



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

REGULAR CITY COUNCIL MEETING AGENDA OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, JUNE 24, 2025 AT 6:00 PM

Del Rey Oaks City Hall is inviting you to an **IN-PERSON MEETING AT CITY HALL**

PLEASE NOTE THIS WILL BE LIVE STREAMED FOR VIEWING ONLY
YOU WILL NOT BE ABLE TO MAKE PUBLIC COMMENTS ON ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/82177742758>

- 1. ROLL CALL - Council**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENTS: General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Agenda. Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.**
- 4. PROCLAMATION:**
 - A.** Celebrating Chief Bourquin's 30 Years of Service
 - B.** Celebrating Detective Salopek's 25 Years of Service
- 5. PRESENTATION:**
 - A.** Del Rey Oaks Chess Club
 - B.** Central Coast Community Energy (3CE)

6. CONSENT AGENDA:

A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

- [1.](#) May 20, 2025, Regular City Council Meeting Minutes
- [2.](#) May 21, 2025, Special City Council Meeting Minutes

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

- [1.](#) Fire Department Response Report, May 2025
- [2.](#) Police Activity Report, May 2025
- [3.](#) Monthly Financial Report, May 2025

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

- [1.](#) Adopt Resolution 2025-08 Amending Exhibit A & B of the Memorandum of Understanding between ReGen Monterey and Member Agencies for Fiscal Year 2025-26
- [2.](#) Adopt Resolution 2025-06 Approving a 5.07 percent rate increase to charges by the City's franchised hauler, GreenWaste Recovery, for the collection of solid waste, recycling and organics, effective July 2, 2025
- [3.](#) Award Contract and Authorize the City Manager to Sign Agreement with Graniterock of \$81,150.00 for the Work Ave Drainage Improvement Project
- [4.](#) Second Reading of an Ordinance Amending Municipal Code Chapter 15.08 by Adding Section 15.08.10 Designating Fire Hazard Severity Zones

7. OLD BUSINESS:

None

8. NEW BUSINESS:

- [A.](#) Consider Applications to Fill Four (4) Vacancies on the Planning Commission and Approve Resolution 2025-09 to Appoint 4 Residents to the Planning Commission for 4-Year Terms
- [B.](#) Consider Approval of the FY 2025-26 Budget Documents to include Appropriation Limits and Investment Policy
- [C.](#) Consider Annual AB 2561 Staffing Vacancies Report and Adopt Resolution 2025-12, to comply with Government Code Section 3502.3

9. STAFF REPORTS:

A. Council Reports

10. CORRESPONDENCE:

A. MST Highlights

11. Closed Session: As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

A. Public Comment on Closed Session Items: Anyone wishing to address the City Council on an item to be discussed in closed session may do so now. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this public comment period.

B. Closed Session Items:

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager (Gov't Code section 54957)**

12. NEXT MEETING DATE:

Tuesday, August 26, 2025, at 6:00 pm No Regular Meeting Scheduled for July 2025

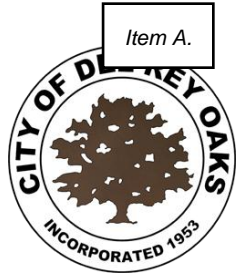
13. ADJOURNMENT

Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for- this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.



DEL REY OAKS POLICE DEPARTMENT

650 CANYON DEL REY ROAD - DEL REY OAKS, CA 93940
PHONE: (831)-394-9333 FAX: (831)-394-1596



Proclamation Recognition of Chief Christopher Bourquin June 24, 2025

WHEREAS, the Del Rey Oaks Police Department’s mission is to “*support the mission of the City of Del Rey Oaks through professional law enforcement and responsive community service:*” and,

WHEREAS, the vision of the Del Rey Oaks Police Department is to be “*...a model small town police department;*” and,

WHEREAS, the core values of the Del Rey Oaks Police Department are “*service, dedication, and accountability;*” and

WHEREAS, Chief Christopher Bourquin started his law enforcement career with the City of Del Rey Oaks on June 1, 1995; and

WHEREAS, Chief Christopher Bourquin has promoted through the ranks of the Del Rey Oaks Police Department, attaining the rank of Chief of Police on April 24, 2023; and

WHEREAS, Chief Christopher Bourquin has been an example of constitutionally sound, procedurally just, and service-oriented law enforcement during his entire tenure with the Del Rey Oaks Police Department; and

WHEREAS, Chief Christopher Bourquin completed his 30th year of service to the City of Del Rey Oaks on June 1, 2025, and is an example of professionalism to each member of the department, from the newest officer to the Commander;

NOW THEREFORE BE IT RESOLVED that, I, Scott Donaldson, Mayor of Del Rey Oaks, do hereby proclaim the City of Del Rey Oaks’ appreciation for the service of Chief Christopher Bourquin, and the contributions he has made to the safety, welfare and quality of life for our residents, businesses, and visitors.

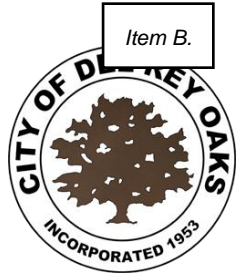
Dated this 24th day of June, 2025

Scott Donaldson
Mayor



DEL REY OAKS POLICE DEPARTMENT

650 CANYON DEL REY ROAD - DEL REY OAKS, CA 93940
PHONE: (831)-394-9333 FAX: (831)-394-1596



Proclamation Recognition of Detective Christopher “Sal” Salopek June 24th, 2025

WHEREAS, the Del Rey Oaks Police Department’s mission is to *“support the mission of the City of Del Rey Oaks through professional law enforcement and responsive community service:”* and,

WHEREAS, the vision of the Del Rey Oaks Police Department is to be *“...a model small town police department;”* and,

WHEREAS, the core values of the Del Rey Oaks Police Department are *“service, dedication, and accountability;”* and

WHEREAS, Detective Christopher Salopek started his law enforcement career with the City of Del Rey Oaks on May 1, 2000; and

WHEREAS, Detective Christopher Salopek has provided the Department with exemplary investigative experience and mentorship to younger officers; and

WHEREAS, Detective Christopher Salopek has been an example of constitutionally sound, procedurally just, and service-oriented law enforcement during his entire tenure with the Del Rey Oaks Police Department; and

WHEREAS, Detective Christopher Salopek completed his 25th year of service to the City of Del Rey Oaks on May 1st, 2025, and is an example of professionalism to each member of the department;

NOW THEREFORE BE IT RESOLVED that, I, Scott Donaldson, Mayor of Del Rey Oaks, do hereby proclaim the City of Del Rey Oaks’ appreciation for the service of Detective Christopher Salopek, and the contributions he has made to the safety, welfare and quality of life for our residents, businesses, and visitors.

Dated this 24th day of June, 2025

Scott Donaldson, Mayor

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Tuesday, May 20, 2025

6:00 PM

City Council – Regular Meeting

Del Rey Oaks City Council

**Scott Donaldson – Mayor
Jeremy Hallock – Vice Mayor
John Uy – Councilmember
Kim Shirley – Councilmember
Mike Burger – Councilmember**

6:00 PM – Called to Order:

The meeting was called to order by Mayor Donaldson

Roll Call: Present: Vice Mayor Hallock, Councilmember Shirley, Councilmember Burger, Councilmember Uy, and Mayor Donaldson.

Also Present: City Manager Guertin, City Attorney Lorca, City Clerk Minami, Deputy City Clerk/Permit Clerk Batra, Administrative Services Technician Matthews, and Chief of Police Bourquin.

Pledge of Allegiance:

Led by Mayor Donaldson

Public Comment:

None

PRESENTATION:

PROCLAMATIONS:

Mayor Donaldson read the following proclamations:

- *Celebrating Municipal Clerks Appreciation Week
- *Celebrating Public Works Appreciation Week

Councilmember Uy read the following proclamation:

- *Celebrating June as Pride Month

CONSENT AGENDA:

A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. April 22, 2025, City Council Meeting Minutes

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Fire Department Response Report, April 2025
2. Police Activity Report, April 2025
3. Financial Reports, April 2025

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Adopt Resolution 2025-05, to Approve Retroactive Salary Schedule for Fiscal Year 2021-2022
2. Adopt Resolution 2025-04 Approving the FY 2025-26 SB1 Funded Project List
3. Adopt Resolution Approving a 2.69 percent rate increase to charges by the City's franchised hauler, GreenWaste Recovery, for the collection of solid waste, recycling and organics, effective July 1, 2025
4. Approve Response to the 2024-25 Monterey County Civil Grand Jury Final Report- "Road Safety in Monterey County: Where to Report a problem
5. Authorize the City Manager to Sign a 5-year Fire Protection Agreement between the City of Del Rey Oaks and the City of Seaside
6. Adopt Resolution 2025-07 Recognizing MST General Manager, Carl Sedroyk, for 25 Years of Service

Item #C.3 has been pushed to the next regular meeting due to updated information needed on rate increases

A motion was made by **Councilmember Shirley**, seconded by **Councilmember Uy** to Approve the Consent Agenda as presented.

Motion passed unanimously 5-0

PUBLIC COMMENT:

None

OLD BUSINESS:

None

NEW BUSINESS:

A. First Reading of an Ordinance Amending Municipal Code Chapter 15.08 By Adding Section 15.08.10 Designating Fire Hazard Severity Zones

Interim Fire Chief Blaha: Shows slide show regarding the ordinance background, adoption, amendment to Chapter 15.08, and recommendation

Councilmember Uy: What implications for residents?

Interim Fire Chief Blaha: Keep at least 0-5 feet clearing for fire safety is important. Our building inspector enforces Chapter 7.A part of the building code.

Councilmember Hallock: Insurance rates or possibility of cancellation?

Interim Fire Chief Blaha: It does not affect insurance. Insurance doesn't use these maps.

Councilmember Shirley: Would like to see a fire-defensible space article in the next Acorn.
Interim Fire Chief Blaha: Will be glad to drop off pamphlets regarding this to the city clerks office.
Councilmember Burger: Mentions insurance using drones to view property issues.
Mayor Donaldson: The City has done a lot to work on fire fuel reduction with Cal Fire Grant Work, Airport fence line along Rosita and green belt along the park.

A motion was made by **Councilmember Burger**, seconded by **Councilmember Uy** to Approve the First Reading of the Ordinance Amending Municipal Code Chapter 15.08 by Adding Section 15.08.10 Designating Fire Hazard Zones.

Motion passed unanimously 5-0

PUBLIC COMMENT:

None

STAFF REPORTS:

- A.** Council Reports are in the packet

City Manager Guertin Great news about the Housing Element, HCD likes what they see and it is in 60 day review, hopefully sooner. The document is online, and several ways to find it on our website, including a button on the home page.

CORRESPONDENCE:

- A.** MST Highlights
Mosquito Abatement Highlights

Closed Session: As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

- a. Public Comment on Closed Session Items: Anyone wishing to address the City Council on an item to be discussed in closed session may do so now. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this public comment period.**

No Public Comments

- b. Closed Session Items:**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code Section 54956.8)

Property: 899 Rosita Rd, Del Rey Oaks, CA 93940 (APN 012-551-006-000)

Agency Negotiator: City Manager John Guertin

Negotiating Parties: City of Del Rey Oaks and Hana Gardens Del Rey Oaks
(Del Rey Oaks Garden Center)

Under Negotiation: Price and Terms of Payment

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code Section 54956.8)

Property: APNs 031-191-026-000, 031-191-027-000 and 031-191-028-000

Agency Negotiator: City Manager John Guertin and Alex Lorca

Negotiating Parties: City of Del Rey Oaks and City Ventures

Under Negotiation: Price and Terms of Payment

Adjournment to closed session at 6:40pm

Mayor called Regular Meeting to order at 7:28 pm

City Attorney Lorca: Direction was given to staff, and no reportable action was taken on both items

NEXT MEETING DATE: Tuesday, June 24, 2025 at 6:00 pm

ADJOURNMENT: 7:30 pm

Attest: _____

Date:-----

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Wednesday, May 21, 2025

6:00 PM

City Council – Special Meeting

Del Rey Oaks City Council

**Scott Donaldson – Mayor
Jeremy Hallock – Vice Mayor
John Uy – Councilmember
Kim Shirley – Councilmember
Mike Burger – Councilmember**

6:00 PM – Called to Order:

The meeting was called to order by Mayor Donaldson

Roll Call: Present: Vice Mayor Hallock, Councilmember Shirley, Councilmember Burger, Councilmember Uy, and Mayor Donaldson.

Also Present: City Manager Guertin, City Attorney Lorca, City Clerk Minami, Deputy City Clerk/Permit Clerk Batra, Administrative Services Technician Matthews, and Chief of Police Bourquin.

Pledge of Allegiance:

Led by Mayor Donaldson

Public Comment:

None

NEW BUSINESS:**A. Preliminary Budget for FY 2025-26 for Council's Review and Direction**

Mayor Donaldson: A few things to point out: it's a balanced budget, there are no reductions in services in all departments, it's frugal with zero waste, accounting is clean, money is available for projects, and sales tax increases. Within the city, we are built out and we must develop the former Fort Ord land.

City Manager Guertin: Shares the slide show, explains the details of the slide show presentation on the 2025-26 budget. Gave an overview of the individual categories. Total General Fund Revenues history for the last 6 years. Explains the chart with the graph of the top revenue streams. With the increased revenue from the TOT, the city will implement administrative technology for short-term rentals. Reviews the recommendation for a 5% cost-of-living increase for all staff other than himself and Chief Bourquin, since they are on contracts. Also, increasing the hourly rate for reserve police officers. Reviews the details of the fund balances and the history of General Fund Balance use, and what it is spent on. Potential future unmet needs are considered. Explains the Economic Uncertainty Reserves strategy to bridge gaps. The general fund is balanced. Our spending is matched with revenue. At this time, there is an unprecedented interest rate return. Residents pay taxes for providing services, and the city services have only grown in the last few years.

Councilmember Shirley: Appreciates City Managers on the budget and supports the COLA.

Councilmember Burger: Do the Police reserves qualify for PERS? **City Manager:** No

Councilmember Uy: What is the contingency plan in case it goes lower.

City Manager Guertin: Explains the Economic Uncertainty Reserves strategy to bridge gaps.

PUBLIC COMMENT:

Ahmad Ahmadi: The City needs a community center. Someone can donate property and the community can organize a fundraiser to build it. Community centers are money makers. The community needs a space for chess club, bridge club and the like.

Gary Kreeger: Thanks City Manager. Would like to circle back to the implementation of a vacancy tax. Quendale and Portola needs a big yield sign. Up tick on speeding through detours.

Ann Ahmadi: Appreciates conservation. How are the recommendations decided on?

PUBLIC COMMENT CLOSED

City Manager Guertin: Not this year but in the future would like to have more accessibility to FORTAG trail and the stairways need to be brought up to code.

City Councilmember Shirley: Supports the ideas. Includes that the city signage needs to be improved. Wants Ron to have more help. Asks for new garbage cans and no-smoking signs in the city park. Would like a Capital Reserve Fund and an Emergency Operation Plan. Asks for the ability for folks to be able to make comments on Zoom city council meetings.

Councilmember Burger: Residents should support being frugal. It's a good quality of life.

Councilmember Uy: Thanks, City Manager, for the graphs and the thoughtfulness in planning. Supports approach and recommendations. Diversity is important with our revenue. Thanks residents that voted for higher TOT rate. Economic Planning should be a priority. Mentions residents complain about speeding cars. Traffic calming and road safety measures are needed. Supports the traffic study idea.

Mayor Donaldson: Thanks City Manager, right way to go. Supports the projects, adding revenue sources and ideas to utilize our space. Great idea for a consultant and agrees that speeding in certain areas is an issue. Talks about more speed monitoring signage needed. To Ann's question: the budget committee meetings and last months City Council meeting.

City Manager Guertin: There is a 5 year Capital Project Plan approved by City Council that staff is following. Signs and garbage cans are already planned for out of Public Works budget, after FORTAG is done. With more flexibility in staff, the city won't rely on consultants so much in the future. The Public Works Committee could recommend a traffic study.

Councilmember Shirley: To Ann's questions: Strategic planning hasn't been done in years, and the council hasn't set goals. No input from the Council on the budget.

NEXT MEETING DATE:

Tuesday, June 24, 2025 at 6:00 pm

ADJOURNMENT: 8:05 pm

Attest: _____

Date:-----



FIRE DEPARTMENT

1635 Broadway Avenue
Seaside, CA 93955

Telephone (831) 899-6790
FAX (831) 899-6261

June 5, 2025

John Guertin, City Manager
Del Rey Oaks City Hall
650 Canyon Del Rey
Del Rey Oaks, CA 93940

Dear Mr. Guertin:

Enclosed is a copy of the response reports for the Seaside Fire Department's response to Del Rey Oaks for the period of May 1, 2025, through May 31, 2025.

The Seaside Fire Department responded to the following incidents in May:

Incident #

250502-SEA01158	250512-SEA01227	250519-SEA01300
250503-SEA01160	250513-SEA01249	250522-SEA01326
250505-SEA01176	250514-SEA01261	250524-SEA01350
250505-SEA01181	250516-SEA01284	250526-SEA01354
250507-SEA01190	250516-SEA01287	250527-SEA01364

There are fifteen (15) fire calls for May. If you have any questions, please contact me.

Sincerely,

Paul Blaha
Fire Chief
CC: File

SEASIDE FIRE DEPARTMENT
City of Del Rey Oaks - Response Report

Incident Date	Incident Number	Alarm Time	Arrival Time	Response Time (Minutes)	Incident Type Code	District	Street Or Highway Name	Priority
5/2/2025	250502-SEA01158	6:49:00 PM	6:54:00 PM	5.00	300 - Rescue & EMS	29	Laguna	Emergent
5/3/2025	250503-SEA01160	4:56:00 AM	5:04:00 AM	8.00	600 - Good Intent Call	29	Pheasant Ridge	Emergent
5/5/2025	250505-SEA01176	2:25:00 PM	2:32:00 PM	7.00	300 - Rescue & EMS	29	Portola	Emergent
5/5/2025	250505-SEA01181	9:56:00 PM	10:01:00 PM	5.00	300 - Rescue & EMS	29	Boundary	Non-Emergent
5/7/2025	250507-SEA01190	4:35:00 PM	4:41:00 PM	6.00	300 - Rescue & EMS	29	Canyon Del Rey	Emergent
5/12/2025	250512-SEA01227	10:11:00 AM	N/A	N/A	600 - Good Intent Call	29	Rosita	N/A
5/13/2025	250513-SEA01249	2:34:00 PM	2:39:00 PM	5.00	300 - Rescue & EMS	29	CANYON DEL REY	Emergent
5/14/2025	250514-SEA01261	4:59:00 PM	5:02:00 PM	3.00	300 - Rescue & EMS	29	Portola	Emergent
5/16/2025	250516-SEA01284	4:40:00 PM	4:47:00 PM	7.00	300 - Rescue & EMS	29	Los Encinos	Emergent
5/16/2025	250516-SEA01287	6:39:00 PM	6:44:00 PM	5.00	300 - Rescue & EMS	29	Calle Del Oaks	Emergent
5/19/2025	250519-SEA01300	7:13:00 AM	7:20:00 AM	7.00	600 - Good Intent Call	29	Rosita	Emergent
5/22/2025	250522-SEA01326	2:46:00 PM	2:52:00 PM	6.00	300 - Rescue & EMS	29	Los Encinos	Emergent
5/24/2025	250524-SEA01350	10:35:00 PM	10:44:00 PM	N/A	500 - Service Call	29	Rosita	Non-Emergent
5/26/2025	250526-SEA01354	2:41:00 AM	2:50:00 AM	9.00	300 - Rescue & EMS	29	Pheasant Ridge	Emergent
5/27/2025	250527-SEA01364	5:33:00 AM	5:39:00 AM	6.00	400 - Hazardous Condition	29	Rosita	Emergent

Total Calls 15

LEGEND CODE:	INCIDENT TYPE:
100-173	FIRE
200-251	OVERPRESSURE
300-381	MEDICAL RESPONSE
400-482	HAZARDOUS CONDITION
500-571	SERVICE CALL
600-672	GOOD INTENT CALL
700-751	FALSE ALARM/FALSE CALL
800-810	SEVERE WEATHER
900-911	SPECIAL/CITIZEN COMPLAINT



POLICE

DEL REY OAKS

City Council Report

May 2025

Chris Bourquin - Chief

Case #	Date	Offense Code 1	Offense Code Description	DRO	MPAD	OJ	Residential	Commercial
25-113	05/01/2025	Animal	Lost animal	X			X	
25-114	05/01/2025	Lost Property	Lost Property		X			X
25-115	05/05/2025	AOD	Outside Arrest			X		X
25-116	05/05/2025	532(A) PC	Obtain Money/False Pretense	X			X	
25-117	05/05/2025	ACI	Vehicle Accident	X				X
25-118	05/07/2025	12500(A) VC	Unlicensed driver			X		X
25-119	05/07/2025	ACI	Vehicle Accident	X				X
25-120	05/09/2025	594(A)(1) PC	Vandalism	X				X
25-121	05/12/2025	Void	Void					
25-122	05/12/2025	Elder Abuse	Elder Abuse	X			X	
25-123	05/14/2025	Towed Vehicle	Towed Vehicle	X				X
25-124	05/14/2025	Elder Abuse	Elder Abuse	X			X	
25-125	05/19/2025	Information Only	Information		X			X
25-126	05/20/2025	Civil	Civil Matter		X			X
25-127	05/21/2025	Information Only	Informational		X			X
25-128	05/21/2025	Towed Vehicle	Towed Vehicle	X			X	
25-129	05/22/2025	20002(A)(1) VC	Hit & Run	X			X	
25-130	05/22/2025	166(C)(1) PC	Violation of Court Order arrest	X			X	
25-131	05/25/2025	487(D)(2) PC	Grand Theft	X			X	
25-132	05/28/2025	602(V)(1) PC	Trespass Arrest		X			X
25-133	05/29/2025	594(B)(1) PC	Felony Vandalism Arrest	X				X
25-134	05/30/2025	Lost Property	Lost Property	X				X
22 Cases								

Calls for Service	
Month	YTD
276	1506

Case Reports	
Month	YTD
22	134

Alarms					
Residential		Commercial		MPAD	
Mo.	YTD	Mo.	YTD	Mo.	YTD
1	6	2	10	11	31

Citations					
Moving		Parking		Warning	
Mo.	YTD	Mo.	YTD	Mo.	YTD
12	73	18	82	4	46



Group A Offense Report

Printed On: 06/02/2025

Page 1 of 1

Item 2.

Beginning Date: 01/01/2025

Ending Date: 05/31/2025

Agency: All

Offense	Reported in 2025	Reported in 2024	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	NA
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	NA
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	NA
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	NA
Sodomy	0	0	NA	0	0.00%	0.00%	NA
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	NA
Fondling	0	0	NA	0	0.00%	0.00%	NA
Aggravated Assault	1	2	-50.00%	0	0.00%	20.00%	NA
Simple Assault	2	1	100.00%	2	100.00%	40.00%	NA
Intimidation	2	3	-33.33%	1	50.00%	40.00%	NA
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	NA
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	NA
Statutory Rape	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Persons Total	5	6	-16.67%	3	60%	25%	NA
Robbery	1	0	NA	1	100.00%	6.67%	NA
Burglary/Breaking & Entering	0	2	-100.00%	0	0.00%	0.00%	NA
Larceny/Theft Offenses	6	11	-45.45%	3	50.00%	40.00%	NA
Motor Vehicle Theft	1	1	0.00%	1	100.00%	6.67%	NA
Arson	0	1	-100.00%	0	0.00%	0.00%	NA
Destruction Of Property	3	7	-57.14%	2	66.67%	20.00%	NA
Counterfeiting/Forgery	0	1	-100.00%	0	0.00%	0.00%	NA
Fraud Offense	4	6	-33.33%	0	0.00%	26.67%	NA
Embezzlement	0	0	NA	0	0.00%	0.00%	NA
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	NA
Bribery	0	0	NA	0	0.00%	0.00%	NA
Stolen Property Offenses	0	1	-100.00%	0	0.00%	0.00%	NA
Crimes Against Property Total	15	30	-50%	7	46.67%	75%	NA
Drug/Narcotic Violations	0	5	-100.00%	0	0.00%	0.00%	NA
Drug Equipment Violations	0	1	-100.00%	0	0.00%	0.00%	NA
Gambling Offenses	0	0	NA	0	0.00%	0.00%	NA
Pornography/Obscene Material	0	1	-100.00%	0	0.00%	0.00%	NA
Prostitution	0	0	NA	0	0.00%	0.00%	NA
Weapons Law Violation	0	4	-100.00%	0	0.00%	0.00%	NA
Animal Cruelty	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Society Total	0	11	-100%	0	0.00%	0.00%	NA
Total Group "A" Offenses	20	47	-57.45%	10	50%	100%	NA

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.



Group A Offense Report

Printed On: 06/02/2025

Page 1 of 1

Item 2.

Beginning Date: 05/01/2025

Ending Date: 05/31/2025

Agency: All

Offense	Reported in 2025	Reported in 2024	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	NA
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	NA
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	NA
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	NA
Sodomy	0	0	NA	0	0.00%	0.00%	NA
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	NA
Fondling	0	0	NA	0	0.00%	0.00%	NA
Aggravated Assault	0	0	NA	0	0.00%	0.00%	NA
Simple Assault	0	0	NA	0	0.00%	0.00%	NA
Intimidation	1	0	NA	1	100.00%	100.00%	NA
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	NA
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	NA
Statutory Rape	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Persons Total	1	0	NA	1	100%	20%	NA
Robbery	0	0	NA	0	0.00%	0.00%	NA
Burglary/Breaking & Entering	0	2	-100.00%	0	0.00%	0.00%	NA
Larceny/Theft Offenses	1	3	-66.67%	0	0.00%	25.00%	NA
Motor Vehicle Theft	0	1	-100.00%	0	0.00%	0.00%	NA
Arson	0	0	NA	0	0.00%	0.00%	NA
Destruction Of Property	2	2	0.00%	1	50.00%	50.00%	NA
Counterfeiting/Forgery	0	0	NA	0	0.00%	0.00%	NA
Fraud Offense	1	2	-50.00%	0	0.00%	25.00%	NA
Embezzlement	0	0	NA	0	0.00%	0.00%	NA
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	NA
Bribery	0	0	NA	0	0.00%	0.00%	NA
Stolen Property Offenses	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Property Total	4	10	-60%	1	25%	80%	NA
Drug/Narcotic Violations	0	2	-100.00%	0	0.00%	0.00%	NA
Drug Equipment Violations	0	1	-100.00%	0	0.00%	0.00%	NA
Gambling Offenses	0	0	NA	0	0.00%	0.00%	NA
Pornography/Obscene Material	0	0	NA	0	0.00%	0.00%	NA
Prostitution	0	0	NA	0	0.00%	0.00%	NA
Weapons Law Violation	0	0	NA	0	0.00%	0.00%	NA
Animal Cruelty	0	0	NA	0	0.00%	0.00%	NA
Crimes Against Society Total	0	3	-100%	0	0.00%	0.00%	NA
Total Group "A" Offenses	5	13	-61.54%	2	40%	100%	NA

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940
 PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

DATE: June 24, 2025

TO: Honorable Mayor and Council Members

FROM: John Guertin, City Manager

SUBJECT: May 2025 Financial Reports

CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Consideration

Approve May 2025 Financial Reports.

Background

The Members of the City Council routinely receive financial reports for the previous month.

Summary & Discussion

Attached are the May 2025 financial reports.

- May 2025 Cash and Investments – The report shows where the City’s funds are invested. The City continues to have a healthy cash balance of \$12,931,853, much of which is restricted for specific purposes.
- May 2025 Check Register –This is a listing of all the payments issued during the month. The total checks issued are \$462,950.
- May 2025 General Fund Summary – This is a one-page summary of the General Fund summarized as follows:

	FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	% Collected/ Spent
Revenue	\$ 4,821,300	\$ 310,608	\$ 4,662,571	97%
Expenditures	4,977,995	285,319	4,268,821	86%
Net Revenue over Expend	(156,695)	25,289	393,750	
Transfers In from ARPA	167,446	-	167,446	100%
Transfers Out to CIP	(80,000)	-	(16,718)	12%
Net Operating Surplus	\$ (69,249)	\$ 25,289	\$ 544,478	

At 92% of the year (11 months) the revenues are at 97% and expenditure is at 86% of the budget. For the month of May 2025, the General Fund shows surplus net revenue of \$25,289 and year-to-date surplus of \$544,478 due to the Property Taxes for the April distribution.

- May 2025 Statement of Revenues and Expenditures – shows fiscal year-to-date actuals in comparison with FY 2024-25 Budget

Fiscal Impacts

None. This is informational only.

Recommendation

Staff recommend receiving the reports.

ATTACHMENTS:

- Cash and Investments 2025-05
- Check/Voucher Register 2025-05
- General Fund Summary 2025-05
- Statement of Revenues & Expenditures 2025-05

Respectfully Submitted,

John Guertin, City Manager

**City of Del Rey Oaks
Summary of Cash & Investments
As of May 31, 2025**

Accounts

Unrestricted

General Checking	\$	1,088,066	
Local Agency Investment Fund			
Reserve for Economic Uncertainties	\$	1,652,182	4.272%
Unappropriated Funds	\$	1,492,424	4.272%
Total Unrestricted	\$	<u>4,232,672</u>	

Restricted

PARS-115 Trust Fund	\$	364,137	
Dev - Monterey Peninsula Partner	\$	9,063	
Fidelity Title Escrow Acct - GJM/SBR Intersection	\$	1,056,168	
Fidelity Title Escrow Acct - SBR Construction	\$	7,269,813	
Total Restricted	\$	<u>8,699,181</u>	

Total Cash and Investments

\$ 12,931,853

City of Del Rey Oaks
Check/Voucher Register
From 05/01/2025 Through 05/31/2025

Check Number	Payee	Transaction Description	Check Amount
22803	A.F. Electric, Inc.	Run power and mount TVs and boxes in Council Chambers.	2,100.00
22804	AT&T	Airport Internet Service Period 04/25/25 to 05/24/25	84.89
22805	AT&T MOBILITY	Aircard Service Period 04-03-25 to 05-02-25 PW	40.24
	AT&T MOBILITY	Telephone Service Period 05-03-25 to 06-02-25	356.86
22806	CALIFORNIA-AMERICAN WATER	Service Period 03/20/2025 to 04/18/2025	1,604.65
22807	CORELOGIC SOLUTIONS, LLC.	Software 2025-04	159.14
22808	FENTON & KELLER	City Ventures Reimbursement	2,310.00
22809	G.P.S. SOLUTIONS	Building Inspection Services FY2025	7,062.71
22810	Hana Gardens Del Rey Oaks	Supplies	112.07
22811	HOME DEPOT CRC	Supplies 2025-04	91.81
22812	I.D. CHECKING GUIDE	2025 Manuals	56.81
22813	LIEBERT, CASSIDY AND WHITMORE	Employment Matters	120.00
22814	MBS BUSINESS SYSTEMS, INC.	Konika Minolta Copier - 2025-06	154.46
22815	MONTEREY BAY TECHNOLOGIES, INC.	IT Services 2025-04	1,800.00
22816	MONTEREY COUNTY SHERIFF	Criminal Justice Information System 2025-03	3,218.32
22817	MONTEREY SIGNS	CDRO Signage for Council Chambers Wall	1,800.74
22818	MONTEREY TIRE SERVICE	18 Ford 350 Super Duty	235.72
22819	Napa Auto Parts	Auto Parts	220.49
22820	PG&E	Service Period 03/21/2025 to 04/20/2025	2,572.92
22821	PRECISION ALARMS AND AUTOMATION, INC.	Alarm Inspections & Monitoring 2025-05	170.00
	PRECISION ALARMS AND AUTOMATION, INC.	Fire Alarm Control Panel Replacement & Installation	3,126.19
22822	PURE WATER	Supplies	54.75
22823	RingCentral, Inc.	Service Period 04/29/2025 to 05/28/2025	329.88
22824	SMITH & ENRIGHT LANDSCAPING, INC.	Repair Main Line - Irrigation Repair	395.00
22825	TERMINIX, INC.	Pest Control 2025-04	115.24
22826	US Bank Equipment Finance	Konika Minolta Copier Lease 2025-04	397.84
	US Bank Equipment Finance	Konika Minolta Copier Lease 2025-05	135.64
22827	Verizon	Service Period 03/24/2025 - 04/23/2025	118.05
22828	Whitson Engineers	Civil Engineering & Land Surveying Services	4,425.25
22829	GREENWASTE RECOVERY, LLC	Reimb Garbage Franchise Received in Error-Q1 2025	283,722.80
22830	A.F. Electric, Inc.	New Outlet	250.00
22831	AFLAC	Premium 2025-05	1,162.98
22832	AMERICAN SUPPLY COMPANY	Supplies	319.43
22833	AT&T	Internet City Hall and PD 05-13 to 06-12-2025	203.30
22834	AT&T CAL NET 2	Telephone Service Period 04-19-25 to 05-18-25	31.83
22835	CALIFORNIA-AMERICAN WATER	Service Period 04/18/2025 - 05/20/2025	217.79
	CALIFORNIA-AMERICAN WATER	Service Period 04/19/2025 - 05/20/2025	484.40
	CALIFORNIA-AMERICAN WATER	Service Period 04/19/2025 to 05/20/2025	643.05
22836	CoPower	Dental Premiums 2025-06	2,347.50
22837	CHOMP	402442677 Medical Expenses 2025-05	27.00
22838	FENTON & KELLER	City Attorney General Services	2,245.00
	FENTON & KELLER	City Ventures Reimbursement	2,415.00
	FENTON & KELLER	Code Enforcement Matters	162.50
	FENTON & KELLER	Employment Matters	162.50
22839	Hana Gardens Del Rey Oaks	Supplies	24.57
22840	I.M.P.A.C.GOVERNM'T SER	5564-9924 2025-05	1,860.07
22841	INTERNATIONAL SOCIETY OF ARBORICULTURE	Arborist Recertification	305.00
22842	JAMES DE CHALK	Janitorial Services 2025-05	500.00
22843	LIEBERT, CASSIDY AND WHITMORE	Employment Matters 2025-04	435.00

City of Del Rey Oaks
Check/Voucher Register
From 05/01/2025 Through 05/31/2025

Check Number	Payee	Transaction Description	Check Amount
22844	NEILL ENGINEERS CORP	Rosita Rd. Emergency Repair - Engineering Services	11,295.50
22845	PG&E	Service Period 04/11/2025 04/10/2025	84.27
22846	REGIONAL GOVERNMENT SERIVCES	Management & Admin Services 2025-03	26,652.00
	REGIONAL GOVERNMENT SERIVCES	Managment & Admin Services 2025-04	20,800.00
22847	SAFEGUARD BUSINESS SYSTEMS, INC.	Supplies	351.65
22848	SMITH & ENRIGHT LANDSCAPING, INC.	Weed Abatement 2025-05	1,385.00
22849	Stacy Matthews	Training Reimbursement - ADP Pro Summit 2025	1,276.22
	Stacy Matthews	Wellness 2025-05	309.37
22850	Stericycle, Inc.	Shred Service 2025-04	179.36
22851	THOMAS DOWSON	Wellness 2025-05	535.71
22852	VSP	Vision Premium 2025-06	246.47
22853	YSS BUILDERS, INC.	City Hall Chambers Paint Walls & Soffit	3,650.00
ACH MAY 27	Eleven Mastercard	PD & PW Fuel Charges 2025/05	2,864.79
ACH MAY 27	P.E.R.S.-HEALTH	CalPERS 1800 Health 05/2025	37,150.38
ACH PERS	PERS	CalPERS 1900 457 (05/19) Contribution 05/15/2025	2,950.00
	PERS	PERS 3100 Contribution Retirement 4/19-05/2/25 -Plan 2695	2,326.65
	PERS	PERS 3100 Contribution Retirement 4/19-5/02/25 -Plan 2562	3,379.51
	PERS	PERS 3100 Contribution Retirement 4/19-5/2/25 -Plan 1364	612.42
	PERS	PERS 3100 Contribution Retirement 4/19-5/02/25 -Plan 1365	3,400.19
PERS 0528	PERS	CalPERS 1900 457 (05/23) Contribution 05/31/2025	2,950.00
	PERS	PERS 3100 Contribution Retirement 05/03-05/16/25 -Plan 2695	2,122.88
	PERS	PERS 3100 Contribution Retirement 5/3-5/16/25 -Plan 1364	608.62
	PERS	PERS 3100 Contribution Retirement 5/3-5/16/25 -Plan 2562	3,529.81
	PERS	PERS 3100 Contribution Retirement 5/3-5/16/25 -Plan 1365	3,400.19
Report Total			\$ 462,950.38

City of Del Rey Oaks
Statement of Revenues and Expenditures-General Fund Summary
100 - General Fund
From 5/1/2025 Through 5/31/2025

		FY 2025	May 2025	FY 2025	Percent
		Budget	Actual	YTD Actual	Collected/Spent
Revenue	Dept				
Property Taxes	000	784,400.00	-	847,734.85	108.07%
Sales Tax	000	1,224,000.00	114,822.86	1,096,861.03	89.61%
Other Taxes	000	511,500.00	32,683.28	520,079.05	101.67%
Licenses and Permits	000	281,300.00	19,504.77	308,800.16	109.77%
Fines and Forfeitures	000	16,200.00	1,015.55	29,015.89	179.11%
Other Revenue	000	210,700.00	184.00	207,644.99	98.55%
Grants	000	248,200.00	18,657.08	231,786.45	93.38%
Airport Police Services	210	1,345,700.00	111,852.50	1,228,982.00	91.32%
Current Services	000	199,300.00	11,887.50	191,666.87	96.17%
Total Revenue		4,821,300.00	310,607.54	4,662,571.29	96.71%
Expenditures					
Council	110	30,900.00	1,206.32	20,441.56	66.15%
City Clerk	111	582,200.00	36,551.78	538,031.30	92.41%
City Manager	120	330,800.00	21,417.95	304,175.92	91.95%
Finance	130	311,800.00	47,452.00	327,362.53	104.99%
Legal	150	88,950.00	2,962.50	44,011.05	49.47%
Planning & Building Regulation	160	166,400.00	7,062.71	115,512.82	69.41%
Government Buildings	180	16,000.00	638.02	10,644.82	66.53%
Non-Departmental	190	110,245.00	-	101,796.17	92.33%
Police	210	2,781,000.00	147,924.75	2,395,131.28	86.12%
Fire/Animal Control	220	236,600.00	-	177,461.70	75.00%
Public Works/Streets	311	280,000.00	15,415.96	203,240.42	72.58%
Parks/Recreation	411	43,100.00	4,687.28	31,069.69	72.08%
Total Expenditures		4,977,995.00	285,319.27	4,268,879.26	85.75%
Net Revenues		(156,695.00)	25,288.27	393,692.03	

