



# REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, May 07, 2024 at 4:30 PM  
City Hall – 38 1st Street West Dickinson, ND 58601

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## City Commissioners:

**President:** Scott Decker

**Vice President:** John Odermann

Jason Fridrich

Suzi Sobolik

Robert Baer

## **CALL TO ORDER**

Resolution No: 23-2024

Ordinance No: 1796

## **ROLL CALL**

## **OPENING CEREMONIES: PLEDGE OF ALLEGIANCE**

### **1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL**

### **2. CONSENT AGENDA**

#### **A. Approval of Meeting Minutes dated April 16, 2024 (Enc.)**

Presented by: President Decker

*Consideration to approve*

#### **B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)**

Presented by: President Decker

*Consideration to approve*

### **3. ADMINISTRATION / FINANCE**

#### **A. Proclamation SW Water - Drinking Water Week 2024 (Enc.)**

Presented by: President Decker

*Consideration to approve*

#### **B. Proclamation - Arbor Day (Enc.)**

Presented by: President Decker

*Consideration to approve*

**C. Proclamation - Public Works Week Enc.)**

Presented by: President Decker

*Consideration to approve*

**D. Proclamation - Building Safety Month (Enc.)**

Presented by: President Decker

*Consideration to approve*

**E. Gaming Site Authorizations - American Foundation for Wildlife - Southside Saloon**

Presented by: Administrator Dassinger

*Consideration to approve*

**F. Gaming Site Authorization - Dickinson Eagles Aerie #2328 - (Enc.)**

Presented by: Administrator Dassinger

*Consideration to approve*

**G. Gaming Site Authorization - Dickinson Youth Activities - Spur Bar, Mavericks, Neighbors, Elks Lodge and Grand Dakota Lodge - 5/7/2024**

Presented by: Administrator Dassinger

*Consideration to approve*

**H. Gaming Site Authorization - DSU Heritage Foundation (Enc.)**

Presented by: Administrator Dassinger

*Consideration to approve*

**I. Gaming Site Authorization - Prairie Grit Adaptive Sports (Enc.)**

Presented by: Administrator Dassinger

*Consideration to approve*

**J. Museum Expansion Proposal (Enc.)**

Presented by: Director Fuhrman

*Consideration to approve*

**K. Library Expansion Proposal (Enc.)**

Presented by: Director Anguiano

*Consideration to approve*

**L. Chapter 29 Code Amendment (Enc.)**

Presented by: Director Nameniuk

Consideration to approve first reading of Ordinance No. \_\_\_\_\_

**M. Board of Equalization**

**4. PUBLIC WORKS**

**A. AET Task Order to provide QA testing for Landfill Cell 3B-5 Project (Enc.)**

Presented by: Public Works Director Praus

*Consideration to approve Task Order*

**5. PUBLIC SAFETY - FIRE**

**6. PUBLIC SAFETY - POLICE**

**7. COMMUNITY DEVELOPMENT**

**A. Heart River Bridge Task Order Amendment - KLJ Engineering (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve Task Order*

**B. PTSC Task Order Amendment - KLJ Engineering (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve Task Order*

**C. 2024 Road Maintenance Task Order Amendment - KLJ Engineering - (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve Task Order*

**D. 2024 Watermain DWR Contract**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve Contract*

**E. 2024 Road Maintenance Contract Amendment - American Engineering Testing - (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve Contract*

**F. Sims DWR Contract (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek  
*Consideration to approve Contract*

**G. Entrance Signs (Enc.)**

Presented by: Project Engineer Keller  
*Consideration to approve*

**8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 PM**

**A. Swearing in of Officers (Enc.)**

Tarence Dillinger, Kella Norby, Anthony Mauser, Derek Miller

Presented by: Chief Cianni  
*Consideration to Approve*

**B. Public Hearing - North Industries Street and Storm SID Resolution(Enc.)**

Presented by: Engineer and Community Development Director Skluzacek  
*Consideration to approve Resolution*

**C. Public Hearing - Utility Easement Dedication - Lot 1, Block 2, Pinecrest (Enc.)**

Presented by: Engineering and Community Development Director Skluzacek  
*Consideration to approve*

**D. Public Hearing - Utility Easement Vacation - Lot 1, Block 2, Pinecrest (Enc.)**

Presented by: Engineering and Community Development Director Skluzacek  
*Consideration to approve*

**E. Able Incorporated Presentation (Enc.)**

Presented by: Mary Anderson

**F. Badlands Big Sticks Presentation (Enc.)**

Presented by: Dave Ouellette

**G. Public Comments not on Agenda**

Presented by: President Decker

**9. COMMISSION**

**10. ADJOURNMENT**

**Link for viewing City Commission Meeting:**  
<https://www.dickinsongov.com/meetings>

**This link will not be live until approximately 4:30 am on May 7, 2024.**

**Teams Meeting:** <https://tinyurl.com/CCM-05-07-2024-Teams>

**Teams Meeting ID:** 238 266 570 305      **Meeting Passcode:** owJ2WL  
**Teams Phone #:** 1-701-506-0320      **Phone Conference ID:** 131 923 133#

**Local Phone #:** 701-456-7006

***Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator by the Friday preceding the meeting.***

REGULAR MEETING

DICKINSON CITY COMMISSION

APRIL 16, 2024

**I. CALL TO ORDER**

Vice President John Odermann called the meeting to order at 4:30 PM

**II. ROLL CALL**

Present were: Vice President John Odermann, Commissioners Jason Fridrich, Suzi Sobolik and Robert Baer

Telephone: None

Absent: President Scott Decker

**1. PLEDGE OF ALLEGIANCE****2. ORDER OF BUSINESS**

MOTION BY: Suzi Sobolik

SECONDED BY: Jason Fridrich

To approve the April 16, 2024 meeting as presented.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 1  
Motion declared duly passed

**3. CONSENT AGENDA**

MOTION BY: Jason Fridrich

SECONDED BY: Suzi Sobolik

**A. Approval of Meeting Minutes dated April 2, 2024.**

**B. Approval of Accounts Payable, Commerce Bank and Checkbook**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**4. ADMINISTRATION/FINANCE****A. Vision West Donation**

City Administrator Dustin Dassinger states the City has had a request for a donation to Vision West of \$5,000. He states the City will be hosting the conference this year on June 19<sup>th</sup> and 20<sup>th</sup>. This conference is in regards to mental health and addiction challenges.

Vice President John Odermann states Dickinson is the host City this year and would like to see Dickinson on the top of the sponsorship level if possible. He feels 5,000 is a good donation.

MOTION BY: Robert Baer

SECONDED BY: Suzi Sobolik

To approve a \$5,000 dollar donation Vision West.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**B. National Public Safety Telecommunicators Week**

Police Chief Joe Cianni states National Public Safety Telecommunications Week is April 14<sup>th</sup> through the 20<sup>th</sup>, 2025. He states the City has 15 highly trained capable Dispatchers. The dispatch serves 3 ambulances and 7 fire departments and are often heard but rarely seen. Chief Cianni states they play a critical and integral role. He would like to recognize them as unsung heroes and the proclamation would be a great honor as they are greatly appreciated by staff.

Vice President John Odermann reads the proclamation.

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve the National Public Safety Telecommunications Proclamation.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**C. Monthly Financial Report**

Deputy City Administrator Linda Carlson updates the Commission on the monthly financial report. She discusses investments, CD’s sales tax, Hospitality and Occupancy tax. Along with oil impact revenue. The general fund revenue is 24% expended and 35% in collection.

MOTION BY: Suzi Sobolik  
To approve the monthly Financial Report.

SECONDED BY: Jason Fridrich

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**D. Valuation Discussion**

City Assessor Joe Hirschfeld would like to set up a follow up Board of Equalization meeting. It was decided to set it the meeting on April 30, 2024 at 3:00 p.m. at City Hall.

**5. PUBLIC WORKS**

**A. Public Works Monthly Report**

Public Works Director Aaron Praus updates the Commission on the monthly Public Works Report to include Op Works, monthly requests for service and the departments that are requested information from, along with fleet work orders which are slightly up. Director Praus states they have gotten three new sideload collections trucks. Director Praus discusses the disposal of lithium-ion batteries in the garbage. He states these batteries do cause fires and residents should be careful about putting them in the garbage. He also discusses many happenings in the public works department.

Commission Robert Baer asks Director Praus to discuss the issue of flushing down plastic bottles, small liquor bottles down the toilet and the damage that can be done by doing this.

Public Works Director Praus states these are multiple bottles flushed down the sewer and these can be recycled. He also updates the Commission on the number of callouts for the month to include 448 hours of overtime. Caitlin Clatterbuck is the new Public Works Administrative Assistant.

**6. PUBLIC SAFETY**

**A. Fire Department**

**Reports:**

**1. None**

**B. Police Department**

**1. None**

**7. COMMUNITY DEVELOPMENT SERVICES**

**A. Lead Service Line Replacement Loan Resolution**

Engineer and Community Development Director Joshua Skluzacek presents a resolution to authorize Samantha Buzalsky as an authorized individual on behalf of the City of Dickinson to execute the Drinking Water State Revolving Fund (DWSRF) Loan through the North Dakota Department of Environmental Quality.

MOTION BY: Jason Fridrich  
Adopt Resolution No. 22-2024.

SECONDED BY: Robert Baer

**RESOLUTION NO. 22 - 2024**

Resolution authorizing filing of application with the North Dakota Department of Health for a Loan under the Clean Water Act and/or the Safe Drinking Water Act.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**B. Task Order Amendment for Grant Writing Services to KLJ Engineering LLC.**

Engineer and Community Development Director Joshua Skluzacek presents a KLJ task order for grant writing services specifically for the baler building project. The grant has 100% grant and no local match. The project must be greater than \$10 million dollars but not over \$20 million dollars and must be ready by 2025. The baler building is a regional facility and is within the city limits. KLJ would prepare documents and submit them to the State. This grant is on a first come first serve basis.

MOTION BY: Suzi Sobolik

SECONDED BY: Robert Baer

To approve the KLJ Task Order Amendment to Grant Writing.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**C. Introductions of Project Engineer**

Engineer and Community Development Director Joshua Skluzacek introduces the new Project Engineer, Kristopher Keller.

Mr. Kristopher Keller is a lifelong member of the community and is glad to have the opportunity to be aboard and looks forward to new projects and success.

**8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.**

**A. Public Comments not on Agenda**

No Comments

**9. COMMISSION**

No Comments.

**ADJOURNMENT**

MOTION BY: Robert Baer

SECONDED BY: Jason Fridrich

Adjournment of the meeting was at 5:05 P.M.

DISPOSITION: Roll call vote... Aye 4, Nay 0, Absent 1  
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

\_\_\_\_\_  
Rita Binstock, Assistant to City Administrator

APPROVED BY:

\_\_\_\_\_  
Dustin Dassinger, City Administrator

\_\_\_\_\_  
Scott Decker, President  
Board of City Commissioners

Date:                   May 7, 2024



**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**

City of Dickinson  
 Payables Management

Section 2. Item B.

Ranges:  
 Vendor ID: First - Last  
 Class ID: First - Last  
 Payment Priority: First - Last  
 Vendor Name: First - Last

FED TAX CLAS: First - Last  
 Posting Date: First - Last  
 Document Number: First - Last

Print Option: DETAIL  
 Age By: Document Date  
 Aging Date: 5/1/2024

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info  
 Sorted By: Vendor Name  
 Due Date

\* - Indicates an unposted credit document that has been applied.

<b>Vendor ID:</b> 2302		<b>Name:</b> ACTION CLEANING SERVICE DBA ACS INC					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
<b>Payment No.</b>							<b>Amount</b>					
	14754	INV	3/30/2024	3/30/2024	\$3,579.13	STEAM CLEANING -LIBRARY F			\$3,579.13			
							<b>Due</b>					
<b>Voucher(s):</b>	<b>1</b>	<b>Aged Totals:</b>										
							\$3,579.13	\$0.00	\$3,579.13	\$0.00	\$0.00	

<b>Vendor ID:</b> 4977		<b>Name:</b> ADVANTAGE CREDIT BUREAU					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
<b>Payment No.</b>							<b>Amount</b>					
	61623	INV	4/30/2024	4/30/2024	\$1,383.00	CREDIT BUREAU CHECKS		\$1,383.00				
							<b>Due</b>					
<b>Voucher(s):</b>	<b>1</b>	<b>Aged Totals:</b>										
							\$1,383.00	\$1,383.00	\$0.00	\$0.00	\$0.00	

<b>Vendor ID:</b> 9771		<b>Name:</b> AMAZON CAPITAL SERVICES					<b>Class ID:</b>		<b>FED TAX CLAS:</b> C CORP			
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
<b>Payment No.</b>							<b>Amount</b>					
	1T35-MGFL-H9KR	INV	4/4/2024	4/4/2024	\$443.70	DIP		\$443.70				
	111-6555197-6453806	INV	4/10/2024	4/10/2024	\$25.16	PROGRAM SUPPLIES		\$25.16				
	111-6616309-0244225	INV	4/10/2024	4/10/2024	\$67.74	SRP PROGRAM SUPPLIES		\$67.74				
	1KJJ-3KFH-6J4M	INV	4/11/2024	4/11/2024	\$210.88	DIP		\$210.88				
	111-7908819-6908244	INV	4/15/2024	4/15/2024	\$14.19	OPERATING KIT REPLACEMEI		\$14.19				
	113-6443658-0854648	INV	4/18/2024	4/18/2024	\$67.95	OPERATING-LIBRARY		\$67.95				
	113-7314994-5945056	INV	4/18/2024	4/18/2024	\$682.71	OPERATING -LIBRARY		\$682.71				
	11FT-9QXD-4FKQ	INV	4/19/2024	4/19/2024	\$230.15	DIP		\$230.15				
	1KDK-WDP9-3KPT	INV	4/22/2024	4/22/2024	\$97.82	DIP		\$97.82				
	111-6712737-3229856	INV	4/26/2024	4/26/2024	\$21.99	KIT REPLACEMENT		\$21.99				
	1MTG-7DNT-6CRP	INV	4/26/2024	4/26/2024	\$394.39	DIP AV		\$394.39				
							<b>Due</b>					
<b>Voucher(s):</b>	<b>11</b>	<b>Aged Totals:</b>										
							\$2,256.68	\$2,256.68	\$0.00	\$0.00	\$0.00	

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

Section 2. Item B.

<b>Vendor ID:</b> 5947		<b>Name:</b> ANGUIANO, IAN				<b>Class ID:</b>		<b>FED TAX CLAS:</b> EMPLOY				
<b>Voucher/</b>							<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	IA 041724	INV	4/17/2024	4/17/2024	\$72.36	EMPLOYEE EXP-IAN ANGUIAN		\$72.36				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$72.36	\$72.36	\$0.00	\$0.00	\$0.00

<b>Vendor ID:</b> 4278		<b>Name:</b> APEX				<b>Class ID:</b>		<b>FED TAX CLAS:</b>				
<b>Voucher/</b>							<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	18405	INV	3/31/2024	3/31/2024	\$624.00	202211 DOWNTOWN LIGHTING			\$624.00			
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$624.00	\$0.00	\$624.00	\$0.00	\$0.00

<b>Vendor ID:</b> 4418		<b>Name:</b> ARAMARK UNIFORM & CAREER APPAREL GROU				<b>Class ID:</b>		<b>FED TAX CLAS:</b> C CORP				
<b>Voucher/</b>							<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	2550266702	INV	1/3/2024	1/3/2024	\$34.23	MATS					\$34.23	
	2550296604	INV	3/13/2024	3/13/2024	\$102.90	MATS			\$102.90			
	2550302572	INV	3/27/2024	3/27/2024	\$102.90	MATS			\$102.90			
	2550305597	INV	4/3/2024	4/3/2024	\$78.96	UNIFORM CLEANING		\$78.96				
	2550305598	INV	4/3/2024	4/3/2024	\$151.97	MATS		\$151.97				
	2550308513	INV	4/10/2024	4/10/2024	\$50.85	MATS		\$50.85				
	2550308536	INV	4/10/2024	4/10/2024	\$34.23	MATS		\$34.23				
	2550308561	INV	4/10/2024	4/10/2024	\$78.96	UNIFORM CLEANING		\$78.96				
	2550308563	INV	4/10/2024	4/10/2024	\$40.12	MATS		\$40.12				
	2550309372	INV	4/11/2024	4/11/2024	\$23.21	MATS		\$23.21				
	2550309400	INV	4/11/2024	4/11/2024	\$64.91	MATS		\$64.91				
	2550311616	INV	4/17/2024	4/17/2024	\$78.96	UNIFORM CLEANING		\$78.96				
	2550311618	INV	4/17/2024	4/17/2024	\$40.12	MATS		\$40.12				
							<b>Due</b>					
<b>Voucher(s): 13</b>							<b>Aged Totals:</b>	\$882.32	\$642.29	\$205.80	\$0.00	\$34.23

<b>Vendor ID:</b> 44		<b>Name:</b> ARC OF DICKINSON,THE				<b>Class ID:</b>		<b>FED TAX CLAS:</b>				
<b>Voucher/</b>							<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	0104	INV	4/18/2024	4/18/2024	\$23.00	3 BOXES OF RAGS		\$23.00				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$23.00	\$23.00	\$0.00	\$0.00	\$0.00

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

Section 2. Item B.

Vendor ID: 37		Name: AT&T				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	0304912147001 04132	INV	4/13/2024	4/13/2024	\$27.33	MONTHLY PHONE BILLING		\$27.33				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$27.33	\$27.33	\$0.00	\$0.00	\$0.00
Vendor ID: 2914		Name: ATLANTIC SIGNAL				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	3928	INV	4/26/2024	4/26/2024	\$1,995.80	COMTAC 5 SINGLE COMM HE		\$1,995.80				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$1,995.80	\$1,995.80	\$0.00	\$0.00	\$0.00
Vendor ID: 6032		Name: AUTO VALUE, APH STORE				Class ID:		FED TAX CLAS: C CORP				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	416096411	INV	4/17/2024	4/17/2024	\$10.99	ENGINE COOLANT TEMPE		\$10.99				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$10.99	\$10.99	\$0.00	\$0.00	\$0.00
Vendor ID: 68		Name: B & K ELECTRIC				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	200394	INV	4/3/2024	4/3/2024	\$930.00	LED ST LITE, LIGHT REPLACE		\$930.00				
	200406	INV	4/17/2024	4/17/2024	\$1,135.00	BLACK LED ST LIGHT		\$1,135.00				
							<b>Due</b>					
<b>Voucher(s): 2</b>							<b>Aged Totals:</b>	\$2,065.00	\$2,065.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9838		Name: BACKFLOW+				Class ID: 1099		FED TAX CLAS: LLC				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1161	INV	4/10/2024	4/10/2024	\$1,260.68	TEST KIT BUNDLES		\$1,260.68				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$1,260.68	\$1,260.68	\$0.00	\$0.00	\$0.00
Vendor ID: 49		Name: BAKER & TAYLOR CO (GA)				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2038189902	INV	3/27/2024	3/27/2024	\$33.60	BC			\$33.60			
	2038196585	INV	4/1/2024	4/1/2024	\$645.86	DIP		\$645.86				
	2038196590	INV	4/1/2024	4/1/2024	\$535.87	BC		\$535.87				
	2038204535	INV	4/2/2024	4/2/2024	\$16.34	DIP TEEN		\$16.34				
	2038212457	INV	4/9/2024	4/9/2024	\$33.50	DIP CH		\$33.50				
	2038216545	INV	4/9/2024	4/9/2024	\$131.02	DIP		\$131.02				

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**

City of Dickinson

Section 2. Item B.

2038216546	INV	4/10/2024	4/10/2024	\$44.57	BC	\$44.57
2038220025	INV	4/10/2024	4/10/2024	\$793.57	DIP CH	\$793.57
2038224873	INV	4/12/2024	4/12/2024	\$350.27	BC	\$350.27
2038224876	INV	4/12/2024	4/12/2024	\$548.04	DIP	\$548.04
2038230214	INV	4/16/2024	4/16/2024	\$36.57	DIP TEEN	\$36.57
2038242890	INV	4/22/2024	4/22/2024	\$352.87	DIP	\$352.87

<b>Voucher(s):</b> 12	<b>Aged Totals:</b>	<b>Due</b>	\$3,522.08	\$3,488.48	\$33.60	\$0.00	\$0.00
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**Vendor ID:** 6203      **Name:** BALCO UNIFORM - POLICE ACCOUNT      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	78986	INV	4/10/2024	4/10/2024	\$82.50	AMFLAGS		\$82.50			
	78619	INV	4/15/2024	4/15/2024	\$291.70	SCHROEDER VEST		\$291.70			
	78937-1	INV	4/15/2024	4/15/2024	\$67.00	WOMENS PANTS		\$67.00			
	78985-1	INV	4/15/2024	4/15/2024	\$212.80	APRIL 2024 EQP		\$212.80			
	78985-2	INV	4/17/2024	4/17/2024	\$613.00	APRIL 2024 EQP		\$613.00			
	78937-2	INV	4/18/2024	4/18/2024	\$60.00	SHIRTS FOR PD		\$60.00			
	78985-3	INV	4/18/2024	4/18/2024	\$15.80	APRIL 2024 EQP		\$15.80			
	78939-1	INV	4/24/2024	4/24/2024	\$263.50	SHIRTS, PANTS		\$263.50			
	78985-4	INV	4/24/2024	4/24/2024	\$78.80	APRIL 2024 EQP		\$78.80			

<b>Voucher(s):</b> 9	<b>Aged Totals:</b>	<b>Due</b>	\$1,685.10	\$1,685.10	\$0.00	\$0.00	\$0.00
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**Vendor ID:** TEMP000540      **Name:** BALL, PHILLIP & LYNETTE      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	UTPAY524	INV	4/26/2024	4/26/2024	\$195.74	Utility Account: 1123430.003		\$195.74			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$195.74	\$195.74	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 1495      **Name:** BARANKO BROS INC      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	29303	INV	3/31/2024	3/31/2024	\$10,245.41	SNOW REMOVAL 03/26/24		\$10,245.41			
	202313 1	INV	4/24/2024	4/24/2024	\$439,519.51	202313 CELL 3B-5 & EAST SID		\$439,519.51			

<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>	\$449,764.92	\$439,519.51	\$10,245.41	\$0.00	
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### AGED TRIAL BALANCE WITH OPTIONS - DETAIL

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Vendor ID: 6096		Name: BARTLETT & WEST, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	00730096436	INV	4/12/2024	4/12/2024	\$13,827.25	PROFESSIONAL SERVICES		\$13,827.25				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$13,827.25	\$13,827.25	\$0.00	\$0.00	\$0.00
Vendor ID: TEMP000541		Name: BC6 BUILDERS					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	UTPAY525	INV	4/26/2024	4/26/2024	\$61.05	Utility Account: 1137660.000		\$61.05				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$61.05	\$61.05	\$0.00	\$0.00	\$0.00
Vendor ID: 4670		Name: BEK CONSULTING					Class ID: 1099		FED TAX CLAS: LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	6515	INV	3/13/2024	3/13/2024	\$5,369.50	EXTRAS WORK FORM 1			\$5,369.50			
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$5,369.50	\$0.00	\$5,369.50	\$0.00	\$0.00
Vendor ID: 1740		Name: BENCO EQUIPMENT CO					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	403020692	INV	4/4/2024	4/4/2024	\$113.96	RUBBER PAD KIT (4)		\$113.96				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$113.96	\$113.96	\$0.00	\$0.00	\$0.00
Vendor ID: 5996		Name: BIG HORN TIRE, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	19355	INV	4/5/2024	4/5/2024	\$731.10	NEW TIRES		\$731.10				
	19391	INV	4/12/2024	4/12/2024	\$104.00	ND TRUCK TIRE LABOR		\$104.00				
	19405	INV	4/17/2024	4/17/2024	\$1,062.00	TIRES		\$1,062.00				
							Due					
Voucher(s): 3							<b>Aged Totals:</b>	\$1,897.10	\$1,897.10	\$0.00	\$0.00	\$0.00
Vendor ID: 72		Name: BOESPFLUG TRAILERS & FEED INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	102425	INV	4/10/2024	4/10/2024	\$19.20	TUBE STYLE DOCUMENT HOL		\$19.20				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$19.20	\$19.20	\$0.00	\$0.00	\$0.00
Vendor ID: 951		Name: BORDER STATES ELECTRIC SUPPLY					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	928166003	INV	4/10/2024	4/10/2024	\$169.20	OSRA F032/V35/ECO FL		\$169.20				

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<b>Voucher(s):</b> 1		<b>Due</b>			
<b>Aged Totals:</b>		\$169.20	\$169.20	\$0.00	\$0.00

**Vendor ID:** 4390      **Name:** BRAUN DISTRIBUTING      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	359147	INV	4/5/2024	4/5/2024	\$91.85	15 CASES NESTLE PURE LIFE		\$91.85			
	359206	INV	4/9/2024	4/9/2024	\$451.62	78 CASES NESTLE PURE LIFE		\$451.62			
	36780	INV	4/12/2024	4/12/2024	\$29.85	3 5 GAL SPRING WATERS		\$29.85			
	36796	INV	4/18/2024	4/18/2024	\$29.85	3 5 GAL SPRING WATERS		\$29.85			
	360422	INV	4/24/2024	4/24/2024	\$302.12	FOOD TRAYS, PLATES, SPOO		\$302.12			
	360432	INV	4/25/2024	4/25/2024	\$61.64	9" PLATES		\$61.64			
	36968	INV	4/25/2024	4/25/2024	\$29.85	3 5 GAL SPRING WATERS		\$29.85			

<b>Voucher(s):</b> 7		<b>Due</b>			
<b>Aged Totals:</b>		\$996.78	\$996.78	\$0.00	\$0.00

**Vendor ID:** 3527      **Name:** BRAUN INTERTEC CORPORATION      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	B381958	INV	4/11/2024	4/11/2024	\$1,134.25	202230 DRAINAGE DITCH ERC		\$1,134.25			

<b>Voucher(s):</b> 1		<b>Due</b>			
<b>Aged Totals:</b>		\$1,134.25	\$1,134.25	\$0.00	\$0.00

**Vendor ID:** 34      **Name:** BRAVERA WEALTH      **Class ID:**      **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	04112024	INV	4/11/2024	4/11/2024	\$75.00	FEES RELATED TO RETIRE RI		\$75.00			

<b>Voucher(s):</b> 1		<b>Due</b>			
<b>Aged Totals:</b>		\$75.00	\$75.00	\$0.00	\$0.00

**Vendor ID:** 9555      **Name:** BRETT KEITH      **Class ID:**      **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	BK 042324	INV	4/23/2024	4/23/2024	\$61.00	EMPLOYEE EXP-BRETT KEITH		\$61.00			

<b>Voucher(s):</b> 1		<b>Due</b>			
<b>Aged Totals:</b>		\$61.00	\$61.00	\$0.00	\$0.00

**Vendor ID:** 91      **Name:** BUREAU OF RECLAMATION      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	91147238	INV	3/26/2024	3/26/2024	\$15,000.00	ANNUAL CONTRACT BASCULI			\$15,000.00		

<b>Voucher(s):</b> 1		<b>Due</b>			
<b>Aged Totals:</b>		\$15,000.00	\$0.00	\$15,000.00	\$0.00

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 City of Dickinson

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<b>Vendor ID:</b> 9574	<b>Name:</b> BURNS & McDONNELL ENGINEERING Co.	<b>Class ID:</b>	<b>FED TAX CLAS:</b> S CORP							
<b>Voucher/</b>		<b>Writeoff</b>								
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	165820-2	INV	4/18/2024	4/18/2024	\$49,183.77	202216 BALER/RECYCLING BL	\$49,183.77			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$49,183.77	\$49,183.77	\$0.00	\$0.00	\$0.00

<b>Vendor ID:</b> 96	<b>Name:</b> BUTLER MACHINERY CO	<b>Class ID:</b>	<b>FED TAX CLAS:</b>							
<b>Voucher/</b>		<b>Writeoff</b>								
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	09PS0356820	INV	4/4/2024	4/4/2024	\$182.31	3 FILTERS	\$182.31			
	09PS0357142	INV	4/11/2024	4/11/2024	\$282.60	EXT APP GRS 2 CART, HYDO ,	\$282.60			
	09PS0357218	INV	4/12/2024	4/12/2024	\$317.97	ELEMENT, FILTERS	\$317.97			

<b>Voucher(s):</b> 3	<b>Aged Totals:</b>	<b>Due</b>				
		\$782.88	\$782.88	\$0.00	\$0.00	\$0.00

<b>Vendor ID:</b> 4093	<b>Name:</b> CAPITAL SCALE CO	<b>Class ID:</b>	<b>FED TAX CLAS:</b> S CORP							
<b>Voucher/</b>		<b>Writeoff</b>								
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	14530	INV	4/15/2024	4/15/2024	\$2,354.84	WORK ON WEIGHT DRIFTED	\$2,354.84			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$2,354.84	\$2,354.84	\$0.00	\$0.00	\$0.00

<b>Vendor ID:</b> 610	<b>Name:</b> CARQUEST AUTO PARTS STORES	<b>Class ID:</b>	<b>FED TAX CLAS:</b>							
<b>Voucher/</b>		<b>Writeoff</b>								
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	2781-414522	INV	4/10/2024	4/10/2024	\$120.00	24 CANS BRAKLEEN LOW VO	\$120.00			
	2781-414837	INV	4/17/2024	4/17/2024	\$64.31	BRK PAD FRONTLINE PD	\$64.31			
	2781-414937	INV	4/19/2024	4/19/2024	\$37.38	OIL AND ENGINE OIL FILTER	\$37.38			

<b>Voucher(s):</b> 3	<b>Aged Totals:</b>	<b>Due</b>				
		\$221.69	\$221.69	\$0.00	\$0.00	\$0.00

<b>Vendor ID:</b> 3431	<b>Name:</b> CENGAGE LEARNING	<b>Class ID:</b>	<b>FED TAX CLAS:</b>							
<b>Voucher/</b>		<b>Writeoff</b>								
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	84174435	INV	4/10/2024	4/10/2024	\$86.22	DIP	\$86.22			
	84186350	INV	4/12/2024	4/12/2024	\$104.96	SLOPE	\$104.96			
	84187040	INV	4/12/2024	4/12/2024	\$51.73	SLOPE	\$51.73			
	84187698	INV	4/12/2024	4/12/2024	\$51.73	DIP	\$51.73			
	84221689	INV	4/23/2024	4/23/2024	\$53.98	DIP	\$53.98			
	84227187	INV	4/24/2024	4/24/2024	\$74.22	SLOPE	\$74.22			

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<b>Voucher(s):</b> 6	<b>Aged Totals:</b>	<b>Due</b>	\$422.84	\$422.84	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 109      **Name:** CENTRAL MECHANICAL INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19264	INV	3/27/2024	3/27/2024	\$75.00	LOCKED OUT CHECKED CON			\$75.00		

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$75.00	\$0.00	\$75.00	\$0.00	\$0.00
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**Vendor ID:** 4889      **Name:** CENTRAL SQUARE COMPANIES      **Class ID:**      **FED TAX CLAS:** LLC-CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	406568	INV	3/26/2024	3/26/2024	\$168.70	FIELD OPS SUBSCRIPTION			\$168.70		
	Q-168748	INV	4/11/2024	4/11/2024	\$17,740.42	ANNUAL MAINTENANCE FEES		\$17,740.42			

<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>	\$17,909.12	\$17,740.42	\$168.70	\$0.00	\$0.00
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**Vendor ID:** 113      **Name:** CHARBONNEAU CAR CENTER      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	59056	INV	4/22/2024	4/22/2024	\$927.04	WORK DONE ON 2024 GMC		\$927.04			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$927.04	\$927.04	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 5223      **Name:** CHI ST ALEXIUS DICKINSON      **Class ID:** 1099      **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	032024	INV	4/5/2024	4/5/2024	\$160.00	MARCH INVOICES		\$160.00			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$160.00	\$160.00	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 4683      **Name:** COLDSRING      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2202797	INV	4/23/2024	4/23/2024	\$352.00	NS-1 ROSE NICHE FRONT		\$352.00			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$352.00	\$352.00	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 128      **Name:** CONSOLIDATED COMM CORP      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3027600 040124	INV	4/1/2024	4/1/2024	\$59.99	MONTHLY PHONE BILLING		\$59.99			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$59.99	\$59.99	\$0.00	\$0.00	\$0.00
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**Vendor ID:** TEMP000535      **Name:** CONTINENTAL MANAGEMENT      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	UTPAY519	INV	4/26/2024	4/26/2024	\$324.49	Utility Account: 1036320.016		\$324.49			



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Voucher(s): 1		<b>Due</b>			
	<b>Aged Totals:</b>	\$324.49	\$324.49	\$0.00	\$0.00

**Vendor ID:** 9751      **Name:** CUSTOM PAINTING/SHARON ANTON      **Class ID:** 1099      **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	511265	INV	4/15/2024	4/15/2024	\$3,510.95	WORK DONE @ EQUIPMENT I		\$3,510.95			

Voucher(s): 1		<b>Due</b>			
	<b>Aged Totals:</b>	\$3,510.95	\$3,510.95	\$0.00	\$0.00

**Vendor ID:** 142      **Name:** DACOTAH PAPER CO      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	69079	INV	4/8/2024	4/8/2024	\$190.99	CLEANING SUPPLIES		\$190.99			

Voucher(s): 1		<b>Due</b>			
	<b>Aged Totals:</b>	\$190.99	\$190.99	\$0.00	\$0.00

**Vendor ID:** 4262      **Name:** DAKOTA FLUID POWER INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7185112	INV	3/26/2024	3/26/2024	\$1,730.00	CRANE INSPECTION			\$1,730.00		

Voucher(s): 1		<b>Due</b>			
	<b>Aged Totals:</b>	\$1,730.00	\$0.00	\$1,730.00	\$0.00

**Vendor ID:** 9705      **Name:** DAKOTA OUTDOOR ADVERTISING      **Class ID:** 1099      **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	27088	INV	4/17/2024	4/17/2024	\$595.00	NETWORK-DICKINSON ADVEF		\$595.00			

Voucher(s): 1		<b>Due</b>			
	<b>Aged Totals:</b>	\$595.00	\$595.00	\$0.00	\$0.00

**Vendor ID:** 5548      **Name:** DAKOTA POWER HYDRAULICS      **Class ID:** 1099      **FED TAX CLAS:** LLC AS PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3098	INV	4/16/2024	4/16/2024	\$387.87	MOTOR SEAL KIT, MOTOR TE,		\$387.87			

Voucher(s): 1		<b>Due</b>			
	<b>Aged Totals:</b>	\$387.87	\$387.87	\$0.00	\$0.00

**Vendor ID:** 131      **Name:** DICKINSON CONVENTION BUREAU      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	STATE TREAS/OCC T	INV	4/24/2024	4/24/2024	\$15,101.39	STATE TREAS/OCCUP TAX		\$15,101.39			

Voucher(s): 1		<b>Due</b>			
	<b>Aged Totals:</b>	\$15,101.39	\$15,101.39	\$0.00	\$0.00

**Vendor ID:** 172      **Name:** DICKINSON FIRE DEPARTMENT      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24001	INV	3/12/2024	3/12/2024	\$322.50	COURSE FEE			\$322.50		

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							Due						
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>		\$322.50	\$0.00	\$322.50	\$0.00	\$0.00
<b>Vendor ID:</b> 2286		<b>Name:</b> DICKINSON FIRE FIGHTERS ASSOCIATION				<b>Class ID:</b>		<b>FED TAX CLAS:</b>		GOV			
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	12212022	INV	4/22/2024	4/22/2024	\$430.00	APR 20TH WITHHOLDINGS		\$430.00					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>		\$430.00	\$430.00	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 175		<b>Name:</b> DICKINSON PARKS & REC				<b>Class ID:</b>		<b>FED TAX CLAS:</b>		GOVERNMENT NON PROFI			
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	STATE TREA/STATE	INV	4/24/2024	4/24/2024	\$17,545.68	STATE TREAS/STATE AID DIS		\$17,545.68					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>		\$17,545.68	\$17,545.68	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 5166		<b>Name:</b> DICKINSON PARKS & REC (MEMBERS)				<b>Class ID:</b>		<b>FED TAX CLAS:</b>					
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	3190198	INV	5/1/2024	5/1/2024	\$2,090.24	EMPLOYEE MEMBERSHIPS		\$2,090.24					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>		\$2,090.24	\$2,090.24	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 2651		<b>Name:</b> DICKINSON PRESS-SUBSCRIPTIONS				<b>Class ID:</b>		<b>FED TAX CLAS:</b>					
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	177834190 041724	INV	4/15/2024	4/15/2024	\$194.29	12 MONTH SUBSCRIPTION-LIE		\$194.29					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>		\$194.29	\$194.29	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 182		<b>Name:</b> DICKINSON TIRE INC				<b>Class ID:</b>		<b>FED TAX CLAS:</b>					
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	1-182159	INV	4/9/2024	4/9/2024	\$34.00	FIX FLAT ON UNIT PD41		\$34.00					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>		\$34.00	\$34.00	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 167		<b>Name:</b> DICKINSON TR AIRPORT				<b>Class ID:</b>		<b>FED TAX CLAS:</b>					
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	STARK CO TAX 04/24	INV	4/12/2024	4/12/2024	\$8,958.69	STARK CO TAX DIST APRIL 20		\$8,958.69					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>		\$8,958.69	\$8,958.69	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 192		<b>Name:</b> DONS FILTER & FURNACES UNLIMITED				<b>Class ID:</b>		<b>FED TAX CLAS:</b>		S CORP			
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	055562	INV	4/24/2024	4/24/2024	\$609.72	MISC FILTERS		\$609.72					

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							Due				
Voucher(s): 1		<b>Aged Totals:</b>					\$609.72	\$609.72	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 1233		<b>Name:</b> DONUT HOLE, THE			<b>Class ID:</b>		<b>FED TAX CLAS:</b>				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	64884	INV	3/27/2024	3/27/2024	\$44.08	2 DOZEN DONUTS			\$44.08		
Voucher(s): 1		<b>Aged Totals:</b>					\$44.08	\$0.00	\$44.08	\$0.00	\$0.00
<b>Vendor ID:</b> 1855		<b>Name:</b> DUKES WELDING & FABRICATION			<b>Class ID:</b>		<b>FED TAX CLAS:</b>				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	27300	INV	4/23/2024	4/23/2024	\$375.06	FAB LIGHT BAR, MATERIALS		\$375.06			
Voucher(s): 1		<b>Aged Totals:</b>					\$375.06	\$375.06	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 9837		<b>Name:</b> EAPC ARCHITECTS ENGINEERS			<b>Class ID:</b>		<b>FED TAX CLAS:</b>		C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	56675	INV	3/31/2024	3/31/2024	\$8,602.13	PROFESSIONAL SERVICES			\$8,602.13		
	<DRAFT>	INV	4/5/2024	4/5/2024	\$11,500.00	PROFESSIONAL SERVICES		\$11,500.00			
Voucher(s): 2		<b>Aged Totals:</b>					\$20,102.13	\$11,500.00	\$8,602.13	\$0.00	\$0.00
<b>Vendor ID:</b> 3567		<b>Name:</b> EGGERS ELECTRIC MOTOR CO			<b>Class ID:</b>		<b>FED TAX CLAS:</b>				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	223000	INV	4/19/2024	4/19/2024	\$341.57	DTP0024 2HP, 1800 RPM, ODP		\$341.57			
	223016	INV	4/23/2024	4/23/2024	\$112.46	REPAIR MOTOR, BEARINGS		\$112.46			
Voucher(s): 2		<b>Aged Totals:</b>					\$454.03	\$454.03	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 4329		<b>Name:</b> ELAINE DVORAK			<b>Class ID:</b>		<b>FED TAX CLAS:</b>		EMPLOYEE		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6683-27	INV	4/24/2024	4/24/2024	\$30.00	2 DOZ CARMEL ROLLS		\$30.00			
Voucher(s): 1		<b>Aged Totals:</b>					\$30.00	\$30.00	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 1039		<b>Name:</b> ELDER CARE			<b>Class ID:</b>		<b>FED TAX CLAS:</b>				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6064	INV	3/31/2024	3/31/2024	\$1,037.87	MONTHLY BILLINGS		\$1,037.87			
Voucher(s): 1		<b>Aged Totals:</b>					\$1,037.87	\$0.00	\$1,037.87	\$0.00	\$0.00

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<b>Vendor ID:</b> 2758		<b>Name:</b> ELECTRONIC COMMUNICATIONS INC					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>						<b>Writeoff</b>						
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	96022	INV	1/1/2024	1/1/2024	\$2,984.04	SPEAKER MICROPHONE CABI					\$2,984.04	
	96178	INV	1/1/2024	1/1/2024	\$1,359.75	E5 CONTROL HEAD, RADIO					\$1,359.75	
	96192	INV	1/1/2024	1/1/2024	\$140.00	MOTOROLA 2 WAY RADIO					\$140.00	
<b>Voucher(s): 3</b>							<b>Due</b>					
							<b>Aged Totals:</b>	\$4,483.79	\$0.00	\$0.00	\$0.00	\$4,483.79

<b>Vendor ID:</b> 6237		<b>Name:</b> EVOQUA WATER TECHNOLOGIES LLC					<b>Class ID:</b>		<b>FED TAX CLAS:</b> C CORP			
<b>Voucher/</b>						<b>Writeoff</b>						
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	906413632	INV	4/10/2024	4/10/2024	\$19,361.20	3880 GAL BIOXIDE		\$19,361.20				
<b>Voucher(s): 1</b>							<b>Due</b>					
							<b>Aged Totals:</b>	\$19,361.20	\$19,361.20	\$0.00	\$0.00	\$0.00

<b>Vendor ID:</b> 9844		<b>Name:</b> FAIMAN TRUCKING, LLC					<b>Class ID:</b> 1099		<b>FED TAX CLAS:</b> LLC			
<b>Voucher/</b>						<b>Writeoff</b>						
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	1107	INV	4/24/2024	4/24/2024	\$2,500.00	HAUL ROLL OFF CONTAINERS		\$2,500.00				
<b>Voucher(s): 1</b>							<b>Due</b>					
							<b>Aged Totals:</b>	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00

<b>Vendor ID:</b> 1567		<b>Name:</b> FASTENAL COMPANY					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>						<b>Writeoff</b>						
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	NDDIC198609 A	CRM	4/18/2024		(\$195.20)	RETURN STAINLESS ST HEX I		(\$195.20)				
	NDDIC198609	INV	4/1/2024	4/1/2024	\$448.80	S/S HCS , HEVHXNUT S/S		\$448.80				
	NDDIC198946	INV	4/22/2024	4/22/2024	\$105.20	5/8"-11 S/S FHN		\$105.20				
	NDDIC198981	INV	4/23/2024	4/23/2024	\$53.16	15/16" COMBO WRENCH		\$53.16				
<b>Voucher(s): 4</b>							<b>Due</b>					
							<b>Aged Totals:</b>	\$411.96	\$411.96	\$0.00	\$0.00	\$0.00

<b>Vendor ID:</b> 221		<b>Name:</b> FEDERAL EXPRESS					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>						<b>Writeoff</b>						
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	8-422-22385	INV	2/28/2024	2/28/2024	\$410.82	SHIPPING OF PACKAGE				\$410.82		
	8-458-32392	INV	4/3/2024	4/3/2024	\$58.23	SHIPPING OF PACKAGE		\$58.23				
	8-472-26073	INV	4/17/2024	4/17/2024	\$51.69	SHIPPING OF PACKAGE		\$51.69				
<b>Voucher(s): 3</b>							<b>Due</b>					
							<b>Aged Totals:</b>	\$520.74	\$109.92	\$0.00	\$410.82	\$0.00

<b>Vendor ID:</b> 6113		<b>Name:</b> FLEETMIND SOLUTIONS INC.					<b>Class ID:</b>		<b>FED TAX CLAS:</b> CORPORATION		
<b>Voucher/</b>						<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>

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10447	INV	4/2/2024	4/2/2024	\$1,015.00	APR FEE LICENSE, SUP	\$1,015.00
10448	INV	4/2/2024	4/2/2024	\$435.03	APR MO DATA PLAN W/VERIZ	\$435.03

				<b>Due</b>					
<b>Voucher(s):</b> 2	<b>Aged Totals:</b>				\$1,450.03	\$1,450.03	\$0.00	\$0.00	\$0.00

**Vendor ID:** 5859      **Name:** FORUM COMMUNICATIONS CO.      **Class ID:**      **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MP119154 033124	INV	3/31/2024	3/31/2024	\$176.00	ADVERTISING -MUSEUM			\$176.00		
	MP148685 033124	INV	3/31/2024	3/31/2024	\$455.00	ADVERTISING -LIBRARY			\$455.00		

				<b>Due</b>					
<b>Voucher(s):</b> 2	<b>Aged Totals:</b>				\$631.00	\$0.00	\$631.00	\$0.00	\$0.00

**Vendor ID:** 6287      **Name:** FRIES JOEL/ TRACKER MANAGEMENT      **Class ID:** 1099      **FED TAX CLAS:** SOLE PROP/SINGLE LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16678	INV	4/2/2024	4/2/2024	\$2,506.12	03/26/24 DICKINSON-SHAKOPI		\$2,506.12			
	16704	INV	4/5/2024	4/5/2024	\$2,497.91	04/03/24 DICKINSON-SHAKOPI		\$2,497.91			
	16746	INV	4/12/2024	4/12/2024	\$2,511.95	04/11/24 DICKINSON-SHAKOPI		\$2,511.95			
	16809	INV	4/22/2024	4/22/2024	\$2,502.02	04/19/24 DICKINSON-SHAKOPI		\$2,502.02			

				<b>Due</b>					
<b>Voucher(s):</b> 4	<b>Aged Totals:</b>				\$10,018.00	\$10,018.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 6470      **Name:** GALLO MICHAEL PAUL      **Class ID:** 1099      **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	042924 071624	INV	4/29/2024	4/29/2024	\$510.00	PERFORMANCE @ CITY LIBR/		\$510.00			

				<b>Due</b>					
<b>Voucher(s):</b> 1	<b>Aged Totals:</b>				\$510.00	\$510.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 6381      **Name:** GEMSTONE CREATIONS      **Class ID:** 1099      **FED TAX CLAS:** INDIVIDUAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	848401	INV	4/19/2024	4/19/2024	\$2,165.00	GIFT SHOP STOCK		\$2,165.00			

				<b>Due</b>					
<b>Voucher(s):</b> 1	<b>Aged Totals:</b>				\$2,165.00	\$2,165.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 241      **Name:** GENERAL STEEL & SUPPLY      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22427	INV	4/2/2024	4/2/2024	\$17.62	NC NUTS GR 5, WROUGHT W.		\$17.62			
	22723	INV	4/15/2024	4/15/2024	\$140.04	1/2" SELF-LOCKING HOOK		\$140.04			

				<b>Due</b>					
<b>Voucher(s):</b> 2	<b>Aged Totals:</b>				\$157.66	\$157.66	\$0.00	\$0.00	\$0.00

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Vendor ID: TEMP000537		Name: GERMANN, DALLAS					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	UTPAY521	INV	4/26/2024	4/26/2024	\$33.20	Utility Account: 1016340.001		\$33.20				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$33.20	\$33.20	\$0.00	\$0.00	\$0.00
Vendor ID: 6082		Name: GOOSENECK IMPLEMENT					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	11053996	INV	4/20/2024	4/20/2024	\$70.86	HOSE FITTINGS, HYD HOSE		\$70.86				
	11055775	INV	4/23/2024	4/23/2024	\$10.06	OIL DRAIN VALVE, O-RING		\$10.06				
							<b>Due</b>					
<b>Voucher(s): 2</b>							<b>Aged Totals:</b>	\$80.92	\$80.92	\$0.00	\$0.00	\$0.00
Vendor ID: 248		Name: GRAND FORKS FIRE EQUIPMENT					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	40478	INV	4/1/2024	4/1/2024	\$377.80	4 KNEE GUARDS		\$377.80				
	40569	INV	4/12/2024	4/12/2024	\$2,918.93	SCBA FLOW TEST, REG HOUS		\$2,918.93				
	40570	INV	4/12/2024	4/12/2024	\$604.90	FILTER CARTRIDGE, AIR SAMI		\$604.90				
	40571	INV	4/12/2024	4/12/2024	\$646.30	FILTER CARTRIDGE, AIR SAMI		\$646.30				
							<b>Due</b>					
<b>Voucher(s): 4</b>							<b>Aged Totals:</b>	\$4,547.93	\$4,547.93	\$0.00	\$0.00	\$0.00
Vendor ID: 4960		Name: HANSON, MIKE					Class ID:		FED TAX CLAS: EMPLOYEE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	MH 043024	INV	4/30/2024	4/30/2024	\$94.50	EMPLOYEE EXP-MICHAEL HAI		\$94.50				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$94.50	\$94.50	\$0.00	\$0.00	\$0.00
Vendor ID: TEMP000536		Name: HEART RIVER PROPERTIES					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	UTPAY520	INV	4/26/2024	4/26/2024	\$10.73	Utility Account: 1012130.006		\$10.73				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$10.73	\$10.73	\$0.00	\$0.00	\$0.00
Vendor ID: 6210		Name: HEART RIVER VOICE					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	11-8746	INV	4/26/2024	4/26/2024	\$500.00	ADVERTISING FOR LEGACY S		\$500.00				
	11-8747	INV	4/26/2024	4/26/2024	\$411.00	1/4 PG ADVERTISING-MUSEUM		\$411.00				

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

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<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>	\$911.00	\$911.00	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 9841      **Name:** HINTZ LAYNE      **Class ID:**      **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	LH 042224	INV	4/22/2024	4/22/2024	\$131.32	EMPLOYEE EXP-LAYNE HINTZ		\$131.32			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$131.32	\$131.32	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 2460      **Name:** ICMA MEMBERSHIP RENEWALS      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1126999 2024	INV	4/15/2024	4/15/2024	\$1,033.50	MEMBERSHIP DUES-D DASSI		\$1,033.50			
	588332 2024	INV	4/15/2024	4/15/2024	\$951.40	MEMBERSHIP DUES L CARLS		\$951.40			

<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>	\$1,984.90	\$1,984.90	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 2255      **Name:** INFORMATION TECHNOLOGY DEPT      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DP032024.945.0	INV	3/31/2024	3/31/2024	\$550.95	AZURE AD PLAN 2, VPN CLIE			\$550.95		

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$550.95	\$0.00	\$550.95	\$0.00	\$0.00
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**Vendor ID:** 5788      **Name:** INNOVATIVE OFFICE SOLUTIONS LLC      **Class ID:** 1099      **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SCN-126423	CRM	4/11/2024		(\$3.00)	REVERSING SMALL ORDER FI		(\$3.00)			
	4507991	INV	4/8/2024	4/8/2024	\$79.89	PEN, PEARL, MED, INDEX, CO		\$79.89			
	4507992	INV	4/8/2024	4/8/2024	\$15.30	PEN, PEARL, MED, BE		\$15.30			
	4510323	INV	4/10/2024	4/10/2024	\$3.00	SMALL ORDER SHIPPING FEE		\$3.00			
	4514138	INV	4/15/2024	4/15/2024	\$43.33	TOWELS, MOP, COFFEE, FILT		\$43.33			

