



Historic Preservation Commission Meeting Agenda

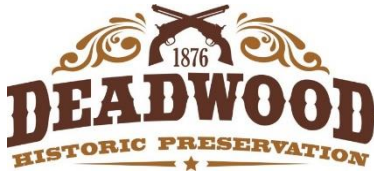
Wednesday, January 10, 2024 at 4:00 PM

City Hall, 102 Sherman Street, Deadwood, SD 57732

1. **Call Meeting to Order**
2. **Roll Call**
3. **Approval of Minutes**
 - a. HP Minutes 12.13.23
4. **Voucher Approvals**
 - a. 2023 HP Operating Vouchers
 - b. 2024 HP Operating Vouchers
 - c. HP Grant Vouchers
 - d. 2023 HP Revolving Vouchers
 - e. 2024 HP Revolving Vouchers
5. **HP Programs and Revolving Loan Program**
 - a. Shirlene K. Joseph – 771 Main - Elderly Resident Programs
6. **Old or General Business**
 - a. Consider increasing Paint Grant amount from \$500.00 per resource to \$1,000.00 per resource effective January 1, 2024. If approved, adopt updated grant application and certificate.
 - b. Consider Grace Lutheran Church Not-For-Profit Grant request in the amount of \$21,974.00 for replacement of deteriorated and inappropriate storm windows.
 - c. Approve funding request in an amount not to exceed \$4,000.00 for expenses associated with Deadwood Day at the Capital on January 18, 2024. (To be paid from HP Public Education line item.)
 - d. Permission to purchase new desktop computer for the Planning, Zoning and Historic Preservation Officer from Golden West in an amount of \$3,378.00 including installation. (To be split between Historic Preservation and Planning & Zoning equipment line items.)
7. **New Matters Before the Deadwood Historic District Commission**
8. **New Matters Before the Deadwood Historic Preservation Commission**
 - a. PA 240001 - Grace Lutheran Church - 827 Main - Replace existing aluminum storm windows with Marvin wooden storm windows

9. **Items from Citizens not on Agenda**
(Items considered but no action will be taken at this time.)
10. **Staff Report**
(Items considered but no action will be taken at this time.)
11. **Committee Reports**
(Items considered but no action will be taken at this time.)
12. **Adjournment**

Note: All Applications *MUST* arrive at the City of Deadwood Historic Preservation Office by 5:00 p.m. MST on the 1st or 3rd Wednesday of every month in order to be considered at the next regularly scheduled Historic Preservation Commission Meeting.



Historic Preservation Commission Meeting Minutes

Wednesday, December 13, 2023, at 4:00 PM

City Hall, 102 Sherman Street, Deadwood, SD 57732

1. Call Meeting to Order

A quorum present, Commission Chair Posey called the Deadwood Historic Preservation Commission meeting to order on December 13, 2023, at 4:00 p.m.

2. Roll Call

PRESENT

HP Commission Chair Bev Posey
 HP Commissioner Vice Chair Leo Diede
 HP Commission 2nd Vice Chair Robin Carmody
 HP Commissioner Trevor Santochi
 HP Commissioner Vicki Dar
 HP Commissioner Molly Brown

ABSENT

HP Commissioner Tony Williams

STAFF PRESENT

Kevin Kuchenbecker, Historic Preservation Director
 Bonny Anfinson, Historic Preservation Coordinator
 Amy Greba, Administrative Assistant
 Michael Runge, Archivist
 Mike Walker, Neighborworks

3. Approval of Minutes

- a. HP Meeting Minutes 11.21.2023

It was moved by Commissioner Santochi and seconded by Commissioner Dar to approve the minutes of the November 21, 2023, meeting. Voting Yea: Carmody, Santochi, Posey, Dar, Brown, Diede.

4. Voucher Approvals

- a. HP Operating Vouchers

It was moved by Commissioner Diede and seconded by Commissioner Dar to approve the HP Operating Vouchers in the amount of \$133,069.49. Voting Yea: Carmody, Santochi, Posey, Brown, Diede, Dar.

- b. HP Grant Vouchers

It was moved by Commissioner Santochi and seconded by Commissioner Dar to approve the HP Grant Vouchers in the amount of \$74,318.58. Voting Yea: Carmody, Santochi, Posey, Brown, Diede, Dar.

- c. HP Revolving Vouchers

It was moved by Commissioner Brown and seconded by Commissioner Diede to approve the HP Revolving Vouchers in the amount of \$56,775.49. Voting Yea: Carmody, Santochi, Posey, Brown, Diede, Dar.

5. HP Programs and Revolving Loan Program

- a. Historic Preservation Loan Requests

Kevin Bloom - 17 Filmore - Request to forgive a loan
Cody Emrick - 9 Shine - Request approval of multiple loans

It was moved by Commissioner Diede and seconded by Commissioner Carmody to approve loan requests for 17 Filmore, Kevin Bloom, contingent upon completion of favorable inspection by Building Inspector and 9 Shine, Cody Emrick. Voting Yea: Carmody, Santochi, Posey, Brown, Diede, Dar.

- b. Historic Preservation Program Applications

Tom & Dori Julius - 33 1/2 Jackson St. - Foundation and Elderly Resident Programs

Dacey & Dusty Hepper - 320 Williams St. - Foundation and Siding Programs

It was moved by Commissioner Dar and seconded by Commissioner Brown to approve Program Applications for Tom & Dori Julius, 33 1/2 Jackson - Foundation and Elderly Resident and Dacey and Dusty Hepper, 320 Williams - Foundation and Siding. Voting Yea: Carmody, Santochi, Posey, Brown, Diede, Dar.

6. Old or General Business

- a. Renewal of the Revolving Loan Agreement for 2024 between Deadwood Historic Preservation Commission and Neighborhood Housing Services of the Black Hills, Inc. for the administration of the RLF.

Mr. Kuchenbecker stated the Historic Preservation has an established Revolving Loan Fund for a variety of related programs for the purpose of making commercial and residential loans and grants for the rehabilitation of residences, buildings, structures, improvements, and retaining walls located within the City of Deadwood. NeighborWorks has provided administrative services in connection with the Revolving Loan Program.

The Historic Preservation Office does not have the expertise to process the loans, therefore, continues to recommend the hiring of Neighborhood Housing Services of the Black Hills Inc. to administer the revolving loan programs. This request is to provide an agreement for services from January 1, 2024, to December 31, 2024, at a cost not to exceed \$60,000.00.

Mr. Kuchenbecker expressed his appreciation to Mr. Walker and the staff at Neighborworks for their excellent work as stewards to the Deadwood community.

It was motioned by Commissioner Brown and seconded by Commissioner Carmody to recommend to the City Commission to approve the renewal

of the agreement with Neighborhood Housing Services of the Black Hills Inc. at a cost not to exceed \$60,000.00 to be paid out of the 2024 Revolving Loan Professional Services line item. Voting Yea: Carmody, Santochi, Posey, Brown, Diede, Dar.

- b. Thank you and update from Deadwood Alive - Andy Mosher, Executive Director
Mr. Mosher expressed his appreciation for the support provided by the HP Commission and HP staff. Deadwood Alive consists of 15 employees who perform historic re-enactments, informational presentations, public education, and interaction for over 147,000 people over the Summer of 2023. Attendance at the Trial of Jack McCall has decreased, and it may be due to the current economy. The group is searching for a new location for the Trial. If any Commissioners have ideas or connections, please share. Much of the funding for Deadwood Alive comes from HP, grants, and monies made from the stagecoach rides and the in-person re-enactment of the Trial. Once again, Mr. Mosher expressed his appreciation for the continued support from the HP Commission.
- c. Consider Loan Agreement 2024-001 for items currently on loan to and on exhibit with Deadwood History Inc. through December 31, 2029.

Mr. Runge stated the City Archives is asking permission to continue loaning the following items from the City Archives to Deadwood History, Inc. through December 31, 2029. This is a continuation of a loan from 2018.

It was moved by Commissioner Santochi and seconded by Commissioner Dar to approve the use City objects listed on Attachment #A from December 13, 2023, to December 31, 2029. Deadwood History, Inc. will be responsible for insurance for this loan. Voting Yea: Carmody, Santochi, Posey, Brown, Diede, Dar.

