



## CITY COUNCIL MEETING

December 06, 2023 at 6:30 PM

City Council Chambers, 16 Colomba Rd.

DeBary, Florida 32713

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### MINUTES

**CALL TO ORDER:** Mayor Chasez called the meeting to order at 6:30 p.m.

**ROLL CALL:** Mayor Chasez, Vice-Mayor Butlien, and Council Members Pappalardo, Sell and Stevenson are present.

Others present: Carmen Rosamonda, City Manager; Kurt Ardaman, City Attorney; Joseph Barker, Senior Planner; Elizabeth Bauer, Finance Director; Eric Frankton, Information Technology Director; Kevin Hare, Construction Engineer; Cristina Raimundo, Communications Specialist; Jason Schaitz, Parks & Recreation Director; and, Shari Simmans, Economic Development & Government Affairs Director.

**PUBLIC PARTICIPATION:** For any items **NOT ON THE AGENDA**, citizen comments are limited to three (3) minutes per speaker. For items **ON THE AGENDA**, citizen comments are limited to five (5) minutes per speaker. Speakers will be called when the item is introduced for discussion.

No one addressed Council.

**APPROVAL OF MINUTES:** Motion by Vice-Mayor Butlien to approve the minutes of the Regular City Council Meeting November 1, 2023, and the Special City Council Meeting November 15, 2023. Seconded by Council Member Pappalardo. Motion passed unanimously.

**ADDITIONS, DELETIONS OR AMENDMENTS TO THE AGENDA:** None.

#### **PRESENTATIONS:**

Certificate of Recognition: Don Neyer, 50th Anniversary, DeBary Volunteer Fire Department. Mayor Chasez read and presented a Certificate of Recognition to Mr. Neyer for his 50 years of service.

Transportation Planning Organization Citizens' Advisory Committee Update: John MacFarlane, Committee Member. Mr. MacFarlane gave an update on the various reviews the Committee has been involved with in the past several months.

Certificate of Achievement for Excellence in Financial Reporting: Elizabeth Bauer, Finance Director. Ms. Bauer explained the extensiveness of an annual comprehensive financial audit, and the review process. She also added that this was the highest form of recognition in government financial reporting.

## **PUBLIC HEARINGS:**

City Manager is requesting City Council approve the first reading of Ordinance No. 14-2023, Submitting to referendum an amendment to the City Charter to allow Council Members to run for the position of Mayor without the need for a one-year hiatus.

City Attorney read the Ordinance into the record.

City Manager gave a brief history of the Charter Review Commission recommendations and City Council comments that occurred during the initial review process.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve the first reading of Ordinance No. 14-2023. Seconded by Council Member Sell. Motion passed unanimously.

## **GROWTH MANAGEMENT AND DEVELOPMENT:**

Staff is requesting City Council approve the Order of Condemnation for 239 Angeles Road, DeBary, FL. (Quasi-Judicial)

Mayor Chasez briefly reviewed the quasi-judicial process.

City Attorney swore in all those who wished to speak.

Council Members had no ex-parte communications to disclose.

Staff reviewed the timeline of the structure, the violations incurred and the structural damage.

Olivia Garcia, attorney representing the property owner, MS Man Debt LLC., addressed Council.

Motion by Vice-Mayor Butlien to approve the Order of Condemnation. Seconded by Council Member Pappalardo. Motion passed unanimously.

## **NEW BUSINESS:**

City Manager is requesting City Council accept a proposal from Dale Beasley Construction, Inc., and approve a Work Authorization to provide stormwater construction services for the 32 Bonita Road Drainage Improvement Project.

Staff reviewed the project site and drainage issues. Due to extensive costs, the project went to bid twice, neither of which was recommended to Council. The City has a piggyback agreement with Dale Beasley, which allowed for reduced pricing on the project. Funding is available in the Stormwater Reserves.

No one addressed Council.

Motion by Council Member Stevenson to accept the proposal from Dale Beasley Construction and approve the work authorization for construction and inspection services. Seconded by Council Member Sell. Motion passed unanimously.

City Manager is requesting City Council accept this statement certifying the conditions and circumstances requiring the rental of pumps during the 2023 hurricane season.

City Manager explained the pumping requirements needed during the hurricane season and recent heavy rains. He also discussed the immediate need for pump rentals that were not pre-approved by Council.

No one addressed Council.

Motion by Council Member Stevenson to accept the statement certifying the conditions and circumstances requiring the rental of pumps. Seconded by Council Member Pappalardo. Motion passed unanimously.

City Manager is requesting City Council approve granting the authority to the City Manager, under the legal guidance of the City Attorney, to either execute the proposed extension until February 1, 2024, with the negotiated nonrefundable deposit amount and/or to close on the property, waiving the required contingencies and distributing the purchase price funds.

City Manager reviewed the history of the property purchase and sales agreement.

City Attorney discussed some of the issues involved in the closing and the extension recommendation.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve authority to close on property, waiving contingencies for closing and distributing purchase price funds or authorize City Manager to execute the proposed extension until February 1, 2024. Seconded by Council Member Pappalardo. Motion passed unanimously.

### **COUNCIL MEMBER REPORTS / COMMUNICATIONS**

Board/Committee Appointments: Hometown Heroes Recognition Program Committee Appointments.

Cristina Raimundo addressed Council.

Motion by Vice-Mayor Butlien to appoint Gale Kohler and Jean Voetberg to the Hometown Heroes Recognition Committee. Seconded by Council Member Stevenson. Motion passed unanimously.

Member Reports/ Communications

- A. Mayor and Council Members
- B. City Manager
- C. City Attorney

**DATE OF UPCOMING MEETING / WORKSHOP:** Special City Council Meeting December 20, 2023, 6:30 p.m.

**ADJOURN:** The meeting was adjourned at 8:54 p.m.

**APPROVED:**

**CITY COUNCIL  
CITY OF DEBARY, FLORIDA**

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**Karen Chasez, Mayor**

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**Annette Hatch, CMC, City Clerk**