



## PARKING & TRANSPORTATION MEETING AGENDA

April 10, 2025

1. ROLL CALL
2. APPROVAL OF MINUTES
  - a. [March 27, 2025 Minutes](#)
3. INFORMATIONAL ITEMS ON THE AGENDA
  - a. Deadwood Hill Parking Trailhead Parking Lot
  - b. [U.S. Highway 85 Reconstruction: Lead to Pluma](#)
  - c. International Parking and Mobility Institute Membership
4. NOTICE TO CONTEST PARKING TICKETS
5. NEW BUSINESS
  - a. [Red Knights visit at the Fire Department](#)
  - b. Bart Hamm requesting to lease spaces for Kool Deadwood Nites: \$20.00/space/day as set by fee resolution.
  - c. 2025 Tour Conveyance License Schedules
  - d. Mustang Rally: Use of the Ferguson Field Parking Lot for staging August 28, 2025.
6. OLD BUSINESS
7. INFORMATIONAL ITEMS NOT ON AGENDA  
(Items considered but no action will be taken at this time.)
8. **Adjournment**
  - a. The next meeting will be April 24, 2025 at 9:00 am.

**CITY OF DEADWOOD  
PARKING AND TRANSPORTATION COMMITTEE**

March 27, 2025

**1. ROLL CALL:**

The City of Deadwood Parking and Transportation Committee met Thursday, March 27, 2025, in the Century Room in City Hall. Justin Lux called the meeting to order at 9:00 a.m. Present were Justin Lux, Cory Shafer, Dory Hanson, Trent Mohr, Lornie Stalder, Jim Lee, John Rystrom and Misty Trehwella. Commissioner Mike Johnson was present.

Absent were Kevin Kuchenbecker, Tom Riley and Andy Goodwin.

**2. APPROVAL OF MINUTES:**

Minutes for the meeting on Thursday, March 13, 2025, were approved unanimously by a motion from Ms. Trehwella and a second by Mr. Mohr.

**3. INFORMATIONAL ITEMS ON AGENDA: None**

**4. NOTICE TO CONTEST PARKING TICKETS: None**

**5. NEW BUSINESS:**

- a. **Approve 2025 Tour Conveyance License Renewal Application:** Mr. Lux indicated the applications (2) were in the packet and they are paid up. Insurance will be provided. The parties agreed to stick to the same schedules as in the past. Motion to approve by Ms. Trehwella, second by Mr. Mohr; motion carried.
- b. **2025 Tour Conveyance Schedule:** Conveyance schedules to remain the same as previously set. Season is from May 1 – October 31, 2025. Motion to approve by Mr. Mohr, second by Ms. Trehwella; motion carried.
- c. **Mr. Wu's:** Regarding Mr. Wu's Wong Weekend, Mr. Hamm was present to speak on the events that are scheduled for the time frame when the statue is dedicated. They are asking for temporary traffic pauses on Main Street to allow the Chinese dancers to perform for 15 minutes, three times per day on June 26 – June 28. Motion to approve a recommendation to the event committee by Mr. Stalder, second by Mr. Rystrom; motion carried.
- d. **Free Parking for Monday Movie Nights at Outlaw Square (Excluding the Broadway Parking Ramp):** Mr. Lux indicated this was done last year and it worked out well. The idea is to get more families and locals to come down and participate in events at the Square. There will be no enforcement during the movie timeframe approximately 6:00 p.m. until 10:00 p.m. Motion to recommend approval by Mr. Mohr, second by Chief Shafer; motion carried.

- e. **Free Parking July 19, 2025 for AAU Outlaw Square Shootout:** This has been done every year. There is a permit made up for display in the vehicle. It does not include the Broadway Parking Ramp. Motion to recommend approval by Mr. Mohr, second by Chief Shafer; motion carried.
- f. **Main Street Closure Request for Schepp Wedding:** Request for a street closure from Lee Street to Wall Street for one hour for a wedding in front of the #10 Saloon beginning at 2:30 p.m. Discussion. It was suggested that alternate locations would be better such as one of the parks. Motion to deny request by Mr. Riley, second by Chief Shafer; motion carried.
- g. **Recommend approval of the Closure of Wall Street from Pioneer Way to Main Street from 6:00 am April 18 – 5:00 p.m. May 20, 2025 for tuckpointing work on the Bullock Hotel as part of the Historic Preservation Façade program:** This would not be an ongoing, everyday closure. The closures would be as needed for as short a time possible within that time frame. The weekends would not be impacted. Special events would not be impacted. Move to approve by Mr. Mohr, second by Mr. Riley; motion carried.

