



City Commission Regular Meeting Agenda

Monday, March 20, 2023 at 5:00 PM

City Hall, 102 Sherman Street, Deadwood, SD 57732

Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

1. **Call to Order and Pledge of Allegiance**

2. **Roll Call**

3. **Approve Minutes**

[a.](#) Approval of March 6, 2023 City Commission minutes

4. **Approve Bills**

[a.](#) Approval of Bill List for March 20, 2023 and additional bill

5. **Items from Citizens on Agenda**

a. Deadwood Police Officer of the Year Award - Aaron McPheeters

[b.](#) Lead Deadwood Youth Advocacy Group Discussion - Chad Blair

6. **Consent Agenda**

Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business.

a. Permission to accept retirement letter from Assistant Finance Officer, Ronda Morrison, effective June 9, 2023. (37 years of service to the City of Deadwood)

[b.](#) Permission to approve revised job description for Assistant Finance Officer.

c. Permission to advertise in-house for 5 days and in official newspaper for Assistant Finance Officer position at \$27.00-\$30.00 per hour (D17-D20 rank) depending on education, experience and qualifications.

d. Permission to accept retirement letter from Equipment Mechanic Charles Quenzer, effective June 1, 2023. (32 years of service to the City of Deadwood)

e. Permission to advertise in-house for 5 days and in official newspaper for Equipment Mechanic at \$22.00-\$24.00 per hour (D12-D14 rank) depending on education, experience and qualifications.

- f. Permission to increase wage of Trolley Driver Kyle Kooima to \$16.48 per hour effective March 26, 2023 after one year of service.
- g. Permission to advertise for six seasonal Mt Moriah ticket booth attendants at \$14.33 per hour.
- h. Permission to hire Samatha Hamann as Historic Preservation Archival Intern at \$14.33 per hour effective May 15, 2023 pending pre-employment screening.
- i. Recommendation from Event Committee to waive user fees for Deadwood Mickelson Trail Marathon due to issues with parking at Event Complex during 2022 Deadwood Mickelson Trail Marathon Event.
- j. Allow use of public property for Deadwood Mickelson Trail Marathon: use of Sherman Street Lot Saturday, June 3 through Sunday, June 4, use of Event Complex parking area on Sunday, June 4, 2023 from 5:00 a.m. to 3:00 p.m. Deposit has been received.
- k. Allow use of public property at the Event Complex on Thursday, September 21 through Saturday, September 23, 2023 for Black Hills Jeep Jamboree.
- l. Permission for Mayor to sign contract with Lead-Deadwood School District for use of Rec Center swimming pool for elementary school at cost of \$1,500.00 from March 27 to May 12, 2023.
- m. Permission for Mayor to sign contract with Black Hills University for use of Rec Center swimming pool at a cost of \$200.00 per day (4 hours) for Friday, April 21 and Sunday, April 23, 2023.
- n. Permission to renew 2023 software maintenance with ESRI in the amount of \$18,210.00 and allow Planning, Zoning and Historic Preservation Officer to sign. Cost will be shared between departments using the software as budgeted.
- o. Approve Livery Vehicle Permits (2) for Deadwood Alive for 2023. Approved by Parking and Transportation on March 9, 2023.
- p. Permission for Mayor to sign an Assignment and Assumption Agreement for the Contract between the City of Deadwood and LTAS. Avenu acquired LTAS/Harmari which is the software system the City uses for tracking and enforcing short-term rental properties.
- q. Permission to purchase two water meters from Metering and Technology Solutions in the amount of \$2,877.50. (To be paid from Water Dept. Supply budget with reimbursement coming from LD Hospital.)
- r. Permission to purchase 5,500 gallons of gasoline from Southside Service at \$3.01 per gallon.

7. **Bid Items**

- a. Accept negotiated price and allow Mayor to sign contract with Sabo Construction, Inc. for Retaining Wall Replacement Project at 8 Jefferson in the amount of \$218,500.00 to be paid by owner and HP Retaining Wall budget. (Project originally bid in June 2022 with bids rejected due to cost.)

- b. Permission to advertise and set bid opening for the "Days of 76 VIP Grandstand – Concessions Building" with bid opening at 2:00 p.m. on Thursday, April 27, 2023 with results to City Commission on May 1, 2023.
- c. Permission to advertise and set bid opening for the City wall adjacent to "Berg Jewelry Stair Enclosure" with bid opening at 2:00 p.m. on Thursday, April 27, 2023 with results to City Commission on May 1, 2023.
- d. Permission to advertise and set bid opening for the retaining wall at 5 Harrison Street with bid opening at 2:00 p.m. on Thursday, April 27, 2023 with results to City Commission on May 1, 2023.

8. Public Hearings

- a. Hold public hearing for Mickelson Trail Post Race Party at Outlaw Square: open container in zone 4 from 2:00 p.m. to 5:00 p.m. on Sunday, June 4, 2023.
- b. Hold public hearing for Wild Bill Days Event: street closure on Main Street, Deadwood to Pine at 9:00 a.m. on Thursday, June 15 through 10:00 p.m. Saturday, June 17; street closure on Main Street, Wall to Deadwood from 2:15 p.m. on Thursday, June 15 through 2:00 a.m. on Sunday, June 18; open container in zones 1 and 2 Thursday, June 15 from 5:00 a.m. to 10:00 p.m. and Friday, June 16 and Saturday, June 17 from noon to 10:00 p.m., use of public property Friday, June 16 for Midnight Cowboy 5K, waiver of banner and vending fees Friday, June 16 and Saturday, June 17 for the following non-profits: Deadwood Chamber and Northern Hills Alliance for Children.
- c. Hold public hearing for July 4th Parade: street closure: Main Street from Lower Main at Pioneer Way to Pine from 3:00 p.m. till parade ends Tuesday, July 4, 2023.
- d. Hold public hearing for Mustang Rally Event: street closure, Main Street from Wall to Deadwood Street, and parking on Main Street from Wild Bill Bar to Nugget Saloon, northwest side only from 10:00 a.m. to 2:00 p.m. on Thursday, August 31, 2023.
- e. Hold public hearing for Deadwood Jam Event: street closure on Deadwood Street from Main Street to Pioneer Way from 8:00 a.m. on Thursday, September 14 to 2:00 a.m. on Sunday, September 17; street closure on Siever Street from 6:00 a.m. to 10:00 p.m. each day on Friday, September 15 and Saturday, September 16; open container in Zones 1 and 2 on Friday, September 15 from 5:00 p.m. to 10:00 p.m. and Saturday, September 16 from noon to 10:00 p.m.; waiver of banner and vending fees Friday, September 15 and Saturday, September 16, 2023.
- f. Set public hearing on April 3 for Retail (on-off sale) Malt Beverage & SD Farm Wine License transfer from Chubby Chipmunk Hand Dipped Chocolates to Carolle & Seth Tautkus dba Chubby Chipmunk at 420 Cliff Street.
- g. Set public hearing on April 3 for PBR Event: open container from noon to 10:00 p.m. on Friday, June 9 and Saturday, June 10 and waiver of user fees Thursday, June 8 through Sunday, June 11, 2023 at Event Complex.

- h. Set a public hearing on April 3 for Days of '76 Events: street closure on Main Street from Lower Main Street at Pioneer Way to Pine Street and a portion of 14A from Lower Main Street to Event Complex from 1:00 p.m. until parade ends on Friday, July 28 and from 9:30 a.m. until parade ends on Saturday, July 29; open container Thursday, July 20 through Sunday July 30 from 7:00 a.m. to 2:00 a.m. daily; special full temporary liquor license on Sunday, July 23 through Saturday, July 29 from 8:00 a.m. to 10:00 p.m. daily and waiver of user fees Wednesday, July 19 through Monday, July 31, 2023 at the Event Complex.
- i. Set public hearing on April 3 for Monsters of Destruction Event: open container on Friday, June 30 and Saturday, July 1 from 2:00 p.m. to 10:00 p.m.; and waiver of user fees Thursday, June 29 through Sunday, July 2, 2023 at the Event Complex.
- j. Set public hearing on April 3 for Kool Deadwood Nites Event: street closure on Main Street from Wall to Deadwood at 2:15 p.m. Wednesday, August 23 to 2:00 a.m. Sunday, August 27; street closure on Siever Street on Thursday, August 24 from 5:00 p.m. to 10:00 p.m.; street closure on Main Street from Deadwood to Pine street on Thursday, August 24 from 3:00 p.m. to 10:00 p.m.; street closure on Main Street from Deadwood to Pine Street on Friday, August 25 and Saturday, August 26 from 3:00 p.m. to 10:00 p.m. daily; street closure on Main Street from Lower Main Street at Pioneer Way to Pine Street from 8:00 a.m. to 3:00 p.m. for parade and Show and Shine on Sunday, August 27; open container in Zones 1 and 2 on Wednesday, August 23 from 5:00 p.m. to 10:00 p.m. and Thursday, August 24, Friday, August 25, Saturday, August 26 and Sunday, August 27 from noon to 10:00 p.m. daily; waiver of banner fees Thursday August 24 through Sunday, August 27; waiver of vending fees for the following non-profits: Deadwood Chamber and American Legion Wednesday, August 23 through Sunday, August 27; waiver of vending fees for Napa at Welcome Center Lot Thursday, August 24 through Saturday, August 26; use of Interpretive Lot 2:00 a.m. Thursday, August 24 to 2:00 p.m. Sunday, August 27; use of Welcome Center Lot 6:00 a.m. Wednesday, August 23 to 10:00 p.m. Saturday, August 26; and use of Event Complex, Friday, August 25 through Sunday August 27; Main Street parking on Thursday, August 24 to Saturday, August 26 from 10:00 a.m. to 10:00 p.m. daily.

9. **Old Business**

- [a.](#) Approve Resolution 2023-06 Membership Rates for Rec Center

10. **New Business**

- [a.](#) Approve Resolution 2023-07 Declare Surplus Property and donate to City of Lead and destroy.
- [b.](#) First Reading of Ordinance #1365 Budget Supplement 1 for 2023
- [c.](#) Permission to approve Historic Preservation Commission's recommendation to award Deadwood Masonic Association in the amount \$9,639.31 for upgrading restroom to ADA standards. (To be paid by Not-for-Profit Grant program.)
- [d.](#) Permission to allow Public Works to release and advertise the Request for Proposal for cleaning services for City's thirteen (13) municipal facilities with RFP due to City Hall on April 19, 2023 by 5 p.m.

11. **Informational Items and Items from Citizens**

- a. Raffle permit received from American Legion Post 31/VFW Post 5959. Drawing will be held Monday, May 29, 2023.
- b. Raffle permit received from South Dakota American Legion Foundation. Drawing will be held Friday, February 16, 2024.
- c. Raffle permit received from Abbot House. Drawing will be held April 1, 2024.

12. **Executive Session**

- a. Executive Session for Personnel Matters per SDCL1-25-2 (1) w/ possible action
Executive Session for Legal Matters per SDCL1-25-2 (3) w/ possible action

13. **Adjournment**

This will be a public Meeting conducted through Zoom. To participate, join Zoom Meeting

URL:

<https://us02web.zoom.us/j/6055782082?pwd=Z1QrRXhXaXp4eStPSjg2YjVTNUtZQT09>
Meeting ID: 605 578 2082 Password: 1876 One tap mobile: 669-900-912

REGULAR MEETING, MARCH 6, 2023

The Regular Session of the Deadwood City Commission convened on Monday, March 6, 2023 at 5:00 p.m. in the Deadwood City Commission Chambers, 102 Sherman Street, Deadwood, South Dakota. Mayor David Ruth Jr. called the meeting to order with the following members present: Department Heads, City Attorney Quentin L. Riggins, and Commissioners Michael Johnson, Sharon Martinisko, Charlie Struble and Gary Todd. All motions passed unanimously unless otherwise stated.

APPROVAL OF MINUTES

Todd moved, Struble seconded to approve the minutes February 21, 2023. Roll Call: Aye-All. Motion carried.

FEBRUARY, 2023 PAYROLL: COMMISSION, \$3,692.28; FINANCE, \$24,101.95; PUBLIC BUILDINGS, \$7,450.75; POLICE, \$82,360.72; FIRE, \$5,479.08; BUILDING INSPECTION, \$4,852.40; STREETS, \$34,620.91; PARKS, \$28,437.56; LIBRARY, \$8,080.47; RECREATION CENTER, \$21,046.63; HISTORIC PRESERVATION, \$23,252.74; WATER, \$17,394.47; PARKING METER, \$13,125.86; TROLLEY, \$15,848.25; PARKING RAMP, \$3,040.00.
PAYROLL TOTAL: \$292,784.07.

FEBRUARY, 2023 PAYROLL PAYMENTS:

Internal Revenue Service, \$69,976.58; S.D. Retirement System, \$33,317.70; Delta Dental, \$4,167.72.

APPROVAL OF DISBURSEMENTS

Martinisko moved, Johnson seconded to approve the February 21, 2023 disbursements as amended. Roll Call: Aye-All. Motion carried.

1000BULBS.COM	SUPPLIES	242.06
A & B BUSINESS SOLUTIONS	CONTRACT	740.00
ACE HARDWARE	SERVICE	20.75
AMAZON CAPITAL	SUPPLIES	844.78
AMAZON	SERVICE	200.34
AMERICAN ENGINEERING TESTING	PROJECT	5,250.00
AMERICAN LEGION POST 31	PARKING DONATION	1,000.00
ARROWHEAD FORENSICS	SUPPLIES	370.41
BH AUXILIARY 5969	PARKING DONATION	1,500.00
BH CHEMICAL	SUPPLIES	391.28
BH WINDOW CLEANING	CLEANING	965.00
BLACKSTRAP	SUPPLIES	5,144.36
BLUEPEAK	SERVICE	4,325.96
BOYS & GIRLS CLUB	ALLOCATION	3,500.00
BUTLER MACHINERY	SUPPLIES	2,086.38
CULLIGAN	SUPPLIES	112.50
DEADWOOD ALIVE	FEBRUARY	4,000.00
DVFD	REIMBURSEMENT	1,050.00
DEADWOOD GAMING	BID #8	10,000.00
DEADWOOD HISTORY	2022 PARKING DONATION	500.00
DEADWOOD LEAD 76ERS SWIM	2022 PARKING DONATION	1,000.00
FIRST INTERSTATE BANK	TIF #8	2,156.23
FIRST NET	SERVICE	240.24
GALLS	UNIFORMS	399.50
GENPRO ENERGY SOLUTIONS	REPAIRS	2,073.12
GIRL SCOUTS TROOP 71007	PARKING DONATION	500.00
GOLDEN GANG	PARKING DONATION	700.00
GOLDEN WEST	SERVICE	75.00
GREAT WESTERN TIRE	REPAIR	170.00
HAWKINS	SUPPLIES	440.31
IIA LIFTING SERVICES	INSPECTION	1,277.20
IPS GROUP	SERVICE	1,458.58
LAWRENCE CO. REGISTER	SERVICE	120.00
LAWSON PRODUCTS	RENTAL	400.00
LEAD DEADWOOD ARTS CENTER	SERVICE	140.00
LEAD-DEADWOOD BASEBALL	PARKING DONATION	500.00
LEAD-DEADWOOD LIONS CLUB	PARKING DONATION	1,000.00
LEAD-DEADWOOD SCHOOL	PARKING DONATION	850.00
LYNN'S	SUPPLIES	65.98
MARCO	CONTRACT	147.60
MIDWEST TAPE	SUPPLIES	26.24
MINNEHAHA COUNTY COLISEUM	GRANT	9,250.00
MDU	SERVICE	18,548.62
MS MAIL	SERVICE	1,526.98
NORTHERN HILLS CASA	PARKING DONATION	500.00
NORTHERN HILLS TECHNOLOGY	SERVICE	65.52
NOVA FITNESS EQUIPMENT	SERVICE	2,692.30
ONE WAY SERVICE PROS	SERVICE	301.57
OTIS ELEVATOR	MAINTENANCE	835.05
PATRIOT FIRE & SAFETY	SERVICE	66.63
PETTY CASH	FINANCE	165.31
PETTY CASH	HP/ZONING	93.90
POWERPLAN OIB	SUPPLIES	672.92
QUADIENT FINANCE	POSTAGE	500.00
RASMUSSEN MECHANICAL	REPAIR	1,286.13

REGULAR MEETING, MARCH 6, 2023

S AND C CLEANERS	CLEANING	8,708.00
SANITATION PRODUCTS	SERVICE	635.09
SD ASSN. OF CODE ENFORCEMENT	MEMBERSHIP	75.00
SD ASSN. OF RURAL WATER	CONFERENCE	200.00
SD BUILDING OFFICIALS	MEMBERSHIP	315.00
SD DEPT. OF MOTOR VEHICLES	SERVICE	15.20
SD PUBLIC HEALTH LAB	TESTING	60.00
STURDEVANT'S	SUPPLIES	1,749.23
STURGIS RESPONDER SUPPLY	UNIFORMS	138.99
SUMMIT FIRE PROTECTION	SUPPLIES	166.00
THE EMBLEM AUTHORITY	SUPPLIES	151.00
THE LIBRARY STORE	SUPPLIES	1,653.38
THE LORD'S CUPBOARD	PARKING DONATION	500.00
TOWEY DESIGN GROUP	PROJECT	8,095.70
TRAFFIC LOGIX CORP	SERVICE	1,500.00
TWIN CITY ANIMAL SHELTER	PARKING DONATION	1,000.00
TWIN CITY CLOTHING CENTER	PARKING DONATION	1,100.00
TWIN CITY HARDWARE	SUPPLIES	726.17
TWIN CITY SENIOR CENTER	PARKING DONATION	1,000.00
UMENTHUM, KEITH	PROJECT	1,111.18
US POSTAL SERVICE	PERMIT	290.00
VERIZON WIRELESS	SERVICE	747.79
WELLMARK	INSURANCE	47,369.87
WEST RIVER TRAILER SALES	SUPPLIES	494.98

Total \$170,291.33

CONSENT

Struble moved, Todd seconded to approve the following consent items. Commissioner Todd asked if any expenditure over \$2,500.00 be considered in new business for discussion. Roll Call: Aye-All. Motion carried.

- A. Permission to hire Tracy Owens as part-time (29 hours per week with 1/2 benefits per employee policy handbook) rec center front desk receptionist at \$14.33 per hour effective March 5, 2023.
- B. Permission to advertise for two Parks Seasonal positions at \$14.33 per hour and two Parks Seasonal Technician positions at \$16.62 per hour.
- C. Set Local Review Board meeting for Monday, March 20, 2023 at 8:30 a.m. and request permission to publish in official newspaper.
- D. Appoint the following residents to serve on election board for April 11, 2023; Georgeann Silvernail as superintendent at \$204.00, Marlene Todd and Deb Maynard as clerks at \$180.00, with additional \$20.00 each for attending election school.
- E. Permission to authorize the Historic Preservation Officer to sign closing documents for the purchase of School Lots 33, 34, 35, 36, 42, 43, 44, 45, 46, 47, 48 and 49 and the Waller Equator patented lode mining claims, M.S. 1562, located in the SW¼, Section 22 and 27, T5N, R3E, B.H.M., City of Deadwood, Lawrence County, South Dakota. (Purchase approved by City Commission on 02-21-2023.)
- F. Permission to correct the promotion date for Cory Shafer from March 17, 2023 to be March 19, 2023.
- G. Permission to pay Dakota Pump Inc in the amount of \$5,972.46 for repairs to the play feature water pump at the Rec Center. (To be paid out of Public Buildings General Maintenance Budget)
- H. Permission to pay Towey Design Group \$8,095.70 for services rendered to date on the Water Modeling Task 1 Study. Funds to be taken from the Water Department budget.
- I. Permission to modify previous approval for Patriot Fire from \$10,000.00 to \$12,725.95 for Fire for repairs and service to the Spartan ladder truck. (To be paid from Fire Dept. repair budget.)
- J. Permission to purchase twenty-five residential water meters for stock (\$155.00 each) from Metering and Technology Solutions in an amount not to exceed \$4,200.00. (To be paid from Water supply budget.)
- K. Permission to pay Days of '76 Museum in the amount of \$2,500.00 for sponsorship of 2023 Days of '76 Lakota Experience. (To be paid from Bed and Booze fund.)

PUBLIC HEARINGS**Set**

Struble moved, Todd seconded to set public hearing on March 20 for Mickelson Trail Post Race Party. Roll Call: Aye-All. Motion carried.

Todd moved, Martinisko seconded to set public hearing on March 20 for Wild Bill Days. Roll Call: Aye-All. Motion carried.

REGULAR MEETING, MARCH 6, 2023

Set

Martinisko moved, Todd seconded to set public hearing on March 20 for July 4th Parade. Roll Call: Aye-All. Motion carried.

Struble moved, Todd seconded to set public hearing on March 20 for Mustang Rally. Roll Call: Aye-All. Motion carried.

Johnson moved, Martinisko seconded to set public hearing on March 20 for Deadwood Jam. Roll Call: Aye-All. Motion carried.

NEW BUSINESS

Resolution

Finance Officer McKeown asked for the resolution to be continued for review. Martinisko moved, Johnsons seconded to continue Resolution 2023-06 Membership Rates for Rec Center till March 20. Roll Call: Aye-All. Motion carried.

Ghost Mural

Historic Preservation Officer Kuchenbecker spoke about the mural. Martinisko moved, Johnson seconded to hire Erica Merchant to restore interior ghost mural at 51, 53, 55 Sherman Street for a cost not to exceed \$15,868.38. (To be paid from Revolving Loan Ghost Mural program line item.) Roll Call: Aye-All. Motion carried.

Funding

Mayor Ruth Jr. stated \$5,000.00 of the annual renewal fee of cannabis licenses would be used for organizations or programs that would help with the impact that cannabis would potentially have in the community. Discussion was held concerning funds, requirements and Lead-Deadwood Ministerial Association. Martinisko moved, Struble seconded to allocate funding from the social programming portion of cannabis licensing in the amount of \$5,000.00 to Lead-Deadwood Ministerial Association. Roll Call: Aye-All. Motion carried.

INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS

- A. Raffle permit received from Lead Deadwood Area Lions Club. Drawing will be held Monday, September 4, 2023.
- B. Raffle permit received from Mule Deer Foundation: Northern Hills Chapter. Drawing will be held Friday, May 19, 2023.
- C. Deadwood Volunteer Fire Department will host the Annual Pancake Feed Sunday, March 12, 2023 from 9:00 a.m. to 1:00 p.m. Free smoke detectors and/or batteries for those who need them.

Attorney Riggins requested Executive Session for legal matters per SDCL 1-25-2(3) and personnel matters per SDCL 1-25(1) with possible action.

ADJOURNMENT

Martinisko moved, Struble seconded to adjourn the regular session at 5:22 p.m. and convene into Executive Session for legal matters per SDCL 1-25-2(3) and personnel matters per SDCL 1-25-2(1) with possible action. The next regular meeting will be on Monday, March 20, 2023 at 5:00 p.m.

After coming out of executive session at 7:04 p.m., Martinisko moved, Struble seconded to adjourn.

ATTEST: _____ DATE: _____

Jessica McKeown, Finance Officer

David Ruth Jr., Mayor

Published once at the total approximate cost of _____

01/17/2023 10:27 AM
 PACKET: 06109 COMBINED - 3/21/23
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3309	THE LORD'S CUPBOARD					
		I-03/07/23	101-3000-699	MISC REVENUE RECYCLING PROCEEDS	000000	86.79
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						86.79
01-0418	BLACK HILLS PIONEER					
		I-730 - 2023	101-4111-423	PUBLISHING MINUTES - 1/17/23	000000	300.87
		I-738 - 2023	101-4111-423	PUBLISHING NOH - WED.SUMMER CONCERTS	000000	17.47
		I-739 - 2023	101-4111-423	PUBLISHING NOH - MALT BEV LIC/CLARK-APEX	000000	14.07
		I-740 - 2023	101-4111-423	PUBLISHING NOH - MALT BEV LIC/LANDMARK	000000	20.87
01-0545	LYNN'S DAKOTA MART					
		I-TKT#0129 - 3/6/23	101-4111-422-01	PROF. SERV. S SAFETY MTG SUPPLIES	000000	41.96
		I-TKT#0190 3/2/23	101-4111-426	SUPPLIES WORK SESSION	000000	17.96
01-0638	SUBWAY					
		I-03/08/2023	101-4111-422-01	PROF. SERV. S FIRE SAFETY TRAINING	000000	441.92
01-4317	VIGILANT BUSINESS SOLUT					
		I-1063	101-4111-422-03	SAFETY - DRUG DOT MTR VEHICLE REPORT	000000	444.00
01-4914	LEAD-DEADWOOD MINISTERI					
		I-03/06/2023	101-4111-425	CANNABIS SOCI CANNABIS FUNDING ALLOCATION	000000	5,000.00
				DEPARTMENT 111	COMMISSION	TOTAL:
						6,299.12
01-2394	GUNDERSON, PALMER, NELS					
		I-123594	101-4141-422	PROFESSIONAL LEGAL SERVICES	000000	1,545.00
				DEPARTMENT 141	ATTORNEY	TOTAL:
						1,545.00
01-3135	A - Z SHREDDING, INC.					
		I-40330031423	101-4142-422	PROFESSIONAL SHREDDING - FINANCE	000000	13.90
01-3877	MUTUAL OF OMAHA					
		I-001495377172	101-4142-415	GROUP INSURAN LIFE INSURANCE	000000	16.06
01-4625	FIB CREDIT CARDS					
		I-FINANCE CCD2/28/23	101-4142-426	SUPPLIES POSTAGE - FINANCE	000000	5.04
01-4711	AMAZON CAPITAL SERVICES					
		I-17F7-9CKF-QTXV	101-4142-426	SUPPLIES BOOKENDS,SHELVES - FINANCE	000000	38.98
01-4946	CIVICPLUS LLC					
		I-255465	101-4142-422	PROFESSIONAL MUNIDOCs -1 YR RENEWAL	000000	350.00
				DEPARTMENT 142	FINANCE	TOTAL:
						423.98

PACKET: 06109 COMBINED - 3/21/23

VENDOR SET: 01

Section 4 Item a.