<b>Voucher(s):</b> 5	<b>Aged Totals:</b>	<b>Due</b>	\$138.52	\$138.52	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 9840      **Name:** ISAAC WESLEY      **Class ID:** 1099      **FED TAX CLAS:** INDIVIDUAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1	INV	4/12/2024	4/12/2024	\$125.00	FABICATION OF FOSSIL MOUN		\$125.00			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$125.00	\$125.00	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 293      **Name:** JEROMES DISTRIBUTING INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2045618	INV	4/18/2024	4/18/2024	\$64.80	8 KANDIYOHI 5 GAL DRINKING		\$64.80			

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2046891	INV	4/29/2024	4/29/2024	\$76.80	8 KANDIYOHI WATERS	\$76.80
2046977	INV	4/30/2024	4/30/2024	\$12.75	WATER RENTAL	\$12.75

<b>Voucher(s):</b> 3	<b>Aged Totals:</b>	<u>Due</u>				
		\$154.35	\$154.35	\$0.00	\$0.00	\$0.00

**Vendor ID:** 617      **Name:** JP STEEL & SUPPLY      **Class ID:**      **FED TAX CLAS:**

<u>Voucher/ Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	166617	INV	4/15/2024	4/15/2024	\$255.20	EXP METAL FLAT, SQ TUBE		\$255.20			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<u>Due</u>				
		\$255.20	\$255.20	\$0.00	\$0.00	\$0.00

**Vendor ID:** 3112      **Name:** JUST-IN GLASS      **Class ID:**      **FED TAX CLAS:**

<u>Voucher/ Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	21072	INV	4/10/2024	4/10/2024	\$95.00	WINDSHIELD REPAIR		\$95.00			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<u>Due</u>				
		\$95.00	\$95.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 9510      **Name:** LINDE GAS & EQUIPMENT INC      **Class ID:**      **FED TAX CLAS:** C CORP

<u>Voucher/ Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	40553561	INV	1/18/2024	1/18/2024	\$35.56	OXYGEN USP , HAZ MATER CI					\$35.56
	40583251	INV	1/20/2024	1/20/2024	\$35.56	OXYGEN USP AD, HAZ MAT CI					\$35.56
	42194037	INV	4/6/2024	4/6/2024	\$15.22	LIGHTER TRI FLINT BULK		\$15.22			
	42229628	INV	4/10/2024	4/10/2024	\$71.13	OXYGEN USP AD, HAZ MATEF		\$71.13			
	42229629	INV	4/10/2024	4/10/2024	\$447.81	HELEMENT VIKING 3350 BLACK		\$447.81			
	42429711	INV	4/23/2024	4/23/2024	\$39.43	CYLINDER RENT SUMMARY		\$39.43			
	42482928	INV	4/23/2024	4/23/2024	\$35.56	OXYGEN USP AD, HAZ MAT CI		\$35.56			

<b>Voucher(s):</b> 7	<b>Aged Totals:</b>	<u>Due</u>				
		\$680.27	\$609.15	\$0.00	\$0.00	\$71.12

**Vendor ID:** 1218      **Name:** LOGO MAGIC INC      **Class ID:**      **FED TAX CLAS:**

<u>Voucher/ Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	140670	INV	2/29/2024	2/29/2024	\$225.00	CLOTHING ORDERED-T EDW/				\$225.00	
	141526	INV	4/10/2024	4/10/2024	\$16.00	LOGO, NAME FOR HOFER		\$16.00			
	141632	INV	4/12/2024	4/12/2024	\$40.00	2 CAPS ORDERED-K TWARDC		\$40.00			
	141640	INV	4/15/2024	4/15/2024	\$16.00	LOGO, NAME		\$16.00			
	141692	INV	4/16/2024	4/16/2024	\$274.00	JACKETS, PANTS ORDERED I		\$274.00			



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141899      INV      4/25/2024    4/25/2024      \$1,670.00    50 T SHIRTS, SHORTS EMB      \$1,670.00

<b>Voucher(s):</b> 6		<b>Aged Totals:</b>	<b>Due</b>			
			\$2,241.00	\$2,016.00	\$0.00	\$225.00
			\$0.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 352      **Name:** MACKOFF KELLOGG LAW FIRM      **Class ID:** 1099      **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	55000-000C 050124	INV	5/1/2024	5/1/2024	\$15,000.00	PROSECUTION -APRIL		\$15,000.00			
	56000-000C 050124	INV	5/1/2024	5/1/2024	\$13,500.00	CITY ATTORNEY CONTRACT-		\$13,500.00			

<b>Voucher(s):</b> 2		<b>Aged Totals:</b>	<b>Due</b>			
			\$28,500.00	\$28,500.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 357      **Name:** MANNS PLUMBING & HEATING      **Class ID:** 1099      **FED TAX CLAS:** SOLE PROP/SINGLE LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	21741	INV	3/28/2024	3/28/2024	\$115.00	SERVICE WORK @ CITY HALL			\$115.00		

<b>Voucher(s):</b> 1		<b>Aged Totals:</b>	<b>Due</b>			
			\$115.00	\$0.00	\$115.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 5715      **Name:** MARTIN'S WELDING & REFRIGERATION INC      **Class ID:**      **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	47244	INV	3/27/2024	3/27/2024	\$784.50	SERVICE WORK ON HVAC SY			\$784.50		
	47268	INV	4/2/2024	4/2/2024	\$418.50	RECOVERED 31 UNITS FROM		\$418.50			

<b>Voucher(s):</b> 2		<b>Aged Totals:</b>	<b>Due</b>			
			\$1,203.00	\$418.50	\$784.50	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 6327      **Name:** MATTHEIS MORGAN      **Class ID:**      **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MM 041524	INV	4/15/2024	4/15/2024	\$118.00	EMP EXPENSE-MORGAN MAT		\$118.00			

<b>Voucher(s):</b> 1		<b>Aged Totals:</b>	<b>Due</b>			
			\$118.00	\$118.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 4828      **Name:** MENARDS      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	45600	CRM	4/10/2024		(\$24.77)	RETURN AUGER, AUGER BIT		(\$24.77)			
	45324	INV	4/4/2024	4/4/2024	\$41.91	PLTD ALL THRD, WELDABLE F		\$41.91			
	45329	INV	4/4/2024	4/4/2024	\$49.90	PREMIUM/SELECT, EARPLUG:		\$49.90			
	45615	INV	4/10/2024	4/10/2024	\$279.99	MF 4 LVL RACK		\$279.99			
	45729	INV	4/12/2024	4/12/2024	\$205.76	PRO SPRAY PAINT		\$205.76			
	45908	INV	4/16/2024	4/16/2024	\$11.99	ALUM BRUSH SWEEP 35"		\$11.99			
	45933	INV	4/16/2024	4/16/2024	\$2.54	2" 90DEG PVC ELBOW		\$2.54			

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45957	INV	4/17/2024	4/17/2024	\$14.90	RUBBER WASH, GA S CLEAT,	\$14.90
45964	INV	4/17/2024	4/17/2024	\$22.99	DB POLY MULTI	\$22.99
45985	INV	4/17/2024	4/17/2024	\$81.99	SC PASSAGE SATURN LVR C	\$81.99
45987	INV	4/17/2024	4/17/2024	\$45.45	QUICK LINKS, GA S CLEAT	\$45.45
46029	INV	4/18/2024	4/18/2024	\$19.47	SPRAY PAINT	\$19.47
46222	INV	4/22/2024	4/22/2024	\$17.43	PIPE WRENCH SET, PVC RISE	\$17.43
46261	INV	4/23/2024	4/23/2024	\$117.72	GE ALLPURP 2&D SIL, POPLAI	\$117.72
46263	INV	4/23/2024	4/23/2024	\$24.36	7 GALCIERMIST SPRING WATI	\$24.36
46267	INV	4/23/2024	4/23/2024	\$281.87	EDGEGLUED BOARD, STEP L	\$281.87
46292 A	INV	4/23/2024	4/23/2024	\$59.46	DRILL SETS	\$59.46
46570	INV	4/29/2024	4/29/2024	\$312.27	84 PACKS WATER, DOWEL	\$312.27
46293	INV	4/30/2024	4/30/2024	\$4.79	ENERGZR 3V LITH BATTERY	\$4.79

<b>Voucher(s):</b> 19	<b>Aged Totals:</b>	<b>Due</b>				
		\$1,570.02	\$1,570.02	\$0.00	\$0.00	\$0.00

**Vendor ID:** 4124      **Name:** MIDCO DIVING & MARINE SERVICES INC      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	5489	INV	3/16/2024	3/16/2024	\$11,695.00	WATER RESERVOIR CLEANIN			\$11,695.00		

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$11,695.00	\$0.00	\$11,695.00	\$0.00	\$0.00

**Vendor ID:** 370      **Name:** MIDWEST DOORS INC      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	95120	INV	4/10/2024	4/10/2024	\$112.68	12 SUPER SLICK		\$112.68			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$112.68	\$112.68	\$0.00	\$0.00	\$0.00

**Vendor ID:** 5645      **Name:** MIDWEST LABORATORIES, INC      **Class ID:**      **FED TAX CLAS:** C CORP

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	1178519	INV	4/2/2024	4/2/2024	\$68.25	CHEMICALS		\$68.25			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$68.25	\$68.25	\$0.00	\$0.00	\$0.00

**Vendor ID:** 1732      **Name:** MIDWEST TAPE      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	505317584	INV	4/11/2024	4/11/2024	\$78.72	DIP AV		\$78.72			

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505317586	INV	4/11/2024	4/11/2024	\$92.21	BC AV	\$92.21
505353103	INV	4/18/2024	4/18/2024	\$183.68	DIP AV	\$183.68
505353104	INV	4/18/2024	4/18/2024	\$156.42	DIP CH AV	\$156.42
505353106	INV	4/18/2024	4/18/2024	\$29.24	BC AV	\$29.24
505382096	INV	4/24/2024	4/24/2024	\$175.21	DIP CH AV	\$175.21
505382098	INV	4/24/2024	4/24/2024	\$200.96	DIP AV	\$200.96
505382099	INV	4/24/2024	4/24/2024	\$110.97	BC AV	\$110.97
505382240	INV	4/24/2024	4/24/2024	\$92.96	BILLINGS COUNTY	\$92.96

Voucher(s): 9	<b>Aged Totals:</b>	<b>Due</b>	\$1,120.37	\$1,120.37	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 984      **Name:** MINNESOTA VALLEY TESTING LAB INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1246933	INV	4/9/2024	4/9/2024	\$106.30	CHEMICALS		\$106.30			
	1246934	INV	4/9/2024	4/9/2024	\$49.00	CHEMICALS		\$49.00			
	1247200	INV	4/10/2024	4/10/2024	\$132.40	CHEMICALS		\$132.40			
	1247370	INV	4/11/2024	4/11/2024	\$49.00	CHEMICALS		\$49.00			
	1248191	INV	4/17/2024	4/17/2024	\$196.30	CHEMICALS		\$196.30			
	1248206	INV	4/17/2024	4/17/2024	\$145.00	CHEMICALS		\$145.00			
	1248212	INV	4/17/2024	4/17/2024	\$293.50	CHEMICALS		\$293.50			
	1248579	INV	4/19/2024	4/19/2024	\$49.00	CHEMICALS		\$49.00			
	1248588	INV	4/19/2024	4/19/2024	\$145.00	CHEMICALS		\$145.00			

Voucher(s): 9	<b>Aged Totals:</b>	<b>Due</b>	\$1,165.50	\$1,165.50	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 5810      **Name:** MITCHELL 1/MITCHELL REPAIR INFO CO.      **Class ID:** 1099      **FED TAX CLAS:** LLC AS P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	30682872	INV	3/1/2024	3/1/2024	\$2,640.00	SHOPKEY PRODEMAND/MTR				\$2,640.00	

Voucher(s): 1	<b>Aged Totals:</b>	<b>Due</b>	\$2,640.00	\$0.00	\$0.00	\$2,640.00	\$0.00
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**Vendor ID:** 380      **Name:** MONTANA-DAKOTA UTILITY      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	365 814 2853 3	INV	4/9/2024	4/9/2024	\$578.44	11470 HIGHWAY 10		\$578.44			
	04982210009 041224	INV	4/12/2024	4/12/2024	\$17,893.09	615 W BROADWAY ST COMM		\$17,893.09			

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**

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253 707 7071 8	INV	4/15/2024	4/15/2024	\$77.41	981 E VILLARD ST FEED #1	\$77.41
423 887 3732 4	INV	4/15/2024	4/15/2024	\$79.01	398 1/2 W VILLARD ST	\$79.01
505 039 8216 2	INV	4/15/2024	4/15/2024	\$284.83	1788 I94 BUSINESS LOOP E	\$284.83
71736003253 041524	INV	4/15/2024	4/15/2024	\$84.00	3411 PUBLIC WORKS BLVD BF	\$84.00
944 610 0636 6	INV	4/15/2024	4/15/2024	\$144.73	991 E VILLARD ST FEED #2	\$144.73
955 293 0051 9	INV	4/15/2024	4/15/2024	\$80.71	28 1/2 2ND AVE E	\$80.71
069 243 1000 3	INV	4/17/2024	4/17/2024	\$154.48	229 E MUSEUM DR POST PAR	\$154.48
529 279 6569 0	INV	4/17/2024	4/17/2024	\$86.33	2115 10TH AVE W	\$86.33
198 874 5490 8	INV	4/22/2024	4/22/2024	\$83.00	2884 FAIRWAY ST	\$83.00
256 583 1000 5	INV	4/22/2024	4/22/2024	\$110.37	2601 STATE BL	\$110.37
260 043 1000 4	INV	4/22/2024	4/22/2024	\$41.61	2006 FAIRWAY ST	\$41.61
597 333 1000 3	INV	4/22/2024	4/22/2024	\$173.30	2001 FAIRWAY ST REC CENTE	\$173.30
61946591668 042224	INV	4/22/2024	4/22/2024	\$172.58	801 STATE AVE TRAFFIC SIGN	\$172.58
640 322 1000 3	INV	4/22/2024	4/22/2024	\$69.26	W VILLARD ST STOP LIGHTS :	\$69.26
755 153 1000 3	INV	4/22/2024	4/22/2024	\$184.79	2171 EMPIRE DR	\$184.79
755 573 1000 2	INV	4/22/2024	4/22/2024	\$185.85	2433 1/2 4TH ST W	\$185.85
802 463 1000 9	INV	4/22/2024	4/22/2024	\$405.05	2693 FAIRWAY ST	\$405.05
855 153 1000 2	INV	4/22/2024	4/22/2024	\$137.89	451 23RD AVE E	\$137.89

<b>Voucher(s):</b> 20	<b>Aged Totals:</b>	<b>Due</b>			
		\$21,026.73	\$21,026.73	\$0.00	\$0.00
				\$0.00	\$0.00

**Vendor ID:** 9788      **Name:** ND DEPT of EMERGENCY SERVICES      **Class ID:**      **FED TAX CLAS:** GOVERNMENT AGENCY

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	000230	INV	4/1/2024	4/1/2024	\$858.00	6 SEATS		\$858.00			
	000327	INV	4/1/2024	4/1/2024	\$3,600.00	6 SEATS		\$3,600.00			

<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>			
		\$4,458.00	\$4,458.00	\$0.00	\$0.00
				\$0.00	\$0.00

**Vendor ID:** 6254      **Name:** ND DEPT OF ENVIROMENTAL QUALITY      **Class ID:**      **FED TAX CLAS:** STATE GOVERNMENT

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	202403.601400	INV	3/29/2024	3/29/2024	\$333.66	CHEMICALS			\$333.66		

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>			
		\$333.66	\$0.00	\$333.66	\$0.00

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

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Vendor ID: 680		Name: ND FIREFIGHTERS ASSOCIATION					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2024040503	INV	4/5/2024	4/5/2024	\$86.44	TEXT BOOKS FOR FIRE DEPT		\$86.44				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$86.44	\$86.44	\$0.00	\$0.00	\$0.00
Vendor ID: 424		Name: ND LEAGUE OF CITIES					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	12137	INV	3/25/2024	3/25/2024	\$200.00	2024 SPRING WORKSHOP RE			\$200.00			
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00
Vendor ID: 2008		Name: ND ONE CALL INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	4034124	INV	3/31/2024	3/31/2024	\$72.10	REG & VOICE CALL OUTS			\$72.10			
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$72.10	\$0.00	\$72.10	\$0.00	\$0.00
Vendor ID: 939		Name: ND STATE AUDITOR					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	SA0000019541	INV	4/24/2024	4/24/2024	\$385.00	REPORT REVIEW YR ENDED :		\$385.00				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$385.00	\$385.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5780		Name: NELSON AUTO CENTER, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	F 3R139	INV	3/27/2024	3/27/2024	\$47,047.61	PURCHASE 2024 GMC SIERRA			\$47,047.61			
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$47,047.61	\$0.00	\$47,047.61	\$0.00	\$0.00
Vendor ID: 3098		Name: NELSON INTERNATIONAL					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	X104042422:01	INV	4/10/2024	4/10/2024	\$343.57	OIL FILTER COMBO SPINON, F		\$343.57				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$343.57	\$343.57	\$0.00	\$0.00	\$0.00
Vendor ID: 405		Name: NEWBY'S ACE HARDWARE					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	390286/1	INV	4/10/2024	4/10/2024	\$61.17	STIHL BAR & CHAIN OIL, ROPE		\$61.17				
	390402/1	INV	4/15/2024	4/15/2024	\$28.76	PUNCH PINS		\$28.76				
	390445/1	INV	4/16/2024	4/16/2024	\$3.00	FASTENER BY UNIT		\$3.00				

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390454/1	INV	4/16/2024	4/16/2024	\$14.00	PRIMR SPRY WHITE 12OZ (2)	\$14.00
390594/1	INV	4/23/2024	4/23/2024	\$16.68	FASTENER BY UNIT	\$16.68
390661/1	INV	4/25/2024	4/25/2024	\$57.98	2 RAKE BOW FIBER 16T ACE	\$57.98
390722/1	INV	4/29/2024	4/29/2024	\$17.08	SOAP DISPNSH BRUSH, DA'	\$17.08

<b>Voucher(s):</b> 7	<b>Due</b>
<b>Aged Totals:</b>	<b>\$198.67    \$198.67    \$0.00    \$0.00    \$0.00</b>

**Vendor ID:** 6057      **Name:** NORTH DAKOTA DEPARTMENT OF COMMERCE      **Class ID:**      **FED TAX CLAS:** STATE GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	B DUKART 2024	INV	4/15/2024	4/15/2024	\$50.00	PARTIPAT JURISDI INSP RENE		\$50.00			
	C WEEKS 2024	INV	4/15/2024	4/15/2024	\$225.00	INSPECTOR -NEW LICENSE C		\$225.00			
	T STEFFES 2024	INV	4/15/2024	4/15/2024	\$50.00	PARTIPATING JURIS INSPER		\$50.00			
	T STEWART 2024	INV	4/15/2024	4/15/2024	\$50.00	PARTIPATING JURISDI INSP RI		\$50.00			

<b>Voucher(s):</b> 4	<b>Due</b>
<b>Aged Totals:</b>	<b>\$375.00    \$375.00    \$0.00    \$0.00    \$0.00</b>

**Vendor ID:** 437      **Name:** NORTHWEST TIRE INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2280380	INV	4/12/2024	4/12/2024	\$39.89	TIRE REPAIR		\$39.89			
	15160346	INV	4/17/2024	4/17/2024	\$96.88	FLAT TIRE REPAIR, AIR PRES		\$96.88			
	19051326	INV	4/17/2024	4/17/2024	\$735.92	4 NEW TIRES-PD		\$735.92			
	19051357	INV	4/17/2024	4/17/2024	\$38.04	TUBE, SHOP SUPPLIES		\$38.04			

<b>Voucher(s):</b> 4	<b>Due</b>
<b>Aged Totals:</b>	<b>\$910.73    \$910.73    \$0.00    \$0.00    \$0.00</b>

**Vendor ID:** 3390      **Name:** O'REILLY AUTO PARTS      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1865-296801	INV	4/5/2024	4/5/2024	\$10.99	EDGE TRIM		\$10.99			
	1865-298142	INV	4/12/2024	4/12/2024	\$30.96	CLEANING WIPES, BATTERIES		\$30.96			

<b>Voucher(s):</b> 2	<b>Due</b>
<b>Aged Totals:</b>	<b>\$41.95    \$41.95    \$0.00    \$0.00    \$0.00</b>

**Vendor ID:** 6247      **Name:** ONYX + IVORY LLC      **Class ID:** 1099      **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1019	INV	4/4/2024	4/4/2024	\$140.00	MENDING FOR FIRE DEPARTM		\$140.00			

<b>Voucher(s):</b> 1	<b>Due</b>
<b>Aged Totals:</b>	<b>\$140.00    \$140.00    \$0.00    \$0.00    \$0.00</b>

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Vendor ID: 2016		Name: OTIS ELEVATOR COMPANY					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	100401458280	INV	2/12/2024	2/12/2024	\$3,974.04	MAINTENACE SERV-030124-02				\$3,974.04		
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$3,974.04	\$0.00	\$0.00	\$3,974.04	\$0.00
Vendor ID: 5965		Name: PARADISE DRY CLEANERS, LLC					Class ID: 1099		FED TAX CLAS: LLC-P			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	4431-6567	INV	4/16/2024	4/16/2024	\$31.50	CLEANING CLOTHING FOR FD		\$31.50				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$31.50	\$31.50	\$0.00	\$0.00	\$0.00
Vendor ID: 5749		Name: PEARCE DURICK PLLC					Class ID: 1099		FED TAX CLAS: LLC AS PARTNERSHIP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	4865.16661 04/24	INV	4/5/2024	4/5/2024	\$9,725.50	WORKPLACE COMPLAINT INV		\$9,725.50				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$9,725.50	\$9,725.50	\$0.00	\$0.00	\$0.00
Vendor ID: 2280		Name: POWERPLAN OIB					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	P2954608	INV	4/16/2024	4/16/2024	\$319.26	FILTER KIT, FILTER ELEMENT		\$319.26				
	P2954808	INV	4/16/2024	4/16/2024	\$127.09	FILTER ELEMENT		\$127.09				
							<b>Due</b>					
<b>Voucher(s): 2</b>							<b>Aged Totals:</b>	\$446.35	\$446.35	\$0.00	\$0.00	\$0.00
Vendor ID: 3491		Name: PRAIRIE AUTO PARTS INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	006395	INV	4/9/2024	4/9/2024	\$164.75	NAPA GOLD AIR FILTER		\$164.75				
	007450	INV	4/16/2024	4/16/2024	\$18.98	2 PUSH TYPE RETAINER FOR		\$18.98				
	007592	INV	4/17/2024	4/17/2024	\$13.48	FHP TRULEX V BELT		\$13.48				
	007678	INV	4/17/2024	4/17/2024	\$38.58	LUMAX DRUM WRENCH		\$38.58				
	007759	INV	4/17/2024	4/17/2024	\$26.96	HI PWR 11 IND V BELT		\$26.96				
	008724	INV	4/24/2024	4/24/2024	\$7.58	BLADE		\$7.58				
							<b>Due</b>					
<b>Voucher(s): 6</b>							<b>Aged Totals:</b>	\$270.33	\$270.33	\$0.00	\$0.00	\$0.00
Vendor ID: 466		Name: PUMP SYSTEMS LLC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	00403687	INV	4/4/2024	4/4/2024	\$58.10	BUSHINGS, DUST CAP, 2 MQC		\$58.10				

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00403799      INV      4/9/2024      4/9/2024      \$71.18      CLAMPS, PVC, POLY      \$71.18

Voucher(s): 2		<b>Aged Totals:</b>	Due	\$129.28	\$129.28	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 6012      **Name:** QUADIENT - POSTAGE FUNDING      **Class ID:**      **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	662002	INV	4/14/2024	4/14/2024	\$2,000.00	POSTAGE		\$2,000.00			
	256131	INV	4/28/2024	4/28/2024	\$3,000.00	POSTAGE FOR LIBRARY		\$3,000.00			

Voucher(s): 2		<b>Aged Totals:</b>	Due	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 6012A      **Name:** QUADIENT LEASING      **Class ID:**      **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	Q1259404	INV	3/25/2024	3/25/2024	\$1,783.95	LEASE PYMT 01-23-24-04-22-2			\$1,783.95		

Voucher(s): 1		<b>Aged Totals:</b>	Due	\$1,783.95	\$0.00	\$1,783.95	\$0.00	\$0.00
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**Vendor ID:** 469      **Name:** QUALITY QUICK PRINT INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PC-18439	INV	3/1/2024	3/1/2024	\$556.00	4 OFFICER/FIREFIGHTER OF \				\$556.00	
	PC-18218	INV	3/14/2024	3/14/2024	\$1,395.00	1K DO NOT OPEN TAGS			\$1,395.00		
	PC-18909	INV	4/10/2024	4/10/2024	\$540.00	1K GASSETTO GEM PENS		\$540.00			
	PC-19178	INV	4/17/2024	4/17/2024	\$2,834.00	8K LEGACY SQUARE BROCHL		\$2,834.00			

Voucher(s): 4		<b>Aged Totals:</b>	Due	\$5,325.00	\$3,374.00	\$1,395.00	\$556.00	\$0.00
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**Vendor ID:** 2433      **Name:** RADISSON HOTEL BISMARCK      **Class ID:**      **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	72109886	INV	4/22/2024	4/22/2024	\$99.80	GUEST SERVICES-BRETT KEI		\$99.80			
	72109887	INV	4/22/2024	4/22/2024	\$99.80	GUEST SERVICES-DILLON RE		\$99.80			

Voucher(s): 2		<b>Aged Totals:</b>	Due	\$199.60	\$199.60	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 4911      **Name:** RAMSEY LAW OFFICE PLLC      **Class ID:** 1099      **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	04292024	INV	4/29/2024	4/29/2024	\$384.00	ALTER JUDGE FOR MUNIC CC		\$384.00			

Voucher(s): 1		<b>Aged Totals:</b>	Due	\$384.00	\$384.00	\$0.00	\$0.00	\$0.00
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 City of Dickinson

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<b>Vendor ID:</b> 5915		<b>Name:</b> RED ROCK FORD OF DICKINSON					<b>Class ID:</b>		<b>FED TAX CLAS:</b> S CORP		
<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	659806/1	INV	3/21/2024	3/21/2024	\$163.90	WORK DONE ON 2021 FORD F			\$163.90		
	5073369	INV	4/4/2024	4/4/2024	\$260.75	LAMP ASY REAR		\$260.75			
	5073422	INV	4/5/2024	4/5/2024	\$80.97	PUMP ASY-WATER		\$80.97			
	5073652	INV	4/10/2024	4/10/2024	\$301.76	LAMP ASY -REAR		\$301.76			
	5073699	INV	4/11/2024	4/11/2024	\$83.71	HOSE OIL COOLER		\$83.71			
	5073879	INV	4/16/2024	4/16/2024	\$309.62	ROTOR ASY BRAKE		\$309.62			
	5073899	INV	4/16/2024	4/16/2024	\$101.94	SHIELD		\$101.94			
							<b>Due</b>				
<b>Voucher(s):</b> 7		<b>Aged Totals:</b>					<b>\$1,302.65</b>	<b>\$1,138.75</b>	<b>\$163.90</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Vendor ID:</b> 6434		<b>Name:</b> REINER DILLON					<b>Class ID:</b>		<b>FED TAX CLAS:</b> EMPLOYEE REIMBURSE		
<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	DR 041524	INV	4/15/2024	4/15/2024	\$230.00	EMPLOYEE EXP-DILLON REIN		\$230.00			
	DR 042324	INV	4/23/2024	4/23/2024	\$61.00	EMPLOYEE EXP-DILLON REIN		\$61.00			
							<b>Due</b>				
<b>Voucher(s):</b> 2		<b>Aged Totals:</b>					<b>\$291.00</b>	<b>\$291.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Vendor ID:</b> 9830		<b>Name:</b> RICHTER HAILEY					<b>Class ID:</b>		<b>FED TAX CLAS:</b> EMPLOYEE REIMBURSE		
<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	HR 042324	INV	4/23/2024	4/23/2024	\$36.30	EMPLOYEE EXP-HAILEY RICH		\$36.30			
							<b>Due</b>				
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>					<b>\$36.30</b>	<b>\$36.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Vendor ID:</b> 42		<b>Name:</b> RUNNINGS SUPPLY INC					<b>Class ID:</b>		<b>FED TAX CLAS:</b>		
<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	7664301	CRM	1/1/2024		(\$9.00)	RETURN FUEL HOSE		(\$9.00)			
	7907638	INV	4/2/2024	4/2/2024	\$126.70	TOUGH TOTE, HANDLE 60" W		\$126.70			
	7908821	INV	4/4/2024	4/4/2024	\$36.55	HOLE SAW, MOUNTED WHEE		\$36.55			
	7912400	INV	4/8/2024	4/8/2024	\$17.96	BATTERY 3V WATCH/ELECTR		\$17.96			
	7913609	INV	4/10/2024	4/10/2024	\$139.99	SAW RECIPROCATING KIT		\$139.99			
	7913610	INV	4/10/2024	4/10/2024	\$689.16	RCIP SAW, KNIFE BLADES, MC		\$689.16			
	7914128	INV	4/10/2024	4/10/2024	\$30.91	BOLTS GRADE 2 BULK		\$30.91			
	7914420	INV	4/11/2024	4/11/2024	\$149.97	RETRACTABLE RATCHET, TO		\$149.97			

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

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7914456	INV	4/11/2024	4/11/2024	\$21.97	PB BLASTER PENETRANT PR	\$21.97
7918880	INV	4/15/2024	4/15/2024	\$34.90	10 24 PACKS WATER	\$34.90
7919228	INV	4/16/2024	4/16/2024	\$29.99	14PC DRILL BIT SET	\$29.99
7919339	INV	4/16/2024	4/16/2024	\$6.78	NIPPLE BRASS	\$6.78
7919824	INV	4/16/2024	4/16/2024	\$268.43	SOCKET SET, WRENCH SET, I	\$268.43
7921062	INV	4/18/2024	4/18/2024	\$119.99	PINTLE HOOK 15 TON	\$119.99
7924622	INV	4/22/2024	4/22/2024	\$39.98	2 40 GAL TOUGH TOTES	\$39.98
7924866	INV	4/22/2024	4/22/2024	\$0.26	BOLTS GRADE 2 BULK	\$0.26
7925320	INV	4/23/2024	4/23/2024	\$8.68	KNIFE BLADES, KNIFE RETRA	\$8.68
7925361	INV	4/23/2024	4/23/2024	\$28.77	RAZOR SCRAPER GLASS, PLI	\$28.77
7925362	INV	4/23/2024	4/23/2024	\$44.95	MIRACLE GRO ALL PURPOSE	\$44.95
7925426	INV	4/23/2024	4/23/2024	\$33.07	CABLE TIES, TAPE, PIPE WRA	\$33.07
7926108	INV	4/24/2024	4/24/2024	\$28.99	DRILL BIT	\$28.99

Voucher(s): 21	<b>Aged Totals:</b>	<u>Due</u>	\$1,849.00	\$1,849.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 5824 Name: SCHOOL SPECIALTY, INC. Class ID: FED TAX CLAS: C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	208133959429	INV	4/11/2024	4/11/2024	\$45.75	SCOTCH THERMAL LAMINATI		\$45.75			

Voucher(s): 1	<b>Aged Totals:</b>	<u>Due</u>	\$45.75	\$45.75	\$0.00	\$0.00	\$0.00
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Vendor ID: 5998 Name: SHUMAKER, RACHEL Class ID: FED TAX CLAS: EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	RS 041524	INV	4/15/2024	4/15/2024	\$88.50	EMPLOYEE EXP-R SHUMAKEF		\$88.50			

Voucher(s): 1	<b>Aged Totals:</b>	<u>Due</u>	\$88.50	\$88.50	\$0.00	\$0.00	\$0.00
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Vendor ID: 2580 Name: SOUTHWEST GRAIN(BULK) Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SX9 IJ1060	INV	4/11/2024	4/11/2024	\$29,528.45	4500K UNLEADED, 5k ROADM		\$29,528.45			

Voucher(s): 1	<b>Aged Totals:</b>	<u>Due</u>	\$29,528.45	\$29,528.45	\$0.00	\$0.00	\$0.00
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Vendor ID: 1041 Name: SOUTHWEST WATER AUTHORITY Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00608.00 033124	INV	3/31/2024	3/31/2024	\$68.91	MONTHLY CONSUMPTION			\$68.91		

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**

City of Dickinson

Section 2. Item B.

INV13790      INV      4/30/2024    4/30/2024      \$325,352.54    MONTHLY WATER BILLING      \$325,352.54

Voucher(s):	2		<b>Aged Totals:</b>	Due	\$325,421.45	\$325,352.54	\$68.91	\$0.00	\$0.00
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**Vendor ID:** 5631      **Name:** SPEE DEE DELIVERY SERVICE, INC      **Class ID:**      **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1007106	INV	4/6/2024	4/6/2024	\$36.91	STANDARD SHIPMENTS		\$36.91			

Voucher(s):	1		<b>Aged Totals:</b>	Due	\$36.91	\$36.91	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 6341      **Name:** STAPLES BUSINESS CREDIT      **Class ID:**      **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6001505912	INV	4/25/2024	4/25/2024	\$506.87	PAPER FOR THE CITY OF DKN		\$506.87			

Voucher(s):	1		<b>Aged Totals:</b>	Due	\$506.87	\$506.87	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 2232      **Name:** STARK COUNTY AUDITOR      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	041024	INV	4/10/2024	4/10/2024	\$662.50	SPECIAL ASSESSMENT OVER		\$662.50			
	240050	INV	4/16/2024	4/16/2024	\$16,293.75	1ST QTR 2024 CO/CITY PLANN		\$16,293.75			
	STARK CO MAR-APR	INV	5/1/2024	5/1/2024	\$6,521.55	STARK CO PERMIT REMIT -MA		\$6,521.55			

Voucher(s):	3		<b>Aged Totals:</b>	Due	\$23,477.80	\$23,477.80	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 543      **Name:** STEFFAN'S SAW & BIKE      **Class ID:** 1099      **FED TAX CLAS:** SOLE PROP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12497	INV	4/22/2024	4/22/2024	\$339.99	SH 86C		\$339.99			

Voucher(s):	1		<b>Aged Totals:</b>	Due	\$339.99	\$339.99	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 9848      **Name:** STIDHAM ANDREW      **Class ID:**      **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AS 043024	INV	4/30/2024	4/30/2024	\$94.50	EMPLOYEE EXP-ANDY STIDH/		\$94.50			

Voucher(s):	1		<b>Aged Totals:</b>	Due	\$94.50	\$94.50	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 6088      **Name:** STONERIDGE SOFTWARE, LLC      **Class ID:**      **FED TAX CLAS:** LLC-S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	000084264	INV	4/16/2024	4/16/2024	\$455.00	GP PAY AS YOU GO SUPPOR		\$455.00			

Voucher(s):	1		<b>Aged Totals:</b>	Due	\$455.00	\$455.00	\$0.00	\$0.00	\$0.00
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**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

Section 2. Item B.

Vendor ID: 9839		Name: SULLIVAN JIM					Class ID:		FED TAX CLAS: REIMBUR			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	041524	INV	4/15/2024	4/15/2024	\$250.00	REFUND OF LOT MODICATION		\$250.00				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6033		Name: SUNSET LAW ENFORCEMENT, LLC					Class ID:		FED TAX CLAS: LLC AS C			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	0010006	INV	4/16/2024	4/16/2024	\$178.80	HORN RAPID RACK AR-15 (20)		\$178.80				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$178.80	\$178.80	\$0.00	\$0.00	\$0.00
Vendor ID: 537		Name: SW DISTRICT HEALTH UNIT/ MEDICAL					Class ID: 1099		FED TAX CLAS: MEDICAL			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	WALMART OPIOD 04/	INV	4/24/2024	4/24/2024	\$4,483.97	WALMART OPIOD SETTLE 04/		\$4,483.97				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$4,483.97	\$4,483.97	\$0.00	\$0.00	\$0.00
Vendor ID: 538		Name: SW DISTRICT HEALTH UNIT/ WATER SAMPLES					Class ID: 1099		FED TAX CLAS: MEDICAL			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	005678	INV	3/20/2024	3/20/2024	\$375.00	WATER ANALYSIS LS 301-315			\$375.00			
	005767	INV	4/10/2024	4/10/2024	\$400.00	WATER ANALYSIS LS324-369-		\$400.00				
	005863	INV	4/22/2024	4/22/2024	\$375.00	LAB SLIPS LS 463-477		\$375.00				
							<b>Due</b>					
<b>Voucher(s): 3</b>							<b>Aged Totals:</b>	\$1,150.00	\$775.00	\$375.00	\$0.00	\$0.00
Vendor ID: 6120		Name: SWANK MOTION PICTURES, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2229839	INV	4/29/2024	4/29/2024	\$520.00	WIDESCREEN BLU-RAY-GREA		\$520.00				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$520.00	\$520.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5429		Name: SWEENEY CONTROLS COMPANY					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	STDINV18455	INV	4/8/2024	4/8/2024	\$154.00	LIFT STATION 4 RADIO REPAI		\$154.00				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$154.00	\$154.00	\$0.00	\$0.00	\$0.00
Vendor ID: 555		Name: TEMP RIGHT SERVICES INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	39009	INV	3/4/2024	3/4/2024	\$851.46	CHECK MUA, INSTALLED NEW			\$851.46			

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

Section 2. Item B.

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$851.46	\$0.00	\$851.46	\$0.00	\$0.00

**Vendor ID:** 1999      **Name:** TENNANT      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	920355222	INV	4/10/2024	4/10/2024	\$2,988.64	BLADE, BRUSH, BRUSH ASSY		\$2,988.64			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$2,988.64	\$2,988.64	\$0.00	\$0.00	\$0.00

**Vendor ID:** 4870      **Name:** THIELEN, TRAVIS      **Class ID:**      **FED TAX CLAS:** EMPLOYEE

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	TT 041524	INV	4/15/2024	4/15/2024	\$329.13	EMPLOYEE EXP-TRAVIS THIEI		\$329.13			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$329.13	\$329.13	\$0.00	\$0.00	\$0.00

**Vendor ID:** 3940      **Name:** TITAN MACHINERY      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	ES0016425	INV	4/16/2024	4/16/2024	\$15,000.00	SKYJACK, BOOM LIFT		\$15,000.00			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 791      **Name:** TOOZ CONSTRUCTION INC      **Class ID:**      **FED TAX CLAS:** C CORP

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	31086	INV	4/3/2024	4/3/2024	\$47,346.00	202422 FORESTRY MATERIAL		\$47,346.00			
	31179	INV	4/23/2024	4/23/2024	\$23,800.00	REPAIR COSMETRIC & STRUC		\$23,800.00			

<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>				
		\$71,146.00	\$71,146.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** TEMP000538      **Name:** TORNO, WANDA ESTATE      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	UTPAY522	INV	4/26/2024	4/26/2024	\$80.63	Utility Account: 1041900.002		\$80.63			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$80.63	\$80.63	\$0.00	\$0.00	\$0.00

**Vendor ID:** 3978      **Name:** TOTAL SAFETY US INC      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	6994225-0001	INV	4/4/2024	4/4/2024	\$54.82	GLASS, OTG, CLEAR, SLIM FIT		\$54.82			
	6994898-0001	INV	4/5/2024	4/5/2024	\$250.00	TECHNICIAN REPAIR		\$250.00			
	7001467-0001	INV	4/18/2024	4/18/2024	\$113.46	RESPIRATOR, CARTRIDGES		\$113.46			

<b>Voucher(s):</b> 3	<b>Aged Totals:</b>	<b>Due</b>				
		\$418.28	\$418.28	\$0.00	\$0.00	\$0.00

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

Section 2. Item B.

<b>Vendor ID:</b> 9625		<b>Name:</b> TREEMAX, LLC					<b>Class ID:</b> 1099		<b>FED TAX CLAS:</b> LLC			
<b>Voucher/</b>							<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	2383	INV	4/19/2024	4/19/2024	\$3,800.00	REMOVE DISEASED ELM TRE		\$3,800.00				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$3,800.00	\$3,800.00	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 4509		<b>Name:</b> ULINE					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>							<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	176644575	INV	4/9/2024	4/9/2024	\$618.11	GLOVES, GLASSES, BUMP CA		\$618.11				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$618.11	\$618.11	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 9652		<b>Name:</b> ULTRA BRIGHT LIGHTZ					<b>Class ID:</b>		<b>FED TAX CLAS:</b> LLC-C			
<b>Voucher/</b>							<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	W173366	INV	4/10/2024	4/10/2024	\$1,799.98	2 FENIEX ONE CONTROLLERS		\$1,799.98				
	W173369	INV	4/10/2024	4/10/2024	\$1,409.74	FENIEX TRITON SPEAKER, LT		\$1,409.74				
							<b>Due</b>					
<b>Voucher(s):</b> 2		<b>Aged Totals:</b>						\$3,209.72	\$3,209.72	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 2832		<b>Name:</b> UNIVERSITY OF CHICAGO DISTRIBUTION					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>							<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	12195995	INV	2/9/2024	2/9/2024	\$44.88	2024 NATIONAL LIBRARY WEE				\$44.88		
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$44.88	\$0.00	\$0.00	\$44.88	\$0.00
<b>Vendor ID:</b> 3317		<b>Name:</b> UPS STORE #4954					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>							<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	968966	INV	4/10/2024	4/10/2024	\$15.10	SHIPPING OF PACKAGE		\$15.10				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$15.10	\$15.10	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 5933		<b>Name:</b> VISION WEST ND					<b>Class ID:</b>		<b>FED TAX CLAS:</b> C CORP			
<b>Voucher/</b>							<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	04192024	INV	4/19/2024	4/19/2024	\$5,000.00	DONATION TO VISION WEST (		\$5,000.00				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 9697		<b>Name:</b> VLCM					<b>Class ID:</b>		<b>FED TAX CLAS:</b> LLC-S			
<b>Voucher/</b>							<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	IN135004	INV	4/9/2024	4/9/2024	\$14,144.70	DELL POWEREDGE R650 SER		\$14,144.70				

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

Section 2. Item B.

							Due						
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>		\$14,144.70	\$14,144.70	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 9846		<b>Name:</b> WEFLEN IGARD LINDA				<b>Class ID:</b>		<b>FED TAX CLAS:</b>		MAUSOLEUM REFUND			
<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	04292024	INV	4/29/2024	4/29/2024	\$1,870.00	SELLING MAUSOLEUM SPACE		\$1,870.00					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>		\$1,870.00	\$1,870.00	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 607		<b>Name:</b> WEST DAKOTA OIL INC				<b>Class ID:</b>		<b>FED TAX CLAS:</b>					
<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	343885	INV	4/12/2024	4/12/2024	\$139.00	PROPANE		\$139.00					
	36958	INV	4/17/2024	4/17/2024	\$94.86	PROPANE		\$94.86					
	36974	INV	4/18/2024	4/18/2024	\$172.50	15 BLUE DEF 2.5 GAL JUGS		\$172.50					
	36986	INV	4/18/2024	4/18/2024	\$345.00	30 JUGS BLUE DEF		\$345.00					
<b>Voucher(s): 4</b>							<b>Aged Totals:</b>		\$751.36	\$751.36	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 2632		<b>Name:</b> WEST RIVER LODGE #5				<b>Class ID:</b>		<b>FED TAX CLAS:</b>					
<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	APR 2024	INV	4/22/2024	4/22/2024	\$1,190.00	APR 2024 P/R WITHHOLDING:		\$1,190.00					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>		\$1,190.00	\$1,190.00	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> TEMP000539		<b>Name:</b> WEST, MICHAEL AND SANDRA				<b>Class ID:</b>		<b>FED TAX CLAS:</b>					
<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	UTPAY523	INV	4/26/2024	4/26/2024	\$245.82	Utility Account: 1054430.003		\$245.82					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>		\$245.82	\$245.82	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 2878		<b>Name:</b> WESTERN DENT				<b>Class ID:</b>		<b>FED TAX CLAS:</b>					
<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	3369	INV	3/19/2024	3/19/2024	\$3,402.00	WORK DONE ON UNIT 12			\$3,402.00				
	3370	INV	3/19/2024	3/19/2024	\$1,918.75	WORK DONE ON UNIT 13			\$1,918.75				
<b>Voucher(s): 2</b>							<b>Aged Totals:</b>		\$5,320.75	\$0.00	\$5,320.75	\$0.00	\$0.00
<b>Vendor ID:</b> 9842		<b>Name:</b> WESTERN HOSE LLC				<b>Class ID:</b> 1099		<b>FED TAX CLAS:</b>		LLC			
<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>		
	54	INV	4/23/2024	4/23/2024	\$14.00	6802-1616		\$14.00					

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

Section 2. Item B.

Voucher(s): 1					<b>Aged Totals:</b>		<u>Due</u>				
							\$14.00	\$14.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 4299      **Name:** WESTLIE TRUCK CENTER OF DICKINSON      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	620775	INV	4/4/2024	4/4/2024	\$169.02	2 PR COVERALLS		\$169.02			

Voucher(s): 1					<b>Aged Totals:</b>		<u>Due</u>				
							\$169.02	\$169.02	\$0.00	\$0.00	\$0.00

**Vendor ID:** 9849      **Name:** WILLIAM MORRIS ENDEAVOR ENTERTAINMENT,      **Class ID:**      **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	05012024	INV	5/1/2024	5/1/2024	\$7,500.00	07-18-2024 ENGAGMENT		\$7,500.00			

Voucher(s): 1					<b>Aged Totals:</b>		<u>Due</u>				
							\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 9843      **Name:** WINDERL WAYLON      **Class ID:**      **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	WW 042324	INV	4/23/2024	4/23/2024	\$186.60	EMPLOYEE EXP-WAYLON WIN		\$186.60			
	WW 042424	INV	4/24/2024	4/24/2024	\$78.55	EMPLOYEE EXP-WAYLON WIN		\$78.55			

Voucher(s): 2					<b>Aged Totals:</b>		<u>Due</u>				
							\$265.15	\$265.15	\$0.00	\$0.00	\$0.00

**Vendor ID:** 2557      **Name:** WORKFORCE SAFETY & INSURANCE      **Class ID:**      **FED TAX CLAS:** GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	51391 04232024	INV	4/23/2024	4/23/2024	\$180.87	ASSESSMENT		\$180.87			

Voucher(s): 1					<b>Aged Totals:</b>		<u>Due</u>				
							\$180.87	\$180.87	\$0.00	\$0.00	\$0.00

**Vendor ID:** 9588      **Name:** XTREME INSTALLATIONS/DAVID RODRIGUEZ      **Class ID:** 1099      **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	949	INV	4/19/2024	4/19/2024	\$170.00	DIAGNOSTICS AND REWIRE		\$170.00			

Voucher(s): 1					<b>Aged Totals:</b>		<u>Due</u>				
							\$170.00	\$170.00	\$0.00	\$0.00	\$0.00

	<u>Vendors</u>	<u>Due</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
<b>Vendor Totals:</b>	168	\$1,385,566.13	\$1,254,699.74	\$118,426.51	\$7,850.74	\$4,589.14





COMMERCE BANK - COMMERCIAL CARDS  
 PO BOX 414084  
 KANSAS CITY MO 64141-4084

COMMERCE BANK - COMMERCIAL CARDS  
 PO BOX 846451  
 KANSAS CITY MO 64184-6451

CITY OF DICKINSON  
 LINDA CARLSON  
 38 1ST ST W  
 DICKINSON ND 58601-510638

\*\*00000000

Account ID  
 Account Number  
 Payment Due Date APR 18, 2024  
 Amount Due \$30,286.30  
 Current Balance \$30,286.30

Amount Enclosed \$

To ensure your payment is posted promptly,  
 please submit all payments to:  
 PO BOX 846451  
 KANSAS CITY, MO 64184-6451

Section 2. Item B.

800000188386IIII 003028630003028630

Please detach and return with your payment

**ACCOUNT MESSAGES**

*Visa Purchasing*

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE.  
 IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

CORPORATE ACCOUNT ACTIVITY				
CITY OF DICKINSON			TOTAL CORPORATE ACTIVITY	
			\$20,339.76	
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-01	04-01		AUTO PAYMENT - THANK YOU!	\$20,339.76CR

FINANCE CHARGE SUMMARY				
	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	00.00%	\$0.00
CASH ADVANCES	\$0.00	0.0370%	13.40%	\$0.00

<b>For Customer Service Call:</b> 1-800-892-7104  <b>Outside the U.S., Call:</b> 1-402-691-7800	<b>Account ID</b>		<b>Account Summary</b>	
			Previous Balance	\$20,339.76
	<b>Account Number</b>		Purchases & Other Charges	\$30,289.68
			Cash Advances	\$0.00
<b>Send Billing Inquiries To:</b> COMMERCE BANK PO BOX 414084 KANSAS CITY MO 64141	Statement Date	Payment Due Date	Cash Advance Fees	\$0.00
	APR 11, 2024	APR 18, 2024	Late Charges	\$0.00
	Credit Limit	Available Credit	Finance Charges	\$0.00
	\$120,000.00	\$89,713.70	Credits	\$3.38
	Amount Due	Disputed Amount	Payments	\$20,339.76
	\$30,286.30	\$0.00	New Balance	\$30,286.30



Section 2. Item B.

Statement Date	APR 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	APR 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$30,286.30
Available Credit	\$89,713.70	New Balance	\$30,286.30
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
FIRE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$2,343.32	\$0.00	\$0.00	\$2,343.32
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-27	03-26	24692164096108126762819	AMZN Mktp US*B16KB2183 Amzn.com/billWA	75.90	
03-27	03-26	24769334087120877664603	LIGHTHOUSE UNIFORMS INC 206-2825600 WA	96.50	
03-28	03-27	24116414087067728894972	PAYPAL *INTERMOUNTA 402-935-7733 MT	925.00	
03-28	03-27	24492154087743325287416	JONES & BARTLETT LEARNING800-832-0034 MA	267.95	
04-01	03-29	24692164089100648532629	AMZN Mktp US*SI82P6333 Amzn.com/billWA	71.80	
04-03	04-02	24226384094091002376392	WAL-MART #1567 DICKINSON ND	123.73	
04-03	04-02	24226384094091000375404	WAL-MART #1567 DICKINSON ND	11.08	
04-05	04-04	24137464096001509446925	USPS PO 3724000905 DICKINSON ND	6.00	
04-08	04-05	24193044097005273947554	Paradise Dry Cleaning & LDickinson ND	60.50	
04-08	04-05	24559304096900019743282	NATL ASSOC OF EMS EDUCATO412-3434775 PA	260.00	
04-08	04-05	24445004097400212245931	WM SUPERCENTER #1567 DICKINSON ND	84.84	
04-08	04-06	24492154097719908198251	JONES & BARTLETT LEARNING800-832-0034 MA	360.02	

CARDHOLDER ACTIVITY					
SHELLY NAMENIUK		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$105.00	\$0.00	\$0.00	\$105.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-08	04-05	24011344096000053636936	THE WESTERN PLANNER WWW.WESTERNPLWY	105.00	

CARDHOLDER ACTIVITY					
FIRE DEPARTMENT 2		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$179.55	\$0.00	\$0.00	\$179.55
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-27	03-26	24492164086000024165975	SP IMAGE WASH HTTPSREFLECTIMI	123.96	
04-10	04-09	24431064101091115000079	DUNHAMS 256 DICKINSON ND	55.59	



Section 2. Item B.