7. New Matters Before the Deadwood Historic District Commission

- a. COA 230140 - Cody Emrick - 9 Shine - Replace certain windows and exterior repairs
Mr. Kuchenbecker stated the applicant has applied for Certificate of Appropriateness for work at 9 Shine Street, a contributing structure located in Deadwood City Planning Unit in the City of Deadwood. The applicant is requesting permission to add an additional window on the north (front) side gable area of the house, directly above the second story window in order to make the 3rd level of the home a livable space. Replace/repair fascia, soffit and gutters as needed. Fascia and soffit to be white, gutters to be black. Replace all windows and doors. Windows to be white, doors will be colored. One window on the second floor will be turned into an egress window. One small, non-historic, window on the main floor rear of structure will be removed and bricked in. Add wood storm doors to both doors on the north side. Storm doors will be black. Exterior brick walls to be repaired where needed.
- Staff conducted a site visit with the contractor to review the proposed project. The slider windows on the main floor front and right sides will be replaced with two double hung windows within the original openings. The storm windows will have an arched top to match the window design. The proposed window in the third-floor gable would have an adverse effect on the historic character of the

structure. Staff's recommendation would be to approve the project without the additional third floor window. The proposed work and changes do not encroach upon, damage, or destroy a historic resource or have an adverse effect on the character of the building or the historic character of the State and National Register Historic Districts or the Deadwood National Historic Landmark District.

It was moved by Commissioner Diede and seconded by Commissioner Carmody based upon the guidance found in DCO 17.68.050, I find that the exterior alteration proposed is congruous with the historical, architectural, archaeological, or cultural aspects of the district and MOVE to grant Certification of Appropriateness, with the condition that the third-floor window is not included in the changes to the structure. Voting Yea: Carmody, Santochi, Posey, Brown, Diede, Dar.

8. New Matters Before the Deadwood Historic Preservation Commission

- a. PA 230179 - Dacey & Dusty Hepper - 320 Williams St. - Repair stucco on garage and repair concrete stairs

Mr. Kuchenbecker stated the applicant has applied for work at 320 Williams St., a contributing structure located in the Forest Hill Planning Unit in the City of Deadwood. The Applicant is requesting permission to repair the stucco siding on the garage and fix the concrete steps up to the house. The applicant is also applying for the foundation and siding grant programs. The proposed work and changes do not encroach upon, damage, or destroy a historic resource or have an adverse effect on the character of the building or the historic character of the State and National Register Historic Districts or the Deadwood National Historic Landmark District.

It was moved by Commissioner Santochi and seconded by Commissioner Brown based upon all the evidence presented, I find that this project DOES NOT encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore move to grant a project approval. Voting Yea: Carmody, Santochi, Posey, Brown, Diede, Dar.

9. Items from Citizens not on Agenda

(Items considered but no action will be taken at this time.)

Neighbor appeared in support of the flag garage door located in the Rodeo Grounds ...

Mr. Kuchenbecker stated the garage project involved HP approval, the homeowner was aware that specific guidelines would need to be followed. As much as the flag needs to be honored, proper restoration of structures must follow certain criteria when HP funds are involved. Staff will provide copies of the minutes.

10. Staff Report

(Items considered but no action will be taken at this time.)

Mr. Kuchenbecker stated photos of the completed project of the City of Lennox Harney Hospital project were included in the packet. They received an Outside of Deadwood Grant.

Mr. Kuchenbecker stated he attended meeting with SDSHS and presented the 2024 budget. It was his 17th time presenting to the Board. Commissioner Carmody, Commissioner Posey, and Mrs. Anfinson also attended the meeting. Commissioner Santochi and Commissioner Dar attended virtually. Mr. Kuchenbecker thanked Mrs. Anfinson for all her hard work on the budget presentation and supporting documents.

Whitewood Creek FEMA project is moving along. Crews are currently working near Charles St. HP staff assumed that cultural resources would be minimal, but there have been several items and artifacts recovered from the project site, such as bottles from 1880-1910 and remnants of an older wall structure.

A meeting has been set up regarding Chamber marketing to discuss advertising plans/ideas for 2024. Attendees include HP staff, Chamber Director, DHI Director and other interested parties. The goal is to ensure that HP funds are being used for historical purposes and not just gaming or lodging advertisements.

Mr. Kuchenbecker and Mrs. Anfinson did a site visit at Michael Parham's, 39 Stewart. Mr. Parham had voiced frustration regarding the grant requirements but appears to be feeling better about everything. Both stated that the house is looking wonderful.

Broadway Alley retaining wall should be complete next week.

Retaining wall at 8 Jefferson is 100% complete.

Retaining wall at library will be finished as soon as iron work arrives to complete the project.

Mr. Kuchenbecker expressed his appreciation to Mrs. Speirs from Deadwood History, Inc. for producing the recent Facebook videos, which highlight the various HP projects happening around Deadwood. The latest video, highlighting the new pedestrian trail from Mount Moriah to Sherman Street, had 39,000 views and 600 shares, as of this afternoon.

11. Committee Reports

(Items considered but no action will be taken at this time.)

Commissioner Carmody stated she has given her notice of resignation to the Deadwood Chamber of Commerce effective January 11, 2024.

Commissioner Brown stated the Community Christmas event at the VFW will take place on Christmas Day. It is a fun event for the whole family that includes free meal. Doors open at noon, with meal being served at 1:00 p.m.

Commissioner Posey read letter from DHI thanking HP Commission for their continued partnership and support.

12. Adjournment

The HP Commission meeting adjourned at 4:43pm.

ATTEST:

Chairman, Historic Preservation Commission
Minutes by Amy Greba, Administrative Assistant

Historic Preservation Commission

Bill List - 2023

OPERATING ACCOUNT: Historic Preservation	
HP Operating Account Total:	\$ 156,248.27

Approved by _____ on ____/____/____
HP Chairperson

HPC 01/10/24
Batch 01/17/24

PACKET: 06461 01/17/24 - OP VOUCHERS 20
 VENDOR SET: 01 CITY OF DEADWOOD
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0776		ALBERTSON ENGINEERING, INC.				
I-19856		9 SHINE & LIBRARY	553.71			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		9 SHINE & LIBRARY		215 4575-515	GRANT/LOAN RETAINING WAL	553.71
I-1986		10 DENVER RETAINING WALL	125.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		10 DENVER RETAINING WALL		215 4575-515	GRANT/LOAN RETAINING WAL	125.00
I-19865		34/35 JACKSON	1,875.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		34/35 JACKSON		215 4575-515	GRANT/LOAN RETAINING WAL	1,875.00
I-19867		74 VAN BUREN	1,500.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		74 VAN BUREN		215 4575-515	GRANT/LOAN RETAINING WAL	1,500.00
I-19869		650 MAIN BROADWAY	853.71			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		650 MAIN BROADWAY		215 4575-515	GRANT/LOAN RETAINING WAL	853.71
I-19870		WHITEWOOD CREEK TRAIL	3,400.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		WHITEWOOD CREEK TRAIL		215 4576-600	PROFES. SERV. CURRENT EX	3,400.00
I-19871		8 JEFFERSON	553.71			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		8 JEFFERSON		215 4575-515	GRANT/LOAN RETAINING WAL	553.71
		=== VENDOR TOTALS ===	8,861.13			
=====						
01-4204		COMPLETE CONCRETE, INC.				
I-PAY APP \$4		650 MAIN/BROADWAY	135,971.08			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		650 MAIN/BROADWAY		215 4575-515	GRANT/LOAN RETAINING WAL	135,971.08
		=== VENDOR TOTALS ===	135,971.08			
=====						
01-2138		D.C. BOOTH HISTORIC FISH HATCH				
I-011624		APRIL 2023 INTERP SIGNAGE	5,000.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		2023 INTERP SIGNAGE		215 4575-520	GRANT/LOAN PROJECTS OUTS	5,000.00
		=== VENDOR TOTALS ===	5,000.00			

PACKET: 06461 01/17/24 - OP VOUCHERS 20
VENDOR SET: 01 CITY OF DEADWOOD
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-4625	FIB CREDIT CARDS					

I-123123		ARCHIVES/SBSCRIP/PHOTO/SUPP	1,355.06			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		AUTODESK SUBSCRIPTION		215 4573-325	HIST. INTERP. DUES AND S	467.28
		ADOBE SUBSCRIPTION		215 4573-335	HIST. INTERP. ARCHIVE DE	700.79
		PAY.GOV PHOTO		215 4573-335	HIST. INTERP. ARCHIVE DE	75.00
		LOBBYIST REGISTRATION		215 4573-325	HIST. INTERP. DUES AND S	40.00
		DEADWOOD DAY IN PIERRE		215 4572-235	VISITOR MGMT ADVOCATE	20.00
		FLOWERS FOR DON ZELLER		215 4641-426	SUPPLIES	51.99
		=== VENDOR TOTALS ===	1,355.06			
=====						
01-3295	PANNIER					

