



CITY COMMISSION MEETING - 12/19/2023 AGENDA

Tuesday, December 19, 2023 at 4:30 PM
City Hall – 38 1st Street West Dickinson, ND 58601

City Commissioners:

President: Scott Decker

Vice President: John Odermann

Jason Fridrich

Suzi Sobolik

Robert Baer

CALL TO ORDER

Resolution No: 38-2023

Ordinance No: 1791

ROLL CALL

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

2. CONSENT AGENDA

A. Approval of Meeting Minutes dated December 5, 2023 (Enc.)

Presented by: President Decker

Consideration to approve

B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

Consideration to approve

3. ADMINISTRATION / FINANCE

A. City Administrator Contract (Enc.)

Presented by: President Decker

Consideration to approve

B. Vacation Carryover of City Administrator (Enc.)

Presented by: President Decker

Consideration to approve

C. Beer Only On-Sale Liquor License - Island Cuisine (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

D. Beer and Wine Only On Sale Liquor License - Battle Bunker (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

E. Class A Liquor License Reinstate - Army's West

Presented by: Administrator Dassinger

Consideration to approve

F. Tobacco License Renewal - Reinstate Army's West (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

G. Class A Liquor License Renewal 2024 - Army's West (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

H. Tobacco License Renewal 2024 - Army's West (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

I. Class A Liquor License Renewal - Final Final (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

J. Tobacco License Renewal - Final Final (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

K. City Boards/Committees Appointments/Reappointments (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

L. January, 2024 Commission Meeting Discussion

Presented by: Administrator Dassinger

M. Fiber Contract (Enc.)

Presented by: IT Director Meyer

Consideration to approve

N. Vanguard Appraisals Contract Renewal (Enc.)

Presented by: Deputy City Assessor Kirschenheiter

Consideration to approve

O. Monthly Financial Report (Enc.)

Presented by: Deputy City Administrator Carlson

Consideration to approve

P. 2024 Annual Fee Schedule (Enc.)

Presented by: Deputy City Administrator Carlson

Consideration to approve Resolution

Q. HR Monthly Report (Enc.)

Presented by: HR Director Nameniuk

4. PUBLIC WORKS

A. Public Works Monthly Reports (Enc.)

Presented by: PW Director Zuroff

5. PUBLIC SAFETY - FIRE

6. PUBLIC SAFETY - POLICE

A. Monthly Police Report (Enc.)

Presented by: Police Chief Cianni

7. COMMUNITY DEVELOPMENT

A. Annual Oversize Load Permit with Fisher Sand and Gravel (Enc.)

Presented by: Engineering and Community Development Director Skluzacek

Consideration to approve

B. I-94 East Business Loop MOU with Stark County for Chip Seal (Enc.)

Presented by: Engineering and Community Development Director Skluzacek

Consideration to approve

C. Engineering and Community Development Monthly Report (Enc.)

Presented by: Engineering and Community Development Director Skluzacek

8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 PM

A. Public Hearing - Chapter 4 Amendment (Enc.)

Presented by: Administrator Dassinger

Consideration to approve second reading of Ordinance No. 1790

B. Public Hearing - 2024 Road Maintenance SID District #202401-1 (Enc.)

Presented by: Engineer Marshik

Consideration to approve

C. Public Hearing - 2024 Road Maintenance SID District 202401-2 (Enc.)

Presented by: Engineer Marshik

Consideration to approve

D. Public Comments not on Agenda

Presented by: President Decker

9. COMMISSION

10. ADJOURNMENT

Link for viewing Commission Meeting:

<https://www.dickinsongov.com/meetings>

Teams Meeting: <https://tinyurl.com/CCM-12-19-2023-Teams>

Meeting ID: 216 909 694 010

Meeting Passcode: VvLvD7

Teams Phone #: +1 701-506-0320

Phone Conference ID: 773 360 606#

Local Phone #: 701-456-7006

**Persons who desire to be heard under Section 8 "Public Comments not on Agenda"
may call in at**

(701) 456-7006 at 5:00 p.m.

***Persons desiring to attend the meeting who require special accommodations are asked
to contact the***

City Administrator by the Friday preceding the meeting.

SPECIAL MEETING DICKINSON CITY COMMISSION DECEMBER 5, 2023**1. CALL TO ORDER**

President Scott Decker called the meeting to order at 3:00 PM.

2. ROLL CALL

Present were: President Scott Decker, Vice President John Odermann
 Commissioners Jason Fridrich, Suzi Sobolik

Absent: Robert Baer

3. ADMINISTRATION

City Attorney Christina Wenko outlined the procedure for the hearing. City will present evidence through exhibits and testimony

- Property Owner may ask witness questions
- When City is concluded with each witness, Commissioners may ask witness questions
- When City is concluded, property owner shall present evidence
 - City Attorney may ask witness questions
 - When owner is concluded with each witness, Commissioners may ask witness questions
- Any mortgage/lienholders may present evidence/make a statement
 - City Attorney and Property Owner may ask questions
 - When owner is concluded with each witness, Commissioners may ask witness questions
- Closing Argument City Attorney
- Closing Argument Property Owner
- Commission discussion
- Commission vote

President Scott Decker swears in Mrs. Tiffany Stewart as Code Enforcement Officer for the City of Dickinson.

405 2nd Avenue West

City Attorney Christina Wenko asks Ms. Stewart what constitutes a dangerous structure requiring demolition. Pursuant to Code, a dangerous structure can be repaired, vacated or demolished. Ms. Stewart states that if the structure is beyond repair, it then has to be demolished. She states the City would request bids for demolition. The City has the ability to assess the property for the costs.

Code Enforcement Officer Tiffany Stewart states the property at 405 2nd Avenue West is owned by Joshua Olson. She states in 2021 the property went into foreclosure and as of

the current date the foreclosure is almost complete. The City began noticing issues in 2018 and at that time the City had notified the property owner by certified mail. She states that in 2017 and 2018 the property owner was notified numerous times for junk rubbish and garbage around the home.

In 2018, a letter was sent reviewing the outside of the home and accumulation of rubbish. In 2019, a letter was sent for the purpose of being out of compliance with weeds exceeding 10". In 2020, correspondence was sent in regard to the accumulation of junk, rubbish, garage and the City had seen no improvements.

In the latter part of 2020, the City noticed the property had received a foreclosure notice. Ms. Stewart states in 2021 a letter was sent in regard regarding the accumulation of junk items as well as notifying the property owner that the City was having concerns of the building being dangerous. The City was allowed to do an inspection in 2021. The inspection did occur in February of 2021 of the interior.

The City then sent PennyMac a letter in regards to the findings of the interior. In March, 2021 a letter was sent to inform Penny Mac that the property at 405 2nd Avenue West was uninhabitable and did placard the property. The City declared the structure on the property a dangerous structure. The purpose of the placard was to declare the property as dangerous and no-one should enter.

After the letter in March 2021, a letter was sent in June of 2021 in regards to tall weeds and grass over 10". On June 22, 2021 a demolish letter was sent to PennyMac. No letter was sent to Mr. Olson as there was no current address. In July of, 2022 an address was obtained for Mr. Olson, and the City forwarded all the notices to him including the demolition notice.

In 2022, the property still showed issues. At that time windows were broken out of the home, and the grass and weeds are more than 10" with junk items in the same spot as in 2018. A letter was sent in regard to the tall grass and weeds. Recent photographs were taken on 12/1/2023 showing the property in a same or similar condition as prior years.

Since 2017, the City has seen continued concerns of grass and weeds, junk and rubbish and garbage violations. Ms. Stewart states that PennyMac was contacted to see what its intentions were for this property. The City was informed that PennyMac would market and sell the property. This was not an acceptable resolution for the City.

City Attorney Christina Wenko asked Ms. Stewart if the City feels it has exhausted all options with this property.

Ms. Tiffany Stewart states the City has exhausted all its options for this property. Ms. Stewart suggestion is to demolish the property at 405 2nd Avenue West.

City Attorney Christina Wenko stated the next step in the hearing procedure would be to hear evidence from the property owner. However, Attorney Wenko did not anticipate that Mr. Olson would be present at the meeting. Ms. Wenko states the foreclosure is 99% complete. The sheriff executed a Sherriff's Deed on November 30, 2023, but the deed has not been recorded at this time.

Penny Mac representative Attorney Jason Henderson states that Penny Mac has been a long-term mortgage holder and is now coming into ownership. He states there was a foreclosure sale in September and a 60-day redemption period. The Sheriff's Deed would finally change the title ownership, and this could be done as soon as tomorrow. Mr. Henderson states the evidence speaks for itself. He states obviously the building is dangerous. He states Penny Mac did ask him to express that PennyMac would like to have the opportunity to demolish the property itself and is in the process of obtaining bids to do so. PennyMac also intends to list the property. He states they are cognancies that time is of the essence and the city does not have an open-ended time line on it. Penny Mac is working as quickly as it can. Penny Mac will keep the City advised and if could present a timeline to demolish.

City Attorney Christina Wenko states that there is a 30-day appeal period. If the Commission would allow PennyMac to compete the demolition, PennyMac would have to provide the City with bids for demolition, request a demolition permit, and provide the City with a timeline for demolition of the property. If the city does not receive any of the information within the 30 day appeal period, the City will demolish the property, and assess the costs of demolition back to the property.

President Scott Decker states the City should pass a motion to demolish this property with the amendment that PennyMac provide the City with adequate documentation and it is going to demolish the property and this would be acceptable.

Mr. Jason Henderson states if that is the most acceptable position for the City then Penny Mac will be able to work with the City.

MOTION BY: Jason Fridrich

SECONDED BY: John Odermann

To declare the property at 405 2nd Avenue West to be dangerous structure and to proceed with demolition subject to the above recommendations. During the 30 day appeal period, PennyMac may submit its own bids to demolish the building along with a proposed timeline for the completion of the demolition. If the City does not receive that information within 30 days, the City will move forward with the

A. Public Comments not on Agenda

None

9. COMMISSION

No discussion.

ADJOURNMENT

MOTION BY: Suzi Sobolik

SECONDED BY: John Odermann

Adjournment of the meeting was at 5:15 P.M.

DISPOSITION: Roll call vote... Aye 4, Nay 0, Absent 1
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President
Board of City Commissioners

Date: _____ December 19, 2023



COMMERCE BANK - COMMERCIAL CARDS
 PO BOX 414084
 KANSAS CITY MO 64141-4084

COMMERCE BANK - COMMERCIAL CARDS
 PO BOX 846451
 KANSAS CITY MO 64184-6451

CITY OF DICKINSON **0000000
 LINDA CARLSON
 38 1ST ST W
 DICKINSON ND 58601-510638

Account ID
 Account Number
 Payment Due Date DEC 18, 2023
 Amount Due \$31,637.89
 Current Balance \$31,637.89

Amount Enclosed \$

To ensure your payment is posted promptly,
 please submit all payments to:
 PO BOX 846451
 KANSAS CITY, MO 64184-6451

800000188386IIII 003163789003163789

Please detach and return with your payment

ACCOUNT MESSAGES

Visa Purchasing

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE.
 IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

CORPORATE ACCOUNT ACTIVITY

CITY OF DICKINSON				TOTAL CORPORATE ACTIVITY
				\$25,331.18
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-04	12-04		AUTO PAYMENT - THANK YOU!	\$25,331.18CR

FINANCE CHARGE SUMMARY

	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	00.00%	\$0.00
CASH ADVANCES	\$0.00	0.0370%	13.40%	\$0.00

For Customer Service Call: 1-800-892-7104 Outside the U.S., Call: 1-402-691-7800	Account ID		Account Summary	
	Account Number		Previous Balance	\$25,331.18
Send Billing Inquiries To: COMMERCE BANK PO BOX 414084 KANSAS CITY MO 64141	Statement Date	Payment Due Date	Purchases & Other Charges	\$31,877.79
	DEC 11, 2023	DEC 18, 2023	Cash Advances	\$0.00
	Credit Limit	Available Credit	Cash Advance Fees	\$0.00
	\$120,000.00	\$88,362.11	Late Charges	\$0.00
	Amount Due	Disputed Amount	Finance Charges	\$0.00
	\$31,637.89	\$0.00	Credits	\$239.90
		Payments	\$25,331.18	
		New Balance	\$31,637.89	



Statement Date	DEC 11, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	DEC 18, 2023
Cash Advance Balance	\$0.00	Amount Due	\$31,637.89
Available Credit	\$88,362.11	New Balance	\$31,637.89
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
DARNYL MALKOWSKI		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$281.24	\$0.00	\$0.00	\$281.24
Post Date	Tran Date	Reference Number	Transaction Description		Amount
12-06	12-05	24226383340091001466370	WAL-MART #1567 DICKINSON ND		281.24

CARDHOLDER ACTIVITY					
LEONARD SCHWINDT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$84.96	\$0.00	\$0.00	\$84.96
Post Date	Tran Date	Reference Number	Transaction Description		Amount
12-01	12-01	24692163335108709757104	INT'L CODE COUNCIL INC 888-422-7233 IL		84.96

CARDHOLDER ACTIVITY					
GARY ZUROFF		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$18.48	\$0.00	\$6.99	\$11.49
Post Date	Tran Date	Reference Number	Transaction Description		Amount
12-04	12-03	24431063337083312870758	AMAZON.COM*VU11Z43W3 SEATTLE WA		18.48
12-07	12-06	74431063340083000410792	AMAZON.COM SEATTLE WA		6.99CR

CARDHOLDER ACTIVITY					
SHELLY NAMENIUK		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$379.30	\$0.00	\$0.00	\$379.30
Post Date	Tran Date	Reference Number	Transaction Description		Amount
12-11	12-08	24692163342105487416805	AMZN Mktp US*G40L22Y23 Amzn.com/billWA		379.30



Statement Date	DEC 11, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	DEC 18, 2023
Cash Advance Balance	\$0.00	Amount Due	\$31,637.89
Available Credit	\$88,362.11	New Balance	\$31,637.89
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
RITA BINSTOCK		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$381.14	\$0.00	\$0.00	\$381.14
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-04	11-30	24137463335100635947575	MENARDS DICKINSON ND DICKINSON ND	219.82	
12-05	12-04	24226383339360767676404	WAL-MART #1567 DICKINSON ND	131.32	
12-11	12-10	24692163345107766115451	NDRIN *ND RECRDS COPY 701-364-1280 ND	30.00	

CARDHOLDER ACTIVITY					
FINANCE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$292.75	\$0.00	\$0.00	\$292.75
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-05	12-04	24492153339207733406487	PAYFLOW/PAYPAL PAYFLOW-SUPPONE	292.75	

CARDHOLDER ACTIVITY					
JADE PRAUS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$520.08	\$0.00	\$0.00	\$520.08
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-29	11-28	24692163332106475133149	AMZN Mktp US*L83X17VP3 Amzn.com/billWA	21.98	
11-30	11-29	24055233333083183414262	WALMART.COM 800-966-6546 AR	93.90	
12-01	11-29	24445003334200178773156	WALMART.COM 8009666546 800-966-6546 AR	26.09	
12-01	11-30	24692163334108368611494	AMZN Mktp US*G83RE68W3 Amzn.com/billWA	31.28	
12-04	12-03	24692163337100798726627	AMZN Mktp US*D03WF5HE3 Amzn.com/billWA	81.37	
12-06	12-05	24226383339360773885353	WAL-MART #1567 DICKINSON ND	13.06	
12-07	12-06	24692163340103668781701	AMZN Mktp US*7D74B7UM3 Amzn.com/billWA	158.55	
12-11	12-11	24692163345107921640955	AMZN Mktp US*PQ86Y1GJ3 Amzn.com/billWA	93.85	

CARDHOLDER ACTIVITY					
JOSEPH CIANNI		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$279.14	\$0.00	\$17.04	\$262.10
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-29	11-29	24492153333717731257282	ZAZZLE INC 888-892-9953 CA	279.14	



Statement Date	DEC 11, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	DEC 18, 2023
Cash Advance Balance	\$0.00	Amount Due	\$31,637.89
Available Credit	\$88,362.11	New Balance	\$31,637.89
CITY OF DICKINSON			
Account ID			
8000-0018-8386			

CARDHOLDER ACTIVITY					
JOSEPH CIANNI		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$279.14	\$0.00	\$17.04	\$262.10
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-04	12-02	74492153336717380088394	ZAZZLE INC 8888929953 CA	17.04CR	

CARDHOLDER ACTIVITY					
MICHAEL HANEL		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$174.90	\$0.00	\$0.00	\$174.90
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-04	12-01	74481323335000001950414	SP KEMIMOTO HONG KONG	117.14	
12-04	12-04	74481323335000001950414	INTERNATIONAL SERVICE FEE	1.17	
12-05	12-04	24011343338000021947852	BUZZSPROUT* BUZZSPROUT WWW.BUZZSPROUFL	12.00	
12-08	12-07	24055233341083233402515	WALMART.COM 800-966-6546 AR	44.59	

CARDHOLDER ACTIVITY					
TRAVIS HOLDING EAGLE		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$2,067.17	\$0.00	\$0.00	\$2,067.17
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-29	11-28	24492153332852749123027	TEAM WENDY LLC 216-738-2518 OH	1,110.69	
11-29	11-28	24692163332106559992873	AMZN Mktp US*BZ4E911W3 Amzn.com/billWA	25.61	
11-30	11-29	24692163333107211579032	AMZN Mktp US*DO4UP1S13 Amzn.com/billWA	36.98	
11-30	11-29	24692163333107440771475	AMZN Mktp US*ZF9I28BK3 Amzn.com/billWA	209.95	
12-01	11-30	24692163334108421851897	AMZN Mktp US*VF4QE5JL3 Amzn.com/billWA	92.95	
12-05	12-04	24692163338102009154200	AMZN Mktp US*8M4DI52F3 Amzn.com/billWA	575.99	
12-06	12-05	24692163339102545036589	NDDOT - MOTOR VEHICLE 701-328-2725 ND	15.00	

CARDHOLDER ACTIVITY					
ANIMAL SHELTER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,588.11	\$0.00	\$0.00	\$1,588.11
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-28	11-27	24247603331300685179598	WEST DAKOTA VETERINARY DICKINSON ND	193.61	
11-28	11-27	24270743331900013071294	STATE AVENUE VET CLINIC 701-4833181 ND	163.98	



Statement Date	DEC 11, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	DEC 18, 2023
Cash Advance Balance	\$0.00	Amount Due	\$31,637.89
Available Credit	\$88,362.11	New Balance	\$31,637.89
CITY OF DICKINSON			
Account ID			
8000-0018-8386			

CARDHOLDER ACTIVITY					
ANIMAL SHELTER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,588.11	\$0.00	\$0.00	\$1,588.11
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-04	12-01	24137463337001459029870	TRACTOR SUPPLY CO #1824 DICKINSON ND	66.97	
12-06	12-05	24692163339102613216949	CHEWY.COM 800-672-4399 FL	794.51	
12-07	12-06	24445003341400196705757	WM SUPERCENTER #1567 DICKINSON ND	37.04	
12-11	12-08	24247603342300763172363	WEST DAKOTA VETERINARY DICKINSON ND	332.00	

CARDHOLDER ACTIVITY					
GREG BECK		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$209.33	\$0.00	\$3.38	\$205.95
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-29	11-28	74692163332106563381662	AMZN Mktp US Amzn.com/billWA	1.03CR	
11-29	11-28	74692163332106605525599	AMZN Mktp US Amzn.com/billWA	2.35CR	
12-05	12-04	24692163338101973669169	AMZN Mktp US*496BV3503 Amzn.com/billWA	154.50	
12-05	12-04	24692163338101977708419	AMZN Mktp US*YJ2HW5XD3 Amzn.com/billWA	15.98	
12-08	12-07	24692163341104803909297	AMZN Mktp US*Y05HS2HA3 Amzn.com/billWA	38.85	

CARDHOLDER ACTIVITY					
MUSEUM		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$2,722.24	\$0.00	\$0.00	\$2,722.24
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-29	11-28	24692163332106468426807	SQ *TRIBAL NATIONS MAPS gosq.com OK	55.00	
11-29	11-28	2422638333091007742526	WAL-MART #1567 DICKINSON ND	35.83	
12-04	12-02	24137463336100541348784	GAYLORD BROS INC 800-782-1397 NY	2,616.69	
12-07	12-06	24226383340360780216904	WAL-MART #1567 DICKINSON ND	14.72	

CARDHOLDER ACTIVITY					
ROBERT FUHRMAN		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$48.11	\$0.00	\$0.00	\$48.11
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-06	12-05	24231683339747001683947	CONSOLIDATED TELCOM 701-483-4000 ND	7.11	



Statement Date	DEC 11, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	DEC 18, 2023
Cash Advance Balance	\$0.00	Amount Due	\$31,637.89
Available Credit	\$88,362.11	New Balance	\$31,637.89
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
ROBERT FUHRMAN		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$48.11	\$0.00	\$0.00	\$48.11
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-08	12-07	24011343341000053887526	SP SHOPIFY HARDWARE HTTPSCHECKOUTMA	40.00	
12-11	12-09	24011343343000028365333	SHOPIFY* 207653949 HTTPSSHOPIFY.IL	1.00	

CARDHOLDER ACTIVITY					
PURCHASING DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$3,121.74	\$0.00	\$0.00	\$3,121.74
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-30	11-29	24692163333107356823310	Amazon.com*KN718VM3 Amzn.com/billWA	35.64	
11-30	11-30	24692163334107639809036	AMZN Mktp US*6D83Z5XL3 Amzn.com/billWA	71.52	
12-01	11-30	24108383334083748356759	SHOPLET.COM 800-757-3015 FL	315.41	
12-04	12-01	24055233335083185321307	WALMART.COM 800-966-6546 AR	60.13	
12-04	12-02	24431063336083347089714	AMAZON.COM*X783A8XT3 SEATTLE WA	109.99	
12-04	12-02	24692163336109889036763	AMZN Mktp US*EN72Q1W93 Amzn.com/billWA	4.59	
12-04	12-02	24692163336100146269008	AMZN Mktp US*Y55326SL3 Amzn.com/billWA	10.10	
12-04	12-03	24431063337083704357810	AMAZON.COM*NA7XM9YQ3 SEATTLE WA	149.99	
12-04	12-03	24692163337101144795415	AMZN Mktp US*UJ4I09V43 Amzn.com/billWA	62.17	
12-04	12-03	24431063337083308009080	AMZN MKTP US*6R7UB59V3 SEATTLE WA	13.06	
12-04	12-03	24431063337083724095325	AMAZON.COM*BU2RU2JE3 SEATTLE WA	23.99	
12-05	12-04	24692163338101948064512	AMZN Mktp US*PE5ZO5VT3 Amzn.com/billWA	119.95	
12-08	12-07	24692163341104244849573	AMZN Mktp US*G18CJ2CE3 Amzn.com/billWA	38.49	
12-08	12-07	24108383341083318298143	SHOPLET.COM 800-757-3015 FL	116.40	
12-08	12-07	24692163341104813466957	AMZN Mktp US*J92D15MU3 Amzn.com/billWA	960.00	
12-08	12-07	24692163342104953264815	AMZN Mktp US*ZK5EM4PO3 Amzn.com/billWA	11.81	
12-11	12-08	24692163342105487430954	AMZN Mktp US*UF7OIHES3 Amzn.com/billWA	60.64	
12-11	12-09	24692163343106216079111	AMZN Mktp US*3L8293N43 Amzn.com/billWA	245.98	
12-11	12-09	24692163343106470453309	AMZN Mktp US*P864Z3VG3 Amzn.com/billWA	61.74	
12-11	12-09	24692163343106495831968	AMZN Mktp US*979US4HT3 Amzn.com/billWA	132.98	
12-11	12-09	24692163343106527468029	AMZN Mktp US*AO4O142E3 Amzn.com/billWA	71.79	
12-11	12-09	24692163343106547436683	WALMART.COM 800-966-6546 AR	56.40	
12-11	12-10	24692163344107108731412	AMZN Mktp US*FR3BV4W03 Amzn.com/billWA	22.49	
12-11	12-10	24692163344107003312813	AMZN Mktp US*S019849D3 Amzn.com/billWA	30.48	
12-11	12-10	24692163344107454579712	AMZN Mktp US*QH7JA5QO3 Amzn.com/billWA	132.29	
12-11	12-10	24692163344107570731213	Amazon.com*VE58Z77B3 Amzn.com/billWA	203.71	



Statement Date	DEC 11, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	DEC 18, 2023
Cash Advance Balance	\$0.00	Amount Due	\$31,637.89
Available Credit	\$88,362.11	New Balance	\$31,637.89
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY

LORETTA MARSHIK					PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
					\$37.00	\$0.00	\$0.00	\$37.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount			
12-11	12-08	24692163343105938721216	NDRIN *ND RECRDS COPY 701-364-1280 ND		7.00			
12-11	12-10	24692163345107766104430	NDRIN *ND RECRDS COPY 701-364-1280 ND		30.00			

CARDHOLDER ACTIVITY

MATT HANSON					PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
					\$589.20	\$0.00	\$0.00	\$589.20
Post Date	Tran Date	Reference Number	Transaction Description		Amount			
12-11	12-08	24055233343722753773155	BEST WESTERN INN & SUITE 7015728800 ND		589.20			
		CHECK IN DATE:12-03-23		NUMBER OF NIGHTS:05				
		CONFIRMATION #:823027015728800						

CARDHOLDER ACTIVITY

PD TRAVEL 3					PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
					\$25.75	\$0.00	\$0.00	\$25.75
Post Date	Tran Date	Reference Number	Transaction Description		Amount			
12-01	11-30	24445003335400192099450	WM SUPERCENTER #1567 DICKINSON ND		25.75			

CARDHOLDER ACTIVITY

DAVID WILKIE					PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
					\$39.90	\$0.00	\$0.00	\$39.90
Post Date	Tran Date	Reference Number	Transaction Description		Amount			
12-01	11-30	24137463335001433782141	USPS KIOSK 3724009550 DICKINSON ND		22.80			
12-04	12-01	24137463336001590156500	USPS KIOSK 3724009550 DICKINSON ND		17.10			



Statement Date	DEC 11, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	DEC 18, 2023
Cash Advance Balance	\$0.00	Amount Due	\$31,637.89
Available Credit	\$88,362.11	New Balance	\$31,637.89
CITY OF DICKINSON			
Account ID			
8000-0018-8386			

CARDHOLDER ACTIVITY					
TRAVIS LEINTZ		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$26.55	\$0.00	\$0.00	\$26.55
Post Date	Tran Date	Reference Number	Transaction Description		Amount
12-01	11-30	24692163334108308365292	WALMART.COM 800-966-6546 AR		26.55

CARDHOLDER ACTIVITY					
POLICE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$5,223.28	\$0.00	\$0.00	\$5,223.28
Post Date	Tran Date	Reference Number	Transaction Description		Amount
11-28	11-27	24022683331900017401298	SHRED ND 701-6905480 ND		54.69
12-01	11-30	24717053335133357135324	GATOR KENNELS LLC 970-6229885 CO		1,916.00
12-05	12-04	24492153338719827746983	EB ATCC PTE JOB FAIR- 801-413-7200 CA		81.88
12-07	12-06	244921533340713145488531	SIMPLY TO IMPRESS 800-779-6177 CA		175.73
12-07	12-06	24692163340103886705763	IN *GUARDIAN ALLIANCE TEC800-262-3246 CA		310.00
12-07	12-06	24005953340900010900038	FLECKS FURNITURE & APPLIA701-2253021 ND		2,673.00
12-11	12-08	24431063342083333943074	AMZN MKTP US*4N8QZ0UJ3 SEATTLE WA		11.98

CARDHOLDER ACTIVITY					
RACHEL SHUMAKER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$67.90	\$0.00	\$0.00	\$67.90
Post Date	Tran Date	Reference Number	Transaction Description		Amount
11-30	11-29	24445003334400194193872	WM SUPERCENTER #1567 DICKINSON ND		67.90

CARDHOLDER ACTIVITY					
DENVER FOWLER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,055.12	\$0.00	\$0.00	\$1,055.12
Post Date	Tran Date	Reference Number	Transaction Description		Amount
11-28	11-27	24492163331000044343185	SP EPAX 3D HTTPSEPAX3D.MNC		719.76
11-29	11-28	24204293332002201229044	eBay O*08-10855-23765 San Jose CA		260.05
12-06	12-05	24204293339001868924023	eBay O*17-10882-91255 408-3766151 CA		61.51
12-06	12-05	24204293339002253570041	eBay O*13-10886-43952 408-3766151 CA		13.80



Statement Date	DEC 11, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	DEC 18, 2023
Cash Advance Balance	\$0.00	Amount Due	\$31,637.89
Available Credit	\$88,362.11	New Balance	\$31,637.89
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
JOEL WALTERS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,601.70	\$0.00	\$114.85	\$1,486.85
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-01	11-29	24137463334100463135070	MENARDS DICKINSON ND DICKINSON ND	31.92	
12-01	11-30	24445003335400192104979	WM SUPERCENTER #1567 DICKINSON ND	767.70	
12-01	11-30	24445003335400192105059	WM SUPERCENTER #1567 DICKINSON ND	50.26	
12-01	12-01	24204293335000710724049	FACEBK SDX3ST3P22 650-5434800 CA	250.00	
12-04	12-01	24055233336207788700075	RUNNINGS OF DICKINSON DICKINSON ND	460.62	
12-05	12-04	74377993338348924155965	WONDERSHARE.COM HONG KONG	20.99	
12-05	12-05	74377993338348924155965	INTERNATIONAL SERVICE FEE	0.21	
12-07	12-06	24692163340103784690984	SQ *FAITHFUL BLEND LLC Dickinson ND	20.00	
12-11	12-07	74137463342100547813143	MENARDS DICKINSON ND DICKINSON ND	114.85CR	

CARDHOLDER ACTIVITY					
CHRISTOPHER KIMMERLE		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$329.00	\$0.00	\$0.00	\$329.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-28	11-27	24492153332852716777540	ESSTAC 402-935-7733 WA	329.00	

CARDHOLDER ACTIVITY					
AARON MEYER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$10,369.86	\$0.00	\$0.00	\$10,369.86
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-28	11-27	24011343331000060305241	WWW.UI.COM WWW.UI.COM NY	1,887.00	
12-01	11-30	24692163334108340082517	AMZN Mktp US*2W45M8TP3 Amzn.com/billWA	349.95	
12-04	12-02	24011343336000015305739	WASABI TECHNOLOGIES WWW.WASABI.COMA	245.06	
12-04	12-02	24164073337105190904417	Staples Inc staples.com MA	250.88	
12-04	12-03	24692163337101143813755	AMZN Mktp US*719W67LD3 Amzn.com/billWA	561.75	
12-04	12-03	24431063337083725830316	AMAZON.COM*6X3U865F3 SEATTLE WA	119.98	
12-06	12-05	24011343339000052140228	WWW.UI.COM WWW.UI.COM NY	1,611.00	
12-07	12-06	24011343340000035016401	WWW.UI.COM WWW.UI.COM NY	1,409.00	
12-08	12-07	24011343341000053906169	WWW.UI.COM WWW.UI.COM NY	1,169.00	
12-08	12-07	24692163341104833200980	AMZN Mktp US*UG06G2R83 Amzn.com/billWA	1,499.70	
12-11	12-08	24431063342083735114837	AMAZON.COM*GW96B7N33 SEATTLE WA	844.96	
12-11	12-10	24164073344105220497789	Staples Inc staples.com MA	85.99	
12-11	12-10	24164073344105222032535	Staples Inc staples.com MA	107.71	



Statement Date	DEC 11, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	DEC 18, 2023
Cash Advance Balance	\$0.00	Amount Due	\$31,637.89
Available Credit	\$88,362.11	New Balance	\$31,637.89
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY

AARON MEYER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$10,369.86	\$0.00	\$0.00	\$10,369.86
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-11	12-10	24164073344105745211863	Staples Inc staples.com MA	227.88	

CARDHOLDER ACTIVITY

AMY SPANGLER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$174.80	\$0.00	\$0.00	\$174.80
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-04	12-01	24011343335000083293420	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	174.80	

CARDHOLDER ACTIVITY

JAYDA BORAH		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$169.04	\$0.00	\$0.00	\$169.04
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-28	11-27	24692163331105684076405	AMZN Mktp US*6C2NV4JF3 Amzn.com/billWA	25.59	
11-29	11-28	24906413332188105272233	EIG*CONSTANTCONTACT.COM 855-2295506 MA	100.80	
12-08	12-07	24692163341104249713287	AMZN Mktp US*TJ2AR8A43 Amzn.com/billWA	42.65	

CARDHOLDER ACTIVITY

DEB KIRSCHENHEITER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$0.00	\$0.00	\$97.64	\$97.64CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-04	11-24	24445003329200209067708	WALMART.COM 8009666546 800-966-6546 AR	84.00CR	
12-04	11-25	24445003329200209067880	WALMART.COM 8009666546 800-966-6546 AR	13.64CR	

Please Approve the following Manual Checks on 12-19-23

CK#126122	CENTRAL DAKOTA FORENSIC NURSE	\$24,683.91
CK#126123	JOHNSON CONTROLS	\$8,896.30
CK#126124	SOUTHWEST WATER AUTHORITY	\$282,297.65
CB12182023	COMMERCE BANK CREDIT CARD	\$31,637.89

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson
 Payables Management

Section 2. Item B.

Ranges:
 Vendor ID: First - Last
 Class ID: First - Last
 Payment Priority: First - Last
 Vendor Name: First - Last

FED TAX CLAS: First - Last
Posting Date: First - Last
Document Number: First - Last

Print Option: DETAIL
Age By: Document Date
Aging Date: 12/13/2023

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info
Sorted By: Vendor Name
 Due Date

* - Indicates an unposted credit document that has been applied.

Vendor ID: 4977		Name: ADVANTAGE CREDIT BUREAU					Class ID:		FED TAX CLAS:			
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
Payment No.							Amount					
	60353	INV	12/1/2023	12/1/2023	\$429.00	CREDIT BUREAU CHECKS		\$429.00				
							Due					
Voucher(s): 1		Aged Totals:						\$429.00	\$429.00	\$0.00	\$0.00	\$0.00

Vendor ID: 5458		Name: AFFORDABLE TREE SERVICE LLC					Class ID: 1099		FED TAX CLAS: SOLE PROP			
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
Payment No.							Amount					
	1051	INV	10/19/2023	10/19/2023	\$3,000.00	REMOVING AMERICAN ELM TI			\$3,000.00			
	1080	INV	12/6/2023	12/6/2023	\$6,800.00	REMOVAL OF HAZORD TREES		\$6,800.00				
							Due					
Voucher(s): 2		Aged Totals:						\$9,800.00	\$6,800.00	\$3,000.00	\$0.00	\$0.00

Vendor ID: 5115		Name: ALLSTATE PETERBILT OF DICKINSON					Class ID:		FED TAX CLAS:			
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
Payment No.							Amount					
	4604182741	INV	11/27/2023	11/27/2023	\$112.11	SPACER BLOCK, FRONT AXLE		\$112.11				
							Due					
Voucher(s): 1		Aged Totals:						\$112.11	\$112.11	\$0.00	\$0.00	\$0.00

Vendor ID: 2063		Name: APCO INSTITUTE					Class ID:		FED TAX CLAS:			
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
Payment No.							Amount					
	1053812	INV	12/5/2023	12/5/2023	\$121.00	ONLINE MEMBER		\$121.00				
							Due					
Voucher(s): 1		Aged Totals:						\$121.00	\$121.00	\$0.00	\$0.00	\$0.00

Vendor ID: 4278		Name: APEX					Class ID:		FED TAX CLAS:		
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Payment No.							Amount				
	17488	INV	11/30/2023	11/30/2023	\$13,600.00	202104 SIMS ST IMPROVEMEN		\$13,600.00			
	17496	INV	11/30/2023	11/30/2023	\$1,662.50	202402 WATERMAIN & LEED S		\$1,662.50			
	17498	INV	11/30/2023	11/30/2023	\$693.00	STORMWATER ORDINANCE F		\$693.00			
	17499	INV	11/30/2023	11/30/2023	\$3,673.00	202302 2023 WATERMAIN REF		\$3,673.00			
	17500	INV	11/30/2023	11/30/2023	\$1,669.00	202303 REUSE WATER EVALL		\$1,669.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

17501	INV	11/30/2023	11/30/2023	\$40,008.00	202402 WATERMAIN & LEAD S	\$40,008.00
17570	INV	11/30/2023	11/30/2023	\$3,957.00	202211 DOWNTOWN LIGHTING	\$3,957.00
17628	INV	11/30/2023	11/30/2023	\$1,680.00	202113 WRF TECHNICAL ASSI	\$1,680.00
17630	INV	11/30/2023	11/30/2023	\$2,052.00	WRF PHASE 2 FACILITY PLAN	\$2,052.00
17631	INV	11/30/2023	11/30/2023	\$4,466.90	WATER RECLAMATION FACILI	\$4,466.90
202308 2	INV	12/8/2023	12/8/2023	\$8,643.72	202308 SUNDANCE COVE LIGI	\$8,643.72

Voucher(s): 11	Aged Totals:	Due			
		\$82,105.12	\$82,105.12	\$0.00	\$0.00

Vendor ID: 4418 **Name:** ARAMARK UNIFORM & CAREER APPAREL GROU **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2550243785	INV	11/9/2023	11/9/2023	\$321.34	MATS			\$321.34		
	2550248953	INV	11/22/2023	11/22/2023	\$157.39	MATS		\$157.39			
	2550248954	INV	11/22/2023	11/22/2023	\$75.92	UNIFORM CLEANING		\$75.92			
	2550248955	INV	11/22/2023	11/22/2023	\$141.83	MATS		\$141.83			
	2550251966	INV	11/29/2023	11/29/2023	\$96.20	MATS		\$96.20			
	2550251987	INV	11/29/2023	11/29/2023	\$69.40	UNIFORM CLEANING		\$69.40			
	2550251988	INV	11/29/2023	11/29/2023	\$190.90	MATS		\$190.90			
	2550254903	INV	12/6/2023	12/6/2023	\$157.39	MATS		\$157.39			
	2550254904	INV	12/6/2023	12/6/2023	\$69.40	UNIFORM CLEANING		\$69.40			

Voucher(s): 9	Aged Totals:	Due			
		\$1,279.77	\$958.43	\$321.34	\$0.00

Vendor ID: 68 **Name:** B & K ELECTRIC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	200125	INV	11/24/2023	11/24/2023	\$2,467.50	WORK DONE AROUND DICKIN		\$2,467.50			

Voucher(s): 1	Aged Totals:	Due			
		\$2,467.50	\$2,467.50	\$0.00	\$0.00

Vendor ID: 49 **Name:** BAKER & TAYLOR CO (GA) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2037906410	INV	10/31/2023	10/31/2023	\$26.93	DIP CH			\$26.93		
	2037911066	INV	11/1/2023	11/1/2023	\$151.72	BC			\$151.72		
	2037912900	INV	11/2/2023	11/2/2023	\$1,133.40	DIP CH			\$1,133.40		

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

2037922895	INV	11/6/2023	11/6/2023	\$766.91	BC		\$766.91
2037923015	INV	11/6/2023	11/6/2023	\$1,026.48	DIP CH		\$1,026.48
2037941903	INV	11/14/2023	11/14/2023	\$83.34	DIP CH	\$83.34	
2037941946	INV	11/14/2023	11/14/2023	\$102.37	DIP CH	\$102.37	
2037941976	INV	11/14/2023	11/14/2023	\$76.83	DIP	\$76.83	
2037948527	INV	11/17/2023	11/17/2023	\$447.39	BC	\$447.39	
2037948531	INV	11/17/2023	11/17/2023	\$409.30	DIP	\$409.30	
2037948535	INV	11/17/2023	11/17/2023	\$1,382.65	DIP CH	\$1,382.65	
2037949747	INV	11/17/2023	11/17/2023	\$30.32	DIP	\$30.32	
2037958856	INV	11/27/2023	11/27/2023	\$1,863.77	DIP CH	\$1,863.77	
2037965829	INV	11/29/2023	11/29/2023	\$143.82	DIP CH	\$143.82	
2037977527	INV	12/4/2023	12/4/2023	\$10.44	DIP CH	\$10.44	

Voucher(s): 15	Aged Totals:	Due			
		\$7,655.67	\$4,550.23	\$3,105.44	\$0.00
				\$0.00	\$0.00

Vendor ID: 6203 **Name:** BALCO UNIFORM - POLICE ACCOUNT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	77144	INV	11/28/2023	11/28/2023	\$39.40	BADGE HOLDER		\$39.40			
	77296-1	INV	11/28/2023	11/28/2023	\$851.92	WINTER 2023 GEA		\$851.92			
	77161	INV	11/30/2023	11/30/2023	\$114.00	ORDERED RETIRED T BADGE		\$114.00			
	77140-3	INV	12/4/2023	12/4/2023	\$612.20	MISC ITEMS FOR POLICE DEP		\$612.20			
	77296-2	INV	12/4/2023	12/4/2023	\$169.97	WINTER 2023 GEA		\$169.97			
	77296-3	INV	12/5/2023	12/5/2023	\$431.80	WINTER 2023 GEA		\$431.80			
	76789-2	INV	12/7/2023	12/7/2023	\$65.00	CLOTHING FOR POLICE DEPT		\$65.00			
	77486-1	INV	12/11/2023	12/11/2023	\$460.00	EAR PIECES FOR PD		\$460.00			

Voucher(s): 8	Aged Totals:	Due			
		\$2,744.29	\$2,744.29	\$0.00	\$0.00
				\$0.00	\$0.00

Vendor ID: 817 **Name:** BECKER, DANA **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HEALTH INS PREMIU	INV	12/10/2023	12/10/2023	\$1,021.26	OPEB HLTH BENEFIT		\$1,021.26			

Voucher(s): 1	Aged Totals:	Due			
		\$1,021.26	\$1,021.26	\$0.00	\$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Vendor ID: 4670		Name: BEK CONSULTING					Class ID: 1099		FED TAX CLAS: LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	6235	INV	9/24/2023	9/24/2023	\$11,693.00	EXTRA WORK FORM 1				\$11,693.00		
	6262	INV	10/14/2023	10/14/2023	\$86,099.70	EXTRA WORK FORM 1			\$86,099.70			
	201601 4	INV	12/13/2023	12/13/2023	\$134,745.30	201601 NORTH INDUSTRIES U		\$134,745.30				
Voucher(s): 3							Aged Totals:	Due				
								\$232,538.00	\$134,745.30	\$86,099.70	\$11,693.00	\$0.00
Vendor ID: 773		Name: BERGER ELECTRIC INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	86303	INV	11/30/2023	11/30/2023	\$170.00	TROUBLESHOOT TRIPPED VF		\$170.00				
	86304	INV	11/30/2023	11/30/2023	\$360.00	REPAIR FLOAT & LEVEL TRAN		\$360.00				
Voucher(s): 2							Aged Totals:	Due				
								\$530.00	\$530.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5996		Name: BIG HORN TIRE, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	18822	INV	11/22/2023	11/22/2023	\$3,510.00	NEW TIRES		\$3,510.00				
	18850	INV	11/30/2023	11/30/2023	\$1,971.40	NEW TIRES -UNIT #R65		\$1,971.40				
	18867	INV	12/6/2023	12/6/2023	\$1,536.00	NEW TIRES		\$1,536.00				
Voucher(s): 3							Aged Totals:	Due				
								\$7,017.40	\$7,017.40	\$0.00	\$0.00	\$0.00
Vendor ID: 2551		Name: BLACKSTONE AUDIO, INC.					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2129070	INV	11/21/2023	11/21/2023	\$41.24	DIP AV		\$41.24				
Voucher(s): 1							Aged Totals:	Due				
								\$41.24	\$41.24	\$0.00	\$0.00	\$0.00
Vendor ID: 6272		Name: BOSS OFFICE PRODUCTS					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	586300-0	INV	11/14/2023	11/14/2023	\$1,341.00	BOOK FOR LIBRARY		\$1,341.00				
	590990-0	INV	12/5/2023	12/5/2023	\$71.97	ENVELOPES		\$71.97				
Voucher(s): 2							Aged Totals:	Due				
								\$1,412.97	\$1,412.97	\$0.00	\$0.00	\$0.00
Vendor ID: 4390		Name: BRAUN DISTRIBUTING					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	34719	INV	12/1/2023	12/1/2023	\$39.80	4 5 GAL SPRING WATERS`		\$39.80				

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

351516	INV	12/5/2023	12/5/2023	\$81.44	PLATES, FORKS, ETC	\$81.44
34726	INV	12/7/2023	12/7/2023	\$19.90	2 5 GAL SPRING WATERS	\$19.90

Voucher(s): 3	Aged Totals:	Due				
		\$141.14	\$141.14	\$0.00	\$0.00	\$0.00

Vendor ID: 1432 **Name:** BROWN, DAN **Class ID:** **FED TAX CLAS:** EMPLOYEE/RETIREE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HEALTH INS PREMIU	INV	12/14/2023	12/14/2023	\$368.97	OPEB HLTH BENEFIT		\$368.97			

Voucher(s): 1	Aged Totals:	Due				
		\$368.97	\$368.97	\$0.00	\$0.00	\$0.00

Vendor ID: 96 **Name:** BUTLER MACHINERY CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	09PS0343673	INV	8/10/2023	8/10/2023	\$71.62	SWITCH					\$71.62
	09WO0115980	INV	8/30/2023	8/30/2023	\$371.94	TROUBLESHOOT BRAKE ACC					\$371.94
	09PS0346376	INV	9/21/2023	9/21/2023	\$842.55	BATTERY (2)				\$842.55	
	09WO0117138	INV	11/11/2023	11/11/2023	\$425.00	WORK DONE ON CHARGER			\$425.00		

Voucher(s): 4	Aged Totals:	Due				
		\$1,711.11	\$0.00	\$425.00	\$842.55	\$443.56

Vendor ID: 9721 **Name:** CAP-IT-ALL LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7146	INV	11/30/2023	11/30/2023	\$324.00	MENDING FOR POLICE DEPT		\$324.00			

Voucher(s): 1	Aged Totals:	Due				
		\$324.00	\$324.00	\$0.00	\$0.00	\$0.00

Vendor ID: 610 **Name:** CARQUEST AUTO PARTS STORES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2781-408717	CRM	11/29/2023		(\$22.00)	RETURN BTRY PLATINUM		(\$22.00)			
	2781-408764	CRM	11/30/2023		(\$19.20)	RETURN OIL WRE IMPORT		(\$19.20)			
	2781-408706	INV	11/29/2023	11/29/2023	\$236.39	BATTERY PLATINUM AGM		\$236.39			
	2781-408747	INV	11/30/2023	11/30/2023	\$120.00	BRAKLEEN NON CHRLORI		\$120.00			
	2781-408762	INV	11/30/2023	11/30/2023	\$19.20	OIL WRE IMPORT		\$19.20			

Voucher(s): 5	Aged Totals:	Due				
		\$334.39	\$334.39	\$0.00	\$0.00	\$0.00

Vendor ID: 3431 **Name:** CENGAGE LEARNING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	82984222	INV	11/15/2023	11/15/2023	\$71.22	BC		\$71.22			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

83035243 INV 12/5/2023 12/5/2023 \$109.46 BC \$109.46

						Due					
Voucher(s): 2						Aged Totals:	\$180.68	\$180.68	\$0.00	\$0.00	\$0.00

Vendor ID: 109 **Name:** CENTRAL MECHANICAL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	18833	INV	11/22/2023	11/22/2023	\$812.26	EXHAUST FAN BELT FOR BAL		\$812.26			

						Due					
Voucher(s): 1						Aged Totals:	\$812.26	\$812.26	\$0.00	\$0.00	\$0.00

Vendor ID: 1859 **Name:** CHI ST ALEXIUS MEDICAL CENTER **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22504	INV	12/4/2023	12/4/2023	\$978.87	201 EAP QUARTERLY SERVIC		\$978.87			

						Due					
Voucher(s): 1						Aged Totals:	\$978.87	\$978.87	\$0.00	\$0.00	\$0.00

Vendor ID: 4683 **Name:** COLDSRING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2135075	INV	11/16/2023	11/16/2023	\$431.00	CF-1 CRYPT FRONT		\$431.00			
	2135640	INV	11/17/2023	11/17/2023	\$431.00	CF-1 CRYPT FRONT		\$431.00			
	2136114	INV	11/20/2023	11/20/2023	\$431.00	CF-1 CRYPT FRONT		\$431.00			
	2137447	INV	11/22/2023	11/22/2023	\$335.00	NS-1 ROSE NICHE FRONT		\$335.00			
	2138002	INV	11/27/2023	11/27/2023	\$335.00	NS-1 ROSE NICHE FRONT		\$335.00			
	2139763	INV	11/29/2023	11/29/2023	\$335.00	NS-1 ROSE NICHE FRONT		\$335.00			
	2142106	INV	12/5/2023	12/5/2023	\$335.00	NS-1 ROSE NICHE FRONT		\$335.00			

						Due					
Voucher(s): 7						Aged Totals:	\$2,633.00	\$2,633.00	\$0.00	\$0.00	\$0.00

Vendor ID: 6302 **Name:** COLLABORATIVE SUMMER LIBRARY PROGRAM **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	WOO292556	INV	10/25/2023	10/25/2023	\$308.63	SRP 2024			\$308.63		

						Due					
Voucher(s): 1						Aged Totals:	\$308.63	\$0.00	\$308.63	\$0.00	\$0.00

Vendor ID: 128 **Name:** CONSOLIDATED COMM CORP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2716800 120123	INV	12/1/2023	12/1/2023	\$1,923.10	MONTHLY PHONE BILLING		\$1,923.10			
	423500 120123	INV	12/1/2023	12/1/2023	\$131.87	MONTHLY PHONE BILLING		\$131.87			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Voucher(s): 2		Due			
	Aged Totals:	\$2,054.97	\$2,054.97	\$0.00	\$0.00

Vendor ID: 4514	Name: CORDOVA CONSTRUCTION	Class ID:	FED TAX CLAS:
Voucher/		Writeoff	
Payment No.	Doc Number	Type	Doc Date
	Due Date	Doc Amount	Description
			Current Period
			31 - 60 Days
			61 - 90 Days
			91 and Over

		Due			
	Aged Totals:	\$84,640.95	\$15,315.95	\$0.00	\$69,325.00

Vendor ID: 5125	Name: COVENANT LEGAL GROUP	Class ID: 1099	FED TAX CLAS: ATTORNEY
Voucher/		Writeoff	
Payment No.	Doc Number	Type	Doc Date
	Due Date	Doc Amount	Description
			Current Period
			31 - 60 Days
			61 - 90 Days
			91 and Over

Voucher(s): 15		Due			
	Aged Totals:	\$4,512.50	\$4,512.50	\$0.00	\$0.00

Vendor ID: 5999	Name: DAKOTA BUSINESS SOLUTIONS	Class ID:	FED TAX CLAS: S CORP
Voucher/		Writeoff	
Payment No.	Doc Number	Type	Doc Date
	Due Date	Doc Amount	Description
			Current Period
			31 - 60 Days
			61 - 90 Days
			91 and Over

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Vendor ID: 2981		Name: ELECTRIC SALES & SERVICE INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	31483	INV	11/21/2023	11/21/2023	\$812.63	MAUSOLEIM GROUND LIGHTS		\$812.63				
							Due					
Voucher(s): 1							Aged Totals:	\$812.63	\$812.63	\$0.00	\$0.00	\$0.00
Vendor ID: 2606		Name: FERGUSON ENTERPRISES INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	0471139	INV	11/8/2023	11/8/2023	\$8.54	LF 1/4 X 1/4 COMP UNION			\$8.54			
							Due					
Voucher(s): 1							Aged Totals:	\$8.54	\$0.00	\$8.54	\$0.00	\$0.00
Vendor ID: 4084		Name: FERGUSON WATERWORKS #2516					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	W1007821	INV	11/15/2023	11/15/2023	\$383.58	1K FT SEAL WIRE, CURB BX P		\$383.58				
	0468336	INV	11/16/2023	11/16/2023	\$9,900.00	MY 360 PORTAL, PORTAL SET		\$9,900.00				
	W1007821-1	INV	12/6/2023	12/6/2023	\$24.22	CURB BX PLUG		\$24.22				
							Due					
Voucher(s): 3							Aged Totals:	\$10,307.80	\$10,307.80	\$0.00	\$0.00	\$0.00
Vendor ID: 2376		Name: FERRELLGAS					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	RNT10046521	INV	10/26/2023	10/26/2023	\$199.00	RENTAL 09-26-23-09-26-24			\$199.00			
							Due					
Voucher(s): 1							Aged Totals:	\$199.00	\$0.00	\$199.00	\$0.00	\$0.00
Vendor ID: 5859		Name: FORUM COMMUNICATIONS CO.					Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	I2023.00099682	INV	11/30/2023	11/30/2023	\$18.24	PUBLIC HEARING		\$18.24				
	MP148685 113023	INV	11/30/2023	11/30/2023	\$598.00	ADVERTISING -LIBRARY		\$598.00				
							Due					
Voucher(s): 2							Aged Totals:	\$616.24	\$616.24	\$0.00	\$0.00	\$0.00
Vendor ID: 5629		Name: FOWLER, DENVER					Class ID:		FED TAX CLAS:		EMPLOYEE	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	DF 120623	INV	12/6/2023	12/6/2023	\$1,749.51	EMPLOYEE EXP-DENVER FOV		\$1,749.51				
							Due					
Voucher(s): 1							Aged Totals:	\$1,749.51	\$1,749.51	\$0.00	\$0.00	\$0.00
Vendor ID: 9748		Name: GALIBERT MATTHEW					Class ID:		FED TAX CLAS:		EMPLOYEE REIMBURSE	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

MG 120623 INV 12/2/2023 12/2/2023 \$269.92 EMPLOYEE EXP-MATTHEW G. \$269.92

Voucher(s): 1	Aged Totals:	Due			
		\$269.92	\$269.92	\$0.00	\$0.00

Vendor ID: 6082 **Name:** GOOSENECK IMPLEMENT **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11001807	INV	12/4/2023	12/4/2023	\$174.90	OIL FILTER, SEAL		\$174.90			
	11001852	INV	12/4/2023	12/4/2023	\$1,640.24	BRUSH		\$1,640.24			

Voucher(s): 2	Aged Totals:	Due			
		\$1,815.14	\$1,815.14	\$0.00	\$0.00

Vendor ID: 248 **Name:** GRAND FORKS FIRE EQUIPMENT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	39451	INV	11/16/2023	11/16/2023	\$586.56	GLOBE SUPREME 14" PULL OI		\$586.56			
	39471	INV	11/20/2023	11/20/2023	\$560.89	ADAPTER ASS,G1 DUAL CART		\$560.89			

