# REGULAR MEETING OF THE CITY COMMISSION AGENDA

**Tuesday, February 04, 2025 at 4:30 PM**
**City Hall – 38 1st Street West Dickinson, ND 58601**

**Commissioners:**
**President:** Scott Decker
**Vice President:** Robert Baer
Jason Fridrich
John Odermann
Joe Ridl

**CALL TO ORDER**

**ROLL CALL**

Resolution No: 05-2025

Ordinance No: 1817

**OPENING CEREMONIES: PLEDGE OF ALLEGIANCE**

**1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL**

**2. CONSENT AGENDA**

**A. Approval of Meeting Minutes dated January 21, 2025 (Enc.)**

Presented by: President Decker

*Consideration to approve*

**B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)**

Presented by: President Decker

*Consideration to approve*

**3. ADMINISTRATION / FINANCE**

**A. City Boards/Committee Appointments (Enc.)**

Presented by: Administrator Dassinger

*Consideration to approve*

**B. Recall Election Update (Enc.)**

Presented by: Deputy City Administrator Carlson

*Consideration to approve*

**4. PUBLIC WORKS**

**5. PUBLIC SAFETY - FIRE**

**A. MOU between DSU and Dickinson Fire Department - Simulation Lab (Enc.)**

Presented by: Fire Chief Presnell

*Consideration to approve*

**B. Annual Fire Department Report (Enc.)**

Presented by: Chief Presnell

**6. PUBLIC SAFETY - POLICE**

**A. Quarterly Police Department Report (Enc.)**

Presented by: Chief Cianni

**7. COMMUNITY DEVELOPMENT**

**A. Code Enforcement Officer II Job Description (Enc.)**

Presented by: Building Official Schwindt

*Consideration to approve*

**B. MOU for ND Dept of Health for Manufactured Mobile Home Parks (Enc.)**

Presented by: Building Official Schwindt

*Consideration to approve*

**C. DWR Cost Share Request for Approval Letter for Manns Dam (Enc.)**

Presented by: Senior Engineer Keller

*Consideration to approve*

**D. DWR Cost Share Request for Approval Letter for Queen City Dam (Enc.)**

Presented by: Senior Engineer Keller

*Consideration to approve*

**E. DWR Cost Share Request for Approval Letter for Dickinson Drainageway (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve*

**F. FEMA Community Rating System Recertification (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve*

**G. ESRI GIS Software Contract Renewal (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve*

**H. KLJ Contract Amendment for Grant Writing Services (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve*

**I. 2025 Sidewalk Program Special Improvement District (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve Resolution*

**J. NDSU Utility Easement Dedication (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve*

**K. APEX - Houston Dickinson Drainageway Task Order Award**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve*

**L. Monthly Report (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve*

**8. PUBLIC HEARING – 5:00 PM**

**A. Resume back to City Business**

Presented by: President Decker

**9. PUBLIC COMMENTS NOT ON AGENDA**

**10. COMMISSION COMMENTS**

**11. ADJOURNMENT**

**Link for viewing City Commission Meeting:**
https://www.dickinsongov.com/meetings
**This link will not be live until approximately 4:30 PM MT on February 4, 2025**

**Teams Meeting**: https://tinyurl.com/ye2xny4j
**Teams Meeting ID:** 211 714 937 525 **Meeting Passcode:** wq9MH7Xh
**Teams Phone #:** 1-701-506-0320 **Phone Conference ID:** 867 919 406#
**Local Phone #:** 701-456-7006
**Persons who desire to be heard under Section 9 "Public Comments not on Agenda" may call in at (701) 456-7006**

***Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator by the Friday preceding the meeting.***

**REGULAR MEETING DICKINSON CITY COMMISSION JANUARY 21, 2025**

**I.** CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

**II.** ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer
Commissioners Jason Fridrich and Joe Ridl

Telephone: None

Absent: John Odermann

**1. PLEDGE OF ALLEGIANCE**

**2. ORDER OF BUSINESS**

MOTION BY: Jason Fridrich SECONDED BY: Joe Ridl
To approve the January 7, 2025 meeting as presented.

Commissioner Jason Fridrich questions the deadline for the Commission Agenda items and states that when he receives the packet on Thursday, he expects the agenda information will continue to stay the same until the following Tuesday, Commission Meeting.

Administrator Dustin Dassinger states the City needs to be flexible as things do change.

City Attorney Christina Wenko states she is not aware of any opinions that behooves the City from making changes to the agenda. She states if something needs to get in front of the Commission it has been added in the past. There are reasons to pull items from the agenda. She states they would like to have the agenda out on Thursday prior to the Commission meetings but it remains flexible.

Commissioner Jason Fridrich states he prepares himself for Tuesday's meeting. If he gets items and information on the day of the meeting then he does not have enough time to review the items.

City Attorney Christina Wenko states based on the circumstances time pressing by deadline or date. This is hard to say if things do need to be added on. She said something internally can be done to make the Commission aware of the change.

Commissioner Jason Fridrich states that deleting items he can live with but adding is questionable. If adding items, the Commission should be notified.

Commission Robert Baer does agree with Commissioner Fridrich that if items are added on later then he does not have the time to review them prior to the Commission Meetings. He needs additional time to review items.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**3. CONSENT AGENDA**

MOTION BY: Joe Ridl SECONDED BY: Jason Fridrich

**A. Approval of Meeting Minutes dated January 7, 2025**
**B. Approval of Accounts Payable, Commerce Bank and Checkbook**

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**4. ADMINISTRATION/FINANCE**

**A. City Boards/Committee Appointments**

City Administrator Dustin Dassinger states several City board memberships have expired at the end of 2024. Administrator Dassinger states that Troy Bosch does not desire to be reappointed to his respected boards. However, Trevor Ernst, Lisa Giese, Ty Nordby and Kurt Froehlich would like to be reappointed to their respected boards. Administrator Dassinger states he will be working with staff to create an advertisement for another member of the Planning and Zoning Board.

MOTION BY: Robert Baer SECONDED BY: Joe Ridl
Approval the Board Appointments as listed.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**B. Stark County Emergency Relief Fund**
Emergency Services Director Alaynea Decker would like to have a Stark County Emergency Relief Fund for emergencies such as the warming shelter, fires, and temporary community gathering location for summer storms. She states in the time gap from resources from the State or FEMA is what she is wanting money for to supply food, water, toiletries, and adequate clothing. This would be used for emergencies only. This is something smaller that she would be looking for. She is asking for $5,000 from the City and $5,000 from the county each year for the next three years for a total balance in the account of $30,000. She states there are no Red Cross volunteers in this area. Ms. Decker will provide the Commission a report of any of these funds that would be used.

City Administrator Dustin Dassinger states the City does have an emergency fund set aside for these kinds of items.

Commissioner Robert Baer states when a disaster hits the community is along for at least 48 hours or longer until they get some relief from State or Federal Government. This $5,000 would provide food, clothing and toiletries.

Commissioner Jason Fridrich states possibly could use the SW Grant.

MOTION BY: Robert Baer SECONDED BY: Joe Ridl
Approval of $5,000 to provide for the Stark County Emergency Relief Fund.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**C. Legacy 7 Liquor LLC Transfer – 1005 East Villard in Dickinson, ND**
City Administrator Dustin Dassinger presents a Class A liquor license transfer from Steve Ludwig and Tim Lantz to Mike Staudinger and Todd Tooz. He states background checks were completed and the City recommends approval. This license is located at 1005 East Villard in Dickinson, ND.

MOTION BY: Jason Fridrich SECONDED BY: Joe Ridl
Approval of Legacy 7 Liquor LLC Transfer for 1005 East Villard in Dickinson, ND

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**D. Legacy 7 Liquor LLC Transfer – 450 12th Street West in Dickinson, ND**
City Administrator Dustin Dassinger presents a Class A liquor license transfer from Steve Ludwig and Tim Lantz to Mike Staudinger and Todd Tooz. He states background checks were completed and the City recommends approval. This license is located at 450 12th Street East in Dickinson, ND.

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer
Approval of Legacy 7 Liquor LLC Transfer for 450 12th Street West, Dickinson ND.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1

Motion declared duly passed

**E. Reschedule of City Commission Meeting on February 18, 2025**

City Administrator Dustin Dassinger states Capital Connection event is the same night as the City Commission meeting and several Commissioners would like to attend. The Commissioners had decided to move the Commission meeting from February 18, 2025 to February 20, 2025 at 4:30 p.m.

President Scott Decker states the City has been active down on the Legislative floor and want to maintain the presence there. He thinks it is a good thing to move the meeting to another date and attend this event.

MOTION BY: Jason Fridrich SECONDED BY: Joe Ridl
Approval the change of the City Commission Meeting from February 18, 2025 to February 20, 2025 at 4:30 p.m.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**F. Election Officers**

Administrator Dustin Dassinger presents the recall special election on March 11, 2025 needs to have approval of the Inspector in Charge which will be Linda Steve. She has verbally accepted the position and will be paid $21 an hour. Also, Peggy Meduna will be in charge of the Absentee Ballots. She has verbally accepted the position at $21 an hour. These two ladies have had several years of experience in the election process.

MOTION BY: Jason Fridrich SECONDED BY: Joe Ridl
Approval Linda Steve and Peggy Meduna to their respected positions for the recall special election on March 11, 2025.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**G. Board of Equalization Meeting Date in April**

City Assessor Joe Hirschfeld would like to set the date for the Board of Equalization meeting in April. He is requesting the second week of April. The date will be set on April 9, 2025 at 5:00 p.m.

**H. Monthly Financial Report**

Finance Specialist Samantha Buzalsky presents the monthly Financial Report to include restricted and committed funds, investments, 1% sales tax, Hospitality and Occupancy Tax, oil revenue and also the budget comparison for general fund expenses and collections.

**I. HR Monthly Report**

HR Generalist Natalie Torgerson presents the monthly HR Report to include open positions in the various departments, positions with offers and closed positions.

## 5. PUBLIC WORKS

**A. Durapatcher Equipment Approval**

Public Works Director Aaron Praus is planning to purchase a Cimline Dura Patcher to replace our current 2006 Duraco Dura Patcher with approximately 6,000 hours. This unit is similar to our current machine and we have a parts inventory on hand. The old unit will be sold at a future City surplus auction. A proposal was prepared for the City of Dickinson by the Swanston Equipment, utilizing the Sourcewell contract for purchasing. Sourcewell is a competitive contract solution that solicits purchasing quotes nationally. Sourcewell is recognized and used by several government agencies throughout North Dakota for purchasing equipment. Public Works staff recommends the purchase of the Cimline Dura Patcher from Swanston Equipment in the amount of $100,065 utilizing the Sourcewell contract. This capital purchase item was approved in the 2025 budget for the amount of $115,000 on a 5-year lease.

MOTION BY: Joe Ridl SECONDED BY: Robert Baer
To approve the purchase of a Crimline Durapatcher.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**B. Asphalt Crack Sealer Equipment Purchase**

Public Works Director Aaron Praus proposes a purchase of a Cimline Crack Sealer to replace our current 2013 Crafco with 1,350 hours. This unit has a larger material capacity and a lower profile compares to our current machine. The lower profile will increase visibility around the machine and provide a lower loading height for materials providing better ergonomics to employees. The old unit will be traded in on this new purchase. A proposal was prepared for the City of Dickinson by the Swanston Equipment, utilizing the Sourcewell contract for purchasing. Sourcewell is a competitive contract solution that solicits purchasing quotes nationally. Sourcewell is recognized and used by several government agencies throughout North Dakota for purchasing equipment. Director Praus along with Public Works staff recommends the purchase of the Cimline Crack Sealer from Swanston Equipment in the amount of $65,522.50 after trade utilizing the Sourcewell contract. This capital purchase item was approved in the 2025 budget for the amount of $75,000 on a 5-year lease.

MOTION BY: Robert Baer SECONDED BY: Joe Ridl
To approve the purchase of a Crimline Crack Sealer.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**C. Land Lease Randy Hondl Renewal**

Public Works Director Aaron Praus presented a farm lease with Randy Hondl for 111 acres which is located by the south fire station. This lease is for $40 per acre and is for one year. He states the city can cancel the lease at any time.

MOTION BY: Jason Fridrich SECONDED BY: Joe Ridl
To approve the Hondl Farm lease for 111 acres for one year.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**D. ND Start Water Commission/City of Dickinson Contract Amendment**

Public Works Director Aaron Praus presents an amendment to the recently approved contract between the North Dakota State Water Commission and the City of Dickinson to lease property from the City of Dickinson through the duration of the expansion of the Southwest Water Treatment Facility. After further review by the ND State Water Commission, they presented two additional changes as follows: • Section 5: Use of Leased Property. The said property is used for staging equipment only. No fueling or maintenance of tenant's vehicles and equipment is allowed on leased property. Section 17: Hazardous Substances of Hazardous substances are not allowed to be stored on leased property. Tenant is responsible for any cleanup from leaks, spills, or discharge of their equipment on leased property. Public Works staff and Attorney Wenko have reviewed the suggested changes and staff recommends approval.

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer
To approve the ND State Water Commission/City of Dickinson Contract Amendment.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**E. Reclassification Forester Job Description**

Deputy Public Works Director Jacob Waldo along with the Public Works Department is planning to reclassify the City Forester position from Grade 15 to Grade 17. This reclassification was approved with the 2025 budget. The City Forester is responsible for the operation and oversight of the City's Urban Forestry Program. This position works closely with residents and other agencies to resolve tree-related concerns around our city and enforce ordinances and policies regarding forestry, and assists with personnel related issues for the Division. The position requires an Associate's Degree in Urban Forestry and 3 years of increasingly responsible experience. Director Waldo states that Public Works and Human Resources staff recommend approval of these changes.

MOTION BY: Robert Baer SECONDED BY: Joe Ridl
To approve the Reclassification of the Forester Job Description

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**F. Public Works Quarterly Report**

Deputy Public Works Director Jacob Waldo updates the City Commissioners and public on the quarterly Public Works Report.

**6. PUBLIC SAFETY**

**A. Fire**

**None**

**B. Police**

**None**

**7. COMMUNITY DEVELOPMENT SERVICES**

**A. FLUM – 002-2020 North Energy Center Residential FLUM Amendment**

City Planner Natalie Birchak states recently, City Planning staff was contacted regarding zoning on a property within the City's Extra-Territorial Zone (ETZ), located in the East ½ of the East ½ of the Southwest ¼ of Section 16, Township 140 N, Range 96 W. This is a FLUM for North Energy Center. This the second reading with no changes from the first reading.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich
To approve second reading and final reading of Ordinance 1815.

**ORDINANCE NO. 1815**
**AN ORDINANCE AMENDING THE FUTURE LAND USE MAP**

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**B. REZ-003-2020 North Energy Center Residential Rezone**

City Planner Natalie Birchak presents a rezoning of a property located in the City's Extra-Territorial Zone (ETZ), located in the East ½ of the East ½ of the Southwest ¼ of Section 16, Township 140 N, Range 96 W. This is located in the North Energy Center residential rezone. This is the second reading with no changes from the first reading.

MOTION BY: Jason Fridrich SECONDED BY: Joe Ridl
To approve second reading and final passage of Ordinance 1816.

**ORDINANCE NO. 1816**
**AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE EXTRATERRITORIAL ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.**

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**C. Final Plat – North Energy Center Residential**

City Planner Natalie Birchak presents a final plat for North Energy Center. This final plat was filed along with the FLUM and Rezone application. The purpose of this final plat is to sell the property for rural residential uses. Staff recommends approval subject to conditions that are outlined.

MOTION BY: Joe Ridl SECONDED BY: Robert Baer
Adopt Resolution No. 03-2025.

**RESOLUTION NO. 03-2025**
**A RESOLUTION APPROVING FINAL PLAT ENTITLED NORTH ENERGY CENTER RESIDENTIAL SUBDIVISION STARK COUNTY, NORTH DAKOTA**

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**D. Renaissance Zone – Landis-Midwest Therapy**

City/County Planner Steven Josephson presents a Renaissance Zone application for Jessica Landis to purchase and rehabilitate for the Renaissance Zone building. This property is located at 257 1st Street East. The applicant wants to purchase this building to move her existing practice to this location. Planner Josephson along with City staff recommend approval.

MOTION BY: Robert Baer SECONDED BY: Joe Ridl
Adopt Resolution No. 04-2025.

**RESOLUTION NO. 04-2025**
**A RESOLUTION APPROVING A RENAISSANCE ZONE APPLICATION BY JESSICA LANDIS**

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1, Abstain 1 (Fridrich)
Motion declared duly passed

**8. PUBLIC HEARING – 5:00 P.M.**

**A. Giving Heart Day Proclamation**

Giving Hearts Representative Ted Ueckert whom is the representative for Health Services in Hettinger, ND. He represents 15 non-profit organizations in SW North Dakota. He states Giving Hearts Day is the largest giving day in North Dakota and hopes the City and its residents consider giving a gift.

President Scott Decker reads the proclamation.

MOTION BY: Robert Baer SECONDED BY: Joe Ridl
To approve the Giving Hearts Proclamation.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**B. Public Hearing – Dickinson Recodification**

City Attorney Christina Wenko presents a proposed ordinance change to essentially adopt the Municode. She states this is a standards ordinance for moving forward in the adoption process. Once the adopted and officially approved and then they would send the municode and prep online platform within 3-7 days. City staff will work to make sure it is available for everyone to see.

President Scott Decker opens the public hearing at 5:07 p.m. Hearing no public comments, the public hearing is closed at 5:08 p.m. and the following motion is made.

MOTION BY: Joe Ridl SECONDED BY: Jason Fridrich
To approve second reading and final passage of Ordinance 1814.

**ORDINANCE NO. 1814**
**AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF DICKINSON, NORTH DAKOTA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE**.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

**C. Resume back to City Business – For Informational Purposes Only**

**9. PUBLIC COMMENTS NOT ON AGENDA**

Mr. Jeff Ficek brings to the Commission attention the Commission Meetings are not listed on the website. He is getting events ready for SW Patriots Meeting and would like to have the calendar completed.

President Scott Decker states Mr. Messano has abused the City's good graces. He states he does have the freedom to speak but the people have the freedom from Mr. Messano. President Decker excuses any staff or Commissioners from being held hostage with the hate speeches from Mr. Messano. He states this is a free country an if anyone wants to leave, they can leave along with the Commissioners. President Decker states that he will stay at the Commission meeting and listen to Mr. Messano' s nonsense.

Mr. Ryan Messano states the Supreme Court rules in 2018 no acceptations for hate speech. He states this is what President Decker said is incorrect. He states millions of Americans are brainwashed. People can listen to ideas they hate to hear. There are lies on TV, social media that is who is being held hostage. He states people should stand up and do something about all of this. The entire media controlled. It is all lies. He states don't give kids under 18 a cell phone.

**10. COMMISSION**

**A. Ports-to-Plains Alliance Washington DC Fly-in – March 24-27, 2025**

President Scott Decker states he was invited to the Ports-to-Plains Alliance Conference in Washington DC from March 24-27, 2025. President Decker will be testifying for Highway 85.

**11. ADJOURNMENT**

MOTION BY: Jason Fridrich SECONDED BY: Joe Ridl
Adjournment of the meeting was at 6:10 P.M.

DISPOSITION: Roll call vote… Aye 4, Nay 0, Absent 1
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

_____
Rita Binstock, Assistant to City Administrator

APPROVED BY:

_____

Dustin Dassinger, City Administrator

_____

Scott Decker, President
Board of City Commissioners

Date: January 21, 2025

| Please approve the following checks on 02-04-25 | | |
|---|---|---|
| CK#130217 | FLORIDA STATE DISBURSEMENT UNIT | 161.54 |
| CK#130218 | WASHINGTON STATE SUPPORT REGIS | 258.44 |
| CK#130219 | WI SCTF | 244 |
| CK#130220 | DOMESTIC VIOLENCE & RAPE CENTER | 5213.73 |
| CK#130221 | JOB SERVICE OF NORTH DAKOTA | 2247.36 |
| CB02032025 | COMMERCE BANK CREDIT CARD | 28247.22 |
| CK#129988 | CONSOLIDATED COMM NETWORKS | 3044.18 |

Commerce Bank®
Member FDIC
Challenge Accepted.®

# Visa Purchasing

Billing Period: 01/14/2025 - 01/27/2025
Account Number:



## Account Summary

| | |
|---|---|
| Previous Balance | $27,616.00 |
| Purchases & Other Charges | $28,270.21 |
| Cash Advances | $0.00 |
| Cash Advance Fees | $0.00 |
| Late Charges | $0.00 |
| Finance Charges | $0.00 |
| Credits | $22.99 |
| Payments | $27,616.00 |
| New Balance | $28,247.22 |
| | |
| Credit Limit | $120,000.00 |
| Cash Limit | $120,000.00 |
| Available Credit | $91,752.78 |
| Disputed Amount | $0.00 |
| Statement Closing Date | January 27, 2025 |
| Days in Billing Cycle | 14 |

## Payment Information

| | |
|---|---|
| New Balance | $28,247.22 |
| **Minimum Payment Due** | **$28,247.22** |
| **Payment Due Date** | **February 03, 2025** |

## Contact Us

| | |
|---|---|
| For Customer Service Call: | 1-800-892-7104 |
| Outside The U.S. Call: | 1-402-691-7800 |
| Send Billing Inquiries To: | COMMERCE BANK<br>PO BOX 414084<br>KANSAS CITY MO 64141 |

## Important Messages

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE. IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

## Corporate Account Activity

| Tran Date | Post Date | Reference Number | Transaction Description | Amount |
|---|---|---|---|---|
| 01/20 | 01/20 | | AUTO PAYMENT - THANK YOU! | $27,616.00 CR |

PLEASE DETACH COUPON AND RETURN WITH YOUR PAYMENT.

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

**Account ID:**
**Account Number:**
Payment Due Date: February 03, 2025
New Balance: $28,247.22
Minimum Payment Due: $28,247.22

AMOUNT ENCLOSED

Use enclosed envelope and make check payable to:
**COMMERCE BANK**

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 846451
KANSAS CITY MO 64184-6451

CITY OF DICKINSON
LINDA CARLSON
38 1ST ST W
DICKINSON ND 58601-5106



8000001883861111 0028247220028247 22

Commerce Bank

## Cardholder Account Activity

| Tran Date | Post Date | Reference Number | Transaction Description | Amount |
|---|---|---|---|---|
| **FIRE DEPARTMENT** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $10,000.00 | | | $725.01 | $0.00 | $725.01 |
| 01/15 | 01/16 | 24941665015093022250286 | BLAUER MANUFACTURING 800-225-6715 MA | $526.99 |
| 01/17 | 01/20 | 24692165017106831747118 | NATIONAL REGISTRY EMT 614-888-4484 OH | $25.00 |
| 01/22 | 01/23 | 24445005023400138941973 | WM SUPERCENTER #1567 DICKINSON ND | $90.62 |
| 01/22 | 01/23 | 24137465023600178339678 | TST* PLAYERS SPORTS BAR &DICKINSON ND | $82.40 |
| **FIRE DEPARTMENT 2 0000-** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $2,500.00 | | | $97.97 | $0.00 | $97.97 |
| 01/16 | 01/20 | 24755425017170177694476 | CURTIS WEB 877-4880469 CA | $97.97 |
| **JADE PRAUS 0000-** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $3,000.00 | | | $194.42 | $0.00 | $194.42 |
| 01/14 | 01/15 | 24055235014212384064052 | WALMART.COM 800-925-6278 AR | $51.61 |
| 01/19 | 01/20 | 24011345019000026946298 | AMAZON RETA* Z53O48PV1 WWW.AMAZON.COWA | $17.49 |
| 01/25 | 01/27 | 24011345025000029771299 | AMAZON RETA* ZG3E35PX1 WWW.AMAZON.COWA | $32.76 |
| 01/25 | 01/27 | 24011345025000029785729 | AMAZON RETA* ZG9O92GB1 WWW.AMAZON.COWA | $92.56 |
| **RENEE NEWTON 0000-** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $1,000.00 | | | $210.57 | $0.00 | $210.57 |
| 01/14 | 01/15 | 24692165014104597903382 | Amazon.com*ZG40N8N72 Amzn.com/billWA | $15.76 |
| 01/14 | 01/15 | 24692165014104499686457 | AMZN Mktp US*ZG8CO5NU2 Amzn.com/billWA | $22.95 |
| 01/15 | 01/16 | 24692165015105636437281 | AMAZON MKTPL*ZG2518GC2 Amzn.com/billWA | $171.86 |
| **GRANT CARLSON 0000-** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $3,000.00 | | | $1,350.72 | $0.00 | $1,350.72 |
| 01/13 | 01/14 | 24011345013000069004837 | AMAZON RETA* ZD7E37H51 WWW.AMAZON.COWA | $691.06 |
| 01/18 | 01/20 | 24011345018000007815497 | AMAZON RETA* Z57EY7321 WWW.AMAZON.COWA | $352.38 |
| 01/23 | 01/23 | 24011345023000002057064 | AMAZON RETA* Z55SY6RA1 WWW.AMAZON.COWA | $159.82 |
| 01/23 | 01/24 | 24011345023000018693746 | AMAZON RETA* ZG5259C01 WWW.AMAZON.COWA | $147.46 |
| **JOSEPH CIANNI 0000-** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $2,500.00 | | | $670.36 | $0.00 | $670.36 |
| 01/15 | 01/17 | 24198805016502624848975 | POLICASSNND 8888770450 ND | $411.80 |
| 01/24 | 01/27 | 24027625024067241151194 | PAYPAL *C3TACTICAL 402-935-7733 CA | $188.90 |
| 01/25 | 01/27 | 24036295025714835572612 | ZAZZLE INC 888-892-9953 CA | $69.66 |
| **MICHAEL HANEL 000** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $2,500.00 | | | $63.50 | $0.00 | $63.50 |
| 01/20 | 01/21 | 24000775020500007468152 | PROBOARDS, INC. PROBOARDS.COMCA | $9.00 |
| 01/23 | 01/24 | 24022685023900019931183 | GLENDALE PARADE STORE LLC800-6535515 TX | $54.50 |
| **ANIMAL SHELTER 000** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $2,500.00 | | | $225.39 | $0.00 | $225.39 |
| 01/13 | 01/14 | 24692165013103597557165 | CHEWY.COM 800-672-4399 FL | $152.44 |
| 01/14 | 01/15 | 24692165014104454955285 | CHEWY.COM 800-672-4399 FL | $72.95 |
| **MUSEUM 0000-** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $8,000.00 | | | $659.65 | $0.00 | $659.65 |
| 01/13 | 01/14 | 24000775014500001861962 | SHIPPO.COM GOSHIPPO.COM CA | $10.15 |
| 01/13 | 01/14 | 24000775014500002386910 | SHIPPO.COM GOSHIPPO.COM CA | $7.69 |
| 01/14 | 01/15 | 24000775014500012912432 | SHIPPO.COM GOSHIPPO.COM CA | $7.15 |
| 01/14 | 01/15 | 24000775014500013048210 | SHIPPO.COM GOSHIPPO.COM CA | $8.07 |
| 01/14 | 01/15 | 24000775014500013297353 | SHIPPO.COM GOSHIPPO.COM CA | $8.64 |
| 01/14 | 01/16 | 24226385015005954002619 | WAL-MART #1567 DICKINSON ND | $34.42 |

## Cardholder Account Activity (continued)

| Tran Date | Post Date | Reference Number | Transaction Description | Amount |
|---|---|---|---|---|
| 01/16 | 01/17 | 2469216501610640305 3060 | SQ *WALKER DISPLAY gosq.com MN | $264.89 |
| 01/17 | 01/20 | 2444500501730058710 5310 | VSP*GAYLORD ARCHIVAL 315-634-8000 NY | $119.08 |
| 01/23 | 01/27 | 2478930502408090129 8137 | OTC BRANDS *OTC BRANDS 800-2280475 NE | $199.56 |
| **ROBERT FUHRMAN 0000-** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $5,000.00 | | | $1,444.07 | $2.99 | $1,441.08 |
| 01/16 | 01/17 | 2469216501610637696 0572 | AMZN Mktp US*Z545S9DE0 Amzn.com/billWA | $68.55 |
| 01/17 | 01/20 | 7469216501710698700 4079 | Kindle Svcs 888-802-3080 WA | $2.99 CR |
| 01/17 | 01/20 | 2469216501710696040 6817 | Kindle Svcs*Z58XC7K60 888-802-3080 WA | $2.99 |
| 01/18 | 01/20 | 2469216501810764208 3841 | AMAZON MKTPL*ZG4V98KW2 Amzn.com/billWA | $28.99 |
| 01/20 | 01/21 | 2469216502010931750 9635 | AMZN Mktp US*Z58Z305Z1 Amzn.com/billWA | $221.55 |
| 01/22 | 01/23 | 2469216502210101759 1961 | AMZN Mktp US*ZC2M79X82 Amzn.com/billWA | $366.60 |
| 01/23 | 01/24 | 2469216502310188983 4381 | AMZN Mktp US*ZC7CU68I2 Amzn.com/billWA | $79.98 |
| 01/25 | 01/27 | 2469216502510057933 0369 | AMAZON MKTPL*ZC3VB0UR2 Amzn.com/billWA | $53.64 |
| 01/25 | 01/27 | 2469216502510057152 6501 | AMAZON MKTPL*ZG4AQ7081 Amzn.com/billWA | $621.77 |
| **DUSTIN DASSINGER 0000-** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $2,500.00 | | | $778.99 | $0.00 | $778.99 |
| 01/15 | 01/16 | 2400097501503450126 8960 | COBBLESTONE HOTEL BEUL BEULAH ND<br>CHECK IN DATE: 01-14-25<br>CONFIRMATION #: 0000003331 | $129.99 |
| 01/22 | 01/24 | 2419880502350381732 9113 | ICMA ONLINE SAN JOSE DC | $649.00 |
| **PURCHASING DEPARTMENT 000** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $10,000.00 | | | $2,617.31 | $0.00 | $2,617.31 |
| 01/17 | 01/20 | 2469216501710721906 8598 | Amazon.com*Z52TY3930 Amzn.com/billWA | $334.95 |
| 01/17 | 01/20 | 2469216501710714750 0985 | AMZN Mktp US*Z57N97NS1 Amzn.com/billWA | $62.85 |
| 01/18 | 01/20 | 2469216501810775118 7839 | Amazon.com*Z58IA4TX1 Amzn.com/billWA | $30.78 |
| 01/23 | 01/24 | 2469216502310209612 3196 | Amazon.com*ZG8P72FU1 Amzn.com/billWA | $896.99 |
| 01/23 | 01/24 | 2469216502310201083 0116 | AMZN Mktp US*ZG3GT8SS0 Amzn.com/billWA | $107.99 |
| 01/24 | 01/27 | 2469216502410245283 7644 | AMZN Mktp US*ZG0NK87E0 Amzn.com/billWA | $26.60 |
| 01/25 | 01/27 | 2469216502610106747 8990 | AMZN Mktp US*ZG7ZZ5XU1 Amzn.com/billWA | $87.95 |
| 01/25 | 01/27 | 2469216502510023157 1608 | Amazon.com*ZG6GO2RZ0 Amzn.com/billWA | $30.28 |
| 01/25 | 01/27 | 2469216502510066824 9421 | AMAZON MKTPL*ZG7LZ1141 Amzn.com/billWA | $63.99 |
| 01/25 | 01/27 | 2469216502510057099 6093 | AMAZON MKTPL*ZG3OG30K1 Amzn.com/billWA | $619.36 |
| 01/25 | 01/27 | 2469216502610106475 4146 | AMAZON MKTPL*ZG7ME5XW1 Amzn.com/billWA | $350.13 |
| 01/25 | 01/27 | 2469216502510091200 0901 | Amazon.com*ZC9OZ9OB0 Amzn.com/billWA | $5.44 |
| **MATT HANSON 000** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $2,500.00 | | | $159.98 | $0.00 | $159.98 |
| 01/13 | 01/14 | 2469216501310347989 8380 | Amazon.com*Z56UI2WI2 Amzn.com/billWA | $159.98 |
| **PD TRAVEL 3 000** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $2,500.00 | | | $85.83 | $0.00 | $85.83 |
| 01/17 | 01/20 | 2494300501813315201 7529 | CENEX- ZIP TRIP #54 BILLINGS MT | $40.06 |
| 01/17 | 01/20 | 2494300501913376478 7666 | CENEX-FARMERS UNION OIL BEACH ND | $45.77 |
| **TRAVIS LEINTZ 000** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $2,500.00 | | | $502.43 | $0.00 | $502.43 |
| 01/16 | 01/17 | 2443565501705290501 5358 | TRITECH FORENSICS 910-457-6600 NC | $393.88 |
| 01/16 | 01/17 | 2403629501674459620 0393 | EB *2025 BAKKEN HUMAN 801-413-7200 CA | $108.55 |
| **POLICE DEPARTMENT 0000-** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $30,000.00 | | | $1,492.59 | $0.00 | $1,492.59 |
| 01/11 | 01/14 | 2405523501321129727 9238 | HILLTOP INN BILLINGS MT<br>CHECK IN DATE: 01-11-25 NUMBER OF NIGHTS: 1<br>CONFIRMATION #: 0000142217 | $130.36 |

## Cardholder Account Activity (continued)

| Tran Date | Post Date | Reference Number | Transaction Description | Amount |
|---|---|---|---|---|
| 01/13 | 01/14 | 24692165013103915269857 | IN *ND POST 701-3285500 ND | $154.48 |
| 01/16 | 01/17 | 24022685016900017105045 | SHRED ND 701-6905480 ND | $54.69 |
| 01/16 | 01/20 | 24639235017900010600354 | MOCIC 417-8934110 MO | $200.00 |
| 01/17 | 01/20 | 2405523501721536528 1410 | HILLTOP INN BILLINGS MT<br>CHECK IN DATE: 01-17-25 NUMBER OF NIGHTS: 1<br>CONFIRMATION #: 0000142490 | $521.44 |
| 01/17 | 01/20 | 24692165017106832627848 | AMAZON MKTPL*ZG7CZ0QN2 Amzn.com/billWA | $184.45 |
| 01/21 | 01/22 | 24692165021100575917494 | IN *ND POST 701-3285500 ND | $154.48 |
| 01/22 | 01/23 | 24692165022101355347638 | IN *ND POST 701-3285500 ND | $92.69 |

**RACHEL SHUMAKER 000**

| XXXX-XXXX-XXXX- | Purchases & Other Charges | Payments & Other Credits | Total Activity |
|---|---|---|---|
| Credit Limit: $7,500.00 | $655.20 | $20.00 | $635.20 |
| 01/18 01/20 | 74692165018107563012345 | AMZN Mktp US Amzn.com/billWA | $20.00 CR |
| 01/20 01/21 | 24116415020718241994775 | FULL SOURCE, LLC 904-296-2240 FL | $655.20 |

**DENVER FOWLER 0000·**

| XXXX-XXXX-XXXX- | Purchases & Other Charges | Payments & Other Credits | Total Activity |
|---|---|---|---|
| Credit Limit: $3,000.00 | $2,653.90 | $0.00 | $2,653.90 |
| 01/14 01/15 | 24204295014002758429096 | eBay O*08-12583-44855 408-3766151 CA | $82.54 |
| 01/14 01/15 | 24204295014002011836079 | eBay O*07-12585-09914 408-3766151 CA | $402.57 |
| 01/15 01/16 | 24204295015001888142065 | eBay O*06-12589-93386 408-3766151 CA | $29.61 |
| 01/15 01/15 | 24204295014002833718091 | eBay O*23-12566-76803 408-3766151 CA | $343.97 |
| 01/16 01/17 | 24011345017000004229065 | SP PHROZEN TECH LTD. HTTPSUS.PHROZDE | $855.80 |
| 01/20 01/21 | 24692165020109770365525 | SQ *PALEOBOND gosq.com CO | $144.80 |
| 01/22 01/23 | 24692165022101199587027 | SQ *DENVER BOX LLC 877-417-4551 AZ | $268.96 |
| 01/22 01/23 | 24204295022002016419095 | eBay O*05-12621-01512 800-4563229 CA | $53.29 |
| 01/24 01/27 | 24091625026017031920810 | SOCIETY OF VERTEBRATE 301-634-7024 VA | $80.00 |
| 01/25 01/27 | 24692165025100417100990 | DBC*BLICK ART MATERIAL 800-447-1892 IL | $224.02 |
| 01/25 01/27 | 24204295024002131479030 | eBay O*27-12603-58557 800-4563229 CA | $10.28 |
| 01/25 01/27 | 24204295024002131497032 | eBay O*27-12603-58558 800-4563229 CA | $41.51 |
| 01/25 01/27 | 24204295024002131528034 | eBay O*27-12603-58559 800-4563229 CA | $116.55 |

**CHRISTOPHER KIMMERLE 000**

| XXXX-XXXX-XXXX- | Purchases & Other Charges | Payments & Other Credits | Total Activity |
|---|---|---|---|
| Credit Limit: $5,000.00 | $380.00 | $0.00 | $380.00 |
| 01/23 01/24 | 24692165023102148990139 | IN *ELECTRONIC COMMUNICAT701-2587698 ND | $190.00 |
| 01/23 01/24 | 24692165023102148990147 | IN *ELECTRONIC COMMUNICAT701-2587698 ND | $190.00 |