FUND : 101 GENERAL FUND

DEPARTMENT: 192 PUBLIC BUILDINGS

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0539	LEAD-DEADWOOD SANITARY					
		I-02/28/23 CONSUMP	101-4192-428-15	UTILITIES - T DEADWOOD-CITY TROLLEY BARN	000000	25.48
		I-02/28/23 CONSUMP	101-4192-428-07	UTILITIES - F DEADWOOD-CITY FIRE DEPT	000000	22.00
		I-02/28/23 CONSUMP	101-4192-428-09	UTILITIES - H HOMESTAKE ADAMS RESEARCH CNTR	000000	22.00
		I-02/28/23 CONSUMP	101-4192-428-22	UTILITIES - M DEADWOOD CITY OF-1 MT MORIAH	000000	14.30
		I-02/28/23 CONSUMP	101-4192-428-22	UTILITIES - M DEADWOOD CITY OF-34 MT MORIAH	000000	22.00
		I-02/28/23 CONSUMP	101-4192-428-10	UTILITIES - L DEADWOOD-CITY LIBRARY	000000	22.00
		I-02/28/23 CONSUMP	101-4192-428-19	UTILITIES - G DEADWOOD GATEWAY PARK RESTRMS	000000	22.00
		I-02/28/23 CONSUMP	101-4192-428-06	UTILITIES - D GRANDSTAND-RODEO GROUNDS-DWD	000000	14.30
		I-02/28/23 CONSUMP	101-4192-428-11	UTILITIES - P DEADWOOD CITY-FERGUSON FIELD	000000	0.00
		I-02/28/23 CONSUMP	101-4192-428-14	UTILITIES - S DEADWOOD-CITY PUBLIC WORKS	000000	22.00
		I-02/28/23 CONSUMP	101-4192-428-11	UTILITIES - P PARKS SHOP-DEADWOOD	000000	22.00
		I-02/28/23 CONSUMP	101-4192-428-03	UTILITIES - B DEADWOOD-CITY-BASEBALL FIELDS	000000	14.30
		I-02/28/23 CONSUMP	101-4192-428-11	UTILITIES - P DEADWOOD-CITY GORDON PARK	000000	14.30
		I-02/28/23 CONSUMP	101-4192-428-02	UTILITIES - A DEADWOOD-CITY ADAMS MUSEUM	000000	22.00
		I-02/28/23 CONSUMP	101-4192-428-01	UTILITIES - A DEADWOOD - CITY ADAMS HOUSE	000000	22.00
		I-02/28/23 CONSUMP	101-4192-428-04	UTILITIES - C DEADWOOD - CITY HALL	000000	47.31
		I-02/28/23 CONSUMP	101-4192-428-08	UTILITIES - H DEADWOOD HISTORY CENTER	000000	32.54
		I-02/28/23 CONSUMP	101-4192-428-13	UTILITIES - R DEADWOOD-CITY REC CENTER	000000	251.28
		I-02/28/23 CONSUMP	101-4192-428-24	UTILITIES - O DEADWOOD CITY OUTLAW SQUARE	000000	22.00
		I-02/28/23 CONSUMP	101-4192-428-21	UTILITIES - W WELCOME CENTER-DEADWOOD CITY	000000	22.00
		I-02/28/23 CONSUMP	101-4192-428-17	UTILITIES - D DAYS OF 76 MUSEUM	000000	22.00
01-1502	BLACK HILLS CHEMICAL					
		I-241658	101-4192-426	SUPPLIES BLEACH-CUPS-CLNR-TP-FOAMY/PB	000000	602.54
		I-241658A	101-4192-426	SUPPLIES CLOROX-30 GAL GARBAGE BAGS/PB	000000	64.20
01-1558	ECOLAB PEST ELIMINATION					
		I-9067703	101-4192-422-04	PROFESSIONAL RODENT PROGRAM/CITY HALL	000000	160.68
		I-9067704	101-4192-422-13	PROFESSIONAL COCROACH-RODENT PROGRAM/REC	000000	94.05
01-3151	KONE CHICAGO					
		I-962463930	101-4192-422-17	PROFESSIONAL- FEB ELEVATOR MAINT/DAYS MUS	000000	183.77
01-3342	RASMUSSEN MECHANICAL SE					
		I-SRV098704	101-4192-425-10	REPAIRS - LIB REPL ACTUATORS-VALVES/LIBRARY	000000	758.00
		I-SRV099775	101-4192-425-14	REPAIRS - STR INSTALL HOT SURF IGNITOR/SHOP	000000	283.88
		I-SRV099843	101-4192-425-15	REPAIRS - TRO INSTALL NEW BURNER BOX/TROLLEY	000000	2,464.00
		I-SRV099853	101-4192-425-10	REPAIRS - LIB REPLACE CONDENSATE PUMP/LIBRAR	000000	2,394.76
		I-SRV099854	101-4192-425-13	REPAIRS - REC REPLACE ERV BLOWER/REC CENTER	000000	1,625.20
		I-SRV100410	101-4192-425-01	REPAIRS - ADA REPLACE INDUCER MOTOR/AD HOUSE	000000	750.75
		I-SRV100527	101-4192-425-07	REPAIRS - FIR ADD GLYCOL TO HEAT SYSTEM/FIRE	000000	2,379.58
		I-SRV100530	101-4192-425-13	REPAIRS - REC POOL REPAIRS 2022/REC CENTER	000000	4,692.00
		I-SRV100538	101-4192-425-13	REPAIRS - REC BOILER WATER LEAK/REC CENTER	000000	544.13
01-3506	ALSCO					
		I-LCAS1526615	101-4192-422-21	PROFESSIONAL MATS/WELCOME CENTER	000000	62.51
		I-LCAS1527795	101-4192-422-13	PROFESSIONAL MATS/REC CENTER	000000	199.15
		I-LCAS1528513	101-4192-422-15	PROFESSIONAL MICROFIBER PRO TOWELS/TROLLEY	000000	44.65

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 PACKET: 06109 COMBINED - 3/21/23
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 192 PUBLIC BUILDINGS
 BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT		
01-3506	ALSCO	continued						
		I-LCAS1528909	101-4192-422-15	PROFESSIONAL TOWELS-MATS-BAG-COVEALL/TROLLE	000000	115.35		
		I-LCAS1528910	101-4192-422-14	PROFESSIONAL TOWELS-MATS-MOPS-COVERAL/STRTS	000000	126.53		
		I-LCAS1528911	101-4192-422-11	PROFESSIONAL TOWELS-MOPS-MATS-COVERALL/PRKS	000000	82.71		
		I-LCAS1528912	101-4192-422-10	PROFESSIONAL TOWELS-LAUNDRY BAGS/LIBRARY	000000	35.04		
		I-LCAS1528913	101-4192-422-08	PROFESSIONAL- TOWELS-MATS-MOPS-BAGS/HISTORY	000000	91.33		
		I-LCAS1528914	101-4192-422-07	PROFESSIONAL TOWELS-MOPS-MATS-BAGS/FIRE HAL	000000	56.34		
		I-LCAS1528916	101-4192-422-21	PROFESSIONAL MATS/WELCOME CENTER	000000	63.45		
		I-LCAS1530075	101-4192-422-13	PROFESSIONAL MATS/REC CENTER	000000	215.17		
01-3877	MUTUAL OF OMAHA							
		I-001495377172	101-4192-415	GROUP INSURAN LIFE INSURANCE	000000	11.55		
01-4625	FIB CREDIT CARDS							
		I-02/28/23 STATEMENT	101-4192-426-04	SUPPLIES - CI INTERIOR CL/CITY HALL	000000	5.97		
01-4957	ONSITE FIRST AID, LLC							
		I-2231	101-4192-422-11	PROFESSIONAL FIRST AID SUPPLIES/PARKS	000000	108.65		
		I-2232	101-4192-422-14	PROFESSIONAL FIRST AID SUPPLIES/STREETS	000000	120.15		
		I-2233	101-4192-422-15	PROFESSIONAL FIRST AID SUPPLIES/TROLLEY	000000	114.08		
		I-2234	101-4192-422-21	PROFESSIONAL FIRST AID SUPPLIES/WELCOME CEN	000000	166.50		
		I-2236	101-4192-422-13	PROFESSIONAL FIRST AID SUPPLIES/REC CENTER	000000	78.60		
		I-2237	101-4192-422-04	PROFESSIONAL FIRST AID SUPPLIES/CITY HALL	000000	137.60		
		I-2238	101-4192-422-04	PROFESSIONAL FIRST AID SUPPLIES/CITY HALL	000000	118.60		
01-5074	DAKOTA PUMP INC							
		I-16629	101-4192-425-13	REPAIRS - REC POOL PUMP PARTS-REPAIR/REC	000000	5,972.46		
					DEPARTMENT 192	PUBLIC BUILDINGS	TOTAL:	25,601.74
01-0464	TYLER TECHNOLOGIES, INC							
		I-025-402161	101-4193-422	PROFESSIONAL ANNUAL SOFTWARE FEES	000000	16,943.93		
01-0510	GOLDEN WEST TECHNOLOGIE							
		I-408423	101-4193-422	PROFESSIONAL EMAIL SECUR,BKUP,WKSTNS	000000	2,449.50		
					DEPARTMENT 193	COMPUTER SERVICE	TOTAL:	19,393.43
01-0508	GALLS, LLC							
		C-023648836	101-4210-426	SUPPLIES RTN SAM BROWNE BELT - POLICE	000000	40.01-		
		C-023648838	101-4210-426	SUPPLIES RTN OF EARPIECE - POLICE	000000	31.50-		
		I-023539397	101-4210-426	SUPPLIES COMMEND BAR,FLSHLT HOLDR-POLIC	000000	141.91		
		I-023581417	101-4210-426	SUPPLIES SERGEANT CHEVRONS - POLICE	000000	12.82		
		I-023641278	101-4210-426	SUPPLIES UNIFORM BOOTS & JACKET -POLICE	000000	220.99		
		I-023643717	101-4210-426	SUPPLIES SAM BROWNE BELT - POLICE	000000	39.37		
01-1424	SOUTHSIDE SERVICE							

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 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 210 POLICE
 BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1424	SOUTHSIDE SERVICE		continued			
		I-57805	101-4210-425	REPAIRS TIRE REPAIR - POLICE	000000	40.00
		I-57820	101-4210-425	REPAIRS SVC ENGINE,OIL,4 TIRES -POLICE	000000	1,199.15
01-1705	VANWAY TROPHY					
		I-112116	101-4210-426	SUPPLIES OFFICER OF YEAR AWARD - POLICE	000000	154.60
		I-112340	101-4210-426	SUPPLIES CHIEF AWARD - POLICE	000000	195.60
01-1989	SYMBOLARTS, LLC.					
		I-0455027	101-4210-426	SUPPLIES 4 POLICE DEPT.BADGES	000000	479.75
01-2285	RUSHMORE COMMUNICATIONS					
		I-0015822-IN	101-4210-422	PROFESSIONAL SET UP KENWOOD RADIOS - POLICE	000000	740.00
01-2362	OLSON, JAMES RICHARD					
		I-03/02/2023	101-4210-426	SUPPLIES REIMBS.-PD RETIREMT SUPPLIES	000000	249.31
01-3877	MUTUAL OF OMAHA					
		I-001495377172	101-4210-415	GROUP INSURAN LIFE INSURANCE	000000	84.15
01-4317	VIGILANT BUSINESS SOLUT					
		I-1080	101-4210-422	PROFESSIONAL TESTING - POLICE	000000	54.00
01-4693	CURTIS BLUE LINE / L.N.					
		I-INV680674	101-4210-426	SUPPLIES TWILL NAME TAGS - POLICE	000000	24.70
01-4915	SCHUMACHER, DEVON					
		I-03/03/2023	101-4210-427	TRAVEL REIMBS.FUEL EXP TO PIERRE	000000	39.35
					DEPARTMENT 210 POLICE	TOTAL: 3,604.19
01-3855	PAPOUSEK, SONYA					
		I-03/06/2023	101-4211-426	5TH GRADE DAR REIMBS-5TH GRADE DARE SUPPLIES	000000	54.29
					DEPARTMENT 211 DARE 5TH GRADE	TOTAL: 54.29
01-0583	OWENS INTERSTATE SALES					
		I-5268-438527	101-4221-426	SUPPLIES TOUCH UP PAINT- RESCUE #3/FIRE	000000	10.97
01-3170	MED-TECH RESOURCE LLC					
		I-139793	101-4221-426	SUPPLIES DEFIBRILLATOR PADZ - FIRE DPT	000000	102.03
01-3877	MUTUAL OF OMAHA					
		I-001495377172	101-4221-415	GROUP INSURAN LIFE INSURANCE	000000	4.95
01-3913	HEIMAN INC					
		I-0918239-IN	101-4221-434	MACHINERY/EQU TITAN PRO HELMETS - FIRE DPT	000000	840.00

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 PACKET: 06109 COMBINED - 3/21/23
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 221 FIRE DEPARTMENT ADMINISTR
 BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5077	PATRIOT FIRE & SAFETY	I-1046	101-4221-425	REPAIRS REPAIR OF LADDER #5 - FIRE DPT	000000	12,725.95
DEPARTMENT 221 FIRE DEPARTMENT ADMINISTR						TOTAL: 13,683.90
01-3877	MUTUAL OF OMAHA	I-001495377172	101-4232-415	GROUP INSURAN LIFE INSURANCE	000000	4.95
DEPARTMENT 232 BUILDING INSPECTION						TOTAL: 4.95
01-0677	LAWSON PRODUCTS, INC.	I-9310395570	101-4310-424	RENTALS TORRENT MONTHLY RENT/STRTS	000000	200.00
01-0782	JACOBS PRECISION WELDIN	I-30030	101-4310-425	REPAIRS (2) BLADE GUIDES/STRTS	000000	40.00
01-1374	BUTLER MACHINERY COMPAN	I-06PS0653999	101-4310-425	REPAIRS CAP AS-FILL/STREETS	000000	7.02
		I-06PS0654088	101-4310-425	REPAIRS COVER-FEND/STREETS	000000	125.13
		I-06PS0654089	101-4310-425	REPAIRS BELT-STEP/STREETS	000000	247.23
		I-06PS0654173	101-4310-425	REPAIRS FENDER-REAR/STREETS	000000	376.35
01-1515	RAPID DELIVERY	I-475903, 479652	101-4310-422	PROFESSIONAL DELIVERIES FR WEST RIVER, BUTL	000000	31.20
01-3259	INTERSTATE ENGINEERING	I-49656	101-4310-422-01	TIMM LANE BRI PRO SRVCS TIMM LANE BRIDGE	000000	31,862.38
		I-49657	101-4310-422-01	TIMM LANE BRI PRO SRVCS TIMM LANE CRK CROSS	000000	22,753.82
		I-49855	101-4310-422-01	TIMM LANE BRI PRO SRVCS TIMM LANE BRIDGE/STR	000000	15,468.97
		I-50228	101-4310-422-01	TIMM LANE BRI PRO SRVCS TIMM LANE BRIDGE/ST	000000	482.50
01-3438	BLACKSTRAP, INC.	I-138396	101-4310-426	SUPPLIES 31.09 TON BLACKSLICER SALT/STR	000000	5,254.21
01-3563	JANKE AND SONS TRUCKING	I-11/15/22	101-4310-422	PROFESSIONAL SAND FOR THE CITY/STREETS	000000	300.00
01-3877	MUTUAL OF OMAHA	I-001495377172	101-4310-415	GROUP INSURAN LIFE INSURANCE	000000	31.35
01-4860	WEST RIVER TRAILER SALE	I-4479	101-4310-425	REPAIRS (2) SPRING TRIP/STREETS	000000	159.98
DEPARTMENT 310 STREETS						TOTAL: 77,340.14
01-4630	SANDER SANITATION SERVI					

PACKET: 06109 COMBINED - 3/21/23

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 320 SANITATION

BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4630	SANDER SANITATION SERVI	continued				
		I-02/28/23 RES GARB	101-4320-422	PROFESSIONAL FEB RESIDENTIAL GARBAGE	000000	12,825.48
				DEPARTMENT 320 SANITATION	TOTAL:	12,825.48
01-0320	WHITE'S CANYON MOTORS					
		I-240430	101-4520-425	REPAIRS FORD F350 BRAKES-ROTOR/PRKS	000000	1,156.90
01-0418	BLACK HILLS PIONEER					
		I-02/28/23 STATEMENT	101-4520-422	PROFESSIONAL CLASSIFIED AD PARKS TECH/PARKS	000000	268.50
01-1374	BUTLER MACHINERY COMPAN					
		I-06W00199942	101-4520-425	REPAIRS REPAIRS TO TRANSFER CASE/PARKS	000000	255.00
01-1502	BLACK HILLS CHEMICAL					
		I-240473	101-4520-426	SUPPLIES (49) SNO PLOW ICE MELT/PARKS	000000	587.51
01-1831	POWERPLAN OIB					
		I-P3359310	101-4520-425	REPAIRS OIL FILTER-VISCOS-FILTER/PARKS	000000	401.33
		I-P3366210	101-4520-425	REPAIRS HOUSING/PARKS	000000	133.77
		I-P3388410	101-4520-425	REPAIRS FILTER/PARKS	000000	20.49
		I-P3388510	101-4520-425	REPAIRS HEADLIGHT-HOUSING RETURN/PRKS	000000	92.54
01-2069	BARCO PRODUCTS					
		I-INVRCO25549	101-4520-426	SUPPLIES MEMORIAL BENCH CARL MOSER/PARK	000000	1,293.33
01-3877	MUTUAL OF OMAHA					
		I-001495377172	101-4520-415	GROUP INSURAN LIFE INSURANCE	000000	27.23
01-4669	KUBOTA LEASING					
		I-04/01/2023 STMT	101-4520-434	MACHINERY/EQU SKID STEER LOADER/PARKS	000000	1,504.00
		I-5793004	101-4520-434	MACHINERY/EQU LATE CHARGE/PARKS	000000	125.12
				DEPARTMENT 520 PARKS	TOTAL:	5,865.72
01-3314	CENTURY BUSINESS PRODUC					
		I-665537	101-4640-428	UTILITIES HP/PZ CONTRACT 2/9/23-3/8/23	000000	42.63
01-3877	MUTUAL OF OMAHA					
		I-001495377172	101-4640-415	GROUP INSURAN LIFE INSURANCE	000000	2.48
01-4711	AMAZON CAPITAL SERVICES					
		I-1LNC-49KC-4NP4	101-4640-426	SUPPLIES VOICE RECORDER-CABLE EXTEN/P&Z	000000	126.03
				DEPARTMENT 640 PLANNING AND ZONING	TOTAL:	171.14
				FUND 101 GENERAL FUND	TOTAL:	166,899.87

PACKET: 06109 COMBINED - 3/21/23
 VENDOR SET: 01
 FUND : 206 LIBRARY FUND
 DEPARTMENT: 550 LIBRARY
 BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1562	MIDWEST TAPE, LLC	I-503416945	206-4550-434	COLLECTION DE DVD - LIBRARY	000000	37.49
01-3493	OVERDRIVE	I-H-0093093	206-4550-434	COLLECTION DE LIBRARY PARTIC./FUTURE CONTENT	000000	1,125.00
		I-H-0093093	206-4550-429	TECHNOLOGY/HO LIBRARY PARTIC./MAINT.FEE	000000	375.00
01-3877	MUTUAL OF OMAHA	I-001495377172	206-4550-415	GROUP INSURAN LIFE INSURANCE	000000	3.22
01-4711	AMAZON CAPITAL SERVICES	I-1YTD-KX6V-1C4P	206-4550-434	COLLECTION DE NEW BOOKS - LIBRARY	000000	42.33
		I-1YTD-KX6V-1C4P	206-4550-434	COLLECTION DE REPLACEMENT BOOKS - LIBRARY	000000	85.18
DEPARTMENT 550 LIBRARY					TOTAL:	1,668.22
FUND 206 LIBRARY FUND					TOTAL:	1,668.22

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 PACKET: 06109 COMBINED - 3/21/23
 VENDOR SET: 01
 FUND : 209 BED & BOOZE FUND
 DEPARTMENT: 510 REC CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0418	BLACK HILLS PIONEER	I-97923	209-4510-423	PUBLISHING COMM PAGES SPONSORSHIP/REC	000000	12.50
01-1098	HILLYARD/SIOUX FALLS	I-605052857	209-4510-426	SUPPLIES SHOWER FOAM-ARSENAL/REC	000000	261.60
01-1502	BLACK HILLS CHEMICAL	I-242100	209-4510-426	SUPPLIES KITCHEN-ROLL TOWELS-TP/REC	000000	302.43
01-3151	KONE CHICAGO	I-962463929	209-4510-422	PROFESSIONAL FEB ELEVATOR MAINT/REC	000000	176.70
01-3314	CENTURY BUSINESS PRODUC	I-665537	209-4510-426	SUPPLIES HP/PZ CONTRACT 2/9/23-3/8/23	000000	42.63
01-3482	ZOGICS	I-297830	209-4510-426	SUPPLIES (4) WELLNESS CENTER WIPES/REC	000000	599.80
01-3618	KDSJ 980 AM RADIO	I-02/28/23 STATEMENT	209-4510-423	PUBLISHING 30 SECOND RADIO SPOT PKG/REC	000000	255.00
01-3877	MUTUAL OF OMAHA	I-001495377172	209-4510-415	GROUP INSURAN LIFE INSURANCE	000000	10.65
01-4261	IDENTISYS	I-608909	209-4510-426	SUPPLIES (200) ISO HID PROX CARDS/REC	000000	683.40
01-4625	FIB CREDIT CARDS	I-02/28/23 STATEMENT	209-4510-425	REPAIRS SLEEVE UHMW/REC CENTER	000000	55.36
01-4711	AMAZON CAPITAL SERVICES	I-1HVN-NY4K-6YWF	209-4510-426	SUPPLIES DUMBBELL STAND-SHELF/REC	000000	101.28
		I-1M93-W3LD-9JPJ	209-4510-434	MACHINERY/EQU 2 WAY RADIOS/REC CENTER	000000	299.90
		I-1M93-W3LD-9JPJ	209-4510-426	SUPPLIES WALL FILES-DISPENSING/REC	000000	26.83
		I-1TV1-97JM-9LVR	209-4510-426	SUPPLIES FAUCETS-FORKS/REC CENTER	000000	154.30
DEPARTMENT 510 REC CENTER					TOTAL:	2,982.38
01-0475	DEADWOOD CHAMBER & VISI	I-03/15/2023	209-4980-422	PROFESSIONAL BILL LIST FOR 3/20/23 - B&B	000000	11,694.42
01-3174	DAYS OF '76 MUSEUM	I-03/06/23	209-4980-429	OTHER 2023 DAYS OF '76 EXPERIENCE	000000	2,500.00
DEPARTMENT 980 SPECIAL EVENTS					TOTAL:	14,194.42
FUND 209 BED & BOOZE FUND					TOTAL:	17,176.80

PACKET: 06109 COMBINED - 3/21/23

VENDOR SET: 01

Section 4 Item a.

FUND : 211 BID #9

DEPARTMENT: 630 BID #9

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4625	FIB CREDIT CARDS					
		I-FINANCE CCD2/28/23	211-4630-422	PROFESSIONAL POSTAGE - BID 9	000000	7.56
				DEPARTMENT 630 BID #9	TOTAL:	7.56
				FUND 211 BID #9	TOTAL:	7.56

PACKET: 06109 COMBINED - 3/21/23

VENDOR SET: 01

Section 4 Item a.

FUND : 213 BID #1-6 (Business Imprv)

DEPARTMENT: 630 BID

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0475	DEADWOOD CHAMBER & VISI	I-03/15/2023	213-4630-423	MARKETING	BILL LIST FOR 3/20/23 -BID 1-6 000000	82,105.83
					DEPARTMENT 630 BID	TOTAL: 82,105.83
					FUND 213 BID #1-6 (Business Imprv)	TOTAL: 82,105.83

PACKET: 06109 COMBINED - 3/21/23

VENDOR SET: 01

Section 4 Item a.

FUND : 215 HISTORIC PRESERVATION

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-0585	SD DEPT. OF REVENUE	I-FEB-031023	215-3000-699	MISC REVENUE SD DEPT. OF REVENUE	000000	0.00	
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	0.00
01-2014	TOMS, DON	I-LEDGER PROJ 301-1	215-4573-335	HIST. INTERP. 1907 TAX RECORDS BOOK 3 OF 4	000000	600.00	
		I-LEDGER PROJECT 227	215-4573-335	HIST. INTERP. 1907 TAX RECORDS BOOK 2 OF 3	000000	600.00	
01-3314	CENTURY BUSINESS PRODUC	I-665536	215-4573-335	HIST. INTERP. ARCHIVE CONTRACT 2/9/23-3/8/23	000000	17.37	
01-4625	FIB CREDIT CARDS	I-022823HP	215-4573-330	HIST. INTERP. 1900 MED IMGRY GREAT AMER FRAU	000000	21.20	
01-5052	AVID4 ENGINEERING	I-J18-118-2.25	215-4573-340	HIST. INTERP. 2022 GIS ENTERPRISE TECH SERV	000000	2,600.00	
		I-J18-118-2.27	215-4573-340	HIST. INTERP. 2022 GIS ENTERPRISE TECH SERV	000000	3,603.82	
01-5080	POLLREISZ, SHANE	I-001	215-4573-330	HIST. INTERP. DWD HISTORICAL EPHEMERA COLLEC	000000	21,950.00	
				DEPARTMENT 573	HP HISTORIC INTERPRETATIOTOTAL:	29,392.39	
01-4910	BEAR BUTTE CREEK HIST.P	I-030623	215-4575-520	GRANT/LOAN PR 2022 OUTSIDE DEADWOOD GRANT	000000	8,842.00	
				DEPARTMENT 575	HP DEADWOOD GRANT AND LOATOTAL:	8,842.00	
01-0510	GOLDEN WEST TECHNOLOGIE	I-408423	215-4576-600	PROFES. SERV. OFFSITE BKUP & WKSTNS - HP	000000	1,015.00	
01-0776	ALBERTSON ENGINEERING,	I-18653	215-4576-600	PROFES. SERV. 318 WILLIAMS RETAINING WALL	000000	383.71	
		I-18663	215-4576-600	PROFES. SERV. 8 JEFFERSON RETAINING WALL	000000	82.50	
01-2394	GUNDERSON, PALMER, NELS	I-123594	215-4576-620	PROFES. SERV. LEGAL SERVICES	000000	1,660.02	
01-4715	U.S. BANK	I-6769602	215-4576-600	PROFES. SERV. TRUSTEE FEE - 2019 SERIES	000000	1,250.00	
				DEPARTMENT 576	HP PROFESSIONAL SERVICES TOTAL:	4,391.23	

01-0776 ALBERTSON ENGINEERING,

PACKET: 06109 COMBINED - 3/21/23
 VENDOR SET: 01
 FUND : 215 HISTORIC PRESERVATION
 DEPARTMENT: 577 HP FIXED CAPITAL ASSETS O
 BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0776	ALBERTSON ENGINEERING,	continued				
		I-18649	215-4577-755	CAPITAL ASSET WHITEWOOD CREEK BOARDWALK	000000	4,379.38
01-1422	SABO CONSTRUCTION, INC.					
		I-3623	215-4577-755	CAPITAL ASSET EMRGNCY DIG 8 JEFFERSON RW	000000	1,650.00
DEPARTMENT 577 HP FIXED CAPITAL ASSETS OTOTAL:						6,029.38
01-3314	CENTURY BUSINESS PRODUC					
		I-665537	215-4641-428	UTILITIES HP/PZ CONTRACT 2/9/23-3/8/23	000000	42.62
01-3373	AMAZON WEB SERVICES					
		I-1266648381	215-4641-428	UTILITIES WEB SERVICES 2/1/23-2/28/23	000000	351.75
01-3877	MUTUAL OF OMAHA					
		I-001495377172	215-4641-415	GROUP INSURAN LIFE INSURANCE	000000	17.33
01-4625	FIB CREDIT CARDS					
		I-022823HP	215-4641-427	TRAVEL MNCPL GOV DAY TRAVEL MEAL	000000	20.44
		I-022823HP	215-4641-427	TRAVEL MNCPL GOV DAY TRAVEL MEAL	000000	38.24
		I-022823HP	215-4641-427	TRAVEL MNCPL GOV DAY TRAVEL FUEL	000000	59.00
DEPARTMENT 641 OFFICE HIST. PRES. TOTAL:						529.38
FUND 215 HISTORIC PRESERVATION TOTAL:						49,184.38

PACKET: 06109 COMBINED - 3/21/23

VENDOR SET: 01

FUND : 216 REVOLVING LOAN

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5075	ODD JOBS					
		I-1166	216-1310	DUE FROM OTHE 66 TAYLOR RICHERSON	000000	2,040.82
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	2,040.82
01-0558	NHS OF THE BLACK HILLS					
		I-2023-2	216-4653-422	PROFESSIONAL SERVICE CONTRACT 2/2023	000000	4,233.75
01-2715	SPEARFISH BUILDING & SU					
		I-42372	216-4653-962-04	SIDING GRANT 18 DENVER DRUMMOND	000000	298.31
01-5051	SODAK TITLE					
		I-OE-0057-23	216-4653-960	CLOSING CO OE 37 LINCOLN MCFARLAND	000000	120.00
				DEPARTMENT 653 REVOLVING LOAN	TOTAL:	4,652.06
				FUND 216 REVOLVING LOAN	TOTAL:	6,692.88

PACKET: 06109 COMBINED - 3/21/23

VENDOR SET: 01

Section 4 Item a.

FUND : 602 WATER FUND

DEPARTMENT: 330 WATER

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0539	LEAD-DEADWOOD SANITARY					
		I-MARCH EQR	602-4330-422	PROFESSIONAL MARCH EQR/WATER	000000	28,765.72
01-0677	LAWSON PRODUCTS, INC.					
		I-9310395570	602-4330-424	RENTALS TORRENT MONTHLY RENT/WATER	000000	200.00
01-0684	NORTHWEST PIPE FITTINGS					
		I-1422847	602-4330-426	SUPPLIES 1 1.2-1 1/4 CURB BOX PLUGS/WTR	000000	51.09
01-3314	CENTURY BUSINESS PRODUC					
		I-665537	602-4330-426	SUPPLIES HP/PZ CONTRACT 2/9/23-3/8/23	000000	42.63
01-3736	METERING & TECHNOLOGY S					
		I-INV1874	602-4330-426	SUPPLIES (7) ORION WALL BRACKET/WATER	000000	1,099.46
		I-INV1876	602-4330-426	SUPPLIES (2) ORIONWALL BRACKET/WATER	000000	324.30
		I-INV1910	602-4330-426	SUPPLIES (25) ORION WATER METERS/WTR	000000	3,893.10
01-3877	MUTUAL OF OMAHA					
		I-001495377172	602-4330-415	GROUP INSURAN LIFE INSURANCE	000000	21.45
					DEPARTMENT 330 WATER	TOTAL: 34,397.75
					FUND 602 WATER FUND	TOTAL: 34,397.75

PACKET: 06109 COMBINED - 3/21/23
VENDOR SET: 01
FUND : 607 HISTORIC CEMETERIES
DEPARTMENT: 580 HISTORIC CEMETERIES
BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3558	DEADWOOD HISTORY, INC.	I-32610	607-4580-423	PUBLISHING & TRUE WEST MAGAZINE COOP AD/MM	000000	475.00
					DEPARTMENT 580 HISTORIC CEMETERIES	TOTAL: 475.00
					FUND 607 HISTORIC CEMETERIES	TOTAL: 475.00

01/17/2023 10:27 AM
 PACKET: 06109 COMBINED - 3/21/23
 VENDOR SET: 01
 FUND : 610 PARKING/TRANSPORTATION
 DEPARTMENT: 360 PARKING/TRANSPORTATION
 BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0883	SD ASSN. OF CODE ENFORC	I-SODACE TRAIN CONF	610-4360-427	TRAVEL MAY SODACE TRAINING CONF/P&T	000000	250.00
01-1023	NORTHERN HILLS RAILWAY	I-03/03/2023	610-4360-455	GRANTS TO OTH 2022 PARKING DONATION	000000	250.00
01-1049	LEAD-DEADWOOD YOUTH SOC	I-03/13/2023	610-4360-455	GRANTS TO OTH 2022 PARKING DONATION	000000	500.00
01-1502	BLACK HILLS CHEMICAL	I-241343	610-4360-426	SUPPLIES (8) SURE STEP COG RISNE/TROLLE	000000	240.32
01-1743	LEAD-DEADWOOD SCHOOL DI	I-03/13/2023	610-4360-455	GRANTS TO OTH TRACK & FIELD-'22 PKG DONATION	000000	500.00
01-3314	CENTURY BUSINESS PRODUC	I-665537	610-4360-426	SUPPLIES HP/PZ CONTRACT 2/9/23-3/8/23	000000	42.63
01-3877	MUTUAL OF OMAHA	I-001495377172	610-4360-415	GROUP INSURAN LIFE INSURANCE	000000	12.38
01-4766	IPS GROUP INC	I-INV82252	610-4360-422-02	PROFESSIONAL GATEWAY-MONTHLY FEES/P&T	000000	3,771.29
01-4796	LEAD-DEADWOOD CLASS OF	I-03/06/2023	610-4360-455	GRANTS TO OTH 2022 PARKING DONATION	000000	100.00
01-4912	CLOTHE-A-KID OF LEAD-DE	I-02/27/23	610-4360-455	GRANTS TO OTH 2022 PARKING DONATION	000000	600.00
01-4916	LEAD-DEADWOOD AAU WREST	I-03/13/2023	610-4360-455	GRANTS TO OTH 2022 PARKING DONATION	000000	500.00
01-5081	RIERSON, KATHLEEN	I-23658	610-4360-422	PROFESSIONAL DROP FEE SUNSHINE TOW/P&T	000000	105.44
01-5082	SACRED MOUNTAIN RETREAT	I-03/13/2023	610-4360-455	GRANTS TO OTH 2022 PARKING DONATION	000000	2,000.00
					DEPARTMENT 360 PARKING/TRANSPORTATION TOTAL:	8,872.06
01-0418	BLACK HILLS PIONEER	I-02/28/23 STATEMENT	610-4361-423	PUBLISHING CLASSIFIED AD DRIVERS/TROLLEY	000000	141.00
01-0545	LYNN'S DAKOTA MART	I-3/3/23 STATEMENT	610-4361-426	SUPPLIES BATTERY-FOLGERS-WATER/TROLLEY	000000	59.83
01-1503	BLACK HILLS SPECIAL SER					

PACKET: 06109 COMBINED - 3/21/23

VENDOR SET: 01

Section 4 Item a.