Voucher(s): 2	Aged Totals:	Due			
		\$1,147.45	\$1,147.45	\$0.00	\$0.00

Vendor ID: 9747 **Name:** GREEN LANDON **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MILEAGE 11/2023	INV	12/4/2023	12/4/2023	\$88.88	MILEAGE FOR NOVEMBER 20:		\$88.88			

Voucher(s): 1	Aged Totals:	Due			
		\$88.88	\$88.88	\$0.00	\$0.00

Vendor ID: 258 **Name:** HACH COMPANY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	13826249	INV	11/21/2023	11/21/2023	\$23.39	CHEMICALS		\$23.39			
	13835563	INV	12/1/2023	12/1/2023	\$242.25	CHEMICALS		\$242.25			

Voucher(s): 2	Aged Totals:	Due			
		\$265.64	\$265.64	\$0.00	\$0.00

Vendor ID: 6153 **Name:** HAVELKA, DESIREE **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MILEAGE 2023	INV	12/12/2023	12/12/2023	\$48.08	MILEAGE FOR 2023		\$48.08			

Voucher(s): 1	Aged Totals:	Due			
		\$48.08	\$48.08	\$0.00	\$0.00

Vendor ID: 362 **Name:** HAYNES, MELBYE LAW OFFICE PLLC **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	C MORIN 12/06	INV	12/6/2023	12/6/2023	\$493.75	LEGAL SERVICES-C MORIN		\$493.75			
	D KOSTELECKY 12/06	INV	12/6/2023	12/6/2023	\$581.25	LEGAL SERVICES-D KOSTELE		\$581.25			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

F GUILLEN 12/06	INV	12/6/2023	12/6/2023	\$760.42	LEGAL SERVICES-F GUILLEN	\$760.42
H LINDNER 12/06	INV	12/6/2023	12/6/2023	\$218.75	LEGAL SERVCIES-H LINDNER	\$218.75
I GUZMAN 12/06	INV	12/6/2023	12/6/2023	\$675.00	LEGAL SERVICES -ILAN GUZM	\$675.00
J GANDARILLA 12/06	INV	12/6/2023	12/6/2023	\$250.00	LEGAL SERVICES-J GANDARII	\$250.00
J GARZA 12/06	INV	12/6/2023	12/6/2023	\$343.75	LEGAL SERVICES-JAMIE GAR.	\$343.75
L NEWCOMB 12/06	INV	12/6/2023	12/6/2023	\$318.75	LEGAL SERVICES-L NEWCOM	\$318.75
M SULLIVAN 12/06	INV	12/6/2023	12/6/2023	\$468.76	LEGAL SERVICES-M SULLIVAN	\$468.76
N GONZALEZ 12/06	INV	12/6/2023	12/6/2023	\$260.42	LEGAL SERVICES-N GONZALE	\$260.42
N PACHECO 12/06	INV	12/6/2023	12/6/2023	\$50.00	LEGAL SERVICES -N PACHEC	\$50.00

Voucher(s): 11	Aged Totals:	Due				
		\$4,420.85	\$4,420.85	\$0.00	\$0.00	\$0.00

Vendor ID: 6210 **Name:** HEART RIVER VOICE **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11-8605	INV	11/24/2023	11/24/2023	\$300.00	1/2 PAGE OF ADVERTISING		\$300.00			

Voucher(s): 1	Aged Totals:	Due				
		\$300.00	\$300.00	\$0.00	\$0.00	\$0.00

Vendor ID: 4004 **Name:** HIGHLANDS ENGINEERING & SURVEYING PLLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	167975-24	INV	11/29/2023	11/29/2023	\$72,051.50	201601 NORTH ANNEXATION		\$72,051.50			
	200122-06	INV	11/29/2023	11/29/2023	\$552.00	202317 THE DISTRICT		\$552.00			
	200156-24	INV	11/29/2023	11/29/2023	\$368.00	202002 4TH AVE E URBAN RO.		\$368.00			
	231016-04	INV	11/29/2023	11/29/2023	\$1,975.50	202306 15TH ST W		\$1,975.50			
	231167-02	INV	11/29/2023	11/29/2023	\$353.00	PINECREST WATER EASEMEI		\$353.00			
	231175-02	INV	11/29/2023	11/29/2023	\$15,732.00	202321 SOUTH DICKINSON PL		\$15,732.00			

Voucher(s): 6	Aged Totals:	Due				
		\$91,032.00	\$91,032.00	\$0.00	\$0.00	\$0.00

Vendor ID: 4045 **Name:** HR COLLABORATIVE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DR ROBERT BAER 6	INV	12/5/2023	12/5/2023	\$50.00	6 SESSIONS		\$50.00			

Voucher(s): 1	Aged Totals:	Due				
		\$50.00	\$50.00	\$0.00	\$0.00	\$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Vendor ID: 5609		Name: IDEXX LABORATORIES					Class ID:		FED TAX CLAS: C-CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	3140996291	INV	11/20/2023	11/20/2023	\$1,339.52	IRRADIATED COLILERT, TRAY		\$1,339.52				
							Due					
Voucher(s): 1		Aged Totals:						\$1,339.52	\$1,339.52	\$0.00	\$0.00	\$0.00
Vendor ID: 2255		Name: INFORMATION TECHNOLOGY DEPT					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	DP112023.945.0	INV	11/30/2023	11/30/2023	\$675.45	AZURE AD PLAN 2, SSL VPN C		\$675.45				
	TC112023.945.0	INV	11/30/2023	11/30/2023	\$16.75	PEXIP VIRTUAL MEETING ROC		\$16.75				
							Due					
Voucher(s): 2		Aged Totals:						\$692.20	\$692.20	\$0.00	\$0.00	\$0.00
Vendor ID: 1370		Name: INLAND TRUCK PARTS COMPANY					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	115174	CRM	11/28/2023		(\$191.48)	RETURN THREAD/ROD		(\$191.48)				
	1501659	INV	11/21/2023	11/21/2023	\$262.36	THREAD/ROD		\$262.36				
	1503603	INV	11/27/2023	11/27/2023	\$204.44	THREAD/ROD		\$204.44				
	1508140	INV	12/4/2023	12/4/2023	\$190.90	ABD PAD SET		\$190.90				
							Due					
Voucher(s): 4		Aged Totals:						\$466.22	\$466.22	\$0.00	\$0.00	\$0.00
Vendor ID: 5788		Name: INNOVATIVE OFFICE SOLUTIONS LLC					Class ID: 1099		FED TAX CLAS: LLC-P			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	4395542	INV	11/30/2023	11/30/2023	\$47.34	BNDR, VIEW, INDEX,BNDRL		\$47.34				
	4396945	INV	12/1/2023	12/1/2023	\$144.72	CLEANER, COCOA, ENVELOPI		\$144.72				
	4396968	INV	12/1/2023	12/1/2023	\$12.14	PENCILS, DISPENSER, TAPE		\$12.14				
	4404253	INV	12/8/2023	12/8/2023	\$80.14	NAPKINS, PAPER COLORED		\$80.14				
							Due					
Voucher(s): 4		Aged Totals:						\$284.34	\$284.34	\$0.00	\$0.00	\$0.00
Vendor ID: 4381		Name: J & J OPERATING LLC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	S199657	INV	11/16/2023	11/16/2023	\$12.78	GLADHAND		\$12.78				
	S199659	INV	11/16/2023	11/16/2023	\$66.42	ZIPTIES FOR LIFT STATIONS		\$66.42				
							Due					
Voucher(s): 2		Aged Totals:						\$79.20	\$79.20	\$0.00	\$0.00	\$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

Vendor ID: 293		Name: JEROMES DISTRIBUTING INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2042293	INV	11/30/2023	11/30/2023	\$12.75	WATER RENTAL		\$12.75				
	2042460	INV	12/6/2023	12/6/2023	\$51.60	6 KANDIYOHI 5 GAL DRINKING		\$51.60				
							Due					
Voucher(s): 2							Aged Totals:	\$64.35	\$64.35	\$0.00	\$0.00	\$0.00
Vendor ID: 617		Name: JP STEEL & SUPPLY					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	163686	INV	11/15/2023	11/15/2023	\$518.24	1" HYDRAULIC HOSE		\$518.24				
							Due					
Voucher(s): 1							Aged Totals:	\$518.24	\$518.24	\$0.00	\$0.00	\$0.00
Vendor ID: 304		Name: KDIX RADIO					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	29306611	INV	11/26/2023	11/26/2023	\$120.00	LEGACY SQUARE ADVERTISII		\$120.00				
							Due					
Voucher(s): 1							Aged Totals:	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9792		Name: KEATING CHRISTINA					Class ID:		FED TAX CLAS: COURT RESTITUTION			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	120523 REFUND	INV	12/5/2023	12/5/2023	\$150.00	REFUND FOR COURT TICKET		\$150.00				
							Due					
Voucher(s): 1							Aged Totals:	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9793		Name: KLENK CHRISTY					Class ID:		FED TAX CLAS: LEGACY SQUARE REFUND			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	VENDOR REFUND '23	INV	12/6/2023	12/6/2023	\$30.00	VENDOR REFUND		\$30.00				
							Due					
Voucher(s): 1							Aged Totals:	\$30.00	\$30.00	\$0.00	\$0.00	\$0.00
Vendor ID: 301		Name: KLJ ENGINEERING LLC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	10199524	INV	11/22/2023	11/22/2023	\$3,548.27	DICKINSON GRANT WRITING :		\$3,548.27				
							Due					
Voucher(s): 1							Aged Totals:	\$3,548.27	\$3,548.27	\$0.00	\$0.00	\$0.00
Vendor ID: 3450		Name: LIGHT & SIREN					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	16693	INV	10/30/2023	10/30/2023	\$435.00	SURFACE MOUNT INTERSEC1		\$435.00				
	16715	INV	11/17/2023	11/17/2023	\$839.00	NROADS LOW,MOUNT ADAPT		\$839.00				

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

16719 INV 11/20/2023 11/20/2023 \$194.00 LOW PROFILE LED \$194.00

Voucher(s): 3		Aged Totals:	Due		
			\$1,468.00	\$1,033.00	\$435.00 \$0.00 \$0.00

Vendor ID: 9510 **Name:** LINDE GAS & EQUIPMENT INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	39692521	INV	11/28/2023	11/28/2023	\$130.82	SHOP SUPPLIES		\$130.82			

Voucher(s): 1		Aged Totals:	Due		
			\$130.82	\$130.82	\$0.00 \$0.00 \$0.00

Vendor ID: 1218 **Name:** LOGO MAGIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	138056	INV	1/12/2023	1/12/2023	\$47.00	CLOTHING ORDERED- T TWA					\$47.00
	138161	INV	11/27/2023	11/27/2023	\$47.00	CLOTHING ORDERED-H WILLI		\$47.00			
	138182	INV	11/27/2023	11/27/2023	\$118.00	CLOTHING ORDERED- J FRIDI		\$118.00			
	138248	INV	11/28/2023	11/28/2023	\$299.00	CLOTHING ORDERED-B GRINI		\$299.00			
	138286	INV	11/29/2023	11/29/2023	\$240.00	CLOTHING ORDERED-G GALS		\$240.00			
	138290	INV	11/29/2023	11/29/2023	\$55.00	CLOTHING ORDERED-Y NIEVE		\$55.00			
	138512	INV	12/5/2023	12/5/2023	\$100.00	CLOTHING ORDERED-B KLAM		\$100.00			
	138615	INV	12/8/2023	12/8/2023	\$40.00	CLOTHING ORDERED -KIAH H		\$40.00			

Voucher(s): 8		Aged Totals:	Due		
			\$946.00	\$899.00	\$0.00 \$0.00 \$47.00

Vendor ID: 4343 **Name:** M&T FIRE AND SAFETY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11059B	INV	11/29/2023	11/29/2023	\$702.99	FEMALE SWIVEL ROCKER LU		\$702.99			

Voucher(s): 1		Aged Totals:	Due		
			\$702.99	\$702.99	\$0.00 \$0.00 \$0.00

Vendor ID: 6192 **Name:** MAC'S HARDWARE **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	C19643/D	INV	11/28/2023	11/28/2023	\$20.85	BOLTS, NUTS, WASHERS, FLE		\$20.85			
	C19772/D	INV	11/29/2023	11/29/2023	\$23.79	PUNCH SET HOLLOW 6 PC, RI		\$23.79			

Voucher(s): 2		Aged Totals:	Due		
			\$44.64	\$44.64	\$0.00 \$0.00 \$0.00

Vendor ID: 352 **Name:** MACKOFF KELLOGG LAW FIRM **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	55000-000C 113023	INV	11/30/2023	11/30/2023	\$15,000.00	PROSECUTION FOR NOVEMB		\$15,000.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

56000-000C 113023 INV 11/30/2023 11/30/2023 \$13,500.00 CITY ATTORNEY CONTRACT \$13,500.00

Voucher(s): 2	Aged Totals:	Due			
		\$28,500.00	\$28,500.00	\$0.00	\$0.00

Vendor ID: 5715 **Name:** MARTIN'S WELDING & REFRIGERATION INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	46383	INV	10/18/2023	10/18/2023	\$712.08	SERVICE WORK ON HEATER			\$712.08		
	46413	INV	10/23/2023	10/23/2023	\$580.50	RECOVERED 43 UNITS BALEF			\$580.50		
	46450	INV	10/31/2023	10/31/2023	\$140.00	MUSEUM HEATER WORK DON			\$140.00		
	46481	INV	11/2/2023	11/2/2023	\$273.50	SERVICE WORK 3 FURANCES			\$273.50		
	46484	INV	11/2/2023	11/2/2023	\$850.00	SERVICE WORK ON RTU, CON			\$850.00		
	46550	INV	11/15/2023	11/15/2023	\$513.00	RECOVERED 38 UNITS @ BAL		\$513.00			

Voucher(s): 6	Aged Totals:	Due			
		\$3,069.08	\$513.00	\$2,556.08	\$0.00

Vendor ID: 4828 **Name:** MENARDS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	38798	INV	11/15/2023	11/15/2023	\$174.93	7 ICICLE CLR LIGHTS		\$174.93			
	38799	INV	11/15/2023	11/15/2023	\$1,980.08	LEGACY SQUARE ITEMS		\$1,980.08			
	39043	INV	11/20/2023	11/20/2023	\$17.65	MOUSE TRAP, FISHER PNTBT		\$17.65			
	39119	INV	11/21/2023	11/21/2023	\$959.88	ITEMS FOR LEGACY SQUARE		\$959.88			
	39451	INV	11/28/2023	11/28/2023	\$13.98	2 BRIGHTAIR AUTO SPRAY 2 F		\$13.98			
	39513	INV	11/29/2023	11/29/2023	\$2,086.69	ITEMS FOR LEGACY SQUARE		\$2,086.69			
	39529	INV	11/29/2023	11/29/2023	\$292.32	84 GLACIERMIST SPRING WA`		\$292.32			
	39631	INV	12/1/2023	12/1/2023	\$950.34	POINSETTIAS FOR LEGACY S		\$950.34			
	39756	INV	12/4/2023	12/4/2023	\$416.97	3 SN KEYPAD FLEXLOCK		\$416.97			
	39767	INV	12/4/2023	12/4/2023	\$248.83	PAINT, BRUSHES, ROLLER		\$248.83			
	39807	INV	12/5/2023	12/5/2023	\$150.66	PAINT, TRAY LINERS		\$150.66			
	39810	INV	12/5/2023	12/5/2023	\$32.91	WALL PATCH, MOLD KILLER, `		\$32.91			
	39813 120523	INV	12/5/2023	12/5/2023	\$43.98	BULB FOR EXTERIOR POLE LI		\$43.98			
	39869	INV	12/6/2023	12/6/2023	\$99.87	RUBBER WALL BASE, SCREW		\$99.87			
	39914	INV	12/7/2023	12/7/2023	\$5.74	PAINT		\$5.74			
	39920	INV	12/7/2023	12/7/2023	\$103.02	TEC WALL BASE ADHESIVE, F		\$103.02			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

39930	INV	12/7/2023	12/7/2023	\$69.37	DECOR, NC VOLTAGE TESTE	\$69.37
39939	INV	12/7/2023	12/7/2023	\$65.06	WH 15A TR DECOR OUTLET	\$65.06

Voucher(s): 18		Due			
	Aged Totals:	\$7,712.28	\$7,712.28	\$0.00	\$0.00

Vendor ID: 6223 **Name:** MESSERLI & KRAMER P.A. **Class ID:** **FED TAX CLAS:** PAYROLL GARNISHMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PAYROLL GARNISH 1	INV	11/2/2023	11/2/2023	\$371.39	PAYROLL GARNISHMENT			\$371.39		
	FINAL PYMT 11/30/23	INV	11/30/2023	11/30/2023	\$332.51	FINAL PAYMENT FILE #22-1411		\$332.51			

Voucher(s): 2		Due			
	Aged Totals:	\$703.90	\$332.51	\$371.39	\$0.00

Vendor ID: 6400 **Name:** MIDCONTINENT COMMUNICATIONS **Class ID:** 1099 **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22239950113707	INV	11/20/2023	11/20/2023	\$116.70	MIDCO BUSINESS INTERNET		\$116.70			

Voucher(s): 1		Due			
	Aged Totals:	\$116.70	\$116.70	\$0.00	\$0.00

Vendor ID: 370 **Name:** MIDWEST DOORS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	93866	INV	11/16/2023	11/16/2023	\$150.00	LABOR TO RESET POWER TC		\$150.00			
	93878	INV	11/17/2023	11/17/2023	\$395.00	2 CANS SUPER SLICK		\$395.00			
	93963	INV	11/30/2023	11/30/2023	\$168.32	1" FLANGE BUSHINGS		\$168.32			

Voucher(s): 3		Due			
	Aged Totals:	\$713.32	\$713.32	\$0.00	\$0.00

Vendor ID: 1732 **Name:** MIDWEST TAPE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	504652941	INV	11/17/2023	11/17/2023	\$238.42	DIP CH AV		\$238.42			
	504652943	INV	11/17/2023	11/17/2023	\$79.47	DIP AV		\$79.47			
	504652944	INV	11/17/2023	11/17/2023	\$26.24	DIP AV		\$26.24			
	504652945	INV	11/17/2023	11/17/2023	\$40.48	BC AV		\$40.48			
	504676619	INV	11/22/2023	11/22/2023	\$43.48	DIP AV		\$43.48			
	504676621	INV	11/22/2023	11/22/2023	\$17.98	DIP CH AV		\$17.98			
	504712366	INV	11/30/2023	11/30/2023	\$142.46	DIP AV		\$142.46			
	504712368	INV	11/30/2023	11/30/2023	\$81.70	DIP CH AV		\$81.70			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

504721598	INV	11/30/2023	11/30/2023	\$2,062.06	AUDIOBOOK, COMICS, EBOOK	\$2,062.06
504752461	INV	12/8/2023	12/8/2023	\$368.91	DIP CH AV	\$368.91
504752463	INV	12/8/2023	12/8/2023	\$12.74	DIP CH AV	\$12.74

Voucher(s): 11	Aged Totals:	Due	\$3,113.94	\$3,113.94	\$0.00	\$0.00	\$0.00
-----------------------	---------------------	------------	------------	------------	--------	--------	--------

Vendor ID: 984 **Name:** MINNESOTA VALLEY TESTING LAB INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1228151	INV	11/22/2023	11/22/2023	\$102.08	CHEMICALS		\$102.08			
	1228153	INV	11/22/2023	11/22/2023	\$46.20	CHEMICALS		\$46.20			
	1228161	INV	11/22/2023	11/22/2023	\$242.66	CHEMICALS		\$242.66			
	1228556	INV	11/27/2023	11/27/2023	\$102.08	CHEMICALS		\$102.08			
	1228856	INV	11/28/2023	11/28/2023	\$46.20	CHEMICALS		\$46.20			

Voucher(s): 5	Aged Totals:	Due	\$539.22	\$539.22	\$0.00	\$0.00	\$0.00
----------------------	---------------------	------------	----------	----------	--------	--------	--------

Vendor ID: 9791 **Name:** MINOT PUBLIC LIBRARY **Class ID:** **FED TAX CLAS:** GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	110623	INV	11/6/2023	11/6/2023	\$15.99	LONG OVERDUE ILL ITEM			\$15.99		

Voucher(s): 1	Aged Totals:	Due	\$15.99	\$0.00	\$15.99	\$0.00	\$0.00
----------------------	---------------------	------------	---------	--------	---------	--------	--------

Vendor ID: 380 **Name:** MONTANA-DAKOTA UTILITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	292 122 1000 8	INV	10/30/2023	10/30/2023	\$49.63	W 2ND ST W 3RD AVE			\$49.63		
	303 122 1000 5	INV	10/30/2023	10/30/2023	\$46.30	W 3RD AVE STOP LITE BLINK			\$46.30		
	351 043 1000 4	INV	10/30/2023	10/30/2023	\$40.62	EMERGENCY MGMT 530 FAIR			\$40.62		
	253 968 2546 2	INV	11/9/2023	11/9/2023	\$3,320.20	485 10TH AVE SE			\$3,320.20		
	254 588 3855 1	INV	11/9/2023	11/9/2023	\$22,491.47	10816 38TH ST SW			\$22,491.47		
	585 822 1000 9	INV	11/9/2023	11/9/2023	\$269.68	1795 E VILLARD ST			\$269.68		
	690 913 1000 8	INV	11/9/2023	11/9/2023	\$56.17	1591 SW 8TH ST			\$56.17		
	860 043 1000 8	INV	11/9/2023	11/9/2023	\$40.70	611 6TH AVE SE			\$40.70		
	913 822 1000 2	INV	11/9/2023	11/9/2023	\$154.89	6 LIFT STAT			\$154.89		
	960 043 1000 7	INV	11/9/2023	11/9/2023	\$37.88	SW 8TH ST			\$37.88		
	049 822 1000 9 11/23	INV	11/14/2023	11/14/2023	\$35,686.46	615 W BROADWAY ST		\$35,686.46			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

149 822 1000 8 11/23	INV	11/14/2023	11/14/2023	\$1,978.94	615 W BROADWAY ST	\$1,978.94
253 707 7071 8	INV	11/14/2023	11/14/2023	\$80.36	981 E VILLARD ST FEED #1	\$80.36
264 295 4416 1	INV	11/14/2023	11/14/2023	\$179.41	498 1/2 W VILLARD ST	\$179.41
292 514 6934 1	INV	11/14/2023	11/14/2023	\$150.78	38 W 1ST ST GEN	\$150.78
423 887 3732 4	INV	11/14/2023	11/14/2023	\$70.62	398 1/2 W VILLARD ST	\$70.62
505 039 8216 2	INV	11/14/2023	11/14/2023	\$344.78	1788 I94 BUSINESS LOOP E	\$344.78
717 360 0325 3 11/23	INV	11/14/2023	11/14/2023	\$112.32	3411 PUBLIC WORKS BLVD	\$112.32
728 198 3772 4	INV	11/14/2023	11/14/2023	\$166.11	950 1/2 W VILLARD ST	\$166.11
944 610 0636 6	INV	11/14/2023	11/14/2023	\$172.79	991 E VILLARD ST FEED #2	\$172.79
955 293 0051 9	INV	11/14/2023	11/14/2023	\$99.65	28 1/2 2ND AVE E	\$99.65
619 465 9166 8 11/23	INV	11/20/2023	11/20/2023	\$160.63	801 STATE AV	\$160.63
292 122 1000 8 11/23	INV	11/30/2023	11/30/2023	\$57.07	W 2ND ST TRAFFIC LIGHT CO	\$57.07
303 122 1000 5 11/23	INV	11/30/2023	11/30/2023	\$51.82	W 3RD AVE	\$51.82
351 043 1000 4 11/23	INV	11/30/2023	11/30/2023	\$47.42	530 FAIRWAY ST	\$47.42
392 122 1000 7	INV	11/30/2023	11/30/2023	\$1.36	240 1/2 W 2ND ST (N OF BANK	\$1.36
505 122 1000 1	INV	11/30/2023	11/30/2023	\$96.80	W 4TH AVE DICKINSON ALLEY	\$96.80
547 122 1000 1	INV	11/30/2023	11/30/2023	\$110.85	ROCKY BUTTE PK PARK TANK	\$110.85
578 063 0720 3	INV	11/30/2023	11/30/2023	\$25.61	222 2ND ST W	\$25.61
605 222 1000 8	INV	11/30/2023	11/30/2023	\$39.09	W VILLARD ST BLK LIGHTS	\$39.09
647 122 1000 0	INV	11/30/2023	11/30/2023	\$0.55	ROCKY BUTTE PK CHRISTMAS	\$0.55
89112210003 120123	INV	12/1/2023	12/1/2023	\$2,193.12	139 3RD ST W	\$2,193.12
404 322 1000 9	INV	12/4/2023	12/4/2023	\$332.19	W 14TH ST LIFT STATION SIM	\$332.19
414 322 1000 7	INV	12/4/2023	12/4/2023	\$66.75	2100 W 3RD AV HIGHWAY 22 S	\$66.75
832 435 2970 4	INV	12/4/2023	12/4/2023	\$58.65	1400 W 3RD AVE TRAFFIC SIG	\$58.65
052 953 1000 6	INV	12/6/2023	12/6/2023	\$57.89	1587 GRASSLANDS DR	\$57.89
106 127 1790 9	INV	12/6/2023	12/6/2023	\$1,318.19	2475 STATE AVE N MAIN BUIL	\$1,318.19
156 583 1000 6	INV	12/6/2023	12/6/2023	\$66.78	1201 W 3RD AV APRINKLER S	\$66.78
195 422 1000 0	INV	12/6/2023	12/6/2023	\$44.96	W 20TH ST W 19TH ST SIREN	\$44.96
241 900 7363 5	INV	12/6/2023	12/6/2023	\$382.22	2015 1/2 WAHL ST	\$382.22

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

427 322 1000 2	INV	12/6/2023	12/6/2023	\$3,467.44	989 15TH ST W LIFT 12 STATIC	\$3,467.44
495 322 1000 9	INV	12/6/2023	12/6/2023	\$135.33	W 13TH ST	\$135.33
535 243 1000 9	INV	12/6/2023	12/6/2023	\$171.43	STREET LIGHT CONTROL	\$171.43
677 807 9292 4	INV	12/6/2023	12/6/2023	\$222.75	1520 STATE AVE	\$222.75
756 122 5199 3	INV	12/6/2023	12/6/2023	\$100.65	2999 W 21ST ST TRAFFIC SIGI	\$100.65
819 322 1000 8	INV	12/6/2023	12/6/2023	\$60.62	W 3RD AVE W 15TH ST LIGHT	\$60.62
849 981 1089 8	INV	12/6/2023	12/6/2023	\$30.25	1851 15TH ST W	\$30.25
928 009 4722 5	INV	12/6/2023	12/6/2023	\$456.61	2475 STATE AVE GENERATOR	\$456.61
982 386 9285 3	INV	12/6/2023	12/6/2023	\$227.57	2300 W 21ST ST	\$227.57
011 522 1000 9	INV	12/7/2023	12/7/2023	\$1,119.40	615 W BROADWAY ST ST DEF	\$1,119.40
034 433 6592 3	INV	12/7/2023	12/7/2023	\$138.95	38 1/2 S STATE AVE	\$138.95
076 608 6751 1	INV	12/7/2023	12/7/2023	\$240.60	2ND ST SW AND STATE AVE	\$240.60
111 522 1000 8	INV	12/7/2023	12/7/2023	\$96.28	635 W BROADWAY WHSE	\$96.28
163 633 4305 0	INV	12/7/2023	12/7/2023	\$211.88	500 EAST BROADWAY (GEN)	\$211.88
190 522 1000 2	INV	12/7/2023	12/7/2023	\$167.78	387 S STATE AVE	\$167.78
224 153 1000 6	INV	12/7/2023	12/7/2023	\$78.21	2103 W VILLARD ST ST LITES	\$78.21
253 522 1000 6	INV	12/7/2023	12/7/2023	\$176.20	103 3RD ST SE LIFT STATION	\$176.20
341 522 1000 0	INV	12/7/2023	12/7/2023	\$904.32	500 E BROADWAY LIFT STATI	\$904.32
400 523 8047 0	INV	12/7/2023	12/7/2023	\$364.12	140 6TH AVE SE	\$364.12
402 622 1000 4	INV	12/7/2023	12/7/2023	\$458.81	300 5TH ST SW 5 LIFT STATIO	\$458.81
421 622 1000 1	INV	12/7/2023	12/7/2023	\$240.51	S MAIN LIFT STATION	\$240.51
474 349 8466 3	INV	12/7/2023	12/7/2023	\$55.33	122 1ST ST W FIRST ON FIRST	\$55.33
499 653 0566 4	INV	12/7/2023	12/7/2023	\$1,986.47	2486 W VILLARD ST	\$1,986.47
511 522 1000 4	INV	12/7/2023	12/7/2023	\$268.76	W BROADWAY #7	\$268.76
542 688 9300 2	INV	12/7/2023	12/7/2023	\$4,860.98	811 W BROADWAY BLDG A	\$4,860.98
582 795 8573 9	INV	12/7/2023	12/7/2023	\$42.90	103 SE 3RD ST (GEN)	\$42.90
656 522 1000 9	INV	12/7/2023	12/7/2023	\$162.83	SW 4TH ST	\$162.83
675 522 1000 6	INV	12/7/2023	12/7/2023	\$46.11	S MAIN	\$46.11
711 522 1000 2	INV	12/7/2023	12/7/2023	\$52.32	W 3RD AVE STORM PUMP TM	\$52.32

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

742 043 1000 2	INV	12/7/2023	12/7/2023	\$188.02	1099 W BROADWAY ST LIGHT	\$188.02
842 043 1000 1	INV	12/7/2023	12/7/2023	\$229.33	458 E BROADWAY ST STREET	\$229.33
901 522 1000 2	INV	12/7/2023	12/7/2023	\$274.52	625 W BROADWAY ST WATEF	\$274.52
528 381 4575 4	INV	12/8/2023	12/8/2023	\$206.72	615 W BROADWAY (GEN)	\$206.72

Voucher(s): 73						Due
					Aged Totals:	\$88,105.71 \$61,598.17 \$26,507.54 \$0.00 \$0.00

Vendor ID: 1844 **Name:** MOTION INDUSTRIES INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	ND55-00625356	INV	12/6/2023	12/6/2023	\$156.40	MICROFLEM MIDKNIGHT XL		\$156.40			
	ND55-00625364	INV	12/6/2023	12/6/2023	\$34.24	EM BALL BRG		\$34.24			

Voucher(s): 2						Due
					Aged Totals:	\$190.64 \$190.64 \$0.00 \$0.00 \$0.00

Vendor ID: 6254 **Name:** ND DEPT OF ENVIROMENTAL QUALITY **Class ID:** **FED TAX CLAS:** STATE GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202311.601400	INV	11/30/2023	11/30/2023	\$352.20	WATER FLUORIDE		\$352.20			
	OPCERT-2977	INV	12/11/2023	12/11/2023	\$50.00	WATER DISTRIBUTION SYSTE		\$50.00			
	OPCER-3001	INV	12/12/2023	12/12/2023	\$50.00	ND OPER EXAM FEE-OPCERT		\$50.00			

Voucher(s): 3						Due
					Aged Totals:	\$452.20 \$452.20 \$0.00 \$0.00 \$0.00

Vendor ID: 4722 **Name:** ND DEPT OF TRANSPORTATION-BISMARCK **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	201604 120523	INV	12/5/2023	12/5/2023	\$4,435.18	201604 I-94 BUSINESS LOOP		\$4,435.18			

Voucher(s): 1						Due
					Aged Totals:	\$4,435.18 \$4,435.18 \$0.00 \$0.00 \$0.00

Vendor ID: 696 **Name:** ND SAFETY COUNCIL **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	147047	INV	11/30/2023	11/30/2023	\$45.00	DDC ONLINE TRAINING		\$45.00			

Voucher(s): 1						Due
					Aged Totals:	\$45.00 \$45.00 \$0.00 \$0.00 \$0.00

Vendor ID: 3266 **Name:** NDLTAP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	B-314	INV	11/13/2023	11/13/2023	\$75.00	TRAINING FOR EMPLOYEES		\$75.00			
	B-328	INV	11/29/2023	11/29/2023	\$200.00	TRAINING FOR EMPLOYEES		\$200.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Voucher(s): 2		Due			
Aged Totals:		\$275.00	\$275.00	\$0.00	\$0.00

Vendor ID: 3098 **Name:** NELSON INTERNATIONAL **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	X104040697:01	INV	11/22/2023	11/22/2023	\$292.50	BAT, GRP, BATTERY		\$292.50			

Voucher(s): 1		Due			
Aged Totals:		\$292.50	\$292.50	\$0.00	\$0.00

Vendor ID: 405 **Name:** NEWBY'S ACE HARDWARE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	387202/1	INV	11/16/2023	11/16/2023	\$8.09	GARAGE DOOR LUBE		\$8.09			
	387286/1	INV	11/21/2023	11/21/2023	\$46.76	EXT CORD, TAP TRIPLE GRNC		\$46.76			
	387414/1	INV	11/27/2023	11/27/2023	\$48.96	DRILL BIT, DW MFIT DRVR BIT		\$48.96			
	387450/1	INV	11/28/2023	11/28/2023	\$7.18	ELEC TP, TWINE JUTE GRN		\$7.18			
	387466/1	INV	11/29/2023	11/29/2023	\$183.49	TRANSPARENT BIRD GEL		\$183.49			
	387478/1	INV	11/29/2023	11/29/2023	\$12.58	A/C WINDOW SEAL		\$12.58			
	387497/1	INV	11/30/2023	11/30/2023	\$71.98	STAPLES, STAPLE/BRAD GUN		\$71.98			
	387624/1	INV	12/6/2023	12/6/2023	\$26.96	SHARKBITE CAP, TURNBUTT		\$26.96			
	387627/1	INV	12/6/2023	12/6/2023	\$57.55	SILICONE, CUTEND RAYON, D		\$57.55			
	387634/1	INV	12/6/2023	12/6/2023	\$19.99	FASTBACK UTIL KNF SET 2 PC		\$19.99			
	387638/1	INV	12/6/2023	12/6/2023	\$5.67	FASTENER BY UNITS		\$5.67			
	387653/1	INV	12/7/2023	12/7/2023	\$16.89	MINI GLUE STICKS		\$16.89			

Voucher(s): 12		Due			
Aged Totals:		\$506.10	\$506.10	\$0.00	\$0.00

Vendor ID: 435 **Name:** NORTHERN IMPROVEMENT CO(DIX) **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	D 44462	INV	11/9/2023	11/9/2023	\$50,505.90	COMMERCIAL GRADE HMA, M			\$50,505.90		

Voucher(s): 1		Due			
Aged Totals:		\$50,505.90	\$0.00	\$50,505.90	\$0.00

Vendor ID: 437 **Name:** NORTHWEST TIRE INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19048825	INV	10/23/2023	10/23/2023	\$39.89	TIRE PATCH			\$39.89		
	15156826	INV	11/17/2023	11/17/2023	\$702.24	BEARCAT TIRE REPLACEMEN		\$702.24			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

							Due					
Voucher(s): 2							Aged Totals:	\$742.13	\$702.24	\$39.89	\$0.00	\$0.00
Vendor ID: 4400		Name: NOVA FIRE PROTECTION INC				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	56448	INV	11/17/2023	11/17/2023	\$200.00	ANNUAL SPRINKLER INSPEC1		\$200.00				
	56449	INV	11/20/2023	11/20/2023	\$375.00	ANNUAL SPRINKLER INSPEC1		\$375.00				
							Due					
Voucher(s): 2							Aged Totals:	\$575.00	\$575.00	\$0.00	\$0.00	\$0.00
Vendor ID: 3037		Name: NSC MINERALS				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	SXP311782	INV	11/21/2023	11/21/2023	\$2,857.52	25.19 TON ROCANVILLE		\$2,857.52				
							Due					
Voucher(s): 1							Aged Totals:	\$2,857.52	\$2,857.52	\$0.00	\$0.00	\$0.00
Vendor ID: 2541		Name: O5 MOTORSPORTS, LLC				Class ID:		FED TAX CLAS:		LLC-S		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	48618	INV	6/9/2023	6/9/2023	\$7,723.49	FIX BATTERY SWITCH, DOOR					\$7,723.49	
							Due					
Voucher(s): 1							Aged Totals:	\$7,723.49	\$0.00	\$0.00	\$0.00	\$7,723.49
Vendor ID: 2131		Name: OLYMPIC SALES INC				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	14277	INV	11/21/2023	11/21/2023	\$145.23	CLEAN OUT DOOR TOOGLE C		\$145.23				
							Due					
Voucher(s): 1							Aged Totals:	\$145.23	\$145.23	\$0.00	\$0.00	\$0.00
Vendor ID: 2159		Name: PENWORTHY COMPANY				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	113023	INV	11/30/2023	11/30/2023	\$1,045.92	DIP CH AV		\$1,045.92				
							Due					
Voucher(s): 1							Aged Totals:	\$1,045.92	\$1,045.92	\$0.00	\$0.00	\$0.00
Vendor ID: 3491		Name: PRAIRIE AUTO PARTS INC				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	988491	INV	11/30/2023	11/30/2023	\$17.84	FHP POWERATED BELT		\$17.84				
	989216	INV	12/5/2023	12/5/2023	\$28.04	FHP TRUFLEX V BELT		\$28.04				
							Due					
Voucher(s): 2							Aged Totals:	\$45.88	\$45.88	\$0.00	\$0.00	\$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

Vendor ID: 6028		Name: PRECISE FLEET MANAGEMENT					Class ID:		FED TAX CLAS: LLC-S			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	IN200-1045847	INV	11/30/2023	11/30/2023	\$874.00	5MB FLAT DATA PLAN US WIT		\$874.00				
							Due					
Voucher(s): 1							Aged Totals:	\$874.00	\$874.00	\$0.00	\$0.00	\$0.00
Vendor ID: 466		Name: PUMP SYSTEMS LLC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	00400706	INV	12/1/2023	12/1/2023	\$2,576.24	TANK LEG NEED HOOPS		\$2,576.24				
	00400761	INV	12/4/2023	12/4/2023	\$168.62	FIRE NOZZLE		\$168.62				
	00400796	INV	12/5/2023	12/5/2023	\$33.99	SWIVEL STEM, HOSE REPAIR		\$33.99				
							Due					
Voucher(s): 3							Aged Totals:	\$2,778.85	\$2,778.85	\$0.00	\$0.00	\$0.00
Vendor ID: 6012A		Name: QUADIENT LEASING					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	Q1100091	INV	12/12/2023	12/12/2023	\$268.35	LEASE PAYMENT		\$268.35				
							Due					
Voucher(s): 1							Aged Totals:	\$268.35	\$268.35	\$0.00	\$0.00	\$0.00
Vendor ID: 469		Name: QUALITY QUICK PRINT INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	PC-17026	INV	11/22/2023	11/22/2023	\$583.00	28 CITY LOGO DECALS		\$583.00				
	PC-17165	INV	11/30/2023	11/30/2023	\$15.00	3 RADIO NUMBER STICKERS		\$15.00				
	PC-17174	INV	12/1/2023	12/1/2023	\$650.00	CORRUGATED PLASTIC INSEI		\$650.00				
	PC-17242	INV	12/5/2023	12/5/2023	\$49.00	250 BUSINESS CARDS-T STEV		\$49.00				
							Due					
Voucher(s): 4							Aged Totals:	\$1,297.00	\$1,297.00	\$0.00	\$0.00	\$0.00
Vendor ID: 4946		Name: QUEST ENGINEERING INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	00412391	INV	11/21/2023	11/21/2023	\$2,376.85	HOSE, CRIMPX, GLOBAL COR		\$2,376.85				
							Due					
Voucher(s): 1							Aged Totals:	\$2,376.85	\$2,376.85	\$0.00	\$0.00	\$0.00
Vendor ID: 2433		Name: RADISSON HOTEL BISMARCK					Class ID:		FED TAX CLAS: LLC-P			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	114691	INV	11/7/2023	11/7/2023	\$101.50	GUEST SERVICES-DAN MCCA		\$101.50				

City of Dickinson

Section 2. Item B.

Voucher(s): 1						Aged Totals:		Due				
						\$101.50	\$0.00	\$101.50	\$0.00	\$0.00	\$0.00	

Vendor ID: 4915	Name: RAMADA BISMARCK HOTEL					Class ID:	FED TAX CLAS:				
------------------------	------------------------------------	--	--	--	--	------------------	----------------------	--	--	--	--

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5279	INV	11/17/2023	11/17/2023	\$425.00	GUEST SERVICES-ANDRAIA S		\$425.00			

Voucher(s): 1						Aged Totals:		Due				
						\$425.00	\$425.00	\$0.00	\$0.00	\$0.00		

Vendor ID: 5915	Name: RED ROCK FORD OF DICKINSON					Class ID:	FED TAX CLAS: S CORP				
------------------------	---	--	--	--	--	------------------	-----------------------------	--	--	--	--

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	657557/1	INV	12/4/2023	12/4/2023	\$654.88	WORK DONE ON PD 18		\$654.88			

Voucher(s): 1						Aged Totals:		Due				
						\$654.88	\$654.88	\$0.00	\$0.00	\$0.00		

Vendor ID: 9635	Name: ROBERTS, WINTON					Class ID:	FED TAX CLAS:				
------------------------	------------------------------	--	--	--	--	------------------	----------------------	--	--	--	--

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MILEAGE 11/2023	INV	11/30/2023	11/30/2023	\$91.94	MILEAGE FOR NOVEMBER 2023		\$91.94			

Voucher(s): 1						Aged Totals:		Due				
						\$91.94	\$91.94	\$0.00	\$0.00	\$0.00		

Vendor ID: 609	Name: ROUGHRIDER ELECTRIC COOPERATIVE					Class ID:	FED TAX CLAS:				
-----------------------	--	--	--	--	--	------------------	----------------------	--	--	--	--

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	103699072	INV	12/1/2023	12/1/2023	\$38.57	ALERT SIREN 3343 21ST ST		\$38.57			
	103699076	INV	12/1/2023	12/1/2023	\$311.00	PHASE 3 LANDFILL		\$311.00			
	103699078	INV	12/1/2023	12/1/2023	\$88.38	ST LIGHTS 4TH AVE & 26TH		\$88.38			
	105963001	INV	12/1/2023	12/1/2023	\$32.00	SEWER VAULT		\$32.00			
	105963008	INV	12/1/2023	12/1/2023	\$234.79	NORTH 25TH AVE E & VILLARI		\$234.79			
	3699000	INV	12/1/2023	12/1/2023	\$108.00	WEST 94 LIGHTS		\$108.00			
	3699001	INV	12/1/2023	12/1/2023	\$814.00	10 EAST PUMP STN		\$814.00			
	3699002	INV	12/1/2023	12/1/2023	\$33.00	ST PAT'S CEMETERY		\$33.00			
	3699003	INV	12/1/2023	12/1/2023	\$666.00	150W SODIUM LT		\$666.00			
	3699004	INV	12/1/2023	12/1/2023	\$760.00	250W SODIUM LT		\$760.00			
	3699005	INV	12/1/2023	12/1/2023	\$233.00	NORTH WATER TOWER		\$233.00			
	3699007	INV	12/1/2023	12/1/2023	\$169.00	HWY 22 ST LIGHT		\$169.00			
	3699015	INV	12/1/2023	12/1/2023	\$75.00	LAGOON PUMP CELL #4		\$75.00			
	3699017	INV	12/1/2023	12/1/2023	\$104.00	LIFT STN #16		\$104.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

3699018	INV	12/1/2023	12/1/2023	\$188.00	LIFT STN #17	\$188.00
3699020	INV	12/1/2023	12/1/2023	\$40.00	E 94 LIGHTS	\$40.00
3699029	INV	12/1/2023	12/1/2023	\$338.00	NEW LANDFILL	\$338.00
3699030	INV	12/1/2023	12/1/2023	\$543.00	LIFT STN #14 21ST ST	\$543.00
3699032	INV	12/1/2023	12/1/2023	\$891.00	MAUSOLEUM	\$891.00
3699035	INV	12/1/2023	12/1/2023	\$4,604.00	BALER BLDG	\$4,604.00
3699036	INV	12/1/2023	12/1/2023	\$30.00	CEMETERY	\$30.00
3699038	INV	12/1/2023	12/1/2023	\$19.00	DICKINSON PLACE	\$19.00
3699039	INV	12/1/2023	12/1/2023	\$68.00	WALMART TRAF CTRL	\$68.00
3699040	INV	12/1/2023	12/1/2023	\$103.00	WATER TANK	\$103.00
3699044	INV	12/1/2023	12/1/2023	\$30.00	TRAFFIC LTS-HWY 22 & 34TH	\$30.00
3699045	INV	12/1/2023	12/1/2023	\$92.00	ND 22 & 34TH ST SW	\$92.00
3699046	INV	12/1/2023	12/1/2023	\$364.00	ANIMAL SHELTER	\$364.00
3699047	INV	12/1/2023	12/1/2023	\$3,723.00	PW BLDG	\$3,723.00
3699048	INV	12/1/2023	12/1/2023	\$71.00	WATER RECLAMATION FACIL	\$71.00
3699049	INV	12/1/2023	12/1/2023	\$372.00	ST LT CIRCUIT	\$372.00
3699050	INV	12/1/2023	12/1/2023	\$187.08	BYPASS LIGHTS	\$187.08
3699051	INV	12/1/2023	12/1/2023	\$172.46	BYPASS LIGHTS	\$172.46
3699052	INV	12/1/2023	12/1/2023	\$213.79	BYPASS LIGHTS	\$213.79
3699053	INV	12/1/2023	12/1/2023	\$361.13	BYPASS LIGHTS	\$361.13
3699055	INV	12/1/2023	12/1/2023	\$162.00	ST LT SERVICE	\$162.00
3699056	INV	12/1/2023	12/1/2023	\$2,152.00	HWY 10 PUMP STN	\$2,152.00
3699057	INV	12/1/2023	12/1/2023	\$552.40	NORTHWEST TOWER	\$552.40
3699058	INV	12/1/2023	12/1/2023	\$199.00	15TH ST & 30TH AVE	\$199.00
3699059	INV	12/1/2023	12/1/2023	\$38.48	BRAUN SUB DIVISION LIGHTS	\$38.48
3699060	INV	12/1/2023	12/1/2023	\$4,627.06	PUBLIC SAFETY CENTER	\$4,627.06
3699061	INV	12/1/2023	12/1/2023	\$159.00	LIGHTS STATES & 21ST	\$159.00
3699062	INV	12/1/2023	12/1/2023	\$184.00	40TH ST LIGHTS	\$184.00
3699063	INV	12/1/2023	12/1/2023	\$33.00	2477 STATE AVE NORTH	\$33.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

3699064	INV	12/1/2023	12/1/2023	\$193.00	3450 STATE AVE	\$193.00
3699065	INV	12/1/2023	12/1/2023	\$768.00	STATE BOOSTER PUMP STN	\$768.00
3699071	INV	12/1/2023	12/1/2023	\$126.00	CALVIN DR & KOCH ST	\$126.00
5963000	INV	12/1/2023	12/1/2023	\$324.00	N RIDGE ST LITE	\$324.00
699031	INV	12/1/2023	12/1/2023	\$56.00	FLASHING BEACON HWY 22	\$56.00
699067	INV	12/1/2023	12/1/2023	\$242.60	4461 12TH ST W	\$242.60
699068	INV	12/1/2023	12/1/2023	\$143.00	STEPHANIE DR & WAHL ST	\$143.00
699069	INV	12/1/2023	12/1/2023	\$127.00	12TH AVE W & MARILYN WAY	\$127.00
699070	INV	12/1/2023	12/1/2023	\$108.00	11TH AVE W & 25TH ST	\$108.00
699073	INV	12/1/2023	12/1/2023	\$43.27	5TH AVE EAST STREET LIGHT	\$43.27
699074	INV	12/1/2023	12/1/2023	\$50.75	ST LIGHTS SIMS AND 24TH ST	\$50.75
699075	INV	12/1/2023	12/1/2023	\$62.76	4TH AVE E & 21ST ST E	\$62.76
963002	INV	12/1/2023	12/1/2023	\$59.99	4TH AVE E & 37TH	\$59.99
963003	INV	12/1/2023	12/1/2023	\$38.32	STREET LIGHTS 10TH AVE SV	\$38.32
963004	INV	12/1/2023	12/1/2023	\$57.97	STREET LIGHTS PRAIRIE OAK	\$57.97
963005	INV	12/1/2023	12/1/2023	\$32.10	STREET LIGHTS 23rd ST SW	\$32.10
963006	INV	12/1/2023	12/1/2023	\$30.00	HWY 10 AND 116TH AVE SW	\$30.00
963007	INV	12/1/2023	12/1/2023	\$131.72	2494 I-94 BUSINESS LOOP E	\$131.72

Voucher(s): 61	Aged Totals:	Due			
		\$26,778.62	\$26,778.62	\$0.00	\$0.00
				\$0.00	

Vendor ID: 497 **Name:** RUDY'S LOCK & KEY LLC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	62608	INV	12/7/2023	12/7/2023	\$21.90	KEY CUTS, KEY HIDER, KEY P		\$21.90			

Voucher(s): 1	Aged Totals:	Due			
		\$21.90	\$21.90	\$0.00	\$0.00
				\$0.00	

Vendor ID: 42 **Name:** RUNNINGS SUPPLY INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7804798	INV	11/16/2023	11/16/2023	\$197.92	GLOVES, COVERALLS		\$197.92			
	7807590	INV	11/20/2023	11/20/2023	\$30.48	OFFSET LINK, ROLLER CHAIN		\$30.48			
	7808320	INV	11/21/2023	11/21/2023	\$53.97	GLOVES		\$53.97			
	7814590	INV	11/27/2023	11/27/2023	\$27.99	3 POLE SOLENOID		\$27.99			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

7816081	INV	11/29/2023	11/29/2023	\$11.98	FLAGGING YELLOW TAPE (2)	\$11.98
7816778	INV	11/30/2023	11/30/2023	\$10.79	DECK SCREW STAR DRIVE	\$10.79
7817191	INV	11/30/2023	11/30/2023	\$3.49	ROD THREAD PLATED	\$3.49
7817381	INV	11/30/2023	11/30/2023	\$8,999.95	CCI BALZERBRASS 9MM-400 E	\$8,999.95
7817453	INV	12/1/2023	12/1/2023	\$781.97	POWER STRIP, TOOL KIT	\$781.97
7819946	INV	12/4/2023	12/4/2023	\$55.96	RECIP SAW BLADE	\$55.96
7820031	INV	12/4/2023	12/4/2023	\$135.96	COUPLER VP4000	\$135.96
7820370	INV	12/4/2023	12/4/2023	\$699.99	BLOWER-BACKPACK	\$699.99
7820778	INV	12/5/2023	12/5/2023	\$880.93	SHOP SUPPLIES, INVENTORY	\$880.93
7821402	INV	12/6/2023	12/6/2023	\$167.32	BRAKLEEN BRAKE PARTS CLI	\$167.32

Voucher(s):	14	Aged Totals:	<u>Due</u>	\$12,058.70	\$12,058.70	\$0.00	\$0.00	\$0.00
-------------	----	---------------------	------------	-------------	-------------	--------	--------	--------

Vendor ID: 4512 **Name:** SANFORD HEALTH OCCUPATIONAL MEDICINE D **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	748401	INV	11/30/2023	11/30/2023	\$2,854.00	DRUG TESTINGS		\$2,854.00			

Voucher(s):	1	Aged Totals:	<u>Due</u>	\$2,854.00	\$2,854.00	\$0.00	\$0.00	\$0.00
-------------	---	---------------------	------------	------------	------------	--------	--------	--------

Vendor ID: 6349 **Name:** SCHLABSZ DOROTHY **Class ID:** **FED TAX CLAS:** OPEB HEALTH INSURANC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HEALTH INS PREM	INV	12/14/2023	12/14/2023	\$256.45	OPEB HLTH BENEFIT		\$256.45			

Voucher(s):	1	Aged Totals:	<u>Due</u>	\$256.45	\$256.45	\$0.00	\$0.00	\$0.00
-------------	---	---------------------	------------	----------	----------	--------	--------	--------

Vendor ID: 641 **Name:** SCHMIDT REPAIR INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10549	INV	11/29/2023	11/29/2023	\$1,639.80	SERVICE CALL TO FIRE STATI		\$1,639.80			

Voucher(s):	1	Aged Totals:	<u>Due</u>	\$1,639.80	\$1,639.80	\$0.00	\$0.00	\$0.00
-------------	---	---------------------	------------	------------	------------	--------	--------	--------

Vendor ID: 9752 **Name:** SCHWAN ANDRAIA **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AS 120623	INV	12/6/2023	12/6/2023	\$309.28	EMPLOYEE EXP-ANDRAIA SCI		\$309.28			

Voucher(s):	1	Aged Totals:	<u>Due</u>	\$309.28	\$309.28	\$0.00	\$0.00	\$0.00
-------------	---	---------------------	------------	----------	----------	--------	--------	--------

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Vendor ID: 6154		Name: SIGNARAMA					Class ID: 1099		FED TAX CLAS: LLC-P			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	D-IN-7412	INV	12/11/2023	12/11/2023	\$1,838.17	SINGLE SIDED FLOOR KIT		\$1,838.17				
							Due					
Voucher(s): 1		Aged Totals:						\$1,838.17	\$1,838.17	\$0.00	\$0.00	\$0.00
Vendor ID: 4750		Name: SNAP-ON INDUSTRIAL					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	56225530	INV	2/9/2023	2/9/2023	\$52.64	SHOP SUPPLIES					\$52.64	
	56281957	INV	2/14/2023	2/14/2023	\$5.03	SHOP SUPPLIES					\$5.03	
							Due					
Voucher(s): 2		Aged Totals:						\$57.67	\$0.00	\$0.00	\$0.00	\$57.67
Vendor ID: 6476		Name: SOLO TEK, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2001	INV	9/21/2023	9/21/2023	\$1,350.49	SOUTH HEART FLOW METER					\$1,350.49	
							Due					
Voucher(s): 1		Aged Totals:						\$1,350.49	\$0.00	\$0.00	\$1,350.49	\$0.00
Vendor ID: 2580		Name: SOUTHWEST GRAIN(BULK)					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	SX5 IE4451	INV	11/28/2023	11/28/2023	\$1,050.79	653.2 GAL DYED DIESEL		\$1,050.79				
	SX9 II9836	INV	11/29/2023	11/29/2023	\$156.80	40 #1 GREASE		\$156.80				
							Due					
Voucher(s): 2		Aged Totals:						\$1,207.59	\$1,207.59	\$0.00	\$0.00	\$0.00
Vendor ID: 5631		Name: SPEE DEE DELIVERY SERVICE, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	921403	INV	11/18/2023	11/18/2023	\$71.39	STANDARD SHIPMENT		\$71.39				
	922822	INV	11/25/2023	11/25/2023	\$27.29	STANDARD SHIPMENT		\$27.29				
							Due					
Voucher(s): 2		Aged Totals:						\$98.68	\$98.68	\$0.00	\$0.00	\$0.00
Vendor ID: 4081		Name: SRF CONSULTING GROUP INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	13839.01-22	INV	11/30/2023	11/30/2023	\$72.35	201816 CROOKED CRANE TR/		\$72.35				
							Due					
Voucher(s): 1		Aged Totals:						\$72.35	\$72.35	\$0.00	\$0.00	\$0.00
Vendor ID: 2232		Name: STARK COUNTY AUDITOR					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

