



SPECIAL CITY COUNCIL MEETING

May 15, 2024 at 6:30 PM

City Council Chambers, 16 Colomba Rd.

DeBary, Florida 32713

MINUTES

CALL TO ORDER: Mayor Chasez called the meeting to order at 6:30 p.m.

ROLL CALL: Mayor Chasez, Vice-Mayor Butlien, and Council Members Pappalardo, Sell, and Stevenson are present.

Others present: Carmen Rosamonda, City Manager; Kurt Ardaman, City Attorney; Steven Bapp, Growth Management Director; Joseph Barker, Sr. Planner; Annette Hatch, City Clerk; David Rodriguez, Information Technology Technician; and, Jason Schaitz, Parks & Recreation Director.

DELETIONS OR AMENDMENTS TO THE AGENDA (City Charter Sec. 4.11): None.

PUBLIC HEARINGS:

Staff is requesting the City Council approve the first reading of Ordinance No. 08-2024, amending the text of the Comprehensive Plan (the Plan) Public Facilities Element, to add Objective 7B.4 and policies therein, addressing the feasibility of providing sanitary sewer services to certain existing residential developments within a 10-year planning horizon.

City Attorney read the Ordinance into the record.

Staff reviewed the Ordinance and noted this would amend the City's Comprehensive Plan. If this first reading is approved by Council, the Ordinance will be forwarded to the State for review, prior to the second reading.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the first reading of Ordinance No. 08-2024. Seconded by Council Member Sell. Motion passed unanimously.

NEW BUSINESS:

The Parks and Recreation Department is requesting City Council approve the attached grant application submitted by the DeBary Babe Ruth 9U Baseball All Star Team.

Staff briefly discussed the grant.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the \$500 grant. Seconded by Council Member Sell. Motion passed unanimously.

The Parks and Recreation Department is requesting Council approve Resolution No. 2024-04, to confirm support and an effective date for the FY 23/24 ECHO Project for the Alexander Park Phase 1 Development.

Staff reviewed the Resolution and noted it was for the next cycle of grants.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve Resolution No. 2024-04. Seconded by Council Member Sell. Motion passed unanimously.

The Parks and Recreation Department is requesting the City Council award RFP 02-2024, Bill Keller Park Pavilion project, to Custom Construction Solutions, Inc. for the amount of \$58,000 plus a 6% contingency in the amount of \$3,480 for a total cost of \$61,480.

Staff reviewed the project and discussed the bid process.

No one addressed Council.

Motion by Vice-Mayor Butlien to award RFP 02-2024 to Custom Construction Solutions, Inc. Seconded by Council Member Pappalardo. Motion passed unanimously.

The Parks and Recreation Department is requesting City Council discuss and give direction on holiday event dates for the upcoming 2024 holiday season.

Staff reviewed the revised holiday schedule for the walk of lights, the tree lighting, parade and Santa Claus.

No one addressed Council.

City Council Members discussed the calendar of events with staff.

COUNCIL MEMBER REPORTS / COMMUNICATIONS:

Member Reports/ Communications

- A. Mayor and Council Members
- B. City Manager
- C. City Attorney

DATE OF UPCOMING MEETING / WORKSHOP: City Council Meeting June 5, 2024, 6:30 p.m.

ADJOURN: The meeting was adjourned at 7:08 p.m.

APPROVED:

**CITY COUNCIL
CITY OF DEBARY, FLORIDA**

Karen Chasez, Mayor

Annette Hatch, CMC, City Clerk