



## SPECIAL CITY COUNCIL MEETING

November 17, 2021 at 6:30 PM

City Council Chambers, 16 Colomba Rd.

DeBary, Florida 32713

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### MINUTES

**CALL TO ORDER:** Mayor Chasez called the meeting to order at 6:30 p.m.

**ROLL CALL:** Mayor Chasez, Vice-Mayor Butlien, Council Members Pappalardo, Sell and Stevenson are present.

Others present: Carmen Rosamonda, City Manager; Giffin Chumley City Attorney; Elizabeth Bauer, Finance Director; Matt Boerger, Growth Management Director; Eric Frankton, Information Technology Director; Kevin Hare, KHARE Construction, Construction Engineer; Alan Williamson, Public Works Director; and, Annette Hatch, City Clerk.

**PUBLIC PARTICIPATION:** For any items **ON THE AGENDA**, citizen comments are limited to five (5) minutes per speaker. Speakers will be called when the item is introduced for discussion.

No one addressed Council.

**DELETIONS OR AMENDMENTS TO THE AGENDA (City Charter Sec. 4.11):** None.

**PRESENTATIONS:** Sheriff Mike Chitwood, Volusia Sheriff's Office, stated reconciliation of the City's annual agreement with the Sheriff's Office had resulted in an overage and presented the City with a reimbursement check in the amount of \$251,252.

#### NEW BUSINESS

City Manager is requesting City Council award the construction contract for 317 Glen Club Drive, urgent drainage improvements, to the lowest responsive and responsible bidder, THADCON, LLC.

City Manager gave a brief history of the emergency situation.

Staff briefly reviewed the project, bid process and the bids received. Staff further explained that due to the magnitude of the project and the continual erosion, the contingency budget was set at 10%, rather than 6%.

No one addressed Council.

Motion by Vice-Mayor Butlien to award the construction contract to THADCON, LLC, for \$156,463 with a 10% contingency of \$15,646.30, for a total of \$176,109.30, and approve the associated Work Order 1121-01 from KHARE Construction for construction services in the amount of \$16,124. Seconded by Council Member Stevenson. Motion passed unanimously.

Staff is requesting the Mayor and City Council approve Resolution No. 2022-02 to amend the fiscal year 2020-2021 budget.

City Attorney read the resolution into the record.

Staff explained this was the final budget amendment for Fiscal Year 2021 and indicated the funds affected.

No one addressed Council.

Motion by Vice-Mayor Butlien to approve Resolution No. 2022-02, amending the Fiscal Year 2021 budget. Seconded by Council Member Pappalardo. Motion passed unanimously.

Staff is requesting City Council discussion and feedback on a draft ordinance to limit automotive sales locations, clarifying the definition of automotive service stations, and creating provisions for nonconforming uses.

Staff identified the areas of concern and presented potential ordinance options for Council's consideration.

No one addressed Council.

Each Council Member presented their considerations and requested staff move forward with drafting an ordinance.

Staff is requesting City Council discussion and feedback on a draft ordinance, regulating mobile food dispensing vehicles.

Staff reviewed potential ordinance options and permitting options to be considered.

No one addressed Council.

Each Council Member presented their considerations and requested staff move forward with drafting an ordinance.

Staff is requesting City Council discussion and feedback on a draft ordinance for nuisance abatement.

Staff reviewed the current Ordinance and update considerations.

No one addressed Council.

Each Council Member presented their considerations that included having staff move forward with drafting an Ordinance update.

## **COUNCIL MEMBER REPORTS / COMMUNICATIONS**

### Member Reports/ Communications

A. Mayor and Council Members

B. City Manager: City Manager briefed Council on the inability to use ARPA monies to fund employee bonuses. It was the consensus of Council to have the City Manager bring back a proposal at the December 1, 2021, meeting to fund a one-time employee bonus.

C. City Attorney

**DATE OF UPCOMING MEETING / WORKSHOP:** Regular City Council Meeting December 1, 2021, at 6:30 p.m.

**ADJOURN:** The meeting was adjourned at 8:12 p.m.

**APPROVED:**

**CITY COUNCIL  
CITY OF DEBARY, FLORIDA**

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**Karen Chasez, Mayor**

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**Annette Hatch, CMC, City Clerk**