11302023 INV 11/30/2023 11/30/2023 \$6,690.15 STARK CO PERMIT REMITT 11 \$6,690.15

Voucher(s): 1		Due			
	Aged Totals:	\$6,690.15	\$6,690.15	\$0.00	\$0.00

Vendor ID: 540 **Name:** STARK DEVELOPMENT CORP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	STARK DEV	INV	12/28/2023	12/28/2023	\$50,000.00	1% SALES TAX		\$50,000.00			

Voucher(s): 1		Due			
	Aged Totals:	\$50,000.00	\$50,000.00	\$0.00	\$0.00

Vendor ID: 9729 **Name:** STOCKERT, AUSTIN D. **Class ID:** 1099 **FED TAX CLAS:** SOLE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0019	INV	7/13/2023	7/13/2023	\$262.50	PHOTOGRAPHY FOR LEGACY					\$262.50

Voucher(s): 1		Due			
	Aged Totals:	\$262.50	\$0.00	\$0.00	\$262.50

Vendor ID: 6088 **Name:** STONERIDGE SOFTWARE, LLC **Class ID:** **FED TAX CLAS:** LLC-S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	000077357	INV	11/13/2023	11/13/2023	\$55.00	DUPLICATE PAYMENT PROBL		\$55.00			

Voucher(s): 1		Due			
	Aged Totals:	\$55.00	\$55.00	\$0.00	\$0.00

Vendor ID: 6033 **Name:** SUNSET LAW ENFORCEMENT, LLC **Class ID:** **FED TAX CLAS:** LLC AS C

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0009234	INV	11/10/2023	11/10/2023	\$1,076.10	MISC ITEMS FOR POLICE DEP			\$1,076.10		

Voucher(s): 1		Due			
	Aged Totals:	\$1,076.10	\$0.00	\$1,076.10	\$0.00

Vendor ID: 537 **Name:** SW DISTRICT HEALTH UNIT/ MEDICAL **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1712	INV	11/14/2023	11/14/2023	\$310.00	IMMUNIZATION ADMIN		\$310.00			

Voucher(s): 1		Due			
	Aged Totals:	\$310.00	\$310.00	\$0.00	\$0.00

Vendor ID: 538 **Name:** SW DISTRICT HEALTH UNIT/ WATER SAMPLES **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	005073	INV	11/21/2023	11/21/2023	\$375.00	WATER ANALYSIS LAB SLIPS		\$375.00			

	005074	INV	11/27/2023	11/27/2023	\$375.00	WATER ANALYSIS LAB SLIPS		\$375.00			
--	--------	-----	------------	------------	----------	--------------------------	--	----------	--	--	--

Voucher(s): 2		Due			
	Aged Totals:	\$750.00	\$750.00	\$0.00	\$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Vendor ID: 1884		Name: SW VICTIM WITNESS PROGRAM					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	120423	INV	12/4/2023	12/4/2023	\$708.28	VICTIM/WITNESS FEES COLL		\$708.28				
							Due					
Voucher(s): 1							Aged Totals:	\$708.28	\$708.28	\$0.00	\$0.00	\$0.00
Vendor ID: 646		Name: SWMCC-PRISONER HOUSING					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	11302023	INV	11/30/2023	11/30/2023	\$5,750.04	PRISONER HOUSING -NOVEM		\$5,750.04				
							Due					
Voucher(s): 1							Aged Totals:	\$5,750.04	\$5,750.04	\$0.00	\$0.00	\$0.00
Vendor ID: 3940		Name: TITAN MACHINERY					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	19052628	INV	11/20/2023	11/20/2023	\$2,080.25	BLADE, BOLTS		\$2,080.25				
	19064387	INV	11/27/2023	11/27/2023	\$646.00	FILTER ELEMENT, OIL ENGINE		\$646.00				
	6841872	INV	11/27/2023	11/27/2023	\$381.40	FILTER ELEMENT		\$381.40				
							Due					
Voucher(s): 3							Aged Totals:	\$3,107.65	\$3,107.65	\$0.00	\$0.00	\$0.00
Vendor ID: 3978		Name: TOTAL SAFETY US INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	6935401-0001	INV	11/21/2023	11/21/2023	\$1,575.00	35 EA MED QUESTIONNAIRES		\$1,575.00				
	6937036-0001	INV	11/28/2023	11/28/2023	\$49.00	10LB EXTINGUISHER RECHAF		\$49.00				
							Due					
Voucher(s): 2							Aged Totals:	\$1,624.00	\$1,624.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6287		Name: TRACKER MANAGEMENT					Class ID: 1099		FED TAX CLAS: SOLE PROP/SINGLE LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	15976	INV	11/21/2023	11/21/2023	\$112.35	SERVICE TRAILER, SHOP SUF		\$112.35				
	15990	INV	11/22/2023	11/22/2023	\$2,543.92	11-20-23 DICKINSON-SHAKOP		\$2,543.92				
	15999	INV	11/27/2023	11/27/2023	\$2,530.31	11-27-23 DICKINSON-SHAKOP		\$2,530.31				
	16061	INV	12/7/2023	12/7/2023	\$2,519.08	12-7-23 DICKINSON-SHAKOPE		\$2,519.08				
							Due					
Voucher(s): 4							Aged Totals:	\$7,705.66	\$7,705.66	\$0.00	\$0.00	\$0.00
Vendor ID: 4796		Name: TRI-ENERGY COOPERATIVE					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	9531	INV	12/5/2023	12/5/2023	\$33.54	9.7 GAL PROPANE		\$33.54				

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

							Due					
Voucher(s): 1							Aged Totals:	\$33.54	\$33.54	\$0.00	\$0.00	\$0.00
Vendor ID: 9652		Name: ULTRA BRIGHT LIGHTZ			Class ID:		FED TAX CLAS: LLC-C					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	W165057	INV	11/27/2023	11/27/2023	\$4,501.33	MISC ITEMS FOR FIRE DEPT		\$4,501.33				
Voucher(s): 1							Aged Totals:	\$4,501.33	\$4,501.33	\$0.00	\$0.00	\$0.00
Vendor ID: 6461		Name: UNPLUGGED DRAIN CLEANING & DRAIN CAMER/			Class ID: 1099		FED TAX CLAS: LLC					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2326	INV	11/16/2023	11/16/2023	\$2,727.50	JETTING SEWER MAINS		\$2,727.50				
Voucher(s): 1							Aged Totals:	\$2,727.50	\$2,727.50	\$0.00	\$0.00	\$0.00
Vendor ID: 9794		Name: WALDO RACHEL			Class ID:		FED TAX CLAS: EMPLOYEE REIMBURSE					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	RW 120623	INV	12/6/2023	12/6/2023	\$379.90	EMPLOYEE EXP-RACHEL WAL		\$379.90				
Voucher(s): 1							Aged Totals:	\$379.90	\$379.90	\$0.00	\$0.00	\$0.00
Vendor ID: 607		Name: WEST DAKOTA OIL INC			Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	15369	INV	10/31/2023	10/31/2023	\$75.00	TANK RENTAL			\$75.00			
	340673	INV	11/21/2023	11/21/2023	\$461.89	221 DEF		\$461.89				
	34998	INV	11/30/2023	11/30/2023	\$28.36	20# PROPANE BOTTLE		\$28.36				
Voucher(s): 3							Aged Totals:	\$565.25	\$490.25	\$75.00	\$0.00	\$0.00
Vendor ID: 1415		Name: WEST DAKOTA VETERINARY CLINIC INC			Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	4676	INV	11/28/2023	11/28/2023	\$51.90	K9 NORMAN MED REFILL		\$51.90				
Voucher(s): 1							Aged Totals:	\$51.90	\$51.90	\$0.00	\$0.00	\$0.00
Vendor ID: 922		Name: WESTERN FENCE			Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1765	INV	12/11/2023	12/11/2023	\$600.00	REPLACED GATE CLUTCH SH		\$600.00				
Voucher(s): 1							Aged Totals:	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Vendor ID: 4299		Name: WESTLIE TRUCK CENTER OF DICKINSON					Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	617873	INV	11/21/2023	11/21/2023	\$20.93	DEG SHIM		\$20.93					
	618014	INV	11/30/2023	11/30/2023	\$37.60	FILTER VEN		\$37.60					
	618117	INV	12/5/2023	12/5/2023	\$3.26	MOUNTING B		\$3.26					
Voucher(s): 3							Aged Totals:	<u>Due</u>	\$61.79	\$61.79	\$0.00	\$0.00	\$0.00
Vendor ID: 6324		Name: WEX HEALTH INC					Class ID:		FED TAX CLAS: LLC -C				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	0001855261	INV	11/30/2023	11/30/2023	\$1,097.70	COBRA & FS MONTHLY -NOVE		\$1,097.70					
Voucher(s): 1							Aged Totals:	<u>Due</u>	\$1,097.70	\$1,097.70	\$0.00	\$0.00	\$0.00
Vendor ID: 5921		Name: WHINERY, TIFFANY					Class ID:		FED TAX CLAS: EMPLOYEE				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	TW 121123	INV	12/11/2023	12/11/2023	\$147.51	EMPLOYEE EXP-TIFFANY WHI		\$147.51					
Voucher(s): 1							Aged Totals:	<u>Due</u>	\$147.51	\$147.51	\$0.00	\$0.00	\$0.00
Vendor ID: 1595		Name: WHITE CAP, LP					Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	50024610955	INV	11/21/2023	11/21/2023	\$40.02	DUCKBILL REGULAR CRAFCC		\$40.02					
Voucher(s): 1							Aged Totals:	<u>Due</u>	\$40.02	\$40.02	\$0.00	\$0.00	\$0.00
Vendor ID: 6369		Name: WIDMER ROEL PC					Class ID:		FED TAX CLAS: C CORP				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	353374	INV	11/30/2023	11/30/2023	\$2,500.00	AUDIT FO 2022 FINANCIAL STI		\$2,500.00					
Voucher(s): 1							Aged Totals:	<u>Due</u>	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00
Vendor ID: 620		Name: WINN CONSTRUCTION INC					Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	14488	INV	12/6/2023	12/6/2023	\$6,307.00	WORK DONE AROUND DICKIN		\$6,307.00					
Voucher(s): 1							Aged Totals:	<u>Due</u>	\$6,307.00	\$6,307.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9588		Name: XTREME INSTALLATIONS					Class ID: 1099		FED TAX CLAS: LLC				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	738	INV	12/4/2023	12/4/2023	\$702.50	LABOR-INSTASLLATION, SHOI		\$702.50					

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

Voucher(s):	1	Aged Totals:	Due				
			\$702.50	\$702.50	\$0.00	\$0.00	\$0.00

	<u>Vendors</u>	<u>Due</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
Vendor Totals:	140	\$956,668.18	\$689,770.88	\$175,152.04	\$83,211.04	\$8,534.22

AMENDMENT TO EMPLOYMENT AGREEMENT

This AMENDMENT TO EMPLOYMENT AGREEMENT, is made and entered into this 19th day of December, 2023, by and between the CITY OF DICKINSON, a North Dakota municipal corporation, and DUSTIN D. DASSINGER.

WHEREAS, Section 3(A) of the Employment Agreement contains a provision regarding the compensation due to Dassinger for the services to be performed pursuant to the Employment Agreement:

Section 3. Compensation and Annual Review.

- A. The City shall pay Dassinger for his services as the Administrator an annual base salary of \$150,000.00 payable in equal installments pursuant to City policy and may increase it from time to time as herein provided. In the event Dassinger scores an overall rating of “Good – 4.0” on the annual review by the Commission and the annual 360 peer review to be completed in September, Dassinger shall be given a raise of no less than two (2) percent for every year of this Contract. At any time, the Commission may agree to increase the base salary and/or other benefits received by Dassinger as the Administrator in such amounts and to such extent as the Commission may determine to be desirable in its sole discretion.

WHEREAS, the parties desire to amend the compensation due to Dassinger for services to be performed pursuant to the Employment Agreement;

NOW, THEREFORE, the parties hereto stipulate and agree as follows:

- 1. Section 3(A) of the Employment Agreement is hereby amended to state as follows:

Section 3. Compensation and Annual Review.

- A. The City shall pay Dassinger for his services as the Administrator an annual base salary of \$159,000.00 payable in equal installments pursuant to City policy and may increase it from time to time as herein provided. In the event Dassinger scores an overall rating of “Good – 4.0” on the annual review by the Commission and the annual 360 peer review to be completed in September, Dassinger shall be given a raise of no less than two (2) percent for every year of this Contract. At any time, the Commission may agree to increase the base salary and/or other benefits received by Dassinger as the Administrator in such amounts and to such extent as the Commission may determine to be desirable in its sole discretion.

2. As amended by this Amendment, the EMPLOYMENT AGREEMENT is hereby ratified and confirmed and shall continue in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first written above.

CITY OF DICKINSON

By: _____
Scott Decker, President
Board of City Commissioners

By: _____
Dustin D. Dassinger

President Decker & Vice President Odermann,

I am writing to formally request the carryover of vacation hours into the next year, in consideration of the circumstances surrounding my workload, meetings, and supervisory duties.

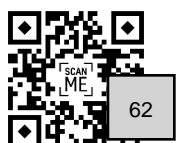
As of today's date, I currently have 279 vacation hours accrued. Despite my best efforts, the demands of my responsibilities have made it challenging to utilize these hours during the fall and winter months. On January 6th, it is anticipated that my vacation balance will increase to 282 hours.

Understanding the city's policy regarding vacation accrual, I am aware that the standard limit for carrying over hours into the next year is 240. Given the unique circumstances I have faced, I kindly request permission to carry over the excess hours, i.e., the difference between my current balance on January 1st and the standard limit.

I assure you that I am committed to utilizing my vacation time responsibly and in a manner that ensures continuity in my duties and responsibilities. The carryover of these excess hours will not only allow me to maintain a healthy work-life balance but also contribute positively to my overall well-being and efficiency in carrying out my role. I understand the importance of adhering to established policies and procedures, and I am more than willing to discuss this request further if needed. Your understanding and consideration of my situation is appreciated.

Thank you for your time and attention to this matter. I look forward to your response

Dustin



Commission Meeting Memo:

12/11/2023

To: City Commissioners

Subject: Beer Only On-Sale License Application - Island Cuisine

Commissioners,

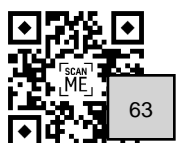
There is an application for a Beer Only On-Sale License submitted by Island Cuisine, located at 30 7th Street West (Suite A-1).

City staff has conducted a thorough background check, reviewed the application, and recommend approval for the Beer Only On-Sale License for Island Cuisine. The applicant has met all the necessary requirements and has demonstrated a commitment to compliance with city regulations.

Thank You,

Dustin Dassinger

City Administrator



23-11111a

INTEROFFICE MEMORANDUM

TO: CHIEF CIANNI
FROM: BRANDI AARON
SUBJECT: ISLAND CUISINE LLC
DATE: 12/04/2023

BACKGROUND INVESTIGATION:

DENIS OYUGI, LAMISE OYUGI, YOUCLD SIMEON

Pursuant to your request, a criminal background check has been conducted on the individual(s) listed above for the purpose of liquor licensing in the City of Dickinson. Resources used included:

- ND Courts
- City of Dickinson contacts
- NCIC
- CJIS

This search revealed the following criminal history:

No Records Found

me
12/15

CITY OF DICKINSON

INITIAL APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE For Year ~~2023~~ 2024

- Application for:
- Commercial On/Off-Sale (\$3,000)
 - Lodge or Club (\$3,000)
 - Motel or Hotel (\$3,000)
 - Restaurant On-Sale (\$2,500)
 - Military Club Beer and Wine (\$700)
 - Microbrewery Pub (\$700)
 - Beer and Wine Concession Licenses (\$550)
 - Distillery License (\$700)
 - Brewer Taproom License (\$2,000)
 - Domestic Winery License (N/A)
 - Beer Only On-Sale License (\$700)
 - Beer and Wine Only On-Sale License (\$1,250)
 - Sunday Permit (All on-sale establishments must check Sunday Permit.
Optional only for off sale establishments. See paragraph 5, below)

NOTE: In addition to said fees, each applicant for a new license or a transfer of a license shall, at the time of submission of the application for such issuance or transfer, pay the sum of an application fee and an issuance fee or transfer fee as a non-refundable application or transfer fee.

The undersigned hereby applies for the license or licenses checked above, and agrees, if granted a license, to promptly advise the City of any changes in the information contained in this application.

1. **BUSINESS INFORMATION:**

Business Name: ISLAND CUISINE LLC

Mailing Address: DICKINSON ND 58601

Street Address: 30 7TH STREET WEST DICKINSON ND **A-1**

Phone Number: _____

2. **PROPOSED LICENSEE INFORMATION (please complete either 2.a. or 2.b. as appropriate)**

- a. Individual or Partnership:
- Name(s): DENIS OYUGI
- Address: _____
- City/State/Zip: DICKINSON ND 58601
- Telephone: 701 866 5512
- Email: _____
- Birth Date(s): _____
- Social Security: _____
- Please Attach - _____
- US Citizen: Y / _____
- b. Corporation:
- Name of Corporation: _____
- Date of Incorporation: ___/___/___ State of Incorporation: _____
- Web Address: _____
- (Attach copy of Certificate of Incorporation)
- (Attach list of each officer, director, and proposed manager indicating address, email address, citizenship status, and percentage of stock ownership in corporation.)

3. **LOCATION INFORMATION:**

Legal description of business location: Lot: _____ Block: 10, 11, 14 & 15 HILLARD AND MANNING ADDITION

Addition or Subdivision: N/A
 Property/Building Owner Information (If different than applicant)
 Name: ANDY MEJIA
 Mailing Address: 30 5TH STREET WISSE
 City, State, Zip: _____
 Telephone: _____
 Email: _____
 Zoning: _____
 Present Occupancy: _____
 Are Taxes Current? Y YES

Please attach a comprehensive site drawing, including, but not limited to: layout of the building(s) and how they lay on the property, the extent of the area(s) in the building in which alcoholic beverages will be sold and/or served, and building and property dimensions.

4. **GENERAL:**

a. Name and contact information for person responsible for complying with all city ordinances and state law, on behalf of this license.

Name: DENIS OYUGI
 Mailing Ad: _____
 City/State/Z: _____
 Telephone: _____
 Email: _____

b. Attach a copy of _____, employment, and business ownership for the five years lead

c. Have you ever been engaged in the sale or distribution of alcoholic beverages prior to this application? If so, give date and type of business and address: _____
NO

d. Have you ever had a liquor license rejected by any municipality, state or federal authority? (Y / N) If yes, give details: NO

e. Have you ever been convicted or any violation of any law of the United State or the state of North Dakota, or local ordinance governing the manufacture, sale, distribution or possession of alcoholic beverages? (Y / N) If yes, give date(s) and details:
NO

f. Have you ever had a liquor license for the sale of intoxicating liquor revoked or suspended for any violation or any state law or local ordinance? (Y / N) If yes, give date(s) and details:
NO

g. Have you ever been indicted or convicted of a crime either in North Dakota or elsewhere? (Y / N) If yes, give date(s) and details:
NO

h. Attach list of names and contact information of all persons, silent, or otherwise, interested in any manner in said business, or who will have charge, management, or control of the establishment for which license is requested: _____

596

i. Has any person, other than applicant, any right, title, or interest in the leasehold, or in the furniture, fixtures, or equipment in the premises for which license is requested? NO
 (Y / N) If yes, attach list of names and contact information.

j. Have you any agreement or understanding or intention to have any agreement or understanding with any person, partnership or corporation to obtain for any other, or transfer to any other person this license, or to obtain it for any other than the specific use of the applicant? (Y / N) If yes, please give details:
NO

k. Have you interest whatsoever, directly or indirectly, in any other liquor or alcoholic beverage establishment either wholesale or retail in North Dakota or any another state? NO
(Y / N) If yes, attach list of business names and addresses of establishments.

l. Have you or any licensees listed on this application been convicted of a Felony or any other alcohol related violation of criminal or traffic law? No X *Yes _____
*If yes, please provide date, location (State & City) and description of the offense: _____

m. Will you be engaged in any other form of business other than that to be covered by this license? NO(Y / N)
If yes, please attach description of other business, including employer if that applies.

n. The applicant hereby does expressly consent that any person(s) duly authorized by the city of Dickinson may enter upon the premises described in this application at any reasonable hour of the day or night including all hours in which the establishment is occupied, and at such times they shall have free access to all portions of the property comprising the licensed premises for the purpose of inspecting such premises for any possible violation of laws of the state of North Dakota or ordinances of the city of Dickinson regardless whether said laws pertain to the sales of alcoholic beverages. Such access shall be permitted without necessity of a search warrant.

o. Applicant acknowledges that this license, if granted includes the ability to open business on Sunday and therefore the business must collect and submit to the state of North Dakota the Hospitality Tax (Restaurant and Lodging)

p. Applicant acknowledges that if this is an application for a restaurant related license, at least 50% of sales of the business must be in the form of prepared food.

q. The applicant hereby acknowledges that if this license is idle for more than six months in any 12 month period, the City will revoke said license and offer it for public sale.

r. The applicant hereby acknowledges that this license is not transferable nor may the ownership change by more than 25% without prior approval of the city of Dickinson.

s. Please attach the names and contact information of three local business references.

t. The applicant hereby acknowledges that by signing this application he/she/they admit that the information contained in this application is true and accurate to the best of their knowledge.

u. The applicant hereby acknowledges that they shall cooperate to the fullest extent in obtaining a complete background investigation concerning any persons involved with the individual applicant or the applicant's organization.

5. The undersigned represents and warrants that the hospitality tax imposed under Section 35.125 of the Dickinson City Code has been and will continue to be collected to qualify the licensee as a qualified alcoholic beverage licensee for purposes of Sections 4.08.270 and 4.08.280 of the Dickinson City Code authorizing Event permits and Sunday permits. (This paragraph is not applicable to applicants who have not applied for a Sunday permit)

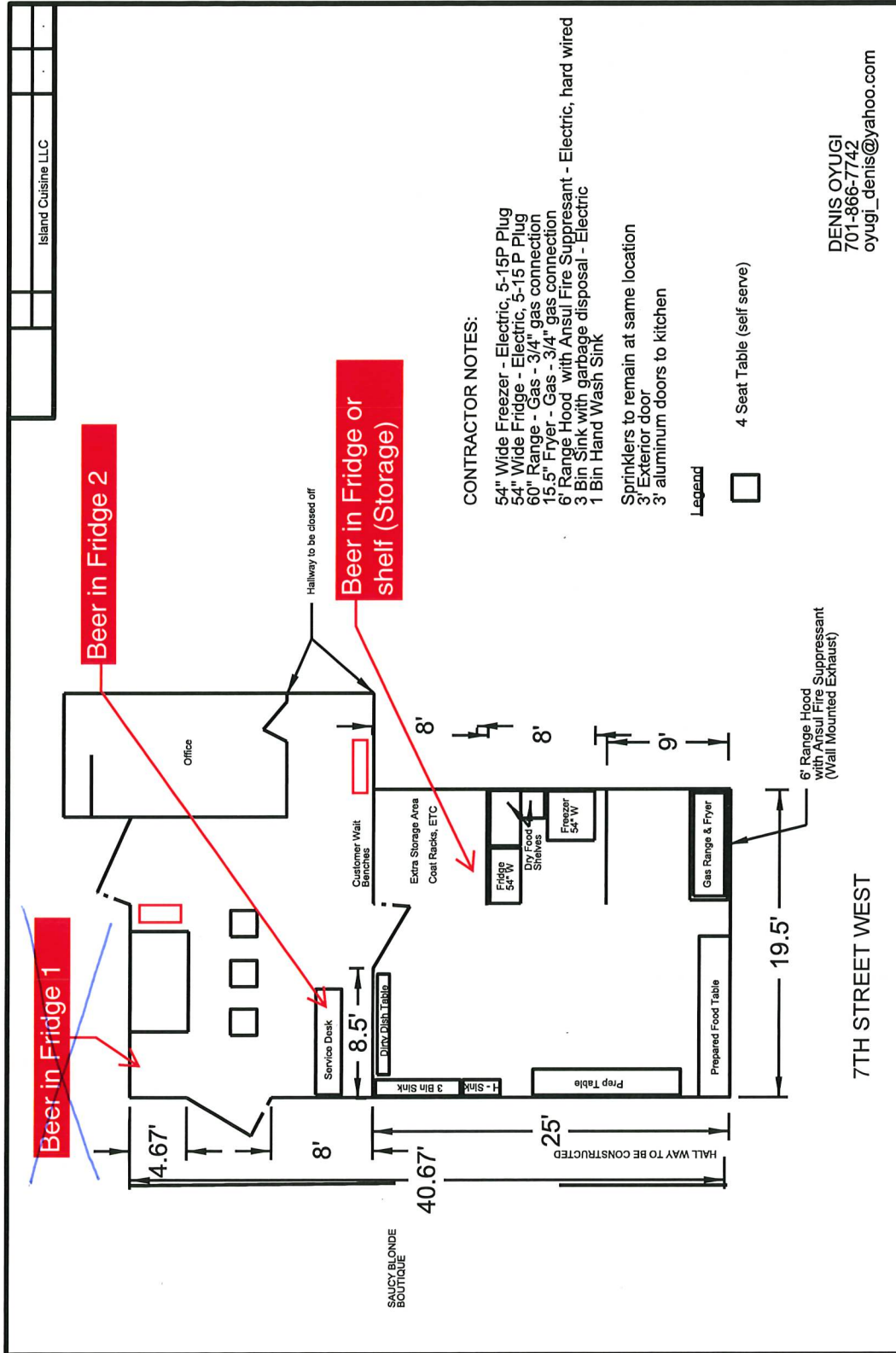
Dated this 22 day of November, 2023

Individual or Partnership Application:

[Signature]
Applicant Signature(s)

Applicant Signature(s)

Corporation:



CONTRACTOR NOTES:

- 54" Wide Freezer - Electric, 5-15P Plug
- 54" Wide Fridge - Electric, 5-15 P Plug
- 60" Range - Gas - 3/4" gas connection
- 15.5" Fryer - Gas - 3/4" gas connection
- 6' Range Hood with Ansil Fire Suppressant - Electric, hard wired
- 3 Bin Sink with garbage disposal - Electric
- 1 Bin Hand Wash Sink

Sprinklers to remain at same location
 3' Exterior door
 3' aluminum doors to kitchen

Legend

- 4 Seat Table (self serve)

DENIS OYUGI
 701-866-7742
 oyugi_denis@yahoo.com

Commission Meeting Memo:

12/11/2023

To: City Commissioners

Subject: Beer and Wine Only On-Sale License Application – Battle Bunker

Commissioners,

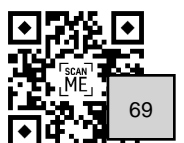
There is an application for a Beer and Wine Only On-Sale License submitted by, Battle Bunker located at 30 7th Street West (Lower Level #34).

City staff has conducted a thorough background check, reviewed the application, and recommend approval for the Beer and Wine Only On-Sale License for Battle Bunker.

Thank You,

Dustin Dassinger

City Administrator



INTEROFFICE MEMORANDUM

TO: CHIEF CIANNI
FROM: REBECCA HOFF
SUBJECT: BATTLE BUNKER LLC
DATE: 11/22/2023

BACKGROUND INVESTIGATION:

Andries Louw

Pursuant to your request, a criminal background check has been conducted on the individual(s) listed above for the purpose of liquor licensing in the City of Dickinson. Resources used included:

- ND Courts
- City of Dickinson contacts
- NCIC
- CJIS

This search revealed the following criminal history:

No Records Found

Met w/owner onsite 11/30 1600hrs

CITY OF DICKINSON

INITIAL APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE For Year 2023

- Application for:
- Commercial On/Off-Sale (\$3,000)
 - Lodge or Club (\$3,000)
 - Motel or Hotel (\$3,000)
 - Restaurant On-Sale (\$2,500)
 - Military Club Beer and Wine (\$700)
 - Microbrewery Pub (\$700)
 - Beer and Wine Concession Licenses (\$550)
 - Distillery License (\$700)
 - Brewer Taproom License (\$2,000)
 - Domestic Winery License (N/A)
 - Beer Only On-Sale License (\$700)
 - Beer and Wine Only On-Sale License (\$1,250)
 - Sunday Permit (All on-sale establishments must check Sunday Permit.
Optional only for off sale establishments. See paragraph 5, below)

NOTE: In addition to said fees, each applicant for a new license or a transfer of a license shall, at the time of submission of the application for such issuance or transfer, pay the sum of an application fee and an issuance fee or transfer fee as a non-refundable application or transfer fee.

The undersigned hereby applies for the license or licenses checked above, and agrees, if granted a license, to promptly advise the City of any changes in the information contained in this application.

1. **BUSINESS INFORMATION:**
 Business Name: Bottle Bunker LLC
 Mailing Address: _____
 Street Address: _____ 58601
 Phone Number: _____ ND 58601

2. **PROPOSED LICENSEE INFORMATION** (please complete either 2.a. or 2.b. as appropriate)

a. ~~Individual or Partnership~~
 Name(s): Andrews Law
 Address: 343 Spruce St.
 City/State/Zip: Dickinson ND 58601
 Telepho: _____
 Email: _____ 1.com
 Birth Da _____
 Social S _____
 Please A _____
 US Citiz _____
 Driver's License # _____
 CS _____

b. Corpora.....
 Name of Corporation: _____
 Date of Incorporator _____ State of incorporation _____
 Web Address: _____
 (Attach copy of Certificate of Incorporation)
 (Attach list of each officer, director, and proposed manager indicating address, email address, citizenship status, and percentage of stock ownership in corporation.)

3. **LOCATION INFORMATION:**
 Legal description of business location: Lot: _____ Block: _____
 Addition or Subdivision: _____
ST JOE'S PLAZA

Property/Building Owner Information (If different than applicant)

Name: Andy
Mailing Address: _____
City: _____
Tele: _____
Ema: _____
Zoni: _____
Pres: _____
Are: _____ (ity)

Please attach a comprehensive site drawing, including, but not limited to: layout of the building(s) and how they lay on the property, the extent of the area(s) in the building in which alcoholic beverages will be sold and/or served, and building and property dimensions.

4. GENERAL:

a. Name and contact information for person responsible for complying with all city ordinances and state law, on behalf of this license.

Name: Andries Louw
Mailing Ad: _____
City/State/: ND
Telephone: _____
Email: am

b. Attach a copy of your employment, and business ownership for the five years leading up to this application.

c. Have you ever been engaged in the sale or distribution of alcoholic beverages prior to this application? If so, give date and type of business and address: NO

d. Have you ever had a liquor license rejected by any municipality, state or federal authority? (Y / N) If yes, give details: NO

e. Have you ever been convicted or any violation of any law of the United State or the state of North Dakota, or local ordinance governing the manufacture, sale, distribution or possession of alcoholic beverages? (Y / N) If yes, give date(s) and details: NO

f. Have you ever had a liquor license for the sale of intoxicating liquor revoked or suspended for any violation or any state law or local ordinance? (Y / N) If yes, give date(s) and details: NO

g. Have you ever been indicted or convicted of a crime either in North Dakota or elsewhere? (Y / N) If yes, give date(s) and details: NO

h. Attach list of names and contact information of all persons, silent, or otherwise, interested in any manner in said business, or who will have charge, management, or control of the establishment for which license is requested: None other than myself.
Andries Louw

i. Has any person, other than applicant, any right, title, or interest in the leasehold, or in the furniture, fixtures, or equipment in the premises for which license is requested? (Y / N) If yes, attach list of names and contact information.

j. Have you any agreement or understanding or intention to have any agreement or understanding with any person, partnership or corporation to obtain for any other, or transfer to any other person this license, or to obtain it for any other than the specific use of the applicant? (Y / N) If yes, please give details:

k. Have you interest whatsoever, directly or indirectly, in any other liquor or alcoholic beverage establishment either wholesale or retail in North Dakota or any another state? (Y / N) If yes, attach list of business names and addresses of establishments.

l. Have you or any licensees listed on this application been convicted of a Felony or any other alcohol related violation of criminal or traffic law? No *Yes
*If yes, please provide date, location (State & City) and description of the offense:

m. Will you be engaged in any other form of business other than that to be covered by this license? Y/ N) If yes, please attach description of other business, including employer if that applies. ✓

n. The applicant hereby does expressly consent that any person(s) duly authorized by the city of Dickinson may enter upon the premises described in this application at any reasonable hour of the day or night including all hours in which the establishment is occupied, and at such times they shall have free access to all portions of the property comprising the licensed premises for the purpose of inspecting such premises for any possible violation of laws of the state of North Dakota or ordinances of the city of Dickinson regardless whether said laws pertain to the sales of alcoholic beverages. Such access shall be permitted without necessity of a search warrant.

o. Applicant acknowledges that this license, if granted includes the ability to open business on Sunday and therefore the business must collect and submit to the state of North Dakota the Hospitality Tax (Restaurant and Lodging)

p. Applicant acknowledges that if this is an application for a restaurant related license, at least 50% of sales of the business must be in the form of prepared food.

q. The applicant hereby acknowledges that if this license is idle for more than six months in any 12 month period, the City will revoke said license and offer it for public sale.

r. The applicant hereby acknowledges that this license is not transferable nor may the ownership change by more than 25% without prior approval of the city of Dickinson.

s. Please attach the names and contact information of three local business references.

t. The applicant hereby acknowledges that by signing this application he/she/they admit that the information contained in this application is true and accurate to the best of their knowledge.

u. The applicant hereby acknowledges that they shall cooperate to the fullest extent in obtaining a complete background investigation concerning any persons involved with the individual applicant or the applicant's organization.

5. The undersigned represents and warrants that the hospitality tax imposed under Section 35.125 of the Dickinson City Code has been and will continue to be collected to qualify the licensee as a qualified alcoholic beverage licensee for purposes of Sections 4.08.270 and 4.08.280 of the Dickinson City Code authorizing Event permits and Sunday permits. (This paragraph is not applicable to applicants who have not applied for a Sunday permit)

Dated this 11 day of November, 20 23

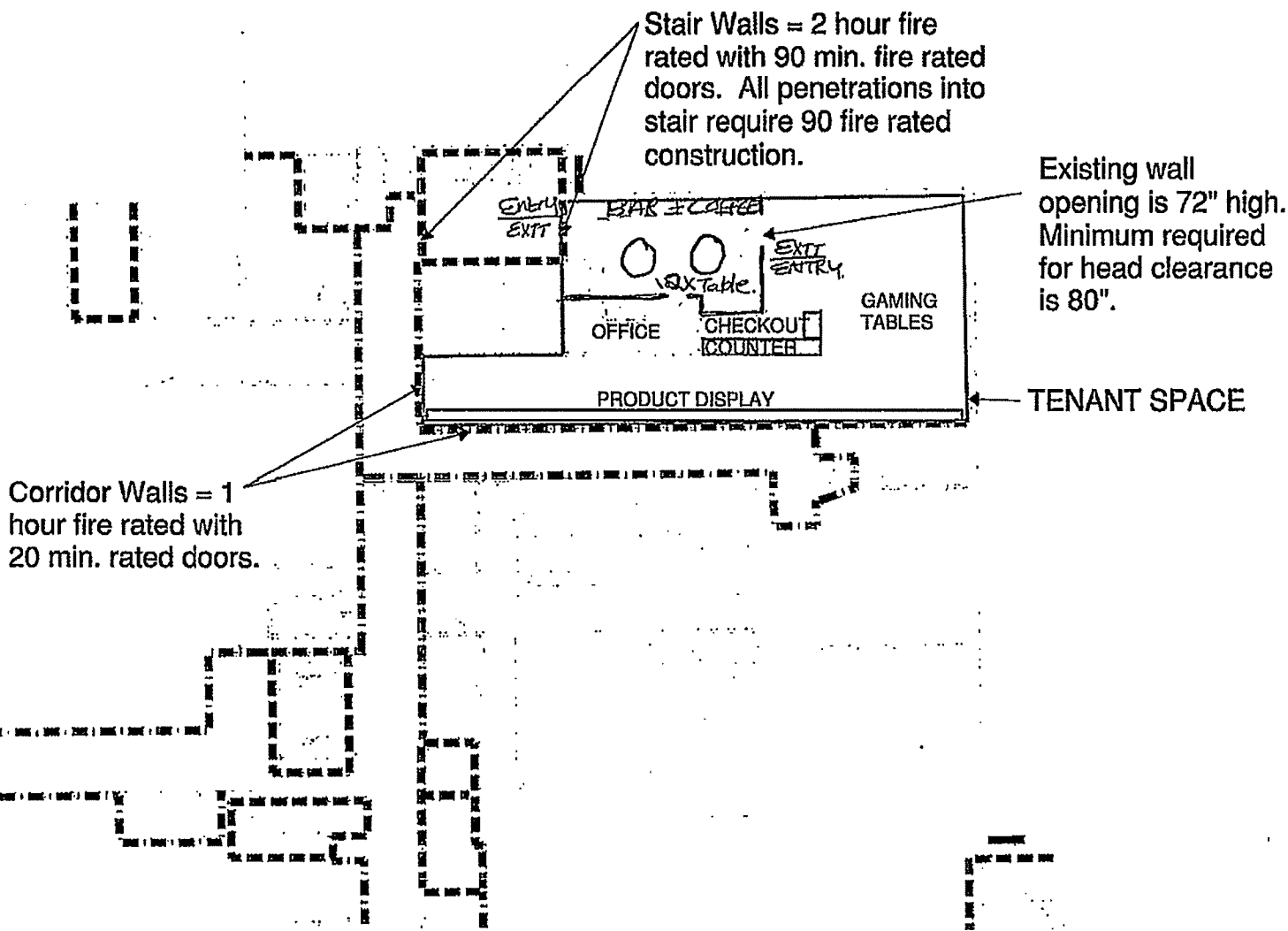
Individual or Partnership Application:

Applicant Signature(s) [Signature]

Applicant Signature(s)

Corporation:

President's Signature



Commission Meeting Memo:

12/18/2023

To: City Commissioners

Subject: Final Final/ Army's West Liquor and Tobacco License Agenda Items.

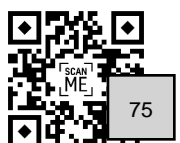
Dear Commissioners,

Currently, Final Final has a Class A liquor License from the City of Dickinson, but no license from the State of ND.

Final Final has applied for its state license, but due to delays with the state background checks, the process will not be complete for several more weeks. To ensure that the establishment is properly licensed during this transition period, City staff is recommending Army's West reinstate its licenses for 2023 and apply for 2024, and Final Final should apply for the license for 2024.

This would ensure that when the transition happens both are properly licensed. This recommendation is being made after consultation with the State Licensing Division. It should also be noted, that the Army's West License would terminate immediately upon notice of state approval of the Final Final's license.

1. **Class A Liquor License Reinstatement - Army's West (2023)** : The first item on the agenda pertains to the reinstatement of the Class A Liquor License for Army's West. The establishment has formally submitted a request for license reinstatement, citing adherence to the necessary regulatory requirements and commitment to responsible alcohol service. It is recommended that the Commission review the application thoroughly and deliberate on the appropriateness of reinstating the liquor license for Army's West.
2. **Tobacco License - Reinstatement Army's West (2023)** : In conjunction with the liquor license reinstatement, the second item involves the renewal-reinstatement of the tobacco license for Army's West. As part of our ongoing efforts to regulate and monitor tobacco sales within the city, the establishment has applied for license reinstatement.

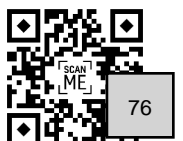


3. **Class A Liquor License Renewal 2024- Army's West:** The third agenda item concerns the renewal of a Class A Liquor License for a business listed as Army's West for 2024." The business has met the requisite criteria for license renewal, and no outstanding compliance issues have been reported. It is recommended that the Commission approve the renewal.
4. **Tobacco License - Renewal Army's West (2024) :** In conjunction with the liquor license renewal, this item involves the renewal-reinstatement of the tobacco license for Army's West. As part of our ongoing efforts to regulate and monitor tobacco sales within the city, the establishment has applied for license renewal-reinstatement.
5. **Tobacco License Renewal – Final Final (2024) :** As part of our ongoing efforts to regulate and monitor tobacco sales within the city, the Final Final establishment has applied for license renewal for 2024.
6. **Class A Liquor License Renewal 2024- Final Final:** This item concerns the renewal of a Class A Liquor License for a business listed as Final Final for 2024.

Thank You,

Dustin Dassinger

City Administrator



INTEROFFICE MEMORANDUM

TO: CHIEF CIANNI
FROM: LT. TRAVIS LEINTZ
SUBJECT: ARMY'S WEST
DATE: 12/12/2023

BACKGROUND INVESTIGATION:

Michael J. Armstrong
Michael Sticka

Pursuant to your request, a criminal background check has been conducted on the individual(s) listed above for the purpose of liquor licensing in the City of Dickinson. Resources used included:

- ND Courts
- City of Dickinson contacts
- NCIC
- CJIS

This search revealed the following criminal history:

Michael Sticka

- **2009 Disorderly Conduct/Fighting**
- **2011 DC-Tumultuous Conduct/Fighting**
- **2020 Simple Assault Domestic Violence- closed as Disorderly Conduct Criminal Mischief**

CITY OF DICKINSON

Renewal of Liquor License

For Year 2024

- Application for: [X] Commercial On/Off-Sale (\$3,000)
[] Lodge or Club (\$3,000)
[] Motel or Hotel (\$3,000)
[] Restaurant On-Sale (\$2,500)
[] Military Club Beer and Wine (\$700)
[] Microbrewery Pub (\$700)
[] Beer and Wine Concession Licenses (\$550)
[] Distillery License (\$700)
[] Brewer Taproom License (\$2,000)
[] Domestic Winery License (N/A)
[] Beer Only On-Sale License (\$700)
[] Beer and Wine Only On-Sale License (\$1,250)
[X] Sunday Permit (All on-sale establishments must check Sunday Permit.
[] Optional only for off sale establishments. See paragraph 5, below)

The undersigned hereby applies for the license or licenses checked above, and agrees, if granted a license, to promptly advise the city of any changes in the information contained in this application. The undersigned further acknowledges that this is a renewal of a license previously granted to the licensee, and that the undersigned is bound by all of the representations and statements made in the previous liquor license applications.

1. NAME OF BUSINESS ESTABLISHMENT: Army's West
MAILING ADDRESS: PO Box 1449, Dickinson, ND 58602 TELEPHONE NUMBER 701-483-6967

2. PROPOSED LICENSEE: (Please complete either "a" or "b" below)
(a) Individual:
Name: _____ Male: _____ Female: _____
Address: _____
Date of Birth: _____ Social Security No: _____
Driver's License Number: _____

(b) Corporation:
Name of Corporation: Army's West, Inc.
Date of Incorporation: _____
Names and titles of officers: _____
Percentage of ownership: _____

3. BUILDING LAYOUT: Please provide a layout of the entire building containing the licensed premises, which is where you plan to mix and/or dispense alcohol. Has the layout of the licensed premises changed since last license renewal? Yes [] No [X]

4. GENERAL:
(a) In your initial application for liquor license from the City of Dickinson, you responded to certain questions (please refer to Appendix A on the reverse side of this application), if there has been any change in the response to any of these questions, state each change: _____

I certify that there have been no changes to the responses to the questioned listed in Appendix A

(b) If renewal of license, has your business/establishment failed an alcohol compliance check(s) managed by Law Enforcement in the past year?
No [X] *Yes []
*If yes, how many & date(s): _____

- (c) Have you or any employee associated with your licensed premises been cited for allowing a Minor on Premises, Sale of an Alcoholic Beverage to a Minor or Dispensing Alcohol to a Minor within the past year? No *Yes _____ *If yes, When and where did the violation occur? _____
 - (d) By signing below, the undersigned promises and agrees to abide by and obey all applicable laws of the state and all applicable ordinances of the city relating to the operation of your licensed premises and any activities conducted thereon.
 - (c) By signing below, the undersigned expressly consents that any police officer of the city or any person or persons duly authorized by City ordinance or state or federal law, may enter upon the premises described in this application at any reasonable hour of the day or night, and at such times they shall have free access to all portions of the property comprising the licensed premises for the purpose of inspecting such premises for any possible violation of any of the laws of the state or of any of the ordinances of the city whether they pertain specifically to the sale of alcoholic beverages or not. Such access shall be permitted for such purposes without the necessity of a search warrant.
5. The undersigned represents and warrants that the hospitality tax imposed under Section 35.125 of the Dickinson City Code has been and will continue to be collected to qualify the licensee as a qualified alcoholic beverage licensee for purposes of Sections 4.08.270 and 4.08.280 of the Dickinson City Code authorizing Event permits and Sunday permits. (This paragraph is not applicable to applicants who have not applied for a Sunday permit)

Dated this 12 day of DECEMBER, 2023.

APPLICANT (individual)

CORPORATION:

By: _____ (President) By: _____ (Secretary)

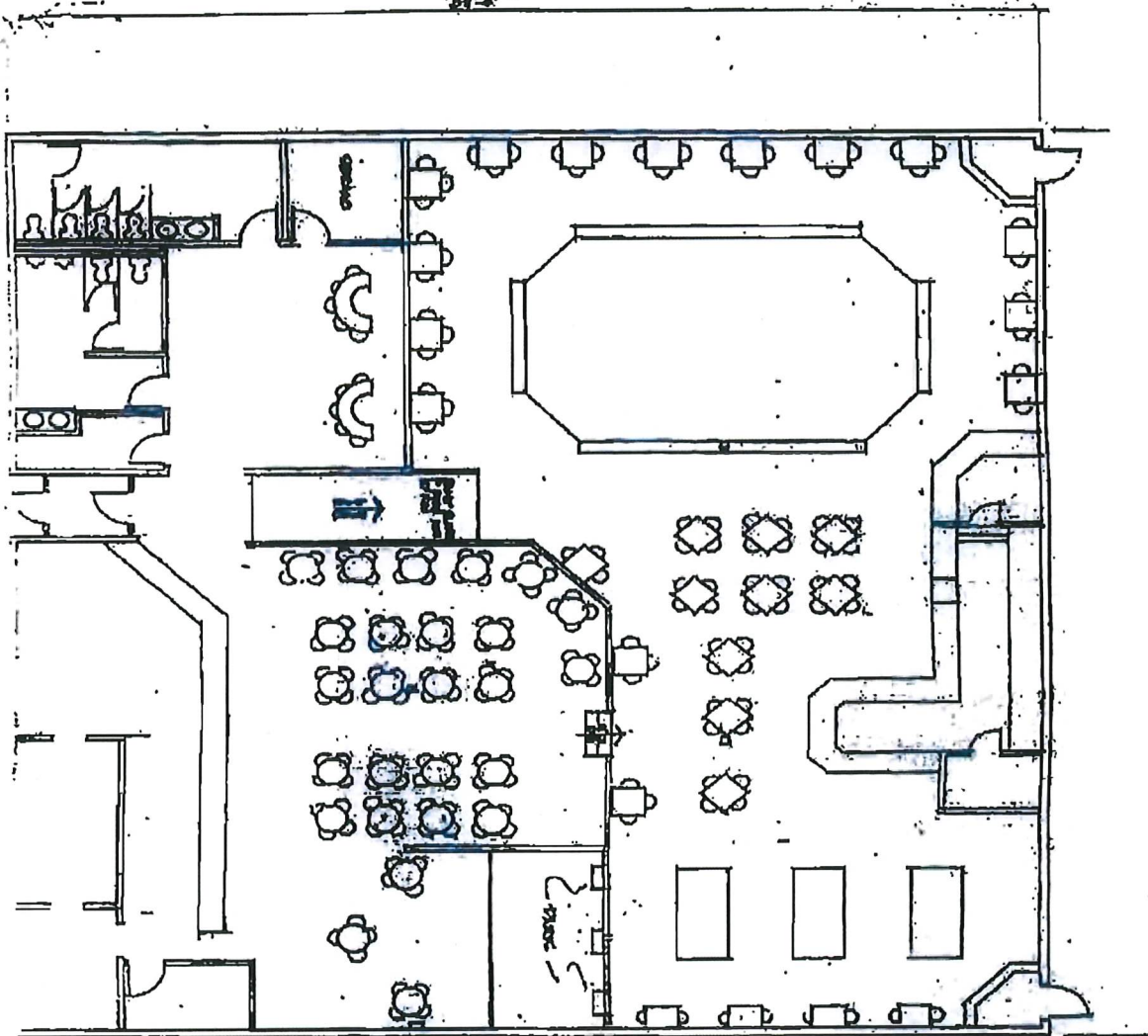
DRIVING ABSTRACT OLN: _____ For State(s): _____

NCIC

CWIS

BCI

For State(s): _____



Army's West Sports Bar, Inc.

CITY OF DICKINSON

Application for Business and/or Occupation License

Date: 2024

- Application for:
- Carnival (\$50/day plus \$100,000 Liability Insurance) Event date: _____
 - Circus (\$50/day plus \$100,000 Liability Insurance) Event date: _____
 - Housemover (\$50/annual plus \$5,000 bond and Liability Insurance)
 - Pawnbroker (\$50/annual)
 - Junk Dealer (\$50/annual)
 - Arborist (\$100/annual plus \$150,000 Aggregate Liability Insurance)
 - Tobacco Dealer (\$50/annual) Location of Sale: 640 12th St. W, Dickinson, ND
 - Adult Entertainment (\$2,000/annual)

1. Name of Applicant (Individual or Firm): ARMY'S WEST, INC. / MY ARMSTRONG - OWNER

Birth Date: _____ Social Security Number: _____

Residence Address: _____ Phone Number: 701-227-0811

Business Address: 640 12th St. W, Dickinson, ND Cell Number: _____

Email Address: _____

Mailing address (if not the same as business): PO Box 1999, Dickinson, ND 58602

2. Location of Business Records (if not the same as business): _____

3. This application is for:
 New Business _____
 Renewal of License X
 Change of Ownership _____
 Change of Address _____
 Date business started: 8/13/93
 If change of ownership, give name of previous owner: _____

4. If bond is required, give name of bonding company and address: _____

5. If you employ an auditor or bookkeeping firm, give name and address of firm: _____

6. List locations of businesses outside Dickinson in which license fee(s) was/were paid to other cities, towns or counties:

Name of Town or City	Name of Job	Amount
_____	_____	_____
_____	_____	_____

(continue list on back if necessary)

7. List name of partners or of officers of the business and their titles:
MY ARMSTRONG, PRESIDENT, OWNER

8. The above is a true statement.

 (Signature of Applicant)
OWNER / PRESIDENT
 (Official Title)

** The records of all concerns doing business must comply with City and State requirements.

INTEROFFICE MEMORANDUM

TO: CHIEF CIANNI
FROM: REBECCA HOFF
SUBJECT: FINAL FINAL
DATE: 11/01/2023

** SEE NOTE ON
PAGE # 2 - JMC-100*

BACKGROUND INVESTIGATION:

- Michael Dennis Sticka
- Garth O. Johnson
- Christopher Matysek
- Byron Matysek
- Mark Keithley
- Kara Keithley
- Rusty Haynes
- Jami Haynes
- Sawyer Tooz
- Jason D. Kostelecky

Pursuant to your request, a criminal background check has been conducted on the individual(s) listed above for the purpose of liquor licensing in the City of Dickinson. Resources used included:

- ND Courts
- City of Dickinson contacts
- NCIC
- CJIS

This search revealed the following criminal history:

- Michael Sticka:
 - 2009 Disorderly Conduct
 - 2011 DC-Tumultuous Conduct/Fighting
 - 2020 Simple Assault Domestic Violence – closed as Disorderly Conduct Criminal Mischief
- Garth O. Johnson:
 - 2010 DUI – pled to Reckless Driving

CONTINUED SUBJECT: FINAL FINAL

Mark Keithley:
2007 MIC

Rusty Haynes:
2005 DUI/APC x3, DUS x2, MIP x2
2007 DUI
2010 DUI

* TWO MEMBERS OF OWNERSHIP TEAM ARE UNDER
2170A (BRYAN MATYSEK & SAWYER 7002) WHICH
WOULD RESTRICT THEM FROM PREMISES. ALSO,
THEIR MANAGEMENT TEAM WAS NOT INCLUDED
(IE - MATTHEW LECHLER). JMC-100
11/02

CITY OF DICKINSON

Renewal of Liquor License

Section 3. Item 1.

For Year 2024

- Application for:
- Commercial On/Off-Sale (\$3,000)
 - Lodge or Club (\$3,000)
 - Motel or Hotel (\$3,000)
 - Restaurant On-Sale (\$2,500)
 - Military Club Beer and Wine (\$700)
 - Microbrewery Pub (\$700)
 - Beer and Wine Concession Licenses (\$550)
 - Distillery License (\$700)
 - Brewer Taproom License (\$2,000)
 - Domestic Winery License (N/A)
 - Beer Only On-Sale License (\$700)
 - Beer and Wine Only On-Sale License (\$1,250)
 - Sunday Permit (All on-sale establishments must check Sunday Permit.)
 - Optional only for off sale establishments. See paragraph 5, below)

The undersigned hereby applies for the license or licenses checked above, and agrees, if granted a license, to promptly advise the city of any changes in the information contained in this application. The undersigned further acknowledges that this is a renewal of a license previously granted to the licensee, and that the undersigned is bound by all of the representations and statements made in the previous liquor license applications.

