



# CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940  
PHONE (831) 394-8511 FAX (831) 394-6421

## **REGULAR MEETING AGENDA OF THE CITY OF DEL REY OAKS CITY COUNCIL TUESDAY, FEBRUARY 24, 2026 AT 6:00 PM**

Del Rey Oaks City Hall is inviting you to an **IN-PERSON MEETING AT CITY HALL**

PLEASE NOTE THIS WILL BE LIVE STREAMED FOR VIEWING ONLY  
YOU WILL NOT BE ABLE TO MAKE PUBLIC COMMENTS ON ZOOM

### **Join Live Stream**

<http://bit.ly/4q8aLjm>

- 1. ROLL CALL - Council**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENTS: General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Agenda. Anyone wishing to address the City Council on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the Agenda at the time the matter is being considered. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this item and all comments will be referred to staff.**
- 4. PROCLAMATION:**
  - A.** Honoring Black History Month
  - B.** Honoring Women's History Month
- 5. PRESENTATION:**
  - A.** Certificate of Recognition to Moose Lodge Members:  
Estrellitah "Star" Hernandez - Seaside High School and Idil Aktan - Monterey High School
  - B.** Monterey One Water:  
Informational Update on Capital Projects and Rate Study and Strategic Priorities  
Paul A. Sciuto, Executive Officer

**6. CONSENT AGENDA:**

**A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

- [1.](#) Consider Approval of the January 27, 2026 City Council Minutes

**B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

- [1.](#) Financial Reports for January 2026
- [2.](#) Police Department Response Report for January 2026
- [3.](#) Fire Department Response Report for January 2026

**C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

- [1.](#) Consider Approval of a new contract with Monterey Bay Technologies for City IT Services
- [2.](#) Approval of Resolution 2026-01 to Honor Robin McCrae of Community Human Services

**7. OLD BUSINESS:**

- G.** None

**8. NEW BUSINESS:**

- [A.](#) Status of Development of City Owned Parcels (APN 031-191-026) on the Former Fort Ord
- [B.](#) Receive a Status Update on the Former Garden Center Building in Work Memorial Park
- [C.](#) Consider 1st Reading by Title Only of an Ordinance to Add Del Rey Oaks City Code Chapter 15.48, Section 140 to Prohibit Metal Detecting Activity on City Property That Was Part of the Former Fort Ord (Exempt from CEQA per Article 19, Section 15308, Class 8)

**9. STAFF REPORTS:**

- [A.](#) Council Reports in Packet

**10. CORRESPONDENCE:**

- [A.](#) Correspondence in Packet

**11. NEXT MEETING DATE:**

**Tuesday March 24, 2026 at 6:00pm**

**12. ADJOURNMENT**

***Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks.***



# CITY OF DEL REY OAKS

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PHONE (831) 394-8511 FAX (831) 394-6421

## PROCLAMATION

### Honoring Black History Month February 2026

WHEREAS, the city of Del Rey Oaks is committed to diversity, equity, inclusion and mutual respect as a fundamental aspect of a healthy, thriving community; and

WHEREAS, In 1976, as part of the nation's bicentennial, Black History Month was formally adopted to honor and affirm the importance of African American History throughout our American experience, and serves to promote cultural enrichment, ethnic pride, and self-esteem; and

WHEREAS, During Black History Month, we celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual and political development: and

WHEREAS, Black History Month is a time for all Americans to remember the stories and teachings of those who helped build our nation, took a stance against prejudice to build lives of dignity and opportunity, advanced the cause of civil rights and strengthened families and communities; and

WHEREAS, the Black community has been the target of discrimination and violence based on identity, which conflicts with our core values as a community; and

WHEREAS, The observance of Black History Month calls our Nation's attention to the continued need to battle racism and look to the future to continue to improve society so that we live up to the ideals of freedom, equality and justice;

NOW, THEREFORE, I, Mayor Scott Donaldson, do hereby proclaim February 2026 as Black History Month. I urge all citizens to celebrate our diverse heritage and culture and continue our efforts to create a world that is more just, peaceful and prosperous for all.

IN WITNESS WHEREOF I have hereunto set my hand this 24th day of February, 2026.

Signed

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Scott Donaldson, Mayor



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PHONE (831) 394-8511 FAX (831) 394-6421

## PROCLAMATION

### The City of Del Rey Oaks City Council Celebrating March 2026 Women's History Month

**WHEREAS**, March is National Women's History Month; and

**WHEREAS**, we recognize the invaluable contributions of women who have dedicated themselves to advocating for equity, diversity, and inclusion in all aspects of society; and

**WHEREAS** women from diverse backgrounds have long been at the forefront of efforts to address systemic inequities and promote a more inclusive and just society; and

**WHEREAS** the courageous advocacy of women for practical goals such as equity, diversity, and inclusion serves as a beacon of inspiration for all individuals and communities; and

**WHEREAS**, in 2026, we honor the women who have tirelessly worked to dismantle barriers, challenge prejudices, and create opportunities for all individuals, regardless of their background and attacks against Diversity, Equity, and Inclusion programs and training in our institutions;

**NOW, THEREFORE BE IT RESOLVED**, that I, Mayor Scott Donaldson, do hereby proclaim March 2025 as Women's History Month in The City of Del Rey Oaks; and

**BE IT FURTHER RESOLVED THAT**, we encourage our communities to celebrate the achievements of women who have championed equity, diversity, and inclusion, and reaffirm our commitment to advancing these principles in our society. Let us honor the women who have dedicated themselves to advocating for equity, diversity, and inclusion, and let us continue to work together to build a more just, equitable, and inclusive world.

**Signed this 24<sup>th</sup> day of February 2026**

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**Scott Donaldson, Mayor**

# CERTIFICATE

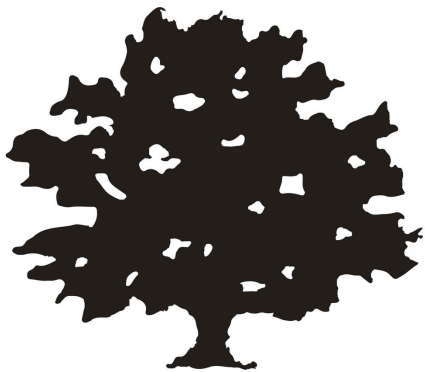
## OF RECOGNITION



This certificate is given to :

*Estrellitah "Star" Hernandez*  
*Seaside High School*

*In recognition of being chosen to attend the 2026 Moose International Youth Awareness Scholarship Program representing the Monterey Moose Lodge. As one of only 5 students in California to attend, your hard work and dedication are commendable!*



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**Scott Donaldson**  
*Mayor of Del Rey Oaks*



# CERTIFICATE

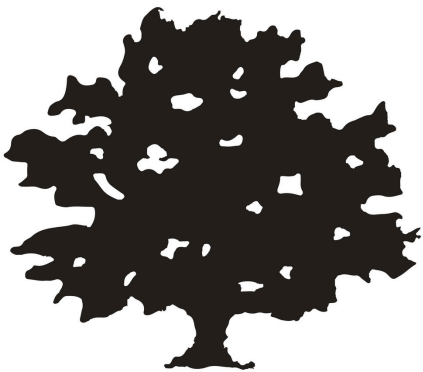
## OF RECOGNITION



This certificate is given to :

*Idil Aktan*  
*Monterey High School*

*In recognition of being chosen to attend the 2026 Moose International Youth Awareness Scholarship Program representing the Monterey Moose Lodge. As one of only 5 students in California to attend, your hard work and dedication are commendable!*



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**Scott Donaldson**  
*Mayor of Del Rey Oaks*



# INFORMATIONAL UPDATE:

**Capital Projects, Rate Study, and Strategic Priorities**  
*Paul A. Sciuto, Executive Officer*



# OUR ROLE

## Mission

Working together for safe, resilient water solutions that benefit our community and environment

Water & Energy

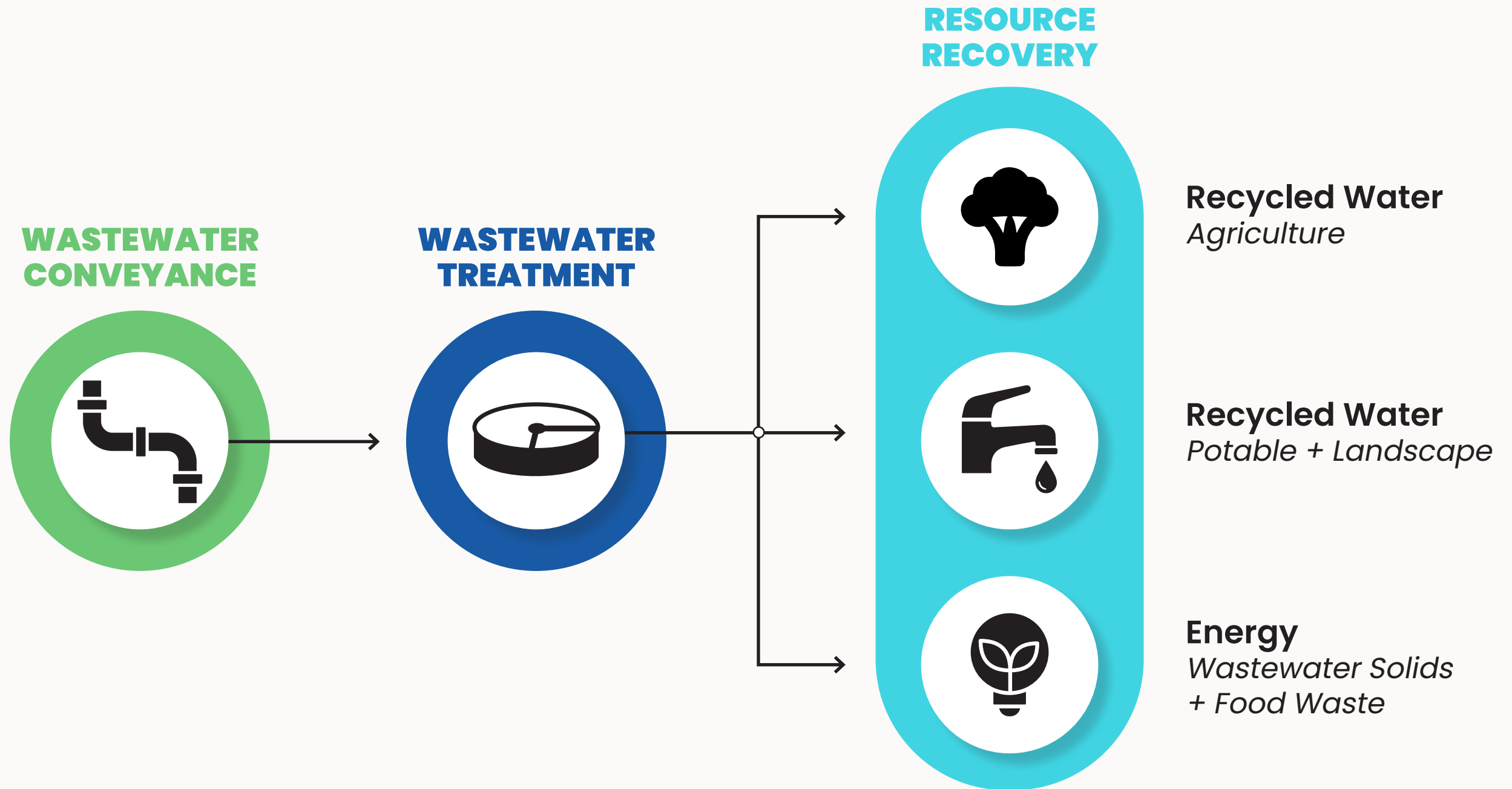
Community

Employer of Choice

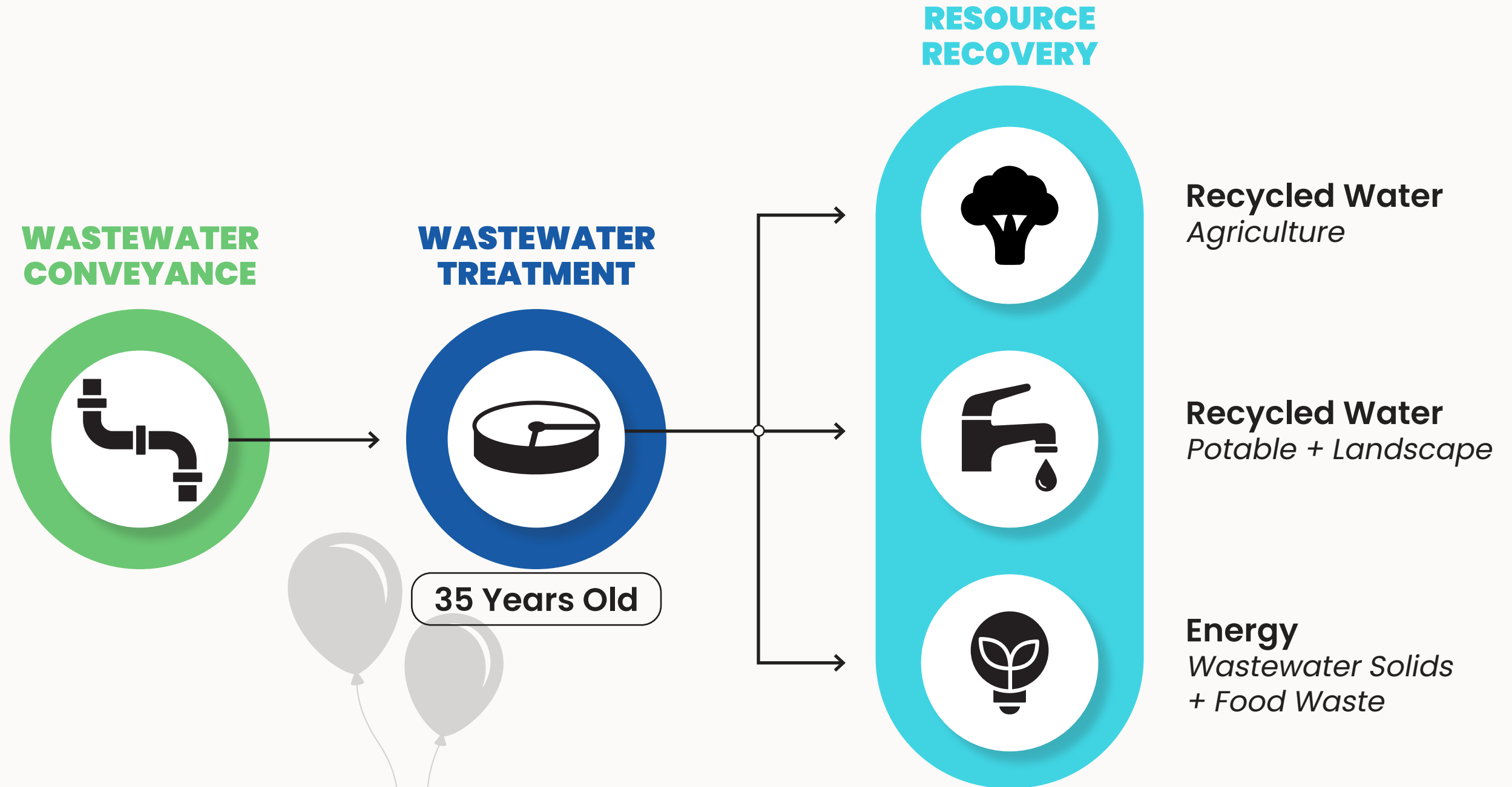
Technology

Industry Policy & Position

# SERVICES & FACILITIES



# SERVICES & FACILITIES



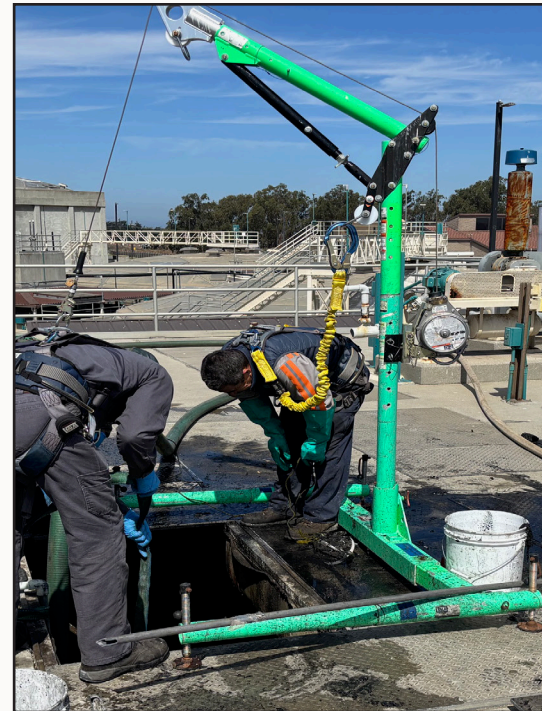
# PUBLIC WORKS IN ACTION

## PUMP STATION UPGRADE



**Example:**  
*Rebuild of two coastal pump stations (new pumps, electrical, instrumentation)*

## TREATMENT PLANT MAINTENANCE



**Example:**  
*Cleaning and inspection of treatment steps*

## REPLACEMENT & EFFICIENCIES



**Example:**  
*New instrumentation for power generation*

# WHAT'S IN THE WORKS

## Current Priorities

Electrical Reliability

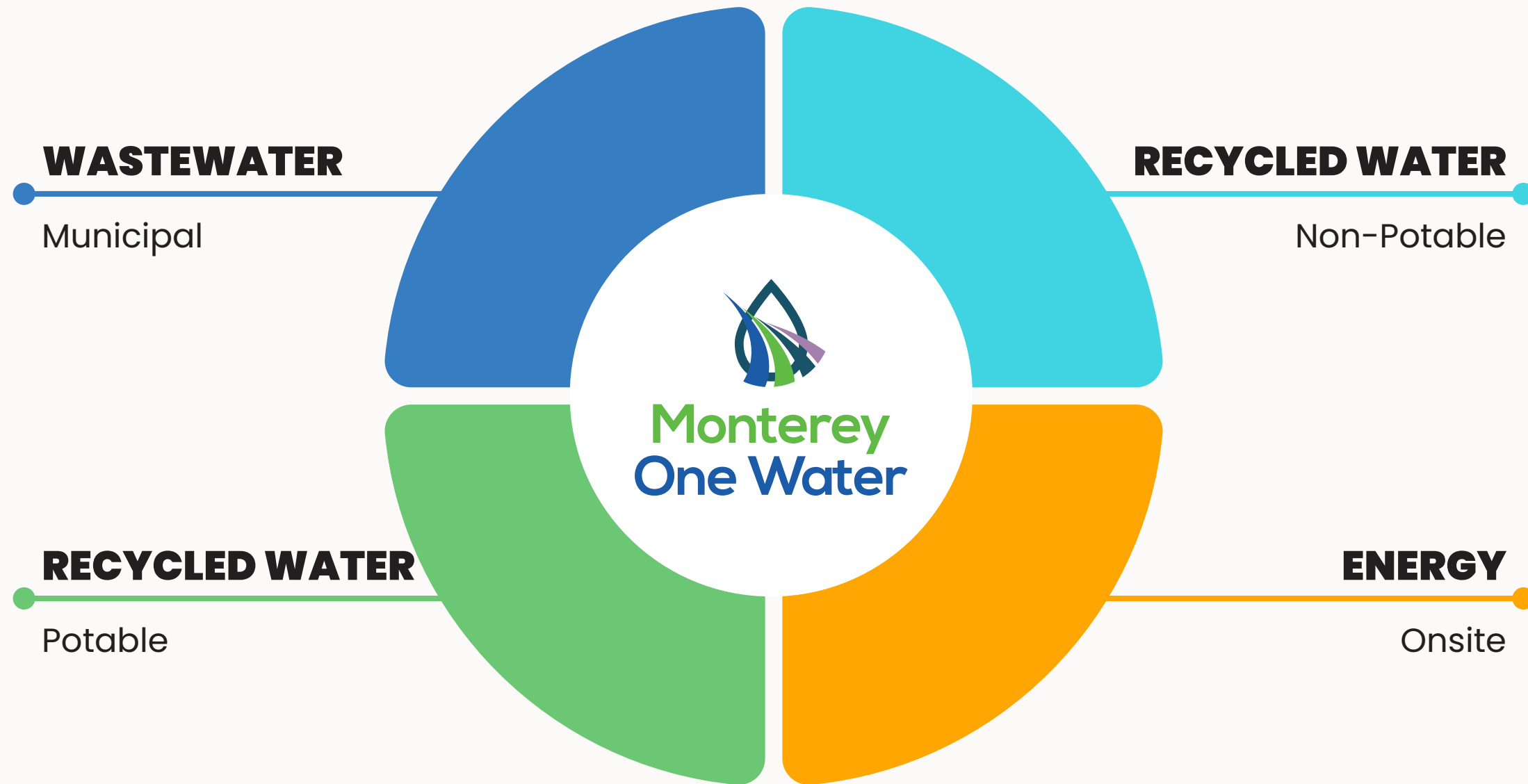
Treatment Master Plan

Biosolids Management



# CUSTOMER GROUPS

## Funding “Bank Accounts”



# SUPPORTING OUR PRIORITIES

## Wastewater Rate Study

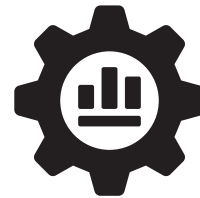
### RATE MODEL

Projects revenue needs based on O&M and capital needs



### RATE STRUCTURE

Rate calculation/formula  
E.g., flat, consumption, fixture count



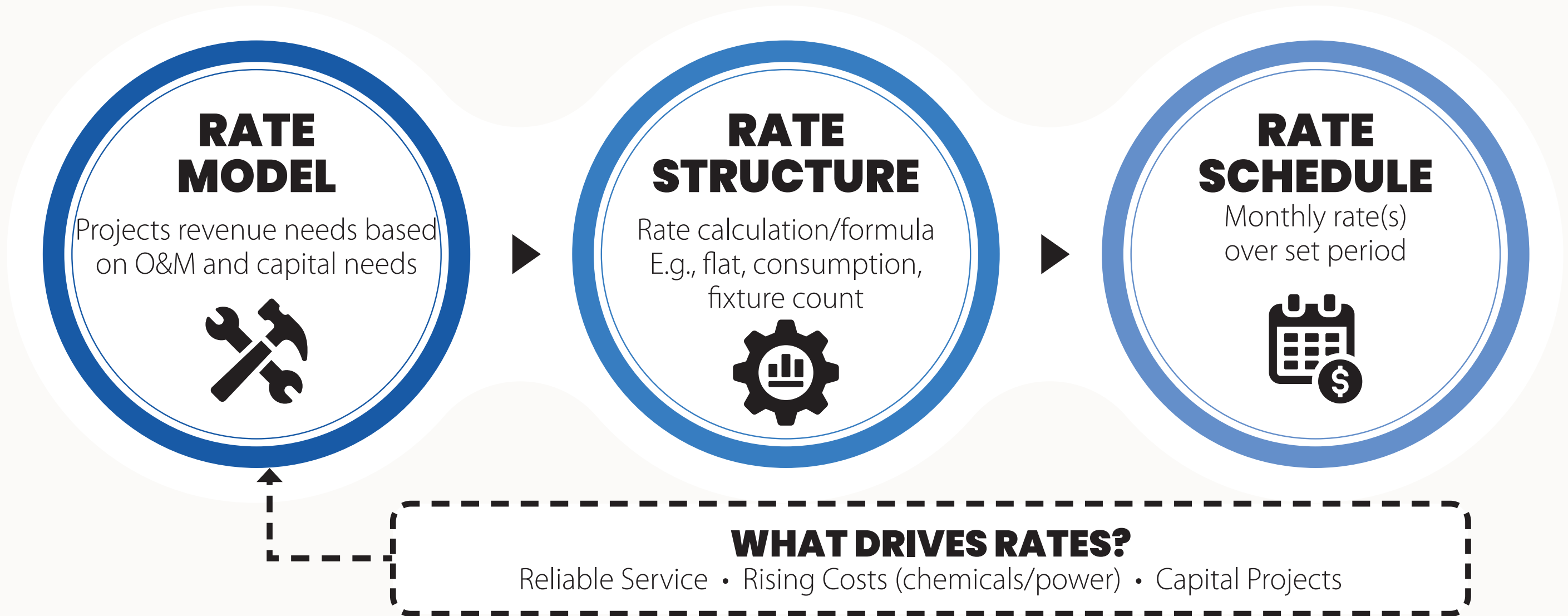
### RATE SCHEDULE

Monthly rate(s)  
over set period



# SUPPORTING OUR PRIORITIES

## Wastewater Rate Study



# PUBLIC RATE SETTING

**MARCH 2026**

Board of Directors Meeting  
Public comment on Rate Study

**JUNE 2026**

Board of Directors Meeting  
Public Hearing

**Written public protest period  
(parcel owners)**

**APRIL 2026**

Notice of proposed rate change  
mailed to all parcel owners

# BIG FUTURE ... WE'RE READY

**Community Driven • Proven Record • Experienced Team**



# PURE WATER MONTEREY



**EXPANSION PROJECT**

**Expanded Facility Size:**  
7.6 million gallons per day

**US EPA WIFIA Loan:**  
\$21 million

**Grant Funding:**  
\$42 million

# THANK YOU

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**Paul A. Sciuto**  
Executive Officer  
[info@my1water.org](mailto:info@my1water.org)

# **City of Del Rey Oaks**

**City Hall  
650 Canyon Del Rey Blvd  
Del Rey Oaks, CA 93940**



## **Action Minutes**

**Tuesday, January 27, 2026**

**6:00 PM**

**City Council – Regular Meeting**

**Del Rey Oaks City Council**

**Scott Donaldson – Mayor  
Jeremy Hallock – Vice Mayor  
John Uy – Councilmember  
Kim Shirley – Councilmember  
Mike Burger – Councilmember**

**6:00 PM – Called to Order:**

The meeting was called to order by Vice Mayor Hallock

**Roll Call:** Present: Vice Mayor Hallock, Councilmember Shirley, and Councilmember Burger

Absent: Councilmember Uy and Mayor Donaldson

Also Present: City Manager Guertin, City Attorney Lorca, City Clerk Minami, Administrative Services Technician Matthews

**Pledge of Allegiance:**

Led by Vice Mayor Hallock

**Public Comment:**

**Helen Birdsong:** Wants a letter from the city to be sent out to all Oaks residents regarding the no-smoking ordinance.

**Chris Fuggit:** Wants to know how long the FORTAG project will take, especially on Carlton. Asks the city to reconsider closing Carlton onto Seaside to reduce traffic in front of his house.

**PRESENTATION:**

Chief Bourquin to give Annual Update on 2025 Police Statistics:

**Monthly breakdown for the City - January to June**

January: 149 calls for service. 26 reports. 4 arrests. 3 in-field cite and releases  
 February: 155 calls for service. 24 reports. 4 arrests. 1 in-field cite and releases  
 March: 204 calls for service. 15 reports. 2 arrests. 1 in-field cite and releases  
 April: 195 calls for service. 22 reports. 2 arrests. 6 in-field cite and releases  
 May: 199 calls for service. 17 reports. 3 arrests. 1 in-field cite and release  
 June: 139 calls for service. 15 reports. 4 arrests. 3 in-field cite and releases

**Monthly breakdown for the City – July to December**

July: 150 calls for service. 18 reports. 0 arrests. 2 in-field cite and releases  
 August: 168 calls for service. 23 reports. 2 arrests. 1 in-field cite and release  
 September: 160 calls for service. 20 reports. 0 arrests. 3 in-field cite and releases  
 October: 181 calls for service. 15 reports. 4 arrests. 3 in-field cite and releases  
 November: 138 calls for service. 22 reports. 3 arrests. 0 in-field cite and releases  
 December: 148 calls for service. 34 reports. 3 arrests. 3 in-field cite and releases

**Monthly breakdown for the Airport – January to June**

January: 70 calls for service. 4 reports  
 February: 90 calls for service. 10 reports  
 March: 86 calls for service. 5 reports  
 April: 68 calls for service. 6 reports  
 May: 82 calls for service. 5 reports. 1 arrest  
 June: 54 calls for service. 6 reports

## Monthly breakdown for the Airport – July to December

**July: 58 calls for service. 3 reports**  
**August: 89 calls for service. 12 reports**  
**September: 70 calls for service. 5 reports**  
**October: 70 calls for service. 10 reports. 1 in-field cite and release**  
**November: 72 calls for service. 8 reports. 1 in-field cite and release**  
**December: 83 calls for service. 5 reports**

## Arrests by violations

**Stolen Vehicles: 2**  
**Probation violations: 14**  
**Unlicensed drivers: 19**  
**Conspiracy: 4**  
**Petty theft with priors (666.1 PC): 9**  
**Grand theft: 4**

## 2025 versus 2024 Statistics

<u>2025</u>	<u>2024</u>
Aggravated Assault: 3	Aggravated Assault: 3
Simple Assault: 7	Simple Assault: 11
Robbery: 1	Robbery: 0
Burglary/Breaking and Entering: 1	Burglary/Breaking and Entering: 2
Theft Offenses: 18	Theft Offenses: 36
Motor Vehicle theft: 2	Motor Vehicle theft: 1

## Partnership with DEA

**July 2025:** Task Force members made an undercover purchase of 500 counterfeit M30 pills that were found to contain deadly Fentanyl. The subject, a local resident, was arrested on Federal drug trafficking charges.

**July 2025:** Task Force members made multiple undercover purchases of cocaine from a local resident. An arrest and search warrant was served which led to the arrest and seizure of over \$80,000 of cash.

**August 2025:** Task Force members received information of a vehicle traveling with narcotics. A traffic stop was coordinated that led to the arrest of the driver and led to discovery of a pound of methamphetamine and unregistered handgun.

**Chief Bourquin:** Reviewed some of the 2025 Case Highlights and shared pictures and videos of the public details of some cases.

## **Questions and Comments:**

**City Attorney Lorca:** How do they obtain the video from a Tesla?

**Chief Bourquin:** Through the owner of the vehicle.

**City Manager Guertin:** As of December, the PD had a 70% closure rate, that's great!

**Chief Bourquin:** Because of good people, hard work, and technology.

**City Manager Guertin:** This PD is the poster child for doing the right thing, according to our joint powers group for insurance. First in the area to be trained and to become trainers, in the "ABLE" (Active Bystandership for Law Enforcement) program. Helps with liability coverage.

**Vice Mayor Hallock:** Thanks them for excellence in duty.

**Councilmember Shirley:** Asks about less dumping. How about speeding on Portola?

A discussion between the Council, the public and the Chief follows regarding perceived speeding cars on Portola, Work, and once FORTAG finishes, Carlton Drive. The implications of doing a traffic speed survey. There is simply no easy answer. Both Del Rey Oaks residents and non-residents can be speeding on the streets of Del Rey Oaks and running through stop signs. The desire for speed bumps and the implications of having speed bumps. Again, the desire to have Carlton closed and the issues that came up when the city closed it years ago.

**Chief Bourquin:** Explains what the Vision Zero group does in the county.

**Councilmember Shirley:** Asks the Chief what the biggest challenge is in the police department?

**Chief Bourquin:** Lack of administrative staff, like all of the other police departments. Everyone here pitches in on every case.

### **CONSENT AGENDA:**

#### **A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

1. December 16, 2025 City Council Meeting Minutes

#### **B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

1. Fire Department Response Report, December 2025
2. Police Activity Report, December 2025
3. Financial Reports, December 2025

#### **C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

1. **Consider Adoption of the Revision of the 2025-26 Salary Schedule**
2. **Consider approval of the appointment of Councilmember Mike Burger as Vice Mayor starting on February 1, 2026 for the rest of 2026 calendar year.**

#### **PUBLIC COMMENT:**

None

A motion was made by **Councilmember Shirley**, seconded by **Councilmember Burger**, to approve the Consent Agenda as presented.

**Motion passed unanimously 3-0**

**OLD BUSINESS: None**

**NEW BUSINESS:**

**Consider Approval of the FY 2024-25 Annual City Audit**

**Paul Pham from Shevon and Associates Auditing firm:** He reviewed the fiscal year 2024 annual city audit, which showed a strong financial position with a net position increase of \$100,000. The audit results included an unmodified opinion on financial statements and no significant concerns, though there was one finding related to data compliance, which was addressed and won't be repeated. Thanks to Karen and her team, and to Beth and her team, for a job well done.

**City Manager Guertin:** The one finding in the audit was not anyone's fault. We all wear a lot of hats, and the team just digs in and does the tasks at hand.

**Councilmember Burger:** Thanks everyone.

**Councilmember Shirley:** Wants to look at spending some of the unappropriated fund balance.

**PUBLIC COMMENT:**

None

A motion was made by **Councilmember Burger** and seconded by **Councilmember Shirley** to approve the FY 2024-25 Annual City Audit, as presented.

**Motion passed unanimously 3-0**

**STAFF REPORTS: In the packet with the correspondence**

**ADJOURNMENT to Closed Session: 7:05 pm**

**Closed Session: As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.**

**A. Public Comment on Closed Session Items: Anyone wishing to address the City Council on an item to be discussed in closed session may do so now. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this public comment period.**

**B. Closed Session Items:**

- 1. Conference with Legal Counsel – Existing Litigation (Gov't Code § 54956.9)  
Brian Perez v. City of Del Rey Oaks United States District Court Northern District of California Case No: 5:25-cv-07592**

**PUBLIC COMMENT:**

None

The meeting came back to open session:

City Attorney Lorca reported that the item was considered with Special Council, direction was given, and no reportable action was taken.

**NEXT MEETING DATE:** Tuesday, February 24, 2026 at 6:00 pm

**ADJOURNMENT:** 7:55 pm

**Attest:** \_\_\_\_\_

**Date:**-----



# CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940  
PHONE (831) 394-8511 FAX (831) 394-6421

## Staff Report

**DATE:** February 24, 2026

**TO:** Honorable Mayor and Members of the City Council

**FROM:** John Guertin, City Manager

**SUBJECT:** Receive January 2026 Financial Reports

**CEQA:** This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

### Consideration

Review of January 2026 Financial Reports.

### Summary & Discussion

Attached are the January 2026 financial reports.

- January 2026 Cash and Investments – The report shows where the City’s funds are invested. The City continues to have a healthy cash balance of \$13,199,381, much of which is restricted for specific purposes.
- January 2026 Check Register – This is a listing of all the payments issued during the month. The total checks issued are \$419,717.
- January 2026 General Fund Summary – This is a one-page summary of the General Fund summarized as follows:

	FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	% Collected/ Spent
Revenue	\$ 5,091,200	\$ 364,843	\$ 3,160,727	62%
Expenditures	5,178,300	647,650	3,144,560	61%
Net Revenue over Expend	(87,100)	(282,807)	16,167	
Transfers Out to CIP	(375,446)		(9,760)	0%
Net Operating Surplus	\$ (462,546)	\$ (282,807)	\$ 6,407	

At 58% of the year (7 months) the revenues are at 62%. Expenditure is 61% of the budget. For the month of January 2026, the General Fund shows a deficit net revenue over expenditure of \$282,807 due to the final payment made to MBSIA and year-to-date surplus of \$6,407.

- January 2026 Statement of Revenues and Expenditures – shows fiscal year-to-date actuals in comparison with FY 2026 Budget.
- Encumbrance Summary Report represents the purchase orders with a total outstanding balance of \$937,754 as of January 31, 2026.

**Fiscal Impacts**

None. This is informational only.

**Recommendation**

Staff recommends approval of the reports.

