



# City Commission Regular Meeting Agenda

Monday, March 17, 2025 at 1:00 PM

City Hall, 102 Sherman Street, Deadwood, SD 57732

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Public comments are welcomed, but no action can be taken by the Commission on comments received at this meeting. Anyone wishing to have the Commission vote on an item should call the Finance Office at 578-2600 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

1. **Call to Order and Pledge of Allegiance**

2. **Roll Call**

3. **Approve Minutes**

- a. Approval of March 3, 2025 City Commission minutes.

4. **Approve Bills**

- a. Approval of Bill List for March 17, 2025.

5. **Items from Citizens on Agenda**

- a. Proclamation declaring Friday April 25, 2025 as Arbor Day in the City of Deadwood

6. **Consent Agenda**

Matters appearing on Consent Agenda are expected to be non-controversial and will be acted upon by the Commission at one time, without discussion, unless a member of the Commission requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of New Business.

- a. Permission to advertise for three Parks seasonal positions at \$17.00 per hour and two Parks seasonal Technician positions at \$18.10 per hour.
- b. Permission to advertise for six seasonal Mt Moriah ticket booth attendants at \$16.50 per hour.
- c. Permission to advertise for newly created Seasonal Fire Assistant position at \$16.00 per hour.
- d. Permission to approve revised job description for Library Director.
- e. Permission to hire Baylee Radensleben for temporary life guard position at \$16.50 per hour effective March 25 through May 9, 2025, pending pre-employment screening. Position needed to provide the necessary staffing to accommodate the Lead-Deadwood Schools swim lesson program.
- f. Permission to accept resignation from police officer Anthony Panza effective March 11, 2025.

- g. Permission to advertise in-house for 5 days and then with outside sources for one full-time police officer position. (\$28.00 per hour for Certified and \$25.00 for Non-Certified)
- h. Permission for Mayor to sign Oakridge Cemetery Certificate of Purchases and Warranty Deed for Gary Keehn, C/O Toby Keehn.
- i. Permission to allow Mayor and Board President to sign management representation letter for City of Deadwood 2023 Audit.
- j. Permission for Finance Officer to sign engagement letter with Casey Peterson, LTD for professional services not to exceed \$20,000.00. (To be paid from Finance Professional Services.)
- k. Permission to sign engagement letter with Ketel Thorstenson, LLP for 2024 auditing services, to include Uniform Guidance for 2024 FEMA expenditures. (To be paid by Finance Professional Services.)
- l. Permission to a correct administrative error on Section 4 of the Business Improvement District 7 contract previously approved on February 5, 2024.
- m. Acknowledge updated invoices from Life Fitness in the total amount of \$39,437.38 from originally approved amount of \$62,611.77 due to changes in the layout of recreation equipment.
- n. Permission to approve Special Alcohol License for Saloon #10 to serve liquor at Event Complex from noon to 10:00 p.m. Friday, June 6 and Saturday, June 7, 2025 for PBR Event. No public hearing necessary since license is on publicly owned property.
- o. Allow use of public property for The Big Mick: Sherman Street Lot Saturday, June 14, 2025.
- p. Permission to allow use of public property at the Event Complex for Lead Deadwood Youth Football and Cheer Friday, August 1 through Thursday, October 30, 2025 pending proof of insurance.
- q. Permission to allow Forks, Corks and Kegs passholders to ride the trolley for free April 11 and April 12, 2025. Chamber will pay \$400.00 for reimbursement (Recommendation from the February 27, 2025 Parking & Transportation Committee).
- r. Permission to approve fee proposal from Avid4 Engineering for elevation certificate for 142 Sherman Street at a cost not to exceed \$2,500.00. (To be paid from HP Capital Assets).
- s. Permission for Mayor to sign contract with Ponderosa Builders for the 2025 Preservation Improvement Project for Mount Moriah Cemetery at a total cost of \$84,300.00.
- t. Permission to pay Complete Concrete, Inc. for additional work on pedestrian and vehicular bridges outside of FEMA contract in the amount \$18,510.00. (To be paid from Fund 522 FEMA - Capital Improvement - Whitewood Creek.)

