



CITY COUNCIL MEETING

November 01, 2023 at 6:30 PM

City Council Chambers, 16 Colomba Rd.

DeBary, Florida 32713

MINUTES

CALL TO ORDER: Mayor Chasez called the meeting to order at 6:30 p.m.

ROLL CALL: Mayor Chasez, Vice-Mayor Butlien, and Council Members Pappalardo, Sell and Stevenson are present.

Others present: Carmen Rosamonda, City Manager; Kurt Ardaman, City Attorney; Steven Bapp, Growth Management Director; Eric Frankton, Information Technology Director; Annette Hatch, City Clerk; Amy Long, Deputy Public Works Director; Cristina Raimundo, Communications Specialist; Jason Schaitz, Parks & Recreation Director; and, Shari Simmans, Economic Development & Government Affairs Director.

PUBLIC PARTICIPATION: For any items **NOT ON THE AGENDA**, citizen comments are limited to three (3) minutes per speaker. For items **ON THE AGENDA**, citizen comments are limited to five (5) minutes per speaker. Speakers will be called when the item is introduced for discussion.

No one addressed Council.

APPROVAL OF MINUTES: Motion by Vice-Mayor Butlien to approve the minutes of the Special City Council Meeting September 20, 2023, the Regular City Council Meeting October 4, 2023, and the Special City Council Meeting October 18, 2023. Seconded by Council Member Pappalardo. Motion passed unanimously.

ADDITIONS, DELETIONS OR AMENDMENTS TO THE AGENDA: None.

PRESENTATIONS: Shimene Shepard, Executive Director, and Stephanie Parks, Assistant Director, FUTURES Foundation, Volusia County Schools, discussed the FUTURES Program and the various grants, scholarships, available resources, and programs provided.

Cristina Raimundo, Communications Specialist, discussed the City's Hometown Heroes Recognition Program and honored our first group of Hometown Heroes; Jimmy D. Hinesly, Medward J. Tessier, Alfred Kneer, Ed Harriman, and Elwood L. Baurle.

PUBLIC HEARINGS:

Staff is requesting the City Council approve the first reading of Ordinance No. 12-2023, amending the text of the City's Comprehensive Plan (Plan) Future Land Use Element and Future Land Use Map (FLUM) to remove the Industrial/Utility (I/U) Future Land Use classification and replace it with a new Public/Utility (P/U) classification.

City Attorney read the Ordinance into the record.

Staff reviewed the purpose of the Ordinance, location of the affected properties, and implementation timeline.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the first reading of Ordinance No. 12-2023. Seconded by Council Member Stevenson. Motion passed unanimously.

Staff is requesting the City Council approve the first reading of Ordinance No. 13-2023, amending the Land Development Code (LDC) to update the Zoning/Future Land Use Compatibility Matrix in accordance with Ordinance No. 12-2023.

City Attorney read the Ordinance into the record.

Staff explained this Ordinance was to update the text within the City's Land Development Code to be consistent with updates presented in Ordinance No. 12-2023.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the first reading of Ordinance No. 13-2023. Seconded by Council Member Stevenson. Motion passed unanimously.

NEW BUSINESS:

Staff is requesting City Council approve the purchase of a 2023 Ford F150 for Fire Inspector.

Staff discussed the need for the request.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the purchase of the 2023 Ford F150. Seconded by Council Member Stevenson. Motion passed unanimously.

The Public Works Department is requesting City Council approve the purchase of a Ford Terex LT40 Crew Cab Bucket Truck.

Staff discussed the need for the request.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the purchase of the bucket truck. Seconded by Council Member Sell. Motion passed unanimously.

Staff requests City Council to approve Revisions/Additions to the City of DeBary Personnel Policies & Procedures with an effective date of November 1, 2023.

Staff explained that these revisions were required for the City's policies to be in accord with Federal and State Laws.

No one addressed Council.

Motion by Council Member Stevenson to approve the revisions. Seconded by Council Member Sell. Motion passed unanimously.

Staff requests City Council approve the employee health insurance plans recommended for plan year January 1, 2024 – December 31, 2024.

Staff discussed the policy and minor changes for the upcoming benefit year.

No one addressed Council.

Motion by Council Member Stevenson to approve the employee health insurance plans. Seconded by Vice-Mayor Butlien. Motion passed unanimously.

The Parks and Recreation Department is requesting City Council approve the attached proposal Kimley Horn IPO No. 19 for Alexander Island Phase 1 Design.

Staff discussed the project and funding.

No one addressed Council.

Motion by Council Member Stevenson to approve the proposal. Seconded by Vice-Mayor Butlien. Motion passed unanimously.

City Manager is requesting to make a presentation to the City Council on the Live Local Act, which took effect on July 1, 2023, and discuss possible risk factors and solutions concerning the business side of this law.

City Manager discussed the Live Local Act and the potential impact on municipalities.

No one addressed Council.

City Council discussed the information presented and the impacts on the City.

COUNCIL MEMBER REPORTS / COMMUNICATIONS

Member Reports/Communications

- A. Mayor and Council Members
- B. City Manager
- C. City Attorney

DATE OF UPCOMING MEETING / WORKSHOP: Special City Council Meeting November 15, 2023, 6:30 p.m.

ADJOURN: The meeting was adjourned at 9:00 p.m.

APPROVED:

**CITY COUNCIL
CITY OF DEBARY, FLORIDA**

Karen Chasez, Mayor

Annette Hatch, CMC, City Clerk