



# REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, June 18, 2024 at 4:30 PM  
City Hall – 38 1st Street West Dickinson, ND 58601

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## City Commissioners:

**President:** Scott Decker

**Vice President:** John Odermann

Jason Fridrich

Suzi Sobolik

Robert Baer

**CALL TO ORDER**

**ROLL CALL**

**OPENING CEREMONIES: PLEDGE OF ALLEGIANCE**

**1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL**

**A.** Resolution No: 30-2024

Ordinance No: 1799

**2. CONSENT AGENDA**

**A.** Approval of Meeting Minutes dated June 4, 2024 (Enc.)

Presented by: President Decker

*Consideration to approve*

**B.** Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

*Consideration to approve*

**3. ADMINISTRATION / FINANCE**

**A.** Gaming Site Authorizations - Dickinson Youth Activities - Buffalo Wild Wings  
(Enc.)

Presented by: Administrator Dassinger

*Consideration to approve*

**B.** Renaissance Zone 10 Year Extension MOA (Enc.)

Presented by: City/County Planner Josephson

*Consideration to approve*

**C. Dickinson EMS Presentation (Enc.)**

Presented by: Chief Presnell

*Consideration to approve*

**D. Finance Committee Report**

Presented by: Deputy City Administrator Carlson

**E. Monthly Financial Report (Enc.)**

Presented by: Deputy City Administrator Carlson

*Consideration to approve*

**4. PUBLIC WORKS**

**5. PUBLIC SAFETY - FIRE**

**6. PUBLIC SAFETY - POLICE**

**A. Dispatch Services Joint Power Agreement with Stark County (Enc.)**

Presented by: Chief Cianni

*Consideration to approve*

**B. SIRN Project Antenna Lease (Enc.)**

Presented by: Chief Cianni

*Consideration to approve*

**C. Monthly Police Report (Enc.)**

Presented by: Police Chief Cianni

**7. COMMUNITY DEVELOPMENT**

**A. Rezoning Request - Southfork Acres (Enc.)**

Presented by: City/County Planner Josephson

Consideration to approve second reading and final passage of Ordinance 1797

**B. Energy Center 6th Final Plat (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

*Consideration to approve Resolution*

**C. DSU 2nd Addition Final Plat**

Presented by: Engineer and Community Development Director Skluzacek  
*Consideration to approve Resolution*

**D. Sanitary Sewer Manhole Repair Project Contract with Moore Engineering, Inc.  
(Enc.)**

Presented by: Engineer and Community Development Director Skluzacek  
*Consideration to approve Contract*

**E. Sims Street and Utility Quality Control Contract Amendment to American  
Engineering Testing, Inc. (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek  
*Consideration to approve Contract*

**8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 PM**

**A. Public Hearing - Rezoning Request - Wood Acres Subdivision (Enc.)**

Presented by: City/County Planner Josephson  
*Consideration to approve first reading of Ordinance*

**B. Elder Care/Dickinson Public Transit Presentation (Enc.)**

Presented by: Colleen Rodakowski

**C. Big Sky Passenger Rail Authority Presentation**

Presented by: Dan Buck, Chairman of the Authority Development &  
Strategic Committee

**D. CVB Annual Report**

Presented by: Executive Director Thiel

**E. Public Comments not on Agenda**

Presented by: President Decker

**9. COMMISSION**

**10. ADJOURNMENT**

**Link for viewing City Commission Meeting:**

<https://www.dickinsongov.com/meetings>

**This link will not be live until approximately 4:30 am on June 18, 2024.**

**Teams Meeting:** <https://tinyurl.com/CCM-06-18-2024-Teams>

**Teams Meeting ID:** 286 367 154 078     **Meeting Passcode:** UMroit

**Teams Phone #:** 1-701-506-0320     **Phone Conference ID:** 405 861 777#

**Local Phone #:** 701-456-7006

***Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator by the Friday preceding the meeting.***

REGULAR MEETING

DICKINSON CITY COMMISSION

JUNE 4, 2024

**I. CALL TO ORDER**

President Scott Decker called the meeting to order at 4:30 PM

**II. ROLL CALL**

Present were: President Scott Decker, Vice President John Odermann,  
Commissioners Suzi Sobolik and Robert Baer

Telephone: None

Absent: Commissioner Jason Fridrich

**1. PLEDGE OF ALLEGIANCE****2. ORDER OF BUSINESS**

MOTION BY: Suzi Sobolik SECONDED BY: John Odermann  
To approve the June 4, 2024 meeting as presented.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**3. CONSENT AGENDA**

MOTION BY: Robert Baer SECONDED BY: Suzi Sobolik

**A. Approval of Meeting Minutes dated May 7, 2024****B. Approval of Board of Equalization Meeting Minutes 2023 and 2024****C. Approval of Accounts Payable, Commerce Bank and Checkbook**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**4. ADMINISTRATION/FINANCE****A. High Speed Rail Alliance**

President Scott Decker states High Speed Rail Alliance is seeking to bring Amtrak back through Dickinson. This connection would be from Fargo to Montana and the Alliance has asked Dickinson to be part of the alliance. President Decker states that Dickinson would possibly be on the stops. President Decker would like for the City of Dickinson to join the alliance. The City will advocate for the highway and a new terminal. This would be hopeful to be at the table with further discussions of Amtrak.

MOTION BY: John Odermann SECONDED BY: Suzi Sobolik  
To the joining of High-Speed Rail Alliance for \$500.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**B. Tobacco License – Break Time – Main Avenue Dickinson, ND LLC**

Deputy City Administrator Linda Carlson presents a tobacco license application for Break Time – Main Ave Dickinson, ND LLC. This would be located at 797 South Main. This is a change in ownership. Staff recommends approval.

MOTION BY: Suzi Sobolik SECONDED BY: John Odermann  
To approve the June 4, 2024 meeting as presented.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**C. 2023 Audit Engagement Letter – Widmer Roel, PC**

Deputy City Administrator Linda Carlson presents a 2023 Audit Engagement Letter from Widmer Roel, PC. She states this auditor will be done by September, 2024. The fee for



**ORDINANCE NO. 1798**

**AN ORDINANCE AMENDING AND RE-ENACTING SECTIONS 39.02.006, 39.02.009, 39.02.010, 39.02.022, 39.02.023, 39.02.024 OF ARTICLE 39.02, SECTION 39.03.005 OF ARTICLE 39.03, SECTION 39.04.005 OF ARTICLE 39.04, SECTION 39.06.004 OF ARTICLE 39.06, OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO ZONING REGULATIONS FOR GROUP LIVING FACILITIES**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**B. 2024 Watermain and Lead Service Line Replacement Project Quality Control Testing Amendment to American Engineering Testing, Inc.**

Engineer and Community Development Director Joshua Skluzacek presents a contract amendment with American Engineering Testing, Inc. to provide quality control testing services for the 2024 Watermain and Lead Service Line Replacement project for an amount not to exceed \$15,670.00. This would be to perform the geotechnical engineering services for the project. A legal review of this task order has been completed. City staff recommends approval.

MOTION BY: Suzi Sobolik SECONDED BY: John Odermann  
To approve the contract with American Engineering Testing, Inc.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**C. 2024 Watermain and Lead Service Line Replacement Project SRF Loan Resolution of Governing Body of Applicant.**

Engineer and Community Development Director Joshua Skluzacek presents a resolution to authorize Samantha Buzalsky as an authorized individual on behalf of the City of Dickinson to execute the Drinking Water State Revolving Fund (DWSRF) Loan through the North Dakota Department of Environmental Quality. The total DWSRF loan amount requested is of \$2,000,000 which is intended to be used for the water main replacements for the project. Director Skluzacek states the remaining loan balance carries an interest rate of 2.0%. The City Engineering and Public Works staff recommends approval.

MOTION BY: Suzi Sobolik SECONDED BY: Robert Baer  
Adopt Resolution No. 28-2024.

**RESOLUTION NO. 28 - 2024**

**A RESOLUTION APPROVING FILING OF APPLICATION WITH THE NORTH DAKOTA DEPARTMENT OF HEALTH**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

**D. Sims Street and Utility Improvements Project SRF Loan Resolution of Governing Body of Applicant**

Engineer and Community Development Director Joshua Skluzacek presents a resolution to authorize Samantha Buzalsky as an authorized individual on behalf of the City of Dickinson to execute the Clean Water State Revolving Fund (CWSRF) Loan through the North Dakota Department of Environmental Quality. Director Skluzacek states the total CWSRF loan amount requested is of \$2,000,000 which is intended to be used for the sanitary sewer and storm sewer replacements for the project. Staff recommends approval.

MOTION BY: John Odermann SECONDED BY: Suzi Sobolik  
Adopt Resolution No. 29-2024.

**RESOLUTION NO. 29 - 2024**

**A RESOLUTION APPROVING FILING OF APPLICATION WITH THE**

## NORTH DAKOTA DEPARTMENT OF HEALTH

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

### E. East Broadway Dam Contract Amendment with Barr Engineering Co.

Engineer and Community Development Director Joshua Skluzacek presents a contract amendment with Barr Engineering Co. to provide final project plans and specifications and bidding assistance for the East Broadway Dam project for a time and expenses basis as specified in the contract for \$155,607.33. The City Attorney has reviewed this contract, and has no additional comments. The project was approved with the 2024 capital improvement project budget, and it is to be paid for using Gross Production Tax (GPT) and the North Dakota Department of Water Resources grant which was approved at the April 2, 2024 City Commission meeting. Director Skluzacek states the scope of work with this contract amendment includes: project management, design drawings and specifications, construction cost estimating, a design report to meet the North Dakota Department of Water Resources Dam Safety Standards, permitting through the State of North Dakota and the United States Army Corps of Engineers, right-of-way services to acquire the property located adjacent to the proposed rock riffles, public engagement, and bidding assistance. City staff recommends approval. Director Skluzacek states this is a series of steps that will occur over a distance of 300-400 feet. Construction would start in 2025.

President Scott Decker states he hopes this does not lower the waterline.

Commissioner Robert Baer states hopes this will incorporate some recreational element with this change. He is hoping there will be to incorporate recreational areas in this area such as a rock to fish off of, etc.

Director Skluzacek states this is a collaborative effort with Parks and Rec and this is the only for the flow of this river.

MOTION BY: John Odermann    SECONDED BY: Robert Baer  
To approve East Broadway Dam contract with Barr Engineering Co.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1  
Motion declared duly passed

## 8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.

### A. Public Comments not on Agenda

Ms. Tavia Kuntz discusses the cemetery incident prior to the Memorial weekend. She states the public was told it was a massive miscommunication in the Public Works Department. Ms. Kuntz does not understand how this could happen and the cemetery was to be cleaned up why was it not brought before the Commission prior to it being cleaned up.

President Scott Decker states the City passed an ordinance last summer about the cleaning of the cemeteries and at one time the mausoleum was to be cleaned up. Notice was given to everyone with a crypt and this was to be cleaned up. What was done at the mausoleum was also to be done at the cemeteries. The clean up crew was given the authority to clean the cemeteries so they thought they would clean it. President Decker states the workers were given instructions to clean up and there was no malicious order given.

Ms. Kuntz states clean up does not mean to remove memories from plots or headstones and to throw them in the garbage. She feels the City is blaming the workers and that they did not understand. She states someone in leadership had to be given them direction. Ms. Kuntz was not aware of the ordinance that had passed last year. She states things were supposed to be attached to the headstones. She questions President Decker that his dad passed away last year and things were not attached to his headstone at the gravesite.

President Scott Decker states a group of people to include grave diggers, funeral homes and staff were working on this ordinance change. He states City staff was receiving



complaints that the City was not doing their job and tending to the cemeteries and not mowing in the proper manner. The ordinance change did have two public meetings.

Ms. Tavia Kuntz questions why her plot was even bothered with as she takes care of the lots herself. She is wondering why all the statues were removed. She states a temporary grave marker was destroyed for her daughter. She feels this is a crime and a desecration to the grave site. She calls every year about taking care of her plot but did not do it this year.

President Scott Decker states he fully understands her concerns and that this was very traumatic for some individuals but in no way did the City try to cause malicious harm to her. She states there is no record of whom takes care of their own family lots.

Public Works Director Aaron Praus states in regards to Ms. Kuntz's question that most people whom want to take care of their own graves do contact the City. They are then given yellow flags to mark the graves they are taking care of. The City does not reach out to individuals each year. The City is looking to start a new program to mark the graves that individuals are taking care of. Mr. Praus states that the items that are left behind are not going to be disposed of in case they are blessed. They will be moved into a building and sit there for people to claim.

Ms. Tavia Kuntz does also have an issue with the park board in regards to Lake View Drive and a tree that has spider mites.

President Scott Decker states Ms. Kuntz will need to contact Parks and Rec.

Mr. David Steinbach questions whether the City advertises the meeting minutes in the newspaper anymore as he cannot find them. He also visited about his property taxes and visiting with Mr. Joe Hirschfeld. He said the City could have sent him a roll of Charmin as it would have been more useful. He states Mr. Hirschfeld told him that someone will purchase Mr. Steinbach's house for whatever the value is. He states it is no use in coming to the City to discuss the valuation as they are going to raise the taxes anyway. He does not know where Mr. Hirschfeld gets his credentials for doing his job. Mr. Steinbach states that after the valuation now they are coming by to replace his sidewalks. He questions how someone can come by and say that a little crack in the concrete needs to be replaced at my expense. He questions what gave the City the right to say that they can do this and charge it back to me. He states he has been in his house for 40 years and states this does not seem fair. He states that he has paid more taxes than his house is worth. He feels Mr. Hirschfeld made a mockery of his rights. He also discusses the water break that had happened and that his house was flooded for 8 months.

President Scott Decker states that the City had multiple meetings in regards to sidewalk improvement and Mr. Steinbach could have replaced the sidewalk by himself. He states this is the first he has heard of Mr. Steinbach's flooding.

Ms. Denita Lampl states what the City did was the worse thing anyone could do to the families and the graves. She states whom was the one who took the items off the headstones. She states her mother-in-law had a glass ornament and it was ripped off. She states her grandson-built poles with lamps and those were removed. She states the family has been taking care of the graves for a long time. She feels they do a better job of taking care of the graves then the City. She states they went out to the grave and nothing was left on the gravesite. It was so sad. Someone should answer for this. She feels that theirs was the first gravesite to be destroyed. Ms. Lampl cannot honestly believe that a human being would go out and destroy gravesites. Those graves are holy and the grave site is holy and the City made it unholy.

Ms. Tavia Kuntz is wondering if the City has any plan for a financial reimbursement to the families.

Public Works Director Aaron Praus mentions to send him an email or claim and he will bring it forward to the Commission.

**9. COMMISSION**

Commissioner Robert Baer states all of this is disturbing and Mr. Dassinger is not here tonight to answer the questions that he has so Mr. Aaron Praus will have to answer the questions. Commissioner Baer states this is very disturbing to him as a commissioner. He states the Commissioners get a notice every time someone gets a 15-minute OT and Mr. Dassinger puts out tidbits weekly but what happened this week. The Commissioner had gone two weeks without anything. Commissioner Baer would like to when something like this happens instead of getting a phone call about the cemetery. As a Commissioner he would like to have had a heads up about this item. He was on the committee that reviewed this ordinance and headstones were never to be touched. He has taken a tour of those cemeteries prior to the ordinance change. Commissioner Baer feels there is something morally wrong with when someone prys off a headstone. He states benches are still in other peoples plots and bushes are still interfering with other people's plots. The intended purpose of the ordinance changes was not what had happened. Commissioner Baer has a huge issue with this. He states cemeteries are holy land, statutes are blessed and now they are broken. The City could have done more. He feels City staff have failed the Commission with not letting them know of what went on.

President Scott Decker cannot apologize enough for what has happened and has been visiting with families. He is not the biggest Facebook participant and especially on "What's up Dickinson". He is sorry that the statement was not done quicker. He hopes going forward that the City can make things right. He states again that nothing the City did was malicious. He is sorry from the City.

Commissioner John Odermann states that on his personal account he attends holy hour every Wednesday. He would have a hard time sleeping tonight if he didn't say this as he was personally impacted by this. He states there was stuff by his brothers grave that the family will never get back. He states City cannot fix this but he does want to say that people can fix on how they treat each other. City staff in the days following this incident were driving in City vehicles and they were like they had a target painted on their backs. Citizens were stopping employees and calling them names and saying that you are going to burn in hell. Commissioner Odermann states he loves this community and what it stands for. Social media has leached into our lives and into reality and this is not okay. This should not happen but that is not an excuse to treat people in an undignified manner. If the City wants to continue to have a great community, then we need to treat others with dignity and respect. Individuals should treat each other like the image of God. He states the City cannot fix what happened but will try and make it right as much as the City can. He states the Odermann family will not get back their items. Commissioner Odermann will guarantee one that is that treating people awful is not going to make this community better. He states it is not okay to treat the people who cleaned the cemeteries badly. He states staff called him and stated that if employees are going to be able to provide services that the City provides citizens need to treat each other in the community with dignity and respect that they deserve. This is raw and traumatic for people but it doesn't fix it when they lash out to each other.

Mr. Jeff Ficek states he has been digging graves for 30 years with heavy equipment with respect. He states there are a lot of blessed statutes and a lot of church rights need to be buried when they are done with life. He has not seen any concrete action going forward. He would offer that when the blessed statutes are going to be buried that he would provide the excavation of the grave and to bury these items.

**ADJOURNMENT**

MOTION BY: John Odermann

SECONDED BY: Suzi Sobolik

Adjournment of the meeting was at 5:45 P.M.

DISPOSITION: Roll call vote... Aye 4, Nay 0, Absent 1  
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

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Rita Binstock, Assistant to City Administrator

APPROVED BY:

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Dustin Dassinger, City Administrator

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Scott Decker, President  
Board of City Commissioners

Date: June 18, 2024

**Please Approve the following Manual Checks**

CK#127733	DCI CREDIT SERVICES	\$96.86
CK#127734	ENTERTAINMENT EXPLOSION	\$600.00
CK#127825	SOUTHWEST WATER AUTHORITY	\$400,373.68
CK#127846	CENTRAL DAKOTA FORENSIC NURSE	\$10,033.17

**PAYROLL TRANSACTIONS FROM PAY DATE 5/03/2024**

<b><u>GROSS WAGES</u></b>	\$	600,580.28
<b><u>NET WAGES</u></b>	\$	421,941.48

**TAXES**

FEDERAL	\$	48,808.12
FICA	\$	87,219.52
STATE	\$	2,323.17

**PENSIONS**

DEFINED BENEFIT - EE	\$	2,319.45
DC-A EE	\$	2,868.40
DC-A ER	\$	2,868.40
NDPERS EE	\$	29,108.24
NDPERS ER	\$	43,729.42

**PAYROLL TRANSACTIONS FROM PAY DATE 5/17/2024**

<b><u>GROSS WAGES</u></b>	\$	620,230.68
<b><u>NET WAGES</u></b>	\$	439,303.24

**TAXES**

FEDERAL	\$	49,686.41
FICA	\$	90,085.16
STATE	\$	2,300.87

**PENSIONS**

DEFINED BENEFIT - EE	\$	2,294.05
DC-A EE	\$	2,850.98
DC-A ER	\$	2,850.98
NDPERS EE	\$	29,732.90
NDPERS ER	\$	41,567.75

**PAYROLL TRANSACTIONS FROM PAY DATE 5/31/2024**

**GROSS WAGES** \$ 625,602.88

**NET WAGES** \$ 469,203.13

**TAXES**

FEDERAL \$ 53,311.96

FICA \$ 94,752.60

STATE \$ 2,574.35

**PENSIONS**

DEFINED BENEFIT - EE \$ 2,329.64

DC-A EE \$ 2,853.14

DC-A ER \$ 2,853.14

NDPERS EE \$ 29,634.80

NDPERS ER \$ 44,383.51

### AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson  
 Payables Management

Section 2. Item B.

Ranges:  
 Vendor ID: First - Last  
 Class ID: First - Last  
 Payment Priority: First - Last  
 Vendor Name: First - Last

FED TAX CLAS: First - Last  
 Posting Date: First - Last  
 Document Number: First - Last

Print Option: DETAIL  
 Age By: Document Date  
 Aging Date: 6/12/2024

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info  
 Sorted By: Vendor Name  
 Due Date

\* - Indicates an unposted credit document that has been applied.

<b>Vendor ID:</b> 8		<b>Name:</b> ABLE INC					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
<b>Payment No.</b>							<b>Amount</b>					
	GRANT FUNDS 2024	INV	6/10/2024	6/10/2024	\$2,300.00	GRANT FUNDS 2024		\$2,300.00				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$2,300.00	\$2,300.00	\$0.00	\$0.00	\$0.00

<b>Vendor ID:</b> 2085		<b>Name:</b> ADVANCED BUSINESS METHODS					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
<b>Payment No.</b>							<b>Amount</b>					
	AR1792004	INV	5/23/2024	5/23/2024	\$979.33	CONTRACT		\$979.33				
	AR1796231	INV	5/31/2024	5/31/2024	\$12,600.00	IMAGE PROGRAF PRO 6600 P		\$12,600.00				
	AR1796412	INV	6/3/2024	6/3/2024	\$527.00	CONTRACT		\$527.00				
	AR1797687	INV	6/7/2024	6/7/2024	\$3,258.40	CONTRACT		\$3,258.40				
	AR1797688	INV	6/7/2024	6/7/2024	\$3,258.40	CONTRACT		\$3,258.40				
	AR1797690	INV	6/7/2024	6/7/2024	\$3,258.40	CONTRACT		\$3,258.40				
							<b>Due</b>					
<b>Voucher(s):</b> 6		<b>Aged Totals:</b>						\$23,881.53	\$23,881.53	\$0.00	\$0.00	\$0.00

<b>Vendor ID:</b> 4977		<b>Name:</b> ADVANTAGE CREDIT BUREAU					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
<b>Payment No.</b>							<b>Amount</b>					
	61839	INV	5/31/2024	5/31/2024	\$682.50	CREDIT BUREAU CHECKS		\$682.50				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$682.50	\$682.50	\$0.00	\$0.00	\$0.00

<b>Vendor ID:</b> 4206		<b>Name:</b> AED EVERYWHERE					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
<b>Payment No.</b>							<b>Amount</b>					
	27757	INV	6/6/2024	6/6/2024	\$431.80	CPR STATE PADZ MULTI FUNC		\$431.80				
	27763	INV	6/7/2024	6/7/2024	\$114.00	CRP STAT PADZ MULTI FUNC		\$114.00				
							<b>Due</b>					
<b>Voucher(s):</b> 2		<b>Aged Totals:</b>						\$545.80	\$545.80	\$0.00	\$0.00	\$0.00

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

Section 2. Item B.

Vendor ID: 6348		Name: ALL FLAGS, LLC					Class ID: 1099		FED TAX CLAS: LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	060424	INV	6/4/2024	6/4/2024	\$699.95	25 3'X5' US OUTDOOR FLAGS		\$699.95				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$699.95	\$699.95	\$0.00	\$0.00	\$0.00
Vendor ID: 5115		Name: ALLSTATE PETERBILT OF DICKINSON					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	4604191004	INV	6/10/2024	6/10/2024	\$286.22	ADJUSTER BRAKE 6.0 INCH		\$286.22				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$286.22	\$286.22	\$0.00	\$0.00	\$0.00
Vendor ID: 9771		Name: AMAZON CAPITAL SERVICES					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	111-3411133-2251469	INV	5/29/2024	5/29/2024	\$23.99	DIP CH BK		\$23.99				
	111-4977426-5843419	INV	5/30/2024	5/30/2024	\$14.98	DIP CH AV		\$14.98				
	193Q-H66K-WT7G	INV	5/31/2024	5/31/2024	\$63.45	DIP AV		\$63.45				
	1RDC-MLYN-WV4D	INV	5/31/2024	5/31/2024	\$212.54	DIP		\$212.54				
	1CVD-HQD4-LVFX	INV	6/7/2024	6/7/2024	\$471.99	DIP		\$471.99				
							<b>Due</b>					
<b>Voucher(s): 5</b>							<b>Aged Totals:</b>	\$786.95	\$786.95	\$0.00	\$0.00	\$0.00
Vendor ID: 4557		Name: AMERICAN ENGINEERING TESTING INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	195266	INV	6/3/2024	6/3/2024	\$22,550.00	202216 BALER BUILDING EXP/		\$22,550.00				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$22,550.00	\$22,550.00	\$0.00	\$0.00	\$0.00
Vendor ID: 4278		Name: APEX					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	18710	INV	5/31/2024	5/31/2024	\$12,363.50	202211 DOWNTOWN LIGHTING		\$12,363.50				
	18790	INV	5/31/2024	5/31/2024	\$36,000.00	202104 SIMS ST IMPROVEMEN		\$36,000.00				
							<b>Due</b>					
<b>Voucher(s): 2</b>							<b>Aged Totals:</b>	\$48,363.50	\$48,363.50	\$0.00	\$0.00	\$0.00
Vendor ID: 6032		Name: AUTO VALUE, APH STORE					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	416097995	INV	5/29/2024	5/29/2024	\$10.99	PIGTAIL/SOCKET		\$10.99				
	416098046	INV	5/30/2024	5/30/2024	\$107.76	MAG 1 PRO FORMULA		\$107.76				

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
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416098337 INV 6/6/2024 6/6/2024 \$209.90 25LB ABSORBENT FLOOR \$209.90

<b>Voucher(s):</b> 3	<b>Aged Totals:</b>	<b>Due</b>			
		\$328.65	\$328.65	\$0.00	\$0.00

**Vendor ID:** 49 **Name:** BAKER & TAYLOR CO (GA) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2038307537	INV	5/20/2024	5/20/2024	\$48.54	BILLINGS CO SCHOOL DISTRI		\$48.54			
	2038311876	INV	5/21/2024	5/21/2024	\$124.91	DIP CH		\$124.91			
	2038323851	INV	5/24/2024	5/24/2024	\$487.01	DIP CH		\$487.01			
	2038325668	INV	5/24/2024	5/24/2024	\$36.58	DIP TEEN		\$36.58			
	2038329151	INV	5/29/2024	5/29/2024	\$60.78	DIP		\$60.78			
	2038339913	INV	6/3/2024	6/3/2024	\$477.31	DIP		\$477.31			
	2038339917	INV	6/3/2024	6/3/2024	\$513.30	BC		\$513.30			

<b>Voucher(s):</b> 7	<b>Aged Totals:</b>	<b>Due</b>			
		\$1,748.43	\$1,748.43	\$0.00	\$0.00

**Vendor ID:** 6203 **Name:** BALCO UNIFORM - POLICE ACCOUNT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	79399-2	INV	5/30/2024	5/30/2024	\$59.75	SHIRT, AM FLAG EMBLEMS FC		\$59.75			
	79439-2	INV	5/30/2024	5/30/2024	\$62.40	SILVER POLICE SCROLL TIE E		\$62.40			
	79624-1	INV	6/5/2024	6/5/2024	\$226.05	CLOTHING FOR POLICE DEPT		\$226.05			
	79535-1	INV	6/10/2024	6/10/2024	\$1,233.25	CLOTHING FOR POLICE DEPT		\$1,233.25			

<b>Voucher(s):</b> 4	<b>Aged Totals:</b>	<b>Due</b>			
		\$1,581.45	\$1,581.45	\$0.00	\$0.00

**Vendor ID:** 817 **Name:** BECKER, DANA **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HEALTH INS PREMIU	INV	6/10/2024	6/10/2024	\$1,021.26	OPEB HLTH BENEFIT		\$1,021.26			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>			
		\$1,021.26	\$1,021.26	\$0.00	\$0.00

**Vendor ID:** 4670 **Name:** BEK CONSULTING **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	201601 6	INV	5/28/2024	5/28/2024	\$551,484.00	201601 NORTH INDUSTRIES U		\$551,484.00			
	052924	INV	5/29/2024	5/29/2024	\$1,000.00	REFUND OF PERMITS-NOT US		\$1,000.00			

<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>			
		\$552,484.00	\$552,484.00	\$0.00	\$0.00



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Vendor ID: 773		Name: BERGER ELECTRIC INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	87213	INV	5/15/2024	5/15/2024	\$240.78	WIRE MOTOR		\$240.78				
	87214	INV	5/15/2024	5/15/2024	\$340.00	TROUBLESHOOT PUMP		\$340.00				
	87282	INV	5/24/2024	5/24/2024	\$560.00	TROUBLESHOOT PUMP		\$560.00				
<b>Voucher(s): 3</b>							<b>Aged Totals:</b>	<b>Due</b>				
								\$1,140.78	\$1,140.78	\$0.00	\$0.00	\$0.00
Vendor ID: 5996		Name: BIG HORN TIRE, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	19413	INV	4/18/2024	4/18/2024	\$50.00	FIX FLAT ON UNIT #R8			\$50.00			
	19568	INV	5/20/2024	5/20/2024	\$203.73	ND SERVICE CALL, LABOR		\$203.73				
<b>Voucher(s): 2</b>							<b>Aged Totals:</b>	<b>Due</b>				
								\$253.73	\$203.73	\$50.00	\$0.00	\$0.00
Vendor ID: 2551		Name: BLACKSTONE AUDIO, INC.					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2157428	INV	6/7/2024	6/7/2024	\$94.00	DIP AV		\$94.00				
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	<b>Due</b>				
								\$94.00	\$94.00	\$0.00	\$0.00	\$0.00
Vendor ID: 2770		Name: BNSF RAILWAY CO					Class ID:		FED TAX CLAS: CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	BF71665	INV	3/28/2024	3/28/2024	\$7,036.64	LAND LEASE 03-28-24-03-27-2!				\$7,036.64		
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	<b>Due</b>				
								\$7,036.64	\$0.00	\$0.00	\$7,036.64	\$0.00
Vendor ID: 72		Name: BOESPFLUG TRAILERS & FEED INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	102942	INV	5/15/2024	5/15/2024	\$47.50	CONVERTS 7 WAY, TIE DOWN		\$47.50				
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	<b>Due</b>				
								\$47.50	\$47.50	\$0.00	\$0.00	\$0.00
Vendor ID: 951		Name: BORDER STATES ELECTRIC SUPPLY					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	928416854	INV	5/23/2024	5/23/2024	\$59.82	POWER RELAY		\$59.82				
	928446468	INV	5/30/2024	5/30/2024	\$168.50	OSRA		\$168.50				
<b>Voucher(s): 2</b>							<b>Aged Totals:</b>	<b>Due</b>				
								\$228.32	\$228.32	\$0.00	\$0.00	

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Vendor ID: 4390		Name: BRAUN DISTRIBUTING					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	36491	INV	5/31/2024	5/31/2024	\$39.80	4 5 GAL SRPING WATERS		\$39.80				
	36500	INV	6/6/2024	6/6/2024	\$19.90	2 5 GAL SPRING WATERS		\$19.90				
							<b>Due</b>					
Voucher(s): 2							<b>Aged Totals:</b>	\$59.70	\$59.70	\$0.00	\$0.00	\$0.00
Vendor ID: 592		Name: BRAVERA INSURANCE					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	16406	INV	5/1/2024	5/1/2024	\$781.00	ADD 2024 GMC SIERRA			\$781.00			
							<b>Due</b>					
Voucher(s): 1							<b>Aged Totals:</b>	\$781.00	\$0.00	\$781.00	\$0.00	\$0.00
Vendor ID: 34		Name: BRAVERA WEALTH					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2024 BUDGET	INV	6/12/2024	6/12/2024	\$100,000.00	\$5K FDCMA, \$95K CODCMA		\$100,000.00				
							<b>Due</b>					
Voucher(s): 1							<b>Aged Totals:</b>	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00
Vendor ID: 1432		Name: BROWN, DAN					Class ID:		FED TAX CLAS: EMPLOYEE/RETIREE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	HEALTH INS PREMIU	INV	6/14/2024	6/14/2024	\$368.97	OPEB HLTH BENEFIT		\$368.97				
							<b>Due</b>					
Voucher(s): 1							<b>Aged Totals:</b>	\$368.97	\$368.97	\$0.00	\$0.00	\$0.00
Vendor ID: 96		Name: BUTLER MACHINERY CO					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	09WO0120188	INV	6/7/2024	6/7/2024	\$5,111.81	WORK DONE ON UNIT S-11		\$5,111.81				
							<b>Due</b>					
Voucher(s): 1							<b>Aged Totals:</b>	\$5,111.81	\$5,111.81	\$0.00	\$0.00	\$0.00
Vendor ID: 9672		Name: BUZALSKY SAMANTHA					Class ID:		FED TAX CLAS: EMPLOYEE REIMBURSE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	REIMBURSEMENT 12	INV	5/29/2024	5/29/2024	\$750.00	REIMBURSEMENT FOR TUITIC		\$750.00				
							<b>Due</b>					
Voucher(s): 1							<b>Aged Totals:</b>	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9721		Name: CAPITAL INDUSTRIES LLC/CAP-IT-ALL					Class ID: 1099		FED TAX CLAS: LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	XX7184	INV	5/31/2024	5/31/2024	\$193.70	MENDING DONE FOR POLICE		\$193.70				

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<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>							
		\$193.70	\$193.70	\$0.00	\$0.00	\$0.00			

**Vendor ID:** 610      **Name:** CARQUEST AUTO PARTS STORES      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	2781-416784	INV	5/29/2024	5/29/2024	\$148.70	OIL FILTERS, AIR FILTERS, ET		\$148.70			
	2781-417115	INV	6/5/2024	6/5/2024	\$136.14	21 & 26 ONYX, MINI BULBS		\$136.14			
	2781-417200	INV	6/6/2024	6/6/2024	\$182.58	BATTERY GOLD-CORE RETUF		\$182.58			
	2781-417228	INV	6/7/2024	6/7/2024	\$53.52	SPARK PLUG -DLB PLTNM		\$53.52			

<b>Voucher(s):</b> 4	<b>Aged Totals:</b>	<b>Due</b>							
		\$520.94	\$520.94	\$0.00	\$0.00	\$0.00			

**Vendor ID:** 3431      **Name:** CENGAGE LEARNING      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	84365737	INV	5/23/2024	5/23/2024	\$74.22	SLOPE		\$74.22			
	84450978	INV	6/4/2024	6/4/2024	\$173.19	DIP		\$173.19			

<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>							
		\$247.41	\$247.41	\$0.00	\$0.00	\$0.00			

**Vendor ID:** 4683      **Name:** COLDSPRING      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	2216262	INV	5/17/2024	5/17/2024	\$453.00	CF-1 CRYPT FRONT		\$453.00			
	2218493	INV	5/22/2024	5/22/2024	\$453.00	CF-1 CRYPT FRONT		\$453.00			

<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>							
		\$906.00	\$906.00	\$0.00	\$0.00	\$0.00			

**Vendor ID:** 128      **Name:** CONSOLIDATED COMM CORP      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	2716800 060124	INV	6/1/2024	6/1/2024	\$2,307.72	MONTHLY PHONE BILLING		\$2,307.72			
	3027600 060124	INV	6/1/2024	6/1/2024	\$59.99	MONTHLY PHONE BILLING		\$59.99			
	423500 060124	INV	6/1/2024	6/1/2024	\$152.23	MONTHLY PHONE BILLING		\$152.23			

<b>Voucher(s):</b> 3	<b>Aged Totals:</b>	<b>Due</b>							
		\$2,519.94	\$2,519.94	\$0.00	\$0.00	\$0.00			

**Vendor ID:** 4535      **Name:** CONTINENTAL MGMT      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	Description	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	55	INV	6/4/2024	6/4/2024	\$2,651.00	YEARLY RENT #248,#260,#263		\$2,651.00			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>							
		\$2,651.00	\$2,651.00	\$0.00	\$0.00				

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Vendor ID: 4514		Name: CORDOVA CONSTRUCTION					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	3146	INV	5/30/2024	5/30/2024	\$3,360.00	REMOVE CONCRETE, ADD BC		\$3,360.00				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$3,360.00	\$3,360.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5999		Name: DAKOTA BUSINESS SOLUTIONS					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1292	INV	6/3/2024	6/3/2024	\$2,634.25	STATEMENTS, FOLD & INSERT		\$2,634.25				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$2,634.25	\$2,634.25	\$0.00	\$0.00	\$0.00
Vendor ID: 9705		Name: DAKOTA OUTDOOR ADVERTISING					Class ID: 1099		FED TAX CLAS: LLC-P			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	27781	INV	6/12/2024	6/12/2024	\$595.00	NETWORK DICKINSON DIGITA		\$595.00				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$595.00	\$595.00	\$0.00	\$0.00	\$0.00
Vendor ID: 145		Name: DCI CREDIT SERVICES INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	FINAL PYMT	INV	6/12/2024	6/12/2024	\$284.92	CASE #45-2024-CV-00025 FINA		\$284.92				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$284.92	\$284.92	\$0.00	\$0.00	\$0.00
Vendor ID: 5166		Name: DICKINSON PARKS & REC (MEMBERS)					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	3190198	INV	6/10/2024	6/10/2024	\$1,993.92	EMPLOYEE MEMBERSHIPS		\$1,993.92				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$1,993.92	\$1,993.92	\$0.00	\$0.00	\$0.00
Vendor ID: 180		Name: DICKINSON ROTARY CLUB					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	6401	INV	6/1/2024	6/1/2024	\$650.00	CORPORATE MEMBERSHIP		\$650.00				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00
Vendor ID: 182		Name: DICKINSON TIRE INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1-GS183074	INV	5/29/2024	5/29/2024	\$771.00	EAGEL ENFORCER AW. MOUN		\$771.00				
							Due					
Voucher(s): 1							<b>Aged Totals:</b>	\$771.00	\$771.00	\$0.00	\$0.00	\$0.00

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Vendor ID: 190		Name: DOMESTIC VIOLENCE & RAPE CENTER					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	JAG SFR Q1 2024	INV	6/12/2024	6/12/2024	\$3,144.96	GRANT 23217 JUSTICE ASSIS		\$3,144.96			
							<b>Due</b>				
Voucher(s): 1		<b>Aged Totals:</b>					\$3,144.96	\$3,144.96	\$0.00	\$0.00	\$0.00
Vendor ID: 203		Name: EAST END AUTO (POLICE)					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	18045	INV	5/29/2024	5/29/2024	\$50.00	TOWING 1997 FORD EXPLORE		\$50.00			
	18046	INV	5/29/2024	5/29/2024	\$50.00	TOWING 2008 FORD FOCUS B		\$50.00			
	18047	INV	5/29/2024	5/29/2024	\$50.00	TOWING 2003 MITSUBISHI GA		\$50.00			
							<b>Due</b>				
Voucher(s): 3		<b>Aged Totals:</b>					\$150.00	\$150.00	\$0.00	\$0.00	\$0.00
Vendor ID: 1039		Name: ELDER CARE					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6092	INV	4/30/2024	4/30/2024	\$858.30	MONTHLY BILLINGS			\$858.30		
							<b>Due</b>				
Voucher(s): 1		<b>Aged Totals:</b>					\$858.30	\$0.00	\$858.30	\$0.00	\$0.00
Vendor ID: 2535		Name: ELECTRIC PUMP					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0078219	INV	5/20/2024	5/20/2024	\$6,796.00	2 CHESTERTN 442 SEAL, 55MI		\$6,796.00			
							<b>Due</b>				
Voucher(s): 1		<b>Aged Totals:</b>					\$6,796.00	\$6,796.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5451		Name: ETSYSTEMS, INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	34432	INV	5/8/2024	5/8/2024	\$74.00	IN OFFICE PROGRAMMING			\$74.00		
							<b>Due</b>				
Voucher(s): 1		<b>Aged Totals:</b>					\$74.00	\$0.00	\$74.00	\$0.00	\$0.00
Vendor ID: 2606		Name: FERGUSON ENTERPRISES INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0546458	INV	5/20/2024	5/20/2024	\$8.90	4 SPXFIP BUSH		\$8.90			
							<b>Due</b>				
Voucher(s): 1		<b>Aged Totals:</b>					\$8.90	\$8.90	\$0.00	\$0.00	\$0.00
Vendor ID: 4084		Name: FERGUSON WATERWORKS #2516					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0488960	INV	5/14/2024	5/14/2024	\$1,238.56	FLGXFLG CL BT DI SPL		\$1,238.56			

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<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$1,238.56	\$1,238.56	\$0.00	\$0.00	\$0.00

**Vendor ID:** 9860      **Name:** FIRE SAFETY EDUCATION      **Class ID:**      **FED TAX CLAS:** LLC-S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	000698	INV	5/14/2024	5/14/2024	\$600.00	JR FIREFIGHTER SCRAMBLE I		\$600.00			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$600.00	\$600.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 231      **Name:** FISHER SAND & GRAVEL CO      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22865	INV	5/30/2024	5/30/2024	\$15,602.14	MT TYPE 1 COVER CHIPS 294		\$15,602.14			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$15,602.14	\$15,602.14	\$0.00	\$0.00	\$0.00

**Vendor ID:** 6113      **Name:** FLEETMIND SOLUTIONS INC.      **Class ID:**      **FED TAX CLAS:** CORPORATION

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10728	INV	5/21/2024	5/21/2024	\$5,034.74	PB, KIT COMPLETE CABLE/AN		\$5,034.74			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$5,034.74	\$5,034.74	\$0.00	\$0.00	\$0.00

**Vendor ID:** 5859      **Name:** FORUM COMMUNICATIONS CO.      **Class ID:**      **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	I2024.00000148	INV	1/1/2024	1/1/2024	\$16.72	1.8 2024 BOA					\$16.72
	IN200-1049112	INV	5/29/2024	5/29/2024	\$874.00	5MB FLAT DATA PLAN US W/N		\$874.00			
	MP119154 053124	INV	5/31/2024	5/31/2024	\$66.00	ADVERTISING FOR MUSEUM		\$66.00			
	103011740 061524	INV	6/10/2024	6/10/2024	\$307.69	YEARLY SUBSCRIPTION		\$307.69			

<b>Voucher(s):</b> 4	<b>Aged Totals:</b>	<b>Due</b>				
		\$1,264.41	\$1,247.69	\$0.00	\$0.00	\$16.72

**Vendor ID:** 6287      **Name:** FRIES JOEL/ TRACKER MANAGEMENT      **Class ID:** 1099      **FED TAX CLAS:** SOLE PROP/SINGLE LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16990	INV	5/24/2024	5/24/2024	\$2,453.20	05/23/24 DICKINSON-SHAKOPI		\$2,453.20			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$2,453.20	\$2,453.20	\$0.00	\$0.00	\$0.00

**Vendor ID:** 236      **Name:** GAFFANEYS FLORAL      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	123463	INV	5/16/2024	5/16/2024	\$40.00	FRESH ARRANGEMENT OF FL		\$40.00			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>				
		\$40.00	\$40.00	\$0.00	\$0.00	\$0.00

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Vendor ID: 668		Name: GALLS INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	028060481	INV	5/28/2024	5/28/2024	\$127.16	CROSS FR MEN'S STATION P/		\$127.16				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$127.16	\$127.16	\$0.00	\$0.00	\$0.00
Vendor ID: 6082		Name: GOOSENECK IMPLEMENT					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	11088779	INV	6/4/2024	6/4/2024	\$288.79	SPINDLE ASSBLY		\$288.79				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$288.79	\$288.79	\$0.00	\$0.00	\$0.00
Vendor ID: 9747		Name: GREEN LANDON					Class ID:		FED TAX CLAS: EMPLOYEE REIMBURSE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	MILEAGE 05/2024	INV	6/7/2024	6/7/2024	\$122.41	MILEAGE FOR MONTH OF MA`		\$122.41				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$122.41	\$122.41	\$0.00	\$0.00	\$0.00
Vendor ID: 6210		Name: HEART RIVER VOICE					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	11-8771	INV	5/30/2024	5/30/2024	\$140.00	ADVERTISING		\$140.00				
	11-8777	INV	5/30/2024	5/30/2024	\$500.00	ADVERTISING		\$500.00				
							<b>Due</b>					
<b>Voucher(s): 2</b>							<b>Aged Totals:</b>	\$640.00	\$640.00	\$0.00	\$0.00	\$0.00
Vendor ID: 2662		Name: HETTINGER PARK DISTRICT					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	GRANT FUNDS 2024	INV	6/5/2024	6/5/2024	\$5,000.00	GRANT FUNDS FOR 2024		\$5,000.00				
							<b>Due</b>					
<b>Voucher(s): 1</b>							<b>Aged Totals:</b>	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00
Vendor ID: 4004		Name: HIGHLANDS ENGINEERING & SURVEYING PLLC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	167975-27	INV	5/22/2024	5/22/2024	\$78,103.25	201601 NORTH INDUSTRIES U		\$78,103.25				
	231167-04	INV	5/22/2024	5/22/2024	\$1,305.00	PROFESSIONAL SERVICES		\$1,305.00				
	231175-05	INV	5/22/2024	5/22/2024	\$12,878.00	202321 SOUTH DICKINSON PL		\$12,878.00				
	231223-03	INV	5/22/2024	5/22/2024	\$1,034.00	202316 NORTH INDUSTRIES S		\$1,034.00				
	241335-01	INV	5/22/2024	5/22/2024	\$10,092.75	202417 5TH ST SE 3RD AVE W		\$10,092.75				

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							Due				
<b>Voucher(s):</b> 5		<b>Aged Totals:</b>					\$103,413.00	\$103,413.00	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 6184		<b>Name:</b> I-STATE TRUCK CENTER			<b>Class ID:</b>			<b>FED TAX CLAS:</b> S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	C266131220:01	INV	5/31/2024	5/31/2024	\$46.33	TRIGGER LATCH LOCKING		\$46.33			
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>					\$46.33	\$46.33	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 6401		<b>Name:</b> IMPACT PHOTOGRAPHICS, INC			<b>Class ID:</b>			<b>FED TAX CLAS:</b> S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV073193	INV	6/6/2024	6/6/2024	\$441.20	GIFT SHOP STOCK		\$441.20			
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>					\$441.20	\$441.20	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 2255		<b>Name:</b> INFORMATION TECHNOLOGY DEPT			<b>Class ID:</b>			<b>FED TAX CLAS:</b>			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DP052024.945.0	INV	5/31/2024	5/31/2024	\$578.35	AZURE AD PLAN 2, SSL VPN C		\$578.35			
	TC052024.945.0	INV	5/31/2024	5/31/2024	\$16.75	PEXIP VIRTUAL MEETING ROC		\$16.75			
<b>Voucher(s):</b> 2		<b>Aged Totals:</b>					\$595.10	\$595.10	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 5788		<b>Name:</b> INNOVATIVE OFFICE SOLUTIONS LLC			<b>Class ID:</b> 1099			<b>FED TAX CLAS:</b> LLC-P			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4548936	INV	5/27/2024	5/27/2024	\$50.50	PAPER, XEROX/DUP HIGHLIGI		\$50.50			
	4559281	INV	6/10/2024	6/10/2024	\$27.60	PEN PEARL MED BE		\$27.60			
<b>Voucher(s):</b> 2		<b>Aged Totals:</b>					\$78.10	\$78.10	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 293		<b>Name:</b> JEROMES DISTRIBUTING INC			<b>Class ID:</b>			<b>FED TAX CLAS:</b>			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2048021	INV	5/31/2024	5/31/2024	\$12.75	WATER RENTAL		\$12.75			
	2048165	INV	6/4/2024	6/4/2024	\$88.80	8 KANDIYOHI 5 GAL DRINKING		\$88.80			
<b>Voucher(s):</b> 2		<b>Aged Totals:</b>					\$101.55	\$101.55	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 3112		<b>Name:</b> JUST-IN GLASS			<b>Class ID:</b>			<b>FED TAX CLAS:</b>			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	21937	INV	5/29/2024	5/29/2024	\$160.00	SHOP SUPPLIES, TOOLS, EQL		\$160.00			
	22064	INV	6/5/2024	6/5/2024	\$284.35	DOOR REAR PASSENGER, SH-		\$284.35			



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<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>							
		\$444.35	\$444.35	\$0.00	\$0.00	\$0.00			

**Vendor ID:** 321      **Name:** KOLLING & KOLLING INC      **Class ID:** 1099      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	015154	INV	5/30/2024	5/30/2024	\$1,586.93	PW BUILDING -EXTRA ELECTF		\$1,586.93			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>							
		\$1,586.93	\$1,586.93	\$0.00	\$0.00	\$0.00			

**Vendor ID:** 5087      **Name:** KUNTZ BUILDERS      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	05312024	INV	5/30/2024	5/30/2024	\$1,959.00	ABANDON BUILDING PERMIT/I		\$1,959.00			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>							
		\$1,959.00	\$1,959.00	\$0.00	\$0.00	\$0.00			

**Vendor ID:** 3450      **Name:** LIGHT & SIREN      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16943	INV	5/19/2024	5/19/2024	\$508.00	POWER SURFACE MOUNT 3"		\$508.00			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>							
		\$508.00	\$508.00	\$0.00	\$0.00	\$0.00			

**Vendor ID:** 9510      **Name:** LINDE GAS & EQUIPMENT INC      **Class ID:**      **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	42912782	INV	5/17/2024	5/17/2024	\$40.56	OXYGEN Q		\$40.56			
	43018007	INV	5/22/2024	5/22/2024	\$39.43	OXYGEN USP AD		\$39.43			
	43075035	INV	5/23/2024	5/23/2024	\$133.37	WIRE MS70S6		\$133.37			
	43177844	INV	5/31/2024	5/31/2024	\$57.01	WIRE WHEEL		\$57.01			
	43339858	INV	6/5/2024	6/5/2024	\$60.39	WIRE WHEEL		\$60.39			

<b>Voucher(s):</b> 5	<b>Aged Totals:</b>	<b>Due</b>							
		\$330.76	\$330.76	\$0.00	\$0.00	\$0.00			

**Vendor ID:** 1218      **Name:** LOGO MAGIC INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	142602	INV	5/22/2024	5/22/2024	\$178.00	CLOTHING ORDERED-C WOLF		\$178.00			
	142776	INV	5/30/2024	5/30/2024	\$50.00	2 CAPS ORDERED-DILLON RE		\$50.00			
	142794	INV	5/30/2024	5/30/2024	\$270.00	CLOTHING ORDERED-A VEITZ		\$270.00			
	142801	INV	5/30/2024	5/30/2024	\$253.00	CLOTHING ORDERED-PAYTOI		\$253.00			
	142871	INV	6/4/2024	6/4/2024	\$112.00	2 SHIRTS FOR LEGACY SQUA		\$112.00			
	142878	INV	6/4/2024	6/4/2024	\$64.00	CLOTHING ORDERED-MIKHAY		\$64.00			

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143018      INV      6/7/2024      6/7/2024      \$5,440.00      CLOTHING ORDERED-M BLIS      \$5,440.00

						<b>Due</b>					
<b>Voucher(s):</b>	7					<b>Aged Totals:</b>	\$6,367.00	\$6,367.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 5827      **Name:** LUCKY'S XPRESS      **Class ID:** 1099      **FED TAX CLAS:** LLC AS PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1021335	INV	5/28/2024	5/28/2024	\$100.00	10 CAR WASHES FOR POLICE		\$100.00			

						<b>Due</b>					
<b>Voucher(s):</b>	1					<b>Aged Totals:</b>	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 352      **Name:** MACKOFF KELLOGG LAW FIRM      **Class ID:** 1099      **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	55000-000C 060624	INV	6/6/2024	6/6/2024	\$17,000.00	PROSECUTION		\$17,000.00			
	56000-000C 060624	INV	6/6/2024	6/6/2024	\$15,000.00	CITY ATTORNEY CONTRACT		\$15,000.00			

						<b>Due</b>					
<b>Voucher(s):</b>	2					<b>Aged Totals:</b>	\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 5715      **Name:** MARTIN'S WELDING & REFRIGERATION INC      **Class ID:**      **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	47356	INV	4/25/2024	4/25/2024	\$729.00	54 UNITS RECOVERED BALEF			\$729.00		
	47388	INV	5/1/2024	5/1/2024	\$634.50	47 UNITS RECOVERED BALEF			\$634.50		
	47398	INV	5/2/2024	5/2/2024	\$640.00	SERVICE WORK ON 2 HEAT P			\$640.00		

						<b>Due</b>					
<b>Voucher(s):</b>	3					<b>Aged Totals:</b>	\$2,003.50	\$0.00	\$2,003.50	\$0.00	\$0.00

**Vendor ID:** 9863      **Name:** MAST LITERACY LLC      **Class ID:** 1099      **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	084501	INV	6/5/2024	6/5/2024	\$86.00	10 JOHNNY DAKOTA BOOKS		\$86.00			

						<b>Due</b>					
<b>Voucher(s):</b>	1					<b>Aged Totals:</b>	\$86.00	\$86.00	\$0.00	\$0.00	\$0.00

**Vendor ID:** 5832      **Name:** MATTHEW BENDER & CO INC.      **Class ID:**      **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	41346548	INV	5/21/2024	5/21/2024	\$81.60	ND CENTURY CODE 2024 RV }		\$81.60			

						<b>Due</b>					
<b>Voucher(s):</b>	1					<b>Aged Totals:</b>	\$81.60	\$81.60	\$0.00	\$0.00	\$0.00

**Vendor ID:** 4828      **Name:** MENARDS      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	46955	INV	5/6/2024	5/6/2024	\$235.98	1 HP SS SUB SUMP PUMP, MF			\$235.98		

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47554	INV	5/16/2024	5/16/2024	\$20.24	SP ANT SHIELD STAKES	\$20.24
48212	INV	5/28/2024	5/28/2024	\$39.88	OFF DEEP WOODS	\$39.88
48229	INV	5/29/2024	5/29/2024	\$10.40	4PK MOUSE SNAP TRAPS (3)	\$10.40
48237	INV	5/29/2024	5/29/2024	\$122.20	MISC ITEMS FOR SOLID WAST	\$122.20
48239	INV	5/29/2024	5/29/2024	\$13.98	ANGLE GRINDER ADAPTOR K	\$13.98
48250	INV	5/29/2024	5/29/2024	\$56.37	MISC FLOWERS FOR CITY OF	\$56.37
48300	INV	5/30/2024	5/30/2024	\$22.46	SP ONE SHOT INSECT AS	\$22.46
48308	INV	5/30/2024	5/30/2024	\$273.00	84 GLASCIERMIST SPRING W/	\$273.00
48370	INV	5/31/2024	5/31/2024	\$34.99	1.5A ON BOARD MAINTAINER	\$34.99
48526	INV	5/31/2024	5/31/2024	\$9.66	1/4X1/4 FLARE TP MPT (7)	\$9.66
48552	INV	6/1/2024	6/1/2024	\$94.76	200ZSB MEGA SHOWER FOR/	\$94.76
48532	INV	6/3/2024	6/3/2024	\$70.79	SEWERE PIPE, SEWER ELBO'	\$70.79
48580	INV	6/4/2024	6/4/2024	\$22.19	PULL UP TOOL, 1/2" ROTOR	\$22.19
48584	INV	6/4/2024	6/4/2024	\$60.45	2 CU FT MG POTTING MIX, MC	\$60.45
48590	INV	6/4/2024	6/4/2024	\$17.94	SP ANT SHIELD STAKES	\$17.94
48606	INV	6/4/2024	6/4/2024	\$157.83	14" BLK CABLE TIE, AIR HOSE	\$157.83
48618	INV	6/4/2024	6/4/2024	\$55.98	6 PKGS WINDSHIELD WASH	\$55.98
48637	INV	6/5/2024	6/5/2024	\$81.23	SHAPED TRIMLINE LG, TIRE	\$81.23
48651	INV	6/5/2024	6/5/2024	\$62.34	U BOLT, 15X5X6 TIRE	\$62.34
48739	INV	6/6/2024	6/6/2024	\$44.99	12V DC TRANSFER PUMP	\$44.99

Voucher(s):	21	<b>Aged Totals:</b>	<b>Due</b>	\$1,507.66	\$1,271.68	\$235.98	\$0.00	\$0.00
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**Vendor ID:** 6400      **Name:** MIDCONTINENT COMMUNICATIONS      **Class ID:** 1099      **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22239950114048	INV	5/20/2024	5/20/2024	\$136.70	MIDCO BUSINESS INTERNET		\$136.70			

Voucher(s):	1	<b>Aged Totals:</b>	<b>Due</b>	\$136.70	\$136.70	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 370      **Name:** MIDWEST DOORS INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	95382	INV	5/16/2024	5/16/2024	\$5,335.07	BMC OPERATOR & INSTALLE,		\$5,335.07			

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<b>Voucher(s):</b> 1		<b>Due</b>			
	<b>Aged Totals:</b>	\$5,335.07	\$5,335.07	\$0.00	\$0.00

**Vendor ID:** 1732      **Name:** MIDWEST TAPE      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	505517904	INV	5/23/2024	5/23/2024	\$30.74	DIP AV		\$30.74			
	505547745	INV	5/30/2024	5/30/2024	\$59.22	DIP CH AV		\$59.22			
	505547747	INV	5/30/2024	5/30/2024	\$17.24	BC AV		\$17.24			
	505547748	INV	5/30/2024	5/30/2024	\$17.24	BILLINGS CO SCHOOL DISTRI		\$17.24			
	505581463	INV	6/7/2024	6/7/2024	\$56.24	DIP AV		\$56.24			
	505581464	INV	6/7/2024	6/7/2024	\$92.96	DIP AV		\$92.96			
	505581465	INV	6/7/2024	6/7/2024	\$220.41	DIP CH AV		\$220.41			
	505581467	INV	6/7/2024	6/7/2024	\$63.72	BC AV		\$63.72			

<b>Voucher(s):</b> 8		<b>Due</b>			
	<b>Aged Totals:</b>	\$557.77	\$557.77	\$0.00	\$0.00

**Vendor ID:** 984      **Name:** MINNESOTA VALLEY TESTING LAB INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1254094	INV	5/28/2024	5/28/2024	\$145.00	CHEMICALS		\$145.00			
	1254800	INV	5/30/2024	5/30/2024	\$31.50	CHEMICALS		\$31.50			
	1254964	INV	5/31/2024	5/31/2024	\$113.50	CHEMICALS		\$113.50			
	1254965	INV	5/31/2024	5/31/2024	\$293.50	CHEMICALS		\$293.50			
	1254967	INV	5/31/2024	5/31/2024	\$145.00	CHEMICALS		\$145.00			
	1255147	INV	6/3/2024	6/3/2024	\$49.00	CHEMICALS		\$49.00			

<b>Voucher(s):</b> 6		<b>Due</b>			
	<b>Aged Totals:</b>	\$777.50	\$777.50	\$0.00	\$0.00

**Vendor ID:** 380      **Name:** MONTANA-DAKOTA UTILITY      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	351 043 1000 4	INV	5/1/2024	5/1/2024	\$47.01	EMERGENCY MGMT 530 FAIR			\$47.01		
	253 707 7071 8	INV	5/15/2024	5/15/2024	\$69.35	981 E VILLARD ST FEED #1		\$69.35			
	423 887 3732 4	INV	5/15/2024	5/15/2024	\$77.20	398 1/2 W VILLARD ST		\$77.20			
	505 039 8216 2	INV	5/15/2024	5/15/2024	\$279.39	1788 I94 BUSINESS LOOP E		\$279.39			
	944 610 0636 6	INV	5/15/2024	5/15/2024	\$141.37	991 E VILLARD ST FEED #2		\$141.37			
	955 293 0051 9	INV	5/15/2024	5/15/2024	\$78.00	28 1/2 2ND AVE E		\$78.00			

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**

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292 122 1000 8	INV	5/31/2024	5/31/2024	\$54.34	W 2ND ST W 3RD AVE	\$54.34
303 122 1000 5	INV	5/31/2024	5/31/2024	\$91.16	W 3RD AVE STOP LITE BLINK	\$91.16
392 122 1000 7	INV	5/31/2024	5/31/2024	\$2.62	240 1/2 W 2ND ST (N OF BANK	\$2.62
505 122 1000 1	INV	5/31/2024	5/31/2024	\$101.14	W 4TH AVE DICKINSON ALLEY	\$101.14
547 122 1000 1	INV	5/31/2024	5/31/2024	\$166.86	ROCKY BUTTE PK PARK TANP	\$166.86
60522210008	INV	5/31/2024	5/31/2024	\$35.74	W VILLARD ST BLK LIGHTS	\$35.74
993 122 1000 0	INV	5/31/2024	5/31/2024	\$104.93	DICKINSON SIGNAL LITES W 9	\$104.93
40432210009	INV	6/4/2024	6/4/2024	\$454.32	W 14TH ST LIFT STATION SIM	\$454.32
41432210007	INV	6/4/2024	6/4/2024	\$67.85	2100 3RD ST W HIGHWAY 22 9	\$67.85
83243529704	INV	6/4/2024	6/4/2024	\$69.08	1400 3RD AVE E TRAFFIC SIGI	\$69.08
04982210009 0624	INV	6/5/2024	6/5/2024	\$1,231.33	615 W BROADWAY ST, COMM	\$1,231.33
14982210008 0624	INV	6/5/2024	6/5/2024	\$287.91	615 W BROADWAY ST WHITE	\$287.91
89112210003 0624	INV	6/5/2024	6/5/2024	\$2,136.86	MONTHLY ELECTRICAL BILLIN	\$2,136.86
05295310006	INV	6/6/2024	6/6/2024	\$31.06	1587 GRASSLANDS DR	\$31.06
15658310006	INV	6/6/2024	6/6/2024	\$82.08	1201 W 3RD AV SPRINKLER S	\$82.08
42732210002	INV	6/6/2024	6/6/2024	\$2,070.33	989 15TH ST W LIFT 12 STATI	\$2,070.33
49532210009	INV	6/6/2024	6/6/2024	\$140.00	W 13TH ST	\$140.00
53524310009	INV	6/6/2024	6/6/2024	\$110.55	STREET LIGHT CONTROL 133	\$110.55
75612251993	INV	6/6/2024	6/6/2024	\$69.90	2999 W 21ST ST TRAFFIC SIGI	\$69.90
81932210008	INV	6/6/2024	6/6/2024	\$56.59	W 3RD AVE W 15TH ST LIGHT	\$56.59
92800947225	INV	6/6/2024	6/6/2024	\$547.31	2475 STATE AVE N GENERATI	\$547.31
61946591668 0624	INV	6/13/2024	6/13/2024	\$159.98	801 STATE AVE	\$159.98

<b>Voucher(s):</b> 28	<b>Due</b>
	<b>Agged Totals:</b>
	\$8,764.26    \$8,717.25    \$47.01    \$0.00    \$0.00

**Vendor ID:** 1229      **Name:** NCRAAO      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	D KIRSCHENHEITER	INV	6/12/2024	6/12/2024	\$300.00	NCRAAO 2024 CONFERENCE		\$300.00			

<b>Voucher(s):</b> 1	<b>Due</b>
	<b>Agged Totals:</b>
	\$300.00    \$300.00    \$0.00    \$0.00    \$0.00

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 City of Dickinson

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<b>Vendor ID:</b> 9865		<b>Name:</b> ND COUNTRY FEST					<b>Class ID:</b>		<b>FED TAX CLAS:</b> LLC-P		
<b>Voucher/</b>						<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	ND24-1195	INV	5/6/2024	5/6/2024	\$5,000.00	GA WEEKEND, VIDEO BOARD			\$5,000.00		
							<b>Due</b>				
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>					\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00
<b>Vendor ID:</b> 6254		<b>Name:</b> ND DEPT OF ENVIROMENTAL QUALITY					<b>Class ID:</b>		<b>FED TAX CLAS:</b> STATE GOVERNMENT		
<b>Voucher/</b>						<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	OPCERT-3412	INV	6/4/2024	6/4/2024	\$50.00	ND OPERATOR EXAM FEES		\$50.00			
	OPCERT-3414	INV	6/4/2024	6/4/2024	\$50.00	ND OPERATOR EXAM FEES		\$50.00			
							<b>Due</b>				
<b>Voucher(s):</b> 2		<b>Aged Totals:</b>					\$100.00	\$100.00	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 4722		<b>Name:</b> ND DEPT OF TRANSPORTATION-BISMARCK					<b>Class ID:</b>		<b>FED TAX CLAS:</b>		
<b>Voucher/</b>						<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	202311 053024	INV	5/30/2024	5/30/2024	\$9,451.54	202311 PLANNING STUDY		\$9,451.54			
							<b>Due</b>				
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>					\$9,451.54	\$9,451.54	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 680		<b>Name:</b> ND FIREFIGHTERS ASSOCIATION					<b>Class ID:</b>		<b>FED TAX CLAS:</b>		
<b>Voucher/</b>						<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	2024052409	INV	5/24/2024	5/24/2024	\$10.00	FIRE INSTRUCTOR, 1 RETEST		\$10.00			
							<b>Due</b>				
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>					\$10.00	\$10.00	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 2008		<b>Name:</b> ND ONE CALL INC					<b>Class ID:</b>		<b>FED TAX CLAS:</b>		
<b>Voucher/</b>						<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	4054124	INV	5/31/2024	5/31/2024	\$792.20	REG TICKETS, VOICE CALL OI		\$792.20			
							<b>Due</b>				
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>					\$792.20	\$792.20	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 939		<b>Name:</b> ND STATE AUDITOR					<b>Class ID:</b>		<b>FED TAX CLAS:</b>		
<b>Voucher/</b>						<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	SA0000019610	INV	5/29/2024	5/29/2024	\$450.00	REPORT REVIEW YR ENDED ;		\$450.00			
							<b>Due</b>				
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>					\$450.00	\$450.00	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 3098		<b>Name:</b> NELSON INTERNATIONAL					<b>Class ID:</b>		<b>FED TAX CLAS:</b>		
<b>Voucher/</b>						<b>Writeoff</b>					
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	X104042959:01	INV	5/29/2024	5/29/2024	\$164.54	FILTER, ASSY OIL		\$164.54			

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 City of Dickinson

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<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>			
		\$164.54	\$164.54	\$0.00	\$0.00