I-169226		CALAMITY JANE PANELS	690.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		CALAMITY JANE PANELS		215 4572-235	VISITOR MGMT ADVOCATE	690.00
		=== VENDOR TOTALS ===	690.00			
=====						
01-4415	PEARSON, JACI					

I-20233		BRELAND/OHAYON/SPEIRS/BEY	2,700.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: Y		
		BRELAND/OHAYON/SPEIRS/BEY		215 4573-335	HIST. INTERP. ARCHIVE DE	2,700.00
		=== VENDOR TOTALS ===	2,700.00			
=====						
01-0977	UNIVERSITY OF SOUTH DAKOTA					

I-011624		HOMESTAKE OPENCUT ARCH TRNSFR	1,671.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		HOMESTAKE OPENCUT ARCH TRNSFR		215 4575-520	GRANT/LOAN PROJECTS OUTS	1,671.00
		=== VENDOR TOTALS ===	1,671.00			
		=== PACKET TOTALS ===	156,248.27			

PACKET: 06461 01/17/24 - OP VOUCHERS 20

VENDOR SET: 01 CITY OF DEADWOOD

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

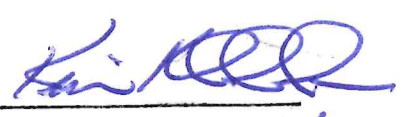
** T O T A L S **

INVOICE TOTALS	156,248.27
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00

BATCH TOTALS	156,248.27
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** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	2024	215-2020	ACCOUNTS PAYABLE	156,248.27-*					
		215-4572-235	VISITOR MGMT ADVOCATE	710.00	197,500	196,790.00		732,500	731,790.00
		215-4573-325	HIST. INTERP. DUES AND S	507.28	2,485	1,977.72			
		215-4573-335	HIST. INTERP. ARCHIVE DE	3,475.79	48,545	32,585.02			
		215-4575-515	GRANT/LOAN RETAINING WAL	141,432.21	414,500	259,574.88			
		215-4575-520	GRANT/LOAN PROJECTS OUTS	6,671.00	100,000	93,329.00			
		215-4576-600	PROFES. SERV. CURRENT EX	3,400.00	60,000	56,600.00			
		215-4641-426	SUPPLIES	51.99	15,000	14,659.36			
		999-1306	DUE FROM FUND 215	156,248.27 *					
			** 2024 YEAR TOTALS	156,248.27					

APPROVED BY 
ON 01/10/2024

1/10/2024 9:32 AM

A/P Regular Open Item Register

Section 4 Item a.

PACKET: 06461 01/17/24 - OP VOUCHERS 20
VENDOR SET: 01 CITY OF DEADWOOD
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
215	1/2024	156,248.27

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Historic Preservation Commission

Bill List - 2024

OPERATING ACCOUNT: Historic Preservation	
HP Operating Account Total:	\$ 389.66

Approved by _____ on ____/____/____
HP Chairperson

HPC 01/10/24
Batch 01/17/24

PACKET: 06467 01/17/24 - OP VOUCHERS 20

VENDOR SET: 01 CITY OF DEADWOOD

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-4894		ASSOCIATION OF STATE FLOODPLAI				

I-39776		MEMBERSHIP DUES	300.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		MEMBERSHIP DUES		215 4573-325	HIST. INTERP. DUES AND S	300.00
		=== VENDOR TOTALS ===	300.00			
=====						
01-3223		QUICKTROPHY, LLC				

I-125901		NAMEPLATES- BLUE-JONES	39.66			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		NAMEPLATES- BLUE-JONES		215 4641-426	SUPPLIES	39.66
		=== VENDOR TOTALS ===	39.66			
=====						
01-2934		SD PLANNERS ASSOCIATION				

I-00285		MEMBER RENEWAL	50.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		MEMBER RENEWAL		215 4573-325	HIST. INTERP. DUES AND S	50.00
		=== VENDOR TOTALS ===	50.00			
		=== PACKET TOTALS ===	389.66			

PACKET: 06467 01/17/24 - OP VOUCHERS 20

VENDOR SET: 01 CITY OF DEADWOOD

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

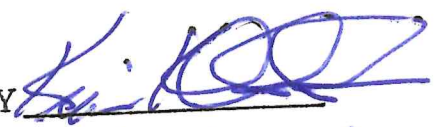
** T O T A L S **

INVOICE TOTALS	389.66
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00

BATCH TOTALS	389.66
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** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	2024	215-2020	ACCOUNTS PAYABLE	389.66-*				
		215-4573-325	HIST. INTERP. DUES AND S	350.00	2,485	2,135.00		
		215-4641-426	SUPPLIES	39.66	15,000	14,671.69		
		999-1306	DUE FROM FUND 215	389.66 *				
			** 2024 YEAR TOTALS	389.66				

APPROVED BY 
ON 01/10/2024

1/10/2024 9:33 AM

A/P Regular Open Item Register

Section 4 Item b.

PACKET: 06467 01/17/24 - OP VOUCHERS 20

VENDOR SET: 01 CITY OF DEADWOOD

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
215	1/2024	389.66

NO ERRORS

NO WARNINGS

** END OF REPORT **


TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Historic Preservation Commission

2023 Grant Funds

HP GRANT ACCOUNT: Historic Preservation	
HP Grant Account Total:	\$ 290,000.00

Approved by _____ on ____/____/____
HP Chairperson

Approved by  on 01/10/2024
HP Officer

HPC	01/10/24
Batch	01/17/24

PACKET: 06475 1/17/24 - HP GRANTS 2023

VENDOR SET: 01 CITY OF DEADWOOD

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-4835	ASERMELY, MISTY					

I-1028		830 MAIN ASERMELY	12,000.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		830 MAIN ASERMELY		216 4653-962-03	WINDOWS GRANT EXPENSE	12,000.00
		=== VENDOR TOTALS ===	12,000.00			
=====						
01-5143	BLAIR, CHRIS					

I-49324060		65 TERRACE BLAIR	10,000.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		65 TERRACE BLAIR		216 4653-962-04	SIDING GRANT EXPENSE	10,000.00
		=== VENDOR TOTALS ===	10,000.00			
=====						
01-4854	KR DEADWOOD SHERMAN STREET 202					

I-120723		51 53 55 SHERMAN CONS EASEM	268,000.00			
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024		1099: N		
		51 53 55 SHERMAN CONS EASEM		216 4653-962-05	FACADE EASEMENT EXPENSE	268,000.00
		=== VENDOR TOTALS ===	268,000.00			
		=== PACKET TOTALS ===	290,000.00			

PACKET: 06475 1/17/24 - HP GRANTS 2023

VENDOR SET: 01 CITY OF DEADWOOD

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS	290,000.00
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00

BATCH TOTALS	290,000.00
--------------	------------

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	2024	216-2020	ACCOUNTS PAYABLE	290,000.00-*				
		216-4653-962-03	WINDOWS GRANT EXPENSE	12,000.00	75,000	62,948.75		
		216-4653-962-04	SIDING GRANT EXPENSE	10,000.00	60,000	50,000.00		
		216-4653-962-05	FACADE EASEMENT EXPENSE	268,000.00	600,000	332,000.00		
		999-1307	DUE FROM FUND 216	290,000.00 *				
			** 2024 YEAR TOTALS	290,000.00				

1/10/2024 1:11 PM

A/P Regular Open Item Register

Section 4 Item c.

