holds. The pursuit of grants aligns seamlessly with our vision to enhance the quality of life for all who call Del Rey Oaks home.

A Pledge to Progress

I wish to pledge to you, our cherished DRO residents, my commitment to the cause of seeking grants that can fund projects that uplift our community. Together, we will explore these opportunities, secure the necessary resources, and work tirelessly to manifest our collective aspirations.

The Grant Writing 101 Webinar was not merely an event; it was a catalyst for change. It has ignited a spark of hope and promise that will illuminate our path as we continue to strive for the betterment of Del Rey Oaks.

IV. Council Report: KSBW TV Appearance on October 28, 2023

In a heartwarming celebration of our vibrant culture, I had the honor and privilege of being invited by KSBW to participate in their special feature, showcasing the rich tapestry of our Filipino-American community here in the beautiful Monterey Peninsula.



Our Diverse and Enriching Community

Our community is a testament to the beauty of diversity and the incredible stories of success that stem from it. As your Filipino-American Councilman, I consider it my honor and responsibility to shine a light on the inspiring individuals and traditions that define our heritage.

In this special KSBW feature, we had the pleasure of meeting "The Lumpia Lady." She is more than a culinary artisan; she is a symbol of passion and dedication to preserving our traditions and sharing a piece of our culture with all who have the privilege of savoring her delicious lumpia.



Empowering Our Community



My commitment to our community goes beyond the confines of my role as a councilman. It extends to empowering each and every member of our community. Our shared experiences, triumphs, struggles, and dreams contribute to the magnificent tapestry of our history.

Let us take this opportunity to remember that every Filipino and individual in our community holds the potential to achieve greatness in any field they choose. We are a resilient and strong community, capable of reaching new heights and making a positive impact.

A Call for Unity and Inspiration

Let us join together in celebrating our culture and achievements. Let's continue to support, uplift, and inspire one another.

As Filipino American History Month draws to a close on October 31st, I want to express my deepest gratitude to our diverse and remarkable community. Together, we are an embodiment of unity, strength, and the potential to achieve greatness.

V. Council Report: Halloween Message on October 31, 2023

I write this report to reflect on the enchanting celebration of Halloween, a night that brought our community together in a spirit of fun, togetherness, and childlike wonder.

Halloween: A Celebration of Joy and Unity

As your Councilman, I was overjoyed to witness our city come alive on Halloween night. The laughter of children dressed in their most imaginative costumes, the warm glow of jack-o'-lanterns, and the sense of neighborly camaraderie filled the air. Halloween is a night when we can all be children at heart once more, basking in the joy of creativity and adventure.

Safety First: A Shared Commitment

I want to extend my heartfelt gratitude to our community for keeping safety at the forefront of our Halloween celebrations. As we embarked on our trick- or-treating journeys and gathered with family and friends, we were vigilant in ensuring the safety of our little ghouls and goblins. Together, we made Halloween not only a night of delights but also one of safety and cherished memories for everyone.



A Community in Full Bloom



The shared joy of Halloween was beautifully captured in the costumes, decorations, tricks, and treats that we all exchanged. Our social media feeds came alive with the vibrant spirit of Halloween, reflecting the unity and enthusiasm of our community. This was a true testament to our togetherness and the sense of belonging that defines Del Rey Oaks.



Halloween is not just about costumes and treats; it is a celebration of the warmth of family, the joy of friendship, and the unity of our community. From my family to yours, we hope that your Halloween was filled with sweet treats, thrilling tricks, and, most importantly, the warmth of togetherness.

A Fa-BOO-lous Halloween



As we bid farewell to Halloween 2023, I want to express my deepest appreciation to our community. You have once again demonstrated that Del Rey Oaks is a place where celebration and unity go hand in hand. Our Halloween celebrations were truly fa-BOO-lous, embodying the spirit of our wonderful city.

In closing, I want to say thank you to each and every one of you for making this Halloween a memorable and enchanting experience. Your enthusiasm, creativity, and commitment to the safety and well-being of our community are truly commendable.

Let us continue to carry this spirit of unity and celebration into the days and weeks ahead. Del Rey Oaks is not just a city; it's a community that thrives on the bonds we share. Together, we are creating a brighter, more joyous future.

V. Council Report: Native American Heritage Month Message on November 1, 2023

As we embrace the month of November, let us join together in celebrating the rich tapestry of Native American heritage. This month is a powerful reminder of the resilience, wisdom, and enduring traditions of the indigenous peoples who have called this land home for countless generations.