Statement Date	APR 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	APR 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$30,286.30
Available Credit	\$89,713.70	New Balance	\$30,286.30
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
FINANCE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$286.95	\$0.00	\$0.00	\$286.95
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-03	04-02	24492154094207733204802	PAYFLOW/PAYPAL PAYFLOW-SUPPONE		286.95

CARDHOLDER ACTIVITY					
JADE PRAUS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$290.34	\$0.00	\$0.00	\$290.34
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-04	04-02	24789304094383700441090	FUN EXPRESS 800-2280122 NE		151.09
04-05	04-04	24137464096001509448095	USPS PO 3724000905 DICKINSON ND		12.45
04-08	04-06	24445004097300574423342	WALMART.COM 8009666546 800-966-6546 AR		126.80

CARDHOLDER ACTIVITY					
POLICE DEPARTMENT TRAVEL		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$235.50	\$0.00	\$0.00	\$235.50
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-08	04-04	24000974096397501247333	ALLEGNT AIR,GNM 702-5058888 NV		235.50
NM:WALLACE CORI A TKT:GNM OARP:BIS SVC:E DARP:SFB FR: DEP:04-27-24 OARP:BIS SVC:E DARP:SFB FR: DEP:04-27-24					

CARDHOLDER ACTIVITY					
POLICE DEPT TRAVEL 2		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$419.35	\$0.00	\$0.00	\$419.35
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-05	04-04	24003294095000216658858	STAMART_01224 BISMARCK ND		34.15
04-08	04-05	24755424097260974381280	HAMPTON INNS ABERDEEN SD		385.20
CHECK IN DATE:04-01-24 CONFIRMATION #:264287					



Statement Date	APR 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	APR 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$30,286.30
Available Credit	\$89,713.70	New Balance	\$30,286.30
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
<b>MICHAEL HANEL</b>					
		\$68.98	\$0.00	\$0.00	\$68.98
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-04	04-04	24011344095000023637502	BUZZSPROUT* INVOICE 61 WWW.BUZZSPROUFL		12.00
04-08	04-05	24692164096103408039281	AMZN Mktp US*M83Z641Q3 Amzn.com/billWA		26.98
04-10	04-08	24721934100900014620510	APCO INTERNATIONAL INC 386-9442422 FL		30.00

CARDHOLDER ACTIVITY					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
<b>MUSEUM</b>					
		\$9.85	\$0.00	\$0.00	\$9.85
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-28	03-27	24137464088001541345895	USPS PO 3724000905 DICKINSON ND		9.85

CARDHOLDER ACTIVITY					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
<b>ROBERT FUHRMAN</b>					
		\$297.01	\$0.00	\$3.38	\$293.63
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-04	04-03	24492164094000020598633	STORIED/NEWSPAPERARCH HTTPSWWW.NEWSUT		100.74
04-04	04-03	24231684094747002040835	CONSOLIDATED TELCOM 701-483-4000 ND		7.37
04-05	04-03	24492164095000017113932	STORIED/NEWSPAPERARCH HTTPSSTORIED.UT		3.38CR
04-08	04-07	24011344098000022021572	SHOPIFY* 224891136 HTTPSSHOPIFY.IL		89.00
04-08	04-07	24692164098105316807251	GENEALOGYBANK.COM 866-641-3297 FL		99.90

CARDHOLDER ACTIVITY					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
<b>AARON PRAUS</b>					
		\$125.18	\$0.00	\$0.00	\$125.18
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-29	03-28	24492164088000036907602	WWW.APWA.NET WWW.APWA.NET MO		27.00
04-01	03-29	24692164089100656565594	AMZN Mktp US*W48522A43 Amzn.com/billWA		66.02
04-02	04-01	24692164092100019099856	AMZN Mktp US*JH3DB7LQ3 Amzn.com/billWA		18.72
04-09	04-08	24226384100091000220255	WAL-MART #1567 DICKINSON ND		13.44



Statement Date	APR 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	APR 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$30,286.30
Available Credit	\$89,713.70	New Balance	\$30,286.30
<b>CITY OF DICKINSON</b> Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
DUSTIN DASSINGER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$166.78	\$0.00	\$0.00	\$166.78
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-05	04-04	24445004096000933803843	CKE*BOOTS BAR & GRIL 300 MEDORA ND		166.78

CARDHOLDER ACTIVITY					
PURCHASING DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$3,318.90	\$0.00	\$0.00	\$3,318.90
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-26	03-25	24692164085107212410003	AMZN Mktp US*RA8LY5QL0 Amzn.com/billWA		14.30
03-26	03-25	24692164085107292515960	AMZN Mktp US*RA0NF8QT0 Amzn.com/billWA		8.64
03-27	03-26	24692164086108189718468	AMZN Mktp US*HG5B80UJ3 Amzn.com/billWA		358.60
03-28	03-27	24692164087108569395993	AMZN Mktp US*RH4J18791 Amzn.com/billWA		37.28
03-29	03-28	24692164088109841917306	AMZN Mktp US*RA9VW2FJ1 Amzn.com/billWA		45.00
04-01	03-29	24692164089100477848799	AMZN Mktp US*RA97Q5N11 Amzn.com/billWA		11.90
04-01	03-29	24692164089100604358456	AMZN Mktp US*9G9LC3SM3 Amzn.com/billWA		75.00
04-01	03-29	24692164089100606429651	AMZN Mktp US*UZZ2JW8VG3 Amzn.com/billWA		159.99
04-01	03-29	24692164089100610583154	AMZN Mktp US*RA0AV33A1 Amzn.com/billWA		158.94
04-01	03-29	24431064089083740000018	AMAZON.COM*5L9HO1A03 SEATTLE WA		110.79
04-02	04-01	24692164092100157490941	AMZN Mktp US*HU2DJ79L3 Amzn.com/billWA		186.57
04-05	04-04	24692164095102456474920	AMZN Mktp US*HQ0SX3P23 Amzn.com/billWA		569.94
04-05	04-05	24692164096102869475158	AMZN Mktp US*3I6SN6DQ3 Amzn.com/billWA		58.99
04-08	04-05	24692164096103102720855	AMZN Mktp US*5381L4QY3 Amzn.com/billWA		94.99
04-08	04-05	24692164096103216202881	AMZN Mktp US*M61R57HB3 Amzn.com/billWA		88.49
04-08	04-05	24692164096103219349440	AMZN Mktp US*B80I83KU3 Amzn.com/billWA		88.49
04-08	04-05	24692164096103434664375	AMZN Mktp US*8H3JJ4KH3 Amzn.com/billWA		66.42
04-09	04-08	24445004099200133717192	WALMART.COM 8009666546 800-966-6546 AR		80.16
04-09	04-08	24692164099106054081355	AMZN Mktp US*TR81D4BU3 Amzn.com/billWA		37.28
04-10	04-09	24692164100106495514243	AMZN Mktp US*CI7861GW3 Amzn.com/billWA		1,067.13

CARDHOLDER ACTIVITY					
DAVID WILKIE		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$18.40	\$0.00	\$0.00	\$18.40
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-28	03-27	24137464088001541351158	USPS PO 3724000905 DICKINSON ND		18.40



Section 2. Item B.

Statement Date	APR 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	APR 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$30,286.30
Available Credit	\$89,713.70	New Balance	\$30,286.30
<b>CITY OF DICKINSON</b> Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY				
TRAVIS LEINTZ				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-26	03-25	24692164085107535348484	SQ *ONEFACE gosq.com NJ	195.00
03-26	03-25	24692164085107547683217	SQ *ONEFACE gosq.com NJ	195.00
03-26	03-25	24692164085107547684207	SQ *ONEFACE gosq.com NJ	195.00
03-27	03-25	24431054086207907961555	DOLAN CONSULTING GROUP 616-284-4521 NC	275.00
03-26	03-26	24692164086107583850240	SQ *ONEFACE gosq.com NJ	390.00
03-28	03-27	24692164087108931533719	SQ *PHILLIP CHALMERS gosq.com OH	500.00
04-03	04-01	24721934093900013987554	APCO INTERNATIONAL INC 386-9442422 FL	375.00
04-03	04-01	24721934093900013903288	APCO INTERNATIONAL INC 386-9442422 FL	375.00

CARDHOLDER ACTIVITY				
CINDY THRONBURG				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$594.89	\$0.00	\$0.00	\$594.89
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-04	04-03	24492154094717489194635	ONLINE LABELS, INC. 407-936-3900 FL	124.90
04-04	04-03	24492154094743501949699	ONLINE LABELS, INC. 407-936-3900 FL	469.99

CARDHOLDER ACTIVITY				
POLICE DEPARTMENT				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$582.50	\$0.00	\$0.00	\$582.50
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-05	04-04	24692164095102685239458	IN *GUARDIAN ALLIANCE TEC800-262-3246 CA	40.00
04-09	04-08	24906414099197551484219	PY *PM2 LLC 701-3719322 ND	64.50
04-10	04-09	24829134100300806677257	THE EMBLEM AUTHORITY 800-438-4285 NC	478.00



Section 2. Item B.

Statement Date	APR 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	APR 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$30,286.30
Available Credit	\$89,713.70	New Balance	\$30,286.30
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
RACHEL SHUMAKER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$2,104.55	\$0.00	\$0.00	\$2,104.55
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-26	03-25	24011344085000047194243	FC* ND SOLID WASTE FLIPCAUSE.COMCA	397.43	
04-01	03-29	24431064089083924144434	AMZN MKTP US*1066N4TR3 SEATTLE WA	161.16	
04-01	03-30	24692164090101586361978	AMZN Mktp US*BJ54774F3 Amzn.com/billWA	85.80	
04-02	04-01	24943004093972329928584	CENEX ZIP TRIP FERGUS FALLS MN	52.81	
04-05	04-04	24034544095000437610705	MARATHON PETRO257113 VALLEY CITY ND	24.66	
04-05	04-04	24003294095000143711481	PILOT_00590 ALEXANDRIA MN	48.90	
04-08	04-04	24270764096036001231490	MYSTIC LAKE CASINO HOTEL PRIOR LAKE MN	497.85	
CHECK IN DATE:04-01-24			NUMBER OF NIGHTS:03		
CONFIRMATION #:6681785					
04-10	04-09	24431064100083326413226	AMZN MKTP US*1H63A8MB3 SEATTLE WA	590.94	
04-10	04-09	24198804100414259500568	SOLID WASTE ASSOCIA 8004679262 MD	245.00	

CARDHOLDER ACTIVITY					
DENVER FOWLER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$40.41	\$0.00	\$0.00	\$40.41
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-29	03-28	24204294088001915716050	eBay O*04-11376-59084 408-3766151 CA	30.37	
04-05	04-04	24755424096150960382429	JP STEEL SUPPLY INC DICKINSON ND	5.04	
04-05	04-04	24755424096150960382437	JP STEEL SUPPLY INC DICKINSON ND	5.00	

CARDHOLDER ACTIVITY					
SCOTT HIRNING		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$105.93	\$0.00	\$0.00	\$105.93
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-04	04-02	24755424094160948928021	BISMARCK HOTEL AND CONFER801-8152336 ND	105.93	



Statement Date	APR 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	APR 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$30,286.30
Available Credit	\$89,713.70	New Balance	\$30,286.30
<b>CITY OF DICKINSON</b> Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
JOSHUA SKLUZACEK		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$44.08	\$0.00	\$0.00	\$44.08
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-28	03-27	24011344087000049386894	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC	44.08	

CARDHOLDER ACTIVITY					
JOEL WALTERS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$97.95	\$0.00	\$0.00	\$97.95
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-05	04-04	74377994095413487734308	OCE*WONDERSHARE.COM HONG KONG	20.99	
04-05	04-05	74377994095413487734308	INTERNATIONAL SERVICE FEE	0.21	
04-10	04-08	24943004101972107801888	CENEX-FARMERS UNION OIL RICHARDTON ND	35.87	
04-11	04-10	24801974102839000515689	PETRO GAS FARGO ND	40.88	

CARDHOLDER ACTIVITY					
ADRIAN KREBS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$123.00	\$0.00	\$0.00	\$123.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-29	03-27	24801974088726769434301	DICKINSON MOTOR VEHICLE DICKINSON ND	25.50	
03-29	03-28	24801974088726944434341	MUNICIPAY*SERVICE FEE 877-590-5097 ME	3.00	
04-05	04-03	24801974095726163448320	DICKINSON MOTOR VEHICLE DICKINSON ND	91.50	
04-05	04-04	24801974095726533448356	MUNICIPAY*SERVICE FEE 877-590-5097 ME	3.00	

CARDHOLDER ACTIVITY					
RACHEL WALDO		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$65.75	\$0.00	\$0.00	\$65.75
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-27	03-26	24445004087400191780827	WM SUPERCENTER #1567 DICKINSON ND	65.75	





Section 2. Item B.

Statement Date	APR 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	APR 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$30,286.30
Available Credit	\$89,713.70	New Balance	\$30,286.30
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY				
AARON MEYER				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$14,213.86	\$0.00	\$0.00	\$14,213.86
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-29	03-26	24198804088412914180400	PAYPAL *MONOPRICE SAN JOSE CA	97.48
03-28	03-28	24492164088000007554607	UBIQUITI INC. UI.COM NY	8,748.00
04-01	03-29	24164074089105441247572	Staples Inc staples.com MA	531.37
04-02	04-01	24692164092100169504689	AMZN Mktp US*RA98D8QC1 Amzn.com/billWA	58.70
04-02	04-01	24011344093000005817769	WASABI TECHNOLOGIES WWW.WASABI.COMA	315.24
04-03	04-02	24430994094400909164892	DNH*GODADDY.COM https://www.gAZ	647.64
04-05	04-05	24116414096083749082421	NEWEGG MARKETPLACE 800-390-1119 CA	125.99
04-08	04-05	24492154097852110946512	PAYPAL *SPLASHTOP 402-935-7733 CA	1,596.00
04-08	04-07	24164074098105441190672	Staples Inc staples.com MA	381.67
04-10	04-09	24116414100067248969802	PP*FASTSPRING 402-935-7733 CA	56.79
04-10	04-09	24492164100000030837643	ZOHO CORPORATION HTTPSWWW.ZOHOCA	1,505.00
04-11	04-10	24116414101083744248210	NEWEGG INC. 800-390-1119 CA	149.98

CARDHOLDER ACTIVITY				
JAYDA BORAH				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$7.89	\$0.00	\$0.00	\$7.89
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-27	03-26	24204294086000007978067	FACEBK E83ACZ7762 650-5434800 CA	7.89

CARDHOLDER ACTIVITY				
IAN ANGUIANO				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$120.13	\$0.00	\$0.00	\$120.13
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-01	03-30	24692164090101056231941	ND SECRETARY OF STATE 701-328-2901 ND	36.00
04-01	03-30	24692164090101056232006	ND SECRETARY OF STATE 701-328-2901 ND	36.00
04-02	04-01	24011344092000074090422	SP NOTARYSTAMP.COM HTTPSNOTARYSTWI	48.13



Section 2. Item B.

Statement Date	APR 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	APR 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$30,286.30
Available Credit	\$89,713.70	New Balance	\$30,286.30
<b>CITY OF DICKINSON</b> Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
RITA BINSTOCK		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,823.63	\$0.00	\$0.00	\$1,823.63
Post Date	Tran Date	Reference Number	Transaction Description		Amount
03-26	03-25	24011344085000034739539	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC		28.88
04-02	04-01	24011344093000000925179	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC		104.91
04-02	04-01	24011344093000001044905	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC		414.20
04-02	04-01	24011344093000001181657	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC		575.32
04-02	04-01	24011344093000001246161	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC		670.32
04-11	04-10	24692164101107689827978	NDRIN-ND LAND RECORDS 701-364-1280 ND		30.00



COMMERCE BANK - COMMERCIAL CARDS  
 PO BOX 414084  
 KANSAS CITY MO 64141-4084

COMMERCE BANK - COMMERCIAL CARDS  
 PO BOX 846451  
 KANSAS CITY MO 64184-6451

CITY OF DICKINSON  
 LINDA CARLSON  
 38 1ST ST W  
 DICKINSON ND 58601-510638

\*\*0000000

Account ID  
 Account Number  
 Payment Due Date MAY 02, 2024  
 Amount Due \$33,389.46  
 Current Balance \$33,389.46

Amount Enclosed \$

To ensure your payment is posted promptly,  
 please submit all payments to:  
 PO BOX 846451  
 KANSAS CITY, MO 64184-6451

Section 2. Item B.

800000188386IIII 003338946003338946

Please detach and return with your payment

**ACCOUNT MESSAGES**

*Visa Purchasing*

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE.  
 IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

**CORPORATE ACCOUNT ACTIVITY**

CITY OF DICKINSON		TOTAL CORPORATE ACTIVITY		
			\$30,286.30	
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-18	04-18		AUTO PAYMENT - THANK YOU!	\$30,286.30CR

**FINANCE CHARGE SUMMARY**

	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	00.00%	\$0.00
CASH ADVANCES	\$0.00	0.0370%	13.40%	\$0.00

<b>For Customer Service Call:</b> 1-800-892-7104  <b>Outside the U.S., Call:</b> 1-402-691-7800	<b>Account ID</b>		<b>Account Summary</b>	
	<b>Account Number</b>		Previous Balance	\$30,286.30
			Purchases & Other Charges	\$33,608.86
	Statement Date	Payment Due Date	Cash Advances	\$0.00
<b>Send Billing Inquiries To:</b> COMMERCE BANK PO BOX 414084 KANSAS CITY MO 64141	APR 25, 2024	MAY 02, 2024	Cash Advance Fees	\$0.00
	Credit Limit	Available Credit	Late Charges	\$0.00
	\$120,000.00	\$86,610.54	Finance Charges	\$0.00
	Amount Due	Disputed Amount	Credits	\$219.40
	\$33,389.46	\$0.00	Payments	\$30,286.30
		New Balance	\$33,389.46	

Statement Date	APR 25, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAY 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$33,389.46
Available Credit	\$86,610.54	New Balance	\$33,389.46
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY				
LEONARD SCHWINDT				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$16.72	\$0.00	\$0.00	\$16.72
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-18	04-17	2401134410800044346310	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC	16.72

CARDHOLDER ACTIVITY				
FIRE DEPARTMENT				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$5,211.15	\$0.00	\$0.00	\$5,211.15
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-19	04-18	24692164109104235511380	IN *ULTRA BRIGHT LIGHTZ 800-262-3246 CA	106.56
04-22	04-19	24492154110719113045142	ADOBE *ADOBE 408-536-6000 CA	239.88
04-24	04-23	24692164114108397655177	IN *PROVISION SEEN LLC 701-2252057 ND	325.00
04-24	04-23	24559304114900011545683	NATL ASSOC OF EMS EDUCATO412-3434775 PA	95.00
04-25	04-24	24692164115109185218599	IN *ULTRA BRIGHT LIGHTZ 888-5625125 NY	1,234.99
04-25	04-24	24692164115109185218607	IN *ULTRA BRIGHT LIGHTZ 888-5625125 NY	1,409.74
04-25	04-24	24692164115109185218615	IN *ULTRA BRIGHT LIGHTZ 888-5625125 NY	1,799.98

CARDHOLDER ACTIVITY				
SHELLY NAMENIUK				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$274.00	\$0.00	\$0.00	\$274.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-15	04-11	24207854103160201535134	MC JOB POST 678-3002314 GA	10.00
04-19	04-18	24436544110038714024724	SOCIETYFORHUMANRESOURCE 800-2837476 VA	264.00

CARDHOLDER ACTIVITY				
FIRE DEPARTMENT 2				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$472.00	\$0.00	\$0.00	\$472.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-19	04-18	24116414110067618648513	CMC RESCUE 800-513-7455 CA	472.00

Statement Date	APR 25, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAY 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$33,389.46
Available Credit	\$86,610.54	New Balance	\$33,389.46
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
FINANCE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$219.00	\$0.00	\$0.00	\$219.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-18	04-17	24765014108726209592101	AURORA TRAINING ADVANTAG 407-542-4317 FL	219.00	

CARDHOLDER ACTIVITY					
JADE PRAUS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$45.98	\$0.00	\$0.00	\$45.98
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-15	04-12	24692164104109387805618	APPLE.COM/BILL 866-712-7753 CA	10.99	
04-19	04-18	24692164109104125220845	SQ *SERENITY BODYWORK, INDickinson ND	34.99	

CARDHOLDER ACTIVITY					
RENEE NEWTON		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$28.23	\$0.00	\$0.00	\$28.23
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-12	04-11	24011344102000069375653	SP NOTARYSTAMP.COM HTTPSNOTARYSTWI	28.23	

CARDHOLDER ACTIVITY					
POLICE DEPARTMENT TRAVEL		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$108.00	\$0.00	\$0.00	\$108.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-16	04-15	24137464107600197028635	TST* PLAYERS SPORTS BAR &DICKINSON ND	108.00	

Statement Date	APR 25, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAY 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$33,389.46
Available Credit	\$86,610.54	New Balance	\$33,389.46
<b>CITY OF DICKINSON</b>  Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY						
MICHAEL HANEL			PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
			\$290.83	\$0.00	\$0.00	\$290.83
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
04-22	04-19	24692164110104523281495	MSC 800-645-7270 NY		80.89	
04-22	04-19	24692164110105011368389	AMZN Mktp US*JD1AD5743 Amzn.com/biliWA		35.94	
04-22	04-20	24000774111000003092414	PROBOARDS, INC. HTTPSPROBOARDCA		9.00	
04-24	04-23	24412954114207567900273	INTOXIMETERS INC 314-429-4000 MO		165.00	

CARDHOLDER ACTIVITY						
TRAVIS HOLDING EAGLE			PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
			\$25.00	\$0.00	\$0.00	\$25.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
04-18	04-17	24492164108000021360318	SECURE-SHARE.COM HTTPSSECURESHWA		25.00	

CARDHOLDER ACTIVITY						
ANIMAL SHELTER			PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
			\$76.90	\$0.00	\$0.00	\$76.90
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
04-22	04-20	24692164111105693333403	CHEWY.COM 800-672-4399 FL		76.90	

CARDHOLDER ACTIVITY						
GREG BECK			PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
			\$123.36	\$0.00	\$0.00	\$123.36
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
04-15	04-12	24493984103200874000053	ND SAFETY COUNCIL 701-223-6372 ND		123.36	

Statement Date	APR 25, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAY 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$33,389.46
Available Credit	\$86,610.54	New Balance	\$33,389.46
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
MUSEUM		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,405.74	\$0.00	\$0.00	\$1,405.74
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-24	04-18	24639234114900016400028	SILVER STREAK INDUSTRIES 480-5747528 AZ	236.30	
04-19	04-19	24492164110000011159726	PUKA CREATIONS FAIRE HTTPSWWW.FAIRCA	114.54	
04-22	04-19	24789304112482102147244	OTC BRANDS INC 800-2280475 NE	95.99	
04-23	04-22	24492164113000023533964	LISA ANGEL FAIRE HTTPSWWW.FAIRCA	412.94	
04-23	04-22	24492164113000030013216	TEDCO TOYS FAIRE HTTPSWWW.FAIRCA	366.77	
04-23	04-23	24492164114000010767624	TOYSMITH FAIRE HTTPSWWW.FAIRCA	179.20	

CARDHOLDER ACTIVITY					
AARON PRAUS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,238.78	\$0.00	\$0.00	\$1,238.78
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-17	04-16	24011344107000063788690	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC	95.76	
04-23	04-22	24692164113107659635936	4IMPRINT, INC 4IMPRINT.COM WI	1,143.02	

CARDHOLDER ACTIVITY					
PURCHASING DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$7,002.62	\$0.00	\$0.00	\$7,002.62
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
04-12	04-11	24692164102108199794053	AMZN Mktp US*EL3G82YT3 Amzn.com/billWA	1,467.31	
04-15	04-12	24692164103108991537584	AMZN Mktp US*DG3R94SE3 Amzn.com/billWA	40.99	
04-15	04-12	24692164103109186502805	AMZN Mktp US*QT1YE93H3 Amzn.com/billWA	26.72	
04-15	04-12	24108384104400766000299	SHOPLET.COM clover.com FL	86.29	
04-15	04-13	24692164104109857493044	AMZN Mktp US*K536P07H3 Amzn.com/billWA	11.62	
04-15	04-13	24692164104100023102007	AMZN Mktp US*IN7VG52O3 Amzn.com/billWA	52.50	
04-15	04-14	24055234105083155515942	WMT PLUS 2024 800-966-6546 AR	98.00	
04-16	04-15	24692164106101671228258	AMZN Mktp US*XJ9HJ7H43 Amzn.com/billWA	579.33	
04-16	04-15	24445004106200165345863	WALMART.COM 8009666546 800-966-6546 AR	228.27	
04-17	04-16	24692164107102513618077	AMZN Mktp US*OS1OF3FQ3 Amzn.com/billWA	38.98	
04-22	04-19	24692164110105086526242	AMZN Mktp US*2O9LN7T93 Amzn.com/billWA	215.85	
04-22	04-19	24692164110105092551903	AMZN Mktp US*JA6HG3073 Amzn.com/billWA	3,653.87	
04-22	04-19	24692164110105011268613	AMZN Mktp US*N07YJ8H53 Amzn.com/billWA	88.49	
04-22	04-19	24692164110105078259141	AMZN Mktp US*2813D7HG3 Amzn.com/billWA	75.00	
04-22	04-19	24445004110300638133203	WALMART.COM 8009666546 800-966-6546 AR	4.64	

Statement Date	APR 25, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAY 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$33,389.46
Available Credit	\$86,610.54	New Balance	\$33,389.46
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
PURCHASING DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$7,002.62	\$0.00	\$0.00	\$7,002.62
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-22	04-19	24108384111400763000418	SHOPLET.COM clover.com FL		215.52
04-22	04-21	24692164112106574476179	Amazon.com*5C1EH27B3 Amzn.com/billWA		6.59
04-22	04-21	24692164112106786338753	AMZN Mktp US*DA8SY17B3 Amzn.com/billWA		29.65
04-22	04-21	24692164112106802015757	AMZN Mktp US*SD1VV9ED3 Amzn.com/billWA		83.00

CARDHOLDER ACTIVITY					
DUANE ZASTOUIL		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,289.40	\$0.00	\$219.40	\$1,070.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-15	04-12	24071054104627154854596	CANAD INNS GF LODGING GRAND FORKS ND CHECK IN DATE:04-07-24 NUMBER OF NIGHTS:06 CONFIRMATION #:437772		591.20
04-15	04-12	24071054104627154854604	CANAD INNS GF LODGING GRAND FORKS ND CHECK IN DATE:04-07-24 NUMBER OF NIGHTS:06 CONFIRMATION #:437773		591.20
04-15	04-12	24071054104627154854638	CANAD INNS GF LODGING GRAND FORKS ND CHECK IN DATE:04-07-24 NUMBER OF NIGHTS:06 CONFIRMATION #:439161		107.00
04-15	04-12	74071054105741238559990	CANAD INNS GF LODGING 701-7728404 ND		163.20CR
04-15	04-12	74071054105741238560006	CANAD INNS GF LODGING 701-7728404 ND		56.20CR

CARDHOLDER ACTIVITY					
DAVID WILKIE		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$35.15	\$0.00	\$0.00	\$35.15
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-15	04-12	24137464104001613689725	USPS PO 3724000905 DICKINSON ND		24.75
04-19	04-18	24137464110001511284779	USPS PO 3724000905 DICKINSON ND		10.40



Statement Date	APR 25, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAY 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$33,389.46
Available Credit	\$86,610.54	New Balance	\$33,389.46
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
TRAVIS LEINTZ		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$65.80	\$0.00	\$0.00	\$65.80
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-17	04-16	24906414107198105567285	PY 'PM2 LLC 701-3719322 ND		20.50
04-17	04-16	24445004108400326859079	WM SUPERCENTER #1567 DICKINSON ND		45.30

CARDHOLDER ACTIVITY					
BLAKE JOHNSON		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$3,776.50	\$0.00	\$0.00	\$3,776.50
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-17	04-16	24116414107742701509153	GARDEN ARTISANS LLC 410-672-0082 MD		3,776.50

CARDHOLDER ACTIVITY					
POLICE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$2,034.32	\$0.00	\$0.00	\$2,034.32
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-12	04-11	24692164102108212089648	AMZN Mktp US*LL1OJ71S3 Amzn.com/bilWA		174.31
04-17	04-16	24055234107962072313200	TRAVEL GUARD GROUP INC 877-934-8308 WI		73.56
04-18	04-16	24692164108103195321401	UNITED 0162381157455UNITED.COM TX		565.85
NM:LITTLE/ANDREYALEE TKT:0162381157455 OARP:DIK SVC:W DARP:DEN FR:WAA2OD DEP:08-03-24 OARP:DEN SVC:W DARP:MCO FR:WAA2OD DEP:08-03-24 OARP:MCO SVC:KX DARP:DEN FR:KFA2AD DEP:08-03-24 OARP:DEN SVC:KO DARP:DIK FR:KFA2AD DEP:08-03-24					
04-18	04-16	24692164108103195321419	UNITED 0162381157456UNITED.COM TX		565.85
NM:HEISER/MICHAELJOSEPH TKT:0162381157456 OARP:DIK SVC:W DARP:DEN FR:WAA2OD DEP:08-03-24 OARP:DEN SVC:W DARP:MCO FR:WAA2OD DEP:08-03-24 OARP:MCO SVC:KX DARP:DEN FR:KFA2AD DEP:08-03-24 OARP:DEN SVC:KO DARP:DIK FR:KFA2AD DEP:08-03-24					
04-18	04-16	24692164108103197187982	UNITED 0164293345162UNITED.COM TX		35.00
04-18	04-16	24692164108103197187990	UNITED 0164293345163UNITED.COM TX		35.00
04-18	04-16	24692164108103197188006	UNITED 0164293345164UNITED.COM TX		35.00
04-18	04-16	24692164108103197188014	UNITED 0164293345165UNITED.COM TX		35.00
04-22	04-18	24198804110415537075689	POLICASSNND 8888770450 ND		514.75

Statement Date	APR 25, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAY 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$33,389.46
Available Credit	\$86,610.54	New Balance	\$33,389.46
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
RACHEL SHUMAKER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$846.93	\$0.00	\$0.00	\$846.93
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-19	04-18	24692164109104251979479	AMZN Mktp US*246HF5FF3 Amzn.com/billWA		429.00
04-19	04-18	24692164109104310173353	AMZN Mktp US*TH1XO3NR3 Amzn.com/billWA		98.97
04-22	04-19	24692164110104704572233	ND DEPT OF ENVIRONMENT 888-888-0000 ND		175.00
04-22	04-19	24692164110104713286700	ND ENVIRONMENTAL QUALI 866-330-7329 IL		4.37
04-22	04-20	24692164111105873298806	AMZN Mktp US*BQ4RM5YK3 Amzn.com/billWA		139.59

CARDHOLDER ACTIVITY					
JOSH OLHEISER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$627.38	\$0.00	\$0.00	\$627.38
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-24	04-22	24000974114500801234012	ALLEGiant AIHRH 702-5058888 NV		627.38
NM:OLHEISER JOSHUA J TKT:HRH OARP:BIS SVC:E DARP:LAS FR: DEP:05-05-24 OARP:BIS SVC:E DARP:LAS FR: DEP:05-05-24					

CARDHOLDER ACTIVITY					
JOSHUA SKLUZACEK		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$601.07	\$0.00	\$0.00	\$601.07
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-16	04-15	24011344106000048430112	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC		200.64
04-17	04-16	24427334107730258984816	CASH WISE #3044 DICKINSON ND		33.95
04-18	04-17	24011344108000042005397	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC		104.88
04-18	04-17	24906414108198180194459	FS *TechSmith 877-3278914 CA		39.00
04-19	04-18	24692164109104319294481	NDRIN-ND LAND RECORDS 701-364-1280 ND		30.00
04-25	04-23	24943004115970692018862	HOLIDAY INN FARGO 7014995322 ND		192.60
CHECK IN DATE:04-22-24 CONFIRMATION #:1141612417014995322 NUMBER OF NIGHTS:01					

Statement Date	APR 25, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAY 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$33,389.46
Available Credit	\$86,610.54	New Balance	\$33,389.46
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
<b>JOEL WALTERS</b>		<b>PURCHASES</b>	<b>CASH ADVANCES</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
		\$740.68	\$0.00	\$0.00	\$740.68
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-12	04-10	24692164102108057890803	DELTA HOTELS BY MARRIO FARGO ND CHECK IN DATE:04-08-24 NUMBER OF NIGHTS:02 CONFIRMATION #:850981		351.40
04-12	04-10	24692164102108057890878	DELTA HOTELS BY MARRIO FARGO ND CHECK IN DATE:04-08-24 NUMBER OF NIGHTS:02 CONFIRMATION #:850980		307.20
04-15	04-11	24055224103972130351063	SIMONSON S DI DICKINSON ND		55.60
04-15	04-12	24445004104400210396372	WM SUPERCENTER #1567 DICKINSON ND		26.48

CARDHOLDER ACTIVITY					
<b>RACHEL WALDO</b>		<b>PURCHASES</b>	<b>CASH ADVANCES</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
		\$37.83	\$0.00	\$0.00	\$37.83
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-23	04-22	24226384114360524527584	WAL-MART #1567 DICKINSON ND		37.83

CARDHOLDER ACTIVITY					
<b>AARON MEYER</b>		<b>PURCHASES</b>	<b>CASH ADVANCES</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
		\$3,915.76	\$0.00	\$0.00	\$3,915.76
Post Date	Tran Date	Reference Number	Transaction Description		Amount
04-15	04-12	24492154105852368132658	PAYPAL *MICROSOFT 402-935-7733 WA		74.54
04-15	04-14	24164074105105441271655	Staples Inc staples.com MA		92.99
04-17	04-17	24692164108102836118119	AMZN Mktp US*FC0YY3U03 Amzn.com/billWA		2,151.98
04-18	04-17	24164074108105441376790	Staples Inc staples.com MA		45.49
04-18	04-17	24164074108105441376808	Staples Inc staples.com MA		0.17
04-19	04-18	2401134410900063595309	WWW.UI.COM WWW.UI.COM NY		173.00
04-19	04-18	24692164109104226714241	AMZN Mktp US*JO78Q5BP3 Amzn.com/billWA		200.86
04-19	04-18	24164074109105441255571	Staples Inc staples.com MA		0.45
04-22	04-19	24906414110198302236309	DRI*SIGNS 888-2224929 CA		108.41
04-22	04-20	24164074112105441198909	Staples Inc staples.com MA		101.89
04-25	04-24	24011344115000035227082	WWW.UI.COM WWW.UI.COM NY		373.00
04-25	04-24	24692164115109160784490	AMZN Mktp US*264727CC3 Amzn.com/billWA		592.98

Statement Date	APR 25, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAY 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$33,389.46
Available Credit	\$86,610.54	New Balance	\$33,389.46
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
<b>JAYDA BORAH</b>		<b>PURCHASES</b>	<b>CASH ADVANCES</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
		\$16.07	\$0.00	\$0.00	\$16.07
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>	<b>Amount</b>	
04-12	04-11	24445004103400190821101	WM SUPERCENTER #1567 DICKINSON ND	16.07	

CARDHOLDER ACTIVITY					
<b>RITA BINSTOCK</b>		<b>PURCHASES</b>	<b>CASH ADVANCES</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
		\$3,083.66	\$0.00	\$0.00	\$3,083.66
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>	<b>Amount</b>	
04-12	04-11	24138294103084026514087	LANDS END BUS OUTFITTERS 800-332-4700 WI	1,858.98	
04-19	04-18	24011344109000048520711	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC	38.00	
04-19	04-18	24011344109000061414057	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC	583.68	
04-23	04-22	24011344113000068562613	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC	393.68	
04-24	04-23	24226384115091004190887	WAL-MART #1567 DICKINSON ND	151.37	
04-25	04-25	24138294116084033247536	LANDS END BUS OUTFITTERS 800-332-4700 WI	57.95	

## Please Approve the following Manual Checks on 05-07-2024

CB04182024	COMMERCE BANK CREDIT CARD	\$30,286.30
CK#127369	VLCM	\$7,613.36
CK#127370	VLCM	\$28,289.40
CK#127234	NELSON AUTO CENTER INC	\$31,607.35
CK#127335	ROUGH RIDER ELECTRIC COOP	\$27,436.78
CK#127235	DOMESTIC VIOLENCE & RAPE CENTER	\$4,100.17
CK#127236	DOMESTIC VIOLENCE & RAPE CENTER	\$3,145.97
CK#127367	DCI CREDIT SERVICES INC	\$96.86
CK#127368	MESSERLI & KRAMER P.A.	\$200.08
CK#127371	PRINCIPAL LIFE INSURANCE CO	\$17,818.71
CK#127372	ND CLERKS ASSOCIATION	\$100.00
CK#127373	MOUNTAIN PLAINS YOUTH SERVICES	\$8,209.96
CK#127374	MOUNTAIN PLAINS YOUTH SERVICES	\$10,083.15
CK#127375	CONSOLIDATED COMM CORP	\$147.34
CK#127376	DICKINSON PUBLIC SCHOOLS	\$1,000.00
CK#127377	ENTERTAINMENT EXPOLOSION	\$7,500.00
CK#127378	MONTANA-DAKOTA UTILITY	\$69,493.88
CK#127379	VERIZON WIRELESS	\$5,861.70
CB05022024	COMMERCE BANK CREDIT CARD	\$33,389.46
CK#127380	DICKINSON CONVENTION BUREAU	\$50,000.00
CK#127381	THE STAGE DEPOT	\$38,614.34
CK#127382	REVOLVING FUNDS	\$80.00
CK#127383	CENTRAL DAKOTA FORENSIC NURSE	\$15,111.88
CK#127384	DCI CREDIT SERVICES INC	\$96.86
CK#127385	CENTRAL DAKOTA FORENSIC NURSE	\$28,784.09

## PAYROLL TRANSACTIONS FROM PAY DATE 4/05/2024

<b><u>GROSS WAGES</u></b>	\$	593,650.98
<b><u>NET WAGES</u></b>	\$	418,118.35

### TAXES

FEDERAL	\$	49,703.63
FICA	\$	86,157.52
STATE	\$	2,518.48

### PENSIONS

DEFINED BENEFIT - EE	\$	2,303.83
DC-A EE	\$	2,839.54
DC-A ER	\$	2,839.54
NDPERS EE	\$	28,720.36
NDPERS ER	\$	43,355.44

**PAYROLL TRANSACTIONS FROM PAY DATE 4/19/2024**

<b><u>GROSS WAGES</u></b>	\$	589,278.12
<b><u>NET WAGES</u></b>	\$	417,834.70

**TAXES**

FEDERAL	\$	45,625.07
FICA	\$	85,475.56
STATE	\$	2,023.10

**PENSIONS**

DEFINED BENEFIT - EE	\$	2,339.96
DC-A EE	\$	2,899.13
DC-A ER	\$	2,899.13
NDPERS EE	\$	28,835.78
NDPERS ER	\$	43,373.53



Drinking Water Week 2024  
May 5-11, 2024



Section 3. Item A.

## Proclamation

**WHEREAS**, water is our most valuable natural resource; and

**WHEREAS**, water from the Southwest Pipeline Project and Southwest Water Authority delivers public health protection, support for our economy and the quality of life we enjoy; and

**WHEREAS**, any measure of a successful society – low mortality rates, economic growth and diversity, productivity, and public safety – are in some way related to access to safe water; and

**WHEREAS**, Southwest Water Authority and the Southwest Pipeline Project play a critical part in consumers’ health, hygiene and hydration, and public awareness of the importance of safe tap water is essential to supporting and sustaining this resource, and;

**WHEREAS**, we are all stewards of the water infrastructure upon which future generations depend; and

**WHEREAS**, each citizen of our city and all of southwest North Dakota is called upon to help sustain our water resources by educating themselves about their drinking water, by practicing water conservation, and getting involved in local efforts to protect our source waters from pollution;

**NOW, THEREFORE**, be it resolved that by virtue of the authority vested in me as Mayor of our City, I do hereby proclaim May 5-11, 2024, as **Drinking Water Week**.



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City Commission President

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Attest: City Administrator

Date: May 7, 2024

# CITY OF DICKINSON, NORTH DAKOTA PROCLAMATION

## Arbor Day

TO ALL TO WHOM THESE PRESENTS SHALL COME, GREETINGS

WHEREAS, our City’s trees have been a gift to us from generations past, whose foresight and concern for the future motivated them to plant shade trees for our benefit, and

WHEREAS, we must use the time we have to plant new trees so that future generations will be able to reap the benefits of the shade, beauty, and environmental advantages which we so greatly enjoy, and

NOW, THEREFORE, I, PRESIDENT OF THE CITY COMMISSION OF THE CITY OF DICKINSON, NORTH DAKOTA

DO HEREBY PROCLAIM **June 5, 2024**, AS **ARBOR DAY** IN THE CITY OF DICKINSON, NORTH DAKOTA.

I CALL UPON THE PUBLIC-SPIRITED AND FORESIGHTED CITIZENS OF OUR CITY TO PLANT TREES NOW FOR THE PRESENT AND FUTURE BEAUTY AND ENJOYMENT OF ALL OUR RESIDENTS.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.



\_\_\_\_\_  
Scott Decker, Commission President

Dated: \_\_\_\_\_





National Public Works Week Proclamation  
 May 19–25, 2024  
 “Advancing Quality of Life For All”

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of City of Dickinson; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Dickinson, ND to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2024 marks the 64<sup>th</sup> annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

RESOLVED, I, Scott Decker, President of City Commission, do hereby designate the week May 19–25, 2024, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the State.



\_\_\_\_\_  
 City Commission President

\_\_\_\_\_  
 Attest: City Administrator

Date: April 2, 2024 \_\_\_\_\_



*Proclamation*  
**Building Safety Month — May 2024**

Whereas the City of Dickinson is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

Whereas our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work and play, and;

Whereas these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

Whereas Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities’ largely unknown protectors of public safety—our local code officials—who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and;

Whereas “Mission Possible,” the theme for Building Safety Month 2024, encourages us all to raise awareness about building safety on a personal, local and global scale, and;

Whereas each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Scott Decker, President of the City Commission of the City of Dickinson, North Dakota do hereby proclaim the month of May 2024 as Building Safety Month. Accordingly, I encourage our citizens to join us as we participate in Building Safety Month activities.

Signed this 7th day of May, 2024



\_\_\_\_\_  
City Commission Vice President

\_\_\_\_\_  
Attest: City Administrator

Date: May 7, 2024

# Gaming Site Authorization American Foundation For Wildlife

## Southside Saloon

- 48 East Broadway
- Effective Date of July 1<sup>st</sup> , 2024 – June 30, 2025
  - Electronic Pull Tab Devices
  - Pull Tab Dispensing Device
  - Pull Tab Jar
  - Twenty-One



# Gaming Site Authorization Dickinson Eagles Aerie #2328

## Dickinson Eagles Club #2328

- 31 1<sup>st</sup> Avenue East
- Effective Date of July 1<sup>st</sup> , 2024 – June 30, 2025
  - Bingo
  - Raffles
  - Pull Tab Jar
  - Pull Tab Dispensing Device
  - Electronic Pull Tab Device
  - Seal Board
  - Sports Pools
  - Twenty-One



# Gaming Site Authorization Dickinson Youth Activities INC.

## Spur Bar

- 1306 West Villard
- Effective Date of July 1<sup>st</sup> , 2024 – June 30, 2025
  - Electronic Pull Tab Devices
  - Sports Pools
  - Pull Tab Jar
  - Pull Tab Dispensing Device
  - Twenty-One
  - Raffles
  - Calcuttas

## Neighbors Bar

- 745 State Avenue
- Effective Date of July 1<sup>st</sup> , 2024 – June 30, 2025
  - Electronic Pull Tab Devices
  - Sports Pools
  - Pull Tab Jar
  - Pull Tab Dispensing Device
  - Twenty-One



# Gaming Site Authorization Dickinson Youth Activities INC.

## Grand Dakota Lodge

- 532 15<sup>th</sup> Street West
- Effective Date of July 1<sup>st</sup> , 2024 – June 30, 2025
  - Electronic Pull Tab Devices
  - Sports Pools
  - Pull Tab Jar
  - Twenty-One
  - Calcuttas
  - Paddlewheel Table

## Elks Lodge 1137

- 501 Elk Drive
- Effective Date of July 1<sup>st</sup> , 2024 – June 30, 2025
  - Electronic Pull Tab Devices
  - Raffles
  - Pull Tab Dispensing Device
  - Twenty-One

# Gaming Site Authorization Dickinson Youth Activities INC.

## Maverick's Saloon

- 196 Museum Drive
- Effective Date of July 1<sup>st</sup> , 2024 – June 30, 2025
  - Electronic Pull Tab Devices
  - Pull Tab Dispensing Device
  - Pull Tab Jar
  - Twenty-One
  - Sports Pool



# Gaming Site Authorization Prairie Grit Adaptive Sports

## Buffalo Wild Wings

- 3545 West Ridge Drive
- Effective Date of July 1<sup>st</sup> , 2024 – June 30, 2025
  - Raffles
  - Electronic Pull Tab Devices





# Gaming Site Authorization DSU Heritage Foundation

## Bernie's Esquire Club

- 43 Sims
- Effective Date of July 1<sup>st</sup> , 2024 – June 30, 2025
  - Electronic Pull Tab Devices
  - Pull Tab Dispensing Device
  - Pull Tab Jar
  - Twenty-One
  - Raffles
  - Paddlewheel Table
  - Poker

## Final Final

- 640 12<sup>th</sup> Street West
- Effective Date of July 1<sup>st</sup> , 2024 – June 30, 2025
  - Electronic Pull Tab Devices
  - Raffles
  - Pull Tab Dispensing Device
  - Twenty-One
  - Bingo
  - Pull Tab Jar
  - Poker
  - Paddlewheel Table





**GAMING SITE AUTHORIZATION**  
 ND OFFICE OF ATTORNEY GENERAL  
 SFN 17996 (4-2023)

G - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
 Site License Number  
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization  
*American Foundation For Wild Life*

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location  
*Southside Saloon*

Street <i>48 E Broadway</i>	City <i>Dickinson</i>	ZIP Code <i>58601</i>	County <i>Stark</i>
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Beginning Date(s) Authorized <i>7-1-24</i>	Ending Date(s) Authorized <i>6-30-2025</i>	Number of Twenty-One tables, if zero, enter "0" <i>1</i>
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Specific location where games of chance will be conducted and played at the site (required)  
*East & West wall of Bar*

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

**RESTRICTIONS FOR CITY/COUNTY USE ONLY**

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

**ACTIVITY TO BE CONDUCTED** Please check all applicable games to be conducted at site (required)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bingo                                 | <input type="checkbox"/> Club Special                  | <input type="checkbox"/> Sports Pools             |
| <input type="checkbox"/> ELECTRONIC Quick Shot Bingo           | <input type="checkbox"/> Tip Board                     | <input checked="" type="checkbox"/> Twenty-One    |
| <input type="checkbox"/> Raffles                               | <input type="checkbox"/> Seal Board                    | <input type="checkbox"/> Poker                    |
| <input type="checkbox"/> ELECTRONIC 50/50 Raffle               | <input type="checkbox"/> Punchboard                    | <input type="checkbox"/> Calcuttas                |
| <input checked="" type="checkbox"/> Pull Tab Jar               | <input type="checkbox"/> Prize Board                   | <input type="checkbox"/> Paddlewheel with Tickets |
| <input checked="" type="checkbox"/> Pull Tab Dispensing Device | <input type="checkbox"/> Prize Board Dispensing Device | <input type="checkbox"/> Paddlewheel Table        |
| <input checked="" type="checkbox"/> ELECTRONIC Pull Tab Device |  |   |

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
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If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

**APPROVALS**

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

**INSTRUCTIONS:**

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

**RETURN ALL DOCUMENTS TO:**

Office of Attorney General  
 Licensing Section  
 600 E Boulevard Ave, Dept. 125  
 Bismarck, ND 58505-0040  
 Telephone: 701-328-2329 OR 800-326-9240



**RENTAL AGREEMENT**  
 OFFICE OF ATTORNEY GENERAL  
 LICENSING SECTION  
 SFN 9413 (7-2023)

Section 3. Item E.

License Number (Office Use Only)

Site Owner (Lessor) <u>C. Haider Inc</u>		Site Name <u>Southside Saloon</u>		Site Phone Number <u>701-483-6446</u>	
Site Address <u>48 E Broadway</u>		City <u>Dickinson</u>	State <u>ND</u>	Zip Code <u>58601</u>	County <u>STARK</u>
Organization <u>American Foundation for Wildlife</u>		Rental Period <u>7-24</u> to <u>6-30-25</u>		Monthly Rent Amount	
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$ <u>0</u>	
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$ <u>0</u>	
Number of Tables with wagers over \$5 <u>1</u> X Rent per Table \$ <u>300</u>				\$ <u>300</u>	
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$ <u>0</u>	
4. Is Pull Tabs involving either a jar bar or standard dispensing device conducted at this site? Please Check: <input checked="" type="checkbox"/> Jar Bar <input checked="" type="checkbox"/> Standard Dispensing Device		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$ <u>325</u>	
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u>7</u>		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$ <u>1025</u>	
Total Monthly Rent				\$ <u>1650</u>	
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input checked="" type="checkbox"/>					

**TERMS OF RENTAL AGREEMENT:**

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business. The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization. The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed. If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site. The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds. The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee. The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name. A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest. At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <u>[Signature]</u>	Title <u>President</u>	Date <u>4-4-24</u>
Signature of Lessee <u>[Signature]</u>	Title <u>President</u>	Date <u>4-4-24</u>



**GAMING SITE AUTHORIZATION**  
 ND OFFICE OF ATTORNEY GENERAL  
 SFN 17996 (4-2023)

Section 3. Item F.

G - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
 Site License Number  
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization  
**Dickinson Eagles Aerie #2328**

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location  
**Dickinson Eagles Club #2328**

Street <b>31 1st Ave East</b>	City <b>Dickinson</b>	ZIP Code <b>58601</b>	County <b>Stark</b>
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Beginning Date(s) Authorized <b>07/01/2024</b>	Ending Date(s) Authorized <b>06/30/2025</b>	Number of Twenty-One tables, if zero, enter "0" <b>1</b>
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Specific location where games of chance will be conducted and played at the site (required)  
**In the bar EXCLUDING the bathrooms**

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

**RESTRICTIONS FOR CITY/COUNTY USE ONLY**

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

**ACTIVITY TO BE CONDUCTED** Please check all applicable games to be conducted at site (required)

<input checked="" type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input checked="" type="checkbox"/> Sports Pools
<input type="checkbox"/> <b>ELECTRONIC</b> Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input checked="" type="checkbox"/> Twenty-One
<input checked="" type="checkbox"/> Raffles	<input checked="" type="checkbox"/> Seal Board	<input type="checkbox"/> Poker
<input type="checkbox"/> <b>ELECTRONIC</b> 50/50 Raffle	<input type="checkbox"/> Punchboard	<input type="checkbox"/> Calcuttas
<input checked="" type="checkbox"/> Pull Tab Jar	<input type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheel with Tickets
<input checked="" type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input type="checkbox"/> Paddlewheel Table
<input checked="" type="checkbox"/> <b>ELECTRONIC</b> Pull Tab Device		

Days of week of gaming operations (if restricted) <b>Monday - Saturday</b>	Hours of gaming (if restricted) <b>10:30 am - 12:45 am</b>
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If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

**APPROVALS**

Attorney General	Date
Signature of City/County Official	Date
<b>PRINT</b> Name and official position of person signing on behalf of city/county above	

**INSTRUCTIONS:**

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

**RETURN ALL DOCUMENTS TO:**

Office of Attorney General  
 Licensing Section  
 600 E Boulevard Ave, Dept. 125  
 Bismarck, ND 58505-0040  
 Telephone: 701-328-2329 OR 800-326-9240



**GAMING SITE AUTHORIZATION**  
 ND OFFICE OF ATTORNEY GENERAL  
 SFN 17996 (4-2023)

Section 3. Item G.

G - \_\_\_\_\_  
 Site License Number  
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization  
**DICKINSON YOUTH ACTIVITIES INC.**

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location  
**MAVERICK'S SALOON**

Street <b>196 MUSEUM DRIVE W</b>	City <b>DICKINSON</b>	ZIP Code <b>58601</b>	County <b>STARK</b>
Beginning Date(s) Authorized <b>7/1/2024</b>	Ending Date(s) Authorized <b>6/30/2025</b>	Number of Twenty-One tables, if zero, enter "0" <b>.ONE</b>	

Specific location where games of chance will be conducted and played at the site (required)  
**EAST WALL OF BAR**

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

**RESTRICTIONS FOR CITY/COUNTY USE ONLY**

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

<input type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input checked="" type="checkbox"/> Sports Pools
<input type="checkbox"/> ELECTRONIC Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input checked="" type="checkbox"/> Twenty-One
<input type="checkbox"/> Raffles	<input type="checkbox"/> Seal Board	<input type="checkbox"/> Poker
<input type="checkbox"/> ELECTRONIC 50/50 Raffle	<input type="checkbox"/> Punchboard	<input type="checkbox"/> Calcuttas
<input checked="" type="checkbox"/> Pull Tab Jar	<input type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheel with Tickets
<input checked="" type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input type="checkbox"/> Paddlewheel Table
<input checked="" type="checkbox"/> ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
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If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

**APPROVALS**

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

**INSTRUCTIONS:**

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

**RETURN ALL DOCUMENTS TO:**

Office of Attorney General  
 Licensing Section  
 600 E Boulevard Ave, Dept. 125  
 Bismarck, ND 58505-0040  
 Telephone: 701-328-2329 OR 800-326-9240



**RENTAL AGREEMENT**  
 OFFICE OF ATTORNEY GENERAL  
 LICENSING SECTION  
 SFN.9413 (7-2023)

Section 3. Item G.

License Number

Site Owner (Lessor) <b>BYRAN NELSON</b>		Site Name <b>MAVERICK'S SALOON</b>		Site Phone Number <b>701-483-9777</b>
Site Address <b>196 MUSEUM DRIVE</b>		City <b>DICKINSON</b>	State <b>ND</b>	Zip Code <b>58601</b>
Organization <b>DICKINSON YOUTH ACTIVITIES INC</b>		Rental Period <b>7/1/2024</b> to <b>6/30/2025</b>		County <b>STARK</b>
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input type="checkbox"/> No	<input type="checkbox"/> Yes	\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$
Number of Tables with wagers over \$5 <b>1</b> X Rent per Table \$ <b>300</b>				\$ <b>300</b>
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____		<input type="checkbox"/> No	<input type="checkbox"/> Yes	\$
4. Is Pull Tabs Involving either a Jar bar or standard dispensing device conducted at this site? Please Check: <input checked="" type="checkbox"/> Jar Bar <input checked="" type="checkbox"/> Standard Dispensing Device		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$ <b>325</b>
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <b>5</b>		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$ <b>875</b>
Total Monthly Rent				\$ <b>1,500</b>
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>				

**TERMS OF RENTAL AGREEMENT:**

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <i>Byran Nelson</i>	Title <i>President</i>	Date <i>4/2/24</i>
Signature of Lessee <i>[Signature]</i>	Title <i>President</i>	Date <i>4-2-24</i>



**GAMING SITE AUTHORIZATION**  
 ND OFFICE OF ATTORNEY GENERAL  
 SFN 17996 (4-2023)

Section 3. Item G.

G - \_\_\_\_\_

Site License Number  
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization

**DICKINSON YOUTH ACTIVITIES INC.**

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

**NEIGHBORS**

Street <b>745 STATES AVE</b>	City <b>DICKINSON</b>	ZIP Code <b>58601</b>	County <b>STARK</b>
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Beginning Date(s) Authorized <b>7/1/2024</b>	Ending Date(s) Authorized <b>6/30/2025</b>	Number of Twenty-One tables, if zero, enter "0" <b>ONE</b>
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Specific location where games of chance will be conducted and played at the site (required)

**2 SECTIONS 1. NORTH CORNER AND WALL 2. WALL EAST OF BAR**

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

**RESTRICTIONS FOR CITY/COUNTY USE ONLY**

The organization must provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

**ACTIVITY TO BE CONDUCTED** Please check all applicable games to be conducted at site (required)

<input type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input checked="" type="checkbox"/> Sports Pools
<input type="checkbox"/> <b>ELECTRONIC</b> Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input checked="" type="checkbox"/> Twenty-One
<input type="checkbox"/> Raffles	<input type="checkbox"/> Seal Board	<input type="checkbox"/> Poker
<input type="checkbox"/> <b>ELECTRONIC</b> 50/50 Raffle	<input type="checkbox"/> Punchboard	<input type="checkbox"/> Calcuttas
<input checked="" type="checkbox"/> Pull Tab Jar	<input type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheel with Tickets
<input checked="" type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input type="checkbox"/> Paddlewheel Table
<input checked="" type="checkbox"/> <b>ELECTRONIC</b> Pull Tab Device		

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

**APPROVALS**

Attorney General	Date
Signature of City/County Official	Date

PRINT Name and official position of person signing on behalf of city/county above

**INSTRUCTIONS:**

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

**RETURN ALL DOCUMENTS TO:**

Office of Attorney General  
 Licensing Section  
 600 E Boulevard Ave, Dept. 125  
 Bismarck, ND 58505-0040  
 Telephone: 701-328-2329 OR 800-326-9240



**RENTAL AGREEMENT**  
 OFFICE OF ATTORNEY GENERAL  
 LICENSING SECTION  
 SFN 9413 (7-2023)

Section 3. Item G.  
 License Number ( )

Site Owner (Lessor) <b>LA LIQUORS</b>		Site Name <b>NEIGHBORS</b>		Site Phone Number <b>701-483-5477</b>
Site Address <b>745 STATES AVE</b>		City <b>DICKINSON</b>	State <b>ND</b>	Zip Code <b>58601</b>
Organization <b>DICKINSON YOUTH ACTIVITIES INC</b>		Rental Period <b>7/1/2024</b> to <b>6/30/2025</b>		County <b>STARK</b>
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input type="checkbox"/> No	<input type="checkbox"/> Yes	\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$
Number of Tables with wagers over \$5 <b>1</b> X Rent per Table \$ <b>300</b>				\$ <b>300</b>
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	\$
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: <input checked="" type="checkbox"/> Jar Bar <input checked="" type="checkbox"/> Standard Dispensing Device		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$ <b>325</b>
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u>6</u>		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$ <b>950</b>
Total Monthly Rent				\$ <b>1,575</b>
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>				

**TERMS OF RENTAL AGREEMENT:**  
 This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.  
 The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.  
 The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.  
 If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.  
 The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.  
 The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.  
 The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.  
 A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.  
 At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title <b>Member</b>	Date <b>4-2-24</b>
Signature of Lessee 	Title <b>President</b>	Date <b>4-2-24</b>





**GAMING SITE AUTHORIZATION**  
 ND OFFICE OF ATTORNEY GENERAL  
 SFN 17996 (4-2023)

Section 3. Item G.

G - \_\_\_\_\_  
 Site License Number  
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization  
**DICKINSON YOUTH ACTIVITIES INC.**

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location <b>SPUR BAR</b>			
Street <b>1306 W VILLARD</b>	City <b>DICKINSON</b>	ZIP Code <b>58601</b>	County <b>STARK</b>
Beginning Date(s) Authorized <b>7/1/2024</b>	Ending Date(s) Authorized <b>6/30/2025</b>	Number of Twenty-One tables, if zero, enter "0" <b>TWO</b>	
Specific location where games of chance will be conducted <u>and</u> played at the site (required) <b>2 SECTIONS 1, SOUTH EAST BAR WALL 2. SOUTHWEST CORNER OF BAR</b>			
If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known			

**RESTRICTIONS FOR CITY/COUNTY USE ONLY**

The organization must provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must throughly explain each game type to be conducted. The City/County can only approve these games at the site.

**ACTIVITY TO BE CONDUCTED** Please check all applicable games to be conducted at site (required)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bingo                                 | <input type="checkbox"/> Club Special                  | <input checked="" type="checkbox"/> Sports Pools  |
| <input type="checkbox"/> ELECTRONIC Quick Shot Bingo           | <input type="checkbox"/> Tip Board                     | <input checked="" type="checkbox"/> Twenty-One    |
| <input checked="" type="checkbox"/> Raffles                    | <input type="checkbox"/> Seal Board                    | <input type="checkbox"/> Poker                    |
| <input type="checkbox"/> ELECTRONIC 50/50 Raffle               | <input type="checkbox"/> Punchboard                    | <input checked="" type="checkbox"/> Calcuttas     |
| <input checked="" type="checkbox"/> Pull Tab Jar               | <input type="checkbox"/> Prize Board                   | <input type="checkbox"/> Paddlewheel with Tickets |
| <input checked="" type="checkbox"/> Pull Tab Dispensing Device | <input type="checkbox"/> Prize Board Dispensing Device | <input type="checkbox"/> Paddlewheel Table        |
| <input checked="" type="checkbox"/> ELECTRONIC Pull Tab Device |  |   |

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
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If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

**APPROVALS**

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

**INSTRUCTIONS:**

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

**RETURN ALL DOCUMENTS TO:**

Office of Attorney General  
 Licensing Section  
 600 E Boulevard Ave, Dept. 125  
 Bismarck, ND 58505-0040  
 Telephone: 701-328-2329 OR 800-326-9240



**RENTAL AGREEMENT**  
 OFFICE OF ATTORNEY GENERAL  
 LICENSING SECTION  
 SFN 9413 (7-2023)

Section 3. Item G.

License Number

Site Owner (Lessor) <b>JK3S,LLC</b>		Site Name <b>SPUR BAR</b>		Site Phone Number <b>7014835205</b>
Site Address <b>1306 W VILLARD</b>		City <b>DICKINSON</b>	State <b>ND</b>	Zip Code <b>58601</b>
Organization <b>DICKINSON YOUTH ACTIVITIES INC</b>		Rental Period <b>7/1/2024</b> to <b>6/30/2025</b>		County <b>STARK</b>
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
1a. If "Yes" to number 1 above, is Bingo the <b>primary</b> game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input type="checkbox"/> No	<input type="checkbox"/> Yes	\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers <b>up to \$5</b> _____ X Rent per Table \$ _____		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$
Number of Tables with wagers <b>over \$5</b> <b>2</b> X Rent per Table \$ <b>300</b>				\$ <b>600</b>
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	\$
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: <input checked="" type="checkbox"/> Jar Bar <input checked="" type="checkbox"/> Standard Dispensing Device		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$ <b>325</b>
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <b>10</b>		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$ <b>1,250</b>
Total Monthly Rent				\$ <b>2,175</b>
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>				

**TERMS OF RENTAL AGREEMENT:**  
 This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.  
 The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.  
 The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.  
 If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.  
 The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.  
 The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.  
 The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.  
 A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.  
 At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title <b>Member</b>	Date <b>4-2-24</b>
Signature of Lessee 	Title <b>Pres. Lout</b>	Date <b>4-2-24</b>



**GAMING SITE AUTHORIZATION**  
 ND OFFICE OF ATTORNEY GENERAL  
 SFN 17996 (4-2023)

Section 3. Item G.

G - \_\_\_\_\_

Site License Number  
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization  
**DICKINSON YOUTH ACTIVITIES INC.**

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location  
**ELKS LODGE 1137**

Street <b>501 ELKS DRIVE</b>	City <b>DICKINSON</b>	ZIP Code <b>58601</b>	County <b>STARK</b>
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Beginning Date(s) Authorized <b>7/1/2024</b>	Ending Date(s) Authorized <b>6/30/2025</b>	Number of Twenty-One tables, if zero, enter "0" <b>ONE</b>
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Specific location where games of chance will be conducted and played at the site (required)  
**SOUTH EAST ROOM**

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

**RESTRICTIONS FOR CITY/COUNTY USE ONLY**

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bingo  | <input type="checkbox"/> Club Special                  | <input type="checkbox"/> Sports Pools             |
| <input type="checkbox"/> <b>ELECTRONIC</b> Quick Shot Bingo           | <input type="checkbox"/> Tip Board                     | <input checked="" type="checkbox"/> Twenty-One    |
| <input checked="" type="checkbox"/> Raffles                           | <input type="checkbox"/> Seal Board                    | <input type="checkbox"/> Poker                    |
| <input type="checkbox"/> <b>ELECTRONIC</b> 50/50 Raffle               | <input type="checkbox"/> Punchboard                    | <input type="checkbox"/> Calcuttas                |
| <input type="checkbox"/> Pull Tab Jar                                 | <input type="checkbox"/> Prize Board                   | <input type="checkbox"/> Paddlewheel with Tickets |
| <input checked="" type="checkbox"/> Pull Tab Dispensing Device        | <input type="checkbox"/> Prize Board Dispensing Device | <input type="checkbox"/> Paddlewheel Table        |
| <input checked="" type="checkbox"/> <b>ELECTRONIC</b> Pull Tab Device |  |   |

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
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If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

**APPROVALS**

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

**INSTRUCTIONS:**

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

**RETURN ALL DOCUMENTS TO:**

Office of Attorney General  
 Licensing Section  
 600 E Boulevard Ave, Dept. 125  
 Bismarck, ND 58505-0040  
 Telephone: 701-328-2329 OR 800-326-9240



**RENTAL AGREEMENT**  
 OFFICE OF ATTORNEY GENERAL  
 LICENSING SECTION  
 SFN 9413 (7-2023)

License Number

Section 3. Item G.

Site Owner (Lessor) <b>ELKS 1137</b>		Site Name <b>ELKS 1137</b>		Site Phone Number	
Site Address <b>501 ELKS DRIVE</b>		City <b>DICKINSON</b>	State <b>ND</b>	Zip Code <b>58601</b>	County <b>STARK</b>
Organization <b>DICKINSON YOUTH ACTIVITIES INC</b>		Rental Period <b>7/1/2024</b> to <b>6/30/2025</b>		Monthly Rent Amount	
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input type="checkbox"/> No <input type="checkbox"/> Yes		\$	
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ <input checked="" type="checkbox"/> Rent per Table \$ _____		<input type="checkbox"/> No <input type="checkbox"/> Yes		\$	
Number of Tables with wagers over \$5 <u>1</u> <input checked="" type="checkbox"/> Rent per Table \$ _____				\$ <b>0</b>	
3. Is Paddlewheels conducted at this site? Number of Tables _____ <input checked="" type="checkbox"/> Rent per Table \$ _____		<input type="checkbox"/> No <input type="checkbox"/> Yes		\$	
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: <input type="checkbox"/> Jar Bar <input checked="" type="checkbox"/> Standard Dispensing Device		<input type="checkbox"/> No <input type="checkbox"/> Yes		\$	
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u>5</u>		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$ <b>875</b>	
<b>Total Monthly Rent</b>				\$ <b>875</b>	
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>					

**TERMS OF RENTAL AGREEMENT:**

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <i>[Signature]</i>	Title <b>ER</b>	Date <b>4-9-24</b>
Signature of Lessee <i>[Signature]</i>	Title <b>President</b>	Date <b>4-2-24</b>



**GAMING SITE AUTHORIZATION**  
 ND OFFICE OF ATTORNEY GENERAL  
 SFN 17996 (4-2023)

G - \_\_\_\_\_ (Section 3. Item G.)  
 Site License Number  
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization  
**DICKINSON YOUTH ACTIVITIES INC.**

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location  
**GRAND DAKOTA LODGE**

Street <b>532 15TH ST WEST</b>	City <b>DICKINSON</b>	ZIP Code <b>58601</b>	County <b>STARK</b>
Beginning Date(s) Authorized <b>7/1/2024</b>	Ending Date(s) Authorized <b>6/30/2025</b>	Number of Twenty-One tables, if zero, enter "0" <b>TWO</b>	

Specific location where games of chance will be conducted and played at the site (required)  
**2 SECTIONS 1. SOUTH AREA OF BAR 2. MIDDLE WALL IS ETABS**

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

**RESTRICTIONS FOR CITY/COUNTY USE ONLY**

The organization must provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

**ACTIVITY TO BE CONDUCTED** Please check all applicable games to be conducted at site (required)

<input type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input checked="" type="checkbox"/> Sports Pools
<input type="checkbox"/> <b>ELECTRONIC</b> Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input checked="" type="checkbox"/> Twenty-One
<input type="checkbox"/> Raffles	<input type="checkbox"/> Seal Board	<input type="checkbox"/> Poker
<input type="checkbox"/> <b>ELECTRONIC</b> 50/50 Raffle	<input type="checkbox"/> Punchboard	<input checked="" type="checkbox"/> Calcuttas
<input checked="" type="checkbox"/> Pull Tab Jar	<input type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheel with Tickets
<input type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input checked="" type="checkbox"/> Paddlewheel Table
<input checked="" type="checkbox"/> <b>ELECTRONIC</b> Pull Tab Device		

Days of week of gaming operations (if restricted) \_\_\_\_\_ Hours of gaming (if restricted) \_\_\_\_\_

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

**APPROVALS**

Attorney General	Date
Signature of City/County Official	Date

**PRINT** Name and official position of person signing on behalf of city/county above

**INSTRUCTIONS:**

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

**RETURN ALL DOCUMENTS TO:**

Office of Attorney General  
 Licensing Section  
 600 E Boulevard Ave, Dept. 125  
 Bismarck, ND 58505-0040  
 Telephone: 701-328-2329 OR 800-326-9240



**RENTAL AGREEMENT**  
 OFFICE OF ATTORNEY GENERAL  
 LICENSING SECTION  
 SFN 9413 (7-2023)

Section 3. Item G.  
 License Number

Site Owner (Lessor) <b>MERLIN HOTEL GROUP</b>		Site Name <b>GRAND DAKOTA LODGE</b>		Site Phone Number <b>701-483-5600</b>
Site Address <b>532 15TH ST W</b>		City <b>DICKINSON</b>	State <b>ND</b>	Zip Code <b>58601</b>
County <b>STARK</b>		Rental Period <b>7/1/2024</b> to <b>6/30/2025</b>		Monthly Rent Amount
Organization <b>DICKINSON YOUTH ACTIVITIES INC</b>				
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input type="checkbox"/> No <input type="checkbox"/> Yes		\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$
Number of Tables with wagers over \$5 <u>2</u> X Rent per Table \$ <u>300</u>				\$ <b>600</b>
3. Is Paddlewheels conducted at this site? Number of Tables <u>1</u> X Rent per Table \$ <u>200</u>		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$ <b>200</b>
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: <input checked="" type="checkbox"/> Jar Bar <input type="checkbox"/> Standard Dispensing Device		<input type="checkbox"/> No <input type="checkbox"/> Yes		\$ <b>175</b>
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u>4</u>		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$ <b>700</b>
Total Monthly Rent				\$ <b>1,675</b>
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>				

**TERMS OF RENTAL AGREEMENT:**

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <i>[Signature]</i>	Title <i>[Signature]</i>	Date 4-2-24
Signature of Lessee <i>[Signature]</i>	Title President	Date 4-2-24



**GAMING SITE AUTHORIZATION**  
 ND OFFICE OF ATTORNEY GENERAL  
 SFN 17996 (4-2023)

G - \_\_\_\_\_ (Section 3. Item H.)  
 Site License Number  
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization  
ISU Heritage Foundation

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location  
Bernies Esquire Club

Street <u>43 Sims</u>	City <u>Dickinson</u>	ZIP Code <u>ND</u>	County <u>Stark</u>
--------------------------	--------------------------	-----------------------	------------------------

Beginning Date(s) Authorized <u>7/1/24</u>	Ending Date(s) Authorized <u>6/30/25</u>	Number of Twenty-One tables, if zero, enter "0" <u>1</u>
---	---	--

Specific location where games of chance will be conducted and played at the site (required)  
NE Wall

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

**RESTRICTIONS FOR CITY/COUNTY USE ONLY**

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

**ACTIVITY TO BE CONDUCTED** Please check all applicable games to be conducted at site (required)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bingo  | <input type="checkbox"/> Club Special                  | <input type="checkbox"/> Sports Pools                 |
| <input type="checkbox"/> <b>ELECTRONIC</b> Quick Shot Bingo           | <input type="checkbox"/> Tip Board                     | <input checked="" type="checkbox"/> Twenty-One        |
| <input checked="" type="checkbox"/> Raffles                           | <input type="checkbox"/> Seal Board                    | <input checked="" type="checkbox"/> Poker             |
| <input type="checkbox"/> <b>ELECTRONIC</b> 50/50 Raffle               | <input type="checkbox"/> Punchboard                    | <input type="checkbox"/> Calcuttas                    |
| <input checked="" type="checkbox"/> Pull Tab Jar                      | <input type="checkbox"/> Prize Board                   | <input type="checkbox"/> Paddlewheel with Tickets     |
| <input checked="" type="checkbox"/> Pull Tab Dispensing Device        | <input type="checkbox"/> Prize Board Dispensing Device | <input checked="" type="checkbox"/> Paddlewheel Table |
| <input checked="" type="checkbox"/> <b>ELECTRONIC</b> Pull Tab Device |  |   |

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
---	---------------------------------

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

**APPROVALS**

Attorney General	Date
Signature of City/County Official	Date

**PRINT** Name and official position of person signing on behalf of city/county above

**INSTRUCTIONS:**

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
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**RETURN ALL DOCUMENTS TO:**

Office of Attorney General  
 Licensing Section  
 600 E Boulevard Ave, Dept. 125  
 Bismarck, ND 58505-0040  
 Telephone: 701-328-2329 OR 800-326-9240



**RENTAL AGREEMENT**  
 OFFICE OF ATTORNEY GENERAL  
 LICENSING SECTION  
 SFN 9413 (7-2023)

License Number	Section 3. Item H.
----------------	--------------------

Site Owner (Lessor) <i>Bernie + Paulette Marsh</i>		Site Name <i>Esquire</i>		Site Phone Number <i>704834495</i>
Site Address <i>43 Sims</i>		City <i>Dickinson</i>	State <i>NC</i>	Zip Code <i>58601</i>
County <i>Stark</i>		Rental Period <i>7/1/24</i> to <i>6/30/25</i>		Monthly Rent Amount
Organization <i>DSU Heritage Foundation</i>		1. Is Bingo going to be conducted at the site?		
		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
2. Is Twenty-One conducted at this site?		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$
Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____				
Number of Tables with wagers over \$5 <u>1</u> X Rent per Table \$ <u>300</u>				\$ <u>300</u>
3. Is Paddlewheels conducted at this site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$
Number of Tables <u>1</u> X Rent per Table \$ <u>200</u>				\$ <u>200</u>
4. Is Pull Tabs involving either a jar bar or standard dispensing device conducted at this site?		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$
Please Check: <input checked="" type="checkbox"/> Jar Bar <input checked="" type="checkbox"/> Standard Dispensing Device				\$ <u>325</u>
5. Are Electronic Pull-Tabs conducted at this site?		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$
If "Yes" please indicate the number of devices <u>10</u>				\$ <u>1250</u>
Total Monthly Rent				\$ <u>2075 mo</u> <u>1875</u>
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>				

**TERMS OF RENTAL AGREEMENT:**

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, **the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.**

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization **may not** participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <i>B. Marsh</i>	Title <i>President</i>	Date <i>4-9-24</i>
Signature of Lessee <i>Maranda Dwershark</i>	Title <i>Gaming Manager</i>	Date <i>4-5-24</i>





**GAMING SITE AUTHORIZATION**  
 ND OFFICE OF ATTORNEY GENERAL  
 SFN 17996 (4-2023)

G - \_\_\_\_\_ (Section 3. Item H.)  
 Site License Number \_\_\_\_\_  
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization  
DSU Heritage Foundation

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location <u>Final Final</u>			
Street <u>640 12th St - W</u>	City <u>Dickinson</u>	ZIP Code <u>ND 58101</u>	County <u>Stark</u>
Beginning Date(s) Authorized <u>7/1/24</u>	Ending Date(s) Authorized <u>6/30/25</u>	Number of Twenty-One tables, if zero, enter "0" <u>2</u>	
Specific location where games of chance will be conducted and played at the site (required) <u>Northeast corner</u>			
If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known			

**RESTRICTIONS FOR CITY/COUNTY USE ONLY**

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

**ACTIVITY TO BE CONDUCTED** Please check all applicable games to be conducted at site (required)

<input checked="" type="checkbox"/> Bingo	<input type="checkbox"/> Club Special	<input type="checkbox"/> Sports Pools
<input type="checkbox"/> ELECTRONIC Quick Shot Bingo	<input type="checkbox"/> Tip Board	<input checked="" type="checkbox"/> Twenty-One
<input checked="" type="checkbox"/> Raffles	<input type="checkbox"/> Seal Board	<input checked="" type="checkbox"/> Poker
<input type="checkbox"/> ELECTRONIC 50/50 Raffle	<input type="checkbox"/> Punchboard	<input type="checkbox"/> Calcuttas
<input checked="" type="checkbox"/> Pull Tab Jar	<input type="checkbox"/> Prize Board	<input type="checkbox"/> Paddlewheel with Tickets
<input checked="" type="checkbox"/> Pull Tab Dispensing Device	<input type="checkbox"/> Prize Board Dispensing Device	<input checked="" type="checkbox"/> Paddlewheel Table
<input checked="" type="checkbox"/> ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted) <u>Sunday - Saturday</u>	Hours of gaming (if restricted) <u>4pm - 1am</u>
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**APPROVALS**

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

**INSTRUCTIONS:**

1. City/County - Retain a **copy** of the Site Authorization for your files.
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 600 E Boulevard Ave, Dept. 125  
 Bismarck, ND 58505-0040  
 Telephone: 701-328-2329 OR 800-326-9240



**RENTAL AGREEMENT**  
 OFFICE OF ATTORNEY GENERAL  
 LICENSING SECTION  
 SFN 9413 (7-2023)

License Number	Section 3. Item H.
G-1085	

Site Owner (Lessor) <u>Mike Sticka</u>		Site Name <u>Final Final</u>		Site Phone Number <u>7014836967</u>
Site Address <u>640 12th St. W</u>	City <u>Dickinson</u>	State <u>ND</u>	Zip Code <u>58601</u>	County <u>Stark</u>
Organization <u>DSUHF</u>	Rental Period <u>7/1/24</u> to <u>6/30/25</u>		Monthly Rent Amount	
1. Is Bingo going to be conducted at the site?		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
1a. If "Yes" to number 1 above, is Bingo the <b>primary</b> game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers <b>up to</b> \$5 _____ <b>X</b> Rent per Table \$ _____		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$
Number of Tables with wagers <b>over</b> \$5 <u>2</u> <b>X</b> Rent per Table \$ <u>300</u>				\$ <u>600</u>
3. Is Paddlewheels conducted at this site? Number of Tables <u>1</u> <b>X</b> Rent per Table \$ <u>200</u>		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$ <u>200</u>
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: <input checked="" type="checkbox"/> Jar Bar <input checked="" type="checkbox"/> Standard Dispensing Device		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$ <u>HIS 325 mm</u>
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u>10</u>		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	\$ <u>1250</u>
Total Monthly Rent				\$ <u>2375</u> <u>2225</u>
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>				

**TERMS OF RENTAL AGREEMENT:**

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, **the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.**

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization **may not** participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title <u>Owner / GM</u>	Date <u>4-5-24</u>
Signature of Lessee 	Title <u>Representative, DSUHF</u>	Date <u>4/5/24</u>



**GAMING SITE AUTHORIZATION**  
 ND OFFICE OF ATTORNEY GENERAL  
 SFN 17996 (4-2023)

Section 3. Item 1.

G - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
 Site License Number  
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization  
*Prairie Grit Adaptive sports*

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location  
*Buffalo Wild Wings*

Street <i>3545 W. Ridge Dr.</i>	City <i>Dickinson</i>	ZIP Code <i>58601</i>	County <i>Stark</i>
------------------------------------	--------------------------	--------------------------	------------------------

Beginning Date(s) Authorized <i>7-1-24</i>	Ending Date(s) Authorized <i>6-30-25</i>	Number of Twenty-One tables, if zero, enter "0"
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Specific location where games of chance will be conducted and played at the site (required)  
*Bar seating area right side wall*

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

**RESTRICTIONS FOR CITY/COUNTY USE ONLY**

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bingo  | <input type="checkbox"/> Club Special                  | <input type="checkbox"/> Sports Pools             |
| <input type="checkbox"/> <b>ELECTRONIC</b> Quick Shot Bingo           | <input type="checkbox"/> Tip Board                     | <input type="checkbox"/> Twenty-One               |
| <input checked="" type="checkbox"/> Raffles                           | <input type="checkbox"/> Seal Board                    | <input type="checkbox"/> Poker                    |
| <input type="checkbox"/> <b>ELECTRONIC</b> 50/50 Raffle               | <input type="checkbox"/> Punchboard                    | <input type="checkbox"/> Calcuttas                |
| <input type="checkbox"/> Pull Tab Jar                                 | <input type="checkbox"/> Prize Board                   | <input type="checkbox"/> Paddlewheel with Tickets |
| <input type="checkbox"/> Pull Tab Dispensing Device                   | <input type="checkbox"/> Prize Board Dispensing Device | <input type="checkbox"/> Paddlewheel Table        |
| <input checked="" type="checkbox"/> <b>ELECTRONIC</b> Pull Tab Device |  |   |

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
---	---------------------------------

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**APPROVALS**

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

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**RENTAL AGREEMENT**  
 OFFICE OF ATTORNEY GENERAL  
 LICENSING SECTION  
 SFN 9413 (7-2023)

License Number (Of Section 3. Item 1.)

Site Owner (Lessor) <i>Wings of Minot NB LLC</i>		Site Name <i>Buffalo Wild Wings</i>		Site Phone Number <i>701-761-2382</i>	
Site Address <i>3545 W. Ridge Dr</i>		City <i>Dickinson</i>	State <i>ND</i>	Zip Code <i>58601</i>	County <i>Stark</i>
Organization <i>Prairie Crit Adaptive Sports</i>		Rental Period <i>7-1-24</i> to <i>6-30-25</i>		Monthly Rent Amount	
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
1a. If "Yes" to number 1 above, is Bingo the <b>primary</b> game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input type="checkbox"/> No <input type="checkbox"/> Yes		\$	
2. Is Twenty-One conducted at this site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$	
Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____				\$	
Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____				\$	
3. Is Paddlewheels conducted at this site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$	
Number of Tables _____ X Rent per Table \$ _____				\$	
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$	
Please Check: <input type="checkbox"/> Jar Bar <input type="checkbox"/> Standard Dispensing Device				\$	
5. Are Electronic Pull-Tabs conducted at this site?		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$	
If "Yes" please indicate the number of devices <u><i>5</i></u> <i>175 ea.</i>				<i>875.00</i>	
Total Monthly Rent				\$ <i>875.00</i>	
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>					

**TERMS OF RENTAL AGREEMENT:**

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At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title <i>Owner/Operator</i>	Date <i>3/28/24</i>
Signature of Lessee 	Title <i>Gaming Manager</i>	Date <i>3-28-24</i>

## Museum Expansion Proposal

### City of Dickinson/Destination Development Grant Funds

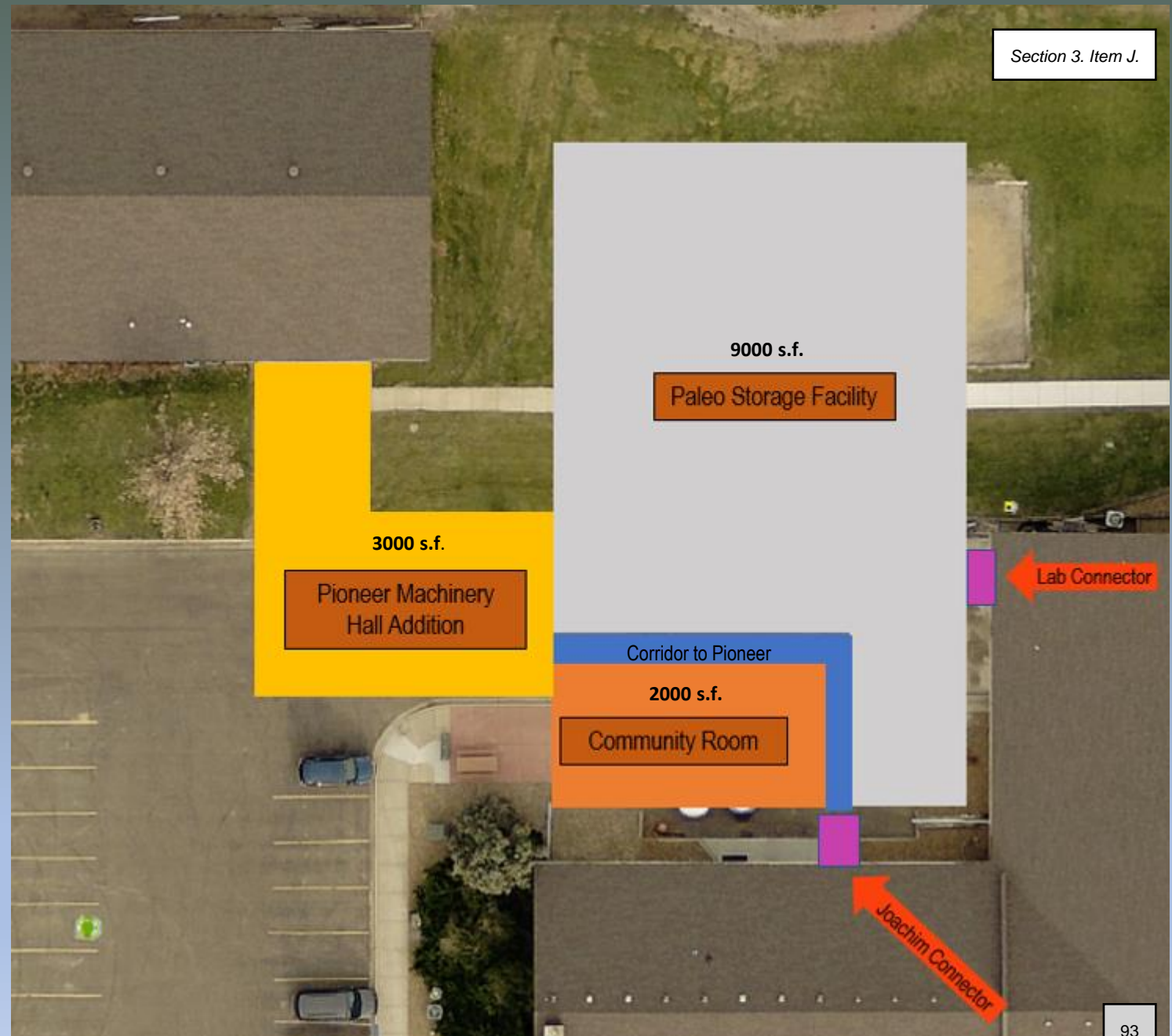
9000 s.f. Paleo Storage Facility & Laboratory	\$3,150,000
2000 s.f. Community Room	\$700,000
Restroom Upgrades	<u>\$100,000</u>
<b>New Construction Total</b>	<b>\$3,950,000</b>

Other Facility Upgrades (listed following slides)  
TBD

### Available Budget

Destination Development Grant	\$1,000,000
City of Dickinson – 2024 (source -sales tax)	\$2,500,000
City of Dickinson – 2025 (source -sales tax)	\$2,500,000

Stark County Historical Society is proposing to request County funds for expansion of Pioneer Machinery Hall.  
Current estimate: \$750,000



Museum Expansion Budget Worksheet - April 2023 (ver. 2)

Section 3. Item J.

NEW CONSTRUCTION	Description	Cost Estimate
<b>Paleo Storage Facility</b>	9,000 s.f. facility	\$ 3,150,000.00
Laboratory	Opening into existing Lab	included
	Equipped with compressed air lines/dust extractors/drop-down electric access	included
	Lab cabinetry and movable workstations	included
	Lab office space (Lab Manager/preparator - other staff accomodated in existing offices)	included
Miscellaneous	Overhead door for exterior access	included
<b>Community Room</b>	2,000 s.f. multi-purpose room with support space	\$ 700,000.00
General	Classroom/Conference/Programming - open space	
	Youth Activities - to use open space and be served by built-in storage cabinetry and mobile activity centers	
Support Space	Family Restroom	
	Serving counter with sink and cabinetry	
Equipment Note	Technology for room to be determined via IT Dept. consultation	
<b>DEMOLITION - Dino Museum</b>		
Sandpit enclosures	Opens floor space for improved exhibits and enhanced visibility of exhibits	
Lab windows, wall beneath & cabinets	Larger opening provides better Lab viewability and easy access to exhibit hall via moveable transparent doors	
Gift Shop sales counter	To be replaced with more efficient sales station	
Conference Room partition	To provide more space, better kitchenette access	
<b>DEMOLITION - JOACHIM MUSEUM</b>		
Gallery South	Remove large unused sliding wood door, open up display space	
Windows Osborn Gallery	Remove inefficient windows to fill-in to eliminate southern exposure (UV light)	
Restroom - West	All fixtures - space to convert to collections storage	
Restroom - East	All fixtures pursuant to reconfiguration as a Family Restroom	
First Floor storage - west wall	Remove 'kitchen' counter installation (antiquated, unused and food prep cannot be in collections storage)	
First Floor storage - north wall	Remove overhead door (double door replacement with employee swipe card entrance)	
First Floor Storage - north employee door	Redunant with double door install; doorway cement in poor condition	
Second Floor Storage	Eliminate drop stairway access to 2nd floor (to be replaced with joists and flooring)	
<b>EXISTING FACILITIES UPGRADES</b>		
<b>LIGHTING - DINO MUSEUM</b>		
Lobby	Update to LED lighting	
Gift Shop	Update to LED lighting	
Conference Room	Update to LED lighting	

Exhibit Gallery	Gallery lighting improvements - evaluate capacity of existing structure/update as needed for ideal lighting	
'Old' Paleo Laboratory	Update to LED lighting	
Paleo Offices	Update to LED lighting	
<b>LIGHTING - JOACHIM MUSEUM</b>		
Main Gallery	Update to LED lighting	
Osborn Gallery	Update to LED lighting	
Storage 1st Floor	Update to LED lighting - reconfigure to one central light bank	
<b>HVAC - DINO MUSEUM</b>		
Main Unit - 2nd Floor South	Evaluate for upgrade/replacement - <b>North Dakota Dept of Commerce grant program eligible</b>	
Secondary Unit - 2nd Floor South	Evaluate for upgrade/replacement - <b>North Dakota Dept of Commerce grant program eligible</b>	
Paleo Lab/Office Unit - 2nd Floor North	Evaluate for upgrade/replacement - <b>North Dakota Dept of Commerce grant program eligible</b>	
<b>HVAC - JOACHIM MUSEUM</b>		
Main Unit - 1st Floor	Evaluate for upgrade/replacement - <b>North Dakota Dept of Commerce grant program eligible</b>	
	Note - Joachim attic unit is in good condition and little-used in the past, no work/replacement needed	
<b>RESTROOMS (costs combined)</b>		
Dino Museum	Revise layout for ADA access, replace/add fixtures as needed, update floor & wall finishes, both buildings	\$ 100,000.00
Joachim Museum	Reconfigure current employee restroom with ADA compliant Family Restroom	
<b>MISC. UPGRADES - DINO</b>		
Handicap Ramp	Evaluate for current ADA compatibility, revise as needed	
Sandpits - Electrical Outlets	Relocate demolished enclosure wall's electric outlets	
Sandpits - Flooring	New floor covering in bare cement areas	
Laboratory	Replace demolished windows with 80"+ glass panel sliding doors for large specimen gallery access	
Gift Shop - Sales Station	Install new sales station to accommodate two staff - match millwork to built-in gallery cases	
Gift Shop - Sales Display	Upright, wall-mounted lockable display cabinets (2), millwork to match built-in gallery cases	
Gift Shop - Flooring	New floor covering	
Gallery	Install fill-in walls at south and east sides of sandpit overviews - walls to provide backing for display cases	
Conference Room	Dress-off shortened wall, new floor covering	
<b>MISC. UPGRADES - JOACHIM</b>		
Gallery Emergency Ext	Update door weather-proofing and review for current code compliance/replace if needed	
Windows Osborn Gallery	Fill-in window opening, cover exterior with black glass to retain window 'look'	
Restroom - West	Convert to collections storage/access via west wall into current collections storage - planned negative storage	
Restroom - East	Convert to ADA Family Restroom, reconfigure entranceway to eliminate 90-degree turn at door	
First Floor storage - overhead door	Install double door with card swipe access control, fill-in remainder of opening	
First Floor Storage - north employee door	Fill-in obsolete opening	
Second Floor Storage	Fill-in drop stairway opening with joists and flooring	

# Dickinson Area Public Library Expansion

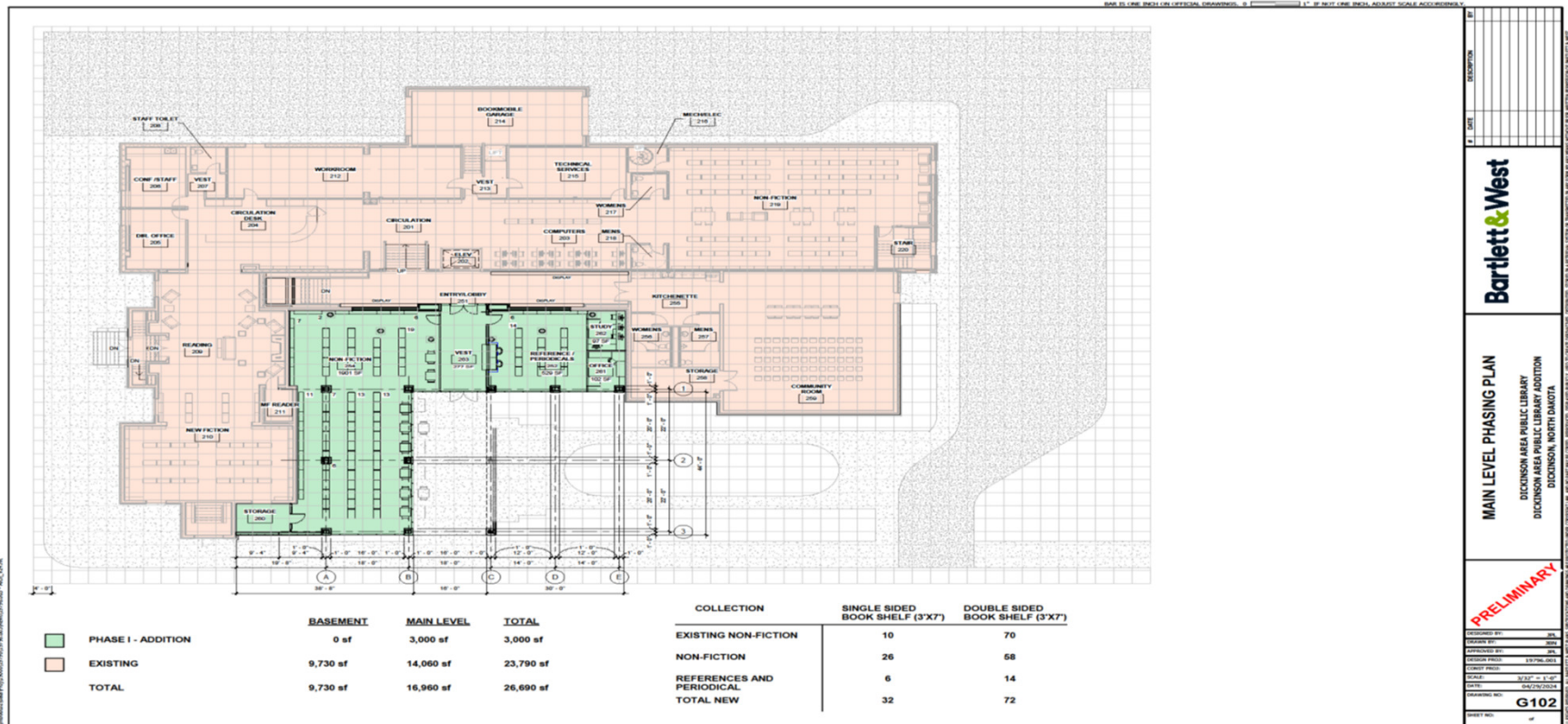




# Goals for expansion

- Enhance Compliance with HB 1205
- Create additional collection space
- Address public desire for a an all kids, children's section
- Create additional programming space
- Create accessible and functional work space within the library campus for public use
- Minimize expense and maximize functional space.

# Proposed area of new construction



**Bartlett & West**

**MAIN LEVEL PHASING PLAN**  
 DICKINSON AREA PUBLIC LIBRARY  
 DICKINSON AREA PUBLIC LIBRARY ADDITION  
 DICKINSON, NORTH DAKOTA

**PRELIMINARY**

DESIGNED BY: JWS  
 DRAWN BY: JWS  
 CHECKED BY: JWS  
 DATE: 04/27/2024  
**G102**

# Projected Cost of Expansion

	<b>General Construction</b>	3,000	SQ FT	\$500.00	\$1,517,500.00
	<b>Mechanical Construction</b>	3,000	SQ FT	\$150.00	\$450,000.00
	<b>Electrical Construction</b>	3,000	SQ FT	\$60.00	\$180,000.00
	<b>Subtotal</b>			<b>\$710.00</b>	<b>\$2,147,500.00</b>
	15% Design/Construction Contingency				\$322,125.00
	<b>Total Estimated Construction Cost</b>				<b>\$2,469,625.00</b>
	Total Estimated Design Fees/Printing				\$246,962.50
	<b>Total Estimated Project Cost</b>				<b>\$2,716,587.50</b>

# Sources of Funding

- Sales Tax, 2.6 Million Dollars approved by the city Commission in 2021
- Grants 75K-100K
- Dickinson Area Public Library Foundation 130K
- Citizen Donations 15K
- Building and Maintenance Reserve Fund 300K
- This project is fully funded, with an ample contingency in the event unexpected expenses.

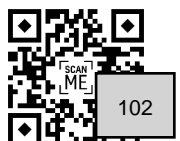
Questions?

*Commissioners:*

*This code change will allow the City Administrator to authorize a performance based step increase for any employee that has reached the maximum wage allowed within a grade based upon a successful annual performance evaluation. We currently have two employees that have reached the top step in their pay grade and are no longer able to receive performance based increases without changing this code. One employee is a 20 year employee, the other is a 23 year employee. The budget impact for these two employees to receive this increase retroactive to the beginning of 2024 would be \$2,565.47. Civil Service and City staff recommend approval.*

*Thank you,*

HR Director Nameniuk



# Human Resources

## Chapter 29



## Section 29.08.04080.17.1 Compensation and Benefits

### 17. Compensation and Benefits

#### 17.1 Pay Plan - Preparation; amendment

The board of city commissioners shall be responsible for the development of a uniform and equitable pay plan which shall consist of minimum and maximum rates of pay for each class of positions and such intermediate steps as may be necessary and equitable. After the adoption of such plan no position shall be assigned a higher than maximum or lower than the minimum wage or salary provided for that grade, unless the schedule for the whole grade be amended. **Notwithstanding the foregoing, the City Administrator may authorize a performance based step increase for any employee that has reached the maximum wage allowed within a grade based upon a successful annual performance evaluation.** When changes in responsibilities or work of positions, living costs, recruiting experience, prevailing rates of pay, the City's financial condition and policies or other pertinent conditions warrant such action, the board of city commissioners shall consider changes to such a plan and shall adopt any such changes as they deem necessary and advisable.





**ORDINANCE NO. 2024**

**AN ORDINANCE AMENDING AND RE-ENACTING SECTION 29.08.04080 – 17 OF CHAPTER 29 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO COMPENSATION AND BENEFITS**

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

**Section 1:** Section 29.08.04080 – 17 Compensation and Benefits of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

**Section 29.08.04080 Compensation**

**17. Compensation and Benefits**

**17.1 Pay Plan - Preparation; amendment**

The board of city commissioners shall be responsible for the development of a uniform and equitable pay plan which shall consist of minimum and maximum rates of pay for each class of positions and such intermediate steps as may be necessary and equitable. After the adoption of such plan no position shall be assigned a higher than maximum or lower than the minimum wage or salary provided for that grade, unless the schedule for the whole grade be amended. Notwithstanding the foregoing, the City Administrator may authorize a performance based step increase for any employee that has reached the maximum wage allowed within a grade based upon a successful annual performance evaluation. When changes in responsibilities or work of positions, living costs, recruiting experience, prevailing rates of pay, the City’s financial condition and policies or other pertinent conditions warrant such action, the board of city commissioners shall consider changes to such a plan and shall adopt any such changes as they deem necessary and advisable.

**17.2 Pay Plan -**

**Administration** Appointment  
Rate.

The minimum rate of pay for a class shall normally be paid upon appointment to the position. Appointment rate above the minimum rate, however, may be paid if in the opinion of the City Administrator it is justified on the basis of exceptional qualifications or other conditions. If a former employee is re-employed in a class or similar class in which he was previously employed, the City Administrator may make an appointment at the same rate of pay which the employee had been receiving at the termination of his services. Additionally, the City Administrator may, with the advice and consent of the Board of City Commissioners, establish a

uniform system of signing bonuses for selected staff position, by class and grade.

**17.3 Pay Increases**

Adjustments to the salary and wage schedules shall be reviewed by the board of city commissioners at least annually, at or prior to the time of adoption of the budget for the following calendar year of the city. Any change to the salary and wage schedules shall be effected only by affirmative action of the board of city commissioners and such board shall prescribe in its action the effective date of such change. The City Administrator, based on recommendation of the Department Head, may withhold a salary or wage adjustment of an employee. This action may be appealed to the Civil Service Commission.

**17.4 Remuneration**

**17.4.1 Non-Exempt Employees**

Any wage rate established for a non-exempt employee shall represent his/her basic pay rate. Full-time employees shall be eligible to receive additional pay for hours worked in excess of 40 hours in any one week as described in Section 29.08.04070.16.6.

