



**ORLANDIA HEIGHTS NEIGHBORHOOD IMPROVEMENT DISTRICT BOARD OF DIRECTORS MEETING**

**September 28, 2023, at 6:30 PM**

**Gateway Center for the Arts 880 N. Charles Richard Beall Blvd.**

**DeBary, Florida 32713**

**AGENDA**

**CALL TO ORDER:**

**ROLL CALL:**

**APPROVAL OF MINUTES:** July 20, 2023

**OLD BUSINESS:**

- A. Financial Update
- B. Approval of Invoices
- C. Road Update

Members of the Board should disclose for the record the substance of any ex parte communication that has occurred before or during the public hearings for the following items:

**NEW BUSINESS**

- Resignation of OHNID Secretary Dawn Cardamone due to moving out of State.
- 70 Lake Drive - Request for Non-Ad Valorem Assessment (NAVA) \$300.00
- Review North Florida Emulsions Invoice

**DATE OF UPCOMING MEETING / WORKSHOP**

November 30, 2023 6:30 pm

**PUBLIC PARTICIPATION**

**ADJOURN**

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least three (3) working days in advance of the meeting date and time at (386) 668-2040.



**CITY OF DEBARY**  
**ORLANDIA HEIGHTS NEIGHBORHOOD IMPROVEMENT DISTRICT**  
**BOARD OF DIRECTORS**  
**MINUTES**  
**July 20, 2023**

**Call to Order:** Chair Chris Bowman called the meeting to order at 6:33 p.m.

**Roll Call/ Members Present:** Chris Bowman, Nancy McLane, and Dawn Cardamone

**Approval of Minutes:** May 18, 2023 & June 15 2023

Motion to approve by N. McLane, 2<sup>nd</sup> by C. Bowman / Approved 3/0

**Old Business**

**Financial Updates:**

**Bank Balance as of: June 30, 2023 = \$46,870.20**

**Invoices Received:**

|             |  |
|-------------|--|
| \$1,1916.66 | Invoice #678358 Bartel Tractor (June 023)  |
| \$1,916.66  | Invoice #678359 Bartel Tractor (July 2023) |

Motion to approve/pay by C. Bowman, 2<sup>nd</sup> by Nancy M., Approved 3/0 vote

**Checks written and distributed:**

|             |                           |
|-------------|---------------------------|
| Check #1420 | Bartel Tractor \$3,833.32 |
|-------------|---------------------------|

(For record-keeping purposes, please note that Check Number 1418 was voided)

**Road Update:**

- Bartel Tractor - Please see the attached Summary.
- Road Damage -New Construction home on Sanford (Address unknown at this time)
  - **Open Action** – Chris to inquire to the City about responsibility for costs to make the repairs.
- Request to review the map of OH and create the list of roads in need of millings by the next meeting
  - **Open Action** – Review list at next meeting.

**New Business:**

- FMIT Annual Renewal Process Completed and Submitted. Estimated \$6K
  - Payment will be made at September's meeting to comply with the Oct. submission deadline.

**Public Participation:**

- None

**Good of the Order:**

- Next meeting is scheduled for September 28, 2023, 6:30 pm

**Adjournment:**

- Nancy motioned to adjourn the meeting; Chris 2<sup>nd</sup>. ote to adjourn was 3/0. Meeting adjourned @ approximately 6:44pm

**Below is the summary of the written report submitted by Bartel Tractor for April & May 2023**

| <b>Date</b> | <b>Hours</b> | <b>Description of Services Provided</b>  |
|-------------|--------------|--|
| 5/19        | 1.5          | Road Survey with Chris Bowman  |
| 5/30        | 2            | Road Survey. List of Roads to be cleared of soil and debris  |
| 6/2         | 5.5          | Remove excess gravel @ Gracie/Lash, Gracie/Briarwood, Community/Hazelwood, Seminole/Wilson, Briarwood/Wilson, Sackett @ bottom of hill, Sanford/Tanglewood, Lake/Spruce  |
| 6/11        | 6            | Mow intersections and right-of-ways  |
| 6/12        | 2            | Remove limbs blocking Sackett  |
| 6/16        | 1.5          | Road Survey after storms   |
| 6/19        | 1            | Replace road sign @ Valleyview/Sunnydale   |
| 6/26        | 1            | Road Survey  |
| 7/5         | 6.5          | Mow intersections and right-of-ways  |
| 7/6         | 4            | Clear limbs blocking road signs @ Juniper/Community, Community Hazelwood, Mello, Suncrest, Siesta/Deerpath, Siesta/Wilson, Ramblewood/Wilson, Wilson/Sanford, Wilson/Briarwood, Woodall/Briarwood, Glenview/Briarwood, Community/Sackett, Sackett/Lake, Laurianne/Catalina, Pinedale/Catalina, Pinedale/Smyrna, Ziv/Sanford, Sanford Mailbox |
| 7/17        | 1.5          | Remove logs and trees in right-of-way @ Sycamore, Woodall  |
| 7/20        | 1.5          | Road Survey with Chris Bowman  |
|             |              |  |
|             |              |  |
|             |              |  |