



City Commission Regular Meeting Agenda

Monday, February 02, 2026 at 5:00 PM

City Hall, 102 Sherman Street, Deadwood, SD 57732

Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

1. **Call to Order and Pledge of Allegiance**

2. **Roll Call**

3. **Approve Minutes**

[a.](#) Approval of January 20, 2026 City Commission Minutes.

4. **Approve Bills**

[a.](#) Approval of Bill List for February 2, 2026.

5. **Items from Citizens on Agenda**

[a.](#) Proclamation declaring Monday, February 2, 2026 as Tom Blair Day in the City of Deadwood.

6. **Consent Agenda**

Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business.

- a. Permission to remove Tyler Thompson full-time (non-certified) police officer from payroll effective January 6, 2026.
- b. Permission to update resignation date for lifeguard II Tyler Martin to be January 6, 2026.
- c. Permission to move Monica Nepper from half-time Education Program Coordinator to three-quarter time (with benefits as stated in policy) at \$18.00 per hour effective January 18, 2026.
- d. Permission to make 2026 budget allocation to Lobbyist Craig Matson in the amount of \$20,040.00. (To be paid by Bed and Booze line item.)
- [e.](#) Resolution 2026-06 to Participate in South Dakota Dept. of Transportation Bridge Inspection Program.
- [f.](#) Resolution 2026-07 Declare Surplus Property.

- [g.](#) Permission to purchase a table saw with accessories from Grizzly Industrial in an amount not to exceed \$3,790.85. (To be paid by HP Capital Assets line item.)
- [h.](#) Permission to pay Black Hills Collision Pros for repair 2021 Dodge Durango in an amount not to exceed \$3,786.50. (To be paid by Police repairs line item.)
- [i.](#) Allow open container in zones 1 and 2 on Saturday, March 7 from noon to 10:00 p.m.; Main Street closure from Deadwood Street to Pine Street from 9:00 a.m. to 6:00 p.m. and waiver of banner fees for K9 Keg Pull. (Originally approved on December 15, 2025 but postponed due to weather.)
- [j.](#) Allow use of public property at the Event Complex (Ferguson Field) for Vintage Baseball Game and Flag Day Ceremony on June 14, 2026.
- [k.](#) Allow use of public property for Deadwood Mickelson Trail Marathon: use of Sherman Street Lot Friday, June 5 through Sunday, June 7 and use of Event Complex parking area on Sunday, June 7, 2026 from 5:00 a.m. to 3:00 p.m. Deposit and user fees have been received.

7. **Bid Items**

- [a.](#) Results of bid opening on January 29, 2026 at 3:00 p.m. for Deadwood Ballfield Lighting Upgrade Project. Bid Bond and Acknowledgement of Addendum 1 were included.

21 Electric - Base bid \$354,150.00, Alt. #1 \$168,625.00, Alt. #2 \$7,820.00.

Builders Electric - Base bid \$565,100.00, Alt. #1 \$240,367.00, Alt. #2 \$6,450.00.

Freeman's Electric - Base bid \$568,601.00, Alt. #1 \$199,195.00, Alt. #2 \$10,660.00.

Wescom - Base bid \$386,286.61, Alt. #1 \$180,303.46, Alt. #2 \$12,740.24.

8. **Public Hearings**

- [a.](#) Hold public hearing for Summer Kick Off Concert: open container in zone 1 and 2 from 5:00 p.m. until 10:00 p.m. on Friday, May 22, and noon to 10:00 p.m. on Saturday, May 23; special temporary beer and wine license for Outlaw Square on Friday, May 22 from 5:00 p.m. to 10:00 p.m., and Saturday, May 23 from noon to 10:00 p.m. at Outlaw Square; street closure on Deadwood Street from Main Street to Pioneer Way from 8:30 a.m. on Friday, May 22 to 1:00 a.m. on Sunday, May 24; and closure of Siever Street (if needed) from 7:00 a.m. on Friday, May 22 to 11:00 p.m. on Saturday, May 23, 2026.
- [b.](#) Set public hearing on February 17 for Forks Corks Kegs Event: open container in zones 1 and 2 on Friday, April 10 from 5:00 p.m. to 10:00 p.m. and Saturday, April 11, 2026 from 11:00 a.m. to 10:00 p.m.
- [c.](#) Set public hearing on February 17 for Save Our Tail Parade: street closure; Main Street from Lower Main at Pioneer Way to Pine Street, Pine Street from Main Street to Sherman Street and Sherman Street from 68 Sherman Street (US Post Office) to Pioneer Way on Friday, May 22 from 1:00 p.m. until parade ends and closure of a portion of Main Street from Mineral Palace to Wall Street on Friday, May 22, 2026 from 3:00 p.m. to 3:15 p.m. for Dora DuFran Statue Dedication.

9. **Old Business**

10. **New Business**

- [a.](#) Resolution 2026-08 Establishing fees for Portable Signs within the Fee Resolution.
- [b.](#) Permission to approve the application form for portable signs per Chapter 15.32 of the Deadwood Codified Ordinances.
- [c.](#) Permission to purchase a RIT (Rapid Intervention Team) rescue bag from MTR in an amount not to exceed \$4,188.00. (To be paid by Fire Dept. equipment line item.)

11. **Informational Items and Items from Citizens**

- a. Petitions may be taken out and circulation may begin on Monday, February 2, 2026 for two City Commission seats, each 3-year terms. Petitions must be returned no later than Tuesday, March 24, 2026 at 5:00 p.m.
- b. City Commission meeting will be held Tuesday, February 17 due to City Offices being closed Monday, February 16, 2026 for President's Day.

12. **Executive Session**

- a. Executive Session for Personnel Matters per SDCL1-25-2(1) w/possible action.
Executive Session for Legal Matters per SDCL1-25-2(3) w/possible action.
Executive Session for Contractual negotiations per SDCL 1-25-2(4) w/possible action.

13. **Adjournment**

This will be a public meeting but also available through Zoom. To participate, join Zoom Meeting and identify your name when joining.

URL: <https://us02web.zoom.us/j/6055782082?pwd=Z1QrRXhXaXp4eStPSjg2YjVTNUtZQT09>
Meeting ID: 605 578 2082
Password: 1876
One tap mobile: 669-900-9128

Please be considerate of others and if you no longer have business activities during the meeting, do not feel obligated to remain.

REGULAR MEETING, JANUARY 20, 2026

The Regular Session of the Deadwood City Commission convened on Tuesday, January 20, 2026 at noon in the Deadwood City Commission Chambers, 102 Sherman Street, Deadwood, South Dakota. Dakota. Mayor Charlie Struble-Mook called the meeting to order with the following members present: Department Heads, City Attorney Quentin Riggins, and Commissioners Charles Eagleson, Michael Johnson, Sharon Martinisko and Mark Speirs. All motions passed unanimously unless otherwise stated.

APPROVAL OF MINUTES

Martinisko moved, Speirs seconded to approve the minutes of January 5, 2026. Roll Call: Aye-All. Motion carried.

APROVAL OF DISBURSEMENTS

Commissioner Martinisko spoke about the correction. Martinisko moved, Johnson seconded to approve the January 20, 2026 disbursements as amended. Roll Call: Aye-All. Motion carried.

A & B BUSINESS SOLUTIONS	CONTRACT	82.48
A & I DISTRIBUTORS	SUPPLIES	51.79
A-Z SHREDDING	SERVICE	108.24
ACE HARDWARE	SUPPLIES	337.70
ALL ASPECTS	SERVICE	2,325.00
AMAZON CAPITAL	SUPPLIES	4,378.11
AVID4 ENGINEERING	SERVICE	2,565.00
BAILEY, ROBERT	PROJECT	635.42
BH CHEMICAL	SUPPLIES	3,769.64
BH COUNCIL	DUES	650.00
BH ENERGY	SERVICE	29,276.93
BH PIONEER	SERVICE	1,616.10
BH SPECIAL SERVICES	CLEANING	1,550.00
BOZELL, JOHN	PROJECT	1,000.00
BUTTE COUNTY EQUIPMENT	SUPPLIES	438.12
CENTURY BUSINESS PRODUCTS	SERVICE	193.20
CERTIFIED LABORATORIES	SUPPLIES	410.95
CHAINSAW CENTER	SUPPLIES	166.95
CHAMBERLIN ARCHITECTS	PROJECT	4,721.25
CULLIGAN	SUPPLIES	184.50
DAKOTA FLUID POWER	SERVICE	1,207.11
DEADWOOD ALIVE	ALLOCATION	74,000.00
DEADWOOD CHAMBER	BILL LIST	29,470.03
DEADWOOD HISTORY	SERVICE	1,652.00
DMC WEAR PARTS	SUPPLIES	1,122.04
ECOLAB	SERVICE	288.92
FIB CREDIT CARDS	SUPPLIES	6,899.51
FIRST NET	SERVICE	283.78
GALLS	UNIFORMS	474.04
GOLDEN WEST	SERVICE	3,908.48
HANSEN WHEEL & WAGON SHOP	SERVICE	2,067.73
HAUCK ELECTRIC & CONTROLS	SERVICE	2,954.74
INTERNATIONAL CODE COUNCIL	RENEWAL	170.00
INTERSTATE ALL BATTERY	SUPPLIES	446.54
IPS GROUP	SERVICE	4,797.58
JACOBS WELDING	SERVICE	547.02
JOHNER PAVING	PROJECT	240.00
KARL'S	SUPPLIES	1,014.99
KONE CHICAGO	SERVICE	592.24
LAWRENCE CO. REGISTER	SERVICE	180.00
LEAD-DEADWOOD SANITARY	SERVICE	20,954.11
LEADS ONLINE	SERVICE	3,106.00
LYNN'S	SUPPLIES	60.94
MACQUEEN	SUPPLIES	278.81
MEAD LUMBER	SUPPLIES	43.98
MED-TECH RESOURCE	SUPPLIES	199.59
MENARD'S	SUPPLIES	99.99
MID-AMERICAN RESEARCH CHEM	SUPPLIES	965.96
MID-STATES ORGANIZED CRIME	MEMBERSHIP	150.00
MIDWEST TAPE	SUPPLIES	202.02
MODERN MARKETING	SUPPLIES	284.91
MORRISON, RONDA	SERVICE	340.00
MUSEUM SERVICES	SUPPLIE	68.00
NATIONAL TRUST FOR HISTORIC	MEMBERSHIP	250.00
NHS OF THE BLACK HILLS	CONTRACT	6,121.87
NORTHWEST PIPE FITTINGS	SUPPLIES	2,878.95
ONSITE FIRST AID	SUPPLIES	532.50
POOL & SPA CENTER	SUPPLIES	69.00
QUADIENT FINANCE	POSTAGE	500.00
QUICKTROPHY	SUPPLIES	27.00
QUIK SIGNS	SERVICE	187.05
RACE WHEELS CONSULTING	SERVICE	600.00
REDWATER TACTICAL	SERVICE	1,520.00
RIDDLE'S GLASS	PROJECT	30,023.15
RUNGE, MIKE	REIMBURSEMENT	40.38
RUNNING SUPPLY	SUPPLIES	427.71
SD COMMISSION ON GAMING	CITY SLOTS	32,386.36
SD DEPT. OF TOURISM	SPONSORSHIP/REGISTRATION	9,475.00
SD LIBRARY ASSOCIATION	MEMBERSHIP	52.00
SD PLANNERS ASSOCIATION	MEMBERSHIP	100.00
SD POLICE CHIEFS'	MEMBERSHIP	200.00
SDN COMMUNICATIONS	SERVICE	2,646.00
SERVALL	SUPPLIES	991.30

REGULAR MEETING, JANUARY 20, 2026

SOUTHSIDE OIL	FUEL	2,226.50
SOUTHSIDE SERVICE	REPAIR	40.00
STALDER, LORNIÉ	REIMBURSEMENT	705.00
STOCKBRIDGE SEWING WORKS	SUPPLIES	2,118.00
STRETCH'S	SERVICE	4,340.00
TECHNOLOGY	LICENSE	10,999.63
TEMPERATURE TECHNOLOGY	SERVICE	9,350.00
TOMS, DON	PROJECT	600.00
TYLER TECHNOLOGIES	SOFTWARE	21,166.13
UNDERGROUND CONSTRUCTION	PAY APP	124,027.04
USA BLUEBOOK	SUPPLIES	944.25
VERIZON CONNECT	SERVICE	219.75
VIEHAUSER ENTERPRISES	SERVICE	6,941.84
VIGILANT BUSINESS SOLUTION	SERVICE	887.75
VINTAGE BASE BALL	MEMBERSHIP	75.00
WAREING STURGIS	SUPPLIES	422.96
WATERS HARDWARE	GRANTS	95.96
WATERTREE	SUPPLIES	159.26
WEST RIVER SOLID WASTE	SERVICE	13,816.80
WESTERN CONSTRUCTION	PAY APP	165.00
WESTERN PEAKS LOGISTICS	SERVICE	21.78
WILEN MONUMENT	SERVICE	973.45
ZEP SALES & SERVICE	SUPPLIES	193.84
		Total \$503,050.65

CONSENT

Martinisko moved, Johnson seconded to approve to omit item 6L for separate consideration and approve the following consent items. Roll Call: Aye-All. Motion carried.

- A. Permission to hire Anthony Tribon for the full-time (non-certified) Water and Wastewater Maintenance Operator position at \$19.00 per hour effective January 22, 2026.
- B. Permission to advertise in-house for 5 days and then with outside sources for full-time Custodian position at \$21.00 per hour.
- C. Permission to approve revised Personnel Policy 7.3 Sick Leave.
- D. Appoint John W. Singer to the Library Board with term January 15, 2026 thru December 31, 2028.
- E. Permission to add John W. Singer (Library Board Member) for worker's compensation purposes effective January 15, 2026.
- F. Permission to ratify Deadwood Library Board's decision to adopt the Materials for Reconsideration Policy and Procedure.
- G. Permission to allow Deadwood Volunteer Fire Dept members Jeremy Van Tassel, Sarah Van Tassel, John Beck, Mike Klamm and Anita Knipper to attend S-290 Intermediate Wildland Fire Behavior Class in Hill City Jan. 31, 2026 - Feb. 1, 2026 with use of city vehicle.
- H. Resolution 2026-05 Designating Black Hills Pioneer as official City of Deadwood newspaper for twelve months per SDCL 9-12-6.

RESOLUTION NO. 2026-05
DESIGNATING THE OFFICIAL NEWSPAPER FOR THE
CITY OF DEADWOOD.

BE IT RESOLVED by the Deadwood City Commission that the City of Deadwood approves that the Black Hills Pioneer shall be and the same is hereby designated as the official newspaper of the City of Deadwood for the term of January 1, 2026 to December 31, 2026.

Dated this 20th day of January, 2026

ATTEST:

/s/ Jessica McKeown, Finance Officer

CITY OF DEADWOOD

/s/ Charlie Struble-Mook, Mayor

- I. Permission to pay 2026 leased equipment payments as indicated on Lease contracts/schedules. (To be paid Public Works equipment line items.)
- J. Permission to pay the City of Lead in the amount of \$3,486.26 for 1/2 of 2025 Twin City Animal Shelter expenses.
- K. Funding request in the amount of \$10,000.00 from Lead Chamber of Commerce for the 2026 Fireworks Display as part of the 150th Anniversary of Lead and Deadwood. (To be paid by HP Public Education line item.)
- L. Removed for separate consideration in New Business.
- M. Permission to purchase 5488 gallons of gasoline at \$2.42 per gallon from Southside Oil at a price of \$13,280.96. (To be paid by Streets Supplies budget.)

REGULAR MEETING, JANUARY 20, 2026

- N. Permission to purchase up to 100 tons of salt from Black Strap at state bid of \$180.00 per ton delivered. (To be paid by Streets supply budget.)
- O. Permission to purchase customized sandwich boards by Sternhagen Services in the amount of \$10,000.00 (Expenses and Revenue will run through the Planning & Zoning budget.)
- P. Permission to purchase a new workstation laptop computer from Golden West Technologies in the amount of \$6,430.89. (Budgeted in HP Archives line item.)
- Q. Permission to pay Northwest Pipe for a new boiler pump for the library in the amount of \$2,636.32. (To be paid by Public Buildings repair line item.)
- R. Permission to accept quote from Black Hills Specialties for concrete repair under the slide for the Rec Center in an amount not to exceed \$6,750.00. (To be paid by Rec Center repairs line item.)
- S. Permission to pay annual payment (Year 3 of 5) to Axon Enterprise for 7 in-car cameras system and 17 body worn cameras in the amount of the total amount of \$37,959.94. (To be paid by Police Equipment line item.)
- T. Permission for Fire dept to purchase iWorQ module for fire inspections in the amount of \$3,500.00. (To be paid by Fire Professional Services line item.)
- U. Permission to pay Prairie Hill Transit in the amount of \$3,500.00 for annual contract for paratransit services. (To be paid by Parking and Transportation professional services Line Item.)
- V. Permission to hire William Schmidt to replace the south entrance concrete to the Public Works Building in an amount not to exceed \$3,300.00. (To be paid by Streets repair line item.)
- W. Permission for Mayor to sign contract with Neighborhood Housing Services to manage the Deadwood Historic Preservation Revolving Loan Program in the amount not to exceed \$60,000.00 for the 2026 calendar year.
- X. Permission for Mayor to sign contract with Don Toms to conduct index and transcribe Lawrence County Ledgers for the Deadwood Historic Preservation Commission for 2026 at a cost not to exceed \$8,000.00. (To be paid from HP Archive Line item.)
- Y. Permission for Mayor to sign contract with Charles "Mike" Madler for Phase II of the City's GIS and Trails Research in an amount not to exceed \$9,000.00. (From HP Education line item.)

PUBLIC HEARINGS**Wine License (Continued from January 5, 2026)**

Public hearing was opened at 12:02 p.m. by Mayor Struble-Mook. Harley Kirwan, business owner, was available via zoom for questions, hearing closed. Martinisko moved, Johnson seconded to approve Retail (on-off sale) Wine License for Hunny Bunnies LLC dba Gunslingers Saloon at 669 Main Street. Roll Call: Aye-All. Motion carried.

St. Patrick's Day

Public hearing was opened at 5:03 p.m. by Mayor Struble-Mook. Jesse Allen, Deadwood Chamber, was available for questions, hearing closed. Martinisko moved, Eagleson seconded to approve open container in zones 1 and 2 on Friday, March 13 from 5:00 p.m. to 10:00 p.m. and Saturday, March 14 from noon to 10:00 p.m.; street closure on Main Street from Lower Main Street at Pioneer Way to Pine Street on Saturday, March 14 from noon until parade ends; street closure on Main Street from Wall Street to Pine Street at noon on Saturday, March 14 to 6:00 a.m. on Sunday, March 15; and waiver of banner fees for sponsors on Saturday, March 14, 2026. Roll Call: Aye-All. Motion carried.

Set

Martinisko moved, Johnson seconded to set public hearing on February 2 for Summer Kick Off Concert. Roll Call: Aye-All. Motion carried.

NEW BUSINESS**Change Order (Item 6L)**

Commissioner Martinisko explained the change. Martinisko moved, Eagleson seconded to accept Change Order #2 deduction from Western Construction in the amount of \$13,898.98 due to quantity changes, bringing final contract cost to \$1,002,867.02, for Deadwood Hill Trailhead parking lot construction. Roll Call: Aye-All. Motion carried.

REGULAR MEETING, JANUARY 20, 2026

Second Reading

City Attorney Riggins stated language was added to indemnify and hold the city harmless from any injuries caused by signs which will be made part of the application process as well. Planning, Zoning and Historic Preservation Officer Kuchenbecker stated no comments received between first and second reading. Martinisko moved, Johnson seconded to approve second reading of Ordinance #1442 Portable Signs (Sandwich Board Signs.) Roll Call: Aye-All. Motion carried.

Plat

Kuchenbecker spoke about the plat. Martinisko moved, Eagleson seconded to Act as Board of Adjustment and approve Application for Plat - Lot AB-1, Block 11 - City of Deadwood legally described as Lot AB-1 of Block 11 O.T. Deadwood; formerly a portion of Public Right-Of-Way in Block 11, City of Deadwood, Lawrence County, South Dakota. (Approved by Planning and Zoning Commission January 7, 2026.) Roll Call: Aye-All. Motion carried.

Annual Review

Kuchenbecker spoke about the review. Johnson moved, Eagleson seconded to Act as Board of Adjustment and approve Annual Review - Conditional Use Permit for Specialty Resort – 57 Sherman Street (Sportsbook Deadwood LLC) with the following conditions: The conditional use permit runs with the applicant and not the land, the front half of the structure shall be used as retail, proof of state sales tax number, Building Inspector has inspected the building, proper paperwork has been filed with the Finance Office for BID taxes, City of Deadwood Business, Short-Term Rental and SD Department of Health Lodging licenses have been maintained and a parking management plan is on file with the City of Deadwood parking and Transportation Department. Legally described as Landmark Tract of the City of Deadwood, formerly Lot 13, Lot 15, Lot 17, Lot 19, Lot 21, Lot 23, Lot 25, Lot 26, Lot 27 and the vacated alley between Lot 23 and Lot 25 all in Block 30 of the City of Deadwood according to the P.L. Rogers Map of the City of Deadwood; less and except Tract 1 of Miller Street Subdivision according to Plat Document #2012-05646, and less and except Wild Bill Lot according to Plat Document #2012-03484, all located in the SW 1/4 of Section 23, T5N, R3E, B.H.M., City of Deadwood, Lawrence County, South Dakota. (Approved by Planning and Zoning Commission January 7, 2026 with nine (9) conditions.) Roll Call: Aye-All. Motion carried.

Annual Review

Kuchenbecker spoke about the review. Martinisko moved, Eagleson seconded to Act as Board of Adjustment and approve Annual Review - Conditional Use Permit for Specialty Resort – 65 Sherman Street (Sportsbook Deadwood LLC) with the following conditions: The conditional use permit runs with the applicant and not the land, the front half of the structure shall be used as retail, proof of state sales tax number, Building Inspector has inspected the building, proper paperwork has been filed with the Finance Office for BID taxes, City of Deadwood Business, Short-Term Rental and SD Department of Health Lodging licenses have been maintained and a parking management plan is on file with the City of Deadwood parking and Transportation Department. Legally described as Lots 9 and 11 and the northeast twenty-four (24) feet of Lot 7, Block 30, Original Town of the City of Deadwood, Lawrence County, South Dakota. (Approved by Planning and Zoning Commission January 7, 2026.) Roll Call: Aye-All. Motion carried.

Proposal

Parking and Transportation Director Lux spoke about the proposal. Martinisko moved, Johnson seconded to accept proposal and hire Walker Consultants for Condition Assessment of the Broadway Parking Garage for an amount not to exceed \$22,490.00. (To be paid by Boardway Garage Professional Services line item.) Roll Call: Aye-All. Motion carried.

Quote

Parks, Recreation & Events Director Adler spoke about the quote. Johnson moved, Speirs seconded to accept quote from Wheeler Lumber for fence material in the amount of \$15,321.60 for beautification of four-lane. (Budgeted in 2026 CIP plan from HP Capital Assets.) Roll Call: Aye-All. Motion carried.

REGULAR MEETING, JANUARY 20, 2026**Purchase**

Adler spoke about the purchase. Martinisko moved, Eagleson seconded to purchase playground equipment from Game Time c/o Cunningham Recreation for Keene Baseball Park. Total cost of project is \$69,193.73, less \$25,015.78 grant applied bringing total city expense to \$44,177.95. (To be paid by CIP and Park Improvement line items.) Roll Call: Aye-All. Motion carried.

Pay

Adler spoke about the security system. Martinisko moved, Eagleson seconded to pay Technology Inc. for the upgrade security door locking/alarm system at the Rec Center in the amount of \$8,598.92. (To be paid by Rec Center Improvements line item.) Roll Call: Aye-All. Motion carried.

Contract

Kuchenbecker spoke about the contract. Johnson moved, Martinisko seconded to allow Mayor to sign contract with Vicki Dar to conduct 10 oral histories for the Deadwood Historic Preservation Commission for 2026 at a cost not to exceed \$6,750.00. (To be paid by HP Archive line item.) Commissioner Eagleson Abstained. Roll Call: Aye-All. Motion carried.

Equipment

Police Chief Shafer spoke about the purchase. Martinisko moved, Johnson seconded to approve the purchase of equipment from On Scene Dynamics in the amount not to exceed \$31,800.00 to equip future police vehicle purchase. (To be paid by Police Equipment Line item.) Roll Call: Aye-All. Motion carried.

Agreement

Kuchenbecker spoke about the agreement. Martinisko moved, Speirs seconded to approve the agreement with Avid4 Engineering for GIS Professional Services retainer for tasks to be performed on a time and materials basis in an amount not to exceed \$30,000.00. (To be paid by various departments Professional Service line item.) Roll Call: Aye-All. Motion carried.