**AARON MEYER 0000·**

| XXXX-XXXX-XXXX- | Purchases & Other Charges | Payments & Other Credits | Total Activity |
|---|---|---|---|
| Credit Limit: $40,000.00 | $8,875.20 | $0.00 | $8,875.20 |
| 01/14 01/15 | 24692165014104736354802 | AMZN Mktp US*ZG7A53JA2 Amzn.com/billWA | $120.00 |
| 01/15 01/16 | 24692165015105469544559 | AMZN Mktp US*ZD30U5UJ1 Amzn.com/billWA | $107.99 |
| 01/17 01/20 | 24116415017215425319478 | NEWEGG INC. 800-390-1119 CA | $3,159.93 |
| 01/18 01/20 | 24692165018107645207330 | AMAZON MKTPL*Z52WR5T41 Amzn.com/billWA | $29.69 |
| 01/18 01/20 | 24692165018107637392074 | AMAZON MKTPL*Z51WJ6TI1 Amzn.com/billWA | $36.99 |
| 01/18 01/20 | 24692165018107751283570 | AMAZON MKTPL*ZG59H07V2 Amzn.com/billWA | $79.18 |
| 01/19 01/20 | 24692165019108660848841 | AMAZON MKTPL*ZG72I1FR0 Amzn.com/billWA | $265.60 |
| 01/19 01/20 | 24036295019744958125813 | ADOBE INC. 408-536-6000 CA | $659.88 |
| 01/22 01/23 | 24692165022101320250024 | AMAZON MKTPL*ZG4ZD68C0 Amzn.com/billWA | $255.97 |
| 01/23 01/24 | 24692165023102086304418 | AMZN Mktp US*ZC0J54QB2 Amzn.com/billWA | $122.32 |
| 01/24 01/27 | 24116415024222550067071 | NEWEGG MARKETPLACE 800-390-1119 CA | $2,882.98 |
| 01/25 01/27 | 24692165026101055444350 | AMAZON MKTPL*ZC5Y86FF0 Amzn.com/billWA | $51.44 |
| 01/25 01/27 | 24692165026101055408181 | AMAZON MKTPL*ZC5VA4WI2 Amzn.com/billWA | $126.34 |
| 01/25 01/27 | 24692165025100539210610 | Amazon.com*ZG4G480R1 Amzn.com/billWA | $16.99 |
| 01/25 01/27 | 24116415025223225026582 | NEWEGG MARKETPLACE 800-390-1119 CA | $939.95 |
| 01/26 01/27 | 24164075026105441203537 | Staples Inc staples.com MA | $19.95 |

## Cardholder Account Activity (continued)

| Tran Date | Post Date | Reference Number | Transaction Description | Amount |
|---|---|---|---|---|
| **RITA BINSTOCK 0000-** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $4,000.00 | | | $3,457.67 | $0.00 | $3,457.67 |
| 01/15 | 01/16 | 2445501501514100283887 1 | WAL-MART #1567 DICKINSON ND | $184.03 |
| 01/15 | 01/16 | 2444500501640015789783 2 | WM SUPERCENTER #1567 DICKINSON ND | $8.42 |
| 01/17 | 01/20 | 2401134501850000847882 3 | COLUMN PUBLIC NOTICE COLUMN.US DC | $680.20 |
| 01/17 | 01/20 | 2401134501850000901281 1 | COLUMN PUBLIC NOTICE COLUMN.US DC | $271.32 |
| 01/21 | 01/23 | 2469216502210106606749 1 | UNITED 0162453316610UNITED.COM TX<br>NM: DASSINGER/DUSTIND TKT: 0162453316610<br>OARP: DIK SVC: V DARP: DEN FR: VAA2AA DEP: 02-25-25<br>OARP: DEN SVC: V DARP: DIK FR: VAA2AA DEP: 02-25-25 | $394.19 |
| 01/21 | 01/23 | 2469216502210106758781 0 | UNITED 0164466626172UNITED.COM TX | $26.99 |
| 01/21 | 01/23 | 2469216502210106758782 8 | UNITED 0164466626173UNITED.COM TX | $26.99 |
| 01/21 | 01/23 | 2469216502210106758783 6 | UNITED 0164466626401UNITED.COM TX | $24.00 |
| 01/21 | 01/23 | 2469216502210106758784 4 | UNITED 0164466626402UNITED.COM TX | $39.00 |
| 01/21 | 01/22 | 2405523502121949108170 6 | TRAVEL GUARD GROUP INC HTTPS//WWW.UNWI | $30.81 |
| 01/22 | 01/23 | 2411641502274249049449 1 | JOBTARGET 860-440-0635 CT | $624.00 |
| 01/23 | 01/24 | 2469216502310221886443 8 | EXXON WEST DAKOTA OIL DICKINSON ND | $19.34 |
| 01/23 | 01/24 | 2471705502487024192056 6 | DELTA AIR 0062300473929800-2211212 CA<br>NM: DECKER/SCOTT JO TKT: 0062300473929<br>OARP: BIS SVC: H DARP: MSP DEP: 03-23-25<br>OARP: MSP SVC: H DARP: DCA DEP: 03-23-25<br>OARP: DCA SVC: QX DARP: MSP DEP: 03-23-25<br>OARP: MSP SVC: QO DARP: BIS DEP: 03-23-25 | $1,128.38 |
| **BRANDI AARON 000** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $1,000.00 | | | $184.01 | $0.00 | $184.01 |
| 01/16 | 01/17 | 2413746501700146375696 5 | USPS PO 3724000905 DICKINSON ND | $19.30 |
| 01/21 | 01/22 | 2413746502200131154965 6 | USPS PO 3724000905 DICKINSON ND | $29.25 |
| 01/23 | 01/27 | 2413746502410028746575 2 | MENARDS DICKINSON ND DICKINSON ND | $135.46 |
| **SYLVIA MILLER 000** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $750.00 | | | $50.00 | $0.00 | $50.00 |
| 01/18 | 01/20 | 2469216501810823010843 8 | NDRIN-ND LAND RECORDS 701-364-1280 ND | $30.00 |
| 01/23 | 01/24 | 2449216502350002446344 8 | OPENAI *CHATGPT SUBSCR OPENAI.COM CA | $20.00 |
| **FIRE DEPARTMENT EMS 000** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $10,000.00 | | | $255.77 | $0.00 | $255.77 |
| 01/13 | 01/15 | 2408162501401801374971 0 | BOUND TREE MEDICAL LLC 800-2827904 OH | $19.45 |
| 01/13 | 01/15 | 2408162501401801375039 5 | BOUND TREE MEDICAL LLC 800-2827904 OH | $236.32 |
| **AARON PRAUS 0000-** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $15,000.00 | | | $405.17 | $0.00 | $405.17 |
| 01/14 | 01/15 | 2469216501410434586458 9 | NORTH DAKOTA STATE UNI 701-231-8782 ND | $150.00 |
| 01/18 | 01/20 | 2469216501810758220692 3 | AMAZON MKTPL*ZG4UV1KG2 Amzn.com/billWA | $91.17 |
| 01/22 | 01/23 | 2406466502350000303221 1 | CDL SCHOOL ONLINE WWW.CDLSCHOOLVA | $89.00 |
| 01/25 | 01/27 | 2469216502510055846829 7 | NORTH DAKOTA STATE UNI 701-231-8782 ND | $75.00 |
| **CHAD TORMASCHY 00** | | | | |
| XXXX-XXXX-XXXX- | | | Purchases & Other Charges | Payments & Other Credits | Total Activity |
| Credit Limit: $10,000.00 | | | $74.50 | $0.00 | $74.50 |
| 01/13 | 01/15 | 2480197501421251032496 4 | DICKINSON MOTOR VEHICLE DICKINSON ND | $71.50 |
| 01/13 | 01/15 | 2480197501421251001102 5 | MUNICIPAY(M3)*SERVICE FE SCARBOROUGH ME | $3.00 |

## Finance Charge Summary

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

| Type of Balance | Average Daily Balance | Daily Periodic Rate | Corresponding Annual Percentage Rate | Periodic Finance Charge |
|---|---|---|---|---|
| PURCHASES | $0.00 | 0.0000% | 0.00% | $0.00 |
| CASH ADVANCES | $0.00 | 0.0350% | 12.65% | $0.00 |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson
Payables Management



**Ranges:**
Vendor ID: First - Last
Class ID: First - Last
Payment Priority: First - Last
Vendor Name: First - Last
FED TAX CLAS: First - Last
Posting Date: First - Last
Document Number: First - Last

Print Option: DETAIL
Age By: Document Date
Aging Date: 1/29/2025

**Exclude:** Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info
**Sorted By:** Vendor Name
Due Date

*** - Indicates an unposted credit document that has been applied.**

**Vendor ID:** 850 **Name:** ABM EQUIPMENT & SUPPLY INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 0181208 | INV | 1/3/2025 | 1/3/2025 | $1,810.73 | FILTER CARTRIDGE, ELEMEN | | $1,810.73 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $1,810.73 | $1,810.73 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 2085 **Name:** ADVANCED BUSINESS METHODS **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | AR1879201 | INV | 1/23/2025 | 1/23/2025 | $3,299.23 | CONTRACT | | $3,299.23 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $3,299.23 | $3,299.23 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5801 **Name:** AERZEN USA CORPORATION **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | SEPI-25-000268 | INV | 1/21/2025 | 1/21/2025 | $182.73 | OIL, DELTA LUBE | | $182.73 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $182.73 | $182.73 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5115 **Name:** ALLSTATE PETERBILT OF DICKINSON **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 4604200616 | INV | 1/13/2025 | 1/13/2025 | $113.68 | GASKET AXLE SHAFT | | $113.68 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $113.68 | $113.68 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9771 **Name:** AMAZON CAPITAL SERVICES **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 1T9VKK6W4K4J | INV | 1/15/2025 | 1/15/2025 | $173.94 | KIWI MILITARY BLACK SHOE S | | $173.94 | | | |
| | 1YQV7QWYXQ3D | INV | 1/15/2025 | 1/15/2025 | $289.90 | BLACK SHOE SHINE CARE KIT | | $289.90 | | | |
| | 1CWFJLK1KXJC | INV | 1/21/2025 | 1/21/2025 | $188.99 | PORTABLE WINCH | | $188.99 | | | |
| | 1LY4P17LM9CC | INV | 1/21/2025 | 1/21/2025 | $15.20 | HAMMERMIL COLORED PAPEI | | $15.20 | | | |
| | 13MKPVQ13WKM | INV | 1/27/2025 | 1/27/2025 | $540.45 | BATTERY CHARGER, BLEACH | | $540.45 | | | |
| | 14XML3FJ1VYG | INV | 1/27/2025 | 1/27/2025 | $237.42 | MISC ITEM FOR FIRE DEPT | | $237.42 | | | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 6 | Aged Totals: | $1,445.90 | $1,445.90 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 4937 **Name:** ARNTSON STEWART WEGNER PC **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 23229 | INV | 12/31/2024 | 12/31/2024 | $20,080.59 | PROFESSIONAL SERVICES RE | | $20,080.59 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $20,080.59 | $20,080.59 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 37 **Name:** AT&T **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 0304912147001 01132 | INV | 1/13/2025 | 1/13/2025 | $28.54 | MONTHLY PHONE BILLING | | $28.54 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $28.54 | $28.54 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9628 **Name:** ATUCHIN ANDREY **Class ID:** **FED TAX CLAS:** ONE TIME VENDOR

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 01152025 | INV | 1/15/2025 | 1/15/2025 | $642.74 | GIFT SHOP STOCK | | $642.74 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $642.74 | $642.74 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9974 **Name:** AUNE LISA RENEE **Class ID:** 1099 **FED TAX CLAS:** INDIVIDUAL

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 4 LIBRARY MEETINGS | INV | 12/31/2024 | 12/31/2024 | $400.00 | 4 MEETINGS IN 2024 | | $400.00 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $400.00 | $400.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 49 **Name:** BAKER & TAYLOR CO (GA) **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2038785130 | INV | 12/31/2024 | 12/31/2024 | $265.00 | DIP TEEN | | $265.00 | | | |
| | 2038788896 | INV | 12/31/2024 | 12/31/2024 | $75.10 | BC | | $75.10 | | | |
| | 2038794036 | INV | 12/31/2024 | 12/31/2024 | $130.21 | DIP CH | | $130.21 | | | |
| | 2038798448 | INV | 12/31/2024 | 12/31/2024 | $15.34 | SLOPE CO | | $15.34 | | | |
| | 2038801900 | INV | 12/31/2024 | 12/31/2024 | $92.39 | DIP | | $92.39 | | | |
| | 2038810911 | INV | 12/31/2024 | 12/31/2024 | $158.50 | DIP TEEN | | $158.50 | | | |
| | 2038818371 | INV | 12/31/2024 | 12/31/2024 | $221.90 | DIP | | $221.90 | | | |
| | 2038786426 | INV | 1/3/2025 | 1/3/2025 | $18.57 | BCSD | | $18.57 | | | |
| | 2038809203 | INV | 1/10/2025 | 1/10/2025 | $835.74 | DIP | | $835.74 | | | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2038809207 | INV | 1/10/2025 | 1/10/2025 | $618.58 | BC | | $618.58 | | | |
| | 2038837692 | INV | 1/22/2025 | 1/22/2025 | $121.05 | DIP TEEN | | $121.05 | | | |
| | 506654166 | INV | 1/24/2025 | 1/24/2025 | $195.67 | DIP AV | | $195.67 | | | |
| | 506654168 | INV | 1/24/2025 | 1/24/2025 | $39.73 | BC AV | | $39.73 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 13 | | | | | Aged Totals: | $2,787.78 | $2,787.78 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 6203 **Name:** BALCO UNIFORM - POLICE ACCOUNT **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 82088-1 | INV | 12/16/2024 | 12/16/2024 | $137.50 | SHIRT, EMBLEMS | | | $137.50 | | |
| | 82207-1 | INV | 12/30/2024 | 12/30/2024 | $98.30 | NAMETAPE, NAME BAR | | $98.30 | | | |
| | 82389-1 | INV | 1/21/2025 | 1/21/2025 | $538.36 | JAN 2-25 EQP | | $538.36 | | | |
| | 82279-1 | INV | 1/22/2025 | 1/22/2025 | $247.15 | EMBLEMS, SHIRTS, PANTS | | $247.15 | | | |
| | 82389-2 | INV | 1/24/2025 | 1/24/2025 | $837.00 | JAN 2025 EQP | | $837.00 | | | |
| | 82279-2 | INV | 1/27/2025 | 1/27/2025 | $22.30 | NAME BAR CUSTOM HOPPER | | $22.30 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 6 | | | | | Aged Totals: | $1,880.61 | $1,743.11 | $137.50 | $0.00 | $0.00 |

**Vendor ID:** 4670 **Name:** BEK CONSULTING **Class ID:** 1099 **FED TAX CLAS:** LLC

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 202402 5 | INV | 11/1/2024 | 11/1/2024 | $791,864.90 | 202402 2024 WATERMAIN REF | | | | $791,864.90 | |
| | | | | | | | Due | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $791,864.90 | $0.00 | $0.00 | $791,864.90 | $0.00 |

**Vendor ID:** 773 **Name:** BERGER ELECTRIC INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 88351 | INV | 1/9/2025 | 1/9/2025 | $12,166.00 | REPLACE SURGE ARRESTOR | | $12,166.00 | | | |
| | 88352 | INV | 1/9/2025 | 1/9/2025 | $125.34 | REPLACE WELDER RECEPTA | | $125.34 | | | |
| | 88384 | INV | 1/10/2025 | 1/10/2025 | $9,402.51 | TROUBLESHOOT & REPAIR LI | | $9,402.51 | | | |
| | 88400 | INV | 1/20/2025 | 1/20/2025 | $3,342.62 | TROUBLESHOOT LIFT STATIC | | $3,342.62 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 4 | | | | | Aged Totals: | $25,036.47 | $25,036.47 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 4213 **Name:** BEST FRIENDS MENTORING PROGRAM **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2025 SUBSIDY | INV | 1/24/2025 | 1/24/2025 | $15,000.00 | 2025 SUBSIDY | | $15,000.00 | | | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $15,000.00 | $15,000.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5996 **Name:** BIG HORN TIRE, INC **Class ID:** **FED TAX CLAS:** S CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 20700 | INV | 1/15/2025 | 1/15/2025 | $1,763.26 | TIRES FOR UNIT R60 | | $1,763.26 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $1,763.26 | $1,763.26 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 6272 **Name:** BOSS OFFICE PRODUCTS **Class ID:** **FED TAX CLAS:** S CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 675539-0 | INV | 1/15/2025 | 1/15/2025 | $97.93 | LABEL MAKER, TAPE | | $97.93 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $97.93 | $97.93 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 4390 **Name:** BRAUN DISTRIBUTING **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 37090 | INV | 1/16/2025 | 1/16/2025 | $19.90 | 2 5 GAL SPRING WATERS | | $19.90 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $19.90 | $19.90 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 3527 **Name:** BRAUN INTERTEC CORPORATION **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | B415505 | INV | 1/15/2025 | 1/15/2025 | $6,800.00 | 202320 DICKINSON MUSEUM E | | $6,800.00 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $6,800.00 | $6,800.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 34 **Name:** BRAVERA WEALTH **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 123124 | INV | 12/31/2024 | 12/31/2024 | $562.50 | BASE FEE FOR RETIREMENT | | $562.50 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $562.50 | $562.50 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 96 **Name:** BUTLER MACHINERY CO **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 09PS0371888 | INV | 1/9/2025 | 1/9/2025 | $545.24 | CAT ELC-5 GAL | | $545.24 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $545.24 | $545.24 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 610 **Name:** CARQUEST AUTO PARTS STORES **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2781-426952 | CRM | 1/17/2025 | | ($44.00) | RETURN BATTERY -MARINE | | ($44.00) | | | |
| | 2781-426876 | INV | 1/15/2025 | 1/15/2025 | $299.04 | BATTERY-MARINE | | $299.04 | | | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2781-426977 | INV | 1/17/2025 | 1/17/2025 | $242.17 | BATTERY-PLATINUM | | $242.17 | | | | |
| | | | | | | | Due | | | | | |
| Voucher(s): | 3 | | | | | Aged Totals: | $497.21 | $497.21 | $0.00 | $0.00 | $0.00 | |
| Vendor ID: | 5999 | | | Name: | DAKOTA BUSINESS SOLUTIONS | | Class ID: | | FED TAX CLAS: | S CORP | | |
| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over | |
| | 10195 | INV | 11/20/2024 | 11/20/2024 | $253.99 | INK CARTRIDEGE POSTAGE M | | | | $253.99 | | |
| | | | | | | | Due | | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $253.99 | $0.00 | $0.00 | $253.99 | $0.00 | |
| Vendor ID: | 5070 | | | Name: | DECKER, SCOTT J | | Class ID: | | FED TAX CLAS: | EMPLOYEE/COMMISIONER | | |
| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over | |
| | SD 01212025 | INV | 1/21/2025 | 1/21/2025 | $106.97 | EMPLOYEE EXP-SCOTT DECK | | $106.97 | | | | |
| | | | | | | | Due | | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $106.97 | $106.97 | $0.00 | $0.00 | $0.00 | |
| Vendor ID: | 9616 | | | Name: | DEPT of HEALTH and HUMAN SERVICES | | Class ID: | | FED TAX CLAS: | STATE GOVERNMENT | | |
| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over | |
| | 1025_2025 | INV | 1/9/2025 | 1/9/2025 | $75.00 | TRAINING INSTITUTION FEE | | $75.00 | | | | |
| | | | | | | | Due | | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $75.00 | $75.00 | $0.00 | $0.00 | $0.00 | |
| Vendor ID: | 110 | | | Name: | DICKINSON AREA CHAMBER OF COMMERCE | | Class ID: | | FED TAX CLAS: | | | |
| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over | |
| | 29976 | INV | 1/14/2025 | 1/14/2025 | $1,050.00 | 2025 SW NIGHT W/LEGISLATC | | $1,050.00 | | | | |
| | | | | | | | Due | | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $1,050.00 | $1,050.00 | $0.00 | $0.00 | $0.00 | |
| Vendor ID: | 2286 | | | Name: | DICKINSON FIRE FIGHTERS ASSOCIATION | | Class ID: | | FED TAX CLAS: | GOV | | |
| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over | |
| | 10302024 | INV | 1/24/2025 | 1/24/2025 | $450.00 | JAN 20TH WITHHOLDINGS | | $450.00 | | | | |
| | | | | | | | Due | | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $450.00 | $450.00 | $0.00 | $0.00 | $0.00 | |
| Vendor ID: | 4135 | | | Name: | EAST END AUTO (CITY ACCT) | | Class ID: | | FED TAX CLAS: | | | |
| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over | |
| | 18691 | INV | 1/21/2025 | 1/21/2025 | $357.50 | TOWED AUTOCARE LOADED | | $357.50 | | | | |
| | | | | | | | Due | | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $357.50 | $357.50 | $0.00 | $0.00 | $0.00 | |
| Vendor ID: | 3567 | | | Name: | EGGERS ELECTRIC MOTOR CO | | Class ID: | | FED TAX CLAS: | | | |
| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and | |

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 224849 | INV | 12/26/2024 | 12/26/2024 | $1,630.57 | REPAIR PUMP, SEAL KIT, BEA | | $1,630.57 | | | | |
| | | | | | | | Due | | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $1,630.57 | $0.00 | $1,630.57 | $0.00 | $0.00 | |

**Vendor ID:** 1039 **Name:** ELDER CARE **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 6205 | INV | 1/8/2025 | 1/8/2025 | $1,665.93 | MONTHLY BILLINGS | | $1,665.93 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $1,665.93 | $1,665.93 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 2429 **Name:** ENVIRONMENTAL RESOURCE ASSOCIATES **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 099240 | INV | 1/8/2025 | 1/8/2025 | $154.01 | LAB SUPPLIES.TESTING | | $154.01 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $154.01 | $154.01 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5451 **Name:** ETSYSTEMS, INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 35764 | INV | 12/31/2024 | 12/31/2024 | $564.22 | ONSITE LABOR-TECH | | $564.22 | | | |
| | 35755 | INV | 1/7/2025 | 1/7/2025 | $912.64 | WORK DONE ON UNIT SHUTT | | $912.64 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 2 | | | | | Aged Totals: | $1,476.86 | $1,476.86 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 6237 **Name:** EVOQUA WATER TECHNOLOGIES LLC **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 906841113 | INV | 1/15/2025 | 1/15/2025 | $19,807.20 | 3780 GAL BIOXIDE | | $19,807.20 | | | |
| | 906849951 | INV | 1/22/2025 | 1/22/2025 | $20,582.72 | 3928 GAL BIOXIDE | | $20,582.72 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 2 | | | | | Aged Totals: | $40,389.92 | $40,389.92 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 181 **Name:** FACTORY MOTOR PARTS **Class ID:** **FED TAX CLAS:** S CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 206-022962 | CRM | 1/9/2025 | | ($10.54) | RETURN SPARKPLUGS | | ($10.54) | | | |
| | 206-023163 | CRM | 1/16/2025 | | ($18.00) | RETURN MED BATTERY CORE | | ($18.00) | | | |
| | 206-022905 | INV | 1/8/2025 | 1/8/2025 | $10.54 | 2 SPARKPLUGS | | $10.54 | | | |
| | 206-022998 | INV | 1/10/2025 | 1/10/2025 | $73.88 | BLOWER MOTOR | | $73.88 | | | |
| | 206-023154 | INV | 1/16/2025 | 1/16/2025 | $231.60 | 2 DEL 65GHR | | $231.60 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 5 | | | | | Aged Totals: | $287.48 | $287.48 | $0.00 | $0.00 | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



**Vendor ID:** 1567 **Name:** FASTENAL COMPANY **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | NDDIC202877 | INV | 1/9/2025 | 1/9/2025 | $999.36 | 16X20X2 STDWBFLTR | | $999.36 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $999.36 | $999.36 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 221 **Name:** FEDERAL EXPRESS **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 8-748-29805 | INV | 1/22/2025 | 1/22/2025 | $89.98 | SHIPPING OF PACKAGE | | $89.98 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $89.98 | $89.98 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 2606 **Name:** FERGUSON ENTERPRISES INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 1252435 | INV | 1/8/2025 | 1/8/2025 | $25.42 | HEX BUSH, TEE, BLK STL NIP | | $25.42 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $25.42 | $25.42 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9971 **Name:** FERNO WASHINGTON **Class ID:** 1099 **FED TAX CLAS:** NOT SPECIFIED

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | QUOTE 25220 | INV | 1/23/2025 | 1/23/2025 | $56,145.60 | POWER F2 W/POWERDRIVE, | | $56,145.60 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $56,145.60 | $56,145.60 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 231 **Name:** FISHER SAND & GRAVEL CO **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 39249 | INV | 12/31/2024 | 12/31/2024 | $221.44 | WASHED SAND | | $221.44 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $221.44 | $221.44 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 6113 **Name:** FLEETMIND SOLUTIONS INC. **Class ID:** **FED TAX CLAS:** CORPORATION

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 11982 | INV | 1/22/2025 | 1/22/2025 | $1,071.35 | JAN MO DATA, W/VERIZON | | $1,071.35 | | | |
| | 11983 | INV | 1/22/2025 | 1/22/2025 | $459.15 | JAN MO DATA, W/VERIZON | | $459.15 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 2 | | | | | | Aged Totals: | $1,530.50 | $1,530.50 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5795 **Name:** FORCE AMERICA DISTRIBUTING LLC **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | IN060-2001702 | INV | 1/10/2025 | 1/10/2025 | $1,331.06 | 2" SP FLG IN X 1" HB PLUNGEI | | $1,331.06 | | | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $1,331.06 | $1,331.06 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5859 **Name:** FORUM COMMUNICATIONS CO. **Class ID:** **FED TAX CLAS:** S CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | I2024.00038150 | INV | 8/31/2024 | 8/31/2024 | $480.00 | WEEKLY CONCERT | | | | | $480.00 |
| | I2024.00041250 | INV | 9/30/2024 | 9/30/2024 | $120.00 | WEEKLY CONCERT | | | | | $120.00 |
| | I2024.00041251 | INV | 9/30/2024 | 9/30/2024 | $120.00 | WEEKLY CONCERT | | | | | $120.00 |
| | I2024.00041252 | INV | 9/30/2024 | 9/30/2024 | $100.00 | LEGACY SQUARE DIGITAL | | | | | $100.00 |
| | I2024.00041253 | INV | 9/30/2024 | 9/30/2024 | $225.00 | CALENDAR SEPT HALF STRIP | | | | | $225.00 |
| | I2024.00041254 | INV | 9/30/2024 | 9/30/2024 | $225.00 | CALENDAR AUG HALF STRIP | | | | | $225.00 |
| | I2024.00041255 | INV | 9/30/2024 | 9/30/2024 | $57.50 | CALENDAR DOUBLE (JUNE) | | | | | $57.50 |
| | I2024.00041256 | INV | 9/30/2024 | 9/30/2024 | $57.50 | CALENDAR DOUBLE (JULY) | | | | | $57.50 |
| | I2024.00041257 | INV | 9/30/2024 | 9/30/2024 | $57.50 | CALENDAR DOUBLE (AUGUST | | | | | $57.50 |
| | I2024.00041258 | INV | 9/30/2024 | 9/30/2024 | $57.50 | CALENDAR DOUBLE (SEPTEM | | | | | $57.50 |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 10 | Aged Totals: | $1,500.00 | $0.00 | $0.00 | $0.00 | $1,500.00 |

**Vendor ID:** 3282 **Name:** FURNITURE CITY **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 86221 | INV | 1/23/2025 | 1/23/2025 | $299.00 | LARGE BOOKCASE | | $299.00 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $299.00 | $299.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 243 **Name:** GEORGES TIRE SHOP INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 188118 | INV | 1/15/2025 | 1/15/2025 | $40.00 | FIX FLAT ON UNIT R9 | | $40.00 | | | |
| | 188162 | INV | 1/16/2025 | 1/16/2025 | $40.00 | FIX FLAT ON UNIT R48 | | $40.00 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 2 | Aged Totals: | $80.00 | $80.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9968 **Name:** GLOBAL INDUSTRIAL **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 122727230 | INV | 12/30/2024 | 12/30/2024 | $784.90 | 4 DRUM SPILL CONTAIN PLAT | | $784.90 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $784.90 | $784.90 | $0.00 | $0.00 | $0.00 |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



**Vendor ID:** 6082 **Name:** GOOSENECK IMPLEMENT **Class ID:** **FED TAX CLAS:** S CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 11222083 | INV | 1/23/2025 | 1/23/2025 | $411.80 | 2 WHEELS | | $411.80 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $411.80 | $411.80 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 258 **Name:** HACH COMPANY **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 14331264 | INV | 1/16/2025 | 1/16/2025 | $1,395.75 | CHEMICALS | | $1,395.75 | | | |
| | 14339851 | INV | 1/22/2025 | 1/22/2025 | $216.57 | CHEMICALS | | $216.57 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 2 | | | | | | Aged Totals: | $1,612.32 | $1,612.32 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 6153 **Name:** HAVELKA, DESIREE **Class ID:** **FED TAX CLAS:** EMPLOYEE

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 123124 | INV | 12/31/2024 | 12/31/2024 | $11.12 | MILEAGE FOR DECEMBER 20 | | $11.12 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $11.12 | $11.12 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 6210 **Name:** HEART RIVER VOICE **Class ID:** **FED TAX CLAS:** S CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 1181 | INV | 1/26/2025 | 1/26/2025 | $140.00 | ADVERTISING FOR LIBRARY | | $140.00 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $140.00 | $140.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5163 **Name:** HOUSE OF MANNA **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2025 SUBSIDY | INV | 1/19/2025 | 1/19/2025 | $12,500.00 | 2025 SUBSIDY | | $12,500.00 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $12,500.00 | $12,500.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9972 **Name:** HURT LUKE **Class ID:** 1099 **FED TAX CLAS:** INDIVIDUAL

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | MEETING FOR 2024 | INV | 12/31/2024 | 12/31/2024 | $1,100.00 | 9 REG/2 SPEC MEETINGS 202 | | $1,100.00 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $1,100.00 | $1,100.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 2466 **Name:** IAFC MEMBERSHIP **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 01212025 | INV | 1/21/2025 | 1/21/2025 | $247.50 | MEMBERSHIP 010825-123125 | | $247.50 | | | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $247.50 | $247.50 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5788 **Name:** INNOVATIVE OFFICE SOLUTIONS LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-P

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 4696403 | INV | 11/18/2024 | 11/18/2024 | $86.54 | TISSUE, PUFF, HILIGHTERS, C | | | | $86.54 | |
| | 4696508 | INV | 11/18/2024 | 11/18/2024 | $155.86 | BATTERY, ENVELOPES, PENS | | | | $155.86 | |
| | 4719285 | INV | 12/16/2024 | 12/16/2024 | $119.94 | PAPER, COCOA, PLATES | | | $119.94 | | |
| | 4719357 | INV | 12/16/2024 | 12/16/2024 | $28.26 | ENVELOPES, #10, PLN,TINT,W | | | $28.26 | | |
| | 4750557 | INV | 1/27/2025 | 1/27/2025 | $7.12 | HIGHLIGTER, MJR ACCT | | $7.12 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| Voucher(s): 5 | Aged Totals: | $397.72 | $7.12 | $148.20 | $242.40 | $0.00 |

**Vendor ID:** 293 **Name:** JEROMES DISTRIBUTING INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 230091 | INV | 1/21/2025 | 1/21/2025 | $114.00 | 10 KANDIYOHI 5 GAL DRINKIN | | $114.00 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $114.00 | $114.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 617 **Name:** JP STEEL & SUPPLY **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 172490 | INV | 1/21/2025 | 1/21/2025 | $22.96 | 4 ALUMINUM FLAT BAR 12FT | | $22.96 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $22.96 | $22.96 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 3246 **Name:** KADRMAS, JOMARIE **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 011625 | INV | 1/16/2025 | 1/16/2025 | $100.00 | 01-15-25 FINANCE COMM MEE | | $100.00 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $100.00 | $100.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9851 **Name:** KLAMAN, BAILEY **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | REIMBURSEMENT 01 | INV | 1/28/2025 | 1/28/2025 | $75.00 | SAFETY GLASSES REIMBURS | | $75.00 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $75.00 | $75.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 318 **Name:** KOHLER COMMUNICATION **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 36060 | INV | 1/23/2025 | 1/23/2025 | $36.45 | AC POWER SUPPLY FOR LIFT | | $36.45 | | | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 1 | | | | | Aged Totals: | $36.45 | $36.45 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 321 **Name:** KOLLING & KOLLING INC **Class ID:** 1099 **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 015248 | INV | 11/12/2024 | 11/12/2024 | $425.00 | 40T CRANE | | | | $425.00 | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 1 | | | | | Aged Totals: | $425.00 | $0.00 | $0.00 | $425.00 | $0.00 |

**Vendor ID:** 9973 **Name:** KUNTZ CLARENCE OR JOAN **Class ID:** 1099 **FED TAX CLAS:** INDIVIDUAL

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | REIMBURSEMENT 01 | INV | 1/28/2025 | 1/28/2025 | $181.25 | REIMBURSEMENT FOR MEDIC | | $181.25 | | | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 1 | | | | | Aged Totals: | $181.25 | $181.25 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9790 **Name:** KUNTZ TROY **Class ID:** 1099 **FED TAX CLAS:** INDIVIDUAL

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | MEETINGS FOR 2024 | INV | 12/31/2024 | 12/31/2024 | $1,300.00 | 11 REG/2 SPEC MEETING 202 | | $1,300.00 | | | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 1 | | | | | Aged Totals: | $1,300.00 | $1,300.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 341 **Name:** LAWSON PRODUCTS INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 9312141371 | INV | 1/14/2025 | 1/14/2025 | $1,017.36 | CROSS LINK, GRI, FITTING CA | | $1,017.36 | | | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 1 | | | | | Aged Totals: | $1,017.36 | $1,017.36 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 6132 **Name:** LIBERTY DOORS, LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 10216 | INV | 1/10/2025 | 1/10/2025 | $1,049.50 | SERVICE CALL, 90' CABLE | | $1,049.50 | | | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 1 | | | | | Aged Totals: | $1,049.50 | $1,049.50 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9510 **Name:** LINDE GAS & EQUIPMENT INC **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 47356508 | INV | 1/9/2025 | 1/9/2025 | $344.84 | CYLINDER LEASE MED | | $344.84 | | | |
| | 47356509 | INV | 1/9/2025 | 1/9/2025 | $307.77 | CYLINDER LEASE MED | | $307.77 | | | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 2 | | | | | Aged Totals: | $652.61 | $652.61 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 1218 **Name:** LOGO MAGIC INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 148914 | INV | 1/9/2025 | 1/9/2025 | $290.00 | CLOTHING ORDERED-D WILH | | $290.00 | | | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 148915 | INV | 1/9/2025 | 1/9/2025 | $195.00 | CLOTHING ORDERED-M STEV | | $195.00 | | | |
| | 148964 | INV | 1/13/2025 | 1/13/2025 | $144.00 | CLOTHING ORDERED-CADE K | | $144.00 | | | |
| | 148965 | INV | 1/13/2025 | 1/13/2025 | $58.00 | CLOTHING ORDERED-E GARC | | $58.00 | | | |
| | 148998 | INV | 1/14/2025 | 1/14/2025 | $26.00 | CLOTHING ORDERED-E DEJO | | $26.00 | | | |
| | 149007 | INV | 1/14/2025 | 1/14/2025 | $56.00 | CLOTHING OREDERED-C PIET | | $56.00 | | | |
| | 149028 | INV | 1/14/2025 | 1/14/2025 | $36.00 | CLOTHING ORDERED-FIRE DE | | $36.00 | | | |
| | 149115 | INV | 1/16/2025 | 1/16/2025 | $250.00 | CLOTHING ORDERED-K SCHM | | $250.00 | | | |
| | 149153 | INV | 1/17/2025 | 1/17/2025 | $10.00 | LOGO EMB PROVIDED | | $10.00 | | | |
| | 149178 | INV | 1/17/2025 | 1/17/2025 | $60.00 | CLOTHING OREDERED-D DVC | | $60.00 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| **Voucher(s):** 10 | **Aged Totals:** | **$1,125.00** | **$1,125.00** | **$0.00** | **$0.00** | **$0.00** |

**Vendor ID:** 4343 **Name:** M&T FIRE AND SAFETY **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 13117 | INV | 1/21/2025 | 1/21/2025 | $1,200.00 | ENFORCER ONE, FIREBULL C | | $1,200.00 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| **Voucher(s):** 1 | **Aged Totals:** | **$1,200.00** | **$1,200.00** | **$0.00** | **$0.00** | **$0.00** |

