



CITY COUNCIL MEETING

September 06, 2023 at 6:30 PM

City Council Chambers, 16 Colomba Rd.

DeBary, Florida 32713

AGENDA

CALL TO ORDER

Invocation

Flag Salute

ROLL CALL

PUBLIC PARTICIPATION: For any items **NOT ON THE AGENDA**, citizen comments are limited to three (3) minutes per speaker. For items **ON THE AGENDA**, citizen comments are limited to five (5) minutes per speaker. Speakers will be called when the item is introduced for discussion.

APPROVAL OF MINUTES

- [1.](#) Regular City Council Meeting August 2, 2023
- [2.](#) Special City Council Meeting August 23, 2023

ADDITIONS, DELETIONS OR AMENDMENTS TO THE AGENDA

PRESENTATIONS

Mr. Angel Gomez, Communications & Legislative Affairs Director, Volusia County Schools

NEW BUSINESS

- [3.](#) City Manager is requesting the City Council to adopt Resolution No. 2023-10 to set the tentative millage rate of 2.9247 for the collection of ad valorem taxes for fiscal year 2023-2024. This tentative millage rate of 2.9247 is 7.65% higher than the rolled-back rate of 2.7168.
- [4.](#) City Manager is requesting the City Council adopt Resolution No. 2023-11 to approve the tentative annual operating budget for fiscal year 2023-2024.
- [5.](#) City Manager is requesting City Council approve the Central Florida Community Pet Clinic's Memorandum of Understanding for veterinary services related to DeBary's TNR Program.
- [6.](#) City Manager is requesting City Council award the Request for Qualifications Bid for Lobbying Services to Ballard Partners, Inc.
- [7.](#) Staff requests City Council adopt Resolution No. 2023-19, establishing a Hometown Heroes Committee.
- [8.](#) City Manager is requesting City Council affirm Resolution No. 2023-18, Declaration of State of General Emergency due to Hurricane Idalia.

9. Staff is requesting City Council approve Resolution No. 2023-20, modifying the Florida Department of Transportation's Joint Participation Agreement reducing project scope of connector trail.

COUNCIL MEMBER REPORTS / COMMUNICATIONS

Member Reports/ Communications

- A. Mayor and Council Members
- B. City Manager
- C. City Attorney

DATE OF UPCOMING MEETING / WORKSHOP

Special City Council Meeting September 20, 2023, 6:30 p.m.

ADJOURN

If any person decides to appeal any decision made by the City Council with respect to any matter considered at this meeting or hearing he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least three (3) working days in advance of the meeting date and time at (386) 668-2040.



CITY COUNCIL MEETING

August 02, 2023 at 6:30 PM

City Council Chambers, 16 Colomba Rd.

DeBary, Florida 32713

MINUTES

CALL TO ORDER: Mayor Chasez called the meeting to order at 6:30 p.m.

ROLL CALL: Mayor Chasez, Vice-Mayor Butlien, and Council Members Pappalardo, Sell and Stevenson are present.

Others present: Carmen Rosamonda, City Manager; Kurt Ardaman, City Attorney; Steven Bapp, Growth Management Director; Eric Frankton, Information Technology Director; and, Annette Hatch, City Clerk.

PUBLIC PARTICIPATION: For any items **NOT ON THE AGENDA**, citizen comments are limited to three (3) minutes per speaker. For items **ON THE AGENDA**, citizen comments are limited to five (5) minutes per speaker. Speakers will be called when the item is introduced for discussion.

No one addressed Council.

APPROVAL OF MINUTES: Motion by Vice-Mayor Butlien to approve the minutes from the Special City Council Meeting June 21, 2023, Regular City Council Meeting July 5, 2023, and the Special City Council Meeting July 19, 2023. Seconded by Council Member Pappalardo. Motion passed unanimously.

ADDITIONS, DELETIONS OR AMENDMENTS TO THE AGENDA: None.

CONSENT AGENDA:

City Manager requests City Council approve the Interlocal Agreement between the City of DeBary and the City of Orange City for Animal Control Services for a 3-year term, October 1, 2023 through September 30, 2026.

City Manager is requesting City Council approve the renewal of the Team Volusia Cooperative Economic Development Agreement for fiscal year 2023-2024.

City Manager requests City Council approve Amendment No. 1 to Lease Agreement between the City of DeBary and the DeBary Volunteer Fireman's Association, Incorporated, for the property located at 93 S. US. Hwy 17-92, DeBary, FL.

Finance Director is requesting City Council approve the Federally Funded Sub-Award and Grant Agreement for DR – 4680 – Hurricane Nicole.

Motion by Vice-Mayor Butlien to approve the Consent Agenda. Seconded by Council Member Stevenson. Motion passed unanimously.

PUBLIC HEARINGS:

Staff is requesting City Council approve the second reading of Ordinance No. 07-2023, amending the Comprehensive Plan's Future Land Use Map (FLUM) to change the Future Land Use classification of the parcel addressed as 450 South Charles Richard Beall Boulevard (parcel ID # 900400000110) from Commercial/Retail (C/R) and Industrial/Service (I/S) to exclusively I/S.

City Attorney read the Ordinance into the record.

Staff reviewed the Future Land Use Map changes and consistency with the City's Land Development Code.

No one addressed Council.

Motion by Council Member Stevenson to approve the second reading of Ordinance No. 07-2023. Seconded by Council Member Pappalardo. Motion passed unanimously.

Staff is requesting City Council approve the second reading of Ordinance No. 08-2023, amending the Zoning Map to rezone the parcel addressed as 450 South Charles Richard Beall Boulevard (parcel ID # 900400000110) from Shopping Center (B-3) and Light Industrial (I-1) to exclusively I-1. (Quasi-judicial)

Mayor Chasez reviewed the City's Quasi-Judicial process.

City Attorney read the Ordinance into the record.

City Clerk swore in all those who wished to speak.

There was no ex-parte communication to disclose.

Staff reviewed the request and stated the request complies with the City's Corridor Overlay regulations and is consistent with surrounding zoning.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the second reading of Ordinance No. 08-2023. Seconded by Council Member Stevenson. Motion passed unanimously.

Staff is requesting City Council approve the first reading of Ordinance No.09-2023, amending the Development Agreement (DA) of the DeBary Town Park Transit Oriented Development (TOD) Project to add certain waivers to Exhibit "C", with a proposed amendment by staff. (Quasi-judicial)

City Attorney read the Ordinance into the record.

City Clerk swore in all those who wished to speak.

There was no ex-parte communication to disclose.

Staff reviewed the waivers requested.

Mark Watts, attorney for the applicant, addressed Council.

Jed Moorehead, Project Engineer, addressed Council.

Motion by Vice-Mayor Butlien to approve the first reading of Ordinance No. 09-2023 amending the Development Agreement to DeBary Town Park to allow for the inclusion of specific waivers in Exhibit C. Seconded by Council Member Stevenson. Motion passed unanimously.

Staff is requesting City Council approve the first reading of Ordinance No. 10-2023, amending the Code of Ordinances (the Code) to repeal the requirement for the registration of abandoned property and to add additional clarifications.

City Attorney read the Ordinance into the record.

Staff highlighted the Ordinance changes.

No one addressed Council.

Motion by Council Member Pappalardo to approve the first reading of Ordinance No. 10-2023. Seconded by Council Member Stevenson. Motion passed unanimously.

NEW BUSINESS:

City Manager is requesting City Council approve the first Amendment to the Restated Interlocal Agreement for Provision of Municipal Fire Services by the City of Orange City to the City of DeBary, Florida.

City Manager reviewed the amendments and stated a grant to pay for three years of staffing was pending.

Chief Long addressed Council.

Motion by Vice-Mayor Butlien to approve the first amendment to the Fire Services Agreement. Seconded by Council Member Stevenson. Motion passed unanimously.

City Manager is requesting City Council approve the Whitehouse Contracting, LLC., proposal to construct new sidewalk on the west side of S. Shell Road, between Springview Commerce Drive and the north property line of Discount Propane.

City Manager reviewed the proposal.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the Whitehouse Contracting, LLC., proposal. Seconded by Council Member Stevenson. Motion passed 4-1 (Council Member Sell; nay).

COUNCIL MEMBER REPORTS / COMMUNICATIONS:

Member Reports/ Communications:

A. Mayor and Council Members

B. City Manager: City Manager discussed the letter of support received from Volusia County for distribution of funds associated with the County's Edward Byrne Memorial Justice Grant (JAG). Mayor requested and received Council consensus to sign the JAG letter of support for Volusia County (a copy of which is attached to this agenda).

C. City Attorney

DATE OF UPCOMING MEETING / WORKSHOP: Special City Council Meeting August 23, 2023, 6:30 p.m.

ADJOURN: The meeting was adjourned at 7:57 p.m.

APPROVED:

**CITY COUNCIL
CITY OF DEBARY, FLORIDA**

Karen Chasez, Mayor

Annette Hatch, CMC, City Clerk



SPECIAL CITY COUNCIL MEETING

August 23, 2023 at 6:30 PM

City Council Chambers, 16 Colomba Rd.

DeBary, Florida 32713

MINUTES

CALL TO ORDER: Mayor Chasez called the meeting to order at 6:30 p.m.

ROLL CALL: Mayor Chasez, Vice-Mayor Butlien, and Council Members Pappalardo, Sell and Stevenson are present.

Others present: Carmen Rosamonda, City Manager; Giffin Chumley, City Attorney; Steven Bapp, Growth Management Director; Elizabeth Bauer, Finance Director; Annette Hatch, City Clerk; David Rodriguez, Information Technology Technician; and, Jason Schaitz, Parks & Recreation Director.

PUBLIC PARTICIPATION: For any items **ON THE AGENDA**, citizen comments are limited to five (5) minutes per speaker. Speakers will be called when the item is introduced for discussion.

DELETIONS OR AMENDMENTS TO THE AGENDA (City Charter Sec. 4.11): City Manager stated the DeBary Dinosaur Costume Committee recognition would not take place this evening and would be rescheduled to an upcoming +Council meeting.

PRESENTATIONS:

DeBary Dinosaur Costume Committee Recognition – This item was removed from the agenda.

Kimley-Horn, Alexander Island Master Plan: Nick Kuhn, Park Planner, reviewed the master plan, which included the feasibility study, business plan and marketing plan for the site.

PUBLIC HEARINGS:

Staff is requesting the City Council approve the second reading of Ordinance # 09-2023, amending the Development Agreement (DA) of the DeBary Town Park Transit Oriented Development (TOD) Project to add certain waivers to Exhibit "C". (Quasi-judicial)

Mayor Chasez noted the City's quasi-judicial procedures.

City Attorney read the Ordinance into the record.

City Clerk swore in all those who wished to speak.

There was no ex-parte communication to disclose.

Staff reviewed the development agreement, highlighting the waivers requested and staff recommendations.

Mark Watts of Cobb Cole, and Neel Shivsharran, the applicant, addressed Council.

Motion by Vice-Mayor Butlien to approve the second reading of Ordinance No. 09-2023. Seconded by Council Member Pappalardo. Motion passed unanimously.

Staff is requesting the City Council approve the second reading of Ordinance # 10-2023, amending the Code of Ordinances (the Code) to repeal the requirement for the registration of abandoned property and to add additional clarifications.

City Attorney read the Ordinance into the record.

Staff reviewed the sections to be repealed.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the second reading of Ordinance No. 10-2023. Seconded by Council Member Stevenson. Motion passed unanimously.

GROWTH MANAGEMENT AND DEVELOPMENT:

The Applicant, McKee Construction, would like to extend their Final Site Plan Development Order for the Eagles Club project.

Staff reviewed the timeline and explained the extension.

No one addressed Council.

Motion by Vice-Mayor Butlien to extend the development order. Seconded by Council Member Stevenson. Motion passed unanimously.

NEW BUSINESS:

City Manager and Finance Director are requesting the City Council discuss and provide guidance on the proposed budget for fiscal year 2023/2024.

City Manager reviewed the City's proposed budget for the upcoming fiscal year, which included major projects, budget changes, operational expenses and law enforcement and fire services.

Council briefly discussed the information presented.

This was a discussion item; no vote was taken.

COUNCIL MEMBER REPORTS / COMMUNICATIONS

Member Reports/ Communications

A. Mayor and Council Members: Vice-Mayor Butlien presented a letter of support for Team Volusia’s International Accreditation requiring the Mayor’s signature (a copy of which is attached to these minutes).

B. City Manager

C. City Attorney

DATE OF UPCOMING MEETING / WORKSHOP: Regular City Council Meeting September 6, 2023, 6:30 p.m.

ADJOURN: The meeting was adjourned at 9:09 p.m.

APPROVED:

**CITY COUNCIL
CITY OF DEBARY, FLORIDA**

Karen Chasez, Mayor

Annette Hatch, CMC, City Clerk

CITY of DeBARY

www.debary.org

THE RIVER CITY

COPY

August 23, 2023

International Economic Development Council – AEDO Certification Committee
c/o Team Volusia EDC
One Daytona Blvd., Suite 240
Daytona Beach, FL 32114

RE: Letter of Support for IEDC Accredited Economic Development Organization Certification

Dear Accredited Economic Development Organization (AEDO) Certification Committee,

On behalf of the City of DeBary, it is with great pleasure that we extend our support to Team Volusia EDC in their submission to the International Economic Development Council's AEDO Certification Program which recognizes the professional excellence of economic development organizations (EDOs).

For over a decade, Team Volusia has successfully served our community in business recruitment and marketing. During that time, Team Volusia has helped dozens of companies select Volusia County as a place to do business. Their work since late 2010 has been instrumental in fueling economic vitality for our area.

Team Volusia EDC fulfills their role with enthusiastic expertise, dedication, and a welcoming, team spirit. The City of DeBary is proud to have TVEDC as a valued partner working to achieve smart growth for the community.

We fully support Team Volusia's efforts to receive this accreditation from IEDC, in recognition of their organizational excellence and in support of their national and international outreach which raises Volusia County's profile amongst business leaders, site selectors, and consultants.

Sincerely,



Karen Chasez
Mayor





City Council Meeting City of DeBary AGENDA ITEM

Subject: Resolution 2023-10 Tentative Millage Rate for FY 2023-2024	Attachments: <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Supporting Documents/ Contracts <input type="checkbox"/> Other
From: Carmen Rosamonda, City Manager	
Meeting Hearing Date September 6, 2023	

REQUEST

City Manager is requesting the City Council to adopt Resolution 2023-10 to set the tentative millage rate of 2.9247 for the collection of ad valorem taxes for fiscal year 2023-2024. This tentative millage rate of 2.9247 is 7.65% higher than the rolled-back rate of 2.7168.

PURPOSE

This is the first of two (2) public hearings at which the millage rate for fiscal year 2023-2024 will be considered and voted upon. Resolution 2023-10 establishes the tentative ad valorem millage rate. The final public hearing and adoption of the final millage rate is scheduled for September 20, 2023 at 6:30 pm.

CONSIDERATIONS

The City Council sets the ad valorem millage rate which provides the revenue needed to fund the Annual Operating Budget.

COST/FUNDING

N/A

RECOMMENDATION

It is recommended that the City Council adopt Resolution 2023-10 to set the tentative millage rate of 2.9247 for the collection of ad valorem taxes for fiscal year 2023-2024.

IMPLEMENTATION

N/A

ATTACHMENTS

Resolution 2023-10

RESOLUTION NO. 2023-10

A RESOLUTION OF THE CITY OF DEBARY, VOLUSIA COUNTY, FLORIDA; ADOPTING A TENTATIVE MILLAGE RATE FOR THE LEVY OF AD VALOREM TAXES FOR FISCAL YEAR 2023-2024 ON ALL TAXABLE PROPERTY LOCATED WITHIN THE CITY OF DEBARY, FLORIDA; SETTING A FINAL BUDGET HEARING DATE AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Volusia County Property Appraiser has certified the quantity of taxable property within the City of DeBary for Fiscal Year 2023-2024; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of DeBary has been certified by the Volusia County Property Appraiser as of January 1, 2023.

WHEREAS, the City Manager has delivered the Recommended Annual Operating Budget for FY 2023-2024 in accordance with Article XI, Section 11.02 of the City Charter; and

WHEREAS, the City Council of the City of DeBary adopted a proposed millage rate of 2.9247 and set the tentative budget hearing for September 6, 2023, at 6:30 p.m., in the Council Chambers at City Hall, 16 Colomba Road, DeBary, Florida.

IT IS HEREBY RESOLVED BY THE CITY OF DeBARY AS FOLLOWS:

SECTION 1. The City Council hereby adopts and imposes a tentative millage rate of 2.9247 for ad valorem taxation within the City of DeBary, Florida for the 2023-2024 fiscal year. This tentative ad valorem tax shall be levied upon the 2023 Tax Assessment Roll for ad valorem tax on all taxable property located within the City of DeBary and is to be used for the City's fiscal year beginning October 1, 2023 and ending September 30, 2024. The 2.9247 millage is also stated as \$2.9247 per thousand dollars of assessed property value.

SECTION 2. The tentative ad valorem millage rate to be levied upon all taxable property located within the City of DeBary is 2.9247 which is higher than the computed rolled-back rate of 2.7168 by 7.65%.

SECTION 3. The Final Budget Hearing is hereby set for September 20, 2023 at 6:30 p.m. to be held in the Council Chambers at City Hall, 16 Colomba Road, DeBary, Florida.

SECTION 4. This Resolution shall take effect immediately upon its adoption.

ADOPTED this 6th day of September 2023.

ATTEST:

**CITY COUNCIL
CITY OF DEBARY, FLORIDA**

Annette Hatch, CMC, City Clerk

Karen Chasez, Mayor



**City Council Meeting
City of DeBary
AGENDA ITEM**

Subject: Resolution 2023-11 Tentative Annual Operating Budget for FY 2023-2024	Attachments: <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Supporting Documents/ Contracts <input type="checkbox"/> Other
From: Carmen Rosamonda, City Manager	
Meeting Hearing Date September 6, 2023	

REQUEST

City Manager is requesting the City Council adopt Resolution 2023-11 to approve the tentative annual operating budget for fiscal year 2023-2024.

PURPOSE

This is the first of two (2) public hearings at which the annual operating budget for fiscal year 2023-2024 will be considered and voted upon. Resolution 2023-11 establishes the tentative annual operating budget. The final public hearing and adoption of the final budget is scheduled for September 20, 2023 at 6:30 pm.

CONSIDERATIONS

On August 23, 2023 at the City Council meeting, the City Council discussed the proposed annual operating budget. Since the proposed budget was issued, there have been updates to the proposed budget which were presented during that meeting. The tentative budget includes these changes.

COST/FUNDING

N/A

RECOMMENDATION

It is recommended that the City Council adopt Resolution 2023-11 to set the tentative annual operating budget for fiscal year 2023-2024.

ATTACHMENTS

Resolution 2023-11
Tentative Annual Operating Budget for Fiscal Year 2023-2024

RESOLUTION NO. 2023-11

A RESOLUTION OF THE CITY OF DEBARY, VOLUSIA COUNTY, FLORIDA; ADOPTING A TENTATIVE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of DeBary, Florida, has submitted by July 15, 2023, to the City Council of the City of DeBary, the Recommended Proposed Annual Operating Budget for fiscal year 2023-2024 in accordance with Article XI, Section 11.02 of the City Charter; and

WHEREAS, the City Charter and the State of Florida require the City Council of the City of DeBary adopt its Annual Operating Budget by Resolution on or before the 30th day of September; and

WHEREAS, the City Charter requires the adoption of the City's Annual Operating Budget prior to any expenditures of City funds.

IT IS HEREBY RESOLVED BY THE CITY OF DEBARY AS FOLLOWS:

SECTION 1. The City Council hereby adopts the Tentative Annual Operating Budget as presented along with any approved modifications made at this hearing for the City of DeBary, Florida for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

SECTION 2. This Resolution shall take effect immediately upon its adoption.

ADOPTED this 6th day of September 2023.

ATTEST:

**CITY COUNCIL
CITY OF DEBARY, FLORIDA**

Annette Hatch, CMC, City Clerk

Karen Chasez, Mayor



CITY OF DEBARY
Tentative Annual Operating Budget
October 1, 2023—September 30, 2024
Presented September 6, 2023



**CITY OF DEBARY
TENTATIVE ANNUAL OPERATING BUDGET
FOR FISCAL YEAR 2023-24**

Presented September 6, 2023



CITY COUNCIL

KAREN CHASEZ

PHYLLIS BUTLIEN

WILLIAM SELL

JIM PAPPALARDO

PATRICIA STEVENSON

MAYOR

VICE MAYOR

SEAT #1

SEAT #2

SEAT #3

Carmen Rosamonda

Elizabeth Bauer, CGFO

City Manager

Finance Director



**ORGANIZATIONAL STRUCTURE
TENTATIVE FY 2024**

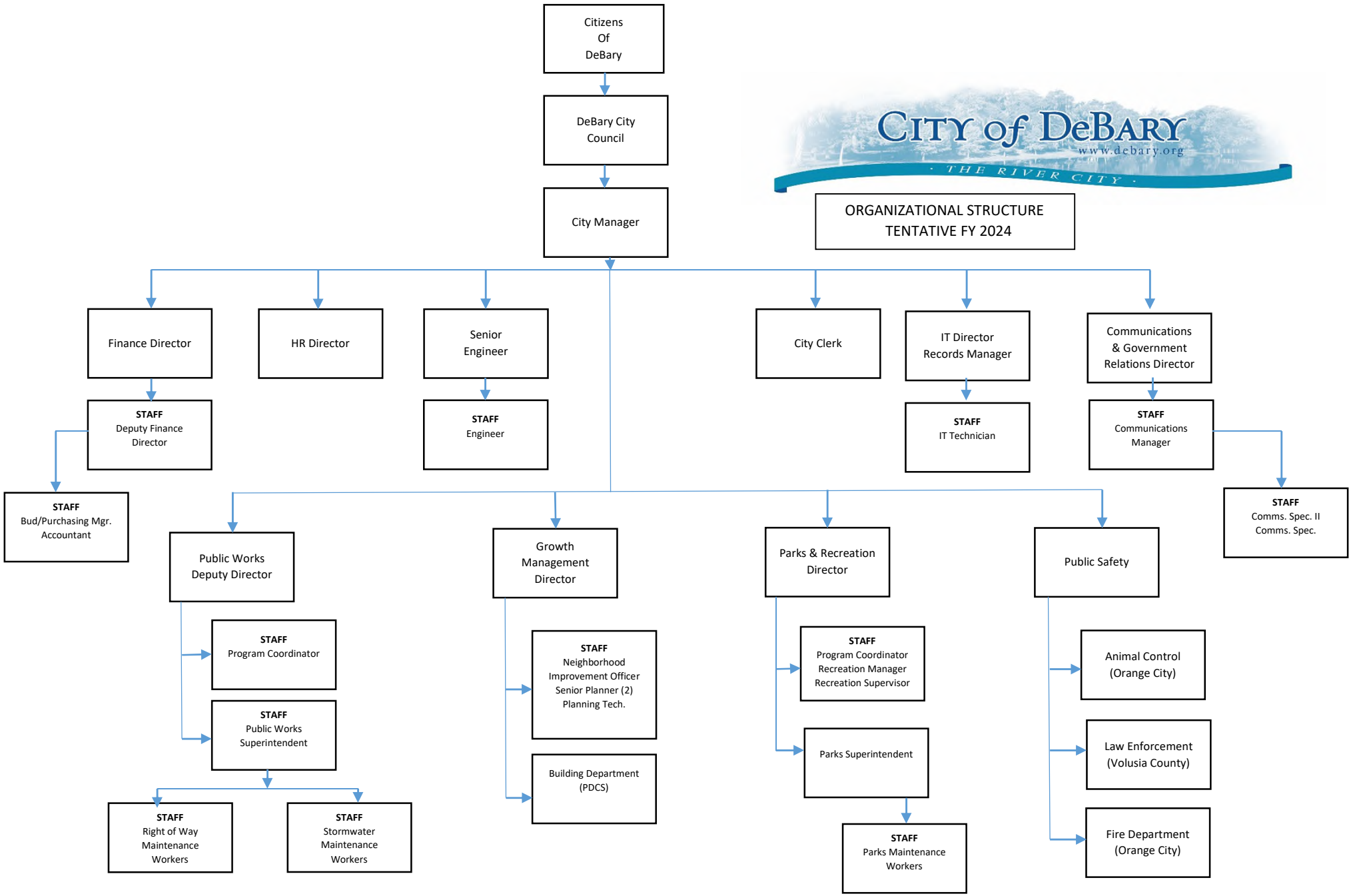


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**City of DeBary
Budget FY 2024
Total Revenue - All Funds**

	FY 2024 Tentative	FY 2023 Adopted	FY 2022 Actual	Amount Change	Percent Change
General Fund :					
Taxes	\$ 11,191,557	\$ 10,263,842	\$ 9,786,588	\$ 927,715	9.0%
Permits & Fees	1,544,250	944,250	1,329,335	600,000	63.5%
Intergovernmental	5,356,446	3,689,111	2,796,103	1,667,335	45.2%
Charges for Services	272,200	279,200	280,338	(7,000)	-2.5%
Fines & Forfeitures	17,000	17,000	98,242	-	0.0%
Miscellaneous	317,700	111,323	718,941	206,377	185.4%
Transfers In	637,315	609,091	607,731	28,224	4.6%
Debt/Loan Proceeds	-	-	-	-	0.0%
Subtotal	19,336,468	15,913,817	15,617,279	3,422,651	21.5%
Balance Forward	11,740,616	10,451,183	-	1,289,433	12.3%
General Fund Total	31,077,084	26,365,000	15,617,279	4,712,084	17.9%
SPECIAL REVENUE FUNDS:					
Solid Waste Fund - 101	2,165,000	2,018,000	1,916,018	147,000	7.3%
Streetlighting District Fund - 105	527,230	513,450	512,746	13,780	2.7%
Orlandia Heights NI District - 115	112,575	112,575	114,117	-	0.0%
Stormwater Assessment - 120	1,810,000	2,520,849	2,365,221	(710,849)	-28.2%
Tree Preservation - 121	-	-	10,000	-	0.0%
Franchise Fee Fund - 125	820,000	820,000	980,804	-	0.0%
New Local Option Gas Tax - 126	235,293	243,915	231,274	(8,622)	-3.5%
Southwest Sector Mobility Fee Trust	200,050	200,050	557,942	-	0.0%
Parks Benefit Impact Fee - 128	100,000	100,000	151,208	-	0.0%
Public Bldg Bene Imp Fee - 129	50,000	45,000	52,901	5,000	11.1%
Economic Opportunity Fund - 130	53,331	53,333	51,587	(2)	0.0%
Subtotal	6,073,479	6,627,172	6,943,818	(553,693)	-8.4%
Balance Forward - All SRF	6,078,580	5,013,697	-	1,064,883	21.2%
Sp Rev Fd Total	12,152,059	11,640,869	6,943,818	511,190	4.4%
DEBT SERVICE FUND:					
Ft Fl Water Main - 210	-	-	74,753	-	0.0%
Balance Forward	-	25,800	-	(25,800)	-100.0%
Fire Station - 211	-	50,479	302,855	(50,479)	-100.0%
Balance Forward	-	249,965	-	(249,965)	-100.0%
Debt Service Total	-	326,244	377,608	(326,244)	-100.0%
CAPITAL PROJECTS FUND:					
ARPA Capital Projects - 300	-	670,687	10,000,000	(670,687)	-100.0%
FT FL RD Bridge - 310	2,000,000	-	-	2,000,000	0.0%
Fire Station - 311	5,150,000	-	-	5,150,000	0.0%
FT FL RD Improvement - 312	2,500,000	-	-	2,500,000	0.0%
Balance Forward	2,800,000	9,027,242	-	(6,227,242)	-69.0%
Capital Projects Total	12,450,000	9,697,929	10,000,000	2,752,071	28.4%
TOTAL REVENUES	\$ 55,679,143	\$ 48,030,042	\$ 32,938,705	\$ 7,649,101	15.9%

**City of DeBary
Budget FY 2024
Total Expenditures- All Funds**

	FY 2024 Tentative	FY 2023 Adopted	FY 2022 Actual	Amount Change	Percent Change
General Fund :					
City Council - 1100	\$ 225,023	\$ 190,231	\$ 107,488	\$ 34,792	18.3%
City Manager - 1200	1,023,975	829,198	672,424	194,777	23.5%
Finance - 1300	550,099	486,964	430,093	63,135	13.0%
Legal Services - 1400	351,500	351,500	239,914	-	0.0%
General Government - 1900	475,556	758,128	292,278	(282,572)	-37.3%
Information Technology - 1910	403,850	300,556	292,806	103,294	34.4%
Law Enforcement - 2100	4,003,525	3,986,025	3,754,677	17,500	0.4%
Fire Services - 2200	2,396,076	5,044,151	2,250,034	(2,648,075)	-52.5%
Development Sv - 1500,2401,2,3	2,071,324	1,621,551	1,690,878	449,773	27.7%
Engineering - 1510	245,346	-	-	245,346	0.0%
Safety & Training - 2500	-	-	87,242	-	0.0%
Public Works - 4100	1,278,949	1,511,221	2,557,658	(232,272)	-15.4%
Health Services - 6200	102,000	99,732	81,005	2,268	2.3%
Parks & Recreation - 7201,2,3,4	6,690,463	2,104,081	1,653,037	4,586,382	218.0%
Capital Imp Budget - 9000	-	-	-	-	0.0%
Transfers Out - 9002	1,990,000	50,479	302,855	1,939,521	3842.2%
Subtotal	21,807,686	17,333,817	14,412,389	4,473,869	25.8%
Reserves	9,269,398	9,031,183	-	238,215	2.6%
General Fund Total	31,077,084	26,365,000	14,412,389	4,712,084	17.9%
SPECIAL REVENUE FUNDS:					
Solid Waste Fund - 101	2,150,000	2,018,000	1,819,291	132,000	6.5%
Streetlighting District Fund - 105	538,042	536,644	443,231	1,398	0.3%
Orlandia Heights NI District - 115	112,575	112,575	167,170	-	0.0%
Stormwater Assessment - 120	2,771,831	2,547,781	2,411,704	224,050	8.8%
Tree Preservation - 121	15,000	15,000	22,200	-	0.0%
Franchise Fee Fund - 125	1,692,815	964,000	798,764	728,815	75.6%
New Local Option Gas Tax - 126	760,000	754,915	-	5,085	0.7%
Southwest Sector Mobility Fee Trust	700,000	-	199,133	700,000	0.0%
Parks Benefit Impact Fee - 128	200,000	200,000	-	-	0.0%
Public Bldg Bene Imp Fee - 129	150,000	-	-	150,000	0.0%
Economic Opportunity Fund - 130	68,500	68,500	7,731	-	0.0%
Subtotal	9,158,763	7,217,415	5,869,224	1,941,348	26.9%
Reserves - All SRF	2,993,296	4,423,454	-	(1,430,158)	-32.3%
Sp Rev Fd Total	12,152,059	11,640,869	5,869,224	511,190	4.4%
DEBT SERVICE FUND:					
Ft FI Water Main - 210	-	25,800	85,119	(25,800)	-100.0%
Unappropriated	-	-	-	-	0.0%
Fire Station - 211	-	300,444	300,290	(300,444)	-100.0%
Reserves	-	-	-	-	0.0%
Debt Service Total	-	326,244	385,409	(326,244)	-100.0%
CAPITAL PROJECTS FUND:					
ARPA Capital Projects - 300	2,800,000	3,670,687	1,033,766	(870,687)	-23.7%
FT FL RD Bridge - 310	2,000,000	-	-	2,000,000	0.0%
Fire Station - 311	5,150,000	-	-	5,150,000	0.0%
FT FL RD Improvement - 312	2,500,000	27,242	-	2,472,758	9077.0%
Reserves - All Capital	-	6,000,000	-	(6,000,000)	-100.0%
Capital Projects Total	12,450,000	9,697,929	1,033,766	2,752,071	28.4%
TOTAL EXPENDITURES	\$ 55,679,143	\$ 48,030,042	\$ 21,700,789	\$ 7,649,101	15.9%

GENERAL FUND - REVENUES

General Fund :	FY24 Tentative	FY23 Adopted	FY22 Actual	Percent Change
Taxes	11,191,557	10,263,842	9,786,588	9.04%
Permits & Fees	1,544,250	944,250	1,329,335	63.54%
Intergovernmental	5,356,446	3,689,111	2,796,103	45.20%
Charges for Services	272,200	279,200	280,338	-2.51%
Fines & Forfeitures	17,000	17,000	98,242	0.00%
Miscellaneous	317,700	111,323	718,941	185.39%
Transfers In	637,315	609,091	607,731	4.63%
Debt/Loan Proceeds	0	0	0	0.00%
Subtotal	19,336,468	15,913,817	15,617,279	21.51%
Carry Forward	11,740,616	10,451,183	0	12.34%
Total General Fund	31,077,084	26,365,000	15,617,279	17.87%

GENERAL FUND - EXPENDITURES

General Fund :	FY24 Tentative	FY23 Adopted	FY22 Actual	Percent Change
City Council - 1100	225,023	190,231	107,488	18.29%
City Manager - 1200	1,023,975	829,198	672,424	23.49%
Finance - 1300	550,099	486,964	430,093	12.97%
Legal Services - 1400	351,500	351,500	239,914	0.00%
General Government - 1900	475,556	758,128	292,278	-37.27%
Information Technology - 1910	403,850	300,556	292,806	34.37%
Law Enforcement - 2100	4,003,525	3,986,025	3,754,677	0.44%
Fire Services - 2200	2,396,076	5,044,151	2,250,034	-52.50%
Development Sv - 1500,2401,2,3	2,071,324	1,621,551	1,690,878	27.74%
Engineering - 1510	245,346	0	0	0.00%
Safety & Training - 2500	0	0	87,242	0.00%
Public Works - 4100	1,278,949	1,511,221	2,557,658	-15.37%
Health Services - 6200	102,000	99,732	81,005	0.00%
Parks & Recreation - 7201,2,3,4	6,690,463	2,104,081	1,653,037	217.98%
Transfers Out - 9002	1,990,000	50,479	302,855	3842.23%
Subtotal	21,807,686	17,333,817	14,412,389	25.81%
Reserves	9,269,398	9,031,183	0	2.64%
Total General Fund	31,077,084	26,365,000	14,412,389	17.87%

