

DEADWOOD HISTORIC PRESERVATION COMMISSION REGULAR MEETING

Wednesday, December 09, 2020 ~ 5:00 PM

City Hall, 102 Sherman Street, Deadwood, SD 57732

1. **Call Meeting to Order**
2. **Roll Call**
3. **Approval of Minutes**
 - a. Minutes of the November 24, 2020 Meeting
4. **Voucher Approvals**
 - a. HPC Operating Vouchers Approval
 - b. HP Grant Vouchers
 - c. HP Revolving Loan Vouchers
5. **HP Programs and Revolving Loan Program**
 - a. 2021 Agreement with NeighborWorks for Administration of HP Revolving Loan Fund
 - b. HP Revolving Loan Program Matters
- Brian & Robin Arsaga - 128 Williams - Refinance Request
6. **Old or General Business**
 - a. HP Commission Agenda Packet Training
7. **New Matters Before the Deadwood Historic District Commission**
8. **New Matters Before the Deadwood Historic Preservation Commission**
 - a. PA 200270 Erica & Ryan Bussiere, 45 Burnham Ave., Replace Windows
9. **Items from Citizens not on Agenda**
(Items considered but no action will be taken at this time.)
10. **Staff Report**
(Items considered but no action will be taken at this time.)

[a.](#) History & Information Center / Deadwood Welcome Center Door Counts
- November 2020

[b.](#) Archeology and Archives Report -- Mike Runge

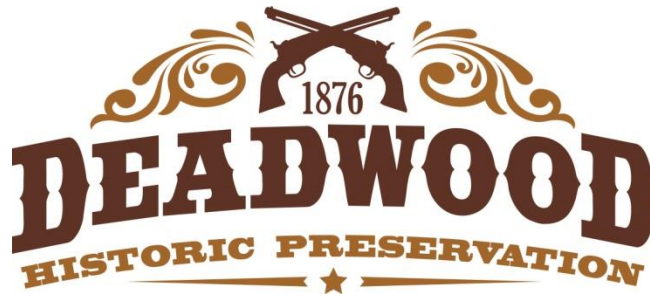
11. **Committee Reports**

(Items considered but no action will be taken at this time.)

12. **Adjournment**

Note: *All Applications MUST arrive at the City of Deadwood Historic Preservation Office by 5:00 p.m. MST on the 1st or 3rd Wednesday of every month in order to be considered at the next regularly scheduled Historic Preservation Commission Meeting.*

Please practice the CDC's social distancing recommendations



DEADWOOD HISTORIC PRESERVATION COMMISSION MEETING

Tuesday, November 24, 2020 ~ 5:00 PM

City Hall, 102 Sherman Street, Deadwood, SD 57732

1. Call Meeting to Order

HP Commissioner Chair Berg called the meeting to order at 5:00 p.m., November 24, 2020.

2. Roll Call

PRESENT

HP Commission Chair Dale Berg

HP Commission Vice Chair Bev Posey

HP Commission 2nd Vice Chair Robin Carmody

HP Commissioner Leo Diede

HP Commissioner Trevor Santochi

HP Commissioner Jill Weber

HP Commissioner Tony Williams

PRESENT CITY COMMISSION

Charlie Mook

STAFF PRESENT

Kevin Kuchenbecker, Historic Preservation Officer

Bonny Anfinson, Program Coordinator

Mike Walker, Neighborworks Director

3. Approval of Minutes

a. November 11, 2020 HPC Regular Meeting

Vice Chair Posey stated the date of the meeting is not correct and should be November 10, 2020 on the agenda. ***It was moved by HP Commissioner Weber, Seconded by HP Commissioner Diede to approve the amended HPC Minutes of November 10, 2020.*** Voting Yea: HP Commission Chair Berg, HP Commission Vice Chair Posey, HP Commission 2nd Vice Chair Carmody, HP Commissioner Diede, HP Commissioner Santochi, HP Commissioner Weber, HP Commissioner Williams

4. Voucher Approvals

- a. HPC Operating Vouchers Approval

Motion made by HP Commissioner Williams, Seconded by HP Commissioner Weber to approve the operating vouchers in the amount of \$170,076.52. Voting Yea: HP Commission Chair Berg, HP Commission Vice Chair Posey, HP Commission 2nd Vice Chair Carmody, HP Commissioner Diede, HP Commissioner Santochi, HP Commissioner Weber, HP Commissioner Williams

- b. HP Grant Vouchers

Motion made by HP Commissioner Williams, Seconded by HP Commission Vice Chair Posey to approve the Grant Vouchers in the amount of \$23,424.22. Voting Yea: HP Commission Vice Chair Posey, HP Commission 2nd Vice Chair Carmody, HP Commissioner Diede, HP Commissioner Santochi, HP Commissioner Williams

Voting Abstaining: HP Commission Chair Berg, HP Commissioner Weber

- c. HPC Revolving Loan Vouchers

Motion made by HP Commission Vice Chair Posey, Seconded by HP Commissioner Santochi to approve the Revolving Loan Vouchers in the amount of \$16,189.95. Voting Yea: HP Commission Chair Berg, HP Commission Vice Chair Posey, HP Commission 2nd Vice Chair Carmody, HP Commissioner Diede, HP Commissioner Santochi, HP Commissioner Williams

Voting Abstaining: HP Commissioner Weber

5. HP Programs and Revolving Loan Program

- a. HPC Revolving Loan Items for Discussion
- Michael Hall - 66 Taylor - Loan Subordination Request
 - James Antrim - 168 Charles - Extension Request
 - Sylvia Trentz - 57 Lincoln - Extension Request

Motion made by HP Commissioner Diede, Seconded by HP Commission Vice Chair Posey to approve Michael Hall, 66 Taylor, Loan subordination request, James Antrim, 168 Charles, extension request, Sylvia Trentz, 57 Lincoln, extension request. Voting Yea: HP Commission Chair Berg, HP Commission Vice Chair Posey, HP Commission 2nd Vice Chair Carmody, HP Commissioner Diede, HP Commissioner Santochi, HP Commissioner Weber, HP Commissioner Williams

- b. Satisfaction of grant agreement for 408 Williams Street - Terry & Susan Vaughn

Mr. Kuchenbecker stated Terry and Susan Vaughan, 408 Williams, were in the Foundation Grant Program. They are selling their house and the lender is requesting a Satisfaction of Grant. The grant requirements have been

fulfilled. Legal has reviewed the project. The grant agreement will be satisfied and re-recorded.

A motion was made by HP Commission Vice Chair Posey, Seconded by HP Commissioner Santochi. Voting Yea: HP Commission Chair Berg, HP Commission Vice Chair Posey, HP Commission 2nd Vice Chair Carmody, HP Commissioner Diede, HP Commissioner Santochi, HP Commissioner Weber, HP Commissioner Williams

6. Old or General Business

7. New Matters Before the Deadwood Historic District Commission

- a. COA 200267 - 27 Deadwood Street - HVAC exterior duct work - Latchstring Gateways, LLC

Mr. Kuchenbecker stated the applicant has submitted an application for Certificate of Appropriateness for work at 27 Deadwood Street, a contributing structure located in the Deadwood City Historic Planning Unit in the City of Deadwood. The applicant is requesting permission to increase the size of the duct work vent on the exterior side of the building which is the Iron Horse. ***It was moved by HP Commission Vice Chair Posey, Seconded by HP Commission 2nd Vice Chair Carmody based upon all the evidence presented, I find that this project DOES NOT encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore move to grant a Certificate of appropriateness for Troy Gorons, D & M Iron Horse Inn LLC, 27 Deadwood Street to increase the size of the duct work vent on the exterior of the building.*** Voting Yea: HP Commission Chair Berg, HP Commission Vice Chair Posey, HP Commission 2nd Vice Chair Carmody, HP Commissioner Diede, HP Commissioner Santochi, HP Commissioner Weber, HP Commissioner Williams

8. New Matters Before the Deadwood Historic Preservation Commission

9. Items from Citizens not on Agenda

(Items considered but no action will be taken at this time.)

10. Staff Report

(Items considered but no action will be taken at this time.)

- a. South Dakota Commission on Gaming - 2020 Annual Report

Mr. Kuchenbecker stated this is the 2020 fiscal year report for the South Dakota Commission on Gaming. The report goes July 1, 2019 to June 30, 2020. There is a gaming commission meeting this month. We will sit in on the meeting to discuss sports betting.

- b. Deadwood Lead Urban Trail Brochure

Mr. Kuchenbecker stated this is a trails map funded by Bid 8 and Northern Hills Recreation Association. Deadwood is on one side and Lead is on the other side.

c. History & Information Center/Welcome Center Door Counts

Mr. Kuchenbecker provided the October statistics on door counts for the History and Information Center and Deadwood Welcome Center.

11. Committee Reports

(Items considered but no action will be taken at this time.)

12. Adjournment

Being no further business the meeting adjourned at 5:22 p.m.

Note: All Applications *MUST* arrive at the City of Deadwood Historic Preservation Office by 5:00 p.m. MST on the 1st or 3rd Wednesday of every month in order to be considered at the next regularly scheduled Historic Preservation Commission Meeting.