**Vendor ID:** 6192 **Name:** MAC'S HARDWARE **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | C64725/D | INV | 1/16/2025 | 1/16/2025 | $24.98 | CRIMP WIRE WHEEL, PUTTY I | | $24.98 | | | |
| | C64733/D | INV | 1/16/2025 | 1/16/2025 | $85.39 | LAP JT CUT PLIER, BULK FAS | | $85.39 | | | |
| | C65223/D | INV | 1/21/2025 | 1/21/2025 | $58.97 | PROPANE TORCH HEAD, CLN | | $58.97 | | | |
| | C65347/D | INV | 1/23/2025 | 1/23/2025 | $42.99 | 7K PSI GRS GN BK 14 OZ | | $42.99 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| **Voucher(s):** 4 | **Aged Totals:** | **$212.33** | **$212.33** | **$0.00** | **$0.00** | **$0.00** |

**Vendor ID:** 6163 **Name:** MACQUEEN EQUIPMENT, LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-P

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | P42502 | INV | 1/23/2025 | 1/23/2025 | $516.09 | PAC TOOL MOUNTS, REC PO( | | $516.09 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| **Voucher(s):** 1 | **Aged Totals:** | **$516.09** | **$516.09** | **$0.00** | **$0.00** | **$0.00** |

**Vendor ID:** 4828 **Name:** MENARDS **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 60155 | INV | 12/31/2024 | 12/31/2024 | $414.80 | FIELD WORK/SUPPLIES EQUI | | $414.80 | | | |

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 60175 | INV | 12/31/2024 | 12/31/2024 | $235.83 | BRUSHES, RED OAK BOARD, | | $235.83 | | | |
| | 60497 | INV | 12/31/2024 | 12/31/2024 | $45.55 | JOINT CON ANT B, RED OAD E | | $45.55 | | | |
| | 60046 | INV | 1/14/2025 | 1/14/2025 | $14.13 | PLASTERWALL ANCHOR, DRI | | $14.13 | | | |
| | 60128 | INV | 1/16/2025 | 1/16/2025 | $27.90 | RND POPLAR DOWEL, AC FO/ | | $27.90 | | | |
| | 60408 | INV | 1/22/2025 | 1/22/2025 | $66.46 | SWIFFER, TRASH CAN | | $66.46 | | | |
| | 60498 | INV | 1/24/2025 | 1/24/2025 | $11.35 | COMPRESSION INSERT, COM | | $11.35 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 7 | Aged Totals: | $816.02 | $816.02 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 370 **Name:** MIDWEST DOORS INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 97298 | INV | 1/3/2025 | 1/3/2025 | $1,269.44 | 233' JAMB MOUNT WEATHERS | | $1,269.44 | | | |
| | 97347 | INV | 1/8/2025 | 1/8/2025 | $892.82 | LABOR TO REPLACE SPRING/ | | $892.82 | | | |
| | 97391 | INV | 1/14/2025 | 1/14/2025 | $63.85 | 61 LM REMOTE, HINGES | | $63.85 | | | |
| | 97410 | INV | 1/16/2025 | 1/16/2025 | $746.05 | SPRINGS, 26' JAMB MOUNT | | $746.05 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 4 | Aged Totals: | $2,972.16 | $2,972.16 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 1732 **Name:** MIDWEST TAPE **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 506614542 | INV | 1/15/2025 | 1/15/2025 | $271.40 | DIP AV | | $271.40 | | | |
| | 506614543 | INV | 1/15/2025 | 1/15/2025 | $234.66 | BC AV | | $234.66 | | | |

| | | | Due | | | | |
|---|---|---|---|---|---|---|---|
| Voucher(s): 2 | Aged Totals: | $506.06 | $506.06 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 984 **Name:** MINNESOTA VALLEY TESTING LAB INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 1289546 | INV | 1/16/2025 | 1/16/2025 | $49.00 | CHEMICALS | | $49.00 | | | |
| | 1289550 | INV | 1/16/2025 | 1/16/2025 | $254.80 | CHEMICALS | | $254.80 | | | |
| | 1289555 | INV | 1/16/2025 | 1/16/2025 | $106.30 | CHEMICALS | | $106.30 | | | |
| | 1290421 | INV | 1/23/2025 | 1/23/2025 | $106.30 | CHEMICALS | | $106.30 | | | |
| | 1290422 | INV | 1/23/2025 | 1/23/2025 | $254.80 | CHEMICALS | | $254.80 | | | |
| | 1290423 | INV | 1/23/2025 | 1/23/2025 | $49.00 | CHEMICALS | | $49.00 | | | |
| | 1290424 | INV | 1/23/2025 | 1/23/2025 | $106.30 | CHEMICALS | | $106.30 | | | |
| | 1290715 | INV | 1/27/2025 | 1/27/2025 | $157.60 | CHEMICALS | | $157.60 | | | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | Due | | | | |
|---|---|---|---|---|---|---|
| Voucher(s): 8 | Aged Totals: | $1,084.10 | $1,084.10 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 380 **Name:** MONTANA-DAKOTA UTILITY **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 56211 | INV | 12/30/2024 | 12/30/2024 | $79.32 | REPAIR STREET LIGHT | | $79.32 | | | |
| | 56212 | INV | 12/30/2024 | 12/30/2024 | $370.47 | REPLACE STREET LIGHT | | $370.47 | | | |
| | 56213 | INV | 12/30/2024 | 12/30/2024 | $192.63 | REPAIR STREET LIGHT | | $192.63 | | | |
| | 26089768530 0125 | INV | 1/13/2025 | 1/13/2025 | $422.00 | 99 1/2 E 2ND ST CHRISTMAS L | | $422.00 | | | |
| | 253 968 2546 2 | INV | 1/14/2025 | 1/14/2025 | $4,947.00 | 485 10TH AVE SE | | $4,947.00 | | | |
| | 254 588 3855 1 | INV | 1/14/2025 | 1/14/2025 | $24,767.74 | 10816 38TH ST SW | | $24,767.74 | | | |
| | 585 822 1000 9 | INV | 1/14/2025 | 1/14/2025 | $238.31 | 1795 E VILLARD ST | | $238.31 | | | |
| | 690 913 1000 8 | INV | 1/14/2025 | 1/14/2025 | $63.03 | 1591 SW 8TH ST | | $63.03 | | | |
| | 860 043 1000 8 | INV | 1/14/2025 | 1/14/2025 | $47.85 | 611 6TH AVE SE | | $47.85 | | | |
| | 913 822 1000 2 | INV | 1/14/2025 | 1/14/2025 | $203.10 | 6 LIFT STAT | | $203.10 | | | |
| | 960 043 1000 7 | INV | 1/14/2025 | 1/14/2025 | $45.16 | SW 8TH ST | | $45.16 | | | |
| | 14982210008 0125 | INV | 1/15/2025 | 1/15/2025 | $1,023.89 | 615 W BROADWAY WHITE WA | | $1,023.89 | | | |
| | 17324462112 0125 | INV | 1/16/2025 | 1/16/2025 | $40.55 | 128 1/2 ST ST W CHRISTMAS I | | $40.55 | | | |
| | 190 502 4626 3 | INV | 1/16/2025 | 1/16/2025 | $5,327.59 | 3411 PUBLIC WORKS BLVD | | $5,327.59 | | | |
| | 264 295 4416 1 | INV | 1/16/2025 | 1/16/2025 | $207.99 | 498 1/2 W VILLARD ST | | $207.99 | | | |
| | 292 514 6934 1 | INV | 1/16/2025 | 1/16/2025 | $168.89 | 38 W 1ST ST GEN | | $168.89 | | | |
| | 325 323 1000 3 | INV | 1/16/2025 | 1/16/2025 | $5,759.57 | 3389 ENERGY CENTER DR | | $5,759.57 | | | |
| | 355 032 1000 3 | INV | 1/16/2025 | 1/16/2025 | $933.59 | 450 10TH AVE E 3 UND WATEI | | $933.59 | | | |
| | 369 922 1000 9 | INV | 1/16/2025 | 1/16/2025 | $322.00 | E 8TH AVE EAST | | $322.00 | | | |
| | 421 922 1000 5 | INV | 1/16/2025 | 1/16/2025 | $44.22 | E VILLARD ST CROSSWALK LI | | $44.22 | | | |
| | 482 775 9172 2 | INV | 1/16/2025 | 1/16/2025 | $305.58 | 3405 PUBLIC WORKS BLVD | | $305.58 | | | |
| | 516 822 1000 3 | INV | 1/16/2025 | 1/16/2025 | $2,031.19 | 25 2ND AVE W | | $2,031.19 | | | |
| | 677 822 1000 8 | INV | 1/16/2025 | 1/16/2025 | $103.49 | SIMS ST DOWNTOWN PARK | | $103.49 | | | |
| | 71736003253 0125 | INV | 1/16/2025 | 1/16/2025 | $139.43 | 3411 PUBLIC WORKS BLVD BI | | $139.43 | | | |
| | 728 198 3772 4 | INV | 1/16/2025 | 1/16/2025 | $187.06 | 950 1/2 W VILLARD ST | | $187.06 | | | |
| | 947 822 1000 2 | INV | 1/16/2025 | 1/16/2025 | $55.29 | SIMS ST TRAFFIC LIGHT | | $55.29 | | | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | | | | | |
|---|---|---|---|---|---|---|
| 995 822 1000 3 | INV | 1/16/2025 | 1/16/2025 | $9.33 | 233 W VILLARD ST | $9.33 |
| 04982210009 0125 | INV | 1/22/2025 | 1/22/2025 | $17,914.65 | 1075 SIMS ST | $17,914.65 |
| 069 243 1000 3 | INV | 1/22/2025 | 1/22/2025 | $160.63 | 229 E MUSEUM DR POST PAR | $160.63 |
| 120 132 1000 5 | INV | 1/22/2025 | 1/22/2025 | $40.25 | E 10TH ST | $40.25 |
| 179 575 1883 4 | INV | 1/22/2025 | 1/22/2025 | $1,029.65 | 188 E MUSEUM DR APT B | $1,029.65 |
| 274 132 1000 9 | INV | 1/22/2025 | 1/22/2025 | $118.04 | 200 E MUSEUM DR PRARIE OU | $118.04 |
| 284 132 1000 7 | INV | 1/22/2025 | 1/22/2025 | $180.90 | W 12TH ST ST LITES 3RD AVE | $180.90 |
| 298 563 1000 7 | INV | 1/22/2025 | 1/22/2025 | $224.82 | 611 10TH AVE E | $224.82 |
| 45019232672 1124 | INV | 1/22/2025 | 1/22/2025 | $102.30 | 2004 1/2 YELLOWSTONE CIR | $102.30 |
| 474 132 1000 7 | INV | 1/22/2025 | 1/22/2025 | $538.29 | 198 E MUSEUM DR APT A | $538.29 |
| 529 279 6569 0 | INV | 1/22/2025 | 1/22/2025 | $88.24 | 2115 10TH AVE W | $88.24 |
| 552 540 4739 6 | INV | 1/22/2025 | 1/22/2025 | $57.42 | 1820 1/2 YELLOWSTONE CR S | $57.42 |
| 574 132 1000 6 | INV | 1/22/2025 | 1/22/2025 | $320.79 | 188 MUSEUM DR E | $320.79 |
| 612 823 1000 4 | INV | 1/22/2025 | 1/22/2025 | $77.19 | 209 R MUSEUM DR | $77.19 |
| 674 132 1000 5 | INV | 1/22/2025 | 1/22/2025 | $1,931.53 | 46 W MUSEUM DR | $1,931.53 |
| 800 132 1000 2 | INV | 1/22/2025 | 1/22/2025 | $46.30 | E 10TH ST FIRE SIREN CEMET | $46.30 |
| 900 132 1000 1 | INV | 1/22/2025 | 1/22/2025 | $40.25 | E 10TH ST CEMETARY | $40.25 |
| 968 373 1000 0 | INV | 1/23/2025 | 1/23/2025 | $493.95 | LIFT STATION 1071 SIMS ST | $493.95 |
| 198 874 5490 8 | INV | 1/24/2025 | 1/24/2025 | $133.09 | 2884 FAIRWAY ST | $133.09 |
| 256 583 1000 5 | INV | 1/24/2025 | 1/24/2025 | $150.52 | 2601 STATE BL | $150.52 |
| 260 043 1000 4 | INV | 1/24/2025 | 1/24/2025 | $47.55 | 2006 FAIRWAY ST | $47.55 |
| 597 333 1000 3 | INV | 1/24/2025 | 1/24/2025 | $223.02 | 2001 FAIRWAY ST REC CENTE | $223.02 |
| 61946591668 0125 | INV | 1/24/2025 | 1/24/2025 | $206.76 | 801 STATE AVE TRAFFIC SIGN | $206.76 |
| 640 322 1000 3 | INV | 1/24/2025 | 1/24/2025 | $77.86 | W VILLARD ST STOP LIGHTS S | $77.86 |
| 755 153 1000 3 | INV | 1/24/2025 | 1/24/2025 | $247.34 | 2171 EMPIRE DR | $247.34 |
| 755 573 1000 2 | INV | 1/24/2025 | 1/24/2025 | $253.51 | 2433 1/2 4TH ST W | $253.51 |
| 802 463 1000 9 | INV | 1/24/2025 | 1/24/2025 | $537.38 | 2693 FAIRWAY ST | $537.38 |
| 855 153 1000 2 | INV | 1/24/2025 | 1/24/2025 | $186.22 | 451 23RD AVE E | $186.22 |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Due | | | | |
| Voucher(s): | 54 | | | | | Aged Totals: | $73,464.72 | $73,464.72 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9868 **Name:** MOORE ENGINEERING, INC **Class ID:** **FED TAX CLAS:** S CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 42115 | INV | 1/27/2025 | 1/27/2025 | $8,576.25 | 202423 SANITARY SEWER MA | | $8,576.25 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $8,576.25 | $8,576.25 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5748 **Name:** MORTON SALT, INC. **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 5403284791 | INV | 1/14/2025 | 1/14/2025 | $8,425.24 | 23.05 BULK SOLAR WHITE SAI | | $8,425.24 | | | |
| | 5403290985 | INV | 1/16/2025 | 1/16/2025 | $8,476.40 | 23.19 BULK SOLAR WHITE SAI | | $8,476.40 | | | |
| | 5403295307 | INV | 1/19/2025 | 1/19/2025 | $8,297.30 | 22.70 BULK SOLAR WHITE SAI | | $8,297.30 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 3 | | | | | Aged Totals: | $25,198.94 | $25,198.94 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 386 **Name:** MOTOROLA SOLUTIONS **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 1187139000 | INV | 1/8/2025 | 1/8/2025 | $92,675.32 | ALL BAND HP MOBILE, MISC I | | $92,675.32 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $92,675.32 | $92,675.32 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9930 **Name:** MSA SAFETY SALES, LLC **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 964510004 | INV | 1/25/2025 | 1/25/2025 | $2,100.00 | SUB ALTAIR IO 4 STANDARD | | $2,100.00 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $2,100.00 | $2,100.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 4722 **Name:** ND DEPT OF TRANSPORTATION-BISMARCK **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 011625 | INV | 1/16/2025 | 1/16/2025 | $231.75 | 202232 10TH AVE E TO I-94 | | $231.75 | | | |
| | 011625 202311 | INV | 1/16/2025 | 1/16/2025 | $7,594.28 | 202311 PLANNING STUDY | | $7,594.28 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 2 | | | | | Aged Totals: | $7,826.03 | $7,826.03 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 680 **Name:** ND FIREFIGHTERS ASSOCIATION **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2025011603 | INV | 1/16/2025 | 1/16/2025 | $551.52 | 2 TEXT BOOKS | | $551.52 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): | 1 | | | | | Aged Totals: | $551.52 | $551.52 | $0.00 | $0.00 | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



**Vendor ID:** 405 **Name:** NEWBY'S ACE HARDWARE **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 396569/1 | INV | 1/7/2025 | 1/7/2025 | $27.88 | BUCKET PLASTIC ROUND, MC | | $27.88 | | | |
| | 396745/1 | INV | 1/15/2025 | 1/15/2025 | $48.37 | BLOWOFF DUSTER, VALVE C/ | | $48.37 | | | |
| | 396777/1 | INV | 1/16/2025 | 1/16/2025 | $10.04 | KEY YALE (4) | | $10.04 | | | |
| | 396783/1 | INV | 1/16/2025 | 1/16/2025 | $1.30 | 2 FASTENERS BY UNIT | | $1.30 | | | |
| | 396848/1 | INV | 1/21/2025 | 1/21/2025 | $40.49 | DW DRL & DRVR BT SET 100 F | | $40.49 | | | |
| | 396865/1 | INV | 1/21/2025 | 1/21/2025 | $17.99 | MIXER QUIK MIX | | $17.99 | | | |
| | 396878/1 | INV | 1/22/2025 | 1/22/2025 | $25.18 | 2 REPLC WATER PAD | | $25.18 | | | |
| | 396924/1 | INV | 1/23/2025 | 1/23/2025 | $78.56 | SEALER, CLK ALEX FLEX WHT | | $78.56 | | | |
| | 397021/1 | INV | 1/28/2025 | 1/28/2025 | $8.37 | STARTER FLUID, FASTENERS | | $8.37 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| **Voucher(s):** 9 | **Aged Totals:** | **$258.18** | **$258.18** | **$0.00** | **$0.00** | **$0.00** |

**Vendor ID:** 406 **Name:** NEWMAN SIGNS INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | TRFINV058522 | INV | 1/8/2025 | 1/8/2025 | $360.88 | MISC SIGNS FOR CITY OF DKI | | $360.88 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| **Voucher(s):** 1 | **Aged Totals:** | **$360.88** | **$360.88** | **$0.00** | **$0.00** | **$0.00** |

**Vendor ID:** 437 **Name:** NORTHWEST TIRE INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2285882 | CRM | 1/22/2025 | | ($8.00) | LT TRUCK DISPOSALS | | ($8.00) | | | |
| | 2285799 | INV | 1/17/2025 | 1/17/2025 | $42.00 | DISMOUNT 4 TIRES | | $42.00 | | | |
| | 2285861 | INV | 1/21/2025 | 1/21/2025 | $72.99 | FRONT FLAT REPAIR | | $72.99 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| **Voucher(s):** 3 | **Aged Totals:** | **$106.99** | **$106.99** | **$0.00** | **$0.00** | **$0.00** |

**Vendor ID:** 3037 **Name:** NSC MINERALS **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | SXPC301926 | CRM | 1/20/2025 | | ($3,237.38) | LOAD DIVERTED & DELIVERE | | ($3,237.38) | | | |
| | SXP328956 | INV | 1/20/2025 | 1/20/2025 | $6,480.43 | ROCANVILLE STANDARD | | $6,480.43 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| **Voucher(s):** 2 | **Aged Totals:** | **$3,243.05** | **$3,243.05** | **$0.00** | **$0.00** | **$0.00** |

**Vendor ID:** 9980 **Name:** NUFF, DEANNA **Class ID:** 1099 **FED TAX CLAS:** INDIVIDUAL

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and |
|---|---|---|---|---|---|---|---|---|---|---|---|

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 012925 | INV | 1/29/2025 | 1/29/2025 | $2,365.00 | RANGE OF WORK 010725-012 | | $2,365.00 | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | Due $2,365.00 | $2,365.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 3390 **Name:** O'REILLY AUTO PARTS **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 1865-354977 | INV | 1/15/2025 | 1/15/2025 | $11.15 | CABIN FILTER | | $11.15 | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | Due $11.15 | $11.15 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9970 **Name:** OK TIRE STORE INC **Class ID:** **FED TAX CLAS:** S CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 24-259 | INV | 1/13/2025 | 1/13/2025 | $709.08 | NEW TIRES | | $709.08 | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | Due $709.08 | $709.08 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 2131 **Name:** OLYMPIC SALES INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 15295 | INV | 1/17/2025 | 1/17/2025 | $340.14 | OBRIAN DIABLO SEAL KIT | | $340.14 | | | |
| | 15297 | INV | 1/17/2025 | 1/17/2025 | $34.62 | FILTER HEAD ORINGS | | $34.62 | | | |
| Voucher(s): 2 | | | | | | Aged Totals: | Due $374.76 | $374.76 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9778 **Name:** PELICAN CHEMICALS. INC **Class ID:** **FED TAX CLAS:** S CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 769761 | INV | 1/14/2025 | 1/14/2025 | $14,906.34 | 50,760 HOT SALT BRINE ADDI | | $14,906.34 | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | Due $14,906.34 | $14,906.34 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 3491 **Name:** PRAIRIE AUTO PARTS INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 045955 | INV | 1/13/2025 | 1/13/2025 | $364.35 | HAMMER, ROTARY TOOL KIT, | | $364.35 | | | |
| | 046055 | INV | 1/14/2025 | 1/14/2025 | $95.94 | UNIVERSAL FUEL PUMP | | $95.94 | | | |
| | 046408 | INV | 1/16/2025 | 1/16/2025 | $229.00 | GREASE GUN | | $229.00 | | | |
| | 046429 | INV | 1/16/2025 | 1/16/2025 | $11.84 | FHP TRUFLEX V BELT | | $11.84 | | | |
| | 046623 | INV | 1/17/2025 | 1/17/2025 | $539.98 | 3K PEAKAMP JMP START | | $539.98 | | | |
| | 047225 | INV | 1/22/2025 | 1/22/2025 | $8.99 | STARTER UNIVERSAL | | $8.99 | | | |
| Voucher(s): 6 | | | | | | Aged Totals: | Due $1,250.10 | $1,250.10 | $0.00 | $0.00 | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



**Vendor ID:** 2596 **Name:** PRO TINT **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 3168 | INV | 12/26/2024 | 12/26/2024 | $625.00 | '24 GMC 2312 STATS UNIT 9 | | | $625.00 | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $625.00 | $0.00 | $625.00 | $0.00 | $0.00 |

**Vendor ID:** 466 **Name:** PUMP SYSTEMS LLC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 00413467 | INV | 1/10/2025 | 1/10/2025 | $150.00 | LABOR, DROVE TO LOCATION | | $150.00 | | | |
| | 00413720 | INV | 1/22/2025 | 1/22/2025 | $2,699.98 | SEWER PUMP EXPLOSION PF | | $2,699.98 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 2 | | | | | | Aged Totals: | $2,849.98 | $2,849.98 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 469 **Name:** QUALITY QUICK PRINT INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | PC-23401 | INV | 1/8/2025 | 1/8/2025 | $132.06 | 250 FIRST TO EXPIRE TAGS, I | | $132.06 | | | |
| | 23531 | INV | 1/14/2025 | 1/14/2025 | $95.85 | LASER ENGRAVING CHIEFS A | | $95.85 | | | |
| | PC-23445 | INV | 1/15/2025 | 1/15/2025 | $685.00 | 6K RECALL ELECTION BALLO | | $685.00 | | | |
| | PC-23452 | INV | 1/15/2025 | 1/15/2025 | $295.00 | 1500 #10 WINDOW ENVELOPE | | $295.00 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 4 | | | | | | Aged Totals: | $1,207.91 | $1,207.91 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5915 **Name:** RED ROCK FORD OF DICKINSON **Class ID:** **FED TAX CLAS:** S CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 5086191 | INV | 1/20/2025 | 1/20/2025 | $25.40 | WEATHERSTRIPING PD-40 | | $25.40 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $25.40 | $25.40 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 42 **Name:** RUNNINGS SUPPLY INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 8167471 | INV | 1/13/2025 | 1/13/2025 | $42.99 | TORCH PROPANE, CYLINDER | | $42.99 | | | |
| | 8168071 | INV | 1/14/2025 | 1/14/2025 | $99.80 | GREASE MYSTIK JT 6 HI TEMF | | $99.80 | | | |
| | 8169200 | INV | 1/16/2025 | 1/16/2025 | $9.36 | ROPE NYLON S BRAID | | $9.36 | | | |
| | 8170065 | INV | 1/17/2025 | 1/17/2025 | $174.92 | SPOTLIGHT 20V CORDLESS, ( | | $174.92 | | | |
| | 8170714 | INV | 1/18/2025 | 1/18/2025 | $5.99 | J-B PLASTICWELD SYRINGE | | $5.99 | | | |
| | 8171793 | INV | 1/19/2025 | 1/19/2025 | $17.45 | 5 SPRING WATERS | | $17.45 | | | |
| | 8172518 | INV | 1/21/2025 | 1/21/2025 | $9.96 | SANDING 1/4 SHEET PSA 60 5 | | $9.96 | | | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 8173122 | INV | 1/22/2025 | 1/22/2025 | $333.93 | COMPRESSION PIPE, NOZZLE | | $333.93 | | | | |
| | 8176306 | INV | 1/27/2025 | 1/27/2025 | $17.99 | FILTER, WATERWICK HUMIDIF | | $17.99 | | | | |
| **Voucher(s):** | **9** | | | | | **Aged Totals:** | **Due** $712.39 | $712.39 | $0.00 | $0.00 | $0.00 | |

**Vendor ID:** 5910 **Name:** SANFORD HEALTH **Class ID:** 1099 **FED TAX CLAS:** 501 (C) (3)

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | CI-00023883 | INV | 12/31/2024 | 12/31/2024 | $2,104.67 | DIRECTORSHIP/R ZIMMERMAI | | $2,104.67 | | | |
| **Voucher(s):** | **1** | | | | | **Aged Totals:** | **Due** $2,104.67 | $2,104.67 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9969 **Name:** SEVERIN, WILLIAM C. **Class ID:** 1099 **FED TAX CLAS:** INDIVIDUAL

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 011425 | INV | 1/15/2025 | 1/15/2025 | $100.00 | REVIEW PLEAS | | $100.00 | | | |
| **Voucher(s):** | **1** | | | | | **Aged Totals:** | **Due** $100.00 | $100.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 6162 **Name:** SHRED ND LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-SOLE PROP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 17446 | INV | 1/15/2025 | 1/15/2025 | $53.75 | 165 GAL DEFENDER SERIES | | $53.75 | | | |
| **Voucher(s):** | **1** | | | | | **Aged Totals:** | **Due** $53.75 | $53.75 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5126 **Name:** SM FENCING & ENERGY SERV INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 183352 | INV | 12/31/2024 | 12/31/2024 | $26,852.00 | INSTALL 750FT OF 8FT CHAIN | | $26,852.00 | | | |
| **Voucher(s):** | **1** | | | | | **Aged Totals:** | **Due** $26,852.00 | $26,852.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9730 **Name:** SOUTHWEST ART GALLERY & SCIENCE CENTEF **Class ID:** 1099 **FED TAX CLAS:** 501(C)3

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2025 SUBSIDY | INV | 1/22/2025 | 1/22/2025 | $125,000.00 | 2025 SUBSIDY | | $125,000.00 | | | |
| **Voucher(s):** | **1** | | | | | **Aged Totals:** | **Due** $125,000.00 | $125,000.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 2580 **Name:** SOUTHWEST GRAIN(BULK) **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | SX5-IE6817 | INV | 12/30/2024 | 12/30/2024 | $1,695.00 | 500 GAL WINTERMASTER DYE | | $1,695.00 | | | |
| | 56100061 | INV | 1/3/2025 | 1/3/2025 | $1,899.76 | 560.4 GAL WINTERMASTER D' | | $1,899.76 | | | |
| | SX5-IE6851 | INV | 1/8/2025 | 1/8/2025 | $1,239.09 | 360.2 GAL WINTERMASTER D' | | $1,239.09 | | | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Due | | | | |
| Voucher(s): | 3 | | | | | Aged Totals: | $4,833.85 | $4,833.85 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5631 **Name:** SPEE DEE DELIVERY SERVICE, INC **Class ID:** **FED TAX CLAS:** S CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 1170809 | INV | 1/4/2025 | 1/4/2025 | $39.64 | WEEKLY SERVICE CHG | | $39.64 | | | |
| | 1172295 | INV | 1/11/2025 | 1/11/2025 | $53.05 | STANDARD SHIPMENTS | | $53.05 | | | |
| | 1174999 | INV | 1/18/2025 | 1/18/2025 | $56.78 | STANDARD SHIPMENTS | | $56.78 | | | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 3 | | | | | Aged Totals: | $149.47 | $149.47 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 547 **Name:** STREICHER'S **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | I1742368 | INV | 12/2/2024 | 12/2/2024 | $525.00 | 5.56 MARKING ROUNDS, RED | | | $525.00 | | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 1 | | | | | Aged Totals: | $525.00 | $0.00 | $525.00 | $0.00 | $0.00 |

**Vendor ID:** 6338 **Name:** STRYKER SALES CORPORATION **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 9208189497 | INV | 1/7/2025 | 1/7/2025 | $125.48 | NIBP CUFF | | $125.48 | | | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 1 | | | | | Aged Totals: | $125.48 | $125.48 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 9786 **Name:** THOMAS FATH **Class ID:** 1099 **FED TAX CLAS:** FINANCE COMMITTEE

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 011625 | INV | 1/16/2025 | 1/16/2025 | $100.00 | 1-15-25 FINANCE COMM MEET | | $100.00 | | | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 1 | | | | | Aged Totals: | $100.00 | $100.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 3978 **Name:** TOTAL SAFETY US INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 7126568-0001 | INV | 1/14/2025 | 1/14/2025 | $25.80 | WIPES, STRIP, ADH WOVEN | | $25.80 | | | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 1 | | | | | Aged Totals: | $25.80 | $25.80 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 4509 **Name:** ULINE **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 187336829 | INV | 12/31/2024 | 12/31/2024 | $354.97 | SHELF , YLW BIN | | $354.97 | | | |

| | | | | | | | Due | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voucher(s): | 1 | | | | | Aged Totals: | $354.97 | $354.97 | $0.00 | $0.00 | $0.00 |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



**Vendor ID:** 9781 **Name:** VEITZ ARLIN **Class ID:** **FED TAX CLAS:** EMPLOY

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | NEW FRAMES 012825 | INV | 1/28/2025 | 1/28/2025 | $75.00 | NEW FRAMES FOR SAFETY G | | $75.00 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $75.00 | $75.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5486 **Name:** VESSCO, INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 096438 | INV | 1/20/2025 | 1/20/2025 | $1,609.13 | SEEPEX, 2 HP MOTOR, SEEPE | | $1,609.13 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $1,609.13 | $1,609.13 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 4418 **Name:** VESTIS **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2550424667 | INV | 1/8/2025 | 1/8/2025 | $74.99 | UNIFORM CLEANING | | $74.99 | | | |
| | 2550427490 | INV | 1/15/2025 | 1/15/2025 | $34.56 | MATS | | $34.56 | | | |
| | 2550427551 | INV | 1/15/2025 | 1/15/2025 | $99.68 | MATS | | $99.68 | | | |
| | 2550427554 | INV | 1/15/2025 | 1/15/2025 | $27.40 | MATS | | $27.40 | | | |
| | 2550427556 | INV | 1/15/2025 | 1/15/2025 | $74.97 | UNIFORM CLEANING | | $74.97 | | | |
| | 2550428361 | INV | 1/16/2025 | 1/16/2025 | $19.55 | MATS | | $19.55 | | | |
| | 2550428391 | INV | 1/16/2025 | 1/16/2025 | $64.61 | MATS | | $64.61 | | | |
| | 2550430781 | INV | 1/22/2025 | 1/22/2025 | $26.91 | MATS | | $26.91 | | | |
| | 2550430786 | INV | 1/22/2025 | 1/22/2025 | $155.13 | MATS | | $155.13 | | | |
| | 2550430787 | INV | 1/22/2025 | 1/22/2025 | $39.93 | MATS | | $39.93 | | | |
| | 2550433778 | INV | 1/29/2025 | 1/29/2025 | $27.40 | MATS | | $27.40 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 11 | | | | | | Aged Totals: | $645.13 | $645.13 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 5158 **Name:** WEST RIVER BUSINESS CENTER **Class ID:** 1099 **FED TAX CLAS:** Non-profit

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | REGISTRATION 2025 | INV | 1/29/2025 | 1/29/2025 | $150.00 | JOB FAIR 2025 | | $150.00 | | | |
| | | | | | | | Due | | | | |
| Voucher(s): 1 | | | | | | Aged Totals: | $150.00 | $150.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 2632 **Name:** WEST RIVER LODGE #5 **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | JAN 2024 | INV | 1/24/2025 | 1/24/2025 | $1,365.00 | JAN 2025 P/R WITHHOLDINGS | | $1,365.00 | | | |

# AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson



| | | Due | | | | |
|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $1,365.00 | $1,365.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 4299 **Name:** WESTLIE TRUCK CENTER OF DICKINSON **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 430629 | INV | 1/7/2025 | 1/7/2025 | $1,928.36 | WORK DONE ON 03 STERLINC | | $1,928.36 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $1,928.36 | $1,928.36 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 6369 **Name:** WIDMER ROEL PC **Class ID:** **FED TAX CLAS:** C CORP

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 357511 | INV | 12/31/2024 | 12/31/2024 | $2,406.00 | PROGRESS ON 2023 AUDIT, S | | $2,406.00 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $2,406.00 | $2,406.00 | $0.00 | $0.00 | $0.00 |

**Vendor ID:** 3138 **Name:** WITMER PUBLIC SAFETY GROUP INC **Class ID:** **FED TAX CLAS:**

| Voucher/ Payment No. | Doc Number | Type | Doc Date | Due Date | Doc Amount | Description | Writeoff Amount | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 612345 | INV | 1/15/2025 | 1/15/2025 | $107.00 | TAYLORS TIN TRAD STYLE | | $107.00 | | | |

| | | Due | | | | |
|---|---|---|---|---|---|---|
| Voucher(s): 1 | Aged Totals: | $107.00 | $107.00 | $0.00 | $0.00 | $0.00 |

| | Vendors | Due | Current Period | 31 - 60 Days | 61 - 90 Days | 91 and Over |
|---|---|---|---|---|---|---|
| **Vendor Totals:** | 113 | $1,423,501.38 | $626,148.82 | $3,066.27 | $792,786.29 | $1,500.00 |

# City Boards/ Committees With Member Terms Expiring

Presented by: City Administrator Dassinger

CITY OF Dickinson North Dakota

# City Boards/ Committees With Member Terms Expiring as of 12-31-2024

Planning and Zoning (3 year Term)

- Desire reappointment
  - Aaron Johansen
  - Mike Schwab
  - Richard Haugen
  - Valerie Decker
  - Zach Keller

CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota | ADMINISTRATION

1/30/2025

To: City Commissioners

Subject: City Boards/ Committees with terms expiring (Planning and Zoning)

Commissioners,

We have five members on the Planning and Zoning Commission whose terms expired at the end of 2024 and desire reappointment. Those members are Aaron Johansen, Mike Schwab, Richard Haugen, Valerie Decker, and Zach Keller.

City staff recommends reappointment of those members to the Planning and Zoning Commission.