Fund 001 - General Fund - Revenues FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-3100-000-0000	TAXES:			
001-3100-311-1000	Current Ad Valorem Taxes	8,200,000	7,440,000	6,866,752
001-3100-311-2000	Delinquent Ad Valorem Taxes	10,000	10,000	45,746
001-3100-312-4100	Local Option Gas Tax	345,718	325,895	320,723
001-3100-314-1000	Utility Tax - Electric	1,900,000	1,800,000	1,850,688
001-3100-314-8000	Utility Tax - Propane Gas	60,000	60,000	89,723
001-3100-315-0000	Communications Services Tax	675,839	627,947	612,956
	Total Taxes	11,191,557	10,263,842	9,786,588
001-3200-000-0000	PERMITS & FEES:			
001-3200-322-0000	Building Permits	1,500,000	900,000	1,287,743
001-3200-329-1500	Driveway, Sign, and Use Permits	-	-	2,000
001-3200-329-1510	Stormwater Review Fees	20,000	20,000	11,200
001-3200-329-1200	Fire Inspection Fees - City	9,000	9,000	10,782
001-3200-329-1310	Fire Inspection Fees -Debary - BTR	9,000	9,000	10,635
001-3200-329-5000	Golf Cart Permits	6,250	6,250	6,975
	Total Permits & Fees	1,544,250	944,250	1,329,335
001-3300-000-0000	INTERGOVERNMENTAL REVENUE:			
001-3300-331-2000	Grant - Federal - FEMA - Public Safety	-	-	-
001-3300-331-5010	Grant - Federal - FEMA	-	-	4,953
001-3300-331-7000	Grant Income - CDBG	60,259	62,654	59,436
001-3300-331-7001	Grant Income - CDBG II	-	-	-
001-3300-331-7010	Grant - ECHO - Alexander Island	2,500,000	-	-
001-3300-331-7010	Grant - ECHO - Dog Park	15,000	-	-
001-3300-334-2000	Grant - State - Public Safety	-	1,250,000	-
001-3300-334-4900	Grant - State - Other Transportation	-	-	245,805
001-3300-334-4900	Grant - State - Other Transportation	225,000	-	-
001-3300-334-5000	Grant - State - FEMA	-	-	-
001-3300-335-1200	State Revenue Sharing	931,287	863,800	921,363
001-3300-335-1400	Mobile Home Licenses	16,000	16,000	16,922
001-3300-335-1500	Beverage Licenses	6,000	6,000	7,427
001-3300-335-1800	Half Cent Sales Taxes	1,602,900	1,490,657	1,540,196
	Total Intergovernmental	5,356,446	3,689,111	2,796,103
001-3400-000-0000	CHARGES FOR SERVICES:			
001-3400-341-9200	Planning Development Fees	50,000	50,000	44,176
001-3400-341-9210	Planning - Permit Fees	5,000	5,000	9,800
001-3400-344-9000	Svc Chrgs-Other Transpntn. Charges - FDOT	43,000	50,000	65,559
001-3400-346-4000	Animal Control Fees	500	500	342
001-3400-347-2000	Recreation Fees	80,000	80,000	98,147
001-3400-347-2100	Summer Camp Fees	82,200	82,200	45,972
001-3400-347-2200	Pavilion/Field/Hall Rentals	11,000	11,000	16,044
001-3400-347-4000	Special Events Fees	500	500	298
	Total Charges for Services	272,200	279,200	280,338
001-3500-000-0000	FINES & FORFEITURES:			
001-3500-351-1000	Court Fines & Forfeitures	5,000	5,000	13,078
001-3500-354-0000	Code Enforcement Fines	12,000	12,000	85,165
	Total Fines & Forfeitures	17,000	17,000	98,242

Fund 001 - General Fund - Revenues FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-3600-000-0000	MISCELLANEOUS:			
001-3600-361-1000	Interest Income	220,000	15,000	96,839
001-3600-361-3000	Net Inc/(Dec)in Fair Value of Investments	-	-	-
001-3600-364-0000	Sale of General Capital Assets	-	-	-
001-3600-366-0000	Donations	5,000	5,000	20,000
001-3600-366-0001	Donations - Babe Ruth	-	-	-
001-3600-369-9000	Miscellaneous Income	20,000	20,000	519,637
001-3600-369-9025	Lien Search Fees/PIO Requests	20,000	20,000	32,028
001-3600-369-9040	Contract Oversight	52,700	51,323	50,438
	Total Miscellaneous	317,700	111,323	718,941
001-3800-000-0000	OTHER SOURCES:			
001-3800-381-0101	Transfer from Solid Waste Fund	-	-	-
001-3800-381-0120	Transfer from Stormwater Fund	-	-	-
001-3800-381-0210	Transfer from Ft Fl Rd Debt Svc	-	591	-
001-3800-381-0125	Transfer from Franchise Fee Fund	628,815	600,000	600,000
001-3800-381-0126	Transfer from New Local Option Gas Tax	-	-	-
001-3800-381-0128	Transfer from Parks Impact Fee	-	-	-
001-3800-381-0129	Transfer from Public Building Benefit Impact	-	-	-
001-3800-381-0130	Transfer from Economic Opportunity Fund	8,500	8,500	7,731
001-3800-384-0000	Debt Proceeds	-	-	-
	Total Other Sources	637,315	609,091	607,731
001-3800-389-9000	Prior Year Carry Forward - Unassigned	9,161,222	9,070,813	-
001-3800-389-9001	Prior Year Carry Forward - Assigned	2,471,218	1,250,000	-
001-3800-389-9002	Prior Year Carry Forward - Committed	-	-	-
001-3800-389-9003	Prior Year Carry Forward - Restricted	107,251	107,133	-
001-3800-389-9004	Prior Year Carry Forward - Non Spendable	925	23,237	-
	Total Prior Year Carry Forward	11,740,616	10,451,183	-
	Total Revenues	31,077,084	26,365,000	15,617,279
	Total Expenditures	31,077,084	26,365,000	14,412,389
	Revenue Over/(Under) Expenditures	-	-	1,204,889

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-1100-511-0000	CITY COUNCIL (1100):			
001-1100-511-1000	PERSONNEL COSTS:			
001-1100-511-1100	City Council - Executive Salaries	47,145	44,267	41,371
001-1100-511-2100	City Council - FICA & Medicare	3,607	3,386	3,165
001-1100-511-2400	City Council - Worker's Compensation	71	78	62
001-1100-511-3000	OPERATING EXPENDITURES:			
001-1100-511-3100	City Council - Professional Services	-	-	-
001-1100-511-4000	City Council - Travel, Lodging etc	8,000	8,000	1,179
001-1100-511-4100	City Council - Communications, Telephone	7,000	7,000	3,015
001-1100-511-4200	City Council - Postage and Freight	14,000	14,000	5,938
001-1100-511-4430	City Council - Equipment Rentals	1,000	1,000	-
001-1100-511-4700	City Council - Printing & Binding	25,000	23,000	9,422
001-1100-511-4800	City Council - Promotional Activities/Ad	10,000	10,000	800
001-1100-511-4900	City Council - Other Current Charges	-	-	240
001-1100-511-4910	City Council - Legal Advertising	-	-	-
001-1100-511-5100	City Council - Office Supplies	300	300	-
001-1100-511-5200	City Council - Operating Supplies	37,200	12,200	655
001-1100-511-5400	City Council - Pubs., Subs., & Memberships	23,700	19,000	17,223
001-1100-511-5500	City Council - Training	4,000	4,000	1,918
001-1100-511-5600	City Council - Contingency	18,500	18,500	-
001-1100-511-6000	CAPITAL OUTLAYS:			
001-1100-511-6400	City Council - Machinery and Equipment	-	-	-
001-1100-511-8000	GRANTS AND AIDS:			
001-1100-511-8200	City Council - Contributions	25,500	25,500	22,500
	Total City Council	225,023	190,231	107,488

OPERATING EXPENSE DETAIL

Department Description and Number

City Council

1100

-40

Travel and Per Diem	Cost	Explanation
Meeting Attendance & Vehicle Use	\$ 1,300	Reimbursement for travel
Volusia League of Cities	700	Attend 20 mtgs @ \$40 for Council Members
Conferences	3,000	Other Conferences/meetings, etc
Florida League of Cities	3,000	Florida League of Cities
Total	\$ 8,000	

-41

Communications	Cost	Explanation
Council Members' Cell Phone Service	\$ 7,000	I-Pad & Cell Service
Total	\$ 7,000	

-42

Postage & Freight	Cost	Explanation
Newsletter	\$ 9,000	Quarterly / As Needed
Community Events	5,000	
Total	\$ 14,000	

-44

Equipment Rentals	Cost	Explanation
Special Events, Special Meetings, etc.	\$ 1,000	Recording Equipment / FKL Overflow Meetings
Total	\$ 1,000	

OPERATING EXPENSE DETAIL

Department Description and Number

City Council

1100

-47

Printing and Binding	Cost	Explanation
Newsletter / Business Cards	\$ 15,000	Quarterly / As Needed
Community Events	10,000	
Total	\$ 25,000	

-48

Promotional Activities	Cost	Explanation
Volusia Days	\$ 3,200	
Community Events	5,000	
Youth Celebration of the Arts	1,800	
Total	\$ 10,000	

-51

Office Supplies	Cost	Explanation
For the Boards	\$ 300	Paper, etc (Includes plaques)
Total	\$ 300	

-52

Operating Supplies	Cost	Explanation
Meeting Food/Drinks	\$ 100	Council Meetings
Advisory Committee Meetings	200	
West Volusia Summit	1,000	
Community Events	4,000	
Other operating supplies	1,400	
Citizens Academy	500	
30th Anniversay Event	30,000	
Total	\$ 37,200	

OPERATING EXPENSE DETAIL

Department Description and Number

City Council

1100

-54

Memberships & Publications	Cost	Explanation
Team Volusia	\$ 14,100	
Volusia League of Cities	1,500	
River to Sea TPO	2,600	
National League of Cities	2,200	
Florida League of Cities	3,300	
Total	\$ 23,700	

-55

Training	Cost	Explanation
Florida League of Cities Annual Conf	\$ 3,600	
Miscellaneous Training Conferences	400	Other conferences as directed by City Council
Total	\$ 4,000	

-56

Contingency	Cost	Explanation
As Determined By Council	\$ 8,500	
30th Anniversary Recognition	10,000	
Total	\$ 18,500	

-82

Contributions and Investments	Cost	Explanation
Homeless Shelter	\$ 20,000	Year 5 of 5
University High - School of Government	1,500	
To Be Awarded By Council	\$ 4,000	
Total	\$ 25,500	

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-1200-512-0000	CITY MANAGER (1200):			
001-1200-512-1000	PERSONNEL COSTS:			
001-1200-512-1200	City Manager - Salaries and Wages	639,447	558,572	433,763
001-1200-512-1400	City Manager - Overtime	-	-	907
001-1200-512-1500	City Manager - Special Pay	-	-	-
001-1200-512-1600	City Manager - Compensated Personal Leave	-	-	46,266
001-1200-512-2100	City Manager - FICA	48,918	42,731	35,801
001-1200-512-2200	City Manager - Retirement	63,945	55,857	48,094
001-1200-512-2301	City Manager - Life & Health Insurance	99,796	80,545	63,706
001-1200-512-2400	City Manager - Workers Compensation	959	983	707
001-1200-512-2500	City Manager - Unemployment Compensation	-	-	-
001-1200-512-3000	OPERATING EXPENDITURES:			
001-1200-512-3100	City Manager - Professional Service Fees	-	-	-
001-1200-512-3400	City Manager - Contract Services	99,600	31,600	12,052
001-1200-512-3700	City Manager - Election Expense	10,000	10,000	720
001-1200-512-4000	City Manager - Travel and Per Diem	15,000	11,600	9,475
001-1200-512-4100	City Manager - Communications, Telephone	2,160	2,160	729
001-1200-512-4660	City Manager - Repairs & Maint Equipment	-	-	-
001-1200-512-4700	City Manager - Printing and Binding	20,000	15,700	357
001-1200-512-4910	City Manager - Legal Advertising	5,000	2,500	4,677
001-1200-512-4920	City Manager - Recording Fees	150	150	116
001-1200-512-5100	City Manager - Office Supplies	-	-	129
001-1200-512-5200	City Manager - Operating Supplies	7,500	5,800	6,510
001-1200-512-5400	City Manager - Pubs, Subs & Memberships	4,000	3,500	3,334
001-1200-512-5500	City Manager - Training	7,500	7,500	5,081
001-1200-512-6000	CAPITAL OUTLAYS:			
001-1200-512-6400	City Manager - Machinery and Equipment	-	-	-
	Total City Manager	1,023,975	829,198	672,424

OPERATING EXPENSE DETAIL

Department Description and Number

City Manager/City Clerk

1200

-34

Contract Services	Cost	Explanation
TBD	\$ 11,600	Mandatory Safety/Diversity Training
Legislative Assistance	78,000	
Videographer	10,000	
Total	\$ 99,600	

-37

Election Expenses	Cost	Explanation
Supervisor of Elections	\$ 10,000	Pro Rata Share of Ads, personnel
Total	\$ 10,000	

-40

Travel and Per Diem	Cost	Explanation
City Manager	\$ 6,000	Auto Allowance
Staff Mileage/Meeting Meals	1,000	Mileage and conferences; FLC; FCCMA and FPPA
Conference Attendance	8,000	ICMA and Other Conferences
Total	\$ 15,000	

-41

Communications	Cost	Explanation
Cell Phones	\$ 2,160	
Total	\$ 2,160	

OPERATING EXPENSE DETAIL

Department Description and Number

City Manager/City Clerk

1200

-47

Printing and Binding	Cost	Explanation
Stationary, business cards, etc	\$ 1,000	
Media Kits	19,000	
Total	\$ 20,000	

-49

Other Current Charges	Cost	Explanation
Legal Advertising	\$ 5,000	Job Announcements/Ordinances/Meetings/etc.
Clerk of the Circuit Court	150	Recording Fees - Ordinances, etc
Total	\$ 5,150	

-52

Operating Supplies	Cost	Explanation
Desk supplies, meetings, etc	\$ 2,700	
Staff Meetings	1,800	
Employee Recognition	3,000	
Total	\$ 7,500	

-54

Memberships & Publications	Cost	Explanation
FPHRA, SHRM, EAF	\$ 400	H.R. Director
IIMC , FACC	300	City Clerk
ICMA & FCCMA, other	2,850	City Manager
Printed Material	450	Newspapers, Periodicals
Total	\$ 4,000	

OPERATING EXPENSE DETAIL

Department Description and Number

City Manager/City Clerk

1200

-55

Training	Cost	Explanation
Florida League of Cities	\$ 650	City Manager
Florida Association of City Clerks	1,000	Annual Conferences
ICMA Conference	500	Annual Conferences
FPHRA Conference	500	Annual HR Conferences
Other Training as Necessary	4,850	
Total	\$ 7,500	

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-1300-513-0000	FINANCE DEPARTMENT (1300):			
001-1300-513-1000	PERSONNEL COSTS:			
001-1300-513-1200	Finance - Salaries and Wages	341,137	300,907	246,154
001-1300-513-1400	Finance - Overtime	-	-	22
001-1300-513-1600	Finance - Compensated Personal Leave	-	-	29,073
001-1300-513-2100	Finance - FICA	26,097	23,019	19,829
001-1300-513-2200	Finance - Retirement	34,114	30,091	27,525
001-1300-513-2301	Finance - Life & Health Insurance	59,039	52,367	43,798
001-1300-513-2400	Finance - Workers Compensation	512	530	374
001-1300-513-3000	OPERATING EXPENDTURES:			
001-1300-513-3200	Finance - Accounting and Audit Fees	32,700	30,850	28,000
001-1300-513-3400	Finance - Contract Services	38,000	31,000	25,812
001-1300-513-4000	Finance - Travel and Per Diem	5,000	5,000	2,627
001-1300-513-4660	Finance - Maintenance - Equipment	-	-	-
001-1300-513-5200	Finance - Operating Supplies	7,500	7,500	5,236
001-1300-513-5400	Finance - Pubs., Subs. & Memberships	1,000	700	380
001-1300-513-5500	Finance - Training	5,000	5,000	1,260
001-1300-513-6000	CAPITAL OUTLAYS:			
001-1300-513-6400	Finance - Machinery and Equipment	-	-	-
	Total Finance	550,099	486,964	430,093

OPERATING EXPENSE DETAIL

Department Description and Number

Finance

1300

-32

Accounting and Auditing	Cost	Explanation
Audit Services	\$ 31,700	Independent Certified Public Accounting Firm
GFOA Review	1,000	
Total	\$ 32,700	

-34

Contract Services	Cost	Explanation
Payroll Processing	\$ 14,000	Paychex , W-2s
Time & Attendance	5,000	
Public Financial Management	6,000	Debt financing structure/services
Non ad valorem assessment rolls	9,000	Stormwater, streetlighting, solid waste, etc
Actuary - OPEB requirement	4,000	Other post employment benefits
Total	\$ 38,000	

-40

Travel and Per Diem	Cost	Explanation
Finance Director and Staff	\$ 1,000	Mileage-bank, County Admin , Meetings
Conference	4,000	Lodging, Mileage, Per Diem - CGFOx2
Total	\$ 5,000	

OPERATING EXPENSE DETAIL

Department Description and Number

Finance

1300

-52

Operating Supplies	Cost	Explanation
Accounting Processing Supplies	\$ 500	Checks, Deposit slips, Form 1099
Maintenance Software	6,000	Annual Maintenance of Accounting Software
Other Operating Supplies	1,000	Other operating supplies
Total	\$ 7,500	

-54

Memberships & Publications	Cost	Explanation
Government Finance Officers Association (GFOA)	\$ 400	Memberships/Publications
Florida Government Finance Officers Association	600	Memberships/Publications
Total	\$ 1,000	

-55

Training	Cost	Explanation
Government Finance	\$ 2,500	GFOA & FGFOA
Training for staff	2,500	Software & Misc Training Microsoft Excel etc
Total	\$ 5,000	

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-1400-514-0000	LEGAL (1400):			
001-1400-514-3000	OPERATING EXPENDTURES:			
001-1400-514-3101	Legal - Legal Fees	350,000	350,000	239,914
001-1400-514-3400	Legal - Other Contracted Services	1,500	1,500	-
001-1400-514-4900	Legal - Other Current Charge	-	-	-
	Total Legal	351,500	351,500	239,914

OPERATING EXPENSE DETAIL

Department Description and Number

Legal Services

1400

-31

Professional Services	Cost	Explanation
Legal Services - General	\$ 350,000	Retainer for Council Mtgs, legal opinions, document review and other legal services
Total	\$ 350,000	

-34

Contract Services	Cost	Explanation
Other Professional Fees	\$ 1,500	Court Reporter Fees & Recording Fees(Judgements) Expert Witness Fees Litigation
Total	\$ 1,500	

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-1510-515-0000	ENGINEERING:			
001-1510-515-1000	PERSONNEL COSTS:			
001-1510-515-1200	Engineering - Salaries & Wages	176,918	-	-
001-1510-515-1400	Engineering - Overtime	-	-	-
001-1510-515-1600	Engineering - Compensated Personal Le	-	-	-
001-1510-515-2100	Engineering - FICA & Medicare	13,534	-	-
001-1510-515-2200	Engineering - Retirement	17,692	-	-
001-1510-515-2301	Engineering - Life & Health Insurance	23,437	-	-
001-1510-515-2400	Engineering - Workers Compensation	265	-	-
001-1510-515-3000	OPERATING EXPENDTURES:			
001-1510-515-3100	Engineering - Professional Services	-	-	-
001-1510-515-3400	Engineering - Contract Services	5,000	-	-
001-1510-515-3445	Engineering - Graphic/Mapping Service	-	-	-
001-1510-515-4000	Engineering - Travel and Per Diem	2,500	-	-
001-1510-515-4100	Engineering - Communications (Telephone)	-	-	-
001-1510-515-4200	Engineering - Postage & Freight	-	-	-
001-1510-515-4700	Engineering - Printing and Binding	-	-	-
001-1510-515-4800	Engineering - Promotional Activities	-	-	-
001-1510-515-5100	Engineering - Office Supplies	-	-	-
001-1510-515-5200	Engineering - Operating Supplies	2,500	-	-
001-1510-515-5400	Engineering - Pubs, Subs, and Members	1,000	-	-
001-1510-515-5500	Engineering - Training	2,500	-	-
001-1510-515-6000	CAPITAL OUTLAYS:			
001-1510-515-6400	Engineering - Machinery and Equipment	-	-	-
	Total Engineering	245,346	-	-

OPERATING EXPENSE DETAIL

Department Description and Number

Engineering

1510

-34

Contract Services	Cost	Explanation
Contract Services as Needed	\$ 5,000	
Total	\$ 5,000	

-40

Travel and Per Diem	Cost	Explanation
Conference/Seminar Travel and Mileage	\$ 2,500	
Total	\$ 2,500	

-52

Operating Supplies	Cost	Explanation
Operating Supplies	\$ 2,500	
Total	\$ 2,500	

-54

Memberships & Publications	Cost	Explanation
Annual Memberships	\$ 1,000	
Total	\$ 1,000	

-55

Training	Cost	Explanation
Training / Continuing Education	\$ 2,500	
Total	\$ 2,500	

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-1900-519-0000	GENERAL GOVERNMENT (1900):			
001-1900-519-3000	OPERATING EXPENDTURES:			
001-1900-519-3100	Gen Govt - Professional Service Fees	5,000	5,000	6,211
001-1900-519-3400	Gen Govt - Contract Services	25,000	25,000	2,473
001-1900-519-4000	Gen Govt - Travel and Per Diem	-	-	-
001-1900-519-4100	Gen Govt - Communications, Telephone	11,000	11,000	9,301
001-1900-519-4200	Gen Govt - Postage and Freight	2,500	2,500	1,465
001-1900-519-4300	Gen Govt - Utility Services	40,000	30,000	30,737
001-1900-519-4430	Gen Govt - Equipment Rentals	-	-	-
001-1900-519-4500	Gen Govt - Insurance	276,556	250,000	151,663
001-1900-519-4610	Gen Govt - Maintenance - Bldgs & Grounds	30,000	360,000	51,846
001-1900-519-4660	Gen Govt - Maintenance - Equipment	25,000	25,000	6,022
001-1900-519-4900	Gen Govt - Other Current Charges	2,500	2,500	2,032
001-1900-519-5100	Gen Gov - Office Supplies	10,000	10,000	6,971
001-1900-519-5200	Gen Govt - Operating Supplies	30,000	19,128	23,557
001-1900-519-5500	Gen Govt - Training/Education	-	-	-
001-1900-519-5600	Gen Govt - Contingency	10,000	10,000	-
001-1900-519-6000	CAPITAL OUTLAY:			
001-1900-519-6100	Gen Gov't - Land	-	-	-
001-1900-519-6400	Gen Gov't - Machinery and Equipment	8,000	8,000	-
001-1900-519-7100	Debt Service - Principal	-	-	-
001-1900-519-7200	Debt Service - Interest	-	-	-
	Total General Government	475,556	758,128	292,278

OPERATING EXPENSE DETAIL

Department Description and Number

General Government

1900

-31

Professional Services	Cost	Explanation
Records Management	\$ 5,000	Independent Contractor
Total	\$ 5,000	

-34

Contract Services	Cost	Explanation
Code/LDC Codification	\$ 6,000	
Janitorial Services	19,000	CT Maintenance
Total	\$ 25,000	

-41

Communications	Cost	Explanation
Telephone / Internet Services City Hall & Town Hall	\$ 11,000	
Total	\$ 11,000	

-42

Postage & Freight	Cost	Explanation
General Postage	\$ 2,500	US Postal Permit/Bulk Mail Permit
Total	\$ 2,500	

OPERATING EXPENSE DETAIL

Department Description and Number

General Government

1900

-43

Utility	Cost	Explanation
Electric - City Hall and Town Hall	\$ 35,000	
Volusia County Utilities Water & Sewer Service	1,000	
City Hall & Town Hall Generator Natural Gas	4,000	
Total	\$ 40,000	

-45

Insurance	Cost	Explanation
Liability / Auto / Other	\$ 276,556	Preferred Governmental Insurance Trust (PGIT)
Total	\$ 276,556	

-46

Repair and Maintenance Services	Cost	Explanation
Pest Control/Lawn and Shrub Treatments	\$ 2,500	Lawn \$110 Qtrly; Shrubs \$100 Qtrly, other pest
Landscape Improvements	5,000	
Misc. Plumbing, Electrical Work & Irrigation repairs	22,000	General Maintenance
Fire Extinguisher Maint.	500	Annual
Software & Office Equipment Maintenance	25,000	Computer, Copier, Printer Maint (4660)
Total	\$ 55,000	

OPERATING EXPENSE DETAIL

Department Description and Number

General Government

1900

-49

Other Current Charges	Cost	Explanation
Other Charges	\$ 2,500	Glen Abbey HOA Fees 8 parcels
Total	\$ 2,500	

-51

Office Supplies	Cost	Explanation
Office Supplies	\$ 10,000	Centralized Office Supplies
Total	\$ 10,000	

-52

Operating Supplies	Cost	Explanation
Facility Operating Supplies	\$ 8,500	City Hall & Town Hall Cleaning & Maint. Supplies
Lease Payments	7,500	2 Copiers + Postage Meter
Usage Charges	6,500	2 Copiers
Misc Supplies	7,500	Cleaning / Paper Products
Total	\$ 30,000	

-56

Contingency	Cost	Explanation
Miscellaneous Charges	\$ 10,000	
Total	\$ 10,000	

-64

Contingency	Cost	Explanation
Computer Replacements	\$ 8,000	
Total	\$ 8,000	

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-1910-519-0000	INFORMATION TECHNOLOGY (IT):			
001-1910-519-1000	PERSONNEL COSTS:			
001-1910-519-1200	IT - Salaries & Wages	154,725	120,409	102,597
001-1910-519-1400	IT - Overtime	-	-	-
001-1910-519-1600	IT - Compensated Personal Le	-	-	8,584
001-1910-519-2100	IT - FICA & Medicare	11,836	9,211	7,457
001-1910-519-2200	IT - Retirement	15,473	9,929	9,060
001-1910-519-2301	IT - Life & Health Insurance	32,249	17,875	15,105
001-1910-519-2400	IT - Workers Compensation	232	212	152
001-1910-519-3000	OPERATING EXPENDTURES:			
001-1910-519-3100	IT - Professional Services	-	-	-
001-1910-519-3400	IT - Contract Services	92,400	65,800	39,855
001-1910-519-4000	IT - Travel and Per Diem	5,200	3,400	2,454
001-1910-519-4100	IT - Communications	44,380	41,840	35,781
001-1910-519-4660	IT - Equipment Maintenance	-	-	-
001-1910-519-5100	IT - Office Supplies	1,000	1,000	607
001-1910-519-5200	IT - Operating Supplies	24,305	18,605	10,224
001-1910-519-5400	IT - Pubs, Subs, and Members	700	425	440
001-1910-519-5500	IT - Training	21,350	11,850	805
001-1910-519-6000	CAPITAL OUTLAYS:			
001-1910-519-6400	IT - Machinery & Equipment	-	-	59,685
	Total IT	403,850	300,556	292,806

OPERATING EXPENSE DETAIL

Department Description and Number

Information Technology

1910

-34

Contract Services	Cost	Explanation
Municode Internet Hosting	\$ 2,700	Online Charter and Ordinance System
Website Hosting Service (FY20 is ADA)	9,800	Municode Services - Approved 5-1-19
Anti Virus/Spam/Email Arc	4,000	Annual Costs
Live Streams (Viemo)	3,400	Video Streaming for Meetings
Social Media Backup	3,500	Archiver
WebQA/GovQA FOI Software	3,500	Public Records Request Software
Contracted Assistance	8,000	Contracted Assistance
Civic APP	3,000	DeBary on the GO! Device App
Scanning /Storage of Records	5,000	Stevens and Stevens
Misc.	3,000	Emerging Tech Issues
Intranet Services	3,000	
Web Site ADA Testing	6,000	
Exempt Information F.S. 119.0725	1,500	File Backup
Exempt Information F.S. 119.0725	8,000	Phishing Training
Exempt Information F.S. 119.0725	4,000	Zero Trust
Exempt Information F.S. 119.0725	15,000	Asset Tracking
Exempt Information F.S. 119.0725	9,000	DR Backup
Total	\$ 92,400	

-40

Travel and Per Diem	Cost	Explanation
Florida Records Mgmt Assoc	\$ 800	FRMA Mileage/Travel/Meals/Hotel
Florida Local Govt Information Systems Assoc	2,000	FLGISA Mileage/Travel/Meals/Hotel
Cert Gov Chief Info Officer	800	CGICO Mileage/Travel/Meals/Hotel
Misc.	1,600	
Total	\$ 5,200	

OPERATING EXPENSE DETAIL

Department Description and Number

Information Technology

1910

-41

Communications	Cost	Explanation
Cell Phone	\$ 780	Dept Cell Phone Service
ENCO	18,000	Closed Captioning of Streaming
Internet Service - ATT Fiber 250	25,000	Internet Service 250x250 Fiber
ZOOM	200	Video Conferencing Service
Phone Call Conferencing Service	400	Dial In Phone Number for Conferece Calling
Total	\$ 44,380	

-51

Office Supplies	Cost	Explanation
Office Supplies	\$ 1,000	
Total	\$ 1,000	

-52

Operating Supplies	Cost	Explanation
Parts Replacements, Hardware	\$ 8,000	Replacement Parts / New Systems
Software for Mobile Devices	500	Office 365 Annual Licenses
Drobox	1,530	Drobox Services (9 Licenses)
Key Fob License Renewal	275	Paxon Renewal for Access Control
Office Software License Reoccurring	8,000	
Sharepoint Service Needed for Intranet	2,500	
Miscellaneous	1,000	
Exempt Information F.S. 119.0725	2,500	Firewall
Total	\$ 24,305	

OPERATING EXPENSE DETAIL

Department Description and Number

Information Technology

1910

-54

Memberships & Publications	Cost	Explanation
Florida Records Management Assoc	\$ 200	FRMA - Membership (Includes Clerk's)
Florida Local Gov Information Systems Assoc	500	FLGISA - Membership
Total	\$ 700	

-55

Training	Cost	Explanation
Florida Records Managemen Assoc	\$ 350	FRMA Registration Fees
Florida Local Govt Information Systems Assoc	1,000	FLGISA Registration Fees
Cert Gov Chief Info Officer	3,000	CGCIO Fees
Exempt Information F.S. 119.0725	15,000	City Staff Training
Misc.	2,000	Misc Training
Total	\$ 21,350	

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-2100-521-0000	LAW ENFORCEMENT SHERIFF (2100):			
001-2100-521-3000	OPERATING EXPENDTURES:			
001-2100-521-3400	Law - Contract Services	3,944,525	3,944,525	3,721,060
001-2100-521-4300	Law - Utility Services	15,000	15,000	12,194
001-2100-521-4610	Law - Maintenance - Bldgs and Grounds	12,000	12,000	9,578
001-2100-521-4660	Law - R&M - Equipment	2,000	14,000	11,845
001-2100-521-5200	Law - Operating Supplies	30,000	500	-
001-2100-521-6400	Law - Machinery & Equipment	-	-	-
	Total Law Enforcement	4,003,525	3,986,025	3,754,677

OPERATING EXPENSE DETAIL

Department Description and Number

Law Enforcement

2100

-34

Other Contractual Services	Cost	Explanation
Volusia County	\$ 3,944,525	Volusia County Sheriff Services Contract
Total	\$ 3,944,525	

-43

Utility	Cost	Explanation
Electric / Water / Gas	\$ 15,000	
Total	\$ 15,000	

-46

Repairs and Maintenance	Cost	Explanation
Building Maintenance, A/C, etc.	\$ 12,000	General maintenance, including grounds
Equipment Maintenance	2,000	
Total	\$ 14,000	

-52

Operating Supplies	Cost	Explanation
LPR's	30,000	
Total	\$ 30,000	

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-2200-522-0000	FIRE SERVICES (2200):			
001-2200-522-3000	OPERATING EXPENDTURES:			
001-2200-522-3400	Fire - Contract Services	2,190,276	2,016,269	1,943,623
001-2200-522-4100	Fire - Communications, Telephone	2,500	2,500	566
001-2200-522-4300	Fire - Utility Services	25,000	19,000	19,239
001-2200-522-4610	Fire - Maintenance - Bldgs and Grounds	20,000	10,000	16,720
001-2200-522-4660	Fire - Maintenance - Equipment	-	-	225
001-2200-522-4900	Fire - Other Current Charges and	70,000	70,000	62,000
001-2200-522-5200	Fire - Operating Supplies	7,400	12,200	80,538
001-2200-522-6000	CAPITAL OUTLAYS:			
001-2200-522-6100	Fire - Land	-	-	-
001-2200-522-6200	Fire - Buildings	-	2,200,000	127,124
001-2200-522-6400	Fire - Machinery and Equipment	80,900	714,182	-
	Total Fire Services	2,396,076	5,044,151	2,250,034

OPERATING EXPENSE DETAIL

Department Description and Number

Fire Services

2200

-34

Contract Services	Cost	Explanation
Fire services	\$ 2,190,276	Fire Services Contract with Orange City
Total	\$ 2,190,276	

-41

Communications	Cost	Explanation
Telephone Service	\$ 2,500	Internet and Phone Service
Total	\$ 2,500	

-43

Utility	Cost	Explanation
Fire Station & Volunteer Fire Station Electric	\$ 17,000	
Volusia County Utilities Water and Sewer Service	6,000	
FI Public Utilities	2,000	
Total	\$ 25,000	

-46

Repairs & Maintenance	Cost	Explanation
Fire Station and Volunteer Fire Hall	\$ 20,000	Buildings, A/C & Grounds Maintenance
Total	\$ 20,000	

-49

Other Current Charges	Cost	Explanation
Fire Hydrant Maintenance	\$ 70,000	VC annual fee for hyd maintenance
Total	\$ 70,000	

OPERATING EXPENSE DETAIL

Department Description and Number

Fire Services

2200

-52

Operating Supplies	Cost	Explanation
Operating Supplies	\$ 5,000	Fuel for Generator, etc
Computer for Inspector	2,400	
Total	\$ 7,400	

-64

Machinery & Equipment	Cost	Explanation
Truck for Inspector	80,900	
Total	\$ 80,900	

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-1500-515-0000	PLANNING SCVS (1500/2403):			
001-1500-515-1000	PERSONNEL COSTS:			
001-1500-515-1200	Planning Svcs - Salaries & Wages	246,042	234,465	199,017
001-1500-515-1400	Planning Svcs - Overtime	-	-	62
001-1500-515-1600	Planning Svcs - Compensated Personal Le	-	-	17,446
001-1500-515-2100	Planning Svcs - FICA & Medicare	18,822	17,937	15,885
001-1500-515-2200	Planning Svcs - Retirement	24,604	23,446	23,172
001-1500-515-2301	Planning Svcs - Life & Health Insurance	45,634	42,572	32,948
001-1500-515-2400	Planning Svcs - Workers Compensation	369	413	328
001-1500-515-2500	Planning Svcs - Unemployment Compensation	-	-	-
001-1500-515-3000	OPERATING EXPENDTURES:			
001-1500-515-3100	Planning Svcs - Professional Services	50,000	82,470	1,113
001-1500-515-3400	Planning Svcs - Contract Services	20,000	15,000	4,832
001-1500-515-3445	Planning Svcs - Graphic/Mapping Service	5,000	5,000	-
001-1500-515-4000	Planning Svcs - Travel and Per Diem	7,500	6,000	2,674
001-1500-515-4100	Planning Svcs - Communications	1,000	1,000	1,075
001-1500-515-4200	Planning Svcs - Postage & Freight	2,000	1,000	-
001-1500-515-4660	Planning Svcs - Equipment Maintenance	1,100	1,000	-
001-1500-515-4700	Planning Svcs - Printing and Binding	500	500	167
001-1500-515-4900	Planning Svcs - Other Current Charges	-	-	-
001-1500-515-4910	Planning Svcs - Legal Advertising	8,000	8,000	3,542
001-1500-515-5100	Planning Svcs - Office Supplies	2,000	1,700	174
001-1500-515-5200	Planning Svcs - Operating Supplies	47,750	47,750	23,849
001-1500-515-5400	Planning Svcs - Pubs, Subs, and Members	2,500	2,500	1,015
001-1500-515-5500	Planning Svcs - Training	12,500	11,500	1,811
001-1500-515-6000	CAPITAL OUTLAYS:			
001-1500-515-6400	Planning - Machinery and Equipment	-	-	-
	Total Planning Svcs	495,321	502,253	329,110

