



PARKING & TRANSPORTATION MEETING AGENDA

September 28, 2023

1. ROLL CALL
2. APPROVAL OF MINUTES
 - [a.](#) September 14, 2023 Minutes
3. ITEMS FROM CITIZENS ON AGENDA
 - a. Whitewood Creek FEMA Project Update
 - b. Broadway Alley Retaining Wall Project Update
 - c. Alkali Ike Tour Conveyance Update
4. NOTICE TO CONTEST PARKING TICKETS
5. NEW BUSINESS
 - a. Crosswalk at 560 Main Street (Mr. Wu's)/Possible lease of two spaces
 - [b.](#) Parking Complaints at 478 Main Street, a Vacation Home Establishment
 - [c.](#) Reserved Residential Parking Application: 15 Denver Avenue
 - [d.](#) Reserved Residential Parking Application: 17 Denver Avenue
 - [e.](#) Reserved Residential Parking Application: 38 Denver Avenue
 - f. Request free parking in all pay by plate fee areas excluding Broadway Parking Garage from Wednesday, November 22 thru Tuesday, December 26, 2023. All donations going to local non-profit organizations.
 - g. KDN Poster Car Shoot Monday October 9, 2023 in front of the Adam's Museum.
 - h. Free use of the Interpretive Lot on October 21, 2023 for the Northern Hills Polar Plunge (fundraiser for Special Olympics South Dakota).
6. OLD BUSINESS
 - a. Parking Area Below the Arch
 - b. Blue Curb in Front of Tin Lizzie

7. INFORMATIONAL ITEMS NOT ON AGENDA
(Items considered but no action will be taken at this time.)
8. **Adjournment**

CITY OF DEADWOOD
PARKING AND TRANSPORTATION COMMITTEE
 August 17, 2023

1. ROLL CALL:

The City of Deadwood Parking and Transportation Committee met Thursday, September 14, 2023, in the Century Room in City Hall. Justin Lux called the meeting to order at 9:00 a.m. Present were Justin Lux, Cory Shafer, Dory Hanson, Kevin Kuchenbecker, Trent Mohr, Tom Riley, John Rystrom, Misty Trehwella and Andy Goodwin. Commissioner Mike Johnson was present.

Absent were Lornie Stalder and Jim Lee.

2. APPROVAL OF MINUTES: August 17, 2023.

Minutes for the meetings on Thursday, August 17, 2023, were approved unanimously by a motion from Ms. Trehwella and a second by Mr. Mohr.

3. ITEMS FROM CITIZENS ON AGENDA (intended to be informational):

- a. **FEMA Whitewood Creek Project Update:** Mr. Kuchenbecker indicated the fencing was up. This project is in archeology now and October 2 the contractor should be starting the project. The City is prepared to work with the DMG for some extra parking until the project really gets going.
- b. **Broadway Alley Retaining Wall Project Update:** Mr. Kuchenbecker indicated there will be utility work and construction of the retaining wall on Broadway Alley. The stone wall that holds up Broadway is starting to buckle. Biggest challenge is the garbage trucks and grease removal. Kieffer was present to go over what can be done to make sure the businesses still get serviced as their trucks cannot back down the alley. Discussion. Gold Street will probably be used to stage equipment so Lee Street may need to be used for garbage cans. The committee thought that staging an oversized dumpster on Lee Street would work. Mr. Kuchenbecker indicated he would be in touch and all parties would collaborate to make this project work. The project is slated to take approximately 60 days.

4. NOTICE TO CONTEST PARKING TICKETS: None

5. NEW BUSINESS:

- a. **David Barth Leased Space Request at Post Office (Seiver St):** Mr. Lux indicate Mr. Barth is requesting at least one parking space behind the post office on Seiver Street because he is renting an office space there. There are already 5 spaces rented out on Seiver Street. It is a lower income area for parking revenue. It would be month to month at \$125 per month. Motion to approve by Mr. Kuchenbecker, second by Mr. Mohr; motion carried.
- b. **Bill Pearson requested no parking at Mystery Wagon Rd.** This request is for the east end of Mystery Wagon Road. Mr. Pearson has concerns that the street would be too narrow and too steep for plowing. Mr. Stalder was absent this

meeting and the consensus was that he should be in on this discussion. Motion by Mr. Kuchenbecker to continue, second by Mr. Mohr; motion carried.

