



PARKING & TRANSPORTATION MEETING AGENDA

June 08, 2023

1. ROLL CALL
2. APPROVAL OF MINUTES
 - a. [May 25, 2023 P&T Meeting Minutes](#)
3. ITEMS FROM CITIZENS ON AGENDA
4. NOTICE TO CONTEST PARKING TICKETS
5. NEW BUSINESS
 - a. Deadwood Harley Davidson 20 Minute Parking
 - b. No parking added at Taylor/Jackson-Felicia Renard.
 - c. DHI Subletting (possibly) Parking at the Days of '76 Museum
6. OLD BUSINESS
 - a. [Parking Management Plan Update](#)
 - b. Shell Rotella Calendar Update
 - c. Use of the Slag Pile for Days of '76 Parking Update
7. INFORMATIONAL ITEMS NOT ON AGENDA
(Items considered but no action will be taken at this time.)
8. **Adjournment**

CITY OF DEADWOOD
PARKING AND TRANSPORTATION COMMITTEE
May 25, 2023

1. ROLL CALL:

The City of Deadwood Parking and Transportation Committee met Thursday, May 25, 2023, in the Century Room in City Hall. Justin Lux called the meeting to order at 9:00 a.m. Present were Justin Lux, Cory Shafer, Dory Hansen, Trent Mohr, Tom Riley, Lornie Stalder, John Rystrom, Misty Trehwella and Andy Goodwin. Commissioner Mike Johnson was present.

Absent were Kevin Kuchenbecker and Bill Burleson.

2. APPROVAL OF MINUTES: April 27, 2023

Minutes for the meetings on Thursday, April 27, 2023, were approved unanimously by a motion from Mr. Mohr and a second by Ms. Trehwella.

3. ITEMS FROM CITIZENS ON AGENDA:

- a. **Bus Parking at the Nugget Saloon.** Mr. Lux indicated Mr. Harstad had called him inquiring about bus parking in front of the Nugget. That this could be a replacement for bus parking on Main Street. We will discuss this when he is present at the meeting.
- b. **Parking & Transportation Committee meeting schedule.** Mr. Lux proposed the meetings be set for the 2nd and 4th Thursday of each month. Motion to approve by Mr. Mohr, second by Ms. Trehwella; motion carried.
- c. **New summer trolley schedule.** Mr. Riley indicated he is short of drivers. He indicated there will probably be a lot of angry patrons as they will be expecting trolleys but they won't be running. There is a need for 2 – 3 more drivers. Any suggestions as to how to get more drivers would be appreciated.

4. NOTICE TO CONTEST PARKING TICKETS: None

5. NEW BUSINESS:

- a. **Parking for Black Hills Motorcycle show May 26-28.** The DMG requested use of a portion of the Sherman Street lot. Chief Schafer indicated that beginning at noon on Friday until 6:00 pm and 8:00 am until noon on Saturday and Sunday would be an influx of trucks and trailers loading in and loading out motorcycles for the Black Hills Motorcycle Show at the Deadwood Mountain Grand. They have 120 registered contestants. Discussion. Move to approve by Mr. Stalder, second by Mr. Riley; motion carried.

6. OLD BUSINESS:

- a. Three (3) Additional spaces for construction staging in the Miller Street Lot for the Landmark (Keating).** Mr. Lux indicated Keating requested three additional parking spaces in the Miller Street Lot adjacent to the two existing spaces they are already renting for construction staging. \$125 per space per month and the duration will be 30-60 days. Discussion. Mr. Stalder requested they try to keep the lines clear so that we can stripe the parking spaces. Motion to approve by Ms. Trehwella, second by Mr. Mohr; motion carried.
- b. Shell Rotella Calendar Shoot.** The Commission asked for a formal recommendation on this event. It is June 11, a Sunday. They will be closing off the section of Main Street from Volin to the arch for about an hour and 15 minutes. Their second photo location will be in front of the Old Style. There will have to be a lane closure from Wall Street to Deadwood Street on Main Street. Then they will also be doing some video shooting up in the Gateway Parking Lot near Chubby Chipmunk next to the Mickelson. This should be pretty low impact. They are working with the police department. Mr. Mohr made a motion to recommend to the Commission to approve the closure associated with the Shell Rotella Calendar Shoot, second by Mr. Stalder; motion carried.
- c. Update on Day of '76 use of the Lower Main Street Parking Lot.** The price for use of the slag pile area would be \$22,000 this year just for the Days of '76 event. Last year the City paid \$5,000 and the Days of '76 paid \$5,000. Last year the City was reimbursed by BID 8 but Mr. Lux said he didn't know if that was an option again this year but he assumed the expectation would be that the City pays half again, which would be \$11,000. Motion to continue this matter until the next meeting by Mr. Stalder, second by Mr. Mohr; motion carried.
- d. Parking Study Update.** The surveys came back and Walker consultants is working on building recommendations. They are preparing a press release for the public that summarizes the survey results and explains the next steps and hopefully we will get some hard dates on the next phase of the consultation.

7. INFORMATIONAL ITEMS NOT ON AGENDA:

(Items considered but no action will be taken at this time.)

8. ADJOURNMENT:

With no further business for the committee to consider, Ms. Trehwella moved to adjourn, seconded by Mr. Mohr; motion carried unanimously.