EXCEPTION: Police and Fire Suppression Personnel overtime compensation described in section 29.08.04070.16.6. (Code 1637 § 1)

**17.4.2 – Exempt Employees**

Any salary rate established for exempt employees shall represent their total remuneration except for reimbursement of official travel and reimbursement for other allowable expenses, if applicable.

**17.5 Prohibition on Remuneration from Outside Sources**

Under no circumstances shall an employee of the City accept any money, service or other valuable consideration from any source other than the City for performance of their duties or based on the employee’s position with the City.

**17.6 Pay rates on Promotion**

An employee will receive a pay increase upon promotion, taking into account the pay they were receiving prior to promotion and the experience/education he/she brings to the classification into which he/she has been promoted. Changes in an employee’s Job Title, with no corresponding changes in duties or responsibilities shall not be considered a promotion.

**17.7 Shift Differential Pay**

“Shift-differential” compensation shall apply to those non-exempt employees working regularly scheduled hours between 6:00 PM and 6:00 AM, and shall be included in any Emergency Call-Out compensation. Should new alternative shift arrangements be necessary, the City Administrator shall identify for the employees concerned, any differential pay that may apply. (Code 1536 § 1; Ord. No. 1660 § 2)

**17.8 Pay Period and Pay Day**

The City will pay employees at least twice each month. If, for some reason, the City anticipates the need to enact a change to pay schedules or pay day, that alters the timing of such payments, the City shall provide employees with at least 30 days' notice before enacting the change, except when such change is mandated by the State or Federal Government. In the event the payday falls on a Saturday, Sunday or holiday, checks will be distributed on the nearest workday preceding the payday.

**17.9 Early Pay Checks**

The City of Dickinson does not grant early pay checks to employees under any circumstances.

**17.10 Direct Deposit of Paychecks**

The City requires direct deposit of the employee's pay into the bank account(s) designated by the employee.

**17.11 Payroll Deductions**

The municipality is required to withhold Federal Income Tax, Social Security Taxes, Medicare Taxes, and North Dakota Income Tax from each employee's pay check. Other deductions may include: Employee designated deductions as permitted under the City's flexible benefits plan, and deductions requested by the employee which have received prior approval for payroll deduction. (Code 1709 § 4)

**18. Benefits**

The following benefits are afforded according to individual employee classifications (see Section 29.08.04050).

**Section 2:** Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

**Section 3:** Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

**Section 4:** Effective Date: This Ordinance shall be in full force and effect from and after final passage.

\_\_\_\_\_  
Scott Decker, President  
Board of City Commissioners

ATTEST

\_\_\_\_\_  
Dustin Dassinger, City Administrator

First Reading: \_\_\_\_\_, 2024  
Second Reading: \_\_\_\_\_, 2024  
Final Passage: \_\_\_\_\_, 2024

May 1, 2024

RE: Task Order Agreement with American Engineering Testing

This is an agreement between the City of Dickinson and American Engineering Testing (AET) to provide Quality Assurance (QA) testing services on an on-call basis when requested by the City of Dickinson or authorized representative for the Landfill Cell 3B-5 construction project (202313). This agreement is an amendment to the current contract between the City of Dickinson and AET for the 2024 Geotechnical Engineering Services for Various Infrastructure and Engineering Improvement Projects.

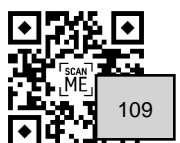
Services will be provided on a unit cost basis according to the unit rates provided in the agreement based on time and materials estimated at \$46,091.00.

The agreement has been reviewed by City staff and Attorney Wenko. It is staff recommendation to approve the agreement with American Engineering Testing.

Thank you,



Aaron L. Praus  
Public Works Director





**Acknowledgment and Agreement of Services**  
April 18, 2024

The services of American Engineering Testing, Inc., (AET) have been requested for the referenced project by Aaron Praus of the City of Dickinson on April 18, 2024.

Understood information from requesting party includes the following:

- Project Name:** Dickinson Solid Waste Management Facility – Cell 3B-5 and East Sidewall Construction
- Project Address:** Dickinson, ND
- Proposal No:** P-0025687
- Client:** City of Dickinson
- Client Address:** 38 1<sup>st</sup> Street W  
Dickinson, ND 58601
- Client Contact:** Mr. Aaron Praus  
[aaron.praus@dickinsongov.com](mailto:aaron.praus@dickinsongov.com)

**Service Extent/Communication:** AET’s project Quality Assurance (QA) testing services will be provided on an on-call basis when requested by Client or authorized representative. We understand our materials testing services as indicated below will be provided for this project as an amendment to the current contract we have with the City of Dickinson for the City of Dickinson 2024 Geotechnical Engineering Services for Various Infrastructure and Engineering Improvements Projects.

**Understood Scope of Services (*actual services to be determined by requirements of construction documents or at direction of Client or authorized representative*) may include the following:**

- Clay liner tests to include field nuclear moisture density (compaction) tests, laboratory standard proctor, grain size distribution, Atterberg limits, soil classification and hydraulic conductivity tests.
- Sand drainage layer and leachate collection gravel to include laboratory grain size distribution, soil classification and hydraulic conductivity tests.
- Prepare reports presenting the results of the services provided.

This proposal is valid for a period of 180 days from the date issued under the assumption that the project construction will take place in 2024.

**Estimated Fees:** Our services will be provided on a unit cost basis according to the unit rates provided in the attached AET Fee Estimate tabulation. Our monthly invoices will be determined by multiplying the number of personnel hours or tests by their respective unit rates.

We have also estimated a total cost we anticipate will be required to complete the previously described testing services. This estimated total cost is based on the information provided, our

**ACKNOWLEDGEMENT AND AGREEMENT OF SERVICES**  
DICKINSON LANDFILL CELL 3B-5, DICKINSON, ND  
CITY OF DICKINSON  
PROPOSAL No. P-0025687  
APRIL 18, 2024



experience with similar projects and the 42 site visits we base our estimate on. Our estimated total cost will be approximately \$46,091.00. We refer you to the attached Fee Estimate for an itemization of how we arrived at this estimated cost.

We caution that this is only an estimated cost. Often, variations in the overall cost of the services occur due to reasons beyond our control, such as construction change orders, weather delays, changes in the contractor's schedule, unforeseen conditions or retesting of services. These variations will affect the actual invoice totals, either increasing or decreasing our total costs for the project from those estimated in this proposal. If more time or tests are required, additional fees may be needed to complete the project testing services. If less time or tests are needed, cost savings will be realized. We have also attached our 2023 ND fee schedule for any other out of scope services that may be required.

**Terms/Conditions:** All AET Services are provided subject to the Terms and Conditions set forth in the above referenced City of Dickinson 2024 Geotechnical Engineering Services for Various Infrastructure and Engineering Improvements Projects Construction Service Agreement—Terms and Conditions, which, upon acceptance of this proposal, are binding upon you as the Client requesting Services, and your successors, assignees, joint venturers, and third-party beneficiaries. Please be advised that additional insured status is granted only upon written acceptance of the proposal.

**Acceptance:** AET requests written acceptance of this proposal in the Authorized Client Representative section below, but the following actions shall constitute your acceptance of this proposal together with the Terms and Conditions and Amendments: 1) issuing an authorizing purchase order for any of the Services described above, 2) authorizing AET's presence on site or 3) written or electronic notification for AET to proceed with any of the Services described in this proposal. Please indicate your acceptance of this proposal by signing below and returning a copy to us. When you accept this proposal, you represent that you are authorized to accept on behalf of the Client.

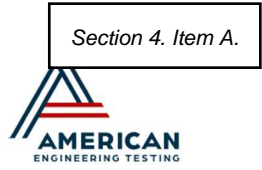
Sincerely,  
American Engineering Testing, Inc.

A handwritten signature in blue ink, appearing to read 'Will Diemert'.

Will Diemert  
Engineer I  
701.840.7403

Attachments: AET Fee Estimate  
2023 North Dakota Construction Material Fee Schedule

**ACKNOWLEDGEMENT AND AGREEMENT OF SERVICES**  
DICKINSON LANDFILL CELL 3B-5, DICKINSON, ND  
CITY OF DICKINSON  
PROPOSAL No. P-0025687  
APRIL 18, 2024



**Authorized Client Representative:**

**ACCEPTANCE AND AUTHORIZATION: AET Proposal No. P-0025687**

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER AND EMAIL: \_\_\_\_\_

DATE: \_\_\_\_\_

**INVOICING INFORMATION (Provide Company AP Department Information, if present.)**

AP CONTACT NAME: \_\_\_\_\_

BILLING/MAILING ADDRESS: \_\_\_\_\_

AP PHONE NUMBER AND INVOICE EMAIL: \_\_\_\_\_

P.O. NO./ PROJECT NO.: \_\_\_\_\_



**PROJECT TESTING SERVICES FEE SCHEDULE**  
**Dickinson Landfill 3B-5 Construction**  
**QA Testing**  
**Dickinson, ND**  
**AET PROPOSAL No. P-0025687**



SERVICE DESCRIPTION	PROJECT BUDGET		
	ESTIMATED UNITS	UNIT RATE	BUDGET AMOUNT
<b>Soil Density Testing - Technician III</b> for soil compaction testing and reporting (assumes 42 trips to the jobsite).	150 hours	\$105.00	\$15,750.00
Personal or company vehicle mileage.	650 miles	\$1.10	\$715.00
Nuclear Density Gauge Rental - Daily	42 days	\$68.00	\$2,856.00
	<b>Section Subtotal:</b>		<b>\$19,321.00</b>
<b>Laboratory Work</b>			
ASTM D422 Particle Size Analysis of Soils (includes gradation)	28 unit	\$230.00	\$6,440.00
ASTM D5084 Hydraulic Conductivity of Saturated Clay by Flexible Wall Permeater	23 unit	\$500.00	\$11,500.00
ASTM D698 Standard Proctor	8 tests	\$240.00	\$1,920.00
ASTM D4318 Atterberg Limits Dry Preparation	17 unit	\$130.00	\$2,210.00
	<b>Section Subtotal:</b>		<b>\$22,070.00</b>
<b>Project Management &amp; Coordination</b>			
<b>Project Management - Engineer II/Project Manager</b> for coordination of AET personnel and activities, attending meetings (if requested), consultation and report preparation.	20 hours	\$160.00	\$3,200.00
<b>Project Administrator</b> for report preparation, review, invoicing.	20 hours	\$75.00	\$1,500.00
	<b>Section Subtotal:</b>		<b>\$4,700.00</b>
	<b>ESTIMATED BUDGET</b>		<b>\$46,091.00</b>

# 2023 NORTH DAKOTA

## CONSTRUCTION MATERIAL FEE SCHEDULE



I. ENGINEERING - TECHNICAL - ADMIN PERSONNEL RATES				Service Item		Unit	Rate
<b>Project Administrator</b>	Hour	\$	75.00	<b>C. Soundness, NA or MG (ASTM C88)</b>			
<b>Technician, Level I</b>	Hour	\$	85.00	1. 5 cycles Coarse Aggregate	Test	\$	350.00
<b>Technician, Level II</b>	Hour	\$	95.00	2. 5 cycles Fine Aggregate	Test	\$	350.00
<b>Technician, Level III</b>	Hour	\$	105.00	<b>D. Mobile Laboratory Rental</b>			
<b>Technician, Level IV</b>	Hour	\$	115.00	1. Weekly Laboratory Rental	Week	\$	800.00
<b>Field Engineer</b>	Hour	\$	125.00	(Concrete, Asphalt, or Soil)			
<b>Engineer, Project Manager, Geologist - Level I</b>	Hour	\$	150.00	<b>V. CONCRETE TESTING</b>			
<b>Engineer, Project Manager, Geologist - Level II</b>	Hour	\$	160.00	<b>A. Observation/Testing</b>	See Section I, II		
<b>Engineer, Project Manager, Geologist - Senior</b>	Hour	\$	195.00	<b>B. Compressive Strength Cylinders</b>			
<b>Engineer, Project Manager, Geologist - Principal</b>	Hour	\$	235.00	1. 4" x 8" Cylinders	Each	\$	30.00
Above fees + 50% Overtime & 100% Sunday and Holidays may apply				2. 6" x 12" Cylinders	Each	\$	40.00
Per Diem (meals) for out-of-town services	Day	\$	45.00	3. Cylinder preparation (ends)	Each	\$	30.00
Direct Project Expenses, i.e. motel, freight	Cost	+	15%	<b>C. Plastic Cylinder Molds 4x8 or 6x12</b>	Case	\$	80.00
<b>II. VEHICLE CHARGES</b>				<b>D. Flexural Strength</b>			
<b>A. Mileage</b>	Mile	\$	1.10	1. Concrete Flexural Strength	Each	\$	80.00
<b>B. Vehicle Charge - In Town</b>	Each	\$	50.00	2. Beam Mold Rental (including cleanup)	Each	\$	70.00
<b>C. Bobcat Rental</b>	Day	\$	750.00	<b>E. Concrete Mix Design per ACI 211</b>			
<b>III. EARTHWORK OBSERVATIONS AND TESTING</b>				1. Mix Design (inclusive of all tests)	quoted per job		
<b>A premium will be applied for any RUSH tests</b>				<b>F. Density &amp; Compression of Drilled Cores</b>			
<b>A. Field Engineering Services</b>	See Section I			1. Density & Absorbtion (ASTM C642)	Test	\$	75.00
<b>B. Field Density Testing</b>	See Section I, II			2. Compression Test (ASTM C42, Section 7)	Test	\$	100.00
1. Trip Charge (time & mileage)	See Section I, II			<b>G. Compressive Strength of Mortar/Grout (ASTM C109)</b>			
2. Field Density, Test Charge, Nuclear Gauge	Test	\$	35.00	1. 2" x 4" cylinders	Each	\$	35.00
3. Field Density, Test Charge, Sand Cone	Test	\$	75.00	2. Grout Cubes (set of 3)	Each	\$	85.00
4. Field Density, DCP Rental	Day	\$	75.00	3. CMU Prisms (set of 3)	Each	\$	550.00
5. Field Density, Nuclear Density Gauge Rental	Day	\$	68.00	<b>H. Field Plastic</b>			
<b>C. Compaction Laboratory Testing (ASTM D698/D1557 - AASHTO T99/T180)</b>				1. Concrete Testing Equipment Rental	Day	\$	25.00
1. Proctor Standard or Modified	Test	\$	240.00	<b>I. Hardened Concrete Testing Equipment</b>			
2. One Checkpoint (Proctor)	Test	\$	75.00	1. Proflograph Rental	Day	\$	180.00
3. California Bearing Ratio (excludes Proctor)				2. Schmidt Rebound Hammer Rental	Day	\$	80.00
a. Three Point	Test	\$	750.00	3. Rebar Locator Rental	Day	\$	135.00
b. One Point	Test	\$	375.00	<b>VII. BITUMINOUS TESTING</b>			
<b>D. Unconfined Compression</b>	Test	\$	100.00	<b>A. Laboratory Mix Design</b>	quoted per job		
<b>E. Permeability tests - (ASTM D5856 &amp; D5854)</b>				<b>B. Marshall Properties (AASHTO T45, T166, T200)</b>	Test	\$	300.00
1. Rigid Clay	Test	\$	425.00	<b>C. Marshall Stability &amp; Flow (ASTM D1559)</b>	Test	\$	65.00
2. Remolded Rigid Clay	Test	\$	500.00	<b>D. Pavement Density &amp; Thickness (ASTM D2726)</b>	Test	\$	50.00
3. Sand	Test	\$	295.00	<b>E. Extraction Only (ASTM D2172)</b>	Test	\$	225.00
4. Flex Clay	Test	\$	500.00	<b>F. Extraction/Gradation (ASTM D2172)</b>	Test	\$	300.00
5. Remolded Flex Clay	Test	\$	625.00	<b>G. NDDOT Superpave SPV Mix Proportioning (AASHTO T 312)</b>	Test	\$	550.00
<b>IV. AGGREGATE TESTING</b>				<b>H. Gyratory Mix Properties (Suite of tests)</b>	Test	\$	550.00
<b>A. Sieve Analysis (AASHTO T27/T11 &amp; ASTM C136/C117)</b>				<b>I. Uncompacted Voids - FAA (ASTM D4791)</b>	Test	\$	135.00
1. Sieve Analysis of Coarse & Fine Aggregate	Test	\$	120.00	<b>J. Sand Equiv. of Fine Aggregate (AASHTO T 176)</b>	Test	\$	230.00
2. #200 Wash Only (ASTM D1140 / AASHTO T11)	Test	\$	80.00	<b>VIII. Sampling Hardened Concrete Or Bituminous by Coring</b>			
3. Hydrometer - includes gradation (ASTM D422)	Test	\$	230.00	<b>A. Portable Coring Equipment</b>	Hour	\$	55.00
4. Coarse Aggregate, Unwashed (ASTM C136)	Test	\$	80.00	<b>B. Excessive Bit Wear</b>	Inch	\$	7.00
5. Specific Gravity & Absorb., Coarse (ASTM C127)	Test	\$	115.00	<b>C. Generator (if required)</b>	Day	\$	125.00
6. Specific Gravity & Absorbtion, Fine (ASTM C128)	Test	\$	115.00	<b>D. Patching material</b>	Bag	\$	15.00
<b>B. Physical Properties - (NDDOT 4)</b>				<b>IX. ND OIL &amp; GAS SUNDRY TESTING</b>			
1. Fractured Particles Coarse Agg (AASHTO T113)	Test	\$	100.00	<b>A. pH (AASHTO T 289)</b>	Test	\$	35.00
2. Lightweight Pieces (shale)	Test	\$	190.00	<b>B. Sodium Absorption Ratio (SAR) Method 5E</b>	Test	\$	75.00
3. Atterberg Limit /Plasticity (AASHTO T90/T90)	Test	\$	125.00	<b>C. Cation Exchange Capacity (Method 5A8)</b>	Test	\$	80.00
4. LA Abrasion w/o gradation (AASHTO T96)	Test	\$	275.00	<b>D. Electrical Conductivity (Method 8A1)</b>	Test	\$	35.00
5. Erionite (SEM)	Test	\$	550.00				
6. Flat & Elongated Particles	Test	\$	190.00				
7. Unit Weight (Loose or Rodded) AASHTO T19							
a. Coarse Aggregate or Pit Run	Test	\$	90.00				
b. Fine Aggregate	Test	\$	90.00				

# Heart River Bridge Improvements





## Engineering Memorandum

May 1, 2024

RE: May 7<sup>th</sup> Commission Meeting

### **HEART RIVER BRIDGE TASK ORDER AMENDMENT TO KLJ ENGINEERING LLC**

For your consideration is a task order amendment with KLJ Engineering LLC to perform final design, bidding assistance, and construction engineering services for the Heart River Bridge Improvements, City of Dickinson project number 202110 for an hourly not to exceed amount of **\$33,400.00**. This amendment is associated with the original task order for the project which was approved by the City Commission on September 28, 2020 for \$40,700.00. A legal review of this task order has been completed.

Key attributes to the scope of work include: environmental and cultural resources inspections and reports, clearances and permitting, develop plans for construction, bidding assistance, and construction inspection. The construction related to this project is scheduled to be completed during the 2024 construction season assuming contractor availability. If contractor availability is not an option, the construction will be carried into the 2025 construction season.

This project was included in the 2024 capital improvement project budget funded with Gross Production Tax (GPT).

The city engineering staff recommends approval



This is **EXHIBIT K**, consisting of 3 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services – Task Order Edition** dated January 22, 2018 and amended October 23, 2019.

## **Amendment No. 2 to Task Order No. 2004-01447**

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### **1. Background Data:**

- A. Effective Date of Task Order: September 20, 2020
- B. Owner: City of Dickinson
- C. Engineer: KLJ Engineering LLC
- D. Specific Project (title): Bridge Rehabilitation – DKS12
- E. Specific Project (description): Professional services consisting of developing plans to address long-term scour concerns at the substructures. Services will include performing environmental and cultural resource inspections and reports to obtain necessary clearances to perform the work, developing plans for construction, and construction inspection.

### **2. Description of Modifications**

Summary: Advanced scour was noted at the abutments of DKS12 during a routine inspection in 2020. KLJ recommended temporary repairs to address the scour, which the City performed. KLJ followed up with a scour analysis of the structure and recommendations for future rehabilitation to mitigate future scour concerns. The City is seeking KLJ's services to implement Alternative B in KLJ's memo to the City dated 2/9/2023. In addition to the specific recommendations of that alternative, plans are to include details to place riprap at the piers and replace the 48" CMP pipe at the north embankment with a sloped end section.

- A. Engineer shall perform the following Additional Services:
  - 1. Perform research to perform a Class I Literature Review and file an associated report. If the North Dakota State Historic Preservation Office requires a Class III Inventory review and associated Class III report, that will be added via amendment to this task order. A wetland delineation will be conducted, and a wetland report will be prepared as part of a preconstruction notification package to the U.S. Army Corps of Engineers. Solicitation of Views letters will be sent to appropriate state/federal agencies to gather their input on the project. In addition, a SWPPP will be prepared, and a Notice of Intent will be submitted to the ND Department of Environmental Quality (NDDEQ) for construction general permit stormwater coverage.
  - 2. Develop plan sheets showing dimensions of new riprap limits and specifications for riprap size and other materials for the scour rehabilitation work, using NDDOT standard specifications. Procedural and contractual forms will be prepared using EJCDC format

documents. Plans for structural concrete repairs and other structure defects are not included in this scope of services.

3. Engineer to provide Engineer’s Estimate of Probable Construction Cost.
4. Conduct five site visits during construction to document progress and completion of the repairs with photos and a memorandum to the City at construction completion.

B. Other Services: none

C. All of the services included above comprise Basic Services for purposes of Engineer’s compensation under this Amendment.

**3. Additional Services**

A. Additional Services that may be authorized or necessary under this Task Order are not anticipated. Engineer’s scope of services is limited to the specific tasks identified in Part 2 above. However, if requested by Owner, then Engineer will provide Additional Services on a Standard Hourly Rates basis.

**4. Owner’s Responsibilities**

A. Owner shall have the responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following additional responsibilities:

- a. Obtain bids from qualified contractors.

**5. Task Order Schedule**

A. In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meeting the following schedule:

- a. Site visits for environmental and cultural resource information completed by May 31, 2024.
- b. Rehabilitation plans completed by June 15, 2024
- c. Bid opening by July 24, 2024.
- d. Construction completed by July 31, 2025.

**6. Payments to Engineer**

A. Owner shall ay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Basic Services*		
a. Study and Report Phase (A1.01)	n/a	n/a
b. Preliminary and Final Design Phase (A1.02, A1.03)	\$37,400.00	Hourly Rates
2. Additional Services (Part 2 of Exhibit A)	(N/A)	Hourly Rates

\*Will not exceed without Owner’s written approval.

Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer’s labor, overhead, profit, reimbursable expenses (if any), and Consultants’ charges, if any. For

lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

- B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

**7. Task Order Summary (Reference only)**

a.	Original Task Order amount:	\$11,400.00
b.	Net change for prior amendments:	\$29,300.00
c.	This amendment amount:	\$37,400.00
d.	Adjusted Task Order amount:	\$78,100.00

The foregoing Task Order Summary is for reference only and does not alter the terms of the Task Order, including those set forth in Exhibit C of the Agreement.

Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is September 28, 2020.

OWNER: City of Dickinson

ENGINEER: KLJ Engineering LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: President of City Commission

Title: \_\_\_\_\_

Date  
Signed: \_\_\_\_\_

Date  
Signed: \_\_\_\_\_

This is **EXHIBIT K**, consisting of 1 pages, referred to in and part of the **Task Order No. 2304-01818 – Task Order Edition** dated December 4, 2023.

**Amendment To Task Order No. 2304-01818**

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**1. Background Data:**

- a. Effective Date of Task Order: April 16, 2024
- b. Owner: City of Dickinson, North Dakota
- c. Engineer: KLJ Engineering LLC
- d. Specific Project: Public Safety Training Center (City of Dickinson No. 202408)

**2. Description of Modifications**

- a. Engineer shall perform the following Additional Services:
  - 1. Provide services described in Exhibit A1.

**3. Task Order Summary**

- a. Original Task Order amount: \$99,500.00
- b. Net change for prior amendments: \$0.00
- c. This amendment amount: \$46,000.00
- d. Adjusted Task Order amount: \$145,500.00

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The foregoing Task Order Summary is for reference only and does not alter the terms of the Task Order, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is 5/7/24.

OWNER:	ENGINEER:
By: _____	By: _____
Title: _____	Title: _____
Date Signed: _____	Date Signed: _____



This is **EXHIBIT A1**, consisting of **3** pages, referred to in and part of the **Amendment to Task Order No. 2304-01818** dated April 16, 2024

**Engineer's Services For Task Order  
Public Safety Training Center Site Plan – Dickinson, ND – 2304-01818**

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The Agreement is supplemented to include the following agreement of the parties.

**PART 1 – BASIC SERVICES**

**A1.01 Study and Report Phase (Not Included)**

**A1.02 Topographic Survey Phase (Previously Completed)**

**A1.03 Preliminary Design Phase (Previously Completed)**

**A1.04 Entitlements Phase (Not Included)**

**A1.05 Final Design Phase**

*The final design phase scope below shall supplement the original final design phase scope.*

**A. Site Lighting Plan**

1. Design of exterior site lighting to include parking lot and drive lane lighting.
2. Underground branch circuits shall be designed meeting national and state electrical code.
3. Structural design of light foundation bases.
4. Lighting specifications, pole configuration and fixture selection to be provided by the Owner.
5. It is assumed that site lighting will be powered from a pad mounted feed point and it is assumed that the building electrical design will be provided by others prior to Final Design.
6. Design does not include head bolt heater plug-ins or any other electrical features other than those listed above.
7. Building lighting and electrical is by the building supplier.

**B. Structural Design**

1. Engineer to provide structural foundation design for the Fire Training Steel Structure. The building design will be completed by the Building Supplier. The Engineer's design will consist of concrete footings and slab-on-grade floors. Engineer will need shallow foundation geotechnical information that will be retained by the Owner. In addition, Engineer will need anchorage and certified building loading reactions for the columns, walls, and braces; information will need to be sent to Engineer from the building supplier's engineer.

2. Engineer to provide structural foundation design for the Modular Police Training Ballistic Steel Structure. The building design will be completed by the Building Supplier. Engineer's design will consist of concrete footings. Engineer will need shallow foundation geotechnical information that will be retained by the Owner. In addition, Engineer will need anchorage and certified building loading reactions for the columns, walls, and braces; information will need to be sent to Engineer from the building supplier's engineer.
3. Engineer to provide structural foundation design for the Fire Department Storage Structure. The building design will be completed by the Building Supplier. The Engineer's design will consist of concrete footings and slab-on-grade floors. Engineer will need shallow foundation geotechnical information that will be retained by the Owner. In addition, Engineer will need anchorage and certified building loading reactions for the columns, walls, and braces; information will need to be sent to Engineer from the building supplier's engineer.
4. Assumptions/Clarifications:
  - a. Structural concrete, steel, cold formed steel and/or wood designs shall be designed to the latest North Dakota Building Code and applicable ACI, ASTM, AISC, ANSI, and AWS codes/standards.
  - b. Under the Construction Phase (to be added by Amendment), the Engineer will review all necessarily shop drawings for the construction of the structures within scope. Note that this review will not relieve the detailer, fabricator, or sub-contractor of the responsibility to satisfy all contract design documents.
  - c. Under the Construction Phase (to be added by Amendment), the Engineer will coordinate all necessary construction RFI's, as required, for in-scope items.
  - d. Engineer will provide the Owner with electronic PDF copies of all specifications and drawings for bid and construction purposes; sealed by a professional engineer registered in the State of North Dakota.
  - e. Building sizes and layout are based on discussions with the Owner and the preliminary concept documents shared during the informational meeting with the Owner and the Engineer's structural engineer on 4/9/2024.
  - f. Construction inspections would be by a third-party inspector per building code requirements. Inspection services would be retained by Owner, and not Engineer.
  - g. The Geotechnical Report, provided by the Owner will include conventional foundation design information including, but not limited to:
    - 1) Soil classifications for all soils encountered during drilling for various depths.
    - 2) Footing Recommendations including frost depth and minimum bearing depth.
    - 3) Foundation Bearing Pressure.
    - 4) Confirmation that settlement does not exceed 1" total ½" differential settlement.
    - 5) Lateral Earth Pressures: at-rest, active, and passive.
    - 6) Shear Coefficients for foundations: coefficient of friction or cohesion.
    - 7) Required backfill material and procedures to satisfy all requirements.

- 8) Discussion outlining any potential poor soils or voids encountered, including expansive soils, and required mitigation methods.
- 9) Water table elevation if encountered and discussion on site dewatering.
- 10) Slab-on-grade and site pavement design recommendations.

h. Engineer will coordinate with the Owner, if items are determined to be outside the scope of this task order. Engineer can provide out of scope work, as Additional Services.

C. Fencing Plan

1. Design of 6' tall chain link with 3 strand barbed wire fencing to surround the entire site, outside of the running track.
2. Fencing requirements and materials to match the ND National Guard Readiness Center site to the east of this project. The Owner will provide specifications and shop drawings from the National Guard project to the Engineer.
3. It is also assumed that fencing would be standard or stock materials that does not require specialized detailing or fabrication.
4. It is assumed that the gates will not be motorized or electronic gates.

**A1.06 Bidding Phase (Not Included)**

**A1.07 Construction Phase - Surveying (Not Included)**

**A1.08 Construction Phase - Observation (Not Included)**

**A1.09 Post-Construction Phase (Not Included)**



## Engineering Memorandum

May 2, 2024

RE: May 7<sup>th</sup> City Commission Meeting

### **PUBLIC SAFETY TRAINING CENTER TASK ORDER AMENDMENT TO KLJ ENGINEERING LLC**

For your consideration is a task order amendment with KLJ Engineering LLC to perform engineering services for the Public Safety Training Center project for an hourly rate not to exceed amount as specified in the task order amendment of \$46,000.00. The original task order was approved by the City Commission on January 9, 2024.

Included in the scope of work are the following phases; site lighting and the electrical feed design, and structural design of the foundations for the pre-fabricated burn tower and indoor shooting range, and a fire department equipment storage structure. If these scopes of work are not required, the fees will not be charged.

The site will include; a fire department burn tower, police department indoor shooting range, a running track, a parking lot, and a possible future office/training room building. The intent of the site selection is providing a joint use opportunity with the North Dakota National Guard Readiness Center. Discussions with the North Dakota National Guard have been ongoing since the summer of 2023 and into 2024 regarding our future plans for the Public Safety Training Center, and they are supportive of the project.

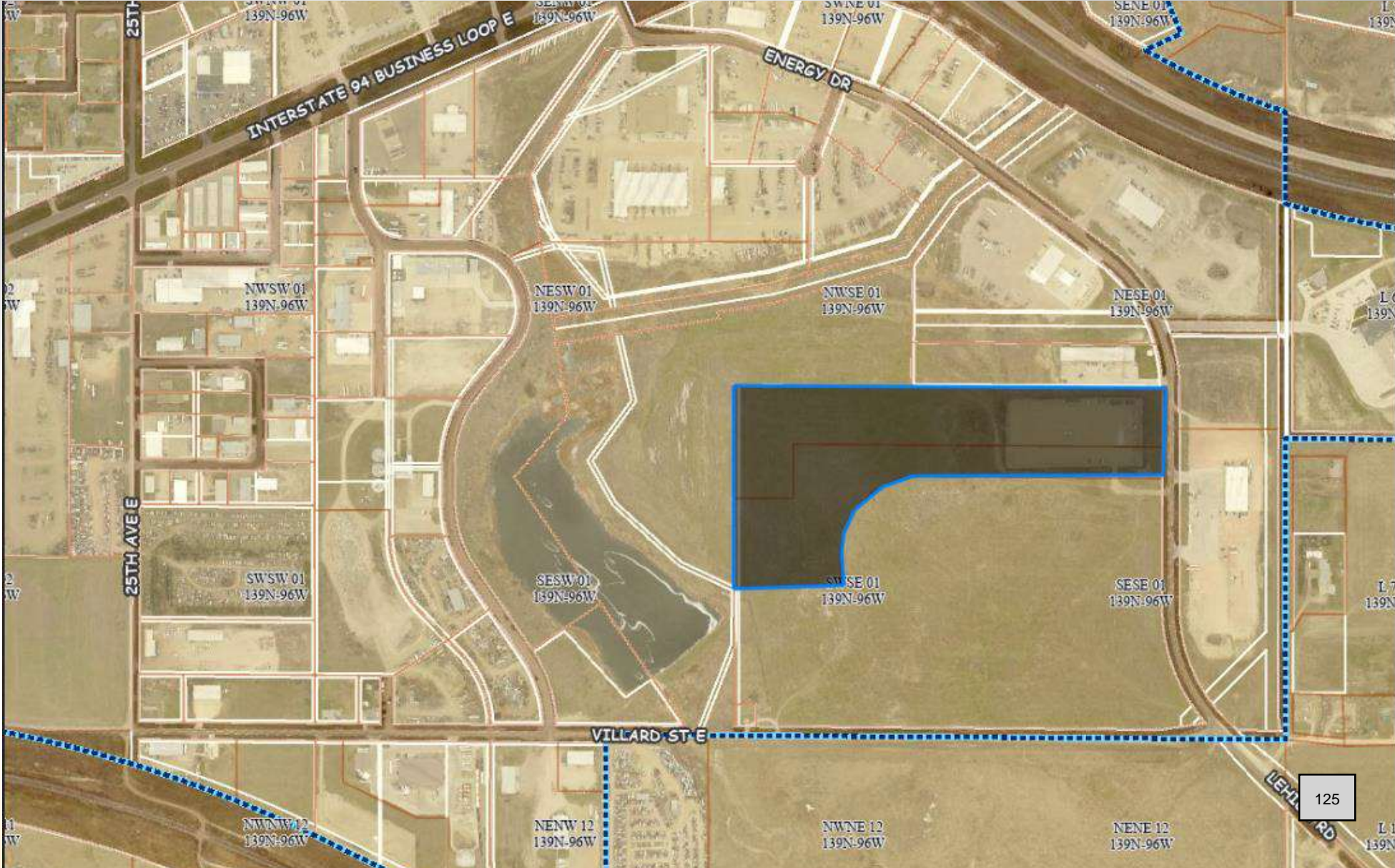
Final plans are scheduled to be completed for June 28, 2024. Preliminary plans with a site improvement cost estimate will be required prior to the June 2024 Department of Defense Local Defense Community Cooperation grant.

The city engineering staff recommends approval.



# PUBLIC SAFETY TRAINING CENTER

Section 7. Item B.





## Engineering Memorandum

May 1, 2024

RE: May 7<sup>th</sup> Commission Meeting

### **2024 Road Maintenance Task Order Amendment to KLJ Engineering LLC**

For your consideration is a task order amendment with KLJ Engineering LLC to perform construction engineering services for the 2024 Road Maintenance project for an hourly not to exceed amount of **\$487,800.00**. This amendment is associated with the original task order for the project which was approved by the City Commission on July 18, 2023 proposal was received through a request for proposal where only one proposal was received. A legal review of this task order has been completed. It is worth noting the original task order to mature this project through the engineering and bidding phases has been completed approximately \$120,000 under the hourly not to exceed amount.

The 2024 Road Maintenance project is scheduled to begin construction in May 2024 and be completed during the 2024 construction season. The project funding is the Annual Street Projects fund-466 which is the revenue source of Gross Production Tax (GPT). The project includes two special improvement districts to fund the concrete from the face of curb to the property line such as; curb and gutter, sidewalks, driveways, etc.

The total installed cost estimate for this scope of work is approximately \$7 million. This includes the following areas: portions of 15<sup>th</sup> Street West, 6<sup>th</sup> Ave. East north of the Heart River bridge to Villard Street, Heart Drive, Diamond Drive, Jade Street, and 8<sup>th</sup> Ave. SW. Additional scopes of work included are; chip seals of approximately 10-miles of alleys and streets.

This project was included in the 2024 capital improvement project budget.

The city engineering staff recommends approval



This is **EXHIBIT K**, consisting of 3 pages, referred to as **Section 7. Item C.** and part of the **Agreement between Owner and Engineer for Professional Services – Task Order Edition** dated January 22, 2018 and amended October 23, 2019.

## **Amendment No. 2 to Task Order No. 2304-01041**

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### **1. Background Data:**

- A. Effective Date of Task Order: July 18, 2023
- B. Owner: City of Dickinson
- C. Engineer: KLJ Engineering LLC
- D. Specific Project (title): City of Dickinson 2024 Road Maintenance Project (City of Dickinson No. 202401)
- E. Specific Project (description): Professional Services consisting of Preliminary and Final Engineering Services associated with the City of Dickinson 2024 Road Maintenance

### **2. Description of Modifications**

Summary: The purpose of Task Order Amendment No. 2 is to provide construction and post-construction phase services.

- A. Engineer shall perform the Additional Services:
  - 1. Provide services described in the attached Exhibit A and Exhibit D.
- B. The Scope of Services currently authorized to be performed by Engineer in accordance with the Task Order and previous amendments, if any, is modified as follows: **N/A**
- C. The responsibilities of Owner with respect to the Task Order and previous amendments, if any, are modified as follows:
  - 1. Complete portions of construction work and provide the review, approvals and access to property(s) as indicated in Section 6 of the Construction Drawings, as well as fulfill responsibilities of the City of Dickinson as identified in Project governing specifications.
- D. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:

Description of Service	Amount	Basis of Compensation
1. Basic Services (Part 1 of Exhibit A) **		
a. Study and Report Phase (A1.01)	N/A	N/A
b. Preliminary Design, Final Design, & Bidding Phase (A1.02, A1.03, A1.04)	N/A	N/A
c. Construction and Post-Construction Phases (A1.05, A1.06, A1.07) *	\$487,800.00	Hourly Rates
<b>TOTAL COMPENSATION (lines 1.a-c)</b>	<b>\$487,800.00</b>	
2. Additional Services (Part 2 of Exhibit A)	(N/A)	Hourly Rates

\*Based on an 18 - week continuous construction period.  
 \*\*Will not be exceeded without Owner’s written approval.

E. The schedule for rendering services under this Task Order is modified as follows:

Construction Surveying and Observation Phases: May 1, 2024 to August 30, 2024 (18 weeks)

Post-Construction Phase: August 1, 2024 to January 17, 2025

F. Other portions of the Task Order (including previous amendments, if any) are modified as follows:  
**N/A**

**3. Task Order Summary (Reference only)**

- a. Original Task Order amount: \$19,700.00
- b. Net change for prior amendments: \$279,700.00
- c. This amendment amount: \$487,800.00
- d. Adjusted Task Order amount: \$787,200.00

The foregoing Task Order Summary is for reference only and does not alter the terms of the Task Order, including those set forth in Exhibit C of the Agreement.

Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is April 26, 2024.

OWNER: City of Dickinson

ENGINEER: KLJ Engineering LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: President of City Commission

Title: \_\_\_\_\_

Date  
Signed: \_\_\_\_\_

Date  
Signed: \_\_\_\_\_



This is **EXHIBIT A**, consisting of 10 pages, referred to in and part of the **Task Order Amendment 2** dated April 26, 2024.

## **Engineer's Services for Task Order: Dickinson 2024 Road Maintenance (Amendment No. 2)**

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### **PART 1—BASIC SERVICES**

A1.01 *Study and Report Phase Services—(Previously Completed)*

A1.02 *Preliminary Design Phase—(Previously Completed)*

A1.03 *Final Design Phase—(Previously Completed)*

A1.04 *Bidding or Negotiating Phase—(Previously Completed)*

#### **A1.05 Construction Phase - Surveying**

- A. Upon written approval of the site plan from the City and upon authorization from Owner or Constructor, Engineer shall provide construction surveys and staking to enable Constructor to perform its work. Constructor or Owner will be responsible for all construction surveys not listed below; staking requests in addition to the specific items listed below or in excess of Engineer's budgeted number of mobilizations will be provided as Additional Services. Re-staking of previously completed work due to no fault of Engineer will be provided as Additional Services. The following construction surveying services shall be provided:

##### 1. *Construction Surveying*

- a. Baselines and Stationing
  - 1) Number of Site Visits: Two (2)
  - 2) Set station offsets for 21<sup>st</sup> St E, 15<sup>th</sup> St W and 6<sup>th</sup> Ave SE
  - 3) As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Constructor to proceed.
- b. Existing Curb & Gutter Topographic Survey (Reconstruction of 1<sup>st</sup> St SW & 8<sup>th</sup> Ave SW)
  - 1) Number of Site Visits: One (1)
  - 2) Analyze curb grades to set proposed centerline grade.
- c. Grade Staking (Reconstruction of 1<sup>st</sup> St SW & 8<sup>th</sup> Ave SW)
  - 1) Number of Site Visits: Three (3)
  - 2) Set centerline subgrade cut stakes – centerline at 50-foot intervals
  - 3) Blue top of aggregate base course prior to paving – centerline at 50-foot intervals
- d. Curb & Gutter or Edge of Pavement staking
  - 1) Number of Site Visits: Three (3)
  - 2) Stake every 25 feet at 3-foot offset from back of curb or edge of pavement as needed along long stretches of replacement.

- e. Water, Sanitary & Storm Manholes
  - 1) Number of Site Visits: Three (3)
  - 2) Stake center of gate valves and manhole castings within roadway.
- f. Pavement Markings
  - 1) Number of Site Visits: Three (3)
  - 2) Stake beginning and ends of no-passing zones and other pavement markings.

#### **A1.06 Construction Phase - Observation**

##### **A. Engineer shall provide:**

1. *General Administration of Construction Contract:* Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer as assigned in the Construction Contract shall not be modified, except as Engineer may otherwise agree in writing. Owner's instructions to Constructor will be issued through Engineer, which shall have authority to act on behalf of Owner in dealings with Constructor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.
2. *Selecting Independent Testing Laboratory:* To be provided by Constructor.
3. *Preconstruction Meeting:* Attend up to one (1) preconstruction meeting in-person with the Owner and Constructor.
4. *Schedules:* Receive, review, and determine the acceptability of schedules that Constructor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
5. *Visits to Site Observation of Construction and Construction Meetings:* In connection with observations of Constructor's Work while it is in progress:
  - a. *Construction Meetings:* Attend up to ten (10) one-hour long construction progress meeting(s) in-person or via teleconference.
  - b. *Site Visits for observation of construction:*
    - 1) The engineer of record will conduct site visits on average of 16 hours per week.
  - c. Meetings and visits to the Site may be made concurrently and will be conducted at intervals appropriate to the various stages of construction, to observe as an experienced and qualified design professional the progress of Constructor's executed Work or to attend construction meetings. Such visits and observations by Engineer are not intended to be exhaustive or to extend to every aspect of Constructor's Work in progress or to involve detailed inspections of Constructor's Work in progress beyond the responsibilities specifically assigned to Engineer in this Agreement and the Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment. Based on information obtained during such

visits, observations or meetings, Engineer will determine in general if the Work is proceeding in accordance with the Contract Documents, and Engineer shall keep Owner informed of the progress of the Work. When the number of site visits or meetings listed above is exceeded the Engineer shall conduct site visits or attend meetings requested by the Owner as an Additional Service.

- d. The purpose of Engineer’s visits to the Site will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer’s efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Contract Documents and that Constructor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents. Engineer shall not, during such visits or as a result of such observations of Constructor’s Work in progress, supervise, direct, or have control over Constructor’s Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by Constructor, for security or safety at the Site, for safety precautions and programs incident to Constructor’s Work, nor for any failure of Constructor to comply with Laws and Regulations applicable to Constructor’s furnishing and performing the Work. Accordingly, Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor’s failure to furnish or perform the Work in accordance with the Contract Documents.
6. *Clarifications and Interpretations; Requests for Information; Field Orders; Work Change Directives; Change Orders:* Issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Constructor’s work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents. Subject to any limitations in the Contract Documents, Engineer may issue field orders authorizing minor variations in the Work from the requirements of the Contract Documents. Recommend change orders and work change directives to Owner, as appropriate, and prepare change orders and work change directives as required. Major changes to the design requested by the Owner or Constructor and approved by the Owner will be completed as Additional Services. The assumed number of each are quantified below:
- a. Clarifications, Interpretations, or RFI’s: Six (6)
  - b. Field Orders or Work Change Directives: Zero (0)
  - c. Change Orders: Three (3)
7. *Shop Drawings and Samples:* Review and take appropriate action in respect to Shop Drawings and Samples and other data which Constructor is required to submit, up to two (2) times, but only for conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.
8. *Substitutes and “or-equal”:* Evaluate and determine the acceptability of substitute or “or-equal” materials and equipment proposed by Constructor, but subject to the provisions of this Exhibit under “Additional Services Not Requiring Owner’s Authorization”.

9. *Inspections and Tests:* Require such special inspections or tests of Constructor's work as deemed reasonably necessary, and receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. Engineer shall be entitled to rely on the results of such tests.
10. *Disagreements between Owner and Constructor:* Render decisions on all duly submitted issues relating to the acceptability of Constructor's work or the interpretation of the requirements of the Contract Documents pertaining to the execution, performance, or progress of Constructor's Work; review each duly submitted Claim by Owner or Constructor, and either deny such Claim in whole or in part, approve such Claim, or decline to resolve such Claim if Engineer in its discretion concludes that to do so would be inappropriate. In rendering such decisions, Engineer shall be fair and not show partiality to Owner or Constructor and shall not be liable in connection with any decision rendered in good faith in such capacity.
11. *Defective Work:* Make recommendation to Owner to Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work (a) is defective under the standards set forth in the Contract Documents, (b) will not produce a completed Project that conforms to the Contract Documents, or (c) will imperil the integrity of the design concept of the completed Project as a functioning whole as indicated by the Contract Documents.
12. *Applications for Payment:* Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:
  - a. Determine the amounts that Engineer recommends Constructor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Constructor's Work has progressed to the point indicated, the Work is generally in accordance with the Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Constructor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Constructor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Constructor's Work (subject to any subsequent adjustments allowed by the Contract Documents).
  - b. By recommending any payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Constructor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Constructor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Contract Documents. Neither Engineer's review of Constructor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control Constructor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Constructor's compliance with Laws and Regulations applicable

to Constructor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Constructor has used the moneys paid on account of the Contract Price, or to determine that title to any portion of the Work in progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between Owner and Constructor that might affect the amount that should be paid.

- c. It is assumed that the Engineer will complete up to five (5) applications for payment to be submitted to the Owner at the request of the Constructor.
13. *Constructor's Completion Documents:* Receive and review schedules, guarantees, bonds, certificates or other evidence of insurance required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data approved as provided under "*Shop Drawings and Samples*", and transmit the annotated record documents which are to be assembled by Constructor in accordance with the Contract Documents to obtain final payment. The extent of such review of record documents shall be to check that Constructor has submitted all pages.
  14. *Final Notice of Acceptability of the Work:* Conduct one (1) visit to prepare Constructor's punch list and conduct one (1) final visit to determine if the completed Work of Constructor is acceptable so that Engineer may recommend, in writing, final payment to Constructor. Accompanying the recommendation for final payment, Engineer shall also provide a "Final Review and Acceptance" that the Work is acceptable (subject to the provisions of "*Applications for Payment*") to the best of Engineer's knowledge, information, and belief and based on the extent of the services provided by Engineer under this Agreement.
  15. *Special Assessment District:* Part of this project includes two special assessment districts, for which the Engineer will provide the following services:
    - a. Landowner Correspondence: Engineer will meet with and answer questions from landowners, as received, verify removals markings in the fields, as requested by landowners, and complete additional work forms. Assumes that the Engineer will attend up to 20 meetings with landowners.
    - b. Engineer will track individual concrete quantities to be assessed to each individual parcel and create a table of quantities and costs to be assessed at the end of construction.
- B. *Duration of Construction Phase:* The Construction Phase will commence with the execution of the first Construction Contract for the Project or any part thereof for which the Engineer provided services and will terminate upon written recommendation by Owner for final payment to Constructors. If the Project involves more than one prime contract as indicated in Final Design Phase, then Construction Phase services may be rendered at different times in respect to the separate contracts. Engineer shall be entitled to an equitable increase in compensation if Construction Phase services are required after the original date for completion and readiness for final payment of Constructor as set forth in the Construction Contract, or if the number of prime contracts exceeds the specified number in the Final Design Phase.
  - C. *Limitation of Responsibilities:* Engineer shall not be responsible for the acts or omissions of any Constructor, Subcontractor or Supplier, or other individuals or entities performing or furnishing any of the

Work, for safety or security at the Site, or for safety precautions and programs incident to Constructor's Work, during the Construction Phase or otherwise. Engineer shall not be responsible for the failure of any Constructor to perform or furnish the Work in accordance with the Contract Documents.

#### **A1.07 Post-Construction Phase**

- A. After acceptance by Owner of the Construction Phase, Engineer shall:
1. Provide Record Drawings of the site following completion of construction using redline set provided by Constructor and existing conditions survey of the improvements. The record drawings will include major alterations to proposed concrete items, landowners who contracted concrete work apart from the Constructor in Agreement with the City, approximate extents of full-depth road repair areas, and any updated manhole or gate value locations.
  2. Special Assessment District: Engineer will assist the City in preparing final mailings notifying property owners of final assessment costs. Engineer will print the letters and stuff envelopes. City to provide envelopes and postage and mail the letters. Engineer will also be available to answer questions from up to twelve (12) landowners and conduct up to five (5) site visits with the landowner in regard to assessment costs.
  3. Engineers scope does not include preparation of an ALTA survey which can be provided as an Additional Service.
- B. The Post-Construction Phase will be considered complete upon delivery of the Record Drawings to the Owner and four (4) weeks after Special Assessment letters are mailed to the landowners.

A1.08 *Commissioning Phase – Not Included*

A1.09 *Other Services – Not Included*

### **PART 2 – ADDITIONAL SERVICES**

#### **A2.01 Additional Services Requiring Owner's Authorization**

- A. If requested or authorized by Owner, Engineer shall furnish or obtain from others Additional Services of the types listed below. Engineer shall proceed with such Additional Services with the understanding that the Engineer will be paid hourly for such services at the Engineer's standard hourly rates unless an agreement has been reached between the parties for other methods of payment. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice from Owner.
1. Services in addition to those defined under Basic Services including but not limited to: study and report phase services, marketing/graphical exhibits, environmental studies, cultural/archeological studies, traffic impact analysis, permitting, permit application materials, requests for zoning change or any deviation or variance from local standards or zoning regulations, or any entitlements services such as lot modifications, platting, easements, etc.
  2. Design services in addition to those defined under Basic Services including but not limited to: lighting, fencing, landscape, water, sanitary, storm sewer, stormwater treatment or sediment removal systems, structural design including but not limited to foundations and retaining walls, mechanical engineering services or pumping systems, geotechnical engineering or services to aid in the completion of their recommendations, or design of offsite improvements.