Please practice the CDC's social distancing recommendations

Historic Preservation Commission

Bill List - 2020

OPERATING ACCOUNT: Historic Preservation	
HP Operating Account Total:	\$ 66,746.08

Approved by _____ on ____/____/____
HP Chairperson

HPC	12/09/20
Batch	12/22/20

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0776	ALBERTSON ENGINEERING, INC.					
=====						
I-15338		DWD RETAIN WALL STUDY 2021	1,449.65			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		DWD RETAIN WALL STUDY 2021		215 4577-755	CAPITAL ASSETS RETAINING	1,449.65

I-15340		462 WILLIAMS ROOF ANALYSIS	1,804.30			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		462 WILLIAMS ROOF ANALYSIS		215 4576-600	PROFES. SERV. CURRENT EX	1,804.30

I-15346		30 ADAMS RETAINING WALL	82.50			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		30 ADAMS RETAINING WALL		215 4575-515	GRANT/LOAN RETAINING WAL	82.50

I-15352		11 VAN BUREN RETAINING WALL	165.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		11 VAN BUREN RETAINING WALL		215 4577-755	CAPITAL ASSETS RETAINING	165.00
=== VENDOR TOTALS ===			3,501.45			
=====						
01-3373	AMAZON WEB SERVICES					
=====						
I-628771189		WEB SERVICES 11/1/20-11/30/20	232.07			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		WEB SERVICES 11/1/20-11/30/20		215 4641-428	UTILITIES	232.07
=== VENDOR TOTALS ===			232.07			
=====						
01-4030	BLAIR, LINDA					
=====						
I-120820		PECK GARDENS BC REIMBURSEMENT	55.34			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		PECK GARDENS BC REIMBURSEMENT		215 4576-630	PROFES. SERV. NEIGHBORH.	55.34
=== VENDOR TOTALS ===			55.34			
=====						
01-4625	FIB CREDIT CARDS					
=====						
C-112030HPCR		NOVEMBER CC CHARGES - REFUNDS	41.32CR			
12/22/2020	FNBAP	DUE: 11/30/2020 DISC: 11/30/2020		1099: N		
		AMAZON TRUNK OR TREAT CANDY		209 4980-429	OTHER	29.99CR
		EBAY REFUND COMBINED SHIPPING		215 4573-330	HIST. INTERP. HISTORIC C	11.33CR

I-113020HP		CC CHARGES NOVEMBER 2020 HP	460.52			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		DWD CARNIVAL AUGUST 1908		215 4573-330	HIST. INTERP. HISTORIC C	186.38
		DWD 1962 CITY DIRECTORY		215 4573-330	HIST. INTERP. HISTORIC C	30.51
		DWD 1972 CITY DIRECTORY		215 4573-330	HIST. INTERP. HISTORIC C	30.51
		HDMI CABLE 10FT - CENTURY ROOM		215 4641-426	SUPPLIES	24.99
				215 4641-429	OTHER	9.99
		FESTIVAL OF TREES ORNAMENTS		215 4641-429	OTHER	82.34
		HISTOR CITY VINTAGE TRVL BROCH		215 4573-330	HIST. INTERP. HISTORIC C	14.37

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-4625	FIB CREDIT CARDS	(** CONTINUED **)				
		POPCORN		215 4641-426	SUPPLIES	58.44
		FESTIVAL OF TREES BURLAP RIBBN		215 4641-429	OTHER	22.99
		=== VENDOR TOTALS ===	419.20			
01-3611	FLOYD, TRAVIS					
I-188		MORTGAGE EXPENSE	500.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: Y		
		MORTGAGE EXPENSE		215 4575-505-01	20 WASHINGTON LOAN EXPEN	500.00
		=== VENDOR TOTALS ===	500.00			
01-4106	GADGETS TECHNOLOGY					
I-10006373		32GB FLASH DRIVE - ARCHIVES	8.99			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		32GB FLASH DRIVE - ARCHIVES		215 4573-335	HIST. INTERP. ARCHIVE DE	8.99
		=== VENDOR TOTALS ===	8.99			
01-1495	GAYLORD BROS.					
I-2682690		FOLDERS - ARCHIVES	1,469.07			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		FOLDERS - ARCHIVES		215 4573-335	HIST. INTERP. ARCHIVE DE	1,469.07
		=== VENDOR TOTALS ===	1,469.07			
01-3597	LEAD DEADWOOD ARTS CENTER					
I-176		2020 WALL OF FAME FRAMES	380.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		2020 WALL OF FAME FRAMES		215 4572-235	VISITOR MGMT ADVOCATE	380.00
		=== VENDOR TOTALS ===	380.00			
01-2597	MORSE, MARCIA E.					
I-120320		MORTGAGE EXPENSE	151.65			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		MORTGAGE EXPENSE		215 4575-505-01	20 WASHINGTON LOAN EXPEN	151.65
		=== VENDOR TOTALS ===	151.65			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-4776		MOVETTE FILM TRANSFER				
I-BB23118		DIGITIZATION SLASKA HOME FILM	1,186.80			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		DIGITIZATION SLASKA HOME FILMS		215 4572-235	VISITOR MGMT ADVOCATE	1,186.80
		=== VENDOR TOTALS ===	1,186.80			
01-1827		MS MAIL & MARKETING				
I-11907		2021 CALENDARS	3,023.94			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: Y		
		2021 CALENDARS		215 4572-235	VISITOR MGMT ADVOCATE	2,574.00
		2021 CALENDAR MAILING		215 4576-630	PROFES. SERV. NEIGHBORH.	449.94
		=== VENDOR TOTALS ===	3,023.94			
01-1902		NORTHERN STATES CONSERVATION C				
I-3141		EXHIBIT REHAB TRAINING - ARCH	499.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		EXHIBIT REHAB TRAINING - ARCHI		215 4573-335	HIST. INTERP. ARCHIVE DE	499.00
		=== VENDOR TOTALS ===	499.00			
01-0742		OFFICE DEPOT				
I-139108327001		COPIER PAPER QTY 12 - HP	383.88			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		COPIER PAPER QTY 12 - HP		215 4641-426	SUPPLIES	383.88
		=== VENDOR TOTALS ===	383.88			
01-4415		PEARSON, JACI				
I-20202		ORAL HIST/ORDAH FOX HARRISON	2,025.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: Y		
		ORAL HIST/ORDAH FOX HARRISON		215 4573-335	HIST. INTERP. ARCHIVE DE	2,025.00
		=== VENDOR TOTALS ===	2,025.00			
01-1786		PETTY CASH/HISTORIC PRESERVATI				
I-120720		PETTY CASH REIMBURSE 12/7/20	68.20			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		QUIT CLAIM DEED COPIES - P&Z		101 4640-426	SUPPLIES	4.00
		TOTES FOR TRUNK OR TREAT ITEMS		209 4980-429	OTHER	22.00
		MAIL BOOKS/MICROFILMS-ARCHIVES		215 4573-335	HIST. INTERP. ARCHIVE DE	27.15
		MAIL HP PLAQUE TO MINNOW SD-HP		215 4641-426	SUPPLIES	15.05
		=== VENDOR TOTALS ===	68.20			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0563	RCS CONSTRUCTION					
I-#3		30 ADAMS RETAINING WALL	42,200.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: Y		
		30 ADAMS RETAINING WALL		215 4575-515	GRANT/LOAN RETAINING WAL	42,200.00
		=== VENDOR TOTALS ===	42,200.00			
01-0563	RCS CONSTRUCTION					
I-#4F		30 ADAMS RETAINING WALL	3,010.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: Y		
		30 ADAMS RETAINING WALL		215 4575-515	GRANT/LOAN RETAINING WAL	3,010.00
		=== VENDOR TOTALS ===	3,010.00			
01-4230	RUSHMORE OFFICE					
I-108902		2021 PLANNER BOOK - ARCHIVES	25.54			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		2021 PLANNER BOOK - ARCHIVES		215 4573-335	HIST. INTERP. ARCHIVE DE	25.54
		=== VENDOR TOTALS ===	25.54			
01-1871	SD STATE ARCHIVES					
I-6391		RESEARCH-HP 59 ACT INCORP DWW	15.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		RESEARCH-HP 59 ACT INCORP DWW		215 4573-335	HIST. INTERP. ARCHIVE DE	15.00
		=== VENDOR TOTALS ===	15.00			
01-4773	THE STEEL FIXTURE MANUFACTURIN					
I-22753		STORAGE CABINET - ARCHIVES	4,031.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		STORAGE CABINET - ARCHIVES		215 4573-335	HIST. INTERP. ARCHIVE DE	4,031.00
		=== VENDOR TOTALS ===	4,031.00			
01-2014	TOMS, DON					
I-LEDGER PROJECT 127		1897 LC TAX RECORDS BK 2 OF 3	600.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: Y		
		1897 LC TAX RECORDS BK 2 OF 3		215 4573-335	HIST. INTERP. ARCHIVE DE	600.00
		=== VENDOR TOTALS ===	600.00			

12/09/2020 12:25 PM
 PACKET: 05214 12/22/2020 - HP OPERATING
 VENDOR SET: 01 CITY OF DEADWOOD
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

Section 4 Item a.

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-1731		WHEELER LUMBER OPERATIONS				
I-1340-034294		QTY 55 2X6-16' FIR #1	1,980.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		QTY 55 2X6-16' FIR #1		215 4577-775	CAPITAL ASSETS GENERAL M	1,980.00
I-1340-034323		QTY 12 FABRICATED BOLLARD POS	307.20			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		QTY 12 FABRICATED BOLLARD POST		215 4577-775	CAPITAL ASSETS GENERAL M	307.20
I-1340-034324		QTY 4 8X8-14' FIR #1	672.75			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		QTY 4 8X8-14' FIR #1		215 4577-775	CAPITAL ASSETS GENERAL M	672.75
		=== VENDOR TOTALS ===	2,959.95			
		=== PACKET TOTALS ===	66,746.08			

** T O T A L S **

INVOICE TOTALS 66,787.40
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 41.32CR

BATCH TOTALS 66,746.08

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2020		101-2020	ACCOUNTS PAYABLE	4.00-*				
		101-4640-426	SUPPLIES	4.00	5,000	3,711.74		
		209-2020	ACCOUNTS PAYABLE	7.99 *				
		209-4980-429	OTHER	7.99-	137,250	57,840.80		
		215-2020	ACCOUNTS PAYABLE	66,750.07-*				
		215-4572-235	VISITOR MGMT ADVOCATE	4,140.80	197,500	130,284.90	732,500	374,397.79
		215-4573-330	HIST. INTERP. HISTORIC C	250.44	10,000	9,184.75		
		215-4573-335	HIST. INTERP. ARCHIVE DE	8,700.75	48,545	10,369.78		
		215-4575-505-01	20 WASHINGTON LOAN EXPEN	651.65	0	3,449.02-	Y	
		215-4575-515	GRANT/LOAN RETAINING WAL	45,292.50	414,500	223,919.80		
		215-4576-600	PROFES. SERV. CURRENT EX	1,804.30	60,000	2,613.90		
		215-4576-630	PROFES. SERV. NEIGHBORH.	505.28	8,000	4,954.67		
		215-4577-755	CAPITAL ASSETS RETAINING	1,614.65	650,000	186,993.42		
		215-4577-775	CAPITAL ASSETS GENERAL M	2,959.95	350,000	258,197.39		
		215-4641-426	SUPPLIES	482.36	15,000	8,871.03		
		215-4641-428	UTILITIES	232.07	10,000	3,153.62		
		215-4641-429	OTHER	115.32	28,000	27,659.27		
		999-1301	DUE FROM FUND 101	4.00 *				
		999-1303	DUE FROM FUND 209	7.99-*				
		999-1306	DUE FROM FUND 215	66,750.07 *				
			** 2020 YEAR TOTALS	66,746.08				

12/09/2020 12:25 PM
PACKET: 05214 12/22/2020 - HP OPERATING
VENDOR SET: 01 CITY OF DEADWOOD
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

PAGE: 7

Section 4 Item a.

