



REGULAR CITY COUNCIL MEETING

April 05, 2023 at 6:30 PM

City Council Chambers, 16 Colomba Rd.

DeBary, Florida 32713

MINUTES

CALL TO ORDER: Mayor Chasez called the meeting to order at 6:30 p.m.

ROLL CALL: Mayor Chasez, Vice-Mayor Butlien, and Council Members Pappalardo, Sell and Stevenson are present.

Others present: Carmen Rosamonda, City Manager; Kurt Ardaman, City Attorney; Steven Bapp, Growth Management Director; Elizabeth Bauer, Finance Director; Eric Frankton, Information Technology Director; Kevin Hare, Construction Engineer; Richard Villasenor, City Engineer; Annette Hatch, City Clerk, and Wesley Grissom, Sr. Accountant.

PUBLIC PARTICIPATION: For any items **NOT ON THE AGENDA**, citizen comments are limited to three (3) minutes per speaker. For items **ON THE AGENDA**, citizen comments are limited to five (5) minutes per speaker. Speakers will be called when the item is introduced for discussion.

Howard Gates addressed Council and indicated he was also speaking for Mark Albrecht and Brenda Albrecht.

APPROVAL OF MINUTES: Motion by Vice-Mayor Butlien to approve the minutes from the Regular City Council Meeting March 1, 2023, the Special City Council Meeting March 15, 2023, and the City Council Workshop March 29, 2023. Seconded by Council Member Pappalardo. Motion passed unanimously.

ADDITIONS, DELETIONS OR AMENDMENTS TO THE AGENDA: Mayor Chasez requested that Agenda Item No. 12 be moved to the first Item under New Business and Council concurred.

PRESENTATIONS:

Water Conservation Month Proclamation. Jim Cannon, Intergovernmental Coordinator, St. Johns Water Management District, accepted the proclamation and informed Council that this year's water conservation focus was on the importance of fixing water leaks around homes and businesses.

Zach Chalifour, CPA., James Moore & Co., P.L., Annual Comprehensive Financial Report for Fiscal Year Ended September 30, 2023. Mr. Chalifour reviewed the City's audit results and stated the City's budget rating was favorable.

CONSENT AGENDA:

The Finance Director is requesting City Council approve the addendum to the agreement with the Volusia County Property Appraiser for the utilization of the uniform method of collection of non-ad valorem assessments.

The Finance Director is requesting City Council approve the Federally Funded Sub-award and Grant Agreement for DR – 4673 – Hurricane Ian.

The City Manager requests City Council approval of the First Amendment to the Residential Lease for Ronald E. Muse located at 542 South Shell Road, DeBary, Florida.

Motion by Vice-Mayor Butlien to approve the Consent Agenda. Seconded by Council Member Pappalardo. Motion passed unanimously.

NEW BUSINESS:

This item was originally Item No. 12 on the Agenda.

Staff is requesting City Council discuss and decide whether to assume project management, in-house design, permitting and construction of the Spring to Spring Trail, Phase 3C segment that will run along Donald E. Smith Boulevard.

City Manager reviewed the history of the project and presented Council with construction options.

Joan Flowers, Peggie Houghton, Tyler Sawyer, Wendy Smith, Diane Reeley, and Joan Sandler addressed Council. Jeanne SanFanandre addressed Council and also read letters from Bill and Ginger Moore, and Phil Jenkins.

The Mayor noted that she and Council also received letters of support from Patricia Northey and Maggie Ardito of the River-to-Sea Loop.

Motion by Vice-Mayor Butlien to approve the trail project to be on the west side of Donald E. Smith Boulevard subject to receipt of a letter of intent by the Westridge HOA by Friday, April 14, 2023, and determination by the City Manager that the City will receive the easement in a timely manner thereafter, failing which the City will proceed with Option 1 as presented. Seconded by Council Member Pappalardo. Motion passed unanimously.

City Manager is requesting City Council approve an Electric Service Proposal from DUKE ENERGY for Underground Commercial Power Service to the Woodbound Lake Outfall System Improvements, Stormwater Pump Station.

Staff reviewed a current aerial photograph depicting the tree coverage that would need to be cleared in order to install overhead lines. The cost to bury the line would be \$64,810.11, which would be funded with ARPA funds.

No one addressed Council.

Motion by Council Member Pappalardo to approve the Electric Service Proposal from Duke Energy. Seconded by Vice-Mayor Butlien. Motion passed unanimously.

The Finance Director is requesting the Mayor and City Council approve Resolution No. 2023-02 to amend the Fiscal Year 2022-2023 budget.

City Attorney read the Resolution into the record.

Staff reviewed the resolution and amendment.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve Resolution No. 2023-02. Seconded by Council Member Stevenson. Motion passed unanimously.

The City Manager requests City Council approve the Assignment and Assumption, and the Seventh Amendment to the Purchase and Sale Agreement between Mosaic Development, LLC, Mosaic at DeBary, LLC, and the City of DeBary.

City Manager discussed the establishment of Mosaic DeBary, LLC., the amendments and the changes in project phasing.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the Assignment and Assumption, and the Seventh Amendment to the Purchase and Sale Agreement. Seconded by Council Member Stevenson. Motion passed unanimously.

The City Manager requests City Council approve the first reading of Ordinance No. 03-2023, Development Agreement with Mosaic at DeBary, LLC, for the DeBary Main Street Project.

City Attorney read the Ordinance into the record.

City Manager reviewed the components of the assignment and assumption, the amendments to the DeBary Main Street Master Plan and Muse Property, and project phasing.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the first reading of Ordinance No. 03-2023. Seconded by Council Member Pappalardo. Motion passed unanimously.

COUNCIL MEMBER REPORTS / COMMUNICATIONS

Member Reports/ Communications

- A. Mayor and Council Members
- B. City Manager
- C. City Attorney

DATE OF UPCOMING MEETING / WORKSHOP: Special City Council Meeting April 15, 2023, 6:30 p.m.

ADJOURN: The meeting was adjourned at 8:48 p.m.

APPROVED:

**CITY COUNCIL
CITY OF DEBARY, FLORIDA**

Karen Chasez, Mayor

Annette Hatch, CMC, City Clerk