Thank You,

Dustin Dassinger

City Administrator

# Recall Election Update and Change of Officers

Presented by: DCA Linda Carlson

Consideration to Approve

CITY OF Dickinson North Dakota

# Recall Election Officer Update

**On January 21st Commission meeting – the Positions of "Inspector in Charge Officer" and the "Absentee Officer" where approved.**

**Peggy Meduna had accepted this position but informed me that she needs to step down from this position due to family matters.**

**Jo Ann Heiser has accepted the position for the Recall Election as the Absentee Officer. A city resident who has many years of being an Election worker. She will be paid $21/hour for the time she will be putting in from January 30th through March 11th.**

CITY OF Dickinson North Dakota

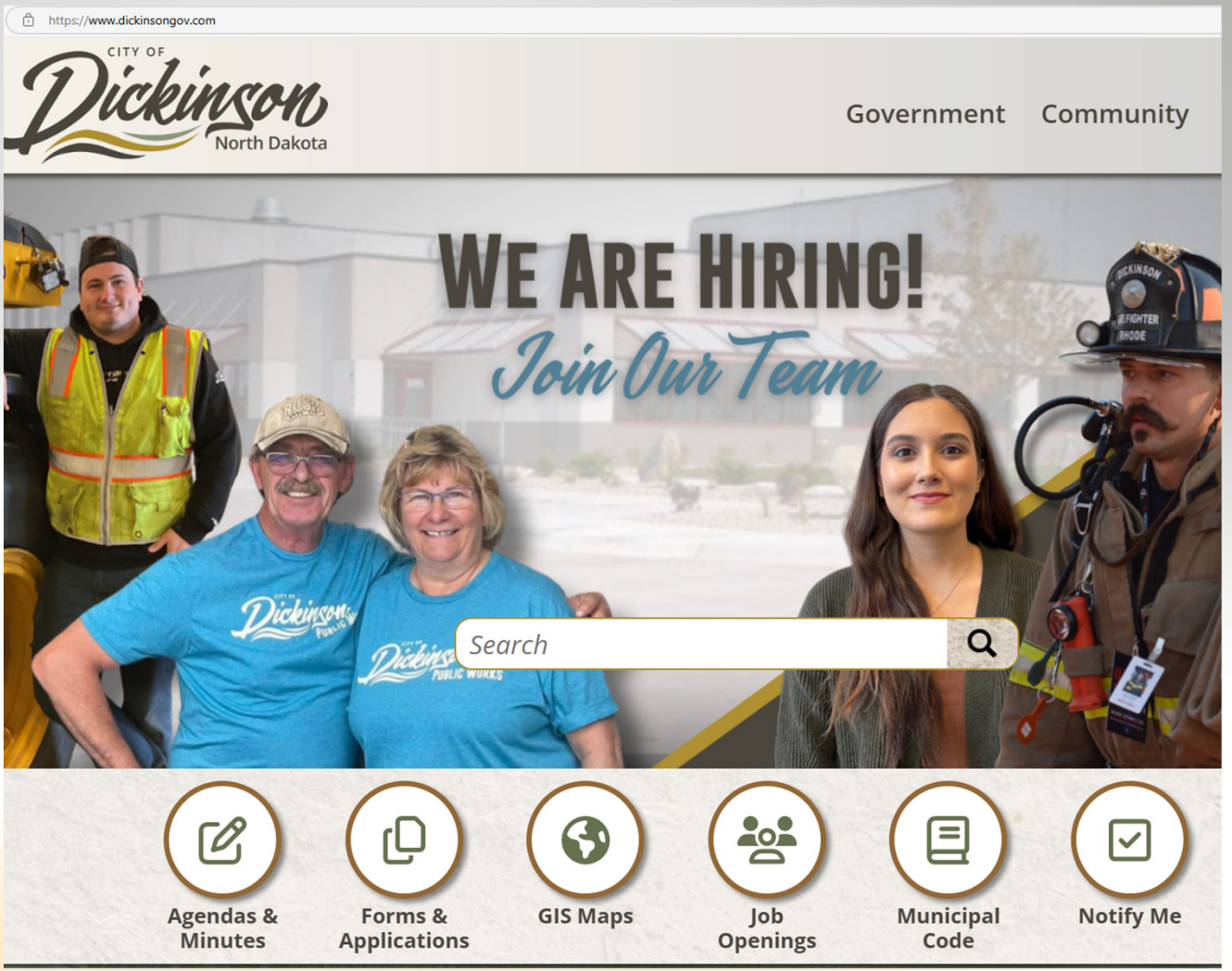
# Recall Election Update

www.dickinsongov.com

**Can use the SEARCH BAR**

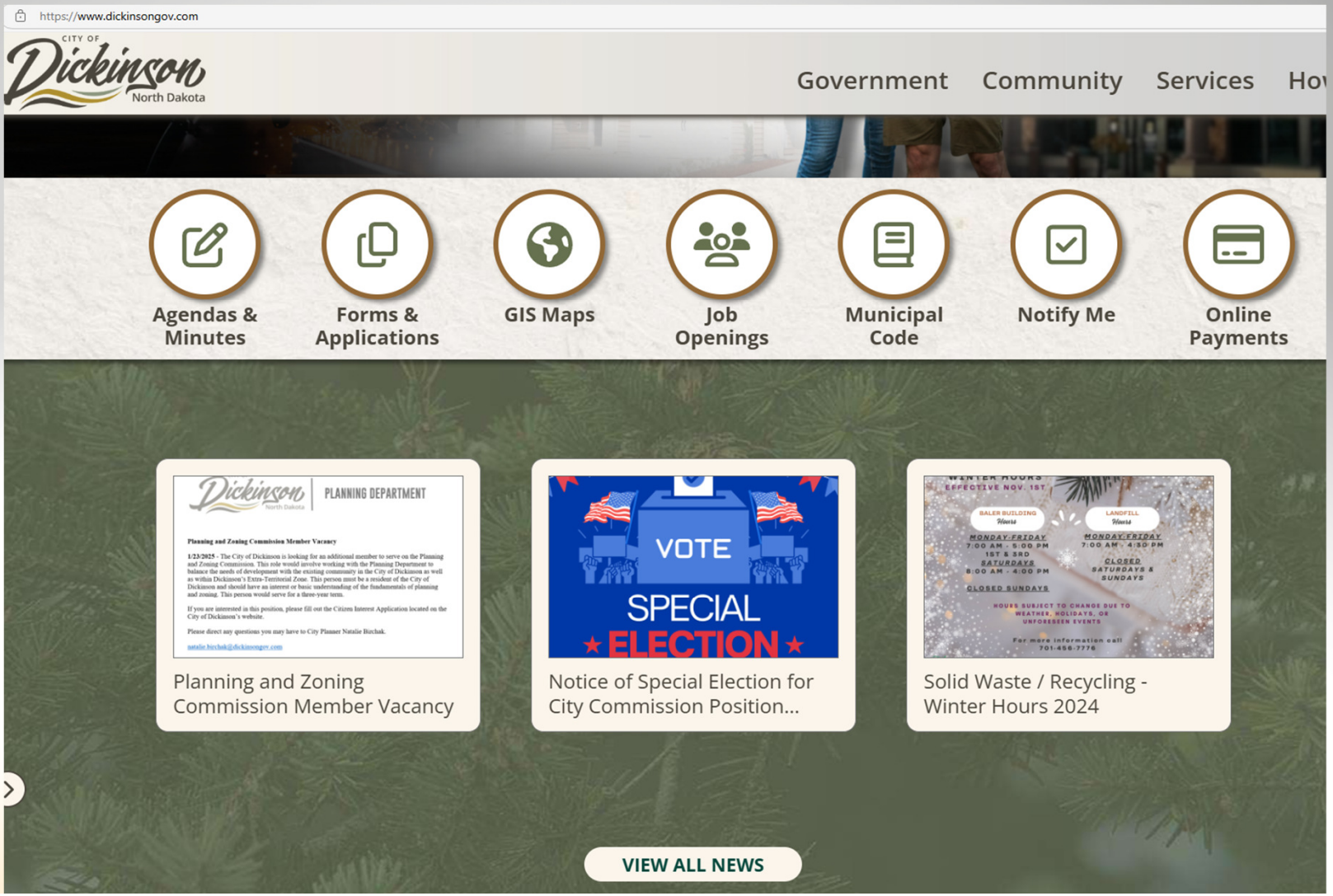
**Type in the word BALLOT and it will take you to the Absentee Application page.**

CITY OF Dickinson North Dakota



# Recall Election Update

Click on the "VOTE Special Election" Icon




CITY OF Dickinson North Dakota

# Recall Election Update

Bottom of Page
The Brown Banner Bar

Click on the Bar to get to the Absentee application form

## HOME PAGE

### Notice of Special Election for City Commission Position Pursuant to NDCC § 44-08-21

**News Release Date:**01-15-2025 Back to News

**The City of Dickinson will hold a special election regarding a recall petition on**

**Tuesday, March 11, 2025 at the Biesiot Activity Center.**

**Certified Candidates for Election:**

**Jason Fridrich**

**Polls Will Be Open 7 AM MT to 7 PM MT**

Absentee Election Application

CITY OF Dickinson North Dakota

# Recall Election Update

CITY OF Dickinson North Dakota

Governme

## HOME PAGE

### Absentee Election Application

You can request an application for an absentee ballot using the links below. You must print, sign and deliver the absentee application to the **appropriate election official**. If you submit an application requesting an absentee ballot, you may receive and return your ballot by mail.

**Download an Absentee Ballot Application**

Or

**Use the Secretary of State Online Absentee Ballot Application**

---

The steps of voting by absentee are:

1. Simply answer the questions provided and print out the form generated.
2. Sign and date the form and send to your county auditor or appropriate election official at the address given. If needed, include a copy of the **qualifying supplemental documentation** verifying your new residential address or the **alternative ID** for voting provided by a tribal government in North Dakota.
3. Your identification will be verified and your ballot will be sent to you. Mark the ballot with your choices and return it to the county auditor no later than the day before the Election Day.

---

**WHERE TO FIND AN ABSENTEE BALLOT APPLICATION**

**The application for absentee/mail ballot are available at the following locations.**

- North Dakota Secretary of State Website
- Stark County Website

# Recall Election Update

## INFORMATION ON ABSENTEE APPLICATION / BALLOT

**How do I vote absentee?**

Applications for absentee ballots may be picked up in person or mailed to City Hall, City of Dickinson, 38 1st Street West, Dickinson, ND 58601. Certain overseas military personnel and citizens may also receive and return voted ballots by mail or email according to North Dakota law. For more information, please contact the Secretary of State's office or visit their website.

According to North Dakota law, absentee ballots are to be made available by the 40th day before the election. Absentee ballots must be returned and postmarked by the day before the election **(March 10, 2025).**

- Absentee ballots may be made available to those who:
- Are qualified electors wishing to vote absentee prior to the date of the election;
- Are members of the armed forces of the United States;
- Are members of the merchant marine;
- Are physically disabled

In North Dakota, qualified electors are not required to provide a reason when requesting an application to vote absentee.

To apply for an absentee ballot an applicant must first obtain an application for the absentee ballot from the City of Dickinson, City Hall, ND Secretary of State website, Stark County Website, or City of Dickinson website.

**Mail absentee ballots to City of Dickinson, City Hall, 38 1st Street W., Dickinson, ND 58601**

**Email:** absentee.ballot@dickinsongov.com

**ADDITIONAL INFORMATION:** Your absentee ballot application must be received at City Hall to provide ample time for the Election Officer to mail the absentee ballot. The Election Officer in Charge recommends the application be received by **no later than Wednesday, March 5th, 2025.**

**Supporting Documents**

PDF **Absentee Ballot Local**
1.19 MB

# Memorandum of Agreement
# between
# Dickinson State University (DSU)
# and
# Dickinson Fire Department (DFD)

**Purpose:**

To formalize the relationship between Dickinson State University (DSU) and the Dickinson Fire Department (DFD) for the use of the Simulation Lab for Emergency Medical Services (EMS), Cardiopulmonary Resuscitation (CPR), and First Aid training purposes.

**Responsibilities:**

**DSU:**

Dickinson State University will provide access to its Simulation Lab for instructional and training purposes. These services will be set at the rate established below:

| Services | Explanation | Costs |
|---|---|---|
| **Simulation Technician** | A Simulation Technician will be assigned by DSU, and all scheduling will be managed through the DSU Department of Nursing to ensure proper use of the simulation equipment. The technician will not serve as an evaluator or active participant in training sessions, other than to operate simulations and assist with equipment usage. | $50 per hour with a minimum of 2 hours per session |
| **Simulation Maintenance Coverage** | The allocation of this amount per hourly rate is designated to establish a fund for continued maintenance and minor repairs | $50 per hour |

**DFD:**

The Dickinson Fire Department agrees to utilize the Simulation Lab for staff instruction and training purposes as part of its mission. The training spaces will be provided at no cost to DFD for the length of the agreement. However, assistance from the DSU Simulation Technician will be charged at $50 per hour with a two-hour minimum per training session with an additional $50 per hour towards maintenance and repairs.

Prior to initiating use of the computerized simulators, DFD staff will meet with a designated DSU faculty member and the Simulation Technician to:

- Review the simulator capabilities and determine which will be used.
- Select patient scenarios and review equipment operation.
- Identify necessary supplies.
- Clarify designated roles for each participant.

DFD will share responsibility for the maintenance and repair costs of the simulation equipment at a rate and amount set by both parties each fiscal year. Any property damaged or broken during training sessions will be repaired or replaced at DFD's expense unless otherwise determined to be part of general maintenance or normal wear and tear, in which case the costs will be shared equally between DSU and DFD.

---

**Training Aids:**

Both DSU and DFD may contribute training aids, equipment, or materials to enhance the quality of training sessions conducted in the Simulation Lab. Training aids contributed by either party will be made available for shared use during sessions, provided they align with the intended purpose of the training.

The following guidelines apply to shared training aids:

1. **Ownership:** Ownership of contributed training aids remains with the contributing party unless otherwise agreed upon in writing.
2. **Maintenance:** Regular maintenance of shared training aids will be the responsibility of the owning party, except in cases of joint-use wear, where costs may be shared as determined through mutual agreement.
3. **Usage:** DSU and DFD agree to handle all training aids with care and report any damage or operational issues immediately to the owning party.
4. **Contribution Agreement:** A list of contributed training aids, along with their intended use and maintenance expectations, will be maintained and updated by both parties.

---

**Shared Training:**

The following shared training opportunities will continue to be developed under this agreement. For shared training services, the DFD rates may be reduced or eliminated depending on the type of training. DFD may provide or participate in the following training, with additional opportunities being provided or added in the future.

- CPR Training for Nursing Students
- Interagency and/or integrated training with local services and healthcare providers

---

**Terms:**

This Memorandum of Agreement is effective as of the date signed below for three academic years (2024-2025, 2025-2026, and 2026-2027), with a termination date of 05-31-2027. At the conclusion of this agreement, an updated memorandum must be negotiated and signed to continue these services.

---

DRAFT

**Signatures:**

**For Dickinson State University (DSU):**
Name:
Title:
Signature:
Date:

**For Dickinson Fire Department (DFD):**
Name:
Title:
Signature:
Date:

DRAFT

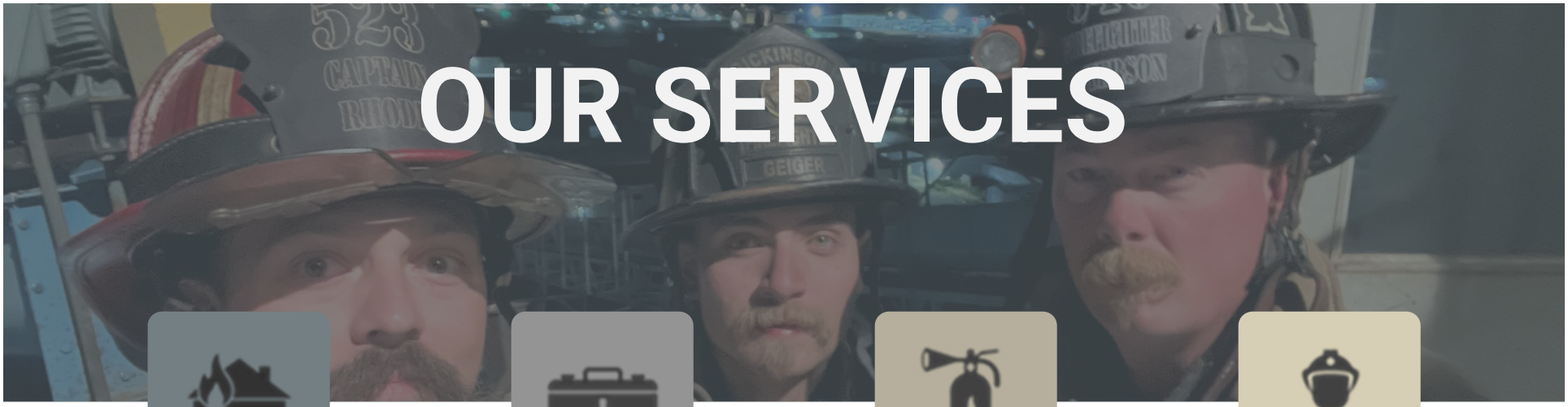
# 2024
# Annual Report

Presented by: Fire Chief Jeremy Presnell

CITY OF Dickinson North Dakota

# FIRE DEPARTMENT

## ANNUAL REPORT



# OUR SERVICES

## FIRE SUPRESSION

The City of Dickinson Fire Department is an ISO Class 3.

## EMERGENCY MEDICAL

The City of Dickinson Fire Department operates as BLS non-transport QRU.

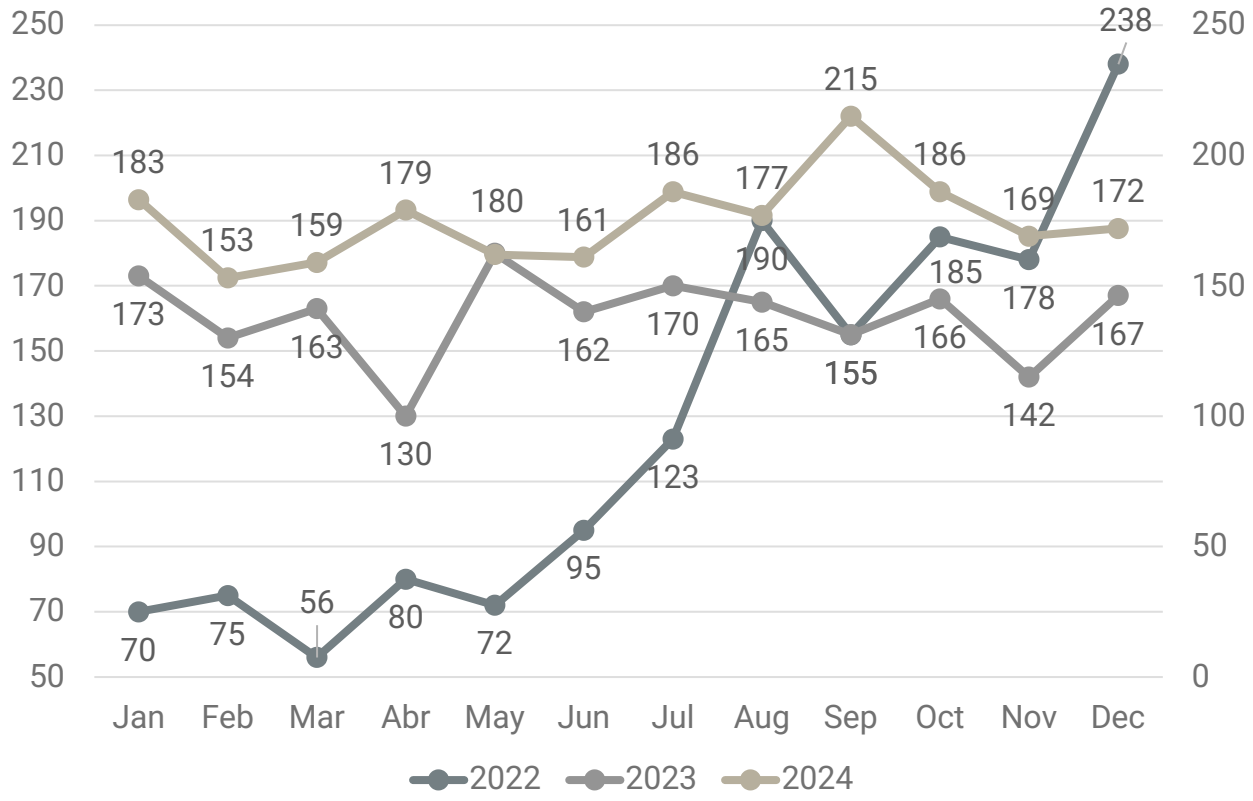
## FIRE PREVENTION

The City of Dickinson Fire Department provides Fire Prevention and Public Education Services.

## REGIONAL RESPONSE

The City of Dickinson Fire Department responds regionally for Haz-Mat, Structural Collapse and Confined Space.

# INCIDENTS BY MONTH

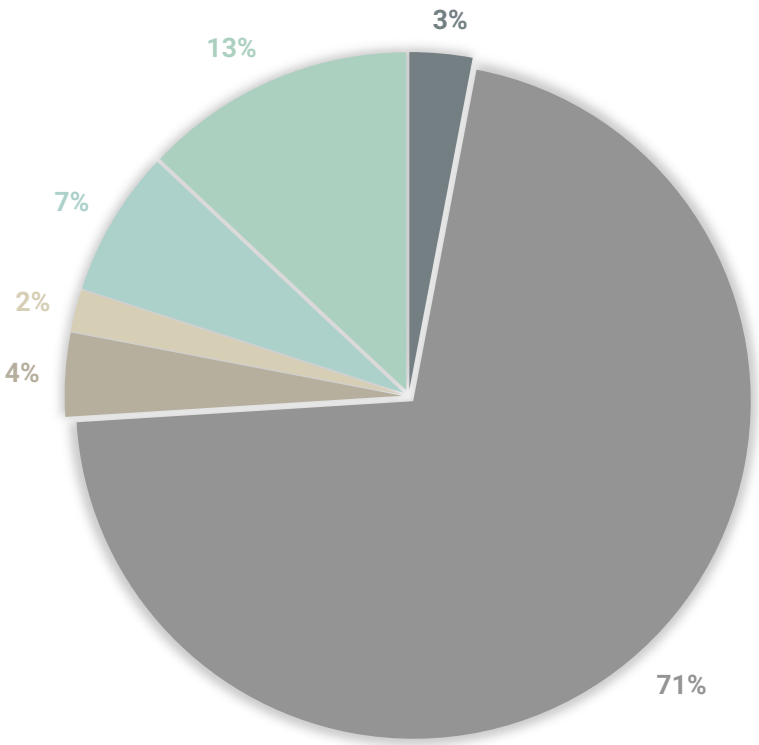



**1,517**
2022

**1,927**
2023

**2,102**
2024

# INCIDENTS BY TYPE




**Fires**
Any uncontrolled burning incident, including structure fires, vehicle fires, and wildland fires.

**Rescue & Emergency Medical Service (EMS)**
Incidents involving the rescue of individuals and medical emergencies.

**Hazardous Condition (No Fire)**
Situations involving hazardous materials, gas leaks, or electrical hazards.

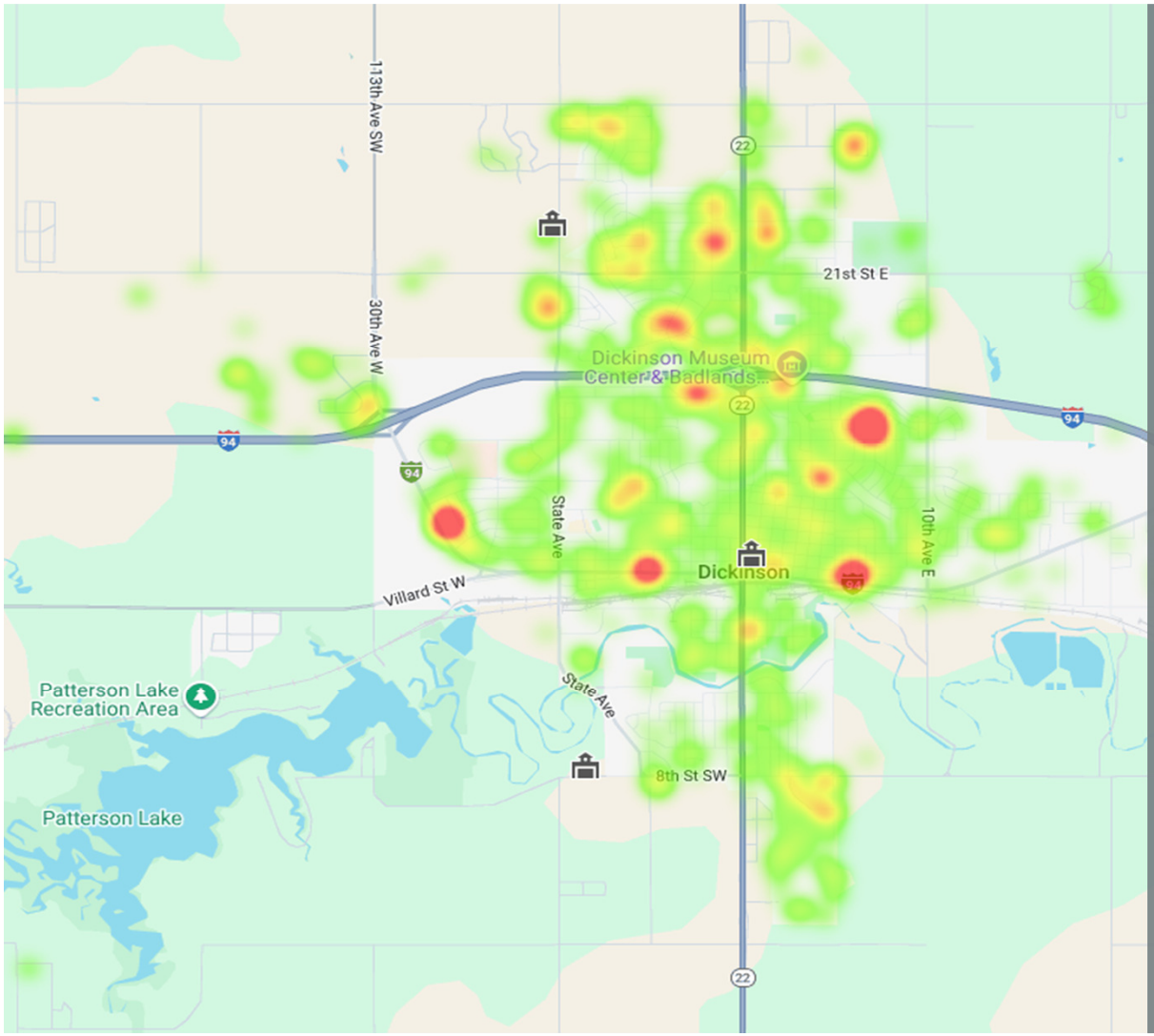
**Service Call**
Non-emergency assistance such as water removal, assisting the public, or animal rescues.

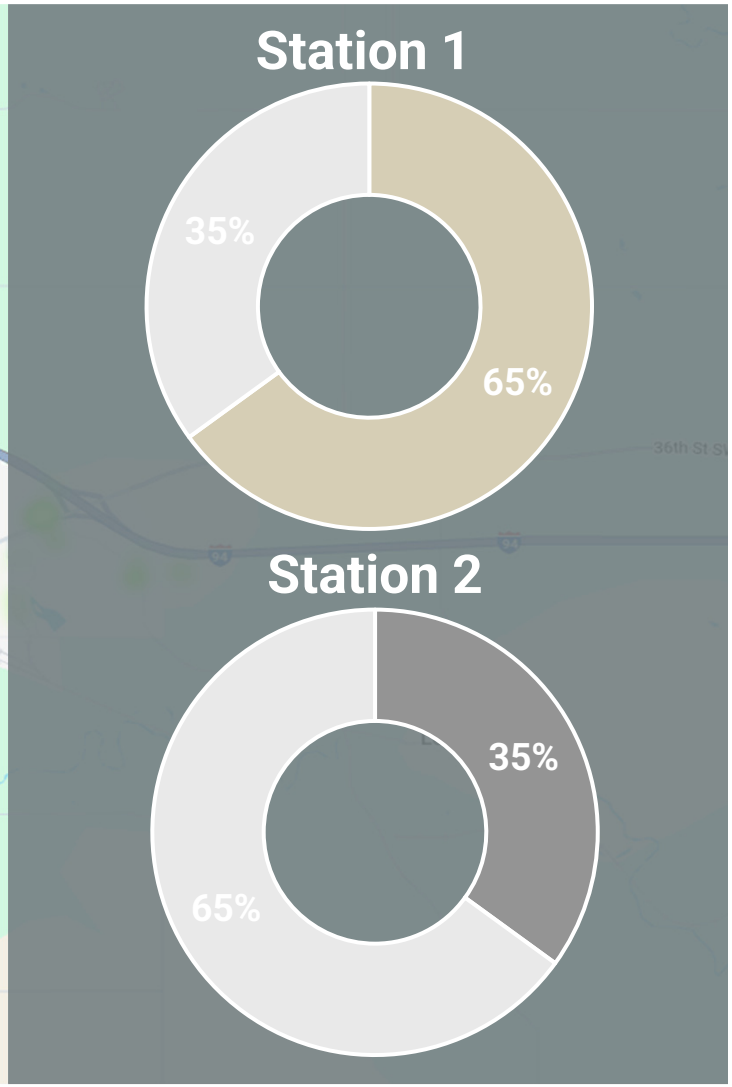
**Good Intent Call**
Calls where no emergency is found upon arrival, such as steam or smoke mistaken for fire.

**False Alarm & False Call**
Incidents where alarm systems are activated by accident, malfunction, or intentional false reports.

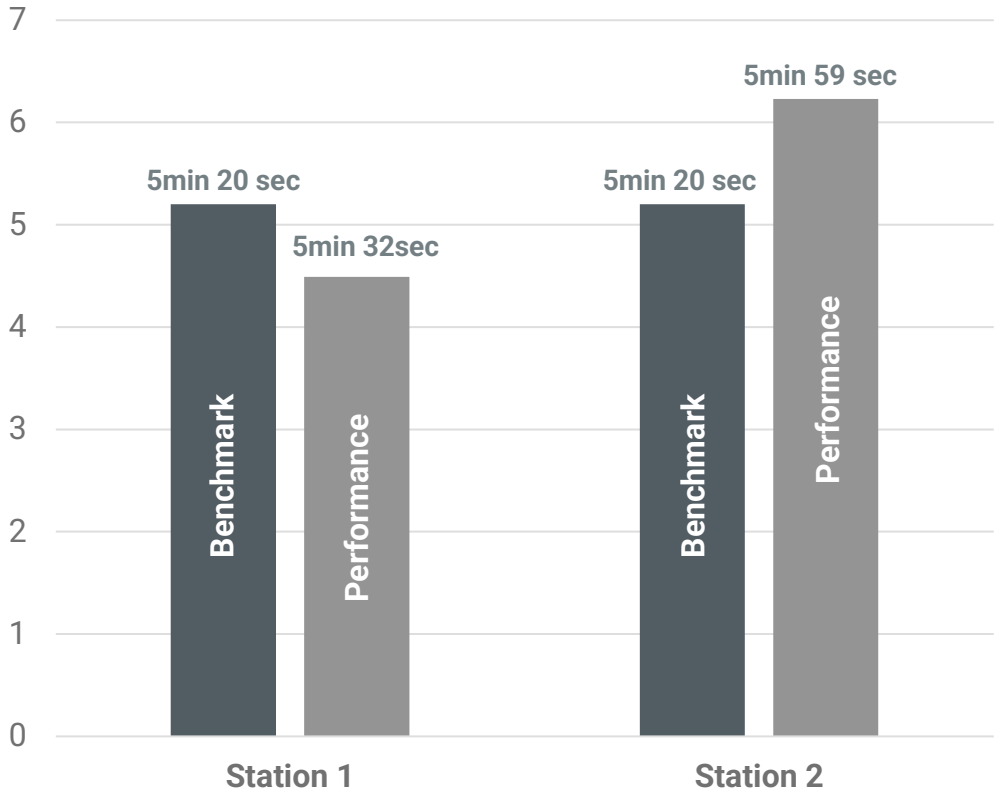
# FIRE LOSS VS SAVED

| | |
|---|---|
| $18,391,513 | Pre-Incident Value |
| $1,727,955 | Fire Incident Loss |
| $16,663,558 | Fire Incident Saved |


113th Ave SW
30th Ave W
21st St E
Dickinson Museum Center & Badlands...
94
22
State Ave
Dickinson
10th Ave E
Villard St W
Patterson Lake Recreation Area
Patterson Lake
8th St SW

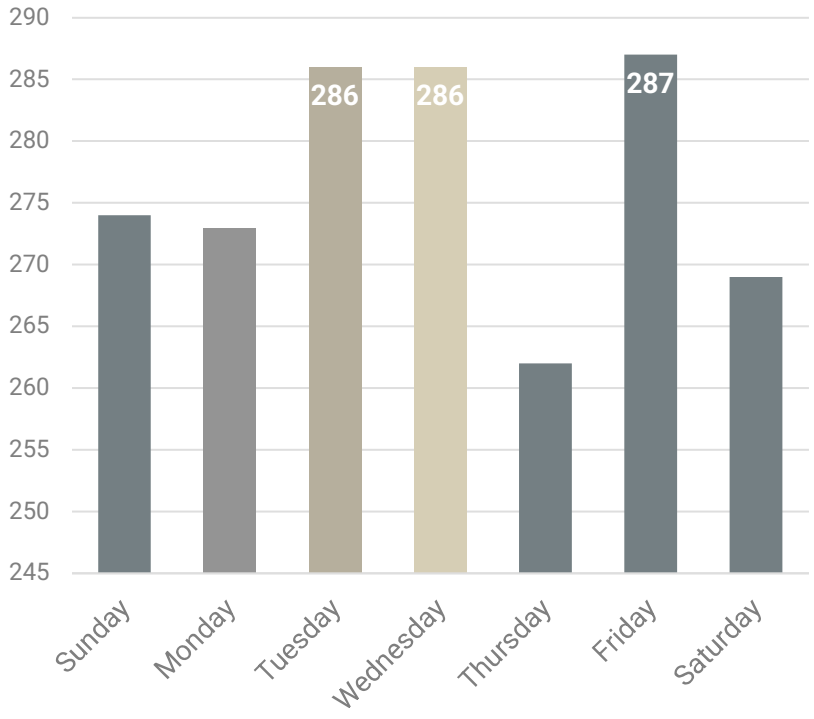

Station 1
35%
65%
Station 2
35%
65%

# RESPONSE TIMES

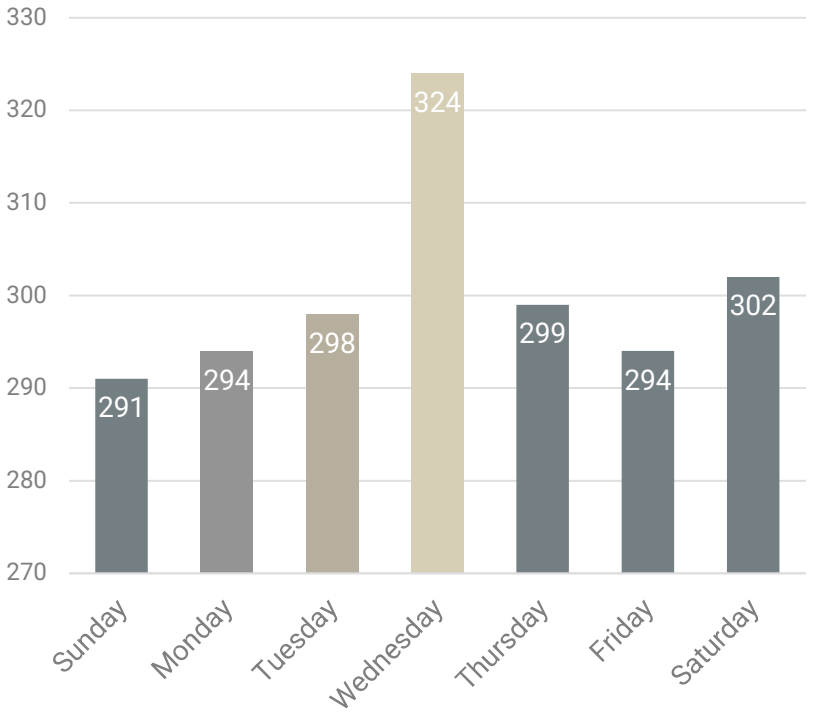


# INCIDENTS BY DAY OF WEEK

## 2023




## 2024



# TRAINING

## 9,525 TOTAL HOURS

Company Training (6,335)

80%

Officer Training (1,225)

100%

Facility Training (738)

100%

Haz-Mat Training (879.5)

100%

EMS Training (417.5)

84%

# FIRE PREVENTION

| | |
|---|---|
| 1,157 | Routine Inspections |
| 891 | Prevention Activities |
| 35 | Certificate of Occupancies |

# ACTIVITIES

Truck Tours

911 Stair Climb

Pancake Breakfast

Classroom Visits

Station Tours

Fire Prevention Week

DSU & CTE Fire Academy

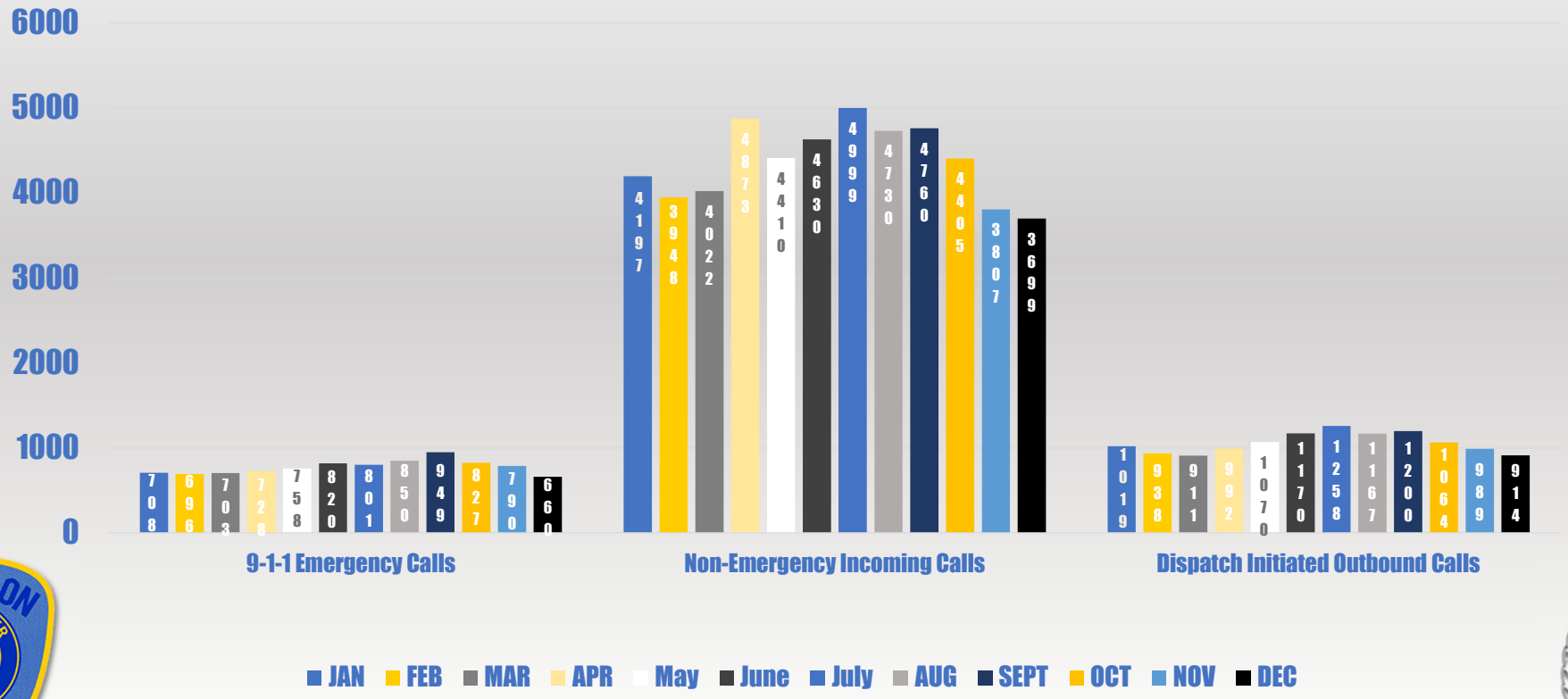
Giving Hearts Day

QUESTIONS?