FUND : 610 PARKING/TRANSPORTATION

DEPARTMENT: 361 TROLLEY DEPARTMENT

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1503	BLACK HILLS SPECIAL SER	continued				
		I-32243	610-4361-422	PROFESSIONAL FEB CLEANING/TROLLEY	000000	2,200.00
01-3877	MUTUAL OF OMAHA					
		I-001495377172	610-4361-415	GROUP INSURAN LIFE INSURANCE	000000	7.40
01-4347	VERIZON CONNECT NWF, I					
		I-OSV000003002034	610-4361-422	PROFESSIONAL FEB DATA CONNECT SRVC/TROLLEY	000000	92.95
				DEPARTMENT 361 TROLLEY DEPARTMENT	TOTAL:	2,501.18
01-3151	KONE CHICAGO					
		I-962463929	610-4362-422	PROFESSIONAL FEB ELEVATOR MAINT/RAMP	000000	176.70
01-3877	MUTUAL OF OMAHA					
		I-001495377172	610-4362-415	GROUP INSURAN LIFE INSURANCE	000000	4.95
				DEPARTMENT 362 BROADWAY GARAGE	TOTAL:	181.65
				FUND 610 PARKING/TRANSPORTATION	TOTAL:	11,554.89

PACKET: 06109 COMBINED - 3/21/23

VENDOR SET: 01

Section 4 Item a.

FUND : 722 SALES TAX AGENCY

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0585	SD DEPT. OF REVENUE					
		I-FEB-031023	722-2190	AMOUNTS HELD SD DEPT. OF REVENUE	000000	2,995.65
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 2,995.65
				FUND	722 SALES TAX AGENCY	TOTAL: 2,995.65

PACKET: 06109 COMBINED - 3/21/23

VENDOR SET: 01

Section 4 Item a.

FUND : 723 NICKEL SLOT PAYMENT AGNCY

DEPARTMENT: 000 NON-DEPARTMENTAL

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0579	SD COMMISSION ON GAMING					
		I-03/13/2023	723-4000-429	OTHER CITY SLOTS - PYMT 9, YR 2	000000	29,829.55
				DEPARTMENT 000 NON-DEPARTMENTAL	TOTAL:	29,829.55
				FUND 723 NICKEL SLOT PAYMENT AGNCY	TOTAL:	29,829.55
					REPORT GRAND TOTAL:	402,988.38

PACKET: 06108 ADD'L CHECK - FULLER BROS.

VENDOR SET: 01

Section 4 Item a.

FUND : 215 HISTORIC PRESERVATION

DEPARTMENT: 577 HP FIXED CAPITAL ASSETS O

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-3984	BLACK HILLS TITLE, INC.					
		I-03/13/2023	215-4577-780	CAPITAL ASSET FULLER BROTHERS - PROPERTY	000000	675,000.00
		I-03/13/2023	215-4577-780	CAPITAL ASSET FULLER BROTHERS -CLOSING COSTS	000000	15,461.87
				DEPARTMENT 577 HP FIXED CAPITAL ASSETS OTOTAL:		690,461.87
			FUND	215 HISTORIC PRESERVATION	TOTAL:	690,461.87
					REPORT GRAND TOTAL:	690,461.87

Section 4 Item a.

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2023-2024	215-4577-780	CAPITAL ASSETS PROPERTY PU	690,461.87	0	690,461.87-	Y		
** 2023-2024 YEAR TOTALS **			690,461.87					

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
215-577	HP FIXED CAPITAL ASSETS O	690,461.87
215 TOTAL	HISTORIC PRESERVATION	690,461.87
** TOTAL **		690,461.87

NO ERRORS

** END OF REPORT **

(Date)

Dear (Commissioner),

The Northern Black Hills are an amazing place to grow up. But being a kid in a rural area like ours also comes with challenges. Our youth don't have access to nearly as many extracurricular activities - sports, art, music, and education - as children in larger communities, and this puts them at a disadvantage for success later in life. It also makes them more likely to leave our towns when they grow older.

A Community Youth Activities Director for Lead and Deadwood could help bridge this opportunity gap and create new ways for our kids to thrive and succeed right here in our hometowns. The benefits of hiring this individual would include:

- Providing one central point of contact to promote communication between facilities, teams/coaches, organization directors, sponsorship organizations, community decision makers.
- Improving communication between programming sources and parents/children
- Broadening the depth and breadth of programming and activities in the Lead/Deadwood communities
- Writing grants to help fund programming
- Promoting sports and activity tourism in the communities

Creating a vibrant and thriving community goes beyond how many outsiders walk through our proverbial turnstiles. Visitors are great, but the lifeblood of our communities are our citizens and they should come first.

I strongly believe the cities of Lead and Deadwood should combine resources to create this full-time, highly competitive paid administrative position with appropriate operating budget.

Funding a new position isn't a decision to be taken lightly, but investing in our youth is **one of the most important things we can do as a community**, and there are measurable short-term and long-term benefits. Students who participate in extracurricular activities:

- ...are 30-50% less likely to commit a juvenile crime. This means fewer court and law enforcement costs, and less property damage.
- ...have higher rates of community involvement and academic achievement.
- ...go on to be adults with higher salaries and better management skills.

At the end of the day, this shouldn't be a tough ask. And I understand that the first question will likely be, "how can we afford to do this?" But, my question to you will be, how can we afford not to?

It's not often that a community has an opportunity to make an investment that starts to pay off immediately **and** generates returns for generations. This is one of those times.

Together, we can help build a better future for our kids and promote the survival and growth of our communities in the years to come.

I appreciate your time and consideration on this matter.

Best Regards,

(Name)

Lead-Deadwood Youth Advocacy Group



ASSISTANT FINANCE OFFICER POSITION DESCRIPTION

GENERAL PURPOSE

Performs routine and complex accounting and administrative work as it relates to the payroll function, performs routine and complex accounting work as it relates to reconciling accounts to the general ledger.

SUPERVISION RECEIVED

Works under the general direction and supervision of the City Finance Officer.

SUPERVISION EXERCISED

Supervises Finance Office staff in Finance Officer's absence.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Processes payroll for city employees; adds new hire data into system; inputs proper deductions, reviews timesheets for policy issues; utilizes software to calculate paychecks and proper benefit deductions; submits electronic bank files for payment; pays all benefits.
- Responsible for maintaining a current and accurate Employee Policy Manual. Ensure that Employee Policy Manual requirements are being met as they relate to personnel and payroll.
- Maintains employee master files, including data on full time and part-time employees including hours worked, changes in name or address, salary changes, exemptions, and insurance. Maintains vacation and sick leave records.
- Submit and record biweekly payroll deposit to federal agency as prescribed by law.
- Possess working knowledge of accounting, accounting software system and Windows applications, such as, but not limited to Word, Excel, and Outlook.
- Create and distribute monthly employee newsletter.
- Attend Human Resource and Finance Officer's School on an annual basis.
- File the monthly Sales Tax Return to the State of South Dakota.

- File paperwork with the Department of Motor Vehicles for titles and license plates and assist with documentation of insurance for vehicle fleet.
- File Special Tax Assessments with Lawrence County on an annual basis.
- Maintain knowledge of all ordinances, state, and federal regulations as they apply to municipal government. ~~including required publication deadlines, legal requirements for public notices, and liquor licenses.~~
- Reconcile general ledger, bank statements, cash accounts, investment accounts on a monthly basis. Make proper adjusting entries to accounting system as needed.
- Enter, monitor, and reconcile general ledger entries to accounting system as needed to maintain accurate accounting records.
- Bill monthly AR statements and make every effort to collect on unpaid accounts, as well as bill for anything charged such as trolley tokens and passes.
- Post monthly real estate tax payments, including recording and disbursing of TIF accounts.
- ~~Assist Finance Officer in monitoring and reconciling Fixed Asset Inventory.~~
- Assist Finance Officer in budget process. ~~Attend budget meetings, enter data, and reconcile accounting budget information.~~
- Assist in compilation of Comprehensive Annual Financial Report as it relates to payroll functions.
- Plan and coordinate all City Elections with Finance Officer according to SDCL.
- Works with the Cemetery Sexton on record keeping of plots at Oakridge Cemetery.
- Attends some meetings, types, and edits a variety of correspondence, reports and other material requiring judgment as to content accuracy and completeness
- Organize all aspects of the Local Board of Equalization.

- ~~Compile and produce ad hoc reports for both internal and external customers, as necessary.~~

ORGANIZATIONAL RESPONSIBILITIES

- Applies high ethical standards, such as honesty, responsibility, trustworthiness, and confidentiality, at all times.
- Demonstrates a high level of initiative, effort, attention to detail, and commitment by completing assignments in a timely and effective manner.
- Must be well-skilled in written, oral, and in-person communication.
- Provides friendly, prompt customer service to both internal and external customers and assists employees with payroll, benefit, and human resource questions.
- Facilitates cooperation, trust, and teamwork with coworkers, supervisors, and other employees throughout the organization.
- Follows organizational policies and procedures with minimal supervision, and complies with all applicable local, state, and federal regulations as they relate to each job.
- Completes all required safety and compliance trainings in a timely manner.

DESIRED MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE

- Graduation from accredited four-year college or university with a degree in accounting, business management, or a closely related field, and 1 year of accounting or bookkeeping experience or:
- Four (4) years of experience in municipal finance or closely related field, or:
- Any equivalent combination of education and experience.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

- Must have a working knowledge in accounting and human resources.
- Must hold current and valid SD Driver's License.

TOOLS AND EQUIPMENT USED

- Must have computer skills to include full Microsoft Suite, (Word, Excel, and Outlook) run software associated with accounting (payroll, general ledger, AR and AP) multi-line phone system, copy machine, postage machine, fax machine and 10-key calculators.

PHYSICAL DEMANDS/WORK ENVIRONMENT

- The work is performed in an office at City Hall. Work is typically performed while sitting at a desk or table or while intermittently sitting, standing, or stooping. The employee occasionally lifts light objects. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

SELECTION GUIDELINES

- Formal application, rating of education and experience, oral interviews, and reference check; job related test may be required.
- The job description does not constitute an employment agreement between employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

DISCLAIMER

The above information is intended to describe the general nature and level of work to be performed by employees in this position. It is not intended to be an exhaustive list of all duties, responsibilities, requirements, and working conditions. The city reserves the right to change or assign other duties to this position as needed and as deemed appropriate. Employees holding this position will be required to perform any other job-related duties requested by management. Reasonable accommodations may be made as needed for employees to perform the essential duties and responsibilities and meet the requirements of the position. City of Deadwood employees are considered at-will employees. An employee may terminate his/her employment at any time, and the city may also terminate the employee's employment at any time.



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- Processes payroll for city employees; adds new hire data into system; inputs proper deductions, reviews timesheets for policy issues; utilizes software to calculate paychecks and proper benefit deductions; submits electronic bank files for payment; pays all benefits.
- Responsible for maintaining a current and accurate Employee Policy Manual. Ensure that Employee Policy Manual requirements are being met as they relate to personnel and payroll.
- Maintains employee master files, including data on full time and part-time employees including hours worked, changes in name or address, salary changes, exemptions, and insurance. Maintains vacation and sick leave records.
- Submit and record biweekly payroll deposit to federal agency as prescribed by law.
- Possess working knowledge of accounting, accounting software system and Windows applications, such as, but not limited to Word, Excel, and Outlook.
- Create and distribute monthly employee newsletter.
- Attend Human Resource and Finance Officer's School on an annual basis.
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- Maintain knowledge of all ordinances, state, and federal regulations as they apply to municipal government.
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 - Must be well-skilled in written, oral, and in-person communication.
 - Provides friendly, prompt customer service to both internal and external customers and assists employees with payroll, benefit, and human resource questions.
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 - Follows organizational policies and procedures with minimal supervision, and complies with all applicable local, state, and federal regulations as they relate to each job.
 - Completes all required safety and compliance trainings in a timely manner.
-

DESIRED MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE

- Graduation from accredited four-year college or university with a degree in accounting, business management, or a closely related field, and 1 year of accounting or bookkeeping experience or:
- Four (4) years of experience in municipal finance or closely related field, or:
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- Must have a working knowledge in accounting and human resources.
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- Must have computer skills to include full Microsoft Suite, (Word, Excel, and Outlook) run software associated with accounting (payroll, general ledger, AR and AP) multi-line phone system, copy machine, postage machine, fax machine and 10-key calculators.

PHYSICAL DEMANDS/WORK ENVIRONMENT

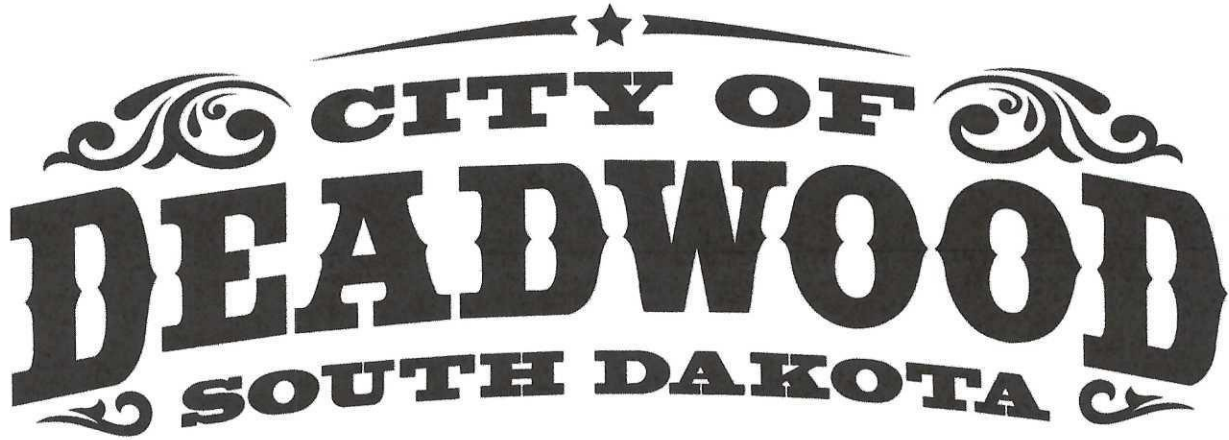
- The work is performed in an office at City Hall. Work is typically performed while sitting at a desk or table or while intermittently sitting, standing, or stooping. The employee occasionally lifts light objects. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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**City of Deadwood
Special Event
Permit Application and
Facility Use
Agreement for**

Deadwood Mickelson Trail Marathon

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

- Run Walk Bike Tour Bike Race Parade Concert
- Street Fair Triathlon Other

Event Title: Deadwood Mickelson Trail Marathon, Half Marathon, 5 Person Marathon Relay, 5K &1K

Event Date(s): 6/3/23 and 6/4/ 23 Total Anticipated Attendance: 4000
(month, day, year)

(# of Participants 2500 # of Spectators 1500)

Actual Event Hours: (from): Sat5K 11am-3pm Sun 8am AM / PM (to): 3pm AM / PM

Location / Staging Area: Sherman Street Lot/ Trailhead, Event Complex, Outlaw Square

Set up/assembly/construction Date: Friday June 2nd Start Time: 8am AM / PM

Please describe the scope of your setup / assembly work (specific details):
 Set up at the Sherman Street Lot: Place signs on Wednesday May 31st " No parking Friday June 2nd at 8am to Sunday June 4th 4pm" Friday Morning June 2nd 8am see next page for details

Dismantle Date: June 4th Completion time: 5pm AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s), day, date** and **time** of closing and time of re-opening:

No closures, but will stop traffic for runner's on Hwy 385 at the Kirk Road Mickelson Trailhead and the Hwy 85 crossing of the Mickelson Trail

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security maybe required at the discretion of the Event Committee.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

- Commercial (for profit) Noncommercial (nonprofit)

Sponsoring Organization: WEM, Inc

Chief Officer of Organization (NAME): Emily Wheeler

Applicant (NAME): Emily Wheeler Business Phone: (605) 390-6137

Address: 2458 Lindsey Drive Rapid City SD 57702
(city) (state) (zip code)

Daytime phone: (605) 390-6137 Evening Phone: (605) 390-6137 Fax #: ()

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: _____

Address: _____ (city) _____ (state) _____ (zip code)

Contact person "on site" day of event or facility use Emily Wheeler Pager/Cell #: 605-390-6137

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEEES / PROCEEDS / REPORTING

NO

YES

Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).

Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s):

Yes, fees vary for race registrations from \$15-\$110

**OVERALL EVENT DESCRIPTION:
ROUTE MAP / SITE DIAGRAM / SANITATION**

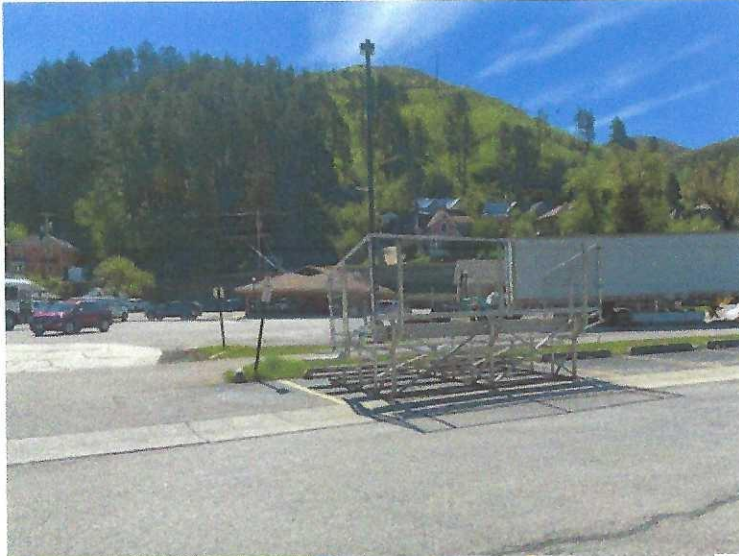
Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Please see next Page

Sherman Street Lot Detail:

- Erect city tent on Friday at the Sherman Street parking lot
- Deliver 1 set of bleachers to Sherman St. Parking lot
- Deliver the event fencing which will be used to create a Finisher's Chute from the old rail bridge to our finish line. (leave in trailer)
- Provide barricades to close off the Sherman Street lot to public use.
- Deliver 11 cement barricades to Sherman Street lot Friday morning for setting up the BHSU tent (Randy and BHSU crew will set up)





Events Center/ Rodeo Grounds:

- Will Park vehicles on Sunday June 4th to load buses for the Start Lines. Parking Crew arrives at 4:45am. Need trolleys to pick up runner's from hotels between 5:30am-6:45am and deliver them to the Rodeo Grounds

Outlaw Square

- Will host free concert/ Post race party from 2-5pm on Sunday June 4th

OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)

NO **YES**
 Does the event involve the sale or use of alcoholic beverages? If **YES**, please provide your liquor liability insurance information to the last page of this application.

Will items or services be sold at the event? If **YES**, please describe:

NO **YES**
 Does this event involve a moving route of any kind along streets, sidewalks or highways? If **YES** attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route.

Does this event involve a fixed venue site? If **YES**, attach a detailed site map showing all streets impacted by the event.

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

- Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.
- Food Concession and / or Food Preparation Area(s).
Please describe how food will be served at the event:

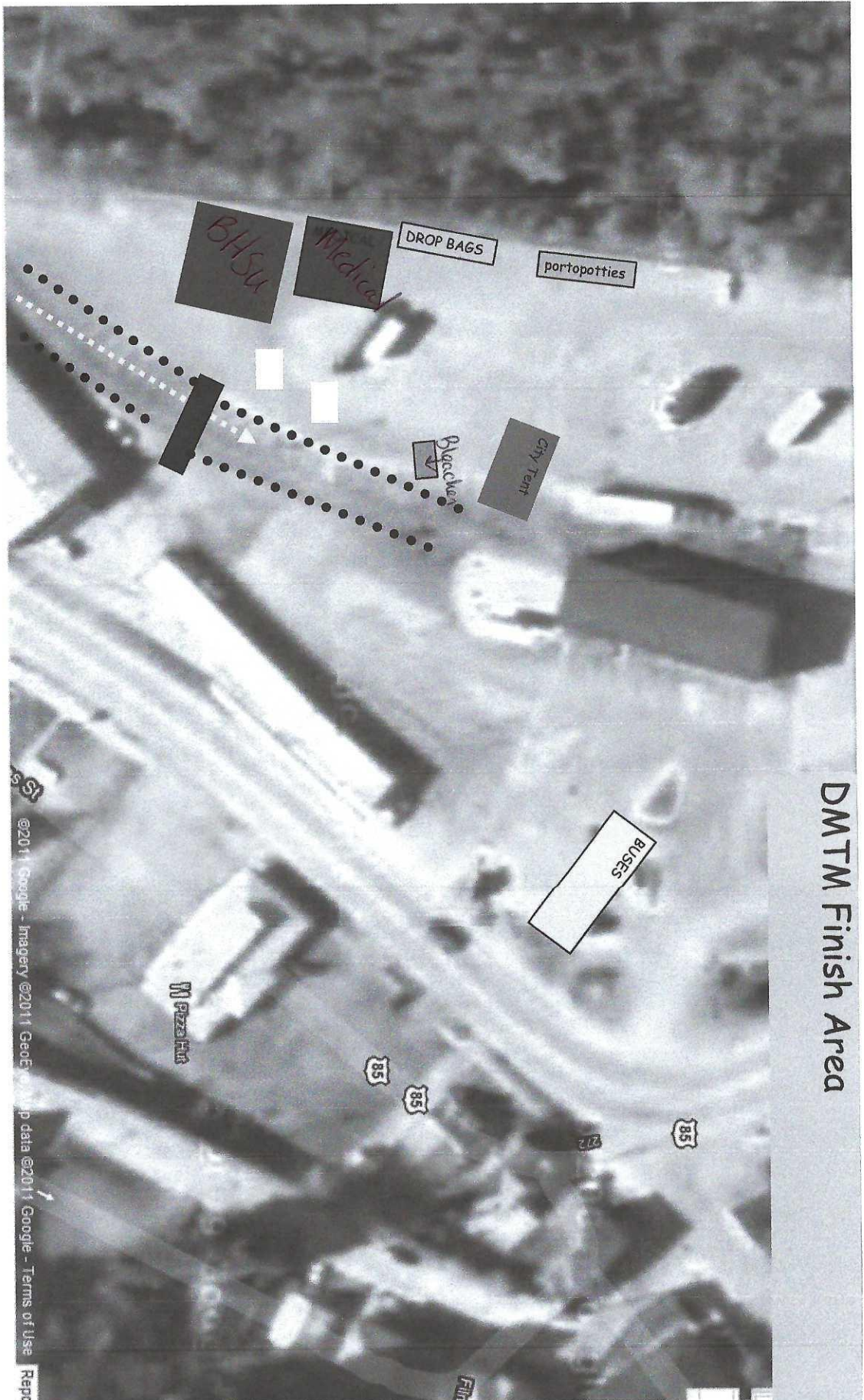
If you intend to cook food in the event area, please specify the method to be used:

GAS ELECTRIC CHARCOAL OTHER (specify):

- First Aid Facilities and Ambulance locations. *will be under BHSU Tent*
- Tables and Chairs.
- Fencing, Barriers and / or Barricades. *> City fencing to create finish chute*
- Generator Locations and / or Source of Electricity. *- Can use Dwd sign?*
- Canopies or Tent Locations. *- Attached*
- Booths, Exhibits, Displays or Enclosures. *None*
- Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures. *- Finish arch*
- Vehicles and / or Trailers.
- Trash Containers and Dumpsters.

(NOTE): You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

DMTM Finish Area



ARCH/finish

Small Pop ups for medals

Runners

Fencing/Chute

BHSU tent for Awards, Massage, Photo Op

BLEACHERS

APPLICANT specifically acknowledges and agrees that it shall be solely responsible for any damage to personal property located in or stored in or upon DEADWOOD's property pursuant to the activity for which approval is being sought and that DEADWOOD shall not be responsible for any damage or loss to or of APPLICANT's property which results from any cause or reason with regard to personal property owned by APPLICANT stored or located on DEADWOOD's property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: ew

APPLICANT agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money which DEADWOOD might have to pay to any person as a result of property damage, personal injury or death resulting from APPLICANT's use of the City property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: ew

PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT

Please describe your plans to notify all residents, businesses and churches impacted by the event:
Please See Attached for Rodeo Grounds

ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES

NO YES
 Are there any **musical entertainment** features related to your event or facilities rental? If **YES**, please state the number of bands and type of music.

Number of Stages: 0 Number of Bands: _____

Type of Music: Dj at Finish Line

Will **sound amplification** be used?
If **YES**, please indicate: Start Time: _____ AM / PM – Finish Time: _____ AM / PM

Will **sound checks** be conducted prior to the event?
If **YES**, please indicate: Start Time: _____ AM / PM – Finish Time: _____ AM / PM

Please describe the sound equipment that will be used for your event:
at Outlaw Square 1pm. At Finish Line 9am with DJ

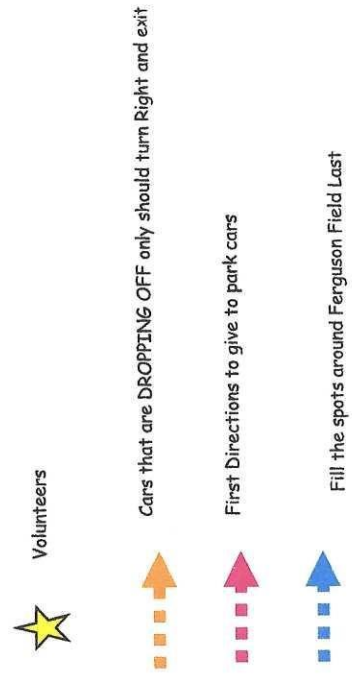
Will any fireworks, rockets or other pyrotechnics be used? If **YES**, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.

Will any signs, banners, decorations or special lighting be used? If **YES**, please describe:
some banners in finish chute. Finish line inflatable arch

DMTM Parking Plan:

Do Not park beyond Gates located here

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Volunteers

Cars that are DROPPING OFF only should turn Right and exit

First Directions to give to park cars

Fill the spots around Ferguson Field Last

- Volunteers:**
- Arrive at 4:45am. Cars will start coming at 5am, buses arrive at 5:30am, and buses should all leave between 5:30-6:30am.
1. Directing Cars into Rodeo Grounds
 2. Ask: Dropping off? Direct to right, or Parking? Direct to correct lot
 3. 2 people directing parking in 1st Lot to North of Ferguson Field, then move up and fill to south
 4. Once 1st and second lots are full, Direct cars around field filling

PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION

NO YES

Will this event be promoted, advertised or marketed in any manner? If YES, please describe:
Social media, print marketing, website

Will there be any live media coverage during your event? If YES, please explain:
Local station typically cover event

Applicant acknowledges and agrees to allow the City to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the Calendar of Upcoming Events in the City of Deadwood. If you have a home page and want us to link with our Calendar, please provide the Internet address for your homepage:

Refer all event public inquiries and / or media inquiries for this event to:

NAME: Emily Wheeler PHONE: 605-390-6137

INSURANCE REQUIREMENTS

REQUIRED: Insurance for your event will be required before final permit approval.

Name of Insurance Company: Insurance Mgmt Group/RRCA Agent's Name: Margaret Mayers

Business Phone: _____ Policy Number: _____ Policy Type: _____

Address: _____ (city) (state) (zip code)

For final permit approval, you will need commercial general liability insurance that names "the City of Deadwood, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084.

The City must be named as an "additional insured." Please obtain the required insurance and mail an original insurance certificate to: **City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.**

LIQUOR LIABILITY INSURANCE

REQUIRED: This insurance coverage is required if you are planning to sell alcoholic beverages at your event or facilities rental.

Name of Insurance Company: _____ Agent's Name: _____

Business Phone: _____ Policy Number: _____ Policy Type: _____

Address: _____
_____ (city) _____ (state) _____ (zip code)

Please obtain the required insurance and mail an original insurance certificate to: **City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.**

AFFIDAVIT OF APPLICANT

ADVANCE CANCELLATION NOTICE REQUIRED: If this event is cancelled, notify the Deadwood Police Department. Otherwise, City personnel and equipment may be needlessly dispatched.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event and I understand that this application is made subject to the rules and regulations established by the City Commission of Deadwood. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Deadwood.

Name of Applicant (PRINT): Emily Wheeler Title: Race Director

Emily Wheeler Date: 1/30/23
(Signature of Applicant / Sponsoring Organization) (Signature of Professional Event Organizer or Renter of City-owned Facilities)

Facilities Use Agreement Indemnification and Insurance Clause

User agrees to indemnify and hold the City, and its officers, agents and employees harmless from any and all liability, damages, actions, claims, demands, expenses, judgments, fees and costs of whatever kind or character, arising from, by reason of, or in connection with the use of the facilities described herein. It is the intention of the parties that the City, and its officers, agents and employees shall not be liable or in any way responsible for injury, damage, liability, loss or expense resulting to the user and those it brings onto the premises due to accidents, mishaps, misconduct, negligence or injuries, either in person or property.

User expressly assumes full responsibility for any and all damages or injuries which may result to any person or property by reason of or in connection with the use of the facilities pursuant to this agreement and agrees to pay the City for all damages caused to the facilities resulting from user's activities hereunder.

User represents that its activities, pursuant to this agreement, will be supervised by adequately trained personnel, and that user will observe, and cause the participants in the activity to observe, all safety rules for the facility and the activity. User acknowledges that the City has no duty to and will not provide supervision of the activity.

User shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than one million dollars (\$1,000,000) each occurrence. If such insurance contains a general aggregate limit it shall apply separately to this Agreement or be no less than two times the occurrence limit. Five days prior to commencement of this Agreement, User shall furnish the City with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement and provide that such insurance shall not be canceled, except on 30 days' prior written notice to the City. The City Commission reserves the right to require additional commercial general liability insurance necessary to protect the interests of the City.

I have read this Facilities Use Agreement Indemnification and Insurance Clause

Organization: WEM, Inc

Name: Emily Wheeler Title: Race Director

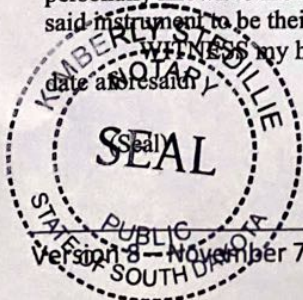
Signature: *Emily Wheeler* Date: 2/16/23

ACKNOWLEDGEMENT INDIVIDUAL

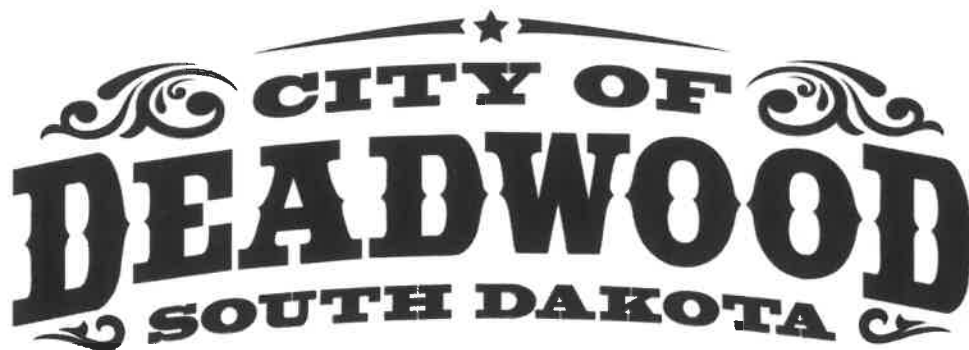
STATE OF _____ :
SS.

COUNTY OF _____
On this 16th day of February, 2023, before me a Notary Public, duly commissioned and qualified in and for said county and state, personally came Emily Wheeler, personally known to me to be the person whose name is affixed to the above instrument and acknowledged the said instrument to be their free and voluntary act and deed.

WITNESSE my hand and official seal at Pinnacott, SD, in said county and state, the date and foresaid



Kimberly Stedley
Notary Public
My Commission Expires: 10/31/2023



Event Complex Rental and Use Agreement

31st Black Hills Jeep Jamboree

Event: _____

9/21-23/2023

Date: _____

The City of Deadwood has contracted with the Deadwood Chamber of Commerce and Visitors Bureau for the management and coordination of the Deadwood Event Complex. As an applicant for rental and use of any portion of the Deadwood Event Complex, you are required to contact the Chamber for coordination and assistance in the submittal of this application to the City. The Chamber can be contacted at the following address:

Deadwood Chamber of Commerce
501 Main Street
Deadwood, SD 57732
605-578-1876

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Deadwood Event Complex Rental and Use Agreement

Event Name: 31st Black Hills Jeep Jamboree

Compliance with Deadwood City Ordinances:

Please review the City of Deadwood Ordinances located on the City of Deadwood website: www.cityofdeadwood.com or by calling (605) 578-2082.

- 1) Deadwood Codified Ordinance - Chapter 8.12 – Noise. This ordinance must be adhered to. A violation of this ordinance could be grounds for refusing future rental requests.
- 2) Deadwood Codified Ordinance – Title 5 – Business License. This ordinance may apply.

Additional contacts:

Names & contact number of event representatives or sub-contractors (i.e. security, refuge, etc.):

Name: <u>Don Patnoe</u>	Title: <u>Local Coordinator</u>
Phone: <u>605-484-1210</u>	Representing: <u>Jeep Jamboree USA</u>

Name: _____	Title: _____
Phone: _____	Representing: _____

Name: _____	Title: _____
Phone: _____	Representing: _____

Name: _____	Title: _____
Phone: _____	Representing: _____

Name: _____	Title: _____
Phone: _____	Representing: _____

Name: _____	Title: _____
Phone: _____	Representing: _____

Deadwood Event Complex Rental and Use Agreement

Renter Type: For-Profit Private Non-Profit Government

(Check One) *Categories above defined in the Complex Guidelines and Information Sheet*

Rental Fees:

	Event Complex Facilities	Parking Lots	Baseball Fields
Private	\$35 / Hr.	\$25 / Hr.	\$25 / Hr.
	\$300 / Day	\$200 / Day	\$100 / Day
Non-Profit	\$30 / Hr.	\$25 / Hr.	No charge
	\$250 / Day	\$150 / Day	No charge
For Profit	\$75 / Hr.	\$65 / Hr.	\$35 / Hr.
	500 / Day	\$500 / Day	\$300 / Day
Government Agencies	No charge	No charge	No charge

Ticketed Events:

Events planning on the sale of tickets for attendees may choose to apply a ticket surcharge or facility use fee to each ticket sold in lieu of any rental fee above. The City of Deadwood has a ticket surcharge of \$2.00, which is set and amended by resolution. **The City Of Deadwood reserves the right to apply the rental Fee regardless of any application for the use of the ticket surcharge in lieu of rental fees.**

Rental Fees subject to change. Fees and deposits waived for Lead Deadwood School Activities.

Damage Deposit (Refundable): \$1250 minimum (no alcohol) or \$2,500 minimum (serving alcohol), which includes a \$250 non-refundable administrative fee.

City reserves the right to bill for additional fees if damages exceed deposit amount.

Key Deposit (One Key or All Keys) (Refundable): \$100.00

Please read the Use Guidelines for cancellation and reservation policies.

Fees

Refundable Deposits

Event Complex Facilities	\$ <u>600.00</u>	Key Deposit \$ <u>100.00</u>	
Baseball Fields	\$ _____	Damage Deposit	\$ <u>1,250.00</u>
Parking Lots	\$ _____	Total Deposits	\$ <u>1,350.00</u>
Cleaning	\$ _____		
Total Fees	\$ <u>600.00</u>		

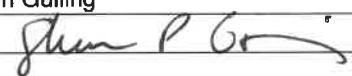
Please write separate checks to the City of Deadwood (one check for event and one check for deposits)

Organization: Jeep Jamboree USA

Name: Shawn Gulling

Title: Vice President

Signature: _____



Date: 1/23/23

For Office Use Only:

Date Fees Received _____

Total(s): _____

City Representative: _____

Title: _____

Signature: _____

Date: _____

Acknowledgement of Use Rules and Regulations

1. The user assumes responsibility for damage to the rented building(s) and/or area(s) and its amenities during the time of usage, including any time rented for set-up and clean-up. Any property damaged beyond normal wear and tear may be replaced or repaired at the option of City of Deadwood at the user's expense. Liability will be the actual repair or replacement cost and will not be limited to the damage & cleaning deposit.

SG
Initials _____
2. In the event there is damage to the Event Complex or its amenities, City of Deadwood or its appointed agent will notify the undersigned user of the nature and extent of the damage. City of Deadwood will provide an appraisal of the repair or replacement within 10 days of the event. The user will be billed for any amount that exceeds the damage/cleaning deposit.

SG
Initials _____
3. The user agrees to leave the building and grounds in as good or better condition at the end of the event. Any additional clean-up required after the event will be billed to the user at a rate of \$100.00 per hour per person required to perform the work.

SG
Initials _____
4. A concessionaire is provided for approved special events at the Deadwood Event Complex based on the size of the event and the needs of the event organizer. The concessionaire has a guaranteed dollar amount of two hundred and fifty (\$250.00) dollars per day to the Concessionaire when the concession is requested by the Event Organizer. If the event does not produce the two hundred and fifty (\$250) dollars per day, the event organizer shall be required to cover the shortfall to the Concessionaire. The guaranteed dollar amount shall be paid to the Concessionaire if events are canceled within 72 hours of the event as the concessionaire has at that point prepared for the event taking place. If the event is canceled prior to 72 hours from the event, the Concessionaire shall not be guaranteed the two hundred and fifty (\$250.00) dollars per day.

SG
Initials _____
5. The user is responsible for trash dumpster(s), the removal of the trash, and all costs associated with trash generated from the event. Dumpsters shall be placed in locations approved by the Public Works Director.

SG
Initials _____
6. I understand and agree: (Please Check Box for your Acknowledgement)
 - A person in charge of the event must be in attendance at all times during the event.
I have read & signed the Alcohol Policy form.
 - All guests must remain in the vicinity of the building/area rented and are not allowed to roam the Event Complex or enter other buildings.
 - A person in charge must keep the guests off the Football Field unless granted permission to use from the Deadwood City Commission for the event.
 - Smoking on City property, including the Event Complex, is prohibited except in designated areas. No person shall smoke or carry any lighted smoking instrument, any cigar, cigarette, pipe, electronic cigarette on any City property.
 - If the fire alarms sound, a person in charge will instruct all guests to evacuate to a safe distance outside the building(s) until such time as the Fire Department allows re-entry.

- A person in charge will not allow anyone to interfere with the fire alarm system.
- All vehicles must be parked in designated parking areas. No vehicles are to be parked in the Fire Lanes surrounding the buildings.
- A person in charge will assure that all garbage is placed in containers for the event.
- The event representative agrees to immediately pay for any damage or cleaning that exceeds the deposit amount.
- If decorations are used, only painter’s tape (low adhesive) can be used on any surfaces. No holes may be made in Event Complex property. Renter must remove all decorations and attachments.
- No alterations can be made to the buildings or grounds without the express permission of City of Deadwood. This includes, but is not limited to, installation of equipment, installation of wiring, cable or other devices or any alteration of the building.
- The Exit doors must be unlocked and cannot be blocked during the event.
- Unless otherwise specified by the City Commission, all events must end by 10:00 p.m. Sunday – Thursday and 11:00 p.m. Friday – Saturday. Any event permitted may be required to have security present.
- Noise that may cause inconvenience, annoyance or alarm to others is not permitted. Any event that generates excessive noise must take place between the hours of 7:00 a.m. – 10:00 p.m. only and must comply with Noise Regulations found in the City of Deadwood Codified Ordinance.
- In case of an emergency, such as a fire, dial 911. In the case of a non-emergency, the Deadwood Police Department number is (605) 578-2623 and the Deadwood Fire Department number is (605) 578-1212.
- In case of issues related to the Event Complex during off business hours such as electrical problems, wastewater issues, lighting problems, property related issues, etc. contact Lawrence County Dispatch at (605) 578-2230. The proper authority will be dispatched to remedy the problem. If the problem occurs during business hours (7am-4pm M-F) contact the Deadwood Public Works Department at (605) 578-3082.

SG
Initials _____

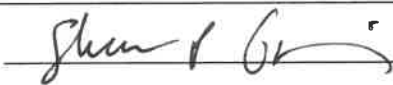
7. Outdoor/Animal Events: (Check Acknowledgement)

- Event representatives are responsible for removal of all animal waste, feed, straw and garbage.
- Event representatives are responsible for cleaning restrooms after the event (if used).
- Event representatives are responsible for cleaning all areas utilized including the staging areas, grounds, seating areas, parking areas, and buildings.

SG
Initials _____

Organization: Jeep Jamboree USA

Name: Shawn Gulling Title: Vice President

Signature:  Date: 1/23/23

Insurance and Liability

Overview:

When city facilities are used by the general public for special events which pose a high risk of injury (e.g. outdoor recreational activities or athletic events), a signed Waiver of Liability, Indemnification, and Medical Release should be required of each participant.

The waiver form should not be significantly modified. It has been written to comply with a 1994 Supreme Court decision, which stated:

- Pre-injury releases are much more likely to be deemed valid and enforceable when they are written on a separate document--that is, not imbedded in an application, rental agreement or sign-up sheet;
- Unless the intention of the parties is expressed in unmistakable language, an exculpatory clause will not be deemed to insulate a party from liability for his own negligent acts...what the law demands is that such provisions be clear and coherent; and
- The more inherently dangerous or risky the recreational activity, the more likely that an anticipatory release will be held valid.

The form can and should be modified to specifically identify the activity involved. In the case of a particularly dangerous activity, the level of risk involved should also be stated. For example, it may not be sufficient to name the activity "motorcycle stunts." The release form should specify the level of difficulty of the stunts.

NOTE:

High risk activities warrant the use of either a Facilities Use Agreement which requires the user to carry liability coverage, or participant liability waivers, or both. The process of determining when to require insurance of the user and/or when to require signed waivers of participants can be a difficult one. Unfortunately, with the wide variety of activities, events and facilities across City government, there is no way to establish a standard policy to specifically address all cases. Please contact the City of Deadwood's Safety Director for guidance at 605-578-2082.

The following pages include:

- Facilities Use Agreement Indemnification and Insurance Clause
- Event Sponsor Release and Indemnification Agreement
- Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment
- Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment for Minor(s)

Facilities Use Agreement Indemnification and Insurance Clause

User agrees to indemnify and hold the City, and its officers, agents and employees harmless from any and all liability, damages, actions, claims, demands, expenses, judgments, fees and costs of whatever kind or character, arising from, by reason of, or in connection with the use of the facilities described herein. It is the intention of the parties that the City, and its officers, agents and employees shall not be liable or in any way responsible for injury, damage, liability, loss or expense resulting to the user and those it brings onto the premises due to accidents, mishaps, misconduct, negligence or injuries, either in person or property.

User expressly assumes full responsibility for any and all damages or injuries which may result to any person or property by reason of or in connection with the use of the facilities pursuant to this agreement and agrees to pay the City for all damages caused to the facilities resulting from user's activities hereunder.

User represents that its activities, pursuant to this agreement, will be supervised by adequately trained personnel, and that user will observe, and cause the participants in the activity to observe, all safety rules for the facility and the activity. User acknowledges that the City has no duty to and will not provide supervision of the activity.

User shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than one million dollars (\$1,000,000) each occurrence. If such insurance contains a general aggregate limit it shall apply separately to this Agreement or be no less than two times the occurrence limit. Five days prior to commencement of this Agreement, User shall furnish the City with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement and provide that such insurance shall not be canceled, except on 30 days' prior written notice to the City. The City Commission reserves the right to require additional commercial general liability insurance necessary to protect the interests of the City.

I have read this Facilities Use Agreement Indemnification and Insurance Clause

Organization: Jeep Jamboree USA

Name: Shawn Gulling Title: Vice President

Signature: *[Handwritten Signature]* Date: 1/23/23

ACKNOWLEDGEMENT INDIVIDUAL

STATE OF California
COUNTY OF El Dorado

On this 23rd day of January, 2023, before me a Notary Public, duly commissioned and qualified in and for said county and state, personally came Shawn Gulling, personally known to me to be the person whose name is affixed to the above instrument and acknowledged the said instrument to be their free and voluntary act and deed.

WITNESS my hand and official seal at Placerville, in said county and state, the date aforesaid:



[Handwritten Signature]
Notary Public Tomi Abiola Ojo
My Commission Expires: 08/31/2024

Event Sponsor – Release and Indemnification Agreement

This is a Release of Liability Indemnification Agreement. Special Events Holder must read carefully before signing.

In consideration for being permitted to engage in the following special event activities on Deadwood property (describe in detail):

We will use the Days of 76 rodeo grounds for our registration process on Thursday 9/21, then again on Friday and Saturday mornings for vehicle staging prior to departure. We use the Days of 76 Museum for breakfast which is covered under a separate contract. We will use some areas for parking trailers towards the SW corner of the football field, to be detailed on the map

Special Events Holder hereby acknowledges, represents, and agrees as follows:

A. We understand that the above described activities may be dangerous and do or may involve risks of injury, loss or damage to us and/or third parties. We further acknowledge that such risks may include but may not be limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others: There is very little chance of injury as we are only using the grounds to conduct registration and vehicle staging.

Initials SG

B. If required by this paragraph, we agree to require each participant in our special event to execute a RELEASE AND INDEMNIFICATION AGREEMENT for ourselves and for Deadwood, on a form approved by Deadwood. Contact Deadwood Safety Director for determination: 578-2082
Participant Release and Indemnification required? YES _____ NO

Initials SG

C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to Deadwood, for the duration of the above described activities.

Initials SG

D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or any other related third party arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of Deadwood, its officers, its employees, or by any other cause.

Initials SG

E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release and discharge Deadwood, its officers, and its employees, from any and all claims, demands and actions for such injury, loss, or damage, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of Deadwood, its officers, its employees, or by any other cause.

Initials SG

F. We further agree to defend, indemnify, and hold harmless Deadwood, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims and demands, including any third party claim asserted against Deadwood, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other kind of loss of any kind whatsoever, which arises out of or are in any way related to the above described activities. Whether or not caused by our act, omission, negligence, or other fault of Deadwood, its officers, its employees, or by any other cause.

Initials SG

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said agreement extends to all acts, omissions, negligence, or other fault of Deadwood, its officers, and/or its employees, and that said Agreement is intended to be as broad and inclusive as permitted by the laws of the State of South Dakota. If any portion thereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Initials SG

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of South Dakota, and that jurisdiction and venue for any suit of cause of action under this agreement shall lie in the courts of Lawrence County, South Dakota.

Initials SG

I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable special event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, or successors, representatives, heirs, executors, assigns, and transferees.

Initials SG

IN WITNESS THEREOF, THIS RELEASE AND INDEMNIFICATION AGREEMENT is executed by the special events holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Events Holder hereto.

Organization: Jeep Jamboree USA

Name: Shawn Gulling Title: Vice President

Signature:  Date: 1/23/23


Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment

By my signature below, I acknowledge that I am aware of, appreciate the character of, and voluntarily assume the risks involved in participating in
31st Black Hills Jeep Jamboree

By my signature below, on behalf of myself, my heirs, next of kin, successors in interest, assigns, personal representatives, and agents, I hereby:

1. Waive any claim or cause of action against and release from liability the City of Deadwood, its officers, employees, and agents for any liability for injuries to my person or property resulting from my participation in the activity listed above;
2. Agree to indemnify and hold harmless the City of Deadwood, its officers, employees and agents for any claims, causes of action, or liability to any other person arising from my participation in the activity listed above; and
3. Consent to receive any medical treatment deemed advisable during my participation in the activity listed above.

I have read this Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment, and fully understand its terms, understand that I have given up substantial rights by signing it, and have signed it freely and voluntarily without any inducement, assurance, or guarantee being made to me and indent my signature to be complete and unconditional release of liability to the greatest extend allowed by law.

Name: Shawn Gulling Date of Birth: 8/4/73
 Address: 2776 Sourdough Flat
Georgetown, CA 95634
 Signature:  Date: 1/23/23

Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment

By our signatures below, we acknowledge that we are aware of, appreciate the character of, and voluntarily assume the risks involved in participating in

By our signatures below, on behalf of ourselves, our heirs, next of kin, successors in interest, assigns, personal representatives, and agents, we hereby:

1. Waive any claim or cause of action against and release from liability the City of Deadwood its officers, employees, and agents for any liability for injuries to person or property resulting from participation in the activity listed above;
2. Agree to indemnify and hold harmless the City of Deadwood, its officers, employees, and agents for any claims, causes of action, or liability to any other person arising from participation in the activity listed above;
3. Consent to receive any medical treatment deemed advisable during participation in the activity listed above; and
4. Acknowledge that we are signing below as a minor child and as the parent or legal guardian of the minor child named below.

I have read this Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment, and fully understand its terms, understand that I have given up substantial rights by signing it, and have signed it freely and voluntarily without any inducement, assurance, or guarantee being made to me and indent my signature to be complete and unconditional release of liability to the greatest extend allowed by law.

Minor's Name: _____ Date of Birth: _____

Address: _____

Signature: _____ Date: _____

Guardian's Name: _____ Date of Birth: _____

Address: _____

Signature: _____ Date: _____

City of Deadwood Building Rental Rules

*Building Rental Rules only apply if the event is utilizing the grandstands, crow’s nest, or ticket booth.


In addition to the rental agreement, the following rules are in force:

- No fog machine or similar device may be used in the buildings as they will set off the smoke alarms.
- No alcohol is allowed on any portion of the Event Complex unless consent has been given by City of Deadwood, and the Alcohol Policy has been signed and approved.
- No nails, staples, or tacks to be put on any City property. Painter’s tape (low adhesive) is allowed.
- All decorations must be flame retardant in accordance with fire code.
- All exit lights must remain uncovered and visible.
- No smoking is allowed on any city property, except designated areas. No person shall smoke or carry any lighted smoking instrument, any cigar, cigarette, pipe, electronic cigarette or other smoking equipment on city property.
- At 10:00 p.m., music must be shut off or turned down so it cannot be heard outside of the Event Complex.
- Propane usage allowed with City of Deadwood’s prior consent.
- Clean up after your event, including but not limited to:
 - Sweep floors & mop spills
 - Empty trash in building & dispose of in receptacles outside
 - Sweep and mop restrooms & wipe down all counter-tops, sinks, toilets
 - Take down any and all decorations and remove tape
 - Pick up trash within the entire Event Complex
- Deposit will be returned after the Event Complex is inspected. The deposit is available for return after the inspection and no deficiencies have been reported.

I have read and understand these rules.

Organization: Jeep Jamboree USA

Name: Shawn Gulling Title: Vice President

Signature:  Date: 1/23/23

Event Complex Parking Requirements

*Event Complex Parking rules and requirements apply to all parking used within the Complex, as well as the parking in immediate adjacent properties.


The following rules are in force:

- A parking plan must be submitted as an attachment to this application and include the following information:
 1. Estimated attendance including Staff, spectators, and/or participants
 2. Parking Lots requested and location of proposed attendants
 3. Detailed drawing of proposed traffic flow and access; both pedestrian and vehicular
- Parking assistance required for events that use parking lots for spectators or contestants
- Fire lanes must be kept clear
- Number of Parking Attendants Required:
 - One Attendant located at the gate during the event at all times
 - One additional attendant for every 500 spectators or contestants
 - *Example: 1000 people in attendance with contestants, staff, and/or participants would require one gate attendant and two parking attendants
- Failure to provide required attendants will be billed \$100.00 per hour per attendant and City will assign attendants

Additional Notes:

1. High visibility vests with Deadwood Event Complex identified on them will be available in the Ticket Booth.
2. Large map of Complex will be on display in Ticket Booth for communication.

I have read and understand these rules.

Organization: Jeep Jamboree USA
 Name: Shawn Gulling Title: Vice President
 Signature:  Date: 1/23/23

Responsibilities to and of the Concessionaire

- A. The Concessionaire shall sell quality food and beverages; schedule and provide full maintenance of the concession premises; employ, train, and supervise personnel with appropriate qualifications and experience to assist in such functions; perform or supervise employees in the performance of all other tasks related to the operation, maintenance of the concession premises; and pay for and obtain all licenses and permits necessary for the operation of the concessions granted. The Concessionaire may offer the sale of additional items from the Concession Premises but shall be limited to food and beverage and approved by the Deadwood City Commission.
- B. The Concessionaire shall not sell any alcohol. Alcohol during events held at the Deadwood Event Complex is the sole responsibility of the Event Organizer. The event organizer will have access to the coolers and the outside bars in the facility.
- C. Concessionaire shall at its own expense, at all times, keep the Concession Premises and areas within twenty-five (25) feet thereto in a neat, clean, safe, and sanitary condition; and keep the glass of all windows and doors serving such areas clean and presentable. Concessionaire shall furnish all cleaning supplies and materials needed to operate such areas in the manner prescribed in this agreement; Concessionaire shall provide or perform all necessary janitorial service to adequately maintain the inside and outside of such areas including concession seating. Concessionaire shall be responsible for keeping the areas within twenty-five (25) feet of the perimeter of such areas free of litter and clean of spills resulting from concession operations. The concessionaire shall be obligated to maintain a regular cleaning schedule, as well as a regular extermination service schedule.
- D. Garbage collection within the concession premises and within twenty-five (25) feet of the premises shall be maintained by the Concessionaire and disposed into a dumpster provided by the Event Organizer. The Concessionaire shall **NOT** pay for garbage service during events.
- E. Concessionaire shall be open for business during all special events approved by City Commission where the concession service is requested for the Deadwood Event Complex. If the event organizer is not requesting concession services, the event organizer cannot bring in other vendors to provide food and beverage for the event. The hours of operation of the concession premises shall coincide with the hours of the event scheduled and the hours of operation shall be coordinated between the Concessionaire and the Event Organizer.

A component of the facility use agreement is a guaranteed dollar amount of two hundred and fifty (\$250.00) dollars per day to the Concessionaire when the concession is requested by the Event Organizer. If the event does not produce the two hundred and fifty (\$250) dollars per day, the event organizer shall be required to cover the shortfall to the Concessionaire. The guaranteed dollar amount shall be paid to the Concessionaire if events are canceled within 72 hours of the event as the concessionaire has at that point prepared for the event taking place. If the event is canceled prior to 72 hours from the event, the Concessionaire shall not be guaranteed the two hundred and fifty (\$250.00) dollars per day.

I have read and understand the responsibilities to and of the concessionaire as they relate to the rental agreement and the use of the Deadwood Event Complex.

Organization: Jeep Jamboree USA

Name: Shawn Gulling Title: Vice President

Signature:  Date: 1/23/23

Alcohol Policy for Facility Rentals

No alcohol is allowed in any building or on the grounds of the City of Deadwood Event Complex including the parking area without the expressed consent of City of Deadwood. To obtain permission to serve alcoholic beverages the City Finance Office MUST be contacted, at (605) 578-2600. Alcoholic beverages are NOT permitted outside of the Event Complex.

The sale of alcoholic beverages may be allowed by acquiring a special alcoholic beverage license from the City of Deadwood per Deadwood Codified Ordinance Chapter 5.04.070 and South Dakota Codified Law Title 35. The process to obtain alcohol licenses may take up to 45 days.

If the undersigned represents a Private Party or For-Profit Organization, the serving of alcoholic beverages is allowed without a special alcoholic beverage license, provided that the event is invitation only, not open to the public, no public advertising and no money is involved (no cash bars and the cost of the alcohol cannot be hidden in an entry fee). Again, alcoholic beverages are NOT permitted outside of the Event Complex. The Finance Office MUST be contacted, at (605) 578-2600 then after review of the request for the serving of alcoholic beverages, the City Commission will approve or disapprove of the request. User will receive notification in written form from the City Finance office of the Commission action.

For those functions where consent has been given the following rules must be followed:


- At any event where alcohol is available, the renter must provide, at their expense, licensed servers unless otherwise approved by the Deadwood City Commission. A copy of the license must be provided to the City of Deadwood prior to the event.
- The renter will also, at their expense, provide adequate licensed certified security to cover the event. A copy of the license and security certification must also be provided to the City of Deadwood prior to the event. The entity can submit an "alternative" to a licensed certified security company, but the "alternative" security will generally entail having a certified police officer on site (off-duty officer is okay). The City will also need to be provided with their name & a copy of their certification, & they need to agree not to drink alcohol themselves.
- Keys for the facilities will not be issued until this information is received and confirmed.
- The renter is solely and wholly responsible to ensure all rules and regulations in regards to the serving of alcohol are followed.

YES, we will have alcohol at the contracted event and will abide by the Event Complex Alcohol Policy.

NO, we will not have alcohol at the contracted event and agree to police the buildings and parking area to ensure no alcohol is present at the event.

Organization: Jeep Jamboree USA

Name: Shawn Gulling Title: Vice President

Signature: 

Dates/Times Alcohol will be served: N/A - no alcohol will be served

Business name who will be serving: _____

Liquor Liability Insurance

This Insurance Liability Insurance coverage is required if you plan to sell alcoholic beverages at your event or facilities rental.

Name of Insurance Company: N/A - no alcohol will be served

Agent's Name: _____ Policy Type: _____

Phone: _____ Policy No.: _____

Address: _____

Please obtain the required insurance and mail an original insurance certificate to:

City of Deadwood
Attn: Finance Office
102 Sherman Street
Deadwood, SD 57732.

For Office Use Only:

Date Fees Received: _____

City Representative: _____ Title: _____

Signature: _____ Date: _____

General Business within the Event Complex

1. If you will be selling any items (tangible personal property), you and vendors must present a copy of South Dakota Sales Tax Licenses. For information on sales tax licensing contact the following:

South Dakota Department of Revenue Office
445 East Capitol Ave
Pierre, SD 57501-3185
(605) 773-3311

Initials SG

2. If vendors are intended to be used during an approved event at the Deadwood Event Complex, all vendors shall comply with Chapter 5.28 of the Deadwood Codified Ordinances. This Ordinance is included within the guidelines and information packet for reference. In addition, vendors will be limited to designated areas (as indicated on the Event Complex site plan) within the Event Complex unless otherwise approved by the Deadwood City Commission. As the event organizer you understand the laws related to general business and vending within the City limits of Deadwood.

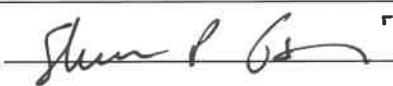
Initials SG

3. As the event organizer and the renter of the Event Complex you shall ensure all sales from any proposed business activities (vendors or the event itself) will not compete with products sold from the concession facility and the concessionaire provided through the City of Deadwood.

Initials SG

4. The user acknowledges the City of Deadwood has contracted a concessionaire to operate the concession spaces within the Deadwood Event Complex. The responsibilities in regards to the concessionaire and the concession space have been provided and are understood by the event organizer/user of the Event Complex.