**ATTACHMENTS:**

- Cash and Investments 2025-12
- Check/Voucher Register 2025-12
- General Fund Summary 2025-12
- Statement of Revenues & Expenditures 2025-12
- Encumbrance Summary 2025-12

Respectfully Submitted,

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John Guertin, City Manager

**City of Del Rey Oaks  
Summary of Cash & Investments  
As of January 31, 2026**

Accounts			
Unrestricted			
General Checking	\$	1,220,422	
Cash with TDS-Parking		500	
Local Agency Investment Fund			
Reserve for Economic Uncertainties		1,652,182	3.931%
Unappropriated Funds		1,595,574	3.931%
Total Unrestricted	<u>\$</u>	<u>4,468,678</u>	
Restricted			
PARS-115 Trust Fund	\$	395,659	
Dev - Monterey Peninsula Partner		9,063	
Fidelity Title Escrow Acct - GJM/SBR Intersection		1,056,168	
Fidelity Title Escrow Acct - SBR Construction		7,269,813	
Total Restricted	<u>\$</u>	<u>8,730,703</u>	
<b>Total Cash and Investments</b>	<u><b>\$</b></u>	<u><b>13,199,381</b></u>	

**City of Del Rey Oaks**  
**Check/Voucher Register**  
**From 12/01/2025 Through 12/31/2025**

Check Number	Payee	Transaction Description	Check Amount	
23358	AFLAC	Premium 2025-12	\$ 1,216.16	1/8/2026
23359	AMERICAN LOCK & KEY	PW DND Keys	13.93	1/8/2026
23360	AMERICAN SUPPLY COMPANY	Supplies	226.31	1/8/2026
23361	AT&T	Airport Internet Service Period 12/25/25 to 01/24/26	74.90	1/8/2026
	AT&T	Internet City Hall & PD Service Period 12-13-25 to 01-12-25	203.30	1/8/2026
23362	AT&T CAL NET 2	Outside PD Phone Service Periods 11-19-25 to 12-18-25	31.97	1/8/2026
23363	AT&T MOBILITY	Aircard PW Service Period 11/3/25 to 12/2/25	40.24	1/8/2026
	AT&T MOBILITY	Internet Service Period 10-19 to 12-18-25	139.01	1/8/2026
	AT&T MOBILITY	Telephone Service Period 12-03-25 to 1-02-26	44.90	1/8/2026
23364	Avenue Insights & Analytics, LLC	ADM-0039 Tax & License Administration Short Term Rental SET Up Fee 8/1/2025 - 7/31/2026	15,000.00	1/8/2026
23365	BLUE360 MEDIA	California Vehicle Code Book 2026	222.11	1/8/2026
23366	CALIFORNIA-AMERICAN WATER	Service Period 11/20/2025 - 12/18/2025	725.04	1/8/2026
	CALIFORNIA-AMERICAN WATER	Service Period 11/20/2025 to 12/18/2025	418.82	1/8/2026
23367	CORONADO DEISEL MOBILE SERVICES, INC.	Dodge Durango #94 PM Lub/Safety Inspections & Front and Rear Breaks	1,937.38	1/8/2026
23368	David Mora	Reimbursement - Retiring City Manager Awards	408.60	1/8/2026
23369	Elizabeth Aliotti	Old Town Hall - Permit Refund	175.00	1/8/2026
23370	Granite Rock Company	Supplies	123.80	1/8/2026
23371	HOME DEPOT CRC	Supplies	112.08	1/8/2026
23372	I.M.P.A.C.GOVERNMENT SER	5564-9924 2025-12	3,709.14	1/8/2026
23373	JAMES DE CHALK	Janitorial Services - City Hall and Park Restrooms 2025-12	1,400.00	1/8/2026
23374	MONTEREY BAY TECHNOLOGIES, INC.	FY25/26 IT Services Retainer	1,800.00	1/8/2026
23375	MONTEREY COUNTY SHERIFF	CLETS -7/1/2025 to 6/30/2026	121.83	1/8/2026
	MONTEREY COUNTY SHERIFF	Criminal Justice Information System July 1 - Sept 30, 2025	2,432.51	1/8/2026
23376	PG&E	Service Period 11/20/2025 to 12/21/2025	3,033.93	1/8/2026
23377	PORAC HEADQUARTERS	PD Legal Defense Fund 2026-01	990.90	1/8/2026
23378	PURE WATER	Supplies 2025-12	96.00	1/8/2026
23379	REGIONAL GOVERNMENT SERVICES	FY25/26 Accounting Services	12,406.52	1/8/2026
23380	RingCentral, Inc.	Service Period 12/29/2025 to 01/28/2026	331.39	1/8/2026
23381	SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING	Field Training Officer Update 11/3-11/5/25	337.00	1/8/2026
23382	US Bank Equipment Finance	Konika Minolta Copier Lease 2025-12	397.84	1/8/2026
23383	Verizon	Service Period 11/24/25-12/23/25	118.03	1/8/2026
23384	VSP	Vision Period 2026-01	234.63	1/8/2026
23385	WOODY'S AT THE AIRPORT	DRO Holiday Dinner	3,399.00	1/8/2026
23386	FLAHERTY'S	City Manager Retirement Dinner 12/5/25	710.13	1/12/2026
23387	G.P.S. SOLUTIONS	FY25/26 Plan Checking & Building Inspection Services - 2025-12	3,923.00	1/12/2026
23388	ANGEL ARMOR	Body Armor Vests and Accessories, I Garcia and J Andoy	3,281.38	1/22/2026
23389	AT&T MOBILITY	Aircard PW Service Period 12/3/25 to 1/2/26	40.74	1/22/2026
	AT&T MOBILITY	Telephone Service Period 01-03-26 to 02-02-26	312.36	1/22/2026
	AT&T MOBILITY	Telephone Service Period 01-03-26 to 2-02-26	45.49	1/22/2026
23390	CALIFORNIA BUILDING STANDARDS COMMISSION	Building Permit Fee QTR 2 FY 2025/2026	30.37	1/22/2026
23391	CHAVAN AND ASSOCIATES, LLP	City Audit Services 24-25	7,265.00	1/22/2026
23392	CoPower	Dental Premiums 2026-02	2,754.08	1/22/2026

**City of Del Rey Oaks**  
**Check/Voucher Register**  
**From 12/01/2025 Through 12/31/2025**

Check Number	Payee	Transaction Description	Check Amount	
23393	COASTAL PAVING & EXCAVATING, INC.	Emergency work on Rosita Rd: Put Plastic over hillside	5,770.74	1/22/2026
23394	COLANTUONO, HIGHSMITH & WHATLEY, PC	Legal - Advice Re: Ballot Measure	38.50	1/22/2026
23395	CORELOGIC SOLUTIONS, LLC.	Software 2025-12	163.91	1/22/2026
23396	DEPT OF CONSERVATION	SMIP Fees 10/01/25 to 12/31/2025	68.72	1/22/2026
23397	DIVISION OF THE STATE ARCHITECT	DSA 786 Fees 10/01 - 12/31/2025	8.40	1/22/2026
23398	FENTON & KELLER	City Attorney General Services	3,413.25	1/22/2026
	FENTON & KELLER	Employment Matters	267.80	1/22/2026
23399	MONTEREY BAY AREA INSURANCE FUND	FY 25/26 Remaining Premium WC, Liability Insurance Balance	258,725.00	1/22/2026
23400	MONTEREY COUNTY ANIMAL	Acct# 4000-8601-8072-5750 2ND QTR FY 2025-26	275.00	1/22/2026
23401	NEILL ENGINEERS CORP	City Hall Parking Lot/Embankment Repair FY 25-26	6,396.00	1/22/2026
23402	ODP Business Solutions, LLC	Supplies	127.91	1/22/2026
23403	PG&E	Service Period 12/12/2025 - 01/12/2026	88.53	1/22/2026
23404	PRECISION ALARMS AND AUTOMATION, INC.	Alarm Inspections & Monitoring 2026-01	170.00	1/22/2026
23405	SAFEGUARD BUSINESS SYSTEMS, INC.	Banking Supplies	352.83	1/22/2026
23406	SMITH & ENRIGHT LANDSCAPING, INC.	FY25-26 Weekly Landscape Maintenance	1,540.00	1/22/2026
23407	Stericycle, Inc.	Shred Service 2025-12	198.06	1/22/2026
23408	TERMINIX, INC.	Pest Control 2025-12	115.24	1/22/2026
23409	US Bank Equipment Finance	Konika Minolta Copier Lease 2025-12	135.64	1/22/2026
ACH 2025-01-08	7-Eleven Mastercard	PD & PW Fuel Charges 2025-12	1,957.03	1/8/2026
ACH 2025-01-09	P.E.R.S.-HEALTH	CalPERS 1800 Health 2026-01	41,949.27	1/8/2026
ACH 2025-01-16	PERS	CalPERS 1900 457 (01/02) Contribution 01/15/2026	3,200.00	1/16/2026
	PERS	PERS 3100 Contribution Retirement 12/27-01/09/26 -Plan 1364	650.32	1/16/2026
	PERS	PERS 3100 Contribution Retirement 12/27-01/09/26 -Plan 25623	4,401.85	1/16/2026
	PERS	PERS 3100 Contribution Retirement 12/27/25-01/09/26 - Plan 26934	1,800.27	1/16/2026
	PERS	PERS 3100 Contribution Retirement 12/27-01/09/26 -Plan 1365	3,782.07	1/16/2026
ACH 2026-01-02	PERS	PERS 3100 Contribution Retirement PP 12/13/25 - 12/26/25 - Plan 1364	637.08	1/2/2026
	PERS	PERS 3100 Contribution Retirement PP 12/13/25 - 12/26/25 - Plan 1365	3,867.96	1/2/2026
	PERS	PERS 3100 Contribution Retirement PP 12/13/25 - 12/26/25 - Plan 25623	4,212.15	1/2/2026
	PERS	PERS 3100 Contribution Retirement PP 12/13/25 - 12/26/25 - Plan 26934	2,540.68	1/2/2026
ACH 2026-01-16	ADP	ADP fees	785.55	1/16/2026
ACH 2026-01-20	ADP	ADP FED-FUTA	76.80	1/20/2026
	ADP	ADP Fees Fed-FUTA	1,715.78	1/20/2026

**\$ 419,717.16**

**City of Del Rey Oaks  
Statement of Revenues and Expenditures  
100 - General Fund  
From 01/01/2026 Through 01/31/2026**

		<b>FY 2026</b>	<b>January</b>	<b>FY 2026</b>	<b>Percent</b>
		<b>Budget</b>	<b>2026</b>	<b>YTD Actual</b>	<b>Collected</b>
			<b>Actual</b>		<b>/Spent</b>
<b>Revenues</b>					
Property Taxes	000	867,500.00	0.00	493,237.22	57%
Sales Tax	000	1,189,000.00	86,011.16	712,743.92	60%
Other Taxes	000	551,400.00	88,118.16	361,870.38	66%
Licenses and Permits	000	322,700.00	14,760.45	304,170.02	94%
Fines and Forfeitures	000	25,100.00	1,181.26	13,411.72	53%
Other Revenue	000	205,700.00	34,031.27	132,480.57	64%
Grants	000	247,500.00	11,053.84	188,299.01	76%
Airport Police Services	210	1,489,000.00	124,083.00	856,340.50	58%
Current Services	000	193,300.00	5,603.51	98,173.83	51%
<b>Total Revenues</b>		<b>5,091,200.00</b>	<b>364,842.65</b>	<b>3,160,727.17</b>	<b>62%</b>
<b>Expenditures</b>					
Council	110	30,400.00	2,153.90	10,144.47	33%
City Clerk	111	648,200.00	90,868.73	437,406.75	67%
City Manager	120	338,400.00	64,444.76	230,679.95	68%
Finance	130	236,000.00	22,513.59	171,671.50	73%
Legal	150	89,300.00	3,451.75	24,793.32	28%
Planning & Building Reg	160	150,400.00	327.42	66,141.46	44%
Government Buildings	180	20,200.00	544.98	4,571.90	23%
Non-Departmental	190	56,800.00	1,226.22	25,434.92	45%
Police	210	2,998,900.00	424,241.11	1,932,879.48	64%
Fire/Animal Control	220	243,300.00	0.00	60,928.25	25%
Public Works/Streets	311	256,800.00	35,266.17	157,809.22	61%
Parks/Recreation	411	109,600.00	2,610.98	22,099.09	20%
<b>Total Expenditures</b>		<b>5,178,300.00</b>	<b>647,649.61</b>	<b>3,144,560.31</b>	<b>61%</b>
<b>Excess(Deficit) of Revenue Over Expenditures</b>		<b>(87,100.00)</b>	<b>(282,806.96)</b>	<b>16,166.86</b>	

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**100 - General Fund**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
P/T-Secured	41110	599,800.00	0.00	338,949.67	56.51%
P/T-Unsecured	41120	31,200.00	0.00	30,865.67	98.92%
P/T-Prior Secured	41130	6,200.00	0.00	3,454.44	55.71%
Prior Unsecured	41140	100.00	0.00	0.00	0.00%
P/T-Unitary Tax	41150	12,500.00	0.00	7,454.70	59.63%
P/T-Supplemental Roll (SB813)	41160	12,400.00	0.00	7,078.58	57.08%
Property Tax - VLF	41170	204,500.00	0.00	103,918.50	50.81%
Prop Tax-Interest/Penalty	41180	800.00	0.00	1,515.66	189.45%
Sales Tax	42210	409,000.00	29,566.48	235,781.10	57.64%
Sales Tax - 145 (Measure S-1%)	42220	520,000.00	37,627.98	318,328.55	61.21%
Sales Tax -409 (Measure R 1/2%)	42221	260,000.00	18,816.70	158,634.27	61.01%
Cannabis Tax	42222	100,000.00	13,285.46	53,738.98	53.73%
Transient Occupancy Tax	42230	229,500.00	46,304.81	210,786.80	91.84%
STR Annual Licenses Fee	42231	0.00	2,000.00	8,368.24	0.00%
Property Transfer Tax	42250	8,700.00	330.00	3,437.23	39.50%
Sewer Impact	42290	22,000.00	0.00	0.00	0.00%
Business Licenses	42310	225,000.00	1,228.00	232,137.23	103.17%
HOUNP (Home Occupational User Permit)	42311	0.00	480.00	2,400.00	0.00%
Gas Franchises	42761	8,200.00	0.00	0.00	0.00%
Electric Franchises	42762	22,000.00	0.00	0.00	0.00%
Garbage Franchises	42763	110,000.00	28,197.89	83,367.48	75.78%
Cable Tv Franchises	42764	26,000.00	0.00	10,539.89	40.53%
Water Franchises	42765	25,000.00	0.00	0.00	0.00%
SB1186 Disability Access Fund	43311	1,000.00	44.00	593.00	59.30%
SB1473 Environmental Assessment Fee	43312	100.00	9.00	85.35	85.35%
Architectural Review (ARC)	43319	0.00	400.00	400.00	0.00%
Building Permits	43320	59,000.00	5,727.46	40,317.84	68.33%
Strong-Motion Instrumental Program (SMIP) Fees	43322	200.00	24.85	233.88	116.94%
Cannabis Business Permit	43325	5,000.00	0.00	0.00	0.00%
Plan Check Fees	43330	18,000.00	1,103.22	11,158.68	61.99%
Encroachment/Street Opening Permits Fees	43340	8,000.00	2,100.00	2,700.00	33.75%
Plumbing Permits	43350	3,400.00	371.92	1,009.92	29.70%
Electrical Permits	43360	3,000.00	255.00	2,167.88	72.26%
Tree Removal Permits	43361	0.00	706.00	1,406.00	0.00%
AVAILABLE	43362	0.00	0.00	300.00	0.00%
Other Licenses/Permits	43390	1,000.00	0.00	0.00	0.00%
Fines & Forfeitures	45000	2,600.00	207.26	1,715.72	65.98%
Vehicle Code Fines	45510	5,500.00	974.00	2,144.00	38.98%
Parking and Admin Fines	45512	17,000.00	0.00	9,552.00	56.18%
Interest Earned	46100	185,000.00	33,981.27	103,149.62	55.75%
Interest Earned-PARS	46101	15,000.00	0.00	17,880.56	119.20%
Rental Income - Garden Center	46815	18,000.00	0.00	15,000.00	83.33%
Rental Income - Airport RV	46816	39,600.00	3,939.86	27,616.10	69.73%
Rental Income - PW Bldg (CHC Enterprise)	46817	24,000.00	0.00	6,000.00	25.00%
HOPTR	47130	1,200.00	0.00	324.51	27.04%
Vehicle License Collection	47140	2,500.00	0.00	2,414.14	96.56%
COPS	47240	194,000.00	8,333.33	159,869.96	82.40%
SB1383 Organics Recycling	47243	14,000.00	1,250.00	3,750.00	26.78%
Prop 172	47750	20,000.00	1,470.51	10,878.28	54.39%
Wellness Program	47760	7,500.00	0.00	10,772.04	143.62%

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**100 - General Fund**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Police Grants & Other Reimbursements	47780	5,000.00	0.00	2,503.23	50.06%
POST Reimbursements	47781	7,000.00	0.00	525.50	7.50%
Police Service Fees	48210	1,000.00	120.00	640.00	64.00%
Police Services-Special Events	48211	35,000.00	0.00	34,920.00	99.77%
Public Events	48212	5,000.00	0.00	0.00	0.00%
Use Permits	48805	52,000.00	50.00	2,590.00	4.98%
Maps/Publications	48810	100.00	0.00	0.00	0.00%
Property Inspections	48825	4,500.00	255.00	1,780.00	39.55%
Miscellaneous Revenue	48840	10,000.00	600.00	4,463.52	44.63%
Credit Card Processing Fee	48841	0.00	288.65	2,134.21	0.00%
LAFCO Refund & Interest for FORA	48842	400.00	0.00	0.00	0.00%
Rental - Park	48910	3,700.00	350.00	3,030.00	81.89%
Day Use Permits (Park only)	48911	0.00	180.00	720.00	0.00%
Old Town Hall Rental Fee	48912	0.00	175.00	765.00	0.00%
Miscellaneous Refunds	48930	1,000.00	6.00	8,118.74	811.87%
Total Non Department Specific		3,602,200.00	240,759.65	2,304,386.67	63.97%
Police	210				
Airport Police Services	48220	1,489,000.00	124,083.00	856,340.50	57.51%
Total Police		1,489,000.00	124,083.00	856,340.50	57.51%
Total Revenue		5,091,200.00	364,842.65	3,160,727.17	62.08%
<b>Expenditures</b>					
Council	110				
Council Member Stipend	61115	7,500.00	525.00	3,675.00	49.00%
Medicare-ER	61130	200.00	43.31	88.97	44.48%
Social Security-ER	61131	500.00	0.00	195.30	39.06%
Unemployment Ins-Fed & State	61132	100.00	6.83	25.73	25.73%
Dental Expense	61135	8,900.00	638.01	5,104.08	57.34%
Materials/Supply	62410	200.00	540.75	540.75	<b>270.37%</b>
Membership Dues-Professional Org	64550	2,500.00	0.00	0.00	0.00%
Strategic Planning	64570	5,000.00	0.00	0.00	0.00%
Misc Expenses	64580	2,500.00	0.00	114.64	4.58%
Travel Expenses	64610	3,000.00	400.00	400.00	13.33%
Total Council		30,400.00	2,153.90	10,144.47	33.37%
City Clerk	111				
Payroll	61105	252,300.00	29,988.37	159,237.47	63.11%
Overtime	61110	5,000.00	154.08	2,013.57	40.27%
PERS UAL - After 06/30/18	61123	11,100.00	0.00	890.00	8.01%
PERS UAL-Before 06/30/2018	61124	41,000.00	0.00	51,139.00	124.72%
PERS Retirement	61125	26,700.00	2,435.63	12,897.03	48.30%
Medicare-ER	61130	3,800.00	561.31	2,455.40	64.61%
Unemployment Ins-Fed & State	61132	1,200.00	363.99	363.99	30.33%
Dental Expense	61135	5,700.00	447.25	3,578.00	62.77%
Health Insurance	61140	122,800.00	11,056.71	68,123.75	55.47%
Vision Ins	61145	800.00	59.60	417.20	52.15%
Workers Comp and EAP	61150	4,000.00	6,967.05	10,029.05	250.72%
Wellness Program	61155	1,500.00	0.00	919.72	61.31%
Educational Incentive Pay	61157	6,000.00	692.31	3,644.32	60.73%
Longevity Pay	61158	3,700.00	493.05	2,572.20	69.51%
Materials/Supply	62410	4,000.00	1,979.25	2,221.15	55.52%
Office Supplies	62430	7,000.00	1,294.14	4,159.01	59.41%
Repair/Maintenance	63505	1,000.00	0.00	801.66	80.16%
Other Outside Services	63508	6,000.00	540.46	5,919.19	98.65%

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**100 - General Fund**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Shredding Services	63509	1,000.00	99.03	647.18	64.71%
Short Term Rental Services	63511	17,500.00	0.00	17,500.00	100.00%
Telephone	63530	3,000.00	216.23	1,507.14	50.23%
Internet	63531	1,500.00	101.65	659.25	43.95%
Website Design & Maintenance	63535	1,000.00	0.00	0.00	0.00%
Postage / Shipping	63540	2,000.00	0.00	1,101.67	55.08%
Training	63605	11,000.00	278.01	2,278.01	20.70%
Insurance-Liability	63620	62,400.00	31,841.70	63,683.40	102.05%
Contract Services - IT	63635	10,000.00	900.00	5,400.00	54.00%
Software/Server Subscription	64310	15,500.00	163.91	5,600.12	36.12%
Agenda Management System	64315	7,000.00	0.00	4,920.00	70.28%
Municipal Code Service	64320	5,000.00	0.00	881.17	17.62%
Membership Dues-Professional Org	64550	1,000.00	0.00	337.78	33.77%
Membership Dues-Government Agency	64552	700.00	60.00	75.00	10.71%
Printing / Publications	64575	2,000.00	0.00	0.00	0.00%
Misc Expenses	64580	500.00	175.00	999.62	199.92%
Election Cost	64588	500.00	0.00	0.00	0.00%
Travel Expenses	64610	<u>3,000.00</u>	<u>0.00</u>	<u>434.70</u>	<u>14.49%</u>
Total City Clerk		648,200.00	90,868.73	437,406.75	67.48%
City Manager	120				
Payroll	61105	202,100.00	20,520.80	114,715.48	56.76%
PERS UAL - After 06/30/18	61123	500.00	0.00	445.00	89.00%
PERS Retirement	61125	16,100.00	1,514.06	8,539.97	53.04%
Medicare-ER	61130	2,900.00	420.84	1,862.33	64.21%
Unemployment Ins-Fed & State	61132	100.00	0.00	0.00	0.00%
Dental Expense	61135	2,400.00	193.29	1,546.32	64.43%
Health Insurance	61140	48,400.00	4,342.36	27,508.52	56.83%
Health Insurance -Retiree	61141	1,900.00	162.00	1,110.00	58.42%
Vision Ins	61145	400.00	15.71	109.97	27.49%
Workers Comp and EAP	61150	3,000.00	5,573.64	7,615.64	253.85%
Wellness Program	61155	500.00	0.00	0.00	0.00%
Educational Incentive Pay	61157	0.00	0.00	461.55	0.00%
Admin Leave	61175	0.00	5,605.60	10,845.12	0.00%
Auto Allowance	61180	5,400.00	623.10	3,278.20	60.70%
Office Supplies	62430	300.00	0.00	30.94	10.31%
Insurance-Liability	63620	51,000.00	25,473.36	50,946.72	99.89%
Membership Dues-Professional Org	64550	1,700.00	0.00	1,660.00	97.64%
Membership Dues-Government Agency	64552	700.00	0.00	0.00	0.00%
Travel Expenses	64610	<u>1,000.00</u>	<u>0.00</u>	<u>4.19</u>	<u>0.41%</u>
Total City Manager		338,400.00	64,444.76	230,679.95	68.17%
Finance	130				
ADP Payroll Fees	62310	8,500.00	2,578.13	7,657.78	90.09%
Bank Service Charges	62320	4,000.00	263.94	3,590.44	89.76%
Credit Card Fees	62321	5,000.00	0.00	3,208.95	64.17%
Accounting Software	62431	5,000.00	0.00	281.25	5.62%
Budget Software	62433	14,000.00	0.00	14,000.00	100.00%
Audit-General	63625	40,000.00	7,265.00	32,925.00	82.31%
Audit -Sales Tax	63626	5,000.00	0.00	0.00	0.00%
Actuarial Services	63627	4,500.00	0.00	1,550.00	34.44%
Accounting Services-RGS	63645	<u>150,000.00</u>	<u>12,406.52</u>	<u>108,458.08</u>	<u>72.30%</u>
Total Finance		236,000.00	22,513.59	171,671.50	72.74%
Legal	150				
Legal Services	63650	86,000.00	3,451.75	23,089.58	26.84%

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**100 - General Fund**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Legal Advert	64560	2,300.00	0.00	1,703.74	74.07%
Misc Expenses	64580	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Legal		89,300.00	3,451.75	24,793.32	27.76%
Planning & Building Regulation	160				
Economic Development Services	63639	20,000.00	0.00	0.00	0.00%
Planning Services	63640	40,000.00	0.00	19,619.00	49.04%
Contract Services - Housing Element	63642	50,000.00	0.00	11,697.25	23.39%
Building Inspections Services	63648	32,400.00	327.42	34,525.21	106.55%
Engineering Services	63649	5,000.00	0.00	300.00	6.00%
Code Enforcement Services	63656	2,000.00	0.00	0.00	0.00%
Travel Expenses	64610	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Planning & Building Regulation		150,400.00	327.42	66,141.46	43.98%
Government Buildings	180				
Materials/Supply	62410	2,000.00	0.00	0.00	0.00%
Repair/Maintenance	63505	5,000.00	0.00	424.35	8.48%
Other Outside Services	63508	1,000.00	0.00	0.00	0.00%
Utilities - PG&E	63520	8,000.00	544.98	2,397.55	29.96%
Janitorial Services	63660	<u>4,200.00</u>	<u>0.00</u>	<u>1,750.00</u>	<u>41.66%</u>
Total Government Buildings		20,200.00	544.98	4,571.90	22.63%
Non-Departmental	190				
Materials/Supply	62410	500.00	0.00	177.78	35.55%
Insurance-Liability	63620	25,000.00	0.00	(4,091.10)	(16.36)%
Insurance-Property	63621	9,000.00	0.00	7,812.76	86.80%
Membership Dues-Professional Org	64550	500.00	0.00	500.00	100.00%
Membership Dues-Non Profit Agency Contrib	64551	15,000.00	0.00	13,575.00	90.50%
Membership Dues-Government Agency	64552	5,500.00	0.00	5,161.71	93.84%
Misc Expenses	64580	1,000.00	1,127.13	2,033.82	203.38%
S.M.I.P.	64930	200.00	68.72	198.58	99.29%
SB 1473	64940	<u>100.00</u>	<u>30.37</u>	<u>66.37</u>	<u>66.37%</u>
Total Non-Departmental		56,800.00	1,226.22	25,434.92	44.78%
Police	210				
Payroll	61105	1,167,800.00	106,887.32	574,723.10	49.21%
Overtime	61110	150,000.00	32,179.67	181,965.65	121.31%
Reserves Payroll	61120	95,000.00	22,925.67	83,670.65	88.07%
PERS UAL - After 06/30/18	61123	30,400.00	0.00	25,476.01	83.80%
PERS UAL-Before 06/30/2018	61124	111,000.00	0.00	115,906.99	104.42%
PERS Retirement	61125	163,000.00	14,726.55	77,830.44	47.74%
PERS 457 Expense	61126	32,400.00	3,600.00	17,250.00	53.24%
Medicare-ER	61130	17,400.00	3,248.35	13,497.91	77.57%
Social Security-ER	61131	1,000.00	0.00	234.61	23.46%
Unemployment Ins-Fed & State	61132	13,000.00	1,055.55	1,131.52	8.70%
Dental Expense	61135	16,200.00	1,348.55	8,082.34	49.89%
Health Insurance	61140	342,300.00	23,047.92	150,717.91	44.03%
Vision Ins	61145	2,500.00	143.61	1,005.27	40.21%
Workers Comp and EAP	61150	141,500.00	31,583.96	127,540.96	90.13%
Wellness Program	61155	5,000.00	0.00	3,272.04	65.44%
Educational Incentive Pay	61157	16,800.00	2,076.96	9,291.54	55.30%
Longevity Pay	61158	9,300.00	1,307.58	6,870.45	73.87%
Uniform Allowance	61160	10,000.00	0.00	6,000.00	60.00%
Admin Leave	61175	0.00	19,118.28	19,898.40	0.00%
Materials/Supply	62410	15,000.00	1,927.66	5,935.45	39.56%
Ammunition	62420	5,000.00	0.00	0.00	0.00%
Body Armor Vests	62422	1,500.00	3,281.38	3,281.38	218.75%

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**100 - General Fund**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Office Supplies	62430	5,000.00	169.59	3,069.98	61.39%
Auto Operations - Supplies / Equip	62710	1,000.00	0.00	0.00	0.00%
Auto Operations - Fuel	62720	30,000.00	1,696.25	12,678.80	42.26%
Repair/Maintenance	63505	2,000.00	0.00	2,092.65	104.63%
Other Outside Services	63508	5,000.00	278.26	2,726.56	54.53%
Shredding Services	63509	1,000.00	99.03	647.21	64.72%
Utilities - PG&E	63520	8,000.00	545.00	2,458.51	30.73%
Telephone	63530	8,000.00	598.50	3,522.06	44.02%
Internet	63531	6,000.00	294.58	2,011.47	33.52%
Annual Maintenance-Records Mgmt Software	63537	5,000.00	0.00	0.00	0.00%
Record Management-Historical	63538	3,400.00	0.00	3,512.38	103.30%
Postage / Shipping	63540	500.00	0.00	234.10	46.82%
Training	63605	5,000.00	568.35	6,681.96	133.63%
Insurance-Liability	63620	290,200.00	144,349.04	286,763.68	98.81%
Insurance-Property	63621	9,000.00	0.00	7,812.75	86.80%
Insurance-Vehicles	63622	2,550.00	0.00	0.00	0.00%
Insurance-ADWRP	63624	0.00	0.00	829.00	0.00%
Audit-General	63625	5,000.00	0.00	0.00	0.00%
Actuarial Services	63627	2,500.00	0.00	1,550.00	62.00%
Professional Services	63628	12,000.00	0.00	0.00	0.00%
Contract Services - IT	63635	12,900.00	900.00	5,400.00	41.86%
Contract Services-Others	63637	4,200.00	0.00	2,625.33	62.50%
Legal Services	63650	3,800.00	267.80	1,730.30	45.53%
Janitorial Services	63660	4,200.00	0.00	1,750.00	41.66%
911-NGEN Phase II Upgrade	63664	7,000.00	0.00	0.00	0.00%
911-Radio Dispatch	63665	61,800.00	0.00	46,320.00	74.95%
911-Inform MDT Terminal Service	63666	1,000.00	0.00	0.00	0.00%
911-Notification System	63667	400.00	0.00	0.00	0.00%
911-NGEN O&M	63668	14,400.00	0.00	10,734.00	74.54%
911-NGEN Debt (Capital Fee)	63669	8,000.00	0.00	8,045.00	100.56%
Auto Repair/Maintenance	63730	23,000.00	1,937.38	13,210.74	57.43%
Parking & Admin Citations Services	63812	9,000.00	0.00	5,305.07	58.94%
Animal Regulation Fire	63820	500.00	0.00	0.00	0.00%
Fund Jail & Prisoner	63830	200.00	275.00	983.00	491.50%
ACJIS System	63840	9,000.00	2,432.51	2,432.51	27.02%
Software/Server Subscription	64310	22,700.00	121.83	18,959.44	83.52%
Computer Server	64318	0.00	0.00	5,276.34	0.00%
Personnel Recruit & Pre-Employment	64545	3,000.00	0.00	1,499.00	49.96%
Membership Dues-Professional Org	64550	9,000.00	990.90	5,235.48	58.17%
Membership Dues-Non Profit Agency Contrib	64551	500.00	0.00	500.00	100.00%
Membership Dues-Government Agency	64552	5,000.00	0.00	5,170.00	103.40%
Books and Periodicals	64565	900.00	222.11	430.96	47.88%
Printing / Publications	64575	2,000.00	0.00	0.00	0.00%
Misc Expenses	64580	1,000.00	35.97	2,121.30	212.13%
Travel Expenses	64610	13,000.00	0.00	3,657.96	28.13%
Principal-Motorola Lease-Cameras	65104	21,350.00	0.00	21,319.32	99.85%
Principal-Dell	65105	5,000.00	0.00	0.00	0.00%
Principal-Sunridge Records Mgmt	65106	8,500.00	0.00	0.00	0.00%
Interest-Sunridge Records Mgmt	65107	300.00	0.00	0.00	0.00%
<b>Total Police</b>		<b>2,998,900.00</b>	<b>424,241.11</b>	<b>1,932,879.48</b>	<b>64.45%</b>
<b>Fire/Animal Control</b>	<b>220</b>				
Fire Seaside	63810	243,300.00	0.00	60,928.25	25.04%
<b>Total Fire/Animal Control</b>		<b>243,300.00</b>	<b>0.00</b>	<b>60,928.25</b>	<b>25.04%</b>

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**100 - General Fund**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Public Works/Streets	311				
Payroll	61105	87,800.00	10,123.20	53,122.40	60.50%
PERS UAL - After 06/30/18	61123	500.00	0.00	445.00	89.00%
PERS Retirement	61125	7,100.00	686.40	3,593.47	50.61%
Medicare-ER	61130	1,300.00	188.80	812.57	62.50%
Unemployment Ins-Fed & State	61132	100.00	91.01	91.01	91.01%
Dental Expense	61135	1,600.00	126.98	1,015.84	63.49%
Health Insurance	61140	37,200.00	3,340.28	21,914.66	58.91%
Vision Ins	61145	300.00	15.71	109.97	36.65%
Workers Comp and EAP	61150	1,500.00	2,322.35	3,545.35	236.35%
Wellness Program	61155	500.00	0.00	0.00	0.00%
Educational Incentive Pay	61157	1,200.00	138.45	728.40	60.70%
Materials/Supply	62410	10,000.00	249.81	5,459.85	54.59%
Office Supplies	62430	1,500.00	61.76	265.70	17.71%
Auto Operations - Supplies / Equip	62710	2,500.00	0.00	8.18	0.32%
Auto Operations - Fuel	62720	5,000.00	260.78	1,465.39	29.30%
Repair/Maintenance	63505	17,900.00	5,770.74	16,044.74	89.63%
Other Outside Services	63508	1,000.00	0.00	100.00	10.00%
Gabilan Crew	63515	3,000.00	0.00	0.00	0.00%
Utilities - PG&E	63520	5,000.00	99.04	3,187.59	63.75%
Utilities - Water	63525	5,000.00	299.19	1,971.11	39.42%
Telephone	63530	200.00	90.39	180.19	90.09%
Internet	63531	600.00	80.98	241.94	40.32%
Training	63605	2,000.00	706.40	726.35	36.31%
Insurance-Liability	63620	21,200.00	10,613.90	21,227.80	100.13%
Insurance-Vehicles	63622	5,000.00	0.00	4,766.00	95.32%
SB1383 Organics Waste Regs Services	63654	14,000.00	0.00	4,500.00	32.14%
Hazardous Waste Disposal	63655	500.00	0.00	0.00	0.00%
Auto Repair/Maintenance	63730	5,000.00	0.00	1,762.58	35.25%
Street Lighting	63910	0.00	0.00	1,630.59	0.00%
Printing / Publications	64575	1,300.00	0.00	0.00	0.00%
Storm Water Project - Phase 4	64920	15,000.00	0.00	8,892.54	59.28%
Equipment	66302	2,000.00	0.00	0.00	0.00%
Total Public Works/Streets		256,800.00	35,266.17	157,809.22	61.45%
Parks/Recreation	411				
Materials/Supply	62410	10,000.00	226.31	5,522.63	55.22%
Office Supplies	62430	1,000.00	0.00	106.23	10.62%
Repair/Maintenance	63505	20,000.00	1,540.00	11,297.18	56.48%
Utilities - Water	63525	3,500.00	844.67	5,173.05	147.80%
Contract Services - Consultant	63612	75,000.00	0.00	0.00	0.00%
Travel Expenses	64610	100.00	0.00	0.00	0.00%
Total Parks/Recreation		109,600.00	2,610.98	22,099.09	20.16%
Total Expenditures		5,178,300.00	647,649.61	3,144,560.31	60.73%
Net Revenues		(87,100.00)	(282,806.96)	16,166.86	(18.56)%
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers Out to CIP	81003	(375,446.00)	0.00	(9,759.64)	2.59%
Total Non Department Specific		(375,446.00)	0.00	(9,759.64)	2.60%
Total Other Financing Sources and Uses		(375,446.00)	0.00	(9,759.64)	2.60%
Net Revenues After Other Financing Sources and Uses		(462,546.00)	(282,806.96)	6,407.22	

