



# City Commission Regular Meeting Agenda

Monday, October 07, 2024 at 5:00 PM

City Hall, 102 Sherman Street, Deadwood, SD 57732

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Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

1. **Call to Order and Pledge of Allegiance**

2. **Roll Call**

3. **Approve Minutes**

- a. Approval of September 16, 2024 City Commission minutes

4. **Approve Bills**

- a. Approval of Bill List for October 7, 2024 and additional bill

5. **Items from Citizens on Agenda**

- a. Proclamation declaring October 7-14, 2024 as National 4-H week in the City of Deadwood
- b. Proclamation declaring October as Archives month in the City of Deadwood
- c. Recognition of firefighter Don Gifford on completing South Dakota Firefighter Certification

6. **Consent Agenda**

Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business.

- a. Permission to correct resignation date from seasonal Mt. Moriah ticket booth attendant Sandra Parsons to be October 16, 2024 rather than Sept. 16, 2024.
- b. Permission to terminate Streets Equipment Operator Kasey Campbell effective September 16, 2024.
- c. Permission advertise in-house for 5 days and then with outside sources, if needed, for Streets Operator/Laborer at \$23.00 (D13 rank) per hour.
- d. Permission to hire Kirsten Robeson as half-time (25 hours per week with 1/2 time benefits per employee handbook) Library Education/Program Coordinator at \$17.00 per hour effective Oct. 15, 2024 pending pre-employment screening.

- e. Permission to move Jessica Tolar from half-time Library Assistant I to part-time Library Assistant II (25 hours per week with 1/2 time benefits per employee handbook) at \$16.65 per hour effective October 13, 2024.
- f. Permission to promote Police Sergeant (II) Erik Jandt to Police Lieutenant at \$33.34 per hour effective October 13, 2024.
- g. Permission to promote Police Sergeant (I) Sally Sprigler to Police Sergeant (II) at \$31.99 per hour effective October 13, 2024.
- h. Permission to accept resignation from Parks Technician Jackson Gardner effective October 18, 2024.
- i. Permission to advertise in-house for 5 days and then in outside sources for Parks Technician at \$19.00 per hour. (D9 rank)
- j. Permission to approve new job description for full-time Lifeguard 2.
- k. Permission to approve new job description for weekend assistant trolley manager.
- l. Permission to allow Mayor and Board President to sign management representation letter for City of Deadwood 2022 Audit.
- m. Recommendation from Event Committee to adopt updated Event Complex Application.
- n. Recommendation from Event Committee to adopt updated Special Event Permit Application.
- o. Permission to pay William Schmidt for concrete repair work, due to water valve box leak near 531 Main Street, in the amount of \$3,166.00. (To be paid by Water repair line item.)
- p. Permission for Mayor to sign contract with Hoskinson Contracting, Inc for the repair of City retaining wall located at 48 and 52 Taylor Avenue in the amount of \$67,346.40.
- q. Permission to hire Lowe Roofing, Inc. at a cost of \$4,850.00 and Legendary Electric in the amount of \$1,122.44 for repairs to roof at 669 Main Street after removal of Tootsie Sign as required in original lease agreement. (To be paid by HP Public Education line item.)
- r. Permission to pay Grimm's Pump and Industrial supply in the amount of \$3,956.91 for emergency repair on the small feature pump at Recreation Center. (To be paid by Rec Center professional services line item.)
- s. Permission to purchase replacement parts from Northwest Pipe in the amount of \$4,585.84. (To be paid by Water repair line item with reimbursement from MDU.)
- t. Permission to pay William Schmidt to replace the Denver Pump Station asphalt with concrete in an amount not to exceed \$10,720.00. (To be paid by Water repair line item.)
- u. Permission to pay Summit Fire Protection for annual fire extinguisher testing in the amount of \$5,056.70. (To be paid by Public Buildings professional services line item.)

- v. Permission for Mayor to sign Agreement to Permit Permanent Encroachment for SDN Communications along Railroad Avenue.

7. **Bid Items**

- a. Permission to advertise and set bid opening at 2:00 PM, on November 12, 2024, to repair the retaining wall and stairs at the following location: 34 and 35 Jackson Street with results presented on November 18, 2024 to the Commission.
- b. Permission to advertise and set bid opening at 2:00 p.m. on December 10, 2024 for RFP for Lease of Mt. Moriah Facility with results presented on December 16, 2024.