**Vendor ID:** 405      **Name:** NEWBY'S ACE HARDWARE      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	391178/1	INV	5/15/2024	5/15/2024	\$25.17	ACE BETTER BRUSHES 1,2,4"		\$25.17			
	391355/1	INV	5/22/2024	5/22/2024	\$38.08	RAKE FBRGLS, 20 MULE TM B		\$38.08			
	391535/1	INV	5/29/2024	5/29/2024	\$229.99	FS 50 C-E TRIMMER		\$229.99			
	391540/1	INV	5/29/2024	5/29/2024	\$53.99	TB GRASS SD DENTUCKY 5.6;		\$53.99			
	391547/1	INV	5/29/2024	5/29/2024	\$17.99	SPRINKLE POP UPS 4" 50'		\$17.99			
	391550/1	INV	5/29/2024	5/29/2024	\$13.82	POPOP SPRINKLER, SCH80 P'		\$13.82			
	391558/1	INV	5/29/2024	5/29/2024	\$22.25	POP UP SPRINKLER, SCH 80		\$22.25			
	391576/1	INV	5/30/2024	5/30/2024	\$229.99	FS 50 C-E TRIMMER		\$229.99			
	391589/1	INV	5/30/2024	5/30/2024	\$10.78	PLASTIC PL LID, BUCKETS		\$10.78			
	391592/1	INV	5/30/2024	5/30/2024	\$16.53	FASTENER BY UNIT		\$16.53			
	391614/1	INV	5/31/2024	5/31/2024	\$21.58	PAPER TOWEL HOLDER/SEAL		\$21.58			
	391715/1	INV	6/4/2024	6/4/2024	\$9.69	COUPLE SCH80 1' PVC, BUSH		\$9.69			
	391745/1	INV	6/5/2024	6/5/2024	\$11.69	UTILITY HOOK WHITE SMALL		\$11.69			
	391861/1	INV	6/10/2024	6/10/2024	\$20.68	SILICONE 1 W&D CLR, PRO C/		\$20.68			

<b>Voucher(s):</b> 14	<b>Aged Totals:</b>	<b>Due</b>			
		\$722.23	\$722.23	\$0.00	\$0.00

**Vendor ID:** 406      **Name:** NEWMAN SIGNS INC      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	TRFINV054167	INV	5/29/2024	5/29/2024	\$350.66	MISC SIGNS FOR CITY OF DIC		\$350.66			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>			
		\$350.66	\$350.66	\$0.00	\$0.00

**Vendor ID:** 5623      **Name:** NORMONT EQUIPMENT CO.      **Class ID:**      **FED TAX CLAS:** C CORP

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	4140	INV	3/15/2024	3/15/2024	\$2,523.22	REBUILD HUBS				\$2,523.22	
	31355	INV	3/19/2024	3/19/2024	\$1,769.31	CRANE TRANSMITTER RADIO				\$1,769.31	

<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>			
		\$4,292.53	\$0.00	\$0.00	\$4,292.53

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

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Vendor ID: 437		Name: NORTHWEST TIRE INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	19052094	INV	5/31/2024	5/31/2024	\$183.65	VALVES INSTALLED, MULTI		\$183.65				
	19052127	INV	6/3/2024	6/3/2024	\$35.68	TUBE LABOR		\$35.68				
							<b>Due</b>					
Voucher(s): 2							<b>Aged Totals:</b>	\$219.33	\$219.33	\$0.00	\$0.00	\$0.00
Vendor ID: 2131		Name: OLYMPIC SALES INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	14734	INV	6/5/2024	6/5/2024	\$25.33	FED EX GROUND SHIPPING		\$25.33				
							<b>Due</b>					
Voucher(s): 1							<b>Aged Totals:</b>	\$25.33	\$25.33	\$0.00	\$0.00	\$0.00
Vendor ID: 6247		Name: ONYX + IVORY LLC					Class ID: 1099		FED TAX CLAS: LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1024	INV	6/10/2024	6/10/2024	\$130.00	MENDING FOR FIRE DEPT		\$130.00				
							<b>Due</b>					
Voucher(s): 1							<b>Aged Totals:</b>	\$130.00	\$130.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5965		Name: PARADISE DRY CLEANERS, LLC					Class ID: 1099		FED TAX CLAS: LLC-P			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	202405-BUS45	INV	6/3/2024	6/3/2024	\$18.50	CLEANING PANTS/SHIRT FOR		\$18.50				
							<b>Due</b>					
Voucher(s): 1							<b>Aged Totals:</b>	\$18.50	\$18.50	\$0.00	\$0.00	\$0.00
Vendor ID: 9655		Name: PATRIOT FIRE & SAFETY					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2103	INV	3/14/2024	3/14/2024	\$740.04	RECERT VALVE LEAKING				\$740.04		
							<b>Due</b>					
Voucher(s): 1							<b>Aged Totals:</b>	\$740.04	\$0.00	\$0.00	\$740.04	\$0.00
Vendor ID: 2280		Name: POWERPLAN OIB					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	P3103008	INV	6/6/2024	6/6/2024	\$340.39	ALTERNATOR REMA		\$340.39				
							<b>Due</b>					
Voucher(s): 1							<b>Aged Totals:</b>	\$340.39	\$340.39	\$0.00	\$0.00	\$0.00
Vendor ID: 3491		Name: PRAIRIE AUTO PARTS INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	008412	INV	4/23/2024	4/23/2024	\$44.97	5 PIN WATERPROOF RELAY K			\$44.97			
	014487	INV	6/3/2024	6/3/2024	\$9.49	ACCESSORY		\$9.49				



**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
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Voucher(s): 2		<b>Due</b>			
	<b>Aged Totals:</b>	\$54.46	\$9.49	\$44.97	\$0.00

**Vendor ID:** 6449      **Name:** PRO-TECH SPECIALTY'S LLC      **Class ID:** 1099      **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	940302	INV	6/6/2024	6/6/2024	\$7,500.00	RAW FOOTAGE DIGITAL DOW		\$7,500.00			

Voucher(s): 1		<b>Due</b>			
	<b>Aged Totals:</b>	\$7,500.00	\$7,500.00	\$0.00	\$0.00

**Vendor ID:** 466      **Name:** PUMP SYSTEMS LLC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00406135	INV	5/29/2024	5/29/2024	\$1,825.28	PRESSURE SEAL CLAMP, HO		\$1,825.28			
	00406136	INV	5/29/2024	5/29/2024	\$331.35	QUICK COUPLERS, CLAMPS		\$331.35			

Voucher(s): 2		<b>Due</b>			
	<b>Aged Totals:</b>	\$2,156.63	\$2,156.63	\$0.00	\$0.00

**Vendor ID:** 6012      **Name:** QUADIENT - POSTAGE FUNDING      **Class ID:**      **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2775 052824	INV	5/28/2024	5/28/2024	\$5,000.00	POSTAGE		\$5,000.00			

Voucher(s): 1		<b>Due</b>			
	<b>Aged Totals:</b>	\$5,000.00	\$5,000.00	\$0.00	\$0.00

**Vendor ID:** 469      **Name:** QUALITY QUICK PRINT INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PC-19972	INV	6/10/2024	6/10/2024	\$880.00	500 3/4 DYE-SUBLIMATION LAI		\$880.00			
	PC-19973	INV	6/10/2024	6/10/2024	\$1,062.50	250 12 OZ BLACK SHAKER BO		\$1,062.50			
	PC-20059	INV	6/10/2024	6/10/2024	\$75.00	30 CONE NUMBERS		\$75.00			

Voucher(s): 3		<b>Due</b>			
	<b>Aged Totals:</b>	\$2,017.50	\$2,017.50	\$0.00	\$0.00

**Vendor ID:** 5915      **Name:** RED ROCK FORD OF DICKINSON      **Class ID:**      **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	661287/1	INV	5/22/2024	5/22/2024	\$701.08	WORK DONE ON 2019 FORD F		\$701.08			
	5076101	INV	6/10/2024	6/10/2024	\$171.76	8 FILTERS		\$171.76			

Voucher(s): 2		<b>Due</b>			
	<b>Aged Totals:</b>	\$872.84	\$872.84	\$0.00	\$0.00

**Vendor ID:** 5848      **Name:** RHODE, JARED      **Class ID:**      **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	JR 060324	INV	6/3/2024	6/3/2024	\$180.68	EMPLOYEE EXP-JARED RHOC		\$180.68			
	JR 060324 A	INV	6/3/2024	6/3/2024	\$136.68	EMPLOYEE EXP-JARED RHOC		\$136.68			

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<b>Voucher(s):</b> 2		<b>Aged Totals:</b>	<b>Due</b>	\$317.36	\$317.36	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 9635      **Name:** ROBERTS, WINTON      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MILEAGE 05/2024	INV	6/7/2024	6/7/2024	\$67.87	MILEAGE FOR MONTH OF MA`		\$67.87			

<b>Voucher(s):</b> 1		<b>Aged Totals:</b>	<b>Due</b>	\$67.87	\$67.87	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 495      **Name:** ROUGH RIDER INDUSTRIES      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	86265	INV	6/10/2024	6/10/2024	\$433.00	GIFT SHOP STOCK FOR MUSE		\$433.00			

<b>Voucher(s):</b> 1		<b>Aged Totals:</b>	<b>Due</b>	\$433.00	\$433.00	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 609      **Name:** ROUGHRIDER ELECTRIC COOPERATIVE      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	103699000	INV	6/1/2024	6/1/2024	\$71.00	WEST 94 LIGHTS		\$71.00			
	103699001	INV	6/1/2024	6/1/2024	\$863.00	10 EAST PUMP STN		\$863.00			
	103699002	INV	6/1/2024	6/1/2024	\$32.00	ST PAT'S CEMETARY		\$32.00			
	103699003	INV	6/1/2024	6/1/2024	\$666.00	150W SODIUM LT		\$666.00			
	103699004	INV	6/1/2024	6/1/2024	\$760.00	250W SODIUM LT		\$760.00			
	103699005	INV	6/1/2024	6/1/2024	\$86.00	NORTH TOWER		\$86.00			
	103699007	INV	6/1/2024	6/1/2024	\$113.00	HWY 22 ST LITE		\$113.00			
	103699015	INV	6/1/2024	6/1/2024	\$75.00	LAGOON PUMP CELL #4		\$75.00			
	103699017	INV	6/1/2024	6/1/2024	\$113.00	LIFT STN #16		\$113.00			
	103699018	INV	6/1/2024	6/1/2024	\$113.00	LIFT STN #17		\$113.00			
	103699020	INV	6/1/2024	6/1/2024	\$34.00	E 94 LIGHTS		\$34.00			
	103699029	INV	6/1/2024	6/1/2024	\$163.00	NEW LANDFILL		\$163.00			
	103699030	INV	6/1/2024	6/1/2024	\$225.00	LIFT STN #14		\$225.00			
	103699031	INV	6/1/2024	6/1/2024	\$47.00	FLASHING BECN HYW 22		\$47.00			
	103699032	INV	6/1/2024	6/1/2024	\$531.00	MAUSOLEUM		\$531.00			
	103699035	INV	6/1/2024	6/1/2024	\$4,617.00	BALER BLDG		\$4,617.00			
	103699036	INV	6/1/2024	6/1/2024	\$30.00	CEMETARY		\$30.00			

### AGED TRIAL BALANCE WITH OPTIONS - DETAIL

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Item ID	Type	Start Date	End Date	Amount	Description	Balance
103699038	INV	6/1/2024	6/1/2024	\$19.00	DICKINSON PLC ST LITE	\$19.00
103699039	INV	6/1/2024	6/1/2024	\$60.00	WALMART TRFC CTRL DV	\$60.00
103699040	INV	6/1/2024	6/1/2024	\$77.00	STATE AVE WATER PUMP	\$77.00
103699044	INV	6/1/2024	6/1/2024	\$30.00	TRAFFIC LTS-HWY 22 & 34TH	\$30.00
103699045	INV	6/1/2024	6/1/2024	\$75.00	ND 22 & 34TH ST SW	\$75.00
103699046	INV	6/1/2024	6/1/2024	\$409.00	CITY ANIMAL SHELTER	\$409.00
103699047	INV	6/1/2024	6/1/2024	\$4,631.00	PUBLIC WORKS BLDG	\$4,631.00
103699048	INV	6/1/2024	6/1/2024	\$106.00	FRENCH DRAIN LFT STN-LAGI	\$106.00
103699049	INV	6/1/2024	6/1/2024	\$236.00	STLT CIRCUIT	\$236.00
103699050	INV	6/1/2024	6/1/2024	\$106.94	BYPASS LIGHTS	\$106.94
103699051	INV	6/1/2024	6/1/2024	\$123.07	BYPASS LIGHTS	\$123.07
103699052	INV	6/1/2024	6/1/2024	\$150.12	BYPASS LIGHTS	\$150.12
103699053	INV	6/1/2024	6/1/2024	\$257.56	BYPASS LIGHTS	\$257.56
103699055	INV	6/1/2024	6/1/2024	\$112.00	ST LT SERVICE	\$112.00
103699056	INV	6/1/2024	6/1/2024	\$1,540.00	HWY 10 PUMP STN	\$1,540.00
103699057	INV	6/1/2024	6/1/2024	\$342.82	NORTHWEST TOWER	\$342.82
103699058	INV	6/1/2024	6/1/2024	\$149.00	15TH ST & 30TH AVE W	\$149.00
103699059	INV	6/1/2024	6/1/2024	\$35.38	BRAUN SUB DIVISION LIGHTS	\$35.38
103699060	INV	6/1/2024	6/1/2024	\$4,833.56	PUBLIC SAFETY CENTER	\$4,833.56
103699061	INV	6/1/2024	6/1/2024	\$127.00	LIGHTS STATES & 21ST ST	\$127.00
103699062	INV	6/1/2024	6/1/2024	\$129.00	40TH ST LIGHTS	\$129.00
103699063	INV	6/1/2024	6/1/2024	\$33.00	LIGHTS EAST OF DPSB	\$33.00
103699064	INV	6/1/2024	6/1/2024	\$132.00	LIGHTS STATES ST & WAHL	\$132.00
103699065	INV	6/1/2024	6/1/2024	\$724.00	STATE BOOSTER PUMP STAT	\$724.00
103699067	INV	6/1/2024	6/1/2024	\$166.67	STREET LIGHTS IN WESTRIDC	\$166.67
103699068	INV	6/1/2024	6/1/2024	\$101.00	STEPHANIE DR & WAHL ST	\$101.00
103699069	INV	6/1/2024	6/1/2024	\$90.00	STREET LIGHTS 12TH AVE W	\$90.00
103699070	INV	6/1/2024	6/1/2024	\$83.00	STREET LIGHTS 11TH AVE W	\$83.00
103699071	INV	6/1/2024	6/1/2024	\$93.00	ST LIGHTS CALVIN DR & KOCL	\$93.00

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103699072	INV	6/1/2024	6/1/2024	\$38.74	ALERT SIREN	\$38.74
103699073	INV	6/1/2024	6/1/2024	\$38.15	5TH AVE EAST STREET LIGHT	\$38.15
103699074	INV	6/1/2024	6/1/2024	\$41.51	ST LIGHTS SIMS AND 24TH ST	\$41.51
103699075	INV	6/1/2024	6/1/2024	\$31.93	4TH AVE E & 21ST ST E	\$31.93
103699076	INV	6/1/2024	6/1/2024	\$133.32	PHASE 3 LANDFILL	\$133.32
103699078	INV	6/1/2024	6/1/2024	\$68.30	ST LIGHTS 4TH AVE AND 26TH	\$68.30
105963000	INV	6/1/2024	6/1/2024	\$324.00	NRIDGE ST LITE	\$324.00
105963001	INV	6/1/2024	6/1/2024	\$32.00	SEWER VAULT HYW 10 116TH	\$32.00
105963002	INV	6/1/2024	6/1/2024	\$49.66	4TH AVE EAST & 37TH ST EAST	\$49.66
105963003	INV	6/1/2024	6/1/2024	\$35.29	STREET LIGHTS 10TH AVE SW	\$35.29
105963004	INV	6/1/2024	6/1/2024	\$47.22	STREET LIGHTS PRAIRIE OAK	\$47.22
105963005	INV	6/1/2024	6/1/2024	\$31.26	STREET LIGHTS 23RD ST SW	\$31.26
105963006	INV	6/1/2024	6/1/2024	\$30.00	HWY 10 & 116TH AVE SW	\$30.00
105963007	INV	6/1/2024	6/1/2024	\$95.02	2494 I-94 BUSINESS LOOP E	\$95.02
105963008	INV	6/1/2024	6/1/2024	\$162.22	2495 I-94 BUSINESS LOOP E	\$162.22

Voucher(s):	61	<b>Due</b>				
		<b>Aged Totals:</b>	\$24,669.74	\$24,669.74	\$0.00	\$0.00
					\$0.00	\$0.00

**Vendor ID:** 42      **Name:** RUNNINGS SUPPLY INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
7958685		INV	5/22/2024	5/22/2024	\$125.98	TIRE SPOON, JACK 2.5 TON FI		\$125.98			
7965282		INV	5/28/2024	5/28/2024	\$69.86	BRAKLEEN BRAKE PARTS CLI		\$69.86			
7966563		INV	5/29/2024	5/29/2024	\$13.95	ALL PURPOSE TOP SOIL		\$13.95			
7966675		INV	5/29/2024	5/29/2024	\$157.13	MISC FLOWERS, POTTING MI		\$157.13			
7967099		INV	5/29/2024	5/29/2024	\$127.96	RAKE, SHOVEL W/TAB SOCKE		\$127.96			
7967141		INV	5/29/2024	5/29/2024	\$29.98	SCREW EXTRACTOR & LEFT I		\$29.98			
7967735		INV	5/30/2024	5/30/2024	\$11.76	SCRWS ALL PURPOSE BULK		\$11.76			
7968157		INV	5/30/2024	5/30/2024	\$148.92	SHOP SUPPLIES		\$148.92			
7969009		INV	5/31/2024	5/31/2024	\$103.96	NIGHT CRAWLERS, WATERS		\$103.96			
7974597		INV	6/5/2024	6/5/2024	\$111.70	WINDSHIELD WASHER FLUID/		\$111.70			
7975756		INV	6/6/2024	6/6/2024	\$20.64	FLOWERS FOR MUSEUM CEN		\$20.64			

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**

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7975767	INV	6/6/2024	6/6/2024	\$5.49	MIRACLE GRO POTTING MIX	\$5.49
7976245	INV	6/6/2024	6/6/2024	\$18.13	CHAIN, #4/0 STRGHT COIL ZIN	\$18.13

Due

Voucher(s): 13	<b>Aged Totals:</b>	\$945.46	\$945.46	\$0.00	\$0.00	\$0.00
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Vendor ID: 986	Name: SAFETY-KLEEN	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2402412570	INV	5/29/2024	5/29/2024	\$286.61	CHEMICALS		\$286.61			

Due

Voucher(s): 1	<b>Aged Totals:</b>	\$286.61	\$286.61	\$0.00	\$0.00	\$0.00
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Vendor ID: 4512	Name: SANFORD HEALTH OCCUPATIONAL MEDICINE D	Class ID: 1099	FED TAX CLAS: MEDICAL
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	770188	INV	3/29/2024	3/29/2024	\$26.25	BLS HCP				\$26.25	

Due

Voucher(s): 1	<b>Aged Totals:</b>	\$26.25	\$0.00	\$0.00	\$26.25	\$0.00
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Vendor ID: 505	Name: SANITATION PRODUCTS	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	89302	INV	5/30/2024	5/30/2024	\$62.19	DRIVE CHAIN, SPROCKET-CO		\$62.19			

Due

Voucher(s): 1	<b>Aged Totals:</b>	\$62.19	\$62.19	\$0.00	\$0.00	\$0.00
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Vendor ID: 6349	Name: SCHLABSZ DOROTHY	Class ID:	FED TAX CLAS: OPEB HEALTH INSURANC
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HEALTH INS PREM	INV	6/14/2024	6/14/2024	\$256.45	OPEB HLTH BENEFIT		\$256.45			

Due

Voucher(s): 1	<b>Aged Totals:</b>	\$256.45	\$256.45	\$0.00	\$0.00	\$0.00
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Vendor ID: 9866	Name: SCHMIDT LAUREN	Class ID:	FED TAX CLAS: EMPLOYEE REIMBURSE
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	LS 061124	INV	6/11/2024	6/11/2024	\$150.00	REIMBURSEMENT FOR WORK		\$150.00			

Due

Voucher(s): 1	<b>Aged Totals:</b>	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 641	Name: SCHMIDT REPAIR INC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10649	INV	4/3/2024	4/3/2024	\$360.99	REMOVE & REPLACE AIR GOV				\$360.99	

Due

Voucher(s): 1	<b>Aged Totals:</b>	\$360.99	\$0.00	\$0.00	\$360.99	\$0.00
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**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
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Section 2. Item B.

<b>Vendor ID:</b> 9667		<b>Name:</b> SOFTCHOICE CORPORATION					<b>Class ID:</b>		<b>FED TAX CLAS:</b> C CORP/			
<b>Voucher/</b>						<b>Writeoff</b>						
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	91376196	INV	6/6/2024	6/6/2024	\$2,535.20	CORECALBRIDGE ALNG SUBC		\$2,535.20				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$2,535.20	\$2,535.20	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 2580		<b>Name:</b> SOUTHWEST GRAIN(BULK)					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>						<b>Writeoff</b>						
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	SX5-IE5426	INV	5/30/2024	5/30/2024	\$2,291.38	718.3 GAL RUBY FIELDMASTE		\$2,291.38				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$2,291.38	\$2,291.38	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 9779		<b>Name:</b> SOUTHWEST NARCOTICS TASK FORCE					<b>Class ID:</b>		<b>FED TAX CLAS:</b> CITY ENTITY			
<b>Voucher/</b>						<b>Writeoff</b>						
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	SFR Q1 2024	INV	6/5/2024	6/5/2024	\$41,434.61	AG LOTTERY GRANT CY24401		\$41,434.61				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$41,434.61	\$41,434.61	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 1041		<b>Name:</b> SOUTHWEST WATER AUTHORITY					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>						<b>Writeoff</b>						
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	04578.00 053124	INV	5/31/2024	5/31/2024	\$72.79	MONTHLY CONSUMPTION		\$72.79				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$72.79	\$72.79	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 5631		<b>Name:</b> SPEE DEE DELIVERY SERVICE, INC					<b>Class ID:</b>		<b>FED TAX CLAS:</b> S CORP			
<b>Voucher/</b>						<b>Writeoff</b>						
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	1036333	INV	6/1/2024	6/1/2024	\$27.25	STANDARD SHIPMENTS		\$27.25				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$27.25	\$27.25	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 4081		<b>Name:</b> SRF CONSULTING GROUP INC					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>						<b>Writeoff</b>						
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	17220.01-2	INV	5/31/2024	5/31/2024	\$4,596.58	202418 9TH ST W & 5TH AVE V		\$4,596.58				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$4,596.58	\$4,596.58	\$0.00	\$0.00	\$0.00
<b>Vendor ID:</b> 2232		<b>Name:</b> STARK COUNTY AUDITOR					<b>Class ID:</b>		<b>FED TAX CLAS:</b>			
<b>Voucher/</b>						<b>Writeoff</b>						
<b>Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>	
	STARK CO PER 05/24	INV	6/3/2024	6/3/2024	\$799.35	STARK CO PERMIT REMITT-M		\$799.35				
							<b>Due</b>					
<b>Voucher(s):</b> 1		<b>Aged Totals:</b>						\$799.35	\$799.35	\$0.00	\$0.00	\$0.00

### AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

**Vendor ID:** 543      **Name:** STEFFAN'S SAW & BIKE      **Class ID:** 1099      **FED TAX CLAS:** SOLE PR

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14661	INV	6/4/2024	6/4/2024	\$70.00	MISC ITEMS FOR B/S		\$70.00			
	14664	INV	6/5/2024	6/5/2024	\$49.90	2 SIX PK OIL		\$49.90			

**Voucher(s):** 2      **Aged Totals:**      **Due**  
\$119.90      \$119.90      \$0.00      \$0.00      \$0.00

**Vendor ID:** 2528      **Name:** STEVENSON FUNERAL HOMES      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CITYOFDKN-STROMM	INV	5/1/2024	5/1/2024	\$4,981.01	BENCH REPLACEMENT (STRC			\$4,981.01		

**Voucher(s):** 1      **Aged Totals:**      **Due**  
\$4,981.01      \$0.00      \$4,981.01      \$0.00      \$0.00

**Vendor ID:** 9775      **Name:** SUBSURFACE SOLUTIONS      **Class ID:** 1099      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24758	INV	5/24/2024	5/24/2024	\$15,558.38	RADIODETECTION RD, TRANS		\$15,558.38			

**Voucher(s):** 1      **Aged Totals:**      **Due**  
\$15,558.38      \$15,558.38      \$0.00      \$0.00      \$0.00

**Vendor ID:** 1884      **Name:** SW VICTIM WITNESS PROGRAM      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	051524	INV	5/15/2024	5/15/2024	\$845.00	VICTIM WITNESS FEES-MARC		\$845.00			

**Voucher(s):** 1      **Aged Totals:**      **Due**  
\$845.00      \$845.00      \$0.00      \$0.00      \$0.00

**Vendor ID:** 551      **Name:** SWANSTON EQUIPMENT      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	G06287	INV	5/30/2024	5/30/2024	\$22,524.60	24.22 TON CRS2 EMULSION		\$22,524.60			

**Voucher(s):** 1      **Aged Totals:**      **Due**  
\$22,524.60      \$22,524.60      \$0.00      \$0.00      \$0.00

**Vendor ID:** 9862      **Name:** THE PETTING ZOO, INC      **Class ID:**      **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	I305917/S	INV	5/20/2024	5/20/2024	\$541.00	GIFT SHOP STOCK		\$541.00			

**Voucher(s):** 1      **Aged Totals:**      **Due**  
\$541.00      \$541.00      \$0.00      \$0.00      \$0.00

**Vendor ID:** 3940      **Name:** TITAN MACHINERY      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SO0069036-1	INV	5/16/2024	5/16/2024	\$2,571.11	FITERS, TREATMENT, COOLA		\$2,571.11			

**Voucher(s):** 1      **Aged Totals:**      **Due**  
\$115.00      \$115.00      \$0.00      \$0.00      \$0.00

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

Section 2. Item B.

<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>			
		\$2,686.11	\$2,686.11	\$0.00	\$0.00

**Vendor ID:** 3978      **Name:** TOTAL SAFETY US INC      **Class ID:**      **FED TAX CLAS:**

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	7017213-0001	INV	5/22/2024	5/22/2024	\$165.50	TAPE, 2"X150' SCOTCHLITE HI		\$165.50			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>			
		\$165.50	\$165.50	\$0.00	\$0.00

**Vendor ID:** 9864      **Name:** VASKE COMPUTER, INC COMPANY      **Class ID:**      **FED TAX CLAS:** S CORP

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	22989	INV	5/30/2024	5/30/2024	\$89,999.00	BASE PACKAGE, KIT, STANDA		\$89,999.00			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>			
		\$89,999.00	\$89,999.00	\$0.00	\$0.00

**Vendor ID:** 4418      **Name:** VESTIS      **Class ID:**      **FED TAX CLAS:** C CORP

<b>Voucher/ Payment No.</b>	<b>Doc Number</b>	<b>Type</b>	<b>Doc Date</b>	<b>Due Date</b>	<b>Doc Amount</b>	<b>Description</b>	<b>Writeoff Amount</b>	<b>Current Period</b>	<b>31 - 60 Days</b>	<b>61 - 90 Days</b>	<b>91 and Over</b>
	2550308562	INV	4/10/2024	4/10/2024	\$102.90	MATS				\$102.90	
	2550311617	INV	4/17/2024	4/17/2024	\$151.97	MATS			\$151.97		
	2550326627	INV	5/22/2024	5/22/2024	\$50.85	MATS		\$50.85			
	2550326672	INV	5/22/2024	5/22/2024	\$54.21	MATS		\$54.21			
	2550326674	INV	5/22/2024	5/22/2024	\$102.90	MATS		\$102.90			
	2550326675	INV	5/22/2024	5/22/2024	\$40.12	MATS		\$40.12			
	2550327468	INV	5/23/2024	5/23/2024	\$23.21	MATS		\$23.21			
	2550327499	INV	5/23/2024	5/23/2024	\$64.91	MATS		\$64.91			
	2550329710	INV	5/29/2024	5/29/2024	\$78.96	UNIFORM CLEANING		\$78.96			
	2550329711	INV	5/29/2024	5/29/2024	\$151.97	MATS		\$151.97			
	2550329712	INV	5/29/2024	5/29/2024	\$40.12	MATS		\$40.12			
	2550332210	INV	6/5/2024	6/5/2024	\$54.21	MATS		\$54.21			
	2550332213	INV	6/5/2024	6/5/2024	\$78.96	UNIFORM CLEANING		\$78.96			
	2550332227	INV	6/5/2024	6/5/2024	\$40.12	MATS		\$40.12			
	2550332316	INV	6/5/2024	6/5/2024	\$50.85	MATS		\$50.85			
	2550332425	INV	6/5/2024	6/5/2024	\$27.15	MATS		\$27.15			
	2550332465	INV	6/5/2024	6/5/2024	\$34.23	MATS		\$34.23			



**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

Section 2. Item B.

<b>Voucher(s):</b> 17	<b>Aged Totals:</b>	<b>Due</b>	\$1,147.64	\$892.77	\$151.97	\$102.90	\$0.00
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**Vendor ID:** 9815      **Name:** WAGEWORKS, INC.      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0524-TR116172	INV	5/31/2024	5/31/2024	\$128.40	COBRA/DIRECT BILL		\$128.40			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$128.40	\$128.40	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 6059      **Name:** WASTEQUIP, LLC      **Class ID:**      **FED TAX CLAS:** CORPORATION

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20INV000569448	INV	5/22/2024	5/22/2024	\$3,838.50	MISC LIDS		\$3,838.50			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$3,838.50	\$3,838.50	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 605      **Name:** WEHNER, DARRYL      **Class ID:**      **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HEATLTH INS PREMI INV	INV	4/15/2024	4/15/2024	\$362.91	OPEB INSURANCE PREMIUM			\$362.91		

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$362.91	\$0.00	\$362.91	\$0.00	\$0.00
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**Vendor ID:** 607      **Name:** WEST DAKOTA OIL INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	342590	INV	5/22/2024	5/22/2024	\$3,522.25	965 GAL UNLEADED GAS		\$3,522.25			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$3,522.25	\$3,522.25	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 1736      **Name:** WEST PLAINS INC      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	WD39935	INV	4/23/2024	4/23/2024	\$14,315.44	WORK DONE ON MAGNUM 38			\$14,315.44		
	ID93475	INV	6/6/2024	6/6/2024	\$116.19	MISC FILTERS		\$116.19			

<b>Voucher(s):</b> 2	<b>Aged Totals:</b>	<b>Due</b>	\$14,431.63	\$116.19	\$14,315.44	\$0.00	\$0.00
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**Vendor ID:** 9842      **Name:** WESTERN HOSE LLC      **Class ID:** 1099      **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	87	INV	6/11/2024	6/11/2024	\$179.93	MISC ITEMS FOR UNIT R-3		\$179.93			

<b>Voucher(s):</b> 1	<b>Aged Totals:</b>	<b>Due</b>	\$179.93	\$179.93	\$0.00	\$0.00	\$0.00
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**Vendor ID:** 4299      **Name:** WESTLIE TRUCK CENTER OF DICKINSON      **Class ID:**      **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	622016	INV	5/31/2024	5/31/2024	\$72.54	FILTER, CAR		\$72.54			

**AGED TRIAL BALANCE WITH OPTIONS - DETAIL**  
 City of Dickinson

Section 2. Item B.

622036	INV	5/31/2024	5/31/2024	\$479.38	REGULATOR, GLASS DOOR	\$479.38
622252	INV	6/11/2024	6/11/2024	\$428.44	ELEMENT-AI	\$428.44

				<u>Due</u>		
<b>Voucher(s):</b>	<b>3</b>	<b>Aged Totals:</b>		<b>\$980.36</b>	<b>\$980.36</b>	<b>\$0.00</b>

**Vendor ID:** 620      **Name:** WINN CONSTRUCTION INC      **Class ID:**      **FED TAX CLAS:**

<u>Voucher/ Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	14739	INV	5/29/2024	5/29/2024	\$14,619.00	LABOR & MATERIAL TO INSTA		\$14,619.00			
	14743	INV	5/31/2024	5/31/2024	\$53,489.00	202421 WASTERWATER TREA		\$53,489.00			

				<u>Due</u>		
<b>Voucher(s):</b>	<b>2</b>	<b>Aged Totals:</b>		<b>\$68,108.00</b>	<b>\$68,108.00</b>	<b>\$0.00</b>

**Vendor ID:** 9861      **Name:** ZANDER PEGGY      **Class ID:**      **FED TAX CLAS:** REIMBURSEMENT

<u>Voucher/ Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	SELLING 1 GRAVESIT	INV	5/30/2024	5/30/2024	\$25.00	SELLING 1 GRAVESITE PLOT I		\$25.00			

				<u>Due</u>		
<b>Voucher(s):</b>	<b>1</b>	<b>Aged Totals:</b>		<b>\$25.00</b>	<b>\$25.00</b>	<b>\$0.00</b>

**Vendor ID:** 6405      **Name:** ZOOBEAN INC      **Class ID:**      **FED TAX CLAS:** C CORP

<u>Voucher/ Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	30890	INV	5/25/2024	5/25/2024	\$1,395.00	BEANSTACK PLUS		\$1,395.00			

				<u>Due</u>		
<b>Voucher(s):</b>	<b>1</b>	<b>Aged Totals:</b>		<b>\$1,395.00</b>	<b>\$1,395.00</b>	<b>\$0.00</b>

				<u>Vendors</u>		<u>Due</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
<b>Vendor Totals:</b>				141		\$1,352,707.64	\$1,311,225.48	\$28,906.09	\$12,559.35	\$16.72



COMMERCE BANK - COMMERCIAL CARDS  
 PO BOX 414084  
 KANSAS CITY MO 64141-4084

COMMERCE BANK - COMMERCIAL CARDS  
 PO BOX 846451  
 KANSAS CITY MO 64184-6451

CITY OF DICKINSON \*\*00000000  
 LINDA CARLSON  
 38 1ST ST W  
 DICKINSON ND 58601-510638

Account ID  
 Account Number  
 Payment Due Date JUN 18, 2024  
 Amount Due \$34,265.13  
 Current Balance \$34,265.13

Amount Enclosed \$

To ensure your payment is posted promptly,  
 please submit all payments to:  
 PO BOX 846451  
 KANSAS CITY, MO 64184-6451

Section 2. Item B.

80000001883861111 003426513003426513

Please detach and return with your payment

**ACCOUNT MESSAGES**

*Visa Purchasing*

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE.  
 IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

CORPORATE ACCOUNT ACTIVITY				
CITY OF DICKINSON				TOTAL CORPORATE ACTIVITY
				\$33,086.30
Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-03	06-03		AUTO PAYMENT - THANK YOU!	\$33,086.30CR

FINANCE CHARGE SUMMARY				
	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	00.00%	\$0.00
CASH ADVANCES	\$0.00	0.0370%	13.40%	\$0.00

<b>For Customer Service Call:</b> 1-800-892-7104  <b>Outside the U.S., Call:</b> 1-402-691-7800	<b>Account ID</b>		<b>Account Summary</b>	
			Previous Balance	\$33,086.30
	<b>Account Number</b>		Purchases & Other Charges	\$34,322.28
			Cash Advances	\$0.00
<b>Send Billing Inquiries To:</b> COMMERCE BANK PO BOX 414084 KANSAS CITY MO 64141	<b>Statement Date</b>	<b>Payment Due Date</b>	Cash Advance Fees	\$0.00
	JUN 11, 2024	JUN 18, 2024	Late Charges	\$0.00
	<b>Credit Limit</b>	<b>Available Credit</b>	Finance Charges	\$0.00
	\$120,000.00	\$85,734.87	Credits	\$57.15
	<b>Amount Due</b>	<b>Disputed Amount</b>	Payments	\$33,086.30
	\$34,265.13	\$0.00	New Balance	\$34,265.13

Statement Date	JUN 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	JUN 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$34,265.13
Available Credit	\$85,734.87	New Balance	\$34,265.13
<b>CITY OF DICKINSON</b> Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
LEONARD SCHWINDT		\$31.94	\$0.00	\$0.00	\$31.94
Post Date	Tran Date	Reference Number	Transaction Description		Amount
05-30	05-29	24692164150105325183756	APPLE.COM/BILL 866-712-7753 CA		31.94

CARDHOLDER ACTIVITY					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
FIRE DEPARTMENT		\$5,815.15	\$0.00	\$0.00	\$5,815.15
Post Date	Tran Date	Reference Number	Transaction Description		Amount
06-04	06-03	24692164155109889995741	IN PROVISION SEEN LLC 800-262-3246 CA		5,750.00
06-10	06-08	24941864160838006208122	GAS DEPOT DEVILS LAKE ND		65.15

CARDHOLDER ACTIVITY					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
SHELLY NAMENIUK		\$350.00	\$0.00	\$0.00	\$350.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount
06-05	06-04	24240984157600195109288	EEOC TRAINING INST 202-663-4914 DC		350.00

CARDHOLDER ACTIVITY					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
FIRE DEPARTMENT 2		\$861.54	\$0.00	\$0.00	\$861.54
Post Date	Tran Date	Reference Number	Transaction Description		Amount
06-10	06-07	24000974159757709947626	SUNLAC INN DEVILS LAKE ND		213.00
			CHECK IN DATE:06-06-24 CONFIRMATION #:0000034482		
06-10	06-07	24943004160972121106940	CENEX-SUPERPUMPER, INC. DEVILS LAKE ND		70.74
06-10	06-08	24943004161796347622276	HOLIDAY INN EXPRESS DEVILS LAKE ND		288.90
			CHECK IN DATE:06-05-24 NUMBER OF NIGHTS:03 CONFIRMATION #:1460245		
06-10	06-08	24943004161796347716086	HOLIDAY INN EXPRESS DEVILS LAKE ND		288.90

Statement Date	JUN 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	JUN 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$34,265.13
Available Credit	\$85,734.87	New Balance	\$34,265.13
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
<b>FIRE DEPARTMENT 2</b>		<b>PURCHASES</b>	<b>CASH ADVANCES</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
		\$861.54	\$0.00	\$0.00	\$861.54
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
		CHECK IN DATE:06-05-24 CONFIRMATION #:1461691	NUMBER OF NIGHTS:03		

CARDHOLDER ACTIVITY					
<b>FINANCE DEPARTMENT</b>		<b>PURCHASES</b>	<b>CASH ADVANCES</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
		\$293.85	\$0.00	\$0.00	\$293.85
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
06-04	06-03	24492154156207733804184	PAYFLOW/PAYPAL PAYFLOW-SUPPONE		293.85

CARDHOLDER ACTIVITY					
<b>JADE PRAUS</b>		<b>PURCHASES</b>	<b>CASH ADVANCES</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
		\$449.25	\$0.00	\$0.00	\$449.25
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
05-28	05-27	24055234148083157907435	WALMART.COM 800-925-6278 AR		9.49
05-28	05-27	24055234148083157907435	WALMART.COM 800-925-6278 AR		153.94
05-29	05-28	24055234149083157907434	WALMART.COM 800-925-6278 AR		73.50
05-31	05-29	24445004151500481524537	PY *PIZZA RANCH DICKINSODICKINSON ND		102.00
06-07	06-06	24055234158083227909178	WALMART.COM 800-925-6278 AR		10.00
06-07	06-06	24055234158083227909178	WALMART.COM 800-925-6278 AR		100.32

CARDHOLDER ACTIVITY					
<b>POLICE DEPARTMENT TRAVEL</b>		<b>PURCHASES</b>	<b>CASH ADVANCES</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
		\$187.87	\$0.00	\$0.00	\$187.87
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>		<b>Amount</b>
06-05	06-03	24445004156300584517305	CASEYS #3369 FARGO ND		45.02
06-06	06-03	24445004157300591248158	SLEEP INN & SUITES ND057 FARGO ND		96.30
		CHECK IN DATE:06-02-24 CONFIRMATION #:0735127131			
06-05	06-04	24003224157753007970666	EXXON RUD'S CORPORATION NEW SALEM ND		46.55

Statement Date	JUN 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	JUN 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$34,265.13
Available Credit	\$85,734.87	New Balance	\$34,265.13
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
MICHAEL HANEL		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,468.29	\$0.00	\$0.00	\$1,468.29
Post Date	Tran Date	Reference Number	Transaction Description		Amount
05-29	05-28	24011344149000039539078	SP BLUE TO GOLD STOR HTTPSSTORE.BLWA		399.90
05-30	05-28	24721934150900019616645	APCO INTERNATIONAL INC 386-9442422 FL		30.00
05-31	05-30	24055224151207263900092	ANIMAL CARE EQUIPMENT & 303-296-9287 CO		836.33
06-03	05-31	24137464153200292414849	MENARDS DICKINSON ND DICKINSON ND		69.98
06-04	06-03	24692164155109794198068	WALMART.COM 800-925-6278 AR		120.08
06-04	06-04	24011344156000024195795	BUZZSPROUT* INVOICE 63 WWW.BUZZSPROUFL		12.00

CARDHOLDER ACTIVITY					
TRAVIS HOLDING EAGLE		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$29.12	\$0.00	\$0.00	\$29.12
Post Date	Tran Date	Reference Number	Transaction Description		Amount
06-11	06-10	24445004163400235311511	WM SUPERCENTER #1567 DICKINSON ND		29.12

CARDHOLDER ACTIVITY					
ANIMAL SHELTER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$968.76	\$0.00	\$0.00	\$968.76
Post Date	Tran Date	Reference Number	Transaction Description		Amount
05-30	05-29	24692164150105410956629	CHEWY.COM 800-672-4399 FL		162.39
06-06	06-04	24777424157030054703864	BEACH VET CLINIC BEACH ND		756.56
06-11	06-10	24003224163000015148717	EXXON JAMESTOWN I-94 JAMESTOWN ND		49.81

CARDHOLDER ACTIVITY					
MUSEUM		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,633.19	\$0.00	\$0.00	\$1,633.19
Post Date	Tran Date	Reference Number	Transaction Description		Amount
05-29	05-28	24247604149300711103547	WRAPTEK LLC 888-980-6575 NY		1,130.42
05-29	05-28	24492154149713639214857	LEXJET 941-256-7832 FL		281.15
05-31	05-30	24000774151000013431868	SHIPPO.COM HTTPSGOSHIPPOCA		5.96

Statement Date	JUN 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	JUN 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$34,265.13
Available Credit	\$85,734.87	New Balance	\$34,265.13
<b>CITY OF DICKINSON</b>			
Account ID			
8000-0018-8386			

CARDHOLDER ACTIVITY					
MUSEUM		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,633.19	\$0.00	\$0.00	\$1,633.19
Post Date	Tran Date	Reference Number	Transaction Description		Amount
06-04	06-04	24492164156000012154408	CALYPSO CARDS IN FAIRE HTTPSWWW.FAIRCA		215.66

CARDHOLDER ACTIVITY					
ROBERT FUHRMAN		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$417.86	\$0.00	\$0.00	\$417.86
Post Date	Tran Date	Reference Number	Transaction Description		Amount
06-03	05-31	24692164152106854712682	AMZN Mktp US*VI1638SF3 Amzn.com/billWA		51.33
06-06	06-05	24493984157200565300056	TDS MEDIA DIRECT INC 651-269-7784 MN		271.00
06-06	06-05	24231684157747002221389	CONSOLIDATED TELCOM 701-483-4000 ND		6.53
06-07	06-06	24011344158000029944419	SHOPIFY* 239469768 HTTPSSHOPIFY.IL		89.00

CARDHOLDER ACTIVITY					
AARON PRAUS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$178.00	\$0.00	\$0.00	\$178.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount
05-29	05-28	24011344149000041776619	CDL SCHOOL ONLINE WWW.CDLSCHOOLVA		89.00
06-06	06-05	24011344157000047068267	CDL SCHOOL ONLINE WWW.CDLSCHOOLVA		89.00

CARDHOLDER ACTIVITY					
PURCHASING DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,979.71	\$0.00	\$0.00	\$1,979.71
Post Date	Tran Date	Reference Number	Transaction Description		Amount
05-29	05-28	24692164149104678715185	AMZN Mktp US*OB6HP6K33 Amzn.com/billWA		623.87
05-29	05-28	24431064149083740194132	AMAZON.COM*2U0WH53Q3 SEATTLE WA		91.18
05-30	05-29	24445004150200152817671	WALMART.COM 8009256278 800-966-6546 AR		41.28
06-04	06-02	24108384155400767000031	SHOPLET.COM clover.com FL		229.61
06-04	06-03	24692164155109921405691	AMZN Mktp US*297JL5IV3 Amzn.com/billWA		249.52
06-04	06-04	24692164156100070360315	AMZN Mktp US*X84BT6K03 Amzn.com/billWA		17.34
06-06	06-05	24692164157101438714622	AMZN Mktp US*3W3JV6D43 Amzn.com/billWA		163.16

Statement Date	JUN 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	JUN 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$34,265.13
Available Credit	\$85,734.87	New Balance	\$34,265.13
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
PURCHASING DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,979.71	\$0.00	\$0.00	\$1,979.71
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-06	06-05	24431064157083353956073	AMAZON.COM*ZM9BG4CA3 SEATTLE WA	15.88	
06-07	06-06	24116414158067507240441	PAYPAL *ZORO.COM 855-289-9676 IL	173.70	
06-10	06-07	24108384160000224001037	SHOPLET.COM clover.com FL	148.44	
06-10	06-07	24116414161067550883894	PAYPAL *PAPERMILLST 800-790-8767 WI	177.41	
06-11	06-10	24055234162083153912570	WALMART.COM 800-925-6278 AR	48.32	

CARDHOLDER ACTIVITY					
MATT HANSON		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$817.31	\$0.00	\$0.00	\$817.31
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
05-31	05-30	24692164151106444856123	SQ *NATIONAL TACTICAL OFFgosq.com CO	779.00	
06-05	06-04	24055234157207788704287	RUNNINGS OF DICKINSON DICKINSON ND	38.31	

CARDHOLDER ACTIVITY					
TRAVIS LEINTZ		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,820.46	\$0.00	\$0.00	\$1,820.46
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-04	06-03	24492154156027763113235	TLO TRANSUNION 561-988-4200 FL	182.80	
06-05	06-04	24692164156100615526644	SQ *NATIONAL TACTICAL OFFgosq.com CO	933.00	
06-11	06-10	24801974162872657455351	VISION WEST ND DICKINSON ND	704.66	

CARDHOLDER ACTIVITY					
CINDY THRONBURG		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$60.56	\$0.00	\$0.00	\$60.56
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-10	06-07	24692164159103138059686	AMZN Mktp US*LF9ZM6D93 Amzn.com/billWA	42.75	
06-10	06-09	24692164161104994862169	AMZN Mktp US*U48GT3NY3 Amzn.com/billWA	17.81	



Statement Date	JUN 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	JUN 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$34,265.13
Available Credit	\$85,734.87	New Balance	\$34,265.13
<b>CITY OF DICKINSON</b> Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
YOUTH COMMISSION		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$44.48	\$0.00	\$0.00	\$44.48
Post Date	Tran Date	Reference Number	Transaction Description		Amount
05-30	05-29	24755424150271508985185	BRAUN DISTRIBUTING 701-2258454 ND		44.48

CARDHOLDER ACTIVITY					
POLICE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$67.15	\$0.00	\$57.15	\$10.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount
05-31	05-30	24435654151762256382194	GALLS 859-266-7227 KY		67.15
06-03	06-01	74435654153762215038344	GALLS 8592667227 KY		57.15CR

CARDHOLDER ACTIVITY					
RACHEL SHUMAKER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,838.41	\$0.00	\$0.00	\$1,838.41
Post Date	Tran Date	Reference Number	Transaction Description		Amount
05-30	05-29	24692164150105160101707	ANYPROMO.COM 909-628-9955 CA		1,319.60
05-30	05-29	24198804150421738973471	SOLID WASTE ASSOCIA 8004679262 MD		250.00
05-30	05-29	24445004151400230607552	WM SUPERCENTER #1567 DICKINSON ND		78.56
06-03	05-31	24692164152107164598837	AMZN Mktp US*OJ5OY7ZS3 Amzn.com/billWA		19.47
06-06	06-05	24692164157101551079217	AMZN Mktp US*GO2KO8IX3 Amzn.com/billWA		113.53
06-10	06-07	24943004160001812104012	PIZZA HUT 033427 DICKINSON ND		57.25

CARDHOLDER ACTIVITY					
DENVER FOWLER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$2,734.51	\$0.00	\$0.00	\$2,734.51
Post Date	Tran Date	Reference Number	Transaction Description		Amount
06-05	06-03	24943004157972252604262	CENEX-AGLAND CO-OP WOLF POINT MT		50.63
06-05	06-03	24943004157972252604296	CENEX-AGLAND CO-OP WOLF POINT MT		26.90
06-05	06-03	24943004157972395984902	CENEX-EAST END GLENDIVE MT		54.31
06-05	06-03	24943004157972395984936	CENEX-EAST END GLENDIVE MT		67.50

Statement Date	JUN 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	JUN 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$34,265.13
Available Credit	\$85,734.87	New Balance	\$34,265.13
<b>CITY OF DICKINSON</b>			
Account ID			
8000-0018-8386			

CARDHOLDER ACTIVITY					
DENVER FOWLER					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$2,734.51	\$0.00	\$0.00	\$2,734.51
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-05	06-04	24034544156000764260286	CONOCO - WESTSIDE TRUCK SMALTA MT	7.96	
06-05	06-04	24034544156000764260260	CONOCO - WESTSIDE TRUCK SMALTA MT	35.61	
06-05	06-04	24034544156000764260237	CONOCO - WESTSIDE TRUCK SMALTA MT	71.03	
06-05	06-04	24427334156730257316986	MCDONALD'S F5979 HAVRE MT	26.92	
06-05	06-04	24445004157000988456626	DOMINO'S 6304 406-839-3273 MT	72.94	
06-05	06-04	24003224157754000757977	EXXON HAVRE #1244 HAVRE MT	50.83	
06-05	06-04	24003224157754000758025	EXXON HAVRE #1244 HAVRE MT	93.73	
06-06	06-04	24034544157000943884096	CONOCO - EZZIE HAVRE B/P HAVRE MT	28.00	
06-06	06-04	24750764157900019015648	FARMERS AND RANCHERS LUMBALTA MT	519.57	
06-06	06-04	24427334157710033305825	GARY & LEO'S FRESH HAVRE MT	576.57	
06-06	06-05	24733094158400114000390	NORTH 40 OUTFITTERS HAV HAVRE MT	71.83	
06-06	06-05	24493984157872357495359	BUILDERSFIRSTSOURCE64041 HAVRE MT	57.36	
06-07	06-06	24445004159400234495527	WM SUPERCENTER #4247 HAVRE MT	265.75	
06-10	06-08	24034544160001740622056	CONOCO - EZZIE HAVRE B/P HAVRE MT	61.50	
06-11	06-10	24733094163000373787316	NORTH 40 OUTFITTERS HAV HAVRE MT	18.26	
06-11	06-10	24445004163400235319530	WM SUPERCENTER #4247 HAVRE MT	480.41	
06-11	06-10	24003224163000028354419	EXXON HAVRE #1244 HAVRE MT	96.90	

CARDHOLDER ACTIVITY					
JOEL WALTERS					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$5,557.50	\$0.00	\$0.00	\$5,557.50
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-05	06-04	74377994156422797936590	WONDERSHARE.COM HONG KONG	20.99	
06-05	06-05	74377994156422797936590	INTERNATIONAL SERVICE FEE	0.21	
06-06	06-05	2400077415700019043539	CROWD CONTROL COMPANY CROWDCONTROLCNY	3,980.00	
06-07	06-06	24692164158101966566708	AMZN Mktp US*UF8J37C83 Amzn.com/billWA	57.31	
06-07	06-06	24113434158200247547392	THE WEBSTAUANT STORE INC717-392-7472 PA	1,479.00	
06-11	06-10	24692164162105805407614	AMZN Mktp US*VA3KB5M13 Amzn.com/billWA	19.99	

CARDHOLDER ACTIVITY					
ADRIAN KREBS					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$894.70	\$0.00	\$0.00	\$894.70
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-06	06-05	24270744157900015143090	OUTDOOR POWER EQUIPMENT 636-9781313 MO	894.70	

Statement Date	JUN 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	JUN 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$34,265.13
Available Credit	\$85,734.87	New Balance	\$34,265.13
<b>CITY OF DICKINSON</b>			
Account ID			
8000-0018-8386			

CARDHOLDER ACTIVITY					
AARON MEYER					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$3,711.88	\$0.00	\$0.00	\$3,711.88
Post Date	Tran Date	Reference Number	Transaction Description		Amount
05-29	05-29	24692164150104859245420	AMZN Mktp US*R64PQ5LY3 Amzn.com/billWA		889.00
05-31	05-30	24116414151083743635051	NEWEGG MARKETPLACE 800-390-1119 CA		178.00
06-03	06-01	24011344154000008179510	WASABI TECHNOLOGIES WWW.WASABI.COMA		256.08
06-03	06-03	74208474155000011429557	CREATESTUDIO LONDON		199.00
06-03	06-03	74208474155000011429557	INTERNATIONAL SERVICE FEE		1.99
06-06	06-05	24164074157105441396038	Staples Inc staples.com MA		47.99
06-07	06-06	24430994159001411190961	DNH*GODADDY.COM https://www.gAZ		75.51
06-10	06-07	24011344159000036457842	WWW.UI.COM WWW.UI.COM NY		497.00
06-10	06-07	24692164159103211022098	AMZN Mktp US*HV7VA9TV3 Amzn.com/billWA		28.23
06-10	06-07	24692164159103308630456	AMZN Mktp US*RL5G43NW3 Amzn.com/billWA		90.08
06-10	06-08	24164074161105441164109	Staples Inc staples.com MA		61.49
06-10	06-08	24164074161105441164117	Staples Inc staples.com MA		337.40
06-10	06-09	24011344161000014727949	AMAZON RET* 114-836740 WWW.AMAZON.COWA		52.30
06-11	06-10	24692164162105602968628	AMZN Mktp US*FC31B2FU3 Amzn.com/billWA		197.00
06-11	06-10	24692164162105707684997	AMZN Mktp US*GD98T7123 Amzn.com/billWA		114.53
06-11	06-10	24692164162105789255732	AMZN Mktp US*C65B00UG3 Amzn.com/billWA		686.28

CARDHOLDER ACTIVITY					
MIKHAYLA BLISS					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$48.58	\$0.00	\$0.00	\$48.58
Post Date	Tran Date	Reference Number	Transaction Description		Amount
06-07	06-06	24226384159360777142137	WAL-MART #1567 DICKINSON ND		48.58

CARDHOLDER ACTIVITY					
JAYDA BORAH					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$49.12	\$0.00	\$0.00	\$49.12
Post Date	Tran Date	Reference Number	Transaction Description		Amount
06-10	06-07	24789304161763101817261	FUN EXPRESS 800-2280122 NE		49.12

Statement Date	JUN 11, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	JUN 18, 2024
Cash Advance Balance	\$0.00	Amount Due	\$34,265.13
Available Credit	\$85,734.87	New Balance	\$34,265.13
<b>CITY OF DICKINSON</b>  Account ID  8000-0018-8386			

CARDHOLDER ACTIVITY					
<b>RITA BINSTOCK</b>		<b>PURCHASES</b>	<b>CASH ADVANCES</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
		\$1,907.96	\$0.00	\$0.00	\$1,907.96
Post Date	Tran Date	Reference Number	Transaction Description		Amount
05-31	05-30	24011344151000054125980	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC		694.64
05-31	05-30	24011344151000054169624	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC		288.04
05-31	05-30	24011344151000054221920	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC		895.28
06-11	06-10	24692164162105894213238	NDRIN-ND LAND RECORDS 701-364-1280 ND		30.00

CARDHOLDER ACTIVITY					
<b>STEVEN CLAWSON</b>		<b>PURCHASES</b>	<b>CASH ADVANCES</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
		\$76.88	\$0.00	\$0.00	\$76.88
Post Date	Tran Date	Reference Number	Transaction Description		Amount
06-06	06-05	24445004158400229294308	WM SUPERCENTER #1567 DICKINSON ND		76.88

CARDHOLDER ACTIVITY					
<b>BRANDI AARON</b>		<b>PURCHASES</b>	<b>CASH ADVANCES</b>	<b>CREDITS</b>	<b>TOTAL ACTIVITY</b>
		\$28.25	\$0.00	\$0.00	\$28.25
Post Date	Tran Date	Reference Number	Transaction Description		Amount
06-04	06-03	24137464156001552451860	USPS PO 3724000905 DICKINSON ND		28.25

# Gaming Site Authorization Dickinson Youth Activities

## Buffalo Wild Wings

- 3545 West Ridge Drive
- Effective Date of July 1<sup>st</sup> , 2024 – June 30, 2025
  - Electronic Pull Tab Devices





**GAMING SITE AUTHORIZATION**  
 ND OFFICE OF ATTORNEY GENERAL  
 SFN 17996 (4-2023)

Section 3. Item A.

G - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
 Site License Number  
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization  
**DICKINSON YOUTH ACTIVITIES INC.**

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location  
**BUFFALO WILD WINGS**

Street <b>3545 W RIDGE DR</b>	City <b>Dickinson</b>	ZIP Code <b>58601</b>	County <b>stark</b>
----------------------------------	--------------------------	--------------------------	------------------------

Beginning Date(s) Authorized <b>7/1/2024</b>	Ending Date(s) Authorized <b>6/30/2025</b>	Number of Twenty-One tables, if zero, enter "0" <b>0</b>
---	---	---

Specific location where games of chance will be conducted and played at the site (required)

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

**RESTRICTIONS FOR CITY/COUNTY USE ONLY**

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Bingo  | <input type="checkbox"/> Club Special                  | <input type="checkbox"/> Sports Pools             |
| <input type="checkbox"/> <b>ELECTRONIC</b> Quick Shot Bingo           | <input type="checkbox"/> Tip Board                     | <input type="checkbox"/> Twenty-One               |
| <input type="checkbox"/> Raffles                                      | <input type="checkbox"/> Seal Board                    | <input type="checkbox"/> Poker                    |
| <input type="checkbox"/> <b>ELECTRONIC</b> 50/50 Raffle               | <input type="checkbox"/> Punchboard                    | <input type="checkbox"/> Calcuttas                |
| <input type="checkbox"/> Pull Tab Jar                                 | <input type="checkbox"/> Prize Board                   | <input type="checkbox"/> Paddlewheel with Tickets |
| <input type="checkbox"/> Pull Tab Dispensing Device                   | <input type="checkbox"/> Prize Board Dispensing Device | <input type="checkbox"/> Paddlewheel Table        |
| <input checked="" type="checkbox"/> <b>ELECTRONIC</b> Pull Tab Device |  |   |

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
---	---------------------------------

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

**APPROVALS**

Attorney General	Date
------------------	------

Signature of City/County Official	Date
-----------------------------------	------

PRINT Name and official position of person signing on behalf of city/county above

**INSTRUCTIONS:**

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

**RETURN ALL DOCUMENTS TO:**

Office of Attorney General  
 Licensing Section  
 600 E Boulevard Ave, Dept. 125  
 Bismarck, ND 58505-0040  
 Telephone: 701-328-2329 OR 800-326-9240



**RENTAL AGREEMENT**  
 OFFICE OF ATTORNEY GENERAL  
 LICENSING SECTION  
 SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) <b>Wings of Minot ND</b>		Site Name <b>Buffalo Wild Wings</b>		Site Phone Number <b>(701)761-2382</b>
Site Address <b>3545 W Ridge DR</b>		City <b>Dickinson</b>	State <b>ND</b>	Zip Code <b>58601</b>
County <b>Stark</b>		Rental Period <b>7/1/2024</b> to <b>6/30/2025</b>		Monthly Rent Amount
Organization <b>Dickinson Youth Activities INC</b>				
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input type="checkbox"/> No <input type="checkbox"/> Yes		\$
2. Is Twenty-One conducted at this site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$
Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____				\$
Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____				\$
3. Is Paddlewheels conducted at this site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$
Number of Tables _____ X Rent per Table \$ _____				\$
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$
Please Check: <input type="checkbox"/> Jar Bar <input type="checkbox"/> Standard Dispensing Device				\$
5. Are Electronic Pull-Tabs conducted at this site?		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$ <b>875</b>
If "Yes" please indicate the number of devices <u>5</u>				
Total Monthly Rent				\$ <b>875</b>

6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here.

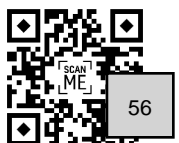
**TERMS OF RENTAL AGREEMENT:**  
 This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.  
 The LESSOR agrees that no game will be directly operated as part of the lessor's business.  
 The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.  
 The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.  
 If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.  
 The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.  
 The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.  
 The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.  
 A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.  
 At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title <b>Owner</b>	Date <b>5-8-24</b>
Signature of Lessee 	Title <b>President</b>	Date <b>5-8-24</b>



# ADMINISTRATION

Authorize signing a Renaissance Zone Ten-Year Memorandum of Agreement between the City of Dickinson and the North Dakota Division of Community Services.





# RENAISSANCE ZONE MEMORANDUM OF AGREEMENT

Between  
The North Dakota Division of Community Services  
and  
The City of Dickinson

This Memorandum of Agreement between the North Dakota Division of Community Services (DCS) and the City of Dickinson, effective July 1, 2024, continues a Renaissance Zone for the City (see attached map) pursuant to N.D.C.C. ch. 40-63, for a period not to exceed ten years. The Renaissance Zone Program Statement and the City’s Development Plan as submitted and approved by DCS are binding as if those items were set out at length in this Memorandum of Agreement.

The City agrees that it will fulfill its responsibilities under the Renaissance Zone Program Statement. The City further agrees that it will follow its Development Plan as submitted to DCS, that it will provide all requested information to DCS, and that it will meet its obligations under N.D.C.C. ch. 40-63. If the City does not fulfill these requirements, or if the City fails to make adequate progress after the DCS provides 90 days written notice that its progress has been inadequate, then DCS may take action against the City. This action may include canceling Renaissance Zone approval for future projects as outlined in Part X, Paragraph 18, of the Program Statement.

If N.D.C.C. ch. 40-63 is amended or repealed by the Legislative Assembly, all changes will apply to the Renaissance zone or to this Memorandum of Agreement automatically on the effective date of the legislation. Any changes to the Development Plan, or to any other matter, required by any legislative changes, must be made in writing signed by both parties. The failure of the parties to agree to any changes required by legislation before the effective date of the legislation will automatically terminate Renaissance Zone approval without further action by DCS, unless DCS waives the termination in writing. Any project or investment completed before the effective date of any legislative changes is grandfathered under the prior law unless the new law requires otherwise.