Respectfully Submitted,
Rhonda McGrath, Recording Secretary

The next City of Deadwood Parking and Transportation Committee meeting will be held in the Century Room/Commission Room at City Hall on **Thursday, June 8, 2023, at 9:00 a.m.**

**** Audio from the meeting is posted on the "S" drive.

City of Deadwood Parking Management Plan Ongoing May 31, 2023

Background

The City of Deadwood experiences ongoing challenges with parking operations and management, especially during the busy times of the year when Historic Deadwood draws hundreds of thousands of visitors. The city is currently undergoing the development of a Parking Management Plan (PMP) in collaboration with national parking experts Walker Consultants.

The purpose of the planning effort is to assess how on and off-street parking in Deadwood is being used, identify issues and opportunities, and develop a plan for efficiently operating and managing public parking now and into the future. The city expects continued growth and change for Historic Deadwood, along with maintaining its status as a premier visitor destination for history, gaming, recreation, and entertainment.

Promoting a high-level of access and customer service for residents, businesses, and visitors, maintaining the unique heritage and vibrancy of Deadwood, and ensuring efficient use of parking resources is a key guiding principle for the city as it operates and manages parking. The city recognizes there is a host of operations and management best practices it needs to employ to efficiently manage existing parking supply and provide maximum customer service for residents, business owners, employees, and visitors to Historic Deadwood.

The PMP will help plan for future growth and changes and serve as a strategic roadmap to guide operations and management.

Current Conditions Assessment First Phase Complete

The project's first phase involved a thorough current parking conditions assessment, including a comprehensive parking system review and analysis, review of peer communities, stakeholder listening sessions, and public survey.

Public Survey Results

An online survey was launched in late January and closed in early March 2023. A total of 1,317 responses were received on the survey, including from 364 residents, 228 employees, 40 business owners, and 685 visitors. The below summarizes some of the primary key takeaways from survey responses, categorized by parking user type. More detailed survey results can be found at [XXXX](#).

- **Employee Parking:** Many respondents were not aware of the city's employee permit parking program. Respondents expressed concerns over permit prices, and that permits do not guarantee a place to park, especially an issue during busy periods. **Many employees expressed concern over employee safety when accessing parking facilities**, and the desire for a free and designated employee parking option, even if it included shuttling to and from a parking facility further away.
- **Resident Parking:** Resident concerns cited included the impact of special event parking demand on residential streets, and concerns with paid parking, particularly during non-peak times of the year.
- **Event/Visitor Parking:** Visitor parking, particularly during busy events, has a significant impact on Deadwood residents, employees, and business owners, and all aspects of the city as a whole.

Events bring safety concerns and congestion as vehicles hunt for open spaces, as well as on-street parking pressure along residential streets adjacent to Historic **Main Street**. Results suggest more information needs to be provided to visitors ahead of time about parking and mobility options, special attention should be paid to parking trailers and oversize vehicles, technology and signage should be leveraged to direct visitors to open spaces, and more reliance should be placed on off-site parking options and shuttling to ease pressure in Historic Deadwood.

Phase 1 Key Takeaways

The objective of the Phase 1 diagnostic activities was to identify the critical needs, issues, and opportunities that exist with access and parking in Deadwood. These needs, issues, and opportunities answer the question “what are we solving for?” These key takeaways are summarized below, separated into categories.

Parking Operations

- The city needs written and codified internal procedures governing all aspects of parking operations.
 - The city’s parking fund is financially healthy; revenues have grown, while expenses have flattened, including the paying off of outstanding debt from the Broadway Parking Ramp. The fund is operating at a surplus, which can be leveraged to make system access improvements.
- Budget Recommendations?**

Communications, Marketing, and Wayfinding

- Improving communications, marketing, and wayfinding is critical for enhancing the efficiency and customer service of the city’s parking system. Improvements are relatively easy and inexpensive; needs include:
 - Enhanced website resources and information.
 - Deliberate parking communication and marketing into third-party and travel outlets to ensure visitors know where and how to park even before they leave to come to Deadwood. **Involve the Chamber?**
 - Real-time parking availability technology/information for system users.
 - Enhanced signage for drivers and pedestrians directing users to parking facilities, mobility resources, and key destinations.
 - Increased transparency to the public about the parking operation, finances, and key performance metrics. **How So?**

Technology

- Issues have been expressed with the functionality of the pay stations and mobile application.
- Strategies should be considered to increase the ease and convenience of payment collection, particular with new visitors during busy event times.

Parking Management

- Reimagined employee and resident parking programs are needed, including examining the viability of different types of permits (with different price points).
- On-street and off-street rates and time limits should be reexamined for peak and off-peak times in Deadwood; rates and time limits should be a central tool for managing parking demand and improving access.

- Event parking management is a central concern in Deadwood and deserves dedicated resources and strategy. Strategies may include off-site parking, shuttling, staffing, and/or other management tools.
- Special attention needs to be given to accommodating oversize vehicles, particularly during busy events, including providing specific spaces and eliminating externalities these vehicles may cause on other users.

Supporting Mobility

- The Deadwood Trolley (and shuttles in general) is an underutilized tool that could be leveraged to help improve event parking management or improve access options for employees.

Project Next Steps

The PMP is entering its next phase, where the team will be evaluating strategies for improving the current operations and management of existing public parking supply, conducting an analysis of future parking needs in Historic Deadwood based on proposed development projects, and finalizing a feasibility assessment of sites for a potential future parking garage.

Look for additional updates on the process throughout the summer at XXXX. The process is anticipated to culminate in the adoption of a formal PMP in Fall 2023.