PACKET: 06475 1/17/24 - HP GRANTS 2023

VENDOR SET: 01 CITY OF DEADWOOD

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
216	1/2024	290,000.00

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Detail Memo	Fund	Acct	Cc1	Cc2	Cc3	Acct Description	Debit	Credit
12/2023								
Neighborhood Lending Service, LLC - 2023-4 - 12/31/2023 - 154.47 - Batch: 3 - Header Memo: Client Credit Reports								
Client Credit Reports	100	5200				CLOSING COSTS DISBURSED	154.47	
Client Credit Reports	100	2000				ACCOUNTS PAYABLE		154.47
Total:							154.47	154.47
NHS OF THE BLACK HILLS - 2023 POSTAGE - 12/31/2023 - 48.15 - Batch: 3 - Header Memo: Reimburse Postage-Loan Documents								
Reimburse Postage-Loan Documents	100	5000				PROF & ADMIN FEES	48.15	
Reimburse Postage-Loan Documents	100	2000				ACCOUNTS PAYABLE		48.15
Total:							48.15	48.15
NHS OF THE BLACK HILLS - 2023-12 - 12/31/2023 - 3,000.00 - Batch: 3 - Header Memo: Servicing Contract-December 2023								
Servicing Contract-December 2023	100	5000				PROF & ADMIN FEES	3,000.00	
Servicing Contract-December 2023	100	2000				ACCOUNTS PAYABLE		3,000.00
Total:							3,000.00	3,000.00
Total:							3,202.62	3,202.62
Report Total:							3,202.62	3,202.62

I HAVE READ THE SUPPORTING DOCUMENTS:

DEADWOOD HISTORIC PRESERVATION

APPROVED BY:

NAME	TITLE	DATE
NAME	TITLE	DATE

----VOUCHER----

VENDOR: Neighborhood Housing Services

INVOICE: 2023-4

INVOICE DATE: 1/10/2024

FUND: Closing Cost Disbursement – # 216-4653-960

AMOUNT: \$154.47

DESCRIPTION: Client Credit Reports

Date Approved by Deadwood Historic Preservation:

Neighborhood Housing Services of the Black Hills

INVOICE

795 Main Street
Deadwood, SD 57732
Phone 605-578-1401 Fax 605-578-1405

DATE: January 10, 2024
INVOICE # 2023-4
FOR: Client Credit Reports

Bill To:
Deadwood Historic Preservation
102 Sherman Street
Deadwood, SD 57732

DESCRIPTION	AMOUNT
Client Credit Reports	
Wayne Morris-12/1/2023 Stmt	75.96
Cody Emrick-12/1/2023 Stmt	78.51
TOTAL	\$ 154.47

Make all checks payable to Neighborhood Housing Services of the Black Hills.
If you have any questions concerning this invoice, contact Katie at 605-578-1401.

----VOUCHER----

VENDOR: NHS of the Black Hills

INVOICE: 2023 Postage

INVOICE DATE: 1/10/2023

FUND: Professional Fees 216-4653-422

AMOUNT: \$48.15

DESCRIPTION: Postage-Loan Documents

Date Approved by Deadwood Historic Preservation:

Neighborhood Housing Services of the Black Hills

INVOICE

795 Main Street
Deadwood, SD 57732
Phone 605-578-1401 Fax 605-578-1405

DATE: January 10, 2024
INVOICE # 2023
FOR: postage

Bill To:
Deadwood Historic Preservation
102 Sherman Street
Deadwood, SD 57732

DESCRIPTION	AMOUNT
Postage 2023	
Greenlee	9.65
Heckman	2.60
Fairburn	3.45
Fairburn	9.95
Heckman	9.95
Emrick	12.55
TOTAL	\$ 48.15

Make all checks payable to Neighborhood Housing Services of the Black Hills.
If you have any questions concerning this invoice, contact Katie at 605-578-1401.

----VOUCHER----

VENDOR: NHS of the Black Hills

INVOICE: 2023-12

INVOICE DATE: 1/10/2023

FUND: Professional Fees 216-4653-422

AMOUNT: \$3000.00

DESCRIPTION: Servicing Contract-Interim Billing

Date Approved by Deadwood Historic Preservation:

Neighborhood Housing Services of the Black Hills

INVOICE

795 Main Street
Deadwood, SD 57732
Phone 605-578-1401 Fax 605-578-1405

DATE: January 10, 2024
INVOICE # 2023-12
FOR: Service Contract

Bill To:
Deadwood Historic Preservation
102 Sherman Street
Deadwood, SD 57732

DESCRIPTION	AMOUNT
DHP Service Contract	
December 2023 Contract for Services	2,503.25
Per Contract \$3000.00 Minimum	496.75
TOTAL	\$ 3,000.00

Make all checks payable to Neighborhood Housing Services of the Black Hills.
If you have any questions concerning this invoice, contact Katie at 605-578-1401.

1/10/2024 10:04am

HP REVOLVING LOAN FUND
 A/P Invoices Report
 1/1/2024 - 1/31/2024
 Batch = 1

Page 1 of 1

Detail Memo	Fund	Acct	Cc1	Cc2	Cc3	Acct Description	Debit	Credit
01/2024								
LAWRENCE COUNTY REGISTER OF DEEDS - REC MOD EMIRCK - 1/10/2024 - 180.00 - Batch: 1 - Header Memo: Record Mortgage Modifications-9 Shine-Emirck								
Record Mortgage Modifications-9 Shine-Emirck	100	5200				CLOSING COSTS DISBURSED	180.00	
Record Mortgage Modifications-9 Shine-Emirck	100	2000				ACCOUNTS PAYABLE		180.00
Total:							180.00	180.00
Total:							180.00	180.00
Report Total:							180.00	180.00

I HAVE READ THE SUPPORTING DOCUMENTS:

DEADWOOD HISTORIC PRESERVATION

APPROVED BY:

NAME	TITLE	DATE
_____	_____	_____
NAME	TITLE	DATE
_____	_____	_____

**** VOUCHER ****

VENDOR: Lawrence County ROD

INVOICE #

INVOICE DATE 1/3/2024

FUND: Closing Cost Distribution- Acct #216-4653-960

AMOUNT: \$ 180.00

Property Owner: Emrick Real Estate Group, LLC

Address: 9 Shine St, Deadwood

DESCRIPTION: Record mortgage modifications for loan numbers
HPRFNDEM, HPRWINEM, HPRSIDEM, HPRLSEM, HPRPSVEM
Record satisfaction for Loan #HPRWIN7EM (did not use loan)

Date Approved by Deadwood Historic Preservation: _____

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-4711	AMAZON CAPITAL SERVICES					
I-1K6X-KPJI-1FTR		THERMAL PAPER 20 ROLLS/REC CE	70.25	1099: N 209 4510-426	SUPPLIES	70.25
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024				
		THERMAL PAPER 20 ROLLS/REC CEN				
		=== VENDOR TOTALS ===	70.25			
01-1502	BLACK HILLS CHEMICAL					
I-261373		ZOGICS WELLNESS WIPES/REC	840.00	1099: N 209 4510-426	SUPPLIES	840.00
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024				
		ZOGICS WELLNESS WIPES/REC				
I-261561		(24) 45 GAL GARBAGE BAGS/PARK	954.24	1099: N 101 4520-426	SUPPLIES	954.24
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024				
		(24) 45 GAL GARBAGE BAGS/PARKS				
		=== VENDOR TOTALS ===	1,794.24			
01-1558	ECOLAB PEST ELIMINATION DIVISI					
I-4353313		COCKROACH-RODENT PROG/REC	100.63	1099: N 101 4192-422-13	PROFESSIONAL - REC CENTE	100.63
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024				
		COCKROACH-RODENT PROG/REC				
		=== VENDOR TOTALS ===	100.63			
01-4669	KUBOTA LEASING					
I-6368250		QTR1 SKIDSTEER LOADER/PARKS	1,251.16	1099: N 101 4520-434	MACHINERY/EQUIPMENT	1,251.16
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024				
		QTR1 SKIDSTEER LOADER/PARKS				
		=== VENDOR TOTALS ===	1,251.16			
01-1594	WESTERN DAKOTA TECH					
I-CE2023-112		CLASS B CDL TRAIN P. WITT/PRK	10,824.00	1099: N 101 4520-422	PROFESSIONAL SERVICES	10,824.00
1/17/2024	FNBAP	DUE: 1/17/2024 DISC: 1/17/2024				
		CLASS B CDL TRAIN P. WITT/PRKS				
		=== VENDOR TOTALS ===	10,824.00			
		=== PACKET TOTALS ===	14,040.28			

PACKET: 06468 01/17/24 - PARKS & REC 20
 VENDOR SET: 01 CITY OF DEADWOOD
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS 14,040.28
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 14,040.28

** G/L ACCOUNT TOTALS **

BANK YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2024	101-2020	ACCOUNTS PAYABLE	13,130.03-*	0	2,635.96- Y		
	101-4192-422-13	PROFESSIONAL - REC CENTE	100.63	10,000	824.00- Y		
	101-4520-422	PROFESSIONAL SERVICES	10,824.00	40,000	38,898.49		
	101-4520-426	SUPPLIES	954.24	15,000	13,748.84		
	101-4520-434	MACHINERY/EQUIPMENT	1,251.16				
	209-2020	ACCOUNTS PAYABLE	910.25-*	35,000	32,806.25		
	209-4510-426	SUPPLIES	910.25				
	999-1301	DUE FROM FUND 101	13,130.03 *				
	999-1303	DUE FROM FUND 209	910.25 *				
		** 2024 YEAR TOTALS	14,040.28				

1/10/2024 10:37 AM
PACKET: 06468 01/17/24 - PARKS & REC 20
VENDOR SET: 01 CITY OF DEADWOOD
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	1/2024	13,130.03
209	1/2024	910.25

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

OFFICE OF
PLANNING, ZONING AND
HISTORIC PRESERVATION
108 Sherman Street
Telephone (605) 578-2082
Fax (605) 722-0786



Kevin Kuchenbecker
Planning, Zoning and
Historic Preservation Officer
Telephone (605) 578-2082
kevin@cityofdeadwood.com

MEMORANDUM

Date: January 5, 2024
To: Deadwood Historic Preservation Commission
From: Kevin Kuchenbecker, Historic Preservation Officer
Bonny Anfinson, Historic Preservation Coordinator
Re: Historic Preservation Program Application

The following Historic Preservation Program application was submitted for consideration. The Loan Committee has reviewed this request and recommends approval.