\_\_\_\_\_  
Maria Effertz, Director  
Division of Community Services

\_\_\_\_\_  
Scott J. Decker, Mayor  
City of Dickinson

\_\_\_\_\_  
Date

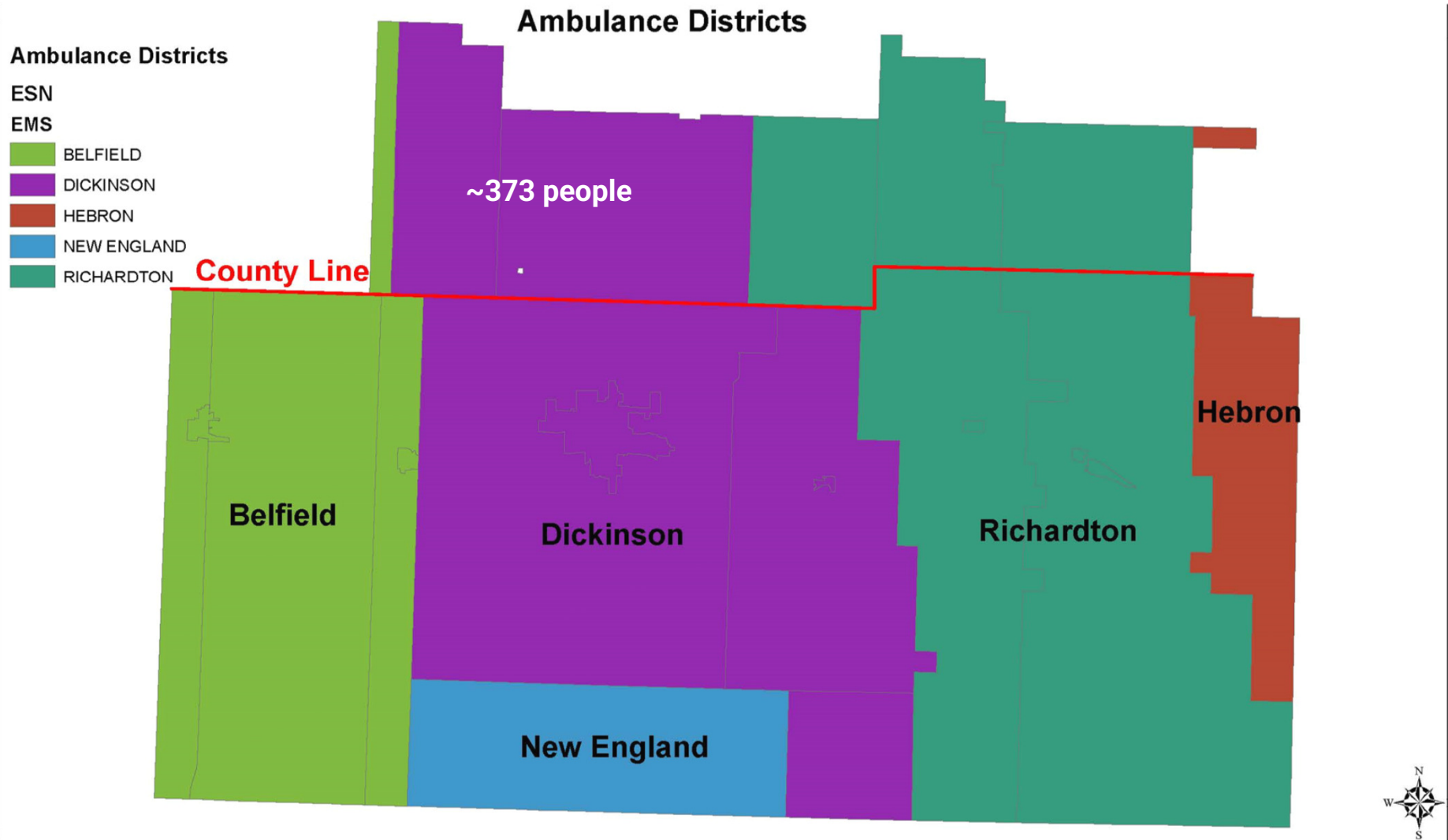
\_\_\_\_\_  
Date



# Emergency Medical Services

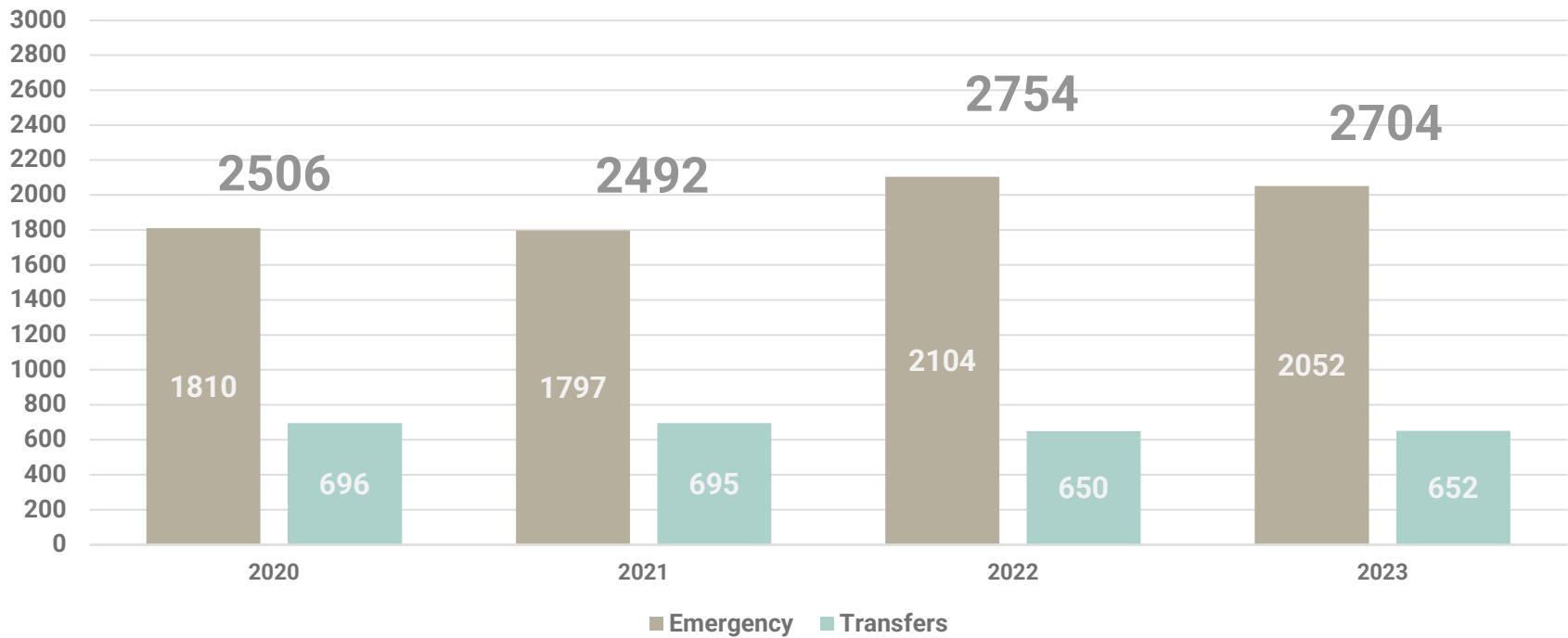
Stark County, North Dakota

**The current provider of ambulance services in Stark County, the Dickinson Area Ambulance Service (DAAS), is looking to sell the service. In January, a representative from DAAS approached the County, indicating that the owner wishes to retire and sell the business. Recognizing the critical importance of maintaining high-quality emergency medical services for the residents, the City and County formed a work group to address the issue.**



# EMS Incident Data

Approximations



# Existing Equipment & Apparatus

Dickinson Area Ambulance Service

Item	
2022 Ford-Horton (52K miles) (remount)	\$175,000.00
2021 Ford-Horton (92k miles) (remount)	\$130,000.00
2019 Ford-Horton (133k miles)	\$80,000.00
2014 Ford-AEV (195k miles)	\$28,000.00
2008 GMC Yukon K1500	\$12,000.00
Equipment	\$477,575.00
Consumables & Drugs	\$57,058.00
	<b>\$959,633.00</b>



# Operational Model

3

Full-Time Ambulances 24/7

1

EMS Division Chief

6

Fire Fighter EMTs

9

Paramedics

# Initial Capital Purchases

2024/2025

Item	Qty	Cost	Total
Ambulances (New)	2	\$350,000.00	\$700,000.00
Equipment (New)	2	\$200,000.00	\$400,000.00
Protective Clothing	16	\$12,000.00	\$192,000.00
Uniforms	16	\$5,000.00	\$80,000.00
Station Equipment	-	\$25,000.00	\$25,000.00
Initial Training & Aids	-	\$200,000.00	\$200,000.00
Radios	-	\$98,000.00	\$98,000.00
			<b>\$1,695,000.00</b>

- Radios qualify for a \$1,500 reimbursement through the state, with a total reimbursement amounting to \$33,000.



# Personnel

Full Operation

Positions	Qty	Salary	Salary (benefited 30%)	Total
EMS Division Chief	1	\$105,000.00	\$136,500.00	\$136,500.00
Paramedic	9	\$69,000.00	\$89,700.00	\$807,300.00
Firefighter - EMT	6	\$53,725.00	\$69,849.50	\$419,055.00
EMS Training Officer	1	\$69,000.00	\$89,700.00	\$89,700.00
EMS Executive Assistant	1	\$52,785.32	\$68,620.92	\$68,620.92
				<b>\$1,521,175.92</b>

- The potential may arise to provide sign-on bonuses and relocation allowances as incentives to attract quality paramedics to the Dickinson area.
- All firefighter/EMT roles will entail dual responsibilities as firefighter & EMTs.

## 2024 Fire-EMS Budget

Item	Qty	Total
DAAS Purchase	-	\$959,633.00
Ambulances (new)	2	\$700,000.00
EMS Equipment	2	\$400,000.00
Training & Training Aids	-	\$200,000.00
Station Equipment	-	\$25,000.00
EMS Division Chief	1	\$68,250.00
Overtime	-	\$10,000.00
Associations/Medical Direction	-	\$20,000.00
Radios (mobile & portable)	-	\$98,000.00
		<b>\$2,480,883.00</b>

## 2025 Fire-EMS

Item	Qty	Total
EMS Division Chief	1	\$136,500.00
Paramedics (June Hire)	9	\$403,650.00
Firefighter EMTs (June Hire)	6	\$209,527.50
EMS Training Officer (June Hire)	1	\$44,850.00
EMS Executive Assistant (January Hire)	1	\$68,620.92
Overtime	-	\$20,000.00
Uniforms & Gear	-	\$272,000.00
Associations/Medical Direction	-	\$20,000.00
Recruitment/Advertising/Physicals	-	\$30,000.00
		<b>\$1,205,148.42</b>

## 2026 Fire-EMS

Item	Qty	Total
EMS Division Chief	1	\$136,500.00
Paramedics	9	\$807,300.00
Firefighter EMTs	6	\$419,055.00
EMS Training Officer	1	\$89,700.00
EMS Executive Assistant	1	\$68,620.92
Overtime	-	\$200,000.00
Associations/Medical Direction	-	\$20,000.00
Equipment Maintenance	-	\$50,000.00
Apparatus Maintenance	-	\$50,000.00
Telephones & Radio	-	\$10,000.00

## 2026 Fire-EMS (cont.)

Item	Qty	Total
Advertising	-	\$1,000.00
Printing	-	\$1,000.00
Technology	-	\$10,000.00
Training	-	\$75,000.00
Medical	-	\$20,000.00
Operating Supplies	-	\$100,000.00
Vehicle Supplies	-	\$20,000.00
Uniforms	-	\$25,000.00
Fuel	-	\$60,000.00
		<b>\$2,163,175.92</b>

## Totals

**\$2,480,883**

2024 Fire – EMS Budget

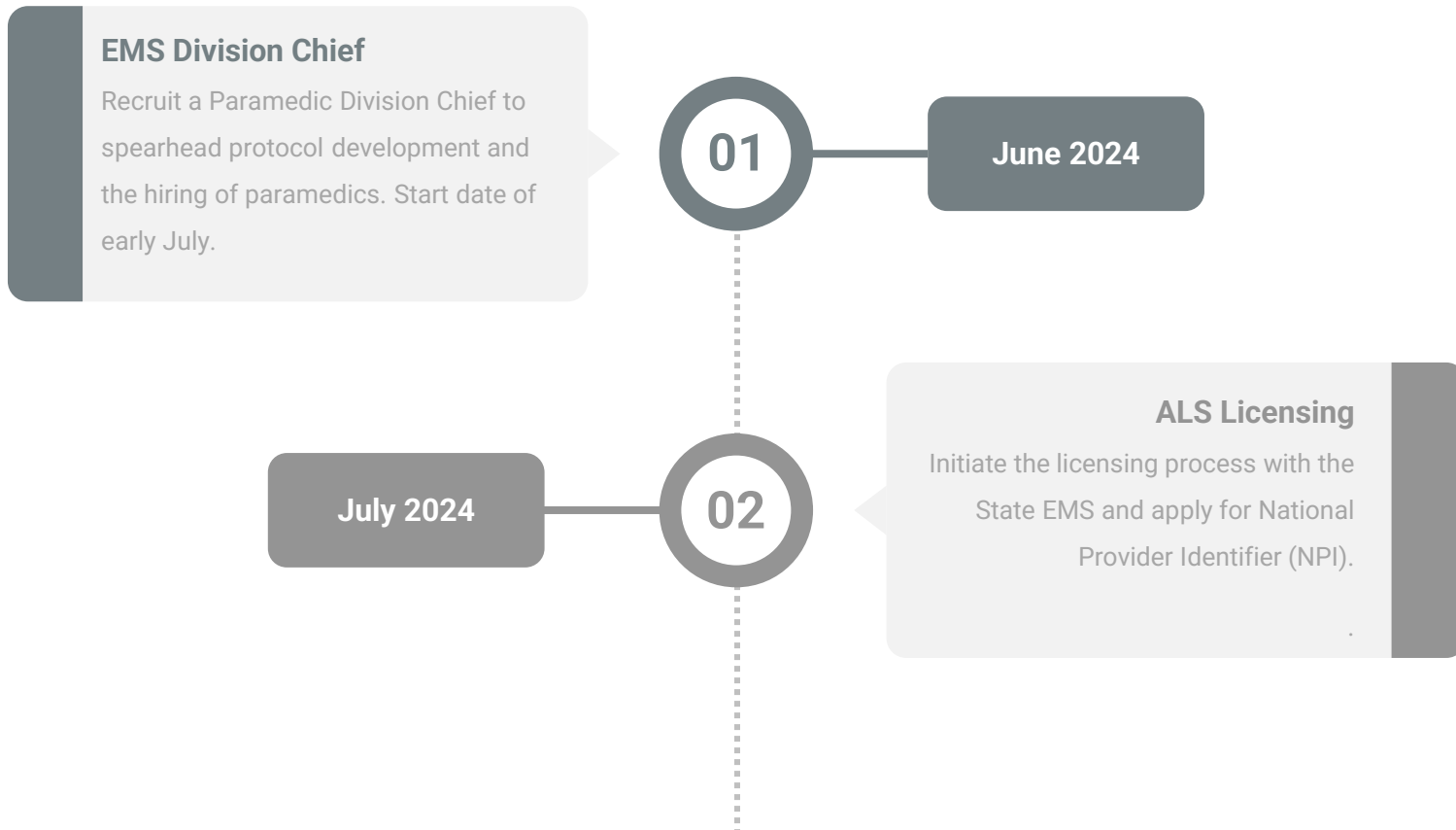
**\$1,205,148**

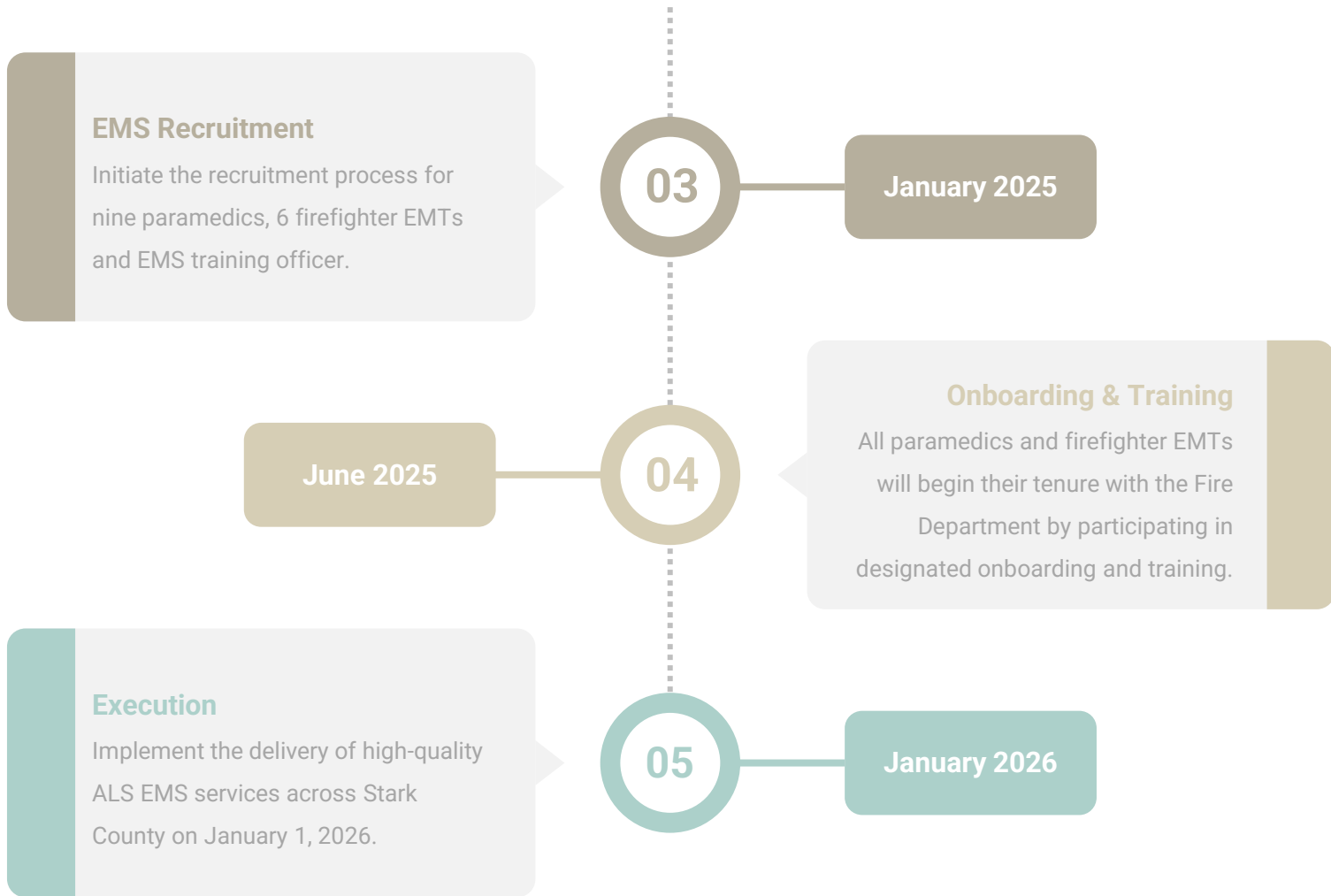
2025 Fire – EMS Budget

**\$2,163,175**

2026 Fire – EMS Budget

# Action Plan Steps









**QUESTIONS?**

# Request

**\$1,200,000**

2024 City Request

**\$1,200,000**

2024 County Request

**\$2,400,000**

2024 Total

# EMS Proposed Pay Scale

Position	Grade	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Paramedic	FP1	\$ 69,000	\$ 70,725	\$ 72,493	\$ 74,305	\$ 76,163										
		\$ 33.17	\$ 34.00	\$ 34.85	\$ 35.72	\$ 36.62										
SR Paramedic	FP1	\$ 72,493	\$ 74,305	\$ 76,163	\$ 78,067	\$ 80,019	\$ 82,019	\$ 84,070	\$ 86,172	\$ 88,326	\$ 90,534	\$ 92,797	\$ 95,117	\$ 97,495	\$ 99,933	\$ 102,431
		\$ 34.85	\$ 35.72	\$ 36.62	\$ 37.53	\$ 38.47	\$ 39.43	\$ 40.42	\$ 41.43	\$ 42.46	\$ 43.53	\$ 44.61	\$ 45.73	\$ 46.87	\$ 48.04	\$ 49.25
Division Chief - Paramedic	FP3	\$ 105,000	\$ 107,625	\$ 110,316	\$ 113,074	\$ 115,900	\$ 118,798	\$ 121,768	\$ 124,812	\$ 127,932	\$ 131,131	\$ 134,409	\$ 137,769	\$ 141,213	\$ 144,744	\$ 148,362
		\$ 50.48	\$ 51.74	\$ 53.04	\$ 54.36	\$ 55.72	\$ 57.11	\$ 58.54	\$ 60.01	\$ 61.51	\$ 63.04	\$ 64.62	\$ 66.24	\$ 67.89	\$ 69.59	\$ 71.33

# Division Chief - EMS

Grade FP3, Step1

## Position Summary

The Division Chief of EMS directs, manages, supervises, and coordinates EMS programs and activities within the Dickinson Fire Department. This role coordinates with other departments and outside agencies and provides operational and administrative expertise for emergency medical services.

- Associate's degree required; Bachelor's degree preferred
- Five (5) years of progressively responsible experience as a National Registry Emergency Medical Technician (NREMT)



# Division Chief - EMS

## POSITION SUMMARY

The Division Chief of EMS directs, manages, supervises, and coordinates EMS programs and activities within the Dickinson Fire Department. This role coordinates with other departments and outside agencies and provides operational and administrative expertise for emergency medical services.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

- Act as liaison to the EMS community and medical director.
- Recommend selection and evaluate performance of firefighter/emergency medical technicians (FF/EMTs) and firefighter/paramedics (FF/Ps).
- Oversee all operations within the EMS division, ensuring effective management and coordination.
- Manages the full lifecycle of staff engagement, from hiring and onboarding to ongoing training and development. Conduct performance evaluations, provide coaching, and recommend disciplinary actions as necessary.
- Establishes and maintains EMS standard operating guidelines (SOGs).
- Administer Dickinson Fire Department policies and procedures.
- Maintain educational profiles and EMS records for all Dickinson Fire Department members.
- Develop EMS training and continuing education programs meeting local, state, and federal requirements.
- Implement quality assurance and improvement techniques for EMS service delivery.
- Review EMS patient care reports for proper care and identify areas for improvement.
- Ensure adequate stock and secure record-keeping of EMS supplies and drugs.
- Ensure compliance with North Dakota statute for equipped and supplied permitted vehicles.
- Assist in formulating and managing the annual EMS division budget.
- Attend seminars and training to stay abreast of firefighting and emergency medical response advances.
- Supervise and coordinate emergency operations, including firefighting, disaster relief, hazardous material control, extrication, and medical incidents.
- Conduct pre-incident and post-incident analysis with company officers.
- Maintain personnel and operational responsibility files and write reports.
- Respond to and potentially assume command of emergency incidents.
- Serve as Dickinson Fire Department's compliance officer for personnel training objectives.

**Knowledge, Skills, and Abilities:** (position requirements at entry)

- Familiarity with Dickinson Fire Department SOGs and City of Dickinson Human Resource Manual.
- Principles and practices of fire suppression, inspection, and prevention.
- Operation and maintenance of firefighting and rescue equipment.
- Conflict resolution.
- Effective oral and written communication skills.
- Proficient in fire department databases, computer programs, and reporting.
- Knowledge of EMS practices and the ability to work under crisis conditions.
- Judgment and decision-making within established fire department policies and procedures.

**QUALIFICATIONS****Education and Experience** (position requirements at entry):

- Associate's degree required; Bachelor's degree preferred in Emergency Medical Services Administration, Fire Science, Public Administration, or a related field.
- Five (5) years of progressively responsible experience as a National Registry Emergency Medical Technician (NREMT)-Paramedic in a career or combination Fire/EMS Department, including two (2) years of supervisory experience equivalent to Fire Lieutenant or higher.
- Equivalent combinations of education and experience are acceptable.

**Special Requirements** (position requirements at entry):

- Valid ND Driver's License.
- Nationally Registered Paramedic (NRP).
- North Dakota Paramedic Licensure (must be obtained upon hire if from out-of-state).
- Required certifications (instructor-level preferred): AHA BLS CPR, AHA ACLS, AHA PALS, NAEMT PHTLS, NAEMT AMLS, NAEMSE Instructor Level I or ND EMS Instructor/Coordinator.
- NIMS/ICS certifications: ICS 100, 200, 700, 800.
- Additional certifications to be obtained within one (1) year of hire: ProBoard and/or IFSAC Hazardous Materials Awareness and Operations, Fire Fighter I & II, BlueCard Command Certification, NIMS/ICS 300 & 400.
- Additional certifications to be obtained within two (2) years of hire: ProBoard and/or IFSAC Fire Instructor I, Fire Officer I & II.

### **WORKING CONDITIONS**

- Physical requirements typically include climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, driving, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.
- They may be subjected to hazardous conditions, including, but not limited to, fumes, odors, dust, gases, chemicals, poor ventilation, body fluids, extreme temperatures, inadequate lighting, work space restrictions, intense noises, and travel.
- Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

The work entails strenuous physical activity, frequent exposure to inherent dangers, including the risk of physical harm and exposure to hazardous substances, challenging working conditions like adverse weather, and a heightened risk of accidents or health issues. Identifying and mitigating these threats can be challenging.

Classification: Grade FP3, Step1

FLSA: Exempt

Created: 05/20/2024

Reviewed by:

Approved by City Commission: XX/XX/XXXX

Updated:

**City of Dickinson 2024 General Government Wage Scale**

Section 3. Item C.

Grade	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
<b>10</b>	\$ 36,052.97	\$ 36,774.03	\$ 37,509.51	\$ 38,259.70	\$ 39,024.90	\$ 39,805.40	\$ 40,601.50	\$ 41,413.53	\$ 42,241.80	\$ 43,086.64	\$ 43,948.37	\$ 44,827.34	\$ 45,723.89	\$ 46,638.36	\$ 47,571.13	\$ 48,522.55	\$ 49,493.01	\$ 50,482.87	
	\$ 17.33	\$ 17.68	\$ 18.03	\$ 18.39	\$ 18.76	\$ 19.14	\$ 19.52	\$ 19.91	\$ 20.31	\$ 20.71	\$ 21.13	\$ 21.55	\$ 21.98	\$ 22.42	\$ 22.87	\$ 23.33	\$ 23.79	\$ 24.27	
<b>Assessing Office Assistant; Library Page; Seasonal Museum Worker; Seasonal Visitor Service Attendant; Solid Waste Laborer</b>																			
<b>11</b>	\$ 39,659.03	\$ 40,452.21	\$ 41,261.25	\$ 42,086.48	\$ 42,928.21	\$ 43,786.77	\$ 44,662.51	\$ 45,555.76	\$ 46,466.87	\$ 47,396.21	\$ 48,344.13	\$ 49,311.02	\$ 50,297.24	\$ 51,303.18	\$ 52,329.24	\$ 53,375.83	\$ 54,443.35	\$ 55,532.21	
	\$ 19.07	\$ 19.45	\$ 19.84	\$ 20.23	\$ 20.64	\$ 21.05	\$ 21.47	\$ 21.90	\$ 22.34	\$ 22.79	\$ 23.24	\$ 23.71	\$ 24.18	\$ 24.66	\$ 25.16	\$ 25.66	\$ 26.17	\$ 26.70	
<b>Administrative Assistant; Building Service Worker; Deputy Clerk of Court I; Library Assistant; Records Clerk; Seasonal Buildings &amp; Grounds Laborer; Seasonal Building Code Enforcement; Seasonal Forestry Laborer; Seasonal Marketing/Events Assistant; Seasonal Paleontology Assistant; Seasonal Street Laborer; Seasonal Water Laborer; Scale Service Representative</b>																			
<b>12</b>	\$ 43,624.17	\$ 44,496.66	\$ 45,386.59	\$ 46,294.32	\$ 47,220.21	\$ 48,164.61	\$ 49,127.90	\$ 50,110.46	\$ 51,112.67	\$ 52,134.92	\$ 53,177.62	\$ 54,241.18	\$ 55,326.00	\$ 56,432.52	\$ 57,561.17	\$ 58,712.39	\$ 59,886.64	\$ 61,084.37	
	\$ 20.97	\$ 21.39	\$ 21.82	\$ 22.26	\$ 22.70	\$ 23.16	\$ 23.62	\$ 24.09	\$ 24.57	\$ 25.06	\$ 25.57	\$ 26.08	\$ 26.60	\$ 27.13	\$ 27.67	\$ 28.23	\$ 28.79	\$ 29.37	
<b>Accounting Technician; Animal Control Officer; Computer Technician; Deputy Clerk of Court II; Engineering Technician; Fleet Services Assistant; Museum Visitor Services Coordinator; Property Appraiser Technician; Records Specialist; Utility Billing Rep;</b>																			
<b>13</b>	\$ 47,987.35	\$ 48,947.09	\$ 49,926.04	\$ 50,924.56	\$ 51,943.05	\$ 52,981.91	\$ 54,041.55	\$ 55,122.38	\$ 56,224.83	\$ 57,349.32	\$ 58,496.31	\$ 59,666.23	\$ 60,859.56	\$ 62,076.75	\$ 63,318.29	\$ 64,584.65	\$ 65,876.34	\$ 67,193.87	
	\$ 23.07	\$ 23.53	\$ 24.00	\$ 24.48	\$ 24.97	\$ 25.47	\$ 25.98	\$ 26.50	\$ 27.03	\$ 27.57	\$ 28.12	\$ 28.69	\$ 29.26	\$ 29.84	\$ 30.44	\$ 31.05	\$ 31.67	\$ 32.30	
<b>Bailiff (LH); Code Enforcement Officer; Exec Asst. to Chief of Police; Exec Asst to Eng/Comm Development; Facility Operator; Fossil Preparator; Human Resources Assistant; Librarian; Museum Educator;</b>																			
<b>14</b>	\$ 52,785.32	\$ 53,841.03	\$ 54,917.85	\$ 56,016.21	\$ 57,136.53	\$ 58,279.26	\$ 59,444.85	\$ 60,633.75	\$ 61,846.42	\$ 63,083.35	\$ 64,345.02	\$ 65,631.92	\$ 66,944.56	\$ 68,283.45	\$ 69,649.12	\$ 71,042.10	\$ 72,462.94	\$ 73,912.20	
	\$ 25.38	\$ 25.89	\$ 26.40	\$ 26.93	\$ 27.47	\$ 28.02	\$ 28.58	\$ 29.15	\$ 29.73	\$ 30.33	\$ 30.94	\$ 31.55	\$ 32.18	\$ 32.83	\$ 33.49	\$ 34.15	\$ 34.84	\$ 35.53	
<b>Accountant; Animal Control Supervisor; Building Inspector I; Buildings &amp; Grounds Operator II; Communication Specialist; Property Appraiser; Signing/Striping Specialist; Solid Waste Operator II, Street Maintenance Operator II; Utility Operator II; WRF Operator II;</b>																			
<b>15</b>	\$ 58,064.61	\$ 59,225.91	\$ 60,410.42	\$ 61,618.63	\$ 62,851.01	\$ 64,108.03	\$ 65,390.19	\$ 66,697.99	\$ 68,031.95	\$ 69,392.59	\$ 70,780.44	\$ 72,196.05	\$ 73,639.97	\$ 75,112.77	\$ 76,615.03	\$ 78,147.33	\$ 79,710.27	\$ 81,304.48	
	\$ 27.92	\$ 28.47	\$ 29.04	\$ 29.62	\$ 30.22	\$ 30.82	\$ 31.44	\$ 32.07	\$ 32.71	\$ 33.36	\$ 34.03	\$ 34.71	\$ 35.40	\$ 36.11	\$ 36.83	\$ 37.57	\$ 38.32	\$ 39.09	
<b>Assistant to CA; Advanced Computer Technician; Building Inspector II; Buildings &amp; Grounds Foreman; Chief Engineering Technician; Clerk of Court; Curator; Senior Communication Specialist; Information Intelligence Analyst; Records Supervisor; Solid Waste Foreman; Street Foreman;</b>																			
<b>16</b>	\$ 63,870.64	\$ 65,148.06	\$ 66,451.02	\$ 67,780.04	\$ 69,135.64	\$ 70,518.35	\$ 71,928.72	\$ 73,367.29	\$ 74,834.64	\$ 76,331.33	\$ 77,857.96	\$ 79,415.12	\$ 81,003.42	\$ 82,623.49	\$ 84,275.96	\$ 85,961.48	\$ 87,680.71	\$ 89,434.32	
	\$ 30.71	\$ 31.32	\$ 31.95	\$ 32.59	\$ 33.24	\$ 33.90	\$ 34.58	\$ 35.27	\$ 35.98	\$ 36.70	\$ 37.43	\$ 38.18	\$ 38.94	\$ 39.72	\$ 40.52	\$ 41.33	\$ 42.15	\$ 43.00	
<b>Assistant Library Director; Senior Curator; Communication Specialist II; GIS Specialist; Human Resources Generalist; Mechanic II; Planner</b>																			
<b>17</b>	\$ 70,257.49	\$ 71,662.64	\$ 73,095.89	\$ 74,557.81	\$ 76,048.97	\$ 77,569.95	\$ 79,121.35	\$ 80,703.77	\$ 82,317.85	\$ 83,964.21	\$ 85,643.49	\$ 87,356.36	\$ 89,103.49	\$ 90,885.56	\$ 92,703.27	\$ 94,557.33	\$ 96,448.48	\$ 98,377.45	
	\$ 33.78	\$ 34.45	\$ 35.14	\$ 35.85	\$ 36.56	\$ 37.29	\$ 38.04	\$ 38.80	\$ 39.58	\$ 40.37	\$ 41.17	\$ 42.00	\$ 42.84	\$ 43.69	\$ 44.57	\$ 45.46	\$ 46.37	\$ 47.30	
<b>Building Inspector III; Buildings &amp; Grounds Supervisor; Deputy City Assessor; Environmental Compliance Specialist; Finance Supervisor; Public Safety Support Supervisor; Recycling/Collections Supervisor; Solid Waste Supervisor; Street Maintenance Supervisor; Utility Supervisor;</b>																			
<b>18</b>	\$ 77,283.56	\$ 78,829.24	\$ 80,405.82	\$ 82,013.94	\$ 83,654.22	\$ 85,327.30	\$ 87,033.85	\$ 88,774.52	\$ 90,550.01	\$ 92,361.01	\$ 94,208.23	\$ 96,092.40	\$ 98,014.25	\$ 99,974.53	\$ 101,974.02	\$ 104,013.50	\$ 106,093.77	\$ 108,215.65	
	\$ 37.16	\$ 37.90	\$ 38.66	\$ 39.43	\$ 40.22	\$ 41.02	\$ 41.84	\$ 42.68	\$ 43.53	\$ 44.40	\$ 45.29	\$ 46.20	\$ 47.12	\$ 48.06	\$ 49.03	\$ 50.01	\$ 51.01	\$ 52.03	
<b>Marketing/Events Director; Museum Center Director; Risk Management Specialist</b>																			
<b>19</b>	\$ 85,011.60	\$ 86,711.83	\$ 88,446.07	\$ 90,214.99	\$ 92,019.29	\$ 93,859.67	\$ 95,736.87	\$ 97,651.60	\$ 99,604.63	\$ 101,596.73	\$ 103,628.66	\$ 105,701.24	\$ 107,815.26	\$ 109,971.57	\$ 112,171.00	\$ 114,414.42	\$ 116,702.70	\$ 119,036.76	
	\$ 40.87	\$ 41.69	\$ 42.52	\$ 43.37	\$ 44.24	\$ 45.12	\$ 46.03	\$ 46.95	\$ 47.89	\$ 48.84	\$ 49.82	\$ 50.82	\$ 51.83	\$ 52.87	\$ 53.93	\$ 55.01	\$ 56.11	\$ 57.23	
<b>Assistant City Engineer; Building Official; City Assessor; Library Director; Police Lieutenant ; Solid Waste Manager, Utility Manager</b>																			
<b>20</b>	\$ 93,512.97	\$ 95,383.23	\$ 97,290.90	\$ 99,236.71	\$ 101,221.45	\$ 103,245.88	\$ 105,310.80	\$ 107,417.01	\$ 109,565.35	\$ 111,756.66	\$ 113,991.79	\$ 116,271.63	\$ 118,597.06	\$ 120,969.00	\$ 123,388.38	\$ 125,856.15	\$ 128,373.27	\$ 130,940.74	
	\$ 44.96	\$ 45.86	\$ 46.77	\$ 47.71	\$ 48.66	\$ 49.64	\$ 50.63	\$ 51.64	\$ 52.68	\$ 53.73	\$ 54.80	\$ 55.90	\$ 57.02	\$ 58.16	\$ 59.32	\$ 60.51	\$ 61.72	\$ 62.95	
<b>Deputy Fire Chief; Deputy Police Chief; HR Director</b>																			
<b>21</b>	\$ 102,864.49	\$ 104,921.78	\$ 107,020.21	\$ 109,160.62	\$ 111,343.83	\$ 113,570.70	\$ 115,842.12	\$ 118,158.96	\$ 120,522.14	\$ 122,932.58	\$ 125,391.23	\$ 127,899.06	\$ 130,457.04	\$ 133,066.18	\$ 135,727.51	\$ 138,442.06	\$ 141,210.90	\$ 144,035.11	
	\$ 49.45	\$ 50.44	\$ 51.45	\$ 52.48	\$ 53.53	\$ 54.60	\$ 55.69	\$ 56.81	\$ 57.94	\$ 59.10	\$ 60.28	\$ 61.49	\$ 62.72	\$ 63.97	\$ 65.25	\$ 66.56	\$ 67.89	\$ 69.25	
<b>Deputy City Administrator of Finance and Admin Services; Fire Chief; IT Director; Police Chief; Public Works Director</b>																			
<b>22</b>	\$ 113,150.50	\$ 115,413.51	\$ 117,721.78	\$ 120,076.22	\$ 122,477.74	\$ 124,927.30	\$ 127,425.84	\$ 129,974.36	\$ 132,573.85	\$ 135,225.32	\$ 137,929.83	\$ 140,688.43	\$ 143,502.20	\$ 146,372.24	\$ 149,299.68	\$ 152,285.68	\$ 155,331.39	\$ 158,438.02	
	\$ 54.40	\$ 55.49	\$ 56.60	\$ 57.73	\$ 58.88	\$ 60.06	\$ 61.26	\$ 62.49	\$ 63.74	\$ 65.01	\$ 66.31	\$ 67.64	\$ 68.99	\$ 70.37	\$ 71.78	\$ 73.21	\$ 74.68	\$ 76.17	
<b>Deputy City Administrator of Finance and Admin Services; Fire Chief; IT Director; Police Chief; Public Works Director</b>																			
<b>23</b>	\$ 124,466.20	\$ 126,955.53	\$ 129,494.64	\$ 132,084.53	\$ 134,726.22	\$ 137,420.74	\$ 140,169.16	\$ 142,972.54	\$ 145,831.99	\$ 148,748.63	\$ 151,723.61	\$ 154,758.08	\$ 157,853.24	\$ 161,010.30	\$ 164,230.51	\$ 167,515.12	\$ 170,865.42	\$ 174,282.73	
	\$ 59.84	\$ 61.04	\$ 62.26	\$ 63.50	\$ 64.77	\$ 66.07	\$ 67.39	\$ 68.74	\$ 70.11	\$ 71.51	\$ 72.94	\$ 74.40	\$ 75.89	\$ 77.41	\$ 78.96	\$ 80.54	\$ 82.15	\$ 83.79	
<b>Community Development Director</b>																			
<b>24</b>	\$ 136,912.17	\$ 139,650.42	\$ 142,443.42	\$ 145,292.29	\$ 148,198.14	\$ 151,162.10	\$ 154,185.34	\$ 157,269.05	\$ 160,414.43	\$ 163,622.72	\$ 166,895.17	\$ 170,233.08	\$ 173,637.74	\$ 177,110.49	\$ 180,652.70	\$ 184,265.76	\$ 187,951.07	\$ 191,710.10	
	\$ 65.82	\$ 67.14	\$ 68.48	\$ 69.85	\$ 71.25	\$ 72.67	\$ 74.13	\$ 75.61	\$ 77.12	\$ 78.66	\$ 80.24	\$ 81.84	\$ 83.48	\$ 85.15	\$ 86.85	\$ 88.59	\$ 90.36	\$ 92.17	
<b>Community Development Director</b>																			
<b>25</b>	\$ 149,155.28	\$ 152,138.39	\$ 155,181.15	\$ 158,284.78	\$ 161,450.47	\$ 164,679.48	\$ 167,973.07	\$ 171,332.53	\$ 174,759.18	\$ 178,254.37	\$ 181,819.45	\$ 185,455.84	\$ 189,164.96	\$ 192,948.26	\$ 196,807.22	\$ 200,743.37	\$ 204,758.24	\$ 208,853.40	
	\$ 71.71	\$ 73.14	\$ 74.61	\$ 76.10	\$ 77.62	\$ 79.17	\$ 80.76	\$ 82.37	\$ 84.02	\$ 85.70	\$ 87.41	\$ 89.16	\$ 90.94	\$ 92.76	\$ 94.62	\$ 96.51	\$ 98.44	\$ 100.41	



**City of Dickinson - 2024 Police Government Wage Scale**

Position	Grade	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Recruit	R1	\$57,438														
		\$27.61														
Police Officer	P1	\$60,309	\$62,722	\$64,603	\$66,541	\$68,538										
		\$28.99	\$30.15	\$31.06	\$31.99	\$32.95										
Police Lateral	PL1	\$68,538	\$70,251	\$72,008	\$73,808	\$75,653	\$77,544									
		\$32.95	\$33.77	\$34.62	\$35.48	\$36.37	\$37.28									
SR Police Officer	P2	\$65,067	\$66,693	\$68,361	\$70,070	\$71,821	\$73,617	\$75,457	\$77,344	\$79,277	\$81,259	\$83,291	\$85,373	\$87,507	\$89,695	\$91,937
		\$31.28	\$32.06	\$32.87	\$33.69	\$34.53	\$35.39	\$36.28	\$37.18	\$38.11	\$39.07	\$40.04	\$41.04	\$42.07	\$43.12	\$44.20
Corporal	P3	\$68,762	\$70,481	\$72,243	\$74,049	\$75,901	\$77,798	\$79,743	\$81,737	\$83,780	\$85,874	\$88,021	\$90,222	\$92,477	\$94,789	\$97,159
		\$33.06	\$33.89	\$34.73	\$35.60	\$36.49	\$37.40	\$38.34	\$39.30	\$40.28	\$41.29	\$42.32	\$43.38	\$44.46	\$45.57	\$46.71
Sergeant	P4	\$77,798	\$79,743	\$81,737	\$83,780	\$85,875	\$88,021	\$90,222	\$92,477	\$94,789	\$97,159	\$99,588	\$102,078	\$104,630	\$107,246	\$109,927
		\$37.40	\$38.34	\$39.30	\$40.28	\$41.29	\$42.32	\$43.38	\$44.46	\$45.57	\$46.71	\$47.88	\$49.08	\$50.30	\$51.56	\$52.85

**City of Dickinson - 2024 Fire Government Wage Scale**

Position	Grade	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Firefighter*	F1	\$53,725	\$55,874	\$57,550	\$59,277	\$61,055										
		\$25.83	\$26.86	\$27.67	\$28.50	\$29.35										
Fire Inspector	F2	\$57,398	\$58,833	\$60,304	\$61,812	\$63,357	\$64,941	\$66,564	\$68,229	\$69,934	\$71,683	\$73,475	\$75,312	\$77,194	\$79,124	\$81,102
		\$27.60	\$28.29	\$28.99	\$29.72	\$30.46	\$31.22	\$32.00	\$32.80	\$33.62	\$34.46	\$35.32	\$36.21	\$37.11	\$38.04	\$38.99
SR Firefighter*	F2	\$57,398	\$58,833	\$60,304	\$61,812	\$63,357	\$64,941	\$66,564	\$68,229	\$69,934	\$71,683	\$73,475	\$75,312	\$77,194	\$79,124	\$81,102
		\$27.60	\$28.29	\$28.99	\$29.72	\$30.46	\$31.22	\$32.00	\$32.80	\$33.62	\$34.46	\$35.32	\$36.21	\$37.11	\$38.04	\$38.99
SR Fire Inspector	F3	\$65,107	\$66,735	\$68,403	\$70,113	\$71,866	\$73,662	\$75,504	\$77,392	\$79,326	\$81,310	\$83,342	\$85,426	\$87,562	\$89,751	\$91,994
		\$31.30	\$32.08	\$32.89	\$33.71	\$34.55	\$35.41	\$36.30	\$37.21	\$38.14	\$39.09	\$40.07	\$41.07	\$42.10	\$43.15	\$44.23
Lieutenant*	F3	\$65,107	\$66,735	\$68,403	\$70,113	\$71,866	\$73,662	\$75,504	\$77,392	\$79,326	\$81,310	\$83,342	\$85,426	\$87,562	\$89,751	\$91,994
		\$31.30	\$32.08	\$32.89	\$33.71	\$34.55	\$35.41	\$36.30	\$37.21	\$38.14	\$39.09	\$40.07	\$41.07	\$42.10	\$43.15	\$44.23
Captain	F4	\$73,662	\$75,504	\$77,392	\$79,326	\$81,309	\$83,342	\$85,426	\$87,561	\$89,750	\$91,994	\$94,294	\$96,651	\$99,068	\$101,544	\$104,083
		\$35.41	\$36.30	\$37.21	\$38.14	\$39.09	\$40.07	\$41.07	\$42.10	\$43.15	\$44.23	\$45.33	\$46.47	\$47.63	\$48.82	\$50.04

\* FT Shift Firefighter hourly rate reflects the annual salary divided by 2080 rather than the 136k annual hours of 2920.

Position	Grade	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Paramedic	FP1	\$ 69,000	\$ 70,725	\$ 72,493	\$ 74,305	\$ 76,163										
		\$ 33.17	\$ 34.00	\$ 34.85	\$ 35.72	\$ 36.62										
SR Paramedic	FP1	\$ 72,493	\$ 74,305	\$ 76,163	\$ 78,067	\$ 80,019	\$ 82,019	\$ 84,070	\$ 86,172	\$ 88,326	\$ 90,534	\$ 92,797	\$ 95,117	\$ 97,495	\$ 99,933	\$ 102,431
		\$ 34.85	\$ 35.72	\$ 36.62	\$ 37.53	\$ 38.47	\$ 39.43	\$ 40.42	\$ 41.43	\$ 42.46	\$ 43.53	\$ 44.61	\$ 45.73	\$ 46.87	\$ 48.04	\$ 49.25
Division Chief - Para	FP3	\$ 105,000	\$ 107,625	\$ 110,316	\$ 113,074	\$ 115,900	\$ 118,798	\$ 121,768	\$ 124,812	\$ 127,932	\$ 131,131	\$ 134,409	\$ 137,769	\$ 141,213	\$ 144,744	\$ 148,362
		\$ 50.48	\$ 51.74	\$ 53.04	\$ 54.36	\$ 55.72	\$ 57.11	\$ 58.54	\$ 60.01	\$ 61.51	\$ 63.04	\$ 64.62	\$ 66.24	\$ 67.89	\$ 69.59	\$ 71.33

**PT Firefighter Scale 2024**

Classification	Rate
PT Assistant Chief	\$18.72
PT Captain	\$17.68
PT Lieutenant	\$16.64
PT Firefighter	\$15.60
PT Prob. Firefighter	\$14.56

# Monthly Financial Report

Presented by: Finance Department

Consideration to Approve



## Treasurer's Report as of May 31<sup>st</sup>, 2024

▶ General Checking	\$ 103,090
▶ Demand Deposit	\$ 35,000,000
▶ Money Market	<u>\$ 33,657,939</u>
▶ Cash Total	\$ 68,761,029

▶ This includes Restricted and Committed funds.

▶ Current Interest Rate on Cash Accounts 3.82%



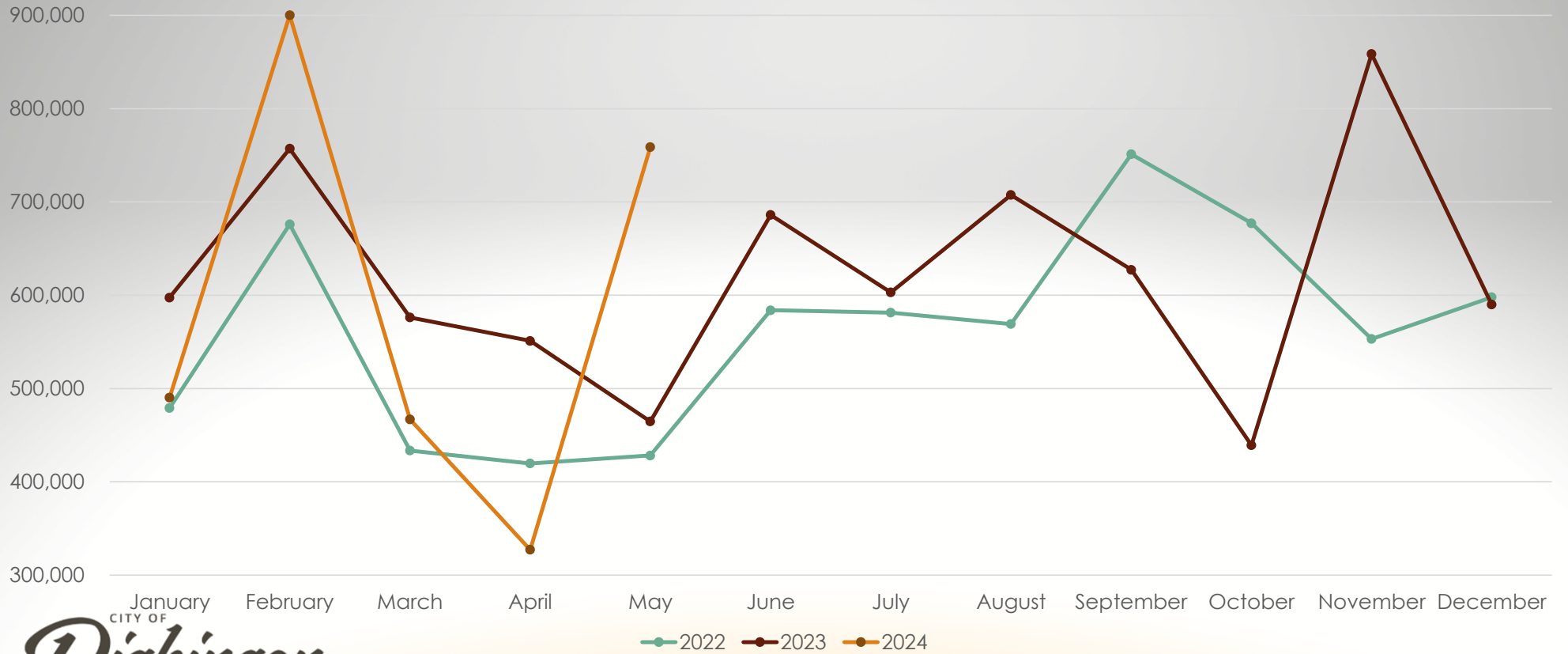
## Investments as of May 31<sup>st</sup>, 2024

➤ Future Fund	\$ 6,882,397
➤ CMA	\$ 14,155,591
➤ City Pension	\$ 7,545,173
➤ Police Pension	\$ 7,449,588
➤ Volunteer Fire Pension	\$ 407,164
➤ OPEB	<u>\$ 216,187</u>
➤ Total	\$ 36,656,100

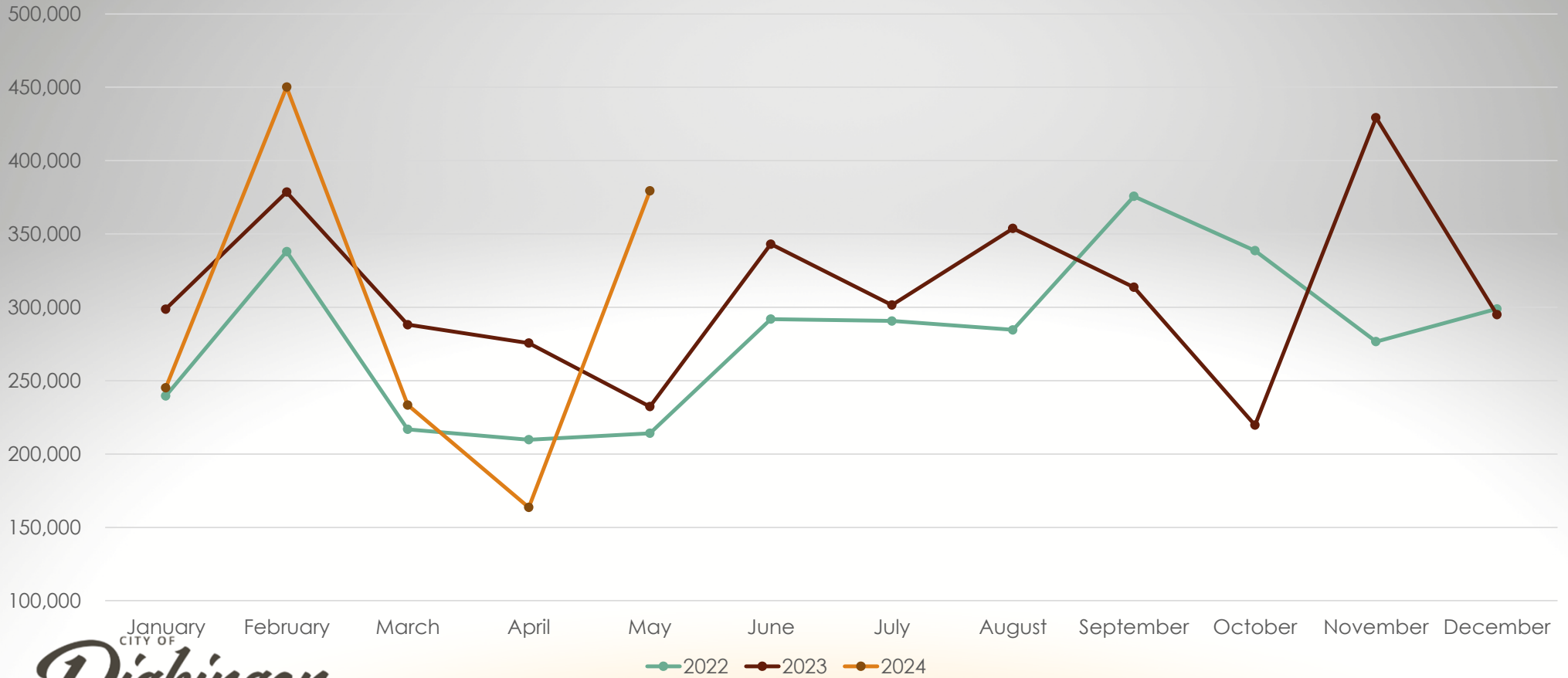
## Certificate of Deposits as of May 31<sup>st</sup>, 2024

➤ 1. 18 Months at 4.76%	\$2,000,000
➤ 2. 12 Months at 5.16%	\$1,000,000
➤ 3. 6 Months at 5.26%	\$1,000,000
➤ 4. 11 Months at 4.56%	<u>\$1,000,000</u>
➤ Total	\$4,000,000