- u. Permission to sign a 5-year agreement with South Dakota Wildland Fire for the use of the Event Center in the event of a Public Safety emergency.
- v. Permission for Mayor to sign contract with Lead-Deadwood School District for use of Rec Center swimming pool for elementary school at cost of \$1,500.00 beginning in March and ending in May for a period of 6 weeks.
- w. Permission to approve recommendation from HPC for Not-for-Profit Grant in the amount of \$20,076.00 for Grace Lutheran Church projects.
- x. Permission to pay Rasmussen Mechanical to replace the heat exchanger in the Rec Center pool boiler in the amount of \$5,931.92. (To be paid by Rec Center repair line item.)
- y. Permission to purchase Eagle 3 radar from Custom Signals in the amount not to exceed \$2,590.25. (To be paid by Police equipment line item.)
- z. Permission to purchase up to 5600 gallons of regular non-ethanol gas from Southside Service for \$2.96 per gallon. (To be paid by the Streets supplies budget.)
- aa. Permission to purchase plow parts from DMC Wear Parts at a cost not to exceed \$2,558.48. (To be paid by Streets supply line item.)
- bb. Permission to waive banner fees and requirements for 2025 raffle fundraiser for St. John's Episcopal Church on Gold Street during the 2025 season.
- cc. Permission for Planning, Zoning and Historic Preservation Officer to submit application for permit to occupy right-of-way with the SD Department of Transportation for the Event Complex signage.
- dd. Permission to hire Mid State Welding LLC to fabricate and install signage at event complex in an amount of \$9,315.65. (To be paid from HP Wayfinding budget).

## 7. **Bid Items**

- a. Results of bid opening for Event Complex Concessionaire held on March 13 at 2:00 p.m.; Cheyenne Crossing - 14% of Concessionaire's gross receipts.
- b. Permission to bid Hwy 85 Drinking Water Expansion Project (Railroad Avenue Water Redundancy) and set the Bid Opening for April 29, 2025 at 2:00 p.m. with results presented on May 5, 2025.
- c. Permission to bid Deadwood Hill Trailhead Parking Lot construction and set the Bid Opening for April 17, 2025 at 2:00 p.m. with results presented on April 21, 2025.

## 8. **Public Hearings**

- a. Hold public hearing on for Forks Corks Kegs Event: open container in zones 1 and 2 on Friday, April 11 from 5:00 p.m. to 10:00 p.m. and Saturday, April 12, 2025 from 11:00 a.m. to 10:00 p.m.
- b. Hold public hearing for Hops and Hogs Event: open container in zones 1 and 2 Friday, May 16 from 5:00 p.m. to 10:00 p.m. and Saturday, May 17, 2025 from noon to 10:00 p.m.
- c. Hold public hearing for PBR Event: open container at the Event Complex from noon to 10:00 p.m. on Friday, June 6 and Saturday, June 7, fireworks display at 6:00

p.m. each day and waiver of user fees Thursday June 5 through Saturday, June 7, 2025 in lieu of surcharge collection at the Event Complex.

- d. Hold public hearing for Summer Vendor & Pop Up Market: street closure on Deadwood Street from Main Street to Pioneer Way from 11:00 a.m. on Friday, June 6 to 9:00 p.m. on Saturday, June 7, 2025.
- e. Hold public hearing for Wild Bill Days Event: open container in zones 1 and 2 Friday, June 13 and Saturday, June 14 from noon to 10:00 daily; street closure on Main Street, Wall to Deadwood on Friday, June 13 at 8:00 a.m. through 1:00 a.m. on Sunday, June 15; street closure on Main Street from Wild Bill Bar to Nugget Saloon for pop-up vendors on Friday, June 13 at 10:00 a.m. to 7:00 a.m. on Monday, June 16, one-way traffic will be allowed down Main Street via Wall Street and the Parking Ramp; waiver of banner and vending fees Friday, June 12 through Saturday, June 13, 2025 and use of Int. Lot from 8:00 a.m. on Thursday, June 12 to 1:00 a.m. on Sunday June 15, 2025 for Dock Dogs.
- f. Hold public hearing for NAJA Shriners Circus Event: waiver of user fees at Event Complex on Friday, June 20 and Saturday, June 21, 2025.
- g. Set public hearing on April 7 for street closure on Gold Street between Main Street and Broadway Alley, from April 15, 2025 through October 15, 2025 for pocket park (Recommendation from the March 13, 2025 Parking & Transportation Committee).