- Shirlene K. Joseph – 771 Main - Elderly Resident Programs
This property is owner-occupied and is a contributing structure. The applicant has submitted the required paperwork. This request is for an emergency repair to the furnace. Staff has determined the proposed project and the applicant meets the criteria for the program. Staff will coordinate with the applicant during the proposed project.

For Office Use Only:

- Owner Occupied
- Application Fee Received if owner occupied
- Non-owner Occupied
- Assessed Value of Property 284550
- Verified Lawrence County Dept. of Equalization

Date: 1/3/24 Initials: BA



Application for Historic Preservation Programs Residential Properties

Please read the attached Policy Guidelines, Administrative Procedures and provide the requested information.
Application fee may apply to this submittal.

1. Address of Property:

771 Main Street

Please attach the legal description of the property.

2. Applicant's name & mailing address:

Shirlene K. Joseph

771 Main Street

Deadwood, SD 57132

Telephone: (605) 641-2843

E-mail: deadwoodtuckkerinn@gmail.com

3. Owner of property-(if different from applicant):

Telephone: (____) ____-_____

E-mail _____

4. Historic Preservation Programs – Please check all that apply

- Foundation Program
- Siding Program
- Wood Windows and Doors Program
- Elderly Resident Program
What year were you born: _____
- Vacant Home Program (must be vacant for 2 years and apply within first three months of new ownership)
- Revolving Loan Program
- Retaining Wall Program

5. Contractor

One Way Service Pros

169 Charles Street

Deadwood, SD 57132

Telephone: (605) 722-8101

E-mail: _____

All Contractors and Sub-Contractors are required to be licensed in the City of Deadwood.

When the application and Project Approval are approved it is advisable the owner and contractor enter into a contract and provide a copy to the Historic Preservation Office.

Project completion date is one year from owner's date of signature , grant agreement and/or loan documents.

6. As per Historic Preservation guidelines, any work being performed on the exterior of a structure must go before the Historic Preservation Commission for approval. Programs may be amended to reflect the availability of funding and/or the completion of high priority projects. Along with this application please complete and submit a City of Deadwood Application for Project Approval/Certificate of Appropriateness and attach to this document. All documentation must arrive by 5:00 p.m. on the 1st and 3rd Wednesdays of every month to be considered at the next Historic Preservation Commission Meeting.

7. The scope of work is a brief description of the planned project being done to the structure as well as the materials proposed to be used. Please fill out the form listed below describing your plans. Additional Information may be attached including any quotes from contractors.

Residential Scope of Work		
Program	Estimated Cost	Description of Work
Foundation		
Siding		
Wood Windows & Doors.		
Elderly Resident	\$ 749.82	Furnace went out on the evening of December 23, 2023. See invoice.
Vacant Home		
Revolving Loan		
Retaining Wall		

8. Wood Windows and Doors Program worksheet. To help determine the amount to be allocated please fill out the worksheet below to determine how many windows and doors there are on each side of the structure and clarify if the initial intent is to repair or replace the windows.

Grant total will not exceed \$20,000	Repair/Replace Existing Window(s) \$800 each	Repair/Replace Wood Storm/Screen Window(s) \$350 each	Repair/Replace Existing Primary Door \$600	Repair/Replace additional Wood Door(s) Up to \$300 each	Repair/Replace Wood Storm Door(s) \$600 each
Front View					
Right Side View					
Left Side View					
Rear View					
Total Windows/Doors					
Office Use Only					
TOTAL FUNDS ALLOWED					

9. Application Submittal

- a. All Applications must include a copy of quotes for materials and/or contractor quote with the Application for Historic Preservation Program Residential Properties and the Project Approval/Certificate of Appropriateness. The application will not be reviewed until all documents are received.
- b. Programs may be amended to reflect the availability of funding and the completion of high priority projects.
- c. For owner occupied properties (primary residence) an application fee of \$199.00 will be required upon submittal. If applying for the Elderly Resident Grant only the application fee is \$99.00. Payment will be made out to the City of Deadwood. This fee is non-refundable.
- d. Project completion date is one year from owner’s date of signature on the grant agreement and/or loan documents.

10. Required Supporting Documents

- Application for Project Approval/Certificate of Appropriateness
- Contractor and/or material specifications and/or quotes
- Legal description of property
- Contract between owner and contractor (if applicable)

11.. Acknowledgement

I certify all information contained in this application and all information furnished in support of this application is given for the purpose of obtaining financial assistance in the form of a grant or a loan is true and complete to the best of my knowledge and belief. I acknowledge I have read and understand the policy guidelines for the loan or grant programs included with and for this application and agree to a conservation easement and all of the terms and conditions contained in the policy guidelines. I agree any contractors which I hire for this project will hold contractors licenses with the City of Deadwood and will require they also agree to and abide by the terms and conditions of the policy guidelines.

I acknowledge the Deadwood Historic Preservation Commission is merely providing funds in connection with the work or project and neither the Historic Preservation Commission nor the City of Deadwood is or will be responsible for satisfactory performance of the work or payment for the same beyond the grant or loan approval by the Historic Preservation Commission. I acknowledge I am solely responsible for selecting any contractors hired in connection with the project and in requiring satisfactory performance by such contractor. I agree to indemnify and hold harmless the Deadwood Historic Preservation Commission and the City of Deadwood against losses, costs, damages, expenses and liabilities of any nature directly or indirectly resulting from or arising out of or relating to the Deadwood Historic Preservation Commission’s acceptance, consideration, approval, or disapproval of this application and the issuance or non-issuance of a grant or loan. By signing this document it affirms I have read, understand and agree to this acknowledgement and will complete the conservation easement documentation and recordation upon completion of the project.

Applicant’s signature: Shirlene Joseph Date submitted: 1 / 3 / 2023

Owner’s signature: (Same as above) Date submitted: / /

ONE WAY SERVICE PROS INC

169 CHARLES ST
DEADWOOD, SD 57732

Invoice

Date	Invoice #
12/23/2023	30189

Bill To
Shirlene Joseph 771 Main St Deadwood, SD 57732

Terms	Due Date
	12/23/2023

Quantity	Description	Amount
2.5	Labor Tech-OTC - After Hours / Weekend / Emergency - 12/23/2023 - Heater / Furnace Service Call - Not Working - Arrived at the location. Met with the customer. Accessed the equipment. Unit would trip breaker when power was supplied. Found melted fan limit switch. Replaced limit switch with new. Replaced dirty thermocouple. Turned unit on and tested. Everything working correctly at this time	625.00T
	Service Fee	26.00T
	36' THERMOCOUPLE KIT	37.80T
	39210 ADJ LIMIT THERMO 140-180	46.02T

All invoices 30 days past due will receive finance charges billed at a 1.5% charge per month past due.

Invoices 90+ days will be sent to collections.

Please call if arrangements need to be made.

Subtotal	\$734.82
Sales Tax (2.041%)	\$15.00
Total	\$749.82
Payments/Credits	\$0.00
Balance Due	\$749.82

Phone #
605-722-8101

OFFICE OF
PLANNING, ZONING AND
HISTORIC PRESERVATION
108 Sherman Street
Telephone (605) 578-2082
Fax (605) 722-0786



Kevin Kuchenbecker
Planning, Zoning and
Historic Preservation Officer
Telephone (605) 578-2082
kevin@cityofdeadwood.com

MEMORANDUM

Date: January 5, 2024
To: Deadwood Historic Preservation Commission
From: Kevin Kuchenbecker, Historic Preservation Officer
Bonny Anfinson, Historic Preservation Coordinator
Re: Increase Paint Grant Amount and Update Grant Application and Certificate

The Historic Preservation Commission established the Paint Grant Program in 2015 to inspire property maintenance and improvement of Deadwood's historic neighborhoods and commercial district. This program is a success.

The current grant is set at \$500 and with the cost of paint increasing significantly in the last couple of years, this amount does not go far. Staff is recommending increasing the paint grant to \$1,000 to assist in the increased cost of paint and updating the grant application and certificate to reflect this change. Suggested changes are highlighted in red.