- c. **Alkali Ike Tour Conveyance:** Alkali Ike only had one bus load in August and there has not been operations of ten consecutive days in the months of June, July and August which abandons the license. Mr. Lux asked Rory what the plans are going forward with Alkali Ike. Rory indicated he had hired a management company, but they were unable to fulfill the entire summer indicating it was due to lack of business. He thought it might be because of location and is thinking of relocation. Rory requested more time to make a new plan and consider his next move. Discussion. Motion by Mr. Kuchenbecker, second by Ms. Trehwella, to allow Alkali Ike to go the remainder of the year as long as the monthly minimum is paid; motion carried.
- d. **Parking Area on Lower Main Street below the Arch:** Representative from Tin Lizzie was present to talk about making the spaces under the arch regular parking spaces again as well as add a few more spots along Tin Lizzies. Discussion. There definitely needs to be more discussion on this in the committee and also with the commission as there are issues involving vehicular safety and what the original reason was that the parking there was taken away in the past. Motion to continue by Mr. Kuchenbecker, second by Mr. Mohr; motion carried.

6. OLD BUSINESS:

- a. **Blue Curb in front of Tin Lizzie's:** Mr. Lux indicated he had not found any agreements regarding that spot in front of Tin Lizzie's. They indicated they researched, and the agreement would have pre-dated Four Aces. They estimate it would have been 25+ years ago. The rep from Tin Lizzie indicated that space is "absolutely critical" for their operation. He indicated they did not have any kind of loading dock or loading area. Maybe that should not be "valet" but should be a loading area which would be 20 minutes. They did apologize for painting it blue and they have corrected it. Discussion. This matter needs further research and discussion. Motion to continue by Mr. Mohr, second by Ms. Trehwella; motion carried.

7. INFORMATIONAL ITEMS NOT ON AGENDA: None

8. ADJOURNMENT:

With no further business for the committee to consider, Ms. Trehwella moved to adjourn, seconded by Mr. Mohr; motion carried unanimously.

Respectfully Submitted,

Rhonda McGrath, Recording Secretary

**** Audio from the meeting is posted on the "S" drive.

From: [Kevin Kuchenbecker](#)
To: [Justin Lux](#)
Subject: FW: Parking at 478 Main St.
Date: Friday, September 15, 2023 3:51:09 PM

Kevin Kuchenbecker
Planning, Zoning and
Historic Preservation Officer

From: Robin Arsaga <robinarsaga@gmail.com>
Sent: Monday, June 12, 2023 5:57 PM
To: Kevin Kuchenbecker <kevin@cityofdeadwood.com>
Subject: Parking at 478 Main St.

Hi Kevin

Say just wanted to drop you a note about the continually challenges we are having with the 478 Main St rental below us. They really need to establish a parking place for that rental that is not on Williams St. The guests are specifically instructed to park on Williams St. and they continually park on our private parking area because they read the sign that says "no parking on this side of the street" and then don't know what to do. If the 478 Main St. is eligible to be a short term rental because it's "478 Main St. / highway commercial" then they need to establish a parking spot on Main St. Williams street is a residential only street as marked by the city and only residents should be allowed to park on it. We have had multiple conversations with Jeremy when he was head of the department and nothing was resolved. Please consider that if you are going to be a short term rental based on your address, then you need to provide parking at the address. Thanks for your time and consideration of the matter.

Robin Arsaga
128 Williams St.

OFFICE OF
PLANNING, ZONING AND
HISTORIC PRESERVATION
108 Sherman Street
Telephone (605) 578-2082
Fax (605) 722-0786



Kevin Kuchenbecker
Planning, Zoning and
Historic Preservation Officer
Telephone (605) 578-2082
kevin@cityofdeadwood.com

September 20, 2023

Crazy Ventures, LLC
Mr. Martin Colberg
P.O. Box 116
White, SD 57276

Dear Mr. Colberg:

The City of Deadwood's Planning office has received concerns regarding the challenges associated with parking for your vacation home establishment at 478 Main Street. For your information, Williams Street is designated as residential parking only. Therefore, your guests associated with the vacation home establishment must park either on your property, the lower main parking lot or other locations not designated or limited to residential parking only.