#### 6. OLD BUSINESS:

Regarding St Patrick's Day, Mr. Lee indicated that the bump out for vendors that was in place did not have anything going on. Staff put out the barricades and collected them – this took approximately 26 man-hours over the weekend. This is informational as there is a request for the same thing for Wild Bill Days. Discussion.

#### 7. INFORMATIONAL ITEMS NOT ON AGENDA:

Mr. Lux indicated there is a signed purchase agreement for the Deadwood Hill lot. That transfer will be scheduled for closing.

Mr. Lee reported that two "Children at Play" signs are up on Crescent Street and more speed bumps have been ordered.

#### 8. ADJOURNMENT:

With no further business for the committee to consider, Mr. Lee moved to adjourn, second by Mr. Riley; motion carried. Next meeting is April 10, 2025, at 9:00 am.

Respectfully Submitted,

Rhonda McGrath, Recording Secretary

\*\*\*\* Audio from the meeting is posted on the "S" drive.



South Dakota  
Department of  
Transportation

**Open House/Public Meeting for  
Project to Reconstruct U.S. Highway 85  
With Road Closed During Construction  
(From Lead to Pluma)**

**Public is encouraged to attend.**

**Public Meeting Information**

**Date:** Thursday, April 24, 2025

**Time:** 5:30 to 6:30 p.m. Mountain Time

**Place:** Deadwood City Hall  
102 Sherman Street  
Deadwood, SD 57732



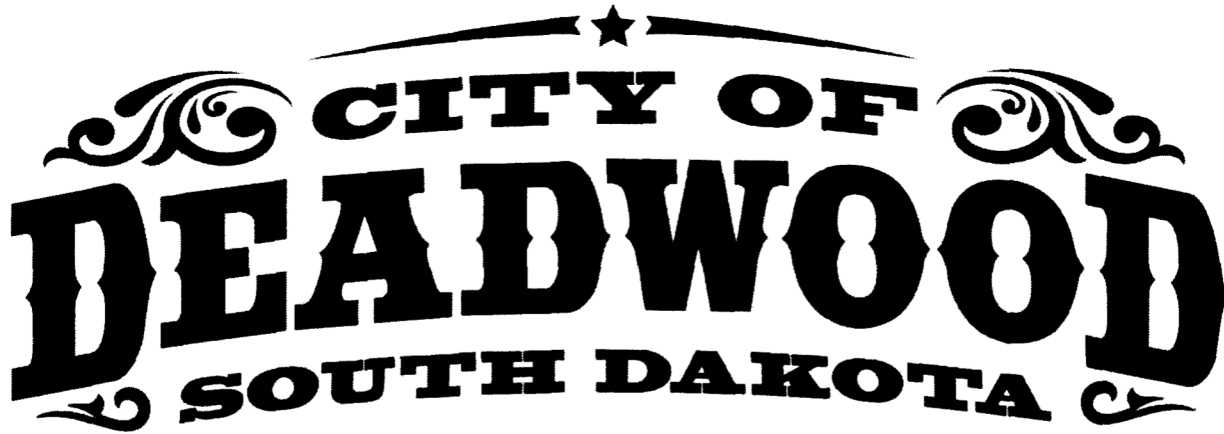
[https://dot.sd.gov/projects-studies/projects/public-meetings#listItemLink\\_2080](https://dot.sd.gov/projects-studies/projects/public-meetings#listItemLink_2080)

**Members of the public may submit questions or comments about the project by completing an online form or by calling 605-773-5409 and providing verbal comments.**

Individuals needing assistance, pursuant to the Americans with Disabilities Act (ADA), should contact the SDDOT ADA Coordinator (605-773-3540) two business days prior to the meeting in order to ensure accommodations are available. For any in-person meeting, notice is further given to individuals with disabilities that the meeting is being held in a physically accessible location.

# PROJECT LIMITS





**City of Deadwood  
Special Event  
Permit Application and  
Facility Use  
Agreement for**

*Quest Parking Lot / Close down Fire street*

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**Instructions:**

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Adopted October 7, 2024

**EVENT INFORMATION**

<input type="checkbox"/> Run	<input type="checkbox"/> Walk	<input type="checkbox"/> Bike Tour	<input type="checkbox"/> Bike Race	<input type="checkbox"/> Parade	<input type="checkbox"/> Concert
<input type="checkbox"/> Street Fair	<input type="checkbox"/> Triathlon	<input checked="" type="checkbox"/> Other			

Event Title: Red Knights visit Deadwood Fire Dept/ meal and social

Event Date(s): June 27 2025 Total Anticipated Attendance: 100-300 people  
(month, day, year)

(# of Participants \_\_\_\_\_ # of Spectators \_\_\_\_\_)

Actual Event Hours: (from: 530pm-830pm AM / PM (to): \_\_\_\_\_ AM / PM

Location / Staging Area: Quest Lot parking for Bikes

Set up/assembly/construction 4pm Start time: \_\_\_\_\_ AM / PM

Please describe the scope of your setup / assembly work (specific details): Using the Quest Lot conc off parking Lot for bike parking.

