



## **HISTORIC PRESERVATION ADVISORY BOARD**

June 17, 2024 4:30 p.m.

DeBary City Hall 2<sup>nd</sup> Floor Conference Room, 16 Colomba Road

DeBary, Florida 32713

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### **AGENDA**

#### **CALL TO ORDER**

#### **ROLL CALL**

Present:

Absent:

Others:

#### **APPROVAL OF MINUTES - May 20, 2024**

#### **OLD BUSINESS**

Official DeBary History Harvest/UCF Partnership Vote

DeBary History Harvest/Oral History Update

Thank You Letter (tabled May meeting)

Introducing HPAB (Newsletter/City Website etc.)

#### **NEW BUSINESS**

Arcadia Book

Current Inventory

250 Anniversary – July 4, 2026

#### **PUBLIC PARTICIPATION**

**NEXT MEETING/WORKSHOP:** July 15, 2024 – 4:30 p.m.

#### **ADJOURN**

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least three (3) working days in advance of the meeting date and time at (386) 668-2040.



## HISTORIC PRESERVATION ADVISORY BOARD

May 20, 2024 4:30 p.m.  
City Council Chambers, 16 Colomba Road  
DeBary, Florida 32713

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### MINUTES

**CALL TO ORDER** – Susan Preil, Chair called the meeting to order 4:33 p.m.

#### ROLL CALL

Present: Susan Preil, Sherilyn Scott, Holly Giles, Tracy Mestre, Stuart Scott, Sarah Smith

Absent: Dianne Fossitt

Others: Shari Simmans, Director Economic Development

UCF Department History Guests: Scot A. French, Associate Professor/Director Public History –  
UCF Students/Staff Carson Machmeier, Jesse Oldam, Katarina Monroe, Lily Asevedo

**APPROVAL OF MINUTES** – April 15, 2024 minutes – No changes. Tracy Mestre made a motion to approve minutes. Holly Giles 2nd. Motion approved unanimously. Minutes signed.

#### OLD BUSINESS

##### **Strategic Planning/Oral History Project**

Research Technical Interview Professional – Updates

Susan Preil – DeLand Historical Society – No update.

Stuart Scott – Stetson History Department – Sent email, no response.

Sheri Scott – Draft thank you letter – Tabled until UCF presentation.

Tracy Mestre – Orlando Regional History Museum – Director has left.

##### **History Harvest/Story Time/RICHES**

Scot A. French, Director Public History at UCF and students/staff explained the History Harvest and Story Time programs and how these programs could help collect and digitize local DeBary history.

UCF utilizes a tool/model called RICHES (Regional Initiative for Collecting History, Experiences, and Stories). The interface serves as an interactive digital collection of Florida's history and makes images, documents, podcasts, oral histories, films etc. throughout the state available through a searchable database.

UCF's History Department has completed History Harvests with Parramore, Oviedo Historical Society, Sanford Historical Society, New Smyrna Beach, etc.

## History Harvest/Story Time/RICHES (continued)

HPAB unanimously agreed to partner with UCF to use the History Harvest/Story Time/RICHES programs to aid in conducting resident/business oral histories in DeBary.

DeBary History Harvest is scheduled for Monday, July 8<sup>th</sup>, from 9:30 a.m. to 5 p.m. at the City of DeBary. Shari Simmans, reserved rooms for this event. Susan suggested refreshments.

Tracy Mestre and Sheri Scott will provide images via email for advertising flier to Jessie Oldham. [Jessie@UCF.edu](mailto:Jessie@UCF.edu) by June 1. Shari Simmans will forward city logo. UCF will create the flier.

Shari Simmans will email DeBary residents who responded to oral history project and collect necessary release forms.

Cost for this project will be minimal since conducted at City of DeBary and conducted as a UCF educational program for students.

## NEW BUSINESS

Introducing HPAB (Newsletter/City Website etc.) - HPAB to draft and submit to city for future publication

Arcadia Book

Current Inventory

250 Anniversary – July 4, 2026

**PUBLIC PARTICIPATION:** No Public Participation

**NEXT MEETING/WORKSHOP:** June 17, 2024 – 4:30 p.m.

**ADJOURN:** Motion made by Tracy Mestre to adjourn the meeting. Susan Preil 2nd. Motion passed unanimously.

**APPROVED:**

**HISTORIC PRESERVATION ADVISORY BOARD  
CITY OF DEBARY, FLORIDA**

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**Susan Preil, Chairman**

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**Sheri Scott, Secretary**

**DRAFT**

**Dear DeBary History Buff:**

**Dear DeBary Resident:**

Dear DeBary History Buff:

Thank you very much for your interest in helping the Historic Preservation Advisory Board capture and preserve the oral history of (our wonderful city?) the City of DeBary and helping to support its (our?) mission:

***“Develop a diverse program that preserves DeBary's rich history from the 1800's to present day for the benefit of our residents and visitors.”***

In order to participate, please fill out the enclosed DeBary Oral History Project Application and return via the following options:

Email to: [history@debary.org](mailto:history@debary.org)

USPS mail or drop off: City of DeBary, 16 Colomba Road, DeBary, FL 32713

Your application will be reviewed and we will contact you in the near future. Once again, we appreciate your interest and support.

Sincerely,

Historic Preservation Advisory Board