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**210 - Gas Tax Fund**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
Gas Tax 2103	47010	15,000.00	911.62	9,119.58	60.79%
Gas Tax 2105	47020	10,100.00	740.33	5,694.52	56.38%
Gas Tax 2106	47030	9,200.00	694.89	5,271.39	57.29%
Gas Tax 2107	47040	13,700.00	1,034.85	7,684.88	56.09%
Gas Tax 2107.5	47050	1,000.00	0.00	1,000.00	100.00%
Total Non Department Specific		<u>49,000.00</u>	<u>3,381.69</u>	<u>28,770.37</u>	<u>58.72%</u>
Total Revenue		<u>49,000.00</u>	<u>3,381.69</u>	<u>28,770.37</u>	<u>58.72%</u>
Expenditures					
Public Works/Streets	311				
Street Sweeping	63510	12,070.00	0.00	0.00	0.00%
Street Lighting	63910	20,400.00	1,722.61	8,149.76	39.94%
Principal-PG&E	65751	2,550.00	210.83	1,264.98	49.60%
Total Public Works/Streets		<u>35,020.00</u>	<u>1,933.44</u>	<u>9,414.74</u>	<u>26.88%</u>
Total Expenditures		<u>35,020.00</u>	<u>1,933.44</u>	<u>9,414.74</u>	<u>26.88%</u>
Net Revenues		13,980.00	1,448.25	19,355.63	
Net Revenues After Other Financing Sources and Uses		<u>13,980.00</u>	<u>1,448.25</u>	<u>19,355.63</u>	

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**211 - SB1 Fund-RMRA**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Non Department Specific	000				
SB 1 Funds	47777	<u>41,300.00</u>	<u>3,450.32</u>	<u>25,553.63</u>	<u>61.87%</u>
Total Non Department Specific		<u>41,300.00</u>	<u>3,450.32</u>	<u>25,553.63</u>	<u>61.87%</u>
Total Revenue		<u><u>41,300.00</u></u>	<u><u>3,450.32</u></u>	<u><u>25,553.63</u></u>	<u><u>61.87%</u></u>
Expenditures					
Saucito Rd & Work Ave Improvement Project	537				
Curb and Gutter Repair	66327	<u>24,046.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Saucito Rd & Work Ave Improvement Project		<u>24,046.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Rosita Emergency Repairs	539				
Curb and Gutter Repair	66327	<u>65,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Rosita Emergency Repairs		<u>65,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expenditures		<u><u>89,046.50</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00%</u></u>
Net Revenues		(47,746.50)	3,450.32	25,553.63	(53.51)%
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers Out to CIP	81003	<u>(13,550.00)</u>	<u>0.00</u>	<u>(13,550.00)</u>	<u>100.00%</u>
Total Non Department Specific		<u>(13,550.00)</u>	<u>0.00</u>	<u>(13,550.00)</u>	<u>100.00%</u>
Total Other Financing Sources and Uses		<u><u>(13,550.00)</u></u>	<u><u>0.00</u></u>	<u><u>(13,550.00)</u></u>	<u><u>100.00%</u></u>
Net Revenues After Other Financing Sources and Uses		<u><u>(61,296.50)</u></u>	<u><u>3,450.32</u></u>	<u><u>12,003.63</u></u>	

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**212 - Measure X Fund**

From 1/1/2026 Through 1/31/2026

		<u>FY 2026 Budget</u>	<u>January 2026 Actual</u>	<u>FY 2026 YTD Actual</u>	<u>Percent Collected/Spent</u>
<b>Revenue</b>					
Non Department Specific	000				
Measure X	47775	<u>95,900.00</u>	<u>0.00</u>	<u>27,517.73</u>	<u>28.69%</u>
Total Non Department Specific		<u>95,900.00</u>	<u>0.00</u>	<u>27,517.73</u>	<u>28.69%</u>
Total Revenue		<u><u>95,900.00</u></u>	<u><u>0.00</u></u>	<u><u>27,517.73</u></u>	<u><u>28.69%</u></u>
<b>Expenditures</b>					
Debt Service - Measure X	610				
Principal - Measure X Loan	65103	<u>83,900.00</u>	<u>0.00</u>	<u>4,531.12</u>	<u>5.40%</u>
Interest - Measure X	65203	<u>12,000.00</u>	<u>0.00</u>	<u>22,986.61</u>	<u>191.55%</u>
Total Debt Service - Measure X		<u>95,900.00</u>	<u>0.00</u>	<u>27,517.73</u>	<u>28.69%</u>
Total Expenditures		<u><u>95,900.00</u></u>	<u><u>0.00</u></u>	<u><u>27,517.73</u></u>	<u><u>28.69%</u></u>
Net Revenues		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Net Revenues After Other Financing Sources and Uses		<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00%</u></u>

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**214 - RSTP**

From 1/1/2026 Through 1/31/2026

		<u>FY 2026 Budget</u>	<u>January 2026 Actual</u>	<u>FY 2026 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Non Department Specific	000				
RSTP Funds	47776	<u>67,602.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Non Department Specific		<u>67,602.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue		<u><u>67,602.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00%</u></u>
Net Revenues		67,602.00	0.00	0.00	0.00%
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers Out to CIP	81003	<u>(67,602.00)</u>	<u>0.00</u>	<u>(67,600.00)</u>	<u>99.99%</u>
Total Non Department Specific		<u>(67,602.00)</u>	<u>0.00</u>	<u>(67,600.00)</u>	<u>100.00%</u>
Total Other Financing Sources and Uses		<u>(67,602.00)</u>	<u>0.00</u>	<u>(67,600.00)</u>	<u>100.00%</u>
Net Revenues After Other Financing Sources and Uses		<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>(67,600.00)</u></u>	<u><u>0.00%</u></u>

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**221 - FORA Habitat Management Fund**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Expenditures					
Planning & Building Regulation	160				
Contract Services - Habitat Management Plan	63646	14,448.00	0.00	0.00	0.00%
Total Planning & Building Regulation		<u>14,448.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expenditures		<u>14,448.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Net Revenues		(14,448.00)	0.00	0.00	0.00%
Net Revenues After Other Financing Sources and Uses		<u>(14,448.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**222 - FORA Land Development**  
From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Expenditures					
Planning & Building Regulation	160				
Economic Development Services	63639	(2,031.00)	0.00	0.00	0.00%
Legal Services	63650	2,031.00	0.00	0.00	0.00%
Misc Expenses	64580	0.00	0.00	8,120.23	0.00%
Total Planning & Building Regulation		0.00	0.00	8,120.23	0.00%
Total Expenditures		0.00	0.00	8,120.23	0.00%
Net Revenues		0.00	0.00	(8,120.23)	0.00%
Net Revenues After Other Financing Sources and Uses		0.00	0.00	(8,120.23)	0.00%

**City of Del Rey Oaks**  
**Statement of Revenues and Expenditures**

Item 1.

**231 - BSCC-Officer Wellness & Mental Health Grant**

From 1/1/2026 Through 1/31/2026

		<u>FY 2026 Budget</u>	<u>January 2026 Actual</u>	<u>FY 2026 YTD Actual</u>	<u>Percent Collected/Spent</u>
Expenditures					
Police	210				
Law Enforcement Wellness App	64314	<u>2,000.00</u>	<u>0.00</u>	<u>10,835.00</u>	<u>541.75%</u>
Total Police		<u>2,000.00</u>	<u>0.00</u>	<u>10,835.00</u>	<u>541.75%</u>
Total Expenditures		<u>2,000.00</u>	<u>0.00</u>	<u>10,835.00</u>	<u>541.75%</u>
Net Revenues		<u>(2,000.00)</u>	<u>0.00</u>	<u>(10,835.00)</u>	
Net Revenues After Other Financing Sources and Uses		<u><u>(2,000.00)</u></u>	<u><u>0.00</u></u>	<u><u>(10,835.00)</u></u>	

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**235 - Asset Forfeitures**

From 1/1/2026 Through 1/31/2026

		<u>FY 2026 Budget</u>	<u>January 2026 Actual</u>	<u>FY 2026 YTD Actual</u>	<u>Percent Collected/Spent</u>
Revenue					
Police	210				
Police Grants & Other Reimbursements	47780	<u>0.00</u>	<u>0.00</u>	<u>1,846.26</u>	<u>0.00%</u>
Total Police		<u>0.00</u>	<u>0.00</u>	<u>1,846.26</u>	<u>0.00%</u>
Total Revenue		<u>0.00</u>	<u>0.00</u>	<u>1,846.26</u>	<u>0.00%</u>
Net Revenues		<u>0.00</u>	<u>0.00</u>	<u>1,846.26</u>	<u>0.00%</u>
Net Revenues After Other Financing Sources and Uses		<u>0.00</u>	<u>0.00</u>	<u>1,846.26</u>	<u>0.00%</u>

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**236 - Drug Enforcement Administration (DEA)**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Police	210				
DEA Reimbursements	47782	46,128.26	0.00	12,112.68	26.25%
Total Police		46,128.26	0.00	12,112.68	26.26%
Total Revenue		46,128.26	0.00	12,112.68	26.26%
Expenditures					
Police	210				
Overtime-DEA	61111	46,128.26	3,891.11	32,331.79	70.09%
Total Police		46,128.26	3,891.11	32,331.79	70.09%
Total Expenditures		46,128.26	3,891.11	32,331.79	70.09%
Net Revenues		0.00	(3,891.11)	(20,219.11)	0.00%
Net Revenues After Other Financing Sources and Uses		0.00	(3,891.11)	(20,219.11)	0.00%

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**260 - CDBG Fund**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Revenue					
Parks/Recreation	411				
CDBG Grant	47765	90,000.00	0.00	0.00	0.00%
Total Parks/Recreation		90,000.00	0.00	0.00	0.00%
Total Revenue		90,000.00	0.00	0.00	0.00%
Expenditures					
Parks/Recreation	411				
Park Improvements	66420	90,000.00	0.00	0.00	0.00%
Total Parks/Recreation		90,000.00	0.00	0.00	0.00%
Total Expenditures		90,000.00	0.00	0.00	0.00%
Net Revenues		0.00	0.00	0.00	0.00%
Net Revenues After Other Financing Sources and Uses		0.00	0.00	0.00	0.00%

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**301 - Capital Projects**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Expenditures					
Vehicle Replacement	533				
Vehicle Replacement	66735	90,000.00	0.00	0.00	0.00%
Total Vehicle Replacement		90,000.00	0.00	0.00	0.00%
Saucito Rd & Work Ave Improvement Project	537				
Repairs and Improvements	66322	81,150.00	0.00	81,150.00	100.00%
Total Saucito Rd & Work Ave Improvement Project		81,150.00	0.00	81,150.00	100.00%
City Hall Facility Repairs & Upgrades	541				
Repairs and Improvements	66322	20,000.00	0.00	7,373.64	36.86%
Total City Hall Facility Repairs & Upgrades		20,000.00	0.00	7,373.64	36.87%
Council Chamber Technology Project	542				
Technology Upgrades	66323	5,000.00	0.00	0.00	0.00%
Total Council Chamber Technology Project		5,000.00	0.00	0.00	0.00%
PD Radio Replacement	543				
PD Radio Replacement	66736	20,000.00	0.00	0.00	0.00%
Total PD Radio Replacement		20,000.00	0.00	0.00	0.00%
Technology Replacement	544				
Technology Replacement	66324	3,000.00	0.00	0.00	0.00%
Total Technology Replacement		3,000.00	0.00	0.00	0.00%
City Hall Sewer Upgrades	545				
City Hall Sewer Upgrades	66426	40,000.00	0.00	0.00	0.00%
Total City Hall Sewer Upgrades		40,000.00	0.00	0.00	0.00%
City Hall Chamber Renovations	546				
City Hall Chamber Renovations	66427	50,000.00	0.00	0.00	0.00%
Total City Hall Chamber Renovations		50,000.00	0.00	0.00	0.00%
City Hall Fence Replacement	547				
City Hall Fence Replacement	66428	20,000.00	0.00	0.00	0.00%
Total City Hall Fence Replacement		20,000.00	0.00	0.00	0.00%
City Hall Parking Lot Improvements	548				
City Hall Parking Lot Impvts	66429	167,446.00	6,396.00	6,396.00	3.81%
Total City Hall Parking Lot Improvements		167,446.00	6,396.00	6,396.00	3.82%
Adair Stairs Repairs	549				
Adair Stairs Repairs	66430	15,000.00	0.00	0.00	0.00%
Total Adair Stairs Repairs		15,000.00	0.00	0.00	0.00%
Del Rey Oaks Garden Center	550				
Repair/Maintenance	63505	0.00	0.00	2,386.00	0.00%
Total Del Rey Oaks Garden Center		0.00	0.00	2,386.00	0.00%
<b>Total Expenditures</b>		<b>511,596.00</b>	<b>6,396.00</b>	<b>97,305.64</b>	<b>19.02%</b>
<b>Net Revenues</b>		<b>(511,596.00)</b>	<b>(6,396.00)</b>	<b>(97,305.64)</b>	<b>19.02%</b>
Other Financing Sources and Uses					
Vehicle Replacement	533				
Transfers In from GF	82003	90,000.00	0.00	0.00	0.00%
Total Vehicle Replacement		90,000.00	0.00	0.00	0.00%
Saucito Rd & Work Ave Improvement Project	537				
Transfers In from RSTP	82006	67,602.00	0.00	67,600.00	99.99%
Transfers In from SB1-RMRA	82007	13,550.00	0.00	13,550.00	100.00%
Total Saucito Rd & Work Ave Improvement Project		81,152.00	0.00	81,150.00	100.00%
City Hall Facility Repairs & Upgrades	541				
Transfers In from GF	82003	20,000.00	0.00	7,373.64	36.86%
Total City Hall Facility Repairs & Upgrades		20,000.00	0.00	7,373.64	36.87%

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**301 - Capital Projects**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
Council Chamber Technology Project	542				
Transfers In from GF	82003	5,000.00	0.00	0.00	0.00%
Total Council Chamber Technology Project		5,000.00	0.00	0.00	0.00%
PD Radio Replacement	543				
Transfers In from GF	82003	20,000.00	0.00	0.00	0.00%
Total PD Radio Replacement		20,000.00	0.00	0.00	0.00%
Technology Replacement	544				
Transfers In from GF	82003	3,000.00	0.00	0.00	0.00%
Total Technology Replacement		3,000.00	0.00	0.00	0.00%
City Hall Sewer Upgrades	545				
Transfers In from GF	82003	40,000.00	0.00	0.00	0.00%
Total City Hall Sewer Upgrades		40,000.00	0.00	0.00	0.00%
City Hall Chamber Renovations	546				
Transfers In from GF	82003	50,000.00	0.00	0.00	0.00%
Total City Hall Chamber Renovations		50,000.00	0.00	0.00	0.00%
City Hall Fence Replacement	547				
Transfers In from GF	82003	20,000.00	0.00	0.00	0.00%
Total City Hall Fence Replacement		20,000.00	0.00	0.00	0.00%
City Hall Parking Lot Improvements	548				
Transfers In from GF	82003	167,446.00	0.00	0.00	0.00%
Total City Hall Parking Lot Improvements		167,446.00	0.00	0.00	0.00%
Adair Stairs Repairs	549				
Transfers In from GF	82003	15,000.00	0.00	0.00	0.00%
Total Adair Stairs Repairs		15,000.00	0.00	0.00	0.00%
Del Rey Oaks Garden Center	550				
Transfers In from GF	82003	0.00	0.00	2,386.00	0.00%
Total Del Rey Oaks Garden Center		0.00	0.00	2,386.00	0.00%
Total Other Financing Sources and Uses		511,598.00	0.00	90,909.64	17.77%
Net Revenues After Other Financing Sources and Uses		2.00	(6,396.00)	(6,396.00)	

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**321 - SBR Engineering Fund**  
From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Expenditures					
SBR Contract-Engineering & Others	518				
Contract Services - Engineering	63611	<u>423,075.00</u>	<u>0.00</u>	<u>12,322.70</u>	<u>2.91%</u>
Total SBR Contract-Engineering & Others		<u>423,075.00</u>	<u>0.00</u>	<u>12,322.70</u>	<u>2.91%</u>
Total Expenditures		<u>423,075.00</u>	<u>0.00</u>	<u>12,322.70</u>	<u>2.91%</u>
Net Revenues		<u>(423,075.00)</u>	<u>0.00</u>	<u>(12,322.70)</u>	
Net Revenues After Other Financing Sources and Uses		<u>(423,075.00)</u>	<u>0.00</u>	<u>(12,322.70)</u>	

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**331 - FHA Grant Fund**

From 1/1/2026 Through 1/31/2026

		FY 2026 Budget	January 2026 Actual	FY 2026 YTD Actual	Percent Collected/Spent
<b>Revenue</b>					
Non Department Specific	000				
FHWA Grant	47523	543,400.00	501,655.54	501,655.54	92.31%
Total Non Department Specific		543,400.00	501,655.54	501,655.54	92.32%
Total Revenue		543,400.00	501,655.54	501,655.54	92.32%
<b>Expenditures</b>					
Rosita Emergency Repairs	539				
Contract Services - Engineering	63611	4,019.19	0.00	1,421.00	35.35%
Road Construction	66411	48,806.78	0.00	0.00	0.00%
Total Rosita Emergency Repairs		52,825.97	0.00	1,421.00	2.69%
Total Expenditures		52,825.97	0.00	1,421.00	2.69%
Net Revenues		490,574.03	501,655.54	500,234.54	
Net Revenues After Other Financing Sources and Uses		490,574.03	501,655.54	500,234.54	

**City of Del Rey Oaks  
Statement of Revenues and Expenditures**

Item 1.

**332 - FEMA & OES**

From 1/1/2026 Through 1/31/2026

		<u>FY 2026 Budget</u>	<u>January 2026 Actual</u>	<u>FY 2026 YTD Actual</u>	<u>Percent Collected/Spent</u>
Expenditures					
City Hall Facility Repairs & Upgrades	541				
Repairs and Improvements	66322	<u>4,853.09</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total City Hall Facility Repairs & Upgrades		<u>4,853.09</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expenditures		<u>4,853.09</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Net Revenues		<u>(4,853.09)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Net Revenues After Other Financing Sources and Uses		<u>(4,853.09)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

**City of Del Rey Oaks  
Encumbrance Summary  
Balance as of 01/31/2026**

Vendor Name	PO Number	Encumbrance Description	Enc Date	Encumbrance Amount	Current Balance	Fund Code	Dept-Project Code	GL Code
Access Monterey Peninsula, Inc.	PO2526-36	Video operators to produce, broadcast, record and live stream DRO meetings	7/1/2025	7,200.00	6,900.00	100	111	63508
CHAVAN AND ASSOCIATES, LLP	PO2526-37	City Audit Services FY 2026	7/1/2025	34,125.00	5,590.00	100	130	63625
Dell Financial Services LLC	PO2526-38	Power Edge R660xs Server	8/26/2025	5,276.35	0.01	100	210	64318
G.P.S. SOLUTIONS	PO2526-39	FY25/26 Plan Checking & Building Inspection Services	7/1/2025	54,849.28	29,672.58	100	160	63648
MONTEREY BAY TECHNOLOGIES, INC.	PO2526-41	FY25/26 IT Services Retainer	7/1/2025	9,000.00	5,400.00	100	111	63635
MONTEREY BAY TECHNOLOGIES, INC.	PO2526-41	FY25/26 IT Services Retainer	7/1/2025	9,000.00	5,400.00	100	210	63635
	Total PO2526-41	FY25/26 IT Services Retainer	7/1/2025	18,000.00	10,800.00			
SMITH & ENRIGHT LANDSCAPING, INC	PO2526-42	FY25-26 Weekly Landscape Maintenance	8/26/2025	16,680.00	8,980.00	100	411	63505
FENTON & KELLER	PO2526-44	FY25/26 Legal Services	7/1/2025	80,000.00	60,847.17	100	150	63650
FENTON & KELLER	PO2526-44	FY25/26 Legal Services	7/1/2025	3,000.00	1,269.70	100	210	63650
	Total PO2526-44	FY25/26 Legal Services	7/1/2025	83,000.00	62,116.87			
REGIONAL GOVERNMENT SERVICES	PO2526-45	FY25/26 Accounting Services	9/11/2025	150,000.00	41,541.92	100	130	63645
CITY OF SEASIDE	PO2526-46	FY 25/26 Fire Protection	7/1/2025	243,713.00	182,784.75	100	220	63810
County of Monterey	PO2526-47	FY25/26 9-1-1 Dispatch & Related Services	7/1/2025	46,360.00	15,480.00	100	210	63665
County of Monterey	PO2526-47	FY25/26 9-1-1 Dispatch & Related Services	7/1/2025	10,822.00	3,666.00	100	210	63668
County of Monterey	PO2526-47	FY25/26 9-1-1 Dispatch & Related Services	7/1/2025	315.00	0.00	100	210	63669
	Total PO2526-47	FY25/26 9-1-1 Dispatch & Related Services	7/1/2025	57,497.00	19,146.00			
MONTEREY PENINSULA ENGINEERING,	PO2526-48	Slurry & restriping of the road and intersection	7/1/2025	35,000.00	35,000.00	211	539	66327
DENISE DUFFY & ASSOCIATES	PO2526-52	Task 772 Former Fort Ord Planning	7/1/2025	5,000.00	2,675.00	100	160	63640
DENISE DUFFY & ASSOCIATES	PO2526-53	Task 776 Planning & Consulting	7/1/2025	30,000.00	15,856.00	100	160	63640
DENISE DUFFY & ASSOCIATES	PO2526-54	Task 779-D Adoption & Finalization HCD	7/1/2025	7,000.00	4.50	100	160	63642
DENISE DUFFY & ASSOCIATES	PO2526-55	Task 779-E Housing Element Implementation	7/1/2025	43,000.00	38,298.25	100	160	63642
DENISE DUFFY & ASSOCIATES	PO2526-56	Task 782 Habitat Management Plan	7/1/2025	30,000.00	30,000.00	221	160	63646
DENISE DUFFY & ASSOCIATES	PO2526-57	Task 4 - Project 2024-40 South Boundary Road Realignment	7/1/2025	90,500.00	88,110.30	321	518	63611
Whitson Engineers	PO2526-59	SBR Engineering - Contract Services	7/1/2025	320,000.00	310,067.00	321	518	63611
City of Seaside	PO2526-61	Street Sweeping	9/3/2025	12,068.16	12,068.16	210	311	63510
Coronado	PO2526-62	Mobile Car Repairs	12/16/2025	13,342.97	11,405.59	100	210	63730
Coronado	PO2526-62	Mobile Car Repairs	12/16/2025	1,133.17	1,133.17	100	311	63730
				14,476.14	12,538.76			
Neil Engineering	PO2526-63	Engineering Services	10/1/2025	25,000.00	18,604.00	301	548	66429
Monterey Regional	PO2526-64	FY 2026 SB1383 Implementation	7/1/2025	14,000.00	7,000.00	100	311	63654
<b>Report Balance</b>				<b>\$ 1,296,384.93</b>	<b>\$ 937,754.10</b>			



# POLICE

## DEL REY OAKS

# City Council Report

## Jan 2026

### Chris Bourquin - Chief

Case #	Date	Offense Code 1	Offense Code Description	DRO	MPAD	OJ	Residential	Commercial
26-001	01/03/2026	273.5(A) PC	Inflict corporal injury on spouse	X			X	
26-002	01/04/2026	Animal	Animal related	X			X	
26-003	01/05/2026	242 PC	Battery on person	X				X
26-004	01/05/2026	Animal Bite Report	Animal bite	X				X
26-005	01/09/2026	Death Investigation	Death Investigation	X			X	
26-006	01/09/2026	23152(B) VC	DUI arrest	X			X	
26-007	01/09/2026	Information Only	Informational	X			X	
26-008	01/10/2026	Animal Bite Report	Animal bite	X				X
26-009	01/10/2026	Found Property	Found Property	X				X
26-010	01/12/2026	Information Only	Informational	X			X	
26-011	01/13/2026	5150 W&I	72 Hour Hold	X				X
26-012	01/14/2026	Information Only	Informational	X			X	
26-013	01/16/2026	Civil	Civil	X				X
26-014	01/16/2026	Information Only	Informational		X			X
26-015	01/16/2026	Towed Vehicle	Towed	X				X
26-016	01/19/2026	4463(A)(1) VC	Forge/Alter vehicle registration	X				X
26-017	01/19/2026	Found Property	Found Property	X				X
26-018	01/19/2026	4000(a) VC	Towed Vehicle	X				X
26-019	01/21/2026	12500(A) VC	Unlicensed Driver	X		X		
26-020	01/25/2026	459 PC	Burglary	X			X	
26-021	01/26/2026	Death Investigation	Death Investigation	X			X	
26-022	01/26/2026	Susp Circ	Suspicious Circumstances	X				X
26-023	01/27/2026	Information Only	Informational Only	X				X
26-024	01/29/2026	484(A) PC	Theft of personal property	X			X	
26-025	01/29/2026	666.1(A)(1) PC	Arrest	X			X	
26-026	01/29/2026	Lost Property	Lost Property		X			X
26-027	01/30/2026	Information Only	Information	X				X
26-028	01/31/2026	Medical Emergency	Medical Emergency	X				X
26-029	01/31/2026	Medical Emergency	Medical Emergency	X			X	
29 Cases								

Calls for Service	
Month	YTD
251	251

Case Reports	
Month	YTD
29	29

Alarms					
Residential		Commercial		MPAD	
Mo.	YTD	Mo.	YTD	Mo.	YTD
0	0	2	2	6	6

Citations					
Moving		Parking		Warning	
Mo.	YTD	Mo.	YTD	Mo.	YTD
17	17	22	22	14	14



# Group A Offense Report

Printed On: 02/01/2026

Page 1 of 1

Item 2.

Beginning Date: 01/01/2026

Ending Date: 01/31/2026

Agency: All

Offense	Reported in 2026	Reported in 2025	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	NA
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	NA
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	NA
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	NA
Sodomy	0	0	NA	0	0.00%	0.00%	NA
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	NA
Fondling	0	0	NA	0	0.00%	0.00%	NA
Aggravated Assault	0	0	NA	0	0.00%	0.00%	NA
Simple Assault	3	0	NA	1	33.33%	100.00%	NA
Intimidation	0	0	NA	0	0.00%	0.00%	NA
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	NA
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	NA
Statutory Rape	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	NA
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	NA
<b>Crimes Against Persons Total</b>	<b>3</b>	<b>0</b>	<b>NA</b>	<b>1</b>	<b>33.33%</b>	<b>50%</b>	<b>NA</b>
Robbery	0	0	NA	0	0.00%	0.00%	NA
Burglary/Breaking & Entering	1	0	NA	0	0.00%	33.33%	NA
Larceny/Theft Offenses	1	1	0.00%	0	0.00%	33.33%	NA
Motor Vehicle Theft	0	1	-100.00%	0	0.00%	0.00%	NA
Arson	0	0	NA	0	0.00%	0.00%	NA
Destruction Of Property	0	0	NA	0	0.00%	0.00%	NA
Counterfeiting/Forgery	1	0	NA	1	100.00%	33.33%	NA
Fraud Offense	0	0	NA	0	0.00%	0.00%	NA
Embezzlement	0	0	NA	0	0.00%	0.00%	NA
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	NA
Bribery	0	0	NA	0	0.00%	0.00%	NA
Stolen Property Offenses	0	0	NA	0	0.00%	0.00%	NA
<b>Crimes Against Property Total</b>	<b>3</b>	<b>2</b>	<b>50%</b>	<b>1</b>	<b>33.33%</b>	<b>50%</b>	<b>NA</b>
Drug/Narcotic Violations	0	1	-100.00%	0	0.00%	0.00%	NA
Drug Equipment Violations	0	0	NA	0	0.00%	0.00%	NA
Gambling Offenses	0	0	NA	0	0.00%	0.00%	NA
Pornography/Obscene Material	0	0	NA	0	0.00%	0.00%	NA
Prostitution	0	0	NA	0	0.00%	0.00%	NA
Weapons Law Violation	0	0	NA	0	0.00%	0.00%	NA
Animal Cruelty	0	0	NA	0	0.00%	0.00%	NA
<b>Crimes Against Society Total</b>	<b>0</b>	<b>1</b>	<b>-100%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>	<b>NA</b>
<b>Total Group "A" Offenses</b>	<b>6</b>	<b>3</b>	<b>100%</b>	<b>2</b>	<b>33.33%</b>	<b>100%</b>	<b>NA</b>

Note: The Rate per 100,000 will be 'NA' when the Adjusted Population Base is Zero.



**FIRE DEPARTMENT**

1635 Broadway Avenue  
Seaside, CA 93955

Telephone (831) 899-6790  
FAX (831) 899-6261

February 9, 2026

John Guertin, City Manager  
Del Rey Oaks City Hall  
650 Canyon Del Rey  
Del Rey Oaks, CA 93940

Dear Mr. Guertin:

Enclosed is a copy of the response reports for the Seaside Fire Department response to Del Rey Oaks for the period of January 1, 2026, through January 31, 2026.

The Seaside Fire Department responded to the following incidents in January:

Incident #

260109-SEA00085	260124-SEA00202	260127-SEA00230
260113-SEA00122	260125-SEA00215	260127-SEA00232
260118-SEA00151	260126-SEA00224	260130-SEA00254
260119-SEA00169	260126-SEA00229	260131-SEA00266
260120-SEA00180	260126-SEA00221	260131-SEA00267

There are fifteen (15) fire calls for January. If you have any questions, please contact me.

Sincerely,

Paul Blaha  
Fire Chief  
CC: File

**SEASIDE FIRE DEPARTMENT**  
**City of Del Rey Oaks - Response Report**

Incident Date	Incident Number	Alarm Time	Arrival Time	Response Time (Minutes)	Incident Type Code	District	Street Or Highway Name	Priority
1/9/2026	260109-SEA00085	10:59:00 AM	11:05:00AM	6.00	Cancelled	29	Quali Run Court	Emergent
1/13/2026	260113-SEA00122	11:40:00 PM	11:49:00 PM	9.00	Nausea / Vomiting	29	Pheasant Ridqe	Emergent
1/18/2026	260118-SEA00151	11:45:00 AM	11:52:00 AM	7.00	known problem (medical	29	Greenock	Emergent
1/19/2026	260119-SEA00169	5:18:00 PM	5:26:00 PM	8.00	back pain (non-trauma	29	Pheasant Ridqe	Emergent
1/20/2026	260120-SEA00180	2:28:00 PM	2:36:00 PM	8.00	Cancelled	29	Quail Run	Emergent
1/24/2026	260124-SEA00202	12:21:00 AM	12:29:00 AM	8.00	Sick case	29	Carlton	Emergent
1/25/2026	260125-SEA00215	3:36:00 PM	3:42:00 PM	6.00	Diabetic problems	29	Mty Sns Hwy	Emergent
1/26/2026	260126-SEA00224	12:04:00 PM	12:11:00 PM	7.00	Lift assist	29	Rosita	Emergent
1/26/2026	260126-SEA00229	9:55:00 PM	10:03:00 PM	8.00	Lift assist	29	Carlton	Non-Emergent
1/26/2026	260126-SEA00221	7:50:00 AM	7:56:00 AM	6.00	private choice (medical	29	Los Encinos	Emergent
1/27/2026	260127-SEA00230	8:32:00 AM	8:41:00 AM	9.00	CO alarm	29	Canyon del Rey	Emergent
1/27/2026	260127-SEA00232	10:38:00 AM	10:46:00 AM	8.00	Chest pain (non-trauma	29	Rosita	Emergent
1/30/2026	260130-SEA00254	11:00:00 AM	11:07:00 AM	7.00	Fall	29	Greenock	Emergent
1/31/2026	260131-SEA00266	5:10:00 PM	5:18:00 PM	8.00	carbon monoxide releas	29	Altura	Non-Emergent
1/31/2026	260131-SEA00267	5:40:00 PM	5:47:00 PM	7.00	Fall	29	Rosita	Emergent

Total Calls 15

**SEASIDE FIRE DEPARTMENT**  
**City of Del Rey Oaks - Response Report**

Incident Date	Incident Number	Alarm Time	Arrival Time	Response Time (Minutes)	Incident Type Code	District	Street Or Highway Name	Priority
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1/13/2026	260113-SEA00122	11:40:00 PM	11:49:00 PM	9.00	Nausea / Vomiting	29	Pheasant Ridge	Emergent
1/18/2026	260118-SEA00151	11:45:00 AM	11:52:00 AM	7.00	Unknown problem (medical)	29	Greenock	Emergent
1/19/2026	260119-SEA00169	5:18:00 PM	5:26:00 PM	8.00	Back pain (non-trauma)	29	Pheasant Ridge	Emergent
1/20/2026	260120-SEA00180	2:28:00 PM	2:36:00 PM	8.00	Cancelled	29	Quail Run	Emergent
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1/27/2026	260127-SEA00230	8:32:00 AM	8:41:00 AM	9.00	CO alarm	29	Canyon del Rey	Emergent
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Total Calls 15



# CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940  
 PHONE (831) 394-8511 FAX (831) 394-6421

## Staff Report

**DATE:** February 24, 2026

**TO:** City Council

**FROM:** John Guertin, City Manager

**SUBJECT:** Professional Services Contracts for Information Technology Services Agreement with Monterey Bay Technologies.

**CEQA:** This Action is not subject to the California Environmental Quality Act (CEQA) as it is not a project pursuant to Guidelines Section 15378 (b)(5) because it is an organizational or administrative activity of the City that will not result in direct or indirect physical changes in the environment.

### Recommendation

Approve the attached professional services contract for Information Technology (IT) Services with Monterey Bay Technologies.

### Background

The City relies extensively on its technology systems to conduct daily operations, maintain public records, ensure cybersecurity, support public safety communications, and facilitate public meetings. These systems include network infrastructure, servers, workstations, cloud-based applications, security systems, backup and disaster recovery protocols, and teleconferencing capabilities.

Since 2008, the City has contracted with Monterey Bay Technologies to provide professional IT services. The firm has supported the City through multiple infrastructure upgrades, cybersecurity enhancements, system expansions, and the implementation of remote access and hybrid meeting technologies.

