



HISTORIC PRESERVATION ADVISORY BOARD

November 20, 2023 4:00 p.m.
City Council Chambers, 16 Colomba Road
DeBary, Florida 32713

AGENDA

CALL TO ORDER

ROLL CALL

Present:

Absent:

Others:

APPROVAL OF MINUTES

Historic Preservation Advisory Board (HPAB) October 16, 2023

PUBLIC PARTICIPATION

OLD BUSINESS

Strategic Planning – Final Document -Carmen Rosamonda

Signing HPAB By-Laws – Susan Preil, Chair & Annette Hatch, City Clerk

Mission Statement – Review/Rework/Adopt

DeBary Civic Center Update – Rob Sullivan

NEW BUSINESS

NEXT MEETING /WORKSHOP: December 18, 2023

ADJOURN

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least three (3) working days in advance of the meeting date and time at (386) 668-2040.

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HISTORIC PRESERVATION ADVISORY BOARD

October 16, 2023 4:00 p.m.
City Of DeBary City Hall
16 Colomba Road
DeBary, Florida 32713

MINUTES

CALL TO ORDER: Susan Preil, Chair called the meeting to order at 4:07 p.m.

ROLL CALL / INTRODUCTIONS:

Present: Susan Preil, Sheri Scott, Tracy Mestre, Holly Giles & Rob Sullivan.

Absent: Stuart Scott, Sarah Smith, Randall Smith.

Others present: Carmen Rosamonda, City Manager.

MINUTES:

September 18, 2023 minutes – Tracy Mestre made a motion to approve minutes. Holly Giles 2nd. Motion approved unanimously. Minutes signed.

Amended August 17, minutes – Rob Sullivan made a motion to accept amended minutes. Tracy Mestre 2nd. Motion approved unanimously. Minutes signed.

STRATEGIC PLANNING DISCUSSION:

Carmen Rosamonda explained the strategic planning process. He provided a Strategic Planning voting document to tally member votes. Stuart Scott (absent) submitted his 16 initialized priorities. Carmen recorded all members (present) votes. Each member verified their votes were recorded. Carmen will organize votes based on priority and will email final document to members. The ideas will be ranked and then voted on to create a prioritized list.

REVIEW OF BYLAWS: Each Member received a copy of the amended Historic Preservation Advisory Board by-laws for review. Holly Giles made a motion to accept and approve the by-laws. Tracy Mestre 2nd. Motion approved unanimously. Final copy will be signed by Susan Preil, Chair and Annette Hatch, City Clerk. An electronic copy will be maintained by City of DeBary.

PUBLIC PARTICIPATION: No public participation.

MISSION DISCUSSION: The committee developed a 1st draft of Historic Preservation Advisory Board mission statement. Mission statement will be reviewed/finalized/voted at November 20, 2023 meeting.

“Develop a diverse program for residents and visitors to preserve and educate on DeBary's rich history from 1800's to today.”

OPEN DISCUSSION: Based on the committee's desire to provide a safe and secure place to display historical artifacts and encourage donations, Rob Sullivan suggested a meeting/tour of the historic DeBary Civic Center located on Shell Road for possible future partnering on this historical project. Rob will coordinate.

ADJOURN: Motion made by Rob Sullivan to adjourn the meeting 5:11 p.m. Sheri Scott 2nd. Motion passed unanimously.

NEXT MEETING: Monday, 4:00 p.m. November 20, 2023 – Location City Of DeBary

APPROVED:

**HISTORIC PRESERVATION ADVISORY BOARD
CITY OF DEBARY, FLORIDA**

Susan Preil, Chair

Sheri Scott, Secretary