Change Order #1

Kuchenbecker spoke about the change order. Commissioner Martinisko asked about the 15% limitation. Finance Officer McKeown stated this is a stand alone project and is exempt from bid laws. Martinisko moved, Johnson seconded to approve Change Order #1 from Weather-Tite Exteriors for 85 Charels Street Roof Project in the amount of \$3,509.15 for additional roofing on future porch, bringing total cost to \$16,740.35. Roll Call: Aye-All. Motion carried.

Change Order #1

Public Works Director Stalder spoke about the change order. Martinisko moved, Speirs seconded to approve Change Order #1 from Atlas Exteriors in the amount of \$17,633.00, bringing total contract cost to \$142,633.00 for the Street's Roof Replacement Project. Roll Call: Aye-All. Motion carried.

Quote

Adler spoke about the project. Martinisko moved, Spiers seconded to approve quote from JB Services for resurfacing of the tennis/pickleball court at Martha Bullock Park in the amount not to exceed \$20,727.00. (To be paid from Parks Improvement budget.) Roll Call: Aye-All. Motion carried.

INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS

- A. Petitions may be taken out and circulation may begin on Monday, February 2, 2026 for two City Commission seats, each 3-year terms. Petitions must be returned no later than Tuesday, March 24, 2026 at 5:00 p.m.
- B. Raffle permits received from SD Police Chiefs Association. Drawings will be held Thursday, April 16, 2026.
- C. Raffle permit received from American Legion, Homestake Post 31, Lead and VFW Post 5969. Drawing will be held May 25, 2026.
- D. Raffle permit received from Deadwood History. Drawing will be held October 15, 2026.

REGULAR MEETING, JANUARY 20, 2026

ADJOURNMENT

Martinisko moved, Johnson seconded to adjourn the regular session at 12:33 p.m. The next regular meeting will be Monday, February 2, 2026 at 5:00 p.m.

ATTEST: DATE: _____

Jessica McKeown, Finance Officer
Published once at the total approximate cost of _____

BY: _____
Charlie Struble-Mook, Mayor

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 111 COMMISSION

BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1331	SD MUNICIPAL LEAGUE					
		I-200003998	101-4111-427	TRAVEL	LEGISLATIVE RIB DINNER	000000 40.00
01-5084	LOU LOU'S BOMBDIGGITIES					
		I-127	101-4111-426	SUPPLIES	COOKIES/MAYOR'S STATE OF CITY	000000 72.00
				DEPARTMENT 111	COMMISSION	TOTAL: 112.00
01-2394	GUNDERSON, PALMER, NELS					
		I-145407	101-4141-422	PROFESSIONAL	LEGAL SERVICES	000000 3,372.60
				DEPARTMENT 141	ATTORNEY	TOTAL: 3,372.60
01-0079	KETEL THORSTENSON, LLP					
		I-2025-04630	101-4142-422	PROFESSIONAL	AUDIT - 2024	000000 500.00
		I-2025-05630	101-4142-422	PROFESSIONAL	AUDIT - 2024	000000 285.00
01-0433	WELLMARK BLUE CROSS BLU					
		I-01/01/26	101-4142-415	GROUP INSURAN	WELLMARK BLUE CROSS AND BLUE S	000000 2,678.00
01-1331	SD MUNICIPAL LEAGUE					
		I-200003998	101-4142-427	TRAVEL	LEGISLATIVE RIB DINNER	000000 40.00
01-2160	CRAMER MARKETING					
		I-47579	101-4142-426	SUPPLIES	CHECKS - FINANCE OFC.	000000 376.65
01-2580	SD GOV. FINANCE OFFICER					
		I-200004000	101-4142-422	PROFESSIONAL	2026 DUES - 4 MEMBERS	000000 200.00
01-2581	SD GOV. HUMAN RESOURCE					
		I-200004002	101-4142-422	PROFESSIONAL	'26 MEMBERSHIP/MCKEOWN,GEPPERT	000000 50.00
01-4711	AMAZON CAPITAL SERVICES					
		C-1J1M-XFRK-PVYL	101-4142-426	SUPPLIES	RETURN WALL CALENDAR - FIN.	000000 7.91-
		C-1TDN-WLNC-C9JK	101-4142-426	SUPPLIES	RTN OF CRKPOT LID - FIN.	000000 28.00-
		I-1GY4-NMWC-RTHK	101-4142-426	SUPPLIES	PENS,TAPE,MKRS,CALNDR - FIN.	000000 46.31
		I-1J1M-XFRK-PVLY	101-4142-426	SUPPLIES	COFFEE,FOLDERS,CALENDAR - FIN.	000000 57.62
01-5451	PRINCIPAL LIFE INSURANC					
		I-01/17/2026	101-4142-415	GROUP INSURAN	EMPLOYEE LIFE INSURANCE	000000 17.40
				DEPARTMENT 142	FINANCE	TOTAL: 4,215.07
01-0433	WELLMARK BLUE CROSS BLU					
		I-01/01/26	101-4192-415	GROUP INSURAN	WELLMARK BLUE CROSS AND BLUE S	000000 1,009.81

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

Section 4 Item a.

FUND : 101 GENERAL FUND

DEPARTMENT: 192 PUBLIC BUILDINGS

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0436	BLACK HILLS WINDOW CLEA					
		I-148234	101-4192-422-08	PROFESSIONAL- WINDOW CLEANING/HISTORY	000000	142.00
		I-148234	101-4192-422-10	PROFESSIONAL WINDOW CLEANING/LIBRARY	000000	545.00
		I-148234	101-4192-422-24	PROFESSIONAL WINDOW CLEANING/OUTLAW	000000	89.00
		I-148341	101-4192-422-21	PROFESSIONAL DEC INSIDE-OUTSIDE CLEAN/WELCO	000000	3,590.00
01-0553	MONTANA DAKOTA UTILITIE					
		I-NAT GAS 01/26/26	101-4192-428-01	UTILITIES - A ADAMS HOUSE	000000	616.70
		I-NAT GAS 01/26/26	101-4192-428-02	UTILITIES - A ADAMS MUSEUM	000000	491.66
		I-NAT GAS 01/26/26	101-4192-428-04	UTILITIES - C CITY HALL	000000	1,234.56
		I-NAT GAS 01/26/26	101-4192-428-07	UTILITIES - F FIRE HALL	000000	1,129.43
		I-NAT GAS 01/26/26	101-4192-428-08	UTILITIES - H HISTORY CENTER	000000	339.86
		I-NAT GAS 01/26/26	101-4192-428-09	UTILITIES - H HARCC	000000	559.90
		I-NAT GAS 01/26/26	101-4192-428-10	UTILITIES - L LIBRARY	000000	538.87
		I-NAT GAS 01/26/26	101-4192-428-11	UTILITIES - P CITY PARKS DEPT	000000	279.74
		I-NAT GAS 01/26/26	101-4192-428-13	UTILITIES - R RECREATION CENTER	000000	8,099.57
		I-NAT GAS 01/26/26	101-4192-428-14	UTILITIES - S CITY SHOP PW STREETS	000000	519.71
		I-NAT GAS 01/26/26	101-4192-428-15	UTILITIES - T TROLLEY BARN	000000	277.48
		I-NAT GAS 01/26/26	101-4192-428-19	UTILITIES - G PLUMA PARK 418 CLIFF ST	000000	83.81
		I-NAT GAS 01/26/26	101-4192-428-21	UTILITIES - W WELCOME CENTER	000000	1,061.02
		I-NAT GAS 01/26/26	101-4192-428-24	UTILITIES - O 703 MAIN OUTLAW SQUARE	000000	679.23
01-0684	NORTHWEST PIPE FITTINGS					
		I-1594169	101-4192-425-10	REPAIRS - LIB 18---1 PUMP-MOTOR ASSY/LIBRARY	000000	2,636.32
		I-1616337	101-4192-425-13	REPAIRS - REC BEARING ASSY-SLV-NIPPLE/REC CE	000000	860.06
01-1003	VERIZON WIRELESS					
		I-6133193469	101-4192-422	PROFESSIONAL ON CALL PHONE/PUB BLDGS	000000	39.73
01-1230	INTERSTATE ALL BATTERY					
		I-1901001027906	101-4192-425-02	REPAIRS - ADA (36) PHO0015 IB 3 LIT SINGLE/P	000000	143.64
01-1266	WELLS PLUMBING & FARM S					
		I-1-1160888	101-4192-425-13	REPAIRS - REC BRS TEE-NIPPLE-BUSHING/REC CEN	000000	179.44
01-1653	AUTO VALUE CENTRAL CITY					
		I-832064108	101-4192-425-21	REPAIRS - WEL (2) BATTERY/WELCOME CENTER	000000	329.98
		I-832064111	101-4192-425-17	REPAIRS-DAYS CLASSICAL SECT MO-WR/DAYS MUS	000000	193.73
		I-832065002	101-4192-426-04	SUPPLIES - CI SNOWDRIVER/FINANCE	000000	29.98
		I-832065142	101-4192-425-13	REPAIRS - REC (2) CLASSICAL SECTION WR/REC C	000000	66.26
01-3094	BOMGAARS					
		I-57537961	101-4192-426-17	SUPPLIES - DA DISPOSABLE GLOVES/DAYS MUS	000000	73.97
01-3342	RASMUSSEN MECHANICAL SE					
		I-SRV129034	101-4192-425-04	REPAIRS - CIT DISASSEMBLE BURNER/CITY HALL	000000	441.58
01-3421	S AND C CLEANERS					
		I-01/28/26 INV 133	101-4192-422-24	PROFESSIONAL OSQ BATHROOMS	000000	465.00

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

Section 4 Item a.

FUND : 101 GENERAL FUND

DEPARTMENT: 192 PUBLIC BUILDINGS

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-3421	S AND C CLEANERS	continued				
		I-01/28/26 INV 133	101-4192-422-19	PROFESSIONAL GATEWAY AND TRAILS	000000	465.00
		I-01/28/26 INV 133	101-4192-422-08	PROFESSIONAL- HISTORY BATHROOMS	000000	189.00
		I-01/28/26 INV 164	101-4192-422-04	PROFESSIONAL CITY HALL	000000	998.00
		I-01/28/26 INV 164	101-4192-422-04	PROFESSIONAL POLICE DEPT	000000	1,165.00
		I-01/28/26 INV 164	101-4192-422-07	PROFESSIONAL FIRE DEPT	000000	535.00
		I-01/28/26 INV 164	101-4192-422-10	PROFESSIONAL LIBRARY	000000	768.00
		I-01/28/26 INV 164	101-4192-422-21	PROFESSIONAL WELCOME CENTER	000000	1,954.00
		I-01/28/26 INV 164	101-4192-422-13	PROFESSIONAL REC CENTER	000000	1,933.00
01-4057	VIEHAUSER ENTERPRISES,					
		I-62517	101-4192-425-17	REPAIRS-DAYS REKEY ARTIFACT STG-WORK RM/DAY	000000	415.96
		I-62551	101-4192-425-01	REPAIRS - ADA ADAMS HOUSE ASSA UPGRADE	000000	2,442.82
		I-62645	101-4192-426	SUPPLIES ASSA KEY TWIN 140/PUB BLDGS	000000	22.00
01-4711	AMAZON CAPITAL SERVICES					
		I-1KN6-YGPG-K3H4	101-4192-425-17	REPAIRS-DAYS FILTER REPLACE ICE MACH/DAYS	000000	65.16
		I-1NGT-P96Y-FLLQ	101-4192-425-04	REPAIRS - CIT WATER FILTERS/POLICE DEPT	000000	105.52
		I-1QR4-6GW7-N6R6	101-4192-425-13	REPAIRS - REC BATTERY BACKUP/REC CENTER	000000	379.98
		I-1QR4-6GW7-N6R6	101-4192-425-21	REPAIRS - WEL BATTERY CHARGER/WELCOME	000000	94.99
		I-1RKK-DX74-JMHJ	101-4192-425-17	REPAIRS-DAYS EMERGENCY LIGHTS/DAYS MUS	000000	104.97
		I-1VGR-NL99-PL46	101-4192-425-14	REPAIRS - STR FURNACE IGNITOR/STRTS	000000	39.79
01-5356	CED SPEARFISH					
		I-8170-1015748	101-4192-425-13	REPAIRS - REC 3P 30A 24VAC CONTACTOR/REC	000000	155.82
01-5451	PRINCIPAL LIFE INSURANC					
		I-01/17/2026	101-4192-415	GROUP INSURAN EMPLOYEE LIFE INSURANCE	000000	7.29
				DEPARTMENT 192 PUBLIC BUILDINGS	TOTAL:	38,588.34

01-0433	WELLMARK BLUE CROSS BLU					
		I-01/01/26	101-4210-415	GROUP INSURAN WELLMARK BLUE CROSS AND BLUE S	000000	14,555.47
01-1331	SD MUNICIPAL LEAGUE					
		I-200003998	101-4210-427	TRAVEL LEGISLATIVE RIB DINNER	000000	40.00
01-1653	AUTO VALUE CENTRAL CITY					
		I-832064119	101-4210-425	REPAIRS HALOGEN CAPSULE - PD	000000	15.90
		I-832064483	101-4210-425	REPAIRS 5QT 5W20 OIL,OIL FILTER - PD	000000	81.32
		I-832064618	101-4210-426	SUPPLIES FR/RR BRK PADS/ROTORS - PD	000000	413.66
		I-832064772	101-4210-426	SUPPLIES SMART ERASER PAD/DECALS - PD	000000	29.38
01-1826	FIRST NET					
		I-287304791844X01026	101-4210-422	PROFESSIONAL MDT POLICE CARS - JAN	000000	283.78
01-3829	FED EX					
		I-9-138-29493	101-4210-422	PROFESSIONAL SHIPPING FEES - POLICE	000000	20.51

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 210 POLICE

BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4711	AMAZON CAPITAL SERVICES	I-1K4Q-99FR-MK4Q	101-4210-426	SUPPLIES NITRILE GLOVES,HIGHLTRS - PD	000000	271.06
01-5451	PRINCIPAL LIFE INSURANC	I-01/17/2026	101-4210-415	GROUP INSURAN EMPLOYEE LIFE INSURANCE	000000	79.52
				DEPARTMENT 210 POLICE	TOTAL:	15,790.60
01-0433	WELLMARK BLUE CROSS BLU	I-01/01/26	101-4221-415	GROUP INSURAN WELLMARK BLUE CROSS AND BLUE S	000000	672.89
01-1171	A & B BUSINESS SOLUTION	I-IN1332865	101-4221-422	PROFESSIONAL COPIER CONTRACT - FIRE DEPT	000000	142.92
01-1230	INTERSTATE ALL BATTERY	I-1901001027905	101-4221-426	SUPPLIES PAGER BATTERIES - FIRE DPT	000000	205.60
01-1351	GREAT WESTERN TIRE, INC	I-1-GS291034	101-4221-425	REPAIRS 4 NEW TIRES -TRK #4/ FIRE DPT	000000	2,300.22
01-1653	AUTO VALUE CENTRAL CITY	I-832064228	101-4221-434	MACHINERY/EQU 47PC-6PT,43PC-CHROME/SHOP-FD	000000	274.90
		I-832064275	101-4221-434	MACHINERY/EQU HNDL,EXTENS,100-PKOUT BITS-FD	000000	174.91
		I-832065127	101-4221-425	REPAIRS 2 GAS SHOC/ENG #2 - FD	000000	183.18
01-3170	MED-TECH RESOURCE LLC	I-157216	101-4221-434	MACHINERY/EQU BACKPACK BLS KIT - FIRE DPT	000000	166.48
01-4711	AMAZON CAPITAL SERVICES	I-1FTT-XR3X-PVRW	101-4221-426	SUPPLIES STAPLER,COPY PAPER - FIRE DPT	000000	70.50
		I-1TCW-4PGR-GWKV	101-4221-426	SUPPLIES 10 OFC.CHAIRS-MTG RM/FIRE HALL	000000	1,019.83
01-5451	PRINCIPAL LIFE INSURANC	I-01/17/2026	101-4221-415	GROUP INSURAN EMPLOYEE LIFE INSURANCE	000000	4.97
				DEPARTMENT 221 FIRE DEPARTMENT ADMINISTRTOTAL:		5,216.40
01-0433	WELLMARK BLUE CROSS BLU	I-01/01/26	101-4232-415	GROUP INSURAN WELLMARK BLUE CROSS AND BLUE S	000000	672.89
01-1003	VERIZON WIRELESS	I-6133193469	101-4232-422	PROFESSIONAL BLDG INSPECTOR TABLET	000000	26.97
01-5066	LOOKOUT PLAN + CODE CON	I-26001	101-4232-422	PROFESSIONAL PLAN REVIEW 55 PLEASANT/BI	000000	189.20
		I-26002	101-4232-422	PROFESSIONAL PLAN REVIEW FIRST GOLD/BI	000000	1,659.60
		I-26003	101-4232-422	PROFESSIONAL PLAN REVIEW 785 STAGE RUN /BI	000000	31.40

PACKET: 07376 COMBINED - 2/3/26
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 232 BUILDING INSPECTION
BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5451	PRINCIPAL LIFE INSURANC	I-01/17/2026	101-4232-415	GROUP INSURAN EMPLOYEE LIFE INSURANCE	000000	4.96
				DEPARTMENT 232 BUILDING INSPECTION	TOTAL:	2,585.02
01-0433	WELLMARK BLUE CROSS BLU	I-01/01/26	101-4310-415	GROUP INSURAN WELLMARK BLUE CROSS AND BLUE S	000000	5,050.02
01-0561	SOUTH DAKOTA 811	I-SD25-03899	101-4310-422	PROFESSIONAL MSG-FAX FEES OCT-DEC/STREETS	000000	47.60
01-0575	SOUTHSIDE OIL	I-101560	101-4310-426	SUPPLIES (5488) GALS FUEL/STREETS	000000	13,280.96
01-0653	FASTENAL COMPANY	I-SDRA1155884	101-4310-426	SUPPLIES 14.5"-8" CABLE TIES/STRTS	000000	67.38
01-1003	VERIZON WIRELESS	I-6133193469	101-4310-422	PROFESSIONAL ON CALL PHONE/STREETS	000000	35.60
01-1230	INTERSTATE ALL BATTERY	I-1901002031232	101-4310-426	SUPPLIES (3) SLA1116 1B 12 18 SLA NB/ST	000000	171.75
01-1653	AUTO VALUE CENTRAL CITY	I-832064484	101-4310-426	SUPPLIES (2) 25 LB FLOOR ABSORBENT/STRT	000000	37.98
		I-832064742	101-4310-426	SUPPLIES OIL FILTERS FOR DOME/STRTS	000000	7.40
		I-832064771	101-4310-425	REPAIRS FUEL VAPOR LEAK DETECT/STRTS	000000	30.42
		I-832064885	101-4310-426	SUPPLIES FURNACE FUEL PUMP/STRTS	000000	71.22
		I-832065061	101-4310-425	REPAIRS BLOWER ASSY-RESISTOR BLCK/STRT	000000	137.98
		I-832065155	101-4310-426	SUPPLIES DEODORIZER-ARMORALL PROT/STRTS	000000	18.97
		I-832065166	101-4310-426	SUPPLIES HOSE FITTING-5000 PSI HYDH/STR	000000	85.03
01-3094	BOMGAARS	I-57545801	101-4310-426	SUPPLIES SIDEMOUNT TOOL BOX/STRTS	000000	349.99
01-3156	BRANDON INDUSTRIES INC.	I-2020943-IN	101-4310-426	SUPPLIES (4 EA) SIGN TRIM-FLUTE POLE/ST	000000	1,605.00
01-3438	BLACKSTRAP, INC.	I-160694	101-4310-426	SUPPLIES (31.51) TONS BLACK MAGIC/STRTS	000000	5,671.80
		I-161170	101-4310-426	SUPPLIES 32.44-30.69 TON BLACK MAGIC/ST	000000	11,363.40
01-4057	VIEHAUSER ENTERPRISES,	I-62620	101-4310-425	REPAIRS HARD TONNEAU COVER KEY/STRTS	000000	34.00
01-4345	ULINE	I-202331045	101-4310-426	SUPPLIES QUICK ON GLOVES/STRTS	000000	206.00

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

FUND : 101 GENERAL FUND

DEPARTMENT: 310 STREETS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

Section 4 Item a.

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4631	CAPFIRST EQUIPMENT FINA	I-41768	101-4310-434	MACHINERY/EQU 2024 CAT 926 14A WHEEL LOAD/ST	000000	31,555.59
01-4711	AMAZON CAPITAL SERVICES	I-13QT-7FLG-XRG7	101-4310-426	SUPPLIES FOAMING FLOOR CLEANSER/STRTS	000000	12.66
01-5451	PRINCIPAL LIFE INSURANC	I-01/17/2026	101-4310-415	GROUP INSURAN EMPLOYEE LIFE INSURANCE	000000	29.65
01-5499	ATLAS EXTERIORS LLC	I-1052	101-4310-433	IMPROVEMENTS PROGRESS INV #2 PW SHOP/PW	000000	25,493.00
				DEPARTMENT 310 STREETS	TOTAL:	95,363.40
01-1436	CITY OF LEAD	I-01/08/26	101-4412-422	PROFESSIONAL 1/2 EXP-2025 TC ANIMAL SHELTER	000000	3,486.26
				DEPARTMENT 412 ANIMAL CONTROL	TOTAL:	3,486.26
01-0433	WELLMARK BLUE CROSS BLU	I-01/01/26	101-4520-415	GROUP INSURAN WELLMARK BLUE CROSS AND BLUE S	000000	6,953.90
01-1502	BLACK HILLS CHEMICAL	I-307374A	101-4520-426	SUPPLIES (16) 45 GAL GARBAGE BAGS/PARKS	000000	636.16
01-1653	AUTO VALUE CENTRAL CITY	I-832064285	101-4520-426	SUPPLIES POWER BLAST-SNOWDRIVER/PARKS	000000	53.92
		I-832064317	101-4520-426	SUPPLIES WIPER BLADE-DOME-BRAKE/PARKS	000000	23.36
		I-832065178	101-4520-426	SUPPLIES 20 TRICO WIPRE BLADE/PARKS	000000	8.59
01-3060	QUIK SIGNS	I-52973	101-4520-426	SUPPLIES (2) 12 X 48 NUDO SIGNS/PARKS	000000	141.15
01-4345	ULINE	I-202397048	101-4520-426	SUPPLIES GLOVES-ELECT TAPE-GLASSES/PARK	000000	369.90
01-4592	BUTTE COUNTY EQUIPMENT	I-IB10905	101-4520-426	SUPPLIES PARTS STARTER/PARKS	000000	298.20
		I-IB20995	101-4520-426	SUPPLIES STARTER KEY/PARKS	000000	15.10
01-4711	AMAZON CAPITAL SERVICES	I-13LK-99FT-VQ4P	101-4520-426	SUPPLIES (3) RETRACT RATCHET TIE DOWN/P	000000	137.97
		I-1GY4-NMWC-RTHK	101-4520-426	SUPPLIES YRS OF SVC.CAP - PARKS	000000	29.99
01-5407	GAME TIME	I-PJI-0290198	101-4520-433-03	CIP - GORDON PLAYGROUND EQUIP/ KEENE PAR	000000	39,177.95
		I-PJI-0290198	101-4520-433	IMPROVEMENTS PLAYGROUND EQUIP/ KEENE PAR	000000	5,000.00

PACKET: 07376 COMBINED - 2/3/26
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 520 PARKS
BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-5451	PRINCIPAL LIFE INSURANC					
		I-01/17/2026	101-4520-415	GROUP INSURAN EMPLOYEE LIFE INSURANCE	000000	30.57
DEPARTMENT 520 PARKS						TOTAL: 52,876.76

01-0433	WELLMARK BLUE CROSS BLU					
		I-01/01/26	101-4640-415	GROUP INSURAN WELLMARK BLUE CROSS AND BLUE S	000000	672.89
01-5451	PRINCIPAL LIFE INSURANC					
		I-01/17/2026	101-4640-415	GROUP INSURAN EMPLOYEE LIFE INSURANCE	000000	4.97
DEPARTMENT 640 PLANNING AND ZONING						TOTAL: 677.86

FUND 101 GENERAL FUND						TOTAL: 222,284.31

PACKET: 07376 COMBINED - 2/3/26
VENDOR SET: 01
FUND : 206 LIBRARY FUND
DEPARTMENT: 550 LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0433	WELLMARK BLUE CROSS BLU	I-01/01/26	206-4550-415	GROUP INSURAN WELLMARK BLUE CROSS AND BLUE S	000000	1,345.78
01-1557	DEMCO, INC.	I-7747501	206-4550-426	SUPPLIES BOOK/DVD LABELS, CALENDAR-LIBR	000000	124.68
01-4711	AMAZON CAPITAL SERVICES	I-191C-P91V-KCW3	206-4550-424	PROGRAMMING DECORATIONS/CHILDREN RM-LIBR	000000	58.55
01-5451	PRINCIPAL LIFE INSURANC	I-01/17/2026	206-4550-415	GROUP INSURAN EMPLOYEE LIFE INSURANCE	000000	9.94
DEPARTMENT 550 LIBRARY						TOTAL: 1,538.95
FUND 206 LIBRARY FUND						TOTAL: 1,538.95

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

FUND : 209 BED & BOOZE FUND

DEPARTMENT: 510 REC CENTER

BUDGET TO USE: CB-CURRENT BUDGET

BANK: FNBAP

Section 4 Item a.