# DICKINSON POLICE

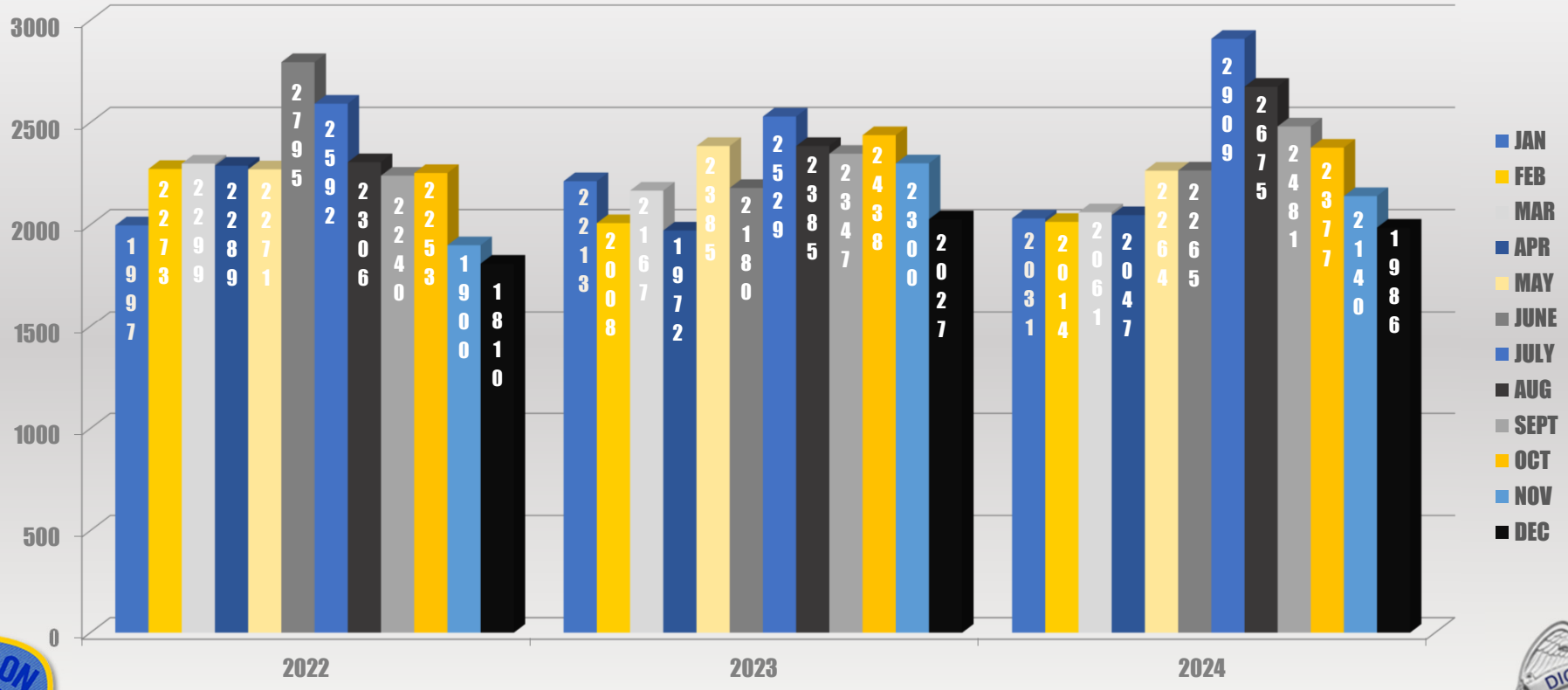
# OCTOBER – DECEMBER QUARTERLY REPORT 2024

# DISPATCH (PSAP) ACTIVITY




STRENGTH THROUGH UNITY

# CALLS FOR SERVICE




STRENGTH THROUGH UNITY

# TRAFFIC CONTROL

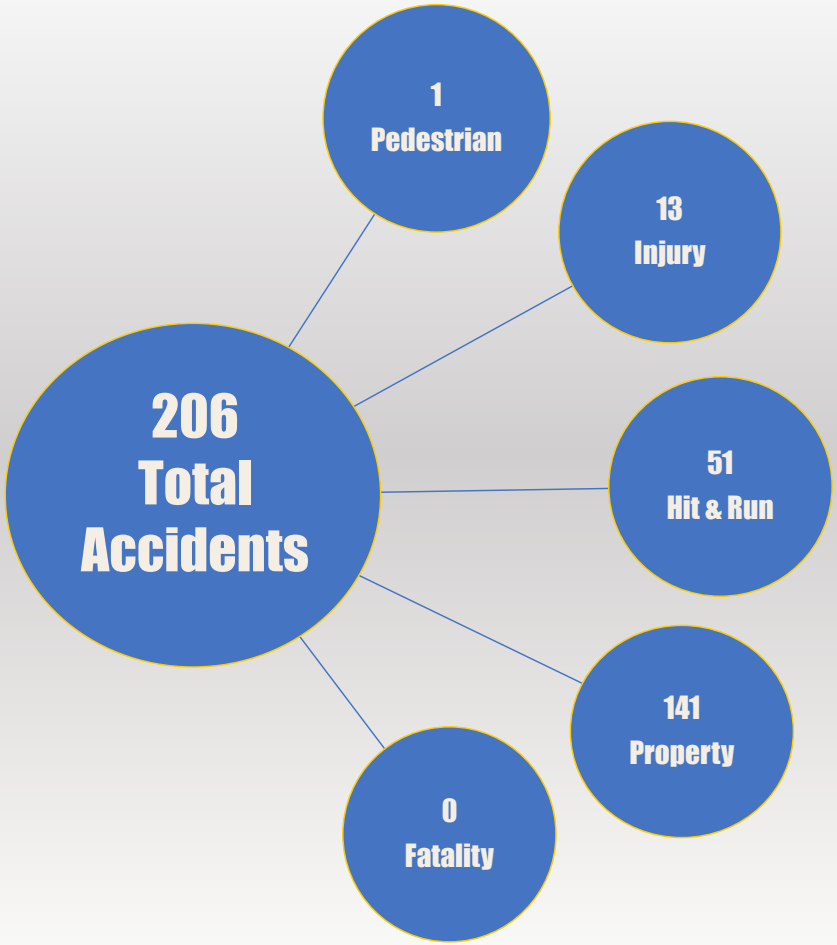
975 Traffic Stops

457 Citations

434 Warnings

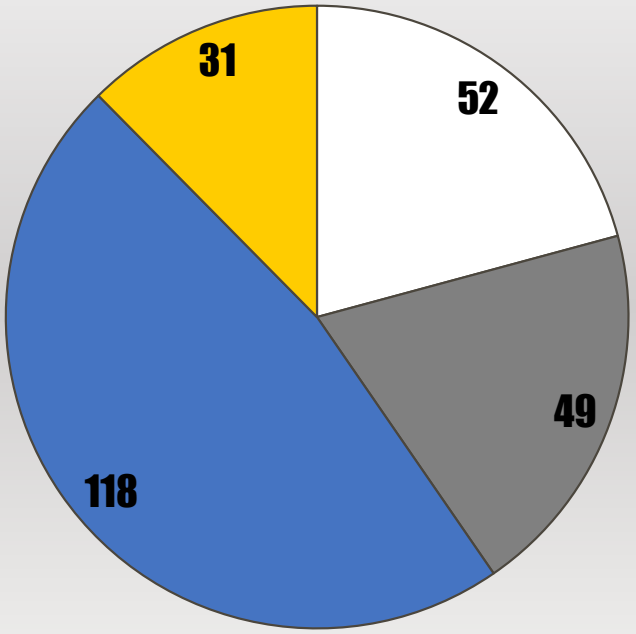
STRENGTH THROUGH UNITY

# ACCIDENTS



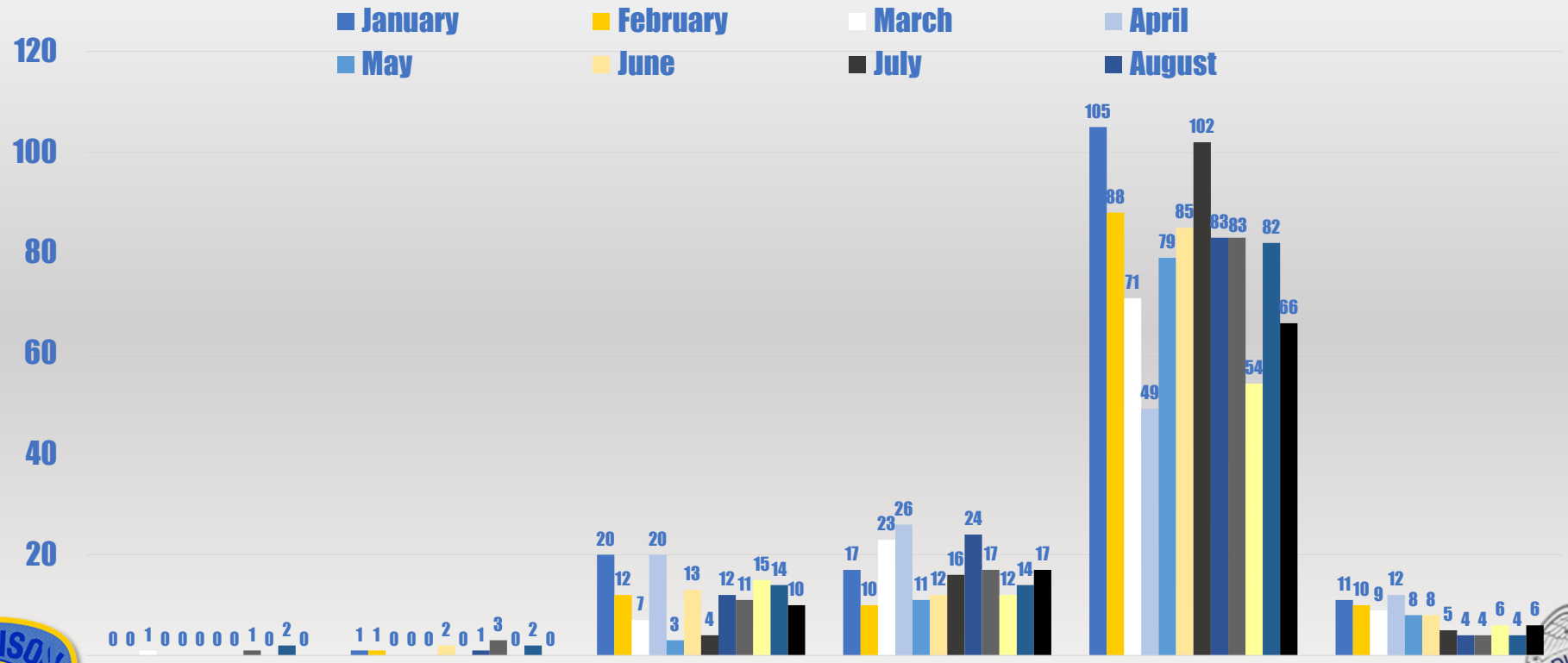

STRENGTH THROUGH UNITY

# 472 TOTAL ARRESTS



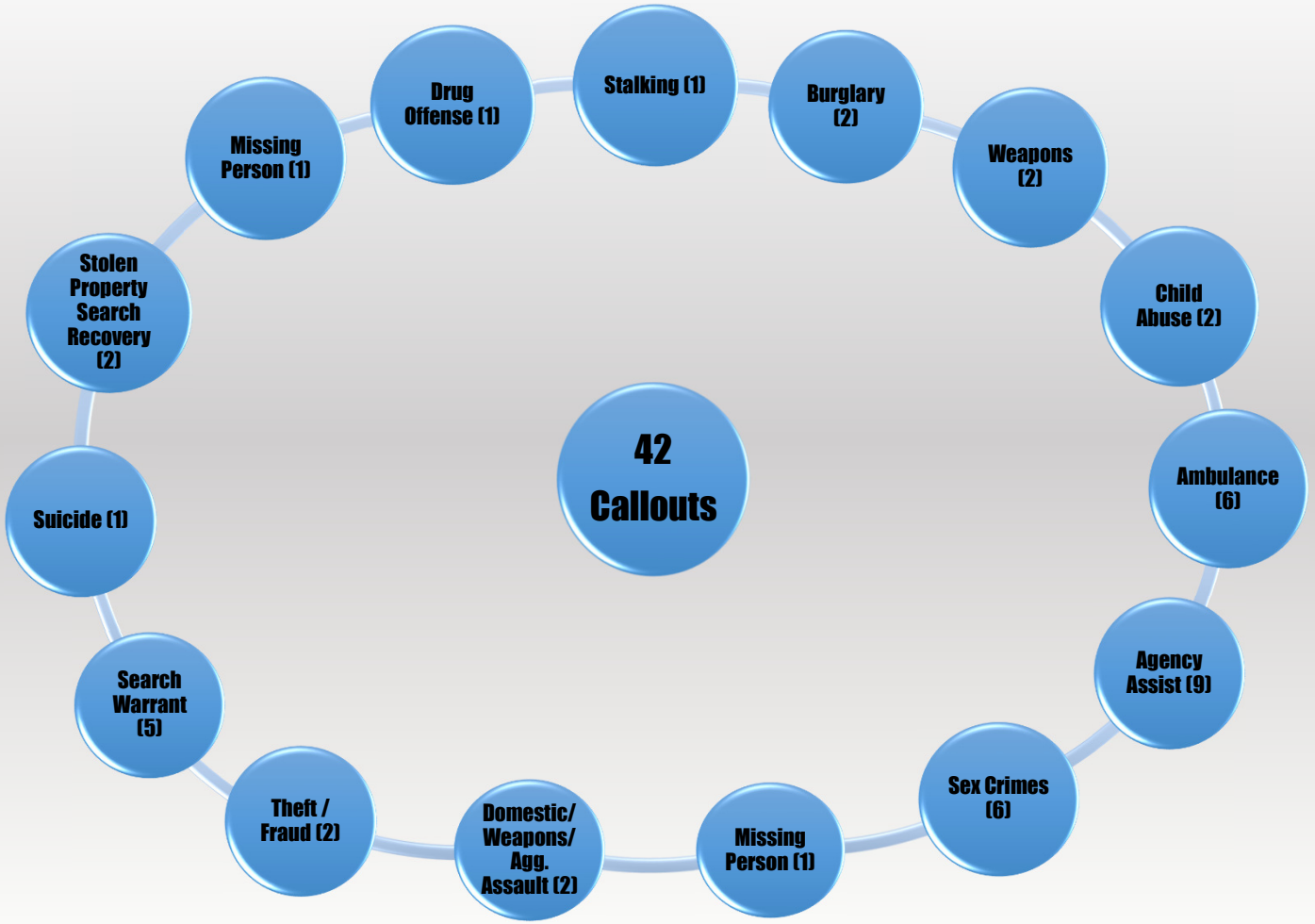

STRENGTH THROUGH UNITY

# ARREST CLASSIFICATIONS




STRENGTH THROUGH UNITY

# CRIMINAL INVESTIGATIONS




STRENGTH THROUGH UNITY

# CRIMINAL INVESTIGATIONS

**202** • New cases

**143** • Closed with no follow up

**12** • Cleared by arrest

**28** • Average Open cases

STRENGTH THROUGH UNITY

# CRIMINAL INVESTIGATIONS – TOP 3

48 •Sex Offender Checks

38 •Search Warrants

21 •Agency Assists

# NOTABLE INCIDENTS

- **OSCAR VASQUEZ (24) was arrested on an outstanding warrant out of Florida related to 6 counts of Sexual Battery and 2 counts of Lewd or Lascivious Molestation.**

- **ZZAYN RICHARDS (32) was arrested on multiple charges ranging from Motor Vehicle Theft, Un-Authorized Entry into a Motor Vehicle, Fleeing, Reckless Driving/Extreme Indifference, and Reckless Endangerment in relation to incidents spanning across Casper, WY and Dickinson.**

- **JALIL MEADOWS (23) was arrested on multiple felony warrants out of California in relation to charges of Aggravated Assault with a Deadly Weapon and Prohibited Possession of a Firearm by a Felon ($100,000 bond). MEADOWS was taken into custody and later extradited to California.**

# NOTABLE INCIDENTS

- An agency assist for Mesa, AZ resulted in the arrest of Jose Vega (51) for 12 counts of Felony Sexual Assault. VEGA was taken into custody and later extradited to Arizona.

- Felony charges are pending in relation to an internal theft/embezzlement of over $25K from a local bank in Dickinson.

- Investigators intervened in a fraudulent wire scam related to the transfer of over $130K from Dickinson to a location in Florida, a search warrant was obtained and resulted in the recovery of over $101K of the transferred funds.

- Detectives investigated a scam which resulted in a Dickinson man losing over $300K through an online lottery scam. The case was ultimately referred to the Department of Homeland Security due to the amount of loss and the national crossover.

# NOTABLE INCIDENTS

- **JOSE MAURICIO MEHAIS PINTO was arrested for C-Felony Aggravated Assault Involving a Weapon, C-Felony Tampering with Evidence and B-Misdemeanor Resisting an Officer. PINTO along with three others were arrested following a stabbing incident at West Villard apartment complex. Shortly after being lodged at the SWMCCC, a detainer for PINTO was filed by Immigration and Customs Enforcement.**

- **KYLE LARSON (34) was arrested for Burglary, Resisting an Officer, Terrorizing, Ingestion of a Controlled Substance, and Alarming Acts, after breaking into a neighbor's residence on the south side of town and briefly barricading himself in the residence with the victim still inside.**

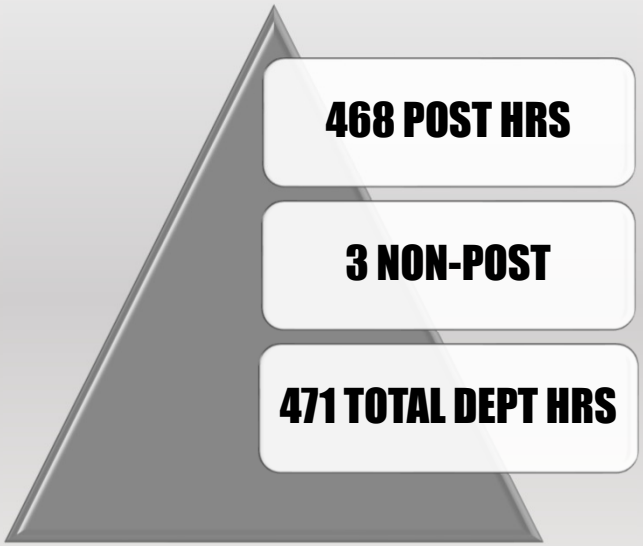
- **Mario Ramirex Vega (41) was arrested for Discharging Firearm within City Limits and Possession of Stolen Firearm.**

- **A missing/runaway 13-year-old juvenile female alluded officers for nearly three months before investigators were finally able to locate her in Hebron and return her to Dickinson.**

# BEHAVIORAL HEALTH

STRENGTH THROUGH UNITY

# TRAINING




**SWTT SNIPER POSITIONAL SHOOTING – 3 HRS**
- 1 OFFICER (NON-POST HOURS)

**SCENARIOS & TACTICS – 12 HRS**
- 1 OFFICER

**INTOX RECERT – 4 HR**
- 2 OFFICERS

**SHOTGUN/RIFLE QUAL – 52 HRS**
- 13 OFFICERS

**DRE/SFST INSTRUCTOR – 12 HRS**
- 1 OFFICER

# POST APPROVED TRAINING

**BCI HANDGUN - 4 HRS**
- 1 OFFICER

**WRAP RESTRAINT DEVICE – 6 HRS**
- 3 OFFICER

**INTOX – 48 HRS**
- 3 OFFICERS

**CA NARCOTIC OFFICER'S CONFERENCE (FL) – 40 HRS**
- 1 OFFICER

**NTOA SWAT TEAM LEADER DEV. (MN) - 80 HRS**
- 2 OFFICERS

**CI –2 HRS**
- 1 OFFICER

**FBI-LEEDA/MANAGING & CONDUCTING INTERNAL AFFAIRS INV. – 80 Hours**
- 2 OFFICER

**4TH QUARTER (taser recert, 1 amend, & Gracie refresher) – 80 Hours**
- 20 OFFICERS

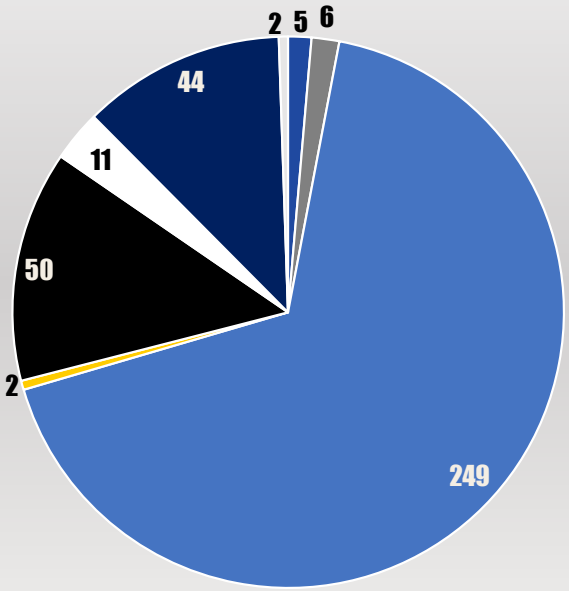
STRENGTH THROUGH UNITY

# RECORDS

**73 - Fingerprints**
**45 - Sex Offender Registrations**
**123 – Warrants / Summons Processed**

# ANIMAL SHELTER

## 372 CALLS FOR SERVICE




STRENGTH THROUGH UNITY

# ANIMAL SHELTER

| IMPOUNDED ANIMAL TYPES | RETURNED TO OWNER | RESCUE | ADOPTED | REMAIN AT SHELTER | EUTHANIZED |
|---|---|---|---|---|---|
| 114 DOGS | 80 | 17 | 5 | 7 | 0 |
| 118 CATS | 26 | 45 | 27 | 4 | 0 |
| 0 OTHER | | 0 | | | |
| 232 - TOTALS: | 106 | 62 | 32 | 11 | 0 |

| 232 IMPOUNDED ANIMALS | # |
|---|---|
| STRAY | 210 |
| SURRENDERED | 11 |
| STARK, DUNN, BILLINGS COUNTY CAPTURE | 7 |
| INMATE, COURT, OTHER | 2 |
| BITE | 2 |
| BORN @ SHELTER | 0 |

STRENGTH THROUGH UNITY

# SCHOOL RESOURCE OFFICERS

## DICKINSON STATE UNIVERSITY

- 3 IR's (0 SUMMONS ISSUED)

## HIGH SCHOOL

- 82 IR's (15 JUV. SUMMONS, 8 ADULT SUMMONS, & 9 REFERRALS)

## MIDDLE SCHOOL

- 44 IR'S (10 JUVENILE SUMMONS ISSUED)

## ELEMENTARY SCHOOL

- 39 IR'S (0 SUMMONS ISSUED)

# COMMUNITY SERVICE COORDINATOR

- DARE Instruction & Graduation
- Coffee with a Cop @ St. Lukes
- Homecoming Events
- Numerous Presentations
- Tobacco Compliance Checks
- Trick or Trunk
- Red Ribbon Week
- Alcohol Compliance Checks
- Instruction for Law Enf. Class
- Cops & Kids Shopping
- Court Security

# $1,000 DPA Donation

STRENGTH THROUGH UNITY

**Executive Asst.**
**Darnyl Malkowski**

**Property & Evidence**
**Brandi Aaron**

STATE OF
# NORTH DAKOTA

PROCLAMATION

LAW ENFORCEMENT SUPPORT STAFF DAY
NOVEMBER 10, 2024

WHEREAS, the state of North Dakota acknowledges the invaluable contributions made by the support staff serving the law enforcement agencies across the state; and

WHEREAS, these dedicated individuals demonstrate unwavering commitment, integrity and pride in their roles, providing essential support to law enforcement officers and ensuring the safety and well-being of our communities; and

WHEREAS, there are over 200 support staff members across North Dakota who diligently serve their communities and law enforcement agencies with dedication and professionalism; and

WHEREAS, their behind-the-scenes efforts contribute significantly to the effective functioning of law enforcement operations, including administrative support, dispatch services, evidence management and many other critical tasks; and

WHEREAS, it is fitting and proper to recognize and honor the tireless efforts and contributions of these support staff members who often work tirelessly and selflessly behind the scenes, ensuring the success of law enforcement missions across North Dakota.

NOW, THEREFORE, as Governor of the State of North Dakota, I do hereby proclaim November 10, 2024, LAW ENFORCEMENT SUPPORT STAFF DAY in the State of North Dakota.

Doug Burgum
GOVERNOR

ATTEST:
Michael Howe
SECRETARY OF STATE

**Criminal Intel Analyst**
**Janelle Groll**

**Records Supervisor**
**Becky Hoff**

**Records Clerk**
**Blayne Rieger**

**Records Clerk**
**Isabell Chadwick**

**STRENGTH THROUGH UNITY**

**OFFICER**
**Brian Steger**

**OFFICER**
**Justin Berger**

**OFFICER**
**Austin Dennis**

# CONGRATULATIONS!

STRENGTH THROUGH UNITY

**OFFICER**
**Jaden Schmitz**

**OFFICER**
**Connor Wood**

**OFFICER**
**Tyler Hopper**

# WELCOME

STRENGTH THROUGH UNITY

STRENGTH THROUGH UNITY

# DICKINSON POLICE

## STRENGTH THROUGH UNITY

# Code Enforcement Officer II

- Classification: 14
- 3 or more years of Code Enforcement Experience
- Additional Job Duties:
  - Food Truck Licenses
  - Coordinates contract work
  - Assists in development, implementation & education of Noxious Weed Program
  - Provides direction to Code Enforcement Personal
  - Zoning Inspector Certification through International Code Council
  - Manufactured Homes Inspection Certificate through North Dakota Dept. Of Commerce
- City Staff recommends approval

CITY OF Dickinson North Dakota

# CODE ENFORCEMENT OFFICER II

## POSITION SUMMARY

Responsible for the enforcement of the City of Dickinson codes and ordinances related to zoning, land use, nuisance housing, building codes, blight, graffiti, water waste, and other matters of public concern. Will serve as a resource to property owners, businesses, the general public, and other City departments and divisions in order to enhance and preserve the health, safety and welfare for the City of Dickinson. Responsible to plan, organize and administer the City of Dickinson Noxious Weed Program, ensuring compliance with applicable regulations while supporting the City's vision, mission, and values.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

- Performs a variety of field and office work to support the City's local code enforcement program.
- Performs inspections of properties for repair, maintenance, occupancy, sanitation, and other conditions in compliance with the City Municipal Code.
- Prepares evidence in support of legal actions taken by the City; testify at hearings and in court proceedings as required.
- Prepares letters and correspondence to homeowners, contractors and developers regarding building code enforcement violations; signs complaints and follows up with businesses and homeowners as necessary to schedule inspections.
- Serves as a resource to other City departments as needed.
- Locates vacant residences and businesses; secures buildings with proper materials as necessary; posts the property as necessary; checks vacant buildings regularly for transient activity, graffiti, and other forms of vandalism.
- Coordinates and conducts follow-up abatement procedures including the preparation of additional correspondence, site visits, and communication with property owners; conducts follow-up investigations to ensure compliance with applicable codes and ordinances; prepares non-compliance cases for legal action; presents testimony at hearings.
- Monitors performance and provides direction to Code Enforcement personnel in daily operations . Leads other Code Enforcement employees in completing tasks while continuing to work alongside.
- Coordinates contract work which may include: issuing and scheduling contract work; monitoring contractor performance; managing payments for contract labor.
- Attends and participates in various meetings; responds to public concerns and questions regarding code enforcement matters in order to promote or seek input on proposed programs and needs.
- Assists in the development, implementation and education/training of the Noxious Weed Program.
- Approves/denies and keeps record of Food Truck Licenses for the City of Dickinson
- Receives, investigates, and responds to difficult and sensitive problems and complaints; identifies and reports findings and takes necessary corrective action.

**Knowledge, Skills and Abilities (position requirements at entry):**

- Knowledge of operations, services, and activities of a municipal and state code compliance program and enforcement.

DRAFT

# CODE ENFORCEMENT OFFICER II

- Ability to maintain accurate files and records.
- Ability to use computers and related public safety software applications, word processing and database/spreadsheet programs. Excellent proficiency with Microsoft Office.
- Knowledge of occupational hazards and standard safety practices.
- Knowledge of legal actions applicable to code enforcement compliance.
- Ability to read and interpret legal descriptions and boundary maps
- Skilled in oral and written presentation, communication, interpersonal skills as applied to interaction with commissioners, coworkers, supervisor, the general public, etc.
- Ability to interpret codes and regulations pertaining to, building, plumbing, mechanical, and property maintenance.

## QUALIFICATIONS

**Education and Experience**:

- Requires High School Diploma or General Equivalency Degree (G.E.D).
- Associate's Degree in Civil Engineering, Architectural Design, Architectural Drafting or related field preferred.
- Three or more years' experience of code compliance or general contracting.
- Or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

**Special Requirements:**

- Valid ND Driver's License
- International Property Maintenance and Housing Certification through the International Code Council (ICC) at hire.
- Zoning Inspector Certification through the ICC within 6 months of starting the position.
- Pesticide Applicator Certificate though the North Dakota Department of Agriculture at hire.
- Manufactured Homes Inspection Certificate issued by The North Dakota Department of Commerce within 12 months of hire.

## WORKING CONDITIONS

- Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, lifting, grasping, feeling, talking, hearing, seeing, and repetitive motions.
- Working conditions involve some exposure to moderate risk of accident and require following basic safety precautions, may be subjected to inadequate lighting, intense noise, and frequent exposure to unpleasant elements. May be subject to hostile public environment.
- Physical demands include moderate physical activity that includes prolonged standing and/or walking, handling moderate weight objects and/or using or carrying equipment. Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Movement may be restrained or confined.
- Work requires routine, local travel.

DRAFT

# CODE ENFORCEMENT OFFICER II

**Classification:** 14
**FLSA:** Non-Exempt
**Created and Updated to new format:** 12/10/2024 By BO Schwindt, HR Nameniuk
**Approved by City Commission:**
**Updated:**

DRAFT

# CODE ENFORCEMENT OFFICER II

## POSITION SUMMARY

Responsible for the enforcement of the City of Dickinson codes and ordinances related to zoning, land use, nuisance housing, building codes, blight, graffiti, water waste, and other matters of public concern. Will serve as a resource to property owners, businesses, the general public, and other City departments and divisions in order to enhance and preserve the health, safety and welfare for the City of Dickinson. Responsible to plan, organize and administer the City of Dickinson Noxious Weed Program, ensuring compliance with applicable regulations while supporting the City's vision, mission, and values.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

- Performs a variety of field and office work to support the City's local code enforcement program.
- Performs inspections of properties for repair, maintenance, occupancy, sanitation, and other conditions in compliance with the City Municipal Code.
- Prepares evidence in support of legal actions taken by the City; testify at hearings and in court proceedings as required.
- Prepares letters and correspondence to homeowners, contractors and developers regarding building code enforcement violations; signs complaints and follows up with businesses and homeowners as necessary to schedule inspections.
- Serves as a resource to other City departments as needed.
- Locates vacant residences and businesses; secures buildings with proper materials as necessary; posts the property as necessary; checks vacant buildings regularly for transient activity, graffiti, and other forms of vandalism.
- Coordinates and conducts follow-up abatement procedures including the preparation of additional correspondence, site visits, and communication with property owners; conducts follow-up investigations to ensure compliance with applicable codes and ordinances; prepares non-compliance cases for legal action; presents testimony at hearings.
- Monitors performance and provides direction to Code Enforcement personnel in daily operations. Leads other Code Enforcement employees in completing tasks while continuing to work alongside.
- Coordinates contract work which may include: issuing and scheduling contract work; monitoring contractor performance; managing payments for contract labor.
- Attends and participates in various meetings; responds to public concerns and questions regarding code enforcement matters in order to promote or seek input on proposed programs and needs.
- Assists in the development, implementation and education/training of the Noxious Weed Program.
- Approves/denies and keeps record of Food Truck Licenses for the City of Dickinson
- Receives, investigates, and responds to difficult and sensitive problems and complaints; identifies and reports findings and takes necessary corrective action.

**Knowledge, Skills and Abilities (position requirements at entry):**

- Knowledge of operations, services, and activities of a municipal and state code compliance program and enforcement.

DRAFT

# CODE ENFORCEMENT OFFICER II

- Ability to maintain accurate files and records.
- Ability to use computers and related public safety software applications, word processing and database/spreadsheet programs. Excellent proficiency with Microsoft Office.
- Knowledge of occupational hazards and standard safety practices.
- Knowledge of legal actions applicable to code enforcement compliance.
- Ability to read and interpret legal descriptions and boundary maps
- Skilled in oral and written presentation, communication, interpersonal skills as applied to interaction with commissioners, coworkers, supervisor, the general public, etc.
- Ability to interpret codes and regulations pertaining to, building, plumbing, mechanical, and property maintenance.

## QUALIFICATIONS

**Education and Experience**:

- Requires High School Diploma or General Equivalency Degree (G.E.D).
- Associate's Degree in Civil Engineering, Architectural Design, Architectural Drafting or related field preferred.
- Three or more years' experience of code compliance or general contracting.
- Or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

**Special Requirements:**

- Valid ND Driver's License
- International Property Maintenance and Housing Certification through the International Code Council (ICC) at hire.
- Zoning Inspector Certification through the ICC within 6 months of starting the position.
- Pesticide Applicator Certificate though the North Dakota Department of Agriculture at hire.
- Manufactured Homes Inspection Certificate issued by The North Dakota Department of Commerce within 12 months of hire.

## WORKING CONDITIONS

- Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, lifting, grasping, feeling, talking, hearing, seeing, and repetitive motions.
- Working conditions involve some exposure to moderate risk of accident and require following basic safety precautions, may be subjected to inadequate lighting, intense noise, and frequent exposure to unpleasant elements. May be subject to hostile public environment.
- Physical demands include moderate physical activity that includes prolonged standing and/or walking, handling moderate weight objects and/or using or carrying equipment. Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Movement may be restrained or confined.
- Work requires routine, local travel.

DRAFT

# CODE ENFORCEMENT OFFICER II

**Classification:** 14
**FLSA:** Non-Exempt
**Created:** 12/10/2024 By BO Schwindt, HR Nameniuk
**Approved by City Commission:**
**Updated:**

DRAFT

CITY OF Dickinson North Dakota | Building & Code

January 28, 2025

RE: February 4th Commission Meeting

**Memorandum of Understanding Between The North Dakota Department of Health and Human Services and City of Dickinson**

For your consideration is approval of MOU between the North Dakota Department of Health and Human Services and City of Dickinson.

Included in the agreement:

- City of Dickinson is responsible for providing appropriate license applications and licenses to owner/operators of Manufactured Home parks and campgrounds.
- City is responsible for enforcement of all applicable local regulations, ordinances and state statutes.
- The Department of Health has determined that the City Building and Fire code requirements meet or exceed the requirements of the N.D.C.C

The Building & Codes staff recommends approval.

MEMORANDUM OF UNDERSTANDING
BETWEEN THE
NORTH DAKOTA DEPARTMENT OF HEALTH AND HUMAN SERVICES
AND
CITY OF DICKINSON

The North Dakota Department of Health and Human Services Food and Lodging Unit (hereinafter referred to as the "Department"), hereby enters into an agreement with the City of Dickinson (hereinafter referred to as the "City"). The purpose of the agreement is to promote enforcement of local sanitation, safety, zoning, and inspection requirements in lieu of the enforcement of sanitation, safety, and inspection requirements of the Department under North Dakota Century Code (N.D.C.C.) Chapter 23-10 and North Dakota Administrative Code (N.D.A.C) Chapters 33-33-01 and 33-33-02 for mobile home parks, recreational vehicle parks, and campgrounds within the City and extraterritorial zoning area (ETZ) of the City. Additionally, this agreement is to provide an efficient and meaningful administration of the inspection and educational programs without duplication of services.

The Department has determined that the City building and fire code requirements meet or exceed the requirements of N.D.C.C. Chapter 23-10 and any rules and regulations promulgated under this chapter.