The City's technology footprint has expanded significantly over the past several years. Key drivers of this growth include:

- Expansion of public safety operations and associated technology systems
- Increased cybersecurity requirements and threat mitigation measures
- Implementation of digital agenda management and electronic records systems
- Ongoing cloud integration and data backup modernization
- Expanded budget development and management systems

These expanded responsibilities require a higher level of proactive system monitoring, maintenance, and strategic IT planning.

**Discussion**

The attached agreement formalizes the continued provision of comprehensive IT services, including:

- Network and server maintenance
- Cybersecurity monitoring and response
- Data backup and disaster recovery management
- Hardware and software support
- User technical assistance
- Strategic technology planning and system upgrades

Over the course of the City's longstanding relationship with Monterey Bay Technologies, the firm has demonstrated reliability, technical competence, and responsiveness. The company maintains familiarity with the City's infrastructure, which allows for efficient troubleshooting and proactive system management.

Continuing this professional services agreement ensures operational continuity, protects sensitive City data, and supports the reliable delivery of municipal services to the public.

**Fiscal Impacts**

The agreement establishes:

- A monthly retainer of \$2,100 for up to 10 hours of service
- Additional services billed at \$135 per hour

The increased retainer reflects the expanded scope and complexity of the City's current technology systems and the level of service required to maintain secure and reliable operations.

Sufficient funding is included in the adopted budget within the Information Technology services line item.

Respectfully Submitted,

---

John Guertin, City Manager

## City of Del Rey Oaks INFORMATION SYSTEMS SERVICE AGREEMENT

THIS AGREEMENT is by and between **Monterey Bay Technologies, Inc.** (Contractor), an Information Technology consulting business with its principal address at *362 Pacific Street Suite 3, Monterey, CA 93940*, and the **City of Del Rey Oaks** (Client), located at *650 Canyon Del Rey Road, Del Rey Oaks, CA 93940*.

This agreement shall become effective on the date it is accepted by the Client and shall remain in full force thereafter.

### SCOPE OF SERVICES

The CONTRACTOR expected to provide a Scope of Services, which shall include, but not limited to:

- (a) Maintain and monitor network servers and their backups
- (b) Check and monitor systems performances and updates
- (c) Provide onsite/remote end-user PC support for the current software and hardware.
- (d) Create and maintain inventory documentation for the Client's Information Systems hardware and software.
- (e) Monitor the system security and antivirus software are up-to-date
- (f) Monitor the server applications are up-to-date
- (g) Recommend hardware and software upgrades as appropriate.
- (h) Maintain/monitor the Internet/LAN network hardware/software
- (i) Provide information necessary to develop the annual information technology budget.
- (j) Coordinate with software vendors to ensure systems are functioning correctly and service packs are installed on a timely basis.

### FEES FOR SERVICES

- (a) Fixed Monthly Retainer Fee: The Client shall pay Contractor a monthly retainer fee of \$2,100.00, which will be billed and payable monthly within the last week of each month services were performed.
- (b) Fees Based on Time. All services not provided under the terms of this agreement shall be billed at Contractor's discounted rate of \$135.00 per hour.
- (k) Services will be provided during the hours selected by the Contractor and approved by the Client's Information Systems Coordinator. The services may be performed on any day of the week including weekends. Contractor will make one visit per week on average at a minimum. Contractor will provide help during emergencies as soon as possible but no more than 4 hours after receiving notification from client. Contractor will notify the client of his vacation schedule one month in advance and coordinate with the Client' for services to be provided in his absence.

### TERMS

- (a) The term of this agreement shall be twelve months (a "contract year"), commencing on the date it is accepted by the Client and shall continue from year to year thereafter, but shall be terminable by either party at the end of any contract period upon written given at least thirty days prior to the end of the contract.

(b) This Agreement may be terminated by either party upon ten days notice to the other in the event of any material breach hereunder by the other party.

**ACCESS TO EQUIPMENT**

Contractor shall have full and free access to Client's computer systems for purpose of performing its obligations under this Agreement. Contractor will comply with all licensing agreements for Client's software. Contractor will not distribute any program or data obtained from the Client's computer systems to any third party.

**DISCLAIMER; LIMITATION OF CLIENT'S REMEDIES; PRECLUSION OF CONTRACTOR LIABILITY; ETC.**

Contractor does not guarantee results under this Agreement but merely agrees to use reasonable diligence in attempting to accomplish its objectives.

Contractor shall have no liability for general damages or for loss of profits, incidental, indirect, special or consequential damages (even if it has been apprised of the likelihood thereof) arising out of or in connection with Contractor's obligations or performance hereunder or any breach hereof. In the event of Contractor's material breach of this Agreement, Client may cancel this Agreement and refuse to pay Contractor's invoice for the particular service which is the immediate subject of such breach, such rights being the sole and exclusive remedies available to Client. Failure of performance by Contractor shall not constitute a breach hereunder where the same is due to any cause or condition beyond Contractor's reasonable control.

Client shall be responsible for ensuring that all of its files are adequately duplicated ("backed-up" as used in the trade) according to the recommendations made by the Contractor. Contractor will check the backups on weekly basis.

Contractor may suggest further professional assistance from other consultants and professionals in performance of the services outlined in this agreement.

**ACCEPTED BY**

**Monterey Bay Technologies, Inc.**

**City of Del Rey Oaks**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**RESOLUTION NO. 2026-01**

**A RESOLUTION OF THE CITY OF DEL REY OAKS CITY COUNCIL HONORING  
ROBIN McCRAE UPON THE SELECTION AS THE RECIPIENT OF THE 2025 RUTH  
VREELAND MEMORIAL PUBLIC OFFICIAL OF THE YEAR**

**WHEREAS**, Robin was born and raised in Salinas. She graduated from Salinas High School and studied English at the University of California, Davis, where she earned a bachelor’s degree in creative writing and a master’s degree in poetry.

**WHEREAS**, She started her career at KSBW as Programming and Promotions Coordinator and Public Service Director. She has also worked at the SPCA of Monterey County as Public Relations and Development Director, Northridge Mall as Marketing Director, Monterey County Office of Education as Public Information Officer, and California School Employees Association as a Labor Representative.

**WHEREAS**, Robin started at Community Human Services in 1992 as Administrative Assistant where she also managed grant writing and human resources. She has served as the Chief Executive Officer of Community Human Services, a nonprofit Joint Powers Agency, for the past 32 years.

**WHEREAS**, She is responsible for delivering high quality mental health, substance use, and homeless programs to the youth and families of Monterey County with a staff of 150 employees and a \$18M budget.

**WHEREAS**, Community Human Services helps over 4,500 Monterey County residents each year overcome personal challenges and create lasting change in their lives.

**WHEREAS**, Robin McCrae’s retirement, effective March 2026, will mark the end of a remarkable 34-year tenure with the organization, during which she transformed Community Human Services into a regional leader in community-based social services.

**NOW, THEREFORE BE IT RESOLVED**, that the City of Del Rey Oaks, on behalf of all the City and its citizens thereof, hereby congratulates **Robin McCrae** upon their selection as the recipient of the **2025 Ruth Vreeland Memorial Public Official of the Year**.

**PASSED AND ADOPTED** this 24<sup>th</sup> day of February 2026, by the following vote,

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**Scott Donaldson, Mayor**

**Karen Minami, City Clerk**



# CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940  
PHONE (831) 394-8511 FAX (831) 394-6421

## Staff Report

**DATE:** February 26, 2026

**TO:** Honorable Mayor and City Council

**FROM:** John Guertin, City Manager

**SUBJECT:** Status of Development of City Owned Parcels (APN 031-191-026) on the Former Fort Ord.

**CEQA:** This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

### RECOMMENDATION

That Council receive a report and provide direction to staff.

### BACKGROUND

In 2005 the City acquired a tract of land on the former Fort Ord from the Fort Order Reuse Authority. The tract is composed of several parcels, which are shown on the attached Tentative Parcel Map, and are known individually as Parcels A, B, C, D, and the “CalTrans Right of Way Parcel” (together the “Parcels”).

In 2014 the City sold Parcels A, D, and the Cal Trans Right of Way Parcel to Monterey Peninsula Partners (“MPP”) for \$3M, with the option to purchase Parcels B and C for \$17M.

In 2016 MPP entitled the Monument RV Park by initiative measure on Parcel D and the CalTrans Right of Way Parcel. Currently, there is no planned development on Parcel A though it is reasonable to assume it may be developed in conjunction with the Parcels B & C. Development has awaited the extension of public infrastructure including water, sewer, electricity and gas to the properties.

In 2018 MPP and Three Cedars, LLC formed Oak Ridge Development Group, LLC to pursue development of Parcels B & C; however, Oak Ridge ultimately informed the City it would not proceed.

In 2024, the City entered into an Exclusive Right to Negotiate (ERN) Agreement with City Ventures to explore the potential development of the City-owned parcels. The City and City Ventures engaged in due diligence and preliminary discussions regarding project feasibility and

terms of a potential development agreement. However, the parties were not successful in reaching mutually acceptable terms, and the ERN expired and was not extended.

Since expiration of the ERN, additional developers—particularly firms experienced in development on former Fort Ord lands—have contacted the City expressing interest in pursuing development opportunities on the remaining City-owned parcels.

## **SUMMARY AND DISCUSSION**

With the expiration of the ERN and renewed market interest in development opportunities, staff is seeking City Council direction regarding the preferred process for selecting a development partner for the City's remaining former Fort Ord properties.

Several potential pathways are available to the City:

### **Option 1: Coordinate with MPP and IL Housing Solutions, Inc.**

The City could explore working collaboratively with MPP and their development partner, IL Housing Solutions to evaluate expansion of their proposed project to incorporate the City-owned parcels.

Under this approach:

- The City would enter into discussions to determine whether a unified or coordinated development concept is feasible.
- Potential benefits could include master planning efficiencies, shared infrastructure costs, improved site design integration, and coordinated entitlements.
- This approach may streamline environmental review and infrastructure phasing.
- However, it would limit the City's ability to solicit broader proposals and may reduce competitive leverage in negotiating financial and community benefit terms.

Council direction would be required to authorize staff to enter into exploratory negotiations and determine whether an Exclusive Negotiating Agreement should be pursued.

### **Option 2: Targeted Solicitation from Interested Former Fort Ord Developers**

Currently, three development firms familiar with development on former Fort Ord have contacted staff and expressed interest in pursuing projects on the City's parcels.

Under this approach:

- The City would solicit high-level conceptual proposals from those firms.
- The City's development team would work collaboratively with the interested developers to refine concepts.
- Staff would conduct a structured review and comparative analysis process.
- Staff would return to Council with a recommendation regarding how, and with whom, to proceed.
- This option maintains competitive tension while allowing a more streamlined and targeted process than a full public RFP.
- The timeline would likely be shorter than issuing a new RFP.

This option provides flexibility while leveraging developer familiarity with Fort Ord regulatory, infrastructure, and environmental constraints. This option also offers a shorter timeline, allowing the City to more quickly engage developers during what appears to be a favorable investment cycle in the development industry.

### **Option 3: Revisit and Reissue a Formal Request for Proposals (RFP)**

The City may elect to revisit the 2018 Request for Proposals, update it to reflect current market conditions, infrastructure status, housing policy requirements, and City objectives, and issue a new RFP to the broader development community.

Under this approach:

- The City would cast a wider net and potentially attract new and varied development teams.
- The competitive process may result in stronger financial returns or enhanced community benefits.
- However, preparation, advertising, proposal review, interviews, and negotiations would necessitate a longer timeline.
- This process would require significant staff and consultant resources.

This option is more time-intensive but may offer more competitive exposure.

### **FISCAL IMPACT**

There is no direct fiscal impact associated with receiving this report and providing direction.

Depending on Council direction, future fiscal impacts may include:

- **Option 1 (Coordination with MPP and IL Housing Solutions):** Staff and consultant time associated with negotiation of a potential Exclusive Negotiating Agreement (ENA), preliminary planning analysis, and legal review. Costs would be offset through developer-funded deposits and reimbursement agreements as negotiations proceed.
- **Option 2 (Targeted Solicitation):** Moderate staff and consultant time to manage proposal submissions, conduct evaluation and interviews, and prepare comparative analysis. Costs would be relatively limited compared to a full RFP process and would be offset through developer-funded deposits and reimbursement agreements as negotiations proceed..
- **Option 3 (New RFP):** Greater staff and consultant resources required to prepare updated procurement documents, advertise broadly, evaluate proposals, conduct interviews, and negotiate terms. This option would likely require the longest timeline and the highest upfront administrative cost, though such costs could be structured for partial reimbursement by the selected development partner.

Ultimately, successful disposition and development of the properties is expected to generate long-term fiscal benefits to the City, including property tax revenue, development impact fees, and potential land sale or participation proceeds, depending on the development structure approved by Council.

### **REQUESTED COUCNIL DIRECTION**

Staff requests that the City Council provide direction regarding the preferred process for moving forward with selection of a development partner for the City's former Fort Ord parcels.

Specifically, Council may:

- Direct staff to pursue coordinated discussions with MPP and IL Housing Solutions;
- Direct staff to conduct a targeted solicitation and review process with interested Fort Ord-experienced developers; or
- Direct staff to prepare and issue a new, comprehensive Request for Proposals.

Staff will proceed consistent with Council's direction and return with appropriate agreements and recommendations for consideration.

Respectfully Submitted,

---

John Guertin  
City Manager

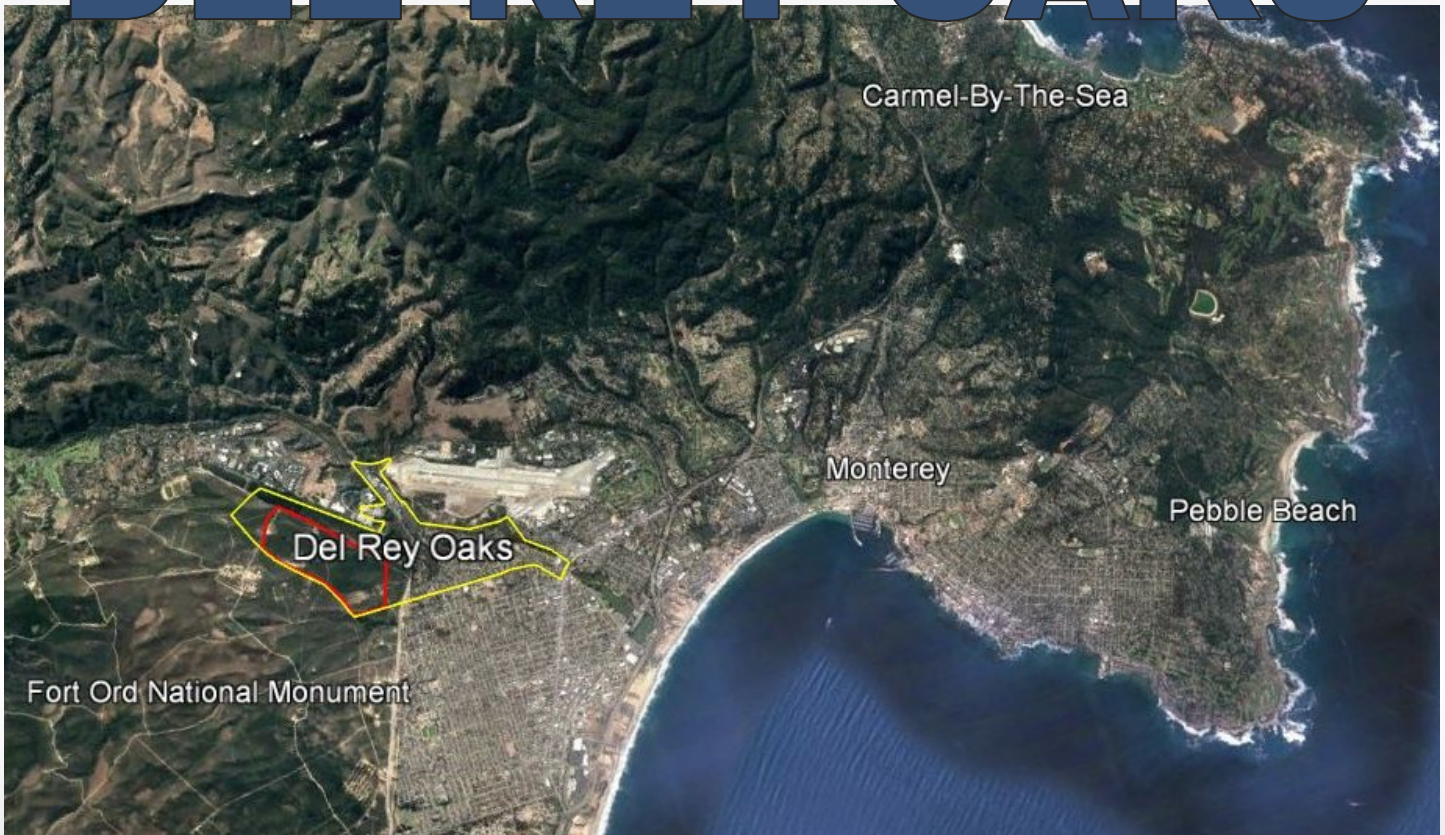
**Attachments:**

- IL Housing Solutions Letter of Interest
- Del Rey Oaks Master Development Opportunity (2018 RFP)

# MONTEREY PENINSULA MASTER DEVELOPMENT OPPORTUNITY

**+/- 230 ACRES**

# DEL REY OAKS



The City of Del Rey Oaks is pleased to present the opportunity to engage in a public-private partnership to master develop a location on the Monterey peninsula located on the former Fort Ord Military Installation. Del Rey Oaks envisions an addition to our community that incorporates cultural, recreational, residential, and commercial uses. Public investment in the area will include \$8 million for road improvements on South Boundary Road and additional funding for trail and utility infrastructure.



# Del Rey Oaks *California*

## Development Opportunity

The City invites Letters of Interest for a master planned development that complements our existing community.

Developers are encouraged to consider a development with combination of the following priority elements (not all elements have to be included):

**Cultural** - Community Center with Performing Arts and Art Exhibition Space, Nature Center, and Library.

**Recreational** - Recreational Trail, Parks, Sports Fields, and Courts.

**Commercial and Residential**– Café, Restaurants, Local Vendor Market, Mixed-Income Multifamily and Single Family Residential, Flex Industrial, and Hotel.

**Community Serving**– Outdoor Space/Public Plaza, Teen Activity Center, Primary School, Classroom, and Pre-School/Day Care.

## Developer Submittal Requirements

Qualified developers are asked to submit a Letter of Interest with the following:

- General site concept or ideas that conform with the above vision. This may include overview of design, proposed land uses, renderings, etc. Detailed site plans are not required at this time.
- Project team member qualifications
- Demonstration of financial capacity to develop the Project as proposed.
- At least three representative projects of similar scale and type.
- Experience with California development and Federal reuse development.
- Contact information for public-agency references from previous projects.

**Further information will be requested from selected development teams.**

### Preliminary Timeline

- Release of Offering Memorandum.....October 4, 2019
- Submittals Due.....October 25, 2019
- Developers Notified of Preliminary Determination.....November 15, 2019
- Selected Applicants Present to Council.....November 26, 2019

Additional steps may be identified throughout the application review process. The City reserves the right to interview selected applicants and request additional information such as detailed site and financial plans.

If you would like more information, including detailed instructions on submit a proposal, **please contact Kim Carvalho at [kcarvalho@delreyoaks.org](mailto:kcarvalho@delreyoaks.org) or 831.394.8511**. More information can be found on the Del Rey Oaks website at [www.delreyoaks.org/development](http://www.delreyoaks.org/development)

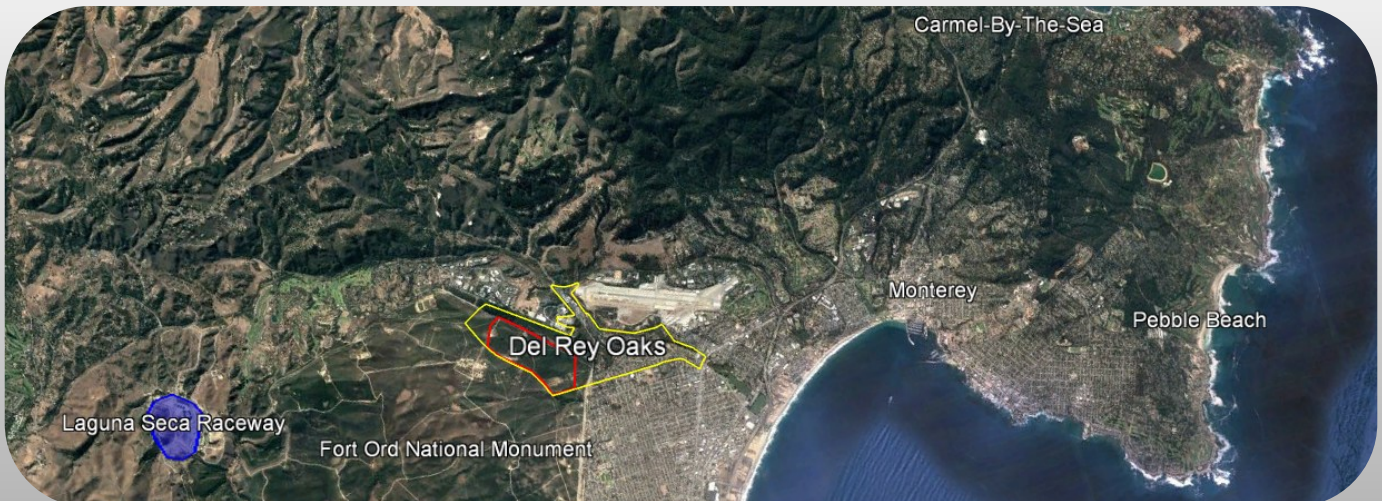
## The Opportunity:

Partner with the City of Del Rey Oaks to Master develop a 230 acre community. The City has \$8 million dedicated for the improvement of South Boundary Road.



## The Environment:

The site is central to the Monterey Peninsula and is the sunbelt which enjoys more sunny days than its neighbors. The location borders the 14,650 acre Fort Ord National Monument with 86 miles of rugged trail. It is the gateway to the Laguna Seca Raceway which is home to annual races such as the Sea Otter Classic, Rolex Monterey Motorsports Reunion, Monterey Grand Prix, Superbikes World Championship, and the Trans Am SpeedFest. This location is minutes away from the Monterey Peninsula Regional Airport, Cannery Row, Fisherman's Wharf, and Pebble Beach, home of the world famous Pebble Beach Pro Am and Concours d'Elegance.





# Del Rey Oaks

*California*

## The Space

APN	031-191-026
Acreage	+/- 230
Zoning	Neighborhood Commercial with Visitor Overlay (C-1-V)
Water	183 acre feet of Potable Water
Max Building Height	30 Feet
Ownership	City of Del Rey Oaks

The City will consider zoning changes to make the right project feasible.





# IL Housing Solutions

AN INTEGRAL LENNAR PARTNERSHIP

February 17, 2026

Mr. John Guertin, City Manager  
City of Del Rey Oaks  
650 Canyon Del Rey Boulevard  
Del Rey Oaks, CA 93940

Dear Mr. Guertin:

We are expressing our interest in entering an Exclusive Right to Negotiate on the City of Del Rey Oaks 227 acres fronting on South Boundary Road. We are under contract on the two Kranyak parcels that are at either end of the City's 227 with the 23 acres that fronts on General Jim Moore Boulevard and the 53 acres that is on the East end of South Boundary Road.

There are numerous efficiencies in combining the entitlements of the City's 227 acres and the Kranyak's 76 acres. Both the street design and construction of South Boundary Road will be easier and coordinated. The utility alignment will also be efficient. The City's 227 acre parcel can justify more residential as the 23 acre parcel fronting on General Jim Moore Boulevard is more suited for non-residential uses that are revenue generating such as retail, a hotel site and possibly office space. The City property is well suited to accommodate a daycare facility.

We are willing to provide affordable housing as well as certain types of "work force" housing for both students and locals reducing their commute into Monterey. By combining the entitlements of the three parcels into one CEQA document both the impacts, benefit and mitigations can be handled at one time.

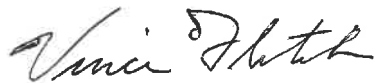
We have already completed our due diligence on the Kranyak property and understand the hurdles to overcome. We have successfully worked with Caltrans to vacate their easement through the Kranyak property. We have had joint meetings with both the State and Federal branches of the Department of Fish and Wildlife Services. Finding acceptable mitigation land for all three parcels is more cost effective and of more benefit to Fish and Wildlife Services.

We understand the munitions analysis that needs to occur on all three parcels and have the local experts to guide us through this process. We also plan to work closely with Denise Duffey who also has extensive knowledge of these parcels.

We look forward to engaging the community in dialogue about the type of revenue producing commercial businesses they would prefer.

In short, we hope you recognize the expertise and knowledge we have accumulated during our analysis of the Kranyak property and that you will select us as the entity to move the City's 227 acres forward.

Sincerely,



Vince Fletcher  
IL Housing Solutions  
an Integral Lennar Partnership  
(925) 766-5900



# CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940  
PHONE (831) 394-8511 FAX (831) 394-6421

## Staff Report

**DATE:** February 24, 2026

**TO:** Honorable Mayor and City Council

**FROM:** John Guertin, City Manager

**SUBJECT:** Receive a Status Update on the Former Garden Center Building in Work Memorial Park

**CEQA:** This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an organizational activity of the City that will not result in direct or indirect physical changes in the environment.

### Recommendation

Receive a status update regarding the former Garden Center location.

### Discussion

Staff will provide a verbal report regarding:

- the status of the Garden Center
- potential economic development opportunities and constraints of the parcel
- interpretation of the deed restriction

### Fiscal Impacts

There are no fiscal impacts associated with receiving this report.

Respectfully Submitted,

---

John Guertin  
City Manager

Attachment:

1. 2021 EPS Market Potential & Development Outlook Report

## MEMORANDUM

To: John Guertin, City of Del Rey Oaks

From: David Zehnder and Tom Martens

Subject: City of Del Rey Oaks-Owned Property Opportunities and Constraints Review; EPS #212028

Date: December 9, 2021

*The Economics of Land Use*



### Introduction

The City of Del Rey Oaks (City) retained Economic & Planning Systems, Inc. (EPS) and subcontractor Denise Duffy & Associates (DD&A) to assess the market potential and development/reuse outlook for 4 City-owned parcels.

As part of the assessment, EPS has analyzed demand and supply characteristics and trends in the City and surrounding areas to evaluate potential market demand for both residential and nonresidential space. This memorandum includes:

- Assessment of the physical and planning attributes of the sites.
- Assessment of key demographic trends related to demand for housing.
- A review of the existing housing stock in the City and housing market in the City and surrounding areas.
- Assessment of local nonresidential real estate market indicators.
- Estimate of existing retail leakage and implications for additional retail support.
- Identification of potential development options for City and community consideration.

Summary charts and figures are provided in the text of this memorandum; detailed tables are provided in the Appendix and referenced as needed.

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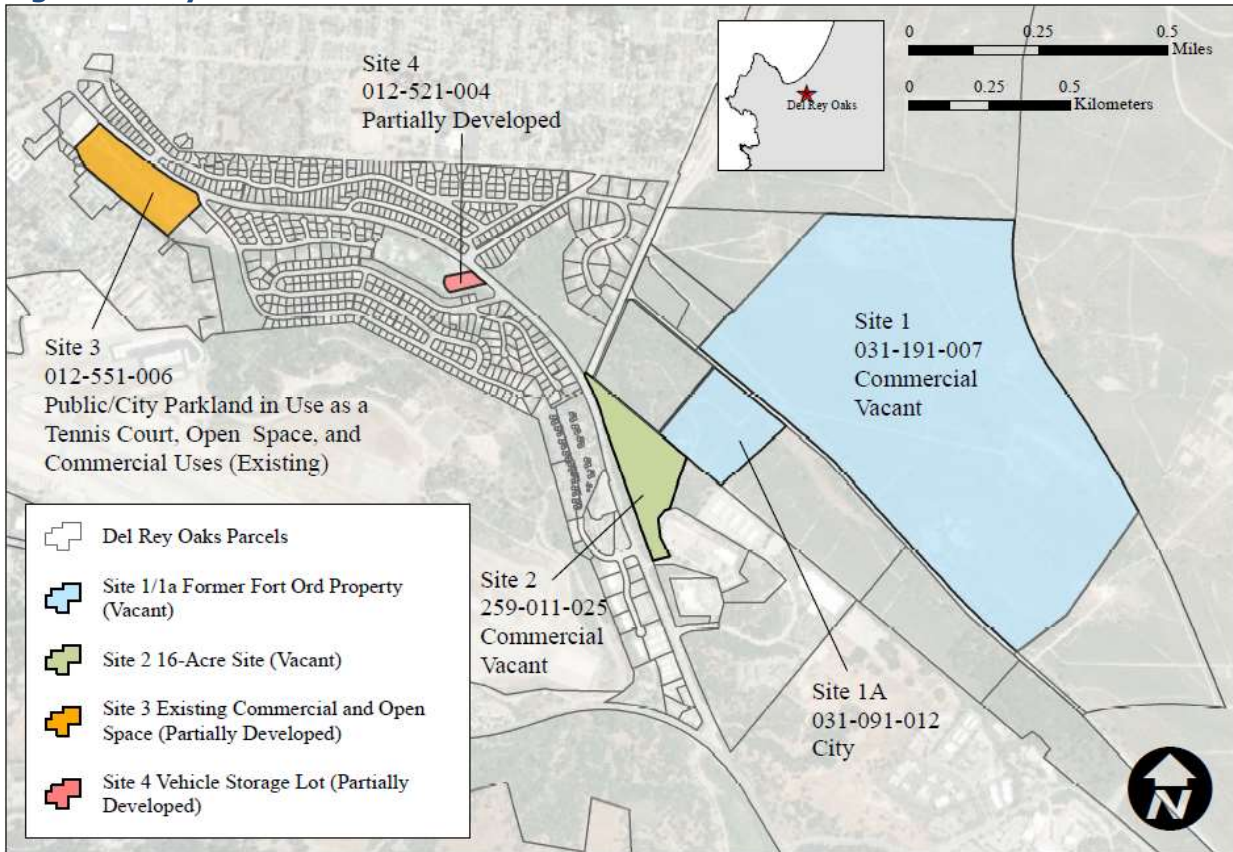
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## Economic Summary, Site Analysis, and Recommendations

The City has the ability to address housing needs and pursue a more balanced community through a strategic approach to the disposition and development of 4 City-owned sites (**Figure 1**). Goals for development may include fiscal sustainability, habitat protection, inclusionary housing, and others. The City has both a resource-constrained situation and an advantageous regional market position, and there is ample ability to use public-private partnerships (P3) in the evaluation and implementation of development on all of its parcels.

**Figure 1. Key Sites**



Source: Denise Duffy & Associates, Inc.

Based on analysis by DD&A, the following four tables provide an evaluation of the City-owned land assets.

## Land Inventory—Site 1

### Land Inventory/Summary of Key Sites

<b>Location</b>	<b>1</b>	<b>Summary Description</b>	The site is approximately 232 acres of vacant, undeveloped land with gradual slopes dominated by chaparral and oak trees/oak woodland in the interior of the site. Currently, the City's adopted Redevelopment Plan identifies up to 200 residential units onsite. The City would need to complete a general plan amendment or specific plan and rezoning to specifically allow residential development. The parcel is bordered by the City of Seaside to the north, Fort Ord National Monument to the east, and City of Monterey to the south along South Boundary Road. The site is partially level towards South Boundary Road. Through the Fort Ord Base Reuse Plan Capital Improvement Program, water and sewer is available adjacent to the site along General Jim Moore Blvd. Infrastructure for non-potable water is currently not available; proposed developments relying on the use of non-potable water will be responsible for obtaining delivery of the water to the development site. Supplemental water sources are considered unlikely in the foreseeable future.
<b>Map Designation (2019 HE)</b>	Consistent with 2019 Housing Element (See Figure 4)	<b>Surrounding Land Uses</b>	No developed land uses surround the site. The site is bound by South Boundary Road to the south. An approved RV Resort is planned for the area located directly east of the site. The site is bound on the west by General Jim Moore Boulevard to the southwest, vacant property owned by the Kranyaks further to the north, and Fort Ord National Monument to the northeast.
<b>APN</b>	031-191-026-000	<b>Access/Circulation</b>	The site has current access via a dirt road on the south side of the parcel on South Boundary Road, a two-lane road. General Jim Moore Boulevard, an arterial two-lane road, is can also provide future access to the site.
<b>Acreage</b>	232.03	<b>Infrastructure</b>	<u>Water/Sewer:</u> The site is vacant and has no infrastructure onsite. Underground water, recycled water and wastewater pipeline improvements are located along General Jim Moore Blvd and are planned to continue on South Boundary Road. Water service is provided by the Marina Coast Water District (MCWD). Sanitary sewer is to be provided by the Seaside Sanitation District with connection to regional system.  <u>Other Utilities:</u> There are no visible above-ground power lines on site. Energy would be provided by Pacific Gas & Electric (PG&E). Cable, Internet & Phone would be provided by Comcast or AT&T.
<b>Description of Existing Use</b>	The site is currently undeveloped, and a part of former Fort Ord.	<b>Development constraints (environmental, floodplains, etc.)</b>	The site was previously used by former Fort Ord Military Base and portions of the property were found to have Unexploded Ordnances (UXO). Removal of UXO was conducted by the Army. However, in accordance with regulatory restrictions, additional environmental insurance and clearance by Department of Toxic Substances Control (DTSC) regulatory agencies as well as restrictive covenants on use of the site are required consistent with the State requirements.
<b>Land Use Designation</b>	General Commercial – Neighborhood Commercial with Visitor overlay – (GC (C-1-V))	<b>Development Restrictions (easements/covenants)</b>	Covenants and restrictions required per DTSC requirements for residential use.
<b>Zoning</b>	Neighborhood Commercial with Visitor Overlay – (C-1-V)	<b>Monterey County GIS Data/Potential Concerns</b>	Moderate to High Erosion Hazard, within the 660' buffer of Active/Potentially Active Faults, Moderate Archaeological Sensitivity, and Monterey Spineflower Critical Habitat.

Source: Denise Duffy & Associates, Inc.; EPS.

## Land Inventory—Site 1A

### Land Inventory/Summary of Key Sites

<b>Location</b>	<b>1A</b>	<b>Summary Description</b>	The entire site is approximately 18 acres of undeveloped land with rolling slopes dominated by chaparral and oaks near South Boundary Road. The site is steep along a trail on the south boundary near the City of Monterey storage yard and bordering Site 2 and slopes downward to South Boundary Road. The City would need to designate this site to allow residential use. There are no water or sewer lines serving the site. Site constraints are similar to the Site 1, but fewer issues related to UXO. The site is partially level near South Boundary Road, sloping to the hillside visible from that roadway. A portion of the site slopes steeply toward Highway 218. The site is near a former Fort Ord property owned by the City of Monterey and adjacent to the City of Monterey storage yard.
<b>Map Designation (2019 HE)</b>	Consistent with 2019 Housing Element (See Figure 4)	<b>Surrounding Land Uses</b>	An undeveloped open space/habitat is to the northwest between the site and General Jim Moore Blvd. Further west across Gen Jim Moor Blvd is the Monterey Peninsula Regional Park District (MPRPD) Frog Pond Wetland Preserve. Development near the site is a City of Monterey storage yard to the southeast on Ryan Ranch Road. Undeveloped land is to the north, west, and east of the site.
<b>APN</b>	031-091-027-000, 031-191-028-000	<b>Access/Circulation</b>	Existing access to the site is available via South Boundary Road, on the northern side of the site. There is no direct access to the southern portion of the site from Hy 218.
<b>Acreage</b>	6.03, 11.84	<b>Infrastructure</b>	<u>Water/Sewer:</u> The site is vacant and has no infrastructure onsite. Underground water, recycled water and wastewater pipeline improvements are located along General Jim Moore Blvd and are planned to continue on South Boundary Road. The Water Allocation for the site is 10 acre-feet per year. Water service is provided by the Marina Coast Water District (MCWD).  <u>Other Utilities:</u> There are no visible above-ground power lines on site. Energy would be provided by Pacific Gas & Electric (PG&E). Cable, Internet & Phone would be provided by Comcast or AT&T.
<b>Description of Existing Use</b>	The site is currently undeveloped, and a part of former Fort Ord.	<b>Development constraints (environmental, floodplains, etc.)</b>	The primary physical constraint to the site is its sloping grade toward 218. However, approximately half of the site is gently sloping and would be considered developable.
<b>Land Use Designation</b>	General Commercial – Neighborhood Commercial with Visitor overlay – (GC (C-1-V))	<b>Development Restrictions (easements/covenants)</b>	Covenants and restrictions required per DTSC requirements for residential use.
<b>Zoning</b>	Neighborhood Commercial with Visitor Overlay – (C-1-V)	<b>Monterey County GIS Data/Potential Concerns</b>	Moderate to High Erosion Hazard, within the 660' buffer of Active/Potentially Active Faults, possessing Slopes Greater Than 25%, Moderate Archaeological Sensitivity, and Monterey Spineflower Critical Habitat.