Dismantle Date: June 27 2025 Completion time: 830pm AM / **PM**

List any street(s) requiring closure as a result of this event. Include **street name(s), day, date** and **time** of closing and time of re-opening: Fire Street June 27 2025 4pm - 830pm

- > Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- > Any request involving 25-50 motor vehicles (not including motorcycles) will park on the north side of Main Street, which will not require street closure.
- > Any request involving 50 or more vehicles which would require an entire street closure from Wall Street to Deadwood Street will require security be provided at Deadwood Street and Main Street and Wall Street and Main Street to direct traffic.
- > Additional security may be required at the discretion of the Event Committee.

**OPEN CONTAINER**

<https://www.cityofdeadwood.com/planning/page/special-event-open-container-information-and-maps>

Date: \_\_\_\_\_ Times: \_\_\_\_\_ Zone: \_\_\_\_\_

Date: \_\_\_\_\_ Times: \_\_\_\_\_ Zone: \_\_\_\_\_

Date: \_\_\_\_\_ Times: \_\_\_\_\_ Zone: \_\_\_\_\_

Date: \_\_\_\_\_ Times: \_\_\_\_\_ Zone: \_\_\_\_\_

Date: \_\_\_\_\_ Times: \_\_\_\_\_ Zone: \_\_\_\_\_



**APPLICANT AND SPONSORING ORGANIZATION INFORMATION**

Commercial (for profit)  Noncommercial (nonprofit)

Sponsoring Organization: Deadwood Vol Fire Dept

Chief Officer of Organization (NAME): Charles Fetter

Applicant (NAME): Charles Fetter Business Phone: (605) 578-1212

Address: 737 Main St Deadwood SD 57732  
(city) (state) (zip code)

Daytime phone: (605) 578-1212 Evening Phone: (605) 290-3439 Fax #: ( )

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(city) (state) (zip code)

Contact person "on site" day of event or facility use \_\_\_\_\_ Pager/Cell #: \_\_\_\_\_

**(Note:** This person must be in attendance for the duration of the event and immediately available to city officials)

**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

**FEES / PROCEEDS / REPORTING**

NO YES  
  Is your organization a "Tax Exempt, nonprofit" organization? If YES, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).

Are admission, entry, vendor or participant fees required? If YES, please explain the purpose and provide amount(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**OVERALL EVENT DESCRIPTION:**

**ROUTE MAP/ SITE DIAGRAM/ SANITATION**

Please provide a detailed description of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

This event is with the Red Knights motorcycle group state Chapter in SD  
June 27 through the weekend they will be staying in town as one of there  
many yearly rides. This year they chose Deadwood. Red Knights is a motorcycle-  
group made up of current / Ret Firefighters in the state. There will be  
riders from other state Chapters. Event would be 3 hr to 4hrs long  
with the fire station as a stop for them to eat and visit. The main food/event-  
will be inside of the fire station. Askin for use of the Quast Lot to  
park bikes and to close down Fire Street during this time of this  
event. Firefighter from DFD would set up cones and take them down  
and clean the parking lot. Have made contact to the banners on Fire  
Street and they were OK with it

**OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)**

- |                                     |                                     |   |
|-------------------------------------|-------------------------------------|---|
| NO                                  | YES                                 |   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Does the event involve the sale or use of alcoholic beverages? If YES, please provide your liquor liability insurance information to the last page of this application.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Will items or services be sold at the event? If YES, please describe: _____   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Does this event involve a moving route of any kind along streets, sidewalks, or highways? If YES, attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Does this event involve a fixed venue site? If YES, attach a detailed site map showing all street impacted by the event.  |

Adopted October 7, 2024

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

➤ Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.

➤ Food Concession and / or Food Preparation Area(s).

Please describe how food will be served at the event: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you intend to cook food in the event area, please specify the method to be used:

GAS       ELECTRIC       CHARCOAL       OTHER(SPECIFY): \_\_\_\_\_

➤ First Aid Facilities and Ambulance locations.

➤ Tables and Chairs.

➤ Fencing, Barriers and / or Barricades.

➤ Generator Locations and / or Source of Electricity.

➤ Canopies or Tent Locations.

Tent Rental with Approved Special Event, which is set and amended by resolution, paid to the City of Deadwood:

10' by 10' Set up and take down .....	\$200.00
20' by 30' Set up and take down .....	\$400.00
20' by 40' Set up and take down .....	\$600.00

➤ Booths, Exhibits, Displays or Enclosures.