Should this continue to be a challenge, a public hearing may be required which may result in a conditional use permit being mandated under the City of Deadwood Ordinance 17.53. Currently, your vacation home establishment falls outside of the recently revised ordinance but could be subject to change under the new ordinance if this issue is not addressed.

If you have any questions or concerns regarding parking, you can contact this office at your convenience and request to speak with Justin Lux, Parking & Transportation Director.

Thank you for your understanding in this matter and if you have any questions, please do not hesitate to contact us at your convenience. We appreciate your cooperation and thank you in advance for your prompt responsiveness to this issue.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kevin Kuchenbecker'. The signature is stylized with large, flowing loops and a long horizontal stroke at the end.

Kevin Kuchenbecker
Planning, Zoning and Historic Preservation Officer
City of Deadwood

CC: Justin Lux, Parking and Transportation Director
Quentin Riggins, City attorney

From: [Robin Arsaga](#)
To: [Justin Lux](#)
Subject: Re: Parking Issues
Date: Thursday, September 21, 2023 1:20:11 PM

Hi Justin

On September 15 we addressed another parking issue with the guests at the air b&b at 478 Main Street. They were instructed to mark on William Street by the owners of the AirB&B. They proceeded to park on our private parking pad. I went down and asked them to move their cars and they started questioning me on where they were supposed to park because they were told that they should park on Williams St. When I pointed out that it wasn't on my parking pad, the guest replied that isn't this all public parking? I informed her that, No this actually "residential" parking and this is my parking area. She replied stating that "isn't this the sidewalk?" Long story short I ask that the city address the situation as to what is proper parking for 478 Main St. If they are a short term rental because their address is 478 Main St./Hwy Commercial then the owners need to provide parking below the house. I would also propose that the owner be required to take the steps down that go up to Williams St. as those were only built to allow handicap access for Mrs. Nelson some 30+ years ago.

On a side note, the set of guests that they recently had parked in front of Tom May's garage the whole time they were here.

Robin Arsaga

On Thu, Sep 21, 2023 at 8:53 AM Justin Lux <justin@cityofdeadwood.com> wrote:

Yes please.

Justin S. Lux

Parking & Transportation Director

City of Deadwood

108 Sherman Street

Deadwood, SD 57732

P: 605-578-2082



From: Robin Arsaga <robinarsaga@gmail.com>
Sent: Wednesday, September 20, 2023 4:05 PM
To: Justin Lux <justin@cityofdeadwood.com>
Subject: Re: Parking Issues

Hey Justin

Thanks for getting that up, my husband Bryan will probably make, I just had knee replacement yesterday so maybe not for me. Do you still want me to write an email about last weekend's occurrence?

Robin

On Tue, Sep 19, 2023 at 9:35 AM Justin Lux <justin@cityofdeadwood.com> wrote:

Robin,

I have your concerns with 478 Main Street on the agenda for the P&T committee. That meeting will be Thursday, September 28th at 9:00 am. You do not have to be there but you are more than welcome to attend.

Thanks,

Justin S. Lux

Parking & Transportation Director

City of Deadwood

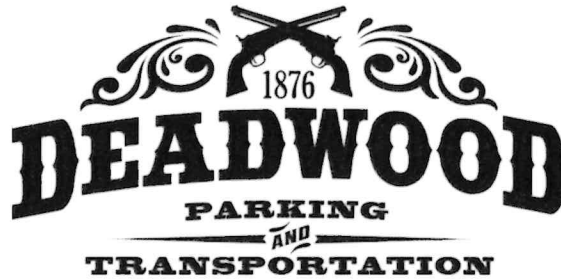
108 Sherman Street

Deadwood, SD 57732

P: 605-578-2082



Return Completed Form To:
Parking and Transportation
108 Sherman Street
Deadwood, SD 57732



Questions Contact:
Justin Lux
(605) 578-2082 or
justin@cityofdeadwood.com

RESERVED RESIDENTIAL PARKING APPLICATION

Date: 8/28/23
Applicant Name: William Agudeb
Applicant Address: 15 Denver ave
Phone Number: 682-256-1714

This property has 50' feet of frontage (25' frontage is minimum required). Does this property have space for off street parking? ☐ Yes ☒ No

Please attach a photo.