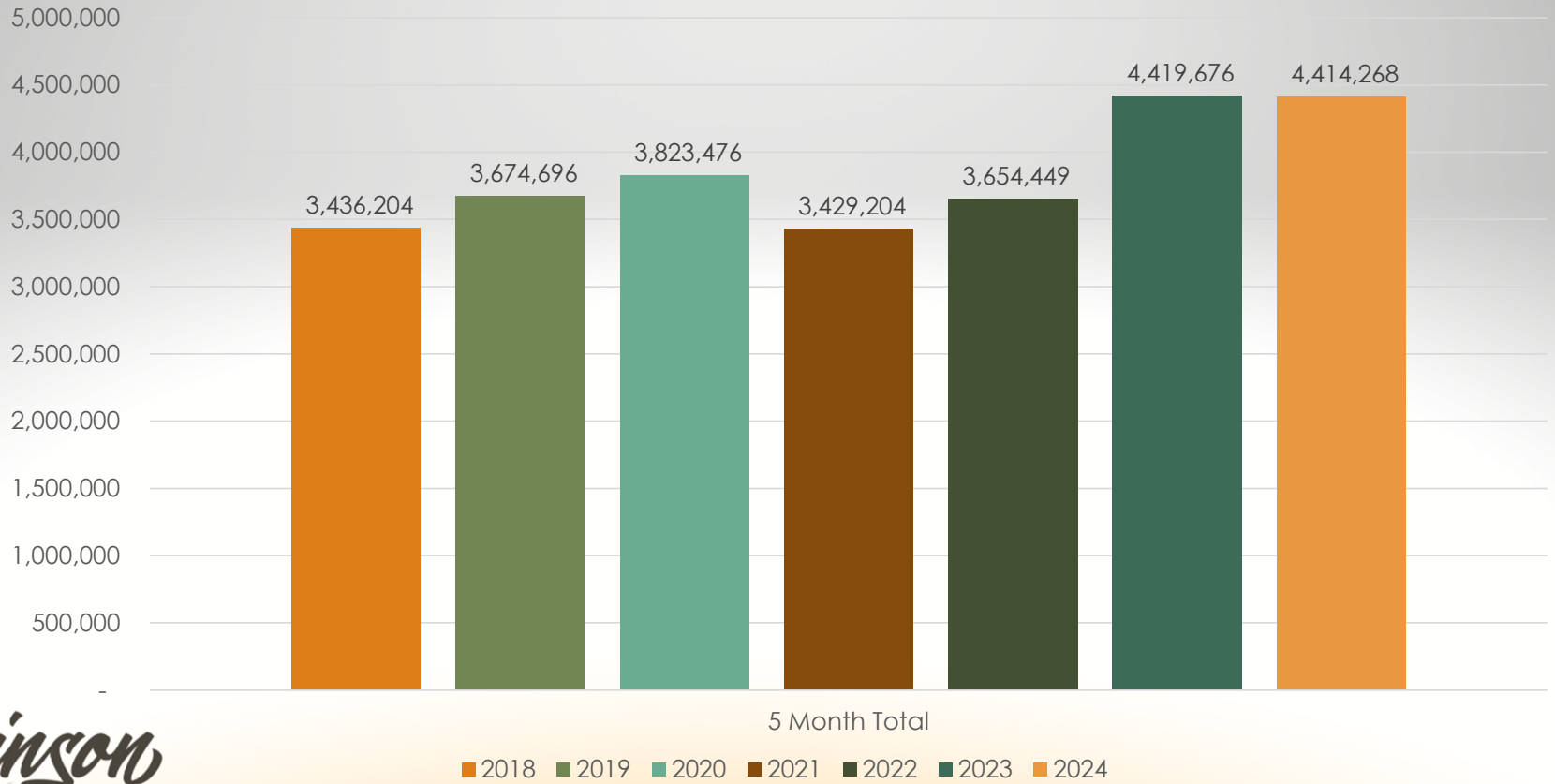
# 1% Sales Tax Monthly Breakdown



# 1/2% Sales Tax Monthly Breakdown

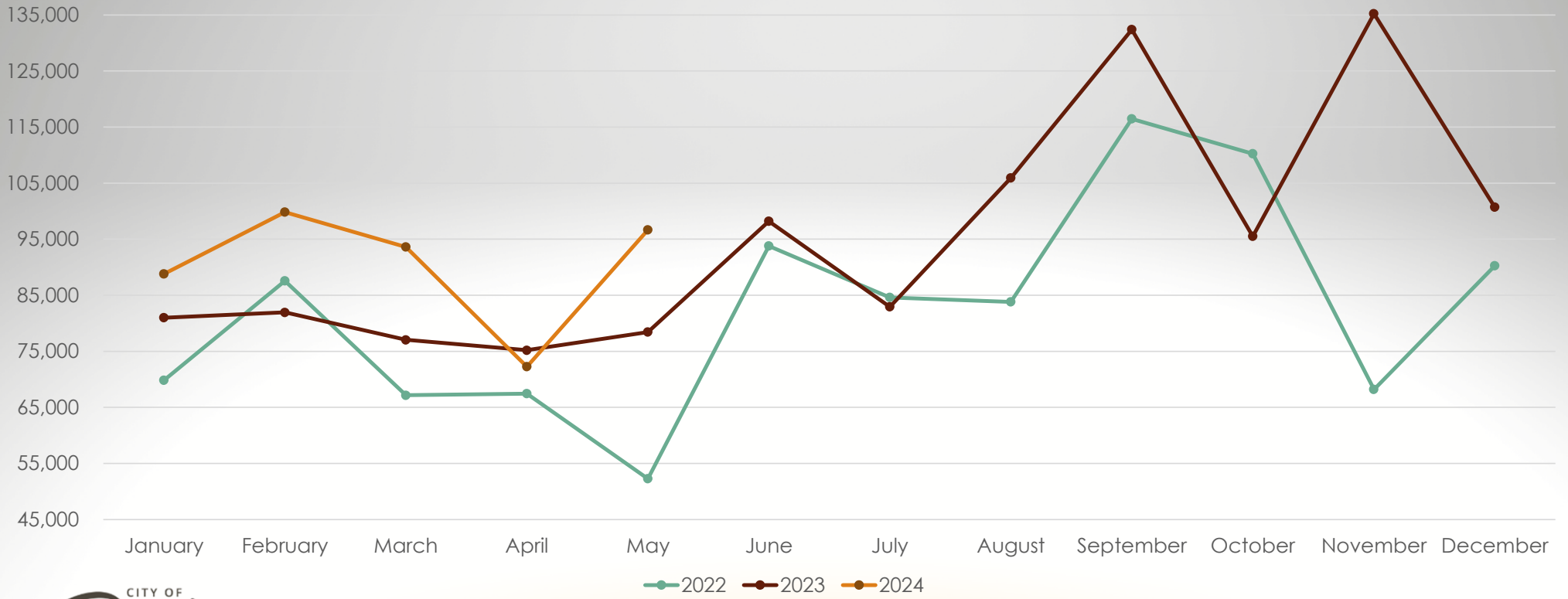


# Sales Tax Comparison

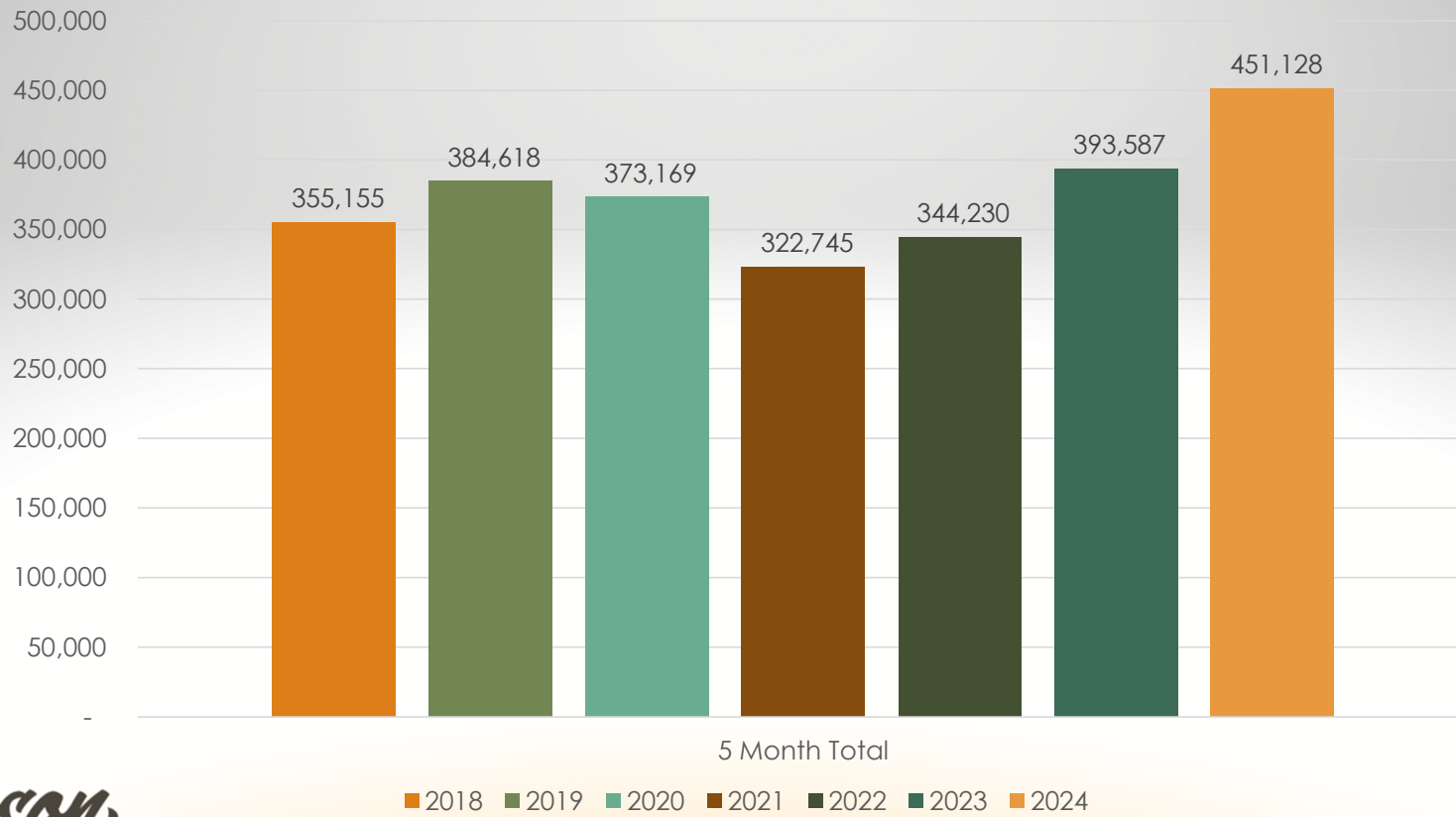




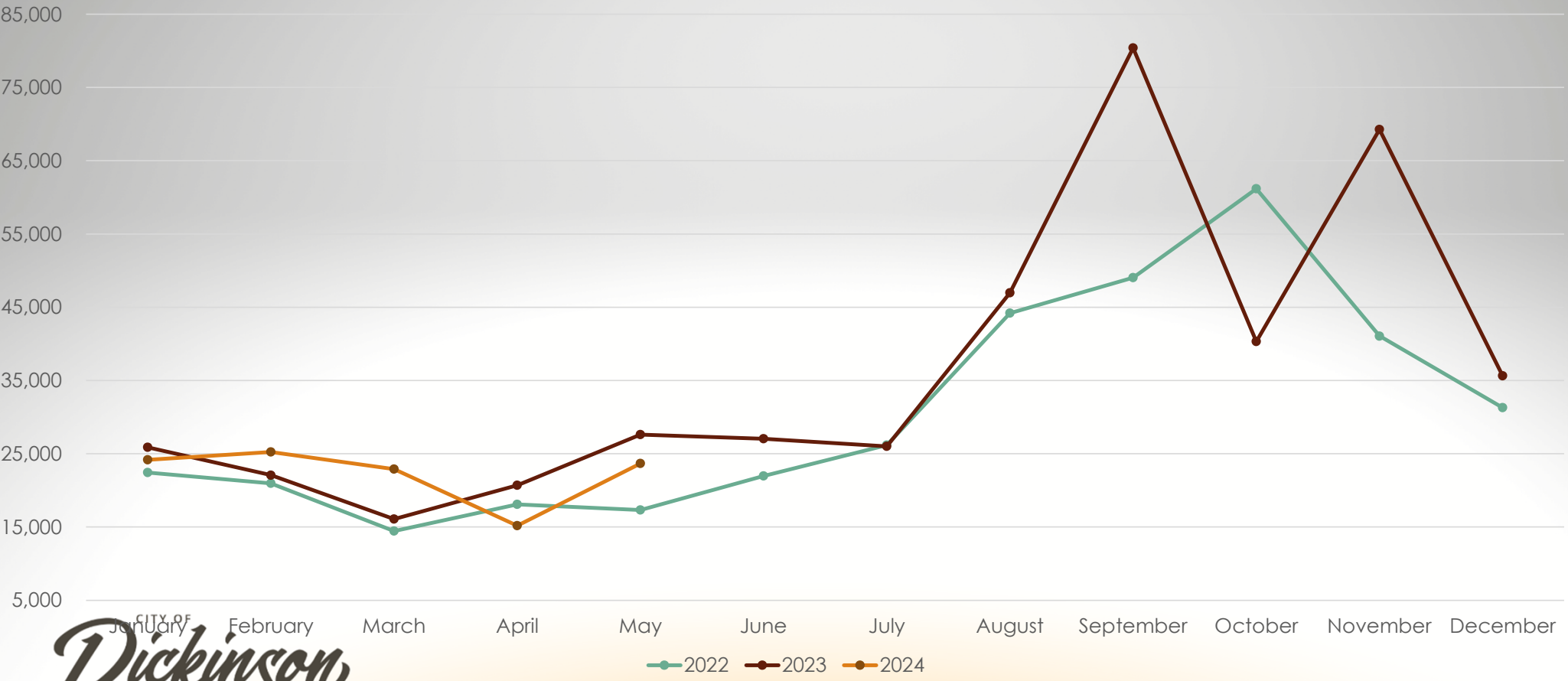
# Hospitality Tax Monthly Breakdown



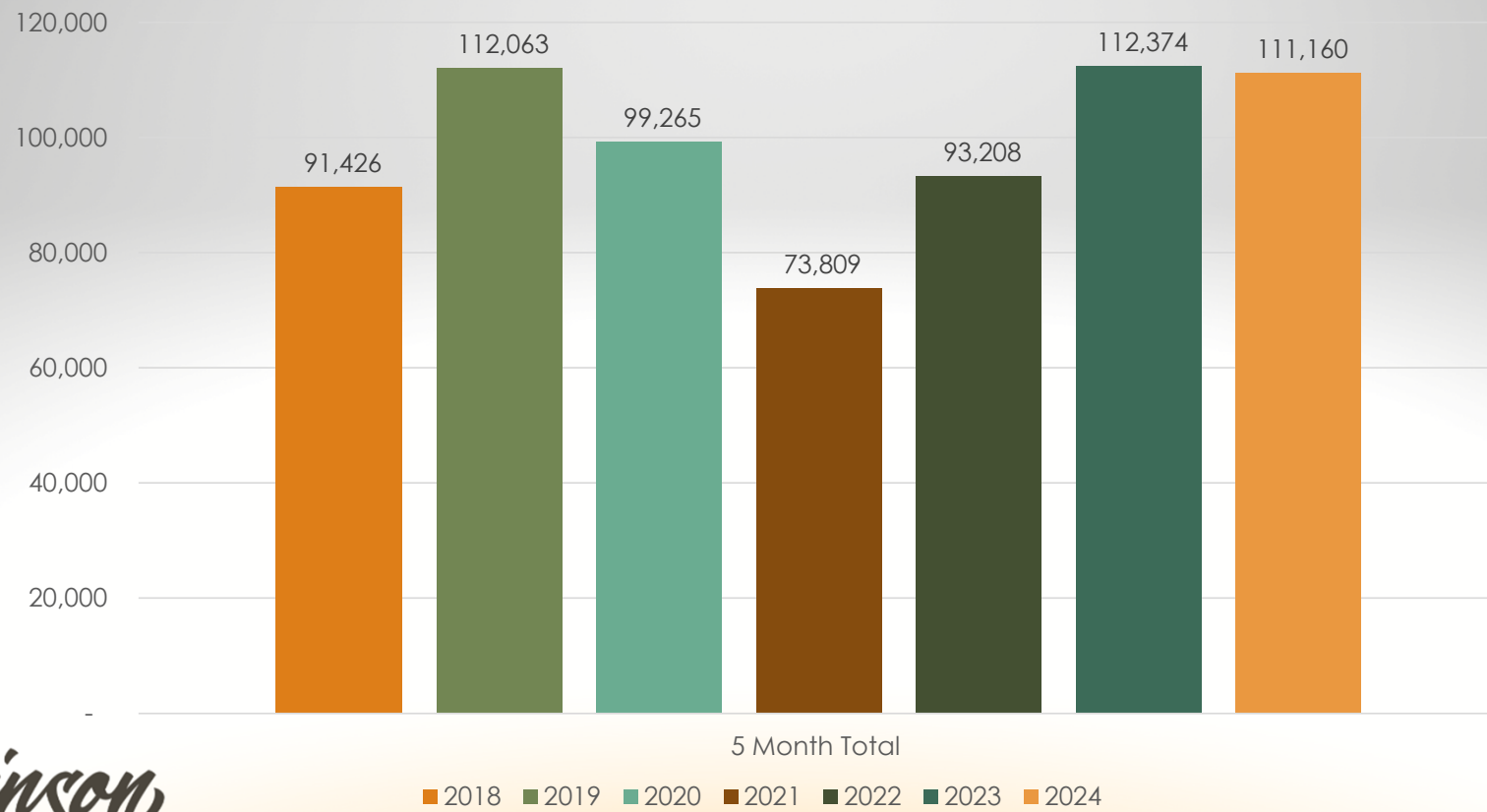
# Hospitality Tax Comparison



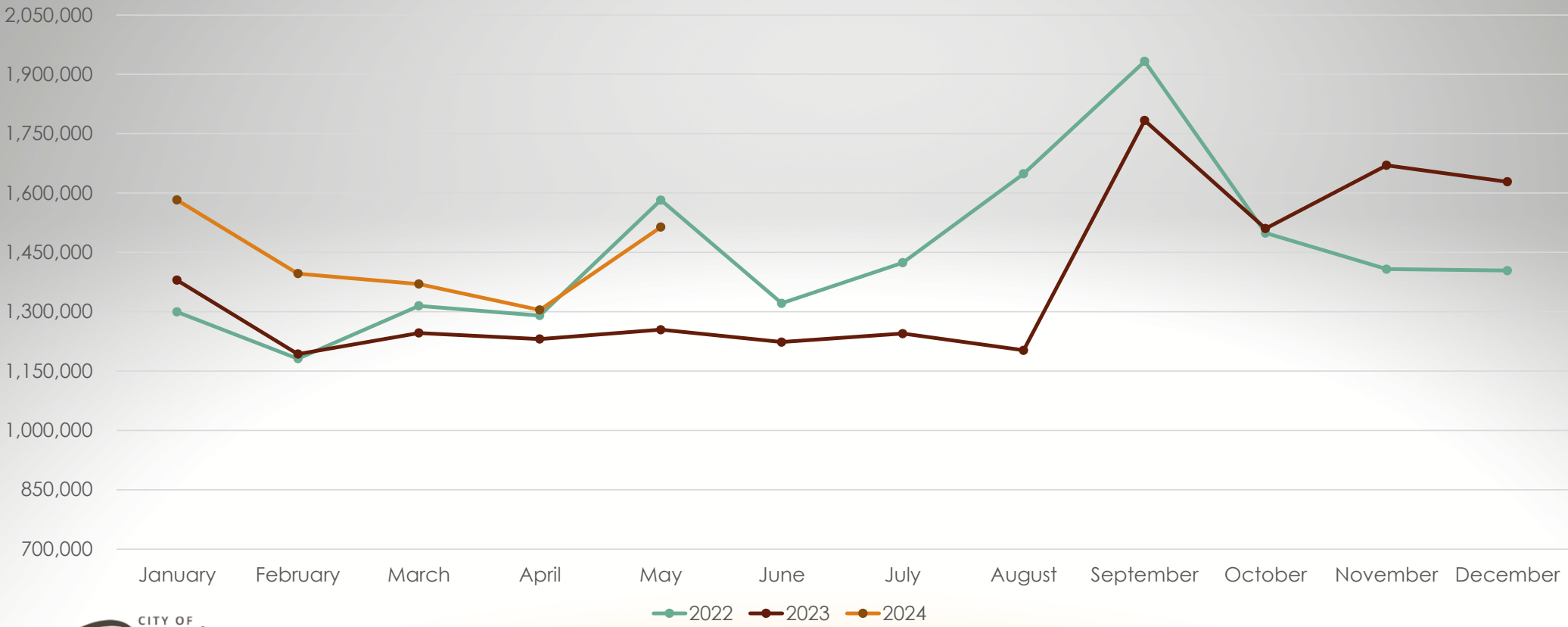
# Occupancy Tax Monthly Breakdown



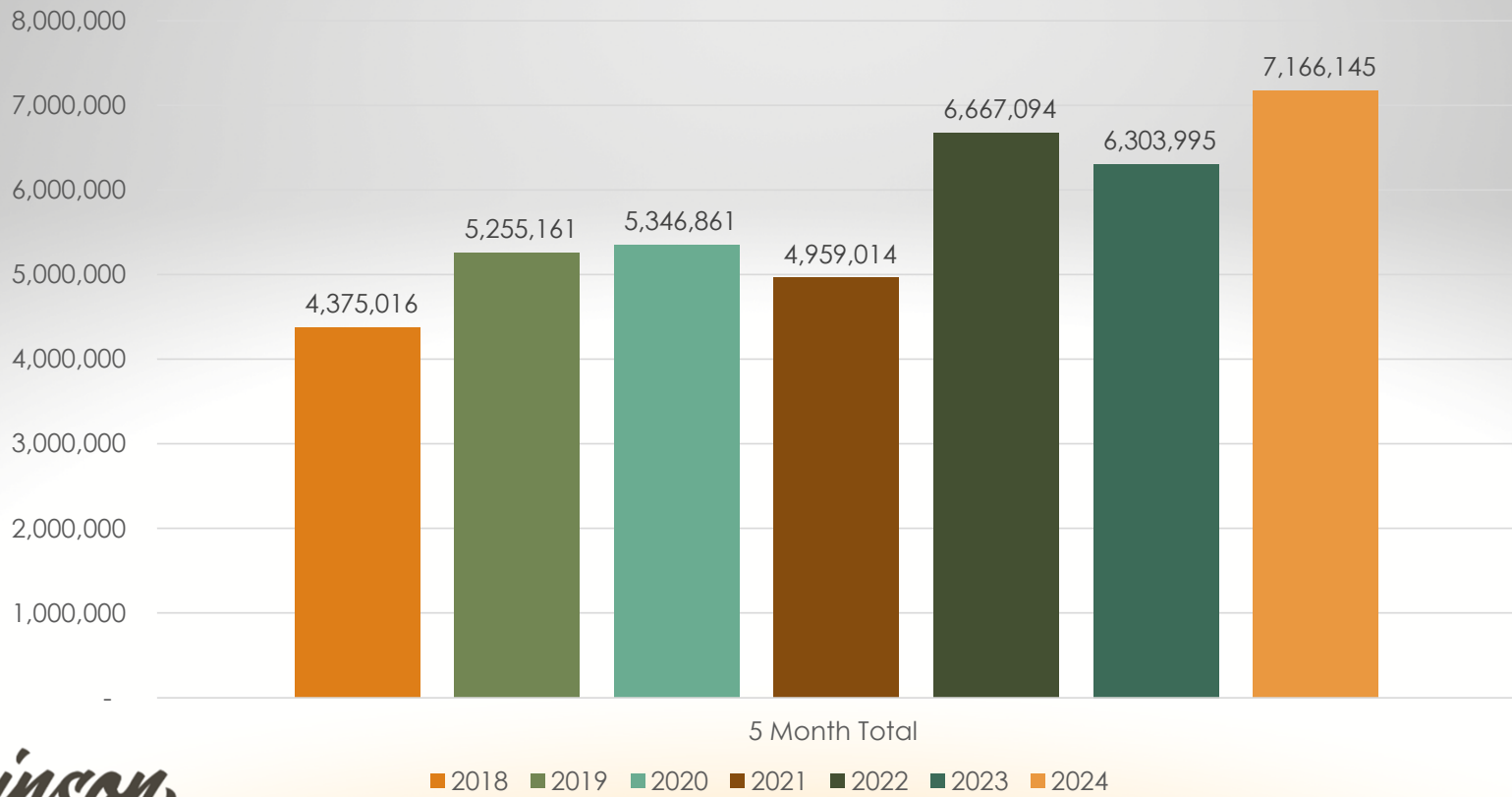
# Occupancy Tax Comparison



# Oil Impact Revenue Monthly Breakdown

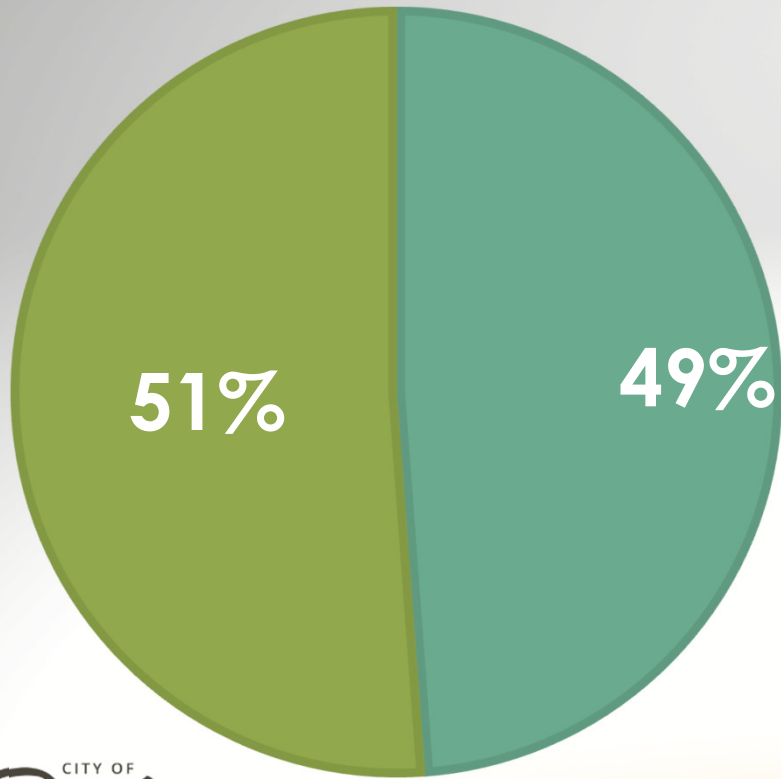


# Oil Impact Comparison



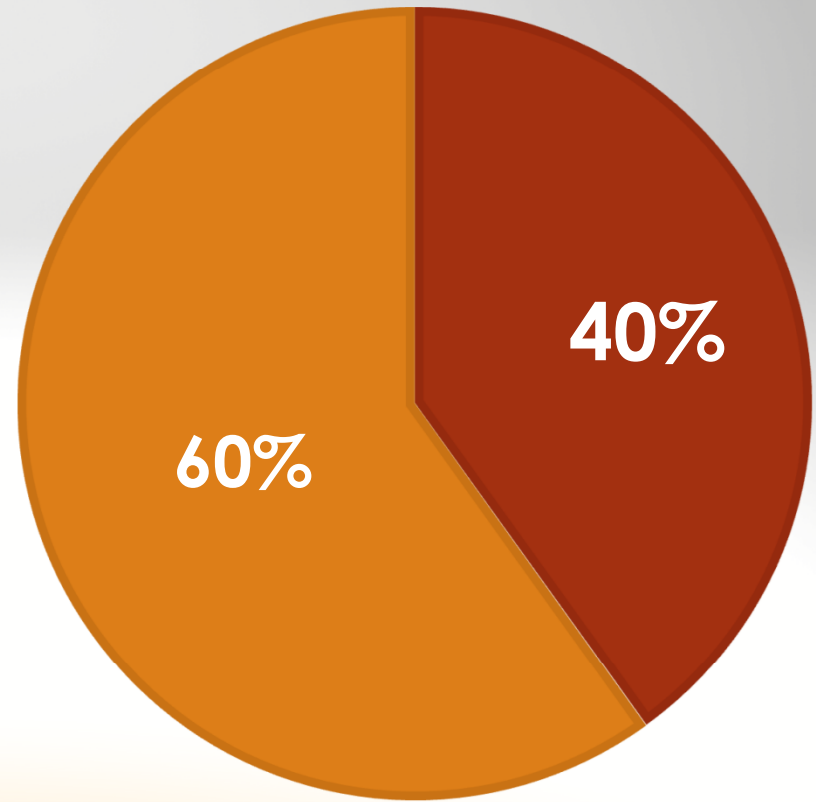
### GENERAL FUND REVENUE

■ Collected    ■ Remaining



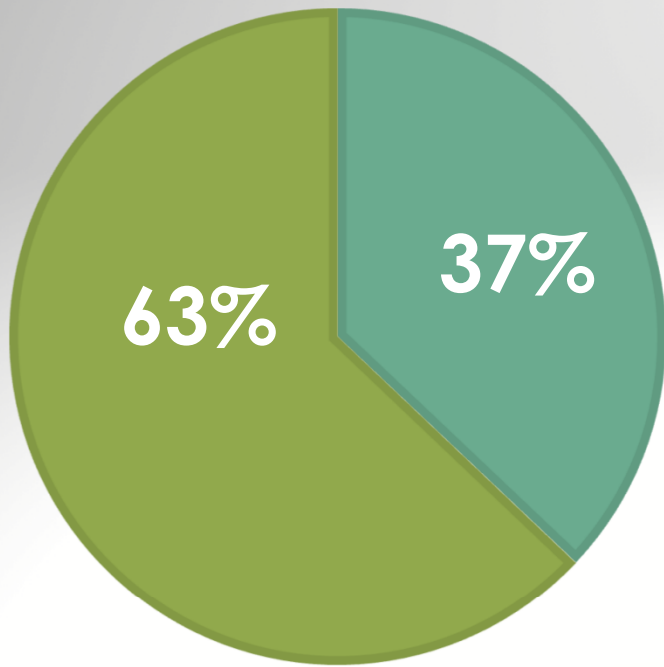
### GENERAL FUND EXPENSES

■ Expended    ■ Remaining



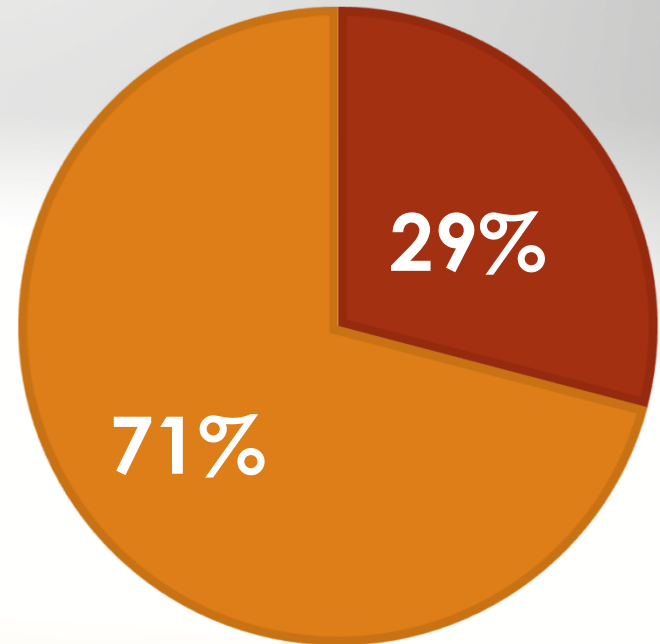
## UTILITY REVENUE

■ Collected ■ Remaining



## ENTERPRISE FUND EXPENSES

■ Expended ■ Remaining







Financial Report  
 For the Period Ending  
 May 31<sup>st</sup>, 2024

From: *Samantha Buzalsky, Accountant*

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**Note:** State Tax Revenue numbers are based on when they were received from the ND State Treasurer’s Office

**2024 Budget Recap**

5/31/2024

	<b>2024 Budget</b>	<b>2024 Actual</b>	<b>Variance</b>	<b>% Expended</b>
<b><u>General Fund</u></b>	\$ 27,025,495	\$ 10,838,125	\$ 16,187,370	40.10%
<b><u>Special Revenue Funds</u></b>				
1% Sales Tax	\$ 10,884,500	\$ 3,040,893	\$ 7,843,607	27.94%
1/2% Sales Tax	\$ 5,225,000	\$ 2,527,083	\$ 2,697,917	48.37%
Legacy Square Fund	\$ 563,250	\$ 159,153	\$ 404,097	28.26%
Cemetery Fund	\$ 149,000	\$ 50,067	\$ 98,933	33.60%
Future Fund	\$ 300,000	\$ 120,836	\$ 179,164	40.28%
Oil Impact Fund	\$ 29,254,976	\$ 8,652,226	\$ 20,602,750	29.58%
Hospitality Tax	\$ 1,084,000	\$ 527,640	\$ 556,360	48.68%
Highway Tax	\$ 1,300,000	\$ 541,667	\$ 758,333	41.67%
Urban Forestry/Downtown Streetscape	\$ 50,000	\$ -	\$ 50,000	0.00%
Library	\$ 1,695,743	\$ 521,198	\$ 1,174,545	30.74%
Interest Revenue Fund	\$ 1,100,000	\$ 379,710	\$ 720,290	34.52%
<b><u>Debt Service Funds</u></b>				
WRCC Revenue Bond	\$ 1,435,000	\$ 17,740	\$ 1,417,260	1.24%
General Capital Lease Fund	\$ 400,000	\$ 159,736	\$ 240,264	39.93%
<b><u>Enterprise/Proprietary Funds</u></b>				
Water	\$ 7,956,317	\$ 2,819,083	\$ 5,137,234	35.43%
Sewer	\$ 9,575,755	\$ 1,824,567	\$ 7,751,188	19.05%
Solid Waste	\$ 5,892,753	\$ 1,970,736	\$ 3,922,017	33.44%
Storm Water	\$ 114,230	\$ 46,919	\$ 67,311	41.07%
Wastewater Plant	\$ 1,128,381	\$ 531,300	\$ 597,081	47.09%
Fleet (Internal Service)	\$ 1,270,831	\$ 354,335	\$ 916,496	27.88%
<b><u>Totals</u></b>	<b>106,405,231</b>	<b>35,083,014</b>	<b>71,322,217</b>	<b>32.97%</b>

**Oil Impact Fund Revenue**

5/31/2024								Increase (Decrease) over prior year
	2018	2019	2020	2021	2022	2023	2024	
<b>January</b>	860,742	1,088,021	1,173,219	906,718	1,299,165	1,379,453	1,582,335	202,882
<b>February</b>	882,817	938,136	1,221,034	974,729	1,181,038	1,192,840	1,396,215	203,375
<b>March</b>	949,318	1,061,228	1,143,847	999,254	1,314,748	1,246,296	1,369,677	123,381
<b>April</b>	805,930	1,047,392	1,016,645	991,918	1,290,101	1,230,965	1,304,302	73,336
<b>May</b>	876,208	1,120,384	792,116	1,086,395	1,582,042	1,254,441	1,513,616	259,175
<b>June</b>	1,099,144	1,212,734	622,710	1,071,391	1,321,182	1,223,107		
<b>July</b>	1,243,935	1,182,092	623,428	1,106,206	1,423,884	1,244,544		
<b>August</b>	1,198,710	1,112,773	739,585	1,119,185	1,648,644	1,202,366		
<b>September</b>	1,656,623	1,559,227	1,219,797	1,590,051	1,932,473	1,783,432		
<b>October</b>	1,263,925	1,191,095	907,805	1,174,502	1,498,774	1,509,862		
<b>November</b>	1,362,972	1,152,480	896,826	1,205,340	1,407,431	1,669,712		
<b>December</b>	1,356,298	1,168,313	890,316	1,291,108	1,403,773	1,628,239		
<b>Totals</b>	<b>13,556,623</b>	<b>13,833,874</b>	<b>11,247,328</b>	<b>13,516,796</b>	<b>17,303,256</b>	<b>16,565,258</b>	<b>7,166,145</b>	<b>862,150</b>

**Hospitality Tax**

5/31/2024

	2018	2019	2020	2021	2022	2023	2024	Increase (Decrease) over prior year
<b>January</b>	62,202	81,122	82,427	69,011	69,822	80,993	88,784	7,791
<b>February</b>	92,503	80,320	84,166	49,803	87,549	81,937	99,849	17,912
<b>March</b>	65,519	71,329	63,859	60,667	67,154	77,037	93,600	16,564
<b>April</b>	50,319	59,212	78,972	70,912	67,428	75,191	72,256	(2,935)
<b>May</b>	84,613	92,634	63,745	72,352	52,278	78,429	96,639	18,209
<b>June</b>	91,483	76,960	41,043	52,463	93,769	98,201		
<b>July</b>	65,073	70,675	82,172	96,721	84,616	82,918		
<b>August</b>	106,837	104,979	88,496	86,150	83,828	105,902		
<b>September</b>	99,110	91,084	77,004	110,621	116,475	132,380		
<b>October</b>	81,064	106,436	92,454	91,040	110,248	95,499		
<b>November</b>	108,769	99,662	76,605	72,803	68,209	135,220		
<b>December</b>	93,749	72,367	82,554	92,104	90,254	100,718		
<b>Totals</b>	<b>1,001,241</b>	<b>1,006,781</b>	<b>913,497</b>	<b>924,646</b>	<b>991,630</b>	<b>1,144,425</b>	<b>451,128</b>	<b>57,540</b>

**Occupancy Tax**

	2018	2019	2020	2021	2022	2023	2024	Increase (Decrease) over prior year
<b>January</b>	14,504	23,827	23,209	19,645	22,427	25,873	24,170	(1,703)
<b>February</b>	25,752	19,796	22,931	14,115	20,959	22,081	25,243	3,162
<b>March</b>	12,234	20,971	11,847	9,806	14,433	16,097	22,895	6,797
<b>April</b>	14,283	24,396	22,041	14,038	18,074	20,706	15,177	(5,529)
<b>May</b>	24,654	23,073	19,237	16,205	17,314	27,617	23,675	(3,942)
<b>June</b>	30,921	25,315	12,864	12,547	21,977	27,036		
<b>July</b>	19,871	37,101	12,496	26,474	26,169	26,015		
<b>August</b>	40,414	37,844	27,268	50,105	44,182	46,969		
<b>September</b>	48,211	44,207	28,500	43,337	49,032	80,411		
<b>October</b>	41,598	63,262	33,627	37,659	61,186	40,325		
<b>November</b>	50,014	47,438	29,306	52,810	41,071	69,271		
<b>December</b>	41,713	24,498	22,353	27,311	31,290	35,647		
<b>Totals</b>	<b>364,167</b>	<b>391,727</b>	<b>265,679</b>	<b>324,053</b>	<b>368,116</b>	<b>438,047</b>	<b>111,160</b>	<b>(1,214)</b>

**1% Sales Tax**

5/31/2024								Increase (Decrease) over prior year
	2018	2019	2020	2021	2022	2023	2024	
January	369,381	503,405	576,989	443,415	479,035	597,446	490,171	(107,275)
February	629,177	590,900	615,580	393,184	675,922	757,033	900,175	143,142
March	417,722	417,702	345,175	449,633	433,558	576,217	466,764	(109,453)
April	324,713	394,368	505,251	485,343	419,590	551,078	327,069	(224,010)
May	549,810	543,423	505,989	514,562	428,195	464,675	758,666	293,991
June	455,476	487,623	324,748	353,963	583,886	686,093		
July	401,647	425,959	584,979	607,274	581,266	602,935		
August	664,241	765,145	527,075	568,420	569,164	707,353		
September	517,500	517,822	494,819	523,865	751,171	627,308		
October	473,116	568,820	490,122	512,572	677,176	439,305		
November	609,032	600,086	472,033	447,706	553,059	858,479		
December	556,185	438,099	491,566	634,101	597,838	589,994		
<b>Totals</b>	<b>5,967,998</b>	<b>6,253,353</b>	<b>5,934,326</b>	<b>5,934,039</b>	<b>6,749,860</b>	<b>7,457,917</b>	<b>2,942,846</b>	<b>(3,605)</b>

**1/2% Sales Tax**

	2018	2019	2020	2021	2022	2023	2024	Increase (Decrease) over prior year
January	184,690	251,703	288,495	221,707	239,517	298,723	245,085	(53,638)
February	314,588	295,450	307,790	196,592	337,961	378,517	450,088	71,571
March	208,861	208,851	172,588	224,817	216,779	288,109	233,382	(54,727)
April	162,356	197,184	252,626	242,671	209,795	275,539	163,534	(112,005)
May	274,905	271,711	252,994	257,281	214,097	232,338	379,333	146,996
June	227,738	243,812	162,374	176,981	291,943	343,047		
July	200,823	212,980	292,490	303,637	290,633	301,468		
August	332,120	382,573	263,538	284,210	284,582	353,676		
September	258,750	258,911	247,409	261,933	375,585	313,654		
October	236,558	284,410	245,061	256,286	338,588	219,652		
November	304,516	300,043	236,016	223,853	276,530	429,239		
December	278,092	219,050	245,783	317,051	298,919	294,997		
<b>Totals</b>	<b>2,983,999</b>	<b>3,126,677</b>	<b>2,967,163</b>	<b>2,967,019</b>	<b>3,374,930</b>	<b>3,728,959</b>	<b>1,471,422</b>	<b>(1,803)</b>

**Total 1.5% Sales Tax**

	2018	2019	2020	2021	2022	2023	2024	Increase (Decrease) over prior year
January	554,071	755,108	865,484	665,122	718,552	896,169	735,256	(160,913)
February	943,765	886,350	923,369	589,775	1,013,883	1,135,550	1,350,263	214,713
March	626,583	626,552	517,763	674,450	650,337	864,326	700,146	(164,180)
April	487,069	591,552	757,877	728,014	629,384	826,618	490,603	(336,014)
May	824,715	815,134	758,983	771,843	642,292	697,013	1,138,000	440,987
June	683,214	731,435	487,122	530,944	875,829	1,029,140		
July	602,470	638,939	877,469	910,911	871,899	904,403		
August	996,361	1,147,718	790,613	852,630	853,747	1,061,029		
September	776,250	776,733	742,228	785,798	1,126,756	940,962		
October	709,674	853,230	735,183	768,859	1,015,764	658,957		
November	913,547	900,130	708,049	671,559	829,589	1,287,718		
December	834,277	657,149	737,349	951,152	896,757	884,991		
<b>Totals</b>	<b>8,951,997</b>	<b>9,380,030</b>	<b>8,901,489</b>	<b>8,901,058</b>	<b>10,124,790</b>	<b>11,186,876</b>	<b>4,414,268</b>	<b>(5,408)</b>

**City of Dickinson**

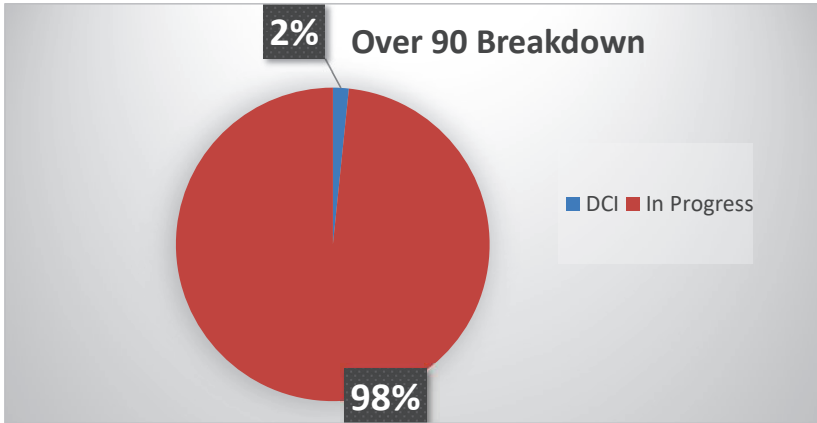
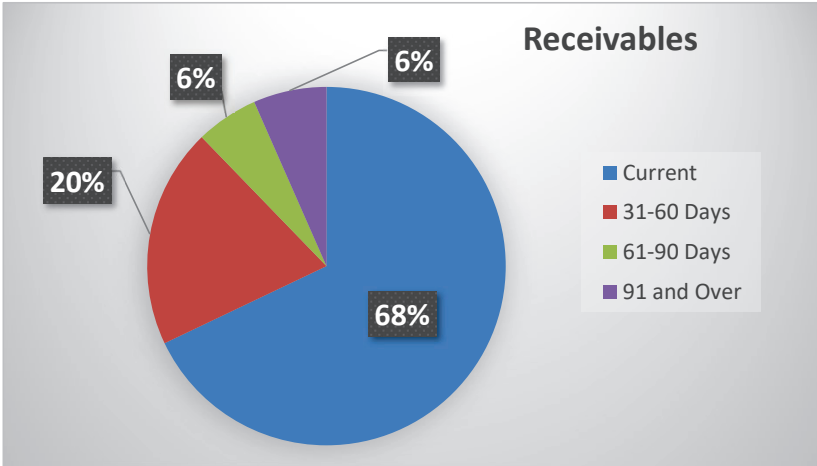
5/31/2024	Occupancy Tax Total Collections (Paid to CVB)		Sales Tax Revenue Monthly Breakdown					
	Occupancy Tax		1% Sales Tax		1/2% Sales Tax		Hospitality Tax	
	2023	2024	2023	2024	2023	2024	2023	2024
January	25,873	24,170	597,446	490,171	298,723	245,085	80,993	88,784
February	22,081	25,243	757,033	900,175	378,517	450,088	81,937	99,849
March	16,097	22,895	576,217	466,764	288,109	233,382	77,037	93,600
April	20,706	15,177	551,078	327,069	275,539	163,534	75,191	72,256
May	27,617	23,675	464,675	758,666	232,338	379,333	78,429	96,639
June	27,036	-	686,093	-	343,047	-	98,201	-
July	26,015	-	602,935	-	301,468	-	82,918	-
August	46,969	-	707,353	-	353,676	-	105,902	-
September	80,411	-	627,308	-	313,654	-	132,380	-
October	40,325	-	439,305	-	219,652	-	95,499	-
November	69,271	-	858,479	-	429,239	-	135,220	-
December	35,647	-	589,994	-	294,997	-	100,718	-
<b>Total</b>	<b>438,047</b>	<b>111,160</b>	<b>7,457,917</b>	<b>2,942,846</b>	<b>3,728,959</b>	<b>1,471,422</b>	<b>1,144,425</b>	<b>451,128</b>

	Intergovernmental Revenues							
	State Aid Distribution		Highway Distribution Tax		Oil Impact Revenue		Other Misc. Revenue Intergovernmental	
	2023	2024	2023	2024	2023	2024	2023	2024
January	189,768	173,974	123,168	120,921	1,379,453	1,582,335	-	-
February	226,505	262,961	111,303	108,532	1,192,840	1,396,215	-	-
March	184,004	181,844	86,510	93,317	1,246,296	1,369,677	4,332	-
April	176,214	127,143	105,233	94,096	1,230,965	1,304,302	-	-
May	180,327	245,132	99,875	97,576	1,254,441	1,513,616	4,424	-
June	223,438	-	96,104	-	1,223,107	-	25,651	-
July	217,702	-	113,233	-	1,244,544	-	5,114	-
August	239,196	-	74,660	-	1,202,366	-	-	-
September	234,047	-	101,199	-	1,783,432	-	-	-
October	197,963	-	111,324	-	1,509,862	-	-	-
November	258,158	-	100,894	-	1,669,712	-	-	-
December	218,608	-	518,354	-	1,628,239	-	24,381	-
<b>Total</b>	<b>2,545,930</b>	<b>991,054</b>	<b>1,641,858</b>	<b>514,442</b>	<b>16,565,258</b>	<b>7,166,145</b>	<b>63,902</b>	<b>-</b>

# Aged Trial Balance Summary 5/31/2024

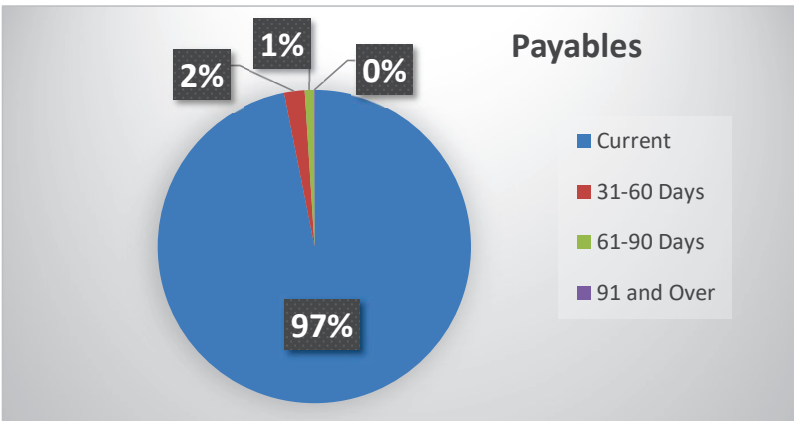
## Accounts Receivable Aged Report Summary

Current	31-60 Days	61-90 Days	91 and Over	Total
\$ 220,640.05	\$ 64,434.42	\$ 18,307.24	\$ 21,470.15	\$ 324,851.86



## Accounts Payable Aged Report Summary

Current	31-60 Days	61-90 Days	91 and Over	Total
\$1,311,225.48	\$28,906.09	\$12,559.35	\$842.14	\$1,353,533.06



Utility Revenue Summary  
5/31/2024

	2020	2021	2022	2023	2024	Increase (Decrease) over prior year
<b><u>Water</u></b>						
Consumption	\$ 5,736,440	\$ 6,082,613	\$ 5,357,972	\$ 5,346,827	\$ 1,540,240	\$ (3,806,587)
Meter Charges	\$ 1,138,511	\$ 1,146,953	\$ 1,154,095	\$ 1,142,569	\$ 466,742	\$ (675,827)
Flat Rate Wells	\$ 1,140	\$ 1,141	\$ 1,080	\$ 1,070	\$ 440	\$ (630)
Connection Fees	\$ 149,035	\$ 172,079	\$ 158,153	\$ 187,700	\$ 72,350	\$ (115,350)
Bad Debts Recovered	\$ -	\$ -	\$ 9,078	\$ 18,333	\$ 11,122	\$ (7,211)
Water Vendor	\$ -	\$ -	\$ 30,621	\$ 23,386	\$ 6,128	\$ (17,259)
Other Misc Reveue	\$ -	\$ -	\$ 41,581	\$ 26,855	\$ 12,845	\$ (14,010)
<b><u>Sewer</u></b>						
Consumption	\$ 1,462,721	\$ 1,433,404	\$ 1,348,383	\$ 1,329,525	\$ 467,732	\$ (861,793)
Meter Charges	\$ 1,525,480	\$ 1,534,287	\$ 1,543,413	\$ 1,527,970	\$ 624,894	\$ (903,076)
Flat Rate Wells	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,352	\$ 2,200	\$ (3,152)
Septage Receiving Station	\$ -	\$ -	\$ 31,992	\$ 64,116	\$ 26,118	\$ (37,998)
Connection Fees	\$ 99,450	\$ 91,550	\$ 81,800	\$ 236,750	\$ 42,441	\$ (194,309)
Other Misc Reveue	\$ -	\$ -	\$ 836,442	\$ 827,031	\$ 327,517	\$ (499,514)
<b><u>Solid Waste</u></b>						
Utility Billing	\$ 1,533,977	\$ 1,569,909	\$ 1,576,222	\$ 1,585,175	\$ 782,412	\$ (802,763)
Commercial Landfill	\$ 934,278	\$ 812,800	\$ 1,007,974	\$ 848,730	\$ 377,627	\$ (471,103)
Gate Receipts	\$ 421,411	\$ 448,321	\$ 539,687	\$ 684,955	\$ 236,740	\$ (448,215)
UB Commercial Service	\$ 1,474,946	\$ 1,462,181	\$ 1,484,111	\$ 1,646,760	\$ 795,901	\$ (850,859)
Commercial Container Rent	\$ 182,735	\$ 220,795	\$ 177,291	\$ 220,416	\$ 80,749	\$ (139,667)
Recycle Income	\$ -	\$ -	\$ 136,052	\$ 71,322	\$ 32,464	\$ (38,857)
Other Misc Reveue	\$ -	\$ -	\$ 175,707	\$ 175,758	\$ 70,932	\$ (104,826)
<b><u>General Fund</u></b>						
Street Light Utility	\$ 355,910	\$ 391,843	\$ 394,167	\$ 389,410	\$ 159,270	\$ (230,140)
<b><u>Storm Water</u></b>						
Utility Billing	\$ 314,276	\$ 316,190	\$ 317,917	\$ 314,553	\$ 128,781	\$ (185,773)
Other Misc Reveue				\$ 14,154	\$ 4,342	\$ (9,812)
<b><u>Waste Water Treatment Plant</u></b>						
Wastewater Reuse	\$ 108,071	\$ 305,141	\$ 257,474	\$ 240,795	\$ 103,485	\$ (137,310)
<b>Total</b>	<b>\$ 15,335,710</b>	<b>\$ 15,689,465</b>	<b>\$ 16,409,139</b>	<b>\$ 16,688,717</b>	<b>\$ 6,269,987</b>	<b>\$ (10,418,731)</b>

Note: A portion of January billing gets moved back to December of prior year based on audit requirements  
2/3 of consumption and 1/3 of base charges billed on January 20th get moved back to prior year  
2/3 of consumption, but none of the base charges billed on January 30th get moved back to prior year





# DICKINSON POLICE DEPARTMENT

Chief Joseph R. Cianni

Section 6. Item A.

2475 State Avenue North  
Dickinson, ND 58601

701.456.7759

www.dickinsonpd.com

June 13th, 2024

Ref: Communications Center JPA

President Decker and commissioners,

Attached you will find a joint powers agreement related to dispatch services provided to Stark County by the Dickinson communications center. In the past, the county has shared a small percentage of the actual operating costs associated personnel required to operate the communications center; The county has also funded most of the equipment and hardware needs of the communications center through revenue derived from E9-11 tax base. The City of Dickinson has historically bore the majority of the costs associated with the personnel component of the communications center with Stark County's contribution of approximately 30-32% being unchanged for many years.

An actual formal agreement with Stark County related to dispatch services and operational costs has not been updated for nearly three decades. During that timeframe, Stark County entities utilizing dispatch services have nearly doubled. The county has further absorbed the Belfield and South Heart Police Departments who now contract with Stark County for law enforcement services. These two entities had separate informal dispatch service agreements and are now policed by additional Stark County Deputies. This additional staffing by Stark County combined with increased area population and activity levels correlates to a significant increase in dispatch related services provided.

In an effort to assure equity and establish clarity in dispatch services, Dickinson police administration worked closely with Stark County Emergency Management and a Stark County Commission representative to establish the attached joint power agreement. This agreement incrementally increases Stark County dispatch service costs (related to personnel) by 8% over a three-year period. It also establishes a Public Safety Advisory Committee meant to provide quality assurance and limited oversight counsel.

The joint powers agreement has been reviewed by the city attorney and city staff recommend approval.

Thank You!

Chief Joe Cianni

## JOINT POWERS AGREEMENT

THIS JOINT POWERS Agreement ("Agreement") is entered into effective July 2<sup>nd</sup>, 2024, by and between the **City of Dickinson**, a North Dakota municipal corporation ("City"), and **Stark County**, a political subdivision of the State of North Dakota ("County"), collectively the "Parties" and individually a "Party."

### RECITALS

WHEREAS, the City of Dickinson operates, through the Dickinson Police Department ("DPD"), a communications and dispatch center for law enforcement and emergency service providers (herein referred to as "Stark-Dickinson Communications Center" or "SDCC") that is located at the Public Safety Center, 2475 State Avenue North, and;

WHEREAS, the County manages, through the Stark County Emergency Management Office ("SCEM"), capital budgetary items and infrastructure associated with the day-to-day operations of the SDCC including the operation and maintenance of the E9-1-1 phone system for Stark County, and;

WHEREAS, the SDCC is the designated Public Safety Answering Point (PSAP) for addresses and callers located within Stark County. This includes the handling of both emergency and non-emergency phone calls and radio dispatching services for countywide police, fire, EMS, and public works agencies, and;

WHEREAS, North Dakota Century Code Chapter 54-40.3-01 encourages and authorizes governments to cooperate and contract with one another to provide any function, service, or facility lawfully authorized to each, and;

WHEREAS, an agreement was entered into by County and City on or around September 1995, for the operation of a 911 emergency telephone system for Stark County and to provide funding for the 911 dispatch operations, and;

WHEREAS, since the 1995 agreement, the SDCC funding and operating structure has changed and the Parties desire to enter into a new agreement regarding the operation and governance of the SDCC.

THEREFORE, IN CONSIDERATION of the following covenants, the Parties agree as follows:

#### I. OPERATIONS

- A. The Chief of Police of the Dickinson Police Department, or his/her designee, shall manage the operations and duties of the SDCC. This shall include, but not be limited to the following:
  - a. Coordinate with the SCEM regarding the needs for capital purchases, funding for training, and other budgetary considerations;
  - b. Develop a strategic plan that outlines challenges and opportunities to advance the effectiveness of the SDCC;
  - c. Establish and update policies and procedures for the operation of the SDCC in accordance with applicable laws and national best practices.
  - d. Be responsible for administration, budget, and personnel functions, including evaluating, supervising, and recommending hiring, disciplining, and terminating employees who work as public safety telecommunicators for the SDCC;
  - e. Be responsible for call answering, dispatching, records, communications,

security, and other SDCC functions in conformance with the rules, policies, plans, and procedures of the City;

- B. Supervision within the SDCC is as follows:
- a. Public Safety Telecommunicator I- Reports to Public Safety Telecommunicator II
  - b. Public Safety Telecommunicator II- Reports to the Public Safety Support Supervisor.
  - c. Public Safety Support Supervisor- Reports to the overseeing Dickinson Police Department Administrative Support Services Lieutenant
- C. A Public Safety Advisory Committee (PSAC) shall be established within 90 days of implementation of this Agreement and meet therein on a quarterly basis. The PSAC shall be comprised of the following representatives receiving dispatching services from the SDCC:
- a. Stark County Emergency Manger (Chairperson/Committee Manager – Non-voting)
  - b. (1) Stark County Commissioner
  - c. Stark County Sheriff
  - d. Rural Fire/Rural Community Fire Representative
  - e. Rural Ambulance Representative
  - f. Dickinson City Fire Chief
  - g. Dickinson City Fire Emergency Services Chief
  - h. (1) Dickinson City Commissioner
  - i. Dickinson Police Chief
  - j. Dickinson Police Lieutenant
- D. The PSAC shall have the following responsibilities:
- a. Provide collective operational, procedural, and policy recommendations.
  - b. Review and evaluate complaints related to overall dispatch services.
  - c. Assess and recommend the expansion of established parameters and overall scope of service.
  - d. Provide budgetary input related to E-911 funding distribution derived from E-911 taxation.
  - e. Contribute to operational cost-sharing decisions associated with the equipment and salaries of SDCC personnel.
- E. The PSAC shall meet on a quarterly basis. Resolutions or priority recommendations derived from a majority agreement of the PSAC shall be forwarded in writing to the Dickinson Public Safety Support Specialist (PSSS) for review and consideration. The PSSS, as the subject matter expert, shall consider the recommendations and execute the appropriate plan, whether it be the proposed plan or an alternative solution. The PSSS is under no obligation to adopt any recommendations brought forward by the PSAC.
- F. The Stark County Emergency Manager, serving as the Chairperson of the PSAC, shall facilitate the meeting and ensure all voices are heard, but shall not have a voting position to avoid tie situations.

## II. FUNDING

- A. Funding for the SDCC shall be derived from the following:
- a. Stark County 911 tax revenue;
  - b. Grants; and
  - c. General fund expenditures from both the City and County

- B. Maintenance and repair of 911/dispatch equipment including telecommunication devices, phone lines, computers and peripherals are the responsibility of the County/SCEM. Some examples include:
- a. Battery backup services with Vertiv or other company
  - b. Consolettes for legacy VHF systems
  - c. Outdoor warning sirens maintenance and systems
  - d. SIRM Annual Maintenance fee
  - e. PC and monitors for each console in the Center
  - f. Keyboard, mouse, headsets and other peripherals
  - g. Any replacement cost associated with the items above as a result of damage, non-functionality, or obsolescence.
  - h. Any future capital need, either in terms of equipment or technology, resulting in the increase of capability or effectiveness of the SDCC and agreed upon by the City and County.
- C. The cost of software-related products is as follows:
- a. Yearly contract fees paid to Central Square Technologies for Computer Aided Dispatch (CAD) software is the responsibility of the City and any other user accessing the CAD system (Stark County Sheriff's Office)
  - b. State Radio NCIC/Fox access fees for each dispatcher are the responsibility of the City
  - c. Microsoft Operating System software will be drawn from the City's enterprise account
  - d. Telephone handling software (Vesta) with Motorola or other company is the responsibility of the County
  - e. Radio interface software and equipment (MCC7500) with Motorola or other company is the responsibility of the County
  - f. Radio and telephone logging equipment and software with NICE or other company, including any annual maintenance contracts, is the responsibility of the County
  - g. APCO Intellicomm Emergency Medical Dispatch licensing and software is the responsibility of the County
- D. Internet Technology (IT) support is provided through the City's IT department and funded by the City, with supplemental funding from the County as agreed upon in a separate Memorandum of Understanding (see attached Exhibit C). The City's IT department is expected to be available 24/7/365 to troubleshoot issues as they arise.
- E. Salary and benefits of SDCC employees will be cost-shared between the City and County. The percentage-of-share will be factored using a delta of primary unit Calls for Service (CFS) for City agencies versus County agencies. The delta will be calculated using the prior year's data and be adjusted at the time of renewal of this JPA. For budgetary purposes, this number along with estimated salary/benefits/cost of living increases will be provided to City and County budgetary planners prior to annual budget meetings to ensure continuity and correct funding percentages. See attached Exhibits A, B, C, and D for CFS data, delta calculations, and fee schedule for the initial term of this JPA.
- F. Training costs shall be borne by both the City and County. A sample matrix is attached to this JPA as an Exhibit, more specifically:
- a. All initial certification costs including, but not limited to, APCO Basic, EMD Basic, First Aid/CPR, and other certifications are the responsibility of County/SCEM.
  - b. All minimum re-certification courses and testing are the responsibility of SCEM. These include Continuing Dispatch Education (CDE) hours that include APCO Illumination EMD series and Police Legal Science PST series.

- c. Annual Group Membership fees for national certifying organizations (APCO and NENA) are the responsibility of the City.
  - d. Any other courses involving career enhancement are the responsibility of the City. These would include any courses required for the promotion to Senior Public Safety Telecommunicator I (Center Training Officer, Fire Dispatch Certification, Tactical Communicator Certification, etc.).
  - e. If excess funding remains with SCEM, additional specialty courses or conferences may be considered for approval.
  - f. Funding for 9-1-1 education courses for school-aged children is also allotted from SCEM funds. Courses are instructed by SDCC dispatchers.
- G. Capital Improvement items or unforeseen expenditures exceeding \$10,000 shall be presented to the PSAC for review and approval. A cost-sharing agreement will be drafted to enact an 80% / 20% (County/City) split to cover such costs.

### III. DATA

- A. It is mutually acknowledged that the SDCC maintains a CAD license from Central Square Technologies via a server stored at the Public Safety Center. Radio and phone logging by NICE is also maintained by the SDCC at the Public Safety Center. Any and all dispatch center records pertaining to participating agencies responses shall be owned by each respective agency. Each agency shall have access to all such data and audio recordings maintained by the SDCC for use in internal analysis and criminal investigations. It is the responsibility of each agency to provide any criminal justice record for discovery purposes to the respective court or attorney's office. All SDCC-generated records will be kept in compliance with Open Record and Retention laws.

### IV. TERM

- A. This term of this Agreement shall become effective on July 2, 2024, and will commence for a five-year period ending on December 31, 2028.
- B. It is the express intent of the Parties that six (6) months' notice precede termination of this Agreement.

### V. INSURANCE

- A. The City and County agree to procure and maintain the following policies of insurance:
  - a. Property Insurance to cover all City property in which the SDCC resides and equipment in which the County owns; and
  - b. Commercial General Liability Insurance with a minimum combined/single limit of Two Million Dollars (\$2,000,000) each occurrence and Two Million Dollars (\$2,000,000) aggregate. This policy will also include errors and omission coverage.

### VI. CHOICE OF LAW

- A. This Agreement shall be construed in accordance with and all disputes hereunder shall be controlled by the laws of the State of North Dakota without regard to North Dakota's choice of law rules.

### VII. ENTIRE AGREEMENT

A. This JPA is effective upon signing and contains the entire agreement, together with the attached exhibits, of the Parties with respect to the subject matter of this JPA, and supersedes all prior negotiations, agreements and understandings with respect thereto. This JPA may only be amended by a written document duly executed by all parties.

Dated this 18<sup>th</sup> day of June, 2024.

CITY OF DICKINSON

COUNTY OF STARK

By: \_\_\_\_\_

By: \_\_\_\_\_

Scott Decker, President

Dean Franchuk, Chariman

Board of City Commission

Board of County Commission

ATTEST

By: \_\_\_\_\_

Dustin Dassinger

City Administrator

**EXHIBIT A  
CALLS FOR SERVICE 2023**

**2023 YEARLY TOTAL 45,820**

<b>COUNTY AGENCIES</b>	<b>TOTAL</b>
BCI	44
BELFIELD AMBULANCE	91
BELFIELD FIRE	4
BILLINGS CO SO	1
BILLINGS CO FD	4
BELFIELD PD	1
DICKINSON RURAL FD	241
GLADSTONE FD	74
NDHP	16
NDPP	108
RICHARDTON AMBULANCE	95
RICHARDTON/TAYLOR AMBULANCE	53
STARK COUNTY SO	17,985
SOUTH HEART FD	42
TAYLOR FD	18
<b>TOTAL</b>	<b>18,777</b>
<b>PERCENTAGE (DELTA)</b>	<b>40.98%</b>

<b>CITY AGENCIES</b>	<b>TOTAL</b>
DICKINSON AMBULANCE	1,196
DICKINSON FD	881
DICKINSON PD	24,942
DICKINSON PUBLIC WORKS	24
<b>TOTAL</b>	<b>27,043</b>
<b>PERCENTAGE (DELTA)</b>	<b>59.02%</b>

*Source : Central Square Custom Report "JPA CFS"*

**EXHIBIT B  
COST SHARE ESTIMATIONS**

**DISPATCH TRAINING**

Dispatchers: **15**

2024 Cost Estimates

	COURSE	COMPANY	COST/PERSON	COST/YEAR	Responsibility
INITIAL	PST	APCO	\$400		SCEM
	EMD	APCO	\$488		SCEM
ANNUAL	Membership - Group	APCO	\$972		Dickinson PD
	Membership - Group	NENA	\$725		Dickinson PD
	PST CDEs	Police Legal Sciences	\$160	\$2,400	SCEM
	EMD CDEs	APCO - Illuminations	\$121	\$1,815	SCEM
	CPR	Dickinson Fire Dept/Sanford	\$5		Dickinson PD
	PST Recert (every 2 yrs)	APCO	\$30		Dickinson PD
	EMD Recert (every 2 yrs)	APCO	\$30		Dickinson PD
SENIOR DISPATCH	CTO	APCO	\$419		Dickinson PD
	CTO Recert	APCO	\$30		Dickinson PD
	Disaster Ops	APCO	\$250		Dickinson PD
	Tactical Dispatch	APCO	\$360		Dickinson PD
	Fire Comm	APCO	\$488		Dickinson PD
	LE Comm	APCO	\$488		Dickinson PD
OPTIONAL	Conferences				SCEM or Dickinson PD

\*Liz teaches in-house, may be lower

\$75 late fee if after 30 days

\$75 late fee if after 30 days

\$75 late fee if after 30 days

(SCEM)

<b>NEW DISPATCHER COST</b>
<b>\$888</b>

(SCEM)

<b>SCEM ANNUAL COST*</b>
<b>\$5,190</b>

(DPD)

<b>MEMBERSHIP COSTS</b>
<b>\$1,697</b>

**CAPITAL**

Motorola AVL Interface	\$11,500/yr	*Required by SIRN in 2025?	SCEM
RapidSOS Interface	TBD	Or wait until Vesta solution?	
IT Services	\$5,000/yr		SCEM
APCO Intellicomm	\$5,000/yr		SCEM
Vertiv	\$5,848/yr	Battery backup	SCEM
SIRN Annual Maintenance	???		SCEM
NICE Annual Maintenance	???	Radio and Phone logger	SCEM
Motorola	???	Vesta and Radios	SCEM
Salary & Benefits	60%/40% City/County		DIX/SCEM
911 Classroom Education	???	From 911 fees	SCEM



**INFORMATION TECHNOLOGY SERVICES AGREEMENT**

This Information Technology Services Agreement (“Agreement”) is made this 1<sup>st</sup> day of February, 2024 between the **CITY OF DICKINSON** (“Dickinson”) and **STARK COUNTY** (“Stark”), collectively the "Parties" and individually a "Party".

WHEREAS, Dickinson operates emergency dispatch services through the Stark-Dickinson Communications Center (herein “SDCC”) for various emergency service entities, including the operation as a Public Safety Answering Point (PSAP) for emergency and non-emergency calls;

WHEREAS, SDCC relies heavily on the use of modern technology and components to provide 24/7/365 service to Stark County;

WHEREAS, Dickinson operates an Information Technology (IT) Department that possess expertise and resources in providing IT services; and

WHEREAS, the County is interested from transferring IT responsibilities within SDCC from the current-private contract holder to the City IT Department.


**NOW, THEREFORE**, the parties STIPULATE AND AGREE as follows:

1. **SCOPE OF SERVICES.** The City agrees to provide the following IT services to the County;
  - a. **Network Infrastructure Support:** Maintenance and support of the network infrastructure between the SDCC and the State of North Dakota Information Technology Department (ITD) required for the operation of the SDCC.
  - b. **Hardware Maintenance:** Regular inspection, maintenance, and updating of PC hardware and server items utilized by SDCC. This generally consists of five (5) dispatch console stations, an outdoor warning siren computer, phone and network servers, monitors, and peripherals. Any replacement or upgrade costs of physical components and peripherals shall be the responsibility of the County.
  - c. **Software Management:** Troubleshoot software-related issues of the equipment listed in subsections a and b, except phone, radio, and voice logging software, which is generally contracted through a 3<sup>rd</sup>-party vendor. Any hardware-related costs of the telephone system (VESTA), radio communications (Motorola/SIRN), voice logging (NICE) is the responsibility of the County. Any Computer Aided Dispatch software contract fees are the responsibility of the individual agencies utilizing the system.
  - d. **Security Measures:** Implementation and monitoring of security measures to ensure the confidentiality and integrity of sensitive information in concert with Criminal Justice Information Services (CJIS) standards.

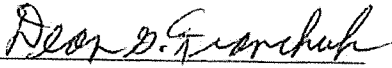
- e. **Training and Technical Support:** Provision of training sessions regarding proper system use as well as 24/7/365 availability for technical support issues.
  - f. **Hardware Backups:** The City will require at least one (1) backup Central Processing Unit (CPU) installed with an imaged-backup of a dispatch console to be purchased and housed at the Public Safety Center within six months of the signing of this agreement.
2. **TERM.** The term of this agreement shall be from February 1<sup>st</sup>, 2024 through December 31<sup>st</sup>, 2027. The agreement shall automatically renew for successive 3-year terms unless either party provides written notice, at least 60 days prior to December 31<sup>st</sup> of each year of its intention to review this agreement prior to the final automatic renewal period.
  3. **COMPENSATION.** In consideration for the IT services provided, the County agrees to compensate the City the sum of \$5,000 annually, with adjustment considerations being discussed prior to subsequent renewals of this Agreement.
  4. **AMENDMENTS.** Any amendments to this Agreement must be made in writing and signed by both parties.
  5. **ASSIGNMENT.** This Agreement may not be assigned by either party.

Dated this 1<sup>st</sup> day of February, 2024.

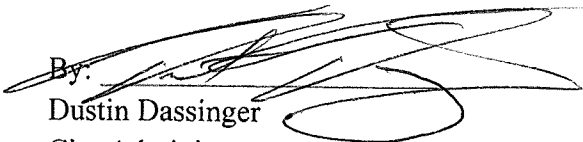
CITY OF DICKINSON

By:   
 Scott Decker, President  
 Board of City Commission

COUNTY OF STARK

By:   
 Dean Franchuk, Chairman  
 Board of County Commission

ATTEST

By:   
 Dustin Dassinger  
 City Administrator

**EXHIBIT D**  
**DELTA TRANSITION SCHEDULE**

40% / 60% OVER 3 YEARS

ESTIMATED 2024 TOTAL COST (+4% COLA/STEPS)	\$1,087,455.69
ESTIMATED 2025 TOTAL COST (+4% COLA/STEPS)	\$1,130,953.92
ESTIMATED 2026 TOTAL COST (+4% COLA/STEPS)	\$1,176,192.07
ESTIMATED 2027 TOTAL COST (+4% COLA/STEPS)	\$1,223,239.76

2025	DELTA	TOTALS	
COUNTY	34.00%	\$384,524.33	2%
CITY	66.00%	\$746,429.58	
		\$1,130,953.92	

2026	DELTA	TOTALS	
COUNTY	37.00%	\$435,191.07	3%
CITY	63.00%	\$741,001.01	
		\$1,176,192.07	

2027	DELTA	TOTALS	
COUNTY	40.00%	\$489,295.90	3%
CITY	60.00%	\$733,943.85	
		\$1,223,239.76	



# DICKINSON POLICE DEPARTMENT

Chief Joseph R. Cianni

Section 6. Item B.

2475 State Avenue North  
Dickinson, ND 58601

701.456.7759

[www.dickinsonpd.com](http://www.dickinsonpd.com)

June 13th, 2024

Ref: SIRN Project Antenna Lease

President Decker and commissioners,

Attached you will find an equipment location lease agreement associated with the statewide SIRN radio project. The lease agreement appropriates space on the roof of the PSC as a mounting/setting location for a microwave radio antenna required for the radio communications associated with the SIRN radio project. The addition of this antenna will create a redundant link for radio fail safe purposes.

The lease agreement has been reviewed by the city attorney and city staff recommends approval.

Thank You!

Chief Joe Cianni

**EQUIPMENT CO-LOCATION AGREEMENT  
BETWEEN  
DAKOTA CARRIER NETWORK  
AND  
CITY OF DICKINSON**

This is an Equipment Co-Location Agreement (this “Agreement”) effective May 21, 2024 (“Effective Date”) between City of Dickinson (“Owner”), and DCN, LLC (“DCN”), doing business as Dakota Carrier Network.

WHEREAS DCN wishes to colocate Equipment (as defined herein) at the Owner Location (as defined herein) on the terms and conditions set forth herein in this Agreement.

NOW THEREFORE, in consideration of the premises and obligations set forth herein and for other good and valuable consideration, the receipt, adequacy, and sufficiency of which are hereby acknowledged, the parties agree as follows:

**SERVICE DESCRIPTION**

1. **DEFINITIONS.** For the purposes of this Agreement and in addition to those defined terms contained elsewhere in this Agreement, the following definitions shall apply:
  - A. “Equipment” means DCN’s owned or leased equipment, cabling, cards, and other personal property existing within the Space as specified in the Co-Locate Schedule (as defined herein).
  - B. “Space” means the portion of the Owner Location that will be made available to DCN for operation of DCN’s existing Equipment as further described in Schedule A, which may be changed in the sole discretion of Owner upon written notice to DCN.
  - C. “Owner Location” means the physical location located at Public Safety Center, 2475 State Ave N, Dickinson, North Dakota 58601 (which Owner has an ownership or leasehold interest which may be through an affiliate of Owner).
2. **TERM.** This Agreement will commence on the Effective Date and shall remain in full force and effect for a term of five (5) years following the Effective Date (the “Term”) unless earlier terminated as set forth herein. Thereafter, this Agreement will renew only upon mutual agreement of the parties.
3. **EXCLUSIVE, LIMITED LICENSE.** Owner hereby grants to DCN an exclusive, limited, non-transferable, revocable license to use and occupy the Space identified on the Co-Locate Schedule for the sole purpose of operating and maintaining the existing Equipment in accordance with this Agreement. DCN will not provide, make available, sublicense or permit in any manner any third party to use all or a portion of the Space or the Owner Location. The parties agree that any failure by DCN to comply with this provision will be deemed a material breach giving rise to termination by Owner under this Agreement.
4. **NO ESTATE OR REAL PROPERTY INTEREST.** DCN acknowledges and agrees that it has been granted only a license (as indicated above in Section 3 to the Service Description) to occupy designated portions of the Owner Location and that it has not been granted any real property interests in the Space or the Owner Location. No use of the Space or Owner Location by DCN under this Agreement will create or vest in DCN (or in any other entity or person) any leasehold estate, easement, ownership interest, or other ownership or real property right of any kind or nature. This Agreement is expressly made subject and subordinate to the terms and conditions of any underlying ground or facilities lease or other superior right by which Owner or Owner’s affiliates have acquired its interest in the Owner Location. DCN agrees to comply with any terms and conditions of such superior right. If the consent of the holder of such superior right is required for the parties to enter into this Agreement, then this Agreement will not become effective until such consent is obtained. If this Agreement is subsequently construed by the landlord or the sub-landlord of the Owner Location (if applicable) to be a violation of the lease or sublease under which Owner occupies the Owner Location, DCN will either enter into an agreement approved by such landlord or sub-landlord, or remove the Equipment from the Owner

Location in accordance with the Section of this Agreement entitled "Removal of Equipment". Owner agrees to cooperate with DCN in obtaining the approvals DCN may need to obtain from the landlord or sub-landlord.

5. **FIXTURES.** The parties agree that the Equipment, whether physically affixed or not to the Owner Location, is not a fixture and will not be construed as such. DCN will report the Equipment as its personal property wherever required by applicable laws and will pay all taxes levied upon such Equipment.
6. **IMPROVEMENTS OR MODIFICATIONS TO THE SPACE.** No material improvements or modifications will be made to the Space or any portion of the Space or the Owner Location by DCN unless approved (in advance and in writing) by the Owner.
7. **REMOVAL OF EQUIPMENT UPON EXPIRATION OR TERMINATION.** Upon the expiration or termination of this Agreement, DCN will (at its cost and expense) promptly remove the Equipment from the Owner Location and surrender the space to Owner. DCN will (at its cost and expense) fully repair any damage to the Owner Location caused by DCN, including, without limitation, any damage resulting from DCN's removal of the Equipment from the Space to the reasonable satisfaction of Owner.
8. **DCN'S RESPONSIBILITIES.**
  - A. DCN will not damage the property of Owner, Owner's vendors, Owner's other customers, or the landlord (if applicable) in any manner.
  - B. DCN agrees not to alter, tamper with, adjust, or repair any equipment or property not belonging to DCN. DCN further agrees not to erect signs or devices on the exterior of the storage cabinet or rack or on or around any Owner Location without Owner's consent, which may be withheld at Owner's sole discretion.
  - C. DCN is prohibited from bringing any harmful or dangerous materials (as determined by the Owner in its sole discretion) into the Owner Location. Such materials include, but are not limited to, wet cell batteries, explosives, flammable liquids or gases, alcohol, controlled substances, weapons, cameras and video or voice recording devices.
  - D. DCN will clearly mark and identify all the Equipment. DCN will maintain and operate the Equipment in a safe and orderly manner and will keep the Space and any portion of the Owner Location it accesses in good order and condition. DCN will be responsible for the prompt removal of all trash, packing material, cartons, and other items or materials that DCN brings into or delivers to the Owner Location. Equipment installation and removal will be coordinated with the Owner personnel at the Owner Location.
  - E. Access to the Owner Location is restricted to DCN's employees and agents. DCN assumes responsibility for all acts and omissions of the individuals authorized by DCN to enter the Owner Location. DCN shall require any contractor, subcontractor, or other vendor that will install the Equipment or otherwise enter the Owner Location to perform work for DCN to enter into a reasonable independent contractor agreement with Owner, which shall require such contractor, subcontractor, or vendor to maintain reasonable insurance levels, name Owner as an additional insured, and contain a waiver of subrogation in favor of owner.
  - F. DCN will immediately remove or render non-infringing, at DCN's expense, any Equipment alleged to infringe any patent, trademark, copyright, or other intellectual property right.
  - G. DCN will comply with all applicable laws, rules, regulations, and ordinances, and with all Owner security procedures, rules, requirements, and safety practices (which include, but are not limited to, a prohibition against smoking in the Owner Location), as amended from time to time. The owner may (at its sole discretion) revoke the entry privileges of any person in noncompliance.
  - H. DCN will ensure that noise or interference generated by the Equipment will not exceed the threshold limits for EMI/RFI established by the FCC.
  - I. DCN shall be solely responsible for accepting delivery of Equipment and any other facilities or materials delivered to the Owner Location on behalf of DCN. At DCN's request, the Owner may, in its sole discretion, accept delivery of Equipment at the Owner Location if Owner has the means to do so. Notwithstanding the foregoing, DCN will remain responsible for the risk of loss of the Equipment unless such loss is caused by the negligence or willful misconduct of Owner.