3. Preparation for, and attendance at, a public presentation, meeting or hearing other than specified under Basic Services.
4. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
5. Services to make measured drawings of existing conditions or facilities, to conduct tests or investigations of existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.
6. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer, or the Project's design requirements, including, but not limited to, changes in size, complexity, character of construction, method of financing, or Owner's schedule or coordination causing unreasonable delay in the orderly and sequential progress of the Engineer's services; and revising previously accepted studies, reports, Drawings, Specifications, or Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.
7. Services resulting from Owner's or Constructor's request to modify previously approved deliverables or to evaluate additional alternative solutions beyond those agreed to under Basic Services.
8. Services required as a result of Owner's providing incomplete or incorrect Project information to Engineer.
9. Services resulting from conflicting direction from the Owner or from multiple representatives of the Owner.
10. Services provided beyond the dates specified in the Engineer's original schedule.
11. Services required to provide copies of drawings, reports, specifications and other necessary information to the Owner in a format other than AutoCad, PDF, or paper copy or to other consultants or Constructors in a format other than PDF or paper copy.
12. Providing renderings, models or electronic grading files or releases for Owner's or Constructor's use, including services in support of building information modeling or civil integrated management, other than specified under Basic Services.
13. Undertaking investigations and studies including, but not limited to, detailed consideration of operations, maintenance, and overhead expenses; the preparation of financial feasibility studies (such as those that include projections of output capacity, utility project rates, project market demand, or project revenues) and cash flow analyses, rate schedules, and appraisals; assistance in obtaining financing for the Project; evaluating processes available for licensing, and assisting Owner in obtaining process licensing; detailed quantity surveys of materials, equipment, and

labor; and audits or inventories required in connection with construction performed or furnished by Owner.

14. Furnishing services of Consultants for other than provided under Basic Services.
15. Providing data or services that were to be provided by the Constructor.
16. Services attributable to more prime construction Constructors than specified under Basic Services.
17. Services to arrange for performance of construction services for Owner by Constructors other than the principal prime Constructor, and administering Owner's contract for such services.
18. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructability review requested by Owner, or Constructor; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other Bidding Documents as a result of such review processes.
19. Providing Construction Phase services beyond the original date for completion and readiness for final payment of Constructor.
20. Modifying final approved design or digital files as may be required for Owner's or Constructor's use during construction.
21. Supplementing Record Drawings with information regarding the completed Project, Site, and immediately adjacent areas obtained from field observations, Owner, utility companies, and other reliable sources.
22. Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Constructor, Owner, utility companies, and other sources.
23. Preparation of operation, maintenance, or staffing manuals.
24. Protracted or extensive assistance in refining and adjusting of Project equipment and systems (such as initial startup, testing, and balancing).
25. Assistance to Owner in training Owner's staff to operate and maintain Project equipment and systems.
26. Assistance to Owner in developing systems and procedures for (a) control of the operation and maintenance of Project equipment and systems, and (b) related recordkeeping.
27. Preparing to serve or serving as a consultant or witness for Owner or Constructor in any litigation, arbitration, claim, dispute resolution, or other legal or administrative proceeding involving the Project.
28. Providing any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys (except as agreed to under Basic Services).



29. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner or Constructor.
30. Extensive services required during any correction period, or with respect to monitoring Constructor's compliance with warranties and guarantees called for in the Construction Contract (except as agreed to under Basic Services).
31. Other services performed or furnished by Engineer not otherwise provided for in this Agreement.

**A2.02 Additional Services Not Requiring Owner's Authorization**

- A. Engineer shall advise Owner that the Engineer is performing or furnishing the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance authorization from Owner. Engineer shall proceed with such Additional Services with the understanding that the Engineer will be paid hourly for such services at the Engineer's standard hourly rates unless an agreement has been reached between the parties for other methods of payment. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice from Owner.
  1. Attending meetings requested by Owner or Constructor in addition to those specified as Basic Services.
  2. Services in connection with work change directives and change orders to reflect changes requested by Owner or Constructor.
  3. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or-equal" items; services after beginning the Bidding Phase of the Construction Documents in evaluating and determining the acceptability of a proposed "or equal" or substitution which is found to be inappropriate for the Project; evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract.
  4. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
  5. Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during construction, (d) a significant amount of defective, neglected, or delayed Work, (e) acceleration of the progress schedule involving services beyond normal working hours, or (f) default by Constructor.
  6. Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of any part of the Work by Owner prior to Substantial Completion.
  7. Evaluating unreasonable or frivolous requests for interpretation or information (RFIs), Change Proposals, or other demands from Constructor or others in connection with the Work, or an excessive number of RFIs, Change Proposals, or demands.
  8. Services during the Construction Phase rendered after the original date for completion of the Work referred to in this Agreement.

9. Reviewing a Shop Drawing more than two (2) times, as a result of repeated inadequate submissions by Constructor.
  
10. While at the Site, compliance by Engineer and its staff with those terms of Owner's or Constructor's safety program provided to Engineer subsequent to the Effective Date that exceed those normally required of engineering personnel by federal, state, or local safety authorities for similar construction sites.

This is **EXHIBIT D**, consisting of 4 pages, referred to in and part of the **Task Order Amendment 2** dated April 26, 2024.

### **Schedule of Duties, Responsibilities, and Limitations of Authority of Resident Project Representative**

The following duties, responsibilities, and limitations of authority may be incorporated in the Task Order for a Specific Project:

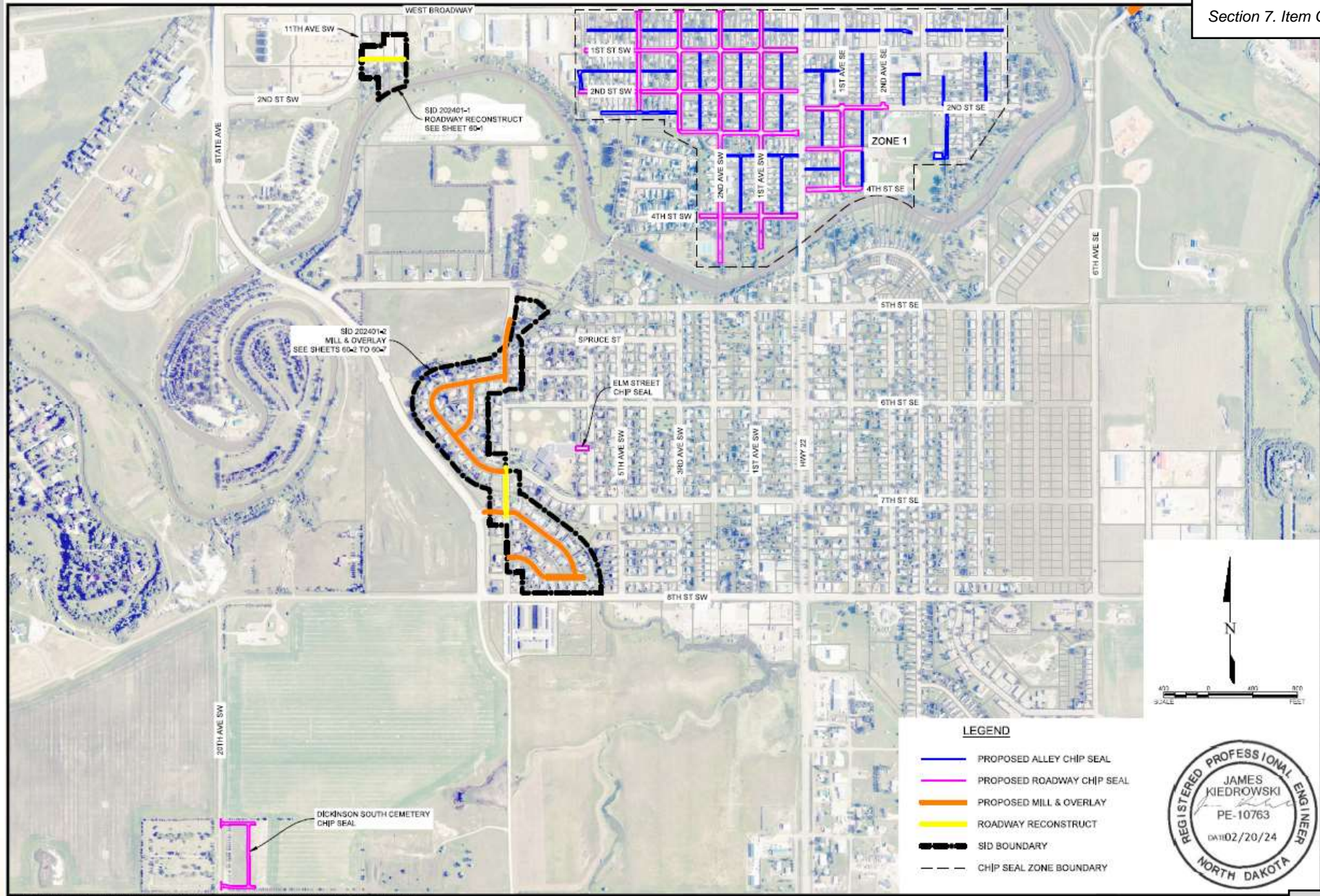
#### D1.01 *Resident Project Representative*

- A. Engineer shall furnish a Resident Project Representative (“RPR”) to assist Engineer in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is Engineer’s representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR’s actions.
- B. Through RPR’s observations of the Work, including field checks of materials and installed equipment, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, as a result of such RPR observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to the Work or any Constructor’s work in progress, for the coordination of the Constructors’ work or schedules, or for any failure of any Constructor to comply with Laws and Regulations applicable to the performing and furnishing of its work. The Engineer (including RPR) neither guarantees the performances of any Constructor nor assumes responsibility for any Constructor’s failure to furnish and perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents. In addition, the specific terms set forth in Exhibit A, Paragraph A1.05, as incorporated in this Task Order, are applicable.
- C. The duties and responsibilities of the RPR are as follows:
  1. *General:* RPR is Engineer’s representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR’s actions. RPR’s dealings in matters pertaining to the Work in general shall be with Engineer and Constructor. RPR’s dealings with Subcontractors shall only be through or with the full knowledge and approval of Constructor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of Engineer.
  2. *Schedules:* Review the progress schedule, schedule of Shop Drawing submittals prepared by Constructor and consult with Engineer concerning acceptability.
  3. *Conferences and Meetings:* Attend meetings with Constructor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings (but not including Constructor’s safety meetings).
  4. *Liaison*
    - a. Serve as Engineer’s liaison with Constructor. Working principally through Constructor’s authorized representative or designee, assist in providing information regarding the provisions and intent of the Construction Contract Documents.

- b. Assist Engineer in serving as Owner's liaison with Constructor when Constructor's operations affect Owner's on-Site operations.
    - c. Assist in obtaining from Owner additional details or information, when required for proper execution of the Work.
  5. *Clarifications and Interpretations:* Report to Engineer when clarifications and interpretations of the Construction Contract Documents are needed and transmit to Constructor clarifications and interpretations as issued by Engineer.
  6. *Shop Drawings:*
    - a. Record date of receipt and-approval of Shop Drawings.
    - b. Advise Engineer and Constructor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal, if RPR believes that the submittal has not been received from Constructor, or has not been approved by Constructor or Engineer.
  7. *Modifications:* Consider and evaluate Constructor's suggestions for modifications in Drawings or Specifications and report such suggestions, together with RPR's recommendations, to Engineer. Transmit to Constructor in writing (i.e. Field Order, Work Change Directive, or Change Order) decisions as issued by Engineer.
  8. *Review of Work; Rejection of Defective Work*
    - a. Conduct on-Site observations of Contactor's work in progress to assist Engineer in determining if the Work is in general proceeding in accordance with the Contract Documents.
    - b. One full time Resident Project Representative (RPR) will be onsite during the construction period. One additional RPR will be provided for four (4) weeks during the paving operations. Three additional RPRs will be provided for three (3) weeks during the chip sealing operations. The estimated RPR hours and associated fee is based on an average of 60 hours per week.
    - c. Report to Engineer whenever RPR believes that any part of Constructor's work in progress will not produce a completed Project that conforms generally to the Contract Documents or will imperil the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise Engineer of that part of work in progress that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection, or approval.
  9. *Inspections and Tests*
    - a. Consult with Engineer in advance of scheduled inspections and tests.
    - b. Review test results required by the Contract Documents.
    - c. Observe, record, and report to Engineer appropriate details relative to the test procedures.
  10. *Records*

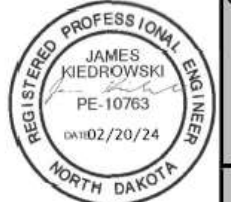
- a. Maintain orderly files for correspondence, reports of job conferences, reproductions of original Contract Documents including all change orders, field orders, work change directives, addenda, additional Drawings issued subsequent to the execution of the Construction Contract, Engineer's clarifications and interpretations of the Contract Documents, progress reports, Shop Drawing and Sample submittals received from and delivered to Constructor, and other Project-related documents.
  - b. Record data relative to questions of change orders, field orders, work change directives, or changed conditions, daily activities, decisions, observations in general, materials test reports, site photographs, and specific observations in more detail as in the case of observing test procedures.
  - c. Maintain records for use in preparing Specific Project documentation.
  - d. Upon completion of the Work, furnish RPR Project documentation to Engineer.
11. *Payment Requests:* Review applications for payment with Constructor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.
12. *Certificates:* During the course of the Work, verify that materials and other items required by the Contract Documents to be constructed and furnished by Constructor are applicable to the items actually installed and in accordance with the Contract Documents. Deliver documentation of verification to Engineer for review and forwarding to Owner prior to payment for that part of the Work.
13. *Completion:*
- a. Participate in visits to the Project to determine Substantial Completion, assist in the determination of Substantial Completion, and the preparation of lists of items to be completed or corrected.
  - b. Participate in a final visit to the Project in the company of Engineer, Owner, and Constructor, and prepare a final list of items to be completed and deficiencies to be remedied.
  - c. Observe whether all items on the final punch list have been completed or corrected and make recommendations to Engineer concerning acceptance and issuance of the Notice of Acceptability of the Work.
- D. Resident Project Representative shall not:
1. Authorize any deviation from the Contract Documents or substitution of materials or equipment (including "or-equal" items).
  2. Exceed limitations of Engineer's authority as set forth in this Agreement.
  3. Undertake any of the responsibilities of Constructor, Subcontractors, or Suppliers.
  4. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Constructor's work.

5. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Constructor.
6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
7. Accept shop drawing or sample submittals from anyone other than Constructor.
8. Authorize Owner to occupy the Specific Project in whole or in part.



**LEGEND**

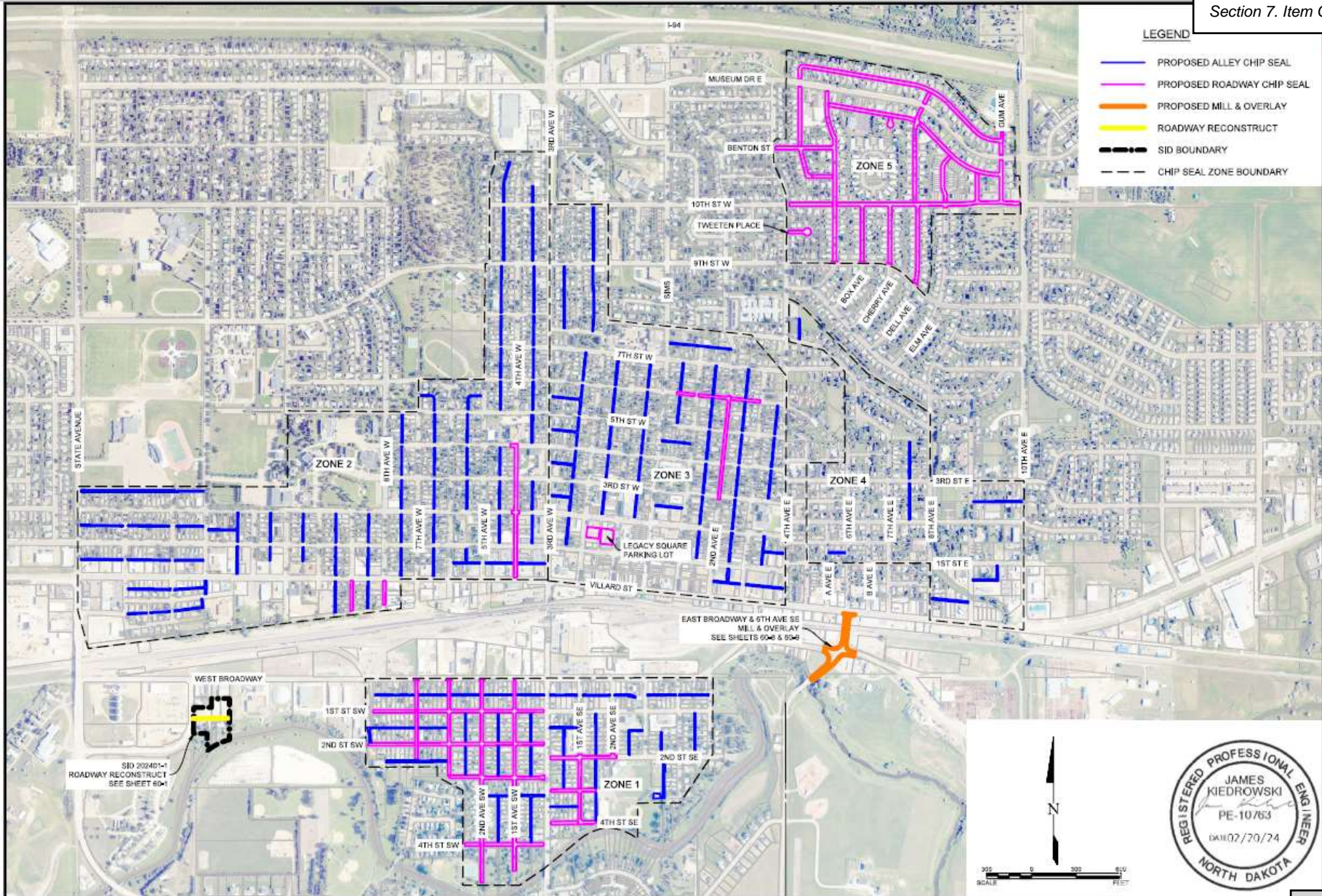
- PROPOSED ALLEY CHIP SEAL
- PROPOSED ROADWAY CHIP SEAL
- PROPOSED MILL & OVERLAY
- ROADWAY RECONSTRUCT
- SID BOUNDARY
- CHIP SEAL ZONE BOUNDARY



**2024 ROAD MAINTENANCE**  
 CITY OF DICKINSON  
 DICKINSON, NORTH DAKOTA  
**SCOPE OF WORK**

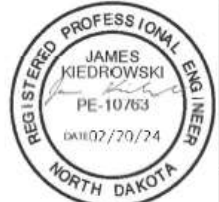
REVISED	NO.	DATE
DESIGNED	JSK	
DRAWN	AK	
PROJECT NUMBER	2304-01041	
DATE	2/20/24	





REVISION	
NO.	DATE
1	JSK
2	AK
PROJECT NUMBER 2304-51041	
ISSUE DATE 2/20/2024	

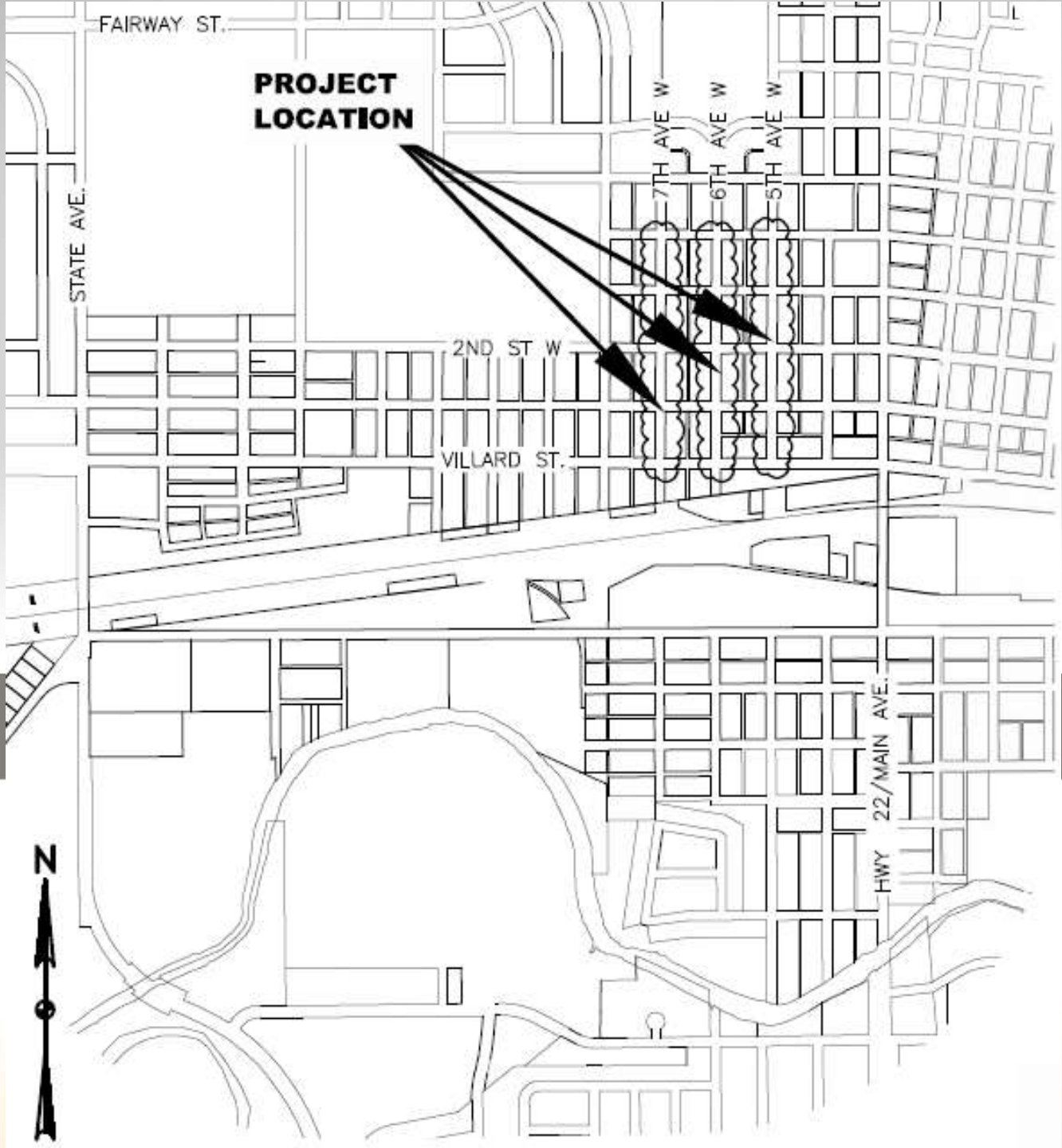
**2024 ROAD MAINTENANCE**  
 CITY OF DICKINSON  
 DICKINSON, NORTH DAKOTA  
 SCOPE OF WORK












NORTH  
**Dakota** | Water Resources  
 Be Legendary.

**MEMORANDUM**

**TO:** Governor Doug Burgum  
 Members of the State Water Commission  
**FROM:** Andrea Travnicek, Ph.D., Secretary   
**SUBJECT:** State Water Supply – City of Dickinson  
 2024 Water Main Replacement  
**DATE:** March 20, 2024

**Background & Description**

The City of Dickinson is requesting construction cost-share for their 2024 Water Main Replacement (Project). The Project is replacement of 13 blocks of aging cast iron water main, hydrants, curb stops, valves, and associated street restoration costs along 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup> Avenues West between West Villard and 4<sup>th</sup> Street West. The Project is located in Stark County.

**Supplemental Information**

Water Development Plan / Priority	None
New / Future / Current Service Users	0 / 0 / 119
Present Value Cost / User (Preferred Alternative)	\$52,420
Rate / 5,000-Gallons	\$45.35
Comparable Rate / 5,000-Gallons	\$47.00
Water Source - Upper Heart Basin	

**Schedule**

Task	Dates
Study	-
Design	Feb. 2024
Bid	Mar. 2024
Construction	May 2024
Completion	Oct. 2024

**Cost-Share Funding Summary**

	Preconstruction	Construction	Total	Approved	Recommend
Noneligible Cost	\$285,400	\$996,409	\$1,281,809		
Eligible Cost	\$0	\$4,031,478	\$4,031,478		
Total	\$285,400	\$5,027,887	\$5,313,287		
Cost-Share 60% (Requested)	\$0	<b>\$2,418,887</b>	\$2,418,887		<b>\$2,418,887</b>

**This project meets requirements of the Water Commission’s cost-share policy. Therefore, I recommend approval of this request from the City of Dickinson for state cost-share participation in the 2024 Water Main Replacement project at 60 percent of eligible costs, not to exceed \$2,418,887. This approval is contingent on available funding.**

AT:jsp:ln:/2050DIK

DWR Project No. 2050/DIK  
Planning and Education Division  
April 2024

**Agreement for Cost-Share Reimbursement  
City of Dickinson  
2024 Water Main Replacement**

**1. PARTIES.** This agreement is between the State of North Dakota (State), by and through the State Water Commission (Commission), and the City of Dickinson (Sponsor).

**2. PROJECT DESCRIPTION AND LOCATION.** Sponsor is seeking funding for costs associated with the replacement of water mains, hydrants, curb stops, valves, and associated street restoration costs in Dickinson (Project). Project is located in Stark County, North Dakota.

**3. COMMISSION'S RESPONSIBILITY AND INTENT.** Commission will provide Sponsor with cost-share, not to exceed \$2,418,887, as approved by Commission on April 11, 2024, to reimburse 60 percent of the actual eligible costs incurred in Project. Commission cost-share is contingent on availability of funds and conditions of this agreement. Commission's intent in providing this funding to Sponsor is to assist Sponsor financially with Project costs. Sponsor retains sole and absolute discretion in the manner and means of carrying out Project, except to the extent specified in this agreement.

**4. SPONSOR'S RESPONSIBILITIES.** Sponsor must:

- a. Complete Project.
- b. Provide continued maintenance for Project.
- c. Ensure all applicable permits (federal, state, and local) are obtained.
- d. Acquire all title to land and easements for Project.
- e. Comply with all North Dakota laws governing the requirements for competitive bids, advertising, and awarding of contracts for construction of Project.
- f. Maintain a Project file containing relevant documents and correspondence generated during the course of Project. Commission is not responsible for maintaining a Project file.
- g. Provide a progress report to Commission at least every four years if the term of Project exceeds four years.
- h. Notify Commission of any changes to Project funding, including additional funding or funding sources. Cost-share may be modified based on the revised local share.
- i. Prior to signature, inform Commission and any other relevant party regarding Project of any errors, misinterpretations, changes, modifications, miscalculations, incorrect Project descriptions, or any other information stated herein that is inaccurate.

- j. Notify Commission of litigation related to Project. If Project becomes the subject of litigation before all funds have been disbursed, the Secretary may withhold funds until the litigation is concluded.

**5. ELIGIBLE COSTS.** Commission has sole discretion to determine eligible costs and availability of Commission funds. Additional information is outlined in Commission’s cost-share policy. Commission will not cost-share in litigation costs unless there has been a separate authorization.

**6. PAYMENT.** Commission will make partial payments upon receipt and approval of Sponsor’s written request. Sponsor must provide Commission verification of actual costs and a Project status report with each payment request. A Commission representative may inspect Project to determine whether the work satisfies Commission’s cost share requirements before Commission makes payment(s) to Sponsor. Request for final payment must include verification of Project completion as requested by Commission.

**7. INDEMNIFICATION.** Sponsor must require all subcontractors, other than state employed subcontractors, before commencement of an agreement between Sponsor and the subcontractor, to defend, indemnify, and hold harmless State, from and against claims based on the vicarious liability of State or its agents, but not against claims based on State’s negligence or intentional misconduct. This obligation to defend, indemnify, and hold harmless does not extend to professional liability claims arising from professional errors and omissions. The legal defense provided by subcontractor to State under this provision must be free of any conflicts of interest, even if retention of separate legal counsel for State is necessary. Subcontractor also agrees to reimburse State for all costs, expenses, and attorneys' fees incurred if State prevails in an action against subcontractor in establishing and litigating the indemnification coverage required herein. This obligation continues after the termination of this agreement.

**8. INSURANCE.** Sponsor must secure and keep in force during the term of this agreement, from an insurance company, government self-insurance pool, or government self-retention fund authorized to do business in North Dakota, commercial general liability with minimum limits of liability of \$500,000 per person and \$2,000,000 per occurrence.

In addition, Sponsor must require all subcontractors, other than state employed subcontractors, before commencement of an agreement between Sponsor and the subcontractor, to secure and keep in force during the term of this agreement, from insurance companies authorized to do business in North Dakota, the following insurance coverages:

- a. Commercial general liability, including premises or operations, contractual, and products or completed operations coverages (if applicable), with minimum liability limits of \$2,000,000 per occurrence.
- b. Automobile liability, including Owned (if any), Hired, and Non-owned automobiles, with minimum liability limits of \$500,000 per person and

- \$2,000,000 per occurrence.
- c. Workers' compensation coverage meeting all statutory requirements. The policy must provide coverage for all states of operation that apply to the performance of this contract.
  - d. If subcontractor is domiciled outside State, employer's liability or "stop gap" insurance of not less than \$2,000,000 as an endorsement on the workers' compensation or commercial general liability insurance.

The insurance coverages listed above must meet the following additional requirements:

- e. Any deductible or other similar obligation under the policies is the sole responsibility of the subcontractor. The amount of any deductible is subject to approval by State.
- f. This insurance may be in policy or policies of insurance, primary and excess, including the so-called umbrella or catastrophe form and must be placed with insurers rated "A-" or better by A.M. Best Company, Inc., provided any excess policy follows form for coverage. Less than an "A-" rating must be approved by the State. The policies must be in form and terms approved by the State.
- g. State will be defended, indemnified, and held harmless to the full extent of any coverage actually secured by the subcontractor in excess of the minimum requirements set forth above. The duty to defend, indemnify, and hold harmless State under this agreement is not limited by the insurance required in this agreement.
- h. State must be endorsed on the commercial general liability policy, including any excess policies, as additional insured. State must have all the benefits, rights, and coverages of an additional insured under these policies that are not limited to the minimum limits of insurance required by this agreement or by the contractual indemnity obligations of Sponsor.
- i. The insurance required in this agreement, through a policy or endorsement, must include:
  - (1) A "Waiver of Subrogation" waiving any right to recovery the insurance company may have against State;
  - (2) A provision that subcontractor's insurance coverage is primary (i.e., pay first) as respects any insurance, self-insurance, or self-retention maintained by State and that any insurance, self-insurance, or self-retention maintained by State must be in excess of the subcontractor's insurance and must not contribute with it;
  - (3) Cross liability/severability of interest for all policies and endorsements;
  - (4) The legal defense provided to State under the policy and any endorsements must be free of any conflicts of interest, even if retention of separate legal counsel for State is necessary;
  - (5) The insolvency or bankruptcy of the insured subcontractor

must not release the insurer from payment under the policy, even when such insolvency or bankruptcy prevents the insured subcontractor from meeting the retention limit under the policy.

- j. Failure to provide insurance as required in this agreement is a material breach of contract entitling State to terminate this agreement immediately.

**9. BREACH.** Violation of any provision of this agreement by Sponsor constitutes breach of this agreement. A breach obligates Sponsor to reimburse Commission for all funds paid to Sponsor and relieves Commission of all obligations under this agreement.

**10. AGREEMENT BECOMES VOID.** This agreement is void if not signed and returned by Sponsor within 60 days of Commission’s signature.

**11. TERMINATION.**

- a. Commission may terminate this agreement effective upon delivery of written notice to Sponsor, or a later date as may be stated in the notice, under any of the following conditions:
  - (1) If Commission determines an emergency exists.
  - (2) If funding from federal, state, or other sources is not obtained and continued at levels sufficient to provide the funds necessary to comply with this agreement. The parties may modify this agreement to accommodate a reduction in funds.
  - (3) If federal or state laws or rules are modified or interpreted in a way that the services are no longer allowable or appropriate for purchase under this agreement or are no longer eligible for the funding proposed for payments authorized by this agreement.
  - (4) If any license, permit, or certificate required by law, rule, or this agreement is denied, revoked, suspended, or not renewed.
  - (5) If Sponsor does not submit a timely progress report under 3.(g.), or the Commission determines after reviewing a progress report that Project has not made sufficient progress.
  - (6) If Commission determines that continuing the agreement is no longer necessary or would not produce beneficial results commensurate with the further expenditure of public funds.
- b. Any termination of this agreement is without prejudice to any obligations or liabilities of either party already accrued prior to termination.
- c. The rights and remedies of any party provided in this agreement are not exclusive.



**12. APPLICABLE LAW AND VENUE.** This agreement is governed by and construed under the laws of State. Any action to enforce this agreement must be adjudicated exclusively in the District Court of Burleigh County, North Dakota.

**13. SEVERABILITY.** If any term of this agreement is declared by a court having jurisdiction to be illegal or unenforceable, the validity of the remaining terms is unaffected, and if possible, the rights and obligations of the parties are to be construed and enforced as if the agreement did not contain that term.

**14. SPOILIATION – PRESERVATION OF EVIDENCE.** Sponsor agrees to promptly notify Commission of all potential claims that arise or result from this agreement. Sponsor must also take all reasonable steps to preserve all physical evidence and information that may be relevant to the circumstances surrounding a potential claim, while maintaining public safety, and grants to Commission the opportunity to review and inspect the evidence, including the scene of an accident.

**15. NONDISCRIMINATION.** Sponsor agrees to comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), N.D.C.C. title 34, and all applicable federal and state laws, rules, and policies relating to nondiscrimination, accessibility, and civil rights.

**16. MERGER AND MODIFICATION.** This agreement constitutes the entire agreement between the parties. There are no understandings, agreements, or representations, oral or written, not specified within this agreement. This agreement may not be modified, supplemented, or amended in any manner, except by written agreement signed by both parties.

**NORTH DAKOTA STATE WATER COMMISSION**

By:



\_\_\_\_\_  
ANDREA TRAVNICEK, PH.D.  
Secretary

Date: 04/21/2024

**CITY OF DICKINSON**

By:

\_\_\_\_\_  
SCOTT DECKER  
Mayor

Date: \_\_\_\_\_



## Engineering Memorandum

April 30, 2024

RE: May 7<sup>th</sup>, 2024 Commission Meeting

### **202402 – 2024 Watermain & Lead Service Line Replacement - GRANT CONTRACT WITH NORTH DAKOTA STATE WATER COMMISSION**

For your consideration is a grant contract with the North Dakota State Water Commission (State) to fund a portion of the engineering & construction services cost-share of 60-percent not to exceed **\$2,418,887** as specified in State contract DWR Project No. 2050/DIK. The project was approved with the 2024 capital improvement project budget, and it is to be paid for using Gross Production Tax (GPT), State Revolving Fund (SRF) and 2024 Road Maintenance Fund with a SID. The total project is expected to be \$4,875,000.

Apex Engineering has been awarded the construction engineering for this project.

BEK Consulting has been awarded the construction portion of this project.

The city engineering staff recommends approval.





## Engineering Memorandum

May 2, 2024

RE: May 7<sup>th</sup> Commission Meeting

### **2024 Road Maintenance Quality Assurance Testing Contract Amendment to American Engineering Testing, Inc.**

For your consideration is a contract amendment with American Engineering Testing, Inc. to perform quality assurance testing services for the 2024 Road Maintenance project for an hourly not to exceed amount of **\$24,515.00**. This amendment is associated with the original contract for the project which was regarding the geotechnical engineering scope of work and was approved by the City Commission on September 19, 2023.

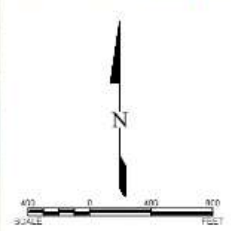
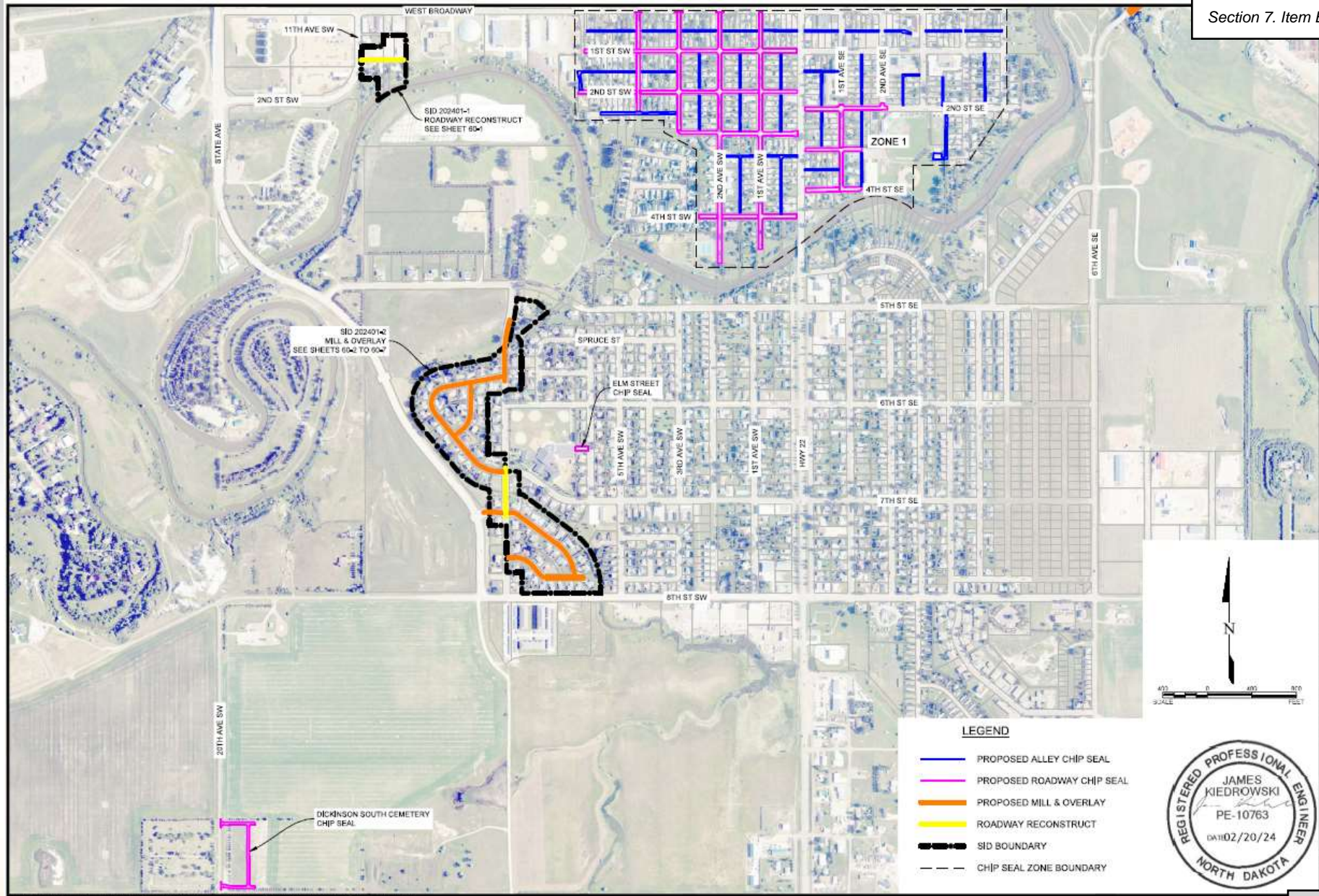
The 2024 Road Maintenance project began construction on May 2, 2024 and be completed during the 2024 construction season. The project funding is the Annual Street Projects fund-466 which is the revenue source of Gross Production Tax (GPT). The project includes two special improvement districts to fund the concrete from the face of curb to the property line such as; curb and gutter, sidewalks, driveways, etc.

The total installed cost estimate for this scope of work is approximately \$7 million. This includes the following areas: portions of 15<sup>th</sup> Street West, 6<sup>th</sup> Ave. East north of the Heart River bridge to Villard Street, Heart Drive, Diamond Drive, Jade Street, and 8<sup>th</sup> Ave. SW. Additional scopes of work included are; chip seals of approximately 10-miles of alleys and streets.

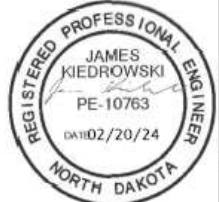
This project was included in the 2024 capital improvement project budget.

The city engineering staff recommends approval





- LEGEND**
- PROPOSED ALLEY CHIP SEAL
  - PROPOSED ROADWAY CHIP SEAL
  - PROPOSED MILL & OVERLAY
  - ROADWAY RECONSTRUCT
  - SID BOUNDARY
  - CHIP SEAL ZONE BOUNDARY



**2024 ROAD MAINTENANCE**  
 CITY OF DICKINSON  
 DICKINSON, NORTH DAKOTA  
**SCOPE OF WORK**

NO.	DATE
DESIGNED	JSK
CHECKED	AK
PROJECT NUMBER	2304-01041
DATE PLOTTED	2/20/2024











AET Project No. P-0033414  
May 1, 2024

## ACKNOWLEDGMENT AND AGREEMENT OF SERVICES

The services of American Engineering Testing, Inc., (AET) have been requested for the referenced project by Joshua Skluzacek of the City of Dickinson on April 30, 2024.

Understood information from requesting party includes the following:

**Project Name:** 2024 Road Maintenance  
**Project Address:** Dickinson, ND  
**Client:** City of Dickinson  
**Client Address:** 38 1<sup>st</sup> Street W  
Dickinson, ND 58601  
**Client Contact:** Mr. Joshua Skluzacek, PE  
[Joshua.skluzacek@dickinsongov.com](mailto:Joshua.skluzacek@dickinsongov.com)

## SERVICE EXTENT/COMMUNICATION:

AET's project Quality Assurance (QA) testing services will be provided on an on-call basis when requested by Client or authorized representative. We understand our materials testing services as indicated below will be provided for this project as an amendment to the current contract we have with the City of Dickinson for the City of Dickinson 2024 Geotechnical Engineering Services for Various Infrastructure and Engineering Improvements Projects.

## UNDERSTOOD SCOPE OF SERVICES INCLUDES THE FOLLOWING:

- Field testing of plastic concrete for air, slump, temperature, and cast cylinders for compression strength as requested.
- Lab testing of concrete cylinders for compression strength.
- Compaction testing on backfill, basecourse, & asphaltic concrete paving.
- Lab testing on soils, basecourse, and bituminous materials (Proctors, sieve analysis, & mix verification).
- Prepare reports presenting the results of the services provided.

This proposal is valid for a period of 180 days from the date issued under the assumption that the project construction will take place in the 2024 calendar year.



**Estimated Fees:** Our services will be provided on a unit cost basis according to the unit rates provided in the attached AET Fee Estimate tabulation. Our monthly invoices will be determined by multiplying the number of personnel hours or tests by their respective unit rates. We have also estimated a total cost we anticipate will be required to complete the previously described testing services. This estimated total cost is based on the information provided, our experience with similar projects and the 48 site visits we base our estimate on. Our estimated total cost will be approximately **\$24,515.00**. We refer you to the attached Fee Estimate for an itemization of how we arrived at this estimated cost.

We caution that this is only an estimated cost. Often, variations in the overall cost of the services occur due to reasons beyond our control, such as construction change orders, weather delays, changes in the contractor's schedule, unforeseen conditions or retesting of services. These variations will affect the actual invoice totals, either increasing or decreasing our total costs for the project from those estimated in this proposal. If more time or tests are required, additional fees may be needed to complete the project testing services. If less time or tests are needed, cost savings will be realized. We have also attached our 2023 ND fee schedule for any other out of scope services that may be required.

## TERMS/CONDITIONS:

All AET Services are provided subject to the Terms and Conditions set forth in the above referenced City of Dickinson 2024 Geotechnical Engineering Services for Various Infrastructure and Engineering Improvements Projects Construction Service Agreement – Terms and Conditions, which, upon acceptance of this proposal, are binding upon you as the Client requesting Services, and your successors, assignees, joint ventures and third-party beneficiaries. Please be advised that additional insured status is granted upon acceptance of the proposal.

## ACCEPTANCE:

AET requests written acceptance of this proposal in the Authorized Client Representative section below, but the following actions shall constitute your acceptance of this proposal together with the Terms and Conditions and Amendments: 1) issuing an authorizing purchase order for any of the Services described above, 2) authorizing AET's presence on site or 3) written or electronic notification for AET to proceed with any of the Services described in this proposal. Please indicate your acceptance of this proposal by signing below and returning a copy to us. When you accept this proposal, you represent that you are authorized to accept on behalf of the Client.

## OTHER ATTACHMENTS (PART OF THIS AGREEMENT)

AET Fee Estimate  
2023 North Dakota Construction Material Fee Schedule

**AET Representative:**



Will Diemert  
Engineer I  
Mobile: 701.840.7403  
Email: wdiemert@teamaet.com

**Authorized Client Representative:**

**ACCEPTANCE AND AUTHORIZATION: AET Proposal No. P-0033414**

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER AND EMAIL: \_\_\_\_\_

DATE: \_\_\_\_\_

**INVOICING INFORMATION (Provide Company AP Department Information, if present.)**

AP CONTACT NAME: \_\_\_\_\_

BILLING/MAILING ADDRESS: \_\_\_\_\_

AP PHONE NUMBER AND INVOICE EMAIL: \_\_\_\_\_

P.O. NO./ PROJECT NO.: \_\_\_\_\_

**PROJECT TESTING SERVICES FEE SCHEDULE  
2024 Road Maintenance**

Dickinson, ND 58601  
AET PROPOSAL No. P-0033414



SERVICE DESCRIPTION	PROJECT BUDGET		
	ESTIMATED UNITS	UNIT RATE	BUDGET AMOUNT
<b><i>Subgrade/Base Proof Roll Observations &amp; Testing</i></b>			
<b>Subgrade/Base Testing - Technician III</b> for soil compaction testing (assumes 15 trips to the jobsite).	30 Hour	\$105.00	\$3,150.00
Personal or company vehicle mileage.	300 Mile	\$1.10	\$330.00
Nuclear Density Gauge Rental - Daily	15 Day	\$68.00	\$1,020.00
ASTM D698 Standard Proctor	6 Test	\$240.00	\$1,440.00
ASTM C136 Sieve Analysis of Aggregate (Coarse and Fine)	6 Test	\$120.00	\$720.00
<b>Section Subtotal:</b>			<b>\$6,660.00</b>
<b><i>Concrete Testing</i></b>			
<b>Concrete Testing - Technician III</b> for testing of concrete only - NO OBSERVATIONS OF REINFORCING STEEL (assumes 25 trips to the jobsite).	50 Hour	\$105.00	\$5,250.00
Personal or company vehicle mileage.	200 Mile	\$1.10	\$220.00
ASTM C39 Concrete Compressive Strength - Curing, handling and testing of 4" x 8" concrete test cylinders (includes handling of non-tested cylinders).	125 Test	\$30.00	\$3,750.00
<b>Section Subtotal:</b>			<b>\$9,220.00</b>
<b><i>Bituminous Observations &amp; Testing</i></b>			
<b>Bituminous Density Testing - Technician III</b> for Nuclear Density Testing of bituminous material without roll pattern observation (assumes 8 trips to the jobsite)	32 Hour	\$105.00	\$3,360.00
Personal or company vehicle mileage.	100 Mile	\$1.10	\$110.00
Gyratory Mix Properties (Suite of Tests) of bituminous; Rice Specific Gravity test and Gyratory Der	4 Test	\$550.00	\$2,200.00
Nuclear Density Gauge Rental - Daily	8 Day	\$68.00	\$544.00
<b>Section Subtotal:</b>			<b>\$6,214.00</b>
<b><i>Project Management &amp; Coordination</i></b>			
<b>Project Management - Engineer II/Project Manager</b> for coordination of AET personnel and activities, attending meetings (if requested), consultation and report preparation.	10 Hour	\$160.00	\$1,600.00
<b>Project Administrator</b> for report preparation, review, invoicing.	10 Hour	\$75.00	\$750.00
<b>Section Subtotal:</b>			<b>\$2,350.00</b>
<b>ESTIMATED BUDGET</b>			<b>\$24,515.00</b>

## North Dakota 2023 CME Fee Schedule

<b>AET Employee Personnel Rates</b>		
Service Item	Unit	Rate
Project Administrator	Hour	\$ 75.00
Field Engineer	Hour	\$125.00
Engineer, Project Manager, Geologist (Level I)	Hour	\$150.00
Engineer, Project Manager, Geologist (Level II)	Hour	\$160.00
Senior Engineer, Project Manager, Geologist	Hour	\$195.00
Principle Engineer, Project Manager, Geologist	Hour	\$ 235.00
Technician, Level I	Hour	\$ 85.00
Technician, Level II	Hour	\$ 95.00
Technician, Level III	Hour	\$105.00
Technician, Level IV	Hour	\$115.00
<i>Above Fees +50% Overtime +100% Sunday &amp; Holiday may apply</i>		
Per Diem (meals) for out-of-town Services	Day	\$45.00
Direct Project Expenses, i.e. motel, freight		Cost + 15%
<b>AET Project Direct Expenses</b>		
Service Item	Unit	Rate
4x8-in. Plastic Cylinder Molds	Case	\$ 80.00
6x12-in. Plastic Cylinder Molds	Case	\$ 80.00
Beam Mold Rental (including cleanup)	Mold	\$ 65.00
Bit Wear	Inch	\$ 5.00
Concrete Testing Equipment	Day	\$ 20.00
Generator (if required)	Day	\$125.00
Mobile Laboratory Rental (Concrete, Asphalt, or Soil)	Week	\$800.00
Patching Material	Each	\$ 15.00
Portable Coring Equipment	Hour	\$ 60.00
<b>AET Vehicle Mileage</b>		
Service Item	Unit	Rate
Mileage	Mile	\$ 1.10
Vehicle Charge – In Town	Each	\$ 50.00
Skid Steer / Bobcat Rental	Day	\$750.00
<b>Aggregate</b>		
Service Item	Unit	Rate
AASHTO T 89/90 Atterberg Limited (Plasticity)	Test	\$125.00
AASHTO T 96 LA Abrasion (w/o gradation)	Test	\$275.00
AASHTO T 113 Fractured Particles in Coarse Aggregate	Test	\$100.00
ASTM C127 Specific Gravity and Absorption of Coarse Aggregate	Test	\$115.00
ASTM C128 Specific Gravity and Absorption of Fine Aggregate	Test	\$115.00
ASTM C136 Sieve Analysis of Aggregate (Coarse and Fine)	Test	\$120.00
ASTM C136 Sieve Analysis of Coarse Aggregate-unwashed	Test	\$ 80.00
ASTM C136 Sieve Analysis of Fine Aggregate (includes ASTM C117 #200 wash)	Test	\$ 80.00
ASTM C142 Clay Lumps and Friable Particles in Fine Aggregate	Each	\$ 80.00
ASTM C29 Unit Weight of Coarse Aggregate (Loose or Rodded)	Test	\$ 90.00



ASTM C29 Unit Weight of Fine Aggregate (Loose or Rodded)	Test	\$ 90.00
ASTM C88 Soundness of Coarse Aggregate (5 cycles on 5 pans)	Test	\$350.00
ASTM C88 Soundness of Fine Aggregate (5 cycles on 5 pans)	Test	\$350.00
ASTM D4791 Flat and Elongated Particles	Each	\$190.00
Erionite (SEM)	Test	\$550.00
Hydrometer ASTM D422 (includes gradation)	Test	\$250.00
AASHTO T 90 Lightweight Pieces (shale)	Test	\$190.00
Atterberg (Wet Preparation)	Test	\$185.00

**Concrete**

Service Item	Unit	Rate
ASTM C109 Mortar Cube Compressive Strength individual cube	Test	\$ 32.00
ASTM C39 Concrete Compressive Strength 4x8 Cylinder	Test	\$ 30.00
ASTM C39 Concrete Compressive Strength 6x12 Cylinder	Test	\$ 40.00
ASTM C42 Section 7 Concrete Core Compressive Strength	Test	\$100.00
ASTM C642 Density, Absorption, and Voids in Hardened Concrete	Test	\$ 75.00
ASTM C78 Concrete Flexural Strength	Test	\$ 80.00
Compressive Strength of 2x4-in Cylinders	Test	\$ 30.00
ASTM C1140 Preparing Specimens from Shotcrete Panels (6 cores)	Test	\$180.00
Compressive Strength of Prisms	Test	\$ 40.00
Concrete Mix Design per ACI 211	Quote	
Core/Cylinder Preparation (ends)	Test	\$ 30.00
Profilograph Rental	Day	\$180.00
Rebar Locator	Day	\$135.00
Schmidt Rebound Hammer	Day	\$ 80.00

**ND Oil and Gas Sundry Testing**

Service Item	Unit	Rate
Cation Exchange Capacity	Test	\$80.00
Electrical Conductivity	Test	\$35.00
pH	Test	\$35.00
Sodium Absorption Ratio (SAR)	Test	\$75.00

**Pavements/Bituminous**

Service Item	Unit	Rate
ASTM D2172/AASHTO T 164 Quantitative Extraction of Asphalt Binder (with gradation)	Test	\$300.00
ASTM D2172/AASHTO T 164 Quantitative Extraction of Asphalt Binder (without gradation)	Each	\$225.00
AASHTO T 209 Rice Theoretical Max Specific Gravity of Hot Mix Asphalt	Test	\$155.00
ASTM D2726/AASHTO T 166 Bulk Specific Gravity and Density of Asphalt Mixtures	Core	\$180.00
Gyratory Mix Properties (Suite of Tests)	Each	\$550.00
Laboratory Mix Design	Quote	
Marshall Properties	Test	\$300.00
Marshall Stability and Flow	Test	\$ 65.00
NDDOT Superpave SPV Mix Proportioning	Test	\$500.00
Pavement Density and Thickness	Test	\$ 50.00
Sand Equivalent of Fine Aggregate	Test	\$220.00
Uncompacted Voids (FAA)	Test	\$135.00

### Soil and Earthwork Testing

Service Item	Unit	Rate
ASTM D1557 Modified Proctor	Test	\$235.00
ASTM D1883 California Bearing Ratio (CBR) excludes proctor – One Point	Test	\$350.00
ASTM D1883 California Bearing Ratio (CBR) excludes proctor – Three Point	Test	\$730.00
ASTM D5084 Hydraulic Conductivity by Flexible Wall Permeator	Test	\$475.00
ASTM D5084 Hydraulic Conductivity of Remodeled Clay by Flexible Wall Permeator	Test	\$600.00
ASTM D5856 Hydraulic Conductivity of Rigid Clay Permeability Test	Test	\$410.00
ASTM D5856 Hydraulic Conductivity of Remolded Rigid Clay Permeability Test	Test	\$475.00
ASTM D5856 Hydraulic Conductivity of Sand	Test	\$270.00
ASTM D698 Standard Proctor	Test	\$235.00
Field Density; DCP Rental	Day	\$75.00
Field Density; Nuclear Density Gauge Rental	Day	\$65.00
Field Density; Test Charge, Nuclear	Test	\$30.00
Field Density; Test Charge, Sand Cone	Test	\$55.00
One Proctor Checkpoint	Test	\$75.00



## Engineering Memorandum

April 30, 2024

RE: May 7<sup>th</sup>, 2024 Commission Meeting

### **202104 – Sims St & Utility Improvements - GRANT CONTRACT WITH NORTH DAKOTA STATE WATER COMMISSION**

For your consideration is a grant contract with the North Dakota State Water Commission to fund a portion of the engineering & construction services cost-share of 60-percent not to exceed as specified in the contract of **\$962,042**. The project was approved with the 2024 capital improvement project budget, and it is to be paid for using Gross Production Tax (GPT), State Revolving Fund (SRF) and other sources. The 2024 portion of the project is expected to be \$5,863,000. Total installed cost for the project is expected to be \$6,273,000 and completed this year.