AGREEMENT:

1. **The City will**:
    a. Be responsible for the enforcement of all applicable local regulations, local ordinances, state statutes, and Department rules relevant to the establishments identified in subsection b.
    b. Make available a listing, yearly, of all mobile home parks, recreational vehicle parks, and campgrounds within the city limits of Dickinson and ETZ area which will be inspected by their personnel.
    c. Conduct inspections at a frequency of at least once every three years or as needed based on a complaint of mobile home parks, recreational vehicle parks, and campgrounds included within this mutually agreed upon list identified in subsection b.
    d. Use an inspection form or checklist at least as comprehensive as state statutes and administrative codes included in subsection e..
    e. Adhere to the standards by which such inspections will be conducted in accordance with any local regulation and under the N.D.C.C. Chapter 23-10 "Mobile Home Parks, Recreational Vehicle Parks, and Campgrounds" and N.D.A.C. Chapters 33-33-01 "Mobile Home Park Rules" and 33-33-02 Recreational Vehicle Park and Campground Rules."
    f. Investigate all complaints within its jurisdiction and take appropriate action.
    g. Conduct plan reviews of all newly constructed, converted or extensively remodeled mobile home parks, trailer parks, and campgrounds within the City's jurisdiction.
    h. Be responsible for providing appropriate license applications and licenses to the owners/operators.
    i. Provide periodic supervisory or management review of inspection reports.
    j. Attend scheduled meetings with the Department and provide updates on inspection work carried out under this agreement.
    k. Submit the following to the Department:
        i. Electronic reports or copies of the inspection reports when requested.
        ii. Copies of public notices, license revocations and other regulatory action pertaining to closures or penalties levied for ordinance violations at the time of such actions.

2. **The Department will**:
    a. Waive the state license and all or a portion of the license fee for any establishment licensed and inspected by the City.
    b. Provide copies of applicable federal regulations, state statutes, and Department rules to the City.

c. Provide assistance to the City in the investigation and abatement of complaints.
d. Conduct inspection activities, upon request, in cooperation with the City.
e. Provide expertise in statute/rule/code interpretation, implementation, and enforcement.
f. Provide copies of interpretations, memorandums, letters and any other pertinent information in a timely manner.
g. Provide periodic review and oversight of work completed by the City under this agreement.

**3. Terms:**

Through this Memorandum of Understanding, a representative of the Department and a representative of the City of Dickinson shall meet periodically, at least every two years, to discuss problem areas, statute/rule interpretation and other items of mutual interest. Any additions or modifications of the terms of this Memorandum of Understanding or the scope of work to be performed hereunder must be agreed to by both parties. Such changes shall be incorporated in written amendments to this Memorandum of Understanding.

This Memorandum of Understanding may be cancelled or terminated by mutual consent, by default, or by conditions beyond the control of either party. The party desiring to terminate or cancel must give written notice of its intention 30 days prior to the date of cancellation, setting forth the reasons and conditions of said termination.

APPROVED:

**CITY OF DICKINSON**

_____ _____
Leonard Schwindt Date
City of Dickinson Building Official

**NORTH DAKOTA DEPARTMENT OF HEALTH AND HUMAN SERVICES**

_____ _____
Tim Wiedrich Date
Director, Health Response and Licensure Section

_____ _____
Julie Wagendorf Date
Director, Food and Lodging Unit

CITY OF Dickinson North Dakota

Engineering & Community Development

February 4, 2025

North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

**RE: Mann's Dam Project – City Commission Letter of Support**

The City of Dickinson supports the North Dakota Department of Water Resources (DWR) grant application regarding the Mann's Dam Project, City of Dickinson project number 202508.

The requested funds will be used to develop an Emergency Action Plan (EAP), to include procedures to assist the city in detecting and evaluating an emergency situation, steps to mitigate the emergency situation, map preparation, and additional information according to FEMA guidance.

The City of Dickinson appreciates the opportunity to apply for General Water Management cost sharing with the DWR. The program is critical to the City to identify and mitigate risks to the our citizens and vital infrastructure.

Thank you,

Scott Decker
Mayor

CITY OF Dickinson North Dakota

# Engineering Memorandum

February 4, 2025

RE: February 4th Commission Meeting

**MANNS DAMN PROJECT ND DWR LETTER OF SUPPORT**

For your consideration is letter of support for the North Dakota Department of Water Resources (DWR) cost share application. The letter will authorize the City of Dickinson to submit the project for cost sharing with the DWR. The project is included on the 2025-2027 DWR Water Development Plan which increases the probability of successfully being awarded the cost share. The General Water Management cost-share maximum is 80% from the DWR, and 20% from the City of Dickinson.

Based on the current estimates, this application is anticipated to be for **$144,000,** and the City of Dickinson cost share is estimated to be $36,000 for a total cost of $180,000. This letter of support is a new requirement from the DWR in 2025. The City of Dickinson share of the project was included in the 2025 Capital Improvement Plan and funded with Cash On-Hand.

The City Engineering staff recommends approval.

# Mann's Dam Vicinity Map

CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

Engineering & Community Development

February 4, 2025

North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

**RE: Queen City Dam Project – City Commission Letter of Support**

The City of Dickinson supports the North Dakota Department of Water Resources (DWR) grant application regarding the Queen City Dam Project, City of Dickinson project number 202310.

The requested funds will be used to develop an Emergency Action Plan (EAP), to include procedures to assist the city in detecting and evaluating an emergency situation, steps to mitigate the emergency situation, map preparation, and additional information according to FEMA guidance.

The City of Dickinson appreciates the opportunity to apply for General Water Management cost sharing with the DWR. The program is critical to the City to identify and mitigate risks to the our citizens and vital infrastructure.

Thank you,

Scott Decker
Mayor

CITY OF Dickinson North Dakota

# Engineering Memorandum

February 4, 2025

RE: February 4th Commission Meeting

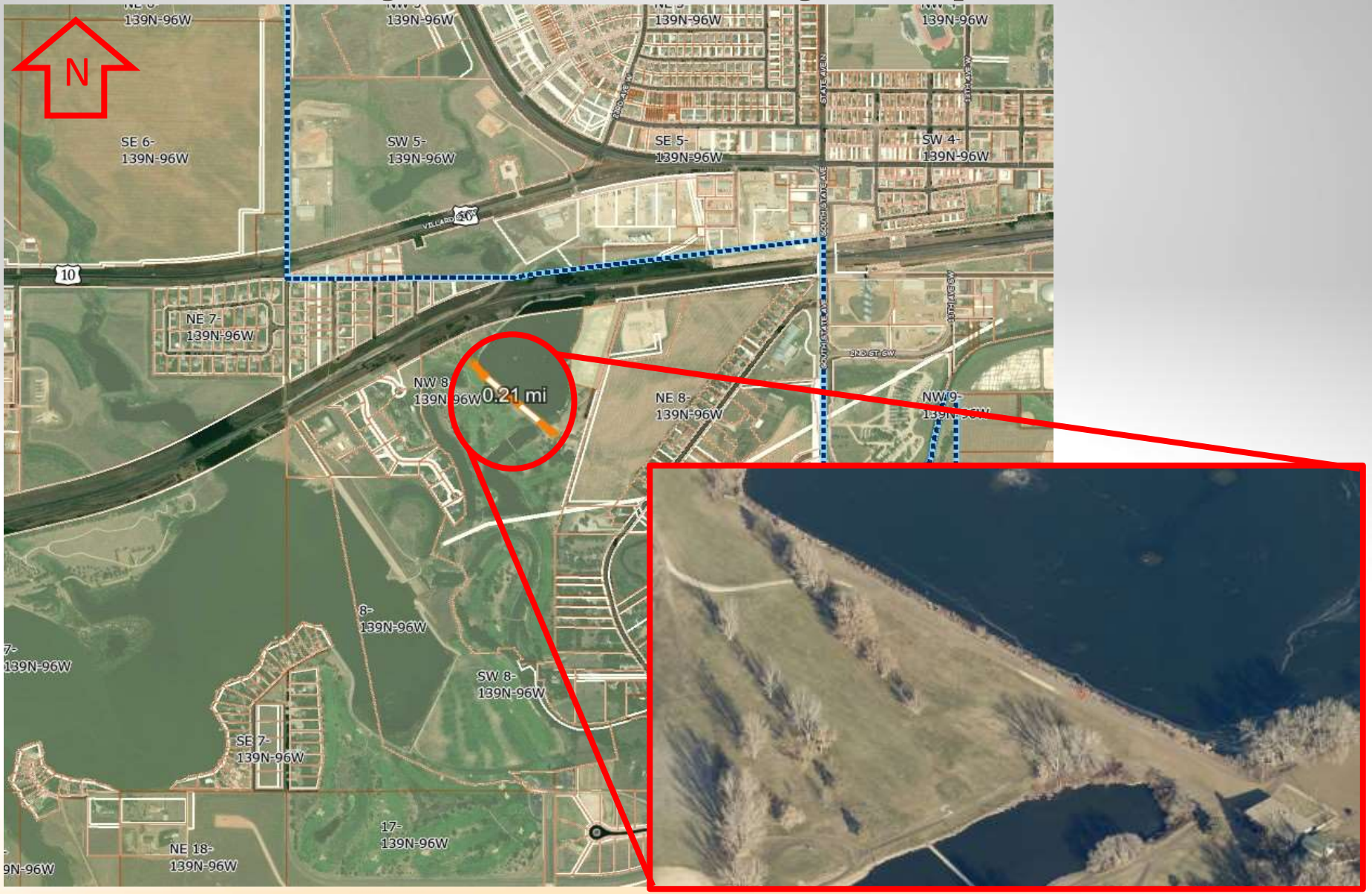
**QUEEN CITY DAM PROJECT ND DWR LETTER OF SUPPORT**

For your consideration is letter of support for the North Dakota Department of Water Resources (DWR) cost share application. The letter will authorize the City of Dickinson to submit the project for cost sharing with the DWR. The project is included on the 2025-2027 DWR Water Development Plan which increases the probability of successfully being awarded the cost share. The General Water Management cost-share maximum is 80% from the DWR, and 20% from the City of Dickinson.

Based on the current estimates, this application is anticipated to be for **$144,000,** and the City of Dickinson cost share is estimated to be $36,000 for a total cost of $180,000. This letter of support is a new requirement from the DWR in 2025. The City of Dickinson share of the project was included in the 2025 Capital Improvement Plan and funded with the Gross Production Tax (GPT).

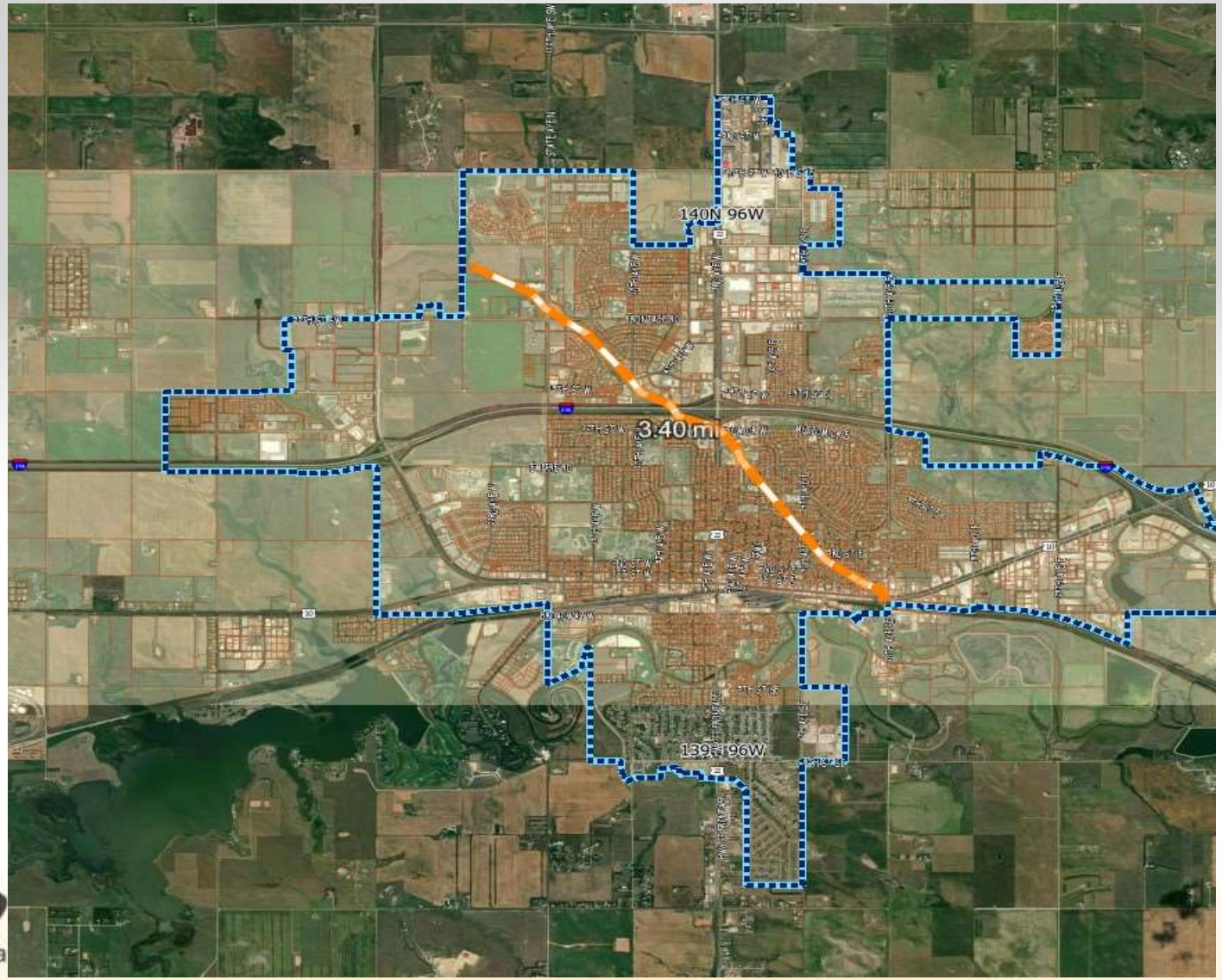
The City Engineering staff recommends approval.

# Queen City Dam Vicinity Map




CITY OF Dickinson North Dakota

# Dickinson Drainageway Vicinity Map




CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

Engineering & Community Development

February 4, 2025

North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

**RE: Dickinson Drainageway Project – City Commission Letter of Support**

The City of Dickinson fully supports the North Dakota Department of Water Resources (DWR) cost share application for the Dickinson Drainageway Project, City project number 202410. The funds will be used to plan improvements to the Drainageway, aiming to reduce the flood risks along the existing channel while minimizing the impacts on the surrounding properties and environment.

The City of Dickinson values the opportunity to participate in the DWR's Cost Share program. This program will allow the City to develop solutions to mitigate flood and improve drainage infrastructure for our citizens.

Thank you,

Scott Decker
Mayor

CITY OF Dickinson North Dakota

# Engineering Memorandum

February 4, 2025

RE: February 4th Commission Meeting

**DICKINSON DRAINAGEWAY PROJECT ND DWR LETTER OF SUPPORT**

For your consideration is letter of support for the North Dakota Department of Water Resources (DWR) cost share application. The letter will authorize the City of Dickinson to submit the project for cost sharing with the DWR. The project is included on the 2025-2027 DWR Water Development Plan which increases the probability of successfully being awarded the cost share. The municipal cost-share is a maximum of 60% from the DWR, and 40% from the City of Dickinson. Based on the current project needs, we plan to combine the two City projects; Northwest Regional Pond and the Dickinson Drainageway, into one project. If there is a need to separate the projects in the future, we will take that action based on those needs.

Based on the current estimates, this cost-share application for the two combined projects is anticipated to be **$510,000,** and the City of Dickinson's cost share is estimated to be $340,000; for a study total of $850,000. The project study is an eligible cost-share item. This letter of support is a new requirement from the DWR for 2025. The City of Dickinson cost share total was included in the 2025 Capital Improvement Plan and funding by Gross Production Tax (GPT).

The City Engineering staff recommends approval.

CITY OF Dickinson North Dakota

# Engineering Memorandum

January 23, 2025

RE: February 4th Commission Meeting

**2025 COMMUNITY RATING SYSTEM (CRS) RECERTIFICATION**

For your consideration is a National Flood Insurance Program (NFIP) Community Rating System (CRS) recertification submittal package. The NFIP CRS has been a key attribute to drive acknowledgment of the NFIP and encouraging floodplain best management practices within communities.

Since 2017, through collective effort, our CRS application submittal and approval has provided our citizens a **5**-percent reduction in their flood insurance premiums. Our classification is determined by our engagement in 19 categorized including Public Information, Mapping and Regulations, Flood Damage Reduction, and Warning and Response.

The city engineering staff recommends approval.

# CRS COMMUNITY CERTIFICATIONS

OMB Control Number: 1660-0022
Expiration: 10/31/2023

Community City of Dickinson State ND CID 380117
(6-digit NFIP Community Identification Number)

***Note:*** Please cross out any incorrect items, below, as needed, and insert the updated information.

## CC-213 Recertification

Recertification due date February 4, 2025

| | Chief Executive Officer | CRS Coordinator |
|---|---|---|
| Name | Scott Decker | Joshua M. Skluzacek |
| Title | CEO | CRS Coordinator |
| Address | 38 1st Street West<br>Dickinson, ND 58601 | 38 1st Street West<br>Dickinson, ND 58601 |
| Phone number | 701-483-8620 | (701) 456-7723 |
| E-mail address | scott.decker@dickinsongov.com | joshua.skluzacek@dickinsongov.com |

I hereby certify that City of Dickinson [community name] is implementing the following activities on the attached pages as credited under the Community Rating System and described in our original application to the CRS and subsequent modifications.

I hereby certify that, to the best of my knowledge and belief, we are in full compliance with the minimum requirements of the NFIP and we understand that we must remain in full compliance with the minimum requirements of the NFIP. We understand that at any time we are not to be in full compliance, we will retrograde to a CRS Class 10.

I hereby certify that we will continue to maintain FEMA Elevation Certificates on all new buildings and substantial improvements constructed in the Special Flood Hazard Area following the date at which we joined the CRS.

I hereby certify that if there are one or more repetitive loss properties in our community that we must take certain actions that include reviewing and updating the list of repetitive loss properties, mapping repetitive loss areas, describing the cause of the losses, and sending an outreach project to those areas each year, and if we have fifty (50) or more unmitigated repetitive loss properties we must earn credit under Activity 510 (Floodplain Management Planning) for either a repetitive loss area analysis (RLAA) or a floodplain management plan (FMP).

I hereby certify that, to the best of my knowledge and belief, we are maintaining in force flood insurance policies for insurable buildings owned by us and located in the Special Flood Hazard Area (SFHA) shown on our Flood Insurance Rate Map. I further understand that disaster assistance for any community-owned building located in the SFHA is reduced by the amount of National Flood Insurance Program (NFIP) flood insurance coverage (structure and contents) that a community should be carrying on the building, regardless of whether the community is carrying a policy.

Signature _____ (Chief Executive Officer)

Date _____



*[continued on next page]*

Community City of Dickinson State ND CID 380117
(6-digit NFIP Community Identification Number)

| CRS Program Data Table | A. In the SFHA | B. In a regulated floodplain outside the SFHA | C. In the rest of the community |
|---|---|---|---|
| 1. Last report's number of buildings in the SFHA (bSF) (line 6, last report) | 713 | | |
| 2. Number of new buildings constructed since last report | + 0 | 0 | |
| 3. Number of buildings removed/demolished since last report | - 0 | 0 | |
| 4. Number of buildings affected by map revisions since last report (+ or -) | 0 | 0 | |
| 5. Number of buildings affected by corporate limits changes (+ or -) | 0 | 0 | |
| 6. Current total number of buildings in the SFHA (bSF) (total lines 1-5) | 713 | | |
| | | | |
| 7. Number of substantial improvement/damage projects since last report | 0 | 0 | |
| 8. Number of repetitive loss properties mitigated since last report | 0 | 0 | 0 |
| 9. Number of LOMRs and map revisions (not LOMAs) since last report | 0 | | |
| | | | |
| 10. Acreage of the SFHA (aSFHA) as of the last report (line 13, last report) | 692 | | |
| 11. Acreage of area(s) affected by map revisions since last report (+ or -) | 0 | 0 | |
| 12. Acreage of area(s) affected by corporate limits changes (+ or -) | 0 | 0 | |
| 13. Current acreage of the SFHA (total lines 10−12) | 692 | | |
| 14. Primary source for building data: | City of Dickinson Building Department Records | | |
| 15. Primary source for area data: | City of Dickinson GIS Database | | |
| 16. Period covered: February 1, 2024 to February 1, 2025 | Current FIRM date | August 28, 2024 | |
| | | | |
| *If available, the following data would be useful:* | | | |
| 17. Number of new manufactured homes installed since last report | 0 | 0 | 0 |
| 18. Number of other new 1 -4 family buildings constructed since last report | 0 | 0 | 40 |
| 19. Number of all other buildings constructed/installed since last report | 0 | 0 | 59 |

Comments:
*(Please note the number of the line to which the comment refers.)*

6. and 13. These numbers have changed from our 2024 CRS Program Data Table to the 2025 CRS Program Data Table due to the newly adopted FEMA FIRM date of August 28, 2024.

Community City of Dickinson State ND CID 380117
(6-digit NFIP Community Identification Number)

## Instructions

At the first verification visit after the effective date of the 2013 *CRS Coordinator's Manual*, ONLY LINES 6 AND 13 NEED TO BE COMPLETED. These lines form the baseline data about the number of buildings and area of the SFHA for when the table is completed as part of the next annual recertification. The "period covered" entered in line 16 is the date that lines 6 and 13 are first completed.
At all subsequent annual recertifications and cycle verification visits, the entire table is completed. The information in lines 6 and 13 from the last report is transferred to lines 1 and 10 in the next report.

## Instructions for the Columns

Column A numbers are for the SFHA (the A and V Zones shown on the Flood Insurance Rate Map) (FIRM)). Use the FIRM currently in effect, not a draft or pending revision.
Column B is completed only if the community receives CRS credit for regulating floodplain development outside the SFHA under Activity 410 (Floodplain Mapping) or Activity 430 (Higher Regulatory Standards).
Column C numbers help relate what happens in the floodplain to what is happening in the rest of the community.
Enter "0" if there are no numbers to report for this period. Do not leave a cell blank. Do not fill in the shaded boxes.

## Instructions for the Lines

Lines 1-7 deal with buildings.

- Section 301.a of the *CRS Coordinator's Manual* defines what constitutes a "building" and lists examples of structures that are not counted as "buildings" by the CRS.
- Section 302.a of the *CRS Coordinator's Manual* describes how the CRS counts buildings. For example, accessory structures are not counted.
- As noted in Section 302.a, to determine building counts, communities may use any method that yields reasonably good estimates of the number of buildings. Examples of acceptable methods are listed in Section 302.a. Precision is less important for large numbers. For example, the impact of the numbers will not change much if there are 10,000 buildings or 10,100 buildings.
- If a building is out of the SFHA, but in a parcel that is partly in the SFHA, it is not counted in column A --In the SFHA.
- In line 14, note how the building counts were obtained or estimated. Use the comments area, if needed.

Line 4 refers to map revisions. These include physical map revisions, Letters of Map Revision (LOMR), and Letters of Map Amendment (LOMA). If a building is removed from the SFHA by FEMA through a LOMA, but the community still administers its floodplain management regulations on the property, the building should not be included in the line 4 count in column A --In the SFHA. However, communities that still regulate areas removed by LOMAs can receive credit under Activities 410 or 430. If the community is receiving such credit, the building should be counted under column B --In a regulated floodplain outside the SFHA.

Line 7 is for the total number of buildings that were substantially improved plus the number of buildings that were substantially damaged during the period covered.

Lines 10 -13 deal with areas.

- These areas are based on the areas shown on the community's FIRM including LOMRs or LOMAs. Section 403.b discusses those portions of the SFHA that are subtracted from the area of the SFHA to calculate the community's aSFHA used in credit calculations.
- Section 403.e of the *CRS Coordinator's Manual* discusses calculating areas for CRS purposes.
- Section 403.e notes that communities “should not spend an inordinate amount of time measuring areas.” As with buildings, communities may use any method that yields reasonably good estimates. Examples of acceptable approaches are listed in Section 403.e.
- Line 13 asks for the current acreage of the SFHA. The best source for this number is a GIS layer that shows the SFHA. If the community does not have GIS, the county, regional agency, or state NFIP mapping office may have SFHA layers and may be able to provide the data. If the community has a relatively recent FIRM, the study contractor or consulting engineer may have the data.
- In line 15, note how the area calculations were obtained or estimated. Use the comments area, if needed.

Lines 17 -19 are voluntary, if the numbers are readily available.

- Line 17 includes replacing an existing manufactured home with a new one. The newly placed manufactured home is counted as a new, post-FIRM, building.
- The total of lines 17 -19 should equal the value entered in line 2.

Community DICKINSON, CITY OF State ND CID 380117

# COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

Your community has been verified as receiving CRS credit for the following Activities.

- If your community is still implementing these activities the CRS coordinator is required to put his or her initials in the blank (do not use a checkmark or an "X") and **attach** the appropriate items. A blank with no initials indicates you are not implementing that Activity anymore, and will result in loss of points (and possible CRS Class).
- If the word "**attached**" is used you must provide the requested documentation for that Activity. If no documentation has been acquired for that Activity, please explain why there is no documentation from the past year.

JMS 310 EC: We are maintaining Elevation Certificates, Floodproofing Certificates, Basement Floodproofing Certificates, V Zone design certificates and engineered opening certificates on all new construction and substantially improved buildings in our Special Flood Hazard Area (SFHA) and make copies of all Certificates available at our present office location. [JMS] *Initial here is you have had no new construction or substantial improvement in the SFHA in the last year.*

JMS 310 EC: **Attached is the permit list for only new or substantially improved structures in the SFHA that have been completed in the last year.** We have permitted 0 new building and substantial improvements in the SFHA during this reporting period.

JMS 310 EC: **Attached are all the Certificates for new or substantially improved structures that have been completed during this reporting period that are included on the above permit list.** (Note: The total number of Elevation and Floodproofing certificates should match the number of permits issued and completed within the reporting period defined above. All permits issued for new construction or substantial improvement within the V zone should have both an Elevation Certificate and a V Zone Certificate, and all buildings with basements within the basement exemption communities should have both an Elevation Certificate and a Basement Floodproofing Certificate).

JMS 310 CCMP: We continue to follow our Construction Certificate Management Procedures and update them when needed.

JMS 320 MI 1: We are providing basic flood information to inquirers. We also continue to provide the following to inquirers:

JMS MI 2 additional FIRM information
JMS MI 3 problems not shown on the FIRM
JMS MI 4 flood depth data
JMS MI 6 historical flood information
JMS MI 7 natural floodplain functions

___ 320 MI: **Attached is a copy of the publicity for the credited elements of this service this year.**

JMS 320 MI: **Attached is a copy of one page of the log, or 3 letters if using letters or other like records to document the service.**

JMS 320 MI: We are continuing to keep our FIRM updated and maintain old copies of our FIRM.

Community DICKINSON, CITY OF State ND CID 380117

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

JMS 330 OP: We continue to conduct or provide all credited outreach projects.

JMS 430: We continue to enforce the floodplain management provisions of our zoning, subdivision and building code ordinances for which we are receiving credit.
[JMS] *Initial here if you have amended your floodplain regulations.* ***Attach a copy of the amended regulations, provide a summary of the changes and mark up the regulations indicating what's been changed.***

JMS 430 RA: We continue to enforce our procedures for administering our floodplain management regulations. If applicable, we also continue to employ CFMs and staff who took credited training courses. We currently have 0 CFMs on staff.

JMS 440 AMD: We continue to use and update our flood data maintenance system on an annual basis as needed.

Additional Comments:

Attachments:

- First Page of Log - 320 MI
- Ordinance 1800 - Flood Prevention - which Replaced the prior Ordinance 1404 which was Flood Damage Prevention
- Engineering Department Memo to the Dickinson City Commission regarding the adoption of Ordinance 1800

| DATE | ADDRESS – APN<br>Requester | FIRM Panel | Flood ZONE | Flood Insurance Information Discussed | MI2 Additional FIRM data | MI3 Problems not on FIRM | MI4 Flood Depth | MI5 Special flood related hazards | MI6 Historical flood information | MI7 Natural Floodplain functions |
|---|---|---|---|---|---|---|---|---|---|---|
| 01-03-2024 | 755 1st Street East | 0194E | AE | Yes | Within Floodplain | New Mapping Discussed | 2406.1 | Inundation areas and Ice jams may impact area | Shared | Yes - Discussed |
| 01-05-2024 | 225 9th Street East – Realty Inquiry | 0194E | AE | Yes | Within Floodplain | New Mapping Discussed | 2422.4 | Inundation areas and ice jams may impact area | Shared | Yes - Discussed |
| 6-11-24 | 2930 Fairway Street – Property Owner Inquiry | 0189F | X | Yes | Proximity to Floodplain | New Mapping Discussed | 2448.2 | No risks | Shared | Yes - Discussed |
| 7-12-2024 | 2475 Broadway West – Park and Recreation District Inquiry | 0427F | X | Yes | Proximity to Floodplain | New Mapping Discussed | 2401.2 | No risks | Shared | Yes - Discussed |
| 9-23-24 | 329 8th Avenue East – Property Owner Inquiry | 0194F | AE | Yes | Within Floodplain | New Mapping Discussed | 2410.6 | Inundation areas and ice jams may impact area | Shared | Yes - Discussed |
| 11-26-24 | 672 12th Street West | 0193F | X | Yes | Proximity to Floodplain | New Mapping Discussed | 2446.8 | Inundation areas and ice jams may impact area | Shared | Yes - Discussed |

# Chapter 14 FLOOD PREVENTION

*Last updated October, 2024*

**Sections:**


**14.01.001 Statutory Authorization**
**14.01.002 Findings and Facts**
**14.01.003 Statement of Purpose**
**14.01.004 Methods of Reducing Flood Losses**
**14.03.001 Lands to Which his Ordinance Applies**
**14.03.002 Basis of Establishing The Special Flood Hazard Areas**
**14.03.003 Compliance**
**14.03.004 Greater Restrictions**
**14.03.005 Interpretation**
**14.03.006 Warning and Disclaimer or Liability**
**14.03.007 Severability**
**14.04.001 Establishment of Development Permit**
**14.04.002 Designation of the Floodplain Administrator**
**14.04.003 Duties and Responsibilities of the Floodplain Administrator**
**14.04.003.1 Permit Review**
**14.04.003.2 Use of Other Base Flood Data**
**14.04.003.3 Information to be Obtained and Maintained**
**14.04.003.5 Interpretation of Flood Insurance Rate Map**
**14.04.003.6 Encroachment Analysis**
**14.04.004 Variance Procedures**
**14.04.004.1 Appeal Board**
**14.04.004.2 Conditions of Variances**
**14.05.001 General Standards**
**14.05.001.1 Anchoring**
**14.05.001.2 Construction Materials and Methods**
**14.05.001.3 Utilities**
**14.05.001.4 Subdivision Proposals**
**14.05.002 Specific Standards**
**14.05.002.1 Residential Construction**
**14.05.002.2 Nonresidential Construction**
**14.05.002.3 Manufactured Homes**
**14.05.002.4 Recreational Vehicles**
**14.05.003 Shallow Flooding AO and AH Zones (Section 5.3 is only required if the 14.05. community has Flood Zones AO and/or AH on the effective FIRM)**
**14.05.004 Floodways**
**14.05.005 Enclosures**
**14.06.001 Penalties for Violations**


## SECTION 14.01.001 STATUTORY AUTHORIZATION

The Legislature of the State of North Dakota has in North Dakota Century Code, Chapters 40-47, 11-33 and 58-03, delegated responsibility to local governmental units to adopt regulations designed to promote the public health, safety, and general welfare of its

citizenry.

Therefore, the Board of the City Commissioners of The City of Dickinson, North Dakota does ordain as follows:

## SECTION 14.01.002 FINDINGS OF FACT

(1) The flood hazard areas of The City of Dickinson are subject to periodic inundation which can endanger life, result in loss of property, create health and safety hazards, disrupt commerce and governmental services, cause extraordinary public expenditures for flood protection and relief, and impair the tax base, all of which adversely affect the public health, safety, and general welfare.

(2) Flood losses caused by the cumulative effect of obstructions in the special flood hazard areas cause increases in flood heights and velocities. Inadequately floodproofed, elevated or otherwise unprotected structures also contribute to the flood loss.

## SECTION 14.01.003 STATEMENT OF PURPOSE

It is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed:

(1) To protect human life and health;

(2) To minimize expenditure of public money for costly flood control projects;

(3) To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;

(4) To minimize prolonged business interruptions;

(5) To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, and bridges located in special flood hazard areas;

(6) To help maintain a stable tax base by providing for the second use and development of special flood hazard areas so as to minimize future flood blight areas;

(7) To ensure that potential buyers are notified that property is in a special flood hazard area;

(8) To ensure that those who occupy the special flood hazard areas assume responsibility for their actions.

## SECTION 14.01.004 METHODS OF REDUCING FLOOD LOSSES

In order to accomplish its purposes, this ordinance includes methods and provisions for:

(1) Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;

(2) Requiring that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;

(3) Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;

(4) Controlling filling, grading, dredging, and other development which may increase flood damage; and,

(5) Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards in other areas.

SECTION 14.02
DEFINITIONS

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

"Appeal" means a request for a review of the Floodplain Administrator's interpretation of any provision of this ordinance or a request for a variance.

"Base flood or 100-year flood" means the flood having a one percent chance of being equaled or exceeded in any given year.

“Base Flood Elevation” (BFE) means the height of the base flood or 100-year flood usually in feet, measured in the same datum (either NAVD88 or NGVD29) as the FIRM.

“Basement” means any area of the building having its floor subgrade (below ground level) on all sides.

“Best Available Data” (BAD) means water elevation information from any source used to estimate or determine a base flood elevation (i.e. high water mark).

“Community” means any political subdivision that has the authority to zone, or any Indian tribe or authorized tribal organization, which has authority to adopt and enforce flood

plain management regulations for the areas within its jurisdiction.

“Conveyance or hydraulic conveyance” means a geometric characteristic of a river or watercourse at a given point that determines the flow-carrying capacity at that point.

"Development" means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations located within the special flood hazard area.

“Existing Manufactured Home Park or Subdivision” means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

“Expansion to an Existing Manufactured Home Park or Subdivision” means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufacturing homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

"Flood Insurance Rate Map" (FIRM) means the official map issued by the Federal Emergency Management Agency where special flood hazard areas are designated as Zone A, AE, AO, AH, A1-A30 or A-99.

"Flood Insurance Study" (FIS) means the official report provided by the Federal Emergency Management Agency that includes flood profiles, the Flood Insurance Rate Map, and the water surface elevation of the base flood.

"Flood" or "flooding" means a general and temporary condition of partial or complete inundation of normally dry land areas from the overflow of inland or tidal waters and/or; from the unusual and rapid accumulation or runoff of surface waters from any source.

“Floodproofing” (Dry) means protection provided a structure, together with attendant utilities and sanitary facilities, which is watertight two feet above the base flood elevation with walls that are substantially impermeable to the passage of water.

“Floodway or regulatory floodway” means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot.

“Highest adjacent grade” means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

"Lowest floor" means the lowest floor of a structure including the basement.

"Manufactured home" means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. The term “manufactured home” does not include a “recreational vehicle” but does include “mobile home”.

"Manufactured Home Park or Subdivision" means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

"New construction" means structures for which the "start of construction" commenced on or after the effective date of this ordinance.

“New Manufactured Home Park or Subdivision” means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

“Person” means any person, firm, partnership, association, corporation, limited liability company, agency, or any other private or governmental organization, which includes any agency of the United States, a state agency, or any political subdivision of the state.

“Reasonably safe from flooding” means base flood waters will not inundate the land or damage structures to be removed from the special flood hazard area, and that any subsurface waters related to the base flood will not damage existing or proposed buildings.

“Recreational vehicle” means a vehicle which is:

(a) built on a single chassis;
(b) 400 square feet or less when measured at the largest horizontal projection;
(c) designed to be self-propelled or permanently towable by a light duty truck;
(d) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational camping, travel, or seasonal use; including, but not limited to;
(e) travel trailers, trailers on wheels, park-model trailers, and other similar vehicles.

"Special Flood Hazard Area” (SFHA) means an area of land that would be inundated by a flood having a one percent chance of being equaled or exceeded in any given year.

"Start of construction" includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, placement, or other improvement was within 180 days of the permit date. The actual start means the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation or the placement of a manufactured home on a

foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure.

"Structure" means a walled and roofed building, including manufactured homes and gas or liquid above-ground storage tanks.

“Substantial damage” means damage of any origin sustained by a structure whereby the cost of restoring the building to its pre-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

"Substantial improvement" means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure either:

(1) Before the improvement or repair is started; or

(2) If the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

The term does not, however, include either:

(1) Any project for improvement of a structure to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions; or

(2) Any alteration of a structure listed on the National Register of Historic Places or a State Inventory of Historic Places.