**9. OWNER'S RESPONSIBILITIES.**

- A. The owner will provide DCN space on the public safety roof for non-penetrating roof mount and dish.
- B. The owner will provide DCN ability to run cable from roof mount through existing access points to PSC's IT room/data center.
- C. The owner will provide DCN with means of access to the Space upon reasonable advance written notice.

**10. LIENS AND ENCUMBRANCES.** No mechanic's lien or other lien or encumbrance shall be filed against property of Owner by reason of or arising out of any labor or materials furnished, alleged to have been furnished, or to be furnished to or for DCN or by reason of any change or addition to property made at the request or under the direction of DCN. If such a lien shall be filed, DCN shall, within thirty (30) days after receipt of written notice from Owner, either pay such lien or cause the same to be bonded off Owner's property in the manner provided by law. DCN shall also defend, on behalf of Owner, at DCN's sole cost and expense, any action, suit or proceeding which may be brought for the enforcement of such liens and DCN shall pay any damage and discharge any judgment entered thereon.

**11. DCN CONTENT.** DCN, not Owner, has sole and exclusive control over the content residing on the Equipment (the "DCN Content"). The parties acknowledge and agree that in the provision of Service hereunder Owner is not provided, either directly or indirectly, and will not seek access to, the DCN Content. The owner does not and will not exercise any control over the DCN Content. In addition, DCN will promptly and thoroughly respond to any notices forwarded to DCN by Owner, including but not limited to, notices that the DCN Content violates the Digital Millennium Copyright Act, 17 U.S.C. § 101 *et. Seq.* or any other law, rule or regulation.

## GENERAL TERMS AND CONDITIONS

- 1. TERMINATION.** Either party may terminate this Agreement for (A) cause provided written notice specifying the cause for termination and requesting correction within thirty (30) days is given the other party and such cause is not corrected within such thirty (30) day period, or (B) insolvency (immediately upon written notice) should the other party (i) admit in writing its inability to pay its debts generally as they become due; (ii) make a general assignment for the benefit of its creditors; (iii) commence, or has commenced against it, proceedings under any bankruptcy, insolvency, debtor's relief law, or any equivalent proceeding under applicable law; and/or (iv) is liquidated or dissolved. Cause is any material breach of the terms of this Agreement.
- 2. FORCE MAJEURE.** Should the performance of any act required by this Agreement be prevented or delayed by reason of an act of God; strike; lockout; labor troubles; water; the elements; fire; flood; adverse weather conditions or other major environmental disturbance; power surges or failure; material shortage or unavailability; act of military authority; government ordinance, law, rule, regulation, or restrictions; inability to obtain necessary License, permit, or right; or any other cause beyond the control of the party required to perform the act; then the time for performance will be extended for a period equivalent to the period of delay and performance of the act during the period of delay will be excused. Provided, however, if a force majeure event is not remedied within ninety (90) days, either party may, without liability and as its sole and exclusive remedy, terminate this Agreement.
- 3. INDEMNITY.** DCN agrees to defend, at its own expense, and indemnify and hold harmless Owner, employees, agents, contractors and its subcontractors (collectively, the "Owner Indemnities"), from and against any claims, suits, damages and expenses asserted against or incurred by any of the Owner Indemnities arising out of or relating to any third-party's alleged ownership or possessory interest, lien, trust, pledge, or security interest in the Equipment, including, without limitation, any attempt by such third party to take possession of the Equipment.
- 4. DISCLAIMER OF CERTAIN DAMAGES.** NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY INDIRECT, CONSEQUENTIAL, EXEMPLARY, SPECIAL, INCIDENTAL OR PUNITIVE DAMAGES, INCLUDING WITHOUT LIMITATION LOSS OF USE OR LOST BUSINESS, REVENUE, PROFITS, OR GOODWILL, ARISING IN CONNECTION WITH THIS AGREEMENT, UNDER ANY THEORY OF TORT, CONTRACT, INDEMNITY, WARRANTY, STRICT LIABILITY OR NEGLIGENCE, EVEN IF THE PARTY KNEW OR SHOULD HAVE KNOWN OF THE POSSIBILITY OF SUCH DAMAGES.

5. **CONFIDENTIAL INFORMATION.** Each party shall protect as confidential, and shall not disclose to any third party, any Confidential Information received from the disclosing party or otherwise discovered by the receiving party during the Term of this Agreement, including, but not limited to, the terms of this Agreement, and any information relating to the disclosing party's technology, business affairs, and marketing or sales plans (collectively the "Confidential Information"). The parties shall use Confidential Information only for the purpose of this Agreement. The foregoing restrictions on use and disclosure of Confidential Information do not apply to information that: (A) is in the possession of the receiving party at the time of its disclosure and is not otherwise subject to obligations of confidentiality; (B) is or becomes publicly known, through no wrongful act or omission of the receiving party; (C) is received without restriction from a third party free to disclose it without obligation to the disclosing party; (D) is developed independently by the receiving party without reference to the Confidential Information, or (E) is required to be disclosed by law, regulation, or court or governmental order. The parties acknowledge that this Agreement is subject to disclosure under North Dakota Open Records Laws.
6. **SERVICE MARKS, TRADEMARKS AND NAME.** Neither Owner nor DCN shall: (a) use any service mark or trademark of the other party; or (b) refer to the other party in connection with any advertising, promotion, press release or publication unless it obtains the other party's prior written approval.
7. **GOVERNING LAW.** This Agreement shall be governed by the laws of the State of North Dakota without regard to its choice of law principles.
8. **ASSIGNMENT.** Neither party may assign this Agreement or any of its rights hereunder without the prior written consent of the other party, which consent shall not be unreasonably withheld, provided that Owner may assign this Agreement to an affiliate or successor without DCN's written consent.
9. **SURVIVAL.** The rights and responsibilities of the parties hereto under the provisions of Sections 3 through 9 of the General Terms and Conditions will survive expiration or earlier termination of this Agreement along with any other provisions of this Agreement that by their nature extend beyond any such expiration or termination.
10. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the parties with respect to its subject matter and supersedes all other representations, understandings or agreements that are not expressed herein, whether oral or written. Except as otherwise set forth herein, no amendment (or waiver of a term or condition) to this Agreement shall be valid unless in writing and signed by both parties.

**MISCELLANEOUS.** If any provision of the Agreement should be found by a court of competent jurisdiction to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected or impaired thereby. The parties to the Agreement are independent contractors. Neither party is an agent, representative, joint ventures, or partner of the other party. Neither party shall have any right, power or authority to enter into any agreement for or on behalf of, or incur any obligation or liability of, or to otherwise bind, the other party. Neither party shall act or fail to act in a way that could reasonably cause others to believe it has authority to act on behalf of the other beyond the authority expressly granted herein. Except as provided for in the Agreement, each party shall bear its own costs and expenses in performing the Agreement. Except as otherwise expressly provided in the Agreement, all remedies provided for in the Agreement shall be cumulative and in addition to and not in lieu of any other remedies available to either party at law or in equity. This Agreement may be executed by facsimile and in any number of counterparts, all of which taken together shall constitute one single agreement between the parties.



---

**AGREED AND ACCEPTED BY DCN, LLC:**

Signature \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

**AGREED AND ACCEPTED BY CITY OF DICKINSON:**

Signature \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

---

**CO-LOCATE SCHEDULE: EQUIPMENT DESCRIPTION AND LOCATION**

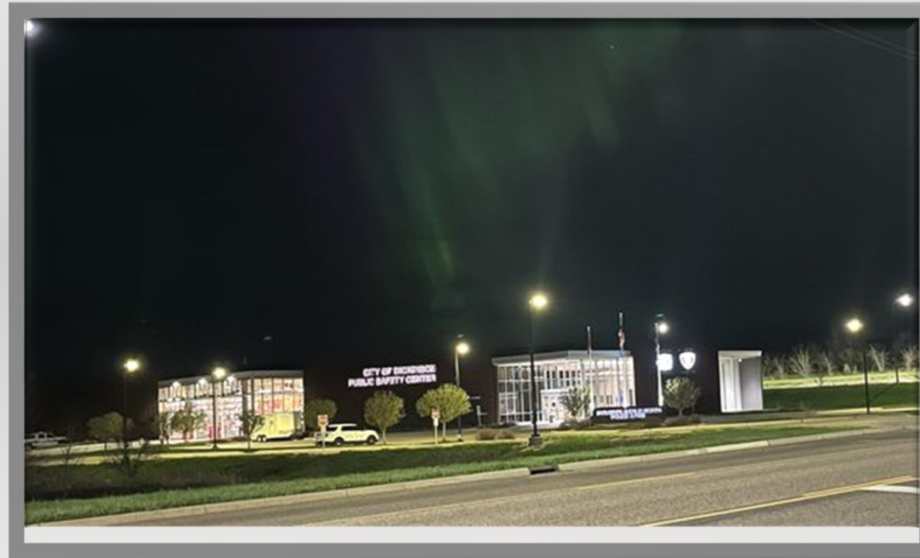
**Equipment Description:** [Picture below of non-penetrating roof mount, CommScope dish, and Aviat radio to be installed by DCN – for reference the roof mount at Dickinson Public Safety Center will only have 1 dish while picture below depicts 2 dishes and a camera on top of the roof mount).



**Space Description:** [Owner to Provide]



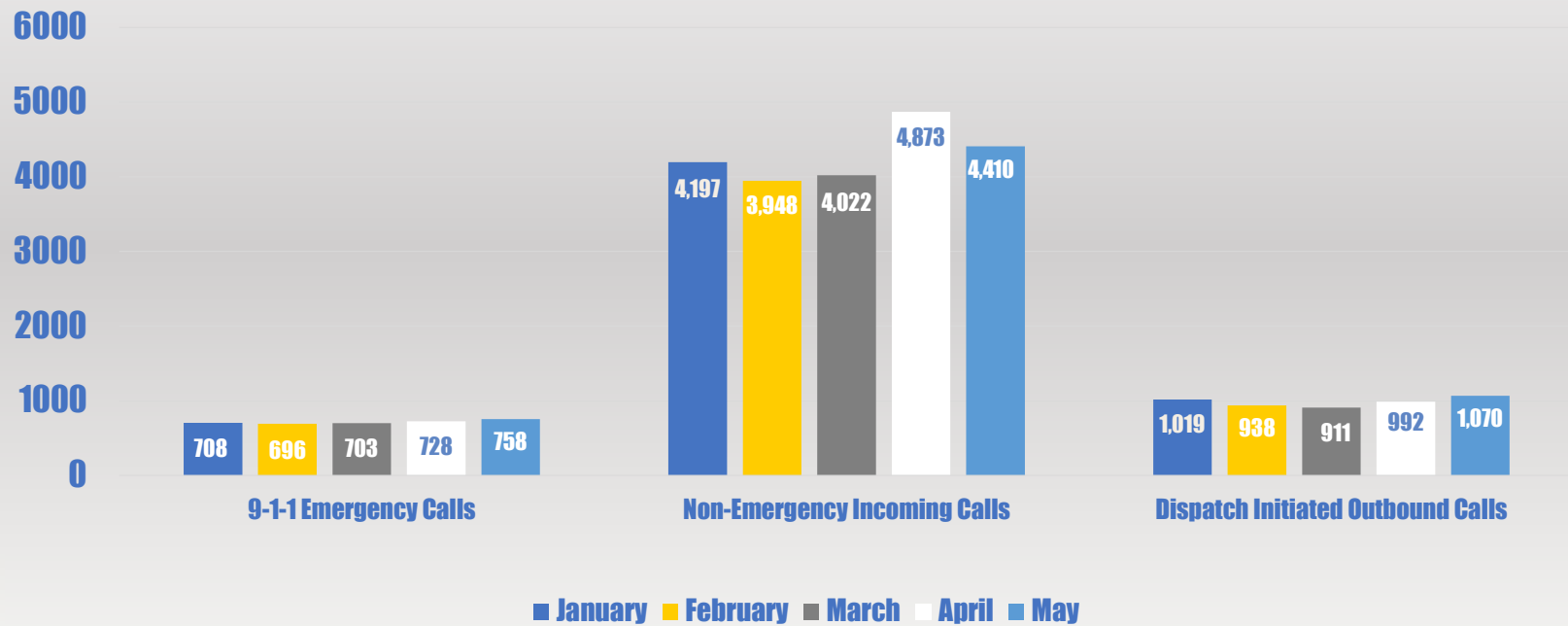
# DICKINSON POLICE



## MARCH - MAY QUARTERLY REPORT

**2024**

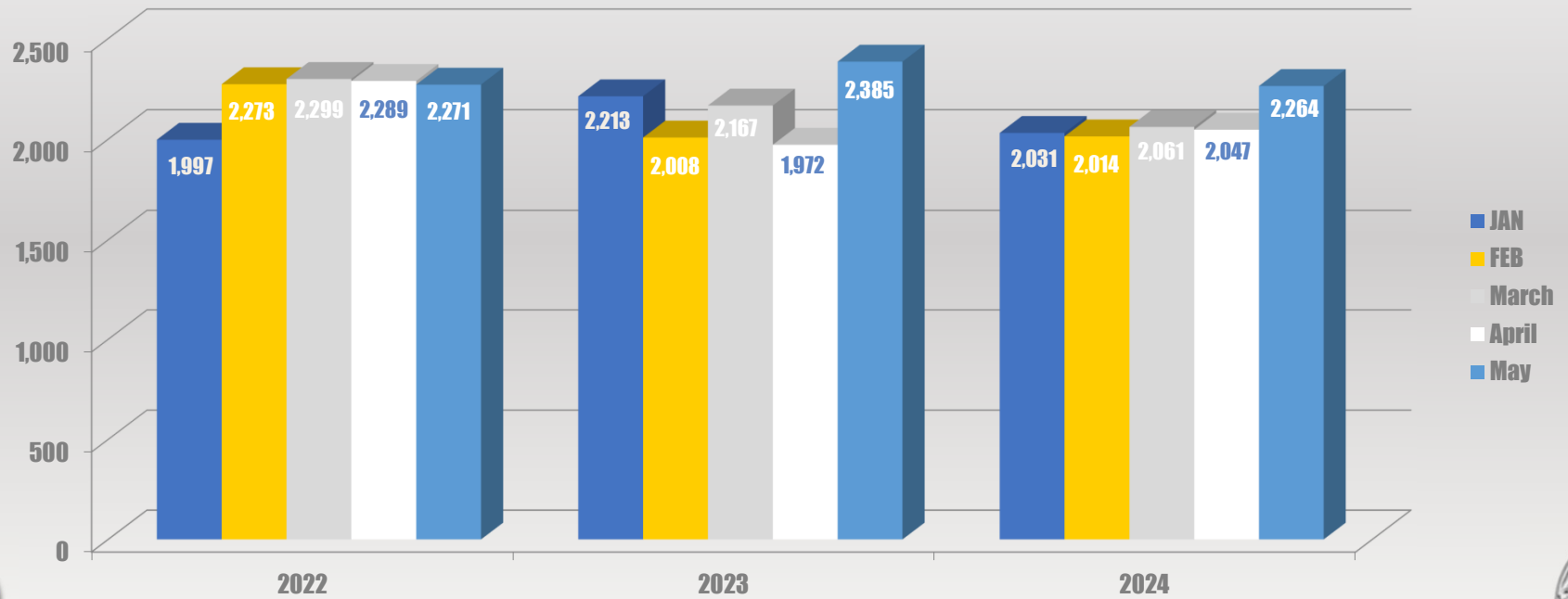
# DISPATCH (PSAP) ACTIVITY



STRENGTH THROUGH UNITY



# CALLS FOR SERVICE



**STRENGTH THROUGH UNITY**



# TRAFFIC CONTROL



**831**  
**Traffic**  
**Stops**

**388**  
**Citations**

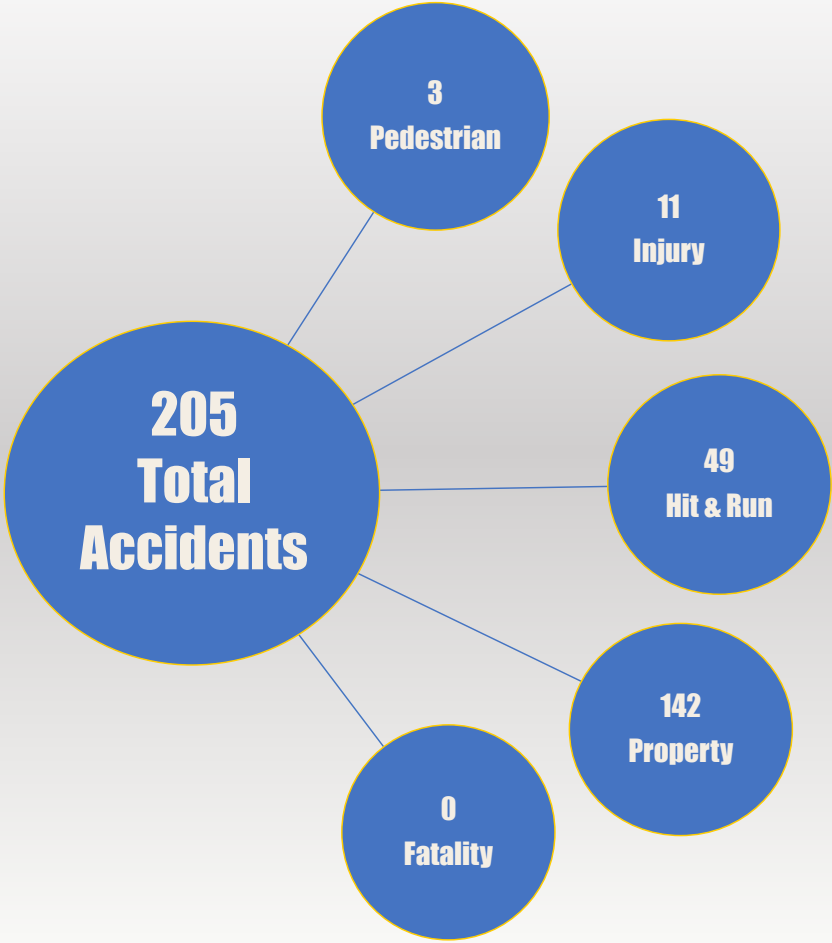
**374**  
**Warnings**



**STRENGTH THROUGH UNITY**



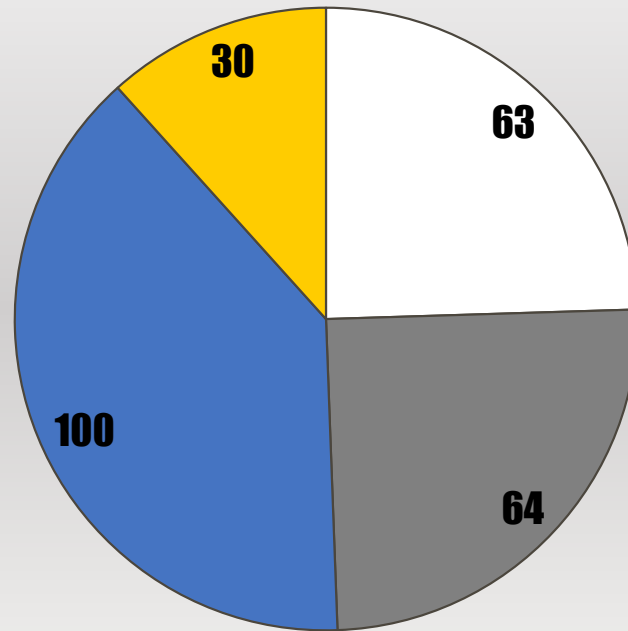
# ACCIDENTS



STRENGTH THROUGH UNITY



# 460 TOTAL ARRESTS



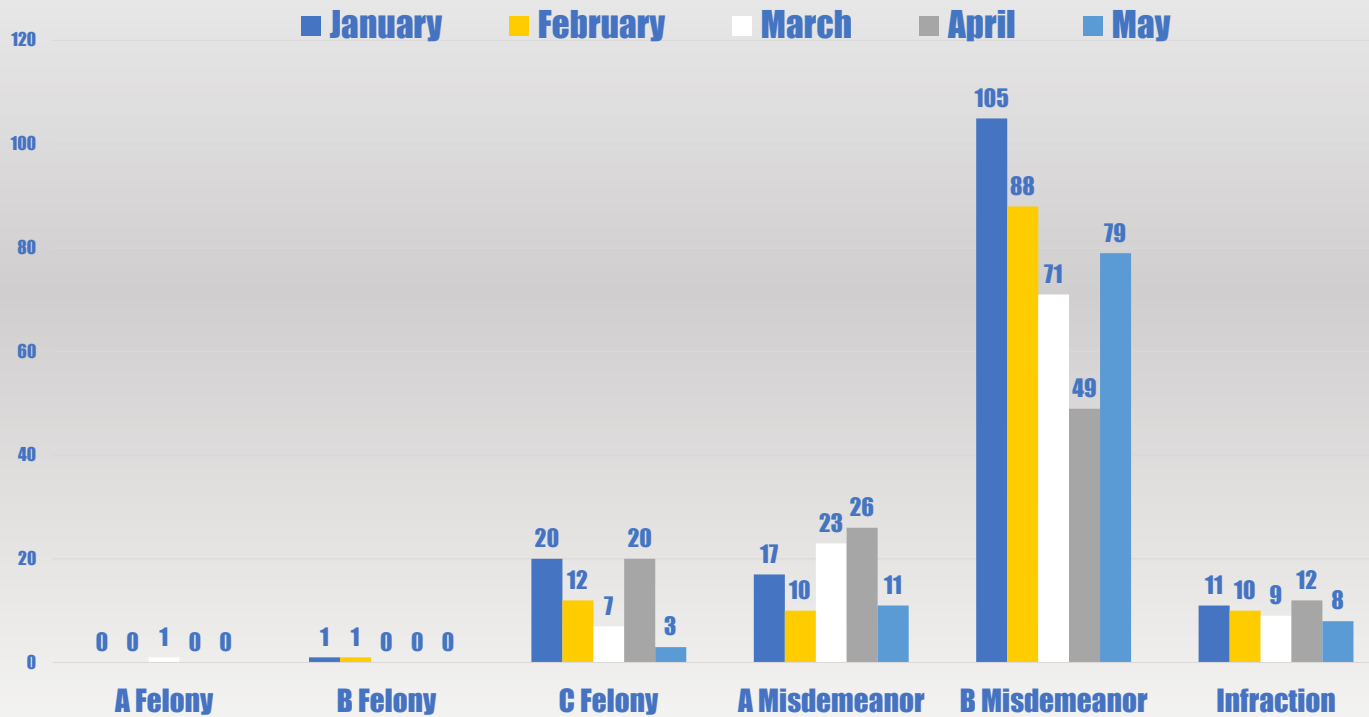
□ Drug Related    ■ Alcohol Related    ■ Violent Crimes    ■ Thefts

**STRENGTH THROUGH UNITY**





# ARREST CLASSIFICATIONS



**STRENGTH THROUGH UNITY**



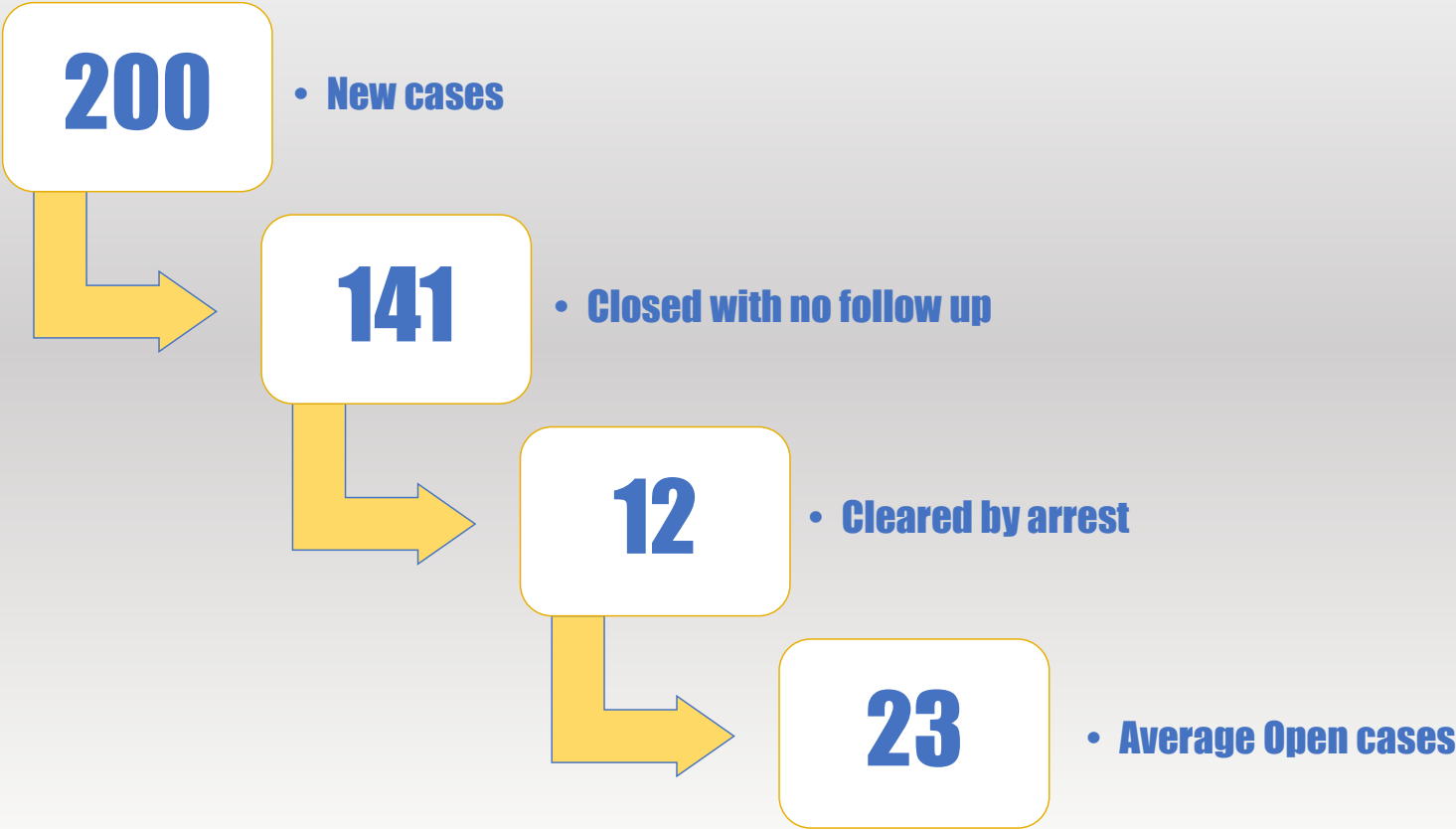
# CRIMINAL INVESTIGATIONS



STRENGTH THROUGH UNITY



# CRIMINAL INVESTIGATIONS



**STRENGTH THROUGH UNITY**



# NOTABLE INCIDENTS

---

**MARCH: STOLEN HANDGUN RECOVERED IN TRAIL COUNTY, SUBSEQUENT INVESTIGATION LED TO THE ARREST OF A MALE SUBJECT FOR POSSESSION OF STOLEN PROPERTY AND ALSO LED US TO THE MAN RESPONSIBLE FOR THE THEFT & SALE OF SAID FIREARM.**

**-CHARGES AGAINST PARENTS SOUGHT IN CONNECTION OF POSITIVE METH AND COCAINE TESTS OF TWO JUVENILES, AN INFANT AND A CHILD.**

**-CHARGES SOUGHT FOR CHILD ABUSE, AGGRAVATED DOMESTIC ASSAULT, RECKLESS ENDANGERMENT AND TERRORIZING IN RELATION TO A MAN WIELDING A HAMMER AS WEAPON AND ASSAULTING/THREATING FAMILY MEMBERS.**

**-CHARGES SOUGHT IN CONNECTION WITH DISSEMINATING OBSCENE MATERIALS & PROMOTING SEX PERFORMANCE BY A MINOR BY MEANS OF SURREPTITIOUS INTRUSION.**



---

**STRENGTH THROUGH UNITY**



## NOTABLE INCIDENTS

---

**APRIL: MULTIPLE AREA BUSINESSES BURGLARIZED. SUSPECT WAS LATER IDENTIFIED AS 33YOA GEORGE HANNAH. HANNAH WAS ARRESTED ON MULTIPLE FELONIES AFTER A SHORT PURSUIT THAT ENDED IN THE FIELD BEHIND THE ASTORIA HOTEL AFTER A 30 MINUTE STAND-OFF.**

**MAY: TWO DOGS POISONED, ONE DIED. 61YOA JAMES SAWVEL ARRESTED FOR FELONY ANIMAL CRUELTY.**

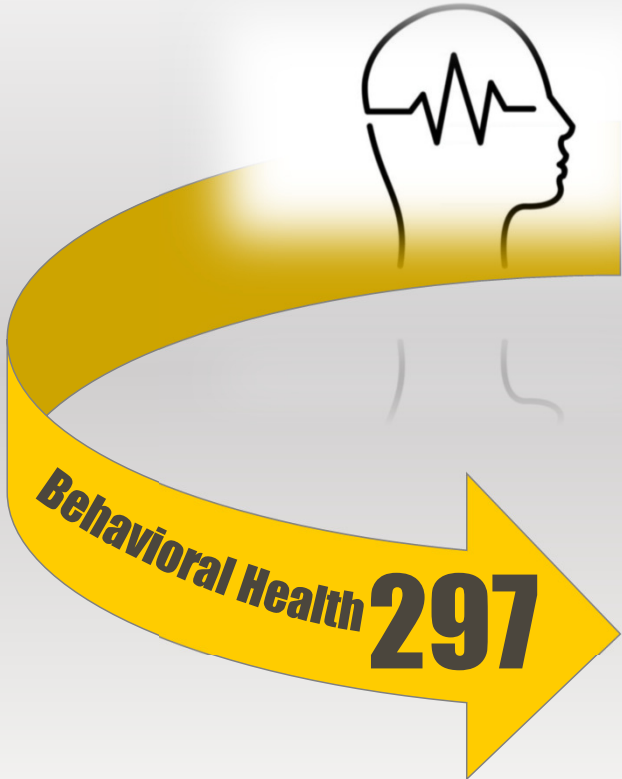
- 50 FACE TO FACE SEX OFFENDER COMPLIANCE CHECKS CONDUCTED, NO VIOLATIONS IDENTIFIED.**
- SCAM FOILED, ELDERLY FEMALE INTERCEPTED BEFORE SENDING \$35K TO SCAM ARTIST IN FLORIDA.**
- 53YOA DICKINSON RESIDENT, KEITH SCHMIDT GOES MISSING ON ABOUT 05/20, STILL MISSING.**



**STRENGTH THROUGH UNITY**



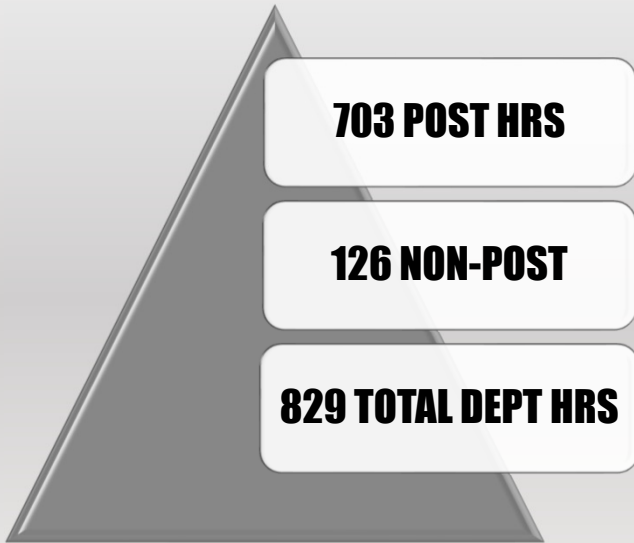
# BEHAVIORAL HEALTH



STRENGTH THROUGH UNITY



# NON-POST TRAINING



## LEADERSHIP RISING – 16 HRS

- 2 SWORN & 2 CIVILIAN

## NICS BACKGROUND CHECKS SYSTEM – 9 HRS

- 1 CIVILIAN

## NIBRS – 1 HR

- 1 CIVILIAN

## DE-ESCALATION – 28 HRS

- 14 SWORN

## BLUE TO GOLD – 48 HRS

- 2 CIVILIANS

## INITIAL RESPONSE/MISSING CHILDREN – 24 HRS

- 3 CIVILIANS



**STRENGTH THROUGH UNITY**

# POST APPROVED TRAINING

**BCI BASIC - 80 HRS**

• 1 SWORN

**RADAR/LIDAR RECERT – 10 HRS**

• 5 SWORN

**BLUE TO GOLD – 181 HRS**

• 13 SWORN

**TASER INSTRUCTOR/RECERT & NEW – 80 HRS**

• 5 SWORN

**FIELD TRAINING BASIC - 160 HRS**

• 4 SWORN

**INITIAL RESPONSE/MISSING CHILDREN – 48 HRS**

• 6 SWORN

**NDPOA DRUG & GANG CONFERENCE – 24 HRS**

• 1 SWORN

**BCI FIREARMS INSTRUCTOR – 120 HRS**

• 2 SWORN



**STRENGTH THROUGH UNITY**



# RECORDS

**104 - Fingerprints**  
**57 - Sex Offender Registrations**  
**123 – Warrants / Summons Processed**

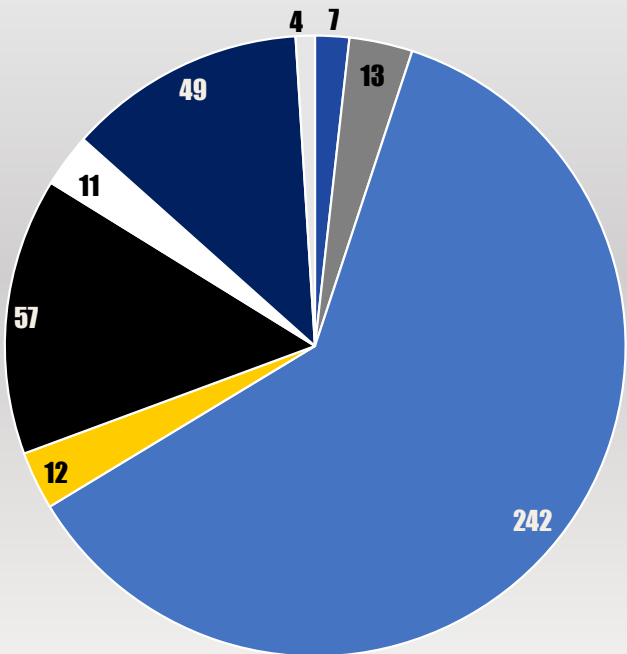


STRENGTH THROUGH UNITY



# ANIMAL SHELTER

397 CALLS FOR SERVICE



■ Surrendered ■ Lost Animal ■ Running at Large ■ Neglect ■ Complaints ■ Bites ■ Barking ■ Agency Assist

STRENGTH THROUGH UNITY



# ANIMAL SHELTER

IMPOUNDED ANIMAL TYPES	RETURNED TO OWNER	RESCUE	ADOPTED	REMAIN AT SHELTER	EUTHANIZED
<b>130 DOGS</b>	<b>83</b>	<b>23</b>	<b>12</b>	<b>6</b>	<b>2</b>
<b>110 CATS</b>	<b>18</b>	<b>53</b>	<b>21</b>	<b>13</b>	<b>0</b>
<b>0 OTHER</b>					
<b>240 - TOTALS:</b>	<b>101</b>	<b>76</b>	<b>33</b>	<b>19</b>	<b>0</b>

240 IMPOUNDED ANIMALS	#
<b>STRAY</b>	<b>159</b>
<b>SURRENDERED</b>	<b>47</b>
<b>STARK, DUNN, BILLINGS COUNTY CAPTURE</b>	<b>16</b>
<b>INMATE, COURT, OTHER</b>	<b>1</b>
<b>BITE</b>	<b>4</b>
<b>BORN @ SHELTER</b>	<b>6</b>

**STRENGTH THROUGH UNITY**



# SCHOOL RESOURCE OFFICERS

## DICKINSON STATE UNIVERSITY

- 3 IR's (0 SUMMONS ISSUED)

## HIGH SCHOOL

- 85 IR's (18 JUVENILE, 4 REFERRALS, & 4 ADULT SUMMONS ISSUED)

## MIDDLE SCHOOL

- 65 IR'S (15 JUVENILE SUMMONS ISSUED)

## ELEMENTARY SCHOOL

- 23 IR'S (0 SUMMONS ISSUED)



STRENGTH THROUGH UNITY



**COMMUNITY  
SERVICE  
COORDINATOR**

**Popsicles – Trinity**

**Touch A Truck**

**DARE Graduations**

**Coffee w/ Commissioners**

**Daddy Daughter Dance Fundraiser**

**High School Prom**

**Health & Safety Fair**

**SWCTE Expo**

**Coffee w/ a Cop**

**DSU Graduation**



# THANK YOU



## Dickinson Legion Post 3



STRENGTH THROUGH UNITY



# COMMUNITY RELATIONS



**STRENGTH THROUGH UNITY**

# HEROES BALL 2024



**STRENGTH THROUGH UNITY**





# DADDY DAUGHTER DANCE



**STRENGTH THROUGH UNITY**



# SKATE WITH A COP



**STRENGTH THROUGH UNITY**



# PROMOTIONS

## Public Safety Telecommunicator II



**Angie Jones**



**Andrey Little**



**STRENGTH THROUGH UNITY**



# WELCOME



**Dispatcher  
Brianne Jones**



**Records Clerk  
Blayne Rieger**



**Records Clerk  
Isabell Chadwick**



**Animal Control Officer  
Israel Sosa**



**STRENGTH THROUGH UNITY**



# WELCOME



**OFFICER**  
**Tarence Dillinger**



**OFFICER**  
**Anthony Mauser**



**OFFICER**  
**Derek Miller**



**OFFICER**  
**Jaidynn Claxton**



**OFFICER**  
**Matthew Schagunn**



**STRENGTH THROUGH UNITY**



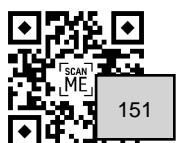


# DICKINSON POLICE



**STRENGTH THROUGH UNITY**

- **REZONE (REZ-003-2024)**- To consider a Zoning Map Amendment from Agricultural (AG) to Rural Residential (RR) for a property located in the SE ¼ of Section 16, Township 139 North, Range 96 West, located in the City of Dickinson's ETZ. The property is currently legally described as Southfork Acres Subdivision Lot 1B Block 2. The site consists of +/- 51.11 acres. Both the Planning and Zoning Commission and Community Development staff recommend approval. This is the second reading, No changes have been made since the first reading.





# SOUTHFORK REZONE

To: City of Dickinson Board of Commissioners  
From: City of Dickinson Community Development Services  
Date: May 1, 2024  
Re: REZ-003-2024 Zoning Map Amendment

**OWNER/APPLICANT**

Carl Kirschenheiter  
I-94 Development, LLC  
48 20<sup>th</sup> Street SW  
Dickinson, ND, 58601  
cdkirsch@ndsupernet.com  
701 290-1019

**APPLICANT’S REPRESENTATIVE**

Andrew Schrank  
Highlands Engineering  
319 24<sup>th</sup> Street East  
Schrank@highlandseng.com  
701 483 2444

<b>Public Hearing</b>	May 8, 2024	Planning and Zoning Commission
<b>Public Hearing</b>	May 21, 2024	City Commission
<b>Final Consideration</b>	June 4, 2024	City Commission

To consider a zoning map amendment from Agricultural (AG) to Rural Residential for 51.11 acres located within the City of Dickinson’s Extra Territorial Zone. The property is currently legally described as Lot 1B Block 2 of the Southfork Acres Subdivision

A companion major preliminary plat application for the Southfork Acres 2<sup>nd</sup> Subdivision is also scheduled for public hearing at the May 8, 2024 Planning and Zoning Commission meeting (PLP-003-2024).

Staff recommendation: Approval



<b>CURRENT ZONING</b>	<b>AG</b>
<b>FUTURE LAND USE MAP DESIGNATION</b>	<b>RESIDENTIAL</b>
<b>GROSS SITE ACREAGE</b>	<b>+/- 51.11</b>
<b>LOTS PROPOSED</b>	<b>Nine</b>

<b>NEARBY ZONING &amp; LAND USE</b>		
<b>Direction</b>	<b>Zoning</b>	<b>Land Use</b>
North	R2	Undeveloped
East	AG;	Undeveloped
South	AG	Undeveloped; single-family residence
West	R1	Single family residential; undeveloped

**COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS**

**Compatibility with Local Uses, Compliance with The Zoning Ordinance and Consistency with the Comprehensive Plan**

The adjacent properties to the west are zoned R1. Rezoning the subject property to RR would not introduce uses into the general vicinity that would be incompatible with the general development pattern. As the RR zoning district does not allow uses currently permitted in the AG zoning district, such as Type II animal production and Type III animal production, and as Type I animal production is only allowed in the RR zoning district with approval of a Special Use Permit, rezoning the property to RR would limit impacts on the adjacent residentially developed properties to the west as well as future residential development on the R2 zoned property to the north.

If approved, the proposed Southfork Acres 2<sup>nd</sup> Subdivision would create residential lots ranging in area from 5.1 acres to 7.50 acres. As the minimum lot area in RR zoning is one acre, the lot areas in the proposed subdivision would comply with for RR zoning. The proposed rezoning also meets the purpose of the RR zoning district as listed in Article 39.04 of the City's Zoning Ordinance:

*This district provides for the rural residential use of land, accommodating very low- and low-density environments. The district's regulations assure that density is developed consistent with: land use policies of the Dickinson Comprehensive Plan regarding rural subdivision; levels of infrastructure; and environmentally sensitive development practices. The district also accommodates developments that merge urban living with rural life.*

Regarding consistency with the Dickinson 2035: Roadmap to the Future Comprehensive Plan; Policy 1.3.2. of Chapter 4-Land Use does not allow RR zoning within the Urban Service Area. As the subject property is located outside of the Urban Service Area the request is consistent with the Comprehensive Plan.

**Public Input:** As of the date of this report, City staff has not received any public comments.

**Staff Recommendation:** The City Community Development Team staff recommends approval of REZ-003-2024.

**MOTIONS:**

**\*\*\*Approval\*\*\***

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **REZ-003-2024** as being consistent with the City of Dickinson Comprehensive Plan and as being compliant with the City of Dickinson Zoning Ordinance and also being in the interest of the public health, safety and welfare "*

*(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):*

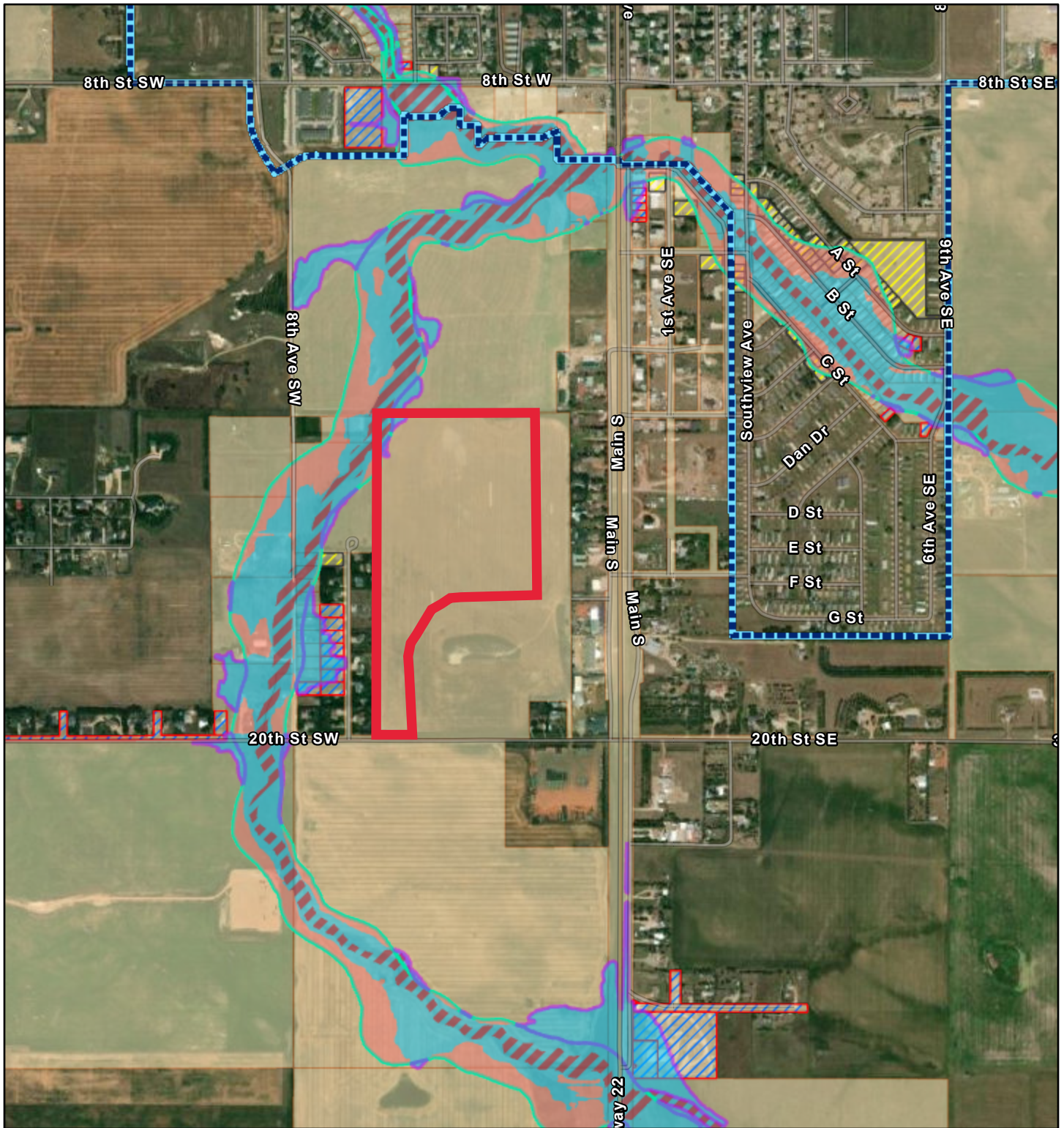
1. \_\_\_\_\_;
2. \_\_\_\_\_.

**\*\*\*Denial\*\*\***

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **REZ-003-2024** as NOT being consistent with the City of Dickinson Comprehensive Plan and as not being compliant with the City of Dickinson Zoning Ordinance and as being contrary to interest of the public health, safety and welfare."*

# FEMA Flood Hazard Changes Map

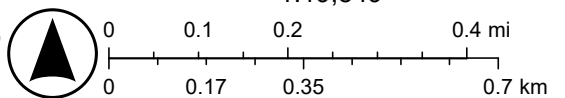
Section 7. Item A.



3/26/2024

1:19,849

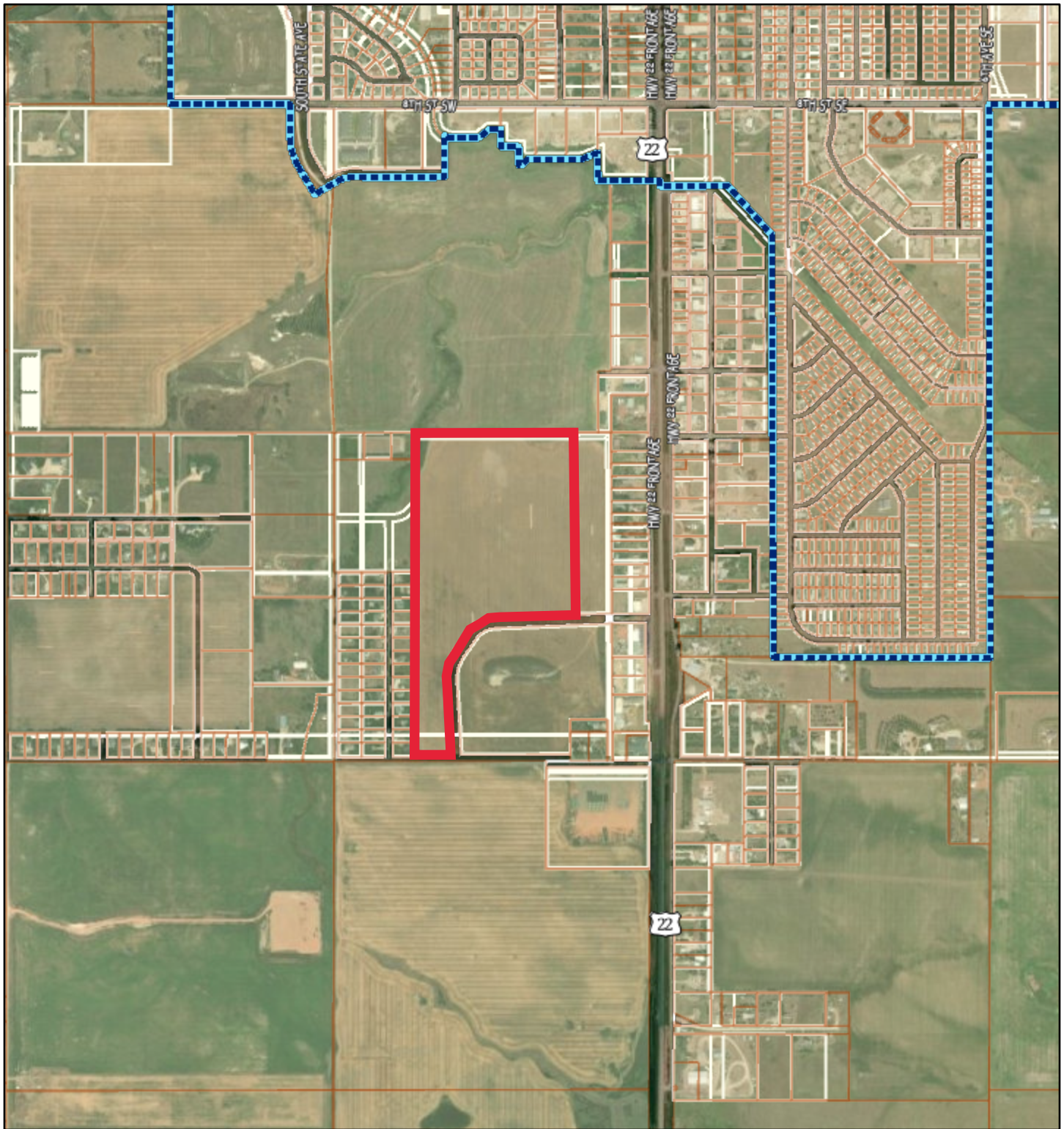
- |                                |  |                                     |
|--------------------------------|--|-------------------------------------|
| Municipal Boundary             | FLOODWAY (AE)                          | Intersected by SFHA Zones (A or AE) |
| Extra Territorial Boundary     | Preliminary SFHA Boundary              | World Imagery                       |
| North Dakota County Boundaries | Non-Intersecting After Changes (141)   | Low Resolution 15m Imagery          |
| SFHA Area Changes              | Newly Intersecting After Changes (154) | High Resolution 60cm Imagery        |
| Decrease                       | Intersected by SFHA Zones (A or AE)    | High Resolution 30cm Imagery        |
| Increase                       | Non-Intersecting After Changes (22)    | Citations                           |
| Current SFHA Boundary          | Newly Intersecting After Changes (89)  | 4.8m Resolution Metadata            |



State of North Dakota, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS, Dickinson Engineering Department, Maxar

# Dickinson Land Information Map

Section 7. Item A.



3/26/2024

Street Markers 45k



Highway 22

Public Street Names 25K



Municipal Boundary



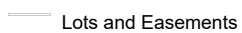
Extra Territorial Boundary



Dickinson Tax Parcels



ETZ Stark Parcels



Lots and Easements

World Imagery

Low Resolution 15m Imagery

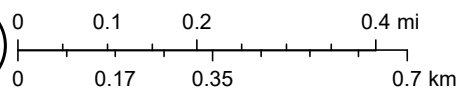
High Resolution 60cm Imagery

High Resolution 30cm Imagery

Citations

4.8m Resolution Metadata

1:19,849



Pictometry International, Eagleview, City of Dickinson, Dickinson Engineering Department, Maxar



## Transmittal Letter

**To:** Joshua Skluzacek – Community Development Director  
City of Dickinson  
38 1<sup>st</sup> Street West  
Dickinson, ND 58601

**From:** Andrew Schrank, PE  
Highlands Engineering  
319 24<sup>th</sup> Street East  
Dickinson, ND 58601  
701.483.2444  
schrank@highlandseng.com

**Date:** March 27, 2024

**Re:** Rezone Application – Southfork Acres 2<sup>nd</sup> Subdivision

**Message:** Enclosed you will find the following Rezone application documents for the above referenced project being submitted for consideration at the May Planning and Zoning Meeting:

- Pre-submittal Meeting Letter
- Narrative (included, below) of the Project Description
- Legal Descriptions (included, below) for the Proposed FLUM Designations
- Warranty Deed for the Property
- Map of Proposed Zone Change and Current Surrounding Zoning
- Current Preliminary and Final Plat Drawings
- Flood Hazard Areas from City’s GIS Information
- Aerial Image of Property

### **Rezoning Request**

The applicant is requesting a change from Agricultural (AG) to Rural Residential (RR) for the area described by this application.

**office** 701 483 2444  
**fax** 701 483 2610

**email** info@highlandseng.com  
**web** www.highlandseng.com

Highlands Engineering & Surveying, PLLC  
319 24th Street East | Dickinson, ND 58601

**Legal Description**

A PARCEL OF LAND BEING LOT 1B AS RECORDED BY STARK COUNTY DOCUMENT NUMBER 3178771, BLOCK TWO (2) OF SOUTHFORK ACRES SUBDIVISION LOCATED IN THE SOUTHEAST QUARTER (SE1/4) OF SECTION SIXTEEN (16), TOWNSHIP ONE-HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT ONE B (1B) BEING A FOUND REBAR AND CAP; THENCE N 89°55'24" E ALONG THE NORTH LINE OF SAID LOT ONE B (1B), A DISTANCE OF 1276.22 FEET TO A FOUND REBAR AND CAP LS-5466 AT THE NORTHWEST CORNER OF SAID LOT ONE B (1B); THENCE S 00°14'12" E ALONG THE EAST LINE OF SAID LOT ONE B (1B), A DISTANCE OF 1466.59 FEET TO A FOUND REBAR AND CAP LS-5466 ON THE NORTH RIGHT-OF-WAY OF DVORAK DRIVE; THENCE ALONG SAID RIGHT-OF-WAY THE FOLLOWING FIVE (5) COURSES AND DISTANCES TO FOUND REBAR AND CAPS LS-5466: S 87°50'18" W, 648.45 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE SOUTHEAST HAVING A RADIUS OF 270.00 FEET; THENCE SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 52°38'30" AN ARC LENGTH OF 248.07 FEET; THENCE S 35°11'48" W, 180.27 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE EAST HAVING A RADIUS OF 390.00 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 38°36'14" AN ARC LENGTH OF 262.77 FEET; THENCE S 03°24'26" E, 591.56 FEET TO SAID REBAR AND CAP LS-5466 ON INTERSECTION OF SAID DVORAK DRIVE RIGHT-OF-WAY AND THE NORTH RIGHT-OF-WAY OF 20TH STREET SOUTHWEST; THENCE S 89°53'37" W ALONG SAID RIGHT-OF-WAY, A DISTANCE OF 280.35 FEET TO A FOUND REBAR AND CAP LS-5466; THENCE N 00°02'16" W LEAVING SAID RIGHT-OF-WAY ALONG THE WEST LINE OF SAID LOT ONE (1), A DISTANCE OF 1470.24 FEET TO A FOUND REBAR; THENCE N 00°09'42" W CONTINUING ALONG SAID WEST LINE, A DISTANCE OF 1119.58 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 51.11 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

**Project Description**

The Preliminary Plat for Southfork Acres 2<sup>nd</sup> Subdivision was initially heard by the Planning and Zoning board at the March 13<sup>th</sup> Planning and Zoning meeting. Although the Plat meets all the requirements of the Agricultural zoning district, the Planning and Zoning Commission felt that some of the agricultural uses were not appropriate for this parcel once subdivided into 5 acre lots. Therefore, the preliminary plat application was tabled until the property could be rezoned to Rural Residential (RR). This application is being submitted to satisfy this request from the Planning and Zoning Commission to allow the preliminary plat to move forward.

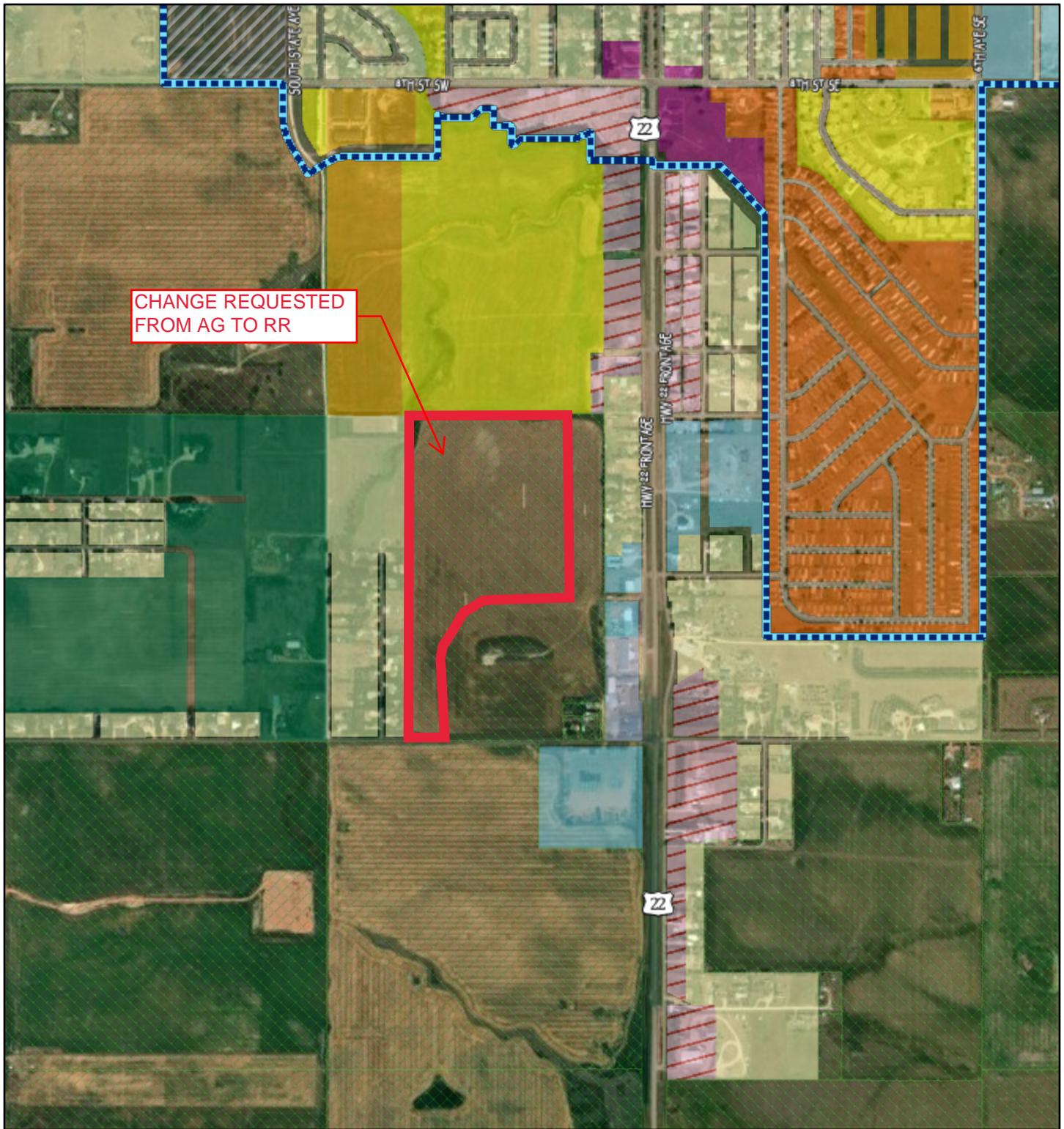
Your consideration of this request is greatly appreciated. Feel free to contact me for any additional information or questions regarding this submittal. Thank You!



**Andrew Schrank, PE, CFM**  
**Highlands Engineering**

# Dickinson Zoning Information Map

Section 7. Item A.



CHANGE REQUESTED FROM AG TO RR

3/26/2024

1:19,849

Street Markers 45k

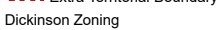


Highway 22

Public Street Names 25K

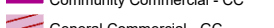


Municipal Boundary



Extra Territorial Boundary

Dickinson Zoning



Planned Unit Development - PUD



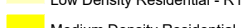
Community Commercial - CC



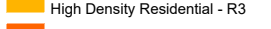
General Commercial - GC



Limited Industrial - LI



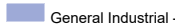
Low Density Residential - R1



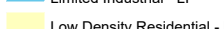
Medium Density Residential - R2



High Density Residential - R3



Mobile Home - MH



General Commercial - GC



General Industrial - GI



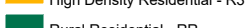
Limited Industrial - LI



Low Density Residential - R1



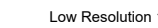
Medium Density Residential - R2



High Density Residential - R3



Rural Residential - RR



Agricultural - AG

World Imagery

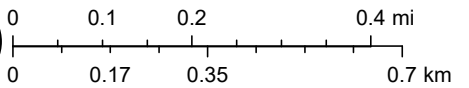
Low Resolution 15m Imagery

High Resolution 60cm Imagery

High Resolution 30cm Imagery

Citations

4.8m Resolution Metadata



Pictometry International, Eagleview, City of Dickinson, Dickinson Engineering Department, Maxar



**From:** Jotform  
**To:** [Sylvia Miller](#); [Sylvia Miller](#); [Steven Josephson](#); [Dustin D. Dassinger](#); [loretta.marshik@dickinsongov.com](mailto:loretta.marshik@dickinsongov.com); [Leonard W. Schwindt](#); [Joshua Skluzacek](#); [Nicole Snyder](#); [Nicole Snyder](#)  
**Subject:** Re: Unified Development Application  
**Date:** Wednesday, March 27, 2024 3:09:55 PM  
**Attachments:** [5873829630019710488\\_signature\\_23.png](#)  
[Pre-Application Letter 202311SFA.pdf](#)  
[220614\\_Corrective Deed.pdf](#)  
[220614\\_Warranty Deed.pdf](#)  
[241269\\_Transmittal-REZONE\\_2024-03-27.pdf](#)  
[241269\\_Flood Map\\_2024-03-26.pdf](#)  
[241269\\_PLAT-FINAL\\_2024-03-26.pdf](#)  
[241269\\_PLAT-PRELIM\\_2024-03-26.pdf](#)  
[241269\\_Parcel Map\\_2024-03-26.pdf](#)  
[241269\\_Zoning Map\\_2024-03-26.pdf](#)  
[241269\\_Owner Signature.pdf](#)  
[5873829630019710488\\_signature\\_23.png](#)



## Unified Development Application

Have you met with Planning Staff regarding your application? **Yes**

Please upload the letter or counseling form you received following your pre-application meeting: [Pre-Application Letter 202311SFA.pdf](#)

Type of Development **Rezoning - Zoning Map Amendment**

Name **Carl Kirschenheiter**

Company **I-94 Development, LLC**

Applicant Email **cdkirsch@ndsupernet.com**

Applicant Phone # **(701) 290-1019**

Applicant Representative (if applicable) **Andrew Schrank**

Applicant Representative Company **Highlands Engineering**

Applicant Representative Email **schrank@highlandseng.com**

Applicant Representative Phone # **(701) 483-2444**

Owner Name I-94 Development, LLC  
Owner Address 48 20th Street SW, Dickinson, ND, 58601  
Owner Email cdkirsch@ndsupernet.com  
Owner Phone # (701) 290-1019

Is the owner present to Sign

Owner Signature Upload [241269\\_Owner Signature.pdf](#)

Will this application require any other action to complete the development?