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0433	WELLMARK BLUE CROSS BLU					
	I-01/01/26	209-4510-415	GROUP INSURAN	WELLMARK BLUE CROSS AND BLUE S	000000	4,850.89
01-0721	PRO-STEAM CARPET & UPHO					
	I-10430	209-4510-422	PROFESSIONAL	CLEAN CARPETS IN COMMON/REC	000000	1,300.00
01-1502	BLACK HILLS CHEMICAL					
	I-308106	209-4510-426	SUPPLIES	LINERS-WIPES-TISSUE-TOWEL/REC	000000	1,260.82
01-2645	HAWKINS INC					
	I-7316233	209-4510-426	SUPPLIES	POOL CHEMICALS/REC CENTER	000000	1,557.02
01-3964	CONVERGINT TECHNOLOGIES					
	I-IN00435566	209-4510-422	PROFESSIONAL	SECURITY SOFTWARE TECH/REC	000000	178.57
01-4711	AMAZON CAPITAL SERVICES					
	I-1K9D-P9DX-6RMK	209-4510-426	SUPPLIES	(2) 7 OZ PAPER CUPS/REC CENTE	000000	55.96
	I-1NGT-P96Y-FLLQ	209-4510-426	SUPPLIES	SAUNA HANDLES/REC CENTER	000000	79.96
	I-1R7N-796L-CFNV	209-4510-426	SUPPLIES	AMAZ BASICS AA-AAA BATTERY/REC	000000	47.98
01-5179	TECHNOLOGY INC					
	I-1795	209-4510-433	IMPROVEMENTS	NEW ALARM-CARD READER SYS/REC	000000	8,598.92
	I-1796	209-4510-422	PROFESSIONAL	REMOVE EQUIP-CLEAN UP/REC	000000	260.00
01-5186	WATERTREE INC					
	I-SER1224956-1	209-4510-425	REPAIRS	SRVC TO WATER SOFTENER/REC	000000	180.00
01-5451	PRINCIPAL LIFE INSURANC					
	I-01/17/2026	209-4510-415	GROUP INSURAN	EMPLOYEE LIFE INSURANCE	000000	29.83
01-5521	MIDSTATES GROUP					
	I-N482153	209-4510-426	SUPPLIES	(3,000) KEY TAGS/REC CENTER	000000	2,087.96
				DEPARTMENT 510 REC CENTER	TOTAL:	20,487.91
01-5199	CRAIG MATSON, LLC					
	I-01/27/26	209-4980-429	OTHER	2026 LOBBYIST FEE	000000	20,040.00
				DEPARTMENT 980 SPECIAL EVENTS	TOTAL:	20,040.00
				FUND 209 BED & BOOZE FUND	TOTAL:	40,527.91

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

FUND : 211 BID #9

DEPARTMENT: 630 BID #9

BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4576	DEADWOOD CHAMBER - OUTL					
		I-01/26/26	211-4630-423	MARKETING BID #9 FUNDING	000000	28,000.00
				DEPARTMENT 630 BID #9	TOTAL:	28,000.00
				FUND 211 BID #9	TOTAL:	28,000.00

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

FUND : 212 BID #8

DEPARTMENT: 630 BID 8

BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0475	DEADWOOD CHAMBER & VISI					
		I-01/13/26	212-4630-423	MARKETING BID #8 - GROUP SALES & ADV.	000000	1,510.00
01-3602	DEADWOOD GAMING ASSOCIA					
		I-633	212-4630-422	PROFESSIONAL 2026 LOBBYIST SERVICES	000000	42,560.00
		I-640	212-4630-422	PROFESSIONAL BID #8 CONTRIBUTION - FEB'26	000000	10,000.00
01-4841	MILE UP MARKETING SOLUT					
		I-2002	212-4630-423	MARKETING BID #8- TRAILS SIGNS,SUBSCRIPT	000000	896.81
		I-2037	212-4630-423	MARKETING BID #8-TRAILS/QR CODES-MAPS	000000	424.80
01-5370	DEADWOOD BLUES FEST, LL					
		I-1040	212-4630-423	MARKETING BID #8 - 1ST 1/2 SPONSORSHIP	000000	25,000.00
01-5523	BHBB LLC					
		I-1004	212-4630-423	MARKETING BID #8 SPONSORSHIP/CONCERTS	000000	25,000.00
DEPARTMENT 630 BID 8						TOTAL: 105,391.61
FUND 212 BID #8						TOTAL: 105,391.61

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

Section 4 Item a.

FUND : 215 HISTORIC PRESERVATION

DEPARTMENT: 572 HP VISITOR MGMT AND INFOR

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0475	DEADWOOD CHAMBER & VISI					
		I-1012026	215-4572-215	VISITOR MGMT QUARTERLY BILLING	000000	17,500.00
		I-1022026	215-4572-210	VISITOR MGMT HP MARKETING	000000	20,174.23
01-4711	AMAZON CAPITAL SERVICES					
		I-19RV-719T-N9JJ	215-4572-235	VISITOR MGMT 150TH SPRUCE TREE BAGS/TAGS	000000	116.74
01-5053	TELLINGHUISEN, ROGER A.					
		I-01/27/2026	215-4572-235	VISITOR MGMT 2026 LOBBYING FEES	000000	20,040.00
01-5396	STERNHAGEN SEVICES					
		I-1172	215-4572-235	VISITOR MGMT BASEBALL TROPHY	000000	125.00
01-5504	EAGLE PUBLISHING					
		I-028445	215-4572-235	VISITOR MGMT LEG. HANDOUT FOR BILL 102	000000	850.00
01-5518	PATCHSTOP DEADWOOD DBA					
		I-1061	215-4572-235	VISITOR MGMT LEAD & DEADWOOD PATCHES	000000	88.83
01-5524	LES SCHWAB TIRES					
		I-47200012640	215-4572-235	VISITOR MGMT TIRES-TRLR TO PIERRE/TOURISM	000000	689.70
				DEPARTMENT 572 HP VISITOR MGMT AND INFORTOTAL:		59,584.50
01-0553	MONTANA DAKOTA UTILITIE					
		I-NAT GAS 01/26/26	215-4575-505-05	142 SHERMAN S SENIOR CENTER 142 SHERMAN	000000	136.51
01-0977	UNIVERSITY OF SOUTH DAK					
		I-24C016-01-02	215-4575-520	GRANT/LOAN PR 2025 RD1 OUTS. DWD GRANT	000000	6,260.00
01-5052	AVID4 ENGINEERING					
		I-25-107.3	215-4575-505-05	142 SHERMAN S SR CENTER PROF. SERVICES	000000	2,492.50
				DEPARTMENT 575 HP DEADWOOD GRANT AND LOATOTAL:		8,889.01
01-2394	GUNDERSON, PALMER, NELS					
		I-145407	215-4576-620	PROFES. SERV. LEGAL SERVICES	000000	900.00
01-4269	BRUNSEN, RONDA					
		I-01991	215-4576-630	PROFES. SERV. COUNCIL CHRISTMAS PARTY	000000	45.90
		I-04547	215-4576-630	PROFES. SERV. COUNCIL CHRISTMAS PARTY	000000	24.15
		I-402	215-4576-630	PROFES. SERV. GC HELP COUNCIL WITH LIGHTS	000000	50.00
		I-402-1	215-4576-630	PROFES. SERV. GC HELP WITH CHRISTMAS LIGHTS	000000	50.00
		I-583	215-4576-630	PROFES. SERV. COUNCIL CHRISTMAS PARTY	000000	166.47
		I-6948	215-4576-630	PROFES. SERV. COUNCIL CHRISTMAS PARTY	000000	16.41
				DEPARTMENT 576 HP PROFESSIONAL SERVICES TOTAL:		1,252.93

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

Section 4 Item a.

FUND : 215 HISTORIC PRESERVATION

DEPARTMENT: 577 HP FIXED CAPITAL ASSETS O

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-0776	ALBERTSON ENGINEERING,					
	I-INV12250236	215-4577-755	CAPITAL ASSET 10 CENTENNIAL & 10 DENVER RW	000000	1,812.40	
	I-INV12250237	215-4577-755	CAPITAL ASSET 18 JEFFERSON RW	000000	200.00	
	I-INV12250239	215-4577-755	CAPITAL ASSET 5 HARRISON RW	000000	200.00	
	I-INV12250243	215-4577-755	CAPITAL ASSET 114 MCGOVERN HILL RW	000000	57.40	
01-3645	AMERICAN SODA FOUNTAIN,					
	I-28176	215-4577-775	CAPITAL ASSET FIX DRAFT ARM LEAKS/RESTOCK	000000	213.75	
			DEPARTMENT 577	HP FIXED CAPITAL ASSETS OTOTAL:		2,483.55

01-0433	WELLMARK BLUE CROSS BLU					
	I-01/01/26	215-4641-415	GROUP INSURAN WELLMARK BLUE CROSS AND BLUE S	000000	3,266.56	
01-0451	RUNGE, MIKE					
	I-01/23/26	215-4641-427	TRAVEL FUEL TO PIERRE/TOURISM CONF	000000	45.68	
01-1003	VERIZON WIRELESS					
	I-6133193469	215-4641-428	UTILITIES CITY ARCHIVIST/HP	000000	40.01	
01-1331	SD MUNICIPAL LEAGUE					
	I-200003998	215-4641-427	TRAVEL LEGISLATIVE RIB DINNER	000000	40.00	
01-1653	AUTO VALUE CENTRAL CITY					
	I-832064886	215-4641-425	REPAIRS QT-5 QT PM 5W20 SYNTH/HP	000000	36.97	
01-3137	ALLEN, JESSE					
	I-180	215-4641-427	TRAVEL 2026 TOURISM CON. REIMBURSE	000000	132.20	
01-3798	STROSCHINE, LEE					
	I-328	215-4641-427	TRAVEL 2026 TOURISM CON. REIMBURSE	000000	34.00	
01-3802	PEARSON, TRAVIS					
	I-39	215-4641-427	TRAVEL 2026 TOURISM CON. REIMBURSE	000000	34.00	
01-3860	ANFINSON, BONNY					
	I-142	215-4641-427	TRAVEL 2026 TOURISM CON. REIMBURSE.	000000	34.00	
01-4113	SANFORD, TY					
	I-14328	215-4641-427	TRAVEL 2026 TOURISM CON. REIMBURSE	000000	34.00	
01-4114	MOSHER, ANDREW					
	I-722	215-4641-427	TRAVEL 2026 TOURISM CON. REIMBURSE	000000	284.58	
01-4433	WILLIAMS, DIANA					
	I-906	215-4641-427	TRAVEL 2026 TOURISM CON. REIMBURSE	000000	20.00	
01-4711	AMAZON CAPITAL SERVICES					

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

FUND : 215 HISTORIC PRESERVATION

DEPARTMENT: 641 OFFICE HIST. PRES.

BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4711	AMAZON CAPITAL SERVICES	continued				
		I-17V7-LD9C-MRRG	215-4641-426	SUPPLIES	TOURISM CONF BUBBLE PKG	000000 9.99
01-4896	NUCKLES, LES					
		I-12304	215-4641-427	TRAVEL	2026 TOURISM CON. REIMBURSE	000000 34.00
01-4897	FOGLE, JAKE					
		I-404	215-4641-427	TRAVEL	2026 TOURISM CON. REIMBURSE	000000 48.00
01-4986	BACHAND, MIKE					
		I-613	215-4641-427	TRAVEL	2026 TOURISM CON. REIMBURSE.	000000 34.00
01-5169	BROWN, MOLLY					
		I-9	215-4641-427	TRAVEL	2026 TOURISM CON. REIMBURSE	000000 142.20
01-5249	BLUE-JONES, LEAH					
		I-51	215-4641-427	TRAVEL	2026 TOURISM CON. REIMBURSE	000000 53.08
01-5451	PRINCIPAL LIFE INSURANC					
		I-01/17/2026	215-4641-415	GROUP INSURAN	EMPLOYEE LIFE INSURANCE	000000 18.14
01-5519	UNCLE COOKIE'S COFFEE C					
		I-0030231	215-4641-426	SUPPLIES	HP/PZ SUPPLIES	000000 130.00
01-5522	TKO'S					
		I-0037404	215-4641-427	TRAVEL	2026 TOURISM CON. LUNCH	000000 5,335.00
DEPARTMENT 641 OFFICE HIST. PRES.						TOTAL: 9,806.41
FUND 215 HISTORIC PRESERVATION						TOTAL: 82,016.40

PACKET: 07376 COMBINED - 2/3/26
VENDOR SET: 01
FUND : 216 REVOLVING LOAN
DEPARTMENT: 653 REVOLVING LOAN
BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1496	LAWRENCE CO. REGISTER O	I-12826	216-4653-960	CLOSING CO 5 HARRISON CURE	000000	30.00
01-2164	ONE WAY SERVICE PROS	I-40715	216-4653-962-01	SPECIAL NEEDS 4 PEARL FIELD	000000	8,381.36
01-2849	DAKOTA LUMBER CO	I-2601-031104	216-4653-962-03	WINDOWS GRANT 51 HIGHLAND BAILEY	000000	6,390.06
DEPARTMENT 653 REVOLVING LOAN					TOTAL:	14,801.42
FUND 216 REVOLVING LOAN					TOTAL:	14,801.42

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

FUND : 602 WATER FUND

DEPARTMENT: 330 WATER

BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0433	WELLMARK BLUE CROSS BLU					
		I-01/01/26	602-4330-415	GROUP INSURAN WELLMARK BLUE CROSS AND BLUE S	000000	2,005.11
01-0553	MONTANA DAKOTA UTILITIE					
		I-NAT GAS 01/26/26	602-4330-428	UTILITIES PERMANENT METER LOCATION	000000	649.17
		I-NAT GAS 01/26/26	602-4330-428	UTILITIES CITY SHOP PW WATER	000000	519.71
01-0561	SOUTH DAKOTA 811					
		I-SD25-03899	602-4330-422	PROFESSIONAL MSG-FAX FEES OCT-DEC/WATER	000000	47.60
01-1003	VERIZON WIRELESS					
		I-6133193469	602-4330-422	PROFESSIONAL PLUMA TANKS/WATER	000000	40.01
		I-6133193469	602-4330-422	PROFESSIONAL MCGOVERN DENVER DWD HILL/WTR	000000	120.03
		I-6133193469	602-4330-422	PROFESSIONAL LEE OFFICE PLUMA E MAIN/WATER	000000	160.04
		I-6133193469	602-4330-422	PROFESSIONAL ON CALL PHONE/WATER	000000	39.73
		I-6133193469	602-4330-422	PROFESSIONAL ON CALL PHONE/PARKS	000000	39.73
01-1365	SD PUBLIC HEALTH LAB					
		I-10624882	602-4330-422	PROFESSIONAL COLIFORM TESTING/WATER	000000	40.00
01-1404	SD WATER & WASTEWATER A					
		I-SEMINAR 03/25/26	602-4330-427	TRAVEL (3) REGIST ANNUAL SEMINAR/WTR	000000	240.00
01-1653	AUTO VALUE CENTRAL CITY					
		I-832064080	602-4330-426	SUPPLIES FLUID FILM 11 OZ SPRAY/WATER	000000	12.49
		I-832064102	602-4330-426	SUPPLIES FLUID FILM 11 OZ SPRAY/WATER	000000	12.49
		I-832064558	602-4330-426	SUPPLIES CAR DEODORIZER/WATER	000000	9.98
01-1827	MS MAIL					
		I-15620	602-4330-426	SUPPLIES UTIL BILLING - JAN FOR DEC	000000	526.55
01-4711	AMAZON CAPITAL SERVICES					
		I-13QT-7FLG-XRG7	602-4330-426	SUPPLIES FOAMING FLOOR CLEANSER/WATER	000000	12.67
		I-1MKQ-XTQ4-WT3T	602-4330-426	SUPPLIES CAST METAL ADDRESS PLAQUE/WTR	000000	41.99
		I-1RKK-DX74-JMHJ	602-4330-426	SUPPLIES (5) PENTA HAND SOCKETS/WATER	000000	110.35
01-5451	PRINCIPAL LIFE INSURANC					
		I-01/17/2026	602-4330-415	GROUP INSURAN EMPLOYEE LIFE INSURANCE	000000	15.99
01-5457	UNDERGROUND CONSTRUCTIO					
		I-PAY APP#7 01/27/26	602-4330-437	CAPITAL OUTLA PAYAPP#7-HWY 85 DRINK WATER PR	000000	198,477.60
DEPARTMENT 330 WATER						TOTAL: 203,121.24
FUND 602 WATER FUND						TOTAL: 203,121.24

PACKET: 07376 COMBINED - 2/3/26
VENDOR SET: 01
FUND : 607 HISTORIC CEMETERIES
DEPARTMENT: 580 HISTORIC CEMETERIES
BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0475	DEADWOOD CHAMBER & VISI	I-8413	607-4580-426	SUPPLIES	2026 SD VACATION GUIDE AD/MM	000000 912.60
01-3558	DEADWOOD HISTORY, INC.	I-32878	607-4580-426	SUPPLIES	TRUE WEST COOP MAR-APR/MM	000000 475.00
				DEPARTMENT 580 HISTORIC CEMETERIES	TOTAL:	1,387.60
				FUND 607 HISTORIC CEMETERIES	TOTAL:	1,387.60

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

Section 4 Item a.

FUND : 610 PARKING/TRANSPORTATION

DEPARTMENT: 360 PARKING/TRANSPORTATION

BANK: FNBAP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0433	WELLMARK BLUE CROSS BLU	I-01/01/26	610-4360-415	GROUP INSURAN WELLMARK BLUE CROSS AND BLUE S	000000	4,928.44
01-1003	VERIZON WIRELESS	I-6133193469	610-4360-422	PROFESSIONAL PD ORDINANCE VEHICLE/P&T	000000	40.01
		I-6133193469	610-4360-422	PROFESSIONAL (3) PARKING ENFORCEMT SYS/P&T	000000	119.19
01-1331	SD MUNICIPAL LEAGUE	I-200003998	610-4360-427	TRAVEL LEGISLATIVE RIB DINNER	000000	40.00
01-5451	PRINCIPAL LIFE INSURANC	I-01/17/2026	610-4360-415	GROUP INSURAN EMPLOYEE LIFE INSURANCE	000000	17.40
			DEPARTMENT 360	PARKING/TRANSPORTATION	TOTAL:	5,145.04
01-0433	WELLMARK BLUE CROSS BLU	I-01/01/26	610-4361-415	GROUP INSURAN WELLMARK BLUE CROSS AND BLUE S	000000	2,350.25
01-1272	PRAIRIE HILLS TRANSIT	I-20260115	610-4361-422	PROFESSIONAL PARA-TRANSIT SRVC CONTR/TROLLE	000000	3,500.00
01-1653	AUTO VALUE CENTRAL CITY	I-832064719	610-4361-426	SUPPLIES DEXCOOL-OIL DOMESTIC/TROLLEY	000000	114.46
01-2427	HOMETOWN MANUFACTURING	I-INV928	610-4361-426	SUPPLIES FLOOR HEATER 45 BTU-FREIGHT/TR	000000	306.03
01-5451	PRINCIPAL LIFE INSURANC	I-01/17/2026	610-4361-415	GROUP INSURAN EMPLOYEE LIFE INSURANCE	000000	7.46
			DEPARTMENT 361	TROLLEY DEPARTMENT	TOTAL:	6,278.20
01-0433	WELLMARK BLUE CROSS BLU	I-01/01/26	610-4362-415	GROUP INSURAN WELLMARK BLUE CROSS AND BLUE S	000000	672.89
01-5451	PRINCIPAL LIFE INSURANC	I-01/17/2026	610-4362-415	GROUP INSURAN EMPLOYEE LIFE INSURANCE	000000	4.96
			DEPARTMENT 362	BROADWAY GARAGE	TOTAL:	677.85
			FUND	610	PARKING/TRANSPORTATION	TOTAL: 12,101.09

PACKET: 07376 COMBINED - 2/3/26
VENDOR SET: 01
FUND : 722 SALES TAX AGENCY
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-0585	SD DEPT. OF REVENUE					
		I-DEC-012026	722-2190	AMOUNTS HELD SD DEPT. OF REVENUE	000000	3,575.64
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 3,575.64

				FUND	722 SALES TAX AGENCY	TOTAL: 3,575.64

PACKET: 07376 COMBINED - 2/3/26

VENDOR SET: 01

FUND : 728 TIF # 13 - WJP HOLDINGS

DEPARTMENT: 000 NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

Section 4 Item a.

BANK: FNBAP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5357	SD HOUSING DEVELOPMENT					
		I-1/2/26-#CHDP201075	728-4000-429	OTHER #CHDP201075 - TIF #13	000000	4,113.14
				DEPARTMENT 000 NON-DEPARTMENTAL	TOTAL:	4,113.14
				FUND 728 TIF # 13 - WJP HOLDINGS	TOTAL:	4,113.14
					REPORT GRAND TOTAL:	718,859.31



Proclamation

Honoring the Legacy of Former Mayor Thomas Mitchell Blair

WHEREAS, Thomas Mitchell Blair dedicated a significant portion of his life to the City of Deadwood, serving with distinction as Mayor from 1984 to 1989 and leaving a lasting mark on the community he proudly called home; and

WHEREAS, during his tenure as Mayor, Tom Blair helped guide Deadwood through a pivotal period in its history, providing steady leadership and vision during a time of transformation and opportunity; and

WHEREAS, Tom Blair was an instrumental member of the *Deadwood — You Bet* Committee, playing a key role in the movement that led to the legalization of gaming in Deadwood and helped secure the city's economic future while preserving its historic character; and

WHEREAS, beyond his service as Mayor, Tom Blair remained deeply engaged in civic life, contributing his time and leadership to numerous boards, committees, and organizations dedicated to historic preservation, education, public safety, and community development within Deadwood; and

WHEREAS, Tom Blair was widely respected for his integrity, approachability, and ability to bring people together, earning the trust of citizens, colleagues, and community leaders alike; and

WHEREAS, the City of Deadwood honors the memory of Thomas Mitchell Blair, whose leadership, dedication, and commitment to public service continue to shape the city he served so faithfully;

NOW, THEREFORE, I, Charlie Struble-Mook, Mayor of the City of Deadwood, do hereby proclaim **February 2, 2026**, as a day of recognition and remembrance for **Thomas Mitchell Blair** in Deadwood, South Dakota, and urge all citizens to reflect upon and honor his enduring contributions to our city.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Deadwood to be affixed this 2nd day of February, 2026.

Charlie Struble-Mook, Mayor

RESOLUTION 2026-06
BRIDGE REINSPECTION PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, 23 CFR 650, Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, the City of Deadwood is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City requests SDDOT to hire Interstate Engineering (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City will be responsible for the required 20% matching funds.

Dated this 2nd day of February, at Deadwood, South Dakota.

Charlie Struble-Mook, Mayor

ATTEST:

Jessica McKeown, Finance Officer

RESOLUTION NO. 2026-07
TO DECLARE THE FOLLOWING SURPLUS PROPERTY

BE IT RESOLVED by the Deadwood City Commission that the City of Deadwood approve the following property be declared surplus and disposed of according to state statutes, including disposal, sale or trade-in on new equipment:

Absocold Mini Fridge
Toshiba E-Studio 356
3 Nordic Track Spin Bikes GX2
1 Multisport Enduro Cycle Bike

Model AR042MG10R
Serial #C2KC69981
Serial #DD920R10725

Dated this 2nd day of February, 2026.

City of Deadwood

Charlie Struble-Mook, Mayor

ATTEST:

Jessica McKeown, Finance Officer



Purchase Order

TO:
GRIZZLY INDUSTRIAL
1821 Valencia St.
Bellingham, WA 98229
(800) 523-4777

SHIP TO:
LORNIE STALDER
City of Deadwood Public Works
67 Dunlop Ave
Deadwood, SD 57732
(605) 578-3082

P.O. NUMBER:
#20260123

The P.O. number must
appear on all related
correspondence, shipping
papers, and invoices]

P.O. DATE	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
1/23/2026	Lornie Stalder			Net 30

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
		[Description of Item]	\$ (000000)	\$(000000)
1		Grizzly 10" 3 HP 220V Heavy Duty Cabinet Table Saw	\$ 2825.00	\$ 2825.00
2		Grizzly Bear Crawl Heavy duty Mobile Base	\$ 125.95	\$ 251.90
1		Grizzly Extension Kit for Bear Crawl Mobile Bases	\$ 89.95	\$ 89.95
1		Forrest 10" x 5/8" 60t ATB .100 General Purpose Blade	\$ 225.00	\$ 225.00

SUBTOTAL	\$ 3391.85
SALES TAX	EXEMPT
ESTIMATED SHIPPING	\$ 399.00
OTHER	
TOTAL	\$ 3790.85

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:
- 5.

