



City Commission Regular Meeting Agenda

Monday, November 07, 2022 at 5:00 PM

City Hall, 102 Sherman Street, Deadwood, SD 57732

Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

1. **Call to Order and Pledge of Allegiance**

2. **Roll Call**

3. **Approve Minutes**

- a. Approval of October 17, 2022 City Commission minutes.

4. **Approve Bills**

- a. Approval of Bill List for November 7, 2022.

5. **Items from Citizens on Agenda**

- a. Years of Service Employee Recognition for 2022 -
 - William Burleson - 25 years (February 18, 1997)
 - Robert Radensleben - 25 years (July 1, 1997)
 - Mike Runge - 20 years (July 2, 2002)
 - Misty Trehwella - 10 years (March 3, 2012)
 - Casey Nelson - 10 years (September 12, 2012)
 - Erik Jandt - 5 years (January 1, 2017)
 - Karla Dower - 5 years (January 18, 2017)
- b. Acknowledge Michael Runge, City Archivist, being inducted into the SDML Hall of Fame for 20 years of service. (Presented at the 2022 SDML Conference.)

6. **Consent Agenda**

Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business.

- a. Permission to pay Southside Service for 5,500 gallons of gasoline at \$3.09 per gallon.
- b. Renew Liquor and Wine Licenses for 2023, pending payment of Business Improvement District and property taxes.

- c. Acknowledge price increase from \$4.12 to \$4.32 per gallon of 5,500 gallons of diesel approved and purchased from Southside Oil on October 3, 2022.
- d. Acknowledge issuance of City of Deadwood Medical Cannabis license to Deadwood Growhouse dba Trails Head Cannabis Company at 32 Charles St.
- e. Permission to approve and authorize Mayor to sign contract with Dr. Peter Brown of the Rocky Mountain Tree-Ring Research facility in an amount not to exceed \$12,000.00 for the 2022 Deadwood Fire History Project. (Budgeted in the 2022 HP Archives budget)
- f. Approve Resolution 2022-21 Schedule of Rates for Event Center and Outlaw Square Ticket Surcharge effective January 1, 2023. 2023 already approved events at the \$2.00 rate are: Snocross, Back When They Bucked and 3-Wheeler Rally.
- g. Permission for the interim Public Works Director, Kevin Kuchenbecker, to sign and to submit Trail Proposal application with the Black Hills National Forest for trail connection between Mt. Roosevelt and the City of Deadwood.
- h. Adopt updated Event Complex Application to include change in deposit amounts effective January 1, 2023. \$1,250.00 (no Alcohol) and \$2,500.00 (serving alcohol.) Each includes at \$250.00 non-refundable administrative fee. 2023 already approved events are: Back When They Bucked and 3-Wheeler Rally.
- i. Permission to sign Notice of Award and Agreement Form with Corr Construction regarding the Timm Lane Bridge project.
- j. Permission to hire Patrick Kaiser as full-time (certified) patrol officer at \$25.79 per hour effective November 9, 2022 pending pre-employment screening.
- k. Permission to add phone stipend for Forrest Wilson effective November 1, 2022.
- l. Remove seasonal public works employee, Greg Nelson, from payroll effective September 1, 2022.
- m. Adopt department head organizational chart for city operations.
- n. Permission to adopt new wage scale for new hires within the City of Deadwood.
- o. Permission to advertise in-house for 5 days and then in official newspaper for Public Buildings Technician at \$19.00-\$21.00 per hour, depending on experience. (D9-D11 rank)
- p. Permission to transfer Troy Jassman from Public Buildings Technician to Water and Wastewater Maintenance Operator at \$23.00 per hour, effective November 14, 2022.
- q. Permission to advertise in-house for 5 days and then in official newspaper, if needed, for Rec Center Program Coordinator at \$19.21 per hour. Position starting January 1, 2023.
- r. Permission to create department head and adopt position description for a Parks, Recreation and Events Director.
- s. Permission to advertise for the Parks, Recreation and Events Director in-house for five days and in official newspaper, if not filled.