City of Del Rey Oaks
Statement of Revenues and Expenditures

100 - General Fund
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
P/T-Secured	41110	541,600.00	0.00	588,044.75	108.57%
P/T-Unsecured	41120	30,600.00	0.00	30,603.03	100.00%
P/T-Prior Secured	41130	6,100.00	0.00	5,198.13	85.21%
Prior Unsecured	41140	100.00	0.00	0.00	0.00%
P/T-Unitary Tax	41150	10,000.00	0.00	12,255.40	122.55%
P/T-Supplemental Roll (SB813)	41160	12,200.00	0.00	9,055.26	74.22%
Property Tax - VLF	41170	183,000.00	0.00	200,489.00	109.55%
Prop Tax-Interest/Penalty	41180	800.00	0.00	2,089.28	261.16%
Sales Tax	42210	420,000.00	39,562.69	379,067.23	90.25%
Sales Tax - 145 (Measure S-1%)	42220	536,000.00	50,233.58	479,010.00	89.36%
Sales Tax -409 (Measure R 1/2%)	42221	268,000.00	25,026.59	238,783.80	89.09%
Cannabis Tax	42222	100,000.00	17,792.76	99,601.87	99.60%
Transient Occupancy Tax	42230	190,000.00	9,163.54	213,558.96	112.39%
Property Transfer Tax	42250	8,500.00	0.00	6,235.35	73.35%
Sewer Impact	42290	22,000.00	0.00	21,713.05	98.69%
Business Licenses	42310	210,000.00	13,366.87	240,548.32	114.54%
Gas Franchises	42761	8,000.00	0.00	7,330.19	91.62%
Electric Franchises	42762	22,000.00	0.00	24,142.11	109.73%
Garbage Franchises	42763	110,000.00	0.00	106,663.28	96.96%
Cable Tv Franchises	42764	26,000.00	5,726.98	23,238.94	89.38%
Water Franchises	42765	25,000.00	0.00	17,595.30	70.38%
SB1186 Disability Access Fund	43311	1,000.00	184.00	1,028.00	102.80%
SB1473 Environmental Assessment Fee	43312	100.00	9.00	81.00	81.00%
Building Permits	43320	40,000.00	4,414.79	39,782.58	99.45%
Strong-Motion Instrumental Program (SMIP) Fees	43322	0.00	24.19	60.07	0.00%
Cannabis Business Permit	43325	5,000.00	0.00	5,000.00	100.00%
Plan Check Fees	43330	17,000.00	689.92	10,003.19	58.84%
Street Opening Permits Fees	43340	5,000.00	500.00	8,950.00	179.00%
Plumbing Permits	43350	1,600.00	375.00	2,750.00	171.87%
Electrical Permits	43360	1,600.00	125.00	1,625.00	101.56%
Other Licenses/Permits	43390	1,000.00	0.00	0.00	0.00%
Fines & Forfeitures	45000	1,700.00	276.55	2,785.30	163.84%
Vehicle Code Fines	45510	3,000.00	75.00	6,009.59	200.31%
Parking and Admin Fines	45512	11,500.00	664.00	20,221.00	175.83%
Interest Earned	46100	180,000.00	0.00	180,494.51	100.27%
Interest Earned-PARS	46101	15,000.00	0.00	14,549.32	96.99%
Rental Income - Garden Center	46815	36,000.00	3,000.00	33,000.00	91.66%
Rental Income - Airport RV	46816	35,000.00	0.00	39,352.88	112.43%
Rental Income - PW Bldg (CHC Enterprise)	46817	24,000.00	5,822.50	37,822.50	157.59%
HOPTR	47130	1,200.00	0.00	1,020.89	85.07%
Vehicle License Collection	47140	2,500.00	0.00	0.00	0.00%
COPS	47240	194,000.00	16,666.66	194,663.46	100.34%
SB1383 Organics Recycling	47243	9,000.00	0.00	5,000.00	55.55%
Prop 172	47750	20,000.00	1,245.70	16,501.41	82.50%
Wellness Program	47760	7,500.00	0.00	7,500.00	100.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures

100 - General Fund
From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Police Grants & Other Reimbursements	47780	10,700.00	0.00	3,398.85	31.76%
POST Reimbursements	47781	7,000.00	744.72	4,722.73	67.46%
DDA Negotiation Payment	47912	10,000.00	0.00	10,000.00	100.00%
Police Service Fees	48210	1,000.00	175.00	1,475.00	147.50%
Police Services-Special Events	48211	40,000.00	0.00	19,687.50	49.21%
Public Events	48212	7,500.00	0.00	0.00	0.00%
Use Permits	48805	22,000.00	2,410.00	30,130.00	136.95%
Maps/Publications	48810	100.00	0.00	0.00	0.00%
Property Inspections	48825	4,500.00	0.00	1,000.00	22.22%
Miscellaneous Revenue	48840	25,300.00	30.00	24,646.39	97.41%
LAFCO Refund & Interest for FORA	48842	400.00	0.00	412.60	103.15%
Rental - Park	48910	3,500.00	450.00	4,140.00	118.28%
Miscellaneous Refunds	48930	1,000.00	0.00	552.27	55.22%
Total Non Department Specific		3,475,600.00	198,755.04	3,433,589.29	98.79%
Police	210				
Airport Police Services	48220	1,345,700.00	111,852.50	1,228,982.00	91.32%
Total Police		1,345,700.00	111,852.50	1,228,982.00	91.33%
Total Revenue		4,821,300.00	310,607.54	4,662,571.29	96.71%

Expenditures

Council	110				
Council Member Stipend	61115	7,500.00	525.00	6,075.00	81.00%
Medicare-ER	61130	200.00	7.61	88.06	44.03%
Social Security-ER	61131	500.00	32.55	376.65	75.33%
Unemployment Ins-Fed & State	61132	100.00	3.15	36.45	36.45%
Dental Expense	61135	7,900.00	638.01	6,894.24	87.26%
Materials/Supply	62410	200.00	0.00	0.00	0.00%
Membership Dues-Professional Org	64550	3,000.00	0.00	2,131.53	71.05%
Strategic Planning	64570	5,000.00	0.00	0.00	0.00%
Misc Expenses	64580	2,500.00	0.00	2,731.05	109.24%
Travel Expenses	64610	4,000.00	0.00	2,108.58	52.71%
Total Council		30,900.00	1,206.32	20,441.56	66.15%
City Clerk	111				
Payroll	61105	235,500.00	18,848.35	216,913.58	92.10%
Overtime	61110	10,000.00	232.89	2,626.97	26.26%
PERS UAL-Before 06/30/2018	61124	44,500.00	0.00	44,451.00	99.88%
PERS Retirement	61125	23,800.00	1,514.63	18,335.33	77.03%
Medicare-ER	61130	3,400.00	275.51	3,147.82	92.58%
Unemployment Ins-Fed & State	61132	100.00	0.00	574.77	574.77%
Dental Expense	61135	4,800.00	447.25	5,533.98	115.29%
Health Insurance	61140	99,400.00	9,832.14	101,777.52	102.39%
Health Insurance -Retiree	61141	1,000.00	0.00	0.00	0.00%
Vision Ins	61145	700.00	62.62	751.44	107.34%
Workers Comp and EAP	61150	14,100.00	0.00	13,498.32	95.73%
Wellness Program	61155	1,500.00	309.37	1,521.65	101.44%
Educational Incentive Pay	61157	0.00	461.54	5,307.71	0.00%
Longevity Pay	61158	0.00	283.90	3,122.90	0.00%
Materials/Supply	62410	4,000.00	34.63	1,520.63	38.01%
Office Supplies	62430	7,000.00	446.07	5,397.56	77.10%
Repair/Maintenance	63505	1,000.00	0.00	107.46	10.74%

City of Del Rey Oaks
Statement of Revenues and Expenditures

100 - General Fund
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Other Outside Services	63508	6,000.00	540.46	7,936.57	132.27%
Shredding Services	63509	1,000.00	89.68	959.36	95.93%
Telephone	63530	4,000.00	164.94	2,917.37	72.93%
Internet	63531	3,200.00	101.65	4,611.42	144.10%
Website Design & Maintenance	63535	1,000.00	0.00	742.50	74.25%
Postage / Shipping	63540	3,000.00	0.00	1,255.51	41.85%
Training	63605	9,000.00	509.59	6,923.24	76.92%
Insurance-Liability	63620	42,600.00	0.00	38,792.06	91.06%
Contract Services - IT	63635	10,000.00	900.00	10,800.00	108.00%
Software/Server Subscription	64310	17,000.00	220.34	11,965.70	70.38%
Agenda Management System	64315	5,000.00	0.00	7,608.00	152.16%
Document Management System	64316	1,500.00	0.00	0.00	0.00%
Municipal Code Service	64320	5,000.00	0.00	2,841.82	56.83%
Membership Dues-Professional Org	64550	1,200.00	0.00	1,130.00	94.16%
Membership Dues-Government Agency	64552	700.00	0.00	646.50	92.35%
Printing / Publications	64575	2,500.00	0.00	1,581.95	63.27%
Misc Expenses	64580	1,000.00	0.00	1,301.97	130.19%
Election Cost	64588	15,000.00	0.00	6,387.32	42.58%
Travel Expenses	64610	2,700.00	1,276.22	5,041.37	186.71%
Total City Clerk		582,200.00	36,551.78	538,031.30	92.41%
City Manager	120				
Payroll	61105	204,500.00	13,993.92	183,475.84	89.71%
PERS UAL-Before 06/30/2018	61124	400.00	0.00	395.50	98.87%
PERS Retirement	61125	15,900.00	1,022.63	15,219.83	95.72%
Medicare-ER	61130	2,900.00	225.46	2,705.52	93.29%
Unemployment Ins-Fed & State	61132	100.00	0.00	42.00	42.00%
Dental Expense	61135	2,400.00	193.29	2,319.48	96.64%
Health Insurance	61140	42,600.00	3,837.86	39,691.90	93.17%
Health Insurance -Retiree	61141	0.00	158.00	787.00	0.00%
Vision Ins	61145	400.00	16.51	289.75	72.43%
Workers Comp and EAP	61150	12,000.00	0.00	11,811.03	98.42%
Wellness Program	61155	500.00	0.00	0.00	0.00%
Educational Incentive Pay	61157	0.00	0.00	1,661.58	0.00%
Admin Leave	61175	0.00	1,554.88	3,109.76	0.00%
Auto Allowance	61180	5,400.00	415.40	4,984.80	92.31%
Office Supplies	62430	1,500.00	0.00	9.64	0.64%
Insurance-Liability	63620	36,700.00	0.00	35,298.84	96.18%
Membership Dues-Professional Org	64550	3,500.00	0.00	1,660.00	47.42%
Membership Dues-Government Agency	64552	700.00	0.00	646.50	92.35%
Books and Periodicals	64565	300.00	0.00	0.00	0.00%
Travel Expenses	64610	1,000.00	0.00	66.95	6.69%
Total City Manager		330,800.00	21,417.95	304,175.92	91.95%
Finance	130				
ADP Payroll Fees	62310	7,000.00	0.00	8,035.45	114.79%
Bank Service Charges	62320	6,000.00	0.00	5,967.68	99.46%
Credit Card Fees	62321	6,000.00	0.00	1,769.33	29.48%
Accounting Software	62431	5,000.00	0.00	5,734.32	114.68%
Audit-General	63625	40,000.00	0.00	40,075.00	100.18%
Audit -Sales Tax	63626	5,000.00	0.00	0.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures

100 - General Fund
From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Actuarial Services	63627	4,500.00	0.00	2,500.00	55.55%
Accounting Services-RGS	63645	218,300.00	47,452.00	250,330.75	114.67%
Contract Services -Fee Study	63651	20,000.00	0.00	12,950.00	64.75%
Total Finance		311,800.00	47,452.00	327,362.53	104.99%
Legal	150				
Legal Services	63650	85,650.00	2,962.50	42,753.30	49.91%
Legal Advert	64560	2,300.00	0.00	1,257.75	54.68%
Misc Expenses	64580	1,000.00	0.00	0.00	0.00%
Total Legal		88,950.00	2,962.50	44,011.05	49.48%
Planning & Building Regulation	160				
Economic Development Services	63639	10,000.00	0.00	0.00	0.00%
Planning Services	63640	50,000.00	0.00	76,883.25	153.76%
Building Inspections Services	63648	95,400.00	7,062.71	37,729.57	39.54%
Engineering Services	63649	5,000.00	0.00	900.00	18.00%
Code Enforcement Services	63656	5,000.00	0.00	0.00	0.00%
Travel Expenses	64610	1,000.00	0.00	0.00	0.00%
Total Planning & Building Regulation		166,400.00	7,062.71	115,512.82	69.42%
Government Buildings	180				
Materials/Supply	62410	2,000.00	0.00	0.00	0.00%
Repair/Maintenance	63505	5,000.00	0.00	2,620.00	52.40%
Other Outside Services	63508	1,000.00	0.00	116.00	11.60%
Utilities - PG&E	63520	5,000.00	388.02	5,158.82	103.17%
Janitorial Services	63660	3,000.00	250.00	2,750.00	91.66%
Total Government Buildings		16,000.00	638.02	10,644.82	66.53%
Non-Departmental	190				
Materials/Supply	62410	500.00	0.00	30.61	6.12%
Insurance-Liability	63620	25,000.00	0.00	24,359.25	97.43%
Insurance-Property	63621	9,000.00	0.00	8,362.23	92.91%
Insurance-PLL (Pollution Legal Liability)	63623	52,645.00	0.00	52,643.04	99.99%
Membership Dues-Professional Org	64550	1,300.00	0.00	500.00	38.46%
Membership Dues-Non Profit Agency Contrib	64551	15,000.00	0.00	11,100.00	74.00%
Membership Dues-Government Agency	64552	5,500.00	0.00	4,460.10	81.09%
Misc Expenses	64580	1,000.00	0.00	58.00	5.80%
S.M.I.P.	64930	200.00	0.00	171.54	85.77%
SB 1473	64940	100.00	0.00	53.10	53.10%
Total Non-Departmental		110,245.00	0.00	101,737.87	92.28%
Police	210				
Payroll	61105	1,120,900.00	63,699.30	872,816.11	77.86%
Overtime	61110	140,000.00	21,855.08	156,222.00	111.58%
Reserves Payroll	61120	95,000.00	6,873.47	81,331.55	85.61%
PERS UAL - After 06/30/18	61123	13,400.00	0.00	13,165.00	98.24%
PERS UAL-Before 06/30/2018	61124	110,200.00	0.00	110,338.00	100.12%
PERS Retirement	61125	150,200.00	8,242.40	113,299.44	75.43%
PERS 457 Expense	61126	32,400.00	2,100.00	26,400.00	81.48%
Medicare-ER	61130	19,200.00	1,460.05	16,960.93	88.33%
Social Security-ER	61131	0.00	24.32	861.15	0.00%
Unemployment Ins-Fed & State	61132	13,000.00	25.96	7,914.55	60.88%

City of Del Rey Oaks
Statement of Revenues and Expenditures

100 - General Fund
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Dental Expense	61135	16,200.00	941.97	13,089.96	80.80%
Health Insurance	61140	304,800.00	20,370.18	235,838.94	77.37%
Vision Ins	61145	2,500.00	150.83	2,046.76	81.87%
Workers Comp and EAP	61150	142,000.00	0.00	138,357.77	97.43%
Wellness Program	61155	5,000.00	535.71	535.71	10.71%
Educational Incentive Pay	61157	0.00	1,107.70	14,302.82	0.00%
Longevity Pay	61158	0.00	849.10	9,000.05	0.00%
Uniform Allowance	61160	10,000.00	0.00	8,500.00	85.00%
Admin Leave	61175	0.00	6,935.04	21,312.81	0.00%
Materials/Supply	62410	15,000.00	18.25	6,504.79	43.36%
Ammunition	62420	5,000.00	0.00	4,278.05	85.56%
Body Armor Vests	62422	1,500.00	0.00	0.00	0.00%
Office Supplies	62430	5,000.00	71.24	2,607.17	52.14%
Auto Operations - Supplies / Equip	62710	2,500.00	220.49	570.63	22.82%
Auto Operations - Fuel	62720	30,000.00	2,703.09	27,728.24	92.42%
Repair/Maintenance	63505	2,000.00	0.00	1,989.95	99.49%
Other Outside Services	63508	5,000.00	3,558.91	7,626.91	152.53%
Shredding Services	63509	1,000.00	89.68	959.32	95.93%
Utilities - PG&E	63520	5,000.00	388.02	6,833.96	136.67%
Telephone	63530	8,000.00	553.63	6,684.64	83.55%
Internet	63531	9,500.00	304.59	8,530.45	89.79%
Annual Maintenance-Records Mgmt Software	63537	3,500.00	0.00	6,568.07	187.65%
Record Management-Historical	63538	3,400.00	0.00	0.00	0.00%
Postage / Shipping	63540	500.00	0.00	158.37	31.67%
Training	63605	5,000.00	39.91	4,400.02	88.00%
Insurance-Liability	63620	214,300.00	0.00	203,069.30	94.75%
Insurance-Property	63621	9,000.00	0.00	8,362.22	92.91%
Insurance-Vehicles	63622	2,550.00	0.00	2,523.50	98.96%
Audit-General	63625	5,000.00	0.00	0.00	0.00%
Actuarial Services	63627	2,500.00	0.00	2,500.00	100.00%
Professional Services	63628	12,000.00	0.00	12,000.00	100.00%
Contract Services - IT	63635	12,900.00	900.00	10,800.00	83.72%
Contract Services-Others	63637	4,200.00	27.00	2,862.00	68.14%
Legal Services	63650	3,800.00	162.50	11,429.08	300.76%
Janitorial Services	63660	3,000.00	250.00	2,750.00	91.66%
911-NGEN Phase II Upgrade	63664	7,000.00	0.00	0.00	0.00%
911-Radio Dispatch	63665	59,350.00	0.00	58,156.00	97.98%
911-Inform MDT Terminal Service	63666	900.00	0.00	728.00	80.88%
911-Notification System	63667	400.00	0.00	0.00	0.00%
911-NGEN O&M	63668	13,400.00	0.00	12,956.00	96.68%
911-NGEN Debt (Capital Fee)	63669	7,700.00	0.00	7,633.00	99.12%
Auto Repair/Maintenance	63730	19,500.00	0.00	18,681.66	95.80%
Parking & Admin Citations Services	63812	9,000.00	0.00	8,573.62	95.26%
Animal Regulation Fire	63820	500.00	0.00	0.00	0.00%
Fund Jail & Prisoner	63830	200.00	0.00	0.00	0.00%
ACJIS System	63840	9,000.00	3,218.32	9,071.08	100.78%
Software/Server Subscription	64310	20,000.00	61.20	17,859.81	89.29%
Computer Server	64318	2,500.00	0.00	0.00	0.00%

**City of Del Rey Oaks
Statement of Revenues and Expenditures**

100 - General Fund
From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Personnel Recruit & Pre-Employment	64545	3,000.00	0.00	51.00	1.70%
Membership Dues-Professional Org	64550	9,000.00	0.00	5,825.55	64.72%
Membership Dues-Non Profit Agency Contrib	64551	500.00	0.00	500.00	100.00%
Membership Dues-Government Agency	64552	5,000.00	0.00	5,000.00	100.00%
Books and Periodicals	64565	900.00	56.81	265.66	29.51%
Printing / Publications	64575	2,000.00	0.00	1,384.21	69.21%
Misc Expenses	64580	1,000.00	130.00	1,084.62	108.46%
Travel Expenses	64610	13,000.00	0.00	12,258.42	94.29%
Principal-Motorola Lease-Cameras	65104	21,350.00	0.00	21,319.32	99.85%
Principal-Sunridge Records Mgmt	65106	8,500.00	0.00	8,612.40	101.32%
Interest-Sunridge Records Mgmt	65107	300.00	0.00	101.00	33.66%
Vehicle Replacement	66735	21,050.00	0.00	21,039.71	99.95%
Total Police		2,781,000.00	147,924.75	2,395,131.28	86.12%
Fire/Animal Control	220				
Fire Seaside	63810	236,600.00	0.00	177,461.70	75.00%
Total Fire/Animal Control		236,600.00	0.00	177,461.70	75.00%
Public Works/Streets	311				
Payroll	61105	84,800.00	6,428.80	77,145.60	90.97%
Overtime	61110	3,000.00	0.00	0.00	0.00%
PERS UAL-Before 06/30/2018	61124	400.00	0.00	395.50	98.87%
PERS Retirement	61125	6,600.00	427.24	5,485.95	83.12%
Medicare-ER	61130	1,300.00	93.22	1,118.64	86.04%
Unemployment Ins-Fed & State	61132	100.00	0.00	42.01	42.01%
Dental Expense	61135	1,800.00	126.98	1,523.76	84.65%
Health Insurance	61140	33,200.00	2,952.20	30,532.24	91.96%
Vision Ins	61145	300.00	16.51	198.12	66.04%
Workers Comp and EAP	61150	5,500.00	0.00	5,061.88	92.03%
Wellness Program	61155	500.00	0.00	535.72	107.14%
Educational Incentive Pay	61157	0.00	92.30	1,061.45	0.00%
Materials/Supply	62410	12,000.00	215.42	5,472.33	45.60%
Office Supplies	62430	1,500.00	29.50	1,393.74	92.91%
Auto Operations - Supplies / Equip	62710	2,500.00	235.72	507.12	20.28%
Auto Operations - Fuel	62720	6,000.00	161.70	3,145.69	52.42%
Repair/Maintenance	63505	29,800.00	3,900.00	20,529.01	68.88%
Other Outside Services	63508	1,000.00	0.00	186.39	18.63%
Gabilan Crew	63515	5,000.00	0.00	0.00	0.00%
Utilities - PG&E	63520	10,000.00	(48.05)	2,679.94	26.79%
Utilities - Water	63525	5,000.00	399.27	5,309.67	106.19%
Telephone	63530	400.00	0.00	96.19	24.04%
Internet	63531	600.00	40.24	321.92	53.65%
Training	63605	4,000.00	344.91	532.98	13.32%
Insurance-Liability	63620	15,600.00	0.00	14,601.60	93.60%
Insurance-Vehicles	63622	5,000.00	0.00	2,523.50	50.47%
SB1383 Organics Waste Regs Services	63654	9,000.00	0.00	4,500.00	50.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures

100 - General Fund
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Auto Repair/Maintenance	63730	8,300.00	0.00	2,480.75	29.88%
Printing / Publications	64575	1,300.00	0.00	988.72	76.05%
Storm Water Project - Phase 4	64920	23,500.00	0.00	14,870.00	63.27%
Equipment	66302	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Public Works/Streets		280,000.00	15,415.96	203,240.42	72.59%
Parks/Recreation	411				
Materials/Supply	62410	13,500.00	356.66	4,106.34	30.41%
Office Supplies	62430	1,000.00	0.00	0.00	0.00%
Repair/Maintenance	63505	25,000.00	1,780.00	20,793.77	83.17%
Utilities - Water	63525	3,500.00	2,550.62	6,169.58	176.27%
Travel Expenses	64610	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Parks/Recreation		<u>43,100.00</u>	<u>4,687.28</u>	<u>31,069.69</u>	<u>72.09%</u>
Total Expenditures		<u>4,977,995.00</u>	<u>285,319.27</u>	<u>4,268,820.96</u>	<u>85.75%</u>
Net Revenues		(156,695.00)	25,288.27	393,750.33	
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers Out to CIP	81003	(80,000.00)	0.00	(16,718.09)	20.89%
Transfers In from ARPA	82005	<u>167,446.00</u>	<u>0.00</u>	<u>167,446.25</u>	<u>100.00%</u>
Total Non Department Specific		<u>87,446.00</u>	<u>0.00</u>	<u>150,728.16</u>	<u>172.37%</u>
Total Other Financing Sources and Uses		<u>87,446.00</u>	<u>0.00</u>	<u>150,728.16</u>	
Net Revenues After Other Financing Sources and Uses		(69,249.00)	25,288.27	544,478.49	

City of Del Rey Oaks
Statement of Revenues and Expenditures

210 - Gas Tax Fund
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
Gas Tax 2103	47010	15,100.00	391.15	13,546.10	89.70%
Gas Tax 2105	47020	10,500.00	564.68	8,932.74	85.07%
Gas Tax 2106	47030	9,500.00	637.72	8,287.51	87.23%
Gas Tax 2107	47040	12,400.00	778.09	11,774.47	94.95%
Gas Tax 2107.5	47050	1,000.00	0.00	1,000.00	100.00%
Total Non Department Specific		<u>48,500.00</u>	<u>2,371.64</u>	<u>43,540.82</u>	<u>89.77%</u>
Total Revenue		<u>48,500.00</u>	<u>2,371.64</u>	<u>43,540.82</u>	<u>89.77%</u>
Expenditures					
Public Works/Streets	311				
Street Sweeping	63510	10,000.00	0.00	3,204.54	32.04%
Street Lighting	63910	15,000.00	1,718.37	14,740.60	98.27%
Principal-PG&E	65751	2,550.00	210.83	1,897.47	74.41%
Total Public Works/Streets		<u>27,550.00</u>	<u>1,929.20</u>	<u>19,842.61</u>	<u>72.02%</u>
Total Expenditures		<u>27,550.00</u>	<u>1,929.20</u>	<u>19,842.61</u>	<u>72.02%</u>
Net Revenues		20,950.00	442.44	23,698.21	
Net Revenues After Other		20,950.00	442.44	23,698.21	
Financing Sources and Uses					

City of Del Rey Oaks
Statement of Revenues and Expenditures

211 - SB1 Fund-RMRA
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
SB 1 Funds	47777	40,800.00	3,350.60	38,898.12	95.33%
Total Non Department Specific		40,800.00	3,350.60	38,898.12	95.34%
Total Revenue		<u>40,800.00</u>	<u>3,350.60</u>	<u>38,898.12</u>	<u>95.34%</u>
Expenditures					
Saucito/Work Gutter & Curb	537				
Curb and Gutter Repair	66327	40,000.00	0.00	0.00	0.00%
Total Saucito/Work Gutter & Curb		40,000.00	0.00	0.00	0.00%
Rosita Emergency Repairs	539				
Curb and Gutter Repair	66327	150,000.00	0.00	85,000.00	56.66%
Total Rosita Emergency Repairs		150,000.00	0.00	85,000.00	56.67%
Total Expenditures		<u>190,000.00</u>	<u>0.00</u>	<u>85,000.00</u>	<u>44.74%</u>
Net Revenues		(149,200.00)	3,350.60	(46,101.88)	
Net Revenues After Other		(149,200.00)	3,350.60	(46,101.88)	
Financing Sources and Uses					

City of Del Rey Oaks
Statement of Revenues and Expenditures

212 - Measure X Fund
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
Measure X	47775	95,102.00	0.00	43,321.77	45.55%
Total Non Department Specific		95,102.00	0.00	43,321.77	45.55%
Total Revenue		95,102.00	0.00	43,321.77	45.55%
Expenditures					
Debt Service - Measure X	610				
Principal - Measure X Loan	65103	80,400.00	0.00	34,565.19	42.99%
Interest - Measure X	65203	14,000.00	0.00	8,756.58	62.54%
Total Debt Service - Measure X		94,400.00	0.00	43,321.77	45.89%
Total Expenditures		94,400.00	0.00	43,321.77	45.89%
Net Revenues		702.00	0.00	0.00	0.00%
Other Financing Sources and Uses					
Rosita Emergency Repairs	539				
Transfers Out to Grants	81004	(74,100.00)	0.00	(74,100.00)	100.00%
Total Rosita Emergency Repairs		(74,100.00)	0.00	(74,100.00)	100.00%
Total Other Financing Sources and Uses		(74,100.00)	0.00	(74,100.00)	100.00%
Net Revenues After Other Financing Sources and Uses		(73,398.00)	0.00	(74,100.00)	

City of Del Rey Oaks
Statement of Revenues and Expenditures

221 - FORA Habitat Management Fund

From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Expenditures					
Planning & Building Regulation	160				
Contract Services - Habitat Management Plan	63646	16,884.00	0.00	1,930.00	11.43%
Total Planning & Building Regulation		16,884.00	0.00	1,930.00	11.43%
Total Expenditures		16,884.00	0.00	1,930.00	11.43%
Net Revenues		(16,884.00)	0.00	(1,930.00)	
Net Revenues After Other Financing Sources and Uses		(16,884.00)	0.00	(1,930.00)	

City of Del Rey Oaks
Statement of Revenues and Expenditures

222 - FORA Land Development
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
DDA Developer Deposit	47911	75,000.00	0.00	75,000.00	100.00%
Total Non Department Specific		75,000.00	0.00	75,000.00	100.00%
Total Revenue		75,000.00	0.00	75,000.00	100.00%
Expenditures					
Planning & Building Regulation	160				
Economic Development Services	63639	55,000.00	0.00	44,874.42	81.58%
Legal Services	63650	20,000.00	4,725.00	20,685.00	103.42%
Total Planning & Building Regulation		75,000.00	4,725.00	65,559.42	87.41%
Total Expenditures		75,000.00	4,725.00	65,559.42	87.41%
Net Revenues		0.00	(4,725.00)	9,440.58	0.00%
Net Revenues After Other Financing Sources and Uses		0.00	(4,725.00)	9,440.58	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures

223 - ARPA Fund
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Net Revenues		0.00	0.00	0.00	0.00%
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers Out to GF	81005	<u>(167,446.00)</u>	<u>0.00</u>	<u>(167,446.25)</u>	<u>100.00%</u>
Total Non Department Specific		<u>(167,446.00)</u>	<u>0.00</u>	<u>(167,446.25)</u>	<u>100.00%</u>
Total Other Financing Sources and Uses		<u>(167,446.00)</u>	<u>0.00</u>	<u>(167,446.25)</u>	<u>100.00%</u>
Net Revenues After Other Financing Sources and Uses		(167,446.00)	0.00	(167,446.25)	100.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures
231 - BSCC-Officer Wellness & Mental Health Grant
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Expenditures					
Police	210				
Law Enforcement Wellness App	64314	2,000.00	0.00	1,999.00	99.95%
Total Police		2,000.00	0.00	1,999.00	99.95%
Total Expenditures		2,000.00	0.00	1,999.00	99.95%
Net Revenues		(2,000.00)	0.00	(1,999.00)	
Net Revenues After Other Financing Sources and Uses		(2,000.00)	0.00	(1,999.00)	

City of Del Rey Oaks
Statement of Revenues and Expenditures

236 - Drug Enforcement Administration (DEA)

From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Revenue					
Police	210				
DEA Reimbursements	47782	44,000.00	0.00	24,392.77	55.43%
Total Police		<u>44,000.00</u>	<u>0.00</u>	<u>24,392.77</u>	<u>55.44%</u>
Total Revenue		<u>44,000.00</u>	<u>0.00</u>	<u>24,392.77</u>	<u>55.44%</u>
Expenditures					
Police	210				
Overtime-DEA	61111	44,000.00	1,604.70	33,422.63	75.96%
Total Police		<u>44,000.00</u>	<u>1,604.70</u>	<u>33,422.63</u>	<u>75.96%</u>
Total Expenditures		<u>44,000.00</u>	<u>1,604.70</u>	<u>33,422.63</u>	<u>75.96%</u>
Net Revenues		0.00	(1,604.70)	(9,029.86)	0.00%
Net Revenues After Other Financing Sources and Uses		0.00	(1,604.70)	(9,029.86)	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures

242 - REAP Grant
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Revenue					
Planning & Building Regulation	160				
AMBAG REAP Grant	47241	42,500.00	8,275.25	73,599.00	173.17%
Total Planning & Building Regulation		42,500.00	8,275.25	73,599.00	173.17%
Total Revenue		<u>42,500.00</u>	<u>8,275.25</u>	<u>73,599.00</u>	<u>173.17%</u>
Expenditures					
Planning & Building Regulation	160				
Planning Services	63640	42,500.00	0.00	49,169.00	115.69%
Total Planning & Building Regulation		42,500.00	0.00	49,169.00	115.69%
Total Expenditures		<u>42,500.00</u>	<u>0.00</u>	<u>49,169.00</u>	<u>115.69%</u>
Net Revenues		0.00	8,275.25	24,430.00	0.00%
Net Revenues After Other Financing Sources and Uses		0.00	8,275.25	24,430.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures

251 - Cal Fire Grant
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Revenue					
Parks/Recreation	411				
Cal Fire Grant	47768	<u>297,300.00</u>	<u>0.00</u>	<u>317,931.90</u>	<u>106.93%</u>
Total Parks/Recreation		<u>297,300.00</u>	<u>0.00</u>	<u>317,931.90</u>	<u>106.94%</u>
Total Revenue		<u>297,300.00</u>	<u>0.00</u>	<u>317,931.90</u>	<u>106.94%</u>
Expenditures					
Parks/Recreation	411				
Tree Service	63913	<u>297,300.00</u>	<u>0.00</u>	<u>297,300.00</u>	<u>100.00%</u>
Total Parks/Recreation		<u>297,300.00</u>	<u>0.00</u>	<u>297,300.00</u>	<u>100.00%</u>
Total Expenditures		<u>297,300.00</u>	<u>0.00</u>	<u>297,300.00</u>	<u>100.00%</u>
Net Revenues		0.00	0.00	20,631.90	0.00%
Net Revenues After Other		0.00	0.00	20,631.90	0.00%
Financing Sources and Uses					

City of Del Rey Oaks
Statement of Revenues and Expenditures

260 - CDBG Fund
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Revenue					
Parks/Recreation	411				
CDBG Grant	47765	90,000.00	0.00	0.00	0.00%
Total Parks/Recreation		<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue		<u><u>90,000.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00%</u></u>
Expenditures					
Parks/Recreation	411				
Park Improvements	66420	90,000.00	0.00	0.00	0.00%
Total Parks/Recreation		<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expenditures		<u><u>90,000.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00%</u></u>
Net Revenues		0.00	0.00	0.00	0.00%
Net Revenues After Other Financing Sources and Uses		0.00	0.00	0.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures

301 - Capital Projects
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Expenditures					
Vehicle Replacement	533				
Vehicle Replacement	66735	45,000.00	0.00	0.00	0.00%
Total Vehicle Replacement		45,000.00	0.00	0.00	0.00%
City Hall Facility Repairs & Upgrades	541				
Repairs and Improvements	66322	20,000.00	1,800.74	20,297.73	101.48%
Total City Hall Facility Repairs & Upgrades		20,000.00	1,800.74	20,297.73	101.49%
Council Chamber Technology Project	542				
Technology Upgrades	66323	5,000.00	2,900.77	2,900.77	58.01%
Total Council Chamber Technology Project		5,000.00	2,900.77	2,900.77	58.02%
PD Radio Replacement	543				
PD Radio Replacement	66736	10,000.00	0.00	0.00	0.00%
Total PD Radio Replacement		10,000.00	0.00	0.00	0.00%
Total Expenditures		80,000.00	4,701.51	23,198.50	29.00%
Net Revenues		(80,000.00)	(4,701.51)	(23,198.50)	28.99%
Other Financing Sources and Uses					
Vehicle Replacement	533				
Transfers In from GF	82003	45,000.00	0.00	0.00	0.00%
Total Vehicle Replacement		45,000.00	0.00	0.00	0.00%
City Hall Facility Repairs & Upgrades	541				
Transfers In from GF	82003	20,000.00	0.00	16,718.09	83.59%
Total City Hall Facility Repairs & Upgrades		20,000.00	0.00	16,718.09	83.59%
Council Chamber Technology Project	542				
Transfers In from GF	82003	5,000.00	0.00	0.00	0.00%
Total Council Chamber Technology Project		5,000.00	0.00	0.00	0.00%
PD Radio Replacement	543				
Transfers In from GF	82003	10,000.00	0.00	0.00	0.00%
Total PD Radio Replacement		10,000.00	0.00	0.00	0.00%
Total Other Financing Sources and Uses		80,000.00	0.00	16,718.09	20.90%
Net Revenues After Other Financing Sources and Uses		0.00	(4,701.51)	(6,480.41)	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures

321 - SBR Engineering Fund
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Expenditures					
SBR Contract-Engineering & Others	518				
Contract Services - Engineering	63611	300,000.00	4,425.25	56,659.75	18.88%
Total SBR Contract-Engineering & Others		300,000.00	4,425.25	56,659.75	18.89%
Total Expenditures		300,000.00	4,425.25	56,659.75	18.89%
Net Revenues		(300,000.00)	(4,425.25)	(56,659.75)	18.88%
Net Revenues After Other Financing Sources and Uses		(300,000.00)	(4,425.25)	(56,659.75)	18.88%

City of Del Rey Oaks
Statement of Revenues and Expenditures

331 - FHA Grant Fund
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
FHWA Grant	47523	543,400.00	0.00	0.00	0.00%
Total Non Department Specific		543,400.00	0.00	0.00	0.00%
Total Revenue		543,400.00	0.00	0.00	0.00%
Expenditures					
Rosita Emergency Repairs	539				
Contract Services - Engineering	63611	90,371.20	11,295.50	83,002.51	91.84%
Road Construction	66411	494,000.00	0.00	438,401.51	88.74%
Total Rosita Emergency Repairs		584,371.20	11,295.50	521,404.02	89.22%
Total Expenditures		584,371.20	11,295.50	521,404.02	89.22%
Net Revenues		(40,971.20)	(11,295.50)	(521,404.02)	1,272.61%
Other Financing Sources and Uses					
Rosita Emergency Repairs	539				
Transfers In from Measure X	82004	74,100.00	0.00	74,100.00	100.00%
Total Rosita Emergency Repairs		74,100.00	0.00	74,100.00	100.00%
Total Other Financing Sources and Uses		74,100.00	0.00	74,100.00	100.00%
Net Revenues After Other Financing Sources and Uses		33,128.80	(11,295.50)	(447,304.02)	

City of Del Rey Oaks
Statement of Revenues and Expenditures

332 - FEMA & OES
 From 5/1/2025 Through 5/31/2025

		FY 2025 Budget	May 2025 Actual	FY 2025 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
OES	47519	14,555.00	0.00	14,554.27	99.99%
FEMA	47520	58,218.00	0.00	58,217.06	99.99%
Total Non Department Specific		72,773.00	0.00	72,771.33	100.00%
Total Revenue		72,773.00	0.00	72,771.33	100.00%
Expenditures					
City Hall Facility Repairs & Upgrades	541				
Repairs and Improvements	66322	72,773.00	0.00	67,919.91	93.33%
Total City Hall Facility Repairs & Upgrades		72,773.00	0.00	67,919.91	93.33%
Total Expenditures		72,773.00	0.00	67,919.91	93.33%
Net Revenues		0.00	0.00	4,851.42	0.00%
Net Revenues After Other		0.00	0.00	4,851.42	0.00%
Financing Sources and Uses					



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940
 PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

DATE: June 24, 2025

TO: Honorable Mayor and City Council

FROM: John Guertin, City Manager

SUBJECT: Adopt Resolution 2025-08 Amending Exhibit A & B of the Memorandum of Understanding between ReGen Monterey and Member Agencies for Fiscal Year 2025/26.

CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an organizational activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

Adopt Resolution 2025-08 amending the Memorandum of Understanding (MOU) regarding cooperative assistance to comply with Senate Bill 1383, food waste reduction and organics recycling regulations, incorporating changes in the annual cost of program activities; and authorizing the City Manager to execute the MOU.

Discussion

This request is submitted for City Council consideration and action. The ReGen Memo is attached and gives a detailed description of SB 1383 legislation and regulations, the MOU scope of services, and the amendments to Exhibits A & B of the MOU.

Fiscal Impacts

The City's share of regional costs for implementation of SB 1383 in FY 2025/26 is \$14,000. This amount is reflected as an agency fee in the solid waste, recycling, and organics collection rate adjustment.

ATTACHMENTS:

- ReGen Memo
- Resolution

Respectfully Submitted,

John Guertin
 City Manager

MEMO



Meeting Date: May 23, 2025

To: Board of Directors
 From: Director of Communications, Zoë Shoats
 Approved by: General Manager, Felipe Melchor

Subject: Approve FY26 Amendments to Exhibits A & B of the MOU between ReGen Monterey and its Member Jurisdictions Regarding Compliance with California's Senate Bill 1383

RECOMMENDATION

Approve FY26 Amendments to Exhibits A & B of the MOU between ReGen Monterey and its Member Jurisdictions regarding compliance with California's Senate Bill 1383.

BACKGROUND

The State of California has passed legislation, known as Senate Bill 1383, California's Short-Lived Climate Pollutants legislation. The regulation has significant impact on each Member Agency with the goal of reducing organic material being landfilled by 75% by 2025, compared to a 2014 basis. The legislation mandates that Member Agencies undertake certain activities around the handling of organic waste materials collected within their jurisdictions. The regulation also requires 20% recovery of edible food by 2025 to direct it to a beneficial use and thus, prevent it from entering the waste stream. Regulations took effect and local program implementation began on January 1, 2022.

In 2021, the Member Agencies determined that it was in their best interest to coordinate their activities related to this legislation. This coordination is being facilitated by ReGen Monterey's Technical Advisory Committee (TAC) comprised of staff from each Member Agency, the three haulers in our service area (Haulers) and ReGen Monterey.

The Member Agencies determined that ReGen Monterey has the expertise and resources necessary to implement shared activities on the Member Agencies' behalf and requested that ReGen incur costs to provide these activities. The Member Agencies have agreed to reimburse ReGen for proportionate shares of certain designated annual costs incurred by ReGen for these activities under a Memorandum of Understanding (MOU) between the Monterey Regional Waste Management District (DBA ReGen Monterey) and its Member Agencies Regarding Assistance with Compliance with California Senate Bill 1383.

The purpose of the MOU is to provide a structure for the Member Agencies to reimburse ReGen Monterey for SB 1383 related activities it performs on behalf of the Member Agencies. The MOU was voluntarily entered into by the Parties for the purpose of facilitating the implementation of SB 1383. The MOU was adopted by the ReGen Monterey Board on June 18, 2021, the Member Agencies soon thereafter, and became effective July 1, 2021.

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 @ReGenMonterey

Let's not waste this.

