



HOMETOWN HEROES SELECTION COMMITTEE

February 19, 2024 at 5:00 PM

City Council Chambers, 16 Colomba Rd.

DeBary, Florida 32713

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC PARTICIPATION

APPROVAL OF MINUTES

OLD BUSINESS

A: Update on committee discussion items

B: Review of the Bylaws

C: Committee Meeting Dates

NEW BUSINESS

A: Application and sponsorship form creation

B: Timeline for selection process and notification of honorees

C: City Council presentation

DATE OF UPCOMING MEETING / WORKSHOP

Dates to be determined

ADJOURN

If any person decides to appeal any decision made by the Committee with respect to any matter considered at this meeting or hearing he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least three (3) working days in advance of the meeting date and time at (386) 668-2040.



HOMETOWN HEROES SELECTION COMMITTEE

February 06, 2024 at 5:00 PM

City Council Chambers, 16 Colomba Rd.

DeBary, Florida 32713

MINUTES

CALL TO ORDER: Cristina Raimundo called the meeting to order at 5:04 p.m.

INTRODUCTIONS / ROLL CALL: Gale Kohler, Pam Ring, Jean Voetberg, Robert Wilkerson were present. Each briefly introd. Roy Houseworth; absent.

Others present: Cristina Raimundo, Communications Specialist, Annette Hatch, City Clerk

PUBLIC PARTICIPATION: None.

APPROVAL OF MINUTES: None.

COMMITTEE DISCUSSION: Cristina gave an overview of the City's vision for the project and the criteria used for selection. She added the City of DeLand assisted the City with this information. Special thanks was given to the VFW for all the time, assistance and sponsorship they provided in making our first year a reality.

Ms. Raimundo briefly discussed the purpose of the Committee, the guidelines that were used, and a general timeline for completion of this year's program.

NEW BUSINESS:

A. Selection of Committee Officers:

Cristina distributed a copy of the Committee's draft bylaws so that members could review Section 2, Installation of Officers.

Ms. Hatch explained that anyone could make a motion to nominate someone or to self-nominate yourself for a position.

Motion by Jean Voetberg to nominate Rob Wilkerson for Chair. Seconded by Pam Ring. Motion passed unanimously.

Motion by Gale Kohler to nominate herself Vice Chair. Seconded by Rob Wilkerson. Motion passed unanimously.

Motion by Gale Kohler to nominate Jean Voetberg for Secretary. Ms. Voetberg declined the nomination. Motion by Jean Voetberg to nominate Pam Ring as Secretary. Seconded by Gale Kohler. Motion passed unanimously.

B. Review of Bylaws: Committee members received a copy of the bylaws to review for the next meeting.

Committee members further discussed the criteria for the application process going forward:

- Having an application process in place for nominees
- Having the Hometown Heroes logo on all banners, as well as sponsor

- Selection and eligibility criteria established
 - Honoree must have lived in, or currently reside in DeBary
 - Proof of service (DD-214, ID card), ranch of service, number of years served
 - Honorably discharged
 - Priority given to the following: Elderly veterans of foreign wars, special medals of honor recipients, veterans wounded during service, killed in action (KIA), missing in action (MIA), prisoner of war (POW)

Motion by Rob Wilkerson to continue eligibility requirements as presented. Seconded by Jean Voetberg. Motion passed unanimously.

- Seeking contributors for all the banners at \$90.00 per banner.

Motion by Rob to raise the sponsorship to \$100.00 per banner. Seconded by Jean. Motion passed unanimously.

- Discussed how long to keep the banners up. It was proposed to display from Memorial Day to Veteran's Day. Staff will discuss with Director/City Manager and provide information to Committee.
- Discussed displaying the banners on 17-92 instead of City Hall or Main Street. Staff will discuss with Director/City Manager and provide information to Committee.
- Discussed honoring ten veterans instead of five.

Motion by Rob do 12 banners instead of 10. Seconded by Gale. Motion passed unanimously.

- Discussed who can sponsor whom. A family member can sponsor deceased. A sponsor may not select their own candidate. Candidates may be sponsored by an individual, a business or club; anyone. Checks would be made out to "The City of DeBary".
- Prefer applications and sponsorships be available on City's website with a timeline starting on February 7, 2024. Staff will discuss with Director/City Manager and provide information to Committee.
- All applications will be dated and time-stamped. Financing depends on how many can be sponsored. Qualifying applications will be first-come, first-served, with the exception of the priority clause in the eligibility criteria.

Cristina distributed application and sponsorship samples for members to review and discuss at the next meeting.

DATE OF UPCOMING MEETING: February 19, 2024, at 5:00 p.m.

ADJOURN: The meeting was adjourned at 6:18 p.m.

APPROVED:

**HOMETOWN HEROES SELECTION COMMITTEE
CITY OF DEBARY, FLORIDA**

Robert Wilkerson, Chairman

Pam Ring, Secretary