- t. Permission to accept description changes to the Parks Superintendent and Recreation Center Manager positions.
- u. Permission to create department head and adopt position description for a Parking and Transportation Director.
- v. Permission to advertise for the Parking and Transportation Director in-house for five days and in official newspaper, if not filled.
- w. Permission to accept position description changes to the Transportation Superintendent and Community Service Officers.
- x. Permission to create and adopt position description for a Parking Ramp Manager.
- y. Permission to advertise in-house for five days and then in official newspaper (if needed) for new Parking Ramp Manager position at \$19.00 per hour (D9 rank) starting January 1, 2023.
- z. Adopt department head description changes to the Police Chief and Public Works Director positions.
- aa. Permission to accept position description changes to the Public Buildings Superintendent, Streets Superintendent and Water Wastewater Superintendent.
- bb. Assign additional duties to the Historic Preservation Officer to include Planning & Zoning duties.

7. **Bid Items**

- a. Results of bid opening on November 3, 2022 at 2:00 p.m. for a 2022 or newer F-600 Ford Chassis 4x4 Regular Cab truck or equivalent for the Streets Department sander. McKie Ford, Lincoln - \$69,480.00

8. **Public Hearings**

- a. Set public hearing on November 21 for Retail (on-off sale) Malt Beverage License transfer from Salon 14A LLC at US HWY 14A to Salon 14A at 68 Main Street.
- b. Set public hearing on November 21 for SnoCross Events: open container Friday, January 27 from 11:00 a.m. to 2:00 a.m. on Saturday, January 28, and Saturday, January 28 from 11:00 a.m. to 2:00 a.m. on Sunday, January 29. Special temporary full liquor license for Deadwood Chamber on Friday, January 27 and Saturday, January 28, 2023 from 11:00 a.m. to 10:00 p.m. each day and fireworks display at 6:00 p.m. each day at the Event Complex.
- c. Set public hearing on November 21 for K-9 Keg Pull event: open container in zones 1 and 2 noon to 10:00 p.m., Main Street closure from Deadwood Street to Pine Street 9:00 a.m. to 6:00 p.m. and waiver of banner fees on Saturday, January 28, 2023
- d. Set public hearing on November 21 for Mardi Gras Events: open container in zones 1 and 2 on Friday, February 10 from 5:00 p.m. to 10:00 p.m., Saturday, February 11 from noon to 10:00 p.m., street closure on Main Street from Lower Main Street at Pioneer Way to Pine Street from 6:45 p.m. to 8:00 p.m. or until parade ends on Saturday, February 11, 2023.

- e. Set public hearing on November 21 for 3 Wheeler Rally Event: parking on Main Street from Wall to Deadwood Street, (northwest side only) Wednesday, July 12 from 11:15 a.m. to 2:00 p.m.; street closure on Main Street from Lower Main Street at Pioneer Way to Pine Street Thursday, July 13 from 8:30 p.m. until parade ends; open container Sunday, July 10 though Thursday, July 14, 2023 from 11:00 a.m. to 10:00 p.m. each day at Event Complex.

9. Old Business

- a. Permission for the Mayor to sign updated Master Lease Agreement with Connell Equipment Leasing Company for the Model S30 Ride-On Sweeper from Tennant Sales and Service Company (Lease approved by City Commission on 08/15/2022.)

10. New Business

- a. Permission to pay Simon for Sampson Mill and Overlay project (contract signed 6/6/22) in the amount of \$282,218.00. (To be paid out from Streets improvements budget.)
- b. Permission for the interim Public Works Director, Kevin Kuchenbecker, to sign and submit amended Site Inspection Report with the FEMA for the damage to Whitewood Creek during the July 2019 flood event.

11. Informational Items and Items from Citizens

12. Executive Session

- a. Executive Session for Personnel Matters per SDCL1-25-2 (1) w/ possible action
Executive Session for Legal Matters per SDCL1-25-2 (3) w/ possible action

13. Adjournment

This will be a public Meeting conducted through Zoom. To participate, join Zoom Meeting

URL: <https://us02web.zoom.us/j/6055782082?pwd=Z1QrRXhXaXp4eStPSjg2YjVTNUtZQT09>

Meeting ID: 605 578 2082

Password: 1876

One tap mobile: 669-900-9128

*Please practice the CDC's social distancing recommendations.
Please be considerate of others and if you no longer have business activities during the meeting, do not feel obligated to remain.*