1. NAME OF BUSINESS ESTABLISHMENT: Final Final Bar + Lounge
 MAILING ADDRESS: 640 12th St W TELEPHONE NUMBER 701-483-6967
Dickinson, ND 58601

2. PROPOSED LICENSEE: (Please complete either "a" or "b" below)

(a) Individual:

Name: _____ Male: _____ Female: _____
 Address: _____
 Date of Birth: _____ Social Security No: _____
 Driver's License Number: _____

(b) Corporation:

Name of Corporation: Final Final Bar + Lounge LLC
 Date of Incorporation: 9/11/23 State of Incorporation: North Dakota
 Names and addresses, DOB, SS# and Drivers License # of officers, directors and proposed manager: _____
See attached

Percentage of stock ownership of each director, officer, and proposed manager: _____
See attached

3. BUILDING LAYOUT: Please provide a layout of the entire building clearly showing the licensed premises, which is where you plan to mix and/or dispense alcohol. Has the layout of the licensed premises changed since last license renewal? Yes ___ No X.

4. GENERAL:

(a) In your initial application for liquor license from the City of Dickinson, you responded to certain questions (please refer to Appendix A on the reverse side of this application), if there has been any change in the response to any of these questions, state each change: _____

I certify that there have been no changes to the responses to the questioned listed in Appendix A _____.

(b) If renewal of license, has your business/establishment failed an alcohol compliance check(s) managed by Law Enforcement in the past year?

No X *Yes _____

*If yes, how many & date(s): _____


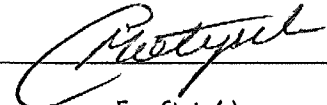
- (c) Have you or any employee associated with your licensed premises been cited for allowing a Minor on Premises, Sale of an Alcoholic Beverage to a Minor or Dispensing Alcohol to a Minor within the past year? No *Yes _____ *If yes, When and where did the violation occur? _____.
- (d) By signing below, the undersigned promises and agrees to abide by and obey all applicable laws of the state and all applicable ordinances of the city relating to the operation of your licensed premises and any activities conducted thereon.
- (c) By signing below, the undersigned expressly consents that any police officer of the city or any person or persons duly authorized by City ordinance or state or federal law, may enter upon the premises described in this application at any reasonable hour of the day or night, and at such times they shall have free access to all portions of the property comprising the licensed premises for the purpose of inspecting such premises for any possible violation of any of the laws of the state or of any of the ordinances of the city whether they pertain specifically to the sale of alcoholic beverages or not. Such access shall be permitted for such purposes without the necessity of a search warrant.

5. The undersigned represents and warrants that the hospitality tax imposed under Section 35.125 of the Dickinson City Code has been and will continue to be collected to qualify the licensee as a qualified alcoholic beverage licensee for purposes of Sections 4.08.270 and 4.08.280 of the Dickinson City Code authorizing Event permits and Sunday permits. (This paragraph is not applicable to applicants who have not applied for a Sunday permit)

Dated this 30 day of NOV, 2023.


 APPLICANT (individual)

CORPORATION:

By:  (President) By:  (Secretary)

DRIVING ABSTRACT OLN: _____ For State(s): _____

NCIC
 CWIS
 BCI

For State(s): _____

CITY OF DICKINSON

Application for Business and/or Occupation License

Date: 2024

Section 3. Item J.

- Application for:
- Carnival (\$50/day plus \$100,000 Liability Insurance) Event date: _____
 - Circus (\$50/day plus \$100,000 Liability Insurance) Event date: _____
 - Housemover (\$50/annual plus \$5,000 bond and Liability Insurance)
 - Pawnbroker (\$50/annual)
 - Junk Dealer (\$50/annual)
 - Arborist (\$100/annual plus \$150,000 Aggregate Liability Insurance)
 - Tobacco Dealer (\$50/annual) Location of Sale: 640 12th St W
 - Adult Entertainment (\$2,000/annual) Dickinson, ND 58601

1. Name of Applicant (Individual or Firm): Final Final Bar + Lounge LLC

Birth Date: 9/11/2023

Social Security _____

Residence Address: _____

Phone Number: _____

Business Address: _____

Cell Number: _____

Email Address: _____

Mailing address (if not the same as business): _____

2. Location of Business Records (if not the same as business): Same

3. This application is for:

New Business _____	If change of ownership, give name of previous owner: _____
Renewal of License <input checked="" type="checkbox"/>	_____
Change of Ownership _____	_____
Change of Address _____	_____

Date business started: 9/11/2023

4. If bond is required, give name of bonding company and address: _____

5. If you employ an auditor or bookkeeping firm, give name and address of firm: _____

6. List locations of businesses outside Dickinson in which license fee(s) was/were paid to other cities, towns or counties:

Name of Town or City	Name of Job	Amount
_____	_____	_____
_____	_____	_____

(continue list on back if necessary)

7. List name of partners or of officers of the business and their titles:
See attached

8. The above is a true statement.

[Signature]
(Signature of Applicant)

President
(Official Title)

** The records of all concerns doing business must comply with City and State requirements.

Subject: Board and Commission Member Reappointments

Date: 12/18/2023

To: City Commissioners

Re: Reappointment Status of Current Board and Commission Members

I am writing to inform the City Commissioners about the reappointment status of current members serving on various boards and commissions within our city. Please find the details below:

Civil Service (3-year term)

1. Terry Dvorak – Does Not Desire Reappointment
2. Megan Lindquist – Desires Reappointment

Board of Adjustment (3-year term)

1. Shawn Soehren – Desires Reappointment

Dickinson Municipal Airport Authority (5-year terms)

1. Shawn Soehren – Desires Reappointment
2. Jon Franstsvog – Desires Reappointment

City staff has reviewed the performance and contributions of the members seeking reappointment and is pleased to recommend the approval of those individuals who have expressed a desire to continue their service. The dedication and expertise demonstrated by these members have proven valuable to the effective functioning of their respective boards and commissions.

Please take note of the members who have expressed a desire for reappointment and those who do not wish to continue their service. This information, along with the staff recommendation for approval, will be crucial as you consider the future composition of these boards and commissions.

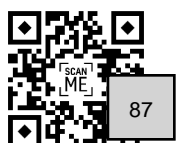
Should you have any questions or require additional information, please do not hesitate to contact me. Your attention to this matter is greatly appreciated.

Thank you for your dedication to the well-being and continued progress of our city.

Thank You,

Dustin Dassinger

City Administrator



City Boards/Committees
With Member terms expiring as of 12-31-2023
(All are Three year terms)

Civil Service

- Terry Dvorak** - does not desire reappointment
- Megan Lindquist** - desires reappointment

Board of Adjustment

- Shawn Soehren** - desires reappointment

Dickinson Municipal Airport Authority - (Five Year Terms)

- Shawn Soehren** - desires reappointment
- Jon Frantsvog** - desires reappointment

Commission Meeting Memo:

12/11/2023

To: City Commissioners

Subject: Proposed Change to January Commission Meeting Dates Due to Holidays

Commissioners,

I am bringing to your attention a proposed change to the schedule of the January Commission meetings, prompted by considerations related to the holidays.

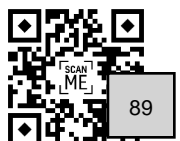
As currently scheduled, the January Commission meetings are set for January 2nd and January 16th. However, after careful consideration, city staff is recommending that these dates be moved to January 9th and January 23rd. This adjustment is specifically proposed to better accommodate the holiday season, recognizing the potential impact on staff availability and operational efficiency.

This change aims to ensure that necessary documentation is readily available, staff members are adequately scheduled, and all Commission members can actively participate in the meetings.

Thank You,

Dustin Dassinger

City Administrator



Section 3. Item M.



Consolidated®

City of Dickinson

1 GIG Connection At Water Tank (2430 15th St W) Location added to Existing Contract

Five Year Contract

Non-recurring / Installation Charges

Qty	Description	Unit Cost	Total
1	Installation Charge	\$ 1,000.00	Waived
Total Non-recurring Charges			\$ -

Recurring Monthly Charges

Qty	Description	Total
1	1 GIG Connection (2430 15th St W-Water Tank)	\$ 384.62
Total Monthly Charges		\$ 384.62

Rates:

Consolidated agrees to provide the above referenced services at the quoted rates.

Conditions and Requirements:

The below signed may upgrade to a new service provided by Consolidated within the term of the contract at no penalty.

Termination Clause:

Premature termination of this contract will result in the customer being billed for the remaining term of the signed contract.

Term: Start Date _____ End Date 2/28/2028

Contact Aaron Meyer Signed _____

Quoted By Cami Fitterer _____

Communications Consultant Title _____

Date 12/7/2023 _____

Date _____

90

Billing and Circuit Information

Business Name _____

Billing Address _____

City State Zip _____

Physical Address/Addresses

1 _____

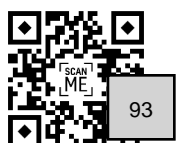
2 _____

Office Use Only	
Does Work Order Need to be Opened	Yes No
WO Number	
Circuit ID	
Billing Phone Number	
Copy of Service order to CO Department needed?	Yes No
Provisioning of Router/Network Required by Comp. Techs	Yes No
Scheduled install with Computer Techs	Yes No

Fiber Contract for NW Water Tank

In order to better support our wireless infrastructure network, we are working on adding a dedicated fiber line to the NW Water Tank on States Ave. This connectivity would serve to eliminate connectivity issues experienced during weather events both rain and snow. The NW Water Tank site serves as a central hub for the West Lift Station Septage Receiving Station as well as many of our intersections throughout the city. Similar to our other fiber contracts, this contract would be reevaluated/renewed every 5 years.

*Aaron Meyer
IT Director*





CITY OF DICKINSON

Assessing Department

38 1st Street W · DICKINSON, ND 58601

Phone: 701.456.7734

www.dickinsongov.com

Memorandum

DATE: 11/21/2023

TO: Dustin Dassinger - City Administrator
Linda Carlson - Deputy City Administrator

FROM: Joe Hirschfeld - Dickinson City Assessor

SUBJECT: Vanguard Module Contracts

Vanguard Appraisals, Inc. has been archiving Dickinson assessment data in excess of 10 years. The existing contract has expired and by contracting for an extended 6-year period instead of an annual year by year contract, we minimize cost by maximizing the discount that Vanguard offers, all while paying on an annual basis. This budgeted annual cost is **\$3,180** per process, saving \$4,770 over the course of the contract.

The Assessing Office is also looking to expand services with Vanguard Appraisals by adding a *Pictometry Module* which would allow Assessing to utilize the Pictometry imagery from within our Vanguard software package, thereby increasing efficiency through the use of one site instead of bouncing between two. The budgeted cost for this module is **\$1,400**.

Additionally, we are requesting another license in our office so that all staff are able to utilize the modules.

Each contract has been reviewed by the City Attorney. It is Staff Recommendation to:

- **Accept the six-year contract for archiving services with Vanguard Assessing, Inc.**

- **Accept the contract to provide a new Pictometry Module to the Vanguard software package.**
- **Accept the additional User License to the Service Agreement.**

As always, if you have any questions, please feel free to contact me.

Sincerely,

Joe Hirschfeld

City Assessor

LICENSE AGREEMENT

This Agreement is made and entered into this 20th day of October 2023 by and between VANGUARD APPRAISALS, INC., an Iowa corporation, having offices at 1065 Sierra Ct. N.E., Suite D, Cedar Rapids, Iowa 52402 ("Vanguard") and City of Dickinson, ND, Assessor ("Client").

WHEREAS, Vanguard owns, and licenses others to use, certain computer application software modules and related materials known as Vanguard Computer Systems *CAMAvision®* software for personal property appraisals and real estate appraisals, and

WHEREAS, Client desires to purchase from Vanguard a non-exclusive license and right to use selected portions or modules of the Vanguard Computer Systems *CAMAvision®* software and related materials solely for Client's own purpose of appraising real estate and/or personal property, and Vanguard is willing to grant Client such a license subject to the terms and conditions of this Agreement.

Now therefore, the parties agree as follows:

1. **LICENSED MATERIALS.** "Licensed Materials" shall mean the selected portions or modules of the Vanguard Computer Systems *CAMAvision®* software identified on Schedule A attached hereto and incorporated herein by reference, and any related documentation or materials, and any updates and additions to such software, documentation or materials, to be furnished to Client under this Agreement from time to time.
2. **GRANT OF LICENSE.** Vanguard grants to Client and Client accepts, on and subject to limitations, terms and conditions set forth in this Agreement, a non-exclusive, non-transferable right and license to use Licensed Materials solely for Client's personal and internal purpose of appraising real estate and/or personal property. Each module of the Licensed Materials may only be installed and used on one server at a time, and the Licensed Materials may only be accessed at any one time by the number of users for which Client has paid a license fee as set forth in Schedule A. Additional licensed users for each of the Licensed Materials and additional modules of the Vanguard Computer Systems *CAMAvision®* software may be added to this License Agreement as Licensed Materials through supplements to Schedule A approved in writing by both Vanguard and Client, or pursuant to a new License Agreement executed by the parties.
3. **LICENSE FEES.**
 - (a) Vanguard shall supply the modules of the Licensed Materials and/or Internet Service listed on the attached Schedule A and Vanguard will invoice Client for, and Client agrees to pay, the license fees indicated on the attached Schedule A.
 - (b) All license fees are exclusive of shipping charges and any federal, state, provincial or local taxes, including any sales, use, VAT or other taxes imposed on this transaction, the license fees, or on Licensee's use or possession of the Licensed materials, all of which, if any, shall be paid by Client without deduction from the license fees.
 - (c) Fees paid or payable by Client for the purchase of the license for the Licensed Materials are not refundable by Vanguard, and no adjustment will be made to such fees if Client discontinues use of the Licensed Materials or if Vanguard terminates this Agreement under Section 8(b) below.
4. **LIMITATIONS ON USE OF THE LICENSED MATERIALS.** Client shall not, directly or indirectly:
 - (a) allow the modules contained in the Licensed materials to be used at any point in time by more than the number of persons for whom a licensee fee has been paid, as specified on Schedule A, and all such use may only be by those persons using such modules for the benefit of Client in the course and scope of their employment as an employee of Client;
 - (b) copy, modify or create derivative works of the Licensed Materials;
 - (c) transmit, translate, reverse engineer, decompile, disassemble or otherwise attempt to derive the source code for the Licensed Materials;
 - (d) without the prior written consent of Vanguard, which consent may be withheld by Vanguard in its sole discretion, assign this Agreement, or rent, lease, license, sublicense the Licensed Materials to any other person, or transfer, allow access to, distribute or otherwise make available License Materials to independent contractors or others who do not

receive a Form W-2, Wage and Tax Statement, from Client, as used in the United States income tax system as an information return to report wages paid to employees and the taxes withheld from them, or to allow others to do so; or;

(e) incorporate the Licensed Software, in whole or in part, into a product which Vanguard determines is designed to compete with the Licensed Materials, which will include, but not be limited to, local databases or Web-based search engines; or

(f) make more than one copy of the Licensed Materials for backup.

5. **CONFIDENTIALITY.**

(a) Client covenants and agrees as follows:

(1) to receive and hold in confidence all Confidential Information revealed to Client by Vanguard pursuant to this Agreement;

(2) to not disclose any Confidential Information except to regular employees of Client who will receive a Form W-2, Wage and Tax Statement, from Client, in the current tax year (hereinafter referred to as "Client's Representatives") who have a reasonable need-to-know, who know of Client's obligations hereunder, and who are under like obligations with respect to Confidential Information received hereunder by virtue of their employment relationship with Client. Client assumes full responsibility for the compliance of Client's Representatives with the restrictions of this Agreement, all of which restrictions shall apply to and bind Client's Representatives. Any other disclosure of Vanguard's Confidential Information shall require Vanguard's prior written permission and execution of a similar agreement.

(3) not to use any Confidential Information for itself or for any third party or for any reason or purpose other than solely for its own purpose of appraising real estate;

(4) not to use any Confidential Information in any way detrimental to Vanguard (it being acknowledged that any use of Confidential Information by Client for purposes other than to solely for its own purpose of appraising real estate will be deemed detrimental to Vanguard and that no such use shall allow any disclosure that violates paragraph 5(a)(2) above; and

(5) at any time, upon the written request of Vanguard, (i) immediately return to Vanguard all copies of Licensed Materials and all additional documents and things within Client's possession, custody or control containing or reflecting any Confidential Information, (ii) irretrievably delete or erase all Confidential Information from any electronic storage medium (i.e., computers, computer disks, zip drives, etc.) within Client's possession, custody or control and provide Vanguard with a written statement confirming that all Confidential Information of Vanguard has been returned or deleted, and (iii) make no further use of the Confidential Information.

(b) As used in this Agreement, "Confidential Information" shall mean information relating to the Licensed Materials presented or disclosed to Client by Vanguard, whether such information is presented or disclosed in writing, electronic form, orally or obtained by visual inspection. Client agrees and acknowledges that such Confidential Information is not generally known to Vanguard's competitors, which gives Vanguard a competitive advantage over others who do not possess such Confidential Information. Notwithstanding the foregoing, Confidential Information shall not include information (regardless of how it may be marked) which (a) is already rightfully known to Client unless it is only known by Client due to Vanguard's disclosure of Confidential Information to Client prior to the execution of this Agreement, (b) was or becomes publicly known without disclosure by Client, (c) was or is acquired by Client from a third party, provided that the third party providing such information has not thereby breached any agreement with, or acted in derogation of, any confidential relationship with Vanguard, or (d) is disclosed pursuant to the lawful requirement of a government agency or is required by operation of law provided that Client gives Vanguard written notice of said disclosure request and a copy thereof so that Vanguard can take action, if any, to protect its Confidential Information. The burden shall be on Client to establish that information pertaining to Vanguard and/or the Licensed Materials is not Confidential Information.

6. **LIMITED WARRANTY.**

(a) Vanguard warrants that during the Warranty Period (as defined below) the software module(s) contained in the Licensed Materials will be free from material, reproducible programming malfunctions or defects and will operate in all material respects in conformity with the current specifications for such module(s) published by Vanguard. Vanguard does not warrant that the modules in the Licensed Materials will operate uninterrupted or error free.

(b) As the sole obligation of Vanguard and the sole remedy of Client under the foregoing warranty, Vanguard will seek to correct, through the means Vanguard determines to be most appropriate, any malfunction or defect in such Licensed Materials at no additional charge to Client within a reasonable time after they become known, provided (1) such malfunctions or defects are reported to Vanguard by Client within twelve (12) months from the effective date of this Agreement or thereafter during any period in which Client maintains a Service Contract with Vanguard under which Client is current and not in default (the "Warranty Period"), and (2) Vanguard is able to reproduce and confirm the reported malfunction or defect.

(c) The foregoing limited warranty shall be null and void, and Vanguard shall have no warranty obligation with respect to any software module contained in the Licensed Materials if such module is modified or altered by any party other than Vanguard, its employees or agents, or such module is used for purposes for which it was not intended or for purposes not authorized by this Agreement, or the module was damaged due to causes external to such software (e.g., a power surge or electromagnetic field, etc.). Vanguard shall have no responsibility for any hardware failures.

(d) THE LICENSED MATERIALS ARE OTHERWISE PROVIDED AS IS WITHOUT WARRANTY OF ANY KIND. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, VANGUARD FURTHER DISCLAIMS ALL WARRANTIES, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, FREEDOM FROM INTERFERENCE WITH ENJOYMENT OR FROM NON-INFRINGEMENT OF THIRD PARTY INTELLECTUAL PROPERTY RIGHTS. AND ANY WARRANTIES THAT MAY ARISE OR BE DEEMED TO ARISE FROM ANY COURSE OF PERFORMANCE, COURSE OF DEALING OR USAGE OF TRADE. THE ENTIRE RISK ARISING OUT OF THE USE OR PERFORMANCE OF THE LICENSED MATERIALS REMAINS WITH CLIENT.

(e) TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL VANGUARD OR ITS SUPPLIERS BE LIABLE TO CLIENT OR ANY OTHER PERSON OR ENTITY FOR ANY CONSEQUENTIAL, INCIDENTAL, DIRECT, INDIRECT, SPECIAL, PUNITIVE, OR OTHER DAMAGES WHATSOEVER (INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, THE COSTS OF SUBSTITUTE SOFTWARE OR SERVICES, LOSSES RESULTING FROM ERASURE, DAMAGE, DESTRUCTION OR OTHER LOSS OF FILES, DATA OR PROGRAMS OR THE COST OF RECOVERING SUCH INFORMATION, OR OTHER PECUNIARY LOSS) ARISING OUT OF THIS AGREEMENT OR THE USE OF OR INABILITY TO USE THE LICENSED MATERIALS, EVEN IF VANGUARD HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. BECAUSE SOME STATES/JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF LIABILITY FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES, THE ABOVE LIMITATION MAY NOT APPLY TO CLIENT. In no event shall Vanguard's liability for the performance or nonperformance of this Agreement, or otherwise, exceed the amount actually paid to Vanguard under this Agreement.

7. **TITLE.** Title, ownership, rights and intellectual property rights in and to the Licensed Materials shall remain in Vanguard and/or its suppliers. The Licensed Materials are protected by the copyright laws of the United States and international copyright treaties. Title, ownership rights and intellectual property rights in and to the content accessed through the Licensed Materials is the property of the applicable content owner and may be protected by applicable copyright or other law. This license gives you no rights to such content.

8. **TERM.**

(a) The rights granted by Vanguard shall take effect on the date first written above and shall remain in force as long as Client is in compliance with the limitations, terms and conditions of this Agreement, provided Vanguard reserves the right to change this Agreement when deemed necessary in Vanguard's discretion due to changes in technical specifications.

(b) Vanguard further reserves the right to terminate this Agreement and any Service Contract by written notice to Client if Client fails to comply with any of the limitations, terms or conditions set forth in this Agreement and such failure continues for a period of ten (10) days after Client receives written notice of such failure from Vanguard.

(c) Upon termination of this Agreement in accordance with Section 8(b), Client shall cease to use, and promptly relinquish and return to Vanguard the Licensed Materials, and Vanguard shall have the right to uninstall Licensed Materials from the Client's system. Sections, 4, 5, 6, 7 and 10 shall survive any termination of this Agreement.

9. **REPRESENTATIONS AND WARRANTIES OF CLIENT.** Client represents and warrants to Vanguard as follows: (a) Client has taken all necessary action to make this Agreement legally binding on Client, that the individual signing this Agreement on behalf of Client has been fully authorized and empowered to execute this Agreement on behalf of Client, and this Agreement constitutes a legal, valid and binding obligation of Client in accordance with its terms, (b) no consent, approval or authorization by any other party or governmental authority is required in connection with the execution,

Vanguard Appraisals, Inc.

delivery, validity or enforceability of this Agreement; and (c) Client has funding sufficient for Client to fulfill its obligations under this Agreement.

10. **MISCELLANEOUS.** (a) This Agreement constitutes the entire agreement between the parties concerning the subject matter hereof; (b) this Agreement may be amended only by a writing signed by both parties; (c) this Agreement shall be governed by the laws of the State of North Dakota, without regard to conflicts of law provisions, (d) should Client commence any legal action against Vanguard arising out of this Agreement, or the enforcement of any terms and conditions hereof, the parties agree that any such action may be commenced in the state courts located in the City of Dickinson, North Dakota or the US District Court of North Dakota and Vanguard agrees to submit to the jurisdiction of such courts, and should Vanguard commence any legal action against Client arising out of this Agreement, or the enforcement of any terms and conditions hereof, the parties agree that any such action may be commenced in the federal or state courts located in Cedar Rapids, Iowa, and Client agrees to submit to the jurisdiction of such courts; (e) if any provision in this Agreement should be held illegal or unenforceable by a court having jurisdiction, such provision shall be modified to the extent necessary to render it enforceable without losing its intent or severed from this Agreement if no such modification is possible, and other provisions of this Agreement shall remain in full force and effect; (f) a waiver by either party of any term or condition of this Agreement or any breach thereof, in any one instance, shall not waive such term or condition or any subsequent breach thereof; (g) the provisions of this Agreement that require or contemplate performance after the expiration or termination of this Agreement shall be enforceable notwithstanding said expiration or termination; (h) neither party shall be in default or be liable for any delay, failure in performance (excepting the obligation to pay), or interruption of service resulting directly or indirectly from any cause beyond its reasonable control; (i) Vanguard shall be entitled (without the necessity of posting any bond or establishing the inadequacy of damages as a remedy) to specific performance and injunctive relief to correct or enjoin any breach or threatened breach of Sections 4 and 5, in addition to all other remedies which might be available at law or in equity; and (j) If any dispute arises under this Agreement, the prevailing party shall be reimbursed by the other party for any and all legal fees and costs associated therewith.

IN WITNESS WHEREOF, the Parties hereto have caused this LICENSE AGREEMENT to be executed by their duly authorized representatives in duplicate as of the date and year first above written.

VANGUARD APPRAISALS, INC.

By: _____
Brad Miller, Senior Vice President/CIO

ND0040
City of Dickinson

By: _____
Official Title: _____
Date: _____

City of Dickinson (County Commissioner Signature Required)

By: _____
Official Title: _____
Date: _____

SCHEDULE "A"
City of Dickinson ND0040

LICENSED MATERIALS:

FEE:

Pictometry
License No. - PTOM101

\$ 1,400.00

Total

\$1,400.00

SERVICE CONTRACT

Pictometry

This Service Contract is made and entered into by and between Vanguard Appraisals, Inc., an Iowa corporation ("Vanguard") and the City of Dickinson, ND, Assessor ("Client").

WHEREAS, Vanguard owns certain computer application software modules and related materials known as Vanguard Computer Systems software and the Client is presently using or desires to use said system under license from Vanguard and in connection with such use Vanguard agrees to provide the Client with the following services as applicable:

1. **TERM.** This contract is for a one year period upon software installation or commencing on 10/29/2023 whichever comes first. Vanguard reserves the right to collect 75% of the total service fees should the client choose to terminate the service contract prior to installation of the Licensed Materials. This contract shall automatically renew on the contract date at Vanguard's then current service contract rate unless the Client notifies Vanguard of their desire to cancel within thirty (30) days prior to renewal, otherwise the cancellation date shall be on the date of notification to Vanguard. Vanguard must be notified in writing of any cancellation of service.
2. **INSTALLATION AND TRAINING.** Vanguard shall install and test the software on the Client's equipment. Up to 1 hours of hands-on, on-site training, working with the Client's personnel will be provided by Vanguard under this Contract. All time for installation, training and Vanguard's staff travel time will count against and be deducted from the service contract time balance. See item 6 for additional installations.
3. **ENHANCEMENTS, UPDATES AND VERSION CONTROL.** As Vanguard continues to improve on the basic program, and work on suggestions for features and improvements from users, Client will automatically receive during the term of this service contract, provided Client is current and not in default of any payments due Vanguard, all updating information; i.e. cost table revisions, current function enhancements, etc. as and when released by Vanguard, for the modules of the Vanguard Computer Systems software for which Client has a license and maintains this Service Contract. However, this service contract does not include future programs such as, but not limited to, the professional version, income module, data conversion due to software rewrite because of operating system changes, data conversion from other vendor's software, etc. Upon receipt of the newest version of the modules, the Client will only be entitled to receive telephone consultation on prior versions of the modules for no more than one hundred eighty (180) days without additional charge, unless there was prior written consent between the Client and Vanguard. Telephone consultation after one hundred eighty (180) days with respect to prior versions of the modules will be available at our then current normal service fee rate (call for current rate).
4. **CONSULTATION.** All service contract holders have unlimited telephone consultation privileges during normal business hours which relate to operation of Vanguard Computer Systems software (VCS). All non-VCS telephone consultation (such as hardware operations or malfunction, third party software operation or integration, etc.) will be charged at the then current normal telephone service fee rate (call for current rate). Service PLUS contracts for additional time may be purchased at a reduced service fee rate (call for rate).
5. **ADDITIONAL SERVICES.** Additional training and on-site consultation, such as manual level studies, look-up table maintenance, jurisdictional adjustments to data, etc. shall be available at Vanguard's then current normal service fee rate. All staff travel time will be charged at the per diem rate. A minimum charge of one day per instance will be billed. Service PLUS contracts for additional time may be purchased at a reduced service fee rate (call for rate).
6. **ADDITIONAL INSTALLATIONS.** If additional copies of the program were installed on additional computers in the client's office, the terms of this Contract shall apply to additional installations in the same manner as the original installation.
7. **LIMITED WARRANTY.** Vanguard shall perform its services hereunder in a workmanlike manner. Vanguard does not warrant that the services will be error free. EXCEPT AS EXPRESSLY SET FORTH IN THIS SERVICE CONTRACT, VANGUARD EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES CONCERNING THE SERVICES TO BE RENDERED HEREUNDER, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES THAT MAY ARISE OR BE DEEMED TO ARISE FROM ANY COURSE OF PERFORMANCE, COURSE OF DEALING OR USAGE OF TRADE. In no event shall Vanguard be liable to Client or any other person for any indirect, consequential, special, exemplary, or incidental damages of whatever kind and however caused, even if Vanguard knew or should have known of the possibility of such damages. In no event shall Vanguard's cumulative liability for any claim arising in connection with this Service Contract exceed the total fees and charges paid to Vanguard under this Service Contract during the last 12 months. No action, whether based in contract, strict liability, or tort, including any action based on negligence, arising out of the performance of services under this Contract, may be brought by Client more than 1 year after such cause of action accrued.
8. **SERVICE CONTRACT FEES.** The total service contract fee for the term is as follows:

License - PTOM101
Pictometry \$ 225.00

All payments to Vanguard under this Service Contract shall be payable in U.S. dollars and shall be net of any and all taxes, withholdings, setoffs, or deductions of any nature.

9. **MISCELLANEOUS.** This Contract (a) constitutes the entire agreement between the parties concerning the subject matter hereof; (b) may be amended only by a writing signed by both parties; (c) shall be governed by the laws of the State of North Dakota without regard to conflicts of law provisions. Should Client commence any legal action against Vanguard arising out of this Contract, or the enforcement of any terms and conditions hereof, the parties agree that any such action may be commenced in the state courts located in the City of Dickinson, North Dakota or the US District Court of North Dakota and Vanguard agrees to submit to the jurisdiction of such courts, and should Vanguard commence any legal action against Client arising out of this Contract, or the enforcement of any terms and conditions hereof, the parties agree that any such action may be commenced in the federal or state courts located in Cedar Rapids, Iowa, and Client agrees to submit to the jurisdiction of such courts. If any provision in this Contract should be held illegal or unenforceable by a court having jurisdiction, such provision shall be modified to the extent necessary to render it enforceable without losing its intent or severed from this Contract if no such modification is possible, and other provisions of this Contract shall remain in full force and effect; A waiver by either party of any term or condition of this Contract or any breach thereof, in any one instance, shall not waive such term or condition or any subsequent breach thereof. Neither party shall be in default or be liable for any delay, failure in performance (excepting the obligation to pay), or interruption of service resulting directly or indirectly from any cause beyond its reasonable control.

**SERVICE CONTRACT
Signature Page**

VANGUARD APPRAISALS, INC.

By: _____
Brad M. Miller, Senior Vice President/CIO
Dated: October 20, 2023

**ND0040
City of Dickinson**

By: _____
Official Title: _____
Date: _____

City of Dickinson (County commissioner signature required)

By: _____
Official Title: _____
Date: _____

PTOM101 Pictometry

LICENSE AGREEMENT

This Agreement is made and entered into this 22nd day of November 2023 by and between VANGUARD APPRAISALS, INC., an Iowa corporation, having offices at 1065 Sierra Ct. N.E., Suite D, Cedar Rapids, Iowa 52402 ("Vanguard") and City of Dickinson, ND, Assessor ("Client").

WHEREAS, Vanguard owns, and licenses others to use, certain computer application software modules and related materials known as Vanguard Computer Systems *CAMAvision*® software for personal property appraisals and real estate appraisals, and

WHEREAS, Client desires to purchase from Vanguard a non-exclusive license and right to use selected portions or modules of the Vanguard Computer Systems *CAMAvision*® software and related materials solely for Client's own purpose of appraising real estate and/or personal property, and Vanguard is willing to grant Client such a license subject to the terms and conditions of this Agreement.

Now therefore, the parties agree as follows:

1. **LICENSED MATERIALS.** "Licensed Materials" shall mean the selected portions or modules of the Vanguard Computer Systems *CAMAvision*® software identified on Schedule A attached hereto and incorporated herein by reference, and any related documentation or materials, and any updates and additions to such software, documentation or materials, to be furnished to Client under this Agreement from time to time.
2. **GRANT OF LICENSE.** Vanguard grants to Client and Client accepts, on and subject to limitations, terms and conditions set forth in this Agreement, a non-exclusive, non-transferable right and license to use Licensed Materials solely for Client's personal and internal purpose of appraising real estate and/or personal property. Each module of the Licensed Materials may only be installed and used on one server at a time, and the Licensed Materials may only be accessed at any one time by the number of users for which Client has paid a license fee as set forth in Schedule A. Additional licensed users for each of the Licensed Materials and additional modules of the Vanguard Computer Systems *CAMAvision*® software may be added to this License Agreement as Licensed Materials through supplements to Schedule A approved in writing by both Vanguard and Client, or pursuant to a new License Agreement executed by the parties.
3. **LICENSE FEES.**
 - (a) Vanguard shall supply the modules of the Licensed Materials and/or Internet Service listed on the attached Schedule A and Vanguard will invoice Client for, and Client agrees to pay, the license fees indicated on the attached Schedule A.
 - (b) All license fees are exclusive of shipping charges and any federal, state, provincial or local taxes, including any sales, use, VAT or other taxes imposed on this transaction, the license fees, or on Licensee's use or possession of the Licensed materials, all of which, if any, shall be paid by Client without deduction from the license fees.
 - (c) Fees paid or payable by Client for the purchase of the license for the Licensed Materials are not refundable by Vanguard, and no adjustment will be made to such fees if Client discontinues use of the Licensed Materials or if Vanguard terminates this Agreement under Section 8(b) below. Vanguard reserves the right to collect 75% of the total license fees should the client choose to cancel this Agreement prior to installation of the Licensed Materials.
4. **LIMITATIONS ON USE OF THE LICENSED MATERIALS.** Client shall not, directly or indirectly:
 - (a) allow the modules contained in the Licensed materials to be used at any point in time by more than the number of persons for whom a licensee fee has been paid, as specified on Schedule A, and all such use may only be by those persons using such modules for the benefit of Client in the course and scope of their employment as an employee of Client;
 - (b) copy, modify or create derivative works of the Licensed Materials;
 - (c) transmit, translate, reverse engineer, decompile, disassemble or otherwise attempt to derive the source code for the Licensed Materials;
 - (d) without the prior written consent of Vanguard, which consent may be withheld by Vanguard in its sole discretion, assign this Agreement, or rent, lease, license, sublicense the Licensed Materials to any other person, or transfer,

allow access to, distribute or otherwise make available License Materials to independent contractors or others who do not receive a Form W-2, Wage and Tax Statement, from Client, as used in the United States income tax system as an information return to report wages paid to employees and the taxes withheld from them, or to allow others to do so; or;

- (e) incorporate the Licensed Software, in whole or in part, into a product which Vanguard determines is designed to compete with the Licensed Materials, which will include, but not be limited to, local databases or Web-based search engines; or
- (f) make more than one copy of the Licensed Materials for backup.

5. **CONFIDENTIALITY.**

- (a) Client covenants and agrees as follows:

- (1) to receive and hold in confidence all Confidential Information revealed to Client by Vanguard pursuant to this Agreement;

- (2) to not disclose any Confidential Information except to regular employees of Client who will receive a Form W-2, Wage and Tax Statement, from Client, in the current tax year (hereinafter referred to as "Client's Representatives") who have a reasonable need-to-know, who know of Client's obligations hereunder, and who are under like obligations with respect to Confidential Information received hereunder by virtue of their employment relationship with Client. Client assumes full responsibility for the compliance of Client's Representatives with the restrictions of this Agreement, all of which restrictions shall apply to and bind Client's Representatives. Any other disclosure of Vanguard's Confidential Information shall require Vanguard's prior written permission and execution of a similar agreement.

- (3) not to use any Confidential Information for itself or for any third party or for any reason or purpose other than solely for its own purpose of appraising real estate;

- (4) not to use any Confidential Information in any way detrimental to Vanguard (it being acknowledged that any use of Confidential Information by Client for purposes other than to solely for its own purpose of appraising real estate will be deemed detrimental to Vanguard and that no such use shall allow any disclosure that violates paragraph 5(a)(2) above; and

- (5) at any time, upon the written request of Vanguard, (i) immediately return to Vanguard all copies of Licensed Materials and all additional documents and things within Client's possession, custody or control containing or reflecting any Confidential Information, (ii) irretrievably delete or erase all Confidential Information from any electronic storage medium (i.e., computers, computer disks, zip drives, etc.) within Client's possession, custody or control and provide Vanguard with a written statement confirming that all Confidential Information of Vanguard has been returned or deleted, and (iii) make no further use of the Confidential Information.

- (b) As used in this Agreement, "Confidential Information" shall mean information relating to the Licensed Materials presented or disclosed to Client by Vanguard, whether such information is presented or disclosed in writing, electronic form, orally or obtained by visual inspection. Client agrees and acknowledges that such Confidential Information is not generally known to Vanguard's competitors, which gives Vanguard a competitive advantage over others who do not possess such Confidential Information. Notwithstanding the foregoing, Confidential Information shall not include information (regardless of how it may be marked) which (a) is already rightfully known to Client unless it is only known by Client due to Vanguard's disclosure of Confidential Information to Client prior to the execution of this Agreement, (b) was or becomes publicly known without disclosure by Client, (c) was or is acquired by Client from a third party, provided that the third party providing such information has not thereby breached any agreement with, or acted in derogation of, any confidential relationship with Vanguard, or (d) is disclosed pursuant to the lawful requirement of a government agency or is required by operation of law provided that Client gives Vanguard written notice of said disclosure request and a copy thereof so that Vanguard can take action, if any, to protect its Confidential Information. The burden shall be on Client to establish that information pertaining to Vanguard and/or the Licensed Materials is not Confidential Information.

6. **LIMITED WARRANTY.**

- (a) Vanguard warrants that during the Warranty Period (as defined below) the software module(s) contained in the Licensed Materials will be free from material, reproducible programming malfunctions or defects and will operate in all material respects in conformity with the current specifications for such module(s) published by Vanguard. Vanguard does not warrant that the modules in the Licensed Materials will operate uninterrupted or error free.

(b) As the sole obligation of Vanguard and the sole remedy of Client under the foregoing warranty, Vanguard will seek to correct, through the means Vanguard determines to be most appropriate, any malfunction or defect in such Licensed Materials at no additional charge to Client within a reasonable time after they become known, provided (1) such malfunctions or defects are reported to Vanguard by Client within twelve (12) months from the effective date of this Agreement or thereafter during any period in which Client maintains a Service Contract with Vanguard under which Client is current and not in default (the "Warranty Period"), and (2) Vanguard is able to reproduce and confirm the reported malfunction or defect.

(c) The foregoing limited warranty shall be null and void, and Vanguard shall have no warranty obligation with respect to any software module contained in the Licensed Materials if such module is modified or altered by any party other than Vanguard, its employees or agents, or such module is used for purposes for which it was not intended or for purposes not authorized by this Agreement, or the module was damaged due to causes external to such software (e.g., a power surge or electromagnetic field, etc.). Vanguard shall have no responsibility for any hardware failures.

(d) THE LICENSED MATERIALS ARE OTHERWISE PROVIDED AS IS WITHOUT WARRANTY OF ANY KIND. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, VANGUARD FURTHER DISCLAIMS ALL WARRANTIES. INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY. FITNESS FOR A PARTICULAR PURPOSE, FREEDOM FROM INTERFERENCE WITH ENJOYMENT OR FROM NON-INFRINGEMENT OF THIRD PARTY INTELLECTUAL PROPERTY RIGHTS. AND ANY WARRANTIES THAT MAY ARISE OR BE DEEMED TO ARISE FROM ANY COURSE OF PERFORMANCE, COURSE OF DEALING OR USAGE OF TRADE. THE ENTIRE RISK ARISING OUT OF THE USE OR PERFORMANCE OF THE LICENSED MATERIALS REMAINS WITH CLIENT.

(e) TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL VANGUARD OR ITS SUPPLIERS BE LIABLE TO CLIENT OR ANY OTHER PERSON OR ENTITY FOR ANY CONSEQUENTIAL, INCIDENTAL, DIRECT, INDIRECT, SPECIAL, PUNITIVE, OR OTHER DAMAGES WHATSOEVER (INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, THE COSTS OF SUBSTITUTE SOFTWARE OR SERVICES, LOSSES RESULTING FROM ERASURE, DAMAGE, DESTRUCTION OR OTHER LOSS OF FILES, DATA OR PROGRAMS OR THE COST OF RECOVERING SUCH INFORMATION, OR OTHER PECUNIARY LOSS) ARISING OUT OF THIS AGREEMENT OR THE USE OF OR INABILITY TO USE THE LICENSED MATERIALS, EVEN IF VANGUARD HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. BECAUSE SOME STATES/JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF LIABILITY FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES, THE ABOVE LIMITATION MAY NOT APPLY TO CLIENT. In no event shall Vanguard's liability for the performance or nonperformance of this Agreement, or otherwise, exceed the amount actually paid to Vanguard under this Agreement.

7. **TITLE.** Title, ownership, rights and intellectual property rights in and to the Licensed Materials shall remain in Vanguard and/or its suppliers. The Licensed Materials are protected by the copyright laws of the United States and international copyright treaties. Title, ownership rights and intellectual property rights in and to the content accessed through the Licensed Materials is the property of the applicable content owner and may be protected by applicable copyright or other law. This license gives you no rights to such content.

8. **TERM.**

(a) The rights granted by Vanguard shall take effect on the date first written above and shall remain in force as long as Client is in compliance with the limitations, terms and conditions of this Agreement, provided Vanguard reserves the right to change this Agreement when deemed necessary in Vanguard's discretion due to changes in technical specifications.

(b) Vanguard further reserves the right to terminate this Agreement and any Service Contract by written notice to Client if Client fails to comply with any of the limitations, terms or conditions set forth in this Agreement and such failure continues for a period of ten (10) days after Client receives written notice of such failure from Vanguard.

(c) Upon termination of this Agreement in accordance with Section 8(b), Client shall cease to use, and promptly relinquish and return to Vanguard the Licensed Materials, and Vanguard shall have the right to uninstall Licensed Materials from the Client's system. Sections, 4, 5, 6, 7 and 10 shall survive any termination of this Agreement.

9. **REPRESENTATIONS AND WARRANTIES OF CLIENT.** Client represents and warrants to Vanguard as follows: (a) Client has taken all necessary action to make this Agreement legally binding on Client, that the individual signing this Agreement on behalf of Client has been fully authorized and empowered to execute this Agreement on behalf of Client, and this Agreement constitutes a legal, valid and binding obligation of Client in accordance with its terms, (b) no consent,

Vanguard Appraisals, Inc.

approval or authorization by any other party or governmental authority is required in connection with the execution, delivery, validity or enforceability of this Agreement; and (c) Client has funding sufficient for Client to fulfill its obligations under this Agreement.

10. **MISCELLANEOUS.** (a) This Agreement constitutes the entire agreement between the parties concerning the subject matter hereof; (b) this Agreement may be amended only by a writing signed by both parties; (c) this Agreement shall be governed by the laws of the State of North Dakota, without regard to conflicts of law provisions, (d) should Client commence any legal action against Vanguard arising out of this Agreement, or the enforcement of any terms and conditions hereof, the parties agree that any such action may be commenced in the state courts located in the City of Dickinson, North Dakota or the US District Court of North Dakota and Vanguard agrees to submit to the jurisdiction of such courts, and should Vanguard commence any legal action against Client arising out of this Agreement, or the enforcement of any terms and conditions hereof, the parties agree that any such action may be commenced in the federal or state courts located in Cedar Rapids, Iowa, and Client agrees to submit to the jurisdiction of such courts; (e) if any provision in this Agreement should be held illegal or unenforceable by a court having jurisdiction, such provision shall be modified to the extent necessary to render it enforceable without losing its intent or severed from this Agreement if no such modification is possible, and other provisions of this Agreement shall remain in full force and effect; (f) a waiver by either party of any term or condition of this Agreement or any breach thereof, in any one instance, shall not waive such term or condition or any subsequent breach thereof; (g) the provisions of this Agreement that require or contemplate performance after the expiration or termination of this Agreement shall be enforceable notwithstanding said expiration or termination; (h) neither party shall be in default or be liable for any delay, failure in performance (excepting the obligation to pay), or interruption of service resulting directly or indirectly from any cause beyond its reasonable control; (i) Vanguard shall be entitled (without the necessity of posting any bond or establishing the inadequacy of damages as a remedy) to specific performance and injunctive relief to correct or enjoin any breach or threatened breach of Sections 4 and 5, in addition to all other remedies which might be available at law or in equity; and (j) If any dispute arises under this Agreement, the prevailing party shall be reimbursed by the other party for any and all legal fees and costs associated therewith.

IN WITNESS WHEREOF, the Parties hereto have caused this LICENSE AGREEMENT to be executed by their duly authorized representatives in duplicate as of the date and year first above written.

VANGUARD APPRAISALS, INC.

By: _____
Brad Miller, Senior Vice President/CIO

ND0040
City of Dickinson

By: _____
Official Title: _____
Date: _____

City of Dickinson (County Commissioner Signature Required)

By: _____
Official Title: _____
Date: _____

SCHEDULE "A"
City of Dickinson ND0040

LICENSED MATERIALS:

FEE:

Network Upgrade (NEW total workstaions 7)
License No. - NET0087 adding 1 Additional

\$ 750.00

Total

\$750.00

SERVICE CONTRACT

Network Upgrade(total workstations 7)

This Service Contract is made and entered into by and between Vanguard Appraisals, Inc., an Iowa corporation ("Vanguard") and the City of Dickinson, ND, Assessor ("Client").

WHEREAS, Vanguard owns certain computer application software modules and related materials known as Vanguard Computer Systems software and the Client is presently using or desires to use said system under license from Vanguard and in connection with such use Vanguard agrees to provide the Client with the following services as applicable:

1. **TERM.** This contract is for a one year period upon software installation or commencing on 3/22/2024 whichever comes first. Vanguard reserves the right to collect 75% of the total service fees should the client choose to terminate the service contract prior to installation of the Licensed Materials. This contract shall automatically renew on the contract date at Vanguard's then current service contract rate unless the Client notifies Vanguard of their desire to cancel within thirty (30) days prior to renewal, otherwise the cancellation date shall be on the date of notification to Vanguard. Vanguard must be notified in writing of any cancellation of service.
2. **INSTALLATION AND TRAINING.** Vanguard shall install and test the software on the Client's equipment. Up to 0 hours of hands-on, on-site training, working with the Client's personnel will be provided by Vanguard under this Contract. All time for installation, training and Vanguard's staff travel time will count against and be deducted from the service contract time balance. See item 6 for additional installations.
3. **ENHANCEMENTS, UPDATES AND VERSION CONTROL.** As Vanguard continues to improve on the basic program, and work on suggestions for features and improvements from users, Client will automatically receive during the term of this service contract, provided Client is current and not in default of any payments due Vanguard, all updating information; i.e. cost table revisions, current function enhancements, etc. as and when released by Vanguard, for the modules of the Vanguard Computer Systems software for which Client has a license and maintains this Service Contract. However, this service contract does not include future programs such as, but not limited to, the professional version, income module, data conversion due to software rewrite because of operating system changes, data conversion from other vendor's software, etc. Upon receipt of the newest version of the modules, the Client will only be entitled to receive telephone consultation on prior versions of the modules for no more than one hundred eighty (180) days without additional charge, unless there was prior written consent between the Client and Vanguard. Telephone consultation after one hundred eighty (180) days with respect to prior versions of the modules will be available at our then current normal service fee rate (call for current rate).
4. **CONSULTATION.** All service contract holders have unlimited telephone consultation privileges during normal business hours which relate to operation of Vanguard Computer Systems software (VCS). All non-VCS telephone consultation (such as hardware operations or malfunction, third party software operation or integration, etc.) will be charged at the then current normal telephone service fee rate (call for current rate). Service PLUS contracts for additional time may be purchased at a reduced service fee rate (call for rate).
5. **ADDITIONAL SERVICES.** Additional training and on-site consultation, such as manual level studies, look-up table maintenance, jurisdictional adjustments to data, etc. shall be available at Vanguard's then current normal service fee rate. All staff travel time will be charged at the per diem rate. A minimum charge of one day per instance will be billed. Service PLUS contracts for additional time may be purchased at a reduced service fee rate (call for rate).
6. **ADDITIONAL INSTALLATIONS.** If additional copies of the program were installed on additional computers in the client's office, the terms of this Contract shall apply to additional installations in the same manner as the original installation.
7. **LIMITED WARRANTY.** Vanguard shall perform its services hereunder in a workmanlike manner. Vanguard does not warrant that the services will be error free. EXCEPT AS EXPRESSLY SET FORTH IN THIS SERVICE CONTRACT, VANGUARD EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES CONCERNING THE SERVICES TO BE RENDERED HEREUNDER, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES THAT MAY ARISE OR BE DEEMED TO ARISE FROM ANY COURSE OF PERFORMANCE, COURSE OF DEALING OR USAGE OF TRADE. In no event shall Vanguard be liable to Client or any other person for any indirect, consequential, special, exemplary, or incidental damages of whatever kind and however caused, even if Vanguard knew or should have known of the possibility of such damages. In no event shall Vanguard's cumulative liability for any claim arising in connection with this Service Contract exceed the total fees and charges paid to Vanguard under this Service Contract during the last 12 months. No action, whether based in contract, strict liability, or tort, including any action based on negligence, arising out of the performance of services under this Contract, may be brought by Client more than 1 year after such cause of action accrued.
8. **SERVICE CONTRACT FEES.** The total service contract fee for the term is as follows:

License - NET0087 New total 7
 Network Upgrade(adding 1 workstation) \$ 275.00
 *Service to be prorated after installation into CONSOL059 renewal in July

All payments to Vanguard under this Service Contract shall be payable in U.S. dollars and shall be net of any and all taxes, withholdings, setoffs, or deductions of any nature.

9. **MISCELLANEOUS.** This Contract (a) constitutes the entire agreement between the parties concerning the subject matter hereof; (b) may be amended only by a writing signed by both parties; (c) shall be governed by the laws of the State of North Dakota without regard to conflicts of law provisions. Should Client commence any legal action against Vanguard arising out of this Contract, or the enforcement of any terms and conditions hereof, the parties agree that any such action may be commenced in the state courts located in the City of Dickinson, North Dakota or the US District Court of North Dakota and Vanguard agrees to submit to the jurisdiction of such courts, and should Vanguard commence any legal action against Client arising out of this Contract, or the enforcement of any terms and conditions hereof, the parties agree that any such action may be commenced in the federal or state courts located in Cedar Rapids, Iowa, and Client agrees to submit to the jurisdiction of such courts. If any provision in this Contract should be held illegal or unenforceable by a court having jurisdiction, such provision shall be modified to the extent necessary to render it enforceable without losing its intent or severed from this Contract if no such modification is possible, and other provisions of this Contract shall remain in full force and effect; A waiver by either party of any term or condition of this Contract or any breach thereof, in any one instance, shall not waive such term or condition or any subsequent breach thereof. Neither party shall be in default or be liable for any delay, failure in performance (excepting the obligation to pay), or interruption of service resulting directly or indirectly from any cause beyond its reasonable control.

**SERVICE CONTRACT
Signature Page**

VANGUARD APPRAISALS, INC.

By: _____
Brad M. Miller, Senior Vice President/CIO
Dated: November 22, 2023

**ND0040
City of Dickinson**

By: _____
Official Title: _____
Date: _____

City of Dickinson (County commissioner signature required)

By: _____
Official Title: _____
Date: _____

NET0087 Network Upgrade(adding 1 workstation)—new total 7 workstations

SERVICE CONTRACT

Archive Module 20th thru 25th processes

This agreement is made and entered into by and between Vanguard Appraisals, Inc. (hereinafter referred to as "Vanguard") and the City of Dickinson, ND, Assessor (hereinafter referred to as "Client").

WHEREAS, Vanguard is the owner of Vanguard Computer Systems CAMAvision™ and the Client is presently using or desires to use said system and in connection with such use Vanguard agrees to provide the Client with the following services as applicable:

1. **TERM.** This contract is for six processes. Vanguard shall provide the client's chosen reports. All time for obtaining the client's data, installation, training, and Vanguard's staff travel time will be charged as per item 5. See item 5 for additional copies. Vanguard reserves the right to collect the total amount of the contract fees listed on Schedule A by **December 31, 2031, or if client chooses to terminate prior to processing.**
2. **INSTALLATION AND TRAINING.** Vanguard shall provide the client's chosen reports. All time for obtaining the client's data, installation, training and Vanguard's staff travel time will be charged as per item 5. See item 5 for additional copies.
3. **ENHANCEMENTS, UPDATES AND REVISIONS.** As we continue to improve on the basic program, and work on suggestions from clients, service contract holders will automatically receive all updating information; i.e. cost table revisions, current function enhancements, etc. However, this service contract does not include future programs such as, but not limited to, the professional version, income module, data conversion due to software rewrite because of operating system changes, data conversion from other vendor's software, etc.
4. **CONSULTATION.** All service contract holders have unlimited telephone consultation privileges which relate to Vanguard Computer Systems (VCS). All non-VCS telephone consultation will be charged at the normal telephone service fee rate (call for current rate). The first fifteen (15) minutes each month (non-accumulative) will be free. Service PLUS contracts for additional time may be purchased at a reduced service fee rate (call for rate).
5. **ADDITIONAL SERVICES.** Additional copies may be ordered for resale to the public at \$50.00 per copy. Additional training, installations and on-site consultation, such as hardware troubleshooting, non-VCS software training, etc. shall be available at our normal service fee rate (call for current rate). All staff travel time will be charged at the per diem rate. Service PLUS contracts for additional time may be purchased at a reduced service fee rate (call for rate).
6. **ADDITIONAL INSTALLATIONS.** If additional copies of the program were installed on additional computers in the client's office, the terms of this agreement shall apply to additional installations in the same manner as the original installation.

Payment Schedule:

License - ARC0048	
Archive Module (Based on 10,466 parcels with PRC report.)	\$23,850.00
Multiple Processes Discount	\$4,770.00
Total:	\$19,080.00 (cost \$3,180.00/process)

VANGUARD APPRAISALS, INC.

