



CITY COUNCIL MEETING

March 06, 2024 at 6:30 PM

City Council Chambers, 16 Colomba Rd.

DeBary, Florida 32713

MINUTES

CALL TO ORDER: Mayor Chasez called the meeting to order at 6:30 p.m.

ROLL CALL: Mayor Chasez, Vice-Mayor Butlien, Council Members Pappalardo and Sell are present. Council Member Stevenson; absent.

Others present: Carmen Rosamonda, City Manager; Kurt Ardaman, City Attorney; Steven Bapp, Growth Management Director; Elizabeth Bauer, Finance Director; Eric Frankton, Information Technology Director; Annette Hatch, City Clerk; Kasey Hewitt, Communications Manager; and, Jason Schaitz, Parks & Recreation Director.

PUBLIC PARTICIPATION: For any items **NOT ON THE AGENDA**, citizen comments are limited to three (3) minutes per speaker. For items **ON THE AGENDA**, citizen comments are limited to five (5) minutes per speaker. Speakers will be called when the item is introduced for discussion.

No one addressed Council.

APPROVAL OF MINUTES: Motion by Vice Mayor Butlien to approve the minutes from the Regular City Council Meeting February 7, 2024, the City Council Workshop February 21, 2024, and the Special City Council Meeting February 21, 2024. Seconded by Council Member Pappalardo. Motion passed unanimously.

ADDITIONS, DELETIONS OR AMENDMENTS TO THE AGENDA: None.

PRESENTATIONS: Citizen's Academy 2024: Kasey Hewitt, Communications Manager, outlined the schedule for the upcoming Citizen's Academy.

CONSENT AGENDA:

The Parks and Recreation Department is requesting City Council approve the agreement with the Volusia County School Board for bus transportation for the City's summer camp program.

The Parks and Recreation Department is requesting City Council approve the grant application submitted by DeBary Elementary. The school is requesting a matching grant of \$500 from the City of DeBary towards their upcoming 5th Grade Celebration.

The Parks and Recreation Department is requesting City Council approve the grant application submitted by the St. John's River to Sea Loop Alliance. The group is requesting a matching grant of \$500 from the City of DeBary towards their upcoming Family Fun Ride and Trail Celebration.

Staff is requesting City Council approve the "City of DeBary Information Technology & Cybersecurity Policies."

Motion by Vice-Mayor Butlien to approve the Consent Agenda. Seconded by Council Member Sell. Motion passed unanimously.

Mayor Chasez left the meeting at 6:36 p.m.

PUBLIC HEARINGS:

The Parks and Recreation Department is requesting City Council approve the second reading of Ordinance No. 04-2024, prohibiting smoking and vaping in City parks and facilities.

City Attorney read the Ordinance into the record.

Staff briefly reviewed the Ordinance.

No one addressed Council.

Motion by Council Member Pappalardo to approve the second reading of Ordinance No. 04-2024. Seconded by Council Member Sell. Motion passed unanimously.

The Parks and Recreation Department is requesting City Council approve the second reading of Ordinance No. 05-2024, providing for trespass warning procedures and an appeal process.

City Attorney read the Ordinance into the record.

Staff briefly reviewed the Ordinance.

No one addressed Council.

Mayor Chasez returned to the meeting at 6:39 p.m.

Motion by Council Member Pappalardo to approve the second reading of Ordinance No. 05-2024. Seconded by Council Member Sell. Motion passed unanimously.

Staff is requesting City Council approve the first reading of Ordinance No.06-2024, adopting Appendix 1- Live Local Act to the City's Land Development Code, establishing definitions, procedures, regulations, and criteria for the review and approval of Mixed Use Residential Developments Pursuant to Florida's Live Local Act.

City Attorney read the Ordinance into the record.

Staff described the definitions, eligibility criteria, approval and audit process. City Manager noted that the current market rate of apartment rental is considered the affordable housing rate threshold. He added that the County's Property Appraiser will receive the City's audit findings and make the final determination of tax exemption.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the first reading of Ordinance No. 06-2024. Seconded by Council Member Sell. Motion passed unanimously.

NEW BUSINESS:

The Finance Director is requesting City Council approve Resolution No. 2024-02, to amend the fiscal year 2023-2024 budget.

City Attorney read the Resolution into the record.

Staff stated the amendments were based on the 2023 audit and Council discussion, and reviewed the funds amended.

No one addressed Council.

Motion by Council Member Pappalardo to approve Resolution No. 2024-02. Seconded by Vice-Mayor Butlien. Motion passed unanimously.

The Applicant, Stanley Martin Homes, LLC, is seeking Final Plat approval for Springwalk at The Junction, Phase 2, which consists of 64 lots for single-family dwelling units.

Staff noted the location of the project and provided a timeline of the project review process.

Mark Thompson, representing the applicant, and Scott Bussen, Landsea Homes, addressed Council.

Motion by Council Member Pappalardo to approve the final plat for Springwalk at the Junction Phase 2. Seconded by Vice-Mayor Butlien. Motion passed unanimously.

Staff is requesting City Council approve Resolution No. 2024-03, an accompanying Resolution to the recent approved Supplement 2 of the Joint Partnership Agreement (JPA) with FDOT as amended to match the low construction bid amount.

City Attorney read the Resolution into the record.

City Manager stated that the Resolution was an FDOT requirement for the amendment to the JPA, which was previously approved by Council.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve Resolution No. 2024-03. Seconded by Council Member Pappalardo. Motion passed unanimously.

City Manager is requesting City Council approve the Cost-Share Agreement between the St. Johns River Water Management District and the City of DeBary.

City Manager gave a history of the spillway and discussed the damage caused during previous hurricanes. The spillway is not running at capacity due to the size of the passage and damage to the underside. The City has received a grant for construction and is also partnering with Florida Power and Light for construction costs.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the Cost Share Agreement between St. Johns River Water Management District and the City of DeBary. Seconded by Council Member Pappalardo. Motion passed unanimously.

COUNCIL MEMBER REPORTS / COMMUNICATIONS:

Board/Committee Appointments - Historic Preservation Advisory Board Appointment: Motion by Vice-Mayor Butlien to approve the appointment of Dianne Fossitt to the Historic Preservation Advisory Board. Seconded by Council Member Sell. Motion passed unanimously.

Member Reports/ Communications

- A. Mayor and Council Members
- B. City Manager
- C. City Attorney

DATE OF UPCOMING MEETING / WORKSHOP: City Council Workshop March 20, 2024, 5:30 p.m., and Special City Council Meeting March 20, 2024, 6:30 p.m.

ADJOURN: The meeting was adjourned at 8:13 p.m.

APPROVED:

**CITY COUNCIL
CITY OF DEBARY, FLORIDA**

Karen Chasez, Mayor

Annette Hatch, CMC, City Clerk