



CITY COUNCIL MEETING

February 07, 2024 at 6:30 PM

City Council Chambers, 16 Colomba Rd.

DeBary, Florida 32713

MINUTES

CALL TO ORDER: Mayor Chasez called the meeting to order at 6:30 p.m.

ROLL CALL: Mayor Chasez, Vice-Mayor Butlien, and Council Members Pappalardo, Sell and Stevenson are present.

Others present: Carmen Rosamonda, City Manager; Kurt Ardaman, City Attorney; Steven Bapp, Growth Management Director; Elizabeth Bauer, Finance Director; Eric Frankton, Information Technology Director; Annette Hatch, City Clerk; Jason Schaitz, Parks & Recreation Director; and Richard Villasenor, City Engineer.

PUBLIC PARTICIPATION: For any items **NOT ON THE AGENDA**, citizen comments are limited to three (3) minutes per speaker. For items **ON THE AGENDA**, citizen comments are limited to five (5) minutes per speaker. Speakers will be called when the item is introduced for discussion.

Guy and Donna Skodmin addressed Council.

APPROVAL OF MINUTES: Motion by Vice-Mayor Butlien to approve the minutes of the Regular City Council Meeting January 3, 2024, the City Council Workshop January 17, 2024, and the Special City Council Meeting January 17, 2024. Seconded by Council Member Stevenson. Motion passed unanimously.

ADDITIONS, DELETIONS OR AMENDMENTS TO THE AGENDA: None.

PRESENTATIONS:

Captain Omar McKnight and Lieutenant Cameron Tucker, Volusia Sheriff's Office, presented an overview of the DeBary Substation's 2023 involvement in the community.

Zach Chalifour, CPA., James Moore & Co., P.L., reviewed the City's Annual Comprehensive Financial Report for Fiscal Year Ending September 30, 2023.

PUBLIC HEARINGS:

Staff is requesting City Council approve the second reading of Ordinance No. 03-2024, amending the Riverside Business Planned Unit Development (BPUD) to add certain permitted uses to the development agreement (DA) and minimum parking requirements therein (quasi-judicial).

City Attorney read the Ordinance into the record.

Mayor Chasez reviewed the quasi-judicial process.

City Clerk swore in all those who wished to speak.

Mayor Chasez stated she had received and responded to a merchant in the development. No other Council Member had ex-parte communication to disclose.

Staff identified the project location and reviewed the proposals for additional accessory uses, and parking requirements.

Joey Posey, attorney for the applicant, addressed Council.

Motion by Council Member Stevenson to approve the second reading of Ordinance No. 03-2024. Seconded by Council Member Sell. Motion passed unanimously.

The Parks and Recreation Department is requesting City Council approve the first reading of Ordinance No. 04-2024, prohibiting smoking and vaping in City Parks and Facilities.

City Attorney read the Ordinance into the record.

Staff reviewed the request and stated the Ordinance coincided with State guidelines.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the first reading of Ordinance No 04-2024. Seconded by Council Member Pappalardo. Motion passed unanimously.

The Parks and Recreation Department is requesting City Council approve the first reading of Ordinance No. 05-2024, providing for trespass warning procedures and an appeal process.

City Attorney read the Ordinance into the record.

Staff explained the purpose of the Ordinance that included an appeal process for trespass citations.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the first reading of Ordinance No. 05-2024. Seconded by Council Member Stevenson. Motion passed unanimously.

NEW BUSINESS:

Staff is requesting City Council approve the Kimley-Horn Task Order, in the amount of \$26,500, to implement a Motorized Vessel Exclusion Zone (MVEZ) at Alexander Island.

Staff discussed the coast area exclusion zone, the development phases, the other agencies involved, permitting timeline and signage.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the Kimley-Horn Task Order to implement a motorized exclusion zone. Seconded by Council Member Pappalardo. Motion passed unanimously.

Staff is requesting City Council approve the Neel Schaffer, Inc. Task Order to perform the Lake Monitoring Program for FY 2023-24, in the amount of \$55,637.00.

Staff explained the need for the lake monitoring analysis and quarterly reports to comply with St. Johns Water Management District reporting.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the Neel Schaffer Task Order for lake monitoring and to authorize the City Manager to execute the agreement. Seconded by Council Member Stevenson. Motion passed unanimously.

Staff is requesting City Council approve the construction contract with DSR Construction, Inc. for the construction of the Connector Trail, Segment 2, from SunRail to the Gemini Springs Trail in the amount of \$179,555.34, and approve Supplement 2 of the Joint Partnership Agreement (JPA) with FDOT, as amended, to match the low bid amount.

Staff reviewed the construction contract and the connection area.

No one addressed Council.

Motion by Vice-mayor Butlien to approve the construction contract with DSR Construction, approve Supplement 2 of the Joint Partnership Agreement, and authorize the City Manager to execute the agreements. Seconded by Council Member Stevenson. Motion passed unanimously.

COUNCIL MEMBER REPORTS / COMMUNICATIONS:

Member Reports/ Communications

- A. Mayor and Council Members
- B. City Manager
- C. City Attorney

DATE OF UPCOMING MEETING / WORKSHOP: City Council Workshop February 21, 2024, 5:30 p.m., and Special City Council Meeting February 21, 2024, 6:30 p.m.

ADJOURN: The meeting was adjourned at 8:04 p.m.

APPROVED:

**CITY COUNCIL
CITY OF DEBARY, FLORIDA**

Karen Chasez, Mayor

Annette Hatch, CMC, City Clerk