- **Exhibit A** - Detailed Activities and Costs: Contains the scope of work, and associated costs related to general SB 1383 activities. (Enacted June 2021, updated annually.)
- **Exhibit B** - Member Agencies' Annual Proportionate Shares and Costs: Allocation of such costs to the Member Agencies. (Enacted June 2021, updated annually.)
- **Exhibit C** - Member Agencies' Estimated Allocation of CalRecycle Local Assistance Grant Program Funding for OWR1: Details proposed programs funded by the CalRecycle Local Assistance Grant Program. (Enacted February 2022. OWR1 grant term extended through November 2024. Note: For CalRecycle Local Assistance Grant OWR4 (FY 2022-23) grant funds will be remitted directly to ReGen Monterey on behalf of member jurisdictions.)
- **Exhibit D** - Member Agencies' Estimated Procurement Requirements of Organic Material: Details the organic materials (compost or mulch) procurement requirements and costs for each Member Agency. (Enacted April 16, 2022, to be updated for CY 2027 when CalRecycle reevaluates annual procurement targets.)

DISCUSSION

Each year ReGen Monterey staff identifies expected expenses associated with jurisdictional compliance of SB 1383 and compiles those expenses in Exhibit A of the MOU. Expenses include items such as program administration, public education, monitoring, reporting and edible food recovery capacity building, program administration and outreach.

These expenses are then broken down to proportional percentages per population in Exhibit B.

The draft budget is first presented to the TAC for review, feedback, and consensus. It then is presented to the ReGen Monterey Board of Directors and Member Agencies' Councils and Boards for approval.

The amendment to Exhibits A and B of the MOU would apply to FY 26 and in lieu of exhibits covering previous fiscal years.

Since funding under CalRecycle Local Assistance Grant OWR4 is remitted directly to ReGen Monterey, their parties are not updating and are not applying Exhibit C for those funds.

FISCAL IMPACT

None. These are the costs that ReGen Monterey incurs and is then reimbursed by our Member Agencies, with invoicing occurring twice annually.

CONCLUSION

ReGen Monterey will continue to support its Member Agencies with SB 1383 compliance in a way that provides cost savings for the communities we serve.

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EXHIBIT A

**DETAILED ACTIVITIES & COSTS
FY 2025-2026**

Scope of Work

The activities related to the implementation of SB 1383 may include contracting and policy development; public education; materials purchasing and distribution; reporting; contamination monitoring; edible food waste recovery; enforcement; procurement; organics processing; rate setting; cost monitoring; and any other related activities the Parties choose to address.

The District will take the lead producing public education campaigns in concert with the already provided Hauler and/or Member Agency resources. The Member Agencies will be responsible for production and mailing fees associated with outreach. The District will also contract with a vendor to administer contamination monitoring in the form of curbside lid flipping. The District will also provide CalRecycle reporting services to the Member Agencies. In addition, funds will be allocated to food recovery organizations for procurement of refrigerated holding facilities or transport vehicles to support edible food recovery efforts.

Costs

SB 1383 Fee Category	Detail	FY 25/26 Budget	Notes
HF&H General Support & TAC meetings	Task #5 (general support) & task #6 (monthly TAC meetings) of HF&H FY 2026 proposal	\$ 20,500	
Edible Food Recovery Capacity Building	\$50,000 for ReGen portion of grant allocations \$10,500 for grant administration	\$ 60,500	Grants offered jointly by ReGen & SVR. County is omitted from this line item.
Edible Food Recovery Program Administration	Assessment Updates - Living Document FRO Annual Capacity Survey Updates Other support (TBD): Edible Food Outreach - Follow-up target groups Organics Collections Outreach - Follow-up target groups School Food Waste Reductions - Targeted groups Conference presentations	\$ 17,700	ReGen member agency portion only. Split 50/50 with SVR.
Edible Food Generator Inspections for Tier 1 & 2		\$ 4,838	Omits County of Monterey as they perform their own inspections
Public Education	Design/creation of public education materials. Does not include production or distribution of materials created.	\$ 10,000	
Contamination Monitoring (Lid Flipping)		\$ 18,000	Omits County of Monterey due to WM Smart Truck.
Recyclist Fees	Cloud-based recordkeeping and reporting system shared by haulers, jurisdictions and processor.	\$ 13,665	Omits County & City of Monterey, who subscribe separately.
ReGen Monterey Staff Time	Coordination and Hosting of Monthly TAC Meetings Hosting and/or participating in TAC Subcommittees SB 1383 Program Coordination and Development of Pub Edu CalRecycle Reporting Outreach at Community Events School Outreach & Compliance Coordination with Sustainability Groups	\$ 60,000	
Total		\$ 205,203	

HF&H Franchise Management Fees			These fees are charged to ReGen Monterey by HF&H and are to be billed to the GreenWaste Recovery member jurisdictions only (omitting the City and County of Monterey).
Task #	Detail	FY 25/26 Budget	
1.	Review Contractor's Quarterly Reports	\$16,000	
2.	Review Contractor's Annual Report	\$3,000	
3.	Review Franchise Fee Payments	\$2,500	
4.	Review Contractor's Annual Rate Adjustments	\$50,000	
8.	Monitor Contract Compliance	\$24,000	
	One-time catch-up from Q1 & Q2 2023 when billing switched from CY to FY to match MOU	\$26,059	
Total		\$121,559	
Exhibit A Total		\$ 326,762	

EXHIBIT B

**MEMBER AGENCIES' ANNUAL PROPORTIONATE SHARES & COSTS*
FY 2025-2026**

County Participation in Entire MOU

	Population			
	#	%	Per Agency Cost/Year	With \$5,000 Minimum
Carmel	3,830	2.4%	\$ 4,908	\$ 5,000
DRO	1,525	1.0%	\$ 1,954	\$ 5,000
Marina	21,981	13.7%	\$ 28,167	\$ 27,151
PG	15,522	9.7%	\$ 19,890	\$ 19,173
PBCSD	4,531	2.8%	\$ 5,806	\$ 5,000
Sand City	310	0.2%	\$ 397	\$ 5,000
Seaside	33,956	21.2%	\$ 43,513	\$ 41,942
Monterey City	28,352	17.7%	\$ 36,331	\$ 35,020
County	50,128	31.3%	\$ 64,236	\$ 61,918
TOTAL	160,135		\$ 205,203	\$ 205,203

Edible Food Activities

	Population			
	#	%	Per Agency Cost/Year	With \$4,000 Minimum
Carmel	3,830	3.5%	\$ 2,026	\$ 4,000
DRO	1,525	1.4%	\$ 807	\$ 4,000
Marina	21,981	20.0%	\$ 11,629	\$ 9,294
PG	15,522	14.1%	\$ 8,212	\$ 6,563
PBCSD	4,531	4.1%	\$ 2,397	\$ 4,000
Sand City	310	0.3%	\$ 164	\$ 4,000
Seaside	33,956	30.9%	\$ 17,965	\$ 14,357
Monterey City	28,352	25.8%	\$ 15,000	\$ 11,987
County	50,128		\$ 20,000	\$ 20,000
TOTAL	160,135		\$ 78,200	\$ 78,200

Remainder of Costs

	Population			
	#	%	Per Agency Cost/Year	With \$4,000 Minimum
Carmel	3,830	3.5%	\$ 4,422	\$ 4,213
DRO	1,525	1.4%	\$ 1,761	\$ 4,000
Marina	21,981	20.0%	\$ 25,377	\$ 24,182
PG	15,522	14.1%	\$ 17,920	\$ 17,076
PBCSD	4,531	4.1%	\$ 5,231	\$ 4,985
Sand City	310	0.3%	\$ 358	\$ 4,000
Seaside	33,956	30.9%	\$ 39,202	\$ 37,356
Monterey City	28,352	25.8%	\$ 32,732	\$ 31,191
County			\$ -	\$ -
TOTAL	110,007		\$ 127,003	\$ 127,003

Total County in EFR Only (Before other HFH Costs)

	Population			
	#	%	Per Agency Cost/Year	With \$8,000 Minimum
Carmel	3,830	2.4%	\$ 6,448	\$ 8,213
DRO	1,525	1.0%	\$ 2,567	\$ 8,000
Marina	21,981	13.7%	\$ 37,006	\$ 33,475
PG	15,522	9.7%	\$ 26,132	\$ 23,639
PBCSD	4,531	2.8%	\$ 7,628	\$ 8,985
Sand City	310	0.2%	\$ 522	\$ 8,000
Seaside	33,956	21.2%	\$ 57,167	\$ 51,713
Monterey City	28,352	17.7%	\$ 47,732	\$ 43,178
County	50,128	31.3%	\$ 20,000	\$ 20,000
TOTAL	160,135		\$ 205,203	\$ 205,203

Contract Management

	Population			
	#	%	Per Agency Cost/Year	With \$6,000 Minimum
Carmel	3,830	4.7%	\$ 5,702	\$ 6,000
DRO	1,525	1.9%	\$ 2,270	\$ 6,000
Marina	21,981	26.9%	\$ 32,723	\$ 29,956
PG	15,522	19.0%	\$ 23,107	\$ 21,153
PBCSD	4,531	5.5%	\$ 6,745	\$ 6,175
Sand City	310	0.4%	\$ 461	\$ 6,000
Seaside	33,956	41.6%	\$ 50,550	\$ 46,275
TOTAL	81,655		\$ 121,559	\$ 121,559

Member agencies will be invoiced an annual amount not to exceed column below titled “with minimums.”

Total Costs - County in EFR Only				
	Population			With Minimums
	#	%	Per Agency Cost/Year	
Carmel	3,830	2.4%	\$ 12,150	\$ 14,213
DRO	1,525	1.0%	\$ 4,838	\$ 14,000
Marina	21,981	13.7%	\$ 69,729	\$ 63,431
PG	15,522	9.7%	\$ 49,240	\$ 44,792
PBCSD	4,531	2.8%	\$ 14,373	\$ 15,160
Sand City	310	0.2%	\$ 983	\$ 14,000
Seaside	33,956	21.2%	\$ 107,717	\$ 97,988
Monterey City	28,352	17.7%	\$ 47,732	\$ 43,178
County	50,128	31.3%	\$ 20,000	\$ 20,000
TOTAL	160,135		\$ 326,762	\$ 326,762

Total Costs - Full County Participation

	Population			
	#	%	Per Agency Cost/Year	With Minimums
Carmel	3,830	2.4%	\$ 10,610	\$ 11,000
DRO	1,525	1.0%	\$ 4,224	\$ 11,000
Marina	21,981	13.7%	\$ 60,890	\$ 57,106
PG	15,522	9.7%	\$ 42,998	\$ 40,326
PBCSD	4,531	2.8%	\$ 12,551	\$ 11,175
Sand City	310	0.2%	\$ 859	\$ 11,000
Seaside	33,956	21.2%	\$ 94,062	\$ 88,217
Monterey City	28,352	17.7%	\$ 36,331	\$ 35,020
County	50,128	31.3%	\$ 64,236	\$ 61,918
TOTAL	160,135		\$ 326,762	\$ 326,762

*Member Agencies' proportionate costs subject to adjustment annually in accordance with any change in scope and total costs.

RESOLUTION NO. 2025-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS APPROVING AMENDMENTS TO THE MEMORANDUM OF UNDERSTANDING BETWEEN REGEN MONTEREY AND MEMBER AGENCIES REGARDING COOPERATIVE ASSISTANCE TO COMPLY WITH SB 1383, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE MOU

WHEREAS, in September 2016, the Governor signed into law Senate Bill 1383 (SB 1383) establishing methane emissions reduction targets, and in November 2020, CalRecycle issued regulations to implement SB 1383; and

WHEREAS, ReGen's Technical Advisory Committee developed a Memorandum of Understanding to conduct tasks to comply with CalRecycle SB 1383 regulations on a regional basis; and

WHEREAS, regional implementation costs included in the Memorandum of Understanding must be updated annually; and

WHEREAS, the City's share of regional implementation costs is reflected as an agency fee in the solid waste, recycling, and organics collection rate adjustment.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Del Rey Oaks does hereby:

1. Amend the Memorandum of Understanding (MOU) regarding cooperative assistance to comply with Senate Bill 1383, Food Waste Reduction and Organics Recycling Regulations, incorporating changes in the annual cost of program activities; and
2. Authorize the City Manager to execute the amended MOU (Exhibit A).

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DEL REY OAKS, this 24th day of June, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Scott Donaldson, Mayor

Karen Minami, City Clerk



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
 PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

DATE: June 24, 2025

TO: Honorable Mayor and City Council

FROM: John Guertin, City Manager

SUBJECT: Adopt Resolution approving a 5.07 percent rate increase to charges by the City's franchised hauler, GreenWaste Recovery, for the collection of solid waste, recycling and organics, effective July 1, 2025.

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an organizational activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation

Adopt a Resolution approving a 5.07 percent rate increase to charges by the City's franchised hauler, GreenWaste Recovery, for the collection of solid waste, recycling and organics, effective July 1, 2025.

Background

On January 28, 2014, Council approved a Franchise Agreement (Agreement) with GreenWaste Recovery (GWR) for the collection of solid waste, recycling and organics, subsequent to a competitive Request for Proposals selection process. The Agreement became effective on July 1, 2015, and expires on June 30, 2030. The Agreement includes a prescribed formula to determine annual rate adjustments by GWR, effective each year on July 1. This index-based formula includes the cost of disposal and processing ("tipping fee") at the ReGen Monterey (formerly known as Monterey Regional Waste Management District) facility in Marina, inflationary indexes for adjustments to GWR labor and operating costs, regional implementation of SB 1383, and the City's Franchise Fee of 13%.

HF&H Consultants, LLC (HF&H) was retained by ReGen Monterey to review GWR's request for an adjustment to customer rates, effective July 1, 2025, attached. The rate review resulted in a 5.07 % rate increase due to labor and material inflationary indices for the period reviewed.

Summary & Discussion

While the Agreement requires the City Council to approve annual rate adjustments, the rate adjustment is based upon disposal fees and actual tonnage, inflationary indexes for GWR labor and operational costs, and cost for the City's Franchise Fee and other regulatory fees. City staff, in tandem with ReGen Monterey staff and HF&H, finds the rate calculation methodology to be consistent with the Agreement. Therefore, staff recommends Council approve the proposed Resolution and rate adjustment, which becomes effective on July 1, 2025, in accordance with the Agreement.

Fiscal Impacts

The new collection rates reflect an increase of 5.07 % and are included as Exhibit A to the Resolution. The 5.07 % rate increase is due to labor and material inflationary indices for the period reviewed. The cost of SB 1383 implementation is also included in the fees.

The City's Franchise Fee for FY 2025/2026 will be approximately \$116,402.

ATTACHMENTS:

- HF&H Consultants Memo
- Resolution

Respectfully Submitted,

John Guertin
City Manager



HF&H Consultants
590 Ygnacio Valley Rd. Suite 105
Walnut Creek, CA 94596
Phone: (925) 977-6950
Web: hfh-consultants.com

May 28, 2025

John Guertin
City Manager
City of Del Rey Oaks

Sent via email

Subject: Review of GreenWaste Recovery’s 2025-26 Rate Request – Final Report

Dear John Guertin:

HF&H Consultants, LLC (HF&H) was retained by ReGen Monterey (ReGen), formerly the Monterey Regional Waste Management District, to assist with a review of GreenWaste Recovery’s (GWR) request for an adjustment to customer rates, effective July 1, 2025, submitted to the City of Del Rey Oaks (City) on April 1, 2025. This report presents our findings and recommendations.

Executive Summary

HF&H’s review of GWR’s Rate Period 11 (RP11) rate request to the City resulted in the following outcomes:

- HF&H has determined a 5.07% increase as appropriate as a result of the following components:
 - 3.80% inflationary increase in labor-related costs
 - 2.80% inflationary increase in vehicle-related costs (excl. fuel)
 - Fuel rate held flat, as set by ReGen
 - 2.80% inflationary increase in other costs
 - Depreciation held flat, per the Agreement
 - 20.02% net processing costs increase due to an increase in per-ton fees and tonnage
 - 4.74% increase in disposal costs due to an increase in per-ton disposal rate, offset by a slight decrease in tonnage

Refer to **Figure 1** below for the impact to sample residential rates.



Figure 1 – Example Rate Impact of Adjustment

Del Rey Oaks Rate Adjustment

	Current Rates (RP10)	RP11
Adjustment		5.07%
Residential 32-gallon rate	\$33.68	\$35.39
Residential 64-gallon rate	\$37.16	\$39.04

Background

In 2012, the City, participating with other members of ReGen, issued a competitive request for proposals for collection services and entered into the new Agreement with GWR effective July 1, 2015. The Agreement provides for the following, related to the adjustment of rates:

- Rates are to be adjusted annually throughout the term of the Agreement using various inflationary indices, actual tonnage, and changes in the tipping fees at ReGen, unless either the City or GWR request a Cost-Based Rate Adjustment (CBRA).
- The City and GWR may mutually agree upon alternative approaches to structuring rates without amendment to the Agreement (Section 8.2.D).
- During the CBRA review in RP5, a number of issues surrounding the process for setting rates and the resulting rate relationships amongst sectors and materials were identified. As such, the City and GWR have negotiated an amendment to the prescribed methodology for the CBRA and index adjustments so as to not alter rate relationships between service sectors and material types.
- Through negotiations of the amendment, and as a result of the desire to maintain current rate relationships between sectors and service levels, the City and GWR have prescribed a uniform rate adjustment to be applied to all sectors.

Rate Calculation Review

HF&H Scope of Work

HF&H performed this review of the rate request in accordance with Exhibit E1 (for the index-based rate adjustment). The procedures included:

1. Review of the rate request for completeness and compliance with the procedures contained in Exhibit E1 of the Agreement.
2. Review for mathematical accuracy and logical consistency to determine that the rate request is mathematically correct, that the rows and columns of numbers add down and across as intended, and that the stated assumptions were, in fact, used. Also, to determine that the rate request is internally consistent and that any summary schedules agree to the supporting schedules and worksheets.
3. Verification of the inclusion of the franchise fee calculation in the adjustment.



4. Verification of contract compliance with regard to:
 - A. The indices used in the adjustment.
 - B. The tip fees reported for the disposal and processing components of the rates.
 - C. The use of quarterly-reported tonnage data and allocations among agencies. A detailed audit of tonnage and allocations of tonnage reported by GWR was not a part of this scope of work. HF&H discussed GWR's allocation methodology with them and the methodology appears reasonable and consistent with standard practices within the industry.
 - D. Any changes in governmental fees on the fee component of the rates; and the accurate application of the resultant percentage changes in the various rate components to the rate schedule approved by the City through the Agreement.

Review of Rate Request

RP11 Application

HF&H reviewed the rate application for RP11. The results of the calculation of RP11 per methodology of Exhibit E1 of the amendment can be seen in **Figure 2** on the following page.



Figure 2 – City of Del Rey Oaks Application of Index-Based Adjustments to RP11

	<u>Rate Period 10</u>	<u>Adjustment Factor</u>	<u>Rate Period 11</u>
Annual Cost of Operations			
Labor-Related Costs	\$63,904	1.038	\$66,333
Vehicle-Related Costs	13,537	1.028	13,916
Fuel Costs	9,684	1	9,684
Other Costs	84,170	1.028	86,527
Direct Depreciation	32,755	N.A.	32,755
Total Allocated Costs - Labor, Vehicle, Fuel & Other	84,334	1.028	86,695
Total Allocated Costs - Depreciation & Start-Up	8,391	N.A.	8,391
Total Annual Cost of Operations	\$296,775		\$304,301
Profit	\$35,560	OR=89.30	\$36,462
Pass-Through Costs			
Disposal Costs	\$54,574	Tons*Tip Fee	\$57,162
Curbside Supplemental	(1,367)	1.00	(1,367)
Recycling Processing Costs	11,297	Tons*Tip Fee	11,348
Residue Processing Costs	-	Tons*Tip Fee	-
Yard Trimmings Processing Costs	16,059	Tons*Tip Fee	21,174
Food Waste Processing Costs	3,866	Tons*Tip Fee	4,949
C&D Processing Costs	-	Tons*Tip Fee	-
Interest Expense	9,862	N.A.	9,862
Direct Lease Costs	-	N.A.	-
Total Allocated Costs - Lease	7,536	N.A.	7,536
Total Pass-Through Costs	\$101,826		\$110,664
Total Costs before Agency Fees	\$434,161		\$451,427
Agency Fees/Payments			
Franchise Fee	\$110,790	20.00%	\$116,402
ReGen MOU Costs	9,000	Actual	14,000
Other Adjustments (as needed from time to time)			
Adjustment from Tip Fee Estimates		N.A.	\$181
Total Calculated Costs	\$553,952		\$582,010
Rate Increase			5.07%



Review of GWR Costs

There are four major components to GWR’s rate application: (1) calculation and application of the inflationary indices as prescribed in the Agreement; (2) the disposal and processing component; (3) the Agency Fees; and (4) other one-time adjustments.

There are three indices used in the index adjustment: Consumer Price Index (CPI), fuel index, and labor index. The annual percentage change in each index is used to calculate the coming year’s cost for the line items to which they apply.

HF&H has reviewed, and GWR has confirmed, the accuracy of each of these indices. It is noted that the fuel index remains unchanged, as reported by ReGen management staff.

Review of Disposal and Processing Component

Collected tonnage for Calendar Year 2024 was used for the RP11 review, in accordance with the amendment. The disposal and processing components also consider the tipping fees charged by ReGen to project anticipated disposal and processing costs at ReGen. **Figure 3** below outlines the changes in the City’s disposal and processing costs for each material type, based on ReGen’s tip fees, effective July 1, 2025, which have been incorporated into our RP11 review.

Figure 3 - Impact of ReGen Tip Fee Changes

Material	2024 Tons	Projected Per Ton Tip Fee	Rate Period 11 Costs
	A	B	A x B
Solid Waste	706	\$81.00	\$57,162
Recycling	277	41.00	11,348
Yard Trimmings	432	49.00	21,174
Food Waste	72	69.00	4,949

Review of Fee Component

HF&H ensured that the fee component of each rate matches the contractual percentage of 20% for franchise fees, remitted to the City by GWR.

Additionally, rate application review costs and other identified ReGen costs totaling \$14,000 were added as a one-time adjustment. These costs cover the rate review, franchise management, staff time, and public education and outreach.

Review of Other One-Time Adjustments

HF&H reviewed the actual tip fees implemented at ReGen in RP10 and compared them to the projected tip fees included in the RP10 application. The result of this review was an increase of \$181 to reflect the difference between the estimated tip fees for Food Waste included in the prior rate adjustment and the actual tip fee approved by ReGen.



New Rates

Attached hereto is a table of all rates recommended for RP11 based on the adjustments described in this report (Attachment A). HF&H recommends adopting these rates by resolution to be effective July 1, 2025.

* * * * *

We would like to express our appreciation to GWR staff for their assistance and cooperation in this process. Should you have any questions, please contact me at (925) 977-6964 or dhilton@hfh-consultants.com.

Sincerely,
HF&H CONSULTANTS,LLC

Handwritten signature of Rob Hilton in black ink.

Rob Hilton
President

Handwritten signature of Dave Hilton in blue ink.

Dave Hilton
Senior Project Manager

Residential Solid Waste Collection Rates			
Service Level	Solid Waste	Recycling	Organics
Curbside 32 Gallon	\$35.39	Included	Included
Curbside 64 Gallon	\$39.04	Included	Included
Curbside 96 Gallon	\$42.72	Included	Included
Notes:			
See Exhibit B1 for specific service availability			

Commercial/Multi-Family Solid Waste Collection Rates						
Service Level	Frequency					
	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$57.81	\$127.18	\$190.77	\$254.35	\$317.94	\$381.52
96-Gallon Cart	\$69.81	\$139.61	\$230.34	\$307.12	\$383.91	\$460.68
1-Cubic Yard Bin	\$219.67	\$483.27	\$724.92	\$966.54	\$1,208.18	\$1,449.79
2-Cubic Yard Bin	\$369.52	\$678.12	\$993.33	\$1,625.95	\$2,032.43	\$2,438.93
3-Cubic Yard Bin	\$557.53	\$987.56	\$1,418.58	\$2,453.06	\$3,066.33	\$3,679.60
4-Cubic Yard Bin	\$634.03	\$1,294.39	\$2,292.96	\$2,789.71	\$3,487.13	\$4,184.57
6-Cubic Yard Bin	\$981.76	\$2,159.88	\$3,239.83	\$4,319.76	\$5,399.71	\$6,479.63
8-Cubic Yard Bin	\$1,288.60	\$2,577.21	\$3,865.81	\$5,154.41	\$6,443.04	\$7,731.64
2-Cubic Yard Compactor	\$410.75	\$760.57	\$1,116.97	n/a	n/a	n/a
3-Cubic Yard Compactor	\$619.35	\$1,111.20	\$1,604.07	n/a	n/a	n/a
4-Cubic Yard Compactor	\$716.46	\$1,459.26	\$2,540.27	n/a	n/a	n/a

Commercial/Multi-Family Recycling Collection Rates						
Service Level	Frequency					
	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$8.66	\$19.17	\$28.61	\$38.15	\$47.69	\$57.23
96-Gallon Cart	\$10.47	\$20.94	\$34.56	\$46.06	\$57.58	\$69.10
1-Cubic Yard Bin	\$32.95	\$72.48	\$108.74	\$144.98	\$181.23	\$217.46
2-Cubic Yard Bin	\$55.44	\$101.72	\$148.99	\$243.89	\$304.86	\$365.85
3-Cubic Yard Bin	\$83.63	\$148.13	\$212.79	\$367.96	\$459.95	\$551.94
4-Cubic Yard Bin	\$95.10	\$194.16	\$343.94	\$418.45	\$523.07	\$627.68
6-Cubic Yard Bin	\$147.26	\$323.98	\$485.97	\$647.97	\$809.96	\$971.95
8-Cubic Yard Bin	\$193.29	\$386.59	\$579.87	\$773.17	\$966.45	\$1,159.74
2-Cubic Yard Compactor	\$38.20	\$67.26	\$97.31	n/a	n/a	n/a
3-Cubic Yard Compactor	\$57.79	\$96.45	\$135.26	n/a	n/a	n/a
4-Cubic Yard Compactor	\$60.64	\$125.25	\$240.59	n/a	n/a	n/a

Commercial/Multi-Family Food Waste Collection Rates						
Service Level	Frequency					
	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$43.35	\$95.38	\$143.07	\$190.77	\$238.45	\$286.14
96-Gallon Cart	\$52.35	\$104.69	\$172.75	\$230.36	\$287.94	\$345.52
1-Cubic Yard Bin	\$164.75	\$362.44	\$543.69	\$724.92	\$906.12	\$1,087.35
2-Cubic Yard Bin	\$277.15	\$508.61	\$745.01	\$1,219.46	\$1,524.32	\$1,829.18

Commercial/Multi-Family Yard Trimmings Collection Rates						
	Frequency					
Service Level	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$43.35	\$95.38	\$143.07	\$190.77	\$238.45	\$286.14
96-Gallon Cart	\$52.35	\$104.69	\$172.75	\$230.36	\$287.94	\$345.52
1-Cubic Yard Bin	\$164.75	\$362.44	\$543.69	\$724.92	\$906.12	\$1,087.35
2-Cubic Yard Bin	\$277.15	\$508.61	\$745.01	\$1,219.46	\$1,524.32	\$1,829.18
3-Cubic Yard Bin	\$397.14	\$703.44	\$1,010.50	\$1,747.37	\$2,184.21	\$2,621.07
4-Cubic Yard Bin	\$451.63	\$922.02	\$1,633.34	\$1,987.17	\$2,483.96	\$2,980.77
6-Cubic Yard Bin	\$699.33	\$1,538.53	\$2,307.80	\$3,077.06	\$3,846.33	\$4,615.60
8-Cubic Yard Bin	\$917.91	\$1,835.80	\$2,753.72	\$3,671.62	\$4,589.53	\$5,507.42

Roll-Off Collection Rates (Per Pull)				
	Material			
Service Level	MSW	REC	YT	C&D
10 YD	\$796.35	\$796.35	\$796.35	\$796.35
20 YD	\$874.09	\$874.09	\$874.09	\$874.09
30 YD	\$1,142.76	\$1,142.76	\$1,142.76	\$1,142.76
40 YD	\$1,411.43	\$1,411.43	\$1,411.43	\$1,411.43
Per Ton	\$101.25	\$51.25	\$61.25	\$101.25

Additional Service Rates		
Service	Sector	Charge Per Event
Cart Rental	RES	\$4.08
Cart Replacement	RES	\$81.47
Re-Delivery or Re-Start	RES	\$33.94
Cart Cleaning	RES	\$33.94
Non-Scheduled Collection	RES	\$25.79
Difficult to Service Cart	COM	\$1.36
Difficult to Service Bin	COM	\$4.08
Locking Bin	COM	\$67.88
Cart Replacement	COM	\$81.47
Cart Cleaning	COM	\$33.94
Bin Swap- Cleaning or Repainting	COM	\$101.83
Bulky - Recyclable	COM/RES	\$27.15
Bulky - Non Recyclable	COM/RES	\$33.94
Bulky - Event	COM/RES	\$40.73
Covered Box	RO	\$101.83
Driver Time per Hour	RO	\$149.35
Dry Run or Relocation	RO	\$101.83
Extra Days	RO	\$33.94

*Note: All rates charged monthly unless stated otherwise.

RESOLUTION NO. 2025-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS APPROVING A 5.07 PERCENT RATE INCREASE TO CHARGES BY THE CITY’S FRANCHISED HAULER, GREENWASTE RECOVERY, FOR THE COLLECTION OF SOLID WASTE, RECYCLING AND ORGANICS, EFFECTIVE JULY 1, 2025

WHEREAS, the City of Del Rey Oaks entered into a Franchise Agreement with GreenWaste Recovery, Inc. (GWR) on January 28, 2014 for solid waste, recycling, and organics collection services for the period of July 1, 2015 through June 30, 2030; and,

WHEREAS, Section 8.2 of the Franchise Agreement requires annual inflationary adjustments to customer rates on July 1 of each year, as described in Exhibit E1 to the Agreement, based on agreed-upon cost indices, changes in tipping fees at the ReGen Monterey (formerly Monterey Regional Waste Management District) landfill, City fees, and actual tonnage of materials collected by GWR; and,

WHEREAS, HF&H Consultants, LLC (HF&H) was retained by ReGen on behalf of all its member agencies to review GWR's request for an adjustment to customer rates, as submitted to the City on April 1, 2025; and,

WHEREAS, HF&H's calculation of the rate adjustments have been reviewed by City staff, and staff finds the calculations to be consistent with the methodology and requirements of the Franchise Agreement; and,

WHEREAS, the rate review resulted in a 5.07 percent rate increase.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Del Rey Oaks does hereby:

1. Approve a 5.07 percent rate increase to charges by the City’s franchised hauler, GreenWaste Recovery, for the collection of solid waste, recycling and organics, effective July 1, 2025, as shown in the attached Exhibit A.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DEL REY OAKS, this 24th day of June, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Scott Donaldson, Mayor

Karen Minami, City Clerk



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
 PHONE (831) 394-8511 FAX (831) 394-6421

DATE: June 24, 2025

TO: Honorable Mayor and City Council

FROM: John Guertin, City Manager

SUBJECT: Award Contract and Authorize the City Manager to Sign Agreement with Graniterock in the amount of \$81,150 for the Work Ave Drainage Improvements Project

CEQA: Staff has determined this project to be Class 1 categorically exempt per Section 15301 of the CEQA Guidelines.

Discussion

Graniterock, under contract with the Transportation Agency of Monterey County (TAMC), is currently constructing the Fort Ord Regional Trail and Greenway (FORTAG) project throughout the city. A section of the project, along Carlton Way at the intersection of Work Avenue, includes significant drainage improvements that include the installation of new storm drains and pipes. This work is currently underway.

The City Public Works department, in consultation with the City's contract Civil Engineer, have identified a storm water drainage concern at the intersection of Saucito Road and Work Avenue. Staff has identified the need to install a new drainage inlet and pipes as well as curb and gutter. The project is adjacent to the FORTAG project and would tie into the drainage infrastructure currently being installed.

As the Work Avenue project is outside of the grant-approved project boundaries of the FORTAG project, the City was unable to utilize the TAMC contract for the additional work. To take advantage of the timing and economies of scale for our small project, staff is recommending approval of the proposed contract on a sole-source basis.

Fiscal Impacts

The not-to-exceed amount of the contract is \$81,150. The FY 2024-25 adopted budget included \$40,000 in SB1 funds for the Saucito/Work Gutter and Curb project. Staff recommend utilizing additional SB1 Fund Balance to cover the additional \$41,150 needed for the project. This will reduce the FY 25-26 estimated fund balance from \$53,831 to \$12,681.

Recommendation

Approve award of a sole-source agreement with Graniterock for \$81,150 for the Work Ave Drainage Improvements Project. Authorize the additional allocation of \$41,150 from Fund 211 – SB1.

Attachments

- Agreement with Graniterock

Respectfully submitted,

John Guertin
City Manager

CITY OF DEL REY OAKS
AGREEMENT FOR SAUCITO AND WORK IMPROVEMENT PROJECT

THIS AGREEMENT (“Agreement”) is executed this day of 2025, by and between the CITY OF DEL REY OAKS, a municipal corporation, (hereinafter “City”), and Granite Rock (hereinafter “Contractor”), each of which is referred to herein as a “party,” and collectively referred to herein as the “parties”.

RECITALS

WHEREAS, the City wishes to engage Contractor to perform the services required by this Agreement as City does not have the capability to perform such work; and

WHEREAS, Contractor is customarily engaged in the business of providing the services required herein and is willing to provide such services on the following terms and conditions; and

WHEREAS, Contractor represents it is specially trained, experienced, and competent to perform the services required by this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the parties hereby covenant and agree as follows:

1. SERVICES

A. **Scope of Services.** Contractor agrees to provide to the City, as the scope of services under this Agreement, the services described in “Scope of Work” attached hereto and incorporated herein as Exhibit “A”.

B. **Amendment of Services.** The parties may make changes to the scope of services as defined in Section 1.A above. The parties shall agree in writing prior to commencement of any such changes.

2. COMPENSATION

A. **Total Fee.** The City agrees to pay and Contractor agrees to accept as full and fair consideration for the performance of this Agreement **\$81,150.00**. If the City determines the services set forth in the written invoice have not been performed in accordance with the terms of this Agreement, the City shall not be responsible for payment until the services have been satisfactorily performed.

B. **Invoicing.** Contractor shall submit written invoices to the City. Contractor’s invoices shall include a brief description of services performed.

3. AGREEMENT TERM

A. **Term.** The work under this Agreement shall commence on _____.

B. **Timely Work.** Contractor shall perform all services in a timely fashion. Failure to perform shall be deemed a material breach of this Agreement, and the City may terminate this Agreement with no further liability hereunder, or may authorize, in writing, an extension of time to the Agreement.

4. INDEPENDENT CONTRACTOR

A. **Independent Contractor.**

i. Contractor is an independent contractor. This Agreement does not create the relationship of employer and employee, a partnership, or a joint venture.

ii. No offer or obligation of permanent employment with the City or particular City department or agency is intended in any manner, and Contractor shall not become entitled by virtue of this Agreement to receive from the City any form of employee benefits including but not limited to sick leave, vacation, retirement benefits, workers' compensation coverage, insurance or disability benefits. Contractor shall be solely liable for and obligated to pay directly all applicable taxes, including federal and state income taxes and social security, arising out of Contractor's performance of services under this Agreement. In connection therewith, Contractor shall defend, indemnify and hold the City harmless from any and all liability, which the City may incur because of Contractor's failure to pay such taxes.

B. **Not an Agent of the City.** Nothing in this Agreement shall be interpreted so as to render the City the agent, employer, or partner of Contractor, or the employer of anyone working for or subcontracted by Contractor, and Contractor must not do anything that would result in anyone working for or subcontracted by Contractor being considered an employee of the City. Contractor is not, and must not claim to be, an agent of the City.

5. REPRESENTATIVES AND COMMUNICATIONS

A. **City's Representative.** The City appoints the individual named below as the City's contact person for the purposes of this Agreement.

Name: John Guertin
Title: City Manager
Address: 650 Canyon Del Rey Blvd. Del Rey Oaks, CA 93940
Telephone: (831) 394-8511

B. **Contractor's Representative.** Contractor appoints the person named below as its contract person for the purposes of this Agreement.

Name: Chris Sveum
Title: Manager
Address: 5225 Hellyer Ave. #220 San Jose, CA 95138
Telephone: 831-840-8397

C. **Communications and Notices.** Any notice, report, or other document that either party may be required or may wish to give to the other must be in writing, unless otherwise provided for, and shall be deemed to be validly given to and received by the addressee, if delivered personally,

on the date of such personal delivery, if delivered by email, on the date of transmission, or if by mail, seven (7) calendar days after posting.

6. INDEMNIFICATION

Contractor hereby agrees to the following indemnification clause:

To the fullest extent permitted by law Contractor shall defend (with legal counsel reasonably acceptable to the City), indemnify and hold harmless the City and its officers, designated agents, departments, officials, representatives and employees (collectively "Indemnitees") from and against claims, loss, cost, damage, injury expense and liability (including incidental and consequential damages, court costs, reasonable attorneys' fees, litigation expenses and fees of experts, consultants or expert witnesses incurred in connection therewith and costs of investigation) to the extent they arise out of, pertain to, or relate to, the negligence, recklessness, or willful misconduct of Contractor, anyone directly or indirectly employed by Contractor, or anyone Contractor controls (collectively "Liabilities"). Such obligations to defend, hold harmless and indemnify any Indemnitee shall not apply to the extent that such Liabilities are caused in part by the gross negligence or willful misconduct of such Indemnitee.

7. INSURANCE

Contractor shall submit and maintain in full force all insurance as described herein. Without altering or limiting Contractor's duty to indemnify, Contractor shall maintain in effect throughout the term of this Agreement a policy or policies of insurance with the following minimum limits of liability:

A. Commercial General Liability Insurance including but not limited to premises, personal injuries, bodily injuries, property damage, products, and completed operations, with a combined single limit of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

B. Automobile Liability Insurance covering all automobiles, including owned, leased, non-owned, and hired automobiles, used in providing services under this Agreement, with a combined single limit of not less than \$1,000,000 per occurrence.

C. Workers' Compensation Insurance. If Contractor employs others in the performance of this Agreement, Contractor shall maintain Workers' Compensation insurance in accordance with California Labor Code section 3700 and with a minimum of \$1,000,000 per occurrence.

D. Other Insurance Requirements:

- i. The City shall be a named additional insured on Contractor's policy.
- ii. All insurance required under this Agreement must be written by an insurance company either:
 1. admitted to do business in California with a current A.M. Best rating of no less than A:VI;
 - or
 2. an insurance company with a current A.M. Best rating of no less than A:VII.

iii. Prior to the start of work under this Agreement, Contractor shall file certificates of insurance and endorsements evidencing the coverage required by this Agreement with the City Manager. Contractor shall file a new or amended certificate of insurance promptly after any change is made in any insurance policy that would alter the information on the certificate then on file, including, without limitation, the amount of coverages or the term of coverages.

iv. Neither the insurance requirements hereunder, nor acceptance or approval of Contractor's insurance, nor whether any claims are covered under any insurance, shall in any way modify or change Contractor's obligations under the indemnification clause in this Agreement, which shall continue in full force and effect. Notwithstanding the insurance requirements contained herein, Contractor is financially liable for its indemnity obligations under this Agreement.

v. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

8. PERFORMANCE STANDARDS

A. Contractor warrants that Contractor and Contractor's employees performing services under this Agreement are specially trained and experienced to perform the services described herein.

B. Contractor and its employees shall perform all services in a safe and skillful manner consistent with the highest standards of care, diligence and skill ordinarily exercised by professionals in similar fields. All services performed under this Agreement that are required by law to be performed or supervised by licensed personnel shall be performed in accordance with such licensing requirements.

C. Contractor shall furnish, at its own expense, all materials, equipment and personnel necessary to carry out the terms of this Agreement, except as otherwise specified in this Agreement. Contractor shall not use the City premises, property (including equipment, instruments, or supplies) or personnel for any purpose other than in the performance of its obligations under this Agreement, the RFP, or Contractor's Estimate.

D. Contractor agrees to perform all work under this Agreement to the satisfaction of City and as specified herein. The City Manager or his or her designee shall perform an evaluation of the work. If the quality of work is not satisfactory, City in its discretion may meet with Contractor to review the quality of work and resolve the matters of concern.

9. CITY INFORMATION AND RESOURCES

A. **City Resources.** The City acknowledges that Contractor's ability to provide services in accordance with this Agreement may be dependent on the City providing available information and resources in a prompt and timely manner as reasonably required by Contractor. To the extent that the City fails to provide City resources, Contractor shall not be liable for any resulting delay in services, but in no event shall such delay or failure to provide City resources constitute a breach of this Agreement by the City, nor shall Contractor be entitled to extra compensation for same.

B. **Obligations of Contractor.** No reviews, approvals, or inspections carried out or supplied by the City shall derogate from the duties and obligations of Contractor, and all responsibility related to performance of services shall be and remain with Contractor.