By: _____
Brad M. Miller, Senior Vice President/CIO
Dated: July 6, 2023

City of Dickinson

City of Dickinson
(County Commissioner Signature Required)

By: _____

By: _____

Official Title: _____

Official Title: _____

Dated: _____

Dated: _____

SCHEDULE "A"
Archive Process
ND0040 City of Dickinson
ARC0048

LICENSED MATERIALS:

FEE:

- 1. Report Archive Software
License No. – ARC0048

Total

\$ 19,080.00

Process by December 31, 2025 \$3,180.00
Process by December 31, 2026 \$3,180.00
Process by December 31, 2027 \$3,180.00
Process by December 31, 2028 \$3,180.00
Process by December 31, 2029 \$3,180.00
Process by December 31, 2030 \$3,180.00

Monthly Financial Report

Presented by: Finance Department

Consideration to Approve



Treasurer's Report as of November 30th, 2023

▶ General Checking	\$ 106,646
▶ Demand Deposit	\$ 35,000,000
▶ Money Market	<u>\$ 27,829,077</u>
▶ Cash Total	\$ 62,935,723

▶ This includes Restricted and Committed funds.

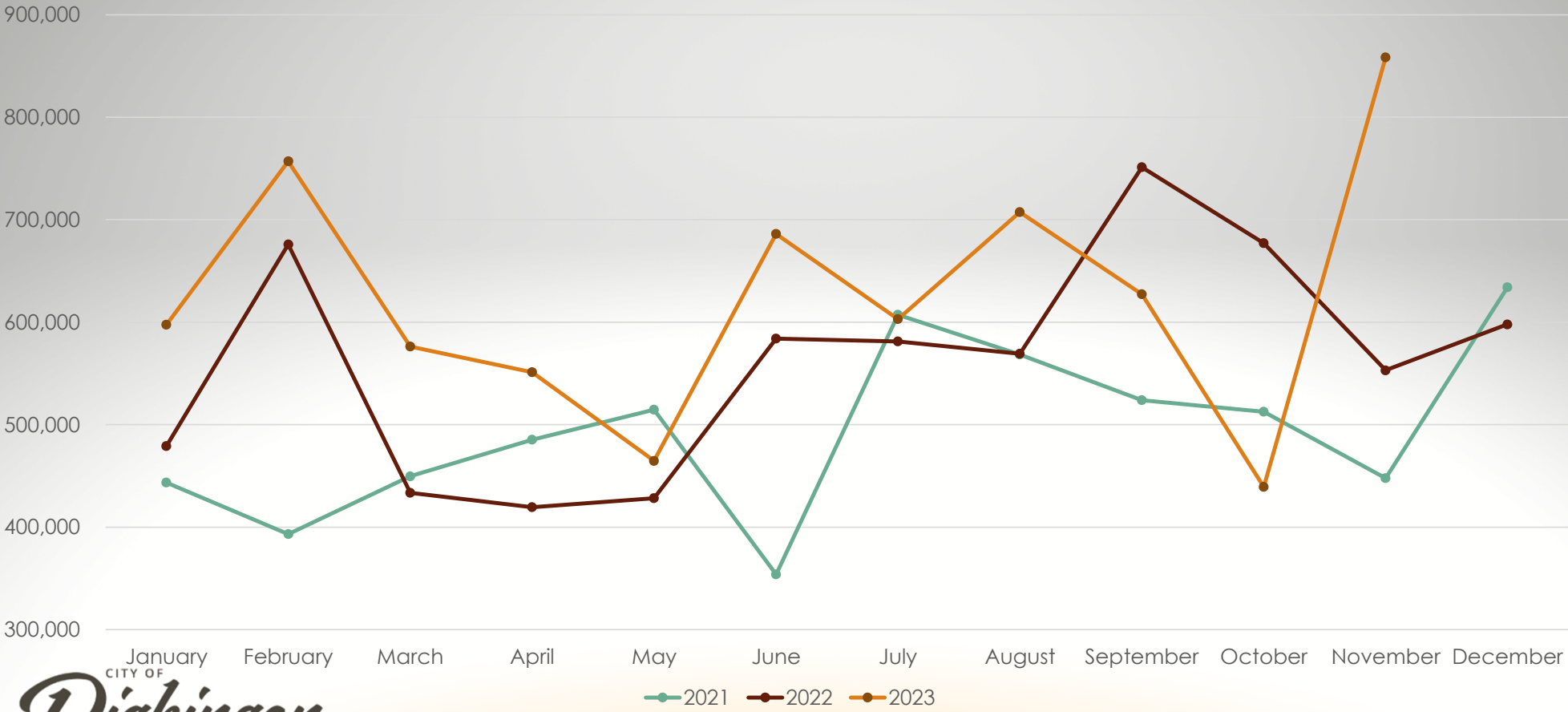
▶ Current Interest Rate on Cash Accounts 3.71%

Investments as of November 30th 2023

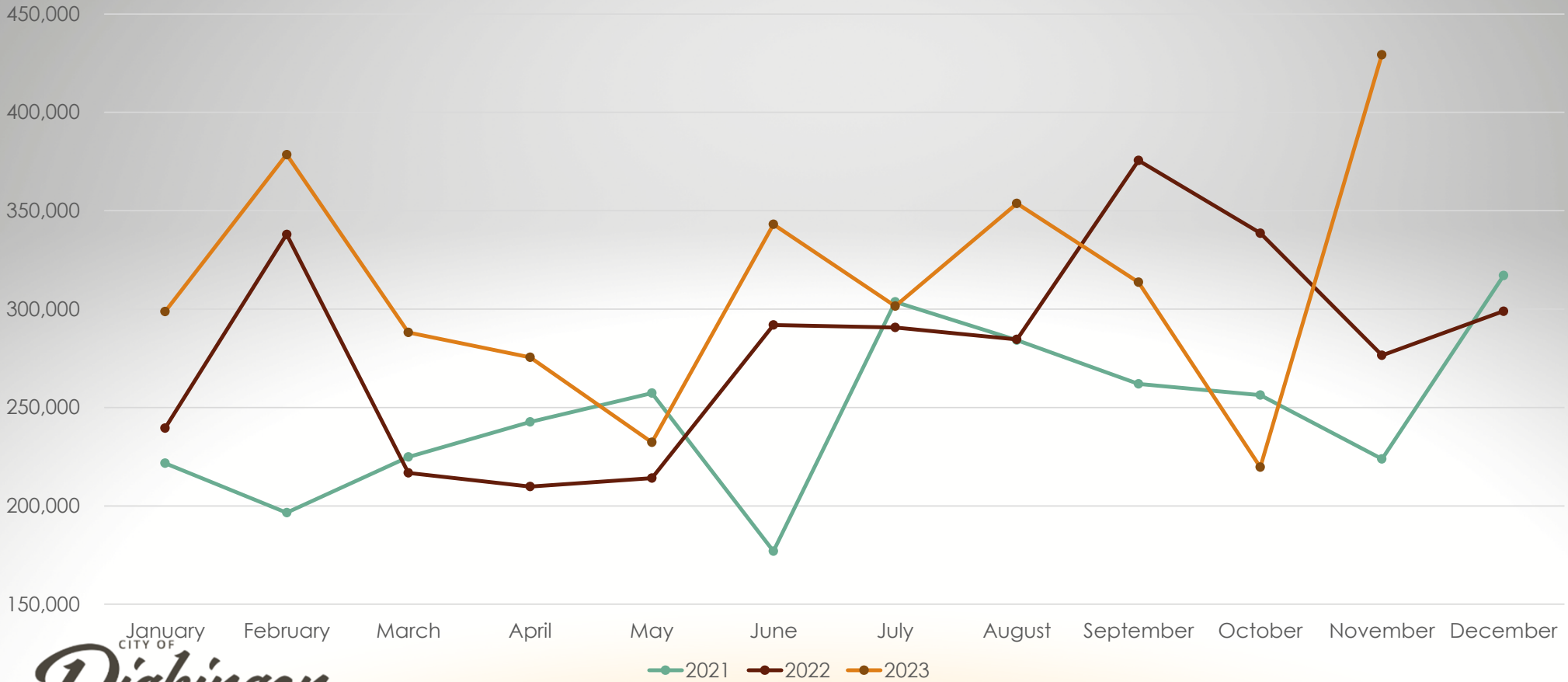
➤ Future Fund	\$ 6,715,577
➤ CMA	\$ 13,823,406
➤ City Pension	\$ 7,020,158
➤ Police Pension	\$ 6,719,440
➤ Volunteer Fire Pension	\$ 376,117
➤ OPEB	\$ <u>209,414</u>
➤ Total	\$ 34,863,841



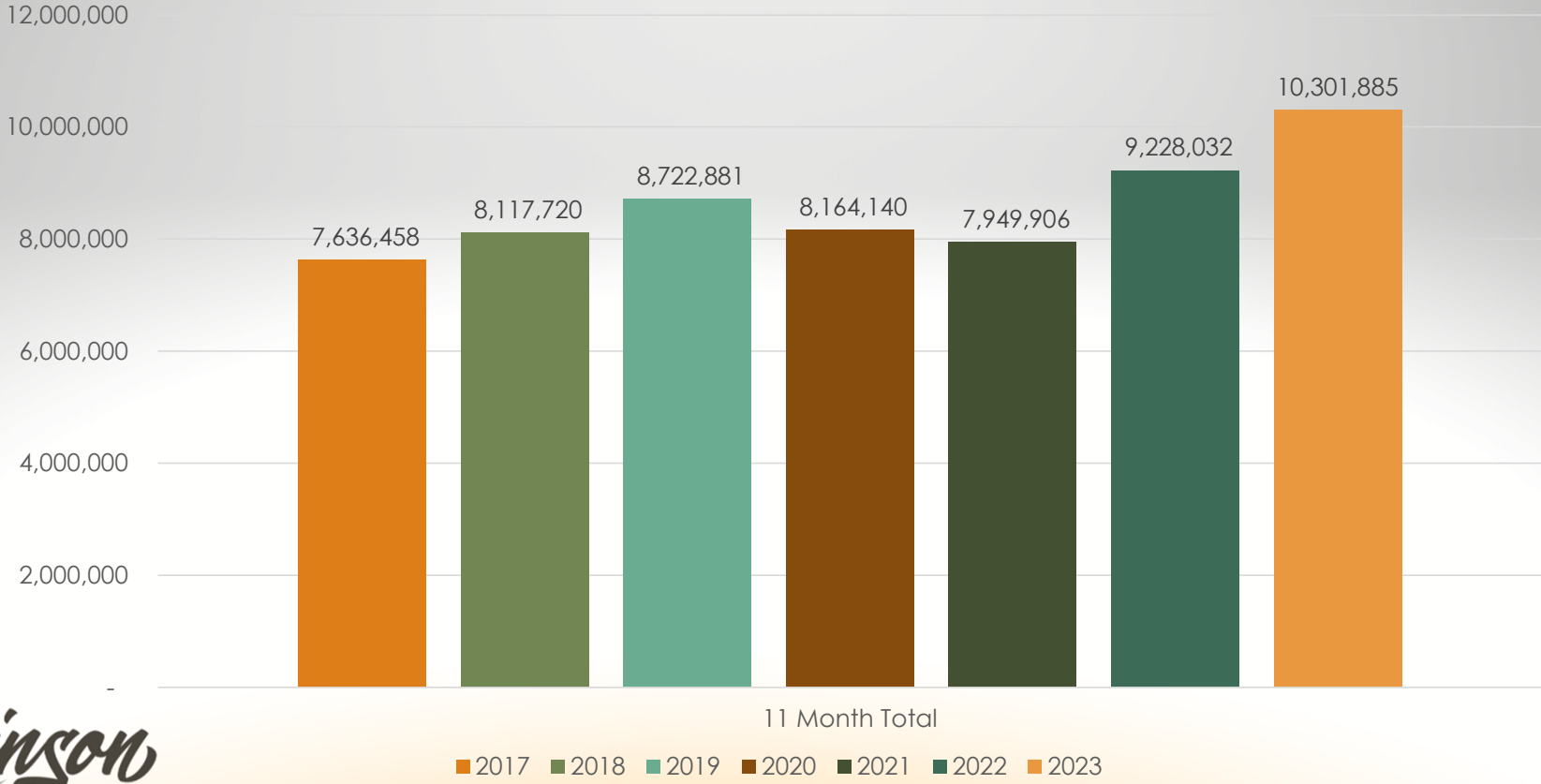
1% Sales Tax Monthly Breakdown



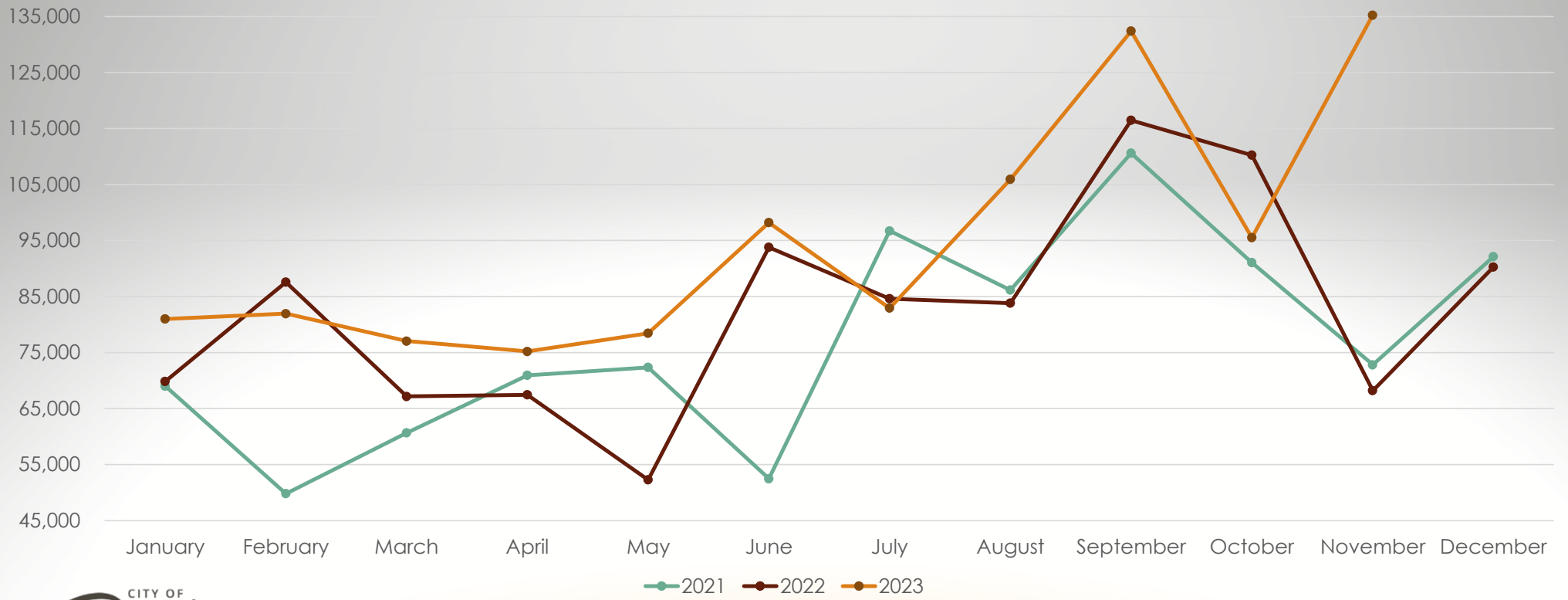
1/2% Sales Tax Monthly Breakdown



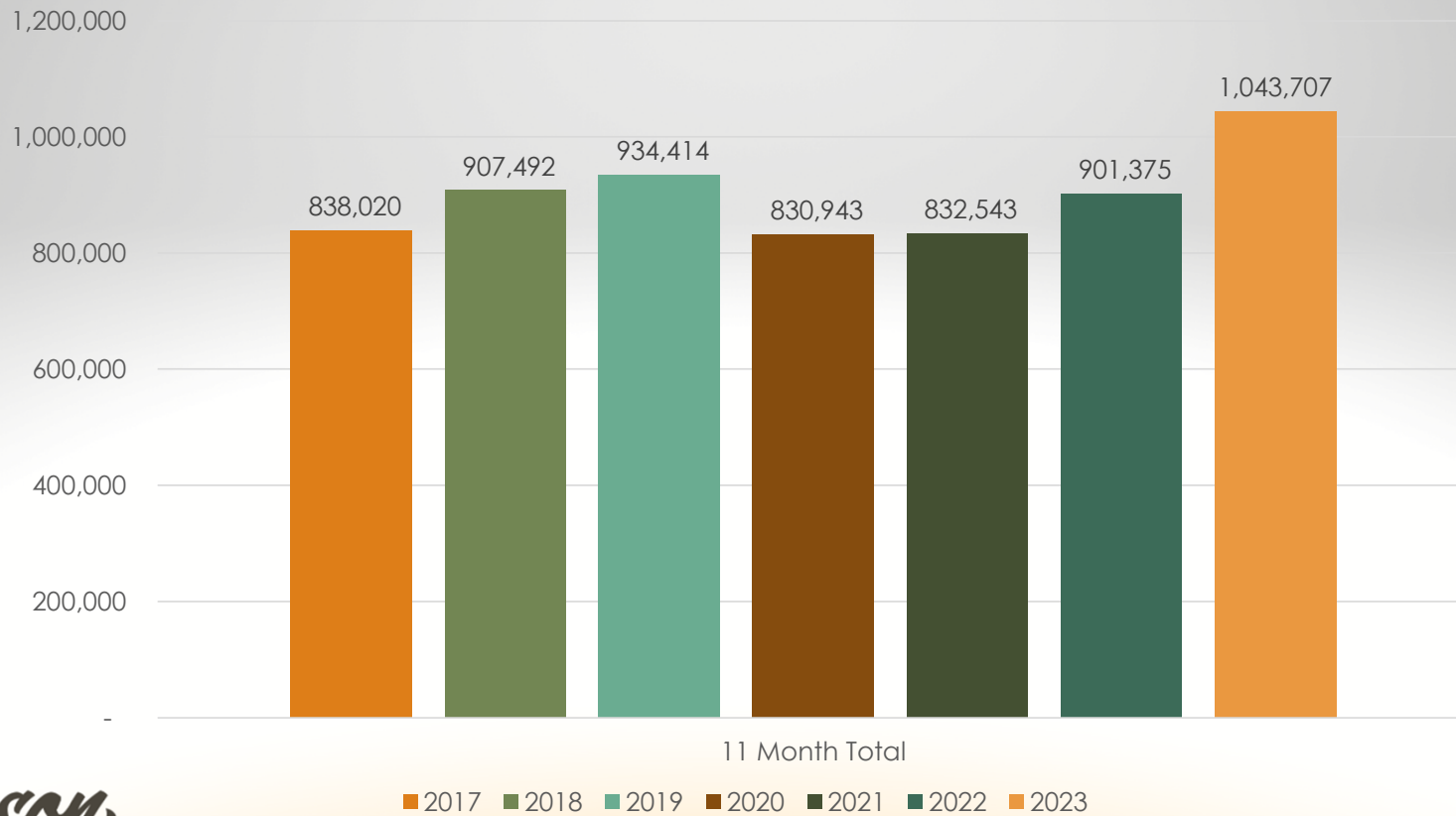
Sales Tax Comparison



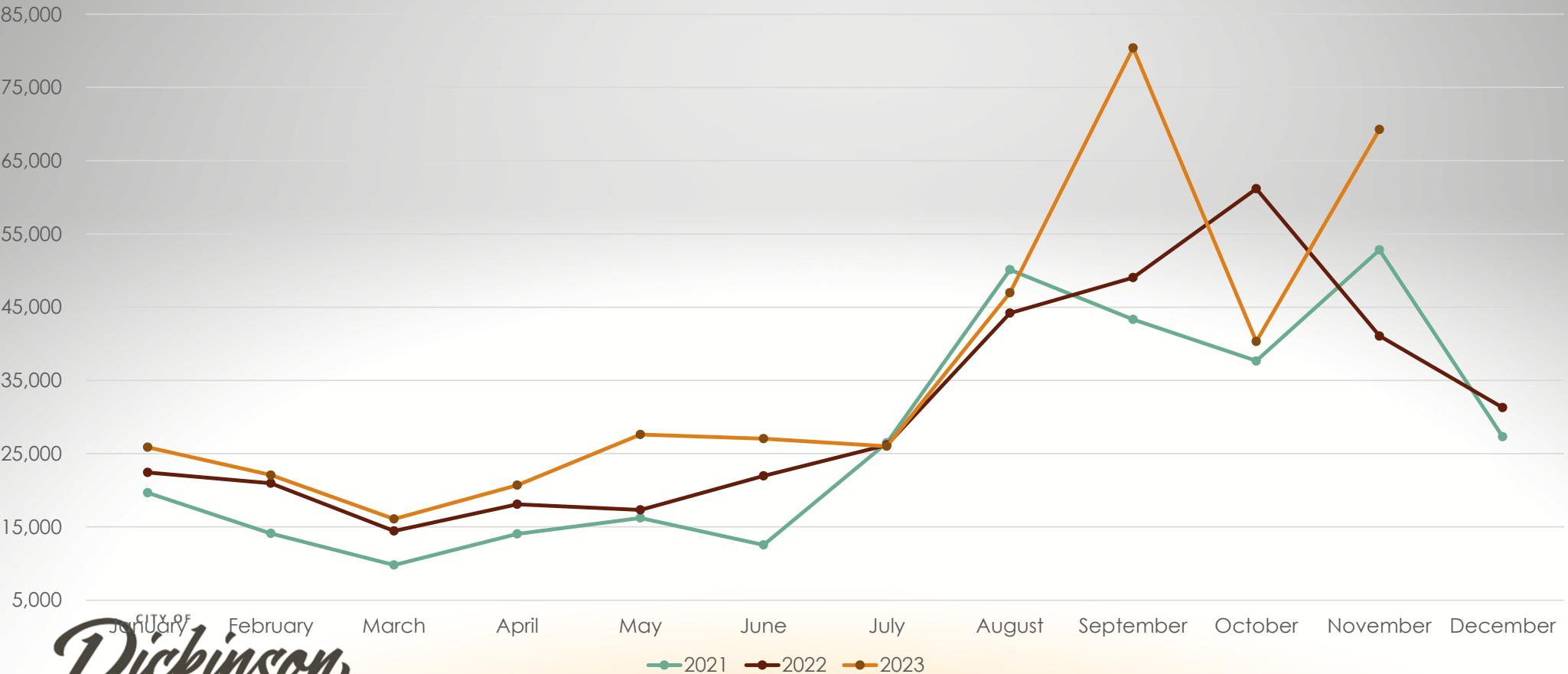
Hospitality Tax Monthly Breakdown



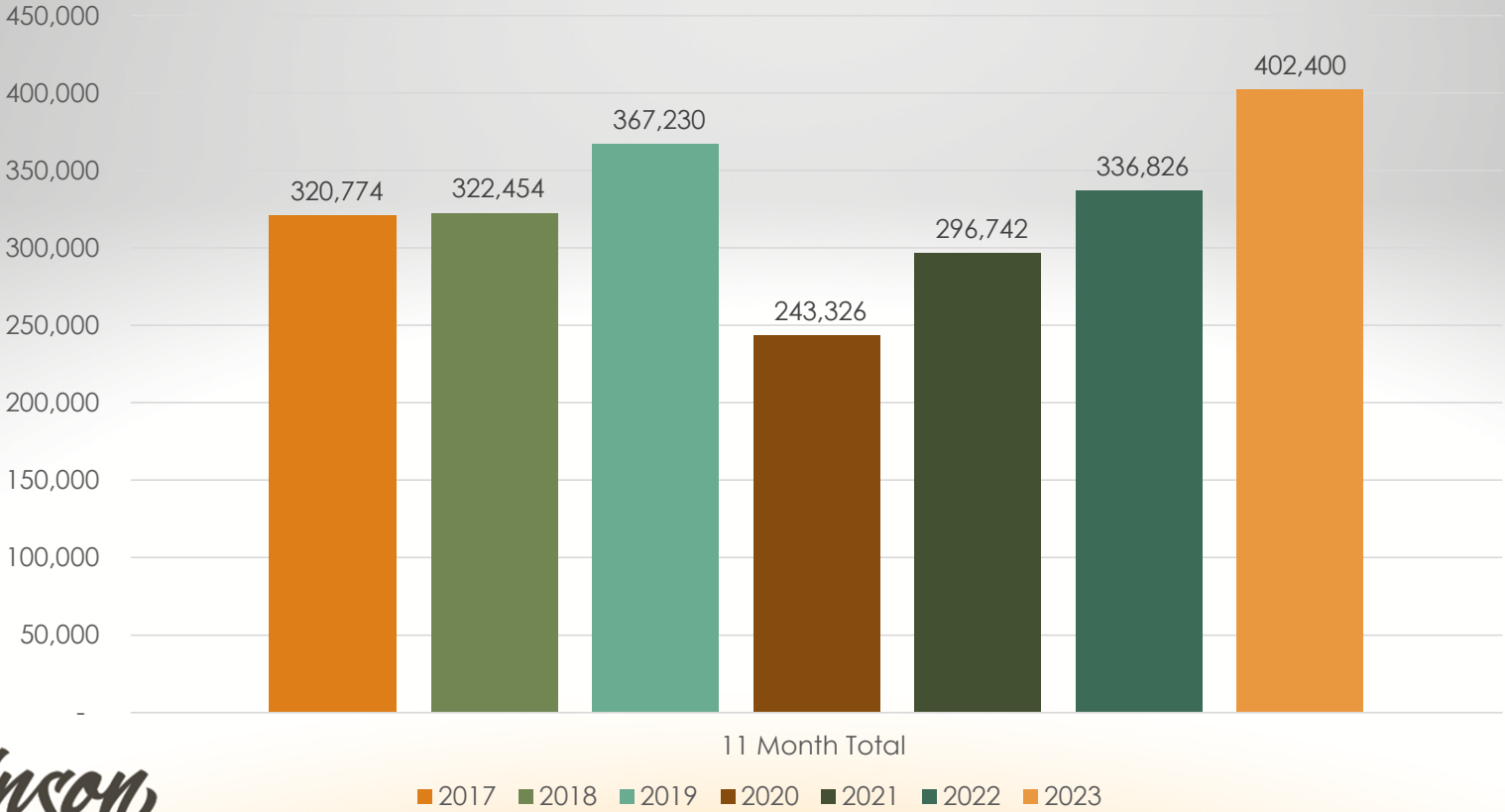
Hospitality Tax Comparison



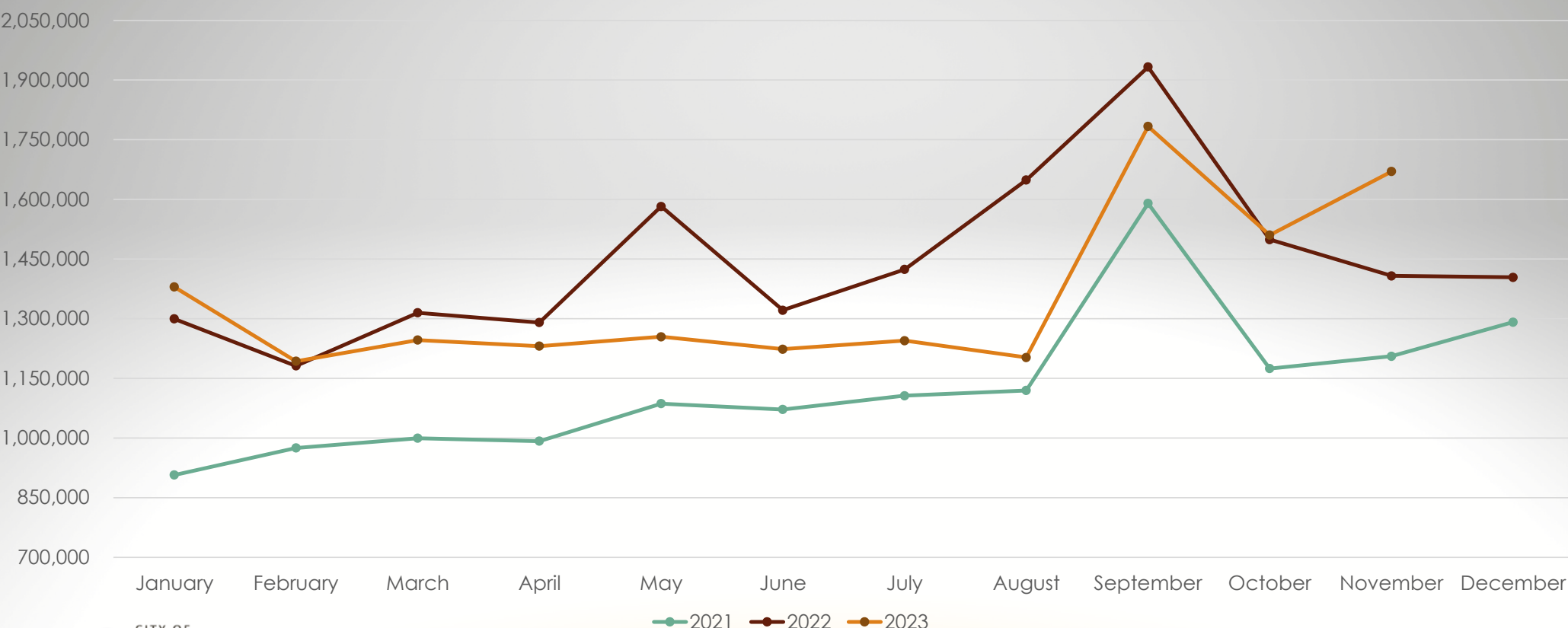
Occupancy Tax Monthly Breakdown



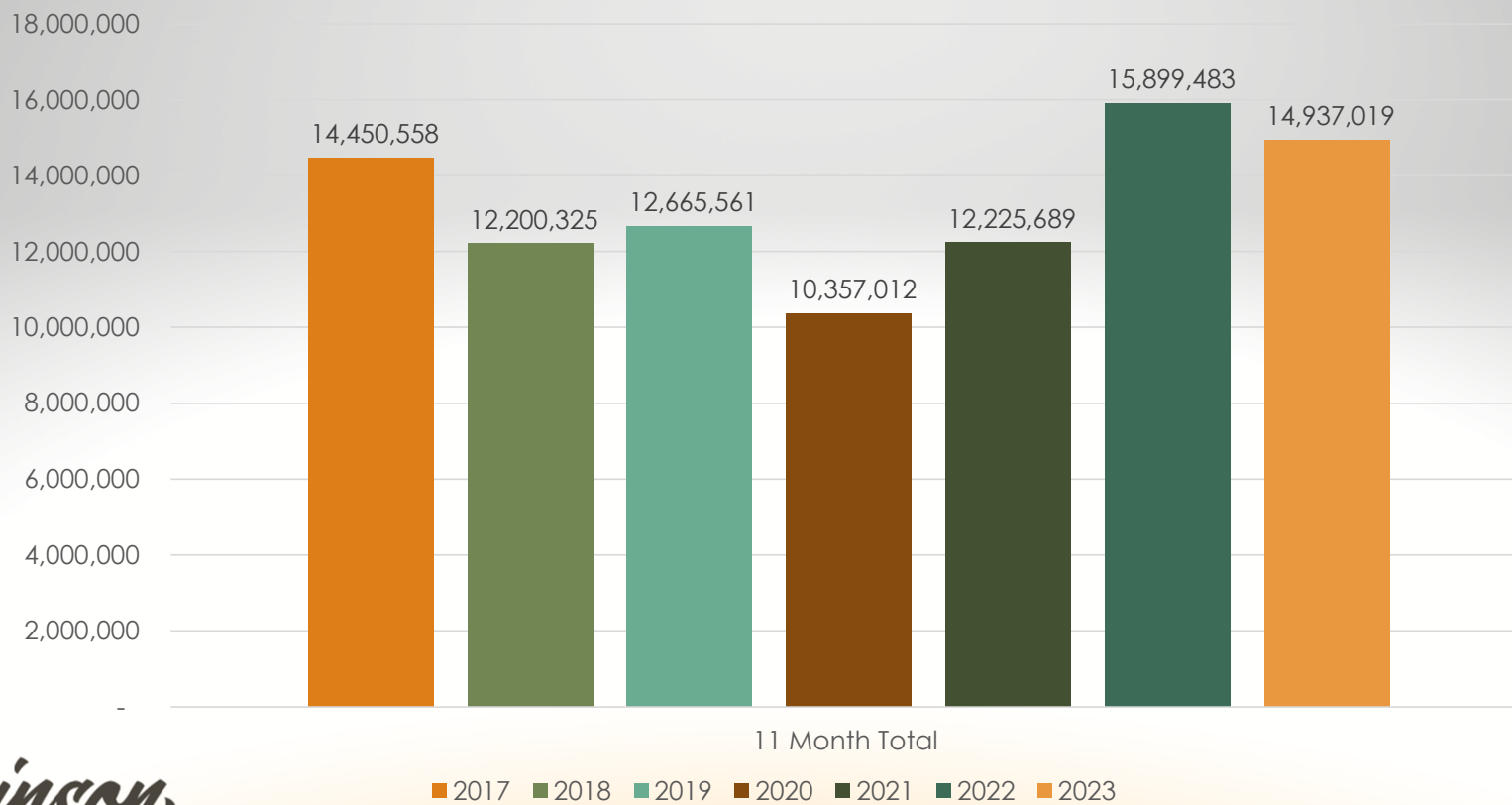
Occupancy Tax Comparison



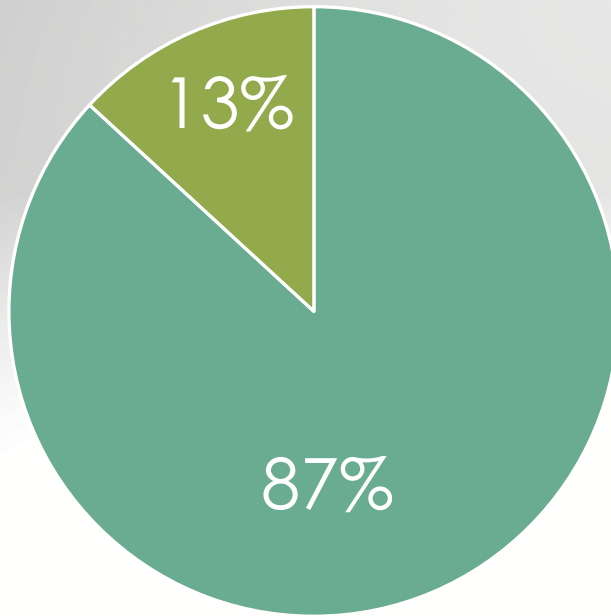
Oil Impact Revenue Monthly Breakdown



Oil Impact Comparison

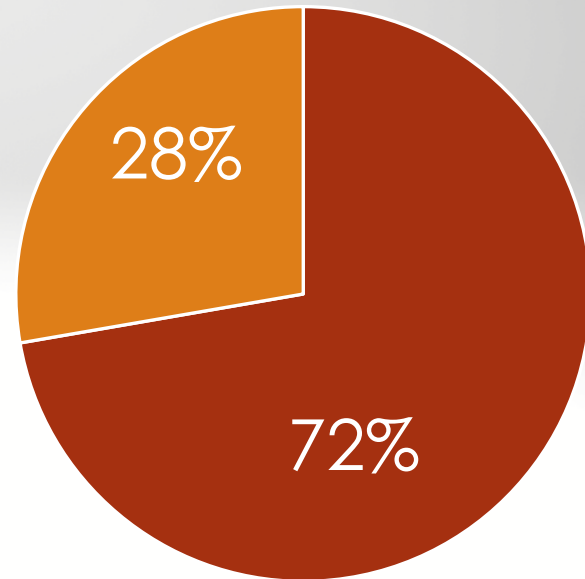


General Fund Revenue



■ Collected ■ Remaining

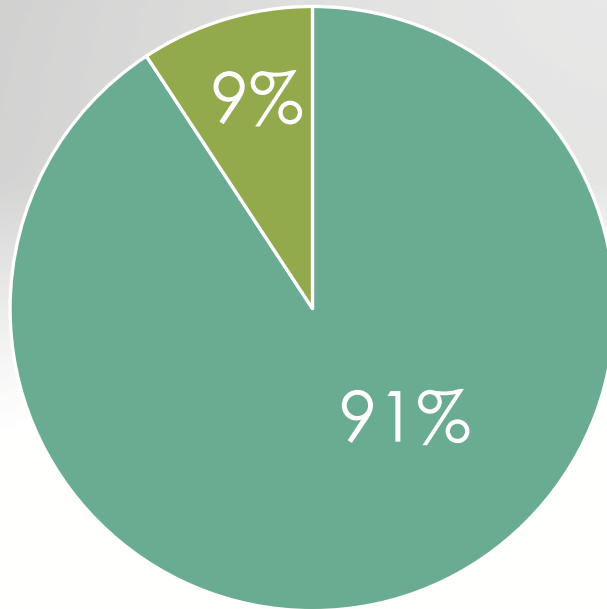
General Fund Expenses



■ Expended ■ Remaining

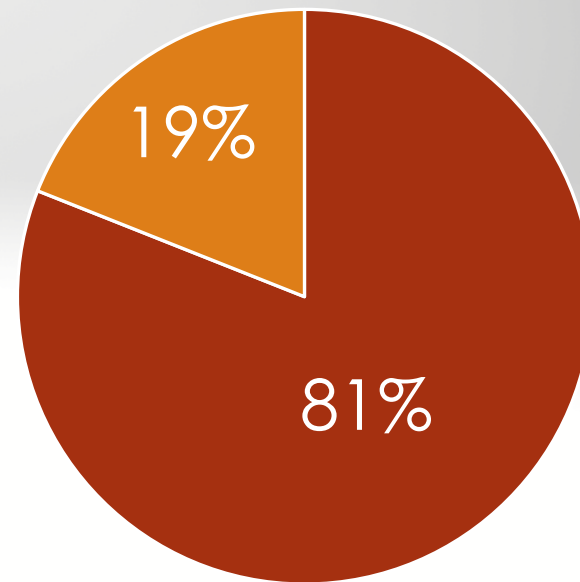


Utility Revenue



■ Collected ■ Remaining

Enterprise Fund Expenses



■ Expended ■ Remaining





Financial Report
For the Period Ending
November 30th, 2023

From: Samantha Buzalsky, Accountant

Budget Summary	1
State Tax/Intergovernmental Revenue by Month.....	2
Aged Report Summary	6
Utility Revenue Summary.....	7

Note: State Tax Revenue numbers are based on when they were received from the ND State Treasurer’s Office

2023 Budget Recap

As of 11/30/2023

	<u>2023</u> <u>Budget</u>	<u>2023</u> <u>Actual</u>	<u>Variance</u>	<u>% Expended</u>
<u>General Fund</u>	\$ 24,668,606	\$ 17,831,081	\$ 6,837,525	72.28%
<u>Special Revenue Funds</u>				
1% Sales Tax	\$ 8,334,500	\$ 7,515,217	\$ 819,283	90.17%
1/2% Sales Tax	\$ 4,645,337	\$ 3,758,823	\$ 886,514	80.92%
Legacy Square Fund	\$ 214,691	\$ 257,542	\$ (42,851)	119.96%
Cemetery Fund	\$ 109,937	\$ 830,442	\$ (720,505)	755.38%
Future Fund	\$ 300,000	\$ 278,730	\$ 21,270	92.91%
Oil Impact Fund	\$ 24,228,417	\$ 14,985,130	\$ 9,243,287	61.85%
Hospitality Tax	\$ 1,535,000	\$ 1,382,780	\$ 152,220	90.08%
Highway Tax	\$ 1,400,000	\$ 1,000,000	\$ 400,000	71.43%
Urban Forestry/Downtown Streetscape	\$ 50,000	\$ -	\$ 50,000	0.00%
Library	\$ 1,375,747	\$ 1,115,979	\$ 259,768	81.12%
Interest Revenue Fund	\$ 1,200,000	\$ 789,202	\$ 410,798	65.77%
<u>Debt Service Funds</u>				
WRCC Revenue Bond	\$ 1,435,000	\$ 1,431,255	\$ 3,745	99.74%
General Capital Lease Fund	\$ 400,000	\$ 293,652	\$ 106,348	73.41%
<u>Enterprise/Proprietary Funds</u>				
Water	\$ 7,701,362	\$ 10,158,213	\$ (2,456,851)	131.90%
Sewer	\$ 9,216,034	\$ 4,649,189	\$ 4,566,845	50.45%
Solid Waste	\$ 5,649,079	\$ 3,847,345	\$ 1,801,734	68.11%
Storm Water	\$ 125,011	\$ 256,489	\$ (131,478)	205.17%
Wastewater Plant	\$ 1,898,807	\$ 1,074,521	\$ 824,286	56.59%
Fleet (Internal Service)	\$ 1,074,063	\$ 805,558	\$ 268,505	75.00%
<u>Totals</u>	95,561,591	72,261,147	23,300,444	75.62%

1% Sales Tax

Section 3. Item O.

11/30/2023

	2015	2016	2017	2018	2019	2020	2021	2022	2023	(Decrease) over prior year
January	798,741	408,494	380,897	369,381	503,405	576,989	443,415	479,035	597,446	118,412
February	775,913	538,000	556,619	629,177	590,900	615,580	393,184	675,922	757,033	81,111
March	655,960	436,744	350,360	417,722	417,702	345,175	449,633	433,558	576,217	142,659
April	615,579	315,288	395,606	324,713	394,368	505,251	485,343	419,590	551,078	131,489
May	639,724	442,603	387,500	549,810	543,423	505,989	514,562	428,195	464,675	36,480
June	538,617	400,295	498,003	455,476	487,623	324,748	353,963	583,886	686,093	102,207
July	644,609	307,174	503,809	401,647	425,959	584,979	607,274	581,266	602,935	21,670
August	727,574	409,204	545,685	664,241	765,145	527,075	568,420	569,164	707,353	138,188
September	557,461	540,606	445,415	517,500	517,822	494,819	523,865	751,171	627,308	(123,863)
October	566,494	475,706	438,058	473,116	568,820	490,122	512,572	677,176	439,305	(237,871)
November	525,823	481,685	589,021	609,032	600,086	472,033	447,706	553,059	858,479	305,419
December	645,500	285,719	458,134	556,185	438,099	491,566	634,101	597,838		-
Totals	7,691,993	5,041,518	5,549,106	5,967,998	6,253,353	5,934,326	5,934,039	6,749,860	6,867,923	715,901

1/2% Sales Tax

	2015	2016	2017	2018	2019	2020	2021	2022	2023	Increase (Decrease) over prior year
January	399,370	204,247	190,448	184,690	251,703	288,495	221,707	239,517	298,723	59,206
February	387,956	269,000	278,309	314,588	295,450	307,790	196,592	337,961	378,517	40,555
March	327,980	218,372	175,180	208,861	208,851	172,588	224,817	216,779	288,109	71,330
April	307,790	157,644	197,803	162,356	197,184	252,626	242,671	209,795	275,539	65,744
May	319,862	221,301	193,750	274,905	271,711	252,994	257,281	214,097	232,338	18,240
June	269,308	200,147	249,002	227,738	243,812	162,374	176,981	291,943	343,047	51,103
July	322,304	153,587	251,905	200,823	212,980	292,490	303,637	290,633	301,468	10,835
August	363,787	204,602	272,842	332,120	382,573	263,538	284,210	284,582	353,676	69,094
September	278,730	270,303	222,707	258,750	258,911	247,409	261,933	375,585	313,654	(61,931)
October	283,247	237,853	219,029	236,558	284,410	245,061	256,286	338,588	219,652	(118,936)
November	262,912	240,843	294,511	304,516	300,043	236,016	223,853	276,530	429,239	152,710
December	322,750	142,859	229,067	278,092	219,050	245,783	317,051	298,919		-
Totals	3,845,997	2,520,759	2,774,553	2,983,999	3,126,677	2,967,163	2,967,019	3,374,930	3,433,962	357,951

Total 1.5% Sales Tax

	2015	2016	2017	2018	2019	2020	2021	2022	2023	Increase (Decrease) over prior year
January	1,198,111	612,741	571,345	554,071	755,108	865,484	665,122	718,552	896,169	177,617
February	1,163,869	807,001	834,928	943,765	886,350	923,369	589,775	1,013,883	1,135,550	121,666
March	983,940	655,116	525,540	626,583	626,552	517,763	674,450	650,337	864,326	213,989
April	923,369	472,932	593,409	487,069	591,552	757,877	728,014	629,384	826,618	197,233
May	959,586	663,904	581,250	824,715	815,134	758,983	771,843	642,292	697,013	54,721
June	807,925	600,442	747,005	683,214	731,435	487,122	530,944	875,829	1,029,140	153,310
July	966,913	460,761	755,714	602,470	638,939	877,469	910,911	871,899	904,403	32,505
August	1,091,361	613,806	818,527	996,361	1,147,718	790,613	852,630	853,747	1,061,029	207,283
September	836,191	810,908	668,122	776,250	776,733	742,228	785,798	1,126,756	940,962	(185,794)
October	849,740	713,559	657,087	709,674	853,230	735,183	768,859	1,015,764	658,957	(356,807)
November	788,735	722,528	883,532	913,547	900,130	708,049	671,559	829,589	1,287,718	458,129
December	968,250	428,578	687,201	834,277	657,149	737,349	951,152	896,757		-
Totals	11,537,990	7,562,277	8,323,659	8,951,997	9,380,030	8,901,489	8,901,058	10,124,790	10,301,885	1,073,852

Hospitality Tax

11/30/2023

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	Increase (Decrease) over prior year
January	90,075	127,633	73,010	63,210	62,202	81,122	82,427	69,011	69,822	80,993	11,171
February	91,494	87,881	63,721	72,593	92,503	80,320	84,166	49,803	87,549	81,937	(5,612)
March	80,535	89,324	66,888	59,786	65,519	71,329	63,859	60,667	67,154	77,037	9,883
April	94,350	99,587	74,521	65,350	50,319	59,212	78,972	70,912	67,428	75,191	7,763
May	80,152	90,942	66,171	55,889	84,613	92,634	63,745	72,352	52,278	78,429	26,151
June	85,758	80,394	73,711	80,416	91,483	76,960	41,043	52,463	93,769	98,201	4,432
July	103,928	106,471	74,709	83,689	65,073	70,675	82,172	96,721	84,616	82,918	(1,697)
August	127,416	97,911	64,284	78,807	106,837	104,979	88,496	86,150	83,828	105,902	22,073
September	89,188	92,071	108,754	97,707	99,110	91,084	77,004	110,621	116,475	132,380	15,905
October	128,233	106,547	84,466	70,854	81,064	106,436	92,454	91,040	110,248	95,499	(14,750)
November	141,539	76,223	76,603	109,720	108,769	99,662	76,605	72,803	68,209	135,220	67,011
December	117,629	97,484	82,192	77,280	93,749	72,367	82,554	92,104	90,254	-	-
Totals	1,230,295	1,152,469	909,030	915,300	1,001,241	1,006,781	913,497	924,646	991,630	1,043,707	142,331

Occupancy Tax

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	Increase (Decrease) over prior year
January	47,081	85,816	25,326	25,490	14,504	23,827	23,209	19,645	22,427	25,873	3,445
February	53,243	38,539	18,022	23,565	25,752	19,796	22,931	14,115	20,959	22,081	1,122
March	40,490	62,411	22,497	18,559	12,234	20,971	11,847	9,806	14,433	16,097	1,664
April	53,132	42,526	21,172	16,935	14,283	24,396	22,041	14,038	18,074	20,706	2,632
May	34,282	39,073	25,767	20,110	24,654	23,073	19,237	16,205	17,314	27,617	10,302
June	51,167	39,610	23,688	33,376	30,921	25,315	12,864	12,547	21,977	27,036	5,058
July	58,161	45,636	28,311	22,260	19,871	37,101	12,496	26,474	26,169	26,015	(154)
August	72,993	42,964	21,653	35,371	40,414	37,844	27,268	50,105	44,182	46,969	2,787
September	59,369	52,513	61,381	45,948	48,211	44,207	28,500	43,337	49,032	80,411	31,379
October	70,867	72,676	40,973	31,787	41,598	63,262	33,627	37,659	61,186	40,325	(20,861)
November	116,555	35,040	34,433	47,372	50,014	47,438	29,306	52,810	41,071	69,271	28,200
December	81,052	48,218	38,256	34,241	41,713	24,498	22,353	27,311	31,290	-	-
Totals	738,390	605,021	361,480	355,015	364,167	391,727	265,679	324,053	368,116	402,400	65,574

Oil Impact Fund Revenue

11/30/2023

	2017	2018	2019	2020	2021	2022	2023	Increase (Decrease) over prior year
January	1,465,553	860,742	1,088,021	1,173,219	906,718	1,299,165	1,379,453	80,288
February	1,480,924	882,817	938,136	1,221,034	974,729	1,181,038	1,192,840	11,802
March	1,489,966	949,318	1,061,228	1,143,847	999,254	1,314,748	1,246,296	(68,452)
April	1,520,319	805,930	1,047,392	1,016,645	991,918	1,290,101	1,230,965	(59,136)
May	1,463,638	876,208	1,120,384	792,116	1,086,395	1,582,042	1,254,441	(327,601)
June	1,515,104	1,099,144	1,212,734	622,710	1,071,391	1,321,182	1,223,107	(98,075)
July	1,477,516	1,243,935	1,182,092	623,428	1,106,206	1,423,884	1,244,544	(179,340)
August	1,436,686	1,198,710	1,112,773	739,585	1,119,185	1,648,644	1,202,366	(446,277)
September	1,055,973	1,656,623	1,559,227	1,219,797	1,590,051	1,932,473	1,783,432	(149,041)
October	770,233	1,263,925	1,191,095	907,805	1,174,502	1,498,774	1,509,862	11,088
November	774,645	1,362,972	1,152,480	896,826	1,205,340	1,407,431	1,669,712	262,281
December	853,835	1,356,298	1,168,313	890,316	1,291,108	1,403,773	-	-
Totals	15,304,393	13,556,623	13,833,874	11,247,328	13,516,796	17,303,256	14,937,019	(962,463)

City of Dickinson

11/30/2023	Occupancy Tax Total Collections (Paid to CVB)		Sales Tax Revenue Monthly Breakdown					
	Occupancy Tax		1% Sales Tax		1/2% Sales Tax		Hospitality Tax	
	2022	2023	2022	2023	2022	2023	2022	2023
January	22,427	25,873	479,035	597,446	239,517	298,723	69,822	80,993
February	20,959	22,081	675,922	757,033	337,961	378,517	87,549	81,937
March	14,433	16,097	433,558	576,217	216,779	288,109	67,154	77,037
April	18,074	20,706	419,590	551,078	209,795	275,539	67,428	75,191
May	17,314	27,617	428,195	464,675	214,097	232,338	52,278	78,429
June	21,977	27,036	583,886	686,093	291,943	343,047	93,769	98,201
July	26,169	26,015	581,266	602,935	290,633	301,468	84,616	82,918
August	44,182	46,969	569,164	707,353	284,582	353,676	83,828	105,902
September	49,032	80,411	751,171	627,308	375,585	313,654	116,475	132,380
October	61,186	40,325	677,176	439,305	338,588	219,652	110,248	95,499
November	41,071	69,271	553,059	858,479	276,530	429,239	68,209	135,220
December	31,290	-	597,838	-	298,919	-	90,254	-
Total	368,116	402,400	6,749,860	6,867,923	3,374,930	3,433,962	991,630	1,043,707

	Intergovernmental Revenues							
	State Aid Distribution		Highway Distribution Tax		Oil Impact Revenue		Other Misc. Revenue Intergovernmental	
	2022	2023	2022	2023	2022	2023	2022	2023
January	147,564	189,768	118,912	123,168	1,299,165	1,379,453	-	-
February	202,579	226,505	99,761	111,303	1,181,038	1,192,840	-	-
March	133,060	184,004	80,664	86,510	1,314,748	1,246,296	12,728	-
April	134,478	176,214	93,701	105,233	1,290,101	1,230,965	-	-
May	143,715	180,327	95,667	99,875	1,582,042	1,254,441	10,697	10,748
June	177,029	223,438	83,754	96,104	1,321,182	1,223,107	22,995	20,532
July	173,106	217,702	113,361	113,233	1,423,884	1,244,544	-	-
August	188,464	239,196	85,972	74,660	1,648,644	1,202,366	-	-
September	241,127	234,047	95,604	101,199	1,932,473	1,783,432	-	-
October	222,167	197,963	110,064	111,324	1,498,774	1,509,862	-	-
November	203,465	258,158	102,356	100,894	1,407,431	1,669,712	-	-
December	203,790	-	120,251	-	1,403,773	-	26,068	-
Total	2,170,543	2,327,322	1,200,068	1,123,503	17,303,256	14,937,019	72,488	31,280