Initials SG

Organization: Jeep Jamboree USA
Name: Shawn Gulling Title: Vice President
Signature:  Date: 1/23/23


For Office Use Only:

Sales Tax Number (If Applicable): _____
Date Fees Received: _____ Total(s): _____
City Representative: _____ Title: _____
Signature: _____ Date: _____

Event Complex Sign and Banner Policy

1. Approved events proposed for the Deadwood Event Complex are exempt from Chapter 15.32 Signs of the City of Deadwood Code for all signage and banners located within the event venue. Any proposed banners or signs on the outside of the perimeter fencing will be subject to permitting and the process for approval as part of Deadwood Codified Ordinance Chapter 15.32
2. All signage and banners may be installed at the beginning of the approved rental time and shall be removed within 24 hours of completion of the event. City Staff will remove banners remaining beyond the time for removal at a cost of \$100.00 per hour per person.
3. The City Planner and the Building Inspector shall approve any proposed signage proposed outside of the venue near the primary entrance to the Event Complex prior to the event. Signage proposed for way finding or entrance signage between Highway 14A/85 and Crescent Street may require South Dakota Department of Transportation and/or Deadwood Planning and Zoning Commission approval, proper timing and planning will be required and is very important in regards to approval of signage outside of the Event Complex.
4. The installation of all signage and banners shall be presented to the City of Deadwood prior to installation to prevent damage to City Property and to ensure compliance to the City of Deadwood Codified Ordinance Chapter 15.32. Attach a written plan with quantities, sizes, and locations of all signs and banners.

I have read the Sign and Banner Policy for the City of Deadwood Event Complex, fully understand its terms, understand that I shall abide by Deadwood Codified Ordinance 15.32, and have signed it freely and voluntarily.

Organization: Jeep Jamboree USA
 Name: Shawn Gulling Title: Vice President
 Signature:  Date: 1/23/23

City of Deadwood Equipment and Services

Limitations on the Provision of City Services; Cost and/or Fees

- A. Approval for use of the Deadwood Event Complex does not obligate or require the City to provide services, equipment, or personnel in support of an event.
- B. If the City provides services, equipment, or personnel in support of an event, the City will, charge the event organizer a cost determined by the Department Head in supervision of the services provided. The cost for use of equipment, personnel, and services is determined prior to submittal of application; additional services requested during the event will incur addition costs. ONLY the Department Head in supervision of the services provided shall approve additional services requested! Additional costs if applicable shall be mutually agreed upon prior to service and paid for prior to the service provided.
- C. Prior to submittal of this application, the applicant must meet with the proper City Department Head to determine costs and availability of services requested. A letter from the appropriate City Department stating the total costs and services available shall be submitted with the application along with payment for the services with the entire application.
- D. If the City is a co-sponsor of an event, city services, equipment, or personnel may be provided to support the event without charge.

Equipment and Services Provided (Included in Rental Fees)

Public Works Department

- Electricity (existing facilities only – additional power is the responsibility of the renter with approval from the Public Works Director)
- Water and Sewer (existing facilities only – additional services are the responsibility of the renter with approval from the Public Works Director)
- Yard Hydrants (water sources) – The City has several yard hydrants available upon request throughout the property; however, hoses, stock tanks, etc. are the responsibility of the event organizer.
- Limited grading, scarifying, compacting the Arena Surface Prior to the Set-up of the Event
- Installation and tear down of traffic control devices and signs the City has available. The traffic control devices and signs are limited to the inventory of the City of Deadwood and what have been used during events held in the event complex in the past.
- Providing for and setting up of fencing at the SDDOT shop yard for overflow parking if requested. The agreement between the SDDOT and the City requires this property be set-up a particular way, utilized specifically, and restored to the condition it was in prior to the use.
- Fence/Corral Panels – The City may provide fence and/or corral panels owned by the City of Deadwood if they are available. The installation of all fence panels as part of an event will be the responsibility of the renter.
- Restrooms – Restrooms are available for events however, the cleaning of the restrooms is the responsibility of the event organizer. In addition, if the existing facilities are not adequate for the projected number of patrons' additional facilities are the responsibility of the renter.

Police Department

- Parade Escort for parades directly related to the event
- Traffic Control related to exiting of patrons at the intersection of Seventy-Six Drive and Highway 85/14A. This service shall be determined in advance if needed.

Equipment and Services upon Request and Availability with Cost (NOT Included in Rental Fees)Public Works Department

- Fire hydrants will NOT be available for event usage at any time and shall be kept clear for access in case of emergency.
- Additional services not specifically listed below shall be considered, evaluated, and determined if the City will provide the service. If the service can be provided a cost, if required, will be determined in writing prior to the event.

Arena prep work including:

- Additional Grading, scarifying, compacting the Arena Surface after set-up of the event
- Pumping of water from the Arena Area
- Additional Dirt or Sand for the Arena
- Fence panel installation and tear down
- Snow removal from or hauling snow into event complex
- Water – Bulk amounts of water used for dust control, snowmaking, etc.

General Event Complex Services:

- Garbage pick-up
- Costs for emptying City dumpsters if utilized
- Clean up of animal droppings during events

Equipment/Machinery with a City Employee Operator ONLY:

- Motor grader
- Loader
- Dump Truck
- Skid Steer / Bobcat
- Sweeper (Large or Small)
- Bucket Truck
- Water Tank Truck

Police Department

- Traffic Control – Any traffic control assistance beyond what is provided with the use of the facility
- Security Services – Security services shall be a request to the Chief of Police and the availability of personnel may prohibit this service from being provided.

Fire Department

- On-site Staff and/or equipment: If the approved event requires Fire Department staff and/or equipment to be on-site due to the nature of the event.

Renter Reference Sheet

Jeep Jamboree USA

Renter/Organization Name: _____

Requirements (If first time renter):

- 3 References from a previous event location in which you hosted an event
- References cannot be a part of your organization or event
- Each Reference must have complete information

The City of Deadwood may contact references to evaluate your performance as a renter.
 Allison Thompson 605-593-8992

1) Name: _____ Phone Number: _____
Deadwood, SD 30th Black Hills Jeep Jamboree
 City/State: _____ Event Name: _____
Cadillac Jacks AThompson@livhotelgroup.com
 Event Location: _____ Email: _____
Karie McGee 270-474-0946


2) Name: _____ Phone Number: _____
Hardin, KY 23rd Land Between the Lakes JJ
 City/State: _____ Event Name: _____
Kenlake State Resort Park karie.mcgee@ky.gov
 Event Location: _____ Email: _____

3) Name: _____ Phone Number: _____
Big Bear, CA 30th Big Bear Jeep Jamboree
 City/State: _____ Event Name: _____
Big Bear Elks Lodge tommy.marcel@gmail.com
 Event Location: _____ Email: _____

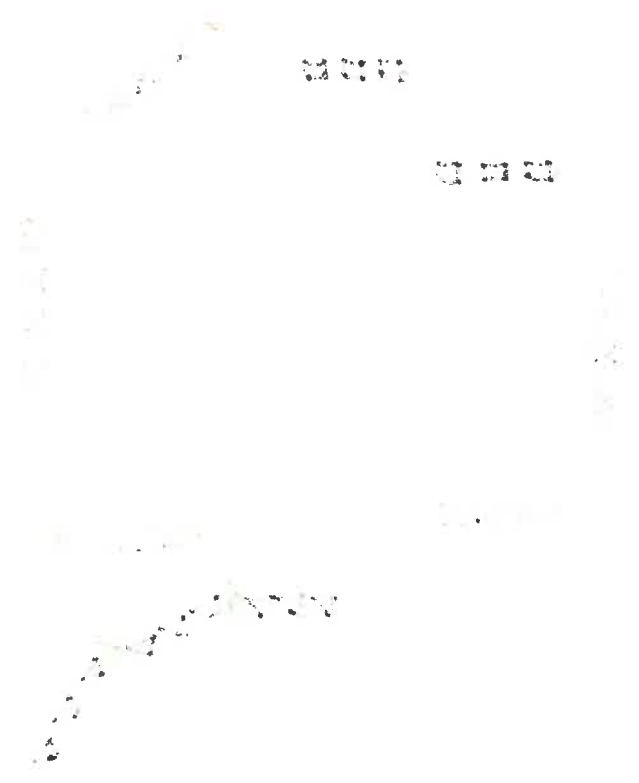
I have read the foregoing rental agreement and all of the attachments as well as the use guidelines and information attached hereto, and incorporated herein by this reference. I fully understand my rights and obligations in connection with use of the Deadwood Event Complex.

RESERVATIONS WILL NOT BE CONFIRMED UNTIL THE SIGNED FACILITY USE AGREEMENT AND FULL PAYMENT IS RECEIVED.

Jeep Jamboree USA

Organization: _____
 Name: Shawn Gulling Title: Vice President
 Signature:  Date: 1/23/23
530-333-4002
 Daytime Phone Number: _____
September 21-23, 2023 31st Black Hills Jeep Jamboree
 Date of your Event(s): _____ Group/Event Name: _____

THE UNIVERSITY OF MICHIGAN LIBRARY
ANN ARBOR, MICHIGAN 48106-1500



UNIVERSITY OF MICHIGAN LIBRARY
ANN ARBOR, MICHIGAN 48106-1500

**ELEMENTARY
SWIMMING POOL CONTRACT**

THIS AGREEMENT effective the 20th day of March, 2023, by and between the Lead-Deadwood School District #40-1, hereinafter referred to as **SCHOOL** and the City of Deadwood, hereinafter referred to as **CITY**.

WHEREAS the **SCHOOL** and the **CITY** are desirous of entering into an agreement where the **SCHOOL** shall contract for use of the swimming pool facility owned by the **CITY**, now therefore, it is mutually understood by and between parties hereto as follows:

SECTION 1

The **CITY** agrees to rent to the **SCHOOL** for its use as follows; availability for Elementary School swimming commencing on March 27, 2023 to May 12, 2023. **SCHOOL** agrees to pay the sum hereinafter described in Section 7, below, on or before June 1, 2023.

SECTION 2

CITY agrees to maintain the pool in a safe and usable condition. It is agreed between the parties that in the event the pool should become unsafe, inaccessible, unusable, or inoperable, through no fault of **CITY**, **CITY** shall not be held liable for any damages to School. This agreement is divisible, and consideration will be pro-rated in the event the pool should become unusable for any reason.

SECTION 3

SCHOOL agrees to indemnify and hold **CITY** harmless from any and all liabilities, claims, demands, actions or causes of action in any way arising out of **SCHOOL'S** use of the pool and its accompanying facilities.

SECTION 4

SCHOOL agrees to list **CITY** as an additional insured party with **SCHOOL'S** insurance carrier. **SCHOOL** also agrees to provide **CITY** with a certificate of said insurance showing **CITY** as additional insured. This certificate shall be provided to **CITY** before **SCHOOL'S** use shall commence.

SECTION 5

SCHOOL releases **CITY** from any supervisory obligation and agrees to be completely responsible for the safety and health of all persons using the pool facilities under this agreement during the term set forth above. **SCHOOL** agrees to be fully responsible for all damages, destruction or any other loss resulting to **CITY** as a result of the use of the pool facilities by **SCHOOL**.

SECTION 6

CITY agrees to furnish one (1) Certified Water Safety Instructor and two (2) Lifeguards-trained personnel for instruction during all hours the pool is designated for **SCHOOL'S** use.

SECTION 7

In addition to Section 1, **SCHOOL** agrees to compensate **CITY** the sum of One Thousand Five Hundred and No/100ths Dollars (\$1,500.00) for instruction of the Elementary swimming sessions for spring of 2023. **SCHOOL** agrees to pay said sum in accordance with Section 1, above.

SECTION 8

In addition to Section 1 and Section 7, **SCHOOL** agrees to compensate **CITY** at a rate of Fourteen Dollars and Thirty-Three Cents (\$14.33) per staff hour for any additional services requested in writing by **SCHOOL** in connection with the use of the pool facilities.

SECTION 9

This agreement constitutes the entire agreement between the parties hereto and pertaining to this matter and may not be modified or changed except by an expressed written agreement signed by both parties.

IN WITNESS WHEREOF, the said parties do hereto subscribe their names and affix their seals:

CITY OF DEADWOOD

By: _____
Dave Ruth Jr., Mayor

ATTEST:

Jessica McKeown, Finance Officer

LEAD-DEADWOOD SCHOOL DISTRICT 40-1

By: _____
Suzanne Rogers, School Board President

ATTEST:

Margie Rantapaa, School Business Manager

SWIMMING POOL CONTRACT

THIS AGREEMENT effective the 20th day of March, 2023, by and between the Black Hills State University, hereinafter referred to as **UNIVERSITY** and the City of Deadwood, hereinafter referred to as **CITY**.

WHEREAS the **UNIVERSITY** and the **CITY** are desirous of entering into an agreement where the **UNIVERSITY** shall contract for use of the swimming pool facility owned by the **CITY**, now therefore, it is mutually understood by and between parties hereto as follows:

SECTION 1

The **CITY** agrees to rent to the **UNIVERSITY** for its use as follows; availability for Black Hills State University (School Behavioral Sciences) swimming commencing on Friday, April 21 from 4:30 p.m. to 8:30 p.m., and Sunday, April 23, 2023 from 8:00 a.m. to noon. **UNIVERSITY** agrees to pay the sum hereinafter described in Section 7, below, on or before April 21, 2023.

SECTION 2

CITY agrees to maintain the pool in a safe and usable condition. It is agreed between the parties that in the event the pool should become unsafe, inaccessible, unusable, or inoperable, through no fault of **CITY**, **CITY** shall not be held liable for any damages to University. This agreement is divisible, and consideration will be pro-rated in the event the pool should become unusable for any reason.

SECTION 3

UNIVERSITY agrees to indemnify and hold **CITY** harmless from any and all liabilities, claims, demands, actions or causes of action in any way arising out of **UNIVERSITY'S** use of the pool and its accompanying facilities.

SECTION 4

UNIVERSITY agrees to list **CITY** as an additional insured party with **UNIVERSITY'S** insurance carrier. **UNIVERSITY** also agrees to provide **CITY** with a certificate of said insurance showing **CITY** as additional insured. This certificate shall be provided to **CITY** before **UNIVERSITY'S** use shall commence.

SECTION 5

UNIVERSITY releases **CITY** from any supervisory obligation and agrees to be completely responsible for the safety and health of all persons using the pool facilities under this agreement during the term set forth above. **UNIVERSITY** agrees to be fully responsible for all damages, destruction or any other loss resulting to **CITY** as a result of the use of the pool facilities by **UNIVERSITY**.

SECTION 6

CITY agrees to furnish two (2) Lifeguards-trained personnel during all hours the pool is designated for **UNIVERSITY'S** use.

SECTION 7

In addition to Section 1, **UNIVERSITY** agrees to compensate **CITY** the sum of Four Hundred and No/100ths Dollars (\$400.00) for use of the swimming pool. **UNIVERSITY** agrees to pay said sum in accordance with Section 1, above.

SECTION 8

This agreement constitutes the entire agreement between the parties hereto and pertaining to this matter and may not be modified or changed except by an expressed written agreement signed by both parties.

IN WITNESS WHEREOF, the said parties do hereto subscribe their names and affix their seals:

CITY OF DEADWOOD

By: _____
Dave Ruth Jr., Mayor

ATTEST:

Jessica McKeown, Finance Officer

BLACK HILLS STATE UNIVERSITY

By: _____

OFFICE OF
**PLANNING, ZONING AND
 HISTORIC PRESERVATION**
 108 Sherman Street
 Telephone (605) 578-2082
 Fax (605) 578-2084



Kevin Kuchenbecker
Historic Preservation Officer
 Telephone (605) 578-2082
 kevin@cityofdeadwood.com

MEMORANDUM

Date: March 7, 2023
To: City Commission
From: Kevin Kuchenbecker, Historic Preservation Officer
Re: 2023 ESRI GIS Software Maintenance Schedule

The maintenance for the ESRI GIS software is due for 2023 (attached). The maintenance agreement runs from April 5, 2023 through April 4, 2024. This is the annual fee and provides upgrades, maintenance, and technical support for the software. This office is working closely with Avid4 Engineering and ESRI to utilize current technology by converting our licenses to an on-line platform which will allow greater integration into other departments and additional users within those departments. The below breakdown represents the current configuration but may change slightly as this transformation to on-line usage develops. This represents the maximum price for this year's annual maintenance agreement.

Below is a breakdown of the City Departments and users of GIS. The maintenance fees for each department are the responsibilities of that department per the budgeting process. The Fire Department contracts directly with ESRI for their GIS maintenance and upgrades.

Historic Preservation

Server	ArcGIS for Desktop Advanced	\$3,300.00
Single	P, Z & HP Officer	\$440.00
Concurrent	Archivist	\$550.00
ArcGIS	Business Analyst	\$500.00
Server	ArcGIS Enterprise Server	<u>\$5,500.00</u>
<i>Subtotal</i>		\$10,400.00

Public Works

Concurrent	Public Works Station	\$770.00
Single	Public Works Director	<u>\$440.00</u>
<i>Subtotal</i>		\$1,210.00

Planning & Zoning

Concurrent	Building Inspector	\$550.00
ArcGIS	Online Viewer	\$110.00
Concurrent	Administrative Assistant	<u>\$550.00</u>
<i>Subtotal</i>		\$1,100.00

Parking & Transportation

ArcGIS	GeoEvent Server (Trolley Tracker)	\$5,500.00
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GIS Maintenance Total \$18,210.00

Recommended Motion: *Move to approve the various departments share of the GIS Maintenance package for 2023 at a total cost of \$18,210.00 as budgeted.*



Esri Inc
380 New York Street
Redlands CA 92373

Subject: Renewal Quotation

Date: 03/05/2023
To: Kevin Kuchenbecker
Organization: City of Deadwood
Planning & Preservation Office
Fax #: 605-578-2084 **Phone #:** 605-578-2082

From: Alan Chrest
Fax #: 909-307-3083 **Phone #:** + 19093692857 Ext. 2857
Email: achrest@esri.com

Number of pages transmitted
(including this cover sheet): 5

Quotation #26123601
Document Date: 01/05/2023

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.



esri[®] 380 New York Street
 Redlands, CA 92373
 Phone: + 190936928572857
 Fax #: 909-307-3083

Quotation

Date: 01/05/2023

Quotation Number: 26123601

Send Purchase Orders To:

Environmental Systems Research Institute, Inc.
 380 New York Street
 Redlands, CA 92373-8100
 Attn: Alan Chrest

Please include the following remittance address on your Purchase Order:

Environmental Systems Research Institute, Inc.
 P.O. Box 741076
 Los Angeles, CA 90074-1076

City of Deadwood
 Planning & Preservation Office
 102 Sherman St
 Deadwood SD 57732
Attn: Kevin Kuchenbecker

Customer Number: 272559

For questions regarding this document, please contact Customer Service at 888-377-4575.

Item	Qty	Material#	Unit Price	Extended Price
10	1	52384 ArcGIS Desktop Advanced Concurrent Use Primary Maintenance Start Date: 04/05/2023 End Date: 04/04/2024	3,300.00	3,300.00
1010	1	87194 ArcGIS Desktop Basic Concurrent Use Primary Maintenance Start Date: 04/05/2023 End Date: 04/04/2024	770.00	770.00
2010	3	87195 ArcGIS Desktop Basic Concurrent Use Secondary Maintenance Start Date: 04/05/2023 End Date: 04/04/2024	550.00	1,650.00
3010	2	87192 ArcGIS Desktop Basic Single Use Primary Maintenance	440.00	880.00

Please note Esri has introduced a price change and this quote reflects current pricing for your organization. It is important to us that we are able to continue to deliver value through enhancements to products, solutions, and capabilities.

Your renewal provides access to all the benefits you are familiar with, which you can review at <https://go.esri.com/maintenance>
 For questions related to the price change, please reach out to your assigned Esri Account Manager.

Quotation is valid for 90 days from document date.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

To expedite your order, please reference your customer number and this quotation number on your purchase order.


esri[®]

 380 New York Street
 Redlands, CA 92373
 Phone: + 190936928572857
 Fax #: 909-307-3083

Quotation

Page 2

Date: 01/05/2023

Quotation Number: 26123601

Item	Qty	Material#	Unit Price	Extended Price
		Start Date: 04/05/2023 End Date: 04/04/2024		
4010	1	153147 ArcGIS Online Viewer Annual Subscription Start Date: 04/05/2023 End Date: 04/04/2024	110.00	110.00
5010	1	161328 ArcGIS Enterprise Standard Up to Four Cores Maintenance Start Date: 04/05/2023 End Date: 04/04/2024	5,500.00	5,500.00
6010	1	161337 ArcGIS GeoEvent Server Up to Four Cores Maintenance Start Date: 04/05/2023 End Date: 04/04/2024	5,500.00	5,500.00
7010	5	178625 ArcGIS Business Analyst Web App Standard Online Annual Subscription Start Date: 04/05/2023 End Date: 04/04/2024	100.00	500.00
			Item Subtotal	18,210.00
			Estimated Tax	0.00
			Total	USD 18,210.00

DUNS/CEC: 06-313-4175 CAGE: 0AMS3


esri[®]

380 New York Street
 Redlands, CA 92373
 Phone: + 190936928572857
 Fax #: 909-307-3083

Quotation

Page 3

Date: 01/05/2023

Quotation Number: 26123601

Item	Qty	Material#	Unit Price	Extended Price
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Renewal Options:

- Online: Renew through My Esri site at <https://my.esri.com>
 - Credit Card
 - Purchase Order
 - Email Authorization
- Email or Fax: Email Authorization, Purchase Order or signed quote to:
 - Fax: 909-307-3083
 - Email: service@esri.com

Requests via email or signed quote indicate that you are authorized to obligate funds for your organization and your organization does not require a purchase order.

If there are any changes required to your quotation please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <http://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at [http://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full .pdf](http://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf) apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <http://www.esri.com/en-us/legal/terms/state-supplemental> apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy GSA, BPA) on your ordering document.



esri[®]

380 New York Street
Redlands, CA 92373
Phone: + 190936928572857
Fax #: 909-307-3083

Quotation

Page 4

Date: 01/05/2023 **Quotation No:** 26123601 **Customer No:** 272559

Item	Qty	Material#	Unit Price	Extended Price
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US FEDERAL CUSTOMERS: If you are a federal customer or a contractor purchasing on behalf of a federal customer a purchase order is required to receive an invoice. Please email the purchase order to service@esri.com

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD _____ plus sales tax, if applicable.

Please check one of the following:

I agree to pay any applicable sales tax.

I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

Signature of Authorized Representative

Date

Name (Please Print)

Title

Return Completed Form To:
Parking and Transportation
108 Sherman Street
Deadwood, SD 57732



Questions Contact:
Justin Lux
(605) 578-2082 or
justin@cityofdeadwood.com

①

VEHICLE FOR HIRE: Livery Vehicle Application

Renewal New Application For Year: 2023

License Type: Stagecoach / Livery Vehicle

Business Information

Business Name (as it will appear on license): Deadwood Above Inc

Business Address: Box 190 Deadwood, SD 57732

Business Phone: 605-920-0258

SD Sales Tax Number: 46-0456623 (Verified by City Finance Office)

If business is a partnership or corporation, please provide name and address of each partner/officer

Name: Rose Speirs Address: _____

Name: Karin Kuchenbecker Address: _____

Name: Mike Rodman Address: _____

Michelle Fisher

Person Completing Application

Applicant Name: Jesse Allen

Home Address: 160 Charles St. Deadwood, SD 57732

Home Phone/ Cell Phone: 605-591-9171 Date of Birth: 7-31-82

Is applicant also the contact person? Yes No (AND) If not, who is the contact person for this application:

Contact Name: Andy Mosher Address: _____

Home Phone/ Cell Phone: 605-920-0258

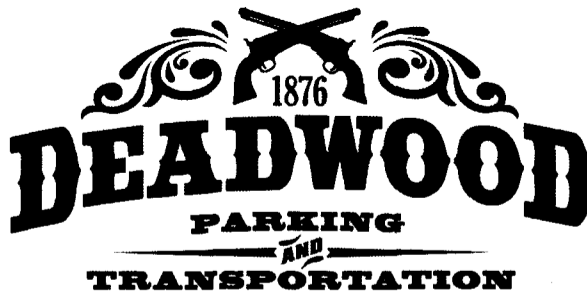
Location from which the vehicle(s) will operate: Outlaw Square

Number of vehicles proposed to be operated: 1 Insurance Company: Black Hills Insurance Agency

Policy Number: CL 185291550 Expiration Date: 5/23

Previous experience in motor vehicle transportation business: 7th year operating historic stage coach on main street for Deadwood Above rides and reenactments

Return Completed Form To:
Parking and Transportation
108 Sherman Street
Deadwood, SD 57732



Questions Contact:
Justin Lux
(605) 578-2082 or
justin@cityofdeadwood.com

VEHICLE FOR HIRE: Livery Vehicle Application

②

Renewal New Application For Year: 2023

License Type: Livery Vehicle / Stagecoach

Business Information

Business Name (as it will appear on license): Deadwood History Inc

Business Address: Box 190 Deadwood, SD 57732

Business Phone: 605-920-0258

SD Sales Tax Number: 46-0456623 (Verified by City Finance Office)

If business is a partnership or corporation, please provide name and address of each partner/officer

Name: Rose Spears Address: _____

Name: Kevin Kuchenbeker Address: _____

Name: Mike Rodman Address: _____

Michelle Fisher

Person Completing Application

Applicant Name: Jesse Allen

Home Address: 160 Charles St. Deadwood, SD 57732

Home Phone/ Cell Phone: 605-591-9171 Date of Birth: 07-31-82

Is applicant also the contact person? Yes No If not, who is the contact person for this application:

Contact Name: Andy Moshur Address: Box 190 Deadwood, SD 57732

Home Phone/ Cell Phone: 605-920-0258

Location from which the vehicle(s) will operate: Outlaw Square

Number of vehicles proposed to be operated: 1 Insurance Company: Black Hills Insurance Agency

Policy Number: CL 185291550 Expiration Date: 5/23

Previous experience in motor vehicle transportation business: 7th year operating historic Stagecoach on main St. for Deadwood ADVE rides and reenactments.

ASSIGNMENT AND ASSUMPTION OF CONTRACT AGREEMENT

This ASSIGNMENT AND ASSUMPTION OF CONTRACT AGREEMENT ("Agreement") dated as of November 3, 2022 ("Effective Date"), is made and entered into by and between LTAS TECHNOLOGIES, INC., an Ontario corporation having a principal place of business at 505 Consumers Road, Unit #314, Toronto, ON M2J4V8 ("**Assigning Party**") and AVENU STR IP, LLC, a Delaware limited liability company having a principal place of business at 5860 Trinity Parkway, Suite 120, Centreville, VA 20120 ("**Assuming Party**").

WHEREAS, Assigning Party is a party to License and Subscription Agreement, by and between LTAS Technologies, Inc. and the City of Deadwood (the "**Assigned Agreement**"); and

WHEREAS, Assigning Party desires to assign to Assuming Party all of its rights, title and interest in and to the Agreement, along with the liabilities and obligations of Assigning Party related to the Agreement (the "**Assigned Liabilities**").

WHEREAS, Assuming Party desires to accept such assignment of rights and delegation of obligations under the Assigned Agreement;

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows

1. **Assignment**. Effective as of the Effective Date, Assigning Party hereby assigns, transfers and delivers to Assuming Party (a) all of such Assigning Party's right, title. and interest in and to the Assigned Agreement, and (b) all of the Assigned Liabilities.

2. **Acceptance and Assumption of the Assignment**. Effective as of the Effective Date, Assuming Party hereby accepts the assignment of the Agreement and assumes the Assigned Liabilities, with all duties, obligations, and covenants therein.

3. **Substitution**. The parties intend that this Agreement is a novation and that the Assuming Party be substituted for the Assigning Party. Assuming Party by this Agreement becomes entitled to all right, title and interest of Assigning Party in and to the Assigned Agreement in as much as Assuming Party is the substituted party to the Assigned Agreement as of and after the Effective Date. Remaining Party and Assuming Party shall be bound by the terms of the Assigned Agreement in every way as if Assuming Party is named in the novated Assigned Agreement in place of Assigning Party as a party thereto.

4. **Further Assurances**. Assigning Party hereby covenants and agrees that, at any time and from time to time upon the reasonable request of Assuming Party, Assigning Party will execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, all such other and further reasonable instruments, transfers and assurances as may be necessary or desirable in order to more effectively convey the Assigned Agreement and the Assigned Liabilities to Assuming Party.

5. **Successors and Assigns.** This Assignment will be binding upon, and will inure to the benefit of, Assigning Party, Assuming Party and their respective successors and assigns.

6. **Governing Law.** This Assignment is governed by and to be construed in accordance with the laws of the State of Virginia, without regard to any choice or conflict of law provisions or rules that would require the application of the law of any other jurisdiction.

7. **Amendment.** The terms and provisions of this Assignment may be modified or amended only by a written instrument signed by each of Assigning Party and Assuming Party.

8. **Severability.** If any term or other provision of this Assignment is held to be invalid, illegal or incapable of being enforced by any law or public policy, all other terms or provisions of this Assignment shall nevertheless remain in full force and effect. Upon such determination that any term or other provision is invalid, illegal or incapable of being enforced, the parties shall negotiate in good faith to modify this Assignment so as to effect the original intent of the parties.

9. **Counterparts.** This Assignment may be executed in two or more counterparts, each of which will be deemed to be an original copy of this Assignment and all of which, when taken together, will be deemed to constitute one and the same agreement. The exchange of a fully executed agreement (in counterparts or otherwise) by electronic mail in portable document format (“PDF”) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, shall be sufficient to bind the parties to the terms and conditions of this Assignment.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties have executed this Assignment and Assumption of Contract Agreement effective as of the Effective Date.

ASSIGNING PARTY: LTAS TECHNOLOGIES, INC.

By: _____

Name: Allen Atamer

Title: Chief Executive Officer

ASSUMING PARTY: AVENU STR IP, LLC

By: _____

Name: Carl Kumpf

Title: Chief Financial Officer

ACKNOWLEDGEMENT

I, (CUSTOMER NAME), am duly authorized to sign on behalf of the City of Deadwood who hereby consents to this Assignment and releases and forever discharges Assigning Party from all liabilities and obligations arising under the Agreement from and after the Effective Date.

CITY OF DEADWOOD

By: _____

Name: _____

Title: _____



**METERING AND
TECHNOLOGY
SOLUTIONS**

Metering And
Technology Solutions
12016 Riverwood Dr
Burnsville MN 55337
United States

Section 6 Item q.