Native American Heritage Month provides us with a precious opportunity to honor and learn from the vibrant cultures, languages, and histories that have shaped our nation. Let us remember that diversity is our strength, and it is through understanding and appreciation of one another that we continue to grow and progress as a community.

May this whole month of November serve as a time for reflection, education, and unity. Let us come together to uplift the voices and stories of Native Americans, and to honor their contributions to our shared history. By acknowledging the past, we can forge a brighter future together, built on a foundation of respect, understanding, and cooperation.

Join me in celebrating Native American Heritage Month, and let it inspire us to work toward a more inclusive and harmonious world for all. Together, we can build a brighter and more equitable future. 🌍👏



What is
**NATIVE AMERICAN
HERITAGE**
Month?

Also commonly known as **American Indian and Alaska Native Heritage Month**, this month of November is a time to acknowledge our Native community's important contributions, and to celebrate and honor their diverse cultures, traditions, and histories.

"Native American Heritage Month provides us with a precious opportunity to honor and learn from the vibrant cultures, languages, and histories that have shaped our nation. Let us remember that diversity is our strength, and it is through understanding and appreciation of one another that we continue to grow and progress as a community."

“ COUNCILMEMBER JOHN UY



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

www.tamcmonterey.org

HIGHLIGHTS

October 25, 2023

TAMC Board Receives Presentation on Community Engagement Activities for the Scenic Route 68 Corridor Improvement Project

The Transportation Agency Board of Directors received a presentation on the community engagement activities scheduled for the Scenic Route 68 Corridor Improvement Project, in conjunction with the planned release of the Draft Environmental Document for the project in November.

The community engagement features three public hearings co-hosted by TAMC and Caltrans to share project information with the public and solicit feedback on the information contained in the environmental document.

The dates of the public hearings are:

- Wednesday, November 15, 3-7 pm at the Hospitality Pavilion, WeatherTech Raceway, Laguna Seca
- Thursday, November 16, 4-7 pm at the Salinas Armory
- Wednesday, December 6, 3-7 pm at the Monterey Conference Center

The meetings will encourage the community to share concerns about the project's environmental impacts and allow formal comments to be submitted in response to the information provided in the document. During the public comment period of the draft environmental document, TAMC staff will be holding informal stakeholder meetings intended to ensure the communities impacted by the project are well informed and understand the process required to submit formal comments on the environmental document.

TAMC Board Honors Outgoing Board Member Alejandro Chavez

The TAMC Board of Directors honored outgoing Board Member and Past Chair Alejandro Chavez with a certificate of appreciation for his nearly twenty-three years of dedicated work to improve regional transportation throughout Monterey County.

Alejandro Chavez has served on the Board of Directors of the Transportation Agency for Monterey County, including the Rail Policy Committee, for almost 13 years from January 2011 through October 2023, after serving for nearly ten years, from 2001 to 2010, as Supervisor Fernando Armenta's alternate.

During his tenure as Chair in 2017, TAMC initiated the implementation of Measure X, including forming the Transportation Safety & Investment Plan Citizens Oversight Committee and updating the Agency's strategic goals and objectives.

2026 Regional Transportation Plan Update

The TAMC Board of Directors received a presentation on the process and timeline for the 2026 Regional Transportation Plan and provided input by participating in the online survey through the agency's new interactive public engagement software platform through PublicInput.

The Regional Transportation Plan, updated every four years, is a long range plan, which functions as a twenty-year road map for improvements to Monterey County's multi-modal transportation network. It forms the basis for the Metropolitan Transportation Plan prepared by the Association of Monterey Bay Area Governments (AMBAG) for the Monterey Bay Area.

The development of the Regional Transportation Plan includes the opportunity for members of the public to help define it by providing input. Input can be given by either taking an online survey or by filling out a paper copy and returning it to the Transportation Agency. The online and paper surveys are available in both English and Spanish.

The survey is available online at:

- Survey: <https://publicinput.com/rtpeng>
- Encuesta: <https://publicinput.com/rtpspn>

Paper surveys can be downloaded at these links:

- English: [2023 RTP Public Input Survey EN.pdf](#)
- Spanish: [2023 RTP Public Input Survey ES.pdf](#)

Hard copies of the surveys are also available at the TAMC office, located at 55-B Plaza Circle, Salinas. The deadline to provide public input for the Regional Transportation Plan is 5 p.m., Thursday, November 30, 2023.