“Watercourse” means only the channel and banks of an identifiable watercourse, and not the adjoining floodplain areas. The flood carrying capacity of a watercourse refers to the flood carrying capacity of the channel, except in the case of alluvial fans, where a channel is not typically defined. The definition of watercourse in N.D.C.C. § 61-01-06 is not applicable in this ordinance.

“Variance" means a grant of relief from the requirements of this ordinance which permits construction in a manner that would otherwise be prohibited by this ordinance.

“Violation” means the failure of a structure or other development to be fully compliant with the community’s flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required by the community’s floodplain management ordinance is presumed

to be in violation until such time as that documentation is provided.

# SECTION 14.03
# GENERAL PROVISIONS

## SECTION 14.03.001 - LANDS TO WHICH THIS ORDINANCE APPLIES

This ordinance shall apply to all special flood hazard areas within the jurisdiction of The City of Dickinson.

## SECTION 14.03.002 BASIS FOR ESTABLISHING THE SPECIAL FLOOD HAZARD AREAS

The special flood hazard areas identified by the Federal Emergency Management Agency in a scientific and engineering report entitled ""The Flood Insurance Study for Stark County, dated August 28, 2024," with an accompanying Flood Insurance Rate Map(s), which is hereby adopted by reference and declared to be a part of this ordinance. The Flood Insurance Study is on file at 38 1st Street West, Dickinson, ND.

## SECTION 14.03.003 COMPLIANCE

No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations.

## SECTION 14.03.004 GREATER RESTRICTIONS

This ordinance is not intended to repeal, remedy, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

## SECTION 14.03.005 INTERPRETATION

In the interpretation and application of this ordinance, all provisions shall be:

(1) Considered as minimum requirements;

(2) Liberally construed in favor of the governing body; and,

(3) Deemed neither to limit nor repeal any other powers granted under state statutes.

## SECTION 14.03.006 WARNING AND DISCLAIMER OR LIABILITY

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by manmade or natural causes. This ordinance does not imply that land outside the special flood hazard areas or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of The City of Dickinson, any officer or employee thereof, or the Federal Emergency Management Agency, for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made thereunder.

## SECTION 14.03.007 SEVERABILITY

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of law, the remainder of this ordinance shall not be affected and shall remain in full force.

# 14.04 ADMINISTRATION

## SECTION 14.04.001 ESTABLISHMENT OF DEVELOPMENT PERMIT

A development permit shall be obtained before construction or development begins within any special flood hazard area established in Section 3.2. Application for a development permit shall be made on forms furnished by the Floodplain Administrator and may include, but not be limited to: plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill storage materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:

(1) Elevation in the same datum (either NAVD88 or NGVD29) as the FIRM, of the lowest floor of all structures;

(2) Elevation in the same datum (either NAVD88 or NGVD29) as the FIRM to which any structure has been floodproofed;

(3) Certification by a registered professional engineer or architect that the floodproofing methods for any non-residential structure meet the floodproofing criteria in Section 5.2-2; and,

(4) Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

## SECTION 14.04.002 DESIGNATION OF THE FLOODPLAIN ADMINISTRATOR

The Floodplain Administrator is hereby appointed to administer and implement this ordinance by granting or denying development permit applications in accordance with its provisions.

## SECTION 14.04.003 DUTIES AND RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATOR

Duties of the Floodplain Administrator shall include, but not be limited to:

## SECTION 14.04.003.1 Permit Review

(1) Review all development permits to determine that the permit requirements of this ordinance have been satisfied.

(2) Approve or deny all applications for development permits required by adoption of this ordinance.

(3) Review all development permits to determine that all necessary permits have been obtained from those federal, state, or local governmental agencies from which prior approval is required.

(4) Review all development permits to determine if the proposed development is located in the floodway. If located in the floodway, assure that the encroachment provisions of Section 5.4 are met.

## SECTION 14.04.003.2 Use of Other Base Flood Data

When base flood elevation data has not been provided in accordance with Section 3.2, BASIS FOR ESTABLISHING THE SPECIAL FLOOD HAZARD AREAS, the Floodplain Administrator shall obtain, review, and reasonably utilize any base flood elevation data and floodway data available (known as best available data) from any other federal, state, or other source, as criteria for requiring that new construction, substantial improvements, or other development in the floodplain are administered in accordance with Section 5.2, SPECIFIC STANDARDS.

## SECTION 14.04.003.3 Information to be Obtained and Maintained

(1) Obtain and record the actual elevation (in the same datum (either NAVD88 or NGVD29) as the FIRM), of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.

(2) For all new or substantially improved floodproofed structures:

(i) obtain and record the actual elevation (in relation to mean sea level) (in the same datum (either NAVD88 or NGVD29) as the FIRM), to which the structure has been floodproofed;

(ii) maintain the floodproofing certifications required in Section 4.1(3).

(3) Maintain for public inspection all records pertaining to the provisions of this ordinance.

The responsible person shall:

(1) Notify nearby communities, water resource districts, and the North Dakota Department of Water Resources, as necessary, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency.

(2) Require that maintenance is provided within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished; and,

(3) Notify the appropriate water resource district prior to removal or placement of fill within two hundred feet of the bank of a body of water during normal flow or stage.

## 14.04.003.5 Interpretation of Flood Insurance Rate Map (FIRM) Boundaries

Make interpretation where needed, as to the exact location of the boundaries of the special flood hazard areas (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in Section 4.4.

## 14.04.003.6 Encroachment Analysis

When a regulatory floodway has not been designated, the Floodplain Administrator must require that no new construction, substantial improvements, or other development (including fill) shall be permitted within Zones A1-30 and AE on the community's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

Under the provisions of 44 CFR Chapter 1, Section 65.12, of the National Flood Insurance Program regulations, a community may approve certain development in Zones A1-30, AE, AH, on the community's FIRM which increases the water surface elevation of the base flood by more than one foot, provided that the community first applies for and receives a Conditional Letter of Map Revision (CLOMR) through FEMA.

## 14.04.004 VARIANCE PROCEDURE

## 14.04.004.1 Appeal Board

(1) The Board of Adjustments as established by the City of Dickinson shall hear and decide appeals and requests for variances from the requirements of this ordinance.

(2) The Board of Adjustments shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the Floodplain Administrator in the enforcement or administration of this ordinance.

(3) Those aggrieved by the decision of the Board of Adjustments or any taxpayer, may appeal such decision to the District Court, as provided in N.D.C.C. §§ 40-47-11, 11-33-12, or 58-03-14.

(4) In passing upon such applications, the Board of Adjustments shall consider all technical evaluations, all relevant factors, standards specified in other sections of this ordinance; and:

(i) the danger that materials may be swept onto other lands to the injury of others;

(ii) the danger to life and property due to flooding or erosion damage;

(iii) the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;

(iv) the importance of the services provided by the proposed facility to the community;

(v) the necessity to the facility of a waterfront location, where applicable;

(vi) the availability of alternative locations, for the proposed use which are not subject to flooding or erosion damage;

(vii) the compatibility of the proposed use with existing and anticipated development;

(viii) the relationship of the proposed use to the comprehensive plan and floodplain management program for that area;

(ix) the safety of access to the property in times of flood for ordinary and emergency vehicles;

(x) the expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if

applicable, expected at the site; and

(xi) the costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.

(5) Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre to less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items (i-xi) in Section 4.4-1(4) have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the variance increases.

(6) Upon consideration of the factors of Section 4.4-1(4) and the purposes of this ordinance, the Board of Adjustments may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance.

(7) The Floodplain Administrator shall maintain the records of all appeal actions the report any variances to the Federal Emergency Management Agency upon request.

## SECTION 14.04.004.2 Conditions for Variances

(1) Variances may be issued for the reconstruction, rehabilitation, or restoration of structures listed on the National Register of Historic Places or the State Inventory of Historic Places, without regard to the procedures set forth in the remainder of this section.

(2) Variances shall not be issued within the identified floodplain if any increase in flood levels during the base flood discharge would result.

(3) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

(4) Variances shall only be issued upon:

(i) a showing of good and sufficient cause;

(ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant; and,

(iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, cause fraud on or victimization of the public as identified in Section 4.4-1(4), or conflict with existing local laws or ordinances.

(5) Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

## SECTION 14.05.001 GENERAL STANDARDS

In all special flood hazard areas the following standards are required:

## SECTION 14.05.001.1 Anchoring

(1) All new construction and substantial improvements, including additions, shall be anchored to prevent flotation, collapse, or lateral movement of the structure.

(2) All manufactured homes must be elevated and anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

## SECTION 14.05.001.2 Construction Materials and Methods

(1) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.

(2) All new and substantial improvements shall be constructed using methods and practices that minimize flood damage.

(3) All new construction and substantial improvements shall be constructed with electrical, heating, ventilation, plumbing and air conditioning equipment, and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

## SECTION 14.05.001.3 Utilities

(1) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;

(2) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharge from the systems into flood waters; and,

(3) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.

## SECTION 14.05.001.4 Subdivision Proposals

(1) All subdivision proposals shall be consistent with the need to minimize flood damage;

(2) All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;

(3) All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage; and,

(4) Base flood elevation data shall be provided for subdivision proposals and other proposed development which contain at least 50 lots or 5 acres (whichever is less).

## SECTION 14.05.002 SPECIFIC STANDARDS

In all special flood hazard areas where base flood elevation data have been provided as set forth in Section 3.2 BASIS FOR ESTABLISHING THE SPECIAL FLOOD HAZARD AREAS or Section 4.3-2, Use of Other Base Flood Data, the following provisions are required:

## SECTION 14.05.002.1 Residential Construction

New construction and substantial improvement of any residential structure shall have the lowest floor, including basement, elevated to at least one foot above the base flood elevation.

## SECTION 14.05.002.2 Nonresidential Construction

Construction and substantial improvement of any nonresidential structure shall either have the lowest floor, including basement, elevated to at least one foot above the base flood elevation or, together with attendant utility and sanitary facilities shall:

(1) Be floodproofed to at least two feet above the base flood elevation, so that below this elevation the structure is watertight with walls substantially impermeable to the passage of water.

(2) Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy.

(3) Be certified by a registered professional engineer or architect that the standards of this subsection are satisfied. Such certification shall be

provided to the official as set forth in Section 4.3-3(2).

## SECTION 14.05.002.3 Manufactured Homes

(1) Require all manufactured homes placed within Zone A shall be installed using methods and practices which minimize flood damage. For the purposes of this requirement, manufactured homes must be elevated and anchored to resist floatation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

(2) Require all manufactured homes placed or substantially improved within Zones A 1-30, AH, or AE on sites (i) outside of a manufactured home park or subdivision,(ii) in a new manufactured home park or subdivision, (iii) in an expansion to an existing manufactured home park or subdivision, or (iv) in an existing manufactured home park or subdivision which has incurred substantial damage, be elevated on a permanent foundation so the lowest floor of the manufactured home is elevated one foot above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist floatation, collapse, and lateral movement.

(3) Require that manufacture homes placed or substantially improved on sites in an existing manufacture home park or subdivision within Zones A 1-30, AH, or AE not subject to other requirements of this section be elevated so that either:

(i) the lowest floor of the manufacture home is one foot above the base flood elevation, or

(ii) the manufacture home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36” in height above grade and be securely anchored to an adequately anchored foundation system to resist floatation, collapse, and lateral movement.

## SECTION 14.05.002.4 Recreational Vehicles

In A1-30, AH, and AE Zones, all recreational vehicles to be placed on a site must

(i) be elevated and anchored to meet the requirements in 5.2-3; OR

(ii) be on the site for less than 180 consecutive days; AND

(iii) be fully licensed and highway ready.

## SECTION 14.05.003 Shallow Flooding AO and AH Zones (Section 5.3 is only required if the community has Flood Zones AO and/or AH on the effective FIRM)

Located within the areas of special flood hazard established in Section 3.2, are areas designated as shallow flooding. These areas have special flood hazards associated with base flood depths of 1 to 3 feet where a clearly defined channel does not exist and where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow; therefore, the following provisions apply:

(1) All new construction and substantial improvements of **residential** structures have the lowest floor (including basement) elevated one foot above the highest adjacent grade at least as high as the depth number specified in feet on the community's FIRM (at least two feet if no depth number is specified).

(2) All new construction and substantial improvements of **non-residential** structures;

(i) have the lowest floor (including basement) elevated one foot above the highest adjacent grade at least as high as the depth number specified in feet on the community's FIRM (at least two feet if no depth number is specified), or;

(ii) together with attendant utility and sanitary facilities be completely floodproofed to that level to meet the floodproofing standard as specified in Section 5.2-2.

(3) Require within Zones AH or AO adequate drainage paths around structures on slopes, to guide flood waters around and away from proposed structures.

## SECTION 14.05.004 FLOODWAYS

Located within the special flood hazard areas established in Section 3.2 are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of flood waters which carry debris, potential projectiles, and erosion potential, the following provisions apply:

(1) Prohibit encroachments, including fill, new construction, substantial improvements, and other development unless certification by a registered professional engineer or architect is provided demonstrating that encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge. Any increase, as is used in this section, means any modeled impact greater than 0.00 feet.

(2) If Section 5.4 (1) is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction requirements of this ordinance.

(3) Under the provisions of 44 CFR Section 65.12 of the NFIP Regulations, a community may permit encroachments within the adopted regulatory floodway that would result in an increase in BFEs, provided that the community first applies for and receives a Conditional Letter of Map Revision (CLOMR) through FEMA.

## SECTION 14.05.005 ENCLOSURES

New construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following minimum criteria:

(1) A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.

(2) The bottom of all openings shall be no higher than one foot above grade.

(3) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided they allow the automatic entry and exit of floodwaters.

## SECTION 14.06.001 PENALTIES FOR VIOLATIONS

(1) Violation of the provisions of this ordinance or failure to comply with any of its requirements, including violations on conditions and safeguards established in connection with grants or variances or conditional uses, shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall upon conviction thereof be punished by a fine not exceeding $1,500 or by imprisonment not to exceed 30 days or by both such fine and imprisonment for each such offense, and in addition shall pay costs and expenses involved in the case. Each day such violation continues shall be considered a separate offense.

(2) Nothing herein contained shall prevent the Board of City Commissioners from taking such other lawful action as is necessary to prevent or remedy any violation. (Ord. No. 732, § 1; Ord. No. 973, § 1; Ord. No. 1404 §1; Ord. No. 1800 §1 )

CITY OF Dickinson North Dakota

# ENGINEERING MEMORANDUM

July 10, 2024

RE: July 16th Commission Meeting

**FEMA MODEL ORDINANCE ADOPTION FOR FLOODPLAIN MANAGEMENT**

For your consideration is a Floodplain Management Ordinance to repeal and replace the existing Ordinance 1404 which is the Flood Damage Prevention Ordinance which was approved on November 1, 2010 by the City Commission. The new model ordinance is the recommended ordinance for all communities to adopt in North Dakota being it meets all Federal and State requirements for communities due to the Flood Insurance Rate Map (FIRM) update for Stark County. The new FIRM update will become effective August 28, 2024. By adopting this model ordinance, the City of Dickinson will be eligible to continue participation in the National Flood Insurance Program (NFIP). This new floodplain Management Ordinance will be incorporated into Article 14 of the City of Dickinson Municipal Code. Ordinance 1404 was a stand alone ordinance that was difficult to find being it was not incorporated into the Municipal Code.

The city engineering staff recommends approval.

Esri Inc
380 New York Street
Redlands CA 92373

# Subject: Renewal Quotation

**Date:** 01/22/2025
**To:** Daryl Hochhalter
**Organization:** City of Dickinson
Engineering
**Fax #:** 701-456-7723 **Phone #:** 701-456-7019

**From:** Alan Chrest
**Fax #:** 909-307-3083 **Phone #:** + 19093692857 Ext. 2857
**Email:** achrest@esri.com

Number of pages transmitted (including this cover sheet): 4

Quotation #26262761
Document Date: 01/22/2025

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
http://www.esri.com/apps/products/maintenance/qualifying.cfm

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
http://www.esri.com/legal/licensing/software-license.html

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.

380 New York Street
Redlands, CA 92373
Phone: + 190936928572857
Fax #: 909-307-3083

# Quotation

**Date:** 01/22/2025 **Quotation Number:** 26262761

**Send Purchase Orders To:**
Environmental Systems Research Institute, Inc.
380 New York Street
Redlands, CA 92373-8100
Attn: Alan Chrest

**Please include the following remittance address on your Purchase Order:**
Environmental Systems Research Institute, Inc.
P.O. Box 741076
Los Angeles, CA 90074-1076

City of Dickinson
Engineering
38 1st St W
Dickinson ND 58601-5106
**Attn:** Daryl Hochhalter
**Email:** Daryl.Hochhalter@dickinsongov.com
**Phone:** 701-456-7019
**Customer Number:** 238612

**For questions regarding this document, please contact Customer Service at 888-377-4575.**

| Item | Qty | Material# | Unit Price | Extended Price |
|---|---|---|---|---|
| 10 | 1 | 52384<br>ArcGIS Desktop Advanced Concurrent Use Primary Maintenance<br>Start Date: 04/23/2025<br>End Date: 04/22/2026 | 3,475.00 | 3,475.00 |
| 1010 | 1 | 87194<br>ArcGIS Desktop Basic Concurrent Use Primary Maintenance<br>Start Date: 04/23/2025<br>End Date: 04/22/2026 | 810.00 | 810.00 |
| 2010 | 1 | 87195<br>ArcGIS Desktop Basic Concurrent Use Secondary Maintenance<br>Start Date: 04/23/2025<br>End Date: 04/22/2026<br>Subscription ID: 2427347059 | 580.00 | 580.00 |
| 3010 | 1 | 98696<br>ArcGIS Publisher for Desktop Concurrent Use Primary Maintenance | 580.00 | 580.00 |

Please note Esri has introduced a price change and this quote reflects current pricing for your organization. It is important to us that we are able to continue to deliver value through enhancements to products, solutions, and capabilities.

Your renewal provides access to all the benefits you are familiar with, which you can review at https://go.esri.com/maintenance
For questions related to the price change, please reach out to your assigned Esri Account Manager.

**Quotation is valid for 90 days from document date.**

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

**To expedite your order, please reference your customer number and this quotation number on your purchase order.**

380 New York Street
Redlands, CA 92373
Phone: + 190936928572857
Fax #: 909-307-3083

# Quotation



**Date:** 01/22/2025 **Quotation Number:** 26262761

| Item | Qty | Material# | Unit Price | Extended Price |
|---|---|---|---|---|
| | | Start Date: 04/23/2025<br>End Date: 04/22/2026 | | |
| 4010 | 1 | 87192<br>ArcGIS Desktop Basic Single Use Primary Maintenance<br>Start Date: 04/23/2025<br>End Date: 04/22/2026 | 460.00 | 460.00 |
| 5010 | 1 | 161328<br>ArcGIS Enterprise Standard Up to Four Cores Maintenance<br>Start Date: 04/23/2025<br>End Date: 04/22/2026 | 5,900.00 | 5,900.00 |
| 6010 | 3 | 166894<br>ArcGIS Enterprise Mobile Worker User Type Annual Subscription<br>Start Date: 04/23/2025<br>End Date: 04/22/2026 | 400.00 | 1,200.00 |

| | | |
|---|---|---|
| **Item Subtotal** | | 13,005.00 |
| **Estimated Tax** | | 0.00 |
| **Total** | **USD** | **13,005.00** |

**DUNS/CEC: 06-313-4175 CAGE: 0AMS3**

380 New York Street
Redlands, CA 92373
Phone: + 190936928572857
Fax #: 909-307-3083

# Quotation



**Date:** 01/22/2025 **Quotation No:** 26262761 **Customer No:** 238612

| Item | Qty | Material# | Unit Price | Extended Price |
|---|---|---|---|---|

Renew online by using a credit card, purchase order, or by requesting an invoice at https://www.esri.com/en-us/quote-order/renew.

If there are any changes required to your quotation please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at http://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf , and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at http://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at http://www.esri.com/en-us/legal/terms/state-supplemental apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, EA, GSA, BPA) on your ordering document.

CITY OF Dickinson North Dakota

# ENGINEERING MEMORANDUM

January 27, 2025

RE: February 4th Commission Meeting

**GIS Software Contract To ESRI**

For your consideration is a contract with ESRI to provide GIS software for one year for a total amount of ***$13,005.00***. The City Attorney has reviewed this task order, and has no comments.

This contract includes the following software licenses:

- One (1) ArcGIS Desktop Advanced Concurrent Use Primary Maintenance
- One (1) ArcGIS Desktop Basic Concurrent Use Primary Maintenance
- One (1) ArcGIS Desktop Basic Concurrent Use Secondary Maintenance
- One (1) ArcGIS Desktop Basic Single Use Primary Maintenance
- One (1) ArcGIS Publisher for Desktop Concurrent Use Primary Maintenance
- One (1) ArcGIS Enterprise Standard Up to Four Cores Maintenance
- Three (3) ArcGIS Enterprise Worker Annual Subscription

Advanced, Standard, & Basic licenses offer different capabilities and different price points. The GIS specialist uses Desktop Advanced to edit and analyze features, along with Enterprise Standard to provide web maps and SQL database capabilities. The other desktop and Worker licenses allow users form Police, Public Works, Engineering and at times others to access and edit features and attributes through both web and desktop maps and/or applications.

The city engineering staff recommends approval.

CITY OF Dickinson North Dakota

# Engineering Memorandum

January 27, 2025

RE: February 4th Commission Meeting

**GRANT WRITING SERVICES – TASK ORDER AMENDMENT TO KLJ ENGINEERING LLC**

For your consideration is a task order amendment for KLJ Engineering LLC to perform grant writing services for 2025 for an hourly not to exceed amount as specified in the contract of **$73,602.00**. The individual projects will fund the grant writing services which were included in the 2025 capital improvement project budget.

Included in the scope of work are the following tasks:

- Task 1 includes a re-submittal to the Bureau of Reclamation WaterSMART grant which was submitted in 2024. Changes to the Notice of Funding Opportunity are anticipated which is why additional time is allocated to the task.
- Task 2 will be a re-submittal of the Department of Defense Community Infrastructure Pilot Program grant which was submitted in 2024. Changes to the Notice of Funding Opportunity are anticipated which is why additional time is allocated to the task.
- Task 3 will be submittal of the funding request for the Baler Building expansion.
- Task 4 will include support for City of Dickinson staff to prepare funding requests to the NDDOT Urban and Regional funding. There will also be support for evaluating and submitting projects for the North Dakota Department of Transportation FLEX program and Urban Grant program.
- Task 5 will include an evaluation of the City of Dickinson capital improvement plan with the intent of best aligning the projects with future funding opportunities.

The city engineering and public works staff recommends approval.

This is City of Dickinso
No. 2204-01360-3, co
pages.

## Task Order: Dickinson Grant Writing Services: Funding Needs Analysis

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated January 22, 2018 and amended October 23, 2019 ("Agreement"), Owner and Engineer agree as follows:

### 1. Background Data

A. Effective Date of Task Order: January 21, 2025

B. Owner: City of Dickinson

C. Engineer: KLJ Engineering LLC

D. Specific Project (title): City of Dickinson Grant Support Services (2025)

E. Specific Project (description): Grant Development/Support Services

### 2. Services of Engineer

A. **Grant Support Development/Support Services**

- ***Task 1- Project #202200 – Patterson Lake Improvements***
  - KLJ will support the City of Dickinson in continuing stakeholder coordination and necessary data collection and staging to support the eventual resubmittal of a WaterSMART grant (or related grant) to support improvements at Patterson Lake. KLJ will revise a WaterSMART Planning and Project Design Grant (or related grant) for FY 2025.
- ***Task 2 – Project 202408 – Public Safety Training Center***
  - KLJ will support the City of Dickinson revising a Department of Defense (DOD) Community Infrastructure Pilot Program to support various municipal improvements associated with the Public Safety Training Facility.
- ***Task 3- Project #202216 – Baler/Recycling Center Building Expansion***
  - KLJ will work with the City of Dickinson to revise and submit its most recent funding request for improvements to the Baler/Recycling Center. This task will also include evaluating other potential funding/grant sources for this project.
- ***Task 4 - NDDOT Solicitation for Urban and Regional Projects / NDDOT Flex Funding***
  - KLJ will support the City of Dickinson in evaluating and preparing a request to the NDDOT for the solicitations for Urban and Regional funding. This includes evaluating existing priority projects to determine those most suited to submit for either Urban or Regional funds. KLJ will also work with the City of Dickinson to evaluate and then submit projects for funding for the NDDOT Flex program and Urban Grant Program.
- ***Task 5 - Misc. Support Services***
  - KLJ will support the City of Dickinson evaluate and align yet to be determined funding options/grants to address potential existing or future project needs facing the City of Dickinson. This includes outreach to funding, communications, and coordination with fundings agencies;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review of previous or existing Notices of Available Funding (NOFAs); and comparative various projects with potential funding sources. KLJ is prepared to also support the following subtasks:

- KLJ will also review and assist in understanding and aligning high priority 2025 CIP projects with potential state or Federal funding programs.
- Explore and assist with an application for Destination Development Grant (Department of Commerce)
- Explore and assist with an application for Rural and Tribal Assistance Pilot Program
- Explore and assist with an application for Safe Streets and Roads for All (SS4A)

## 3. Owner's Responsibilities

A. Owner shall have those responsibilities related to this specific task order No. 2204-01360-3:

- Provide past studies/evaluations/engineering reports to support in grant development process.
- Provide a timely review and comment on draft and final deliverable pursuant to 2.A

## 4. Task Order Schedule

A. The proposed schedule for this specific task order No. 2204-01360-3 is as follows:

- Notice to Proceed: January 21, 2025
- Interim deliverables based on various grant deadlines; however overall term of this effort to be completed by 12/31/2025.

## 5. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

| | |
|---|---|
| Task 1 - Patterson Lake Improvements - Project #202200 | $7,792 |
| Task 2 - Public Training Safety Facility - Project # 202408 | $15,332 |
| Task 3 - Baler/Recycling Center Building Expansion - Project #202216 | $5,026 |
| Task 4 - Support NDDOT Urban and Regional Project Solicitation/Flex Fund | $14,928 |
| Task 5 - Misc. Support Services/CIP Review | $30,524 |
| **Total** | **$73,602** |

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

## 6. Consultants retained as of the Effective Date of the Task Order: None

## 7. Other Modifications to Agreement and Exhibits: None

## 8. Attachments: None

## 9. Other Documents Incorporated by Reference:


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A. January 22, 2018 Agreement between Owner and Engineer for Professional Services, Edition

B. October 23, 2019 Amendment No. 1 to Owner-Engineer Agreement (extending term through January 2025)

## 10. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner. The Effective Date of this Task Order is January 21, 2025.

OWNER: City of Dickinson

By: _____

Print Name: Scott Decker

Title: President of City Commission

ENGINEER: KLJ Engineering LLC

By: _____

Print Name: Mark Anderson

Title: Senior Vice President, PWT

Engineer License or Firm's Certificate No. (if required): C-601

State of: North Dakota

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Josh Skluzacek

Title: Engineer /Community Development Director

Address: 38 1st Street West, Dickinson, ND 58601

E-Mail Address: Joshua.skluzacek@dickinsongov.com

Phone: 701-456-7744

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Wade Kline

Title: Project Manager

Address: PO Box 1157, Bismarck, ND 58502

E-Mail Address: Wade.Kline@kljeng.com

Phone: 701-271-5009


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CITY OF Dickinson North Dakota

# Engineering Memorandum

January 27, 2025

RE: February 4th Commission Meeting

**202510-1 SIDEWALK IMPROVEMENT DISTRICT – RESOLUTION:**

For your consideration is Resolution 202510-1 for the 2025 Sidewalk Special Improvement District. This Resolution is to create the sidewalk special improvement district of the City of Dickinson and authorizing the improvements and assessments as a voluntary funding option for all citizens. The SID is payable over a 5-year period at an interest rate of 3.7%. Special assessments paid in full by October 1, 2026, will not be charged interest and no penalty will be levied for paying the special assessments early.

This mechanism will allow citizens to make improvements to sidewalks, curbs, gutters and driveways which are within the street right of way through a voluntary special assessment process and have the cost thereof assessed as special assessments against the improved parcel, upon compliance with certain requirements of the City. This resolution will create the legal authority for the City of Dickinson to assess costs for sidewalks and curb and gutter improvements to properties within the City of Dickinson pursuant to N.D.C.C. Section 40-31 and Dickinson Municipal Code § 33.04.180 which will encompass all property within the corporate limits of the City of Dickinson. Approval of this resolution will authorize Engineering staff to proceed with finalizing the project specification, and then the advertisement for bids for this project. This is a voluntary program, and no property owner will be required to participate in this district. These improvements to sidewalks, curbs, gutters, and driveways as provided in this resolution will be limited to developed properties. Property owners engaging in new construction will not be eligible to participate in sidewalk improvement district.

Construction will occur during the construction season of 2025.

The city engineering staff recommends approval.

**RESOLUTION NO. – 202510-1**

A RESOLUTION CREATING SIDEWALK IMPROVEMENT DISTRICT 202510-1 OF THE CITY OF DICKINSON AND AUTHORIZING THE IMPROVEMENTS AND ASSESSMENTS

WHEREAS, the City of Dickinson has established a mechanism to allow citizens to make improvements to sidewalks, curbs, gutters and driveways which are within the street right of way through a voluntary special assessment process, and

WHEREAS, the City of Dickinson allows citizens to make said improvements and have the cost thereof assessed as special assessments against the improved parcel, upon compliance with certain requirements of the City; and

WHEREAS the City of Dickinson has the legal authority to assess costs for sidewalks and curb and gutter improvements to properties within the City of Dickinson pursuant to N.D.C.C. Section 40-31 and Dickinson Municipal Code § 33.04.180.

WHEREAS, the Board of City Commissioners desires to establish a special assessment district for 2025.

NOW, THEREFORE, it is hereby resolved by the Board of City Commissioners, as follows:

1. There is hereby created a Sidewalk Improvement District 202510-1 which shall encompass all property within the corporate limits of the City of Dickinson.

2. The Advertisement for Bids together with the Plans and Specifications for said project are hereby approved, and the City is hereby authorized to proceeds with the project.

3. Subject to the limitations set forth in paragraph four, all property owners are entitled to voluntarily participate in said district upon completion of the Sidewalk Improvement District 202510-1 Petition Form and compliance with all further requirements for said district. No property owner shall be required to participate in said district.

4. Improvements to sidewalks, curbs, gutters and driveways as provided in this resolution shall be limited to developed properties. Property owners engaging in new construction shall not be eligible to participate in Sidewalk Improvement District 202510-1 for the particular property being newly constructed or developed.

5. The City Administrator and such other employees as necessary are authorized to proceed to advertise said project and upon awarding the appropriate bid by the Board of City Commissioners, proceed with the improvements and assessments within said district.

Dated this _____day of February 2025.

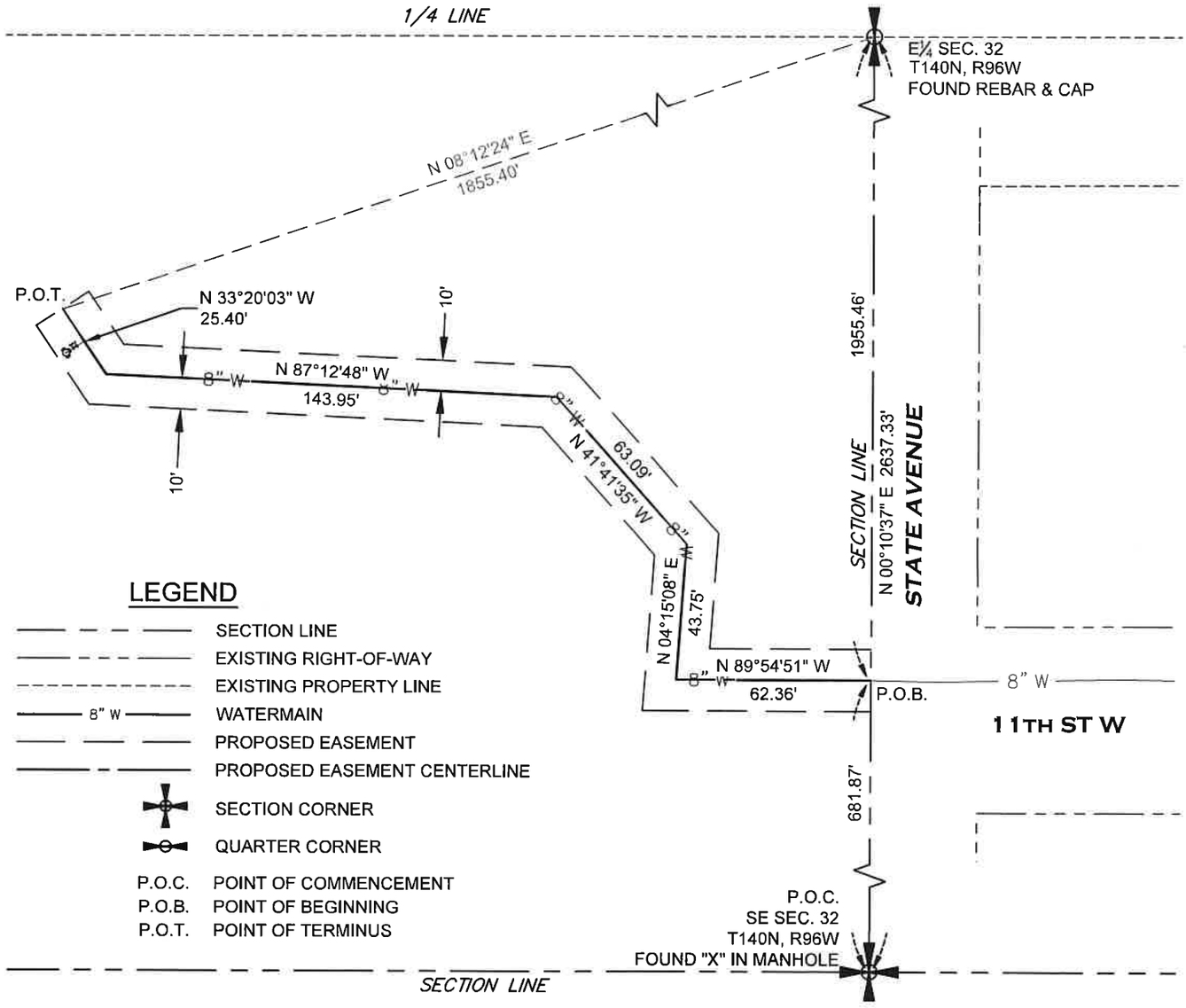
_____
Scott Decker, President
Board of City Commissioners

ATTEST:

_____
Dustin D. Dassinger, City Administrator

# WATERMAIN EASEMENT EXHIBIT

*SE ¼ SECTION 32, TOWNSHIP 140 NORTH, RANGE 96 WEST*
*OF THE 5th PRINCIPAL MERIDIAN, CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA*




## LEGEND

- SECTION LINE
- EXISTING RIGHT-OF-WAY
- EXISTING PROPERTY LINE
- 8" W — WATERMAIN
- PROPOSED EASEMENT
- PROPOSED EASEMENT CENTERLINE
- SECTION CORNER
- QUARTER CORNER

P.O.C. POINT OF COMMENCEMENT
P.O.B. POINT OF BEGINNING
P.O.T. POINT OF TERMINUS

## EASEMENT DESCRIPTION

A TWENTY FOOT (20') STRIP OF LAND LOCATED IN THE SOUTHEAST QUARTER (SE¼) OF SECTION THIRTY-TWO (32), TOWNSHIP ONE HUNDRED FORTY NORTH (T140N), RANGE NINETY-SIX WEST (R96W) OF THE FIFTH PRINCIPAL MERIDIAN (5TH.P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA LYING TEN FEET (10') ON EACH SIDE OF THE THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION THIRTY-TWO (32) BEING A FOUND "X" IN A MANHOLE; THENCE N 00°10'37" E ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER (SE¼), A DISTANCE OF 681.87 FEET TO THE POINT OF BEGINNING; THENCE N 89°54'51" W LEAVING SAID EAST LINE, A DISTANCE OF 62.36 FEET; THENCE N 04°15'08" E, A DISTANCE OF 43.75 FEET; THENCE N 41°41'35" W, A DISTANCE OF 63.09 FEET; THENCE N 87°12'48" W, A DISTANCE OF 143.95 FEET; THENCE N 33°20'03" W, A DISTANCE OF 25.40 FEET TO THE POINT OF TERMINUS..