Apex Engineering is currently working on the engineering for this project.

BEK Consulting has been awarded the construction portion of this project.

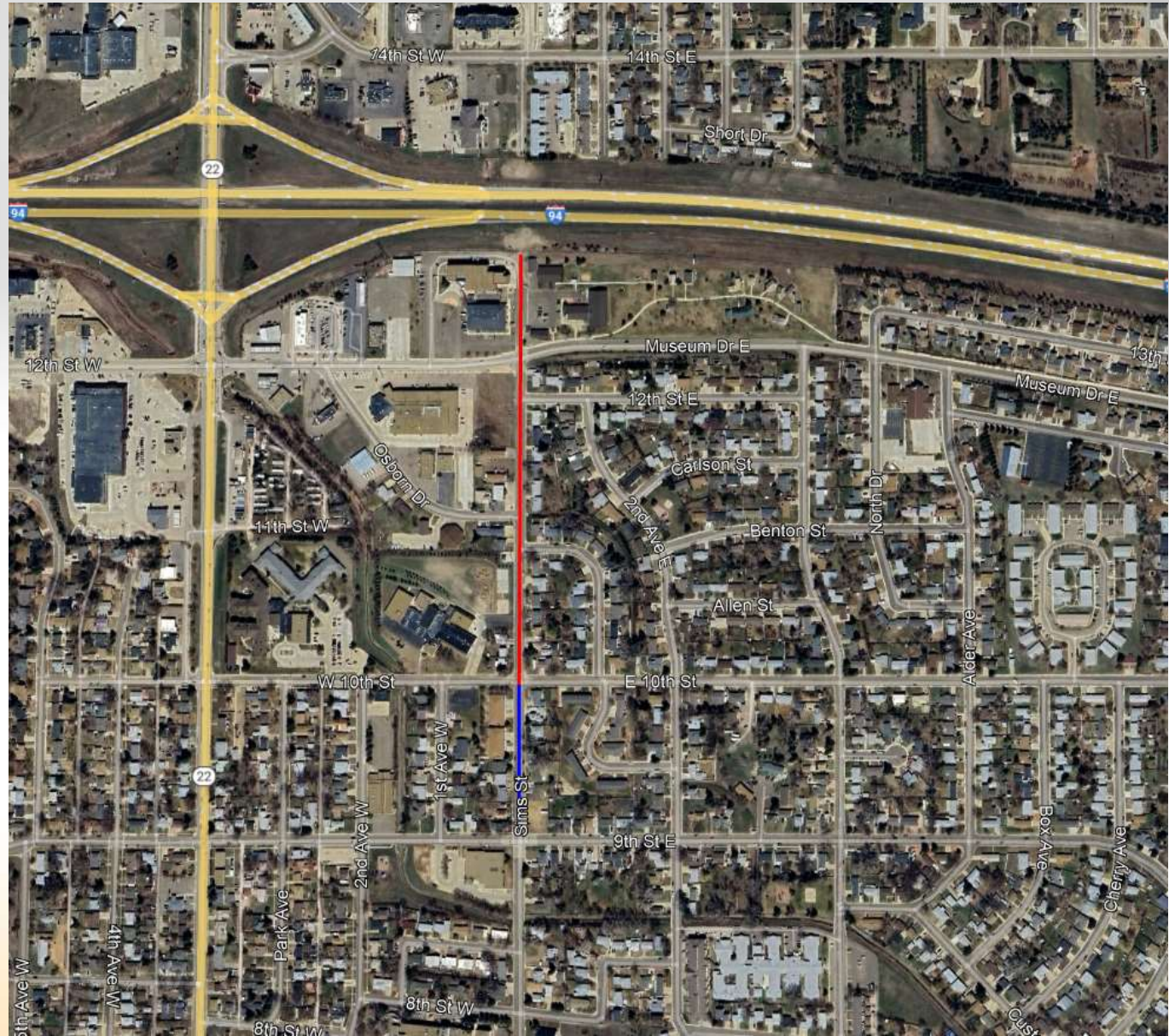
The city engineering staff recommends approval.



# Sims - 9<sup>th</sup> St. E. to Museum Dr.

Project limits includes the right-of-way to I-94


- RED = Reconstruction
- BLUE = Mill & Overlay





NORTH  
**Dakota** | Water Resources  
 Be Legendary.

**MEMORANDUM**

**TO:** Governor Doug Burgum  
 Members of the State Water Commission  
**FROM:** Andrea Travnicek, Ph.D., Secretary   
**SUBJECT:** State Water Supply – City of Dickinson  
 Sims Street Improvements Phase 2  
**DATE:** March 20, 2024

***Background & Description***

The City of Dickinson is requesting construction cost-share for their Sims Street Improvements Phase 2 (Project). The Project is replacement of 2,050 feet of aging cast iron and asbestos cement water main, hydrants, curb stops, valves, and associated street restoration costs along Sims Street between 10<sup>th</sup> Street and I-94. The Project is part of combined street, water main, storm water, and sanitary sewer improvements in Dickinson. The Project is located in Stark County.

***Supplemental Information***

Water Development Plan / Priority	None
New / Future / Current Service Users	0 / 1 / 23
Present Value Cost / User (Preferred Alternative)	\$82,043
Rate / 5,000-Gallons	\$45.35
Comparable Rate / 5,000-Gallons	\$35.00
Water Source – Lake Sakakawea	

***Schedule***

Task	Dates
Study	-
Design	Feb. 2024
Bid	Feb. 2024
Construction	May 2024
Completion	Oct. 2024

***Cost-Share Funding Summary***

	Preconstruction	Construction	Total	Approved	Recommend
Noneligible Cost	\$470,000	\$4,272,531	\$4,742,531		
Eligible Cost	\$0	\$1,603,403	\$1,603,403		
Total	\$470,000	\$5,875,934	\$6,345,934		
Cost-Share 60% (Recommend)	\$0	<b>\$962,042</b>	\$962,042		<b>\$962,042</b>

**This project meets requirements of the Water Commission’s cost-share policy. Therefore, I recommend approval of this request from the City of Dickinson for state cost-share participation in the Sims Street Improvements Phase 2 project at 60 percent of eligible costs, not to exceed \$962,042. This approval is contingent on available funding.**

AT:jsp:ln:/2050DIK

DWR Project No. 2050/DIK  
Planning and Education Division  
April 2024

**Agreement for Cost-Share Reimbursement  
City of Dickinson  
Sims Street Improvements Phase 2**

**1. PARTIES.** This agreement is between the State of North Dakota (State), by and through the State Water Commission (Commission), and the City of Dickinson (Sponsor).

**2. PROJECT DESCRIPTION AND LOCATION.** Sponsor is seeking funding for costs associated with replacement of aging cast iron and asbestos cement water mains, hydrants, curb stops, valves, and water-associated street restoration as part of combined utility improvements along Sims Street in Dickinson (Project). Project is located in Stark County, North Dakota.

**3. COMMISSION’S RESPONSIBILITY AND INTENT.** Commission will provide Sponsor with cost-share, not to exceed \$962,042, as approved by Commission on April 11, 2024, to reimburse 60 percent of the actual eligible costs incurred in Project. Commission cost-share is contingent on availability of funds and conditions of this agreement. Commission’s intent in providing this funding to Sponsor is to assist Sponsor financially with Project costs. Sponsor retains sole and absolute discretion in the manner and means of carrying out Project, except to the extent specified in this agreement.

- 4. SPONSOR’S RESPONSIBILITIES.** Sponsor must:
- a. Complete Project.
  - b. Provide continued maintenance for Project.
  - c. Ensure all applicable permits (federal, state, and local) are obtained.
  - d. Acquire all title to land and easements for Project.
  - e. Comply with all North Dakota laws governing the requirements for competitive bids, advertising, and awarding of contracts for construction of Project.
  - f. Maintain a Project file containing relevant documents and correspondence generated during the course of Project. Commission is not responsible for maintaining a Project file.
  - g. Provide a progress report to Commission at least every four years if the term of Project exceeds four years.
  - h. Notify Commission of any changes to Project funding, including additional funding or funding sources. Cost-share may be modified based on the revised local share.
  - i. Prior to signature, inform Commission and any other relevant party regarding Project of any errors, misinterpretations, changes,

- modifications, miscalculations, incorrect Project descriptions, or any other information stated herein that is inaccurate.
- j. Notify Commission of litigation related to Project. If Project becomes the subject of litigation before all funds have been disbursed, the Secretary may withhold funds until the litigation is concluded.

**5. ELIGIBLE COSTS.** Commission has sole discretion to determine eligible costs and availability of Commission funds. Additional information is outlined in Commission’s cost-share policy. Commission will not cost-share in litigation costs unless there has been a separate authorization.

**6. PAYMENT.** Commission will make partial payments upon receipt and approval of Sponsor’s written request. Sponsor must provide Commission verification of actual costs and a Project status report with each payment request. A Commission representative may inspect Project to determine whether the work satisfies Commission’s cost share requirements before Commission makes payment(s) to Sponsor. Request for final payment must include verification of Project completion as requested by Commission.

**7. INDEMNIFICATION.** Sponsor must require all subcontractors, other than state employed subcontractors, before commencement of an agreement between Sponsor and the subcontractor, to defend, indemnify, and hold harmless State, from and against claims based on the vicarious liability of State or its agents, but not against claims based on State’s negligence or intentional misconduct. This obligation to defend, indemnify, and hold harmless does not extend to professional liability claims arising from professional errors and omissions. The legal defense provided by subcontractor to State under this provision must be free of any conflicts of interest, even if retention of separate legal counsel for State is necessary. Subcontractor also agrees to reimburse State for all costs, expenses, and attorneys’ fees incurred if State prevails in an action against subcontractor in establishing and litigating the indemnification coverage required herein. This obligation continues after the termination of this agreement.

**8. INSURANCE.** Sponsor must secure and keep in force during the term of this agreement, from an insurance company, government self-insurance pool, or government self-retention fund authorized to do business in North Dakota, commercial general liability with minimum limits of liability of \$500,000 per person and \$2,000,000 per occurrence.

In addition, Sponsor must require all subcontractors, other than state employed subcontractors, before commencement of an agreement between Sponsor and the subcontractor, to secure and keep in force during the term of this agreement, from insurance companies authorized to do business in North Dakota, the following insurance coverages:

- a. Commercial general liability, including premises or operations, contractual, and products or completed operations coverages (if applicable), with minimum liability limits of \$2,000,000 per occurrence.

- b. Automobile liability, including Owned (if any), Hired, and Non-owned automobiles, with minimum liability limits of \$500,000 per person and \$2,000,000 per occurrence.
- c. Workers' compensation coverage meeting all statutory requirements. The policy must provide coverage for all states of operation that apply to the performance of this contract.
- d. If subcontractor is domiciled outside State, employer's liability or "stop gap" insurance of not less than \$2,000,000 as an endorsement on the workers' compensation or commercial general liability insurance.

The insurance coverages listed above must meet the following additional requirements:

- e. Any deductible or other similar obligation under the policies is the sole responsibility of the subcontractor. The amount of any deductible is subject to approval by State.
- f. This insurance may be in policy or policies of insurance, primary and excess, including the so-called umbrella or catastrophe form and must be placed with insurers rated "A-" or better by A.M. Best Company, Inc., provided any excess policy follows form for coverage. Less than an "A-" rating must be approved by the State. The policies must be in form and terms approved by the State.
- g. State will be defended, indemnified, and held harmless to the full extent of any coverage actually secured by the subcontractor in excess of the minimum requirements set forth above. The duty to defend, indemnify, and hold harmless State under this agreement is not limited by the insurance required in this agreement.
- h. State must be endorsed on the commercial general liability policy, including any excess policies, as additional insured. State must have all the benefits, rights, and coverages of an additional insured under these policies that are not limited to the minimum limits of insurance required by this agreement or by the contractual indemnity obligations of Sponsor.
- i. The insurance required in this agreement, through a policy or endorsement, must include:
  - (1) A "Waiver of Subrogation" waiving any right to recover the insurance company may have against State;
  - (2) A provision that subcontractor's insurance coverage is primary (i.e., pay first) as respects any insurance, self-insurance, or self-retention maintained by State and that any insurance, self-insurance, or self-retention maintained by State must be in excess of the subcontractor's insurance and must not contribute with it;
  - (3) Cross liability/severability of interest for all policies and endorsements;
  - (4) The legal defense provided to State under the policy and any endorsements must be free of any conflicts of interest, even if

- (5) retention of separate legal counsel for State is necessary;  
The insolvency or bankruptcy of the insured subcontractor must not release the insurer from payment under the policy, even when such insolvency or bankruptcy prevents the insured subcontractor from meeting the retention limit under the policy.
  
- j. Failure to provide insurance as required in this agreement is a material breach of contract entitling State to terminate this agreement immediately.

**9. BREACH.** Violation of any provision of this agreement by Sponsor constitutes breach of this agreement. A breach obligates Sponsor to reimburse Commission for all funds paid to Sponsor and relieves Commission of all obligations under this agreement.

**10. AGREEMENT BECOMES VOID.** This agreement is void if not signed and returned by Sponsor within 60 days of Commission’s signature.

**11. TERMINATION.**

- a. Commission may terminate this agreement effective upon delivery of written notice to Sponsor, or a later date as may be stated in the notice, under any of the following conditions:
  - (1) If Commission determines an emergency exists.
  - (2) If funding from federal, state, or other sources is not obtained and continued at levels sufficient to provide the funds necessary to comply with this agreement. The parties may modify this agreement to accommodate a reduction in funds.
  - (3) If federal or state laws or rules are modified or interpreted in a way that the services are no longer allowable or appropriate for purchase under this agreement or are no longer eligible for the funding proposed for payments authorized by this agreement.
  - (4) If any license, permit, or certificate required by law, rule, or this agreement is denied, revoked, suspended, or not renewed.
  - (5) If Sponsor does not submit a timely progress report under 3.(g.), or the Commission determines after reviewing a progress report that Project has not made sufficient progress.
  - (6) If Commission determines that continuing the agreement is no longer necessary or would not produce beneficial results commensurate with the further expenditure of public funds.
  
- b. Any termination of this agreement is without prejudice to any obligations or liabilities of either party already accrued prior to termination.

c. The rights and remedies of any party provided in this agreement are not exclusive.

**12. APPLICABLE LAW AND VENUE.** This agreement is governed by and construed under the laws of State. Any action to enforce this agreement must be adjudicated exclusively in the District Court of Burleigh County, North Dakota.

**13. SEVERABILITY.** If any term of this agreement is declared by a court having jurisdiction to be illegal or unenforceable, the validity of the remaining terms is unaffected, and if possible, the rights and obligations of the parties are to be construed and enforced as if the agreement did not contain that term.

**14. SPOILIATION – PRESERVATION OF EVIDENCE.** Sponsor agrees to promptly notify Commission of all potential claims that arise or result from this agreement. Sponsor must also take all reasonable steps to preserve all physical evidence and information that may be relevant to the circumstances surrounding a potential claim, while maintaining public safety, and grants to Commission the opportunity to review and inspect the evidence, including the scene of an accident.

**15. NONDISCRIMINATION.** Sponsor agrees to comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), N.D.C.C. title 34, and all applicable federal and state laws, rules, and policies relating to nondiscrimination, accessibility, and civil rights.

**16. MERGER AND MODIFICATION.** This agreement constitutes the entire agreement between the parties. There are no understandings, agreements, or representations, oral or written, not specified within this agreement. This agreement may not be modified, supplemented, or amended in any manner, except by written agreement signed by both parties.

**NORTH DAKOTA STATE WATER COMMISSION**

By:



\_\_\_\_\_  
ANDREA TRAVNICEK, PH.D.  
Secretary

Date: 04/21/2024

**CITY OF DICKINSON**

By:

\_\_\_\_\_  
SCOTT DECKER  
Mayor

Date: \_\_\_\_\_



## Engineering Memorandum

May 2, 2024

RE: May 7<sup>th</sup>, 2024 Commission Meeting

### **202319 – Entrance Signs – Location Study from Civil Science Infrastructure, Inc.**

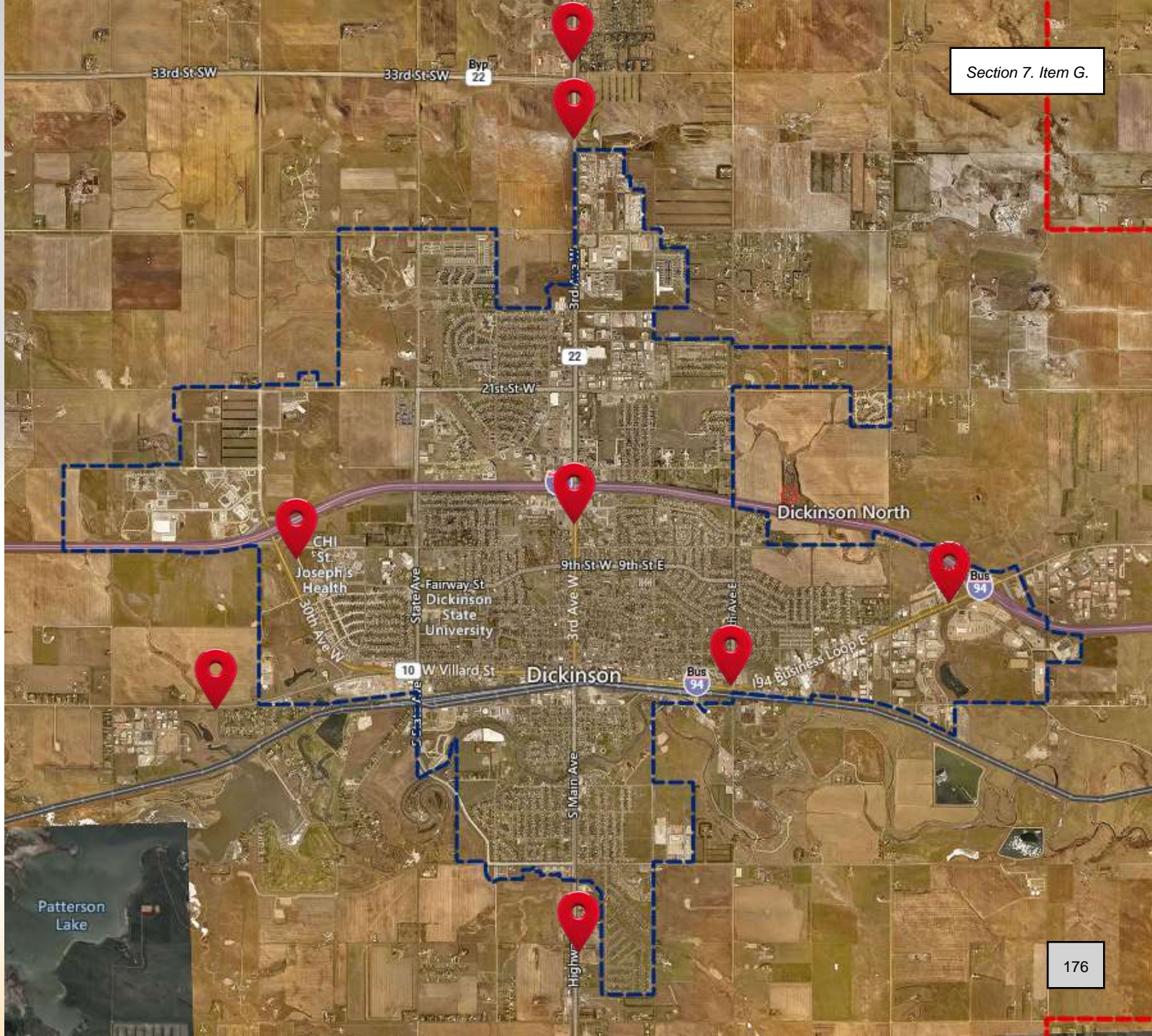
For your consideration is a service contract with the civil Science Infrastructure, Inc (CS) to fund a study to determine the Right-of-Way conflicts & utility connections for the signage. The fees are **\$11,650** on a time & material, not-to-exceed basis. The contract has been submitted to the City Attorney for review at the time of this writing. The project was approved with the 2024 capital improvement project budget, and it is to be paid for using the Local Sales Tax. The total project is budgeted at \$500,000.

The city engineering staff recommends approval pending completion of the legal review.



# Potential Entrance Sign Locations

- Natural entry points create a welcoming sense of arrival
- Optimal positioning for maximum visibility without causing distractions
- Clear line of sight for approaching motorists



Section 7. Item G.



**CIVIL SCIENCE INFRASTRUCTURE, INC.**  
**Short Form Consulting Services Contract**  
 Client/Engineer Form [Rev10/2021]

Project Name Entrance Sign Placement Study - 202319  
 Contract # \_\_\_\_\_ Contract Value See below  
 Contract Type:  Hourly     Fixed Fee (Lump Sum)     Retainer     Per Lot  
 Contract Term: From 5-07-24 to 10-31-24

**List of Contract Documents: This Contract incorporates the General Conditions and Exhibits noted below:**

- Exhibit A – Professional Services Proposal**
- Exhibit B – CS Standard Unit Rates and Fee Schedule**
- Exhibit C –**
- Exhibit D –**
- Exhibit E –**
- Exhibit F – Retainer Amount Fee Schedule**

In addition to the General Conditions contained herein this contract incorporates the terms of

**Quotation #** \_\_\_\_\_ **dated** \_\_\_\_\_

**THIS AGREEMENT EXECUTED THE DAY AND YEAR LAST WRITTEN:**

CIVIL SCIENCE INFRASTRUCTURE, INC. (CS)	COMPANY NAME (CLIENT)	BILLING / AP CONTACT
Civil Science Infrastructure, Inc. Attn: Jeremy Easum 531 West Villard St., Suite 1 701-774-8200 ext 703 <a href="mailto:jeasum@civilscience.com">jeasum@civilscience.com</a>	City of Dickinson 38 1 <sup>st</sup> Street W Dickinson, ND 58601 <a href="mailto:kris.keller@dickinsongov.com">kris.keller@dickinsongov.com</a> 701-456-7020	City of Dickinson 38 1 <sup>st</sup> Street W Dickinson, ND 58601 <a href="mailto:kris.keller@dickinsongov.com">kris.keller@dickinsongov.com</a> 701-456-7020
BY*: <b>Jeremy Easum</b> <small>Jeremy Easum 2024.05.03 11:29:00-06'00'</small>	BY*:	
DATE:	DATE:	

\*Must be executed by authorized company representative

1. **Scope of Work and Term** CS shall furnish the services as described in Exhibit A, Scope of Work, during the term indicated above.
2. **Consideration and Payment.**
  - a. If this is a fixed fee contract, CS shall be paid the total amount stated above in accordance with the requirements of Clause 3B below.
  - b. If this is a hourly contract, CS labor costs shall be paid at the hourly rates shown in Exhibit B, entitled "CS Standard Unit Rate and Fee Schedule". CS non-labor expenses shall be paid at actual cost plus 15%. These non-labor expenses shall include, but are not limited to, travel and living expenses, materials, equipment, supplies, subcontracts, and other out-of-pocket expenses.
  - c. If this is a retainer-type contract, CS shall be paid the total amount as specified in Exhibit F, entitled "Retainer Amount Fee Schedule" and in accordance with the requirements of Clause 3D below.

- d. If this is a per-lot-type contract, the number of lots will be identified prior to the start of per-lot work. The per-lot cost will be multiplied by the total lot count and will constitute the total amount to be paid CS in accordance with the requirements of Clause 3B and/or 3D below. If this contract is both a per-lot and retainer-type contract, retainer amounts will be requested as shown in Exhibit F following the determination of the total amount to be paid to CS.
  - e. All payments shall be sent to the address identified above.
  - f. All work products will be held until all outstanding invoice and retainer payments have been made in full. CS will not be held liable for negative impacts this may have to time-sensitive matters such as submittal deadlines. CS will also not be held liable for negative impacts that this may cause to the value of the client's product or to the future value of the CLIENT's project.
- 3. Invoicing.**
- a. The Client agrees to pay CS invoices upon receipt. If part of an invoice is disputed, the CLIENT shall pay the undisputed portion within 15 days pending resolution of disputed amounts. Invoices unpaid after fifteen days shall bear interest, compounded monthly at 1 ½ percent per month. If CLIENT fails to make payment as required, CS may stop work and withhold work products until payment is made.
  - b. If this is a fixed fee contract, CS will invoice in an amount equal to estimated percent completion of the work during period times the fixed fee stated for services.
  - c. If this is a hourly contract, CS will invoice as follows:
    - i. CS will invoice an amount based upon the actual time charged to the project during the preceding period at the specified hourly rates plus all other costs actually incurred or obligated to be paid by CS in connection with the services performed plus the markup for such costs as applicable.
    - ii. CS standard invoice shall include a breakdown of charges in the following categories: labor by category, travel, materials, equipment, supplies, subcontracts, and miscellaneous expenses. Any additional supporting information required by CLIENT shall be provided at CLIENT's expense.
  - d. If this is a retainer-type contract, CS will send an Invoice Summary indicating how each retainer payment has been applied to the overall project budget.
- 4. Applicable Law.** This contract shall be construed and governed by the laws of the State of North Dakota. The exclusive forum for resolving disputes not settled by negotiation shall be the courts of the State of North Dakota.
- 5. Conflict of Interest.** CS knows of no conflict of interest with the activities to be performed under this Contract and other activities of CS but shall advise the CLIENT if such a conflict is discovered in the future. CS shall avoid circumstances and actions that would reasonably place it in a position of divided loyalty with respect to its obligations under this Contract.
- 6. Independent Contractor.** In all matters relating to this Contract, CS shall be acting as an independent contractor. Neither CS, nor its employees, are employees of the CLIENT within the meaning or application of any unemployment insurance or workmen's compensation laws, or any other federal, state, or local laws. CS shall assume all liabilities or obligations imposed by any such laws with respect to its employees in the performance of this Contract. Neither party shall have any authority or right to create any obligation, express or implied on the behalf of the other. CS shall not have the authority to represent itself as an agent of the CLIENT unless specifically authorized in Exhibit A.
- 7. Compliance with Laws.** Both parties shall comply with all applicable laws, ordinances, rules and regulations of federal, state, and local governments and agencies relating to or affecting the contract work in whole or in part. CS shall secure any permits or licenses that may be necessary for it to perform its work.
- 8. No Waiver.** Failure of either party to insist on strict performance by the other party shall not constitute a waiver of any of the provisions of this Contract, waiver of any other default or a continuing waiver.
- 9. Modifications.** The terms and conditions contained in this contract shall not be added to, modified, superseded or otherwise altered except by written modification signed by authorized representatives of CS and CLIENT.
- 10. Accuracy of Services and Limitation of Liability.** CS services shall be rendered without any warranty except that CS will perform in accordance with a degree of care and skill generally exercised by professionals performing similar work under similar conditions. CS does not warrant that its services are without errors or omissions, nor shall CS be liable to the CLIENT for consequential or special damages or economic loss.
- 11. Excusable Delays.** CS shall not be liable for damages, including liquidated damages, if any, for delays in performance or failure to perform due to causes beyond the control and without the fault or negligence of CS. Such caused include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state, or local governments, act of CLIENT or those working under contract with CLIENT, acts of environmental groups, delays caused by safety concerns, court orders, fires, floods, epidemics, strikes, embargoes, or unusually severe weather. This contract shall be extended on a day-for-day basis for delays due to such causes.
- 12. Inspection and Final Acceptance.** The CLIENT may inspect and accept or reject any of CS work under this contract during performance or when completed. The CLIENT shall reject or finally accept CS work within 15 days after completion. The CLIENT can only reject work by a timely written explanation, otherwise the work shall be deemed to have been accepted. The CLIENT's acceptance shall be conclusive except with respect to latent defects, fraud, and gross mistakes as amount to fraud.
- 13. Insurance/Liability Limitation.** CS will maintain workmen's compensation insurance and public liability and property damage insurance in accordance with statutory requirements. Any additional insurance coverage requested by CLIENT will be at CLIENT's expense. The CLIENT agrees to limit all claims related in whole or in part to CS failure to observe the standard of care or breach of contract to an aggregate amount of \$50,000 or two times the contract value for the services performed under this Contract, whichever is the lower amount.

14. **Termination.** The CLIENT or CS may terminate this Contract, in whole or in part, by giving five days written notice to the other. If terminated by the CLIENT, the CLIENT shall pay all costs incurred, including any cancellation charges by vendors, plus a reasonable amount for indirect costs and profits.
15. **Equal Employment Opportunity.** CS is aware of and fully informed of its obligations under Executive Order 11246 and Title 41 of the Code of Federal Regulations, Part 60, and where applicable, shall comply with the requirements of that order, 41 CFR, Part 50, and all orders, rules, and regulations promulgated there under unless exempted there from.
16. **Indemnification.** CS shall indemnify and hold the CLIENT, its agents, and its employees harmless from damages or liability caused by or arising out of CS gross negligence or intentional misconduct in its performance under this Contract.
17. **Title.** The CLIENT shall have the right to use any information developed by CS under this Contract. In the event of any reuse by the CLIENT of any portion of such information, CS shall not be liable to the CLIENT for any damages arising out of the reuse. Any transfer of digital information to CLIENT will be contingent upon acceptance and agreement to CS digital file release and indemnification conditions.
18. **Assignment.** Neither party may assign its rights or responsibilities under this Contract without the prior written consent of the other party. This restriction shall not apply to CS subcontracting work under this contract or CS assignment to a financial institution of monies due from the CLIENT for work under this Contract.
19. **Notice.** Any notice under this contract shall be deemed to have been given when in writing and delivered to the other party at the addresses set forth above. Notices are effective upon receipt, not when sent.
20. **Audit Privileges.** All job audit privileges of CLIENT will extend only to review, and approval of monthly invoices submitted by CS to CLIENT. Invoices prepared and submitted by CS will include supporting documents. CLIENT may review, debate, or qualify items for payment at the time of invoice review and approval prior to payment of invoice. CS will not be responsible to maintain job related support documents or any other billing documents beyond the periodic billing, review period, and collection by CS of invoices submitted.
21. **Electronic Signatures.** For purposes of executing this agreement, electronic signatures transmitted upon generated copies will be deemed to be valid and will carry the full force and effect of original signatures thereto.
22. **Subcontracts.** General subcontracts, excluding consultant services, will be invoiced at cost plus a 15% handling charge to cover administrative costs associated with management and processing of the subcontracts.
23. **Other Direct Costs.** Expenses for in-house services such as computer usage, copying, and reprographics, are billed at a fixed rate or unit prices whichever is applicable. Specialized instrumentation, company vehicles, mobile laboratories, and related equipment are billed at fixed daily or weekly rate depending on the period of usage. Rate schedules are available upon request. Costs for project specific supplies or travel related expenses (lodging, meals, airfare, vehicle rental, etc.) are invoiced at the cost plus a 15% handling charge.
24. **Credit Card Payments.** CLIENT may make payments to CS by credit card in a form acceptable to CS. CS may charge a 3% fee on all credit card payments.

**CIVIL SCIENCE INFRASTRUCTURE, INC.**  
**Short Form Consulting Services Contract**  
Client/Engineer Form

Exhibit A – Professional Services Proposal

### PROJECT UNDERSTANDING

The scope of work is to evaluate locations to erect “Welcome” signs in four entry locations to the City of Dickinson. As part the Request for Proposal the City provided eight (8) possible locations. The work to be completed by consultant generally includes creating a matrix to evaluate the sites to for City officials to decide on the four best.

#### Task 001- Field Evaluations

- a) Coordinate Right of Way conflicts with stakeholders.
- b) Evaluate utility connections and costs of service. Use existing where feasible.
- c) Establish a ranking matrix for each cardinal direction welcome sign location if more than one location is determined viable.
- d) Determine timeline for signage installation at each location.

#### Task 002 Additional Services

The Client may authorize CS to furnish additional services of the types listed below, which are not included in the basic Scope of Work. If such additional services are authorized by the Client, these services rendered at an hourly rate will be completed by CS at the current rates and fees.

1. Site surveying
2. Site design
3. Geotechnical evaluations
4. Plan preparation
5. Bidding
6. Construction engineering services

### Schedule

CS proposes to complete the Scope of Work outlined above with milestone dates below:

Contract Award	May 7, 2024
Notice to Proceed	May 8, 2024
Site Evaluations, Utility Coordination	
ROW Evaluations	May 8 – June 3, 2024
Project Status Reports	Every two weeks
Project Recommendation Submittal	June 7, 2024

### FEE PROPOSAL

CS proposes to complete the Scope of Work outlined above as follows:

Task Description	Fee	Fee Type	Comments
Task 001 – Site Evaluations	\$11,650	Hourly	
Task 002 – Additional Services	TBD	Hourly	
<b>Total</b>	<b>\$11,650</b>		



## Engineering Memorandum

May 2, 2024

RE: May 7<sup>th</sup> City Commission Meeting

### **202316 - NORTH INDUSTRIES IMPROVEMENTS STREET AND STORMWATER – SID CREATION:**

Included in the packet is the is a Resolution determining the protests of the North Industries Improvements Street and Stormwater (City Project Number 202316) Special Improvement District (SID) number 202316-1. The project was approved with the 2024 capital improvement project budget, and it is to be paid for using Gross Production Tax (GPT).

The protest period for the project, as required by the North Dakota Century Code, ended on May 2, 2024. A total number and overall percentage of the protests is provided in the resolution. These protests did not meet the statutory requirement to bar the City from proceeding with the special improvement project.

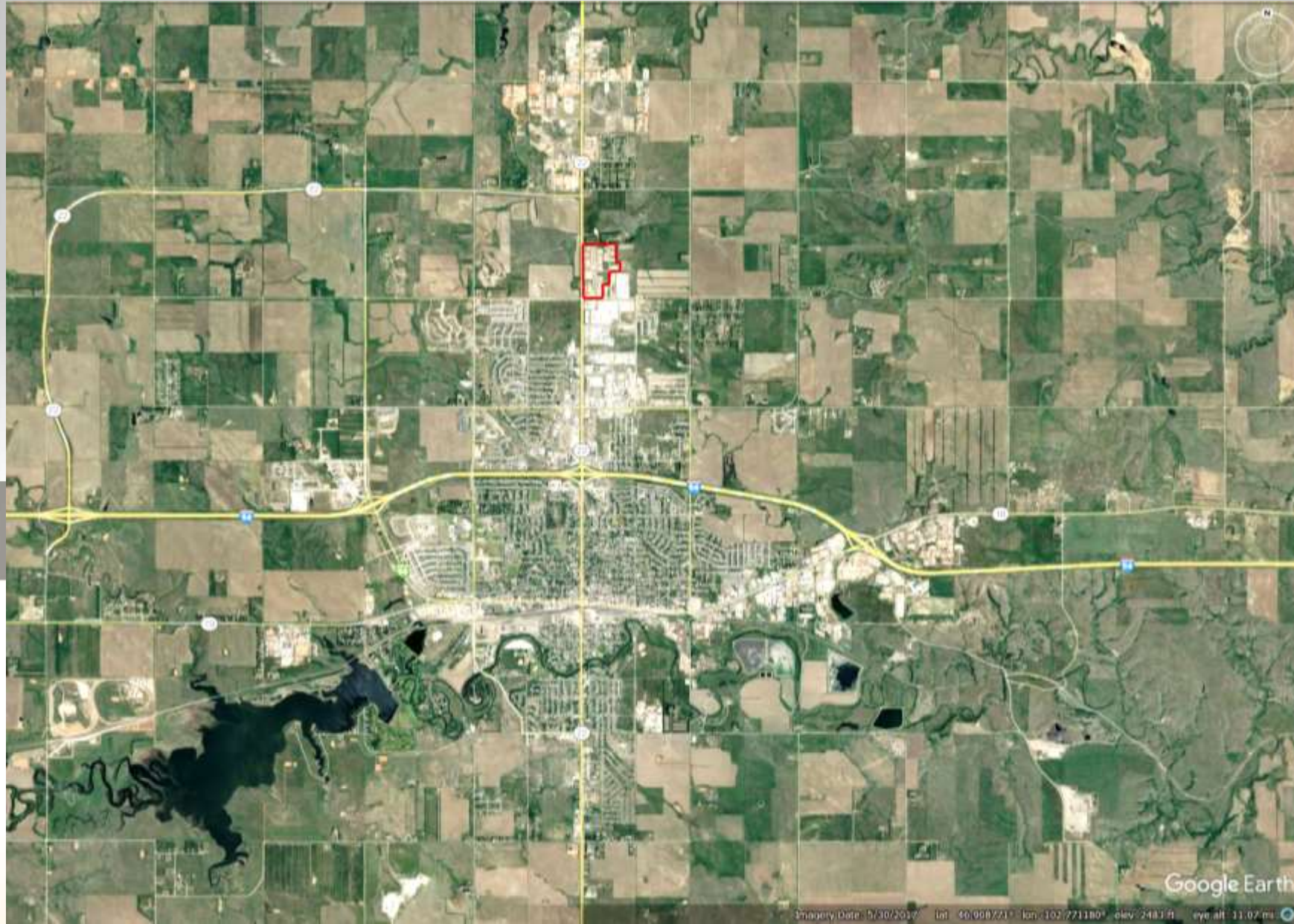
The project will include street and stormwater improvements of the existing public roadways within an area of land that includes: Lane's Subdivision on the north side of Dickinson that was annexed by Resolution Number 63-2011 as approved by the City of Dickinson Commission on November 7, 2011 and recorded as Stark County Document Number 3093391; Lots 1 and 6-8 of Block 1 and Lots 1-5 of Block 2 in the Replat of Burwick First Subdivision as recorded by Stark County Document Number 215023; and Lot 1, Block 1 of Burwick Second Subdivision as recorded by Stark County Document Number 3078628. This SID includes the property with frontage along the public rights-of-way that the City plans to improve. The area is zoned for Limited Industrial and roughly 85% of the area is currently developed. The general nature of the planned infrastructure improvements includes improving the roadway surfacing and the conveyance of stormwater. The roadways do not meet the City of Dickinson standard sections. With the current nature of the roadways, access is a potential issue for public safety vehicles. Concerns have been raised by City staff that these roadways are not adequate to support the loads of emergency vehicles especially during adverse conditions. This has created a public safety concern for this area that the City is attempting to address as part of this project.

Approximately 7,750 LF of street improvements is included with the project at an approximate 26-foot width. The project is anticipated to be bid ready in the spring of 2024 with the intent of being constructed during the 2024 construction season, but we will allow flexibility for contractor availability if necessary to complete the project early in the 2025 construction season. The watermains and sanitary sewer are currently in progress to complete the installation by mid-July 2024.

The city engineering staff recommends approval.



# North Industries - Vicinity Map



# North Industries - Project Area Map





**RESOLUTION NO. \_\_\_\_\_ – 2024**

A RESOLUTION DETERMINING WRITTEN PROTESTS TO  
THE NORTH INDUSTRIES IMPROVEMENTS STREET AND  
STORMWATER PROJECT SPECIAL IMPROVEMENT  
DISTRICT NO. 202316-1

WHEREAS, on the 2nd day of April, 2024, the Board of City Commissioners of the City of Dickinson adopted Resolution No. 17-2024, creating the North Industries Improvements Street and Stormwater Project Special Improvement District No. 202316-1; and

WHEREAS, by Resolution No.17-2024, the Board of City Commissioners has declared that it is necessary to make the improvements described therein, specifically the storm water and roadway improvements described in the engineer's report and the detailed plans and specifications therefore, as produced by the City's engineering consultant; and

WHEREAS, the resolution of necessity has been published once each week for two successive weeks, as required by law, such dates of publication being between April 2, 2024, and March 2, 2024; and

WHEREAS, the City has received written protests to the resolution of necessity, filed with the City Administrator, by the owners of property within the special assessment district; and

WHEREAS, the Board of City Commissioners has met to hear and determine the sufficiency of the written protests filed;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

1. The Board of City Commissioners created the North Industries Improvements Street and Stormwater Project Special Improvement District No. 202316-1. Such special assessment improvement district shall include the following:

LOTS 1, BLOCK 1, REPLAT OF BURWICK FIRST SUBDIVISION  
LOTS 6-8, BLOCK 1, REPLAT OF BURWICK FIRST SUBDIVISION  
LOTS 1-5, BLOCK 2, REPLAT OF BURWICK FIRST SUBDIVISION  
LOTS 1, BLOCK 1, BURWICK SECOND SUBDIVISION  
LOTS 1-8, BLOCK 1, LANE'S SUBDIVISION  
LOTS 1-16, BLOCK 2, LANE'S SUBDIVISION  
LOTS 1-17, BLOCK 3, LANE'S SUBDIVISION

2. Pursuant to NDCC 40-22-10, the Board of City Commissioners directed its municipal engineering consultant to prepare a report as to the general nature, purpose, and feasibility of the proposed improvement and an estimate of the probable cost of the improvement, including: (1) a separate statement of the estimated cost of the work for which proposals must be advertised under NDCC Section 40-22-19; and (2) a separate statement of all other items of estimated cost not included under subsection (1) which are anticipated to be included in the cost of the improvement under NDCC Sections 40-23-05 and 40-23.1-04. Such engineer's report was received by the City and was approved.

3. The Board of City Commissioners declared that it was necessary to make the improvements described in the engineer's report.

4. The protest period for the North Industries Improvements Street and Stormwater Project Special Improvement District No. 202316-1 ended on Thursday, May 2, 2024.

5. The City received 19 protest of 39 total properties within the district for a total of 48.7% protests of the total number of properties or 35.3% of the total land area.

6. Pursuant to N.D.C.C. § 40-22-18 protests need to be received from a majority of the area of the property included within the improvement district. The protests received in this improvement district **did not meet** the statutory requirement to bar the City from proceeding with the

special improvement project.

7. Pursuant to N.D.C.C. § 40-22-19, the Board of City Commissioners hereby directs the advertisement of bids for the North Industries Improvements Street and Stormwater Project.

Dated this \_\_\_\_ day of May, 2024.