Estimate

#EST646

3/7/2023

Customer

EMAIL INVOICES
City of Deadwood
Deadwood SD 57732
United States

TOTAL

\$2,877.50

Expires: 4/6/2023

Expires	Sales Rep
4/6/2023	Farrell Anderson

Quantity	Item	Rate	Amount
1	T2002RDBARE 2" T-200 Round Bare Meter	\$1,020.00	\$1,020.00
1	UGT200GAL8DHRE25TT T-200 Gallon 8 Dial HRE 25' Wire; Twist Tight; Torx Screw	\$110.00	\$110.00
1	UGORIONME08TT Orion ME Module; 8" Twist Tight; 64394-020 Wall Mount Bracket	\$155.00	\$155.00
2	GA2RUBBER 2" DROP IN THICK ROUND RUBBER GASKET	\$1.50	\$3.00
1	T4503BARE 3" T-450 Bare Meter; Piggyback Label	\$1,319.00	\$1,319.00
1	UGT450GAL8DHRETT25 T-450 Gallon 8-Dial HRE; 25' Twist Tight; Torx Seal Screw	\$112.00	\$112.00
1	UGORIONME08TT Orion ME Module; 8" Twist Tight; 64394-020 Wall Mount Bracket	\$155.00	\$155.00
2	GA3RUBBER 3" DROP IN THICK ROUND RUBBER GASKET	\$1.75	\$3.50

Subtotal	\$2,877.50
Tax Total (0%)	\$0.00
Total	\$2,877.50

OFFICE OF
 PLANNING, ZONING AND
 HISTORIC PRESERVATION
 108 Sherman Street
 Telephone (605) 578-2082
 Fax (605) 722-0786



Kevin Kuchenbecker
 Planning, Zoning and
 Historic Preservation Officer
 Telephone (605) 578-2082
 kevin@cityofdeadwood.com

MEMORANDUM

Date: March 9, 2023
To: Deadwood City Commission
From: Kevin Kuchenbecker, Planning, Zoning & Historic Preservation Officer
Re: Award Contract for 8 Jefferson Retaining Wall

The Historic Preservation Office is requesting permission to award a contract for construction of a retaining wall at 8 Jefferson. Originally this retaining wall was entered into the program in July of 2021 for emergency repairs to relieve pressure on the neighboring structure which was completed.

The remaining retaining wall repair was put out for bid in the spring of 2022 upon which only one bid was received from RCS Construction in the amount of \$249,000.00. Due to the proposed cost being more than the engineer's estimate the bid was denied.

The City of Deadwood Historic Preservation Office was directed to negotiate competitive quotes. RCS Construction's price remains at \$249,000.00 even though labor and material prices have increased. Staff has also received an additional quote from Sabo Construction, Inc. in the amount of \$218,500.00 for the retaining wall repair.

While both quotes are still above the engineer's estimate, the resource remains in peril. Staff has reviewed the quotes with the owner and the owner has agreed to proceed with the retaining wall repairs per the submitted quote. From Sabo Construction, Inc.

RECOMMENDATION: Move to accept the quote from Sabo Construction, Inc. in the amount not to exceed \$218,500.00 and enter into a contract with the owner and Sabo Construction for the retaining wall located at 8 Jefferson.

Proposal

From Sabo Construction Inc
 21298 Strawberry Hill Ln
 Deadwood SD 57732
 C 605-580-0253

PROPOSAL SUBMITTED TO	City of Deadwood		JOB NAME	Retaining Wall	JOB #	* Revised 2/23/23
ADDRESS	102 Sherman Street		JOB LOCATION	8 Jefferson Street		
PHONE #	605-578-2082	FAX #	DATE	2-22-23	DATE OF PLANS	
				ARCHITECT		

We hereby submit specifications and estimates for: **NOT to exceed top Base price**

Demolition + Reconstruction of Retaining wall located at 8 Jefferson Street.

Things from meeting in June + ADDENDUM 1 + 2

Flow Sill between New + OLD walls

Slope back Dirt wall 60%

Pour Caps + Lagon top of wall

Drain to day light to bottom of wall

3/4 chip concrete to pump by trailer pump

* Sod areas disrupted New treated lower deck + stairs 2x12 Joists STRINGERS

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

\$ **218,500.00** Dollars

with payments to be made as follows: **as work progresses**

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted: **Denin L [Signature]**

Note - this proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Date of Acceptance _____ Signature _____

Signature _____

NOTICE TO BIDDERS

The City of Deadwood, Deadwood, South Dakota, will receive sealed bids at the Finance Office located at 102 Sherman Street, Deadwood, South Dakota, 57732, up to 2:00 PM, on Thursday, April 27, 2023, to complete the **“Days of 76 VIP Grandstand – Concessions Building”** for the City of Deadwood. Bids will be publicly opened and read on that date at 2:00 p.m. with results to the City Commission on Monday, May 1, 2023, at City Hall 102 Sherman, Deadwood, SD.

Plans and specifications for the project may be obtained electronically from Chamberlin Architects, 725 St. Joseph Street, Rapid City, South Dakota 57701 or available for viewing at the Construction Industry Center, 2771 Plant Street, Rapid City, South Dakota 57702.

Bid security will be required in the form of a cashier’s check or certified check in the amount of five (5) percent of the total for the bid submitted, or through a bid bond of not less than ten (10) percent of the total for the bid submitted, made payable to the City of Deadwood. A performance bond is also required.

Bids will be sealed and marked **“Days of 76 VIP Grandstand – Concessions Building”**. Bids may be mailed or hand delivered to the Deadwood Finance Office, 102 Sherman Street, Deadwood, South Dakota, 57732. The City of Deadwood has the right to reject any and all bids.

Dated this 20th day of March 2023.

Jessicca McKeown
City of Deadwood Finance Officer

Publish Black Hills Pioneer: March 23, 2023 and April 6, 2023

For any notice that is published twice:

This notice is published twice at an approximate cost of \$_____.

NOTICE TO BIDDERS

The City of Deadwood, Deadwood, South Dakota, will receive sealed bids at the Finance Office located at 102 Sherman Street, Deadwood, South Dakota, 57732, up to 2:00 PM, on Thursday, April 27, 2023, to complete the “**Demolition and Reconstruction of Retaining Wall and Stairs located at the following location: 650 Main Street - Broadway Retaining Wall**” for the City of Deadwood. Bids will be publicly opened and read on that date at 2:00 p.m. with results presented on May 1, 2023 at the City Commission meeting at City Hall 102 Sherman, Deadwood, SD.

Plans and specifications for the project may be obtained electronically from Albertson Engineering, Inc. 3202 West Main Street, Suite C, Rapid City, South Dakota 57702 or available for viewing at the Construction Industry Center, 2771 Plant Street, Rapid City, South Dakota 57702.

Bid security will be required in the form of a cashier’s check or certified check in the amount of five (5) percent of the total for the bid submitted, or through a bid bond of not less than ten (10) percent of the total for the bid submitted, made payable to the City of Deadwood. A performance bond is also required.

Bids will be sealed and marked **Retaining Wall Project – 650 Main Street – Broadway Retaining Wall**. Bids will be mailed or hand delivered to the Deadwood Finance Office, 102 Sherman Street, Deadwood, South Dakota, 57732. The City of Deadwood has the right to reject any and all bids.

Dated this 20th day of March 2023.

Jessicca McKeown
City of Deadwood Finance Officer

Publish Black Hills Pioneer: March 23, 2023 and April 6, 2023

For any notice that is published twice:

This notice is published twice at an approximate cost of \$_____.

NOTICE TO BIDDERS

The City of Deadwood, Deadwood, South Dakota, will receive sealed bids at the Finance Office located at 102 Sherman Street, Deadwood, South Dakota, 57732, up to 2:00 PM, on Thursday, April 27, 2023, to complete the “**Demolition and Reconstruction of Retaining Wall located at the following location: 5 Harrison Street** for the City of Deadwood. Bids will be publicly opened and read on that date at 2:00 p.m. with results presented on May 1, 2023 at the City Commission meeting at City Hall 102 Sherman, Deadwood, SD.

Plans and specifications for the project may be obtained electronically from Albertson Engineering, Inc. 3202 West Main Street, Suite C, Rapid City, South Dakota 57702 or available for viewing at the Construction Industry Center, 2771 Plant Street, Rapid City, South Dakota 57702.

Bid security will be required in the form of a cashiers check or certified check in the amount of five (5) percent of the total for the bid submitted, or through a bid bond of not less than ten (10) percent of the total for the bid submitted, made payable to the City of Deadwood. A performance bond is also required.

Bids will be sealed and marked **Retaining Wall Project – 5 Harrison Street**. Bids will be mailed or hand delivered to the Deadwood Finance Office, 102 Sherman Street, Deadwood, South Dakota, 57732. The City of Deadwood has the right to reject any and all bids.

Dated this 20th day of March 2023.

Jessicca McKeown
City of Deadwood Finance Officer

Publish Black Hills Pioneer: March 23, 2023 and April 6, 2023

For any notice that is published twice:

This notice is published twice at an approximate cost of \$_____.

**NOTICE OF PUBLIC HEARING
DEADWOOD MICKELSON TRAIL MARATHON POST PARTY
OPEN CONTAINER**

NOTICE IS HEREBY GIVEN that the City Commission within and for the City of Deadwood, State of South Dakota, at a regular meeting to be held on March 20, 2023 in the Commission Room at 102 Sherman Street, Deadwood, South Dakota, will at 5:00 p.m. or soon thereafter as the matter may be heard, will consider the following requests:

Relaxation of Open Container:

Sunday, June 4, 2023: Relaxation of Open Container Ordinance in Outlaw Square – Zone 4 from 2:00 p.m. to 5:00 p.m.

Any person interested in the approval or rejection of such request may appear and be heard or file with the City Finance Officer their written statement of approval or disapproval.

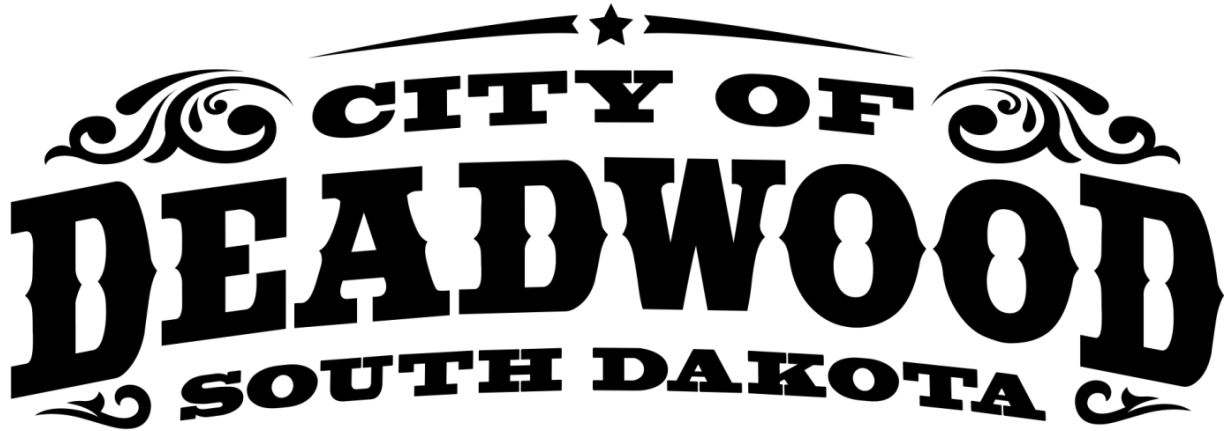
Dated this 6th day of March, 2023.

CITY OF DEADWOOD

/s/ Jessica McKeown, City Finance Officer

Publish: B.H. Pioneer: March 9, 2023

For any public notice that is published one time:
Published once at the total approximate cost of _____.



City of Deadwood Special Event Permit Application and Facility Use Agreement for

Mickleson Trail Post Race Party

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Name: _____

Address: _____
(city) (state) (zip code)Contact person "on site" day of event or facility use Emily Wheeler Pager/Cell #: 605-390-6137**(Note:** This person must be in attendance for the duration of the event and immediately available to city officials)**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.**FEES / PROCEEDS / REPORTING**

- | NO | YES |
|-------------------------------------|--------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |
- Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).
- Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s):.

**OVERALL EVENT DESCRIPTION:
ROUTE MAP / SITE DIAGRAM / SANITATION**

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

This is a POST RACE party for the Mickleson Trail participants and supporters.

The Outlaw Deck @Silverado will be pouring beer to the participants wearing their racing bibs

Badlands Security will be checking ID's and wristbanding those over 21, participants will be using Deadwood Chamber event cups.

Open Contain request for Zone 4(Outlaw Square) only.

Event will be from 2 to 5 pm with band performing.

Shade tents will be place throughout the Square.

Security will also monitor Outlaw Square borders so no alcohol leaves the premises.

OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)

NO **YES**
 Does the event involve the sale or use of alcoholic beverages? If **YES**, please provide your liquor liability insurance information to the last page of this application.

 Will items or services be sold at the event? If **YES**, please describe:

NO **YES**
 Does this event involve a moving route of any kind along streets, sidewalks or highways? If **YES** attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route.

 Does this event involve a fixed venue site? If **YES**, attach a detailed site map showing all streets impacted by the event.

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

- Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.
- Food Concession and / or Food Preparation Area(s).
Please describe how food will be served at the event:

If you intend to cook food in the event area, please specify the method to be used:

GAS ELECTRIC CHARCOAL OTHER (specify):

- First Aid Facilities and Ambulance locations.
- Tables and Chairs.
- Fencing, Barriers and / or Barricades.
- Generator Locations and / or Source of Electricity.
- Canopies or Tent Locations.
- Booths, Exhibits, Displays or Enclosures.
- Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.
- Vehicles and / or Trailers.
- Trash Containers and Dumpsters.

(NOTE): You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

Number of trash cans: 8 Trash Containers w / lids: 0

Describe your plan for clean-up and removal of waste and garbage during and after the event or use of facility:

Outlaw Square staff will clear the Square - COD will pick up trash in morning.

- Other Related Event Components not covered above.

SAFETY / SECURITY / ACCESSIBILITY

Please describe your procedures for both **Crowd Control** and **Internal Security**:

Badlands Security handling crowd and Outlaw Square handling Internal

Please describe your Accessibility Plan for access at your event by individuals with disabilities:

Outlaw Square is ADA compliant

REQUIRED: It is the applicant's responsibility to comply with all City, County, State and Federal Disability Access Requirements applicable to this event.

NO

YES

Have you hired any Professional Security organization to handle security arrangements for this event? If **YES**, please list:

Security Organization: Badlands Security

Security Organization Address: 11089 Snoma Road

Belle Fourche SD 57717

(city)

(state)

(zip code)

Security Director (Name): Fritz Carlson Business phone: 605-210-1780

Is this a night event? If **YES**, please state how the event and surrounding area will be illuminated to ensure the safety of the participants and spectators:

Please indicate what arrangements you have made for providing **First Aid Staffing** and **Equipment**?

Number n/a Ambulance(s) – How provided?

Number n/a Emergency Medical Technicians – How provided?

APPLICANT specifically acknowledges and agrees that it shall be solely responsible for any damage to personal property located in or stored in or upon DEADWOOD's property pursuant to the activity for which approval is being sought and that DEADWOOD shall not be responsible for any damage or loss to or of APPLICANT's property which results from any cause or reason with regard to personal property owned by APPLICANT stored or located on DEADWOOD's property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: wm

APPLICANT agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money which DEADWOOD might have to pay to any person as a result of property damage, personal injury or death resulting from APPLICANT's use of the City property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: wm

PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT

Please describe your plans to notify all residents, businesses and churches impacted by the event:

Deadwood City parking lots will be used

Notification through Public Hearing notice

ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES

NO YES

- Are there any **musical entertainment** features related to your event or facilities rental? If **YES**, please state the number of bands and type of music.

Number of Stages: 1 Number of Bands: 1

Type of Music: variety

- Will **sound amplification** be used?
If **YES**, please indicate: Start Time: 2 pm AM / PM – Finish Time: 5 pm AM / PM

- Will **sound checks** be conducted prior to the event?
If **YES**, please indicate: Start Time: 1 pm AM / PM – Finish Time: 1:30 pm AM / PM

Please describe the sound equipment that will be used for your event:

Powerhouse Sound is production company

- Will any fireworks, rockets or other pyrotechnics be used? If **YES**, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.
- Will any signs, banners, decorations or special lighting be used? If **YES**, please describe:

PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION

NO YES

 Will this event be promoted, advertised or marketed in any manner? If **YES**, please describe: Will there be any live media coverage during your event? If **YES**, please explain: Applicant acknowledges and agrees to allow the City to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the Calendar of Upcoming Events in the City of Deadwood. If you have a home page and want us to link with our Calendar, please provide the Internet address for your homepage:

Refer all event public inquiries and / or media inquiries for this event to:

NAME: Emily Wheeler PHONE: 605-390-6137**INSURANCE REQUIREMENTS****REQUIRED:** Insurance for your event will be required before final permit approval.Name of Insurance Company: Hub International Agent's Name: Chris Roberts

Business Phone: _____ Policy Number: _____ Policy Type: _____

Address: _____
(city) (state) (zip code)

For final permit approval, you will need commercial general liability insurance that names "the City of Deadwood, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084.

The City must be named as an "additional insured." Please obtain the required insurance and mail an original insurance certificate to: City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.

LIQUOR LIABILITY INSURANCE

REQUIRED: This insurance coverage is required if you are planning to sell alcoholic beverages at your event or facilities rental.

Name of Insurance Company: _____ Agent's Name: _____

Business Phone: _____ Policy Number: _____ Policy Type: _____

Address: _____
_____ (city) _____ (state) _____ (zip code)

Please obtain the required insurance and mail an original insurance certificate to: **City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.**

AFFIDAVIT OF APPLICANT

ADVANCE CANCELLATION NOTICE REQUIRED: If this event is cancelled, notify the Deadwood Police Department. Otherwise, City personnel and equipment may be needlessly dispatched.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event and I understand that this application is made subject to the rules and regulations established by the City Commission of Deadwood. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Deadwood.

Name of Applicant (PRINT): **Wade Morris** Title: **Director**

_____ Date: **1/23/2023**

(Signature of Applicant / Sponsoring Organization)

(Signature of Professional Event Organizer or Renter of City-owned Facilities)

**NOTICE OF PUBLIC HEARING
FOR WILD BILL DAYS
STREET CLOSURES, RELAXATION OF OPEN CONTAINER ORDINANCE
AND REQUEST WAIVER OF VENDOR, BANNER FEES**

NOTICE IS HEREBY GIVEN that the City Commission within and for the City of Deadwood, State of South Dakota, at a regular meeting to be held March 20, 2023, in the Commission Room at 102 Sherman Street, Deadwood, South Dakota, will at 5:00 p.m. or soon thereafter as the matter may be heard, will consider the following requests:

Street Closure Requests:

Dock Dogs: Main Street from Deadwood to Pine Street starting at 9:00 a.m. on Thursday, June 15 and will remain closed through Saturday, June 17, 2023 at 10:00 p.m.

Concerts: Main Street closed from Wall to Deadwood Street starting on Thursday, June 15 at 2:15 p.m. and will remain closed through Sunday, June 18, 2023 at 2:00 a.m.

Open Container Requests:

Thursday, June 15, 2023: Relaxation of Open Container Ordinance in Zone 1 and 2 from 5:00 p.m. to 10:00 p.m.

Friday, June 16, 2023: Relaxation of Open Container Ordinance in Zone 1 and 2 from Noon to 10:00 p.m.

Saturday, June 17, 2023: Relaxation of Open Container Ordinance in Zone 1 and 2 from Noon to 10:00 p.m.

Request to Waive Vendor Fee and Allow Vending on Public Property:

To grant exception and waive fees for the ordinances pursuant to the following City Codes: 5.28.080-vending, 5.28.030-vending on public property for Wild Bill Days June 16 & 17, 2023 for the following non-profits: Deadwood Chamber and Northern Hills Alliance for Children.

Request to Waive Banner Fee:

Friday & Saturday, June 16 & 17, 2023 for Dock Dogs banners

Use of Public Property

Allow the use of public property for Deadwood's Annual Midnight Cowboy 5K Run Friday, June 16, 2023.

Any person interested in the approval or rejection of such request may appear and be heard or file with the City Finance Officer their written statement of approval or disapproval.

Dated this 6th day of March, 2023.

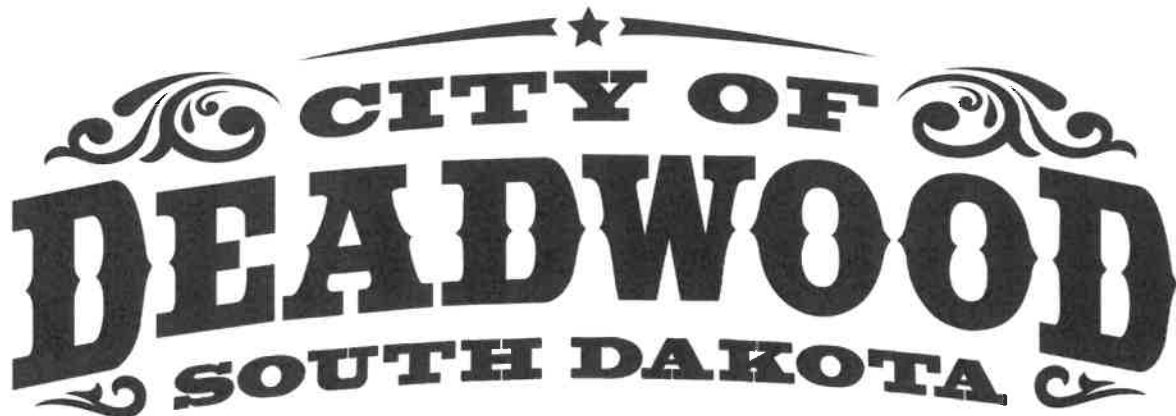
CITY OF DEADWOOD

/s/ Jessica McKeown, Finance Officer

Publish BH Pioneer: March 9, 2023

For any public notice that is published one time:

Published once at the total approximate cost of _____.



City of Deadwood Special Event Permit Application and Facility Use Agreement for

Wild Bill Days June 15-17 2023

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

Run Walk Bike Tour Bike Race Parade Concert
 Street Fair Triathlon Other

Event Title: Wild Bill Days

Event Date(s): June 15-17 2023 Total Anticipated Attendance: _____
(month, day, year)

(# of Participants _____ # of Spectators _____)

Actual Event Hours: (from): Noon AM / PM (to): 10pm AM / PM

Location / Staging Area: Wall-Deadwood/Deadwood-Pine

Set up/assembly/construction Date: Thursday June 15th Start Time: 2.15pm AM / PM

Please describe the scope of your setup / assembly work (specific details):
Street Closure Wall to Deadwood and Deadwood to Pine

Dismantle Date: Saturday June 17-18 Completion time: 2am AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s), day, date** and **time** of closing and time of re-opening:

Wall to Deadwood/ 6/15-18 2.15pm-2am Deadwood-Pine 6/15-17 9am-10pm

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security maybe required at the discretion of the Event Committee.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

Commercial (for profit) Noncommercial (nonprofit)

Sponsoring Organization: The Deadwood Chamber of Commerce

Chief Officer of Organization (NAME): Lee Harstad

Applicant (NAME): Sarah Kryger Business Phone: (605) 578-1876

Address: 501 Main Street Deadwood SD 57732
(city) (state) (zip code)

Daytime phone: (605) 578-1876 Evening Phone: (605) 863-1249 Fax #: (605) 578-2429

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: _____

Address: _____ (city) _____ (state) _____ (zip code)

Contact person "on site" day of event or facility use Sarah Kryger Pager/Cell #: 605-863-1249**(Note:** This person must be in attendance for the duration of the event and immediately available to city officials)**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.**FEES / PROCEEDS / REPORTING**

- | NO | YES | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Is your organization a "Tax Exempt, nonprofit" organization? If YES , you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status). |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Are admission, entry, vendor or participant fees required? If YES , please explain the purpose and provide amount(s): |

**OVERALL EVENT DESCRIPTION:
ROUTE MAP / SITE DIAGRAM / SANITATION**Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Wild Bill Days
 2 days of free Concerts
 Dock Dogs, Gold Panning
 Midnight Cowboy Run. 6/17/23 10pm

Street Closure Thursday June 15th 9am for Dock Dogs. Deadwood to Pine. Re-open Saturday June 17th at 10pm
 Street Closure Thursday June 15th 2.15pm for Concerts. Wall to Deadwood. Re-open Sunday June 18th at 2am
 Request open container Thursday June 15th 5-10pm, Friday June 16th Noon-10pm and Saturday June 17th Noon-10pm. Both Zone 1 & 2
 Request to waiver Banner Fees for Sponsors and Dock Dogs.
 Request to waiver Fee for band merchandise.

OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)

- NO** **YES**
- Does the event involve the sale or use of alcoholic beverages? If **YES**, please provide your liquor liability insurance information to the last page of this application.
- Will items or services be sold at the event? If **YES**, please describe:

- NO** **YES**
- Does this event involve a moving route of any kind along streets, sidewalks or highways? If **YES** attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route.
- Does this event involve a fixed venue site? If **YES**, attach a detailed site map showing all streets impacted by the event.

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

- Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.
- Food Concession and / or Food Preparation Area(s).
Please describe how food will be served at the event:

If you intend to cook food in the event area, please specify the method to be used:

GAS ELECTRIC CHARCOAL OTHER (specify):

- First Aid Facilities and Ambulance locations.
- Tables and Chairs.
- Fencing, Barriers and / or Barricades.
- Generator Locations and / or Source of Electricity.
- Canopies or Tent Locations.
- Booths, Exhibits, Displays or Enclosures.
- Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.
- Vehicles and / or Trailers.
- Trash Containers and Dumpsters.

(NOTE): You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

APPLICANT specifically acknowledges and agrees that it shall be solely responsible for any damage to personal property located in or stored in or upon DEADWOOD's property pursuant to the activity for which approval is being sought and that DEADWOOD shall not be responsible for any damage or loss to or of APPLICANT's property which results from any cause or reason with regard to personal property owned by APPLICANT stored or located on DEADWOOD's property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: SJK

APPLICANT agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money which DEADWOOD might have to pay to any person as a result of property damage, personal injury or death resulting from APPLICANT's use of the City property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: SJK

PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT

Please describe your plans to notify all residents, businesses and churches impacted by the event:

Chamber News
Social and Local Media

ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES

NO YES

- Are there any **musical entertainment** features related to your event or facilities rental? If **YES**, please state the number of bands and type of music.

Number of Stages: 1 Number of Bands: 10

Type of Music: Rock/Country

- Will **sound amplification** be used?
If **YES**, please indicate: Start Time: 10am AM / PM – Finish Time: 10pm AM / PM

- Will **sound checks** be conducted prior to the event?
If **YES**, please indicate: Start Time: 10am AM / PM – Finish Time: 10pm AM / PM

Please describe the sound equipment that will be used for your event:

Stage

- Will any fireworks, rockets or other pyrotechnics be used? If **YES**, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.
- Will any signs, banners, decorations or special lighting be used? If **YES**, please describe:

PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION

NO YES

- Will this event be promoted, advertised or marketed in any manner? If **YES**, please describe:
Social and Local Media
- Will there be any live media coverage during your event? If **YES**, please explain:
Local Media
- Applicant acknowledges and agrees to allow the City to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the Calendar of Upcoming Events in the City of Deadwood. If you have a home page and want us to link with our Calendar, please provide the Internet address for your homepage:

Refer all event public inquiries and / or media inquiries for this event to:

NAME: Amanda Kille PHONE: 605-578-1876**INSURANCE REQUIREMENTS****REQUIRED:** Insurance for your event will be required before final permit approval.

Name of Insurance Company: Lloyds of London Agent's Name: Chris Roberts

Business Phone: 605-578-3456 Policy Number: GP3506L003-2 Policy Type: G/L

Address: PO Box 507 Deadwood SD 57732
(city) (state) (zip code)

For final permit approval, you will need commercial general liability insurance that names "the City of Deadwood, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084.

The City must be named as an "additional insured." Please obtain the required insurance and mail an original insurance certificate to: **City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.**

**NOTICE OF PUBLIC HEARING
STREET CLOSURE
FOR JULY 4TH PARADE**

NOTICE IS HEREBY GIVEN that the City Commission within and for the City of Deadwood, State of South Dakota, at a regular meeting to be held March 20, 2023, in the Commission Room at 102 Sherman Street, Deadwood, South Dakota, will at 5:00 p.m. or soon thereafter as the matter may be heard, will consider the following requests:

Street Closure Request:

Tuesday, July 4, 2023: Main Street closure from Lower Main Street at Pioneer Way to Pine Street from 3:00 p.m. until parade ends.

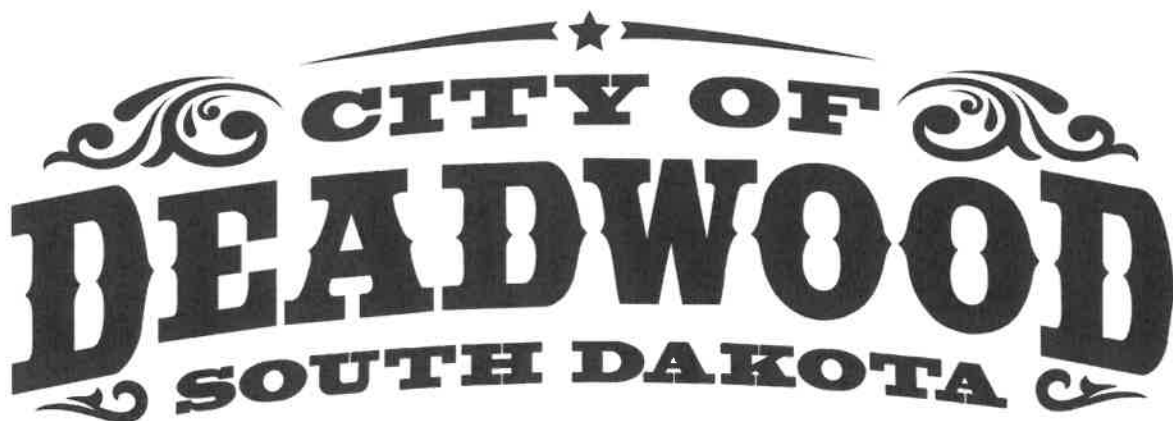
Any person interested in the approval or rejection of such transfer request may appear and be heard or file with the City Finance Office their written statement of approval or disapproval.