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-2401-524-0000	BUILDING PERMITTING & INSPECTION (2401):			
001-2401-524-1000	PERSONNEL COSTS:			
001-2401-524-1200	Building - Salaries & Wages	-	47,378	40,653
001-2401-524-1600	Building - Compensated Personal Le	-	-	2,273
001-2401-524-2100	Building - FICA & Medicare	-	3,624	3,284
001-2401-524-2200	Building - Retirement	-	4,738	3,425
001-2401-524-2301	Building - Life & Health Insurance	-	7,326	7,164
001-2401-524-2400	Building - Workers Compensation	-	83	66
001-2401-524-3000	OPERATING EXPENDTURES:			
001-2401-524-3110	Building - Prof. Svc. - Bldg. Dept Serv	1,200,000	720,000	1,031,827
001-2401-524-3185	Building - Prof. Svc. - Site Insp Serv	-	-	-
001-2401-524-3186	Building - Prof. Svc. - Stormwater Review Svc	2,000	2,000	-
001-2401-524-3400	Building - Contracted Services	70,000	60,000	37,386
001-2401-524-4100	Building - Communications, Telephone	5,000	2,500	3,106
001-2401-524-4300	Building - Utility Services	1,100	900	989
001-2401-524-4400	Building - Rentals	6,000	5,200	4,612
001-2401-524-4660	Building - Maintenance - Equipment/Comp	3,000	3,000	-
001-2401-524-4700	Building - Printing and Binding	500	500	999
001-2401-524-5100	Building - Office Supplies	1,500	1,500	1,548
001-2401-524-5200	Building - Operating Supplies	60,000	49,800	39,821
001-2401-522-6000	CAPITAL OUTLAYS:			
001-2401-524-6400	Building - Machinery & Equipment	-	-	-
	Total Building Permitting & Inspection	1,349,100	908,549	1,177,153

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-2402-524-0000	ZONING & CODE COMPLIANCE (2402):			
001-2402-524-1000	PERSONNEL COSTS:			
001-2402-524-1200	Code Admin - Salaries and Wages	82,624	75,414	63,916
001-2402-524-1400	Code Admin - Overtime	-	-	85
001-2402-524-1600	Code Admin - Compensated Personal Leave	-	-	5,050
001-2402-524-2100	Code Admin - FICA	6,321	5,769	5,258
001-2402-524-2200	Code Admin - Retirement	8,262	7,541	6,921
001-2402-524-2301	Code Admin - Life & Health Insurance	20,266	18,135	16,425
001-2402-524-2400	Code Admin - Workers Compensation	1,330	1,384	1,069
001-2402-524-3000	OPERATING EXPENDITURES:			
001-2402-524-3100	Code Admin - Professional Service Fees	40,000	8,000	9,302
001-2402-524-3101	Code Admin - Legal Fees	25,000	15,000	19,075
001-2402-524-3432	Code Admin - Mowing/Weedeating/Lawn care	5,000	4,000	2,910
001-2402-524-4000	Code Admin - Travel and Per Diem	1,200	1,000	-
001-2402-524-4100	Code Admin - Communications, Telephone	1,200	1,200	1,036
001-2402-524-4200	Code Admin - Postage and Freight	5,000	5,800	3,009
001-2402-524-4660	Code Admin - Maintenance - Equipment	1,200	1,000	156
001-2402-524-4700	Code Admin - Printing and Binding	2,000	2,000	672
001-2402-524-4910	Code Admin - Legal Advertising	10,000	10,000	5,229
001-2402-524-4920	Code Admin - Recording Fees	3,100	2,500	2,876
001-2402-524-5100	Code Admin - Office Supplies	400	400	206
001-2402-524-5200	Code Admin - Operating Supplies	8,000	3,500	10,271
001-2402-524-5205	Code Admin - Fuel	2,500	2,500	790
001-2402-524-5400	Code Admin - Memberships	400	200	40
001-2402-524-5500	Code Admin - Training	3,100	1,200	-
	Total Zoning & Code Compliance	226,903	166,543	154,295

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-2403-524-0000	BUSINESS TAX RECEIPTING (BTR) (2403)			
001-2403-524-1000	PERSONNEL COSTS:			
001-2403-524-1200	BTR - Salaries and Wages	-	23,083	19,319
001-2403-524-1600	BTR - Compensated Personal Leave	-	-	2,078
001-2403-524-2100	BTR - FICA	-	1,766	1,637
001-2403-524-2200	BTR - Retirement	-	2,308	2,117
001-2403-524-2301	BTR - Life & Health Insurance	-	5,408	3,715
001-2403-524-2400	BTR - Workers Compensation	-	41	28
001-2403-524-3000	OPERATING EXPENDITURES:			
001-2403-524-4000	BTR - Travel and Per Diem	-	1,500	-
001-2403-524-4200	BTR - Postage and Freight	-	3,000	423
001-2403-524-4660	BTR - Maintenance/Equipment/Software	-	1,000	-
001-2403-524-4700	BTR - Printing and Binding	-	100	-
001-2403-524-5100	BTR - Office Supplies	-	1,000	-
001-2403-524-5200	BTR - Operating Supplies	-	4,000	1,004
001-2403-524-5500	BTR - Training	-	1,000	-
	Total Business Tax Receipts	-	44,206	30,320

OPERATING EXPENSE DETAIL

Development Services

1500 / 2401 / 2402

-31

Professional Services				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Building & Permit Processing		1,200,000		Independent Contract 80/20 Split
Stormwater Review Svcs		2,000		
Professional Services	50,000		40,000	
Legal Fees			25,000	
Total	50,000	1,202,000	65,000	\$1,317,000

-34

Contract Services				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Contract Services as needed	20,000			Independent Contract Services
Digitizing Records		70,000		
Mowing & Lawncare			5,000	Independent Contract for Violations
Mapping (3445)	5,000			
Total	25,000	70,000	5,000	\$100,000

-40

Travel and Per Diem				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Training Travel, Lodging etc	7,500		1,200	Mileage, Lodging and Meals
Total	7,500	0	1,200	\$8,700

-41

Communications				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Telephone and Internet Service	1,000	5,000	1,200	Permitting based on square footage
Total	1,000	5,000	1,200	\$7,200

-42

Postage				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Postage	2,000		5,000	Certified Mailings & Bulk Mail Postage
Total	2,000	0	5,000	\$7,000

OPERATING EXPENSE DETAIL

Development Services

1500 / 2401 / 2402

-43

Utility				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Utilities		1,100		Based sq ft of 610 sq. ft. of 12,287
Total	0	1,100	0	\$1,100

-44

Rentals				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Storage Unit		6,000		
Total	0	6,000	0	\$6,000

-46

Repair and Maintenance Services				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Copier/Computer/Software Maintenance	1,100	3,000		Building Permitting/Software Maint.
Vehicle Maintenance			1,200	Neighborhood Improvement Vehicle
Total	1,100	3,000	1,200	\$5,300

-47

Printing and Binding				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Printed Materials	500	500	2,000	Maps, Permit Placards, Door Hangers and Hearing Notice Posters
Total	500	500	2,000	\$3,000

-49

Other Charges				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Legal Advertising	8,000		10,000	Legal Advertising
Recording Fees			3,100	
Total	8,000	0	13,100	\$21,100

OPERATING EXPENSE DETAIL

Development Services

1500 / 2401 / 2402

-51

Office Supplies				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Office Supplies	2,000	1,500	400	Folders, Labels, etc
Total	2,000	1,500	400	\$3,900

-52

Operating Supplies				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Operating Supplies	3,000	5,000	8,000	Business Cards, etc
GIS Software	40,000			
Gov QA	4,000			
CAD Software	750			
Fuel (5205)			2,500	Neighborhood Improvement Vehicle
Cloud Hosting		5,000		
CitizenServ		46,000		
WIPP		0		
Edmunds		4,000		
Total	47,750	60,000	10,500	\$118,250

-54

Memberships & Publications				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Am. Institute of Certified Planners (AICP)	550			Annual Memberships
Florida Assn. of Code Enforcement (FACE)			400	Annual Memberships
Florida American Planning Assn. (FAPA)	900			Annual Memberships
Congress for New Urbanization	500			Annual Memberships
TBD	550			
Total	2,500	0	400	\$2,900

-55

Training				Explanation
	Planning	Bldg Permit	Code Comp	
	1500	2401	2402	
Training / Continuing Education	12,500			Seminars/Conference Registration/Tuition Reimb \$5k
			3,100	Seminars/Conference Registration (FACE)
Total	12,500	0	3,100	\$15,600

Fund 001 - General Fund - Expenditures

FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-4100-541-0000	PUBLIC WORKS (4100):			
001-4100-541-1000	PERSONNEL COSTS:			
001-4100-541-1200	Public Works - Salaries and Wages	384,109	380,762	297,733
001-4100-541-1400	Public Works - Overtime	10,000	10,000	6,380
001-4100-541-1500	Public Works - Special Pay	-	-	-
001-4100-541-1600	Public Works - Compensated Personal Leave	-	-	48,648
001-4100-541-2100	Public Works - FICA & Medicare	30,149	29,893	25,287
001-4100-541-2200	Public Works - Retirement	39,411	39,076	36,518
001-4100-541-2301	Public Works - Life & Health Insurance	110,782	106,293	84,684
001-4100-541-2400	Public Works - Workers Compensation	29,387	33,412	25,117
001-4100-541-2500	Public Works - Unemployment Compensation	-	-	-
001-4100-541-3000	OPERATING EXPENDITURES:			
001-4100-541-3100	Public Works - Professional Service Fees	-	-	14,380
001-4100-541-3400	Public Works - Contract Services	40,000	40,000	48,132
001-4100-541-3465	Public Works - Traffic Engineering Svc	20,000	20,000	18,778
001-4100-541-4000	Public Works - Travel, Lodging, etc	2,000	800	40
001-4100-541-4100	Public Works - Communications, Telephone	20,000	15,000	4,206
001-4100-541-4300	Public Works - Utility Services	5,000	5,000	2,627
001-4100-541-4430	Public Works - Equipment Rental	10,000	5,000	4,613
001-4100-541-4610	Public Works - Maint - Bldgs and Grounds	26,000	26,000	8,896
001-4100-541-4621	Public Works - Asphalt Maint & Repair	12,000	12,000	5,019
001-4100-541-4622	Public Works - Golf Cart Program	30,000	20,000	39,547
001-4100-541-4623	Public Works - Road Resurfacing	174,991	548,465	631,938
001-4100-541-4624	Public Works - Maint-Brush Cutting	-	-	2,000
001-4100-541-4633	Public Works - Miscellaneous Work	50,000	50,000	-
001-4100-541-4637	Public Works - Irrigation Repairs	-	-	124
001-4100-541-4640	Public Works - Shoulder Repair	-	-	-
001-4100-541-4641	Public Works - Sidewalk Maintenance	-	-	-
001-4100-541-4644	Public Works - Tree Maintenance	-	-	6,400
001-4100-541-4660	Public Works - Maintenance - Equipment	50,000	35,000	29,379
001-4100-541-4666	Public Works - Railroad Crossing Signal	8,120	8,120	7,660
001-4100-541-5200	Public Works - Operating Supplies	35,000	30,000	47,993
001-4100-541-5205	Public Works - Fuel	25,000	25,000	26,209
001-4100-541-5300	Public Works - Road Materials & Supplies	-	-	-
001-4100-541-5400	Public Works - Memberships	2,000	200	-
001-4100-541-5500	Public Works - Training	5,000	4,200	1,653
001-4100-541-6000	CAPITAL OUTLAYS:			
001-4100-541-6100	Public Works - Land	-	-	-
001-4100-541-6300	Public Works - Infrastructure	-	50,000	1,117,630
001-4100-541-6400	Public Works - Machinery & Equipment	160,000	17,000	16,067
	Total Public Works	1,278,949	1,511,221	2,557,658

OPERATING EXPENSE DETAIL

Department Description and Number

Public Works

4100

-34

Contracted Services	Cost	Explanation
Volusia County Road & Bridge Contracted Svcs (340)	\$ 40,000	Road Signs, Markings, Etc
Volusia County Traffic Engineering Contract (3465)	20,000	Traffic Control Devices
Total	\$ 60,000	

-40

Travel and PerDiem	Cost	Explanation
Seminars/Training	\$ 2,000	Mileage/Meals
Total	\$ 2,000	

-41

Communications	Cost	Explanation
Cell Phones	\$ 5,000	Approx \$700 x 7
Internet Service	15,000	Security Monitoring Barwick
Total	\$ 20,000	

-43

Utilities	Cost	Explanation
Water and Electricity	\$ 5,000	Speed signs, Lake Charles pump and Barn
Total	\$ 5,000	

-44

Leases / Rentals	Cost	Explanation
Equipment Rental	\$ 10,000	
Total	\$ 10,000	

OPERATING EXPENSE DETAIL

Department Description and Number

Public Works

4100

-46

Repairs & Maintenance	Cost	Explanation
Building/Grounds Maintenance	\$ 26,000	
Asphalt Maintenance	12,000	Potholes/shoulder repair
Road Resurfacing	174,991	Select streets based on analysis
Misc Work	50,000	
Equipment Maint	50,000	
Golf Cart Program	30,000	
Railroad Crossing Signal Maintenance	8,120	CSX Railway
Total	\$ 351,111	

-52

Operating Supplies	Cost	Explanation
Blades, hoses, supplies	\$ 30,000	Risers, bricks, riprap, concrete
Uniforms	5,000	Uniforms
Fuel	25,000	Vehicles and mowers
Total	\$ 60,000	

-54

Memberships/ Publications	Cost	Explanation
Memberships / Publications	\$ 2,000	
Total	\$ 2,000	

OPERATING EXPENSE DETAIL

Department Description and Number

Public Works

4100

-55

Training	Cost	Explanation
Employee Certification	\$ 5,000	Seminars/Conferences
Total	\$ 5,000	

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Capital - Equipment	Cost	Explanation
Bucket Truck	\$ 160,000	
Total	\$ 160,000	

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-6200-562-0000	HEALTH SERVICES (6200)			
001-6200-562-3409	Mosquito Control Svcs	12,000	12,000	6,457
001-6200-562-3413	Animal Control Svcs	85,000	82,732	71,522
001-6200-562-5200	Health Svcs Operating Supplies	5,000	5,000	3,026
001-6200-562-6400	Health Svcs - Machinery & Equipment	-	-	-
	Total Health Services	102,000	99,732	81,005

OPERATING EXPENSE DETAIL

Department Description and Number

Health Services

6200

-34

Professional Services	Cost	Explanation
Mosquito Control Svcs	\$ 12,000	Volusia County Mosquito Control
Animal Control Services	65,000	
Misc	20,000	Halifax Humane Society / Vets / Etc
Total	\$ 97,000	

-52

Operating Supplies	Cost	Explanation
Animal Control Misc Supplies	\$ 5,000	
Total	\$ 5,000	

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-7201-572-0000	PARKS & RECREATION - ADMIN (7201):			
001-7201-572-1000	PERSONNEL COSTS:			
001-7201-572-1200	Parks & Rec Admin - Salaries and Wages	652,779	622,686	511,370
001-7201-572-1201	Parks & Rec Admin - Sal and Wag Temp	55,650	53,000	41,763
001-7201-572-1400	Parks & Rec Admin - Overtime	19,500	19,500	17,241
001-7201-572-1401	Parks & Rec Admin - Overtime Temp	-	-	3,235
001-7201-572-1500	Parks & Rec Admin - Special Pay	-	-	-
001-7201-572-1600	Parks & Rec Admin - Comp Personal Leave	-	-	42,560
001-7201-572-2100	Parks & Rec Admin - FICA	51,429	49,127	41,363
001-7201-572-2101	Parks & Rec Admin - FICA Temp	4,258	4,055	3,442
001-7201-572-2200	Parks & Rec Admin - Retirement	67,228	64,219	52,654
001-7201-572-2301	Parks & Rec Admin - Life & Health Insurance	163,354	155,131	112,940
001-7201-572-2400	Parks & Rec Admin - Workers Compensation	16,236	18,028	15,576
001-7201-572-2500	Parks & Rec Admin - Unemployment Comp	-	-	-
001-7201-572-3000	OPERATING EXPENDTURES:			
001-7201-572-3100	Parks & Rec Admin - Professional Services	30,000	220,000	-
001-7201-572-3400	Parks & Rec Admin - Contracted Services	73,500	51,500	61,531
001-7201-572-4000	Parks & Rec Admin - Travel & Per Diem	3,375	3,375	2,458
001-7201-572-4100	Parks & Rec Admin - Communications	9,700	9,700	5,458
001-7201-572-4200	Parks & Rec Admin - Postage	200	200	4
001-7201-572-4300	Parks & Rec Admin - Utility Services	97,600	97,600	81,138
001-7201-572-4400	Parks & Rec Admin - Building/Land Rent	300	300	600
001-7201-572-4610	Parks & Rec Admin - Maint - Bldgs/Grnds	11,500	1,500	568
001-7201-572-5100	Parks & Rec Admin - Office Supplies	1,200	1,200	856
001-7201-572-5200	Parks & Rec Admin - Operating Supplies	19,205	19,205	8,037
001-7201-572-5400	Parks & Rec Admin - Memberships	1,300	1,300	415
001-7201-572-5500	Parks & Rec Admin - Training	3,125	3,125	2,361
001-7201-572-6000	CAPITAL OUTLAYS:			
001-7201-572-6200	Parks & Rec Admin - Buildings	-	57,000	5,833
001-7201-572-6300	Parks & Rec Admin - Infrastructure	352,654	132,000	131,024
001-7201-572-6300	Parks & Rec Admin - Infrastructure	4,375,000	-	-
001-7201-572-6400	Parks & Rec Admin - Machinery & Equipment	85,000	44,500	19,810
	Total Parks & Rec Admin	6,094,093	1,628,251	1,162,238
001-7202-572-0000	RECREATION (7202):			
001-7202-572-3000	OPERATING EXPENDTURES:			
001-7202-572-3412	Recreation - Program Expense	25,000	20,000	56,165
001-7202-572-3413	Recreation - Program Expense Summer Camps	50,000	42,000	-
001-7202-572-4800	Recreation - Promotional Activities/Adve	2,000	2,000	469
001-7202-572-5200	Recreation - Operating Supplies	-	-	3,470
	Total Recreation	77,000	64,000	60,105

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-7203-572-0000	PARKS MAINTENANCE (7203):			
001-7203-572-3000	OPERATING EXPENDITURES:			
001-7203-572-3400	Parks Maint - Contract Services	30,920	24,480	1,334
001-7203-572-4430	Parks Maint - Equipment Rentals	500	500	-
001-7203-572-4610	Parks Maint - Maint - Buildings & Grnds	115,000	85,000	184,618
001-7203-572-4610	Parks Maint - Maint - Buildings & Grnds	25,000	25,000	-
001-7203-572-4610	Parks Maint - Maint - Buildings & Grnds	70,000	52,600	-
001-7203-572-4660	Parks Maint - Maint - Equipment	40,000	22,700	36,566
001-7203-572-5200	Parks Maint - Operating Supplies	84,000	72,600	82,506
001-7203-572-5205	Parks Maint - Fuel	20,000	15,000	16,820
001-7203-572-6000	CAPITAL OUTLAYS:			
001-7203-572-6400	Parks Maint - Equipment	-	-	-
	Total Parks Maintenance	385,420	297,880	321,845
001-7204-572-0000	SPECIAL EVENTS (7204):			
001-7204-572-3000	OPERATING EXPENDITURES:			
001-7204-572-3100	Special Evt - Professional Svcs	52,500	52,500	47,500
001-7204-521-3400	Special Evt - Law Contract Svcs	25,000	25,000	19,630
001-7204-572-4430	Special Evt - Equipment Rental	26,230	11,230	11,960
001-7204-572-5200	Special Evt - Operating Supplies	30,220	25,220	29,760
	Total Special Events	133,950	113,950	108,850

OPERATING EXPENSE DETAIL

Parks and Recreation

7201 / 7202 / 7203 / 7204

-31

Professional Services	Admin	Recreation	Maintenance	Special Evt	Explanation
	7201	7202	7203	7204	
4th July Event				35,000	Fireworks
4th July Event				10,000	Laser Show
Christmas Event				7,500	Laser Show
Grant Writer Exceptional ECHO	30,000				
Total	30,000	0	0	52,500	\$82,500

-34

Contract Services	Admin	Recreation	Maintenance	Special Evt	Explanation
	7201	7202	7203	7204	
Volusia County	3,500				County Water Testing
Background Screening	3,000				New and part time employees
ActiveNet	15,000				Transaction Charges
Program Expenses	30,000				Referees
Program Expenses		25,000	6,480		Other Programs/CT Maint/FKL
Program Expenses Summer Camp		50,000			
Law Enforcement				25,000	Deputy Expenses
Miller Lights	22,000				Holiday Lighting Displays
Gateway Janitorial Services			24,440		
Total	73,500	75,000	30,920	25,000	\$204,420

-40

Travel and Per Diem	Admin	Recreation	Maintenance	Special Evt	Explanation
	7201	7202	7203	7204	
Seminars/Conferences	3,375				Mileage, Lodging and Meals
Total	3,375	0	0	0	\$3,375

-41

Communications	Admin	Recreation	Maintenance	Special Evt	Explanation
	7201	7202	7203	7204	
Cell Phones	5,000				Approx \$700 x 7
Internet Service	2,400				Security Monitoring TBD
Internet Service	1,500				Gateway
Internet Service	800				Gateway Security Monitoring
Total	9,700	0	0	0	\$9,700

OPERATING EXPENSE DETAIL

Parks and Recreation

7201 / 7202 / 7203 / 7204

-42

Postage					Explanation
	Admin	Recreation	Maintenance	Special Evt	
	7201	7202	7203	7204	
Postage	200				
Total	200	0	0	0	\$200

-43

Utility					Explanation
	Admin	Recreation	Maintenance	Special Evt	
	7201	7202	7203	7204	
Utilities	70,000				Parks lighting, concession, etc
Gateway Electric	24,000				
Gateway Water	3,600				
Total	97,600	0		0	\$97,600

-44

Building/Land Rent					Explanation
	Admin	Recreation	Maintenance	Special Evt	
	7201	7202	7203	7204	
Gateway Firetower Area	300				
Equipment Rentals			500		
Equipment Rentals				1,700	Event Lighting
Equipment Rentals				9,530	Portable Restrooms, Message Boards, etc.
4th of July				15,000	
Total	300	0	500	26,230	\$27,030

-46

Repair and Maintenance Services					Explanation
	Admin	Recreation	Maintenance	Special Evt	
	7201	7202	7203	7204	
Buildings/Grounds	1,000		95,000		
Equipment Maintenance			40,000		
Trail Maintenance			25,000		
Gateway Arts Bldg			70,000		A/C, Plumbing, Floors, Audio
Gateway Pest Control	500				
Shade Cover RSP	10,000				
FKL A/C Repairs			20,000		
Total	11,500	0	250,000	0	\$261,500

OPERATING EXPENSE DETAIL

Parks and Recreation

7201 / 7202 / 7203 / 7204

-48

Promotional Activities	Admin	Recreation	Maintenance	Special Evt	Explanation
	7201	7202	7203	7204	
Marketing, promotion, advertising		2,000			
Total	0	2,000	0	0	\$2,000

-51

Office Supplies	Admin	Recreation	Maintenance	Special Evt	Explanation
	7201	7202	7203	7204	
Office Supplies	1,200				Folders, Labels, etc
Total	1,200	0	0	0	\$1,200

-52

Operating Supplies	Admin	Recreation	Maintenance	Special Evt	Explanation
	7201	7202	7203	7204	
Operating Supplies	2,000		84,000	15,620	
Lights				9,600	
HIPPO Scheduling Software	2,205				
Fuel			20,000		
FKL Amenities	15,000				Tables, Chairs, Audio
4th of July				5,000	
Total	19,205	0	104,000	30,220	\$153,425

-54

Memberships & Publications	Admin	Recreation	Maintenance	Special Evt	Explanation
	7201	7202	7203	7204	
Annual Membership	350				FRPA - P&R Director
Annual Membership	150				FRPA - Rec Coordinator
Annual Membership	70				CPRP - Rec Coordinator
Annual Membership	100				STMA - P&R Superintendent
Other	630				
Total	1,300	0	0	0	\$1,300

OPERATING EXPENSE DETAIL

Parks and Recreation

7201 / 7202 / 7203 / 7204

-55

Training					Explanation
	Admin	Recreation	Maintenance	Special Evt	
	7201	7202	7203	7204	
Training	3,125				Seminars/Conference Registration
Total	3,125	0	0	0	\$3,125

-63

Capital - Infrastructure					Explanation
	Admin	Recreation	Maintenance	Special Evt	
	7201	7202	7203	7204	
CDBG - Pavillion	62,654				
BKP - Dog Park (ECHO Project)	30,000				
Suntrail (FDOT Grant)	225,000				
BKP Concession Stand	35,000				
Alexander Island (ECHO Project)	4,375,000				
Total	4,727,654	0	0	0	\$4,727,654

-64

Capital - Equipment					Explanation
	Admin	Recreation	Maintenance	Special Evt	
	7201	7202	7203	7204	
Kabota Tractor	55,000				
Gator	30,000				
Total	85,000	0	0	0	\$85,000

City of DeBary General Fund - Capital Summary FY 24 Budget

Description	Account #	Amount	Totals
Computer Replacements - General		8,000	
Total General Govt - Machinery & Equipment	001-1900-519-6400		8,000
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Fire safety inspector truck		80,900	
Total Fire - Machinery & Equipment	001-2200-522-6400		80,900
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Bucket Truck		160,000	
Total Public Works - Machinery & Equipment	001-4100-541-6400		160,000
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CDBG - Pavillion		62,654	
BKP - Dog Park (ECHO Project)		30,000	
Suntrail (FDOT Grant)		225,000	
BKP Concession Stand		35,000	
Alexander Island (ECHO Project)		4,375,000	
Total Parks - Infrastructure	001-7201-572-6300		4,727,654
<hr/>			
Kabota Tractor		55,000	
Gator		30,000	
Total Parks - Machinery & Equipment	001-7201-572-6400		85,000
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Total General Fund Capital Requests			5,061,554

Fund 001 - General Fund - Expenditures FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
001-9002-581-9000	TRANSFERS OUT:			
001-9002-581-9120	Transfer Out - Stormwater Assessment Fund	-	-	-
001-9002-581-9125	Transfer Out - Franchise Fee Fund	-	-	-
001-9002-581-9130	Transfer Out - Econ Opp Fund 130	-	-	-
001-9002-581-9211	Transfer Out - Fire Station Debt Svc Fund 211	-	50,479	302,855
001-9002-581-9310	Transfer Out - FT FL Rd Bridge	500,000	-	-
001-9002-581-9311	Transfer Out - Fire Station	1,250,000	-	-
001-9002-581-9312	Transfer Out - FT FL Rd Improvement	240,000	-	-
	Total Transfers Out	1,990,000	50,479	302,855
001-9001-590-0000	RESERVES (9001):			
001-9001-590-9900	Reserves - Unassigned	9,161,222	8,900,813	-
001-9001-590-9901	Reserves - Assigned	-	-	-
001-9001-590-9902	Reserves - Committed	-	-	-
001-9001-590-9903	Reserves - Restricted	107,251	107,133	-
001-9001-590-9904	Reserves - Non Spendable	925	23,237	-
		9,269,398	9,031,183	-
	Total Expenditures	31,077,084	26,365,000	14,412,389
	Total Revenue	31,077,084	26,365,000	15,617,279
	Revenue Over/(Under) Expenditures	-	-	1,204,889

SPECIAL REVENUE FUNDS - REVENUES

Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual	Percent Change
Solid Waste - 101				
Revenues	2,165,000	2,018,000	1,916,018	7.3%
Balance Forward	502,728	420,000	-	19.7%
Solid Waste Total	2,667,728	2,438,000	1,916,018	9.4%
Streetlighting Districts - 105				
Revenues	527,230	513,450	512,746	2.7%
Balance Forward	411,575	365,896	-	12.5%
Streetlighting Total	938,805	879,346	512,746	6.8%
Orlandia Heights NI District - 115				
Revenues	112,575	112,575	114,117	0.0%
Balance Forward	25,000	24,975	-	0.1%
OHNID Total	137,575	137,550	114,117	0.0%
Stormwater Assessment - 120				
Revenues	1,810,000	2,520,849	2,365,221	-28.2%
Balance Forward	1,837,127	1,472,919	-	24.7%
Stormwater Util Total	3,647,127	3,993,768	2,365,221	-8.7%
Tree Preservation - 121				
Revenues	-	-	10,000	0.0%
Balance Forward	20,000	21,738	-	-8.0%
Tree Preservation Total	20,000	21,738	10,000	-8.0%
Franchise Fees - 125				
Revenues	820,000	820,000	980,804	0.0%
Balance Forward	1,269,209	1,232,169	-	3.0%
Franchise Fees Total	2,089,209	2,052,169	980,804	1.8%
New Local Option Gas Tax - 126				
Revenues	235,293	243,915	231,274	-3.5%
Balance Forward	800,000	536,000	-	0.0%
NLOGT Total	1,035,293	779,915	231,274	32.7%
Southwest Sector Mobility Fee - 127				
Revenues	200,050	200,050	557,942	0.0%
Balance Forward	642,393	300,000	-	0.0%
Mobility Fees Total	842,443	500,050	557,942	0.0%
Parks Benefit Impact Fee - 128				
Revenues	100,000	100,000	151,208	0.0%
Balance Forward	288,085	400,000	-	0.0%
Parks Benefit IF Total	388,085	500,000	151,208	-22.4%
Public Building Bene Impact Fee - 129				
Revenues	50,000	45,000	52,901	0.0%
Balance Forward	151,294	100,000	-	51.3%
Public Bldgs IF Total	201,294	145,000	52,901	38.8%
Economic Opportunity - 130				
Revenues	53,331	53,333	51,587	0.0%
Balance Forward	131,169	140,000	-	-6.3%
Econ Opp Total	184,500	193,333	51,587	-4.6%
Sp Rev Fd Total	12,152,059	11,640,869	6,943,818	4.4%

SPECIAL REVENUE FUNDS - EXPENDITURES

Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual	Percent Change
Solid Waste - 101				
Expenditures	2,150,000	2,018,000	1,819,291	6.5%
Reserves	517,728	420,000	-	23.3%
Solid Waste Total	2,667,728	2,438,000	1,819,291	9.4%
Streetlighting Districts - 105				
Expenditures	538,042	536,644	443,231	0.3%
Reserves	400,763	342,702	-	16.9%
Streetlighting Total	938,805	879,346	443,231	6.8%
Orlandia Heights NI District - 115				
Expenditures	112,575	112,575	167,170	0.0%
Reserves	25,000	24,975	-	0.1%
OHNID Total	137,575	137,550	167,170	0.0%
Stormwater Assessment - 120				
Expenditures	2,771,831	2,547,781	2,411,704	8.8%
Reserves	875,296	1,445,987	-	-39.5%
Stormwater Util Total	3,647,127	3,993,768	2,411,704	-8.7%
Tree Preservation - 121				
Expenditures	15,000	15,000	22,200	0.0%
Reserves	5,000	6,738	-	-25.8%
Tree Preservation Total	20,000	21,738	22,200	-8.0%
Franchise Fees - 125				
Expenditures	1,692,815	964,000	798,764	75.6%
Reserves	396,394	1,088,169	-	-63.6%
Franchise Fees Total	2,089,209	2,052,169	798,764	1.8%
New Local Option Gas Tax - 126				
Expenditures	760,000	754,915	-	0.7%
Reserves	275,293	25,000	-	0.0%
NLOGT Total	1,035,293	779,915	-	32.7%
Southwest Sector Mobility Fee - 127				
Expenditures	700,000	-	199,133	0.0%
Reserves	142,443	500,050	-	0.0%
Mobility Fees Total	842,443	500,050	199,133	0.0%
Parks Benefit Impact Fee - 128				
Expenditures	200,000	200,000	-	0.0%
Reserves	188,085	300,000	-	0.0%
Parks Benefit IF Total	388,085	500,000	-	-22.4%
Public Building Bene Impact Fee - 129				
Expenditures	150,000	-	-	0.0%
Reserves	51,294	145,000	-	0.0%
Public Bldgs IF Total	201,294	145,000	-	38.8%
Economic Opportunity - 130				
Expenditures	68,500	68,500	7,731	0.0%
Reserves	116,000	124,833	-	0.0%
Econ Opp Total	184,500	193,333	7,731	-4.6%
Sp Rev Fd Total	12,152,059	11,640,869	5,869,224	4.4%

Fund 101 - Solid Waste FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
101-3300-331-5010	Grant Rev - Federal Portion (FEMA)	-	-	-
101-3300-334-5000	Grant Rev - State Portion (FEMA)	-	-	-
101-3400-343-4000	Service charges - Solid Waste	2,165,000	2,018,000	1,867,079
101-3400-343-4100	Service charges - Solid Waste - Non Tax	-	-	32,599
101-3600-361-1000	Interest Income	-	-	3,541
101-3600-369-9000	Miscellaneous Income	-	-	12,799
101-3800-389-9000	Prior Year Carry Forward	502,728	420,000	-
		2,667,728	2,438,000	1,916,018
Expenditures				
101-3400-534-3400	Solid Waste - Contracted Svcs - Pickup and Recycle	1,730,000	1,638,000	1,462,455
101-3400-534-4300	Solid Waste - Utility Services - Landfill	420,000	380,000	356,836
101-3400-534-4910	Solid Waste - Legal Advertising	-	-	-
101-9002-581-9001	Transfer Out to General Fund	-	-	-
101-9001-590-9900	Reserves	517,728	420,000	-
		2,667,728	2,438,000	1,819,291
	Revenue Over/(Under) Expenditures	-	-	96,727

Fund 105 - Street Lighting Districts FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
105-0000-000-0000	SPECIAL REVENUE - ST LIGHTING			
105-1930-325-2000	Lake Marie - Non Advalorem	12,900	12,900	13,103
105-1950-325-2000	Leisure World - Non Advalorem	16,900	16,900	17,280
105-2011-325-2000	Debary West - Non Advalorem	19,700	19,700	19,803
105-2050-325-2000	Debary East - Non Advalorem	13,480	11,300	13,423
105-2060-325-2000	Summerhaven - Non Advalorem	10,900	10,900	11,049
105-2080-325-2000	Woodbound Lakes - Non Advalorem	6,900	6,900	6,237
105-2120-325-2000	Pinnacle Plaza - Non Advalorem	1,430	1,430	1,440
105-2140-325-2000	Debary Plantation - Non Advalorem	164,100	164,100	166,199
105-2150-325-2000	Eagles Nest/Glen Abby - Non Advalorem	1,000	1,000	998
105-2170-325-2000	Debary Plantation West - Non Advalorem	5,100	5,100	5,112
105-2200-325-2000	Glen Abbey - Non Advalorem	27,920	27,920	28,289
105-2260-325-2000	Debary Woods - Non Advalorem	5,250	5,250	4,021
105-2400-325-2000	Heritage Woods - Non Advalorem	1,600	1,600	1,617
105-2450-325-2000	Surrey Run - Non Advalorem	2,000	2,000	2,011
105-2460-325-2000	Reserve at Debary - Non Advalorem	5,030	5,030	5,087
105-2480-325-2000	Parkview - Non Advalorem	5,780	5,780	5,848
105-2580-325-2000	River Bluff - Non Advalorem	2,600	2,600	2,640
105-2750-325-2000	Parkview Heights - Non Advalorem	4,100	4,100	4,129
105-2760-325-2000	Pinnacle Reserve at Debary - Non Advalorem	5,080	5,080	5,137
105-2780-325-2000	Saxon Woods - Non Advalorem	24,200	24,200	24,461
105-2790-325-2000	Debary Plantation Unit17 - Non Advalorem	19,050	19,050	19,241
105-2900-325-2000	Spring Glen Unit 1-2 - Non Advalorem	7,900	7,900	7,895
105-2940-325-2000	Woodlands at Glen Abby - Non Advalorem	2,800	2,800	2,836
105-2950-325-2000	Springview Unit 2-5 - Non Advalorem	14,600	14,600	14,659
105-3030-325-2000	Buena Vista - Non Advalorem	2,230	2,230	2,239
105-3040-325-2000	Glen Abby Club - Non Advalorem	3,200	3,200	3,195
105-3080-325-2000	Springview Industrial Park - Non Advalorem	1,900	1,900	1,856
105-3330-325-2000	Riviera Bella - Non Advalorem	35,500	35,500	35,837
105-3420-325-2000	Riviera Bella 3 - Non Advalorem	6,050	6,050	6,092
105-3430-325-2000	Riviera Bella 4 - Non Advalorem	8,150	8,150	8,220
105-3460-325-2000	Riviera Bella 5 - Non Advalorem	8,160	8,160	8,258
105-3470-325-2000	Riviera Bella 6 - Non Advalorem	8,600	8,600	8,700
105-3480-325-2000	Riviera Bella 7 & 8A - Non Advalorem	13,000	13,000	13,060
105-3490-325-2000	Springview Woods Ph 1 - Non Advalorem	8,800	8,800	8,860
105-3510-325-2000	Riviera Bella 8B - Non Advalorem	6,600	6,600	6,640
105-3530-325-2000	Springview Woods Ph 3 - Non Advalorem	12,000	12,000	12,098
105-3540-325-2000	Springview Woods Ph 4 - Non Advalorem	6,750	6,750	6,778
105-3550-325-2000	Riviera Bella 8C - Non Advalorem	8,350	8,350	8,398
105-3560-325-2000	Riviera Bella 9A - Non Advalorem	6,020	6,020	-
105-3570-325-2000	Riviera Bella 9B & 9C - Non Advalorem	11,600	-	-
105-3800-000-0000	OTHER SOURCES:			
105-3800-389-9000	Prior Year Carry Forward	411,575	365,896	-
		938,805	879,346	512,746