Recommended Motion:

Move to increase the paint grant from \$500 to \$1,000 and approve the suggested changes to the grant application and certificate effective immediately.



Exterior Paint Grant Program Application

Please read the attached Policy Guidelines and provide the requested information below.

1. Address of Property:

2. Applicant's name & mailing address:

Telephone: (_____) _____ - _____

E-mail _____

3. Owner of property – (if different from applicant):

Telephone: (_____) _____ - _____

E-mail _____

4. Color (s)

Same Color scheme

New Color Same color scheme *

Base _____

Trim _____

Accent _____

* *attach color samples*

I certify that all information contained in this application and all information furnished in support of this application is given as true and complete to the best of my knowledge and belief. I acknowledge that I have read the policy guidelines for the grant included with and for this application and agree to all of the terms and conditions contained in the policy guidelines. I agree that any contractors which I hire for this project will hold contractors licenses with the City of Deadwood and will require that they also agree to and abide by the terms and conditions of the policy guidelines.

I acknowledge the Deadwood Historic Preservation Commission is merely granting funds in connection with the work or project and neither the Historic Preservation Commission nor the City of Deadwood is or will be responsible for satisfactory performance of the work or payment for the same beyond the grant approval by the Historic Preservation Commission. I acknowledge I am solely responsible for selecting any contractors hired in connection with the project and in requiring satisfactory performance by such contractor. I agree to indemnify and hold harmless the Deadwood Historic Preservation Commission and the City of Deadwood against losses, costs, damages, expenses and liabilities of any nature directly or indirectly resulting from or arising out of or relating to the Deadwood Historic Preservation Commission's acceptance, consideration, approval, or disapproval of this application and the issuance or non-issuance or a grant.

Applicant's signature: _____ **Date submitted:** ____/____/____

Approved By: _____ **Date Approved:** ____/____/____

Deadwood Historic Preservation Officer

Paint Grant Program - Policy Guidelines

1. Statement of Purpose and Objectives:

The City of Deadwood, South Dakota, is designated as a National Historic Landmark and is listed on both the National and State Registers of Historic Places. The Deadwood Historic Preservation Commission recognizes pride of ownership is a valuable resource and improves the quality of life in this community. With this in mind, the Historic Preservation Commission has established the Paint Grant Program to inspire property maintenance and improvement of Deadwood's historic neighborhoods and commercial district. Use of the Paint Grant Program is expected to preserve and protect Deadwood's historic resources and make the City more attractive for residents, business owners and visitors alike.

2. Eligibility:

To be eligible for the Paint Grant Program, a property must meet the following qualifications:

- The property must be located within the Deadwood city limits.
- The property, commercial or residential, must be at least twenty years of age or older.
- The property must not have used the Paint Grant Program in the previous five (5) years.
- The Paint Grant Program is only available for exterior surfaces.

3. Grant Requirements:

- a. Paint removal, surface preparation, and other procedures must be approved by Historic Preservation staff.
- b. Paint, primer, and caulk must be purchased using the voucher provided by the Deadwood Historic Preservation Office. The expenditure of grants for each project shall not exceed \$1,000.00 for paint, primer, peel stop and caulk.
- c. The Historic Preservation Officer or his/her designee must approve paint color selections. Exterior sealants and color schemes must be appropriate to the building's style, type, and location. Guidelines for the appropriate selection of paint colors and color schemes may be found within the historic preservation section at the Deadwood Public Library or at the Historic Preservation Office. Painting within the local historic district will require a Certificate of Appropriateness.
- d. Once a project is approved, the Deadwood Historic Preservation Office will provide the Twin City Hardware with a voucher to purchase the paint, primer, peel stop, and caulk. The applicant will be informed by e-mail or phone when approved or denied.
- e. The project must be completed within one year from the date of issuance of the voucher. A one-time extension is available for up to one year by request and are subject to Historic Preservation Office approval.
- f. The Paint Grant Program will continue so long as funds are available. In the event funds for this program become limited, a priority system will be adopted for project approval. The Historic Preservation Commission may terminate the program at any time.
- g. An excellent resource for exterior painting is Preservation Brief 10: Exterior Paint Problems on Historic Woodwork, written by Kay D. Weeks and David W. Look and published by the National Park Service. A copy is available at the Historic Preservation Office or online at www.cityofdeadwood.com.

Please return this form to:

City of Deadwood
 Planning, Zoning & Historic Preservation
 108 Sherman Street
 Deadwood, SD 57732
 605-578-2082

OFFICE OF
 PLANNING, ZONING AND
 HISTORIC PRESERVATION
 108 Sherman Street
 Telephone (605) 578-2082
 Fax (605) 722-0786



Kevin Kuchenbecker
 Planning, Zoning and
 Historic Preservation Officer
 Telephone (605) 578-2082
 kevin@cityofdeadwood.com

MEMORANDUM

Date: January 6, 2024
To: Deadwood Historic Preservation Commission
From: Kevin Kuchenbecker, Planning, Zoning and Historic Preservation Officer
 Bonny Anfinson, Program Coordinator
Re: Grace Lutheran Church Not-For-Profit Grant Request

The Grace Lutheran Church has submitted a Not-for-Profit grant to replace the storm windows on the original portion of the church. The total cost of this project is \$21,974.00.

Per the Deadwood Not-For-Profit Grant Policy Guidelines, qualified organizations may be eligible for a grant of up to \$10,000 per year not to exceed \$50,000 in a five-year period. In the last five years they have not received any grant funds leaving \$50,000.00 available.

The applicant and project qualify under the current guidelines as set forth in the adopted application from the Deadwood Historic Preservation Commission. The Projects Committee reviewed this request and recommended approving the grant request to the Grace Lutheran Church in the amount of \$21,974.00 for replacing the storm windows on the original portion of the church as requested.

RECOMMENDATION: Move to recommend to the City Commission to approve the Not-For-Profit grant to the Grace Lutheran Church in the amount of \$21,974.00 for replacing the storm windows on the original portion of the church as requested.

GRANT FUND --
SITE NOT ELIGIBLE FOR STATE TAX MORATORIUM

APPLICATION # _____

DEADWOOD HISTORIC PRESERVATION COMMISSION

DEADWOOD NOT-FOR-PROFIT GRANT PROGRAM FOR
SITES NOT ELIGIBLE FOR STATE PROPERTY TAX MORATORIUM

Application

The Deadwood Historic Preservation Commission reviews all applications. Please read the attached Policy Guidelines and provide the requested information below.

1. Property Address:

827 Main St	Deadwood	SD	57732
Street	City	State	Zip

2. Applicant Details:

TODAY'S DATE: 01/02/24

Leo Diede	3039814713	diede_leo@hotmail.com	
Name	Daytime Telephone	E-mail Address	
197 Cliff St	3039814713	SD	57732
Street	City	State	Zip

3. Owner of Property**:

****NOTE:** Applicant must own/retain property;

OR

Applicant must be leasing or renting the property and have written permission from the owner to conduct the work;

OR

Applicant must have a firm written commitment with the owner to purchase the property.

(Complete 'Owner of Property' only if different from that of applicant)

Grace Lutheran Church	6055782219		
Name	Daytime Telephone	E-mail Address	
828 Main St	Deadwood	SD	57732
Street	City	State	Zip

*GRANT FUND –
SITE NOT ELIGIBLE FOR STATE TAX MORATORIUM*

The following information must be presented with this application as attachments before being reviewed by the Deadwood Historic Preservation Commission (incomplete applications will not be reviewed)

- a. Floor plan(s) (when necessary)
- b. Site plan(s) (when necessary)
- c. Photographs
- d. Copy of deed or notarized letter of authorization
- e. Verification of listing on or eligibility for listing on the National Register of Historic Places
- f. Submission of specifications and contracts

High Plains Remodels LLC
 103 Hidden Gulch
 Central City, SD 57754

Estimate

Date	Estimate #
11/3/2023	20

Name / Address
Grace Lutheran Church 825 Main St Deadwood, SD 57754 Storm windows

			Project
Description	Qty	Rate	Total
Estimate to install new storm windows on Grace Lutheran church building. Estimate does not include windows on newer addition on west side of church.			
Windows & Trim- materials needed Marvin combination wood storm windows made to fit existing openings, fixed round frame and glass to fit round stain glass opening on east side of church, paint, chalking and sealant.		15,194.00	15,194.00
Windows & Trim- labor to complete all projects. Remove existing aluminum storms, repair any damage to existing window frames and masonry openings, apply glazing to window panes as needed, seal all edges of frames, paint frames as needed, paint all surfaces of new storm windows before installation, install new storms and seal, clean area of all debris and dispose.		6,780.00	6,780.00
Total			\$21,974.00