Dated this 6th day of March, 2023.

CITY OF DEADWOOD

/s/ Jessica McKeown, Finance Officer

Publish B.H. Pioneer: March 9, 2023



City of Deadwood Special Event Permit Application and Facility Use Agreement for

July 4th Parade 2023

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event: Run Walk Bike Tour Bike Race Parade Concert
 Street Fair Triathlon Other

Event Title: 4th of July Parade

Event Date(s): July 4th 2023 Total Anticipated Attendance: _____
(month, day, year) **(# of Participants _____ # of Spectators _____)**

Actual Event Hours: (from): 3pm AM / PM (to): 4pm AM / PM

Location / Staging Area: Days of 76 Event Complex

Set up/assembly/construction Date: 7-4-23 Start Time: 2pm AM / PM

Please describe the scope of your setup / assembly work (specific details):

Dismantle Date: Saturday June 17-18 Completion time: 2am AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s), day, date and time** of closing and time of re-opening:

7-4-23 Main Street 3-4pm

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security maybe required at the discretion of the Event Committee.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

Commercial (for profit) Noncommercial (nonprofit)

Sponsoring Organization: The Deadwood Chamber of Commerce

Chief Officer of Organization (NAME): Lee Harstad

Applicant (NAME): Sarah Kryger Business Phone: (605) 578-1876

Address: 501 Main Street Deadwood SD 57732
(city) (state) (zip code)

Daytime phone: (605) 578-1876 Evening Phone: (605) 863-1249 Fax #: (605) 578-2429

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: _____

Address: _____ (city) _____ (state) _____ (zip code)

Contact person "on site" day of event or facility use Sarah Kryger Pager/Cell #: 605-863-1249

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

- NO** **YES**
Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).
- Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s):.

**OVERALL EVENT DESCRIPTION:
ROUTE MAP / SITE DIAGRAM / SANITATION**

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

4th of July Parade
3-4pm
Main Street to Hwy 14A and contiue through Central city and on to Lead
REQUEST TO WAIVE FLOAT BANNERS

OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)

- NO** **YES**
 Does the event involve the sale or use of alcoholic beverages? If **YES**, please provide your liquor liability insurance information to the last page of this application.
- Will items or services be sold at the event? If **YES**, please describe:

- NO** **YES**
 Does this event involve a moving route of any kind along streets, sidewalks or highways? If **YES** attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route.
- Does this event involve a fixed venue site? If **YES**, attach a detailed site map showing all streets impacted by the event.

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

- Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.
- Food Concession and / or Food Preparation Area(s).
Please describe how food will be served at the event:

If you intend to cook food in the event area, please specify the method to be used:

GAS ELECTRIC CHARCOAL OTHER (specify):

- First Aid Facilities and Ambulance locations.
- Tables and Chairs.
- Fencing, Barriers and / or Barricades.
- Generator Locations and / or Source of Electricity.
- Canopies or Tent Locations.
- Booths, Exhibits, Displays or Enclosures.
- Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.
- Vehicles and / or Trailers.
- Trash Containers and Dumpsters.

(NOTE): You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

APPLICANT specifically acknowledges and agrees that it shall be solely responsible for any damage to personal property located in or stored in or upon DEADWOOD's property pursuant to the activity for which approval is being sought and that DEADWOOD shall not be responsible for any damage or loss to or of APPLICANT's property which results from any cause or reason with regard to personal property owned by APPLICANT stored or located on DEADWOOD's property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: SJK

APPLICANT agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money which DEADWOOD might have to pay to any person as a result of property damage, personal injury or death resulting from APPLICANT's use of the City property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: SJK

PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT

Please describe your plans to notify all residents, businesses and churches impacted by the event:

Chamber News
Social and Local Media

ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES

NO YES

Are there any **musical entertainment** features related to your event or facilities rental? If **YES**, please state the number of bands and type of music.

Number of Stages: _____ Number of Bands: _____

Type of Music: _____

Will **sound amplification** be used?
If **YES**, please indicate: Start Time: 3pm AM / PM – Finish Time: 4pm AM / PM

Will **sound checks** be conducted prior to the event?
If **YES**, please indicate: Start Time: _____ AM / PM – Finish Time: _____ AM / PM

Please describe the sound equipment that will be used for your event:

FLOAT MUSIC

Will any fireworks, rockets or other pyrotechnics be used? If **YES**, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.

Will any signs, banners, decorations or special lighting be used? If **YES**, please describe:

FLOAT BANNERS

PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION

NO YES

- Will this event be promoted, advertised or marketed in any manner? If YES, please describe:
Social and Local Media
- Will there be any live media coverage during your event? If YES, please explain:
Local Media
- Applicant acknowledges and agrees to allow the City to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the Calendar of Upcoming Events in the City of Deadwood. If you have a home page and want us to link with our Calendar, please provide the Internet address for your homepage:

Refer all event public inquiries and / or media inquiries for this event to:

NAME: Amanda Kille PHONE: 605-578-1876**INSURANCE REQUIREMENTS****REQUIRED:** Insurance for your event will be required before final permit approval.

Name of Insurance Company: Lloyds of London Agent's Name: Chris Roberts

Business Phone: 605-578-3456 Policy Number: GP3506L003-2 Policy Type: G/L

Address: PO Box 507 Deadwood SD 57732
(city) (state) (zip code)

For final permit approval, you will need commercial general liability insurance that names "the City of Deadwood, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084.

The City must be named as an "additional insured." Please obtain the required insurance and mail an original insurance certificate to: **City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.**

LIQUOR LIABILITY INSURANCE

REQUIRED: This insurance coverage is required if you are planning to sell alcoholic beverages at your event or facilities rental.

Name of Insurance Company: _____ Agent's Name: _____

Business Phone: _____ Policy Number: _____ Policy Type: _____

Address: _____ (city) (state) (zip code)


Please obtain the required insurance and mail an original insurance certificate to: **City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.**

AFFIDAVIT OF APPLICANT

ADVANCE CANCELLATION NOTICE REQUIRED: If this event is cancelled, notify the Deadwood Police Department. Otherwise, City personnel and equipment may be needlessly dispatched.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event and I understand that this application is made subject to the rules and regulations established by the City Commission of Deadwood. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Deadwood.

Name of Applicant (PRINT): Sarah Kryger Title: Event Coordinator

 Date: 1/31/2023

(Signature of Applicant / Sponsoring Organization) (Signature of Professional Event Organizer or Renter of City-owned Facilities)

**NOTICE OF PUBLIC HEARING
STREET CLOSURE, PARKING
FOR MUSTANG RALLY**

NOTICE IS HEREBY GIVEN that the City Commission within and for the City of Deadwood, State of South Dakota, at a regular meeting to be held March 20, 2023, in the Commission Room at 102 Sherman Street, Deadwood, South Dakota, will at 5:00 p.m. or soon thereafter as the matter may be heard, will consider the following requests:

Street Closure Request:

Main Street closed from Wall to Deadwood Street from 10:00 a.m. to 2:00 p.m. on Thursday, August 31, 2023.

Parking:

Parking on Main Street from Wild Bill Bar to Nugget Saloon, northwest side only, 10:00 a.m. to 2:00 p.m., Thursday, August 31, 2023.

Any person interested in the approval or rejection of such request may appear and be heard or file with the City Finance Officer their written statement of approval or disapproval.

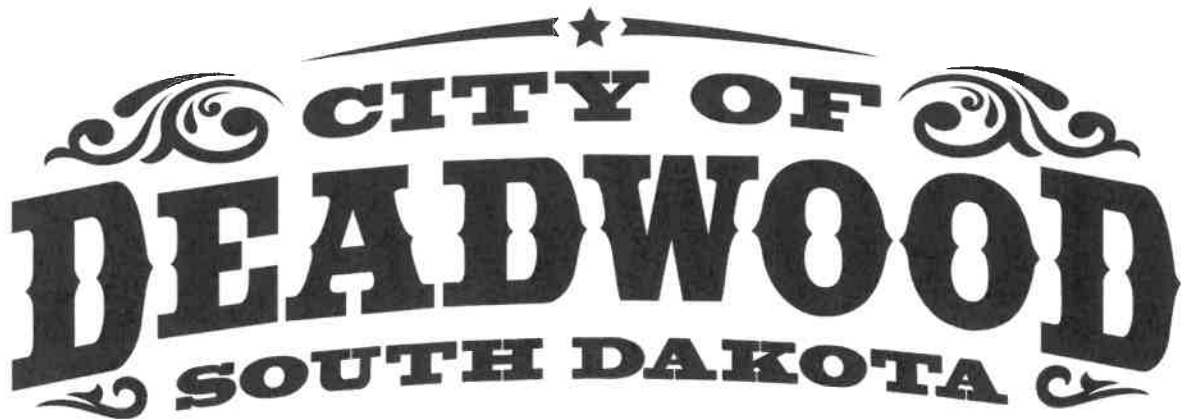
Dated this 6th day of March, 2023.

CITY OF DEADWOOD
/s/ Jessica McKeown, Finance Officer

Publish B.H. Pioneer: March 9, 2023

For any public notice that is published one time:

Published once at the total approximate cost of _____.



City of Deadwood Special Event Permit Application and Facility Use Agreement for

Mustang Rally 8/31/2023 10am-2pm

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

Run Walk Bike Tour Bike Race Parade Concert
 Street Fair Triathlon Other

Event Title: Mustang Rally 8/31/2023 10am-2pmEvent Date(s): 8/31/23 Total Anticipated Attendance: _____
(month, day, year)

(# of Participants _____ # of Spectators _____)

Actual Event Hours: (from): 10am AM / PM (to): 2pm AM / PMLocation / Staging Area: Wall Street to Deadwood StreetSet up/assembly/construction Date: 8/31 Start Time: 10am AM / PM

Please describe the scope of your setup / assembly work (specific details):

Dismantle Date: 8/31 Completion time: 2pm AM / PMList any street(s) requiring closure as a result of this event. Include street name(s), day, date and time of closing and time of re-opening:Wall to Deadwood 8/31 10am-2pm

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security maybe required at the discretion of the Event Committee.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

Commercial (for profit) Noncommercial (nonprofit)

Sponsoring Organization: Sturgis Mustang RallyChief Officer of Organization (NAME): Frank LawtonApplicant (NAME): Sarah Kryger Business Phone: (605-) 578-1876Address: 501 Main Street Deadwood SD 57732
(city) (state) (zip code)Daytime phone: (605) 578-1876 Evening Phone: (605) 863-1249 Fax #: (605) 578-2429Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: _____

Address: _____
(city) (state) (zip code)Contact person "on site" day of event or facility use Frank Lawton Pager/Cell #: 605-393-7865**(Note:** This person must be in attendance for the duration of the event and immediately available to city officials)**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.**FEES / PROCEEDS / REPORTING**

- | NO | YES | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Is your organization a "Tax Exempt, nonprofit" organization? If YES , you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status). |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Are admission, entry, vendor or participant fees required? If YES , please explain the purpose and provide amount(s): |

**OVERALL EVENT DESCRIPTION:
ROUTE MAP / SITE DIAGRAM / SANITATION**Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Mustang parking
 Wall to Deadwood 10am-2am 8/31
 Front of wild Bill Bar-Nugget saloon 10am-2pm 8/31

OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)

- NO** **YES**
 Does the event involve the sale or use of alcoholic beverages? If **YES**, please provide your liquor liability insurance information to the last page of this application.
- Will items or services be sold at the event? If **YES**, please describe:

- NO** **YES**
 Does this event involve a moving route of any kind along streets, sidewalks or highways? If **YES** attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route.
- Does this event involve a fixed venue site? If **YES**, attach a detailed site map showing all streets impacted by the event.

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

- Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.
- Food Concession and / or Food Preparation Area(s).
Please describe how food will be served at the event:

If you intend to cook food in the event area, please specify the method to be used:

GAS ELECTRIC CHARCOAL OTHER (specify):

- First Aid Facilities and Ambulance locations.
- Tables and Chairs.
- Fencing, Barriers and / or Barricades.
- Generator Locations and / or Source of Electricity.
- Canopies or Tent Locations.
- Booths, Exhibits, Displays or Enclosures.
- Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.
- Vehicles and / or Trailers.
- Trash Containers and Dumpsters.

(NOTE): You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

APPLICANT specifically acknowledges and agrees that it shall be solely responsible for any damage to personal property located in or stored in or upon DEADWOOD's property pursuant to the activity for which approval is being sought and that DEADWOOD shall not be responsible for any damage or loss to or of APPLICANT's property which results from any cause or reason with regard to personal property owned by APPLICANT stored or located on DEADWOOD's property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: SJK

APPLICANT agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money which DEADWOOD might have to pay to any person as a result of property damage, personal injury or death resulting from APPLICANT's use of the City property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: SJK

PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT

Please describe your plans to notify all residents, businesses and churches impacted by the event:

Chamber and social Media News

ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES

NO **YES**

- Are there any **musical entertainment** features related to your event or facilities rental? If **YES**, please state the number of bands and type of music.

Number of Stages: _____ Number of Bands: _____

Type of Music: _____

- Will **sound amplification** be used?
If **YES**, please indicate: Start Time: _____ AM / PM – Finish Time: _____ AM / PM

- Will **sound checks** be conducted prior to the event?
If **YES**, please indicate: Start Time: _____ AM / PM – Finish Time: _____ AM / PM

Please describe the sound equipment that will be used for your event:

- Will any fireworks, rockets or other pyrotechnics be used? If **YES**, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.

- Will any signs, banners, decorations or special lighting be used? If **YES**, please describe:

PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION

NO YES

- Will this event be promoted, advertised or marketed in any manner? If YES, please describe:
Local and Social Media
- Will there be any live media coverage during your event? If YES, please explain:
Local Media
- Applicant acknowledges and agrees to allow the City to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the Calendar of Upcoming Events in the City of Deadwood. If you have a home page and want us to link with our Calendar, please provide the Internet address for your homepage:

Refer all event public inquiries and / or media inquiries for this event to:

NAME: Frank Lawton PHONE: 605-393-7865**INSURANCE REQUIREMENTS****REQUIRED:** Insurance for your event will be required before final permit approval.

Name of Insurance Company: _____ Agent's Name: _____

Business Phone: _____ Policy Number: _____ Policy Type: _____

Address: _____ (city) (state) (zip code)

For final permit approval, you will need commercial general liability insurance that names "the City of Deadwood, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084.

The City must be named as an "additional insured." Please obtain the required insurance and mail an original insurance certificate to: **City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.**

LIQUOR LIABILITY INSURANCE

REQUIRED: This insurance coverage is required if you are planning to sell alcoholic beverages at your event or facilities rental.

Name of Insurance Company: _____ Agent's Name: _____

Business Phone: _____ Policy Number: _____ Policy Type: _____

Address: _____
(city) (state) (zip code)


Please obtain the required insurance and mail an original insurance certificate to: **City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.**

AFFIDAVIT OF APPLICANT

ADVANCE CANCELLATION NOTICE REQUIRED: If this event is cancelled, notify the Deadwood Police Department. Otherwise, City personnel and equipment may be needlessly dispatched.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event and I understand that this application is made subject to the rules and regulations established by the City Commission of Deadwood. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Deadwood.

Name of Applicant (PRINT): Sarah Kryger Title: Deadwood Chamber

 Date: 2/14/2023
(Signature of Applicant / Sponsoring Organization) (Signature of Professional Event Organizer or Renter of City-owned Facilities)

**NOTICE OF PUBLIC HEARING
STREET CLOSURE, OPEN CONTAINER, WAIVER OF VENDING AND
BANNER FEES FOR DEADWOOD JAM**

NOTICE IS HEREBY GIVEN that the City Commission within and for the City of Deadwood, State of South Dakota, at a regular meeting to be held March 20, 2023, in the Commission Room at 102 Sherman Street, Deadwood, South Dakota, will at 5:00 p.m. or soon thereafter as the matter may be heard, will consider the following requests:

Street Closure Requests:

Deadwood Street closed from Main Street to Pioneer Way from 8:00 a.m. on Thursday, September 14 through 2:00 a.m. on Sunday, September 17, 2023.

Siever Street closed from 6:00 a.m. to 10:00 p.m. each day on Friday, September 15 and Saturday, September 16, 2023.

Relaxation of Open Container Ordinance Request:

Friday, September 15, 2023: Relaxation of Open Container Ordinance in Zone 1 and 2 from 5:00 p.m. to 10:00 p.m.

Saturday, September 16, 2023: Relaxation of Open Container Ordinance in Zone 1 and 2 from noon to 10:00 p.m.

Request to Waive Banner Fee:

Request to waive banner fees Friday, September 15 and Saturday, September 16, 2023 for event and sponsor banners.

Permission to Waive Vending Fees:

Request to waive vending fees for Deadwood Jam on Friday September 15 and Saturday, September 16, 2023.

Any person interested in the approval or rejection of such transfer request may appear and be heard or file with the City Finance Officer their written statement of approval or disapproval.

Dated this 6th day of March, 2023.

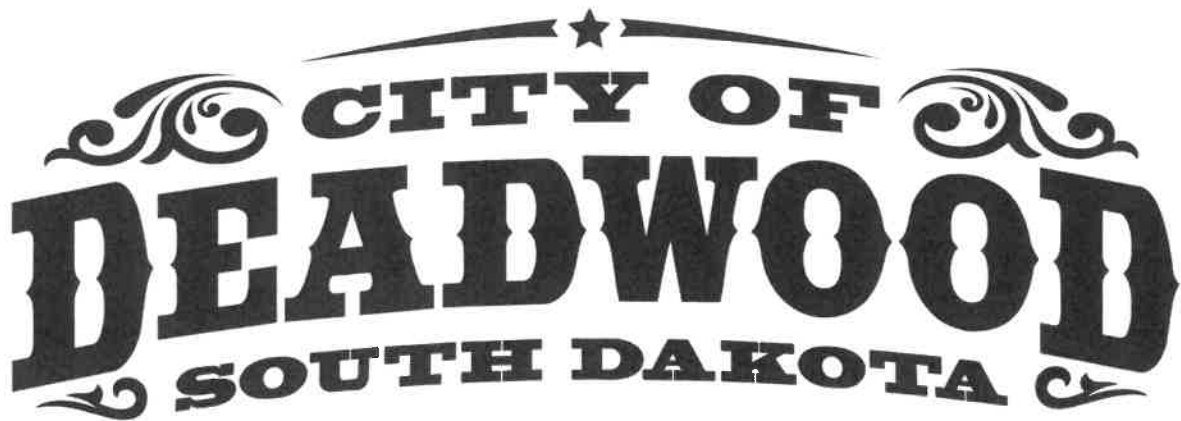
CITY OF DEADWOOD

/s/ Jessica McKeown, Finance Officer

Publish: B.H. Pioneer, March 9, 2023

For any public notice that is published one time:

Published once at the total approximate cost of _____.



City of Deadwood Special Event Permit Application and Facility Use Agreement for

Deadwood Jam. 9/15-16 2023

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

- Run Walk Bike Tour Bike Race Parade Concert
 Street Fair Triathlon Other

 Event Title: Deadwood Jam. 9/15-16 2023

 Event Date(s): 9/15-16/2023 Total Anticipated Attendance: _____
 (month, day, year)

(# of Participants _____ # of Spectators _____)

 Actual Event Hours: (from): Noon AM / PM (to): 10pm AM / PM

Outlaw Square/Deadwood Street

Location / Staging Area: _____

 Set up/assembly/construction Date: 9/14 Start Time: 8am AM / PM

Please describe the scope of your setup / assembly work (specific details):

 Dismantle Date: 9/17 Completion time: 2am AM / PM

 List any street(s) requiring closure as a result of this event. Include **street name(s), day, date** and **time** of closing and time of re-opening:

Deadwood Street Thursday 9/14 8am through Sunday 9/17 at 2am.
Seiver Street Friday 9/15 and Saturday 9/16 6am-10pm

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security maybe required at the discretion of the Event Committee.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

- Commercial (for profit) Noncommercial (nonprofit)

The Deadwood Jam

Sponsoring Organization: _____

Brandon Harvey

Chief Officer of Organization (NAME): _____

 Applicant (NAME): Sarah Kryger Business Phone: (605) 578-1876

 Address: 501 Main Street Deadwood SD 57732
 (city) (state) (zip code)

 Daytime phone: (605) 578-1876 Evening Phone: (605) 863-1249 Fax #: (605) 578-2429

 Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: _____

Address: _____ (city) _____ (state) _____ (zip code)

Contact person "on site" day of event or facility use Brandon Harvey Pager/Cell #: 605-920-9853**(Note:** This person must be in attendance for the duration of the event and immediately available to city officials)**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.**FEES / PROCEEDS / REPORTING**

- | NO | YES | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Is your organization a "Tax Exempt, nonprofit" organization? If YES , you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status). |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Are admission, entry, vendor or participant fees required? If YES , please explain the purpose and provide amount(s): |

**OVERALL EVENT DESCRIPTION:
ROUTE MAP / SITE DIAGRAM / SANITATION**Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

2 days of free concerts at Outlaw Square
 Request Deadwood Street closure Thursday 9/14: at 8am thru Sunday 9/17: at 2am
 Request Seiver Street Closure Friday 9/15: and Saturday 9/16: 6am-10pm for Bus parking
 Open container zones 1&2 Friday 9/15: 5pm-10pm and Saturday 9/16: Noon-10pm
 Request to waive Vendor Fees
 Request to waive event and sponsor banners.

OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)

- NO** **YES** Does the event involve the sale or use of alcoholic beverages? If **YES**, please provide your liquor liability insurance information to the last page of this application.
- Will items or services be sold at the event? If **YES**, please describe:
Band and Jam Merchandise. Auction

- NO** **YES** Does this event involve a moving route of any kind along streets, sidewalks or highways? If **YES** attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route.
- Does this event involve a fixed venue site? If **YES**, attach a detailed site map showing all streets impacted by the event.

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

- Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.
- Food Concession and / or Food Preparation Area(s).
Please describe how food will be served at the event:

If you intend to cook food in the event area, please specify the method to be used:

GAS ELECTRIC CHARCOAL OTHER (specify):

- First Aid Facilities and Ambulance locations.
- Tables and Chairs.
- Fencing, Barriers and / or Barricades.
- Generator Locations and / or Source of Electricity.
- Canopies or Tent Locations.
- Booths, Exhibits, Displays or Enclosures.
- Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.
- Vehicles and / or Trailers.
- Trash Containers and Dumpsters.

(NOTE): You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

APPLICANT specifically acknowledges and agrees that it shall be solely responsible for any damage to personal property located in or stored in or upon DEADWOOD's property pursuant to the activity for which approval is being sought and that DEADWOOD shall not be responsible for any damage or loss to or of APPLICANT's property which results from any cause or reason with regard to personal property owned by APPLICANT stored or located on DEADWOOD's property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: SJK

APPLICANT agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money which DEADWOOD might have to pay to any person as a result of property damage, personal injury or death resulting from APPLICANT's use of the City property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: SJK

PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT

Please describe your plans to notify all residents, businesses and churches impacted by the event:

Social Media

ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES

NO YES

- Are there any **musical entertainment** features related to your event or facilities rental? If **YES**, please state the number of bands and type of music.

Number of Stages: 1 Number of Bands: 10

Type of Music: Blues/Rock/Jazz

- Will **sound amplification** be used?
If **YES**, please indicate: Start Time: Noon AM / PM – Finish Time: 10pm AM / PM

- Will **sound checks** be conducted prior to the event?
If **YES**, please indicate: Start Time: 8am AM / PM – Finish Time: 10pm AM / PM

Please describe the sound equipment that will be used for your event:

Staging

- Will any fireworks, rockets or other pyrotechnics be used? If **YES**, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.
- Will any signs, banners, decorations or special lighting be used? If **YES**, please describe:

PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION

NO YES

Will this event be promoted, advertised or marketed in any manner? If YES, please describe:
Local and social Media

Will there be any live media coverage during your event? If YES, please explain:
Local Media

Applicant acknowledges and agrees to allow the City to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the Calendar of Upcoming Events in the City of Deadwood. If you have a home page and want us to link with our Calendar, please provide the Internet address for your homepage:

Refer all event public inquiries and / or media inquiries for this event to:

NAME: Brandon Harvey PHONE: 605-920-9853

INSURANCE REQUIREMENTS

REQUIRED: Insurance for your event will be required before final permit approval.

Name of Insurance Company: _____ Agent's Name: _____

Business Phone: _____ Policy Number: _____ Policy Type: _____

Address: _____ (city) (state) (zip code)

For final permit approval, you will need commercial general liability insurance that names "the City of Deadwood, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084.

The City must be named as an "additional insured." Please obtain the required insurance and mail an original insurance certificate to: **City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.**

**CITY OF DEADWOOD
RESOLUTION 2023-06
A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE BY THE
CITY OF DEADWOOD**

WHEREAS, City Ordinances require certain use fees, charges for services and other designations to be established by resolution;

NOW THEREFORE BE IT RESOLVED THAT the City of Deadwood hereby establishes the following fees and other designations effective January 17, 2023 :

RECREATION & AQUATIC CENTER

Membership Rates:*	Daily	Monthly	Quarterly	Six month	Annual
Student Rate**	\$7.00	\$20.00	\$48.00 \$35.00	\$75.00 \$60.00	\$128.00 \$100.00

Key Cards - \$5.00

***Must present current picture student ID*

Dated this 20th day of March, 2023.

David Ruth Jr., Mayor

ATTEST:

Jessica McKeown, Finance Officer

(seal)

**RESOLUTION NO. 2023-07
TO DECLARE THE FOLLOWING SURPLUS PROPERTY**

BE IT RESOLVED by the Deadwood City Commission that the City of Deadwood approve the following be declared surplus and donated to the City of Lead.

- | | |
|-----------------------------|----------------------------|
| (2) 6” Compression Dresser | (5) 4” Compression Dresser |
| (4) 8” Compression Dresser | (4) 4” Grip Ring Pack |
| (4) 6” Grip Ring Pack | (8) 4” MJ Pack |
| (8) 6” MJ Pack | (6) 8” MJ Pack |
| (6) 10” MJ Pack | (5) 12” MJ Pack |
| (4) 4” Restrainer | (3) 6” Restrainer |
| (4) 6” Band Aids | (6) 8” Band Aids |
| (5) 10” Band Aids | (1) 6”x 2” Tapping Saddle |
| (1) 4”X 3/4” Tapping Saddle | (3) 6”x 1” Tapping Saddle |
| (1) 8”x 1” Tapping Saddle | (3) 12”x 1” Tapping Saddle |
| (5) 1” Repair Band Aid | (6) 1-1/4” Repair Band Aid |
| (2) 3/4” Repair Sleeve | (6) 1” Repair Sleeve |
| (1) 1 1/4” Repair Sleeve | (2) 1 1/2” Repair Band Aid |
| (2) 2 1/2” Repair Sleeve | |

BE IT RESOLVED by the Deadwood City Commission that the City of Deadwood approve the following to be declared surplus and destroyed:

HP LaserJet CP4025 Printer – Serial #JPDCFBW0CN

Dated this 20th day of March, 2023.

City of Deadwood

David Ruth Jr., Mayor

ATTEST:

Jessica McKeown, Finance Officer

PW-WATER DEPT EXPENDABLES-TO BE DONATED TO THE CITY OF LEAD

IDENTIFICATION	DATE	QUANTITY	CONDITION	COMMENTS
6" COMPRESSION DRESSER	1/15/2015	2	GOOD	\$800.00
4" COMPRESSION DRESSER	1/15/2015	5	GOOD	\$620.00
8" COMPRESSION DRESSER	1/15/2015	4	GOOD	\$460.00
4" GRIP RING PACK	1/15/2015	4	GOOD	\$150.00
6" GRIP RING PACK	1/15/2015	4	GOOD	\$190.00
4" MJ PACK	1/15/2015	8	GOOD	\$115.00
6" MJ PACK	1/15/2015	8	GOOD	\$145.00
8" MJ PACK	1/15/2015	6	GOOD	\$125.00
10" MJ PACK	1/15/2015	6	GOOD	\$155.00
12" MJ PACK	1/15/2015	5	GOOD	\$121.00
4" RESTRAINER	1/15/2015	4	GOOD	\$168.00
6" RESTRAINER	1/15/2015	3	GOOD	\$235.00
6" BAND AIDS	1/15/2015	4	GOOD	\$550.00
8" BAND AIDS	1/15/2015	6	GOOD	\$1,050.00
10" BAND AIDS	1/15/2015	5	GOOD	\$1,075.00
6"X2" TAPPING SADDLE	1/15/2015	1	GOOD	\$380.00
4"X3/4" TAPPING SADDLE	1/15/2015	1	GOOD	\$43.00
6"X1" TAPPING SADDLE	1/15/2015	3	GOOD	\$200.00
8"X1" TAPPING SADDLE	1/15/2015	1	GOOD	\$312.00
12" X 1" TAPPING SADDLE	1/15/2015	3	GOOD	\$455.00
1" REPAIR BAND AID	1/15/2015	5	GOOD	\$170.00
1-1/4" REPAID BAND AID	1/15/2015	6	GOOD	\$110.00
3/4" REPAIR SLEEVE	1/15/2015	2	GOOD	\$22.00
1" REPAIR SLEEVE	1/15/2015	6	GOOD	\$125.00
1-1/4" REPAIR SLEEVE	1/15/2015	1	GOOD	\$50.00
1-1/2" REPAIR BAND AID	1/15/2015	2	GOOD	\$20.00
2-1/2" REPAID SLEEVE	1/15/2015	2	GOOD	\$95.00

**ORDINANCE NUMBER 1365
SUPPLEMENTAL BUDGET APPROPRIATION #1 FOR 2023**

Section 1. To provide for the following expenditures there is hereby appropriated to the specified fund accounts following sums from funds not otherwise appropriated for the year 2023:

FUND 0215 HISTORIC PRESERVATION FUND

Capital Assets – Land Acquisition \$690,461.87

Source of Revenue: HP Cash Reserves

FUND 0216 REVOLVING LOAN

Loss on Sale of Asset - \$6,092.64

Source of Revenue: HP Unexpended Cash and Cash Reserves

FUND 0610 PARKING & TRANSPORTATION FUND

Grants to other Entities \$17,884.00

Source of Revenue: Additional Revenue Received and Unexpected Cash

Section 2. This Ordinance is for the support and maintenance of the municipal government of said City of Deadwood, South Dakota, and its existing public and shall take effect immediately upon publication.