Expenditures

105-0000-000-0000	SPECIAL REVENUE - STREET LIGHTING			
105-1930-000-0000	LAKE MARIE:			
105-1930-541-3400	Lake Marie - Contracted Services @.77 + .60/unit	641	641	540
105-1930-541-3700	Lake Marie - Contract Administration	1,290	1,290	1,290
105-1930-541-4300	Lake Marie - Utilities	11,719	10,745	9,383
105-1950-000-0000	LEISURE WORLD:			

Fund 105 - Street Lighting Districts FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
105-1950-541-3400	Leisure World - Contracted Services @.77 + .60/unit	347	347	334
105-1950-541-3700	Leisure World - Contract Administration	1,690	1,690	1,690
105-1950-541-4300	Leisure World - Utilities	19,247	16,500	14,684
105-2011-000-0000	DEBARY WEST:			
105-2011-541-3400	DeBary West - Contracted Services @.77 + .60/unit	1,049	1,050	974
105-2011-541-3700	DeBary West - Contract Administration	1,970	1,970	1,970
105-2011-541-4300	DeBary West - Utilities	18,741	17,042	14,912
105-2050-000-0000	DEBARY EAST:			
105-2050-541-3400	DeBary East - Contracted Services @.77 + .60/unit	540	541	499
105-2050-541-3700	DeBary East - Contract Administration	1,348	1,130	1,130
105-2050-541-4300	DeBary East - Utilities	10,686	9,755	8,492
105-2060-000-0000	SUMMERHAVEN:			
105-2060-541-3400	Summerhaven - Contracted Services @.77 + .60/unit	364	365	342
105-2060-541-3700	Summerhaven - Contract Administration	1,090	1,090	1,090
105-2060-541-4300	Summerhaven - Utilities	12,520	11,841	10,106
105-2080-000-0000	WOODBOUND LAKES:			
105-2080-541-3400	Woodbound Lakes - Contracted Services @.77 + .60/unit	174	174	167
105-2080-541-3700	Woodbound Lakes - Contract Admin	690	690	510
105-2080-541-4300	Woodbound Lakes - Utilities	5,851	5,531	4,715
105-2120-000-0000	PINNACLE PLAZA:			
105-2120-541-3400	Pinnacle Plaza - Contracted Services @.77 + .60/unit	7	7	7
105-2120-541-3700	Pinnacle Plaza - Contract Administration	143	143	143
105-2120-541-4300	Pinnacle Plaza - Utilities	688	647	549
105-2140-000-0000	DEBARY PLANTATION:			
105-2140-541-3400	DeBary Plantation - Contracted Services @.77 + .60/unit	1,526	1,526	1,470
105-2140-541-3700	DeBary Plantation - Contract Admin	16,410	16,410	16,410
105-2140-541-4300	DeBary Plantation - Utilities	130,170	154,935	120,684
105-2150-000-0000	EAGLES NEST/GLEN ABBY:			
105-2150-541-3400	Eagles Nest/Glen Abbey - Contracted Serv @.77 + .60/unit	22	22	21
105-2150-541-3700	Eagles Nest/Glen Abbey - Contract Admin	100	100	100
105-2150-541-4300	Eagles Nest/Glen Abbey - Utilities	1,254	1,202	1,013
105-2170-000-0000	DEBARY PLANTATION WEST:			
105-2170-541-3400	DeBary Plantation West - Cont Serv @.77 + .60/unit	162	162	154
105-2170-541-3700	DeBary Plantation West - Contract Admin	510	510	510
105-2170-541-4300	DeBary Plantation West - Utilities	5,943	5,650	4,824
105-2200-000-0000	GLEN ABBEY:			
105-2200-541-3400	Glen Abbey - Contracted Services @.77 +.60/unit	619	619	597
105-2200-541-3700	Glen Abbey - Contract Administration	2,792	2,792	2,792
105-2200-541-4300	Glen Abbey - Utilities	30,288	28,988	25,203
105-2260-000-0000	DEBARY WOODS:			
105-2260-541-3400	DeBary Woods - Contracted Services @.77 + .60/unit	130	130	125
105-2260-541-3700	DeBary Woods - Contract Administration	525	503	400
105-2260-541-4300	DeBary Woods - Utilities	5,269	5,096	4,338
105-2400-000-0000	HERITAGE WOODS:			
105-2400-541-3400	Heritage Woods - Contracted Services @.77 + .60/unit	53	53	51
105-2400-541-3700	Heritage Woods - Contract Admin	160	160	160
105-2400-541-4300	Heritage Woods - Utilities	2,026	2,033	1,723
105-2450-000-0000	SURREY RUN:			
105-2450-541-3400	Surrey Run - Contracted Services @.77 + .60/unit	70	70	67
105-2450-541-3700	Surrey Run - Contract Administration	200	200	200
105-2450-541-4300	Surrey Run - Utilities	2,143	2,060	1,778
105-2460-000-0000	RESERVE AT DEBARY:			
105-2460-541-3400	Reserve At DeBary - Contracted Services @.77 + .60/unit	121	121	116
105-2460-541-3700	Reserve At DeBary - Contract Admin	503	503	503
105-2460-541-4300	Reserve At DeBary - Utilities	4,134	3,868	3,285

Fund 105 - Street Lighting Districts FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
105-2480-000-0000	PARKVIEW:			
105-2480-541-3400	Parkview - Contracted Services @.77 + .60/unit	111	111	107
105-2480-541-3700	Parkview - Contract Administration	578	578	578
105-2480-541-4300	Parkview - Utilities	6,303	6,033	5,179
105-2580-000-0000	RIVER BLUFF:			
105-2580-541-3400	River Bluff - Contracted Services @.77 + .60/unit	60	60	53
105-2580-541-3700	River Bluff - Contract Administration	260	260	260
105-2580-541-4300	River Bluff - Utilities	2,847	2,667	2,308
105-2750-000-0000	PARKVIEW HEIGHTS:			
105-2750-541-3400	Parkview Heights - Contracted Services @.77 + .60/unit	73	73	70
105-2750-541-3700	Parkview Heights - Contract Admin	410	410	410
105-2750-541-4300	Parkview Heights - Utilities	4,590	4,343	3,947
105-2760-000-0000	PINNACLE RESERVE AT DEBARY:			
105-2760-541-3400	Pinnacle Reserve At Debary - Cont Serv @.77 + .60/unit	133	132	128
105-2760-541-3700	Pinnacle Reserve - Contract Admin	508	508	508
105-2760-541-4300	Pinnacle Reserve At Debary - Utilities	5,062	4,845	4,123
105-2780-000-0000	SAXON WOODS:			
105-2780-541-3400	Saxon Woods - Contracted Services@.77 + .60/unit	430	430	414
105-2780-541-3700	Saxon Woods - Contract Administration	2,420	2,420	2,420
105-2780-541-4300	Saxon Woods - Utilities	23,983	21,398	19,433
105-2790-000-0000	DEBARY PLANTATION UNITS 17:			
105-2790-541-3400	Debary Plantation Units 17 - Contr Serv @.77 + .60/unit	200	200	193
105-2790-541-3700	DeBary Plantation Unit 17-Contract Admin	1,905	1,905	1,905
105-2790-541-4300	Debary Plantation Units 17 - Utilities	15,797	15,220	13,750
105-2900-000-0000	SPRING GLEN UNITS 1 & 2:			
105-2900-541-3400	Spring Glen Units 1 & 2 - Cont Serv @.77 + .60/unit	156	156	150
105-2900-541-3700	Spring Glen Unit 1-2 - Contract Admin	790	790	790
105-2900-541-4300	Spring Glen Units 1 & 2 - Utilities	7,520	7,221	6,301
105-2940-000-0000	WOODLANDS AT GLEN ABBY:			
105-2940-541-3400	Woodlands At Glen Abbey - Cont Serv @.77 + .60/unit	67	67	65
105-2940-541-3700	Woodlands at Glen Abbey - Contract Admin	280	280	280
105-2940-541-4300	Woodlands At Glen Abbey - Utilities	3,450	3,274	2,786
105-2950-000-0000	SPRINGVIEW UNITS 2-5:			
105-2950-541-3400	Springview Units 2-5 - Contracted Serv @.77 + .60/unit	379	379	366
105-2950-541-3700	Springview Unit 2-5 - Contract Admin	1,460	1,460	1,460
105-2950-541-4300	Springview Units 2-5 - Utilities	16,447	15,801	13,619
105-3030-000-0000	BUENA VISTA:			
105-3030-541-3400	Buena Vista - Contracted Services @.77 + .60/unit	60	60	50
105-3030-541-3700	Buena Vista - Contract Administration	223	223	223
105-3030-541-4300	Buena Vista - Utilities	1,825	1,664	1,459
105-3040-000-0000	GLEN ABBEY CLUB:			
105-3040-541-3400	Glen Abbey Club - Contracted Services @.77 + .60/unit	48	48	46
105-3040-541-3700	Glen Abbey Club - Contract Admin	320	320	320
105-3040-541-4300	Glen Abbey Club - Utilities	3,199	3,089	2,745
105-3080-000-0000	SPRINGVIEW INDUSTRIAL PARK:			
105-3080-541-3400	Springview Industrial Park - Cont Serv @.77 + .60/unit	33	32	48
105-3080-541-3700	Springview Industrial Pk-Contract Admin	190	190	190
105-3080-541-4300	Springview Industrial Pk-Utilities	2,027	1,862	1,618
105-3330-000-0000	RIVIERA BELLA:			
105-3330-541-3400	Riviera Bella - Contracted Services @.77 + .60/unit	284	283	273
105-3330-541-3700	Riviera Bella - Contract Administration	3,550	3,550	3,550
105-3330-541-4300	Riviera Bella - Utilities	33,312	32,142	29,032
105-3420-000-0000	RIVIERA BELLA PHASE 3:			
105-3420-541-3400	Riviera Bella 3 - Contracted Services @.77 + .60/unit	52	53	50
105-3420-541-3700	Riviera Bella 3 - Contract Administration	605	605	605

Fund 105 - Street Lighting Districts FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
105-3420-541-4300	Riviera Bella 3 - Utilities	5,570	5,373	4,844
105-3430-000-0000	RIVIERA BELLA PHASE 4:			
105-3430-541-3400	Riviera Bella 4 - Contracted Services @.77 + .60/unit	64	67	62
105-3430-541-3700	Riviera Bella 4 - Contract Administration	815	815	815
105-3430-541-4300	Riviera Bella 4 - Utilities	7,272	7,010	6,329
105-3460-000-0000	RIVIERA BELLA PHASE 5:			
105-3460-541-3400	Riviera Bella 5 - Contracted Services @.77 + .60/unit	71	71	68
105-3460-541-3700	Riviera Bella 5 - Contract Administration	816	816	816
105-3460-541-4300	Riviera Bella 5 - Utilities	7,698	7,419	6,700
105-3470-000-0000	RIVIERA BELLA PHASE 6:			
105-3470-541-3400	Riviera Bella 6 - Contracted Services @.77 + .60/unit	48	48	46
105-3470-541-3700	Riviera Bella 6 - Contract Administration	860	860	860
105-3470-541-4300	Riviera Bella 6 - Utilities	8,109	7,828	7,057
105-3480-000-0000	RIVIERA BELLA PHASE 7 & 8A:			
105-3480-541-3400	Riviera Bella 7 & 8A - Contracted Services @.77 + .60/unit	110	115	105
105-3480-541-3700	Riviera Bella 7 & 8A - Contract Administration	1,300	1,300	1,300
105-3480-541-4300	Riviera Bella 7 & 8A - Utilities	11,948	11,550	10,416
105-3490-000-0000	SPRINGVIEW WOODS PH 1:			
105-3490-541-3400	Springview Woods Ph 1 - Contracted Services @.77 + .60/u	67	70	65
105-3490-541-3700	Springview Woods Ph 1 - Contract Administration	880	880	880
105-3490-541-4300	Springview Woods Ph 1 - Utilities	8,013	7,683	6,943
105-3510-000-0000	RIVIERA BELLA PHASE 8B:			
105-3510-541-3400	Riviera Bella 8B - Contracted Services @.77 + .60/unit	63	64	61
105-3510-541-3700	Riviera Bella 8B - Contract Administration	660	660	660
105-3510-541-4300	Riviera Bella 8B - Utilities	5,981	5,782	5,216
105-3530-000-0000	SPRINGVIEW WOODS PH 3:			
105-3530-541-3400	Springview Woods Ph 3 - Contracted Services @.77 + .60/u	67	65	65
105-3530-541-3700	Springview Woods Ph 3 - Contract Administration	1,200	1,200	1,200
105-3530-541-4300	Springview Woods Ph 3 - Utilities	8,589	10,362	2,262
105-3540-000-0000	SPRINGVIEW WOODS PH 4:			
105-3540-541-3400	Springview Woods Ph 4 - Contracted Services @.77 + .60/u	66	64	64
105-3540-541-3700	Springview Woods Ph 4 - Contract Administration	675	675	675
105-3540-541-4300	Springview Woods Ph 4 - Utilities	3,497	5,782	1,074
105-3550-000-0000	RIVIERA BELLA PHASE 8C:			
105-3550-541-3400	Riviera Bella 8C - Contracted Services @.77 + .60/unit	63	62	62
105-3550-541-3700	Riviera Bella 8C - Contract Administration	835	835	835
105-3550-541-4300	Riviera Bella 8C - Utilities	7,683	7,326	1,891
105-3560-000-0000	RIVIERA BELLA PHASE 9A:			
105-3560-541-3400	Riviera Bella 9A - Contracted Services @.77 + .60/unit	67	68	-
105-3560-541-3700	Riviera Bella 9A - Contract Administration	601	602	-
105-3560-541-4300	Riviera Bella 9A - Utilities	5,275	5,148	-
105-3570-000-0000	RIVIERA BELLA PHASE 9B & 9C:			
105-3570-541-3400	Riviera Bella 9B & 9C - Contracted Services @.77 + .60/unit	142	-	-
105-3570-541-3700	Riviera Bella 9B & 9C - Contract Administration	1,160	-	-
105-3570-541-4300	Riviera Bella 9B & 9C - Utilities	9,905	-	-
105-9001-590-0000	RESERVES (9001):			
105-9001-590-9900	Reserves	400,763	342,702	-
		938,805	879,346	443,231
	Revenue Over/(Under) Expenditures	-	-	69,515

Fund 115 - Orlandia Heights Neighborhood Improvement District FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
115-0000-000-0000	SPECIAL REV - ORLANDIA HGTS			
115-3200-000-0000	SPECIAL ASSESSMENTS:			
115-3200-325-2000	Special Assessment	112,575	112,575	114,117
115-3200-325-2100	Special Assessment - Non Tax	-	-	-
115-3600-361-1000	Interest Income	-	-	-
115-3600-369-0000	Miscellaneous Revenues	-	-	-
115-3800-389-9000	Prior Year Carry Forward	25,000	24,975	-
		137,575	137,550	114,117
Expenditures				
115-0000-000-0000	SPECIAL REV - ORLANDIA HGTS			
115-4100-541-3000	OPERATING EXPENDITURES:			
115-4100-541-3100	Orlandia Hgts - Professional Services	2,000	2,700	-
115-4100-541-3400	Orlandia Hgts - Contract Services	24,000	24,000	23,521
115-4100-541-4000	Orlandia Hgts - Travel	100	100	-
115-4100-541-4200	Orlandia Hgts - Postage	250	250	-
115-4100-541-4500	Orlandia Hgts - Insurances	4,500	5,000	5,036
115-4100-541-4610	Orlandia Hgts - Maint - Bldgs & Grounds	500	500	-
115-4100-541-4700	Orlandia Hgts - Printing and Binding	250	250	-
115-4100-541-4900	Orlandia Hgts - Other Current Charges	250	-	-
115-4100-541-5100	Orlandia Hgts - Office Supplies	200	250	-
115-4100-541-5200	Orlandia Hgts - Operating Supplies	200	200	224
115-4100-541-5300	Orlandia Hgts - Road Mat'ls & Supplies	70,325	69,325	138,389
115-4100-541-5600	Orlandia Hgts - Contingency	10,000	10,000	-
115-9001-590-0000	RESERVES:			
115-9001-590-9900	Reserves	25,000	24,975	-
		137,575	137,550	167,170
	Revenue Over/(Under) Expenditures	-	-	(53,053)

Fund 120 - Stormwater Management FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
120-0000-000-0000	SPECIAL REV - STORMWATER			
120-3200-325-2000	Stormwater Assessment	1,810,000	1,770,849	1,880,821
120-3300-334-3000	Grant - State - Physical Environment	-	750,000	265,000
120-3300-337-3000	Grant - Local Govt - Physical Envir	-	-	201,665
120-3800-000-0000	OTHER SOURCES:			
120-3800-381-0001	Transfer In - GF	-	-	-
120-3200-325-2100	Stormwater Assessment - Non Tax	-	-	9,952
120-3600-361-1000	Interest Income	-	-	7,783
120-3600-369-9000	Miscellaneous Revenues	-	-	-
120-3800-385-0000	Proceeds - Refunding Bond	-	-	-
120-3800-389-9000	Prior Year Carry Forward	1,837,127	1,472,919	-
		3,647,127	3,993,768	2,365,221

Fund 120 - Stormwater Management FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Expenditures				
120-0000-000-0000	SPECIAL REV - STORMWATER			
120-3700-537-0000	CONSERVATION & RESOURCE MGMT			
120-3700-537-3400	Aquatic Weed Control - Contract Svcs	7,500	7,500	3,284
120-3800-538-0000	STORMWATER MGT & FLOOD CONTROL:			
120-3800-538-1000	PERSONNEL COSTS:			
120-3800-538-1200	Salaries and Wages	361,439	375,154	311,599
120-3800-538-1400	Overtime	10,000	10,000	6,309
120-3800-538-1600	Compensated Personal Leave	-	-	44,859
120-3800-538-2100	FICA	28,415	29,464	27,118
120-3800-538-2200	Retirement	37,144	38,515	35,232
120-3800-538-2301	Life & Health Insurance	97,019	88,590	75,428
120-3800-538-2400	Workers Comp	23,394	28,424	21,554
120-3800-538-3000	OPERATING EXPENDITURES:			
120-3800-538-3100	Mgt & Flood - Professional Service Fees	-	-	-
120-3800-538-3101	Mgt & Flood - Legal Fees	-	-	-
120-3800-538-3105	Mgt & Flood - Professional Fees/Engineer	25,000	25,000	3,041
120-3800-538-3107	Mgt & Flood - CEI/Inspection Services	10,000	10,000	-
120-3800-538-3400	Mgt & Flood - Contract Svcs	16,000	16,000	13,113
120-3800-538-3420	Mgt & Flood - Mandatory Lake Monitoring	70,000	70,000	73,236
120-3800-538-4000	Mgt & Flood - Travel and Per Diem	300	300	83
120-3800-538-4100	Mgt & Flood - Communications, Telephone	12,000	12,000	1,206
120-3800-538-4300	Mgt & Flood - Utility Services	15,000	15,000	7,046
120-3800-538-4430	Mgt & Flood - Equipment Rentals	7,000	7,000	6,302
120-3800-538-4500	Mgt & Flood - Insurance	-	-	-
120-3800-538-4610	Mgt & Flood - R & M Projects	250,000	145,000	296,886
120-3800-538-4660	Mgt & Flood - Maintenance - Equipment	27,500	27,500	21,462
120-3800-538-4900	Mgt & Flood - Other Current Charges&Obli	15,000	15,000	500
120-3800-538-5100	Mgt & Flood - Office Supplies	2,000	2,000	819
120-3800-538-5200	Mgt & Flood - Operating Supplies	20,165	20,165	17,921
120-3800-538-5205	Mgt & Flood - Fuel	22,000	22,000	17,105
120-3800-538-5400	Mgt & Flood - Pubs, Subs & Memberships	1,000	1,000	650
120-3800-538-5500	Mgt & Flood - Training	1,100	1,100	882
120-3800-538-6000	CAPITAL OUTLAYS:			
120-3800-538-6100	Mgt & Flood - Land	500,000	-	-
120-3800-538-6300	Mgt & Flood - Infra Capital Projects	500,000	870,000	692,066
120-3800-538-6400	Mgt & Flood - Machinery and Equipment	-	-	19,953
120-3800-538-7000	DEBT SERVICE:			
120-3800-538-7100	Mgt & Flood - Debt Service Principal	656,000	642,000	633,000
120-3800-538-7200	Mgt & Flood - Debt Service Interest	56,855	69,069	81,049
120-3800-538-7300	Mgt & Flood - Other Debt Service Costs	-	-	-
120-9002-581-9001	Transfer Out to General Fund	-	-	-
120-9001-590-9900	Reserves	875,296	1,445,987	-
		3,647,127	3,993,768	2,411,704
	Revenue Over/(Under) Expenditures	-	-	(46,483)

OPERATING EXPENSE DETAIL

Fund 120 - STORMWATER

Stormwater

3700 / 3800

-31

Professional Services	Cost	Explanation
Engineering Services	\$ 25,000	Review & Process Plans, NPDES, SJRWMD Mtgs
CEI / Inspection Svcs	10,000	Construction Engineering & Inspections
Total	\$ 35,000	

-34

Contracted Services	Cost	Explanation
Lake Monitoring	\$ 70,000	Required Contract
NAVA Fees	16,000	NAVA Tax Collector / Appraiser Fees
Total	\$ 86,000	

-40

Travel	Cost	Explanation
TBD	\$ 300	Stormwater Certifications
Total	\$ 300	

-41

Communications	Cost	Explanation
Cell Phones	\$ 1,250	Verizon Wireless
Internet Service	10,750	
Total	\$ 12,000	

-43

Utilities	Cost	Explanation
Electricity	\$ 15,000	Pumps
Total	\$ 15,000	

OPERATING EXPENSE DETAIL

Fund 120 - STORMWATER

Stormwater

3700 / 3800

-44

Rentals	Cost	Explanation
Equipment	\$ 7,000	
Total	\$ 7,000	

-46

Repairs & Maintenance	Cost	Explanation
Infrastructure	\$ 250,000	Pipe replacement, flume repairs, restoration
Equipment Maint	27,500	
Total	\$ 277,500	

-49

Other Current Charges & Oblig	Cost	Explanation
Other charges	\$ 15,000	Pump station costs/maint
Total	\$ 15,000	

-51

Office Supplies	Cost	Explanation
Office Supplies	\$ 2,000	Folders, toner, paper
Total	\$ 2,000	

-52

Operating Supplies	Cost	Explanation
Operating Supplies	\$ 20,165	Risers, bricks, riprap, concrete, uniforms
Fuel	22,000	Vehicles and mowers
Total	\$ 42,165	

OPERATING EXPENSE DETAIL

Fund 120 - STORMWATER

Stormwater

3700 / 3800

-54

Memberships/Dues	Cost	Explanation
Florida Stormwater Assoc	\$ 1,000	
Total	\$ 1,000	

-55

Training	Cost	Explanation
Staff TBD	\$ 1,100	Stormwater Certifications
Total	\$ 1,100	

-61

Capital - Land	Cost	Explanation
Benson Junction, Dirksen	500,000	
Total	\$ 500,000	

-63

Capital - Infrastructure	Cost	Explanation
James Pond Pump	500,000	
Total	\$ 500,000	

OPERATING EXPENSE DETAIL

Fund 120 - STORMWATER

Stormwater

3700 / 3800

-71

Debt Service - Principal	Cost	Explanation
Stormwater Bond Series 2012	\$ 340,000	
Stormwater Bond Series 2021	316,000	
Total	\$ 656,000	

-72

Debt Service - Interest	Cost	Explanation
Stormwater Bond Series 2012	\$ 28,892	
Stormwater Bond Series 2021	27,963	
Total	\$ 56,855	

Fund 121 - Tree Preservation FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
121-0000-000-0000	SPECIAL REV - TREE TRUST			
121-3300-331-9000	Federal Grant - Other	-	-	10,000
121-3400-341-9200	Tree - Planning Development	-	-	-
121-3500-351-1500	S/R - Code Enforcement F & F	-	-	-
121-3600-361-1000	Interest Income	-	-	-
121-3600-366-0000	S/R - Donations/Contributions	-	-	-
121-3800-389-9000	Prior Year Carry Forward	20,000	21,738	-
		20,000	21,738	10,000
Expenditures				
121-0000-000-0000	SPECIAL REVENUE - TREE TRUST FUND			
121-3900-539-4644	Tree Maintenance	-	-	-
121-3900-539-5250	Garden & Nursery Supplies	15,000	15,000	22,200
121-9000-590-6200	Buildings	-	-	-
121-9000-590-6300	Infrastructure	-	-	-
121-9002-581-9001	Transfer Out to General Fund	-	-	-
121-9001-590-9900	Reserves	5,000	6,738	-
		20,000	21,738	22,200
	Revenue Over/(Under) Expenditures	-	-	(12,200)

Fund 125 - Franchise Fees FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
125-0000-000-0000	SPECIAL REV - ELECTRIC/STR			
125-3200-323-1000	Franchise Fees - Electric	800,000	800,000	957,576
125-3200-323-4000	Franchise Fees - Gas	20,000	20,000	23,228
125-3600-369-0000	Miscellaneous Income	-	-	-
125-0000-000-0001	Transfer In from General Fund	-	-	-
125-3800-389-9000	Prior Years Carry Forward	1,269,209	1,232,169	-
		2,089,209	2,052,169	980,804
Expenditures				
125-0000-000-0000	SPECIAL REVENUE - ELECTRIC/STR			
125-4100-541-4300	Pub Works Spc Rev - Utility Services	30,000	30,000	13,008
125-4100-541-4301	Pub Works Spc Rev - Arterial Lighting	180,000	180,000	153,341
125-4100-541-4302	Pub Works Spc Rev - Traffic Signal Utili	4,000	4,000	3,670
125-4100-541-4641	Pub Works Spc Rev - Sidewalk Maintenance	50,000	50,000	28,745
125-4100-541-6000	CAPITAL OUTLAYS:			
125-4100-541-6300	Franchise - Infrastructure - Sidewalks	100,000	100,000	-
125-9001-590-9900	Reserves	396,394	1,088,169	-
125-9002-581-9312	Transfer Out to FT FL RD Improvement	700,000	-	-
125-9002-581-9001	Transfer Out to General Fund	628,815	600,000	600,000
125-9002-581-9130	Transfer Out to Econ Opp Fund	-	-	-
		2,089,209	2,052,169	798,764
	Revenue Over/(Under) Expenditures	-	-	182,040

Fund 126 - Local Option Gas Tax FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
126-0000-000-0000	SPECIAL REV - NLOGT			
126-3100-312-4200	New Local Option Gas Tax	235,293	243,915	231,274
126-3600-369-9000	Miscellaneous Revenues	-	-	-
126-3800-389-9000	Prior Years Carry Forward	800,000	536,000	-
		1,035,293	779,915	231,274
Expenditures				
126-0000-000-0000	SPECIAL REV - NEW LOCAL OPTION GAS TAX			
126-4100-541-4623	Road Resurfacing	-	754,915	-
126-4100-541-6300	Infrastructure	-	-	-
126-9002-581-9001	Transfer to General Fund (Road Resurface)	-	-	-
126-9002-581-9312	Transfer to FT FL RD Improvement	760,000	-	-
126-9001-590-9900	Reserves	275,293	25,000	-
		1,035,293	779,915	-
	Revenue Over/(Under) Expenditures	-	-	231,274

Fund 127 - Southwest Sector Mobility Fee Trust Fund FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
127-3200-324-3100	Impact Fees - Mobility Residential	200,000	200,000	510,906
127-3200-324-3200	Impact Fees - Mobility Commercial	-	-	-
127-3600-361-1000	Interest Income	50	50	2,036
127-3600-369-9000	Miscellaneous Revenue	-	-	45,000
127-3800-389-9000	Prior Year Carry Forward	642,393	300,000	-
		842,443	500,050	557,942
Expenditures				
127-4100-541-6300	Infrastructure - Mobility	-	-	73,382
127-4100-541-4900	Other Current Chg & Oblig - Mobility Fee Credits	-	-	125,751
127-9002-581-9312	Transfer to FT FL RD Improvement	700,000	-	-
127-9001-590-9900	Reserves	142,443	500,050	-
		842,443	500,050	199,133
	Revenue Over/(Under) Expenditures	-	-	358,809

Fund 128 - Park Benefit Impact Fee FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
128-0000-000-0000	TRUST FUND - PARKS BENEFIT:			
128-3200-324-6100	Impact Fees - Rec Residential	100,000	100,000	149,517
128-3200-324-6200	Impact Fees - Rec Commercial	-	-	-
128-3600-361-1000	Interest Income	-	-	1,691
128-3800-389-9000	Prior Year Carry Forward	288,085	400,000	
		388,085	500,000	151,208
Expenditures				
128-7201-572-4900	Other Current Chgs - Parks Impact Fee Credits	100,000	200,000	-
128-7201-572-6300	Parks - Infrastructure	100,000	-	-
128-9001-590-9900	Reserves	188,085	300,000	-
128-9002-581-9001	Transfer Out to General Fund	-	-	-
		388,085	500,000	-
	Revenue Over/(Under) Expenditures	-	-	151,208

Fund 129 - Public Buildings Benefit Impact Fee FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
129-0000-000-0000	TRUST FUND - PUBLIC BUILDINGS:			
129-3200-324-7100	Impact Fees - Public Bldg Re	45,000	40,000	52,517
129-3200-324-7200	Impact Fees - PB Commercial	5,000	5,000	-
129-3600-361-1000	Interest Income	-	-	384
129-3800-389-9000	Prior Year Carry Forward	151,294	100,000	
		201,294	145,000	52,901
Expenditures				
129-9001-590-9900	Reserves	51,294	145,000	-
129-1900-519-6200	Buildings - General Government	-	-	-
129-1900-519-6300	General Gov't - Buildings Infrastructure	-	-	-
129-9002-581-9311	Transfer Out - Fire Station	150,000	-	-
		201,294	145,000	-
	Revenue Over/(Under) Expenditures	-	-	52,901

Fund 130 - Economic Opportunity FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
130-3100-316-0000	Business Tax Receipts - City	32,000	32,000	31,449
130-3100-316-0010	Business Tax Receipts - County	21,331	21,333	20,138
130-3600-369-9000	Miscellaneous Income	-	-	-
130-3800-381-0001	Interfund Transfer from General Fund	-	-	-
130-3800-381-0125	Interfund Transfer from Franchise Fee Fund	-	-	-
130-3800-389-9000	Prior Years Carry Forward	131,169	140,000	-
		184,500	193,333	51,587
Expenditures				
130-5500-559-6100	Economic Opportunity - Land	-	-	-
130-9001-590-9900	Reserves	116,000	124,833	-
130-9002-581-9001	Transfer to General Fund (15%)	8,500	8,500	7,731
130-9002-594-8200	Payments to Private Org. - Grants	60,000	60,000	-
130-9002-594-8201	Payments to Private Org. - Job Incentive	-	-	-
130-9002-594-8202	Payments to Private Org. - Develop Incentive	-	-	-
		184,500	193,333	7,731
	Revenue Over/(Under) Expenditures	-	-	43,856

Fund 210 - Debt Service FT FL Road Area SAD FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
210-0000-000-0000	Debt Svc - FT FL Rd Area SAD			
210-3200-325-1000	Special Assessments - Capital Improvement	-	-	74,753
210-3800-389-4000	Donations - Other Sources	-	-	-
210-3800-389-9000	Prior Year Carry Forward	-	25,800	-
		-	25,800	74,753
Expenditures				
210-3300-533-7000	DEBT SERVICE:			
210-3300-533-7100	Debt Service Principal	-	25,000	84,000
210-3300-533-7200	Debt Service Interest	-	209	1,119
210-9002-581-9001	Transfer Out - General Fund	-	591	-
210-9001-590-9900	Reserves	-	-	-
		-	25,800	85,119
	Revenue Over/(Under) Expenditures	-	-	(10,366)

Fund 211 - Debt Service Fire Station FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
211-0000-000-0000	Debt Svc - Fire Station			
211-3800-381-0001	Transfer In - GF	-	50,479	302,855
211-3800-381-0311	Transfer In - Fire Station	-	-	-
211-3800-384-0000	Loan Proceeds	-	-	-
211-3800-389-9000	Prior Year Carry Forward	-	249,965	-
		-	300,444	302,855
Expenditures				
211-3300-522-7000	DEBT SERVICE:			
211-2200-522-7100	Debt Service Principal	-	298,000	293,000
211-2200-522-7200	Debt Service Interest	-	2,444	7,290
211-2200-522-7300	Other Debt Service Costs	-	-	-
211-9001-590-9900	Reserves	-	-	-
		-	300,444	300,290
	Revenue Over/(Under) Expenditures	-	-	2,565

Fund 300 - ARPA Capital Projects FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
300-3300-000-0000	INTERGOVERNMENTAL REV:			
300-3300-331-3610	Grant - Federal - ARPA	-	670,687	10,000,000
300-3600-369-9000	Miscellaneous Revenues	-	-	-
300-3800-389-9000	Prior Years Carry Forward	2,800,000	9,000,000	-
		2,800,000	9,670,687	10,000,000
Expenditures				
300-1900-519-3200	Accounting & Auditing	-	-	9,030
300-3800-538-6100	Stormwater - Land	-	-	120,197
300-3800-538-6300	Stormwater - Infrastructure	200,000	3,670,687	750,272
300-4100-541-6300	Transportation - Infrastructure	-	-	144,972
300-9000-590-6100	Public Works - Infrastructure	-	-	9,295
300-9002-581-9311	Transfer Out - Fire Station	2,500,000	-	-
300-9002-581-9312	Transfer Out - FT FL RD Improvement	100,000	-	-
300-9001-590-9900	Reserves	-	6,000,000	-
		2,800,000	9,670,687	1,033,766
	Revenue Over/(Under) Expenditures	-	-	8,966,234

Fund 310 - FT FL Rd Bridge FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
310-0000-000-0000	FT FL RD Bridge			
310-3300-334-4900	Grant - State - Other Transportation	1,000,000	-	-
310-3600-366-0000	Contributions/Donations Private Sources	500,000	-	-
310-3800-381-0001	Transfer In from General Fund	500,000	-	-
310-3800-384-0000	Debt Proceeds	-	-	-
310-3800-389-9000	Prior Year Cash Forward	-	-	-
		2,000,000	-	-
Expenditures				
310-9330-533-4900	Water Svcs - Other Current Charges	-	-	-
310-4100-541-6300	Transportation - Infrastructure	2,000,000	-	-
310-9001-590-9900	Reserves	-	-	-
310-9002-581-9210	Transfer to Debt Svc - FT FL RD Special	-	-	-
		2,000,000	-	-
	Revenue Over/(Under) Expenditures	-	-	-