8. **Public Hearings**

9. **Old Business**

10. **New Business**

- a. Second Reading Ordinance #1406 Amending Chapter 12.08 - Sidewalk Construction and Repair
- b. First Reading of Ordinance #1407 Budget Supplement 5 for 2024
- c. Resolution 2024-23 Surplus Property
- d. Act as Board of Adjustment and approve Plat Application - Division of property and creating property lines - Tract 1A of Miller Street (City of Deadwood) legally described as Plat of Tract 1A of the Miller Street Subdivision, formerly a portion of Tract 1 of the Miller Street Subdivision, Original Town of Deadwood per P.L. Rogers Map, located in the SW 1/4 of Section 23, T5N, R3E, B.H.M., City of Deadwood, Lawrence County, South Dakota. (Approved by Planning and Zoning Commission on September 18, 2024.)
- e. Act as Board of Adjustment and approve Plat Application - Combine Lots - Landmark Tract legally described as Plat of the Landmark Tract of the City of Deadwood, formerly Lot 13, Lot 15, Lot 17, Lot 19, Lot 21, Lot 23, Lot 25, Lot 26, Lot 27 and the vacated alley between Lot 23 and Lot 25 all in Block 30 of the City of Deadwood according to the P.L. Rogers Map of the City of Deadwood; less and except Tract 1 of Miller Street subdivision according to Plat Document #2012-05646, and less and except Wild Bill Lot according to Plat Document #2012-03484, all located in the SW 1/4 of Section 23, Township 5 North, Range 3 East of the Black Hills Meridian, City of Deadwood, Lawrence County, South Dakota. (Approved by the Planning and Zoning Commission on September 18, 2024.)
- f. Act as Board of Adjustment and approve/deny application for Temporary Vendors License - Revive 605 (L. Murphey). (Approved by Planning and Zoning Commission on September 18, 2024.)
- g. Act as Board of Adjustment and approve/deny Annual Review - Conditional Use Permit - Vacation Home Establishment - 36 Water Street - Deadwood Rentals (T. Conrad) legally described as Tract A, an 8' platted alley and a portion of Lot R-1 of the City of Deadwood railroad property all located in the Hillsdale addition to the City of Deadwood, in the NW 1/4 of Section 26, T5N, R3E, B.H.M., City of Deadwood, Lawrence County, South Dakota; and, Tract B-1, McGovern Hill addition

of the City of Deadwood, located in the NW 1/4 of Section 26 T5N, R3E, B.H.M., City of Deadwood, Lawrence County, South Dakota. (Approved by Planning and Zoning Commission on September 18, 2024.)

- h. Act as Board of Adjustment and approve/deny Annual Review - Conditional Use Permit - Vacation Home Establishment - 819 Main Street (T. Conrad) legally described as Lot 12 in Block A of Sunnyside addition to the City of Deadwood as set out in Plat Book 3 Page 251, Lawrence County, South Dakota, except that part deeded to the State of South Dakota for highway purposes as set out in Book 372 page 58 and Page 168; and, Tract A-1 in Block A, a replat of Tracts "A" and "B" of the subdivision of Lot 13, Block A of Sunnyside addition, located in the NW 1/4 NE 1/4 of Section 27, T5N, R3E, B.H.M., City of Deadwood, Lawrence County, South Dakota, according to Plat filed in Document No. 2001-4003. (Approved by Planning and Zoning Commission September 18, 2024.)
- i. Permission to accept quote from Hopkinson Contracting for 5 Harrison retaining wall in the amount of \$35,100.00. (To be paid by HP retaining wall line item and homeowner.)
- j. Permission for Mayor to sign agreement with Hopkinson Contracting for repair of retaining wall at 5 Harrison. (If prior agenda item approved.)
- k. Act as Board of Adjustment and approve/deny Plat Application - Move Lot Line and Create New Lot - Tract F1, F2 and G1 of McGovern Hill Road (J. Martin) legally described as Plat of Tracts F1, F2 and G1 of the Crawford Addition II formerly Tracts F and G of Crawford Addition II and a portion of Probate Lot 299 City of Deadwood, Lawrence County, South Dakota located in the NE 1/4 of Section 27 and the NW 1/4 of Section 26, T5N, R3E, B.H.M. (Approved by Planning and Zoning Commission October 2, 2024.)
- l. Permission to pay-off 2020 CAT 242D3 Skid Steer to CapFirst in the amount of \$24,336.81. (To be paid by Streets equipment line item.)
- m. Permission for Mayor to sign lease (with an option to purchase) 2024 Caterpillar 140-5AWD motor grader from Butler Machinery Company in the amount of \$331,229.34. (To be paid by Streets equipment line item.)
- n. Permission for Mayor to sign lease (with an option to purchase) for a 2024 Caterpillar 140-5AWD motor grader from Butler Machinery Company in the amount of \$310,976.54. (To be paid by Streets equipment line item.)
- o. Permission to purchase 2021 Ford F-150 XLT from Goodrich Motors, Inc in the amount of \$37,990. (To be paid by Parking &Transportation equipment line Item. If approved, budget re-allocation will be needed.)
- p. Permission to accept Construction Change Order #1 at net cost of \$36,233.00 with Complete Concrete, Inc. for Whitewood Creek Project Phase 1A, bringing new contract total to \$1,808,656.00.
- q. Permission to purchase the John S. McClintock Collection from Betty Mitchell in the amount of \$22,000.00. (To be paid by HP Collections and Acquisition line item.)

- r. Permission to purchase 20-inch battery powered fan from M & T Fire in the amount not to exceed \$5,325.00. (To be paid by Fire equipment line item.)

**11. Informational Items and Items from Citizens**

**12. Executive Session**

- a. Executive Session for Personnel Matters per SDCL1-25-2 (1) w/ possible action
- Executive Session for Legal Matters per SDCL1-25-2 (3) w/ possible action
- Executive Session for Union negotiations per SDCL 1-25-2(4) w/ possible action

**13. Adjournment**

This will be a public Meeting conducted through Zoom. To participate, join Zoom Meeting

URL: <https://us02web.zoom.us/j/6055782082?pwd=Z1QrRXhXaXp4eStPSjg2YjVTNUtZQT09>

Meeting ID: 605 578 2082

Password: 1876

One tap mobile: 669-900-9128

*Please be considerate of others and if you no longer have business activities during the meeting, do not feel obligated to remain.*