



HISTORIC PRESERVATION ADVISORY BOARD

September 18, 2023 4:00 p.m.
City Council Chambers, 16 Colomba Road
DeBary, Florida 32713

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

Historic Preservation Advisory Board (HPAB) Meeting August 17, 2023

OLD BUSINESS

1. Strategic Planning Discussion
2. Develop/Prioritize/Vote Top 20 Ideas

NEW BUSINESS

By-Laws Revision/Discussion

NEXT MEETING /WORKSHOP

October 16, 2023, 4:00 p.m.

ADJOURN

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least three (3) working days in advance of the meeting date and time at (386) 668-2040.

HISTORIC PRESERVATION ADVISORY BOARD



August 17, 2023 3:30 p.m.

Gateway Center for the Arts Conference Room

880 N. Charles Richard Beall Blvd.

DeBary, Florida 32713

MINUTES

CALL TO ORDER: Carmen Rosamonda called the meeting to order at 3:35pm.

ROLL CALL / INTRODUCTIONS: Tracy Mestre, Susan Preil, Sherilyn (Sheri) Scott, Stuart Scott, Sarah Smith, and Rob Sullivan are present. Holly Giles and Randall Smith are absent.

Others present: Carmen Rosamonda, City Manager; Shari Simmans, Director Economic Development, Communications, and Government Affairs Director.

MISSION DISCUSSION: Carmen Rosamonda reviewed the Sunshine Law requirements and discussed how the mission will be further defined. He explained the strategic planning process and reviewed the selection of committee officers and duties.

Member suggestions were as follows:

Sheri Scott: Arcadia Books that other cities have and also the possibility of purchasing and collecting artifacts. Identifying and interviewing residents to capture their living history.

Tracy Mestre: Library-type archives that would be open to the public.

Rob Sullivan: Defining the time periods.

Stuart Scott: Outlining the history of DeBary to distinguish it from other Cities.

Susan Preil: Using the Gateway Center as a welcome to the City. Having an oral historian. River of Lakes Heritage murals.

Carmen discussed upcoming opportunities with DeBary Main Street, Alexander Island and the possibility of a visitor's center at the SunRail Station.

STRATEGIC PLANNING DISCUSSION:

Carmen Rosamonda explained the strategic planning process. Each member in turn will contribute one idea. This will continue until there are no more ideas. Each idea will be documented. At the following meeting, Board Members will rank their top 20 ideas from all ideas presented. Each idea will then be voted on to create a prioritized list.

REVIEW OF BYLAWS: Each Member received a copy of the current by-laws for review. Suggestions for revisions will be discussed at the next meeting.

SELECTION OF OFFICERS:

1. Chairman: Rob Sullivan nominated Susan Preil for Chairman. Seconded by Stuart Scott. Nomination passed unanimously.
2. Vice-Chairman: Rob Sullivan nominated Sarah Smith for Vice-Chairman. Seconded by Stuart Scott. Nomination passed unanimously.
3. Secretary: Sheri Scott nominated herself as Secretary. Seconded by Stuart Scott. Nomination passed unanimously.

NEXT MEETING: After discussion, the Board decided to meet on the third Monday of every month at 4:00 p.m., beginning September 18, 2023.

ADJOURN: Motion by Sheri Scott to adjourn the meeting at 4:59 p.m. Seconded by Tracy Mestre. Motion passed unanimously.

APPROVED:

**HISTORIC PRESERVATION ADVISORY BOARD
CITY OF DEBARY, FLORIDA**

Susan Preil, Chairman

Sheri Scott, Secretary