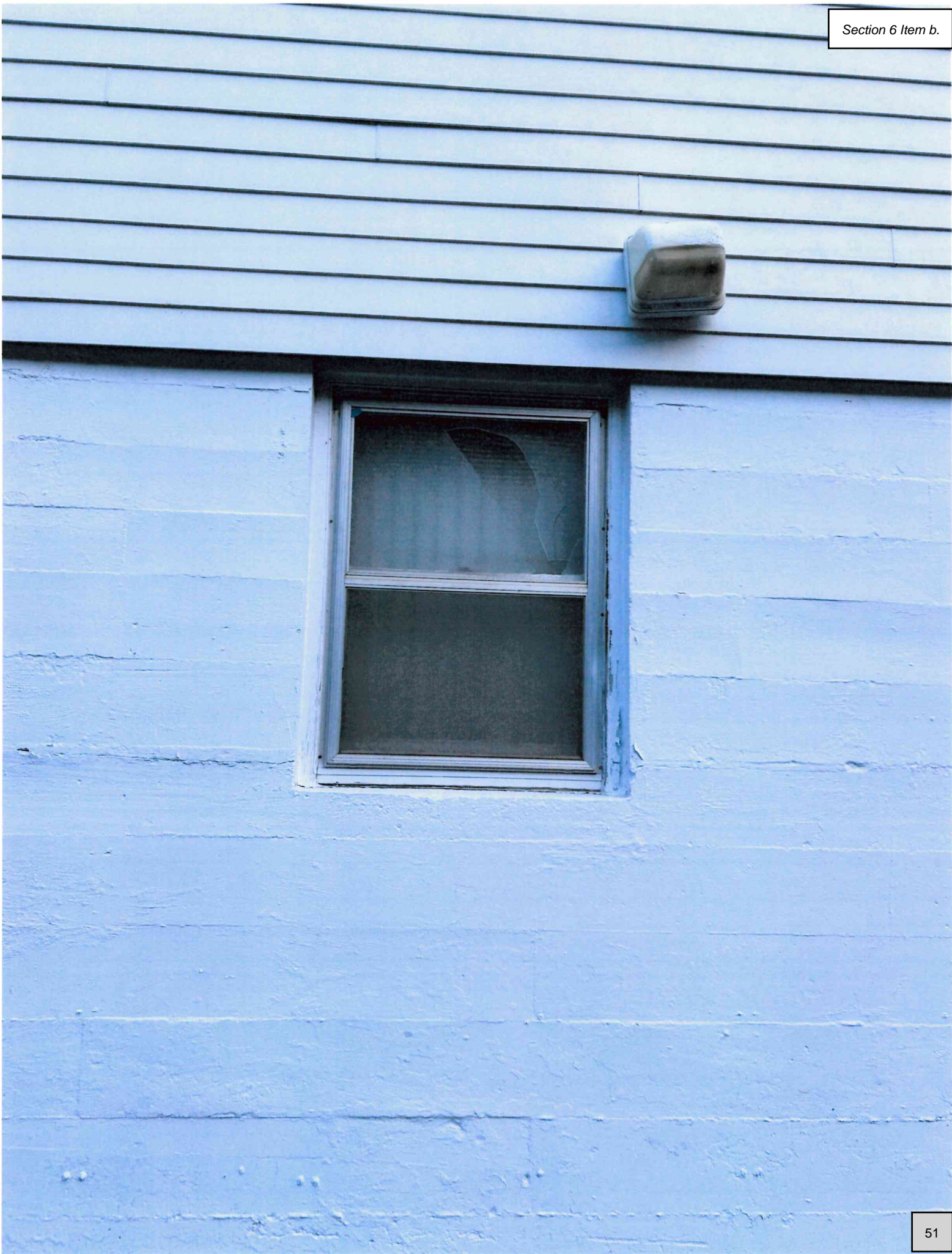


**GRACE
LUTHERAN
CHURCH**
MISSOURI SYNOD
LCMS

Church Service
Sunday - 8:30 a.m.
Wednesday - 6:30 p.m.

Sunday School
Sunday - 9:30 a.m.
Rev. John Fries





OFFICE OF
 PLANNING, ZONING AND
 HISTORIC PRESERVATION
 108 Sherman Street
 Telephone (605) 578-2082
 Fax (605) 722-0786



Kevin Kuchenbecker
 Planning, Zoning and
 Historic Preservation Officer
 Telephone (605) 578-2082
 kevin@cityofdeadwood.com

MEMORANDUM

Date: January 5, 2024
To: Deadwood Historic Preservation Commission
From: Kevin Kuchenbecker, Planning, Zoning and Historic Preservation Officer
Re: Funding Request for Legislative Deadwood Day Meal Cost

The City of Deadwood and the Historic Preservation Commission sponsor a breakfast and lunch each year during the South Dakota Legislative session. This year's event will be on Thursday, January 18, 2024. The Branding Iron Bistro, Pierre, SD, is catering the meals for this event.

Staff is requesting the Historic Preservation Commission recommend to the City Commission to hiring the Branding Iron Bistro to provide breakfast and lunch for a cost not to exceed \$4,000.00 during Deadwood Day at the capital.

Recommended Motion: *Recommend to the City Commission to approve up to \$4,000.00 in expenditures associated with Deadwood Day at the Capitol including hiring the Branding Iron Bistro to provide breakfast and lunch on January 18 2024, to be paid out of Visitor Management Advocate line item (215) 4572-235.*

OFFICE OF
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Kevin Kuchenbecker
Planning, Zoning and
Historic Preservation Officer
Telephone (605) 578-2082
kevin@cityofdeadwood.com

MEMORANDUM

Date: January 5, 2024
To: Deadwood Historic Preservation Commission
From: Kevin Kuchenbecker, Planning, Zoning and Historic Preservation Officer
Re: Upgrade Planning, Zoning and Historic Preservation Officer's Computer

The Planning, Zoning and Historic Preservation Officer's computer was purchased in 2016 and is unable to accept updates due to its current capacity and configuration. Staff has received a quote from Golden West for a new computer and installation for a cost of \$3,378.00 with the expense being split between Historic Preservation equipment budget and Planning and Zoning equipment budget.

Recommended Motion:

Move to recommend to the City Commission to purchase a new computer for the Planning, Zoning and Historic Preservation Officer from Golden West for the cost not to exceed \$3,378.00 with the cost being split out between Historic Preservation equipment budget and Planning and Zoning equipment budget.

Date: January 4, 2024

Case No. 240001
Address: 827 Main

Staff Report

The applicant has submitted an application for Project Approval for work at 827 Main, a Non-contributing structure located in the Upper Main Planning Unit in the City of Deadwood.

Applicant: Grace Lutheran Church
Owner: GRACE LUTHERAN CHURCH
Constructed: c 1920

CRITERIA FOR THE ISSUANCE OF A PROJECT APPROVAL

The Historic Preservation Commission shall use the following criteria in granting or denying the Project Approval:

General Factors:

1. Historic significance of the resource:

This church has a large modern addition and has otherwise been altered with metal siding and replacement windows. Because of these alterations, it has lost integrity and can not contribute to the Deadwood National Historic Landmark District. However, the applicant has been working on correcting the siding and windows to return this to a contributing structure.

2. Architectural design of the resource and proposed alterations:

The applicant is requesting permission to install new Marvin storm wood windows, repair round stained glass frame, remove existing aluminum frames, repair any damage to existing window frames. Apply glazing to two windows and paint as needed. Seal edges of frames. Paint frames as needed. Paint all surfaces of new windows.

Attachments: Yes

Plans: No

Photos: Yes

Staff Opinion:

The Grace Lutheran Church has been working on correcting the inappropriate alterations. In 2019 the siding was replaced with LP Smart siding with a 5" reveal. The proposed work and changes do not encroach upon, damage or destroy a historic resource or have an adverse effect on the character of the building or the historic character of the State and National Register Historic Districts or the Deadwood National Historic Landmark District.



Motions available for commission action:

A: If you, as a commissioner, have determined the Project DOES NOT Encroach Upon, Damage or Destroy a historic property then:

Based upon all the evidence presented, I find that this project **DOES NOT** encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore move to grant a project approval.

If you, as a commissioner, have determined the Project will Encroach Upon, Damage or Destroy a historic property then:

B: First Motion:

Based upon all the evidence presented, I move to make a finding that this project **DOES** encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places. [If this, move on to 2nd Motion and choose an option.]