Source: Denise Duffy & Associates, Inc.; EPS.

## Land Inventory—Site 2

### Land Inventory/Summary of Key Sites

<b>Location</b>	<b>2</b>	<b>Summary Description</b>	The site is approximately 17.7 acres of undeveloped land forested with oaks. Approximately 3 to 4 acres may be considered for development due to natural resource constraints and steep terrain on a portion of the site. There is no existing site access although it is accessible from Hy 218 or its intersection with General Jim Moore Blvd. The viewshed looking southwest from the site would include condominiums, the Monterey Airport, and the Loyal Order of Moose building. The site is owned by the City and zoned for visitor serving uses, per the City's General Plan. Improvements are needed for access from the roadway Canyon Del Rey/Hy 218. Rezoning for residential use would be required. Development onsite is considerably constrained by environmental factors and water availability. The site was the subject of a City RFP, and two submittals were received. Caltrans would require an encroachment permit and upgrade to access would be extensive to meet their standards.
<b>Map Designation (2019 HE)</b>	Consistent with 2019 Housing Element (See Figure 4)		
<b>APN</b>	259-011-025-000		
<b>Acreage</b>	17.7		
<b>Description of Existing Use</b>	The site is currently undeveloped and not used.		
<b>Surrounding Land Uses</b>	An undeveloped open space/habitat is to the northwest. Also, to the northeast is undeveloped Site 1A. To the immediate south are the Monterey Peninsula Unified School District's administrative offices and maintenance yard and the Ryan Ranch Business Park. The Monterey Peninsula Unified School District Services Center and City of Monterey storage yard includes several buildings and parking areas. Residential and some commercial uses border the site across Hy 218 to the west of the site.		
<b>Land Use Designation</b>	General Commercial – Neighborhood Commercial with Visitor overlay – (GC (C-1-V))	<b>Access/Circulation</b>	Access is not currently provided by General Jim Moore Blvd as the subject's frontage is below road grade and within the floodway. The southern boundary fronts along Del Rey Gardens Drive, a private driveway that extends from Canyon Del Rey Blvd to the Monterey City School District's equipment yard. This driveway is a two-lane road with curbs and gutters, and the intersection is improved with a center turn lane. Access from this road is not currently provided and the border is fenced with cyclone fencing. The ability to utilize this driveway for access is limited by the relatively steep topography throughout the southern end of subject's property, which includes slopes greater than 30 percent. Without a title report, it is also unknown if the subject has also rights to this private driveway. The property has 1,900± feet of frontage along the east side of Hy 218/Canyon Del Rey Blvd. There is no existing improved access to the site from 218.
<b>Zoning</b>	Neighborhood Commercial with Visitor Overlay – (C-1-V)	<b>Infrastructure</b>	<p><u>Water/Sewer:</u> The City's allocation under the Monterey Peninsula Water Management District (MPWMD) and within the CalAm service area. There is a Cal-Am water distribution main in Canyon Del Rey Boulevard; however, a moratorium is currently in effect on new connections within the Cal-Am system. Without prior water usage, it is unlikely that this property would be able to connect to the Cal-Am system in the near term or unless/until a supplemental water source can be secured and permitted. A water source is not developed on the property. Two test wells were drilled over two decades ago. [1]</p> <p><u>Other Utilities:</u> There are visible above-ground power lines at the northern and southern ends of the site along Hy 218. Cable, Internet &amp; Phone would be provided by Comcast or AT&amp;T.</p>
<b>Development constraints (environmental, floodplains, etc.)</b>	The shape is triangular and narrows at the north end of the property at the Hy 218/General Jim Moore Boulevard intersection. A portion of the site is considered wetlands and within a floodplain. There is also steep terrain and existing trees/forest. The site environmental considerations, access and steep terrain significantly limit developable acreage. Biological and habitat are major constraints to the site as well. Depending on the design and type of development, noise from 218 and Monterey Airport present possible constraints on the portion of the site closest to 218.		
<b>Development Restrictions (easements/covenants)</b>	Covenants and restrictions required per DTSC requirements for residential use.		
<b>Monterey County GIS Data/Potential Concerns</b>	Low to High Erosion Hazard, Low to High Liquefaction Susceptibility, within the 660' buffer of Active/Potentially Active Faults, Slopes Greater Than 25%, Moderate Archaeological Sensitivity, and Monterey Spineflower Critical Habitat.		

[1] Two test wells were drilled over two decades ago; however, the wells were never completed. During an RFP process for use of this property, one of the wells on the property was located (1999 well) and results of a December 1999 test for water capacity and quality was found. According to the document, the well produced a sustainable discharge rate of about 10 gallons per minute and the quality was determined to be quite poor due to high salinity. New tests and well expansion/updates would be needed to confirm yield from the well and the water would need to be treated to meet county standards, assuming MPWMD allowed use of this well on the site.

Source: Denise Duffy & Associates, Inc.; EPS.

## Land Inventory—Site 3

### Land Inventory/Summary of Key Sites

<b>Location</b>	<b>3</b>	<b>Summary Description</b>	The area focus for this study is between Wilson Drive behind the Safeway on the west edge of the parcel to the cul-de-sac below the Church of the Oaks to the east, which is approximately 13.5 acres. There are two existing buildings on the site and the surrounding grounds are used to serve the retail business. Canyon del Rey Creek runs along the southern portion of the property and a portion of the site is floodplain, between the west boundary of the site (potentially out of the floodplain) and the garden center to the east. The site is in a small depression and a row of trees, and an uphill slope separates the site from housing to the south. The property is accessed off Angelus Way to the south of Canyon Del Rey Road (Hy 218) where it meets Rosita Road. There is some availability of land outside the existing development and resource constraints; water, floodplain and creek resources are constraints to any development in the vacant area or land near the creek. FORTAG has proposed a trail segment through the site to separate active transportation from Hy 218. A secondary driveway access is available on the western side of the property behind Safeway and the commercial center and would require further circulation improvements. The site was previously used as a golf driving range.
<b>Map Designation (2019 HE)</b>	Consistent with 2019 Housing Element (See Figure 4)	<b>Surrounding Land Uses</b>	Residential neighborhoods are situated to the north across Hy 218, to the east, and along the south perimeter of the property, behind a buffer of trees; a large commercial shopping center with parking, restaurants, grocery store, and gas station, sits approximately ¼-mile to the west of the site; the Hana Gardens Del Rey Oaks garden center and Church of the Oaks are located east of the site on Angelus Way.
<b>APN</b>	012-551-006-000	<b>Access/Circulation</b>	There are two ways to access the site: Angelus Way to the east by the garden center, and off of Hy 218 to the west behind the Safeway grocery.
<b>Acreage</b>	13.5	<b>Infrastructure</b>	<u>Water/Sewer:</u> Water is currently provided to the building(s) through California American Water (Cal-Am). Future expansion of water service for development would depend upon water availability, including existing restrictions of water allocations being lifted and extension of utility service. While the property has an on-site well, it is not known if this may be repurposed for development use (subject to MWPM and State Division of Drinking Water and local environmental health requirements).  <u>Other Utilities:</u> All other services are currently provided on the site.
<b>Description of Existing Use</b>	Portion of interest currently used as open space. Other existing uses of the site include Hana Gardens Del Rey Oaks garden center and public tennis courts.	<b>Development constraints (environmental, floodplains, etc.)</b>	The site contains a flood zone along Canyon del Rey Creek in the southern portion of the site. Constraints also include wetlands/ riparian vegetation growing on most of the site. The site is downgrade from neighboring parcels on all sides.
<b>Land Use Designation</b>	Public/Quasi-Public – P	<b>Development Restrictions (easements/covenants)</b>	Part of a larger parcel which include portions of the City Work Memorial Park. The parcel was dedicated to the City and there may be restrictions on use based upon dedication/covenant on the site.
<b>Zoning</b>	City Parkland – (C-1-V)	<b>Monterey County GIS Data/Potential Concerns</b>	Monterey County GIS lists Low to High Variable Liquefaction Susceptibility, within the 660' buffer of Active/Potentially Active Faults, featuring Slopes Greater Than 25%, and being within a Flood Zone/Floodway.

[1] A nearby small, triangular, City-owned parcel was omitted from those identified for analysis by the City for this study as it was deemed too small and irregular to support development.

Source: Denise Duffy & Associates, Inc.; EPS.

## Land Inventory—Site 4

### Land Inventory/Summary of Key Sites

<b>Location</b>	<b>4</b>	<b>Summary Description</b>	The area of interest is approximately 1.5 acres of developed land on the east side of Del Rey Park. The site is currently a flat, paved parking lot used for City of Del Rey Oaks vehicles. It is downslope from Hy 218 and the Del Rey Oaks City Hall as well as downslope from housing separated by trees and greenspace south of the site along Via Verde. A Fort Ord Regional Trail and Greenway (FORTAG) trail has been proposed along the south boundary the site, following the existing service road and would cross Hy 218. The site has been previously developed and likely has existing utility access. There is a potential hazard for road noise from Hy 218 as well as hazardous cleanups due to the current use as a vehicle storage lot.
<b>Map Designation (2019 HE)</b>	Consistent with 2019 Housing Element (See Figure 4)	<b>Surrounding Land Uses</b>	Adjacent and nearby land uses include residences and park space. To the west of the site is Del Rey Park as well as residential housing separated from the site by a wall of trees and an uphill grade. To the east across Hy 218 is the Monterey Peninsula Regional Park District (MPRPD) Frog Pond Wetland Preserve.
<b>APN</b>	012-521-004-000	<b>Access/Circulation</b>	Current access is from Hy 218 to the east. Potential access from the west via existing gated service road south of the site, which connects Hy 218 and Angelus Way/parking for Del Rey Park.
<b>Acreage</b>	10.33	<b>Infrastructure</b>	<u>Water/Sewer:</u> Water is provided via an existing well. <u>Other Utilities:</u> There is existing electricity service. Cable, Internet & Phone would be provided by Comcast or AT&T.
<b>Description of Existing Use</b>	The portion of interest is currently a fenced paved parking lot for the City of Del Rey Oaks. Del Rey Park comprises the rest of the parcel.	<b>Development constraints</b>	Although the southern edge of the site borders Canyon del Rey Creek and is within its Flood Zone/Floodway, the creek appears to be deep and narrow and poses less of a developmental constraint compared to Site 3.
<b>Land Use Designation</b>	Public/Quasi-Public – P	<b>Development Restrictions (easements/covenants)</b>	Part of a larger parcel which include portions of the City Work Memorial Park. The parcel was dedicated to the City and there may be restrictions on use based upon dedication/covenant on the site.
<b>Zoning</b>	City Parkland – (C-1-V)	<b>Monterey County GIS Data/Potential Concerns</b>	Low, Moderate, High Erosion Hazard; Low to High Liquefaction Susceptibility; Slopes Greater Than 25%; and within the 660' buffer of Active/Potentially Active Faults.

Source: Denise Duffy & Associates, Inc.; EPS.

## Summary of Findings

### Market Context

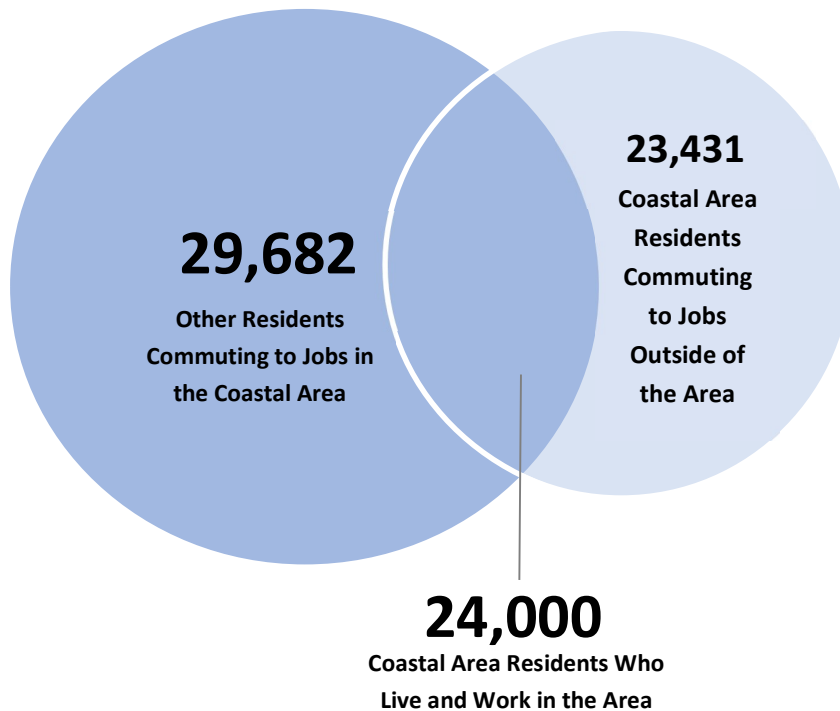
The population of Del Rey Oaks is older, wealthier, more educated, and less diverse than in the surrounding areas, although these contrasts are decreasing. With the exception of former Fort Ord land, the City is mostly built out and has not increased its housing supply significantly in the last 30 years. The City's housing prices, while higher than the immediate surrounding area, are typical for the coastal Monterey County cities between Marina and Carmel-by-the-Sea.

The local economy of coastal Monterey continues to be heavily reliant on tourism, with more than a quarter of current jobs in the area in accommodation and food services, although there is a growing health care and social assistance sector. In the immediate areas around the City, there has also been strong growth in the professional, scientific, and technical services sector. The growth in these sectors combined with high occupancy rates in newer, quality office and flex spaces indicate potential demand for additional workspace development. However, rents have not increased to the level that would likely support construction of new speculative space without a primary tenant identified. More than 55 percent of employees in the coastal cities in Monterey County live outside the area, commuting in for work and residing in communities that are more affordable. The current draft Regional Housing Needs Allocation calls for 396 housing units across 4 affordable income categories to be added in the City between 2023 to 2031.

The City's small size and somewhat peripheral location limit the potential for additional retail space. Existing shopping nodes outside the City that are able to capture a significant share of regional household spending are expected to continue to dominate brick-and-mortar spending for comparison shopping goods, such as apparel and home furnishings. However, the City currently captures significantly more grocery sales than supported by its residents because of the existing Safeway pulling household grocery spending from surrounding communities. In addition, the City receives an influx of restaurant spending because of a handful of high-volume establishments that are able to capitalize on the visibility and accessibility to motorists entering and exiting the area on Monterey-Salinas Highway (SR 68). Specific findings include:

- **Static population and household growth despite great need.** Housing production in Del Rey Oaks has been minimal. Moderately rising incomes, in the 2- and 3-mile radius of Del Rey Oaks, point to continued growth in demand for new housing, while a growing cohort of seniors in the City points to a potential need for specialized housing types and health and social services to support this population. However, incomes in the surrounding areas are likely not high enough to support the purchase of new construction of high-end housing, although estate or executive housing could be feasible, given the views available from the sites to the northeast of SR 218. There is an inflow/outflow ratio of about 230 percent, with more than half of the employees in the coastal cities living outside the area, many likely living in a "drive until you qualify" market that offers housing opportunities more accessible to low-income earners. See **Figure 2**.
- **Ability to capture tourism and visitor-based sectors.** These are key economic drivers in the broader area. Although the City is generally insulated from most of the tourism and visitor-related activity, it is well-positioned to capture spending from visitors and commuters

**Figure 2. Monterey County Coastal Cities Inflow/Outflow Commute Patterns**



Source: U.S. Census OnTheMap 2019; EPS.

accessing the area via SR 68, as well as WeatherTech Raceway Laguna Seca crews and spectators. In addition, there could be an opportunity to capitalize on existing nearby military and educational sectors or capture some of the growth in health care and professional, scientific, and technical services employment.

- Mid-range residential price niche.** Del Rey Oaks provides a middle-ground alternative to the very affluent Monterey Peninsula communities to the west and the less affluent cities along the southern Monterey Bay shoreline, with relatively moderate housing prices overall compared with the region. However, the lack of significant housing production throughout the region suggests that housing prices, both regionally and in the City, will continue to rise.
- Slow and deliberate performance in the Commercial Real Estate (CRE) sector.** Strong occupancy has not yet led to significant rent growth to support new construction across the general commercial real estate market. Higher occupancy rates and rents in newer buildings built since 1990 suggest additional demand for new-construction commercial space. However, rents have not increased to the level that would likely support construction of new speculative space without a primary tenant identified.
- For hotels, the Monterey-Seaside area consistently performed strongly before the pandemic-induced downturn.** Occupancy levels have improved significantly since the depth of the pandemic but not fully to their pre-pandemic levels, likely because of reduced

business travel. Despite the moderated occupancy recovery, recent average room rates have surpassed their pre-pandemic levels.

## Site Recommendations

**Site 1 (Main Fort Ord Parcel).** The primary use being considered for this parcel, from an economic development feasibility perspective, is residential.<sup>1</sup> Accordingly, the City has issued a Request for Qualifications (RFQ) and has qualified two competing development entities, with the developer selection process expected to culminate in 2022. Although, the adopted Redevelopment Plan allocated 200 units to the site, market changes transpiring in the interim have eliminated golf course resort uses from consideration, with primary focus on a variety of residential prototypes. Current Marina Coast Water District (MCWD)<sup>2</sup> water demand factors indicate potential for more than 200 units, though this and other assumptions for development and disposition will be vetted through a detailed due diligence phase by the selected site developer. The location of development will be driven by the approvals already granted by Department of Toxic Substances Control (DTSC) relating to the Army's area of remediation. At this stage, topics for City/community consideration include:

- **Range of development prototypes and amount of affordable housing.** The site has the capacity to accommodate a wide variety of residential unit types. Overall preferences for single-family versus multifamily products, the importance of creating a robust mix to help meet Regional Housing Needs Allocation (RHNA) figures, and community preferences may influence the degree to which various categories of affordable housing are sought within the overall development envelope.
- **Activating commercial uses.** As discussed below, other nearby parcels may have the ability to house various facets of commercial development sought by existing and new residents of Del Rey Oaks. These uses may be located off-site or on the Fort Ord parcel.
- **Open space, parks, and community amenities.** Beyond the planned Fort Ord Regional Trail and Greenway (FORTAG) trail, the City has the ability to influence the type and magnitude of recreational, civic, and cultural amenities to be included on the site.

**Sites 1A and 2 ("18-acre parcel" and "17-acre parcel").** These parcels are being considered as a potential regional park, with early discussions revolving around the potential sale to habitat interests. As an option, and dependent on the resolution of the Cal-Am moratorium, these sites each have the ability to also include some modicum of commercial development, potentially positioned as a way to offset or help fund the improvement and maintenance of the sites. The late Don Orosco developed a project vision for the site, included in **Appendix Figure A-8**, illustrating one approach that could be taken to activating and adding value to these

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<sup>1</sup> The topography of the site, in combination with market factors, makes large-scale commercial uses very unlikely to be feasible. Detailed feasibility metrics are not appropriate for this memorandum, as it is anticipated the City will enter into negotiations with a qualified development entity, where land price and other transaction terms will be negotiated.

<sup>2</sup> MCWD currently provides water services; Seaside County Sanitation is the current provider of wastewater services.

sites as a potential additional source of City cash flow. As discussed in the market review, a small hotel, coupled with select retail and commercial enterprises, could be a viable concept if skillfully implemented. The combination of habitat, recreation, and experiential retail and accommodations could be a compelling adjunct to the City and substantially improve the City's budget. For example, a 50-room hotel could provide annual transient occupancy tax (TOT) exceeding \$200,000 per annum, assuming average room rates of \$160 per night or higher and 70 percent occupancy.

**Site 3 (old driving range behind Safeway).** This 13.5-acre parcel is being positioned to accommodate a creative proposal to create a high-end boutique garden center, potentially activated with cafés and other commercial uses along the FORTAG trail. With all services available, assuming the on-site well is viable, this site has an unusual combination of an excellent regional retail location—the only parcel owned by the City to have that—combined with very challenging and unique development conditions. The adjacent Safeway, at some point, may be up for revisioning/repositioning, at which time potential exists to “think big” about a larger mixed-use concept. In the foreseeable future, the City may want to retain control of the parcel by extending a shorter term ground lease, while it explores the ultimate development/disposition strategy for this site and this important entry to Del Rey Oaks.

**Site 4 (RV storage behind City Hall).** This 1.5-acre parcel is situated behind the City Hall building and has all infrastructure on site. It is well-situated to house industrial and storage uses not dependent on large traffic volumes. This parcel has been considered for small-scale cannabis businesses in the past as a potential ground lease. The site is also an attractive near-term sale option in its as-is state. Specific attention will need to be paid to the interface between potential industrial uses and the FORTAG trail.

## Supporting Analysis: Demographic and Market Conditions

Key demographic findings and real estate market conditions are presented below. For several topics, Esri's Business Analyst was used to compare the City's demographics with those of the surrounding areas, using 2-mile and 3-mile rings from the center of the City.<sup>3</sup> As shown in **Figure 3**, the 2-mile circle contains nearly the entire City and a significant portion of Seaside, north of Del Rey Oaks. The 3-mile circle contains nearly all of Seaside and a portion of southeast Monterey, as well as portions of unincorporated Monterey County. Detailed demographic trends are summarized in **Table A-1**.

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<sup>3</sup> These areas are defined as a circle with a radius of 2 miles or 3 miles as measured from a point at the intersection of Canyon Del Rey Boulevard (State Route 218) and Work Avenue. This geography is used for demographic analyses throughout this report. Except as noted, the larger geographies include the smaller geographies.

**Figure 3. Demographic Study Areas**



### Population and Households

The overall number of City residents has been relatively stable since 2010. Current population estimates show that the City lost residents between 2010 and 2021, although the overall change (-0.2 percent) is negligible. These trends hold for the surrounding areas as well. The areas within the 2-mile and 3-mile rings experienced population growth rates of 0.1 percent or less. The City also lost households over this timeframe, going from 701 households in 2010 to an estimated 689 in 2021. The areas within the 2-mile and 3-mile rings experienced negligible household growth during this period. One area where the City does differ significantly from the surrounding area is in the average household size. Del Rey Oaks’ average household size of 2.3 people is notably lower than the surrounding area, with average household sizes of 2.8 to 2.9 persons. These trends—stable or declining population and household growth and a smaller average household size than the surrounding area—are projected to continue through 2026.

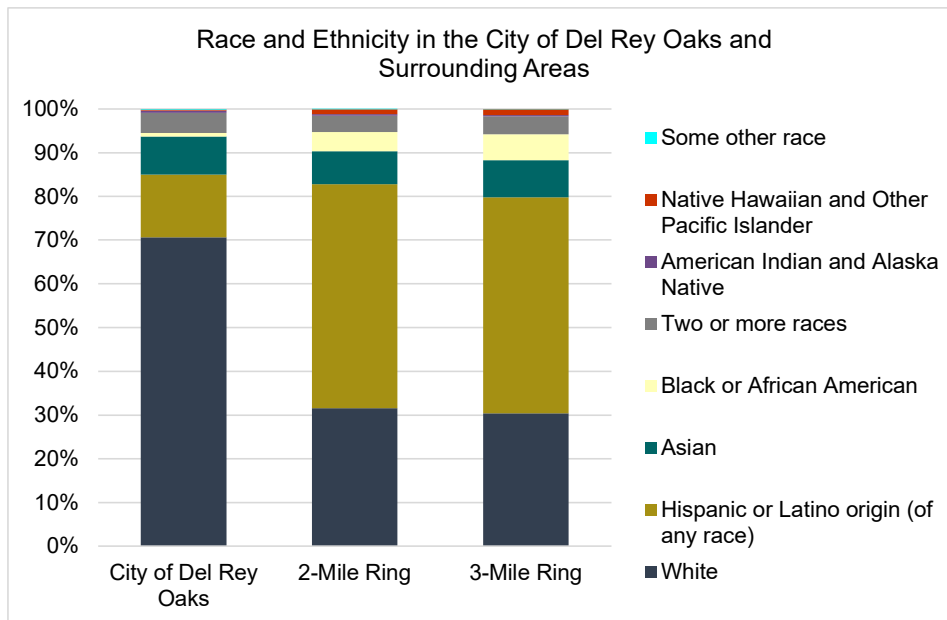
The City’s lower average household size is driven by a large share of 1- and 2-person households compared to the surrounding area. Households with 2 people or fewer make up 71.7 percent of all households in the City, compared to just 57.2 percent of households within 2 miles of the City.

In addition, Del Rey Oaks has a much smaller concentration of larger (4 or more people) households. Households with 4 or more people are only 15.5 percent of all households in Del Rey Oaks, compared to 26.5 percent of households in the 2-mile ring surrounding the City. Lastly, Del Rey Oaks has a higher concentration of seniors living alone (15.5 percent of all households) than the area within 2 miles of the City (11.4 percent of all households).

**Race**

Mirroring trends occurring through metropolitan areas in California,<sup>4</sup> the City is becoming more racially and ethnically diverse. Between 2010 and 2021, the share of residents identifying as non-Hispanic White fell from 76.2 percent to 70.7 percent, as shown in **Figure 4**. Over the same time period, the share of Hispanic or Latino residents increased from 10.4 percent to 14.3 percent. The significant growth in the Hispanic or Latino population was accompanied by more modest growth in the Asian and multiracial population. These trends in racial and ethnic change are comparable to trends occurring in the surrounding areas. However, the City has a much larger share of White residents and a much smaller share of Hispanic or Latino and Black residents than the surrounding area. For example, the area within 3 miles of the City is 49.4 percent Hispanic or Latino, while the City is 14.3 percent Hispanic or Latino. The difference in the share of non-White residents between the City and surrounding areas has been decreasing over time. Between 2010 and 2021, the share of Hispanic or Latino residents in the City increased by 37.6 percent. Over the same time period, the share of Hispanic or Latino residents in the area within 3 miles of the City increased by only 14.7 percent.

**Figure 4. Race and Ethnicity in the City of Del Rey Oaks and Surrounding Areas**

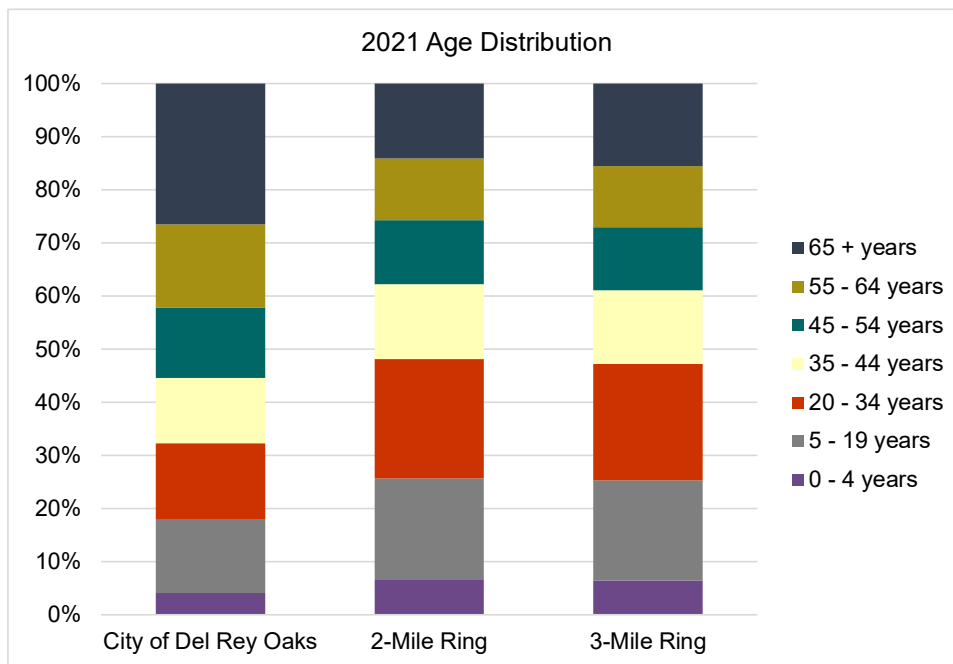


<sup>4</sup> [https://bayareaequityatlas.org/sites/default/files/Final\\_9\\_County\\_BayAreaProfile\\_0.pdf](https://bayareaequityatlas.org/sites/default/files/Final_9_County_BayAreaProfile_0.pdf)

## Age

As shown in **Table A-1**, the median age of residents in Del Rey Oaks increased from 46.0 to 49.4 between 2010 and 2021. Previous research on other jurisdictions in the United States suggests that this increase is the result of existing residents aging in place, rather than the in-migration of older residents.<sup>5 6</sup> Del Rey Oaks’ median age is also significantly higher than the surrounding area—the area within 2 miles of the City has a median age of 36.3, and the area within 3 miles of the City has a median age of 36.9. As shown in **Figure 5**, the increase in Del Rey Oaks’ median age is largely driven by a significant growth in the share of residents aged 65 and older, which increased from 19.0 percent in 2010 to 26.6 percent in 2021. This cohort of residents was the only age group to increase their relative share of Del Rey Oaks’ residents over this time period. The areas surrounding the City also saw significant growth in their 65 and older population, although both the growth rate and relative share of this population is lower in surrounding areas than in the City.

**Figure 5. Age Distribution in the City of Del Rey Oaks and Surrounding Areas**



## Educational Attainment

As shown in **Figure 6**, Del Rey Oaks’ population is more highly educated than the surrounding area. While only 24.7 percent of adults in Monterey County have a bachelor’s degree or higher,<sup>7</sup> 55.9 percent of Del Rey Oaks residents have a bachelor’s degree, including the 22.6 percent of the City’s population that has a graduate or professional degree. Similarly, the share of residents

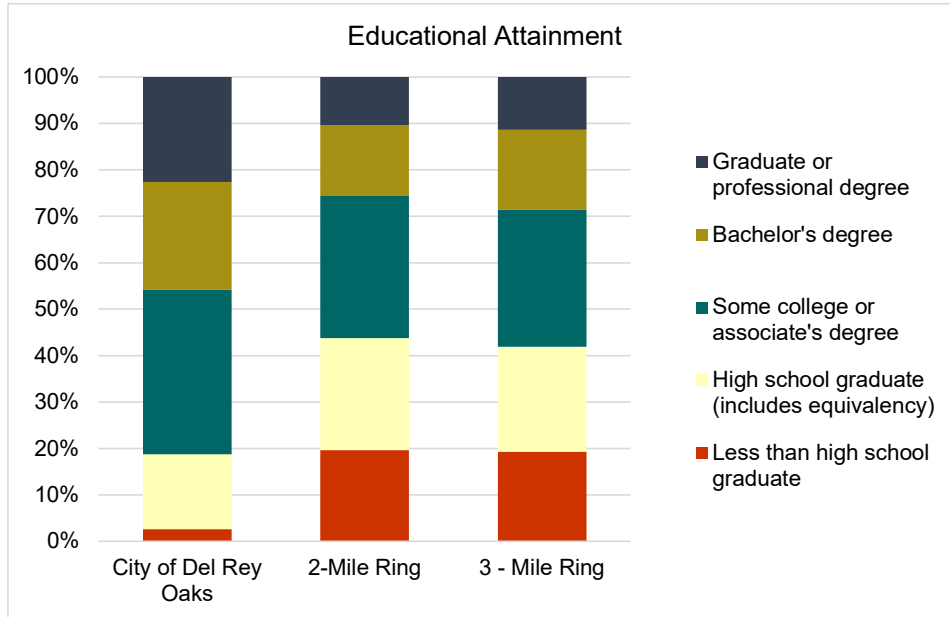
5 <https://www.huduser.gov/publications/pdf/hud-11687.pdf>

6 <https://www.pewtrusts.org/en/research-and-analysis/blogs/stateline/2016/06/20/can-car-centric-suburbs-adjust-to-aging-baby-boomers>

7 <https://www.ppic.org/blog/geography-of-educational-attainment-in-california/>

who have not graduated high school is much lower in the City (2.4 percent) than the area within 2 miles of the City (18.0 percent).

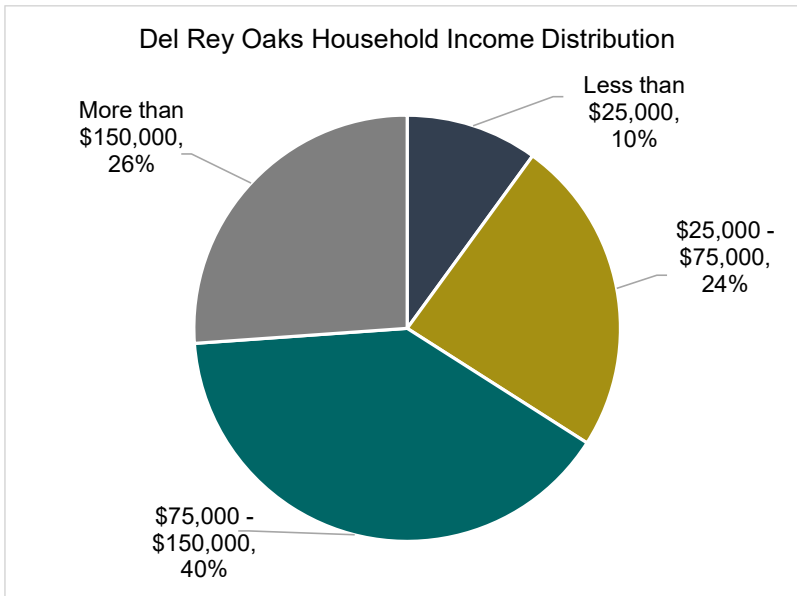
**Figure 6. Educational Attainment in Del Rey Oaks and Surrounding Areas**



**Income**

The City’s median household income is also much higher than the surrounding area. Between 2010 and 2021, the median household income grew by \$6,420, adjusting for inflation, as shown in **Table A-1**. The estimated 2021 median household income for Del Rey Oaks of \$103,703 is 48 percent higher than the median household income for the area within 2 miles of the City, which is \$70,066. As shown in **Figure 7**, more than a quarter of the City’s households have incomes above \$150,000, while just 10 percent of households earn under \$25,000.

**Figure 7. City of Del Rey Oaks Household Income Distribution**



### Conclusions from Demographic Analysis

Population and household growth, combined with moderately rising incomes, in the 2- and 3-mile radius of Del Rey Oaks point to continued growth in demand for new housing, while a growing cohort of seniors in the City points to a potential need for specialized housing types and health and social services to support this population. However, incomes in the surrounding areas are likely not high enough to support the purchase of new construction of high-end housing, although estate or executive housing could be feasible, given the views available from the sites to the northeast of SR 218.