Fund 311 - Fire Station FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
311-0000-000-0000	Fire Station #39			
311-3300-334-2000	Grant - State - Public Safety	1,250,000		
311-3800-381-0001	Transfer In From General Fund	1,250,000		
311-3800-381-0129	Transfer In From Public Bldg Impact Fee	150,000	-	-
311-3800-381-0300	Transfer In From ARPA Fund	2,500,000		
311-3800-384-0000	Loan Proceeds	-	-	-
311-3800-389-9000	Prior Year Cash Forward	-	-	-
		5,150,000	-	-
Expenditures				
311-2200-522-6200	Fire Control - Buildings	5,150,000	-	-
311-2220-522-6400	Machinery & Equipt	-	-	-
311-9001-590-9900	Reserves	-	-	-
311-9002-581-9211	Transfer to Debt Svc - Fire Station	-	-	-
		5,150,000	-	-
	Revenue Over/(Under) Expenditures	-	-	-

Fund 312 - FT FL Rd Improvement Fund FY 24 Budget

Account Number	Account Description	FY24 Tentative	FY23 Adopted	FY22 Actual
Revenues				
312-3300-334-4900	Grant - State - Other Transportation	-	-	-
312-3600-369-9000	Miscellaneous Income	-	-	-
312-3800-381-0001	Transfer From General Fund	240,000	-	-
312-3800-381-0125	Transfer From Franchise Fee Fund	700,000	-	-
312-3800-381-0126	Transfer From Local Option Gas Tax Fund	760,000	-	-
312-3800-381-0127	Transfer From SW Sector Mobility Fee Fund	700,000	-	-
312-3800-381-0300	Transfer From ARPA	100,000	-	-
312-3800-389-9000	Prior Year Cash Forward	-	27,242	-
		2,500,000	27,242	-
Expenditures				
312-4100-541-6300	Transportation - Infrastructure	2,500,000	27,242	-
312-9001-590-9900	Reserves	-	-	-
		2,500,000	27,242	-
	Revenue Over/(Under) Expenditures	-	-	-

City of DeBary
 Personnel Services Budget
 Plan for FY 2024

Title	Full Time Part Time	Budget FY24 Annual Rate Increase by	FICA	WC Premium	Retirement	Insurance Benefits	Budget FY24 Total Compensation
1100-Council							
Mayor	Elected	11,093	849	17			11,958
Vice Mayor	Elected	9,013	689	14			9,716
Councilmember	Elected	9,013	689	14			9,716
Councilmember	Elected	9,013	689	14			9,716
Councilmember	Elected	9,013	689	14			9,716
Department Total		47,145	3,607	71			50,822
1200-City Manager							
City Manager	FT	190,944	14,607	286	19,094	17,345	242,278
HR Director	FT	103,263	7,900	155	10,326	16,447	138,090
City Clerk	FT	84,287	6,448	126	8,429	13,371	112,661
Communications Specialist II	FT	52,349	4,005	79	5,235	13,049	74,716
Communications Specialist	FT	47,590	3,641	71	4,759	12,998	69,060
Community Engagement & Comms Director	FT	103,263	7,900	155	10,326	13,493	135,137
Communications Manager	FT	57,751	4,418	87	5,775	13,092	81,122
Department Total		639,447	48,918	959	63,945	99,796	853,064
1300-Finance Department							
Finance Director	FT	124,974	9,561	187	12,497	16,208	163,428
Budget/Purchasing Manager	FT	73,608	5,631	110	7,361	13,277	99,987
Accountant	FT	57,260	4,380	86	5,726	16,176	83,628
Deputy Finance Director	FT	85,295	6,525	128	8,529	13,378	113,855
Department Total		341,137	26,097	512	34,114	59,039	460,899
2402-Zoning & Code Compliance							
Planning Tech	FT 35%	17,550	1,343	26	1,755	4,575	25,249
Neighborhood Improvement Officer	FT	52,652	4,028	1,285	5,265	13,071	76,301
Senior Planner	FT 20%	12,421	950	19	1,242	2,621	17,253
Department Total		82,624	6,321	1,330	8,262	20,266	118,803

City of DeBary
 Personnel Services Budget
 Plan for FY 2024

Title	Full Time Part Time	Budget FY24 Annual Rate Increase by	FICA	WC Premium	Retirement	Insurance Benefits	Budget FY24 Total Compensation
1500-Growth Mgt							
Growth Management Director	FT	103,263	7,900	155	10,326	13,493	135,137
Senior Planner	FT	60,501	4,628	91	6,050	13,162	84,433
Planning Tech	FT 65%	32,593	2,493	49	3,259	8,496	46,891
Senior Planner	FT 80%	49,685	3,801	75	4,969	10,482	69,011
Department Total		246,042	18,822	369	24,604	45,634	335,471
1510-Engineering							
Senior Engineer	FT 60%	72,911	5,578	109	7,291	9,939	95,829
Engineer	FT	104,007	7,957	156	10,401	13,497	136,017
Department Total		176,918	13,534	265	17,692	23,437	231,846
1910-Information Tech							
I.T. Director / Records Manager	FT	103,263	7,900	155	10,326	19,182	140,825
I.T. Technician	FT	51,463	3,937	77	5,146	13,067	73,690
Department Total		154,725	11,836	232	15,473	32,249	214,516
4100-Public Works							
PW/Stormwater Deputy Director	FT 50%	38,610	2,954	942	3,861	6,643	53,010
PW/Stormwater Superintendent	FT 50%	30,685	2,347	2,611	3,068	6,608	45,321
PW/Stormwater Program Coordinator	FT 50%	21,632	1,655	32	2,163	6,499	31,982
PW Crew Chief	FT	47,958	3,669	4,081	4,796	13,141	73,645
PW/ROW Maintenance Worker II	FT	42,766	3,272	3,639	4,277	12,972	66,926
PW/ROW Maintenance Worker I	FT	35,671	2,729	3,036	3,567	12,944	57,946
PW/ROW Maintenance Worker II	FT	40,603	3,106	3,455	4,060	12,954	64,179
PW/ROW Maintenance Worker II	FT	39,240	3,002	3,339	3,924	13,013	62,519
PW/ROW Maintenance Worker I	FT	41,014	3,138	3,490	4,101	12,991	64,734
PW/ROW Maintenance Worker II	FT	43,978	3,364	3,743	4,398	13,017	68,499
OT & On-Call		11,950	914	1,017	1,195		15,076
Department Total		394,109	30,149	29,387	39,411	110,782	603,837

City of DeBary
 Personnel Services Budget
 Plan for FY 2024

Title	Full Time Part Time	Budget FY24 Annual Rate Increase by	FICA	WC Premium	Retirement	Insurance Benefits	Budget FY24 Total Compensation
7201-Parks & Recreation							
Parks & Rec Director	FT	103,263	7,900	155	10,326	13,493	135,137
Recreation Manager	FT	69,027	5,281	104	6,903	13,182	94,496
Recreation Supervisor	FT	44,951	3,439	67	4,495	13,206	66,159
Parks Superintendent	FT	77,933	5,962	2,642	7,793	13,315	107,645
Program Coordinator	FT	43,264	3,310	65	4,326	13,031	63,996
Parks Crew Chief	FT	49,256	3,768	1,670	4,926	16,086	75,705
Parks Maintenance Worker I	FT	41,685	3,189	1,413	4,168	13,220	63,676
Parks Maintenance Worker I	FT	45,860	3,508	1,555	4,586	12,997	68,505
Parks Maintenance Worker I	FT	34,979	2,676	1,186	3,498	12,938	55,276
Parks Maintenance Worker II	FT	42,355	3,240	1,436	4,236	13,091	64,358
Parks Maintenance Worker III	FT	49,321	3,773	1,672	4,932	15,755	75,453
Parks Maintenance Worker III	FT	46,985	3,594	1,593	4,698	13,040	69,911
OT & On-Call		23,400	1,790	793	2,340		28,323
Summer Camp		47,250	3,615	1,602			52,466
Recreation Aids		8,400	643	285			9,327
Department Total		727,929	55,687	16,236	67,228	163,354	1,030,434
General Fund 001 Total		2,810,075	214,971	49,361	270,728	554,557	3,899,691
3800-Stormwater - Fund 120							
PW/Stormwater Deputy Director	FT 50%	38,610	2,954	942	3,861	6,643	53,010
PW/Stormwater Superintendent	FT 50%	30,685	2,347	2,611	3,068	6,608	45,321
PW/Stormwater Program Coordinator	FT 50%	21,632	1,655	32	2,163	6,499	31,982
Engineer	FT 40%	48,608	3,718	73	4,861	6,493	63,752
PW/SW Crew Chief	FT	50,489	3,862	4,297	5,049	13,074	76,771
PW/SW Maintenance Worker I	FT	35,152	2,689	2,991	3,515	13,028	57,376
PW/SW Maintenance Worker II	FT	45,168	3,455	3,844	4,517	13,027	70,011
PW/SW Maintenance Worker II	FT	43,978	3,364	3,743	4,398	15,597	71,079
PW/SW Maintenance Worker II	FT	45,168	3,455	3,844	4,517	16,050	73,033
OT & On-Call		11,950	914	1,017	1,195		15,076
Stormwater Fund 120 Total		371,439	28,415	23,394	37,144	97,019	557,410
Total City Payroll		3,181,514	243,386	72,755	307,872	651,576	4,457,102

City of DeBary
 Outstanding Balance on Bonds as of 10/1/2023

Due Date	Principal	Interest	Total
Stormwater Assess Refund, Ser 2021		1.408%	
12/1/2023	158,000.00	14,537.60	172,537.60
6/1/2024	158,000.00	13,425.28	171,425.28
12/1/2024	161,000.00	12,312.96	173,312.96
6/1/2025	160,000.00	11,179.52	171,179.52
12/1/2025	163,000.00	10,053.12	173,053.12
6/1/2026	162,000.00	8,905.60	170,905.60
12/1/2026	182,000.00	7,765.12	189,765.12
6/1/2027	182,000.00	6,483.84	188,483.84
12/1/2027	369,000.00	5,202.56	374,202.56
6/1/2028	370,000.00	2,604.80	372,604.80
	<u>2,065,000.00</u>	<u>92,470.40</u>	<u>2,157,470.40</u>
Stormwater Assess Refund, Ser 2012		2.33%	
12/1/2023	340,000.00	16,426.50	356,426.50
6/1/2024	-	12,465.50	12,465.50
12/1/2024	350,000.00	12,465.50	362,465.50
6/1/2025	-	8,388.00	8,388.00
12/1/2025	355,000.00	8,388.00	363,388.00
6/1/2026	-	4,252.25	4,252.25
12/1/2026	365,000.00	4,252.25	369,252.25
	<u>1,410,000.00</u>	<u>66,638.00</u>	<u>1,476,638.00</u>
Stormwater Total	<u><u>3,475,000.00</u></u>	<u><u>159,108.40</u></u>	<u><u>3,634,108.40</u></u>



City Council Meeting City of DeBary AGENDA ITEM

Subject: TNR Program - Central Florida Community Pet Clinic	Attachments: <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Supporting Documents/ Contracts <input type="checkbox"/> Other
From: Carmen Rosamonda, City Manager	
Meeting Hearing Date September 6, 2023	

REQUEST

City Manager is requesting City Council approve the Central Florida Community Pet Clinic's Memorandum of Understanding for veterinary services related to DeBary's TNR Program.

PURPOSE

The purpose is to continue our efforts in efficiently and effectively managing cat population in DeBary.

CONSIDERATIONS

- The City has been under contract with Central Florida Community Pet Clinic since March 2022. The previous MOU has expired and their prices have increased from \$45 to \$50 per case. This MOU is for 3 years through September 30, 2026.
- They are located next to City Hall at 85 S. Charles R. Beall Blvd.
- The City works with a number of great volunteers who dedicate their time and effort to ensure quality care of animals in our community.
- This organization provides a quality service to the City and the community.

COST/FUNDING

The City spent \$2,250.00 for in FY 2021-22 for these services (partial year). In FY 2022-23, the City has spent \$6,210.00 to date. We anticipate the same amount for FY 2023-24, which the costs are already included in the proposed budget.

RECOMMENDATION

It is recommended that the City Council approve the Central Florida Community Pet Clinic's Memorandum of Understanding for veterinary services related to DeBary's TNR Program.

IMPLEMENTATION

Immediately upon approval.

ATTACHMENTS

Memorandum of Understanding

Memorandum of Understanding

This Memorandum of Understanding (the Memorandum) is made on this _____, by and between Central Florida Community Pet Clinic, of 85 S Charles R Beall Blvd. DeBary, FL 32713, hereinafter referred to as Central Florida Community Pet Clinic and **The City of DeBary**, (collectively “the Parties”), for the purpose of achieving the various aims and objectives relating to the Spay/Neuter Program (the Project).

WHEREAS Central Florida Community Pet Clinic and The City of DeBary are desirous to enter into a Memorandum of Understanding between them, setting out the working arrangements that each of the partners agree are necessary to complete the Project;

Purpose

The purpose of this Memorandum is to provide the framework for any future binding contract regarding the Spay/Neuter Program between Central Florida Community Pet Clinic and **The City of DeBary**.

Obligations of the Parties

The Parties acknowledge that this Memorandum sets forth the general operating parameters of the Parties with regard to the Project.

Resources

The Parties will endeavor to have final approval and secure any financing necessary to fulfill their individual financial contributions at the start of the planning for the development of the Project.

1. Central Florida Community Pet Clinic agrees to provide reduced Spay/Neuter Program Services (listed under Roles and Responsibilities) in respect to the Project.
2. **The City of DeBary** guarantees to:
 - a. Notify the Central Florida Community Pet Clinic of appointment cancellations 48 hours in advance.
 - b. Provide clinic with all necessary animal information upon request
 - c. Transport animals to and from Central Florida Community Pet Clinic on the scheduled day of surgery
 - d. Follow all pre/post-surgery instructions

The City of DeBary hereby agrees to make a monthly payment to Central Florida Community Pet Clinic for the services provided to them in the previous month based on the following fee schedule:

Roles and Responsibilities

The activities and services for the Project shall include, but are not limited to:

1. Cat Spay/Neuter Program Services as follows:

Item	Price
Cat Sterilization Surgery (complimentary rabies vaccine, FVRCP vaccine, eartip and ivermectin injection)	\$50
Euthanasia	\$50

- a. This fee schedule only applies for services rendered at Central Florida Community Pet Clinic location.
 - b. Ear Tipping – The cats left ear is tipped in accordance with the method used by Alley Cat Allies. The Alley Cat Allies website at www.alleycat.org provides detailed information on proper ear tipping procedures.
 - c. Euthanasia – If the cat has a life-threatening condition, **The City of DeBary** will be contacted so they can notify the caregiver that the cat must be euthanized.
 - d. Examination – After the cat is anesthetized an examination is performed to determine if the animal is fit for surgery and can be returned to the wild. If the veterinarian determines that the cat has minor conditions that should be attended to before returning to the wild (abscesses; scabies; wounds; etc.), **The City of DeBary** will be contacted for payment authorization for the procedure.
2. Required responsibilities of **The City of DeBary** include:
- a. **The City of DeBary** is the responsible party for making surgery schedule arrangements to ensure verification of program animals.
 - b. **The City of DeBary** is responsible for informing Central Florida Community Pet Clinic representative of additional services **The City of DeBary** accepts financial responsibility for, i.e. vaccines, microchip, and testing.
 - c. **The City of DeBary** cover the anesthesia fee in the event that an animal is sedated, but determined to have already been spayed or neutered. The animal will still be vaccinated while sedated, if applicable.
 - d. **The City of DeBary** must approve any additional procedures that are not covered under the Spay/Neuter Program. **The City of DeBary** will pay for additional procedures with approval only from a representative of **The City of DeBary**.
 - e. If Central Florida Community Pet Clinic veterinary representative cannot reach **The City of DeBary**, they can use their own judgment as to how to proceed with any necessary procedure not covered by the Spay/Neuter Program.

Commencement and Operations

Only animals from **The City of DeBary** that have pre-approval and are verified prior to surgery are eligible for this program. All surgery scheduling must be arranged directly through the designated contact person(s) from **The City of DeBary**:

- _____

- _____

All surgery scheduling arrangements are made strictly through the designated contact person representing Central Florida Community Pet Clinic:

- Central Florida Community Pet Clinic Front Desk (386) 320-0503

Liability

No liability will arise or be assumed between the Parties as a result of this Memorandum.

Term

The arrangements made by the Parties by this Memorandum shall remain in place from **October 1, 2023** until September 30, **2026**. The term can be extended only by agreement of all of the Parties.

Assignment and Amendment

Neither party may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld. This Memorandum may be amended or supplemented in writing, if the writing is signed by the party obligated under this Memorandum.

Prior Memorandum Superseded

This Memorandum constitutes the entire Memorandum between the parties relating to this subject matter and supersedes all prior or simultaneous representations, discussions, negotiations, and Memorandums, whether written or oral.

Understanding

It is mutually agreed upon and understood by and among the Parties to this Memorandum that:

1. Each party will work together with the other party in a coordinated fashion for the fulfillment of the Project.
2. In no way does this agreement restrict the Parties from participating in similar agreements with other public or private agencies, organizations, and individuals.
3. To the extent possible, each party will participate in the development of the Project.
4. This Memorandum will be effective upon the signature of both Parties.
5. Any party may terminate its participation in this Memorandum by providing written notice to other party.

Between

Central Florida Community Pet Clinic
85 S Charles R Beall Blvd.
DeBary, FL 32713

Sign:
Dara Edmonds

Dara Edmonds,
Executive Director
Phone: 386-320-0503
cflcommunitypetclinic@gmail.com

And

The City of DeBary
16 Colomba Rd
DeBary, FL 32713

Sign:

Print Name: Carmen Rosamonda
Title: City Manager
Phone: 386-601-0218
Email: crosamonda@debary.org



City Council Meeting City of DeBary AGENDA ITEM

Subject: Lobbying Contract for Services – Ballard Partners, Inc.	Attachments: <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Supporting Documents/ Contracts <input type="checkbox"/> Other
From: Carmen Rosamonda, City Manager	
Meeting Hearing Date September 6, 2023	

REQUEST

City Manager is requesting City Council award the Request for Qualifications Bid for Lobbying Services to Ballard Partners, Inc.

PURPOSE

The purpose is to hire a professional lobbying firm to assist in the application and attainment of federal and state appropriations for critical projects in DeBary.

CONSIDERATIONS

- The City of DeBary advertised a RFQ for Lobbying Services on or about June 1, 2023. Proposals were due Friday, July 14, 2023.
- The City received eight (8) bidders and the selection committee scored them based upon their qualifications. After tabulations, there were three (3) clear leaders, 1) Ballard Partners, Inc., 2) GrayRobinson, P.A. and 3) Southern Group.
- The selection committee consisted of Carmen Rosamonda, City Manager, Shari Simmans, Communications, Gov't Affairs, and Economic Development Director and Wendy Cullen, HR Director. The committee interviewed the three leading candidates.
- The Selection Committee determined that Ballard Partners, Inc. was the best-qualified bidder and negotiated a reasonable price for their federal and state services. Ballard's qualification align best with the City's mission and legislative goals of the next 3 years. Their bipartisan staff consists of former State Department Secretaries, legislators and governor chief of staffs. They obtained extraordinary results in the last legislative session.
- The City legislative goals for the next three (3) years involves major road infrastructure improvements, Benson Junction Road Reconstruction and Highway 17-92 Rescoping Project. In addition, we have major water quality issues on the horizon, such as septic-to-sewer program and West Highbanks Drainage System.

- For both federal and state lobbying services, Ballard’s price was \$6,500 per month or \$78,000 annually. The contract is for three (3) years with three (3) additional one-year options. GrayRobinson, P.A. price was \$120,000 annually for federal and state representation. Southern Group’s was for \$48,000 for state representation only.

COST/FUNDING

The cost is already included in the Tentative FY 2023-24 Budget at \$78,000 annually.

RECOMMENDATION

It is recommended that the City Council award the RFQ bid award to Ballard Partners, Inc. and authorize the City Manager to finalize and execute a contract at the \$78,000 rate.

IMPLEMENTATION

Effective September 1, 2023

ATTACHMENTS

- RFQ Advertisement
- RFQ Proposal – Ballard Partners, Inc.
- RFQ Score Tabulation Sheet
- Proposed Contract for Services



**City of DeBary
RFQ 06-23 Selection of Lobbyist
Evaluation Rankings**

<u>Firm Name</u>	<u>Score</u>
Ballard Partners, Inc.	259
Grayrobinson	256
The Southern Group of Florida, Inc.	250
JEJ & Associates	245
Pittman Law Group, P.L.	206
Sunrise Consulting Group	198
Ronald L Book, P.A.	195
Delegal Aubuchon Consulting, LLC	180



Proposal Response Cover Sheet
RFP 06-23
City of DeBary
Selection of Lobbyist

BALLARD PARTNERS, INC.

(Firm Name)

A handwritten signature in blue ink, appearing to read "Brian Ballard", written over a horizontal line.

(Signature of Authorized Agent)

BRIAN D. BALLARD, PRESIDENT

(Print/Type Name and Title of Authorized Agent)

201 EAST PARK AVENUE, 5TH FLOOR

(Address)

TALLAHASSEE, FL 32301

(City, State, Zip Code)

850-577-0444

(Telephone Number)

ballard@ballardpartners.com

(Email Address)

JULY 13, 2023

(Date)

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GENERAL EXECUTIVE SUMMARY

Ballard Partners, founded in 1998, has been a force in Florida politics and government for over two decades. In Florida, Ballard Partners statewide presence consists of nine offices located in Tallahassee, Jacksonville, Fort Lauderdale, Miami, Orlando, West Palm Beach, Sarasota, Fort Myers and Tampa. Each office has a team of professionals with vast governmental affairs, strategic communications and coalition building experience who are deeply connected in their respective communities. The firm has grown into Florida's top government affairs practice, one of the top firms in Washington, D.C., and recently opened offices in Los Angeles, Boston, Tel Aviv, Istanbul and Abuja/Lagos, Nigeria.

Ballard Partners specializes in all aspects of governmental and public affairs, including legislative advocacy and administrative issues affecting executive agency decisions. Our philosophy is simple: We combine extensive government experience with unwavering advocacy to maximize clients' results. We bring a broad range of governmental and political expertise to meet the needs of our clients. Our lobbying, and public affairs work is grounded in our collective years of experience, a keen understanding of local, statewide and federal politics, and effective representation in a myriad of policy areas which impact government across a spectrum of areas.

The Firm is comprised of 52 professional, full-time governmental consultants with substantial backgrounds in legislative and administrative issues across all levels of government from municipalities to the nation's Capital. The Firm's continued success is the result of our team members' emergence from the senior ranks of both the legislative and executive branches of both Florida and the federal government. Our professional staff includes three former legislators, two former Governor's chiefs of staff, Lieutenant Governor's chief of staff, gubernatorial policy director, legislative committee staff director, two previous agency secretaries, congressional staff and senior leaders from local government. Combined with our experienced administrative support staff, we offer a close-knit, effective team to address our clients' respective needs.

We represent an extensive client list and we have been privileged to represent a number of diverse clients for over two decades, working in partnership to achieve many successes. The focus of the Firm's services includes the advocacy for passage and defeat of legislation, policy, and appropriations relevant to the client. These accomplishments require our lobbying team to work closely with House and Senate leaders, budget chairs, key congressional members and their staff, and the White House.

We are passionate, persuasive advocates who maximize results for the clients we serve. The Firm is engaged at the highest levels of government and are able to meaningfully promote the City's advocacy agenda.

FIRM EXPERIENCE

Legislative advocacy is the cornerstone of our practice. While no two clients or local governments are the same, we believe the complex needs of local governments across the board are similar. We are confident that we would be able to provide the City with effective representation at the state and federal levels.

The team will work with City personnel to outline specific project goals and priorities. Once priorities and goals are established, we will develop and communicate an approach for accomplishing those legislative, budgetary, and policy needs. We will immediately begin to implement the strategy by identifying and working with key legislators and legislative committee staff. We will also maintain an active and ongoing engagement with appropriate local leadership, as well as key committee chairs, key policymakers, and staff of the legislative and executive branches.

Legislative Appropriations:

Our team is highly successful in identifying and obtaining state financial support for our clients. The appropriations process is one that is constantly changing. Our team members understand this evolving process and have developed relationships with the elected officials that oversee Florida's budget. The process of obtaining funding can be a vastly different process from year to year, and our involvement is a continual exercise. Obtaining positive results for our clients requires a constant presence among decision makers and staff members responsible for implementation.

Listed below are the various appropriations items Ballard Partners successfully obtained during the 2023 Legislative Session. These accomplishments required our lobbying team to work closely with House and Senate leaders, budget chairs, key legislative members and their staff, and the Governor's Office.

Requestor	Project / Line Item	Funding Amount
Pensacola State College	Pensacola State College Career and Technical Charter Academy	\$7,000,000
Pensacola State College	Roadway / Parking / Asphalt Improvement / Replacement	\$2,630,498
Seminole State College	Workforce, Science & Technology Center (Building B), Altamonte Springs	\$4,376,555
Seminole State College	Student Success Center, Altamonte Springs	\$377,665
Miami Dade College	Rem/Ren Fac 14 (Gym) for Justice Center North	\$5,089,953
Miami Dade College	Rem/Ren Classrooms, Labs, Support Services in Facilities 1,2,3,5,7,13 and Site (North)	\$13,314,498
FAMU	Chemical and Biological Research Laboratory Center	\$9,289,563
FAMU	Howard Hall	\$13,587,872
FAU	Florida Atlantic University - Architecture, Design, Planning, and Engineering for College of Dentistry	\$30,000,000

DMF Employment Opportunities	Bridging the Gap for Employment of Adults with Unique Abilities	\$400,000
Broward County Public Schools	Broward County Student Athlete Mentoring Pilot Program	\$250,000
Versaturn	Procurement of a connected Threat Management System	\$845,000
Teach Florida	Security Funding in Jewish Day Schools	\$3,500,000
MorseLife	Holocaust Curriculum Funding to Achieve Statutory Standards	\$2,050,000
Teach Florida	David's Helping Hand	\$255,000
YMCA of Southwest Florida	Arcadia Speer Center Renovation	\$500,000
Simon Wiesenthal Center, Inc.	Florida Mobile Museum of Tolerance	\$2,500,000
Teach Florida	Security Funding in Jewish Day Schools	\$1,500,000
Miami Dade College	Full STEM Forward: Building Continuity in the STEM Workforce Pipeline	\$2,000,000
Wildlife Corridor	UF: Florida Ecological Greenways Network	\$1,875,000
FAMU	College of Pharmacy; Peaden Education Campus, Crestview, FL	\$1,500,000
FAU	Enhancing and Expanding Florida's Nursing Workforce at All Levels	\$4,261,000
Max Planck	FAU - Max Planck Florida Scientific Fellows Program	\$889,101
FAU	Florida Atlantic University - Establishing a Doctor of Dental Medicine Program	\$5,000,000
Citrus Health Network	Graduate Medical Education (GME) - Psychiatry	\$1,344,447
St. Francis Reflections Lifestage Care	200 PACE Slots in Brevard County	\$7,107,528
Miami Learning Experience School	Job Readiness	\$670,330
Boca Raton Habilitation Center	HabCenter Programs in Education, Art, and Recreation	\$175,000
Camillus House	Phoenix Human Trafficking Recovery Program	\$350,000
Citrus Health Network	Housing Deposit Assistance for Youth and Families	\$250,000
DSS, Inc.	DCF State Hospital Behavioral Health Electronic Medical Records	\$7,701,252

Big Bend Homeless Coalition	Refurbishment of HOPE Shelter for Families	\$1,095,068
Big Bend Homeless Coalition	Refurbishment of HOPE Shelter for Families	\$1,866,973
Hillsborough County BOCC	Hillsborough County Short Term Residential Treatment Facility	\$1,584,000
Citrus Health Network	Adult Crisis Stabilization Unit	\$1,000,000
UF Health	University of Florida Health Center for Psychiatry and Addiction	\$500,000
Cove Behavioral Health	Men's Residential Bathroom Renovations	\$115,000
Hope Healthcare	Hope Connections -Feeding Frail Seniors (Glades & Hendry)	\$400,000
Epilepsy Florida	Florida Epilepsy Services Program (FESP)	\$832,364
ACOG District XII	Improve Health Care for Florida's Mothers: Assuring Quality Florida's Hospital Levels of Care	\$300,000
The Promise Fund of Florida	The Promise Fund of Florida	\$250,000
Florida Podiatric Medical Society	Diabetic Shoe Awareness Program	\$250,000
Lee Health	Lee Health Mobile Health Services Unit	\$1,100,000
Nova Southeastern University	Veterans Access Clinic at Nova Southeastern University	\$5,000,000
Miami Lighthouse for the Blind and Visually Impaired	Florida Heiken Children's Vision Program LLC, a division of Miami Lighthouse	\$1,750,000
UF Health	Senior Care Patient Home Monitoring Post Hospitalization	\$725,000
Tampa General Hospital	Behavioral Health Hospital	\$10,000,000
Mount Sinai Medical Center	Aventura Free-Standing Emergency Department - Generator Expansion	\$1,000,000
Lions Eye Institute for Transplant & Research	Pediatric Vision Center - LEITR Partnership with USF Eye Institute	\$450,000
City of Cape Coral	Cape Coral Emergency Operations Center Expansion	\$9,000,000
The Fire Watch Project, Inc.	The Fire Watch Project, Inc.	\$250,000
SpidrTech	Victim Notification Pilot Program	\$70,000

Youth Opportunities Inc.	Rate Increases for DJJ Residential Private Providers/Direct Care Staff	\$17,200,008
Florida Network of Youth & Family Services	NetMIS - Network Management Information System and Child in Crisis Evaluation	\$700,000
Florida Network of Youth & Family Services	Maintenance for CINS/FINS DJJ Private Providers/Direct Care Staff	\$5,035,567
City of Pensacola	Escambia County Gun Violence Reduction	\$850,000
Broward County Sheriff's Office	Broward County Sheriff's Office Digital Forensic Unit Expansion	\$525,821
Broward County Sheriff's Office	Broward County Sheriff's Office Real Time Crime Center Expansion	\$2,390,399
Broward County	Nancy J Cotterman Center Advocacy Program	\$438,000
Selah Freedom	Programs & Services for Victims of Sex Trafficking & Exploitation	\$1,000,000
Southern Waste Information eXchange (SWIX)	Storm Debris and Agricultural Plastic Waste Market Enhancement Initiative	\$1,345,514
Feeding Florida	Feeding Florida Healthy Food Initiative	\$6,500,000
City of Cape Coral	Historic Caloosahatchee Shoreline Preservation Project	\$2,000,000
City of Cape Coral	Cape Coral Northeast Reservoir Water Transmission Main & Pump Station	\$5,000,000
City of Miami	Miami Drainage Improvements SW 27th Street from 27th Ave to SW 30th Ave	\$1,605,000
Town of Lantana	Watermain Replacement	\$1,200,000
City of Hallandale Beach	Hallandale Beach Rehabilitation of Lift Stations #10, #11, and #15	\$945,000
City of Hallandale Beach	Hallandale Beach Rehabilitation of Lift Station #5 and Force Main Project	\$500,000
City of Jacksonville	Jacksonville Christobel Septic Tank Phase-Out	\$750,000
City of Largo	Largo Central Park Restroom Facility	\$300,000
Loggerhead Marine Center	Improving Water Quality & Coastline Cleanliness	\$250,000
Strategic Digital Services	National Deer Association/Southeastern Deer Partnership Conservation Awareness Campaign	\$200,000
Loggerhead Marine Center	Lifesaving Water Treatment System for Sick or Injured Sea Turtles	\$250,000

Safe Port Terminals	Safety/Security Detection Pilot Program at Florida Ports	\$1,000,000
Village of North Palm Beach	Lighthouse Drive Bridge Replacement	\$270,000
JAXPORT	JaxPort Crane Replacement	\$30,000,000
City of Miami	Miami - Tamiami Boulevard Roadway Reconstruction	\$1,000,000
Martin County	South County Line Road Replacement	\$3,000,000
WINLearning	Florida Ready-to-Work	\$2,000,000
Boca Raton Habilitation Center	Supported Employment: HabCenter Community Integrated Employment	\$150,000
Boca Raton Habilitation Center	Supported Employment: HabCenter Community Integrated Employment	\$50,000
Kitson / Babcock Ranch	Babcock Ranch Community Playground for Children of All Abilities	\$1,500,000
City of Pensacola	Veterans Memorial Park Restroom and Educational Center – Pensacola	\$750,000
Cox Science Center and Aquarium	Cox Science Center Expansion	\$5,000,000
YMCA of the Palm Beaches	YMCA of the Palm Beaches New Construction	\$1,250,000
City of Cape Coral	Cape Coral Satellite Emergency Operations Center/Fire Station No. 10 Replacement	\$1,000,000
City of Miami	Miami Fire-Rescue Training Center Renovation	\$1,661,000
Martin County	Martin County Public Safety Training Tower	\$1,000,000
City of Jacksonville	Jacksonville Fire and Rescue Department Emergency Rescue & Response Equipment	\$855,000
WeatherSTEM	Florida Severe Weather Mesonet	\$1,476,000
Hillsborough County BOCC	Hillsborough County Emergency Operations Center Improvements	\$2,500,000
Franklin County First Responders	Upgrade to existing EDACS to P25 for SLERS-2 Compatibility	\$1,500,000
Liberty County Sheriff's Office	Upgrade to existing EDACS to P25 for SLERS-2 Compatibility and fire department radios	\$800,000
Dixie County	Replace non-approved DMR system by purchase of equipment for law enforcement, fire and rescue services	\$2,000,000
DMS	Replacement of portable and mobile radios and associated accessories for local governments that operate on SLERS	\$6,000,000
Gilchrist County Combined Communications System	Replace non-approved DMR system by purchase of equipment for law enforcement, fire and rescue services	\$1,955,000

Town of Palm Beach	Special Category Historic Preservation Grants Project - Resilient Little Red School House	\$442,195
Hillsborough County BOCC	African-American Arts and Cultural Center	\$5,000,000
FAMU	Operational Support: Elevating & Sustaining Student Success	\$10,000,000
FAU	Operational Support	\$15,000,000
UF Health	University of Florida - Health Science Operational Support	\$10,000,000
Pensacola State College	Operational Support	\$23,910,000
	TOTAL	\$ 348,183,171

Client communication is critical in the legislative process as issues may evolve and change quickly. As well as frequent informal communications, the Firm will provide periodic written progress reports, as agreed upon, on issues of interest or concern to the City. We will provide reports during the legislative session, as required in the Scope of Work, to include bill numbers, authors, subject, status, amendments, and evaluations of potential impacts of pending bills that are pertinent to the interests of the City. We will provide additional periodic reports, each with varying degrees of detail, all at the discretion of the City's needs.

In addition to those services rendered under this agreement, reports may also include, but not necessarily be limited to, action taken at committee meetings, rulemaking hearings, status of studies that have commenced, task force meeting updates, and advance notice of legislation being proposed. The team will work closely with staff through written and verbal correspondence and in-person meetings to make sure we are exceeding expectations.

Our team has a proven track record in cultivating strong working relationships with legislative leadership, committee staff and the executive and cabinet agencies. One of our many strengths is maintaining ongoing visibility and communication on your priorities, as issues will evolve and change quickly during the process. We will facilitate meetings with key members of relevant committees as well as with legislative leadership, agency officials and other public office holders to communicate the interests and priorities of the City of DeBary. Additionally, the Firm will assist the City in developing and strengthening relationships with leadership locally, statewide and in Washington D.C. The team is well versed in the political arena and can effectively advocate for the City.

We have reviewed the City's Scope of Work and are confident that Ballard Partners can provide the meaningful, comprehensive representation required to advance the City's projects, policies and programs at the state and federal level.

TEAM EXPERIENCE

Our distinct advantage comes from our highly skilled, bipartisan team. Our Partners join our Firm after serving in senior positions at the highest levels of local, state, and federal government, business, politics, and media. Our team includes former elected officials, agency secretaries, chiefs of staff, county managers, policy directors, political leaders, and grassroots experts. We are passionate and persuasive advocates who have cultivated lifelong relationships with key leaders and decision makers throughout the state and country. We operate as a team, and each member noted below will work directly with City leadership and staff.