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	12/2020	4.00
209	12/2020	7.99-
215	12/2020	66,750.07

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

APPROVED BY _____

ON _____

APPROVED BY _____

ON _____

Historic Preservation Commission 2020 Grant Funds

HP GRANT ACCOUNT: Historic Preservation	
HP Grant Account Total:	\$ 75,570.61

Approved by _____ on ___/___/___
HP Chairperson

Approved by  on 12/09/2020
HP Officer

HPC	12/09/20
Batch	12/22/20

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-4691		DASH WOODWORKING AND CONSTRUCT				
I-565		30 ADAMS MIKLA	11,052.11			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		30 ADAMS MIKLA		216 4653-962-03	WINDOWS GRANT EXPENSE	3,996.02
		30 ADAMS MIKLA		216 4653-962-08	FOUNDATION GRANT EXPENSE	3,512.00
		30 ADAMS MIKLA		216 4653-962-04	SIDING GRANT EXPENSE	3,544.09
		=== VENDOR TOTALS ===	11,052.11			
01-3611		FLOYD, TRAVIS				
I-187		WINDOWS 14 LINCOLN DENNIS	3,850.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: Y		
		WINDOWS 14 LINCOLN DENNIS		216 4653-962-03	WINDOWS GRANT EXPENSE	3,850.00
		=== VENDOR TOTALS ===	3,850.00			
01-3116		FREEMAN'S ELECTRIC SERVICE INC				
I-183905IN		360 WILLIAMS TREWHELLA	2,300.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		360 WILLIAMS TREWHELLA		216 4653-962-01	SPECIAL NEEDS GRANT EXP.	2,300.00
		=== VENDOR TOTALS ===	2,300.00			
01-4364		HAVERBERG FAMILY LTD PTR				
I-120720		FACADE 1 3 5 BURNHAM	3,537.00			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		FACADE 1 3 5 BURNHAM		216 4653-962-05	FACADE EASEMENT EXPENSE	3,537.00
		=== VENDOR TOTALS ===	3,537.00			
01-3994		NUGGET SALOON, LLC				
I-20312		FACADE 610 MAIN	52,914.60			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		FACADE 610 MAIN		216 4653-962-05	FACADE EASEMENT EXPENSE	52,914.60
		=== VENDOR TOTALS ===	52,914.60			
01-4086		TWIN CITY HARDWARE - GRANTS				
I-2010104521		SIDING 562 WILLIAMS WEBER	34.93			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		SIDING 562 WILLIAMS WEBER		216 4653-962-04	SIDING GRANT EXPENSE	34.93

12/09/2020 11:25 AM
 PACKET: 05215 12/22/20 HP GRANTS BA
 VENDOR SET: 01 CITY OF DEADWOOD
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

Section 4 Item b.

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-4086		TWIN CITY HARDWARE - GRANTS (** CONTINUED **)				

I-2011109157		WINDOWS 3 PEARL GOODE	1,881.97			
12/22/2020	FNBAP	DUE: 12/22/2020 DISC: 12/22/2020		1099: N		
		WINDOWS 3 PEARL GOODE		216 4653-962-03	WINDOWS GRANT EXPENSE	1,881.97
		=== VENDOR TOTALS ===	1,916.90			
		=== PACKET TOTALS ===	75,570.61			

** T O T A L S **

INVOICE TOTALS 75,570.61
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 75,570.61

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2020		216-2020	ACCOUNTS PAYABLE	75,570.61-*				
		216-4653-962-01	SPECIAL NEEDS GRANT EXP.	2,300.00	60,000	37,719.13-	Y	
		216-4653-962-03	WINDOWS GRANT EXPENSE	9,727.99	75,000	150,526.16-	Y	
		216-4653-962-04	SIDING GRANT EXPENSE	3,579.02	60,000	66,328.71-	Y	
		216-4653-962-05	FACADE EASEMENT EXPENSE	56,451.60	600,000	222,725.17		
		216-4653-962-08	FOUNDATION GRANT EXPENSE	3,512.00	80,000	30,457.19		
		999-1307	DUE FROM FUND 216	75,570.61 *				
			** 2020 YEAR TOTALS	75,570.61				

12/09/2020 11:25 AM
PACKET: 05215 12/22/20 HP GRANTS BA
VENDOR SET: 01 CITY OF DEADWOOD
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

Section 4 Item b.

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
216	12/2020	75,570.61

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

12/9/2020 9:56am

HP REVOLVING LOAN FUND
 A/P Invoices Report
 12/1/2020 - 12/31/2020
 Batch = 1

Page 1 of 2

Detail Memo	Fund	Acct	Cc1	Cc2	Cc3	Acct Description	Debit	Credit
12/2020								
Dakota Title - OE-1101-20 - 12/9/2020 - 120.00 - Batch: 1 - Header Memo: O & E Report-562 Williams-Weber								
O & E Report-562 Williams-Weber	100	5200				CLOSING COSTS DISBURSED	120.00	
O & E Report-562 Williams-Weber	100	2000				ACCOUNTS PAYABLE		120.00
Total:							120.00	120.00
LAWRENCE COUNTY REGISTER OF DEEDS - REC GORDER 2010 - 12/9/2020 - 30.00 - Batch: 1 - Header Memo: Record Mortgage-3 Rodenhaus-Gorder								
Record Mortgage-3 Rodenhaus-Gorder	100	5200				CLOSING COSTS DISBURSED	30.00	
Record Mortgage-3 Rodenhaus-Gorder	100	2000				ACCOUNTS PAYABLE		30.00
Total:							30.00	30.00
LAWRENCE COUNTY REGISTER OF DEEDS - REC SJOMELING - 12/9/2020 - 30.00 - Batch: 1 - Header Memo: Record Mortgage-405 Williams-Sjomeling								
Record Mortgage-405 Williams-Sjomeling	100	5200				CLOSING COSTS DISBURSED	30.00	
Record Mortgage-405 Williams-Sjomeling	100	2000				ACCOUNTS PAYABLE		30.00
Total:							30.00	30.00
NHS OF THE BLACK HILLS - 2020-11 - 12/9/2020 - 3,151.25 - Batch: 1 - Header Memo: Service Contract-November								
Service Contract-November	100	5000				PROF & ADMIN FEES	3,151.25	
Service Contract-November	100	2000				ACCOUNTS PAYABLE		3,151.25
Total:							3,151.25	3,151.25
RCS Construction - 202033.EXTRA - 12/9/2020 - 6,250.00 - Batch: 1 - Header Memo: Work Done-30 Adams-Mikla								
Work Done-30 Adams-Mikla	100	1201				NOTES RECEIVABLE	6,250.00	
Work Done-30 Adams-Mikla	100	2000				ACCOUNTS PAYABLE		6,250.00
Total:							6,250.00	6,250.00
Total:							9,581.25	9,581.25

12/9/2020 9:56am

HP REVOLVING LOAN FUND
A/P Invoices Report
12/1/2020 - 12/31/2020
Batch = 1

Page 2 of 2

Detail Memo	Fund	Acct	Cc1	Cc2	Cc3	Acct Description	Debit	Credit
Report Total:							<u>9,581.25</u>	<u>9,581.25</u>

12/9/2020 9:56am

HP REVOLVING LOAN FUND
A/P Invoices Report
12/1/2020 - 12/31/2020
Batch = 1

Page 1 of 2

Detail Memo	Fund	Acct	Cc1	Cc2	Cc3	Acct Description	Debit	Credit
12/2020								
Dakota Title - OE-1101-20 - 12/9/2020 - 120.00 - Batch: 1 - Header Memo: O & E Report-562 Williams-Weber								
O & E Report-562 Williams-Weber	100	5200				CLOSING COSTS DISBURSED	120.00	
O & E Report-562 Williams-Weber	100	2000				ACCOUNTS PAYABLE		120.00
Total:							120.00	120.00
LAWRENCE COUNTY REGISTER OF DEEDS - REC GORDER 2010 - 12/9/2020 - 30.00 - Batch: 1 - Header Memo: Record Mortgage-3 Rodenhaus-Gorder								
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Record Mortgage-3 Rodenhaus-Gorder	100	2000				ACCOUNTS PAYABLE		30.00
Total:							30.00	30.00
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Work Done-30 Adams-Mikla	100	1201				NOTES RECEIVABLE	6,250.00	
Work Done-30 Adams-Mikla	100	2000				ACCOUNTS PAYABLE		6,250.00
Total:							6,250.00	6,250.00
Total:							9,581.25	9,581.25

**AGREEMENT FOR ADMINISTRATION OF DEADWOOD
HISTORIC PRESERVATION REVOLVING LOAN AND GRANT FUNDS**

This Agreement is made between the DEADWOOD HISTORIC PRESERVATION COMMISSION, hereinafter referred to as “HPC.” and NEIGHBORHOOD HOUSING SERVICES OF THE BLACK HILLS INC. DBA NEIGHBORWORKS DAKOTA HOME RESOURCES, hereinafter referred to as “NHS”.

The parties acknowledge that HPC has previously established a Revolving Loan Fund and related programs for the purpose of making commercial and residential loans and grants for the rehabilitation of residences, buildings, structures, improvements, and retaining walls located within the City of Deadwood. The parties further acknowledge that they have previously entered into Agreements in which NHS has contracted with HPC to provide administrative services in connection with the Revolving Loan Fund Program. HPC wishes to contract with NHS for providing administrative services for the period from January 1, 2021 through December 31, 2021, and therefore mutually agree as follows:

I.

NHS shall provide administrative services required in connection with the administration of HPC Revolving Loan Funds, Forgivable Loan Funds, and Retaining Wall Program funds as set forth and according to written policy guidelines and administrative procedures established and adopted by the Historic Preservation Commission.

II.

HPC agrees to reimburse NHS for ELIGIBLE COSTS incurred by NHS pursuant to this Agreement, subject to a maximum of Sixty Thousand Dollars (\$60,000) for the period beginning January 1, 2021 and ending on December 31, 2021. Furthermore, this Agreement is subject to a minimum monthly charge of \$3,000 (\$36,000 annually) for the period beginning January 1, 2021

and ending on December 31, 2021. The purpose of the minimum monthly charge is to cover fixed costs associated with administration of the Deadwood Historic Preservation Revolving Loan Fund. The amount of such reimbursement shall be at hourly rates included on the attached Rate Sheet, with total amounts to be paid during this time period under this agreement not to exceed \$60,000, without prior express written approval and consent by HPC. For the purposes of this Agreement, ELIGIBLE COSTS shall mean costs to NHS of salaries, wages, and fringe benefits, office expense, worker's compensation insurance, liability insurance including officers and directors' liability insurance, utilities, software service and licensing fees, credit report fees, title company report fees and other necessary expenses. The parties acknowledge that NHS has other duties and functions and that HPC will only pay that portion of ELIGIBLE COSTS determined to be related to services performed for HPC by NHS pursuant to this Agreement. Request for reimbursement shall be made no more frequently than monthly and shall be accompanied by a voucher to be approved by the Historic Preservation Commission and the City Commission. All such reimbursements for ELIGIBLE COSTS will be paid solely from HPC Revolving Loan Fund.