LORNIE STALDER
City of Deadwood Public Works
67 Dunlop Ave
Deadwood, SD 57732
(605) 578-3082

Authorized by Lornie Stalder

1/23/2026

[Home](#) > Your Cart

Need anything else? You qualify for FREE shipping on all eligible items. Add accessories now with no extra shipping cost!

Free standard shipping on eligible non-freight items (excluding Special Shipping items) with a \$100 minimum purchase. ?

Shopping Cart

Grizzly 10" 3 HP 220V Heavy Duty Cabinet Table Saw

G0651

Freight \$399⁰⁰

Delivery est. by 1/30 - 2/3

Qty 1

[Save for Later](#) | [Delete](#)Grizzly Bear Crawl Heavy-Duty Mobile Base

T28000

Shipping

Free delivery est. by 1/29 - 2/3

Fastest delivery by Tue, 1/27

Qty 2

[Save for Later](#) | [Delete](#)Grizzly Extension Kit for Bear Crawl Mobile Bases

T28347

Shipping

Free delivery est. by 1/29 - 2/3

Fastest delivery by Tue, 1/27

Qty 1

[Save for Later](#) | [Delete](#)Forrest 10" x 5/8" 60t ATB .100 General Purpose Blade

H4742

Out of Stock - More on the Way

Order now to reserve your spot in line.

Expected to arrive on 03/03/2026

Qty 1

[Save for Later](#) | [Delete](#)

Price	Subtotal	\$3,798 ⁸⁵
	Estimated Shipping	\$399 ⁰⁰
\$2,825 ⁰⁰	Savings	-\$407 ⁰⁰
\$3,200 ⁰⁰	Tax (Calculated at Checkout)	---
You Saved \$375 ⁰⁰	Estimated Total	\$3,790 ⁸⁵

[Checkout](#)

Recommended for You

ACT FAST



Ready To Ship T30377

Thin Rip Table Saw Jig

\$41⁹⁵[Add to Cart](#)

Customer Service

[1-800-523-4777](tel:1-800-523-4777)

Thanks for stopping by! Got a question? I'm here to help!

Monday - Friday 7:00 AM - 6:00 PM CST | Saturday 8:00 AM - 4:30 PM CST

[GET ALERTS!](#)

Se Habla Español

[All Contact Options](#)

BLACK HILLS COLLISION PROS

Workfile ID:

Section 6 Item h.

209 W HUDSON AVE, SPEARFISH, SD 57783

Phone: (605) 642-2020

FAX: (605) 642-3420

Preliminary Estimate

Customer: Police Department, Deadwood

Job Number:

Written By: Beau Hamilton

Insured: Police Department,
Deadwood

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact: 12 Front

Owner:

Police Department, Deadwood
100 Sherman St
Deadwood, SD 57732
(605) 578-2623 Business

Inspection Location:

BLACK HILLS COLLISION PROS
209 W HUDSON AVE
SPEARFISH, SD 57783
Repair Facility
(605) 642-2020 Business

Insurance Company:

VEHICLE

2021 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

VIN: 1C4SDJFT3MC695602

Interior Color:

Mileage In:

Vehicle Out:

License:

Exterior Color:

Mileage Out:

State:

Production Date:

Condition:

Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Privacy Glass
Console/Storage
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel

Climate Control
Dual Air Condition

Backup Camera
Parking Sensors

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

Satellite Radio

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

Xenon or L.E.D. Headlamps

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Rear Spoiler
California Emissions

TRUCK

Rear Step Bumper

Customer: Police Department, Deadwood

Job Number:

2021 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	FRONT BUMPER						
2		O/H front bumper				3.1	
3	Repl	Lower grille w/pursuit	7EJ44RXFAA	1	99.70	Incl.	
4	Repl	Bumper cover w/o prk aid	68510292AD	1	684.00	Incl.	3.0
5		Add for Clear Coat					1.2
6	GRILLE						
7	Repl	Grille SXT, CITADEL, PURSUIT	6UZ19MALAA	1	445.00	Incl.	
8	#	Hazardous waste removal		1	7.00 T		
9	#	Flex additive		1	5.00 T		
10	#	Corrosion protection primer		1	7.00 T	0.3	
11	HOOD						
12	**	A/M CAPA Hood (ALU)	55369453AF	1	793.00	1.9	3.0
13		Add for Clear Coat					1.2
14		Add for Underside(Complete)					1.5
15		Add for Clear Coat					0.3
SUBTOTALS					2,040.70	5.3	10.2

ESTIMATE TOTALS

Category	Basis			Rate	Cost \$
Parts					2,021.70
Body Labor	5.3 hrs	@	\$ 78.00 /hr		413.40
Paint Labor	10.2 hrs	@	\$ 78.00 /hr		795.60
Paint Supplies	10.2 hrs	@	\$ 60.00 /hr		612.00
Miscellaneous					19.00
Subtotal					3,861.70
Grand Total					3,861.70

THIS ESTIMATE MAY BE BASED IN WHOLE OR IN PART UPON THE PAINTLESS DENT REPAIR METHOD. EACH ITEM OF DAMAGE ADJUSTED USING THAT METHOD IS IDENTIFIED ON THE ESTIMATE. THE PAINTLESS DENT REPAIR METHOD MAY NOT BE THE APPROPRIATE REPAIR METHOD FOR ALL TYPES OF DAMAGE. IF AN INSURER IS LIABLE FOR THE DAMAGE LISTED ON THE ESTIMATE, THE INSURER SHALL PROVIDE SUFFICIENT COMPENSATION TO RESTORE THE VEHICLE TO SUBSTANTIALLY THE SAME PHYSICAL CONDITION. FOR ANY DAMAGE WHERE IT IS APPROPRIATE TO REPAIR THE VEHICLE USING THE PAINTLESS DENT REPAIR METHOD, THE INSURED MAY CHOOSE NOT TO REPAIR THE VEHICLE OR CHOOSE TO HAVE THE VEHICLE REPAIRED USING A DIFFERENT METHOD OF REPAIR. IF THE INSURED CHOOSES EITHER OF THESE OPTIONS, THE INSURER IS LIABLE ONLY FOR THE COST OF THE PAINTLESS DENT REPAIR METHOD.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Customer: Police Department, Deadwood**Job Number:**

2021 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TG11, CCC Data Date 01/16/2026, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

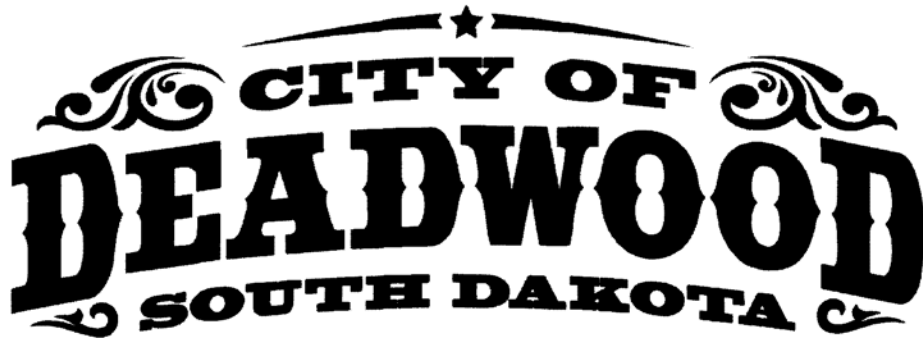
BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Customer: Police Department, Deadwood**Job Number:**

2021 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
12	Sturdevant's Refinish Supply 2601 S Shirley Ave. Sioux Falls SD 57106 (605) 362-6950	#CH1230286C A/M CAPA Hood (ALU) Quote: 18206758008 Expires: 12/19/25	\$ 793.00



Event Complex Rental and Use Agreement

Event: 2026 Flag Day Ceremony / Vintage Baseball Game

Date of Event: Sunday, June 14, 2026

**** Disclaimer:** In an event of a local emergency. The South Dakota Department of Public Safety, Wildland Fire Division agreement signed March 17, 2025, will take effect for incident command operations site at the Event Complex. The event would be canceled, and fees and deposits would be returned. **

**** Disclaimer:** During Youth Sports seasons, Event Complex renters may need to share or relinquish parking spaces during games. Sporting events are set by third-party entities, and the City prioritizes youth and community activities. **

The City of Deadwood has contracted with the Deadwood Chamber of Commerce and Visitors Bureau for the management and coordination of the Deadwood Event Complex. As an applicant for rental and use of any portion of the Deadwood Event Complex, you are required to contact the Chamber for coordination and assistance in the submittal of this application to the City. The Chamber can be contacted at the following address:

Deadwood Chamber of Commerce
501 Main Street
Deadwood, SD 57732
605-578-1876

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Outdoor Event Complex
Deadwood, SD 57732

Deadwood Event Complex Rental and Use Agreement

Event Name: Flag Day Ceremony / Vintage Baseball Game

Contact Information:

Name of Applicant: City of Deadwood

Business/Organization: Deadwood Historic Preservation

Mailing Address: 108 Sherman Street

City, State Zip: Deadwood, SD 57732

Dates Event Complex requested:

Set up Date(s): Sunday, June 14, 2026 Hour(s): 2 hours

Event Date(s): Sunday, June 14, 2026 Hour(s): 3 hours

Clean-up Date(s): Sunday, June 14, 2026 Hour(s): 2 hours

Approximate number of people who will attend: 50+

I am applying to use the:
(Please check property requested)

- ☐ Ticket Booth
- ☐ Main Grandstand Concession
- ☐ Main Grandstand Restrooms
- ☐ Crow's Nest
- ☐ VIP Grandstand
- ☐ Arena and Corral Areas
- ☐ Main Grandstand Seating
- ☒ Parking Lots
- ☐ Baseball Field(s)
- ☐ Baseball Field(s) Restrooms
- ☐ Safety Barriers
- ☒ Ferguson Field
- ☒ Ferguson Field Restrooms

Office use Only
Key #
Key #
Key #
Key #

- ☐ Jersey Barriers
- ☐ Open Container
- ☐ Pyrotechnics
- ☐ Water Usage

Deadwood Event Complex Rental and Use Agreement

Event Name: 2026 Flag Day Ceremony / Vintage Baseball Game

Compliance with Deadwood City Ordinances:

Please review the City of Deadwood Ordinances located on the City of Deadwood website:
www.cityofdeadwood.com or by calling (605) 578-2082.

- 1) Deadwood Codified Ordinance - Chapter 8.12 – Noise. This ordinance must be adhered to. A violation of this ordinance could be grounds for refusing future rental requests.
- 2) Deadwood Codified Ordinance – Chapter 5.28 Commerce within the City of Deadwood.

Additional contacts:

Names & contact number of event representatives or sub-contractors (i.e. security, refuge, etc.):

Name: Mike Runge Title: City Archivist
 Phone: 605-578-2082 Representing: City of Deadwood

Name: Kevin Kuchenbecker Title: HP Officer
 Phone: 605-578-2082 Representing: City of Deadwood

Name: Randy Adler Title: Parks, Recreation and Events Director
 Phone: 605-578-2082 Representing: City of Deadwood

Name: _____ Title: _____
 Phone: _____ Representing: _____

Name: _____ Title: _____
 Phone: _____ Representing: _____

Name: _____ Title: _____
 Phone: _____ Representing: _____

Deadwood Event Complex Rental and Use Agreement

Renter Type: ☐ For-Profit ☐ Private ☐ Non-Profit ☒ Government

(Check One) *Categories above defined in the Complex Guidelines and Information Sheet*

Rental Fees:

	Event Complex Facilities	Parking Lots Only	Baseball Fields Only
Private	\$35 / Hr.	\$25 / Hr.	\$25 / Hr.
	\$300 / Day	\$200 / Day	\$100 / Day
Non-Profit	\$30 / Hr.	\$25 / Hr.	No charge
	\$250 / Day	\$150 / Day	No charge
For Profit	\$75 / Hr.	\$65 / Hr.	\$35 / Hr.
	\$500 / Day	\$400 / Day	\$300 / Day
Government Agencies	No charge	No charge	No charge

Ticketed Events:

Events planning on the sale of tickets for attendees may choose to apply a ticket surcharge for each ticket sold or pay the facility use fee. Surcharge includes 1 day of setup and event days. Events requiring additional set up/tear down days will be charged half the daily rental rate. The City of Deadwood has a ticket surcharge, which is set and amended by resolution. The City Of Deadwood reserves the right to apply the rental fees regardless of the ticket surcharge.

Rental Fees subject to change. Fees and deposits waived for Lead Deadwood School Activities.

Damage Deposit (Refundable): \$1,250.00 minimum (no alcohol) or \$2,500.00 minimum (serving alcohol), **WHICH INCLUDES A \$250.00 NON-REFUNDABLE ADMINISTRATIVE FEE.**

There will be an additional fee of half of the Event Complex Rental rate fee taken out of the deposit if anyone arrives prior to the set up date and time.

Key Deposit (One Key or All Keys) (Refundable): \$100.00

A cleaning/trash removal fee (Non-Refundable) of \$250.00 PER DAY applies for Event Complex. If additional bathrooms at Ferguson Field or the Ball Bark are needed, a fee of \$125.00 per day for each location applies.

A Streaming Fee of \$200.00 PER DAY applies IF USED.

Tent Rental, which is set and amended by resolution:

10' by 10' Set up and take down.....\$200.00
 20' by 30' Set up and take down.....\$400.00
 20' by 40' Set up and take down.....\$600.00

Water Usage Fee of \$50.00 per event IF USED.

Deposit and Fees must be received before application can be approved.

City reserves the right to bill for additional fees if damages exceed deposit amount.

Please read the Use Guidelines for cancellation and reservation policies.

<u>Fees</u>		<u>Request to Waive</u>	<u>Refundable Deposits</u>
Event Complex Facilities	\$ _____	<input type="checkbox"/>	Key Deposit \$ _____
Baseball Fields	\$ _____	<input type="checkbox"/>	Damage Deposit \$ _____
Parking Lots ONLY	\$ _____	<input type="checkbox"/>	
Add'l Set-Up/Tear Down	\$ _____		*Total Deposits \$ 0
Tent(s)	\$ _____		*minus Admin Fee of \$250.00
Event Complex Cleaning			and early arrivals if any.
And Trash Removal	\$ _____		Alcohol Fee (Pg 18)
Cleaning Baseball Restrooms	\$ _____		(\$100.00 per day) \$ _____
Cleaning Ferguson Restrooms	\$ _____		
Streaming	\$ _____		
Water Usage	\$ _____		
Total Fees	\$ 0		

Organization: City of Deadwood / Deadwood Historic Preservation

Signature:  Date: 01/23/2026

Office Use only:

Date Fees Paid: _____

Date Deposit Paid: _____

Fees Still Owed: _____

Notes:

Acknowledgement of Use Rules and Regulations

1. The user assumes responsibility for damage to the rented building(s) and/or area(s) and its amenities during the time of usage, including any time rented for set-up and clean-up. Any property damaged beyond normal wear and tear may be replaced or repaired at the option of City of Deadwood at the user's expense. Liability will be the actual repair or replacement cost and will not be limited to the damage & cleaning deposit.

Initials MR

2. In the event there is damage to the Event Complex or its amenities, City of Deadwood or its appointed agent will notify the undersigned user of the nature and extent of the damage. City of Deadwood will provide an appraisal of the repair or replacement within 30 days of the event. Refund will be discussed at the next event committee meeting, which is the last Thursday of each month. If approved, refund will be issued after the City Commission meeting on the 1st or 3rd Monday of each month. The user will be billed for any amount that exceeds the damage/cleaning deposit.

Initials MR

3. The user agrees to leave the building and grounds in as good or better condition at the end of the event. Any additional clean-up required after the event will be billed to the user at a rate of \$150.00/hour/employee

Initials MR

4. A concessionaire is provided for approved special events at the Deadwood Event Complex based on the size of the event and the needs of the event organizer. The concessionaire has a guaranteed dollar amount of two hundred and fifty (\$250.00) dollars per day to the Concessionaire when the concession is requested by the Event Organizer. If the event does not produce the two hundred and fifty (\$250) dollars per day, the event organizer shall be required to cover the shortfall to the Concessionaire. The guaranteed dollar amount shall be paid to the Concessionaire if events are canceled within 72 hours of the event as the concessionaire has at that point prepared for the event taking place. If the event is canceled prior to 72 hours from the event, the Concessionaire shall not be guaranteed the two hundred and fifty (\$250.00) dollars per day.

Initials MR

5. The user is responsible for removal of trash and placing it in a dedicated area. All trash must be bagged.

Initials MR

6. I understand and agree: (Please Check Box for your Acknowledgement)

- ☒ The person in charge of the event must be in attendance at all times during the event. I have read & signed the Alcohol Policy form.
- ☒ All guests must remain in the vicinity of the building/area rented and are not allowed to roam the Event Complex or enter other buildings.
- ☒ The person in charge must keep the guests off the Football Field unless granted permission to use from the Deadwood City Commission for the event.
- ☒ Smoking on City property, including the Event Complex, is prohibited except in designated areas. No person shall smoke or carry any lighted smoking instrument, any cigar, cigarette, pipe, electronic cigarette on any City property.
- ☒ If the fire alarms sound, the person in charge will instruct all guests to evacuate to a safe distance outside the building(s) until such time as the Fire Department allows re-entry.

- ☒ The person in charge will not allow anyone to interfere with the fire alarm system.
- ☒ All vehicles must be parked in designated parking areas. No vehicles are to be parked in the Fire Lanes surrounding the buildings.
- ☒ The event representative understands and agrees to immediately pay for any damage or cleaning that exceeds the deposit amount.
- ☒ If decorations are used, only painter's tape (low adhesive) can be used on any surfaces. No holes may be made in Event Complex property. Renter must remove all decorations and attachments.
- ☒ No alterations can be made to the buildings or grounds, without the express permission of City of Deadwood. This includes, but is not limited to, installation of equipment, installation of wiring, cable or other devices or any alteration of the building.
- ☒ Unless otherwise specified by the City Commission, all events must end by 10:00 p.m. Sunday – Thursday and 11:00 p.m. Friday – Saturday. Any event permitted may be required to have security present.
- ☒ Noise that may cause inconvenience, annoyance or alarm to others is not permitted. Any event that generates excessive noise must take place between the hours of 7:00 a.m. – 10:00 p.m. only and must comply with Noise Regulations found in the City of Deadwood Codified Ordinance.
- ☒ In case of an emergency, such as a fire, dial 911. In the case of a non-emergency, the Deadwood Police Department number is (605) 578-2623, Deadwood Fire Department number is (605) 578-1212 and the Lawrence County Sheriff's Office number is (605) 578- .
- ☒ In case of issues related to the Event Complex during off business hours such as electrical problems, wastewater issues, lighting problems, property related issues, etc. contact Lawrence County Dispatch at (605) 578-2230. The proper authority will be dispatched to remedy the problem. If the problem occurs during business hours (7am-4pm M-F) contact the Deadwood Public Works Department at (605) 578-3082.

Initials MR

7. Outdoor/Animal Events: (Check Acknowledgement)

- ☐ Event representatives are responsible for removal of all animal waste, feed, straw and garbage.
- ☐ Event representatives are responsible for cleaning all areas utilized including the staging areas, grounds, seating areas, parking areas, and buildings.

Initials _____

****Local Non-Profits may be available to assist. If hiring a contractor, contractor must have proof of insurance and contractor's license.**

Insurance and Liability

Overview:

When city facilities are used by the general public for special events which pose a high risk of injury (e.g. outdoor recreational activities or athletic events), a signed Waiver of Liability, Indemnification, and Medical Release should be required of each participant.

The waiver form should not be significantly modified. It has been written to comply with a 1994 Supreme Court decision, which stated:

- Pre-injury releases are much more likely to be deemed valid and enforceable when they are written on a separate document--that is, not imbedded in an application, rental agreement or sign-up sheet;
- Unless the intention of the parties is expressed in unmistakable language, an exculpatory clause will not be deemed to insulate a party from liability for his own negligent acts...what the law demands is that such provisions be clear and coherent; and
- The more inherently dangerous or risky the recreational activity, the more likely that an anticipatory release will be held valid.

The form can and should be modified to specifically identify the activity involved. In the case of a particularly dangerous activity, the level of risk involved should also be stated. For example, it may not be sufficient to name the activity "motorcycle stunts." The release form should specify the level of difficulty of the stunts.

NOTE:

High risk activities warrant the use of either a Facilities Use Agreement which requires the user to carry liability coverage, or participant liability waivers, or both. The process of determining when to require insurance of the user and/or when to require signed waivers of participants can be a difficult one. Unfortunately, with the wide variety of activities, events and facilities across City government, there is no way to establish a standard policy to specifically address all cases. Please contact the City of Deadwood's Safety Director for guidance at 605-578-2082.

The following pages include:

- Facilities Use Agreement Indemnification and Insurance Clause
- Event Sponsor Release and Indemnification Agreement
- Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment
- Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment for Minor(s)

Facilities Use Agreement Indemnification and Insurance Clause

User agrees to indemnify and hold the City, and its officers, agents and employees harmless from any and all liability, damages, actions, claims, demands, expenses, judgments, fees and costs of whatever kind or character, arising from, by reason of, or in connection with the use of the facilities described herein. It is the intention of the parties that the City, and its officers, agents and employees shall not be liable or in any way responsible for injury, damage, liability, loss or expense resulting to the user and those it brings onto the premises due to accidents, mishaps, misconduct, negligence or injuries, either in person or property.

User expressly assumes full responsibility for any and all damages or injuries which may result to any person or property by reason of or in connection with the use of the facilities pursuant to this agreement and agrees to pay the City for all damages caused to the facilities resulting from user's activities hereunder.

User represents that its activities, pursuant to this agreement, will be supervised by adequately trained personnel, and that user will observe, and cause the participants in the activity to observe, all safety rules for the facility and the activity. User acknowledges that the City has no duty to and will not provide supervision of the activity.

User shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than one million dollars (\$1,000,000) for each occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or be no less than two times the occurrence limit. Five days prior to commencement of this Agreement, User shall furnish the City with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement and provide that such insurance shall not be canceled, except on 30 days' prior written notice to the City. The City Commission reserves the right to require additional commercial general liability insurance necessary to protect the interests of the City.

I have read this Facilities Use Agreement Indemnification and Insurance Clause

Organization: City of Deadwood

Name: Mike Runge

Title: City Archivist

Signature: 

Date: 01/23/2026

Event Sponsor – Release and Indemnification Agreement

This is a Release of Liability Indemnification Agreement. Special Events Holder must read carefully before signing.

In consideration for being permitted to engage in the following special event activities on Deadwood property (describe in detail):

BPOE #508 annual Flag Day ceremony will be on the football field before the baseball game.

Following the ceremony, city staff remove podium, chairs, flags 15 minute before game time.

The game will last 9 innings or 2 hours in length. Bathrooms made available to spectators.

Special Events Holder hereby acknowledges, represents, and agrees as follows:

- A. We understand that the above described activities may be dangerous and do or may involve risks of injury, loss of damage to us and/or third parties. We further acknowledge that such risks may include but not be limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

players will be asked to sign Vintage Base Ball Association waiver prior playing the game. These will be provided to City of Deadwood.

Initials MR

- B. If required by this paragraph, we agree to require each participant in our special event to execute a RELEASE AND INDEMNIFICATION AGREEMENT for ourselves and for Deadwood, on a form approved by Deadwood. Contact Deadwood Parks, Recreations and Events Director for determination: 605-578-2082.

Participant Release and Indemnification required? YES X NO

Initials MR

- C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to Deadwood, for the duration of the above described activities.

Initials MR

- D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risk of injury, loss or damage to us or any other related third party arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of Deadwood, its officers, its employees, or by any other cause.

Initials MR

- E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release and discharge Deadwood, its officers, and its employees, from any and all claims, demands and actions for such injury, loss, or damage arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of Deadwood, its officers, its employees, or by any other cause.

Initials MR

- F. We Further agree to defend, indemnify, and hold harmless Deadwood, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims and demands, including any third party claim asserted against Deadwood, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss of damage, or any other kind of loss of any kind whatsoever, which arises out of or are in any way related to the above described activities. Whether or not caused by our act, omission, negligence, or other fault of Deadwood, its officers, its employees, or by any other cause.

Initials MR

- G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said agreement extends to all acts, omission, negligence, or other fault of Deadwood, its officers, and/or its employees, and that said Agreement is intended to be as broad and inclusive as permitted by the laws of the State of South Dakota. If any portion thereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Initials MR

- H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of South Dakota, and that jurisdiction and venue for any suit of cause of action under this agreement shall lie in the courts of Lawrence County, South Dakota.

Initials MR

- I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable special event, shall continue in full force until our responsibilities hereunder are full discharged, and shall be binding upon us, or successors, representatives, heirs, executors, assigns, and transferees.


Initials MR

IN WITNESS THEREOF, THIS RELEASE AND INDEMNIFICATION AGREEMENT is executed by the special events holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Events Holder hereto.