➤ Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.

➤ Vehicles and / or Trailers.

➤ Trash Containers and Dumpsters.

**(NOTE):** You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

Number of trash cans: \_\_\_\_\_ Trash Containers w / lids: \_\_\_\_\_

Describe your plan for clean-up and removal of waste and garbage during and after the event or use of facility: use trash can at the fire station then haul the rest down to dumps by the street shop

Other Related Event Components not covered above. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SAFETY / SECURITY / ACCESSIBILITY**

Please describe your procedures for both Crowd Control and Internal Security: Members of the Fire Dept will help with policing parking lot and clean up afterwards

Please describe your Accessibility Plan for access at your event by individuals with disabilities: no issues Flat surface from parking lot into the fire station

**REQUIRED: It is the applicant's responsibility to comply with all City, County, State and Federal Disability Access Requirements applicable to this event.**

NO YES

Have you hired any Professional Security organization to handle security arrangements for this event? If YES, please list:

Security Organization: \_\_\_\_\_

Security Organization Address: \_\_\_\_\_  
(city) (state) (zip code)

Security Director (Name): \_\_\_\_\_ Business phone: \_\_\_\_\_

NO YES

Is this a night event? If YES, please state how the event and surrounding area will be illuminated to ensure the safety of the participants and spectators: \_\_\_\_\_

Please indicate what arrangements you have made for providing **First Aid Staffing and Equipment?**

Number \_\_\_\_\_ Ambulance(s) – How provided? \_\_\_\_\_

Number \_\_\_\_\_ Emergency Medical Technicians – How provided? \_\_\_\_\_

APPLICANT specifically acknowledges and agrees that it shall be solely responsible for any damage to personal property located in or stored in or upon DEADWOOD's property pursuant to the activity for which approval is being sought and that DEADWOOD shall not be responsible for any damage or loss to or of APPLICANT's property which results from any cause or reason with regard to personal property owned by APPLICANT stored or located on DEADWOOD's property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: CF

APPLICANT agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money which DEADWOOD might have to pay to any person as a result of property damage, personal injury or death resulting from APPLICANT's use of the City property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: CF

Adopted October 7, 2024

**PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT**

Please describe your plans to notify all residents, businesses and churches impacted by the event: Will talk to the daycare next door

**ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES**

NO YES  
  Are there any **musical entertainment** features related to your event or facilities rental? If YES, please state the number of bands and type of music.

Number of Stages: \_\_\_\_\_ Number of Bands: \_\_\_\_\_

Type of Music: \_\_\_\_\_

Will **sound amplification** be used?  
 If YES, please indicate: Start Time: \_\_\_\_\_ AM / PM – Finish Time: \_\_\_\_\_ AM / PM

Will **sound check** be conducted prior to the event?  
 If YES, please indicate: Start Time: \_\_\_\_\_ AM / PM – Finish Time: \_\_\_\_\_ AM / PM

Please describe the sound equipment that will be used for your event: \_\_\_\_\_

Will any fireworks, rockets or other pyrotechnics be used? If YES, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.

Are any signs, banners decorations or special lighting be used? If YES, please describe: Banners inside of building in the truck bay

**PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION**

NO YES  
  Will this event be promoted, advertised or marketed in any manner? If YES, please describe:

Facebook

NO YES  
  Will there be any live media coverage during your event? If YES, please explain:

Refer all event public inquiries and / or media inquiries for this event to:

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

Adopted October 7, 2024

**INSURANCE REQUIREMENTS/LIQUOR LIABILITY**

**REQUIRED:** Insurance for your event will be required before final permit approval.

Name of Insurance Company: \_\_\_\_\_  
 Agent's Name: \_\_\_\_\_  
 Business Phone: (\_\_\_\_) \_\_\_\_\_ Policy Number: \_\_\_\_\_ Policy Type: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 (city) (state) (zip code)

For final permit approval, you will need commercial general liability insurance that names "the City of Deadwood, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084.

The City must be named as an "additional insured." Please obtain the required insurance and mail an original insurance certificate to: City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.

**AFFIDAVIT OF APPLICANT**

**Advance Cancellation Notice Required:** If this event is cancelled, notify the Deadwood Police Department. Otherwise, City personnel and equipment may be needlessly dispatched.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event and I understand that this application is made subject to the rules and regulations established by the City Commission of Deadwood. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Deadwood.

Name of Applicant (PRINT): Charles Fetter Title: Fire technician  
Charles Fetter Deadwood Vol Fire Dept Date: 4/8/2020  
 (Signature of Applicant/Sponsoring Organization)