III.

The term of this Agreement shall commence on the 1st day of January, 2021 and continue through the 31st day of December, 2021, unless terminated earlier or re-negotiated earlier, as provided herein.

IV.

NHS agrees that it shall prepare and submit to HPC such reports and information as required by HPC. In addition, NHS shall promptly furnish to the City any and all financial statements, financial reports, audits, and monthly, quarterly, semi-annual, or annual statements prepared by or on behalf of NHS in the ordinary course of its business, which relates, directly or

indirectly, to the providing of services under this Agreement. Such reports and information shall include reporting of HPC Loan Fund income at the end of each period as requested by HPC.

NHS shall continue to provide monthly loan and delinquency reports as it has been doing in the past. NHS shall provide Annual Activities reports, sorted by program, with summary overview explanation of disbursements and receipts of all funds such that HPC can properly evaluate each.

V.

The purchase of any real or personal property shall not be an allowable cost under the provisions of this Agreement except as approved or allowed in advance by HPC.

VI.

NHS shall perform services under this Agreement as an independent contractor. It is agreed that nothing herein contained or intended shall be construed in any manner as creating or establishing a relationship or co-partners between the parties hereto or of constituting NHS or any of its officers, agents, servants, or employees as an agent, representative, or employee of HPC for any purpose or in any manner whatsoever. NHS's officers, agents, servants, and employees shall not be considered employees of HPC, for any claims, which might arise under the Workman's Compensation Acts of the State of South Dakota. Furthermore, NHS agrees to defend, indemnify, and save harmless HPC and its officers, commissioners, agents, servants, and employees from any liability or judgments of any kind whatsoever arising out of the performance or non-performance of NHS and its officers, agents, servants, and employees of the work specified in this Agreement.

VII.

This Agreement may terminate or re-negotiated by either party upon thirty (30) days written notice to the other party. In the event of such termination, all property acquired with funds furnished by HPC and all finished or unfinished documents, data, studies, financial

records, loan files, and reports purchased or prepared by NHS pursuant to this Agreement shall be returned to HPC. In the event terms are re-negotiated, the parties shall ascertain what property, data, or files shall remain with NHS. NHS shall be entitled to compensation for performance of any un-reimbursed services satisfactorily performed prior to the date of termination of this Agreement. Notwithstanding the above, NHS shall not be relieved of liability to HPC for damages sustained to HPC by virtue of any breach of this Agreement by NHS.

VIII.

NHS may not assign or transfer any interest in this Agreement without the prior written approval of HPC.

IX.

NHS agrees that it will have and maintain at all times, during the term of this Agreement, qualified, competent, trained, and experienced personnel with loan and administrative experience and training comparable to the current staff of NHS, which personnel will perform the duties required to be performed by NHS pursuant to this Agreement.

X.

NHS especially acknowledges and agrees that their authority is limited as set forth in this Agreement and as set forth in the attached policies and procedures set forth in paragraph I, above, that HPC retains sole authority to approve all loans and actions taken with respect to delinquent loan payments. Further, NHS acknowledges that it does not have authority to contract for HPC or the City of Deadwood.

XI.

NHS agrees to observe and comply with all Federal, State, and local laws, ordinances, rules, and regulations, which are now or may later become applicable to its activities or services performed pursuant to this Agreement.

XII.

This Agreement, together with all paragraphs, terms, and provisions is made in the State of South Dakota and shall be construed and interpreted in accordance with the laws of the State of South Dakota.

XIII.

It is understood and agreed that this is the entire Agreement of the parties and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. Any amendment to this Agreement shall be in writing.

Dated this _____ day of _____, 2020.

HISTORIC PRESERVATION COMMISSION

By: _____

Its: _____

STATE OF SOUTH DAKOTA)
) SS.
COUNTY OF LAWRENCE)

On this _____ day of _____, 2020, before me, the undersigned officer, personally appeared _____, known to me or satisfactorily proven to be the Chairman of the Historic Preservation Commission, and that as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public
My Commission Expires:

Dated this _____ day of _____, 2020.



2021 Hourly Rate Sheet

For administration of the Deadwood Historic Preservation Revolving Loan Fund
Effective from 01/01/2021 through 12/31/2021

TITLE/POSITION	STAFF MEMBER	HOURLY RATE
Loan Originator/Executive Director	Mike Walker	\$55.00 per hour
Loan Processor/Loan Servicing	Susan Trucano	\$40.00 per hour
Accountant	Katie Burnham	\$40.00 per hour
Home Rehab Specialist	Shawn Adams	\$40.00 per hour
Loan Servicing Assistant	Denese Emanuel	\$35.00 per hour
Future Admin Assistant	TBD	\$25.00 per hour

The hourly rate for the Loan Processor position has increased to \$40.00 per hour

The hourly rates for all other positions have remained the same for the past 3 years

NHS is considering hiring an administrative assistant in 2021 and a portion of their duties would include assisting with loan servicing tasks.

795 MAIN STREET
DEADWOOD, SD 57732
605-578-1401



MEMORANDUM

Date: December 9th, 2020
To: Deadwood Historic Preservation Commission
From: Mike Walker, NeighborWorks, DHR
Re: Historic Preservation Loan Request(s) (1 page)

The following Historic Preservation Loan Requests were reviewed by NeighborWorks and the Historic Preservation Loan Committee. The Loan Committee's recommendations follow each of the loan requests. For further information please review the individual loan requests.

- Bryan & Robin Arsaga – 128 Williams – Refinance Request

The borrower is requesting approval to refinance their existing loan

This loan request was reviewed by Loan Committee: favorable comments were received.

Date: December 04, 2020

Case No. 200270
Address: 45 Burnham Ave

Staff Report

The applicant has submitted an application for Project Approval for work at 45 Burnham Ave, a Contributing structure located in the Highland Park Planning Unit in the City of Deadwood.

Applicant: Erica & Ryan Bussiere
Owner: BUSSIERE, RYAN J BUSSIERE, ERICA J
Constructed: c 1895

CRITERIA FOR THE ISSUANCE OF A PROJECT APPROVAL

The Historic Preservation Commission shall use the following criteria in granting or denying the Project Approval:

General Factors:

1. Historic significance of the resource:

This building is a contributing resource in the Deadwood National Historic Landmark District. This is an early Deadwood house which was remodeled during the pre-World War II years; consequently, it has historic associations with both Deadwood's nineteenth-century mining boom and the region's mining revival of the late 1920s and 1930s. This house displays architectural elements which were popular during the latter period. In Deadwood, as elsewhere in the United States, residential remodels commonly borrowed from the then popular Craftsman Style. Other remodels copy traditional forms seen in the Picturesque Revival styles.

2. Architectural design of the resource and proposed alterations:

The applicant is requesting permission to replace six windows with Renewal by Andersen windows which are a Fibrex composite materials with brick molding.

Attachments: Yes

Plans: No

Photos: Yes

Staff Opinion:

The applicant has proposed the use of extruded composite framed windows – “Renewal by Andersen”. These windows are a relatively newer product; however, they only are available with a brickmold exterior trim which does not fit within our windows program criteria. The contributing resource’s windows appear to be approximately 30-40 year old replacements with a brick molding casing on the exterior. The applicant has utilized Historic Preservation Programs over the past few years in an effort to maintain the resource’s contributing status and reverse some inappropriate alterations. It is staff’s opinion, based on the applicant’s usage of HP programs; the windows should match our window program guidelines even though the funding is not available. The proposed changes do not further damage, destroy or encroach upon the existing character of the resource; however, it is adverse to the historic character of the district with the use of inappropriate exterior casing. Staff will reach out to the applicant to further explain the reasoning of staff’s opinion.

[imagerepeater]

Motions available for commission action:**A: If you, as a commissioner, have determined the Project DOES NOT Encroach Upon, Damage or Destroy a historic property then:**

Based upon all the evidence presented, I find that this project **DOES NOT** encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places, and therefore move to grant a project approval.

If you, as a commissioner, have determined the Project will Encroach Upon, Damage or Destroy a historic property then:**B: First Motion:**

Based upon all the evidence presented, I move to make a finding that this project **DOES** encroach upon, damage, or destroy any historic property included in the national register of historic places or the state register of historic places. [If this, move on to 2nd Motion and choose an option.]

C: Second Motion:

Option 1: Based upon the guidance in the U.S. Department of the Interior standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to SDCL 1-19A & 1-19B, *et seq*, I find that the project is **NOT ADVERSE** to Deadwood and move to **APPROVE** the project as presented.

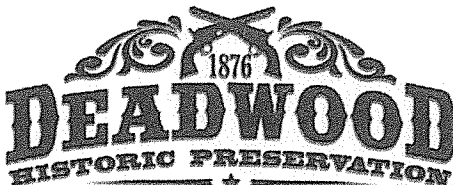
OR

Option 2: Based upon the guidance in the U.S. Department of the Interior standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to SDCL 1-19A & 1-19B, *et seq*, I find that the project is **ADVERSE** to Deadwood and move to **DENY** the project as presented.

OR

Option 3: Based upon the guidance in the U.S. Department of the Interior standards for historic preservation, restoration, and rehabilitation projects adopted by rules promulgated pursuant to SDCL 1-19A & 1-19B, *et seq*, I find that the project is **ADVERSE** to Deadwood, but the applicant has explored **ALL REASONABLE AND PRUDENT ALTERNATIVES**, and so I move to **APPROVE** the project as presented.

OFFICE OF
 PLANNING, ZONING AND
 HISTORIC PRESERVATION
 108 Sherman Street
 Telephone (605) 578-2082
 Fax (605) 578-2084



FOR OFFICE USE ONLY	
Case No.	200270
<input checked="" type="checkbox"/> Project Approval	
<input type="checkbox"/> Certificate of Appropriateness	
Date Received	12/2/20
Date of Hearing	12/9/20

City of Deadwood Application for Project Approval OR Certificate of Appropriateness

The Deadwood Historic Preservation Commission reviews all applications. Approval is issued for proposed work in keeping with City of Deadwood Ordinances & Guidelines, South Dakota State Administrative Rules and the Secretary of the Interior's Standards for Rehabilitation.