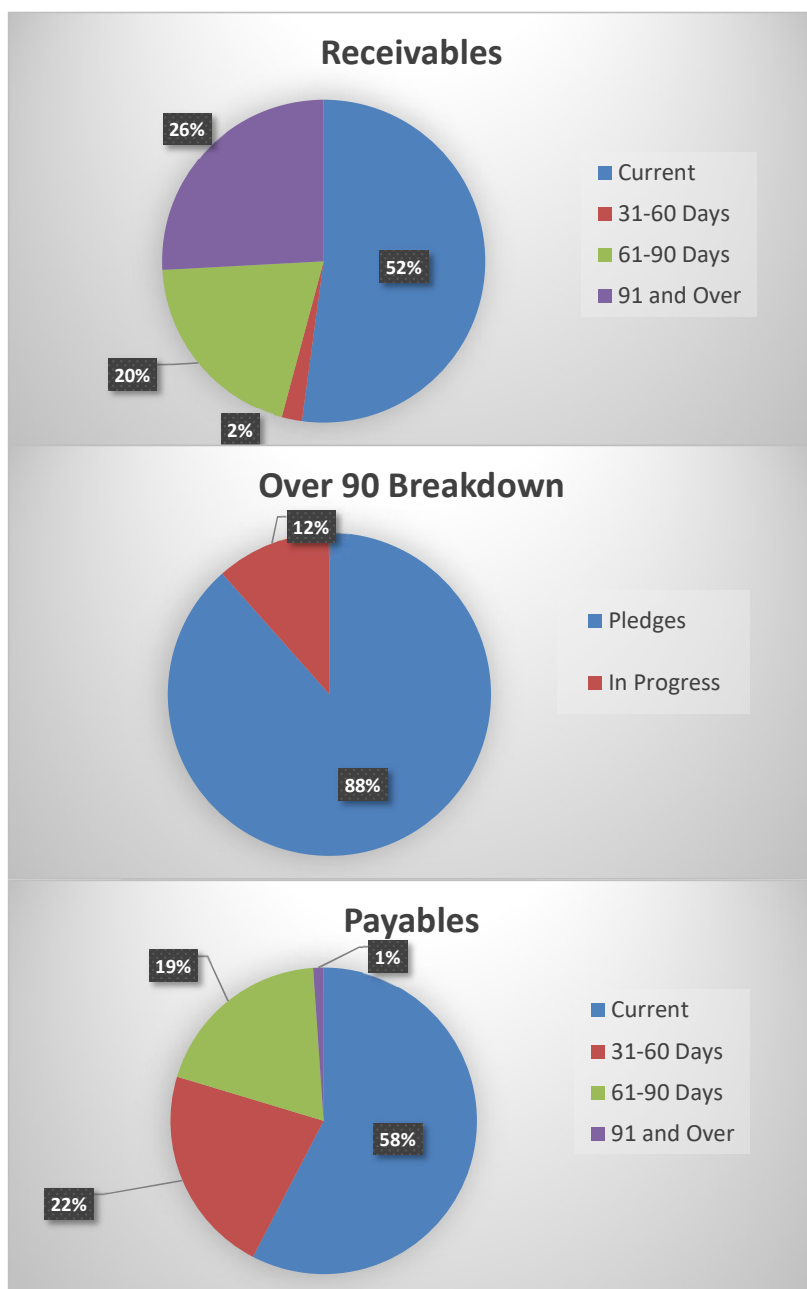
Aged Trial Balance Summary 11/30/2023

Accounts Receivable Aged Report

Current	31-60 Days	61-90 Days	91 and Over	Total Balance
\$284,262.02	\$10,958.13	\$108,852.34	\$140,924.50	\$544,996.99
52%	2%	20%	26%	

Accounts Payable Aged Report

Current	31-60 Days	61-90 Days	91 and Over	Total Balance
\$245,458.35	\$93,833.80	\$81,860.55	\$4,731.52	\$425,884.22
58%	22%	19%	1%	



Utility Revenue Summary 11/30/2023						Increase (Decrease) over prior year
	2019	2020	2021	2022	2023	
<u>Water</u>						
Consumption	\$ 4,958,902	\$ 5,736,440	\$ 6,082,613	\$ 5,357,972	\$ 4,955,916	\$ (402,057)
Meter Charges	\$ 1,128,203	\$ 1,138,511	\$ 1,146,953	\$ 1,154,095	\$ 1,045,797	\$ (108,298)
Flat Rate Wells	\$ 1,118	\$ 1,140	\$ 1,141	\$ 1,080	\$ 980	\$ (100)
Connection Fees	\$ 224,862	\$ 149,035	\$ 172,079	\$ 158,153	\$ 182,100	\$ 23,947
<u>Sewer</u>						
Consumption	\$ 1,405,157	\$ 1,462,721	\$ 1,433,404	\$ 1,348,383	\$ 1,210,756	\$ (137,626)
Meter Charges	\$ 1,512,798	\$ 1,525,480	\$ 1,534,287	\$ 1,543,413	\$ 1,398,358	\$ (145,055)
Flat Rate Wells	\$ 5,239	\$ 5,400	\$ 5,400	\$ 5,400	\$ 4,902	\$ (498)
Connection Fees	\$ 119,850	\$ 99,450	\$ 91,550	\$ 81,800	\$ 234,950	\$ 153,150
<u>Solid Waste</u>						
Utility Billing	\$ 1,548,347	\$ 1,533,977	\$ 1,569,909	\$ 1,576,222	\$ 1,585,175	\$ 8,952
Commercial Landfill	\$ 1,002,995	\$ 934,278	\$ 812,800	\$ 1,007,974	\$ 848,730	\$ (159,244)
Gate Receipts	\$ 376,420	\$ 421,411	\$ 448,321	\$ 539,687	\$ 684,955	\$ 145,268
UB Commercial Service	\$ 1,421,123	\$ 1,474,946	\$ 1,462,181	\$ 1,484,111	\$ 1,646,760	\$ 162,649
Commercial Container Rent	\$ 183,734	\$ 182,735	\$ 220,795	\$ 177,291	\$ 220,416	\$ 43,125
<u>General Fund</u>						
Street Light Utility	\$ 419,174	\$ 355,910	\$ 391,843	\$ 394,167	\$ 356,403	\$ (37,764)
<u>Storm Water</u>						
Utility Billing	\$ 308,495	\$ 314,276	\$ 316,190	\$ 317,917	\$ 287,869	\$ (30,048)
Total	\$ 14,616,418	\$ 15,335,710	\$ 15,689,465	\$ 15,147,665	\$ 14,664,067	\$ (483,599)

Note: A portion of January billing gets moved back to December of prior year based on audit requirements
2/3 of consumption and 1/3 of base charges billed on January 20th get moved back to prior year
2/3 of consumption, but none of the base charges billed on January 30th get moved back to prior year

ADMINISTRATION/MISCELLANEOUS

2024 ADDITION

Updated or Edited

Alcohol and Tobacco Related Licenses

The City May issue the following licenses for retail sale of alcoholic beverages

	<u>Issuance Fee</u>	<u>Annual Renewal</u>
(a)On/Off Sale	\$185,000/min bid	\$ 3,000.00
(b)Lodge or Club License	\$ 3,000.00	\$ 3,000.00
(c)Motel or Hotel License	\$ 3,000.00	\$ 3,000.00
(d)Restaurant On-Sale License	\$ 2,500.00	\$ 2,500.00
(e)Military Club Beer and Wine License	\$ 700.00	\$ 700.00
(f)Microbrewery Pub License	\$ 700.00	\$ 700.00
(g)Beer and Wine Concession License	\$ 550.00	\$ 550.00
(h)Distillery License	\$ 700.00	\$ 700.00
(i)Brewer Taproom License	\$ 2,000.00	\$ 2,000.00
(j)Domestic Winery License	N/A	N/A
(k)Beer Only On-Sale License	\$ 700.00	\$ 700.00
(l)Beer and Wine Only On-Sale License	\$ 1,250.00	\$ 1,250.00
Non-Refundable application fee:	\$500.00	Was \$250
Annual Renewal Late Fee	\$100.00 Per License	
Non-Refundable transfer fee:	\$500.00	Was \$250
*Special Event Alcoholic Permit	\$25.00 Per Event	
*Rush Late Fee		

If less than 10 days prior to the event - the fee is \$100

Applications received less than 3 days prior to event will be DENIED

Annual Fee, plus Application Fee, plus a prorated amount from commission approved application date through Dec. 31 of current year

New Owner License Fee

Tobacco Related Licenses

Application Fee	\$50.00 Per License
Annual Renewal	\$50.00 Per License
Annual Renewal Late Fee	\$50.00 Per License

Animal

Abandonment/Surrender Fee	\$50.00 Per Animal
Adoption Fee	
Cat	\$5.00 Each plus veterinary cost
Dog	\$25.00 Each plus veterinary cost
Animal Code Violation for Article 5.08 and 5.12	\$50.00 Each
Chipping Fee	\$10.00 Each
Impound Fee - Dogs/Cats	\$50.00 Each
Boarding fees	\$10.00 Per day
Pet License	
Dog and Cat	\$25.00 every 2 years
Failure to License	\$50.00 Per Occurrence

Armory Building Rental

Gymnasium Rental Fee	\$400.00 Per Day
Classrooms	\$80.00 Per Day

Gaming Related Licenses

Site Authorization	\$100.00 Annual
Annual Permit	\$25.00 Annual
Single Event Permit	\$10.00 Each

Business/Contractor Licenses

Arborist	\$100.00 Annual	Was \$25
Adult Entertainment	\$2,000.00 Annual	
Bicycle	\$5.00 Lifetime	
Concrete Contractor	\$100.00 Annual	
Excavators License	\$100.00 Annual	
House Mover	\$50.00 Annual	
Junk Dealer	\$50.00 Annual	
Pawn Broker	\$50.00 Annual	
RV Park/Campground	\$250.00 Annual	
	\$100.00 less if in combination with mobile home fees	

State, Municipality, or Non-Profit Agency are all exempt

Mobile Home Tiered Fees	
3-10 Lots	\$100.00 Annual
11-25 Lots	\$150.00 Annual
26-50 Lots	\$200.00 Annual
More than 50 Lots	\$250.00 Annual
Pesticides-Commercial Applicator	\$50.00 Annual
Pet Daycare Operator	\$125.00 Annual Renewal
Plumbers License	\$100.00 Annual
Heating & Air License	\$100.00 Annual
Contractor License	\$100.00 Annual
Taxicab/Chauffeur/Omnibus	\$50.00 Annual

Dickinson Legacy Square

Rental Fee - Per Day/Per Event

Full Venue Rental (All inclusive- Except Staffing)	\$2,000
Partial Rental (Excluding Childrens' Play Area & Staffing)	\$1,000
Pavilion Rental	\$150
Kid Zone Rental	\$300
Stage Rental	\$150
Concourse Rental	\$150

Additional Options Available Per Event

Screen Use	\$50
Music/Speakers	\$50
Full Sound System with mics	\$100
Tables/Chairs	\$100
On-Site Staffing	\$500
Vending Space	\$50
Green Room Space (Available with Full Venue Rental)	\$0
Fire Places	\$50
Splash Pad	\$50

Deposit & Cancellation

Non-Refundable Deposit	20% of total fee
Cancellation Fee	10% of total fee

LIVE at Legacy Square Concert Vendor Fees

Vending	\$100 Per Event
Refundable Cleaning Deposit	\$100 Start of Season
Electrical	Included in Fee

Small Event Vendor Fees

Vending	\$50 Per Event
Electrical	\$25 If Requested

Pay Pall accepted for City Sponsored Concerts

All fees to be paid at City Hall
 Cash/Check/Card Payments Accepted
 Street Closure/Permitting is responsibility of patron
 Alcohol permitting/licensing responsibility of patron if not a city sponsored event

Event Permit

Circus / Carnival	\$50.00 Per Day
*Parade/Street Closure	\$50.00 Per Day
*Non-Alcohol / Street Closure	\$50.00 Per Day
*Rush Late Fee	

If less than 10 days prior to the event - the fee is \$100
 Applications received less than 3 days prior to event will be DENIED

Temporary Use Permit

\$100.00 Per Application

Misc Fees

DVD and CD Copy	\$2.00 Each
Fax	\$2.00 Per Page
Microfilm Copies	
Full size	\$1.00 Each
w/card	\$1.50 Each
Xerox Copies	
8 1/2 x 11 and 8 1/2 x 14	\$0.25 Per Page
11 x 17	\$0.25 Per Page
Copies by Mail	\$5.00 Minimum + charge for copies over 10
Plotted Maps	\$35.00 Per Page
City-Vehicle Commuter Rate	\$1.50 per one-way commute
NSF Fee	\$40.00 Per Check

Board Fee Compensation

Board of Adjustment	\$100 per meeting
Civil Service Commission	\$100 per meeting
Energy Committee Board	\$100 per meeting
Finance Committee Board	\$100 per meeting
Historic Preservation Board	\$100 per meeting
Library Board	\$100 per meeting
Planning & Zoning Board	\$100 per meeting
Special Assessment Board	\$100 per meeting
Urban Forestry Board	\$100 per meeting
Weed Board	\$100 per meeting

*further note: respective board members must be present at said meetings to receive said compensation
 compensation excludes city staff and elected officials*

BUILDING & CODE ENFORCEMENT

Board of Adjustment - Variance

\$150.00 Per Application

Board of Appeals

\$150.00 Per Application

Building & Construction Permits (Based on valuation)

Building Permit Fees

Up to \$1,000	\$50.00
In excess of \$1,000	
First \$1,000	\$60.00
Each add'l \$1000 or fraction to \$200,000	\$4.00
Each add'l \$1000 or fraction over \$200,000	\$5.50

Plan Review

Building - Residential	\$80.00 Per/ Hr
Building - Commercial/Industrial	Actual + 10%
Fire Department	\$40.00 Per Application
Engineering Department	\$200.00 Per/Hr for Commercial

Demolition Permit

\$75.00

Energy Certificate

\$3.00

Fence Permit	\$60.00
Fireplace Permit	\$35.00
Moving Permit	\$75.00 Each

Mechanical Permits

(Includes Single/Mobile Home/Multi-family/Commercial)

First Unit	\$50.00
Each Additional Unit	\$15.00
Replace Furnace or Water Heater	\$35.00

Plumbing Permits

First 16 Fixture units	\$120.00
Each Additional Fixture units	\$1.00

Property Code Compliance

Weed Control	\$500.00 Per hour with \$500 minimum
Lot Mowing	\$500.00 Per hour with \$500 minimum

Public Space Management Permit

3x3 area or smaller	\$50.00 Annual
Up to 25' storage frontage	\$250.00 Annual
26' - 50' store frontage	\$500.00 Annual
Over 50' store frontage	\$750.00 Annual
Annual Renewal (with no changes)	\$200.00

Re-Inspection Fee

\$200.00

Sign Permits (Based on valuation)

<i>Plan Review</i>	\$80.00
<i>Sign Permit Fees</i>	
Up to \$1,000	\$50.00
In excess of \$1,000.....	
First \$1,000	\$60.00
Each additional \$1,000 or fraction	\$3.50

Sprinkler System (underground)

\$25.00 Each

Uncovered Deck

\$100.00 Per Deck

Water Well Permit

\$80.00 Each

Water and Sewer Connection Fees (see Water/Sewer Section)

BUILDINGS AND SITES

Cemetery varying prices - contact Permitting at City Hall

Buy-back of cemetery lot	
Will pay price paid if they have receipts, otherwise:	
Single	\$25.00
Side by Side	\$75.00
Forfeiture of Cemetery Lots	\$250.00
Winter Grave Site Prep Fee (Nov. 1 - April 1)	\$300.00
Name Plate Replacement	\$50.00 plus cost of nameplate
Disinterment (Admin Only)	\$100.00 Funeral home completes disinterment

Mausoleum varying prices - contact Permitting at City Hall

Interment/Disinterment of Casket	\$300.00 Initial Interent is included in cost of space
Interment/Disinterment of Urn	\$100.00 Initial Interent is included in cost of space
Name Plate Replacement	\$50.00 plus cost of nameplate - Original nameplate included in cost of space

ENGINEERING

Concrete Permit (for new construction only)

\$150.00 Residential \$500.00 Commercial

Plan/Plat Review

\$0.00 Residential \$200.00/hr Commercial

Construction Inspection

10% of the Bid Price

Oil Well Permits

\$1,000.00 Per Application

Floodplain Development Permit Application

Free Residential \$150.00 Commercial

Re-Review Fee

\$100.00

FIRM Modifications Plan Review/Re-Review

\$2,000.00 per acre of floodplain and tributary to be reviewed started in 2019

(not to exceed \$12,000 per review)

Re-Inspection Fee

\$200.00 Per Inspection

Utility Crossing Permit (Non Franchise)

\$1,000.00 Per Application

Utilities Permits (for new construction only)

\$100.00 Residential \$500.00 Commercial

Overweight Vehicles (fees are set by Western Dakota Energy Association and are subject to change. GW = Gross Weight).

Trucks & Trailers

GW under 105,500, but over-width or over-length	\$20.00
GW 105,501 – 110,000	\$30.00
GW 110,001 – 115,000	\$40.00
GW 115,001 – 120,000	\$50.00
GW 120,001 – 125,000	\$60.00
GW 125,001 – 130,000	\$70.00
GW 130,001 – 135,000	\$80.00
GW 135,001 – 140,000	\$90.00
GW 140,001 – 145,000	\$100.00

GW 145,001 – 150,000	\$110.00		
GW over 150,000 (Excess)	\$5.00 Per Ton Per Mile		
Workover Rigs & Cranes			
GW 40,000 – 60,000	\$30.00		
GW 60,000-100,000	\$40.00		
GW 100,001 – 110,000	\$60.00		
GW110,001 – 115,000	\$70.00		
GW 115,001 – 120,000	\$80.00		
GW 120,001 – 125,000	\$90.00		
GW 125,001 – 130,000	\$100.00		
GW 130,001 – 135,000	\$110.00		
GW 135,001 – 140,000	\$120.00		
GW 140,001 – 145,000	\$130.00		
GW 145,001 – 150,000	\$140.00		
GW over 150,000 (Excess)	\$5.00 Per Ton Per Mile		
Earth Moving Equipment (Roaded)			
GW 0,000 – 70,000	\$30.00		
GW 70,001 and over	\$50.00		
Drilling Rig Move			
	\$500.00 Per Move		
Storm Water Management Permits			
Storm Water Permit	\$100.00 Ea/Residential	\$250.00/Ac	Commercial
Failure to obtain Storm Water Mgmt. Permit	\$250.00 Ea/Residential	\$1000.00/Ea	Commercial
Non-compliance	\$250.00 Per Day/Residential	\$250.00/day	Commercial
Re-inspection	\$200.00 Per Insp/Residential	\$200.00	Commercial
Street Closure for Construction (up to seven days)			
Local Street	\$100.00 Full Closure	\$50.00	Partial Closure
Collector Street	\$500.00 Full Closure	\$100.00	Partial Closure
Arterial Street	\$1,000.00 Full Closure	\$250.00	Partial Closure

FIRE

Alarm Response fee			
Residential	\$50.00 Per Occurrence		
Commercial	\$100.00 Per Occurrence		
Fire Report			
	\$0.25 Per Page (8.5x11 or 8.5x14)		
Locating Records			
	First Hour No Charge, thereafter \$25/hour		
Postage, Maps, Photos			
	Actual Cost will be billed		
Fire Suppression System Plan Review			
	\$300.00 Per Building		
Fire Plan Review			
	\$100.00 Per Application		
Fire Alarm System Review - Per Building			
	\$300.00 If Panel Required		
Re-Inspection Fee			
	\$100.00		
Hazardous Materials Spill/Release			
Fire Apparatus with Personnel	\$125.00 Per Hour		
Utility Vehicle with Personnel	\$85.00 Per Hour		
Firework Display permit	\$100.00 per application		
Use of Training Site			
Per Hour	\$50.00 Per Hour		
Apparatus with personnel	\$125.00 Per Hour		
FD Instructor	\$50.00 Per Hour	For Each Instructor	

LIBRARY

Copy Charge			
Letter size	\$0.15 Per page		
Legal size	\$0.25 Per page		
11 x 17	\$0.25 Per page		
Damaged or lost material			
	\$7.00 Plus replacement cost		
Fax - sending / receiving			
	1.00/1.00 Per page		
Library Cards			
Non-resident - Individual	\$20.00 Per Year		
Non-resident - Family	\$25.00 Per Year		
Temporary	\$20.00 Per Year		
Microfilm Reader/Printer - 8 1/2 x 11 paper			
	\$0.15 Per page		

MUSEUM

Admission to Dickinson Museum Center			
Adults (17 to 64)	\$6.00 Person		
Seniors (65 and over)	\$5.00 Person		
Children 3-16 years of age	\$4.00 Person		
Children (2 and under)	Free		
Stark County Historical Society Members	Free		
Museum Center Members	Free		
Southwestern North Dakota Museum Foundation Members	Free		
School Field Trips	\$2.00 Per Child/Chaperone		
(Teacher admission free)			
Individual Memberships to Dickinson Museum Center			
Student (under 18)	\$15.00 Per Year		
Seniors (65 and over)	\$20.00 Per Year		
Individual	\$25.00 Per Year		
Family (One Household)	\$50.00 Per Year		

Supporter (One Household)	\$100.00 Per Year
Business Memberships to Dickinson Museum Center	
Business Supporter	\$100.00 Per Year
Business Sustaining	\$250.00 Per Year
Business Patron	\$500.00 Per Year
Business Benefactor	\$1,000.00 Per Year
Business Partner	\$5,000.00 Per Year
Birthday Parties (up to 10 children)	\$100.00
Each Additional Child	\$5.00
Rentals	
Heritage Pavilion Picnic Shelter - per hour	\$15.00 Per Hour
- per day	\$120.00 Per Day
Ridgeway Church	\$50.00 Per Hour
Photocopies	\$0.15 Each
Photographic Reproduction	
<i>Black & White Reprints: Single Use, Not for Distribution</i>	
<i>Canvas Gallery Prints</i>	
Customized Size and Finish	Price Varies Contact Museum Gift Shop
Electronic Images and Scanning	
Reference print of scan on copy paper	\$1.00 Each
New Scan or modified scan fee	\$7.00 Each
Still Image Use/Reproduction Fees (Businesses/Individuals)	
Broadcast / Video	\$15.00 Per Image
Advertisement	\$15.00 Per Image
Commercial Display	\$15.00 Per Image
Books & Periodicals	\$15.00 Per Image
Electronic Published Works	\$50.00 Per Image
(any and all - websites, blogs, social media, etc.)	
<i>*use fees are waived for in-state newspapers, television stations, state agencies, N.D. municipalities, public schools and non-profit museums and historical societies</i>	
Still Image Use/Reproduction Fees (non-profits other than museums)	
Broadcast / Video	\$10.00 Per Image
Advertisement	\$10.00 Per Image
Commercial Display	\$10.00 Per Image
Books & Periodicals	\$10.00 Per Image
Electronic Published Works	\$15.00 Per Image (if online copying disabled)
Electronic Published Works	\$30.00 Per Image (if online copying is NOT disabled)

PLANNING DEPARTMENT

Annexation Application Fee	\$5,000.00
Crew Camp Housing Special Use Permit	\$500.00 Per Unit
Comp Plan Text/Map Amendment	\$750.00
Development Agreement Fee	\$500.00
Final Plat Application Fee	\$350.00
Final Plat Recording Fee	
4 lots or less	\$25.00
Over five lots	\$50.00
Lot Split/Combo Application Fee	\$250.00
Planning Compliance Review	\$40.00
Plat Vacation	\$250.00 Per Application
PUD Permit	\$1,250.00 Per Application
Temporary Use Permit	\$100.00 Per Application
Zoning Compliance Letter	\$100.00 Per Hour
Zoning Compliance Letter - ETZ	\$200.00
Zoning Confirmation Letter	\$50.00
Vacate Easement or Street/Alley	\$250.00 Per Application
Park District Residential Development Fees	
Cash-in-Lieu of Land Payment	
R-1 Properties	\$500.00 Per Lot
R-2 Properties	\$0.10 Per Square Foot
R-3 Properties	\$0.15 Per Square Foot
MH Properties	\$500.00 Per Living Unit
<i>R-2 Properties and R-3 Properties will have a minimum charge of \$500</i>	
Park District Commercial/Industrial Development Fees	
Off-Site Impact Assessment	
LC Properties	\$500.00 Per Acre
DC Properties	\$500.00 Per Acre
CC Properties	\$500.00 Per Acre
GC Properties	\$500.00 Per Acre
LI Properties	\$500.00 Per Acre
GI Properties	\$500.00 Per Acre
Rezoning Petition	
Public/Agricultural	\$250.00 Per Application
Residential	\$350.00
Commercial/Industrial	\$750.00
Special Use Permit	\$350.00 Per Application
Subdivision Platting	
One to Ten Lots	\$500.00 Plus Appl Park Dist Fees
11 to 25 Lots	\$750.00 Plus Appl Park Dist Fees
26 to 40 Lots	\$1,500.00 Plus Appl Park Dist Fees

Above 40 Lots

\$2,000.00 Plus Appl Park Dist Fees

POLICE

Accident Report	\$7.00 Each	
Alarm Response fee		
Residential	\$50.00 Per Occurrence	
Commercial	\$100.00 Per Occurrence	
Bodycam and Traffic Requests		
Body Cam CD/DVD Unredacted	\$10.00 Plus Hourly Rate	
Body Cam CD/DVD Redacted	\$20.00 Plus Hourly Rate	
Traffic Cam CD/DVD Unredacted	\$10.00 Plus Hourly Rate	
Traffic Cam CD/DVD Redacted	\$20.00 Plus Hourly Rate	
Body and Traffic Cam Hourly Rate	\$25.00 Per Hour (Excluding First Hour)	
Copy of audio/video evidence	\$5.00	
Fingerprints		
One set	\$10.00	
Each Additional Set	\$5.00 each	
Impound Vehicle fee	\$50.00 Plus Towing Fee	
Incident Report	\$0.25 Per Sheet	
	\$25.00 per hour, excluding initial hour	

SOLID WASTE

Baler Building Fees		
Minimum Scale Fee	\$5.00 Flat Fee	Excluding yard waste from city residents
Scale Use	\$25.00 Each	
Disposal Without Approval	\$150.00 Per Offense	
Failure to Rescale (exiting out)	Equal to the amount of scale in	
No Tarping Fee (Pickup)	\$35.00 Each	
No Tarping Fee (8' to 16' Container)	\$50.00 Each	
No Tarping Fee (Greater than 16' Container)	\$75.00 Each	
Non-Compliant Loads	\$100.00 Per Ton	
First Offense	\$250.00	
Second Offense	\$500.00	
Third Offense	\$1,000.00 revocation of city landfill privileges	
Asbestos	\$100.00 Per Ton	
Clean Wood and Trees	\$30.00 Per Ton	City Residents are not charged
Construction Materials	\$55.00 Per Ton	
Contaminated Soil (By Approval Only)	\$75.00 Per Ton	
Dead Animals - small/large	10.00/25.00 Each	
Household	\$55.00 Per Ton	Average is 57.92 per AE2S
Single Stream Recycling	\$0.14/pound (\$280.00/ton)	Minimum Scale Fee applies to all loads under \$5.00
Industrial	\$75.00 Per Ton	
Inert	\$30.00 Per Ton	median is \$38.00
Non-Refrigerated Appliances	\$5.00 Each	
Refrigerated Appliances	\$17.50 Each	Increase in Freon removal fees
Oilfield/Pipeline	\$185.00 Per Ton - plus separation policy	
Sludge (Dewatered Only)	\$30.00 Per Ton	
Tires		
Auto	\$4.00 Each	
Truck	\$15.00 Each	
Tractor	\$30.00 Each	
by Ton	\$250.00 Per Ton	

Outgoing Material for Purchase	
Compost	\$20.00 Per Ton
Crushed Asphalt	\$25.00 Per Ton
Crushed Concrete	\$25.00 Per Ton
Wood Chips/Mulch	\$15.00 Per Ton
Used Street Chips	\$8.00 Per Ton
Used Mill Material	\$12.50 Per Ton

Residential Solid Waste Collection/ Recycling Rates		2023 Rates
Single Family	\$22.00 Per Month	\$19.00
Each additional container	\$11.00 Per Container	\$0.95
Multiple - 2 units	\$44.00 Per Month	\$38.00
Multiple - 3 units	\$66.00 Per Month	\$57.00
Additional Recycle Container	\$11.00 Per Month	\$9.50
Requested Rear Load Collection	\$20.00	Limited Restrictions

Commercial Solid Waste Collection Rates	1.5 Yards/300 gallons	2 yards	3 yards	4 yards	6 yards	8 yards	6 Yd Compactor	300 Gallon Recycling
Once time per week	\$36.44	\$42.81	\$57.80	\$78.02	\$105.33	\$142.20	\$227.52	\$ 36.44
Two times per week	\$72.87	\$85.62	\$115.59	\$156.05	\$210.66	\$284.39	\$455.03	\$ 72.87
Three times per week	\$109.31	\$128.43	\$173.39	\$234.07	\$315.99	\$426.59	\$682.55	\$ 109.31
Four times per week	\$145.74	\$171.24	\$231.18	\$312.09	\$421.33	\$568.79	\$910.06	\$ 145.74
Five times per week	N/A	\$214.06	\$288.98	\$390.12	\$526.66	\$710.99	\$1,137.58	N/A
Once per month	\$18.22	\$21.41	\$28.90	\$39.01	\$52.67	\$71.10	\$113.76	N/A
Twice per month	\$27.33	\$32.11	\$43.35	\$58.52	\$79.00	\$106.65	\$170.64	\$ 27.33
On Call	\$18.22	\$21.41	\$28.90	\$39.01	\$52.67	\$71.10	\$113.76	N/A
Rent/month	\$10.00	\$15.27	\$16.13	\$24.65	\$27.62	\$30.85	\$129.14	\$ 10.00

Containers Purchase Price	
2 yd	\$ 1,011.00 Per Container
3 yd	\$ 1,032.00 Per Container

4 yd	\$	1,215.00 Per Container
6 yd	\$	1,454.00 Per Container
8 yd	\$	1,564.00 Per Container
96 gal	\$	70.00 Per Container
300 gal	\$	350.00 Per Container

* Note: Prices are subject to change based on inflation

Extra Garbage Rate

1 yd	\$	8.00
2 yd	\$	16.00
3 yd	\$	24.00
4 yd	\$	32.00
5 yd	\$	40.00
6 yd	\$	48.00
7 yd	\$	56.00
8 yd	\$	64.00
9 yd	\$	72.00
10 yd	\$	80.00

Small Business - 96 gallon recycling container

Collected Twice per Month	\$9.11
One time per week	\$18.22
Two times per week	\$36.44
Three times per week	\$54.66
On-Call	N/A

Small Business - 96 gallon container

One time per week	\$18.22
Two times per week	\$36.44
Three times per week	\$54.66
On-Call	\$9.11 Each

Commercial Roll-off Service Rates

Hauling Fee - Roll-off	\$125.00 Each
Hauling Fee - Roll-off Compactor	\$225.00 Each
Container Rent without Lid (20 yd)	\$100.00 Per Month
Container Rent with Lid (25 yd)	\$150.00 Per Month
Container Rent without Lid (30 yd)	\$150.00 Per Month
Tipping Fee	varies according to material
Container Rent	\$15.00 Per Day

STREET

Personnel

Supervisor	\$75.00 Per Hour
Equipment Operator	\$61.00 Per Hour
Laborer	\$50.00 Per Hour

Equipment w/ Operator

Loader	\$150.00 Per Hour
Snow Plowing - add	\$75.00 Per Hour
Snow Blowing - add	\$150.00 Per Hour
Motor Grader	\$175.00 Per Hour
Snow Plowing - add	\$75.00 Per Hour
Asphalt Paver (Includes 2 Operators)	\$210.00 Per Hour
Roller	\$110.00 Per Hour
Backhoe	\$160.00 Per Hour
Mini-Excavator	\$125.00 Per Hour
Skidsteer	\$100.00 Per Hour
Tandem Axle Dump Truck	\$125.00 Per Hour
Snow Plowing - add	\$75.00 Per Hour
Traffic Attenuator - add	\$20.00 Per Hour
Single Axle Dump Truck	\$110.00 Per Hour
Snow Plowing - add	\$75.00 Per Hour
Sander (Plus truck rate and material)	\$40.00 Per Hour
Brine Truck (Plus truck rate and material)	\$25.00 Per Hour
Water Truck (Plus Water)	\$110.00 Per Hour
Sweeper - Pickup	\$175.00 Per Hour
Sweeper - Side Delivery	\$110.00 Per Hour
Trailer (Flat Bed)	\$20.00 Per Hour
Striper (Plus Paint)	\$75.00 Per Hour
Genie Lift	\$85.00 Per Hour
Scissor Lift	\$75.00 Per Hour
Pickup Truck (1 ton or less)	\$65.00 Per Hour
Pickup Truck (1 1/4 ton)	\$75.00 Per Hour

Street Repair

Asphalt 4"	\$17.10 Per Square Foot
Asphalt 6"	\$18.40 Per Square Foot
Concrete	Actual Cost + 20%
Direct Injection Patcher (Includes 2 Operators)	\$160.00 Per Hour
Patching Materials	Actual Cost + 20%
Pavement Cuts - Asphalt	\$50.00 LN.FT.
Pavement Cuts - Concrete	\$75.00 LN.FT.
Recycled Asphalt/Concrete	\$25.00 Per Ton

Signing

Barricade (Type I)	\$10.00 Ea/day
Barricade (Type II)	\$15.00 Ea/day
Barricade (Type III)	\$20.00 Ea/day
* With flashing warning light additional \$5.00 each	
Signs	\$10.00 Ea/day
Traffic Cone	\$10.00 Ea/day

Outgoing Materials

Road Oil (Sold to Private Parties)	Actual Cost + 20%
Road Oil (Sold to Government Agencies)	Actual Cost
Road Salt (Sold to Government Agencies Only)	Actual Cost
Ice Control Mixed Sand (Sold to Government Agencies Only)	Actual Cost

Brine Rates

Sold to Private Parties	
Brine	Actual Cost (Plus Additional \$.43 per gallon)
Beet 55	Actual Cost
Sold to Government Agencies	
Brine	Actual Cost
Beet 55	Actual Cost

UTILITY BILLING

Water Base Rates

Non-Water Metered Customer (Well)	\$5.00 Per Month
Disconnected Meter Base Rate	\$5.00 Per Month
Commercial Non-Water Metered	\$8.00 Per Month
5/8" Meter	\$6.57 Per Month
3/4" Meter	\$10.00 Per Month
1" Meter	\$15.00 Per Month
1 1/2" Meter	\$29.00 Per Month
2" Meter	\$49.00 Per Month
3" Meter	\$76.00 Per Month
4" Meter	\$130.00 Per Month
6" Meter	\$270.00 Per Month

Outside City Limits

Kilwein 1" meter base rate (\$15 * 10%)	\$16.50 Per Month
---	-------------------

Water Usage Rate

\$7.07 Per 1,000 gallons no increase from SWA for 2024

Sewer Base Rates

Inside City Limits

Residential Non-Water Metered Customer (Well)	\$25.00 Per Month
Residential Base Rate	\$13.00 Per Month
Commercial/Industrial Base Rate	
Minimum (including non-metered)	\$24.00 Per Month
1-1/2 inch water meter	\$35.00 Per Month
2 inch water meter	\$46.00 Per Month
3 inch water meter	\$60.00 Per Month
4 inch water meter	\$130.00 Per Month
6 inch water meter	\$300.00 Per Month

* EDU (Equivalent Domestic Unit) = 5,000 gallons per month

Outside City Limits

Base Rate for Residential Customers	Equivalent City Base Rate plus 10% and costs of chemical pretreatment
Base Rate for Non-Residential Customers	Equivalent City Base Rate plus 35% and costs of chemical pretreatment
South Heart Base Rate	\$14.30 per EDU (727 EDU = \$10,396.10)
Dakota Prairie Refining Base Rate	\$17.55 per EDU (2,402 EDU = \$42,155.10)
Dickinson Rail Terminal	\$17.55 per EDU (86 EDU = \$1,509.30)
Baker Boy Base Rate	\$17.55 per EDU (55 EDU = \$965.25)
Martin Construction	\$17.55 per EDU

Sewer Usage Rates

Usage Rate	\$2.15 Per 1,000 gallons
Residential Summer Usage Cap	5,000 gallons
Overage Surcharge (for contract customers)	\$4.00 Per 1,000 gallons
Non-Compliance Surcharge (for contract customers)	\$4.00 Per 1,000 gallons

Storm Water Service Charges

Residential	\$3.00
Commercial	\$5.00

Street Light and Traffic Signal Utility Charge

Non-Water Metered Customer	\$3.25
5/8" Meter	\$3.15
3/4" Meter	\$3.15
1" Meter	\$5.25
1 1/2" Meter	\$12.00
2" Meter	\$17.50
3" Meter	\$28.25
4" Meter	\$43.50
6" Meter	\$54.00

Misc Utility Billing Fees

Utility Bill late fee	1.75% of amount due
Utility Disconnect fee (non-delinquent)	\$25.00 (e.g. Snowbird, Vacationers)
Utility Re-connect fee (delinquent account)	\$100.00
Meter Check labor service call	\$30.00 Labor Flat Fee
	Plus Actual Cost to Replace Inventory if Applicable

WASTEWATER

Domestic Septage Hauler	\$60.00 Per 1,000 gallons
Irrigation Water (If Available)	\$80.00 Per 1,000,000 gallons
Video Sewer Lines	\$3.50 Per Foot
Reuse Water	\$20.00 Per 1,000 gallons
Sewer Jet Truck	\$125.00 Per Hour
Vacuum Truck	\$225.00 Per Hour
Wastewater Operator	\$61.00 Per Hour

Wastewater Surcharge (non-resident)

Biochemical Oxygen Demand (BOD)	\$0.04 /lb., Surcharge Above 200mg/L
Total Suspended Solids (TSS)	\$0.02 /lb., Surcharge Above 200mg/L

WATER/SEWER

Water/Sewer Access (Connection Fees)

Sewer Access Fees *	
3/4"	\$1,800.00
1"	\$1,800.00
1 1/2"	\$3,000.00
2"	\$4,000.00
3"	\$5,000.00
4"	\$7,000.00
6" and larger	\$10,000.00

*based on water meter size

Water Access Fees	
3/4" Meter and below	2,500.00
1" Meter	3,000.00
1 1/2" Meter	3,500.00
2" Meter	5,500.00
3" Meter	6,700.00
4" Meter	8,850.00
6" Meter	15,000.00

Water Purchase - Bulk (Potable)

Water Vendor & others (treated)	\$19.00 Per 1,000 gallons
---------------------------------	---------------------------

Proposed Fee Structure

Presented by: Aaron Praus and Gary Zuroff
Tuesday December 19, 2023

Baler / Recycle Building Expansion



Financial Overview

Project Estimate:
Anticipated Outlay:

\$9.3 million
2024-2025

Funding Options:

- Gross Production Tax
- Use of Cash-on-Hand
- Bank of ND-2% Fixed Rate
- Explore Grant options
- Rate Increases



Rate Increase Recommendations

Residential Rates – Effective January 1, 2024 (based on 6700 accounts – currently \$19.00/month)

\$20.00	\$21.00	\$22.00	\$23.00	\$24.00
\$80,400	\$160,800	\$241,200	\$321,600	\$402,000

Commercial Rates – Effective January 1, 2025 (based on revenue in 2022)

2.5%	5%	7.5%	10%	12.5%
\$ 37,103	\$74,206	\$111,308	\$148,411	\$185,514

Landfill Tipping Rates – Effective January 1, 2025 (based on yearly average tonnages 2021-2023 – currently \$55.00/ton) Household and Construction Materials

\$56.00	\$57.00	\$58.00	\$59.00	\$60.00
\$43,750	\$87,500	\$131,250	\$175,000	\$218,750



Thank you!

QUESTIONS AND COMMENTS ARE WELCOME



www.DickinsonGov.com



Hiring Journal - December

Updated on 12/14/2023

Section 3. Item Q.

Req #	Position	Date opened:	Date closed:	# of days position is/was open	total applicants:	# of disqualified apps:	# withdrawn apps:	# of interviews:	# of declined offers:	Hired:
335	Animal Control	12/12/2023	12/26/2023							
316	Police Officer (11 openings)	9/19/2023	until filled		17					
317	Lateral Police Officer	9/19/2023	until filled							
328	Records Clerk	10/30/2023	11/13/2023	14	44					Interview Stage
331	Street Maintenance Operator (4 Openings)	11/15/2023	Until Filled							
309	Street Maintenance Foreman	8/22/2023	9/5/2023	14						
319	Street Maintenance Foreman - Reopen	10/13/2023	11/14/2023	32	2	2	0	0	0	
326	Fleet Shop Technician	10/30/2023	Until Filled							
311	Solid Waste Operator (4 Openings) - reopen	8/29/2023	Until Filled		8	1	0	3		Hired Devin Nash-McGhee
321	Public Works Director	10/12/2023	11/30/2023	49	5					Interview stage
320	Fire Lieutenant (Internal Only)	10/30/2023	11/5/2023	6	6					Interviews completed
322	Part-Time Fire Fighter	10/16/2023	10/24/2023	8	5	0	0	5	0	Background Stage
317	Library Director	11/13/2023	11/25/2023	12	2					Hired Ian Anguiano
323	Limited Hour Library Page	10/19/2023	10/26/2023	7	15	3	5	3		Background Stage
329	Marketing and Events Coordinator	11/13/2023	11/17/2023	4	1					Hired Mikhayla Bliss
325	Project Engineer	10/30/2023	11/30/2023	31	2	1				Interview stage
327	Property Appraiser Technician	11/3/2023	11/13/2023	10	15	1				Hired Denise Barth



Works

NOVEMBER 2023 MONTHLY REPORT

OUR SERVICES



Sewer & Stormwater



Street Maintenance



Fleet Maintenance



Buildings & Grounds



Drinking Water



**Wastewater
Treatment/Reuse
Water**



Regional Landfill



**Garbage/Recycling
Collection**



Forestry

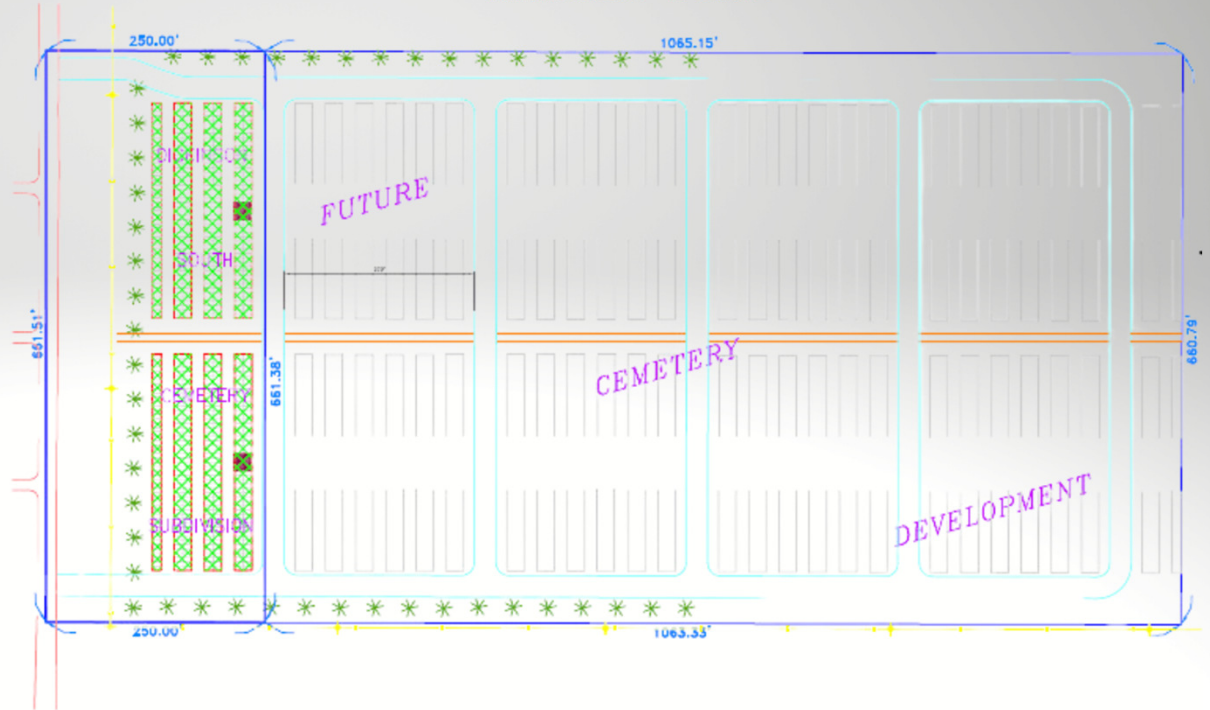


Upcoming Events

Dickinson South Cemetery

- Plot sales start December 20th
- City Resident (In City limits) - \$900
- Non City Resident (Out of City limits) - \$1000

DICKINSON SOUTH CEMETERY MASTER PLAN



**Contact Community Development to purchase
701-456-7815**

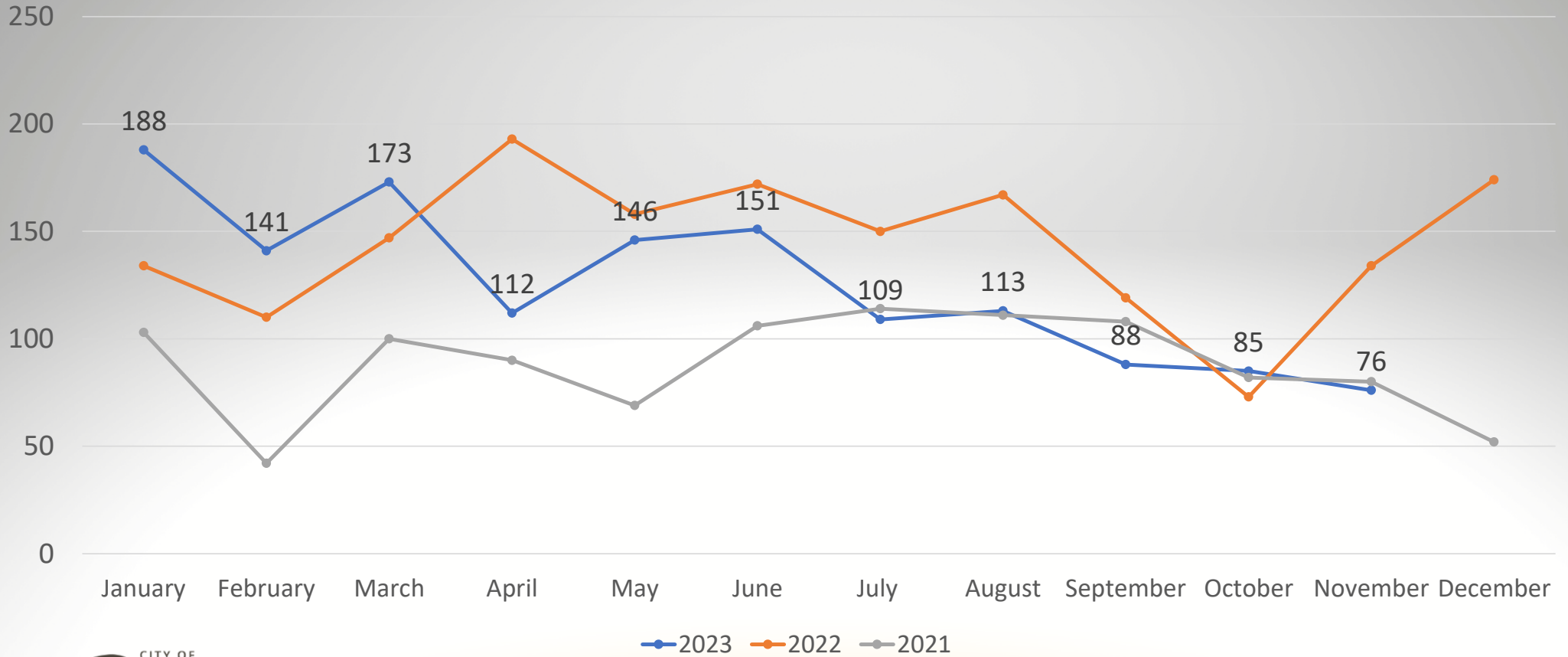
Training



Public Works had seven employees attend NDLTAP I am a Leader course November 14th-15th.



SERVICE REQUEST BY MONTH



1,382 Service Requests in 2023

Overview – October Requests



Forestry

- NEXT BEAUTIFICATION COMMITTEE MEETING HELD TENTATIVELY MARCH 2024
- URBAN FORESTRY COMMITTEE MEETING WAS HELD 12/14 AT PUBLIC WORKS

November

- TREE REMOVAL CONTRACT REMOVED 5 DISEASED ELM TREES.
- WILL BE WORKING WITH A CONTRACTOR FOR RIGHT-OF-WAY TREE MAINTENANCE.
- PLANNING OF 2024 TREES AND FLOWERS.
- FINISHED TREE TRIMMING PROJECT AT SOUTH CEMETERY.



Buildings and Grounds



PUTTING UP THE LEGACY
SQUARE TREE TOOK OVER 100
HOURS AND SIX EMPLOYEES.

Buildings and Grounds



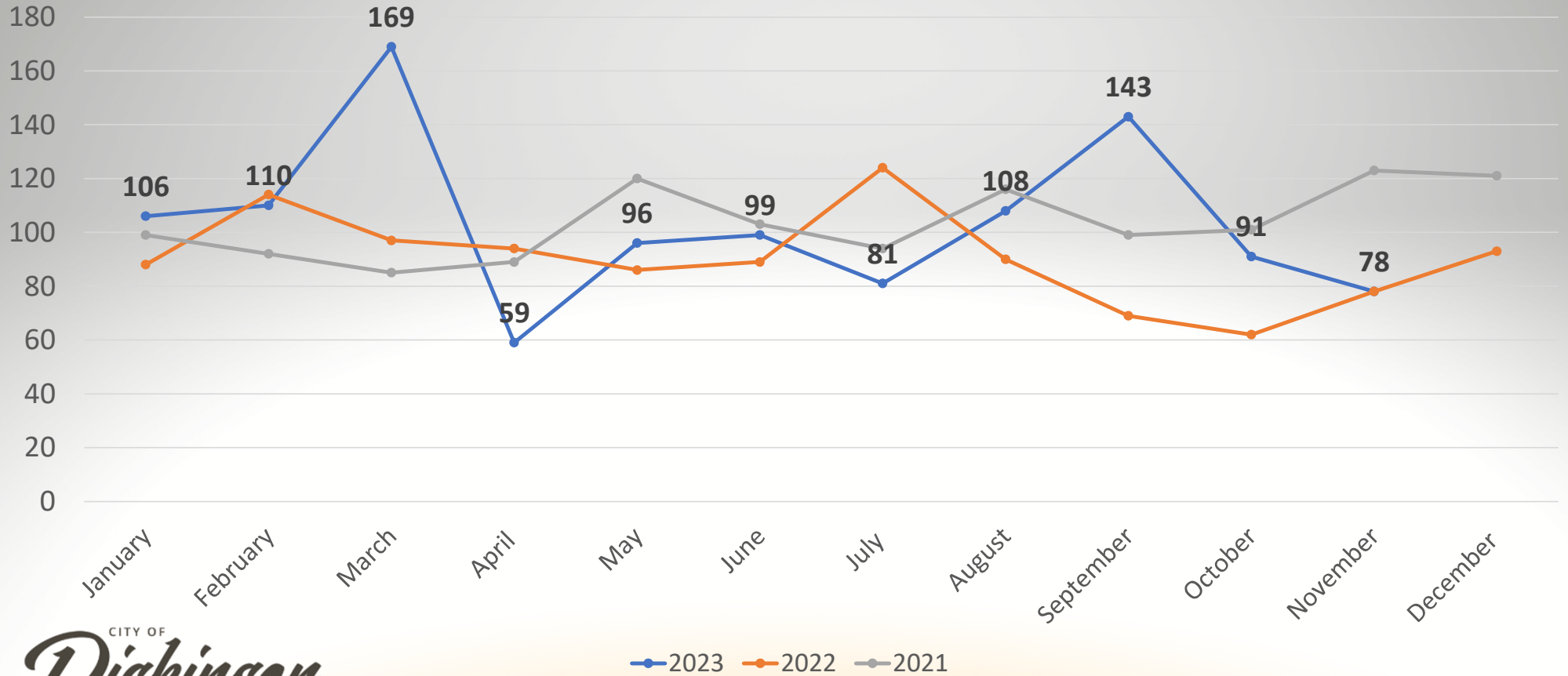
- INSTALLED BIRD SPIKES AND PLACED BIRD-B-GONE TO DETER PIGEONS FROM ROOSTING ON BEAMS AT LEGACY SQUARE
- INSTALLED LACTATION POD AT THE MUSEUM

Street Department

- TURNED ROCKY BUTTE STAR ON FOR CHRISTMAS
- INSTALLED CHRISTMAS DECORATIONS ON STREET POLES
- CRACK SEAL AND SWEEP - UNCOMMON FOR NOVEMBER
- INSTALLED FLAGS IN HONOR OF VETERANS DAY



Fleet Work Orders



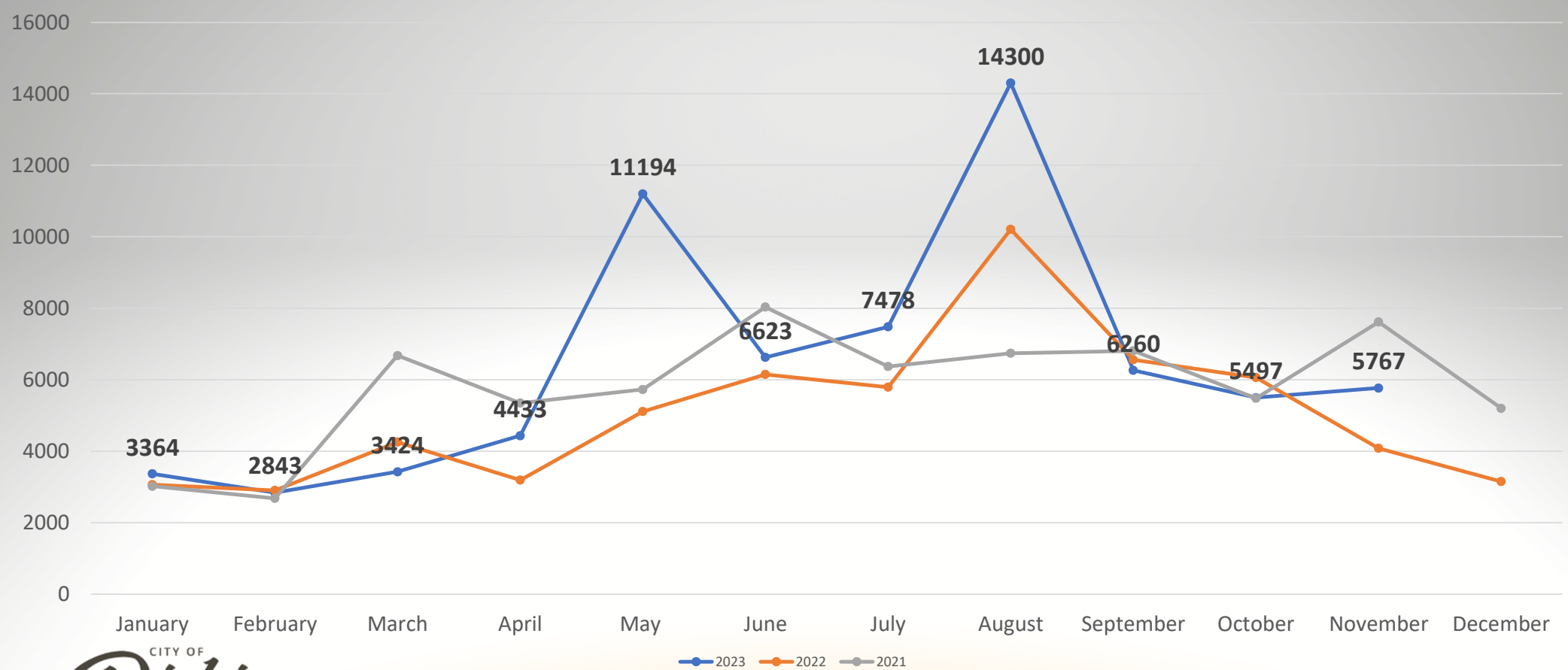
1,140 Work Orders in 2023

Overview – Fleet Work Orders



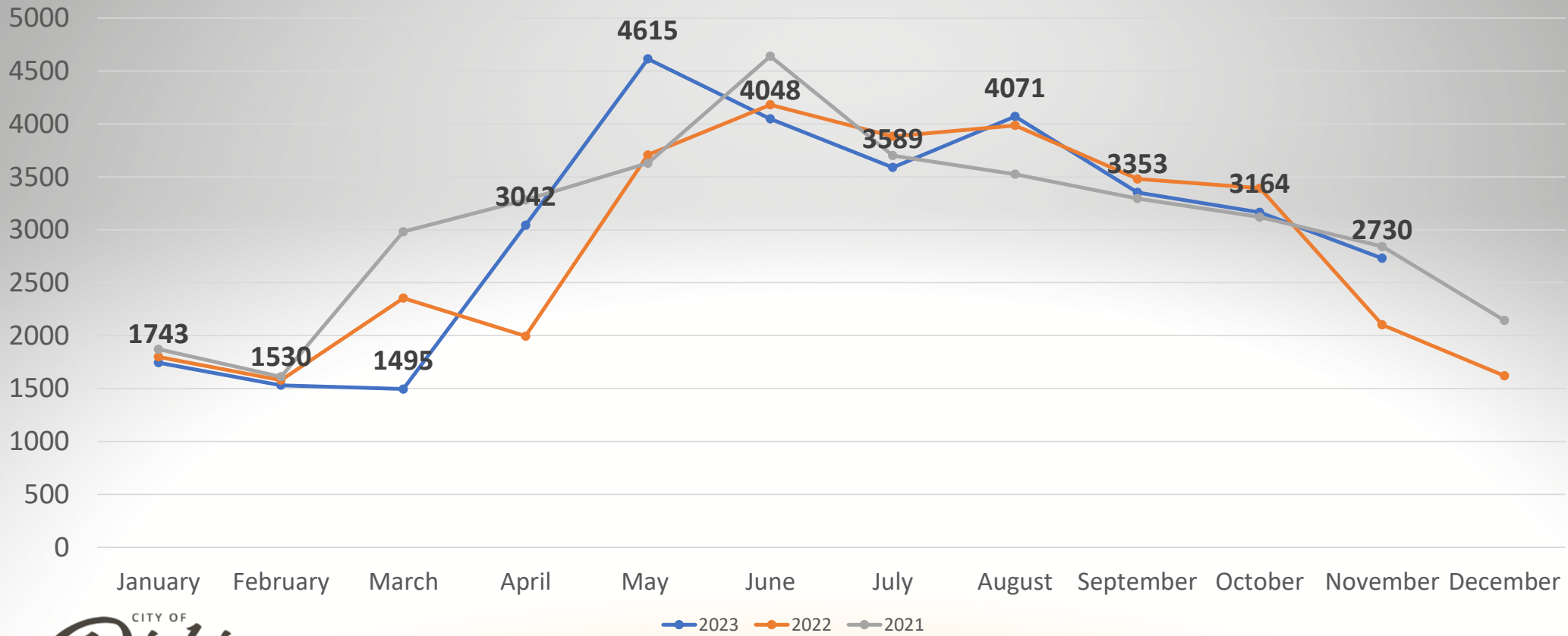
78 Work Orders in November

Solid Waste – Overall Tonnages



71,181 Tons in 2023

Scale Transactions



33,380 scaled transactions in 2023

Solid Waste

- Received a grant for \$1,500 from MDU for the ECO communities to help support PW Kids Camp.
- Employee had a fire in his truck and needed to dump his load of garbage out to save the truck. Street department assisted in cleaning up.



