



## **HISTORIC PRESERVATION ADVISORY BOARD**

January 16, 2024 4:00 p.m.

City Council Chambers, 16 Colomba Road

DeBary, Florida 32713

---

### **AGENDA**

#### **CALL TO ORDER**

#### **ROLL CALL**

Present:

Absent:

Others:

#### **APPROVAL OF MINUTES**

Historic Preservation Advisory Board (HPAB) November 20, 2023

Public Participation

#### **OLD BUSINESS**

**Strategic Planning** – Review final prioritized list

**Mission Statement** – Review/Rework/Adopt

**Meeting Dates/Times** – Re-evaluate the meeting time, as several unable to attend due to work responsibilities. Possibly change from 4:00 to 4:30 p.m.

#### **NEW BUSINESS**

#### **NEXT MEETING /WORKSHOP: TBD**

#### **ADJOURN**

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least three (3) working days in advance of the meeting date and time at (386) 668-2040.



## HISTORIC PRESERVATION ADVISORY BOARD

November 20, 2023 4:00 p.m.  
City of DeBary  
79 S. Charles Richard Beall Blvd.  
DeBary, Florida 32713

---

### MINUTES

**CALL TO ORDER:** Susan Preil, Chair called the meeting to order at 4:03 p.m.

#### ROLL CALL / INTRODUCTIONS:

Present: Susan Preil, Sheri Scott, Tracy Mestre, Sarah Smith, Stuart Scott

Absent: Randall Smith, Rob Sullivan, Carmen Rosamonda

Others present: Shari Simmons

#### MINUTES:

October 16, 2023 minutes – Tracy Mestre made a motion to approve minutes. Stuart Scott 2nd. Motion approved unanimously. Minutes signed.

**PUBLIC PARTICIPATION:** No public participation.

#### OLD BUSINESS

**Strategic Planning** – Members did not receive final document of prioritized ideas - Carmen Rosamonda absent. Tabled until next meeting.

**HPAB By-Laws** – Final By-laws Signed – Susan Preil, Chair & Annette Hatch, City Clerk

**Mission Statement** – Review/Rework/Adopt – group discussed changes to the mission statement. A new statement was drafted. To be reviewed for adoption January meeting. New draft below.

***“Develop a diverse program that preserves DeBary's rich history from the 1800's to present day for the benefit of our residents and visitors.”***

**DeBary Civic Center Update** – Shari Simmons updated in Rob Sullivan's absence. Currently the DeBary Civic Center is undergoing renovations and is not available to tour.

#### NEW BUSINESS:

Shari Simmons asked group for ideas to honor and preserve the veteran's banners.

Sheri Scott suggested commemorative bricks to honor banner veterans as Veteran's Memorial Park.

Susan Preil suggested digitizing the banners on a database with a link to the veterans in future library.

Tracy Mestre suggested honoring the veterans by having their names scrolling on the monitor at City Hall.

**NEXT MEETING /WORKSHOP:** December 18, 2023 – Canceled due to holidays. Next meeting January 16, 2024 @ 4:00 p.m.

**ADJOURN:** Motion made by Stuart Scott to adjourn the meeting 4:34 p.m. Sarah Smith 2<sup>nd</sup>. Motion passed unanimously.

**APPROVED:**

**HISTORIC PRESERVATION ADVISORY BOARD  
CITY OF DEBARY, FLORIDA**

---

**Susan Preil, Chairman**

---

**Sheri Scott, Secretary**