This application must be typed or printed in ink and submitted to:

City of Deadwood
 Deadwood Historic Preservation Office
 108 Sherman Street
 Deadwood, SD 57732

FOR INFORMATION REGARDING THIS FORM, CALL 605-578-2082

PROPERTY INFORMATION	
Property Address:	45 Burnham Ave Deadwood SD 57732
Historic Name of Property (if known):	

APPLICANT INFORMATION	
Applicant is: <input type="checkbox"/> owner <input checked="" type="checkbox"/> contractor <input type="checkbox"/> architect <input type="checkbox"/> consultant <input type="checkbox"/> other _____	

Owner's Name: Erica/Ryan Bussiere
Address: 3915 Gallatin Ave
City: Spearfish State: SD Zip: 57783
Telephone: 605-390-0104 303-883-1739 Fax: n/a
E-mail: eranderson8@gmail.com

Architect's Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____
E-mail: _____

Contractor's Name: Renewal by Andersen
Address: PO Box 51288
City: Casper State: WY Zip: 82605
Telephone: 307-232-2106 Fax: 307-472-3322
E-mail: office@rnwds.com

Agent's Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____
E-mail: _____

Roy Rice

TYPE OF IMPROVEMENT			
<input type="checkbox"/> Alteration (change to exterior)	<input type="checkbox"/> New Building	<input type="checkbox"/> Addition	<input type="checkbox"/> Accessory Structure
<input type="checkbox"/> New Construction	<input type="checkbox"/> Re-Roofing	<input type="checkbox"/> Wood Repair	<input type="checkbox"/> Exterior Painting
<input type="checkbox"/> General Maintenance	<input type="checkbox"/> Siding	<input checked="" type="checkbox"/> Windows	<input type="checkbox"/> Fencing
<input type="checkbox"/> Other _____	<input type="checkbox"/> Awning	<input type="checkbox"/> Sign	

Updated July 6, 2015

FOR OFFICE USE ONLY
Case No. _____

ACTIVITY: (CHECK AS APPLICABLE)			
Project Start Date: <u>Upon Approval</u>	Project Completion Date (anticipated): <u>1.5 days from start</u>		
<input type="checkbox"/> ALTERATION	<input type="checkbox"/> Front	<input type="checkbox"/> Side(s)	<input type="checkbox"/> Rear
<input type="checkbox"/> ADDITION	<input type="checkbox"/> Front	<input type="checkbox"/> Side(s)	<input type="checkbox"/> Rear
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> Residential	<input type="checkbox"/> Other _____	
<input type="checkbox"/> ROOF	<input type="checkbox"/> New	<input type="checkbox"/> Re-roofing	
	<input type="checkbox"/> Front	<input type="checkbox"/> Side(s)	<input type="checkbox"/> Rear
<input type="checkbox"/> GARAGE	<input type="checkbox"/> New	<input type="checkbox"/> Rehabilitation	
	<input type="checkbox"/> Front	<input type="checkbox"/> Side(s)	<input type="checkbox"/> Rear
<input type="checkbox"/> FENCE/GATE	<input type="checkbox"/> New	<input type="checkbox"/> Replacement	
	<input type="checkbox"/> Front	<input type="checkbox"/> Side(s)	<input type="checkbox"/> Rear
Material _____ Style/type _____ Dimensions _____			
<input checked="" type="checkbox"/> WINDOWS	<input type="checkbox"/> STORM WINDOWS	<input type="checkbox"/> DOORS	<input type="checkbox"/> STORM DOORS
	<input type="checkbox"/> Restoration	<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> New
	<input type="checkbox"/> Front	<input type="checkbox"/> Side(s)	<input type="checkbox"/> Rear
Material <u>Fibrex</u> Style/type <u>Sliding</u>			
<input type="checkbox"/> SIGN/AWNING	<input type="checkbox"/> New	<input type="checkbox"/> Restoration	<input type="checkbox"/> Replacement
Material _____ Style/type _____ Dimensions _____			
<input type="checkbox"/> OTHER – Describe in detail below or use attachments			

DESCRIPTION OF ACTIVITY

Describe, as specifically as possible, the above activity (use attachments if necessary including type of materials to be used) and submit as applicable. Descriptive materials such as photos and drawings are necessary to illustrate the work and to help the commissioners and staff evaluate the proposed changes. A request for approval of a window replacement, for example, should be accompanied by measurements of the existing window, a picture of the existing window, and a picture or catalogue sheet with manufacturer information for the new window. Similar information should be supplied for each element of the proposed work along with general drawings and/or photographs as appropriate.

Failure to supply adequate documentation could result in delays in processing and denial of the request.

See Attached

Description of Activity

Starting from front entry and moving counter clock wise around the home.

1: LIVING ROOM WINDOW. 85x60 Changing to a gliding triple with sash 1 25% of the opening, sash 2 50% and sash 3 25%. Dark Bronze exterior with 2" Traditional Brick Mold. All frame materials made from Fibrex which is a composite material. See attached sheet. Not a vinyl product. See page 16 of catalog labeled #1.

2: KITCHEN WINDOW. 65x30. Replacing existing window with gliding double, each sash equal. Dark Bronze ext with 2" Traditional Brick Mold. Fibrex composite material. See attached Sheet. See page 16 of catalog labeled #2

3: BEDROOM WINDOW 56x40. Replacing window with gliding double, each sash equal. Dark Bronze ext with 2" Traditional Brick Mold. Fibrex composite material. See attached Sheet. See page 16 of catalog labeled #2

4: Laundry Room. 55x44. Replacing window with gliding double, each sash equal. Dark Bronze ext with 2" Traditional Brick Mold. Fibrex composite material. See attached Sheet. See page 16 of catalog labeled #2. Keeping same Height, narrowing the width of the opening. Customer to wrap and side exterior to match existing.

5: CAT ROOM AREA. 40x23. Replacing window with gliding double, each sash equal. Dark Bronze ext with 2" Traditional Brick Mold. Fibrex composite material. See attached Sheet. See page 16 of catalog labeled #2

6: LIVING ROOM. 85X30. Replacing existing window with gliding double, each sash equal. Dark Bronze exterior with 2" Traditional Brick Mold. Framing is made of Fibrex, see attached sheet. See page 16 of catalog labeled #2.

This is NOT a Historic Preservation funded project. NO Historic Preservation Grant Funding is being used in this project.

FOR OFFICE USE ONLY
Case No. _____

SIGNATURES

I HEREBY CERTIFY I understand this application will not be accepted and processed until all the requested information has been supplied. I realize drawings and measurements must be exact and if errors result in a violation of the Commission's approval, then appropriate changes will have to be made. I also understand this application may require a site visit / additional research by staff and a PUBLIC HEARING by the DEADWOOD HISTORIC PRESERVATION COMMISSION.

I understand this application is for a Certificate of Appropriateness or Project Approval only and that a building permit is required for any uses associated with this location prior to any constructions, alterations, etc. All statements are true to the best of my knowledge and belief.

I understand approval is issued for proposed work in keeping with City of Deadwood Ordinances, South Dakota State Administrative Rules and the Secretary of the Interior's Standards for Rehabilitation and copies are available for my review.

Erica Bussiere 12/1/20
SIGNATURE OF OWNER(S) DATE

SIGNATURE OF AGENT(S) DATE

SIGNATURE OF OWNER(S) DATE

SIGNATURE OF AGENT(S) DATE

SIGNATURE OF OWNER(S) DATE

SIGNATURE OF AGENT(S) DATE

APPLICATION DEADLINE

This form and all supporting documentation MUST arrive by 5:00 p.m. on the 1st or 3rd Wednesday of every month to be considered at the next Historic Preservation Commission Meeting. The meeting schedule and filing deadlines are on file with the Historic Preservation Office. Any information not provided to staff in advance of the meeting will not be considered by the Commission during their deliberation. Please call if you have any questions and staff will assist you.

Please use the attached criteria checklist as a guide to completing the application. Incomplete applications cannot be reviewed and will be returned to you for more information. All submitted materials will be retained by the Historic Preservation Office. Do not submit your only copy of any piece of documentation.

The City of Deadwood Historic Preservation Office has numerous resources available for your assistance upon request.

Criteria Checklist for Project Approval OR Certificate of Appropriateness

SUBMITTAL CRITERIA CHECKLIST

The documentation listed below will assist in the submission of the application. *Not all information listed below is required for each project. In order to save time and effort, please consult with the Historic Preservation Office prior to completing your application.*

ALL WORK:

- Photograph of house and existing conditions from all relevant sides.

RENOVATIONS AND ADDITIONS:

- Elevation and plan drawings to scale indicating proposed alterations or additions, clearly indicating the existing building and what is proposed and including the relationship to adjacent structures. Make sure to include door and window design if altered. Manufacturer's catalog data may be used, if applicable.
- Exterior material description.
- Site plan showing dimensions of lot and location of existing building(s) or structure(s) on lot, location of additions, dimensions of existing structure and additions. (Show use of addition and location of windows and doors if applicable.)
- Photograph of existing conditions from all elevations.
- Color samples and placement on the structure.
- Historic photographs should accompany any request to return a structure to an earlier historic appearance. (Please note our archives may be of great assistance)

MATERIAL CHANGES:

- Written description of area involved.
- Color photographs or slides of areas involved and surrounding structures if applicable.
- Sample or photo of materials involved.

PAINTING, SIDING:

- Color photographs of all areas involved and surrounding structures if applicable.
- Samples of colors and/or materials to be used.
- Dimensioned elevation and section to scale, showing design of fence, material, and height in relationship to adjacent structures.

NEW CONSTRUCTION:

- Elevation drawings to scale showing all sides and dimensions. Elevation drawings to scale showing relationship to structures immediately adjacent.
- Photograph of proposed site and adjacent buildings on adjoining properties.
- Site plan including building footprint and location of off-street parking showing setbacks. Include number of spaces, surface material, screening and all other information required under Parking Areas.
- Material list including door and window styles, colors and texture samples.
- Scale model indicating significant detail. (This may be required for major construction. Please consult Historic Preservation Commission staff.)
- Color photographs of proposed site and structures within vicinity of new building.









FIBREX® MATERIAL:

A BETTER ALTERNATIVE, A BETTER WINDOW

Reinventing the window

Innovation has been a hallmark of Andersen Corporation since its founding in 1903. From implementing “mass production” techniques in 1904 (nine years before Henry Ford), to producing the first completely assembled window unit in the industry (1926), to becoming the world’s largest specialized window frame factory in 1929, our guiding principle has always been to “make a product that is different and better.” Each step of the way we have incorporated the latest technologies, fine precision, and high standards in our quest to be better.

Introducing Fibrex® material

One of our most innovative ideas is Fibrex material. This revolutionary composite combines the strength and stability of wood with the low-maintenance features of vinyl. In fact, you might say it’s an evolutionary product—Andersen scientists developed the first hollow vinyl window in the U.S. in 1959, and engineered composite window materials in the 1960s and 1970s. In 1992, Andersen perfected composite window technology, and patented Fibrex material. Today, Fibrex material is the perfect choice for your new replacement windows.