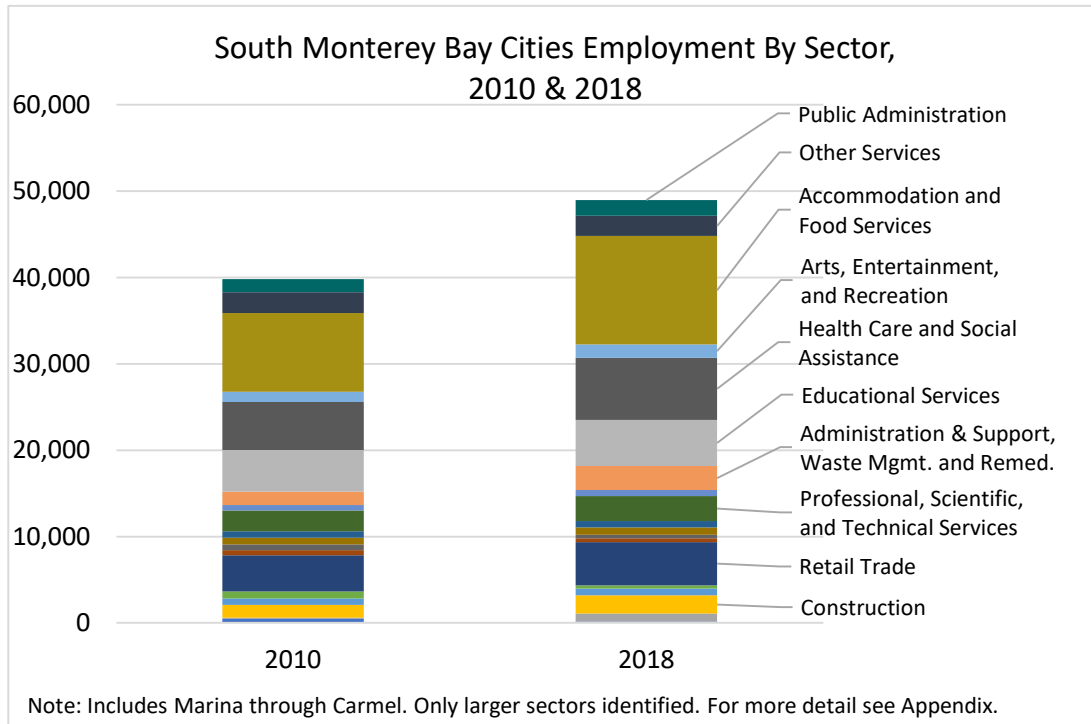
### Key Economic Trends

#### Employment

As Del Rey Oaks is largely composed of residential land uses, employment in the City is limited. The Census Bureau’s OnTheMap service estimated that in 2018, the latest year for which data are available, there were approximately 290 jobs within the city limits, as shown in **Table A-3**. The largest group of jobs in the City is in the retail trade sector, which includes workers employed at grocery stores, gas stations, and pharmacies. Within a 3-mile radius of the City, where there were 23,867 jobs in 2018, the largest sectors are retail trade, professional, scientific, and technical services, health care and social assistance, and accommodation and food services. Retail Trade jobs experienced little growth in this time, growing only 6.6 percent, but Health Care and Social Assistance jobs grew by more than 70 percent, and professional, scientific, and technical services jobs grew by more than 30 percent. Educational services, which was a significant source of jobs in 2010 in this geography, lost nearly one-fifth of its jobs between 2010 and 2018.

In the larger South Monterey Bay Cities<sup>8</sup> geography, accommodation and food services, which make up more than a quarter of all jobs, experienced 37.3 percent growth between 2010 and 2018, highlighting the recovery of the tourism industry following the recession. Retail trade jobs also experienced stronger growth in this geography compared to the City and immediate surroundings. **Figure 8** illustrates the change in employment by sector between 2010 and 2018 for the larger South Monterey Bay area.

**Figure 8. South Monterey Bay Cities Employment by Sector, 2010 & 2018**



**Table 1** shows employment projections by industry for Monterey County. Both educational, health care, and social assistance services and leisure and hospitality are projected to have double-digit growth between 2018 and 2028. As these industries represent a significant share of total employment in the vicinity of the City, as well as the larger South Monterey Bay Cities area, strong primary employment growth in these sectors is expected for these areas.

<sup>8</sup> Includes the Cities of Marina, Seaside, Sand City, Del Rey Oaks, Monterey, Pacific Grove, Carmel by-the-Sea, and the Census Designated Place of Del Monte.

**Table 1. Employment Projections for Monterey County, 2018–2028**

Item	2018		2028		Growth 2018 - 2028
	Total	Share	Total	Share	
Mining and Logging	200	0%	200	0%	0%
Total Farm	55,000	28%	61,400	29%	12%
Construction	6,400	3%	7,100	3%	11%
Manufacturing	5,400	3%	5,300	2%	-2%
Trade, Transportation, and Utilities	26,700	13%	27,700	13%	4%
Information	1,000	1%	1,000	0%	0%
Financial Activities	4,500	2%	4,400	2%	-2%
Professional and Business Services	14,000	7%	14,900	7%	6%
Educational Services (Private), Health Care, and Social Assist.	19,900	10%	23,400	11%	18%
Leisure and Hospitality	25,300	13%	28,100	13%	11%
Other Services (excludes 814-Private Household Workers)	5,100	3%	5,300	2%	4%
Government	34,500	17%	35,700	17%	3%
<b>Total Employment</b>	<b>198,000</b>		<b>214,500</b>		<b>8%</b>

Source: State of California Economic Development Department Local Employment Projections

## Retail Spending

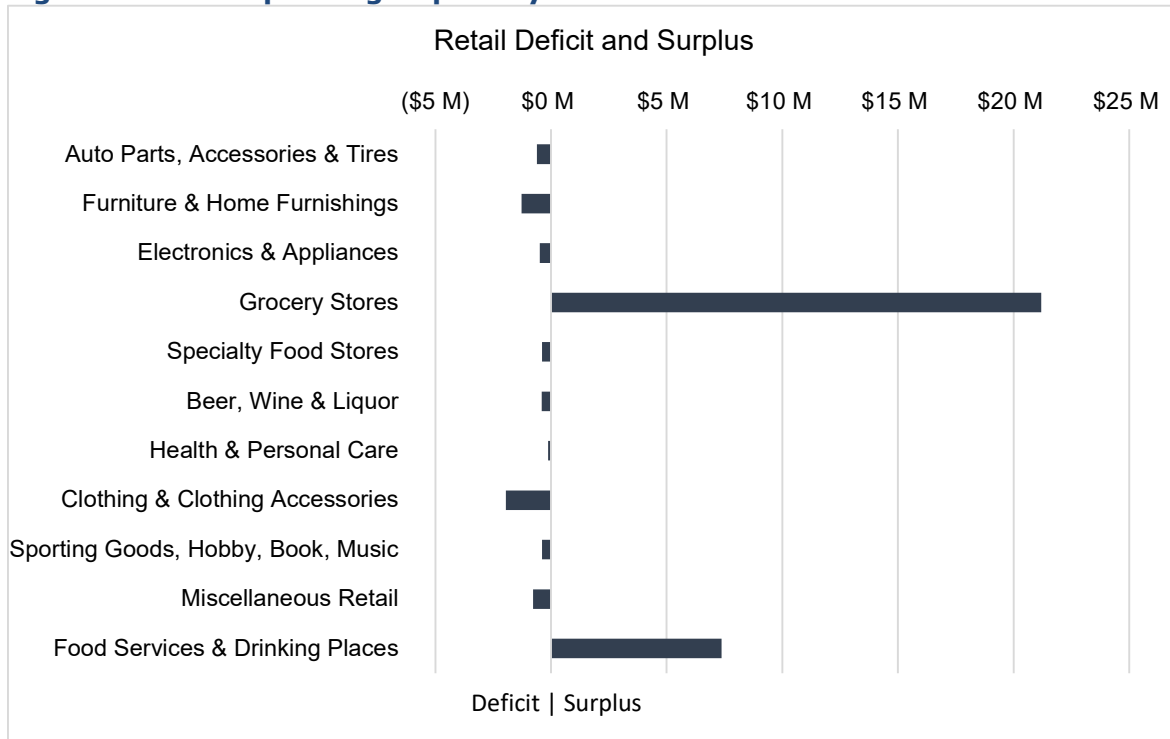
**Figure 9** illustrates the relative alignment of potential retail spending by Del Rey Oaks households and the captured retail spending in the City.<sup>9</sup> Spending categories in which the City captures greater spending than its population would support are depicted as a retail surplus; those in which greater spending flows out of the City are depicted as deficits (i.e., gaps). The most notable characteristic of retail spending is the large amount of grocery spending in the city limits that comes from outside Del Rey Oaks. This large grocery surplus is driven by the Safeway at the corner of N Fremont Street and Canyon Del Rey Boulevard, which attracts the bulk of its shoppers from outside the City and benefits from its location at the corner of two major thoroughfares.

Large retail gaps are noted both in the City and surrounding areas in the furniture and home furnishings, clothing and clothing accessories, and sporting goods, hobby, book, and music categories. These types of goods tend to be purchased at big box stores or large regional shopping malls with good access to regional/subregional trade area households, or online. The City’s current retail voids would not necessarily support additional retailers in those categories; however, any strong retail concept that is well executed and able to pull spending from the larger area (i.e., a destination retailer) could potentially succeed, assuming adequate access and visibility. Additional household spending from new residential development on the Fort Ord site and beyond could help support additional specialty grocery retail, particularly if it is positioned to

<sup>9</sup> Retail gap analysis based on Esri Business Analyst estimates, which are based on Bureau of Labor Statistics (BLS) spending estimates and household characteristics from the Census Bureau. Esri is a highly regarded national GIS-based data provider that compiles source data from numerous government and other sources, which are then estimated to the current date and projected forward for user-selected geographies using proprietary algorithms.

also draw additional shoppers seeking specialty items from beyond Del Rey Oaks. The detailed retail spending data are located in **Table A-2**.

**Figure 9. Retail Spending Gap Analysis**



Source: Esri; EPS.

### Conclusions from Economic Trends

Tourism and visitor-based sectors are key economic drivers in the broader area. The City is generally insulated from most of the tourism and visitor-related activity. However, the City is well-positioned to capture spending from visitors and commuters accessing the area via SR 68, as well as WeatherTech Raceway Laguna Seca crews and spectators. In addition to potential TOT, visitor spending on prepared meals and other retail goods can add significant sales tax revenues. In addition, as evidenced by activity in Ryan Ranch, there could be an opportunity to capture some of the growth in health care and social services and professional, scientific, and technical services employment.

## Residential Real Estate Market

### Housing Stock

According to the California Department of Finance, Del Rey Oaks’ housing stock consists of 741 units, with no units produced or demolished since 2010, as shown in **Table 2**. Of those 741 units, the vast majority (79 percent) are single-family detached units, while all multifamily housing represents less than a fifth (18 percent) of housing units. **Table 3** shows that nearly all housing units in Del Rey Oaks were built before 1985, with nearly three quarters (74 percent) being built before 1965. Building permit data from the City confirm that no new units were built

between 2015 and 2019, as shown in **Table 4**. However, the City did permit one new housing unit, an accessory dwelling unit, in 2020. Among its neighbors, the City has the lowest absolute and population-adjusted housing production numbers between 2015 and 2019.

**Table 2. Units in Structure—City of Del Rey Oaks**

Item Item	Total Housing Units	Single Detached	Single Attached	Two to Four	Five Plus	Mobile Homes
<b>2010</b>	741	79%	3%	3%	15%	0%
<b>2021</b>	741	79%	3%	3%	15%	0%

Source: California Department of Finance E-5 Series; EPS.

Note: California Department of Finance estimate does not include the Accessory Dwelling Unit that the City of Del Rey Oaks permitted in 2020.

**Table 3. Units by Age of Structure**

Age of Structure	Total Units [1]	Percent
Less than 10 years	3	0%
10 - 19 years	0	0%
20 - 29 years	17	2%
30 - 39 years	116	16%
40 - 49 years	59	8%
50 or more years	550	74%
<b>Total</b>	<b>745</b>	<b>100%</b>

Source: American Community Survey 5-Years Estimates 2015 - 2019 Table B25034; EPS.

[1] American Community Survey estimates for total unit count are not consistent with California Department of Finance estimates. This table provides a reasonable estimate of the proportion of units within various age categories, not an exact count.

**Table 4. Housing Units Permitted by Year, 2015–2020**

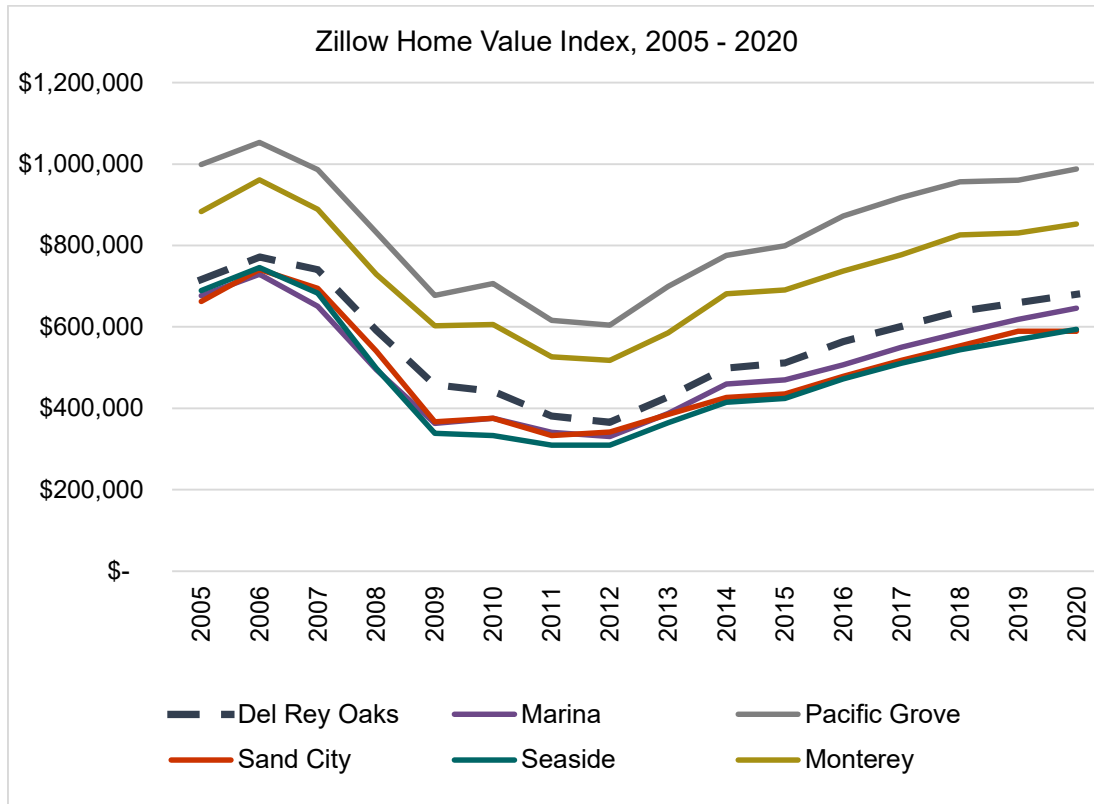
Item	2015	2016	2017	2018	2019	2020	Total 2015 - 2020	2010 Population	Units per 1,000 residents
Del Rey Oaks	0	0	0	0	0	1	1	1,624	0.6
Carmel	0	0	0	7	0	0	7	3,722	1.9
Marina	61	74	217	121	76	75	624	19,718	31.6
Pacific Grove	25	4	1	13	5	33	81	15,041	5.4
Sand City	0	0	0	0	4	0	4	334	12.0
Seaside	1	1	1	3	5	238	249	33,025	7.5
Salinas	53	93	78	166	108	210	708	150,441	4.7
Monterey	57	2	29	4	3	13	108	27,810	3.9

Source: California Department of Housing and Community Development 5th Cycle Housing Element Annual Progress Report; 2010 Decennial Census; EPS.

### Housing Price

Since 2005, overall trends in housing price in Del Rey Oaks have been comparable to the surrounding cities, as shown in **Figure 10**. As recorded by the Zillow Home Value Index (ZHVI), which measures the typical value for homes in the 35th to 65th percentile of a given geography, home prices experienced steadily increasing growth from 2005 to 2006. After peaking in 2006, home prices declined rapidly during the Great Recession, reaching their nadir in 2012. As of 2020, the latest year for which the ZHVI data are available, home prices in Del Rey Oaks and surrounding cities still had not reached their inflation-adjusted peak prices of 2006.

**Figure 10. Zillow Home Value Index, 2005–2020**



As shown in **Table 5**, Del Rey Oaks’ housing prices and price growth have consistently been towards the median when compared to neighboring coastal cities in Monterey County, including Marina, Pacific Grove, Sand City, Seaside, and Monterey.

**Table 5. Zillow Home Value Index by Year, 1996-2020**

City Item	1996	2000	2005	2010	2015	2020	% Growth (2010 - 2020)
<b>Del Rey Oaks</b>	<b>\$ 218,450</b>	<b>\$ 333,517</b>	<b>\$ 715,988</b>	<b>\$ 442,138</b>	<b>\$ 511,931</b>	<b>\$ 680,763</b>	<b>54%</b>
Marina	\$ 196,149	\$ 293,690	\$ 676,689	\$ 375,342	\$ 469,975	\$ 646,310	72%
Pacific Grove	\$ 341,061	\$ 539,225	\$ 998,878	\$ 706,077	\$ 799,069	\$ 987,793	40%
Sand City	\$ 190,682	\$ 301,346	\$ 662,171	\$ 375,447	\$ 434,894	\$ 589,636	57%
Seaside	\$ 184,170	\$ 284,715	\$ 689,450	\$ 333,056	\$ 423,678	\$ 594,220	78%
Monterey	\$ 293,446	\$ 466,961	\$ 883,392	\$ 606,453	\$ 690,654	\$ 853,196	41%

Source: Zillow; EPS.

[1] The Zillow Home Value Index reflects the typical value for homes in the 35th to 65th percentile range.

[2] All values in nominal dollars.

**Conclusions from Residential Real Estate Market**

Del Rey Oaks provides a middle-ground alternative to the very affluent Monterey Peninsula communities to the west and the less affluent cities along the southern Monterey Bay shoreline,

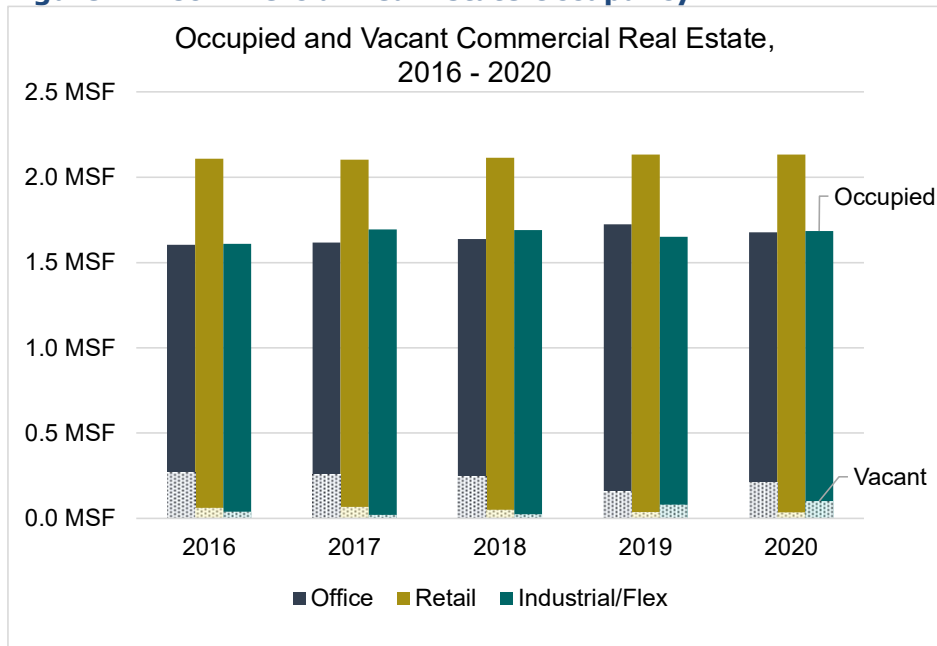
with relatively moderate housing prices overall compared with the region. However, the lack of significant housing production throughout the region suggests that housing prices, both regionally and in the City, will continue to rise.

## Commercial Real Estate Market

**Table A-4** shows trends in the commercial real estate market in the 2-mile radius around the City between 2010 and 2019. The retail space market has been extremely tight, with occupancy above 97 percent every year since 2015 and only 5,800 square feet of new space coming onto the market in that same time. Usually, this low level of vacancy would drive significant price increases for retail space, followed by new construction to capture these higher rents. Rents increased notably between 2015 and 2017 but have not increased significantly since 2017 and are not high enough to support new construction. The stability of retail rent levels could be a function of the quality of space available or long-term leases that stabilize rents at the time of lease signings. Indeed, when examining commercial real estate buildings constructed after 1990, as shown in **Table A-5**, which are presumed to be of higher quality than the average retail space, rents are approximately \$6 per square foot higher than the general sample. However, even among those spaces, rents stabilized after 2018.

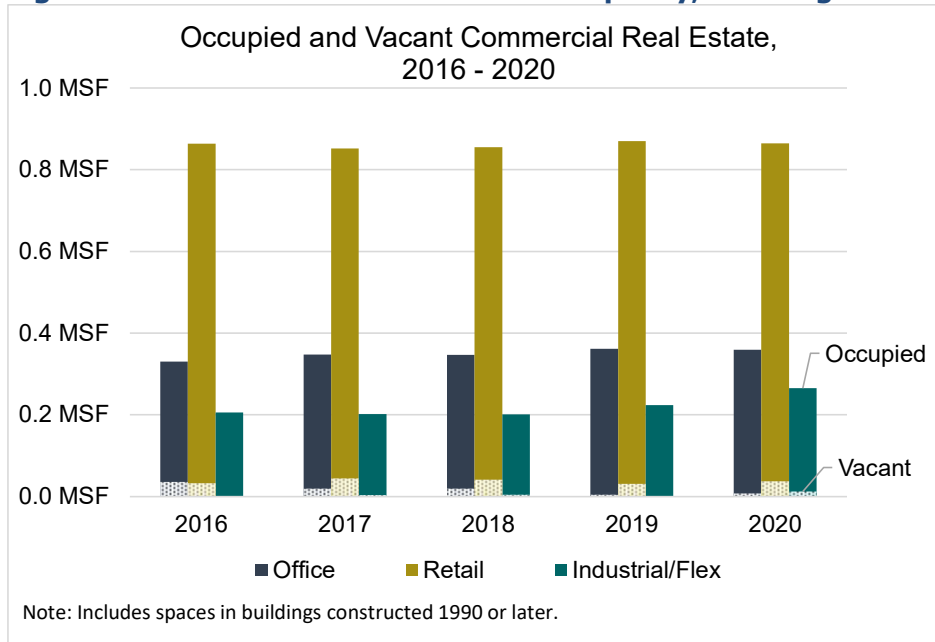
Among all office spaces, significant vacancy rates have been the most noteworthy trend between 2010 and 2020. Since 2014, the occupancy rate has not exceeded 92 percent, as shown in **Figure 11**. However, higher quality office space built since 1990 has had occupancy rates above 98 percent for the past 2 years, as shown in **Figure 12**, and data from 2021 show that rents have increased significantly since 2018.

**Figure 11. Commercial Real Estate Occupancy**



Source: Costar; EPS.

**Figure 12. Commercial Real Estate Occupancy, Buildings Constructed Since 1990**



Source: Costar; EPS.

Relative to office and retail space, there is a lower supply of industrial space in the 2-mile radius around Del Rey Oaks, with the total inventory of industrial space being approximately 55 percent of the total retail space. Occupancy was strong above 98 percent between 2015 and 2018, even with the delivery of 65,000 square feet of new space in 2017. However, the addition of approximately 18,000 square feet in 2019 combined with another approximately 18,000 square feet of negative net absorption in 2020 and 2021 has pushed the current occupancy rate down to 93 percent. Rents for industrial space did increase from \$13.14 per square foot to \$16.56 per square foot since 2016, even with the higher vacancy rate over the last 2 years. Only 77,342 square feet of industrial space has been constructed since 1990, and rents are not significantly higher for newer industrial space. The map in **Figure 13** illustrates the locations of industrial properties in the area that are included in the Costar data accessed for this analysis.

**Figure 13. Industrial Properties Within 3-Mile Radius of Del Rey Oaks**



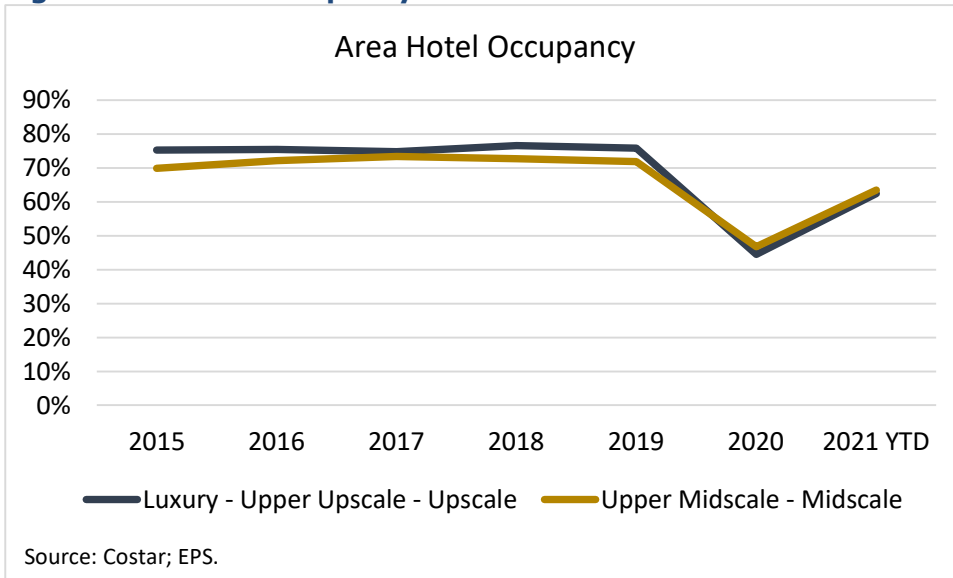
Source: Costar.  
 (Note: Blue pins indicate properties known to be actively leasing or selling.)

Flex space is the smallest category of commercial space examined in this report, with fewer than 600,000 square feet of total space across the 2-mile radius. Rent levels have been volatile, spiking to \$18.55 per square foot in 2015 before dropping to \$13.80 the very next year. Since 2018, rents have steadily increased each year to their current level of \$18.30. Much of this volatility likely is due to the small sample size of flex space, whereby one or two lease signings can greatly impact the average rent for the overall category of space. Occupancy has been mostly stable since 2015, never dipping below 95 percent in this time frame. In 2020, approximately 54,000 square feet of new construction became available and was leased, pushing the average rent for post-1990 constructed flex space to \$27.60 per square foot.

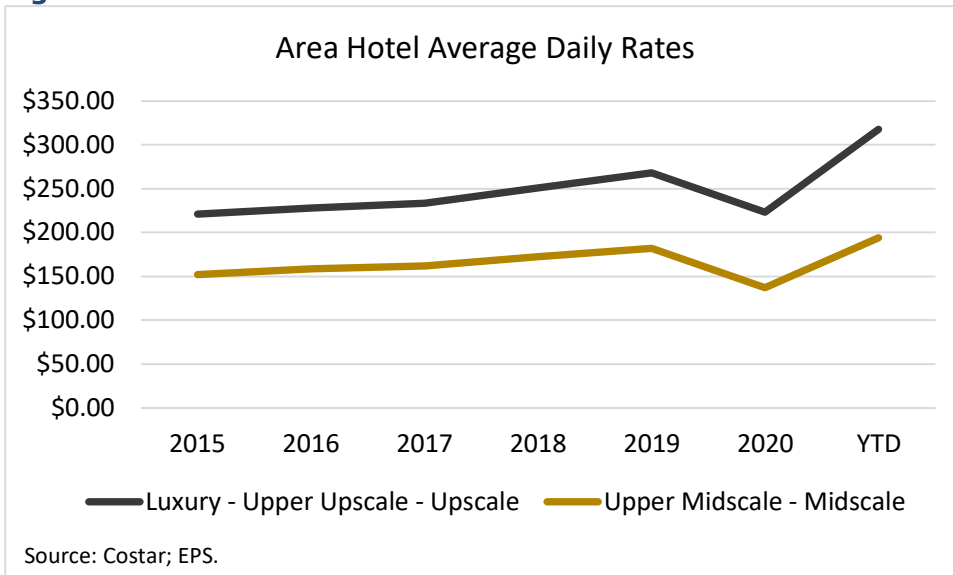
**Hotel Market**

The Monterey-Seaside area hotel market consistently performed strongly before the pandemic-induced downturn. Occupancy levels have improved significantly since the depth of the pandemic but not fully to their pre-pandemic levels, likely because of reduced business travel. Despite the moderated occupancy recovery, recent average room rates have surpassed their pre-pandemic levels as demand for drive-to destinations has increased. **Figures 14** and **15** illustrate the local area hotel occupancy and room rate trends.

**Figure 14. Hotel Occupancy**



**Figure 15. Hotel Room Rates**



**Comparable Land Sales**

Analysis completed in 2019 for potential industrial use of the public works site identified several industrial or flex use comparable land sales with a per-acre value averaging about \$400,000. More recent land sales in the area indicate a wide range of potential value, based on specific location and intended land use, with prime retail and hotel sites garnering more than \$1 million per acre. Less well-located commercial sites have seen sales in the \$200,000 to \$400,000 per-acre range. The most recent comparable sales data for nearby Ryan Ranch were in the \$200,000 range; however, several years have elapsed since any land sales occurred in the project.

**Table 6** summarizes the comparable land sales data identified.

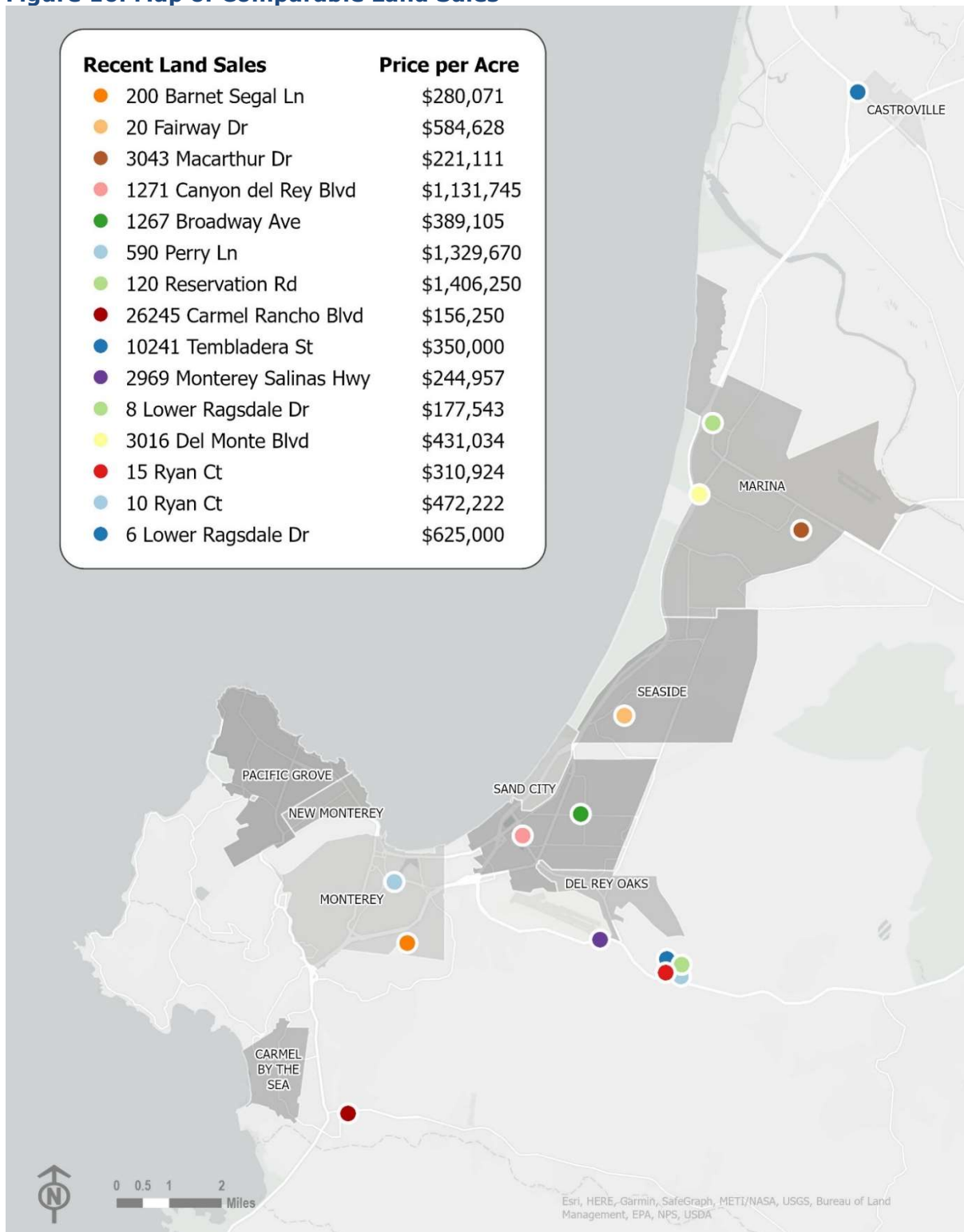
**Table 6. Comparable Land Sales**

Sale Date	City	Address	Sale Price	Acres	Price per Acre	On Market	Proposed Use
<b>Sales Since 2019</b>							
5/11/21	Monterey	200 Barnet Segal Ln	\$ 4,750,000	16.96	\$ 280,071	649 days	Commercial/PUD
10/2/20	Seaside	Fairway Dr & Fairway Ct	\$ 7,150,000	12.23	\$ 584,628	NA	SF Residential
9/30/20	Marina	3043 MacArthur Dr	\$ 17,114,000	77.40	\$ 221,111	NA	SF Residential
8/11/20	Seaside	1271 Canyon Del Rey	\$ 1,063,840	0.94	\$ 1,131,745	1,439 days	Retail - Hold
7/14/20	Seaside	Broadway Ave	\$ 1,000,000	2.57	\$ 389,105	1,405 days	Commercial
5/19/20	Monterey	590 Perry Ln	\$ 2,420,000	1.82	\$ 1,329,670	NA	"Redevelopment"/Hold
12/20/19	Marina	120 Reservation Rd	\$ 2,700,000	1.92	\$ 1,406,250	NA	Hotel
<b>Average of per Acre Sale Price</b>					<b>\$ 763,226</b>		
<b>Weighted Average Sale Price per Acre</b>					<b>\$ 317,971</b>		
<b>Ryan Ranch Sales</b>							
3/16/18	Monterey	8 Lower Radsdale Dr	\$ 2,200,000	14.08	\$ 156,250	268 days	Commercial/Medical
8/5/17	Monterey	15 Ryan Ct	\$ 350,000	1.00	\$ 350,000	316 days	Office
3/17/16	Monterey	10 Ryan Ct	\$ 1,700,000	6.94	\$ 244,957	NA	Commercial
8/24/15	Monterey	6-8 Lower Ragsdale Dr	\$ 1,850,000	10.42	\$ 177,543	426 days	Office/Medical
<b>Average of per Acre Sale Price</b>					<b>\$ 232,187</b>		
<b>Weighted Average Sale Price per Acre</b>					<b>\$ 188,039</b>		
<b>2018 Industrial Analysis</b>							
12/21/18	Carmel Valley	00 Carmel Valley Rd	\$ 2,500,000	5.80	\$ 431,034		
8/13/18	Monterey	2969 Monterey Salinas Hwy	\$ 1,850,000	5.95	\$ 310,924		
8/15/18	Castroville	10241 Tembladera St	\$ 850,000	1.80	\$ 472,222		
12/29/17	Marina	3016 Del Monte Blvd	\$ 550,000	0.88	\$ 625,000		
8/5/17	Monterey	15 Ryan Ct	\$ 350,000	1.00	\$ 350,000		
<b>Average of per Acre Sale Price</b>					<b>\$ 437,836</b>		
<b>Weighted Average Sale Price per Acre</b>					<b>\$ 395,334</b>		

Source: Costar; EPS.