The key personnel assigned to the City will be Brian Ballard, President, Ana Cruz, Partner, Tampa and Washington D.C., and Carlos Ramos, Project Manager. Beyond the primary contacts, all of the Firm's principals will be utilized when necessary. We believe it is our combined expertise, history working together as a team and relationships at all levels of government that will be uniquely beneficial to the City's interests. All representatives of the Firm may be contacted through our Tallahassee office.



Brian Ballard
President

Brian has earned a reputation as a tireless, persistent and effective advocate for his clients' interests. He has been recognized in *The Hill*: Top Lobbyists / Hired Guns 2021, 2020, *Florida Trend's* 2021, 2020 Most Influential Business Leaders, named a member of *Vanity Fair's* "New Establishment for 2019", and listed among the 18 to watch in 2018 by *Politico Playbook Power List*. His accomplishments have spanned over 25 years and includes legislative successes on hundreds of policy and funding initiatives

in Florida and Washington, DC.

Brian has taken his passion for politics and policy to the national scene, opening up Ballard Partners' Washington, DC office in February 2017. He is spearheading the firm's successful efforts with a first-class bi-partisan government relations team that represents clients across the federal landscape and impacting a myriad of domestic and foreign affairs issues.

As one of the top political insiders in Florida and Washington, Brian's political portfolio includes meaningful roles in several presidential and gubernatorial campaigns. He chaired the Florida Finance Committee of Republican presidential nominees John McCain in 2008, Mitt Romney in 2012 and Donald J. Trump in 2016. Additionally, Brian has served as vice chairman of the Presidential Inaugural Committee and was appointed as a member of the Presidential Transition Finance Committee. Recognizing his formidable fundraising and political skills, the Republican National Committee tapped Brian to serve as the Finance Vice Chairman to help build resources for key national races.

Brian and his wife Kathryn were honored to be selected by three Florida Governors to plan and execute their inaugural ceremony and events, serving as Co-Chairs of the inauguration for Governor Ron DeSantis, Governor Rick Scott and Governor Charlie Crist.

Among his important public service experience, Brian currently serves on the Board of Trustees for the John F. Kennedy Center for the Performing Arts. He previously served on the U.S. and Foreign Commercial Service Advisory Council, after appointment by the U.S. Secretary of Commerce. He also directed the transition and assisted in the U.S. Senate confirmation of Governor Bob Martinez as the Director of the Office of National Drug Control Policy (Drug Czar) in the Executive Office of the President.

As chief of staff in the Executive Office of the Governor, Brian developed a special interest in environmental issues. Among his accomplishments, he served as chief architect of Preservation 2000, the largest public acquisition program for environmentally sensitive lands in the nation. He also served as Florida's chief negotiator with the U.S. Department of the Interior to end offshore drilling along the state's southeast coastline and the Florida Keys. The American Lawyer magazine rated Brian as one of America's top rated lawyers in the field of Energy, Environmental and Natural Resources law.

Committed to community service, Brian has been a member of the Council of 100, the Collins Center for Public Policy, Florida Governor's Mansion Foundation, and the City of Tallahassee Architectural Review Board. He has received Florida's highest award for historic preservation recognizing his efforts involving preservation of historic buildings. In 2016, Brian and Kathryn were inducted into Florida State University's Francis Eppes Society for their philanthropic support to the University.

Before establishing Ballard Partners, Brian served as managing shareholder for Bryant Miller Olive P.A. He currently serves as counsel to Panza, Maurer & Maynard, P.A. He received both his Bachelor of Science degree in Business Administration and his Juris Doctorate from the University of Florida, where he was later inducted into the University's Hall of Fame.

Brian will oversee the Firm's advocacy efforts on behalf of the City of DeBary in Washington, D.C. and Florida. His primary focus will be to advance the identified agenda with key legislative local and federal leaders, respective committee chairs, executive agencies and the Administration.

Brian has devoted the entirety of his career to working with governmental entities. His early experience with both the Executive Office of the President and the Executive Office of the Governor of the State of Florida set the standard for his pursuit of excellence in private practice. Since beginning his private-sector career, he has lobbied extensively on a myriad of issues, and the list of his clientele runs the gamut from non-profit organizations to global corporations.



Ana Cruz
Partner

Ana Cruz currently manages Ballard Partners' Tampa Bay practice and splits her time between the DC and Tampa office. She brings over 20 years of experience in lobbying, strategic communications, strategic partnerships, media relations, crisis management, grassroots coalition building and political consulting.

During her career, Ana has represented a wide array of clients throughout Central Florida in both the private and public sectors and has successfully advocated for several high profile national and Florida-based clients in development, civil engineering and infrastructure, food and beverage, sports, healthcare, education, and emerging technology industries.

Ana has built an exceptional track record of state and federal level budgetary success for a range of clients including local municipalities (including the cities of Nashville, TN; Winter Haven, FL and Largo, FL), private sector clients, and nonprofits. Ana's focus on affordable housing, workforce development, water, sustainability, transportation, and infrastructure projects has led to notable funding achievements for clients via the state legislature as well as state executive agencies such as the Florida Department of Transportation, Florida Department of Environmental Protection, and the Florida Department of Economic Opportunity and federal agencies such as U.S. Department of Transportation, U.S. Environmental Protection Agency, U.S. Department of Labor, U.S. Department of Housing and Urban Development and U.S. Department of Commerce.

Prior to entering the lobbying sector, Ana worked in the Florida House and U.S. Senate, served as the Executive Director of the Florida Democratic Party, served as Hillary Clinton's 2008 and 2016 Florida campaign spokesperson and advisor, and has successfully run numerous campaigns. In 2020, Cruz was appointed by then Vice President Biden to the DNC Platform Committee, and she also served as a Florida adviser to Joe Biden's 2020 presidential campaign.

Ana has been twice named 500 Most Influential Business Leaders by Florida Trend Magazine, named Florida's Top 100 Most Influential by Florida Politics Magazine in 2020, 2021 and 2022, awarded Tampa Bay Business Journal's Businesswoman of Year in 2022 and Business of Pride Honoree, she serves on the Board of the Tampa Museum of Art, the Greater Tampa Bay Chamber of Commerce, is a member of the Ybor Chamber, Tampa Bay Latin Chamber, St. Petersburg Chamber, the Athena Society, USF Women in Philanthropy, served on 51st Super Bowl Committee and is an active mentor to Hispanic Youth. She and her partner Jane Castor have two adult sons.

Ana will serve as Team Lead for the City and as the liaison to the Ballard Partners Team. She will provide local, statewide and federal support to the City, communicating with elected local officials, and other local political and civic leaders. She will coordinate those local and statewide efforts with the federal lobbying efforts.



Dane Eagle Partner

Dane Eagle established himself as a fixture in Florida politics at a relatively young age and boasts nearly two decades of extensive experience in the executive and legislative branches.

Prior to joining Ballard Partners, Dane was appointed by Governor Ron DeSantis to serve as Florida's Secretary of Economic Opportunity, where he assisted the Governor in advancing Florida's economy by championing the state's economic development vision and by administering state and federal programs and initiatives to help citizens, businesses, communities, and visitors thrive. In this role, he managed a \$3.3 billion budget and over 2,200 employees while deploying billions of dollars in grants throughout the state of Florida.

Previously, Dane represented parts of Southwest Florida in the Florida House of Representatives from 2012 to 2020 and rose to the rank of Majority Leader, where he was responsible for leading the Republican Caucus and ushering legislation to the Governor's desk. Dane focused on supporting Florida's families and small businesses by reducing taxes and regulations to further establish Florida's business-friendly environment and further diversify Florida's economy. During his tenure in the House, Dane also served as the Majority Whip and the Chairman of the Energy and Utilities Subcommittee.

Before being elected to the Florida House of Representatives, Dane served as Deputy Chief of Staff in the Executive Office of the Governor from 2008 to 2009 and as Chief Special Assistant to the Governor from 2007 to 2008. He has also worked on several statewide campaigns.

In the private sector, Dane has over two decade's experience in real estate, most recently as a commercial real estate broker providing investment strategy, consulting, and sales and leasing services in the Southwest Florida market. Dane was born and raised in Southwest Florida and earned his bachelor's degree in Economics with a minor in Business Administration at the University of Florida.

Dane will be the primary legislative consultant for the City in Florida. He will manage the overall responsibilities in advancing the City's identified legislative agenda. This includes coordinating and attending meetings with members and staff of state government, respective House and Senate committees and various agency officials.



Hunter Morgen **Partner**

Hunter Morgen is a Partner at Ballard Partners, having joined the firm after serving more than three years in the Trump Administration as a Special Assistant to President Trump for policy and strategy. Hunter provides firm clients with strategic consulting on trade and immigration policy.

During his tenure in the Trump Administration, Hunter worked in the White House as a principal deputy to Peter Navarro and Stephen Miller, specializing in trade and immigration matters.

Among his many responsibilities, Hunter drafted executive orders, legislation, policy guidance and regulations while he oversaw a team of five. He also directed the Administration's efforts on Buy American/Hire American policy.

Prior to his White House position, Hunter was a Policy Advisor at the State Department in the Office of Policy and Planning, where he focused on Africa and assisted the Secretary with preparation for the G-20 Summit.

Hunter will be the primary legislative consultant for the City in Washington D.C. handle the day-to-day responsibilities in advancing the City's legislative agenda in Washington, D.C. This includes coordinating and attending meetings with members and staff of the Federal government, respective House and Senate committees and the various federal agency officials.



Carlos Ramos **Project Manager**

Carlos Ramos currently works in Ballard Partners' Tampa practice where he leads public affairs campaigns for clients across business sectors. Carlos brings 13 years of experience in legislative affairs, strategic communications, grassroots outreach, and campaign fundraising. Carlos has extensive local and state legislative knowledge working as the legislative aide to Florida House of Representatives Minority Leader Janet Cruz, advising her on political and legislative strategy.

In his time with Ballard Partners, Carlos has successfully advocated for state funding via the state legislature and executive branch agencies for water projects and transportation investments for local municipalities as well as health care funding for local non-profits. Carlos has also provided grassroots support and strategic advice to developers who have successfully garnered approval for development projects across the Tampa Bay Region.

Before entering state politics, Carlos worked in the finance department for President Obama's re-election campaign in Chicago where he managed a national offline merchandise sales program in local campaign offices across 40 states. Carlos also served as the Deputy Finance Director for Florida House Victory, an organization seeking to elect democrats to the Florida House of Representatives, where he led fundraising efforts for the Florida House Democratic Caucus.

Carlos received his Bachelor of Science in both Political Science and Criminology from Florida State University and currently resides in Hillsborough County with his wife and daughter.

Carlos will work closely with Ana, Dane and Hunter to coordinate responsibilities in advancing the legislative agenda in Florida and Washington, D.C. This includes organizing meetings with members and staff of state government, the Federal government, respective House and Senate committees and various agency officials at both levels.

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FLORIDA KNOWLEDGE

The Firm has long advocated for the needs of local governments in Florida. Our experience in the municipal arena began in 1998 with Martin County, which we still represent in Florida, as well as federally. We have been privileged to represent a number of diverse clients for over two decades, working in partnership to achieve many successes. Major local government issues worked on by the Firm have included implementation of the Article V Constitutional Amendment; Everglades restoration; property tax reform initiatives; wetlands mitigation; public construction regulations; and beach re-nourishment projects. Since our expansion to the federal level, we have built on our abundance of working knowledge of municipal efforts and broadened our insight of the workings in the nation's capital. We offer the following as a sample of the accomplishments we have achieved on behalf of our clients in Florida.

JACKSONVILLE PORT AUTHORITY (JAXPORT)

As JAXPORT has pursued funds to deepen their harbor in order accommodate larger Post Panamax ships, Ballard Partners has worked hand in hand to ensure the project received consistent funding so that the project could continue on time and on budget. In fact, the expectation is that the project will be completed early and will, therefore, be completed under budget. Without good relationships with Members of Congress, the Office of Management and Budget, and the U.S. Army Corps of Engineers, this achievement would not have been possible. The economic development and job creation that will occur in Jacksonville resulting from this very significant infrastructure project is made possible by the strategic partnership between the City of Jacksonville, JAXPORT and Ballard Partners.

CITY OF JACKSONVILLE

As a key part of the team for the City of Jacksonville, we have assisted in the passage of state legislation and multiple appropriations to benefit the City. In 2016 we successfully advocated for legislation that allowed the City to re-purpose an existing ½ penny surtax to fund their pension liability. We have also successfully advocated for multiple projects in the annual State appropriations act including \$500,000 for a bridge replacement. More recently, we have assisted the City in the support of organizations within the City such as a \$900,000 allocation that we pushed for the JACKSONVILLE RE-ENTRY CENTER (JREC). JREC provides comprehensive pre and post-re-entry services to convicted felony offenders returning to Duval County following incarceration.

CITY OF LARGO

During the 2023 Legislative Session, the Firm helped secure state general revenue funding for the City of Largo for the first time. The City was in need of expanding the restrooms in Largo Central Park. Now attracting more than 1 million visitors annually to numerous events, festivals, and community activities, Largo Central Park has become an even more popular destination for residents and tourists alike. With such growth in attendance, the current restroom facilities had become inadequate, and adding an additional restroom facility ensures that the park will remain an enjoyable experience for its many visitors while accommodating future growth.

CITY OF MARATHON

The Firm has represented the interests of the City of Marathon in Florida since 2013. We have assisted the City in successfully securing state funding for their wastewater treatment facility infrastructure needs. This effort involved working with all of the local governments in the Florida Keys, state officials and legislative leadership. Approximately \$21 million has been appropriated by the Florida Legislature to help Marathon address its wastewater and stormwater infrastructure needs as well as other near shore water quality issues.

HILLSBOROUGH COUNTY

The Firm has represented the Hillsborough County Board of County Commissioners since 2020. We have assisted the County in successfully securing state funding for numerous priorities spanning multiple policy areas including transportation, pedestrian safety, health care, education, and emergency management. During the 2023 Legislative Session the Firm helped secure \$5 million in state funding for the new African American Arts and Cultural Center which will include a range of public experience spaces, meeting spaces, galleries, labs, studios, educational classrooms, black-box theater, retail café, administrative support offices, exterior special event spaces, and parking. Additionally, the Firm helped secure \$1,584,000 in state funding for the operation of 12 short-term residential treatment beds and community-based services for post-discharge to provide essential mental health treatment in Hillsborough County. And lastly, the Firm helped secure \$2,500,000 in state funding needed capacity expansion of the Hillsborough County Emergency Operations Center to enhance critical operational response to declared states of emergency and natural disasters.

CITY OF WINTER HAVEN

During the 2022 Legislative Session, the Firm helped secure the City of Winter Haven just over \$3.7 million in state funding for various water and environmental projects that will protect the City's water resources, modernize their water infrastructure, expand recreational trails and public spaces. The state investment in these water and environmental projects will assist the City of Winter Haven's One Water Policy initiative. Below are a list of projects that were funded during the 2022 Legislative Session.

- Lake Howard Watershed Treatment Enhancement - \$450,000
- Sapphire Necklace Creation - \$250,000
- Septic to Sewer Program, Remediation Area 6A - \$1,500,000
- Reclaimed-Winter Haven Preserve at Lake Ashton Reclaimed Water - \$910,000
- Water Resource Center - \$198,013
- Lake Conine Recreation Elements - \$200,000
- South Lake Howard Trail Nature Park Expansion - \$200,000

We have engaged in a multitude of successful legislative and executive branch lobbying efforts since our formation. We believe that our capabilities in successfully managing governmental affairs and lobbying services are clearly demonstrated in the strength of our team's background, experience, and qualifications. Our combined experience and relationships at all levels of government are essential components of our strategic plans, so access to all of the Firm's professionals will be provided to the City. No new work is undertaken without a thorough review of the schedules of the team to ensure the utmost attention, resources and energy will be devoted to each client.

OTHER LIKE / SIZE MUNICIPALITIES UNDER CONTRACT

BROWARD COUNTY
BROWARD COUNTY SCHOOL BOARD
BROWARD COUNTY SHERIFF'S OFFICE
CITY OF BOYNTON BEACH
CITY OF CAPE CORAL
CITY OF DELRAY BEACH
CITY OF HALLANDALE BEACH
CITY OF JACKSONVILLE
CITY OF LARGO
CITY OF MARATHON
CITY OF MIAMI
CITY OF NASHVILLE
CITY OF PALM BEACH GARDENS
CITY OF PEMBROKE PINES
CITY OF PENSACOLA
HILLSBOROUGH COUNTY
JACKSONVILLE PORT AUTHORITY (JAXPORT)
JACKSONVILLE TRANSPORTATION AUTHORITY (JTA)
MARTIN COUNTY
POLK COUNTY BOARD OF COUNTY COMMISSIONERS
TAMPA-HILLSBOROUGH COUNTY EXPRESSWAY AUTHORITY (THEA)
TOWN OF PALM BEACH
TOWN OF LANTANA
VILLAGE OF NORTH PALM BEACH

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REGULATORY AND CONFLICTS OF INTEREST

Ballard Partners, Inc. has no regulatory issues currently pending or that have been resolved within the last three (3) years.

We have reviewed our current clients and see no conflicts in providing the Scope of Services outlined in this Request for Qualifications to the City of DeBary.

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FEDERAL EXPERIENCE

In 2017, we opened our Washington D.C. office and by the end of that year, Ballard Partners ranked in Politico's "Top 20 D.C. Firms", breaking into the "Top 10 D.C. Firms" just six months later. Our D.C. office has worked hard to build a national presence for our clients that is truly unmatched. Our expertise spans all branches of the federal government with deeply rooted connections in every agency, department, and throughout Congress and its committees. We believe our combined federal knowledge and experience within Congress and the Administration gives our clients the greatest solutions to their issues. The following is a detailed description of some of our recent successes for local governments in the federal arena:

MARTIN COUNTY BOARD OF COUNTY COMMISSIONERS

This is the firm's first year representing Martin County federally. During the appropriations cycle the Firm has secured several million in federal earmarks for the county in the FY 22-23 federal budget.

OKALOOSA COUNTY

The Firm represents Okaloosa County before the Congress and the Administration. During this engagement, the firm has been successful in helping the County recover more than \$13 million in reimbursement from FEMA after federal disasters.

CITY OF PENSACOLA

The Firm was successful in helping secure a \$56 million-dollar Triumph grant (in the post earmark climate) to Pensacola International Airport for an economic development project. Triumph Gulf Coast, Inc. is a nonprofit corporation conceived by the Florida Legislature to create and administer a program to assist with the economic recovery of eight counties (Bay, Escambia, Franklin, Gulf, Okaloosa, Santa Rosa, Walton, and Wakulla) that were disproportionately affected by the 2010 Deepwater Horizon oil spill. The nonprofit assists businesses, individuals, and local governments in diversifying their economies. The grant from Triumph Gulf Coast to the Pensacola International Airport is the largest awarded grant that the group has allocated to date. The airport expansion includes three additional hangars, a warehouse, and an administrative office building. The project is expected to create 1,325 jobs.

MIAMI-DADE COUNTY PUBLIC SCHOOLS

The Firm represents Miami-Dade County Public Schools before Congress and the Administration. During this engagement we have been successful in helping the school district secure millions of federal dollars for technology, infrastructure, student services and personnel services. This was particularly important at the height of the pandemic. The Firm's team also helped the school district secure funding to improve school health, safety, and mental health services for students with training of teachers and support personnel such as psychologists, school social workers, counselors, school nurses, and/or emergency medical personnel.

CITY OF MIAMI BEACH

Ballard Partners successfully advocated on behalf of its client, the City of Miami Beach, to secure a \$7.65 million appropriation for Mt. Sinai Medical Hospital. As the sole hospital provider during disasters for vulnerable populations without options, Mount Sinai fulfills an essential emergency healthcare function for the city, state, and federal governments. The

requested funds for this project would go towards resiliency improvements that the city of Miami Beach needs to continue to safely serve its 10,000,000+ annual visitors and protect the lives of patients, hospital staff, and local residents in times of severe weather emergencies.

CITY OF JACKSONVILLE

The Firm represents the City of Jacksonville before the Congress and the Administration. We have been successfully in helping the City of Jacksonville secure pandemic and disaster relief funding from the federal government. During the FY 23 appropriations cycle we helped secure over \$6.7 million in new funding for the City to assist with its sewer to septic tank project in the urban core.

CITY OF NASHVILLE

For several years, Nashville Metro staff has waited for the Federal Emergency Management Agency (FEMA) to release \$9,256,712 in hazard mitigation funding for the Dry Creek Wastewater Treatment Plant. The plant sustained significant flood damage during the historic flooding event of May 2010. The funding was approved in 2019, but FEMA had not conducted its environmental review. The delay jeopardized the hazard mitigation dollars due to federal time constraints placed on the funding.

The Firm contacted the White House and FEMA to kickstart the review process, and to establish a new line of communication with Metro staff. As a result, FEMA contacted Metro staff to review the status of the hazard mitigation funding, and to restart the process towards the disbursement of these federal dollars.

Ballard Partners has represented various local governments on both the state and federal level and have relationships with key Members of Congress, the Florida Delegation, and executive agencies that could assist the City. Some examples of relationships are noted below:

- U.S. House of Representatives:
 - Florida Congressional Delegation and staff
 - House Majority and Minority Leadership and staff
 - House Agriculture Committee members and staff
 - House Education and Labor Committee
 - House Appropriations Committee members and staff
 - House Committee on Homeland Security Members and staff

- U.S. Senate:
 - United States Senators Rick Scott and Marco Rubio and staff
 - United States Senate Committee on Appropriations members and staff
 - United States Senate Committee on Finance members and staff
 - United States Senate Committee on Health, Education, Labor, and Pensions members and staff
 - United States Senate Committee on Homeland Security and Government Affairs members and staff

- Executive Branch:
 - Executive Office of the President
 - U.S. Department of Environment Protection
 - U.S. Department of Housing and Urban Development, Secretary
 - U.S. Department of Labor, Secretary
 - U.S. Department of Health and Human Services, career and political staff
 - U.S. Department of Homeland Security (FEMA), career and political staff
 - U.S. Department of Agriculture, career and political staff
 - U.S. Department of Transportation, Secretary and staff
 - U.S. Department of Commerce
 - U.S. Department of Education

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AFFIDAVITS

BRIAN D. BALLARD

Residence:
7445 Heartland Circle
Tallahassee, Florida 32312
850.668.9823

Office:
201 East Park Avenue, 5th Floor
Tallahassee, Florida 32301
850.577.0444

PROFESSIONAL HISTORY:

May 1998 - Present	Ballard Partners, Inc. President. The firm specializes in all aspects of governmental advocacy with particular emphasis on matters before Florida's executive and legislative branches of state government, as well as all aspects of governmental advocacy on matters before Congress, the Administration, and federal agencies and departments.
June 2003 - Present	Panza, Maurer & Maynard, P.A. Of Counsel. The law firm specializes in governmental and regulatory matters; health care; insurance; corporate law; commercial litigation and environmental law. Rated "AV" by Martindale-Hubbe.
August 1995 - August 2006	Florida State University Adjunct Professor in the School of Political Science.
March 1991 - May 1998	Bryant, Miller and Olive, P.A. Managing Shareholder. The law firm specializes in state and municipal finance, environmental law, governmental affairs, and agency decision making.
November 1992 - April 1994	U.S. and Foreign Commercial Service Advisory Council Appointed by the U.S. Secretary of Commerce to provide advice on the operations and services of the US&FCS and its related worldwide export programs.
December 1990 - March 1991	Executive Office of the President Directed the transition and assisted in the U.S. Senate confirmation of the Director of the Office of National Drug Control Policy.
January 1988 - December 1990	Chief of Staff, Office of the Governor Directed executive office staff, supervised eleven cabinet departments under the Governor. Coordinated and lobbied legislative and budget proposals. Developed policy initiatives for the Executive Office of the Governor and its agencies.
March 1989	White House Delegation U.S. Observation Delegation to the 1989 Presidential Election in El Salvador.
1987 August - December	Deputy Chief of Staff/Executive Assistant, Office of the Governor Directed the Scheduling and Appointments Office. Assisted in press and public relations and coordinated the administrative functions of the Governor's Office.
1983 May - July	Executive Office of the President Intern, Office of Management and Budget.

BRIAN D. BALLARD
RESUME -- PAGE 2

EDUCATION:

University of Florida College of Law
Juris Doctorate, 1988

University of Florida
Bachelor of Science in Business Administration, 1983

**PROFESSIONAL,
POLITICAL AND CIVIC
ORGANIZATIONS:**

John F. Kennedy Center for the Performing Arts, Board Member, 2020
Republican National Convention, Jacksonville 2020 Host Committee Co-
Chair, 2020
Governor Ron DeSantis Inaugural Committee, Chairman, 2018
Presidential Electoral College Member, 2016
Trump Victory, Florida Chairman, 2016
Presidential Inaugural Committee, Vice Chairman, 2016
Presidential Transition Finance Committee Member, 2016
Governor Rick Scott Inaugural Committee, Chairman, 2015
Mitt Romney Presidential Campaign, Florida Finance
Governor Rick Scott Inaugural Finance Committee,
John McCain Presidential Campaign, Florida Finance
Florida Governor's Mansion Foundation
Governor Charlie Crist Inaugural Committee, Chairman, 2007
American Bar Association
The Florida Bar
The Collins Center for Public Policy
Miami Herald Legislative Ranking Committee 2002, 2003
City of Tallahassee - Leon County Architectural Review Board
August 20, 1999 - June 30, 2002
Georgetown University Medical and Law Centers, Editorial Associate,
Courts, Health, Science and the Law
Florida Council of 100, 1987-1990
Governor's Transplant Lifeline for Children Task Force, Board
of Directors, 1987-1990
University of Florida Department of Political Science,
Graduate Program in Political Campaigning, Development
Committee, September 1994
University of Florida Athletic Association Board of Directors,
1984
Delta Tau Delta National Fraternity

HONORS:

Inductee, Francis Eppes Society, Florida State University, 2016
The American Lawyer's Magazine Top Rated Lawyer in the
field of Energy, Environmental and Natural Resources Law
2013 Rated "AV" by Martindale-Hubbell highest attorney
rating for both legal ability and ethical standards
Florida Trust for Historic Preservation Award for Outstanding
Historic Preservation 2000
Tallahassee/Leon County Historic Preservation Award 1999
University of Florida Hall of Fame
Florida Blue Key
Omicron Delta Kappa

ANA CRUZ

Residence

4836 Flamingo Road
Tampa, Florida 33611
813.503.1795

Office

615 Channelside Dr., Suite 207
Tampa, Florida 33602
813.374.6007

PROFESSIONAL HISTORY:

- 2016 - Present **Ballard Partners, Inc.**
Managing Partner, Tampa office. The firm specializes in all aspects of governmental advocacy with particular emphasis on matters before Florida's Executive and Legislative branches of state government.
- 2011 - 2015 **Floridian Partners**
Managing Partner. Managed Tampa operations for the statewide corporate and public affairs consulting and lobbying firm.
- 2004 - 2011 **Leader's Edge LLC**
Principle. Founder and Principle of the client-driven public affairs firm offering customized solutions for both the public and private sectors. Combining experience in communications, grassroots coalition building and strategic public relations. Leaders Edge offers tailored solutions to clients facing unique challenges.
- 2002 - 2004 **Florida Democratic Party**
Executive Director. Responsible for day-to-day operations for the Florida Democratic Party.
- 2001 - 2002 **United States Senate**
Regional Director for Senator Bill Nelson.
- 1998 - 2001 **Florida House of Representatives**
Legislative Aide. Responsible for drafting, assimilating and successfully implementing policy throughout the legislative process. Worked closely with local and state executives in both the public and private sector. Directed all contacts with media, constituents and other interest groups.

PROFESSIONAL, POLITICAL AND CIVIC ORGANIZATIONS:

Greater Tampa Chamber of Commerce, Board of Directors
Strategic Property Partners Diversity & Economic Opportunity, Board Member
Named 100 Most Influential in Florida Politics, Influence Magazine 2015 Leadership Alliance Advisory Board, Board Member, 2015
2016 Prevent Blindness Co-Chair for Person of Vision Athena Society Board Member

DANE EAGLE

Residence:
2529 Goose Pond Court
Tallahassee, Florida 32308
239.218.3263

Office:
201 East Park Avenue, 5th Floor
Tallahassee, Florida 32301
850.577.0444

PROFESSIONAL HISTORY:

- January 2023 - Present
Ballard Partners, Inc.
Partner. The firm specializes in all aspects of governmental advocacy with particular emphasis on matters before Florida's Executive and Legislative branches of state government. The firm also provides client representation before the U.S. Congress and federal agencies.
- September 2020 - January 2023
Florida Department of Economic Opportunity
Secretary of Economic Opportunity. Appointed by Governor Ron DeSantis to assist in advancing Florida's economy by championing the state's economic development vision and administering state and federal programs and initiatives to help citizens, communities, businesses, and visitors thrive.
 - Manage \$3.3 billion budget and over 2,200 employees while deploying billions of dollars in grants throughout the state.
- November 2012 - September 2020
Florida House of Representatives
State Representative & Majority Leader. Elected at age 29 to represent the 77th District and reelected subsequently until term-limited.
 - As Majority Leader, responsible for leading the 72-member Majority Caucus and ushering legislation to the Governor.
 - Also served as Majority Whip and Chairman of Energy & Utilities Subcommittee.
- July 2017 - September 2020
CRE Consultants
Broker Associate. Provided strategic advice and execution for commercial property leasing and sales, along with investment strategy and consulting, with one of the leading independent commercial real estate brokerages in Southwest Florida. Negotiated and executed million-dollar transactions on behalf of clients.
- May 2013 - April 2014
Lee Building Industry Association
Director of Development. Helped rebuild the trade association of the construction industry and affiliated industries in Lee, Glades, Hendry Counties.
- May 2009 - November 2010
U.S. Senate Campaign
Finance Director. Raised over \$17 million for a leading candidate.

DANE EAGLE
RESUME - PAGE 2

January 2007 -
May 2009

Executive Office of the Governor

Deputy Chief of Staff & Chief Special Assistant to the Governor. Assisted the Governor and Chief of Staff in managing the Executive Branch of the State of Florida. As Special Assistant, accompanied the Governor throughout each workday and on travels, assisting in daily meetings and tasks, and acting as a conduit between the Governor and his Executive Office.

January 2006 -
November 2006

Florida Gubernatorial Campaign

Travel Aide. Traveled the state with the leading candidate, assisting the campaign with daily tasks.

July 2002 -
July 2017

Southwest Florida Real Estate Brokerages

Broker Associate & Sales Associate. Obtained real estate sales license at age 19, broker license subsequently, and built a real estate career while in college and parallel to political career. Worked with Eagle Realty of Southwest Florida, Priceless Realty, and Porter Davis Real Estate Brokerage.

EDUCATION:

University of Florida December 2005

Bachelor of Arts in Economics
Minor in Business Administration

**BOARDS, RECOGNITIONS
& AFFILIATIONS:**

American Conservative Union, Defender of Liberty
Americans for Prosperity, Champion of Economic Freedom
CareerSource Florida, Board of Directors
City & State Magazine, Florida Power 100 - #9
Enterprise Florida, Inc., Board of Directors
Florida Apartment Association, Legislator of the Year
Florida Association of Counties, County Champion
Florida Blue Key, Inductee
Florida Chamber of Commerce, Honor Roll
Florida Family Action, Champion of the Family
Florida Homebuilders Association, Champion of Housing
Florida Housing Finance Corporation, Board of Directors
Florida Prosecuting Attorneys Association, House Leadership Award
Florida Tax Collectors Association, Taxpayer Advocate of the Year
Florida Politics, 30 Under 30
Florida Sheriffs Association, Friend of the Sheriff
Leadership Cape Coral, Graduate
Liberty First Network, Champion of Liberty
Sault Sainte Marie Tribe of Chippewa Indians, Tribal Member

HUNTER MORGEN

Residence:

1066 Thomas Jefferson St. NW
Washington, D.C. 20007
443.995.9171

Office:

601 13th Street NW, Suite 250S
Washington, D.C. 20005
202.800.5620

PROFESSIONAL HISTORY:

- January 2020 - Present **Ballard Partners, Inc., Washington, D.C.**
Partner. Manages lobbying efforts for a diverse portfolio of clients. Interfaces with clients and developed customized Federal government affairs strategies. Coordinates fundraising efforts with PAC's, Congressional candidates, as well as other fundraising vehicles. Develops and executes business development strategy.
- May 2017 - January 2020 **The White House, Washington, D.C**
Special Assistant to the President and Senior Advisor for Policy & Strategy. Office of the Senior Advisor for Policy/Office of Trade & Manufacturing Policy.
- Served as principal deputy to Stephen Miller and Peter Navarro on immigration and trade policy matters.
 - Directed the Administration's efforts on trade including Buy American/Hire American by drafting executive orders, legislation, and regulations.
 - Directed the Administration's efforts on immigration policy including drafting executive orders, legislation, and regulations.
 - Oversaw a team of five subject matter experts.
 - Planned various Buy American themed events for the White House including the Buy American showcase and the Buy American month celebration.
 - Architect of the administration's efforts to withdraw/reform the Universal Postal Union.
- May 2017 - Jan. 2017 **U.S. Department of State, Washington, D.C.**
Policy Advisor. Office of Policy Planning.
- Created briefing papers for the Secretary of State on issues pertaining to Africa.
 - Drafted talking points for the Secretary of State for various meetings and events, including the G-20 Summit.
 - Approved and provided edits for policy memos to the Secretary of State.
- January 2017 - January 2017 **Presidential Transition Team, Washington, D.C.**
Policy Advisor.
Buy American/Hire American Team Lead.

MONTE MORSE
RESUME - PAGE 3

- Worked collectively to create Executive Orders and Presidential Memoranda for the Buy American/Hire American Task Force as well as the national security policy implementation team.
- Directed and delegated tasks to the Buy American/Hire American team of 15-20 people from various disciplines.
- Collaborated on the policy implementation guide, which outlines day 1-200 action plans for the administration pertaining to the campaign platform in the areas of national security and foreign policy.
- Crafted briefing papers for the President Elect and Vice President Elect's calls with leaders of foreign nations.

November 2016 -
March 2016

Donald J. Trump For President 2016, New York, NY
Policy/Speechwriting Assistant.

- Created one-page talking points for candidate use in rallies.
- Researched local/national statistics and information for use in policy speeches and rallies.
- Coordinated responses to inquiries from members of the press on Mr. Trump's policy positions.
- Drafted Op-ed pieces for release after major endorsements or policy announcements.

EDUCATION:

RIDER UNIVERSITY, Lawrenceville, NJ
Degree: Bachelor of Arts
Major: Political Science
Minor: Political Communication

**BOARDS AND
COMMISSIONS:**

Member of the Presidential Council on Improving Federal Civic
Architecture

CARLOS RAMOS

Residence:
5434 Winhawk Way
Lutz, Florida 33558
813.317.3983

Office:
615 Channelside Dr., Suite 207
Tampa, FL 33602
813.374.6007

PROFESSIONAL HISTORY:

- April 2018 - Present **Ballard Partners, Inc.**
Project Manager. The firm specializes in all aspects of governmental and public affairs, including legislative advocacy, administrative issues, and grassroots community outreach.
- November 2016 - April 2018 **Florida House of Representatives**
Legislative Aide to House Minority Leader Janet Cruz. Advised her on all legislative and political matters while also being her liaison to other members of the House Democratic Caucus, the Speaker's Office, and other key allies and stakeholders.
- March 2016 - November 2016 **Florida House Victory**
Deputy Finance Director. Led the Florida House Democratic Caucus' fundraising efforts during the 2016 elections. Advised Democratic Leader-Designate Janet Cruz on political and fundraising matters, and organized fundraisers across the country.
- October 2013 - March 2016 **Florida House of Representatives**
Legislative Aide and District Secretary to State Representative Janet Cruz. Responsible for drafting and successfully implementing policy throughout the legislative process. Coordinated contacts with media, constituents and other interest groups.
- May 2012 - November 2012 **Obama for America, 2012**
Intern then Marketing Assistant for President Barack Obama's re-election campaign. Responsible for the national offline merchandise program with points of sale in 40 states during the 2012 election and coordinated the fundraising efforts at numerous rallies and grassroots events.