C: Second Motion:

Option 1: Based upon the guidance in the U.S. Department of the Interior standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to SDCL 1-19A & 1-19B, *et seq*, I find that the project is **NOT ADVERSE** to Deadwood and move to **APPROVE** the project as presented.

OR

Option 2: Based upon the guidance in the U.S. Department of the Interior standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to SDCL 1-19A & 1-19B, *et seq*, I find that the project is **ADVERSE** to Deadwood and move to **DENY** the project as presented.

OR

Option 3: Based upon the guidance in the U.S. Department of the Interior standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to SDCL 1-19A & 1-19B, *et seq*, I find that the project is **ADVERSE** to Deadwood, but the applicant has explored **ALL REASONABLE AND PRUDENT ALTERNATIVES**, and so I move to **APPROVE** the project as presented.

OFFICE OF
**PLANNING, ZONING AND
 HISTORIC PRESERVATION**
 108 Sherman Street
 Telephone (605) 578-2082
 Fax (605) 578-2084



FOR OFFICE USE ONLY	
Case No.	240001
<input type="checkbox"/> Project Approval	
<input checked="" type="checkbox"/> Certificate of Appropriateness	
Date Received	11/21/24
Date of Hearing	1/10/24

City of Deadwood Application for Project Approval OR Certificate of Appropriateness

The Deadwood Historic Preservation Commission reviews all applications. Approval is issued for proposed work in keeping with City of Deadwood Ordinances & Guidelines, South Dakota State Administrative Rules and the Secretary of the Interior's Standards for Rehabilitation.

This application must be typed or printed in ink and submitted to:

City of Deadwood
 Deadwood Historic Preservation Office
 108 Sherman Street
 Deadwood, SD 57732

FOR INFORMATION REGARDING THIS FORM, CALL 605-578-2082

PROPERTY INFORMATION
Property Address: 827 Main St.
Historic Name of Property (if known): Grace Lutheran Church

APPLICANT INFORMATION
Applicant is: <input type="checkbox"/> owner <input type="checkbox"/> contractor <input type="checkbox"/> architect <input type="checkbox"/> consultant <input checked="" type="checkbox"/> other <u>Trustee</u>

Owner's Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____
E-mail: _____

Architect's Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____
E-mail: _____

Contractor's Name: <u>Mark Straub</u>
Address: <u>103 Hidden Gulch Rd.</u>
City: <u>Central city</u> State: <u>SD</u> Zip: <u>57754</u>
Telephone: <u>(307) 871-7571</u> Fax: _____
E-mail: <u>highplainsrr@gmail.com</u>

Agent's Name: <u>Leo Diede</u>
Address: <u>197 Cliff Street</u>
City: <u>Deadwood</u> State: <u>SD</u> Zip: <u>57732</u>
Telephone: <u>303-981-4713</u> Fax: _____
E-mail: <u>diede_leo@hotmail.com</u>

TYPE OF IMPROVEMENT			
<input type="checkbox"/> Alteration (change to exterior)	<input type="checkbox"/> New Building	<input type="checkbox"/> Addition	<input type="checkbox"/> Accessory Structure
<input type="checkbox"/> New Construction	<input type="checkbox"/> Re-Roofing	<input type="checkbox"/> Wood Repair	<input type="checkbox"/> Exterior Painting
<input type="checkbox"/> General Maintenance	<input type="checkbox"/> Siding	<input checked="" type="checkbox"/> Windows	<input type="checkbox"/> Porch/Deck
<input type="checkbox"/> Other _____	<input type="checkbox"/> Awning	<input type="checkbox"/> Sign	<input type="checkbox"/> Fencing

FOR OFFICE USE ONLY
Case No. _____

ACTIVITY: (CHECK AS APPLICABLE)	
Project Start Date: _____ Project Completion Date (anticipated): _____	
<input type="checkbox"/> ALTERATION	<input type="checkbox"/> Front <input type="checkbox"/> Side(s) <input type="checkbox"/> Rear
<input type="checkbox"/> ADDITION	<input type="checkbox"/> Front <input type="checkbox"/> Side(s) <input type="checkbox"/> Rear
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> Residential <input type="checkbox"/> Other _____
<input type="checkbox"/> ROOF	<input type="checkbox"/> New <input type="checkbox"/> Re-roofing <input type="checkbox"/> Material <input type="checkbox"/> Front <input type="checkbox"/> Side(s) <input type="checkbox"/> Rear <input type="checkbox"/> Alteration to roof
<input type="checkbox"/> GARAGE	<input type="checkbox"/> New <input type="checkbox"/> Rehabilitation <input type="checkbox"/> Front <input type="checkbox"/> Side(s) <input type="checkbox"/> Rear
<input type="checkbox"/> FENCE/GATE	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Front <input type="checkbox"/> Side(s) <input type="checkbox"/> Rear Material _____ Style/type _____ Dimensions _____
<input type="checkbox"/> WINDOWS <input checked="" type="checkbox"/> STORM WINDOWS <input type="checkbox"/> DOORS <input type="checkbox"/> STORM DOORS	<input type="checkbox"/> Restoration <input type="checkbox"/> Replacement <input type="checkbox"/> New <input checked="" type="checkbox"/> Front <input checked="" type="checkbox"/> Side(s) <input checked="" type="checkbox"/> Rear Material <u>Marvin storm window</u> ; style/type _____
<input type="checkbox"/> PORCH/DECK	<input checked="" type="checkbox"/> Restoration <input type="checkbox"/> Replacement <input type="checkbox"/> New <input type="checkbox"/> Front <input type="checkbox"/> Side(s) <input type="checkbox"/> Rear Note: Please provide detailed plans/drawings
<input type="checkbox"/> SIGN/AWNING	<input type="checkbox"/> New <input type="checkbox"/> Restoration <input type="checkbox"/> Replacement Material _____ Style/type _____ Dimensions _____
<input type="checkbox"/> OTHER – Describe in detail below or use attachments	

DESCRIPTION OF ACTIVITY

Describe in detail, the above activity (use attachments if necessary including type of materials to be used) and submit as applicable. Descriptive materials such as photos and drawings are necessary to illustrate the work and to help the commissioners and staff evaluate the proposed changes. Information should be supplied for each element of the proposed work along with general drawings and/or photographs as appropriate.

Failure to supply adequate documentation could result in delays in processing and denial of the request. Describe in detail below (add pages as necessary).

Install new storm windows.

Marvin combination wood storm windows made to fit existing. Repair round stained glass frame..

Remove existing aluminum frames, repair any damage to existing window frames.

Apply glazing, two window paints as needed, seal edges of frames.

Paint frames as needed. Paint all surfaces of new windows.

Install new storm and seal. Klien, Aria of all debris and dispose.

FOR OFFICE USE ONLY
Case No. _____

SIGNATURES

I HEREBY CERTIFY I understand this application will not be accepted and processed until all the requested information has been supplied. I realize drawings and measurements must be exact and if errors result in a violation of the Commission’s approval, then appropriate changes will have to be made. I also understand this application may require a site visit / additional research by staff and a PUBLIC HEARING by the DEADWOOD HISTORIC PRESERVATION COMMISSION.

I understand this application is for a Certificate of Appropriateness or Project Approval only and that a building permit is required for any uses associated with this location prior to any constructions, alterations, etc. All statements are true to the best of my knowledge and belief.

I understand approval is issued for proposed work in keeping with City of Deadwood Ordinances, South Dakota State Administrative Rules and the Secretary of the Interior’s Standards for Rehabilitation and copies are available for my review.

_____	01/02/1924
SIGNATURE OF OWNER(S) DATE	SIGNATURE OF AGENT(S) DATE
_____	_____
SIGNATURE OF OWNER(S) DATE	SIGNATURE OF AGENT(S) DATE
_____	_____
SIGNATURE OF OWNER(S) DATE	SIGNATURE OF AGENT(S) DATE

APPLICATION DEADLINE

This form and all supporting documentation **MUST** arrive by 5:00 p.m. on the 1st or 3rd Wednesday of every month to be considered at the next Historic Preservation Commission Meeting. The meeting schedule and filing deadlines are on file with the Historic Preservation Office. Any information not provided to staff in advance of the meeting will not be considered by the Commission during their deliberation. Please call if you have any questions and staff will assist you.

Please use the attached criteria checklist as a guide to completing the application. Incomplete applications cannot be reviewed and will be returned to you for more information. All submitted materials will be retained by the Historic Preservation Office. Do not submit your only copy of any piece of documentation.

The City of Deadwood Historic Preservation Office has numerous resources available for your assistance upon request.