Organization: City of Deadwood

Name: Michael Runge

Title: City Archivist

Signature: 

Date: 01/23/26

Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment

By my signature below, I acknowledge that I am aware of, appreciate the character of, and voluntarily assume the risks involved in participating in:

By my signature below, on behalf of myself, my heirs, next of kin, successors in interest, assigns, personal representatives, and agents, I hereby:

1. Waive any claim or cause of action against and release from liability the City of Deadwood, its officers, employees, and agents for any liability for injuries to my person or property resulting from my participation in the activity listed above;
2. Agree to indemnify and hold harmless the City of Deadwood, its officers, employees and agents for any claims, causes of action, or liability to any other person arising from my participation in the activity listed above; and
3. Consent to receive any medical treatment deemed advisable during my participation in the activity listed above.

I have read this Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment, and fully understand its terms, understand that I have given up substantial rights by signing it, and have signed it freely and voluntarily without any inducement, assurance, or guarantee being made to me and indent my signature to be complete and unconditional release of liability to the greatest extend allowed by law.

Signature:



Date: 01/23/2026

Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment

By our signatures below, we acknowledge that we are aware of, appreciate the character of, and voluntarily assume the risks involved in participating:

By our signatures below, on behalf of ourselves, our heirs, next of kin, successors in interest, assigns, personal representatives, and agents, we hereby:

1. Waive any claim or cause of action against and release from liability the City of Deadwood its officers, employees, and agents for any liability for injuries to person or property resulting from participation in the activity listed above;
2. Agree to indemnify and hold harmless the City of Deadwood, its officers, employees, and agents for any claims, causes of action, or liability to any other person arising from participation in the activity listed above;
3. Consent to receive any medical treatment deemed advisable during participation in the activity listed above; and
4. Acknowledge that we are signing below as a minor child and as the parent or legal guardian of the minor child named below.

I have read this Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment, and fully understand its terms, understand that I have given up substantial rights by signing it, and have signed it freely and voluntarily without any inducement, assurance, or guarantee being made to me and indent my signature to be complete and unconditional release of liability to the greatest extend allowed by law.

Minor's Name: _____ Date of Birth: _____

Address: _____

Signature: _____ Date: _____

Guardian's Name: _____ Date of Birth: _____

Address: _____

Signature: _____ Date: _____

City of Deadwood Building Rental Rules

*Building Rental Rules only apply if the event is utilizing the grandstands, crow's nest, or ticket booth.

In addition to the rental agreement, the following rules are in force:

- No fog machine or similar device may be used in the buildings as they will set off the smoke alarms.
- No alcohol is allowed on any portion of the Event Complex unless consent has been given by City of Deadwood, and the Alcohol Policy has been signed and approved.
- No nails, staples, or tacks to be put on any City property. Painter's tape (low adhesive) is allowed.
- All decorations must be flame retardant in accordance with fire code.
- All exit lights must remain uncovered and visible.
- Handicapped area in the main grandstands must remain clear, no standing or blocking the walkway.
- No smoking is allowed on any city property, except designated areas. No person shall smoke or carry any lighted smoking instrument, any cigar, cigarette, pipe, electronic cigarette or other smoking equipment on city property.
- At 10:00 p.m., music must be shut off or turned down so it cannot be heard outside of the Event Complex.
- Propane usage allowed with City of Deadwood's prior consent.
- Clean up after your event, including but not limited to:
 - Sweep floors & mop spills and wipe down countertops
 - Empty trash in building & dispose of in receptacles outside
 - Take down any and all decorations and remove tape
 - Pick up trash within the entire Event Complex
- Deposit will be returned after the Event Complex is inspected. The deposit is available for return after the inspection and no deficiencies have been reported.

I have read and understand these rules.

Organization: City of Deadwood

Name: Mike Runge

Title: City Archivist

Signature: 

Date: 01/23/2056

Event Complex Parking Requirements

*Event Complex Parking rules and requirements apply to all parking used within the Complex, as well as the parking in immediate adjacent properties.

The following rules are in force:

- A parking plan must be submitted as an attachment to this application and include the following information:
 1. Estimated attendance including Staff, spectators, and/or participants
 2. Parking Lots requested and location of proposed attendants
 3. Detailed drawing of proposed traffic flow and access; both pedestrian and vehicular
- Parking assistance required for events that use parking lots for spectators or contestants
- Fire lanes must be kept clear
- Number of Parking Attendants Required:
 - One Attendant located at the gate during the event at all times
 - One additional attendant for every 500 spectators or contestants

*Example: 1000 people in attendance with contestants, staff, and/or participants would require one gate attendant and two parking attendants
- Failure to provide required attendants will be billed \$100.00 per hour per attendant and City will assign attendants

Additional Notes:

1. High visibility vests with Deadwood Event Complex identified on them will be available in the Ticket Booth.
2. Large map of Complex will be on display in Ticket Booth for communication.
3. Absolutely no parking on fields without prior written approval from Parks, Recreations and Events Director. City reserves the right to bill for additional fees if damages occur.

I have read and understand these rules.

Organization: City of Deadwood

Name: Mike Runge

Title: City Archivist

Signature: 

Date: 01/23/2026

Responsibilities to and of the Concessionaire

- A. The Concessionaire shall sell quality food and beverages; schedule and provide full maintenance of the concession premises; employ, train, and supervise personnel with appropriate qualifications and experience to assist in such functions; perform or supervise employees in the performance of all other tasks related to the operation, maintenance of the concession premises; and pay for and obtain all licenses and permits necessary for the operation of the concessions granted. The Concessionaire may offer the sale of additional items from the Concession Premises but shall be limited to food and beverage and approved by the Deadwood City Commission.
- B. The Concessionaire shall not sell any alcohol. Alcohol during events held at the Deadwood Event Complex is the sole responsibility of the Event Organizer. The event organizer will have access to the coolers and the outside bars in the facility.
- C. Concessionaire shall at its own expense, at all times, keep the Concession Premises and areas within twenty-five (25) feet thereto in a neat, clean, safe, and sanitary condition; and keep the glass of all windows and doors serving such areas clean and presentable. Concessionaire shall furnish all cleaning supplies and materials needed to operate such areas in the manner prescribed in this agreement; Concessionaire shall provide or perform all necessary janitorial service to adequately maintain the inside and outside of such areas including concession seating. Concessionaire shall be responsible for keeping the areas within twenty-five (25) feet of the perimeter of such areas free of litter and clean of spills resulting from concession operations. The concessionaire shall be obligated to maintain a regular cleaning schedule, as well as a regular extermination service schedule.
- D. Garbage collection within the concession premises and within twenty-five (25) feet of the premises shall be maintained by the Concessionaire and disposed into a dumpster provided by the Event Organizer. The Concessionaire shall **NOT** pay for garbage service during events.
- E. Concessionaire shall be open for business during all special events approved by City Commission where the concession service is requested for the Deadwood Event Complex. The hours of operation of the concession premises shall coincide with the hours of the event scheduled and the hours of operation shall be coordinated between the Concessionaire and the Event Organizer.

A component of the facility use agreement is a guaranteed dollar amount of two hundred and fifty (\$250.00) dollars per day to the Concessionaire when the concession is requested by the Event Organizer. If the event does not produce the two hundred and fifty (\$250) dollars per day, the event organizer shall be required to cover the shortfall to the Concessionaire. The guaranteed dollar amount shall be paid to the Concessionaire if events are canceled within 72 hours of the event as the concessionaire has at that point prepared for the event taking place. If the event is canceled prior to 72 hours from the event, the Concessionaire shall not be guaranteed the two hundred and fifty (\$250.00) dollars per day.

I have read and understand the responsibilities to and of the concessionaire as they relate to the rental agreement and the use of the Deadwood Event Complex.

Organization: _____

Name: _____ Title: _____

Signature: _____ Date: _____

Alcohol Policy for Facility Rentals

No alcohol is allowed in any building or on the grounds of the City of Deadwood Event Complex, including the parking area without the expressed consent of City of Deadwood. To obtain permission to serve or have alcoholic beverages the City Finance Office **MUST** be contacted, at (605) 578-2600. Alcoholic beverages are **NOT** permitted outside of the Event Complex.

The sale of alcoholic beverages may be allowed by acquiring a special alcoholic beverage license from the City of Deadwood per Deadwood Codified Ordinance Chapter 5.04 Alcoholic Beverages Sections 5.04.070, 5.04.090 and 5.04.100 and South Dakota Codified Law Title 35. The process to obtain alcohol licenses may take up to 45 days.

Again, alcoholic beverages are **NOT** permitted outside of the Event Complex. The Finance Office **MUST** be contacted, at (605) 578-2600 then after review of the request for the serving of alcoholic beverages, the City Commission will approve or disapprove of the request. User will receive notification in written form from the City Finance office of the Commission action.

For those functions where consent has been given the following rules must be followed:

- At any event where alcohol is available, the renter must provide, at their expense, licensed servers unless otherwise approved by the Deadwood City Commission. A copy of the license must be provided to the City of Deadwood prior to the event.
 - The renter will also, at their expense, provide adequate licensed certified security to cover the event. A copy of the license and security certification must also be provided to the City of Deadwood prior to the event. The entity can submit an "alternative" to a licensed certified security company, but the "alternative" security will generally entail having a certified police officer on site (off-duty officer is okay). The City will also need to be provided with their name & a copy of their certification, & they need to agree not to drink alcohol themselves.
 - Keys for the facilities will not be issued until this information is received and confirmed.
 - The renter is solely and wholly responsible to ensure all rules and regulations in regards to the serving of alcohol are followed.
- ☐ **YES**, we will have alcohol at the contracted event and will abide by the Event Complex Alcohol Policy.
- ☒ **NO**, we will not have alcohol at the contracted event and agree to police the buildings and parking area to ensure no alcohol is present at the event.

Organization: City of Deawood Name: Mike Runge

Title: City Archivist Signature: _____

Dates/Times Alcohol will be served: N/A

Business name who will be serving: N/A

Liability Insurance

Liability Insurance coverage is required if you plan to sell alcoholic beverages at your event or facilities rental.

Name of Insurance Company: South Dakota Public Insurance Alliance

Agent's Name: _____ Policy Type: _____

Phone: _____ Policy No.: _____

Address: _____

Please obtain the required insurance and mail an original insurance certificate to:

City of Deadwood
Attn: Finance Office
102 Sherman Street
Deadwood, SD 57732.

General Business within the Event Complex

1. If you will be selling any items (tangible personal property), you and vendors must present a copy of South Dakota Sales Tax Licenses. For information on sales tax licensing contact the following:

South Dakota Department of Revenue Office
445 East Capitol Ave
Pierre, SD 57501-3185
(605) 773-3311

Initials MR

2. If vendors are intended to be used during an approved event at the Deadwood Event Complex, all vendors shall comply with Chapter 5.28 of the Deadwood Codified Ordinances. This Ordinance is included within the guidelines and information packet for reference. In addition, vendors will be limited to designated areas (as indicated on the Event Complex site plan) within the Event Complex unless otherwise approved by the Deadwood City Commission. As the event organizer you understand the laws related to general business and vending within the City limits of Deadwood.

Monthly vending reports shall be submitted by convention center vending, including Outlaw Square and Event Complex, to the Planning and Zoning Office. The report shall list event and vendor information for any event scheduled to occur the following month. Reports shall be submitted by the 15th of each month. Reports are to be submitted even if no upcoming event is planned for the following month. Failure to submit monthly reports could risk future event approval(s) and/or reissuance of liquor license. Approved vendors will be subject to periodic checks by the Zoning Administrator and/or his/her designee to ensure all information required by the City of Deadwood is being provided.

Initials MR

3. As the event organizer and the renter of the Event Complex you shall ensure all sales from any proposed business activities (vendors or the event itself) will not compete with products sold from the concession facility and the concessionaire provided through the City of Deadwood.

Initials MR

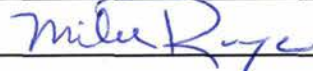
4. The user acknowledges the City of Deadwood has contracted a concessionaire to operate the concession spaces within the Deadwood Event Complex. The responsibilities in regards to the concessionaire and the concession space have been provided and are understood by the event organizer/user of the Event Complex.

Initials MR

Organization: City of Deadwood

Name: Mike Runge

Title: City Archivist

Signature: 

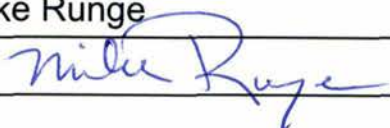
Date: 01/23/2026

Event Complex Sign and Banner Policy

1. Approved events proposed for the Deadwood Event Complex are exempt from Chapter 15.32 Signs of the City of Deadwood Code for all signage and banners located within the event venue. Any proposed banners or signs on the outside of the perimeter fencing will be subject to permitting and the process for approval as part of Deadwood Codified Ordinance Chapter 15.32
2. All signage and banners may be installed at the beginning of the approved rental time and shall be removed within 24 hours of completion of the event. City Staff will remove banners remaining beyond the time for removal at a cost of \$150.00 per hour per person.
3. The City Planner and the Building Inspector shall approve any proposed signage proposed outside of the venue near the primary entrance to the Event Complex prior to the event. Signage proposed for way finding or entrance signage between Highway 14A/85 and Crescent Street may require South Dakota Department of Transportation and/or Deadwood Planning and Zoning Commission approval, proper timing and planning will be required and is important in regards to approval of signage outside of the Event Complex.
4. The installation of all signage and banners shall be presented to the City of Deadwood prior to installation to prevent damage to City Property and to ensure compliance to the City of Deadwood Codified Ordinance Chapter 15.32. Attach a written plan with quantities, sizes, and locations of all signs and banners.

I have read the Sign and Banner Policy for the City of Deadwood Event Complex, fully understand its terms, understand that I shall abide by Deadwood Codified Ordinance 15.32, and have signed it freely and voluntarily.

Organization: City of Deadwood

Name: Mike Runge Title: City Archivist
 Signature:  Date: 01/23/2026

City of Deadwood Equipment and Services

Limitations on the Provision of City Services; Cost and/or Fees

- A. Approval for use of the Deadwood Event Complex does not obligate or require the City to provide services, equipment, or personnel in support of an event.
- B. If the City provides services, equipment, or personnel in support of an event, the City will charge the event organizer a cost determined by the Department Head in supervision of the services provided.
- C. If the City is a co-sponsor of an event, city services, equipment, or personnel may be provided to support the event without charge.

Equipment and Services Provided (Included in Rental Fees)

Public Works Department

- Electricity (existing facilities only – additional power is the responsibility of the renter with approval from the Public Works Director)
- Water and Sewer (existing facilities only – additional services are the responsibility of the renter with approval from the Public Works Director)
- Yard Hydrants (water sources) – The City has several yard hydrants available upon request throughout the property; however, hoses, stock tanks, etc. are the responsibility of the event organizer.
- Limited grading, scarifying, compacting the Arena Surface Prior to the Set-up of the Event
- Installation and tear down of traffic control devices and signs the City has available. The traffic control devices and signs are limited to the inventory of the City of Deadwood and what have been used during events held in the event complex in the past.
- Providing for and setting up of fencing at the SDDOT shop yard for overflow parking if requested. The agreement between the SDDOT and the City requires this property be set-up a particular way, utilized specifically, and restored to the condition it was in prior to the use.
- Fence/Corral Panels – The City may provide fence and/or corral panels owned by the City of Deadwood if they are available. The installation of all fence panels as part of an event will be the responsibility of the renter.
- Cleaning of the Grandstands is the responsibility of the event organizer. In addition, if the existing facilities are not adequate for the projected number of patrons' additional facilities are the responsibility of the renter.

Police Department

- Parade Escort for parades directly related to the event.
- If the route involves state highways, please click the link below to submit a SD DOT Permit to Occupy Right-Of-Way.
https://www.state.sd.us/eforms/secure/eforms/S_E0903v1_PermiTtoOccupyROW.pdf
- Traffic Control related to exiting of patrons at the intersection of Seventy-Six Drive and Highway 85/14A. This service shall be determined in advance if needed.

Equipment and Services upon Request and Availability with Cost (NOT Included in Rental Fees)Public Works Department

- Fire hydrants will NOT be available for event usage at any time and shall be kept clear for access in case of emergency.
- Additional services not specifically listed below shall be considered, evaluated, and determined if the City will provide the service. If the service can be provided a cost, if required, will be determined in writing prior to the event.

Arena prep work including:

- Additional grading, scarifying, compacting the Arena Surface after set-up of the event
- Pumping of water from the Arena Area
- Additional Dirt or Sand for the Arena
- Fence panel installation and tear down
- Snow removal from or hauling snow into event complex
- Water – Bulk amounts of water used for dust control, snowmaking, etc.

General Event Complex Services:

- Garbage pick-up
- Costs for emptying City dumpsters if utilized
- Clean up of animal droppings during events

Equipment/Machinery with a City Employee Operator ONLY:

- Motor grader
- Loader
- Dump Truck
- Skid Steer / Bobcat
- Sweeper (Large or Small)
- Bucket Truck
- Water Tank Truck

Police Department

- Traffic Control – Any traffic control assistance beyond what is provided with the use of the facility
- Security Services – Security services shall be a request to the Chief of Police and the availability of personnel may prohibit this service from being provided.

Fire Department

- On-site Staff and/or equipment: If the approved event requires Fire Department staff and/or equipment to be on-site due to the nature of the event.

Renter Reference Sheet

Renter/Organization Name: City of Deadwood

Requirements (first time renter):

- 3 References from a previous event location in which you hosted an event.
- References cannot be a part of your organization or event.
- Each Reference must have complete information.

The City of Deadwood may contact references to evaluate your performance as a renter.

1) Name: _____ Phone Number: _____

City/State: _____ Event Name: _____

Event Location: _____ Email: _____

2) Name: _____ Phone Number: _____

City/State: _____ Event Name: _____

Event Location: _____ Email: _____

3) Name: _____ Phone Number: _____

City/State: _____ Event Name: _____

Event Location: _____ Email: _____

I have read the foregoing rental agreement and all of the attachments as well as the use guidelines and information, which can be found at <https://www.cityofdeadwood.com/parksrec>

I fully understand my rights and obligations in connection with use of the Deadwood Event Complex.

RESERVATIONS WILL NOT BE CONFIRMED UNTIL THE SIGNED FACILITY USE AGREEMENT AND FULL PAYMENT IS RECEIVED.

Organization: City of Deadwood

Name: Mike Runge Title: City Archivist

Signature:  Date: 01/23/2026

Daytime Phone Number: 605-578-2082

Date of your Event(s): 06/14/2026 Group/Event Name: 2026 Flag Day Ceremony / Vintage Baseball Game

Vintage Base Ball Association

Waiver of Responsibility, Release, Assumption of Risk & Indemnity Agreement

For and in consideration of the undersigned participant's registration with the Vintage Base Ball Association, participant waives releases and relinquishes any and all claims for liability and cause(s) of action, including for personal injury, property damage or wrongful death occurring to participant arising out of participation in the VBBA, the sport of baseball and/or activities incidental thereto, whenever or however they occur and for such activities may continue, and by this agreement any such claims, rights, and causes of action that participant may have hereby waived, released and relinquished, and participant does so on behalf of their heirs, executors, administrators and assigns.

Participant acknowledges, understands, and assumes all risks relating to baseball and activities incidental thereto, and understands that baseball and activities incidental thereto involve risks to participant's person including bodily injury, partial or total disability, paralysis and death, and damages that may arise therefrom and that he has full knowledge of, and that he has full knowledge of said risks. These risks and dangers may be caused by the negligence of the participant or the negligence of others, including the VBBA, its affiliates, members, event hosts, other participants, coaches, officials, sponsors, advertisers, owners and operators of the premises used to conduct any event and each of them, their officers, directors, agents and employees (collectively, "releases"), and include risks rising from the conditions and use of baseball fields and related premises. I further acknowledge that there may be risks and dangers not known to us or not reasonably foreseeable at this time.

Participant acknowledges, understands and assumes the risks, if any, arising from the conditions and use of baseball fields and related premises, whether as a participant or a spectator, including without limitation, the risk of being hit by a thrown or batted ball or a bat or other baseball object, the risk of being run into by another participant and the risk of tripping over baseball equipment.

Participant further acknowledges and understands that included within the scope of this waiver and release is any cause of action (including any cause of action based on negligence) arising from the performance, or failure to perform, maintenance, inspection, supervision or control of said areas and for the failure to warn of dangerous conditions existing at said fields, for negligent selection of certain releases, or negligent supervision or instruction of releases.

Participant agrees if any claim for personal injury or wrongful death is commenced against releasees, he/she shall defend indemnify and save harmless from any and all claims or causes of action by whomever or wherever made or presented for his/her personal injuries, property damage or wrongful death. Participant acknowledges that he has been provided and has read the above paragraphs and has not relied on any representations of releases, that he is fully advised of the potential dangers of baseball and understands that these waivers and releases are necessary to allow vintage base ball to exist in its present form.

Participant Signature

Print Name.

Birth Date

Date

Return this form to the
Planning and Zoning Office
By email:
leah@cityofdeadwood.com
By mail:
108 Sherman Street,
Deadwood, SD 57732



Questions? Contact the
Planning and Zoning Office
(605) 578-2082 or
leah@cityofdeadwood.com

Monthly Vending Report

Convention Center, Event Complex, Outlaw Square

Complete one (1) report for each event.

Report is due on the 15th of every month for any event scheduled to occur the following month.

Municipal Code 5.28.060 (C): Monthly vending reports shall be submitted by convention center vending, including Outlaw Square and Event Complex, to the Planning and Zoning Office. The report shall list event and vendor information for any event scheduled to occur the following month. Reports shall be submitted by the 15th of each month. Reports are to be submitted even if no upcoming event is planned for the following month. Failure to submit monthly reports could risk future event approval(s) and/or reissuance of liquor license. Approved vendors will be subject to periodic checks by the Zoning Administrator and/or his/her designee to ensure all information required by the City of Deadwood is being provided.

Report Date: _____ Event Date: _____

Name of Person Completing Form: _____

Contact Phone: _____ Contact Email: _____

Signature: _____

Check here if no event is scheduled for next month: ☐

Event Name: _____

Event Location: _____

List of Vendors
List all anticipated vendors for the applicable event.
Please use as many additional sheets as necessary.

Page 1 of _____

Vendor Name: _____

Vendor Phone: _____

Vendor Email: _____

SDDOR Sales Tax License Number: _____

Goods or services being sold: _____

Vendor Name: _____

Vendor Phone: _____

Vendor Email: _____

SDDOR Sales Tax License Number: _____

Goods or services being sold: _____

Vendor Name: _____

Vendor Phone: _____

Vendor Email: _____

SDDOR Sales Tax License Number: _____

Goods or services being sold: _____

Monthly Vending Report – Additional Sheet

Report Date: _____ Page _____ of _____

Event Name: _____ Event Date: _____

Event Location: _____

Vendor Name: _____

Vendor Phone: _____

Vendor Email: _____

SDDOR Sales Tax License Number: _____

Goods or services being sold: _____

Vendor Name: _____

Vendor Phone: _____

Vendor Email: _____

SDDOR Sales Tax License Number: _____

Goods or services being sold: _____

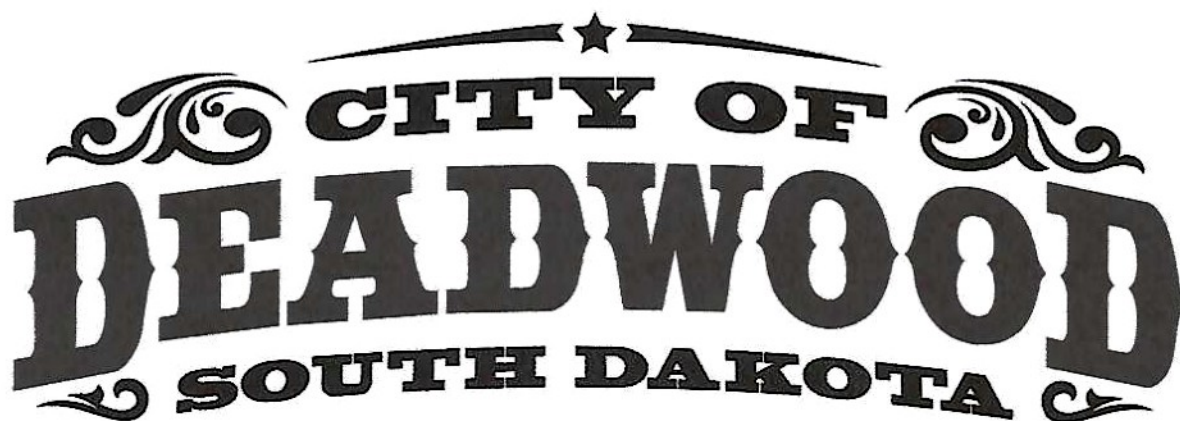
Vendor Name: _____

Vendor Phone: _____

Vendor Email: _____

SDDOR Sales Tax License Number: _____

Goods or services being sold: _____



City of Deadwood Special Event Permit Application and Facility Use Agreement for

Deadwood Mickelson Trail Marathon

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Adopted October 6, 2025

EVENT INFORMATION

<input checked="" type="checkbox"/> Run	<input type="checkbox"/> Walk	<input type="checkbox"/> Bike Tour	<input type="checkbox"/> Bike Race	<input type="checkbox"/> Parade	<input type="checkbox"/> Concert
<input type="checkbox"/> Street Fair	<input type="checkbox"/> Triathlon	<input type="checkbox"/> Other			

Event Title: Deadwood Mickelson Trail Marathon

Event Date(s): June 6 and 7 Total Anticipated Attendance: 4000
 (month, day, year)

(# of Participants 2500 # of Spectators 1500)

Actual Event Hours: (from: Sat 5K 11am-3pm AM / PM (to): Sun 8am-3pm AM / PM

Location / Staging Area: Sherman Street Lot/ Trailhead

Set up/assembly/construction Friday June 5th Start time: 8am AM / PM

Please describe the scope of your setup / assembly work (specific details): Set up Sherman Street Lot. Place no parking signs Wed June 3rd for Friday June 5 8am to Sunday June 7. See next page for detailed set up.