Locations of the identified land sales are shown in **Figure 16**.

**Figure 16. Map of Comparable Land Sales**



## Conclusions from Commercial Real Estate Market

Strong occupancy has not yet led to significant rent growth to support new construction across the general commercial real estate market. Higher occupancy rates and rents in newer buildings built since 1990 suggest additional demand for new-construction commercial space. However, rents have not increased to the level that would likely support construction of new speculative space without a primary tenant secured.

The hotel market in the area has exhibited consistently solid performance in the years leading up to the pandemic and appears on course to return to a similar level of performance. While hotel sector performance has been strong, historic occupancy rates do not indicate a significant under-supply of rooms. Therefore, hotel sizing should respond to localized demand factors. A moderate sized mid-range hotel in Del Rey Oaks could be positioned to capitalize on WeatherTech Raceway event attendees and other visitors to the Monterey Region, particularly those entering the area via SR 68.

A combination of limited supply and limited demand have historically resulted in a low volume of land sale activity in the area. Sales prices vary considerably depending on location and proposed use, with prime retail, hotel, and residential sites garnering the highest sales values.

## APPENDIX



**Table A-1 Demographic Assessment: Key Characteristics – City of Del Rey Oaks, 1-Mile Ring, and 2-Mile Ring**

Item Category	Census/ACS 2010	Estimated 2021	Projected 2026	Estimated Change 2010-2021	Average Annual Rate of Change 2010-2021	Projected Change 2020-2026	Average Annual Rate of Change 2020-2026
<i>City of Del Rey Oaks</i>							
Population	1,624	1,585	1,575	(39)	-0.2%	(10)	-0.1%
Households	701	689	686	(12)	-0.2%	(3)	-0.1%
Average Household Size	2.32	2.30	2.30	(0.02)	-0.1%	0.00	0.0%
Percent Owner-Occupied Units	73.8%	77.4%	77.7%	3.6%	0.4%	0.3%	0.1%
Median Age	46.0	49.4	49.4	3.4	0.7%	0.0	0.0%
Median Household Income - nominal\$	\$81,154	\$103,703	\$108,378	\$22,549	2.3%	\$4,675	0.9%
Median Household Income - 2021\$ [3]	\$97,283	\$103,703	\$99,311	\$6,420	0.6%	-\$4,392	-0.9%
<i>2-Mile Ring [1]</i>							
Population	15,981	16,152	16,257	171	0.1%	105	0.1%
Households	5,518	5,628	5,675	110	0.2%	47	0.2%
Average Household Size	2.9	2.8	2.8	(0.03)	-0.1%	0.00	0.0%
Percent Owner-Occupied Units	46.3%	50.6%	50.7%	4.2%	0.8%	0.1%	0.0%
Median Age	35.0	36.3	36.8	1.3	0.3%	0.5	0.3%
Median Household Income - nominal\$	N/A	\$70,066	\$80,119	N/A	N/A	\$10,053	2.7%
Median Household Income - 2021\$ [3]	N/A	\$70,066	\$73,416	N/A	N/A	\$3,350	0.9%
<i>3-Mile Ring [1]</i>							
Population	34,589	34,694	34,859	105	0.0%	165	0.1%
Households	11,947	12,074	12,145	127	0.1%	71	0.1%
Average Household Size	2.9	2.9	2.9	(0.02)	-0.1%	0.00	0.0%
Percent Owner-Occupied Units	48.1%	52.4%	52.8%	4.3%	0.8%	0.3%	0.1%
Median Age	35.5	36.9	37.6	1.4	0.4%	0.7	0.4%
Median Household Income - nominal\$	N/A	\$73,547	\$82,918	N/A	N/A	\$9,371	2.4%
Median Household Income - 2021\$ [3]	N/A	\$73,547	\$75,981	N/A	N/A	\$2,434	0.7%

Source: Esri; EPS.

[1] Based on a central point at the intersection of Canyon Del Rey Boulevard (State Route 218) and Work Avenue.

[2] Esri household income forecasts adjusted to 2021\$ based on annual average CPI change from 2015-2020 for West region urban workers in metros of 2.5 million or less. Median income shown for 2010 is 2011 figure from previous study, inflated/deflated per CPI change from 2011-2020.

**Table A-2 Retail Demand and Supply – City of Del Rey Oaks, 2-Mile Ring and 3-Mile Ring**

Item Retail Industry Group [1]	Demand	Supply	Retail Gap / (Surplus)	Leakage/ (Surplus) Factor	Number of Businesses
<b>City of Del Rey Oaks</b>					
Auto Parts, Accessories & Tires	\$608,712	\$0	\$608,712	100.0	0
Furniture & Home Furnishings	\$1,270,683	\$0	\$1,270,683	100.0	0
Electronics & Appliances	\$1,234,942	\$757,672	\$477,270	24.0	2
Grocery Stores	\$4,634,705	\$25,822,970	(\$21,188,265)	(69.6)	2
Specialty Food Stores	\$382,350	\$0	\$382,350	100.0	0
Beer, Wine & Liquor	\$409,052	\$0	\$409,052	100.0	0
Health & Personal Care	\$2,380,268	\$2,250,353	\$129,915	2.8	1
Clothing & Clothing Accessories	\$2,377,524	\$417,730	\$1,959,794	70.1	1
Sporting Goods, Hobby, Book & Music	\$1,057,905	\$669,883	\$388,022	22.5	1
Miscellaneous Retail	\$1,281,209	\$510,629	\$770,580	43.0	1
Food Services & Drinking Places	\$3,654,220	\$11,031,030	(\$7,376,810)	(50.2)	9
<b>Subtotal [1]</b>	<b>\$19,291,570</b>	<b>\$41,460,267</b>	<b>(\$22,168,697)</b>	<b>NA</b>	<b>17</b>
<b>2 - Mile Ring [2]</b>					
Auto Parts, Accessories & Tires	\$3,323,322	\$3,771,207	(\$447,885)	(6.3)	4
Furniture & Home Furnishings	\$6,734,090	\$3,006,849	\$3,727,241	38.3	4
Electronics & Appliances	\$6,777,436	\$8,700,006	(\$1,922,570)	(12.4)	7
Grocery Stores	\$26,477,189	\$39,551,000	(\$13,073,811)	(19.8)	12
Specialty Food Stores	\$2,205,770	\$6,234,080	(\$4,028,310)	(47.7)	3
Beer, Wine & Liquor	\$2,283,788	\$1,305,380	\$978,408	27.3	2
Health & Personal Care	\$12,768,054	\$9,450,197	\$3,317,857	14.9	4
Clothing & Clothing Accessories	\$13,728,654	\$3,153,928	\$10,574,726	62.6	8
Sporting Goods, Hobby, Book & Music	\$6,004,005	\$4,673,442	\$1,330,563	12.5	5
Miscellaneous Retail	\$6,845,815	\$10,640,939	(\$3,795,124)	(21.7)	10
Food Services & Drinking Places	\$20,579,445	\$29,732,591	(\$9,153,146)	(18.2)	34
<b>Subtotal [1]</b>	<b>\$107,727,568</b>	<b>\$120,219,619</b>	<b>(\$12,492,051)</b>	<b>NA</b>	<b>93</b>
<b>3 - Mile Ring [2]</b>					
Auto Parts, Accessories & Tires	\$7,294,090	\$24,127,391	(\$16,833,301)	(53.6)	19
Furniture & Home Furnishings	\$14,822,381	\$10,575,482	\$4,246,899	16.7	15
Electronics & Appliances	\$14,939,007	\$23,733,370	(\$8,794,363)	(22.7)	13
Grocery Stores	\$57,290,628	\$118,028,649	(\$60,738,021)	(34.6)	28
Specialty Food Stores	\$4,764,003	\$16,567,040	(\$11,803,037)	(55.3)	8
Beer, Wine & Liquor	\$4,987,767	\$2,292,523	\$2,695,244	37.0	4
Health & Personal Care	\$27,980,375	\$34,312,807	(\$6,332,432)	(10.2)	14
Clothing & Clothing Accessories	\$29,960,892	\$11,648,777	\$18,312,115	44.0	20
Sporting Goods, Hobby, Book & Music	\$13,081,279	\$12,021,444	\$1,059,835	4.2	15
Miscellaneous Retail	\$14,978,950	\$47,702,007	(\$32,723,057)	(52.2)	36
Food Services & Drinking Places	\$44,782,955	\$87,243,047	(\$42,460,092)	(32.2)	113
<b>Subtotal [1]</b>	<b>\$234,882,327</b>	<b>\$388,252,537</b>	<b>(\$153,370,210)</b>	<b>NA</b>	<b>285</b>

Source: Esri; EPS.

[1] Excludes auto dealers and repair shops, gasoline stations, and nonstore retailers.

[2] Based on a central point at the intersection of Canyon Del Rey Boulevard (State Route 218) and Work Avenue.

**Table A-3 Employment by Industry for Del Rey Oaks and Surrounding Areas**

Item B.

Item	City of Del Rey Oaks			2-Mile Radius [1]			3-Mile Radius [1]			South Monterey Bay Cities		
	2010	2018	Change (2010 to 2018)	2010	2018	Change (2010 to 2018)	2010	2018	Change (2010 to 2018)	2010	2018	Change (2010 to 2018)
	Total	Total		Total	Total		Total	Total		Total	Total	
Agriculture, Forestry, Fishing and Hunting	0	0	-	90	67	(25.6%)	101	345	241.6%	457	174	(61.9%)
Mining, Quarrying, and Oil and Gas Extraction	0	0	-	0	0	-	0	0	-	0	0	-
Utilities	0	0	-	59	465	688.1%	66	465	604.5%	164	898	447.6%
Construction	25	18	(28.0%)	759	1,119	47.4%	849	1,251	47.3%	1,469	2,135	45.3%
Manufacturing	0	0	-	725	541	(25.4%)	782	718	(8.2%)	719	765	6.4%
Wholesale Trade	0	0	-	397	182	(54.2%)	732	361	(50.7%)	815	423	(48.1%)
Retail Trade	25	113	352.0%	2,180	2,256	3.5%	2,467	2,629	6.6%	4,239	4,980	17.5%
Transportation and Warehousing	0	0	-	885	926	4.6%	918	993	8.2%	603	446	(26.0%)
Information	0	2	-	826	250	(69.7%)	847	271	(68.0%)	653	404	(38.1%)
Finance and Insurance	17	8	(52.9%)	325	506	55.7%	593	735	23.9%	777	847	9.0%
Real Estate and Rental and Leasing	1	0	(100.0%)	171	168	(1.8%)	417	466	11.8%	718	744	3.6%
Professional, Scientific, and Technical Services	10	7	(30.0%)	1,268	1,715	35.3%	1,715	2,259	31.7%	2,425	2,895	19.4%
Management of Companies and Enterprises	0	0	-	361	582	61.2%	406	671	65.3%	623	680	9.1%
Administration & Support, Waste Mgmt. and Remed.	9	7	(22.2%)	715	783	9.5%	1,133	899	(20.7%)	1,572	2,793	77.7%
Educational Services	0	0	-	1,013	696	(31.3%)	2,033	1,645	(19.1%)	4,777	5,318	11.3%
Health Care and Social Assistance	9	26	188.9%	907	2,008	121.4%	1,765	3,002	70.1%	5,580	7,205	29.1%
Arts, Entertainment, and Recreation	0	0	-	106	233	119.8%	387	636	64.3%	1,162	1,555	33.8%
Accommodation and Food Services	19	44	131.6%	2,102	2,195	4.4%	3,653	4,430	21.3%	9,140	12,549	37.3%
Other Services (excluding Public Administration)	35	50	42.9%	715	1,153	61.3%	1,246	1,590	27.6%	2,412	2,319	(3.9%)
Public Administration	0	15	-	265	475	79.2%	311	501	61.1%	1,511	1,810	19.8%
<b>Total Jobs</b>	<b>150</b>	<b>290</b>	<b>93.3%</b>	<b>13,869</b>	<b>16,320</b>	<b>17.7%</b>	<b>20,421</b>	<b>23,867</b>	<b>16.9%</b>	<b>39,816</b>	<b>48,940</b>	<b>22.9%</b>

Source: US Census OnTheMap; EPS.

[1] Based on a central point at the intersection of Canyon Del Rey Boulevard (State Route 218) and Work Avenue.

[2] Includes the cities of Marina, Seaside, Sand City, Del Rey Oaks, Monterey, Pacific Grove, Carmel By-the-Sea, and the Census Designated Place of Del Monte Forest

**Table A-4 Commercial Real Estate Market Summary: 2-Mile Radius – All Building Ages**

Item B.

Item Category	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021 YTD	2015-20 Absolute Change	2015-20 Annual Rate of Change	Notes
<i>Retail</i>															
Inventory (Sq Ft)	2,120,548	2,150,820	2,155,576	2,168,576	2,168,576	2,168,576	2,168,576	2,169,476	2,163,664	2,168,564	2,168,564	2,168,564	(12)	0%	
Occupancy (Percent)	95%	95%	96%	96%	96%	97%	97%	97%	98%	98%	98%	99%	2%	NA	
Net Absorption Sq Ft (Total)	(39,741)	16,461	20,510	19,318	7,357	13,953	6,090	(5,599)	13,377	17,334	1,553	9,834	(12,400)	NA	
Deliveries (Sq Ft)	-	30,272	6,000	13,000	-	-	-	900	-	4,900	-	-	-	NA	
NNN Rent (Overall)	\$22.36	\$19.33	\$20.16	\$19.25	\$17.15	\$15.66	\$19.48	\$22.17	\$23.84	\$22.67	\$21.41	\$21.50	\$5.75	8%	
<i>Office</i>															
Inventory (Sq Ft)	1,874,928	1,874,928	1,874,928	1,874,928	1,874,928	1,874,928	1,874,928	1,874,928	1,884,659	1,884,659	1,884,659	1,884,659	9,731	0%	
Occupancy (Percent)	91%	94%	92%	93%	90%	91%	86%	86%	87%	92%	89%	90%	-2%	NA	
Net Absorption Sq Ft (Total)	(3,525)	43,488	(32,386)	21,788	(52,024)	5,634	(97,656)	15,213	19,499	86,127	(46,217)	9,091	(51,851)	NA	
Deliveries (Sq Ft)	-	-	-	-	-	-	-	-	9,731	-	-	-	-	NA	
NNN Rent (Overall)	\$21.08	\$20.37	\$20.74	\$21.88	\$21.00	\$21.75	\$21.41	\$21.21	\$21.54	\$21.50	\$22.17	\$22.03	\$0.42	0%	
<i>Industrial</i>															
Inventory (Sq Ft)	1,105,917	1,105,917	1,107,558	1,107,558	1,107,558	1,107,558	1,107,558	1,172,558	1,172,558	1,190,542	1,190,542	1,190,542	82,984	2%	
Occupancy (Percent)	94%	96%	98%	97%	96%	98%	98%	99%	100%	95%	94%	93%	-4%	NA	
Net Absorption Sq Ft (Total)	21,385	17,292	28,951	(11,867)	(16,505)	24,972	(1,264)	80,942	3,592	(37,616)	(12,621)	(9,059)	(37,593)	NA	
Deliveries (Sq Ft)	-	-	7,631	-	-	-	-	65,000	-	17,984	-	-	-	NA	
NNN Rent (Overall)	\$8.39	\$8.52	\$8.50	\$10.71	\$11.53	-	\$13.14	\$12.85	\$15.10	\$13.68	\$15.60	\$16.56	-	8%	[1]
<i>Flex</i>															
Inventory (Sq Ft)	539,982	539,982	539,982	539,982	539,982	539,982	539,982	539,982	539,982	539,982	593,934	593,934	53,952	2%	
Occupancy (Percent)	92%	91%	92%	94%	94%	96%	98%	98%	97%	97%	95%	95%	-1%	NA	
Net Absorption Sq Ft (Total)	(10,154)	(6,250)	5,236	13,926	(929)	11,020	7,707	4,604	(8,306)	(1,469)	45,250	(940)	34,230	NA	
Deliveries (Sq Ft)	-	-	-	-	-	-	-	-	-	-	53,952	-	-	NA	
NNN Rent (Overall)	\$13.20	\$13.20	\$12.56	\$15.00	\$17.06	\$18.55	\$13.80	-	\$15.89	\$17.40	\$18.30	\$18.30	(\$0.25)	0%	

Source: CoStar; EPS.

[1] Industrial NNN Rent Growth measures 2014 - 2020 growth due to lack of data for 2015.

**Table A-5 Commercial Real Estate Market Summary: 2-Mile Radius – Buildings Constructed Since 1990**

Item B.

Item Category	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021 YTD	2015-19 Absolute Change	2015-19 Annual Rate of Change	Notes
<i>Retail</i>															
Inventory (Sq Ft)	846,266	876,538	882,538	895,538	895,538	895,538	895,538	896,438	896,438	901,338	901,338	901,338	5,800	0%	
Occupancy (Percent)	92%	93%	95%	96%	97%	97%	96%	95%	95%	97%	96%	98%	-2%	NA	
Net Absorption Sq Ft (Total)	(45,002)	31,112	28,415	21,096	2,256	7,004	(8,427)	(11,043)	2,259	14,916	(5,093)	21,321	(12,097)	NA	
Deliveries (Sq Ft)	-	30,272	6,000	13,000	-	-	-	900	-	4,900	-	-	-	NA	
NNN Rent (Overall)	\$17.69	\$25.33	\$24.81	\$22.36	\$24.25	\$21.43	\$23.29	\$24.85	\$27.04	\$28.13	\$28.29	\$27.68	\$6.86	7%	
<i>Office</i>															
Inventory (Sq Ft)	366,233	366,233	366,233	366,233	366,233	366,233	366,233	366,233	366,233	366,233	366,233	366,233	0	0%	
Occupancy (Percent)	94%	92%	91%	93%	94%	92%	90%	95%	95%	99%	98%	98%	6%	NA	
Net Absorption Sq Ft (Total)	(283)	(5,163)	(4,318)	8,284	3,277	(8,120)	(7,256)	17,420	(420)	14,570	(2,539)	(1,911)	5,581	NA	
Deliveries (Sq Ft)	-	-	-	-	-	-	-	-	-	-	-	-	-	NA	
NNN Rent (Overall)	\$19.42	\$21.37	\$21.60	\$22.19	\$20.92	\$21.39	\$21.28	\$20.57	\$19.80	\$23.45	\$23.14	\$28.44	\$1.75	2%	
<i>Industrial</i>															
Inventory (Sq Ft)	51,727	51,727	59,358	59,358	59,358	59,358	59,358	59,358	59,358	77,342	77,342	77,342	17,984	7%	
Occupancy (Percent)	93%	93%	93%	93%	100%	100%	100%	95%	93%	100%	89%	94%	-11%	NA	
Net Absorption Sq Ft (Total)	11,000	200	7,331	-	4,000	-	-	(3,200)	(1,200)	22,384	(8,407)	3,607	-	NA	
Deliveries (Sq Ft)	-	-	7,631	-	-	-	-	-	-	17,984	-	-	-	NA	
NNN Rent (Overall)	-	-	\$15.00	\$12.58	\$10.79	-	\$15.00	-	\$15.60	\$16.80	\$15.60	\$15.60	-	10%	[1]
<i>Flex</i>															
Inventory (Sq Ft)	145,796	145,796	145,796	145,796	145,796	145,796	145,796	145,796	145,796	145,796	199,748	199,748	53,952	8%	
Occupancy (Percent)	95%	95%	95%	95%	95%	97%	100%	100%	100%	100%	98%	99%	1%	NA	
Net Absorption Sq Ft (Total)	-	(625)	-	575	-	2,550	4,375	-	-	-	50,485	584	47,935	NA	
Deliveries (Sq Ft)	-	-	-	-	-	-	-	-	-	-	53,952	-	-	NA	
NNN Rent (Overall)	\$13.20	\$13.20	\$11.88	\$15.00	\$16.20	\$16.20	-	-	-	-	\$27.60	-	\$11.40	14%	

Source: CoStar, EPS.

[1] Industrial NNN Rent Growth measures 2014 - 2019 growth due to lack of data for 2015.

**Table A-6 Hotel Performance Trend Metrics**

Item [1]	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021 YTD	Difference (2011-2021) [2]	Average Annual Change (2011-2021)	
													Total	%
<b>Inventory (Rooms)</b>														
Luxury - Upper Upscale - Upscale	3,783	3,783	3,783	3,783	3,781	3,775	3,810	3,810	3,810	3,820	3,814	31	3	0.1%
Upper Midscale - Midscale	1,172	1,172	1,172	1,172	1,155	1,156	1,165	1,165	1,165	1,165	1,165	(7)	(1)	(0.1%)
<b>Inventory (Buildings)</b>														
Luxury - Upper Upscale - Upscale	23	23	23	23	23	23	23	23	23	23	23	-	-	0.0%
Upper Midscale - Midscale	26	26	26	26	25	25	25	25	25	25	25	(1)	(0)	(0.4%)
<b>Occupancy Rate (Percentage)</b>														
Luxury - Upper Upscale - Upscale	67.2%	70.7%	72.0%	74.1%	75.3%	75.5%	74.8%	76.6%	75.9%	44.5%	62.5%	-5%	(0)	-
Upper Midscale - Midscale	60.5%	62.6%	64.1%	66.8%	69.9%	72.2%	73.4%	72.8%	71.9%	46.7%	63.5%	3%	0	-
<b>Average Daily Rate</b>														
Luxury - Upper Upscale - Upscale	\$184.74	\$193.42	\$198.75	\$209.38	\$220.92	\$227.85	\$233.32	\$250.87	\$267.90	\$223.11	\$317.76	\$38.37	\$4.26	-
Upper Midscale - Midscale	\$124.37	\$130.78	\$135.55	\$142.01	\$151.80	\$158.68	\$161.91	\$172.44	\$182.05	\$137.10	\$194.24	\$12.73	\$1.41	-

Source: CoStar data retrieved November 2021; EPS.

[1] Reflects hotels in the cities of Monterey, Seaside, Pacific Grove, Pebble Beach, and Sand City. Unless otherwise noted, data is for each year ending in December.

[2] YTD Rev PAR difference is for 2011-2020 as data for 2021 is not yet available.

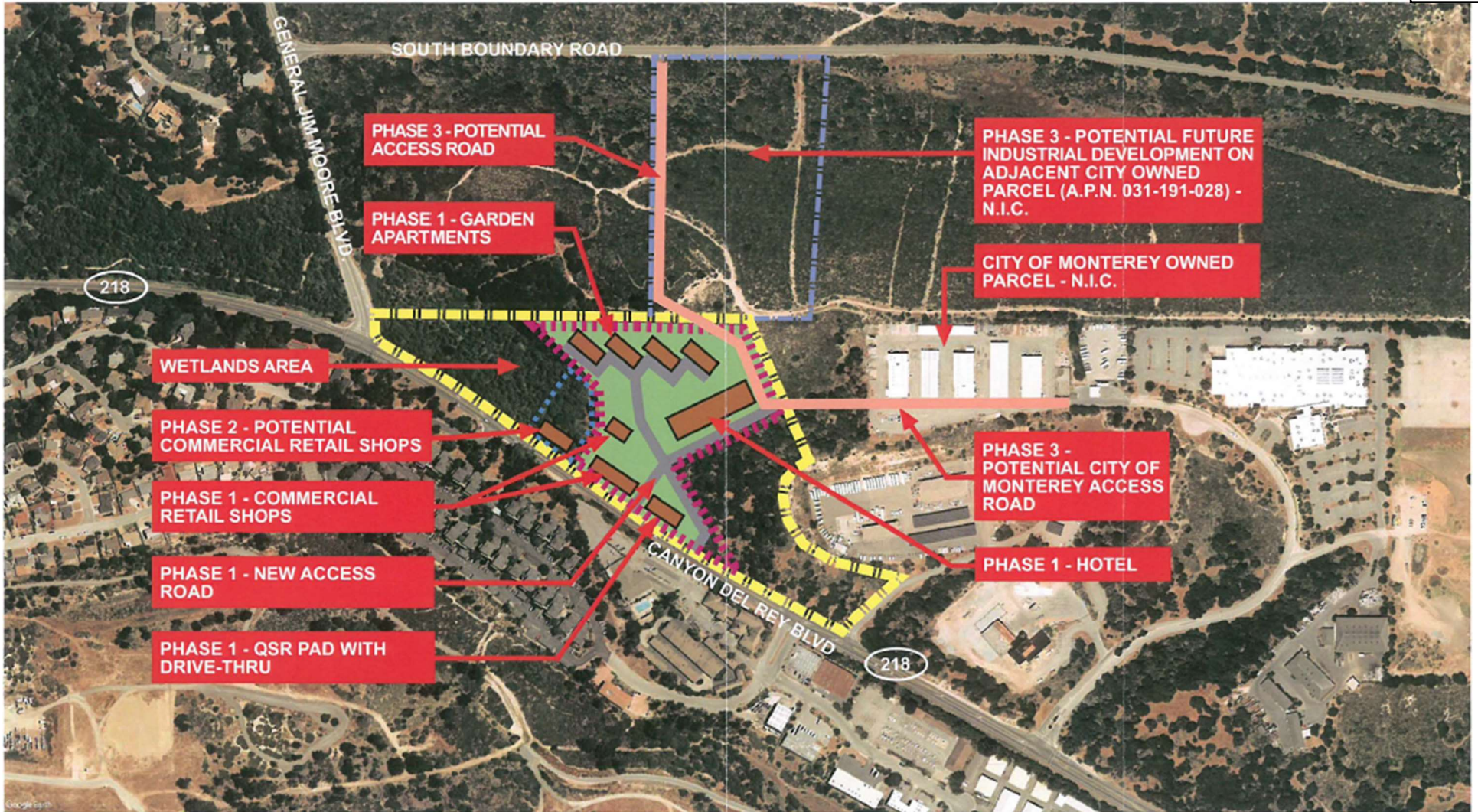
**Table A-7 Included Hotel Inventory**

Item B.

Hotels by Class and Location	Address	Year Built / Renovated	No. of Rooms	Hotels by Class and Location	Address	Year Built / Renovated	No. of Rooms	
<b>Luxury - Upper Upscale - Upscale</b>				<b>Upper Midscale - Midscale</b>				
<b>Monterey</b>				<b>Monterey</b>				
Hotel Abrego	755 Abrego St	2012	93	Best Western Plus Monterey Inn	825 Abrego St	1937	80	
Hilton Garden Inn Monterey	1000 Aguajito Rd	2006	204	Monterey Bay Lodge	1042 Del Monte Ave	1967	45	
Portola Hotel & Spa At Monterey	271 Alvarado St	2006	379	Hotel 1110	1110 Del Monte Ave	1929	15	
Marriott Monterey	350 Calle Principal	2005	341	Cannery Row Inn	200 Foam St	1987	32	
Monterey Plaza Hotel	400 Cannery Row	1985	290	Blu Pacific Hotel	2050 Fremont St	1968	47	
Spindrift Inn	648-654 Cannery Row	1984	45	Ramada Monterey	2058 Fremont St	1978	47	
InterContinental The Clement Monterey	750 Cannery Row	2008	208	Quality Inn Monterey	2075 Fremont St	1977	42	
The Casa Munras Hotel & Spa	700 Munras Ave	1948	154	Best Western De Anza Inn	2141 Fremont St	1979	43	
Hyatt Regency	1 Old Golf Course Rd	2012	560	The Stevenson Monterey	675 Munras Ave	1962	51	
Hotel Pacific	300 Pacific St	2006	105	Munras Inn	1010 Munras Ave	1980	29	
Monterey Tides	2600 Sand Dunes Dr	2001	196	Best Western Park Crest Inn	1100 Munras Ave	1954	53	
Wave Street Inn	571-585 Wave St	1988	32	Comfort Inn Monterey Peninsula Airport	1200 Olmsted Rd	1981	46	
Monterey Bay Inn	242 Cannery Row	1984	49	Merritt House Inn	386 Pacific St	1979	25	
Mariposa Inn & Suites	1386 Munras Ave	1982	50	Colton Inn	707 Pacific St	1979	50	
Bide-A-Wee Inn & Cottages	221 Asilomar Ave	2002	18	Holiday Inn Express Monterey Cannery Row	443 Wave St	1995	43	
<b>Pacific Grove</b>				<b>Pacific Grove</b>				
Asilomar Conference Center	800 Asilomar Blvd	1915	312	Hampton Inn Monterey	2401 Del Monte Ave	1986	49	
Gosby House Inn	643 Lighthouse Ave	1887	22	Victorian Inn	487 Foam St	1976	70	
Martine Inn	255 Ocean View Blvd	1900	25	Avid Monterey	2113 N Fremont St	2022	42	
Green Gables Inn	301 Ocean View Blvd	1960	11	Red Lion Hotel Monterey	1425 Munras Ave	1967	80	
<b>Pebble Beach</b>				<b>Pebble Beach</b>				
The Inn At Spanish Bay	2700 17 Mile Dr	1987	269	Butterfly Grove Inn	1073 Lighthouse Ave	1959	31	
Casa Palmero Pebble Beach	1518 Cypress Dr	1999	24	Seven Gables Inn	555 Ocean View Blvd	2000	25	
Lodge at Pebble Beach	17 Mile Dr	1919	202	Rosedale Inn	775 Asilomar Blvd	1989	19	
<b>Sand City</b>				<b>Sand City</b>				
Courtyard By Marriott Salinas Seaside	705 Tioga Ave	2023	126	Best Western The Inn & Suites Pacific Grove	660 Dennett St	1981	30	
<b>Seaside</b>				<b>Seaside</b>				
Embassy Suites by Hilton Monterey Bay Seaside	1441 Canyon del Rey Blvd	1995	225	Clarion Collection Hotel Pacific Grove	1038 Lighthouse Ave	1953	25	
Cambria Hotels & Suites Seaside	Lightfighter Dr	2023	138	Sea Breeze Inn and Cottages	1100 Lighthouse Ave	1937	45	
Residence Inn Salinas Seaside	740 Tioga Ave	2023	90	<b>Seaside</b>				
<b>Average</b>				<b>Average</b>				
		<b>1983</b>	<b>160</b>	Holiday Inn Express At Monterey Bay		1400 Del Monte Blvd	1983	143
<b>Total</b>				<b>Total</b>				
			<b>4,168</b>				<b>1,207</b>	

Source: Costar; EPS.

Figure A-8



**SOUTHEAST CORNER OF CANYON DEL REY BOULEVARD & GENERAL JIM MOORE BOULEVARD**  
 DEL REY OAKS, CALIFORNIA



REQUEST FOR DEVELOPMENT PROPOSAL FOR PARCEL APN 259-011-025  
 FEBRUARY 23, 2018

PRELIMINARY PROJECT VISION PHASES ONE, TWO & THREE

A-MP 1.3



# CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD, DEL REY OAKS, CALIFORNIA 93940  
 PHONE (831) 394-8511 FAX (831) 394-6421

## Staff Report

**DATE:** February 24, 2026  
**TO:** Honorable Mayor and Council Members  
**FROM:** John Guertin, City Manager

**SUBJECT:** 1st Reading by Title Only of an Ordinance to Add Del Rey Oaks City Code Chapter 15.48, Section 140 to Prohibit Metal Detecting Activity on City Property That Was Part of the Former Fort Ord (Exempt from CEQA per Article 19, Section 15308, Class 8)

**CEQA:** This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

### RECOMMENDATION

That the City Council introduce by title only, waive full reading, and pass a first reading of an ordinance to add Del Rey Oaks Code Chapter 15.48, Section 140 to prohibit metal detecting activity on City property that was part of the former Fort Ord.

### POLICY IMPLICATIONS:

The mission of the Del Rey Oaks City Council is to “provide visionary policy and legislative leadership that assures a safe, healthy, and economically vibrant community.” The Council is also “committed to ensuring that Del Rey Oaks remains a safe and welcoming place to live, work, and visit.” This ordinance addition would place a prohibition on metal detecting activities on lands known to have unexploded ordnance.

### FISCAL IMPLICATIONS:

There is no fiscal impact to the City beyond the codification costs for the ordinance.

### ENVIRONMENTAL DETERMINATION:

The City of Del Rey Oaks has determined that the proposed action is categorically exempt from the California Environmental Quality Act (CEQA)

pursuant to CEQA Guidelines Article 19, Section 15308, Class 8 because the ordinance involves procedures for protection of the environment.

**ALTERNATIVES CONSIDERED:**

The City Council could choose not to add Del Rey Oaks City Code Chapter 15.48, Section 140.

**DISCUSSION:**

The United States Army has completed the transfer of various former Fort Ord parcels to the City, some of which are known or suspected to be contaminated with unexploded ordnance and explosives (UXO). Prior to transferring such parcels, the Army completed UXO response actions as required by law. However, even following the Army's completion of UXO response actions, it is possible that some UXO materials may remain on the parcels.

In 2003, the City adopted Ordinance No. 259 (codified as Del Rey Oaks City Code Chapter 15.48) to regulate digging and excavation on the former Fort Ord due to the risks associated with potential remaining UXO. As part of that Ordinance, the City was required by resolution to designate all real property within the City's land use jurisdiction that was formerly part of Fort Ord and which had been identified as the possible location of UXO as an ordnance remediation district ("ORD". Pursuant to Del Rey Oaks Code Chapter 15.48, Sections 10-130, all of the regulations in Chapter 15.48 apply to Ordinance Remediation Districts (ORD).

In 2026, it was discovered that although excavation on Fort Ord parcels is prohibited in the City's digging and excavation ordinance (Del Rey Oaks Code Chapter 15.48), metal detection was not specifically prohibited.

The City desires to amend Del Rey Oaks Code Chapter 15.48 to add a prohibition on unauthorized metal detecting activities on the former Fort Ord in the City's land use jurisdiction to protect the public health and safety because unauthorized entry and/or metal detecting may result in lay persons encountering UXO, which puts them at immediate risk of death or injury if they do not have proper training, experience, or equipment to handle UXO safely.

As required by Del Rey Oaks Code Chapter 15.48, Section 130, City staff have consulted with the California Department of Toxic Substances Control (DTSC), who found the proposed ordinance changes to be adequate.