Metes and Bounds Description (ONLY REQUIRED FOR UNPLATTED SUBDIVISION LOTS)

A PARCEL OF LAND BEING LOT 1B AS RECORDED BY STARK COUNTY DOCUMENT NUMBER 3178771, BLOCK TWO (2) OF SOUTH FORK ACRES SUBDIVISION LOCATED IN THE SOUTHEAST QUARTER (SE1/4) OF SECTION SIXTEEN (16), TOWNSHIP ONE-HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT ONE B (1B) BEING A FOUND REBAR AND CAP; THENCE N 89°55'24" E ALONG THE NORTH LINE OF SAID LOT ONE B (1B), A DISTANCE OF 1276.22 FEET TO A FOUND REBAR AND CAP LS-5466 AT THE NORTHWEST CORNER OF SAID LOT ONE B (1B); THENCE S 00°14'12" E ALONG THE EAST LINE OF SAID LOT ONE B (1B), A DISTANCE OF 1466.59 FEET TO A FOUND REBAR AND CAP LS-5466 ON THE NORTH RIGHT-OF-WAY OF DVORAK DRIVE; THENCE ALONG SAID RIGHT-OF-WAY THE FOLLOWING FIVE (5) COURSES AND DISTANCES TO FOUND REBAR AND CAPS LS-5466: S 87°50'18" W, 648.45 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE SOUTHEAST HAVING A RADIUS OF 270.00 FEET; THENCE SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 52°38'30" AN ARC LENGTH OF 248.07 FEET; THENCE S 35°11'48" W, 180.27 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE EAST HAVING A RADIUS OF 390.00 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 38°36'14" AN ARC LENGTH OF 262.77 FEET; THENCE S 03°24'26" E, 591.56 FEET TO SAID REBAR AND CAP LS-5466 ON INTERSECTION OF SAID DVORAK DRIVE RIGHT-OF-WAY AND THE NORTH RIGHT-OF-WAY OF 20TH STREET SOUTHWEST; THENCE S 89°53'37" W ALONG SAID RIGHT-OF-WAY, A DISTANCE OF 280.35 FEET TO A FOUND REBAR AND CAP LS-5466; THENCE N 00°02'16" W LEAVING SAID RIGHT-OF-WAY ALONG THE WEST LINE OF SAID LOT ONE (1), A DISTANCE OF 1470.24 FEET TO A FOUND REBAR; THENCE N 00°09'42" W CONTINUING ALONG SAID WEST LINE, A DISTANCE OF 1119.58 FEET TO THE POINT

OF BEGINNING.

SAID PARCEL CONTAINS 51.11 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

	1/4 Section	Township	Range
Description	SE1/4 Section 16	T139N	R96W

Legal - Lot/Block/Addition	Lot	Block	Addition
Description	1B	2	Southfork Acres Subdivision

Property Address / General Project Location      The property is generally located south of City of Dickinson's corporate limits, approximately 350ft west of Highway 22.

Total Square Footage or Acreage of Subject Property      5.11 acres

Transmittal Letter (Explanation of Request & Proposed Operations)      [241269\\_Transmittal-REZONE\\_2024-03-27.pdf](#)

Existing Zoning      AG - Agriculture

Proposed Zoning      RR - Rural Residential

Rezone Calc Multiplier      1

Overlay District Description      N/A

Map of Area to be Rezoned      [241269\\_Flood Map\\_2024-03-26.pdf](#)  
[241269\\_PLAT-FINAL\\_2024-03-26.pdf](#)  
[241269\\_PLAT-PRELIM\\_2024-03-26.pdf](#)  
[241269\\_Parcel Map\\_2024-03-26.pdf](#)  
[241269\\_Zoning Map\\_2024-03-26.pdf](#)

Minor Platting Multiplier      0

Prelim Platting Multiplier      0

Major Platting Multiplier      0

Application Calc      350

Deed for Property [220614\\_Corrective Deed.pdf](#)  
[220614\\_Warranty Deed.pdf](#)

Application Fees      **Applicable Fees**      350.00 USD

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Total:      \$350.00  
Transaction ID:      6tz275da

**Payer Information**

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First Name:      Andrew  
Last Name:      Schrank  
E-Mail      cdkirsch@ndsupernet.com

Applicant Signature



Date      03-27-2024

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You can [edit this submission](#) and [view all your submissions](#) easily.

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

**Section 1:** That the City of Dickinson Zoning Map as provided in the City Code Section 39.04.006, designating the area and boundaries of the “AG” and “RR” zoning districts within the municipality jurisdiction of the City of Dickinson, North Dakota, be amended as follows:

1. To reclassify and rezone a parcel from Agricultural (AG) to Rural Residential (RR) described as follows:

A PARCEL OF LAND BEING THE REPLAT OF LOT1B AS RECORDED BY STARK COUNTY DOCUMENT NUMBER 3178771, BLOCK TWO (2) OF SOUTHFORK ACRES SUBDIVISION LOCATED IN THE SOUTHEAST QUARTER (SE 1 4) OF SECTION SIXTEEN (16), TOWNSHIP ONE-HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID LOT ONE B (1B) BEING A FOUND REBAR AND CAP; THENCE N 89°55'24" E ALONG THE NORTH LINE OF SAID LOT ONE B (1B), A DISTANCE OF 1276.22 FEET TO A FOUND REBAR AND CAP LS-5466 AT THE NORTHWEST CORNER OF SAID LOT ONE B (1B); THENCE S 00°14'12" E ALONG THE EAST LINE OF SAID LOT ONE B (1B), A DISTANCE OF 1466.59 FEET TO A FOUND REBAR AND CAP LS-5466 ON THE NORTH RIGHT-OF-WAY OF DVORAK DRIVE; THENCE ALONG SAID RIGHT-OF-WAY THE FOLLOWING FIVE (5) COURSES AND DISTANCES TO FOUND REBAR AND CAPS LS-5466: S 87°50'18" W, 648.45 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE SOUTHEAST HAVING A RADIUS OF 270.00 FEET; THENCE SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 52°38'30" AN ARC LENGTH OF 248.07 FEET; THENCE S 35°11'48" W, 180.27 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE EAST HAVING A RADIUS OF 390.00 FEET; THENCE SOUTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 38°36'14" AN ARC LENGTH OF 262.77 FEET; THENCE S 03°24'26" E, 591.56 FEET TO SAID REBAR AND CAP LS-5466 ON INTERSECTION OF SAID DVORAK DRIVE RIGHT-OF-WAY AND THE NORTH RIGHT-OF-

WAY OF 20TH STREET SOUTHWEST; THENCE S 89°53'37" W ALONG SAID RIGHT-OF-WAY, A DISTANCE OF 280.35 FEET TO A FOUND REBAR AND CAP LS-5466; THENCE N 00°02'16" W LEAVING SAID RIGHT-OF-WAY ALONG THE WEST LINE OF SAID LOT ONE (1), A DISTANCE OF 1470.24 FEET TO A FOUND REBAR; THENCE N 00°09'42" W CONTINUING ALONG SAID WEST LINE, A DISTANCE OF 1119.58 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 51.11 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

**Section 2: Repeal of Ordinances in Conflict.** All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

**Section 3: Severability.** In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

**Section 4: Effective Date:** This Ordinance shall be in full force and effect form and after final passage.

\_\_\_\_\_  
Scott Decker, President  
Board of City Commissioners

ATTEST

\_\_\_\_\_  
Dustin Dassinger, City Administrator

First Reading: \_\_\_\_\_, 2024  
Second Reading: \_\_\_\_\_, 2024  
Final Passage: \_\_\_\_\_, 2024



# DEVELOPMENT AGREEMENT

THIS AGREEMENT (the Agreement), made on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ (“Effective Date”) between the City of Dickinson, a political subdivision, hereinafter called the CITY, and the OWNER as identified herein;

OWNER Name and Address: Dickinson Energy Park, LLC  
555 Highway 1804 ND  
Bismarck, ND 58503-6228

For the following described property:

A TRACT OF LAND BEING THE REPLAT OF A PORTION OF LOT ONE (1), BLOCK ONE (1), ENERGY CENTER 3RD ADDITION LOCATED IN THE SOUTHEAST QUARTER (SE1/4) OF SECTION ONE (1), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W) OF THE FIFTH PRINCIPAL MERIDIAN (5TH.P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER (SE1/4) OF SAID SECTION ONE (1), THENCE S 89°34'27" E ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER (SE1/4) OF SAID SECTION ONE (1), A DISTANCE OF 216.91 FEET; THENCE N 0°08'27" W, A DISTANCE OF 40.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N 0°08'27" W, A DISTANCE OF 100.02 FEET; THENCE N 89°35'04" W, A DISTANCE OF 99.94 FEET; THENCE N 0°07'24" W, A DISTANCE OF 526.79 FEET; THENCE S 89°34'23" E, A DISTANCE OF 489.95 FEET; THENCE N 0°07'23" W, A DISTANCE OF 122.37 FEET TO THE BEGINNING OF A CURVE CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 366.00 FEET; THENCE NORTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 90°34'37" AND AN ARC DISTANCE OF 578.60 FEET; THENCE S 89°34'37" E, A DISTANCE OF 1097.59 FEET TO THE WESTERLY RIGHT-OF-WAY OF ENERGY CENTER DRIVE; THENCE S 0°06'55" E ALONG THE WESTERLY RIGHT-OF-WAY OF SAID ENERGY CENTER DRIVE, A DISTANCE OF 562.36 FEET TO THE BEGINNING OF A CURVE CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 803.93 FEET; THENCE SOUTHEASTERLY ALONG SAID CURVE AND ALONG THE WESTERLY RIGHT-OF-WAY OF SAID ENERGY CENTER DRIVE THROUGH A CENTRAL ANGLE OF 40°54'06" AND AN ARC DISTANCE OF 573.90 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF EAST VILLARD STREET; THENCE S 81°42'06" W ALONG THE NORTHERLY RIGHT-OF-WAY OF SAID EAST VILLARD STREET, A DISTANCE OF 210.32 FEET; THENCE CONTINUE N 89°34'27" W ALONG THE NORTHERLY RIGHT-OF-WAY OF SAID EAST VILLARD STREET A DISTANCE OF 1845.06 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 44.64 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

Also referred to herein as “Energy Center 6<sup>th</sup> Addition”;

Also referred to herein as the “Subject Property”;

**RECITALS**

WHEREAS, the OWNER is the fee OWNER of the Subject Property, located in the City of Dickinson, Stark County, North Dakota, legally described as provided above; and

WHEREAS, the OWNER intends on platting the Subject Property; and

WHEREAS, the OWNER and CITY agree that the Subject Property will be improved and developed pursuant to the terms of this Agreement, the approved subdivision plat of the Subject Property, and all applicable CITY ordinances and regulations;

NOW THEREFORE, in mutual consideration of the promises, covenants and agreements of the parties contained herein, the parties hereby agree as follows:

**1. Regulation of Development.** This Agreement is executed in conformance with Articles 34, 38, and 39 of the City of Dickinson Municipal Code effective as of the date of this agreement and shall satisfy the requirements contained therein for a Subdivision Agreement to be completed prior to the filing and recordation of any **issuance of a Certificate of Occupancy on Subject Property**. This Agreement shall control the development of the Property and the construction of Municipal Improvements necessary to serve the Subdivision or Subject Property with municipal services. Remedies contained in this Agreement shall be in addition to those otherwise provided by law to the CITY for other violations of the City of Dickinson Municipal Code.

**2. Infrastructure Improvements – Special Conditions.** Public infrastructure improvements will be required to serve and provide public access to the proposed Lots within the Subject Property and those properties directly adjacent to the proposed right-of-way. The OWNER and CITY hereby agree that the following are the only public infrastructure improvements required to be constructed as indicated herein and accepted by the CITY prior to a Certificate of Occupancy being issued in the Subject Property as indicated in Section 1 of this Agreement. Phasing of public improvements may be allowed so that Lots may be granted a Certificate of Occupancy before all public infrastructure improvements for the Subject Property are complete as indicated by this section.

- a) OWNER shall prepare or have prepared plans and specifications for the infrastructure that will serve the adjacent CITY property and the Subject Property including: an urban public roadway with sidewalks where abutting City property, street lighting, and storm sewer; a stormwater management facility within Tract 1, Block 2 to detain the increase in runoff from the public roadway and Block 2; and a public water system within public right-of-way being dedicated by the plat of the Subject Property. This water system shall include new water lines within the proposed right-of-way as necessary to provide water and fire service to the lots within the subject property and those properties directly adjacent to the proposed right-of-way. The water system shall include: water mains; water main line valves; water main line fittings; fire hydrant assemblies (valves, pipe, and hydrant); water service connections at the main lines to the right-of-way limit; and water service line shut off valves. An 8-inch diameter water main shall be provided within the proposed right-of-way which is to connect to the existing water main located within the City of Dickinson owned property where the North Dakota National Guard Readiness Center is located, and loop to the existing water main located within the right-of-way of Villard Street East. The roadway shall be an urban road with a width of 40-feet measured between the face of the proposed curb and gutter and shall be surfaced with either asphalt or concrete pavement. This roadway shall meet the requirements of City Standard Detail C2.29



with a revision date of 11/2017. The CITY will perform the geotechnical investigation and analysis as necessary to determine the required pavement and base section for this proposed roadway. The street lighting, storm sewer system, stormwater management facility, and water system shall be designed to meet current CITY standards and policies. The cost of designing these improvements and preparing these plans shall be paid by the OWNER.

- b) Withing the calendar year of 2024, the CITY will apply for the Department of Defense Local Defense Community Cooperation under the Defense Community Infrastructure Program grant for the construction administration services and construction costs for the improvements indicated by Section 2. a) of this Agreement.
- c) Should the CITY fail to be successful in obtaining the grant funding indicated by Section 2. b) of this Agreement, CITY will reapply for this same grant again in 2025. If the initial grant application is not successful, the effective plat approval deadline of 12-months indicated by the City's code shall be automatically extended by the City for an additional 12-months to allow for this grant re-application. Further grant applications after this second attempt shall be optional.
- d) If the CITY is awarded the full grant amount requested as indicated by Section 2. b) or Section 2. c) of this Agreement, CITY shall construct or have constructed and shall pay all expenses for the contract preparation, advertising, bidding, awarding, construction, and construction administration of the improvements as depicted by the plans and specifications approved by the CITY as noted by Section 2. a) of this Agreement. CITY shall complete this construction work within 2-years of the grant award date. The OWNER shall have no responsibility in the warranty or assurance of completion of these improvements completed by the CITY.
- e) If the CITY is not successful in obtaining the grant indicated by Section 2. b) or Section 2. c) of this Agreement or if the full grant amount request is not awarded, or if the project bids are higher than the grant amount awarded, OWNER and CITY have the option to renegotiate the terms and/or infrastructure requirements of this agreement by executing a new agreement, or they may choose to not record the subdivision plat as approved.
- f) The OWNER shall prepare or have prepared design and plans and specifications for the public improvements that do not serve the adjoining CITY property, said improvements being the stormwater management facility within Tract 1, Block 1, as well as for the proposed sanitary sewer system improvements to provide sewer service to Block 1 of the Subject Property. The cost of preparing these plans shall be paid by the OWNER. The stormwater management facility shall be designed in accordance with CITY standards and policies, and the sanitary sewer system shall meet all local and State requirements for a public sewer system.
- g) The OWNER shall construct or have constructed and shall pay all expenses for construction of the stormwater management facilities and sanitary sewer improvements as depicted by the plans and specifications approved by the CITY as noted by Section 2. f) of this Agreement. A Certificate of Occupancy shall not be issued for a Lot within Block 1 until acceptable sanitary sewer service is provided, and the stormwater management facility is constructed and approved by the City.
- h) OWNER shall allow CITY to perform inspection of the public infrastructure improvements to be constructed by OWNER as needed to ensure proper construction in accordance with the approved plans and specifications noted by this Agreement. OWNER shall pay CITY for said inspection services in accordance with the rates defined by the current CITY fee schedule.
- i) Title to Public Improvements after construction and acceptance shall be as defined by Section 8 of this Agreement.

**3. Assurance of Infrastructure Completion.** In the event that construction of the required public infrastructure that is to be paid for directly by the OWNER as indicated in Section 2, herein, is not complete at

the time of final plat recording for a particular phase of the project, the OWNER hereby agrees that no private improvements shall be constructed within any land located within the Subject Property unless and until a plan for developing and constructing such improvements and infrastructure is approved by the CITY. Such approval will be memorialized by a public infrastructure permit which will be valid for one year from the date of issuance at a fee listed in the current CITY fee schedule. Prior to the CITY recording the Final Plat of the Subject Property, the OWNER shall post with the CITY security in the amount of 130% of the lesser of the estimated construction cost as approved by the City Engineer or actual bid amounts, if available, for said improvements to assure the completion of the required public infrastructure that is to be paid for directly by the OWNER for the Subject Property, as required under Dickinson City Code §34-60. The security posted by the OWNER shall be held by the CITY until the cost of each approved phase(s) of the infrastructure for the whole of the Subject Property has been completed. A full release of the security remaining upon the completion of construction shall be made upon completion of the work, inspection, and final acceptance of the same. The Security remaining upon completion of construction shall remain in effect through warranty examination and final inspection by the CITY as indicated by Section 9, herein.

**4. City Engineer Approval Required.** No improvements within the Subject Property shall be made unless and until necessary plans and specifications therefore have been submitted to and approved by the City Engineer in accordance with the City of Dickinson Municipal Code for the Subject property covered by such plans and specifications.

**5. Subdivision of Land.** The OWNER shall otherwise conform to all requirements regarding the subdivision of land enacted by the City of Dickinson, as set forth in Chapter 34 of the City of Dickinson Municipal Code, as may be amended from time to time. The provision of remedies in this Agreement shall be in addition to those otherwise provided by law to the CITY for other violations of the City of Dickinson Municipal Code.

**6. Permits.** The CITY's approval of this Agreement does not include approval of permits for construction within the Subject Property. The OWNER shall separately apply to the CITY for any building permits, certificates of occupancy, right-of-way permits, or similar approvals for any and all construction within the Subject Property. The OWNER shall notify all prospective lot owners within the Subject Property that the CITY will not accept any building permit or development applications until the CITY has approved the final storm water management plan.

**7. Repairs and Replacements.** The OWNER shall replace, or have replaced, or repair, or have repaired, as the case may be, any and all pipes and monuments within the Subject Property that have been destroyed or damaged by the OWNER or OWNER's agents. The OWNER shall replace, or have replaced, or repair, or have repaired, as the case may be, the entire cost of such replacement or repair, of any and all property damaged or destroyed by reason of any work done pursuant to this Agreement, whether such property is owned by the United States, or any agency or entity thereof, or the State of North Dakota, or any agency or political subdivision thereof, or by the CITY or by any public or private corporation, or any person whomsoever, or by any combination of such owners. Any such repair or replacement shall be to the satisfaction and subject to the approval of the City Engineer or their designee.

**8. Title to Public Improvements.** Title to, and ownership of, any and all public municipal improvements including roadways, street lighting systems, water systems, sanitary sewer systems, storm sewer systems, and stormwater management facilities within the public rights-of-way, tracts, water easements, sanitary sewer easements, and/or drainage easements dedicated and granted by the subdivision plat of the Subject Property, shall vest in the CITY upon completion, acceptance, and satisfaction of any warranty issues for such improvements with the following additional requirements:

- a) The real property encumbered by easements for public infrastructure within the Subject Property shall be privately owned, but the CITY shall have the rights to access, maintain, repair, improve, remove, and replace the public improvements that are to be owned by the CITY within the easements. The OWNER shall not build, create, construct, or permit to be built, created, or constructed, any obstruction, building, engineering works, or other structures upon, over, or under the strip of land herein described or that would interfere with the public improvements. The OWNER shall not change the existing grade within the easements without prior approval from the CITY. This shall not restrict the OWNER from constructing pavement, fences, landscaping, or utility crossings within the easement that do not adversely affect the public infrastructure. Upon completion of any work within the easements, the CITY shall leave the property in good repair so that there is no unreasonable damage. If the CITY is not able to have the property repaired to its existing condition, the CITY shall pay for damages to the property. The damages, if not mutually agreed upon, may be determined by three disinterested persons, one to be selected by the OWNER and one by CITY, and these two shall select a third person. The award determined by these three persons shall be final and conclusive.
- b) Tracts for stormwater management in the Subject Property (i.e. Tract 1, Block 1 and Tract 2, Block 2) shall be deeded to the CITY upon completion and acceptance of the improvements required for stormwater management within these tracts. After conveyance, the CITY shall own and maintain these tracts and the stormwater management facilities within the tracts.

**9. Maintenance Warranty.** For all public municipal improvements within the Subject Property constructed privately by the OWNER, and in accordance with Dickinson City Code §34-60 and Section 3, herein, assurance shall be provided by the OWNER. The amount of this assurance remaining at the completion of construction is to remain in full effect for a warranty period of no less than one (1) year following substantial completion of said improvements. Until the end of this one-year warranty period, the OWNER shall remedy at the OWNER's expense any damage to real or personal property, when that damage is the result of: (1) the OWNER's failure to conform to the requirements of the CITY; or (2) any defect of equipment, material, workmanship, or design furnished. The OWNER shall restore any work damaged in fulfilling the terms and conditions of this Section. The OWNER shall: (1) use commercially reasonable efforts to obtain all warranties that would be given in normal commercial practice; (2) to the extent possible, require all warranties be executed, in writing, for the benefit of the CITY; and (3) enforce all warranties for the benefit of the CITY. In the event the OWNER's warranty as provided herein has expired, the CITY may bring suit at its expense to enforce a subcontractor's, manufacturer's, or supplier's warranty. The OWNER shall have no liability for the improvements made upon expiration of the one-year warranty period.

**10. Agreement Runs with the Land.** This Agreement shall be binding on, and shall inure to the benefit of, the parties hereto and their respective heirs, administrators, representatives, successors, and assigns. This Agreement shall run with the land and shall be recorded with the Office of the Stark County Recorder against the Subject Property. As the OWNER sells individual lots within the Subject Property, the OWNER shall specifically notify the purchaser thereof of this Agreement. All obligations, promises and covenants of the OWNER contained herein shall similarly be binding upon purchasers of lots within the Subject Property.

**11. Severability.** In the event that any provision of this Agreement shall be held invalid, illegal or unenforceable by any court of competent jurisdiction, such holding shall pertain only to such section and shall not invalidate or render unenforceable any other section or provision of this Agreement.

**12. Non-waiver.** Each right, power or remedy conferred upon the CITY or the OWNER by this Agreement is cumulative and in addition to every other right, power or remedy, express or implied, now or

hereafter arising, or available to the CITY or the OWNER at law or in equity, or under any other agreement. Each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the CITY or the OWNER and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy. If either party waives in writing any default or nonperformance by the other party, such waiver shall be deemed to apply only to such event and shall not waive any other prior or subsequent default.

**13. Governing Law – Venue.** This Agreement shall be governed by and construed according to the laws of the State of North Dakota. The parties hereby stipulate and agree that the District Court, Southwest Judicial District, State of North Dakota, shall have personal jurisdiction over the parties hereto, and that such District Court, Southwest Judicial District, State of North Dakota, is the appropriate and proper venue for resolving any dispute under this Agreement.

**14. Entire Agreement.** This Agreement contains the entire agreement between and among the parties hereto, and supersedes all prior and contemporaneous discussions, negotiations, understandings, and agreements, whether oral or written, express or implied, between or among them relating to the subject matter of this Agreement. This Agreement may not be amended orally, nor shall any purported oral amendment (even if accompanied by partial or complete performance in accordance therewith) be of any legal force or effect or constitute an amendment of this Agreement, but rather this Agreement may be amended only by an agreement in writing signed by the parties.

**IN WITNESS WHEREOF,** the parties have hereunto set their hands the day and year first above written.

**CITY OF DICKINSON**

By: \_\_\_\_\_

Title: President of the Board of City Commissioners

Signature: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

Title: City Administrator

Signature: \_\_\_\_\_

STATE OF NORTH DAKOTA     )  
  ) ss  
COUNTY OF STARK         )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_ and \_\_\_\_\_ known to me to be, respectively, the President of the Board of City Commissioners and the City Administrator of the City of Dickinson, the persons who are described herein and who executed the within and foregoing instrument and acknowledged to me that the City of Dickinson executed the same.

\_\_\_\_\_  
Notary Public  
Stark County, North Dakota

DRAFT

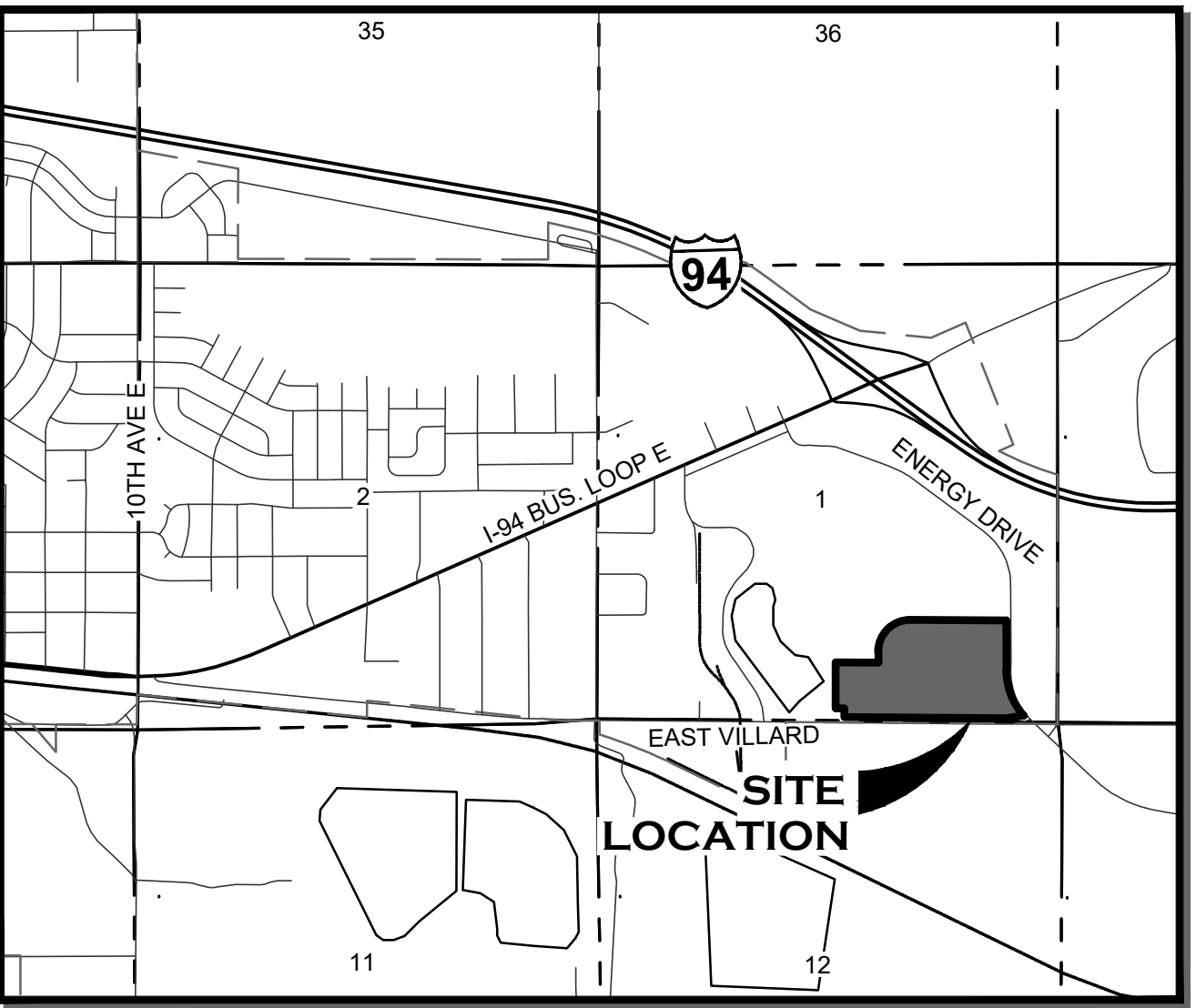


# ENERGY CENTER 6TH ADDITION

THE REPLAT OF A PORTION OF LOT 1, BLOCK 1, ENERGY CENTER 3RD ADDITION  
SE<sup>1</sup>/<sub>4</sub> SECTION 1, T139N, R96W, OF THE 5TH PRINCIPAL MERIDIAN  
CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA

LOT 1A, BLOCK 1  
ENERGY CENTER  
3RD ADDITION  
DOC NO. 3180587

ND STATE PLANE COORDINATES NAD 83(96), SOUTH ZONE, US FOOT		
DESCRIPTION	NORTHING	EASTING
A	453896.3710	1422535.5590
B	453801.6460	1425172.1630
C	456441.2340	1425242.9320
D	454980.2550	1424638.6630
E	455019.6030	1423541.8520
F	454558.6940	1422669.9530



VICINITY MAP  
1" = 2000'  
LEGEND

- PROPERTY BOUNDARY
- PROPOSED LOTS
- EXISTING LOTS
- PROPOSED NON-ACCESS LINE
- FOUND MONUMENT
- SET #5, 18-INCH REBAR & CAP STAMPED "HIGHLANDS LS-5466"
- SECTION LINE
- SECTION CORNER
- QUARTER CORNER
- RIGHT OF WAY LINE
- PROPOSED UTILITY EASEMENTS
- PROPOSED DRAINAGE & SANITARY SEWER EASEMENTS
- PROPOSED SANITARY SEWER EASEMENT
- EXISTING EASEMENTS
- 5' MAJOR CONTOURS
- 1' MINOR CONTOURS
- 100-YEAR FLOODPLAIN
- REGULATORY FLOODWAY

- NOTES**
- A PORTION OF THIS SUBDIVISION IS LOCATED WITHIN THE 0.2% ANNUAL CHANCE FLOOD AREA AS SHOWN BY ZONE "AE" OF FEMA FLOOD INSURANCE RATE MAP (FIRM) NUMBER 38089C0213F, PANEL 213 OF 850, WITH AN EFFECTIVE DATE OF NOVEMBER 4, 2010.
  - THIS PLAT DEDICATES A TOTAL OF 3.60 ACRES OF PUBLIC RIGHT-OF-WAY AS DEPICTED BY THIS PLAT.

- SURVEY NOTES**
- DISTANCES SHOWN ARE MEASURED GROUND DISTANCES, INTERNATIONAL FOOT, DERIVED FROM A LOCAL COORDINATE SYSTEM.
  - VERTICAL DATUM: NAVD 88
  - DATE OF LATEST FIELD WORK: FEBRUARY 29, 2024

**CITY OF DICKINSON COMMISSION APPROVAL**

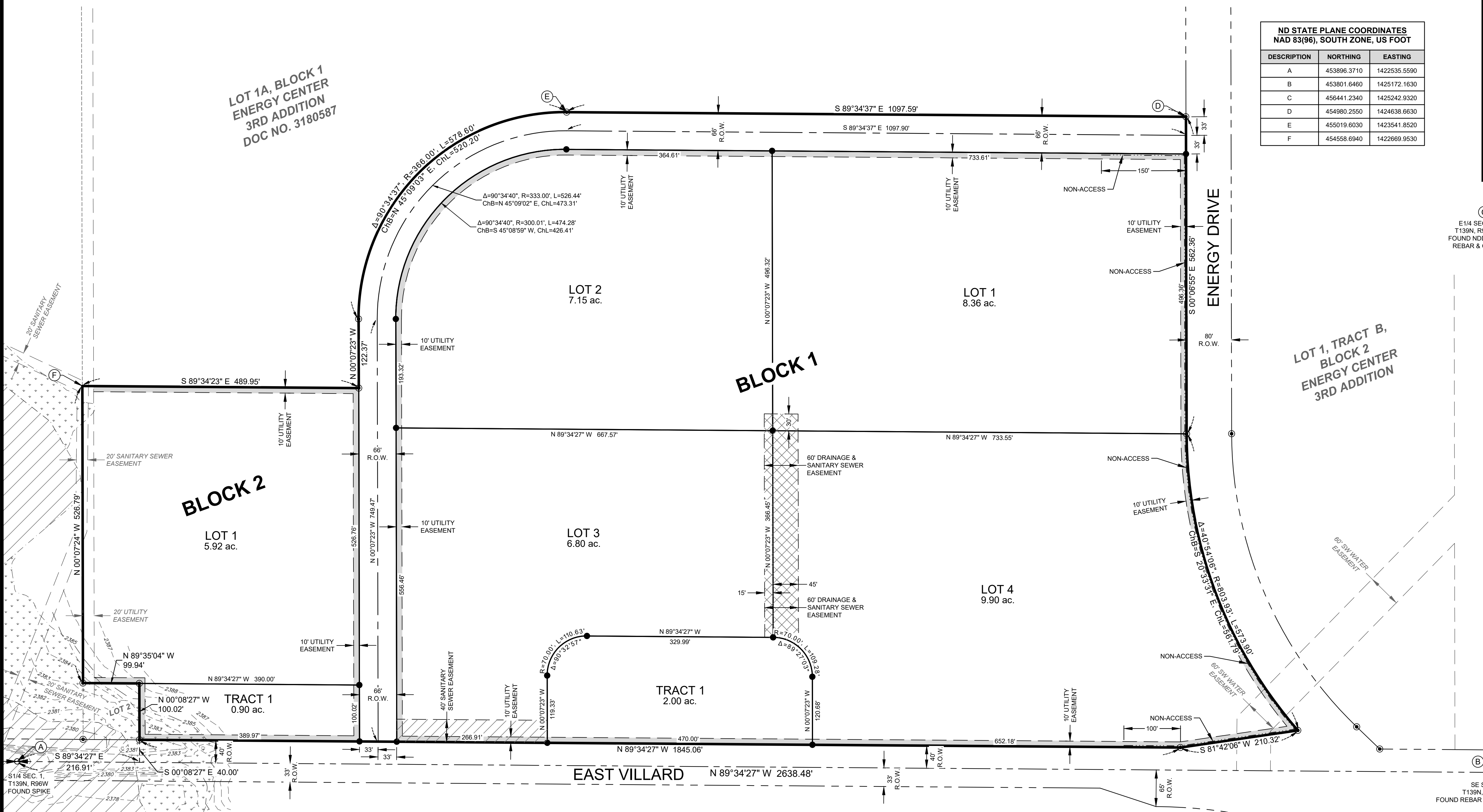
PRESIDENT \_\_\_\_\_ DATE: \_\_\_\_\_

**CITY ENGINEER APPROVAL**

CITY ENGINEER \_\_\_\_\_ DATE: \_\_\_\_\_

**CITY PLANNING COMMISSION APPROVAL**

SECRETARY \_\_\_\_\_ DATE: \_\_\_\_\_



**LEGAL DESCRIPTION**

A TRACT OF LAND IN LOT ONE (1), BLOCK ONE (1), ENERGY CENTER 3RD ADDITION LOCATED IN THE SOUTHEAST QUARTER (SE1/4) OF SECTION ONE (1), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W) OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER (SE1/4) OF SAID SECTION ONE (1), THENCE S 89°34'27" E ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER (SE1/4) OF SAID SECTION ONE (1), A DISTANCE OF 216.91 FEET; THENCE N 0°08'27" W, A DISTANCE OF 40.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N 0°08'27" W, A DISTANCE OF 100.02 FEET; THENCE N 89°35'04" W, A DISTANCE OF 99.94 FEET; THENCE N 0°07'24" W, A DISTANCE OF 526.79 FEET; THENCE S 89°34'23" E, A DISTANCE OF 489.95 FEET; THENCE N 0°07'23" W, A DISTANCE OF 122.37 FEET TO THE BEGINNING OF A CURVE CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 366.00 FEET; THENCE NORTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 90°34'37" AND AN ARC DISTANCE OF 578.60 FEET; THENCE S 89°34'37" E, A DISTANCE OF 1097.59 FEET TO THE WESTERLY RIGHT-OF-WAY OF ENERGY CENTER DRIVE; THENCE S 0°06'55" E ALONG THE WESTERLY RIGHT-OF-WAY OF SAID ENERGY CENTER DRIVE, A DISTANCE OF 562.36 FEET TO THE BEGINNING OF A CURVE CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 803.93 FEET; THENCE SOUTHEASTERLY ALONG SAID CURVE AND ALONG THE WESTERLY RIGHT-OF-WAY OF SAID ENERGY CENTER DRIVE THROUGH A CENTRAL ANGLE OF 40°54'06" AND AN ARC DISTANCE OF 573.90 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF EAST VILLARD STREET; THENCE S 81°42'06" W ALONG THE NORTHERLY RIGHT-OF-WAY OF SAID EAST VILLARD STREET, A DISTANCE OF 210.32 FEET; THENCE CONTINUE N 89°34'27" W ALONG THE NORTHERLY RIGHT-OF-WAY OF SAID EAST VILLARD STREET A DISTANCE OF 1845.06 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 44.64 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

**SURVEYOR'S CERTIFICATE**

I, KC HOMISTON, REGISTERED PROFESSIONAL LAND SURVEYOR, LS-5466, FOR HIGHLANDS ENGINEERING AND SURVEYING, PLLC, RESIDING AT 319 24TH STREET EAST, DICKINSON, N.D., DO HEREBY CERTIFY THAT THE ENERGY CENTER 6TH ADDITION PLAT SHOWN HEREON IS A CORRECT REPRESENTATION OF THE SURVEY, THAT ALL DISTANCES ARE CORRECT, MONUMENTS ARE PLACED IN THE GROUND AS SHOWN, THAT THE OUTSIDE BOUNDARY LINES ARE CORRECTLY DESIGNATED ON THE PLAT AND WAS MADE BY ME, OR UNDER MY DIRECTION, AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY NAME:

KC HOMISTON, LS-5466

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED KC HOMISTON, TO ME KNOWN TO BE THE SAME PERSONS DESCRIBED IN AND THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND SEVERALLY ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC \_\_\_\_\_ MY COMMISSION EXPIRES: \_\_\_\_\_  
RESIDING AT COUNTY OF \_\_\_\_\_, STATE OF \_\_\_\_\_

**PROPRIETOR'S CERTIFICATE**

WE, DICKINSON ENERGY PARK, LLC, RESIDING AT 555 HIGHWAY 1804 NE, BISMARCK, ND 58503, OWNERS AND PROPRIETORS OF PROPERTY LYING IN THE SOUTHEAST QUARTER (SE1/4) OF SECTION ONE (1), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W) OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA, ON THIS PLAT SHOWN HEREON AND DESCRIBED IN THE SURVEYOR'S CERTIFICATE, DO HEREBY DECLARE THAT WE HAVE CAUSED THE SAME TO BE SURVEYED AS SHOWN ON THE ACCOMPANYING PLAT, AND DO HEREBY DEDICATE ALL UTILITY EASEMENTS AND PUBLIC RIGHT OF WAY AS SHOWN TO PUBLIC USE FOREVER.

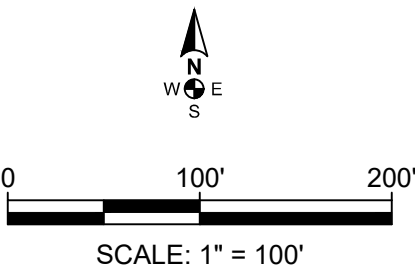
IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY NAME:

BY: \_\_\_\_\_  
DICKINSON ENERGY PARK, LLC REPRESENTATIVE

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED \_\_\_\_\_, TO ME KNOWN TO BE THE SAME PERSONS DESCRIBED IN AND THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND SEVERALLY ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC \_\_\_\_\_ MY COMMISSION EXPIRES: \_\_\_\_\_  
RESIDING AT COUNTY OF \_\_\_\_\_, STATE OF \_\_\_\_\_



**HIGHLANDS ENGINEERING**

319 24TH STREET EAST, DICKINSON, ND 58601  
OFFICE: 701.483.2444 | WWW.HIGHLANDSENG.COM

PROJECT NUMBER: 241279	SCALE: 1"=100'
DRAWN BY: AJA	DATE: 03/01/24



Final PLAT STAFF REPORT

To: City of Dickinson Planning & Zoning Commission
From: City of Dickinson Planning Department
Date: June 5, 2024
Re: FLP-012-2024 Energy Center 6th Addition Subdivision Final Plat

OWNER/APPLICANT

Dickinson Energy Park LLC
P.O. Box 1316
Dickinson, ND, 58601
tracyt@toozconstruction.xom
701 260-4431

APPLICANT'S REPRESENTATIVE

Andrew Schrank
Highlands Engineering
319 24th Street East
Schrank@highlandseng.com
701 483 2444

Table with 2 columns: Action/Event and Date/Location. Rows include Public Hearing (June 12, 2024, Planning and Zoning Commission) and Final Action (June 18, 2024, City Commission).

EXECUTIVE SUMMARY

Current Plat Legal Description

To consider a Preliminary Plat for the Energy Center 6th Addition Subdivision. This is a proposed replat of a portion of Lot 1, Block 1 of the Energy Center 3rd Addition Subdivision located in the SE1/4 of Section 1, Township 139N, Range 96W in the City of Dickinson.

Request

The applicant wishes to replat the south portion of Lot 1 Block 1 of the Energy Center 3rd Addition Subdivision. The proposed replat would result in the following:

- The creation of five lots; and
The provision of a public right-of-way necessary to provide access to the North Dakota National Guard Readiness Center on the adjacent property to the north.



A preliminary plat request for the Energy Center 6<sup>th</sup> Addition Subdivision was heard by the Planning and Zoning on April 10, 2024. Both the Planning and Zoning Commission and Community Development staff recommended approval subject to conditions.

Staff Recommendation: Approval.

**LOCATION**

The property is located north of East Villard Street and west of Energy Drive.

<b>CURRENT ZONING</b>	<b>GI</b>
<b>FUTURE LAND USE MAP DESIGNATION</b>	<b>Industrial</b>
<b>GROSS SITE ACREAGE</b>	<b>44.64 acres</b>
<b>LOTS PROPOSED</b>	<b>5</b>

<b>NEARBY ZONING &amp; LAND USE</b>		
<b>Direction</b>	<b>Zoning</b>	<b>Land Use</b>
North	GI	National Guard Readiness Center
East	GI	Undeveloped
South	GI	Undeveloped
West	GI	Undeveloped

**STAFF ANALYSIS**

City staff has identified the following issues. Many of these issues were conveyed to the applicant and their representative in an email dated March 22, 2024.

Platting

- Due to the proposed roadway ending at Energy Drive and East Villard, a 66-foot right-of-way will be sufficient.
- The City of Dickinson will provide feedback on the street name.
- Due to the right-of-way dedication required with this plat, the application will be a major plat.

## Engineering

- Utilize the “Local” street typical section as per Figure 4-3: Typical Urban Roadway Sections in the Transportation Master Plan.
- Future drive approaches are required to enter from the new right-of-way and avoid all new approaches onto Energy Drive and East Villard

## Development Agreement:

- The Final Plat shall become effective upon recordation of the companion development agreement which is to be recorded by the Stark County Recorder’s office;

- 

Some key attributes to the development agreement include:

- City of Dickinson is applying for the Department of Defense Local Defense Community Cooperation under the Defense Community Infrastructure Program grant which will include the right-of-way infrastructure costs.
  - The City will commit to apply for the grant in 2024, and if unsuccessful again in 2025.
- If the City is not awarded the grant in 2025, renegotiations will be required for the development agreement as to how the costs will be allocated for the infrastructure within the right-of-way.
- The watermain within the right-of-way has been included on the North Dakota Department of Water Resources Water Development Plan for 2025-2027 which may be funded up to 60% if the grant is awarded.

## STAFF REVIEW AND RECOMMENDATIONS

### Compliance with Zoning and Subdivision Regulations:

According to Article 39.04 of the City’s Zoning Ordinance, the purpose of the General Industrial

(GI) district is to accommodate a variety of commercial uses, some of which have significant traffic or visual effect. These districts may include commercial uses which are oriented to services, including automotive services, rather than retail activities. These uses may create land use conflicts with adjacent residential areas, requiring provision of adequate buffering. This district is most appropriately located along major arterial streets or in areas that can be

adequately buffered from residential districts. The proposed replat is in compliance with the purpose of the GI zoning district.

The proposed subdivision plat would consist of five lots ranging in size from 5.92 acres to 9.90 acres. As each proposed lot exceeds the minimum GI lot size of 10,000 square feet, and approval of this plat would result in legal conformity with both Chapter 34 Subdivision and Chapter 39 Zoning.

**Public Input:** As of the date of this report, City staff has not received any public comments.

**Staff Recommendation:** City Community Development staff recommends **approval** of the final plat.

**MOTIONS:**

**\*\*\*Approval\*\*\***

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLP-012-2024, the Energy Center 6<sup>th</sup> Addition Subdivision** as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

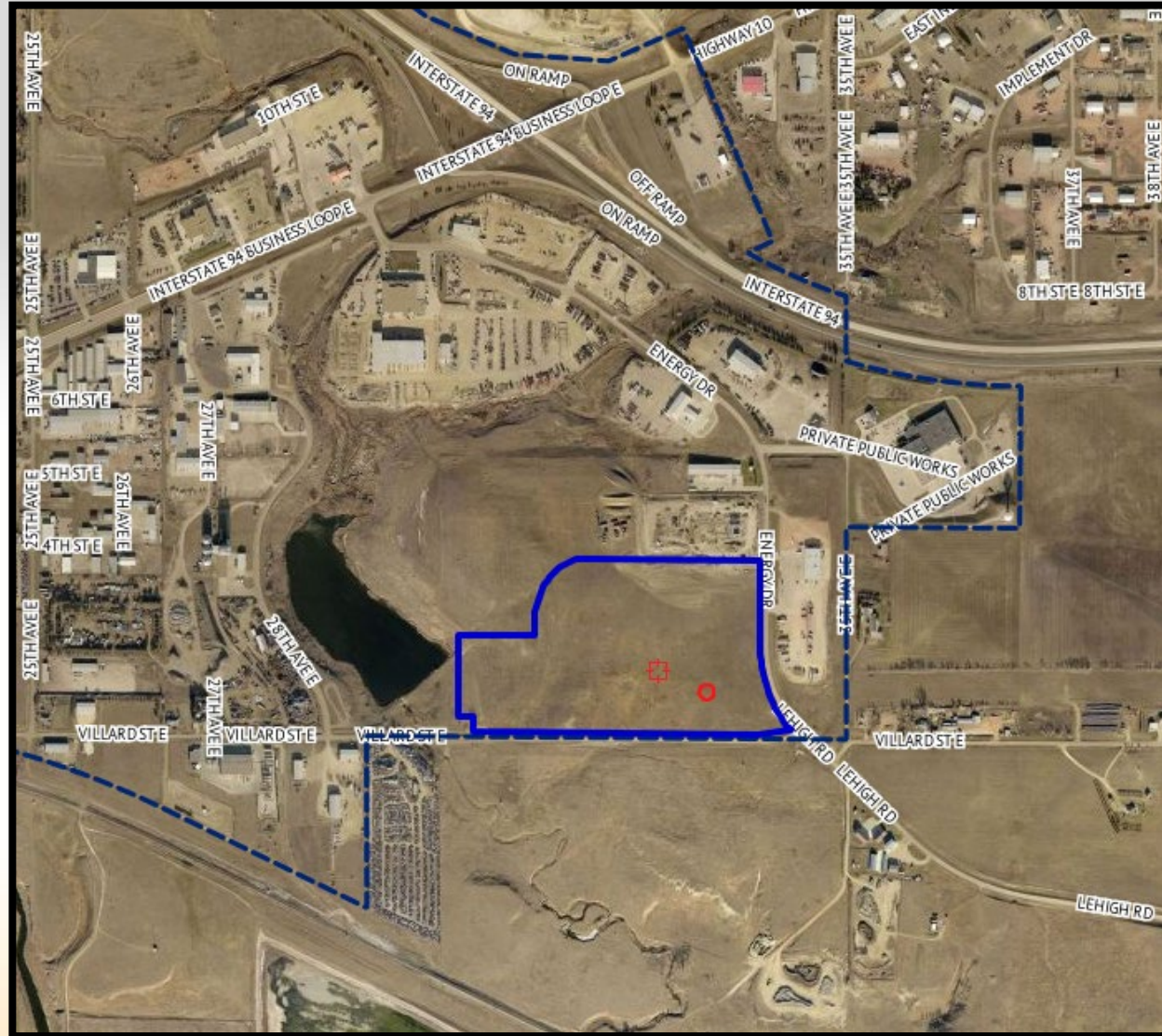
*(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):*

1. \_\_\_\_\_;
2. \_\_\_\_\_.

**\*\*\*Denial\*\*\***

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **FLP-012-2024 State 9<sup>th</sup> Addition** as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

# Energy Center 6<sup>th</sup> Final Major Plat



**RESOLUTION NO: \_\_\_\_\_ - 2024**

**A RESOLUTION APPROVING FINAL PLAT ENTITLED  
ENERGY CENTER 6<sup>TH</sup> ADDITION  
STARK COUNTY, NORTH DAKOTA**

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **ENERGY CENTER 6<sup>TH</sup> ADDITION**

A TRACT OF LAND IN LOT ONE (1), BLOCK ONE (1), ENERGY CENTER 3RD ADDITION LOCATED IN THE SOUTHEAST QUARTER (SE1/4) OF SECTION ONE (1), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W) OF THE FIFTH PRINCIPAL MERIDIAN (5TH.P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER (SE1/4) OF SAID SECTION ONE (1), THENCE S 89°34'27" E ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER (SE1/4) OF SAID SECTION ONE (1), A DISTANCE OF 216.91 FEET; THENCE N 0°08'27" W, A DISTANCE OF 40.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N 0°08'27" W, A DISTANCE OF 100.02 FEET; THENCE N 89°35'04" W, A DISTANCE OF 99.94 FEET; THENCE N 0°07'24" W, A DISTANCE OF 526.79 FEET; THENCE S 89°34'23" E, A DISTANCE OF 489.95 FEET; THENCE N 0°07'23" W, A DISTANCE OF 122.37 FEET TO THE BEGINNING OF A CURVE CONCAVE SOUTHEASTERLY AND HAVING A RADIUS OF 366.00 FEET; THENCE NORTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 90°34'37" AND AN ARC DISTANCE OF 578.60 FEET; THENCE S 89°34'37" E, A DISTANCE OF 1097.59 FEET TO THE WESTERLY RIGHT-OF-WAY OF ENERGY CENTER DRIVE; THENCE S 0°06'55" E ALONG THE WESTERLY RIGHT-OF-WAY OF SAID ENERGY CENTER DRIVE, A DISTANCE OF 562.36 FEET TO THE BEGINNING OF A CURVE CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 803.93 FEET; THENCE SOUTHEASTERLY ALONG SAID CURVE AND ALONG THE WESTERLY RIGHT-OF-WAY OF SAID ENERGY CENTER DRIVE THROUGH A CENTRAL ANGLE OF 40°54'06" AND AN ARC DISTANCE OF 573.90 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF EAST VILLARD STREET; THENCE S 81°42'06" W ALONG THE NORTHERLY RIGHT-OF-WAY OF SAID EAST VILLARD STREET, A DISTANCE OF 210.32 FEET; THENCE CONTINUE N 89°34'27" W ALONG THE NORTHERLY RIGHT-OF-WAY OF SAID EAST VILLARD STREET A DISTANCE OF 1845.06 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 44.64 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the **ENERGY CENTER 6<sup>TH</sup> ADDITION** Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

Dated this \_\_\_\_\_ day of June 2024.

\_\_\_\_\_  
Scott Decker, President  
Board of City Commission

ATTEST:

\_\_\_\_\_  
Dustin Dassinger, City Administrator

# DSU ATHLETIC COMPLEX 2ND ADDITION

BEING A REPLAT OF LOT ONE (1), BLOCK ONE (1), DSU ATHLETIC COMPLEX ADDITION AND A PARCEL OF LAND IN THE WEST HALF (W $\frac{1}{2}$ ) SECTION FOUR (4), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W) OF THE 5TH PRINCIPAL MERIDIAN (5TH P.M.) CITY OF DICKINSON, STARK COUNTY, ND

### LEGAL DESCRIPTION

A PARCEL OF LAND BEING A REPLAT OF LOT ONE (1), BLOCK ONE (1), DSU ATHLETIC COMPLEX ADDITION AND A PARCEL OF LAND LOCATED IN THE WEST HALF (W $\frac{1}{2}$ ) OF SECTION FOUR (4), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT ONE (1), BLOCK ONE (1), DSU ATHLETIC COMPLEX ADDITION, ALSO BEING A FOUND REBAR AND CAP LS-5466; THENCE N 42°30'59" E, A DISTANCE OF 27.40 FEET TO A FOUND REBAR AND CAP LS-5466 AT THE NORTHWEST CORNER OF SAID LOT; THENCE N 89°58'45" E ALONG THE NORTH LINE OF SAID LOT, A DISTANCE OF 1356.50 FEET TO A FOUND REBAR AND CAP LS-5466 AT THE NORTHEAST CORNER OF SAID LOT, ALSO BEING ON THE WEST RIGHT-OF-WAY LINE OF 13TH AVENUE WEST; THENCE S 00°21'27" W ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 862.78 FEET TO A FOUND REBAR AND CAP LS-5466 AT THE SOUTHEAST CORNER OF SAID LOT; THENCE CONTINUING S 00°21'25" W ALONG SAID WEST RIGHT-OF-WAY, A DISTANCE OF 996.31 FEET TO A SET REBAR AND CAP LS-5466 AT THE NORTHEAST CORNER OF BLOCK SEVEN (7) OF THE PLAT OF THE 'COLLEGE ADDITION' TO THE CITY OF DICKINSON AS RECORDED BY STARK COUNTY DOCUMENT NUMBER 98784; THENCE S 89°52'12" W ALONG THE NORTH LINE OF SAID BLOCK SEVEN (7) OF SAID COLLEGE ADDITION, A DISTANCE OF 299.79 FEET TO A SET REBAR AND CAP LS-5466 AT THE NORTHWEST CORNER OF SAID BLOCK SEVEN (7), ALSO BEING ON THE EAST RIGHT-OF-WAY OF COLLEGE AVE; THENCE CONTINUING S 89°52'12" W ALONG THE NORTH RIGHT-OF-WAY OF COLLEGE AVE, A DISTANCE OF 80.00 FEET TO A SET REBAR AND CAP LS-5466 AT THE WEST RIGHT-OF-WAY OF COLLEGE AVE, ALSO BEING THE NORTHEAST CORNER OF BLOCK EIGHT (8) OF SAID COLLEGE ADDITION; THENCE CONTINUING S 89°52'12" W ALONG THE NORTH LINE OF SAID BLOCK EIGHT (8), A DISTANCE OF 980.52 FEET TO A SET REBAR AND CAP LS-5466 AT THE NORTHWEST CORNER OF SAID BLOCK EIGHT (8); THENCE CONTINUING S 89°52'12" W, A DISTANCE OF 7.00 FEET TO A SET REBAR AND CAP LS-5466 BEING 33-FEET EAST OF THE WEST LINE OF SAID SECTION FOUR (4); THENCE N 00°05'53" W ALONG A LINE 33-FEET EAST OF THE WEST LINE OF SAID SECTION FOUR (4), A DISTANCE OF 547.08 FEET TO A SET REBAR AND CAP LS-5466 AT A POINT 33.00 FEET EAST OF THE WEST QUARTER CORNER OF SAID SECTION FOUR (4) BEING A FOUND NAIL; THENCE N 00°05'53" W ALONG A LINE 33-FEET EAST OF THE WEST LINE OF SAID SECTION FOUR (4), A DISTANCE OF 449.92 FEET TO A FOUND REBAR AND CAP LS-5466; THENCE N 89°54'01" E, A DISTANCE OF 7.00 FEET TO A FOUND REBAR AND CAP LS-5466 ON THE EAST RIGHT-OF-WAY LINE OF STATE AVENUE, ALSO BEING THE SOUTHWEST CORNER OF SAID LOT ONE (1), BLOCK ONE (1), DSU ATHLETIC COMPLEX ADDITION; THENCE N 00°05'53" W ALONG SAID EAST LINE OF SAID STATE AVENUE RIGHT-OF-WAY, ALSO BEING THE WEST LINE OF SAID LOT, A DISTANCE OF 844.46 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 58.57 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

### PROPRIETOR'S CERTIFICATE

WE, DOUG BURGUM, GOVERNOR OF THE STATE OF NORTH DAKOTA; STEPHEN EASTON, PRESIDENT OF DICKINSON STATE UNIVERSITY; AND LESLIE WIETSTOCK, CHIEF OPERATING OFFICER OF DICKINSON STATE UNIVERSITY; THE AUTHORIZED REPRESENTATIVES OF THE STATE OF NORTH DAKOTA WHO IS THE OWNER AND PROPRIETOR OF LOT ONE (1), BLOCK ONE (1), DSU ATHLETIC COMPLEX ADDITION AND PROPERTY LYING IN THE WEST (W $\frac{1}{2}$ ) OF SECTION FOUR (4), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W) OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA, ON THIS PLAT SHOWN HEREON AND DESCRIBED IN THE SURVEYOR'S CERTIFICATE, DO HEREBY DECLARE THAT WE HAVE CAUSED THE SAME TO BE SURVEYED AS SHOWN ON THE ACCOMPANYING PLAT, AND DO HEREBY DEDICATE ALL PUBLIC UTILITY EASEMENTS AND PUBLIC RIGHT OF WAY AS SHOWN TO PUBLIC USE FOREVER.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SUBSCRIBED OUR NAMES:

BY: \_\_\_\_\_  
DOUG BURGUM, GOVERNOR OF THE STATE OF ND  
BY: \_\_\_\_\_  
STEPHEN EASTON, PRESIDENT OF DSU  
BY: \_\_\_\_\_  
LESLIE WIETSTOCK, CHIEF OPERATING OFFICER OF DSU

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } SS

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED DOUG BURGUM, GOVERNOR OF THE STATE OF NORTH DAKOTA, TO ME KNOWN TO BE THE SAME PERSON DESCRIBED IN AND THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND SEVERALLY ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME.

NOTARY PUBLIC \_\_\_\_\_ MY COMMISSION EXPIRES: \_\_\_\_\_  
RESIDING AT COUNTY OF \_\_\_\_\_, STATE OF \_\_\_\_\_

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } SS

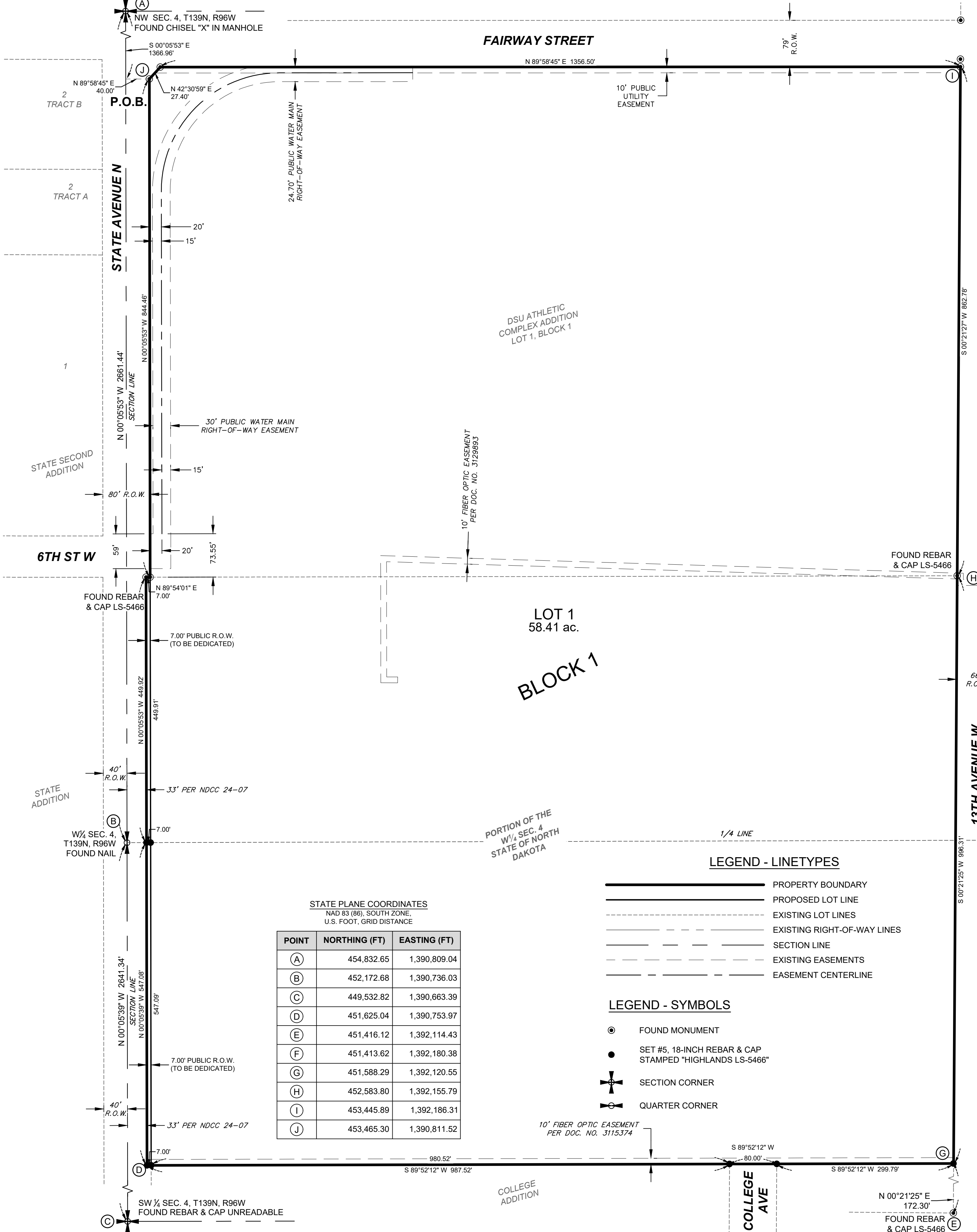
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED STEPHEN EASTON, PRESIDENT OF DICKINSON STATE UNIVERSITY, TO ME KNOWN TO BE THE SAME PERSON DESCRIBED IN AND THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND SEVERALLY ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME.

NOTARY PUBLIC \_\_\_\_\_ MY COMMISSION EXPIRES: \_\_\_\_\_  
RESIDING AT COUNTY OF \_\_\_\_\_, STATE OF \_\_\_\_\_

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } SS

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED LESLIE WIETSTOCK, CHIEF OPERATING OFFICER OF DICKINSON STATE UNIVERSITY, TO ME KNOWN TO BE THE SAME PERSON DESCRIBED IN AND THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND SEVERALLY ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME.

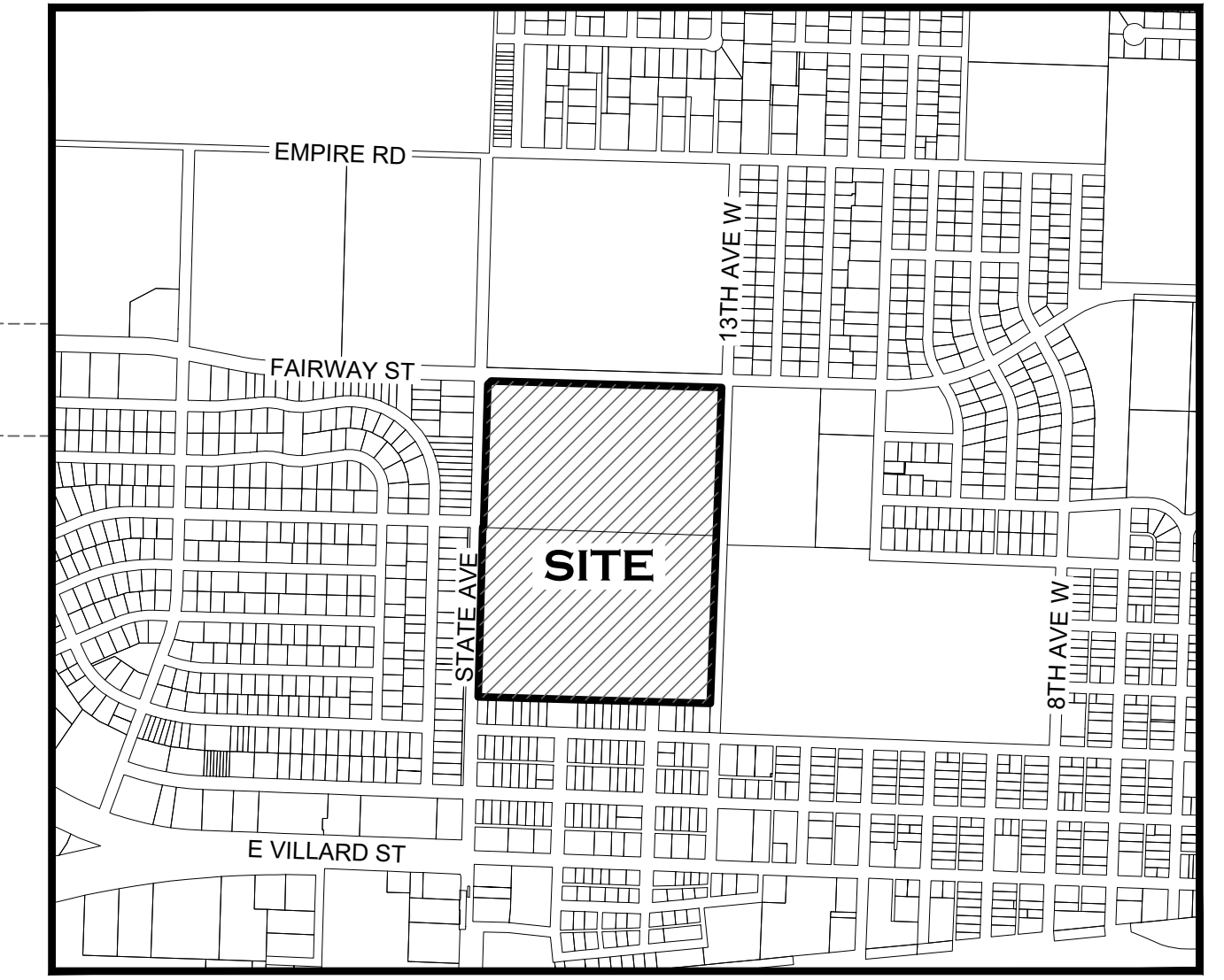
NOTARY PUBLIC \_\_\_\_\_ MY COMMISSION EXPIRES: \_\_\_\_\_  
RESIDING AT COUNTY OF \_\_\_\_\_, STATE OF \_\_\_\_\_



STATE PLANE COORDINATES  
NAD 83 (86), SOUTH ZONE,  
U.S. FOOT, GRID DISTANCE

POINT	NORTHING (FT)	EASTING (FT)
A	454,832.65	1,390,809.04
B	452,172.68	1,390,736.03
C	449,532.82	1,390,663.39
D	451,625.04	1,390,753.97
E	451,416.12	1,392,114.43
F	451,413.62	1,392,180.38
G	451,588.29	1,392,120.55
H	452,583.80	1,392,155.79
I	453,445.89	1,392,186.31
J	453,465.30	1,390,811.52

- LEGEND - LINETYPES**
- PROPERTY BOUNDARY
  - PROPOSED LOT LINE
  - EXISTING LOT LINES
  - EXISTING RIGHT-OF-WAY LINES
  - SECTION LINE
  - EXISTING EASEMENTS
  - EASEMENT CENTERLINE
- LEGEND - SYMBOLS**
- FOUND MONUMENT
  - SET #5, 18-INCH REBAR & CAP STAMPED "HIGHLANDS LS-5466"
  - SECTION CORNER
  - QUARTER CORNER



VICINITY MAP  
1" = 1000'

±11.87 ACRE TRACT  
PER STARK CO.  
DOC. NO.'S 3141319  
THRU 3141323

### SUBDIVISION NOTES

- THIS SUBDIVISION IS LOCATED OUTSIDE THE 0.2% ANNUAL CHANCE FLOOD AREA AS SHOWN BY ZONE "X" OF FEMA FLOOD INSURANCE RATE MAP (FIRM) NUMBER 38089C0193E, PANEL 193 OF 850, WITH AN EFFECTIVE DATE OF NOVEMBER 4, 2010.
- THIS PLAT DEDICATES A TOTAL OF 0.16 ACRES OF PUBLIC RIGHT-OF-WAY ALONG STATE AVENUE AS DEPICTED BY THIS PLAT DRAWING.
- THE EXISTING LOT LINE WITHIN LOT 1, BLOCK 1, DSU ATHLETIC COMPLEX 2ND ADDITION SHALL BE VACATED UPON APPROVAL OF THIS PLAT.