10. OWNERSHIP AND USE OF MATERIALS

A. **Ownership of the Materials.** All data, studies, reports, calculations, field notes, sketches, designs, drawings, plans, specifications, cost estimates, manuals, correspondence, agendas, minutes, notes, audio-visual materials, photographs, models, software data, computer software (if purchased on the City's behalf) and other documents or products produced by Contractor under this Agreement (collectively, "the Materials") are and shall remain the property of the City even though Contractor or another party may have physical possession of them or a portion thereof. Contractor hereby waives, in favor of the City, any moral rights Contractor, its employees, vendors, successors or assignees may have in the Materials. Contractor agrees that all copyrights, which arise from creation of the work or services pursuant to this Agreement, shall be vested in the City and waives and relinquishes all claims to copyright or intellectual property rights in favor of the City.

B. **Delivery and Use of the Materials.** All Materials shall be transferred and delivered by Contractor to the City without further compensation following the expiration or sooner termination of this Agreement, provided that the City may, at any time prior to the expiration or earlier termination of this Agreement, give written notice to Contractor requesting delivery by Contractor to the City of all or any part of the Materials in which event Contractor shall forthwith comply with such request. The Materials created electronically must be submitted in a format and medium acceptable to the City. The Materials may be used by the City in any manner for the intended purpose or as part of its operations associated with the Materials.

11. DISPUTE RESOLUTION

The City Manager and Contractor shall make reasonable efforts to resolve any dispute by amicable negotiations and shall provide frank, candid, and timely disclosure of all relevant facts, information, and documents to facilitate negotiations.

If all or any portion of a Dispute cannot be resolved by good faith negotiations as set forth above within thirty (30) days either party may, by notice to the other party, submit the dispute for formal mediation to a mediator selected mutually by the parties. The cost of the mediation (including fees of mediators) shall be borne equally by the parties, and each party shall bear its own costs of participating in mediation. The mediation shall take place within Monterey County.

Should either party not be satisfied with the outcome of the mediation, the matter may be submitted to a court of competent jurisdiction.

All claims by Contractor against the City for money or damages must comply with the Government Claims Act (California Government Code Sections 810-996.6).

12. TERMINATION OF AGREEMENT

A. **Termination for Cause or Default.** The City reserves the right to immediately terminate this Agreement, in whole or in part, if Contractor defaults or fails to deliver the services in accordance with the terms and conditions of this Agreement. Such termination shall be in writing, shall set forth the effective date of termination, and may be issued without any prior notice. Without limitation, Contractor is in default of its obligations contained in this Agreement if Contractor:

- i. Fails to perform the required services within the term and/or in the manner provided under this Agreement;
- ii. Fails to observe or comply with the City's reasonable instructions;
- iii. Otherwise violates any provision of this Agreement.

13. LEGAL ACTION / VENUE

Should either party to this Agreement bring legal action against the other, the validity, interpretation and performance of this Agreement shall be controlled by and construed under the laws of the State of California, excluding California's choice of law rules. Venue for any such action relating to this Agreement shall be in the Monterey County Superior Court.

14. MISCELLANEOUS PROVISIONS

A. **Non-discrimination.** During the performance of this Agreement, Contractor shall not unlawfully discriminate against any person because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, either in Contractor's employment practices or in the furnishing of services to recipients.

B. **Acceptance of Services Not a Release.** Acceptance by the City of services to be performed under this Agreement does not operate as a release of Contractor from professional responsibility for the services performed.

C. **Headings.** The headings appearing herein shall not be deemed to govern, limit, modify, or in any manner affect the scope, meaning or intent of the provisions of this Agreement. The headings are for convenience only.

D. **Entire Agreement.** This Agreement, including the Exhibits attached hereto, constitute the entire agreement between the parties hereto with respect to the terms, conditions, and services and supersedes any and all prior proposals, understandings, communications, representations and agreements, whether oral or written, relating to the subject matter thereof pursuant to Section 1B, "Amendment of Services". Any amendment to this Agreement will be effective only if it is in writing signed by both parties hereto and shall prevail over any other provision of this Agreement in the event of inconsistency between them.

E. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and may be signed in counterparts, but all of which together shall constitute one and the same Agreement.

F. **Multiple Copies of Agreement.** Multiple copies of this Agreement may be executed, but the parties agree that the Agreement on file in the office of the City’s City Clerk is the version of the Agreement that shall take precedence should any difference exist among counterparts of this Agreement.

G. **Authority.** Any individual executing this Agreement on behalf of the City or Contractor represents and warrants hereby that he or she has the requisite authority to enter into this Agreement on behalf of such party and bind the party to the terms and conditions of this Agreement.

H. **Severability.** If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the enforceability of the remaining provisions shall not be impaired thereby. Limitations of liability and indemnities shall survive termination of the Agreement for any cause. If a part of the Agreement is valid, all valid parts that are severable from the invalid part remain in effect. If a part of this Agreement is invalid in one or more of its applications, the part remains in effect in all valid applications that are severable from the invalid applications.

I. **Non-exclusive Agreement.** This Agreement is non-exclusive and both the City and Contractor expressly reserve the right to enter into agreements with other Contractors for the same or similar services, or may have its own employees perform the same or similar services.

J. **Assignment of Interest.** The duties under this Agreement shall not be assignable, delegable, or transferable without the prior written consent of the City. Any such purported assignment, delegation, or transfer shall constitute a material breach of this Agreement upon which the City may terminate this Agreement and be entitled to damages.

K. **Laws.** Contractor agrees that in the performance of this Agreement it will reasonably comply with all applicable federal, state and local laws and regulations. This Agreement shall be governed by and construed in accordance with the laws of the State of California and the City of Del Rey Oaks.

L. **Exhibits.** The following Exhibit is incorporated herein by reference as if fully set forth: Exhibit A, Contractors Scope of Work

IN WITNESS WHEREOF, the parties enter into this Agreement on the day and year first above written in Del Rey Oaks, California.

CITY OF DEL REY OAKS

CONTRACTOR

John Guertin,
City Manager
Date: _____

Printed name
Date: _____



May 16, 2025

Ron Fucci
Public Works Supervisor
City of Del Rey Oaks

Project: Work Avenue Drainage Improvements

Dear Mr. Fucci,

Please see the revised cost breakdown below for the Work Avenue drainage improvements as requested. The lump sum price includes all labor, equipment, and materials to demo/grade/prepare the improvement area, install 1 EA G3 drainage inlet per the attached drawings, pothole the existing 16" watermain, excavate/lay/backfill 105 LF of 15" SDR 26 PVC storm drain pipe, subgrade prep and install base rock at sidewalk/driveway, and to form/pour/strip sidewalk/driveway as shown on the plan sheet markup received on 3/10/25. Disposal of trench spoils and separate mobilization of current work under the FORTAG project are not included in this proposal.

Labor -	\$30,633.00
Equipment -	\$8,115.00
Materials -	\$42,402.00
Total -	\$81,150.00

Should you have any questions regarding this proposal or would like to discuss this further please feel free to contact me at 831-840-8397.

Sincerely,

Armando Hernandez
Project Manager
GRANITEROCK



Staff Report

DATE: June 24, 2025

TO: Honorable Mayor and City Council

FROM: John Guertin, City Manager

SUBJECT: Second Reading of an Ordinance Amending Municipal Code Chapter 15.08 By Adding Section 15.08.10 Designating Fire Hazard Severity Zones.

CEQA: This action is not subject to the California Environmental Quality Act (CEQA) pursuant to Section 15061(B)(3) of the CEQA guidelines.

Recommendation

Conduct a public hearing and second reading.

Summary & Discussion

The State of California, through the California Department of Forestry and Fire Protection (CAL FIRE), is responsible for classifying areas of the state into Fire Hazard Severity Zones (FHSZ) based on scientific data and modeling of fire behavior, fuel loading, weather patterns, and topographic features. These classifications are part of a broader statewide effort to assess and reduce wildfire risk.

Pursuant to Government Code Sections 51175–51189, local jurisdictions are required to identify, adopt, and enforce Moderate, High, and Very High Fire Hazard Severity Zones (VHFHSZ) within Local Responsibility Areas (LRA). These designations are used to implement defensible space regulations, apply fire-resistant building standards (California Building Code Chapter 7A), and guide community wildfire mitigation strategies.

CAL FIRE recently completed an update to the FHSZ maps for LRAs, which includes the City of Del Rey Oaks. The updated map designates areas within the city as Moderate or High fire hazard zones. These updated designations reflect the latest data and modeling and will serve as the foundation for future fire prevention policies and enforcement.

Adoption of these newest maps for the LRA is required by Legislative Assembly Bill 211 (AB211). The City has 120 days to adopt these map updates. The City received these maps on March 10, 2025 and posted them for 30 days for public review and comment. We received no comments in that time.

The updated regulations will apply to those areas located within the City boundaries. The City has no influence over downgrading hazard levels, we can only increase them if justified.

Key Takeaways:

- **FHSZ Classification:** Properties are categorized as **Moderate, High, or Very High Fire Hazard Severity Zones** based on terrain, vegetation, fire history, and climate conditions.
- **Fire Hazard vs. Risk:** The maps indicate hazard potential, not immediate risk, and do not account for mitigation efforts like defensible space or fire-resistant construction.
- **Impact on Property Owners:**
 - Homeowners in Very High FHSZ must comply with stringent defensible space and home hardening requirements.
 - 100-foot defensible space clearance is mandatory around structures in the Very High FHSZ, in the Wildland-Urban Interface (WUI) zone, and as designated by city ordinance.
 - New construction in the Very High FHSZ must adhere to WUI building codes.
 - Property sellers must disclose in the High and Very High FHSZ designations during real estate transactions.

The adoption of the updated FHSZ map is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), the “common sense exemption.” The map adoption itself does not authorize or require any specific development activity, nor does it have the potential to cause a significant effect on the environment.

Fiscal Impacts

There will be no direct financial impact as a result of this action.

ATTACHMENTS:

- Fire Hazard Severity Zone Map Ordinance
- FHSZ Map
- CAL FIRE Letter

Respectfully Submitted,

John Guertin
City Manager

ORDINANCE NO. 321**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS, CALIFORNIA, AMENDING CHAPTER 15.08 BY ADDING SECTION 15.08.010 DESIGNATING THE FIRE HAZARD SEVERITY ZONES FOR LOCAL RESPONSIBILITY AREAS (LRA) AS RECOMMENDED BY THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)**

WHEREAS, the State of California, through the California Department of Forestry and Fire Protection (CAL FIRE), is responsible for classifying areas of the state into Fire Hazard Severity Zones (FHSZ) based on scientific data and modeling of fire behavior, fuel, weather, and topography; and

WHEREAS, Government Code Section [51179](#) requires “A local agency shall designate, by ordinance, moderate, high, and very-high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the State Fire Marshal pursuant to Section 51178; and

WHEREAS, CAL FIRE completed and transmitted updated recommendations from the State Fire Marshal identifying moderate, high and very-high fire severity zones on an update to the Fire Hazard Severity Zone Map on or about March 10, 2025; and

WHEREAS, adoption of the updated FHSZ map enhances public safety by providing the basis for implementing defensible space regulations, fire-resistant building standards (California Building Code Chapter 7A), and community wildfire preparedness efforts (collectively, Chapter 49 of the Fire Code); and

WHEREAS, the City of Del Rey Oaks posted the information publicly about the new FHSZ on March 24, 2025, allowing for public input and consideration of the FHSZ map and its implications; and

WHEREAS, the adoption of the FHSZ map is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), the “common sense exemption,” as the ordinance itself does not have the potential to cause a significant effect on the environment.

NOW, THEREFORE, THE CITY OF DEL REY OAKS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Del Rey Oaks Municipal Code Chapter Section 15.08.010 added in whole to read as follows:

“The City hereby adopts moderate, high, and very high fire hazard severity zones as depicted on the map from the State Fire Marshall dated March 10, 2025, for the land within the local responsibility area of the City of Del Rey Oaks.”

SECTION 2. The City Council hereby adopts the updated Fire Hazard Severity Zones (FHSZ) map for Local Responsibility Areas (LRA) within the City of Del Rey Oaks, as prepared and finalized by CAL FIRE in 2024, which classifies certain areas of the city as Moderate, High, or Very High fire hazard severity zones.

SECTION 3. The City Manager or designee is hereby directed within thirty (30) days to transmit a copy of this ordinance and a map to the Board of Forestry and Fire Protection. The City Manager or his designee is further authorized and directed to take all necessary steps to implement the provisions of this Ordinance and incorporate the adopted FHSZ map into applicable City programs, regulations, and development review procedures.

SECTION 4. This Ordinance is exempt from CEQA under the common sense exemption set forth in Section 15061(b)(3) of the CEQA Guidelines.

SECTION 5. This Ordinance shall take effect thirty (30) days after its final passage and shall be published in accordance with applicable law.

SECTION 6. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

INTRODUCED at a regular meeting of the City Council of the City of Del Rey Oaks, California, held on the 20th day of May 2025.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Del Rey Oaks duly held on the 24th day of June 2025, by the following vote:

- AYES: COUNCIL MEMBERS
- NOES: COUNCIL MEMBERS
- ABSENT: COUNCIL MEMBERS
- ABSTAIN: COUNCIL MEMBERS

APPROVED:

Scott Donaldson, Mayor

ATTEST:

Karen Minami, City Clerk

APPROVED TO FORM:

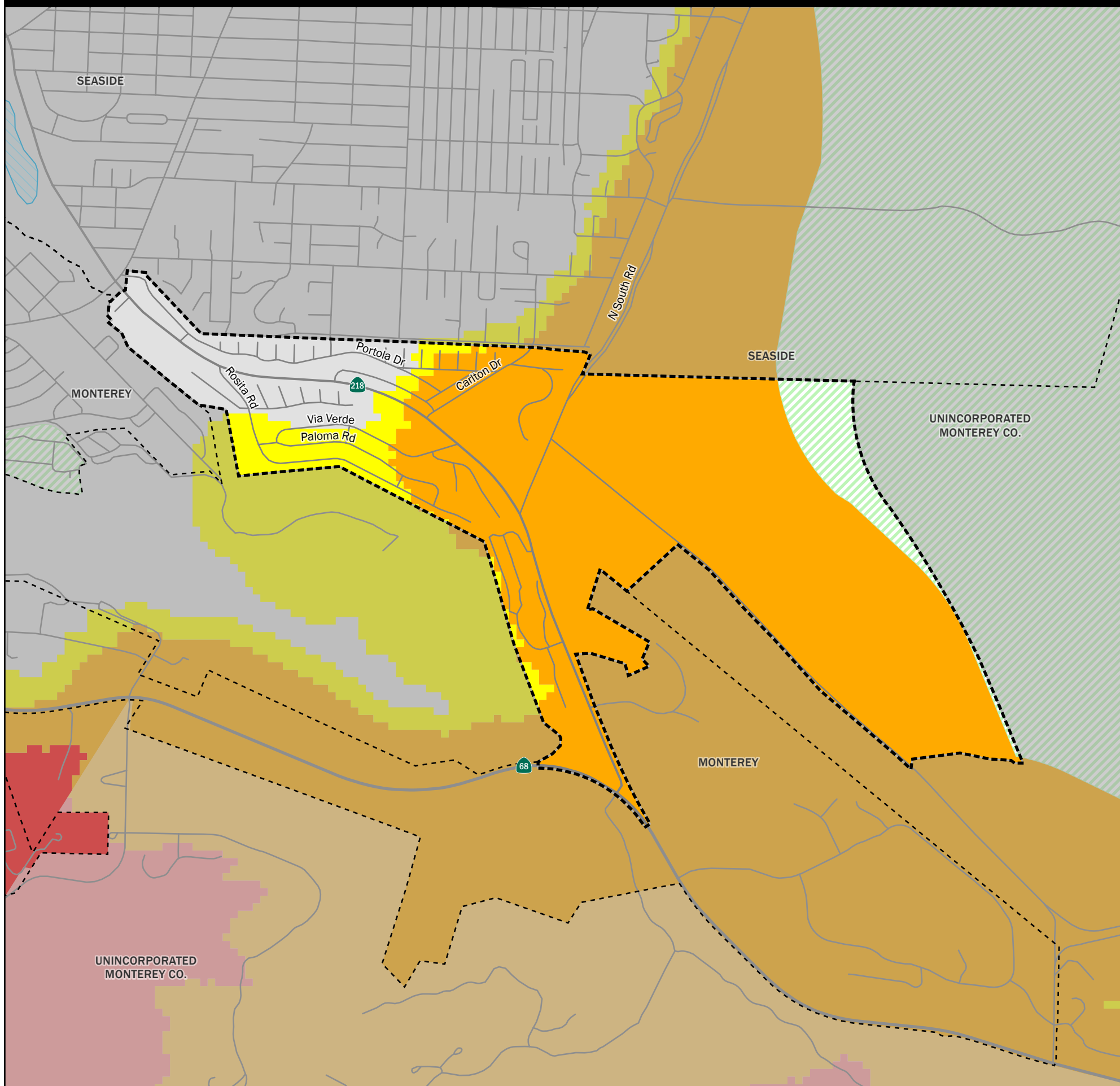
Alex Lorca, City Attorney



Local Responsibility Area Fire Hazard Severity Zones

As Identified by the
State Fire Marshal

March 10, 2025

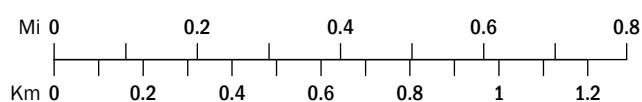


Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

■ Very High ■ High ■ Moderate

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

■ Very High ■ High



Projection: NAD 83 California Teale Albers
Scale: 1:17,000 at 11" x 17"

- Incorporated City
- Waterbody
- Unzoned LRA
- Federal Responsibility Area (FRA)

Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent

statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather,

and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

The State of California and the Department of Forestry and Fire Protection make no representations or warranties regarding the accuracy of data or maps. Neither the State nor the Department shall be liable under any circumstances for any direct, special, incidental, or consequential damages with respect to any claim by any user or third party on account of, or arising from, the use of data or maps.

Gavin Newsom, Governor, State of California
Wade Crowfoot, Secretary for Natural Resources, CA Natural Resources Agency
Joe Tyler, Director/Fire Chief, CA Department of Forestry and Fire Protection
Daniel Berlant, State Fire Marshal, CA Department of Forestry and Fire Protection

Data Sources:
CAL FIRE Fire Hazard Severity Zones (FHSZSRA23_3, FHSZLRA_25_1)
CAL FIRE State Responsibility Areas (SRA25_1)
City and County boundaries as of 10/22/24 (CA Board of Equalization)



DEPARTMENT OF FORESTRY AND FIRE PROTECTION
OFFICE OF THE STATE FIRE MARSHAL
P.O. Box 944246
SACRAMENTO, CA 94244-2460
(916) 568-3800
Website: www.fire.ca.gov



March 10, 2025

Dear: County Chief Administrative Officer, City Manager, Fire Chief, Fire Marshal

Re: Official Transmittal of Fire Hazard Severity Zones

The State Fire Marshal is mandated by Government Code (GC) 51178 to identify levels of fire hazard based on consistent statewide criteria and the expected severity of fire hazards. Government Code 51179 requires the State Fire Marshal to make recommendations of fire hazard severity zones to local agencies, as defined per GC 51177(e), for their designation and adoption by ordinance. This letter serves as the official transmittal of the recommendation. For the Statutory requirements for local adoption please review [California Code, GOV 51179](#).

Your City/County has been identified as having Moderate, High, Very High or a combination of Fire Hazard Severity Zones (FHSZ) within your jurisdiction. The maps and data are available in the FHSZ HUB at <https://fire-hazard-severity-zones-rollout-calfire-forestry.hub.arcgis.com/>.

Please complete the Public Contact Survey in the FHSZ HUB using the link above. This information will be used for a public Webmap on the CAL FIRE-Office of State Fire Marshal website to guide your constituents to the appropriate contact person or website for the Local Responsibility Area FHSZ in your jurisdiction.

If you have additional questions, please feel free to contact our Team at FHSZinformation@fire.ca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Daniel Berlant".

Daniel Berlant
State Fire Marshal
CAL FIRE – Office of the State Fire Marshal

RESOLUTION NO. 2025-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS APPOINTING 4 RESIDENTS TO THE PLANNING COMMISSION FOR 4-YEAR TERMS

-oOo-

WHEREAS, the City of Del Rey Oaks has established a Planning Commission that also serves as Design Review Board; and

WHEREAS, the Planning Commission has seven (7) members; and

WHEREAS, they are appointed to their four (4) year positions by the City Council in odd numbered years; and

WHEREAS, four (4) Planning Commissioners, four (4) year terms are up; and

WHEREAS, this creates openings on the Planning Commission and the City Council has called for applicants for this vacancy; and

WHEREAS, the City Council hears a brief presentation by each applicant; and

WHEREAS the City Council casts their vote via ballot for the applicant that they feel has the required, knowledge and experience to make sound decisions following the City Municipal Code; and

WHEREAS the ballots are then passed to the clerk to be tallied and the applicants receiving the most votes are announced.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks, California that Resolution 2025-09 is hereby approved. With the following Planning Commission Candidates selected to serve until 2029.

(To be filled in by the Clerk after voting)

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council duly held on June 24, 2025 by the following vote:

AYES:

NAYS:

ABSENT:

Scott Donaldson, Mayor

ATTEST:

Karen Minami, City Clerk



CITY OF DEL REY OAKS

APPLICATION FOR APPOINTMENT

Return completed application to City Hall, 650 Canyon Del Rey Road

OFFICE TO WHICH YOU WISH TO BE APPOINTED Planning Commissioner

NAME Ann Ahmadi

ADDRESS 1055 Portola Drive PHONE (209) 626-9027

OCCUPATION: Semiretired Healthcare Transition and Activation Planning Consultant

WORK ADDRESS Work from home

HOW LONG HAVE YOU BEEN A RESIDENT OF DEL REY OAKS August 2021

PREVIOUS SERVICE TO THE CITY Planning Commissioner May 2023 - present

EXPERIENCE RELATED TO THE APPOINTMENT

- Planning - Consultant specializing in healthcare operations planning, project management, licensing preparedness, and facility activation planning. Completed projects across the country with several in Northern California.
- Development - Cofounder of healthcare informatics company directing product development and client management.
- Management - Director overseeing all Cardiac Services across a 3-hospital healthcare system.
- Design and Construction - Completed AutoCAD plans ready for submission for building permits for the remodel of several residential homes including Del Rey Oaks home. With my husband, completed much of the construction work for these remodels.

WHY DO YOU WISH TO BE APPOINTED

Within the last 3 years, our entire immediate family has relocated to the Monterey Bay area. We plan to make this our permanent home and I want to continue to contribute to the community using my skills and past experience.

AS FAR AS YOU KNOW, WHAT WILL BE EXPECTED OF YOU IF YOU ARE APPOINTED

- Participate in monthly Planning Commission meetings. Review all meeting materials in advance of the meeting.
- Understand state and federal laws that impact local plans. Review existing city general plan and regulations.
- Understand the role of elected and appointed officials and the priorities of the city.
- Review submitted projects to make sure they are consistent with city design guidelines, local ordinances, the city general plan and other regulations.
- Adhere to public service ethics, prioritizing the public good when fulfilling duties.
- Foster positive working relationships with others.

Ann Ahmadi

4/17/2025

SIGNATURE

DATE



CITY OF DEL REY OAKS APPLICATION FOR APPOINTMENT

Return completed application to City Hall, 650 Canyon Del Rey Road
Phone (831)394-8511 Fax (831)394-6421 www.delreyoaks.org

OFFICE TO WHICH YOU WISH TO BE APPOINTED: Planning Commissioner

NAME: Gary Kreeger

ADDRESS: 3 Quendale Ave PHONE: 831.601.9471

OCCUPATION: teacher

WORK ADDRESS: 450 Church St Monterey

HOW LONG HAVE YOU BEEN A RESIDENT OF DEL REY OAKS: 21 years

PREVIOUS SERVICE TO THE CITY: Planning Commission


EXPERIENCE RELATED TO THE APPOINTMENT: two terms on the PC

WHY DO YOU WISH TO BE APPOINTED: I would like to continue my service to DRO and use the experience I have gained on my two terms to meet future challenges to come.

AS FAR AS YOU KNOW, WHAT WILL BE EXPECTED OF YOU IF YOU ARE APPOINTED:
Prepare for PC meetings and joint PC/Council meetings by visiting applicants and reading briefing materials as provided before sessions.

REFERENCES (OPTIONAL):

NAME	ADDRESS	PHONE

SIGNATURE:  DATE: 04/27/25



CITY OF DEL REY OAKS

APPLICATION FOR APPOINTMENT

Return completed application to City Hall, 650 Canyon Del Rey Road
Phone (831)394-8511 Fax (831)394-6421 www.delreyoaks.org

OFFICE TO WHICH YOU WISH TO BE APPOINTED: Planning Commissioner

NAME: Glenn Michael 'Mike' Hayworth

ADDRESS: 4 Carlton Drive, Del Rey Oaks, CA 93940 PHONE: 831-596-4303

OCCUPATION: Retired

WORK ADDRESS: _____

HOW LONG HAVE YOU BEEN A RESIDENT OF DEL REY OAKS: 30+ Years

PREVIOUS SERVICE TO THE CITY: Planning Commission. Current Chair of the Commission.

Volunteered with the city blood drive.

EXPERIENCE RELATED TO THE APPOINTMENT: I have proudly served on the city Planning Commission for roughly 20 years. Attended the 2024 Planning Commissioner Academy.

WHY DO YOU WISH TO BE APPOINTED: Having virtually grown up in DRO having lived here on 2 separate occasions I have a feeling for spirit of our little gem of a city. I would like to continue to contribute my time to preserve that spirit and assure projects are in line with our General Plan. It would be my honor to continue at the pleasure of the city council. Thank you!

AS FAR AS YOU KNOW, WHAT WILL BE EXPECTED OF YOU IF YOU ARE APPOINTED:
A minimum of one meeting a monthly as well as attending workshops. Commitment to time researching each item brought before the commission. Continuing education is an important facet of the commitment.

REFERENCES (OPTIONAL):

NAME	ADDRESS	PHONE
Gill Campbell,	3 Malcolm Place, Del Rey Oaks, CA 93940	831-277-7020
Denise Wood,	988 Rosita Rd, Del Rey Oaks, CA 93940	831-521-3777
Scott Donaldson,	1007 Portola Dr, Del Rey Oaks, CA 93940	831-582-7776

SIGNATURE: *G. M. Hayworth* DATE: 3-14-25



CITY OF DEL REY OAKS APPLICATION FOR APPOINTMENT

Return completed application to City Hall, 650 Canyon Del Rey Road
Phone (831)394-8511 Fax (831)394-6421 www.delreyoaks.org

OFFICE TO WHICH YOU WISH TO BE APPOINTED: Planning Commission

NAME: Vincent Machi

ADDRESS: 971 Paloma Rd Del Rey Oaks, CA 93948 PHONE: 831-402-4203

OCCUPATION: Owner, VM Ventures

WORK ADDRESS: 971 Paloma Rd Del Rey Oaks, CA 93940

HOW LONG HAVE YOU BEEN A RESIDENT OF DEL REY OAKS: 27 years

PREVIOUS SERVICE TO THE CITY: N/A

EXPERIENCE RELATED TO THE APPOINTMENT: Property development and licensed Realtor.

WHY DO YOU WISH TO BE APPOINTED: To help make important decisions for the city.

AS FAR AS YOU KNOW, WHAT WILL BE EXPECTED OF YOU IF YOU ARE APPOINTED:
To meet once a month for planning meetings and review appointed information when called upon.

REFERENCES (OPTIONAL):

NAME	ADDRESS	PHONE

SIGNATURE: DATE: 5-2-2025



CITY OF DEL REY OAKS

APPLICATION FOR APPOINTMENT

Return completed application to City Hall, 650 Canyon Del Rey Road
Phone (831)394-8511 Fax (831)394-6421 www.delreyoaks.org

OFFICE TO WHICH YOU WISH TO BE APPOINTED: _____

NAME: Navid Homami

ADDRESS: 828 Portola Dr, DRO, CA 93940 PHONE: 831-241-2532

OCCUPATION: Business owner/self employed.

WORK ADDRESS: 453 Hannon Ave, Monterey, CA 93940

HOW LONG HAVE YOU BEEN A RESIDENT OF DEL REY OAKS: 6-5 years

PREVIOUS SERVICE TO THE CITY: N/A

EXPERIENCE RELATED TO THE APPOINTMENT: In my job, I interact with contractors regularly and I feel my experience would benefit the city of Del Rey Oaks

WHY DO YOU WISH TO BE APPOINTED: I would like to give back to the City of DRO

AS FAR AS YOU KNOW, WHAT WILL BE EXPECTED OF YOU IF YOU ARE APPOINTED: monthly meetings to go over construction Design for home owner/Business owners.

REFERENCES (OPTIONAL):

NAME	ADDRESS	PHONE
<u>John Farahmand</u>	<u>2260 N. Fremont St, Monterey</u>	<u>831-242-0873</u>
<u>Ken Gordon</u>	<u>23625 Holman Highway, Monterey, CA 93940</u>	<u>(831) 917-6973</u>
<u>Ryan Sanchez</u>		<u>(831) 277 6013</u>

SIGNATURE: [Signature] DATE: May 21, 2025



Proposed Operating Budget FY 2025 – 2026



The City of Del Rey Oaks was incorporated on September 3, 1953. The city government includes City Council, Planning Commission, Police Department, City Clerk's Office and Public Works Department

City Council



Scott Donaldson
Mayor



John Uy
Vice Mayor



Jeremu Hallock
Council Member



Michael Burger
Council Member



Kim Shirley
Council Member

Submitted by



John Guertin
City Manager

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CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
 PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

TO: Honorable Mayor and City Council Members
FROM: John Guertin, City Manager
DATE: June 24, 2025
SUBJECT: FY 2025-2026 Proposed Budget

City Manager's Message

Introduction

Honorable Mayor, City Council, and Residents of Del Rey Oaks

The Fiscal Year 2025-2026 ("FY 25-26") proposed budget is presented for your consideration and recommended adoption on June 24, 2025. The proposed budget communicates what we think is the most fiscally responsible approach to funding operations and capital investments, to best serve the needs of the Del Rey Oaks community.

We move into the coming fiscal year with a highly competent and efficient workforce eager to improve the Del Rey Oaks community. Yet, we anticipate the available resources to support those efforts will be impacted by a relatively stagnant financial outlook. Due to flat revenue projections for the General Fund, the operating budget is essentially a status quo budget, with some minimal changes.

FY 25-26 does include \$375,446 in Capital Improvement projects funded by the General Fund fund balance. Even with this use of fund balance the General Fund will still maintain an Economic Uncertainty Reserve of \$1,652,182 and an unappropriated reserve of \$999,908 on June 30, 2026.

Economic Outlook for FY 25-26

Although we are a small city, in our drafting of the FY 25-26 budget we have taken into account various factors at the global, national, state and local levels that have the potential to impact our City's financial health. At the global level, we continue to face economic uncertainty and instability due to relatively high interest rates, conflicts overseas, and volatility in financial markets. At the national level, we continue to see a decline in personal savings and the markets, along with other sectors of the economy, remain tentative about the effects of tariffs and other federal financial policies. The national inflation rate at the time of writing has slowed to 2.4% compared to 3.36% last year. At the state level, the economic outlook is mixed: largely as a result of severe revenue declines, the state faces a \$7.5 billion budget deficit following a \$68 billion budget deficit in the current 2024-25 fiscal year.

Locally, the latest projections for the City's economic outlook are flat. HdL, the City's consultant for Sales Tax information, does not expect an increase in the City's sales tax due to the global

and national issues discussed above having a negative effect on consumer spending. Since Sales Tax makes up 23% of the City’s revenue, growth or no growth in this area has a dramatic impact on the City’s ability to provide services. As a result, staff are recommending a very conservative approach in developing the FY 25-26 budget. Services are recommended at current levels and at the level that revenue can support.

Addressing fluctuations in Sales Tax revenue growth by managing or reducing expenditures annually is not a sustainable practice if the City is to maintain current service levels. This highlights the need for the City to diversify its revenue base to better safeguard and improve services. The City’s best opportunity for this is through thoughtful economic development of the former Fort Ord property. The development of a more diverse revenue base is an important aspect of the City’s financial planning for the future.

General Fund Summary FY 25-26

	FY 2025 Current Budget	FY 2026 Proposed Budget	Increase/ (Decrease)	Percent Change
Total Estimated Revenue	\$ 4,821,300	\$ 5,091,200	\$ 269,900	5.6%
Total Operating Budget	4,977,995	5,178,300	200,305	4.0%
Excess (Deficit) of Revenue Over Expenditures	(156,695)	(87,100)	69,595	
Transfers In-ARPA	167,446	-	(167,446)	
Transfers Out-CIP	(80,000)	(375,446)	(295,446)	
Net General Fund Surplus (Deficit)	\$ (69,249)	\$ (462,546)	\$ (393,297)	

As the table above shows, we are anticipating a 5.6% increase in revenue and a 4.0% increase in expenditures. One-time expenditures for planning projects create an operating deficit of \$87,100 which will be funded from the current fund balance. In addition, the Council approved a Capital Plan that results in using \$375,446 for identified projects. This will result in a total decrease of \$462,546 in the General Fund fund balance.

All the departments adjusted their budgets to live within the available revenue for the year, considering that some expenses, such as insurance and utilities, are beyond the control of the City. This is an austere General Fund budget.

General Fund Revenues & Expenditures

Below is a brief description of the General Fund estimated revenue changes followed by a summary of the General Fund Budget by Department.

	FY 2024	FY 2025	FY 2026	Increase/ (Decrease)	Percent Change
	Year to Date Actual	Current Budget	Proposed Budget		
Revenue:					
Airport Police Services	1,325,484	1,345,700	1,489,000	143,300	10.6%
Sales Tax	1,230,033	1,224,000	1,189,000	(35,000)	-2.9%
Property Taxes	824,729	784,400	867,500	83,100	10.6%
Other Taxes	516,595	511,500	551,400	39,900	7.8%
Licenses and Permits	291,614	281,300	322,700	41,400	14.7%
Grants	261,457	248,200	247,500	(700)	-0.3%
Current Services	303,215	199,300	193,300	(6,000)	-3.0%
Other Revenue	197,595	210,700	205,700	(5,000)	-2.4%
Fines and Forfeitures	20,929	16,200	25,100	8,900	54.9%
Total Estimated Revenue	4,971,651	4,821,300	5,091,200	269,900	5.6%

Revenue Highlights

General Fund revenues are estimated to increase by \$269,900, a 5.6% increase.

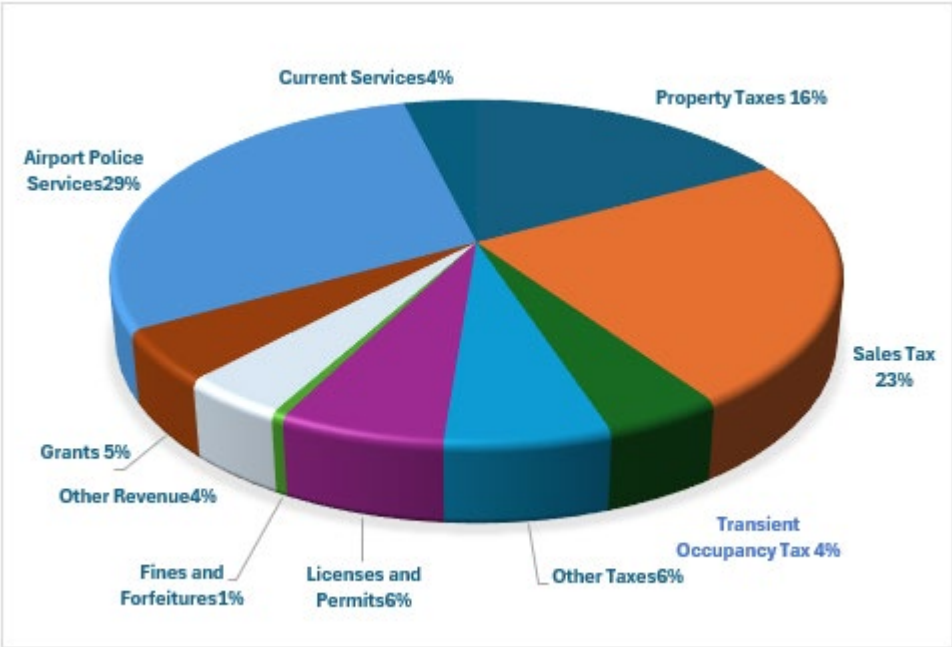
Airport Police Services, the single largest revenue, is projected to increase 10.6%. This revenue source is tied directly to the police department budget since this fee is 50% of the Police Department budget with some minor adjustments.

Sales Tax, the second largest revenue, is projected to decrease 2.9% over the current revenue estimate due to a projected downturn in consumer spending.

Current Services is projected to have a decrease due to one-time reimbursement received in FY 2025 from PG&E. All other revenues are flat or will have a slight decrease. For the revenue details refer to the FY 2026 Proposed Budget Detail.

Fines and Forfeitures are projected to have an increase due to collections from parking citations.

The pie chart below shows the percentage allocation of the City’s revenues.



Expenditure Appropriations

The General Fund Operating Budget shows a 4.0% increase in expenditures.

Below is a General Fund summary by the department followed by a brief discussion regarding the changes in each department.

	FY 2024	FY 2025	FY 2026	Increase/ (Decrease)	Percent Change
	Year to Date Actual	Current Budget	Proposed Budget		
Expenditures:					
Police	2,444,923	2,781,000	2,998,900	217,900	7.8%
City Clerk	362,622	582,200	648,200	66,000	11.3%
City Manager	306,976	330,800	338,400	7,600	2.3%
Public Works/Streets	250,482	280,000	256,800	(23,200)	-8.3%
Fire/Animal Control	227,515	236,600	243,300	6,700	2.8%
Finance	387,114	311,800	236,000	(75,800)	-24.3%
Planning & Building	242,514	166,400	150,400	(16,000)	-9.6%
Parks/Recreation	40,529	43,100	109,600	66,500	154.3%
Legal	102,875	88,950	89,300	350	0.4%
Non-Departmental	34,089	110,245	56,800	(53,445)	-48.5%
Council	22,274	30,900	30,400	(500)	-1.6%
Government Buildings	12,392	16,000	20,200	4,200	26.3%
Total Operating Budget	4,434,305	4,977,995	5,178,300	200,305	4.0%

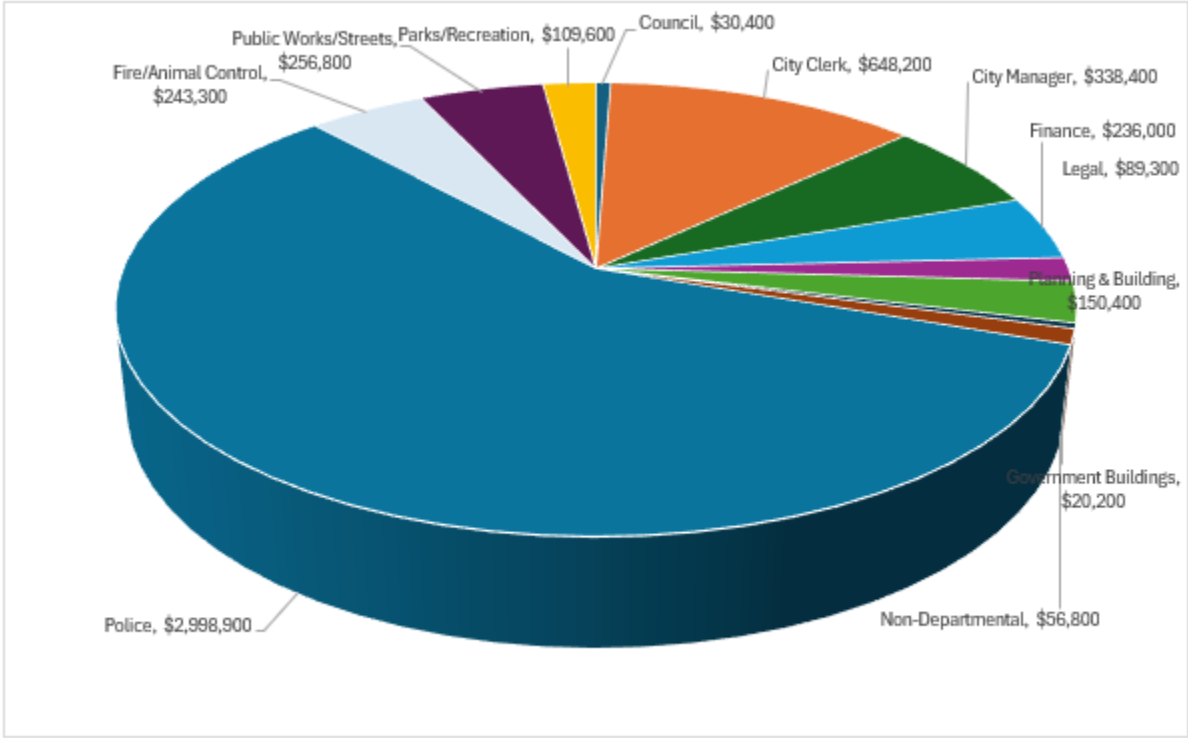
Appropriation Increases (Decreases) by Department

There is an increase for all the departments in Liability Insurance by \$141,763, Unfunded Accrued Liability (UAL) \$26,000 and a decrease in Workers' Compensation of \$23,600.