	Fibrex® Material	Other Materials
Strength	Because Fibrex® material is strong, we can make our sash and frames narrower. Narrower frames mean more glass, more view.	Vinyl frames are known to have a higher expansion/contraction rate and can bow, breaking the glass seal.
Insulation	Fibrex material has superior thermal insulating properties. Combined with Andersen® High-Performance™ Low-E4® glass, this helps your home stay warmer in winter and cooler in summer. You can save money on your energy bills. Your home feels more comfortable.	Aluminum window frames conduct heat and cold. Heat leaks out of your house in the winter and into your house in the summer.
Low Maintenance	Fibrex material never needs scraping or painting. It won’t rot, decay or mold*.	Fiberglass frames are painted and may need regular maintenance.
Beauty	Renewal by Andersen replacement windows preserve the architectural beauty of your home. Frame and sash design reflect the shape and lines of your original windows. The unique extruded Fibrex material can be made into any kind of window—including curved specialty windows.	Most replacement windows have square profiles that may look artificial in your home. Vinyl frame material is often thicker, reducing glass area. Fiberglass can only be made into straight lineals.
Environmental Responsibility	40% of the raw material by weight used to make Fibrex material is clean, reclaimed wood fiber. Reclaimed materials in the manufacturing process can also be reground and reused. Renewal by Andersen® windows meet Green Seal’s science-based environmental certification standards as well as being ENERGY STAR® qualified for meeting strict energy efficiency criteria set by the U.S. Department of Energy.	Andersen windows are the only windows with Green Seal certification. Fiberglass is a thermoset material and cannot be reformed into new profiles.
Warranty	A window is not just glass and some framing material. It’s a precise combination of glass, frame and quality installation. We back it all with a Product and Installation Limited Warranty* that is one of the best in the business.	More than half of all remodeling firms have been in business less than four years.** Installation is rarely covered in the written warranty.

*For a copy of the Renewal by Andersen® Products and Installation Transferable Limited Warranty, contact a sales representative. **Small Business Administration Website, www.sba.gov

FRAMING MATERIAL

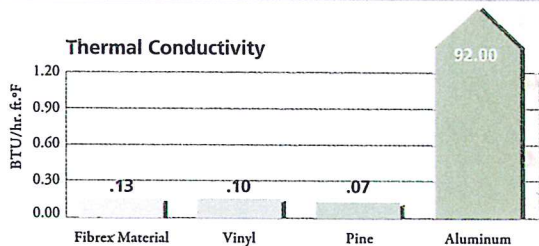
makes a difference

Andersen® products and patents have revolutionized the window and door industry for more than 100 years. We know windows and window materials.

In 1958, Renewal by Andersen's parent company Andersen Corporation, tested and rejected aluminum as a framing material. It conducted heat and cold, plus it could pit and corrode. Also in the 1950's, Andersen developed the first hollow vinyl window in the U.S. We liked the low maintenance feature of vinyl, but concluded that it didn't have enough structural integrity. In 1966, Andersen created the "wood-clad" window and door category with the Perma-Shield® line of products.

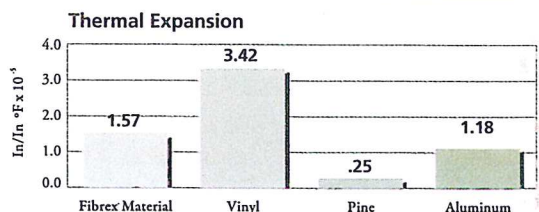
In the 1970's, Andersen began experimenting with reclaimed wood fibers. In 1991, after decades of development and testing, Andersen patented and introduced Fibrex® material, a composite of wood fibers and polymer. Fibrex material combines the strength and stability of wood with the low-maintenance benefit of vinyl. Renewal by Andersen windows made with Fibrex material also meet the strictest indoor air emission standard in the U.S.* and contain certified recycled content.**

Fibrex® material performance comparison



An excellent insulator

Fibrex® material has excellent insulating properties on par with wood, vinyl or fiberglass. Aluminum, on the other hand, transfers heat out of your home and allows outdoor cold temperatures to chill the window areas inside. Fibrex material insulates about 700 times better than aluminum.



Durable and reliable

Fibrex material, like wood, fiberglass and aluminum, expands and contracts very little. Vinyl, however, can expand and contract a lot, which if not designed properly may cause cracks, bowing and leakage of air and water. Windows made of Fibrex material will perform better in winter and summer than windows made of vinyl.

* Renewal by Andersen and its parent company, Andersen Corporation, are the only window companies to receive Scientific Certification Systems (SCS) Indoor Advantage Gold™ certification for indoor air quality. This level of certification conforms to the criteria of a number of North America's indoor air emission standards, including the California 01350 standard, recognized as among the strictest in the U.S.

** Renewal by Andersen windows have certified recycled content values range from 19%–23% and vary by product line.

GLASS

Section 8 Item a.

there's more than meets the eye

At first glance, all window glass may look the same. But not all glass performs the same.

Renewal by Andersen offers three different glass options:

- High-Performance™ Low-E4° glass
- High-Performance™ Low-E4° SmartSun™ glass
- High-Performance™ Low-E4° SmartSun™ glass with HeatLock™ technology
- High-Performance™ Low-E4° Sun glass

While it can be hard to see the differences in our glass, you will appreciate them. Each glass option provides a varying degree of four unique benefits for heating, cooling, visible light transfer and ultraviolet (UV) protection. The right glass solution for you depends on the climate you live in, the architectural design of your home, the orientation of your windows to the sun, and the "custom climate" you desire in your home. "Glass coatings" are used to create the different glass characteristics.

Glass coatings: All of our High-Performance Low-E4 glass features a specially designed glass coating system utilizing state of the art coating technology. On the inside surface of the exterior glass a light (inside the airspace), spectrally selective multi-layer low emissivity (Low-E) coating is applied. This coating has more layers than standard Low-E coated glass, allowing the system to let in the sun's rays that are desirable, while reflecting those that are not. This coating maximizes the visible light that comes through, while reducing undesirable solar heat gain that can make you uncomfortable. This Low-E coating bounces the heat back where it comes from. In winter, that means your heat stays inside. In summer, heat from the sun gets bounced back outside.

Glass options: High-Performance™ Low-E4° glass is our standard offering. High-Performance Low-E4 glass is 45% more energy-efficient in winter and 56% more efficient in summer

High Performance™ Glass Options Center of Glass Performance Data:

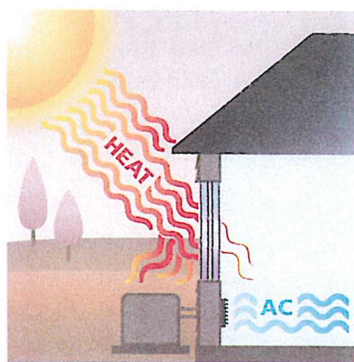
	HP Low-E4°	HP Low-E4° SmartSun™	HP Low-E4° SmartSun™ Heatlock	HP Low-E4° Sun®
U-Factor	.25	.24	.20	.26
% of solar heat passing thru the glass (SHGC)	41%	27%	27%	25%
Visible light transmittance through the glass (VT)	72%	65%	63%	40%
Ultraviolet rays blocked by the glass	84%	95%	95%	84%

compared to ordinary dual pane glass.* Depending on where you live, that can cut your energy bills up to 25%** High-Performance™ Low-E4° glass blocks 84% of harmful UV rays.

High-Performance™ Low-E4° SmartSun™ glass is the most energy-efficient glass option we have ever offered. High-Performance Low-E4 SmartSun™ glass is 47% more energy-efficient in winter and 70% more efficient in summer when compared to ordinary dual pane glass† It has our highest efficiency rating in cool weather and is exceptional in hot climates where solar heat gain can lead to excessive air conditioning expense. SmartSun™ glass blocks the sun's heat, while letting in almost as much natural daylight as clear glass, reducing your need for artificial lighting. What's more, SmartSun glass blocks an amazing 95% of harmful UV rays which helps reduce fading on your carpet, drapes, artwork and furniture but has virtually no effect on the clarity or color of the light that enters your home.

High-Performance™ Low-E4° SmartSun™ glass with HeatLock™ technology meets today's stringent energy codes and requirements with near triple-pane performance in a dual-pane window. HeatLock™ glass reflects escaping heat back into the room.

High-Performance™ Low-E4° Sun™ glass offers our highest rating against solar heat gain coming through your glass, helping keep your home cooler in warm weather. Our Sun glass has a tint coating applied,** reducing the amount of visible light and sunshine streaming in from too bright to just right!



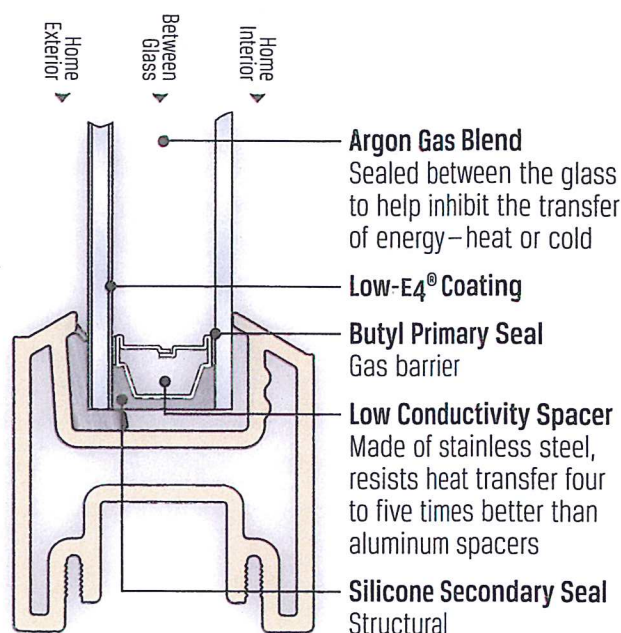
Warm Weather Performance



Cool Weather Performance

Double glazing: Two panes are better than one pane. Optimizing the width of the air space between the two panes of glass is important. When there is not enough space between the two panes of glass, the benefit of the air space diminishes and reduces the energy efficiency. If the two panes of glass are too far apart, convection can occur within the space, which provides a means of increasing heat loss instead of reducing it. Renewal by Andersen optimizes the space between the two glass panes for the best thermal performance.

Cross section of a Renewal by Andersen sash



Spacer: Renewal by Andersen uses a low-conductivity spacer made of stainless steel that resists heat transfer better than aluminum spacers used by other manufacturers. Also, because stainless steel is so much stronger than aluminum, our stainless steel spacer can use less material and still keep the glass stable. A thinner spacer wall conducts less energy. An inferior spacer may move, causing seals to break. Some window manufacturers even use plastic for their spacers. Plastic can deteriorate over time, causing seal failure. Plastic spacers may also emit a gas when heated by the sun, which can cause a chemical fog between the two panes of glass and affect visibility.