Attachments: Ordinance 323

Respectfully Submitted,

---

John Guertin, City Manager

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF DEL REY OAKS**

**PROHIBITING METAL DETECTING ACTIVITY ON CITY PROPERTY THAT WAS PART OF THE FORMER FORT ORD**

THE COUNCIL OF THE CITY OF DEL REY OAKS DOES ORDAIN, as follows:

SECTION 1:

WHEREAS, the United States Army transferred various parcels of the former Fort Ord military installation (“Fort Ord”) to multiple local governmental entities, including the City of Del Rey Oaks;

WHEREAS, some parcels on Fort Ord were contaminated with unexploded ordnance and explosives (“UXO”), which can be hazardous. Prior to transferring such parcels, the Army completed UXO response actions as required by law. However, even following the Army’s completion of UXO response actions, it is possible that some UXO materials may remain on the parcels;

WHEREAS, in 2003 the City adopted Ordinance No. 259 (codified as Del Rey Oaks City Code Chapter 15.48) to regulate digging and excavation on the former Fort Ord due to the risks associated with potential remaining UXO. As part of that Ordinance, the City was required by resolution to designate all real property within the City’s land use jurisdiction that was formerly part of Fort Ord and which had been identified as the possible location of UXO as an ordnance remediation district (“ORD”). Pursuant to Del Rey Oaks City Code Chapter 15.48 section 10-130, all of the regulations in Chapter 15.48 apply to ORD districts;

WHEREAS, in 2026, it was discovered that although excavation on Fort Ord parcels is prohibited in the City’s digging and excavation ordinance (Del Rey Oaks City Code Chapter 15.48, Article 8), metal detection was not specifically prohibited;

WHEREAS, the City desires to amend Del Rey Oaks City Code Chapter 15.48, to add a prohibition on unauthorized metal detecting activities on the former Fort Ord in the City’s land use jurisdiction to protect the public health and safety because unauthorized entry and/or metal detecting may result in lay persons encountering UXO, which puts them at immediate risk of death or injury if they do not have proper training, experience, or equipment to handle UXO safely;

WHEREAS, the City of Del Rey Oaks determined that the proposed action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Article 19, Section 15308, Class 8 because the ordinance involves procedures for protection of the environment.

NOW THEREFORE, the Del Rey Oaks City Council declares as follows:

SECTION 2: The above recitals are true and correct and are hereby incorporated and adopted as findings of the City Council as if fully set forth herein.

SECTION 3: Chapter 15.48, Section 140 is hereby added to read as follows:

“140 Prohibition of Metal Detection Activity.

It is unlawful for any person to engage in any unauthorized metal detection activity of any type on any property located within the district. This prohibition does not prevent metal detection activity if specifically authorized by the City as part of (1) a permit for development, (2) a City project on City land, or (3) if authorized by a state and/or federal agency for remediation or similar purposes.”

SECTION 4: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 5: If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason declared unconstitutional, invalid, or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or the effectiveness of the remaining portions of this chapter or any part thereof. The City Council hereby declares that it would have adopted this chapter notwithstanding the unconstitutionality, invalidity, or ineffectiveness of any one or more of its sections, subsections, sentences, clauses, or phrases.

SECTION 6: This ordinance shall be in full force and effect thirty (30) days from and after its final passage and adoption.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF Del Rey Oaks this \_\_\_\_\_ day of \_\_\_\_\_, 202\_, by the following vote:

AYES:	
NOES:	
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
	COUNCILMEMBERS:
	COUNCILMEMBERS:

ATTEST:

APPROVED:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor



## Mayor Donaldson Report

Below is a summary of board meetings:

### Transportation Agency for Monterey County (TAMC)



January 28, 2026

#### **TAMC Board Elects New Officers and Executive Committee Members**

The Board of Directors of the Transportation Agency for Monterey County elected the following members to serve as their officers and members of the Executive Committee:

- Chaps Poduri, Chair
- Luis Alejo, 1st Vice Chair
- Jose Rios, 2nd Vice Chair
- Wendy Root Askew, Past Chair
- Glenn Church, County Representative
- Dennis Donohue, City Representative

Their terms began upon their election at the beginning of January 28, 2026, Board meeting through the next election of officers in January 2027.

#### **Draft 2026 Regional Transportation Plan Presentation and Public Hearing**

The Transportation Agency's Board of Directors received a presentation on the Draft 2026 Monterey County Regional Transportation Plan, which sets the framework for future transportation investments and policies, aligning local projects with regional goals for safety, sustainability, and multimodal access.

The Transportation Agency prepares a Regional Transportation Plan (RTP) every four years, in coordination with the Association of Monterey Bay Area Governments (AMBAG), which prepares a Metropolitan Transportation Plan (MTP) and Sustainable Communities Strategy (SCS) for the three- county Monterey Bay region. These plans outline the region's priorities

for meeting future transportation and mobility needs, consistent with the policy goals and objectives adopted by the Board, within the constraints of a transportation revenue forecast over the planning horizon of the documents.

The three components of the Regional Transportation Plan are:

- Policy Element communicates the goals and measurable objectives for improving the transportation system.
- Financial Element includes a forecast of revenues over the life of the plan.
- Action Element includes a list of projects funded within the capacity of the funding forecast and meeting the goals and objectives identified in the document.

The Plan establishes a regional framework that influences transportation planning and investment decisions at the local level. Key implications for cities and the County include:

1. Consistency with Regional Goals
2. Integration with Sustainable Communities Strategy (SCS)
3. Funding Prioritization
4. Performance Monitoring

Following the presentation, the Board opened a public hearing on the Draft 2026 Regional Plan to receive public comments and noted that the deadline to submit written public comments on the Draft 2026 Regional Plan is January 31, 2026.

Draft 2026 Monterey County Regional Transportation Plan:

<https://www.tamcmonterey.org/files/11b8701e1/2026+Monterey+County+Regional+Transportation+Plan+-+DRAFT.pdf>

### **TAMC Board Holds Gas Tax Replacement Study Session**

The Transportation Agency's Board of Directors received a presentation on revenue alternatives to replace the Gas Tax. The presentation is a follow-up to the Board's request at their September 2025 meeting to have an in-depth study session on the topic to discuss how the alternatives would impact Monterey County residents.

Under the current Transportation Funding System, Transportation in California is financed through a blend of federal, state, regional, and local sources. In the "State and Local Transportation Full Needs Assessment – May 2025" California's 10-year transportation funding needs total \$756.8 billion, based on Regional Transportation Plans, fiscal needs surveys, and assessments of transit, climate adaptation, and tribal transportation. Projected 10-year revenues are \$541 billion after accounting for a \$31 billion decline from reduced fuel consumption. This results in an estimated \$215.7 billion shortfall.

Declining statewide gas tax revenues will reduce the long-term funding available for transportation projects in Monterey County. Any future changes to the gas tax system, including a shift to a road user charge or higher vehicle registration fees, would directly influence the county's ability to maintain stable revenue for roadway maintenance and improvements. At a high level, choosing a sustainable replacement mechanism will be essential to offset the projected statewide funding shortfall.

The two options that have the greatest potential to meet the need as presented to the TAMC Board of Directors were:

- (1) A New Road User Charge. A road user charge is a fee based on the number of miles traveled, regardless of vehicle fuel source. Because the road charge will not diminish as drivers shift to zero-emission vehicles, it is regarded as a sustainable revenue source.
- (2) Increasing Vehicle Registration Fees. An increase in the vehicle registration fee is a fee based on a vehicle's value and is agnostic to fuel source, fuel economy, and travel patterns. This source of revenue is regarded as sustainable because it would not diminish as drivers shift to zero-emission vehicles.

After an extensive and robust discussion, the TAMC Board of Directors directed staff to begin conversing with regional partners on the replacement to statewide gas tax that includes a Vehicle Registration Fee option that prioritizes affordability for rural residents.

### **Adaptive Systems are Installed on SR 68**

Caltrans reported that the equipment and software for the adaptive AI system has been installed at the nine signalized intersections along Scenic Route 68. It is expected to be operational starting in May after Caltrans completes training and calibrates the system. Data collection to be used for analysis will begin in May and will be ongoing for the next five years. Caltrans will provide TAMC's Board of Directors with an update on the progress of the adaptive systems in the spring.

## Monterey One Water (M1W)



January 26, 2026

### **Informational Items:**

- Executive Officer Paul Sciuto presented an update on Pure Water Monterey
- Executive Officer Paul Sciuto and Director of Engineering Matt Thompson gave an update on Renewable Energy and Electrical Reliability Program
- Director Moore reported on his attendance at the 2025 CSDA Special Leadership Academy in November 2025
- Community & Legislative Affairs Manager Rachel Gaudoin provided the Q2 Recap of M1W's FY26 Advocacy Program. The state strategy included in-district spotlights and relationship building with the federal strategy focusing on FY26 appropriations bills. Metrics included 2 site visits with state delegation, 2 site visits with federal delegation staff, 1 site visit with state agency State Water Resources Control Board (SWRCB), 1 site visit with state agency CalRecycle, 1 SWRCB presentation on stormwater capture and reuse, 2 state legislative staff meetings. Key legislation followed – implementation of Prop 4 funding and federal appropriations bills.

### **Board Actions:**

- Approved an Amendment to the Professional Services Agreement with Black & Veatch for Additional Engineering Design Services and Engineering Services During Construction for the CP361 Renewable Energy Improvements Project, in the Not-To-Exceed Amount of \$2,776,269
- Approved the Renewable Gas Interconnection Agreement with Pacific Gas & Electric in Support of the CP361 Renewable Energy Improvements Project, including: 1) RNG Injection Station and Pipeline Design Services in the Not-to-Exceed Amount of \$1,682,200 and 2) Procurement of the RNG Injection Skid in the Not-to-Exceed Amount of \$1,302,000
- Approved a Contract Amendment with Trussell Technologies for Professional Services for Water Quality and Treatment Optimization in the Not-To-Exceed Amount of \$225,820
- Approved First Amendment to the 2022 Professional Services Contract with Best Best & Krieger LLP to Approve a Retroactive Rate Increase Effective January 1, 2026
- Approved of a Change Order in the Amount of \$638,471 to the Royal Electric Construction Contract for the CP310 RTP Electrical Upgrades Project; and Authorize Release of an Additional \$1,301,529 Contingency, to Bring the Total Contingency Amount up to \$2,940,000
- Approved a change order for \$638,471, to Royal Electric for the CP310 RTP Electrical Upgrades Project & authorize release of \$1,301,529 contingency for a total amount up to \$2,940,000

## Kim Shirley's Council Report for Tuesday, February 24, 2026

**Monday, January 19th- Martin Luther King, Jr. March, Seaside-** Kevin and I were grateful to march today along our fellow MPC colleagues and students. It was a large and heartwarming turnout. Given the state of our nation, it meant so much to walk among people who are dedicated to equality, kindness, and civil rights for everyone in our country. Thank you, Seaside, for always hosting such an important event!

**Friday, January 23rd- ReGen Monterey Board Meeting-** If there's ever an award for "most likely to cry on the dais," I'm pretty sure I'd sweep the category. My goodness! Beginning today's meeting was a presentation of the winners for the SB1383 Edible Food Recovery Grants for FY 25/26. First, a little background, as you well know (hopefully!) SB 1383 is the legislation that directs organic waste into our yard waste stream for composting so as to avoid methane production that would occur if it were directed into our landfill. Another part of this legislation is to also collect edible food from stores, restaurants, events, etc., which is still safe to eat, and deliver it to organizations that will collect the food and provide it to people in need. Every year, the city of Del Rey Oaks, along with all of the other jurisdictions on our peninsula, pays ReGen to help manage our efforts for this legislation. And part of that funding gets portioned out for grants to help support the edible food recovery actions. This year, we gave away 7 grants to the following agencies: CSUMB Basic Needs, Gathering for Women, Meals on Wheels of the Monterey Peninsula, Veterans Transition Center of CA, All-In Monterey County, Christian Social Concerns, and the YWCA. The stories we heard of the need that was being filled by these organizations were so touching and impactful. We were all so happy that what was meant to be climate legislation is also making such a difference for those who need additional help throughout our communities. Granted, we were sad to hear the stories of such need, but we were happy that we could make a difference by supporting these organization who are doing great things for thousands of people. Tears of joy were abundant!

Next, we kept the good vibes continuing in a different way by learning about the landfill emission research that's being done by researchers from UC Davis and UC Berkeley. The purpose of their work is to study new technologies that can measure landfill methane emissions more accurately. In other words, we are lucky enough to try firsthand all of the fancy technology and learn a lot about our landfill through this partnership. The researcher who was presenting made it clear that it was ReGen's willingness to share our information that made this partnership possible (makes me proud!). In the end, this participation will help other landfills manage their emissions and will help support the understanding of future emissions regulations, while allowing us to be a leader in this field.

I was grateful today to also receive an award of recognition for 5 years of service to ReGen Monterey. Vice Chair, Mayor Delgado, presented me with the award ("iron fist in a velvet

glove”). My appointment to the ReGen board has been one of the most fulfilling positions I’ve ever held, so it’s truly been my honor. And after I received the award, I was lucky enough to present Supervisor Wendy Root Askew with her 5-year service award! We are so lucky to have her guidance, wisdom, and thoughtfulness on our board. Her contributions to our agency and board are always meaningful and well-respected by everyone.

The rest of the meeting was made up of updates from our Franchise Planning Committee and Technical Advisory Committee. In regards to the franchise planning group, please be aware that they will be seeking input from residents regarding our waste hauler, Green Waste Recovery. So if you’re one of the lucky ones to be asked to complete a survey (online, phone, or mail), please do so, as it will greatly inform this committee as they work towards our next steps for choosing our next garbage hauler. In addition, there will also be community meetings to provide additional input and thoughts on our current service, so make sure you watch for those dates (2/24, 2/25, and 2/26—check out the DRO website for details).

**Tuesday, January 27th- City Council Meeting-** We began tonight’s meeting with a presentation from Police Chief Chris Brouquin about our 2025 police statistics. In general, it seems that our number of arrests and violations has remained consistent over the years. In the end, I had a few questions, one of which was asking him to address the issue of speeding in our city. The reason I asked was that I had a resident share about an incident he saw with someone speeding on Portola, and we also had a Carlton resident give a public comment, worried about the potential speeding we’ll see once Carlton is opened. In that conversation, I learned that we’d need to do surveys along our roads in order for our police to use speed radar guns, which would be an expensive process. I know we’ve talked in the past about speed bumps, but those slow down emergency vehicles and can be loud to those houses that surround the bumps. I also learned that when the city downloads the data from our speed radar signs, we don’t reach nearly the number of speeders as we might expect. I realize it might seem like a bigger issue, but unfortunately, there don’t seem to be many other options for interventions.

After the presentation and passing of the consent agenda, we addressed our new business of approving the FY 24/25 Annual City Audit. I spoke about this audit when I wrote about our finance committee meeting last month (I listed the meeting date as 1/16, but it was actually Thursday, 1/15). Nothing new was presented this evening, and again we’re all happy with the state of our city’s finances and its fiscal processes. I’m grateful for our city’s staff and the work they do to help prepare for this big task. I did comment on this item and pointed out the large unappropriated fund balance that we had at the end of the year (\$2,039,478). I made the point of saying that I do appreciate how fiscally conservative our staff is, and I realize that we’re earning interest on that money. I also recognize that we’re limited in our revenue sources in Del Rey Oaks, but I also believe that the council should have discussions in our upcoming budget talks about how we might want to

appropriate that money. It's our residents' tax money, and it should be used in ways that benefit them instead of having such a large amount sitting in the bank. If you feel this way, too, please reach out to me to share your thoughts! And also make sure you're involved in our discussions as we enter into mid-year budget adjustments and budget planning in the spring. Ideally, we'd be doing our strategic planning in March, which you know I've been advocating for for many years now. It would be a perfect opportunity to engage our residents and the council on this topic. We'll see if it happens!

**Wednesday, Feb. 4th- ReGen Monterey Finance Committee Meeting-** Our first item of business was electing a new chair and vice chair. I was happy to pass off the chairship to Mayor Bruce Delgado, and Director Jerry Blackwelder continued on as vice chair. Next we reviewed a new purchasing policy which was far more detailed than our last one and increased the threshold for purchases that need to go to the Board for approval (went from \$75,000 to \$200,00). Some of the additional details included procurement processes, an emphasis on local preferences, and the incorporation of environmental considerations into purchasing. I'm grateful for our staff and our legal counsel for creating a policy that's so detailed, providing clear direction for purchasing to both the staff and the board. With a few minor edits in wording, we voted to review this policy at the Board level.

Next was a discussion about a potential contract with Valley Recycling to bring in 5yrs worth of residual waste due to their expansion. Over the 5 yrs, it would use roughly 70% of 1 year of landfill space and bring in over \$2 million/year. ReGen would be able to handle this increase in waste with our current staffing level. Given our needs for capital projects and planning in the next few years, our committee was in support of staff moving forward with negotiations for this contract, which will come before the full board this month.

Lastly, we reviewed our finance committee bylaws (no changes) and learned that there were no findings for our most recent audit, which is great news.

**Monday, Feb. 9th- Monterey-Salinas Transit Board Meeting-** Please see the MST board highlights in our agenda packet.

**Wednesday, Feb. 11th- Seaside Groundwater Basin Watermaster Technical Advisory Committee-** Today's meeting mainly had a focus on our Sentinel Well #4. First, we learned that the Water Management District will be allowed continued access to that well to do induction logging every year. There were some questions about whether the truck would be able to go into the area with the revegetation that they're doing, but it sounds like they're keeping the road clear for our access.

Next was a big discussion regarding our need for testing chloride levels at a shallow depth (140-200 ft) in the area of Sentinel Well #4. Currently, we're not able to isolate water samples at the depth needed, and so the discussion was whether we'd need to put in a separate monitoring well in this area. After talking to consultants who have worked on

these wells before, and given the cost of a new well, the staff recommendation was that we did not need to pursue a new monitoring well at this time. He felt that when the Seawater Intrusions Response Plan is further updated after we do the modeling this year, the location and need for a new well could be made at that time.

During this discussion item, we also had Mike McCullough from the Water Management District on the line, as well as our consultant for our Seawater Intrusion Response Plan. Mike thought his board would be interested in paying for half of the monitoring well because they see this as an important data point for this area, where we're seeing an increase in conductivity. With their interest, and our absolute need for getting a water sample from this particular depth, and given that this would be a good time to put in a well since the trail is closed due to construction, I ultimately made the pitch to move forward with plans for a monitoring well and having the costs shared with the Water Management District. I just couldn't imagine that we would ever not need it, and I certainly wouldn't want to regret not getting this type of data sooner rather than later, given the increase in conductivity in the area. My pitch turned into a motion, which passed unanimously.

Our last item was discussing whether we needed to start doing stable isotope testing in our deep water aquifers in conjunction with the deep aquifer monitoring that's taking place in the other aquifers. Since we felt that this type of testing wouldn't change anything we were doing in the Seaside Basin, we decided that we wouldn't move forward with regular testing, but that we would be interested in our deep aquifers being one of their test sites if they deemed it necessary.

**Council Report from Councilmember John Uy  
February 24, 2026 Meeting**

**I. Council Report: Regular Meeting of the Seaside County Sanitation District (SCSD) Board of Directors – February 10, 2026**



Dear Del Rey Oaks neighbors,

Here are the key takeaways, in plain language, from the **Seaside County Sanitation District (SCSD)** meeting on **February 10, 2026**.

**What the Board Covered**

This meeting focused on two bread-and-butter items that directly affect day-to-day service:

- **Approval of prior meeting minutes** (standard accountability and recordkeeping).
- **Receiving the January 2026 Operations Report** so the Board and the public can see what maintenance was completed, where issues occurred, and how the system is performing overall.

**Operations Update: What Happened in January 2026**

The monthly report shows the District’s ongoing emphasis on **preventive maintenance**—the less “glamorous” work (jetting/cleaning lines) that helps avoid backups and overflows.

**1) Preventive cleaning (jetting)**

- In **January**, SCSD jetted **50,728 feet** of sewer mainlines districtwide.
- Of that total, **Del Rey Oaks accounted for 1,260 feet** jetted in January.
- Fiscal year-to-date (FY 2025/26), SCSD has jetted **328,476 feet** districtwide, showing a strong, consistent maintenance cadence.

**2) Stoppages and overflows**

- For **January**, the report reflects **no Del Rey Oaks stoppages or overflow locations**.
- The District recorded **one mainline stoppage** in Seaside in January, and an **overflow location noted at 2045 Waring St (Seaside)**.
- FY-to-date, the report reflects **3 total SSOs** across the District, with **1 recorded in Del Rey Oaks earlier in the fiscal year** (not in January).

## Why This Matters to Del Rey Oaks

Nobody wakes up excited to read a sewer operations report until something goes wrong. These maintenance metrics matter because:

- **Jetting = prevention.** Routine cleaning helps reduce clogs, grease buildup, roots, and line blockages that can lead to backups into homes and businesses.
- **Transparency builds trust.** These monthly reports let residents see what work is being done and where issues are occurring.
- **Shared system, shared responsibility.** Because the system serves multiple cities, SCSD’s preventive approach helps protect Del Rey Oaks as part of the broader network.

## A Helpful Note for Residents

While SCSD is doing its part on mainlines, the most common avoidable causes of problems are still:

- grease/oil down the drain,
- “flushable” wipes (they aren’t),
- and improper disposal of food scraps.

Small habits at home can save major headaches for the whole community.

## What’s Next

The **next regular SCSD meeting is scheduled for March 10, 2026 at 9:30 AM.**

As always, if you experience a sewer issue or notice something concerning, please report it right away so it can be addressed before it becomes a bigger problem.

## II. Council Report: AMBAG Board of Directors Meeting – February 11, 2026

I want to share a quick but important update regarding the **AMBAG Board of Directors meeting scheduled for February 11, 2026**: the meeting was **cancelled due to a lack of quorum.**

### What “lack of quorum” means (in plain terms)

A **quorum** is the **minimum number of Board members required to be present** so the Board can



legally conduct business, take votes, and make decisions. When too few directors are present, the Board cannot proceed, so the meeting must be cancelled or adjourned.

### Why this matters to Del Rey Oaks

AMBAG's work affects our region in ways that touch everyday life, including:

- **Regional transportation planning and funding priorities**
- **Housing and land-use coordination**
- **Long-range planning goals that shape grants and major infrastructure decisions**

When a meeting is cancelled, it doesn't mean the work stops, but it can mean **decisions are delayed**, discussions are postponed, and items may be pushed to a future agenda.

### What happens next

Typically, when a meeting is cancelled for lack of quorum:

- **No votes are taken**
- **No formal Board direction is given**
- Agenda items are either **carried to the next meeting** or **rescheduled**, depending on timing and urgency

I will continue to monitor the rescheduling and ensure Del Rey Oaks is represented and informed once the Board reconvenes.

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**MST HIGHLIGHTS**  
**Board of Directors Meeting**  
**February 9, 2026**

**RECOGNIZED FEBRUARY EMPLOYEE OF THE MONTH**

The MST Board adopted Resolution 2026-13 recognizing Curtis Wilson, Coach Operator as the February 2026 Employee of the Month for his outstanding contribution to MST and the entire community.

**RECEIVED ANNUAL COMPREHENSIVE FINANCIAL REPORT**

The MST Board received the Annual Comprehensive Financial Report for fiscal years ending June 30, 2025 and 2024.

**APPROVED MEASURE Q OVERSIGHT COMMITTEE MEMBER APPOINTMENTS**

The MST Board reappointed Bobby Merritt and Steve Macias each to new 3-year terms.

**APPROVED REALLOCATION OF LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDS**

The MST Board adopted Resolution 2026-14 and authorized the General Manager/CEO to reallocate up to \$1.3 million in Low Carbon Transit Operations Program Funds from the Discontinued Hydrogen Facility Upgrade Project to the procurement of 13 GILLIG battery electric buses.

**APPROVED GILLIG REQUEST FOR TARIFF RELATED COST INCREASE**

The MST Board approved the GILLIG request for tariff related cost increase of up to \$332,445.60 for 13 battery-electric buses, contingent upon a ruling of legality by the Supreme Court of the United States.

**NEXT MST BOARD MEETING**

The next regular MST Board meeting is scheduled for March 9, 2026.



# 883rd REGULAR MEETING

Item A.

OF THE  
BOARD OF TRUSTEES  
926 East Blanco Road  
Salinas, CA. 93901

January 13<sup>th</sup>, 2026

~AGENDA~

12:00 P.M. Noon

926 East Blanco Road

Salinas, CA 93901

(831) 422-6438 p

Office Hours:  
Monday – Friday  
8 a.m. – 4:30 p.m.

*We strive to host inclusive, accessible meetings that enable all individuals, including individuals with disabilities, to engage fully. To request an accommodation or for inquiries about accessibility, please contact the District.*

**A. CALL TO ORDER:**

**B. AGENDA MANAGEMENT:**

**C. ROLL CALL – ESTABLISHMENT OF QUORUM:**

**D. PUBLIC INPUT: (Limited to 3 minutes)**

*The consent calendar includes routine items than can be approved with a single motion and vote. A member of the Board of Trustees may request that any item be pulled from the Consent Calendar for separate consideration*

**E. CONSENT CALENDAR:**

- A. APPROVAL OF THE MINUTES:
- B. PAYROLL WARRANTS: November/December: \$80,048.48/\$77,088.60
- C. COMMERCIAL WARRANTS: November/December; \$239,920.86/\$22,877.85
- D. UMPQUA BANK: November 2025 \$2,921.41/December 2025 \$6,265.47
- E. BALANCE SHEET: November/December
- F. SCHEDULE OF EXPENDITURES: November/December

**F. BUSINESS ITEMS:**

- A. Per Policy 4040 Election of Officers shall be conducted in January of even years
- B. Consideration, Discussion, and Possible Approval of Building Gutter Repair
- C. Kelli Gutierrez to confirm transportation for the MVCAC Annual Conference
- D. Update on Policy Book overhaul
- E. 700 Forms reminder
- F. Discussion of National Annual Conference
- G. SDA Dinner January 20th Speaker TBA

**G. MONTHLY ADMINISTRATIVE REPORT: Ken Klemme, District Manager**

**H. TRUSTEE COMMENTS:**

*Adjournment to: February 10, 2026*

Jeff Cecilio  
Board Chair  
County at Large

Don Cranford  
Vice Chair  
County at Large

Jennifer McAdams  
City of Marina

Ian Oglesby  
Trustee  
City of Seaside

Ray Coopersmith  
Trustee  
County at Large

Mary Ann Carbone  
Trustee  
City of Sand City

Louise Goetzelt  
Trustee  
City of Del Rey Oaks

Jim Tashiro  
Trustee  
City of Salinas

Jeff Glass  
Trustee  
City of Monterey

**MINUTES OF THE 882nd REGULAR  
MEETING OF THE BOARD OF TRUSTEES OF THE  
MONTEREY COUNTY MOSQUITO ABATEMENT DISTRICT  
November 12<sup>th</sup>, 2025**

A meeting of the Board of Trustees of the Monterey County Mosquito Abatement District was held on October 14th, 2025, at the District Office in Salinas, California.

**MEMBERS PRESENT:**

Jeff Cecilio, Chair, County of Monterey  
Don Cranford, Vice Chair, County of Monterey  
Jeff Glass, City of Monterey  
Jim Tashiro, City of Salinas  
Louise Goetzelt, City of Del Rey Oaks  
Nancy Amadeo, City of Marina  
Jeff Glass, City of Monterey

**STAFF PRESENT:**

Ken Klemme, District Manager  
Kelli Gutierrez, Administrative Assistant

**Guests Present****ABSENT:**

Ian Oglesby, City of Seaside  
Nancy Amadeo, City of Marina  
Mary Ann Carbone, City of Sand City

**1. CALL TO ORDER:**

Board Chair Jeff Cecilio called the 882th Regular Meeting to order at 12:00PM

**2. AGENDA MANAGEMENT: NONE****3. ROLL CALL:**

Administrative Assistant Kelli Gutierrez called roll; it was determined that a quorum was present

**4. PUBLIC COMMENTS: NONE****5. CONSENT CALENDAR:**

- A. APPROVAL OF THE MINUTES: October
- B. PAYROLL WARRANTS: October 2025 \$70,970.82
- C. COMMERCIAL WARRANTS: October \$56,720.67
- D. UMPQUA BANK: October 2025 \$9,795.61
- E. BALANCE SHEET: October 2025
- F. SCHEDULE OF EXPENDITURES: October 2025

With no further inquiries , **Trustee Tashiro moved to approve the consent calendar as presented, Trustee Goetzelt seconded; the motion was passed unanimously.**

**6. BUSINESS ITEMS:**

A. Update on Policy Book Review

District Manger Klemme gave an update about our insurance company V.C.J.P.A. Can review our Policy Book for no charge

B. Removal of 13 Federal Parcels from District Assessment Roll ( Federal Sovereign Exemption)

District Manger Klemme informed the Board that Navy wants our Vector Control Tax be removed. The Navy did want to be reimbursement from 2013 to current; Funds were allocated appropriately. We will be removing the Vector Control Tax going forward.

C. Discussion of Christmas lunch for December 9th, 2025  
It was decided by the group to meet at The Pub

**7. Monthly Field Report: Silvestre Onofre-Zamudio, Mosquito Technician**

Technician gave an update about field work going on.

**8. MONTHLY ADMINISTRATIVE REPORT: Ken Klemme, District Manager**

District Manger gave updates about the field and upcoming meetings.

**9. TRUSTEE COMMENTS:**

None

**10. ADJOURNMENT:**

***With no further inquiries, Board Chair Cecilio adjourned the meeting at 12:15 PM.***

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Jeff Cecilio, Board Chair

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Don Cranford, Vice Chair



# 884th REGULAR MEETING

Item A.

OF THE  
BOARD OF TRUSTEES  
926 East Blanco Road  
Salinas, CA. 93901

February 10<sup>th</sup>, 2026

~AGENDA~

12:00 P.M. Noon

926 East Blanco Road

Salinas, CA 93901

(831) 422-6438 p

Office Hours:  
Monday – Friday  
8 a.m. – 4:30 p.m.

*We strive to host inclusive, accessible meetings that enable all individuals, including individuals with disabilities, to engage fully. To request an accommodation or for inquiries about accessibility, please contact the District.*

**A. CALL TO ORDER:**

**B. AGENDA MANAGEMENT:**

**C. ROLL CALL – ESTABLISHMENT OF QUORUM:**

**D. PUBLIC INPUT: (Limited to 3 minutes)**

*The consent calendar includes routine items than can be approved with a single motion and vote. A member of the Board of Trustees may request that any item be pulled from the Consent Calendar for separate consideration*

**E. CONSENT CALENDAR:**

- A. APPROVAL OF THE MINUTES:
- B. PAYROLL WARRANTS: January 2026 \$82,372.24
- C. COMMERCIAL WARRANTS: January 2026 \$65,423.00
- D. UMPQUA BANK: January 2026 \$6,806.47
- E. BALANCE SHEET: January 2026
- F. SCHEDULE OF EXPENDITURES: January 2026

**F. BUSINESS ITEMS:**

- A. Trustee Amadeo Farewell
- B. Bill Lipe letter to the Board
- C. LAFCO Elections for Special District Seat – Speaker Mary Ann Leffel
- D. SB 827 Fiscal & Financial Training - Webinar

**G. MVCAC CONFERENCE REPORT:**

**H. MONTHLY ADMINISTRATIVE REPORT: Ken Klemme, District Manager**

**I. TRUSTEE COMMENTS:**

*Adjournment to: March 10<sup>th</sup>, 2026*

Jeff Cecilio  
Board Chair  
County at Large

Don Cranford  
Vice Chair  
County at Large

Jennifer McAdams  
City of Marina

Ian Oglesby  
Trustee  
City of Seaside

Ray Coopersmith  
Trustee  
County at Large

Mary Ann Carbone  
Trustee  
City of Sand City

Louise Goetzelt  
Trustee  
City of Del Rey Oaks

Jim Tashiro  
Trustee  
City of Salinas

Jeff Glass  
Trustee  
City of Monterey

**DRAFT MINUTES OF THE 883rd REGULAR  
MEETING OF THE BOARD OF TRUSTEES OF THE  
MONTEREY COUNTY MOSQUITO ABATEMENT DISTRICT  
January 13<sup>th</sup>, 2026**

A meeting of the Board of Trustees of the Monterey County Mosquito Abatement District was held on January 13th, 2026, at the District Office in Salinas, California.

**MEMBERS PRESENT:**

Jeff Cecilio, Chair, County of Monterey  
Don Cranford, Vice Chair, County of Monterey  
Jenny McAdams, Secretary, City of Marina  
Ray Coopersmith, County of Monterey  
Jeff Glass, City of Monterey  
Louise Goetzelt, City of Del Rey Oaks  
Jenny McAdams, City of Marina

**STAFF PRESENT:**

Ken Klemme, District Manager  
Kelli Gutierrez, Administrative Assistant

**Guests Present****ABSENT:**

Mary Ann Carbone, City of Sand City  
Jim Tashiro, City of Salinas

**1. CALL TO ORDER:**

Board Chair Jeff Cecilio called the 883th Regular Meeting to order at 12:00PM

**2. AGENDA MANAGEMENT: NONE****3. ROLL CALL:**

Administrative Assistant Kelli Gutierrez called roll; it was determined that a quorum was present

**4. PUBLIC COMMENTS: NONE****5. CONSENT CALENDAR:**

- A. APPROVAL OF THE MINUTES: November 2025
- B. PAYROLL WARRANTS: November/December 2025 \$80,048.48/\$77,088.60
- C. COMMERCIAL WARRANTS: November/December 2025 \$239,920.86/\$22,877.85
- D. UMPQUA BANK: November/December 2025 \$2,921.41/\$6,265.47
- E. BALANCE SHEET: November/December 2025
- F. SCHEDULE OF EXPENDITURES: November/December 2025

Louise Goetzelt Pulled Item A, **Trustee Goetzelt moved to approve the consent calendar with corrections, Trustee Oglesby seconded; the motion was passed unanimously.**

6. **BUSINESS ITEMS:**

A. Election Slate for Fiscal Years 2026 -2028 Per Policy 4040.30.

Following Discussion to seated officers; Jeff Cecilio Board Chair, Don Cranford Vice Chair and Jennifer McAdams as Board Secretary

With no further inquiries, **Trustee Goetzelt moved to approve the decision as presented, Trustee Glass seconded; the motion was passed unanimously.**

B. Consideration, Discussion and possible Approval of Building Gutter Repair

Manager Klemme presented a bid from another contractor.

Board Chair Cecilio informed Manager Klemme about talking with the building contractor Dilbeck to seeing if there is a warranty for the roof.

With no further inquiries, **Trustee Goetzelt moved to approve the contract with pending contact with Dilbeck first, Trustee Oglesby seconded; the motion was passed unanimously.**

C. Admin Asst. Gutierrez to give confirmation about transportation for the MVCAC Annual Conference.

Admin Asst. Gutierrez wanted to confirm all Trustees had airfare for the upcoming Conference.

D. Update on Policy Book overhaul

Manager Klemme gave an update on the policy book and how he is starting on the changes. Once changes are made, he will give a copy to the policy committee to review.

## E. 700 Form Reminder

Manager Klemme wanted to remind all Trustees about their 700 Form to be given to Admin Asst. Gutierrez once completed

## F. Discussion of National Annual Conference

Manager Klemme gave the Board information on the upcoming Conference. March 23 -27<sup>th</sup>, 2026. Only 2 Trustees will be able to attend. Trustee Cranford requested to go. Trustee Goetzelt volunteered to go.

G. SDA Dinner January 20<sup>th</sup>

Manager Klemme and Admin. Asst. Gutierrez confirmed on their attendance.

8. **MONTHLY ADMINISTRATIVE REPORT: Ken Klemme, District Manager**

District Manger gave updates about the field

9. **TRUSTEE COMMENTS:**

None

10. **ADJOURNMENT:**

***With no further inquiries, Board Chair Cecilio adjourned the meeting at 12:20 PM.***

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Jeff Cecilio, Board Chair

**ATTEST:**


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Don Cranford, Vice Chair