- Police increase is due to increase in Liability insurance premium, PERS UAL and personnel costs.
- City Clerk increase is due to salary and benefits increase and a new budget for Short Term Rental Services.
- City Manager increase is due to an increase in liability insurance premium.
- Public Works decrease is due to the reduction of budget in Repairs and Maintenance, Training, and Storm Water.
- Fire increase is per the agreement with the City of Seaside.
- Finance decrease is due to the reduction of Accounting Services from RGS. With the addition of the two positions in FY 2024, most of the day-to-day finance duties are brought back in-house resulting in a reduction in the need for outside accounting services. RGS will continue to train City staff.
- Planning and Building decrease reflect the net between the new budget for Housing Element Implementation cost and the reduction of Building Inspections Services.
- Parks and Recreation increase is due to new funding for the Park Planning Consultant of \$75,000.
- Legal has a minimal increase of \$350 in legal services.
- Non-departmental decrease is due to the elimination of the one-time payment of the Pollution Legal Liability Insurance paid in FY 2025.
- Council slight decrease is due to budget reduction in Travel.
- Government Building increase is due to the increase in the cost of PG&E & Janitorial Services.

For the line-item detail to the Appropriations refer to the attached FY 2026 Proposed Budget Detail.

The pie chart below shows the General Fund expenditures by department.



Highlights of Operating Appropriations

While the General Fund Operating Budget reflects a minimal increase, it does include the following major items:

- Five percent Cost-of-Living increase.
- Salary step increases for all employees that still have steps on their salary range.
- Liability insurance premium increase of \$141,763 (50%).
- UAL increase in cost of \$26,000.

All Funds Budget Summary and Discussion

This table below shows the City's budget by fund.

City of Del Rey Oaks						
FY 2025-26 Budget Summary by Fund						
Fund	Estimated Fund Balance 6/30/2025	Estimated Revenue FY 25-26	Interfund Transfers FY 25-26	Appropriations FY 25-26	Surplus (Deficit) FY 25-26	Est. Fund Bal. 6/30/2026
100 General Fund						
<u>Available</u>						
Unassigned-Economic Uncertain	1,652,182					1,652,182
Unappropriated	1,462,454					999,908
Available Fund Balance	<u>3,114,636</u>	5,091,200	(375,446)	(5,178,300)	(462,546)	<u>2,652,090.00</u>
<u>Special Revenue Funds</u>						
210 Gas Tax Fund	130,160	49,000		(32,950)	16,050	146,210
211 SB1 Fund	12,531	41,300		-	41,300	53,831
212 Measure X	-	95,900	-	(95,900)	-	-
221 FORA Habitat Management Func	710,454	-		-	-	710,454
222 FOR A Land Development Fund	-	-		-	-	-
223 ARPA Fund	-	-		-	-	-
231 BSCC Officer Wellness & Health	10,834	-		(2,000)	(2,000)	8,834
235 Asset Forfeitures	-	-		-	-	-
236 DEA Grant	6,741	44,000		(44,000)	-	6,741
242 REAP Grant	-	42,500		(42,500)	-	-
251 CalFIRE Grant	-	-		-	-	-
260 CDBG Grant Fund	-	-		-	-	-
<u>Capital Project Funds</u>						
301 Capital Projects Fund (GF Only)	950		375,446	(375,446)	-	950
311 Prop 68 Grant Fund	-	-	-	-	-	-
321 SBR Engineering Fund	188,575			(200,000)	(200,000)	(11,425)
322 SBR/GJM Intersection Fund	1,056,168			-	-	1,056,168
323 SBR Construction Fund	7,269,813			-	-	7,269,813
331 FHWA Grant Fund	(0)			-	-	(0)
332 FEMA & OES	-			-	-	-
Total All Funds	<u>12,500,862</u>	<u>5,363,900</u>	<u>-</u>	<u>(5,971,096)</u>	<u>(607,196)</u>	<u>11,893,666</u>

The **General Fund** operating revenues and expenses are balanced with the use of a small amount of fund balance. The majority of the use of fund balance is for capital improvement projects that are much needed.

Special Revenue and Capital Project Funds Budgets (Non-General Fund)

The non-general fund revenues are used in accordance with the grant or legal requirements. Appropriations details are included in the FY 25-26 Proposed Budget Detail. Below is a brief description of each fund and its use.

The following **Special Revenue Funds** are used to account for funds as required by law or agreement. These monies can be used only for specific purposes as noted below.

The **Gas Tax Fund** is used to account for gas tax revenues received. For FY 25-26, the fund shows an operating surplus of \$16,050, with an estimated year-end balance of \$146,210. These funds can be used only for street maintenance and repair purposes. The City uses these monies for street sweeping and street lighting. The surplus funds are available to be used as a match for grants or built up for a major street project.

The **SB1 Fund** is used to account for gas tax revenues generated under Senate Bill 1, otherwise known as the Road Rehabilitation Maintenance Act which can be spent only on street related purposes. For FY 2026 all funds are expected to be spent on street projects. The projects are listed in the Capital Improvement Plan (CIP) below.

The **Measure X Fund** was used in FY 2018-19 to pay for the major street resurfacing project which the city borrowed against its future share of Measure X revenues. In FY 2018-19, the City received an advance of \$861,300 of future Measure X revenues to pay for the City's largest street improvement project budgeted at \$1.2 million. Over the next 10 years, TAMC will withhold the City's Measure X allocation to repay the advance, therefore the City will not receive any additional Measure X funds until the \$861,300 advance is paid in full. Measure X is administered by TAMC.

The funds are reflected in the City's budget even though the City does not receive the money to track the amounts that are being paid to the Measure X Loan.

The **FORA Habitat Fund** is used to account for the monies received from FORA for the habitat management program the City agreed to manage. The funds can be spent only for this purpose.

The **BSCC Officer Wellness & Health Fund** and **Asset Forfeitures Fund** can be used only for police-related expenditures as allowed by law and under the grant guidelines.

The **Drug Enforcement Administration (DEA) Grant** is used to account for the DEA grant reimbursements for overtime pay for police officers trained to work on the DEA Task Force. The grant runs through September 30, 2026.

The **REAP Grant** can be used only for developing and implementing the Housing Element.

The **CalFIRE Grant** project will be used for the reduction of wildfire fuels along Del Rey Park and Via Verde and in Work Memorial Park.

The following **Capital Project Funds** are used to account for funds as required by law or agreement for major capital improvements. These monies can be used only for specific purposes as noted below.

The **Capital Projects Fund** is used to account for the City's major capital projects that are funded by the General Fund. The budget process will deliberate on how much of the General Fund fund balance should be used to fund the City's upcoming major construction projects.

The **SBR/GJM Intersection Construction Fund** is used to account for the monies received from FORA for the construction of the Intersection at South Boundary Road (SBR) and General Jim Moore Road which is presently on hold.

The **SBR Construction Fund** is used to account for the monies received from FORA for the construction of South Boundary Road.

Capital Improvements

Below is a summary of the proposed capital improvement projects included in the Proposed Budget.

Project Description	Estimated Cost	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Funded	Unfunded	Source
Saucito/Work Gutter & Curb	\$ 40,000	40,000.0	\$ -				\$ 40,000	\$ -	SB 1-Funded in FY 2025, CO for FY2026
Angelus/Rosita Drainage Repairs	150,000	150,000					150,000	-	SB 1-Funded in FY 2025, CO for FY2026
Rosita Emergency Repair (Const. Eng.)	74,100	74,100					74,100	-	Measure X FB/ CO to FY 2026
Rosita Emergency Repair (Prelim. Eng.)	49,400	49,400					49,400	-	FHWA Grant Fund 331/ CO to FY 2026
Rosita Emergency Repair (Construction.)	494,000	494,000					494,000	-	FHWA Grant Fund 331/ CO to FY 2026
Wildfire Fuels Reduction	297,300	297,300					297,300	-	Cal Fire Grant
CIP 5xx City Hall Roof Repairs	-	-	-				-	-	GF ARPA FB
CIP 548 City Hall Parking Lot Improvements	167,446		167,446				167,446	-	GF ARPA FB
CIP 547 City Hall Fence Replacement	20,000		20,000				20,000	-	GF Fund Balance
CIP 533 Vehicle Replacement-PD	90,000	45,000	45,000				90,000	-	GF Fund Balance
CIP 541 City Hall Facility Repairs & Upgrades	40,000	20,000	20,000				40,000	-	GF Fund Balance
CIP 542-Council Chamber Technology Upgrades	10,000	5,000	5,000				10,000	-	GF Fund Balance
CIP 543 PD Radio Replacement	20,000	10,000	10,000				20,000	-	GF Fund Balance
CIP 544 Technology Replcement	3,000		3,000				3,000	-	GF Fund Balance
CIP 545 City Hall Sewer Upgrades	40,000		40,000				40,000	-	GF Fund Balance
CIP 549 Adair Stairs Repairs	15,000		15,000	-			15,000	-	GF Fund Balance
CIP 546 City Hall Chamber Renovation	50,000		50,000				50,000	-	GF Fund Balance
Park Bathroom Water Efficiency	40,000			40,000			40,000	-	GF Fund Balance
Del Rey Park Accessibility Improvements	90,000	90,000					90,000	-	2025 CDBG; CO to FY 2026
Via Verde Curb & Gutter Repair	90,000			90,000			90,000	-	Gas Tax Fund 210
Tot Playground Replacement	170,000				170,000		-	170,000	TBD
Street Resurfacing Program	1,000,000					1,000,000	-	1,000,000	Measure X New Loan
South Boundary Realignment Design	600,000	300,000	200,000	100,000			600,000	-	SBR Engineering Fund 321
Total	\$ 3,550,246	\$1,574,800	\$ 575,446	\$ 230,000	\$ 170,000	\$1,000,000	\$2,380,246	\$1,170,000	

As the Funding Source summary shows below, of the \$3.5 million in projects over the next 5 years all projects are funded except for \$1,170,000 which are scheduled for future years.

Funding Source	Estimated Cost	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Funded	Unfunded
General Fund 100	\$ 328,000	\$ 80,000	\$ 208,000	\$ 40,000			\$ 328,000	\$ -
General Fund-ARPA Transfer	167,446		167,446				167,446	
Gas Tax Fund 210	90,000			90,000			90,000	
SB1 Fund 211	190,000	190,000					190,000	
Measure X New Loan	1,000,000	-				1,000,000		1,000,000
Measure X 212	74,100	74,100					74,100	
CalFire 251	297,300	297,300					297,300	
CDBG Fund 260	90,000	90,000					90,000	
FHA Grant 331	543,400	543,400					543,400	
SBR Engineering Fund 321	600,000	300,000	200,000	100,000			600,000	
TBD	170,000				170,000		-	170,000
Total	\$ 3,550,246	\$1,574,800	\$ 575,446	\$ 230,000	\$ 170,000	\$1,000,000	\$2,380,246	\$1,170,000

City's Existing Debt

On June 30, 2024, the City had the existing debt shown below. The FY 2026 budget includes payments on the financed purchases in the Police Department budget. Payments of \$95,900 on the Measure X loan are budgeted in the Measure X fund.

	Balance 06/30/2024	Term	Notes
Finance purchase agreements: (Capital Leases)			
PG&E OBF Energy Efficiency Upgrades	\$ 20,239	9.56 years	Included in operating budget
Police Department-Body Cams	\$ 158,016	5 years	Included in operating budget
Record Management Software	\$ 8,699	2 years	Included in operating budget
Subtotal finance purchase agreements	\$ 186,954		
Loans Payable			
Federal Group International, LLC	\$ 1,200,000	Undetermined	To be paid from Fort Ord Dev revenues
Federal Group International, LLC Compound Interest	\$ 442,380	Undetermined	To be paid from Fort Ord Dev revenues
TAMC Measure X Loan	\$ 455,358	10 years	Being paid from City's Measure X revenue
Subtotal Loans Payable	\$ 2,097,739		
Total Debt	\$ 2,284,693		

Of the total debt of \$2,284,693 the General Fund is responsible for only \$186,954 for the financed purchases which are included in the police department operating budget and the PG&E debt is budgeted under Gas Tax.

Federal Group International, LLC Loan Payable

The City has a promissory note with Federal Group International, LLC in the amount of \$1,200,000. Of that, \$700,000 is the City's obligation to pay funds loaned by Federal/JER Associates I, LLC to the former Redevelopment Agency of the City of Del Rey Oaks. The remaining \$500,000 of the note is the City's obligation to pay the holder as settlement of claims between the City and Belmont Rock Holdings, LLC. Interest is accrued at 5% per annum on the \$700,000 beginning June 1, 2014, until the entire outstanding loan amount, plus interest, is paid in full. Payments on the note, once they commence, shall be for a five-year period, however if the note is not paid in full at the end of the five-year term it shall automatically renew, once, for an additional five-year term. No payment shall be due under this loan until commencement of construction on the Fort Ord property. Additionally, the requirement to begin to repay the loan is based on an increase of 50% of City revenue through new revenues generated by the development of the entire property.

The stipulation in the agreement tying the repayment to revenue generated by future development was included to protect the City in the case that development is not done or feasible. At this time staff recommend following the original plan of paying the note off from the additional revenues generated when development takes place on the former Fort Ord property.

TAMC Measure X Loan Payable \$466,476 as of June 30, 2024

In December 2018, the City entered into an agreement with the Transportation Agency for Monterey County (TAMC) for the purpose of receiving advance funding for the Del Rey Oaks Slurry Seal (the project). TAMC advanced \$861,300 to the City. The loan is payable from Measure X revenue, which can only be estimated year by year, so no amortization schedule has been established at this time. An interest rate of 2.5% is fixed until such time as the Monterey County Pool Quarterly Rate rises above 2.0%, at which point the interest rate will be variable, tied to the Monterey County Pool Quarterly Rate plus 50 basis points, only becoming fixed again at 2.5% when the Monterey County Pool Quarterly Rate drops below 2.0%.

Repayment was originally estimated to take place over 10 years. The annual payment for FY 2026 is \$95,900 based on TAMC's estimate. Once the advance is paid off, then the City will begin to receive its annual share. Measure X is a county-wide sales tax measure. Measure X monies are restricted to transportation improvements.

Use of General Fund Fund Balance

At June 30, 2024, the General Fund had an available fund balance of \$3,114,636 of which \$1,652,182 was reserved by the Council for Economic Uncertainties.

RECOMMENDATION

Adopt the proposed budget for FY 2025-2026.

CONCLUSION

At the March, April and May Finance Committee meetings, the April Regular Council meeting, and the May Council Budget Hearing, the Council and community provided feedback and recommendations that were used and included in the development of the recommended budget.

Respectfully submitted,

John Guertin
City Manager

Attachments:

FY 2026 Proposed Budget Detail
FY 2026 Proposed Capital Projects
FY 2026 Appropriations Limit
FY 2026 Salary Schedule
FY 2026 Position Control List
FY 2026 Chart of Accounts

RESOLUTION NO. 2025-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS APPROVING THE BUDGET FOR FISCAL YEAR 2025-2026

-oOo-

WHEREAS, the City of Del Rey Oaks staff is required to present a balanced budget prior to the start of each fiscal year which begins July 1 of the current year; and

WHEREAS, the City Staff works diligently to present a transparent, fiscally responsible, and balanced budget; and

WHEREAS the Budget presented for Fiscal Year 2026 is transparent, fiscally responsible, and balanced.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks, California that the attached budget for FY 2026 is hereby approved along with the attached Salary Schedule and Position Control list.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council duly held on June 24, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Scott Donaldson,
Mayor

ATTEST:

Karen Minami
City Clerk



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940
 PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

TO: Honorable Mayor and Council Members
FROM: John Guertin, City Manager
DATE: June 24, 2025
SUBJECT: Establishing an Appropriations Limit for FY 2025-2026

CEQA:

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

Discussion:

Article XIII B of the California Constitution provides that the total annual appropriations subject to limitations of each governmental entity, shall not exceed the appropriations limit of such entity of government for the prior year, adjusted for changes in population and inflation mandated by Proposition 4 (1979) and Proposition 111 (1990), except as otherwise provided in said Article XIII B and implementing state statutes. Pursuant to Article XIII B of the California Constitution, and Section 7900 et seq. of the California Government Code, the City is required to calculate and set its appropriations limit for each fiscal year.

Pursuant to Section 7910 of the California Government Code, the City has made available to the public the documentation used in the determination of the appropriations limit. The appropriations limit for Fiscal Year 2024-2025 was calculated at \$5,343,792 and a new appropriations limit for Fiscal Year 2025-2026 has been calculated as \$5,669,731 using the inflation factor and annual percent change in population as required by state law.

Fiscal Impact:

There is no direct fiscal impact that would result from adopting the proposed annual Appropriations Limit.

Recommendation:

Staff recommends the adoption of the proposed appropriations limit for Fiscal Year 2025-2026 in the amount of \$5,669,731.

Respectfully submitted,

John Guertin
 City Manager

Attachments:
 Resolution for FY 2025-2026 Appropriation Limit
 Schedule 1-3

RESOLUTION NO. 2025-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2025-20256 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

WHEREAS, Article XIII B of the California Constitution provides that the total annual appropriations subject to limitation of each governmental entity, including this City, shall not exceed the appropriation limit of such entity of government for the prior year adjusted for changes in the cost of living or personal income and population, except as otherwise provided for in said Article XIII B and implementing State statutes; and

WHEREAS, pursuant to said Article XIII B of said California Constitution, and 7900 et seq. of the California Government Code, the City is required to set its appropriations limit for each fiscal year; and

WHEREAS, the City Council of the City of Del Rey Oaks has interpreted the technical provisions of said Proposition 4 computations and has caused a technical review to be made of the documentation for the City's said appropriation limitation, and has caused the numbers upon which the City's appropriation limit was and is based to be calculated on the basis of increase/decrease in city or county population; and

WHEREAS, based on such calculations the City Clerk has determined the said appropriation limit and pursuant to Section 7910 of said California Government Code has made available to the public the documentation used in the determination of said appropriation limit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks, California that said the appropriation limit for FY 2026 shall be and is hereby set in the amount of \$5,669,731 for said fiscal year. The Appropriations from Proceeds of Taxes Subject to the Limit is \$2,938,335.

Therefore, the City's Appropriations Subject to the Limit are under the Appropriations Limit.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council
duly held on June 24, 2025, by the following vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

Scott Donaldson,
Mayor

ATTEST:

Karen Minami
City Clerk

CITY OF DEL REY OAKS
 APPROPRIATIONS LIMIT CALCULATION
 FY 2025-2026

SCHEDULE 1

Item B.

FY 2024-25 Appropriation Limit		<u>\$5,343,792</u>
Add: 2025-26 Multiplier	x	<u>1.0610</u>
2025-26 Appropriation Limit		<u><u>5,669,731</u></u>

Note: The multiplier is calculated based on information provided by the State Department of Finance as follows:

California per Capita personal Income		6.44 percent
Change in City's population:		-0.32 percent

Convert the above percentages to factors and multiply

		1.0644
	x	<u>0.9968</u>
FY 2025-26 Multiplier		<u><u>1.0610</u></u>

CITY OF DEL REY OAKS
 SCHEDULE TO CATEGORIZE REVENUE
 FY 2025-2026

SCHEDULE 2

Item B.

	PROCEEDS FROM TAXES	NON-PROCEEDS FROM TAXES
<u>GENERAL FUND</u>		
<u>TAXES</u>		
PROPERTY TAXES	867,500	
SALES TAX	1,189,000	
OTHER TAXES	585,200	
FRANCHISE FEES		191,200
<u>LICENSES AND PERMITS</u>		98,700
<u>FINES AND PENALTIES</u>		25,100
<u>INTERGOVERNMENTAL</u>		247,500
<u>USE OF PROPERTY</u>		85,300
 <u>CHARGES FOR SERVICES</u>		 1,601,700
<u>OTHER REVENUE</u>		0
 <u>MX - TRANSPORTATION SAFETY & INVESTMENT</u>	 95,900	
<u>SB1 ROAD MAINTENANCE & REHAB</u>	41,300	
<u>SPECIAL GAS TAX FUND</u>	49,000	0
ARPA Fund		0
Asset Forfeitures		0
REAP Grant		0
Cal-Fire Grant		0
CDBG Grant		0
FHWA Grant		0
DEA		44,000
 <u>ALL FUNDS</u>		
 INVESTMENT EARNINGS	 110,435	 89,565
	2,938,335	2,383,065
 <u>INVESTMENT EARNINGS DISTRIBUTION</u>		
PROCEEDS FROM TAXES	2,827,900	55.22%
NON-PROCEEDS FROM TAXES	2,293,500	44.78%
	5,121,400	100.00%
 General Fund	 200,000	
Measure X Transportation Fund	0	
SB1 Road Maintenance Fund	0	
Special Gas Tax Fund	0	
Total Investment Earnings	200,000	

CITY OF DEL REY OAKS
APPROPRIATIONS SUBJECT TO LIMITATION
FY 2025-2026

SCHEDULE 3

Item B.

Proceeds of Taxes	2,938,335
Exclusions:	<u>0</u>
Appropriations Subject to Limitation	2,938,335
Appropriations Limit	<u>5,669,731</u>
Appropriations Over/(Under) Limit	<u><u>(2,731,396)</u></u>



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

The FY 2025-2026 Budget in Brief

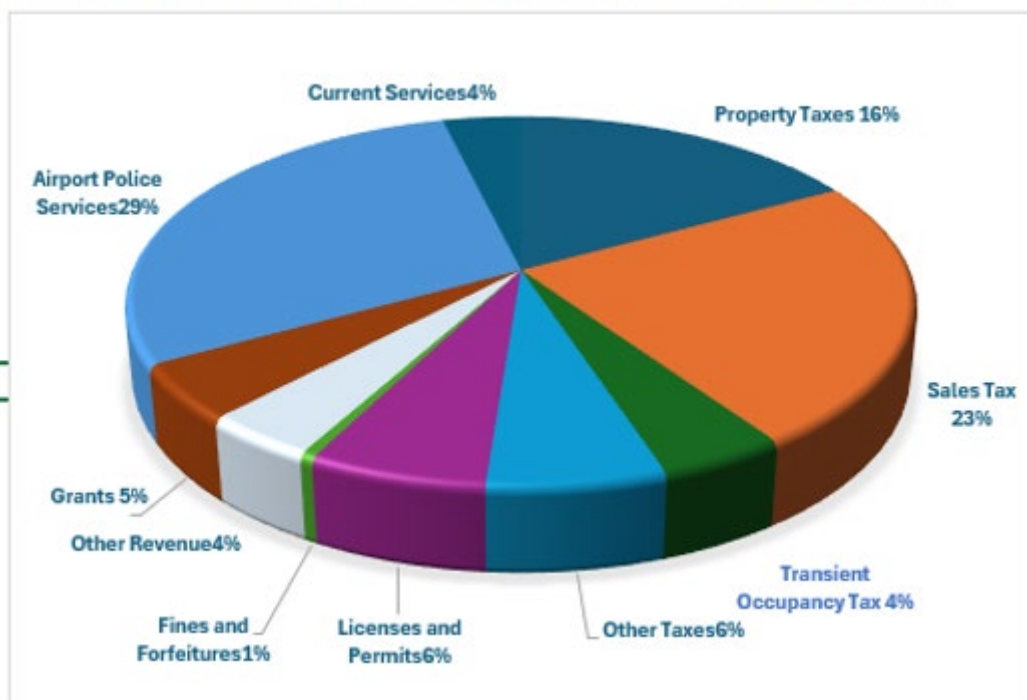
FY 2025-2026 General Fund Estimated Revenues

As shown in the table below, 69.6% of the General Fund revenue comes from three sources – Airport Police Services, Sales Tax and Property Taxes.

Revenue:

Airport Police Services	\$ 1,489,000	29.2%
Sales Tax	1,189,000	23.4%
Property Taxes	867,500.0	17.0%
Other Taxes	551,400	10.8%
Licenses and Permits	322,700	6.3%
Grants	247,500	4.9%
Current Services	193,300	3.8%
Other Revenue	205,700	4.0%
Fines and Forfeitures	25,100	0.5%
Total Estimated Revenue	\$ 5,091,200	100%

The pie chart below shows the percentage allocation of the City's revenue

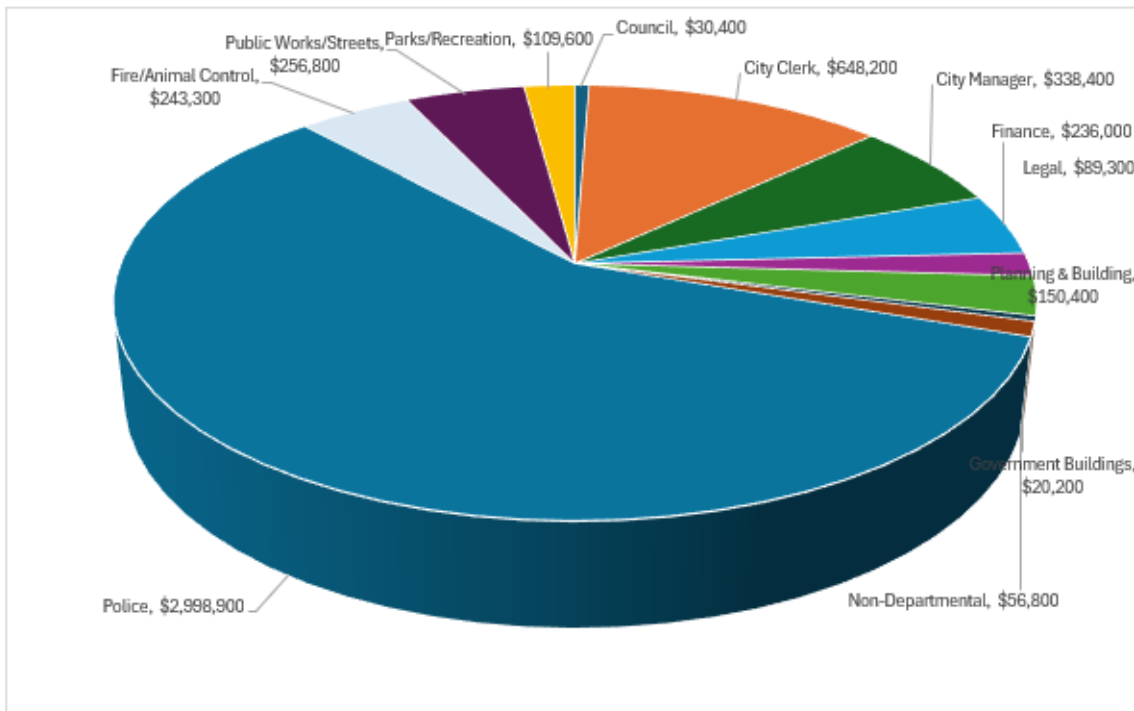


FY 2025-2026 General Fund Operating Budget

The FY 2025-2026 General Fund proposed operating budget totals \$5,178,300. Police department expenditures represent the largest expense at 57.9% of the operating budget. The proposed FY 2025-2026 General Fund operating budget, by department/service activity is as follows:

Expenditures:		
Police	\$ 2,998,900	57.9%
City Clerk	648,200	12.5%
City Manager	338,400	6.5%
Public Works/Streets	256,800	5.0%
Fire/Animal Control	243,300	4.7%
Finance	236,000	4.6%
Planning & Building	150,400	2.9%
Parks/Recreation	109,600	2.1%
Legal	89,300	1.7%
Non-Departmental	56,800	1.1%
Council	30,400	0.6%
Government Buildings	20,200	0.4%
Total FY 2025 Appropriations	\$ 5,178,300	100.0%

The pie chart below shows the General Fund expenditures by department



Fifteen full-time positions are proposed for FY 2025-2026. Eleven Police positions are authorized but only 10 positions are filled for FY 2025-2026 Budget.

SUMMARIES & SCHEDULES

Fund Balance

City of Del Rey Oaks						
FY 2025-26 Budget Summary by Fund						
Fund	Estimated Fund Balance 6/30/2025	Estimated Revenue FY 25-26	Interfund Transfers FY 25-26	Appropriations FY 25-26	Surplus (Deficit) FY 25-26	Est. Fund Bal. 6/30/2026
100 General Fund						
<u>Available</u>						
Unassigned-Economic Uncertainties	1,652,182					1,652,182
Unappropriated	1,462,454					999,908
Available Fund Balance	<u>3,114,636</u>	5,091,200	(375,446)	(5,178,300)	(462,546)	<u>2,652,090.00</u>
<u>Special Revenue Funds</u>						
210 Gas Tax Fund	130,160	49,000		(32,950)	16,050	146,210
211 SB1 Fund	12,531	41,300		-	41,300	53,831
212 Measure X	-	95,900	-	(95,900)	-	-
221 FORA Habitat Management Fund	710,454	-		-	-	710,454
222 FOR A Land Development Fund	-	-		-	-	-
223 ARPA Fund	-	-		-	-	-
231 BSCC Officer Wellness & Health	10,834	-		(2,000)	(2,000)	8,834
235 Asset Forfeitures	-	-		-	-	-
236 DEA Grant	6,741	44,000		(44,000)	-	6,741
242 REAP Grant	-	42,500		(42,500)	-	-
251 CalFIRE Grant	-	-		-	-	-
260 CDBG Grant Fund	-	-		-	-	-
<u>Capital Project Funds</u>						
301 Capital Projects Fund (GF Only)	950		375,446	(375,446)	-	950
311 Prop 68 Grant Fund	-	-	-	-	-	-
321 SBR Engineering Fund	188,575			(200,000)	(200,000)	(11,425)
322 SBR/GJM Intersection Fund	1,056,168			-	-	1,056,168
323 SBR Construction Fund	7,269,813	-	-	-	-	7,269,813
331 FHWA Grant Fund	(0)	-	-	-	-	(0)
332 FEMA & OES	-	-	-	-	-	-
Total All Funds	<u>12,500,862</u>	<u>5,363,900</u>	<u>-</u>	<u>(5,971,096)</u>	<u>(607,196)</u>	<u>11,893,666</u>

SUMMARIES & SCHEDULES

Fund Transfers

	Fund	Dept	Account	Transfers In CIP	Transfers Out General Fund
Vehicle Replacement	301	533	82003	\$ 45,000	\$ 45,000
City Hall Facility Repairs & Upgrades	301	541	82003	\$ 20,000	\$ 20,000
Council Chamber Technology Project	301	542	82003	\$ 5,000	\$ 5,000
PD Radio Replacement	301	543	82003	\$ 10,000	\$ 10,000
Technology Replacement	301	544	82003	\$ 3,000	\$ 3,000
City Hall Sewer Upgrades	301	545	82003	\$ 40,000	\$ 40,000
City Hall Chamber Renovations	301	546	82003	\$ 50,000	\$ 50,000
City Hall Fence Replacement	301	547	82003	\$ 20,000	\$ 20,000
City Hall Parking Lot Improvements	301	548	82003	\$ 167,446	\$ 167,446
Adair Stairs Repairs	301	549	82003	\$ 15,000	\$ 15,000
Total				\$ 375,446	\$ 375,446

Note:

South Boundary Realignment Design	321	518	63611	200,000.00	Budgeted under Fund 321
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**City of Del Rey Oaks
5 Year Capital Improvement Plan**

Project Description	Estimated Cost	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Funded	Unfunded	Source
Saucito/Work Gutter & Curb	\$ 40,000	40,000.0	\$ -				\$ 40,000	\$ -	SB 1-Funded in FY 2025, CO for FY2026
Angelus/Rosita Drainage Repairs	150,000	150,000					150,000	-	SB 1-Funded in FY 2025, CO for FY2026
Rosita Emergency Repair (Const. Eng.)	74,100	74,100					74,100	-	Measure X FB/ CO to FY 2026
Rosita Emergency Repair (Prelim. Eng.)	49,400	49,400					49,400	-	FHWA Grant Fund 331/ CO to FY 2026
Rosita Emergency Repair (Construction.)	494,000	494,000					494,000	-	FHWA Grant Fund 331/ CO to FY 2026
Wildfire Fuels Reduction	297,300	297,300					297,300	-	Cal Fire Grant
CIP 5xx City Hall Roof Repairs	-	-	-				-	-	GF ARPA FB
CIP 548 City Hall Parking Lot Improvements	167,446		167,446				167,446	-	GF ARPA FB
CIP 547 City Hall Fence Replacement	20,000		20,000				20,000	-	GF Fund Balance
CIP 533 Vehicle Replacement-PD	90,000	45,000	45,000				90,000	-	GF Fund Balance
CIP 541 City Hall Facility Repairs & Upgrades	40,000	20,000	20,000				40,000	-	GF Fund Balance
CIP 542-Council Chamber Technology Upgrades	10,000	5,000	5,000				10,000	-	GF Fund Balance
CIP 543 PD Radio Replacement	20,000	10,000	10,000				20,000	-	GF Fund Balance
CIP 544 Technology Replacment	3,000		3,000				3,000	-	GF Fund Balance
CIP 545 City Hall Sewer Upgrades	40,000		40,000				40,000	-	GF Fund Balance
CIP 549 Adair Stairs Repairs	15,000		15,000	-			15,000	-	GF Fund Balance
CIP 546 City Hall Chamber Renovation	50,000		50,000				50,000	-	GF Fund Balance
Park Bathroom Water Efficiency	40,000			40,000			40,000	-	GF Fund Balance
Del Rey Park Accessibility Improvements	90,000	90,000					90,000	-	2025 CDBG; CO to FY 2026
Via Verde Curb & Gutter Repair	90,000			90,000			90,000	-	Gas Tax Fund 210
Tot Playground Replacement	170,000				170,000		-	170,000	TBD
Street Resurfacing Program	1,000,000					1,000,000	-	1,000,000	Measure X New Loan
South Boundary Realignment Design	600,000	300,000	200,000	100,000			600,000	-	SBR Engineering Fund 321
Total	\$ 3,550,246	\$ 1,574,800	\$ 575,446	\$ 230,000	\$ 170,000	\$ 1,000,000	\$ 2,380,246	\$ 1,170,000	

Funding Source	Estimated Cost	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Funded	Unfunded
General Fund 100	\$ 328,000	\$ 80,000	\$ 208,000	\$ 40,000			\$ 328,000	\$ -
General Fund-ARPA Transfer	167,446		167,446				167,446	
Gas Tax Fund 210	90,000			90,000			90,000	
SB1 Fund 211	190,000	190,000					190,000	
Measure X New Loan	1,000,000	-				1,000,000		1,000,000
Measure X 212	74,100	74,100					74,100	
CalFire 251	297,300	297,300					297,300	
CDBG Fund 260	90,000	90,000					90,000	
FHA Grant 331	543,400	543,400					543,400	
SBR Engineering Fund 321	600,000	300,000	200,000	100,000			600,000	
TBD	170,000				170,000			170,000
Total	\$ 3,550,246	\$ 1,574,800	\$ 575,446	\$ 230,000	\$ 170,000	\$ 1,000,000	\$ 2,380,246	\$ 1,170,000

City of Del Rey Oaks
 FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
100 - General Fund								
Revenue								
Non Department Specific								
P/T-Secured	100	000	41110	569,259.58	541,600.00	599,800.00	58,200.00	10.7%
P/T-Unsecured	100	000	41120	27,752.21	30,600.00	31,200.00	600.00	2.0%
P/T-Prior Secured	100	000	41130	9,729.07	6,100.00	6,200.00	100.00	1.6%
Prior Unsecured	100	000	41140	-	100.00	100.00	-	0.0%
P/T-Unitary Tax	100	000	41150	11,610.13	10,000.00	12,500.00	2,500.00	25.0%
P/T-Supplemental Roll (SB813)	100	000	41160	14,166.85	12,200.00	12,400.00	200.00	1.6%
Property Tax - VLF	100	000	41170	190,317.00	183,000.00	204,500.00	21,500.00	11.7%
Prop Tax-Interest/Penalty	100	000	41180	1,893.61	800.00	800.00	-	0.0%
Sales Tax	100	000	42210	416,797.15	420,000.00	409,000.00	(11,000.00)	-2.6%
Sales Tax - 145 (Measure S-1%)	100	000	42220	544,412.00	536,000.00	520,000.00	(16,000.00)	-3.0%
Sales Tax -409 (Measure R 1/2%)	100	000	42221	268,824.03	268,000.00	260,000.00	(8,000.00)	-3.0%
Cannabis Tax	100	000	42222	100,706.50	100,000.00	100,000.00	-	0.0%
Cannabis Tax-Delinquent	100	000	42223	4,000.00	-	-	-	-
Transient Occupancy Tax	100	000	42230	193,504.20	190,000.00	229,500.00	39,500.00	20.8%
Property Transfer Tax	100	000	42250	12,328.53	8,500.00	8,700.00	200.00	2.4%
Sewer Impact	100	000	42290	21,650.14	22,000.00	22,000.00	-	0.0%
Business Licenses	100	000	42310	213,474.04	210,000.00	225,000.00	15,000.00	7.1%
Gas Franchises	100	000	42761	8,206.82	8,000.00	8,200.00	200.00	2.5%
Electric Franchises	100	000	42762	21,915.74	22,000.00	22,000.00	-	0.0%
Garbage Franchises	100	000	42763	104,782.25	110,000.00	110,000.00	-	0.0%
Cable Tv Franchises	100	000	42764	24,562.03	26,000.00	26,000.00	-	0.0%
Water Franchises	100	000	42765	24,938.82	25,000.00	25,000.00	-	0.0%
SB1186 Disability Access Fund	100	000	43311	940.44	1,000.00	1,000.00	-	0.0%
SB1473 Environmental Assess Fee	100	000	43312	102.80	100.00	100.00	-	0.0%
Building Permits	100	000	43320	42,144.71	40,000.00	59,000.00	19,000.00	47.5%
Strong-Motion Instrumental Prog (SMIP)	100	000	43322	-	-	200.00	200.00	-
Cannabis Business Permit	100	000	43325	5,000.00	5,000.00	5,000.00	-	0.0%
Plan Check Fees	100	000	43330	22,567.49	17,000.00	18,000.00	1,000.00	5.9%
Street Opening Permits Fees	100	000	43340	5,450.00	5,000.00	8,000.00	3,000.00	60.0%
Plumbing Permits	100	000	43350	1,875.00	1,600.00	3,400.00	1,800.00	112.5%
Electrical Permits	100	000	43360	1,000.00	1,600.00	3,000.00	1,400.00	87.5%
Other Licenses/Permits	100	000	43390	-	1,000.00	1,000.00	-	0.0%
Fines & Forfeitures	100	000	45000	2,282.00	1,700.00	2,600.00	900.00	52.9%
Vehicle Code Fines	100	000	45510	4,264.00	3,000.00	5,500.00	2,500.00	83.3%
Parking and Admin Fines	100	000	45512	14,383.00	11,500.00	17,000.00	5,500.00	47.8%
Interest Earned	100	000	46100	165,310.99	180,000.00	185,000.00	5,000.00	2.8%
Interest Earned-PARS	100	000	46101	26,659.58	15,000.00	15,000.00	-	0.0%
Rental Income - Garden Center	100	000	46815	28,700.00	36,000.00	18,000.00	(18,000.00)	-50.0%
Rental Income - Airport RV	100	000	46816	49,683.99	35,000.00	39,600.00	4,600.00	13.1%
Rental Income - PW Bldg	100	000	46817	17,547.00	24,000.00	24,000.00	-	0.0%
HOPTR	100	000	47130	2,061.26	1,200.00	1,200.00	-	0.0%
Vehicle License Collection	100	000	47140	1,963.78	2,500.00	2,500.00	-	0.0%
COPS	100	000	47240	186,158.96	194,000.00	194,000.00	-	0.0%
AMBAG REAP Grant	100	000	47241	12,847.75	-	-	-	-
HCD LEAP Grant	100	000	47242	7,170.00	-	-	-	-
SB1383 Organics Recycling	100	000	47243	4,957.78	9,000.00	14,000.00	5,000.00	55.6%
Prop 172	100	000	47750	18,325.92	20,000.00	20,000.00	-	0.0%
Wellness Program	100	000	47760	7,500.00	7,500.00	7,500.00	-	0.0%
Police Grants & Other Reimb	100	000	47780	5,982.87	10,700.00	5,000.00	(5,700.00)	-53.3%
POST Reimbursements	100	000	47781	7,556.91	7,000.00	7,000.00	-	0.0%
Grant Other Agencies	100	000	47783	10,956.61	-	-	-	-
DDA Negotiation Payment	100	000	47912	-	10,000.00	-	(10,000.00)	-100.0%
Police Service Fees	100	000	48210	1,432.00	1,000.00	1,000.00	-	0.0%
Police Services-Special Events	100	000	48211	30,062.50	40,000.00	35,000.00	(5,000.00)	-12.5%
Public Events	100	000	48212	7,500.00	7,500.00	5,000.00	(2,500.00)	-33.3%