Dismantle Date: June 7 Completion time: 5pm AM / PM

List any street(s) requiring closure as a result of this event. Include street name(s), day, date and time of closing and time of re-opening: No closures, but will stop traffic for runners on HWY 385 at Mickelson Trail Crossing/Kirk Road and Hwy 85 Mickelson trail crossing

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles which would require an entire street closure from Wall Street to Deadwood Street will require security be provided at Deadwood Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security may be required at the discretion of the Event Committee.

OPEN CONTAINER

<https://www.cityofdeadwood.com/planning/page/special-event-open-container-information-and-maps>

Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____

Adopted October 6, 2025

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

☐ Commercial (for profit)☐ Noncommercial (nonprofit)

Sponsoring Organization: WEM, Inc

Chief Officer of Organization (NAME): Emily Schulz

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: _____

Address: _____

(city) (state) (zip code)

Contact person "on site" day of event or facility use Emily Schulz Pager/Cell #: 605-390-6137

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

NO YES

☐

Is your organization a "Tax Exempt, nonprofit" organization? If YES, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).

1

Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s): Race entry fees only range between \$15 and \$275

Adopted October 6, 2025

OVERALL EVENT DESCRIPTION:**ROUTE MAP/ SITE DIAGRAM/ SANITATION**

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Running events on the Mickelson Trail between Rochford and Finishing at the Deadwood trailhead/ Sherman Street lot.

OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)

NO



YES



Does the event involve the sale or use of alcoholic beverages? If **YES**, please provide your liquor liability insurance information to the last page of this application.



Will Items or services be sold at the event? If **YES**, please describe: _____



Does this event involve a moving route of any kind along streets, sidewalks, or highways? If **YES**, attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route. If the route involves state highways, please click the link below to submit a SD DOT Permit to Occupy Right-of-Way.

https://www.state.sd.us/eforms/secure/eforms/S_E0903v1_PermitToOccupyROW.pdf



Does this event involve a fixed venue site? If **YES**, attach a detailed site map showing all street impacted by the event.

Mickelson crossings at Kirk Road/385 and Hwy 85

Adopted October 6, 2025

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

- Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.

- Food Concession and / or Food Preparation Area(s).

Please describe how food will be served at the event: post race food at the finish will be served by volunteers under a tent at the end of the finish chute

If you intend to cook food in the event area, please specify the method to be used:

☐ GAS ☐ ELECTRIC ☐ CHARCOAL ☐ OTHER(SPECIFY): _____

- First Aid Facilities and Ambulance locations. *~ on map*
- Tables and Chairs.
- Fencing, Barriers and / or Barricades. *2 trailers w/ event fencing*
- Jersey Barriers and Equipment used for other than safety purposes.....\$25.00 each *X 16 BHSU tent*
- Generator Locations and / or Source of Electricity. *- next to finish line*
- Canopies or Tent Locations.

Tent Rental with Approved Special Event, which is set and amended by resolution, paid to the City of Deadwood:

10' by 10' Set up and take down	\$200.00
20' by 30' Set up and take down	\$400.00
20' by 40' Set up and take down	\$600.00

- Booths, Exhibits, Displays or Enclosures.
- Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.
- Vehicles and / or Trailers.
- Trash Containers and Dumpsters.

(NOTE): You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

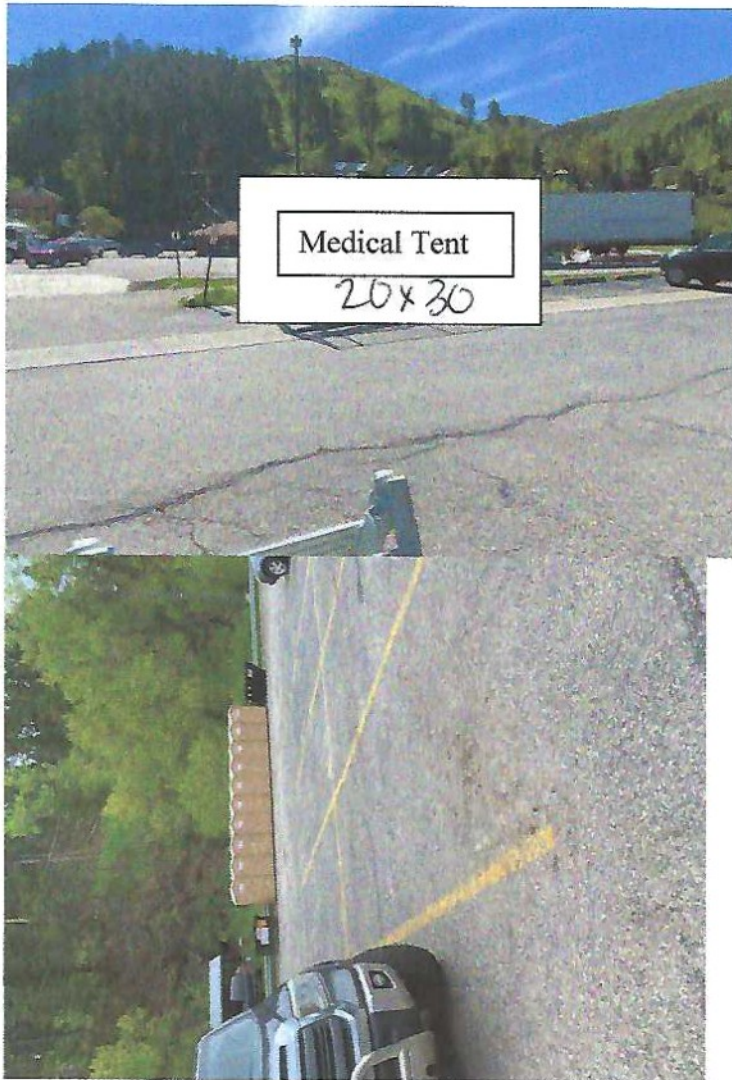
Number of trash cans: *city containers + roll off* Trash Containers w / lids: _____

- Garbage Removal Fee - \$150.00/hour/employee – if the City of Deadwood has to remove the garbage after the event.

Sherman Street Lot Detail:

- Erect city tent on Friday at the Sherman Street parking lot
- Deliver the event fencing which will be used to create a Finisher's Chute from the old rail bridge to our finish line. (leave in trailer)
- Provide barricades to close off the Sherman Street lot to public use.
- Deliver 1 ~~h~~ cement barricades to Sherman Street lot Friday morning for setting up the BHSU tent (Randy and BHSU crew will set up)

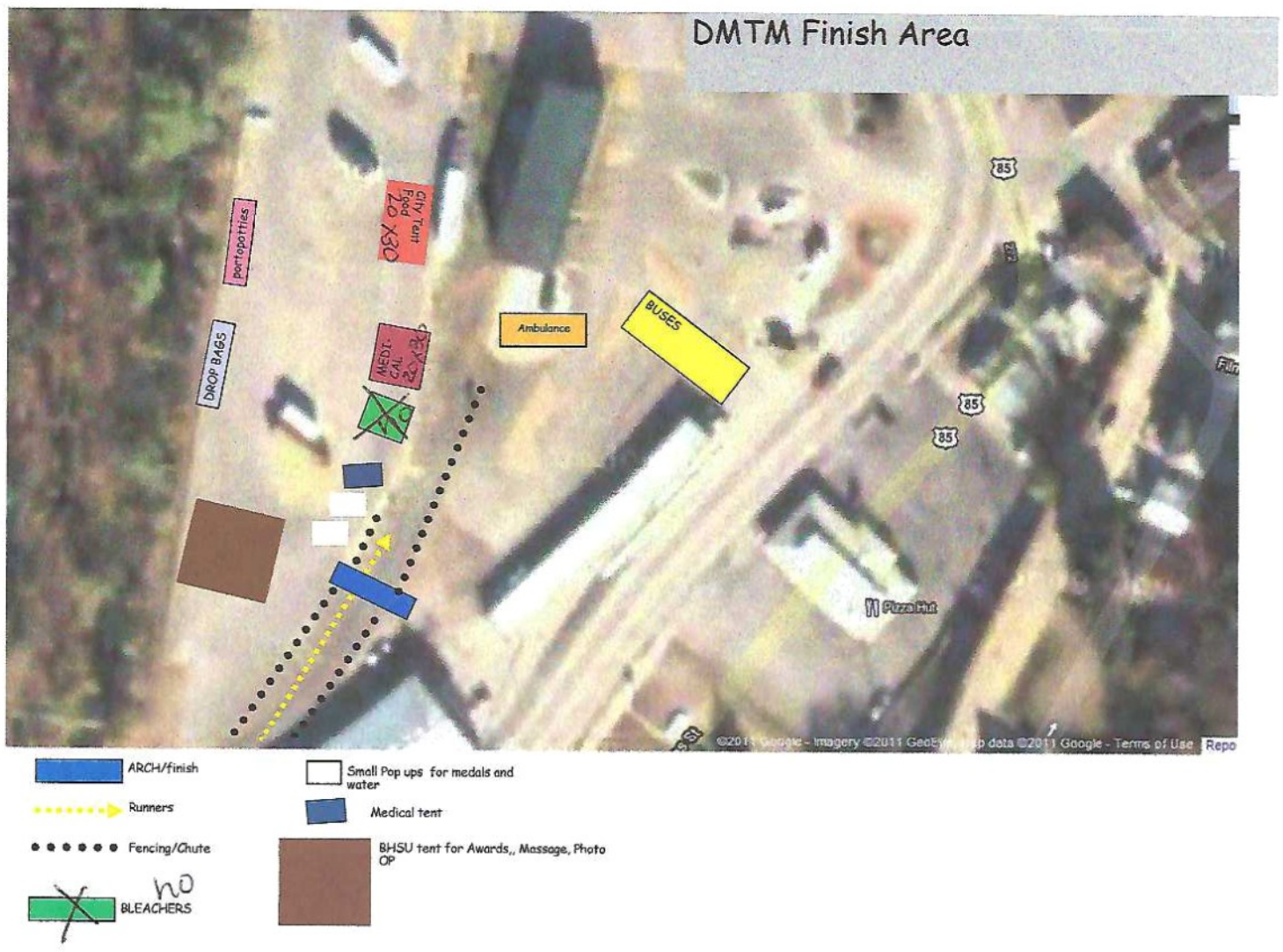


**Events Center/ Rodeo Grounds:**

- Will Park vehicles on Sunday June 7th to load buses for the Start Lines. Parking Crew arrives at 4:45am. Need trolleys to pick up runner's from hotels between 5:30am-6:45am and deliver them to the Rodeo Grounds

Outlaw Square

- Will host free concert/ Post race party from 2-5pm on Sunday June 4th



MTM Parking Plan:



Volunteers



Cars that are DROPPING OFF only should turn Right and exit



First Directions to give to park cars



Fill the spots around Ferguson Field Last

Volunteers:

Arrive at 4:45am. Cars will start coming at 5am, buses arrive at 5:30am, and buses should all leave between 5:30-6:30am.

1. Directing Cars into Rodeo Grounds
2. Ask: Dropping off? Direct to right, or Parking? Direct to correct lot
3. 2 people directing parking in 1st Lot to North of Ferguson Field, then move up and fill to south
4. Once 1st and second lots are full, Direct cars around field filling

Describe your plan for clean-up and removal of waste and garbage during and after the event or use of facility: will have a roll off dumpster delivered Friday June 5th.

Other Related Event Components not covered above. _____

SAFETY / SECURITY / ACCESSIBILITY

Please describe your procedures for both **Crowd Control** and **Internal Security**: n/a

Please describe your Accessibility Plan for access at your event by individuals with disabilities: all accessible

REQUIRED: It is the applicant's responsibility to comply with all City, County, State and Federal Disability Access Requirements applicable to this event.

NO YES



Have you hired any Professional Security organization to handle security arrangements for this event? If YES, please list:

Security Organization: _____

Security Organization Address: _____

(city)

(state)

(zip code)

Security Director (Name): _____

Business phone: _____

NO YES



Is this a night event? If YES, please state how the event and surrounding area will be illuminated to ensure the safety of the participants and spectators: _____

Please indicate what arrangements you have made for providing **First Aid Staffing and Equipment**?

Number 1 Ambulance(s) – How provided? Deadwood hospital

Number 6-12 Emergency Medical Technicians – How provided? Deadwood Hospital

Adopted October 6, 2025

APPLICANT specifically acknowledges and agrees that it shall be solely responsible for any damage to personal property located in or stored in or upon DEADWOOD's property pursuant to the activity for which approval is being sought and that DEADWOOD shall not be responsible for any damage or loss to or of APPLICANT's property which results from any cause or reason with regard to personal property owned by APPLICANT stored or located on DEADWOOD's property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: es

APPLICANT agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money which DEADWOOD might have to pay to any person as a result of property damage, personal injury or death resulting from APPLICANT's use of the City property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: es

PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT

Please describe your plans to notify all residents, businesses and churches impacted by the event: _____

Please see attached parking plan for event complex

ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES

NO YES

☐
☒

Are there any **musical entertainment** features related to your event or facilities rental? If **YES**, please state the number of bands and type of music.

Number of Stages: 0

Number of Bands: 0

Type of Music: DJ

☐
☒

Will **sound amplification** be used?

If **YES**, please indicate: Start Time: 8:30am AM / PM – Finish Time: 3pm AM / PM

☒
☐

Will **sound check** be conducted prior to the event?

If **YES**, please indicate: Start Time: _____ AM / PM – Finish Time: _____ AM / PM

Please describe the sound equipment that will be used for your event: _____

☒
☐

Will any fireworks, rockets or other pyrotechnics be used? If **YES**, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.

☐
☒

Are any signs, banners, decorations or special lighting be used? (**Special Events recognized by The City of Deadwood get approved by Resolution annually in January**) (If **YES**, please describe: large finish arch and banners on inside of finish chute)

PROMOTION/ADVERTISING/MARKETING/INFORMATION

YES

1

5

Will this event be promoted, advertised or marketed in any manner? If YES, please describe:

social media, print marketing and website

9

Will there be any live media coverage during your event? If YES, please explain:

local TV stations and the BH Pioneer typically cover event

Refer all event public inquiries and / or media inquiries for this event to:

NAME: _____ PHONE: _____

INSURANCE REQUIREMENTS/LIQUOR LIABILITY

REQUIRED: Insurance for your event will be required before final permit approval.

Name of Insurance Company:

Agent's Name:

Business Phone: (605-390)6137 Policy Number: Policy Type:

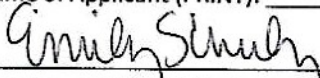
Address: 2458 Lindsey Drive

For final permit approval, you will need commercial general liability insurance that names “the City of Deadwood, its officers, employees and agents” as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084. The City must be named as an “additional insured.” Please obtain the required insurance and mail an original insurance certificate to: **City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.**

AFFIDAVIT OF APPLICANT

Advance Cancellation Notice Required: If this event is cancelled, notify the Deadwood Police Department. Otherwise, City personnel and equipment may be needlessly dispatched. I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event and I understand that this application is made subject to the rules and regulations established by the City Commission of Deadwood. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Deadwood.

Name of Applicant (PRINT): Emily Schulz


(Signature of Applicant/Sponsoring Organization)

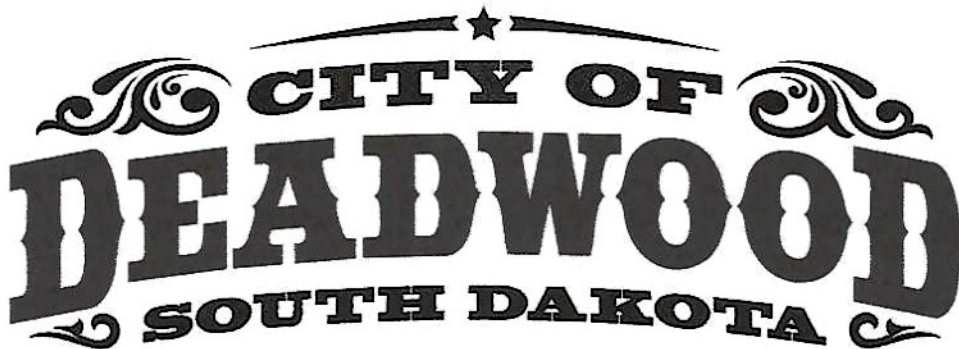
Title: Race Director

Date: 1/14/26

VENDING

N/A

Monthly vending reports shall be submitted by convention center vending, including Outlaw Square and Event Complex, to the Planning and Zoning Office. The report shall list event and vendor information for any event scheduled to occur the following month. Reports shall be submitted by the 15th of each month. Reports are to be submitted even if no upcoming event is planned for the following month. Failure to submit monthly reports could risk future event approval(s) and/or reissuance of liquor license. Approved vendors will be subject to periodic checks by the Zoning Administrator and/or his/her designee to ensure all information required by the City of Deadwood is being provided.



Event Complex Rental and Use Agreement

Event: Deadwood Mickelson Trail Marathon

Date of Event: June 7 2024

**** Disclaimer: In an event of a local emergency. The South Dakota Department of Public Safety, Wildland Fire Division agreement signed March 17, 2025, will take effect for incident command operations site at the Event Complex. The event would be canceled, and fees and deposits would be returned. ****

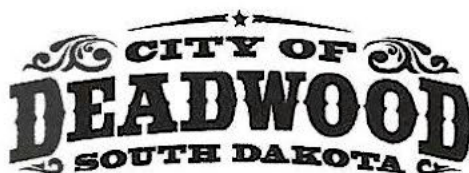
**** Disclaimer: During Youth Sports seasons, Event Complex renters may need to share or relinquish parking spaces during games. Sporting events are set by third-party entities, and the City prioritizes youth and community activities. ****

The City of Deadwood has contracted with the Deadwood Chamber of Commerce and Visitors Bureau for the management and coordination of the Deadwood Event Complex. As an applicant for rental and use of any portion of the Deadwood Event Complex, you are required to contact the Chamber for coordination and assistance in the submittal of this application to the City. The Chamber can be contacted at the following address:

Deadwood Chamber of Commerce
501 Main Street
Deadwood, SD 57732
605-578-1876

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Outdoor Event Complex
Deadwood, SD 57732

Deadwood Event Complex Rental and Use Agreement

Event Name: Deadwood Mickelson Trail Marathon

Contact Information:

Name of Applicant: Emily Schulz

Business/Organization: WEM, inc

Dates Event Complex requested:

Set up Date(s): June 7, 2026 Hour(s): 4:30am
 Event Date(s): June 7, 2026 Hour(s): 5am-3pm
 Clean-up Date(s): June 7th Hour(s): 3pm

Approximate number of people who will attend: 1000

I am applying to use the:
(Please check property requested)

- ☐ Ticket Booth
- ☐ Main Grandstand Concession
- ☐ Main Grandstand Restrooms
- ☐ Crow's Nest
- ☐ VIP Grandstand
- ☐ Arena and Corral Areas
- ☐ Main Grandstand Seating
- ☒ Parking Lots
- ☐ Baseball Field(s)
- ☐ Baseball Field(s) Restrooms
- ☐ Safety Barriers
- ☐ Ferguson Field
- ☐ Ferguson Field Restrooms

Office use Only
 Key #
 Key #
 Key #
 Key #

- ☐ Jersey Barriers
- ☐ Open Container
- ☐ Pyrotechnics
- ☐ Water Usage

Deadwood Event Complex Rental and Use Agreement

Event Name: Deadwood Mickelson Trail Marathon

Compliance with Deadwood City Ordinances:

Please review the City of Deadwood Ordinances located on the City of Deadwood website:
www.cityofdeadwood.com or by calling (605) 578-2082.

- 1) Deadwood Codified Ordinance - Chapter 8.12 – Noise. This ordinance must be adhered to. A violation of this ordinance could be grounds for refusing future rental requests.
- 2) Deadwood Codified Ordinance – Chapter 5.28 Commerce within the City of Deadwood.

Additional contacts:

Names & contact number of event representatives or sub-contractors (i.e. security, refuge, etc.):

Name: Emily Schulz Title: Race Director
 Phone: 605-390-6137 Representing: WEM, inc

Name: _____ Title: _____
 Phone: _____ Representing: _____

Name: _____ Title: _____
 Phone: _____ Representing: _____

Name: _____ Title: _____
 Phone: _____ Representing: _____

Name: _____ Title: _____
 Phone: _____ Representing: _____

Name: _____ Title: _____
 Phone: _____ Representing: _____

Deadwood Event Complex Rental and Use Agreement

Renter Type: ☒ For-Profit ☐ Private ☐ Non-Profit ☐ Government

(Check One) *Categories above defined in the Complex Guidelines and Information Sheet*

Rental Fees:

	Event Complex Facilities	Parking Lots Only	Baseball Fields Only
Private	\$35 / Hr.	\$25 / Hr.	\$25 / Hr.
	\$300 / Day	\$200 / Day	\$100 / Day
Non-Profit	\$30 / Hr.	\$25 / Hr.	No charge
	\$250 / Day	\$150 / Day	No charge
For Profit	\$75 / Hr.	\$65 / Hr.	\$35 / Hr.
	\$500 / Day	\$400 / Day	\$300 / Day
Government Agencies	No charge	No charge	No charge

Ticketed Events:

Events planning on the sale of tickets for attendees may choose to apply a ticket surcharge for each ticket sold or pay the facility use fee. Surcharge includes 1 day of setup and event days. Events requiring additional set up/tear down days will be charged half the daily rental rate. The City of Deadwood has a ticket surcharge, which is set and amended by resolution. The City Of Deadwood reserves the right to apply the rental fees regardless of the ticket surcharge.

Rental Fees subject to change. Fees and deposits waived for Lead Deadwood School Activities.

Damage Deposit (Refundable): \$1,250.00 minimum (no alcohol) or \$2,500.00 minimum (serving alcohol), WHICH INCLUDES A \$250.00 NON-REFUNDABLE ADMINISTRATIVE FEE.

There will be an additional fee of half of the Event Complex Rental rate fee taken out of the deposit if anyone arrives prior to the set up date and time.

Key Deposit (One Key or All Keys) (Refundable): \$100.00

A cleaning/trash removal fee (Non-Refundable) of \$250.00 PER DAY applies for Event Complex. If additional bathrooms at Ferguson Field or the Ball Bark are needed, a fee of \$125.00 per day for each location applies.

A Streaming Fee of \$200.00 PER DAY applies IF USED.

Tent Rental, which is set and amended by resolution:

10' by 10' Set up and take down.....\$200.00
 20' by 30' Set up and take down.....\$400.00
 20' by 40' Set up and take down.....\$600.00

Water Usage Fee of \$50.00 per event IF USED.

Deposit and Fees must be received before application can be approved.

**City reserves the right to bill for additional fees if damages exceed deposit amount.
Please read the Use Guidelines for cancellation and reservation policies.**

<u>Fees</u>		<u>Request to Waive</u>	<u>Refundable Deposits</u>
Event Complex Facilities	\$ _____	<input type="checkbox"/>	Key Deposit \$ _____
Baseball Fields	\$ _____	<input type="checkbox"/>	Damage Deposit \$ <u>1250</u>
Parking Lots ONLY	\$ <u>500</u>	<input type="checkbox"/>	*Total Deposits \$ <u>0</u>
Add'l Set-Up/Tear Down	\$ _____		*minus Admin Fee of \$250.00
Tent(s)	\$ <u>800</u>		and early arrivals if any.
Event Complex Cleaning			Alcohol Fee (Pg 18)
And Trash Removal	\$ _____		(\$100.00 per day) \$ _____
Cleaning Baseball Restrooms	\$ _____		
Cleaning Ferguson Restrooms	\$ _____		
Streaming	\$ _____		
Water Usage	\$ _____		
Total Fees	\$ <u>2550</u>		

Organization: WEM, Inc
 Signature: Ginny Schulz Date: 1/14/26

Office Use only:

Date Fees Paid: _____

Date Deposit Paid: _____

Fees Still Owed: _____

Notes:

Acknowledgement of Use Rules and Regulations

1. The user assumes responsibility for damage to the rented building(s) and/or area(s) and its amenities during the time of usage, including any time rented for set-up and clean-up. Any property damaged beyond normal wear and tear may be replaced or repaired at the option of City of Deadwood at the user's expense. Liability will be the actual repair or replacement cost and will not be limited to the damage & cleaning deposit.