SAID STRIP OF LAND CONTAINS 0.155 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

REGISTERED PROFESSIONAL LAND SURVEYOR
ANDREW J. ALBRECHT
LS-40820
DATE 1-28-25
NORTH DAKOTA

*I, Andrew J. Albrecht, Registered Professional Land Surveyor, LS–40820, do hereby certify that the survey plat shown hereon was made by me, or under my direction, and is true and correct to the the best of my knowledge and belief.*

## SURVEY NOTES

- DISTANCES SHOWN ARE MEASURED GROUND DISTANCES, INTERNATIONAL FOOT, DERIVED FROM A LOCAL COORDINATE SYSTEM.
- THE BASIS OF BEARINGS FOR THIS SURVEY IS THE EAST LINE OF THE SOUTHEAST QUARTER (SE¼) OF SECTION THIRTY-TWO (32) WITH THE BEARING BEING N 00°10'37" E, THAT WAS LOCATED BY A GPS OBSERVATION FROM LAT: 46°51'42.38098" / LONG: 102°47'24.24924", BEARINGS ARE BASED ON TRUE NORTH AT THIS LOCATION.

| | | | |
|---|---|---|---|
| SURVEY REQUESTED BY: | CITY OF DICKINSON | | |
| PROJECT NUMBER: | 220956 | SCALE.: | 1"=50' |
| DRAWN BY: | AJA | DATE: | 01/28/25 |
| SHEET NUMBER: | 1 of 1 | | |

HIGHLANDS ENGINEERING
OFFICE: 701.483.2444
WWW.HIGHLANDSENG.COM



H:\220956\PROJECT\5_CONSTRUCTION\WATER\1_FINAL DOCUMENTS\ASBUILT\PROJECT CAD\220956_UTILITY_EASEMENT.DWG
LAST SAVED: 01/28/2025 3:43 PM BY SCHRANK

CITY OF Dickinson North Dakota

# Engineering Memorandum

January 27, 2025

RE: February 4th Commission Meeting

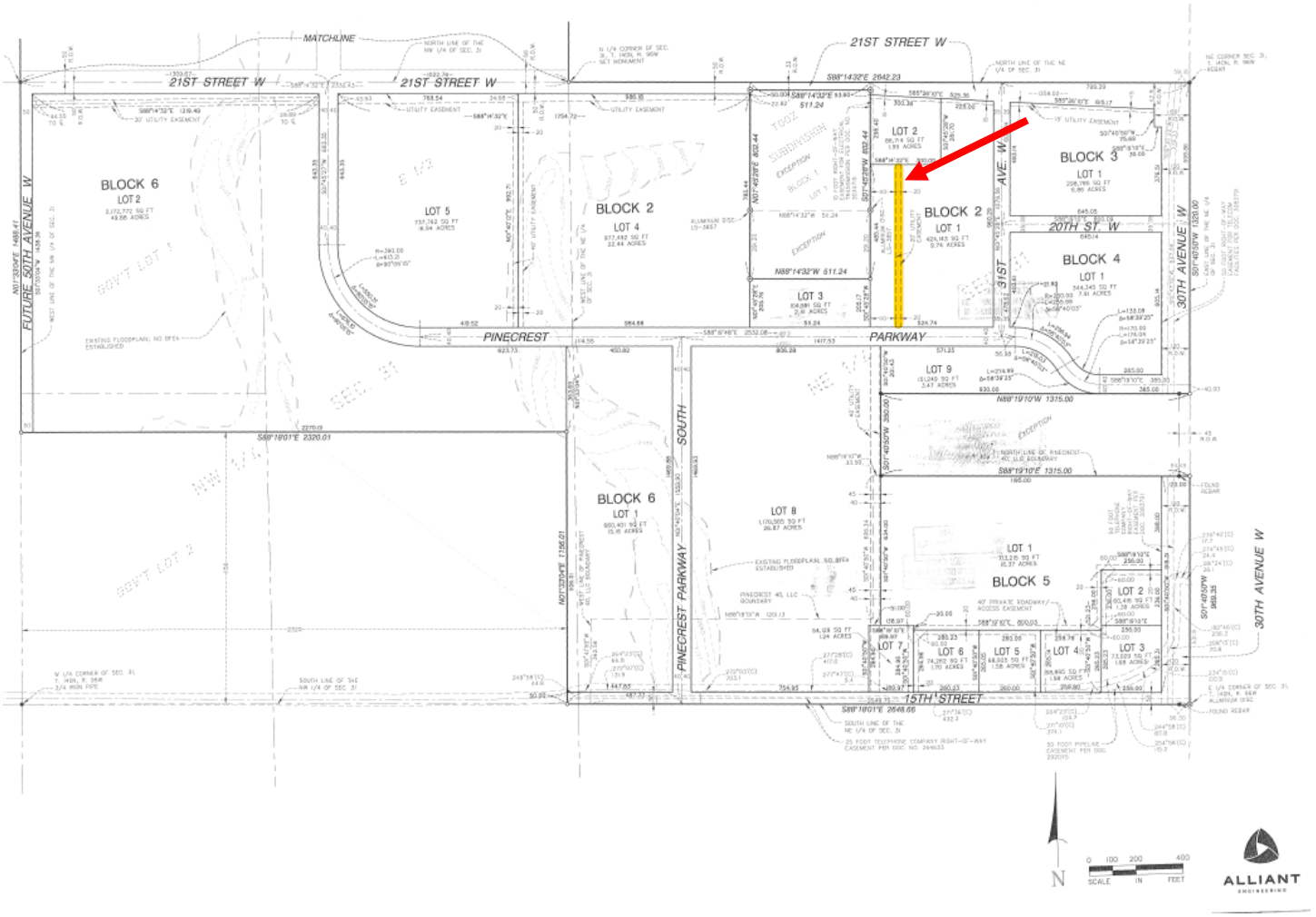
**20-Foot Watermain Easement Dedication**

For your consideration is a watermain easement dedication located within SE1/4 of Section 32, Township 140 North, Range 96 West, of the 5th Principal Meridian, City of Dickinson, Stark County, North Dakota. The intent of the 20-foot watermain easement is for the City of Dickinson to take ownership of the newly constructed watermain and appurtenances which was constructed by North Dakota State University to supply fire and domestic water supply to the buildings within the property. By taking ownership of the watermain, the City will be maintaining the newly installed fire hydrant. Historically, there has been challenges from the lack of maintenance completed to privately owned fire hydrants.

The city engineering staff recommends approval.

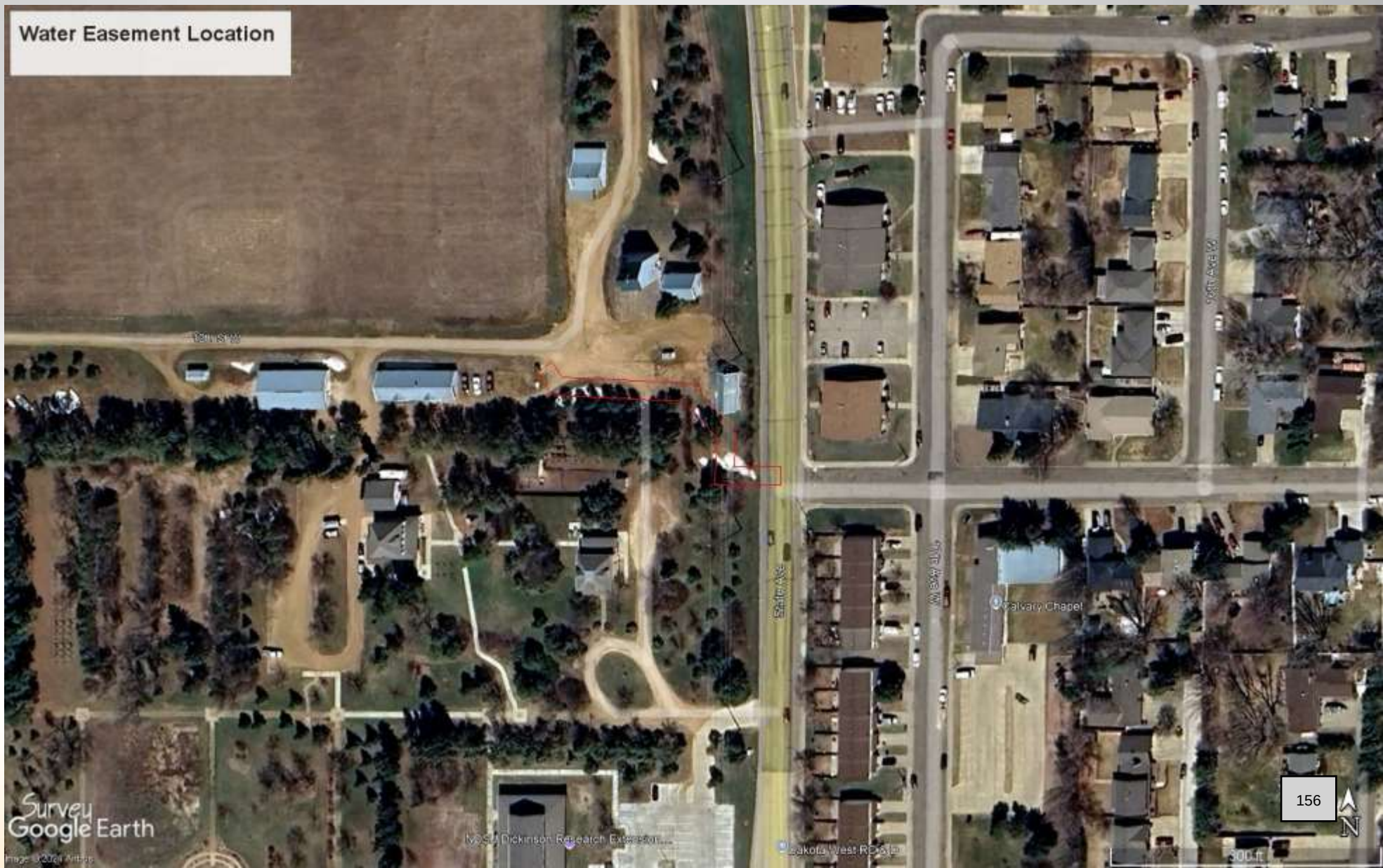
# FINAL PLAT OF *PINECREST*

SW 1/4 SECTION 30 & N 1/2 SECTION 31, T140N, R96W, STARK COUNTY, NORTH DAKOTA



# NDSU WATERMAIN EASEMENT DEDICATION






CITY OF Dickinson North Dakota

**RIGHT-OF-WAY-EASEMENT**

THIS INDENTURE, made as of this _____ day of _____, 20 ____, between the STATE OF NORTH DAKOTA and the NORTH DAKOTA STATE BOARD OF HIGHER EDUCATION, for the use and benefit of the North Dakota State University Dickinson Research Extension Center, Grantors, and the CITY OF DICKINSON a municipal corporation, whose address is 38 1st Street West, Dickinson, ND 58601, Grantee;

WITNESSETH:

1. For good and valuable consideration the receipt whereof is hereby acknowledged, Grantors have granted and by these presents do grant to Grantee, its successors and assigns, a right-of-way easement to construct, install, operate, and maintain a water system, together with the further right of reasonable access to said easement for the purpose of exercising the rights herein granted upon, over and under the following described land situated in the County of Stark and the State of North Dakota:

A TWENTY FOOT (20') STRIP OF LAND LOCATED IN THE SOUTHEAST QUARTER (SE1/4) OF SECTION THIRTY-TWO (32), TOWNSHIP ONE HUNDRED FORTY NORTH (T140N), RANGE NINETY-SIX WEST (R96W) OF THE FIFTH PRINCIPAL MERIDIAN (5TH.P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA LYING TEN FEET (10') ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION THIRTY-TWO (32) BEING A FOUND "X" IN A MANHOLE; THENCE N 00°10'37" E ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER (SE1/4), A DISTANCE OF 681.87 FEET TO THE POINT OF BEGINNING; THENCE N 89°54'51" W LEAVING SAID EAST LINE, A DISTANCE OF 62.36 FEET; THENCE N 04°15'08" E, A DISTANCE OF 43.75 FEET; THENCE N 41°41'35" W, A DISTANCE OF 63.09 FEET; THENCE N 87°12'48" W, A DISTANCE OF 143.95 FEET; THENCE N 33°20'03" W, A DISTANCE OF 25.40 FEET TO THE POINT OF TERMINUS..

SAID STRIP OF LAND CONTAINS 0.155 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

Said described parcel is depicted by the enclosed Watermain Easement Exhibit.

3. Grantee shall, after the exercise of any rights granted herein, restore the lands subject to this easement to as near their original condition as reasonably possible and remove therefrom all debris, spoils, and equipment resulting from or used in connection with the installation or access to said lands. Grantee agrees to pay for damage, including but not limited, to fences and growing crops arising from the construction and maintenance of the aforesaid.

4. Grantors agree that no structure or obstruction other than fences or driveways will be erected or permitted on or within said easement; provided, however, that Grantor reserves the right to place, construct or operate necessary utilities for Grantor's operations, when such utilities shall not unduly interfere with Grantee's easement rights granted herein, and which shall be at no charge by Grantee to Grantor, except that Grantor must restore said lands subject to Grantee's easement to their original condition.

5. Grantee assumes all liability in connection with proper maintenance thereof and shall defend, indemnify and hold Grantors harmless from any claims of any nature whatsoever arising out of the construction, use, condition and/or maintenance of said water system, and Grantors are hereby relieved from all liability concerning the same.

6. The duration of this easement shall be for a period of 99 years from the date and year first above written. Should Grantee, its successors and assigns, cease to use said parcel or tract of land for a water system during this period, the same shall revert to Grantors, their successors and assigns.

7. Grantor hereby reserves title to and any interest in any and all archeological and paleontological materials, whether located on or below the surface of said land.

**IN WITNESS WHEREOF**, the Parties have caused this instrument to be executed as of the day and year first above written.

**GRANTOR:** **THE STATE OF NORTH DAKOTA**

_____
Kelly Armstrong, Governor

**ATTEST:**

State of North Dakota)
County of Burleigh )

The foregoing instrument was acknowledged before me, this _____ day of _____, 20___ by Kelly Armstrong, Governor of the State of North Dakota. (See N.D.C.C. § 47-19-14.5 et seq.)

_____
Michael Howe, Secretary of State.

**NORTH DAKOTA STATE UNIVERSITY**
**OF AGRICULTURE AND APPLIED SCIENCE**

_____
David Cook, President

**ATTEST:**

_____
Bruce A. Bollinger, Vice President for Finance & Administration

STATE OF NORTH DAKOTA )
)ss.
COUNTY OF CASS )

On this____day of_____, 20____, before me, a notary public in and for said county and state, personally appeared David Cook and Bruce A. Bollinger to me known to be the President and Vice President for Finance and Administration, respectively, of NORTH DAKOTA STATE UNIVERSITY OF AGRICULTURE AND APPLIED SCIENCE, and that they executed the within and foregoing instrument, and acknowledged to me that they executed the same.

(SEAL)

_____
Notary Public
My Commission Expires: _____

**GRANTEE:**

_____

_____
Title

**ATTEST:**

_____

_____
Title

STATE OF )
)ss.
COUNTY OF )

On this _____ day of _____, 20____, before me a notary public in and for said county and state, personally appeared _____, known to me to be the _____ of _____, the Grantee described in and that executed the within and foregoing instrument, and acknowledged to me that said Grantee executed the same.

(SEAL)

_____
Notary Public
My Commission Expires: _____

Rev. 01/2023

CITY OF Dickinson North Dakota

# Engineering Memorandum

January 29, 2025

RE: February 4th Commission Meeting

**DICKINSON DRAINAGEWAY PROJECT TASK ORDER AWARD TO APEX ENGINEERING GROUP, INC.**

For your consideration is a task order with Apex Engineering Group, Inc., in collaboration with Houston Engineering, Inc., to perform engineering services for the City of Dickinson's **Project Number 202410, Dickinson Drainageway Project**, for an **hourly, not-to-exceed fee of $6,700.00**, as specified in the task order.

This task order is based on a proposal received through an RFP, where two proposals were submitted. **Apex Engineering Group, Inc. received the highest combined score** based on their proposal and interview. Given the current project needs, we plan to **combine two City projects—the Northwest Regional Pond and the Dickinson Drainageway—into one project**. If it becomes necessary to separate them in the future, we will reassess and take appropriate action.

The **scope of work** included in this task order involves:

- Preparing and assisting the City of Dickinson with a **cost-share application submittal** to the **North Dakota Department of Water Resources (NDDWR)**.
- Developing a scope of work for the NDDWR application based on both **City of Dickinson and NDDWR requirements**.

The anticipated benefits of this project include:

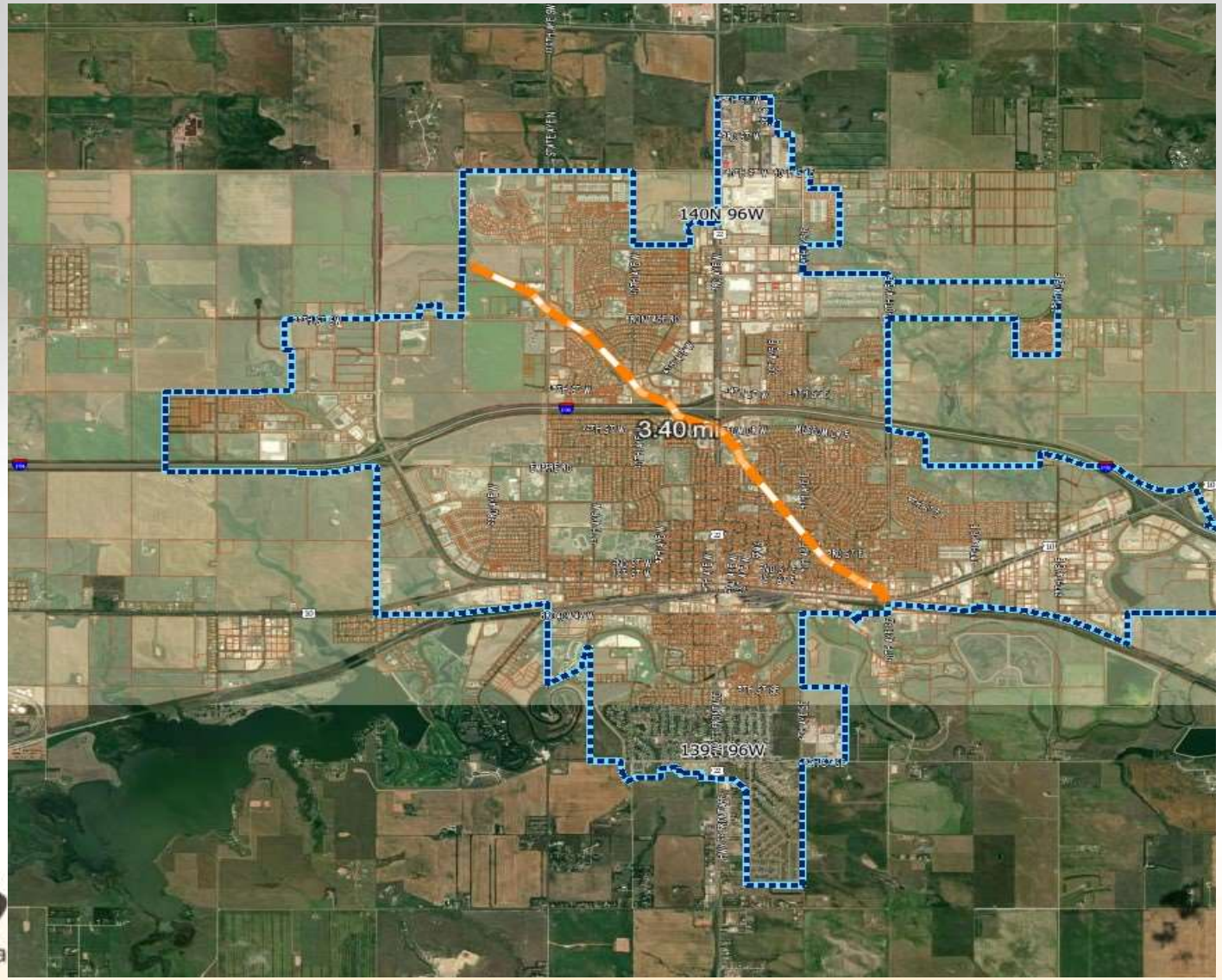
- **Reducing the frequency and intensity of flooding** within the watershed.
- **Potentially removing multiple properties from the newly adopted FEMA Flood Insurance Rate Map**, which could eliminate the need for flood insurance.

This project is included in the **2025-2027 DWR Water Development Plan**, which increases the likelihood of securing cost-share funding. The **Flood Control cost-share maximum is 60% from NDDWR and 40% from the City of Dickinson**. Based on current estimates, the anticipated cost-share application for the **combined projects is $510,000**, with the **City's portion estimated at $340,000**, for a **total study cost of $850,000**. The study is an **eligible cost-share item**, and the **City's portion was included in the 2025 Capital Improvement Plan**, funded by **Gross Production Tax (GPT)**.

Anticipating a **cost-share award from NDDWR in April 2025**, Apex Engineering Group, Inc., in collaboration with Houston Engineering, Inc., will prepare a **task order amendment** to include the full scope of work related to the project.

**The City Engineering staff recommends approval.**

# Dickinson Drainageway Vicinity Map




CITY OF Dickinson North Dakota

**SUGGESTED FORM OF TASK ORDER**

This is Task Order No. 2025-1, consisting of 3 pages.

**Task Order No. 2025-1: Dickinson Drainageway Project**

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated January 1, 2018 ("Agreement"), Owner and Engineer agree as follows:

## 1. Background Data

| | | |
|---|---|---|
| a. | Effective Date of Task Order: | February 4, 2025 |
| b. | Owner: | City of Dickinson, ND |
| c. | Engineer: | Apex Engineering Group, Inc. |
| d. | Specific Project (title): | Dickinson Drainageway Project |
| e. | Specific Project (description): | The August 2024 release of the updated FEMA's Flood Insurance Rate Map (FIRM) has impacted may structures along the Dickinson Drainageway (DDD). The project goal is reduced flood risk on the DDD. Concepts of flood reduction include a regional reservoir upstream of the Public Safety Center as well as improvements through the urbanized area of the DDD. The goal of a Northwest Regional Pond would be to mitigate flood risks at the headwaters of the DDD while conveyance improvements on the system through the urbanized area would aim to increase efficiency of the system hydraulics. The reduced flowrate from a regional storage reservoir will also reduce the risk of roadway overtopping at multiple locations. |

## 2. Services of Engineer

A. The specific services to be provided or furnished by Engineer under this Task Order are:

✓ the services (and related terms and conditions) set forth in the following sections of Exhibit A, as attached to the Agreement referred to above, such sections being hereby incorporated by reference:

- Study and Report Services (Exhibit A, Paragraph A1.01)
  - Prepare and assist the City with submittal of ND Department of Water Resources Cost Share Application
  - Develop scoping document for NDDWR Cost Share Application
  - Includes two meetings with the City


**EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.**
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B. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

## 3. Additional Services

A. Additional Services that may be authorized or necessary under this Task Order are:

✓ those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement referred to above, such paragraph being hereby incorporated by reference.

## 4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following: None

## 5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:

| **Task/Activity*** | **Week Of** |
|---|---|
| Task Order Approval by City | February 4, 2025 |
| NDDWR Cost Share Application | February 24, 2025 |

## 6. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

| **Description of Service** | **Amount** | **Basis of Compensation** |
|---|---|---|
| 1. Study and Report Services | $6,700 | Hourly Not To Exceed |
| **Total Compensation** | **$6,700** | |
| | | |
| 4. Additional Services (Part 2 of Exhibit A) | N/A | Hourly |

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

## 7. Consultants retained as of the Effective Date of the Task Order: Houston Engineering, Inc.

## 8. Other Modifications to Agreement and Exhibits: None

## 9. Attachments: None

## 10. Other Documents Incorporated by Reference: None


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## 11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is February 4, 2025.

| OWNER: | ENGINEER: |
|---|---|
| By: | By: |
| Print Name: Scott Decker | Print Name: Scott M. Schneider |
| Title: President City of Dickinson | Title: Vice President |
| | Engineer License or Firm's Certificate No. (if required): COCP #975 |
| | State of: North Dakota |
| DESIGNATED REPRESENTATIVE FOR TASK ORDER: | DESIGNATED REPRESENTATIVE FOR TASK ORDER: |
| Name: Joshua M. Skluzacek, PE | Name: Scott M. Schneider, PE |
| Title: Engineering & Community Development Director | Title: Project Manager |
| Address: 38 1st St. W<br>Dickinson, ND 58601 | Address: PO Box 4201<br>Dickinson, ND 58602 |
| E-Mail Address: joshua.skluzacek@dickinsongov.com | E-Mail Address: Scott.Schneider@ApexEngGroup.com |
| Phone: 701-456-7715 | Phone: 701-264-3926 |


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# Engineering & Community Development

Presented by: Joshua Skluzacek – Engineer/Community Development Director

Tuesday February 4, 2024

## City Commission Monthly Report

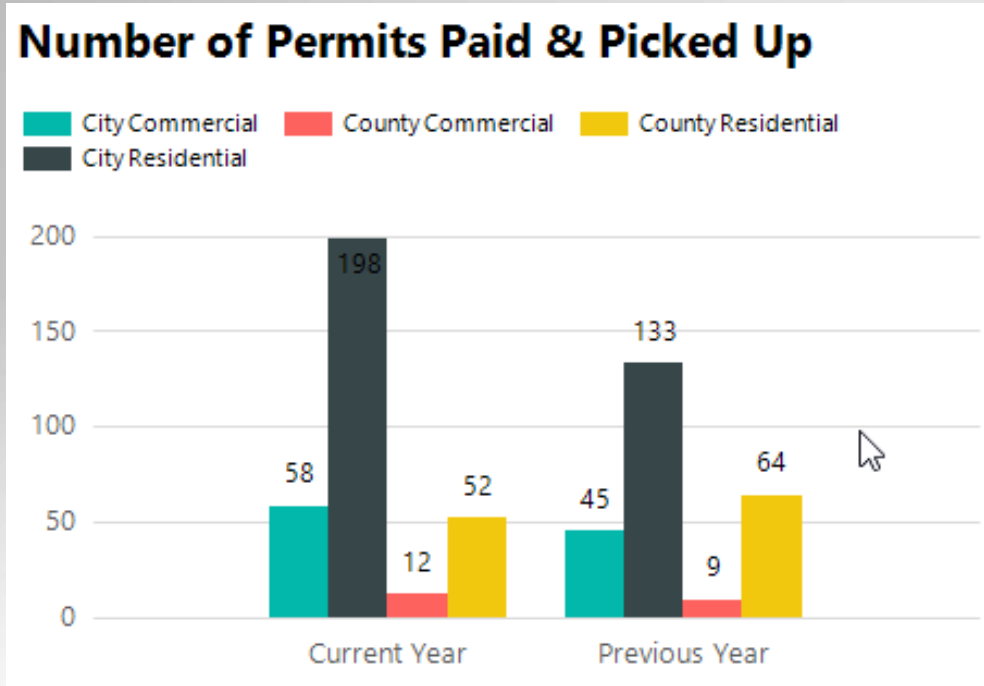
CITY OF Dickinson North Dakota

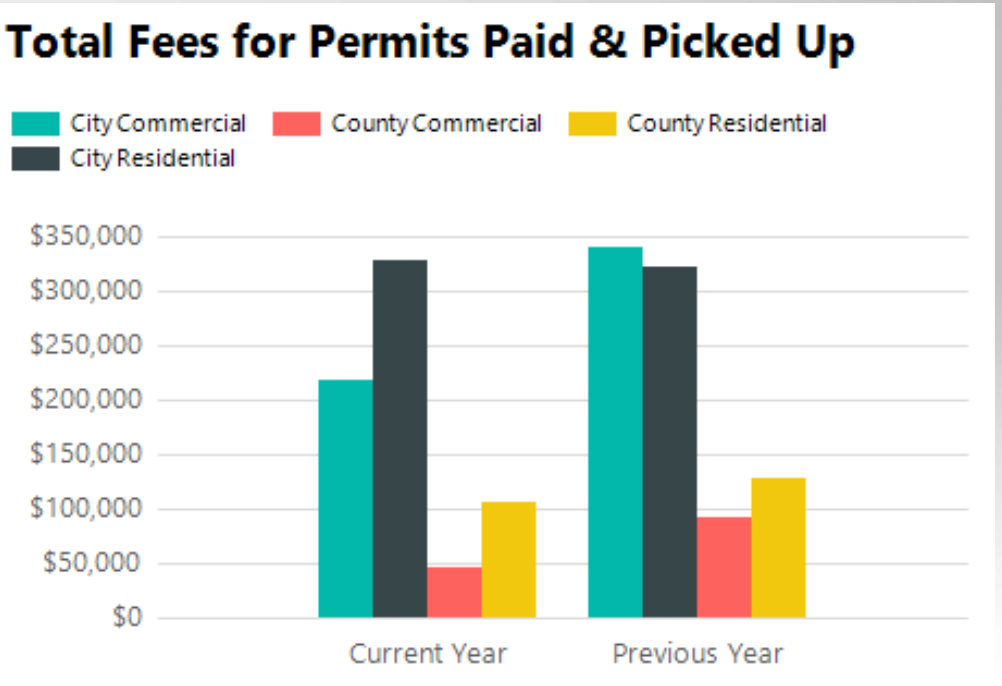
# Planning

- Two pre-application meetings in 2025 thus far
- Two new applications for future P&Z meetings
- Gate City Bank submitted the Dickinson Revitalization Program Draft Application

CITY OF Dickinson North Dakota

# Buildings & Codes




Date Range reported through December 12, 2024

CITY OF Dickinson North Dakota

# Engineering

| PRELIMINARY/DESIGN ENGINEERING | Project Manager | Progress | Start | End | Comments |
|---|---|---|---|---|---|
| I-94 WBL & ROUNDABOUTS | JS | 100% | 1/8/2023 | 10/1/2024 | |
| HWY 22/3RD AVE W TRAFFIC SIGNAL STUDY | JS | 100% | 4/1/2023 | 10/4/2024 | The project is currently out for bid |
| FIRE STATION EVALUATION | JS | 100% | 1/16/2024 | 7/19/2024 | |
| PUBLIC SAFETY TRAINING CENTER | JS | 100% | 12/20/2023 | 6/28/2024 | |
| SOUTH DICKINSON PROPERTY AREA STUDY | JS | 100% | 6/20/2023 | 2/29/2024 | |
| 10TH AVE E - VILLARD TO MUSEUM DR | JS | 100% | 2/6/2024 | 12/4/2024 | PS&E with NDDOT meeting to be scheduled soon with NDDOT. Nearing completion for this phase of the project. |
| DICKINSON SOUTH CEMETERY PLAT | JS | 100% | 12/5/2023 | 4/30/2024 | |
| PAVEMENT MANAGEMENT STUDY | JS | 100% | 6/29/2023 | 2/16/2024 | |
| HEART RIVER BRIDGE IMPROVEMENTS - S. STATE AVE. | KK | 99% | 2/20/2023 | 8/30/2024 | Need to schedule Bridge Review with ND DOT during storm/runoff event |
| LIBRARY EXPANSION | KK | 99% | 1/1/2024 | 10/25/2024 | Final Review Complete |
| ENTRANCE SIGNS | KK | 90% | 9/26/2023 | 9/27/2024 | ROW application with ND DOT for potential sign locations |
| SIMS - 2ND ST E TO 9TH ST E | JS | 85% | 7/8/2024 | 1/17/2025 | Completed a project scoping meeting on 9/23/24 |

CITY OF Dickinson North Dakota

# Engineering

| PRELIMINARY/DESIGN ENGINEERING | Project Manager | Progress | Start | End | Comments |
|---|---|---|---|---|---|
| NORTH INDUSTRIES STREETS | JS | 85% | 11/8/2023 | 11/1/2024 | |
| 5TH ST SW - 3RD AVE W to 6TH AVE E | JS | 85% | 2/6/2024 | 11/29/2024 | Sound Study & 90% review |
| 2025 ROAD MAINTENANCE | JS | 85% | 3/5/2024 | 11/15/2024 | SID Public Engagement Meeting scheduled for Wednesday October 9 4-6 pm |
| 2025 WATERMAIN & LEAD SERVICE LINE | JS | 85% | 3/5/2024 | 11/15/2024 | SID Public Engagement Meeting scheduled for Wednesday October 9 4-6 pm |
| 10TH AVE E - MUSEUM DR to 21ST ST E | JS | 80% | 2/6/2024 | 3/17/2025 | |
| TRANSPORTATION MASTER PLAN & COMP. PLAN UPDATE | JS | 65% | 12/21/2023 | 4/25/2025 | 357 interactions on the website inlcuding comment map, the survey, and the vision board. The website is active, but it is closed for commenting. |
| EAST BROADWAY DAM | KK | 55% | 11/27/2023 | 2/3/2025 | Working on land transfer, move 'riffels' ~150-ft upstream |
| 4TH ST E, 5TH ST E, & 26TH AVE E STREET & STORM WATER IMPROVEMENTS | JS | 40% | 3/5/2024 | 8/15/2025 | Completed a project scoping meeting on 9/16/24 |
| 1ST ST E - SIMS to 4TH AVE E | JS | 30% | 2/6/2024 | 8/15/2025 | Televised the storm drain system outfall to the Heart River |
| 10TH AVE E MANHOLE REPAIR | KK | 30% | 1/30/2025 | TBD | Preliminary design review on 1/30/25 |
| MUSEUM EXPANSION | KK | 20% | 1/1/2024 | 2/28/2025 | Geotech Complete, not over original land-fill, ID major FFE Items, Engineering Team Site Visit, Discussion with ND Commerce |
| 9TH ST W & 5TH AVE W INTERSECTION | JS | 10% | 2/6/2024 | 1/17/2025 | Project kick-off meeting on 1/14/25 |
| NW REGIONAL POND | JS | 1% | 1/31/2025 | TBD | DWR Grant Application & Scoping meeting on 1/17/25 |
| DICKINSON DRAINAGEWAY | JS | 1% | 1/31/2025 | TBD | DWR Grant Application |
| QUEEN CITY DAM EAP & MITIGATION | JS | 1% | 1/31/2025 | TBD | DWR Grant Application |
| MANNS DAM EAP & MITIGATION | JS | 1% | 1/31/2025 | TBD | DWR Grant Application |

# Engineering

| EXECUTION/CONSTRUCTION | Project Manager | Progress | Start | End | Comments |
|---|---|---|---|---|---|
| NORTH INDUSTRIES UTILITIES | JS | 100% | 9/5/2023 | 5/21/2024 | |
| LEGACY SQUARE PARKING LOT | LM | 100% | 8/10/2023 | 4/5/2024 | |
| SIMS - 9TH ST E TO MUSEUM DR | JS | 100% | 6/17/2024 | 10/25/2024 | Underground is complete. Street grading in complete, paving scheduled for late this week or early next week. |
| HWY 22/3RD AVE W - 8TH ST S TO 15TH ST MICROSURFACING | JS | 100% | 5/3/2024 | 8/30/2024 | complete |
| HWY 22 - 21ST ST TO 45TH ST | JS | 100% | 5/3/2024 | 6/28/2024 | complete |
| 2024 ROAD MAINTENANCE | JS | 97% | 5/1/2024 | 11/2/2024 | |
| SUNDANCE COVES LIGHTING | KK | 100% | 6/17/2024 | 9/12/2024 | complete |
| 2024 WATERMAIN & LEAD SERVICE LINE | JS | 100% | 7/13/2024 | 10/11/2024 | Paving began. Identified some additional lead service lines to fully utilize the SRF Loan Lead Service Line Forgiveness, scheduled to begin work next week. After first lift on Sims, finish top paving lift associated with M&O |
| I-94 EBL MICROSURFACING | JS | 100% | 8/5/2024 | 8/30/2024 | complete |
| HEART RIVER BRIDGE IMPROVEMENTS - S. STATE AVE. | KK | 99% | 11/1/2024 | 11/15/2024 | Substantially Complete - need to re-seed grass in spring '25 |

CITY OF Dickinson North Dakota

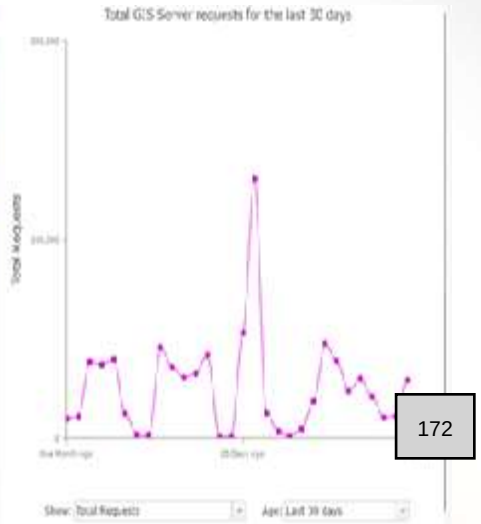
# Geographic Information System (GIS)

- Updating data and creating maps used for city maintenance and improvement project planning.  Available repair location point features available in the Utility Information Map with attachments.
- Editing utility features, added and updated features from 2024 projects, tax parcels, and others. Automated updates for private records from Assessing.
- User training and documentation updates for various tasks related to obtaining data and sharing data with the state county and other organizations.
- Responded to Census Bureau Boundary and Annexation (BAS) survey, no changes in 2024.

Web Map
Dickinson Land Information Map
Information about Tax parcels, Zoning, and other features.

Web Map
Dickinson Street Information Map
Map Showing various street designations for the City of Dickinson,ND

Web Map
Dickinson Utility Information Map
Utility locate layers for the City of Dickinson, ND



# Thank you!

## QUESTIONS AND COMMENTS ARE WELCOME

CITY OF Dickinson North Dakota

www.DickinsonGov.com