



HISTORIC PRESERVATION ADVISORY BOARD

March 18, 2024 4:30 p.m.
City Council Chambers, 16 Colomba Road
DeBary, Florida 32713

MINUTES

CALL TO ORDER: Susan Preil, Chair called the meeting to order at 4:35 p.m.

ROLL CALL:

Present: Susan Preil, Sherilyn Scott, Stuart Scott, Holly Giles, Dianne Fossitt

Absent: Sarah Smith, Tracy Mestre

Others Present: Shari Simmans, Director Economic Development

APPROVAL OF MINUTES: February 19, 2024 minutes – No changes. Stuart Scott made a motion to approve minutes. Holly Giles 2nd. Motion approved unanimously. Minutes signed.

OLD BUSINESS:

HPAB Applicants: Dianne Fossitt welcomed as a new member of the HPAB. Dianne filled 1 of 2 open positions. One position is still open.

Strategic Planning/Oral History Project:

Newsletter Article - Shari Simmans provided a copy & reviewed the Oral History Project article to be published in the City of DeBary newsletter in April. Several amendments were suggested by the board. Shari will make amendments.

Amendments – Paragraph #1, Sentence #3 – “For Phase One of this endeavor, we are seeking individuals ***with personal or family history having lived in DeBary 1993 or earlier*** and are eager to contribute to the DeBary Oral History Project, Phase 1.”

Motion #1: Sheri Scott made a motion to approve the publication of the Oral History Project article to be published in the City of DeBary newsletter in April, as amended. Holly Giles 2nd. Motion approved unanimously.

Application Qualifications - Stuart Scott provided a copy & reviewed the Participant Application - Long Term Resident application qualifications for the Oral History Project. Holly Giles suggested several revisions to include DeBary business owners. Shari Simmans will make amendments.

Amendments – 1.) Do you or did you own a business in DeBary prior to 1994? 2.) Do you or did you work at a business in DeBary prior to 1994? 3.) Is there additional information you would like to provide?

Motion #2: Holly Giles made a motion to approve the publication of the Participant Application - Long Term Resident application qualifications for the Oral History Project as amended. Stuart Scott 2nd. Motion approved unanimously.

Strategic Planning/Oral History Project (continued):

Permission Waiver - Stuart Scott provided a copy & reviewed the Oral History Consent Agreement Form. Shari Simmans advised that this form must be reviewed for approval by the City of DeBary attorney.

Research Technical Interview & Recording Professional – The board agreed to research local contacts for interviewing & recording oral histories. 1.) Holly Giles – Daytona Museum for Arts & Sciences. 2.) Susan Preil – DeLand Historical. 3.) Tracy Mestre – Orlando Regional History Museum. 4.) Stuart Scott – Stetson History Department

NEW BUSINESS:

April Meeting Attendance – Sheri & Stuart Scott will be on vacation. Board members encouraged to attend to continue to have quorum.

PUBLIC PARTICIPATION: No Public Participation

NEXT MEETING/WORKSHOP: April 15, 2024, 4:30 p.m.

ADJOURN: Motion made by Susan Preil to adjourn the meeting at 5:22 p.m. Dianne Fossitt 2nd. Motion passed unanimously.

**APPROVED:
HISTORIC PRESERVATION ADVISORY BOARD
CITY OF DEBARY, FLORIDA**

Susan Preil, Chairman

Sheri Scott, Secretary