City of Del Rey Oaks
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
Use Permits	100	000	48805	27,650.89	22,000.00	52,000.00	30,000.00	136.4%
Maps/Publications	100	000	48810	-	100.00	100.00	-	0.0%
Property Inspections	100	000	48825	2,500.00	4,500.00	4,500.00	-	0.0%
Miscellaneous Revenue	100	000	48840	52,079.31	25,300.00	10,000.00	(15,300.00)	-60.5%
LAFCO Refund & Interest for FORA	100	000	48842	80,260.45	400.00	400.00	-	0.0%
Rental - Park	100	000	48910	5,799.22	3,500.00	3,700.00	200.00	5.7%
Miscellaneous Refunds	100	000	48930	659.23	1,000.00	1,000.00	-	0.0%
Total Non Department Specific				3,646,167.14	3,475,600.00	3,602,200.00	126,600.00	3.6%
Police								
Airport Police Services	100	210	48220	1,325,484.00	1,345,700.00	1,489,000.00	143,300.00	10.6%
Total Police				1,325,484.00	1,345,700.00	1,489,000.00	143,300.00	10.6%
Total Revenue				4,971,651.14	4,821,300.00	5,091,200.00	269,900.00	5.6%
Expenditures								
Council								
Council Member Stipend	100	110	61115	7,500.00	7,500.00	7,500.00	-	0.0%
Medicare-ER	100	110	61130	108.72	200.00	200.00	-	0.0%
Social Security-ER	100	110	61131	465.00	500.00	500.00	-	0.0%
Unemployment Ins-Fed & State	100	110	61132	45.00	100.00	100.00	-	0.0%
Dental Expense	100	110	61135	4,973.78	7,900.00	8,900.00	1,000.00	12.7%
Materials/Supply	100	110	62410	100.00	200.00	200.00	-	0.0%
Membership Dues-Professional Org	100	110	64550	1,916.18	3,000.00	2,500.00	(500.00)	-16.7%
Strategic Planning	100	110	64570	-	5,000.00	5,000.00	-	0.0%
Misc Expenses	100	110	64580	924.83	2,500.00	2,500.00	-	0.0%
Travel Expenses	100	110	64610	6,240.86	4,000.00	3,000.00	(1,000.00)	-25.0%
Total Council				22,274.37	30,900.00	30,400.00	(500.00)	-1.6%
City Clerk								
Payroll	100	111	61105	138,921.65	235,500.00	252,300.00	16,800.00	7.1%
Overtime	100	111	61110	7,510.26	10,000.00	5,000.00	(5,000.00)	-50.0%
PERS UAL-After 06/30/2018	100	111	61123	-	-	11,100.00	11,100.00	
PERS UAL-Before 06/30/2018	100	111	61124	36,879.00	44,500.00	41,000.00	(3,500.00)	-7.9%
PERS Retirement	100	111	61125	11,839.98	23,800.00	26,700.00	2,900.00	12.2%
Medicare-ER	100	111	61130	2,119.54	3,400.00	3,800.00	400.00	11.8%
Unemployment Ins-Fed & State	100	111	61132	1,101.42	100.00	1,200.00	1,100.00	1100.0%
Dental Expense	100	111	61135	2,166.04	4,800.00	5,700.00	900.00	18.8%
Health Insurance	100	111	61140	49,291.83	99,400.00	122,800.00	23,400.00	23.5%
Health Insurance -Retiree	100	111	61141	-	1,000.00	-	(1,000.00)	-100.0%
Vision Ins	100	111	61145	323.30	700.00	800.00	100.00	14.3%
Workers Comp and EAP	100	111	61150	9,337.48	14,100.00	4,000.00	(10,100.00)	-71.6%
Wellness Program	100	111	61155	1,108.66	1,500.00	1,500.00	-	0.0%
Educational Incentive Pay	100	111	61157	-	-	6,000.00	6,000.00	
Longevity Pay	100	111	61158	-	-	3,700.00	3,700.00	
Materials/Supply	100	111	62410	6,563.45	4,000.00	4,000.00	-	0.0%
Office Supplies	100	111	62430	6,047.48	7,000.00	7,000.00	-	0.0%
Repair/Maintenance	100	111	63505	2,717.17	1,000.00	1,000.00	-	0.0%
Other Outside Services	100	111	63508	6,224.11	6,000.00	6,000.00	-	0.0%
Shredding Services	100	111	63509	1,059.51	1,000.00	1,000.00	-	0.0%
Short Term Rental Services	100	111	63511	-	-	17,500.00	17,500.00	0.0%
Telephone	100	111	63530	6,056.80	4,000.00	3,000.00	(1,000.00)	-25.0%
Internet	100	111	63531	-	3,200.00	1,500.00	(1,700.00)	-53.1%
Website Design & Maintenance	100	111	63535	-	1,000.00	1,000.00	-	0.0%
Postage / Shipping	100	111	63540	2,197.55	3,000.00	2,000.00	(1,000.00)	-33.3%
Training	100	111	63605	2,920.88	9,000.00	11,000.00	2,000.00	22.2%
Insurance-Liability	100	111	63620	17,369.57	42,600.00	62,400.00	19,800.00	46.5%
Insurance-Property	100	111	63621	1,264.14	-	-	-	
Contract Services - IT	100	111	63635	13,662.50	10,000.00	10,000.00	-	0.0%
Temporary Assistance	100	111	63657	6,514.20	-	-	-	

City of Del Rey Oaks
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	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
Software/Server Subscription	100	111	64310	12,137.01	17,000.00	15,500.00	(1,500.00)	-8.8%
Agenda Management System	100	111	64315	7,480.00	5,000.00	7,000.00	2,000.00	40.0%
Document Management System	100	111	64316	437.50	1,500.00	-	(1,500.00)	-100.0%
Municipal Code Service	100	111	64320	1,097.50	5,000.00	5,000.00	-	0.0%
Membership Dues-Professional Org	100	111	64550	285.00	1,200.00	1,000.00	(200.00)	-16.7%
Membership Dues-Gov Agency	100	111	64552	650.00	700.00	700.00	-	0.0%
Printing / Publications	100	111	64575	3,137.08	2,500.00	2,000.00	(500.00)	-20.0%
Misc Expenses	100	111	64580	1,316.96	1,000.00	500.00	(500.00)	-50.0%
Election Cost	100	111	64588	-	15,000.00	500.00	(14,500.00)	-96.7%
Travel Expenses	100	111	64610	602.35	2,700.00	3,000.00	300.00	11.1%
Furniture & Equipment	100	111	66300	2,282.04	-	-	-	
Total City Clerk				362,621.96	582,200.00	648,200.00	66,000.00	11.3%
City Manager								
Payroll	100	120	61105	197,172.64	204,500.00	202,100.00	(2,400.00)	-1.2%
PERS UAL-After 06/30/2018	100	120	61123	-	-	500.00	500.00	
PERS UAL-Before 06/30/2018	100	120	61124	-	400.00	-	(400.00)	-100.0%
PERS Retirement	100	120	61125	11,416.22	15,900.00	16,100.00	200.00	1.3%
Medicare-ER	100	120	61130	2,904.13	2,900.00	2,900.00	-	0.0%
Unemployment Ins-Fed & State	100	120	61132	42.00	100.00	100.00	-	0.0%
Dental Expense	100	120	61135	2,126.19	2,400.00	2,400.00	-	0.0%
Health Insurance	100	120	61140	39,224.46	42,600.00	48,400.00	5,800.00	13.6%
Health Insurance -Retiree	100	120	61141	-	-	1,900.00	1,900.00	
Vision Ins	100	120	61145	118.40	400.00	400.00	-	0.0%
Workers Comp and EAP	100	120	61150	11,802.74	12,000.00	3,000.00	(9,000.00)	-75.0%
Wellness Program	100	120	61155	576.93	500.00	500.00	-	0.0%
Educational Incentive Pay	100	120	61157	-	-	-	-	
Admin Leave	100	120	61175	3,109.76	-	-	-	
Auto Allowance	100	120	61180	5,192.46	5,400.00	5,400.00	-	0.0%
Office Supplies	100	120	62430	777.08	1,500.00	300.00	(1,200.00)	-80.0%
Insurance-Liability	100	120	63620	22,402.12	36,700.00	51,000.00	14,300.00	39.0%
Insurance-Property	100	120	63621	1,629.24	-	-	-	
Membership Dues-Professional Org	100	120	64550	1,555.00	3,500.00	1,700.00	(1,800.00)	-51.4%
Membership Dues-Govt Agency	100	120	64552	300.00	700.00	700.00	-	0.0%
Books and Periodicals	100	120	64565	-	300.00	-	(300.00)	-100.0%
Travel Expenses	100	120	64610	4,251.19	1,000.00	1,000.00	-	0.0%
Contingency	100	120	66905	2,375.00	-	-	-	
Total City Manager				306,975.56	330,800.00	338,400.00	7,600.00	2.3%
Finance								
ADP Payroll Fees	100	130	62310	8,598.99	7,000.00	8,500.00	1,500.00	21.4%
Bank Service Charges	100	130	62320	4,396.94	6,000.00	4,000.00	(2,000.00)	-33.3%
Credit Card Fees	100	130	62321	4,701.12	6,000.00	5,000.00	(1,000.00)	-16.7%
Bank Reconciliation Adjustments	100	130	62325	2,030.17	-	-	-	
Grant Writing Services	100	130	62327	4,458.00	-	-	-	
Accounting Software	100	130	62431	12,646.14	5,000.00	5,000.00	-	0.0%
Budget Software	100	130	62433	-	-	14,000.00	14,000.00	
Audit-General	100	130	63625	33,900.00	40,000.00	40,000.00	-	0.0%
Audit -Sales Tax	100	130	63626	563.54	5,000.00	5,000.00	-	0.0%
Actuarial Services	100	130	63627	1,200.00	4,500.00	4,500.00	-	0.0%
Accounting Services-RGS	100	130	63645	314,619.36	218,300.00	150,000.00	(68,300.00)	-31.3%
Contract Services -Fee Study	100	130	63651	-	20,000.00	-	(20,000.00)	-100.0%
Total Finance				387,114.26	311,800.00	236,000.00	(75,800.00)	-24.3%
Legal								
Legal Services	100	150	63650	97,597.77	85,650.00	86,000.00	350.00	0.4%
Legal Advert	100	150	64560	4,817.61	2,300.00	2,300.00	-	0.0%
Misc Expenses	100	150	64580	459.94	1,000.00	1,000.00	-	0.0%
Total Legal				102,875.32	88,950.00	89,300.00	350.00	0.4%
Planning & Building Regulation								
Economic Development Services	100	160	63639	43,765.00	10,000.00	20,000.00	10,000.00	100.0%

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	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
Planning Services	100	160	63640	114,635.37	50,000.00	40,000.00	(10,000.00)	-20.0%
Contract Services - Housing Element	100	160	63642	16,856.15	-	50,000.00	50,000.00	
Building Inspections Services	100	160	63648	53,443.22	95,400.00	32,400.00	(63,000.00)	-66.0%
Engineering Services	100	160	63649	8,429.25	5,000.00	5,000.00	-	0.0%
Code Enforcement Services	100	160	63656	2,158.00	5,000.00	2,000.00	(3,000.00)	-60.0%
Travel Expenses	100	160	64610	3,226.56	1,000.00	1,000.00	-	0.0%
Total Planning & Building Regulation				242,513.55	166,400.00	150,400.00	(16,000.00)	-9.6%
Government Buildings								
Materials/Supply	100	180	62410	-	2,000.00	2,000.00	-	0.0%
Repair/Maintenance	100	180	63505	7,611.03	5,000.00	5,000.00	-	0.0%
Other Outside Services	100	180	63508	1,531.00	1,000.00	1,000.00	-	0.0%
Utilities - PG&E	100	180	63520	-	5,000.00	8,000.00	3,000.00	60.0%
Janitorial Services	100	180	63660	3,250.00	3,000.00	4,200.00	1,200.00	40.0%
Total Government Buildings				12,392.03	16,000.00	20,200.00	4,200.00	26.3%
Non-Departmental								
Materials/Supply	100	190	62410	242.02	500.00	500.00	-	0.0%
Insurance-Liability	100	190	63620	12,829.74	25,000.00	25,000.00	-	0.0%
Insurance-Property	100	190	63621	1,875.35	9,000.00	9,000.00	-	0.0%
Insurance-PLL (Pollution Legal Liability)	100	190	63623	-	52,645.00	-	(52,645.00)	-100.0%
Membership Dues-Professional Org	100	190	64550	500.00	1,300.00	500.00	(800.00)	-61.5%
Membership Dues-Non Profit Agency Cc	100	190	64551	11,679.00	15,000.00	15,000.00	-	0.0%
Membership Dues-Government Agency	100	190	64552	5,131.68	5,500.00	5,500.00	-	0.0%
Misc Expenses	100	190	64580	258.21	1,000.00	1,000.00	-	0.0%
S.M.I.P.	100	190	64930	199.82	200.00	200.00	-	0.0%
SB 1473	100	190	64940	108.02	100.00	100.00	-	0.0%
Principal-PG&E	100	190	65751	1,264.98	-	-	-	
Non-Departmental				34,088.82	110,245.00	56,800.00	(53,445.00)	-48.5%
Police								
Payroll	100	210	61105	934,695.50	1,120,900.00	1,167,800.00	46,900.00	4.2%
Overtime	100	210	61110	134,467.94	140,000.00	150,000.00	10,000.00	7.1%
Overtime-DEA	100	210	61111	-	-	-	-	
Reserves Payroll	100	210	61120	92,405.83	95,000.00	95,000.00	-	0.0%
PERS UAL - After 06/30/18	100	210	61123	1,020.00	13,400.00	30,400.00	17,000.00	126.9%
PERS UAL-Before 06/30/2018	100	210	61124	101,918.00	110,200.00	111,000.00	800.00	0.7%
PERS Retirement	100	210	61125	128,368.90	150,200.00	163,000.00	12,800.00	8.5%
PERS 457 Expense	100	210	61126	29,100.00	32,400.00	32,400.00	-	0.0%
Medicare-ER	100	210	61130	17,272.10	19,200.00	17,400.00	(1,800.00)	-9.4%
Social Security-ER	100	210	61131	1,177.96	-	1,000.00	1,000.00	
Unemployment Ins-Fed & State	100	210	61132	8,281.83	13,000.00	13,000.00	-	0.0%
Dental Expense	100	210	61135	13,439.19	16,200.00	16,200.00	-	0.0%
Health Insurance	100	210	61140	240,564.07	304,800.00	342,300.00	37,500.00	12.3%
Health Insurance -Retiree	100	210	61141	1,848.00	-	-	-	
Vision Ins	100	210	61145	2,495.42	2,500.00	2,500.00	-	0.0%
Workers Comp and EAP	100	210	61150	173,311.44	142,000.00	141,500.00	(500.00)	-0.4%
Wellness Program	100	210	61155	4,026.30	5,000.00	5,000.00	-	0.0%
Educational Incentive Pay	100	210	61157	-	-	16,800.00	16,800.00	
Longevity Pay	100	210	61158	-	-	9,300.00	9,300.00	
Uniform Allowance	100	210	61160	6,750.00	10,000.00	10,000.00	-	0.0%
Admin Leave	100	210	61175	-	-	-	-	
Materials/Supply	100	210	62410	9,658.77	15,000.00	15,000.00	-	0.0%
Ammunition	100	210	62420	3,905.89	5,000.00	5,000.00	-	0.0%
Body Armor Vests	100	210	62422	12,142.15	1,500.00	1,500.00	-	0.0%
Office Supplies	100	210	62430	3,677.67	5,000.00	5,000.00	-	0.0%
Auto Operations - Supplies / Equip	100	210	62710	-	2,500.00	1,000.00	(1,500.00)	-60.0%
Auto Operations - Fuel	100	210	62720	34,785.26	30,000.00	30,000.00	-	0.0%
Repair/Maintenance	100	210	63505	2,350.13	2,000.00	2,000.00	-	0.0%
Other Outside Services	100	210	63508	6,910.75	5,000.00	5,000.00	-	0.0%
Shredding Services	100	210	63509	888.07	1,000.00	1,000.00	-	0.0%

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Utilities - PG&E	100	210	63520	-	5,000.00	8,000.00	3,000.00	60.0%
Telephone	100	210	63530	17,252.64	8,000.00	8,000.00	-	0.0%
Internet	100	210	63531	9,538.82	9,500.00	6,000.00	(3,500.00)	-36.8%
Annual Maintenance-Records Mgmt Sof	100	210	63537	6,277.79	3,500.00	5,000.00	1,500.00	42.9%
Record Management-Historical	100	210	63538	-	3,400.00	3,400.00	-	0.0%
Postage / Shipping	100	210	63540	191.51	500.00	500.00	-	0.0%
Training	100	210	63605	4,088.55	5,000.00	5,000.00	-	0.0%
Insurance-Liability	100	210	63620	143,389.30	214,300.00	290,200.00	75,900.00	35.4%
Insurance-Property	100	210	63621	10,065.45	9,000.00	9,000.00	-	0.0%
Insurance-Vehicles	100	210	63622	-	2,550.00	2,550.00	-	0.0%
Audit-General	100	210	63625	4,500.00	5,000.00	5,000.00	-	0.0%
Actuarial Services	100	210	63627	-	2,500.00	2,500.00	-	0.0%
Professional Services	100	210	63628	-	12,000.00	12,000.00	-	0.0%
Contract Services - IT	100	210	63635	13,037.50	12,900.00	12,900.00	-	0.0%
Contract Services-Others	100	210	63637	3,489.07	4,200.00	4,200.00	-	0.0%
Legal Services	100	210	63650	-	3,800.00	3,800.00	-	0.0%
Janitorial Services	100	210	63660	2,750.00	3,000.00	4,200.00	1,200.00	40.0%
911-NGEN Phase II Upgrade	100	210	63664	-	7,000.00	7,000.00	-	0.0%
911-Radio Dispatch	100	210	63665	54,696.13	59,350.00	61,800.00	2,450.00	4.1%
911-Inform MDT Terminal Service	100	210	63666	716.00	900.00	1,000.00	100.00	11.1%
911-Notification System	100	210	63667	118.00	400.00	400.00	-	0.0%
911-NGEN O&M	100	210	63668	7,969.16	13,400.00	14,400.00	1,000.00	7.5%
911-NGEN Debt (Capital Fee)	100	210	63669	5,128.32	7,700.00	8,000.00	300.00	3.9%
Auto Repair/Maintenance	100	210	63730	21,463.05	19,500.00	23,000.00	3,500.00	17.9%
Parking & Admin Citations Services	100	210	63812	8,504.34	9,000.00	9,000.00	-	0.0%
Animal Regulation Fire	100	210	63820	1,195.00	500.00	500.00	-	0.0%
Fund Jail & Prisoner	100	210	63830	140.64	200.00	200.00	-	0.0%
ACJIS System	100	210	63840	13,220.55	9,000.00	9,000.00	-	0.0%
Software/Server Subscription	100	210	64310	16,073.84	20,000.00	22,700.00	2,700.00	13.5%
Computer Server	100	210	64318	-	2,500.00	5,000.00	2,500.00	100.0%
Personnel Recruit & Pre-Employment	100	210	64545	957.26	3,000.00	3,000.00	-	0.0%
Membership Dues-Professional Org	100	210	64550	9,753.96	9,000.00	9,000.00	-	0.0%
Membership Dues-Non Profit Agency Cc	100	210	64551	-	500.00	500.00	-	0.0%
Membership Dues-Government Agency	100	210	64552	-	5,000.00	5,000.00	-	0.0%
Books and Periodicals	100	210	64565	252.40	900.00	900.00	-	0.0%
Printing / Publications	100	210	64575	2,245.88	2,000.00	2,000.00	-	0.0%
Misc Expenses	100	210	64580	1,226.83	1,000.00	1,000.00	-	0.0%
Travel Expenses	100	210	64610	11,034.70	13,000.00	13,000.00	-	0.0%
Principal-Motorola Lease-Cameras	100	210	65104	19,752.32	21,350.00	21,350.00	-	0.0%
Principal-Sunridge Records Mgmt	100	210	65106	8,258.00	8,500.00	8,500.00	-	0.0%
Interest-Sunridge Records Mgmt	100	210	65107	455.40	300.00	300.00	-	0.0%
Principal-Auto Lease	100	210	65740	1,265.00	-	-	-	-
Capital Outlay Ecogreen (PG&E)	100	210	66308	21,504.00	-	-	-	-
Vehicle Replacement	100	210	66735	58,950.38	21,050.00	-	(21,050.00)	-100.0%
Total Police				2,444,922.96	2,781,000.00	2,998,900.00	217,900.00	7.8%
Fire/Animal Control								
Fire Seaside	100	220	63810	227,515.00	236,600.00	243,300.00	6,700.00	2.8%
Total Fire/Animal Control				227,515.00	236,600.00	243,300.00	6,700.00	2.8%
Public Works/Streets								
Payroll	100	311	61105	84,478.45	84,800.00	87,800.00	3,000.00	3.5%
Overtime	100	311	61110	-	3,000.00	-	(3,000.00)	-100.0%
PERS UAL-After 06/30/2018	100	311	61123	-	-	500.00	500.00	-
PERS UAL-Before 06/30/2018	100	311	61124	-	400.00	-	(400.00)	-100.0%
PERS Retirement	100	311	61125	6,315.86	6,600.00	7,100.00	500.00	7.6%
Medicare-ER	100	311	61130	1,224.97	1,300.00	1,300.00	-	0.0%
Unemployment Ins-Fed & State	100	311	61132	42.01	100.00	100.00	-	0.0%
Dental Expense	100	311	61135	1,396.78	1,800.00	1,600.00	(200.00)	-11.1%
Health Insurance	100	311	61140	30,172.68	33,200.00	37,200.00	4,000.00	12.0%

City of Del Rey Oaks
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
Vision Ins	100	311	61145	198.12	300.00	300.00	-	0.0%
Workers Comp and EAP	100	311	61150	5,317.74	5,500.00	1,500.00	(4,000.00)	-72.7%
Wellness Program	100	311	61155	576.93	500.00	500.00	-	0.0%
Educational Incentive Pay	100	311	61157	-	-	1,200.00	1,200.00	
Materials/Supply	100	311	62410	5,792.26	12,000.00	10,000.00	(2,000.00)	-16.7%
Office Supplies	100	311	62430	737.21	1,500.00	1,500.00	-	0.0%
Auto Operations - Supplies / Equip	100	311	62710	645.97	2,500.00	2,500.00	-	0.0%
Auto Operations - Fuel	100	311	62720	5,750.45	6,000.00	5,000.00	(1,000.00)	-16.7%
Repair/Maintenance	100	311	63505	14,973.11	29,800.00	17,900.00	(11,900.00)	-39.9%
Other Outside Services	100	311	63508	440.00	1,000.00	1,000.00	-	0.0%
Gabilan Crew	100	311	63515	2,702.00	5,000.00	3,000.00	(2,000.00)	-40.0%
Utilities - PG&E	100	311	63520	16,295.18	10,000.00	5,000.00	(5,000.00)	-50.0%
Utilities - Water	100	311	63525	6,239.62	5,000.00	5,000.00	-	0.0%
Telephone	100	311	63530	120.72	400.00	200.00	(200.00)	-50.0%
Internet	100	311	63531	-	600.00	600.00	-	0.0%
Training	100	311	63605	714.00	4,000.00	2,000.00	(2,000.00)	-50.0%
Insurance-Liability	100	311	63620	10,658.17	15,600.00	21,200.00	5,600.00	35.9%
Insurance-Property	100	311	63621	775.50	-	-	-	
Insurance-Vehicles	100	311	63622	4,267.00	5,000.00	5,000.00	-	0.0%
SB1383 Organic Waste Regs Services	100	311	63654	10,626.00	9,000.00	14,000.00	5,000.00	55.6%
Hazardous Waste Disposal	100	311	63655	-	-	500.00	500.00	0.0%
Auto Repair/Maintenance	100	311	63730	2,810.91	8,300.00	5,000.00	(3,300.00)	-39.8%
Printing / Publications	100	311	64575	1,937.53	1,300.00	1,300.00	-	0.0%
Storm Water Project - Phase 4	100	311	64920	15,171.00	23,500.00	15,000.00	(8,500.00)	-36.2%
Equipment	100	311	66302	20,101.99	2,000.00	2,000.00	-	0.0%
Contingency	100	311	66905	-	-	-	-	0.0%
Total Public Works/Streets				250,482.16	280,000.00	256,800.00	(23,200.00)	-8.3%
Parks/Recreation								
Materials/Supply	100	411	62410	10,290.52	13,500.00	10,000.00	(3,500.00)	-25.9%
Office Supplies	100	411	62430	68.19	1,000.00	1,000.00	-	0.0%
Repair/Maintenance	100	411	63505	26,543.44	25,000.00	20,000.00	(5,000.00)	-20.0%
Park Planning Consultant	100	411	63612	-	-	75,000.00	75,000.00	0.0%
Utilities - Water	100	411	63525	3,557.39	3,500.00	3,500.00	-	0.0%
Travel Expenses	100	411	64610	69.85	100.00	100.00	-	0.0%
Total Parks/Recreation				40,529.39	43,100.00	109,600.00	66,500.00	154.3%
Total Expenditures				4,434,305.38	4,977,995.00	5,178,300.00	200,305.00	4.0%
Excess(Deficit) of Revenue Over Expenditures				537,345.76	(156,695.00)	(87,100.00)	69,595.00	
Other Financing Sources and Uses								
Transfers Out to CIP	100	000	81003	(138,900.00)	(80,000.00)	(375,446.00)	(295,446.00)	369.3%
Transfers In from ARPA	100	000	82005	-	167,446.00	-	(167,446.00)	-100.0%
				(138,900.00)	87,446.00	(375,446.00)	(462,892.00)	
Police	100	210		21,504.00	-	-	-	
Total Police				21,504.00	-	-	-	
Total Other Financing Sources and Uses				(117,396.00)	87,446.00	(375,446.00)	(462,892.00)	-529.3%
TOTAL GENERAL FUND				4,551,701.38	4,890,549.00	5,553,746.00	(262,587.00)	-5.4%
Excess(Deficit) of Revenue Over Expenditures				419,949.76	(69,249.00)	(462,546.00)	(393,297.00)	

City of Del Rey Oaks
FY 2026 Proposed Budget

Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
GENERAL FUND SUMMARY:			FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	
Revenue			4,971,651.14	4,821,300.00	5,091,200.00	269,900.00	5.6%
Expenditures						6%	
110 Council			22,274.37	30,900.00	30,400.00	(500.00)	-1.6%
111 City Clerk			362,621.96	582,200.00	648,200.00	66,000.00	11.3%
120 City Manager			306,975.56	330,800.00	338,400.00	7,600.00	2.3%
130 Finance			387,114.26	311,800.00	236,000.00	(75,800.00)	-24.3%
150 Legal			102,875.32	88,950.00	89,300.00	350.00	0.4%
160 Planning and Building Regulations			242,513.55	166,400.00	150,400.00	(16,000.00)	-9.6%
180 Government Buildings			12,392.03	16,000.00	20,200.00	4,200.00	26.3%
190 Non-Depratmental			34,088.82	110,245.00	56,800.00	(53,445.00)	-48.5%
210 Police			2,444,922.96	2,781,000.00	2,998,900.00	217,900.00	7.8%
220 Fire/Animal Control			227,515.00	236,600.00	243,300.00	6,700.00	2.8%
311 Public Works/Street			250,482.16	280,000.00	256,800.00	(23,200.00)	-8.3%
411 Parks/Recreation			40,529.39	43,100.00	109,600.00	66,500.00	154.3%
Total			4,434,305.38	4,977,995.00	5,178,300.00	200,305.00	4.0%
Excess(Deficit) of Revenue Over Expenditures			537,345.76	(156,695.00)	(87,100.00)	69,595.00	
Transfers In-ARPA			-	167,446.00	-	(167,446.00)	
Transfers Out-CIP			(138,900.00)	(80,000.00)	(375,446.00)	(295,446.00)	
Excess(Deficit) of Revenue Over Expenditures+Transfers Out			398,445.76	(69,249.00)	(462,546.00)	(393,297.00)	

210 - Gas Tax Fund

Revenue							
Non Department Specific							
Gas Tax 2103	210	000 47010	14,345.38	15,100.00	15,000.00	(100.00)	
Gas Tax 2105	210	000 47020	9,566.80	10,500.00	10,100.00	(400.00)	
Gas Tax 2106	210	000 47030	8,933.39	9,500.00	9,200.00	(300.00)	
Gas Tax 2107	210	000 47040	12,949.50	12,400.00	13,700.00	1,300.00	
Gas Tax 2107.5	210	000 47050	1,000.00	1,000.00	1,000.00	-	
Total Non Department Specific			46,795.07	48,500.00	49,000.00	500.00	
Total Revenue			46,795.07	48,500.00	49,000.00	500.00	
Expenditures							
Public Works/Streets							
Street Sweeping	210	311 63510	9,485.10	10,000.00	10,000.00	-	
Street Lighting	210	311 63910	122.35	15,000.00	20,400.00	5,400.00	
Principal-PG&E	210	311 65751	13,422.92	2,550.00	2,550.00	-	
Total Public Works/Streets			23,030.37	27,550.00	32,950.00	5,400.00	
Total Expense			23,030.37	27,550.00	32,950.00	5,400.00	
Excess(Deficit) of Revenue Over Expenditures			23,764.70	20,950.00	16,050.00	(4,900.00)	
Beginning Fund Balance				109,210.00	130,160.00		
Ending Fund Balance				130,160.00	146,210.00		

**City of Del Rey Oaks
FY 2026 Proposed Budget**

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
211 - SB1 Fund-RMRA								
Revenue								
Non Department Specific								
SB 1 Funds	211	000	47777	39,894.97	40,800.00	41,300.00	500.00	
Total Non Department Specific				39,894.97	40,800.00	41,300.00	500.00	
Total Revenue				39,894.97	40,800.00	41,300.00	500.00	
Expenditures								
Saucito/Work Gutter & Curb								
Curb and Gutter Repair	211	537	66327	13,195.00	40,000.00	-	(40,000.00)	
Total Saucito/Work Gutter & Curb				13,195.00	40,000.00	-	(40,000.00)	
Rosita Emergency Repairs								
Curb and Gutter Repair	211	539	66327	-	150,000.00	-	(150,000.00)	
Total Rosita Emergency Repairs				-	150,000.00	-	(150,000.00)	
Total Expenditures				13,195.00	190,000.00	-	(190,000.00)	
Excess(Deficit) of Revenue Over Expenditures				26,699.97	(149,200.00)	41,300.00	190,500.00	
Beginning Fund Balance					161,731.00	12,531.00		
Ending Fund Balance					12,531.00	53,831.00		
212 - Measure X Fund								
Revenue								
Non Department Specific								
Measure X	212	000	47775	98,018.26	95,102.00	95,900.00	798.00	
Total Non Department Specific				98,018.26	95,102.00	95,900.00	798.00	
Total Revenue				98,018.26	95,102.00	95,900.00	798.00	
Expenditures								
Via Verde/Los Encino Repair								
Street Improvements	212	524	66410	39,480.00	-	-	-	
Total Via Verde/Los Encinos Repair				39,480.00	-	-	-	
Angelus/Rosita Storm Drain Repair (Engineering)								
Street Improvements	212	525	66410	1,199.00	-	-	-	
Total Angelus/Rosita Storm Drain Repair (Engineering)				1,199.00	-	-	-	
Debt Service - Measure X								
Principal - Measure X Loan	212	610	65103	77,503.09	80,400.00	83,900.00	3,500.00	
Interest - Measure X	212	610	65203	20,977.38	14,000.00	12,000.00	(2,000.00)	
Total Debt Service - Measure X				98,480.47	94,400.00	95,900.00	1,500.00	
Total Expenditures				139,159.47	94,400.00	95,900.00	1,500.00	
Other Financing Sources and Uses								
Rosita Emergency Repairs								
Transfers Out to Grants	212	539	81004	-	(74,100.00)	-	74,100.00	
Total Other Financing Sources and Uses				-	(74,100.00)	-	74,100.00	
Excess(Deficit) of Revenue Over Expenditures				(41,141.21)	(73,398.00)	-	73,398.00	
Beginning Fund Balance					73,398.00	-		
Ending Fund Balance					-	-		

**City of Del Rey Oaks
FY 2026 Proposed Budget**

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
221 - FORA Habitat Management Fund								
Expenditures								
Planning & Building Regulation								
Contract Services - Habitat Management	221	160	63646	9,103.50	16,884.00	-	(16,884.00)	
Total Expenditures				9,103.50	16,884.00	-	(16,884.00)	
Excess(Deficit) of Revenue Over Expenditures				(9,103.50)	(16,884.00)	-	16,884.00	
Beginning Fund Balance					727,338.00	710,454.00		
Ending Fund Balance					710,454.00	710,454.00		
222 - FORA Land Development								
Revenue								
Non Department Specific								
DDA Developer Deposit	222	000	47911	-	75,000.00	-	(75,000.00)	
Total Revenue				-	75,000.00	-	(75,000.00)	
Expenditures								
Planning & Building Regulation								
Legal Services	222	160	63650		20,000.00		(20,000.00)	
Economic Development Services	222	160	63639	-	55,000.00	-	(55,000.00)	
Total Expenditures				-	75,000.00	-	(75,000.00)	
Excess(Deficit) of Revenue Over Expenditures				-	-	-	(75,000.00)	
Beginning Fund Balance					-	-		
Ending Fund Balance					-	-		
223 - ARPA Fund								
Expenditures								
Police								
Mobile Data Terminals	223	210	66305	465.55	-	-	-	
Portable Radios	223	210	66306	2,548.26	-	-	-	
Total Police				3,013.81	-	-	-	
City Hall Parking Lot Imp								
Parking Lot Improvements & Repairs	223	527	66425	-	-	-	-	
Total City Hall Parking Lot Imp				-	-	-	-	
Total Expenditures				3,013.81	-	-	-	
Other Financing Sources and Uses								
Non Department Specific								
Transfers Out to GF	223	000	81005	-	(167,446.00)	-	167,446.00	
Total Other Financing Sources and Uses				-	(167,446.00)	-	167,446.00	
Excess(Deficit) of Revenue Over Expenditures				(3,013.81)	(167,446.00)	-	167,446.00	
Beginning Fund Balance					167,446.00	-		
Ending Fund Balance					-	-		

**City of Del Rey Oaks
FY 2026 Proposed Budget**

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
231 - BSCC-Officer Wellness & Mental Health Grant								
Expenditures								
Police								
	231	210	64314	1,999.00	2,000.00	2,000.00	-	
				1,999.00	2,000.00	2,000.00	-	
				1,999.00	2,000.00	2,000.00	-	
Excess(Deficit) of Revenue Over Expenditures								
				(1,999.00)	(2,000.00)	(2,000.00)	-	
Beginning Fund Balance								
Ending Fund Balance								
236 - Drug Enforcement Administration (DEA)								
Revenue								
Police								
	236	210	47782	31,260.82	44,000.00	44,000.00	-	
				31,260.82	44,000.00	44,000.00	-	
				31,260.82	44,000.00	44,000.00	-	
Expenditures								
Police								
	236	210	61111	24,520.04	44,000.00	44,000.00	-	
				24,520.04	44,000.00	44,000.00	-	
				24,520.04	44,000.00	44,000.00	-	
Excess(Deficit) of Revenue Over Expenditures								
				6,740.78	-	-	-	
Beginning Fund Balance								
Ending Fund Balance								
242 - REAP Grant								
Revenue								
Planning & Building Regulation								
	242	160	47241	31,414.00	42,500.00	-	(42,500.00)	
				31,414.00	42,500.00	-	(42,500.00)	
				31,414.00	42,500.00	-	(42,500.00)	
Expenditures								
Planning & Building Regulation								
	242	160	63640	31,414.00	42,500.00	-	(42,500.00)	
				31,414.00	42,500.00	-	(42,500.00)	
				31,414.00	42,500.00	-	(42,500.00)	
Excess(Deficit) of Revenue Over Expenditures								
				-	-	-	-	
Beginning Fund Balance								
Ending Fund Balance								
251 - Cal Fire Grant								
Revenue								
Parks/Recreation								
	251	411	47768	20,631.90	297,300.00	-	(297,300.00)	
				20,631.90	297,300.00	-	(297,300.00)	

**City of Del Rey Oaks
FY 2026 Proposed Budget**

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
Total Revenue				20,631.90	297,300.00	-	(297,300.00)	
Expenditures								
Parks/Recreation								
Tree Service	251	411	63913	-	297,300.00	-	(297,300.00)	
Equipment	251	411	66302	20,631.90	-	-		
Total Parks/Recreation				20,631.90	297,300.00	-	(297,300.00)	
Total Expenditures				20,631.90	297,300.00	-	(297,300.00)	
Excess(Deficit) of Revenue Over Expenditures				-	-	-	-	
Beginning Fund Balance					-	-		
Ending Fund Balance					-	-		
260 - CDBG Fund								
Revenue								
Parks/Recreation								
CDBG Grant	260	411	47765	-	90,000.00	-	(90,000.00)	
Total Parks/Recreation				-	90,000.00	-	(90,000.00)	
Total Revenue				-	90,000.00	-	(90,000.00)	
Expenditures								
Parks/Recreation								
Park Improvements	260	411	66420	-	90,000.00	-	(90,000.00)	
Total Parks/Recreation				-	90,000.00	-	(90,000.00)	
Total Expenditures				-	90,000.00	-	(90,000.00)	
Excess(Deficit) of Revenue Over Expenditures				-	-	-	-	
Beginning Fund Balance					-	-		
Ending Fund Balance					-	-		
301 - Capital Projects								
Expenditures								
Housing Element 6th Cycle								
Housing Element 6th Cycle	301	532	63638	138,900.00	-	-		
Total Housing Element 6th Cycle				138,900.00	-	-		
Vehicle Replacement								
Vehicle Replacement (set aside)	301	533	66735	-	45,000.00	45,000.00	-	
Total Housing Element 6th Cycle				-	45,000.00	45,000.00	-	
City Hall Facility Repairs & Upgrades								
Repairs and Improvements	301	541	66322	-	20,000.00	20,000.00	-	
Total City Hall Facility Repairs & Upgrades				-	20,000.00	20,000.00	-	
Council Chamber Technology Project								
Technology Upgrades	301	542	66323	-	5,000.00	5,000.00	-	
Total Council Chamber Technology Project				-	5,000.00	5,000.00	-	
PD Radio Replacement								
PD Radio Replacement	301	543	66736	-	10,000.00	10,000.00	-	
Total PD Radio Replacement				-	10,000.00	10,000.00	-	
Technology Replacement								
Technology Replacement	301	544	66324	-	-	3,000.00	3,000.00	
Total Technology Replacement				-	-	3,000.00	3,000.00	
City Hall Sewer Upgrades								
City Hall Sewer Upgrades	301	545	66426	-	-	40,000.00	40,000.00	
Total City Hall Sewer Upgrades				-	-	40,000.00	40,000.00	