Solid Waste-Landfill



NOV.

WATER PUMPED FROM LANDFILL LIFT
STATION TO WRF

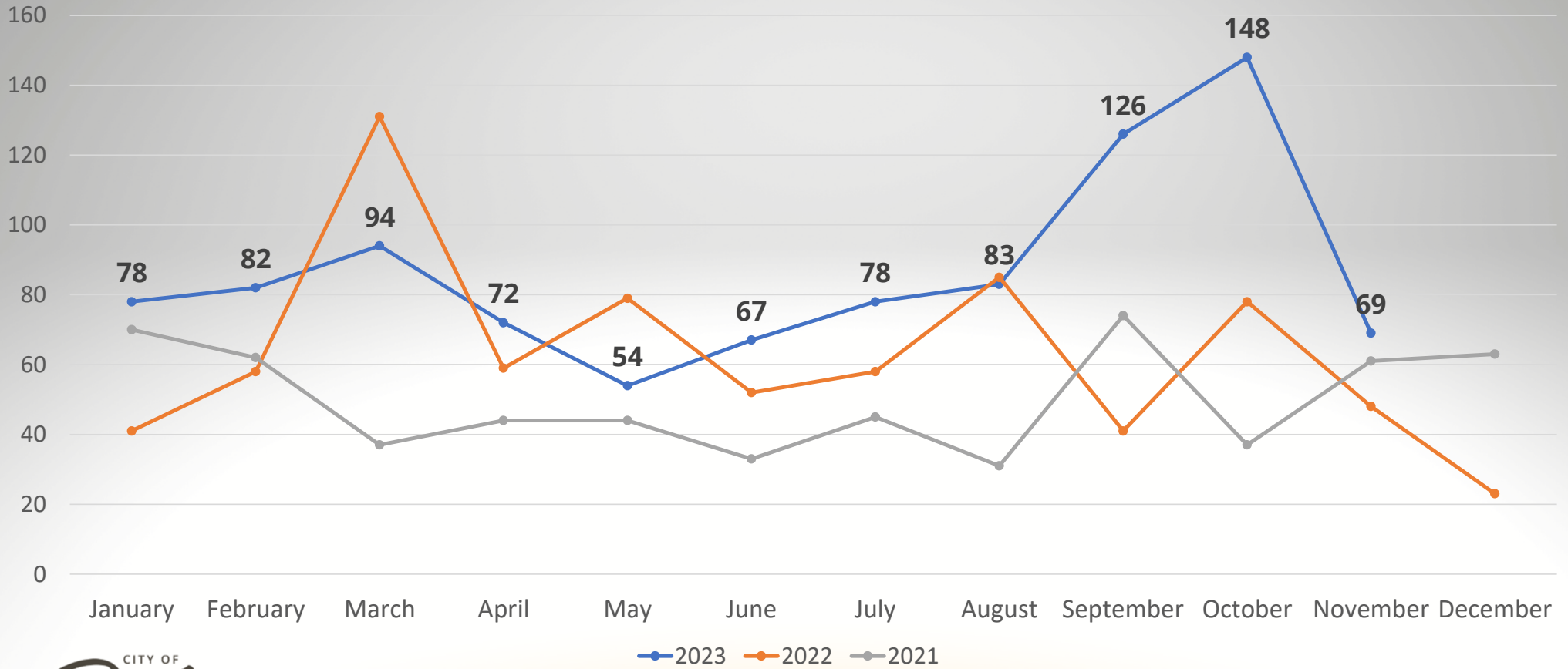
346,574 GALLONS OF STORMWATER
23,600 GALLONS OF LEACHATE

Solid Waste-Landfill



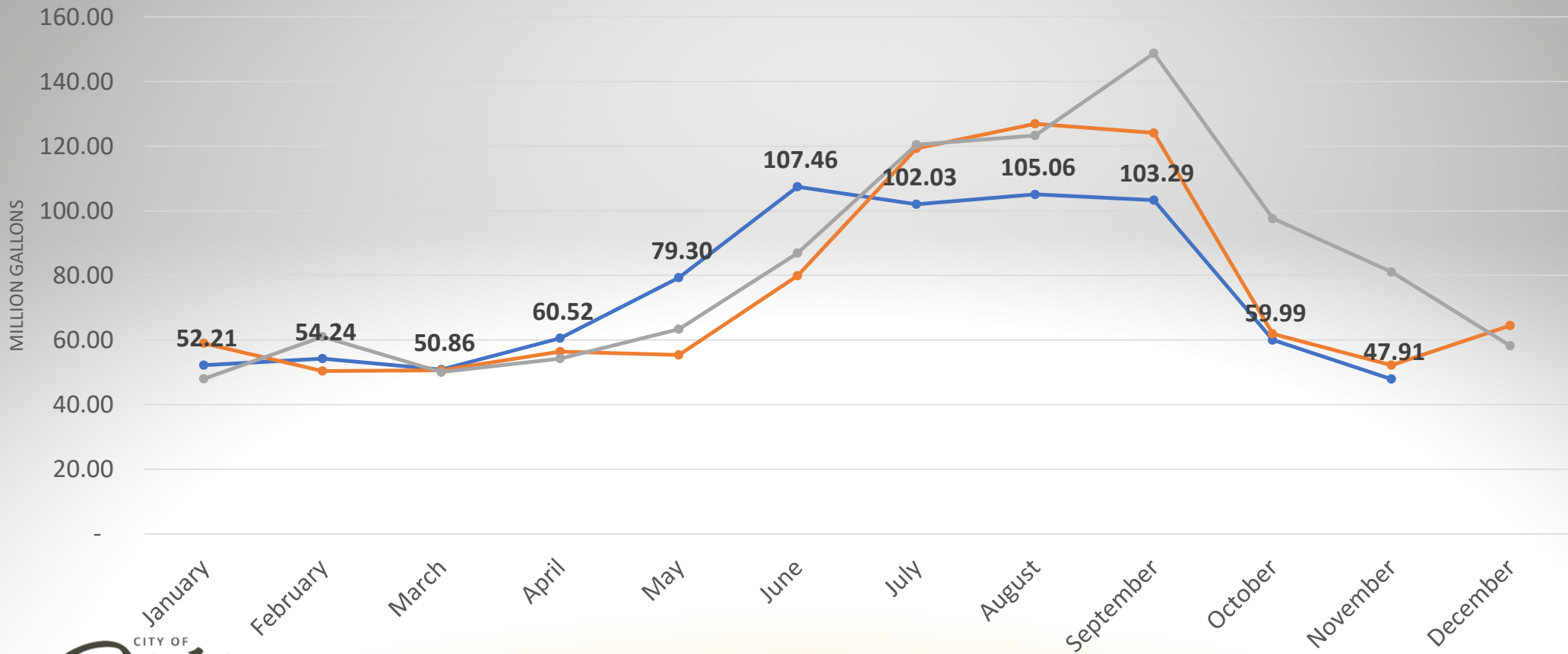
**REGRADED AND IMPROVED WEST
BROADWAY RECYCLE SITE**

Utility Billing Work Orders



951 UB Work Orders in 2023

Southwest Water Authority



● 2023 ● 2022 ● 2021

822,880,470 Gallons in 2023

Water Utilities



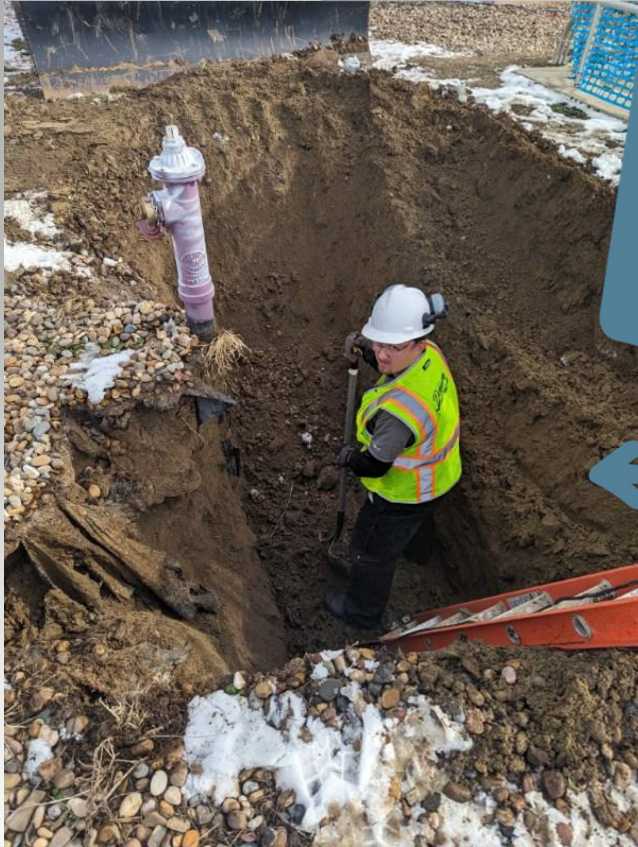
OPERATOR RE-
WIRING IN A LEVEL
TRANSDUCER



REBUILT
FAN AND
HEATER



Water Reclamation Facility



WRF EMPLOYEE
WORKING IN TRENCH
TO INSTALL A
HYDRANT



BIOSOLIDS HOLDING
TANK PROJECT

Water Reclamation Facility

EFFLUENT TO HEART RIVER  58 MILLION GALLONS

EFFLUENT WATER SOLD  8.8 MILLION GALLONS



66.8 Million Gallons

November Callout and Overtime Hours

BUILDINGS & GROUNDS 26.5 HOURS

- LEGACY SQUARE
- BUILDING MAINTENANCE

STREET DEPARTMENT 121.5 HOURS

- EMERGENCY CALLOUT
- LEGACY SQUARE
- SNOW STORM

SOLID WASTE 118 HOURS

- EXTENDED SHIFTS
- SCALE
- DROP SITES
- WEEKEND HOURS
- EXTENDED BALING HOURS

WATER UTILITIES 76.75 HOURS

- LIFT STATION WEEKEND CHECKS
- WATER MAIN SHUT OFF
- LIFT STATION MAINTENANCE
- LAND APPLY SLUDGE



Total Hours: 342.75 hours in November

New Staff

Welcome to the Public Works team!

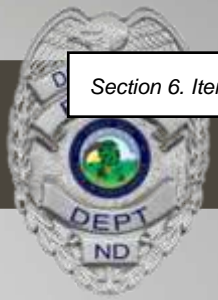


Devin Nash-McGhee
Solid Waste Operator



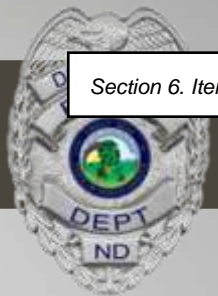
QUESTIONS?

NOVEMBER 2023 MONTHLY POLICE REPORT

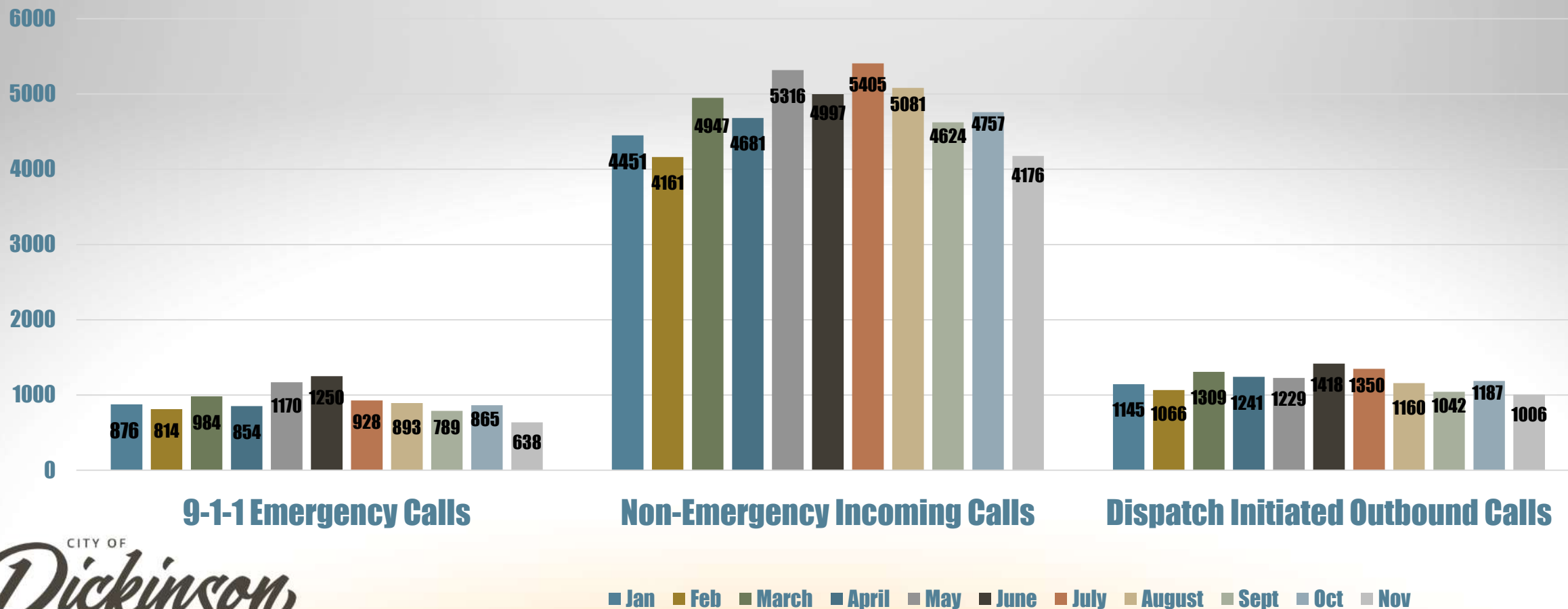


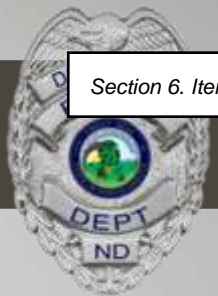
Section 6. Item A.



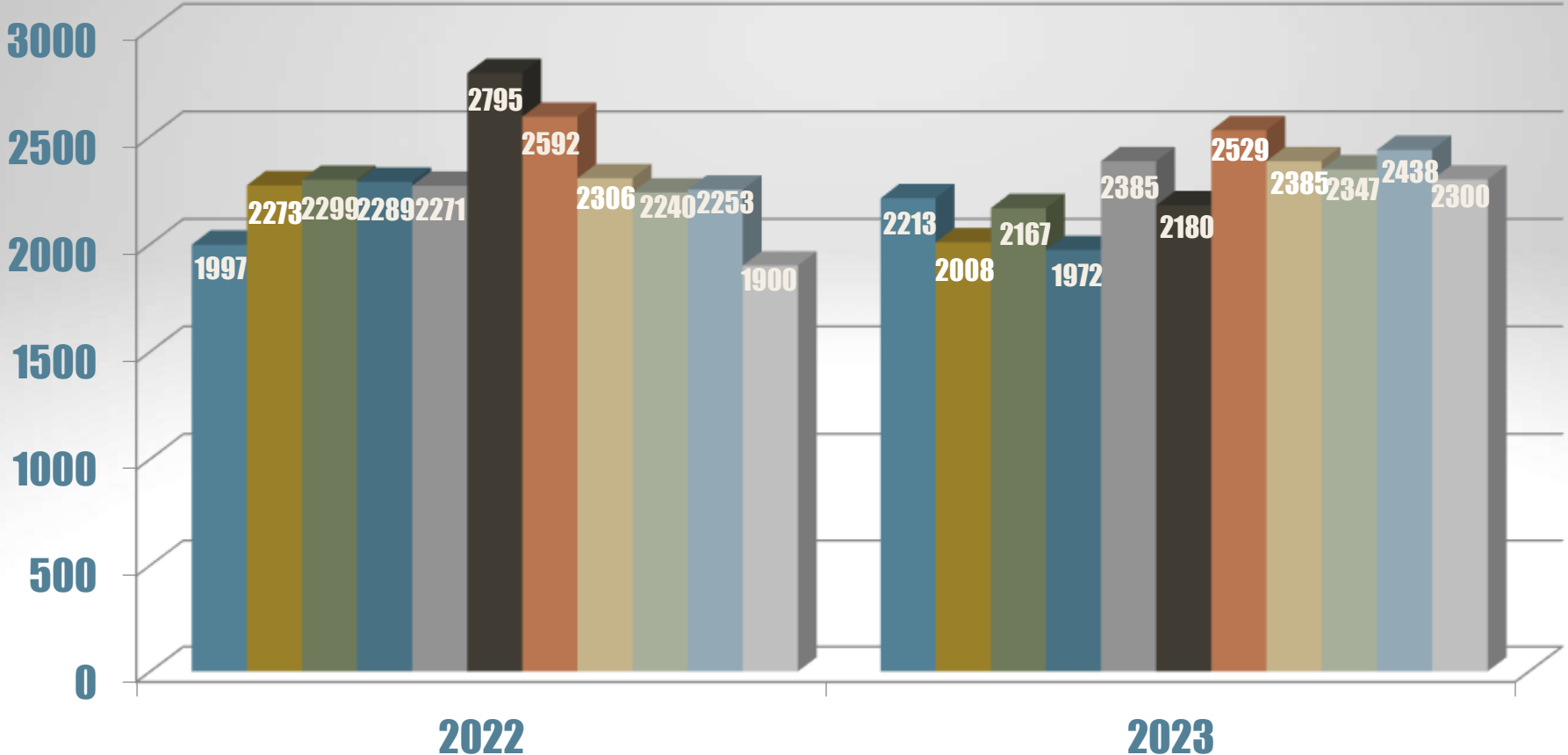


DISPATCH (PSAP) ACTIVITY





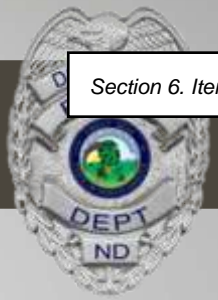
NOVEMBER – 2,300 CALLS FOR SERVICE



■ JAN
 ■ FEB
 ■ MARCH
 ■ APRIL
 ■ MAY
 ■ JUNE
 ■ JULY
 ■ AUG
 ■ SEPT
 ■ OCT
 ■ NOV



TRAFFIC SAFETY



Section 6. Item A.

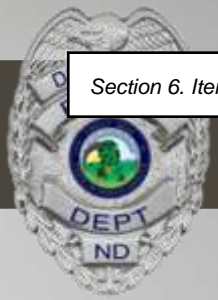


400
Traffic
Stops

199 (45 SPEEDING)
Citations

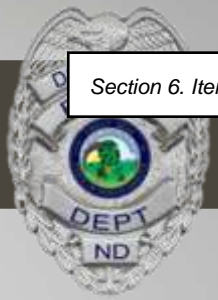
198
Warnings

ACCIDENTS

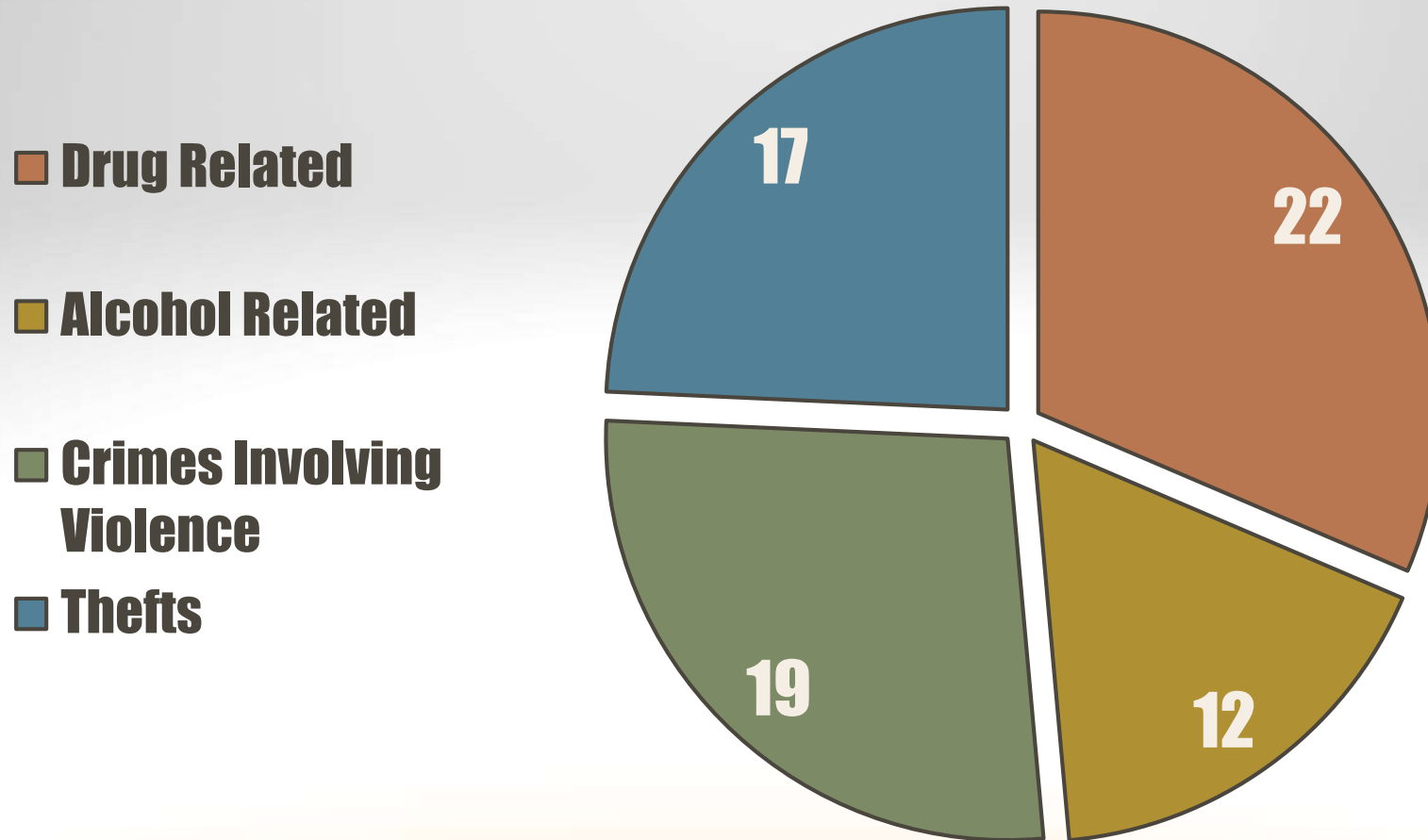


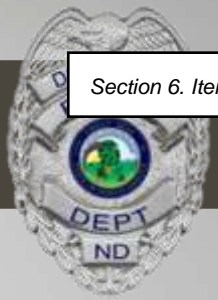
Section 6. Item A.



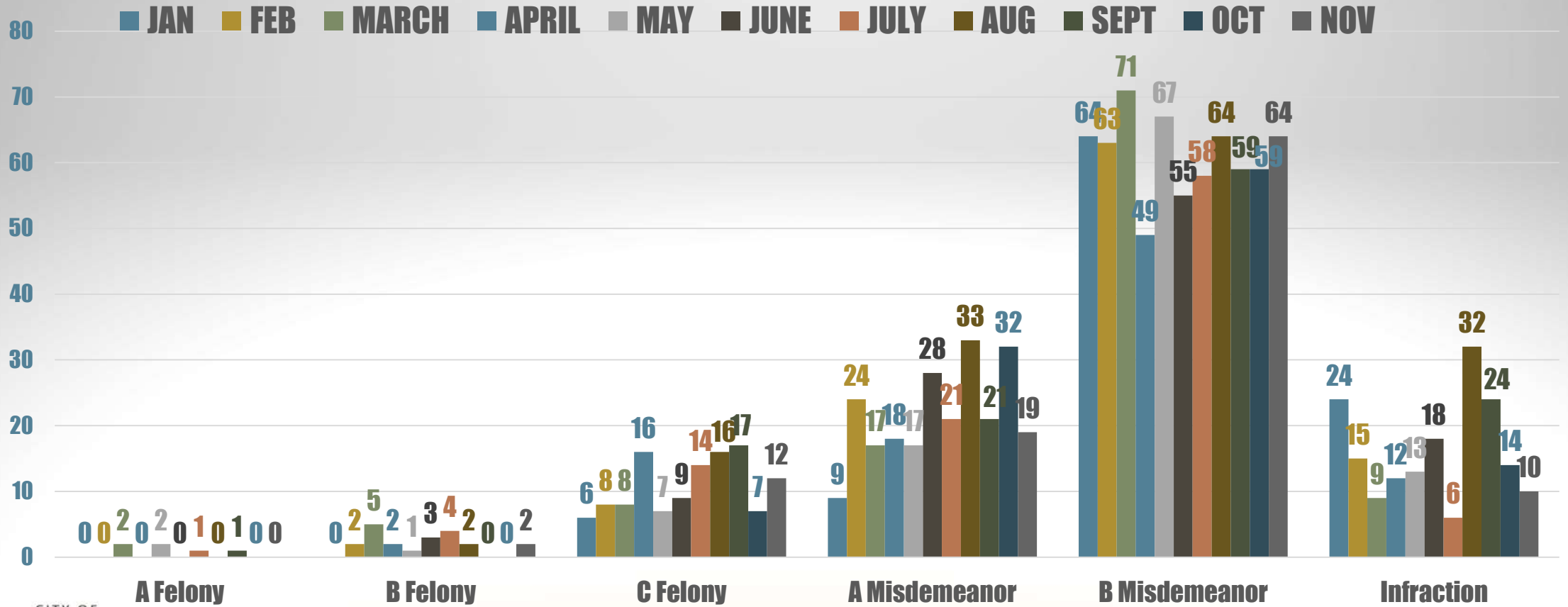


167 TOTAL ARRESTS

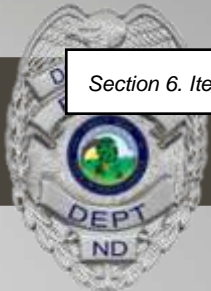




ARREST CLASSIFICATIONS

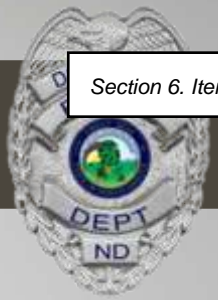


CRIMINAL INVESTIGATIONS

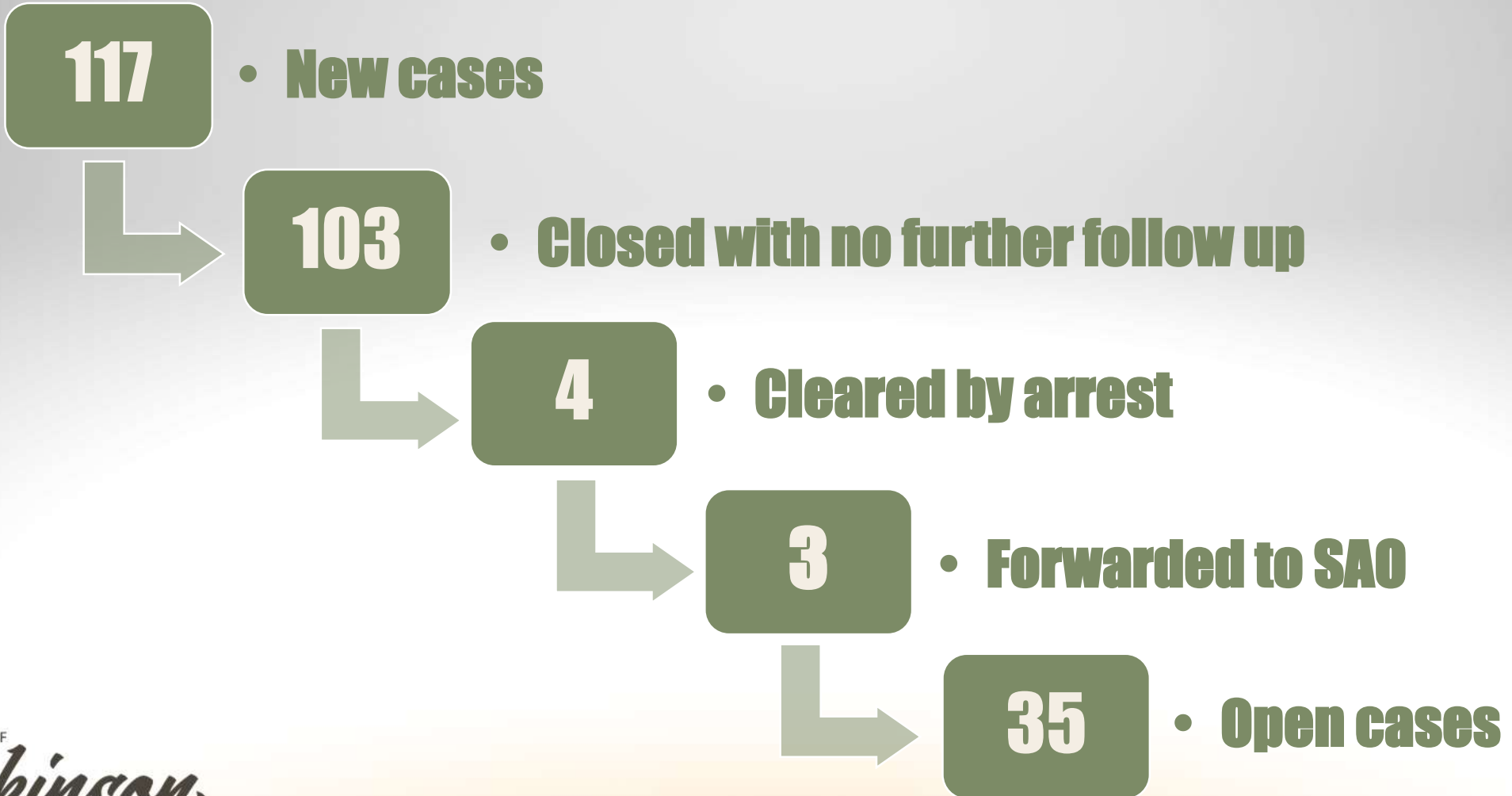


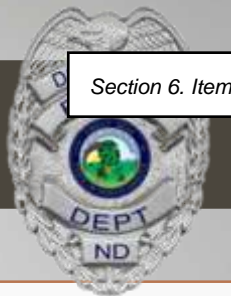
Section 6. Item A.





CRIMINAL INVESTIGATIONS





CRIMINAL INVESTIGATIONS

49

• Sex Offender Checks

37

• Background Investigations

6

• Search Warrants

4

• Digital Forensics

4

• Agency Assists

3

• Suspicious Person/Vehicle/Activity

2

• Recovered Stolen Prop

2

• Sex Offender Violations

1

• Theft & Fraud

1

• Terrorizing

1

• Sex Crimes

1

• Death

1

• Structure Fire

1

• Speak w/ an Officer

1

• Domestic Violence

1

• Ambulance

1

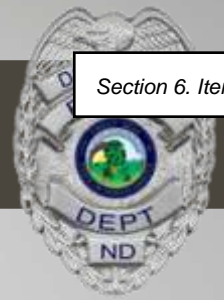
• Burglary

1

• Motor Vehicle Theft

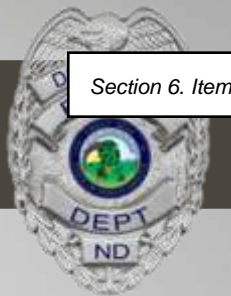


NOTABLE INCIDENTS



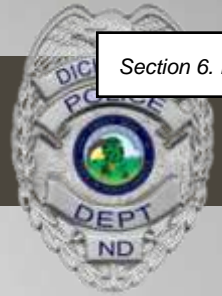
Section 6. Item A.

- Stolen Vehicle investigation on the south side of town lead to the recovery of a 2017 Polaris Side by Side, a 1995 Ford F150, a 2021 KTM motorcycle and a 2006 Carryall enclosed trailer. Timothy Mitchell (29yoa) and Mariah Pilot (32yoa) were arrested on multiple felony theft related charges as well as Possession of Meth Paraphernalia.
- Accidental discharge of a shotgun in an apartment complex on the south side of town lead to the arrest of 23yoa Cade Sanchez for C-Felony Reckless Endangerment and B-Misdemeanor Discharge of a Firearm Within City Limits. No one was injured, alcohol was a factor.
- Face to face sex offender compliance checks of 51 individuals resulted one offender arrest and one offender referral for charges. This was a multi agency operation with DPD, SWNTF, BCI and ND Parole & Probation taking part.



BEHAVIORAL HEALTH





SCHOOL RESOURCE OFFICERS

DICKINSON STATE UNIVERISTY

• 3 CFS (0 CITATIONS ISSUED)

HIGH SCHOOL

• 27 CFS (7 JUVENILE SUMMONS ISSUED)

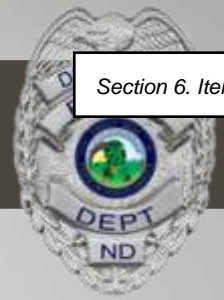
MIDDLE SCHOOL

• 15 CFS (0 JUVENILE SUMMONS ISSUED)

ELEMENTARY SCHOOL

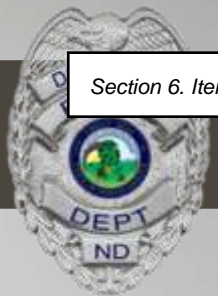
• 28 CFS

RECORDS

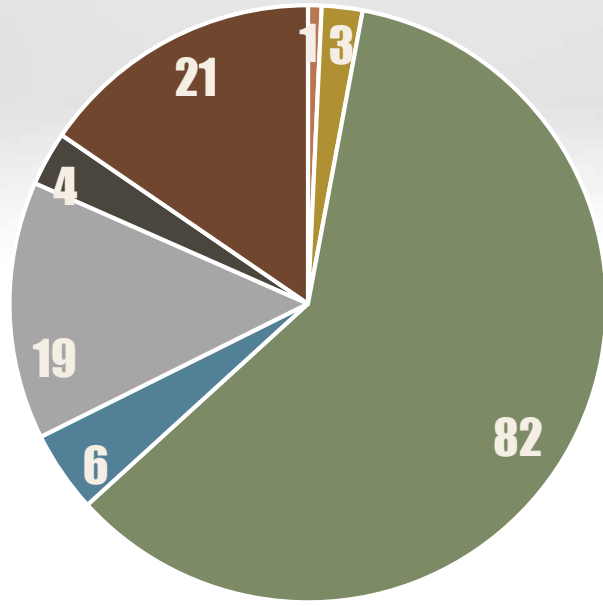


Section 6. Item A.

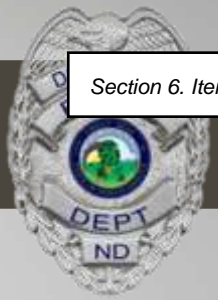
19 - Fingerprints
19 - Sex Offender Registrations
52 – Warrants / Summons Processed



ANIMAL SHELTER CALLS FOR SERVICE



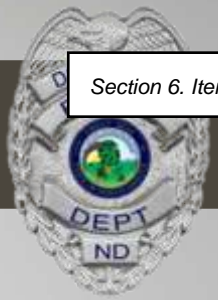
- Surrendered
- Barking
- Lost Animal
- Complaints
- Running at Large
- Neglect
- Bites



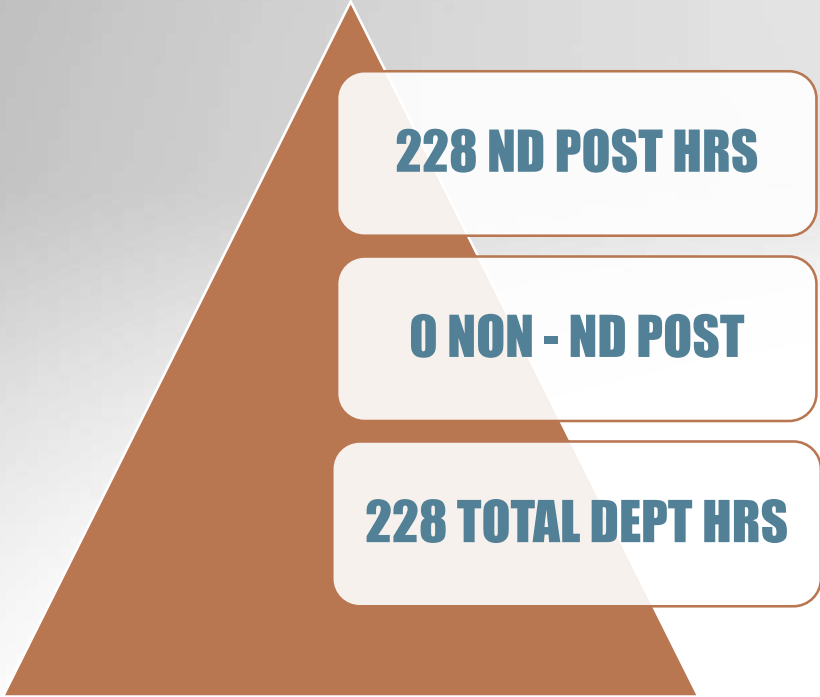
ANIMAL SHELTER

ANIMAL TYPES	RETURNED TO OWNER	RESCUE	ADOPTED	REMAIN AT SHELTER	EUTHANIZED
46 DOGS	37	1	0	8	0
30 CATS	10	15	3	0	0
0 OTHER	0	0	0	0	0
76 TOTAL	47	16	3	8	0

108 IMPOUNDED ANIMALS	#
STRAY	63
SURRENDERED	1
STARK/BILLINGS CAPTURE	2
INMATE, COURT, OTHER	6
BITE	4



TRAINING



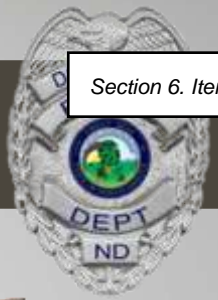
Taser Recertification

- **2 Hours (All Officers)**

OC & Less Lethal Impact

- **4 Hours (All Officers)**

COMMUNITY RELATIONS



**COMMUNITY
SERVICE
COORDINATOR**

Coffee w/ a Cop @ St Luke's

**Presentation Juvenile Delinquency Class @
DSU**

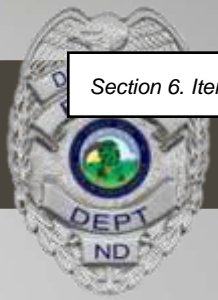
Presentation @ Cornerstone Bank

**Partnered with DPS with a Thanksgiving Food
Drive**

Meet & Greet @ several schools

Recruiting Presentation





THANK YOU FOR YOUR SERVICE!



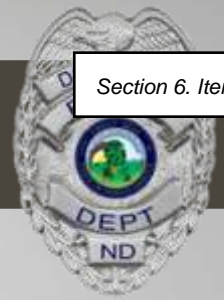
HAPPY VETERANS DAY

To all those who have served, especially those who continue to serve their community with the Dickinson Police Department:

- | | | |
|------------------------|------------------------|-------------------------|
| Aaron Bates | Coleman Bodle | Justin Fridrich |
| Andrew Stidham | Jarett Blain | LaSean Pickstock |
| Ariah McClintic | Jesse Hellinger | Michael Hanson |
| Blaise Schrader | Jeremy Moser | Michael Heiser |
| Brandon Stockie | | Troy Machovsky |



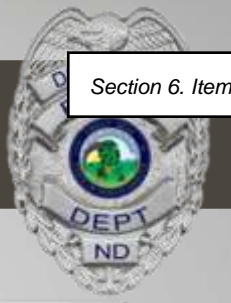
THANKSGIVING FOOD DRIVE



Section 6. Item A.

Partnered with Dickinson Public Schools providing meals for 32 families.





CORPORAL PROMOTIONS



**Corporal
Aaron Bates**



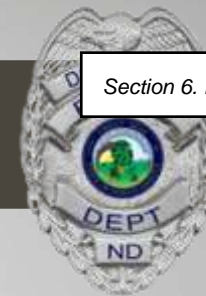
**Corporal
Evan Kinto**



**Corporal
Mike Legler**

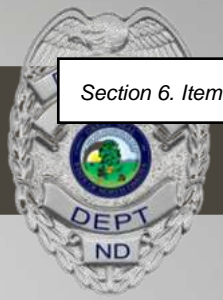


**Corporal
Jesse Kubik**



- Make a real difference
- Join a family of dedicated professionals
- Work in a thriving city with a bright future
- Be a part of a law enforcement supportive community

INTEGRITY RESPECT TEAMWORK



Section 6. Item A.



ENGINEERING MEMORANDUM

December 13, 2023

RE: December 19, 2023 Engineering Agenda Item Memo

Annual Oversize Load Permit Agreement Renewal – Fisher Industries:

Fisher Industries is one of our largest permit applicants for oversized loads. Their main equipment yard location requires a permit for most loads in order to travel from their yard to the interstate. These permits are unable to be auto approved through the LoadPASS system due to their variability; therefore, an annual permit agreement was implemented in 2020. This annual permit includes; an annual fee based on past usage, limitations on load weight, who can be permitted under this annual permit, the route it covers (Energy Drive to I-94 East Business Loop to the I-94 Interstate Exit 64, both directions), as well as some additional caveats. This agreement is a renewal for 2024 with Fisher Industries.

City engineering staff recommends approval of the agreement.

Motion

“Motion to (approve/deny) the Annual Oversized Load Permit Agreement for 2023 with Fisher Industries.”

Public Hearing for 2024 Road Maintenance Special Improvement District No. 202401-1

Public Hearing for 2024 Road Maintenance Special Improvement District No. 202401-2



Annual Oversize Load Permit with Fisher Industries – Fisher Sand & Gravel

Presented by: Josh Skluzacek, City Engineer & Community Development Director
Tuesday, December 19, 2023

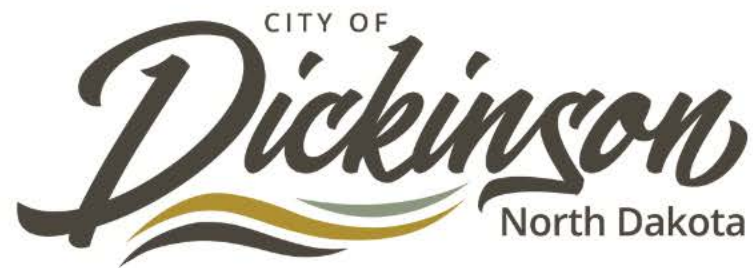


Allowable Route



Thank you!

QUESTIONS AND COMMENTS ARE WELCOME



www.DickinsonGov.com



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into this ____ day of December, 2023, by and between **Stark County** and the **City of Dickinson** (hereafter referred to as “Dickinson”).

WHEREAS, Stark County seeks to make certain improvements to Highway 10 (Stark County CMC 4510) pursuant to County Federal Aid Project SC-4500(020) PCN 23927; and

WHEREAS, said chip seal project includes that portion of Hwy 10 from the I-94 right-of-way to the intersection of 35th Avenue East; and

WHEREAS, a portion of Highway 10 located from the I-94 right-of-way to the intersection of 35th Avenue East in Section 1, Township 139 North, Range 96 West, consisting of approximately 1234’ of said highway, is within the urban limits of the City of Dickinson; and

WHEREAS, Stark County plans a chip seal project on said section of roadway to be administered under County Federal Aid Project SC-4500(020) PCN 23927; and

WHEREAS, Dickinson City funds must be used to make any improvements to the portion of Highway 10 lying within the Urban limits of Dickinson; and

WHEREAS, Stark County is willing to pay the contractor and engineer to cover the actual costs of the portion of the improvements lying within the Dickinson Urban limits; and

WHEREAS, Dickinson is willing to participate in the project, under the terms outlined in this Memorandum of Understanding, and will reimburse Stark County for all construction costs of the portion of the improvements lying within the Dickinson Urban limits; and

WHEREAS, the parties desire to enter into this Memorandum of Understanding under the terms and conditions set forth herein.

NOW THEREFORE, IT IS HEREBY STIPULATED AND AGREED PURSUANT TO CHAPTER 54-40, NDCC AS FOLLOWS:

1. Stark County Federal Aid Project. Stark County will be the lead government agency for County Federal Aid Project SC-4500(020) PCN 23927, and shall be responsible for the bidding, contracting, construction and all other aspects of the project. Dickinson will not be responsible for any financial or other obligations pertaining to said project other than what is specifically set forth below in Paragraph 2.

2. City Funds. Stark County shall invoice the City of Dickinson for actual and documented construction costs for the portion of the improvements lying within the Dickinson Urban limits up to a maximum of eighteen thousand dollars (\$18,000). Such amount being the Engineer’s Estimate for the proposed project work within the Dickinson Urban Limits as shown in the table below:

Engineer’s Estimate for Work within Dickinson Urban Limits

Description	Unit	Quantity	Unit Price	Amount
Fog Seal	LSUM	389	\$5.50	\$2,139.50
CHFRS-2P Emulsified Asphalt	GAL	1,887	\$4.10	\$7,736.70
Cover Coat Material CI 41	TON	67	\$65.00	\$4,355.00
Epoxy PVMT MK 4IN Line	LF	2,489	\$0.50	\$1,244.50
Short Term 4IN Line-Type NR	LF	660	\$0.25	\$165.00
Subtotal				\$15,640.70
Contingency				\$2,359.30
Total				\$18,000.00

3. **Binding Effect.** This Memorandum of Understanding shall constitute a binding contract and shall be binding on, and shall inure to the benefit of, the Parties hereto and their respective heirs, administrators, representatives, successors, and assigns.

4. **Governing Law.** This Memorandum of Understanding shall be governed by North Dakota law and any question arising hereunder shall be construed or determined according to such law.

5. **Further Assurances.** The Parties hereby agree to do all acts and things and to make, execute, acknowledge and deliver such written documents, instructions and/or instruments in such form as shall from time to time be reasonably required to carry out the terms and provisions of this Memorandum of Understanding, including but not limited to, the execution, filing or recording of any reporting documents, affidavits, deeds or agreements. The Parties further agree to give reasonable cooperation and assistance to any other Party or Parties hereto in order to enable such other Party or Parties to secure the intended benefits of this Memorandum of Understanding.

6. **Counterparts.** This Memorandum of Understanding may be executed by the Parties in any number of counterparts, including by way of facsimile, and each of which shall be deemed to be an original and all of which, collectively, shall be deemed to be one and the same instrument.

7. **Severability.** If any of the provisions of this Agreement are held to be unenforceable or invalid by any court of competent jurisdiction, the validity and enforceability of the remaining provisions shall not be affected thereby.

8. **Entire Agreement.** This Memorandum of Understanding contains the entire agreement between and among the Parties hereto, and supersedes all prior and contemporaneous discussions, negotiations, understandings, and agreements, whether oral or written, express or implied, between or among them relating to the subject matter of this Memorandum of Understanding. This Memorandum of Understanding may not be amended orally, nor shall any purported oral amendment (even if accompanied by partial or complete performance in accordance therewith) be of any legal force or effect or constitute an amendment of this Memorandum of Understanding, but rather this Memorandum of Understanding may be amended only by an agreement in writing signed by the parties.

Dated this ____ day of December, 2023.

STARK COUNTY

By: _____
Dean Franchuk, Chairman
Board of County Commission

ATTEST:

Karen Richard, County Auditor

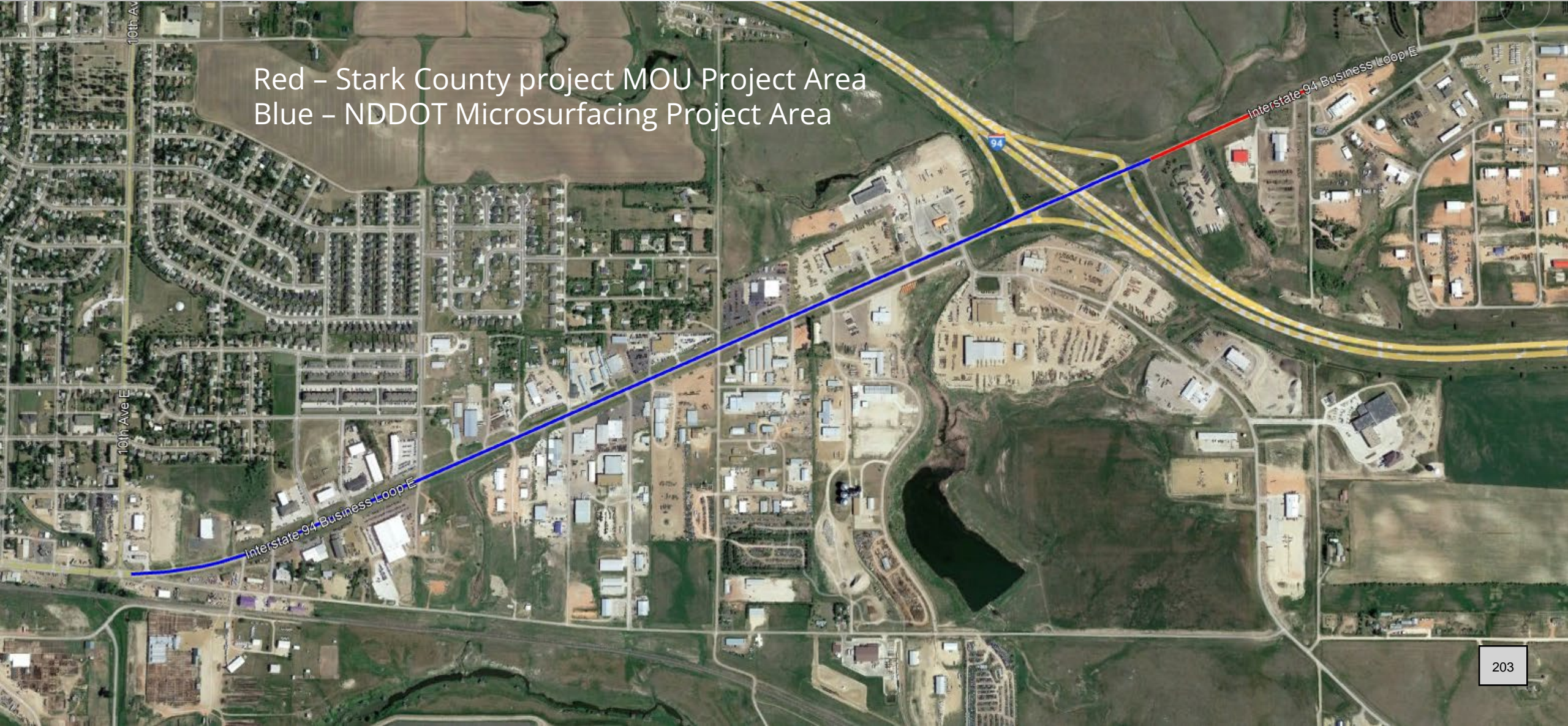
CITY OF DICKINSON

By: _____
Scott Decker, Chairman
Board of City Commission

ATTEST:

Dustin Dassinger, City Administrator

I-94 East Business Route



Red - Stark County project MOU Project Area
Blue - NDDOT Microsurfacing Project Area



ENGINEERING MEMORANDUM

December 13, 2023

RE: December 19th Commission Meeting

STARK COUNTY MEMORANDUM OF UNDERSTANDING FOR COST PARTICIPATION FOR I-94 EAST BUSINESS ROUTE CHIP SEAL

For your consideration is a Memorandum of Understanding (MOU) with the Stark County to perform a chip seal for the Interstate 94 (I-94) East Business Route from the I-94 interchange to the intersection of 35th Avenue East in Section 1, Township 139 North, Range 96 West, consisting of approximately 1234-lineal feet of centerline. This portion of the highway is within the existing Federal Highway Administration urban area boundary limits. The project is scheduled to be executed in 2024 and is estimated cost participation for the City of Dickinson is not to exceed **\$18,000.00**; refer to Section 2 of the MOU which includes the Engineer's Estimate for Work. The chip seal is intended to extend the life of the pavement by sealing the surface and provide additional friction for the roadway surface. The proposed funding for this project is Gross Production Tax under the I-94 East Business Loop Micro-surfacing project – City of Dickinson project number 202232. The approved Capital Improvement Project budget for 2024 was \$100,000, and the City of Dickinson portion of the micro-surfacing project is estimated to cost approximately \$75,000. The bid concurrence for the micro-surfacing was approved at the December 5, 2023 City Commission meeting. The City of Dickinson attorney has reviewed the MOU.