Provide a brief summary of your need for reserved parking:

Attached

All applicants agree to pay a one-time fee of \$50 to cover the cost of the sign and installation. The sign will be ordered and installed by city personnel.

Signed [Signature] Date 8/28/23

THE FOLLOWING IS TO BE COMPLETED BY THE CITY OF DEADWOOD

This application was reviewed by the Parking and Transportation Committee on this _____ day of _____, 20____.

Recommendation: ☐ ACCEPT ☐ DENY

Applicant was granted a reserved residential parking space on this _____ day of _____, 20____, as recorded by the City Commission minutes.

Applicant was denied a reserved residential parking space on this _____ day of _____, 20____, as recorded by the City Commission minutes.

10.12.020 Reservation Of Parking Spaces For Handicapped And/Or Elderly Residents Of The City

The city commission may designate a parking space in front of or adjacent to a residence as reserved for the exclusive use of the residence if the following terms are met:

- A. The resident must submit a written application to the parking and transportation committee showing a need for reserved parking for that residence, which application shall include the location of the residence and any special circumstances such as age or disability. The application must also indicate that there is no off-street parking for that residence and no reasonable expectation for creating off-street parking.
- B. In order to qualify for a reserved parking space, there must be a minimum of twenty-five (25) feet frontage. If a parking space is reserved by the city, pursuant to subsection A of this section, the residence will be allowed on a space twenty-four (24) feet in length. If proven that a need exists for a second spot, pursuant to subsection A of this section, for handicapped accessibility or extraordinary hardship, a second parking space may be reserved.
- C. Should a permit holder sell the residence or move to a new location, the existing permit shall automatically terminate. The permit runs with the holder, not the address.
- D. The parking and transportation committee shall refer the application to the city commission along with a recommendation. The commission shall grant or deny the application or part thereof. If the application is granted, the city shall order and place the sign, but the resident shall pay the cost thereof to the city.
- E. A space so designated may be used by the resident or by other persons visiting or performing services for the resident at the resident's premises, but may not be otherwise assigned by the resident for the use of any other person, whether for financial consideration or not. The city commission may, upon notice that a resident is using or allowing the use of the space for purposes other than that for which it was granted, hold a hearing and revoke the reserved status if an abuse of this chapter is found.
- F. Parking in a space reserved under this section by persons other than the resident or his or her designee shall be punishable by towing the vehicle and/or by a fine of up to fifty dollars (\$50.00).

(Ord. 111, 2009; Ord. 1004, 2003; Ord. 938, 1998; Ord. 934, 1997; prior code § 30-201.1)

Parking Permit Application

1. There is no off-street parking
2. There is no ability to create off street Parking
3. The person who received permit #18 drives a black pickup and now his wife parks in front of my house and leaves me with no parking spot at times.
4. This parking permit spot is directly in front of 15 and 17 Denver and is one of the last spots in this section of Denver Ave without designated parking permit signs. Except for 2 spots in front of an empty lot between house 25 and 35 which has no parking and tow away signs hanging on a chain between two poles.
5. As I work till 10pm when I come home at night there are no spots left for me to park.
6. There is also the Filmore Apartment building next to our house with off-street parking and their residents also park in front of 15 and 17 Denver even though they have off-street parking.
7. There would be one spot behind my parking spot (considering 15 and 17 Denver spots are approved) in front of parking permit 20 not used by a residence.
8. Currently 15 and 17 Denver is the only house without either off-street parking or parking permit signs in this section and there is 6 available spots and two are directly in front of 15 and 17 Denver house. Also, all the rest of the houses except two have off-street parking or a parking permit sign.

Current Parking permits in my area:

22 Denver has off-street parking for 2+ vehicles and a parking permit sign.

25 Denver has a parking permit sign.

19 Denver has off street parking.

20 Denver has a parking sign with no off-street ability.

18 Denver has no off-street parking and has a parking permit sign.

10 Denver has a parking permit sign in front of 18 Denver parking permit sign.

House 35 has off-street parking for 2 vehicles.