EDUCATION:

- May 2013 **Florida State University**
B.S. Degree in Political Science and Criminology

CONFLICT OF INTEREST

I HEREBY CERTIFY that

1. I, BRIAN D. BALLARD, am the

(Printed Name)

PRESIDENT and the duly authorized representative of the firm

(Title)

BALLARD PARTNERS, INC. whose address is

(Firm Name)

201 EAST PARK AVENUE, 5TH FLOOR, TALLAHASSEE, FL 32301, and that I possess

(Firm Address)

- the legal authority to make this affidavit on behalf of myself and the firm for which I am acting; and,
- 2. Except as listed below, no employee, officer, or agent of the firm have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,
- 3. The business nor any authorized representative or significant stakeholder of the business has been determined by judicial or administrative board action to be in noncompliance with or in violation of any provision/contract of the City of DeBary, nor has any outstanding past due debt to the City of DeBary, Florida; and,
- 4. The City of DeBary reserves the right to disqualify submitted proposals upon evidence of collusion with intent to defraud, or other illegal practices to include circumventing or manipulating the competitive bidding process as required by law, upon the part of the Respondent(s), the City's Professional Consultant(s) or any City employee(s) who may, or may not, be involved in developing submitted bid specifications and/or firm submitted bid schedules. Multiple submitted bids from an individual, partnership, corporation, association (formal or informal); firm under the same or different names shall not be considered. Reasonable grounds for believing that a Respondent has interest in multiple proposals for the same work shall be cause for rejection of all proposals in which such Respondent is believed to have an interest in. Any and/or all proposals shall be rejected if there is any reason to believe that collusion exists among one or more of the Respondents, the City's Professional Consultant(s) or City employees. Contractors involved in developing a competitive bid specification or Contractors with knowledge of competitive bid specifications prior to the advertisement shall be disqualified from participating in the competitive bidding process.

EXCEPTIONS (List)

Signature: *Brian Ballard*

Printed Name: BRIAN D. BALLARD

Firm Name: BALLARD PARTNERS, INC.

Date: JULY 13, 2023

STATE OF FLORIDA
COUNTY OF LEON

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization,

This 13TH day of JULY, ~~2020~~ ²⁰²³ by BRIAN D. BALLARD, who is personally known to me

or who has produced _____ as identification.

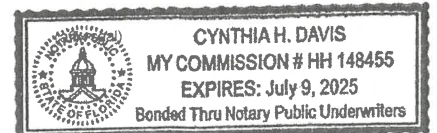
NOTARY PUBLIC – STATE OF FLORIDA

Type or print name: CYNTHIA H. DAVIS

Commission No.: HH 148455

Commission Expires: JULY 9, 2025

Cynthia H. Davis



NON-COLLUSION AFFIDAVIT OF PRIME RESPONDENT

STATE OF FLORIDA)

COUNTY OF LEON)

I, BRIAN D. BALLARD, being duly sworn, deposes and says that:

1. He/she is PRESIDENT of BALLARD PARTNERS, INC.,

the respondent that has submitted the attached response.

2. He/she is fully informed respecting the preparation and contents of the attached solicitation and of all pertinent circumstances respecting such solicitation.

3. Such solicitation is genuine and is not a collusive or sham solicitation.

4. Neither the said respondent nor any of its officers, partners, owners, agent representatives, employees or parties in interest including this affiant, has in any way, colluded, conspired, or agreed, directly or indirectly, with any other respondent, firm or person, to submit a collusive or sham response in connection with the Agreement for which the attached response has been submitted or to refrain from bidding in connection with such Agreement, or has in any manner, directly or indirectly, sought by Agreement or collusion or communication or conference with any other responder, firm or person to fix the price or prices in the attached solicitation or of any other respondent, or to fix any overhead, profit or cost element of the proposed price or the proposed price of any other responder, or to secure through any collusion, conspiracy, connivance or unlawful Agreement any advantage against the City of DeBary, Florida, or any person interested in the proposed Agreement.

5. The price or prices quoted in the attached response are fair and proper and are not tainted by any collusion, conspiracy, or unlawful Agreement on the part of the proposer or any of its agents, representatives, owners, employees, or parties of interest, including affiant.

[Signature]
(President)
PRESIDENT
(Title)

STATE OF FLORIDA
COUNTY OF LEON

Sworn to (or affirmed) and subscribed before me by means of [X] physical presence or [] online notarization,
This 13TH day of JULY, 2023 by BRIAN D. BALLARD, who is personally known to me or who has produced as identification.

NOTARY PUBLIC - STATE OF FLORIDA
Type or print name: CYNTHIA H. DAVIS
Commission No.: HH 148455
Commission Expires: JULY 9, 2025



[Signature]

DRUG-FREE WORKPLACE AFFIDAVIT

The undersigned Respondent, in accordance with Florida Statute 287.087 hereby certifies that

BALLARD PARTNERS, INC. does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the Drug-Free statement.
4. Notify the employees that as a condition of working on the commodities or contractual services that are under bid, employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or no lo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this business complies fully with the above requirements.

Brian Ballard
(Signature)

PRESIDENT
(Title)

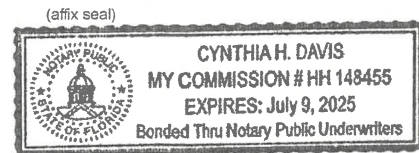
STATE OF FLORIDA
COUNTY OF LEON

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization,

This 13TH day of JULY, ²⁰²³~~2020~~ by BRIAN D. BALLARD, who is personally known to me
or who has produced _____ as identification.

NOTARY PUBLIC – STATE OF FLORIDA
Type or print name: CYNTHIA H. DAVIS
Commission No.: HH 148455
Commission Expires: JULY 9, 2025

Cynthia H. Davis



PUBLIC ENTITY CRIMES

SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a) FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to City of DeBary
by BRIAN D. BALLARD, PRESIDENT
(Printed Name and Title)
for BALLARD PARTNERS, INC.
(Firm / Company)

whose business address is 201 EAST PARK AVENUE, 5TH FLOOR, TALLAHASSEE, FL 32301

and (if applicable) its Federal Employer Identification Number FEIN is 59-3499504 (If the entity has no
FEIN, include the Social Security Number of the individual signing this sworn
statement: _____)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to changes brought by indictment or information after July 1, 1989, as a result of jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
- a) A predecessor or successor of a person convicted of a public entity crime; or
 - b) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

PUBLIC ENTITY CRIMES

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(indicate which statement applies)**

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(attach a copy of the final order)**

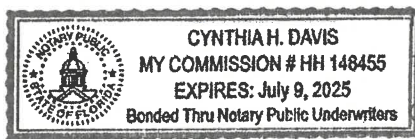
I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.107, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signature]
(Signature)

JULY 13, 2023
(Date)

COUNTY OF LEON STATE OF FLORIDA

Sworn to and subscribed before me this 13TH day of JULY , 20 23 , by BRIAN D. BALLARD , who is personally known to me or who has produced as identification.



NOTARY PUBLIC – STATE OF FLORIDA
Type or print name: CYNTHIA H. DAVIS
Commission No.: HH 148455
Commission Expires JULY 9, 2025 (Seal)

[Signature]

PUBLIC RECORDS ACT/CHAPTER 119 REQUIREMENTS

Successful Respondent agrees to comply with the Florida Public Records Acts to the fullest extent applicable, and shall, if this engagement is one for which services are provided by doing the following:

1. Successful Respondent shall keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service;
2. Successful Respondent shall provide the public with access to such public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed that provided in Chapter 119, Florida Statutes or as otherwise provided by law;
3. Successful Respondent shall insure that public records that are exempt or that are confidential and exempt from the public record requirements are not disclosed except as authorized by law; and
4. Successful Respondent shall meet all requirements for retaining public records and transfer to the public agency, at no cost, all public records in possession of the Successful Respondent upon termination of the contract and shall destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the City.

The parties agree that if the Successful Respondent fails to comply with a public records request, then the City must enforce the contract provisions in accordance with the contract and as required by Section 119.0701, Florida Statutes. Notwithstanding any other requirement herein stated, the Successful Respondent shall comply fully with the requirements of Florida Statutes 119.0701.

Respondent/Firm Name: BALLARD PARTNERS, INC.

By: 

Title: PRESIDENT

Print: BRIAN D. BALLARD

Date: JULY 13, 2023

CERTIFICATION STATEMENT

PROHIBITION AGAINST CONTRACTING WITH SCRUTINIZED COMPANIES

I hereby swear or affirm that as of the date below this company is not listed on a Scrutinized Companies list created pursuant to 215.4725, 215.473, or 287.135, Florida Statutes. Pursuant to 287.135, Florida Statutes I further affirm that:

1. This company is not participating in a boycott of Israel such that is not refusing to deal, terminating business activities, or taking other actions to limit commercial relations with Israel, or persons or entities doing business in Israel or in Israeli-controlled territories, in a discriminatory manner.
2. This Company does not appear on the Scrutinized Companies with Activities in Sudan List where the State Board of Administration has established the following criteria:
 - a. Have a material business relationship with the government of Sudan or a government-created project involving oil related, mineral extraction, or power generation activities, or
 - b. Have a material business relationship involving the supply of military equipment, or
 - c. Impart minimal benefit to disadvantaged citizens that are typically located in the geographic periphery of Sudan, or
 - d. Have been complicit in the genocidal campaign in Darfur.
3. This Company does not appear on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List where the State Board of Administration has established the following criteria:
 - a. Have a material business relationship with the government of Iran or a government-created project involving oil related or mineral extraction activities, or
 - b. Have made material investments with the effect of significantly enhancing Iran's petroleum sector.
4. This Company is not engaged in business operations in Cuba or Syria.

BALLARD PARTNERS, INC.

(Firm/Company Name)

JULY 13, 2023

(Signature and Date)

BRIAN D. BALLARD, PRESIDENT

(Name and Title)

The scrutinized company list is maintained by the State Board of Administration and available at <http://www.sbafla.com/>

PROHIBITION AGAINST CONTINGENT FEES

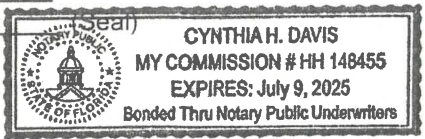
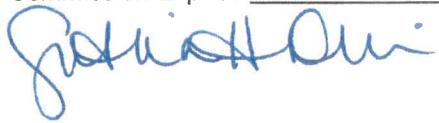
In accordance with Florida Statute 287.055(6)(a), the following statement, duly signed and notarized, must be included in each proposal:

The respondent, BALLARD PARTNERS, INC., warrants that he or she has not employed or
(Name)
retained any company or person, other than a bona fide employee working solely for the respondent to solicit or secure this agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the respondent any fee, commission, percentage, gift, or other consideration contingent upon or resulting from award or making of this agreement.

COUNTY OF LEON STATE OF FLORIDA
Sworn to and subscribed before me this 13TH day of JULY, 2023, by
BRIAN D. BALLARD, who is personally known to me or who has produced
_____ as identification.




NOTARY PUBLIC – STATE OF FLORIDA
Type or print name: CYNTHIA H. DAVIS
Commission No.: HH 148455
Commission Expires JULY 9, 2025



Acceptance of Proposal Terms and Conditions

I/we, the undersigned, as authorized signatory to commit the firm, do hereby accept in total all the terms and conditions stipulated and referenced in this RFQ document and do hereby agree that if a contract is offered or negotiated it will abide by the terms and conditions presented in the RFQ document or as negotiated pursuant thereto. The signature(s) below in this **Acceptance of Proposal Terms and Conditions** are an acknowledgment of my/our full understanding and acceptance of all the terms and conditions set forth in this RFQ document or as otherwise agreed to between the parties in writing.

Respondent/Firm Name: BALLARD PARTNERS, INC.

By:  Title: PRESIDENT

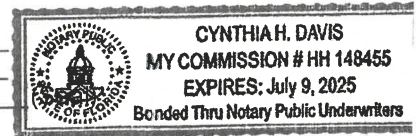
Print: BRIAN D. BALLARD Date: JULY 9, 2025

COUNTY OF LEON STATE OF FLORIDA

Sworn to and subscribed before me this 13TH day of JULY, 2023, by BRIAN D. BALLARD, who is personally known to me or who has produced _____ as identification.

NOTARY PUBLIC – STATE OF FLORIDA
Type or print name: CYNTHIA H. DAVIS
Commission No.: HH 148455
Commission Expires JULY 9, 2025





Addendum Receipt Acknowledgement Certification

The undersigned acknowledges receipt of the following addenda to the solicitation document(s) (Give number and date of each):

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Respondent/Firm Name: BALLARD PARTNERS, INC.

By:  Title: PRESIDENT

Print: BRIAN D. BALLARD Date: JULY 13, 2023



CITY OF DEBARY

REQUEST FOR QUALIFICATIONS 06-23

Notice is hereby given that the City of DeBary is accepting proposals for **RFQ 06-23 —Selection of Lobbyist** until **10:00 A.M. EST on Friday, July 14, 2023.**

The City of DeBary will accept proposals for the selection of a lobbyist to serve the City for a period of three (3) years with the option of three (3) one (1) year renewals. The City will select the lobbyist that is most responsive to this Request for Proposal (RFQ). The lobbyist must be able to provide all necessary legislative relations and lobbying services in any jurisdiction to the City, including but not limited to, advising the City of any new legislative changes, securing funds and grants from any/all sources for the improvement of the City, and promoting intergovernmental cooperation in achieving objectives for the City. The lobbyist selected shall regularly report the status of his/her efforts to the City.

Proposal due date: **10:00 A.M. EST on Friday, July 14, 2023.**

The City reserves the right to award a single contract or multiple contracts for this service.

Bid Documents are available at the **VENDORLINK** and **DEMANDSTAR** web applications and at **www.debary.org**, and navigating from the home page to; Departments; Finance/Purchasing; Bids & RFPs; Bid No. 06-23 - Selection of Lobbyist.

Address any/all questions regarding this project to **mjones@debary.org** no later than **5:00 P.M. EST on Tuesday, June 20, 2023.**

The RFQ responses shall be either hand-delivered or delivered by carrier service to the City of DeBary at 16 Colomba Rd, DeBary, FL 32713. The City of DeBary is not responsible concerning proposal delivery by the specified time so that they may be considered. Any RFQ response received after 10:00 A.M. EST on Friday, July 14, 2023 will not be considered.

Note: Plainly mark the front of your RFQ envelope "RFQ 06-23 - Selection of Lobbyist"

All responses must be sealed, unsealed RFQ response envelopes will not be accepted. Do not Email/fax/etc. any responses.

All proposers must submit one **(1)** original and two **(2)** copies of your proposal.

EX PARTE COMMUNICATION CLAUSE

Please note that to ensure proper and fair evaluation of proposals, upon the initial handout of the RFQ package, the City prohibits ex parte communication initiated by the proposer to any Council Member or Evaluation Committee Member.

Communication between a proposer and the City will be through the **Purchasing Manager only @ mjones@debary.org**.

Ex parte communication may be grounds for disqualifying the offending proposer from consideration or any future proposal.

PROPOSAL EVALUATION AND SELECTION

The proposals will be evaluated and ranked by the appointed Evaluation Committee according to the criteria set forth in this RFQ. Please prepare your proposal responses in the order of the proposal format below to assist the Evaluation Committee in rating your proposal response package. Using the evaluations and rankings as a guide and any/all other obtainable information, the Evaluation Committee will select the proposal which it deems to be in the City's best interest. The Evaluation Committee may require competing firm(s) to make oral presentations of their proposals and to answer specific questions about them. The successful firm(s) will be notified in writing by the City of DeBary.

PROPOSAL FORMAT:

1. General: (20 Points)

Provide general information about the firm, including size, office location(s), and structure of your firm. Identify and explain any significant changes in organizational structure, ownership, or management within your firm.

2. Firm Experience: (20 Points)

Describe the firm's experience in the area of state appropriations requests including project types and dollar values. As part of this requirement, please identify the values of the projects your firm helped secure through the legislature.

3. Team Experience: (20 Points)

Identify key members of firm's team that will service the City, including analytical/support staff. Identify the primary day-to-day contact for the engagement and their experience. Provide brief resumes for key team members that will service the City as an Appendix.

4. Florida Knowledge: (20 Points)

Describe any local, political, economic, legal, or other issues impacting Florida municipalities, specifically those impacting the City. How does the firm keep up to date on news and developments relevant to the City?

5. Other like/size municipalities under contract (10 Points)

Describe your level of understanding and performance results with city of similar size of DeBary. Demonstrate your ability to understand, strategize, and advocate for small city issues and specialty needs.

6. Regulatory and Conflicts of Interest: (5 Points)

Provide information regarding any regulatory issues involving your firm's activities that are currently pending or have been resolved within the last three (3) years. Please disclose any conflicts of interest or potential conflicts of interest that may arise as a result of your being hired for this engagement.

7. Federal Experience (5 Points)

Describe the firm's experience in the area of federal appropriations requests including project types and dollar values. As part of this requirement, please identify the values of the projects your firm helped secure through the legislature or from a federal agency.

Other Information:

This section should address any other information necessary for a full understanding of your services. Please provide relevant information on any additional services offered by your firm.

The last section of your RFQ proposal should be the "Affidavits" section, which must contain the completed forms included in this Notice.

Once the Evaluation Committee completes the rating process, an agenda item will be submitted to City Council for negotiations. The successful firm(s) will be notified in writing by the City of DeBary.

Background

The City of DeBary is located in the southwest portion of Volusia County. Our City leaders are carrying out a two-pronged effort of correcting long-standing issues while embarking upon innovative concepts incorporating our unique assets: An historic river front city with the only Sun Rail stop in Volusia County, straddling Volusia and Seminole Counties. Our demographics, moderate tax climate, and low crime rates all contribute to making DeBary a great place to live and work.

With a current population of 22,000 DeBary is poised for a 20-30% increase in the near future, in addition to drawing visitors from the surrounding cities daily. Adjacent to one of the largest cities in two counties, but with a higher quality of life, DeBary is the attractive location for mid to high income residents and visitors. With 12 parks, including beautiful Gemini Springs, and three regional trail systems within our city, DeBary can offer residents and visitors a variety of ways to enjoy our 300 days of sunshine.

DeBary is quickly becoming a destination location. Through our visioning process, our residents expressed a desire for more mixed-use communities. A transit oriented development, TOD, was developed around our Sunrail station, creating opportunities for living accommodations and small specialty businesses, such as restaurants, coffee shops, bakeries, salons, and other businesses that prosper in these settings. All this along with a main street concept where community wide events and festivals can take place.

Uniquely, DeBary incorporates another treasures, Eco-Tourism. Within minutes of our Main Street project, residents and visitors can enjoy fishing, boating, disc golf, camping, kayaking, canoeing, biking and walking trails, and parks. The City just purchased 170 acres of riverfront property to turn it into a public nature park, with a riverfront bike and hiking trail.

All of this requires significant infrastructure improvements, including federal highway rescoping projects, along with city road and stormwater improvements. Our goal is a complete streets concept, ensuring DeBary streets are safe for all road users.

Scope of Services

The City of DeBary intends to retain the services of a firm that will work with the City Manager and Government Relations Director, on behalf of the Mayor and City Council, to address matters before the State of Florida Legislature and state agencies, and other quasi-governmental entities. We are also looking for assistance with federal efforts and will take federal experience under evaluation as well, including securing funding from Congress or federal agencies. The lobbyist must be able to provide all necessary legislative relations and lobbying services to the City, including but not limited to, advising the City of any new legislative changes, securing funds and grants from any/all sources for the improvement of the City, and promoting intergovernmental cooperation in achieving objectives for the City. The lobbyist selected shall regularly report the status of his/her efforts to the City, revise the City's State and Federal legislative program as needed, or requested by the City. Other duties include monitoring current State and Federal legislation and State and Federal budget process and report any legislative events that may directly or indirectly impact the City.

The selected firm will assist with the scope of services outlined below:

Strategy

- Assist the city in development, and implementation of an annual state and federal legislative agenda, political engagement plan, and any associated key proposals or policy positions and revise as needed.
- Inform the City Manager and Government Affairs Director of any potential conflicts of interest that may arise in the course of representing the city and any other local governments or organizations.
- Develop a plan for off-session activities and coordinate with city staff
- Monitor current State legislation and State budget process and report any legislative actions and opportunities that may directly or indirectly impact the City.

Additional considerations:

- Monitor current Federal legislation and Federal budget process and report any legislative actions and opportunities that may directly or indirectly impact the City.

Appropriations

- Provide direction to the City Manager, and Government Affairs Director in preparing annual state legislative appropriations requests.
- Pursue, at the request of the city, funding for municipal projects outside of the regular state legislative appropriations process. This may include funding opportunities from state, local, or quasi-governmental entities.

Additional considerations:

- Provide direction to the City Manager and Government Affairs Director in preparing annual federal legislative appropriations requests.

Advocacy

- Meet directly as necessary with state legislators and staff, and state agencies, regarding the city's appropriations requests and appear and testify before legislative committees as needed.
- Schedule City Manager and Government Affairs Director, and possibly Mayor, with direct meetings with state and federal legislators and staff.

Additional considerations:

Meet directly as necessary with federal legislators and staff, and federal agencies (USDOT, Interior, etc.), regarding the city's appropriations requests and appear and testify before legislative committees as needed.

Tracking & Reporting

- Provide written updates to the city no less than once per month during the interim and no less than once weekly during the state legislative session on appropriations requests and other legislative matters of consequence to the city.
- Provide a formal end-of-session report to the city outlining specific advocacy activities conducted on behalf of the city and the resulting outcomes.
- Organize state and federal lobby registration and compliance reporting.

Required Minimum Criteria

Proposals will be evaluated by the City, and the Proposer will be selected based on, but not limited to, the following required minimum criteria:

- Clearly demonstrated experience in this field of work.
- Ability, capacity, and skill to perform the required service — taking into consideration factors such as: existing workload, past performance, and quality.
- Experience working in a collaborative team environment with City staff and other stakeholders.
- No conflict of interests.

Evaluation Criteria

Proposals will be evaluated by the City, and the Proposer will be selected based on, but not limited to, the following scored criteria:

- Active organizational registrations, professional memberships, and recognitions.
- Existing relationships with Florida Legislature, State agencies, and key support staff.
- Existing relationships with Florida Governor's office and key support staff
- Experience in securing Florida state appropriations requests.
 1. Include secured project types and dollar values.
- List of local governments in Florida your firm has represented.
 - a. Including point of contact and number of years of engagement.
- Describe any specialized areas of expertise offered by your firm.

- g. Experience of principle staff to be assigned to engagement including description of prior positions held (former legislator, state agency experience, etc.).

Additional evaluation criteria:

- a. Experience in Federal appropriations requests
 - 1. Include secured project types and dollar values.
- b. Existing relationships with federal legislature, federal agencies, and key support staff
- c. Ability to draft a federal legislative strategy

The selected proposer(s) response to stated criteria may be verified by the City. This verification may consist of reference checks, interviews, and site visits.

Release of RFP	June 1, 2023
Deadline to receive questions (electronically)	June 20, 2023
RFP Responses Due by 10:00 am local time	July 14, 2023
Evaluation Committee Meeting/ Selection	August 1, 2023
Oral Presentations/Interviews	August 15, 2023
City Council Award Approval	September 6, 2023



Proposal Response Cover Sheet
RFP 06-23
City of DeBary
Selection of Lobbyist

(Firm Name)

(Signature of Authorized Agent)

(Print/Type Name and Title of Authorized Agent)

(Address)

(City, State, Zip Code)

(Telephone Number)

(Email Address)

(Date)

CONFLICT OF INTEREST

I HEREBY CERTIFY that

- I, _____, am the
(Printed Name)
_____ and the duly authorized representative of the firm
(Title)
_____ whose address is
(Firm Name)
_____, and that I possess
(Firm Address)

- the legal authority to make this affidavit on behalf of myself and the firm for which I am acting; and,
- Except as listed below, no employee, officer, or agent of the firm have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and,
- The business nor any authorized representative or significant stakeholder of the business has been determined by judicial or administrative board action to be in noncompliance with or in violation of any provision/contract of the City of DeBary, nor has any outstanding past due debt to the City of DeBary, Florida; and,
- The City of DeBary reserves the right to disqualify submitted proposals upon evidence of collusion with intent to defraud, or other illegal practices to include circumventing or manipulating the competitive bidding process as required by law, upon the part of the Respondent(s), the City's Professional Consultant(s) or any City employee(s) who may, or may not, be involved in developing submitted bid specifications and/or firm submitted bid schedules. Multiple submitted bids from an individual, partnership, corporation, association (formal or informal); firm under the same or different names shall not be considered. Reasonable grounds for believing that a Respondent has interest in multiple proposals for the same work shall be cause for rejection of all proposals in which such Respondent is believed to have an interest in. Any and/or all proposals shall be rejected if there is any reason to believe that collusion exists among one or more of the Respondents, the City's Professional Consultant(s) or City employees. Contractors involved in developing a competitive bid specification or Contractors with knowledge of competitive bid specifications prior to the advertisement shall be disqualified from participating in the competitive bidding process.

EXCEPTIONS (List)

Signature: _____

Printed Name: _____

Firm Name: _____

Date: _____

STATE OF FLORIDA

COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization,

This _____ day of _____, 2020 by _____, who is personally known to me or who has produced _____ as identification.

NOTARY PUBLIC – STATE OF _____ (affix seal)

Type or print name: _____

Commission No.: _____

Commission Expires: _____

NON-COLLUSION AFFIDAVIT OF PRIME RESPONDENT

STATE OF _____)

COUNTY OF _____)

I, _____, being duly sworn, deposes and says that:
(Printed Name)

1. He/she is _____ of _____,
(Title) (Firm/Company)

the respondent that has submitted the attached response.

2. He/she is fully informed respecting the preparation and contents of the attached solicitation and of all pertinent circumstances respecting such solicitation.

3. Such solicitation is genuine and is not a collusive or sham solicitation.

4. Neither the said respondent nor any of its officers, partners, owners, agent representatives, employees or parties in interest including this affiant, has in any way, colluded, conspired, or agreed, directly or indirectly, with any other respondent, firm or person, to submit a collusive or sham response in connection with the Agreement for which the attached response has been submitted or to refrain from bidding in connection with such Agreement, or has in any manner, directly or indirectly, sought by Agreement or collusion or communication or conference with any other responder, firm or person to fix the price or prices in the attached solicitation or of any other respondent, or to fix any overhead, profit or cost element of the proposed price or the proposed price of any other responder, or to secure through any collusion, conspiracy, connivance or unlawful Agreement any advantage against the City of DeBary, Florida, or any person interested in the proposed Agreement.

5. The price or prices quoted in the attached response are fair and proper and are not tainted by any collusion, conspiracy, or unlawful Agreement on the part of the proposer or any of its agents, representatives, owners, employees, or parties of interest, including affiant.

(Signature)

(Title)

STATE OF FLORIDA

COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization,

This _____ day of _____, 2020 by _____, who is personally known to me or who has produced _____ as identification.

NOTARY PUBLIC – STATE OF _____

(affix seal)

Type or print name: _____

Commission No.: _____

Commission Expires: _____

DRUG-FREE WORKPLACE AFFIDAVIT

The undersigned Respondent, in accordance with Florida Statute 287.087 hereby certifies that

_____ does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business’s policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the Drug-Free statement.
4. Notify the employees that as a condition of working on the commodities or contractual services that are under bid, employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or no lo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee’s community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this business complies fully with the above requirements.

(Signature)

(Title)

STATE OF FLORIDA
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization,
This _____ day of _____, 2020 by _____, who is personally known to me
or who has produced _____ as identification.

NOTARY PUBLIC – STATE OF _____ (affix seal)
Type or print name: _____
Commission No.: _____
Commission Expires: _____

PUBLIC ENTITY CRIMES

SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a) FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to City of Debarry

by _____
(Printed Name and Title)

for _____
(Firm / Company)

whose business address is _____

and (if applicable) its Federal Employer Identification Number FEIN) is _____ (If the entity has no

FEIN, include the Social Security Number of the individual signing this sworn

statement: _____)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes** means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to changes brought by indictment or information after July 1, 1989, as a result of jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:

a) A predecessor or successor of a person convicted of a public entity crime; or

b) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

PUBLIC ENTITY CRIMES

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(indicate which statement applies)**

_____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(attach a copy of the final order)**

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.107, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

(Signature)

(Date)

COUNTY OF _____ STATE OF _____

Sworn to and subscribed before me this _____ day of _____, 20____, by _____, who is personally known to me or who has produced _____ as identification.

NOTARY PUBLIC – STATE OF _____

Type or print name: _____

Commission No.: _____

Commission Expires _____ (Seal)

PUBLIC RECORDS ACT/CHAPTER 119 REQUIREMENTS

Successful Respondent agrees to comply with the Florida Public Records Acts to the fullest extent applicable, and shall, if this engagement is one for which services are provided by doing the following:

1. Successful Respondent shall keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service;
2. Successful Respondent shall provide the public with access to such public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed that provided in Chapter 119, Florida Statutes or as otherwise provided by law;
3. Successful Respondent shall insure that public records that are exempt or that are confidential and exempt from the public record requirements are not disclosed except as authorized by law; and
4. Successful Respondent shall meet all requirements for retaining public records and transfer to the public agency, at no cost, all public records in possession of the Successful Respondent upon termination of the contract and shall destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the City.

The parties agree that if the Successful Respondent fails to comply with a public records request, then the City must enforce the contract provisions in accordance with the contract and as required by Section 119.0701, Florida Statutes. Notwithstanding any other requirement herein stated, the Successful Respondent shall comply fully with the requirements of Florida Statutes 119.0701.

Respondent/Firm Name: _____

By: _____

Title: _____

Print: _____

Date: _____

CERTIFICATION STATEMENT

PROHIBITION AGAINST CONTRACTING WITH SCRUTINIZED COMPANIES

I hereby swear or affirm that as of the date below this company is not listed on a Scrutinized Companies list created pursuant to 215.4725, 215.473, or 287.135, Florida Statutes. Pursuant to 287.135, Florida Statutes I further affirm that:

1. This company is not participating in a boycott of Israel such that is not refusing to deal, terminating business activities, or taking other actions to limit commercial relations with Israel, or persons or entities doing business in Israel or in Israeli-controlled territories, in a discriminatory manner.
2. This Company does not appear on the Scrutinized Companies with Activities in Sudan List where the State Board of Administration has established the following criteria:
 - a. Have a material business relationship with the government of Sudan or a government-created project involving oil related, mineral extraction, or power generation activities, or
 - b. Have a material business relationship involving the supply of military equipment, or
 - c. Impart minimal benefit to disadvantaged citizens that are typically located in the geographic periphery of Sudan, or
 - d. Have been complicit in the genocidal campaign in Darfur.
3. This Company does not appear on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List where the State Board of Administration has established the following criteria:
 - a. Have a material business relationship with the government of Iran or a government-created project involving oil related or mineral extraction activities, or
 - b. Have made material investments with the effect of significantly enhancing Iran's petroleum sector.
4. This Company is not engaged in business operations in Cuba or Syria.

(Firm/Company Name)

(Signature and Date)

(Name and Title)

The scrutinized company list is maintained by the State Board of Administration and available at <http://www.sbafla.com/>

PROHIBITION AGAINST CONTINGENT FEES

In accordance with Florida Statute 287.055(6)(a), the following statement, duly signed and notarized, must be included in each proposal:

The respondent, _____, warrants that he or she has not employed or
(Name)
retained any company or person, other than a bona fide employee working solely for the respondent to solicit or secure this agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the respondent any fee, commission, percentage, gift, or other consideration contingent upon or resulting from award or making of this agreement.

COUNTY OF _____ STATE OF _____
Sworn to and subscribed before me this _____ day of _____, 20____, by _____, who is personally known to me or who has produced _____ as identification.

NOTARY PUBLIC – STATE OF _____
Type or print name: _____
Commission No.: _____
Commission Expires _____ (Seal)

Acceptance of Proposal Terms and Conditions

I/we, the undersigned, as authorized signatory to commit the firm, do hereby accept in total all the terms and conditions stipulated and referenced in this RFQ document and do hereby agree that if a contract is offered or negotiated it will abide by the terms and conditions presented in the RFQ document or as negotiated pursuant thereto. The signature(s) below in this **Acceptance of Proposal Terms and Conditions** are an acknowledgment of my/our full understanding and acceptance of all the terms and conditions set forth in this RFQ document or as otherwise agreed to between the parties in writing.

Respondent/Firm Name: _____

By: _____ Title: _____

Print: _____ Date: _____

COUNTY OF _____ STATE OF _____
Sworn to and subscribed before me this _____ day of _____, 20____, by
_____, who is personally known to me or who has produced
_____ as identification.

NOTARY PUBLIC – STATE OF _____
Type or print name: _____
Commission No.: _____
Commission Expires _____ (Seal)

Truth-in-Negotiations Certification

Upon execution of an Agreement, Respondent hereby certifies that, in accordance with Section 287.055(5)(a), Florida Statutes (as amended), the wage rates and other factual unit costs supporting the compensation under this Agreement are accurate, complete and current as of the time of entering into this Agreement. The Parties agree that the City may adjust the original Agreement price and any additions thereto to exclude any significant sums by which the City determines the Agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such price adjustments must be made within one (1) year following the end of the Agreement.

Respondent/Firm Name: _____

By: _____ Title: _____

Print: _____ Date: _____

COUNTY OF _____ STATE OF _____
Sworn to and subscribed before me this _____ day of _____, 20____, by
_____, who is personally known to me or who has produced
_____ as identification.

NOTARY PUBLIC – STATE OF _____
Type or print name: _____
Commission No.: _____
Commission Expires _____ (Seal)

Addendum Receipt Acknowledgement Certification

The undersigned acknowledges receipt of the following addenda to the solicitation document(s) (Give number and date of each):

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Respondent/Firm Name: _____

By: _____ Title: _____

Print: _____ Date: _____

Indemnification, Hold Harmless, and Workers Compensation

- A. The successful Proposer will agree to indemnify, defend, and hold harmless the City of DeBary and its officials, employees, representatives, and agents from and against any and all claims, disputes, lawsuits, injuries, damages, construction liens, attorneys' fees (including trial and appellate fees), costs and experts' fees, interest and all adverse matters in any way arising out of or relating to acts, omissions, negligence, misrepresentations or defaults of successful Proposer and/or the successful Proposer's employees, agents, officers, representatives, and subcontractors related to this Agreement.**
- B. To the extent that a Proposer does not have worker's compensation insurance coverage, such Proposer hereby warrants and represents that the Proposer is not required to have such coverage under Florida law or any other law. Failure to carry worker's compensation insurance where required by law will constitute a material breach of any resulting Agreement and disqualification from this solicitation. The successful Proposer's indemnification and hold harmless obligations under subsection (a) of this section will expressly include, but are not limited to, any and all claims by any injured employee of Proposer, regardless of the merits of such claim. None of the successful Proposer's employees, agents, officers, representatives, or subcontractors may be considered employees of the City for purposes of worker's compensation or for any other purpose.**
- C. This section will survive termination, expiration, and/or completion of the resulting Agreement.**
- D. The CONSULTANT guarantees that all services performed under the resulting Agreement will be free from claims of patent, copyright or trademark infringement.**

7.15 INSURANCE REQUIREMENTS

A. Coverages

1 Prior to commencement of its Work, the successful Proposer shall furnish to City, policies of insurance and appropriate certificates evidencing that the below described insurance is in force and fully paid. All insurance policies and certificates provided for hereunder shall become a part of the resulting Agreement, and the policies and insurance company issuing same must be acceptable to City. The successful Proposer must purchase and maintain insurance of the following types of coverage and limits of liability:

1.1 **Commercial General Liability (CGL)** with limits of insurance not less than \$1,000,000 each occurrence and \$2,000,000 annual aggregate.