### SURVEY NOTES

- DISTANCES SHOWN ARE MEASURED GROUND DISTANCES, INTERNATIONAL FOOT, DERIVED FROM A LOCAL COORDINATE SYSTEM.
- VERTICAL DATUM: NAVD 88, GEOID 03
- THE BASIS OF BEARINGS FOR THIS SURVEY IS BASED ON THE WEST LINE OF THE NORTHWEST QUARTER (NW $\frac{1}{4}$ ), WITH THE BEARING BEING N 00°05'53" W, THAT WAS LOCATED BY A GPS OBSERVATION FROM LAT: 46°54'28.09983" / LONG: 102°46'51.54681". BEARINGS ARE BASED ON GRID NORTH AT THIS LOCATION.
- DATE OF LATEST FIELD WORK: DECEMBER 2023

### SURVEYOR'S CERTIFICATE

I, KC HOMISTON, REGISTERED PROFESSIONAL LAND SURVEYOR, LS-5466, FOR HIGHLANDS ENGINEERING AND SURVEYING, PLLC, RESIDING AT 319 24TH STREET EAST, DICKINSON, ND, DO HEREBY CERTIFY THAT THE "DSU ATHLETIC COMPLEX 2ND ADDITION" PLAT SHOWN HEREON IS A CORRECT REPRESENTATION OF THE SURVEY, THAT ALL DISTANCES ARE CORRECT, MONUMENTS ARE PLACED IN THE GROUND AS SHOWN, THAT THE OUTSIDE BOUNDARY LINES ARE CORRECTLY DESIGNATED ON THE PLAT AND WAS MADE BY ME, OR UNDER MY DIRECTION, AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY NAME:

KC HOMISTON, LS-5466  
STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } SS  
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED KC HOMISTON, TO ME KNOWN TO BE THE SAME PERSONS DESCRIBED IN AND THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND SEVERALLY ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME.  
NOTARY PUBLIC \_\_\_\_\_ MY COMMISSION EXPIRES: \_\_\_\_\_  
RESIDING AT COUNTY OF \_\_\_\_\_, STATE OF \_\_\_\_\_

### CITY OF DICKINSON COMMISSION APPROVAL

PRINTED NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### CITY ENGINEER APPROVAL

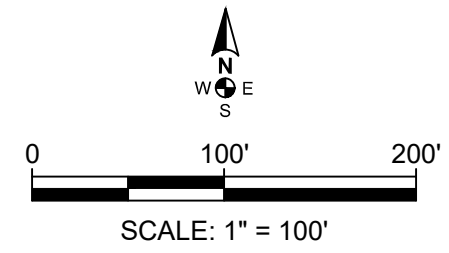
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SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### CITY PLANNING COMMISSION APPROVAL

PRINTED NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**HIGHLANDS ENGINEERING**  
319 24TH STREET EAST, DICKINSON, ND 58601  
OFFICE: 701.483.2444 | WWW.HIGHLANDSENG.COM

PROJECT NUMBER: 231238 SCALE: 1"=100'  
DRAWN BY: AJA DATE: 04/02/24





Dsu final plat  
STAFF REPORT

**To:** City of Dickinson Planning & Zoning Commission  
**From:** City of Dickinson Community Development  
**Date:** June 5, 2024  
**Re:** **FLP-014-2024 DSU Athletic Complex 2<sup>nd</sup> Addition Subdivision Final Plat**

**OWNER/APPLICANT**

State of North Dakota  
291 Campus Drive  
Dickinson, ND, 58601  
Leslie.wiestock@dickinsonstate.edu  
701 502-4067

**APPLICANT'S REPRESENTATIVE**

Andrew Schrank  
Highlands Engineering  
319 24<sup>th</sup> Street East  
Schrank@highlandseng.com  
701 483 2444

<b>Public Hearing</b>	June 8, 2024	Planning and Zoning Commission
<b>Final Action</b>	June 12, 2024	City Commission

**EXECUTIVE SUMMARY**

Request: This is a proposed final plat of the DSU Athletic Complex 2<sup>nd</sup> Addition Subdivision. The applicant wishes to combine the DSU Athletic Complex Addition Subdivision with an adjacent unplatted 31.38-acre property to the south. The proposed subdivision would result in a one-lot subdivision as well as dedication of a seven (7) foot wide State Avenue right-of-way along the western edge of the subject property.

A preliminary plat request for the DSU Athletic Complex 2<sup>nd</sup> Addition Subdivision was heard by the Planning and Zoning on May 8, 2024. Both the Planning and Zoning Commission and Community Development staff recommended approval.

Staff Recommendation: **Approval subject to conditions.**



Current Plat Legal Description

The proposed DSU Athletic Complex 2<sup>nd</sup> Addition Subdivision would be legally described as being a replat of Lot 1, Block 1 of the DSU Athletic Complex Addition and a parcel of land in the West ½ of Section 4, Township 139 North, Range 96 West in the City of Dickinson, Stark County, ND. The intent of combining the previously platted Lot 1, Block 1 of the DSU Athletic Complex Addition with the un-platted parcel to the south is to eliminate the lot line and not have any setbacks or limitations for the future rodeo arena building expansion.

**LOCATION**

The property is located south of Fairway Street and east of State Avenue North.

<b>CURRENT ZONING</b>	<b>P</b>
<b>FUTURE LAND USE MAP DESIGNATION</b>	<b>Public/Civic</b>
<b>GROSS SITE ACREAGE</b>	<b>58.57</b>
<b>LOTS PROPOSED</b>	<b>one</b>

<b>NEARBY ZONING &amp; LAND USE</b>		
<b>Direction</b>	<b>Zoning</b>	<b>Land Use</b>
North	P	High School
East	P	University
South	R1	Residential
West	CC; R2	Mixed Commercial; Residential

**STAFF ANALYSIS**

City staff has identified the following issues during the pre-application process.

- The subject property is located within the City of Dickinson Corridor Overlay District and will be required to follow the Article 39 zoning requirements.
  - Traffic Circulation – A traffic impact analysis will be required for the project to consider both the operational traffic and the additional traffic during construction. Considerations are to be given to the traffic operations report prepared for the State Avenue Mill and Overlay project.

- Off-Street Parking – Consideration for utilizing parking with other existing parking lots is encouraged.
- Storm Water – The subject property is located near the upstream end of a known storm water drainage basin which is subject to surcharging and street flooding. Any changes to the flow rates or runoff volumes will further impact this existing challenge. A storm water report will be required for the project with the intent of showing how to minimize these impacts.

## STAFF REVIEW AND RECOMMENDATIONS

### Compliance with Zoning and Subdivision Regulations:

According to Article 39.04 of the City's Zoning Ordinance, the purpose of the Public (P) district is to accommodate substantial public institutions or uses. It sets aside areas for conservation, public recreation, and full access public facilities. The proposed replat is in compliance with the purpose of the P zoning district.

The proposed subdivision plat would consist of one 58.41-acre lot. According to Table 4-3c in Article 39.04 of the City Zoning Ordinance, the P zoning district has no minimum lot area requirement.

**Public Input:** As of the date of this report, City staff has not received any public comments.

**Staff Recommendation:** The City Community Development staff recommends **approval** of the final plat subject to conditions.

### MOTIONS:

**\*\*\*Approval\*\*\***

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLP-014-2024, the DSU Athletic Complex 2<sup>nd</sup> Addition Subdivision Final Plat** as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):*

1. \_\_\_\_\_;
2. \_\_\_\_\_.

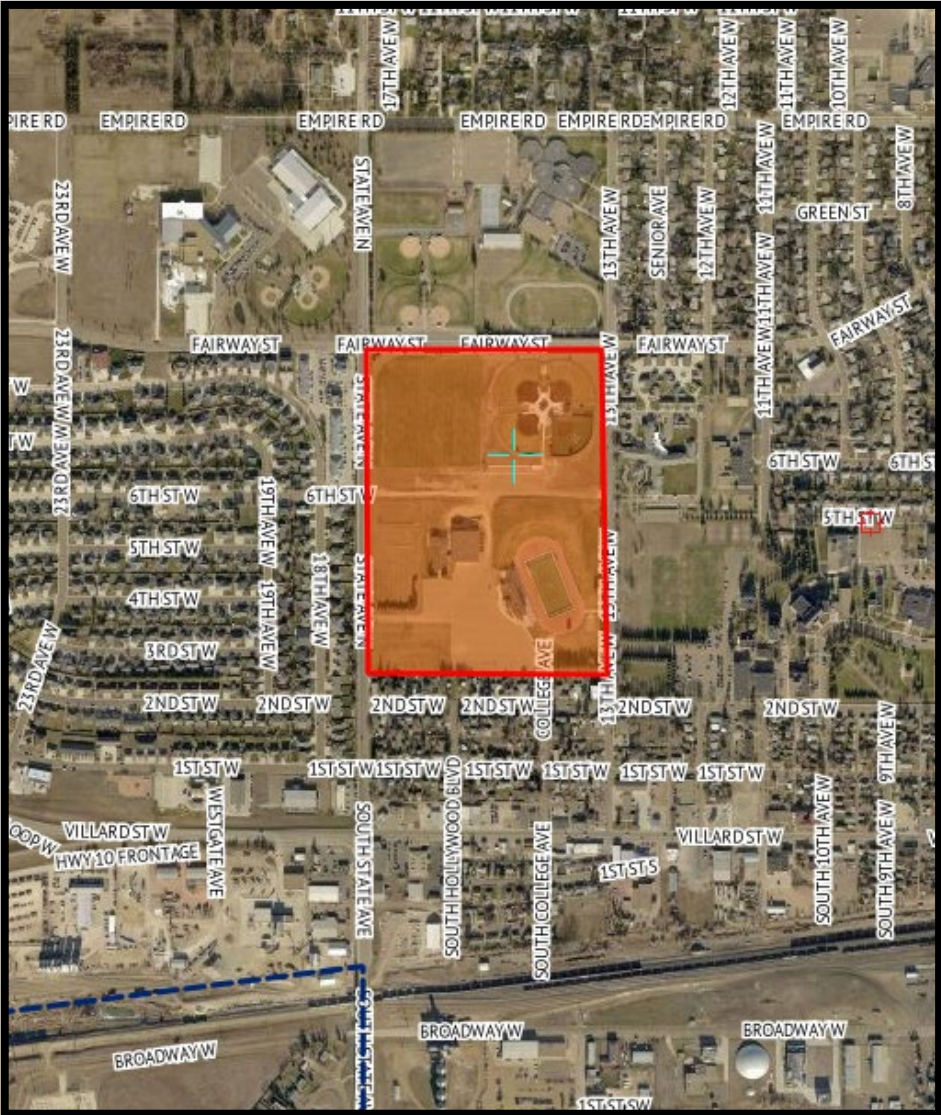
**\*\*\*Denial\*\*\***

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **FLP-014-2024, the DSU Athletic Complex 2<sup>nd</sup> Addition Subdivision Final Plat**, as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

## ATTACHMENTS

# DSU ATHLETIC COMPLEX 2ND ADDITION FINAL PLAT

Section 7. Item C.



**RESOLUTION NO: \_\_\_\_\_ - 2024****A RESOLUTION APPROVING FINAL PLAT ENTITLED  
DSU ATHLETIC COMPLEX 2<sup>ND</sup> ADDITION  
STARK COUNTY, NORTH DAKOTA**

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **DSU ATHLETIC COMPLEX 2<sup>ND</sup> ADDITION**

A PARCEL OF LAND BEING A REPLAT OF LOT ONE (1), BLOCK ONE (1), DSU ATHLETIC COMPLEX ADDITION AND A PARCEL OF LAND LOCATED IN THE WEST HALF (W1 2) OF SECTION FOUR (4), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID LOT ONE (1), BLOCK ONE (1), DSU ATHLETIC COMPLEX ADDITION, ALSO BEING A FOUND REBAR AND CAP LS-5466; THENCE N 42°30'59" E, A DISTANCE OF 27.40 FEET TO A FOUND REBAR AND CAP LS-5466 AT THE NORTHWEST CORNER OF SAID LOT; THENCE N 89°58'45" E ALONG THE NORTH LINE OF SAID LOT, A DISTANCE OF 1356.50 FEET TO A FOUND REBAR AND CAP LS-5466 AT THE NORTHEAST CORNER OF SAID LOT, ALSO BEING ON THE WEST RIGHT-OF-WAY LINE OF 13TH AVENUE WEST; THENCE S 00°21'27" W ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 862.78 FEET TO A FOUND REBAR AND CAP LS-5466 AT THE SOUTHEAST CORNER OF SAID LOT; THENCE CONTINUING S 00°21'25" W ALONG SAID WEST RIGHT-OF-WAY, A DISTANCE OF 996.31 FEET TO A SET REBAR AND CAP LS-5466 AT THE NORTHEAST CORNER OF BLOCK SEVEN (7) OF THE PLAT OF THE 'COLLEGE ADDITION' TO THE CITY OF DICKINSON AS RECORDED BY STARK COUNTY DOCUMENT NUMBER 98784; THENCE S 89°52'12" W ALONG THE NORTH LINE OF SAID BLOCK SEVEN (7) OF SAID COLLEGE ADDITION, A DISTANCE OF 299.79 FEET TO A SET REBAR AND CAP LS-5466 AT THE NORTHWEST CORNER OF SAID BLOCK SEVEN (7), ALSO BEING ON THE EAST RIGHT-OF-WAY OF COLLEGE AVE; THENCE CONTINUING S 89°52'12" W ALONG THE NORTH RIGHT-OF-WAY OF COLLEGE AVE, A DISTANCE OF 80.00 FEET TO A SET REBAR AND CAP LS-5466 AT THE WEST RIGHT-OF-WAY OF COLLEGE AVE, ALSO BEING THE NORTHEAST CORNER OF BLOCK EIGHT (8) OF SAID COLLEGE ADDITION; THENCE CONTINUING S 89°52'12" W ALONG THE NORTH LINE OF SAID BLOCK EIGHT (8), A DISTANCE OF 980.52 FEET TO A SET REBAR AND CAP LS-5466 AT THE NORTHWEST CORNER OF SAID BLOCK EIGHT (8); THENCE CONTINUING S 89°52'12" W, A DISTANCE OF 7.00 FEET TO A SET REBAR AND CAP LS-5466 BEING 33-FEET EAST OF THE WEST LINE OF SAID SECTION FOUR (4); THENCE N 00°05'39" W ALONG A LINE 33-FEET EAST OF THE WEST LINE OF SAID SECTION FOUR (4), A DISTANCE OF 547.08 FEET TO A SET REBAR AND CAP LS-5466 AT A POINT 33.00 FEET EAST OF THE WEST QUARTER CORNER OF SAID SECTION FOUR (4) BEING A FOUND NAIL; THENCE N 00°05'53" W ALONG A LINE 33-FEET EAST OF THE WEST LINE OF SAID SECTION FOUR (4), A DISTANCE OF 449.92 FEET TO A FOUND REBAR AND CAP LS-5466; THENCE N 89°54'01" E, A DISTANCE OF 7.00 FEET TO A FOUND REBAR AND CAP LS-5466 ON THE EAST RIGHT-OF-WAY LINE OF STATE AVENUE ALSO BEING THE SOUTHWEST CORNER OF

SAID LOT ONE (1), BLOCK ONE (1), DSU ATHLETIC COMPLEX ADDITION; THENCE N 00°05'53" W ALONG SAID EAST LINE OF SAID STATE AVENUE RIGHT-OF-WAY, ALSO BEING THE WEST LINE OF SAID LOT, A DISTANCE OF 844.46 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 58.57 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the **DSU ATHLETIC COMPLEX 2<sup>ND</sup> ADDITION** Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

Dated this \_\_\_\_\_ day of June 2024.

\_\_\_\_\_  
Scott Decker, President  
Board of City Commission

ATTEST:

\_\_\_\_\_  
Dustin Dassinger, City Administrator

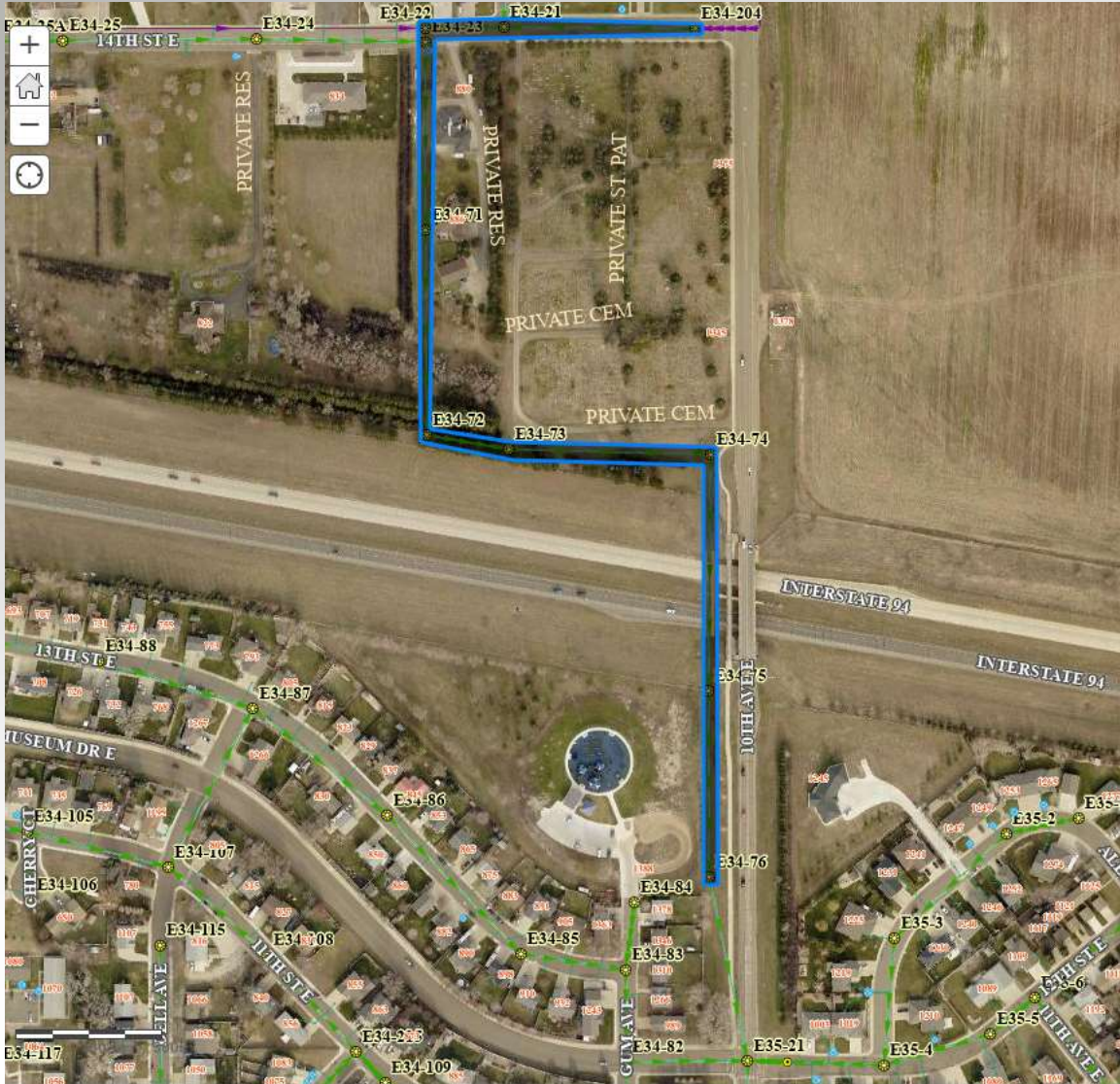




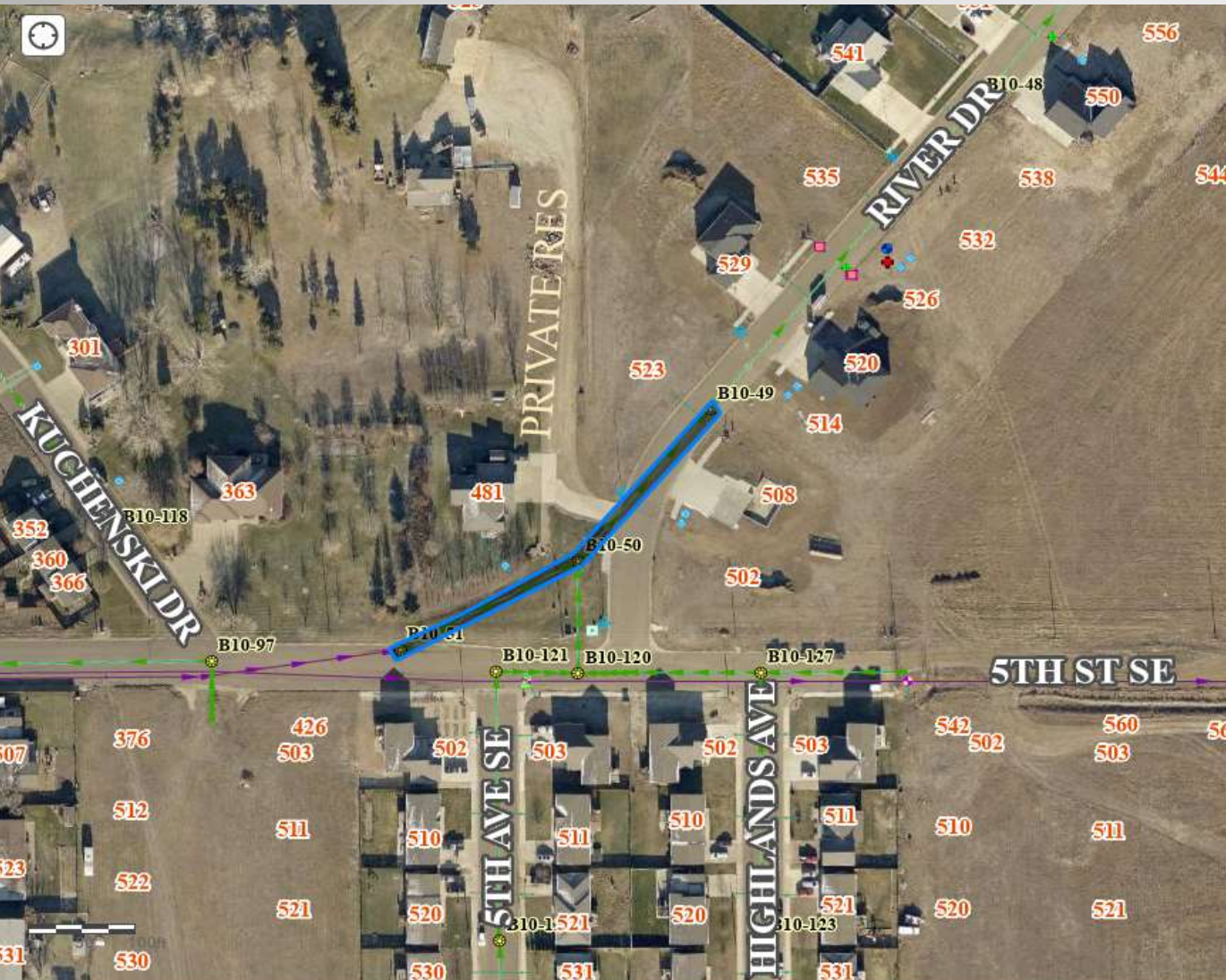
# Sanitary Sewer Manhole Repairs Project



# Sanitary Sewer Manhole Repairs Project



# Sanitary Sewer Manhole Repairs Project



**SHORT FORM OF AGREEMENT  
BETWEEN OWNER AND ENGINEER  
FOR PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of June 18, 2024 (“Effective Date”) between City of Dickinson (“Owner”) and Moore Engineering, Inc. (“Engineer”).

Owner’s Project, of which Engineer’s services under this Agreement are a part, is generally identified as follows: Dickinson 2024 Sanitary Sewer Manhole Repairs (City Project No. 202423) (“Project”).

Engineer’s services under this Agreement are generally identified as follows: preliminary engineering to assess sanitary sewer manholes that are potentially deteriorated by Hydrogen Sulfide gas (H<sub>2</sub>S). Engineer’s services are based on inspecting up to 45 manholes in the locations shown on the attached images. Engineer shall conduct a visual inspection (12 manholes per day are anticipated), document the condition, and analyze information to determine if repairs are necessary. Manhole inspections will include 360-degree photo documentation and a summary report that will be provided to Owner, after which time Owner and Engineer will determine the scope of design, bidding and construction phase services. The report will be a technical memorandum that identifies manholes that were inspected, the recommended repair options, an opinion of cost for the scope of work to complete recommended repairs, along with a summary of potential funding sources available to Owner for subsequent design and construction phases. Engineer’s services also include ongoing project management and coordination with Owner, including a kickoff meeting and up to three (3) progress meetings to review the status and preliminary findings prior to submitting the final report.

Owner’s responsibilities include providing Engineer access to relevant project plans, evaluations, reports, and studies conducted for the project area which will be completed as the project matures; granting Engineer access to existing utility data for the project area; and televising the sanitary sewer mains as required to verify the condition of the pipes.

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Owner and Engineer further agree as follows:

**1.01 Basic Agreement and Period of Service**

- A. Engineer shall provide or furnish the Services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above (“Additional Services”).
- B. Engineer shall complete its Services within the following specific time period: July 2024-January 2025.
- C. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer’s Services is impaired, or Engineer’s Services are delayed or suspended, then the time

for completion of Engineer's Services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

### 2.01 *Payment Procedures*

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer's invoice, then (1) the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and (2) in addition Engineer may, after giving seven days written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.
- B. *Payment:* As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in Paragraphs 2.01, 2.02 (Services), and 2.03 (Additional Services). If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

### 2.02 *Basis of Payment—Hourly Rates Plus Reimbursable Expenses*

- A. Owner shall pay Engineer for Services as follows:
1. An amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class for all services performed on the Project, plus reimbursable expenses and Engineer's consultants' charges, if any.
  2. Engineer's Standard Hourly Rates are attached as Appendix 1.
  3. The total compensation for services is estimated to be \$29,000 and will not be exceeded without prior written approval from Owner.
  4. In addition to the estimated compensation amount, reimbursement for the following expenses: N/A
- B. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.

2.03 *Additional Services:* For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by each class of Engineer's employees, times standard hourly rates for each applicable billing class; plus reimbursement of expenses incurred in connection with providing the Additional Services and Engineer's consultants' charges, if any. Engineer's standard hourly rates are attached as Appendix 1.

### 3.01 *Termination*

- A. The obligation to continue performance under this Agreement may be terminated:

1. For cause,
    - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.
    - b. By Engineer:
      - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
      - 2) upon seven days written notice if the Engineer's Services are delayed for more than 90 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 5.01.I.
    - c. Engineer shall have no liability to Owner on account of a termination for cause by Engineer.
    - d. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
  2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.
- B. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services, and Engineer's consultants' charges, if any.

**4.01 Successors, Assigns, and Beneficiaries**

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

#### 5.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions (if any) of probable construction cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by Engineer or its consultants.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the documents and subject to the following limitations:

1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
  2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants; and
  - ~~3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and~~
  4. such limited license to Owner shall not create any rights in third parties.
- G. Owner and Engineer may transmit, and shall accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to the total amount of coverage afforded under Engineer's insurance policies as related to the Project. If no such insurance coverage is provided with respect to Owner's specific Claims, then Engineer's liability to Owner shall be limited to \$100,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- K. This Agreement is to be governed by the law of the state in which the Project is located.
- L. Engineer's Services and Additional Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the



structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

#### 6.01 *Total Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

#### 7.01 *Definitions*

- A. *Constructor*—Any person or entity (not including the Engineer, its employees, agents, representatives, and consultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner’s work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. *Constituent of Concern*—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. (“CERCLA”); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5101 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. (“RCRA”); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

#### 8.01 *Attachments:*

- A. Appendix 1, Engineer's Standard Hourly Rates
- B. Appendix 2, Various Manhole Locations (up to 45 manholes are included)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner: **City of Dickinson, ND**

Engineer: **Moore Engineering, Inc.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print name: Scott Decker

Print name: Kent Ritterman

Title: Mayor

Title: Sector Leader

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Engineer License or Firm's Certificate No. (if required): 011C  
State of: North Dakota

Address for Owner's receipt of notices:

Address for Engineer's receipt of notices:

38 1<sup>st</sup> Street West  
Dickinson, ND 58601

4503 Coleman Street, Suite 105  
Bismarck, ND 58503

This is **Appendix 1, Engineer's Standard Hourly Rates**, referred to in and part of the Short Form Agreement between Owner and Engineer for Professional Services dated June 18, 2024.

**Engineer's Standard Hourly Rates**

**A. Standard Hourly Rates:**

1. Standard Hourly Rates are set forth in this Appendix 1 and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.
2. The Standard Hourly Rates apply only as specified in Paragraphs 2.01, 2.02, and 2.03, and are subject to annual review and adjustment.

**B. Schedule of Hourly Rates:**

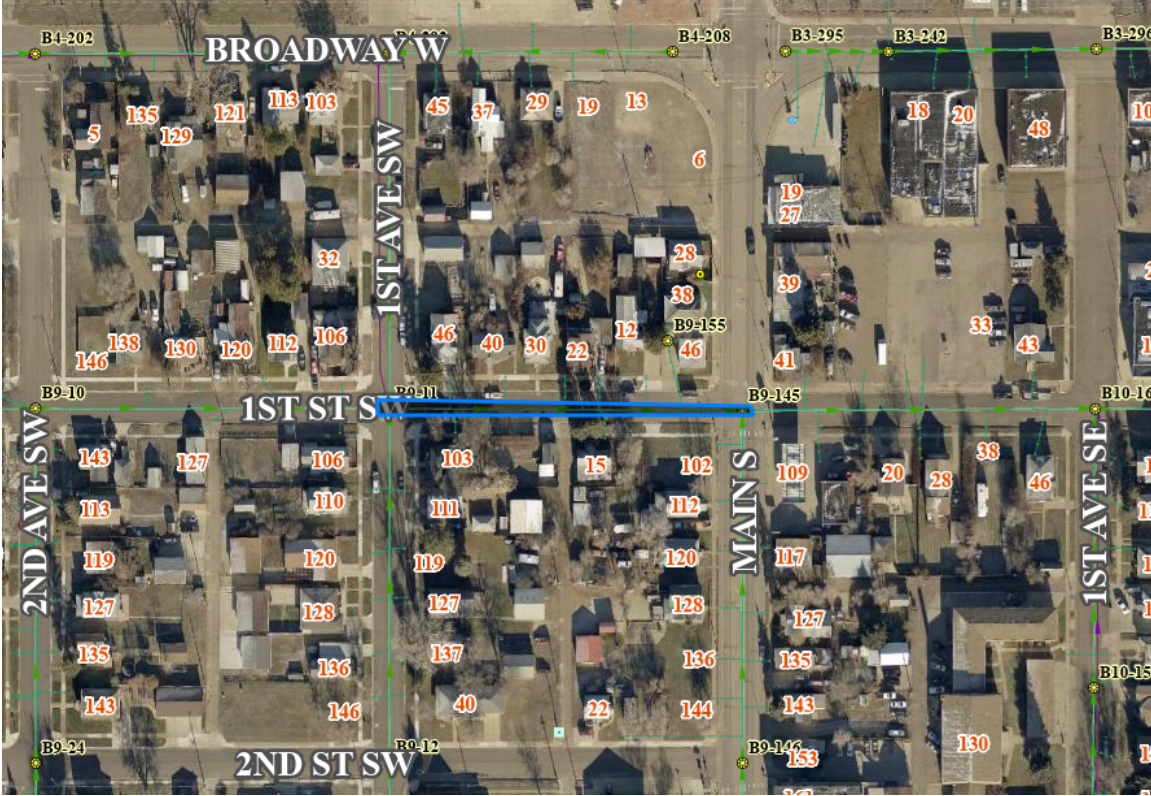
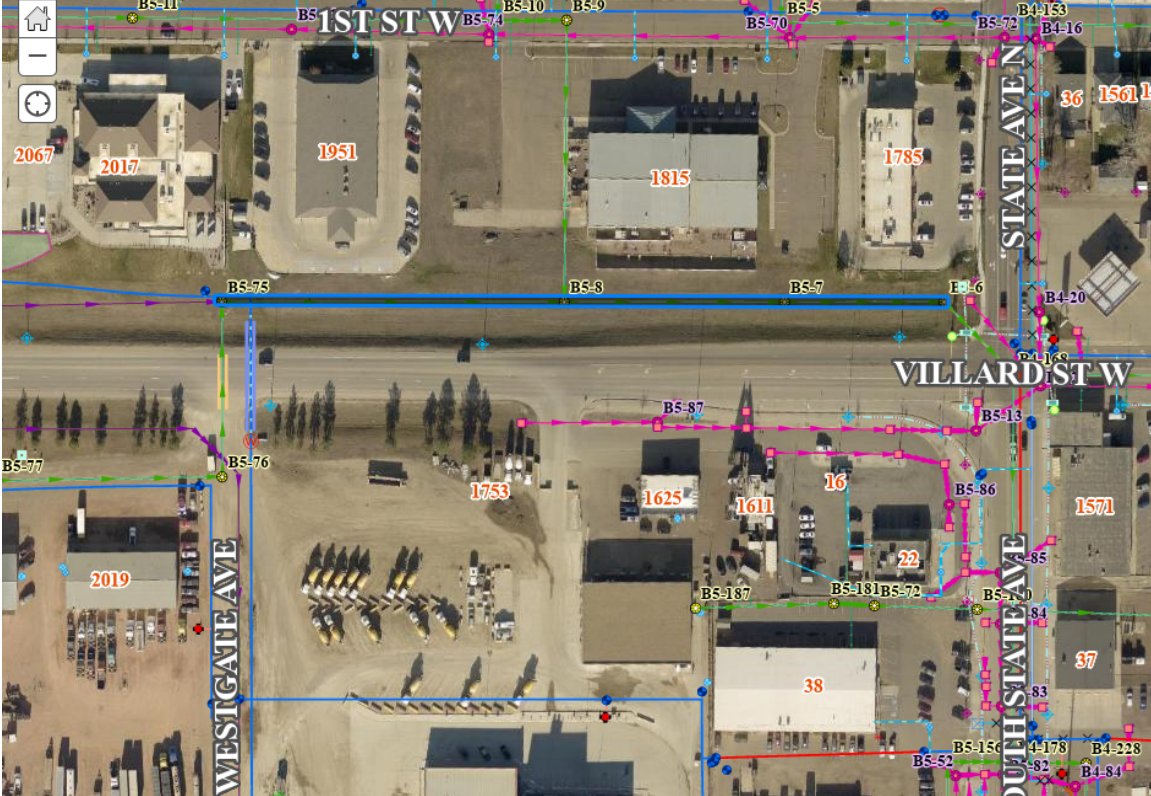
**MOORE ENGINEERING, INC.  
2024 BILLING SCHEDULE  
Effective January 1, 2024**

NOTE: Rates contained in this Billing Schedule are valid until December 31, 2024. After December 31, 2024, Hourly Billing Rates will be escalated annually and direct expenses may be adjusted to meet market conditions.

	Description	Billing Rate Per Hour
1	Principal - SR Project Manager	\$215.00
2	Project Manager - SR PE - SR Technical Advisor	\$205 - \$210
3	Professional Engineer I, II	\$185 - \$195
4	Graduate - Project Engineer	\$155 - \$170
5	Engineering Designer I,II, SR	\$145 - \$170
6	Engineering Technician I, II, III	\$110 - \$135
7	Environmental Scientist I, II, SR	\$125 - \$200
8	Environmental Technician Intern, I, II	\$70 - \$110
9	Landscape Architect I, II, SR	\$145 - \$170
10	Project Administrator I, II, III, SR	\$125 - \$145
11	Office Administrator I, II, III, SR	\$105 - \$155
12	CADD Technician I, II, III	\$130 - \$140
13	Senior GIS Coordinator - GIS Manager	\$185 - \$190
14	GIS Analyst - GIS Developer	\$155 - \$170
15	GIS Programmer I,II,III	\$140 - \$160
16	GIS Technician I, II, III	\$130 - \$140
17	GIS Specialist I, II, III	\$135 - \$155
18	Land Surveyor - Senior Land Surveyor	\$175 - \$205
19	Survey Manager	\$160
20	Survey Crew Chief I, II - Survey Data Analyst	\$140 - \$155
21	Project Coordinator - CADD Standards Coordinator	\$170 - \$190
22	Funding Specialist	\$155.00
23	Survey Technician I,II, III	\$95 - \$110
24	Construction Engineer/Specialist, I, II, SR	\$155 - \$175
25	Administrative Assistant I, II, III	\$85 - \$95

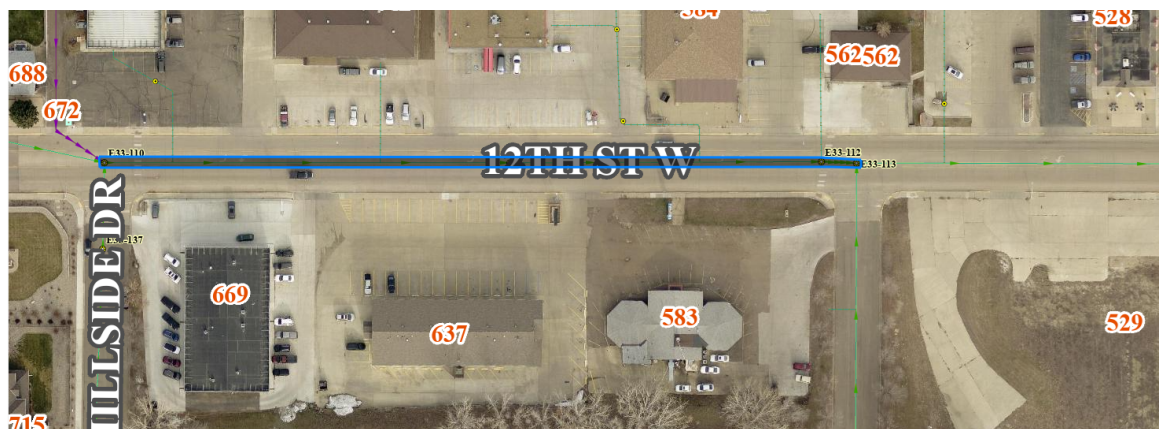
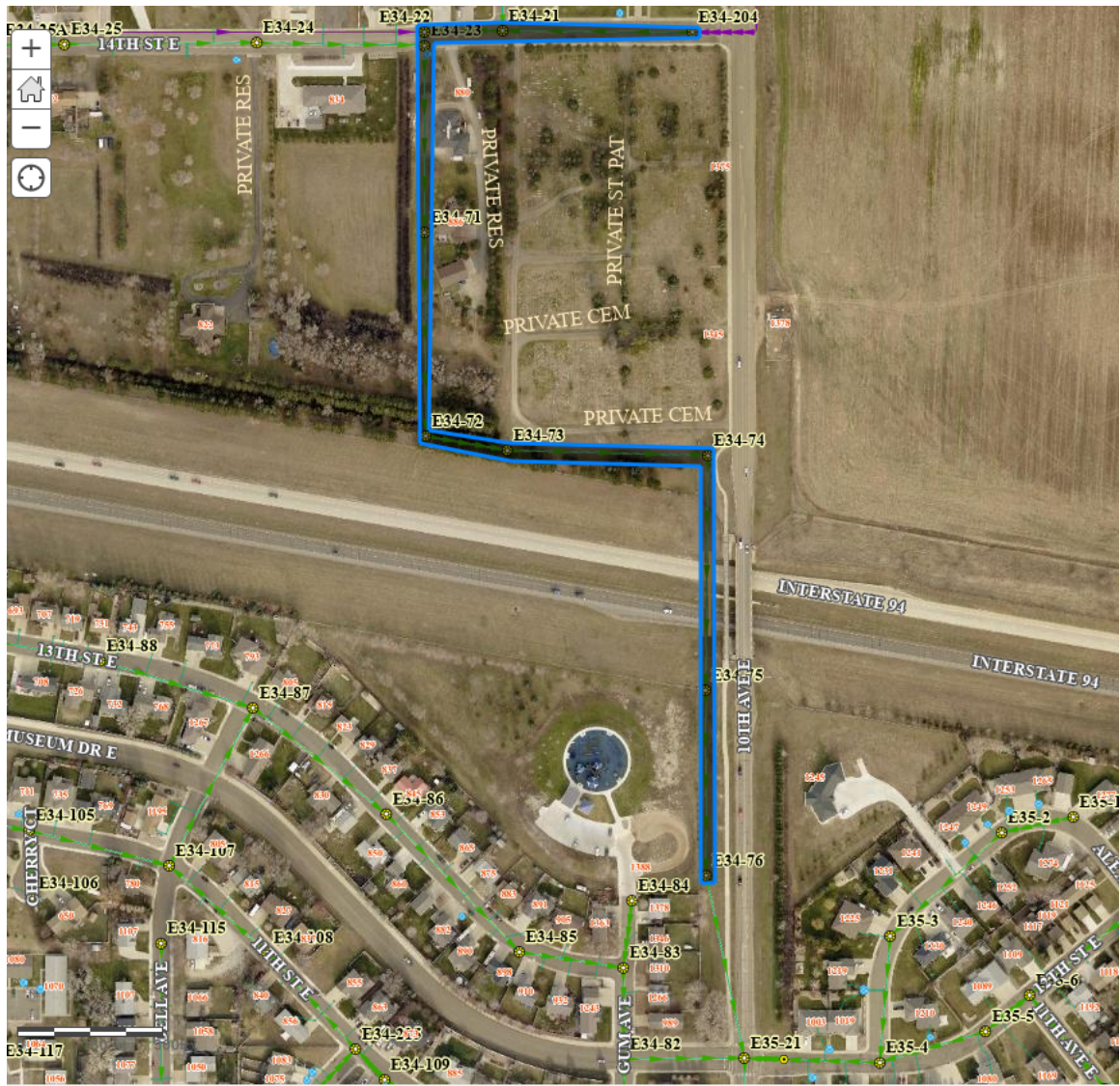
Miscellaneous	Project Expenses	At Cost
	Sub Consultants	At Cost

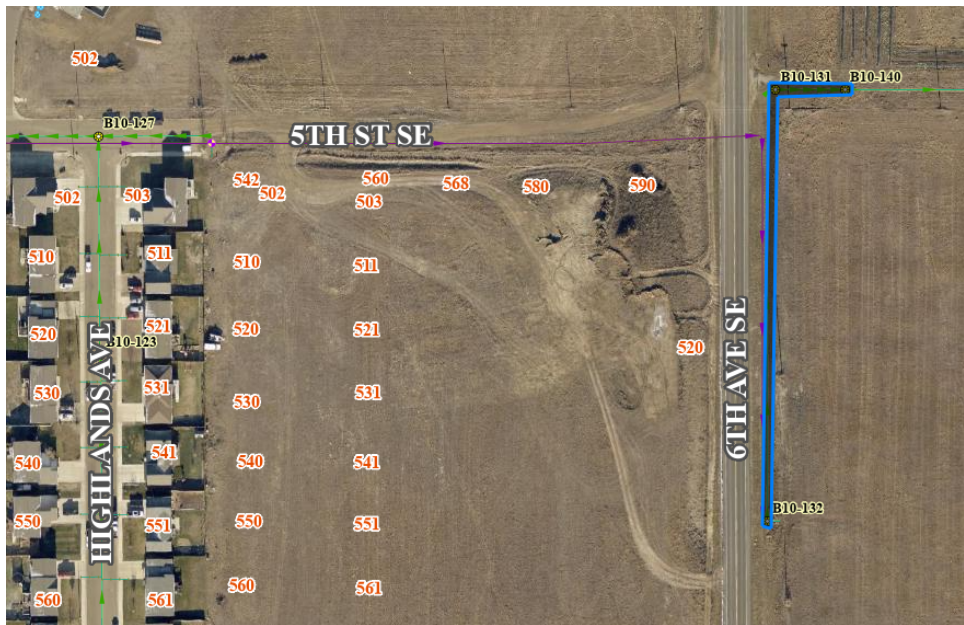
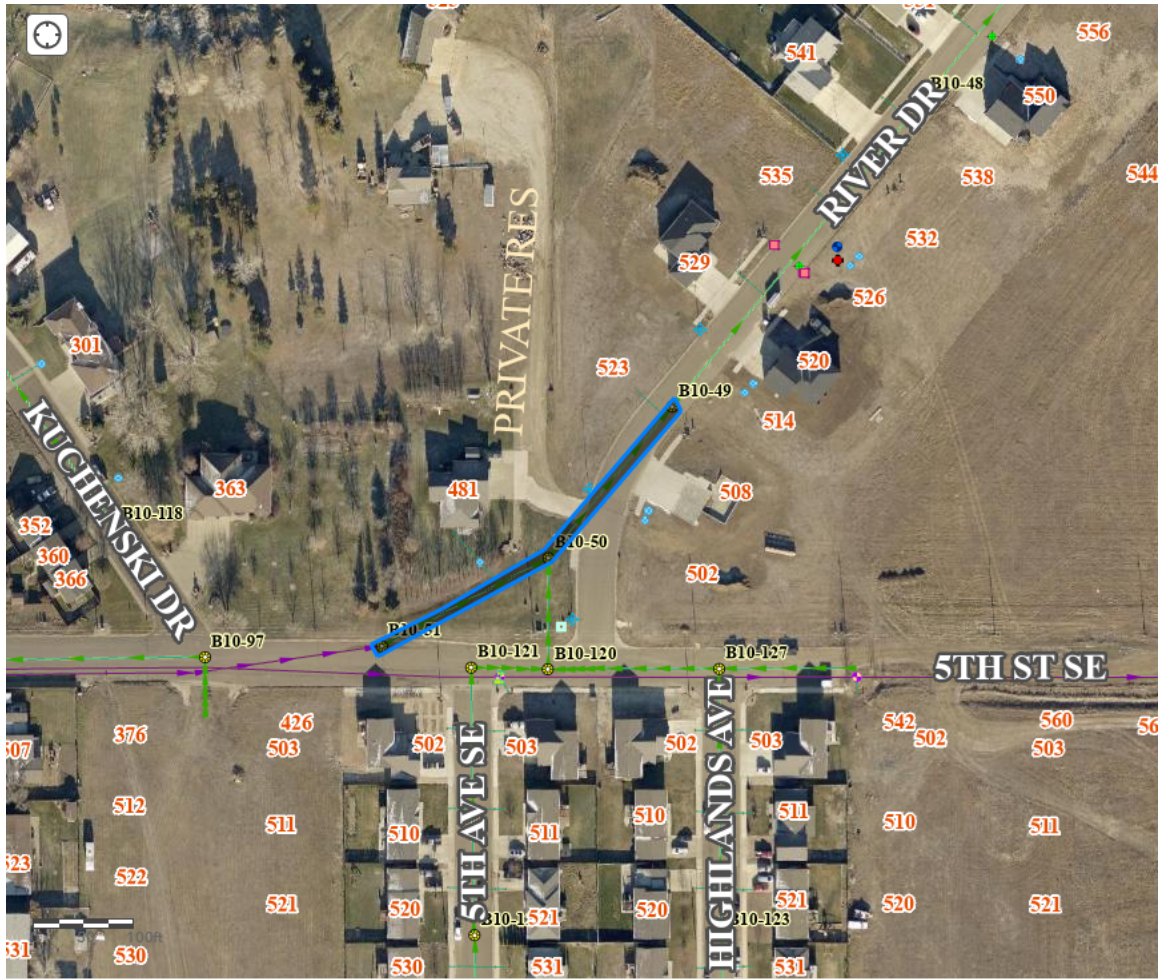
Appendix 2: Various Manhole Locations





Appendix 2: Various Manhole Locations.  
Page 2 of 4





**10th Ave E Mill & Overlay - E Villard St to Museum Dr E**

Sanitary Sewer Manhole Condition Evaluation

City of Dickinson, ND

Prepared By: Moore Engineering, Inc.



Location	Pt #	Image #s	# of Rings	In. of Adjustment	# of Pipes	Coating	Manhole Condition Comments
Between Villard St & 1st St	58910	616-618	6	12	2	Mortar & Epoxy	Appears MH was previously coated with mortar & epoxy. Coating completely missing and mortar severely deteriorated.
1st St E & 10th Ave E	86940	619-621	4	8	4	Mortar & Epoxy	Appears MH was previously coated with mortar & epoxy. Coating completely missing and mortar severely deteriorated.
2nd St E & 10th Ave E	86923	622-624	2	4	4	Epoxy	Coating bubbling.
3rd St E & 10th Ave E	86893	625-627	4	8	4	Coal Tar	Walls severely deteriorated.
Between 3rd St & Buffalo Bend	86884	628-630	6	12	2	Epoxy	Coating bubbling and cracking especially in bottom 4', portions of coating completely missing.
Buffalo Bend & 10th Ave E - south	86873	631-633	6	12	3	Coal Tar	MH installed in ~2015. Coal tar beginning to bubble, portion of wall beginning to deteriorate.
Buffalo Bend & 10th Ave E - north	86871	634-636	6	12	2	Epoxy	Coating bubbling and cracking especially in bottom 4'.
Buffalo Bend	86870	637-639	4	8	2	Coal Tar	MH walls in fair condition, beginning to bubble.
7th St E & 10th Ave E	86863	640-642	5	10	3	Epoxy	Coating bubbling and cracking.
Between 7th St & 8th St	86869	643-645	2	4	4	Epoxy	Coating bubbling and cracking, especially in bottom 8', portions of coating completely missing.
8th St E & 10th Ave E	86833	646-648	6	12	2	Epoxy	Coating bubbling and cracking, especially in bottom 4'.
9th St E & 10th Ave E	86800	649-651	4	8	3	Epoxy	Coating completely missing from bottom 6', wire mesh from MH structure exposed.
Franklin St & 10th Ave E	86793	653-655	6	12	2	Epoxy	Coating bubbling and cracking.
Between Franklin St & 10th St	88738	656-658	4	8	2	Epoxy	Coating bubbling and cracking, especially in bottom 4', portions of coating completely missing
10th St E & 10th Ave E	86781	659-661	2	4	3	Epoxy	Coating bubbling and cracking.
Between 10th St & Museum Dr	86785	662-664	2	4	2	Epoxy	Coating bubbling and cracking especially in bottom 4', portions of coating completely missing.
Museum Dr & 10th Ave E	86775	665-667	6	12	4	Liner	Liner functioning well except for at pipe penetrations where structure severely deteriorating around liner hole.
8th St E	86832	668-670	13	26	3	Coal Tar	Good condition. No deterioration.
7th St E	86862	671-673	3	6	2	Coal Tar	Good condition. No deterioration.
9th St E	86795	674-676	2	4	3	Coal Tar	Good condition. No deterioration.
Franklin St	86788	677-679	14	28	2	Coal Tar	Good condition. No deterioration. Sewage backup at time of photo.















Image 045



Image 651





Image 000







## Engineering Memorandum

June 13, 2024

RE: June 18<sup>th</sup> Commission Meeting

### **SANITARY SEWER MANHOLE REPAIR PROJECT CONTRACT TO MOORE ENGINEERING, INC.**

For your consideration is a contract with Moore Engineering, Inc. to provide engineering services for the Sanitary Sewer Manhole Repair project for an hourly not to exceed amount of **\$29,000.00**. A legal review of this task order has been completed.

As part of the requested services for the City of Dickinson project 202414 - 10<sup>th</sup> Ave East – Villard to Museum Drive, a sanitary sewer manhole inspection was request. This request was due to the feedback from Public Works staff about the Hydrogen Sulfide (H<sub>2</sub>S) gas present along the sanitary sewer main which was generated from the upstream lift station. The results of the inspection can be seen in the attached technical memorandum prepared by Moore Engineering, Inc. Based on the findings in the technical memorandum which included 21 manholes, concrete degradation varied from “Good Condition. No Deterioration” to “Epoxy coating completely missing and mortar severely deteriorated”.

As an effort to review manholes throughout the City of Dickinson that are downstream of lift stations where H<sub>2</sub>S gas is probable, inspections will be completed to baseline the findings for the approximately 45 sanitary sewer manholes, provide a technical memorandum, aid in determining the scope of work and next phase of engineering and design work required, and aid in efforts to find possible funding sources for the future manhole repairs.

After this scope of work is completed, a contract amendment will be provided to define the schedule, scope of work, and fee estimate related with completing engineering and design and bid support for the project. This work is anticipated to be completed during the calendar year of 2024. Manhole repairs are anticipated to be completed late 2024 or more likely during the construction season of 2025.

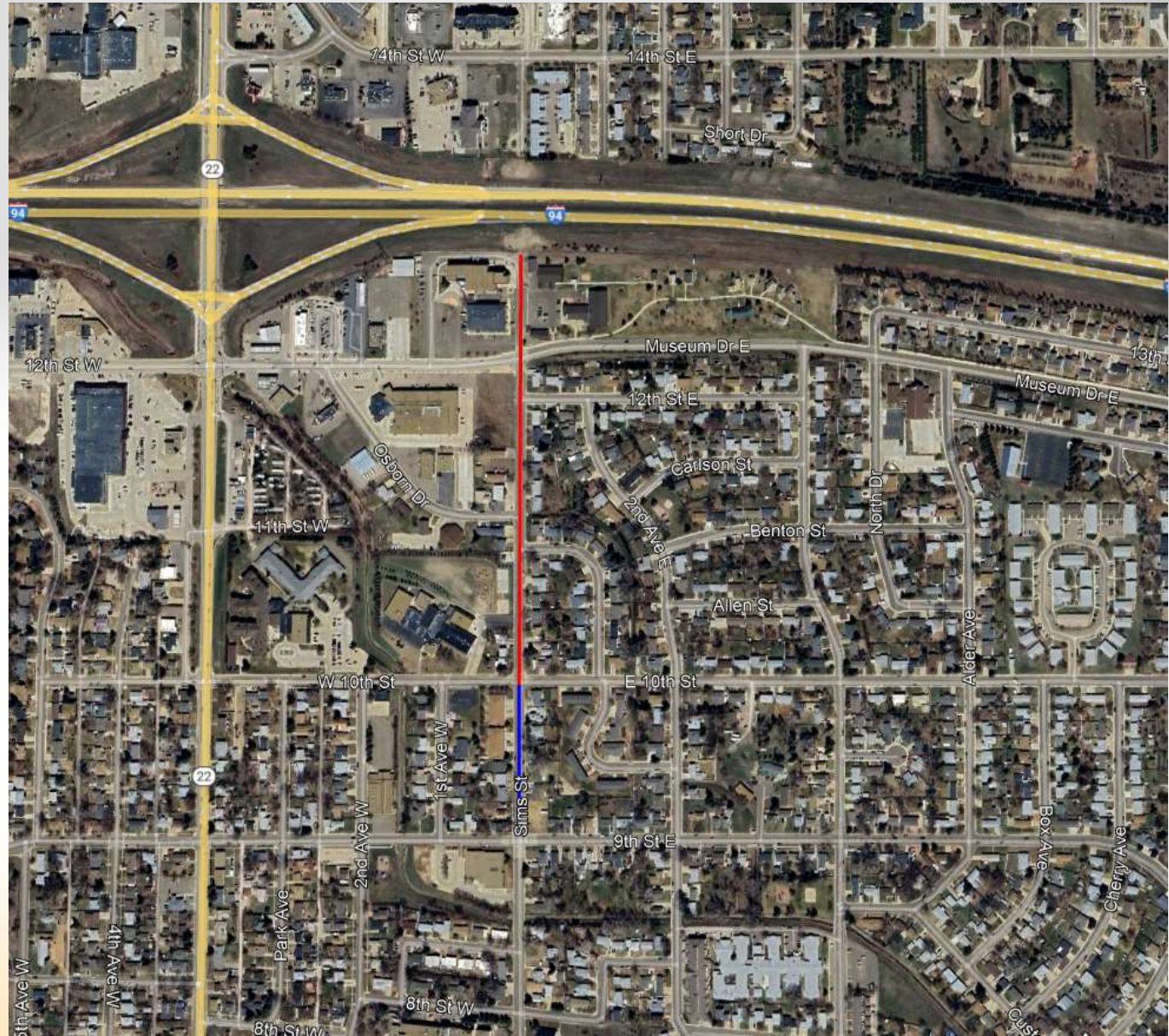
The City Engineering and Public Works staff recommends approval.



# Sims – 9<sup>th</sup> St. E. to Museum Dr.

Project limits includes the right-of-way to I-94

- RED = Reconstruction
- BLUE = Mill & Overlay





AET Project No. P-0033785  
May 15, 2024

## ACKNOWLEDGMENT AND AGREEMENT OF SERVICES

The services of American Engineering Testing, Inc., (AET) have been requested for the referenced project by Joshua Skluzacek of the City of Dickinson on May 2, 2024.

Understood information from requesting party includes the following:

**Project Name:** 2024 Sims Street Phase II QC Testing  
**Project Address:** Dickinson, ND  
**Client:** City of Dickinson  
**Client Address:** 38 1<sup>st</sup> Street W  
Dickinson, ND 58601  
**Client Contact:** Mr. Joshua Skluzacek, PE  
[Joshua.skluzacek@dickinsongov.com](mailto:Joshua.skluzacek@dickinsongov.com)

## SERVICE EXTENT/COMMUNICATION:

AET's project Quality Control (QC) testing services will be provided on an on-call basis when requested by Client or authorized representative. We understand our materials testing services as indicated below will be provided for this project as an amendment to the current contract we have with the City of Dickinson for the City of Dickinson 2024 Geotechnical Engineering Services for Various Infrastructure and Engineering Improvements Projects.

## UNDERSTOOD SCOPE OF SERVICES INCLUDES THE FOLLOWING:

- Field testing of plastic concrete for air, slump, temperature, and cast cylinders for compression strength as requested.
- Lab testing of concrete cylinders for compression strength.
- Compaction testing on backfill, basecourse, & asphaltic concrete paving.
- Lab testing on soils, basecourse, and bituminous materials (Proctors, sieve analysis, & mix verification).
- Prepare reports presenting the results of the services provided.

This proposal is valid for a period of 180 days from the date issued under the assumption that the project construction will take place in the 2024 calendar year.

**Estimated Fees:** Our services will be provided on a unit cost basis according to the unit rates provided in the attached AET Fee Estimate tabulation. Our monthly invoices will be determined by multiplying the number of personnel hours or tests by their respective unit rates. We have also estimated a total cost we anticipate will be required to complete the previously described testing services. This estimated total cost is based on the information provided, our experience with similar projects and the 57 site visits we base our estimate on. Our estimated total cost will be approximately **\$25,084**. We refer you to the attached Fee Estimate for an itemization of how we arrived at this estimated cost.

We caution that this is only an estimated cost. Often, variations in the overall cost of the services occur due to reasons beyond our control, such as construction change orders, weather delays, changes in the contractor's schedule, unforeseen conditions or retesting of services. These variations will affect the actual invoice totals, either increasing or decreasing our total costs for the project from those estimated in this proposal. If more time or tests are required, additional fees may be needed to complete the project testing services. If less time or tests are needed, cost savings will be realized. We have also attached our 2024 ND fee schedule for any other out of scope services that may be required.

## TERMS/CONDITIONS:

All AET Services are provided subject to the Terms and Conditions set forth in the above referenced City of Dickinson 2024 Geotechnical Engineering Services for Various Infrastructure and Engineering Improvements Projects Construction Service Agreement – Terms and Conditions, which, upon acceptance of this proposal, are binding upon you as the Client requesting Services, and your successors, assignees, joint ventures and third-party beneficiaries. Please be advised that additional insured status is granted upon acceptance of the proposal.

## ACCEPTANCE:

AET requests written acceptance of this proposal in the Authorized Client Representative section below, but the following actions shall constitute your acceptance of this proposal together with the Terms and Conditions and Amendments: 1) issuing an authorizing purchase order for any of the Services described above, 2) authorizing AET's presence on site or 3) written or electronic notification for AET to proceed with any of the Services described in this proposal. Please indicate your acceptance of this proposal by signing below and returning a copy to us. When you accept this proposal, you represent that you are authorized to accept on behalf of the Client.