**City of Del Rey Oaks
FY 2026 Proposed Budget**

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
City Hall Chamber Renovations								
City Hall Chamber Renovations	301	546	66427	-	-	50,000.00	50,000.00	
Total City Hall Chamber Renovations				-	-	50,000.00	50,000.00	
City Hall Fence Replacement								
City Hall Fence Replacement	301	547	66428	-	-	20,000.00	20,000.00	
Total City Hall Parking Lot Improvements				-	-	20,000.00	20,000.00	
City Hall Parking Lot Improvements								
City Hall Parking Lot Improvements	301	548	66429	-	-	167,446.00	167,446.00	
Total City Hall Roof Repairs				-	-	167,446.00	167,446.00	
Adair Stairs Repairs								
Adair Stairs Repairs	301	549	66430	-	-	15,000.00	15,000.00	
Total Adair Repairs				-	-	15,000.00	15,000.00	
Total Expenditures				138,900.00	80,000.00	375,446.00	93,000.00	
Other Financing Sources and Uses								
Housing Element 6th Cycle								
Transfers In from GF	301	532	82003	138,900.00	-	-	-	
Total Housing Element 6th Cycle				138,900.00	-	-	-	
Vehicle Replacement								
Transfers In from GF	301	533	82003	-	45,000.00	45,000.00	-	
Total Vehicle Replacement				-	45,000.00	45,000.00	-	
City Hall Facility Repairs & Upgrades								
Transfers In from GF	301	541	82003	-	20,000.00	20,000.00	-	
Total City Hall Facility Repairs & Upgrades				-	20,000.00	20,000.00	-	
Council Chamber Technology Project								
Transfers In from GF	301	542	82003	-	5,000.00	5,000.00	-	
Total Council Chamber Technology Project				-	5,000.00	5,000.00	-	
PD Radio Replacement								
Transfers In from GF	301	543	82003	-	10,000.00	10,000.00	-	
Total PD Radio Replacement				-	10,000.00	10,000.00	-	
Technology Replacement								
Transfers In from GF	301	544	82003	-	-	3,000.00	3,000.00	
Total Technology Replacement				-	-	3,000.00	3,000.00	
City Hall Sewer Upgrades								
Transfers In from GF	301	545	82003	-	-	40,000.00	40,000.00	
Total City Hall Sewer Upgrades				-	-	40,000.00	40,000.00	
City Hall Chamber Renovations								
Transfers In from GF	301	546	82003	-	-	50,000.00	50,000.00	
Total City Hall Chamber Renovations				-	-	50,000.00	50,000.00	
City Hall Fence Replacement								
Transfers In from GF	301	547	82003	-	-	20,000.00	20,000.00	
Total City Hall Fence Replacement				-	-	20,000.00	20,000.00	
City Hall Parking Lot Improvements								
Transfers In from GF	301	548	82003	-	-	167,446.00	167,446.00	
Total City Hall Parking Lot Improvements				-	-	167,446.00	167,446.00	
Adair Stairs Repairs								
Transfers In from GF	301	549	82003	-	-	15,000.00	15,000.00	
Total Adair Stairs Repairs				-	-	15,000.00	15,000.00	
Total Other Financing Sources and Uses				138,900.00	80,000.00	375,446.00	93,000.00	
Excess(Deficit) of Revenue Over Expenditures				-	-	-	-	
Beginning Fund Balance					950.00	950.00		
Ending Fund Balance					950.00	950.00		

City of Del Rey Oaks
 FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
321 - SBR Engineering Fund								
SBR Contract-Engineering & Others								
Contract Services - Engineering	321	518	63611	6,582.19	300,000.00	200,000.00	(100,000.00)	
Contract Services-Others	321	518	63637	10,673.15	-	-		
Total SBR Contract-Engineering & Others				17,255.34	300,000.00	200,000.00	(100,000.00)	
Total Expenditures				17,255.34	300,000.00	200,000.00	(100,000.00)	
Excess(Deficit) of Revenue Over Expenditures				(17,255.34)	(300,000.00)	(200,000.00)	100,000.00	
Beginning Fund Balance					488,575.00	188,575.00		
Ending Fund Balance					188,575.00	(11,425.00)		
323 - SBR Construction Fund								
Revenue								
Non Department Specific								
FORA Contribution for SBR Constructio	323	000	47772	1,000.00	-	-	-	
Total Non Department Specific				1,000.00	-	-	-	
Total Revenue				1,000.00	-	-	-	
Beginning Fund Balance					7,269,813.00	7,269,813.00		
Ending Fund Balance					7,269,813.00	7,269,813.00		
331 - FHA Grant Fund								
Revenue								
Non Department Specific								
FHWA Grant	331	000	47523	-	543,400.00	-		
Non Department Specific				-	543,400.00	-	-	
Total Revenue				-	543,400.00	-	-	
Expenditures								
Rosita Emergency Repairs								
Contract Services - Engineering	331	539	63611	33,128.80	90,371.20	-	(90,371.20)	
Road Construction	331	539	66411	-	494,000.00	-	(494,000.00)	
Total Rosita Emergency Repairs				33,128.80	584,371.20	-	(584,371.20)	
Total Expenditures				33,128.80	584,371.20	-	(584,371.20)	
Other Financing Sources and Uses								
Rosita Emergency Repairs								
Transfers In from Measure X	331	539	82004	-	74,100.00	-	(74,100.00)	
Total Rosita Emergency Repairs				-	74,100.00	-	(74,100.00)	
Total Other Financing Sources and Uses				-	74,100.00	-	(74,100.00)	
Excess(Deficit) of Revenue Over Expenditures				(33,128.80)	33,128.80	-	510,271.20	
Beginning Fund Balance					(33,129.00)	(0.20)		
Ending Fund Balance					(0.20)	(0.20)		

City of Del Rey Oaks
 FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
332 - FEMA & OES								
Revenue								
Non Department Specific								
OES	332	000	47519	-	14,555.00	-	(14,555.00)	
FEMA	332	000	47520	-	58,218.00	-	(58,218.00)	
				-	72,773.00	-	(72,773.00)	
Total Revenue				-	72,773.00	-	(72,773.00)	
Expenditures								
City Hall Facility Repairs & Upgrades								
Repairs and Improvements	332	541	66322	-	72,773.00	-	(72,773.00)	
				-	72,773.00	-	(72,773.00)	
Total Expenditures				-	72,773.00	-	(72,773.00)	
Excess(Deficit) of Revenue Over Expenditures				-	-	-	-	
Beginning Fund Balance					-	-		
Ending Fund Balance					-	-		

**City of Del Rey Oaks
Position Control List for FY 2025-2026**

Position	Actual 2023-24	Budget 2024-25	Proposed 2025-26
City Manager	1	1	1
Deputy City Clerk & Assistant to the City Manager	0	0	0
City Clerk	1	1	1
Administrative Services Technician		1	1
Deputy City Clerk/Permit Clerk	0	1	1
Administrative Assistant	1	0	0
Assistant City Manager and Chief of Police	0	0	1
Chief of Police	1	1	0
Commander	1	1	1
Sergeant	3	3	2
Police Officer *	5	5	6
Public Works Supervisor	1	1	1
Total Positions	14	15	15

*Police Officer positions are authorized at 6 but only 5 positions are filled for FY 25-26 Budget

CITY OF DEL REY OAKS
SALARY SCHEDULE FOR FISCAL YEAR 2025-2026

Item B.

Title	Step 1	Step 2	Step 3	Step 4	Step 5	Contract
City Manager	Per Contract					
Monthly						16,844.50
Bi-weekly						7,774.40
Hourly Rate						97.18
Annual						202,134.00
Assistant City Manager & Chief of Police	Per Contract					
Monthly						14,666.67
Bi-weekly						6,769.23
Hourly Rate						84.62
Annual						176,000.00
City Clerk						
Monthly	6,974.92	7,323.33	7,689.08	8,073.83	8,477.75	
Bi-weekly	3,219.20	3,380.00	3,548.80	3,726.40	3,912.80	
Hourly Rate	40.24	42.25	44.36	46.58	48.91	
Annual	83,699.00	87,880.00	92,269.00	96,886.00	101,733.00	
Deputy City Clerk/Permit Clerk						
Monthly	5,286.67	5,551.83	5,829.17	6,120.42	6,427.17	
Bi-weekly	2,440.00	2,562.40	2,690.40	2,824.80	2,966.40	
Hourly Rate	30.50	32.03	33.63	35.31	37.08	
Annual	63,440.00	66,622.00	69,950.00	73,445.00	77,126.00	
Administrative Services Technician						
Monthly	5,286.67	5,551.83	5,829.17	6,120.42	6,427.17	
Bi-weekly	2,440.00	2,562.40	2,690.40	2,824.80	2,966.40	
Hourly Rate	30.50	32.03	33.63	35.31	37.08	
Annual	63,440.00	66,622.00	69,950.00	73,445.00	77,126.00	
Police Commander						
Monthly	8,526.67	8,952.58	9,400.33	9,869.83	10,363.08	
Bi-weekly	3,935.40	4,131.96	4,338.60	4,555.32	4,782.96	
Hourly Rate	46.85	49.19	51.65	54.23	56.94	
Annual	102,320.00	107,431.00	112,804.00	118,438.00	124,357.00	
Police Sergeant						
Monthly	7,525.67	7,902.42	8,297.42	8,712.33	9,147.33	
Bi-weekly	3,473.40	3,647.28	3,829.56	4,021.08	4,221.84	
Hourly Rate	41.35	43.42	45.59	47.87	50.26	
Annual	90,308.00	94,829.00	99,569.00	104,548.00	109,768.00	
Police Officer						
Monthly	6,490.08	6,814.08	7,154.42	7,513.00	7,887.92	
Bi-weekly	2,995.44	3,144.96	3,302.04	3,467.52	3,640.56	
Hourly Rate	35.66	37.44	39.31	41.28	43.34	
Annual	77,881.00	81,769.00	85,853.00	90,156.00	94,655.00	
Public Works Supervisor						
Monthly	5,655.83	5,938.42	6,234.83	6,546.83	6,964.50	
Bi-weekly	2,610.40	2,740.80	2,877.60	3,021.60	3,214.40	
Hourly Rate	32.63	34.26	35.97	37.77	40.18	
Annual	67,870.00	71,261.00	74,818.00	78,562.00	83,574.00	

CITY OF DEL REY OAKS
SALARY SCHEDULE FOR FISCAL YEAR 2025-2026

Item B.

Title	Step 1	Step 2	Step 3	Step 4	Step 5	Contract
Police Officer - Reserve Hourly Rate					35.66	
Temporary/Part Time EE Hourly Rate	At the discretion of the City Manager				50.00	

CITY OF DEL REY OAKS
SALARY SCHEDULE FOR FISCAL YEAR 2025-2026

1. Mayor and City Council Members shall be paid the sum of \$100.00 per month for attendance at all regular and special council meetings unless previously granted a leave of absence with pay, or unless excused by the Mayor.
2. The Mayor is paid an additional \$125 per month for promoting and advertising the City.
3. All employees of the City pay the full employee paid percent contribution to each employee's PERS account.
4. The Police Chief and the City manager's salaries are per individual contract.
5. Police Reserve officers are paid at a rate of \$35.66 per hour worked (1st step Police Officer).
- 6 Police Officers Uniform Allowance \$1,000 annually
- 7 City Manager: Auto Allowance \$450/month (\$5,400 annual)
- 8 PD works 84 hours/ pay period
- 9 Educational Incentive:
 - \$100 per month for Associate's degree
 - \$200 per month for Bachelor's degree
- 10 Longevity Pay:
 - 2% longevity pay for individual's working over 10 years
 - 4% longevity pay for individual's working over 20 years
- 11 Wellness: \$500 per year

Chart of Accounts

Account Code	Account Title
FUNDS:	
100	General Fund
210	Gas Tax Fund
211	SB1 Fund-RMRA
212	Measure X Fund
213	Corona Virus Relief Fund
221	FORA Habitat Management Fund
222	FORA Land Development
223	ARPA Fund
231	BSCC-Officer Wellness & Mental Health Grant
235	Asset Forfeitures
236	Drug Enforcement Administration (DEA)
242	REAP Grant
251	Cal Fire Grant
260	CDBG Fund
301	Capital Projects
310	TAMC Street Projects
311	Prop 68 Grant Fund
321	SBR Engineering Fund
322	SBR/GJM Intersection Construction Fund
323	SBR Construction Fund
331	FHA Grant Fund
332	FEMA & OES
910	Government Wide
920	General Long-Term Debt
DEPARTMENT/PROJECTS:	
000	Non Department Specific
110	Council
111	City Clerk
120	City Manager
130	Finance
140	Administration
150	Legal
160	Planning & Building Regulation
180	Government Buildings
190	Non-Departmental
210	Police
211	Cops
220	Fire/Animal Control
311	Public Works/Streets
411	Parks/Recreation
500	Capital Projects

Chart of Accounts

Account Code	Account Title
511	Street Slurry
512	Traffic Calming
513	Hwy 218 Corridor Planning
514	Street Reconstruction
515	Three Cedars, LLC
516	SBR Sewer Design
517	Solar City Hall
518	SBR Contract-Engineering & Others
519	JCFA HCP Funds
520	Portola/Work Walkway
521	Street Curb Replacement
522	Park Improvements
523	Street Improvements
524	Via Verde/Los Encinos Street Repair
525	Angelus/Rosita Storm Drain Repair (Engineering)
526	Angelus/Rosita Storm Drain Repair (Construction)
527	City Hall Parking Lot Imp
528	Park Parking Lot
529	Park Play Structure
530	Basketball Court Reconstruction
531	Park Parking Lot/Accessibility Project
532	Housing Element 6th Cycle
533	Vehicle Replacement
534	Safeway Parking Improvements (Sinkhole)
535	Safeway Repairs
536	Curb Repair
537	Saucito/Work Gutter & Curb
538	Via Verde Curb & Gutter Repair
539	Rosita Emergency Repairs
541	City Hall Facility Repairs & Upgrades
542	Council Chamber Technology Project
543	PD Radio Replacement
544	Technology Replacement
545	City Hall Sewer Upgrades
546	City Hall Chamber Renovations
547	City Hall Fence Replacement
548	City Hall Parking Lot Improvements
549	Adair Stairs Repairs
610	Debt Service - Measure X
700	Transfer In/Out
999	Government-Wide

REVENUE ACCOUNTS:

Chart of Accounts

Account Code	Account Title
41000	Taxes
41110	P/T-Secured
41120	P/T-Unsecured
41130	P/T-Prior Secured
41140	Prior Unsecured
41150	P/T-Unitary Tax
41160	P/T-Supplemental Roll (SB813)
41170	Property Tax - VLF
41180	Prop Tax-Interest/Penalty
41190	P/T - Administrative Fee
42000	Other Taxes
42210	Sales Tax
42220	Sales Tax - 145 (Measure S-1%)
42221	Sales Tax -409 (Measure R 1/2%)
42222	Cannabis Tax
42223	Cannabis Tax-Delinquent
42230	Transient Occupancy Tax
42235	Less Sales Tax Admin Fee
42250	Property Transfer Tax
42290	Sewer Impact
42310	Business Licenses
42700	Franchise Fees
42761	Gas Franchises
42762	Electric Franchises
42763	Garbage Franchises
42764	Cable Tv Franchises
42765	Water Franchises
43000	Licenses & Permits
43311	SB1186 Disability Access Fund
43312	SB1473 Environmental Assessment Fee
43320	Building Permits
43322	Strong-Motion Instrumental Program (SMIP) Fees
43325	Cannabis Business Permit
43330	Plan Check Fees
43340	Street Opening Permits Fees
43350	Plumbing Permits
43360	Electrical Permits
43390	Other Licenses/Permits
45000	Fines & Forfeitures
45510	Vehicle Code Fines
45512	Parking and Admin Fines
46100	Interest Earned
46101	Interest Earned-PARS

Chart of Accounts

Account Code	Account Title
46200	Interest Income-GASB 87
46815	Rental Income - Garden Center
46816	Rental Income - Airport RV
46817	Rental Income - PW Bldg (CHC Enterprise)
47000	Other Agency Revenue
47010	Gas Tax 2103
47020	Gas Tax 2105
47030	Gas Tax 2106
47040	Gas Tax 2107
47050	Gas Tax 2107.5
47110	Motor Vehicle License Fee(Mvlf)
47130	HOPTR
47140	Vehicle License Collection
47240	COPS
47241	AMBAG REAP Grant
47242	HCD LEAP Grant
47243	SB1383 Organics Recycling
47340	CARES Act
47519	OES
47520	FEMA
47521	ARPA Grant
47523	FHWA Grant
47750	Prop 172
47751	Prop 68 Grant
47760	Wellness Program
47761	Officer Wellness & Mental Health Grant
47765	CDBG Grant
47767	FORA Caretaker Grant
47768	Cal Fire Grant
47770	Traffic Congestion Relief-Ab438
47771	FORA Contribution for SBR/GJM Intersection
47772	FORA Contribution for SBR Construction
47774	Measure X Loan/Advance
47775	Measure X
47776	RSTP Funds
47777	SB 1 Funds
47778	SBR Engineering
47779	JCFA HCP Funds
47780	Police Grants & Other Reimbursements
47781	POST Reimbursements
47782	DEA Reimbursements
47783	Grant Other Agencies
47910	FORA Caretaker Grant

Chart of Accounts

Account Code	Account Title
47911	DDA Developer Deposit
47912	DDA Negotiation Payment
48000	Current Services
48210	Police Service Fees
48211	Police Services-Special Events
48212	Public Events
48220	Airport Police Services
48250	Pd Donations
48805	Use Permits
48810	Maps/Publications
48825	Property Inspections
48840	Miscellaneous Revenue
48842	LAFCO Refund & Interest for FORA
48844	Donations
48910	Rental - Park
48920	Rental Income - PW Bldg
48925	Lease Revenue-GASB 87
48930	Miscellaneous Refunds
48950	Bank Reconciliation Adjustments
48960	Restitution
48970	MBASIA Contribution
49110	Transfers In - Corona Virus Relief Fund
49200	Sale Of Assets
49205	Special Item-Conversion of Land Held for Resale
49206	Special Item-Gain on Land due to FORA Dissolution
49210	Sale Of FORA Land
49220	Proceeds from Capital Lease
49999	Loan Revenue (Contra Account)
82000	Transfers In
82003	Transfers In from GF
82004	Transfers In from Measure X
82005	Transfers In from ARPA

EXPENDITURE ACCOUNTS:

61000	Salaries & Benefits
61105	Payroll
61107	Temp Payroll
61110	Overtime
61111	Overtime-DEA
61112	Overtime-Cannabis Tax Fund Grant
61115	Council Member Stipend
61120	Reserves Payroll
61123	PERS UAL - After 06/30/18

Chart of Accounts

Account Code	Account Title
61124	PERS UAL-Before 06/30/2018
61125	PERS Retirement
61126	PERS 457 Expense
61127	Dental Exp - City Council
61130	Medicare-ER
61131	Social Security-ER
61132	Unemployment Ins-Fed & State
61135	Dental Expense
61140	Health Insurance
61141	Health Insurance -Retiree
61145	Vision Ins
61150	Workers Comp and EAP
61155	Wellness Program
61157	Educational Incentive Pay
61158	Longevity Pay
61160	Uniform Allowance
61165	Deferred Compensation
61170	Opeb
61171	PARS
61175	Admin Leave
61180	Auto Allowance
61196	Reimbursements - Exp
61197	OPEB Expense (GASB 75)
61199	Compensated Absences
62000	Supplies
62310	ADP Payroll Fees
62320	Bank Service Charges
62321	Credit Card Fees
62325	Bank Reconciliation Adjustments
62327	Grant Writing Services
62410	Materials/Supply
62420	Ammunition
62422	Body Armor Vests
62430	Office Supplies
62431	Accounting Software
62432	MuniCode Updates
62433	Budget Software
62440	Special Supply Police
62450	Radio System Lease - Principal
62451	Radio System Lease - Interest
62460	PD Safety Equip Lease - Principal
62461	PD Safety Equip Lease - Interest
62710	Auto Operations - Supplies / Equip

Chart of Accounts

Account Code	Account Title
62720	Auto Operations - Fuel
63000	Outside Services
63300	Bank Service Charges
63505	Repair/Maintenance
63508	Other Outside Services
63509	Shredding Services
63510	Street Sweeping
63511	Short Term Rental Services
63515	Gabilan Crew
63520	Utilities - PG&E
63525	Utilities - Water
63530	Telephone
63531	Internet
63535	Website Design & Maintenance
63537	Annual Maintenance-Records Mgmt Software
63538	Record Management-Historical
63539	Annual Maintenance-MDT
63540	Postage / Shipping
63605	Training
63610	Other Permits PW Engineering
63611	Contract Services - Engineering
63612	Contract Services - Consultant (Park Planning)
63615	Equipment Maint
63620	Insurance-Liability
63621	Insurance-Property
63622	Insurance-Vehicles
63623	Insurance-PLL (Pollution Legal Liability)
63625	Audit-General
63626	Audit -Sales Tax
63627	Actuarial Services
63628	Professional Services
63630	Contract Accounting DNU
63635	Contract Services - IT
63636	Contract Services - MIP
63637	Contract Services-Others
63638	Housing Element Cost - 6th Cycle
63639	Economic Development Services
63640	Planning Services
63641	Contractual Services - Cop
63642	Contract Services - Housing Element
63643	Contractual Services - Icop
63644	Contractual Services - PW
63645	Accounting Services-RGS

Chart of Accounts

Account Code	Account Title
63646	Contract Services - Habitat Management Plan
63647	Contract Services - Cannabis
63648	Building Inspections Services
63649	Engineering Services
63650	Legal Services
63651	Contract Services -Fee Study
63652	HR Services-RGS
63653	Contract Services - PM
63654	Organic Waste Regs Services
63655	Hazardous Waste Disposal
63656	Code Enforcement Services
63657	Temporary Assistance
63660	Janitorial Services
63664	911-NGEN Phase II Upgrade
63665	911-Radio Dispatch
63666	911-Inform MDT Terminal Service
63667	911-Notification System
63668	911-NGEN O&M
63669	911-NGEN Debt (Capital Fee)
63670	Comm Hum Serv Non-Dept
63694	Mpp - Planning Services
63695	Mpp - Legal Services
63730	Auto Repair/Maintenance
63800	Police And Fire
63810	Fire Seaside
63812	Parking & Admin Citations Services
63820	Animal Regulation Fire
63830	Fund Jail & Prisoner
63840	ACJIS System
63910	Street Lighting
63913	Tree Service
63955	Capital Improvements
63956	2019 Resurface Project
64310	Software/Server Subscription
64314	Law Enforcement Wellness App
64315	Agenda Management System
64316	Document Management System
64317	Council Chamber Technology
64318	Computer Server
64320	Municipal Code Service
64330	Records Retention Services
64545	Personnel Recruit & Pre-Employment
64550	Membership Dues-Professional Org

Chart of Accounts

Account Code	Account Title
64551	Membership Dues-Non Profit Agency Contrib
64552	Membership Dues-Government Agency
64555	Ad Promotion City Council
64560	Legal Advert
64565	Books and Periodicals
64570	Strategic Planning
64575	Printing / Publications
64580	Misc Expenses
64581	Personnel Manual
64588	Election Cost
64610	Travel Expenses
64920	Storm Water Project - Phase 4
64930	S.M.I.P.
64940	SB 1473
65000	Debt Service
65101	Principal - Fora Loan
65102	Principal - Mbasia Loan
65103	Principal - Measure X Loan
65104	Principal-Motorola Lease-Cameras
65106	Principal-Sunridge Records Mgmt
65107	Interest-Sunridge Records Mgmt
65201	Interest - Fora Loan
65202	Interest - Mbasia Loan
65203	Interest - Measure X
65204	Interest-Motorola Lease-Cameras
65310	Land Payments To Fora
65740	Principal-Auto Lease
65741	Interest-Auto Lease
65750	Mbasia Principal Payments
65751	Principal-PG&E
65971	Interest Expense
65972	LAIF Interest Exp
66000	Capital Outlays and Projects
66210	Storage Shed
66300	Furniture & Equipment
66302	Equipment
66305	Mobile Data Terminals
66306	Portable Radios
66308	Capital Outlay Ecogreen (PG&E)
66310	Habitat Management Planning
66322	Repairs and Improvements
66323	Technology Upgrades
66324	Technology Replacement

Chart of Accounts

Account Code	Account Title
66327	Curb and Gutter Repair
66410	Street Improvements
66411	Road Construction
66420	Park Improvements
66425	Parking Lot Improvements & Repairs
66426	City Hall Sewer Upgrades
66427	City Hall Chamber Renovations
66428	City Hall Fence Replacement
66429	City Hall Parking Lot Improvements
66430	Adair Stairs Repairs
66735	Vehicle Replacement
66736	PD Radio Replacement
66905	Contingency
66910	Capital Outlay (Contra Account)
80000	Transfers Out
80100	Capital Outlay Fund
80101	Gain/Loss on Disposal of Capital Assets
80102	Reserve Fund Account
80211	Gain/Loss for debt Forgiveness
81003	Transfers Out to CIP
81004	Transfers Out to Grants
81005	Transfers Out to GF

RESOLUTION NO. 2025-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2025-2026 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

WHEREAS, Article XIII B of the California Constitution provides that the total annual appropriations subject to limitation of each governmental entity, including this City, shall not exceed the appropriation limit of such entity of government for the prior year adjusted for changes in the cost of living or personal income and population, except as otherwise provided for in said Article XIII B and implementing State statutes; and

WHEREAS, pursuant to said Article XIII B of said California Constitution, and 7900 et seq. of the California Government Code, the City is required to set its appropriations limit for each fiscal year; and

WHEREAS, the City Council of the City of Del Rey Oaks has interpreted the technical provisions of said Proposition 4 computations and has caused a technical review to be made of the documentation for the City's said appropriation limitation, and has caused the numbers upon which the City's appropriation limit was and is based to be calculated on the basis of increase/decrease in city or county population; and

WHEREAS, based on such calculations the City Clerk has determined the said appropriation limit and pursuant to Section 7910 of said California Government Code has made available to the public the documentation used in the determination of said appropriation limit;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks, California that said appropriation limit for fiscal year 2025-2026 shall be and is hereby set in the amount of \$5,572,676 for said fiscal year. The Appropriations from Proceeds of Taxes Subject to the Limit is \$2,872,975.

Therefore, the City's Appropriations Subject to the Limit are under the Appropriations Limit.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council
duly held on June 24, 2025 by the following vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

Scott Donaldson,
Mayor

ATTEST:

Karen Minami
City Clerk



CITY OF DEL REY OAKS

Staff Report

DATE: June 24, 2025

TO: Honorable Mayor and City Council

FROM: John Guertin, City Manager

SUBJECT: Approve City Investment Policy

CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an organizational activity of the City that will not result in direct or indirect physical changes in the environment.

RECOMMENDATION

Staff recommends that the City Council approve the City Investment Policy by resolution.

BACKGROUND

California Government Code Section 53646(a) (2) states that the treasurer or chief fiscal officer of a local agency may render annually to the legislative body of the local agency an investment policy, which the legislative body shall consider at a public meeting. State law further requires the Treasurer or Chief Financial Officer to submit detailed information on all securities, investments, and monies of an agency on a quarterly basis.

SUMMARY AND DISCUSSION

The recommended action is routine in nature and will become part of our annual budget adoption process. The Investment Policy allows investment in all investment vehicles permitted by State law. However, in actual practice the funds managed by the City have historically been invested in the Local Agency Investment Fund (LAIF). Staff will look for higher yielding investments than LAIF that meet the criteria of Safety, Liquidity, and Yield in that order. Staff does not anticipate making any investment until the end of the Fiscal Year.

FISCAL IMPACT

The City’s LAIF balance of \$4,232,672 is currently returning 4.27%. By becoming a more active, but still conservative, participant in the investment market, the City should net modestly higher yields resulting in more revenue for the City.

RECOMMENDED ACTION

Staff recommends that the City Council adopt a City Investment Policy by resolution.

ATTACHMENT(S)

1. Resolution
2. Investment Policy

**A RESOLUTION OF THE CITY OF DEL REY OAKS
ESTABLISHING THE INVESTMENT POLICY**

WHEREAS the City of Del Rey Oaks may invest surplus monies not required for the immediate necessities of the local agency in accordance with the provisions of California Government Code Sections 5921 and 53630 et seq.; and

WHEREAS it is necessary to establish the policy and guidelines for the City of Del Rey Oaks City Council to invest public funds in a manner which will provide a high level of safety and security of principal; and

WHEREAS the City Manager of the City of Del Rey Oaks shall annually prepare and submit a statement of investment policy and such policy, and any changes thereto, shall be considered by the legislative body at a public meeting; and

WHEREAS the City of Del Rey Oaks Investment Policy has been developed and presented to this City Council on June 24, 2025.

NOW, THEREFORE, BE IT RESOLVED by the City of Del Rey Oaks City Council that it does hereby adopt the attached Investment Policy, marked "Exhibit A," and authorizes and directs the City Manager to use said Policy in the investment of City funds.

PASSED AND ADOPTED by the City of Del Rey Oaks City Council at the regular meeting duly held on the 24th day of June 2025 by the following vote:
AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Scott Donaldson
Mayor

Karen Minami
City Clerk

CITY OF DEL REY OAKS INVESTMENT POLICY

PURPOSE

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment process and to organize and formalize investment-related activities. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The ultimate goal is to enhance the economic status of the City while protecting its invested cash.

The investment policies and practices of the City of Del Rey Oaks are based on state law and prudent money management. All funds will be invested in accordance with the City of Del Rey Oaks and the authority governing investments for local governments as set forth in the California Government Code, Sections 53601 through 53686. The provisions of relevant bond documents restrict the investments of bond proceeds.

OBJECTIVE

The City has a fiduciary responsibility to maximize the productive use of all the assets entrusted to its care and to invest and wisely and prudently manage those public funds. As such, the City shall strive to maintain the level of investment of all idle funds as near 100% as possible through daily and projected cash flow determinations, investing in those investment vehicles deemed prudent and allowable under current legislation of the State of California and the ordinances and resolutions of the City of Del Rey Oaks.

SCOPE

It is intended that this policy cover all funds and investment activities of the City of Del Rey Oaks. This investment policy applies to all City transactions involving the financial assets and related activity of all funds. Any additional funds that may be created from time to time shall also be administered with the provisions of this policy and comply with current State Government Code.

The City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping, and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

AUTHORIZATION

The City of Del Rey Oaks City Council has delegated investment authority to the City Manager. This delegation is further authorized by Section 53600, et seq. of the Government Code of the State of California, which specifies the various permissible investment vehicles, collateralization levels, portfolio limits, and reporting requirements.

GUIDELINES

Government Code Section 53600.5 states: “When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objective of the trustee shall be to safeguard the principal of funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control.”

Simply stated, *safety of principal* is the foremost objective, followed by *liquidity* and *return on investment* (known as yield). Each investment transaction shall seek to first ensure that capital losses are avoided, whether they are from market erosion or security defaults.

1. Government Code Section 53601 authorizes the following investment vehicles:

<u>Permitted Investments/Deposits</u>	<u>Maximum Percentages of Portfolio</u>	<u>Maximum Maturity</u>	<u>Minimum Quality Requirements</u>
U.S. Treasury Obligations	Unlimited	5 Years*	None
U.S. Agencies Obligations ^(g)	Unlimited	5 Years*	None
Certificates of Deposit	Unlimited	5 Years*	None
Negotiable Certificates	30%	5 Years*	None
Bankers Acceptances	40% ^b	180 Days	None
Commercial Paper	25% ^c	270 Days	A-1/P-1/F-1
L.A.I.F.	40 Million ^a	N/A	None
CalTRUST Investment Pool ^(h)	Unlimited	N/A	None
Repurchase Agreements	Unlimited	1 Year	None
Reverse Repurchase Agreements	20%	92 Days	None
Mutual Funds and Money Market			
Mutual Funds	20%	n/a	Multiple ^{d, e}
Medium Term Notes ^f	30%	5 Years*	“A” rating

*Maximum term unless expressly authorized by Governing Body and within the prescribed time frame for said approval

(a) Limit set by LAIF Governing Board, not the Government Code.

(b) No more than 30 percent of the agency’s money may be in Bankers’ Acceptances of any one commercial bank.

(c) 10 percent of the outstanding commercial paper of any single corporate issuer.

(d) A mutual fund must receive the highest ranking by not less than two nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years’ experience investing in instruments authorized by Government Code sections 53601 and 53635.

(e) A money market mutual fund must receive the highest ranking by not less than two nationally recognized statistical rating organizations or retain an investment advisor registered with the SEC or exempt from registration and who has not less than five years’ experience

investing in money market instruments with assets under management in excess of \$50 million.

(f) "Medium-term notes" are defined in Government Code Section 53601 as "all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating with the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S."

(g) Includes U.S. Government Sponsored Enterprise Obligations

(h) Investment Trust of California dba CalTRUST

2. Criteria for selecting investments, and the order of priority, are:

A) Safety. The safety and risk associated with an investment refers to the potential loss of principal, interest or a combination of these amounts. Investments of the City of Del Rey Oaks shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio. The City only invests in those instruments that are considered very safe.

B) Liquidity. This refers to the ability to "cash in" at any moment with a minimal chance of losing some portion of principal or interest. Liquidity is an important investment quality especially when the unexpected need for funds occurs. The City of Del Rey Oaks investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements, which might be reasonably anticipated. It is the City's full intent, at the time of purchase, to hold all investments until maturity to ensure the return of all invested principal dollars.

C) Yield. Yield is the potential dollar earnings an investment can provide, and sometimes is described as the rate of return. The City of Del Rey Oaks investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio.

3. An amount of money deemed sufficient to meet one payroll and two weeks claims shall be maintained in highly liquid investment vehicles such as the State Local Agency Investment Fund, or other similar investment instrument

4. The City will attempt to obtain the highest yield obtainable when selecting investments, provided that criteria for safety and liquidity are met. Ordinarily, through a positive yield curve, (i.e., longer term investment rates are higher than those of shorter maturities), the City attempts to ladder its maturities to meet anticipated cash maturities that carry a higher rate than is available in the extremely short market of 30 days or less.

5. Most investments are highly liquid, with the exception of certificates of deposit held by banks and savings and loans. Investments in Certificate of Deposit shall be fully insured or collateralized. When insurance is pledged, it shall be through the FDIC. Collateralization shall be in the amount of 110% of principal when government securities are pledged or 150% of principal when backed

by first deeds of trust. Maturities are selected to anticipate cash needs, thereby obviating the need for forced liquidation.

6. When investing in Bankers Acceptances, Treasury Bills and Notes, Government Agency Securities and Commercial Paper, securities for these investments shall be conducted on a delivery-versus-payment basis. Securities are held by a third party custodian designated by the City Manager and evidenced by safekeeping receipts when such delivery directly to the City would be impractical.
7. With the exception of Treasury Notes and other government Agency Issues, the maturity of any given investment shall not exceed 1 year.
8. Bond Proceeds shall include any notes, bonds or other instruments issued on behalf of the City of Del Rey Oaks for which the members of the Board of Directors serve as the governing body. Should the City of Del Rey Oaks elect to issue bonds for any purpose, the Indenture of Trust shall be the governing document specifying allowable investments for the proceeds of the issue as prescribed by law.
9. Investment income shall be shared by all funds on a proportionate ratio of each funds balance to total pooled cash with investment income distributed accordingly on a quarterly basis.
10. Investments in any other vehicle like Repurchase and Reverse Repurchase Agreements shall not be authorized unless the investment is made through the pooled money portfolio of the Local Agency Investment Fund.
11. The City Manager shall annually render to the City Council for consideration at a public meeting, a statement of investment policy. The City Manager will also render an investment report to the City Council within 30 days following the end of each calendar quarter. The quarterly report shall include type of investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and monies held by the City of Del Rey Oaks. The report shall state compliance with the investment policy or manner in which the portfolio is not in compliance. It shall also include a statement denoting the ability to meet the City's expenditure requirement for the next six months or provide an explanation as to why sufficient money shall, or may, not be available.
12. Any State of California legislative action, that further restricts allowable maturities, investment type or percentage allocations, will be incorporated into the City of Del Rey Oaks Policy and supersede any and all previous language.
13. Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or that could impair their ability to make impartial decisions.

The basic premises underlying the City's investment philosophy are, and will continue to be, to safeguard principal, to meet the liquidity needs of the organization and to return an acceptable yield.

June 24, 2025



Staff Report

DATE: June 24th, 2025

TO: Honorable Mayor and Members of City Council

FROM: Chris Bourquin, Chief of Police

SUBJECT: Annual AB 2561 Staffing Vacancies Report

CEQA: This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Recommendation(s)

The City Council:

1. Conduct the Public Hearing for compliance with New Legal Obligations related to AB 2561.
2. After the public hearing adopt Resolution No. 2025-12, to comply with Government Code Section 3502.3

SUMMARY

In September 2024, Assembly Bill (AB) 2561 (Gov. Code § 3502.3) was signed by the governor of California. AB 2561 requires a public agency to present the status of vacancies and recruitment and retention efforts at a public hearing at least once per fiscal year, allowing recognized employee organizations to present at the hearing. This report outlines the City of Del Rey Oaks legal obligation under the new law, effective January 01, 2025.

The proposed resolution adopts the administrative policy titled “Reporting on staff vacancies, and the city’s recruitment and retention efforts.” This policy establishes the framework and requirements for holding public hearings and reporting on the City’s workforce vacancies, and recruitment and retention efforts in compliance with AB 2561. (Gov. Code § 3502.3).

BACKGROUND

The passage of AB 2561 recognizes the following challenges in local government employment:

- Job vacancies in local government are widespread and significantly impact public sector service delivery.
- High vacancy rates contribute to increased workloads for existing employees, leading to burnout and higher turnover.
- There is a statewide interest in ensuring that public agencies are adequately staffed to support public service functions.

As of December 2024, the City of Del Rey Oaks has two (2) staff vacancy, representing a 20% vacancy rate. The position was anticipated at the time of the merger but has not been filled due to budget constraints.

DISCUSSION

In compliance with AB 2561, the City of Del Rey Oaks is required to undertake the following actions:

1. **Public Hearing:** At least once each fiscal year, at a public hearing before the City Council, the City shall present information regarding the status of vacancies and recruitment and retention efforts (Gov. Code § 3502.3(a)(1)) and identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process (Gov. Code § 3502.3(a)(3)).

If the City Council adopts an annual budget during the fiscal year, the presentation must occur before the adoption of the final budget. (Gov. Code § 3502.3(a)(2)).

2. **Employee Organization Participation:** Allow the recognized employee organization for each bargaining unit at the City to make presentations during the public hearing concerning vacancies and recruitment and retention efforts.

* There are no represented bargaining units at the City. (Gov. Code § 3502.3(b)).

3. **Additional Reporting for High Vacancy Rates:** If vacancies in a single bargaining unit meet or exceed 20% of authorized full-time positions, the City must provide additional reporting at the request of the employee organization, including:
 - Total number of vacancies
 - Number of applicants
 - Average time to fill positions
 - Opportunities to improve compensation and working conditions (Gov. Code § 3502.3(c)).

Policy Implications:

The administrative policy for the public hearing on City vacancies and recruitment and retention efforts (“Policy”) establish protocol for the City’s public hearings on vacancies in order to ensure a fair, orderly and efficient hearing process.

The Policy sets forth specific requirements concerning matters such as the provision of notice to recognized employee organizations regarding the public hearing and their right to make a presentation at the hearing, the length and order of the City’s and the employee organizations’ presentations, and the standards of discourse during the public hearing.

Position Data:

In 2024, the City of Del Rey Oaks was budgeted for 9 full-time employees.

- No full-time employees separated from employment.
- No full-time employees were hired.

In July 2025, the City will begin recruiting for 1 full-time position. The City has year around, open recruitment for part-time “reserve” officers and currently have 1 person in backgrounds.
Recruitment Efforts

In 2025, the City of Del Rey Oaks recruitment efforts, including:

- Reserve officers to be paid at top-step patrol starting July 2025.
- 5% raise for police department employees.

Retention Efforts

The City also implemented strategies to improve retention, including:

- Providing continuing education and training opportunities.
- Enhancing employee wellness programs, including mental health resources.
- Offering tuition reimbursement programs to support employee career development.
- Increasing opportunities for internal promotions and career path planning.
- Recognizing employee contributions through employee appreciation events and award programs.
- Espousing benefits of small-town policing to include quality of life issues, career longevity, peninsula-wide special events, and accelerated learning in investigative techniques.
- Ability to work in airport police operations

The adoption of this policy aligns the City of Del Rey Oaks with the new legal requirements under AB 2561. By enhancing recruitment and retention efforts and ensuring transparent reporting, the City is committed to maintaining a strong and effective workforce.

FISCAL IMPACT

There is no direct fiscal impact associated with conducting the public hearing required under Government Code section 3205.3. However, addressing recruitment and retention issues may involve future budget considerations, which will be presented to the City Council as necessary.