1.1.1 If the CGL coverage contains a General Aggregate Limit, such General Aggregate shall apply separately to each project.

1.1.2 CGL coverage must be written on ISO Occurrence Form CG 00 01 1093 or a substitute form providing equivalent coverage and must cover liability arising from premises, operations, independent contractors, products-completed operations, and personal and advertising injury.

1.1.3 City, Owner, and all other parties required by the City and/or by the Owner Contract, must be included as additional insureds on the CGL, the endorsement used must provide a scope of coverage equivalent to or broader than the ISO CG 20 10 and 2037 forms. This insurance for the additional insureds must be as broad as the coverage provided for the named insured successful Proposer. It shall apply as Primary Insurance before any other insurance or self-insurance, including any deductible, maintained by, or provided to, the additional insured. Insurance must be primary and non-contributory.

1.1.4 The successful Proposer shall maintain CGL coverage for itself and all additional insureds for the duration of the Project and maintain Completed Operations coverage for itself and each additional insured through the longer of the applicable statute of limitations or repose period for construction defects and products liability claim in the state where the Work is performed after completion of the Work.

1.2 **Automobile Liability**

1.2.1 Business Auto Liability insurance with minimum limits of at least \$1,000,000 each accident is required.

1.2.2 Business Auto coverage must include coverage for liability arising out of all owned, leased, hired and non-owned automobiles.

1.2.3 City, Owner and all other parties required of the City shall be included as additional insureds on the auto policy.

1.3 **Commercial Umbrella**

1.3.1 Umbrella limits must be at least \$1,000,000.

1.3.2 Umbrella coverage must include as insureds all entities that are additional insureds on the CGL.

1.3.3 Umbrella coverage for such additional insureds shall apply as primary before any other insurance or self-insurance, including any deductible,

maintained by, or provided to the additional insured other than the CGL, Auto Liability and Employers Liability coverages maintained by the successful Proposer.

1.4 Workers' Compensation and Employers Liability

1.4.1 The successful Proposer will acquire and maintain a Workers' Compensation policy in accordance with Florida statutory requirements.

1.5 Builder's Risk Insurance

1.5.1 The City and/or Owner may pay for and/or maintain a Builder's Risk Insurance policy insuring the Work against damages and loss by fire, storm, theft, and other such causes from which the successful Proposer shall receive his pro-rata share in the event of a loss. However, the City assumes no responsibility for any loss excluded from Builder's Risk Insurance, or for payment of any deductibles regardless of whether the City or Owner paid for or provided the Builder's Risk Insurance. If the Owner or City has not purchased insurance satisfactory to the successful Proposer, such Proposer may, as its sole option and expense, purchase and maintain a policy insuring its Work against damages and loss by fire, storm, theft and other such causes to protect the interest of the successful Proposer.

1.6 Professional Liability Insurance.

1.6.1 The successful Proposer shall, prior to commencing work for the City and throughout the term of the resulting Agreement, Professional Liability insurance with limits of no less than \$1,000,000 per occurrence, \$2,000,000 aggregate, and with respect only to the projects contemplated by the Agreement. Such policy must cover all of the successful Proposer's and Sub-consultants' professional liabilities, whether occasioned by the successful Proposer or its Subcontractors, or its agents or employees [and broad enough to include errors and omissions specific to the successful Proposer's professional liability with no exclusions for design-build work]. The County will not be listed as an additional insured for this policy.

1.6.2 If the Professional Liability Policy is written on a Claims Made Form, it must maintain a retroactive date prior or equal to the effective date of the resulting Agreement. The successful Proposer shall purchase a Supplemental Extended Reporting Period ("SERP") with a minimum reporting period of not less than three (3) years in the event that the policy is canceled, not renewed, switched to occurrence form, or any other event that requires the purchase of a SERP to cover a gap in insurance for claims that may arise under the Agreement. The successful Proposer's purchase of the SERP does not relieve the Proposer of the obligation to provide replacement coverage. In addition, the successful Proposer shall require the carrier to immediately inform the Proposer and the City of any contractual obligations that may alter its professional liability coverage under the resulting Agreement.

2 Certificates of Insurance acceptable to the City shall be filed with the City prior to commencement of the successful Proposer's Work. A copy of the Additional Insured Endorsement that is part of the successful Proposer's Commercial General Liability Policy must be attached to each certificate of insurance for such Policy. The City must receive Proposer's proof of insurance as required above at the beginning of each Project, and at any other time

that the insurance required by the Contract Documents is required to be in place. Such condition is an express condition precedent to the Proposer's right to commence work and Proposer's right to payment at any time.

3 Coverages, whether written on an occurrence or claims-made basis, must be maintained without interruption from date of commencement of the successful Proposer's Work until date of final payment and termination of any coverage required to be maintained after final payment to the successful Proposer.

4 These certificates and the insurance policies required by this paragraph shall contain a provision that coverages afforded under the policies will not be canceled or allowed to expire until at least 30 days prior written notice has been given to the City. If any of the foregoing insurance coverages are required to remain in force after final payment, an additional certificate evidencing continuation of such coverage shall be submitted with the final application for payment. If the successful Proposer receives notice that any of its insurance carriers intend to cancel, non-renew, or materially change any of the policies required to be maintained by the Contract for any reason, it must immediately give written notice of the same to City. Furthermore, if the successful Proposer cancels, non-renews, or materially changes any of the policies required to be maintained by the Contract for any reason, it must give written notice to City thirty (30) days in advance of such changes becoming effective. The use of "Leased Employees" or a Professional Employer Organization to administer Workers' Compensation shall expressly constitute a material change. Proposer's failure at any time to have insurance coverage of the types and amounts listed herein is a material breach of contract and a default justifying termination of the awarded Contract.

5 Waiver of Subrogation. The successful Proposer shall waive all rights against City, Owner and Architect and their agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the Proposer's commercial general liability, commercial umbrella liability, business auto liability or Workers' Compensation and employer's liability insurance maintained per requirements stated above.

6 It is expressly agreed and understood by and between the Proposer and the City that all insurance, whether issued on a primary or excess basis, afforded the additional insureds shall be primary insurance to any other insurance available to City and that any other insurance carried by City shall be excess of all other insurance carried by the Proposer and shall not contribute with the the Proposer's insurance. The successful Proposer further agrees to provide endorsements on its insurance policies that will state the foregoing; however, Contractor's failure to provide such endorsement will not affect any Agreement awarded hereunder.

B. All Proposers must include a copy of your current liability insurance, workman's compensation insurance certificate, and a copy of your firm's Local Business Tax Receipt (Reference Section 7.05) with your proposal submittal.

C. The successful proposer(s) shall provide original certificates of Insurance, evidencing coverage as required in the Insurance Requirements, to City of DeBary within five (5) regular business days of the notification of the intent to award the Agreement. Certificates of Insurance must provide a minimum of a thirty (30) day notice of cancellation to the City and shall name the City of DeBary as a Certificate Holder/Additional Insured.

D. All insurance certificates shall remain valid and in full force for the term of the Agreement. Failure to maintain binding insurance policies for awarded services will be grounds for termination of awarded Agreement.



City Council Meeting City of DeBary AGENDA ITEM

<p>Subject: Resolution 2023-19 – Establishing a Hometown Heroes Committee</p> <p>From: Shari Simmans, Economic Development, Communications & Government Affairs Director</p> <p>Meeting Hearing Date September 6, 2023</p>	<p>Attachments:</p> <p><input type="checkbox"/> Ordinance</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Supporting Documents/ Contracts</p> <p><input type="checkbox"/> Other</p>
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REQUEST

Staff requests City Council adopt Resolution 2023-19, establishing a Hometown Heroes Committee.

PURPOSE

The purpose of this committee is to solicit applications for, review and select DeBary active and veteran military members to recognize through a banner program to create lasting legacy of gratitude and respect for those who have served our country with honor and dedication.

CONSIDERATIONS

- Upon adoption of Resolution 2023-19, City Staff will advertise over 20 days for volunteers to serve on the Committee.
- The City Council hereby creates a Hometown Heroes Program Committee ("Committee"), which will consist of five (5) members; two of which are appointed by the City Council, two members appointed by the Veterans of Foreign Affairs (VFW) Post #8093, and one from the Volusia Chapter of the Military Officers Association of America.
- Council Members will appoint two members. Terms of the two City appointed members will be for two years, with the exception of one member appointed for one year in the initial year only, in order to ensure a member with historical knowledge is on the committee each year.
- Selection of the members will be on the December 6, 2023 agenda.
- A member of the Communications Team will serve as Management Sponsor, providing guidance, resources and other information.
- Each meeting will have public notice of all meetings of the Committee in accordance with the City Charter and the laws of the State of Florida. The Hometown Heroes Committee shall, in all matters, be governed by such laws, including, specifically Florida Statutes, Chapters 119 ("Public Records

Law”) as to its agendas, minutes, correspondence and other documents, and Florida Statutes, Chapter 286.011 (“Government in the Sunshine Law”) as to its meetings and communications.

- All meetings of the Hometown Heroes Committee shall be after 5:00pm.

COST/FUNDING

Costs for banners are anticipated to be approximately \$500 and will come from marketing budget or sponsors.

RECOMMENDATION

It is recommended that the City Council adopt Resolution 2023-19, establishing a Hometown Heroes Committee.

IMPLEMENTATION

Immediately upon adoption.

ATTACHMENTS

Resolution 2023-19

RESOLUTION 2023-19

A RESOLUTION OF THE CITY OF DEBARY, FLORIDA; ESTABLISHING A CITIZEN ADVISORY COMMITTEE TO REVIEW AND RECOMMEND ACTIVE MILITARY MEMBERS AND VETERANS TO BE RECOGNIZED ANNUALLY; DEFINING COMMITTEE EXPECTATIONS, DUTIES, AND DURATION; PROVIDING AUTHORITY FOR EXPENDITURES AND A METHOD FOR ESTABLISHING MEETINGS; PROVIDING FOR PUBLIC MEETINGS, LEGAL AND STAFF ASSISTANCE, AND AN EFFECTIVE DATE.

WHEREAS, the City Council finds that there is large population of veterans and active military members within the City who have served in a variety of military engagements across the spectrum of military services;

WHEREAS, the sacrifices made by our military in service to our nation are deserving of the highest recognition and gratitude from our community;

WHEREAS, it is appropriate to establish a committee dedicated to honoring veterans and active duty military members that will provide a structured and organized approach to planning and executing programs and initiatives, while working collaboratively with the local Veteran and Military Officer organizations, that demonstrates our appreciation for their service.

IT IS HEREBY RESOLVED BY THE CITY OF DEBARY AS FOLLOWS:

SECTION 1. The City Council hereby creates a Hometown Heroes Program Committee ("Committee"), which will consist of five (5) members; two of which are appointed by the City Council, two members appointed by the Veterans of Foreign Affairs (VFW) Post #8093, and one from the Volusia Chapter of the Military Officers Association of America. Three members of the Committee will constitute a quorum. No action of the Committee will be valid or binding unless adopted by the affirmative vote of a majority of the Committee members present at the time a quorum exists. The Committee's role is advisory only, and no action taken by the Committee is binding upon the City or City Council. Upon approval of this Resolution, City staff will advertise for and take applications from volunteers for a period of 20 days. At the next regularly scheduled Council Meeting, each Council Member will recommend one member from the list of applicants, two of which will be confirmed by a vote of the City Council.

SECTION 2. A staff member from the Communications Department will be the Management Sponsor ("Sponsor") for this Committee and provide guidance, resources, and best practice recommendations. At its first regularly scheduled public meeting, the Committee shall, by majority vote of the Committee, appoint a Committee Chair to conduct meetings and act as the representative and spokesperson for the Committee. The Committee shall further appoint, by majority vote of the Committee, a Committee Vice-Chair to act as Chair in the case of the absence or unavailability of the Chair.

SECTION 3. The City Council and/or City Manager may, from time to time, authorize expenditures for the Committee in the performance of its duties as provided for in this Resolution.

SECTION 4. Upon receipt of the written recommendations of the Committee, the City Council shall review the same, make determination, and may cause to be prepared such Resolution(s) or Ordinance(s) the City Council may deem necessary.

SECTION 5. Because the duties of this Committee (*i.e.*, the consideration and recommendation of local Veterans and military members to be honored through the Hometown Hero's program) reoccur annually, terms of City-appointed members will expire in a stepped process. For the first appointments, one member will be appointed to a two-year term and one member to a one-year term. After one year, City Council may reappoint the one-year term member for a two-year term or a new member may be appointed for a two-year term. City Council will review term extension requests of current committee members and determine whether they may continue their role on the Committee through the following term. Applications to the committee for new appointments and reappointments will be due to the City Clerk by November 1.

SECTION 6. Committee members who are absent from more than two (2) consecutive meetings may be administratively removed from their position by majority vote of the Committee. The City Council may appoint a new member or members to fill any vacancy or vacancies on the Committee. Replacement members are to be confirmed by a vote of the City Council. The replacement member(s) will serve for the remainder of the unexpired term of the member(s) being replaced.

SECTION 7. The City Clerk shall give due public notice of all meetings of the Committee in accordance with the City Charter and the laws of the State of Florida. The Committee shall, in all matters, be governed by such laws, including Chapter 119, Florida Statutes, ("Florida's Public Records Law") as to its agendas, minutes, correspondence and other documents, and Chapter 286.011, Florida Statutes ("Florida's Government in the Sunshine Law") as to its meetings and communications. All meetings of the Committee shall be scheduled after 5:00 p.m. so as to promote participation from the general public.

SECTION 8. The City Attorney and City staff are hereby directed to assist the Committee on an as needed basis.

SECTION 9. This Resolution shall become effective immediately upon its adoption.



City Council Meeting City of DeBary AGENDA ITEM

Subject: Resolution # 2023-18 – Affirmation of Declaration of State of General Emergency	Attachments: <input type="checkbox"/> Ordinance
From: Carmen Rosamonda, City Manager	<input checked="" type="checkbox"/> Resolution
Meeting Hearing Date September 6, 2023	<input type="checkbox"/> Supporting Documents/ Contracts
	<input type="checkbox"/> Other

REQUEST

City Manager is requesting City Council affirm Resolution # 2023-18, Declaration of State of General Emergency due to Hurricane Idalia.

PURPOSE

Affirm Resolution #2023-18, signed by Mayor Karen Chasez on August 28, 2023.

CONSIDERATIONS

- As Hurricane Idalia was approaching, the State of Florida declared a state of emergency on August 27, 2023. It was amended on August 28, 2023 to include Volusia County.
- Volusia County declared a state of local emergency on August 28, 2023.

COST/FUNDING

N/A

RECOMMENDATION

It is recommended that the City Council affirm Resolution # 2023-18, Declaration of State of General Emergency due to Hurricane Idalia.

IMPLEMENTATION

N/A

ATTACHMENTS

Resolution # 2023-18

RESOLUTION NO. 2023-18

A RESOLUTION OF THE DEBARY CITY COUNCIL PROVIDING FOR DECLARATION OF STATE OF GENERAL EMERGENCY WITH REGARD TO TROPICAL STORM IDALIA; PROVIDING FOR EMERGENCY AUTHORIZATIONS AND POWERS FOR THE CITY AND CITY MANAGER; PROVIDING FOR DURATION; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of DeBary (“City”) has been informed by its emergency management staff of the imminent threat posed by Tropical Storm Idalia; and

WHEREAS, Tropical Storm Idalia is expected to develop into a hurricane prior to landfall in or about the Florida peninsula and has the capacity to pose a significant, imminent, and dangerous threat to the health, safety, and welfare of the inhabitants of the City and visitors, including real and personal property located within the City and surrounding local areas; and,

WHEREAS, by executing this Resolution, the Mayor, identified as the Emergency Authorization Official pursuant to § 26-51 of the City Code hereby declares a state of emergency in accordance with Chapter 26, Article III of the City Code and Part I of Chapter 252, Florida Statutes; and

WHEREAS, it is anticipated that the City Council will duly meet, ratify, and execute this Resolution as soon as practicable.

NOW, THEREFORE, pursuant to Chapter 26, Article III of the City Code, and Chapter 252, Florida Statutes, the City Council finds and declares:

1. The above recitals are true and correct and are hereby incorporated into this Resolution.
2. A State of General Emergency hereby exists in the City, effective for seven (7) days beginning at 3pm this 28th day of August, 2023, and may be extended, as necessary, in 7-day increments.
3. The City and City Manager are vested with all emergency powers and authority described in Chapter 26, Article III of the City’s Code of Ordinances, Chapter 252, Florida Statutes, and all other applicable provisions of the City Code, Florida Statutes, and other law, including but not limited to the following:
 - a) To implement emergency plans and procedures and take such other prompt and necessary action to save lives and protect property, including but not limited to, the authority to compel and direct timely local evacuation, if necessary.

- b) Pursuant to the established "comprehensive emergency operations plan" (CEOP) of the City, declare that the CEOP is in effect, as appropriate.
 - c) To obligate emergency expenditures for payment from the emergency reserve fund when such action is necessary to preserve public safety, health, and welfare. All such transfers and obligations must be reported to the City council at the first opportunity following such action but no later than 30 days after such occurrence.
 - d) To automatically initiate execution of the CEOP.
 - e) To exercise, on behalf of the City, any of the powers described in § 252.38(3)(a), Florida Statutes.
 - f) To determine a threat to public health and safety that may result from the generation of widespread debris throughout the City, that such debris constitutes a hazardous environment for all modes of movement and transportation of the residents as well as emergency aid and relief services, endangerment to all properties in the City, an environment conducive to breeding disease and vermin, and greatly increased risk of fire, and that it is in the public interest to collect and remove disaster debris from all property whether public lands, public or private roads, and gated communities to eliminate an immediate threat to life, public health and safety to reduce the threat of additional damage to improved property and to promote economic recovery of the community at large.
 - g) To authorize the City or its contracted agent(s) right of access to private roads or gated communities as needed by emergency vehicles such as, but not limited to, police, fire, medical care, debris removal, and sanitation to alleviate immediate threats to public health and safety.
 - h) To suspend the procurement requirements under article IV of Chapter 2 of the City's Code of Ordinances and make emergency purchases as deemed necessary to mitigate and counteract the ill effects of a declared emergency.
 - i) To execute contracts with third parties and other governmental agencies as deemed necessary to mitigate and counteract the ill effects of a declared emergency. Any emergency contracts so executed shall be limited to the purpose of mitigating or otherwise managing the emergency declared and shall not obligate the City to the purchase of products or services beyond the timeframe of such emergency.
4. The City Manager or his/her designee, to the extent permitted by law, is hereby further empowered, authorized, and directed to exercise, on behalf of the City Council and City, such emergency powers necessary to carry out the provisions of Chapter 252, Florida Statutes, and any other powers permitted or allowed pursuant to state law, including, but not limited to, the powers to:

- a) Direct and compel evacuation of all or part of the population from stricken or threatened areas within the City, if such action is deemed necessary to reduce the vulnerability of people in communities of the City to damage, injury, and loss of life and property resulting from the imminent threat;
 - b) Impose a curfew as may be determined necessary, provided that any such curfew allows persons to travel during curfew to their respective places of employment to report for work and to return to their residences after their work has concluded.
 - c) Waive the procedures and formalities otherwise required of the City by law pertaining to:
 - i. Performance of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community.
 - ii. Entering into contracts.
 - iii. Incurring obligations.
 - iv. Employment of permanent and temporary workers.
 - v. Utilization of volunteer workers.
 - vi. Rental of equipment.
 - vii. Acquisition and distribution, with or without compensation, of supplies, materials, and facilities.
 - viii. Appropriation and expenditure of public funds.
 - d) Any actions taken by the City Manager or the City pursuant to §§ 252.31-252.71, Florida Statutes, or local ordinances, including all orders and rules made pursuant thereto, must be taken or made with due consideration of the orders, rules, actions, recommendations, and requests of federal authorities relevant thereto and, to the extent permitted by law, must be consistent with such orders, rules, actions, recommendations, and requests.
5. If any part or provision of this Resolution is declared or determined invalid or inconsistent with state law by a court of competent jurisdiction, the remaining provisions of this Resolution shall remain in effect to the extent practicable given the removal of the invalid or inconsistent provision.
 6. This Resolution will be transmitted to the Florida Division of Emergency Management or other appropriate agency upon adoption.
 7. Pursuant to § 252.46(2), Florida Statutes, this Resolution must be filed with the office of the City Clerk within three (3) days of the Resolution's adoption.
 8. Pursuant to § 252.46(3), Florida Statutes, a copy of this Resolution will be made available on a dedicated web page accessible through a conspicuous link on the City's homepage. Such dedicated web page must identify any and all emergency ordinances, declarations, and other orders currently in effect for the City of

DeBary. City staff is further directed to provide the link to such dedicated web page to the Florida Division of Emergency Management.

9. By executing this Resolution, the Mayor hereby declares a state of emergency as the City's Emergency Authorization Official in accordance with Chapter 26, Article III of the City Code and Chapter 252, Florida Statutes, notwithstanding that the City Council might not yet have executed or ratified the Resolution.

ADOPTED THIS 28th DAY OF AUGUST 2023.

**CITY COUNCIL
CITY OF DeBARY, FLORIDA**


**Karen Chasez, Mayor
Emergency Authorization Official**

Attest:


Annette Hatch, City Clerk

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City Council Meeting City of DeBary AGENDA ITEM

Subject: Resolution 2023-16, Modifications to FDOT JPA for Connector Trail.	Attachments: <input type="checkbox"/> Ordinance
From: Richard Villasenor, City Senior Engineer	<input checked="" type="checkbox"/> Resolution
Meeting Hearing Date September 6, 2023	<input checked="" type="checkbox"/> Supporting Documents/ Contracts
	<input type="checkbox"/> Other

REQUEST

Staff is requesting City Council approve Resolution No. 2023-20, modifying the Florida Department of Transportation’s Joint Participation Agreement reducing project scope of connector trail.

PURPOSE

The purpose is to allow construction of the connector trail between Highway 17-92 and the Coast-to-Coast Trail.

CONSIDERATIONS

- This connector trail encompasses two separate segments. Segment 1 is the portion along the future Ft. Florida Rd extension east of 17-92 to the Integra Apartments. Segment 2 is the portion between Integra Apartments and Coast-to-Coast Trail at Gemini Springs Park.
- Segment 1 was originally designed in the CPH construction plans for the Integra Apartments at the Junction. This parcel is dependent on the portion of property currently under the conservation easement transfer discussions with the St. Johns River Water Management District.
- Multiple time extensions have been filed for extending construction of the project.
- Separating the two segments can allow Segment 2 to proceed into the construction phase. Segment 2 design plans have been completed and other permits obtained.
- Segment 1 will now be constructed at a later time by DeBary Town Center, LLC., together with the Ft. Florida Road extension connecting The Junction development to 17-92.
- A continuous pedestrian connection will still be provided from SunRail to Gemini Springs Park through existing sidewalks, trail portions, and the new Segment 2.

COST/FUNDING

FDOT will reimburse the City per the updated cost estimate of the Segment 2 Construction.

RECOMMENDATION

It is recommended that the City Council approve Resolution 2023-16, modifying the Florida Department of Transportation’s Joint Participation Agreement reducing project scope of connector trail

IMPLEMENTATION

Effective upon council adoption.

ATTACHMENTS

Resolution No. 2023-20
Amendment to the existing Joint Participation Agreement (JPA)
Exhibit, Overall Site Area

RESOLUTION NO. 2023-20

A RESOLUTION APPROVING THE CITY OF DEBARY'S EXECUTION OF THE JOINT PARTICIPATION AGREEMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION AND CITY OF DEBARY SUPPLEMENTAL AMENDMENT NUMBER; AND PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, on May 26, 2021, the State of Florida Department of Transportation ("FDOT") and the City of DeBary ("City") entered into a Joint Participation Agreement (the "Agreement") for the construction of a multi-use trail from US 17/92 at the DeBary Sunrail Station (Fort Florida Road) to the Coast to Coast Trail project (the "Project");

WHEREAS, FDOT and the City have since decided to reduce the scope of services for the Project as set forth in the attached Supplemental Amendment Number 1 (the "Amendment");

WHEREAS, such reduction in scope is accompanied by an extension of time to allow for the construction and CEI of segment 2, which will connect the existing Integra Trail to the existing Spring to Spring Trail; and

WHEREAS, such reduction in scope has necessarily resulted in a decrease in Project cost as well as FDOT participation as reflected in the Amendment; and

WHEREAS, FDOT has requested that the City execute and deliver to FDOT the Amendment to the Agreement for the aforementioned Project; and

IT IS HEREBY RESOLVED BY THE CITY OF DEBARY AS FOLLOWS:

SECTION 1: *Findings.* The above recitals are adopted by the City Council as its legislative findings.

SECTION 2: *Approval and Execution of the Amendment to the Agreement.* The City Council hereby approves and authorizes the City to enter into the Amendment attached hereto and incorporated herein as **Exhibit A**. The City Manager and is hereby authorized to make, execute, and deliver to FDOT the Amendment to the May 26, 2021 Agreement for the Project as described in the recitals above and in the Agreement and Amendment.

SECTION 3: *Conflicting Resolutions.* All prior resolutions or parts thereof that conflict with this resolution are hereby rescinded and repealed and superseded by this Resolution.

SECTION 4: *Effective Date.* This resolution will take effect immediately upon its final adoption and continue in full force and effect until its purposes are realized or the City Council resolves otherwise.

RESOLVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DEBARY, FLORIDA, THIS _____ DAY OF SEPTEMBER, 2023.

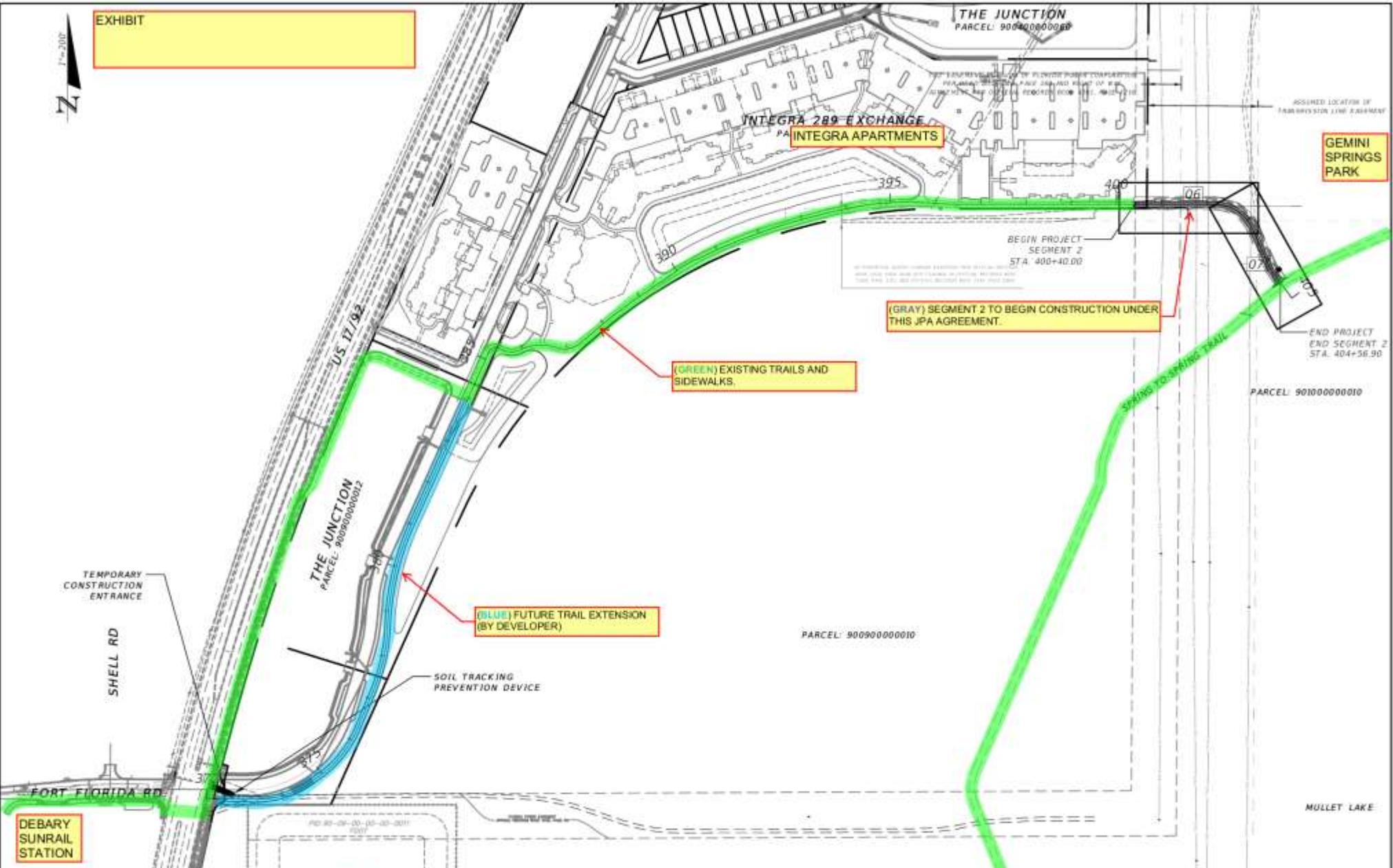
BY:

Karen Chasez, Mayor

ATTEST:

Carmen Rosamonda, City Manager

Annette Hatch, City Clerk



EXHIBIT



DEBARY SUNRAIL STATION

REVISIONS		
DATE	BY	DESCRIPTION


CITY OF DeBARY
 36 COLUMBIA RD
 DeBary, FL 32713

FOREST ADKINS, P.E.
 P.E. LICENSE NUMBER 36023
 TRAFFIC ENGINEERING DATA SOLUTIONS, INC.
 80 SPRING VISTA DRIVE
 DEBARY, FL 32713

US 17/92 AT SUNRAIL STATION (FORT FLORIDA RD) TO COAST TO COAST TRAIL		
ROAD	COUNTY	FINANCIAL PROJECT ID
BIKE PATH/TRAIL	VOLUSTA	439795-1-56-01

OVERALL PLAN

SHEET NO. 05

THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE DIGITALLY SIGNED AND SEALED UNDER RULE 61G13-23.004 F.A.C.

**JOINT PARTICIPATION AGREEMENT
BETWEEN
THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
AND
CITY OF DEBARY
SUPPLEMENTAL AMENDMENT NUMBER 1**

EXECUTION DATE: _____

Financial Project No.: 439195-1-58-01 Agency: City of DeBary Contract No: ASN86	Fund: LFP Activity: 215 Contract Amount: \$114,421.00	FLAIR Approp.: 088717 FLAIR Obj.: 563000 Org. Code: 55054010508 Vendor No.: F593217634001
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The terms of the original Joint Participation Agreement (the AGREEMENT) between the Florida Department of Transportation (the DEPARTMENT) and the City of DeBary (the LOCAL GOVERNMENT) for the Project described as “the Construction of a Multi-Use Trail from US 17/92 at SunRail Station (Fort Florida Road) to the Coast to Coast Trail project”, executed on **May 26, 2021**, are hereby amended as follows:

1. Reduction in scope of services to only construct Segment 2 of the project. Revisions to the scope referenced are reflected in the Exhibit “A”, Scope of Services attached hereto and incorporated herein.
2. The Department approves a Time Extension for the subject Joint Participation Agreement (JPA) to **August 31, 2024**, to allow for the construction and CEI of segment 2 which will connect the existing Integra Trail to the existing Spring to Spring Trail.
3. The overall Project cost and DEPARTMENT participation are being decreased due to the LOCAL GOVERNMENT’S reduction in scope.

COMPENSATION AND REIMBURSEMENT

A. The DEPARTMENT agrees to compensate the LOCAL GOVERNMENT in an amount not to exceed **\$114,421.00 (One Hundred Fourteen Thousand Four Hundred Twenty-One Dollars and No/100)** for the actual project costs incurred for the services described in Exhibit “A” – Scope of Services, excluding LOCAL GOVERNMENT overhead. This amount is based on the Method of Compensation, Exhibit “B” attached hereto. The Method of Compensation may be modified by execution of an amendment of the Agreement by the Parties. The funding for

this Project is contingent upon annual appropriation by the Florida Legislature. The LOCAL GOVERNMENT agrees to bear all expenses in excess of the DEPARTMENT'S participation.

Except as hereby modified, amended, or changed, all of the terms and conditions of said original AGREEMENT thereto will remain in full force and effect.

The following attachments are hereby incorporated into this Amendment:

Exhibit "A", Scope of Services

Exhibit "B", Method of Compensation

Exhibit "C", Estimated Project Production Schedule

Exhibit "E", Resolution

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IN WITNESS WHEREOF, the LOCAL GOVERNMENT has executed this Amendment on _____, and the DEPARTMENT has executed this Amendment on _____.

CITY OF DEBARY

**STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION**

By: _____

By: _____

Name: _____

Name: C. Jack Adkins

Title: _____

Title: Director of Transportation Development

Attest:

Attest:

Executive Secretary

Legal Review:

Legal Review:

LOCAL GOVERNMENT Attorney

DEPARTMENT Attorney

EXHIBIT "A"

SCOPE OF SERVICES

Project Description/Deliverables and Limits of Construction:

The US 17/92 at SunRail Station (Fort Florida Road) to Coast-to-Coast trail project is with the City of DeBary (LOCAL GOVERNMENT). The project consists of the construction of a twelve-foot-wide trail from the existing Integra Trail to the existing Spring to Spring Trail. The construction of Segment 2 will connect at the end of the existing trail and extend towards the east, connecting to the existing Spring to Spring Trail, approximately 417 feet in length.

The improvements include the construction of an asphalt trail (stabilization, optional base, and asphalt), rip-rap rubble, signage, and thermoplastic striping.

Additionally, mobilization, maintenance of traffic (MOT), erosion control, clearing and grubbing, excavation, embankment, and sodding are also included as part of the scope for this project.

All pedestrian facilities shall adhere to current American with Disabilities Act (ADA) standards. Utility coordination will be required during construction.

The LOCAL GOVERNMENT will be responsible for providing a CEI consultant for the Project. The CEI may not be the same engineering firm as the Engineer of Record for the Project.

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EXHIBIT "B"

METHOD OF COMPENSATION

For satisfactory completion of all services detailed in Exhibit "A" (Scope of Services) of this AGREEMENT, the DEPARTMENT will compensate the LOCAL GOVERNMENT an amount not to exceed **\$114,421.00 (One Hundred Fourteen Thousand Four Hundred Twenty-One Dollars and No/100)** for actual costs incurred.

The LOCAL GOVERNMENT may receive progress payments for actual costs incurred for deliverables based on a percentage of services that have been completed, approved and accepted to the satisfaction of the DEPARTMENT when properly supported by detailed invoices and acceptable evidence of payment. The final balance due under this AGREEMENT will be reimbursed upon the completion of all Project services, receipt of final construction cost documentation and proper submission of a detailed invoice and when the Project has been inspected, approved and accepted to the satisfaction of the DEPARTMENT in writing.

Invoices, progress reports, and other supporting documentation shall be submitted no more often than monthly and no less than quarterly via email to D5-LocalPrograms@dot.state.fl.us.

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EXHIBIT "C"**ESTIMATED PROJECT PRODUCTION SCHEDULE**

Construction contract to be let (Bid Opening) by	December 21, 2023
Construction Duration of	60 Days
Construction to be completed (Final Acceptance) by	April 08, 2024

The remainder of this page intentionally left blank.

EXHIBIT "E"

RESOLUTION

The Resolution, or other official authorization, authorizing entry into this Agreement is attached and incorporated into this Agreement.