CITY OF DEADWOOD

David R. Ruth Jr. Mayor

ATTEST: Jessica McKeown, Finance Officer

First Reading: March 20, 2023
Second Reading: April 3, 2023
Published: April 6, 2023
Effective: April 6, 2023

OFFICE OF
**PLANNING, ZONING AND
 HISTORIC PRESERVATION**
 108 Sherman Street
 Telephone (605) 578-2082
 Fax (605) 722-0786



Kevin Kuchenbecker
 Planning, Zoning and
 Historic Preservation Officer
 Telephone (605) 578-2082
 kevin@cityofdeadwood.com

MEMORANDUM

Date: March 9, 2023
To: Deadwood City Commission
From: Kevin Kuchenbecker, Planning, Zoning and Historic Preservation Officer
 Bonny Anfinson, Program Coordinator
Re: Deadwood Masonic Association Not-For-Profit Grant Request

The Deadwood Masonic Association has submitted a Not-for-Profit grant to upgrade an up-stairs rest room to allow for handicap access.

Per the Deadwood Not-For-Profit Grant Policy Guidelines, qualified organizations may be eligible for a grant of up to \$10,000 per year not to exceed \$50,000 in a five-year period. Since 2018 the Deadwood Masonic Association has been granted \$40,360.69 in funds with \$9,639.31 available.

The applicant and project qualify under the current guidelines as set forth in the adopted application from the Deadwood Historic Preservation Commission

The Projects Committee carefully reviewed this request and recommended, with a split vote, to approve the grant request to the Deadwood Masonic Association in the amount of \$9,639.31 for upgrading the up-stairs rest room to allow for handicap access.

The Historic Preservation Commission reviewed this request at their March 8, 2023 meeting and recommend approving the Not-For-Profit grant to the Deadwood Masonic Association in the amount of \$9,639.31 for upgrading the up-stairs rest room to allow for handicap access.

RECOMMENDATION: Move to approve the Not-For-Profit grant to the Deadwood Masonic Association in the amount of \$9,639.31 for upgrading the up-stairs rest room to allow for handicap access.

*GRANT FUND –
SITE NOT ELIGIBLE FOR STATE TAX MORATORIUM*

The following information must be presented with this application as attachments before being reviewed by the Deadwood Historic Preservation Commission (incomplete applications will not be reviewed)

- a. Floor plan(s) (when necessary)
- b. Site plan(s) (when necessary)
- c. Photographs
- d. Copy of deed or notarized letter of authorization
- e. Verification of listing on or eligibility for listing on the National Register of Historic Places
- f. Submission of specifications and contracts

High Plains Remodels LLC
 103 Hidden Gulch
 Central City, SD 57754

Estimate

Date	Estimate #
1/27/2023	12

Name / Address
Masonic Lodge- Dwd Main St. Deadwood, SD 57732

			Project
Description	Qty	Rate	Total
<p>Proposal to renovate bathroom on second floor of lodge building to meet ADA requirements. I have allowed for the unknown factor for renovations for budget purposes. Final invoice will be for time and materials used.</p> <p>Scope of work consists of- demo existing fixtures, partitions, flooring and wall tile, remove wall boards as needed for plumbing, install new underlayment to walls and floor as needed, patch cracks and imperfections in walls, install new LVP flooring, install a 4' tile wainscoting, apply new paint to remaking wall space, enlarge door area to meet ADA codes, install grab rails for stool area, install bath accessories, clean area of all debris and dispose.</p> <p>I have budgeted wall tiles and flooring. If a different product is chose, we can discuss other options. I have not included pricing for sinks, toilets, urinals or any plumbing. Building permit and excise tax included.</p>		15,730.00	15,730.00
		0.00	0.00
		Total	\$15,730.00

Mike Vaga Plumbing

PO Box 111
Spearfish, SD 57783
605-591-2912

Estimate

Date	Invoice #
11/2/2022	27

Bill To:

Masonic Temple
715 Main Street
Deadwood, SD 57732
Attn: Casey Derflinger

Work Performed At:

Masonic Temple
715 Main Street
Deadwood, SD 57732

Description	Amount
<p>Proposal to replace (2) toilets, (1) lavatory sink and faucet at second floor bathroom.</p> <p>Proposal includes: (1) white wall hung non carrier mounted sink, single handle chrome Delta faucet, and protective wrap under sink.</p> <p>Toilets (2) will be white, meet ADA specifications and toilets seats will have open fronts with no covers.</p> <p>Proposal does not include making the bathroom ADA compliant, or any grab bars or stall dividers.</p>	2,027.00T

Subtotal	\$2,027.00
Tax (2.0%)	\$40.54
Total	\$2,067.54

While every effort is made to use quality materials, MVP cannot be held responsible for manufacturers defects.



**Request for Proposal
For
City Cleaning Services**

**City of Deadwood
102 Sherman Street
Deadwood SD 57732**

CITY OF DEADWOOD
PUBLIC NOTICE
REQUEST FOR PROPOSAL
CLEANING SERVICES

Notice is hereby given that the City of Deadwood , SD will be accepting sealed proposals for cleaning services for the City's thirteen (13) municipal facilities: City Hall at 102 & 108 Sherman Street, Police Department at 100 Sherman Street, Deadwood Volunteer Fire Department at 737 Main Street, Deadwood Public Library at 435 Williams Street, Deadwood Rec Center at 105 Sherman Street, Outlaw Square at 703 Main Street, Deadwood Welcome Center at 501 Main Street, South Gateway (Pluma) at 418 Cliff Street, Mount Moriah Cemetery Visitor Center and Ticket Booth at 1 Mount Moriah Drive, Gordon Park at 125 Sherman Street, History and Information Center at 3 Siever Street, Days of 76 Event Complex at 15 Seventy-Six Drive, Keene Baseball Park at 65 Seventy-Six Drive.

Sealed proposals clearly labeled Request for Proposal for Cleaning Services will be received until 5:00 PM on Wednesday, April 19, 2023 at Deadwood City Hall. Bids will be considered by City Commission on May 1, 2023. Proposal Instructions and Specifications may be obtained at City Hall, 102 Sherman Street, Deadwood, SD 57732 or on the city's website, www.cityofdeadwood.com under Community, Documents and Forms, Forms and Applications. Questions can be directed to the Public Works Director at by calling (605) 578-2082.

The City of Deadwood reserves the right to reject or accept any proposal or to waive any irregularities in any proposal deemed to be in the best interest of the City of Deadwood.

Introduction

The City of Deadwood is soliciting proposals for a one (1) year contract for cleaning services for thirteen (13) public owned buildings: City Hall at 102 & 108 Sherman Street, Police Department at 100 Sherman Street, Deadwood Volunteer Fire Department at 737 Main Street, Deadwood Public Library at 435 Williams Street, Deadwood Rec Center at 105 Sherman Street, Outlaw Square at 703 Main Street, Deadwood Welcome Center at 501 Main Street, South Gateway (Pluma) at 418 Cliff Street, Mount Moriah Cemetery Visitor Center and Ticket Booth at 1 Mount Moriah Drive, Gordon Park at 125 Sherman Street, History and Information Center at 3 Siever Street, Days of '76 Event Complex at 15 Seventy-Six Drive, Keene Baseball Park at 65 Seventy-Six Drive. The contract can be renewed on a one (1) year term basis if the parties agree (60) days prior to the expiration of this contract.

Vendors are required to submit written proposals that present the vendor's qualifications and understanding of the work to be performed. The vendor's proposal should be prepared simply and economically. The proposal should include all the information it considers pertinent to its qualifications for the Specifications listed herein. Emphasis should be placed on completeness of services offered and clarity of content.

The proposal must be received via mail or in person, **no later than 5:00 PM on April 19, 2023** directly to City Hall at the following address:

City of Deadwood
 Attn: Jessica McKeown
 102 Sherman Street
 Deadwood, SD 57732

General Instructions for Proposal

- a. **Proposal Content** – A completed proposal must contain the following:
Proposal Form and Signature Page – the proposal form and signature page must be completed and signed by an individual authorized to bind the vendor. All proposals submitted without such proposal form and signature page may be deemed non-responsive.
References – Proposal shall include a list of three (3) references including name, address, phone number, and contact person.
- b. **Proposal Period** – After the proposal has been submitted to the City of Deadwood, the proposal may not be withdrawn for thirty (30) calendar days after the day of opening.
- c. **Proposal Award** – It is the intent of the City to accept the lowest responsible proposal, provided it will be the most advantageous regarding price, quantity of service, the Vendor's qualifications and capabilities to provide the specified service, and other factors which the City of Deadwood may consider. The City reserves the right to accept or reject any or all proposals and to waive any irregularities therein. Proposals will be

reviewed by city staff and then presented to City Commission for consideration on May 1, 2023 at 5:00 p.m.

- d. **Term and Renewal** – The term of the contract shall be for one (1) year unless earlier terminated and shall begin on June 1, 2023 unless mutually agreed upon between the City and the Contractor of a different starting date. The contract may be terminated by either party with a ninety (90) day written notice. The Contract may be terminated by either party without cause with less than ninety (90) days notice by mutual agreement or in the event of substantial failure to perform with the terms set forth in the Contract.
- e. **Basis of Payment** – Payment will be made to the contractor within 30 days upon receiving the contractor’s monthly invoice, after approval by City staff and the City Commissioners. The invoice shall state the date the service was performed and the amount for each building. Special services provided will be billed via a separate invoice and described by the service provided and date it was provided. Special services requiring additional cost must be approved by the Public Works Director.

Specifications

The specifications outline the requirements for the cleaning services for the thirteen (13) municipal facilities owned by the City of Deadwood. A list of the building, address, and approximate square footage is outlined to assist you in your quote.

A walkthrough can be scheduled by appointment to view, the buildings beforehand by calling the Public Works Director.

Building List

<p><u>City Hall</u> 2 floors -8032 sq. ft.</p>	<p>102 and 108 Sherman Street Includes Public entry way, Century Room, 4 restrooms, copier room, hallways, Commission room, sink/kitchen, 12 offices and Archives floor.</p>
<p><u>Police Department</u> 2 floors – 2595 sq. ft.</p>	<p>100 Sherman Street Includes public entry way/stairs, hallways/stairs, 2 restrooms, break room, patrol room, locker room and 5 offices.</p>
<p><u>Fire Department</u> 1 floor – 1765 sq. ft.</p>	<p>737 Main Street Includes meeting room, kitchen, 2 restrooms and 3 offices.</p>
<p><u>Public Library</u> 2 Floors – 3340 sq. ft.</p>	<p>435 Williams Street Includes vestibule, main floor, reading room, South</p>

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Dakota room, 2 offices, elevator, activity room, stairway and 3 restrooms.

Deadwood Rec Center

1 Floor –1647 sq. ft.
restrooms.

105 Sherman Street

Includes 2 locker rooms consisting of 2 showers and 4

Outlaw Square

1 floor – 430 sq. ft.

703 Main Street

Includes 2 restrooms.

Deadwood Welcome Center

1 floor – 4593 sq. ft.

501 Main Street

Includes trolley vestibule, vestibule, hallway, main lobby and 2 restrooms.

South Gateway

559 sq. ft.

418 Cliff Street

Includes entryway and 2 restrooms.

Mount Moriah

304 sq. ft.

1 Mount Moriah Drive

Includes 2 restrooms.

Gordon Park

180 sq. ft.

125 Sherman Street

Includes 2 restrooms.

History and Information Center

331 sq. ft.

3 Siever Street

Includes 2 restrooms (weekends)

Days Event Complex

676 sq. ft.

15 Seventy-Six Drive

Includes 2 restrooms.

Keene Baseball Fields

307 sq. ft.

65 Seventy-Six Drive

Includes 2 restrooms.

Responsibilities of the Contractor

The following cleaning instructions are outlined by building, cleaning location within the building and a cleaning schedule.

Equipment and Cleaning Chemicals

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The City of Deadwood will supply all trash bags, paper towels, toilet paper, hand soap, dust mops, mops and rags. Restocking of supplies listed above will be coordinated with the Public Buildings Superintendent every Thursday.

All cleaning products will be supplied by supplied the contractor.

Damage

The contractor shall report to the Public Buildings Superintendent any damaged facilities and/or broken items that need to be replaced or repaired.

City Hall

Public Access Area to Historical Preservation and Finance

Daily: (Monday – Friday)

1. Wet mop, sweep, dust mop floor according to condition.
2. Clean and sanitize water faucet.
3. Wipe light switches and doors, removing fingerprints, smudges and spills.

Weekly:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Vacuum all carpeted areas and mats. Spot treat soiled carpeted areas as needed.
3. Thoroughly dust all horizontal and vertical surfaces, including windowsills, moldings and pictures.

Monthly:

1. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.

Century room

Weekly:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Vacuum all carpeted areas. Spot treat soiled carpeted areas as needed.
3. Thoroughly dust/clean all horizontal and vertical surfaces, moldings and pictures.
4. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.

Restrooms (4)

Daily: (Monday – Friday)

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1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.
4. Clean all basins/sinks.
5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.
6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

Copier Room

Weekly:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
3. Wet mop, sweep, dust mop floor according to condition.

Hallways

Weekly:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Wet mop, sweep, dust mop floor according to condition.
3. Vacuum all carpeted areas. Spot treat soiled carpeted areas as needed.
4. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.

Commission Room

Weekly:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Vacuum all carpeted areas. Spot treat soiled carpeted areas as needed.
3. Thoroughly dust/clean all horizontal and vertical surfaces, moldings, door handles and pictures.
4. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
5. Spot clean glass as needed.

Sink/Kitchen

Daily: (Monday – Friday)

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1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.

Weekly:

1. Wet Mop, sweep, dust mop floor according to condition
2. Vacuum all carpeted areas and mats. Spot treat soiled carpeted areas as needed.
3. Thoroughly dust/clean all horizontal and vertical surfaces, moldings and pictures.
4. Clean and sanitize all basins/sinks.
5. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.

12 offices

Weekly:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Vacuum all carpeted areas. Spot treat soiled carpeted areas as needed.
3. Thoroughly dust/clean all horizontal and vertical surfaces, moldings and pictures.
4. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
5. Clean inside glass.

Archives Floor

Weekly:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Wet mop, sweep, dust mop floor according to condition.
3. Thoroughly dust/clean all horizontal and vertical surfaces, moldings and pictures.
4. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.

Police DepartmentPublic Entryway/Stairs

Daily: (Monday – Friday)

1. Wet mop, sweep, dust mop floor according to condition.

Weekly:

1. Thoroughly dust/clean all horizontal and vertical surfaces, moldings and pictures.
2. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.

Hallways/Stairs (inside Police Department)

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Weekly:

1. Wet mop, sweep, dust mop floor according to condition.
2. Thoroughly dust/clean all horizontal and vertical surfaces, moldings, pictures.
3. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.

2 Restrooms

Daily: (Monday – Friday)

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.
4. Clean all basins/sinks.
5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.
6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

Breakroom

Weekly:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Vacuum all mats.
3. Thoroughly dust/clean all horizontal and vertical surfaces, moldings and pictures.
4. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
5. Clean and sanitize sink.
6. Wet mop, sweep, dust mop floor according to condition.

Patrol Room

Weekly:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Thoroughly dust/clean all horizontal and vertical surfaces, moldings and pictures.
3. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
4. Wet mop, sweep, dust mop floor according to condition.

Locker Room

Weekly:

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1. Vacuum all carpeted areas. Spot treat soiled carpeted areas as needed.
2. Thoroughly dust/clean all horizontal and vertical surfaces, moldings, pictures.
3. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.

5 offices

Weekly:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Thoroughly dust/clean all horizontal and vertical surfaces, moldings, pictures.
3. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.

Fire DepartmentMeeting Room

2 days a week:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Thoroughly dust/clean all horizontal and vertical surfaces, moldings and pictures.
3. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
4. Wet mop, sweep, dust mop floor according to condition.

Kitchen

2 days a week:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Thoroughly dust/clean all horizontal and vertical surfaces, moldings and pictures.
3. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
4. Clean and sanitize sink.
5. Wet mop, sweep, dust mop floor according to condition.

2 Restrooms

2 days a week:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.
4. Clean all basins/sinks.

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5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.
6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

3 Offices

2 days a week:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Thoroughly dust/clean all horizontal and vertical surfaces, moldings and pictures.
3. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
4. Wet mop, sweep, dust mop floor according to condition.

Public LibraryVestibule

3 days a week:

1. Thoroughly dust/clean all horizontal and vertical surfaces, moldings and pictures.
2. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
3. Wet mop, sweep, dust mop floor according to condition.
4. Vacuum Mats.
5. Clean glass.

Main floor

3 days a week:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
3. Vacuum all carpeted areas. Spot treat soiled carpeted areas as needed. Vacuum all mats.

Reading room

1 day a week:

1. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
2. Vacuum all carpeted areas. Spot treat soiled carpeted areas as needed. Vacuum all mats.

South Dakota Room

City of Deadwood – RFP for Cleaning Services 03/20/23

1 day a week:

1. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
2. Vacuum all carpeted areas. Spot treat soiled carpeted areas as needed.

2 offices

1 days a week:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
3. Vacuum all carpeted areas. Spot treat soiled carpeted areas as needed.

Elevator

2 days a week:

1. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
2. Vacuum all carpeted areas. Spot treat soiled carpeted areas as needed.

Activity Room

3 days a week:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
3. Vacuum all carpeted areas. Spot treat soiled carpeted areas as needed.
4. Clean and sanitize sink.

Stairway

3 days a week:

1. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
2. Wet mop, sweep, dust mop floor according to condition.

3 Restrooms

3 days a week:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.
4. Clean all basins/sinks.

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5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.
6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

Deadwood Rec Center2 Locker rooms

Daily: (Monday – Saturday)

1. Thoroughly dust/clean all horizontal and vertical surfaces.
2. Wet mop, sweep, dust mop floor according to condition.
3. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.

2 Showers

Daily: (Monday – Saturday)

1. Wipe walls, fixtures, removing shampoo, soaps, smudges and spills.
2. Sweep and mop floor.

4 Restrooms

Daily: (Monday – Saturday)

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.
4. Clean all basins/sinks.
5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.
6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

Outlaw Square2 Restrooms

Daily: (Monday – Sunday)

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.

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4. Clean all basins/sinks.
5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.
6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

Deadwood Welcome Center

Vestibules (2)

Daily: (Monday – Sunday)

1. Thoroughly dust/clean all horizontal and vertical surfaces.
2. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
3. Wet mop, sweep, dust mop floor according to condition.

Hallway

Daily: (Monday – Sunday)

1. Thoroughly dust/clean all horizontal and vertical surfaces.
2. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
3. Wet mop, sweep, dust mop floor according to condition.

Main lobby

Daily: (Monday – Sunday)

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Thoroughly dust/clean all horizontal and vertical surfaces.
3. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
4. Wet mop, sweep, dust mop floor according to condition.

2 Restrooms

Daily: (Monday – Sunday)

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.
4. Clean all basins/sinks.
5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.

City of Deadwood – RFP for Cleaning Services 03/20/23

6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

South Gateway

Entryway

Daily: (Monday – Sunday)

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.

2 Restrooms

Daily: (Monday – Sunday)

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.
4. Clean all basins/sinks.
5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.
6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

Mount Moriah

2 Restrooms

As authorized by Public Works: (Seasonal Operation)

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.
4. Clean all basins/sinks.
5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.
6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

Gordon Park

2 Restrooms

As authorized by Public Works: (Seasonal Operation)

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.
4. Clean all basins/sinks.
5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.
6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

History and Information Center

2 Restrooms

Weekends:

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.
4. Clean all basins/sinks.
5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.
6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

Days of 76 Event Complex

2 Restrooms

As authorized by Public Works: (as needed, basis)

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.
4. Clean all basins/sinks.
5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.

6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

Keene Baseball Fields

2 Restrooms

As authorized by Public Works: (Seasonal Operation)

1. Empty all trash receptacles, replace liners as needed, and remove trash to a collection point.
2. Toilets need to be cleaned inside and out.
3. Toilet seats to be wiped clean on both sides.
4. Clean all basins/sinks.
5. Remove all splash marks on the walls around basins/sinks, urinals and toilets.
6. Spot wipe walls, light switches and doors, removing fingerprints, smudges and spills.
7. Clean mirrors.
8. Wet mop, sweep, dust mop floor according to condition.

Proposal Instructions

Request for Proposal for Cleaning Services

1. Based on the requirements and provider qualifications, please provide (2) copies of the Proposal Form to the City of Deadwood
2. Complete Proposal Form and Signature Page
3. Complete Worker's Compensation Certificate
4. Complete Independent Contractor Statement
5. Complete Reference Form
6. Complete Confidentiality Statement

All proposals must be delivered via mail or in person. Vendor shall include items one (1) through six (6) in a sealed envelope. Include two (2) copies of Item 2, the Proposal Form and Signature Page. All proposals should be clearly labeled on the outside of the envelope. **Request for Proposal for Cleaning Services.**

Proposals should be mailed or delivered in person to:

City of Deadwood

Attn: Jessica McKeown

Re: Request for Proposal for Cleaning Services

102 Sherman Street

Deadwood, SD 57732

Proposals must be received **no later 5:00 p.m. on April 19, 2023.**

Proposal Form
Request for Proposals for Cleaning Services

The undersigned hereby submits the following proposal for the monthly cost of cleaning services for the City of Deadwood Buildings.

City Hall	\$_____
Police Department	\$_____
Fire Department	\$_____
Public Library	\$_____
Deadwood Rec Center	\$_____
Outlaw Square	\$_____
Deadwood Welcome Center	\$_____
South Gateway	\$_____
History and Information Center	\$_____
Monthly Total:	\$_____

Mount Moriah	\$_____/hr
Gordon Park	\$_____/hr
Days Event Complex	\$_____/hr
Keene Baseball Fields	\$_____/hr

Proposal Form Signature Page

Request for Proposal for Cleaning Services

By: Name and Title (please print) _____

Signature _____

Vendor Address _____

Contact (please print) _____

Phone _____

Fax _____

E-mail _____

Worker’s Compensation Certification

I hereby certify that effective the date of my contract with the City of Deadwood and at all times in the performance of such Contract that:

I have and will maintain in full force and effect Workers Compensation Insurance in compliance with the laws of the State of South Dakota, and will provide a Certificate of Insurance to the City upon request, with the following insurance company:

Company Name

Agent’s Name, Address and Telephone Number

Policy Number and Effective Date

OR

I will perform said Contract myself and do not have and will not have any employee or employees assisting me with the performance of the Contract and am not required by the Laws of the State of South Dakota to obtain and maintain a Worker’s Compensation Insurance in the performance of this Contract.

I understand that this statement is made as a material part of the Contract, which I have, or will execute, with the City of Deadwood.

Date

Signature of Contractor

Independent Contractor Statement

It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting the Contractor as the agent, representative or employee of the City for any purpose or in any manner whatsoever. The Contractor is to be and shall remain an independent contractor with respect to all services performed under this agreement.

The Contractor represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Contractor or the other persons, while engaged in the performance of any work or services required under this Contract, shall have no contractual relationship with the City, shall not be considered employees of the City and any and all claims that may or might arise under State and Federal Employment regulations on behalf of said personnel arising out of employment including, without limitations, claims of discrimination against the Contractor, its officers, agents, contractors or employees, shall in no way be the responsibility of the City; and the Contractor shall defend, indemnify, and hold the City, its officers, agents and employees harmless from any and all such claims irrespective of which tribunal, agency, board, commission or court may have jurisdiction. Such personnel or other persons performing services for Contractor shall neither require nor be entitled to any compensation, rights, or benefits of any kind whatsoever from the City, including without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Insurance, disability, and severance pay.

The Contractor shall procure and maintain, for the duration of this contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees, or subcontractors.

- A. During the term of this contract, the contractor shall provide the following types of insurance in limits no less than:
 1. Commercial General Liability Insurance: The Contractor shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than \$1,000,000.00 each occurrence. Such insurance shall add the City of Deadwood and its officials and employees as additional insureds.
 2. Workers' Compensation: Workers' Compensation coverage with statutory limits.

- B. The contractor shall furnish to the City of Deadwood satisfactory proof of coverage of the above requirements by a reliable company or companies prior to the implementation of the contract. Said certificates shall contain a clause to the effect that,

for the duration of the contract, the insurance policy may not be cancelled or changed without thirty (30) days advance written notice to the City.

The Contractor shall indemnify and hold harmless the City of Deadwood and its officials and employees from and against all claims, damages, losses and expenses, including but not limited to attorney’s fees, arising out of or resulting from the (i) the conduct or performance of this Contract or of any business therein, (ii) any act, omission, or negligence of the Contractor or the partners, officers, agents, employees or sub-contractors of the Contractor (iii) any accident, injury or damage whatsoever occurring as a result of Contractor’s performance of this contract. Contractor hereby expressly indemnifies City of Deadwood for the consequences of any negligent act or omission of the Government entity, its officials and employees, unless such act or omission constitutes gross negligence or intentional misconduct of the City.

The Contractor expressly understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the Contractor’s responsibility to indemnify, keep and save harmless and defend the City, it’s officials, agents and employees as herein provided.

Company/Individual Name: _____

Official Address: _____

Signature and Title: _____

Date: _____

Client References
Request for Proposal for Cleaning Services

Please list three (3) client references. The City reserves the right to contact the references set forth below and references other than, and/or in addition to, those being furnished below.

1. Name: _____

Address: _____

Phone Number: _____

2. Name: _____

Address: _____

Phone Number: _____

3. Name: _____

Address: _____

Phone Number: _____

Confidentiality Statement

The Contractor agrees to treat as confidential all information which may be derived from or be obtained in the course of this contract, or which may come into the possession of the contractor or an employee as a result or in connection with this contract. The Contractor will be provide all the necessary precautions to ensure all that all such information is treated as confidential by the contractor and the contractor’s employees. All employees of the Contractor will be required to agree to and sign a confidentiality statement when they come to any facilities owned by the City of Deadwood where they may see or have access to confidential, personal and/or business information.

Confidential information includes all information related to the business of the City of Deadwood and its employees.

I understand that I am bound by the duty of confidentiality and agree to adhere to the conditions within the Contract.

Name of Organization: _____

Print Name: _____

Signature: _____

Date: _____

CITY OF DEADWOOD RAFFLE PERMIT

Date of Application: 8 March 2023

Organization: American Legion Post 31 / VFW Post 5949

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries/raffles. Please indicate your category:

- Chartered veterans' organization
- Charitable organization
- Fraternal organization
- Political party
- Political action committee or any committee on behalf of any candidate for political office
- Religious organization
- Educational organization
- Local civic or service club
- Volunteer fire department

Contact Information:

Name: Shantell Miranda
 Address: 11332 Teje Road
 Phone #: 605-580-5919
 Email: grube@RBMSessentials.com

501 (c) 3- Non Profit: Yes No

Dates of Ticket Sales: 8 March - 29 May 2023

Date of Raffle Drawing: May 29 2023 - 12 PM

Value of Raffle Prize: 4,500.00

Proceeds will benefit: Veterans & Community
Office use only:

Presented at City Commission Meeting dated _____

American Legion Post 31

PO Box 31
Lead Sd 57754

March 8, 2023

American Legion Post 31
PO Box 31
Lead SD 57754

Deadwood Commission
108 Sherman ST
Deadwood SD 57732

Mr. Mayor:

Pursuant to SDCL 22-25-25-(1)(6)(7) you are hereby notified the American Legion Post 31/VFW Post 5959 bona fide congressionally chartered veterans' organizations are selling raffle tickets for a chance to win \$1,500.00 in Meat from the Black Hills Butcher Block in Spearfish. Each ticket cost Twenty Dollars with a maximum of 500 tickets being sold. The winner will be selected at random at 12 PM on May 29th, 2023 at the VFW in Deadwood.

Sincerely,

Randall McGruder 605 580 5919

Sargent of Arms

American Legion Post 31

CITY OF DEADWOOD RAFFLE PERMIT

Date of Application: March 15, 2023

Organization: South Dakota American Legion Foundation

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries/raffles. Please indicate your category:

- Chartered veterans' organization
- Charitable organization
- Fraternal organization
- Political party
- Political action committee or any committee on behalf of any candidate for political office
- Religious organization
- Educational organization
- Local civic or service club
- Volunteer fire department

Contact Information:

Name: Fred Nelson

Address: 19650 Mossing Lane, Spearfish, SD

Phone #: 6056417959

Email: fred.nelson@live.com

501 (c) 3- Non Profit: Yes No

Dates of Ticket Sales: June 12, 2023

Date of Raffle Drawing: February 16, 2024

Value of Raffle Prize: \$1000 (Beef Certificates)

Proceeds will benefit: Veterans

Office use only:

Presented at City Commission Meeting dated _____

Finance Office: _____

CITY OF DEADWOOD RAFFLE PERMIT

Date of Application: 03/06/2023

Organization: Abbot House

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries/raffles. Please indicate your category:

- Chartered veterans' organization
- Charitable organization
- Fraternal organization
- Political party
- Political action committee or any committee on behalf of any candidate for political office
- Religious organization
- Educational organization
- Local civic or service club
- Volunteer fire department

Contact Information:

Name: Beth Anne Ferley

Address: Rapid city and Mitchell

Phone #: 605-484-7145

Email: _____

501 (c) 3- Non Profit: Yes Yes No _____

Dates of Ticket Sales: 8/24-26/2023

Date of Raffle Drawing: 4/1/2024

Value of Raffle Prize: \$15,000.

Proceeds will benefit: Abbott House Children Home

Office use only:

Presented at City Commission Meeting dated _____

Finance Office: _____