Argon gas blend: Manufacturers first started using double glazing back in the 1950's. At first, manufacturers used only air between the panes, and many still do. In the 1970's, some manufacturers used carbon dioxide and Freon. These gases improved insulation value, but proved sensitive to seal failure and could easily discolor. In the 1980's, argon and krypton proved to be more efficient for fill. Krypton is much more expensive and only marginally better at insulating than argon. Manufacturers of better double-pane glass products fill the space with an inert argon gas blend which can improve the thermal performance of the overall product, but on a much smaller scale compared to the benefit of the Low-E coating.

* Values are based on comparison to U-Factors and SHGCs for clear glass non-metal frame default values from the 2006 International Energy Conservation Code (IECC).

** A study of identical homes comparing Low-E to ordinary dual-pane glass showed a 25% savings on cooling bills, 10% on heating. Savings may vary geographically.

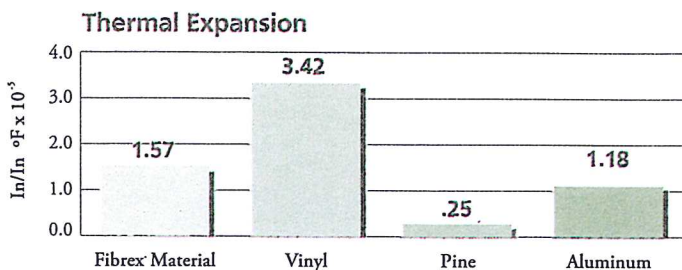
*** Exterior tint may vary from unit to unit.

† Values are based on comparison of Renewal by Andersen® double-hung insert window SHGC to the SHGC for clear glass non-metal frame default values from the 2006 International Energy Conservation Code.

The "material" difference

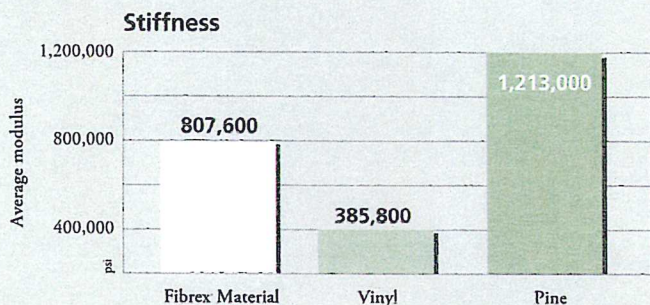
Consider all you expect windows to do for your home—Fibrex® material makes a difference in every instance. Measured across a range of conditions that affect the efficiency, maintenance and beauty of windows, Fibrex® material performs well compared to vinyl, aluminum, fiberglass, and wood. Take a look and we think you'll agree—replacement windows made of Fibrex® material are the right choice for your home.

Durable and reliable



Fibrex material, like wood, fiberglass and aluminum, expands and contracts very little. Vinyl, however, expands and contracts a lot, which can cause cracks, bowing and leakage of air and water. Fibrex material windows will perform better in every season no matter how cold the winters or how hot the summers in your area.

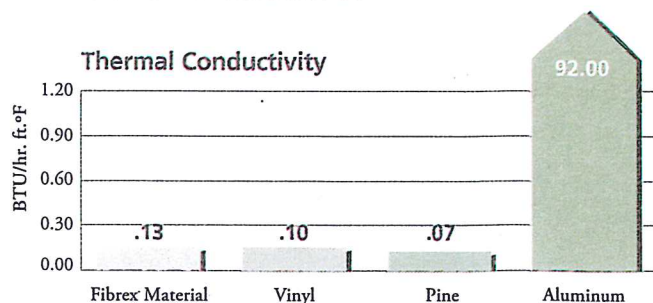
Stable and predictable



Fibrex material is twice as stable and rigid as vinyl. Wood's average stiffness is higher, but it's less predictable than Fibrex® material because of wood's natural variations like grain, knots and moisture content. Fibrex material is strong so frames can be made narrower than with other framing materials. Narrower frames mean more glass, more view. Fibrex material can be made into any style of window—including curved specialty windows—and in colors to complement every home.

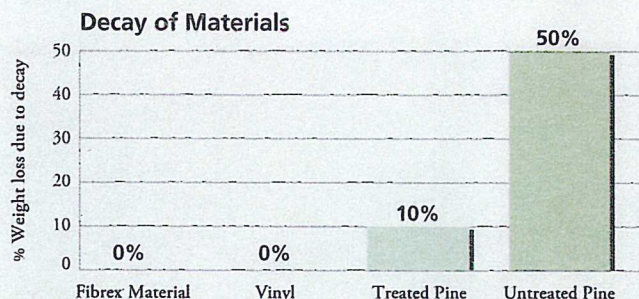
*See the limited warranty for details.

An excellent insulator



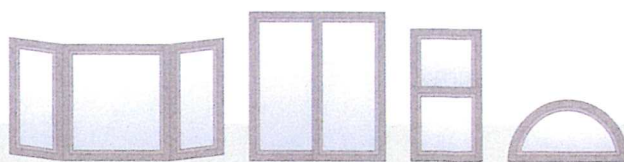
Fibrex material has excellent insulating properties on a par with wood, vinyl or fiberglass. Aluminum, on the other hand, transfers heat out of your home and allows outdoor cold temperatures to chill the window areas inside. Fibrex material insulates about 700 times better than aluminum.

Decay-resistant



With Fibrex material, a special polymer formulation surrounds and coats each wood fiber in the manufacturing process, providing exceptional resistance to rot and fungal growth. Renewal by Andersen's windows, made with Fibrex material, never need scraping or painting because they are warranted not to flake, rust, blister, peel, crack, pit or corrode.*

*"Renewal by Andersen" and the Renewal by Andersen logo are registered trademarks of Andersen Corporation. All other marks where denoted are trademarks of Andersen Corporation. © 2018 Andersen Corporation. All rights reserved. Rev. 09/16



For additional information on Renewal by Andersen® products and services, please visit our Website at

renewalbyandersen.com

Gliding

WINDOWS

Whether you're creating a new look or matching the original window style of your home, maximize your view with slim, easy-to-slide, contemporary gliding windows.

BEAUTIFUL

Narrow, contoured frames allow more glass viewing area.

RELIABLE

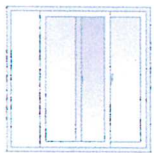
Fibrex® material tracks are shaped for easier cleaning and will not pit, rust, or corrode!

VERSATILE

Both sashes slide, so you can open either the left side, the right side, or a portion of both.

UNIQUE

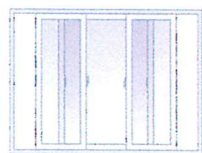
A great solution when a projecting window may interfere with walkways, patios, decks, or landscaping.



Gliding Window



Gliding Fractional Vent Window



Gliding Triple Window



Combination Window

EXPRESS YOUR STYLE

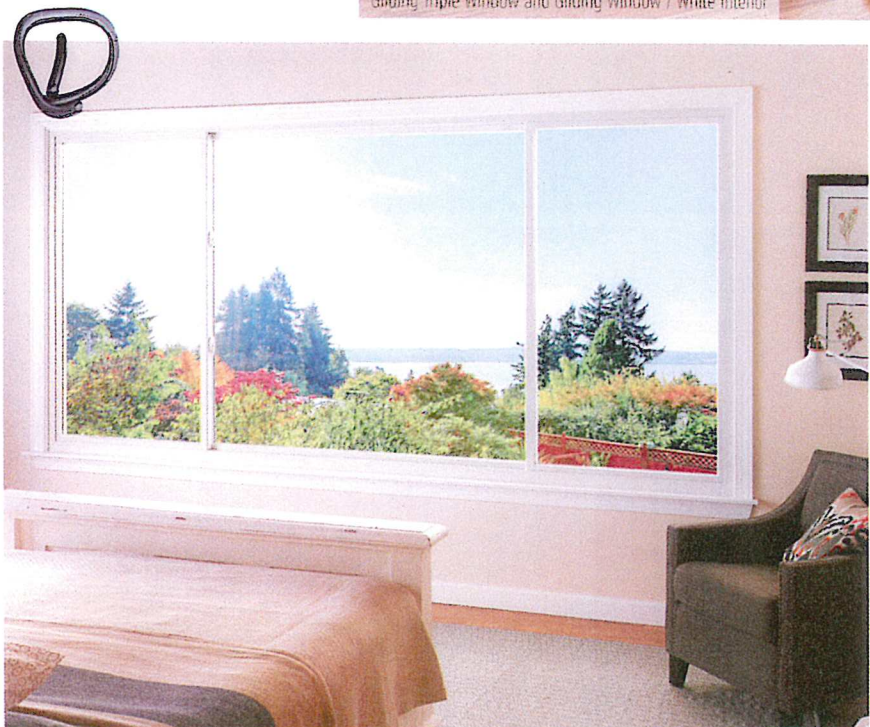


Section 8 Item a.

Gliding Triple Window and Gliding Window / White Interior



Gliding Fractional Vent Window / Terracotta Interior





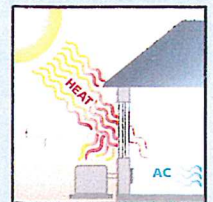
“Best investment in our home that we have made.”
 STEVEN E.



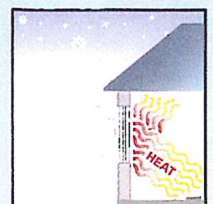
How Window Performance Is Rated

Energy Efficiency Rating

To help homeowners, in 1992 the National Fenestration Rating Council (NFRC) established an independent third-party rating, certification, and labeling program for windows, doors, and skylights (fenestration



Warm Weather Performance



Cool Weather Performance

products). Renewal by Andersen displays the NFRC label on all of its windows. This label means that the entire window unit has been rated and certified, not just the center of the glass or individual components. See our Energy Efficiency brochure for additional information.