Report Approval Details

Document Title: STAFFREPORT_HR_VACANCYREPORT2025.docx
Attachments: - Attachment A - AB 2561.pdf
Attachment B - Resolution 2025-12.docx

RESOLUTION NO. 2025-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS, CALIFORNIA, TO ADOPT A POLICY TO BE IN COMPLIANCE WITH GOVERNMENT CODE SECTION 3502.3 AND HOLD AN ANNUAL PUBLIC HEARING REGARDING STAFF VACANCIES

WHEREAS, Government Code 3502.3 (California Assembly Bill 2561) requires public agencies to hold at least one (1) public hearing per fiscal year to discuss vacancies in City positions and the recruitment and retention efforts of the City to maintain filled positions to carry out services to the Del Rey Oaks community; and

WHEREAS, Government Code 3502.3 contains specific requirements to be shared at the public hearing which includes the vacancies of each bargaining unit, the City’s recruitment and retention efforts, and any issues with the City’s policies, procedures, and recruitment activities which may contribute to obstacles in the hiring process; and

WHEREAS, the City seeks to be in full compliance with the law while creating parameters to help administratively guide the public hearing in order to ensure a fair, orderly and efficient hearing process.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DEL REY OAKS, CALIFORNIA, DOES HEREBY RESOLVED, the City seeks to be in full compliance with the law while creating parameters to help administratively guide the public hearing in order to ensure a fair, orderly and efficient hearing process.

INTRODUCED, APPROVED, AND ADOPTED by the City Council of the City of Del Rey Oaks, California, at its regular meeting held on the 24th day of, June, 2025, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Scott Donaldson, Mayor

ATTEST:

Karen Minami, City Clerk

PURPOSE:

Effective January 1, 2025, Government Code Section 3502.3 requires City of Del Rey Oaks to present information on the status of staff vacancies of each bargaining unit and the City's recruitment and retention efforts at a public hearing before the City Council of the City of Del Rey Oaks at least once per fiscal year.

DEFINITIONS:

Public Hearing – A formal meeting that is open to the public, where City of Del Rey Oaks representatives present information and accept public comments on specific topics, as required by law.

Vacancies – Unfilled full-time positions within the City of Del Rey Oaks's workforce that require recruitment.

Recruitment – The process of attracting, screening, and selecting qualified candidates for employment with the City of Del Rey Oaks.

Retention – The process of maintaining a stable and satisfied workforce within the City of Del Rey Oaks.

PROCEDURE:**I. POLICY STATEMENT**

- A. In accordance with Gov. Code § 3502.3, the City of Del Rey Oaks is committed to holding a public hearing on vacancies, recruitment and retention efforts, and any issues with the City of Del Rey Oaks's policies, procedures, and recruitment activities that may lead to obstacles in the hiring process.
- B. The City of Del Rey Oaks will hold a public hearing at least once each fiscal year prior to the adoption of the annual budget and provide reports on vacancies, recruitment, and retention efforts for the prior calendar year.

II. POLICY PROVISIONS

- A. Public Hearing Requirements
 - 1. The City of Del Rey Oaks shall conduct public hearings at least on an annual basis (once each fiscal year) to present information on vacancies, recruitment and retention efforts, and issues with the policies, procedures, and recruitment activities that may lead to obstacles in the hiring process.
 - 2. Public hearings shall be announced in advance and provide an opportunity for members of the public to make comments.
 - 3. The City will notify in writing each recognized employee organization that represents City employees of the date, time and place of the hearing at least ten (10) calendar days in advance of the hearing.

- a. In the notice, the City will inquire whether the employee organization intends to make a presentation to the City Council at the public hearing. The City will request that, for planning purposes, the employee organization provides written notice to the Human Resources Department at least five (5) working days in advance of the public hearing indicating whether the employee organization intends to make a presentation at the public hearing.
 - b. The notice will also inform the employee organization for each bargaining unit they will be allotted ten (10) minutes for their presentation at the public hearing.
 - c. Notice of the hearing to the public will be provided in accordance with the Ralph M. Brown Act. (Gov. Code §§ 54950-54963.)
 4. Separate public hearings may be scheduled to address individual bargaining units or bargaining unit groupings.
 5. The City Clerk shall ensure that each public hearing is adequately documented, with minutes and recordings made publicly available.
 6. The City of Del Rey Oaks presentation will be limited to 10 minutes for each bargaining unit. The City may choose to present on all bargaining units at once, or to present data for each bargaining unit separately followed by each applicable employee organization presentation.
 7. Following the agency presentation, each recognized employee organization will have the opportunity to make a presentation. The recognized employee organizations shall have the right to present information, concerns, and recommendations at the public hearing regarding staff vacancies and the City's recruitment and retention efforts. The presentation will be limited to 10 minutes. If the employee organization is engaged in bargaining, the employee organization shall not present bargaining proposals during the presentation to the City Council on matters that have been or have not been presented in bargaining.
 8. City Council may ask questions of the City and the employee organization presenters.
 9. Final City of Del Rey Oaks comments will be limited to three minutes per bargaining unit.
 10. Final employee organization comments will be limited to three minutes per bargaining unit.
 11. Public comment regarding the hearing will be limited to two minutes per person.
- B. Reporting Requirements.
1. The City of Del Rey Oaks shall present information on the following at the public hearing:
 - a. The status of vacancies at the City of Del Rey Oaks.
 - b. Information on the City of Del Rey Oaks's recruitment and retention efforts.
 - c. Identification of any obstacles in the City of Del Rey Oaks's policies, procedures, and recruitment activities that may create challenges in the hiring process.
- C. Special Reporting Requirements for High Vacancy Rates
1. If the number of job vacancies within a single bargaining unit meets or exceeds 20% of the total number of authorized full-time positions, the City of Del Rey Oaks shall, upon request of the recognized employee organization, include the following information during the public hearing:
 - a. The total number of job vacancies within the bargaining unit.
 - b. The total number of applicants for vacant positions within the bargaining unit.

- c. The average number of days to complete the hiring process from when a position is posted.
- d. Opportunities to improve compensation and other working conditions.

III MONITORING AND REVIEW

- A. The Human Resources Director or designee may review the effectiveness of this policy and make revisions as necessary to ensure ongoing compliance with Gov. Code § 3502.3 (AB 2561) and alignment with best practices in public transparency.

IV COMPLIANCE AND ENFORCEMENT

- A. The City of Del Rey Oaks will maintain records of all public hearings, reports, and related documents in compliance with public records requirements.

NOTICE OF PUBLIC HEARING OF THE DEL REY OAKS CITY COUNCIL REGARDING JOB
VACANCIES AND RECRUITMENT/RETENTION EFFORTS

NOTICE IS HEREBY GIVEN that on June 24, 2025 at 6:00 p.m. or as soon thereafter as the matter may be heard, the City Council of the City of Del Rey Oaks will conduct a public hearing pursuant to **Assembly Bill 2561 (McKinnor, 2024)** to report on the current status of job vacancies within the City and to discuss recruitment and retention efforts. The hearing will be conducted as part of the regularly scheduled City Council meeting. The public hearing will be held at the City of Del Rey Oaks City Hall, 650 Canyon Del Rey Rd., Del Rey Oaks, CA 93940. Members of the public are encouraged to attend and provide comments.



John Guertin, City Manager
City of Del Rey Oaks



Posted on June 9, 2025

Kim Shirley's Council Report for Tuesday, June 24, 2025

Wednesday, May 14th- DRO Finance Committee Meeting- Similar to last month's meeting, we had two items on this agenda. The first was to review our financials from April, which didn't show anything out of the ordinary. The second was another look at the proposed FY 2025-26 budget, focusing on capital projects (last month we focused on the operating side of the budget). I was happy to see a greater explanation of our fund balance and reserves with a handout City Manager Guertin made that outlined our fund balance from 2024 (this is the accumulated money that had not been spent). Our audited fund balance in June 2024 was \$3.2 million, which is impressive given that it's more than 50% of our entire budget. Of course, not all of that is available for spending since we did establish reserves for "economic uncertainty", Section 115 Trust (this funds our CalPERS liabilities for retirement), vehicle replacement, technology replacement, and police department radio replacement. If those are subtracted from the original fund balance as well as the capital projects we used for this fiscal year, the estimated fund balance at the end of this fiscal year is \$1.2 million.

As we look towards FY 2025-26, we will continue to commit funds to all of our reserves, except for the economic uncertainty funds, since that reserve has already been met. Once we do that, then it's estimated our unassigned fund balance will be \$1,028,149. It looks like our biggest capital project will be fixing our city hall parking lot. After that, there are several other city hall projects that could be done (new carpet, new dais, new chairs, new sewer upgrade, etc.). Other identified needs included housing element implementation, Adair stairway repair, park bathroom water efficiency upgrades, short-term rental management services, and money to hire an economic/park planning consultant. City Manager Guertin also identified other future projects that wouldn't necessarily be met with this fund balance but would need to be incorporated into our future budgets. I appreciated this larger look at our fund balance and potential projects for this next year. I look forward to having a conversation with the wider council on these topics.

Wednesday, May 14th- AMBAG (Association of Monterey Bay Area Governments) Meeting- DRO's regular AMBAG representative is council member John Uy, but I stepped in today as his alternate since he was out of town for work. Besides the consent agenda, we had two main items up for discussion. The first was the draft FY 2025-26 Monterey Bay Region Overall Work Program and Budget, which is a federally required document that allows AMBAG to receive federal funds. This plan covers all AMBAG work programs and activities and is used as a project management tool by the staff. After this approval, it goes to the state and then to the feds for final approval at the end of June. With a balanced budget and all projects falling within the board's adopted policies, this was an easy resolution to approve.

The second item was an update on the Central California Rural Regional Energy Network, which creates energy efficiency programs that will serve disadvantaged and underserved communities. This particular Regional Energy Network (REN) was approved in September 2024 with a \$36 million budget through 2027. It's led by the County of San Luis Obispo and offers the following six programs:

- Offering residential energy efficiency audits and installation of simple measures
- Training youth to do energy audits
- No-cost commercial electrification projects
- Technical support for public agencies in Monterey Bay
- Training and technical assistance in codes and standards for building professionals
- The finance program will be launched in 2026

Other ways they're reaching out locally is that AMBAG staff is partnering with jurisdictions to explore applying for grants and external funding opportunities to retrofit facilities. They're also offering technical assistance to building department contractors to answer questions on the building energy efficiency standards.

When I was the AMBAG representative over two years ago, I remember when they started talking about this concept, and so I was happy to receive this update and to know these positive programs will be available to county jurisdictions.

Tuesday, May 20th- City Council Meeting- Tonight's council meeting began with three proclamations. The first was an appreciation for Municipal Clerk's Week (thank you, Karen, Laura, and Stacy!). The second was an appreciation for Public Works week (thank you to Ron and Sherman!). The third was a proclamation celebrating June as Pride Month. I'm grateful for all of these proclamations and was happy the Mayor took the time to acknowledge the people who do the hard lifting for the city. It always makes me happy to recognize Pride month and the acknowledgement of our inclusive values. It's especially meaningful given our current national political climate

Besides our consent agenda, the only other item we covered was the first reading of the amended ordinance that recognizes the new fire hazard severity zones. I appreciated Fire Chief Blaha from Seaside being there to answer our questions. Del Rey Oaks is lucky in that we don't have any areas of very high fire risk, but we still have large portions that are within the high and moderate fire risk ranges. Given these ranges, the city won't have to do any additional outreach, but I would like to see additional information given to our residents in these areas so that they know what actions they can take to make their homes more fire safe.

Wednesday, May 21st- Special City Council Meeting, Budget Review- Tonight's meeting was focused only on our proposed budget for 2025-26. Some additions that have come about since our last finance meeting include the funding of our one open police officer position, increasing the reserve officer pay (top step), and including a COLA for our city staff (excluding the police chief and the city manager). It was good to hear some of the

thoughts from our other council members. I especially liked Council Member Hallock's comments about upgrading the stairs and creating a walkway down to the park from Via Verde. We also heard public comments, which included a pitch for a community center, which could also be a revenue source for the city (love it!), in addition to the idea of creating a vacancy tax which would also increase revenue for the city (focused on our commercial district, taxing property owners who sit on their property instead of getting businesses in which would provide us with tax revenue). Increasing resident involvement in our meetings was also mentioned, which I always support! Maybe we need sandwich boards to announce our public meetings, similar to what CAG does for their special events? Overall, it was a good meeting. I do look forward to further discussion and more clarity in our next Finance meeting (update: this meeting, unfortunately, never happened). Mainly, I'd like to talk more in terms of our priorities for the city (i.e., do we get a new dais or do we work on improving stairways in the city?). If you have any additional thoughts about projects or the project priorities, I'd love to hear about them! Please email (kshirley@delreyoaks.org) or call/text (831-917-4115)!

Friday, May 23rd- ReGen Monterey Board Meeting- This month's meeting included tears, but it wasn't over the budget or the rate increase! Our presentation today was from our two Artists in Residence, who were CSUMB students, now graduated, who spent time at ReGen and Last Chance Mercantile to create beautiful and thoughtful pieces of artwork out of items that people have discarded. Ashley Brunetti and Melanie Gatica provided a wonderful overview of their work and shared what they learned, which included woodworking and welding, and how they gave life to items that were headed to the landfill. Turns out I'm a totally sucker for students, especially ones that are able to talk about their growth and how this experience will influence them moving forward! I was just so grateful for this enriching presentation that I could barely speak through my tears. Sigh. Passion...I just LOVE IT!

Ok, the rest of the meeting did not elicit tears, but it was just as important. We held a public hearing for our rate increase and also approved our final budget for FY 2025-26. There was also a public hearing regarding our vacancies, which satisfied a new requirement for public agencies to report out yearly on the status of their vacancies, talking about retention and recruitment. We have a low percentage of vacancies and a good working relationship with our unions, so there were no public comments on this item (or, for that matter, any of the other items either).

Sunday, June 1st- DRO Pride Flag Raising Event- What a wonderfully happy, inclusive, and uplifting event! Many thanks to council member John Uy for spearheading, organizing, and running the event, which included a touching invocation and a fabulous rendition of the National Anthem sung by Frida Vossler, who just graduated from Monterey High and is headed to the Berklee College of Music in Boston. We also had a warm welcome from Mayor Donaldson, heartfelt poetry readings from Patrice Vecchione, and speeches and resolutions from representatives from County Supervisor Wendy Root-Askew's office,

Assemblymember Dawn Addis' office, and Congressman Panetta's office. The featured resident speaker was Planning Commissioner Gary Kreeger, who raised the flag with his wife, Katie Kreeger. Then we did some community singing, and I gave some closing remarks. And of course, because this was a John Uy event, there was yummy Filipino food and rainbow cake! Thank you to everyone who came and shared the love with such passion and dedication to diversity and acceptance for all.

Monday, June 9th- Monterey-Salinas Transit Board Meeting- Please see the MST board highlights in our agenda packet.

Wednesday, June 11th- Seaside Groundwater Basin Watermaster Technical Advisory Committee- Today's meeting focused on models, plans, and coordination, which I was happy to hear! One of our agenda items was a status update on our Seaside Basin Groundwater Model, which our contractor has been trying to coordinate with the Salinas Valley GSP and their modeling team. The Salinas Valley Groundwater Sustainability Agency has been working on two models- the Salinas Valley Integrated Hydrogeologic Model and their Seawater Intrusion Model. Given that the Seaside Basin is connected to the Monterey Subbasin, which is connected to the 180/400 foot aquifer, it makes sense that we should start coordinating our efforts to understand how these all work together. Representatives from the Salinas Valley GSP will be reporting out more about this collaboration in our July TAC meeting.

Our other big agenda item was getting an update on the edits for the Seawater Intrusion Response Plan (SIRP). This plan, which is over 16 years old, was in need of revisiting. Besides updating any data/graphs that are included in the plan, they're also updating the indicators we'll be looking at, which will provide triggers for actions. Basically, it's what we'd need to see chemically and through other testing, to agree that sea water has intruded, and then it lays out the steps for moving the production of water inland. We also talked about the amount of water that would need to be injected to achieve "protective elevations", effectively pushing the sea water back out. The amount varies based on where the injection is happening (less if it's coastal- 850-1,000 AFY; more if it's inland- 1,000-3,700 AFY). There's a lot to follow up with this plan update, and I'm sure we'll be seeing this a few times, both at the TAC and with the full board before approval.

Mayor Donaldson Report

Below is a summary of board meetings I attended:

Transportation Agency for Monterey County (TAMC)



May 28, 2025

TAMC Approves Response to Monterey County Grand Jury on Road Safety Reporting

In response to the Monterey County Civil Grand Jury's report titled "Road Safety in Monterey County: Where to Report a Problem," the TAMC Board approved a formal response and outlined several actions to improve public access to road safety information.

The Grand Jury found that TAMC's online collision data map was outdated and recommended expanding public outreach tools to allow residents to report unsafe road conditions. In response, TAMC committed to:

- Updating the collision data map with current data from the Regional Vision Zero Plan by the end of 2025.
- Enhancing the TAMC website's "Contact Us" form to allow the public to report safety concerns directly.

TAMC's response also highlights the Agency's broader safety initiatives, including:

- A \$250,000 grant-funded regional traffic crash database and e-citation system.
- Development of Vision Zero Action Plans for ten jurisdictions that do not currently have one.
- Ongoing Safe Routes to School planning in North Monterey County.

"We appreciate the Grand Jury's attention to this important issue," said Executive Director Todd Muck. "We're taking their recommendations seriously and are already implementing

changes to make it easier for the public to report safety concerns and access data. Our goal is to make Monterey County's roads safer for everyone."

TAMC Board Adopts Fiscal Year 2025/26 Budget and Work Program

The TAMC Board of Directors adopted the Agency's fiscal year 2025/26 Budget and Overall Work Program, which outlines a strategic investment of \$9.7 million to deliver transportation improvements across Monterey County. The budget includes:

- \$4.5 million in operating expenditures, supporting regional planning, public engagement, grant development, and administration.
- \$5.2 million in direct program expenditures, funding project development, construction, and implementation of transportation initiatives.

The budget and work program prioritize the following key projects and programs:

- **US 101 South of Salinas Improvements:** Continued environmental review and design to address congestion and safety on this vital corridor.
- **State Route 68 Scenic Corridor:** Installation of adaptive traffic signal technology and planning for future roundabouts to improve traffic flow and safety.
- **SURF! Busway and Bus Rapid Transit Project:** Preparing for construction of a dedicated busway connecting Marina to Sand City.
- **Rail Extension to Salinas:** Coordination with Caltrain and Capitol Corridor to prepare for expanded passenger rail service.
- **Safe Routes to School Program:** Expansion of education, outreach, and infrastructure planning to support safe walking and biking to schools.
- **Vision Zero Planning:** Development of local safety action plans for ten jurisdictions to reduce traffic fatalities and serious injuries.
- **Measure X Program Delivery:** Continued support for local road maintenance, regional safety projects, and active transportation infrastructure.

"This budget is a roadmap for delivering real transportation solutions," said Executive Director Todd Muck. "From major highway improvements to safer routes for kids walking to school, we're investing in projects that make a difference in people's daily lives."

Monterey One Water (M1W)

June 2, 2025



JUNE 2, 2025

BOARD OF DIRECTORS MEETING SUMMARY

Informational Update:

- Dave Lindow (Pure Water Monterey Program Manager) presented an update on Pure Water Monterey and Advanced Water Purification Facility expansion projects

Board Action:

- Approved awarding professional services agreement to Vasquez & Company for financial audit services for three years in the amount of \$168,918
- Approved and set the sewer services charges and rates effective July 1, 2025 as shown and approved in Appendix A to ordinance No. 2021-02 and adopted resolution No. 2025-05 approving the fixed asset capitalization threshold; and adopted of resolution No. 2025-06 approving the proposed fiscal year 2025-26 operating and capital budget for the agency

Upcoming Meetings:

June 19, 2025 - Recycled Water
Committee
June 30, 2025 - Board of Directors

☎ 831-372-3367

✉ boardclerk@my1water.org

🌐 montereyonewater.org



**Monterey
One Water**



BOARD OF DIRECTORS MID-YEAR REPORT JANUARY - MAY 2025

JANUARY -

New Board Members:

- City of Salinas Representative: Dennis Donohue and Alternate: Gloria De La Rosa
- City of Del Rey Oaks Representative: Scott Donaldson and Alternate: Kim Shirley

Informational Items:

- Update on MCWRA and MIW's Reconciliation Process presented by Executive Officer Paul Scuito and General Manager Ara Azhderian

Board Action:

- Board Chair selection nominations for election of Board Officers for 2025
- Approved a third contract amendment with Airgas to provide liquid oxygen for the AWPF, totaling \$311,362.50
- Contract awarded to Thatcher Company of CA for Liquified Chlorine for SVRP for \$1,061,625
- Approved amendment to the energy services agreement with Angeria for relocation of the Food Waste Receiving Station for an amount of \$835,918
- Approved amendment with GHD for additional program and asset management for the PWM expansion for a total amount of \$848,183
- Approved purchase of 3 electric service vans from Watsonville Ford in the amount of \$173,242.80
- Rejected proposals received for the Enterprise Resource Planning System Replacement Project and authorized participation in NASPO ValuePoint Cooperative Agreement for Cloud Solutions for the purchase of Oracle NetSuite and Implementation in the amount of \$1,623,496.38
- Approved agreement with Black & Veatch to prepare a master plan for the RTP upgrade in the amount of \$601,023
- Approved amendment for the 2/25/21 Short-Term Outfall Capacity lease with Ca for the Monterey Peninsula Water Supply Project Test Well

FEBRUARY-**New Board Members:**

- Castroville Community Services District Alternate: James Derbin

Special Acknowledgements:

- Adoption of Reso. 2025-01, Resolution of Appreciation to Outgoing Chair Moore for his service as Chair from 2023-2025 and Vice-Chair from 2021-2023
- Adoption of Reso. 2025-02, Resolution of Appreciation for Anthony Rocha for his service on the Board, representing the City of Salinas, February - December 2024

Informational Items:

- Update on negotiations with MIW and MCWD regarding outfall capacity negotiation, cooperation and funding agreement
- PWM update presentation

Board Action:

- Approved a MOA with the City of Monterey for inspection services for the Sewer Pipe Blockage Control and Stormwater Management Programs
- Adopt Reso. 2025-03 authorizing MIW's Executive Officer to act on behalf of MIW to obtain Federal Financial Assistance provided by the Federal Dept. of Homeland Security & Subgranted through the State of CA, for the FY22/FY23 SLGCP Program
- Approved agreement with GHD for Scada Cybersecurity Assessment and Upgrade Management services in the amount of \$398,179
- Increased contract amount with Brown & Caldwell for Outfall Improvement Projects for the Monterey Peninsula Water Supply Project from \$6393,859 to now \$1,235,731
- Adopted Reso 2025-04, approving cost share of \$581,979 for PWM construction costs for the City of Salinas Round 2 Stormwater Grant Project
- Board provided direction on customer billing options and approved the Customer Assistance Program for FY 25/26, not to exceed customer support budget of \$200,00

MARCH-**Informational Items:**

- Update given on the Feasibility Studies to address Seawater Intrusion by the SVBGSA
- Committee assignments confirmed for April 2025 - March 2026
- Board provided direction on MCWD's billing inquiry for MIW's wastewater fee to be placed on their bill for MCWD's customers only

Board Action:

- Approved purchase of 10 Taylor-Dunn Bigfoot S carts for \$193,623.11
- Approved an amendment to H2O Innovations for the RO threshold inhibitor contract for AWPf, in the amount of \$115,897.86
- Approved agreement with TJC for engineering services for the SVRP electrical system replacement project in the amount of \$459,160
- Approved contract amendment with Kennedy Jenks for engineering services during the PWM and AWPf expansion project for \$335,795

MARCH-

Board Action continued:

- Approved contract for the CP330 Monterey Pump Station and CP331 Seaside Pump Station upgrades design contract with Carollo for engineering services for the amount of \$410,500
- FY23/24 Annual Comprehensive and Popular Annual financial reports were presented to the Board

Item A.

APRIL-

Informational Update:

- Received preliminary summary for fiscal year 25/26 proposed budget

Board Action:

- Public hearing held on M1W's vacancies, recruitment and retention efforts pursuant to Govt. Code Section 3502.3
- Regional Treatment Plant Electrical Upgrade and Interconnection Project:
 - Awarded contract to Carollo Engineers for \$3,419,972
 - Awarded contract to TJCAA for \$1,098,400
 - Awarded contract to Royal Electric, totaling \$29,489,400
- Approved two purchase order amendments for Corporate Network Refresh project for a total amount of \$112,680.13
- Awarded professional services agreement to Chandler Asset Management Investment for advisory services for 3 years
- Mountain Cascade contract change approved for pump station upgrades and SEPS Emergency Generator Fuel System to total contingency amount of \$2,979,233
- Eurofins Eaton contract amended for lab testing services for Title 22 drinking water panels for an amount of \$235,723
- Approved Recertification of M1W 2025 Sewer System Management Plan
- Contract increase approved for Larry Walker Associates for National Pollutant Discharge Elimination System for the Monterey Peninsula Water Supply Project, totaling \$828,859.78
- Executive Officer authorized to execute an interim agreement with the City of Salinas and MCWRA for the City's Industrial Wastewater Treatment Facility Effluent

MAY-Budget Workshop

- Received and approved the Fiscal Year 2025/2026 proposed budget

JUNE 2, 2025

Informational Items:

- Dave Lindow (Pure Water Monterey Program Manager) presented an update on Pure Water Monterey and Advanced Water Purification Facility expansion projects

Board Action:

- Approved awarding professional services agreement to Vasquez & Company for financial audit services for three years in the amount of \$168,918
- Approved and set the sewer services charges and rates effective July 1, 2025 as shown and approved in Appendix A to ordinance No. 2021-02 and adopted resolution No. 2025-05 approving the fixed asset capitalization threshold; and adopted of resolution No. 2025-06 approving the proposed fiscal year 2025-26 operating and capital budget for the agency

Council Report from Councilmember John Uy June 24, 2025 Meeting

I. Council Report: Regular Meeting of the DRO City Council on May 20, 2025



I am honored to provide you with this comprehensive and transparent update on the key actions and discussions that took place during our Regular City Council Meeting on May 20, 2025. Together, we continue to shape our small but mighty city into a thriving, inclusive, and forward-thinking community.

The meeting opened with the recognition of three essential pillars of our civic spirit:

Municipal Clerks Week (May 4–10): We honored Karen Minami, Laura Batra, and Stacy Matthews for their unwavering professionalism, neutrality, and dedication in serving as the connective thread between our citizens and government.

Public Works Appreciation Week (May 18–24): We recognized the invaluable contributions of our public works professionals, particularly Ron Fucci and Sherman Low, who help maintain the backbone of our infrastructure and public safety.

Pride Month – June 2025: We proudly proclaimed June as Pride Month in Del Rey Oaks, affirming our commitment to diversity, inclusion, and equity. We continue to be a city where every individual, regardless of identity, is valued and celebrated.

The Council unanimously approved a set of important measures under the consent agenda, including:

Approval of April Meeting Minutes and Monthly Department Reports

– Fire, Police, and Financial performance reports indicate strong stewardship and operational stability.

Adoption of Key Resolutions

- Retroactive Salary Schedule for FY 2021–22
- FY 2025–26 SB1 Funded Project List for road improvements
- 2.69% rate increase for GreenWaste Recovery (starting July 1, 2025)
- Response to the Monterey County Civil Grand Jury Report on Road Safety
- A new 5-year Fire Protection Agreement with the City of Seaside
- Recognition of MST General Manager Carl Sedoryk for 25 years of exemplary service

These actions reinforce our city's commitment to fiscal accountability, public safety, infrastructure enhancement, and recognition of public service excellence.

We also reviewed the proposed FY 2025–26 budget, a \$5 million balanced budget, an achievement of significance for a city of our size.

Key takeaways:

1. Revenues are at 90%, while expenditures are at 81% of the year-to-date budget, showing strong financial health.
2. We currently hold \$12.9 million in cash and investments, providing a robust safety net.
3. The Police Department budget remains consistent, with 50% covered by the Monterey Peninsula Airport.
4. There is a surplus of over \$530,000 thanks to healthy property tax revenues.

The Council emphasized the importance of fiscal discipline, emergency reserves, and long-term planning, especially as economic uncertainties loom.

There was a presentation from the Seaside Fire Department about the **Fire Hazard Severity Zones** within our city. This proactive measure enhances our ability to prepare for and mitigate wildfire risks, a growing concern across California. The ordinance is in its first reading and is expected to move forward in June.

I remain proud to serve alongside my fellow councilmembers in upholding transparency, accountability, and compassion in our governance. This meeting reflects our collective dedication to making Del Rey Oaks a safe, inclusive, and fiscally sound community for all.

II. Council Report: Special Meeting of the DRO City Council on May 21, 2025



I am pleased to share with you a brief yet important update from the Special Meeting of your City Council held on May 21, 2025. Though brief in duration, this meeting marked a critical step in preparing our city for a more fiscally resilient and inclusive future. Here's what you need to know:

At this special meeting, the Council devoted focused attention to reviewing the City Manager's Proposed FY 2025–26 Operating Budget, a comprehensive financial plan that reflects our shared priorities of fiscal responsibility, service excellence, and long-term resilience.

This special session was critical to ensure a transparent and thorough public review of the budget, with ample time for Council feedback and community input before its scheduled adoption in June.

Key Budget Features:

1. **Balanced Operating Budget:** The proposed budget demonstrates sound fiscal management, balancing projected revenues with anticipated expenditures while safeguarding our reserve funds.
2. **Commitment to Essential Services:** Funding is allocated to maintain core services such as public safety, infrastructure maintenance, and community services without reductions in service levels.
3. **Investment in Resilience:** The budget includes provisions for emergency preparedness, climate adaptation, and sustainability efforts to ensure our city is ready for future challenges.
4. **Strategic Staffing:** Personnel costs are carefully reviewed and adjusted based on actual need and funding sources, including shared service agreements (such as with the Monterey Peninsula Airport).
5. **Capital Planning:** While this meeting focused on the operating budget, future discussions will incorporate capital improvement planning to align with our infrastructure and growth needs.

The special meeting allowed the Council and public to examine the details of revenue forecasts, department allocations, and the city's fund balances. As stewards of your tax dollars, we are committed to maintaining transparency, fiscal prudence, and strategic use of every public cent.

The final budget adoption is scheduled for our June Regular Council Meeting. As your representative in the Council, I remain committed to ensuring our city's budget reflects the values and vision of our community, one that is safe, inclusive, financially healthy, and forward-looking. Thank you for your trust in our leadership as we work to preserve and enhance the quality of life in Del Rey Oaks.

III. Council Report: DRO Pride Flag-raising Celebration – June 1, 2025

On Sunday, June 1, 2025, something beautiful happened at City Hall. Under the banner of this year's theme—**"Pride Shines On"**—our city gathered in love, solidarity, and celebration for what many have already called the most meaningful and powerful Pride Flag-Raising Ceremony Del Rey Oaks has ever hosted.

It was not just an event. It was a movement of hearts.

A Celebration of Dignity, Love, and Belonging

From the very first notes of the National Anthem sung by the radiant **Frida Vossler**, to the final chords of our community singing “**Voices United in Pride**,” the event was an expression of collective joy, inclusion, and purpose. The energy was electric. The message was clear: every person belongs here, just as they are.

Voices that Moved Us

We were honored to be joined by incredible speakers whose words uplifted and inspired:

Mayor Scott Donaldson, who opened the program with affirmations of our city’s commitment to equality and justice.

The Honorable Alex Garcia-Arrazola, Mr. Eric Mora, and Ms. Miranda Dailard, whose powerful voices reminded us that representation matters and that progress is not only possible—it’s happening.

Poet Patrice Vecchione, whose poetic reading echoed in our hearts and minds, challenging us to love louder.

Planning Commissioner Gary Kreeger, our beloved resident speaker, who brought authenticity and courage to the ceremony by sharing his story and leading the flag-raising with his wife, Mrs. Katie Kreeger.

We thank **The Reverend Michelle Jelinch Vargas** for grounding us with her invocation and calling forth the spirit of unity. The closing remarks by **Councilmember Kim Shirley** sealed the ceremony with love and a charge to continue the work of equality and allyship.

The Moment We Raised the Flag

As the Inclusive Progress Pride Flag was raised by **Gary and Katie Kreeger**, longtime residents and proud allies, it fluttered in the wind as a beacon of visibility, respect, and affirmation. It was a powerful, emotional moment that brought many of us to tears.

Thank You to the Heart of This Event

To every volunteer, staff member, performer, speaker, elected official, ally, and resident who made this event possible—thank you from the bottom of my heart.

You showed up. You waved your flags. You hugged strangers. You sang. You cried. You celebrated.

And by doing so, you sent a message to every LGBTQ+ youth, elder, friend, and family member that Del Rey Oaks sees you, hears you, and celebrates you.

Rainbow Cake and Shared Joy

After the formal ceremony, we shared rainbow cake, colorful dishes, laughter, and heartfelt conversations. What a joy to witness neighbors connecting across generations, backgrounds, and identities.

Why This Matters

This was more than just a flag-raising. It was a declaration of who we are as a city:

We are a community that stands up against hate.

We are a city that chooses love and justice.

We are a home where Pride is not only welcomed but honored.

As the lead of this year's Pride event, I am filled with immense gratitude and pride. You showed what it means to live our values. To everyone who stood with us, whether in person or in spirit, you made this day unforgettable.

The 2025 Pride Flag-Raising was more than a success. It was a triumph of community.

Let us carry this light forward all year long!





Council Report from Councilmember John C. DeLuca





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IV. Council Report: Regular Meeting of the Seaside County Sanitation District (SCSD) Board of Directors – June 10, 2025



As your representative on the Seaside County Sanitation District (SCSD) Board, I am committed to keeping you informed on matters that impact the health, environment, and infrastructure of our region. I'm pleased to provide this report summarizing the key items discussed and approved at our recent SCSD meeting.

1. FY 2025–26 Budget Adoption

The SCSD Board unanimously approved the Final Budget for FY 2025–26, which maintains a strong focus on operational efficiency, regulatory compliance, and environmental stewardship. Highlights include:

- a) Continued funding for capital improvement projects to upgrade aging sewer infrastructure.
- b) Maintaining adequate reserves for emergency response and regulatory contingencies.
- c) No new user rate increases proposed this fiscal year—a reflection of solid fiscal management.

2. Engineering and Capital Improvement Updates

The Board received a report on current and upcoming projects, including:

- a) Manhole Rehabilitation and Sewer Line Repair Projects, aimed at reducing inflow and infiltration.
- b) Planning for sewer main replacements in high-priority areas based on condition assessments.
- c) These projects are critical to maintaining the integrity of the wastewater system and protecting public health and the environment.

3. Collaboration with Monterey One Water

SCSD continues to collaborate with Monterey One Water to align with regional wastewater treatment goals, including:

- a) Ensuring compliance with state mandates and discharge permits.
- b) Supporting efforts to expand water recycling and conservation programs across the peninsula.

I want to extend my appreciation to the SCSD staff and fellow board members for their diligent work and partnership. Together, we are ensuring that our sanitation infrastructure meets the needs of today while planning wisely for tomorrow.

V. Council Report: AMBAG Board of Directors Meeting – June 11, 2025

As your representative on the **Association of Monterey Bay Area Governments (AMBAG)** Board of Directors, I am honored to share this update from our most recent meeting held on June 11, 2025. AMBAG plays a vital role in regional planning, transportation, housing, environmental sustainability, and economic development across Monterey, San Benito, and Santa Cruz counties.



1. Adoption of the FY 2025–26 Budget and Overall Work Program

The Board approved the Final FY 2025–26 Budget and Overall Work Program (OWP), a roadmap for AMBAG’s strategic activities and use of state/federal funds. Key initiatives include:

- a) Regional planning and policy development in land use, housing, and transportation.
- b) Support for the development and implementation of local Housing Elements and RHNA (Regional Housing Needs Allocation) strategies.
- c) Continued coordination with federal and state partners on infrastructure funding and climate resiliency.

2. Regional Early Action Planning (REAP) 2.0 Program Update

AMBAG provided a detailed update on the REAP 2.0 grant program, aimed at accelerating infill housing production and reducing vehicle miles traveled (VMT). The funding will support:

- a) Technical assistance to local jurisdictions
- b) Regional housing strategies and data tools
- c) Cross-jurisdictional coordination and public engagement

This initiative is vital to helping cities like Del Rey Oaks meet state housing goals while preserving quality of life and environmental integrity.

3. Approval of New Contracts

The Board authorized several contracts that will support AMBAG's planning efforts, including:

- a) A contract with Rincon Consultants for environmental services in preparation for the Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) update.
- b) A contract with CivicWell for facilitation of stakeholder engagement for the Central Coast Climate Collaborative.

These partnerships will enhance regional collaboration and public participation in shaping our future.

VI. Council Report: Regular Meeting of the City Council on June 24, 2025

With heartfelt sincerity, I want to share that I will be **unable to attend our upcoming Regular Council Meeting on June 24, 2025**, as my family and I will be away for a long-awaited vacation. This trip is especially meaningful because I will be spending precious time with my parents, and most especially, with my father, who is courageously living with cancer.

As many of you know, being a public servant is an honor I hold close to my heart. I've always shown up to serve, listen, and advocate for our city, and I will continue to do so with steadfast commitment. But every now and then, life reminds us to slow down and cherish the people who made us who we are. For me, that means being present for my dad during this deeply personal journey, and making beautiful memories while we still can.

I believe that at the core of public service is something we all share: **love for family, the value of time, and the importance of being there for those who matter most.** These are not just personal values. They are community values, too.

I am confident that the work of the Council will continue seamlessly in my brief absence, thanks to the strength and integrity of my colleagues and the leadership of our city staff. I remain fully engaged before and after the meeting, and will continue supporting our shared goals even while away.

Thank you for your **kindness, understanding, and grace** as I take this short time to be a son, a brother, and a grateful member of a loving family. I carry your trust with me wherever I go, and I'll return even more inspired to serve Del Rey Oaks with the care and passion you deserve.

VII. Council Report: Invitation to the 2025 DRO Contingent at the Monterey Peninsula Pride Parade on June 28, 2025

I'm thrilled to invite you to join our **Del Rey Oaks contingent** at this year's **Monterey Peninsula Pride Parade** on Saturday, June 28, 2025, kicking off at 11:00 AM!

This annual celebration is joyful, colorful, moving, and unforgettable, and this year promises to be our biggest and most heartwarming yet. As we walk together in unity and pride, we send a powerful message of love, inclusion, and community, values that define Del Rey Oaks.

Whether you're a member of the LGBTQ+ community or a proud ally, your presence matters. Bring your signs, your energy, your rainbow gear, and most importantly, your spirit! It's fun. It's meaningful. And it's even better with YOU there! We still have a few spots left in our contingent group, and I'd love for you to be part of it!

To join us, simply email me at juy@delreyoaks.org and let me know you're in. I'll share the details on where to meet and how we'll shine together.

Let's show the Peninsula what Del Rey Oaks Pride looks like!





MST HIGHLIGHTS
Board of Directors Meeting
June 9, 2025

RECOGNIZED JUNE EMPLOYEE OF THE MONTH

The MST Board adopted Resolution 2025-23 recognizing Charles Kirk, Coach Operator, as the June 2025 Employee of the Month for his outstanding contribution to MST and the entire community.

25 YEARS OF SERVICE

The MST Board adopted Resolution 2025-24 in recognition and appreciation of Carl Sedoryk, General Manager/CEO, on his 25 year anniversary, for his outstanding dedication and contribution to Monterey-Salinas Transit and its vision of connecting communities, creating opportunity, and being kind to our planet.

AUTHORIZED PURCHASE OF NINE STARCRAFT CUTAWAY BUSES

The MST Board authorized the General Manager/CEO, or their designee to purchase nine (9) Starcraft fixed-route cutaway buses from Model 1 (formerly Creative Bus Sales) in an amount not to exceed \$1,483,776.

ADOPTED FY2026 – FY2027 OPERATING AND CAPITAL BUDGET

The MST Board held a public hearing, adopted the FY2026 – FY2027 Operating and Capital Budget, approved Resolution 2025-25 authorizing the filing of Federal Grant applications, and authorized staff to apply to the Transportation Agency for Monterey County for Transportation Development Act Local Transportation Funds and State Transit Assistance for FY 2026.

AUTHORIZED PROPERTY LEASE AGREEMENT

The MST Board authorized the General Manager/CEO or their designee to execute a lease agreement for property located at 271 Rianda Street with Joseph V. Rossi and Diane H. Rossi, as Trustees of the Joseph V. Rossi Family Trust in an amount not to exceed \$17,000 per month for the initial five 5-year term with annual 2% increase, two (2) – Year options, Annual Property Taxes, and a right of first offer to purchase the property.

ADOPTED MST NON-CONTRAVENTION OF LAWS POLICY

The MST Board adopted MST's Employee Handbook Policy 1.7 Non-Contravention of Laws.

NEXT MST BOARD MEETING

The next regular MST Board meeting is scheduled for July 14, 2025.