



## **SPECIAL CITY COUNCIL MEETING**

January 17, 2024 at 6:30 PM

**City Council Chambers, 16 Colomba Rd.**

**DeBary, Florida 32713**

---

### **MINUTES**

**CALL TO ORDER:** Mayor Chasez called the meeting to order at 6:32 p.m.

**ROLL CALL:** Mayor Chasez, Vice-Mayor Butlien, and Council Members Pappalardo, Sell and Stevenson are present.

Others present: Carmen Rosamonda, City Manager; Giffin Chumley, City Attorney; Annette Hatch, City Clerk; David Rodriguez, Information Technology Specialist; and, Richard Villasenor, City Engineer.

**PUBLIC PARTICIPATION:** For any items **ON THE AGENDA**, citizen comments are limited to five (5) minutes per speaker. Speakers will be called when the item is introduced for discussion.

#### **DELETIONS OR AMENDMENTS TO THE AGENDA (City Charter Sec. 4.11):**

City Manager added the proclamation presentation that was inadvertently left off the agenda.

Mayor Chasez read and presented the Human Trafficking Awareness Day Proclamation to Christi Gillis, Office of Child & Family Wellbeing Administrator.

#### **NEW BUSINESS:**

City Manager is requesting City Council award RFQ 08-23 bid to Wharton-Smith, Inc., and approve the Contract for Construction Management/General Contracting Services for Pre-Construction Phase Services for Fire Station #39.

City Manager discussed the bid process and pre-construction guaranteed maximum price the City would incur on project management to oversee the entire project.

No one addressed Council.

Motion by Vice-Mayor Butlien to award RFQ 08-23 to Wharton-Smith, Inc. and approve the Construction Management/General Contracting Services. Seconded by Council Member Stevenson. Motion passed unanimously.

Staff is requesting City Council approve the Easement Agreement with Metronet Infrastructure Group, LLC., for the installation of Fiber Optic Equipment on City property.

Staff reviewed the request and the location of the fiber optic control box. There would be no cost to the City for this installation.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the Easement Agreement subject to staff clarification on the screening / landscaping of the control box. Seconded by Council Member Pappalardo. Motion passed unanimously.

City Manager is requesting City Council approve Mersino Dewatering pump rentals for the current month which expires on January 18, 2024, and to extend these rentals for another 30 days through February 18, 2024.

City Manager discussed the excessive rainfall and higher levels on the St. Johns River that have been effecting the City's lake levels, and the need for constant pumping of several of our lakes.

No one addressed Council.

Motion by Council Member Stevenson to approve the Mersino Dewatering pump rentals. Seconded by Council Member Sell. Motion passed unanimously.

City Manager is requesting City Council approve the Perpetual Conservation Easement between the City of DeBary and the St. Johns River Water Management District for the Palm Drive property.

City Manager reviewed a timeline of the property purchase and the delay in purchase due to the typographical error in the original legal description.

No one addressed Council.

Motion by Council Member Stevenson to approve the perpetual conservation easement. Seconded by Vice-Mayor Butlien. Motion passed unanimously.

#### **COUNCIL MEMBER REPORTS / COMMUNICATIONS:**

Member Reports/ Communications

- A. Mayor and Council Members
- B. City Manager
- C. City Attorney

**DATE OF UPCOMING MEETING / WORKSHOP:** Regular City Council Meeting February 7, 2024,  
6:30 p.m.

**ADJOURN:** The meeting was adjourned at 7:20 p.m.

**APPROVED:**

**CITY COUNCIL  
CITY OF DEBARY, FLORIDA**

---

**Karen Chasez, Mayor**

---

**Annette Hatch, CMC, City Clerk**