\_\_\_\_\_  
Scott Decker, President  
Board of City Commissioners

ATTEST:

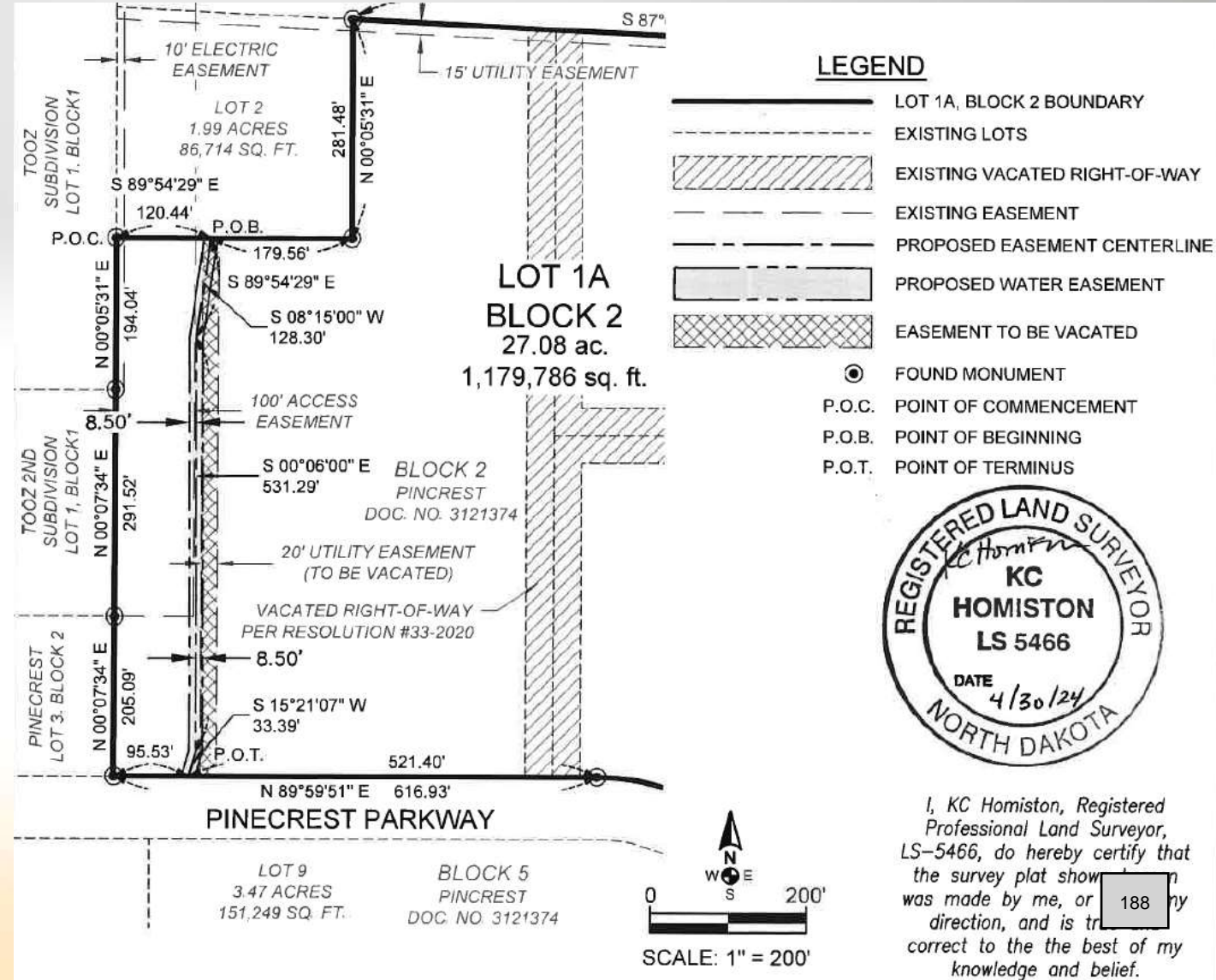
\_\_\_\_\_  
Dustin Dassinger  
Dickinson City Administrator

PID	Lot(s)	Block	Subdivision	Owner	Address	City	State	Zip	Assessment	Protested	Area (ac)
8030-0100-0100	1	1	Replat of Burwick First Subdivision	David D. Peterson	PO Box 2436	Williston	ND	58802-2436	\$ 28,944.33		
8030-0100-0600	6	1	Replat of Burwick First Subdivision	Fred & Kathleen Tooz	PO Box 1695	Dickinson	ND	58602-1695	\$ 21,071.95		
8030-0100-0700	7	1	Replat of Burwick First Subdivision	Fred & Kathleen Tooz	PO Box 1695	Dickinson	ND	58602-1695	\$ 21,033.59		
8030-0100-0800	8	1	Replat of Burwick First Subdivision	Tool Contracting, LLC	4038 3rd Avenue W	Dickinson	ND	58601-8544	\$ 31,285.81		
8030-0200-0100	1	2	Replat of Burwick First Subdivision	Griffith Development, LLC	PO Box 1193	Baker	MT	59313-0000	\$ 27,482.56	X	0.987
8030-0200-0200	2	2	Replat of Burwick First Subdivision	Robert E. & Lori A. Simons	972 19th St E	Dickinson	ND	58601-3462	\$ 12,620.15	X	0.984
8030-0200-0300	3	2	Replat of Burwick First Subdivision	SJ Peterson Properties, LLC	4803 Hudson St	Bismarck	ND	58503-5017	\$ 12,620.15		
8030-0200-0400	4, 5	2	Replat of Burwick First Subdivision	SJ Peterson Properties, LLC	4803 Hudson St	Bismarck	ND	58503-5017	\$ 25,278.67		
8040-0100-0100	1	1	Burwick Second Subdivision	Champion Technologies, Inc.	PO Box 87	Sugar Land	TX	77487-0087	\$ 21,826.64		
8050-0100-0100	1, 2	1	Lane's Subdivision	Green River Services, LLC	PO Box 1556	Dickinson	ND	58602-1556	\$ 19,843.01		
8050-0100-0300	3	1	Lane's Subdivision	Frances Rose Hart	1138 Nadine Dr	Campbell	CA	95008-0000	\$ 9,921.50	X	0.919
8050-0100-0400	4	1	Lane's Subdivision	Steven Halvorson	PO Box 423	Dickinson	ND	58602-0423	\$ 9,921.50	X	0.919
8050-0100-0600	5, 6	1	Lane's Subdivision	Credece Properties II, LLC	PO Box 3480	Minot	ND	58702-3480	\$ 19,843.01		
8050-0100-0700	7	1	Lane's Subdivision	FL1, LLC	3717 Wilderness Cove Rd	Bismarck	ND	58503-9023	\$ 9,921.50		
8050-0100-0800	8	1	Lane's Subdivision	FL1, LLC	3717 Wilderness Cove Rd	Bismarck	ND	58503-9023	\$ 11,788.73		
8050-0200-0100	1	2	Lane's Subdivision	Frances Hart	1138 Nadine Dr	Campbell	CA	95008-0000	\$ 27,581.78	X	0.919
8050-0200-0200	2	2	Lane's Subdivision	Frances Hart	1138 Nadine Dr	Campbell	CA	95008-0000	\$ 9,921.50	X	0.919
8050-0200-0300	3	2	Lane's Subdivision	Earl Enis III Hart	629 N 18th St	San Jose	CA	95112-0000	\$ 9,921.50	X	0.919
8050-0200-0400	4, 5	2	Lane's Subdivision	SBG Dickinson Shop, LLC	PO Box 13238	Grand Forks	ND	58208-0000	\$ 19,843.01		
8050-0200-0600	6	2	Lane's Subdivision	Dale Pottorff	3259 110S Ave SW	Dickinson	ND	58601-0000	\$ 9,921.50	X	0.919
8050-0200-0700	7	2	Lane's Subdivision	Dale & Renee Pottorff	3259 110S Ave SW	Dickinson	ND	58601-0000	\$ 9,921.50	X	0.919
8050-0200-0800	8	2	Lane's Subdivision	Dale & Renee Pottorff	3259 110S Ave SW	Dickinson	ND	58601-0000	\$ 29,456.94	X	1.095
8050-0200-0900	9	2	Lane's Subdivision	Frances Rose Hart	1138 Nadine Dr	Campbell	CA	95008-0000	\$ 29,519.78	X	1.098
8050-0200-1100	10, 11	2	Lane's Subdivision	Paramount Land Group	1407 Tacoma Ave Unit 1	Bismarck	ND	58504-7537	\$ 19,843.01		
8050-0200-1200	12	2	Lane's Subdivision	Hauck Family Trust	2325 10th Ave W	Dickinson	ND	58601-2775	\$ 9,921.50	X	0.919
8050-0200-1300	13, 14	2	Lane's Subdivision	Hauck Family Trust	2325 10th Ave W	Dickinson	ND	58601-2775	\$ 19,843.01	X	1.839
8050-0200-1500	15	2	Lane's Subdivision	Hauck Family Trust	2325 10th Ave W	Dickinson	ND	58601-2775	\$ 9,921.50	X	0.919
8050-0200-1600	16	2	Lane's Subdivision	Hauck Family Trust	2325 10th Ave W	Dickinson	ND	58601-2775	\$ 27,581.78	X	0.919
8050-0300-0100	1	3	Lane's Subdivision	Griffith Development, LLC	PO Box 1193	Baker	MT	59313-0000	\$ 27,581.78	X	0.919
8050-0300-0200	2	3	Lane's Subdivision	Griffith Development, LLC	PO Box 1193	Baker	MT	59313-0000	\$ 9,921.50	X	0.919
8050-0300-0300	3	3	Lane's Subdivision	North D's Storage, LLC	108 Doral Dr	Mankato	MN	56001-7570	\$ 9,921.50		
8050-0300-0400	4	3	Lane's Subdivision	Paramount Land Group	1407 Tacoma Ave Unit 1	Bismarck	ND	58504-7537	\$ 9,921.50		
8050-0300-0500	5	3	Lane's Subdivision	Northern Improvement Co.	PO Box 2846	Fargo	ND	58108-2846	\$ 9,921.50		
8050-0300-0600	6	3	Lane's Subdivision	Northern Improvement Co.	PO Box 2846	Fargo	ND	58108-2846	\$ 9,921.50		
8050-0300-0700	7-10, N 45' of 11	3	Lane's Subdivision	Northern Improvement Co.	PO Box 2846	Fargo	ND	58108-2846	\$ 81,623.54		
8050-0300-1100	S 90' of 11, 12	3	Lane's Subdivision	Gregory & Susan Knutson	3162 116th Ave SW	Dickinson	ND	58601-9780	\$ 14,882.25	X	1.58
8050-0300-1300	13	3	Lane's Subdivision	Paramount Land Group	1407 Tacoma Ave Unit 1	Bismarck	ND	58504-7537	\$ 8,929.35		
8050-0300-1400	14	3	Lane's Subdivision	J.B. Properties, LLC	304 3rd Ave E	Dickinson	ND	58601-4405	\$ 8,929.35	X	0.948
8050-0300-1500	15, N1/2 of 16	3	Lane's Subdivision	Stoner Management, LLLP	4344 3rd Ave W	Dickinson	ND	58601-8573	\$ 13,394.03		
8050-0300-1600	S1/2 of 16, 17	3	Lane's Subdivision	3rd Avenue W, LLC ET-AL	1508 Olive St #B	Paso Robles	CA	93446-0000	\$ 33,579.00		
										<b>19</b>	<b>35.3%</b>

# Utility Easement Dedication

Existing Utility Easement Location

New Utility Easement Exhibit





## Engineering Memorandum

May 1, 2024

RE: Utility Easement Dedication

### **17-FOOT UTILITY EASEMENT LOCATED WITHIN LOT 1A, BLOCK 2 OF PINECREST SUBDIVISION**

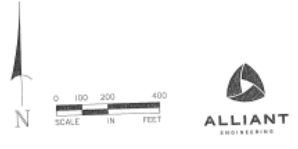
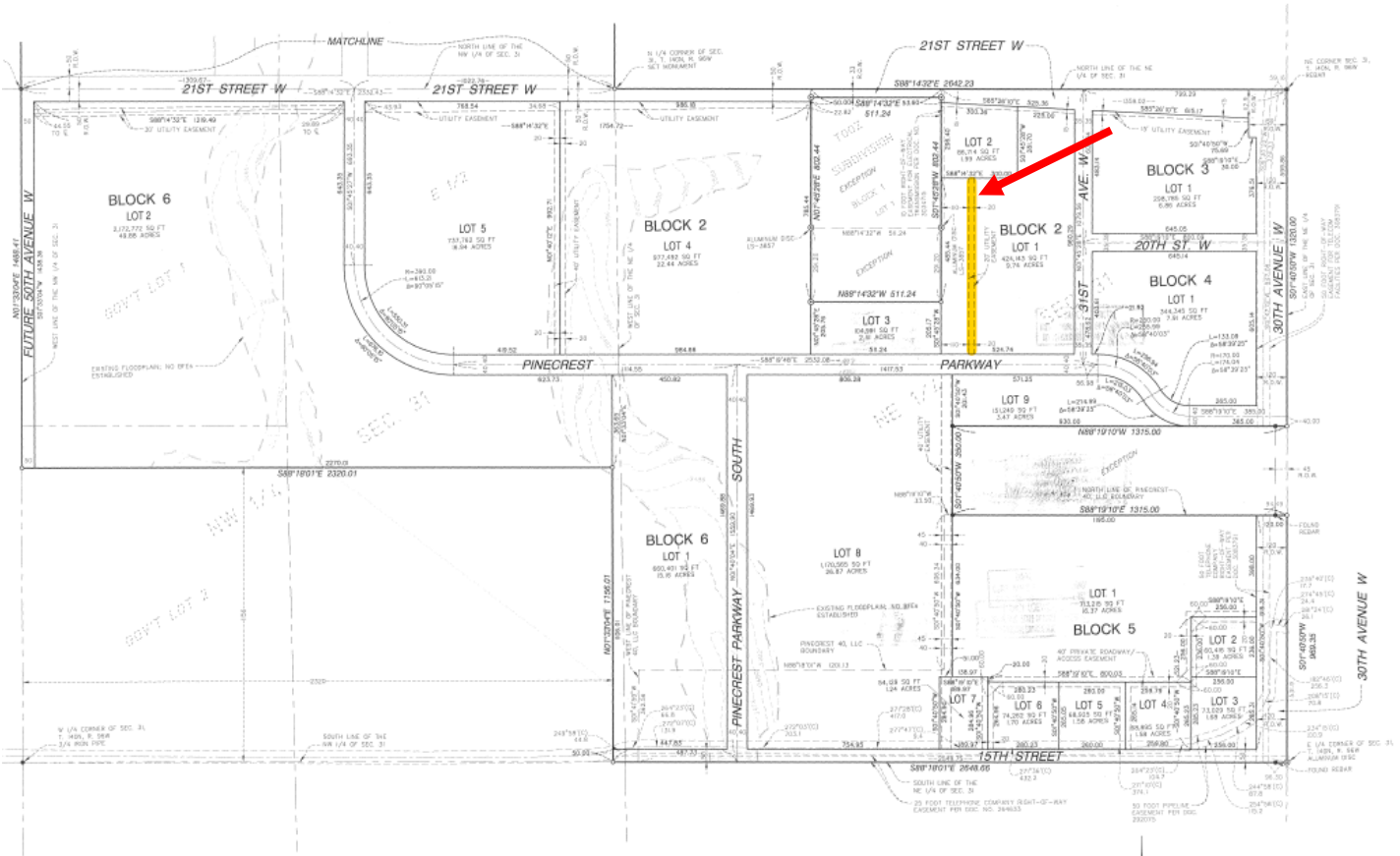
For your consideration is a utility easement dedication located within Lot 1A, Block 2 of the Plat of Pinecrest. The intent of the 17-foot utility easement is to take the place of the existing 20-foot utility easement that was platted with the Plat of Pinecrest subdivision for the purpose of constructing a City of Dickinson water main within the easement. When the water main was constructed, it was not constructed entirely within the utility easement. In working with the property owner, the request was made to vacate the existing utility easement and file a new utility easement. The utility easement vacation was published in the Dickinson Press on April 24, 2024. This utility easement dedication accompanies the existing utility easement vacation which is on the May 7 City Commission agenda.

The city engineering staff recommends approval.



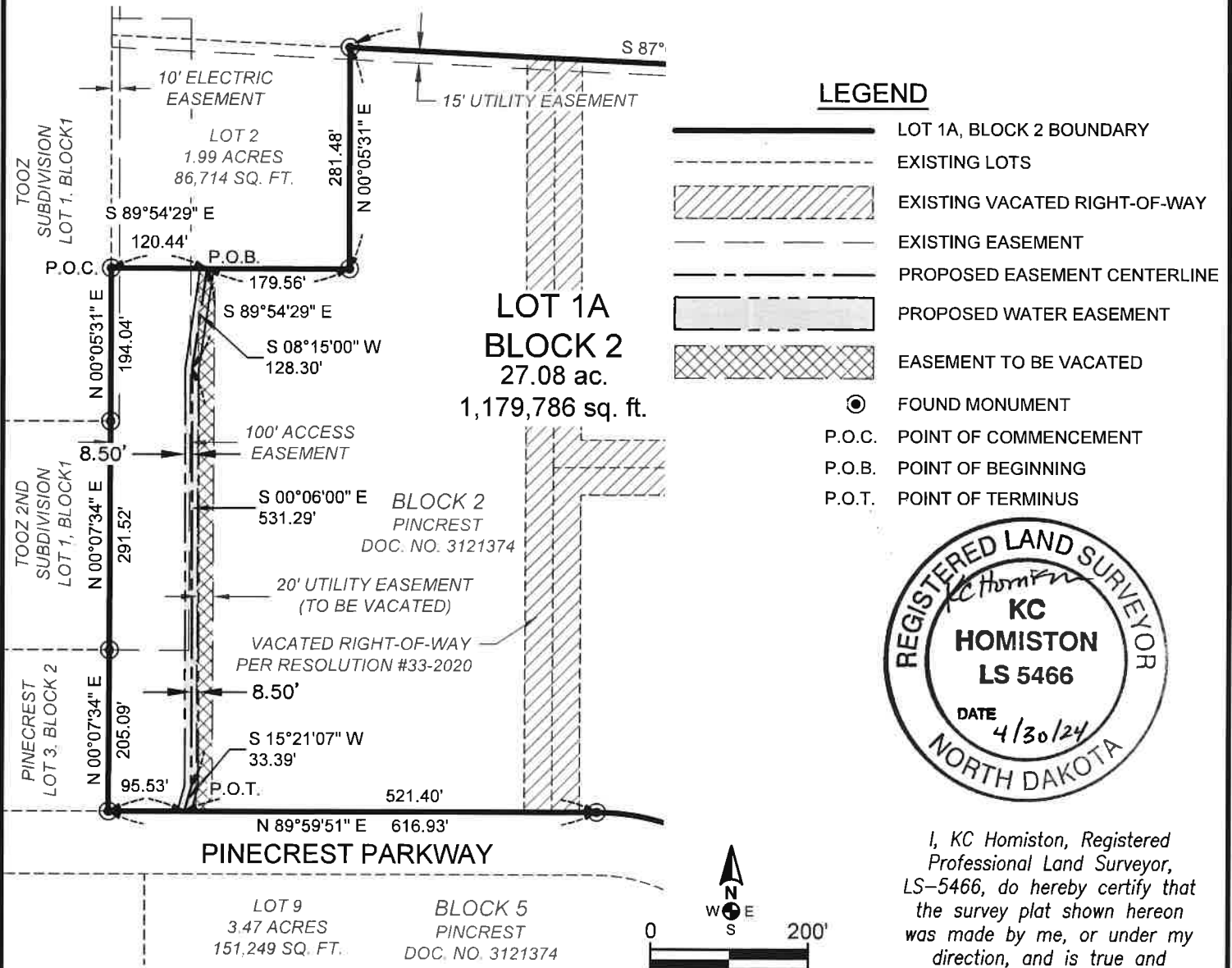
**FINAL PLAT OF PINECREST**

SW 1/4 SECTION 30 & N 1/2 SECTION 31, T140N, R96W, STARK COUNTY, NORTH DAKOTA



# WATER LINE EASEMENT EXHIBIT

A PORTION OF LOT 1A, BLOCK 2 OF PINECREST SUBDIVISION  
 NE 1/4 SECTION 31, TOWNSHIP 140 NORTH, RANGE 96 WEST  
 OF THE 5th PRINCIPAL MERIDIAN, CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA



I, KC Homiston, Registered Professional Land Surveyor, LS-5466, do hereby certify that the survey plat shown hereon was made by me, or under my direction, and is true and correct to the the best of my knowledge and belief.

### WATERLINE EASEMENT LEGAL DESCRIPTION

A SEVENTEEN FOOT (17') STRIP OF LAND LOCATED IN LOT 1A, BLOCK 2 AS RECORDED AT THE STARK COUNTY RECORDER'S OFFICE PER DOCUMENT NUMBER 3161648 BEING LOT 1, BLOCK 2; LOT 1, BLOCK 3; AND LOT 1, BLOCK 4 OF PINECREST SUBDIVISION LOCATED IN THE NORTHEAST QUARTER (NE 1/4) OF SECTION THIRTY-ONE (31), TOWNSHIP ONE-HUNDRED FORTY NORTH (T140N), RANGE NINETY-SIX WEST (R96W) OF THE FIFTH PRINCIPAL MERIDIAN (5TH.P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA WITH SAID STRIP OF LAND HAVING EIGHT AND A HALF FEET (8.5') ON EITHER SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 2, BLOCK 2 OF PINECREST SUBDIVISION BEING A FOUND REBAR AND CAP LS-5466; THENCE S 89°54'29" E ALONG THE SOUTH LINE OF SAID LOT 2, A DISTANCE OF 120.44 FEET TO THE POINT OF BEGINNING; THENCE S 08°15'00" W, A DISTANCE OF 128.30 FEET; THENCE S 00°06'00" E, A DISTANCE OF 531.29 FEET; THENCE S 15°21'07" W, A DISTANCE OF 33.39 FEET TO THE POINT OF TERMINUS ON THE SOUTH LINE OF SAID LOT 1A BEING N 89°59'51" E, A DISTANCE OF 95.53 FEET FROM THE SOUTHWEST CORNER OF SAID LOT 1A.

SAID EASEMENT CONTAINS 0.27 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

### SURVEY NOTES

- DISTANCES SHOWN ARE MEASURED GROUND DISTANCES, INTERNATIONAL FOOT, DERIVED FROM A LOCAL COORDINATE SYSTEM.
- THE BASIS OF BEARINGS FOR THIS SURVEY IS THE EAST SECTION LINE OF SECTION THIRTY-ONE (31), TOWNSHIP ONE HUNDRED FORTY NORTH (T140N), RANGE NINETY-SIX WEST (R96W), WITH THE BEARING BEING N 00°00'30" E, THAT WAS LOCATED BY A GPS OBSERVATION, SAID PROJECT HAS A CENTRAL MERIDIAN OF LAT: 46°51'42.38098" / LONG: 102°47'24.24924", BEARINGS ARE BASED ON NORTH AT THIS LOCATION.

SURVEY REQUESTED BY: CITY OF DICKINSON	
PROJECT NUMBER: 231167	SCALE.: 1"=200'
DRAWN BY: AWS/AJA	DATE: 04/30/24
SHEET NUMBER:	1 of 1



**UTILITY EASEMENT  
WATER SYSTEM**

THIS UTILITY EASEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, between CITY OF DICKINSON, a North Dakota municipal corporation, located at 38 1<sup>st</sup> Street West, Dickinson, ND 58601, hereinafter referred to as “GRANTEE”, and PERRY & ANNETTE BOESPFLUG, husband and wife, residing at 3530 Pinecrest Parkway, Dickinson, ND 58601, hereinafter referred to as “GRANTOR” being title holder of the property described herein.

WITNESSETH, that for valuable consideration received, GRANTOR does hereby grant unto GRANTEE in perpetuity, its and their respective successors and assigns, an easement to construct, reconstruct, increase the capacity of, operate, inspect, protect, maintain, repair, replace and remove such water systems as the GRANTEE may from time to time require, consisting of underground markers, valves, fittings, connections, pipelines, and other facilities used in the construction, operation, maintenance, increasing the capacity of, repair, replacement, and removal of said water systems, upon, over, under, and across the following-described land:

*See legal description on enclosed “Water Line Easement Exhibit”.*

GRANTOR, its successors and assigns, hereby grants to GRANTEE, its and their successors and assigns, the right of ingress and egress at all reasonable times over and across the lands of GRANTOR, to and from said strip of land for the purpose of exercising the rights herein granted and to place surface markers within said strip.

GRANTOR, its successors and assigns, agrees not to build, create or construct or permit to be built, created or constructed, any obstruction, building, engineering works or other structures upon, over or under the strip of land herein described or that would interfere with the herein stated uses, or



GRANTEE's rights hereunder. GRANTOR agrees not to alter the existing grade within the easement without prior approval from GRANTEE.

GRANTEE agrees that the easement will be left in good repair so that there is no unreasonable damage and that any and all damages that may result to the crops, trees, fences, and improvements on said premises caused by the construction and maintenance of said water systems will be paid for by GRANTEE if not able to be repaired to their existing condition. GRANTEE acknowledges that mature pine, juniper, and other coniferous trees are located near the easement. GRANTEE will take all reasonable precautions not to damage such trees or the roots of such trees. GRANTEE and their contractors shall not excavate or plow in pipe or cable within 10-feet of mature trees without specific consent of GRANTOR. The damages, if not mutually agreed upon, may be determined by three disinterested persons, one to be selected by the responsible GRANTEE and one by GRANTOR; these two shall select a third person. The award determined by these three persons shall be final and conclusive.

GRANTEE agrees to indemnify, defend, and hold harmless GRANTOR from and against any claim made against GRANTOR and/or GRANTOR's representatives, successors, or assigns for any loss or damage, including property damage and death or bodily injury, suffered by GRANTOR or any of its representatives which is a result of GRANTEE's use of the easement premises. GRANTEE will not indemnify for anything caused by GRANTOR's acts, omissions, misconduct, or negligence.

ENCLOSURES: Water Line Easement Exhibit

IN WITNESS WHEREOF, GRANTOR and GRANTEE have executed this easement as of the day and year first above written.

**GRANTOR – CITY OF DICKINSON**

Signature: \_\_\_\_\_  
Scott Decker – President  
Board of City Commissioners

Attest: \_\_\_\_\_  
Dustin Dassinger – City Administrator

STATE OF NORTH DAKOTA )

:SS

COUNTY OF STARK )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, before me personally appeared SCOTT DECKER and DUSTIN DASSINGER, known to me to be, respectively, the President of the Board of City Commissioners and the City Administrator of the City of Dickinson, the persons who are described herein and who executed the within and foregoing instrument and acknowledged to me that the City of Dickinson executed the same.

Signature: \_\_\_\_\_  
\_\_\_\_\_, Notary Public  
State of North Dakota

My Commission Expires: \_\_\_\_\_

**GRANTEE – PERRY & ANNETTE BOESPFLUG**

Signature: \_\_\_\_\_  
Perry Boespflug

Signature: \_\_\_\_\_  
Annette Boespflug

STATE OF NORTH DAKOTA )

:SS

COUNTY OF STARK )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, before me personally appeared PERRY & ANNETTE BOESPFLUG, known to me to be the persons who are described in and that executed the foregoing instrument, and acknowledged to me that they executed the same.

Signature: \_\_\_\_\_

\_\_\_\_\_, Notary Public

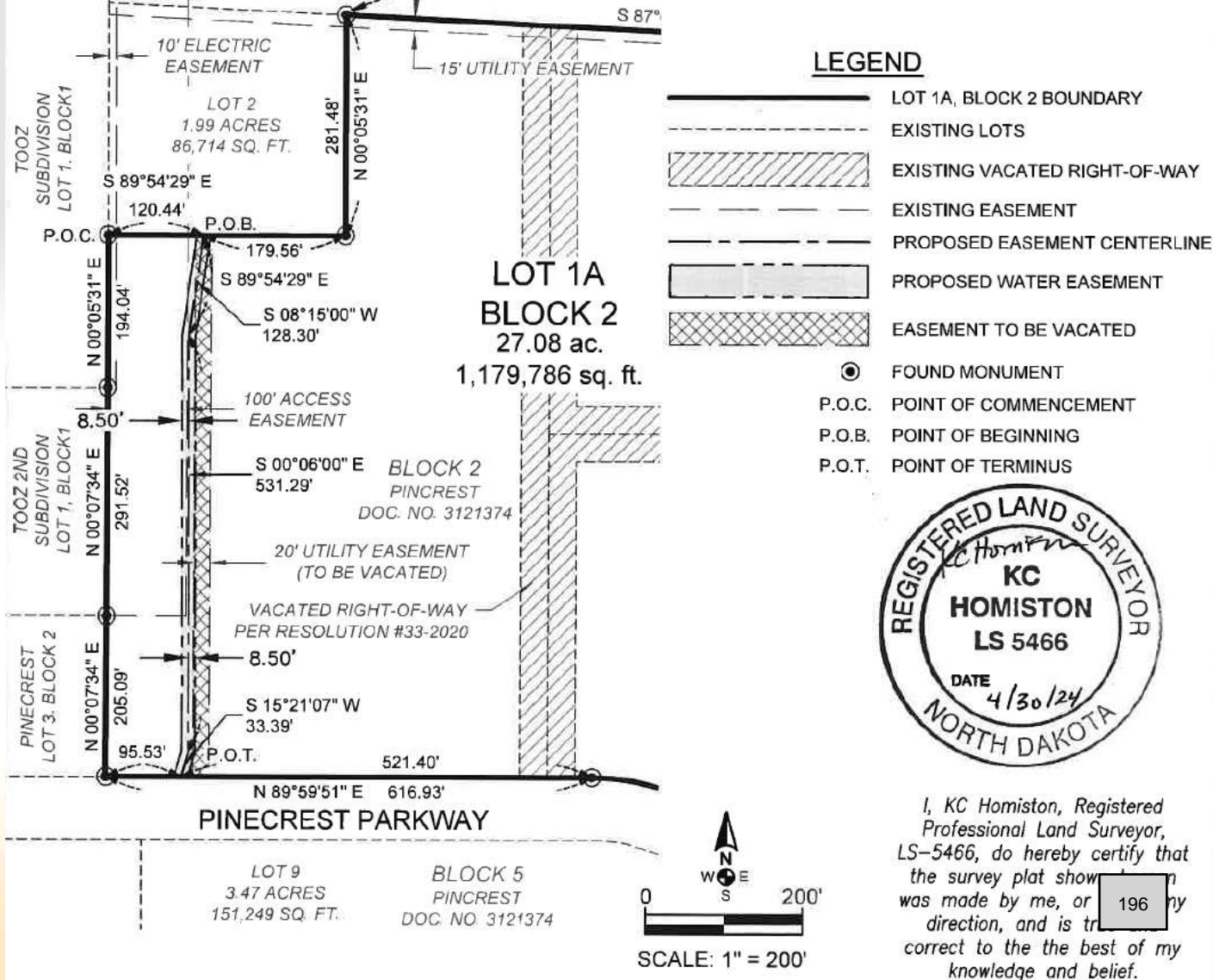
State of North Dakota

My Commission Expires: \_\_\_\_\_

# Utility Easement Vacation

Existing Utility Easement Location

New Utility Easement Exhibit





## Engineering Memorandum

May 1, 2024

RE: Petition for Utility Easement Vacation

### **20-FOOT UTILITY EASEMENT LOCATED WITHIN LOT 1A, BLOCK 2 OF PINECREST SUBDIVISION**

For your consideration is a utility easement vacation which was platted at the time of the Pinecrest Subdivision plat which was filed in the fall of 2014. The intent of the 20-foot utility easement was to construct a City of Dickinson water main within the easement. When the water main was constructed, it was not constructed entirely within the utility easement. In working with the property owner, the request was made to vacate the existing utility easement and file a new utility easement. The utility easement vacation was published in the Dickinson Press on April 24, 2024. This utility easement vacation accompanies the new utility easement dedication which is on the May 7 City Commission agenda.

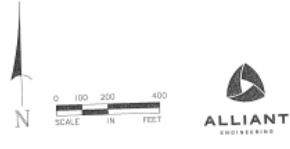
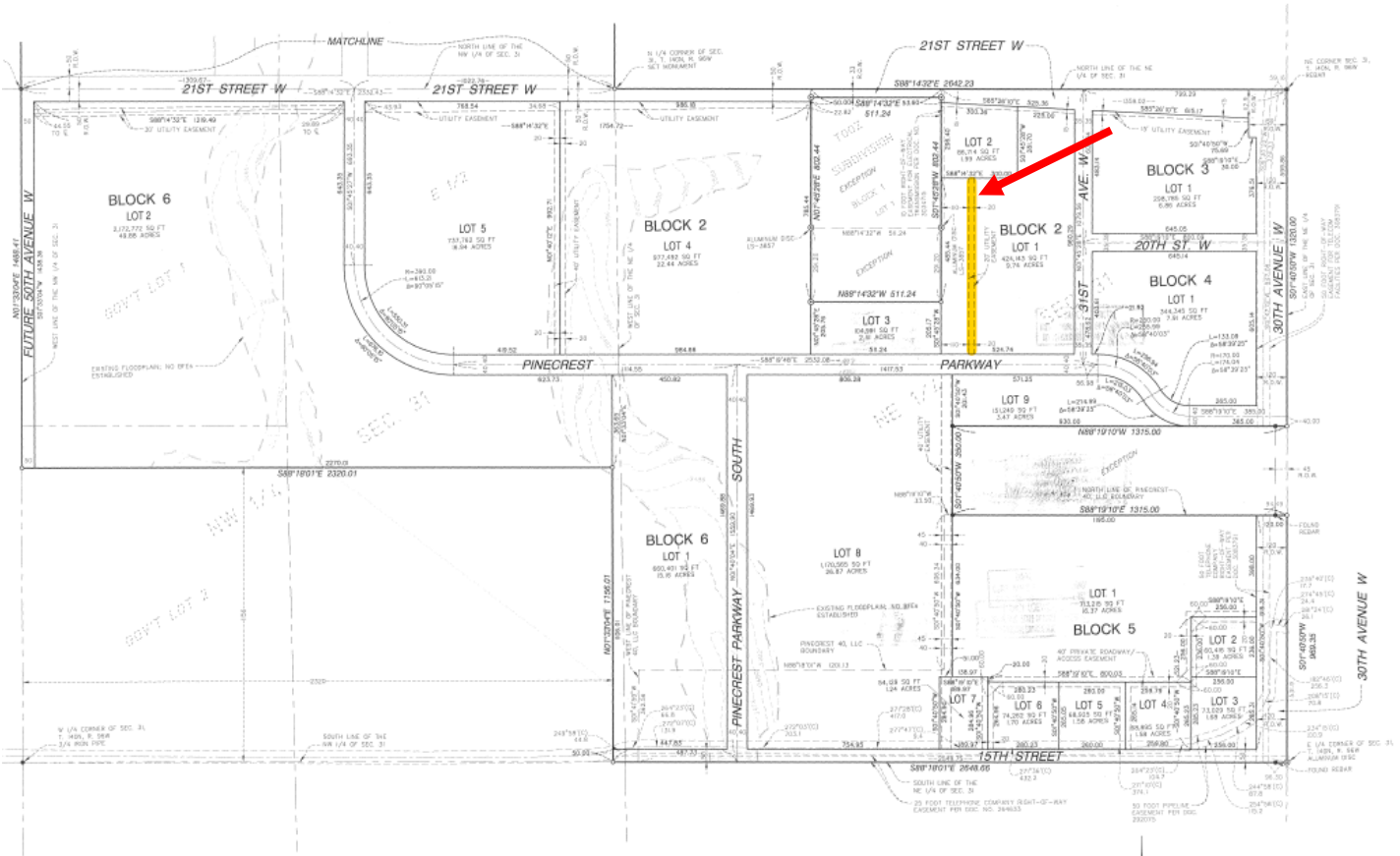
This utility easement vacation meets the City of Dickinson Municipal Code section 34.120: Vacation of Easements.

The city engineering staff recommends approval.



**FINAL PLAT OF PINECREST**

SW 1/4 SECTION 30 & N 1/2 SECTION 31, T140N, R96W, STARK COUNTY, NORTH DAKOTA



**RESOLUTION NO. \_\_\_ - 2024**

**A RESOLUTION APPROVING VACATION OF A UTILITY EASEMENT  
WITHIN THE PLAT OF PINECREST, CITY OF DICKINSON, STARK  
COUNTY, NORTH DAKOTA**

WHEREAS, an application for vacation of a certain utility easement has been filed by the adjoining property owner thereof; and

WHEREAS, such application for vacation of a utility easement has been signed by all affected public utility companies reasonably expected to have use of such utility easement, indicating their consent to the vacation of such utility easement; and

WHEREAS, such application for vacation of a utility easement has been signed by the City of Dickinson Engineering Department, the City Engineer having consented to the vacation of such utility easement; and

WHEREAS, the City Engineer, finding the application to be in proper order, and pursuant to Dickinson City Code §34.120, has heretofore caused a Notice of Hearing on such application to be duly published in the official newspaper of the City, such publication occurring on April 24, 2024; and

WHEREAS, the matter came on regularly to be heard before the Board of City Commissioners on May 7, 2024, a day not less than seven days following the publication of the Notice of Hearing, at 4:30 p.m., or as soon thereafter as the parties could be heard, in accordance with the Notice of Hearing previously published; and

WHEREAS, the Board of City Commissioners duly having heard and considered the matter, and the Commissioners being fully satisfied and having determined that the vacation of the utility easement herein described is in the best interests of the City of Dickinson, and no objection to such vacation having been filed or presented;

NOW, THEREFORE, BE IT RESOLVED that the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

1. That certain public utility easement within the City of Dickinson is hereby vacated in accordance with state law and the ordinances of the City of Dickinson, such public utility easement being more particularly described as follows and located in the City of Dickinson, Stark County, North Dakota:

The entirety of the existing easement within Lot 1, Block 2, Plat of Pinecrest, SW1/4 Section 30 and the N1/2 Section 31, Township 140 North, Range 96 West, City of Dickinson, Stark County, North Dakota.

2. Pursuant to Dickinson City Code 34.120(4), this resolution is passed by no less than a two-thirds majority.





STATE OF SOUTH DAKOTA

IN CIRCUIT COURT

COUNTY OF PENNINGTON

SEVENTH JUDICIAL CIRCUIT

Expedition League, Inc., )

Court File No.: 51CIV22-000150

Plaintiff, )

vs. )

**AFFIDAVIT OF JESSICA CLIFTON**

Badlands Big Sticks Baseball Club, LLC, )

owner of Badlands Big Sticks, and Dave )

Ouellette; .402 Sports and Entertainment, )

LLC, owner of Fremont Moo, and Chad )

Miller and Daniel Cyza; Frew Enterprises, )

LLC, owner of Hastings Sodbusters, and )

Bryan Frew and Scott Galusha; Diamond )

Enterprises, LLC, owner of Spearfish )

Sasquatch, and Eric Schmidt, Rory Maynard, )

Rodney Schatz and Roger Riley; CH )

Baseball, LLC, owner of Hub City Hotshots, )

and Charles Heeman and Mayra Heeman; HA )

Baseball, LLC, owner of Casper Horseheads, )

and Charles Heeman and Mayra Heeman; HF )

Baseball, LLC, owner of Western Nebraska )

Pioneers, and Charles Heeman and Mayra )

Heeman, )

Defendants. )

STATE OF NORTH DAKOTA )

) ss

COUNTY OF STARK )

I, Jessica Clifton, being first duly sworn, state as follows:

1) I am Jessica Clifton. I present this Affidavit in support of the Brief Defendants have filed in opposition to the motion for a preliminary injunction filed by the Expedition League, Inc.

2) I am above 18 years of age, and I make this Affidavit of my own personal knowledge.


3) I lead fundraising efforts in Dickinson, North Dakota for the Stark County Veterans Office.

4) Since transitioning to local ownership with Mr. Dave Ouellette, the Badlands Big Sticks have always been major sponsors and assistants with our fundraising efforts.

5) If the Badlands Big Sticks were for some reason not able to put on their events this summer, it would negatively impact the Dickinson community. It would have a particularly detrimental impact on our primary fundraising events that are planned for 2022.

6) Dickinson needs the Badlands Big Sticks to be playing baseball every year, both for the good of our community and for the good of the Stark County Veterans Office's fundraising efforts.

FURTHER YOUR AFFIANT SAYETH NOT.

  
\_\_\_\_\_  
Jessica Clifton

Subscribed and sworn to before me on  
this 22<sup>nd</sup> day of April, 2022.

  
\_\_\_\_\_  
Notary Public

**PAMELA WINHOLD**  
NOTARY PUBLIC, STATE OF NORTH DAKOTA  
MY COMMISSION EXPIRES AUG 31, 2022

STATE OF SOUTH DAKOTA  
COUNTY OF PENNINGTON

IN CIRCUIT COURT  
SEVENTH JUDICIAL CIRCUIT

Expedition League, Inc., )  
 )  
 Plaintiff, )  
 )  
 vs. )  
 )  
 Badlands Big Sticks Baseball Club, LLC, )  
 owner of Badlands Big Sticks, and Dave )  
 Ouellette; .402 Sports and Entertainment, )  
 LLC, owner of Fremont Moo, and Chad )  
 Miller and Daniel Cyza; Frew Enterprises, )  
 LLC, owner of Hastings Sodbusters, and )  
 Bryan Frew and Scott Galusha; Diamond )  
 Enterprises, LLC, owner of Spearfish )  
 Sasquatch, and Eric Schmidt, Rory Maynard, )  
 Rodney Schatz and Roger Riley; CH )  
 Baseball, LLC, owner of Hub City Hotshots, )  
 and Charles Heeman and Mayra Heeman; HA )  
 Baseball, LLC, owner of Casper Horseheads, )  
 and Charles Heeman and Mayra Heeman; HF )  
 Baseball, LLC, owner of Western Nebraska )  
 Pioneers, and Charles Heeman and Mayra )  
 Heeman, )  
 )  
 Defendants. )  
 )

Court File No.: 51CIV22-000150

**AFFIDAVIT OF ABI ROHRER**

STATE OF NORTH DAKOTA )  
 ) ss  
COUNTY OF STARK )

I, Abi Rohrer, being first duly sworn, state as follows:

- 1) I am Abi Rohrer. I present this Affidavit in support of the Brief Defendants have filed in opposition to the motion for a preliminary injunction filed by the Expedition League, Inc.
- 2) I am above 18 years of age, and I make this Affidavit of my own personal knowledge.

3) I lead fundraising efforts Dickinson, North Dakota for the Downtown Dickinson Association, CountryHouse | Evergreen Senior Living, and the Alzheimer’s Association.

4) Since transitioning to local ownership with Mr. Dave Ouellette, the Badlands Big Sticks have brought a significantly positive impact to our community and the organizations I am involved with.

5) The Badlands Big Sticks have always been major sponsors and assistants with our fundraising efforts.

6) The Badlands Big Sticks have participated in downtown clean-ups and senior citizen events. The team has also helped raise awareness for the Alzheimer’s Association.

7) The Badlands Big Sticks have helped create an incredible culture in our community during the summer months. This, in turn, encourages people to choose Dickinson as their home and gives our citizens a sense of civic pride.

8) If the Badlands Big Sticks were for some reason not able to put on their events this summer, it would negatively impact the Dickinson community. It would have a particularly detrimental impact on our primary fundraising events that are planned for 2022.

9) Losing the support of the Badlands Big Sticks would not only negatively affect my organizations, but would be a tremendous loss to other organizations and the many families who continue to support the games.

10) I have never met a more involved and selfless person than Dave Ouellette, who continues to show his support to local organizations. His team that has built a platform of fans who helps spread awareness to so many causes.

FURTHER YOUR AFFIANT SAYETH NOT.

---

Abi Rohrer

Subscribed and sworn to before me on  
this 22<sup>nd</sup> day of April, 2022.

---

Notary Public

STATE OF SOUTH DAKOTA  
COUNTY OF PENNINGTON

IN CIRCUIT COURT  
SEVENTH JUDICIAL CIRCUIT

Expedition League, Inc., )  
 )  
Plaintiff, )  
 )  
vs. )  
 )  
Badlands Big Sticks Baseball Club, LLC, )  
owner of Badlands Big Sticks, and Dave )  
Ouellette; .402 Sports and Entertainment, )  
LLC, owner of Fremont Moo, and Chad )  
Miller and Daniel Cyza; Frew Enterprises, )  
LLC, owner of Hastings Sodbusters, and )  
Bryan Frew and Scott Galusha; Diamond )  
Enterprises, LLC, owner of Spearfish )  
Sasquatch, and Eric Schmidt, Rory Maynard, )  
Rodney Schatz and Roger Riley; CH )  
Baseball, LLC, owner of Hub City Hotshots, )  
and Charles Heeman and Mayra Heeman; HA )  
Baseball, LLC, owner of Casper Horseheads, )  
and Charles Heeman and Mayra Heeman; HF )  
Baseball, LLC, owner of Western Nebraska )  
Pioneers, and Charles Heeman and Mayra )  
Heeman, )  
 )  
Defendants. )

Court File No.: 51CIV22-000150

**AFFIDAVIT OF KELLY BRAUN**

STATE OF NORTH DAKOTA )  
 ) ss  
COUNTY OF STARK )

I, Kelly Braun, being first duly sworn, state as follows:

- 1) I am Kelly Braun. I present this Affidavit in support of the Brief Defendants have filed in opposition to the motion for a preliminary injunction filed by the Expedition League, Inc.
- 2) I am above 18 years of age, and I make this Affidavit of my own personal knowledge.

3) As the Past Board President, I previously lead fundraising efforts in Dickinson, North Dakota for the Make-A-Wish® Foundation of North Dakota.

4) Since transitioning to local ownership with Mr. Dave Ouellette, the Badlands Big Sticks have always been major sponsors and assistants with the foundation’s fundraising efforts.

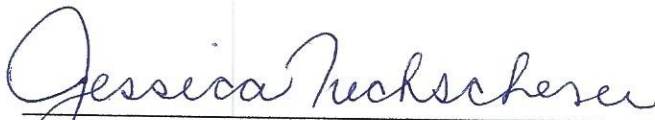
5) If the Badlands Big Sticks were for some reason not able to put on their events this summer, it would negatively impact the Dickinson community. It would have a particularly detrimental impact on the foundation’s primary fundraising events that are planned for 2022.

6) Dickinson needs the Badlands Big Sticks to be playing baseball every year, both for the good of our community and for the good of the Make-A-Wish® Foundation of North Dakota’s fundraising efforts.

FURTHER YOUR AFFIANT SAYETH NOT.

  
\_\_\_\_\_  
Kelly Braun

Subscribed and sworn to before me on  
this 22<sup>nd</sup> day of April, 2022.

  
\_\_\_\_\_  
Notary Public

**JESSICA TUCHSCHERER**  
NOTARY PUBLIC, STATE OF NORTH DAKOTA  
MY COMMISSION EXPIRES NOV 6, 2023





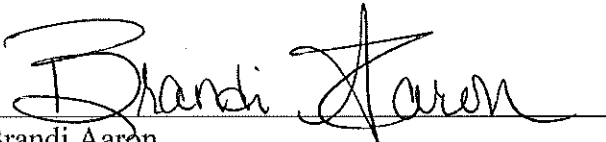
3) I am the President of the Dickinson Police Association in Dickinson, North Dakota.

4) Since transitioning to local ownership with Mr. Dave Ouellette, the Badlands Big Sticks have always been major sponsors and assistants in helping raise money for our fundraisers.

5) If the Badlands Big Sticks were for some reason not able to put on their events this summer, it would negatively impact the Dickinson community. It would have a particularly detrimental impact on our primary fundraising events that are planned for 2022.

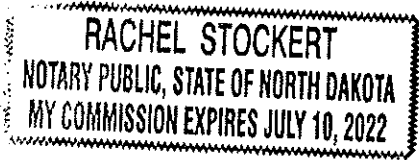
6) The Badlands Big Sticks have been a huge asset to us and our community. It is our hope that they will be playing baseball every year in Dickinson.

FURTHER YOUR AFFIANT SAYETH NOT.

  
Brandi Aaron

Subscribed and sworn to before me on this 22<sup>nd</sup> day of April, 2022.

  
Notary Public



First of all, I would like to thank you all for allowing me to present our needs to you and taking the time to listen and consider our request.

I am Dave Ouellette, owner/operator of the Badlands Big Sticks baseball club here in Dickinson. When the team was brought to Dickinson, it was founded by a out of state owner. During the first season of operations, it became very clear that this was a program/event that needed local ownership to have "skin" in the game everyday, as it is a full time job and has an incredible amount of moving pieces behind the scenes. I am here today to request financial assistance on an annual bases for the operation of this event that we have been putting on for the past 7 years now. While this is technically a for profit business, at that end of the day, this business has not made a profit over the years and I would be happy to provide you with all of the previous tax returns at any time if you would have any need to review them. Over the 6 year coarse of this business venture that I took on, I would say I personally average 60-70 hours a week during the season working on the events whether that would be in person at the ballpark or at my desk on the computer or phone coordinating and entering data for the business dealings. Over those 6 years, I personally have not received a paycheck or salary for the work I have put in. I have been blessed in my life and fortunately have not had to require this business to pay my mortgage or utility bills at home. If that was needed, I would have had to close the doors years ago and we would not have this vital community event in town.

If you have never been to a game, (which I hope that you all have at some point), The Big Sticks are a summer collegiate level wood bat league. So, it is all College players that come to town for the summer to play ball and improve their talents for their college careers and hopefully move on to the big leagues from there. The Big Sticks have been in three leagues total now. Originally starting in the Expedition League, then a lateral move to the Independence League and now a huge step up and basically to the "Major leagues" of summer collegiate ball in the Northwoods League. The new league we have joined has been around for 30 years and has 26 teams in the league. It is the oldest and largest league in the world. Every game is video live streamed and some are even broadcast on ESPN plus nationally. So, it is a big step up. In last years world series game three, both starting pitchers played in the Northwoods league during their college careers. The NWL has by far the most players/alumni that have played or are playing in the MLB. I believe they just announced their 347<sup>th</sup> former NWL player that debuted in the Major leagues last week.

While making the move to the oldest, biggest, and best league out there is a great opportunity and honor, it also comes with a huge operating cost increase to put things on to their level of expectations. We now have two other teams in ND that are in the Northwoods League. The Minot Hot Tots and the Bismarck Larks. This will provide for a huge in state rivalry between the clubs going forward and will draw many more people from Bismarck and Minot to come to Dickinson and watch their host players or just their favorite team take on their in-state rivals. Which will generate more business for the community as a whole, from restaurants to hotels and gas stations ect.

Now a little bit more about the operation. The event is much more than just a baseball game. That is just the icing on the cake to be able to watch high quality baseball with your family and friends. The event is more so a community gathering, a community support, a community recognition of non-stop businesses, both for profit and non-profit entities that are at the games raising money for their organizations from the large crowds we bring together and now even larger crowds will be at the games

with the new league and in state rivalries. We recognize a community veteran for their past services every night at the games which gets an overwhelming amount of respect and thankfulness from the fans every time and to be honest is my favorite 3-4 minutes of every game win or lose, we have non stop in between inning games for both youth and adults, we bring in entertainment acts from all over the country that perform at major league stadiums, we raise money and donate money to countless charities throughout the season. It is simply a huge entire community event/gathering, with an entire age range including infants to senior citizens with stuff to do for everyone in between. We have been told countless times how incredible our concessions offerings are compared to other places across the state and others from many other states voicing the same thing. I have been approached many many times from people that have attended these games and came up to me and said, "I felt like I was in a big city! This is amazing and I had no idea Dickinson had something like this to offer, I will definitely be back many times this summer!"

Now, where this pertains to an ongoing city contribution/sponsorship/support, or whatever you want to call it. Over the years, the Big Sticks have leased the Dickinson Park and rec Dakota Community Bank and Trust ballpark. We use it all summer, along with DSU, Dickinson Baseball Club and Dickinson High School. While over the years before the Big Sticks came into town, we (The Dickinson Baseball Club, DSU and DHS) got by with the accommodations that were at the ballpark with the smaller crowds that were typically generated for those events. With the Big Sticks in the picture and a much larger attendance at all the games, we have developed many additional needs to accommodate the larger crowds and offerings needed. So, over the course of the past 7 years, we have upgraded many aspects of the Park and Rec owned ballpark at our own expense, yet none of those improvements have increased the value of any of our business assets, but it has increased the value of the city owned ballpark property with many electrical and communication improvements, Expansion of the concessions building, the concessions deck areas, sound system, seating areas, so on and so forth. All of this absolutely needed for the Big Sticks, but on top of that taking the experience at the city owned ballpark to another level when the DBC is playing there or the high school and college teams are playing there. So, now when those games are played there and especially when a High School Tournament, College Tournament or Legion Tournament is hosted here, we get countless compliments of the facility and the appearance and offerings. It is a much better environment for those other users while for the most part the Big Sticks have footed the bill for the lion's share of the improvements.

We have a great working relationship with the Park and Rec. They do an amazing job with the upkeep and maintenance of the field and facility. We understand there is costs involved to upkeep that mtnc on the field and facilities. To that extent, the Big Sticks pay a annual lease to the park and rec for the use of the facilities.

The Big Sticks have a trade out lease agreement with the Dickinson Baseball Club (Legion/Babe Ruth Baseball/DBC). Whereas we own the rights for all of the advertising at the ballpark, so we now contribute the first \$70k of our fundraising every year to the DBC for their operating expenses money that they used to raise with advertising at the ballpark. This is a huge burden off their shoulders to not have to go out and raise those funds. We have also taken over all the concessions operations for their games. They now have the best possible ballpark concessions offerings and do not have to sign up for the volunteer working sessions to operate their program.

The Big Sticks host 35 home games and play 35 road games in the 2.5 months they are here. Approximately 7 days "off" if you will in the entire summer stay. Well, on those days "off" most of the time we have the team doing something in the community, helping out at the bakken bbq, helping out at the Hospice picnic in the mall parking lot, Fourth of July parade, helping out with the Make a Wish event tear down and set up, picking up garbage around town, going to mustang and diamonds facilities to do mini camps, swimming with the Big Sticks event, ect ect. Just non-stop stuff that make the Big Sticks a vital part of this community. Having been at the ballpark the past 7 years nearly at every game, I could not imagine this town without this community event throughout the entire summer. Every night of the week throughout the summer. Games Monday thru Sunday so at any point in time the people in this community can look at the schedule and find a date that works for them to get together with their family or friends and head down to the ballpark for an evening of fun. Just one more major offering this city can promote as a reason to take a job in Dickinson and raise your kids here in Dickinson. This is something we need to have here long term for the benefit of our community, our children, grand children and beyond.

It is a community event, put on at a city owned property, and attracts a lot of people to come to town, but it is not possible to put on without the community coming together to make it happen. We need 35-40 host families to house the players and interns every summer, we need restaurants to donate meals, we need hotels to donate rooms we need businesses to donate funds to pay for buses and other travel expense, we need fans to purchase tickets, we need loyal employees to go above and beyond what they are getting paid for because they have a love and passion for this community and the event that it provides. Again, as I mentioned before, this is a for profit business, but it is a unique situation that to this point has not been a profitable business. We would not be here today requesting support if this was a high revenue generating profitable business. That would not be appropriate. But we are here requesting support from the city to help get this business to cash flow and keep it in existence for the long term benefit of the community as a whole.

Is there a grant program available for this type of unique situation? Is it possible for the city to fund the lease/rent amount to the park and rec to avoid the Big Sticks from having to take that money out of their operation to pay the Park and Rec. Is it possible for the city to fund the DBC program to a certain extent to offset some or all of the youth baseball program expenses that the Big Sticks have to pay from their operations.

Thank you so much for your time and the opportunity to present this information and request to you tonight. I am simply asking for consideration of this unique request and gladly will answer any and all questions you may have for me right now or at a later time.

Sincerely,

Dave Ouellette

Badlands Big Sticks Baseball Club, LLC