## OTHER ATTACHMENTS (PART OF THIS AGREEMENT)

AET Fee Estimate  
2024 North Dakota Construction Material Fee Schedule

**AET Representative:**



Will Diemert  
Engineer I  
Mobile: 701.840.7403  
Email: wdiemert@teamaet.com

**Authorized Client Representative:**

**ACCEPTANCE AND AUTHORIZATION: AET Proposal No. P-0033414**

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER AND EMAIL: \_\_\_\_\_

DATE: \_\_\_\_\_

**INVOICING INFORMATION (Provide Company AP Department Information, if present.)**

AP CONTACT NAME: \_\_\_\_\_

BILLING/MAILING ADDRESS: \_\_\_\_\_

AP PHONE NUMBER AND INVOICE EMAIL: \_\_\_\_\_

P.O. NO./ PROJECT NO.: \_\_\_\_\_

**PROJECT TESTING SERVICES FEE SCHEDULE  
2024 Sims Street Phase II**

Dickinson, ND 58601  
AET PROPOSAL No. P-0033785



SERVICE DESCRIPTION	PROJECT BUDGET		
	ESTIMATED UNITS	UNIT RATE	BUDGET AMOUNT
<b><i>Subgrade/Base Proof Roll Observations &amp; Testing</i></b>			
<b>Subgrade/Base Testing - Technician III</b> for soil compaction testing (assumes 30 trips to the jobsite).	60 Hour	\$115.00	\$6,900.00
Personal or company vehicle mileage.	150 Mile	\$1.20	\$180.00
Nuclear Density Gauge Rental - Daily	30 Day	\$71.00	\$2,130.00
ASTM D698 Standard Proctor	4 Test	\$240.00	\$960.00
ASTM C136 Sieve Analysis of Aggregate (Coarse and Fine)	2 Test	\$125.00	\$250.00
	<b>Section Subtotal:</b>		<b>\$10,420.00</b>
<b><i>Concrete Testing</i></b>			
<b>Concrete Testing - Technician III</b> for testing of concrete only - NO OBSERVATIONS OF REINFORCING STEEL (assumes 21 trips to the jobsite).	42 Hour	\$115.00	\$4,830.00
Personal or company vehicle mileage.	100 Mile	\$1.20	\$120.00
ASTM C39 Concrete Compressive Strength - Curing, handling and testing of 4" x 8" concrete test cylinders (includes handling of non-tested cylinders).	105 Test	\$32.00	\$3,360.00
	<b>Section Subtotal:</b>		<b>\$8,310.00</b>
<b><i>Bituminous Observations &amp; Testing</i></b>			
<b>Bituminous Density Testing - Technician III</b> for Nuclear Density Testing of bituminous material without roll pattern observation (assumes 6 trips to the jobsite)	24 Hour	\$115.00	\$2,760.00
Personal or company vehicle mileage.	60 Mile	\$1.20	\$72.00
Gyratory Mix Properties (Suite of Tests) of bituminous; Rice Specific Gravity test and Gyratory Der	1 Test	\$575.00	\$575.00
Nuclear Density Gauge Rental - Daily	6 Day	\$71.00	\$426.00
	<b>Section Subtotal:</b>		<b>\$3,833.00</b>
<b><i>Project Management &amp; Coordination</i></b>			
<b>Project Management - Engineer II/Project Manager</b> for coordination of AET personnel and activities, attending meetings (if requested), consultation and report preparation.	10 Hour	\$165.00	\$1,650.00
<b>Project Administrator</b> for report preparation, review, invoicing.	10 Hour	\$80.00	\$800.00
	<b>Section Subtotal:</b>		<b>\$2,450.00</b>
	<b>ESTIMATED BUDGET</b>		<b>\$25,084.00</b>



## North Dakota 2024 CMT Fee Schedule

<b>AET Employee Personnel Rates</b>		
Service Item	Unit	Rate
Project Administrator	Hour	\$ 80.00
Field Engineer	Hour	\$ 130.00
Engineer, Project Manager, Geologist (Level I)	Hour	\$ 155.00
Engineer, Project Manager, Geologist (Level II)	Hour	\$ 165.00
Senior Engineer, Project Manager, Geologist	Hour	\$ 205.00
Principle Engineer, Project Manager, Geologist	Hour	\$ 240.00
Technician, Level I	Hour	\$ 95.00
Technician, Level II	Hour	\$ 105.00
Technician, Level III	Hour	\$ 115.00
Technician, Level IV	Hour	\$ 120.00
<i>Above Fees +50% Overtime +100% Sunday &amp; Holiday may apply</i>		
Per Diem (meals) for out-of-town Services	Day	\$ 55.00
Direct Project Expenses, i.e. motel, freight		Cost + 15%
<b>AET Project Direct Expenses</b>		
Service Item	Unit	Rate
4x8-in. Plastic Cylinder Molds	Case	\$ 84.00
6x12-in. Plastic Cylinder Molds	Case	\$ 84.00
Beam Mold Rental (including cleanup)	Mold	\$ 75.00
Bit Wear	Inch	\$ 9.00
Concrete Testing Equipment	Day	\$ 21.00
Generator (if required)	Day	\$ 131.00
Mobile Laboratory Rental (Concrete, Asphalt, or Soil)	Week	\$ 840.00
Patching Material	Each	\$ 65.00
Portable Coring Equipment	Hour	\$ 63.00
<b>AET Vehicle Mileage</b>		
Service Item	Unit	Rate
Mileage	Mile	\$ 1.20
Vehicle Charge – In Town	Each	\$ 55.00
Skid Steer / Bobcat Rental	Day	\$ 850.00
<b>Aggregate</b>		
Service Item	Unit	Rate
AASHTO T 89/90 Atterberg Limited (Plasticity) Dry Prep	Test	\$ 135.00
AASHTO T 89/90 Atterberg Limited (Plasticity) Wet Prep	Test	\$ 190.00
AASHTO T 96 LA Abrasion (w/o gradation)	Test	\$ 290.00
AASHTO T 335 Fractured Particles in Coarse Aggregate	Test	\$ 105.00
ASTM C127 Specific Gravity and Absorption of Coarse Aggregate	Test	\$ 120.00
ASTM C128 Specific Gravity and Absorption of Fine Aggregate	Test	\$ 120.00
ASTM C136 Sieve Analysis of Aggregate (Coarse and Fine)	Test	\$ 125.00
ASTM C136 Sieve Analysis of Coarse Aggregate-unwashed	Test	\$ 110.00
ASTM C136 Sieve Analysis of Fine Aggregate (includes ASTM C117 #200 wash)	Test	\$ 125.00
ASTM C142 Clay Lumps and Friable Particles in Fine Aggregate	Each	\$ 85.00
ASTM C29 Unit Weight of Coarse Aggregate (Loose or Rodded)	Test	\$ 95.00
ASTM C29 Unit Weight of Fine Aggregate (Loose or Rodded)	Test	\$ 95.00

ASTM C88 Soundness of Coarse Aggregate (5 cycles on 5 pans)	Test	\$ 385.00
ASTM C88 Soundness of Fine Aggregate (5 cycles on 5 pans)	Test	\$ 385.00
ASTM D4791 Flat and Elongated Particles	Each	\$ 200.00
Erionite (SEM)	Test	\$ 578.00
Hydrometer ASTM D422 (includes gradation)	Test	\$ 250.00
AASHTO T 113 Lightweight Pieces (shale)	Test	\$ 200.00

**Concrete**

Service Item	Unit	Rate
ASTM C109 Mortar Cube Compressive Strength individual cube	Test	\$ 35.00
ASTM C39 Concrete Compressive Strength 4x8 Cylinder	Test	\$ 32.00
ASTM C39 Concrete Compressive Strength 6x12 Cylinder	Test	\$ 42.00
ASTM C42 Section 7 Concrete Core Compressive Strength	Test	\$ 105.00
ASTM C642 Density, Absorption, and Voids in Hardened Concrete	Test	\$ 290.00
ASTM C78 Concrete Flexural Strength	Test	\$ 85.00
Compressive Strength of 2x4-in Cylinders	Test	\$ 35.00
ASTM C1140 Preparing Specimens from Shotcrete Panels (6 cores)	Test	\$ 189.00
Compressive Strength of CMU Prisms (Set of 3)	Test	\$ 184.00
Concrete Mix Design per ACI 211	Quote	
Core/Cylinder Preparation (ends)	Test	\$ 32.00
Profilograph Rental	Day	\$ 189.00
Rebar Locator	Day	\$ 142.00
Schmidt Rebound Hammer	Day	\$ 68.00

**ND Oil and Gas Sundry Testing**

Service Item	Unit	Rate
Cation Exchange Capacity	Test	\$ 81.00
Electrical Conductivity	Test	\$ 40.00
pH/Soil	Test	\$ 35.00
Sodium Absorption Ratio (SAR)	Test	\$ 76.00

**Pavements/Bituminous**

Service Item	Unit	Rate
ASTM D2172/AASHTO T 164 Quantitative Extraction of Asphalt Binder (with gradation)	Test	\$ 331.00
ASTM D2172/AASHTO T 164 Quantitative Extraction of Asphalt Binder (without gradation)	Each	\$ 239.00
AASHTO T 209 Rice Theoretical Max Specific Gravity of Hot Mix Asphalt	Test	\$ 155.00
ASTM D2726/AASHTO T 166 Bulk Specific Gravity and Density of Asphalt Mixtures	Core	\$ 190.00
Gyratory Mix Properties (Suite of Tests)	Each	\$ 575.00
Laboratory Mix Design	Quote	
Marshall Properties	Test	\$ 665.00
Marshall Stability and Flow	Test	\$ 75.00
NDDOT Superpave SPV Mix Proportioning (SFN Forms)	Test	\$ 600.00
ASTM D2726 Pavement Density and Thickness	Test	\$ 190.00
AASHTO T 176 Sand Equivalent of Fine Aggregate	Test	\$ 240.00
AASHTO T 304 Uncompacted Voids (FAA)	Test	\$ 142.00

<b>Soil and Earthwork Testing</b>		
<b>Service Item</b>	<b>Unit</b>	<b>Rate</b>
ASTM D1557 Modified Proctor	Test	\$ 240.00
ASTM D1883 California Bearing Ratio (CBR) excludes proctor – One Point	Test	\$ 395.00
ASTM D1883 California Bearing Ratio (CBR) excludes proctor – Three Point	Test	\$ 785.00
ASTM D5084 Hydraulic Conductivity by Flexible Wall Permeator	Test	\$ 525.00
ASTM D5084 Hydraulic Conductivity of Remodeled Clay by Flexible Wall Permeator	Test	\$ 700.00
ASTM D5856 Hydraulic Conductivity of Rigid Clay Permeability Test	Test	\$ 525.00
ASTM D5856 Hydraulic Conductivity of Remolded Rigid Clay Permeability Test	Test	\$ 525.00
ASTM D5856 Hydraulic Conductivity of Sand	Test	\$ 325.00
ASTM D698 Standard Proctor	Test	\$ 240.00
Field Density; DCP Rental	Day	\$ 125.00
Field Density; Nuclear Density Gauge Rental	Day	\$ 71.00
Field Density; Test Charge, Nuclear	Test	\$ 37.00
Field Density; Test Charge, Sand Cone	Test	\$ 95.00
One Proctor Checkpoint	Test	\$ 80.00



## Engineering Memorandum

May 29, 2024

RE: June 18<sup>th</sup> Commission Meeting

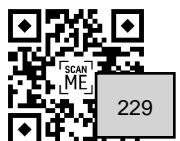
**SIMS STREET AND UTILITY PROJECT CONTRACT AMENDMENT TO AMERICAN ENGINEERING TESTING, INC.**

For your consideration is a contract amendment with American Engineering Testing, Inc. to provide quality control testing services for the Sims Street and Utility project for an amount not to exceed **\$25,084.00**. The original contract was approved by the City Commission at the September 19, 2023 City Commission meeting to perform the geotechnical engineering services for the project. A legal review of this task order has been completed.

The city engineering staff recommends approval.



- **REZONE (REZ-005-2024)**-To consider a Zoning Map Amendment from Agricultural (AG) to Rural Residential (RR) for a property located in the SW 1/4 of Section 30. Township 140 North, Range 96 West located in the City of Dickinson's ETZ. The site consists of +/-20 acres. Both the Planning and Zoning Commission and Community Development staff recommend approval. This is the first reading.





# WOOD ZONING MAP AMENDMENT REQUEST

To: City of Dickinson Planning & Zoning Commission  
From: City of Dickinson Community Development Services  
Date: June 5, 2024  
Re: REZ-005-2024 Zoning Map Amendment

**OWNER/APPLICANT**

Johnny Wood  
Big Three Builders  
3389 108H Avenue SW  
Dickinson, ND, 58601  
Johnny.wood@yahoo .com  
701 290-1019

<b>Public Hearing</b>	June 12, 2024	Planning and Zoning Commission
<b>Public Hearing</b>	June 18, 2024	City Commission

To consider a zoning map amendment from Agricultural (AG) to Rural Residential for 20 acres located within the City of Dickinson’s Extra Territorial Zone. The property is legally described as located in the SW ¼ of Section 30, Township 140 North, Range 96 West.

A companion major preliminary plat application for the Wood Acres Subdivision is also scheduled for public hearing at the June 12, 2024 Planning and Zoning Commission meeting (PLP-005-2024).

Staff recommendation: Approval

<b>CURRENT ZONING</b>	<b>AG</b>
<b>FUTURE LAND USE MAP DESIGNATION</b>	<b>RESIDENTIAL</b>
<b>GROSS SITE ACREAGE</b>	<b>+/- 20</b>
<b>LOTS PROPOSED</b>	<b>Three</b>

<b>NEARBY ZONING &amp; LAND USE</b>		
<b>Direction</b>	<b>Zoning</b>	<b>Land Use</b>
North	AG	Undeveloped
East	AG	Undeveloped
South	AG	Undeveloped
West	AG	Undeveloped

**COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS**

**Compatibility with Local Uses, Compliance with The Zoning Ordinance and Consistency with the Comprehensive Plan**

The adjacent properties are zoned AG. Rezoning the subject property to RR would not introduce uses into the general vicinity that would be incompatible with the general development pattern. As the RR zoning district does not allow uses currently permitted in the AG zoning district, such as Type II animal production and Type III animal production, and as Type I animal production is only allowed in the RR zoning district with approval of a Special Use Permit, rezoning the property to RR would limit impacts on the residentially zoned properties located within a third of a mile to the east as well as residentially zoned property within one-half mile.

If approved, the proposed Wood Acres Subdivision would create residential lots ranging in area from 5 acres to 7 acres. As the minimum lot area in RR zoning is one acre, the lot areas in the proposed subdivision would comply with for RR zoning. The proposed rezoning also meets the purpose of the RR zoning district as listed in Article 39.04 of the City's Zoning Ordinance:

*This district provides for the rural residential use of land, accommodating very low and low density environments. The district's regulations assure that density is developed consistent with: land use policies of the Dickinson Comprehensive Plan regarding rural subdivision; levels of infrastructure; and environmentally sensitive development practices. The district also accommodates developments that merge urban living with rural life.*

Regarding consistency with the Dickinson 2035: Roadmap to the Future Comprehensive Plan: Policy 1.3.2. of Chapter 4-Land Use does not allow RR zoning within the Urban Service Area. As the subject property is located outside of the Urban Service Area the request is consistent with the Comprehensive Plan.

**Public Input:** As of the date of this report, City staff has not received any public comments.

**Staff Recommendation:** The City Community Development Team staff recommends approval of REZ-005-2024.

**MOTIONS:**

**\*\*\*Approval\*\*\***

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **REZ-005-2024** as being consistent with the City of Dickinson Comprehensive Plan and as being compliant with the City of Dickinson Zoning Ordinance and also being in the interest of the public health, safety and welfare "*

*(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):*

1. \_\_\_\_\_;
2. \_\_\_\_\_.

**\*\*\*Denial\*\*\***

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **REZ-005-2024** as NOT being consistent with the City of Dickinson Comprehensive Plan and as not being compliant with the City of Dickinson Zoning Ordinance and as being contrary to interest of the public health, safety and welfare."*



## ATTACHMENTS

**From:** Jotform  
**To:** Sylvia Miller; Steven Josephson; Dustin D. Dassinger; Leonard W. Schwindt; Joshua Skluzacek; Nicole Snyder; Nicole Snyder  
**Subject:** Re: Unified Development Application  
**Date:** Tuesday, April 9, 2024 4:12:11 PM



## Unified Development Application

Have you met with Planning Staff regarding your application? **Yes**

Please upload the letter or counseling form you received following your pre-application meeting:  
[IMG\\_2877.png](#)  
[IMG\\_2878.png](#)  
[IMG\\_2879.png](#)

Type of Development **Rezoning - Zoning Map Amendment**

Name **Johnny Wood**

Company **Big Three Builders**

Applicant Email **johnny.wood@yahoo.com**

Applicant Phone # **(406) 580-7457**

Owner Name **Johnny Wood**

Owner Address **3389 108H Ave SW, Dickinson, ND, 58601**

Owner Email **johnny.wood@yahoo.com**

Owner Phone # **(406) 580-7457**

Is the owner present to Sign **Yes**

Signature

Will this application require any other action to complete the development? **No**

1/4 Township Range

Section			
Description	30	140N	96W

Legal - Lot/Block/Addition	Lot	Block	Addition
Description	Na	Na	Na

Property Address / General Project Location 11355 35th st sw

Total Square Footage or Acreage of Subject Property 20 acres

Transmittal Letter (Explanation of Request & Proposed Operations) [Wood Zoning Request.pdf](#)

Existing Zoning AG - Agriculture

Proposed Zoning RR - Rural Residential

Rezone Calc Multiplier 1

Overlay District Description N/A

Map of Area to be Rezoned [IMG\\_2979.jpeg](#)  
[Wood plat.pdf](#)

Minor Platting Multiplier 0

Prelim Platting Multiplier 0

Major Platting Multiplier 0

Application Calc 350

Deed for Property [Deed 2.pdf](#)  
[Land deed.pdf](#)

Application Fees	Applicable Fees	350.00 USD
Total:		\$350.00
Transaction ID:		rcb38anb

**Payer Information**

---

First Name: Johnny  
Last Name: Wood

E-Mail johnny.wood@yahoo.com

Applicant Signature

Date

04-09-2024

You can [edit this submission](#) and [view all your submissions](#) easily.

**Attachments:** Because the total size is more than 5MB the uploads are not attached.

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

**Section 1:** That the City of Dickinson Zoning Map as provided in the City Code Section 39.04.006, designating the area and boundaries of the “AG” and “RR” zoning districts within the municipality jurisdiction of the City of Dickinson, North Dakota, be amended as follows:

1. To reclassify and rezone a parcel from Agricultural (AG) to Rural Residential (RR) described as follows:

**PROPERTY BOUNDARY DESCRIPTION:**

A PARCEL OF LAND LOCATED AS DESCRIBED ON DEED DOCUMENT 3176062 AS FILED AT THE STARK COUNTY RECORDERS OFFICE WITHIN THE SOUTHWEST QUARTER (SW1/4) OF SECTION THIRTY (30), TOWNSHIP ONE HUNDRED FORTY NORTH (T140N), RANGE NINETY-SIX WEST (R96W), FIFTH PRINCIPAL MERIDIAN (5TH P.M.), STARK COUNTY, NORTH DAKOTA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTH QUARTER CORNER OF SAID SECTION 30; THENCE ON THE SOUTH LINE OF SAID SECTION 30, N89°55'50"W A DISTANCE OF 329.82 FEET; THENCE N0°04'27"E A DISTANCE OF 2641.41 FEET (PASSING A SET REBAR AT 50 FEET); THENCE S89°53'59"E A DISTANCE OF 329.82 FEET TO THE CENTER QUARTER OF SAID OF SAID SECTION 30 MARKED WITH A FOUND REBAR W/OPC; THENCE ALONG THE NORTH/SOUTH QUARTER LINE OF SAID SECTION 20, S0°04'27" A DISTANCE OF 2641.38 FEET (PASSING A SET REBAR AT 2591.38 FEET) TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL CONTAINS A TOTAL OF 20.00 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

PLAT DESCRIPTION:

LOT 1, LOT 2, LOT 3 AND LOT 4 OF BLOCK 1 OF WOOD MAJOR SUBDIVISION LOCATED WITHIN THE SOUTHWEST QUARTER (SW1/4) OF SECTION 30, TOWNSHIP 140 NORTH, RANGE 96 WEST OF THE 5TH PRINCIPAL MERIDIAN, STARK COUNTY, NORTH DAKOTA

**Section 2:** **Repeal of Ordinances in Conflict.** All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

**Section 3:** **Severability.** In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.


**Section 4:** **Effective Date:** This Ordinance shall be in full force and effect from and after final passage.

\_\_\_\_\_  
Scott Decker, President  
Board of City Commissioners

ATTEST

\_\_\_\_\_  
Dustin Dassinger, City Administrator

First Reading: \_\_\_\_\_, 2024  
Second Reading: \_\_\_\_\_, 2024  
Final Passage: \_\_\_\_\_, 2024



# 2023 Annual Report

June 18, 2024

**Thank you to the  
City of Dickinson  
for your  
continued  
support!**





# Introductions

Colleen Rodakowski  
Executive Director

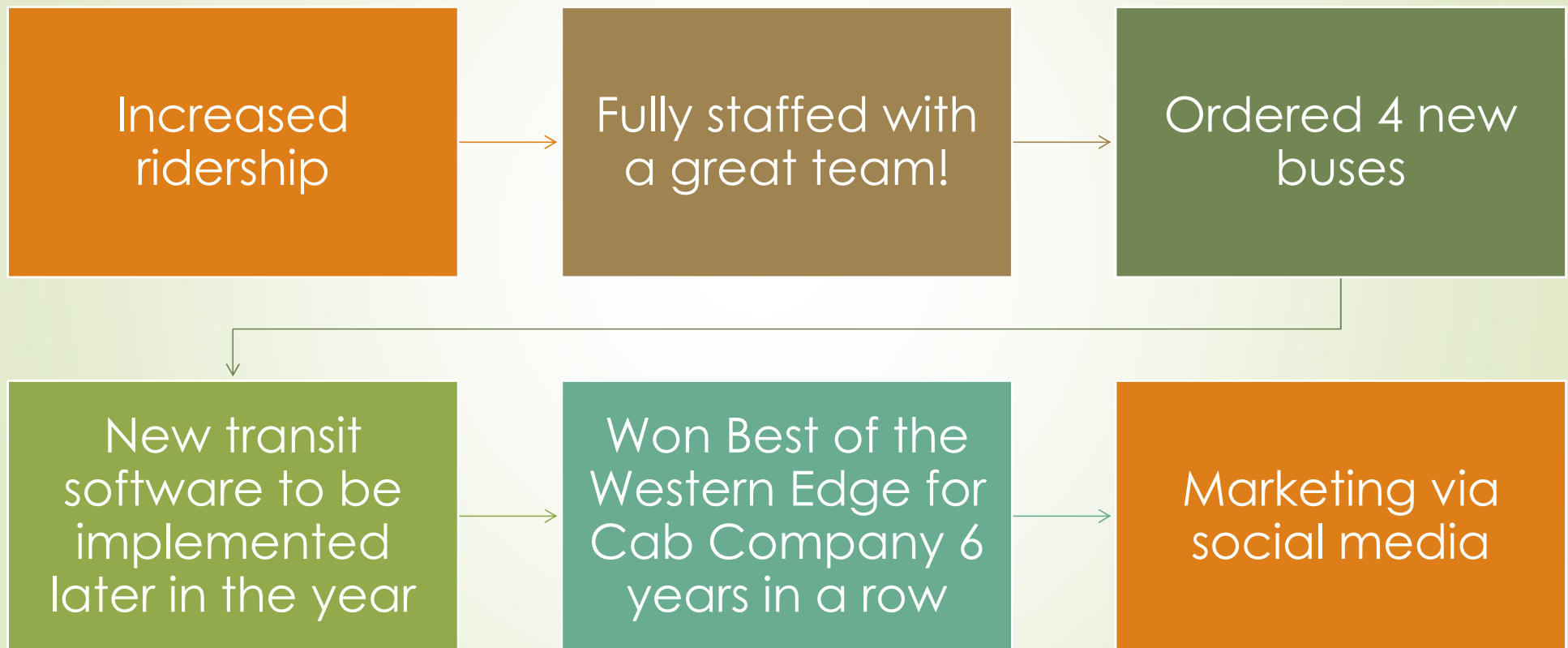
Rose Drake  
Operations Manager

Tammy Krebs  
Finance Manager

# Our Mission Statement

**Dickinson Public Transit works to meet the changing transit needs of Dickinson and the surrounding area. Dickinson Public Transit provides transit services to the general public and lends itself to improving people's quality of life by providing the freedom of mobility to the residents of Dickinson. This allows them the opportunity for employment and self-sufficiency, which may otherwise be impossible.**

# Dickinson Public Transit Successes



# Dickinson Public Transit is a Viable Connection to the Community



**Work**



**Medical**



**Shopping**

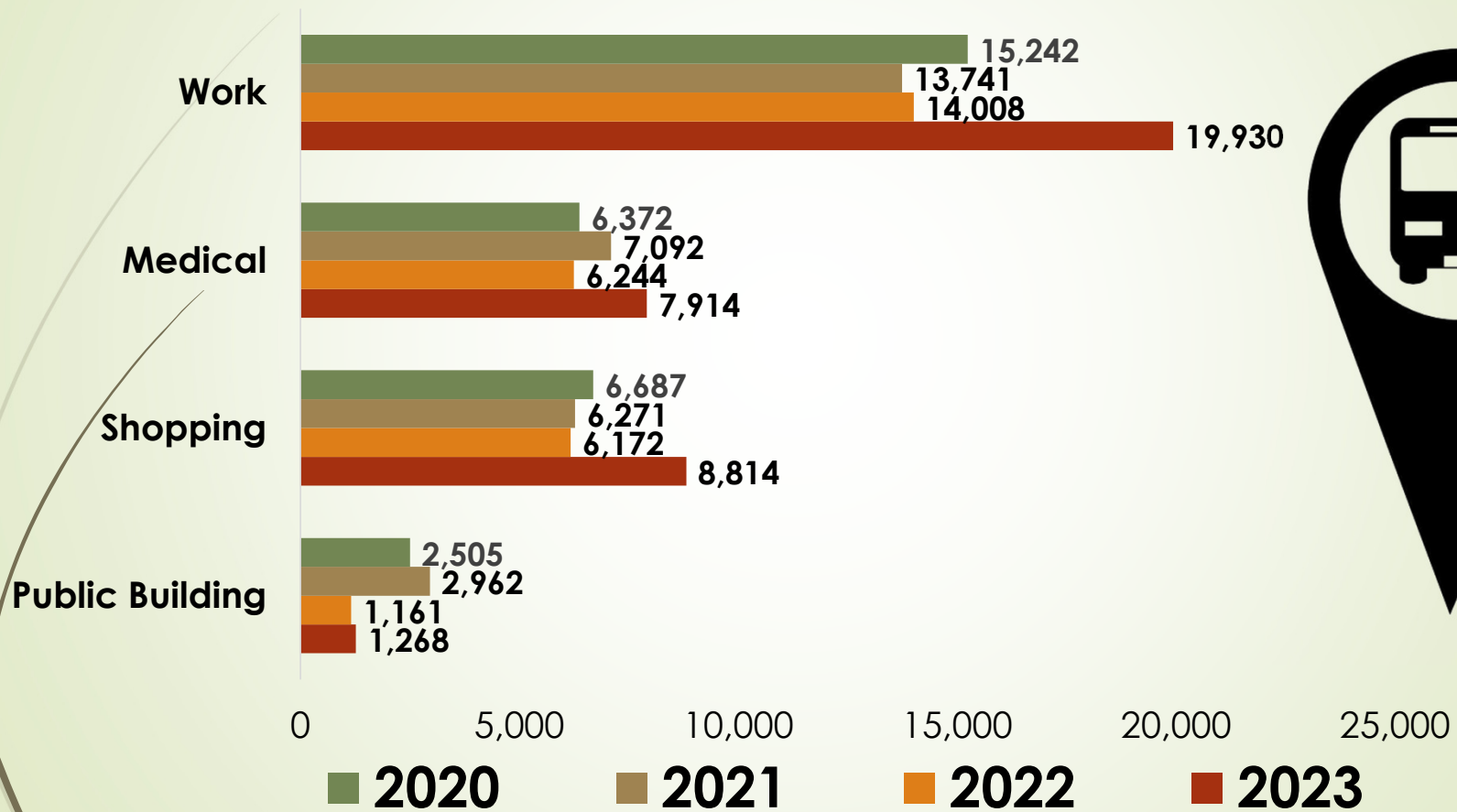


**Social/Recreation**

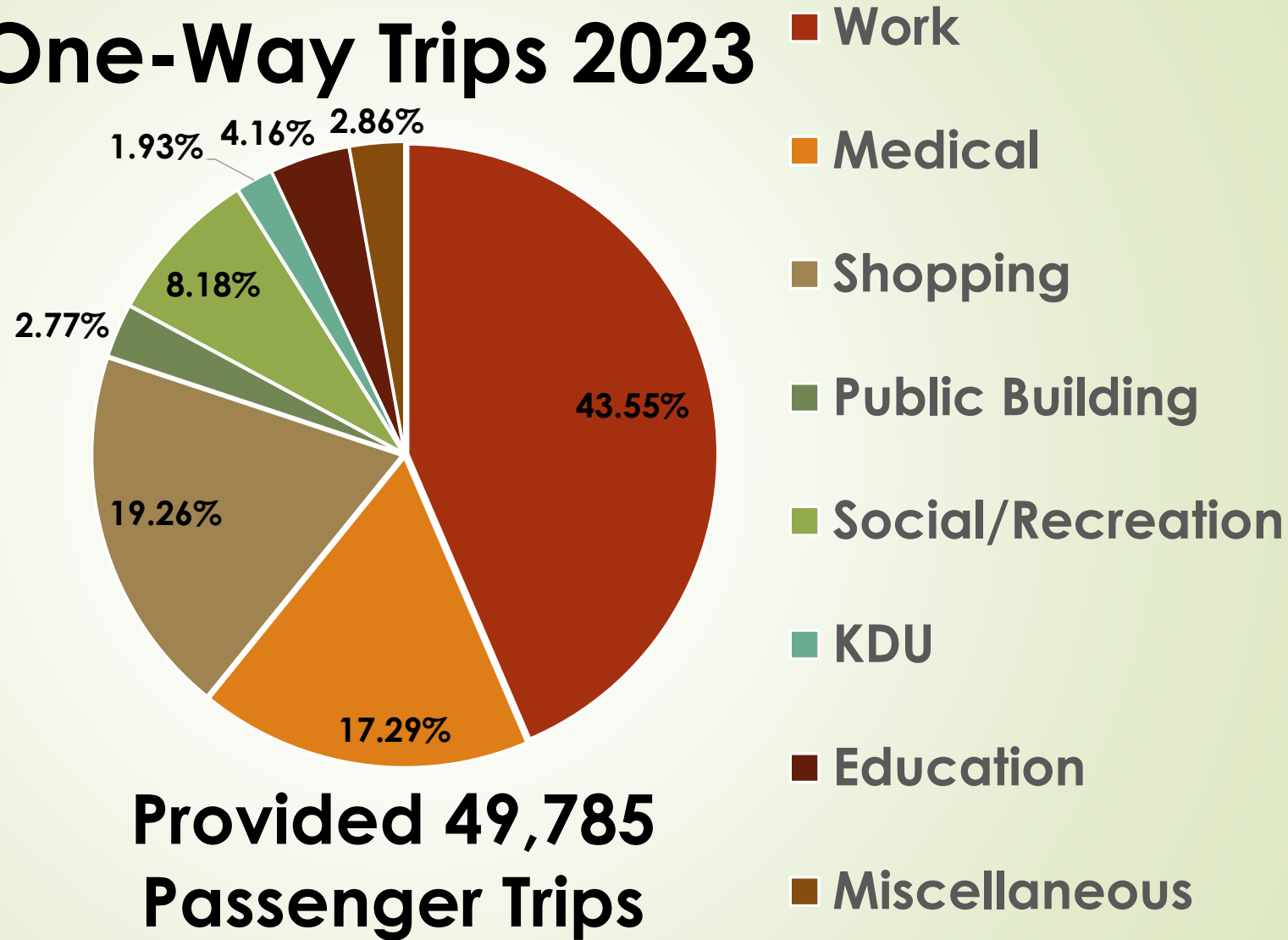


**Education**

# Top Four Trip Types by Comparison



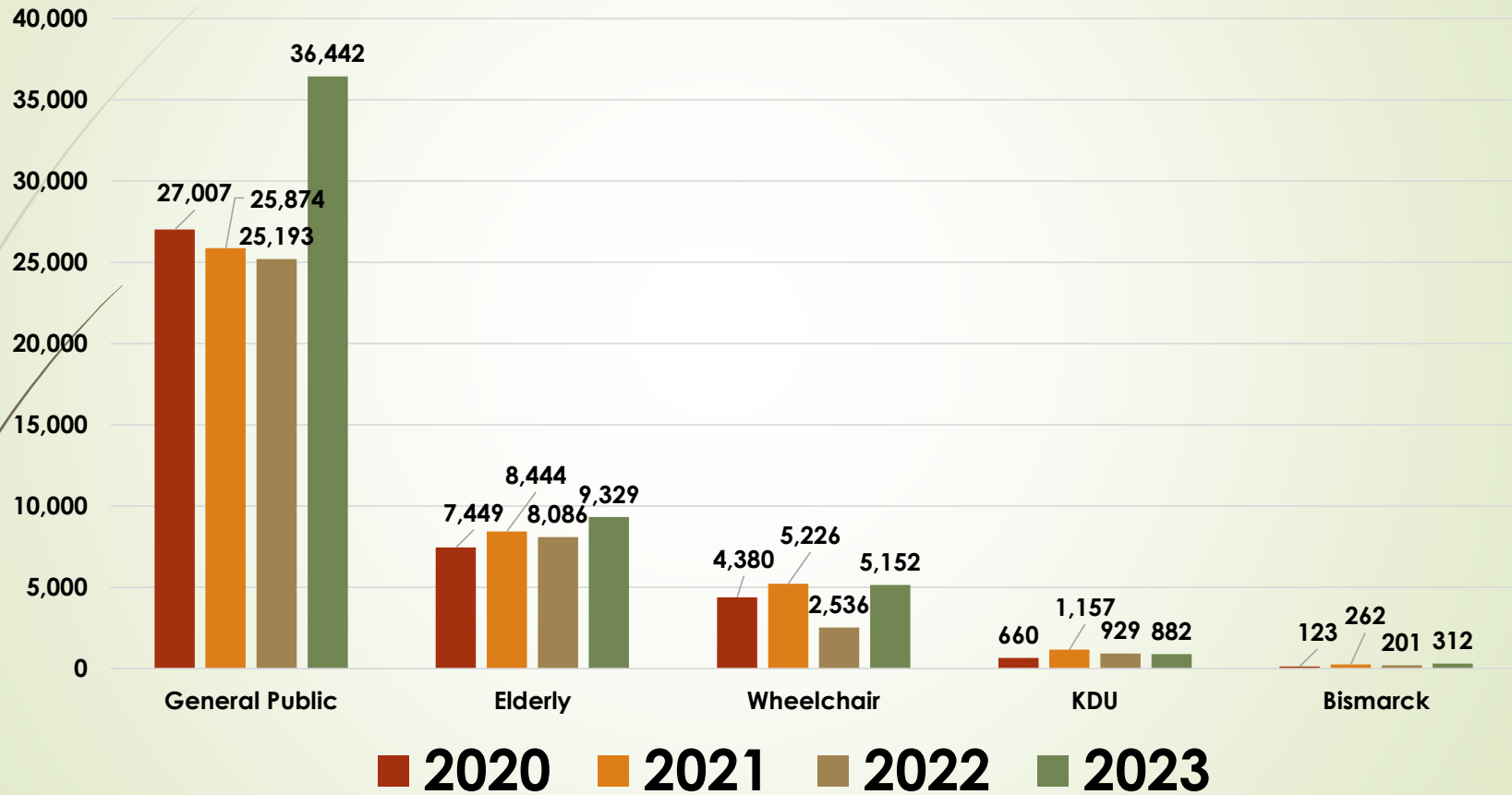
# One-Way Trips 2023



**Provided 49,785  
Passenger Trips**



# Trip Classification Comparison 2020-2023





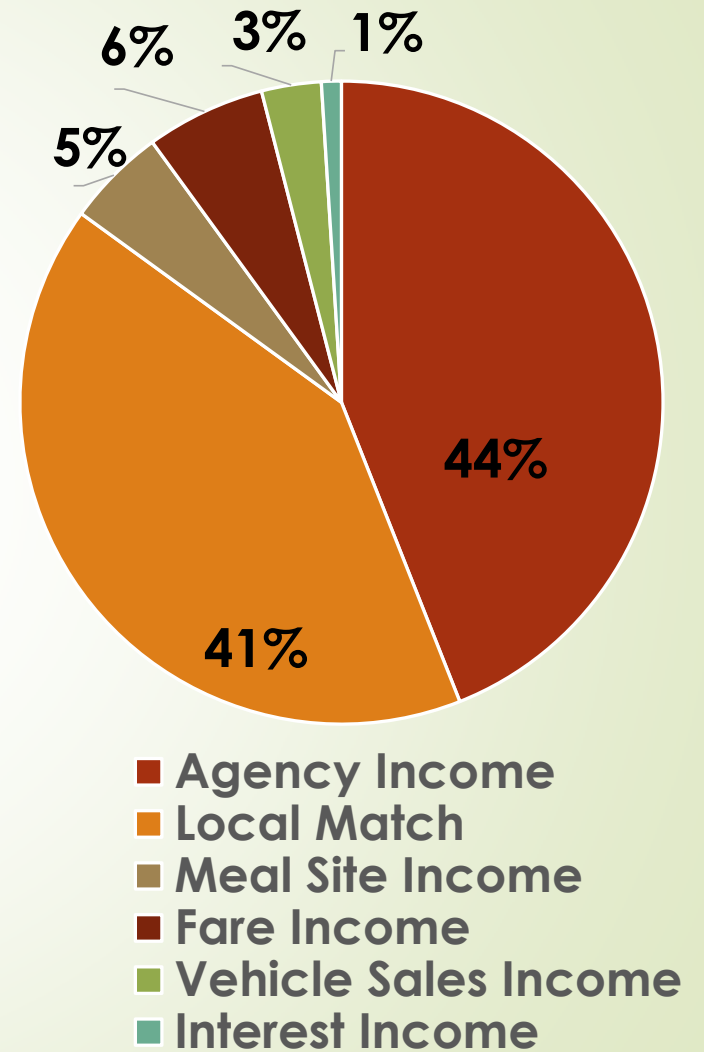
# Critical Needs To Sustain Dickinson Public Transit

- Increase funding
- Continue relationships with major partners:
  - City of Dickinson & Community
  - NDDOT (State/Federal)
  - Senior County Mill Levy
- Continue to retain staff
- Adapt to new market needs



# Agency Income 2023

Income	\$ Amount
Agency Income	\$1,202,446.06
Total Local Match Includes: City Sales Tax (\$75,000 Transit & \$75,000 Meals) City Transit Subsidy (\$55,000)	\$1,142,269.34
Fare Income	\$170,380.30
Meal Site Income	\$160,686.75
Vehicle Sales Income	\$71,062.33
Interest Income	\$10,682.83
<b>Total Income</b>	<b>\$2,757,527.61</b>



# Agency Expenses 2023

<b>SALARIES AND WAGES</b>	<b>\$1,180,688.95</b>
OTHER PAYROLL EXPENSES	\$407,762.35
MEAL CONTRACTS	\$565,719.52
GENERAL & ADMINISTRATIVE	\$147,507.50
FACILITIES RENTAL EXPENSE	\$99,555.00
VEHICLE EXPENSE	\$96,183.72
RAW FOOD & SUPPLIES	\$77,565.55
INSURANCE	\$31,656.54
PROFESSIONAL EXPENSES	\$23,847.00
CAPITAL EXPENDITURES	\$21,626.93
COMMUNICATIONS	\$20,775.80
MARKETING	\$4,409.05
TRAVEL & TRAINING – PROGRAMS	\$3,183.09
MEAL PROGRAM EQUIPMENT	\$659.53
MEAL DELIVERY CONTRACTS	\$576.40
<b>TOTAL EXPENSES</b>	<b>\$2,681,716.93</b>
<b>NET INCOME</b>	<b>\$75,810.68</b>

# Dickinson Public Transit Challenges

- Increased Costs of Operations
- Funding
- Hiring and Retaining Qualified Staff
- Traffic Congestion and Deteriorating Road Conditions



# Annual DTA Conference



## Don Havelka – Lead Driver

Recipient of the Going Above and Beyond Award for the State of ND!



## Ray Adam – Driver

Placed 4<sup>th</sup> in the Rodeo driver competition for the State of ND!



## Rose Drake - Operations Manager

Recipient of the ND Outstanding Support Staff for 2023.

# Dickinson Public Transit 2024 Goals

Mission	• #1 Safety; #2 Customer service
Financials	• Secure financial security
Operate	• Four new buses; shuttle service
Software	• Implement new software
Social Media	• Update social media
Staffing	• Retain and hire qualified staff
Property Repair	• Landscaping & update sign



# Dickinson Public Transit Fleet



Name	Type	Year of Manufacturer	Miles (as of 5-21-24)
213	BUS	2010	239,287
614B	VAN	2014	102,259
Elk	BUS	2017	147,622
Fox	VAN	2017	117,721
Viking	BUS	2018	112,843
Owl	VAN	2019	46,807
Snail	BUS	2020	71,516
Seal	VAN	2022	28,972
Turtle	VAN	2022	28,985
Walrus	VAN	2022	37,836
Dolphin	VAN	2022	34,290
Frosty	VAN	2022	11,834
Lion	VAN	2022	19,795

# Elder Care Successes



- Increased meals to over 80,000
- Opened two new meal sites; Killdeer and Mott
- Able to hire and maintain qualified staff
- Fundraising to help cover shortages



# Elder Care Meals



**Meals increased  
by 9,238 from 2022  
to 2023**



**Provided 82,794  
meals in 2023**



## Elder Care Challenges

- Increase in seniors needing meals
- Running out of state reimbursements
- Rising raw food costs/inflation
- Need to provide marketable wages/benefits
- Participants can't afford to give a donation
- Net loss in 2023 and some prior years
- Maintaining and hiring qualified staff



# Elder Care Goals

- Create financial security
- Create a take-out meal program for our seniors
- Open more Café 60 sites in Region 8



# Thank you...

- **City of Dickinson**
- **NDDOT and Adult & Aging Services**
- **Elder Care Management Board**
- **Management Team**
- **Our team...and staff**
- **Community**



# Questions and Comments

# ANNUAL REPORT

2023



Visit  
**DICKINSON**

THE WESTERN EDGE of ND

# A YEAR IN REVIEW

At the heart of our mission is the promotion of Dickinson as a premier destination for visitors, tourists, and locals alike. In line with this objective, we curated a diverse range of events and programs designed to showcase the rich cultural heritage, natural beauty, and vibrant community spirit that define our city.

- 1 Events:** We continued to support and promote a variety of events in Dickinson. These events not only draw visitors from near and far but also serve as catalysts for our local hospitality industry.
- 2 Marketing Campaigns:** Leveraging the power of digital marketing and social media, we launched targeted campaigns to raise awareness about Dickinson as a must-visit destination.
- 3 Visitor Services:** We monitor our visitor services program to ensure that every guest to Dickinson receives personalized assistance and recommendations tailored to their interests. Whether it's finding the best local eateries, suggesting events, or securing accommodations, we're dedicated to enhancing the visitor experience.
- 4 Community Engagement:** Recognizing the importance of community involvement, we collaborated with local, regional, state organizations, and local businesses to grow and promote the local hospitality industry.

As we look ahead to the coming year, we are excited to build upon the successes of 2023 and further elevate Dickinson's profile as a top-tier destination. With new partnerships, innovative programs, and a steadfast dedication to excellence, we are confident that the best is yet to come for our city.

Terri Thiel - Executive Director



# BY THE NUMBERS



## 49 STATES

1. Minnesota
2. North Dakota
3. Wisconsin
5. Florida
4. Washington



## 14 INTERNATIONAL COUNTRIES



1. Canada
2. Australia
3. Netherlands
4. United Kingdom
5. Denmark/Germany/Nigeria

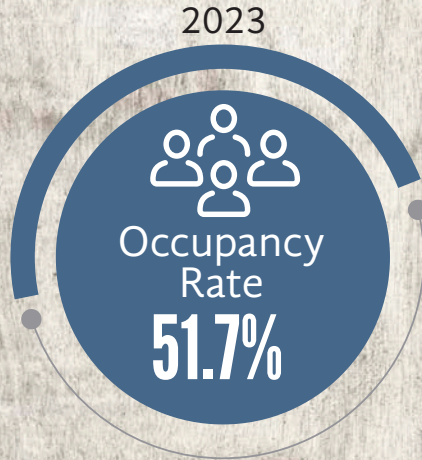
## 50th State Visit!

A certificate is presented to visitors who are making North Dakota their 50th state! Visitors also receive a Visit Dickinson pin, and if they choose, their photo is taken and placed on Facebook.



# BY THE NUMBERS

## \$21,902,350 GROSS LODGING REVENUE

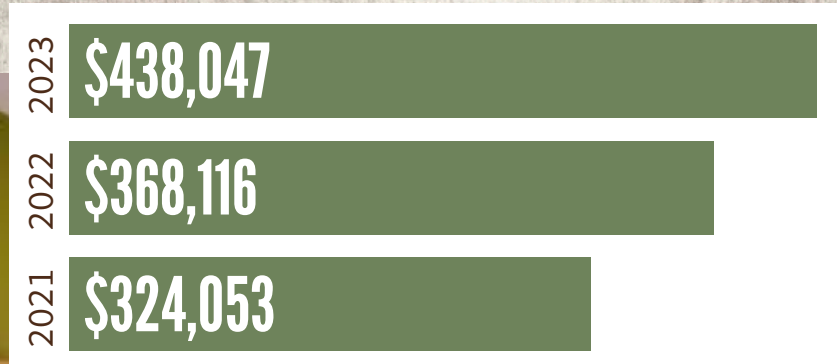


2022 2021  
48.5% 43.0%



2022 2021  
\$86.50 \$83.85

## OCCUPANCY (LODGING) TAX RECEIPTS



### CVB Organic Online Posts

The CVB creates a variety of organic social media posts that include Facebook, Instagram, LinkedIn, X (formerly Twitter) throughout the week to CVB followers that showcase local attractions, events and more.

## 6,300 FACEBOOK FOLLOWERS



# BY THE NUMBERS

## Website Stats



FEMALE  
**52%**



MALE  
**48%**

## Demographics

1. 35-44 yrs.
2. 25-34 yrs.
3. 45-54 yrs.



## Top Pages for Website Traffic



## Top Cities for Users

1. Dickinson
2. Minneapolis
3. Chicago
4. Denver
5. Bismarck

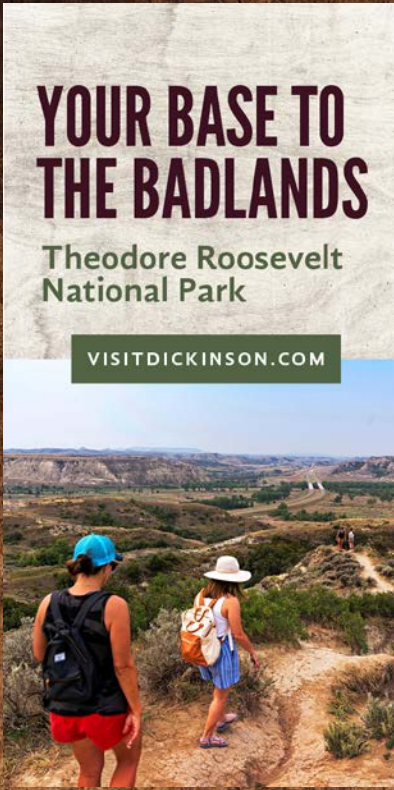
## Top Locations for Website Traffic

1. Dickinson
2. Minneapolis
3. Chicago
4. Englewood/Denver, CO
5. Bismarck

## Sources for Website Traffic

- USER ACQUISITION:
1. Organic Search
  2. Direct
  3. Organic Social
  4. Referral
  5. Display Ads (Paid Ads)

# ONLINE CAMPAIGNS



## CAMPAIGN FLIGHT

**MAY** – Theodore Roosevelt National Park

**JUNE** – Badlands Dinosaur Museum

**JULY** – Theodore Roosevelt National Park

**AUGUST** – Badlands Dinosaur Museum & Enchanted Highway

**SEPTEMBER** – Upland Game Hunting

**OCTOBER** – Upland Game Hunting

## MARKET

Eastern ND, MN, WI, Chicago, Omaha, and Denver



## CVB Creative and Placement Online Ads



**13,452,574**

Total Impressions

**631,234**

Engagements



**2,046,569**

Total Impressions

**10,286**

Engagements



**2,435,978**

Total Impressions

**4,456**

Clicks



**2,288,573**

Total Impressions

**1,429,767**

Engagements

# ADVERTISING & MARKETING REVIEW



## ND TOURISM DIVISION COOP PROGRAMS

- Social Media Level 1
- Digital Media – Cross Device Display
- Cross Device Video & Connected TV
- Google Keyword Marketing
- ND Tourism Website
- Run of Site Ad
- Monthly E-News June July August
- Hunting E-Blast
- Travel Influencer

**Odney** CUMULATIVE

Cumulative Digital Campaign Performance Overview Dickinson CVB / ND Tourism Coop Digital Marketing Report

Jan 1, 2023 - Dec 31, 2023

### Cumulative Campaign Top Line Metrics

Total Impressions, Clicks and Average Click-through Rate

Impressions	Clicks	CTR%	Conversions	Cumulative Click-through Rate KPI (0.08% CTR)
448.8K	2.2K	0.48%	9.00	

### Cumulative Online Display Top Line Metrics

Total Impressions, Clicks and Average Click-through Rate

Impressions	Clicks	CTR%	Conversions	Online Display Click-through Rate KPI (0.08% CTR)
180.3K	288.0	0.16%	6.00	

### Cumulative Video Top Line Metrics

Total Impressions, Clicks, Video Completions and Average Click-through Rate and Video Completion Rate

Impressions	Clicks	CTR%	Conversions	Video Completions	VCompR%
251.9K	82.0	0.03%	3.0	220.6K	90.74%

Online Video & CTV Video Completion Rate KPI (65% VComR)

### Cumulative Keyword Campaign Top Line Metrics

Total Impressions, Clicks and Average Click-through Rate

Impressions	Clicks	CTR%	Conversions	Keyword Click-through Rate KPI (2.50% CTR)
16.6K	1.8K	10.79%	0	

# TRADITIONAL MEDIA

While the online presence is the larger part of the annual marketing plan, there are still other traditional media that are incorporated in the CVB's annual marketing plan.



- ND Travel Guide
- ND Hunting & Fishing Guide
- AAA ND Living
- ND Newspapers – ND Tourism Coop
- ND Living – ND Tourism Coop
- On Wisconsin Outdoors
- Suddenly Saskatchewan
- Great American West (International) Map
- Maah Daah Hey Trail Map
- Television segment with BEK TV
- Ladies of Another View
- Old Red Old Ten Scenic Byway promotion
- Dickinson CVB Guide to the City
- Dickinson CVB Tear Off Map
- Exit 61 Visitor Information Billboard
- ND Rest Area Program
- Dickinson CVB Guide to the City placement

**3 OF THE BEST PLACES**

**To Discover the Meaning of Child's Play**  
Children love these museums designed

**North Dakota Heritage Center of State Museum, Bismarck**  
Touch-screen dinosaur battles, a tractor simulator and interactive exhibits help kids see, hear and even smell history at this free museum. Kids

**Fargo Air Museum**  
Hop into a Huey helicopter's cockpit, fly a drone or try the virtual reality flight simulator that mirrors conditions outside the building – or anywhere in the world. Call ahead for a pilot-led group tour.

**Badlands Dinosaur Museum, Dickinson**  
Dino lovers adore this attraction. See the largest collection of dinosaur fossils on display in the state, including complete triceratops and stegosaurus skeletons, and then explore hands-on exhibits. dickinsonmuseumcenter.com

**NORTH DAKOTA ROAD TRIP IDEAS**  
Destinations that are worth the trip.

**DICKINSON**

The plains and badlands of western North Dakota are an opportunity for you and your family to have a great fall vacation. Haven't been out west yet? Here's a few of our Top Picks for you to see and do while visiting us.

- Dinosaurs! Not just fossils, but also beautiful rocks and minerals are at the **Badlands Dinosaur Museum**. Kids love this place. The feathered dinosaurs are awesome! History at the **Dickinson Museum Center** in Dickinson makes you wonder – how did those people live without cell phones? Or live in a sod house?
- The intricate Ukrainian handcrafted Pysanky egg artwork is at the **Ukrainian Cultural Institute** in Dickinson.
- Theodore Roosevelt National Park**, once home to President Theodore Roosevelt, is also home to wild horses, elk, buffalo, prairie dogs, and coyotes. You can drive the scenic loop, hike the trails, ride a horse, and enjoy the fall colors of the badlands.
- Assumption Abbey** in Richardson is a breathtaking Bavarian Romanesque style church, home of Benedictine monks. Take home a bottle of wine and some handcrafted pottery.
- Travel down the **Enchanted Highway** just east of Dickinson to Exit 72, turn south, and be amazed by the world's largest metal sculptures created by one man.

**HELLOOO, SUMMER!**

**NORTH Dakota Be Legendary.**  
1-800-848-ND  
HALLAND.COM

NEW CHILDREN'S MUSEUM, SCENIC SCANDINAVIAN PARK, CAPTAINING 200, FRIENDS & MORE

EMBRACE YOUR SCANDINAVIAN CULTURE

FEATHERED DINOSAURS BY ENCKENHOF? YES, AND THERE IS MORE!

**MINOT**  
minot.org

**NORSK HOSTFEST**  
norskhostfest.com

**Visit DICKINSON**  
THE WESTERN EDGE OF ND  
dickinson.com

**NORTH DAKOTA LIVING**

Enjoy fun, festivals and big events all across North Dakota – plus unique shopping and dining perks, trails and cool outdoor fun nearby. Discover how much affordable adventure is this close to home.

**Roughrider Electric Cooperative**

See page C1 for your local co-op news June 2024

**YOUR BASE TO THE ND BADLANDS**

**Visit DICKINSON**  
THE WESTERN EDGE OF ND

800-279-7391 VISITDICKINSON.COM

# TRADITIONAL MEDIA

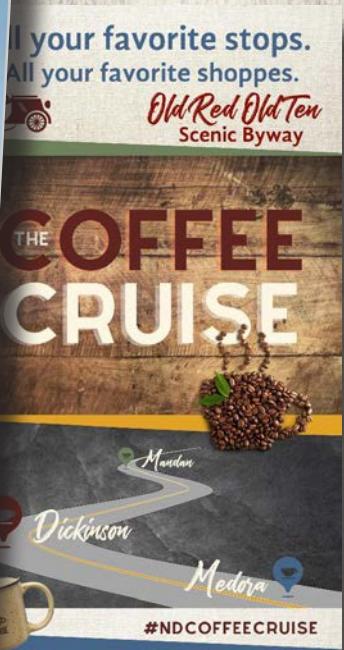
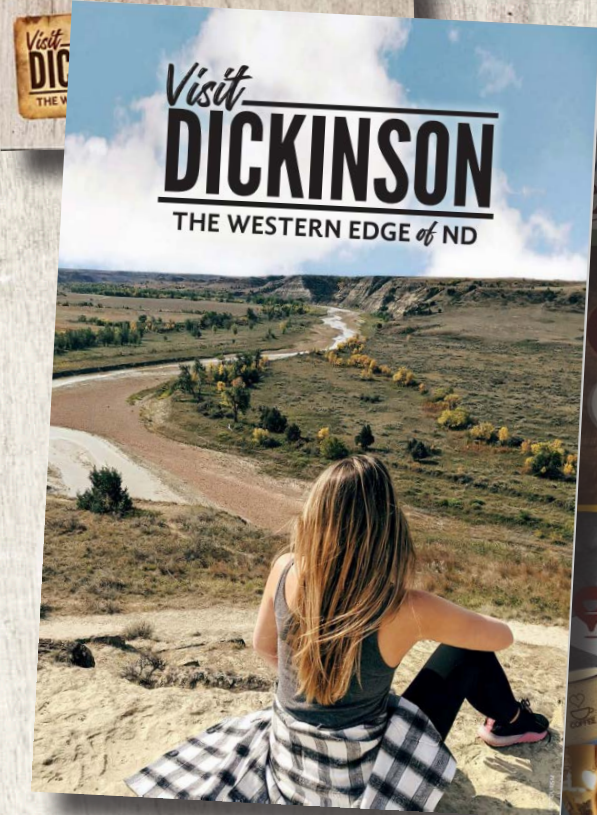


## Local Food Rack Card

Restaurant updates and an updated format to the Local Foods flyer was created and available for visitors.

## 2023 Guide to the City

15,000 Guides are printed each year to be distributed to attractions, lodging, mail outs, ND interstate rest areas, convention bags, ND visitor centers, and available in the lobby.



## Coffee Cruise

The Coffee Cruise flyer has supported the unique coffee shoppes in Dickinson and along the Old Red Old Ten Scenic Byway with a QR code to find them while exploring the Byway.



# TRAVEL INFLUENCER

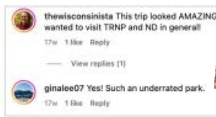
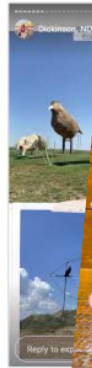
## Travel Influencer

The Dickinson CVB worked with the ND Tourism Division hosting Expedition Kristen, a Travel Influencer from Minnesota, and partnering with Medora, July 1 – 3.

Deliverables include Facebook post, story frame in Instagram, Reels, TikTok videos, blog post and images.

2023 RESULTS | INFLUENCER CAMPAIGN

### best of: kristen glazer | expedition kristen



15

*"Nestled in the heart of the state's Badlands region, Dickinson is a hidden gem that offers a delightful escape with many great and super-affordable things to do for a fun and memorable weekend. Whether you're a nature enthusiast, a history buff, or simply seeking a unique getaway, this charming city has something for everyone."*

2023 NORTH DAKOTA TOURISM | FAHLGREN MORTINE

2023 RESULTS | INFLUENCER CAMPAIGN

### best of: kristen glazer | expedition kristen

## A Long Weekend in Dickinson, ND

Welcome to the vibrant city of Dickinson, ND, where adventure and entertainment await at every corner! Nestled in the heart of the state's Badlands region, Dickinson is a hidden gem that offers a delightful escape with many great and super-affordable things to do for a fun and memorable weekend. Whether you're a nature enthusiast, a history buff, or simply seeking a unique getaway, this charming city has something for everyone.



**20 Great (and Cheap) Things to Do in Dickinson, ND**  
Nestled in the heart of the state's Badlands region, Dickinson is a hidden gem that offers a delightful escape with many great and super-affordable things to do for a fun and memorable weekend. Whether you're a nature enthusiast, a history buff, or simply seeking a unique getaway, this charming city has something for everyone.

## Exploring summer attractions and events in Dickinson

### Itinerary Highlights:

- Enchanted Highway
- Phat Fish Brewing
- Ukrainian Cultural Institute
- Fluffy Fields Vineyard & Winery
- Badlands Dinosaur Museum
- Assumption Abbey
- Badlands Brew



**70,860**

Reach

**47,564**

Engagements

**32,795**

Impressions

# GOLF WESTERN ND

The Dickinson CVB, Williston CVB and McKenzie County Tourism collaborated for a late summer promotion to bring golfers out to western ND for a golf excursion. With measurable data from the online campaign and local golf course feedback, the project was a productive step in attracting golfers to the western courses.

**GOLFWESTERNND.COM**

**August 11 – September 8, 2023**

**3,160 WEBSITE USERS**

resulting from online display ads

## TOP PLACEMENTS:

golfdigest.com

grandforksherald.com

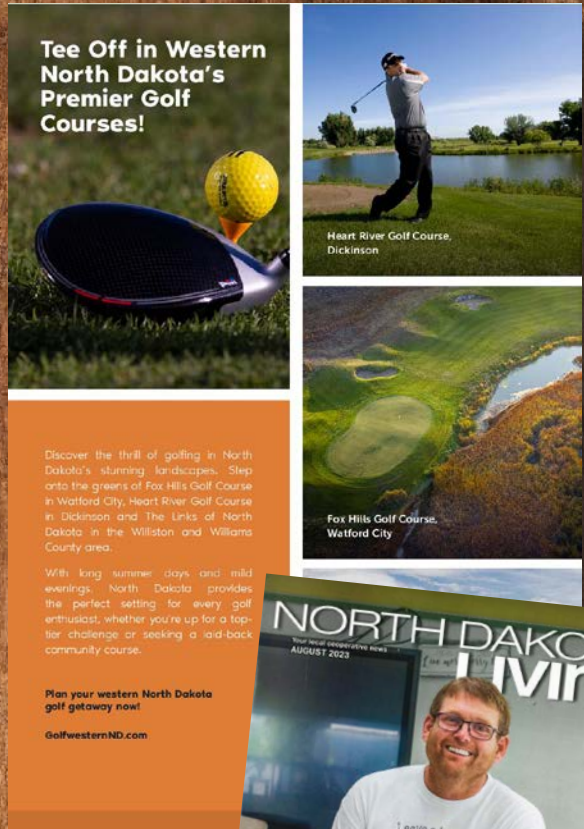
usatoday.com

golfweekusa.com

kfyrtv.com

## PRINT

Full page ND Living magazine



**Tee Off in Western North Dakota's Premier Golf Courses!**

Heart River Golf Course, Dickinson

Fox Hills Golf Course, Watford City

Discover the thrill of golfing in North Dakota's stunning landscapes. Step onto the greens of Fox Hills Golf Course in Watford City, Heart River Golf Course in Dickinson and The Links of North Dakota in the Williston and Williams County area.

With long summer days and mild evenings, North Dakota provides the perfect setting for every golf enthusiast, whether you're up for a top-tier challenge or seeking a laid-back community course.

Plan your western North Dakota golf getaway now!  
GolfwesternND.com



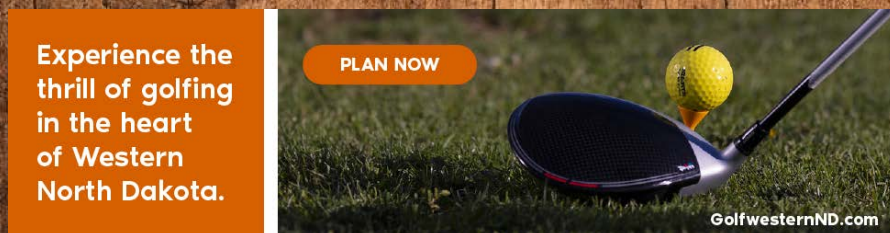
**NORTH DAKOTA Living**

THE GREAT NORTHWESTERN NEWS  
AUGUST 2023

BACK TO SCHOOL

NOW HIRING TEACHERS, pages 6 and 10

ROUGH RIDER Electric Cooperative  
See page C1 for your local co-op news



Experience the thrill of golfing in the heart of Western North Dakota.

**PLAN NOW**

GolfwesternND.com

**35,682**  
Engagements

**144,210**  
Impressions

**2,224**  
Link Clicks to  
CVB website

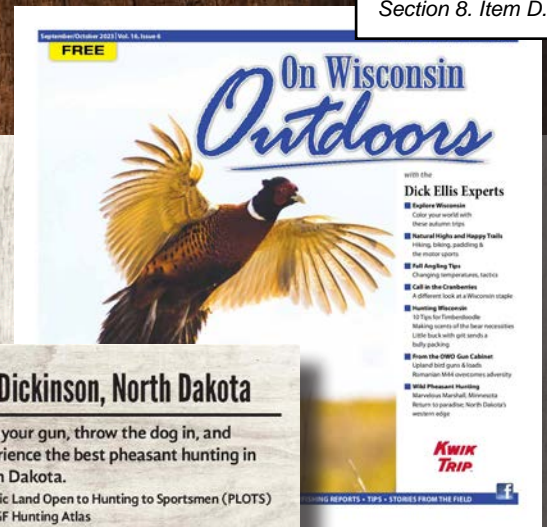


# HUNTING PROMOTION

**On Wisconsin Outdoors**  
Print ad and onsite hosting in Dickinson

**Forum Communications**  
Online display and print ads

**ND Tourism Division**  
Hunting e-newsletter ad



**Welcome Hunters vinyl banner**  
at the Fixed Based Operator airport



**CVB creative and placement of Facebook, Instagram, Google ad and YouTube ad**



**500 ND PLOTS Guides/CVB Info Label**  
delivered to hotels and airport



# MEETINGS & CONVENTIONS

**The Dickinson CVB provides a variety of free services to meeting groups and conventions. While there are many held during the year, here is a highlight of 2023.**

ND Grape and Wine Annual Meeting and Wine Competition

ND Society of Professional Land Surveyors

ND Reclamation Conference

First Responders Symposium

ND Clerk of District Court Conference

ND Council on the Arts Board Retreat

Consumer Family Network Mental Health Conference

31:8 Project Bakken Human Trafficking Summit

ND Music Teachers Association State Conference

Summit on Behavioral Health in Energy Country

ND Water Users Association Conference

ND Nutrition Council

Law Enforcement Administrative Support Conference

Western Dakota Energy Association Meeting



# EVENTS

The calendar was full of festivals, baseball tournaments, bull riding, downtown concerts, golf tournaments, family reunions, expos, car shows, rodeos, and more. The CVB assisted with promoting the events in a variety of ways including our website event listing, Facebook Shares, Weekly Radio Report, the LED Sign on Hwy 22 and placement on the ND Tourism Division’s website calendar.

Each year the City Commission budgets \$50,000 that they CVB administers in providing event assistance. Applications are available online at [visitdickinson.com/eventgrant](http://visitdickinson.com/eventgrant) or stop by the office to learn more about it.

## 2023 AWARDED EVENTS

### Media Assistance

- Next Generation Bull Riding - \$1,000
- 5th Annual PBR Bull Riding - \$1,000
- Chamber Fall Festival - \$1,000
- Badlands Art Show - \$1,000
- Winterfest - \$500

### Annual Assistance

- Roughrider Days Fair & Expo - \$9,000

### Rotating or Opportunity Events Assistance

- North Star Athletic Association Softball Tournament - \$4,500
- North Star Athletic Association Baseball Tournament - \$4,500
- North Star Athletic Association Track & Field Championship - \$4,500
- American Legion AA State Baseball Tournament - \$4,500
- Big Stick Baseball ZOOPERstars! - \$5,000
- NDTA State Singles Dart Tournament - \$9,100

### Other

- ND Country Fest – Your Hometown Tour Deanna Carter Concert - \$5,000
- Behavioral Health Summit in Energy Country - \$1,000
- Radio Welcomes - \$2,600

## \$54,200 PLEDGED FOR 2023



# CONGRATULATIONS

Tammy Meyer, TownePlace Suites by Marriott, is aka as the “Breakfast Champion” for her exceptional hospitality and service. She was nominated and awarded the ND Tourism Heritage for a Front-Line Tourism Employee Award at the ND Travel Industry Conference. This award recognizes an individual who provides outstanding customer service to visitors daily.



Guest comments include:

*“Tammy in the breakfast area was wonderfully accommodating. She was very warm and friendly and well-informed about the area and things to do. She went above and beyond and helped make our trip a success! Felt like breakfast with a favorite aunt.”*

*“Tammy was very helpful and knowledgeable about the area and things to see and do. She even provided us with coupons for one of the local attractions.”*

*“Tammy – the breakfast manager is OUTSTANDING with guests in the morning. She makes us all feel welcomed and adds a tremendous warm feeling of hospitality in the morning that is 2nd to none in helping guests with local Medora Park info and other sites to see while near Medora! 4 Star Person!”*

NORTH  
**Dakota**  
Be Legendary.™



## LEADERSHIP DICKINSON

Each year high school students are able to learn about the economic and cultural impacts the travel industry has on Dickinson and the area.

## DICKINSON MUSEUM CENTER

Dickinson CVB staff assists the Dickinson Museum Center and attends monthly meetings.

## DICKINSON MUSEUM CENTER



## COMMUNITY RELATIONS MEETINGS

Staff attend monthly meetings to learn and share community needs.

## MIDDLE SCHOOL PRESENTATION

Staff gave a presentation to middle school students on the tourism attractions and experiences in southwest North Dakota and provided additional information on the need and opportunity to create their own entrepreneurial tourism-based business.



## BIG SKY RAIL AUTHORITY

The CVB is an active partner with the Big Sky Passenger Rail Authority working to restore the former North Coast Hiawatha Passenger Rail line across southern North Dakota.

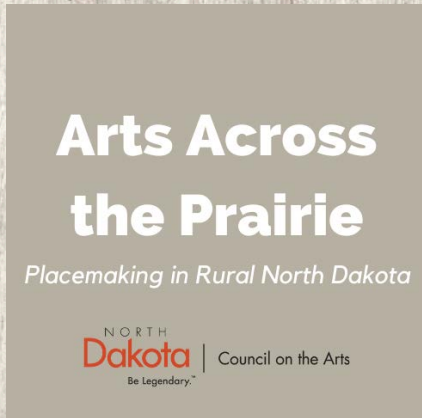
# COMMUNITY OUTREACH



Executive Director, Terri Thiel, is the Chair of the organization that works to increase the ND Tourism Division’s marketing funds and support legislation that benefits the ND Travel Industry.



Monthly tourism articles are submitted to the Heart River Voice.



Placemaking in Rural North Dakota Staff is involved in the statewide public art program from the North Dakota Council on the Arts with a large-scale public work in Region 8.



Destination Marketing Association of North Dakota Staff is an active member of the statewide CVB association.

## FIGHTING FOR THE SPIRIT OF THE BADLANDS

Staff attended the Medora rally and spoke in favor of retaining the wild horses in the Theodore Roosevelt National Park.

**CVB Board of Directors**

President – Tom Fath

Vice President - Elaine Myran

Secretary/Treasurer – Jim Bridger

Board - Ryan Jilek

Board – Suzie Sobolik

Board – Caleb Burgard

Ex-Officio – Dustin Dassinger, City Administrator

**CVB Staff**

Terri Thiel – Executive Director

Julie Obrigewitsch – Sales & Social Media

Annika Plummer – Multimedia Manager & Visitor Services

Shirley Gengler – Summer Front Line

*Thank you to Julie Obrigewitsch, Sales & Social Media and Joel Walters, Multimedia Manager & Visitor Services for their many years of working with the CVB.*



**Dickinson Convention & Visitors Bureau**

701-483-4988 | 72 E. Museum Dr. | Dickinson, ND 58601

VISITDICKINSON.COM