Initials es
2. In the event there is damage to the Event Complex or its amenities, City of Deadwood or its appointed agent will notify the undersigned user of the nature and extent of the damage. City of Deadwood will provide an appraisal of the repair or replacement within 30 days of the event. Refund will be discussed at the next event committee meeting, which is the last Thursday of each month. If approved, refund will be issued after the City Commission meeting on the 1st or 3rd Monday of each month. The user will be billed for any amount that exceeds the damage/cleaning deposit.

Initials es
3. The user agrees to leave the building and grounds in as good or better condition at the end of the event. Any additional clean-up required after the event will be billed to the user at a rate of \$150.00/hour/employee

Initials es
4. A concessionaire is provided for approved special events at the Deadwood Event Complex based on the size of the event and the needs of the event organizer. The concessionaire has a guaranteed dollar amount of two hundred and fifty (\$250.00) dollars per day to the Concessionaire when the concession is requested by the Event Organizer. If the event does not produce the two hundred and fifty (\$250) dollars per day, the event organizer shall be required to cover the shortfall to the Concessionaire. The guaranteed dollar amount shall be paid to the Concessionaire if events are canceled within 72 hours of the event as the concessionaire has at that point prepared for the event taking place. If the event is canceled prior to 72 hours from the event, the Concessionaire shall not be guaranteed the two hundred and fifty (\$250.00) dollars per day.

Initials es
5. The user is responsible for removal of trash and placing it in a dedicated area. All trash must be bagged.

Initials es
6. I understand and agree: (Please Check Box for your Acknowledgement)
 - ☒ The person in charge of the event must be in attendance at all times during the event. I have read & signed the Alcohol Policy form.
 - ☒ All guests must remain in the vicinity of the building/area rented and are not allowed to roam the Event Complex or enter other buildings.
 - ☒ The person in charge must keep the guests off the Football Field unless granted permission to use from the Deadwood City Commission for the event.
 - ☒ Smoking on City property, including the Event Complex, is prohibited except in designated areas. No person shall smoke or carry any lighted smoking instrument, any cigar, cigarette, pipe, electronic cigarette on any City property.
 - ☒ If the fire alarms sound, the person in charge will instruct all guests to evacuate to a safe distance outside the building(s) until such time as the Fire Department allows re-entry.

- ☒ The person in charge will not allow anyone to interfere with the fire alarm system.
- ☒ All vehicles must be parked in designated parking areas. No vehicles are to be parked in the Fire Lanes surrounding the buildings.
- ☒ The event representative understands and agrees to immediately pay for any damage or cleaning that exceeds the deposit amount.
- ☒ If decorations are used, only painter's tape (low adhesive) can be used on any surfaces. No holes may be made in Event Complex property. Renter must remove all decorations and attachments.
- ☒ No alterations can be made to the buildings or grounds, without the express permission of City of Deadwood. This includes, but is not limited to, installation of equipment, installation of wiring, cable or other devices or any alteration of the building.
- ☒ Unless otherwise specified by the City Commission, all events must end by 10:00 p.m. Sunday – Thursday and 11:00 p.m. Friday – Saturday. Any event permitted may be required to have security present.
- ☒ Noise that may cause inconvenience, annoyance or alarm to others is not permitted. Any event that generates excessive noise must take place between the hours of 7:00 a.m. – 10:00 p.m. only and must comply with Noise Regulations found in the City of Deadwood Codified Ordinance.
- ☒ In case of an emergency, such as a fire, dial 911. In the case of a non-emergency, the Deadwood Police Department number is (605) 578-2623, Deadwood Fire Department number is (605) 578-1212 and the Lawrence County Sheriff's Office number is (605) 578- .
- ☒ In case of issues related to the Event Complex during off business hours such as electrical problems, wastewater issues, lighting problems, property related issues, etc. contact Lawrence County Dispatch at (605) 578-2230. The proper authority will be dispatched to remedy the problem. If the problem occurs during business hours (7am-4pm M-F) contact the Deadwood Public Works Department at (605) 578-3082.

Initials es

7. Outdoor/Animal Events: (Check Acknowledgement)

- ☐ Event representatives are responsible for removal of all animal waste, feed, straw and garbage.
- ☐ Event representatives are responsible for cleaning all areas utilized including the staging areas, grounds, seating areas, parking areas, and buildings.

Initials _____

****Local Non-Profits may be available to assist. If hiring a contractor, contractor must have proof of insurance and contractor's license.**

Insurance and Liability

Overview:

When city facilities are used by the general public for special events which pose a high risk of injury (e.g. outdoor recreational activities or athletic events), a signed Waiver of Liability, Indemnification, and Medical Release should be required of each participant.

The waiver form should not be significantly modified. It has been written to comply with a 1994 Supreme Court decision, which stated:

- Pre-injury releases are much more likely to be deemed valid and enforceable when they are written on a separate document--that is, not imbedded in an application, rental agreement or sign-up sheet;
- Unless the intention of the parties is expressed in unmistakable language, an exculpatory clause will not be deemed to insulate a party from liability for his own negligent acts...what the law demands is that such provisions be clear and coherent; and
- The more inherently dangerous or risky the recreational activity, the more likely that an anticipatory release will be held valid.

The form can and should be modified to specifically identify the activity involved. In the case of a particularly dangerous activity, the level of risk involved should also be stated. For example, it may not be sufficient to name the activity "motorcycle stunts." The release form should specify the level of difficulty of the stunts.

NOTE:

High risk activities warrant the use of either a Facilities Use Agreement which requires the user to carry liability coverage, or participant liability waivers, or both. The process of determining when to require insurance of the user and/or when to require signed waivers of participants can be a difficult one. Unfortunately, with the wide variety of activities, events and facilities across City government, there is no way to establish a standard policy to specifically address all cases. Please contact the City of Deadwood's Safety Director for guidance at 605-578-2082.

The following pages include:

- Facilities Use Agreement Indemnification and Insurance Clause
- Event Sponsor Release and Indemnification Agreement
- Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment
- Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment for Minor(s)

Facilities Use Agreement Indemnification and Insurance Clause

User agrees to indemnify and hold the City, and its officers, agents and employees harmless from any and all liability, damages, actions, claims, demands, expenses, judgments, fees and costs of whatever kind or character, arising from, by reason of, or in connection with the use of the facilities described herein. It is the intention of the parties that the City, and its officers, agents and employees shall not be liable or in any way responsible for injury, damage, liability, loss or expense resulting to the user and those it brings onto the premises due to accidents, mishaps, misconduct, negligence or injuries, either in person or property.

User expressly assumes full responsibility for any and all damages or injuries which may result to any person or property by reason of or in connection with the use of the facilities pursuant to this agreement and agrees to pay the City for all damages caused to the facilities resulting from user's activities hereunder.

User represents that its activities, pursuant to this agreement, will be supervised by adequately trained personnel, and that user will observe, and cause the participants in the activity to observe, all safety rules for the facility and the activity. User acknowledges that the City has no duty to and will not provide supervision of the activity.

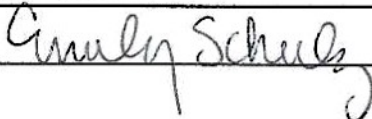
User shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than one million dollars (\$1,000,000) for each occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or be no less than two times the occurrence limit. Five days prior to commencement of this Agreement, User shall furnish the City with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement and provide that such insurance shall not be canceled, except on 30 days' prior written notice to the City. The City Commission reserves the right to require additional commercial general liability insurance necessary to protect the interests of the City.

I have read this Facilities Use Agreement Indemnification and Insurance Clause

Organization: WEM, Inc

Name: Emily Schulz

Title: Race Director

Signature: 

Date: 1/14/26

Event Sponsor – Release and Indemnification Agreement

This is a Release of Liability Indemnification Agreement. Special Events Holder must read carefully before signing.

In consideration for being permitted to engage in the following special event activities on Deadwood property (describe in detail):

Parking for race participants. Drop off runners staying at local hotels by Trolleys.

Hired buses will take runners to the start and then return them to their
vehicles from the finish area

Special Events Holder hereby acknowledges, represents, and agrees as follows:

- A. We understand that the above described activities may be dangerous and do or may involve risks of injury, loss of damage to us and/or third parties. We further acknowledge that such risks may include but not be limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

Initials es

- B. If required by this paragraph, we agree to require each participant in our special event to execute a RELEASE AND INDEMNIFICATION AGREEMENT for ourselves and for Deadwood, on a form approved by Deadwood. Contact Deadwood Parks, Recreations and Events Director for determination: 605-578-2082.

Participant Release and Indemnification required? YES X NO _____

Initials es

- C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to Deadwood, for the duration of the above described activities.

Initials es

- D. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, we hereby expressly assume all such risk of injury, loss or damage to us or any other related third party arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of Deadwood, its officers, its employees, or by any other cause.

Initials es

- E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release and discharge Deadwood, its officers, and its employees, from any and all claims, demands and actions for such injury, loss, or damage arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of Deadwood, its officers, its employees, or by any other cause.

Initials es

- F. We Further agree to defend, indemnify, and hold harmless Deadwood, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims and demands, including any third party claim asserted against Deadwood, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss of damage, or any other kind of loss of any kind whatsoever, which arises out of or are in any way related to the above described activities. Whether or not caused by our act, omission, negligence, or other fault of Deadwood, its officers, its employees, or by any other cause.

Initials es

- G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said agreement extends to all acts, omission, negligence, or other fault of Deadwood, its officers, and/or its employees, and that said Agreement is intended to be as broad and inclusive as permitted by the laws of the State of South Dakota. If any portion thereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Initials es

- H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of South Dakota, and that jurisdiction and venue for any suit of cause of action under this agreement shall lie in the courts of Lawrence County, South Dakota.

Initials es

- I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable special event, shall continue in full force until our responsibilities hereunder are full discharged, and shall be binding upon us, or successors, representatives, heirs, executors, assigns, and transferees.

Initials es

IN WITNESS THEREOF, THIS RELEASE AND INDEMNIFICATION AGREEMENT is executed by the special events holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Events Holder hereto.

Organization: WEM, Inc

Name: Emily Schulz

Title: Race Director

Signature: 

Date: 1/1/4/26

Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment

By my signature below, I acknowledge that I am aware of, appreciate the character of, and voluntarily assume the risks involved in participating in:

By my signature below, on behalf of myself, my heirs, next of kin, successors in interest, assigns, personal representatives, and agents, I hereby:

1. Waive any claim or cause of action against and release from liability the City of Deadwood, its officers, employees, and agents for any liability for injuries to my person or property resulting from my participation in the activity listed above;
 2. Agree to indemnify and hold harmless the City of Deadwood, its officers, employees and agents for any claims, causes of action, or liability to any other person arising from my participation in the activity listed above; and
 3. Consent to receive any medical treatment deemed advisable during my participation in the activity listed above.
-

I have read this Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment, and fully understand its terms, understand that I have given up substantial rights by signing it, and have signed it freely and voluntarily without any inducement, assurance, or guarantee being made to me and indent my signature to be complete and unconditional release of liability to the greatest extend allowed by law.

Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment

By our signatures below, we acknowledge that we are aware of, appreciate the character of, and voluntarily assume the risks involved in participating:

By our signatures below, on behalf of ourselves, our heirs, next of kin, successors in interest, assigns, personal representatives, and agents, we hereby:

1. Waive any claim or cause of action against and release from liability the City of Deadwood its officers, employees, and agents for any liability for injuries to person or property resulting from participation in the activity listed above;
2. Agree to indemnify and hold harmless the City of Deadwood, its officers, employees, and agents for any claims, causes of action, or liability to any other person arising from participation in the activity listed above;
3. Consent to receive any medical treatment deemed advisable during participation in the activity listed above; and
4. Acknowledge that we are signing below as a minor child and as the parent or legal guardian of the minor child named below.

I have read this Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment, and fully understand its terms, understand that I have given up substantial rights by signing it, and have signed it freely and voluntarily without any inducement, assurance, or guarantee being made to me and indent my signature to be complete and unconditional release of liability to the greatest extend allowed by law.

Minor's Name: _____ Date of Birth: _____

Address: _____

Signature: _____ Date: _____

Guardian's Name: _____ Date of Birth: _____

Address: _____

Signature: _____ Date: _____

City of Deadwood Building Rental Rules

*Building Rental Rules only apply if the event is utilizing the grandstands, crow's nest, or ticket booth.

In addition to the rental agreement, the following rules are in force:

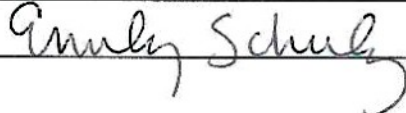
- No fog machine or similar device may be used in the buildings as they will set off the smoke alarms.
- No alcohol is allowed on any portion of the Event Complex unless consent has been given by City of Deadwood, and the Alcohol Policy has been signed and approved.
- No nails, staples, or tacks to be put on any City property. Painter's tape (low adhesive) is allowed.
- All decorations must be flame retardant in accordance with fire code.
- All exit lights must remain uncovered and visible.
- Handicapped area in the main grandstands must remain clear, no standing or blocking the walkway.
- No smoking is allowed on any city property, except designated areas. No person shall smoke or carry any lighted smoking instrument, any cigar, cigarette, pipe, electronic cigarette or other smoking equipment on city property.
- At 10:00 p.m., music must be shut off or turned down so it cannot be heard outside of the Event Complex.
- Propane usage allowed with City of Deadwood's prior consent.
- Clean up after your event, including but not limited to:
 - Sweep floors & mop spills and wipe down countertops
 - Empty trash in building & dispose of in receptacles outside
 - Take down any and all decorations and remove tape
 - Pick up trash within the entire Event Complex
- Deposit will be returned after the Event Complex is inspected. The deposit is available for return after the inspection and no deficiencies have been reported.

I have read and understand these rules.

Organization: WEM, Inc

Name: Emily Schulz

Title: Race Director

Signature: 

Date: 1/14/26

Event Complex Parking Requirements

*Event Complex Parking rules and requirements apply to all parking used within the Complex, as well as the parking in immediate adjacent properties.

The following rules are in force:

- A parking plan must be submitted as an attachment to this application and include the following information:
 1. Estimated attendance including Staff, spectators, and/or participants
 2. Parking Lots requested and location of proposed attendants
 3. Detailed drawing of proposed traffic flow and access; both pedestrian and vehicular
- Parking assistance required for events that use parking lots for spectators or contestants
- Fire lanes must be kept clear
- Number of Parking Attendants Required:
 - One Attendant located at the gate during the event at all times
 - One additional attendant for every 500 spectators or contestants

*Example: 1000 people in attendance with contestants, staff, and/or participants would require one gate attendant and two parking attendants
- Failure to provide required attendants will be billed \$100.00 per hour per attendant and City will assign attendants

Additional Notes:

1. High visibility vests with Deadwood Event Complex identified on them will be available in the Ticket Booth.
2. Large map of Complex will be on display in Ticket Booth for communication.
3. Absolutely no parking on fields without prior written approval from Parks, Recreations and Events Director. City reserves the right to bill for additional fees if damages occur.

I have read and understand these rules.

Organization: WEM, Inc

Name: Emily Schulz

Title: Race Director

Signature: 

Date: 1/14/26

Responsibilities to and of the Concessionaire

- A. The Concessionaire shall sell quality food and beverages; schedule and provide full maintenance of the concession premises; employ, train, and supervise personnel with appropriate qualifications and experience to assist in such functions; perform or supervise employees in the performance of all other tasks related to the operation, maintenance of the concession premises; and pay for and obtain all licenses and permits necessary for the operation of the concessions granted. The Concessionaire may offer the sale of additional items from the Concession Premises but shall be limited to food and beverage and approved by the Deadwood City Commission.
- B. The Concessionaire shall not sell any alcohol. Alcohol during events held at the Deadwood Event Complex is the sole responsibility of the Event Organizer. The event organizer will have access to the coolers and the outside bars in the facility.
- C. Concessionaire shall at its own expense, at all times, keep the Concession Premises and areas within twenty-five (25) feet thereto in a neat, clean, safe, and sanitary condition; and keep the glass of all windows and doors serving such areas clean and presentable. Concessionaire shall furnish all cleaning supplies and materials needed to operate such areas in the manner prescribed in this agreement; Concessionaire shall provide or perform all necessary janitorial service to adequately maintain the inside and outside of such areas including concession seating. Concessionaire shall be responsible for keeping the areas within twenty-five (25) feet of the perimeter of such areas free of litter and clean of spills resulting from concession operations. The concessionaire shall be obligated to maintain a regular cleaning schedule, as well as a regular extermination service schedule.
- D. Garbage collection within the concession premises and within twenty-five (25) feet of the premises shall be maintained by the Concessionaire and disposed into a dumpster provided by the Event Organizer. The Concessionaire shall **NOT** pay for garbage service during events.
- E. Concessionaire shall be open for business during all special events approved by City Commission where the concession service is requested for the Deadwood Event Complex. The hours of operation of the concession premises shall coincide with the hours of the event scheduled and the hours of operation shall be coordinated between the Concessionaire and the Event Organizer.

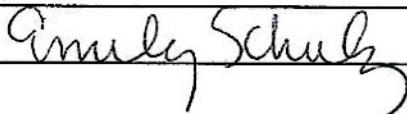
A component of the facility use agreement is a guaranteed dollar amount of two hundred and fifty (\$250.00) dollars per day to the Concessionaire when the concession is requested by the Event Organizer. If the event does not produce the two hundred and fifty (\$250) dollars per day, the event organizer shall be required to cover the shortfall to the Concessionaire. The guaranteed dollar amount shall be paid to the Concessionaire if events are canceled within 72 hours of the event as the concessionaire has at that point prepared for the event taking place. If the event is canceled prior to 72 hours from the event, the Concessionaire shall not be guaranteed the two hundred and fifty (\$250.00) dollars per day.

I have read and understand the responsibilities to and of the concessionaire as they relate to the rental agreement and the use of the Deadwood Event Complex.

Organization: WEM, Inc

Name: Emily Schulz

Title: Race Director

Signature: 

Date: 1/14/26

Alcohol Policy for Facility Rentals

No alcohol is allowed in any building or on the grounds of the City of Deadwood Event Complex, including the parking area without the expressed consent of City of Deadwood. To obtain permission to serve or have alcoholic beverages the City Finance Office MUST be contacted, at (605) 578-2600. Alcoholic beverages are NOT permitted outside of the Event Complex.

The sale of alcoholic beverages may be allowed by acquiring a special alcoholic beverage license from the City of Deadwood per Deadwood Codified Ordinance Chapter 5.04 Alcoholic Beverages Sections 5.04.070, 5.04.090 and 5.04.100 and South Dakota Codified Law Title 35. The process to obtain alcohol licenses may take up to 45 days.

Again, alcoholic beverages are NOT permitted outside of the Event Complex. The Finance Office MUST be contacted, at (605) 578-2600 then after review of the request for the serving of alcoholic beverages, the City Commission will approve or disapprove of the request. User will receive notification in written form from the City Finance office of the Commission action.

For those functions where consent has been given the following rules must be followed:

- At any event where alcohol is available, the renter must provide, at their expense, licensed servers unless otherwise approved by the Deadwood City Commission. A copy of the license must be provided to the City of Deadwood prior to the event.
 - The renter will also, at their expense, provide adequate licensed certified security to cover the event. A copy of the license and security certification must also be provided to the City of Deadwood prior to the event. The entity can submit an "alternative" to a licensed certified security company, but the "alternative" security will generally entail having a certified police officer on site (off-duty officer is okay). The City will also need to be provided with their name & a copy of their certification, & they need to agree not to drink alcohol themselves.
 - Keys for the facilities will not be issued until this information is received and confirmed.
 - The renter is solely and wholly responsible to ensure all rules and regulations in regards to the serving of alcohol are followed.
- ☐ YES, we will have alcohol at the contracted event and will abide by the Event Complex Alcohol Policy.
- ☒ NO, we will not have alcohol at the contracted event and agree to police the buildings and parking area to ensure no alcohol is present at the event.

Organization: WEM, Inc Name: Emily Schulz

Title: Race Director Signature: Emily Schulz

Dates/Times Alcohol will be served: _____

Business name who will be serving: _____

Liability Insurance

Liability Insurance coverage is required if you plan to sell alcoholic beverages at your event or facilities rental.

Name of Insurance Company: Insurance Management Group

Please obtain the required insurance and mail an original insurance certificate to:

City of Deadwood
Attn: Finance Office
102 Sherman Street
Deadwood, SD 57732.

General Business within the Event Complex

1. If you will be selling any items (tangible personal property), you and vendors must present a copy of South Dakota Sales Tax Licenses. For information on sales tax licensing contact the following:

South Dakota Department of Revenue Office
445 East Capitol Ave
Pierre, SD 57501-3185
(605) 773-3311

Initials es

2. If vendors are intended to be used during an approved event at the Deadwood Event Complex, all vendors shall comply with Chapter 5.28 of the Deadwood Codified Ordinances. This Ordinance is included within the guidelines and information packet for reference. In addition, vendors will be limited to designated areas (as indicated on the Event Complex site plan) within the Event Complex unless otherwise approved by the Deadwood City Commission. As the event organizer you understand the laws related to general business and vending within the City limits of Deadwood.

Monthly vending reports shall be submitted by convention center vending, including Outlaw Square and Event Complex, to the Planning and Zoning Office. The report shall list event and vendor information for any event scheduled to occur the following month. Reports shall be submitted by the 15th of each month. Reports are to be submitted even if no upcoming event is planned for the following month. Failure to submit monthly reports could risk future event approval(s) and/or reissuance of liquor license. Approved vendors will be subject to periodic checks by the Zoning Administrator and/or his/her designee to ensure all information required by the City of Deadwood is being provided.

Initials es

3. As the event organizer and the renter of the Event Complex you shall ensure all sales from any proposed business activities (vendors or the event itself) will not compete with products sold from the concession facility and the concessionaire provided through the City of Deadwood.

Initials es

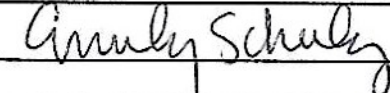
4. The user acknowledges the City of Deadwood has contracted a concessionaire to operate the concession spaces within the Deadwood Event Complex. The responsibilities in regards to the concessionaire and the concession space have been provided and are understood by the event organizer/user of the Event Complex.

Initials es

Organization: WEM, Inc

Name: Emily Schulz

Title: Race Director

Signature: 

Date: 1/14/26

Event Complex Sign and Banner Policy

1. Approved events proposed for the Deadwood Event Complex are exempt from Chapter 15.32 Signs of the City of Deadwood Code for all signage and banners located within the event venue. Any proposed banners or signs on the outside of the perimeter fencing will be subject to permitting and the process for approval as part of Deadwood Codified Ordinance Chapter 15.32
2. All signage and banners may be installed at the beginning of the approved rental time and shall be removed within 24 hours of completion of the event. City Staff will remove banners remaining beyond the time for removal at a cost of \$150.00 per hour per person.
3. The City Planner and the Building Inspector shall approve any proposed signage proposed outside of the venue near the primary entrance to the Event Complex prior to the event. Signage proposed for way finding or entrance signage between Highway 14A/85 and Crescent Street may require South Dakota Department of Transportation and/or Deadwood Planning and Zoning Commission approval, proper timing and planning will be required and is important in regards to approval of signage outside of the Event Complex.
4. The installation of all signage and banners shall be presented to the City of Deadwood prior to installation to prevent damage to City Property and to ensure compliance to the City of Deadwood Codified Ordinance Chapter 15.32. Attach a written plan with quantities, sizes, and locations of all signs and banners.

I have read the Sign and Banner Policy for the City of Deadwood Event Complex, fully understand its terms, understand that I shall abide by Deadwood Codified Ordinance 15.32, and have signed it freely and voluntarily.

Organization: WEM, Inc

Name: Emily Schulz

Title: Race Director

Signature: 

Date: 1/14/26

City of Deadwood Equipment and Services

Limitations on the Provision of City Services; Cost and/or Fees

- A. Approval for use of the Deadwood Event Complex does not obligate or require the City to provide services, equipment, or personnel in support of an event.
- B. If the City provides services, equipment, or personnel in support of an event, the City will charge the event organizer a cost determined by the Department Head in supervision of the services provided.
- C. If the City is a co-sponsor of an event, city services, equipment, or personnel may be provided to support the event without charge.

Equipment and Services Provided (Included in Rental Fees)

Public Works Department

- Electricity (existing facilities only – additional power is the responsibility of the renter with approval from the Public Works Director)
- Water and Sewer (existing facilities only – additional services are the responsibility of the renter with approval from the Public Works Director)
- Yard Hydrants (water sources) – The City has several yard hydrants available upon request throughout the property; however, hoses, stock tanks, etc. are the responsibility of the event organizer.
- Limited grading, scarifying, compacting the Arena Surface Prior to the Set-up of the Event
- Installation and tear down of traffic control devices and signs the City has available. The traffic control devices and signs are limited to the inventory of the City of Deadwood and what have been used during events held in the event complex in the past.
- Providing for and setting up of fencing at the SDDOT shop yard for overflow parking if requested. The agreement between the SDDOT and the City requires this property be set-up a particular way, utilized specifically, and restored to the condition it was in prior to the use.
- Fence/Corral Panels – The City may provide fence and/or corral panels owned by the City of Deadwood if they are available. The installation of all fence panels as part of an event will be the responsibility of the renter.
- Cleaning of the Grandstands is the responsibility of the event organizer. In addition, if the existing facilities are not adequate for the projected number of patrons' additional facilities are the responsibility of the renter.