The city engineering staff recommends approval.



Engineering & Community Development

Presented by: Joshua Skluzacek – Engineer/Community Development Director
Tuesday December 19, 2023

City Commission Monthly Report



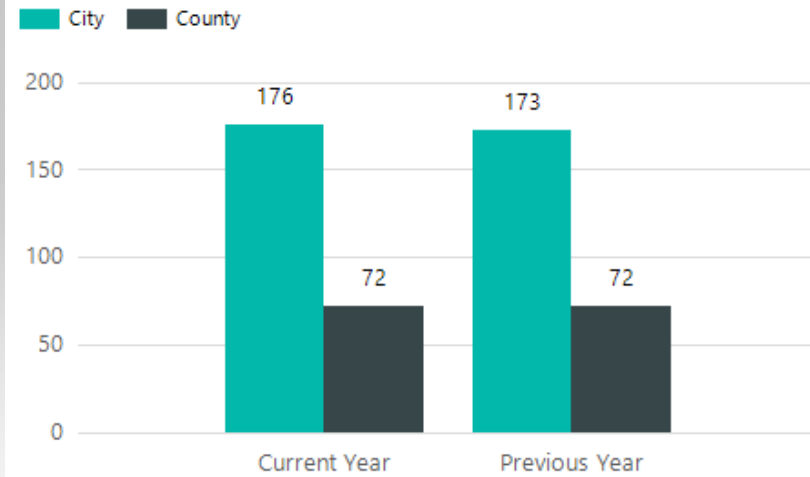
Planning

- Monthly reports to Planning & Zoning to begin December, 2023
- Comprehensive Plan & Transportation Master Plan Kick-Off meeting 12/21
- South Dickinson Area Study on schedule to conclude by February, 2024

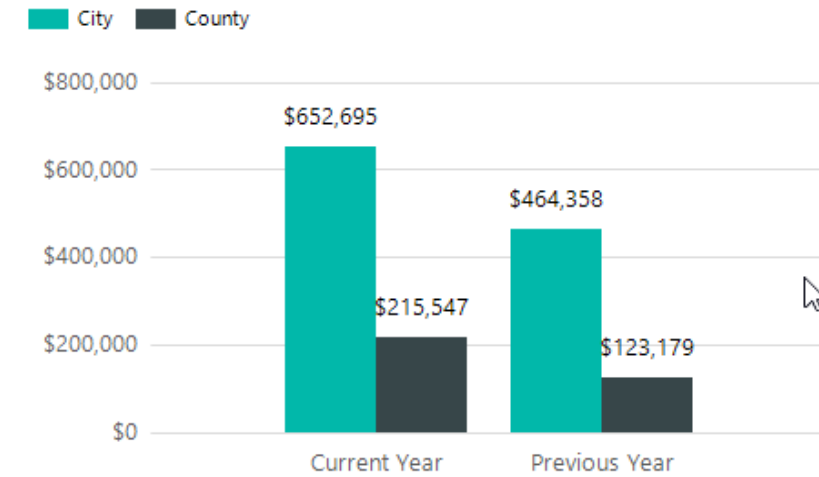


Buildings & Codes

Number of Permits Paid & Picked Up



Total Fees for Permits Paid & Picked Up



Engineering

Project Name	Project Manager	Progress	Start	End
EXECUTION				
LEGACY SQUARE	DD	100%	1/1/2022	6/10/2023
NORTH INDUSTRIES UTILITIES	JS	55%	9/5/2023	7/12/2024
STATE AVE STREET IMPROVEMENTS	JS	100%	6/5/2023	8/25/2023
2021 MILL & OVERLAY	LM	100%	3/30/2021	8/31/2023
2022 MILL & OVERLAY	LM	100%	6/1/2022	10/31/2023
LEGACY SQUARE PARKING LOT	LM	99%	8/10/2023	11/30/2023
DICKINSON SOUTH CEMETERY DRAINAGE DITCH EROSION REPAIR	LM	99%	8/3/2023	11/30/2023
2023 ROAD MAINTENANCE	JS	100%	4/25/2023	5/10/2023
2023 WATERMAIN & LEAD SERVICE LINE	LM	99%	6/19/2023	11/30/2023
15TH ST. W. (THE DISTRICT)	JS	100%	5/29/2023	8/25/2023
SUNDANCE COVES LIGHTING	JS	99%	6/26/2023	8/11/2023
	LM	5%	6/17/2024	11/30/2024

Engineering

PRELIMINARY/DESIGN ENGINEERING

EAST BROADWAY DAM	LM	<div style="width: 30%;"></div>	30%	11/27/2023	7/15/2024
HEART RIVER BRIDGE IMPROVEMENTS - S. STATE AVE.	LM	<div style="width: 30%;"></div>	30%		
2024 ROAD MAINTENANCE	LM	<div style="width: 20%;"></div>	20%	1/2/2024	11/30/2024
I-94 WBL & ROUNDABOUTS	JS	<div style="width: 50%;"></div>	50%	1/8/2023	10/11/2024
PATTERSON LAKE IMPROVEMENTS	JS	<div style="width: 0%;"></div>	0%	4/12/2023	12/31/2024
FIRE STATION EVALUATION	JS	<div style="width: 0%;"></div>	0%	1/16/2024	5/31/2024
PUBLIC SAFETY TRAINING CENTER	JS	<div style="width: 0%;"></div>	0%	12/20/2023	6/28/2024
2024 WATERMAIN & LEAD SERVICE LINE	JS	<div style="width: 40%;"></div>	40%	7/24/2023	3/1/2024
SIMS STREET IMPROVEMENTS	JS	<div style="width: 65%;"></div>	65%	8/21/2023	12/22/2023
SOUTH DICKINSON PROPERTY AREA STUDY	JS	<div style="width: 60%;"></div>	60%	6/20/2023	2/16/2024
FAIRWAY/STATE STORM WATER DRAINAGE SYSTEM UPGRADES	JS	<div style="width: 0%;"></div>	0%	3/5/2024	8/15/2025
ENTRANCE SIGNS	LM	<div style="width: 30%;"></div>	30%	9/26/2023	4/30/2024

PRELIMINARY/DESIGN ENGINEERING

NORTH INDUSTRIES STREETS	JS	<div style="width: 5%;"></div>	5%	11/8/2023	5/9/2024
TRANSPORTATION MASTER PLAN & COMP. PLAN UPDATE	JS	<div style="width: 0%;"></div>	0%	12/21/2023	2/28/2025
10TH AVE E - VILLARD TO MUSEUM DR	JS	<div style="width: 0%;"></div>	0%	2/6/2024	8/14/2024
10TH AVE E - MUSEUM DR to 21ST ST E	JS	<div style="width: 0%;"></div>	0%	2/6/2024	1/17/2025
1ST ST E - SIMS to 4TH AVE E	JS	<div style="width: 0%;"></div>	0%	2/6/2024	8/15/2025
5TH ST SW - 3RD AVE W to 6TH AVE E	LM	<div style="width: 0%;"></div>	0%	2/6/2024	8/14/2024
9TH ST W & 5TH AVE W INTERSECTION	JS	<div style="width: 0%;"></div>	0%	2/6/2024	1/17/2025
26TH ST E & 4TH AVE E STREET & STORM WATER	LM	<div style="width: 0%;"></div>	0%	3/5/2024	8/15/2025
NW REGIONAL POND	LM	<div style="width: 0%;"></div>	0%	3/5/2024	8/15/2025
2025 ROAD MAINTENANCE	LM	<div style="width: 0%;"></div>	0%	3/5/2024	11/15/2024
2025 WATERMAIN & LEAD SERVICE LINE	JS	<div style="width: 0%;"></div>	0%	3/5/2024	11/15/2024
PAVEMENT MANAGEMENT STUDY	JS	<div style="width: 95%;"></div>	95%	6/29/2023	1/12/2024

Geographical Information System (GIS)

- 2023 Imagery & Lidar acquisition has been completed
- Early access imagery available Connect Explorer (Not fully processed, 3 to 4 months for finished product delivery)



Web Map
Dickinson Land Information Map
Information about Tax parcels, Zoning,
and other features.



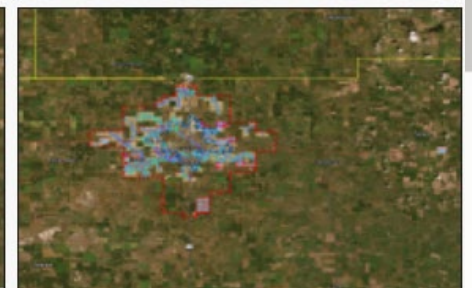
Web Map
Dickinson Street Information Map
Map Showing various street designations
for the City of Dickinson,ND



Web Map
Dickinson Utility Information Map
Utility locate layers for the City of
Dickinson, ND



Web Map
Dickinson Zoning Information ...
Information about Zoning, and other
features.



Web Map
FEMA Flood Hazard Changes ...
Map showing preliminary changes to
Flood hazard zones in and around
Dickinson, ND

Thank you!

QUESTIONS AND COMMENTS ARE WELCOME



www.DickinsonGov.com



Amending and Reenacting Article 4.08.06 Legacy Square Concession License

- At the November 21st City Commission meeting, changes were approved for the 2024 Legacy Square Concession Liquor License.
- Those changes included:
 - A reduced minimum bid of \$3,000.
 - A 10% gross sales requirement for the awarded bidder.
 - \$2 wristbands for event attendees consuming alcohol.

Amending and Reenacting Article 4.08.06 Legacy Square Concession License

- Due to the adjustments, those changes need to be reflected in Ordinance 4.08.06 (m)(8).

- 8) In addition to the bid price paid by the licensee pursuant to paragraph 9 below, the City shall also receive ~~twenty (20) percent of a percentage of~~ gross sales of all alcohol sold at all City sanctioned and sponsored events in an amount to be determined by the City Administrator during the annual bidding process. The licensee shall provide documentation to the City upon the expiration of the annual license term to verify sales for that year.

Amending and Reenacting Article 4.08.06 Legacy Square Concession License

- First Reading of this ordinance amendment was held and approved at the December 5th Commission Meeting.
- City Staff is recommending Final approval.

ORDINANCE NO. 1790**AN ORDINANCE AMENDING AND REENACTING ARTICLE 4.08.06 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO THE LEGACY SQUARE CONCESSION LICENSE**

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Article 4.08.060 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Section 4.08.060 License Requirements

The Board of City Commissioners hereby finds that in order to ensure compliance by all licensees with all applicable federal, states, and city laws, ordinances, and regulations, and in order to adequately police establishments engaged in the retail sale of alcoholic beverages, and in order to promote the public welfare, it is necessary and proper to limit the number of certain classes of licenses, as provided herein, pursuant to the City's police powers and the authority granted by Title 5 of the North Dakota Century Code.

(a) On/Off Sales License

The City may grant an "on/off sale license", which authorizes the licensee to sell beer and/or intoxicating liquor at retail for consumption on and off the licensed premises subject to the following conditions:

- 1) As of December 31, 2012, a total of seventeen on/off sale licenses existed within the city limits of the City of Dickinson. No additional on/off sale licenses shall be granted until the population of the City reaches an estimated twenty-one thousand (21,000) people at which time the Board of City Commissioners may, but shall not be required to, grant an additional on/off sale license, as hereinafter provided pursuant to Section 4.08.065 of this Chapter.
- 2) The Board of the City Commissioners may grant an additional on/off sale license for each incremental population increase of three thousand people above 21,000 people, as may be determined in the sole discretion of the Board of the City Commissioners from time to time, based upon annexations, household units, census projections, census results, or other methods of estimated population.
 - a. Any on/off sale license which is added to the City by virtue of annexation shall automatically increase the number of on/off sale licenses available under subsection (1) of this section. Notwithstanding addition of on/off sale licenses added by annexation, the City may nevertheless add additional on/off sale licenses based upon the requisite population increases, as stated in subsection (2) of this section.
- 3) If additional licenses have been granted because of an increase in population, said licenses will be eliminated when the population falls below the population level that authorized the additional license. In addition, if the

population of the City falls below twenty-one thousand, one on/off sale license shall be eliminated from the number authorized under this section. However, said licenses shall not be eliminated until such time as a license is vacated.

- 4) The fee for this license shall be set by the City's fee schedule.
- 5) A licensee hereunder shall comply with and be subject to all of the remaining provisions of this Code, including this chapter.

(b) Lodge or Club License.

The City may grant a "lodge or club license", which authorizes the licensee to sell beer and/or intoxicating liquor at retail for consumption upon the premises of the licensee, except when permitted by subsection (4) below, primarily for the convenience of the club or lodge members subject to the following conditions:

- 1) No license shall be transferable to any other owner.
- 2) Any additional lodge or club license shall be granted only to organizations qualifying as a lodge or club, and then only in the discretion of the Board of City Commissioners.
- 3) No electronic or mechanical gaming devices or games of chance shall be allowed upon the premises licensed hereunder in any area where minors are allowed to be present.
- 4) A licensee may apply for a special event permit under Section 4.08.270.
- 5) The fee for this license shall be set by the City's fee schedule.
- 6) A licensee hereunder shall comply with and be subject to all of the remaining provisions of this Code, including this chapter.

(c) Motel or Hotel License.

The City may grant a "motel or hotel license", which authorizes the licensee to sell beer and/or intoxicating liquor on and off -sale of the hotel or motel, subject to the following conditions:

- 1) The room from which such sales are made must be physically attached to and be a part of said hotel or motel.
- 2) Temporary bars may be used in banquet rooms or other areas for special events such as conventions, dinner meetings, or similar events, all of which must be held within the confines of the hotel or motel; such areas need not be designated in the license.
- 3) To qualify for the renewal of a hotel or motel on-sale liquor license, the applicant must have maintained an average room occupancy rate of at least 50% for the year preceding the application for renewal.
- 4) There shall be no restrictions as to the number of licenses issued under this chapter subsection.
- 5) The fee for this license shall be set by the City's fee schedule.
- 6) A licensee hereunder shall comply with and be subject to all of the remaining provisions of this Code, including this.

(d) Restaurant On-Sale License.

The City may grant a "restaurant on-sale license", to any restaurant within city limits, which authorizes the licensee to sell beer and liquor on an on-sale basis only, except when permitted by subsection (4) below, subject to the following terms and conditions:

- 1) The restaurant shall have sufficient dining area and facilities to adequately serve its patrons, as well as the public generally.
- 2) The restaurant may have a lounge area or waiting area lounge for patrons waiting to be seated for the purposes of serving alcoholic beverages in conjunction with its restaurant business. Permission for such area should be duly noted on the licensee's license.
- 3) No electronic or mechanical gaming devices or games of chance shall be allowed upon the premises licensed hereunder unless licensee has a designated bar area upon said premises.
- 4) A licensee may apply for a special event permit under Section 4.08.270 or Section 4.080.275.
- 5) Those receipts from the sales of alcoholic beverages hereunder shall not exceed fifty percent of the gross receipts from the sale of all food items and alcoholic beverages combined.
- 6) All restaurant on-sale license holders shall file with the application for license renewal a sworn statement executed by the licensee and a certified public accountant certifying that gross food sales and liquor sales for the previous calendar year meet the requirements of this section. The Board of City Commissioners may, in its discretion, require the licensee to provide such additional proof of the licensee's compliance with this section as the it deems necessary.
- 7) All sales of alcoholic beverages by restaurant on-sale licensees must be separately receipted to the customer by cash register receipt and clearly identified as sales of liquor, beer or wine on all receipts.
- 8) In order to qualify for an alcoholic beverage license under this provision, it is necessary that the dining area and other food service facilities be in operation and be open for business.
- 9) There shall be no restrictions as to the number of licenses issued under this subsection.
- 10) The fee for this license shall be set by the City's fee schedule.
- 11) A licensee hereunder shall comply with and be subject to all of the remaining provisions of this Code, including this chapter.

(e) Military Club Beer and Wine License.

The City may grant a "military club beer and wine license", to military clubs of the armed forces within city limits, which authorizes the licensee to sell beer and/or wine on an on-sale basis only, subject to the following terms and conditions:

- 1) For the purposes of this section and others pertaining thereto, "armed forces" shall mean the Army, Navy, Air Force, Marine Corps and Coast Guard of the United States of America.
- 2) A license hereunder shall comply with all of the laws of the State relating to the sale and dispensation of alcoholic beverages.
- 3) The beer and/or wine license hereunder shall be for the sale of beer and/or wine for consumption on the premises only, to military club members only, and no sales for consumption off the premises.
- 4) There shall be no restrictions as to the number of licenses issued under this subsection.

- 5) The fee for this license shall be set by the City's fee schedule.
- 6) A licensee hereunder shall comply with and be subject to all of the remaining provisions of this Code, including this chapter.

(f) Microbrewery Pub License.

The City may grant a "microbrew pub license", which authorizes the licensee to produce and manufacture beer at retail for consumption upon the licensed premises, in accordance with the requirements and limitations of N.D.C.C. § 5-01-14, which are incorporated herein by reference. A microbrew pub licensee is also subject to the following specifications and restrictions:

- 1) A microbrew pub may manufacture on the licensed premises, store, transport, sell to wholesale malt beverage licensees, and export no more than 10,000 barrels of beer per year.
- 2) A microbrew pub license will authorize the licensee to sell:
 - a. Growlers, sold off-sale only; and
 - b. Beer that has been brewed on the premises of the licensee, which may be sold either on-sale or off-sale
- 3) A microbrew pub licensee may not engage in wholesaling activities. All sales and delivery of beer to any other retail licensed premises may be made only through a wholesale beer licensee. A microbrew pub licensee must comply with all statutory provisions for taxation under N.D.C.C. § 5-01-14.
- 4) A microbrew pub licensee is not precluded from retailing beer it purchases from a wholesaler.
- 5) Complimentary samples of beer may not be in an amount exceeding 16 ounces per patron.
- 6) Except as modified in this subsection, a microbrew pub licensee shall comply with and be subject to all of the remaining qualifications for licensees.
- 7) There shall be no restrictions as to the number of licenses issued under this subsection.
- 8) The fee for this license shall be set by the City's fee schedule.
- 9) A licensee hereunder shall comply with and be subject to all of the remaining provisions of this Code, including this chapter.

(g) Beer and Wine Concession License.

The City may grant a "beer and wine concession license" to the operator(s) of the food and beverage concession(s) under contract with Dickinson Parks and Recreation District for concession services at Dakota Community Bank & Trust Ballpark – Astoria & Coke Fields, a Dickinson municipal ballpark (Ballpark) subject to the following restrictions and conditions:

- 1) A licensee hereunder shall comply with all of the laws of the state relating to the sale and dispensation of alcoholic beverages.
- 2) A licensee hereunder may sell wine, tap beer, beer in opened bottles, cans or similar packages.
- 3) The license hereunder shall be for the sale of beer and wine for consumption on the premises only, and no sales for consumption off the premises shall be made.

- 4) The license is nontransferable and may be held only by the operator(s) who have been awarded and currently hold a concession(s) contract, provided the contract permits the sale of beer and wine, and may be held only for the period of the operator's concession contract and shall terminate with the termination of that contract.
- 5) This license is limited to on-sale service of beer and wine to patrons of the Ballpark.
- 6) The fee for this license shall be set by the City's fee schedule.
- 7) Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this Chapter.

(h) Distillery License.

The City may grant a "domestic distillery license", which authorizes the licensee to produce distilled spirits and authorizes the sale of distilled spirits in accordance with the requirements and limitations of N.D.C.C. § 5-01-19, which are incorporated herein by reference. A domestic distillery licensee is also subject to the following restrictions and conditions:

- 1) A domestic distillery licensee may sell spirits produced by that distillery at on-sale or off-sale, in retail lots, and not for resale, and may sell or direct ship its spirits to persons inside or outside the State in a manner consistent with the laws of the place of the sale or delivery in total quantities not to exceed 25,000 gallons in a calendar year. Direct sales within the State of North Dakota are limited to 2.38 gallons or less per month per person for personal use and not for resale. The packaging for spirits must conform with the labeling requirements set forth in N.D.C.C. § 5-01-16.
- 2) A domestic distillery licensee may obtain a domestic distillery license and a retailer license allowing the on-premises sale of alcoholic beverages at a restaurant owned by the licensee and located on property contiguous to the domestic distillery. A domestic distillery licensee may also own or operate a winery.
- 3) A domestic distillery license shall only be issued to a domestic distillery owner or operator who has obtained an annual manufacturing license from the North Dakota State Tax Commissioner allowing the production of distilled spirits.
- 4) To the extent the following activities are authorized under N.D.C.C. § 5-01-19(2), the same shall also be authorized within the City:
 - a. A licensee may dispense free samples of the distilled spirits offered for sale.
 - b. Special events for which a permit has been obtained from the State Tax Commissioner allowing the domestic distillery to give free samples of its product and to sell its product by the glass or in closed containers at off-premises events are, as a result of such permit, authorized within the City.
 - c. Participation in Pride of Dakota events for which a special events permit has been obtained from the State Tax Commissioner is, as a result of such permit, authorized within the City.

- 5) A domestic distillery license authorizes the licensee to sell glassware, distilled spirits literature and accessories, cheese, cheese spreads, and other snack food items.
 - 6) There shall be no restrictions as to the number of licenses issued under this subsection.
 - 7) The fee for this license shall be set by the City's fee schedule.
 - 8) Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this Chapter.
- (i) Brewer Taproom License.

The City may grant a "brewer taproom license", which authorizes the licensee to manufacture on the licensed premises, store, transport, sell, and export 25,000 barrels or less of beer annually in accordance with the requirements of N.D.C.C. § 5-01-21, as amended from time to time, which are incorporated herein by reference. A brewer taproom licensee is also subject to the following restrictions and limitations:

- 1) A licensee may sell malt beverages manufactured on the licensed premises for consumption on the premises of the brewery or a restaurant owned by the licensee and located on property contiguous to the brewery.
- 2) A brewer taproom licensee may sell beer manufactured on the licensed premises for off-premises consumption in brewery-sealed containers of not less than 12 ounces, growlers, and in brewery-sealed kegs not to exceed 5.16 gallons.
- 3) A licensee may sell and deliver beer produced by the brewery to licensed beer wholesalers.
- 4) A brewer taproom licensee shall obtain any brewery license required by the State of North Dakota.
- 5) Multiple brewer taproom licenses may be issued to the owner or operator of a brewery producing no more than 25,000 barrels of malt beverages annually. Brewer taproom licensees with multiple taprooms must produce beer at each location and the total amount of beer produced at all locations combined may not exceed 25,000 barrels of malt beverages annually.
- 6) To the extent the following activities are authorized under N.D.C.C. § 5-01-21(2), as amended from time to time, the same shall also be authorized within the City:
 - a. A licensee may dispense free samples of beer offered for sale. Complimentary samples may not exceed 16 ounces per patron.
 - b. A licensee may sell and deliver beer produced by the brewery to licensed retailers within the State of North Dakota, subject to the conditions set forth in N.D.C.C. § 5-01-21(2)(f), as amended from time to time.
 - c. Special events for which a permit has been obtained from the State Tax Commissioner allowing the brewer taproom licensee to give free samples of its beer and to sell its beer by the glass or in enclosed containers at off-premises events are, as a result of such permit, authorized within the City, so long as notice of the special event to which the permit is issued is given to the City Administrator, who

shall forward to the Chief of Police, no less than three days before the event is to occur.

- 7) All sales and delivery of beer to licensed retailers within the State must be made in accordance with N.D.C.C. § 5-03-07 (governing tax rate) and N.D.C.C. § 5-01-21(2)(f) (governing sale and delivery of beer to licensed retailers within the State). Additional sales may be made through a wholesaler licensed in this State. Beer manufactured on the licensed premises and sold by a brewer taproom licensee directly to the consumer for consumption on or off of the premises are subject to the taxes imposed pursuant to N.D.C.C. § 5-03-07, in addition to any other taxes imposed on brewers and retailers.
- 8) There shall be no restrictions as to the number of licenses issued under this subsection.
- 9) The fee for this license shall be set by the City's fee schedule.
- 10) Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this Chapter.

(j) Domestic Winery License.

The City may grant a "domestic winery license", which authorizes the licensee to operate a domestic winery and to produce and sell wine on-sale and off-sale within in the City in accordance with the requirements and limitations of N.D.C.C. § 5-01-17, which are incorporated herein by reference. A domestic winery licensee is also subject to the following restrictions and conditions:

- 1) A domestic winery license may be issued only to a domestic winery owner or operator who obtains a license from the State Tax Commissioner allowing the production of wine.
- 2) A domestic winery license authorizes the licensee to sell wine produced by that winery at on-sale or off-sale, in retail lots, and not for resale, and may sell or direct ship its wine to persons inside or outside the State in a manner consistent with the laws of the place of the sale or delivery in total quantities not to exceed 25,000 gallons in a calendar year. In addition, a domestic winery licensee may, if so authorized by a license issued by the State of North Dakota, sell beer on-sale only, provided that such on-sale beer sales shall be incidental to the sale of wine.
- 3) A domestic winery license authorizes the licensee to sell glassware, wine literature and accessories, cheese, cheese spreads, and other snack food items.
- 4) Direct sale by licensed wineries.
 - a. A licensed winery that produces no more than 50,000 gallons of wine per year may sell and deliver, on site or off site, the wine produced by the winery directly to licensed retailers. The licensed winery may sell and deliver wine on site to a licensed retailer who presents the retailer's license or a photocopy of the license. The winery may deliver the wine off site if the winery:
 - i. Uses the winery's equipment, trucks, and employees to deliver the wine;

- ii. Contracts with a licensed distributor to ship and deliver the wine to the retailer; or
 - iii. Contracts with a common carrier to ship and deliver the wine to the retailer directly from the winery or the winery's bonded warehouse.
 - b. The shipments delivered by a winery's equipment, trucks, and employees in a year may not exceed 4,500 cases. A case may not exceed 2.38 gallons of wine.
 - c. Individual shipments delivered by common carrier may not exceed three cases per day for each licensed retailer. The shipments delivered by a common carrier in a year may not exceed 4,500 cases. A case may not exceed 2.38 gallons of wine.
 - 5) To the extent the following activities are authorized under N.D.C.C. § 5-01-17(2), the same shall also be authorized within the City:
 - a. A licensee may dispense free samples on the licensed premises of the wines offered for sale.
 - b. Special events for which a permit has been obtained by the State Tax Commissioner to give free samples of its product and to sell its wine by the glass or in closed containers at off-premises events are, as a result of such permit, authorized within the City.
 - c. Participate in Pride of Dakota events, for which a special events permit has been obtained from the State Tax Commissioner is, as a result of such permit, authorized within the City, provided that the incidental sales of on-sale beer allowed by paragraph c above, will not be allowed at the locations where said permits are utilized.
 - 6) A domestic winery license shall not be required for a domestic winery owner or operator possessing a license from the State Tax Commissioner allowing the production of wine and only being present within the City to utilize special event permits issued by the State Tax Commissioner. It is the intent of this exemption to not require licensure by domestic winery owners or operators, if properly licensed elsewhere, where its only presence in the City is to utilize special event permits.
 - 7) There shall be no restrictions as to the number of licenses issued under this subsection.
 - 8) The fee for this license shall be set by the City's fee schedule.
 - 9) Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this Chapter.
- (k) Beer Only On-Sale License
- The City may grant a "beer only on-sale license," which authorizes a licensee to sell on-sale tap beer, beer in open bottles and cans in similar packages at retail for consumption upon the leased premises of the licensee subject to the following restrictions and conditions:
- 1) A licensee hereunder shall comply with all of the laws of the state relating to the sale and dispensation of alcoholic beverages.

- 2) The license hereunder shall be for the sale of beer for consumption on the premises only, except when permitted by subsection (5) below, and no sales for consumption off the premises shall be made.
- 3) A licensee hereunder shall ensure that any alcoholic beverages sold pursuant to this section shall be sold, distributed, and/or dispensed by an authorized employee of licensee.
- 4) There shall be no restrictions as to the number of licenses issued under this subsection.
- 5) A license may apply for a restricted special event permit under Section 4.08.275.
- 6) The fee for this license shall be set by the City's fee schedule.
- 7) Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this Chapter.

(l) Beer and Wine Only On-Sale License.

The City may grant a "beer and wine only on-sale license," which authorizes a licensee to sell on-sale tap beer, beer in open bottles and cans, and/or wine in similar packages at retail for consumption upon the leased premises of the licensee subject to the following restrictions and conditions:

- 1) A licensee hereunder shall comply with all of the laws of the state relating to the sale and dispensation of alcoholic beverages.
- 2) The license hereunder shall be for the sale of beer and/or wine for consumption on the premises only, except when permitted by subsection (3) below, and no sales for consumption off the premises shall be made.
- 3) A license may obtain a restricted special event permit under Section 4.08.275.
- 4) A licensee hereunder shall ensure that any alcoholic beverages sold pursuant to this section shall be sold, distributed, and/or dispensed by an authorized employee of licensee.
- 5) There shall be no restrictions as to the number of licenses issued under this subsection.
- 6) The fee for this license shall be set by the City's fee schedule.
- 7) Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this Chapter.

(m) Legacy Square Concession License

The City may grant the "Legacy Square Concession License" to the licensee awarded the license to operate concession services at the City of Dickinson Legacy Town Square, subject to the following restrictions and conditions:

- 1) This license is limited to on-sale service of beer, wine, liquor as set forth below to patrons of the Legacy Town Square during City sanctioned and sponsored events.
 - a. Any events occurring at the Legacy Town Square not sponsored and sanctioned by the City will require a special event permit pursuant to section 4.08.270 of this chapter.
 - b. The licensee granted the Legacy Town Square License hereunder shall be given the right of first refusal for any private events occurring at the Legacy Town Square requesting alcohol service.

Should the licensee choose not to exercise the right of first refusal, the patron shall have the ability to contract with any licensee qualified to dispense alcoholic beverages pursuant to a special use permit issued by the City.

- 2) A licensee may sell liquor, wine, and beer in cans. Sales of any of these items in bottles shall not be permitted.
- 3) The license hereunder shall be for the sale for consumption in the Legacy Town Square Corridor only, and no sales for consumption off the Legacy Town Square Corridor shall be made. For purposes of this section, the Legacy Town Square Corridor shall mean the defined Legacy Square streets located in the 100 Block of 1st Ave West and 10 Block of 2nd Street West.
- 4) This license shall be an annual license that will begin January 1st of every year and end on December 31st of that year with the bidding process occurring prior to December 31st.
- 5) Licensee shall be responsible for ensuring all events conducted pursuant to this license have sufficient security personnel. This would include any private events where the licensee exercised its right of first refusal pursuant to (m)(1)(b).
- 6) The license is nontransferable and may be held only by a licensee with an On/Off Sale License or a Lodge or Club License.
- 7) A licensee hereunder shall comply with all the laws of the state relating to the sale and dispensation of alcoholic beverages.
- 8) In addition to the bid price paid by the licensee pursuant to paragraph 9 below, the City shall also receive ~~twenty (20) percent of a percentage of~~ gross sales of all alcohol sold at all City sanctioned and sponsored events in an amount to be determined by the City Administrator during the annual bidding process. The licensee shall provide documentation to the City upon the expiration of the annual license term to verify sales for that year.
- 9) This bidding process for this license shall be as follows:
 - a. Prior to October 1st of every year, the City shall set a date for the receipt of sealed bids from any interested on/off sale licensees and a date and time for a bid opening.
 - b. The Board of City Commissioners may, in its sole discretion, establish a minimum bid amount, which shall be made known to any and all potential bidders.
 - c. Interested parties shall submit an application for the license, together with the information required by Dickinson City Code 4.08.070, or as may otherwise be required for City staff to determine the party's qualifications for the license. Parties failing to submit the required application and information, shall have their bids removed from consideration.
 - d. Interested parties shall further submit to the City a sealed bid for the license.
 - e. City staff shall review the application and information submitted by all interested parties. Parties who are determined by City staff to be

not qualified for a license shall have their bids removed from consideration.

- f. Opening of sealed bids shall be held at the time and date set by the City. Parties shall have the opportunity to improve their written bids pursuant to an auction process.
 - g. City staff shall submit all final, qualified bids to the Board of City Commissioners, together with a recommendation from City staff regarding the award of the bid.
 - h. At its sole discretion, the Board of City Commissioners may grant the license to the highest responsible bidder.
 - i. Upon grant of the license from the Board of City Commissioners, the successful party shall immediately pay the full bid price. If the successful party is unable to immediately pay the full bid price, the Board of City Commissioners may offer the license to the next highest bidder or, in the Board of City Commissioner’s sole discretion, decline to offer the license to any remaining bidder.
 - j. The City reserves the right to reject any and all bids, to waive any informalities in the bidding process or any bid received, and to accept any bid which, in sole judgment of the Board of City Commissioners, is in the City’s best interest.
- 10) Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this Chapter.

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date. This Ordinance shall be in full force and effect following its final passage.

Dated this 19th day of December 2023.

CITY OF DICKINSON

By _____
Scott Decker, President
Board of City Commissioners

ATTEST:

Dustin Dassinger, City Administrator
First Reading: December 5, 2023
Second Reading: December 19, 2023

Final Passage: December 19, 2023

PUBLIC HEARING
OF 2024 ROAD MAINTENANCE
SPECIAL IMPROVEMENT DISTRICT 202401-1
MEETING FOR ACTION THEREON BY
CITY COMMISSION, CITY OF DICKINSON, NORTH DAKOTA

NOTICE IS HEREBY GIVEN, that the City Commission of the City of Dickinson, North Dakota, has confirmed, approved and filed in the City Finance Department, the special assessment list for the following:

E200' LOT 3, BLOCK 1, POLENSKY SUBDIVISION
LOT 4, BLOCK 1, POLENSKY SUBDIVISION
LOT 5, BLOCK 1, POLENSKY SUBDIVISION (except W150' S375')

And said list is now on file and open to the public for inspection.

There will be a Public Hearing, during the City Commission Meeting, at City Hall at 38 1st Street West, on Tuesday, December 19, 2023, at the hour of 5:00 PM to discuss said assessment list.

For more information or require accommodations due to a disability, contact the Assistant City Engineer, Loretta A. Marshik, 10 days in advance at loretta.marshik@dickinsongov.com or (701) 456-7768.

Dated this 22nd day of November 2023.

CITY OF DICKINSON, ND
Loretta A. Marshik
Assistant City Engineer

(Please advertise in the Dickinson Press on November 29, 2023 and December 6, 2023)

Public Hearings

SID No. 202401-1

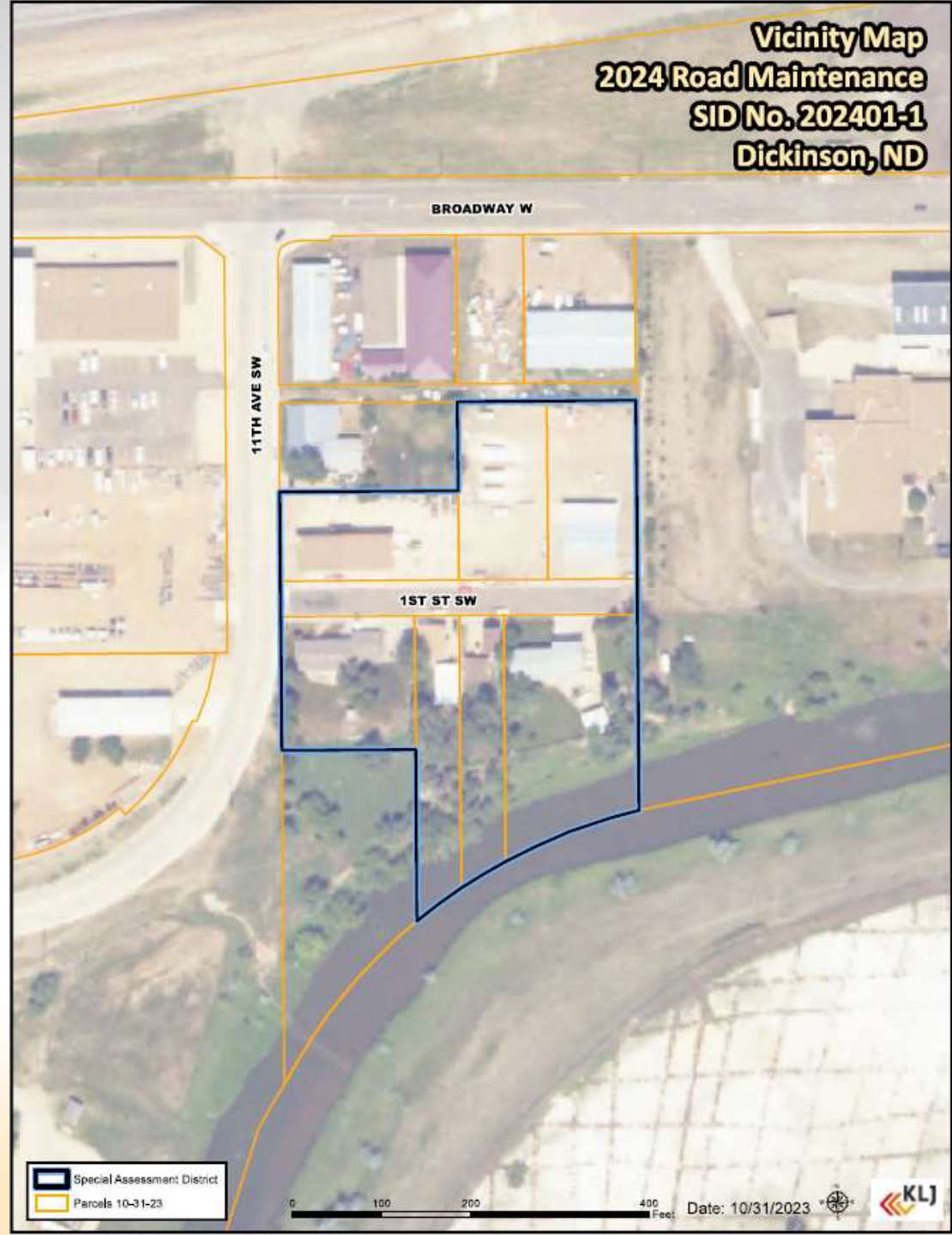
SID No. 202401-2

Presented by: Loretta A. Marshik, Assistant City Engineer
Tuesday, December 19, 2023

2024 Road Maintenance Project



SID No. 202401-1



Section 8. Item B.

SID No. 202401-2



Section 8. Item B.

Estimated Cost

Only assessed areas are included in the estimate.



ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

Section 8. Item B.

DICKINSON 2024 ROAD MAINTENANCE (CITY PROJECT NO. 202401)
CITY OF DICKINSON, NORTH DAKOTA

Item No.	Description	Unit	Total Quantity	Unit Cost	Total Sum
1	MOBILIZATION & CONTRACT BOND	LS	1	\$ 181,061.00	\$ 181,061.00
2*	REMOVAL OF CONCRETE	SY	986	\$ 32.00	\$ 31,552.00
3*	REMOVAL OF CURB & GUTTER	LF	4,014	\$ 8.00	\$ 32,112.00
4	REMOVAL OF BITUMINOUS SURFACING	SY	9,319	\$ 13.00	\$ 121,147.00
5	GEOSYNTHETIC MATERIAL TYPE R1	SY	9,304	\$ 4.50	\$ 41,868.00
6	AGGREGATE BASE COURSE - CL. 5	CY	3,104	\$ 100.00	\$ 310,400.00
7*	CURB & GUTTER	LF	4,014	\$ 60.00	\$ 240,840.00
8*	CONCRETE SIDEWALK	SY	1,003	\$ 115.00	\$ 115,345.00
9*	CONCRETE DRIVEWAY 6IN	SY	157	\$ 145.00	\$ 22,765.00
10	CONCRETE VALLEY GUTTER	SY	220	\$ 215.00	\$ 47,300.00
11	DETECTABLE WARNING PANEL	SF	90	\$ 40.00	\$ 3,600.00
12	MILLING PAVEMENT SURFACE	SY	13,768	\$ 5.00	\$ 68,840.00
13	ADJUST MANHOLE	EA	21	\$ 2,250.00	\$ 47,250.00
14	ADJUST GATE VALVE BOX	EA	12	\$ 925.00	\$ 11,100.00
15	ADJUST INLET	EA	4	\$ 500.00	\$ 2,000.00
16	ASPHALT REPAIR	TON	2,070	\$ 190.00	\$ 393,300.00
17	ASPHALT PAVEMENT	TON	1,832	\$ 160.00	\$ 293,120.00
18	FLAGGING	MH	290	\$ 60.00	\$ 17,400.00
19	TRAFFIC CONTROL	LS	1	\$ 65,000.00	\$ 65,000.00
Construction Subtotal					\$ 2,046,000.00

5% Contingency \$ 102,300.00
Opinion of Construction Cost \$ 2,148,300.00

*Eligible for special assessment

November 15, 2023
 KLJ Project No. 2304-01041



Thank you!

QUESTIONS AND COMMENTS ARE WELCOME



www.DickinsonGov.com



PUBLIC HEARING
OF 2024 ROAD MAINTENANCE
SPECIAL IMPROVEMENT DISTRICT 202401-2
MEETING FOR ACTION THEREON BY
CITY COMMISSION, CITY OF DICKINSON, NORTH DAKOTA

NOTICE IS HEREBY GIVEN, that the City Commission of the City of Dickinson, North Dakota, has confirmed, approved and filed in the City Finance Department, the special assessment list for the following:

LOTS 3-5, BLOCK 1, MJB SUBDIVISION

LOTS 22-25, BLOCK 11, HEART RIVER THIRD SUBDIVISION
WEST PART LOT 7, BLOCK 17, HEART RIVER THIRD SUBDIVISION
BLOCK 18, HEART RIVER THIRD SUBDIVISION (except LOTS 2-7)
BLOCK 19, HEART RIVER THIRD SUBDIVISION
BLOCK 20, HEART RIVER THIRD SUBDIVISION

BLOCK 20, HEART RIVER FOURTH SUBDIVISION
LOTS 1-11 & 13-20, BLOCK 21, HEART RIVER FOURTH SUBDIVISION
BLOCK 24, HEART RIVER FOURTH SUBDIVISION
LOT 6, BLOCK 25, HEART RIVER FOURTH SUBDIVISION

And said list is now on file and open to the public for inspection.

There will be a Public Hearing, during the City Commission meeting, at City Hall at 38 1st Street West, on Tuesday, December 19, 2023, at the hour of 5:05 PM to discuss said assessment list.

For more information or require accommodations due to a disability, contact the Assistant City Engineer, Loretta A. Marshik, 10 days in advance at loretta.marshik@dickinsongov.com or (701) 456-7768.

Dated this 22nd day of November 2023.

CITY OF DICKINSON, ND
Loretta A. Marshik
Assistant City Engineer

(Please advertise in the Dickinson Press on November 29, 2023 and December 6, 2023)

Public Hearings

SID No. 202401-1

SID No. 202401-2

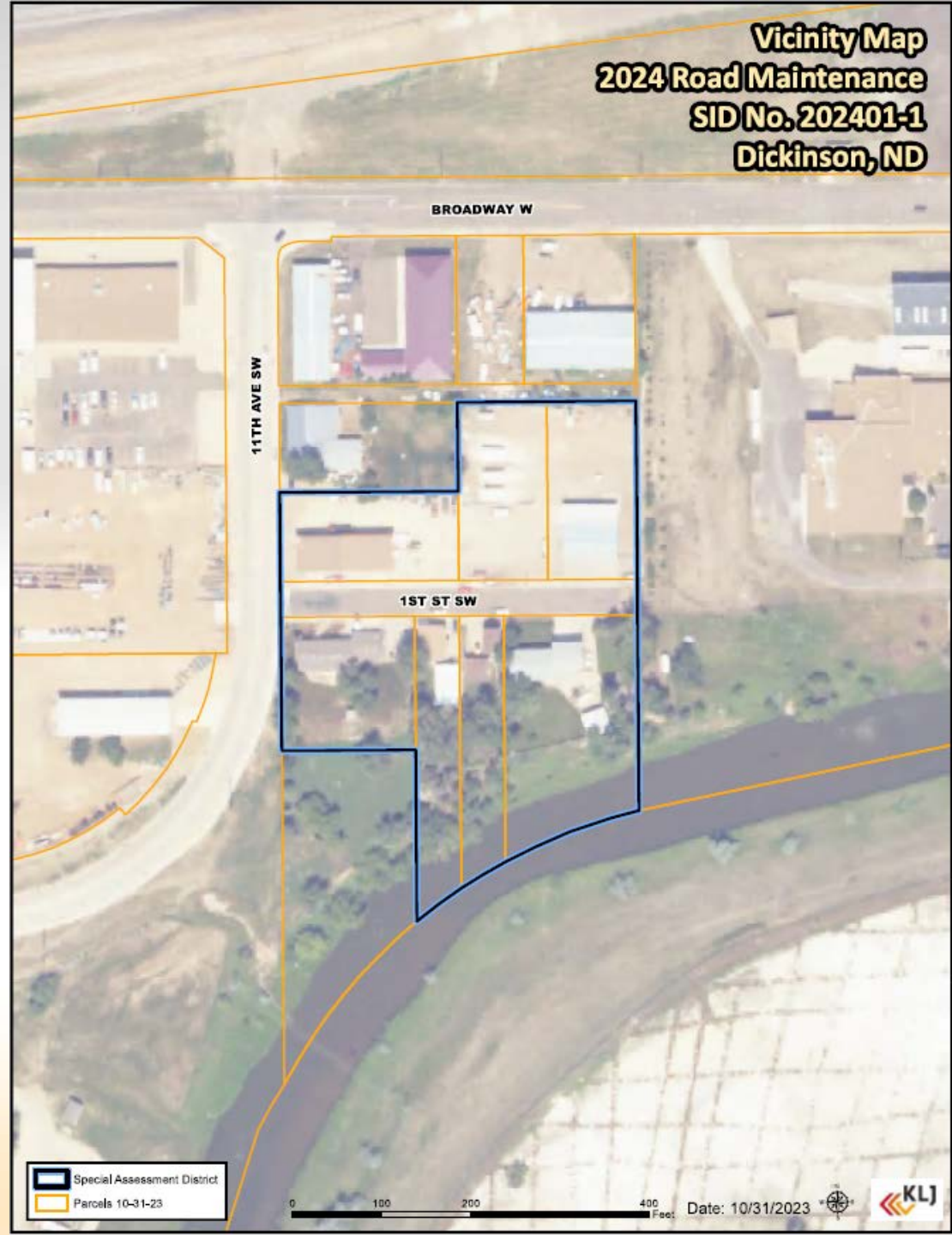
Presented by: Loretta A. Marshik, Assistant City Engineer

Tuesday, December 19, 2023

2024 Road Maintenance Project

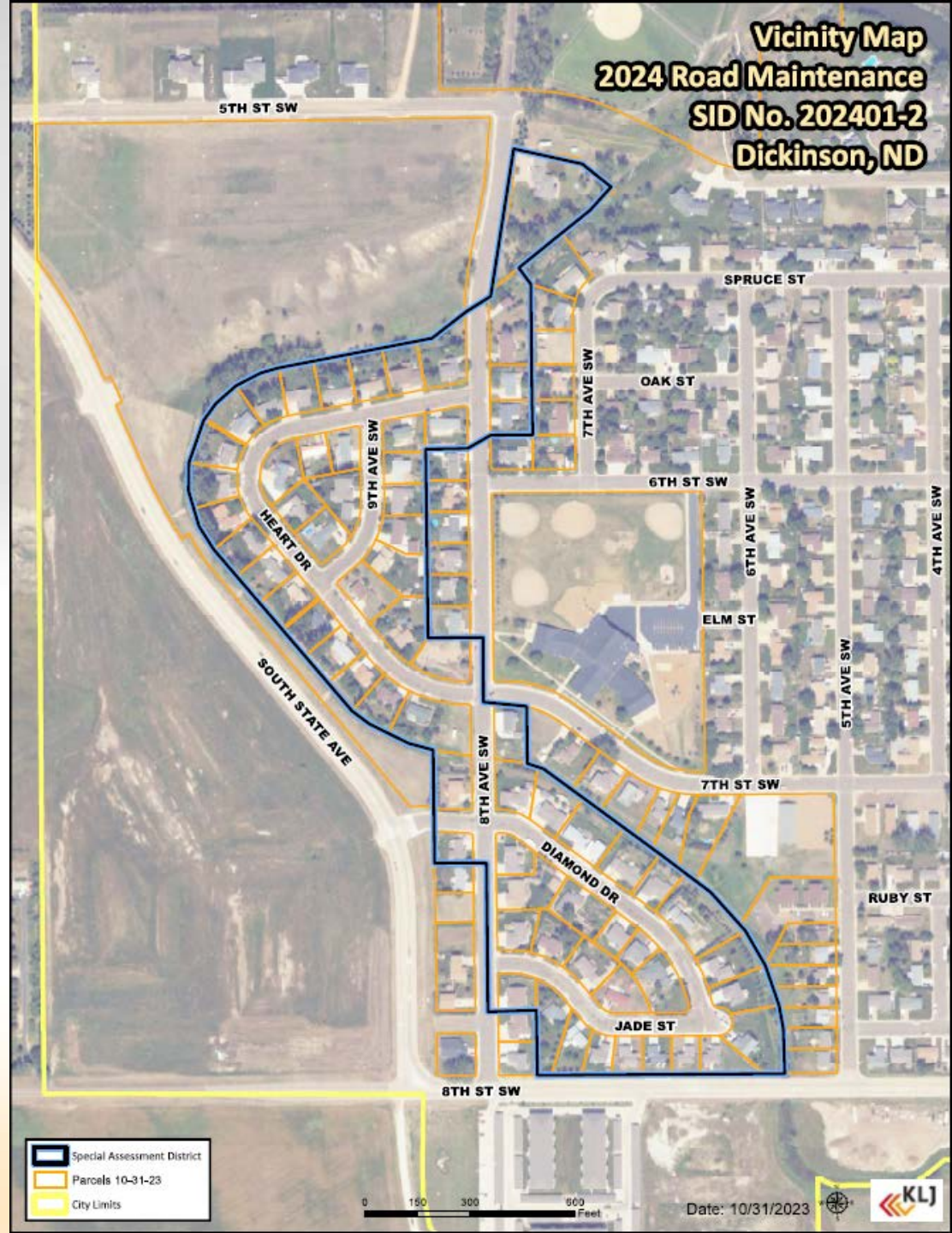


SID No. 202401-1



Section 8. Item C.

SID No. 202401-2



Section 8. Item C.

Estimated Cost

Only assessed areas are included in the estimate.



ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST

Section 8. Item C.

DICKINSON 2024 ROAD MAINTENANCE (CITY PROJECT NO. 202401)
CITY OF DICKINSON, NORTH DAKOTA

Item No.	Description	Unit	Total Quantity	Unit Cost	Total Sum
1	MOBILIZATION & CONTRACT BOND	LS	1	\$ 181,061.00	\$ 181,061.00
2*	REMOVAL OF CONCRETE	SY	986	\$ 32.00	\$ 31,552.00
3*	REMOVAL OF CURB & GUTTER	LF	4,014	\$ 8.00	\$ 32,112.00
4	REMOVAL OF BITUMINOUS SURFACING	SY	9,319	\$ 13.00	\$ 121,147.00
5	GEOSYNTHETIC MATERIAL TYPE R1	SY	9,304	\$ 4.50	\$ 41,868.00
6	AGGREGATE BASE COURSE - CL. 5	CY	3,104	\$ 100.00	\$ 310,400.00
7*	CURB & GUTTER	LF	4,014	\$ 60.00	\$ 240,840.00
8*	CONCRETE SIDEWALK	SY	1,003	\$ 115.00	\$ 115,345.00
9*	CONCRETE DRIVEWAY 6IN	SY	157	\$ 145.00	\$ 22,765.00
10	CONCRETE VALLEY GUTTER	SY	220	\$ 215.00	\$ 47,300.00
11	DETECTABLE WARNING PANEL	SF	90	\$ 40.00	\$ 3,600.00
12	MILLING PAVEMENT SURFACE	SY	13,768	\$ 5.00	\$ 68,840.00
13	ADJUST MANHOLE	EA	21	\$ 2,250.00	\$ 47,250.00
14	ADJUST GATE VALVE BOX	EA	12	\$ 925.00	\$ 11,100.00
15	ADJUST INLET	EA	4	\$ 500.00	\$ 2,000.00
16	ASPHALT REPAIR	TON	2,070	\$ 190.00	\$ 393,300.00
17	ASPHALT PAVEMENT	TON	1,832	\$ 160.00	\$ 293,120.00
18	FLAGGING	MH	290	\$ 60.00	\$ 17,400.00
19	TRAFFIC CONTROL	LS	1	\$ 65,000.00	\$ 65,000.00
Construction Subtotal					\$ 2,046,000.00

5% Contingency \$ 102,300.00
Opinion of Construction Cost \$ 2,148,300.00

*Eligible for special assessment

November 15, 2023
 KLJ Project No. 2304-01041



Thank you!

QUESTIONS AND COMMENTS ARE WELCOME



www.DickinsonGov.com