9. **Old Business**

10. **New Business**

- a. Second Reading of Ordinance #1419 Repealing and Replacing Chapter 8.21.020 Operating Regulations.
- b. First Reading of Ordinance #1420 Amending Chapter 5.02 - Business Licenses
- c. Resolution 2025-10 Clarifying official street name of Dunlap Avenue
- d. Resolution 2025-11 to surplus the Convention Center connected to The Lodge at Deadwood Resort
- e. Permission to engage the real estate broker services of Century 21 Associated Realty, Inc. of Deadwood based on responses to the Request for Proposals for the sale of the Convention Center connected to The Lodge at Deadwood resort surplus property.
- f. Review Findings of Fact and Conclusion - Conditional Use Permit - Specialty Resort – 57 Sherman Street (Sportsbook Deadwood, LLC) legally described as Landmark Tract of the City of Deadwood, formerly Lot 13, Lot 15, Lot 17, Lot 19, Lot 21, Lot 23, Lot 25, Lot 26, Lot 27, and the vacated alley between Lot 23 and Lot 25 all in Block 30 of the City of Deadwood according to the P.L. Rogers Map of the City of Deadwood; less and except Tract 1 of Miller Street Subdivision according to Plat Document #2012-05646, and less and except Wild Bill Lot according to Plat Document #2012-03484, all located in the SW 1/4 of Section 23, Township 5 North, Range 3 East of the Black Hills Meridian, City of Deadwood, Lawrence County, South Dakota. (Reviewed by Planning and Zoning Commission March 5, 2025).

- g. Review Findings of Fact and Conclusion - Conditional Use Permit - Specialty Resort – 65 Sherman Street (Sportsbook Deadwood, LLC) legally described as Lots 9 and 11 and the northeast twenty-four (24) feet of Lot 7, Block 30, Original Town of the City of Deadwood, Lawrence County, South Dakota. (Reviewed by Planning and Zoning Commission March 5, 2025)
- h. Permission to purchase six Keiser M3i spin bikes from Keiser Engineering Human Performance in the amount not to exceed \$15,216.36. (To be paid by Rec Center equipment line item.)
- i. Permission for fire department to order four sets of bunker gear (PPE) from Alex Air in an amount not to exceed \$14,028.00. (To be paid by fire equipment line item.)

**11. Informational Items and Items from Citizens**

- a. Tri-City Rubble Free Dump Weekend will be held Thurs. March 20 through Sat. March 22, 2025.
- b. Raffle permit received from Northern Hills Republican Women. Drawing will be held October 4, 2025.
- c. Raffle permit received from St. John's Episcopal Church. Drawing will be held September 1, 2025.

**12. Executive Session**

- a. Executive Session for Personnel Matters per SDCL1-25-2 (1) w/ possible action.  
Executive Session for Legal Matters per SDCL1-25-2 (3) w/ possible action.

**13. Adjournment**

This will be a public Meeting conducted through Zoom. To participate, join Zoom Meeting

URL: <https://us02web.zoom.us/j/6055782082?pwd=Z1QrRXhXaXp4eStPSjg2YjVTNUtZQT09>  
Meeting ID: 605 578 2082  
Password: 1876  
One tap mobile: 669-900-9128

*Please be considerate of others and if you no longer have business activities during the meeting, do not feel obligated to remain.*