 National Fenestration Rating Council	Renewal by Andersen WINDOW REPLACEMENT	
	Casement Picture Window Dual-Pane Low-E4 SmartSun Glazing with Argon Product Type: Fixed	
ENERGY PERFORMANCE RATINGS		
U-Factor	Solar Heat Gain Coefficient	
0.26 1.48	0.23	
(U.S./I-P)	(Metric/SI)	
ADDITIONAL PERFORMANCE RATINGS		
Visible Transmittance	Air Infiltration	
0.53	0.00	
<small>Manufacturers stipulate that these ratings conform to applicable NFRC procedures for determining whole product performance. NFRC ratings are determined for a fixed set of environmental conditions and a specific product size. NFRC does not recommend any product and does not warrant the suitability of any product for any specific use. Consult manufacturer's literature for other product performance information.</small>		

Door Counts

	2016			2017			2018			2019			2020		
	HIC	HIC	WC	TOTAL	HIC	WC	TOTAL	HIC	WC	TOTAL	HIC	WC	TOTAL		
January		304	0	304	461	1,664	2,125	483	1,725	2,208	681	1,672	2,353		
February		490	0	490	415	1,530	1,945	317	1,013	1,330	706	1,787	2,493		
March		1,064	0	1,064	900	2,945	3,845	802	2,613	3,415	548	1,027	1,575		
April	1,669	1,325	0	1,325	1,081	3,632	4,713	1,218	3,742	4,960	0	0	0		
May	5,582	4,111	0	4,111	4,297	8,934	13,231	2,697	8,747	11,444	1,133	634	1,767		
June	11,343	9,924	0	9,924	9,067	21,479	30,546	7,278	27,267	34,545	8,452	6,490	14,942		
July	12,550	10,465	0	10,465	10,543	26,372	36,915	12,560	31,369	43,929	9,231	17,271	26,502		
August	8,537	7,653	21,547	29,200	7,011	22,710	29,721	9,227	25,900	35,127	5,333	15,816	21,149		
September	7,080	7,770	13,997	21,767	6,428	16,961	23,389	10,180	18,193	28,373	6,827	11,693	18,520		
October	3,550	3,049	6,123	9,172	2,302	5,528	7,830	3,081	5,399	8,480	3,397	5,235	8,632		
November	821	1,412	2,360	3,772	739	1,543	2,282	845	1,535	2,380	1,001	1,674	2,675		
December	413	751	1,987	2,738	587	1,898	2,485	841	2,013	2,854	0	0	0		
Totals	51,545	48,318	46,014	94,332	43,831	115,196	159,027	49,529	129,516	179,045	37,309	63,299	100,608		

JMJBWM
September and October Archives Monthly Report

These are the projects and items I worked on during the months of September and October 2020.

RESEARCH REQUESTS

I received and answered fourteen (14) research requests in September and ten (10) in October. These requests took the form of emails, city employee and department head requests, and researchers.

COLLECTIONS MANAGEMENT

Data Entry

During the months of September and October, I worked on the below collections. As part of data entry, I inventoried, researched, cataloged and entered the information into PastPerfect collection management software. Upon completion, I then boxed and shelved the collections in the archives central storage area.

- **Collection 1998.005 Aerial Photographs of Lawrence County:** This collection consists of 210 aerial photographs of Lawrence County taken in 1938. As of 10/31/2020, I entered the first 30 prints into PastPerfect. I then relocated the entire collection into Oversized Map Case I.
- **Collection 2008.01 Deadwood Dicks / Deadwood Glass Transparencies:** This collection consists of the fourteen (14) glass plate transparencies, digital files, and the paperwork generated during conservation project. As of 10/31/2020, the glass transparencies have been cataloged into PastPerfect and relocated them into Oversized Map Case I.
- **Collection 2017.01 Nez Perce County Historical Society:** This collection consists of twelve Lawrence County Register of Deeds documents from Robert C. McGregor/ Sue Storey estate. The contents of this collection have been entered into PastPerfect and shelved in the central storage facility.
- **Collection 2017.04 Judy Dohn Collection:** This collection consists of (2) 5 x 7" photographs of four men in front of rock and mineral exhibit and an unidentified man. Interesting to note-in the background of the rock and mineral exhibit is the Deadwood glass transparency exhibit from the 1904 World's Fair (see Collection 2008.01).
- **Collection 2017.16 Arlene Ham:** This collection consists of a framed Lawrence County, Dakota Territory bond for \$50.00 to J. Ringolskep. The bond was removed from its frame, cataloged and filed in Oversized Map Case I.
- **Collection 2018.01 Jason Grenstiner:** This collection consists of one oversized velum map of M.C. 254 in Lead City; a bound ledger of business letters covering the years 01/06/1887 to 05/10/1887; a book titled, Long's Legislative Handbook for 18th Assembly (1889), an account book from Merchants National Bank, two council bills for 16th legislative assembly (1887); a hand written letter dated 10/11/1882; and (2) bank receipts. All of these items have been cataloged and filed.

- **Collection 2019.15 Linda Wells:** This collection consists of twenty-four (24) documents from the Cleo Wells Funeral Home in Deadwood, South Dakota. As part of this work, the above collections have been cataloged and entered into PastPerfect collections management software. Once this is complete, the items are then boxed and shelved in the archives central storage area.

Loans

- **Loan 2020.02 Hot Springs Public Library – Hickok Traveling Panels:** On September 29, 2020, I picked up the Hickok Traveling panels at the Hot Springs Public Library. The Hickok exhibit was on display at the library from May through September.
- **Loan 2020.03 /.03a – Lawrence County Tax Records:** In October, I received permission to digitize the next installment of Lawrence County tax records. Prior to this loan, I contacted DocuTek of Inglewood, Colorado and the Case Library Archives at Black Hills State University to arrange the loan. I then wrote and submitted Loan #2020-03/03a to the City Attorney for review. Once approved at City Commission, the loans were emailed and hand delivered to the above mentioned institutions for signatures. On October 27, 2020, Parks Department staff and I drove to Spearfish and picked up 46 tax ledgers (1915-1934) from the Case Library.

Donations

- **Donation 2020.06 Lead/Deadwood School District:** In September, the Lead/Deadwood School District donated a small assemblage of glass bottles unearthed during the remodel of the grade school this summer. As part of the donation, I submitted to and received back the signed donation form. Once I received the donation form, I begun processing the bottles, cataloged them and prepared them for exhibit in the *Cabinet of Curiosities* at City Hall. On a side note, three of the bottles had an amazing backstory. I hope you will take a moment and read the panels in the exhibit.
- **Donation 2020.07 Francis Parker Collection:** In September, Richard Mindigo of California donated a collection of Deadwood Volunteer Fire Department memorabilia. These items included the Constitution and Bylaws for the Deadwood Fire Department (1924, 1938, and 1942) and 1924-1925 campaign ribbons for the annual South Dakota Fire School. These items are extremely important since much of the Fire Department's working documents and memorabilia were lost in the January 1952 City Hall Fire. This winter I am going to write a short narrative on the collection and submit it for publication in the *South Dakota Firefighter* monthly newsletter.
- **Donation - Public Works (Streets, Water, and Parks Departments) Archival Collection:** On October 22, 2020, city staff from the Public Works delivered the first of two loads of architectural plans, building manual books, and building specification books to the City Archives. As time permitted, I have begun culling through the architectural plans, adding new items and removing the duplicate copies.
- **2020 Oral History Project:** In September and October, I contacted several potential individuals for the 2020 oral history project. After talking with them via telephone, I sat down and drafted a series of questions based on the pre-interview conversation. Once these questions were created, I sent copies to the interviewees. In October, Jaci Conrad Pearson interviewed Craig

Ordahl, Janice Harrison and Keith Fox. I had one individual who was interested, however dropped out at the last minute.

- **Lawrence County Indexing Project – Tax Records:** In September and October, independent contractor Don Toms completed three Lawrence County Tax record books for the archives. These books included Books #02 and #03 of the 1896 tax records and Book #01 of the 1897 tax records. To date, there are 68,558 entries in this database constituting the years 1880 to 1897.

Archaeology

- **Deadwood Chinatown Collection (2001 to 2004):** In October, Barb Fosheim began working again on the 2001 Deadwood Chinatown Collection. This included entering the box content sheets into an Excel spreadsheet. Once complete, city staff and future researchers will be able to retrieve specific objects from the 400 boxes that make up this assemblage.
- **LIV Hospitality/Tin Lizies Archaeological Project:** In September, I visited and was later asked to help monitor the excavation work at the Tin Lizies hotel addition. On September 9-10, 2020, I helped QSI archaeologists map in the utility ditch and wood water feature at the site. Back in the office, I posted photographs of the artifacts unearthed during this portion of the excavation on social media. Amazingly, these social media posts reached over 27,000 individuals.

PROJECTS

- **Boots and Brick Book:** In September and October, I met with Dr. David Wolff to discuss re-writing Boots on Bricks: A Downtown Walking Tour of Deadwood by Mark Wolfe. Prior to the meeting, I reviewed the first 32 pages of the book, made notes, and forwarded these ideas to Kevin and Dr. Wolff for review and comment. On October 1, 2020, we met at City Hall and discussed the proposed direction of the book. It was decided that each building lot and structure would be expanded to include not only architectural details but historical facts.
- **Deadwood Mayor Project:** In September and October I continued researching and writing biographies on the Mayors of Deadwood. As of October, I have developed a rough draft of each mayor. As time permits, I have been editing and preparing a webpage for each mayor. My goal is to have this project completed by December.
- **2020 Deadwood Wall of Fame:** On Wednesday, October 28, 2020 the Deadwood Historic Preservation Commission inducted James K.P. Miller and Lew Keehn into the Wall of Fame. Prior to the ceremony, I edited the narratives for both recipients, organized the layout, printing and framing of the awards, notified the press and photographed the award ceremony. I was asked by Kevin to create a bulleted outline that he could read during the presentation. Family members and friends were on hand to accept the awards.
- **Slaska Family Motion Picture Collection:** In August, Shelly Nisley of Spearfish, SD contacted me about the Slaska family and eight, 8mm films of Deadwood. After some correspondence, the Historic Preservation Office agreed to digitize her film. In gratitude, Ms. Nisley will donate the original film to the City Archives. In September, I located a film conservator who could clean and digitize the film. At the end of October, I sent the films to San Francisco, California.

MISCELLANEOUS ITEMS

- **Movie Introduction:** On Friday, September 4, 2020 I was asked to introduce the 1959 movie, The Beast from Haunted Cave at the Outlaw Square. Prior to this event, I prepared a short descriptive narrative on the movie, the actors and producers.
- **DHI Meeting:** On September 11, 2020 I attended a two hour meeting with Carolyn Weber and staff from DHI. The purpose of the meeting was to discuss a possible grant opportunity.
- **West River History Conference:** On October 7, 2020 I was asked to set up the Theodore Roosevelt/Seth Bullock traveling exhibit at the West River History Conference in Deadwood.
- **1948 Dodge Restoration:** On October 7, 2020, I interviewed Jerry Pontius about the restoration of the 1948 DVFD Dodge fire truck. I then created an eight minute video and posted it on the Deadwood HP Facebook page on October 27, 2020.
- **Collection Appraisal, Craig Ordahl:** On October 8, 2020 I met with Bob Kolbe of Sioux Falls, and Craig Ordahl to discuss the appraisal and potential donation of five receiving books owned by Ordahl.

If you have any questions or would like to see what I have been working on, feel free to stop in and see me.

Mike Runge, City Archivist