Remaining available spots:

One spot in front of 20 Denver parking sign

One spot in front of 22 Denver sign

One spot in front of 35 Denver house which has off street parking for 2 cars which this spot could go to 32 Denver house.

One spot in front of 37 Denver which has off street parking. Which could go to 38 Denver house.

So even if we would be granted permits for 15 and 17 Denver there would be 4 more spots not including the two in front of the empty lot with no parking towing signs and two of the four spots could go to the last two houses without off street parking and their still would be 2 extra spots.

Thank you for your consideration.





Return Completed Form To:
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108 Sherman Street
Deadwood, SD 57732



Questions Contact:
Justin Lux
(605) 578-2082 or
justin@cityofdeadwood.com

RESERVED RESIDENTIAL PARKING APPLICATION

Date: 09/03/23

Applicant Name: MARIA PAULA NARANJO GOMEZ

Applicant Address: 17 DENVER AVE

Phone Number: 605 441 4473

This property has 50' feet of frontage (25' frontage is minimum required). Does this property have space for off street parking? ☐ Yes ☒ No

Please attach a photo.

Provide a brief summary of your need for reserved parking:

Attached

All applicants agree to pay a one-time fee of \$50 to cover the cost of the sign and installation. The sign will be ordered and installed by city personnel.

Signed Maria Paula Naranjo Gomez Date 09/03/23

THE FOLLOWING IS TO BE COMPLETED BY THE CITY OF DEADWOOD

This application was reviewed by the Parking and Transportation Committee on this _____ day of _____, 20____.

Recommendation: ☐ ACCEPT ☐ DENY

Applicant was granted a reserved residential parking space on this _____ day of _____, 20____, as recorded by the City Commission minutes.

Applicant was denied a reserved residential parking space on this _____ day of _____, 20____, as recorded by the City Commission minutes.

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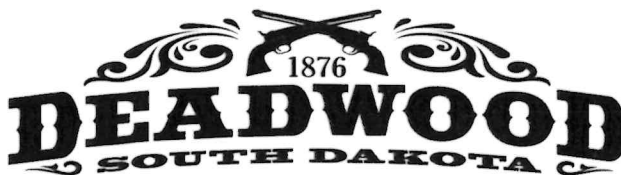
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So even if we would be granted permits for 15 and 17 Denver there would be 4 more spots not including the two in front of the empty lot with no parking towing signs and two of the four spots could go to the last two houses without off street parking and their still would be 2 extra spots.

Thank you for your consideration.







RESERVED RESIDENTIAL PARKING APPLICATION

Date: 9-24-23

Applicant Name: Lori Brothers & Kasey Hall

Phone Number: (605) 863-2270

This property has 40+ feet of frontage (25' frontage is minimum required). Does this property have space for off street parking? Yes ☒ No

Please attach a photo.

Provide a brief summary of your need for reserved parking:

The parking is first come first serve and
we work late hours and by the time we
get home, they are gone cause the parking is
so limited.

All applicants agree to pay a one-time fee of \$50 to cover the cost of the sign and installation. The sign will be ordered and installed by city personnel.

Signed Kasey Hall / Loren Buss Date 9-24-23

THE FOLLOWING IS TO BE COMPLETED BY THE CITY

This application was reviewed by the Parking and Transportation Committee on: _____

Recommendation: _____ **ACCEPT** _____ **DENY**

Applicant was granted a reserved residential parking space on the _____ day of _____, 20____, as recorded by the City Commission minutes.

Applicant was granted a denied residential parking space on the _____ day of _____, 20____, as recorded by the City Commission minutes.

PROCEDURES FOR PARKING PERMITS

1. Property owner must complete the application for reserved residential parking and return it to City Hall.
2. Once an onsite inspection has been completed, the Parking and Transportation Committee will review the application and make a recommendation to the City Commission.
3. The application then be reviewed and discussed at a City Commission Meeting, at which time, a decision will be made.
4. If approved, city personnel will order the sign and schedule a time for installation.