Police Department

- Parade Escort for parades directly related to the event.
- If the route involves state highways, please click the link below to submit a SD DOT Permit to Occupy Right-Of-Way.
https://www.state.sd.us/eforms/secure/eforms/S_E0903v1_PermiTToOccupyROW.pdf
- Traffic Control related to exiting of patrons at the intersection of Seventy-Six Drive and Highway 85/14A. This service shall be determined in advance if needed.

Equipment and Services upon Request and Availability with Cost (NOT Included in Rental Fees)Public Works Department

- Fire hydrants will NOT be available for event usage at any time and shall be kept clear for access in case of emergency.
- Additional services not specifically listed below shall be considered, evaluated, and determined if the City will provide the service. If the service can be provided a cost, if required, will be determined in writing prior to the event.

Arena prep work including:

- Additional grading, scarifying, compacting the Arena Surface after set-up of the event
- Pumping of water from the Arena Area
- Additional Dirt or Sand for the Arena
- Fence panel installation and tear down
- Snow removal from or hauling snow into event complex
- Water – Bulk amounts of water used for dust control, snowmaking, etc.

General Event Complex Services:

- Garbage pick-up
- Costs for emptying City dumpsters if utilized
- Clean up of animal droppings during events

Equipment/Machinery with a City Employee Operator ONLY:

- Motor grader
- Loader
- Dump Truck
- Skid Steer / Bobcat
- Sweeper (Large or Small)
- Bucket Truck
- Water Tank Truck

Police Department

- Traffic Control – Any traffic control assistance beyond what is provided with the use of the facility
- Security Services – Security services shall be a request to the Chief of Police and the availability of personnel may prohibit this service from being provided.

Fire Department

- On-site Staff and/or equipment: If the approved event requires Fire Department staff and/or equipment to be on-site due to the nature of the event.

Renter Reference Sheet

Renter/Organization Name: WEM, Inc

Requirements (first time renter):

- 3 References from a previous event location in which you hosted an event.
- References cannot be a part of your organization or event.
- Each Reference must have complete information.

The City of Deadwood may contact references to evaluate your performance as a renter.

1) Name: _____ Phone Number: _____

City/State: _____ Event Name: _____

Event Location: _____ Email: _____

2) Name: _____ Phone Number: _____

City/State: _____ Event Name: _____

Event Location: _____ Email: _____

3) Name: _____ Phone Number: _____

City/State: _____ Event Name: _____

Event Location: _____ Email: _____

I have read the foregoing rental agreement and all of the attachments as well as the use guidelines and information, which can be found at <https://www.cityofdeadwood.com/parksrec>

I fully understand my rights and obligations in connection with use of the Deadwood Event Complex.

RESERVATIONS WILL NOT BE CONFIRMED UNTIL THE SIGNED FACILITY USE AGREEMENT AND FULL PAYMENT IS RECEIVED.

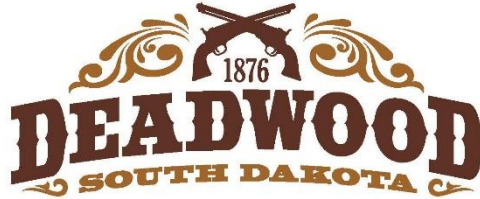
Organization: WEM, Inc

Name: Emily Schulz Title: Race Director

Signature: _____ Date: 1-14-26

Daytime Phone Number: 605-390-6137

Date of your Event(s): 6/6 and 6/7 2026 Group/Event Name: Deadwood Mickelson Trail Marathon



NOTICE TO BIDDERS

The City of Deadwood, Deadwood, South Dakota, will receive sealed bids at the Finance Office located at 102 Sherman Street, Deadwood, South Dakota, 57732, up to 3:00 PM, on January 29, 2026, to complete the **Deadwood Ballfield Lighting Upgrade Project located at the Deadwood Event Complex, 76 Drive** for the City of Deadwood. Bids will be publicly opened and read on that date at 3:00 p.m. with results presented on February 2, 2026, at the City Commission meeting at City Hall 102 Sherman, Deadwood, SD. A pre-bid meeting will be held on January 22, 2026, 2:00 p.m. on site

Plans and specifications for the project may be obtained electronically from Skyline Engineering, Inc., 615 12th Street, Rapid City, South Dakota 57701 or available for viewing at the Construction Industry Center, 2771 Plant Street, Rapid City, South Dakota 57702.

Bid security will be required in the form of a cashiers check or certified check in the amount of five (5) percent of the total for the bid submitted, or through a bid bond of not less than ten (10) percent of the total for the bid submitted, made payable to the City of Deadwood. A performance bond is also required.

Bids will be sealed and marked **Deadwood Ballfield Lighting Upgrade Project**. Bids will be mailed or hand delivered to the Deadwood Finance Office, 102 Sherman Street, Deadwood, South Dakota, 57732. The City of Deadwood has the right to reject any and all bids.

Dated this 2nd day of January 2026.

Jessicca McKeown
City of Deadwood Finance Officer

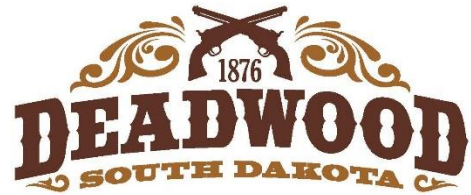
Publish Black Hills Pioneer: January 8, 2026, January 15, 2026

For any notice that is published twice:
This notice is published twice at an approximate cost of \$_____.

Deadwood Ballfield Lighting Upgrade Project

Bidding and Contract Schedule

2026 Capital Improvement Project



Project Manager:

Randy Adler, Parks, Rec & Events Director
City of Deadwood
108 Sherman Street
Deadwood, SD 57732
605-578-2600
randy@cityofdeadwood.com

Engineering Firm:

Jamie Stampe, PE
Skyline Engineering, LLC
615 12th Street
Rapid City, SD 57701
605-737-3819
jamies@skylineltd.com

January 5, 2026

City Commission gives permission to advertise project and sets bid opening

January 8 & 15, 2026

Finance Office provides advertisement in official newspaper

January 22, 2026

Scheduled Prebid meeting set for 2:00 pm at Deadwood Event Complex

January 29, 2026

Scheduled Bid Opening set for 3:00 pm at Deadwood City Hall

February 2, 2026

City Commission present bid results and possibly awards bid

February 17, 2026

City Commission signs contract and issues Notice to Proceed

May 22, 2026

Substantial completion (Tentative)

June 5, 2026

Final project completion (Tentative)

BID TAB									
29-Jan-26									
Deadwood Ballfield Lighting Upgrade Project									
Engineers Estimate									
Bidder	Base Bid	Alt #1	Atl #2	BID BOND or CHECK	Acknowledge of Addendum #1				
21 Electric LLC	\$ 354,150.00	\$ 168,625.00	\$ 7,820.00	X	X				
Builders Electric	\$ 565,100.00	\$ 240,367.00	\$ 6,450.00	x	X				
Freeman's Electric	\$ 568,601.00	\$ 199,195.00	\$ 10,660.00	X	x				
Wescom	\$ 386,286.61	\$ 180,303.46	\$ 12,740.24	X	X				
Staff Present:									
Jessicca McKeown									
Lornie Stalder									
Randy Adler									
Trent Mohr									
Also Present:									
Jason Kizer - Builders Electric									
Skyline Engineering and Wescom were on zoom									

**NOTICE OF PUBLIC HEARING
FOR SUMMER KICKOFF CONCERT
STREET CLOSURE, OPEN CONTAINER**

NOTICE IS HEREBY GIVEN that the City Commission within and for the City of Deadwood, State of South Dakota, at a regular meeting to be held February 2, 2026, in the Commission Room at 102 Sherman Street, Deadwood, South Dakota, will at 5:00 p.m. or soon thereafter as the matter may be heard, will consider the following requests:

Relaxation of Open Container:

Friday, May 22, 2026: Relaxation of Open Container Ordinance in Zone 1 and 2 from 5:00 p.m. to 10:00 p.m.

Saturday, May 23, 2026: Relaxation of Open Container Ordinance in Zone 1 and 2 from noon to 10:00 p.m.

Special Temporary Beer and Wine License for Outlaw Square at Outlaw Square

Friday, May 22, 2026 from 5:00 p.m. to 10:00 p.m.

Saturday, May 23, 2026 from noon to 10:00 p.m.

Street Closure:

Deadwood Street closure from Main Street to Pioneer Way from 8:30 a.m. on Friday, May 22 to 1:00 a.m. on Sunday, May 24, 2026.

Siever Street: Closure from 7:00 a.m. on Friday, May 22 to 11:00 p.m. on Saturday, May 23, 2026 if needed.

Any person interested in the approval or rejection of such request may appear and be heard or file with the City Finance Officer their written statement of approval or disapproval.

Dated this 20th day of January, 2026.

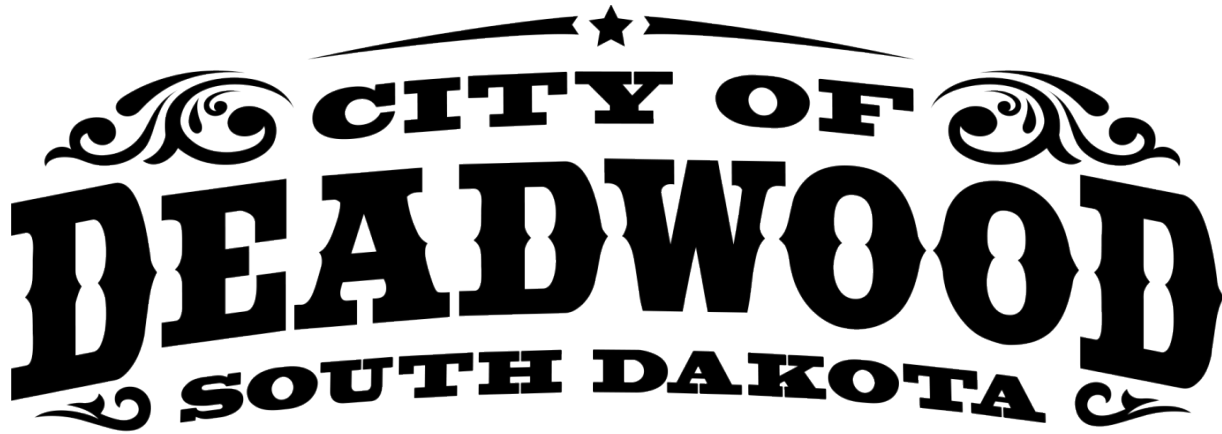
CITY OF DEADWOOD

/s/ Jessica McKeown, Finance Officer

Publish BH Pioneer: January 22, 2026.

For any public notice that is published one time:

Published once at the total approximate cost of _____.



City of Deadwood Special Event Permit Application and Facility Use Agreement for

Summer Kickstart Concerts May 22 & 23, 2026

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Adopted October 7, 2024

EVENT INFORMATION

<input type="checkbox"/> Run	<input type="checkbox"/> Walk	<input type="checkbox"/> Bike Tour	<input type="checkbox"/> Bike Race	<input type="checkbox"/> Parade	<input checked="" type="checkbox"/> Concert
<input type="checkbox"/> Street Fair	<input type="checkbox"/> Triathlon	<input type="checkbox"/> Other			

Event Title: Summer Kickstart Concerts May 22 & 23, 2026

Event Date(s): May 22 & 23, 2025 Total Anticipated Attendance: 2500
 (month, day, year)

(# of **Participants** 50 # of **Spectators** 2450)

Actual Event Hours: (from: 8 pm AM / PM (to): 10 pm AM / PM

Location / Staging Area: Outlaw Square

Set up/assembly/construction May 22 Start time: 8:30 am AM / PM

Please describe the scope of your setup / assembly work (specific details): _____
 >oad in staage production and band load in _____

Dismantle Date: May 24 Completion time: 1 am AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s), day, date** and **time** of closing and time of re-opening: Deadwood St. from Main to Pioneer Way - May 22 8:30 am until May 24 1 am

Possibly open Deadwood St Friday post show 10 pm until Sat 9 am if not needed

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles which would require an entire street closure from Wall Street to Deadwood Street will require security be provided at Deadwood Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security may be required at the discretion of the Event Committee.

OPEN CONTAINER

<https://www.cityofdeadwood.com/planning/page/special-event-open-container-information-and-maps>

Date: <u>May 22</u>	Times: <u>5 pm - 10 pm</u>	Zone: <u>1 & 2</u>
Date: <u>May 23</u>	Times: <u>12 pm - 10 pm</u>	Zone: <u>1 & 2</u>
Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____

Adopted October 7, 2024

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

☐ Commercial (for profit)

☒ Noncommercial (nonprofit)

Sponsoring Organization: Outlaw Square

Chief Officer of Organization (NAME): Wade Morris aka Bobby Rock

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: _____

Address: _____
(city) (state) (zip code)

Contact person "on site" day of event or facility use Bobby Rock Pager/Cell #: 605-641-9162

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

NO

☐

YES

☒

Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).

☒
☐

Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s): _____

OVERALL EVENT DESCRIPTION:**ROUTE MAP/ SITE DIAGRAM/ SANITATION**

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Outlaw Square is hosting a 2 day Summer Kickstart Concert event featuring 2

headline bands - Both of these concerts will be FREE events.

Concerts will take place on

Friday, May 22 8 pm to 10 pm & Saturday, May 23 8 pm to 10 pm

Requesting Deadwood St. closure from Main St. to Pioneer Way, May 23 8:30 am

until May 24, 1:00 am, if possible, will reopen Deadwood St 11 pm to 9 am May 22, 23.

Requesting Siever St. closure on Friday, May 22, for Band Bus from 7 am until

11 pm. Possibly will also need Siever St on Saturday, May 23 7 am until 11 pm

Requesting Open Contain for zones, 1 & 2, May 22, 5 pm til 10 pm - May 23,

12 pm to 10 pm. Deadwood Event cups will be used by participating businesses

Also requesting permission for Outlaw Square to SELL draft beer on premises, will

be utilizing the Deadwood Chamber of Commerce Special Event License. All

securities procedures will be followed by ID check and wristbanding.

OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)

NO

☐

YES

☒

Does the event involve the sale or use of alcoholic beverages? If **YES**, please provide your liquor liability insurance information to the last page of this application.

☐
☒

Will Items or services be sold at the event? If **YES**, please describe: _____
Artist merchandise will be sold

☒
☐

Does this event involve a moving route of any kind along streets, sidewalks, or highways? If **YES**, attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route.

☐
☒

Does this event involve a fixed venue site? If **YES**, attach a detailed site map showing all street impacted by the event.

Adopted October 7, 2024

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

➤ Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.

➤ Food Concession and / or Food Preparation Area(s).

Please describe how food will be served at the event: N/A

If you intend to cook food in the event area, please specify the method to be used:

☐ GAS ☐ ELECTRIC ☐ CHARCOAL ☐ OTHER(SPECIFY): _____

➤ First Aid Facilities and Ambulance locations.

➤ Tables and Chairs.

➤ Fencing, Barriers and / or Barricades.

➤ Generator Locations and / or Source of Electricity.

➤ Canopies or Tent Locations.

Tent Rental with Approved Special Event, which is set and amended by resolution, paid to the City of Deadwood:

10' by 10' Set up and take down\$200.00

20' by 30' Set up and take down\$400.00

20' by 40' Set up and take down\$600.00

➤ Booths, Exhibits, Displays or Enclosures.

➤ Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.

➤ Vehicles and / or Trailers.

➤ Trash Containers and Dumpsters.

(NOTE): You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

Number of trash cans: 8

Trash Containers w / lids: 0

Describe your plan for clean-up and removal of waste and garbage during and after the event or use of facility: Outlaw Square staff will handle trash collection, clean up each night and disposing of trash in city garbage bins

Other Related Event Components not covered above. _____

SAFETY / SECURITY / ACCESSIBILITY

Please describe your procedures for both **Crowd Control** and **Internal Security**: _____

Internal security handled by Outlaw Square - Crowd control patrolled and handled by private security.

Please describe your Accessibility Plan for access at your event by individuals with disabilities: _____

Outlaw Square is ADA compatible

REQUIRED: It is the applicant's responsibility to comply with all City, County, State and Federal Disability Access Requirements applicable to this event.

NO YES

☐
☒

Have you hired any Professional Security organization to handle security arrangements for this event? If **YES**, please list:

Security Organization: Badlands Security

NO YES

☐
☒

Is this a night event? If **YES**, please state how the event and surrounding area will be illuminated to ensure the safety of the participants and spectators: _____

Outlaw Square and city street lights will be on

Please indicate what arrangements you have made for providing **First Aid Staffing and Equipment**?

Number 1 Ambulance(s) – How provided? Monument Health

Number 2 Emergency Medical Technicians – How provided? Monument Health

APPLICANT specifically acknowledges and agrees that it shall be solely responsible for any damage to personal property located in or stored in or upon DEADWOOD's property pursuant to the activity for which approval is being sought and that DEADWOOD shall not be responsible for any damage or loss to or of APPLICANT's property which results from any cause or reason with regard to personal property owned by APPLICANT stored or located on DEADWOOD's property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: wm

APPLICANT agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money which DEADWOOD might have to pay to any person as a result of property damage, personal injury or death resulting from APPLICANT's use of the City property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: wm

Adopted October 7, 2024

PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT

Please describe your plans to notify all residents, businesses and churches impacted by the event: _____

Residents and businesses will be notified through public hearing notices

ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES

NO

YES

☐☒

Are there any **musical entertainment** features related to your event or facilities rental? If **YES**, please state the number of bands and type of music.

Number of Stages: 1

Number of Bands: 2

Type of Music: country & rock

☐☒

Will **sound amplification** be used?

If **YES**, please indicate: Start Time: 8 pm AM / PM – Finish Time: 10 pm AM / PM

☐☒

Will **sound check** be conducted prior to the event?

If **YES**, please indicate: Start Time: 3 pm AM / PM – Finish Time: 4 pm AM / PM

Please describe the sound equipment that will be used for your event: _____
Powerhouse Production is our sound production company

☒☐

Will any fireworks, rockets or other pyrotechnics be used? If **YES**, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.

☐☒

Are any signs, banners decorations or special lighting be used? If **YES**, please describe: _____
Stage lighting used

PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION

NO

YES

☐☒

Will this event be promoted, advertised or marketed in any manner? If **YES**, please describe:

Radio, internet, social media, website, posters

NO

YES

☒☐

Will there be any live media coverage during your event? If **YES**, please explain:

Refer all event public inquiries and / or media inquiries for this event to:

NAME: Bobby Rock

PHONE: 605-641-9162

Adopted October 7, 2024

INSURANCE REQUIREMENTS/LIQUOR LIABILITY

REQUIRED: Insurance for your event will be required before final permit approval.

Name of Insurance Company: Hub Insurance Company

For final permit approval, you will need commercial general liability insurance that names “the City of Deadwood, its officers, employees and agents” as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084.

The City must be named as an “additional insured.” Please obtain the required insurance and mail an original insurance certificate to: City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.

AFFIDAVIT OF APPLICANT

Advance Cancellation Notice Required: If this event is cancelled, notify the Deadwood Police Department. Otherwise, City personnel and equipment may be needlessly dispatched.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event and I understand that this application is made subject to the rules and regulations established by the City Commission of Deadwood. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Deadwood.

Name of Applicant (PRINT): Wade Morris Title: Director

(Signature of Applicant/Sponsoring Organization) Date: _____

**CITY OF DEADWOOD
RESOLUTION 2026-08
A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE
BY THE CITY OF DEADWOOD**

WHEREAS, City Ordinances require certain license fees, charges for services, and other designations to be established by resolution;

NOW THEREFORE BE IT RESOLVED THAT the City of Deadwood hereby establishes the following fees and other designations effective for the 2026 year.

PLANNING & ZONING:

Portable Signs: :

Application Fee	\$25.00
Annual (Calendar year) License Fee.....	\$25.00
Sign Fee	\$250.00

Dated this 2nd day of February, 2026.

City of Deadwood

Charlie Struble-Mook, Mayor

ATTEST:

Jessica McKeown, Finance Officer

Return Completed Form To:
Planning and Zoning
108 Sherman Street
Deadwood, SD 57732



Questions Contact **Section 10 Item b.**
Planning and Zoning Dept.
(605) 578-2082 or
leah@cityofdeadwood.com

Business License No _____

APPLICATION FOR PORTABLE SIGN

Application Fee: \$25.00

Annual License Fee: \$25.00 (due after approval of application)

Deadwood Portable Sign (due after approval of application): \$250.00 + tax

Applicants: Application shall be submitted to the Planning and Zoning Office. Allow up to ten (10) business days for processing. All licenses expire at the end of the calendar year and must be renewed annually. Portable signs shall be obtained from the City of Deadwood upon approval.

Please read thoroughly prior to completing this form. Only complete applications will be considered for review.

Applicant: _____ Telephone: (____) _____

Name of Business: _____ Email: _____

Applicant's Mailing Address: _____
Street City State Zip

Physical Street Address of Portable Sign Location: _____

Contact Name, Phone Number and Email of Property Owner: _____

Please use the box below to indicate the intended location of the portable sign via written statement and/or drawing. Portable signs must be located at least twenty-five (25) feet from the nearest permitted sign per Ordinance 15.32.130(T)(5).

Attach the following to the application: *(incomplete applications will not be considered)*

1. Application Fee - \$25.00. Make checks payable to City of Deadwood.
2. Copy of general liability insurance with limit of \$1,000,000 per occurrence naming the City of Deadwood as an additional insured.

NOTICE

I agree that any falsification, misstatements, or omissions, including those related to location, shall result in immediate revocation of this permit and removal of the portable sign. Permit holders agree to indemnify, defend and hold harmless the City of Deadwood, its employees and authorized representatives from and against any and all suits, claims, actions, legal and administrative proceedings, demands, liabilities, costs and expense including attorney's fees arising out of or in

connection with permit holder's placement of any signs issued pursuant to this section upon their property.

Applicant signature: _____ **Date submitted:** _____

REQUIREMENTS FOR PORTABLE SIGNS

- Portable Sign Applications need to be submitted to: City of Deadwood Zoning Office, 108 Sherman Street, Deadwood, South Dakota 57732, Phone: (605) 578-2082.
- Application must be accompanied by application fee and proof of general liability insurance. Fees must be paid by cash, cashier's check, money order or credit card.
- Portable signs shall be obtained from the City of Deadwood upon approval of a permit application.
- A permit application must be reviewed and approved by the Deadwood Sign Review Commission, per Ordinance 15.32.160.
- The permit fee shall be payable in advance for each sign. Sign permits run for a calendar year and expire on December 31 annually.
- Permit applicants shall provide a liability insurance certificate naming the City of Deadwood are additionally insured in an amount of not less than one million dollars (\$1,000,000).
- A maximum of one (1) portable sign is permitted per store front. Each portable sign must be located at least twenty-five (25) feet from the nearest permitted sign. If multiple businesses share a store front, only one portable sign may be issued.
- Portable signs shall be placed within 6" of the exterior wall of the building that obtained the sign and permit from the City of Deadwood.
- Portable signs may be displayed during business hours only and shall be removed at the close of business each day.
- No illumination, electronics, moving parts, balloons, streamers, pennants or similar adornments may be attached to a portable sign.
- Store front shall be defined as the façade or entryway on the ground floor or street level of a commercial building.
- Building shall be defined as a roofed independent free-standing structure usually enclosed within external walls or dividing walls that extend from the foundations to the roof and comprises on or more rooms or other space within which goods or services are being offered for sale.

NOTE:

A portable sign that does not comply with the requirements of Ordinance 15.32.130(T) shall be removed immediately by City personnel without notice.

OFFICE USE ONLY:

Date Received: _____ ☐ Approved – Permit No: _____ ☐ Denied – Reason: _____
 Planning & Zoning Official Signature: _____



Deadwood Volunteer Fire Department

firechief@cityofdeadwood.com • 737 Main Street, Deadwood, SD 57732 • Phone (605) 578-1212

Date: January 28, 2026

To: Honorable Mayor and Commissioners

From: Deadwood Fire Dept.

Reference: Purchase of a RIT Bag

The Deadwood Fire Dept. is requesting to purchase a RIT bag (Rapid Intervention Team), this is carried by firefighters to rescue, assist, or provide air to a trapped, lost or incapacitated firefighter. This carries an extra air bottle and mask and other essential tools that might be needed. The two quotes first one from MacQueen at a cost of \$9,933.33 and the other quote from MTR at a cost of \$4,188.00. Would like to purchase from MTR for this purchase. This would come out of the fire dept. equipment budget.

Thank you for your time and consideration

Regards,

Charles Fetter

Deadwood Fire Dept. – Fire Technician